

The Board of Supervisors met on 8/2/22 at 10:00 a.m. in the Story County Administration Building. Latifah Faisal, Linda Murken, and Lisa Heddens, with Faisal presiding. (all audio of meetings available at storycountyiowa.gov).

ADOPTION OF AGENDA: Faisal requested a change in the order of the agenda, moving the Proclamation to the beginning. Heddens moved, Murken seconded adopting the agenda with noted change. Motion carried unanimously (MCU) on a roll call vote.

PROCLAMATION RECOGNIZING 8/7/22 AS PURPLE HEART DAY IN STORY COUNTY: The Board read the proclamation in full. Faisal moved, Murken seconded the approval of the Proclamation Recognizing August 7, 2022 as Purple Heart Day in Story County. Roll call vote. (MCU). Brett McLain, Veterans Affairs Director, reported on the attendees representing the County's Purple Heart veterans.

SUMMIT CARBON SOLUTIONS UPDATE: Paul Phillips, TurnKey Logistics of Houston on behalf of Summit Carbon Solutions, provided an overview of the proposed pipeline project. He reported on the project timeline. Currently, voluntary easements acquired is 40%. He reported on the Iowa Utility Bureau (IUB) permitting process. Phillips stated he would like to report on a quarterly basis. Kylie Kretz, Project Manager, reported on funding and costs, route, easements, and landowner list. Discussion took place. She reported the decommission process, and safety training, both internal and with first responders. She reported on leak detection and safety monitoring.

PROPOSAL TO ESTABLISH A STORY COUNTY TRANSPORTATION ACTION GROUP/COMMITTEE/TASK FORCE IN STORY COUNTY: Linda Serra Hagedorn, League of Women Voters (LWV) of Ames & Story County, provided an overview of the proposal. Chris Mondak, LWV of Ames and Story County, reported on local and regional need studies, and discussions with the Heart of Iowa Regional Transportation Agency (HIRTA) and its process for local issues and needs. Mondak reported on best practices. Hagedorn reported on further needs and analysis of rural and small communities. Mondak stated leadership from the County level can establish a transportation action group/committee/task force that can identify needs, inform residents of options, evaluate available transportation options, identify best practices from similar areas, and establish the necessary steps to enhance transportation specifically to the rural parts of the county. Discussion took place. Heddens reported on pilot project with HIRTA and an on-demand transportation option.

MINUTES: 7/26/22 Minutes – Murken moved, Heddens seconded approval of 7/26/22 Minutes as presented. Roll call vote. (MCU)

CLAIMS: 8/4/22 Claims of \$588,149.01 (run date 7/29/22, 28 pages, on file in the Auditor's Office) and authorize the Auditor to issue checks in payments of these claims and payment requests from Central Iowa Drug Task Force (\$1,857.32), Holding-Seized Funds (\$1,600.00), BooSt School Ready (\$10,157.26), BooSt Early Childhood (\$1,891.20), Emergency Management (\$23,471.07), E911 (\$35.55), County Assessor (\$1,049.73), City Assessor (\$25,241.62), and Central Iowa Community Services (\$2,884,871.95). Heddens moved, Murken seconded approving claims as presented. Motion carried unanimously (MCU) on a roll call vote.

Murken moved, Heddens seconded the approval of Consent Agenda as presented.

1. Service Agreement between Gilbert Events and Story County for Law Enforcement Services, effective 8/5/22, for \$65.00/per hour per deputy or \$32.50/per hour per reserve deputy for a minimum of two hours
2. Renewal Application for Class B Native Wine Permit for Montage Hair Design Studio, 2519 Meadow Glen Road, Ames, Iowa, effective 10/2/22-10/1/23, including living quarters
3. Renewal Class C Beer Permit and Class B Native Wine Permit for Knotted Dough & Co. LLC, doing business as The Oil Press, 70197 130th Street, Zearing, Iowa, effective 10/1/22-9/30/23
4. Professional Services Agreement between Story County and WHKS for 2023 Bridge Inspections, not to exceed \$70,250.00 including expenses
5. Professional Services Agreement between Story County and WHKS for Bridge Replacement on 325th Street for bridges over Rock Creek and Rock Creek Overflow (bridges will be replaced with a single bridge), not to exceed \$39,800.00 including expenses
6. Contract, using American Rescue Plan Act (ARPA) funding, between Story County and Assault Care Center Extending Shelter and Support (ACCESS) for Story County Crime Victim Housing and Stabilization for up to \$552,900.00 with a performance period of 1/25/22–12/31/26
7. Maintenance Agreement between Unmanned Vehicle Technologies and Story County Sheriff's Office, effective 8/1/22-7/31/23, for \$1,180.00
8. Termination of Provider Agreement between Jessica Martin and Story County, effective 8/2/22
9. Contract, using American Rescue Plan Act (ARPA) funding, between United Way of Story County (UWSC) for Re-imagining What's Next for Story County: Emergency Food and 2-1-1 Supports projects for up to \$182,610.00 with a performance period of 1/25/22–12/31/26
10. Contract, using American Rescue Plan Act (ARPA) funding, between United Way of Story County (UWSC) for the Story County Childcare Coalition for up to \$521,300.00 with a performance period of 1/25/22–12/31/26
11. Road Closure Resolutions: #23-02, #23-03, #23-04
12. Utility Permits: #23-6484, #23-6485

Roll call vote. (MCU)

ADMINISTRATIVE COSTS ASSOCIATED WITH YOUTH AND SHELTER SERVICES (YSS) AMERICAN RESCUE PLAN ACT (ARPA) CONTRACT: Toby O'Berry, Iowa Homeless Youth Centers Director and YSS Associate Vice President of Transition Services, reported on the removal of administrative funding for the rapid rehousing project grant. He requests the Board consider an amended budget proposed by YSS. Discussion took place. Heddens asked about additional staff and services provided. Hope Metheny, Transitional Housing Program Director, reported. Faisal and Murken stated the cost was removed as it appeared to be duplicative. O'Berry replied it was previously covered by a COVID-19 grant that ended. Additional discussion took place. The Board concurred it needs an itemized list of expenses for the proposed additional funding. Heddens moved, Murken seconded to provide information to County Special Projects Manager Leanne Harter to itemize administration costs and return at a later date. Roll call vote. (MCU)

ANALYSIS OF SOCIAL SERVICES EVALUATION TEAM (ASSET) FUNDER PRIORITIES: Sandra King, Director External Operations and County Services, reviewed the priorities in desired rank order and asked for direction regarding rent assistance. King provided additional information for clarification. Discussion took place. Murken moved approval of the ASSET Funder Priorities cover letter with additional wording. Murken withdrew her motion.

Additional discussion took place. Murken moved the approval of the cover letter as submitted, the priorities list and the listed items as highlighted, with an addition on notes. Heddens seconded for discussion. King clarified the cover letter includes rent; does the Board want to add it to the list of priorities? Additional discussion took place. Murken reviewed rent with Erin Rewerts, Director of General Assistance. Rewerts reported on past practices and stated funds are presently available. Additional discussion took place. Rewerts reported on rental assistance issues. Roll call vote. (MCU)

GENERAL ASSISTANCE QUARTERLY REPORT: Director Erin Rewerts highlighted items from the submitted written report.

PUBLIC COMMENT #2: Liesel Danielson, Washington Township, and Christine Hausner, Ames, both spoke about the Ames Urban Fringe Plan process.

LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS: All Board members listed multiple upcoming meetings and commitments.

Heddens moved, Murken seconded to adjourn at 11:51 a.m. Roll call vote. (MCU)

Story County Board of Supervisors
Meeting Agenda
Administration Building
900 6th St., Nevada, IA
8/2/22

1. **SPECIAL NOTE TO THE PUBLIC:** This Meeting Is Also Being Offered Via Zoom. While Joining Via Zoom, If You Have A Question And/Or Comment, You May Raise Your Hand To Speak During Public Forum Or Use The Chat Feature And The Chair Will Ask The Zoom Moderator To Review All Comments During Public Forum.

Members of the public can participate by using the information below:

To join the zoom meeting by computer, tablet, smartphone:

Visit [HTTPS://WWW.ZOOM.US/](https://www.zoom.us/)

Click on "Join A Meeting" and use the Zoom Meeting ID 981 7092 0243 and Password 446094

To join the meeting by telephone:

Dial (312) 626-6799, then enter Webinar ID 981 7092 0243, Password 446094

Please visit WWW.STORYCOUNTYIOWA.GOV/92/BOARD-OF-SUPERVISORS

for more information on how to participate in meetings of the Story County Board of Supervisors.

2. CALL TO ORDER: 10:00 A.M.
3. PLEDGE OF ALLEGIANCE:
4. ADOPTION OF AGENDA:
5. PUBLIC COMMENT #1:
This comment period is for the public to address topics on today's agenda
6. AGENCY REPORTS:
7. Summit Carbon Solutions Update - Paul Phillips, Representative

Department Submitting Auditor

Documents:

STORY COUNTY.PDF
CS PIPELINE.PDF
SCS.PDF

8. Discussion Of Proposal To Establish A Story County Transportation Action Group/Committee/Task Force In Story County - Linda Serra Hagedorn

Department Submitting Auditor

Documents:

PROPOSAL TO CTY SUPERVISORS.PDF
RURAL PUBLIC TRANSPORTATION IN STORY COUNTY IOWA FINAL.PDF

9. Consideration Of Proclamation Recognizing August 7, 2022 As Purple Heart Day In Story County

Department Submitting Board of Supervisors

Documents:

PURPLE HEART DAY.PDF

10. CONSIDERATION OF MINUTES:

I. 7/26/22 Minutes

Department Submitting Auditor

11. CONSIDERATION OF CLAIMS:

I. 8/4/22 Claims

Department Submitting Auditor

Documents:

CLAIMS 080422.PDF

12. CONSENT AGENDA:

(All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time the Board votes on the motion.)

I. Consideration Of Service Agreement Between Gilbert Events And Story County Effective 8/5/22 For \$65.00/Hr Per Deputy For A Minimum Of 2 Hrs

Department Submitting Sheriff

Documents:

GILBERT SERVICE CONTRACT.PDF

II. Consideration Of Renewal Application For Class B Native Wine Permit For Montage Hair Design Studio, 2519 Meadow Glen Rd, Ames Effective 10/2/22 - 10/1/23, Including Living Quarters

Department Submitting Auditor

Documents:

MONTAGE.PDF

III. Consideration Of Renewal Class C Beer Permit And Class B Native Wine Permit For

Knotted Dough & Co. LLC, DBA The Oil Press, 70197 130th St., Zearing, Effective
10/1/22-9/30/23

Department Submitting Auditor

Documents:

OIL PRESS.PDF

- IV. Consideration Of Professional Services Agreement Between Story County And WHKS
For 2023 Bridge Inspections (Not To Exceed) \$70,250.00 Including Expenses

Department Submitting Engineer

Documents:

WHKS AGR 2023 BRIDGE INSPECTION.PDF

- V. Consideration Of Professional Services Agreement Between Story County And WHKS
For Bridge Replacement On 325th St Over Rock Creek & Rock Creek Overflow (South
St. Maxwell) (Not To Exceed) \$39,800.00 Including Expenses
Consent Agenda

Department Submitting Engineer

Documents:

WHKS AGR 325TH OVER ROCK CREEK.PDF

- VI. Consideration Of Contract Using American Rescue Plan Act (ARPA) Funding Between
Story County And Assault Care Center Extending Shelter And Support (ACCESS) For
The Story County Crime Victim Housing And Stabilization For Up To \$ 552,900 With A
Performance Period Of 1/25/22 – 12/31/26

Department Submitting Board of Supervisors

Documents:

BOSCONTRACTAPP.PDF

- VII. Consideration Of Maintenance Agreement Between Unmanned Vehicle Technologies
And Story County Effective 8/1/22 - 7/31/23 For \$1,180.00

Department Submitting Sheriff

Documents:

24549.PDF

- VIII. Consideration Of Termination Of Provider Agreement Between Jessica Martin And Story
County Effective August 2, 2022

Department Submitting Board of Supervisors

Documents:

MARTIN CONTRACT TERMINATION.PDF

- IX. Consideration Of Contract Using American Rescue Plan Act (ARPA) Funding Between United Way Of Story County (UWSC) For The Reimagining What's Next For Story County: Emergency Food And 2-1-1 Supports Project For Up To \$182,610 With A Performance Period Of 1/25/22 – 12/31/26

Department Submitting Board of Supervisors

Documents:

17CONTRACTBOS.PDF

- X. Consideration Of Contract Using American Rescue Plan Act (ARPA) Funding Between United Way Of Story County (UWSC) For The Story County Childcare Coalition For Up To \$521,300 With A Performance Period Of 1/25/22 – 12/31/26

Department Submitting Board of Supervisors

Documents:

16CONTRACTBOS.PDF

- XI. Consideration Of Road Closure Resolution(S): #23-02, #23-03, #23-04

Department Submitting Engineer

Documents:

RC 23 02.PDF

RC 23 03.PDF

RC 23 04.PDF

- XII. Consideration Of Utility Permits: #23-6484, #23-6485

Department Submitting Engineer

Documents:

UT 23 6484.PDF

UT 23 6485.PDF

13. PUBLIC HEARING ITEMS:

14. ADDITIONAL ITEMS:

- I. Discussion And Consideration Of Administrative Costs Associated With YSS ARPA Contract - Leanne Harter

Department Submitting Board of Supervisors

Documents:

MEMO ON YSS ADMIN.PDF

II. Discussion And Consideration Of ASSET Funder Priorities – Sandra King

Department Submitting Board of Supervisors

Documents:

FUNDER PRIORITIES COVER LETTER.PDF
FUNDER PRIORITIES.PDF

15. DEPARTMENTAL REPORTS:

I. General Assistance Quarterly Report - Erin Rewerts

Department Submitting Auditor

Documents:

GA QTR.PDF

16. OTHER REPORTS:

17. UPCOMING AGENDA ITEMS:

18. PUBLIC COMMENT #2:

Comments from the Public on Items not on this Agenda. The Board may not take any Action on the Comments due to the Requirements of the Open Meetings Law, but May Do So In the Future.

19. LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS:

20. ADJOURNMENT:

Story County strives to ensure that its programs and activities do not discriminate on the basis of race, color, national origin, sex, age or disability. Persons requiring assistance, auxiliary aids or services, or accommodation because of a disability may contact the county's ADA coordinator at (515) 382-7204.

Story County Board of Supervisors

Agenda

8/2/22

NAME

ADDRESS

Bili Sullivan	2123 N. Loop Drive Ames 50010
Paul Phillips	"
Linda Hagedorn	5180 River Ride Ames
CHRIS MONTAK	2111 Melrose Ames 50010
Leroy Renfrow	69539 180th St Fearing
Ann Renfrow	" "
Brett McHain	VA
STEVEN HYDE	MARSHALLTOWN
Duane Otto	Nevada 1005 1st street
Larry Garland	8217 must Ave S.C. 50248
Willie R Lyberis	322 Grand Ave S.C. 50248
Erin Rewerts	General Assistance
Melissa Spencer	SELEMA
TOBY O'BERRY	638 638 41st St 05m
Sandra King	Bus
Amelia Swereman	P.D
Greg Pilgala	Ames Chamber
Christina Hewener	
Ersel Danelson	
Becky Christiansen	Ames
Rebecka Hoepfner	3803 Ontario, Ames

PROCLAMATION

Purple Heart Day

August 7th, 2022

WHEREAS, the Purple Heart is the oldest military decoration in present use and was initially created as the Badge of Military Merit by General George Washington in 1782; and

WHEREAS, the Purple Heart was the first American service award or decoration made available to the common soldier and is specifically awarded to members of the United States Armed Forces who have been wounded or paid the ultimate sacrifice in combat with a declared enemy of the United States of America; and

WHEREAS, the mission of the Military Order of the Purple Heart is to foster an environment of good will among the combat-wounded Veteran members and their families, promote patriotism, support legislative initiatives, and most importantly - make sure we never forget; and

WHEREAS, Story County has a large, highly decorated, Veteran population including many purple Heart recipients; and

WHEREAS, Story County appreciates the sacrifices our Purple Heart recipients made in defending our freedoms and believe it is important that we acknowledge them for their courage and show them the honor and support they have earned.

NOW, THEREFORE, BE IT RESOLVED THAT, We, the Story County Board of Supervisors, do hereby proclaim August 7th, 2022 as Purple Heart Day in Story County and encourage the citizens of the county to show their appreciation for the sacrifices all Purple Heart recipients have made in defending our freedoms, to acknowledge their courage, and to show them the honor and support they have so selflessly earned.

	8.2.22
SIGNATURE	DATE
	8/2/22
SIGNATURE	DATE
	8-2-22
SIGNATURE	DATE



Story County, Iowa



SUMMIT CARBON SOLUTIONS

The figures below are estimates provided by Ernst and Young based on the cost of construction and operation of the Summit Carbon Solutions Pipeline Project.

Summit Carbon Solutions will open new economic opportunities for the ethanol industry that is so vital to Iowa's economy. As a result, this investment will strengthen the marketplace for corn growers while enhancing commodity prices, land values, and revenues for local communities.

Story County	
TOTAL INVESTMENT	\$40,551,865
NEW PROPERTY TAXES ANNUAL	\$1,553,511
Construction Phase (Iowa)	Operations Phase (Iowa)
TOTAL INVESTMENT	\$987 Million
STATE & LOCAL TAXES PAID BY SCS	\$73 Million
TOTAL LABOR INCOME	\$389 Million
AVERAGE WAGE OF EMPLOYEES	\$64,290
ANNUAL EXPENDITURES	\$64 Million
STATE & LOCAL TAXES PAID BY SCS	\$42 Million
AVERAGE WAGE OF EMPLOYEES	\$83,921



57%
of corn sold in the state of Iowa goes to Ethanol Plants

ETHANOL PROVIDES A KEY MARKET FOR CORN

PREMIUMS PAID FOR LOW-CARBON BIOFUELS



40% OF U.S. CORN SUPPLIES ETHANOL PLANTS

HOW TAX REVENUES COULD BE SPENT AT COUNTY LEVEL



Investments In Schools



Support For Local Hospitals



Lower Taxes



New Roads

IOWA

ETHANOL PLANT PARTNERS

Corn LP - Goldfield (IA), Golden Grain Energy - Mason City (IA), Green Plains, Inc. - Shenandoah (IA), Green Plains, Inc. - Superior (IA), Homeland Energy Solutions - Lawler (IA), Lincolnway Energy - Nevada (IA), Little Sioux Corn Processors - Marcus (IA), Louis Dreyfus - Grand Junction (IA), Pine Lake Processors - Steamboat Rock (IA), Plymouth Energy - Merrill (IA), Quad County Corn Processors - Galva (IA), Siouxland Energy Cooperative - Sioux Center (IA)



IOWA

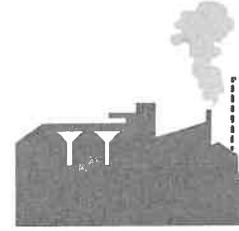
Voluntary Easement Miles Acquired

- Over 265 miles now signed
- Over 657 landowners have signed, equating more than 1,128 agreements executed

OVER
265
miles

Iowa Utilities Board

- Permit Application Submitted to Iowa Utilities Board January 2022 – Docket Number HLP-2021-0001
- Decision requested June 2023
- Iowa Utilities Board accepting comments at iub.iowa.gov



Investors

- Ethanol Plant Partners
- John Deere
- Continental Resources
- Tiger Infrastructure
- TPG Rise Climate
- Summit Agricultural Group

Partners

- 32 ethanol plants across 5 states (Nebraska, Iowa, Minnesota, North Dakota, South Dakota)
- Minnkota Power Cooperative (CO₂ storage) giving Summit Carbon Solution access to the largest of only three permitted CO₂ storage sites in the United States.



Construction Anticipated Start Date: **August 2023**



- A gas in atmospheric conditions.
- A dense phase deep underground or in a pipeline. A dense phase has the viscosity of a gas but a density closer to that of a liquid.
- Nonexplosive and noncombustible.
- Dispersed as a gas when introduced to conditions outside the pipeline.
- CO₂ pipelines have an excellent safety record exceeding pipelines that carry other materials.
- Transported at ambient temperature that does not affect the surrounding soil.

Pipeline Transport Is Critical to Carbon Capture & Storage

Transporting carbon dioxide by pipeline is the safest method for the large volumes of CO₂ that will be captured and permanently stored. With more than 5,000 miles of infrastructure currently operating in the United States, carbon dioxide pipelines have an excellent safety record.

Carbon capture and storage utilizes longstanding technology that is safe for landowners and communities.

- CO₂ capture is already deployed at more than 40 ethanol plants.
- There are 5,000 miles of existing CO₂ pipelines in the United States regulated by the Department of Transportation (DOT) Pipeline and Hazardous Materials Safety Administration (PHMSA).
- Captured CO₂ is permanently and safely stored deep underground based on EPA standards.

Pipelines Are Highly Regulated

Stringent requirements for the safe design, construction, and operation of CO₂ pipelines have been established by the DOT PHMSA. Additionally, constructing the Summit Carbon Solutions system requires permits from the following entities:

- | | |
|--|--|
| State: | Federal: |
| <ul style="list-style-type: none"> • Iowa Utilities Board • Iowa Department of Natural Resources (DNR) | <ul style="list-style-type: none"> • United States Army Corps of Engineers • United States Fish and Wildlife |

Summit Carbon Solutions is working with landowners, community leaders, stakeholders, and more with respect, honesty, and transparency to obtain the necessary rights from the landowners for any proposed temporary and permanent easements.

Summit Carbon Solution's Pipeline is Overbuilt for Safety

Summit Carbon Solutions' pipeline will be built beyond federal specifications in these ways:

- PHMSA - 195.248 Pipeline Location - requires 3ft depth below ground level. Summit Carbon Solutions will be at 4ft minimum depth.
- PHMSA - 195.210 Pipeline Location - requires 50ft setback from all dwellings. Summit Carbon Solutions is designing the pipeline that far exceeds the minimum setback.
- PHMSA - 195.250 Clearance Between Pipe and Underground Structures – Any new pipe must be at least 12" away from any other underground pipe or structure. Summit Carbon Solutions' best practice is 24".
- PHMSA 49 CFR Part 195 defines minimum requirements like the spacing between block valves, which is no more than 20 miles apart and in some cases less for Summit Carbon Solutions' pipeline.

Summit Carbon Solutions will employ a computer based, computational leak detection system that continuously monitors the operation of the pipeline from a manned control center. Similar leak detection systems are currently being utilized in the operation of numerous pipelines across the United States. Data will be continuously collected from pressure sensors, flowmeters, and temperature sensors installed along the pipeline and used to identify abnormal operating conditions. In the unlikely event of a leak, the system will provide information necessary to locate the leak, isolate the pipeline segment, and mitigate risk.

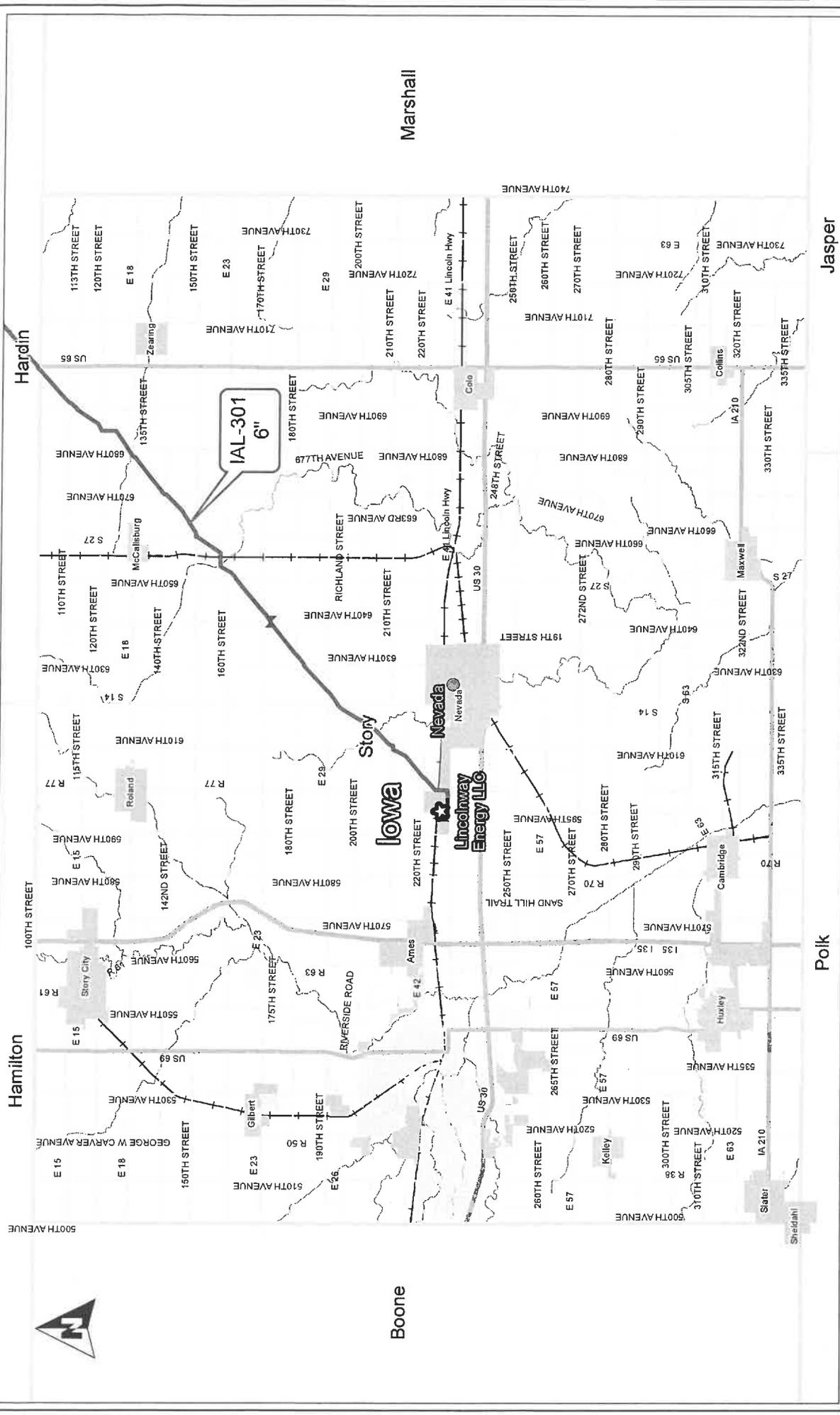
Community Investment

Summit Carbon Solutions is looking to invest and volunteer in local communities. If there is somewhere we can invest in your community, please contact Kaylee Langrell 501-581-3348 or Kaylee.Langrell@tkl360.com

Contact Information

For Emergency Management Questions:
ROD DILLON
Director of Regulatory Compliance
rdillon@summitcarbon.com
515-531-2624

For More Project Information or Interviews:
JESSE HARRIS
Director of Public Affairs
jharris@summitcarbon.com
515-240-2104



SUMMIT CARBON SOLUTIONS

Scale: 0 0.5 1 2 3 4 Miles

DWG: SHEET: 1

Story County Iowa Pipeline Mileage Overview

COUNTY:	STORY	DRAWN BY:	CNH
STATE:	IOWA	CHECKED BY:	
REV. NO.:	0	REVISION	DATE
		ISSUED FOR REVIEW	202-04-05

PRELIMINARY ROUTE SUBJECT TO CHANGE

DATE: 04/03/22 PROJECTION: NAD 83

17.55 MILES OF ANTICIPATED PIPELINE STORY COUNTY IOWA

Pipeline centerline is based on the 06/30/2022 route.

