

The Board of Supervisors met on 5/31/22 at 10:00 a.m. in the Story County Administration Building. Latifah Faisal, Linda Murken, and Lisa Heddens, with Faisal presiding. (all audio of meetings available at [storycountyiowa.gov](http://storycountyiowa.gov))

**ADOPTION OF AGENDA:** Murken moved, Heddens seconded adopting the agenda as presented. Motion carried unanimously (MCU) on a roll call vote.

**PUBLIC COMMENT #1:** Brad Perkins, 5500 240<sup>th</sup> Street, Washington Township, and owner of Raspberry Hill Bed and Breakfast thanked the Board for attending the Ames Urban Fringe Plan hearing, and modifying nonconforming use section in Chapter 91.

**DISCUSSION OF DES MOINES AIRPORT AUTHORITY TERMINAL PROJECT:** Kevin Foley, Executive Director, Des Moines International Airport, provided follow-up to a presentation given at the Ames Chamber of Commerce and attended by Board members earlier in the year. It is Iowa's largest airport with 55% of aviation traffic. It is not supported by property tax dollars. A recent study revealed 43% of passengers are from either out of state or out of country. Foley provided usage from Story County by zip code. The airport is experiencing usage growth, straining current capacity. Foley provided information on the proposed new terminal, road extension, and extended parking, including a new entrance. The project cost of Phase 1A to expand to the needed number of gates is estimated at \$411M; the airport is requesting a total of \$30M from counties and municipalities in the metropolitan area. The request to each entity is based on population and proximity to the airport. Story County is the final county to be asked. The request from the County is \$859,000.00. Foley has yet to go to city councils in Story County. The request from Ames is \$15.00 per capita and \$10.00 from the other cities, based on size. Huxley has already denied the request. The Board asked questions about funding sources and timelines. Overall, there is a \$110M shortfall; the 19 pledges from local governments assists in leveraging other funds. Foley has not received an answer yet from Dallas County. The City of Des Moines and Polk County are giving a total of \$20M. Jasper County said no. The Board thanked Foley for his presentation.

**DISCUSSION AND UPDATE WITH ISG:** Evan Del Val, ISG, presenting today to address any concerns of the County about its agreement with ISG. He noted the County has signed letter of intent with ISG. Faisal stated the Board needs to do its due diligence, is exploring all options, and is making the best decision for its residents. Del Val asked if anything triggered a lack of faith. Faisal stated the Board is just exploring its options. Murken stated with the Dakota Access Pipeline (DAPL) there were some citizen complaints. Murken stated the Board had Snyder present as the firm is representing several counties with the two proposed pipelines; the Board is reviewing all possibilities. Del Val stated DAPL was the first project utilizing the State pipeline rules. ISG represented the majority of the counties traversed by the DAPL. ISG, in response to a request by the Iowa Utilities Board (IUB) has provided recommendations to improve and clarify the State's pipeline rules, particularly regarding construction during wet weather. Very little guidance was available during DAPL construction. ISG is recommending a clear set of guidance when construction can be halted and by whom. Del Val requested the Board support ISG's recommendations. Del Val stated the construction timeline for both proposed pipelines has been delayed. Construction is estimated to begin in the fourth quarter of calendar 2023. He recommended the County hold a meeting with affected property owners with the County construction inspector present to answer questions. Murken stated the County has requested a list of affected property owners but has yet to receive it. The County has created its own list based on proposed map but cannot guarantee its list is accurate. Del Val stated the Summit pipeline is approximately twelve months ahead in the process compared to the Navigator pipeline. He asked the Board to reach out to him with any questions; he hopes the County continues to work with ISG on inspections. Del Val stated ISG is working on test plots with Iowa State on de-compacting soil based on ISG's recommended practices.

**UNIVERSITY COMMUNITY CHILDCARE ANNUAL REPORT:** Director Stacy Lehman spoke about enrollment, staffing concerns and challenges, summer staffing, and full-time staffing. Heddens asked for detail on staffing and Lehman provided. Faisal praised the diversity in funding sources. Murken thanked Lehman for her thorough report.

**MINUTES:** 5/10/22, 5/17/22, and 5/24/22 Minutes – Heddens moved, Faisal seconded the approval of 5/10/22, 5/17/22, and 5/24/22 Minutes. Roll call vote. Heddens aye, Faisal aye, Murken abstained. Motion carries.

**PERSONNEL ACTIONS:** 1) new hire, effective 6/6/22 in Sheriff's Office for Danae Cleppe @ \$1,836.00/bw; 2) pay adjustment, effective 6/5/22, in a) Attorney's Office for Samantha Betz @ \$20.70/hr; Joshua Duden @ \$2,830.15/bw; Casandra Eames @ \$23.11/hr; b) Sheriff's Office for Andrew Boeckman @ \$2,712.00/bw; Levi Hansen @ \$3,037.12/bw; Diane Hobart @ \$2,292.00/bw; 3) promotion, effective 6/5/22, in Information Technology for Clint Myer @ \$27.20/hr.

Murken moved, Heddens seconded the approval of Personnel Actions as listed. Roll call vote. (MCU)

Heddens moved, Murken seconded the approval of Consent Agenda as listed.

1. FY23 Provider and Program Participation Agreement with Central Iowa Retired Senior Volunteer Program (RSVP), effective 7/1/22-6/30/23: Volunteer Management (not to exceed \$21,000.00) \$5.26/volunteer hour; Disaster Response Volunteers (not to exceed \$1,600.00) \$37.52/staff hour; Transportation (not to exceed \$6,500.00) \$21.76/one-way trip
2. Revisions to the Analysis of Social Services Evaluation Team (ASSET) Policies and Procedures
3. Renewal Iowa Retail Permit Application for Cigarette/Tobacco/Nicotine/Vape for Ames Golf and Country Club, effective 7/1/22-6/30/23
4. License Fees between Story County and RoseRush Services, LLC for annual software licensing, support and upgrades, effective 6/1/22-5/31/23, for \$1,895.00
5. Renewal Support Agreement between Story County and Solutions, Inc. for licensed support of programs, effective 7/01/22-6/30/23, for \$29,460.00
6. Road Closure Resolution: #22-44

Roll call vote. (MCU)

**RESOLUTION #22-90, FY22 BUDGET AMENDMENT:** Lisa Markley, Assistant Auditor, reported on the process and amendments to the budget by fund. She provided detail on expected ending fund balances. Heddens asked about Mental Health. Markley provided detail on estimations and her discussions with Central Iowa Community Services (CICS). All counties in the region received an estimate. There will be a handwritten check on 6/30/22 to transfer the balance to the region. Markley is working with the Treasurer's Office to determine the exact balance on 6/30/22. Markley spoke about how to pay staff during their transfer to Franklin County as employer of record. Faisal opened the public hearing at 11:18 a.m., and, hearing none, she closed the public hearing at 11:18 a.m. Murken moved, Heddens seconded the approval of Resolution #22-90, FY22 Budget Amendment. Roll call vote. (MCU)

**FIRST CONSIDERATION OF ORDINANCE NO. 304, AMENDING CHAPTER 85.08 – DEFINITIONS, CHAPTER 91 –EXCEPTIONS, MODIFICATIONS, AND NONCONFORMING USES, CHAPTER 92 – ADMINISTRATION, AND CHAPTER 93 – PLANNING AND DEVELOPMENT INFRACTIONS, OF THE STORY COUNTY LAND DEVELOPMENT REGULATIONS, OF THE STORY COUNTY CODE OF**

**ORDINANCES:** Amelia Schoeneman, Planning and Development Director, reported on work program to update all ordinances. Most revisions are to provide clarification, and to match vocabulary to that used in the *Code of Iowa*. Chapter 91 is about exceptions and non-conforming use. She provided examples. Non-conforming uses have additional time allowed for permits for construction and repair. Land and buildings have been separated for clarity. Chapter 92 is about administration. Discussion took place about the Cornerstone to Capstone (C2C) and the Urban Fringe Plan. Heddens asked about changing wording to be more general. Murken proposed an edit to make the language more general. Schoeneman concurred. Faisal stated we can link to all the relevant plans on the website for transparency. Heddens preferred language change regarding persons with disabilities. Schoeneman concurred. Faisal opened the public hearing at 11:35 a.m. Brad Perkins, 5500 240<sup>th</sup> Street, rural Ames, talked about his confusion over when an amendment to the Fringe Plan is needed. In the Zoom chat, County Outreach and Special Projects Manager Leanne Harter laid out timeline. Schoeneman reiterated the standards for Conditional Use Permits and others; nothing is being changed. Hearing no further comments, Faisal closed the public hearing at 11:40 a.m. Heddens expressed support for the use of broader language. Schoeneman is compiling all edits to Fringe Plan and will present to Board with options. There will be a final draft plus strategy session. Nothing in that process will change this proposed ordinance. Faisal asked clarifying questions. Schoeneman will lay out steps after adoption of the Fringe Plan. Murken moved, Heddens seconded the approval of First Consideration of Ordinance No. 304, Amending Chapter 85.08 – Definitions, Chapter 91 – Exceptions, Modifications, and Nonconforming Uses, Chapter 92 – Administration, and Chapter 93 – Planning and Development Infractions, of the Story County Land Development Regulations, of the Story County Code of Ordinances with following change: 92.06 to change first line “including any land use plans...” and the word handicapped to be changed to persons with disabilities or other language as provided by Supervisor Heddens. Roll call vote. (MCU). Murken moved, Heddens seconded to Set Second Consideration for 6/7/22. Roll call vote. (MCU)

**RESOLUTION #22-91, APPROPRIATION AMENDMENT:** Lisa Markley, Assistant Auditor, reported the appropriation is needed in order to spend the amended dollars. Heddens moved, Murken seconded the approval of Resolution #22-91, Appropriation Amendment. Roll call vote. (MCU)

**PUBLIC COMMENT #2:** Brenda Dryer, Senior Vice President, Ames Economic Development Commission, was planning to comment but had a conflict. Liesl Danielson, 2981 South Dakota Avenue, Ames, expressed concerns about Planning and Development language.

**LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS:** All Board members spoke about multiple upcoming items and commitments.

Heddens moved, Murken seconded to adjourn at 11:56 a.m. Roll call vote. (MCU)

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Latifah Faisal  
Board of Supervisors

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Lucinda J. Martin  
Auditor

Story County Board of Supervisors  
Meeting Agenda  
Administration Building  
900 6th St., Nevada, IA  
5/31/22

Limit to (3) minutes

1. SPECIAL NOTE TO THE PUBLIC: This Meeting Is Also Being Offered Via Zoom. While Joining Via Zoom, If You Have A Question And/Or Comment, You May Raise Your Hand To Speak During Public Forum Or Use The Chat Feature And The Chair Will Ask The Zoom Moderator To Review All Comments During Public Forum.

**Members of the public can participate by using the information below:**

**To join the zoom meeting by computer, tablet, smartphone:**

Visit [HTTPS://WWW.ZOOM.US/](https://www.zoom.us/)

Click on "Join A Meeting" and use the Zoom Meeting ID 981 7092 0243 and Password 446094

**To join the meeting by telephone:**

Dial (312) 626-6799, then enter Webinar ID 981 7092 0243, Password 446094

Please visit [WWW.STORYCOUNTYIOWA.GOV/92/BOARD-OF-SUPERVISORS](http://WWW.STORYCOUNTYIOWA.GOV/92/BOARD-OF-SUPERVISORS)

for more information on how to participate in meetings of the Story County Board of Supervisors.

2. CALL TO ORDER: 10:00 A.M.
3. PLEDGE OF ALLEGIANCE:
4. ADOPTION OF AGENDA:

5. PUBLIC COMMENT #1:

BRAD PERKINS

This comment period is for the public to address topics on today's agenda

6. Discussion Of Des Moines Airport Authority Terminal Project - Kevin Foley, Executive Director

Department Submitting Auditor

Documents:

STORY CO TERMINAL PRESENTATION.PDF

7. Discussion And Update With ISG - Evan Del Val

Department Submitting Auditor

8. AGENCY REPORTS:

- I. University Community Childcare Annual Report - Stacy Lehman

Department Submitting Auditor

Documents:

UNIVERSITY COMMUNITY CHILDCARE.PDF

9. CONSIDERATION OF MINUTES:

I. 5/10/22, 5/17/22, And 5/24/22 Minutes

Department Submitting Auditor

10. CONSIDERATION OF PERSONNEL ACTIONS:

I. Action Forms

**1) new hire, effective 6/6/22 in Sheriff's Office for Danae Cleppe @ \$1,836.00/bw; 2) pay adjustment, effective 6/5/22, in a) Attorney's Office for Samantha Betz @ \$20.70/hr; Joshua Duden @ \$2,830.15/bw; Casandra Eames @ \$23.11/hr; b) Sheriff's Office for Andrew Boeckman @ \$2,712.00/bw; Levi Hansen @ \$3,037.12/bw; Diane Hobart @ \$2,292.00/bw; 3) promotion, effective 6/5/22, in Information Technology for Clint Myer @ \$27.20/hr.**

Department Submitting HR

11. CONSENT AGENDA:

(All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time the Board votes on the motion.)

I. Consideration Of FY23 Provider And Program Participation Agreement With Central Iowa RSVP Effective 7/1/22-6/30/23

Central Iowa RSVP - Volunteer Management (Not to exceed \$21,000) \$5.26/1 Volunteer Hour; Disaster Response Volunteers (Not to exceed \$1,600) \$37.52/1 Staff Hour; Transportation (Not to exceed \$6,500) \$21.76/One Way Trip

Department Submitting Board of Supervisors

Documents:

RSVP CONTRACT FY23.PDF

II. Consideration Of Revisions To The ASSET Policies And Procedures

Department Submitting Board of Supervisors

Documents:

COVER LETTER ASSET .PDF  
ASSET POLICIES PROCEDURES.PDF

III. Consideration Of Renewal Iowa Retail Permit Application For Cigarette/Tobacco/Nicotine/Vaper For Ames Golf And Country Club, Effective 7/1/22-6/30/23

Department Submitting Auditor

Documents:

AMES GOLF.PDF

- IV. Consideration Of License Fees Between Story County And RoseRush Services, LLC For Annual Software Licensing, Support And Upgrades Effective 6/1/22 - 5/31/23 For \$1,895.00

Department Submitting Information Technology

Documents:

ROSERUSH SHELTERPRO.PDF

- V. Consideration Of Renewal Support Agreement Between Story County And Solutions, Inc. For Licensed Support Of Programs Effective 7/01/22 - 6/30/23 For \$29,460.00

Department Submitting Information Technology

Documents:

SOLUTIONS SUPPORT.PDF

- VI. Consideration Of Road Closure Resolution(S): #22-44

Department Submitting Engineer

Documents:

RC 22 44.PDF

## 12. PUBLIC HEARING ITEMS:

- I. Consideration Of Resolution #22-90, FY22 Budget Amendment – Lisa Markley

Department Submitting Auditor

Documents:

RES 2290.PDF

- II. First Consideration Of Ordinance #304, Amending Chapter 85.08 – Definitions, Chapter 91 – Exceptions, Modifications, And Nonconforming Uses, Chapter 92 – Administration, And Chapter 93 – Planning And Development Infractions, Of The Story County Land Development Regulations, Of The Story County Code Of Ordinances – Amelia Schoeneman

Department Submitting Planning and Development

Documents:

ORDINANCE NO 304.PDF

13. ADDITIONAL ITEMS:

I. Consideration Of Resolution #22-91, Appropriation Amendment – Lisa Markley

Department Submitting Auditor

Documents:

RES 2291.PDF

14. DEPARTMENTAL REPORTS:

15. OTHER REPORTS:

16. UPCOMING AGENDA ITEMS:

17. PUBLIC COMMENT #2:

Comments from the Public on Items not on this Agenda. The Board may not take any Action on the Comments due to the Requirements of the Open Meetings Law, but May Do So In the Future.

18. LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS:

19. ADJOURNMENT:

Story County strives to ensure that its programs and activities do not discriminate on the basis of race, color, national origin, sex, age or disability. Persons requiring assistance, auxiliary aids or services, or accommodation because of a disability may contact the county's ADA coordinator at (515) 382-7204.

Story County Board of Supervisors

Agenda

5/31/22

NAME

ADDRESS

Karin Foley  
Brenda Dwyer  
Evan DeWitt  
Brad Beckler  
Amelia Schroeneman  
Alissa Wignall  
Sandra King  
Lisa Mancley

DEM Int. Airport  
Hwy  
ISG  
5500 240th St Amer  
P.O.  
BOS  
BOS  
Aud.



