

The Board of Supervisors met on 9/6/22 at 10:00 a.m. in the Story County Administration Building. Latifah Faisal, Linda Murken, and Lisa Heddens, with Faisal presiding. (all audio of meetings available at storycountyiowa.gov).

**ADOPTION OF AGENDA:** Murken moved, Heddens seconded adopting the agenda as presented. Motion carried unanimously (MCU) on a roll call vote.

**MINUTES:** 8/30/22 Minutes – Heddens moved, Murken seconded the approval of 8/30/22 Minutes as listed. Roll call vote. (MCU)

**PERSONNEL ACTIONS:** 1) new hire, effective 9/6/22, in a) Planning & Development for Sean McDermott @ \$15.00/hr; 2) pay adjustment, effective 8/28/22, in a) Records Office for James Cheek @ \$27.20/bw lump sum; effective 9/11/22, in a) Secondary Roads for Mark Brakke @ \$34.09/hr; Jonathan “Brett” Fry @ \$36.19/hr; b) Sheriff's Office for Maegan Camp @ \$2,298.24/bw; Adam Christian @ \$2,903.12/bw; Dillon Combs @ \$2,904.72/bw; Marilyn Mosinski @ \$3,235.54/bw; Adam Packer @ \$2,539.56/bw. Murken moved, Heddens seconded the approval of Personnel Actions as listed. Roll call vote. (MCU)

Heddens moved, Murken seconded the approval of Consent Agenda as listed.

1. Permission to use the County credit card for Canva Pro Software purchase for \$119.99 per year
2. Permission to use the County credit card for a Canva Pro subscription
3. Resolution #23-18, Appropriations Amendment
4. Resolution #23-17, Setting Date and Time for Public Hearing for 10/11/22, for Consideration on the Proposed Plans, Specifications, and Form of Contract for the McFarland Lake Restoration
5. Resolution #23-19, Authorizing the Placement of a Stop Sign at the Intersection of 300<sup>th</sup> Street and 520<sup>th</sup> Avenue
6. Resolution #23-20, Authorizing the Placement of a Temporary Stop Sign at the Intersection of 270<sup>th</sup> Street and 520<sup>th</sup> Avenue
7. Story County's Participation in the United Way of Story County's Day of Caring on 9/16/22
8. Test Licensing Agreement between Ergometrics and Story County, effective 9/18/22, not to exceed \$300.00
9. FY22 Official Report of County Highway Engineer
10. Utility Permits: #23-6545, #23-6546, #23-6547

Roll call vote. (MCU)

**REQUEST FOR PROPOSALS (RFPs) FOR FEASIBILITY AND ARCHITECTURAL/ENGINEERING DESIGN SERVICES FOR GENERATOR CAPACITY INCREASE AND EQUIPMENT REPLACEMENT AT THE**

**ADMINISTRATION BUILDING:** Joby Brogden, Facilities Management Director, reported on the current equipment, and need for cost estimate and design and engineering work for a replacement. Discussion took place. Brogden reported on related transfer switches changes and wiring needs. Murken moved, Heddens seconded the approval of the Request for Proposals for Feasibility and Architectural/Engineering Design Services for Generator Capacity Increase and Equipment Replacement at the Administration Building. Roll call vote. (MCU)

**LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS:** All Board members listed multiple upcoming meetings.

Heddens moved, Murken seconded to adjourn at 10:09 a.m. Roll call vote. (MCU)

Story County Board of Supervisors  
Limited Meeting Agenda  
Administration Building  
900 6th St., Nevada, IA  
9/6/22

1. **SPECIAL NOTE TO THE PUBLIC:** This Meeting Is Also Being Offered Via Zoom. While Joining Via Zoom, If You Have A Question And/Or Comment, You May Raise Your Hand To Speak During Public Forum Or Use The Chat Feature And The Chair Will Ask The Zoom Moderator To Review All Comments During Public Forum.

**Members of the public can participate by using the information below:**

**To join the zoom meeting by computer, tablet, smartphone:**

Visit [HTTPS://WWW.ZOOM.US/](https://www.zoom.us/)

Click on "Join A Meeting" and use the Zoom Meeting ID 981 7092 0243 and Password 446094

**To join the meeting by telephone:**

Dial (312) 626-6799, then enter Webinar ID 981 7092 0243, Password 446094

Please visit [WWW.STORYCOUNTYIOWA.GOV/92/BOARD-OF-SUPERVISORS](http://WWW.STORYCOUNTYIOWA.GOV/92/BOARD-OF-SUPERVISORS)

for more information on how to participate in meetings of the Story County Board of Supervisors.

2. CALL TO ORDER: 10:00 A.M.

3. PLEDGE OF ALLEGIANCE:

4. ADOPTION OF AGENDA:

5. PUBLIC COMMENT #1:

This comment period is for the public to address topics on today's agenda

6. AGENCY REPORTS:

7. CONSIDERATION OF MINUTES:

- I. 8/30/22 Minutes

Department Submitting Auditor

8. CONSIDERATION OF PERSONNEL ACTIONS:

- I. Action Forms

1) new hire, effective 9/7/22, in a) Planning & Development for Sean McDermott @ \$15.00/hr; 2) pay adjustment, effective 8/28/22, in a) Records Office for James Cheek @ \$27.20/bw lump sum; effective 9/11/22, in a) Secondary Roads for Mark Brakke @ \$34.09/hr; Jonathan "Brett" Fry @ \$36.19/hr; b) Sheriff's Office for Maegan Camp @ \$2,298.24/bw; Adam Christian @ \$2,903.12/bw; Dillon Combs @ \$2,904.72/bw; Marylin Mosinski @ \$3,235.54/bw; Adam Packer @ \$2,539.56/bw.

Department Submitting HR

9. CONSENT AGENDA:

(All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time the Board votes on the motion.)

I. Consideration For Permission To Use County Credit Card For Canva Pro Software Purchase For \$119.99/Annual

Department Submitting Information Technology

Documents:

CANVA PRO PAYMENT.PDF

II. Consideration Of Permission To Use The County Credit Card For A Canva Pro Subscription

Department Submitting Conservation

Documents:

CANVA PRO.PDF

III. Consideration Of Resolution #23-18, Appropriations Amendment

Department Submitting Auditor

Documents:

RES 2318.PDF

IV. Consideration Of Resolution #23-17, Setting Date And Time For Public Hearing For October 11, 2022, For Consideration On The Proposed Plans, Specifications, And Form Of Contract For The McFarland Lake Restoration

Department Submitting Conservation

Documents:

RES 23 17.PDF

V. Consideration Of Resolution #23-19, Authorizing The Placement Of A Stop Sign At The Intersection Of 300th Street And 520th Avenue

Department Submitting Engineer

Documents:

RES 23 19.PDF

VI. Consideration Of Resolution #23-20, Authorizing The Placement Of A Temporary Stop

Sign At The Intersection Of 270th Street And 520th Avenue

Department Submitting Engineer

Documents:

RES 23 20.PDF

VII. Consideration Of Story County's Participation In The United Way Of Story County's Day Of Caring On September 16, 2022

Department Submitting Board of Supervisors

Documents:

2022 UNITED WAY DAY OF CARING.PDF

VIII. Consideration Of Test Licensing Agreement Between Ergometrics And Story County Effective 9/18/22 Not To Exceed \$300

Department Submitting Sheriff

Documents:

LICENSING AGREEMENT.PDF

IX. Consideration Of FY22 Official Report Of County Highway Engineer

Department Submitting Engineer

Documents:

OFFICIAL RPT.PDF

X. Consideration Of Utility Permit(S):# 23-6545, #23-6546, #23-6547

Department Submitting Engineer

Documents:

UT 23 6546.PDF

UT 23 6545.PDF

UT 23 6547.PDF

10. ADDITIONAL ITEMS:

- I. Discussion And Consideration Of Request For Proposals For Feasibility And Architectural/Engineering Design Services For Generator Capacity Increase And Equipment Replacement At The Administration Building - Joby Brogden

Department Submitting Facilities Management

Documents:

ADMIN GENERATOR RFP.PDF

11. UPCOMING AGENDA ITEMS:

12. PUBLIC COMMENT #2:

Comments from the Public on Items not on this Agenda. The Board may not take any Action on the Comments due to the Requirements of the Open Meetings Law, but May Do So In the Future.

13. LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS:

14. ADJOURNMENT:

Story County strives to ensure that its programs and activities do not discriminate on the basis of race, color, national origin, sex, age or disability. Persons requiring assistance, auxiliary aids or services, or accommodation because of a disability may contact the county's ADA coordinator at (515) 382-7204.







---

Story County Conservation Board - McFarland Park 56461 180<sup>th</sup> St. - Ames, Iowa 50010-9451  
Phone (515) 232-2516 - Fax (515)232-6989 - Email: conservation@storycounty.com  
www.storycountyconservation.org

---

Memorandum

To: Story County Board of Supervisors

From: Casey Struecker, Outreach/Community Engagement Coordinator

Through: Michael D. Cox, Director

Date: September 6, 2022

Re: Consideration of Permission to use the County Credit Card for a Canva Pro Subscription

---

I am requesting your approval to use the county credit card for an annual subscription to Canva Pro for \$120.00/yr. I currently use a free version of Canva to create social media posts, presentations, and other print media. With the Canva Pro version, I can create and edit videos, download and use stock photos, use premium templates for newsletters, reports, and documents, and easily edit photos and videos that would require more time and training using different platforms. Canva Pro will result in faster work and create stylish eye-catching designs.

These vendors do not accept any other form of payment and we would like to charge them on the county credit card.

Staff urges your approval.

Approval

9.6.22

Date

Disapproval

Date

DO NOT WRITE IN THE SPACE ABOVE, RESERVED FOR RECORDER  
Prepared by Michael D. Cox, Conservation Director, 56461 180<sup>th</sup> Street, Ames, Iowa 50010 515-232-2516

STORY COUNTY IOWA  
RESOLUTION OF THE BOARD OF SUPERVISORS  
RESOLUTION #23-17

SETTING DATE AND TIME FOR PUBLIC HEARING FOR OCTOBER 11, 2022, FOR CONSIDERATION ON THE PROPOSED PLANS, SPECIFICATIONS, AND FORM OF CONTRACT FOR THE McFARLAND LAKE RESTORATION.

WHEREAS, the Story County Board of Supervisors of Story County, Iowa, will consider proposed plans, specifications, and form of contract for the McFarland Lake Restoration;

AND WHEREAS, notice of a Public Hearing by the Story County Board of Supervisors on the proposed plans, specifications, and form of contract, is heretofore given in compliance with the provisions of the Code of Iowa;

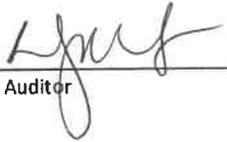
AND WHEREAS, Story County will be considering the plans, specifications, and form of contract on October 11, 2022.

NOW THEREFORE BE IT RESOLVED that a public hearing on this matter be held on the 11<sup>th</sup> day of October 2022, in the Public Meeting Room of the Story County Administration Building, 900 6<sup>th</sup> Street, Nevada, Iowa, at 10:00 AM.

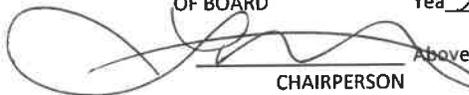
IT IS FURTHER RESOLVED that the Chair of the Board of Supervisors and the County Auditor are authorized and they are hereby directed to certify a copy of this Resolution upon its approval by the Board of Supervisors.

Dated this 6<sup>th</sup> day of September 2022.

  
Chairperson, Board of Supervisors

Attest:   
County Auditor

ROLL CALL      Latifah Faisal    Yea     Nay     Absent   
FOR ALLOWANCE    Lisa Heddens    Yea     Nay     Absent   
                             Linda Murken    Yea     Nay     Absent

ALLOWED BY VOTE  
OF BOARD      Yea 3    Nay 0    Absent 0  
  
CHAIRPERSON      Above tabulation made by 

**RESOLUTION NO. 23-18  
APPROPRIATIONS AMENDMENT**

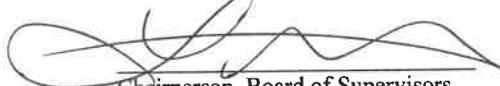
WHEREAS, Resolution No. 22-98 dated June 28, 2022 set appropriations by department for Fiscal Year 2023, and

WHEREAS, Resolution No. 23-14 dated August 30, 2022 amended appropriations by department for Fiscal Year 2023, and a clerical error occurred, and

NOW THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Story County, Iowa, to amend department appropriations by the following amounts:

<u>Dept# &amp; Name</u>	<u>\$ Amount</u>	<u>Dept# &amp; Name</u>	<u>\$ Amount</u>
22 – Conservation Board	23,000		

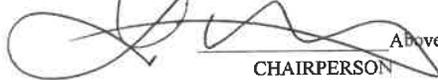
The above resolution was adopted by the Board of Supervisors of Story County, Iowa, on the 6<sup>th</sup> day of September, 2022 and the Auditor is directed to correct her books accordingly.

  
\_\_\_\_\_  
Chairperson, Board of Supervisors

Attest:   
\_\_\_\_\_  
County Auditor

ROLL CALL	Latifah Faisal	Yea ✓	Nay	Absent
FOR ALLOWANCE	Lisa Heddens	Yea ✓	Nay	Absent
	Linda Murken	Yea ✓	Nay	Absent

ALLOWED BY VOTE  
OF BOARD    Yea 3    Nay 0    Absent 0

  
\_\_\_\_\_  
CHAIRPERSON    Above tabulation made by g

**RESOLUTION # 23- 19  
STOP SIGN AUTHORIZATION**

**WHEREAS:** The Board of Supervisors is empowered under authority of Sections 321.236, 321.255, and 321.345 of the Code of Iowa to designate stop conditions on secondary roads and intersections under their jurisdiction, and

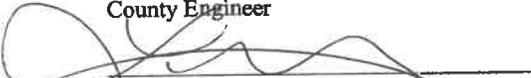
**WHEREAS:** The traffic volumes and sight conditions at the intersection of 300<sup>th</sup> Street and 520<sup>th</sup> Avenue have been reviewed and a traffic study has been conducted by the county engineer, and

**WHEREAS:** Said study has been completed and due to the limited sight distance and the fact that the westbound stop sign already exists, it is recommended that a stop sign for eastbound traffic be erected at this intersection, and

**NOW, THEREFORE, BE IT RESOLVED** by the Story County Board of Supervisors that they do hereby authorize the erection of stop signs for eastbound traffic on 300<sup>th</sup> Street at its intersection with 520<sup>th</sup> Avenue. The westbound stop sign on 300<sup>th</sup> Street already exists through prior resolution.