Route

- Participating Ethanol Plant
- County Seat
- Mainline Valve
- Pump Station
- Highly Populated Areas
- State Boundary
- County Boundary

Route

- Primary Road
- Secondary Road
- Local Road
- Railroad
- River

Date: June, 2022

To: The Story County Board of Supervisors

From: The League of Women Voters of Ames and Story County

Re: Proposal to establish a Story County Transportation Action Group/Committee/Task Force in Story County

"Transportation is an essential aspect of life. It is about the ability to readily and safely gain access to work, school, shopping, recreation, medical care and social gatherings. It is also an essential component of most economic activity" (Story County C2C Plan, 2018, p. 7-2)

The League of Women Voters of Ames and Story County (LWV-ASC) presents this proposal to establish a Story County Transportation Action Group, committee, or task force to fully assess and address the transportation needs for residents in Story County.

Background

In 2021, the LWV-ASC assembled a committee chaired by members Chris Mondak and Linda Hagedorn to:

1. Identify transportation needs within Story County;
2. Inform Story County residents of the transportation options available;
3. Evaluate available transportation options for all residents of Story County;
4. Research best practices in other rural regions
5. Identify equity issues regarding transportation for BIPOC, seniors, youth, people with disabilities, and others;

1. Identify transportation needs within Story County

According to the 2020 Story County Community Health Needs Assessment, the country has critical transportation needs. In fact, according to the report, affordable transportation is one of the top 10 most important health and human service needs in Story County. Another recent report of central Iowa also reported respondents listing a lack of local transportation as problematic (ISU, 2020).

Most residents of Story County rely on private vehicles for transportation. An ISU Extension study reported that 96% of central Iowa residents used a car, truck, or van as their primary mode of transport from home to work (2020). The American Community Survey (2018) estimated that only about 2,300 Story County households do not have access to a vehicle, leaving most county residents with apparent vehicle access. These numbers may effectively mask the County's transportation needs because access to a vehicle ignores that some may still have critical transportation needs. The elderly, disabled, youth, the ill, and others may have no other option than to rely on friends, neighbors, and family for transportation if they cannot operate a vehicle. Of course, vehicle ownership comes with many costs besides the purchase price, including fuel, license, and repair.

A somewhat troubling statistic is that almost all Story County residents drive alone to their employment, which may lead to congestion and effects on climate change. According to a study by HIRTA, lack of transportation is costly (2020). The average no-show rate in the U.S. healthcare industry is 18.8% resulting in the cost of \$150 billion annually due to missed appointments.

2. Inform Story County residents of the transportation options available;

Story County has multiple transportation and para-transportation services; however, they are concentrated in the Ames area. On January 1, 2022, the Story County Transportation Collaboration released a brochure including the options for transportation. The brochure, attached as an appendix, is available at:

<https://www.cyrider.com/Home/ShowDocument?id=9393>. The brochure is informative but distribution has been limited. The Story County Transportation Committee could be tasked with assisting in the distribution of the brochure, but we feel a county-wide effort is required.

3. Evaluate available transportation options for all residents of Story County

We contacted and interviewed Story County Supervisors Lisa Heddons and Latifah Faisal, Mayors/City managers from small Story County towns, City Clerks, Food Pantry managers, a major Story County business (Burke Corporation), and the Ames Chamber of Commerce. We joined the United Way – Transportation Collaboration consisting of the Heart of Iowa Regional Transit Agency (HIRTA), RSVP Volunteer Driver program, and others.

Our work has identified several issues surrounding transportation in the county:

- There are continuing gaps in service for health and essential services – especially for older adults and those with mobility differences.
- There is a lack of full clarity on the exact Needs: WHO? WHERE? WHAT? WHEN?
- As identified by both HIRTA and RSVP, there is an acute driver shortage

- There is an inconsistent or lack of messaging and marketing about what services are available and to whom.
- There are problems with the vehicles available for transportation. Vehicles are aging, and there is a need for flexibility in types of vehicles and routes to meet various needs.
- There is a lack of affordable, efficient regional transportation to Des Moines, Ankeny, and other locations to meet the county's needs.
- There is a possible unmet need for adult students – i.e., DMACC in Ames for evening classes.
- Opportunities for economic development and workforce support are not being investigated or acted upon.
- There is a need to envision a long-range plan incorporating new technologies and infrastructure.
- Although CyRide is a world-class transportation system serving Ames, the rest of the county is devoid of fixed-route transportation systems..
- To date, most efforts have been concentrated on Health and Essential Services. The transit companies themselves acknowledge other essential community needs and the need to view transportation from a wider lens.
-

4. Research best practices in other rural regions

We compiled a list of reports and other publications from across the country. Specifically, we identified an entire genre of reports on transportation developed by the National Academies Press, the Texas Transportation Institute, the National Aging and Disability Transportation Center, the American Public Transportation Association, the Rural Transit Assistance Program, and Iowa State University Extension and Outreach. We also compiled local reports by the Ames Metropolitan Planning Organization (2020) and RDG Planning and Design (Story County Housing). These documents and studies have been very helpful in understanding the issues confronting transportation from national, state, and local perspectives. We can provide electronic versions of all reports for use by the proposed Story County Transportation Committee.

5. Identify equity issues regarding transportation for BIPOC, seniors, youth, people with disabilities, and others:

We believe that the transportation issues identified affect all Story County residents, but some demographics have greater needs than others. Since privately owned vehicles are the norm for the county, those who cannot drive or cannot afford to own a private vehicle are most affected. While HIRTA and RSVP are most concerned with seniors and people with disabilities, the needs are far from fulfilled. Neither of these entities can service people with transportation home after surgery. There are serious issues with scheduling and long wait times. We include the table below showing that between July 1 and December 31 of 2021, 137 transportation requests could not be accommodated. These requests likely represent medical appointments and tests.

Unable to Accommodate Trips July 1, 2021 - December 31, 2021									
Location	NEMT	DSM	Over Capacity	Late or After hours Request	Requests for Outside Service area or hours		Oct-Nov-Dec	Dec Trips only	Total Trips
Story									137
City of Ames	14		116		5		35	7	130
Story County			7				1	0	7

NEMT Trips - If HIRTA can't provide the trip, it's Access2Care/Iowa Total Care 's responsibility to to make sure the person gets thier rider
 During the pandemic and driver shortages we have focused on our own service area before we do longer distance trips like DSM
 Late Requests or Out of our Service area or Hours are tracked but not included in the total trips we can't accomodate
 The last 3 months and last month total trips unable to accomodate, are becoming less due to Hiring more drivers.}

Proposal

Transportation promotes a number of important outcomes, including the economic development of an area. Adequate transportation systems promote workforce development and availability. In discussing the difficulty in finding workers, Mr. Tom Burke, Vice President of Burke Corporation in Nevada, IA affirmed that a Story County transportation system, specifically one that would bring workers from Ames and other parts of the county to Nevada would help alleviate the worker shortage. Nikki Fisher, Director, Workforce Development & Diversity at the Ames Chamber of Commerce, endorses our efforts to expand transportation access in the county. In a June 15th interview, Ms. Fisher indicated that transportation, especially that from the “far corners of the county” could strengthen their ability to attract businesses and jobs to the area.

To date, we have learned about issues and concerns in our committee work, plus many possibilities and opportunities. Further, in an upcoming full report, we will identify some recommendations. However, our committee lacks the authority, "the bandwidth," to fully address the problems and implement solutions. For action to occur, it must be done at the county level. For this reason, we propose establishing the Story County Transportation Committee/Task Force/ Action Group to continue this work and to establish the necessary steps to enhance transportation specifically to the rural parts of the county.



Public Transportation in Story County, Iowa

2022

LWV-ASC Transportation Committee

Linda Serra Hagedorn, Ph.D.

Chris Mondak, DVM

Co-chairs

Public Transportation in Story County, Iowa

"Transportation is an essential aspect of life. It is about the ability to readily and safely gain access to work, school, shopping, recreation, medical care and social gatherings. It is also an essential component of most economic activity" (Story County C2C Plan, 2018, p. 7-2).

Introduction

This report is produced by the League of Women Voters of Ames and Story County. Our objectives for this study are:

- To inform and explain transportation types and options in the U.S, the state of Iowa, and Story County.
- Review previous transportation studies of Story County;
- Investigate and collect best practices and studies of other rural regions
- To evaluate transportation options within Story County;
- Provide recommendations for improvements and or additional services for Story County residents.

To understand the array of options and availability of transportation within Story County Iowa, it is first important to place it within the types of U.S. rural transportation. Transportation can be delivered via several options, including but not limited to:

- Demand-response; residents schedule rides as needed;
- Fixed route services, including buses, shuttles, circulators, and trains;
- Vanpools – typically set up to meet the needs of several people with the same destination and time constraints. Most vanpools provide transportation to and from employment.
- Personal pay or ride-hailing – examples include Uber, taxis, etc.
- Transportation rentals. Including car and bike rentals
- Transportation delivered by volunteers or volunteer groups.

According to the 2020 Census, the population of Story County is 98,537, the ninth most populous county in the state. The county covers 572.68 sq miles. Over two-thirds of Story County residents reside within the city of Ames. Rural residents depend on transportation to

access medical facilities, employment, shopping, social events, religious worship or events, school, and leisure activities. A national study performed by the American Public Transportation Association (APTA) found that transportation for medical purposes was responsible for 9% of transportation needs in areas with less than 200,000 people (American Public Transportation Association, 2021).

Typically studies of availability, costs, and accessibility are focused on persons with disabilities, older persons, and low-income persons. However, all residents derive value from a convenient and cost-effective transportation system. Paradoxically, although rural areas benefit more from public transportation, significantly fewer opportunities exist in rural areas than in urban areas due to increased travel times, distances, costs, and less available funding.

Transportation can be a lifeline to people in rural areas as it allows them to be independent. Most people in rural areas rely on their cars. Of course, many people are excluded from car ownership due to the high purchase price, high cost of fuel, and maintenance costs. Others may not be able to drive due to physical or mental limitations. In rural areas, the lack of a car can be an insurmountable barrier to employment.

Transportation Administration- Federal, State, and County Levels

It is crucial to establish the vital role of Transportation in the American economy and its role in the economic health of a region (U.S. Department of Transportation, 2017).

Federal legislation like the Intermodal Surface Transportation Act of 1991 (ISTEA) and the Transportation Equity Act for the 21st Century (TEA-21) have recognized rural transportation issues as critical components to the overall mobility of a region. A cornerstone of TEA-21 is the requirement that rural mobility interests be a part of the statewide planning processes.

From a national standpoint, transportation is the responsibility of the U.S. Department of Transportation. Established by an act of Congress on October 15, 1966, the U.S. Department of Transportation was created to "improve the quality of life for all American people and communities, from rural to urban, and to increase the productivity and competitiveness of American workers and businesses" (2021). Pete Buttigieg is the current Secretary of Transportation.

The U.S. Department of Transportation includes bureaus and administrations including, but not limited to:

- National Highway Traffic Safety Administration
- Federal Aviation Administration
- Federal Highway Administration
- Federal Railroad Administration
- Federal Transit Administration

The Federal Transit Administration (FTA) is most pertinent to this report. The FTA is charged with improving mass transportation systems nationwide.

Transportation in the State of Iowa

Iowa regionalizes its transportation services into 16 regions within the state's 99 counties. Each region has a designated transit system or agency responsible for transit service. It is the responsibility of the county government to decide on the level of service within the county. Iowa is one of the few states to mandate public transit in every county (IPTA video, 2021). Of course, this does not mean every county has an extensive system. Moreover, while public transportation may be mandated, it is not available for everyone. Iowa vehicles' transportation fleet is aging, with more than half of all buses beyond useful life. In fact, of the 99 Iowa counties, only those with major cities truly have a transportation system. However, Iowa does better than its neighbor state, Nebraska. One out of 16 Iowa households relies on public transit (IPTA video). However, public transportation is expensive and is responsible for a \$150 million budget.

The Iowa Department of Transportation, or IDOT, provides online information and services, including making appointments for driver's license renewal and ordering and renewing license plates. Travelers in Iowa can find information on highway construction and state maps. There is also a public transit map page (<https://iowadot.gov/transit/iowa-transit-services/transit-agency-maps-and-listings>) that is of limited value that identifies the transit offices in the state.

The Iowa Public Transit Association (IPTA) is a conglomerate of several member systems, including the Ames Transit Agency, the formal name for CyRide.

TRANSPORTATION NEEDS IN STORY COUNTY

According to the 2020 Story County Community Health Needs Assessment, the county has critical transportation needs. In fact, according to the report, affordable transportation is one of the top 10 most important health and human service needs in Story County. Another recent report of central Iowa also reported respondents listing a lack of local transportation as problematic (ISU, 2020).

Most residents of Story County rely on private vehicles for transportation. An ISU Extension study reported that 96% of central Iowa residents used a car, truck, or van as their primary mode of transport from home to work (2020). The American Community Survey (2018) estimated that close to 2,300 Story County households do not have access to a vehicle, leaving most county residents with apparent vehicle access. These numbers may effectively mask the county's transportation needs because access to a vehicle ignores that some may still have critical transportation needs. The elderly, disabled, youth, the ill, and others may have no other option than to rely on friends, neighbors, and family for transportation if they cannot operate a vehicle. Of course, vehicle ownership comes with many costs besides the purchase price, including fuel, license, and repair.

A somewhat troubling statistic is that almost all Story County working residents drive alone to their employment, which may lead to congestion and effects on climate change.

According to a study by HIRTA, lack of transportation is costly (2020). The average no-show rate in the U.S. healthcare industry is 18.8%, resulting in \$150 billion annually due to missed appointments- often due to lack of transportation.

Transportation Options in Story County

The following outline provides a differentiated list of the transportation available in Story County.

- Demand-response (Paratransit or scheduled as needed)
 - HIRTA (Heart of Iowa Regional Transit Agency)
 - Dial a-Ride
 - Iowa Total Care (Medicaid transportation).
 - ISU Safe Ride
- Fixed route services; buses, shuttles, circulators, and trains;
 - Airport Shuttle;
 - Executive Express
 - Buses
 - Jefferson Lines at the Ames Intermodal Facility
 - ISU Transportation services for ISU Students, faculty, and staff
 - CyRide
- Vanpools; (Set up to meet the needs of several people with the same destination and time constraints.)
 - Iowa Rideshare
 - Dart Ride Share. Des Moines Area Regional Transit Authority (DART) rideshare.
 - Commute with Enterprise
- Personal pay or ride-hailing;
 - Story County Taxi
 - Uber
 - Lyft
- Transportation rentals.
 - Enterprise Rent-A-Car; (1817 E. Lincoln Ave.; Ames)
 - Bicycle and other rentals.
 - Bike World (126 3rd st. Ames)

- Skunk River Cycles (308 Main St.; Ames)
 - North America Cycles (2105 SE 5th St. Ames)
- Transportation delivered by volunteers or volunteer groups.
 - RSVP
 - American Cancer Society's Road to Recovery.

In the following sections, we include details regarding each transportation option available in Story County.

Demand-response Options

Demand-response options come under the definition of paratransit. Paratransit is a system that supplements larger transit systems operating without fixed routes or timetables. Typically the paratransit industry serves the disabled. Demand-response options are those that are available by call. It excludes taxis and other personal pay options but instead focuses on government and charitable subsidized services.

Heart of Iowa Regional Transit Agency (HIRTA). Established in 1981, HIRTA serves seven counties in central Iowa, including Story¹. HIRTA is open to all county residents regardless of age, ability/disability, or other demographic. Its mission is to "Provide customer-focused community transportation with a commitment to excellence in safety and service promoting independent lifestyles for central Iowa residents" (HIRTA, 2021).

To schedule a ride within HIRTA's service area, residents can call 1-877-686-0029, email at erides@ridehirta.com/, or use the Amble App. Directions for downloading and using the app follow:

¹ HIRTA services Boone, Dallas, Jasper, Madison, Marion, Story and Warren.\ counties



HOW TO SET UP AMBLE:

- 1 Download the Amble app on your smart device or go to https://amble.routematch.com/login?a=ia_hirta
- 2 Create your account. You will need your unique Customer ID. Please call 1 (877) 686-0029 or email erides@hirta.com to receive your Customer ID.
- 3 Go to your email to confirm your Amble registration.

You should now have access to all of Amble's features! If you have any questions or need help setting up Amble, please contact us at 1 (877) 686-0029 or erides@hirta.com

HIRTA requests that residents schedule their rides as soon as possible, up to 14 days in advance. Same-day rides may be arranged pending HIRTA's ability, but an additional charge may be added.

The HIRTA Policy provides each customer a 20-minute window (typically 10 minutes before and 10 minutes after the requested pick-up time). HIRTA users can schedule both their outbound and return trips at the same time.

Current (2022) fares are \$2.50/one-way for trips within the same town and \$5.00/one-way for in-county trips. There is a discount for DMACC students traveling from Ames to the Boone campus (\$2.50/one-way).

HIRTA also offers special routes on a limited basis to Des Moines (\$10-\$25 one-way).

HIRTA is in operation:

- Weekdays (Story County): 6:30 am — 5:30 pm
- Weekdays (in Ames only) 6:30 Am – 8:00 pm
- Saturday (In Ames only): 7:30 am — 6:00 pm

- Sunday (In Ames only): 8:30 am — 6:00 pm

HIRTA tries to accommodate all requests, but some requests cannot be accommodated due to vehicle and/or driver shortages. HIRTA shared its statistics on the number and types of rides they were unable to accommodate:

Unable to Accommodate Trips July 1, 2021 - December 31, 2021									
Location	NEMT	DSM	Over Capacity	Late or After hours Request	Requests for Outside Service area or hours		Oct-Nov-Dec	Dec Trips only	Total Trips
Story									197
City of Ames	14		116		5		35	7	130
Story County			7				1	0	7

NEMT Trips - If HIRTA can't provide the trip, it's Access2Care/Iowa Total Care 's responsibility to to make sure the person gets thier rider. During the pandemic and driver shortages we have focused on our own service area before we do longer distance trips like DSM. Late Requests or Out of our Service area or Hours are tracked but not included in the total trips we can't accomodate. The last 3 months and last month total trips unable to accomodate, are becoming less due to hiring more drivers.}

Dial-a-Ride. Dial-a-Ride is an ADA paratransit service² under contract with CyRide, providing door-to-door service available ONLY to individuals with a disability living in the City of Ames. Personal Care Attendants are also able to ride. Eligibility is limited to those who cannot get to a bus stop, board a bus, or recognize a destination. To use the Dial-a-Ride service, individuals must first apply and be approved. Applications and directions are available at: <https://www.cyride.com/home/showpublisheddocument/4681/636745962767570000>.

Dial-a-Ride is free to eligible ISU students. For other ADA eligible individuals, the fare is \$2.00.

Rides must be scheduled no later than 4:30 pm on the day preceding the appointment. Approved riders can schedule a ride by calling 1-877-686-0029. For more information, see the Dial-a-Ride brochure at: <https://www.cyride.com/home/showpublisheddocument/8324/637478785209630000>

Iowa Total Care/Access2Care. Access2Care is available to Iowa Medicaid members for transportation to and from non-emergency doctor appointments. Rides are free but must be set up in advance by dialing 1-833-404-1061 (TTY 711), press 2 for Iowa Total Care Member Services, then press 1 for Transportation.

² The Americans with Disabilities Act (ADA) requires public transit agencies to provide “complementary paratransit” services those with disabilities preventing them from using fixed-route services.

ISU Safe Ride. Safe Ride is a limited on-demand service available throughout the ISU campus, including ISU residence apartments, the Greek community, and the basketball practice facility. Anyone on campus, including visitors, can request a free ride from 6:00 pm to 5:30 am, 365 days a year, available to the Iowa State University community (students, faculty, staff, and visitors). This service escorts individuals to their car or other local destination to ensure safety. Call 515-294-4444 or use the SafeRide ISU app (available to Iowa State students, faculty, or staff member) to request a ride. Rides requested through the app will result in an on-screen notification of the pick-up time, license plate number, and map that tracks the vehicle's location. ISU students working for the police as community service officers are the drivers. To obtain a ride, call 515-294-4444 or go to the SafeRide app. For more information, go to <https://www.police.iastate.edu/services/safe-ride/>

Fixed route services

Fixed route services include buses, shuttles, circulators, and trains. Story County has limited fixed-route services, the largest being CyRide which functions as a shuttle and a circulator within the city limits of Ames. None of the other Story County communities have access to the equivalent of CyRide.

CyRide. CyRide is the city bus system for the city of Ames and is available to everybody. CyRide is funded by the City of Ames, Iowa State University, and ISU's Government of the Student Body. CyRide operates 13 fixed routes and a late-night service called *Moonlight Express*. The fixed routes operate every day except for Memorial Day, Independence Day, Labor Day, Thanksgiving, Christmas, and New Year's Day. All fixed route trips are wheelchair accessible, and service animals are allowed (pets that are not service animals are not allowed).

Different routes have different starting times, and not all are available throughout the year. Most routes start at 6:30 am and run until 9 pm; some operate even later. Moonlight Express operates from 10:30 pm to 3:00 am on Friday and Saturday nights except during summer break. There are fewer routes with less frequent service during summer break and weekends. Routes/bus arrival times can be viewed on the CyRide website, Google Maps, the MyState app, or the MyRide app.

Bus routes 21, 23, 25, and Moonlight Express are free to everybody. CyRide is free for students who must show their ISU I.D. and ISU staff who can acquire a subsidized pass. It is also free for children under five years of age. However, a passenger can only claim three children under five for free fare. Personal care attendants assisting an ADA-eligible person can ride for free. There is a reduced fare of \$.50 per Ride for K-12 students, Medicare cardholders, people over 65, and people with disabilities. The cost for everybody else not mentioned is \$1 per ride unless they have a ticket book or ride pass. Coins and bills are accepted, but drivers do not give change. A

ticket book and ride passes are available to purchase for varying amounts. For more information, go to: <https://www.cyrider.com/home>

Buses. Jefferson Lines operates in the Ames Intermodal Center located at 129 Hayward Ave Ste 103, Ames. Jefferson Lines services 14 states throughout the midwest. A list of the bus stops are available at <https://www.jeffersonlines.com/bus-stops/>. A route map is included as Figure 1. Note that arriving outside of Iowa typically requires at least one bus transfer.

Hours of Operation

M-F: 9:00 AM – 1:00 PM & 2:00 PM – 5:00 PM

Sa-Su: Closed

Costs vary by day and location. For comparison pricing, a roundtrip to Chicago costs approximately \$75. Roundtrip to Omaha \$45; Roundtrip to Minneapolis \$44

Tickets can be purchased online (<https://www.jeffersonlines.com/college-connection/iowa-state-university/>), by phone at 858-800-8898

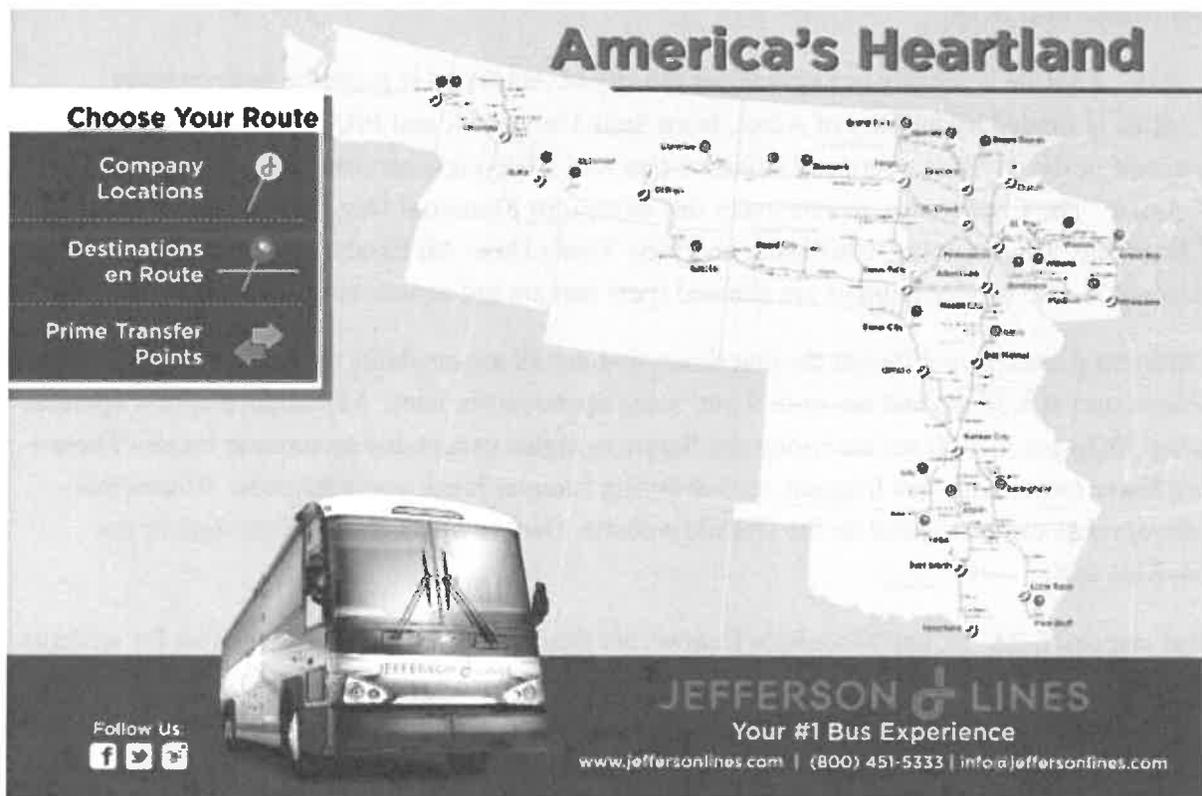


Figure 1. Jefferson Lines.

Vanpools

The Enterprise Rental Car Company administers the proposed vanpool program called Commute with Enterprise. At the time of this writing, the Enterprise vanpool is in its infancy and has not yet been adopted by any industries in Story County.

This program is designed for employers. It connects 5-15 people living in the same general vicinity and traveling to a specific employer for the same shift. Enterprise provides a van or SUV and is responsible for registering commuters as drivers. A meeting place and a parking place are determined for the van which is only to be used for getting to and returning from work.

The costs are subsidized by Hirta and are \$400/month per van to cover insurance and all maintenance. The employer can choose to pay the costs in part or in total. Or, costs including those of gasoline could be split among the commuters.

At the time of this writing no vanpools have been established.

Personal Pay

Uber. Uber, a ride-hailing service, responds to trip requests that are forwarded to an Uber driver nearby. The Uber driver picks up the riders and delivers them directly to their requested destination. Services are available 24 hours a day, seven days a week, but wait times depend on driver availability. Uber rides are limited to 100 miles. Scheduling rides are easy through the Uber app or on the Uber website (<https://www.uber.com/>).

The fare for Uber service depends on the distance and the time it takes to get there. Hence the same ride can cost a different amount at different times of the day or night. An estimate of the cost for a specific trip is available at: <https://www.uber.com/global/en/price-estimate/>. An example cost (2022) from Story City to McFarland Clinic in Ames with traffic is approximately \$26.22, while a ride from Cambridge to Mary Greeley Hospital is roughly \$32.55. Payment is handled through an online account. If there are 5 to 8 riders, there is also Uber-XL service that provides larger vehicles at a higher cost. Uber does not accept cash payments. For more information, go to <https://www.uber.com/>.

Lyft. Lyft, a direct competitor of Uber, offers similar services, including 24/7 availability with wait times dependent on driver availability. Rides can be scheduled through the Lyft app or online (<https://ride.lyft.com/>). An example cost (2022) from Story City to McFarland Clinic in Ames with traffic is approximately \$24 - \$28, while a ride from Cambridge to Mary Greeley Hospital is between \$28-\$32. All payments go through the Lyft app.