# New Terminal

## Funding Presentation

# FLY DSM

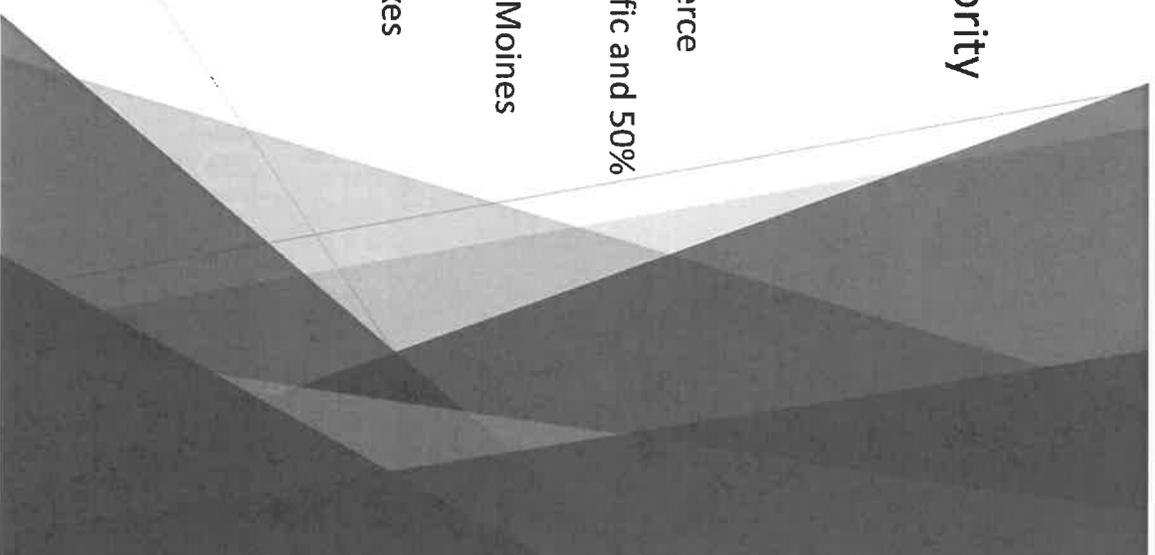


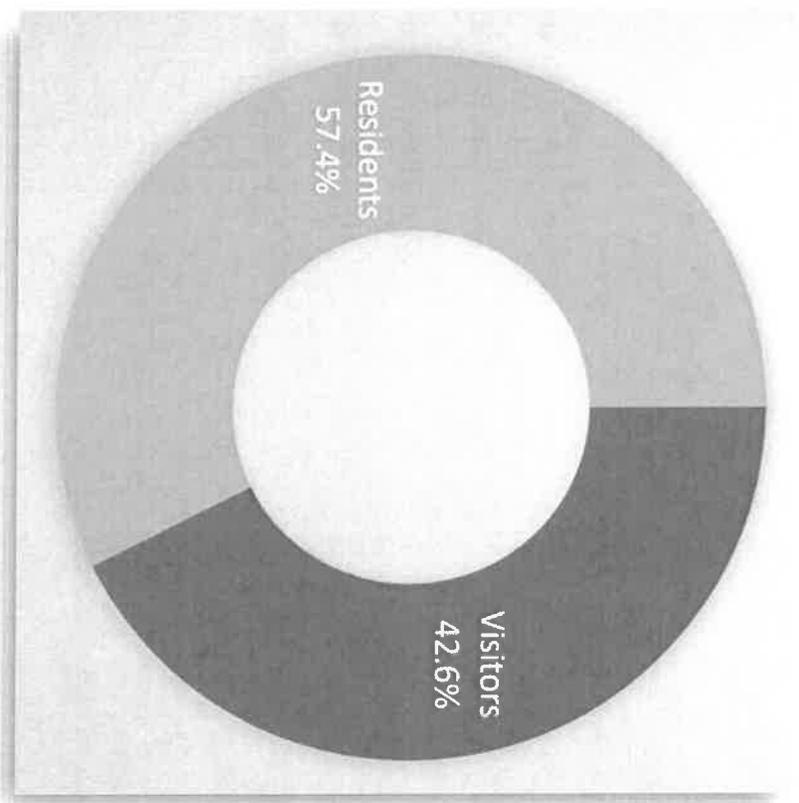


## Des Moines Airport Authority

### Iowa's Airport

- ▶ The state's largest airport
- ▶ A gateway and hub for commerce
- ▶ 65% of Iowa's commercial traffic and 50% of air cargo
- ▶ Independent from City of Des Moines since 2011
- ▶ Not supported by property taxes

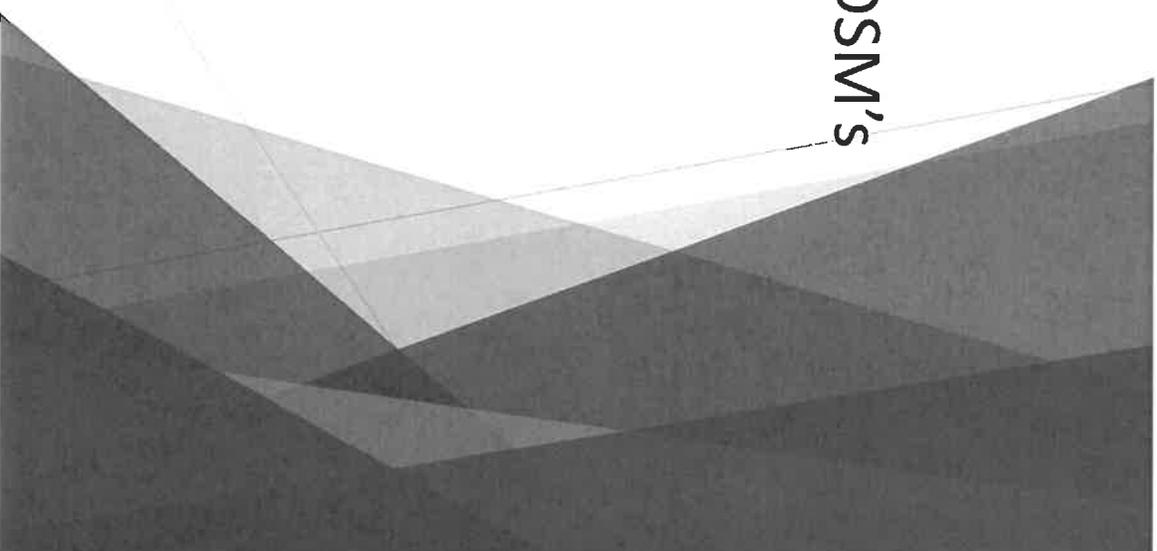




**57.4% Originate in DSM's  
Catchment Area**

**42.6% are visitors**

\*Data from YE 2Q2018



# TOP ZIPS USING DSM

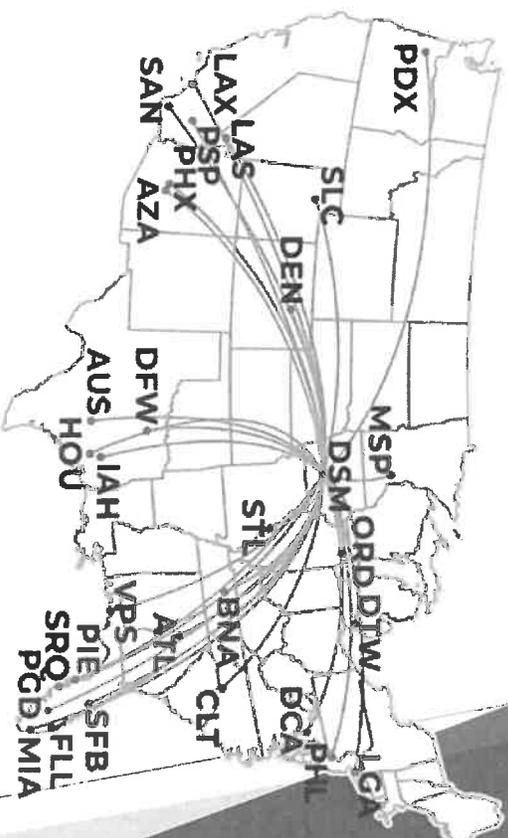
Market Share Report (DSM Volume Sort): #1-35

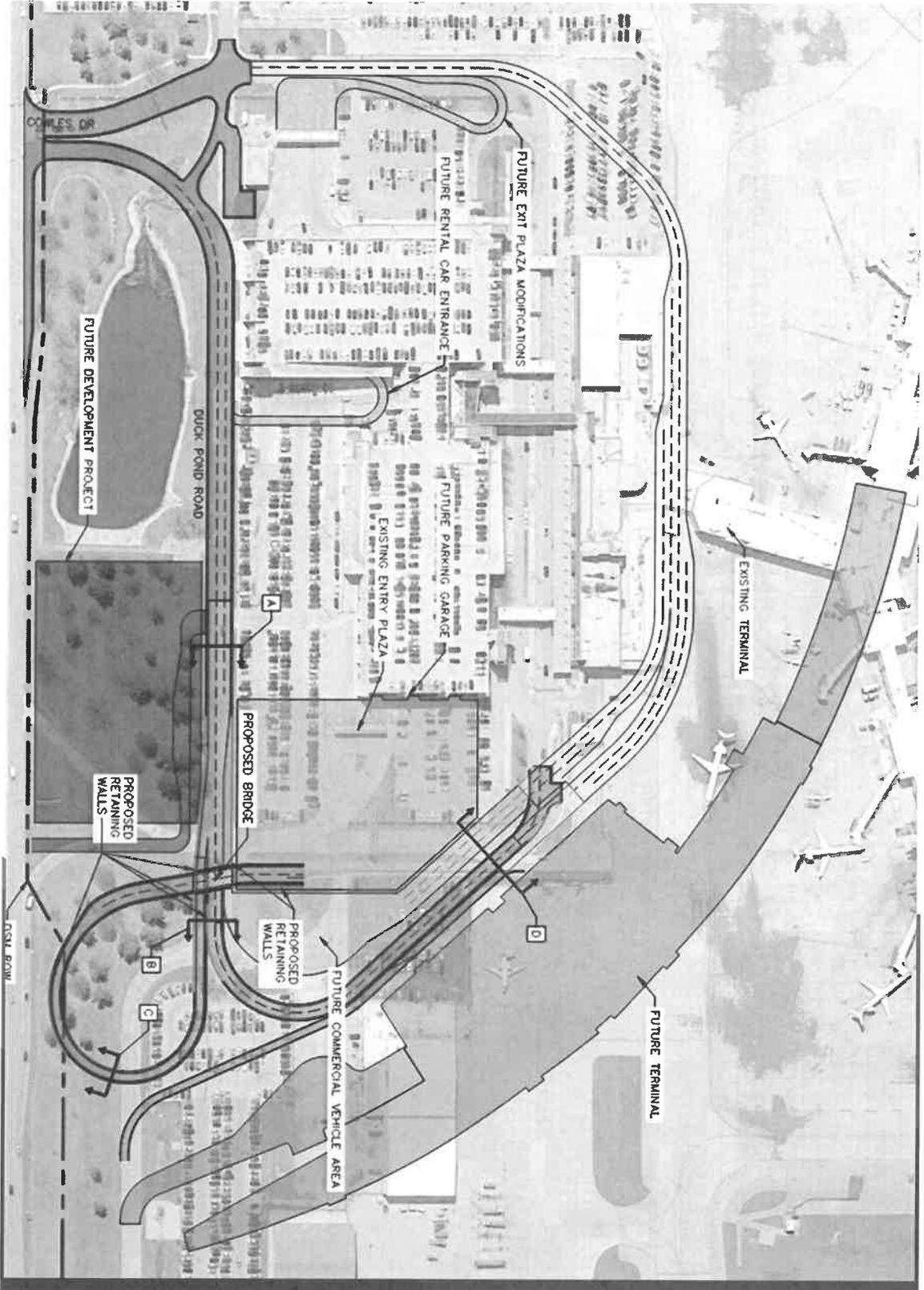
Rank	Zip	Location	Miles From DSM	Pax Using DSM	Pax Using All Ports	DSM Share	DSM Leakage	Pax Using MCI	MCI Share	Pax Using OMA	OMA Share	Pax Using MSP	MSP Share
1	50265	WEST DES MOINES, IA	4	36,859	38,846	94.9%	5.1%	897	2.3%	781	2.0%	-	0.0%
2	50266	WEST DES MOINES, IA	7	35,908	38,433	93.4%	6.6%	1,098	2.9%	1,056	2.7%	-	0.0%
3	50322	URBANDALE, IA	8	31,241	33,468	93.3%	6.7%	922	2.8%	893	2.7%	-	0.0%
4	50131	JOHNSTON, IA	11	28,964	31,373	92.3%	7.7%	955	3.0%	977	3.1%	-	0.0%
5	50023	ANKENY, IA	14	27,634	30,289	91.2%	8.8%	1,040	3.4%	1,001	3.3%	-	0.0%
6	50325	CLIVE, IA	9	26,567	28,605	92.9%	7.1%	866	3.0%	877	3.1%	-	0.0%
7	50263	WAUKEE, IA	12	23,558	25,949	90.8%	9.2%	998	3.8%	1,107	4.3%	-	0.0%
8	50323	URBANDALE, IA	9	22,062	23,710	93.0%	7.0%	695	2.9%	723	3.0%	-	0.0%
9	50021	ANKENY, IA	14	21,211	25,054	84.7%	15.3%	700	2.8%	659	2.6%	-	0.0%
10	50310	DES MOINES, IA	6	20,779	21,933	94.7%	5.3%	505	2.3%	438	2.0%	-	0.0%
11	50312	DES MOINES, IA	3	20,398	21,292	95.8%	4.2%	402	1.9%	339	1.6%	-	0.0%
12	50315	DES MOINES, IA	2	17,328	17,993	96.3%	3.7%	306	1.7%	238	1.3%	-	0.0%
13	50010	AMES, IA	35	16,622	24,003	69.2%	30.8%	1,232	5.1%	1,568	6.5%	-	0.0%
14	50317	DES MOINES, IA	8	14,889	16,814	88.6%	11.4%	349	2.1%	294	1.7%	-	0.0%
15	50014	AMES, IA	35	14,685	18,457	79.6%	20.4%	1,193	6.5%	1,584	8.6%	-	0.0%
16	50009	ALTOONA, IA	13	14,120	16,556	85.3%	14.7%	458	2.8%	356	2.2%	-	0.0%
17	50125	INDIANOLA, IA	14	13,119	14,592	89.9%	10.1%	831	5.7%	452	3.1%	-	0.0%
18	50320	DES MOINES, IA	5	11,430	11,985	95.4%	4.6%	265	2.2%	186	1.6%	-	0.0%
19	50111	GRIMES, IA	14	10,886	11,913	91.4%	8.6%	419	3.5%	468	3.9%	-	0.0%
20	50211	NORWALK, IA	6	10,863	11,489	94.6%	5.4%	320	2.8%	230	2.0%	-	0.0%
21	50327	PLEASANT HILL, IA	10	10,167	11,617	87.5%	12.5%	280	2.4%	210	1.8%	-	0.0%
22	50321	DES MOINES, IA	1	10,096	10,381	97.3%	2.7%	138	1.3%	104	1.0%	-	0.0%
23	50311	DES MOINES, IA	5	8,123	8,473	95.9%	4.1%	160	1.9%	136	1.6%	-	0.0%
24	50208	NEWTON, IA	35	7,517	12,021	62.5%	37.5%	664	5.5%	391	3.3%	-	0.0%
25	50313	DES MOINES, IA	9	7,498	7,934	94.5%	5.5%	186	2.3%	171	2.2%	-	0.0%
26	50226	POLK CITY, IA	18	7,324	8,122	90.2%	9.8%	303	3.7%	348	4.3%	-	0.0%
27	50003	ADEL, IA	20	7,015	8,270	84.8%	15.2%	486	5.9%	681	8.2%	-	0.0%
28	50316	DES MOINES, IA	6	6,277	6,543	95.9%	4.1%	123	1.9%	98	1.5%	-	0.0%
29	50036	BOONE, IA	40	6,266	10,779	58.2%	41.8%	688	6.4%	580	5.4%	-	0.0%
30	50219	PELLA, IA	40	5,439	9,878	55.1%	44.9%	844	8.5%	317	3.2%	-	0.0%
31	50158	MARSHALLTOWN, IA	53	5,078	18,075	28.1%	71.9%	717	4.0%	466	2.6%	3,461	19.1%
32	50273	WINTERSET, IA	25	5,023	6,525	77.0%	23.0%	734	11.2%	711	10.9%	-	0.0%
33	50309	DES MOINES, IA	4	4,688	4,842	96.8%	3.2%	74	1.5%	64	1.3%	-	0.0%
34	50501	FORT DODGE, IA	72	4,589	17,302	26.5%	73.5%	1,034	6.0%	1,346	7.8%	8,340	48.2%
35	50201	NEVADA, IA	37	4,560	6,663	68.4%	31.6%	330	5.0%	367	5.5%	-	0.0%