Recommended by:

  
Darren R Moon, P.E.      8-31-22  
County Engineer      Date

  
Chairperson, Board of Supervisors

Attest: 

ROLL CALL  
FOR ALLOWANCE

Latifah Faisal	Yea	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Lisa Heddens	Yea	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Linda Murken	Yea	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>

ALLOWED BY VOTE  
OF THE BOARD

Yea 3 Nay 0 Absent 0

  
CHAIRPERSON

Above tabulation made by 

RESOLUTION # 23- 20  
TEMPORARY STOP SIGN AUTHORIZATION

WHEREAS: The Board of Supervisors is empowered under authority of Sections 321.236, 321.255, and 321.345 of the Code of Iowa to designate stop conditions on secondary roads and intersections under their jurisdiction, and

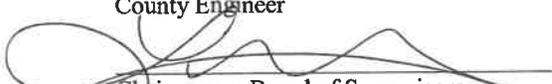
WHEREAS: The traffic volumes and sight conditions at the intersection of 270<sup>th</sup> Street and 520<sup>th</sup> Avenue have been reviewed and a traffic study has been conducted by the county engineer, and

WHEREAS: Said study has been completed and due to the limited sight distance and the potential increase in traffic volumes due to the R38 and E57 construction projects, it is recommended that a temporary stop sign for eastbound and westbound traffic be erected at this intersection, and

NOW, THEREFORE, BE IT RESOLVED by the Story County Board of Supervisors that they do hereby authorize the erection of temporary stop signs for eastbound and westbound traffic on 270<sup>th</sup> Street at its intersection with 520<sup>th</sup> Avenue. These stop conditions will be designated by "Stop Ahead" and "Stop" signs and these signs will be removed when the R38 and E57 projects have been completed.

Recommended by:

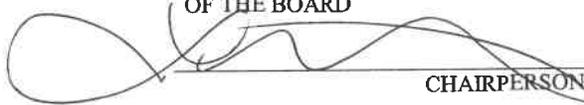
 8-31-22  
\_\_\_\_\_  
Darren R Moon, P.E. Date  
County Engineer

  
\_\_\_\_\_  
Chairperson, Board of Supervisors

Attest:   
\_\_\_\_\_

ROLL CALL	Latifah Faisal	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>
FOR ALLOWANCE	Lisa Heddens	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>
	Linda Murken	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>

ALLOWED BY VOTE OF THE BOARD  
Yea 3 Nay 0 Absent 0

  
\_\_\_\_\_  
CHAIRPERSON

Above tabulation made by 

**Test Licensing Agreement**

This is a legal agreement between the Licensing Agency (Licensee) and Ergometrics and Applied Personnel Research, Inc. (Licensor) By accepting the Ergometrics test materials for use, you are agreeing to the terms of this agreement and that you have authority to enter into such an agreement on behalf of the Agency.

**Licensee**

Latifah Faisal

9.6.22

Principal Signer

Date

Signature

Story County Board of Supervisors, Chair

Title

Story County Sheriff's Office

Agency Name

1315 S B Avenue

Physical Address

Nevada

Iowa

50102

State

Zip

City

(515)382-7458

ctoresdahl@storycountyiowa.gov

Telephone

Email

**Authorized Contacts**

Please list, in addition to the Principal Signer, anyone who is authorized to receive materials, scores or discuss scores with Ergometrics. Licensee is responsible for updating Ergometrics of any changes to Authorized Contacts.

Micah Andersen

Authorized Contact

Assistant Jail Administrator

Title

(515)382-7532

Telephone

mandersen@storycountyiowa.gov

Email

Constance Toresdahl

Authorized Contact

Administration Commander

Title

(515)382-7458

Telephone

ctoresdahl@storycountyiowa.gov

Email



Return to:  
 Ergometrics &  
 Applied Personnel Research, Inc.  
 2122 164<sup>th</sup> St SW Suite 300  
 Lynnwood, WA 98087  
 FAX: 425-977-0566  
 Or email  
[clientservices@ergometrics.org](mailto:clientservices@ergometrics.org)

*Failure to return the signed licensing agreement,  
 will delay the processing of your order.*

For Office use only:

Product: \_\_\_\_\_

License Type: \_\_\_\_\_

Highrise: \_\_\_\_\_

Exam HQ: \_\_\_\_\_

Notes: \_\_\_\_\_

# Per Applicant Test Licensing Agreement

## 1. Scope of Agreement

Ergometrics & Applied Personnel Research, Inc. ("Licensor") grants to the Licensee the right to use the Licensor's tests, outlined in Attachment A to this Agreement, incorporated herein by reference, and all associated materials (collectively, the "Test"), for the sole purpose of pre-employment and promotional testing. The Test may not be used for training purposes under any circumstances. The Licensee may not lease, rent, loan, transfer or administer this test to or for any other agency or entity without express written permission from the Licensor. The Test meets and/or exceeds all Equal Employment Opportunity Commission guidelines and professional standards. This agreement does not include local validation for the Licensee. The Licensor will provide national validation reports upon request. In the event of challenge, the Licensor will provide expert testimony at its regular consulting rates. The Licensor assumes no liability for the use or misapplication of this product.

## 2. Copyright

The Test is owned by the Licensor and protected by United States copyright laws and international treaty provisions. The Licensee is not authorized to copy any videos or DVD's. Printed materials may only be copied with express permission from the Licensor and may only be used for the purposes described in this Agreement or as otherwise approved by the Licensor.

## 3. Implementation

The Licensor will provide the Licensee general written or telephone instructions on the administration and use of the Test. The Licensor warrants that the video, audio, and printed materials are free from defects in material and workmanship. Licensor will assist Licensee with interpretation of score results and scoring methodology. The licensee was offered a transportability analysis as part of the implementation process. If the licensee chose not to conduct such an analysis, they hereby affirm they understand it is their responsibility to ensure the job is similar enough to the departments that participated in the criterion validation of the exam and/or have sufficient evidence of content validity.

## 4. Test Security

Licensee will maintain strict security of the Test in accordance with accepted security practices and those incorporated herein. Licensee shall be fully responsible for the secure storage and use of the Test and will establish and maintain strict test security procedures, including precautions preventing materials from being stolen, copied, or otherwise compromised.

- a. The Test must not be left unattended at any time, and when not in use, the Test must be kept in a secured and locked location. Trash containing confidential material will be disposed of securely.
- b. All persons having access to the Test must sign the Individual Statement of Understanding, found in the Administration Packet, and all signed copies kept on file with the Licensee for one year from the date of signature.
- c. Certification of Compliance with Confidentiality and Copyright, found in the Administration Packet, must be collected from each applicant before testing sessions begin, and all signed copies kept on file with the Licensee for one year from the date of signature.
- d. The Test maintained in electronic format must be kept on a non-networked, standalone computer.
- e. Cell phones and electronic devices are not allowed in the test administrations.
- f. No one, other than the official test monitor, should take notes or any other confidential materials from a testing room. In the event of loss or theft of the Test, or cheating, Licensor must be notified immediately.
- g. Any testing materials shipped must use a form of registered

service with tracking number and signature for delivery.

- h. Test content is confidential and copyrighted. Any conversations about Test content must only be conducted formally in conjunction with the Licensor.

## 5. Subcontracting the Test

The Test is licensed for use only by the Licensee. The Licensee must contact the Licensor to obtain permission if the Licensee wishes to subcontract test administration or other services that involve the outside handling of the Test. The Licensee will remain fully responsible for the security of materials that are handled in this manner.

## 6. Termination

This Agreement may be terminated in whole in the event that the Licensee or Licensor breaches any material provision of this Agreement and fails to cure such breach within thirty (30) days after the non-breaching party delivers written notice of such breach to the breaching Party. Upon termination, Licensor will be entitled to payment, determined on a pro rata basis for services performed or rendered, and all Test materials must be returned immediately to the Licensor once the Agreement has been terminated.

## 7. Events Upon License Expiration or Termination

Upon any termination or expiration of this Agreement for any reason, Licensee will cease use of all testing materials and return such materials within 15 days of expiration or termination of the Agreement. Late or lost Test materials will be subject to additional fees. Attachment A to this Agreement sets out additional provisions in respect of the parties' obligations upon termination.

## 8. Pricing

Pricing for this Agreement is specified in Attachment A, incorporated herein by reference.

## 9. No Waiver

The waiver or failure of either Party to exercise in any respect any right provided in this Agreement shall not be deemed a waiver of any other right or remedy to which the party may be entitled.

## 10. Entirety of Agreement

The terms and conditions set forth herein constitute the entire Agreement between the Parties and supersede any communications or previous agreements with respect to the subject matter of this Agreement. There are no written or oral understandings directly or indirectly related to this Agreement that are not set forth herein. No change can be made to this Agreement other than in writing and signed by both Parties. Any previous Test Licensing agreements between Licensee and Licensor are null and void, replaced by this one.

## 11. Headings in this Agreement

The headings in this Agreement are for convenience only, confirm no rights or obligations in either party, and do not alter any terms of this Agreement.

## 12. Severability

If any term of this Agreement is held by a court of competent jurisdiction to be invalid or unenforceable, then this Agreement, including all of the remaining terms, will remain in full force and effect as if such invalid or unenforceable term had never been included.

## 13. Governing Law

This Agreement is governed by the laws of the State of Washington.



Ergometrics &  
Applied Personnel Research, Inc

## Story County Sheriff Licensing Agreement Attachment A

### Pricing

Per Applicant License:

REACT Testing One Time Setup Fee

**PAID**

Applicants @ \$30 each

**\$300**

(\$150 minimum order)

*\*cost may vary based on actual number tested*

Scoring will include standard and diagnostic scoring. Licensee will be responsible for all associated freight expenses. Minimum charges will be applied to each batch of answer sheets submitted.

### Term of Agreement

The service agreement will begin and end on the following dates:

Start Date	End Date
09/18/22	10/07/22

**All testing materials must be returned by the due date listed above. Materials MUST be returned using some form of registered, secure service that has a tracking number and requires a signature for delivery. Materials not returned by the specified due date will be subject to a \$25 late fee for every 15 days overdue. Any lost test materials must have the incident documented on company letterhead and will be subject to lost fees.**



**STORY COUNTY  
BOARD OF SUPERVISORS**

**LISA HEDDENS  
LINDA MURKEN  
LATIFAH FAISAL**

Story County Administration  
900 Sixth Street  
Nevada Iowa 50201  
515-382-7200  
515-382-7206 (fax)

August 30, 2022

Story County Board of Supervisors  
900 6<sup>th</sup> Street  
Nevada, IA 50201

Re: 2022 United Way Day of Caring

Dear Board of Supervisors,

The United Way of Story County's Day of Caring will be held on Friday, September 16<sup>th</sup>. Story County has participated in the United Way of Story County's Day of Caring for many years, by allowing employees to volunteer during the work day. The Day of Caring will have in-person this year for volunteering. Please consider supporting the United Way of Story County's Day of Caring by allowing employees to volunteer and consider the volunteer hours worked as part of their work hours. Individual employees would need to get approval from their department head/elected official based on individual office/department coverage in order to continue services to the public. Documentation as to the number of hours volunteered will need to be provided by the employee in order to get credit for hours worked. Employees would only be allowed to receive credit for normal schedule hours.

Thank you in advance for your consideration.

Sincerely,

*Alissa Wignall*

Alissa Wignall  
Director of Internal Operations and Human Resources

**APPROVED** **DENIED**  
Board Member Initials: [Signature]  
Meeting Date: 9-6-22  
Follow-up action: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



85	Story County
2022	

## FINANCIAL SHEET FOR SECONDARY ROAD FUND

### \* EXPENDABLE INCOME

1. Auditor's Balance - July 1	\$5,650,533.96	See Sheet 3
2. Total Receipts (From Sheet 3)	\$8,726,067.20	
3. Total Funds To Account For		<b>\$14,376,621.16</b>

### \* EXPENDITURES FOR THE FISCAL YEAR

#### 70X Administration and Engineering

4. 700 Administration	\$277,780.64	See Sheet 4
5. 701 Engineering	\$423,656.76	
TOTAL ADMINISTRATION - ENGINEERING		<b>\$701,437.40</b>

#### 020 Construction

7. 020 Construction		<b>\$406,224.83</b>
---------------------	--	---------------------

#### 71X Roadway Maintenance

8. 710 Bridges and Culverts	\$556,133.46	See Sheet 6 & 7
9. 711 Roads	\$2,736,692.33	
10. 712 Snow and Ice Control	\$206,333.95	
11. 713 Traffic Controls	\$270,348.25	
12. 714 Road Clearing	\$409,130.80	
13. TOTAL ROADWAY MAINTENANCE		<b>\$4,178,638.79</b>

#### 72X General Roadway Expenditures

14. 720 New Equipment	\$57,609.68	See Sheet 8
15. 721 Equipment Operations	\$1,328,966.67	
16. 722 Tools, Materials, and Supplies	\$19,433.41	
17. 723 Real Estate and Buildings	\$9,243.90	
18. TOTAL GENERAL ROADWAY EXPENDITURES		<b>\$1,415,253.66</b>
19. TOTAL EXPENDITURES (70X + 020 + 71X + 72X)		<b>\$6,701,554.68</b>

### \* Auditor's Balance - June 30

20. Obligated Balance		
Operations: Outstanding Bills and amounts obligated for equipment, materials, and supplies, as well as any maintenance contracts which are outstanding at the close of the fiscal year.	\$663,337.02	
Construction: Amounts obligated for local construction or engineering contracts for construction projects	\$559,643.18	
Obligations Total	\$1,222,980.20	
21. Un-obligated Balance	\$6,452,066.28	
22. End Balance (Obligated + Unobligated)		<b>\$7,675,066.48</b>
23. TOTAL FUNDS ACCOUNTED FOR		<b>\$14,376,621.16</b>

85	Story County
2022	

### RECEIPTS TO SECONDARY ROAD FUND

1. County Auditor's Beginning Secondary Road Balance (Enter on Line 1, Sheet 2)					\$5,650,533.96
2. Transfers per Code Section 331.429	Property tax, delinquent tax, credits, etc	Valuation	Gross County Levy Rates	Secondary Road Levy Rate	SRF Transfer Amounts
	Rural Basic	\$1,182,727,114.00	\$3.03847 <small>Max=\$3.95/\$1000</small>	\$2.19831 <small>Max=\$3.00375/\$1000</small>	\$2,600,000.00
	General Basic	\$5,295,854,568.00	\$3.50000 <small>Max=\$3.5/\$1000</small>	\$0.12651 <small>Max=\$0.16875/\$1000</small>	\$670,000.00
	Local Option Sales Tax				\$0.00
3. Road Use Tax Receipts	Regular RUTF - (Std 24.5% & SF451 TJ)				\$4,438,742.77
	Time-21 Funds				\$554,968.80
	City FM extension funds <small>306.4(3a) transfer from cities less than 500 population</small>				\$33,914.56
4. RISE Funds					\$0.00
5. Federal Bridge Replacement Funds					\$0.00
6. Swap Bridge Replacement Funds					\$0.00
7. Transfers of Farm to Market Funds to Local Secondary Road Fund					\$0.00
8. Tax Refunds (-) and/or Credits (+) (Lump Sum)					\$26,561.45
9. Miscellaneous Receipts (Itemized Below)					\$401,899.62
10. Total Receipts to Secondary Roads (Add Lines 2 through 9) Enter on Line 2, Sheet 2					\$8,726,087.20
11. TOTAL FUNDS TO ACCOUNT FOR (Add Lines 1 and 10) Enter on Line 3, Sheet 2					\$14,376,621.16