Transportation Rentals

Cars and vans can be rented from Enterprise:

535 S. Duff Ave.
Ames, 50010;
515-233-5200.

See for additional information and rates; <https://www.enterprise.com/en/car-rental/locations/us/ia/ames-6224.html?mcid=yext:245709>

Transportation by Volunteers

American Cancer Society's Road to Recovery. **The Road to Recovery is a service of the American Cancer Society.** Free rides are given to cancer patients for cancer treatments. The service depends solely on the availability of volunteers. At the time of this writing, the Road to Recovery service was suspended due to Covid-19 concerns. Once the service is resumed, patients can call 1-800-227-2345 to schedule a ride.

Central Iowa RSVP. RSVP is a no-cost volunteer driver program for eligible riders for essential trips. Clients must be residents of Story County and have filled out a client application and waiver of liability. RSVP riders are limited to those who are ambulatory. While walkers are accepted, wheelchairs are not. While RSVP can provide transportation to medical procedures that include sedation, they will not provide transportation back home.

RSVP hours of operation are 9 am to 5 pm. Riders must request services at least 48 business hours for a trip within Story County and at least 72 hours for a medical appointment out of the county. RSVP is funded through Story County, the City of Ames, United Way of Story County, and donations.

For the calendar year 2021, RSVP served 61 Story County clients (34 living outside of Ames) for a total of 532 round trips (392 trips for medical purposes). Other than medical, trips include grocery stores, prescription pick-up, legal/banking and other

Story County Transportation Committees and Collaborations

The Ames Area Metropolitan Planning Organization (AAMPO) - is a federally-mandated organization responsible for the expenditures for transportation projects and programs. AAMPO is governed by two committees: Transportation Policy Committee (TPC) and the Transportation Technical Committee (TTC).

The TPC is responsible for providing policy direction for long- and short-range transportation planning. Members include the mayor of the City of Ames and city council, Boone and Story County representatives, a CyRide representative, and a City of Gilbert Representative.

The TTC is advisory to the TPC and consists of representatives from various transportation-related agencies within the area, including the City of Ames, Story and Boone Counties, Iowa DOT, FHWA, FTA, and Iowa State University.

The Transportation Collaboration

The Story County Transportation Collaboration includes representatives from human/health service agencies and transportation providers. The mission/purpose of the organization: "to identify the transportation challenges members of the county face daily and to develop the partnerships to help address their needs."

The Collaboration consists of the following organizations:

- Access,
- Aging Resources,
- Ames Area Metropolitan Planning Organization (AAMPO),
- Ames Chamber,
- Ames Transit Agency (CyRide),
- A Mid-Iowa Organizing Strategy (AMOS),
- BooST (Early Childhood Iowa),
- Central Iowa Community Services (CICS),
- City of Ames,
- Heartland Senior Services,
- Heart of Iowa Regional Transit Agency (HIRTA),
- ISU Transportation Fleet,
- Mary Greeley Medical Center,
- McFarland Clinic,
- Mid-Iowa Community Action,
- Mainstream Living,
- Primary Health Care,
- Retired Senior Volunteer Program (RSVP),
- Story County Board of Supervisors,
- The Arc of Story County,
- The Bridge Home,
- The Salvation Army,
- United Way of Story County (UWSC).

See <https://www.cityofames.org/GOVERNMENT/AAMPO/PASSENGER-TRANSPORTATION-PLAN/TRANSPORTATION-COLLABORATION>

Previous Studies Regarding Transportation in Story County

Ames Demand Response Service Discussions

The Ames Demand Response Discussions reflected information collected from November 2014 through January 2015 through meetings with human service agencies and a general public

discussion. The study was designed to understand the needs and improve transportation services for the elderly and disabled as well as the general public in Ames. The process, guided by a task force, resulted in a call for 23 actions; four of which were identified as priorities:

- Mutually agree that transportation is a partnership, and everyone will work collaboratively together to resolve issues
- Incorporate enhanced technology in buses/vans for safety and passenger satisfaction
- Employ and retain staff/drivers
- Improved efficiencies in telephone and email system for passengers

AAMPO 2020-2024 Final Passenger Transportation Plan:

The Ames Passenger Transportation Plan (PTP) provided decision-makers with information on how people are transported throughout Ames, their additional transportation needs and service requests, and strategies or projects to address these needs. Developed by Ames transportation providers and human/health service agency representatives, it focused on improving the community's transportation access and availability, emphasizing low-income, elderly and disabled populations. The process also allowed the coordination to bring knowledge of what, where, and when transportation services are available, how to use them, and how to provide the most efficient service with available identified resources.

Forward 2045 Metropolitan Transportation Plan.

The Forward 2045 Plan was written by the Ames Area Metropolitan Planning Organization (AAMPO) and released on October 27, 2020, to identify a regional vision for the multi-modal transportation system through stakeholder and community input. The stated vision statement is:

*"The Ames area future transportation plan delivers **safe, efficient and reliable** solutions that are **accessible** to all users. The plan focuses on **preserving** the existing network and shaping the public realm through **placemaking**, while providing long-term **sustainability**." (p. 3)*

Ames Plan 2040 (Comprehensive Plan)

The Ames Plan 2040 was adopted on December 14, 2021, to serve as a comprehensive plan to coordinate growth and change over the next 20 years. The 2040 plan replaces the city's earlier plan adopted in 1997. Ames Plan 2040 is to re-focus the city's land-use planning and decision-making vision as the community seeks to manage anticipated growth. Under the unifying themes of sustainability, health, choices, and inclusivity, Ames Plan 2040 reinforces Forward 2045 by supporting the Metropolitan Transportation Plan (MTP) goals for a financially and environmentally sustainable future transportation system that provides safe and efficient multi-modal transportation operations.

Story County Coordinated Long Range Plan: From Cornerstone to Capstone (C2C)
The C2C began in 2015 with one of its goals to promote and improve the mobility of Story County residents. The culminating document, adopted on June 7, 2016, by the Story County Board of Supervisors, is entitled Story County Comprehensive Plan 2036: Cornerstone to Capstone (C2C). The C2C plan consisted of 12 elements: Vision & Goals, Emergency Preparedness, Housing, Land Use, and transportation. Chapter 7 was dedicated to Transportation but primarily addressed roadways, rail, and airports in Story County. However, Objective T1.4 Coordinate transportation projects with Story County's municipalities, adjoining counties, Ames Area Metropolitan Planning Organization (AAMPO), and the Iowa Department of Transportation (IDOT).(p. 7-4). One of the identified strategies was to continue supporting regional planning efforts by Cy-Ride and Heart of Iowa Transportation Agency to expand or improve services to all residents.

Investigate and collect best practices and studies of other rural regions

We reviewed the literature to identify actions and practices in rural transportation or rural regional mobility as defined by the National Academies of Science, Engineering, and Medicine (2017). Rural regional mobility systems must be open to the public and not just for specific groups with client eligibility requirements. Rural services can be categorized by the type of service and frequency.

- Weekly or bi-weekly service to the activity center(s) for critical trip purposes such as medical, food shopping, etc. This level is termed "lifeline transportation.
- Daily trips from the rural area to the activity center(s)/ and back with at least 5 hours at the destination. This is useful for participating in service agency day programs, part-time employment, and some medical trips.
- Daily service during morning/afternoon peak periods and at least 10 hours at the activity center. This level of service allows for full-time employment.
- Connectivity to regional/national intercity carriers. Transportation to urban buses, trains, and airports.

NASEM, 2017

We provide a listing of available resources as Appendix A.

Grass Roots Research by the League of Women Voters of Ames and Story County
We sought to collect original data to supplement our research and support our recommendations regarding Story County transportation.

Research #1. In early 2021 we contacted the mayors, city clerks or other city employee to ask the following questions:

1. What concerns have you heard from residents in your town concerning transportation needs?
2. From your viewpoint as a city leader, what are your concerns about transportation access for the people in your town?
3. From your viewpoint as a city leader, what ideas do you have about how to improve transportation for residents in your town and rural areas?

Surprisingly we received little concern about transportation through these calls. Most town representatives indicated that transportation was not a major concern. Since many towns serve as "bedroom communities" for Ames, the residents had cars or found ways to deal with their transportation needs. We provide a few quotes:

Honestly, I can't think of any transportation concerns or needs other than requests to pave some gravel roads (Huxley).

There is only a handful that can't drive or have decided not to drive. But most have friends or family to get them to appointments or other trips (Kelley).

We have no concerns. Transportation has not been discussed in official meetings, and we do not have it on any current agendas (McCallsburg).

It's a small town and people have figured all of this <transportation> stuff out (Story City).

School buses were cited as sufficient for transportation for school-aged youth. However, a few towns acknowledged that seniors and the disabled have some struggles. HIRTA was frequently discussed as the answer to seniors and healthcare.

A few towns registered a wish list, including:

A cheat sheet of transportation services/contact information (Collins);

A Park and Ride Bus Stop for those going to Ames (Kelley);

A regular route of public transportation to provide transportation to events outside of our town (Maxwell).

Research #2. In December of 2021, LWV Member Chris Mondak contacted Food Patry managers in Story County. She concluded:

1. Food Pantry managers residing in Story County towns are good sources of information about the types and extent of basic needs of their town's population.
2. Food Pantry managers see the need for improved transportation service.
3. Food Pantry sites and staff could provide ways to convey informational messages about new transportation services that may become available throughout the county.

Food Pantry managers gave strong positive responses to marketing ideas such as a "Meet the Bus/Meet RSVP" event, and as point of distribution for information brochures about transit services.

Research #3. In March and April of 2022, LWV Member Chris Mondak conducted additional conversations with city clerks in 6 Story County Towns (Cambridge, Collins, McCallsburg, Maxwell, Roland, and Zearing) to determine the types of transportation needs the citizens in their towns required. The data resulting from these conversations is included as Appendix C. Overall smaller towns identified older adults as those needing transportation most often for medical appointments and essential services such as grocery shopping and trips to the pharmacy. Transportation was most often needed to come to Ames.

Some troubling findings included one representative not being aware if HIRTA and RSVP were available to their town. Another representative felt that people needing transportation services were much less likely to be computer savvy, creating a significant problem in scheduling rides.

Participation in The Story County Transportation Collaboration: For well over a year LWV-ASC members and transportation committee co-chairs Chris Mondak and Linda Serra Hagedorn participated in meetings and presentations by the Story County Transportation Collaboration and the HIRTA Connections Coalition. We were invited to hear the issues discussed and the solutions proposed. We were invited to present our suggestions and our findings from our grassroots work and other research. We were more than observers, we functioned as problem solvers and idea generators.

Evaluation and Recommendations of Transportation in Ames and Story County
The typical evaluation items for rural transportation systems are based on three criteria:

- Service Availability- as measured by:
 - Days service is provided (e.g., weekdays, weekends, holidays, etc.);
 - Time span available to riders (e.g., partial day, full day, evening, etc.);
 - Number of round trips available per service day

- Access to key destinations
- Connectivity

Service Availability: Story County has multiple transportation and para-transportation services; however, they are highly concentrated in the Ames area. Within the city limits of Ames, CyRide provides excellent transportation options. In fact, through the years, Cyride has received several prestigious awards, including the All America City Award (1984) and the Goldschmidt award for outstanding performance (1995 and 1997). However, residents outside of the county lack a consistent fixed-route bus service.

On January 1, 2022, the Story County Transportation Collaboration released a brochure including the options for transportation. The brochure, attached as appendix B, is available at: <https://www.cyride.com/Home/ShowDocument?id=9393>. The brochure is informative, but distribution has been limited.

HIRTA is the primary transportation provider for low-income seniors and those with disability issues. To evaluate their services, Hirta sponsored a survey of their riders. Riders were asked to rate various aspects of HIRTA using a 5-point scale (always, usually, sometimes, rarely, never). They reported that almost all riders rated HIRTA as "always" or "usually" for the following services

- HIRTA improved access to needed services
- During a weekday, calls were answered within 3 minutes or emails within 30 minutes
- Schedulers were polite, friendly, and helpful
- Drivers were polite, friendly, and helpful
- Felt safe and secure while riding with HIRTA
- Buses and vans were clean and comfortable
- Improved their quality of life

However, the general responses of both riders and non-riders revealed some critical findings. Only 35% of respondents knew how to access HIRTA. Respondents identified various barriers to transportation, including:

- Inability to pay for a ride
- Lack of knowledge regarding how to schedule a ride
- Limited hours of operation do not meet their needs

Although CyRide covers a broad timespan, HIRTA and other services offer sparse services after hours and on weekends.

Access to key destinations: The county lacks reliable transportation to medical and other services to Des Moines and Ankeny. It is not uncommon for county residents to need specialty medical

services in Des Moines or Ankeny. Moreover, there is virtually no transportation system for getting to and from work unless one lives in Ames and works at the University (CyRide). Access to work directly affects workforce development and the county's economic development. According to the Ames Chamber of Commerce, companies considering opening plants or other businesses consider transportation as key in deciding where to locate.

No economical transportation to and from the Des Moines airport or the Iowa State Capital building exists. Story County is only about 34 miles from the state's capital city, hosting large employers such as MercyOne, Principal Financial Group, Ppw Holdings, and AMCO Insurance Company. The county might be able to attract workers to these and other Des Moines companies if a fixed route transportation system existed.

Story County residents throughout the county lack transportation to the greater community events like Farmers' Markets, Fourth of July and other parades, Pufferbilly Days, Lincoln Highway Days, Juneteenth activities, Gay Pride activities, the Iowa State Fair, and others. In addition, people outside of Ames have no transportation to cultural and other events offered by Iowa State University.

Connectivity: Connectivity is defined as the availability of connection with other modes of transportation as well as schedule coordination. As indicated above, Story County residents have little to no transportation connections with the Des Moines International Airport. There is no passenger rail service to other cities like Chicago or Minneapolis. While Ames has a long-distance bus service through the Ames Intermodal Facility, there is no transportation to reach it other than within Ames.

CONCLUSIONS

As a result of our study, we have identified the following issues:

- Insufficient funding for expansion and innovation in transportation.
- An acute driver shortage
 - Some agencies rely exclusively on volunteers
 - For paid positions, the salary is low, the jobs are part-time, and do not include benefits
 - Inability to take advantage of college/university student pool
- Rising gas prices have restricted the use of family vehicles. Coupled with inflation and the rising of all costs, drivers may not be able to afford vehicle repairs and maintenance.
- Aging Vehicles (HIRTA, RSVP)
 - Lack of revenue stream for regular update
 - Vehicles are expensive (wheelchair accessible)
 - Older vehicles use fossil fuels.

- Lack of public awareness of the array of services available
- Incomplete information about the actual needs of small towns and the rural areas of Story County
- Need for visionary, integrated, immediate, and long-term plans at the county level
- Need for "out of the box" thinking and solutions

Recommendations

We offer the following recommendations for consideration.

General:

1. For action to take place in Story County, we recommend a county-level transportation Committee or Task Force be established and tasked with the issue of developing a county-wide transportation system to meet the needs of the County residents.

Funding:

2. If a county-wide transportation system is to be developed, it will require new and ongoing funding streams. There are no easy answers to obtaining additional funding. Some cities have used parking meter fees and fees for parking to assist with transportation funding. However, we recommend that the funding structures be a part of the charge to the Story County Transportation Committee.

Lack of drivers

3. RSVP and others reported an acute shortage of drivers. We recommend that a partnership between organizations such as AARP, the League of Women Voters of Ames & Story County, and the American Legion be established to seek volunteer and paid drivers. It seems almost paradoxical that a university city with a large number of students who may be seeking part-time jobs is not regularly recruited for these positions.
4. Investigate a partnership with local delivery services such as Hy-Vee, Amazon Prime, Fed-EX, and Uber Eats, to donate driver time to HIRTA/RSVP, etc. Drivers would work X hours/month and be paid by the employer. In other words, companies could provide services that would be a tax-write-off while assisting the community.
5. Create/expand a Story County Service Corp for volunteers.
6. Investigate service-learning opportunities with DMACC and ISU.

Public Awareness and Access

1. DMACC offers free DART transportation within Des Moines and Altoona, we recommend considering a partnership with CyRide to provide transportation between institutions. Many future ISU students attend DMACC before transferring for several reasons, including financial. Moreover, many ISU students will supplement their college schedule with courses from DMACC. We recommend considering transportation from Ames to the DMACC Ankeny campus.
2. One-call Center. In conversations with riders and with organizations, we heard about problems not knowing which organization to call to arrange for transportation. This problem could be alleviated if people needing transportation could arrange for it through one phone number or app. The appropriate organization could then respond. This would require a partnership with the transportation providers.
3. Partner with Mary Greeley and McFarland Clinic to allow the scheduling of transportation at the same time when making healthcare appointments.
4. Expand the HIRTA Travel Training program to include videos in both English and Spanish (<https://www.ridehirta.com/traveltrainingblog>). The program should include how to schedule the HIRTA bus, as well as the locations served such as food pantries.
5. Expand and enhance the public service announcements about CyRide. Many people think it is only for students. CyRide is underutilized by the non-ISU student population. We recommend a public service campaign to educate Ames residents on the utility and value that CyRide brings. Although anecdotal, our discussions with Ames residents revealed that many find the routes challenging to understand. The color-code system (red, green, yellow, blue brown, and purple) combined with a route number may be overwhelming for seniors and others. The map of routes (<https://www.cyride.com/home/showdocument?id=9453&t=637546979318830386>) may be intimidating. While critique is easy, finding an answer is more complex.
6. The transportation Committee should devise a study of short and long-term transportation needs in rural Story County (outside of Ames) to answer the following questions:
 - How many people are in need?
 - What specific transportation needs do they have?
 - What types, routes, and frequencies of transit service would help them and provide better quality of life?

The LWV-ASC Transportation Committee presents this study as an update to our earlier positions on Transportation.

Disclaimers: All of the facts, figures, fees, and URL's are current as of the timing of the writing (Summer 2022).

References

AAMPO 2020-2024 Final Passenger Transportation Plan (March, 2019) Available:

<https://www.cityofames.org/home/showdocument?id=49667>

Ames Area Metropolitan Planning Organization (2020). Forward 2045 Metropolitan Transportation Plan. Available:

<https://www.cityofames.org/home/showpublisheddocument/59192/637396506644970000>

Ames Demand Response Service Discussions Available

<https://www.storycountyiowa.gov/AgendaCenter/ViewFile/Item/4078?fileID=3296>

Ames Plan 2040 (Comprehensive Plan) Available

<https://www.cityofames.org/government/departments-divisions-iz/planning/comprehensive-plan>

American Public Transportation Association. (2021). *American Public*. Retrieved from Public Transportation's Impact on rural and Small Towns: <https://www.apta.com/research-technical-resources/research-reports/public-transportations-impact-on-rural-and-small-towns/>

Story County Coordinated Long Range Plan: From Cornerstone to Capstone Available

<https://www.storycountyiowa.gov/1176/The-C2C-Plan>

2020 Story County Community Health Needs Assessment. Available online:

http://www.storycountyqol.org/uploads/9/7/9/8/9798478/scqla_needs_assesment_full_report.pdf

HIRTA 2020 HIRTA Public Transit: ATCI Recap. <https://www.ridehirta.com/>

HIRTA (2021) <https://www.ridehirta.com/about-hirta>

National Academies of Sciences, Engineering, and Medicine 2017. Best Practices in Rural Regional Mobility. Washington, DC: The National Academies Press.

<https://doi.org/10.17226/24944>.

HIRTA (2020) Beyond the Bus. <https://www.youtube.com/watch?v=prTtApPd-Jg&t=5s>

Center for Biological Diversity. (2021) [Transportation and Climate Change \(biologicaldiversity.org\)](https://www.biologicaldiversity.org)

ISU Extension & Outreach (2020). Workforce Attraction and Housing Needs for Six Northeast Iowa Counties. <https://blogs.extension.iastate.edu/igfi/2018/04/15/grant-for-studying-workforce-attraction-and-housing-needs-in-a-six-county-region-in-northeast-iowa/>

Carnegie Endowment for International Peace, (2010) [Transportation—The Leading Cause of Global Warming - Carnegie Endowment for International Peace](#)

Story County C2C-Plan: Looking Forward to 2036. <https://www.storycountyiowa.gov/1176/>

U.S. Department of Transportation: <https://www.transportation.gov/>
https://www.bts.gov/archive/publications/transportation_statistics_annual_report/2016/chapter_5#:~:text=Transportation%20plays%20a%20vital%20role%20in%20the%20American,right%2C%20contributing%20directly%20and%20indirectly%20to%20the%20economy.

United Ways of Iowa (2020). Covid-19 Financial Impact Survey; United way of Story County Report. Available:
https://www.storycountyasset.org/documents/filelibrary/forms/2021/UWI_Survey_and_SCQLA_Needs_assesmen_E8F0D1BC99005.pdf

Appendix A: Resources and Best Practices

National Academies of Sciences, Engineering, and Medicine 2021. *Guidebook and Research Plan to Help Communities Improve Transportation to Health Care Services*. Washington, DC: The National Academies Press. <https://doi.org/10.17226/25980>.

National Academies of Sciences, Engineering, and Medicine 2004. *Toolkit for Rural Community Coordinated Transportation Services*. Washington, DC: The National Academies Press. <https://doi.org/10.17226/13751>.

National Academies of Sciences, Engineering, and Medicine 2011. *Toolkit for Estimating Demand for Rural Intercity Bus Services*. Washington, DC: The National Academies Press. <https://doi.org/10.17226/22857>.

National Academies of Sciences, Engineering, and Medicine 2021. *Rural Transportation Issues: Research Roadmap*. Washington, DC: The National Academies Press. <https://doi.org/10.17226/26343>.

National Academies of Sciences, Engineering, and Medicine 2017. *Best Practices in Rural Regional Mobility*. Washington, DC: The National Academies Press. <https://doi.org/10.17226/24944>.

Texas Transportation Institute. 2004. *Rural Transportation Planning Guidebook*. Product 0-4230-P1 Cooperative Research Program in cooperation with the Federal Highway Administration and the Texas Department of Transportation. <https://d2dtl5nnlpfr0r.cloudfront.net/tti.tamu.edu/documents/0-4230-P1.pdf>

Overman, J. H. (2017). *Rural Performance Planning Guidebook*. Texas A&M Transportation Institute. Product 0-6852-P1; Project 0-6852. <https://static.tti.tamu.edu/tti.tamu.edu/documents/0-6852-P1.pdf>

United States Department of Agriculture; Rural Development, (no year). *Community Facilities Rural Transportation Infrastructure: Information and Guidance*. https://www.rd.usda.gov/files/508_RD_CFRuralTransportation_Guide916193.pdf

National Aging and Disability Transportation Center, 2017. *Rural Transportation Best Practice: Transportation for individuals with Chronic Care Conditions*. <https://www.nadtc.org/wp-content/uploads/MEOC-Best-Practice-final.pdf>

Rural Transit Assistance Program 2019, *Moving from Demand Response to a Deviated Fixed-Route Best Practices*. <https://www.nationalrtap.org/Resources/Best-Practices-Spotlight/Archive-Deviated-Fixed-Route>

American Public Transportation Association. 2020. 2020 Public Transportation Fact Book. <https://www.apta.com/research-technical-resources/transit-statistics/public-transportation-fact-book/>

APPENDIX B



IOWA RIDESHARE
save • share • get there
Iowa's Statewide Ride-matching System

IOWA RIDESHARE
WWW.IOWARIDESHARE.ORG
Iowa RideShare connects commuters and travelers who live, work or play near each other so they can share rides via carpool, vanpool, bicycle or public transit. The database can also be utilized to connect individuals for single trips and share a ride within Ames, Story County or across Iowa if your origin and destination are similar.



DES MOINES AREA REGIONAL TRANSIT AUTHORITY (DART) RIDESHARE
(515) 288-RIDE(7433)
WWW.RIDEART.COM/SERVICES/RIDESHARE
Rideshare helps commuters locate others with like travel patterns within Central Iowa to share rides in formalized vanpools which are provided and maintained by DART RideShare staff. Van drivers ride free, passenger rates are calculated based on number of passengers within the vanpool and daily round-trip miles. RideShare provides the van, gas and maintenance for this service.



Ames Intermodal Facility
Connecting you to regional transportation options!



To travel outside of Ames, connect with regional transportation providers operating out of the Ames Intermodal Facility (AIF) at 129 Hayward (Hayward/Chamberlain) on the west side of ISU campus! For more information visit: AIF-PARKING.SWS.IASTATE.EDU.

AIRPORT SHUTTLE: Provides shuttles between Ames, Boone, Nevada, or Story City to and from the Des Moines International Airport with services up to 14 times a day, 365 days a year, 7 days a week. Small group private charters and same day package deliveries are also provided.
Reservations are Required!

EXECUTIVE EXPRESS
(888) 522-9899
WWW.EXECUTIVEEXPRESS.BIZ

INTERCITY BUS SERVICE: Provides connections throughout Iowa, the Midwest and nationwide!

JEFFERSON LINES
(800) 451-5333
WWW.JEFFERSONLINES.COM

OTHER TRANSPORTATION

STORY COUNTY TAXI
(515) 233-3324 OR (515) 232-1343

UBER WWW.UBER.COM **LYFT** WWW.LYFT.COM
Ride-hailing services using internet-based application, pairs people looking for a ride with independently contracted UBER/LYFT drivers.

AMERICAN CANCER SOCIETY'S ROAD TO RECOVERY
1-800-227-2345

- Free rides for cancer patients only
- To get to cancer treatments only; not for post-treatment
- Need one week notice

ISU TRANSPORTATION SERVICES
WWW.TRANSPORTATION.IASTATE.EDU
(ONLY ISU students, faculty, staff)

"Please share this brochure with others in an effort to reduce transportation barriers and improve quality of life for others."



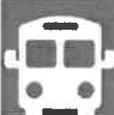
STORY COUNTY TRANSPORTATION COLLABORATION

Story County Transportation Collaboration
515-268-5142
Unit@dway@uwstory.org

Do You Need A Ride?
STORY COUNTY TRANSPORTATION

Revised: January 1, 2022
(Information subject to change)





STORY COUNTY TRANSPORTATION COLLABORATION

BROCHURE AVAILABLE ONLINE @ WWW.CYRIDE.COM/SCT

Medicaid Transportation

NON-EMERGENCY MEDICAL HOME & COMMUNITY BASED SERVICE TRANSPORTATION:

If you are an "eligible" Iowa Medicaid Member approved for non-emergency medical transportation OR Home and Community-Based Services (HCBS) and need to schedule a trip, call the following organizations under your Managed Care Organization (MCO)

MANAGED CARE ORGANIZATION	NON-EMERGENCY	HCBS WAIVERS
IOWA TOTAL CARE	ACCESS2CARE 1-833-404-1061 (Press 2 then 1)	
AMERIGROUP	LOGISTCARE 844-544-1389	

DISABLED AMERICAN VETERAN (VETERANS ONLY)

DISABLED AMERICAN VETERAN (DAV)
WWW.DAV.ORG/VETERANS/I-NEED-A-RIDE/
1 (641) 421-3085

FREE ride to VA Hospital in Des Moines for ambulatory Veterans (no attendants) for "scheduled" medical appointments only.