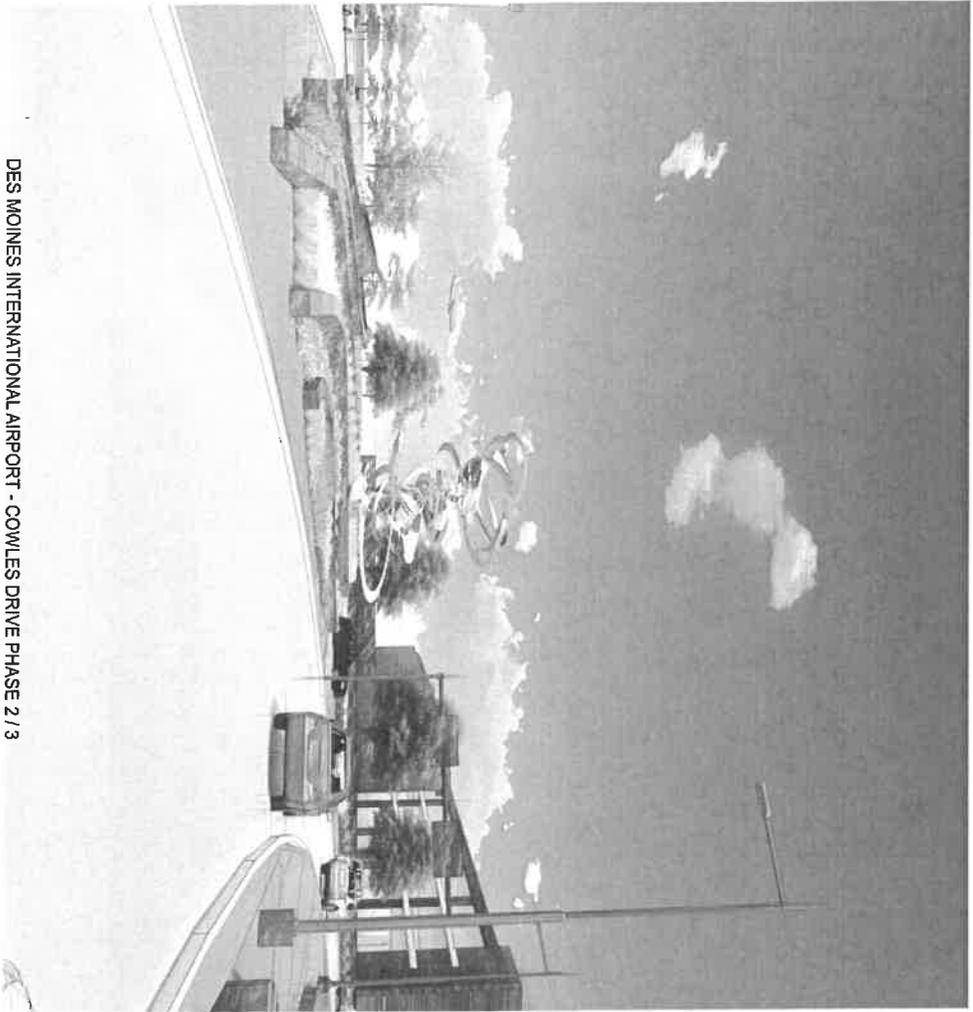
- ▶ Top Airport Users
- ▶ Ames #15
- ▶ Nevada #35
- ▶ Huxley #45
- ▶ Story City #62

## Current Status:

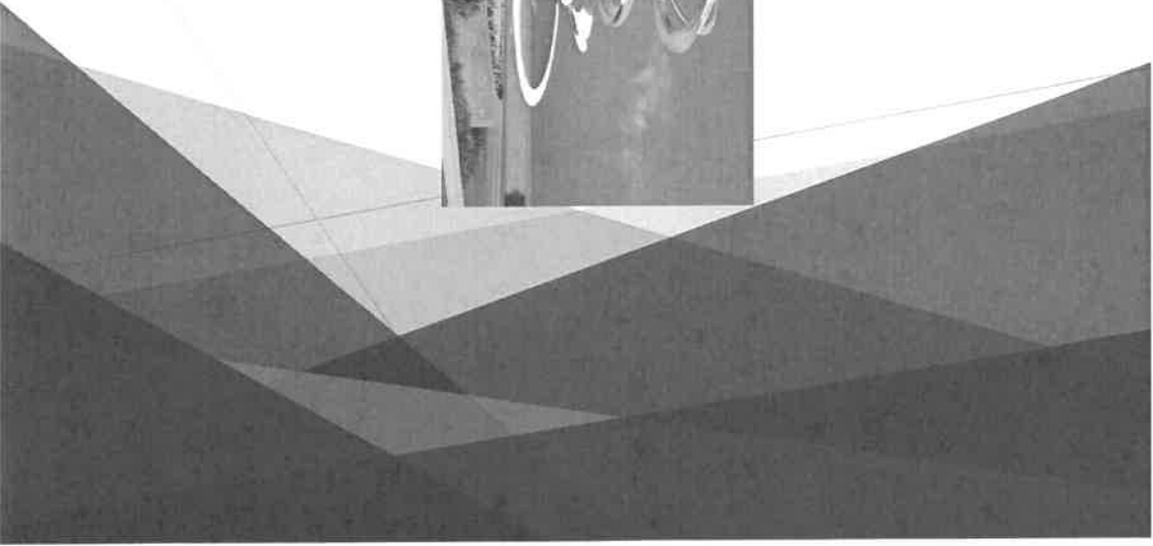
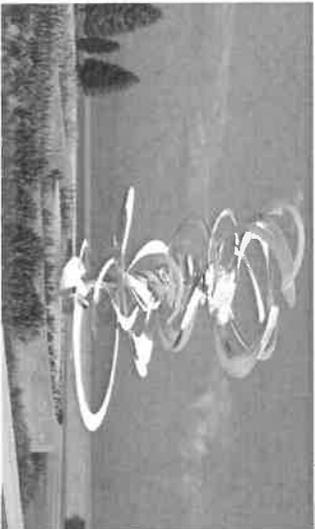
- ▶ The airport has experienced 67% passenger growth over the last 10 years
- ▶ Terminal facilities are severely constrained at peak times
- ▶ Aircraft parking spaces overnight at the terminal are exhausted

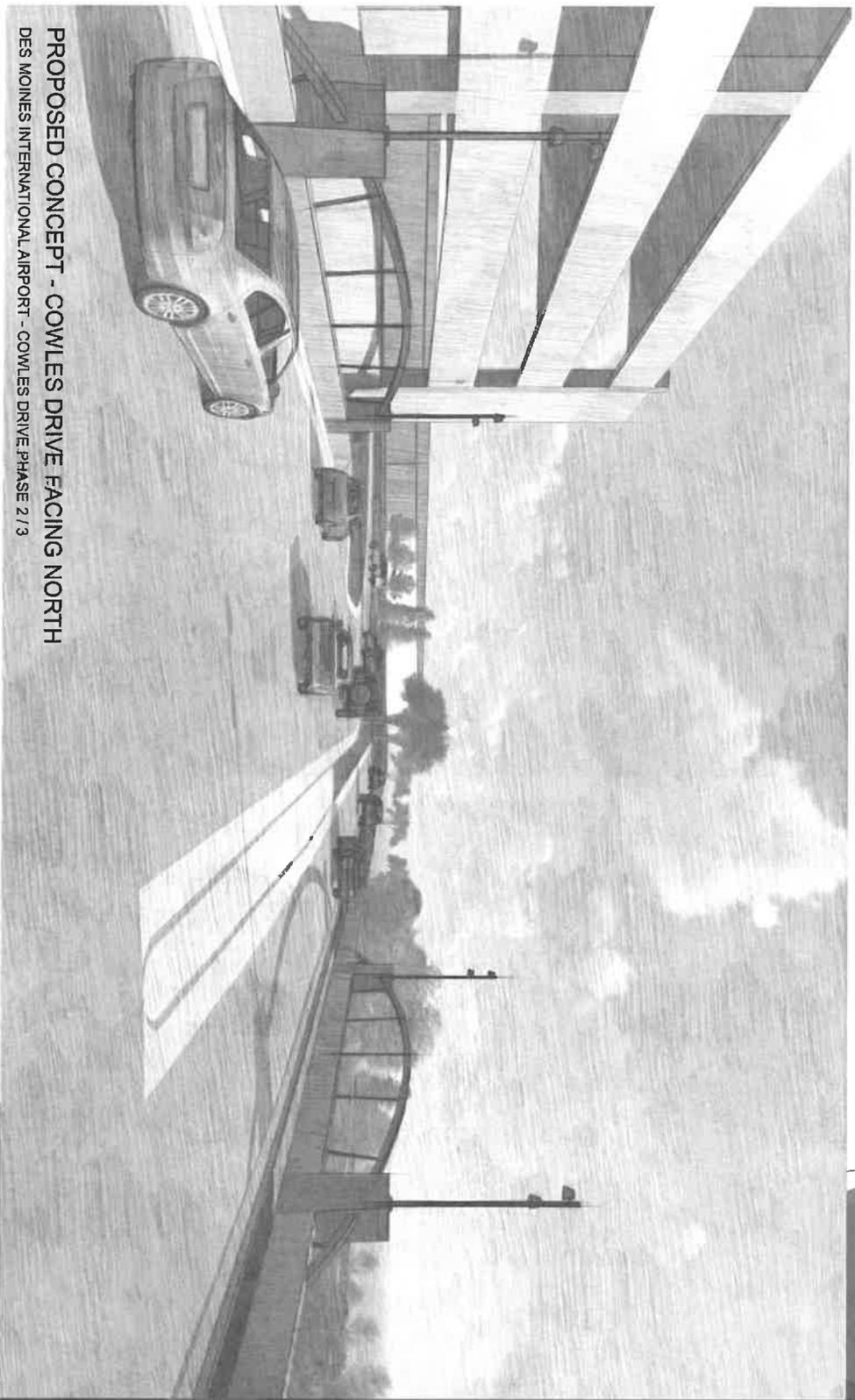




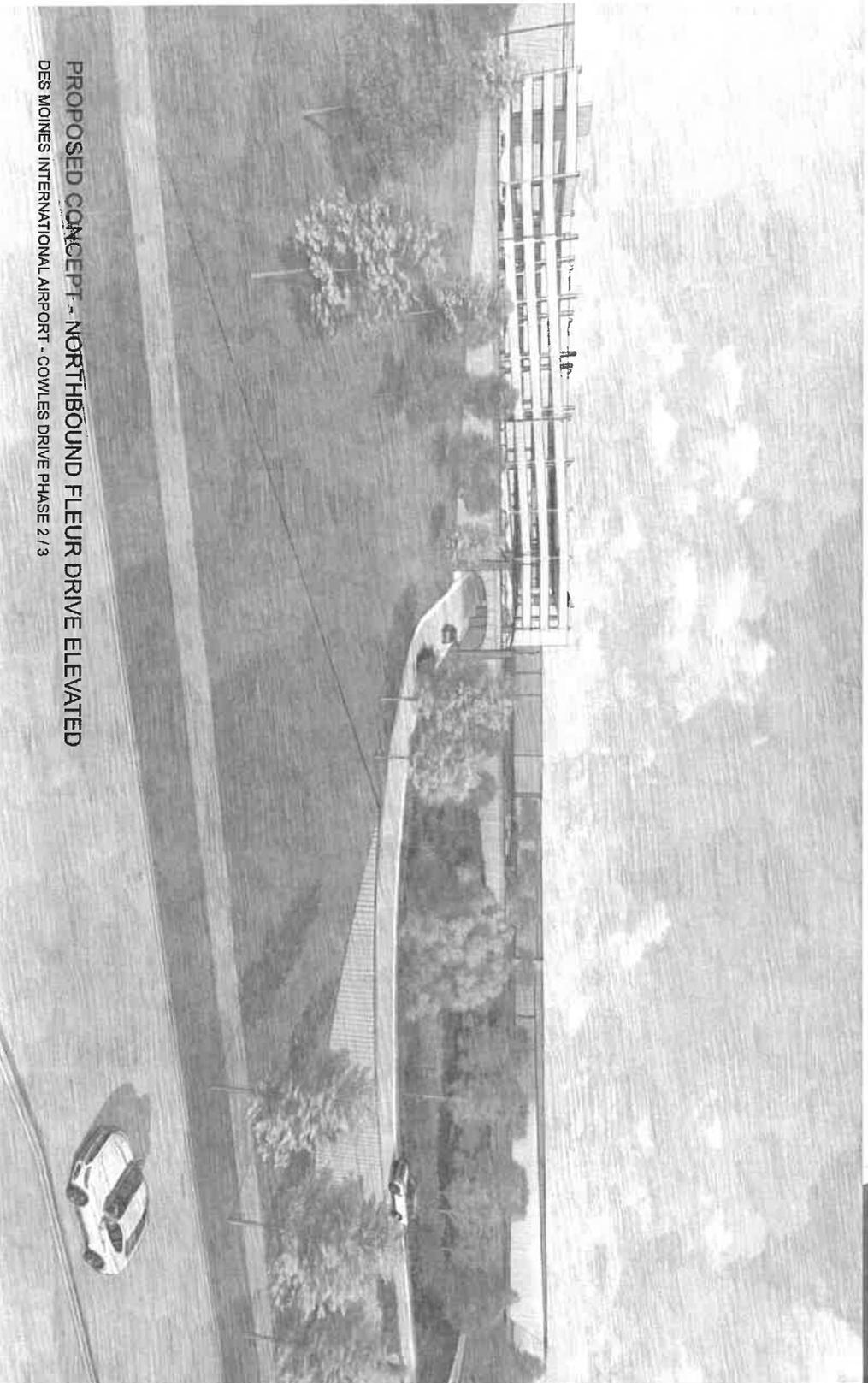


DES MOINES INTERNATIONAL AIRPORT - COWLES DRIVE PHASE 2 / 3





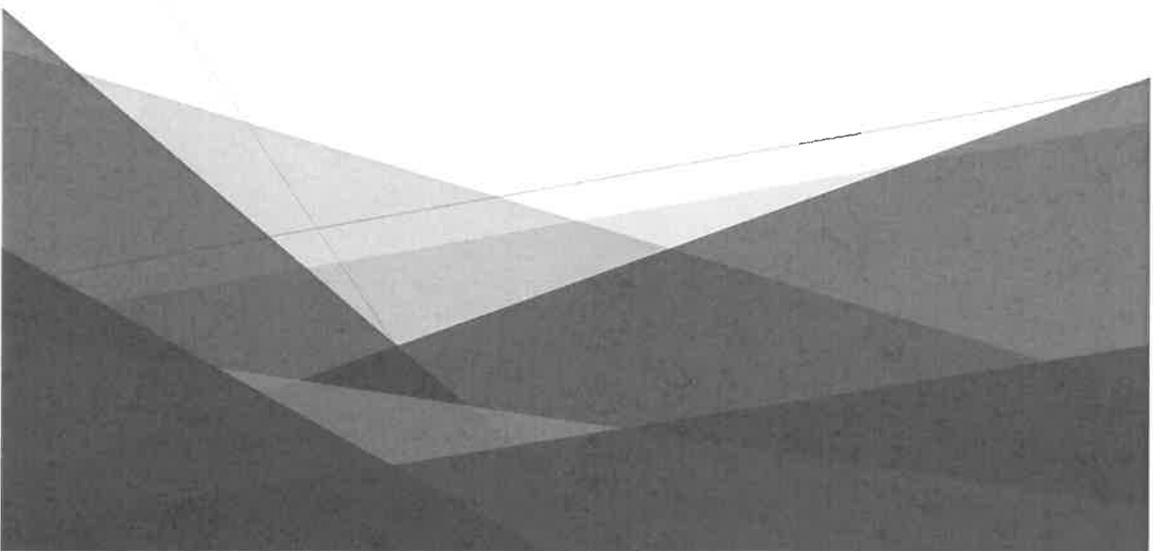
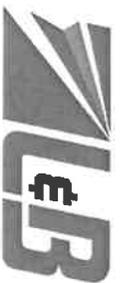
**PROPOSED CONCEPT - COWLES DRIVE FACING NORTH**  
DES MOINES INTERNATIONAL AIRPORT - COWLES DRIVE PHASE 2 / 3



**PROPOSED CONCEPT - NORTHBOUND FLEUR DRIVE ELEVATED**  
DES MOINES INTERNATIONAL AIRPORT - COWLES DRIVE PHASE 2 / 3

# ANSER

ADVISORY



**BASELINE PROGRAM**

**ESTIMATE**

2018 Construction Estimate	\$241,298,350
OR Recommended Estimate Adjustments	\$42,146,152
Contingency & Soft Costs	\$119,755,302

**2018 TOTAL WITH ADJUSTMENTS**

**\$403,199,804**

Escalation from 2018 to Q1 2022 (+20.5%)

\$82,655,960

Escalation from Q1 2022 to Q3 2025 (Midpoint of Construction) (+20%)

\$97,997,107

**TOTAL WITH ESCALATION\*\***

**\$583,852,871**

Concept Refinements (Gates beyond 14, Swing gate(s), offices, etc.)