**\* MISCELLANEOUS RECEIPTS ITEMIZED**

12. Right-of-Way Sold or Leased	\$0.00
13. Real Estate and Buildings Sold or Rented	\$0.00
14. Gravel Pits and Rock Quarries Leased or Royalties	\$0.00
15. Old Equipment Sold	\$14,550.00
16. Used Material, Supplies and Junk Sold	\$1,305.95
17. Cash Donations	\$0.00
18. Licenses and Permits	\$33,960.00
19. Reimbursements to Secondary Road Fund	\$0.00
20. Special Assessments	\$0.00
21. Other FHWA Funds/Grants (ER, TIGER, etc)	\$0.00
22. State Bridge Funds + Other State Funds	\$0.00
23. Other Federal funds (non-FHWA, NRCS + EWP + Forest + HUD + Other)	\$0.00
24. FEMA Disaster Aid	\$277,479.95
25. Transfers From Other Funds to Secondary Roads	\$0.00
26. Others (Totals on this line - list separately below. Bonding should also be reported in sheet 9.)	
Miscellaneous	\$1,474.11
Local Govt Payments	\$15,639.66
Damage/Insurance Payments	\$20,330.86
Drainage Districts	\$31,984.09
Other Govt Payments	\$5,175.00
	\$74,603.72
27. TOTAL (Entered on Line 9, Above)	\$401,899.62

85	Story County
2022	

**70X ADMINISTRATION AND ENGINEERING**

**\* 700 ADMINISTRATION**

110 Salaries	\$254,633.31	
120 Office Equipment and Supplies	\$20,133.53	
130 Subsistence	\$1,619.80	
140 Union Negotiations	\$1,394.00	
150 Tort Liability	\$0.00	
<b>TOTAL</b>		<b>\$277,780.64</b>
Reimbursements (None)		
<b>TOTAL REIMBURSEMENTS (Subtract)</b>		<b>\$0.00</b>
<b>NET EXPENDITURES (Enter on Line 4, Sheet 2)</b>		<b>\$277,780.64</b>

**\* 701 ENGINEERING**

210 Salaries	\$346,183.63	
220 Engineering Equipment and Supplies	\$8,129.03	
230 Subsistence	\$2,221.00	
240 Outside Engineering	\$47,905.73	
250 Bridge Inspection	\$19,217.37	
<b>TOTAL</b>		<b>\$423,656.76</b>
Reimbursements (None)		
<b>TOTAL REIMBURSEMENTS (Subtract)</b>		<b>\$0.00</b>
<b>NET EXPENDITURES (Enter on Line 5, Sheet 2)</b>		<b>\$423,656.76</b>

85	Story County
2022	

**020 COUNTY CONSTRUCTION COSTS**

Class	Code	Type of Work	Day Labor		Contract	Total
			ROW	LCL		
310	310	Right of Way			\$10,079.90	\$10,079.90
					\$0.00	
320	320	Bridges		\$0.00	\$0.00	\$0.00
330	331	Pipe Culverts		\$19,302.54	\$62,887.88	\$82,190.42
	332	Box Culverts		\$0.00	\$178,037.23	\$178,037.23
350	351	Clear and Grub		\$0.00	\$0.00	\$0.00
	352	Excavation / Grading		\$0.00	\$0.00	\$0.00
	359	Miscellaneous		\$0.00	\$0.00	\$0.00
360	361	Granular		\$0.00	\$0.00	\$0.00
	362	Stabilized Granular		\$0.00	\$0.00	\$0.00
	364	Bituminous Seal Coat		\$0.00	\$0.00	\$0.00
	365	Stabilized Base		\$0.00	\$0.00	\$0.00
	366	HMA Paving		\$0.00	\$135,917.28	\$135,917.28
	367	PCC Paving		\$0.00	\$0.00	\$0.00
380	382	Seed and Fertilize		\$0.00	\$0.00	\$0.00
	383	Shoulders		\$0.00	\$0.00	\$0.00
	384	Erosion Control - Structures		\$0.00	\$0.00	\$0.00
	386	Tile Lines		\$0.00	\$0.00	\$0.00
	389	Miscellaneous		\$0.00	\$0.00	\$0.00
390	391	Signs		\$0.00	\$0.00	\$0.00
	392	Signals		\$0.00	\$0.00	\$0.00
	393	Pavement Markings		\$0.00	\$0.00	\$0.00
	394	Guardrail		\$0.00	\$0.00	\$0.00
	399	Other		\$0.00	\$0.00	\$0.00
<b>Raw Local Construction Totals</b>				<b>\$19,302.54</b>	<b>\$376,842.39</b>	<b>\$406,224.83</b>

**\* DEDUCT FOR ITEMS ACCOUNTED FOR UNDER 721 & 722 SERIES**

Equipment and Equipment Operations, Tools, Supplies	\$0.00	
Material	\$0.00	
<b>Total to Deduct from Raw Local Construction Total</b>		<b>\$0.00</b>

<b>Adjusted Local Construction Expenditures</b>	<b>\$406,224.83</b>
---	---------------------

<b>Reimbursable Construction Items (Do Not List, Deduct)</b>	<b>\$0.00</b>
--	---------------

<b>Net Adjusted Construction</b>	<b>\$406,224.83</b>
----------------------------------	---------------------

<b>Day Labor Construction Costs</b>	<b>\$19,302.54</b>
-------------------------------------	--------------------

85	Story County
2022	

## 71X ROADWAY MAINTENANCE

### \* 710 BRIDGES AND CULVERTS

420 Bridges	\$317,921.76	
431 Pipes	\$224,754.27	
432 Box	\$13,457.43	
Reimbursements (None)		
TOTAL REIMBURSEMENTS (Subtract)		\$0.00
NET EXPENDITURES (Enter on Line 8, Sheet 2)		<b>\$556,133.46</b>

### \* 711 ROADS

450 Roadway Maintenance	451 Blading Granular	\$526,449.97	
	452 Blading Earth	\$541.40	
	453 Ditching	\$0.00	
	454 Road Grade Replacement	\$5,340.35	
	458 For FM Extension Payments to Cities	\$0.00	
	459 Miscellaneous	\$36,913.22	
SUBTOTAL			\$569,244.94
460 Surface Maintenance	461 Granular	\$1,375,158.95	
	462 Stabilized Granular	\$0.00	
	463 Dust Palliative	\$657.00	
	464 Bituminous Seal Coat	\$199,134.85	
	465 Stabilized Base	\$0.00	
	466 Hot Mix Asphalt	\$48,389.49	
	467 Portland Cement Concrete	\$34,765.42	
SUBTOTAL			\$1,658,105.71
480 Roadside Maintenance	481 Ditch Cleaning	\$146,151.91	
	482 Shoulders	\$158,928.88	
	483 Erosion Control	\$114,498.52	
	484 Entrances	\$1,658.86	
	485 Tile Lines	\$66,520.25	
	486 Storm Sewers	\$0.00	
	488 Drainage Dist. Tile	\$21,583.26	
	489 Miscellaneous	\$0.00	
SUBTOTAL			\$509,341.68
Reimbursements (None)			
TOTAL REIMBURSEMENTS (Subtract)			\$0.00
NET EXPENDITURES (Enter on Line 8, Sheet 2)			<b>\$2,736,692.33</b>

85	Story County
2022	

**71X ROADWAY MAINTENANCE  
(continued)**

**\* 712 SNOW AND ICE CONTROL**

521 Plowing and Abrasive and/or Chemical Spreading	\$55,329.66	
522 Plowing & Blading Only	\$42,846.82	
523 Abrasive and/or Chemical Spreading Only	\$21,976.78	
524 Materials	\$64,768.98	
525 Snow Fence	\$0.00	
526 Snow Equipment Mounting and Removal	\$20,567.26	
529 Miscellaneous	\$844.45	
<b>TOTAL EXPENDITURES</b>		<b>\$206,333.95</b>
Reimbursements (None)		
<b>TOTAL REIMBURSEMENTS (Subtract)</b>		<b>\$0.00</b>
<b>NET EXPENDITURES (Enter on Line 10, Sheet 2)</b>		<b>\$206,333.95</b>

**\* 713 TRAFFIC CONTROL**

591 Signs	\$185,005.34	
592 Signals	\$23,104.35	
593 Pavement Markings	\$41,285.47	
594 Guardrail	\$13,407.31	
595 Lighting	\$7,545.78	
599 Other	\$0.00	
<b>TOTAL EXPENDITURES</b>		<b>\$270,348.25</b>
Reimbursements (None)		
<b>TOTAL REIMBURSEMENTS (Subtract)</b>		<b>\$0.00</b>
<b>NET EXPENDITURES (Enter on Line 11, Sheet 2)</b>		<b>\$270,348.25</b>

**\* 714 ROAD CLEARING**

491 Brush Cutting	\$319,411.69	
492 Spraying	\$0.00	
493 Mowing	\$89,719.11	
494 IRVM	\$0.00	
499 Miscellaneous (tools sharpening, etc)	\$0.00	
Reimbursements (Subtract)	\$0.00	
<b>NET EXPENDITURES (Enter on Line 12, Sheet 2)</b>		<b>\$409,130.80</b>

85	Story County
2022	

## 72X GENERAL ROADWAY EXPENDITURES

### \* 720 NEW EQUIPMENT

610 New Equipment	\$57,609.68	
Total Reimbursements (Subtract)	\$0.00	
<b>NET EXPENDITURES</b> (Enter on Line 14, Sheet 2)		<b>\$57,609.68</b>

### \* 721 EQUIPMENT OPERATIONS

620 Equipment Repair	\$569,489.05	
630 Equipment Supplies	\$501,778.03	
650 Sundry	\$257,699.59	
<b>TOTAL EXPENDITURES</b>		<b>\$1,328,966.67</b>
Reimbursements (None)		
<b>TOTAL REIMBURSEMENTS</b> (Subtract)		<b>\$0.00</b>
<b>NET EXPENDITURES</b> (Enter on Line 15, Sheet 2)		<b>\$1,328,966.67</b>

### \* 722 TOOLS, MATERIALS, AND SUPPLIES

655 Tools	\$18,311.09	
660 Materials	\$0.00	
680 Supplies	\$1,122.32	
<b>TOTAL EXPENDITURES</b>		<b>\$19,433.41</b>
Reimbursements (None)		
<b>TOTAL REIMBURSEMENTS</b> (Subtract)		<b>\$0.00</b>
<b>NET EXPENDITURES</b> (Enter on Line 16, Sheet 2)		<b>\$19,433.41</b>

### \* 723 REAL ESTATE AND BUILDINGS

800 Real Estate and Buildings	\$9,243.90	
Reimbursements (None)		
<b>TOTAL REIMBURSEMENTS</b> (Subtract)		<b>\$0.00</b>
<b>NET EXPENDITURES</b> (Enter on Line 17, Sheet 2)		<b>\$9,243.90</b>

85	Story County
2022	

### INDEBTEDNESS

**G.O. Bonding - 3,000,000 General Obligation Road Improvement Bonds series 2020**

<b>Deposited Into</b>	31000 Capital Projects, Secondary Roads
<b>Purpose</b>	Improvements to county bridges, roads, and culverts (7 projects)
<b>Issue Date</b>	5-20-2020
<b>Term</b>	10 Years
<b>Outstanding Balance Start (July 1)</b>	\$2,540,000.00
<b>Proceeds Received this FY</b>	\$0.00
<b>Principal Paid this FY</b>	\$0.00
<b>Interest Paid this FY</b>	\$0.00
<b>Outstanding Balance End (June 30)</b>	\$2,540,000.00

**2022 Summary**

<b>Bonds Outstanding (July 1)</b>	<b>Proceeds Received</b>	<b>Principal Paid</b>	<b>Interest Paid</b>	<b>Bonds Outstanding (June 30)</b>
\$2,540,000.00	\$0.00	\$0.00	\$0.00	\$2,540,000.00

85	Story County
2022	

### LOCALLY FUNDED PROJECTS

Location: On 100th St., Over small stream, on NW1/4 S3 T85 R23					100% Complete
Project Number: L-H3--73-85					
TPMS ID: 37288					
FHWA:					
System: Local					
Class	Code	Type of Work	Day Labor	Contract	Item Total
320	320	Bridges	\$0.00	\$0.00	\$0.00
330	331	Pipe Culverts	\$0.00	\$0.00	\$0.00
	332	Box Culverts	\$0.00	\$3,804.73	\$3,804.73
350	351	Clear and Grub	\$0.00	\$0.00	\$0.00
	352	Excavation	\$0.00	\$0.00	\$0.00
	359	Miscellaneous	\$0.00	\$0.00	\$0.00
360	361	Granular	\$0.00	\$0.00	\$0.00
	362	Stabilized Granular	\$0.00	\$0.00	\$0.00
	364	Bituminous Seal Coat	\$0.00	\$0.00	\$0.00
	365	Stabilized Base	\$0.00	\$0.00	\$0.00
	366	ACC Paving	\$0.00	\$0.00	\$0.00
	367	PCC Paving	\$0.00	\$0.00	\$0.00
380	382	Seed and Fertilize	\$0.00	\$0.00	\$0.00
	383	Shoulders	\$0.00	\$0.00	\$0.00
	384	Erosion Control	\$0.00	\$0.00	\$0.00
	386	Tile Lines	\$0.00	\$0.00	\$0.00
	389	Miscellaneous	\$0.00	\$0.00	\$0.00
390	391	Signs	\$0.00	\$0.00	\$0.00
	392	Signals	\$0.00	\$0.00	\$0.00
	393	Pavement Markings	\$0.00	\$0.00	\$0.00
	394	Guardrail	\$0.00	\$0.00	\$0.00
	399	Other	\$0.00	\$0.00	\$0.00
<b>Project Totals</b>			<b>\$0.00</b>	<b>\$3,804.73</b>	<b>\$3,804.73</b>
<b>Project Total (All Years)</b>					<b>\$79,294.35</b>