Days of Operation: Monday-Thursday
(Schedule rides 48 hours in advance of trip)

Pick-up Location:
Kum & Go (2801 E. 13th St., Ames, IA 50010)
Cost: FREE (Veteran's only)



RSVP VOLUNTEER DRIVER TRANSPORTATION PROGRAM
WWW.RSVPVOLUNTEER.ORG
(515) 292-8890 or (515) 733-4917

Provides safe and reliable transportation to medical appointments and other essential services for ambulatory individuals living in Story County. All prospective clients must have an application and in-home assessment completed prior to approval. This service is provided entirely by volunteers using their own vehicles and is funded by the United Way of Story County, Story County, City of Ames and donations.*

Days of Operation: Monday-Friday
Hours of Operation: 8:00 am—4:00 pm
(Transports will be made within this timeframe. Rides must be scheduled 48 business hours or more in advance.)



*Contributions are used to offset the cost of reimbursing volunteer drivers, unless otherwise specified by the donor.

For more information about limited out-of-county service, please contact the RSVP office.



HEART OF IOWA REGIONAL TRANSIT AGENCY (HIRTA)
WWW.RIDEHIRTA.COM
1 (877) 686-0029
erides@ridehirta.com

Provides general public door-to-door transportation within Ames and Story County.

All buses are wheelchair accessible.
(Schedule rides 24 hours in advance of trip)

Days of Operation:
Weekdays (Story County): 6:30 am — 5:30 pm
Weekdays (In Ames only): 6:30 am — 8:00 pm
Saturday (In Ames only): 7:30 am — 6:00 pm
Sunday (In Ames only): 8:30 am — 6:00 pm

HIRTA's Riders Guide is available at www.ridehirta.com/policies or upon request.

	General	Senior
Cost (one-way):	Public \$2.50	60+ yrs. \$1.00 (suggested*)
In-Town (Ames):	\$2.50	\$1.00 (suggested*)
In-County (Story):	\$5.00	\$2.00 (suggested*)

* Depends on Eligibility



HIRTA PROVIDES RIDES TO THE GENERAL PUBLIC WITHIN THE FOLLOWING COUNTIES:
STORY, BOONE, DALLAS, JASPER, MADISON, MARION & WARREN



AMES TRANSIT AGENCY (CYRIDE)
WWW.CYRIDE.COM (Ames only)
(515) 292-1100

Provides general public transportation to Ames residents and visitors 368 days/year, (closed on holidays), 7 days/week. All buses are wheelchair accessible & equipped with bike racks.

Cost: \$1.00 for one-way trip. Discounts available to seniors, Medicare/Medicaid cardholders, K-12 students and passengers with disabilities. For more fare options visit www.cyrde.com

DIAL-A-RIDE (ADA PARATRANSIT)
1 (877) 686-0029 (FOR SERVICE)
1 (515) 292-1100 (FOR APPLICATION)

Provides door-to-door transportation to "eligible" passengers, as defined by the Americans with Disabilities Act (ADA), within the Ames city limits.

Dial-A-Ride (DAR) operates the same hours/days as CyRide's fixed-route system. To be eligible, a passenger must be unable to use CyRide's fixed route buses due to the following reasons:

- Unable to get to/from the bus stop at the point of origin or destination
- Unable to board a bus stop
- Unable to independently recognize the destination and disembark the bus
- If a trip involves a transfer, unable to disembark the bus.

Cost: \$2.00 one-way trip (Must be ADA Eligible)

Appendix C

Towards Understanding Transportation Needs and Methods to Market Transportation Services in the Smaller Towns: Brief conversations with City Clerks- March-April 2022

City Clerks in 6 towns (Cambridge, Collins, McCallsburg, Maxwell, Roland and Zearing) provided input via in-person, informal conversation on a short questionnaire intended to determine types of transportation needs of citizens in their towns.

Questionnaire text:

Question 1 - Our League of Women Voters committee serving Story County and Ames is exploring this question: "What are the needs for public transportation in Story County towns?"

In your town, WHO needs transportation?

6 towns_ Older adults (seniors or retired adults)

1 town_ Working age adults

Students

WHAT REASONS for transportation are most typical?

6 Medical/Dental

6 Groceries

6 Other essentials such as pharmacy, banks, child care, insurance, library, church

Recreation

School – high school, DMAACC, ISU, etc

WHERE are the typical locations people need to get to?

6 Ames

2 Other town(s) in Story County such as Nevada _____

Ankeny

1 Des Moines

other: _____

HOW OFTEN do people in your town typically need transportation?

_____ Daily

___4___ Weekly

___2___ Monthly

Comments or suggestions to the committee:

Cambridge: Work on getting more volunteer drivers for RSVP

Collins: City Clerk (Katie) volunteered to canvass the 300 people on her mailing list to send out a survey to town residents if that becomes part of the project.

Maxwell: Has heard of HIRTA and RSVP; not aware if available in the town. "If you don't have a car, you can't get out of town." Also noted that they do have a grocery and medical clinic in town. Concerned about the recent fire at Caseys – there is no longer a gas station in town which is a problem for residents, businesses, school buses, etc. Worried that lack of gas station will stymie economic development.

Typical work locations for people in Maxwell: Ames, Newton, Marshalltown, Nevada

Roland: For older people unable to drive, lack of transportation could become a reason they move out of the town. Noted the decreased Post Office delivery service added to the need for ways to have mobility to get mail and other essentials.

Those needing rides are not computer savvy.

Regarding the need for transportation to get to medical appointments: City Clerk (Jodi) recognizes the need for different people to get to clinics at different times: "Why can't medical appointment times be coordinated with transportation?" She said this would alleviate the anxiety of getting to/from appointment. Stated that this would require ways to figure out pick-up/drop-off places and times.

Question 2- "What are good ways to spread the word in your town about transportation services?"

1. If the committee wanted to gather more details directly from the people in your town, what are your suggestions?
2. What groups or meetings already happen in your town that may be open to allowing 10-15 minutes on their agenda to gather input?
3. IF in the future more transportation options become available throughout Story County, what are good ways to spread the word in your town and surrounding area about transportation services?

Cambridge: Church-sponsored gatherings happen, i.e. Methodist Women's Group

Ways to spread the word: bulletin boards, go through the churches—post info in their newsletters, Sign Board at Post Office, City Hall, Facebook, City website, Library's Facebook page

Collins:

3 church services; Foot Clinic at Community Center (9-10am on 3rd Tuesday) is a gathering spot; several older men meet for coffee at the Community Center; several older women play cards at the Wright Learning Center 3-4 times/month; City Council meeting-2nd Thursdays; a Community Breakfast held several months in the year brings in a wide array of residents/families/ages. (continues next page....)

Ways to spread the word in Collins: Email from City office, Facebook page, place notices in Post Office, bank, City Hall, library, Fire Dept, Wellness Center, churches

Maxwell: Women's Coffee Club meets Thursday mornings. This group knows about the needs of older adults; needs of the grandkids

McCallsburg: Bethany Lutheran Church hosts gatherings.

Ways to spread the word in McCallsburg: City Facebook page, City website, Post notices at the post office, word-of-mouth.

Roland: Groups that meet include Roland Kiwanis, Friends in Service, City Council

Ways to get the word out in Roland: City Council Facebook, website, mass email, churches could post in info in their flyers

Zearing: Gatherings that happen: "Coffee ladies meet at the convenient store. They definitely would know about the needs of Zearing folks."

Also – City Council meetings – "citizens do attend". The Council members are connected with people throughout town; may know of other perspectives

Ways to spread the word in Zearing: Tell the coffee ladies, Facebook, City newsletter, City news posted in the Post Office

**STORY COUNTY SHERIFF
SERVICE AGREEMENT
22-08**

The following agreement is intended to be the sole and only agreement between the parties and supersedes all other agreements. All terms and conditions are in their customary usage and any additional definitions of terms or conditions are stated in this agreement.

Definitions:

The Agreement is this four page agreement identified by the numerical designation and any and all attachments reference.

Story County Sheriff, hereinafter (the “Service Provider”) agrees to provide the services as listed in this agreement.

The Gilbert Events, hereinafter (the “Contractor”) agrees to employ the Service Provider as set forth by the terms listed in this agreement.

The Parties, refers to the “Service Provider” and the “Contractor”.

Additional Terms, if none then state “none”:

None _____

Terms

Service Provider:
Story County Sheriff’s Office
1315 South B Avenue
Nevada, IA 50201
515-382-7457

Contractor Address:
Gilbert Events
PO Box 113
Gilbert, IA 50105
515-203-0830

I Description of Services

The Service Provider shall provide the services of law enforcement during the times and days specified at the location(s) indicated. These services include, but are not limited to, armed deputies in marked patrol vehicles and dispatch services including 911 emergency. Specific instructions for services shall be included in division II for “Additional Services”. This agreement should be considered as in addition to the law enforcement responsibilities of the Story County Sheriff for geographic area of Story County. However, this agreement shall not supplant or subordinate the law enforcement and public safety duties and responsibilities of the Story County Sheriff’s Office and this agreement shall at all times remain subordinate to the duties, responsibilities and discretion of the Sheriff, his deputies, agents and employees under all circumstances.

II Additional Services

List the specific additional services requested by the Contractor. Include any specific instructions to the Service Provider from the Contractor which are to be made a part of this agreement. (Refer to attachments here and staple attachments to back.)

1. 1 Deputy

III Times and location(s)

The Contractor requires the services of the Service Provider at the following location: (For more than one location list in section C and make attachments as necessary.)

Location: **Main St Gilbert**
Time: **2000 – 0000hrs Aug 5th and 1500 – 0000hrs Aug 6th**

A. If the services is to continue for an indefinite period complete this section only.

State date of service: _____
Day Month Year

B. If the service is to be for a single date complete this section only.

Date of service: **5th and 6th** **August** **2022**
Day Month Year

C. If the service is for more than one date or is to continue on different dates at different locations use the chart below.

Start date of service: _____
Day Month Year

Chart

Days	Times
Monday _____	_____ a.m. to _____ p.m. and _____ p.m. to _____ a.m.
Tuesday _____	_____ a.m. to _____ a.m. and _____ p.m. to _____ a.m.
Wednesday _____	_____ a.m. to _____ p.m. and _____ p.m. to _____ a.m.
Thursday _____	_____ a.m. to _____ p.m. and _____ p.m. to _____ a.m.
Friday _____	_____ a.m. to _____ p.m. and _____ p.m. to _____ a.m.
Saturday _____	_____ a.m. to _____ p.m. and _____ p.m. to _____ a.m.
Sunday _____	_____ a.m. to _____ p.m. and _____ p.m. to _____ a.m.

Additional Locations:

Address:
City/rural:

(If necessary attach additional descriptions)

IV Duration of Agreement

This agreement shall be in effect for the period(s) stated in section III. For continuing agreements it shall remain in effect until terminated in accordance with the section VII of this agreement.

V Fees

The Contractor agrees to pay:

Sixty five dollars (\$65.00) per hour for a minimum of two (2) hours for the Story County Sheriff, and each Story County Deputy Sheriff, Senior Reserve Deputy, Dispatcher, Detention Officer, Diver (dive team members are required to work in a team of four) and civilian employees.

Thirty two dollars and 50 cents (\$32.50) per hours for a minimum of two (2) hours for each Story County Sheriff's Reserve (Reserves are required to work in pairs unless authorized by the Sheriff or designee).

VI Payment

Contractor agrees to pay for ___ one time/or multiple event in advance; or pay on a **XX** as invoiced by the Story County Sheriff. (Check which payment)

VII Changes or Termination during the Agreement

The parties recognize that the business of law enforcement and private interest may change. The Contractor understands that public protection or economic demands may require the Service Provider to focus resources in other areas. The Service Provider recognizes that private business may develop other needs or demands. This understanding is to ensure both parties have the ability to amend or terminate the agreement before the expiration date. The parties may amend the agreement only in writing signed by both the Contractor and the Service Provider. Termination of the agreement shall be written notice. An agreement for single or multiple events where payment has been made in advance requires ___ days notice for a full refund. All other agreements require thirty (30) days notice. During the thirty day period the parties agree to perform their respective obligations unless otherwise agreed in writing. The foregoing requirements for amendment or termination shall not apply when, in the sole discretion of the Sheriff, his deputies, agents and employees; the duties and responsibilities of the Sheriff's Office to protect and promote public safety and law enforcement require that the resources and personnel for the Sheriff's Office be redirected away from Contractor's event or venue to respond to emergency or urgent calls for assistance by any person or entity other than the Contractor. In the event that personnel or resources of the Sheriff's Office are redirected to respond to an emergency or urgent call away from Contractor's venue, or if circumstances require additional resources/personnel to maintain order and safety at the venue covered by this agreement, the parties will later endeavor to negotiate a fair and reasonable accommodation which may include but is not necessarily limited to refund of any prepaid services not delivered by the Service Provider, or additional payment from the contractor.

VIII Confidentiality

It is necessary that the Contractor understand when contracting with a public entity that The contract is public information and will be produced when requested as required by law. The Contractor should be mindful of the public's right to know.

IX Liability

The Parties shall maintain insurance during this agreement. Each party will be Responsible for their respective acts. The Service Provider, its employees or Agents shall not be responsible for any special, incidental or consequential Damages to the Contractor while acting in performance of this agreement.

X Acts of God and Acts of Others

The Service Provider is not responsible in the event of a natural disasters, or acts of civil unrest, or acts of Contractors employees, agents or third persons which prevent Service Provider from performing as expected or originally intended under this agreement.

XI Hazards

Contractor shall have a duty to inform the Service Provider of any known hazards, either natural or manmade, which may pose a danger to an employee or agent of the Service Provider, that exist upon or appurtenant to any property owned or leased by the Contractor. This shall be a continuing duty for the Contractor.

XII Inconsistent Terms

The Contractor by this agreement has attempted to reduce the chance for misunderstanding by the inclusion of all terms. The Contractor and the Service Provider agree to resolve any dispute in a manner using common English usage of the term(s) in dispute.

XIII Representative

The Contractor designates **Katie Kramer** as their representative and contact for this agreement with the following address and phone numbers listed below. The Service Provider requires twenty-four (24 hr(s) contact information from the Contractor and agrees to supply the same twenty-four (24 hr(s) contact to the Contractor.

Service Provider Representative

Contractor Representative

Lt. Gary Backous
515-382-7457

Susan Risdal
gilberteventsinc@gmail.com

Address:

Story County Sheriff
1315 South B Avenue
Nevada, IA 50201
515-382-7457
gbackous@storycountyiowa.gov

Gilbert Events
PO Box 113
Gilbert, IA 50105
515-203-0830
gilberteventsinc@gmail.com

Billing Address:

Contact Person: Same as above.
Contractor Billing Address: Same as above

Make payment payable to: **Story County Treasurer**

Mail Payments to: **Story County Sheriff's Office
1315 South B Avenue
Nevada, IA 50201**

Service Agreement Signatures

Service Provider


Authorized Representative

Lieutenant, Support Services
Title

7 / 22 / 2022
Date

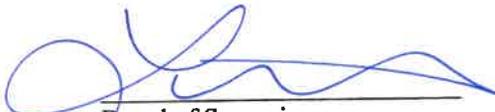
Contractor


Authorized Representative

Director of Sports and Competitions
Title

7 / 12 / 22
Date

The Service Provider representative has the authority to enter this agreement as authorized by the Story County Board of Supervisors. The date of this agreement by the Board of Supervisors is 8 / 2 / 22


Board of Supervisors


Attest: Story County Auditor

(Staple attachments to back)



State of Iowa

Alcoholic Beverages Division

Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
Connie L. Hardy	Montage Hair Design Studio	(515) 450-8026		
ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
2519 Meadow Glen Road		Ames	Story	50014
MAILING ADDRESS	CITY	STATE	ZIP	
2519 Meadow Glen Road	Ames	Iowa	50014	

APPROVED

DENIED

Board Member Initials: CHA
 Meeting Date: 8.2.22
 Follow-up action: _____
 EMAIL: chardy203@mchsi.com

Contact Person

NAME	PHONE
Connie L. Hardy	(515) 450-8026

License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
WBN000352	Class B Native Wine Permit	12 Month	Active

TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE	LAST DAY OF BUSINESS
Oct 2, 2021 <u>2022</u>	Oct 1, 2022 <u>2023</u>	

SUB-PERMITS
 Class B Native Wine Permit

PRIVILEGES
 Living Quarters, Sunday Service



State of Iowa

Alcoholic Beverages Division

Status of Business

BUSINESS TYPE

Sole Proprietor

Ownership

• Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Connie Hardy	Ames	Iowa	50014	Owner/Stylist	100.00	Yes
Charles Hurburgh	Ames	Iowa	50014	spouse	0.00	Yes

Insurance Company Information

INSURANCE COMPANY

POLICY EFFECTIVE DATE

POLICY EXPIRATION DATE

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE DATE

OUTDOOR SERVICE EXPIRATION DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE DATE

TEMP TRANSFER EXPIRATION DATE



State of Iowa

Alcoholic Beverages Division

Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
KNOTTED DOUGH & COMPANY, LLC	The Oil Press	(515) 460-8052		
ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
70197 130th St.		Zearing	Story	50278
MAILING ADDRESS	CITY	STATE	ZIP	
33321 Mm Ave	New Providence	Iowa	50206	

Contact Person

NAME	PHONE
Teri Thompson	(515) 460-8052

APPROVED **DENIED**

Board Member Initials: *[Signature]*

Meeting Date: 8.2.22

Follow-up action: _____

~~EMAIL: donalderi6@gmail.com~~

License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
BB0038721	Class B Beer Permit	12 Month	Active

TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE	LAST DAY OF BUSINESS
Oct 1, 2021 <i>2022</i>	Sep 30, 2022 <i>2023</i>	

SUB-PERMITS

Class B Beer Permit, Class B Native Wine Permit

PRIVILEGES



State of Iowa

Alcoholic Beverages Division

Status of Business

BUSINESS TYPE

Limited Liability Company

Ownership

• Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Teri Thompson	New Providence	Iowa	50206	Owner	100.00	Yes
Donald Thompson	New Providence	Iowa	50206	Owner	0.00	Yes

Insurance Company Information

INSURANCE COMPANY

Illinois Casualty Co

POLICY EFFECTIVE DATE

Sep 30, 2021

POLICY EXPIRATION DATE

Sep 30, 2022

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE DATE

OUTDOOR SERVICE EXPIRATION DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE DATE

TEMP TRANSFER EXPIRATION DATE



PROFESSIONAL SERVICES AGREEMENT

THIS AGREEMENT, by and between **Story County, Iowa** hereinafter referred to as the "Client" and WHKS & Co., hereinafter referred to as "WHKS", is made as follows:

WHEREAS, the Client has a need for certain professional services relating to the project described as **2023 Bridge Inspection, Rating, and Maintenance Recommendations**.

WHEREAS, WHKS proposes to furnish the professional services required by the Client for said project,

NOW THEREFORE, the Client hereby agrees to retain and compensate WHKS to perform the professional services in accordance with the terms and conditions of this Agreement and the attached Standard Terms and Conditions.

Scope of Services

WHKS shall perform the following described services for the Client:

Professional engineering services as described on the attached Scope of Services included in Exhibit A.

Basis of Compensation

For the services described above, the Client shall remunerate WHKS as follows:

Billed Hourly with a Not-to-Exceed Fee of \$70,250 including Expenses.

Executed this 2nd day of August, 2022

Story County, Iowa

By: [Signature]
Printed Name: Latifah Faizal
Title: Chair

WHKS & CO.

By: [Signature]
Printed Name: Derek J. Thomas, P.E.
Title: Vice President

Recommended for approval by:

[Signature] 1-25-22
Darren R. Moon, P.E. Date



Exhibit A to Professional Services Agreement

A. Project Description:

This project involves performing field inspection of the following bridges and culverts under the jurisdiction of the Client:

- 186 bridges or culverts on the National Bridge Inventory (NBI) with lengths greater than 20 feet (including bridges located in Cambridge, Gilbert, Maxwell, Roland, and Zearing).
- 12 NBI bridges listed as Fracture Critical (FC) in the Iowa DOT Structure Inventory and Inspection Management System (SIIMS) using FC inspection techniques.
- 74 non-NBI bridges or culverts with lengths less than 20 feet.

An inspection report will be created and submitted in SIIMS for each bridge on the National Bridge Inventory (NBI). In addition to SIIMS reports, a supplementary bridge inspection report will be submitted to the Client all bridges inspected.

Load ratings will be completed based on the following assumptions:

- Hours are estimated based on 14 bridges (approximately 5% of total) requiring revised load rating calculations to be performed in accordance with the *Load Rating Evaluation* form.
- Review and perform computations and ratings as required to update rating methodology in accordance with Iowa DOT and FHWA query and requirements for 14 bridges.

This work will be done in accordance with I.M. 7.020 "Bridge Inspections", dated June 20, 2022, by the Iowa DOT Office of Local Systems, the current edition of the "Manual for Bridge Evaluation" by AASHTO (American Association of State Highway Transportation Officials), and the current "Recording and Coding Guide for the Structure Inventory and Appraisal of the Nation's Bridges" by the U.S. Department of Transportation, Federal Highway Administration. WHKS will notify the Client of updates to the listed documents governing bridge inspection requiring extra work for approval and negotiation of the fee prior to completion.

B. Scope of Services Provided Under This Agreement:

1. **Project Management and Meetings**

- Perform general project administrative duties including supervision and coordination of the project team, review of project costs and billings, prepare invoices using Consultant's standard forms, preparation of status reports, and general administrative activities.
- Advise the Client of the necessity of obtaining Special Engineering Services as described in Paragraph C., and act as the Client's representative in connection with any such services not actually performed by WHKS.
- Attend one (1) meeting for the project to review the report and recommendations.

2. Field Work

- Perform field inspection.
- Take member measurements as needed for analysis and ratings.
- Take photographs and sketches of deficiencies associated with a coding of 4 or less on Items 58-61 on the SIA.
- Take road view, side view, and under view photographs: as required and for new or rehabilitated NBI structures.
- Input condition information for NBI structures into the Iowa DOT Structure Inventory and Inspection Management System (SIIMS). This includes the Local Agency Field Data Collection form, Structure Inventory and Appraisal (SIA) form, Load Rating Evaluation form, and Critical Findings form (as needed).
- Inspections will be Routine, except that In-Depth inspections will be conducted for the following: Client-identified priority bridges, Fracture Critical and fatigue vulnerable bridges, Poor bridges, bridges with two or more condition ratings equal to 5 or less, and culverts with a condition rating equal to 5 or less.

3. Office Work

- Perform computations and ratings as required by the Load Rating Evaluation form. All new or revised calculations will be uploaded to SIIMS.
- Update the Bridge Load Rating Report form in SIIMS as required. A signed copy of the form for new non-standard bridges and bridges with revised ratings will be provided to the Client.
- Prepare and submit a Supplementary Bridge Inspection Report (in addition to SIIMS) to Client on the condition of each structure and provide recommendations for maintenance and repairs when applicable. The report will be submitted electronically.
- Prepare and submit a bridge information table (summary of FHWA number, bridge type and size, type of wearing surface, bridge postings, and sufficiency rating) to Client.
- Upload photos taken in the field to SIIMS as required.
- Upload plans completed by WHKS or provided by Client into SIIMS for new bridges and bridge repairs.
- Upload scour evaluation worksheets and plans of action (POAs) into SIIMS as needed for new bridges or bridges that must be re-evaluated due to changed conditions.
- WHKS will not update or upload the following items in SIIMS, except as specifically noted:
 1. Bridge plans
 2. Channel cross-sections
 3. Bridge photographs
 4. Rating calculations and Bridge Load Rating Report
 5. Scour evaluation worksheets

4. Schedule

- Inspection dates and rating codes will be updated in SIIMS within 30 days of field inspection.
- Final approval and submittal of inspection reports and ratings, if required, will be completed in SIMS within 90 days of the completion of field inspections.
- The Supplementary Bridge Inspection Report will be submitted to the Client within 180 days of the last field inspection.

C. Special Engineering Services:

Special Engineering Services are those services not listed above, but which may be required or advisable to accomplish the Project. Special Engineering Services shall be performed when authorized by the Client for additional fees, to be determined at the time authorized.

Special Engineering Services include:

1. Quality control testing and construction materials testing
2. Permits
3. Funding assistance, including grant and/or loan applications
4. Floodplain and hydraulic/hydrologic modeling
5. Geotechnical design/recommendations
6. Structural evaluation and/or design (other than listed above)
7. Attendance at additional meetings (other than those listed above)



STANDARD TERMS AND CONDITIONS FOR PUBLIC SECTOR PROJECTS

1. Scope of Services

Client and WHKS have agreed to a list of services WHKS will provide to Client as listed on the Professional Services Agreement Form.

2. Governing Law

The laws of the State of Iowa will govern this Agreement, its interpretation and performance. Any litigation arising in any way from this Agreement shall be brought in the courts of that State.

3. Standard of Care

Services provided by WHKS under this Agreement will be performed in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances and locality.

4. Integration

This Agreement comprises the final and complete agreement between Client and WHKS. It supersedes all prior communications, representations, or agreements, whether oral or written, relating to the subject matter of this Agreement. Execution of this Agreement signifies that each party has read the document thoroughly. Amendments to this Agreement shall not be binding unless made in writing and signed by both Client and WHKS.

5. Guarantees and Warranties

WHKS shall not be required to sign any documents, no matter by whom requested, that would result in WHKS having to guarantee or warrant the existence of conditions whose existence WHKS cannot ascertain. Client also agrees not to

make resolution of any dispute with WHKS or payment of any amount due to WHKS in any way contingent upon WHKS signing any such guarantee or warranty.

6. Indemnification

WHKS agrees, to the extent permitted by law, to indemnify and hold Client harmless from any damage, liability or cost (including reasonable attorney's fees and costs of defense) to the extent caused by WHKS' negligent acts, errors or omissions in the performance of professional services under this Agreement and those of its subconsultants or anyone for whom WHKS is legally liable.

Client agrees, to the extent permitted by law, to indemnify and hold WHKS harmless from any damage, liability or cost (including reasonable attorneys' fees and costs of defense) to the extent caused by Client's negligent acts, errors or omissions and those of Client's contractors, subcontractors or consultants or anyone for whom Client is legally liable.

Neither WHKS nor Client shall be obligated to indemnify the other party in any manner whatsoever for the other party's own negligence.

7. Billing and Payment Provisions

Invoices shall be submitted by WHKS monthly and are due upon presentation and shall be considered PAST DUE if not paid within thirty (30) calendar days of the invoice date.

If payment is not received by WHKS within thirty (30) calendar days of the invoice date, Client shall pay as interest an additional charge of one

and one-quarter percent (1.25%) of the PAST DUE amount per month. Payment thereafter shall first be applied to accrued interest and then to the unpaid principal.

If Client fails to make payments within sixty (60) days from the date of an invoice or otherwise is in breach of this Agreement, WHKS may, at its option, suspend performance of services upon five (5) calendar days' notice to Client. WHKS shall have no liability whatsoever to Client for any costs or damages as a result of such suspension caused by any breach of this Agreement by Client. If Client fails to make payment to WHKS in accordance with the payment terms herein, this shall constitute a material breach of this Agreement and shall be cause for termination by WHKS.

In the event legal action is necessary to enforce the payment provisions of this Agreement, WHKS shall be entitled to collect from Client any judgment or settlement sums due, reasonable attorneys' fees, court costs and expenses incurred by WHKS in connection therewith and, in addition, the reasonable value of WHKS personnel time and expenses spent in connection with such collection action, computed at WHKS current fee schedule and expense policies.

Payment of invoices is in no case subject to unilateral discounting or set-offs by Client, and payment is due regardless of suspension or termination of this Agreement by either party.

8. Ownership of Records

All reports, plans, specifications, field data and notes and other

documents, including all documents on electronic media, prepared by WHKS as instruments of service shall remain the property of WHKS.