TBD

**TOTAL**

**TBD**

**\*\*COST INCLUDES 14 GATES; DOES NOT INCLUDE GARAGE OR ROAD**

**Summary:**

- **Demand for gates is increasing**
- **Peak hour demand is increasing requiring larger spaces**
- **Demand for Remain Overnight (RON) positions is steady**

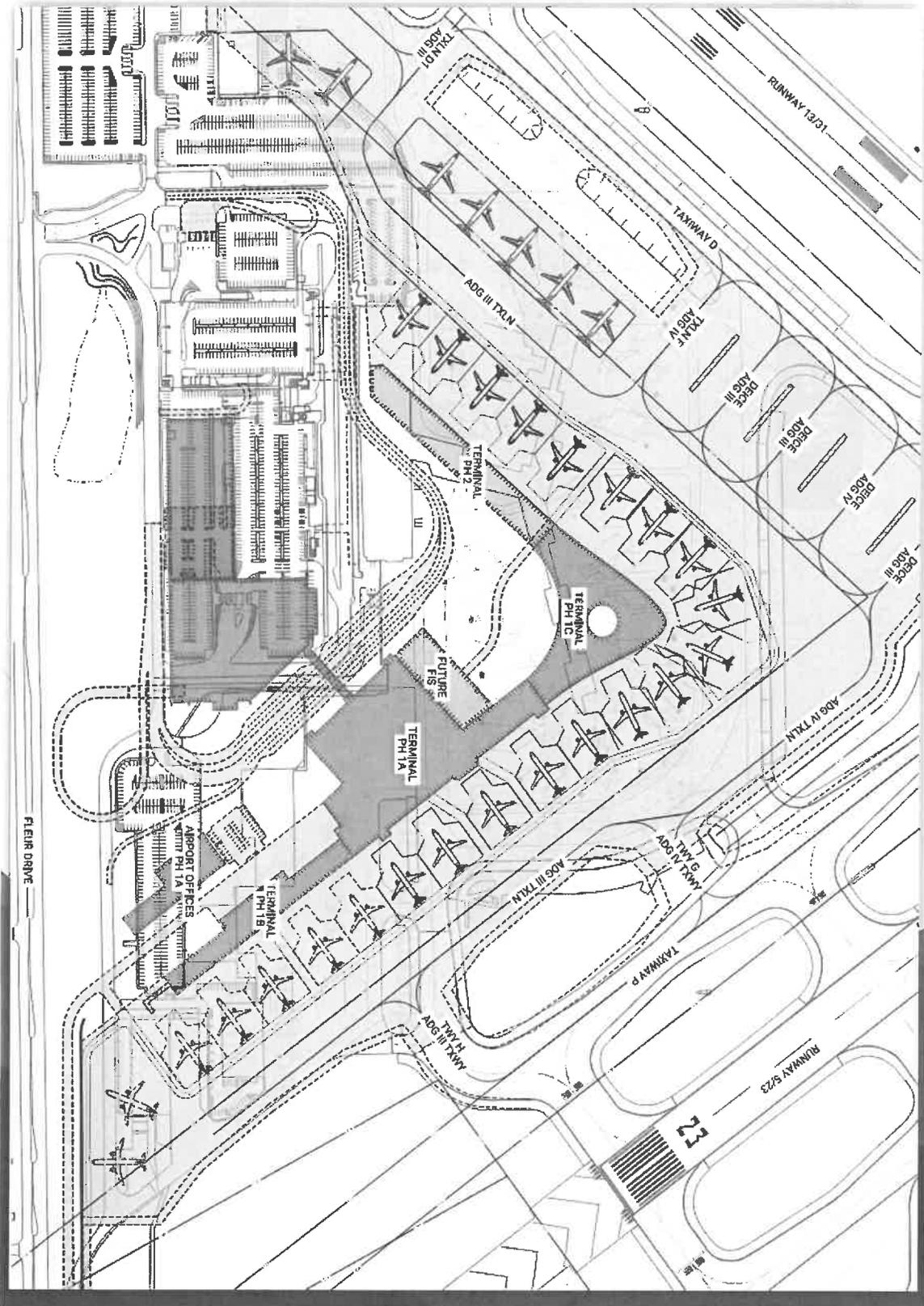
REQUIRED IN 2032	PREVIOUS FORECAST	CURRENT FORECAST
<b>GATES</b>	14	17
<b>RONs</b>	8	8

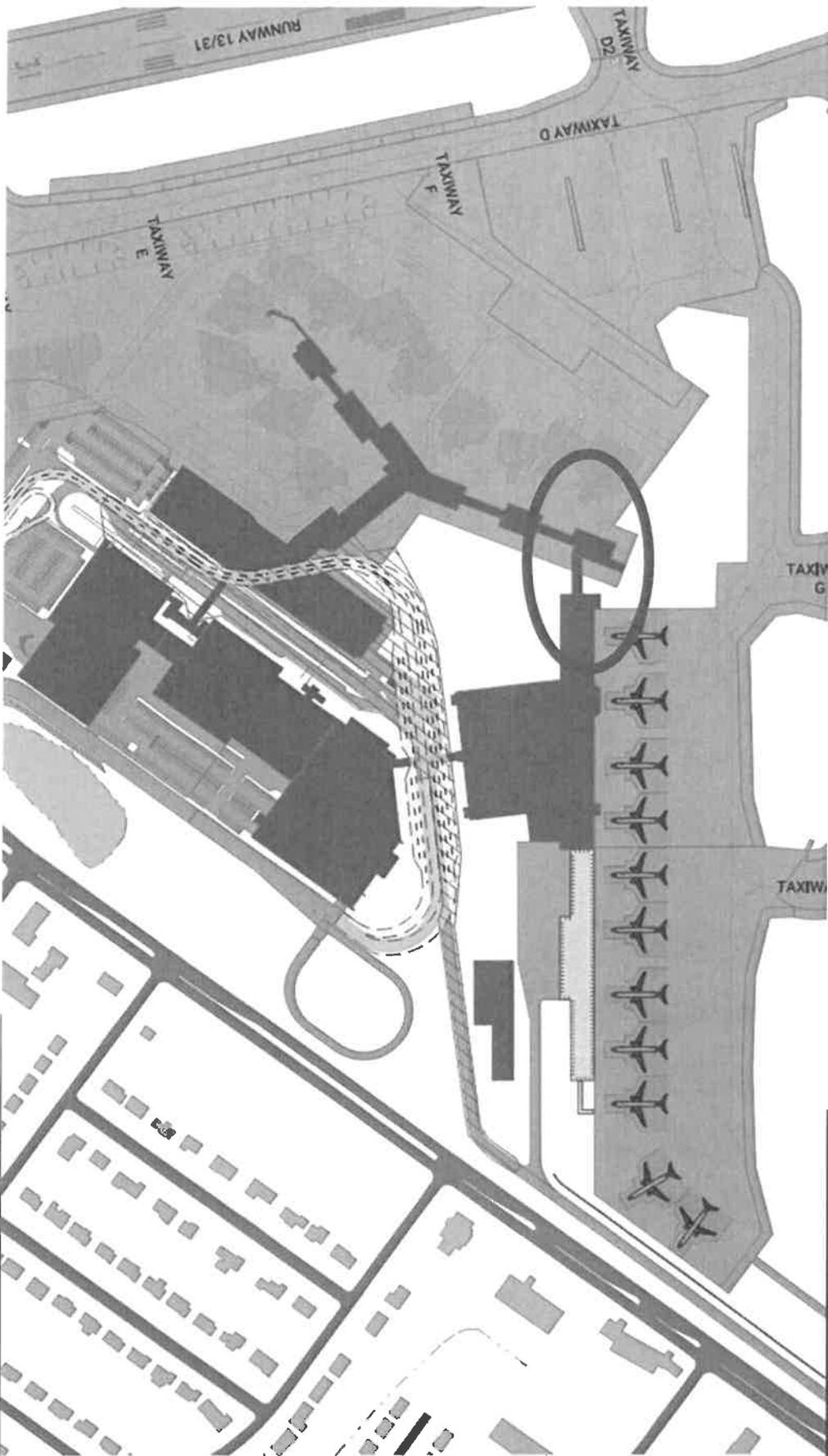
## FUNDING CONSIDERATIONS

### FUNDING SOURCES

Airport Reserves/Revenue/ Bonding	<b>\$ 224.0 M</b>
Regional Municipalities/Countries	<b>\$ 30.0 M</b>
State Infrastructure Grants	<b>\$ 58.7 M</b>
Bipartisan Infrastructure Law: <i>Entitlement</i>	<b>\$ 27.0 M</b>
Bipartisan Infrastructure Law: <i>Competitive</i>	<b>-</b>
<b>TOTAL</b>	<b>\$339.7 M</b>

- Funding must cover terminal & other projects *including parking garage expansion*
- Local funding approaching \$30M
- State grants spent by 2026
- BIL competitive grant (5-year program) submitted for FY22
- *Funding gap remains*





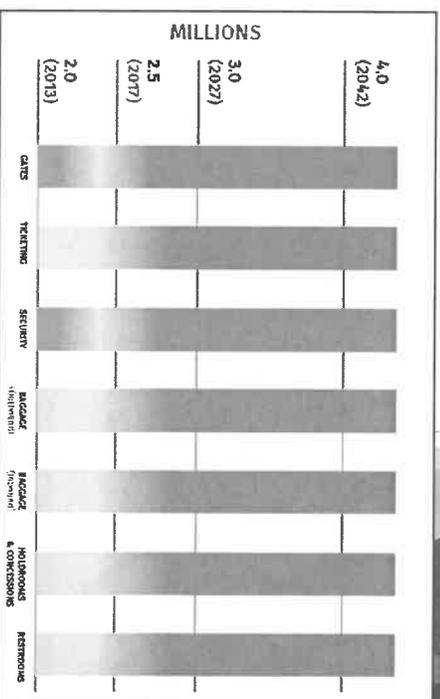
**Total Estimate to Complete Phase 1A:**

V1	DSM New Terminal Estimate April 5, 2022	Programmed with FAA Funding		New Terminal Phase 1A Projects					
		Apron A	Apron B	Terminal Bldg Phase 1A	Site Airside Phase 1A	Site Landside Phase 1A	Demolition Phase 1A	Total Phase 1A	
A	Total Construction Cost (Combination CMAR & Hard Bid)	\$ 22,862,479	\$ 8,407,489	\$ 221,817,397	\$ 25,081,221	\$ 17,109,482	\$ 14,706,788	\$ 278,714,888	
B	Soft Costs	\$ 3,429,372	\$ 1,261,123	\$ 49,908,914	\$ 2,508,122	\$ 1,710,948	\$ 3,309,027	\$ 57,437,012	
C	Owner Contingency	\$ -	\$ -	\$ 27,172,631	\$ 2,758,934	\$ 1,882,043	\$ 1,801,581	\$ 33,615,190	
D	Total Cost (March 2022 Dollars)	\$ 26,291,851	\$ 9,668,612	\$ 298,898,942	\$ 30,348,278	\$ 20,702,474	\$ 19,817,396	\$ 369,767,090	
E	Escalation to Estimated Midpoint of Construction	\$ -	\$ 773,489	\$ 32,574,680	\$ 3,362,589	\$ 2,790,693	\$ 2,895,322	\$ 41,623,284	
F	<b>Grand Total with Escalation</b>	\$ 26,291,851	\$ 10,442,101	\$ 331,473,622	\$ 33,710,867	\$ 23,493,167	\$ 22,712,718	\$ 411,390,374	
		<b>Total Aprons</b>	\$ 36,733,952						

(Excludes parking garage expansion)

**Key Results:**

- Phasing project provides more affordable option based on Phase 1A
- Proposed approach addresses most critical capacity constraints
- Assumes new terminal opening in 2026





# Municipal and County Investment

	Population *	Per Capita	Total	Proposed Payment Schedule			
				2023	2024	2025	2026
Des Moines	214,237	\$50	\$ 10,000,000	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000
West Des Moines	67,899	\$30	2,036,970	509,243	509,243	509,243	509,243
Ankeny	67,355	\$30	2,020,650	505,163	505,163	505,163	505,163
Urbandale	44,379	\$30	1,331,370	332,843	332,843	332,843	332,843
Waukee	24,089	\$30	722,670	180,668	180,668	180,668	180,668
Johnston	22,582	\$30	677,460	169,365	169,365	169,365	169,365
Altoona	19,221	\$30	576,630	144,158	144,158	144,158	144,158
Clive	17,242	\$30	517,260	129,315	129,315	129,315	129,315
Grimes	14,804	\$30	444,120	111,030	111,030	111,030	111,030
Pleasant Hill	10,019	\$30	300,570	75,143	75,143	75,143	75,143
Bondurant	6,958	\$10	69,580	17,395	17,395	17,395	17,395
Polk City	4,961	\$10	49,610	12,403	12,403	12,403	12,403
Windsor Heights	4,809	\$10	48,090	12,023	12,023	12,023	12,023
Mitchellville	2,258	\$10	22,580	5,645	5,645	5,645	5,645
Elkhart	918	\$10	9,180	2,295	2,295	2,295	2,295
Runnells	504	\$10	5,040	1,260	1,260	1,260	1,260
Alleman	452	\$10	4,520	1,130	1,130	1,130	1,130
Polk County			10,000,000	2,500,000	2,500,000	2,500,000	2,500,000
Dallas County and Cities			2,000,000	500,000	500,000	500,000	500,000
Jasper County and Cities			500,000	125,000	125,000	125,000	125,000
Story County and Cities			2,000,000	500,000	500,000	500,000	500,000
Warren County and Cities			1,000,000	250,000	250,000	250,000	250,000
			<u>\$ 34,336,300</u>				

\* 2019 population estimate from Census.gov will be used for the per capita calculation

Author  
flexible  
terms of  
funding

# Project Timeline



New entrance / Phase I of the roadway is completed and operational



Design work on the new terminal begins in 2022



New parking garage construction breaks ground in 2023



Terminal construction could begin as early as 2024



New terminal could be completed as early as 2026

# Our Request

Secure funding commitments from regional municipalities and counties in the Greater Des Moines Area - \$1m over 4 years from Story County

Use local commitments to help secure \$300M in infrastructure grants from State and Federal sources

Complete the Terminal Development Plan to sustain long term economic growth in Iowa

i.e. Letter  
Agreement  
Resolution



# University Community Childcare

Creating a nurturing and enriching environment in order  
for our community's children to thrive.

## UCC Report to Story County Board of Supervisors

May 31, 2022

10:00 a.m.

### University Community Childcare

- Private, non-profit child care center located on the north side of the ISU campus across from Veenker golf course
- UCC is governed by a board of directors consisting of center parents and community members
  - ✓ UCC provides full and part day early care and education services for infants, toddlers, and preschoolers throughout the year
  - ✓ UCC provides care before and after school for children in Kindergarten – 5<sup>th</sup> grade during the academic year; full day during school vacations

UCC provides care for 90-100 children every week who are cared for by:

- 24 permanent staff – teachers, food program staff, office support staff and the executive director and asst director.
- 25-30 part-time assistant teachers – primarily ISU students eligible for the college work-study program. UCC pays 25% of their hourly rate of pay.

UCC funding sources:

- ASSET funders – this funding supports reduced fees for ISU student families with incomes below 200% of the federal poverty guidelines
- ISU – provides both monetary funding and in-kind services – the building is rent-free

- ISU Dept. of Residence – funding used to cover occupancy expenses such as mowing, snow removal and building maintenance
- ISU Ccampis Grant – federal program – supports fees for Pell grant eligible ISU students enrolled at on-campus childcare centers. The grant was renewed Oct. 1, 2017 for (4) years. (15) children were on the Ccampis Grant program during FY 21-22.
- USDA – support through the Child and Adult Care Food Program (CACFP)
- BooSt – provides scholarships for preschool children (4 children at \$245/mo. FY 21-22)
- UCC also works with the Ames School District and Statewide Voluntary Preschool Program for 4 year old children.

UCC is a community site for this preschool program. Benefits: free 10'/wk. to participating families; grant will pay for staffing expenses (12 children FY 21-22)

Client statistics from 2021-22 show UCC provided care for 91 children

- Location of residence
  - ✓ 43 had ISU student parent(s)
  - ✓ 88 were Ames residents
  - ✓ 2 were Story County resident
  - ✓ 1 lived outside of Story Co.
  
- Client income levels
  - ✓ 37% were below 200% of poverty guidelines
  - ✓ 35 children had fees paid by a 3<sup>rd</sup> party, i.e., Dept. of Human Services, ISU Ccampis Grant, BooST Empowerment scholarship, Statewide Voluntary Preschool funds

UCC strengths include:

- Accreditation from the National Association for the Education of Young Children since 2000. On October 1, 2021 renewed for another 5 year term through October 1, 2026.
- Achieving and maintaining a 5-Star rating on the Iowa Quality Rating System

- Staff taking advantage of continuing education sponsored by Child Care Resource & Referral of Central Iowa, the State of Iowa and by the Iowa Association for the Education of Young Children. To date, (3) current employees have received an AA degree through TEACH. This program pays tuition for staff currently working full time in childcare. We are offering and requiring prospective employees with 2 years' experience in childcare the opportunity to earn their CDA (Child Development Associate Credential) which requires 12 ECE credits from a community college.
- Out of 17 permanent staff, (8) have worked at UCC 2-5 years, (1) working from 5-10 years and (5) greater than 10 years.

UCC weaknesses include:

- lengthy waiting lists for infants & toddlers
- difficulty hiring full time employees
- difficulty in balancing affordability for families and the ability to pay staff an appropriate wage

Outcome information from parent surveys:

"[Having access to the lowest rate on the UCC fee scale] reduced the financial stress a lot and help us more focus on the studies toward the successful graduation."

"I feel that UCC has given my child a space to learn and grow socially which makes me less worried about my child's development as I am working long days to complete my degree."

"I have had more time to focus on my studies rather than thinking about fees and possibly looking for an additional job to cover the bills."

"[Having access to the lowest rate on the UCC fee scale] is helpful because it helps to reduce my mental stress, hence I can give more focus on study."

"Not worrying a lot about financial issues helped me to concentrate on my ISU studies. This really had a positive impact on me as a student."

"[Having access to the lowest rate on the UCC fee scale] has made it so I am able to support my son as a single mother and I was able to stop working 80 hour weeks."

## **Story County Provider and Program Participation Agreement**

**THIS AGREEMENT** (the Agreement), entered into this First day of July, 2022 is by and between **Story County** and **Central Iowa RSVP** (Provider).

