

**Story County 911 Service Board
Meeting Minutes
November 9, 2022**

The 911 Service Board met on 11/9/2022 at 6:30 p.m. in the Sheriff's Squad Room at the Story County Justice Center.

Story County Board of Supervisors	Not Present
Story County Sheriff's Office	Paul Fitzgerald; Nicholas Lennie, alternate
ISU	Michael Newton; Carrie Jacobs, alternate
Ames	Tom Hackett
Ames Police Chief	Geoff Huff; Aaron DeLashmutt, alternate
Cambridge	Taylor Bassett
Collins	Not present
Colo	Dennis Clatt
Gilbert/Franklin	Brian Grove
Huxley	Nathan Albaugh, alternate
Maxwell	Not present
McCallsburg	Not present
Nevada	Ricardo Martinez
Roland	Not present
Slater	Not present
Story City	Matt Sporleder
Westory	Not present
Zearing	Not present
Story County EMA	Melissa Spencer
Secretary	Amanda Pyle
Guests – Nic Briseño, SCSO; Marilyn Mosinski, SCSO; David Cooper, Story County EMA; Marie Carlson, RACOM	

Fitzgerald opened the meeting at 6:30 pm.

Introductions around the room and on Webex.

Martinez made a motion to approve the agenda. Second by Newton. MCU.

Hackett made a motion to approve the minutes from August. Second by Newton. MCU.

Radio/Paging Project Update

RACOM provided the update that the Slater paging tower base was installed on October 31st and they plan to start the tower build next week- structure, grounding, antenna, RF line and cabling.

The lease for the paging tower went through the City of Slater and was signed by Mayor Kahler. The lease will go before the StoryComm Board on November 16th for signature.

The MOU was signed by RACOM and returned to Erin Clanton. The MOU will go before the StoryComm Board on November 16th for signature.

Work has been done at the rural tower sites for water mitigation at the LP tank pits. The Working Group and RACOM came up with a solution with venting and drainage measures including regrading at one site. If the regrading is effective, RACOM will go back and do the same at the other rural sites.

Logging Recorder Upgrade

The Board has FY23 funds budgeted to upgrade recording equipment at the three dispatch centers. Communications has collected quotes from Wahltek, the current vendor, as well as a second company, Equature, for price comparison. Both quotes are in the expected price range but need refined. Communications will rework the details with the vendors and have final quotes to present to the Board at the February meeting.

Briseño noted that the 911 Purchasing Policy outlines that the Board is required to put out a Request for Proposal (RFP) for purchases greater than \$25,000 *or* request a minimum of two written/email quotations.

Old Business

Pyle reminded the Board that work on the FY24 budget will begin and the proposed budget will be presented in February. Revenues and condition of the budget will be considered as the Board evaluates contribution to subscriber fees going forward. She urged everyone to keep their councils and agencies informed. Fitzgerald added that there are possible options to maintain the 50% if we have the funding in our budget, or if not, look at reducing that percentage over a couple of years.

Martinez mentioned that he would favor a more protracted, step approach when it comes to shifting subscriber fee cost responsibility back to the users.

Briseño advised that the next big-ticket 911 Board purchase will be records software (MAPSG). The 911 Board will likely have cost share in the CAD portion of the overall purchase. Planning is projected over the next two years with purchase in about five years.

New Business None

Comments from the Public

Marie Carlson was present to announce that she would be replacing Diana Richardson, sales and business manager for RACOM. Richardson will be retiring from the company in December.

Comments from 911 Service Board Members

Spencer introduced the new EMA Deputy Coordinator, David Cooper. Cooper will become the Story County EMA alternate on the 911 Board.

Lennie reminded the Board that it is imperative to have a quorum at the February meeting to approve the budget for Public Hearing.

Meeting adjourned at 6:48pm.

Respectfully Submitted,

Amanda Pyle, Secretary
911 Database Coordinator