Client shall be permitted to retain copies, including reproducible copies, of the plans and specifications for information and reference in connection with Client's use of the completed project. The plans and specifications shall not be used by Client or by others on other similar projects except by agreement in writing by WHKS.

9. Delivery of Electronic Files

In accepting and utilizing any drawings, reports and data on any form of electronic media generated and provided by WHKS, Client covenants and agrees that all such electronic files are instruments of service of WHKS, who shall be deemed the author, and who shall retain all rights under common and statutory laws, and other rights, including copyrights. Client is aware that differences may exist between the electronic files delivered and the respective construction documents due to addenda, change orders or other revisions. In the event of a conflict between the signed construction documents prepared by WHKS and electronic files, the signed construction documents shall govern.

Client and WHKS agree that the electronic files prepared by WHKS shall conform to the current CADD software in use by WHKS or to other mutually agreeable CADD specifications defined in the Agreement. Any changes to the CADD specifications by either Client or WHKS are subject to review and acceptance by the other party. Additional efforts by WHKS made necessary by a change to the CADD specifications or other software shall be compensated for as Additional Services.

The electronic files provided by WHKS to Client are submitted for an acceptance period of 60 days. Any defects Client discovers during this period will be reported to WHKS and will be corrected as part of the Scope

of Services. Correction of defects detected and reported after the acceptance period will be compensated for as Additional Services.

Client agrees not to reuse the electronic files, in whole or in part, for any purpose or project other than the project that is the subject of this Agreement. Client agrees not to transfer the electronic files to others without the prior written consent of WHKS, except as required by law. In addition, Client agrees, to the extent permitted by law, to indemnify and hold WHKS harmless from any damage, liability or cost, including reasonable attorney's fees and costs of defense, arising from any changes made by anyone other than WHKS or from any reuse of the electronic files without the prior written consent of WHKS.

Under no circumstance shall delivery of the electronic files for use by Client be deemed a sale by WHKS and WHKS makes no warranties, either express or implied, of merchantability and fitness for any particular purpose. In no event shall WHKS be liable for any loss of profit or any consequential damages.

10. Changed Conditions

Client shall rely on the judgment of WHKS as to the continued adequacy of this agreement in light of occurrences or discoveries that were not originally contemplated by or known to WHKS. Should WHKS call for contract renegotiation, WHKS shall identify the changed conditions necessitating renegotiation and WHKS and Client shall promptly and in good faith enter into renegotiation of this Agreement. If terms cannot be agreed to, the parties agree that either party has the absolute right to terminate this Agreement.

11. Permits and Approvals

WHKS shall assist Client in applying for those permits and approvals typically required by law for projects similar to the one for which WHKS services are being engaged. This assistance consists of completing

and submitting forms as to the results of certain work included in the Scope of Services.

12. Suspension of Services

If the project is suspended for more than thirty (30) calendar days in the aggregate, WHKS shall be compensated for services performed and charges incurred prior to receipt of notice to suspend and, upon resumption, an equitable adjustment in fees to accommodate the resulting demobilization and remobilization costs. In addition, there shall be an equitable adjustment in the project schedule based on the delay caused by the suspension. If the project is suspended for more than ninety (90) calendar days in the aggregate, WHKS may, at its option, terminate this Agreement upon giving notice in writing to Client.

13. Termination

Either Client or WHKS may terminate this Agreement at any time with or without cause upon giving the other party seven (7) calendar days prior written notice. Client shall within thirty (30) calendar days of termination pay WHKS for all services rendered and all costs incurred up to the date of termination, in accordance with the compensation provisions of the Agreement.

14. Unauthorized Changes

In the event Client, Client's contractors or subcontractors or anyone for whom Client is legally liable makes or permits to be made any changes to any reports, plans, specifications or other contract documents prepared by WHKS without obtaining WHKS' prior written consent, Client shall assume full responsibility for the results of such changes. Therefore, Client agrees to waive any claim against WHKS and to release WHKS from any liability arising directly or indirectly from such changes.

Client also agrees, to the extent permitted by laws, to indemnify and hold WHKS harmless from any

damage, liability or cost, including reasonable attorneys' fees and costs of defense, arising from such changes.

15. Jobsite Safety

Neither the professional activities of WHKS nor the presence of WHKS or its employees and subconsultants at a construction site, shall relieve the General Contractor and any other entity of their obligations, duties and responsibilities including, but not limited to, construction means, methods, sequence, techniques or procedures necessary for performing, superintending or coordinating all portions of the construction work in accordance with the contract documents and any health or safety precautions required by any regulatory agencies. WHKS and its personnel have no authority to exercise any control over any construction contractor or other entity or their employees in connection with their work or any health or safety precautions.

16. Additional Services

Services which are requested by Client or are required as part of the Project, but are not included in the Scope of Services, are considered Additional Services.

WHKS will notify Client in writing when Additional Services will be needed. WHKS and Client will agree on the extent of the Additional Service(s) required and will agree on the method and amount of the compensation for performance of said agreed upon Additional Services.

WHKS will not perform Additional Services which will result in additional cost to Client without documented verbal or written authority of Client.

In the event WHKS is requested or required to participate in any dispute resolution procedure which involves any aspect of the Project, Client agrees to compensate WHKS for the reasonable value of WHKS' personnel time and expenses spent

in connection with such procedures computed at WHKS' then current fee schedule and expense policies.

17. Dispute Resolution

In an effort to resolve any conflicts that arise, Client and WHKS agree that all disputes between them arising out of or relating to this Agreement shall be submitted to nonbinding mediation unless the parties mutually agree otherwise.

18. Third Party Beneficiaries

Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either Client or WHKS. WHKS' services under this Agreement are being performed solely for Client's benefit, and no other entity shall have any claim against WHKS because of this Agreement or the performance or nonperformance of services hereunder.

19. Extension of Protection

Client agrees to extend any and all liability limitations and indemnifications provided by Client to WHKS to those individuals and entities WHKS retains for performance of the services under this Agreement, including but not limited to WHKS officers and employees and their heirs and assigns, as well as WHKS subconsultants and their officers, employees, heirs and assigns.

20. Timeliness of Performance

WHKS will perform the services described in the Scope of Services with due and reasonable diligence consistent with sound professional practices.

21. Delays

WHKS is not responsible for delays caused by factors beyond WHKS' reasonable control, including but not limited to delays because of strikes, lockouts, work slowdowns or stoppages, accidents, acts of God, failure of any governmental or other

regulatory authority to act in a timely manner, failure of Client to furnish timely information or approve or disapprove of WHKS' services or work product promptly, or delays caused by faulty performance by Client or by contractors of any level. When such delays beyond WHKS' reasonable control occur, Client agrees WHKS is not responsible for damages, nor shall WHKS be deemed to be in default of this Agreement.

22. Right to Retain Subconsultants

WHKS may use the services of subconsultants when, in the sole opinion of WHKS, it is appropriate and customary to do so. Such persons and entities include, but are not limited to, aerial mapping specialists, geotechnical consultants and testing laboratories. WHKS' use of other consultants for additional services shall not be unreasonably restricted by Client provided WHKS notifies Client in advance.

23. Assignment

Neither party to this Agreement shall transfer, sublet or assign any rights under or interest in this Agreement (including but not limited to monies that are due or monies that may be due) without the prior written consent of the other party.

24. Severability and Survival

Any provision of this Agreement later held to be unenforceable for any reason shall be deemed void, and all remaining provisions shall continue in full force and effect.

25. Hazardous Materials

It is acknowledged by both parties that WHKS' Scope of Services does not include any services related to asbestos or hazardous or toxic materials. In the event WHKS or any other party encounters asbestos or hazardous or toxic materials at the jobsite, or should it become known in any way that such materials may be present at the jobsite or any adjacent areas that may affect the performance of WHKS services,

WHKS may, at its option and without liability for consequential or any other damages, suspend performance of services on the project until Client retains appropriate specialist consultant(s) or contractor(s) to identify, abate and/or remove the asbestos or hazardous or toxic materials, and warrant that the jobsite is in full compliance with applicable laws and regulations.

26. Joint Participation

The parties have participated jointly in the negotiation and preparation of all agreements between the parties. Each party has had an opportunity to obtain the advice of legal counsel and to review and comment upon this instrument. Accordingly, no rule of construction shall apply against any party or in favor of any party. This instrument shall be construed as if the parties jointly prepared it and any uncertainty or ambiguity shall not be interpreted against one party and in favor of another.

27. Record Documents

If required in the Professional Services Agreement, WHKS shall, upon completion of the Work, compile for and deliver to the Client a reproducible set of Record Documents that are based upon the marked-up record drawings, addenda, change orders and other data furnished by the Contractor or other third parties. These Record Documents may show certain significant changes from the original design made during construction. Because these Record Documents are based on unverified information provided by other parties, which the Consultant is entitled to assume as reliable, the Consultant does not warrant their accuracy.

Revised 02/23/07

Revised: 04/29/09



PROFESSIONAL SERVICES AGREEMENT

THIS AGREEMENT, by and between **Story County, IA** hereinafter referred to as the "Client" and WHKS & Co., hereinafter referred to as "WHKS", is made as follows:

WHEREAS, the Client has a need for certain professional services relating to the project described as **Bridge Replacement on 325th St. over Rock Creek & Rock Creek Overflow (South St. in Maxwell)**.

WHEREAS, WHKS proposes to furnish the professional services required by the Client for said project,

NOW THEREFORE, the Client hereby agrees to retain and compensate WHKS to perform the professional services in accordance with the terms and conditions of this Agreement and the attached Standard Terms and Conditions.

Scope of Services

WHKS shall perform the following described services for the Client:

Preliminary design phase engineering as described on the attached Scope of Services included in Exhibit A.

Basis of Compensation

For the services described above, the Client shall remunerate WHKS as follows:

Billed Hourly with a Not-to-Exceed Fee of \$39,800 including Expenses. External expenses, if incurred, will include an administrative charge of 10 percent.

Executed this 2nd day of August, 2022

Story County, IA

By: [Signature]
Printed Name: Latifah Taiseel
Title: Chair

WHKS & CO.

By: [Signature]
Printed Name: Derek Thomas, P.E.
Title: Vice President

Recommended for approval by:

[Signature] 7-25-22
Darren R. Moon, P.E. Date



Exhibit A to Professional Services Agreement

A. Project Description:

The project involves performing preliminary design and plans for the replacement of the 325th St. bridges over Rock Creek (15-27-NX10, FHWA #8180) and Rock Creek Overflow (15-27-NX20, FHWA #8170) near the City of Maxwell. The AADT is 190 vehicles per day with 19% trucks (2019).

- 15-27-NX10 is a 35'x20', single-span steel stringer bridge constructed in 1929 with concrete deck. The sufficiency rating is 68.7 (2021).
- 15-27-NX20 is a 33'x21', single-span steel stringer bridge constructed in 1953 with timber deck. The bridge is poor (superstructure condition = 4) with a sufficiency rating of 47 (2021).

Both bridges will be replaced with a single bridge. The proposed bridge length, type, skew, and span arrangement will be determined during preliminary design. Roadway width will be 30 ft. There will be no curvature, aesthetics, or lighting on the bridge. The roadway will match existing alignment and cross section. Vertical profile to be determined during preliminary design. Project limits will be determined during Preliminary Design.

The bridges are in a FEMA detailed study area. Iowa DNR and Army Corps permits will be required. No rise certification for the 100-yr floodway will be required to meet FEMA requirements.

Design will follow the "Rural Design Aids", where possible, or "AASHTO Guidelines" according to Iowa DOT Local Systems I.M. 3.210 Rural Design Guidelines.

Services provided for the project will include survey, hydrology & hydraulics, preliminary design, concept statement, and preliminary plan submittal to meet Iowa DOT letting requirements with Federal-aid funding. Letting date and project submittal schedule is to be determined.

The County will coordinate with the City of Maxwell as necessary. County will perform or subcontract the following services and provide the results to WHKS: cultural resources evaluation (CRE), paint/asbestos sampling and testing.

B. Scope of Services Provided Under This Agreement:

1. **Project Management and Meetings**

- Perform general project administrative duties including supervision and coordination of the project team, review of project costs and billings, prepare invoices using Consultant's standard forms, preparation of status reports, and general administrative activities.
- Hold kick-off meeting with Client to discuss the project and review the scope.

- Advise the Client of the necessity of obtaining Special Engineering Services as described in Paragraph C., and act as the Client's representative in connection with any such services not actually performed by WHKS.
- Attend one additional meeting with Client to discuss outcome of hydraulic analysis and preliminary design.
- Prepare and submit project Concept Statement and Determination of Effect (DOE) for Threatened & Endangered Species forms to Iowa DOT

2. Topographic Survey and Research of Existing Conditions

- Perform site topographical surveys of the area to support new facilities. Topographic survey to include hydraulic cross sections to be taken at the bridge as well as two downstream and two upstream at critical locations. The survey shall also include section corners to establish section lines to determine the alignment and existing bridge information for the hydraulic analysis.
- Develop project control and base map for the project.
- Locate the existing underground utilities as located by the Iowa One Call locate system.
- Collect, obtain, and review relevant information from the Client.

3. Hydrologic and Hydraulic Analysis and Permitting

- Perform hydrologic and hydraulic analysis to evaluate the proposed bridge alternative in accordance with local and state flood plain permit requirements.
 - Perform hydrologic analysis using USGS StreamStats for data collection.
 - Conduct a site evaluation to verify base model, determine roughness coefficients, and water flow characteristics.
 - Analyze drainage area and hydrologic characteristics
 - Obtain Flood Insurance Study (FIS) HEC-RAS model from Client, FEMA, or DNR if available.
 - Update HEC-RAS model with the hydraulic survey information.
 - Input the proposed bridge and roadway profile into HEC-RAS. Review model runs and determine the potential new bridge's effect on flood elevations, the floodway, and insurable structures.
 - Develop hydraulic model to analyze adequate bridge sizing, velocities, and backwater.
 - Determine the final bridge length based on the results of the hydraulic analysis and meeting Story County and Iowa DNR requirements for freeboard and backwater.
 - Evaluate channel shaping needs, berm slope stabilization, and scour.
- Prepare and submit Joint Permit Application, including the bridge Type, Size, and Location (TS&L) drawing (preliminary plans developed in preliminary and final design phase), to Iowa DNR and U.S. Army Corps of Engineers.

4. Preliminary Design

- Prepare preliminary plans to show the character and scope of work to be performed by contractors on the Project. Plans will follow Iowa DOT standards.

C. Special Engineering Services:

Special Engineering Services are those services not listed above, but which may be required or advisable to accomplish the Project. Special Engineering Services shall be performed when authorized by the Client for additional fees, to be determined at the time authorized.

Special Engineering Services include:

1. Land surveying and platting
2. Easement research, plats or descriptions
3. Negotiation for easements or land acquisition
4. Quality control testing and construction materials testing
5. Permits other than those identified above
6. Funding assistance, including grant and/or loan applications
7. Wetland Delineations or mitigation plans
8. Geotechnical engineering services
9. Cultural resource survey or other studies or documentation that may be required by regulatory agencies that are not specifically listed in the scope of services
10. National Environmental Policy Act (NEPA) compliance, including historical and archeological investigations
11. Bridge aesthetics
12. Attendance at additional meetings (other than those listed above)
13. Construction phase engineering services, other than those listed above (i.e. construction administration, staking, construction observation, preparation of record drawings and project close-out services)

STANDARD TERMS AND CONDITIONS FOR PUBLIC SECTOR PROJECTS

1. Scope of Services

Client and WHKS have agreed to a list of services WHKS will provide to Client as listed on the Professional Services Agreement Form.

2. Governing Law

The laws of the State of Iowa will govern this Agreement, its interpretation and performance. Any litigation arising in any way from this Agreement shall be brought in the courts of that State.

3. Standard of Care

Services provided by WHKS under this Agreement will be performed in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances and locality.

4. Integration

This Agreement comprises the final and complete agreement between Client and WHKS. It supersedes all prior communications, representations, or agreements, whether oral or written, relating to the subject matter of this Agreement. Execution of this Agreement signifies that each party has read the document thoroughly. Amendments to this Agreement shall not be binding unless made in writing and signed by both Client and WHKS.

5. Guarantees and Warranties

WHKS shall not be required to sign any documents, no matter by whom requested, that would result in WHKS having to guarantee or warrant the existence of conditions whose existence WHKS cannot ascertain. Client also agrees not to

make resolution of any dispute with WHKS or payment of any amount due to WHKS in any way contingent upon WHKS signing any such guarantee or warranty.

6. Indemnification

WHKS agrees, to the extent permitted by law, to indemnify and hold Client harmless from any damage, liability or cost (including reasonable attorney's fees and costs of defense) to the extent caused by WHKS' negligent acts, errors or omissions in the performance of professional services under this Agreement and those of its subconsultants or anyone for whom WHKS is legally liable.

Client agrees, to the extent permitted by law, to indemnify and hold WHKS harmless from any damage, liability or cost (including reasonable attorneys' fees and costs of defense) to the extent caused by Client's negligent acts, errors or omissions and those of Client's contractors, subcontractors or consultants or anyone for whom Client is legally liable.

Neither WHKS nor Client shall be obligated to indemnify the other party in any manner whatsoever for the other party's own negligence.

7. Billing and Payment Provisions

Invoices shall be submitted by WHKS monthly and are due upon presentation and shall be considered PAST DUE if not paid within thirty (30) calendar days of the invoice date.

If payment is not received by WHKS within thirty (30) calendar days of the invoice date, Client shall pay as interest an additional charge of one

and one-quarter percent (1.25%) of the PAST DUE amount per month. Payment thereafter shall first be applied to accrued interest and then to the unpaid principal.

If Client fails to make payments within sixty (60) days from the date of an invoice or otherwise is in breach of this Agreement, WHKS may, at its option, suspend performance of services upon five (5) calendar days' notice to Client. WHKS shall have no liability whatsoever to Client for any costs or damages as a result of such suspension caused by any breach of this Agreement by Client. If Client fails to make payment to WHKS in accordance with the payment terms herein, this shall constitute a material breach of this Agreement and shall be cause for termination by WHKS.

In the event legal action is necessary to enforce the payment provisions of this Agreement, WHKS shall be entitled to collect from Client any judgment or settlement sums due, reasonable attorneys' fees, court costs and expenses incurred by WHKS in connection therewith and, in addition, the reasonable value of WHKS personnel time and expenses spent in connection with such collection action, computed at WHKS current fee schedule and expense policies.

Payment of invoices is in no case subject to unilateral discounting or set-offs by Client, and payment is due regardless of suspension or termination of this Agreement by either party.

8. Ownership of Records

All reports, plans, specifications, field data and notes and other

documents, including all documents on electronic media, prepared by WHKS as instruments of service shall remain the property of WHKS.

Client shall be permitted to retain copies, including reproducible copies, of the plans and specifications for information and reference in connection with Client's use of the completed project. The plans and specifications shall not be used by Client or by others on other similar projects except by agreement in writing by WHKS.

9. Delivery of Electronic Files

In accepting and utilizing any drawings, reports and data on any form of electronic media generated and provided by WHKS, Client covenants and agrees that all such electronic files are instruments of service of WHKS, who shall be deemed the author, and who shall retain all rights under common and statutory laws, and other rights, including copyrights. Client is aware that differences may exist between the electronic files delivered and the respective construction documents due to addenda, change orders or other revisions. In the event of a conflict between the signed construction documents prepared by WHKS and electronic files, the signed construction documents shall govern.

Client and WHKS agree that the electronic files prepared by WHKS shall conform to the current CADD software in use by WHKS or to other mutually agreeable CADD specifications defined in the Agreement. Any changes to the CADD specifications by either Client or WHKS are subject to review and acceptance by the other party. Additional efforts by WHKS made necessary by a change to the CADD specifications or other software shall be compensated for as Additional Services.

The electronic files provided by WHKS to Client are submitted for an acceptance period of 60 days. Any defects Client discovers during this period will be reported to WHKS and will be corrected as part of the Scope

of Services. Correction of defects detected and reported after the acceptance period will be compensated for as Additional Services.

Client agrees not to reuse the electronic files, in whole or in part, for any purpose or project other than the project that is the subject of this Agreement. Client agrees not to transfer the electronic files to others without the prior written consent of WHKS, except as required by law. In addition, Client agrees, to the extent permitted by law, to indemnify and hold WHKS harmless from any damage, liability or cost, including reasonable attorney's fees and costs of defense, arising from any changes made by anyone other than WHKS or from any reuse of the electronic files without the prior written consent of WHKS.

Under no circumstance shall delivery of the electronic files for use by Client be deemed a sale by WHKS and WHKS makes no warranties, either express or implied, of merchantability and fitness for any particular purpose. In no event shall WHKS be liable for any loss of profit or any consequential damages.

10. Changed Conditions

Client shall rely on the judgment of WHKS as to the continued adequacy of this agreement in light of occurrences or discoveries that were not originally contemplated by or known to WHKS. Should WHKS call for contract renegotiation, WHKS shall identify the changed conditions necessitating renegotiation and WHKS and Client shall promptly and in good faith enter into renegotiation of this Agreement. If terms cannot be agreed to, the parties agree that either party has the absolute right to terminate this Agreement.

11. Permits and Approvals

WHKS shall assist Client in applying for those permits and approvals typically required by law for projects similar to the one for which WHKS services are being engaged. This assistance consists of completing

and submitting forms as to the results of certain work included in the Scope of Services.

12. Suspension of Services

If the project is suspended for more than thirty (30) calendar days in the aggregate, WHKS shall be compensated for services performed and charges incurred prior to receipt of notice to suspend and, upon resumption, an equitable adjustment in fees to accommodate the resulting demobilization and remobilization costs. In addition, there shall be an equitable adjustment in the project schedule based on the delay caused by the suspension. If the project is suspended for more than ninety (90) calendar days in the aggregate, WHKS may, at its option, terminate this Agreement upon giving notice in writing to Client.

13. Termination

Either Client or WHKS may terminate this Agreement at any time with or without cause upon giving the other party seven (7) calendar days prior written notice. Client shall within thirty (30) calendar days of termination pay WHKS for all services rendered and all costs incurred up to the date of termination, in accordance with the compensation provisions of the Agreement.

14. Unauthorized Changes

In the event Client, Client's contractors or subcontractors or anyone for whom Client is legally liable makes or permits to be made any changes to any reports, plans, specifications or other contract documents prepared by WHKS without obtaining WHKS' prior written consent, Client shall assume full responsibility for the results of such changes. Therefore, Client agrees to waive any claim against WHKS and to release WHKS from any liability arising directly or indirectly from such changes.

Client also agrees, to the extent permitted by laws, to indemnify and hold WHKS harmless from any

damage, liability or cost, including reasonable attorneys' fees and costs of defense, arising from such changes.

15. Jobsite Safety

Neither the professional activities of WHKS nor the presence of WHKS or its employees and subconsultants at a construction site, shall relieve the General Contractor and any other entity of their obligations, duties and responsibilities including, but not limited to, construction means, methods, sequence, techniques or procedures necessary for performing, superintending or coordinating all portions of the construction work in accordance with the contract documents and any health or safety precautions required by any regulatory agencies. WHKS and its personnel have no authority to exercise any control over any construction contractor or other entity or their employees in connection with their work or any health or safety precautions.

16. Additional Services

Services which are requested by Client or are required as part of the Project, but are not included in the Scope of Services, are considered Additional Services.

WHKS will notify Client in writing when Additional Services will be needed. WHKS and Client will agree on the extent of the Additional Service(s) required and will agree on the method and amount of the compensation for performance of said agreed upon Additional Services.

WHKS will not perform Additional Services which will result in additional cost to Client without documented verbal or written authority of Client.

In the event WHKS is requested or required to participate in any dispute resolution procedure which involves any aspect of the Project, Client agrees to compensate WHKS for the reasonable value of WHKS' personnel time and expenses spent

in connection with such procedures computed at WHKS' then current fee schedule and expense policies.

17. Dispute Resolution

In an effort to resolve any conflicts that arise, Client and WHKS agree that all disputes between them arising out of or relating to this Agreement shall be submitted to nonbinding mediation unless the parties mutually agree otherwise.

18. Third Party Beneficiaries

Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either Client or WHKS. WHKS' services under this Agreement are being performed solely for Client's benefit, and no other entity shall have any claim against WHKS because of this Agreement or the performance or nonperformance of services hereunder.

19. Extension of Protection

Client agrees to extend any and all liability limitations and indemnifications provided by Client to WHKS to those individuals and entities WHKS retains for performance of the services under this Agreement, including but not limited to WHKS officers and employees and their heirs and assigns, as well as WHKS subconsultants and their officers, employees, heirs and assigns.

20. Timeliness of Performance

WHKS will perform the services described in the Scope of Services with due and reasonable diligence consistent with sound professional practices.

21. Delays

WHKS is not responsible for delays caused by factors beyond WHKS' reasonable control, including but not limited to delays because of strikes, lockouts, work slowdowns or stoppages, accidents, acts of God, failure of any governmental or other

regulatory authority to act in a timely manner, failure of Client to furnish timely information or approve or disapprove of WHKS' services or work product promptly, or delays caused by faulty performance by Client or by contractors of any level. When such delays beyond WHKS' reasonable control occur, Client agrees WHKS is not responsible for damages, nor shall WHKS be deemed to be in default of this Agreement.

22. Right to Retain Subconsultants

WHKS may use the services of subconsultants when, in the sole opinion of WHKS, it is appropriate and customary to do so. Such persons and entities include, but are not limited to, aerial mapping specialists, geotechnical consultants and testing laboratories. WHKS' use of other consultants for additional services shall not be unreasonably restricted by Client provided WHKS notifies Client in advance.

23. Assignment

Neither party to this Agreement shall transfer, sublet or assign any rights under or interest in this Agreement (including but not limited to monies that are due or monies that may be due) without the prior written consent of the other party.

24. Severability and Survival

Any provision of this Agreement later held to be unenforceable for any reason shall be deemed void, and all remaining provisions shall continue in full force and effect.

25. Hazardous Materials

It is acknowledged by both parties that WHKS' Scope of Services does not include any services related to asbestos or hazardous or toxic materials. In the event WHKS or any other party encounters asbestos or hazardous or toxic materials at the jobsite, or should it become known in any way that such materials may be present at the jobsite or any adjacent areas that may affect the performance of WHKS services,

WHKS may, at its option and without liability for consequential or any other damages, suspend performance of services on the project until Client retains appropriate specialist consultant(s) or contractor(s) to identify, abate and/or remove the asbestos or hazardous or toxic materials, and warrant that the jobsite is in full compliance with applicable laws and regulations.

26. Joint Participation

The parties have participated jointly in the negotiation and preparation of all agreements between the parties. Each party has had an opportunity to obtain the advice of legal counsel and to review and comment upon this instrument. Accordingly, no rule of construction shall apply against any party or in favor of any party. This instrument shall be construed as if the parties jointly prepared it and any uncertainty or ambiguity shall not be interpreted against one party and in favor of another.

27. Record Documents

If required in the Professional Services Agreement, WHKS shall, upon completion of the Work, compile for and deliver to the Client a reproducible set of Record Documents that are based upon the marked-up record drawings, addenda, change orders and other data furnished by the Contractor or other third parties. These Record Documents may show certain significant changes from the original design made during construction. Because these Record Documents are based on unverified information provided by other parties, which the Consultant is entitled to assume as reliable, the Consultant does not warrant their accuracy.