85	Story County
2022	

**LOCALLY FUNDED PROJECTS**

Location: On 620th Ave., Over small stream, on NW1/4 S6 T85 R22					100% Complete
Project Number: L-WAR6--73-85					
TPMS ID: 37282					
FHWA:					
System: Local					
Class	Code	Type of Work	Day Labor	Contract	Item Total
320	320	Bridges	\$0.00	\$0.00	\$0.00
330	331	Pipe Culverts	\$0.00	\$62,887.88	\$62,887.88
	332	Box Culverts	\$0.00	\$0.00	\$0.00
350	351	Clear and Grub	\$0.00	\$0.00	\$0.00
	352	Excavation	\$0.00	\$0.00	\$0.00
	359	Miscellaneous	\$0.00	\$0.00	\$0.00
360	361	Granular	\$0.00	\$0.00	\$0.00
	362	Stabilized Granular	\$0.00	\$0.00	\$0.00
	364	Bituminous Seal Coat	\$0.00	\$0.00	\$0.00
	365	Stabilized Base	\$0.00	\$0.00	\$0.00
	366	ACC Paving	\$0.00	\$0.00	\$0.00
	367	PCC Paving	\$0.00	\$0.00	\$0.00
380	382	Seed and Fertilize	\$0.00	\$0.00	\$0.00
	383	Shoulders	\$0.00	\$0.00	\$0.00
	384	Erosion Control	\$0.00	\$0.00	\$0.00
	386	Tile Lines	\$0.00	\$0.00	\$0.00
	389	Miscellaneous	\$0.00	\$0.00	\$0.00
390	391	Signs	\$0.00	\$0.00	\$0.00
	392	Signals	\$0.00	\$0.00	\$0.00
	393	Pavement Markings	\$0.00	\$0.00	\$0.00
	394	Guardrail	\$0.00	\$0.00	\$0.00
	399	Other	\$0.00	\$0.00	\$0.00
<b>Project Totals</b>			<b>\$0.00</b>	<b>\$62,887.88</b>	<b>\$62,887.88</b>
<b>Project Total (All Years)</b>					<b>\$70,558.25</b>

85	Story County
2022	

### LOCALLY FUNDED PROJECTS

Location: Various routes in Story County					100% Complete
Project Number: L-CWP--73-85					
TPMS ID: 5972					
FHWA:					
System: Local					
Class	Code	Type of Work	Day Labor	Contract	Item Total
320	320	Bridges	\$0.00	\$0.00	\$0.00
330	331	Pipe Culverts	\$19,302.54	\$0.00	\$19,302.54
	332	Box Culverts	\$0.00	\$0.00	\$0.00
350	351	Clear and Grub	\$0.00	\$0.00	\$0.00
	352	Excavation	\$0.00	\$0.00	\$0.00
	359	Miscellaneous	\$0.00	\$0.00	\$0.00
360	361	Granular	\$0.00	\$0.00	\$0.00
	362	Stabilized Granular	\$0.00	\$0.00	\$0.00
	364	Bituminous Seal Coat	\$0.00	\$0.00	\$0.00
	365	Stabilized Base	\$0.00	\$0.00	\$0.00
	366	ACC Paving	\$0.00	\$0.00	\$0.00
	367	PCC Paving	\$0.00	\$0.00	\$0.00
380	382	Seed and Fertilize	\$0.00	\$0.00	\$0.00
	383	Shoulders	\$0.00	\$0.00	\$0.00
	384	Erosion Control	\$0.00	\$0.00	\$0.00
	386	Tile Lines	\$0.00	\$0.00	\$0.00
	389	Miscellaneous	\$0.00	\$0.00	\$0.00
390	391	Signs	\$0.00	\$0.00	\$0.00
	392	Signals	\$0.00	\$0.00	\$0.00
	393	Pavement Markings	\$0.00	\$0.00	\$0.00
	394	Guardrail	\$0.00	\$0.00	\$0.00
	399	Other	\$0.00	\$0.00	\$0.00
<b>Project Totals</b>			<b>\$19,302.54</b>	<b>\$0.00</b>	<b>\$19,302.54</b>
<b>Project Total (All Years)</b>					<b>\$120,490.23</b>

85	Story County
2022	

### LOCALLY FUNDED PROJECTS

Location: On 330th St., Over Wolf Creek, on NLINE S32 T82 R21					100% Complete
Project Number: L-COL32--73-85					
TPMS ID: 39566					
FHWA: 313600					
System: Local					
Class	Code	Type of Work	Day Labor	Contract	Item Total
320	320	Bridges	\$0.00	\$0.00	\$0.00
330	331	Pipe Culverts	\$0.00	\$0.00	\$0.00
	332	Box Culverts	\$0.00	\$174,232.50	\$174,232.50
350	351	Clear and Grub	\$0.00	\$0.00	\$0.00
	352	Excavation	\$0.00	\$0.00	\$0.00
	359	Miscellaneous	\$0.00	\$0.00	\$0.00
360	361	Granular	\$0.00	\$0.00	\$0.00
	362	Stabilized Granular	\$0.00	\$0.00	\$0.00
	364	Bituminous Seal Coat	\$0.00	\$0.00	\$0.00
	365	Stabilized Base	\$0.00	\$0.00	\$0.00
	366	ACC Paving	\$0.00	\$0.00	\$0.00
	367	PCC Paving	\$0.00	\$0.00	\$0.00
380	382	Seed and Fertilize	\$0.00	\$0.00	\$0.00
	383	Shoulders	\$0.00	\$0.00	\$0.00
	384	Erosion Control	\$0.00	\$0.00	\$0.00
	386	Tile Lines	\$0.00	\$0.00	\$0.00
	389	Miscellaneous	\$0.00	\$0.00	\$0.00
390	391	Signs	\$0.00	\$0.00	\$0.00
	392	Signals	\$0.00	\$0.00	\$0.00
	393	Pavement Markings	\$0.00	\$0.00	\$0.00
	394	Guardrail	\$0.00	\$0.00	\$0.00
	399	Other	\$0.00	\$0.00	\$0.00
<b>Project Totals</b>			<b>\$0.00</b>	<b>\$174,232.50</b>	<b>\$174,232.50</b>
<b>Project Total (All Years)</b>					<b>\$174,232.50</b>

85	Story County
2022	

### LOCALLY FUNDED PROJECTS

Location: On 550th Ave., from E18 north 0.76 Miles to Story City City Limits, on WLINE S13 T85 R24					100% Complete
Project Number: L-LAF13--73-85					
TPMS ID: 38652					
FHWA:					
System: Local					
Class	Code	Type of Work	Day Labor	Contract	Item Total
320	320	Bridges	\$0.00	\$0.00	\$0.00
330	331	Pipe Culverts	\$0.00	\$0.00	\$0.00
	332	Box Culverts	\$0.00	\$0.00	\$0.00
350	351	Clear and Grub	\$0.00	\$0.00	\$0.00
	352	Excavation	\$0.00	\$0.00	\$0.00
	359	Miscellaneous	\$0.00	\$0.00	\$0.00
360	361	Granular	\$0.00	\$0.00	\$0.00
	362	Stabilized Granular	\$0.00	\$0.00	\$0.00
	364	Bituminous Seal Coat	\$0.00	\$0.00	\$0.00
	365	Stabilized Base	\$0.00	\$0.00	\$0.00
	366	ACC Paving	\$0.00	\$135,917.28	\$135,917.28
	367	PCC Paving	\$0.00	\$0.00	\$0.00
380	382	Seed and Fertilize	\$0.00	\$0.00	\$0.00
	383	Shoulders	\$0.00	\$0.00	\$0.00
	384	Erosion Control	\$0.00	\$0.00	\$0.00
	386	Tile Lines	\$0.00	\$0.00	\$0.00
	389	Miscellaneous	\$0.00	\$0.00	\$0.00
390	391	Signs	\$0.00	\$0.00	\$0.00
	392	Signals	\$0.00	\$0.00	\$0.00
	393	Pavement Markings	\$0.00	\$0.00	\$0.00
	394	Guardrail	\$0.00	\$0.00	\$0.00
	399	Other	\$0.00	\$0.00	\$0.00
<b>Project Totals</b>			<b>\$0.00</b>	<b>\$135,917.28</b>	<b>\$135,917.28</b>
<b>Project Total (All Years)</b>					<b>\$135,917.28</b>

85	Story County
2022	

### ROAD/STREET EQUIPMENT INVENTORY

Local ID#	Model Year	Description	Price		Used on project this FY	Status
			Type	Amount		
#1114	2013	Chevy Silverado Pickup	Purchase	\$19,400.00 Each	No	N/A
#1205	2005	GMC Pickup	Purchase	\$12,875.00 Each	No	N/A
#1219	2019	Ford F150 Reg Cab 4x2	Purchase	\$21,722.00 Each	No	N/A
#1416	2016	Silverado 2500 Pick up	Purchase	\$28,320.00 Each	No	N/A
#1502	2002	Ford F150 Pickup	Purchase	\$20,475.00 Each	No	N/A
#1602	2002	Ford F150 Pickup	Purchase	\$20,475.00 Each	No	N/A
#1711	2011	Chevy Silverado Pickup	Purchase	\$16,270.00 Each	No	Junked
#1812	2012	Ford F250 Pickup	Purchase	\$19,175.00 Each	No	N/A
#1911	2011	Chevy Silverado Pickup	Purchase	\$16,270.00 Each	No	N/A
#2019	2019	CAT 12M3 Motor Grader	Lease	\$68,229.20 Each	No	N/A
#202	2002	Ford F150 Pickup	Purchase	\$20,475.00 Each	No	Sold
#2106	2006	Road Groom	Purchase	\$13,525.00 Each	No	N/A
#2119	2019	CAT 12M3 Motorgrader	Lease	\$68,229.20 Each	No	N/A
#212	2012	Ford F150 Pickup	Purchase	\$16,489.00 Each	No	N/A
#219	2019	Ford F150 Reg Cab 4X2	Purchase	\$21,722.00 Each	No	N/A
#2219	2019	CAT 12M3 Motorgrader	Lease	\$68,229.20 Each	No	N/A
#2319	2019	CAT Motorgrader	Lease	\$68,229.20 Each	No	N/A
#2412	2012	CAT 140M Motor Grader	Purchase	\$281,696.00 Each	No	N/A
#2419	2019	CAT 12M3 Motorgrader	Lease	\$68,229.20 Each	No	N/A
#2519	2019	CAT 12M3 Motorgrader	Lease	\$68,229.20 Each	No	N/A
#2601	2001	Ford Pickup	Purchase	\$19,924.00 Each	No	N/A
#2619	2019	CAT 12M3 Motorgrader	Lease	\$68,229.20 Each	No	N/A
#2714	2014	CAT Motorgrader	Purchase	\$25,952.00 Each	No	N/A
#2719	2019	CAT 12M3 Motorgrader	Lease	\$68,229.20 Each	No	N/A
#2819	2019	CAT 12M3 Motorgrader	Lease	\$68,229.20 Each	No	N/A
#2919	2019	CAT 12M3 Motorgrader	Lease	\$68,229.20 Each	No	N/A
#3015	2015	Intl 7600 Tandem	Purchase	\$208,459.00 Each	No	N/A
#311	2011	Chevy Silverado Pickup	Purchase	\$20,217.00 Each	No	N/A
#3116	2016	Intl Tandem	Purchase	\$178,169.00 Each	No	N/A
#3217	2017	Tandem Truck	Purchase	\$229,346.00 Each	No	N/A
#3318	2018	Intl Tandem Truck	Purchase	\$236,964.00 Each	No	N/A
#3700	2000	Tractor w/loader	Purchase	\$53,867.00 Each	No	N/A
#3812	2011	JD 7230 Tractor	Purchase	\$69,878.00 Each	No	N/A
#3899	1999	Brush Chipper (Vermeer)	Purchase	\$20,600.00 Each	No	N/A
#416	2015	Silverado 1500	Purchase	\$19,700.00 Each	No	N/A
#4304	2004	Sterling Dump Truck	Purchase	\$76,571.00 Each	No	Sold
#4311	2011	Dakota Dbl Bottom Trailer	Purchase	\$41,050.00 Each	No	Junked
#4409	2009	International 7300 Dump Truck	Purchase	\$125,309.00 Each	No	N/A
#4504	2004	Sterling Dump Truck	Purchase	\$76,571.00 Each	No	N/A

85	Story County County
2022	

## ROAD/STREET EQUIPMENT INVENTORY

Local ID#	Model Year	Description	Price		Used on project this FY	Status
			Type	Amount		
#4517	2017	Tandem Truck	Purchase	\$223,964.00 Each	No	N/A
#4595	1995	Air Compressor	Purchase	\$7,800.00 Each	No	N/A
#4712	2012	JD Excavator	Purchase	\$201,566.00 Each	No	N/A
#4892	1992	Sweeper Truck Broom	Purchase	\$6,025.00 Each	No	N/A
#4914	2014	Intl ProStar 6X4 Truck	Purchase	\$109,198.00 Each	No	N/A
#5006	2006	International Dump Truck	Purchase	\$113,233.00 Each	No	Sold
#5012	2012	Intl 7600 Tandem Truck	Purchase	\$188,139.00 Each	No	N/A
#5108	2008	CAT Excavator	Purchase	\$180,029.00 Each	No	N/A
#5401	2001	Spray Patcher	Purchase	\$34,850.00 Each	No	N/A
#5511	2012	International Dump Truck	Purchase	\$171,548.00 Each	No	N/A
#5719	2019	International Tandem Dump Truck	Purchase	\$203,012.00 Each	No	N/A
#5898	1999	Intl. Dump Truck	Purchase	\$71,174.00 Each	No	Sold
#5910	2010	International Dump Truck	Purchase	\$160,915.00 Each	No	N/A
#5914	2014	7600 6X4 Intl Dump Truck	Purchase	\$197,165.00 Each	No	N/A
#6010	2011	International Truck	Purchase	\$86,423.00 Each	No	N/A
#611	2011	Chevy Silverado Pickup	Purchase	\$25,179.00 Each	No	N/A
#616	2015	Silverado 2500	Purchase	\$29,500.00 Each	No	N/A
#617	2017	Ford Pickup	Purchase	\$21,335.00 Each	No	N/A
#6916	2016	Ramp Trailer	Purchase	\$3,545.00 Each	No	N/A
#701	2001	Flat bed Truck	Purchase	\$48,568.00 Each	No	N/A
#7013	2013	Disc mower	Purchase	\$8,175.00 Each	No	N/A
#7015	2015	Hawkeye Pup Trailer	Purchase	\$44,500.00 Each	No	N/A
#7113	2013	Dis Mower	Purchase	\$8,175.00 Each	No	N/A
#7116	2016	Trailer Pup	Purchase	\$50,076.00 Each	No	N/A
#713	2012	Ford F350 Pickup	Purchase	\$51,116.80 Each	No	N/A
#7218	2018	Belly Dump	Purchase	\$54,286.00 Each	No	N/A
#7318	2017	Pup Trailer	Purchase	\$45,000.00 Each	No	N/A
#8013	2012	CAT Tractor	Purchase	\$74,184.00 Each	No	N/A
#8017	2017	John Deere R240 Disc Mower	Purchase	\$10,900.00 Each	No	N/A
#805	2005	GMC Truck	Purchase	\$36,505.00 Each	No	N/A
#8116	2016	CAT 430 4WD Backhoe	Purchase	\$86,830.00 Each	No	N/A
#8117	2017	John Deere R240 Disc Mower	Purchase	\$10,900.00 Each	No	N/A
#817	2017	Ford Pickup	Purchase	\$21,335.00 Each	No	N/A
#90011	1996	Grader Mt. Retriever	Purchase	\$9,500.00 Each	No	N/A
#9015	2015	Cat 930K Wheel loader	Purchase	\$159,795.00 Each	No	N/A
#9102	2001	Brush Cutter	Purchase	\$42,000.00 Each	No	N/A
#914	2013	Chevy Silverado Pickup	Purchase	\$24,300.00 Each	No	N/A
#9219	2018	CAT End Loader	Purchase	\$155,015.00 Each	No	N/A
#9411	2011	Case Wheel loader	Purchase	\$134,336.00 Each	No	N/A