The statements and intentions of the parties, to this Agreement, are as follows:

Story County is a governmental entity organized under the Code of Iowa, governed by the Board of Supervisors. Story County is interested in contracting with Provider to purchase Covered Services for the benefit of Story County Individuals.

Provider is interested in contracting with Story County to provide Covered Services for the benefit of Story County Individuals.

In consideration of the premises and promises contained herein, it is mutually agreed by and between Story County and Provider as follows:

### **SECTION 1 Definitions**

**Co-payment:** The amount which may be charged to Story County Individual at the time services are rendered.

**Subcontract:** The act in which one party to the original contract enters into a contract with a third party to provide some or all of the services listed in the original contract.

### **SECTION 2 Duties of Provider**

**Section 2.1 Provision of Covered Services.** Provider shall provide Covered Services to each Story

County Individual who is eligible to receive such services to the extent designated in Attachment A, Service Definitions and Rates. The programs or services must conform to the standardized definitions used by the Analysis of Social Services Evaluation team (ASSET). Such services shall be rendered in compliance with applicable laws and regulations. Provider shall also provide Covered Services in a manner which: (a) documents the services provided, in conformance with Federal (including the Health Insurance Portability and Accountability Act, HIPAA, if applicable), State and local laws and regulations, (b) protects the confidentiality of the Story County Individual's medical records, and (c) records and maintains specified program information and performance measures in Clear Impact Scorecard at <https://app.resultsscorecard.com> at the frequency defined through ASSET.

**Section 2.2 Access to Books and Records.** Unless otherwise required by applicable statutes or regulation, Provider shall allow Story County access to books and records, for purposes of appeals, utilization, grievance, claims payment review, individual medical records review or

financial audits, during the term of this contract and seven (7) years following its termination. Provider shall provide records or copies of records as requested.

### **SECTION 3**

#### **Claims Submission and Payment**

**Section 3.1 Claims Submission.** Provider agrees to submit all claims and supporting documentation for reimbursement no later than forty-five (45) days from the date Covered Services are rendered.

**Section 3.2 Claims Payment.** Story County will make monthly payments to the Provider based upon the reimbursement requests submitted by the Provider in accordance with Attachment A to this contract. The maximum total amount payable by Story County under this agreement is detailed on Attachment A, and no greater amount shall be paid.

**Section 3.3 Compensation to Provider.** Provider agrees to accept payment from Story County for Covered Services provided to Story County Individuals under this Agreement as payment in full, less any Co-payment or other amount which is due from Story County Individuals for such services. Compensation for Covered Services is included as Attachment A, Service Definitions and Rates.

For Providers accessing funding through the Story County ASSET process, an agency audit or IRS Form 990 shall be submitted within six months following the end of the agency's fiscal year. If an agency audit or IRS Form 990 is not submitted, Story County reserves the right to withhold payments until the audit and/or IRS Form 990 is submitted.

### **SECTION 4**

#### **Relationship Between the Parties**

**Section 4.1 Relationship Between Story County and Provider.** The relationship between Story County and Provider is solely that of independent contractor and nothing in this Agreement shall be construed or deemed to create any other relationship including one of employment, agency or joint venture. Provider shall maintain Social Security, worker's compensation and all other employee benefits covering Providers employees as required by law.

### **SECTION 5**

#### **Hold Harmless. Indemnification and Liability Insurance**

**Section 5.1 Provider Hold Harmless and Indemnification.** Provider shall defend, hold harmless and indemnify Story County against any and all claims, liability, damages or judgments asserted against, imposed or incurred by Story County that arise out of acts or omission of Provider or Provider's employees, agents or representatives in the discharge of its responsibilities under this Agreement.

**Section 5.2 Story County Hold Harmless and Indemnification.** Story County shall defend, hold harmless and indemnify Provider against any and all claims, liability, damages or judgments asserted against, imposed or incurred by Provider that arise out of acts or omission of Story County or Story County employees, agents or representatives in the discharge of its responsibilities under this Agreement.

**Section 5.3 Provider Liability Insurance.** Provider shall procure and maintain, at the Provider's own expense, insurance in amounts sufficient to provide coverage in the following areas, when applicable: (1) comprehensive general liability; (2) comprehensive motor vehicle liability and (3) professional liability. Provider shall furnish the County with certificates of insurance and with original endorsements effecting coverage required by this clause. The certificates and endorsement for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The County reserves the right to require complete, certified copies of all required insurance policies, at any time.

## **SECTION 6**

### **Laws and Regulations**

**Section 6.1 Laws and Regulations.** Provider warrants that it is, and during the term of this Agreement will continue to be, operating in full compliance with all applicable federal (including the Health Insurance Portability and Accountability Act, HIPAA) and state laws.

**Section 6.2 Reports from State Authority or Agency.** The Provider will be expected to comply fully with all rules and regulations imposed by a State licensing authority. All written or verbal communications or reports from a State authority or agency, including but not limited to summaries of inspection reports or complaints of abuse or neglect resulting in investigation(s), shall be provided to Story County immediately upon receipt of same by the Provider.

**Section 6.3 Compliance with Civil Rights Laws.** Provider agrees not to discriminate or differentiate in the treatment of any individual based on sex, race, color, age, religion, national origin or otherwise qualified handicapped individual. Provider agrees to ensure services are rendered to Story County Individuals in the same manner, and in accordance with the same standards and with the same availability, as offered to any other individual receiving services from Provider.

**Section 6.4 Equal Opportunity Employer.** Story County is an equal employment opportunity employer. Story County supports a policy which prohibits discrimination against any employee or applicant for employment on the basis of age, race, sex, color, national origin, religion, physical or mental disability, veteran or any other classification protected by law or ordinance. Provider agrees that it is in full compliance with Story County's Equal Employment Policy as expressed herein.

**Section 6.5 Confidentiality of Records.** Story County and Provider agree to maintain the confidentiality of all information regarding Covered Services provided to Story County Individuals under this Agreement in accordance with any applicable laws and regulations. Provider acknowledges that in receiving, storing, processing, or otherwise dealing with

information from Story County about Individuals, it is fully bound by federal (including the Health Insurance Portability and Accountability Act, HIPAA, if applicable) and state laws and regulations governing the confidentiality of medical records and mental health records.

## **SECTION 7**

### **Term and Termination**

**Section 7.1 Term.** The term of this Agreement shall be for a period of one (1) year, commencing on the date first above written.

**Section 7.2 Termination of Agreement Without Cause.** Either party may terminate this Agreement without cause upon ninety (90) days prior written notice of termination to the other party.

**Section 7.3 Termination With Cause by Story County.** Story County shall have the right to terminate this Agreement immediately by giving written notice to Provider upon the occurrence of any of the following events: (a) restriction, suspension or revocation of Provider's license, certification or accreditation; (b) Provider's loss of any liability insurance required under this Agreement; (c) chapter 7 bankruptcy files by the Provider, or (d) Provider's material breach of any of the terms or obligations of this Agreement.

**Section 7.4 Termination With Cause by Provider.** Provider shall have the right to terminate this Agreement immediately by giving written notice to Story County upon the occurrence of Story County's material breach of any of the terms or obligations of this Agreement.

**Section 7.5 Information to Story County Individuals.** Provider acknowledges the right of Story County to inform Story County Individuals of Provider's termination and agrees to cooperate with Story County in deciding on the form of such notification.

**Section 7.6 Nonrenewal of Agreement.** Either party may choose not to renew this agreement upon ninety (90) days written notice to the other party prior to the expiration of the contract.

## **SECTION 8**

### **Amendments**

**Section 8.1 Amendment.** This Agreement may be amended at any time by the mutual written agreement of the parties. In addition, Story County may amend this Agreement upon sixty (60) days advance notice to Provider and if Provider does not provide written objection to Story County within the sixty (60) day period, then the amendment shall be effective at the expiration of the sixty (60) day period.

**Section 8.2 Regulatory Amendment.** Story County may also amend this Agreement to comply with applicable statutes and regulations and shall give written notice to Provider of such amendment and its effective date. Such amendment will not require sixty (60) days advance written notice.

**SECTION 9**  
**Other Terms and Conditions**

**Section 9.1 Non-Exclusivity.** This Agreement does not confer upon the Provider any exclusive right to provide services to Story County Individuals in Provider's geographical area. Story County reserves the right to contract with other providers. The parties agree that Provider may continue to contract with other organizations.

**Section 9.2 Assignment.** Provider may not assign any of its rights and responsibilities under this Agreement to any person or entity without the prior written approval of Story County.

**Section 9.3 Subcontracting.** Provider may not subcontract any of its rights and responsibilities under this Agreement to any person or entity without prior notification to Story County.

**Section 9.4 Entire Agreement.** This Agreement and attachments attached hereto constitute the entire agreement between Story County and Provider, and supersedes or replaces any prior agreements between Story County and Provider relating to its subject matter.

**Section 9.5 Rights of Provider and Story County.** Provider agrees that Story County may use Provider's name, address, telephone number, and description of Provider and Provider's care and specialty services in any promotional activities. Otherwise, Provider and Story County shall not use each other's name, symbol or service mark without prior written approval of the other party.

**Section 9.6 Invalidity.** If any term, provision or condition of this Agreement shall be determined invalid by a court of law, such invalidity shall in no way effect the validity of any other term, provision or condition of this Agreement, and the remainder of the Agreement shall survive in full force and effect unless to do so would substantially impair the rights and obligations of the parties to this Agreement.

**Section 9.7 No Waiver.** The waiver by either party of a breach or violation of any provisions of this Agreement shall not operate as or be construed to be a waiver of any subsequent breach.

**Section 9.8 Notices to Story County.** Any notice, request, demand, waiver, consent, approval or other communication to Story County which is required or permitted herein shall be in writing and shall be deemed given only if delivered personally, or sent by registered mail or certified mail, or by express mail courier service, postage prepaid, as follows:

Story County Board of Supervisor's Office  
Story County Administration Building  
900 6<sup>th</sup> Street  
Nevada Iowa 50201  
Attention: Sandra King

**Section 9.9 Notices to Provider.** Any notice, request, demand, waiver, consent, approval or other communication to Provider which is required or permitted herein shall be in writing and shall be deemed given only if delivered personally, or sent by registered mail or certified mail, or by express mail courier service, postage prepaid, as follows:

Central Iowa RSVP  
503 Elm Avenue  
Story City, IA 50248  
Attention: Kalen Petersen

*This Agreement has been executed by the parties hereto, through their duly authorized officials.*

**COUNTY:**

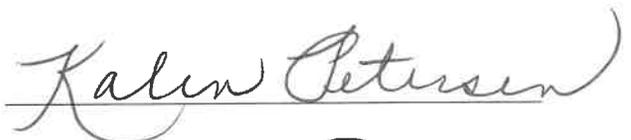
By:  \_\_\_\_\_

Print Name: Latifah Taisal

Print Title: Story County Board of Supervisors

Date: 5.31.22

**PROVIDER:**

By:  \_\_\_\_\_

Print Name: Kalen Petersen

Print Title: Director

Date: 5-10-2022

**ATTACHMENT A  
SERVICE DEFINITIONS AND RATES  
FISCAL YEAR: 2023**

<b>Service Description</b>	<b>Unit of Service</b>	<b>Rate</b>
Volunteer Management Not to Exceed \$21,000	1 Volunteer Hour	\$5.26
Disaster Response Volunteers Not to Exceed \$1,600	1 Staff Hour	\$37.52
Transportation Not to Exceed \$6,500	One Way Trip	\$21.76



	<p>G. Added - As part of the review process, ASSET Volunteers will be asked to attend a Board meeting as outline in the ASSET Reference Manual.</p> <p>K. Deleted – (old K) – Letters will be sent to the agencies and their governing bodies sharing Funders’ approval of funding by the date stated on the ASSET calendar.</p>
<b>XIV. CHANGES IN SERVICES (page 9)</b>	E. Added – If an Agency modifies a service during the Funding year, written notification must be given to Funders under contract 30 days prior to implementing changes. Each Funder will determine if the modifications are acceptable and continue to fund, or if funding will discontinue.
<b>APPENDIX B – (Page 11-12)</b>	Added - Confidentiality Form

Approval is requested.

Respectfully,

Sandra King  
 Director of External Operations and County Services

Attachment – ASSET Policies and Procedures Manual



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## POLICIES AND PROCEDURES FOR ASSET

By agreement among sponsoring organizations (Funders), a team shall be authorized by all sponsors but separate from any sponsor. The name of this process is "Analysis of Social Services Evaluation Team" or "ASSET."

### I. PURPOSE

- A. To promote coordination of human services planning and funding among the sponsoring organizations.
- B. To assess the human services needs in Story County and evaluate the capabilities of agencies to provide the programs that meet those needs.
- C. To provide funding recommendations to the governing bodies of the sponsoring organizations.

### II. SPONSORING ORGANIZATIONS

- A. Ames City Council (City)
- B. Story County Board of Supervisors (County)
- C. United Way of Story County (UWSC)
- D. ISU Student Government

### III. TEAM STRUCTURE

- A. ~~The City, County, and UWSC, and ISU Student Government shall each appoint six (6) volunteers and ISU Student Government will appoint four (4) volunteers, as voting members of the board team (Volunteers), and ISU Student Government will appoint four (4) volunteers~~
- B. The City, County, UWSC, and ISU Student Government shall each appoint one staff person. The staff appointees shall be non-voting board members for the purpose of ASSET business (Staff).
- C. The Administrative Assistant shall be a contract position paid jointly by the Funders through a 28E Agreement and shall be a non-voting participant.

### IV. TERMINATION

A Sponsoring Organization may withdraw its participation in the Intergovernmental/ Agency Agreement to Fund Administrative Services for the ASSET Process on written notice to the other Sponsoring Organizations. Written notice shall be given no later than July 1 of any given year and termination will be effective June 30 of the following year. A shorter notice period may be granted upon agreement of the other Sponsoring Organizations ~~though the date though date~~ of termination shall remain June 30 of the given fiscal year. Each Sponsoring Organizations shall remain liable for its pro rata share of expenses until withdrawal takes effect.

Upon withdrawal of a Sponsoring Organization, the remaining Sponsoring Organizations shall be responsible for equally contributing to the contract to fund the yearly expense for administrative services. A new or amended intergovernmental/agency funding agreement shall be filed with the Iowa Secretary of State as soon as is practical upon the withdrawal of any Sponsoring Organization.

### V. TENURE OF MEMBERS

- A. The terms of Volunteers shall be three (3) years. ASSET recognizes that ISU Student Government appointees may not be able to serve three-year terms.
- B. The terms of Staff shall be continuous until terminated by the appointing Funder.
- C. An ~~unexpired~~~~un-expired~~ term of a Volunteer shall be filled by the Funder that appointed that Volunteer.
- D. No Volunteer may serve more than two (2) consecutive full terms, except the Past Chair, Chair or Chair Elect may serve longer in order to fulfill the duties of their offices.
- E. If a Volunteer is appointed to fill the remainder of an unexpired term, the newly appointed Volunteer is eligible to serve a maximum of seven consecutive years unless conditions delineated in paragraph D above apply.
- F. If a Volunteer accumulates three consecutive unexcused absences in any one ASSET year (April through March), or otherwise fails to fulfill their responsibilities, the Volunteers may, by a simple majority vote of quorum, request that a Funder appoint a replacement Volunteer. An unexcused absence is defined as when a Volunteer does not notify an Administrative Team member, or the Administrative Assistant about being absent. Notifying the Administrative Assistant is the preferred method.
- G. All Volunteers and Staff are required to sign a ~~Conflict-of-Interest and Confidentiality forms~~ annually, as ~~described on the form~~ (Appendix B).

#### VI. OFFICERS

- A. Officers shall be Chair, Chair-Elect, Past Chair, and Treasurer, each of whom shall be elected for a one-year term by a quorum of the Volunteers.
- B. Staff members are ineligible to hold an office.
- C. A Chair may not hold that office for more than two consecutive one-year terms.
- D. A vacancy in any office shall be filled by a majority vote of a quorum of the Volunteers for the unexpired portion of the term, except for the position of past chair, which would remain vacant should that volunteer leave the ASSET process.
- E. The ASSET Chair is authorized to sign contracts and agreements on behalf of ASSET with respect to operations of the ASSET board. The Chair-Elect may sign if the Chair is unavailable.

#### VII. ASSET OPERATIONS

- A. Regular meetings of ASSET shall be held in accordance with Iowa's Open Meetings law. If circumstances warrant it, a meeting of ASSET may be ~~cancelled~~~~cancelled~~ by the Administrative Team. An announcement of meeting cancellation will be posted, and notice sent to members and participating agencies as soon as possible under the circumstances.
- B. Unless otherwise specified, meetings shall be conducted according to Robert's Rules of Order. However, technical or non-substantive departures from these rules shall not invalidate any action taken at a meeting.
- C. Agendas will be posted at Ames City Hall and the ASSET website (<http://www.storycountyasset.org>)-e, at least three days prior to the meeting, and notification sent electronically to each ASSET member and

participating Agency.