Revised 02/23/07

Revised: 04/29/09

Grant Agreement
**CONTRACT FOR Assault Care Center Extending Shelter and Support (ACCESS) – Story County
Crime Victim Housing and Stabilization
ARPA SUBRECIPIENT NO. 22
Non-Profit Organizations**

THIS AGREEMENT (“Agreement”) is entered into by and Between Story County, an Iowa Municipal corporation, whose mailing address and telephone number is 900 Sixth Street, Nevada, Iowa 50201, telephone 515-382-7200, hereinafter referred to as “County”, and Assault Care Center Extending Shelter and Support (ACCESS), hereinafter referred to as “Subrecipient”, whose mailing address and telephone number is PO Box 1429, Ames, IA 50014, telephone 515-292-0500.

1. PURPOSE AND INTENT.

The purpose of the agreement is for the Subrecipient to *“The purpose of the funding is to provide problem solving, case consultation, landlord mediation, emergency shelter and housing financial assistance to survivors of domestic abuse, sexual abuse, homicide and other violent crimes”* as outlined in Exhibits A and B. Funding awarded the recipient is a subaward of the Coronavirus State and Local Fiscal Recovery Funds (“SLFRF”) funds; (2) any and all compliance requirements for use of SLFRF funds; and (3) any and all reporting requirements for expenditures of SLFRF funds. (All definitions from *“Compliance and Reporting Guidance: State and Local Fiscal Recovery Funds”* dated February 28, 2022, version 3.0.)

2. REPRESENTATION OF THE SUBRECIPIENT.

Recognizing that the County is relying hereon, the Subrecipient represents, as of the date of this Agreement, to follow the key principles as set out in the SLFRF and additionally as follows:

- (A) **Organization; Power, etc.** The Subrecipient is a political subdivision of the State located entirely within the geographic boundaries of the County with full legal right and power to authorize, execute, and deliver this Agreement, to receive the Grant, to undertake and implement the use of Grant funds described in the Application and to carry out and consummate all transactions contemplated by the foregoing (including without limitation the recordkeeping and reporting described herein);
- (B) **Authority.** The Subrecipient has duly and validly authorized the execution and delivery of this Agreement and has or will have so authorized the execution of the Application, and all approvals, consents, and other governmental or corporate proceedings necessary for the execution and delivery of the foregoing or required to make this Agreement the legally binding obligation of the Subrecipient that it purports to be, in accordance with its terms, have been obtained or made. The representatives of the Subrecipient executing this Agreement have all necessary power and authority to execute this Agreement and to bind the Subrecipient to the terms and conditions herein.
- (C) **No Litigation.** No action, suit, proceeding, inquiry or investigation, at law or in equity, before or by any court, public board or body, other than as disclosed to the County in writing, is pending or, to the knowledge of the authorized representatives of the Subrecipient executing this Agreement, threatened (1) seeking to restrain or enjoin the execution and delivery of this Agreement, or the undertaking of any Project (defined below) or (2) contesting or affecting the validity of this Agreement; and neither the corporate existence of the Subrecipient nor the title to office of any authorized representatives of the Subrecipient executing this Agreement, is being contested.

- (D) **No Conflicts.** The authorization, execution and delivery of this Agreement, and performance by the Subrecipient of the Project and of its obligations under this Agreement, will not constitute a breach of, or a default under, any law, ordinance, resolution, agreement, indenture or other instrument to which the Subrecipient is a party or by which it or any of its properties is bound.
- (E) **SAM.gov Registration.** Subrecipient shall inform the County whether or not they are actively registered with the System for Award Management (“SAM”) and confirms that the Unique Entity Identifier (“UEI”) or Taxpayer Identification Number (“TINS”) listed in Exhibit A is the correct number for the Subrecipient as of the date hereof. If Grantee is not registered with the System for Award Management (“SAM”) they will be required to register and provide the County with their Unique Entity Identifier (“UEI”) before awarded funds will be released to the Grantee.
- (F) **Binding Agreement.** This Agreement is, or when executed and delivered will be, the legal, valid, and binding obligation of the Subrecipient, enforceable in accordance with its terms, subject only to limitations on enforceability imposed in equity or by applicable bankruptcy, insolvency, reorganization, moratorium or similar laws affecting creditors’ rights generally.
- (G) **Information Submitted.** All information, reports, and other documents and data submitted to the County in connection with this Agreement (including without limitation, the Application(s) attached hereto as of the date of execution and each other Application, if any, to be later attached and made a part hereof pursuant to the terms hereof) were, at the time the same were (or will be) furnished, and are, as of the date hereof (or will be as of the date the same are furnished), true, correct and complete in all material respects.
- (H) **Ratification.** By executing this Agreement, the Subrecipient (i) affirms and ratifies all statements, representations and warranties contained in all written documents that it has submitted to the County in connection with this Agreement (including, without limitation, the Agreement and the Application attached hereto as Exhibit A as of the date hereof) and (ii) agrees that on each date, if any, that additional information is attached hereto and made a part hereof, it will be deemed to have affirmed and ratified all such statements, representations and warranties (including, without limitation, those contained or provided in connection with such additional information).

3. GRANT INFORMATION.

- (A) **Grant Amount.** The County agrees to make and the Subrecipient agrees to accept, on the terms and conditions stated in this Agreement, one Grant in the Amount specified on the Award Letter attached as Exhibit A hereto.
- (B) **Project and Schedule**
 - a. **Grant Purpose.** The Grant is being made solely to finance the project described in the applicable Application. It is understood by Subrecipient that if funding is received to be added to an existing program, recipient must expend existing program funds prior to accessing SLFRF funds.
 - b. **Grant Expenditure Schedule.** The Grant will not pay any costs other than those incurred beginning after January 25, 2022. The final date for expending the County’s SLFRF funds is December 31, 2024. If the project defined in this contract is not going to be able to utilize all funds, the Subrecipient agrees to notify the County in writing prior to June 30, 2024 so that funding may be relocated. Therefore, all grant funds that remain unexpended as of June 30, 2024, must be returned to the County unless , by June 30, 2024, the Subrecipient submits a satisfactory plan to spend the funds by December 31, 2026.

- (C) **Grant Award Package.** In connection with the execution and delivery of this Agreement, each of the following conditions shall be satisfied (all documents, certificates and other evidence of such conditions are to be satisfactory to the County in its sole and absolute discretion).
- a. **Executed Grant Agreement.** The County shall receive a duly executed original of this Agreement.
 - b. **Expiration of Offer.** The Grant, and the obligation of the County to disburse such Grant, or any portion thereof, shall expire ninety (90) days from the date of receipt via email of the Award Letter (Exhibit A) by the Subrecipient. The County, in its sole and absolute discretion, may approve one or more extensions to the expiration of the offer of the Grant.

4. AFFIRMATIVE COVENANTS.

- (A) **Recoupment and Costs.** The Subrecipient acknowledges that it is responsible for compliance with this Agreement and all state and federal law and regulation applicable to the Grant(s) funding source and the Project. Breach of this Agreement and/or failure to comply with such law or regulation may result in all or a portion of the Grant becoming subject to recoupment (including, without limitation, as described in the Application). If subject to recoupment, the County will notify the Subrecipient in writing and the Subrecipient shall promptly, and in any event within 10 days of receiving such notice, return such Grant proceeds (including both any unexpended portion and funds equal to the portion expended) and any interest earnings thereon. In addition, Subrecipient shall be responsible for, and hereby agrees to prompt pay or reimburse the County for all costs incurred by the County, its employees, officers and agents (including without limitation, attorneys' fees) related to or arising out of such recoupment, including without limitation costs of any related investigation, audit and/or collection efforts.
- (B) **Use of Disbursements.** The Subrecipient shall expend the Grant funds only for eligible costs of the Project as described in the applicable Application, subject to Section 3 hereof. The Subrecipient shall be responsible for compliance with, and shall comply in all material respects with, all applicable federal, state and local law and regulations, whether or not such law or regulations are expressly referenced herein.
- (C) **Reporting and Compliance with Laws.** The Subrecipient shall comply with all reporting requirements set forth in Schedule A hereto. In addition, the Subrecipient agrees that the Project shall be constructed or undertaken and shall be expended in full compliance with all applicable provisions of federal, state and local law and all regulations thereunder. Without limiting the generality of the foregoing, the Subrecipient covenants to comply in all respects with all applicable law, regulation and rule regarding bidding, procurement, employment and anti-discrimination.
- (D) **Additional Project Funding.** The Subrecipient shall ensure that adequate funding is in place to complete each Project. In the event that any Grant, alone, is for any reason insufficient to complete the applicable Project, the Subrecipient will obtain or make available and apply other funds (including without limitation, by incurring loans or obtaining other grants) in an aggregate amount necessary to ensure completion of each such Project.
- (E) **Indemnification.** To the fullest extent permitted by law, the Subrecipient agrees to indemnify and hold harmless the County and all of its employees, officers, and agents (collectively, "Indemnified Persons") from and against any and all losses, costs, damages, expenses, judgments, and liabilities of whatever nature (including, but not limited to, attorneys', accountants' and other professionals' fees and expenses, litigation and court costs and expenses, amounts paid in settlement and amounts paid to discharge judgments and amounts payable by an Indemnified Person relating to or arising out of (i) the actual or alleged failure of

the Subrecipient to comply with the terms of this Agreement or with any other requirement or condition applicable to the federal grant with which any Grant is funded or (ii) the operation or undertaking of each Project; provided that no indemnification shall be required of an Indemnified Person to the extent such losses are determined by the final judgment of a court of competent jurisdiction to be the result of the gross negligence or willful misconduct of such Indemnified Person. Such indemnification includes, but is not limited to, costs arising from third-party claims.

The provisions of this Section shall survive the termination of this Agreement, and the obligations of the Subrecipient hereunder shall apply to losses or claims whether asserted prior to or after the termination of this Agreement. In the event of failure by the Subrecipient to observe the covenants, conditions and agreements contained in this Section, any Indemnified Person may take any action at law or in equity to collect amounts then due and thereafter to become due, or to enforce performance and observance of any obligation, agreement or covenant of the Subrecipient under this Section. The obligations of the Subrecipient under this Section shall not be affected by any assignment or other transfer by the County of its rights or interests under this Agreement and will continue to inure to the benefit of the Indemnified Persons after any such transfer. The provisions of this Section shall be cumulative with and in addition to any other agreement by the Subrecipient to indemnify any Indemnified Person.

- (F) **Recordkeeping.** The Subrecipient shall maintain accounts and records with respect to the Project and Grant in accordance with generally accepted accounting principles as issued from time to time by the Governmental Accounting Standards Board (GASB). Subrecipient shall keep and maintain all financial records and supporting documentation related to the Project and Grant for a period of seven years after all Grant proceeds have been expended or returned to the County. Wherever practicable, Subrecipient shall collect, transmit, and store such records in open and machine-readable formats. Subrecipient agrees to make such records available to the County or the United States Treasury upon request, and to any other authorized oversight body, including but not limited to the Government Accountability Office (GAO), the Treasury's Office of Inspector General (OIG) and the Pandemic Relief Accountability Committee (PRAC). Subrecipient agrees to make such accounts and records available for on-site inspection during regular business hours of the Subrecipient and permit the County, the United States Treasury or any other such authorized oversight body to audit, examine, and reproduce such accounts and records, and to make audits of all contracts, invoices, materials, payrolls, records of personnel, data, and other information relating to all matters covered by this agreement.

The Subrecipient shall permit the County or any party designated by it upon reasonable prior notice to the Subrecipient to examine, visit and inspect the Project and to inspect and, without limiting the generality of the previous paragraph, to make copies of any accounts, books and records of the Subrecipient pertaining to the Project and/or the Grant.

- (G) **Single-Audit.** The Subrecipient acknowledges that by accepting the Grant, it is a sub-recipient of federal financial assistance under the federal Single Audit Act of 1984, as amended (the "SAA"). The Subrecipient further acknowledges that to the extent it expends an aggregate of \$750,000 in federal awards (including, but not limited to the Grant(s)) in a fiscal year, it will be subject to an audit under the SAA and its implementing regulations at 2 CFR Part 200, Subpart F.

(H) **Performance Measures.** As defined in Exhibit C, Subrecipient acknowledges the applicability of performance measures and that funding is contingent on ongoing compliance with the performance measures.

5. **TERMINATION AND REMEDIES.** This agreement is effective on the 2nd day of August, 2022.

(A) **Termination.**

- a. **Termination by the County.** The County, in its sole and absolute discretion, may terminate this Agreement or any one or more Grants hereunder:
 - i. if the Subrecipient has breached any provision of this Agreement (including without limitation reporting requirements in Schedule A hereto) or has failed to comply with any applicable state or federal law or regulation applicable to any Project and/or any Grant; or
 - ii. if any representation or warranty made by the Subrecipient in any Application, this Agreement, or any certification or other supporting documentation thereunder or hereunder shall prove to have been incorrect in any material respect at the time made.
- b. **Notice of Termination.** The County shall provide the Subrecipient with written notice of termination of this Agreement or any one or more Grants, setting forth the reason(s) for termination. The termination of this Agreement or any one or more Grants shall be effective as of the date such notice of termination is sent by the County. The County may terminate this agreement without penalty to the County, at any time, without cause, by giving written notice to the Provider at least fifteen (15) days before the effective date of such termination.
- c. **Effect of Termination.** Upon termination of this Agreement or any Grant, the Subrecipient shall reimburse the County for all costs and disbursements of the Grant(s) terminated on a schedule to be negotiated in good faith between the County and the Subrecipient, but in no event more than 60 days from the date of such termination.

(B) **Term.** This Agreement shall remain in effect until one of the following events has occurred:

- a. The Subrecipient and the County replace this Agreement with another written agreement;
- b. All of the Subrecipient's obligations under this Agreement have been discharged, including, without limitation, any obligation to reimburse the County for disbursements of the Grant(s); or
- c. This Agreement has been terminated pursuant to the provisions of Section 5.A hereof.

6. **MISCELLANEOUS.**

(A) **Notices.** All notices, requests and other communications provided for herein including, without limitation, any modifications of, or waivers, requests or consents under, this Agreement shall be given or made in writing and delivered,

- a. in the case of the County, to Leanne A. Harter, County Outreach and Special Projects Manager, Story County Administration, 900 6th Street, Nevada, Iowa 50201, and
- b. in the case of the Subrecipient, to the address specified in this Agreement; or
- c. as to either party, at such other address as shall be designated by such party in a notice to each other party. Unless otherwise provided herein, receipt of all such communications shall be deemed to have occurred when personally delivered or, in the case of a mailed notice, upon receipt, in each case given or addressed as provided for herein.

- (B) **No Waiver.** No failure or forbearance on the part of the County to exercise, and no delay in exercising, any right hereunder shall operate as a waiver thereof nor shall any single or partial exercise by the County of any right hereunder preclude any other or further exercise thereof or the exercise of any other right. Conditions, covenants, duties and obligations contained in this Agreement may be waived only by written agreement between the parties.
- (C) **Successors and Assigns.** This Agreement shall be binding upon and inure to the benefit of the Subrecipient and the County and their respective successors and assigns, except that the Subrecipient may not assign or transfer its rights or obligations hereunder without the prior written consent of the County.
- (D) **Complete Agreement; Waivers and Amendments.** All conditions, covenants, duties and obligations contained in the Agreement may be amended only through a written amendment signed by the Subrecipient and the County unless otherwise specified in this Agreement. At the date of execution hereof, one Application is attached hereto as Exhibit B and made a part hereof. From time to time after the date hereof, the Subrecipient may apply for, and the County may agree to make, additional Grants pursuant to additional Applications. In such event, such additional Applications shall become a part of new Agreement. The parties understand and agree that this Agreement and Application attached hereto, which are expressly incorporated herein by reference, supersedes all other verbal and written agreements and negotiations by the parties regarding the matters contained herein.
- (E) **Headings.** The headings and sub-headings contained in the titling of this Agreement are intended to be used for convenience only and do not constitute part of this Agreement.
- (F) **Severability.** If any term, provision or condition, or any part thereof, of this Agreement shall for any reason be found or held invalid or unenforceable by any governmental agency or court of competent jurisdiction, such invalidity or unenforceability shall not affect the remainder of such term, provision or condition nor any other term, provision or condition, and this Agreement shall survive and be construed as if such invalid or unenforceable term, provision or condition had not been contained therein.
- (G) **Further Assurances.** Subrecipient agrees that it will, from time to time, execute, acknowledge, and deliver, or cause to be executed, acknowledged, and delivered, such further instruments as may reasonably be required for carrying out the intention or facilitating the performance of this Agreement.
- (H) **Third-Party Beneficiaries.** This Agreement is exclusively between the County and the Subrecipient, and does not nor is intended to create any privity of contract with any other party not a party hereto other than the Indemnified Persons, nor to imply a contract in law or fact. The County is not obligated to disburse grant funds on any contract, or otherwise, between the Subrecipient and any other party, nor intends to assume, at any time, direct obligations for payment for work, goods, or other performance under such contracts. The obligation to pay any amounts due under such contracts is solely the responsibility of the Subrecipient. Nothing herein, express or implied, is intended to, or shall confer upon, any other person any right, benefit, or remedy of any nature whatsoever under or by reason of this Agreement between the County, the Subrecipient and the Indemnified Persons.
- (I) **Civil Rights Compliance.** Recipients of Federal financial assistance from the Treasury are required to meet legal requirements relating to nondiscrimination and nondiscriminatory use of Federal funds. Those requirements include ensuring that entities receiving Federal financial assistance from the Treasury do not deny benefits or services, or otherwise discriminate on the basis of race, color, national origin (including limited English proficiency), disability, age, or sex (including sexual orientation and gender identity), in accordance with the following authorities: Title VI of the Civil Rights Act of 1964 (Title VI) Public Law 88-352, 42 U.S.C. 2000d-1 et seq., and

the Department's implementing regulations, 31 CFR part 22; Section 504 of the Rehabilitation Act of 1973 (Section 504), Public Law 93-112, as amended by Public Law 93-516, 29 U.S.C. 794; Title IX of the Education Amendments of 1972 (Title IX), 20 U.S.C. 1681 et seq., and the Department's implementing regulations, 31 CFR part 28; Age Discrimination Act of 1975, Public 6.

7. APPLICABLE STATE LAW AND WAIVER OF FEDERAL REMOVAL.

This Agreement has been negotiated, executed and delivered in the State of Iowa. The parties hereto agree with all questions pertaining to the validity and interpretation of this agreement will be determined in accordance with the laws of the State of Iowa in Story County, Iowa, with venue in Story County District Court. The parties hereby waive removal of any issue hereunder to the federal courts.

This agreement and referenced attachments constitute the entire contract of the parties hereto and supersedes any prior agreement between the parties.

STORY COUNTY, IOWA (County)

By: 

Chairperson of the Board of Supervisors

Dated: 8.2.2022

Daniel Randolph (Subrecipient)

By:

Dated: 8/2/22

Schedule A
Reporting Requirements and Schedule

Event Reporting

The following events shall be reported promptly upon the occurrence thereof (and in any event within five business days of the occurrence thereof) to the County:

- (A) The inclusion of the Subrecipient, or any contractor or sub-recipient related to any Grant or any Project, or any employee, officer or other official of any of the foregoing, on any state or federal listing of debarred or suspended persons, or if any of such persons are proposed for disbarment, declared ineligible, or voluntarily excluded from covered transactions by any state or Federal department or agency.
- (B) Any criminal or civil litigation, or credible threat of such litigation, or investigation by any governmental entity of any of the persons listed in (a) for violations of state or Federal law involving fraud, bribery, misappropriation of funds, breaches of fiduciary duty or other actions bearing on the trustworthiness, credibility or responsibility of such person.

On Demand Reporting

The Subrecipient shall provide such other reporting relating to each Grant and each Project as the County shall reasonably request from time to time.

Scheduled Reporting

- (A) Quarterly Reporting. Using the forms provided and, in the manner, as provided by Story County, the Subrecipient shall provide quarterly reports as of the end of each quarter. Such reports shall be delivered to the County not later than the third (3rd) business day following the end of each quarter and shall contain:
 - a. Project Status
 - i. Not started
 - ii. Completed less than 50%
 - iii. Completed 50% or more
 - iv. Completed
 - b. Obligations and Expenditures
 - i. Total Cumulative Obligations
 - ii. Total Cumulative Expenditures
 - iii. Current Period Obligations
 - iv. Current Period Expenditures
 - c. Program Income: Any program income earned and expended to cover eligible project costs, if applicable.
 - d. Project Demographic Distribution
 - i. What Impacted and/or Disproportionately Impacted population does this project primarily serve?
 - ii. If this project primarily serves more than one Impacted and/or Disproportionately Impacted population, select up to two additional populations served.
 - e. For the Applicable Expenditure Category, Subrecipient will provide mandatory performance indicators and programmatic data as follows:
 - i. Household Assistance (EC 2.1-2.8) and Housing Support (EC 3.10-3.12):
 - Number of people or households receiving eviction prevention services (including legal representation)

- Number of affordable housing units preserved or developed
 - Number of individuals/families provided food assistance
 - ii. Negative Economic Impacts (EC1.1-3.5):
 - Number of workers enrolled in sectoral job training programs
 - Number of workers completing sectoral job training programs
 - Number of people participating in summer youth employment programs
 - iii. Education Assistance (EC 3.1-3.5):
 - Number of students participating in evidence-based tutoring programs
 - iv. Healthy Childhood Environments (EC 3.6-3.9):
 - Number of children served by childcare and early learning (pre-school/pre-K/ages 3- 5)
 - Number of families served by home visiting
 - f. Certification that, as of such reporting date and at all times since the previous reporting date (or if none, since the date of the Grant Agreement), the Subrecipient is and has been in full compliance with all terms of the Grant Agreement, including, without limitation, compliance with Title VI of the Civil Rights Act and all other applicable anti- discrimination laws (or has delivered to the County in writing a full accounting of all instances of noncompliance); and
 - g. Such other items as the County shall reasonably request related to the Grant(s) and/or the Project(s) as specified in Exhibit C.
- (B) Annual Reporting. The Subrecipient shall provide an annual, in-person report to the Board of Supervisors.
- (C) Close Out Reporting. The Subrecipient shall provide a final close-out report after the final expenditure (or return to the County) of each Grant. Such report shall be delivered to the County not later than 60 days following the quarter in which such final expenditure (or return) occurred and shall contain all such items as are reasonably requested by the County or its agents.

**Story County, Iowa
American
Rescue Plan Act**



**Project and Program
Proposals
External Community
Organizations**

AWARD NOTIFICATION

Project ID:
22

Name of Project:
Story County Crime Victim Housing and Stabilization

Organization Name:
Assault Care Center Extending Shelter and
Support (ACCESS)

Organization Address:
PO Box 1429, Ames, IA 50014

**Official Name of Organization (to be used on
contracts):** Assault Care Center Extending Shelter and
Support (ACCESS)

**Official Address of Organization (to be used
on contracts):** PO Box 1429, Ames, IA 50014

**Name of CEO/Individual Appointed to Sign
Contracts:** Annie Randolph, Interim Executive Director

Contact Person Name, Title, Email and Phone Number:
Annie Randolph, Interim Executive Director, annie@assaultcarecenter.org, 515-292-0500

Amount of Award \$552,900.00

Project Summary Narrative The purpose of the funding is to provide problem solving, case consultation, landlord mediation, emergency shelter and housing financial assistance to survivors of domestic abuse, sexual abuse, homicide and other violent crimes.

Date of Award Notification July 11, 2022

For Office Use Only

Date Distributed: July 11, 2022 Via Email

EXHIBIT B

Subrecipient Application

Subrecipient Name: Assault Care Center Extending Shelter and Support (ACCESS)

Award #: 22

Award Amount:

\$552,900.00

Date Preliminary Award Acted Upon by the Story County Board of Supervisors: January 25, 2022

Application submitted by Subrecipient to Story County, Iowa follows.

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

Checklist

This checklist is provided as a tool to assist you in the completion of your application. Remember, late and/ or incomplete applications will not be accepted. If you have questions regarding your application, please contact Sandra King at (515) 382-7200 or ARPA@storycountyiowa.gov.

(Initial each statement after reading)

TC Did you sign the certification page and initial all the certification statements?

TC If mailing your application, did you leave enough time for the post office to deliver it? Remember, postmarks will not be accepted, and late application will be disqualified.

TC I have reviewed and will abide by Chapter 2, Part 200 of the Code of Federal Regulation (CFR) and Title 6 of the Civil Rights Act of 1964.

TC I understand that interim reports on a quarterly basis to Story County will be required. In addition, a project wrap-up report is required upon completion of project.

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

Certification

By signing this application, I understand and affirm that: (initial each statement after reading)

TC If awarded, requested funds will be used only for purposes described in this application. I understand the use of funds are subject to audit by the State Auditor.

TC If awarded, my organization intends to enter into a contract as required by Story County, Iowa, provide liability insurance as may be required for the duration of the contract naming Story County as an additional insured and in an amount determined by the County. In addition, my organization will provide proof of or obtain any business license, if required.

TC I have reviewed, and if awarded funds, will abide by all federal, state, and local procurement policies.

TC Grants awards will be determined by Story County in its sole discretion. Applications may be awarded for the full or a partial amount of the grant requested, or declined.

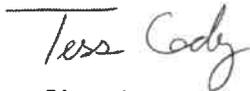
TC I certify that I have the legal authority of the organization represented in this application to submit this request for funding on its behalf, and I further certify that the information submitted in this application is true and correct to the best of my knowledge. I understand that Story County will rely on the accuracy of the submittals and certifications made in conjunction with this application. Any misrepresentation of inaccurate information may result in a repayment of funds.

Tess Cody

Executive Director

Print Name

Title



Signature

10-6-21

Date

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

**SUBMISSION DEADLINE:
Friday, October 15, 2021
4:30 p.m.**

Late applications will not be accepted.

Applications must be submitted via email to ARPA@storycountyowa.gov
or may be mailed or delivered to:

**Board of Supervisors
Story County, Iowa
ARPA Funding Application
900 6th Street
Nevada, Iowa 50201**

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

APPLICANT INFORMATION

Organization Name:

Assault Care Center Extending
Shelter & Support

Organization Address:

PO Box 1429, Ames, IA 50014

Contact Person Name, Title, Email
and Phone Number:

Tess Cody
tess@assaultcarecenter.org
o: 515-292-0500
c: 515-520-4256

Organization Website:

<http://assaultcarecenter.org/>

IRS Designation:

501c3 Nonprofit

Federal Tax ID:

42-1052613

Is this organization under ecclesiastical or sectarian management or control, as specified in Iowa Code 331.901(5)?

- Yes *(Please note: funds eligibility depends on the intended use of the funds and compliance with Iowa Code requirements. Please continue completing the application and a preliminary determination of eligibility will be communicated to you upon submission.)*
- No

What is the intended purpose/use of the funds?

Assault Care Center Extending Shelter and Support (ACCESS) will aim to address negative economic impacts caused by the pandemic by meeting the housing instability and homelessness survivors of domestic abuse, sexual abuse, homicide and other violent crimes. The pandemic left many Story County residents with decreased financial capacity that has put them in jeopardy of losing housing. In addition, victims of abuse have seen depleted financial safety nets that make fleeing violence and reducing violence more difficult or not an option. Survivors need access to emergency shelter, emergency hotel stays, housing advocacy and financial assistance to help them in securing safe housing or in staying in safe housing. We will aid in this through problem solving, case consultation, landlord mediation, emergency shelter and housing financial assistance. Housing financial assistance could include paying arrears rent, rent, or utility bills to enable a family on the verge of losing safe housing to maintain housing. It could also include providing application fees, rent or deposit to help a family secure new safe housing. Finally, financial assistance can also include bus passes and other costs to divert a survivor from shelter and to a safe housing option.

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

Has applicant received previous funding from Story County?