85	Story County County
2022	

### ROAD/STREET EQUIPMENT INVENTORY

Local ID#	Model Year	Description	Price		Used on project this FY	Status
			Type	Amount		
#9412	2011	John Deere 265 Disc mower	Purchase	\$8,885.19 Each	No	N/A
#9513	2012	CAT Track Loader	Purchase	\$63,402.00 Each	No	N/A
#9613	2012	Utility Trailer	Purchase	\$8,516.00 Each	No	N/A
#9714	2013	Flatbed trailer	Purchase	\$68,535.00 Each	No	N/A
#9815	2015	Trail King Flat Bed	Purchase	\$24,740.00 Each	No	N/A
#9916	2016	Utility Trailer	Purchase	\$1,499.00 Each	No	N/A
0320	2020	20 Silverado Pickup 1500	Purchase	\$26,238.14 Each	No	N/A
0420	2020	Chevy Silverado Pickup	Purchase	\$26,690.00 Each	No	N/A
1022	2022	Ford F250 Pickup	Purchase	\$29,326.56 Each	No	New
1122	2022	Ford F250 4X2	Purchase	\$26,364.00 Each	No	New
4720	2020	International Single Axle Dump Truck	Purchase	\$182,191.00 Each	No	N/A
4821	2020	Road Groom	Purchase	\$15,400.00 Each	No	N/A
5120	2020	International Single Axle Dump Truck	Purchase	\$182,191.00 Each	No	N/A
520	2020	Ford Explorer	Purchase	\$30,788.00 Each	No	N/A
5420	2020	International Tandem Truck	Purchase	\$214,236.00 Each	No	N/A
621	2021	Ford F250 Super Duty Pickup	Purchase	\$29,343.00 Each	No	N/A
8120	2019	Case IH Tractor	Purchase	\$88,250.00 Each	No	N/A
8821	2019	Brush Chipper	Purchase	\$46,049.40 Each	No	N/A
90021	2021	Tractor Mount Lift Retriever	Purchase	\$11,450.00 Each	No	N/A
9021	2021	CAT Excavator	Purchase	\$312,860.00 Each	No	N/A

85	Story County
2022	

**EXPENDITURES FOR SECONDARY ROADS NOT ACCOUNTED FOR  
THROUGH THE SECONDARY ROAD FUND**

**\* RECEIPTS**

Regular County Funds	Outlays for Secondary Roads
1. Rural Basic	\$0.00
2. General Basic	\$0.00
3. Other General Purpose County Funds	\$0.00
<b>Regular Funds Total</b>	<b>\$0.00</b>

Special Funds	Outlays for Secondary Roads
Local Option Sales Tax	\$250,987.18
<b>Special Funds Total</b>	<b>\$250,987.18</b>

<b>Total Non-SRF Funds Expended on Secondary Roads this fiscal year Must Equal Total Expenditures (Line 5, this sheet)</b>	<b>\$250,987.18</b>
--	---------------------

**\* OUTLAYS EXPENDED ON**

1. Administration & Engineering (110-259)	\$0.00	
2. Construction (310-395)	\$0.00	
3. Roadway Maintenance	A. Bridges and Culverts (420-439)	\$0.00
	B. Paved Roads (465-476, 482)	\$0.00
	C. Dustless Roads (462-464)	\$0.00
	D. Granular Roads (451, 461, 463)	\$0.00
	E. Earth Roads (452)	\$0.00
	F. All Roads (458, 459, 483, 484, 489, 491-499)	\$0.00
	G. Pavement Markings (593)	\$0.00
	H. Traffic Control (591 - 529)	\$0.00
	I. Snow and Ice Control (521-529)	\$0.00
<b>SUBTOTAL</b>	<b>\$0.00</b>	
4. General Expenditures	A. New Equipment (610)	\$250,987.18
	B. Equipment Operation (620-650)	\$0.00
	C. Tools & Materials (655-699)	\$0.00
	C. Real Estate (810-850)	\$0.00
<b>SUBTOTAL</b>	<b>\$0.00</b>	
<b>5. TOTAL EXPENDITURES</b>	<b>\$250,987.18</b>	

NOTE: Receipts total must equal expenditures total

85	Story County
2022	

### LOCAL EFFORT PROVISION WORKSHEET

**\* SECTION 1 - Tabulation of Actual Receipts**

A. Secondary Road Levies	Property tax, delinquent tax, credits, etc.	Valuation	Gross County Levy Rates	Secondary Road Levy Rate	SRF Transfer Amounts
Transfer Amounts must equal Valuations X SR Levy Rates	Rural Basic	\$1,182,727,114.00	\$3.04 <small>Max=\$3.95/\$1000</small>	\$2.19831	\$2,600,000.00
	General Basic	\$5,295,854,568.00	\$3.50 <small>Max=\$3.50/\$1000</small>	\$0.12651	\$670,000.00
	<b>B1. Total Tax Receipts</b>				<b>\$3,270,000.00</b>
<b>B2. Local Option Sales Tax Deposited Directly into Secondary Road Fund</b>					<b>\$0.00</b>
<b>C. Other Funds Transferred Into the Secondary Road Fun (from Sheet 3, Line 25)</b>					<b>\$0.00</b>
<b>D. Other Funds Provided for Secondary Road Purposes (From Sheet 12)</b>					<b>\$250,987.18</b>
<b>E. Total Receipts (Add B Through D)(From Sheet 12)</b>					<b>\$3,520,987.18</b>

**\* SECTION 2 - Calculation of Maximum Revenue Potential (Code Section 331.429)**

A. All Property Value / 1000 x \$0.16875	\$893,675.46
B. Rural Property Value / 1000 x 3.00375	\$3,552,616.57
C. Total Revenue Potential (Add 2A and 2B)	\$4,446,292.03

**\* SECTION 3 - Compliance to Local Effort Provision (Code Section 312.2(5))**

A. Minimum Requirement: Line 2C Total ( 4,446,292.03) x 0.75	\$3,334,719.02
B. Actual (Line 1E Total)	\$3,520,987.18
C. Amount Subject to Reallocation: Subtract Line 3B from Line 3A -or- Enter 0 (zero) if 3B is greater than 3A	\$0.00
Local Effort Percentage	79.19%

85	Story County
2022	

**STATEMENT OF FINAL COSTS (HF-324)**

**L-COL32--73-85**

On 330th St., Over Wolf Creek, on NLINE S32 T82 R21  
 Bridge - Granular - Renewal / Engineer's Estimate: \$140,000.00 / Public Letting: Yes / PCI  
 Contractor Paid Out Of: Secondary Road Fund

Project Summary	Contract Payments	Actual Day Labor	Total
Construction Costs	\$173,781.10	\$0.00	\$173,781.10
Less Adjustments	\$451.40	\$0.00	\$451.40
Final Costs	\$174,232.50	\$0.00	\$174,232.50

**L-LAF13--73-85**

On 550th Ave., from E18 north 0.76 Miles to Story City City Limits, on WLINE S13 T85 R24  
 Road - Paved - Rehab / Engineer's Estimate: \$150,000.00 / Public Letting: Yes / Manatts  
 Contractor Paid Out Of: Secondary Road Fund

Project Summary	Contract Payments	Actual Day Labor	Total
Construction Costs	\$147,588.58	\$0.00	\$147,588.58
Less Adjustments	-\$11,671.30	\$0.00	-\$11,671.30
Final Costs	\$135,917.28	\$0.00	\$135,917.28

**FM-C085(160)--55-85**

On 680th Ave., S7 T82 R21  
 Bridge - Granular - Renewal / Engineer's Estimate: \$130,000.00 / Public Letting: Yes / PCI  
 Contractor Paid Out Of: Secondary Road Fund

Project Summary	Contract Payments	Actual Day Labor	Total
Construction Costs	\$131,084.50	\$0.00	\$131,084.50
Less Adjustments	\$1,537.20	\$0.00	\$1,537.20
Final Costs	\$132,621.70	\$0.00	\$132,621.70

**FM-C085(159)--55-85**

E23 - On E23, from Hwy 69 west 0.92 Miles, on NLINE S10 T84 R24  
 Road - Paved - Rehab / Engineer's Estimate: \$170,000.00 / Public Letting: Yes / Manatts  
 Contractor Paid Out Of: Farm to Market

Project Summary	Contract Payments	Actual Day Labor	Total
Construction Costs	\$160,932.28	\$0.00	\$160,932.28
Less Adjustments	-\$9,804.92	\$0.00	-\$9,804.92
Final Costs	\$151,127.36	\$0.00	\$151,127.36

**FM-C085(158)--55-85**

R61 - On R61, from the Story City, City limits north 1.0 miles to the Hamilton Co. Line, on ctr Section 1, T85, R24  
 Road - Paved - Rehab / Engineer's Estimate: \$180,000.00 / Public Letting: Yes / Manatts  
 Contractor Paid Out Of: Farm to Market

Project Summary	Contract Payments	Actual Day Labor	Total
Construction Costs	\$170,694.27	\$0.00	\$170,694.27
Less Adjustments	-\$19,359.43	\$0.00	-\$19,359.43
Final Costs	\$151,334.84	\$0.00	\$151,334.84

**FM-C085(157)--55-85**

E15 - On E15, from Hwy 69 east 0.62 Miles to Story City City Limits, on Ctr S11 T85 R24  
 Road - Paved - Rehab / Engineer's Estimate: NA / Public Letting: Yes / Manatts  
 Contractor Paid Out Of: Farm to Market

Project Summary	Contract Payments	Actual Day Labor	Total
Construction Costs	\$125,493.15	\$0.00	\$125,493.15
Less Adjustments	-\$13,974.04	\$0.00	-\$13,974.04
Final Costs	\$111,519.11	\$0.00	\$111,519.11

**LFM-E18--7X-85**

E18 - On E18, from Hwy 69 east 5.58 Miles to Roland City Limits

Road - Paved - Rehab / Engineer's Estimate: \$1,100,000.00 / Public Letting: Yes / Manatts

Contractor Paid Out Of: Bond/TIF/LOST

<b>Project Summary</b>	<b>Contract Payments</b>	<b>Actual Day Labor</b>	<b>Total</b>
Construction Costs	\$1,025,279.69	\$0.00	\$1,025,279.69
Less Adjustments	-\$93,868.39	\$0.00	-\$93,868.39
Final Costs	\$931,411.30	\$0.00	\$931,411.30

85	Story County County
2022	

## ANNUAL REPORT NOTES - GENERAL

- 1. Summary Page Notes:**
  - a) Financial Sheet: No Notes
  - b) Receipts to Secondary Road Fund: No Notes
- 2. Administration and Engineering Notes:**

No Notes
- 3. Construction Notes:**

No Notes
- 4. Maintenance Notes**
  - a) 71X Roadway Maintenance: No Notes
  - b) 72X General Roadway: No Notes
- 5. Supplemental Sheets:**
  - a) Expenditures Not Accounted for Via S.R. Fund: No Notes
  - c) Local Effort Worksheet: No Notes

## STORY COUNTY UTILITY PERMIT

Date 8/29/22

To the Board of Supervisors, Story County, Iowa:

The Midland Power Cooperative Company, incorporated under the laws of Iowa, authorize to do business within the State of Iowa, with its principal place of business at 2005 N. Story St Boone IA, does hereby make application requesting permission to occupy certain portions of public right-of-way and that the County Engineer be directed to establish the location of lines of transmission of Bare-under 5 ton secondary route 170th St, from So. side of 170th St to North side of 170th St, a distance of 252 miles. ft

Agreements: The utility company, corporation, applicant, permittee, or licensee, (hereinafter referred to as the permittee) agrees that the following stipulations shall govern under this permit.

1. The Permittee will file a plat setting out the location of proposed line on the secondary route and that the description of the proposed installation including type, height, and spacing of poles, maximum voltage, lengths of cross arms, minimum clearance and number of wires, type, size and capacity of underground cables, conduits, tile lines, and pipe lines, maximum working pressures for pipe lines carrying gas or flammable petroleum products are described as follows:
2. The installation shall meet the requirements of county, state, and federal laws, franchise rules, and of the Iowa State Commerce Commission Regulations and Directives, Utilities Division, the Iowa State Department of Health, and any other laws or regulations applicable.
3. The Permittee shall be fully responsible for any future adjustments of its facilities within the established highway right-of-way caused by highway construction or maintenance operations.
4. Story County assumes no responsibility for damages to the Permittee's property occasioned by any construction or maintenance operations on said highways.
5. The Permittee shall take all reasonable precautions during the construction and maintenance of said installation to protect and safeguard the lives and property of the traveling public and adjacent property owners.
6. The Permittee, and its contractors, shall carry on the construction or repair of the accommodated utility with serious regard to the safety of the public. Traffic protection shall be in accordance with Part VI of the current Iowa Department of Transportation Manual on Uniform Control Devices for Streets and Highways.
7. The Permittee shall be responsible for any damage resulting to said highways because of the construction operation, or maintenance of said utility, and shall reimburse Story County for any expenditure the County may have to make on said highways because of said permittee's utility having been constructed, operated, and maintained thereon.
8. The Permittee shall indemnify and save harmless Story County from any and all causes of action, suits at law or in equity, or losses, damages, claims, or demands, and from any and all

liability and expense of whatsoever nature for, on account of or due to the acts or omissions of said Permittee's officers, members, agents, representatives, contractors, employees or assigns arising out of or in connection with its (or their) use or occupancy of the public highway under this permit.

9. Noncompliance with any of the terms of permit, or agreement, may be considered cause for shut down of utility construction operations, or revocation of the permit.

10. The following special requirements, if applicable, shall apply to this permit:

Whenever the route of the proposed cable line runs along a paved secondary highway, the location of said cable shall be constructed on top of the road shoulder so as to be within approximately two-feet of the pavement edge.

Whenever the route of the proposed cable line runs along a dirt or gravel surfaced highway, the location of said cable shall be constructed on top of the road surface and as near possible to the shoulder line

Whenever a cross road culvert or bridge is encountered along the route of the proposed cable lines, said cable shall be constructed around the ends of said cross road culvert or bridge even though this looping is not designated on the situation plans attached hereto.

The crossing of the cable line from one side of the highway to the other shall be accomplished at a near right angle rather than diagonally so as to disturb the roadbed of the traveled way as little as possible.