- D. A quorum shall consist of one-half plus one of the currently appointed volunteers. A majority vote of the quorum present shall constitute a decision of ASSET. In the event a quorum is not present, ASSET business may be conducted by a simple majority vote of those present, if at least one voting member from each Funder is represented. Exceptions to this include decisions for funding recommendations or changes to the Policies and Procedures, or anything that requires Funder approval.
- E. The Chair may vote on all business that comes before ASSET and shall be included as part of the quorum.
- F. Special meetings may be called by the Chair or by petition of one-fourth of the Volunteers with not less than five days written notice to the Volunteers and Staff by email or regular mail.
- G. Minutes of ASSET meetings shall be recorded and distributed to Staff, Volunteers, and Agencies, by posting on the ASSET website (<http://www.storycountyasset.org>). Minutes shall be made public in accordance with the Iowa Open Records law.
- H. ASSET records will be retained for five years. This includes but is not limited to budget books, Administrative Team meeting agendas and minutes, ASSET Board meeting agendas and minutes, agency audits and form 990s, agency applications, agency requests for new/expanded services, and other agency correspondence.

#### **VIII. ADMINISTRATIVE TEAM OPERATIONS**

- A. Staff members, the Chair, the immediate past Chair, the Chair-Elect, and the Treasurer, shall serve as an Administrative Team.
- B. The Administrative Team will meet prior to regular ASSET meetings. If there are no significant pending actions, an Administrative Team meeting may be ~~cancelled~~ cancelled by the Chair or Chair Elect.
- C. All members of the Administrative Team shall be voting members on Administrative Team business, including staff members. The ASSET Administrative Assistant shall not be a voting member.
- D. A quorum shall consist of more than half of the existing Administrative Team members. A quorum shall include at least one Volunteer. A majority vote of the quorum present shall constitute a decision of the Administrative Team.
- E. Minutes of the Administrative Team and ASSET shall be recorded and distributed to all Staff, Volunteers, and Agencies, by posting on the ASSET website (<http://www.storycountyasset.org>). Minutes shall be made public in accordance with the Iowa Open Records law.

#### **IX. COMMITTEES**

- A. Staff and committees shall have substantial responsibility for the operation of ASSET and for assisting the Volunteers. Committees may be established as follows:
  - 1. The Administrative Team may form committees to identify issues, perform studies, and bring recommendations to ASSET.
  - 2. ASSET may request committees to identify issues, perform studies, and bring recommendations to ASSET. Committee members may be appointed by the ASSET Chair.

3. A Funder may request formation of a committee and make recommendations to ASSET with respect to membership on such committee. The ASSET Chair may appoint the committee members.

#### **X. DUTIES AND RESPONSIBILITIES OF ASSET**

- A. To make annual allocation recommendations to the Funders for services provided by participating agencies. The recommendations shall be consistent with instructions and priorities received from the Funders;
- B. To set a timetable each year for the funding recommendation process;
- C. To organize hearings for agency presentations regarding their proposed budgets and program plans;
- D. To review services and code definitions as assigned to agencies for use in the budget and billing process;
- E. To meet with the Funders at least twice yearly. At these meetings each Funder has one vote. A majority of Funders constitutes quorum;
- F. To give timely reports on funding recommendation decisions to the Funders and to the agencies;
- G. To develop and maintain an index of services offered in Story County (This index will be located in the ASSET Reference Manual for Volunteers and Agencies.);
- H. To perform any specific task that the Funders might request of ASSET.

#### **XI. AGENCY PARTICIPATION**

##### **New Agency Application Process**

- A. \_\_\_ Agencies seeking funding eligibility must be serving clients within the geographic area of Story County and shall meet the criteria outlined in the Application for ASSET Agency Participation (Appendix A). The application form can be found under the "Forms and Resources" tab on the ASSET website located at [www.storycountyasset.org](http://www.storycountyasset.org).
- B. Agencies shall complete required forms, and present verification of the stated criteria. All application documents shall be submitted to the ASSET Administrative Assistant to distribute to the ASSET Administrative Team.
- C. The ASSET Administrative Team shall ~~ensure~~ensure that the forms are complete and make recommendations to the Volunteers. The Volunteers will then approve or disapprove the recommendation.
- D. A written notification shall be sent to the Agency, stating its acceptance or the reason why it was not accepted.
- E. Approval of an applicant Agency does not guarantee a subsequent funding dollar-allocation.

##### **All Agency Requirements**

- F. Agencies and services will be reviewed annually by ASSET, through the agency visit and budget process.

- G. Agencies shall annually provide comparative financial reports in accordance with Generally Accepted Accounting Practices (GAAP). These reports shall be submitted within six months after the close of the Agency's fiscal year. Reports will meet the following guidelines:
1. Agencies with an annual budget below \$250,000 must, at least, submit an electronic copy of IRS Form 990 and a balance sheet prepared externally and independently to the ASSET Administrative Assistant.
  2. Agencies with an annual budget of \$250,000 or more must submit an electronic copy of their full comparative audit and an electronic copy of their IRS Form 990 to the ASSET Administrative Assistant.
- H. Any Agency may request to be placed on the ASSET or Administrative Team agenda by contacting the Administrative Assistant.

Non-Participating Agencies

- I. Approved ASSET agencies not actively participating in the ASSET process (submitting a budget request, reporting outcome data through Clear Impact Scorecard, participating in Liaison visits and agency hearings) for two consecutive budget years will be notified by July 1 in writing by the ASSET Chair or designee that they will be removed from the process effective the next available budget cycle.
- Agencies falling within this status can re-apply to be an ASSET agency by following the New ASSET Agency Application Process as described above.

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**XII. FUNDING PROCESS**

- A. Each Agency program requesting funding shall be assigned to one or more of the three focus areas (Education, Financial Stability, or Health). An agency may have programs assigned to more than one focus area.
- B. Each Volunteer shall be assigned to only one focus area and shall review the services within that area.
- C. The Administrative Team shall prepare the appropriate budget and reporting forms for the agencies to complete and make the forms available via the ASSET website.
- D. Agencies must submit completed budget and reporting forms for all approved services to ASSET by the date stated in the yearly ASSET calendar. Budgets must be completed as instructed. Failure to submit a completed full budget may result in not being considered.
- E. Agencies must timely post Board of Directors meeting minutes to the virtual platform used by ASSET. As part of the review process ASSET Volunteers will be asked to attend a board meeting as outlined in the ASSET Reference Manual.
- F. The Administrative Team shall conduct an Agency training session on the date stated in the yearly ASSET calendar. Agency attendance at this meeting is required.
- G. Volunteers shall conduct Liaison visits to individual agencies as scheduled on the ASSET calendar. As part of the review process ASSET Volunteers will be asked to attend a board meeting as outlined in the

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ASSET Reference Manual.

- H. Hearings for agencies shall be conducted each year as scheduled on the ASSET calendar.
- I. Recommendations for allocations shall be made by ASSET to the Funders after the hearings and work sessions are completed and approved by the ASSET Board.
- J. Funding recommendations will be posted on the website by the date stated on the ASSET calendar.
- ~~K. Letters will be sent to the agencies and their governing bodies sharing Funders' approval of funding, by the date stated on the ASSET calendar.~~
- K. If any Agency does not provide the required information, or provides information that is inadequate, incorrect, or not timely, ASSET shall make a report to the Funders that procedures were not followed and may recommend that funding be reduced, sequestered, or not allocated.
- L. ASSET agencies will collaborate and partner to provide services. The ASSET Administrative Team shall make a report to Funders if an agency does not make adequate efforts to coordinate services or respond to requests for information.

### **XIII. PLANNING PROCESS**

ASSET shall provide a community forum to work constructively and cooperatively in addressing human services concerns. This may be achieved by, but is not limited to:

- A. Participating in studies and developing strategies that enhance the delivery of \_\_\_\_\_ human services within the county;
- B. Collecting and evaluating facts that provide valid data for decisions on program \_\_\_\_\_ needs, and effectiveness of current delivery;
- C. Evaluate the need for new or modified services and/or duplication of services;:-
- D. Promote and encourage collaboration among agencies for efficiencies;:-
- E. Review agency updates and reports on services as documented through Clear Impact Scorecard and other reporting documents.

### **XIV. CHANGES IN SERVICES**

- A. Any ASSET Agency, providing services to Story County clients, that wishes to add new or expanded services, will report this information to the ASSET Administrative Team by completing and submitting the "Notification of New or Expanded Service" form by the date stated in the ASSET calendar. The Notification of New or Expanded Service form can be found under the "Forms and Resources" tab on the ASSET website located at [www.storycountyasset.org](http://www.storycountyasset.org).
- B. The need for new or expanded services shall be identified and aligned with the Funder's priorities and the priority areas from the most recent Story County Community Needs Assessment. Service changes should include increases in service beyond the normal expected growth, new or different services that impact staffing, or services that result in new clientele.

- C. The Administrative Team will review the information and determine if the service(s) meets criteria to be included in the ASSET funding process. The Administrative Team will inform the ASSET Board of the new/expanded service(s). This review and informing ASSET is not a commitment to funding. If ASSET requests additional information, a committee of Volunteers may be appointed to gather more information and report its finding to ASSET for further review.
- D. If an Agency is reducing or dropping a service, a letter should be submitted to the ASSET Administrative Team within thirty days of the Agency Board of Directors' vote to reduce or drop a service.
- E. If an Agency modifies a service during the Funding year, written notification must needs to be given to Funders under contract 30 days prior to implementing changes. Each Funder will determine if the modifications are acceptable and continue to fund or if funding will discontinue.

#### XV. FUNDING APPEAL PROCESS

An Agency wishing to make an appeal may do so by following the individual Funders' appeal process. Contact the individual ASSET Funder staff representative for further information and forms. The Funder appeal processes are on the ASSET website under the Forms and Resources tab.

#### XVI. AMENDMENTS TO POLICIES AND PROCEDURES

- A. These Policies and Procedures shall be reviewed annually prior to the May ASSET Board meeting.
- B. Amendments to the Policies and Procedures may be proposed by a Volunteer, a Staff member, or a Funder.
- C. A proposed amendment shall require a majority vote of quorum of the ASSET Board to recommend such amendment to the Funders.

### APPENDIX A

## ASSET (Analysis ~~for~~ of Social Service Evaluation Team)

#### CRITERIA FOR FUNDING ELIGIBILITY

Financial support through ASSET can be applied for by **human service agencies** that are serving clients within the geographic area of Story County and who meet the basic eligibility criteria. **Approval of an applicant agency does not guarantee a subsequent dollar allocation.** The allocation recommendation will be made on a service-by-service basis during the annual allocation process.

To be considered for financial support, agencies must comply with the following requirements and provide supporting documents to demonstrate compliance:

- A. The agency must be a non-profit corporation or chartered as a local unit of a non-profit corporation that has an IRS section 501(c) (3) status or local, state, or federal government agency (i.e., formed by a 28E Agreement) that has a presence within and serves the people of the State of Iowa.
- B. The agency must have articles of incorporation, bylaws, or other documents, which clearly define its purposes and function.
- C. The agency must have an Equal Opportunity Policy that has been approved by its Board of Directors.
- D. The agency must have been incorporated and actively providing services ~~conducting business~~ for at least one year at the

time of the application.

- E. The agency must maintain in its budget and services a demarcation between any religious and other programs so that ASSET does not financially support religious purposes.
- F. The agency must demonstrate need and community support for the proposed service through letters of support, needs assessments, or other documentation.
- G. The agency shall be governed by a Board of Directors or Advisory Board who serve without compensation and who approve and oversee the implementation of the budget and policies of the agency.
- H. Agencies that offer the following services shall not be eligible for funding from ASSET Funders:
  - 1. Agencies that are primarily political in nature.
  - 2. Agencies that provide services limited to the members of a particular religious group.
  - 3. Agencies that exist solely for the presentation of cultural, artistic, or recreational programs.
  - 4. Basic educational program services to be considered the mandated responsibility of the public education system.

The ASSET Reference manual includes the list of services currently considered for funding. Each service includes a Service Code Number, Service Code Name, Service Definition, Unit of Service and Category (Education, Financial Stability, and Health). Agencies applying to be included in the process must identify what services they would be requesting funds to support.

**To apply as an ASSET Agency Participant, complete the Application for ASSET Agency Participation and send the request, including the documentation outlined in the application to: [storycountyasset@gmail.com](mailto:storycountyasset@gmail.com). The application form can be found under the "Forms and Resources" tab on the ASSET website [www.storycountyasset.org](http://www.storycountyasset.org). Please direct any questions to the ASSET Administrative Assistant.**

## APPENDIX B – FORMS

Organization: Story County Analysis of Social Services Evaluation Team (ASSET)

Policy: Conflict of Interest Policy

Date Adopted: 4/10/03

Date Revised:

Story County ASSET and its voting members/staff persons, hereinafter referred to as "board" and "board members(s)", agree to the following conflict of interest policy hereinafter referred to as "policy", as adopted and revised as indicated above:

1. The policy will be adopted yearly at the first regularly scheduled board meeting following the start of the fiscal year. Each board member is to review and sign the policy at the first board meeting prior to voting on any matters before the board (if applicable).
2. A new voting board member/staff person will be required to review and sign the policy prior to voting as a board member (if applicable) at the beginning of their term and/or the first meeting of the fiscal year.
3. It is the duty of a voting board member/staff person to disclose a conflict of interest to the full board when a conflict arises. Disclosure may be made at any time to the ASSET Administrative Team; hereinafter referred to as "the Team", who shall then notify the full Board. A record of the conflict of interest shall be made at the first regularly scheduled board meeting following disclosure.
4. A conflict of interest is defined in chapter 68B, Iowa Code. The Iowa Code defines conflict of interest as that which evidences an advantage or pecuniary benefit for the member and/or their immediate family not available to others similarly situated. A violation for a conflict of interest is punishable by both civil and criminal penalties in the State of Iowa.
5. A "potential" conflict of interest is defined herein. A potential conflict of interest is when a voting board member/staff person has reason to believe there may be a conflict of interest. This potential conflict shall be disclosed in the same manner as a conflict. If, in the opinion of the Team, the circumstances meet the definition of a conflict of interest the matter shall then be disclosed to the full board and a record shall be made at the next regular meeting.
6. A voting board member/staff person with a conflict of interest shall not vote or use their personal influence with any board member on the matter in conflict.

I agree by my signature below that I have read the above Story County ASSET Conflict of Interest Policy and understand it and will abide by the terms and conditions as stated herein.

Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

~~Organization: Story County Analysis of Social Services Evaluation Team (ASSET)~~

~~Organization: Story County Analysis of Social Services Evaluation Team (ASSET)~~

~~Policy: Confidentiality Agreement~~

~~Date Adopted: 8/4/2021~~

~~Date Revised:~~

~~Story County ASSET~~

~~Volunteer Confidentiality Agreement~~

~~Individuals who serve with Story County ASSET in the following areas are required to sign the Volunteer~~

Confidentiality Agreement annually. Story County ASSET and its voting members/staff persons, hereinafter referred to as "board" and "board member(s)", agree to the following outlined below:

~~Volunteers~~ Individuals to sign include:

1. Board Member
2. Funder Staff
3. ASSET Administrative Assistant

Any individual, ~~volunteer~~ who has signed the ~~Volunteer~~ Confidentiality Agreement and does not follow the terms of the Agreement, may be removed from their ~~volunteer~~ position by the ASSET Administrative Team.

Agreement

I understand that through my ~~volunteer~~ involvement with Story County ASSET, I may receive or have access to confidential information. I agree that I will maintain in strict confidence any confidential information about which I become aware, whether written, oral, or visual. I also agree that I will not disclose, use, duplicate or otherwise divulge any confidential information directly or indirectly to any other person or entity except when appropriate in my ~~volunteer~~ work with Story County ASSET. I understand that any information shared during my involvement with Story County ASSET shall not be disclosed at any time beyond my involvement.

I agree that I will not knowingly alter, destroy or mutilate documents (online or hard-copy) with the intent to impede, obstruct or influence the accuracy and completeness of retained records.

Confidential Information includes, but is not limited to:

1. Information relevant to funders that is not open to the public;
2. Individual ASSET funded agency data (ClearImpact Scorecard);
3. Non-public information concerning Story County ASSET's affairs;
4. Information relating to ASSET Agency program participants, including names, contact information, and any personal information.

Non-Confidential Information

This agreement shall not apply to any information that:

1. Is determined to be public records under Chapter 22 of the Iowa Code, the Iowa Open Records Law;
2. Is received by the board member from a third party not privy to this Agreement as a matter of right and the third party is under no obligation to keep the information confidential;
3. Was independently developed by the ~~same~~ ~~volunteer~~ without reference to or use of the Confidential

Information:

- 4. Is disclosed by Story County ASSET in any publicly available regulatory filing or
- 5. Is otherwise approved for release by written authorization of the Story County ASSET Administrative Team.

Date: \_\_\_\_\_

Print Name: \_\_\_\_\_



For period July 1 / ~~June 30~~, 20 22 through June 30, 20 23

PLEASE TYPE OR PRINT LEGIBLY

Please mail this completed application to your local jurisdiction. If you have any questions call your city clerk (within city limits) or your county auditor (outside city limits).