Yes

Date and amount of last funding receipt. \$68,641 for FY 21/22 awarded spring 2021

No

PROJECT/PROGRAM INFORMATION

Project/Program Name:

Story County Crime Victim Housing and Stabilization

Project/Program Purpose:

Assault Care Center Extending Shelter and Support (ACCESS) will aim to address negative economic impacts caused by the pandemic by meeting the housing instability and homelessness survivors of domestic abuse, sexual abuse, homicide and other violent crimes. The pandemic left many Story County residents with decreased financial capacity that has put them in jeopardy of losing housing. In addition, victims of abuse have seen depleted financial safety nets that make fleeing violence and reducing violence more difficult or not an option. Survivors need access to emergency shelter, emergency hotel stays, housing advocacy and financial assistance to help them in securing safe housing or in staying in safe housing. We will aid in this through problem solving, case consultation, landlord mediation, emergency shelter and housing financial assistance. Housing financial assistance could include paying arrears rent, rent, or utility bills to enable a family on the verge of losing safe housing to maintain housing. It could also include providing application fees, rent or deposit to help a family secure new safe housing. Finally, financial assistance can also include bus passes and other costs to divert a survivor from shelter and to a safe housing option.

Requested Story County ARPA funding amount: \$552,900

Under which approved ARPA usage requirement does your proposed concept fall? Please check all applicable.

Support the public health response

Address negative economic impacts caused by the public health emergency

Invest in water, sewer, and broadband infrastructure

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

Can your project be fully committed (under contract) by December 2024?

Yes

No

Can your project be completed by December 2026?

Yes

No

Describe the project goals/objectives and how your proposal fulfills a public need that has been created or exacerbated by the COVID-19 pandemic. How will the project achieve these goals (what specific services will be provided)?

Our goal is Story County survivors who have experienced domestic or sexual violence to have safe and stable housing. To reach this goal we will provide the following steps and services:

- Survivors engage in dialogue and assessment to best understand the barriers they face and
- Survivors create an action plan for sustaining housing after financial assistance.
- Survivors without safe housing will enter shelter, identify, apply for/attain affordable housing. Supports of budgeting, landlord mediation, crisis counseling and other forms of advocacy will be provided. If financial assistance of application fees, deposit rent and utility assistance is needed it will be provided.
- Survivors with safe housing identify and address barriers that jeopardize maintaining housing. Supports of budgeting, landlord mediation, crisis counseling and other forms of advocacy will be provided. If financial assistance of rent and utility assistance is needed it will be provided.
- When ACCESS shelter is full, diversion planning will be provided in the form of safety planning, transportation assistance, short term hotel stays, and bus passes to get to safe friends or family.

The housing instability being experienced locally by survivors is big. Our calls for emergency shelter continue to be high—last fiscal year we had to turn away more than 300 calls for shelter because we were full. That is nearly three times as many people as we were able to provide shelter services in that same time period.

It is critical that we address the financial impact of the pandemic on survivors. It is jeopardizing their housing and their ability to make choices that help them be safe and heal. We have seen the pandemic significantly impact the financial wellbeing of the clients we serve. In the last 18 months and even more acutely in the last six months it has been very common for survivors to have multiple months of arrears rent that needs paid to avoid eviction. In addition, many landlords are nervous about renting to people because of the past eviction moratorium. It is taking more to get survivors into safe housing. At times this has been first and second month rent or double deposit. Other times it has been increased staff time problem-solving as clients have conflict with their landlord or need to apply to multiple apartments.

While the financial needs of survivors have increased, tools that offset some need in the last year will be ending. For example, CARES Act's Emergency Solution Grant was a big resource that has aided Story County homelessness providers like ACCESS in giving out 50% more in emergency rent assistance last year than we had in pre-pandemic years. CARES Act funds come to an end in December 2021. We are currently distributing +10,000 in rent, utilities and deposit assistance a month and see the need increasing not decreasing. In October 2021 we are currently on pace to give out \$20,000 in emergency financial assistance. Our hope is eventually the need decreases over time and project that the need for rent assistance will persist for multiple years.

Describe how the success of your project/program will be evaluated and what is the desired community impact.

Success is survivors having safe and stable housing with minimal time spent homeless. We will measure this by tracking our average length of stay, as well as, exit destination for survivors in shelter. Our goal for average length of stay is 45 days or less, with the option to extend for those facing additional barriers. Success is over 80% of shelter participants exiting to permanent housing or a temporary housing option that increases their connections and supports. We will collect this data through client exit interviews. Success also looks like survivors self-reporting increased resilience as a result of services, which is collected in survivor feedback surveys.

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

Who will be responsible for performing the work and achieving stated goals and objectives? How is this person qualified?

ACCESS has a housing team made up of three fulltime and one temporary advocates, a housing program supervisor and a robust volunteer program. In addition, ACCESS uses a team of part time advocates to deliver overnight and after hours response and support. These advocates respond to our shelter, answer our dispatch line, respond to hospitals, and assist in acute after-hours crisis. Our housing team staff collectively has over 20 years of experience providing homelessness services. All of our services, including our housing services, receive support and supervision from our executive director, finance manager and human resource manager. Our executive director has over 13 years of experience in victim services and grant management. Our finance manager has 20 years' experience managing budgets, organizational financials, and grant management. All of our staff are certified crime victim advocates through the Iowa Coalition Against Domestic Violence.

Has this proposal been approved by your Board of Directors/City Council/Applicable Entity? Please provide a date and form of approval (such as minutes or resolution).

Yes, this proposal was brought to the ACCESS Board. In late September the executive director reached out to our board executive committee for initial consultation about how to best inform the board. On Friday, October 1st, a draft outline of this proposal and the need was sent to the full board for review. On Wednesday, October 6th the board held a unanimous electronic vote to support the executive director in finalizing the proposal and submitting the request for funds.

Are you working in partnership or collaboration with other entities? If yes, identify partners/collaborators. Indicate amount of financial support and in-kind contribution.

ACCESS is a partner in the Two Rivers Coordinated Entry Region; the purpose of Coordinated Entry is to bolster collaboration amongst homeless service providers. It includes The Bridge Home, Salvation Army, Youth and Shelter Services and other providers. Through mutual referrals and collaboration, we aim to meet the needs of homeless and at risk of homelessness Story County residents. ACCESS is also an active collaborator as part of the Story County Sexual Assault Response Team and Story County Domestic Abuse Response Team, both of which includes partnerships with local law enforcement, court systems personnel, corrections staff, and other local service agencies. These partnerships are aimed at enhancing service delivery and are not a source of financial support.

Describe what would happen if you did not receive 100% of the requested funding from Story County.

If all of the requested funds are not received, ACCESS will have to decrease the number of shelter beds available, the amount of client assistance to be distributed and the amount of staffing for the project. We would do this in proportion to the award if a portion was awarded. We will first prioritize the client assistance and staff time requested. In client feedback surveys we repeatedly hear that the most important service we provide is the counseling and support from advocates to survivors. Time with a person who believes in the survivor and is invested in helping them reach a goal makes a big impact. Another strategy we would use would be to speed up the timeline with which we utilize the funds. We are proposing a plan that spans multiple fiscal years because we believe the financial downturn of the pandemic will be experienced for multiple years by survivors. While we believe the impact is longer ranging, we also know that there is an acute crisis happening now and would weigh funds earlier in the award period to mirror this need.

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

If this is an ongoing project, what is the sustainability plan if ARPA funding is not available to provide ongoing program/project continuity?

ACCESS has been actively pursuing funds to meet the sharp increase in financial and housing needs of survivors and will continue to pursue diverse funding. ACCESS has secured partial funding for some aspects of this project for FY 22 and has some initial grant awards that span into FY 23. These were included within the "Cash Match" column of the budget as well as projected and unsecured funds. ACCESS is fortunate to have a history of receiving Crime Victim Assistance Division (CVAD) funds, Emergency Solutions Grant (ESG) funds, and other grants. While they have recently fluctuated in ways that have required us to make hard decisions, they also have consistently made awards to ACCESS. With this in mind, we will continue to seek funding from a wide variety of sources to continue to sustain our crime victim housing services.

Within the last year ACCESS has invested in the creation of a fundraising specific staff position. This is still very new for ACCESS, but we have already seen some momentum including our first new campaign bringing in over \$10,000 from donors we had not previously had significant contact with. We are hopeful that the timing of growing this position and our fundraising efforts will overlay with the ARPA funds in a way that allows us to progressively increase what we fund raise to meet the proposed declining funds over the arch of the project period.

Finally, while ACCESS has some secured funds and is committed to providing emergency crime victim housing services, if we do not have increased funds secured by the time we set our next annual budget we will need to decrease our shelter bed availability, increase the number of survivors sharing bedrooms, decrease staffing, and decrease rent and deposit assistance to align with the funds we have secured. This will require significant triaging and an increase in referrals for shelter outside of Story County.

Describe the project/program timeline and milestones.

We are proposing a program design with an initial ramped up level of services that decrease over time.

January 2022(adjustable based on award)

- Secure continued additional leased apartment space for an emergency shelter apartment. We have a long history of partnering with Martin Property Management for this type of rental and anticipate they will lease us a unit for this purpose.

January 2022-December 2025

- Utilize an emergency apartment for emergency shelter.
- Utilize long term hotel stays to also increase flexible shelter bed availability. We already have an existing hotel protocol and payment agreement with Days Inn that will enable us to move quickly.
- Utilize short term hotel diversions.
- Distribute emergency financial assistance.

June 2025

- End use of ARP funds for staffing, emergency financial assistance and long-term hotel stays/

July-December 2025

- Utilize short term hotel diversions.
- Utilize emergency apartment for emergency shelter. We will end housing survivors in the unit in early December to allow time to clean and move out as the lease comes to an end.

Our service focused timeline and action steps happen on an ongoing basis depending on when a client presents themselves. Our first priority is to see if there are assistance options or remedies that can help prevent a survivor from experiencing homelessness and entering shelter. Through initial contact, we pursue and support these options. If remaining in the current housing or living situation is not an option or not safe, the family enters one of our scattered site emergency shelter units. Research has shown that the majority of families experiencing homelessness will self-identify housing options within the first 14 days of entering shelter. With this in mind, we provide general support, though limited case management to families in shelter during their first 14 days as a way of supporting independence and trusting the skills of the families we serve. If a family is still seeking housing options after fourteen days, our advocates provide more structured case management. As housing options are identified, provide financial assistance to aid survivors in securing apartments and transitioning out of shelter. Not all survivors who are either fleeing or homeless will come into shelter. Similarly, through initial contact we will pursue support options, offer counseling, case management and financial assistance to support survivors in securing housing

Describe how this project would make a significant, long-term difference in the quality of life for Story County residents.

Homelessness and housing instability are risk factors for experiencing further violence and many health issues. It is common for people facing homelessness to have to pick from a menu of bad options. From staying with an unsafe relative, elongating their time in an abusive home, to jeopardizing their health outdoors homelessness is an additional trauma for Story County residents. Homelessness exacerbates mental health and substance abuse issues that can have ripple effects for years and decades. Stable housing is the path to long term physical, mental and emotional wellbeing for Story County residents.

Housing stability is a critical first step in ensuring safe and healthy kids. The 2018 study by Sandel et al titled Unstable Housing and Caregiver and Child Health in Renter Families, researchers found that a history of homelessness, multiple moves related to housing instability, and being behind on rent in the past twelve months were all associated with negative child health outcomes. At an agency level, ACCESS has seen related issues within our clients. It is common for the families we work with to have kids that are sick more frequently and miss school at some point during the time they are homeless. In addition, the families we work with are fleeing violent and unsafe homes. Assisting parents and children secure and maintain stable housing increases resiliency and the potential for these families to combat the potential negative side effects of homelessness and abuse. Using strategies like emergency rent assistance to rapidly rehouse or help families stay in existing housing after a short-term financial crisis reduces the length of time kids experience housing instability and can positively impact them in the long run.

Investing in shelter space is also an investment in the dignity and health of survivors. Our shelter model includes a scattered site approach. Since the start of the pandemic we adjusted, based on CDC guidance, to limit our space usage to one household per bedroom. While we already had a model that enabled many parents to bring their children to an individual apartment based on size, this also enabled more single adults to have their own room. The sense of security has been frequently brought up by survivors both in terms of their ability to control their own space and the reduction of fear of the virus spreading. ACCESS is one of only two emergency shelters in the state to use a scattered site model that decreases communal living. There is a real, emotional and psychological impact of the model. Survivors with kids are not often bringing their children into a mass shelter of communal living, but to an apartment where they might be the only people in the unit. The trauma of homelessness, though still significant, is not the same under this model.

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

FINANCIAL INFORMATION

Using the attached form, attach a detailed budget of the proposed project with a description of each budget item, including the total cost of the project and the percentage of the total budget this proposal funds.

What percentage of your budget is for administrative or management fees?

We are requesting funds for administrative staff time, which is not a separate fee. This staff time represents 8.89% of the total budget. Within individual fiscal years administrative time, office space, etc represents 19.75% of our agency budget.

Are you accessing alternative funding sources? If yes, please list sources.

Yes *Sources*

ACCESS will continue to pursue the grants we typically receive such as ASSET, Crime Victim Assistance Division, Emergency Solutions Grant and DCAT. We are also exploring new corporate and grants and have a PPP loan that we have not had in previous periods.

No

Is the requested funding a match for other funding? If yes, please describe.

Yes *Describe match*

At this time we are not currently planning to use it as match, though will be in contact with the county should that need change. We included in the budget match we will secure from other sources.

No

Does your organization obtain an annual audited or reviewed financial statement? Please provide your most recent financial statement. Yes

Is your organization required to file IRS Form 990? If yes, please provide your most recent filing. Yes

For cities: did you apply/receive your ARPA Funds*?

Apply

Receive

Yes

Yes

No

No

*Cities must have applied for and received other ARPA Funds to be eligible to apply for funds through Story County.

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

Please use the space below for any additional information.

Additional Information:

ACCESS serves a five county region. When preparing our budget we included expenses for two Story County based emergency shelter apartments and a long term hotel stay based on rent and utilities we currently pay in our existing emergency shelter spaces and a past agreed upon rate with Days Inn. We included client financial assistance just for Story County. As mentioned in the narrative, financial assistance needs of survivors vary. For some, \$120 bus ticket to live with safe family meets there needs. For others multiple months of arrears rent and a couple of months of continued rent assistance is necessary for them to stabilize, sometimes amounting to multiple thousands of dollars. We used only included the Story County portion of staff time. We realize the time period spans many years and staff wages and benefits, rent, and other costs may increase during the award period. We are intending to cover these costs through increased fundraising and other strategies.

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

Project Budget

Please provide a line item detailed budget for the project. Please specify whether your various match items will be cash or in-kind. Please see example budget on the following page.

ITEM	ARPA FUNDS REQUEST	MATCH		TOTAL
		CASH	IN-KIND	
Client Assistance FY 22	18,000	74,310		92,310
Short Term Hotels FY 22	3,350			3,350
Long Term Hotels FY 22	13,200			13,200
Emergency Shelter Apartment Rent FY 22 +	7,200	3,600		10,800
On Call Advocate Wages FY 22	6,650	1,950		8,600
Housing Staff Salaries and Benefits FY 22 +	30,200	40,000		70,200
Administrative Staff Salaries and Benefits FY 22 +	6,250	57,450		63,700
Client Assistance FY 23	36,000	30,810		66,810
Short Term Hotels FY 23	6,700			6,700
Long Term Hotels FY 23	26,400			26,400
Emergency Shelter Apartment Rent FY 23 +	14,400	7,200		21,600
On Call Advocate Wages FY 23	13,300	3,900		17,200
Housing Staff Salaries and Benefits FY 23 +	60,400	60,300		120,700
Administrative Staff Salaries and Benefits FY 23 +	13,300	122,300		135,600
Client Assistance FY 24	36,000	30,810		66,810
Short Term Hotels FY 24	6,700			6,700
Long Term Hotels FY 24	26,400			26,400
Emergency Shelter Apartment Rent FY 24 +	14,400	7,200		21,600
On Call Advocate Wages FY 24	13,300	3,900		17,200
Housing Staff Salaries and Wages FY 24 +	60,400	60,300		120,700
Administrative Staff Salaries and Benefits FY 24 +	13,300	122,300		135,600
Client Assistance FY 25	18,000	30,810		48,810
Short Term Hotels FY 25	6,700			6,700
Long Term Hotels FY 25	13,200			13,200
Emergency Shelter Apartment Rent FY 25 +	14,400	7,200		21,600
On Call Advocate Wages FY 25	6,650	1,950		8,600
Housing Staff Salaries and Benefits FY 25 +	30,200	30,150		60,350
Administrative Staff Salaries and Benefits FY 25 +	6,250	61,150		67,400
Emergency Shelter Apartment Rent FY 26 +	14,400	7,200		21,600
Short Term Hotels FY 26	6,700			6,700
Emergency Shelter Apartment Rent FY 27 (ending Dec 2026) +	7,200	3,600		10,800
Short Term Hotels FY 27 (ending Dec 2026) +	3,350			3,350
TOTAL	552,900	768,390		1,321,290

**Story County, Iowa
American
Rescue Plan Act**



**Project and Program
Proposals
External Community
Organizations**

PERFORMANCE MEASURES

Project ID:

22

Name of Project:

Story County Crime Victim Housing and Stabilization

Organization Name:

ACCESS

Performance Measures:

- On a quarterly reporting basis, address and provide ongoing comparison to same quarter from previous year:
 - Number of shelter beds occupied/available
 - Number of shelter diversions
 - Number of successful landlord mediations and unsuccessful landlord mediations
 - Average length of stay in shelter
 - Exit destinations for survivors in shelter
 - Number of survivors returning for shelter
 - Financial impact to clients through feedback surveys
 - Success stories
-

For Office Use Only

Date Distributed: July 11, 2022 Via Email



Unmanned Vehicle Technologies
 Tel: +1 844-595-8010
 hello@uvt.us
 https://www.uvt.us

Story County Sheriff's Office, Jason Grubbs
 1315 South B Avenue
 Nevada IA 50201
 United States

Pro-Forma Invoice # SO206004

Quotation Date:
07/19/2022

Expiration:
10/17/2022

Salesperson:
Andrew McKinney

DESCRIPTION	QUANTITY	UNIT PRICE	TAXES	AMOUNT
[101-997-1067] DJI Care Enterprise Basic Renew for Mavic 2 Enterprise Advanced SN:4GCCJ61ROA0DH0 SN4GCCJ61ROA0DK5	2.000 Units	590.00	0%	\$ 1,180.00
UPS Ground Free Shipping	1.000 Units	0.00		\$ 0.00
			Subtotal	\$ 1,180.00
			Taxes on \$ 1,180.00	\$ 0.00
			Total	\$ 1,180.00

The completion of this transaction via payment, Purchase Order, or electronic signature indicates your acceptance of our Terms & Conditions available online at www.uvt.us/terms. Thank you for choosing UVT!

Payment terms: Net 30

APPROVED **DENIED**

Board Member Initials: *JK*

Meeting Date: 8-2-2022

Follow-up action: _____

1722 N College Avenue
 Suite D
 Fayetteville AR 72703
 United States

**THANK YOU FOR
 CHOOSING UVT!**

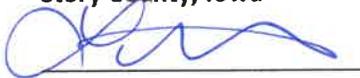
NOTICE OF TERMINATION

Let it be known that the Provider Agreement between Jessica Martin, and Story County, Iowa, is hereby terminated effective August 2, 2022.

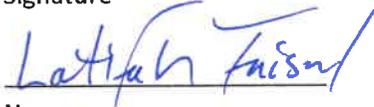
This termination is pursuant to article six (6) of the Provider agreement dated May 11, 2021 as amended, specifically the provider's refusal to, or inability to perform under the agreement or provider's breach of this agreement.

IN WITNESS WHEREOF, County has caused this termination to be executed by the duly authorized officers or representative on the day and year set forth below.

Story County, Iowa



Signature



Name



Title



Date

Grant Agreement
CONTRACT FOR UNITED WAY OF STORY COUNTY – STORY COUNTY CHILDCARE COALITION
ARPA SUBRECIPIENT NO. 16
Non-Profit Organizations

THIS AGREEMENT (“Agreement”) is entered into by and Between Story County, an Iowa Municipal corporation, whose mailing address and telephone number is 900 Sixth Street, Nevada, Iowa 50201, telephone 515-382-7200, hereinafter referred to as “County”, and United Way of Story County, hereinafter referred to as “Subrecipient”, whose mailing address and telephone number is 315 Clark Avenue, Ames, Iowa 50010, telephone 515-268-5142.

1. PURPOSE AND INTENT.

The purpose of the agreement is for the Subrecipient to *“Funding will assist the Story County Childcare Coalition, a group of non-profit organizations, to develop and implement a plan to recruit new childcare workers and retain individuals currently in place as well as new recruits. This will make it possible for these programs to operate at capacity and ensure operating hours are maintained and not reduced”* as outlined in Exhibits A and B. Funding awarded the recipient is a subaward of the Coronavirus State and Local Fiscal Recovery Funds (“SLFRF”) funds; (2) any and all compliance requirements for use of SLFRF funds; and (3) any and all reporting requirements for expenditures of SLFRF funds. (All definitions from *“Compliance and Reporting Guidance: State and Local Fiscal Recovery Funds”* dated February 28, 2022, version 3.0.)

2. REPRESENTATION OF THE SUBRECIPIENT.

Recognizing that the County is relying hereon, the Subrecipient represents, as of the date of this Agreement, to follow the key principles as set out in the SLFRF and additionally as follows:

- (A) **Organization; Power, etc.** The Subrecipient is a political subdivision of the State located entirely within the geographic boundaries of the County with full legal right and power to authorize, execute, and deliver this Agreement, to receive the Grant, to undertake and implement the use of Grant funds described in the Application and to carry out and consummate all transactions contemplated by the foregoing (including without limitation the recordkeeping and reporting described herein);
- (B) **Authority.** The Subrecipient has duly and validly authorized the execution and delivery of this Agreement and has or will have so authorized the execution of the Application, and all approvals, consents, and other governmental or corporate proceedings necessary for the execution and delivery of the foregoing or required to make this Agreement the legally binding obligation of the Subrecipient that it purports to be, in accordance with its terms, have been obtained or made. The representatives of the Subrecipient executing this Agreement have all necessary power and authority to execute this Agreement and to bind the Subrecipient to the terms and conditions herein.
- (C) **No Litigation.** No action, suit, proceeding, inquiry or investigation, at law or in equity, before or by any court, public board or body, other than as disclosed to the County in writing, is pending or, to the knowledge of the authorized representatives of the Subrecipient executing this Agreement, threatened (1) seeking to restrain or enjoin the execution and delivery of this Agreement, or the undertaking of any Project (defined below) or (2) contesting or affecting the validity of this Agreement; and neither the corporate existence of the Subrecipient nor the title to office of any authorized representatives of the Subrecipient executing this Agreement, is being contested.

- (D) **No Conflicts.** The authorization, execution and delivery of this Agreement, and performance by the Subrecipient of the Project and of its obligations under this Agreement, will not constitute a breach of, or a default under, any law, ordinance, resolution, agreement, indenture or other instrument to which the Subrecipient is a party or by which it or any of its properties is bound.
- (E) **SAM.gov Registration.** Subrecipient shall inform the County whether or not they are actively registered with the System for Award Management ("SAM") and confirms that the Unique Entity Identifier ("UEI") or Taxpayer Identification Number ("TINS") listed in Exhibit A is the correct number for the Subrecipient as of the date hereof. If Grantee is not registered with the System for Award Management ("SAM") they will be required to register and provide the County with their Unique Entity Identifier ("UEI") before awarded funds will be released to the Grantee.
- (F) **Binding Agreement.** This Agreement is, or when executed and delivered will be, the legal, valid, and binding obligation of the Subrecipient, enforceable in accordance with its terms, subject only to limitations on enforceability imposed in equity or by applicable bankruptcy, insolvency, reorganization, moratorium or similar laws affecting creditors' rights generally.
- (G) **Information Submitted.** All information, reports, and other documents and data submitted to the County in connection with this Agreement (including without limitation, the Application(s) attached hereto as of the date of execution and each other Application, if any, to be later attached and made a part hereof pursuant to the terms hereof) were, at the time the same were (or will be) furnished, and are, as of the date hereof (or will be as of the date the same are furnished), true, correct and complete in all material respects.
- (H) **Ratification.** By executing this Agreement, the Subrecipient (i) affirms and ratifies all statements, representations and warranties contained in all written documents that it has submitted to the County in connection with this Agreement (including, without limitation, the Agreement and the Application attached hereto as Exhibit A as of the date hereof) and (ii) agrees that on each date, if any, that additional information is attached hereto and made a part hereof, it will be deemed to have affirmed and ratified all such statements, representations and warranties (including, without limitation, those contained or provided in connection with such additional information).

3. GRANT INFORMATION.

- (A) **Grant Amount.** The County agrees to make and the Subrecipient agrees to accept, on the terms and conditions stated in this Agreement, one Grant in the Amount specified on the Award Letter attached as Exhibit A hereto.
- (B) **Project and Schedule**
 - a. **Grant Purpose.** The Grant is being made solely to finance the project described in the applicable Application. It is understood by Subrecipient that if funding is received to be added to an existing program, recipient must expend existing program funds prior to accessing SLFRF funds.
 - b. **Grant Expenditure Schedule.** The Grant will not pay any costs other than those incurred beginning after January 25, 2022. The final date for expending the County's SLFRF funds is December 31, 2024. If the project defined in this contract is not going to be able to utilize all funds, the Subrecipient agrees to notify the County in writing prior to June 30, 2024 so that funding may be relocated. Therefore, all grant funds that remain unexpended as of June 30, 2024, must be returned to the County unless, by June 30, 2024, the Subrecipient submits a satisfactory plan to spend the funds by December 31, 2026.

- (C) **Grant Award Package.** In connection with the execution and delivery of this Agreement, each of the following conditions shall be satisfied (all documents, certificates and other evidence of such conditions are to be satisfactory to the County in its sole and absolute discretion).
- a. **Executed Grant Agreement.** The County shall receive a duly executed original of this Agreement.
 - b. **Expiration of Offer.** The Grant, and the obligation of the County to disburse such Grant, or any portion thereof, shall expire ninety (90) days from the date of receipt via email of the Award Letter (Exhibit A) by the Subrecipient. The County, in its sole and absolute discretion, may approve one or more extensions to the expiration of the offer of the Grant.