Whenever the route of the proposed cable line is to cross a paved highway, such crossing shall be in a bored hole rather than open cut trench.

Date 8/25/2022

Midland Power Cooperative  
Name of Company (Applicant - Permittee)

Todd Leahl 515-370-5269  
by Phone no.

Recommended for Approval:

Date 8-29-22

Dan Miller 515-382-7355  
County Engineer Phone no.

Approved:

Date 9.6.22

[Signature]  
Chair, Board of Supervisors  
Story County, Iowa

Three (3) copies of this form will be required for each installation. A plat shall be attached to each copy submitted.

IUWA 93 MIDLAND POWER COOPERATIVE

STAKING SHEET

Name Troy Bigelow  
 Location #: 3070-061-6404  
 Address: 58369 170th St  
 Phone#: 515-505-0616

Sub 30  
 Feeder 7  
 Phase B  
 Line Sec. \_\_\_\_\_

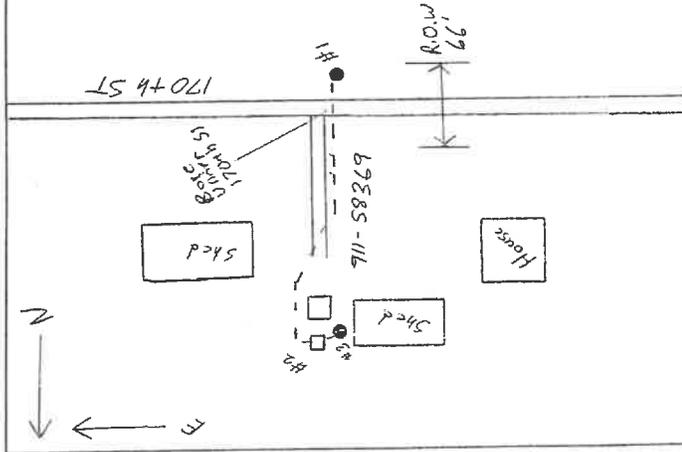
County: Story  
 Township: Milford  
 School Dist.: \_\_\_\_\_

WORK ORDER CODE	
New Construction	
System Improvement	<input checked="" type="checkbox"/>
Replacement	
Retire No. Replace	

WORK ORDER NO. 14637  
 740cf# 602  
 Staked By R Date 8-24-22  
 Sheet No. 1 of 1  
 Complt'd By \_\_\_\_\_ Date \_\_\_\_\_

Map Reference 64 Twp. 84 R. 23 Sec. 1 Wire 4 Size 1/0 Kind JCN-220

SKETCH OF WORK



Pole No.	Pri. (Back) Span.	Poles H & C		Line Trans. "G"	Ground "M2"	GUY Unit "E"	Anchor "F"	SECONDARY		Misc. & Remarks	Unit	No. CONST.	RET.
		Misc.	Pri. Unit					Unit No. J or K	(Back) Span				
#1		1	1										
#2	252'	1	2-1	467	481								
#3	15'	1	30-4	15	104								

**JOB BRIEFING**

Nominal Voltage \_\_\_\_\_  
 Fault Current Available \_\_\_\_\_  
 Hazardous Induced Volt \_\_\_\_\_  
 Presence Prctive Grds \_\_\_\_\_  
 Equipment Grounds \_\_\_\_\_  
 Pole Condition \_\_\_\_\_  
 Environmental Condition \_\_\_\_\_

Loc of Line Prctive Dvc \_\_\_\_\_  
 Other Utilities in Area \_\_\_\_\_  
 Personal Prctive Equip \_\_\_\_\_  
 Traffic Control \_\_\_\_\_  
 Job Procedure \_\_\_\_\_  
 Individual Job Duties \_\_\_\_\_  
 Other Hazards \_\_\_\_\_

Crew Initials 1 \_\_\_\_\_ 2 \_\_\_\_\_ 3 \_\_\_\_\_ 4 \_\_\_\_\_ 5 \_\_\_\_\_ 6 \_\_\_\_\_

CONSTRUCTION

Conductor	Pri.	Sec.	O.H.	URD	Pole Line Ft.	No. of Wires	Total Feet
1/0					252	1	300'
1/2					15	1	30'
TOTALS							

RETIREMENT

Conductor	Pri.	Sec.	O.H.	URD	Pole Line Ft.	No. of Wires	Total Feet
TOTALS							

Const. Complt \_\_\_\_\_  
 Retmt. Complt \_\_\_\_\_  
 Material Ticket Complt \_\_\_\_\_  
 500 BH 9-00

STORY COUNTY UTILITY PERMIT

Date 08/24/2022

-----

To the Board of Supervisors, Story County, Iowa:

The Northern Natural Gas Company, incorporated under the laws of authorize to do business within the State of Iowa, with its principal place of business at

1120 Centre Pointe Dr. Mendota Heights MN 55120 does hereby make application requesting permission to occupy certain portions of public right-of-way and that the County Engineer be directed to establish the location of lines of transmission of Gas lines on secondary route

from ----- to ----- distance of 200 feet along 730th Ave (see attached map).

Agreements: The utility company, corporation, applicant, permittee, or licensee, (hereinafter referred to as the permittee) agrees that the following stipulations shall govern under this permit.

1. The Permittee will file a plat setting out the location of proposed line on the secondary route and that the description of the proposed installation including type, height, and spacing of poles, maximum voltage, lengths of cross arms, minimum clearance and number of wires, type, size and capacity of underground cables, conduits, tile lines, and pipe lines, maximum working pressures for pipe lines carrying gas or flammable petroleum products are described as follows:

2. The installation shall meet the requirements of county, state, and federal laws, franchise rules, and of the Iowa State Commerce Commission Regulations and Directives, Utilities Division, the Iowa State Department of Health, and any other laws or regulations applicable.

3. The Permittee shall be fully responsible for any future adjustments of its facilities within the established highway right-of-way caused by highway construction or maintenance operations.

4. Story County assumes no responsibility for damages to the Permittee's property occasioned by any construction or maintenance operations on said highways.

5. The Permittee shall take all reasonable precautions during the construction and maintenance of said installation to protect and safeguard the lives and property of the traveling public and adjacent property owners.

6. The Permittee, and its contractors, shall carry on the construction or repair of the accommodated utility with serious regard to the safety of the public. Traffic protection shall be in accordance with Part VI of the current Iowa Department of Transportation Manual on Uniform Control Devices for Streets and Highways.

7. The Permittee shall be responsible for any damage resulting to said highways because of the construction operation, or maintenance of said utility, and shall reimburse Story County for any expenditure the County may have to make on said highways because of said permittee's utility having been constructed, operated, and maintained thereon.

8. The Permittee shall indemnify and save harmless Story County from any and all causes of action, suits at law or in equity, or losses, damages, claims, or demands, and from any and all

liability and expense of whatsoever nature for, on account of or due to the acts or omissions of said Permittee's officers, members, agents, representatives, contractors, employees or assigns arising out of or in connection with its (or their) use or occupancy of the public highway under this permit.

9. Noncompliance with any of the terms of permit, or agreement, may be considered cause for shut down of utility construction operations, or revocation of the permit.

10. The following special requirements, if applicable, shall apply to this permit:

Whenever the route of the proposed cable line runs along a paved secondary highway, the location of said cable shall be constructed on top of the road shoulder so as to be within approximately two-feet of the pavement edge.

Whenever the route of the proposed cable line runs along a dirt or gravel surfaced highway, the location of said cable shall be constructed on top of the road surface and as near possible to the shoulder line

Whenever a cross road culvert or bridge is encountered along the route of the proposed cable lines, said cable shall be constructed around the ends of said cross road culvert or bridge even though this looping is not designated on the situation plans attached hereto.

The crossing of the cable line from one side of the highway to the other shall be accomplished at a near right angle rather than diagonally so as to disturb the roadbed of the traveled way as little as possible.

Whenever the route of the proposed cable line is to cross a paved highway, such crossing shall be in a bored hole rather than open cut trench.

Date: 08/24/2022.....

Northern Natural Gas \_\_\_\_\_  
Name of Company (Applicant - Permittee)

Stephen Sullivan (952) 212 3574  
by \_\_\_\_\_ Phone no.

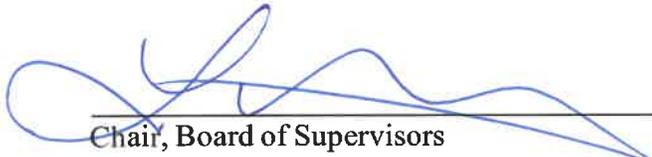
Recommended for Approval:

Date 8-29-22 \_\_\_\_\_

  
County Engineer Phone no. 515-382-7355

Approved:

Date 9-6-22 \_\_\_\_\_

  
Chair, Board of Supervisors  
Story County, Iowa

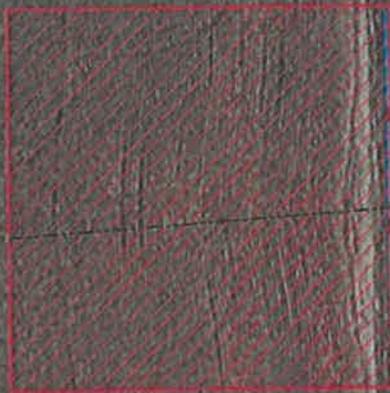
**Three (3) copies of this form will be required for each installation. A plat shall be attached to each copy submitted.**

Farm Tap Removal: Kirk Childs  
Team:Ogden  
Work Order #:  
POI #: 65152  
S35 T84N R21W IA  
Story County, Iowa  
Coordinates: 42.0429, -93.2513



35  
T84N  
R21W

36  
T84N  
R21W

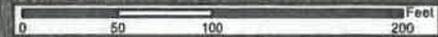


IA666101

730th Ave

**200' x 200'**  
**Temporary Workspace**  
**0.92 affected acres**

-  NNG Pipeline
-  Work Space
-  Section, Township, Range
-  NWI Wetlands



This map is and shall remain the property of Northern Natural Gas Company and is provided to you for general informational purposes only. It may not be used, distributed or reproduced for any other purpose without prior written consent of Northern. This map depicts the approximate location of certain Northern Natural Gas facilities, but should not be used for line locating purposes. Please call the state one-call toll free number to arrange for the marking of underground facilities at no charge. In case of a natural gas emergency involving Northern's facilities, dial 911 and Northern's Operations Communication Center at 888-387-6671.



STORY COUNTY UTILITY PERMIT

Date: 08/24/2022\_\_

-----

To the Board of Supervisors, Story County, Iowa:

The Northern Natural Gas Company, incorporated under the laws of authorize to do business within the State of Iowa, with its principal place of business at

1120 Centre Pointe Dr. Mendota Heights MN 55120 does hereby make application requesting permission to occupy certain portions of public right-of-way and that the County Engineer be directed to establish the location of lines of transmission of Gas lines\_on secondary route

from----- to-----

distance of 200 feet along North Dakota Ave (see attached map).

Agreements: The utility company, corporation, applicant, permittee, or licensee, (hereinafter referred to as the permittee) agrees that the following stipulations shall govern under this permit.

1. The Permittee will file a plat setting out the location of proposed line on the secondary route and that the description of the proposed installation including type, height, and spacing of poles, maximum voltage, lengths of cross arms, minimum clearance and number of wires, type, size and capacity of underground cables, conduits, tile lines, and pipe lines, maximum working pressures for pipe lines carrying gas or flammable petroleum products are described as follows:

2. The installation shall meet the requirements of county, state, and federal laws, franchise rules, and of the Iowa State Commerce Commission Regulations and Directives, Utilities Division, the Iowa State Department of Health, and any other laws or regulations applicable.

3. The Permittee shall be fully responsible for any future adjustments of its facilities within the established highway right-of-way caused by highway construction or maintenance operations.

4. Story County assumes no responsibility for damages to the Permittee's property occasioned by any construction or maintenance operations on said highways.

5. The Permittee shall take all reasonable precautions during the construction and maintenance of said installation to protect and safeguard the lives and property of the traveling public and adjacent property owners.

6. The Permittee, and its contractors, shall carry on the construction or repair of the accommodated utility with serious regard to the safety of the public. Traffic protection shall be in accordance with Part VI of the current Iowa Department of Transportation Manual on Uniform Control Devices for Streets and Highways.

7. The Permittee shall be responsible for any damage resulting to said highways because of the construction operation, or maintenance of said utility, and shall reimburse Story County for any expenditure the County may have to make on said highways because of said permittee's utility having been constructed, operated, and maintained thereon.

8. The Permittee shall indemnify and save harmless Story County from any and all causes of action, suits at law or in equity, or losses, damages, claims, or demands, and from any and all

liability and expense of whatsoever nature for, on account of or due to the acts or omissions of said Permittee's officers, members, agents, representatives, contractors, employees or assigns arising out of or in connection with its (or their) use or occupancy of the public highway under this permit.

9. Noncompliance with any of the terms of permit, or agreement, may be considered cause for shut down of utility construction operations, or revocation of the permit.

10. The following special requirements, if applicable, shall apply to this permit:

Whenever the route of the proposed cable line runs along a paved secondary highway, the location of said cable shall be constructed on top of the road shoulder so as to be within approximately two-feet of the pavement edge.

Whenever the route of the proposed cable line runs along a dirt or gravel surfaced highway, the location of said cable shall be constructed on top of the road surface and as near possible to the shoulder line

Whenever a cross road culvert or bridge is encountered along the route of the proposed cable lines, said cable shall be constructed around the ends of said cross road culvert or bridge even though this looping is not designated on the situation plans attached hereto.

The crossing of the cable line from one side of the highway to the other shall be accomplished at a near right angle rather than diagonally so as to disturb the roadbed of the traveled way as little as possible.

Whenever the route of the proposed cable line is to cross a paved highway, such crossing shall be in a bored hole rather than open cut trench.

Date: 08/24/2022.....

Northern Natural Gas \_\_\_\_\_  
Name of Company (Applicant - Permittee)

Stephen Sullivan (952) 212 3574  
by \_\_\_\_\_ Phone no.

Recommended for Approval:

Date 8.29.22 \_\_\_\_\_

  
\_\_\_\_\_ 515-382-7355  
County Engineer Phone no.