I/we hereby make application for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business information:

Trade Name/DBA: Ames Golf and Country Club  
Physical Location Address: 5752 George Washington Carver Ave City: Ames ZIP: IA  
Mailing Address: 5752 George Washington Carver Ave City: Ames State: IA ZIP: 50010  
Business Phone Number: ( 515 ) 232-8334

Legal Owner Information:

Type of Ownership: Sole Proprietor  Partnership  Corporation  LLC  LLP   
Legal Owner: \_\_\_\_\_  
(Name of sole proprietor, partnership, corporation, LLC, or LLP)  
Mailing Address: 5752 George Washington Carver Ave City: Ames State: IA ZIP: 50010  
Phone Number: ( 515 ) 232-8334 Fax Number: ( \_\_\_\_\_ ) \_\_\_\_\_ Email: \_\_\_\_\_

Retail Information:

Types of Sales: Over-the-counter  Vending machine   
Does the Establishment sell vapor products/alternative nicotine products only? 5/3/22 Yes  No

**APPROVED** **DENIED**  
Initials: [Signature]  
Marketing Date: \_\_\_\_\_  
Follow-up action: \_\_\_\_\_

Type of Establishment

Bar  Convenience store/gas station  Drug store  Hotel/motel  Liquor store   
Restaurant  Tobacco store  Alternative nicotine/vapor store   
Has vending machine that assembles cigarettes  Other  Golf and Social Club

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

SIGNATURE OF OWNER, PARTNER(S), OR CORPORATE OFFICIAL

Name (please print) Joseph Leto Name (please print) \_\_\_\_\_  
Signature [Signature] Signature \_\_\_\_\_  
Date 5-12-22 Date \_\_\_\_\_

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

Amount Paid: 50.00 Please send completed/approved copy to:  
Date issued \_\_\_\_\_ New  Iowa Department of Commerce, Alcoholic Beverages Division  
Permit Number \_\_\_\_\_ Renewal  Name of Issuing City or County \_\_\_\_\_

Invoice #: 5790  
Date: 05/24/2022  
Customer ID: 50201

# INVOICE

Payable To:
RoseRush Services, LLC P.O. Box 2006 Buena Vista, CO 8121

Bill To:
Story County Animal Shelter and Control 975 West Lincoln Highway Nevada, IA 50201

TERMS
Due by 06/30/2022

QTY	DESCRIPTION	TOTAL
1	Shelter Pro Software—Annual Software Licensing, support, and upgrades	\$1895.00
<i><u>Thank you for your order!</u></i>		

**APPROVED**      **DENIED**  
Board Member Initials:   *SA*    
Meeting Date:   5-31-22    
Follow-up action: \_\_\_\_\_  
\_\_\_\_\_

Balance due

<b>\$1895.00</b>
------------------



"Solutions", Inc.  
2311 West 18<sup>th</sup> Street, Spencer Iowa 51301  
712-262-4520

## Licensed Code Support Agreement

**This Support Agreement ("this Agreement") is made and entered into this 1st day of July, 2022 by and between "Solutions", Inc. (hereinafter "Vendor"), a (Software Developer and Licensor ) with principal offices at 2311 West 18th Street Spencer Iowa 51301-2631, and Story County, hereinafter "Customer"), a (Local Government and its Offices) with principal offices at: 900 6th Street Nevada, IA 50201**

### **WHEREAS,**

Vendor is in the business of developing computer programs, certain of which computer programs have already been Licensed by the Customer; and,

### **WHEREAS,**

The Customer desires to retain the services of Vendor to maintain and service the computer programs licensed by the Customer from Vendor, for a period up to one year, such maintenance and service of the Vendor's computer programs to be accomplished by Vendor pursuant to the terms of the Agreement.

**NOW, THEREFORE,** in consideration of the mutual promises and covenants set forth herein, Vendor and the Customer hereby agree as follows:

### **Section 1 - Definitions**

For the purposes of this Agreement, the following definitions shall apply to the respective capitalized terms:

1.1 "Licensed Program" The computer software described in Exhibit A hereto, including any extracts from such software, derivative works of such software, or collective works constituting such software (such as subsequent Releases) to the extent offered to Customer under this Agreement or the License Agreement.

1.2 "Custom Program" Any program that has been requested by the Customer to be written or installed in addition to the Customer's Licensed Program described in Exhibit A hereto.

1.3 "Non Maintained Program" Any program no longer maintained and updated to Vendor's current Release by the Customer. This can also be any program no longer offered for License by Vendor.

1.4 "Installation" The preparation and the loading of new or revised Licensed Programs onto the Customer's existing hardware. Installation is not limited to on-site loading, but also includes Licensed Programs sent or delivered to the Customer by Vendor.

1.5 "Error" Any failure of the Licensed Program to conform in all material respects to the functional specifications for the Licensed Program. However, any nonconformity resulting from Customer's misuse or improper use of the Licensed Program or combining or merging the Licensed Program with any hardware or software not supplied by Vendor, or not authorized to be so combined or merged by Vendor, shall not be considered an Error.

1.6 "Error Correction" Either a software modification or addition that, when made or added to the Licensed Program, establishes material conformity of the Licensed Program to the functional specifications, or a procedure or routine that, when observed in the regular operation of the Licensed Program, eliminates the practical adverse effect on Customer of such nonconformity.



1.7 "Enhancement" Any modification or addition that, when made or added to the Licensed Program, materially changes its utility, efficiency, functional capability, or application, but that does not constitute solely an Error Correction. Enhancements may be designated by Vendor as minor or major, depending on Vendor's assessment of their value and of the function added to the preexisting Licensed Program.

1.8 "Normal Working Hours" The hours between 8:00 A.M and 5:00 P.M. Central Standard Time, on the days Monday through Friday, excluding regularly scheduled holidays of Vendor.

1.9 "Releases" New versions of the Licensed Program, which new versions may include both Error Corrections and Enhancements.

1.10 "Major Enhancement" Shall be further defined as: Any modification or addition that, when made or added to the Licensed Program, materially changes the Programs file structure and may require Program modifications to any of the Customer's Custom Programming.

1.11. "User Requested Major Enhancements" An enhancement of a Licensed Program requested by a 75% minimum majority of users of that Licensed Program.

1.12 "Federal or State Mandated Enhancement" An enhancement mandated by a change or definition of Federal or State code.

1.13 "Minor Enhancement" An enhancement of a Licensed Program that materially changes its utility, efficiency, functional capability, or application, that Vendor feels will improve the Customer's usage.

1.14 "Trade Secrets" Any information, process, or idea developed by Vendor which Vendor considers confidential. Examples of trade secrets include, but are not limited to:

1.14.1 Licensed Program reports, source code, object code, and documentation developed by Vendor.

1.14.2 All information relating to Vendor Licensed Programs now existing or currently under development by Vendor.

1.15 "Training" The instruction of the Customer and/or the Customer's employees in the use of Vendor Programs.

1.16 "Agreement Term." A period of one year, commencing on the entered date of this agreement, and ending one year hence, on the final day of the Customer's (then) current fiscal year.

1.17. "Cancellation," means that the Customer is canceling its requirements for all services in program years subsequent to that in which notice of cancellation is provided.

1.18. "Customer support" is a range of customer services to assist customers in making cost effective and correct use of a product. It includes assistance in planning, installation, training, trouble shooting, maintenance, upgrading, and disposal of a product

1.19. "Technical Support" Regarding technology products such as mobile phones, televisions, computers, software products or other electronic or mechanical goods, it is termed technical support.

## **Section 2 - Scope of Services**

2.1 During the Agreement Term, Vendor shall render the following services in support of the Licensed Program, during Normal Working Hours, subject to the compensation fixed for each type of service in Vendor's rate schedule set forth in 3.2. Rate Schedule hereto:

2.1.1 Vendor shall maintain a program control center capable of receiving by telephone or network transmission, operator reports of system irregularities.

2.1.2 Vendor shall maintain a telephone hot line that allows Customer to report system problems and seek assistance in use of the Licensed Program.

2.1.3 Vendor shall maintain a trained staff capable of rendering the services set forth in this Agreement.



2.1.4 Vendor shall be responsible for using all reasonable diligence in correcting verifiable and reproducible Errors when reported to Vendor in Accordance with Vendor's standard reporting procedures. Vendor shall, within 36 working hours of verifying that such an Error is present, initiate work in a diligent manner toward development of an Error Correction. Following completion of the Error Correction, Vendor shall provide the Error Correction through a "temporary fix" consisting of sufficient programming and operating instructions to implement the Error Correction, and Vendor shall include the Error Correction in all subsequent Releases of

the Licensed Program. Vendor shall not be responsible for correcting Errors in any version of the Licensed Program other than the most recent Release of the Licensed Program, provided that Vendor shall continue to support prior Releases superseded by recent Releases for a reasonable period sufficient to allow Customer to implement the newest Release, not to exceed 7 days.

2.1.5 Vendor may, from time to time, issue new Releases of the Licensed Program to its customers generally, containing Error Corrections, Minor Enhancements, and, in certain instances if Vendor so elects, Major Enhancements. Vendor shall provide Customer with one copy of each new Release. Vendor shall provide reasonable assistance to help Customer install and operate each new Release, provided that such assistance, if required to be provided at Customer's facility, shall be subject to the supplemental charges set forth in 3.2. Rate Schedule hereto.

2.1.6 Vendor may, from time to time, offer Major Enhancements to its customers that may be covered under an Annual Maintenance Fee set forth in Exhibit A hereto. Those Major Enhancements not covered under an Annual Maintenance Fee shall be subject to the supplemental charges set forth in 3.2. Rate Schedule hereto.

2.1.7 Subject to space availability, Customer may enroll its employees in Vendor's training classes, held at Vendor's facility in Spencer Iowa, for regular or advanced training subject to the supplemental charges set forth in 3.2. Rate Schedule hereto.

2.1.8 Vendor shall consider and evaluate the development of Enhancements for the specific use of Customer and shall respond to Customer's requests for additional services pertaining to the Licensed Program (including, without limitation, data conversion and report-formatting assistance), provided that such assistance, if agreed to be provided, shall be subject to supplemental charges mutually agreed to by Support Vendor and Customer.

**2.2 During the Agreement term Customer shall be responsible for the following:**

2.2.1 The Customer agrees to provide Vendor with dumps, as requested and with sufficient support and test time on the Customer's computer system to duplicate the error, certify that the problem is with Vendor's Programs, and certify that the problem has been corrected.

2.2.2 The Customer shall inform Vendor in writing of any modifications made by the Customer to the Licensed Program. Vendor shall not be responsible for maintaining Customer modified portions of the Licensed Program or for maintaining portions of the Licensed Program affected by Customer modified portions of the Licensed Program. Vendor shall not be responsible for maintaining Custom Program modified portions of the Licensed Program or for maintaining portions of the Licensed Program affected by Custom Program modified portions of the Licensed Program. Corrections for difficulties or defects traceable to the Customer's errors or systems changes shall be subject to the supplemental charges set forth in 3.2. Rate Schedule hereto.

2.2.3. The Vendor shall make available to the Customer and publish on a quarterly basis, the operating system requirements needed to maintain and operate the Licensed Program. The Customer agrees to meet or exceed those requirements on the Computer system that the Licensed Program is licensed for within 90 days of the published date.

**Section 3 - Fees and Charges**



3.1 Customer shall pay Vendor an Annual Fee covering those Licenses as Specified in Exhibit A. Any additional services provided to the Customer shall incur charges as specified on the rate schedule set forth in 3.2. Rate Schedule hereto. Vendor reserves the right to change its rate schedule (3.2) from time to time, provided that no such change will be effective until at least 30 days after Vendor has given Customer written notice of such change. Such written notice may be in the form of a statement in Vendor's regularly issued newsletter, website or social media.

3.2. Rate Schedule – All rates shown are current rates and are subject to change with a thirty (30) day notice.

3.2.1 Primary Shift – Monday through Friday – 8:00AM to 5:00PM. Off Shift 5:01PM to 7:59 PM Monday through Friday. Double time shift - 8:00PM to 7:59AM and weekends (Saturday and Sunday).

3.2.2. Application Support or Training – Current rate is one hundred fifteen dollars per hour (\$115.00) for Primary Shift with two hour minimum unless otherwise described in Exhibit A.

3.2.3 Computer Programming and Customer Support – Current rate is one hundred forty-five dollars per hour (\$145.00) for Primary Shift with two hour minimum unless otherwise described in Exhibit A.

3.2.4. IBM i Technical Support – Current rate starts at one hundred forty-five dollars per hour (\$145.00) an hour for Primary Shift with two hour minimum unless otherwise described in Exhibit A or covered under a Services Agreement. Rate is based on service personnel involved. If outside vendors such as IBM i service or support personnel are involved, their time is not included, even if subcontracted.

3.2.5. Off shift is invoiced at 1.5 times the Prime shift rate with 2 hour minimum. Double time is invoiced at 2.0 times the Prime Shift rate with a two hour minimum.

3.2.6. Service orders – Articles 3.2.1., 3.2.2., 3.2.3.3.2.4., and 3.2.5. will require a service order or approval for over time, to be filled out by the Customer on work to be performed by Vendor on behalf of the Customer. Exceptions to this requirement will be Customer errors requiring immediate programming to be performed through communications due to time sensitive requirements. A sample of this Service order is available from the Vendor.

3.2.7. Travel and Expenses - the Customer will be provided flat fees for travel based on location, the number of personnel traveling and the number of other customers being invoiced in the same week of travel (up to two). The flat fee is based on current federal rate for mileage and average round trip time to and from the customer's site. Current rate is \$70.00 an hour and is subject to change. The Customer in addition to the travel charge will be invoiced for motel and meal expenses.

3.3 Reimbursement of Expenses. In addition to the foregoing, Customer shall pay Vendor its actual out-of-pocket expenses as reasonably incurred by Vendor in furtherance of its performance hereunder. Vendor agrees to provide Customer with access to such receipts, ledgers, and other records as may be reasonably appropriate for Customer or its accountants to verify the amount and nature of any such expenses. Expenses shall be reimbursed within ten (10) days after receipt of Vendor's invoice.

3.4. Invoices. Vendor shall invoice Customer each calendar month for all fees and charges accrued, and all reimbursable expenses incurred during the previous month(s), and Customer shall pay the invoiced amount promptly upon receipt of such invoice. Any amount not paid within 30 days after the invoice date shall bear interest at the lesser of 1.5 percent per month or the highest rate allowed by applicable law.

3.5. Responsibilities. Customer shall be responsible for procuring, installing, and maintaining all equipment, telephone lines, communications interfaces, hardware (other than the hardware constituting the program control center maintained at Vendor's facilities) and Software necessary to operate the Licensed Software and to obtain from Vendor the services called for by this Agreement.

#### **Section 4 - Proprietary Rights**



4.1 To the extent that Vendor may provide Customer with any Error Corrections or Enhancements or any other software, including any new software programs or components, or any compilations or derivative works, or Custom Program, prepared by Vendor (collectively, "Vendor Programs"), Customer may (1) install one set of the Vendor Programs, in the most current form provided by Vendor, in Customer's own facility; (2) use such Vendor Programs in a manner consistent with the requirements of the License Agreement, for purposes of serving Customer's internal business needs; and (3) make one copy of the Vendor Programs in machine-readable form for nonproductive backup purposes only. Customer may not use, copy, or modify the Vendor Programs, or any copy, adaptation, transcription, or merged portion thereof, except as expressly authorized by Vendor. Notwithstanding Section 6 hereof, Customer's rights under this Section 4.1 shall remain in effect for so long as Customer is authorized to use the Licensed Programs under the License Agreement.

4.2 The Vendor Programs are and shall remain the sole property of Vendor, regardless of whether Customer, its employees, or contractors may have contributed to the conception of such work, joined in the effort of its development, or paid Vendor for the use of the work product. Customer shall from time to time take any further action and execute and deliver any further instrument, including documents of assignment or acknowledgment that Vendor may reasonably request in order to establish and perfect its exclusive ownership rights in such works. Customer shall not assert any right, title, or interest in such works, except for the nonexclusive right of use granted to Customer at the time of its delivery or on-site development.

4.3 The Customer acknowledges and agrees that the Vendor Programs, Error Enhancements, Major Enhancements, Minor Enhancements, State Mandated Enhancements, and Custom Programs (hereinafter referred to as "Programs") are Trade Secrets and proprietary products of Vendor, and as such are protected by Trade Secret laws. The Programs are licensed (not sold) on a nonexclusive basis for use by the Customer on a single computer system. The Programs shall not be copied or reproduced, in whole or in part, in any form whatsoever, except for use by the Customer as a back-up and/or for archival purposes on a single computer system. The Customer will not, without the prior written consent of Vendor, transfer the Programs electronically from one computer to another over a network. The Programs shall not, under any circumstances, be used by the Customer concurrently on more than one computer system without the prior written consent of Vendor.

4.4 The Customer agrees to maintain full and complete records of the number and location of all Program copies used for back-up and/or archiving purposes, and to furnish these records to Vendor on request.

4.5 The Customer agrees that Vendor's license of the Program to the Customer is not assignable by the Customer, without the prior written consent of Vendor. The Customer shall not provide, or otherwise make available, the Program, in any form, to any person or entity, other than duly authorized employees of the Customer while acting within the scope of their employment for the Customer.

#### Section 5 - Disclaimer of Warranty and Limitation of Liability

**5.1 Except as expressly set forth in this Agreement, Vendor expressly disclaims any and all warranties concerning the Licensed Program or the Services to be rendered hereunder, whether express or implied, including (without limitation) any warranty of merchantability or fitness for a particular purpose.**

5.2 In no event shall Vendor's cumulative liability for any claim arising in connection with this Agreement exceed the total fees and charges paid to Vendor by Customer within the last 12 months. In no event shall Vendor be liable for any indirect, consequential, special, exemplary, or incidental damages of whatever kind and however caused, even if Vendor knew or should have known of the possibility of such damages.



5.3 No action, whether based on contract, strict liability, or tort, including any action based on negligence, arising out of the performance of services under this Agreement, may be brought by either party more than 3 years after such cause of action accrued, except that an action for nonpayment may be brought within two years of the date of the last payment.

## **Section 6 - Termination**

### **6.1 This Agreement may be terminated as follows:**

6.1.1 This Agreement may be terminated by either party upon the expiration of the then-current term of this Agreement, provided that at least 30 days prior written notice is given to the other party; or

6.1.2 This Agreement may be terminated by either party upon 30 days prior written notice if the other party has materially breached the provisions of this Agreement and has not cured such breach within such notice period.

### **6.2. Cancellation Under Multi-year Agreements**

6.2.1. "Cancellation," as used in this clause, means that the Customer is canceling its requirements for all supplies or services in program years subsequent to that in which notice of cancellation is provided. Cancellation shall occur by the date or within the time period specified in the Schedule, unless a later date is agreed to, if the Customer -

6.2.1.1. Notifies the Vendor that funds are not available for contract performance for any subsequent program year; or

6.2.1.2. Fails to notify the Vendor that funds are available for performance of the succeeding program year requirement.

6.2.2. Except for cancellation under this clause or termination due to breach, any reduction by the Customer in the requirements of this contract shall be considered an early exit of a Multi-year Agreement,

6.3. Early Exit, In the case of Multi-year Agreements, a penalty may be assessed against the Customer for early exit. The termination penalty may not exceed the balance of the agreement, reflecting the fee normally assessed each year for the annual support of the Licenses as specified in Exhibit A.

6.4. Following termination of this Agreement, Vendor shall immediately invoice Customer for all accrued fees and charges and all reimbursable expenses, and Customer shall pay the invoiced amount immediately upon receipt of such invoice. Customer may continue to use any work supplied to Customer by Vendor for the remaining term of the License Agreement. Any amount not paid within 30 days after the invoice date shall bear interest at the lesser of 1.5 percent per month or the highest rate allowed by applicable law.

## **Section 7 - Hiring of Vendor's Personnel**

7.1 Additional Value from Hiring. Customer acknowledges that Vendor provides a valuable service by identifying and assigning personnel for Customer's work. Customer further acknowledges that Customer would receive substantial additional value, and Vendor would be deprived of the benefits of its work force, if Customer were to directly hire Vendor's personnel after they have been introduced to Customer by Vendor.

7.2 No Hiring Without Prior Consent. Without the prior written consent of Vendor, Customer shall not recruit or hire any personnel of Vendor who are or have been assigned to perform work until one (1) year after the completion of the last work performed on behalf of the Customer.



7.3 Hiring Fee. In the event that Customer hires any personnel of Vendor who are or have been assigned to perform work for Customer, Customer shall pay Vendor, within one (1) year of the date of such hiring, an amount equal to twenty-five percent (25%) of the total first-year compensation Customer pays such personnel as a fee for the additional benefit obtained by Customer.

**Section 8 - Miscellaneous**

8.1 Each party acknowledges that it has read this Agreement, understands it, and agrees to be bound by its terms. The parties further agree that this is the complete and exclusive statement of the agreement of the parties with respect to the subject matter hereof and that it supersedes and merges all prior proposals, understandings, and agreements, whether oral or written, between the parties with respect to the subject matter hereof. This Agreement may not be modified except by a written instrument duly executed by the parties hereto.

8.2 This Agreement and the parties' obligations hereunder shall be governed, construed, and enforced in accordance with the laws of the State of Iowa.

8.3 In the event that any provision of this Agreement is held invalid, illegal, or unenforceable, the remaining provisions shall be enforced to the maximum extent permitted by applicable law.

8.4 Neither party may assign its rights or duties under this Agreement without the prior written consent of the other party, except to a successor of all or substantially all of its business and properties.

8.5 The waiver by either party of any term or condition of this Agreement shall not be deemed to constitute a continuing waiver thereof nor of any further or additional right may that such party hold under this Agreement.

**IN WITNESS WHEREOF**, the parties have caused this Agreement to be executed by their duly authorized representatives as set forth below.

(Customer) Story County

(Vendor) "Solutions", Inc.

By: Latifah Faisal

By: Myron "Max" Elg

(Please type or print)

(Please type or print)

Signature: [Handwritten Signature]

Signature: \_\_\_\_\_

Title: Chair, Board of Supervisors

Title: VP - Operations

Date: 5-31-22, 2022

Date: \_\_\_\_\_, 2022

Address: 900 6th Street

Address: 2311 West 18<sup>th</sup> St.

Nevada, IA 50201

Spencer, Iowa 51301-2631

Telephone Number \_\_\_\_\_

Telephone Number (712) 262-4520

Attachments - Exhibit A pages 1 & 2



## Solutions Support Agreement - Exhibit A for Story County

This year's Support Agreement reflects a 3% increase from last year.  
**SUPPORT FEES:** A support fee of : \$29,460.00 shall be paid by the Customer to cover  
the the following licensed programs as indicated: The Agreement starts on 07/01/22

		<b>Annual Fee</b>
<b>Group C.</b>		
	<b><u>Assessor Administration Applications</u></b>	
___	Base Real Estate / Grain / Partial Exemption / M & E	\$0.00
___	Sales Ratio Integration into base Real Estate	\$0.00
___	Vanguard Integrated Work Module	\$0.00
___	Schneider/Sidwell Transfer of CSR, Val. Acr	\$0.00
	<b><u>Auditor</u></b>	
___	Base Real Estate / Grain / Utility Tax / TIF support	\$0.00
___	Transfer Book and Reports	\$0.00
<u>1</u>	Government General Ledger/Accounts Payable/Budgets and Accrual Reporting	\$7,480.00
<u>1</u>	Government Payroll System	\$6,600.00
___	Fixed Assets - Basic Inventory	\$0.00
<u>1</u>	Drainage Accounting - Subsystem	\$1,100.00
___	Drainage Real Estate - Subsystem	\$0.00
		\$15,180.00
	<b><u>Engineer</u></b>	
<u>1</u>	D.O.T. Accounting & Payroll System w/ interface to Auditor	\$5,280.00
<u>1</u>	Equipment Costs & Records	\$1,540.00
<u>1</u>	Parts & Materials Inventory	\$1,540.00
		\$8,360.00
	<b><u>Recorder</u></b>	
___	Instrument Indexes	\$0.00
___	Accounts Receivable	\$0.00
___	Vital Statistics	\$0.00
	<b><u>Treasurer</u></b>	
___	Tax Receipting, Specials, Payments, Apportionment, Daily Cash Out & TaxSale	\$0.00
___	Online Tax Payments - Loading, Receiving & Monitoring- Annual Fee	\$1,300.00
<u>1</u>	Miscellaneous Receipts / GL / Treasurer's Sub-ledger	\$3,520.00
___	Drainage Tax Receipts-Subsystem	\$0.00
___	Drainage Certificate Ledger-Subsystem	\$0.00
___	Banking & Investments	\$0.00
___	Document Locator (Imaging) for DOT Libra	\$0.00
		\$4,820.00
	<b><u>Specialty Applications and/or Support</u></b>	
	<b>IBM I Server Management - for 9009-41A 78-39260</b>	
<u>1</u>	OnDemand Printer Output to Storage Definitions	\$660.00
___	Scanning Interface for Imaging for Document Locator for 1st User	\$0.00
___	Scanning Interface for Imaging for Document Locator for additional Users	\$0.00
<u>1</u>	CSN Interface includes 1 license of Claims by Department	\$440.00
___	Urban Revitalization, Annexation and Phase in	\$0.00
___	Records Storage Management	\$0.00
___	Third Party Transfer Book Interface	\$0.00
___	Claims by department Interface for	\$0.00
___	Payroll by Department Interface for -	\$0.00
___		\$0.00
		\$1,100.00
AP	<b>SUPPORT AGREEMENT TOTAL</b>	<b>\$29,460.00</b>

## Solutions Support Agreement - Exhibit A for Story County

The Support fee shall cover the following items for those Licensed programs indicated.

**Federal and State Mandated Enhancement:**

**Minor Enhancements:**

**Major Enhancements as specified in the Agreement**

**Phone Support shall include and be limited to:**

Questions on the correct use and function of the Licensed Program.

Reasonable assistance to install and operate new Licensed Program releases.

Reasonable assistance relating to office procedures in regards to the operation of the Licensed Program.

Assistance to correct the Customer's accidental or Incorrect usage of Licensed Program with a maximum of 2 hours per

All phone related support shall be limited to a 6 hour aggregate per module listed in Exhibit A, per office, per month.

**Phone Support through this Agreement does not cover:**

Questions on the use of the Operating System, Database or Utilities. This may be covered by a variety of other service

Agreements. Examples would be IBM i OS V7R3, Windows Server 2012 R2, 2016, 2019 Windows SQL, etc.

Questions on Hardware This may be covered by a variety of other service Agreements.

Fixing the Customer's data due to mistakes or incorrect usage of the program, requiring programming or other methods not

Phone Support shall not be construed to include training.

All other duties performed over the phone shall incur our usual rates as specified in the Agreement

**User Group Training in the use of Licensed Programs** such form and at such sites and times as may, from time to time, be arranged by Vendor. There may be a nominal charge for the class, to cover the cost of preparation, materials and facilities.

Exception: Certain modules have built in the cost of Annual User Meetings. This will cover an unlimited number of people per county per meeting. Meetings not covered will be identified in advance.

**IBM i Server Management has not been selected, this section will be blank**

Closure No. 22-44

Date May 23, 2022

## Resolution

### BE IT RESOLVED

By the Board of Supervisors of Story County, Iowa, to approve the road Closure(s) for the purpose of  
Construciton in section 36 Richland Twp on

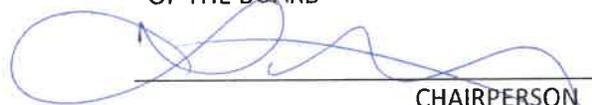
213th Street is closed at bridge between 670th Ave and 663rd Ave

  
\_\_\_\_\_  
Chair, Board of Supervisors

Attest:   
\_\_\_\_\_  
County Auditor

ROLL CALL	Latifah Faisal	Yea	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>
FOR ALLOWANCE	Lisa Heddens	Yea	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>
	Linda Murken	Yea	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>

ALLOWED BY VOTE OF THE BOARD	Yea	<u>3</u>	Nay	<u>0</u>	Absent	<u>0</u>
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\_\_\_\_\_  
CHAIRPERSON

Above tabulation made by 

**RESOLUTION NO. 22-90**

**RECORD OF HEARING AND ADOPTION OF BUDGET AMENDMENT  
STORY COUNTY**

Fiscal Year July 1, 2021 - June 30, 2022

STORY COUNTY conducted a public hearing for the propose of amending the current budget for the fiscal year ending June 30, 2022

<b>Meeting Date:</b>	<b>Meeting Time:</b>	<b>Meeting Location:</b>
5/31/2022	10:00 AM	Public Meeting Room, 900 6th St., Nevada, IA 50201

The governing body of the STORY COUNTY met with a quorum present and found that the notice of time and place of the hearing had been published as required by law and that the affidavit of publication is on file with the county auditor. After hearing public comment the governing body took up the amendment to the budget for final consideration and determined that said budgeted expenditures be amended as follows:

REVENUES & OTHER FINANCING SOURCES		Total Budget as Certified or Last Amended	Current Amendment	Total Budget After Current Amendment
Taxes Levied on Property	1	29,623,004	0	29,623,004
Less: Uncollected Delinquent Taxes - Levy Year	2	0	0	0
Less: Credits to Taxpayers	3	1,036,542	0	1,036,542
<b>Net Current Property Tax</b>	<b>4</b>	<b>28,586,462</b>	<b>0</b>	<b>28,586,462</b>
Delinquent Property Tax Revenue	5	3,950	0	3,950
Penalties, Interest & Costs on Taxes	6	75,000	0	75,000
Other County Taxes/TIF Tax Revenues	7	3,725,285	550,000	4,275,285
Intergovernmental	8	18,431,888	-33,356	18,398,532
Licenses & Permits	9	79,745	0	79,745
Charges for Service	10	1,972,385	104,700	2,077,085
Use of Money & Property	11	471,136	-100,000	371,136
Miscellaneous	12	565,570	76,650	642,220
Subtotal Revenue	13	53,911,421	597,994	54,509,415
Other Financing Sources:				
General Long-Term Debt Proceeds	14	0	0	0
Operating Transfers In	15	4,363,809	0	4,363,809
Proceeds of Fixed Asset Sales	16	2,000	69,778	71,778
Total Revenues & Other Sources	17	58,277,230	667,772	58,945,002
<b>EXPENDITURES &amp; OTHER FINANCING USES</b>				
Operating:				
Public Safety and Legal Services	18	16,588,535	-857,822	15,730,713
Physical Health and Social Services	19	4,258,306	-3,300	4,255,006
Mental Health, ID & DD	20	1,892,751	430,908	2,323,659
County Environment & Education	21	8,119,984	-966,000	7,153,984
Roads & Transportation	22	7,659,876	685,000	8,344,876
Government Services to Residents	23	2,240,889	-260,100	1,980,789
Administration	24	9,469,722	-264,759	9,204,963
Nonprogram Current	25	0	1,350,000	1,350,000
Debt Service	26	1,550,920	0	1,550,920
Capital Projects	27	6,958,975	-885,117	6,073,858
Subtotal Expenditures	28	58,739,958	-571,190	58,168,768
Other Financing Uses:				
Operating Transfers Out	29	4,363,809	0	4,363,809
Refunded Debt/Payments to Escrow	30	0	0	0
Total Expenditures & Other Uses	31	63,103,767	-571,190	62,532,577
<b>Excess of Revenues &amp; Other Sources over (under) Expenditures &amp; Other Uses</b>	<b>32</b>	<b>-4,826,537</b>	<b>1,238,962</b>	<b>-3,587,575</b>
Beginning Fund Balance - July 1, 2021	33	30,436,338	0	30,436,338
Increase (Decrease) in Reserves (GAAP Budgeting)	34	0	0	0
Fund Balance - Nonspendable	35	0	0	0
Fund Balance - Restricted	36	11,995,739	976,112	12,971,851
Fund Balance - Committed	37	717,789	-43,522	674,267
Fund Balance - Assigned	38	3,631,781	160,754	3,792,535
Fund Balance - Unassigned	39	9,264,512	145,618	9,410,130
Total Ending Fund Balance - June 30, 2022	40	25,809,801	1,238,962	26,848,763

**Explanation of Changes:** Adjusting revenues to more accurately project actuals including FEMA adjustments, lowering interest on investments, increasing Local Option Sales Tax. Adjusting expenses to more accurately project actual costs.

05/31/2022

Signature of Certification

Adopted On

County Auditor Signature of Certification

05/24/2022 01:24 PM

Page 1 of 1

**RESOLUTION NO. 22-91  
APPROPRIATIONS AMENDMENT**

WHEREAS, Resolution No. 21-100 dated June 30, 2021 set appropriations by department for Fiscal Year 2022, and

WHEREAS, Resolution No. 22-16 dated August 17, 2021 amended appropriations by department for Fiscal Year 2022, and

WHEREAS, Resolution No. 22-29 dated October 5, 2021 amended appropriations by department for Fiscal Year 2022, and

WHEREAS, Resolution No. 22-59 dated February 8, 2022 amended appropriations by department for Fiscal Year 2022, and

NOW THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Story County, Iowa, to amend department appropriations by the following amounts:

<u>Dept. # &amp; Name</u>	<u>\$ Amount</u>	<u>Dept. # &amp; Name</u>	<u>\$Amount</u>
01 – Board of Supervisors	(20,000)	02 – Auditor	(15,000)
03 – Treasurer	40,300	04 – Attorney	(25,000)
05 – Sheriff	21,200	07 – Recorder	(20,000)
08 – Animal Control	28,000	20 – County Engineer	685,000
21 – Veteran’s Affairs	(8,800)	22 – Conservation Bd	(139,800)
23 – Environmental Hlth	(25,200)	24 – IRVM	(7,000)
25 – Community Serv	(3,700)	50 – Human Serv Center	10,800
51 – Fac Mngmt	(615,867)	52 – Info Technology	93,050
53 – Plan & Development	(6,200)	54 – Justice Center Fac	57,375
60 – Mental Health	430,908	61 – Juvenile Court Serv	10,000
99 – Countywide Serv	(1,066,256)		

The above resolution was adopted by the Board of Supervisors of Story County, Iowa, on the 31<sup>st</sup> day of May, 2022 and the Auditor is directed to correct her books accordingly.

  
Chairperson, Board of Supervisors

Attest:   
County Auditor

ROLL CALL	Latifah Faisal ✓	Yea	Nay	Absent
FOR ALLOWANCE	Lisa Heddens ✓	Yea	Nay	Absent
	Linda Murken ✓	Yea	Nay	Absent

ALLOWED BY VOTE  
OF BOARD    Yea 3    Nay 0    Absent 0

 Above tabulation made by   
CHAIRPERSON