Approved:

Date 9.6.22 \_\_\_\_\_

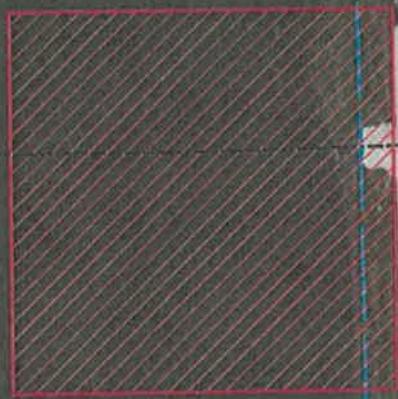
  
\_\_\_\_\_ Chair, Board of Supervisors  
Story County, Iowa

**Three (3) copies of this form will be required for each installation. A plat shall be attached to each copy submitted.**

Farm Tap Removal: Ames#10 (Brian Larson)  
Team:Ogden  
Work Order #:  
POI #: 64710  
S31 T84N R24W IA  
Story County, Iowa  
Coordinates: 42.0407, -93.6789



North Dakota Ave



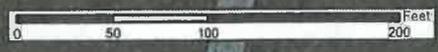
IA666001

**200' x 200'**  
**Temporary Workspace**  
**0.92 affected acres**

31  
T84N  
R24W

32  
T84N  
R24W

- NNG Pipeline
- Work Space
- Section, Township, Range
- NWI Wetlands



This map is and shall remain the property of Northern Natural Gas Company and is provided to you for general informational purposes only. It may not be used, distributed or reproduced for any other purpose without prior written consent of Northern. This map depicts the approximate location of certain Northern Natural Gas facilities, but should not be used for line locating purposes. Please call the state one-call toll free number to arrange for the marking of underground facilities at no charge. In case of a natural gas emergency involving Northern's facilities, dial 911 and Northern's Operations Communication Center at 888-367-6871.



APPROVED

DENIED

Board Member Initials:                     

Meeting Date: 9.6.22

Follow-up action:                     

**REQUEST FOR PROPOSAL FOR  
FEASIBILITY AND ARCHITECTURAL/ENGINEERING DESIGN SERVICES FOR  
GENERATOR CAPACITY INCREASE AND EQUIPMENT REPLACEMENT AT THE  
ADMINISTRATION BUILDING**

Story County, Iowa

Story County, Iowa ("County") seeks proposals and cost estimates for Feasibility and Architectural/Engineering Design Services related to the installation of a larger generator at the Story County Administration Building as described in this Request for Proposal ("RFP").

**The purpose of this Request for Proposal (RFP) is to solicit a consultant to:**

Provide feasibility and architectural/engineering design services as specified in the scope of work for the installation, replacement and relocation of the back-up generator and associated equipment replacement at the Administration Building in Nevada, Iowa. Other specifics as identified in the Scope of Work further explained within this RFP.

The consultant selected from the RFP will be engaged after competitive evaluation by a qualified committee based on the "Selection Criteria" set forth in this request.

This request invites consultants to submit proposals for accomplishment of the items of work specified below under Scope of Work. Proposals should be prepared and submitted in accordance with the guidelines and requirements set forth in this request.

**Sealed proposals:** Consultant will deliver one (1) hard copy and one digital format (CD or flash drive) to the following address:

Story County Board of Supervisors  
c/o County Outreach and Special Projects Manager  
Story County Administration  
900 6th Street  
Nevada, Iowa 50201

The envelope must be clearly marked "SEALED RFP". The name of the firm and contact person must be listed on the outside of the envelope. Any restrictions on the use of data within proposals must be clearly stated in the proposal itself. Non-disclosure cannot be guaranteed after the selection stage of this procurement due to public record laws.

**Proposal Deadline:** 12:00 PM CST, September 26, 2022

Proposals received after the proposal deadline will be considered late and will not be accepted. Proposals may be withdrawn and/or modified in writing prior to the submission deadline. Request for withdrawal must be in writing by the contact person named on the outside of the envelope. Proposals that are resubmitted must be sealed and received prior to the submission deadline. Each Consultant may submit only one proposal.

---

Story County Request for Proposal of **FEASIBILITY AND ARCHITECTURAL/ENGINEERING DESIGN SERVICES FOR GENERATOR CAPACITY INCREASE EQUIPMENT REPLACEMENT AT THE ADMINISTRATION BUILDING**

RECEIVED  
SEP 14 2022

## Scope of Work

The scope of work involves the following:

The Consultant selected for this project will provide feasibility and architectural/engineering design services in connection with, but not limited to, the feasibility, design and code compliance with the installation, replacement and relocation of building back-up generator and associated automatic transfer switch equipment, located at 900 6<sup>th</sup> St., Nevada, Iowa, under the ownership of Story County, Iowa.

Provide feasibility and architectural/engineering design services in connection with but not limited to, the feasibility and code compliance with relocating and installation of aforementioned existing generator from 900 6<sup>th</sup> St., Nevada, Iowa to the Engineers Building located at 837 N Ave, Nevada, Iowa, under the ownership of Story County, Iowa.

**General Scope of work would be:**

- Replacement of one (1) 200KW diesel generator and associated automatic transfer switch gear
- Relocation and installation of one (1) existing 200 KW diesel generator and associated automatic transfer switch gear
- Provide fully automatic main service transfer switch gear for each listed property
- All work to meet all current codes and regulations

Basis of design will be to replace the existing 200KW generator and associated automatic transfer switchgear at 900 6<sup>th</sup> St. Nevada, Iowa, with appropriate sized larger generator to provide building back-up power with enough capacity to power the entire facility. If feasible, relocate the existing 200KW diesel generator from 900 6<sup>th</sup> St., Nevada, Iowa, to 837 N Ave, Nevada, Iowa, and install said generator at the new address with new associated automatic transfer switchgear to provide full generator back-up power to the facility.

These installations will include but not limited to:

- Removal of existing concrete foundation and removal of multiple existing automatic transfer switches.
- Installation of proper concrete footings, pads/slabs for generators at both aforementioned properties.
- Installation of service conductors and automatic transfer switchgear at both above listed properties.

Item #3 below will not be in the original contract but may be addressed through a subsequent addendum. Provide a separate cost for the Construction Administration services as part of your proposal, this cost may be used during selection process scoring.

1. PROVIDE DESIGN through a series of consultations with Story County Facilities Management, Board of Supervisors, and other pertinent parties.
2. PREPARE PLANS, SPECIFICATIONS, CONSTRUCTION COST ESTIMATES, AND OBTAIN ALL APPLICABLE PERMITS for the proposed improvements. The selected design firm will assist in the creation of project schedules, to include design and construction. Adherence to the overall project budget is mandatory with the selected design firm providing an estimated construction cost budget. The

---

**Story County Request for Proposal of FEASIBILITY AND ARCHITECTURAL/ENGINEERING DESIGN SERVICES FOR GENERATOR CAPACITY INCREASE EQUIPMENT REPLACEMENT AT THE ADMINISTRATION BUILDING**

development of all schedules and budgets will be approved by Story County. Design submittals will be required at 30%, 60%, 95%, and final.

3. **PROVIDE CONSTRUCTION ADMINISTRATION.** If applicable, this will be handled by an addendum to the original contract, and may include the following:

- A. Attend bid-letting, preconstruction, and progress meetings.
- B. Act as Resident Construction Engineer. Ensure substantial compliance with plans and specifications by overseeing construction, inspection, material testing and reporting requirements. (Story County Facilities Management will do continuous monitoring).
- C. Prepare and review any change orders.
- D. Coordination and facilitation of any claims or disputes.
- E. Final review and project closeout.

**Work Product and Deliverables**

The selected consultant will be expected to provide the following products to the County:

<b>Product/Deliverable</b>	<b>Quantity</b>
Digital copies of all schematic designs	One (1) copy
Digital copy of construction documents, to owner, if project is selected to proceed to construction phase.	One (1) copy
Hard copies of construction documents, to owner, if project is selected to proceed to construction phase.	One (1) copy
Digital copy of specifications manual, to owner, if applicable.	One (1) copy
Digital copy of Operation & Maintenance manual, to owner, if applicable	One (1) copy

**Conceptual Plan and Proposal Submittal Requirements**

The Consultant shall provide a Conceptual Plan, including a detailed statement of work for the product/services believed to be appropriate for Story County, addressing the Scope of Services detailed in this RFP.

The Conceptual Plan should indicate the following, at a minimum:

- Consultant name, address, and names of primary contacts.
- Identify project manager. List the project manager’s relevant experience and similar work including references.
- Restatement of services required (four pages maximum): attach a restatement of the proposed agreement that outlines its objectives and scope as perceived. Do not repeat the Scope of Services, but elaborate on the tasks, conditions, or other specifics deemed significant and necessary to demonstrate a complete understanding of the technical and substantive issues to be addressed, including the following:
  - A statement of the Consultant’s understanding of the project that demonstrates knowledge of the project requirements.

- Proposed project approach, including timelines and description of the Consultant's technical approach to the project, including an outline of the sequence of tasks, major benchmarks and milestone dates.
- Proposed use of County staff, as well as any equipment, materials or additional data that will be expected from the County at the onset of the project.
- Outline personnel skills and services that distinguish the Consultant, incorporating appropriate staff profiles and a description of specific staff that will comprise the project team for this assignment. The staff profile should describe the Consultant's experience in providing services to the public sector, jobs of similar size(s) and provide applicable certifications for staff members involved in the process. Please attach a description of similar projects designed and constructed by the Consultant. Project summaries should emphasize their relevance to the proposed agreement.
- Samples of related/comparable past projects that would serve as examples of experience and expertise necessary for this work. This does not include generalized promotional material, resumes, statement of experience, qualifications, or capabilities, or other material that is irrelevant to the proposed agreement.
- Evidence of ability to work effectively within tight time constraints.
- Provide the earliest date available to assume these duties.
- Estimated cost of the services to be provided under this proposal including:
  - A proposed fee structure based upon the plan of work proposed by the Consultant.
  - Proposed services to be sub-contracted if any, anticipated subcontractors, and anticipated costs for these services. NOTE: Story County will not pay the Consultant a surcharge percentage on third party fees and costs. Method of billing must be disclosed. An acknowledgement that any task/work request considered to be outside of the agreed upon scope and contracted duties that will incur fees, must be communicated by the Consultant and agreed to by Story County prior to the performance of that task/work request.
- Three (3) references are to be included with the proposal.

## **Submittal Process and Details**

All proposals must be submitted as detailed in the manner described herein. Exceptions nor extensions to established deadlines will not be granted.

**Story County will not meet individually in person or via other means with potential Consultants. A mandatory\* pre-proposal site visit/walk-thru is scheduled for 9:00 AM on Wednesday, September 14, 2022 (date could change if inclement weather is present) at the Administration Building, 900 6<sup>th</sup> St, Nevada, Iowa.**

**\*RSVP is preferred prior to 12:00 PM on Monday, September 12, 2022 – please email [lharter@storycountyiowa.gov](mailto:lharter@storycountyiowa.gov).**

Story County will be accepting written questions from September 6, 2022, through 12:00 PM, September 19, 2022, regarding this RFP. Please submit questions via email to Leanne Harter, County Outreach and Special Projects Manager at [lharter@storycountyiowa.gov](mailto:lharter@storycountyiowa.gov). Written responses will be published on Story County's website at [www.storycountyiowa.gov](http://www.storycountyiowa.gov) and distributed to those who submitted questions no later than 12:00 pm, Thursday, September 22, 2022.

### *Estimated Timeline*

- Release RFP – September 6, 2022
- Mandatory Site Visit at 900 6<sup>th</sup> St, Nevada, Iowa – September 14, 2022 at 9:00 AM then proceed to 837 N Ave, Nevada, Iowa
- Questions due to Story County – September 19, 2022 at 12:00 PM
- Story County Responses published - Prior to 12:00 pm September 22, 2022
- RFPs Due - Prior to 12:00 pm September 26, 2022
- RFPs reviewed by Selection Committee – September 27 – 29, 2022
- Board of Supervisor consultant selection – October 4, 2022
- Board of Supervisors action on contract and effective start of contract – October 18, 2022

*The above dates are subject to change at the option of Story County.*

The Story County Board of Supervisors will consider approval of a contract with the selected Consultant.

The Story County Board of Supervisors reserves the right to accept or reject any and all responses, in part or in whole, and to accept responses, which in its sole discretion and opinion appear to be responsive, responsible, and in the best interests of the County. The County further reserves the right to waive any formalities or informalities or to amend the schedule as necessary.

The price quotations stated in the Consultant's proposal will not be subject to any price increase from the date on which the proposal is opened by Story County to the mutually agreed-to date of bid. Proposals must be signed by an official authorized to bind the provider to its provisions for at least a period of 90 days. Failure of the successful Consultant to accept the obligation of the bid may result in the cancellation of any award. A service contract will be executed between Story County and the awarded Consultant.

The selected Consultant may not subcontract any of the work specified in this RFP without prior written consent of Story County.

### **Consultant Selection Procedures**

Story County will analyze and evaluate all properly submitted proposals in response to this request using the "Evaluation Criteria" listed in this RFP to rank all Consultants. Top scoring Consultants will be chosen for further evaluation, which may include interviews and presentations with those firms. Each proposal will be evaluated based on the Evaluation Criteria listed below. Proposals will be ranked in order of the highest numerical score first. Story County may select as many of the top ranked Consultants as it deems necessary for inclusion within the negotiating list.

#### **Evaluation Criteria**

- Experience with related activities or programs.
- Consultant's understanding and technical approach to the project.
- Availability and capability of staff. Pertinent experience and qualifications of the project team.
- Technical and financial resources.
- Ability to complete the project in a timely manner and within budget.
- Integrity and compliance with public policy.
- Location of office. Preference may be given to those Consultants located within Story County.

#### **Insurance**

Consultant shall take out and maintain during service to the County under a contract such public liability and property damage insurance as shall protect Consultant, its subcontractors, and the County from claims for damages for personal injury, including accidental death, as well as for claims for property damage, which might arise from operations under its contract with the County, whether such operations be by Consultant or its subcontractor, or by anyone directly or indirectly employed by either of them. All insurance policies shall be issued by responsible companies who are acceptable to the County. The Consultant shall not cause any insurance to be canceled nor permit any insurance to lapse during the life of the contract with the County. Consultant shall indemnify and hold County harmless from any damages, cost, claims or expenses which may arise as a result of any failure on the part of the Consultant to provide accurate and/or complete data and information to the County as outlined and required by the terms and conditions of its contract with the County.

#### ***SAM.gov Registration***

Consultant shall inform the County whether or not they are actively registered with the System for Award Management ("SAM") and confirms that the Unique Entity Identifier ("UEI") or Taxpayer

---

**Story County Request for Proposal of FEASIBILITY AND ARCHITECTURAL/ENGINEERING DESIGN SERVICES FOR GENERATOR CAPACITY INCREASE EQUIPMENT REPLACEMENT AT THE ADMINISTRATION BUILDING**

Identification Number (“TINS”). If Consultant is not registered with the System for Award Management (“SAM”) they will be required to register and provide the County with their Unique Entity Identifier (“UEI”) before awarded funds will be released to the Consultant.

**Sample Form of Consultant Services Contract is provided as Appendix A.**

Provider Agreement

CONTRACT FOR \_\_\_\_\_

THIS AGREEMENT ("Agreement") is entered into by and Between Story County, an Iowa Municipal corporation, whose mailing address and telephone number is 900 Sixth Street, Nevada, Iowa 50201, telephone 515-382-7200, hereinafter referred to as "County", and \_\_\_\_\_, hereinafter referred to as "Provider", whose mailing address and telephone number is \_\_\_\_\_, telephone \_\_\_\_\_.

**1. PURPOSE AND INTENT.**

The purpose of the agreement is for the Provider to

*Take from request for bids and then reference the milestones in the proposal and reference proposal and attach.*

---

The Provider acknowledges that (1) the source of funding awarded for this project is the Coronavirus State and Local Fiscal Recovery Funds ("SLFRF") funds; (2) any and all compliance requirements for use of SLFRF funds; and (3) any and all reporting requirements for expenditures of SLFRF funds. (All definitions from "Compliance and Reporting Guidance: State and Local Fiscal Recovery Funds" dated February 28, 2022, version 3.0.)

**2. FEES, EXPENSES & COMPENSATION.**

Provider may charge a maximum hourly fee of \$\_\_\_\_\_ for professional services necessary under the terms of this Agreement. Provider may bill County for travel expenses at the rate of not more than \_\_\_\_\_ per mile, which shall be limited to actual mileage incurred to perform necessary tasks required to reach the County's objective under this Agreement. Provider may not bill or receive compensation from County for time spent traveling. All invoices must specify the invoice total and time period covered and detail the work performed or expense incurred per this Agreement. Provider agrees that the hourly fee and mileage expense shall be Provider's sole compensation for professional services and work performed because of this Agreement.

Provider understands that the County reserves the right to request additional specific information in accessing the accuracy of claim information.

**3. METHOD OF PAYMENT.**

All invoices must specify the invoice total and time period covered and detail the work performed or expense incurred per this Agreement. Provider agrees that the hourly fee and mileage expense shall be Provider's sole compensation for professional services and work performed because of this Agreement.

Payment for services will be made by County on a monthly basis following receipt of invoice from Provider to include the following:

- a) Monthly time and expense tracking per task
- b) Percentage (%) completion by task
- c) Written narrative of work done by task to include reference to any preliminary deliverables and documentation of correspondence with County representative.
- d) Description of upcoming tasks

---

Story County Request for Proposal of **FEASIBILITY AND ARCHITECTURAL/ENGINEERING DESIGN SERVICES FOR GENERATOR CAPACITY INCREASE EQUIPMENT REPLACEMENT AT THE ADMINISTRATION BUILDING**

- e) On or before \_\_\_\_\_, the Provider will provide electronically, itemization of costs incurred. The Provider will make available all receipts if requested by the County.
- f) The maximum total amount payable by the County under this agreement is \$ \_\_\_\_\_ as detailed in Section 2 of this contract, and no greater amount shall be paid.
- g) Payment is due upon receipt of invoice.
- h) Provider understands that the County reserves the right to request additional specific information in accessing the accuracy of claim information.

**4. INDEPENDENT CONTRACTOR.**

It is understood that provider is an independent professional contractor and that Provider will not in any event be construed or hold itself out to be an employee or agent of the County. It is further agreed that at no time will the Provider or the work efforts of the Provider be under the supervision or control of the County, although Provider agrees to comply with all reasonable requests and regulations applicable to any other business invitee of the County. It is also agreed that Provider, as an independent contractor, is not restricted to working exclusively for the County during the term of the Agreement.

**5. AFFIRMATIVE COVENANTS.**

- (A) **Ratification.** By executing this Agreement, the Provider (i) affirms and ratifies all statements, representations and warranties contained in all written documents that it has submitted to the County in connection with this Agreement (including, without limitation, the Agreement and the Application attached hereto as of the date hereof) and (ii) agrees that on each date, if any, that additional information is attached hereto and made a part hereof, it will be deemed to have affirmed and ratified all such statements, representations and warranties (including, without limitation, those contained or provided in connection with such additional information).
- (B) **No Litigation.** No action, suit, proceeding, inquiry or investigation, at law or in equity, before or by any court, public board or body, other than as disclosed to the County in writing, is pending or, to the knowledge of the authorized representatives of the Provider executing this Agreement, threatened (1) seeking to restrain or enjoin the execution and delivery of this Agreement, or the undertaking of any Project (defined below) or (2) contesting or affecting the validity of this Agreement; and neither the corporate existence of the Provider nor the title to office of any authorized representatives of the Provider executing this Agreement, is being contested.
- (C) **No Conflicts.** The authorization, execution and delivery of this Agreement, and performance by the Provider of the Project and of its obligations under this Agreement, will not constitute a breach of, or a default under, any law, ordinance, resolution, agreement, indenture or other instrument to which the Provider is a party or by which it or any of its properties is bound.
- (D) **SAM.gov Registration.** Provider shall inform the County whether or not they are actively registered with the System for Award Management ("SAM") and confirms that the Unique Entity Identifier ("UEI") or Taxpayer Identification Number ("TINS") herein listed is the correct number for the Provider as of the date hereof. If Provider is not registered with the System for Award Management ("SAM") they will be required to register and provide the County with their Unique Entity Identifier ("UEI") before awarded funds will be released to the Provider.
  - a. Unique Entity Identifier ("UEI") or Taxpayer Identification Number ("TINS") \_\_\_\_\_

- (E) **Reporting and Compliance with Laws.** The Provider shall comply with all reporting requirements as determined by Story County. In addition, the Provider agrees that the Project shall be constructed or undertaken and shall be expended in full compliance with all applicable provisions of federal, state and local law and all regulations thereunder. Without limiting the generality of the foregoing, the Provider covenants to comply in all respects with all applicable law, regulation and rule regarding bidding, procurement, employment and anti-discrimination.
- (F) **Civil Rights Compliance.** Recipients of Federal financial assistance from the Treasury are required to meet legal requirements relating to nondiscrimination and nondiscriminatory use of Federal funds. Those requirements include ensuring that entities receiving Federal financial assistance from the Treasury do not deny benefits or services, or otherwise discriminate on the basis of race, color, national origin (including limited English proficiency), disability, age, or sex (including sexual orientation and gender identity), in accordance with the following authorities: Title VI of the Civil Rights Act of 1964 (Title VI) Public Law 88-352, 42 U.S.C. 2000d-1 et seq., and the Department's implementing regulations, 31 CFR part 22; Section 504 of the Rehabilitation Act of 1973 (Section 504), Public Law 93-112, as amended by Public Law 93-516, 29 U.S.C. 794; Title IX of the Education Amendments of 1972 (Title IX), 20 U.S.C. 1681 et seq., and the Department's implementing regulations, 31 CFR part 28; Age Discrimination Act of 1975, Public 6.

#### **6. INSURANCE & TAXES.**

Provider is responsible for Workers Compensation, Disability, Unemployment, Automobile Insurance, and any other insurance required by the State of Iowa and will provide certificates of insurance to the County. County reserves the right to require complete, certified copies of all required insurance policies, at any time. Provider is also responsible for any payment of State and Federal taxes and any other applicable tax. Provider is not eligible for any benefits the County may provide for its employees.

To the fullest extent permitted by law, the Provider shall indemnify and hold harmless the County, their agents, and employees from and against all claims, losses, expenses, including, but not limited to attorney's fees arising out of or resulting from the performance of the work, provided that any such claim, damage, loss, or expense (1) is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property including the loss of use resulting therefrom, and (2) is caused in whole or in part by any negligent act or omission of the Provider, anyone directly or indirectly employed by Provider or anyone for whose acts any of them may be liable.

#### **7. CONFIDENTIALITY.**

Provider agrees to hold in trust and confidence and confidential information and/or proprietary information or data relating to County business and shall not disseminate or disclose such confidential information to any individual or entity, except Provider's employees or subcontractors performing services hereunder (who shall be under a duty of confidentiality), and any other individuals specifically permitted in each instance by the County. This shall include compliance with all laws and regulations regarding protected health information.

#### **8. TERMINATION AND REMEDIES.** This agreement is effective on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_ .

##### **(A) Termination.**

- a. **Termination by the County.** The County, in its sole and absolute discretion, may terminate this Agreement:

---

Story County Request for Proposal of **FEASIBILITY AND ARCHITECTURAL/ENGINEERING DESIGN SERVICES FOR GENERATOR CAPACITY INCREASE EQUIPMENT REPLACEMENT AT THE ADMINISTRATION BUILDING**

- i. if the Provider has breached any provision of this Agreement or has failed to comply with any applicable state or federal law or regulation applicable to any Project; or
  - ii. if any representation or warranty made by the Provider in any Proposal, this Agreement, or any certification or other supporting documentation thereunder or hereunder shall prove to have been incorrect in any material respect at the time made.
- b. **Notice of Termination.** The County shall provide the Provider with written notice of termination of this Agreement, setting forth the reason(s) for termination. The termination of this Agreement shall be effective as of the date such notice of termination is sent by the County. The County may terminate this agreement without penalty to the County, at any time, without cause, by giving written notice to the Provider at least fifteen (15) days before the effective date of such termination.
- c. **Effect of Termination.** Upon termination of this Agreement, the Provider shall reimburse the County for all costs and disbursements of the project terminated on a schedule to be negotiated in good faith between the County and the Provider, but in no event more than 60 days from the date of such termination.
- (B) **Term.** This Agreement shall remain in effect until one of the following events has occurred:
- a. The Provider and the County replace this Agreement with another written agreement;
  - b. All of the Provider's obligations under this Agreement have been discharged, including, without limitation, any obligation to reimburse the County for disbursements; or
  - c. This Agreement has been terminated pursuant to the provisions of Section 8.A hereof.

**9. ACCESS TO BOOKS AND RECORDS.**

Unless otherwise required by applicable laws, Provider shall allow the County access to all books and records for purposed of auditing or reviewing Provider's claims, upon request by the County. Provider's failure to provide access under this section shall constitute a material breach of the agreement.

- (A) **Recordkeeping.** The Provider shall maintain accounts and records with respect to the Project in accordance with generally accepted accounting principles as issued from time to time by the Governmental Accounting Standards Board (GASB). Provider shall keep and maintain all financial records and supporting documentation related to the Project for a period of seven years after all proceeds have been expended or returned to the County. Wherever practicable, Provider shall collect, transmit, and store such records in open and machine-readable formats. Provider agrees to make such records available to the County or the United States Treasury upon request, and to any other authorized oversight body, including but not limited to the Government Accountability Office (GAO), the Treasury's Office of Inspector General (OIG) and the Pandemic Relief Accountability Committee (PRAC). Provider agrees to make such accounts and records available for on-site inspection during regular business hours of the Provider and permit the County, the United States Treasury or any other such authorized oversight body to audit, examine, and reproduce such accounts and records, and to make audits of all contracts, invoices, materials, payrolls, records of personnel, data, and other information relating to all matters covered by this agreement.

**10. REQUIREMENTS.**

Provider hereby agrees to perform all duties in accordance with all state and federal laws and regulations. This provision includes but is not limited to Iowa Code Section 144.32. Provider assures that no person shall be on the grounds of race, color, national origin, or sex, as provided by Title VI of the Civil Rights Act of 1964 be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under this program or activity. Failure to perform duties in accordance with the applicable laws and regulations shall be considered a material breach of this agreement by the Provider.

**11. EXTENSION.**

If mutually agreeable to County and Provider, this Agreement may be extended. Such extension will be documented by written amendment, duly signed and dated by both parties.

**12. ASSIGNMENT.**

Neither party to this Agreement may assign, sell or transfer any part thereof to any other firm or entity without first obtaining the written permission of the other party hereto.

**13. APPLICABLE STATE LAW AND WAIVER OF FEDERAL REMOVAL.**

This Agreement has been negotiated, executed and delivered in the State of Iowa. The parties hereto agree with all questions pertaining to the validity and interpretation of this agreement will be determined in accordance with the laws of the State of Iowa in Story County, Iowa, with venue in Story County District Court. The parties hereby waive removal of any issue hereunder to the federal courts.

This agreement and referenced attachments constitute the entire contract of the parties hereto and supersedes any prior agreement between the parties.

**14. MISCELLANEOUS.**

- (A) **Notices.** All notices, requests and other communications provided for herein including, without limitation, any modifications of, or waivers, requests or consents under, this Agreement shall be given or made in writing and delivered,
  - a. in the case of the County, to Leanne A. Harter, County Outreach and Special Projects Manager, Story County Administration, 900 6<sup>th</sup> Street, Nevada, Iowa 50201, and
  - b. in the case of the Provider, to the address specified in this Agreement; or
  - c. as to either party, at such other address as shall be designated by such party in a notice to each other party. Unless otherwise provided herein, receipt of all such communications shall be deemed to have occurred when personally delivered or, in the case of a mailed notice, upon receipt, in each case given or addressed as provided for herein.
- (B) **No Waiver.** No failure or forbearance on the part of the County to exercise, and no delay in exercising, any right hereunder shall operate as a waiver thereof nor shall any single or partial exercise by the County of any right hereunder preclude any other or further exercise thereof or the exercise of any other right. Conditions, covenants, duties and obligations contained in this Agreement may be waived only by written agreement between the parties.
- (C) **Headings.** The headings and sub-headings contained in the titling of this Agreement are intended to be used for convenience only and do not constitute part of this Agreement.
- (D) **Severability.** If any term, provision or condition, or any part thereof, of this Agreement shall for any reason be found or held invalid or unenforceable by any governmental agency or court of

---

Story County Request for Proposal of **FEASIBILITY AND ARCHITECTURAL/ENGINEERING DESIGN SERVICES FOR GENERATOR CAPACITY INCREASE EQUIPMENT REPLACEMENT AT THE ADMINISTRATION BUILDING**

competent jurisdiction, such invalidity or unenforceability shall not affect the remainder of such term, provision or condition nor any other term, provision or condition, and this Agreement shall survive and be construed as if such invalid or unenforceable term, provision or condition had not been contained therein.

- (E) **Further Assurances.** Provider agrees that it will, from time to time, execute, acknowledge, and deliver, or cause to be executed, acknowledged, and delivered, such further instruments as may reasonably be required for carrying out the intention or facilitating the performance of this Agreement.
- (F) **Third-Party Beneficiaries.** This Agreement is exclusively between the County and the Provider, and does not nor is intended to create any privity of contract with any other party not a party hereto other than the Indemnified Persons, nor to imply a contract in law or fact. The County is not obligated to disburse grant funds on any contract, or otherwise, between the Provider and any other party, nor intends to assume, at any time, direct obligations for payment for work, goods, or other performance under such contracts. The obligation to pay any amounts due under such contracts is solely the responsibility of the Provider. Nothing herein, express or implied, is intended to, or shall confer upon, any other person any right, benefit, or remedy of any nature whatsoever under or by reason of this Agreement between the County, the Provider and the Indemnified Persons.

[Remainder of page intentionally left blank; signature page follows.]

This agreement and referenced attachments constitute the entire contract of the parties hereto and supersedes any prior agreement between the parties.

STORY COUNTY, IOWA (County)

\_\_\_\_\_ (Provider)

By:

By:

Chairperson of the Board of Supervisors

\_\_\_\_\_

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_