4. **AFFIRMATIVE COVENANTS.**

- (A) **Recoupment and Costs.** The Subrecipient acknowledges that it is responsible for compliance with this Agreement and all state and federal law and regulation applicable to the Grant(s) funding source and the Project. Breach of this Agreement and/or failure to comply with such law or regulation may result in all or a portion of the Grant becoming subject to recoupment (including, without limitation, as described in the Application). If subject to recoupment, the County will notify the Subrecipient in writing and the Subrecipient shall promptly, and in any event within 10 days of receiving such notice, return such Grant proceeds (including both any unexpended portion and funds equal to the portion expended) and any interest earnings thereon. In addition, Subrecipient shall be responsible for, and hereby agrees to prompt pay or reimburse the County for all costs incurred by the County, its employees, officers and agents (including without limitation, attorneys' fees) related to or arising out of such recoupment, including without limitation costs of any related investigation, audit and/or collection efforts.
- (B) **Use of Disbursements.** The Subrecipient shall expend the Grant funds only for eligible costs of the Project as described in the applicable Application, subject to Section 3 hereof. The Subrecipient shall be responsible for compliance with, and shall comply in all material respects with, all applicable federal, state and local law and regulations, whether or not such law or regulations are expressly referenced herein.
- (C) **Reporting and Compliance with Laws.** The Subrecipient shall comply with all reporting requirements set forth in Schedule A hereto. In addition, the Subrecipient agrees that the Project shall be constructed or undertaken and shall be expended in full compliance with all applicable provisions of federal, state and local law and all regulations thereunder. Without limiting the generality of the foregoing, the Subrecipient covenants to comply in all respects with all applicable law, regulation and rule regarding bidding, procurement, employment and anti-discrimination.
- (D) **Additional Project Funding.** The Subrecipient shall ensure that adequate funding is in place to complete each Project. In the event that any Grant, alone, is for any reason insufficient to complete the applicable Project, the Subrecipient will obtain or make available and apply other funds (including without limitation, by incurring loans or obtaining other grants) in an aggregate amount necessary to ensure completion of each such Project.
- (E) **Indemnification.** To the fullest extent permitted by law, the Subrecipient agrees to indemnify and hold harmless the County and all of its employees, officers, and agents (collectively, "Indemnified Persons") from and against any and all losses, costs, damages, expenses, judgments, and liabilities of whatever nature (including, but not limited to, attorneys', accountants' and other professionals' fees and expenses, litigation and court costs and expenses, amounts paid in settlement and amounts paid to discharge judgments and amounts payable by an Indemnified Person relating to or arising out of (i) the actual or alleged failure of

the Subrecipient to comply with the terms of this Agreement or with any other requirement or condition applicable to the federal grant with which any Grant is funded or (ii) the operation or undertaking of each Project; provided that no indemnification shall be required of an Indemnified Person to the extent such losses are determined by the final judgment of a court of competent jurisdiction to be the result of the gross negligence or willful misconduct of such Indemnified Person. Such indemnification includes, but is not limited to, costs arising from third-party claims.

The provisions of this Section shall survive the termination of this Agreement, and the obligations of the Subrecipient hereunder shall apply to losses or claims whether asserted prior to or after the termination of this Agreement. In the event of failure by the Subrecipient to observe the covenants, conditions and agreements contained in this Section, any Indemnified Person may take any action at law or in equity to collect amounts then due and thereafter to become due, or to enforce performance and observance of any obligation, agreement or covenant of the Subrecipient under this Section. The obligations of the Subrecipient under this Section shall not be affected by any assignment or other transfer by the County of its rights or interests under this Agreement and will continue to inure to the benefit of the Indemnified Persons after any such transfer. The provisions of this Section shall be cumulative with and in addition to any other agreement by the Subrecipient to indemnify any Indemnified Person.

- (F) **Recordkeeping.** The Subrecipient shall maintain accounts and records with respect to the Project and Grant in accordance with generally accepted accounting principles as issued from time to time by the Governmental Accounting Standards Board (GASB). Subrecipient shall keep and maintain all financial records and supporting documentation related to the Project and Grant for a period of seven years after all Grant proceeds have been expended or returned to the County. Wherever practicable, Subrecipient shall collect, transmit, and store such records in open and machine-readable formats. Subrecipient agrees to make such records available to the County or the United States Treasury upon request, and to any other authorized oversight body, including but not limited to the Government Accountability Office (GAO), the Treasury's Office of Inspector General (OIG) and the Pandemic Relief Accountability Committee (PRAC). Subrecipient agrees to make such accounts and records available for on-site inspection during regular business hours of the Subrecipient and permit the County, the United States Treasury or any other such authorized oversight body to audit, examine, and reproduce such accounts and records, and to make audits of all contracts, invoices, materials, payrolls, records of personnel, data, and other information relating to all matters covered by this agreement.

The Subrecipient shall permit the County or any party designated by it upon reasonable prior notice to the Subrecipient to examine, visit and inspect the Project and to inspect and, without limiting the generality of the previous paragraph, to make copies of any accounts, books and records of the Subrecipient pertaining to the Project and/or the Grant.

- (G) **Single-Audit.** The Subrecipient acknowledges that by accepting the Grant, it is a sub-recipient of federal financial assistance under the federal Single Audit Act of 1984, as amended (the "SAA"). The Subrecipient further acknowledges that to the extent it expends an aggregate of \$750,000 in federal awards (including, but not limited to the Grant(s)) in a fiscal year, it will be subject to an audit under the SAA and its implementing regulations at 2 CFR Part 200, Subpart F.

(H) **Performance Measures.** As defined in Exhibit C, Subrecipient acknowledges the applicability of performance measures and that funding is contingent on ongoing compliance with the performance measures.

5. **TERMINATION AND REMEDIES.** This agreement is effective on the 2nd day of August, 2022 .

(A) **Termination.**

- a. **Termination by the County.** The County, in its sole and absolute discretion, may terminate this Agreement or any one or more Grants hereunder:
 - i. if the Subrecipient has breached any provision of this Agreement (including without limitation reporting requirements in Schedule A hereto) or has failed to comply with any applicable state or federal law or regulation applicable to any Project and/or any Grant; or
 - ii. if any representation or warranty made by the Subrecipient in any Application, this Agreement, or any certification or other supporting documentation thereunder or hereunder shall prove to have been incorrect in any material respect at the time made.
- b. **Notice of Termination.** The County shall provide the Subrecipient with written notice of termination of this Agreement or any one or more Grants, setting forth the reason(s) for termination. The termination of this Agreement or any one or more Grants shall be effective as of the date such notice of termination is sent by the County. The County may terminate this agreement without penalty to the County, at any time, without cause, by giving written notice to the Provider at least fifteen (15) days before the effective date of such termination.
- c. **Effect of Termination.** Upon termination of this Agreement or any Grant, the Subrecipient shall reimburse the County for all costs and disbursements of the Grant(s) terminated on a schedule to be negotiated in good faith between the County and the Subrecipient, but in no event more than 60 days from the date of such termination.

(B) **Term.** This Agreement shall remain in effect until one of the following events has occurred:

- a. The Subrecipient and the County replace this Agreement with another written agreement;
- b. All of the Subrecipient's obligations under this Agreement have been discharged, including, without limitation, any obligation to reimburse the County for disbursements of the Grant(s); or
- c. This Agreement has been terminated pursuant to the provisions of Section 5.A hereof.

6. **MISCELLANEOUS.**

(A) **Notices.** All notices, requests and other communications provided for herein including, without limitation, any modifications of, or waivers, requests or consents under, this Agreement shall be given or made in writing and delivered,

- a. in the case of the County, to Leanne A. Harter, County Outreach and Special Projects Manager, Story County Administration, 900 6th Street, Nevada, Iowa 50201, and
- b. in the case of the Subrecipient, to the address specified in this Agreement; or
- c. as to either party, at such other address as shall be designated by such party in a notice to each other party. Unless otherwise provided herein, receipt of all such communications shall be deemed to have occurred when personally delivered or, in the case of a mailed notice, upon receipt, in each case given or addressed as provided for herein.

- (B) **No Waiver.** No failure or forbearance on the part of the County to exercise, and no delay in exercising, any right hereunder shall operate as a waiver thereof nor shall any single or partial exercise by the County of any right hereunder preclude any other or further exercise thereof or the exercise of any other right. Conditions, covenants, duties and obligations contained in this Agreement may be waived only by written agreement between the parties.
- (C) **Successors and Assigns.** This Agreement shall be binding upon and inure to the benefit of the Subrecipient and the County and their respective successors and assigns, except that the Subrecipient may not assign or transfer its rights or obligations hereunder without the prior written consent of the County.
- (D) **Complete Agreement; Waivers and Amendments.** All conditions, covenants, duties and obligations contained in the Agreement may be amended only through a written amendment signed by the Subrecipient and the County unless otherwise specified in this Agreement. At the date of execution hereof, one Application is attached hereto as Exhibit B and made a part hereof. From time to time after the date hereof, the Subrecipient may apply for, and the County may agree to make, additional Grants pursuant to additional Applications. In such event, such additional Applications shall become a part of new Agreement. The parties understand and agree that this Agreement and Application attached hereto, which are expressly incorporated herein by reference, supersedes all other verbal and written agreements and negotiations by the parties regarding the matters contained herein.
- (E) **Headings.** The headings and sub-headings contained in the titling of this Agreement are intended to be used for convenience only and do not constitute part of this Agreement.
- (F) **Severability.** If any term, provision or condition, or any part thereof, of this Agreement shall for any reason be found or held invalid or unenforceable by any governmental agency or court of competent jurisdiction, such invalidity or unenforceability shall not affect the remainder of such term, provision or condition nor any other term, provision or condition, and this Agreement shall survive and be construed as if such invalid or unenforceable term, provision or condition had not been contained therein.
- (G) **Further Assurances.** Subrecipient agrees that it will, from time to time, execute, acknowledge, and deliver, or cause to be executed, acknowledged, and delivered, such further instruments as may reasonably be required for carrying out the intention or facilitating the performance of this Agreement.
- (H) **Third-Party Beneficiaries.** This Agreement is exclusively between the County and the Subrecipient, and does not nor is intended to create any privity of contract with any other party not a party hereto other than the Indemnified Persons, nor to imply a contract in law or fact. The County is not obligated to disburse grant funds on any contract, or otherwise, between the Subrecipient and any other party, nor intends to assume, at any time, direct obligations for payment for work, goods, or other performance under such contracts. The obligation to pay any amounts due under such contracts is solely the responsibility of the Subrecipient. Nothing herein, express or implied, is intended to, or shall confer upon, any other person any right, benefit, or remedy of any nature whatsoever under or by reason of this Agreement between the County, the Subrecipient and the Indemnified Persons.
- (I) **Civil Rights Compliance.** Recipients of Federal financial assistance from the Treasury are required to meet legal requirements relating to nondiscrimination and nondiscriminatory use of Federal funds. Those requirements include ensuring that entities receiving Federal financial assistance from the Treasury do not deny benefits or services, or otherwise discriminate on the basis of race, color, national origin (including limited English proficiency), disability, age, or sex (including sexual orientation and gender identity), in accordance with the following authorities: Title VI of the Civil Rights Act of 1964 (Title VI) Public Law 88-352, 42 U.S.C. 2000d-1 et seq., and

the Department's implementing regulations, 31 CFR part 22; Section 504 of the Rehabilitation Act of 1973 (Section 504), Public Law 93-112, as amended by Public Law 93-516, 29 U.S.C. 794; Title IX of the Education Amendments of 1972 (Title IX), 20 U.S.C. 1681 et seq., and the Department's implementing regulations, 31 CFR part 28; Age Discrimination Act of 1975, Public 6.

7. APPLICABLE STATE LAW AND WAIVER OF FEDERAL REMOVAL.

This Agreement has been negotiated, executed and delivered in the State of Iowa. The parties hereto agree with all questions pertaining to the validity and interpretation of this agreement will be determined in accordance with the laws of the State of Iowa in Story County, Iowa, with venue in Story County District Court. The parties hereby waive removal of any issue hereunder to the federal courts.

This agreement and referenced attachments constitute the entire contract of the parties hereto and supersedes any prior agreement between the parties.

STORY COUNTY, IOWA (County)

By:

Chairperson of the Board of Supervisors

Dated:

8.2.22

Jean Kresse (Subrecipient)

By:

Jean Kresse, President and CEO
United Way of Story County

Dated:

July 28, 2022

Schedule A
Reporting Requirements and Schedule

Event Reporting

The following events shall be reported promptly upon the occurrence thereof (and in any event within five business days of the occurrence thereof) to the County:

- (A) The inclusion of the Subrecipient, or any contractor or sub-recipient related to any Grant or any Project, or any employee, officer or other official of any of the foregoing, on any state or federal listing of debarred or suspended persons, or if any of such persons are proposed for disbarment, declared ineligible, or voluntarily excluded from covered transactions by any state or Federal department or agency.
- (B) Any criminal or civil litigation, or credible threat of such litigation, or investigation by any governmental entity of any of the persons listed in (a) for violations of state or Federal law involving fraud, bribery, misappropriation of funds, breaches of fiduciary duty or other actions bearing on the trustworthiness, credibility or responsibility of such person.

On Demand Reporting

The Subrecipient shall provide such other reporting relating to each Grant and each Project as the County shall reasonably request from time to time.

Scheduled Reporting

- (A) Quarterly Reporting. Using the forms provided and, in the manner, as provided by Story County, the Subrecipient shall provide quarterly reports as of the end of each quarter. Such reports shall be delivered to the County not later than the third (3rd) business day following the end of each quarter and shall contain:
 - a. Project Status
 - i. Not started
 - ii. Completed less than 50%
 - iii. Completed 50% or more
 - iv. Completed
 - b. Obligations and Expenditures
 - i. Total Cumulative Obligations
 - ii. Total Cumulative Expenditures
 - iii. Current Period Obligations
 - iv. Current Period Expenditures
 - c. Program Income: Any program income earned and expended to cover eligible project costs, if applicable.
 - d. Project Demographic Distribution
 - i. What Impacted and/or Disproportionally Impacted population does this project primarily serve?
 - ii. If this project primarily serves more than one Impacted and/or Disproportionately Impacted population, select up to two additional populations served.
 - e. For the Applicable Expenditure Category, Subrecipient will provide mandatory performance indicators and programmatic data as follows:
 - i. Household Assistance (EC 2.1-2.8) and Housing Support (EC 3.10-3.12):
 - Number of people or households receiving eviction prevention services (including legal representation)

- Number of affordable housing units preserved or developed
 - Number of individuals/families provided food assistance
 - ii. Negative Economic Impacts (EC1.1-3.5):
 - Number of workers enrolled in sectoral job training programs
 - Number of workers completing sectoral job training programs
 - Number of people participating in summer youth employment programs
 - iii. Education Assistance (EC 3.1-3.5):
 - Number of students participating in evidence-based tutoring programs
 - iv. Healthy Childhood Environments (EC 3.6-3.9):
 - Number of children served by childcare and early learning (pre-school/pre-K/ages 3- 5)
 - Number of families served by home visiting
 - f. Certification that, as of such reporting date and at all times since the previous reporting date (or if none, since the date of the Grant Agreement), the Subrecipient is and has been in full compliance with all terms of the Grant Agreement, including, without limitation, compliance with Title VI of the Civil Rights Act and all other applicable anti- discrimination laws (or has delivered to the County in writing a full accounting of all instances of noncompliance); and
 - g. Such other items as the County shall reasonably request related to the Grant(s) and/or the Project(s) as specified in Exhibit C.
- (B) Annual Reporting. The Subrecipient shall provide an annual, in-person report to the Board of Supervisors.
- (C) Close Out Reporting. The Subrecipient shall provide a final close-out report after the final expenditure (or return to the County) of each Grant. Such report shall be delivered to the County not later than 60 days following the quarter in which such final expenditure (or return) occurred and shall contain all such items as are reasonably requested by the County or its agents.

**Story County, Iowa
American
Rescue Plan Act**



**Project and Program
Proposals
External Community
Organizations**

AWARD NOTIFICATION

Project ID:
16

Name of Project:
Story County Childcare Coalition

Organization Name:
United Way of Story County

Organization Address:
315 Clark Avenue, Ames, IA 50010

Official Name of Organization (to be used on contracts):

United Way of Story County

Official Address of Organization (to be used on contracts):

315 Clark Avenue, Ames, IA 50010

Name of CEO/Individual Appointed to Sign Contracts:

Jean Kresse, President and CEO

Contact Person Name, Title, Email and Phone Number:

Jean Kresse, President and CEO, jkresse@uwstory.org, 515-268-5142

Amount of Award

\$521,300.00

Project Summary Narrative

Funding will assist the Story County Childcare Coalition, a group of non-profit organizations, to develop and implement a plan to recruit new childcare workers and retain individuals currently in place as well as new recruits. This will make it possible for these programs to operate at capacity and ensure operating hours are maintained and not reduced.

Date of Award Notification

July 11, 2022

For Office Use Only

Date Distributed: July 11, 2022 Via Email

EXHIBIT B

Subrecipient Application

Subrecipient Name: United Way of Story County

Award #: 16

Award Amount:

\$521,300.00

Date Preliminary Award Acted Upon by the Story County Board of Supervisors: January 25, 2022

Application submitted by Subrecipient to Story County, Iowa follows.

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

Checklist

This checklist is provided as a tool to assist you in the completion of your application. Remember, late and/ or incomplete applications will not be accepted. If you have questions regarding your application, please contact Sandra King at (515) 382-7200 or ARPA@storycountyiowa.gov.

(Initial each statement after reading)

JK Did you sign the certification page and initial all the certification statements?

JK If mailing your application, did you leave enough time for the post office to deliver it? Remember, postmarks will not be accepted, and late application will be disqualified.

JK I have reviewed and will abide by Chapter 2, Part 200 of the Code of Federal Regulation (CFR) and Title 6 of the Civil Rights Act of 1964.

JK I understand that interim reports on a quarterly basis to Story County will be required. In addition, a project wrap-up report is required upon completion of project.

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

Certification

By signing this application, I understand and affirm that: (initial each statement after reading)

JK If awarded, requested funds will be used only for purposes described in this application. I understand the use of funds are subject to audit by the State Auditor.

JK If awarded, my organization intends to enter into a contract as required by Story County, Iowa, provide liability insurance as may be required for the duration of the contract naming Story County as an additional insured and in an amount determined by the County. In addition, my organization will provide proof of or obtain any business license, if required.

JK I have reviewed, and if awarded funds, will abide by all federal, state, and local procurement policies.

JK Grants awards will be determined by Story County in its sole discretion. Applications may be awarded for the full or a partial amount of the grant requested, or declined.

JK I certify that I have the legal authority of the organization represented in this application to submit this request for funding on its behalf, and I further certify that the information submitted in this application is true and correct to the best of my knowledge. I understand that Story County will rely on the accuracy of the submittals and certifications made in conjunction with this application. Any misrepresentation of inaccurate information may result in a repayment of funds.

Jean Kresse

President/CEO

Print Name

Title

Jean Kresse

10/14/2021

Signature

Date

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

APPLICANT INFORMATION

Organization Name: United Way of Story County
Organization Address: 315 Clark Avenue
Ames, IA 50010

Contact Person Name, Title, Email and Phone Number: Jean Kresse
President and CEO
jkresse@uwstory.org
515-268-5142
Organization Website: www.uwstory.org

IRS Designation: Non-profit 501c3
Federal Tax ID: 42-0947489

Is this organization under ecclesiastical or sectarian management or control, as specified in Iowa Code 331.901(5)?

- Yes (*Please note: funds eligibility depends on the intended use of the funds and compliance with Iowa Code requirements. Please continue completing the application and a preliminary determination of eligibility will be communicated to you upon submission.*)
- No

What is the intended purpose/use of the funds?

ARPA funds will help the Story County Childcare Coalition, a group of non-profit organizations, develop and implement a plan to recruit new childcare workers and retain individuals currently in place as well as new recruits. This will make it possible for these programs to operate at capacity and ensure operating hours are maintained and not reduced.

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

Has applicant received previous funding from Story County?

Yes

Date and amount of last
funding receipt.

No

PROJECT/PROGRAM INFORMATION

Project/Program Name:

Story County Childcare Coalition

Project/Program Purpose:

The issue of childcare has been a topic of discussion in Story County for many decades. The problem is complex to address because of all the factors: more slots are needed; care needs to be affordable for families; programs need to be high quality for children; and the workers in childcare need to be paid livable wages.

Even though childcare has always been a workforce issue, it has not always been addressed as such, until recent years and most definitely due to the pandemic. In Mid-March of 2020 when schools shut down Story County immediately lost over 700 childcare slots. Initially this number represented only the before and after school programs, but eventually two centers closed for a short period of time, which included infant and preschool-age children.

The 2020 Community Needs Assessment ranks childcare as the 4th most important issue to address in Story County. The data included in the report, from the Center for American Progress shows the number of children/childcare slots on the census tracts (20 total). In one area alone, (NE Ames) the number of children per licensed slot is 6.17.

In May 2018, BooSt! Together for Children, United Way of Story County and Ames Chamber of Commerce hosted a community conversation, led by Dawn Oliver from the Iowa Women's Foundation, to discuss childcare deserts and the crisis Iowa faced.

Since the pandemic hit Iowa, it is clear that without childcare there will be no economic recovery for Iowa's families, businesses and communities. Childcare is an essential workforce support and a core economic issue that impacts childcare educators, teachers and employers.

The biggest issue hitting Story County non-profit childcare centers now, as result of the pandemic, is the lack of workers for childcare centers. This is also a multifaceted problem that needs a variety of creative solutions. The urgency to recruit, train and retain staff is a crisis faced now. The problem cannot wait for the State, or the Federal government to assist in long-term solutions, a local response is needed to address the crisis.

Story County Childcare Coalition consists of DHS licensed non-profit childcare centers in Story County, ACPC (Ames), Storytime Childcare Center (Maxwell), University Childcare Center (UCC In Ames), and YSS (Kids Clubs in Slater, Colo, 2 sites-Gilbert and Story City), United Way of Story County and Ames Chamber of Commerce.

With ARPA funds from Story County, this Coalition will develop and implement a plan to recruit new childcare workers and retain individuals currently in place as well as new recruits. This will make it possible for these programs to operate at capacity and ensure operating hours are maintained and not reduced.

**Requested Story
County ARPA
funding amount:** \$521,300

Under which approved ARPA usage requirement does your proposed concept fall? Please check all applicable.

Support the public health response

Address negative economic impacts caused by the public health emergency

Invest in water, sewer, and broadband infrastructure

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

Can your project be fully committed (under contract) by December 2024?

Yes

No

Can your project be completed by December 2026?

Yes

No

Describe the project goals/objectives and how your proposal fulfills a public need that has been created or exacerbated by the COVID-19 pandemic. How will the project achieve these goals (what specific services will be provided)?

The goal of the project will be to ensure non-profit childcare centers are able to recruit and retain enough qualified employees to operate at capacity and ensure operating hours are maintained and not reduced.

To accomplish this goal, Story County Childcare Coalition will develop a marketing plan to help promote the need for childcare workers. This plan will include social media posts, advertising, and job fairs. In addition the Coalition will research programs that have developed successful recruitment and retention plans. This will be a multi-pronged approach that will include a referral bonus of current employees; sign-on bonus for new recruits; and a retention bonus for all employees over the next four years.

The Coalition will develop the structure for how each of the three referral incentives/bonuses will be approved. United Way of Story County will serve as the fiscal agent.

It is estimated that the total Full-Time-Equivalent's (FTE's) for all participating childcare programs is 100. Of this total it is estimated that in centers, 15% of these FTE's need to be filled every six months (mainly part-time employees).

Describe how the success of your project/program will be evaluated and what is the desired community impact.

The overall goal of this project will be to keep all participating centers operating at full capacity over the next four years. This will provide families with reliable childcare so they can maintain employment. This is not currently happening in Story County. For example, UCC has created an infant room to accommodate eight additional infants. The current waiting list for infant care at UCC is 70. This room cannot open until the staff are in place. Additionally UCC reported that their current infant room which is licensed for 12 infants is only providing care for eight babies due to staff shortages. With a critical need for infant care in the county it is concerning that this program cannot operate at full capacity because they cannot find staff. A part time preschool program for university students was closed due to staff shortages and has not re-opened. ACPC was unable to begin their afterschool program at the beginning of the academic year because of staffing shortages. At the time of this application, their program is only operating on Monday, Wednesday and Friday leaving families to piecemeal needed care for their children. YSS' Kids Club, in rural communities experienced a similar start to the school year with their programs. The two programs in Gilbert are each licensed to serve 80 children, currently, each are only able to serve a total of 60. The Kids Club serving Roland-Story school age children is licensed for 50, but can only serve 30. The program at Ballard (Slater) is licensed for 75 are now only able to serve 45. The Kids Club to serve Colo-NESCO is slated to open in January only if they are successful in securing employees.

By creating this short-term solution to the crisis, the Story County Coalition will have time to gather input from businesses to develop more long-term solutions to the overall childcare issues. These solutions will need to include creative input from a variety of resources. Conversations have begun with Center for Industrial Research and Science (CiRAS) at Iowa State University to help us look at new ways to create solutions.

Success will be measured by increasing the number of slots available compared to capacity. In addition, participating childcare centers will report the current employee turnover rate and then work to increase the retention rate of employees.

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

Who will be responsible for performing the work and achieving stated goals and objectives? How is this person qualified?

United Way of Story County will serve as the fiscal agent for this project at the request of Coalition members. Both Jean Kresse, President and CEO and Jerri Baumeister, Women United Director will serve in the capacity of convening Coalition meetings and assist in the exploration of solutions enacted by successful programs. Kresse has been working for the past 11 years at UWSC and has successfully convened and created similar initiatives to address human service program to meet community needs. Baumeister completed nine years at UWSC and co-facilitated the Childcare/Business Task Force. Baumeister has a degree in Early Childhood, previously served as the Director at the Center for Childcare Resources and worked in childcare for over 30 years.

Coalition Team members include Gerri Bugg (YSS) with nearly 40 years in childcare and nonprofit management, Stacy Lehman (director at UCC), Penny Pepper (UCC volunteer with 45 years Early Childhood Education experience), Elizabeth Miner (director at ACPC) and Nikki Fischer (Ames Chamber of Commerce).

Has this proposal been approved by your Board of Directors/City Council/Applicable Entity? Please provide a date and form of approval (such as minutes or resolution).

The UWSC board of directors will approve the application at the October 28, 2021 board meeting.

Are you working in partnership or collaboration with other entities? If yes, identify partners/collaborators. Indicate amount of financial support and in-kind contribution.

Story County Childcare Coalition consists of Iowa Department of Human Services licensed non-profit childcare centers in Story County, ACPC (Ames), Storytime Childcare Center (Maxwell), University Childcare Center (Ames), and YSS (Kids Clubs in Slater, Colo, 2 sites-Gilbert and Story City), United Way of Story County and Ames Chamber of Commerce. Coalition members participating will provide staff time to implement the project on an in-kind basis.

Additionally the Coalition will partner with The Iowa Women's Foundation and their Building Community Childcare Solutions efforts in order to stay informed on proven strategies and solutions that can support community efforts.

The Coalition will engage the services of the Center for Industrial Research and Science (CIRAS) at Iowa State University to help guide a strategic conversation about workforce. This includes looking at the workforce vector to determine which elements fit the situation, and outline next steps. CIRAS is part of the College of Engineering and the Office of Economic Development and Industry Relations (EDIR) at Iowa State University. Since 1963, CIRAS has partnered with Iowa companies and communities to help them prosper and grow. They work to improve businesses by applying research and best practices to problems faced. This work will be conducted at no-cost to the project. If additional support is needed to implement the next steps, the Story County Coalition will work collectively to secure funding from other sources.

Describe what would happen if you did not receive 100% of the requested funding from Story County.

Funding is needed to help jumpstart this effort. If full funding is not awarded the Coalition will scale back on how long the incentives/bonuses can be provided and at what amount.

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

If this is an ongoing project, what is the sustainability plan if ARPA funding is not available to provide ongoing program/project continuity?

Story County Childcare Coalition members agree that this project is not sustainable without the support of local employers and other local, state or federal support. However, this project alone will not change the systemic issues around childcare. This is not just a local crisis it is a national crisis that is impacting the local economy and will continue to do so. This work will continue to support efforts to improved childcare for all.

Describe the project/program timeline and milestones.

Upon award notice the Story County Childcare Coalition will meet to determine the steps needed in developing the plan, creating the criteria for incentives/bonuses.

First Month: Establish meeting dates/times; research communities working on improving childcare systems; engage Iowa Women's Foundation in creating the structure; draft criteria and process for accessing funds; create a marketing subcommittee to develop strategies to reach potential employees. Engage CIRAS in the work.

Second Month: Review and finalize documentation and processes to request and receive funding; work with Ames Chamber to engage input from businesses

Third Month: Implement the funding and marketing plans

Fourth Month – Ongoing: Story County Childcare Coalition continues to meet and assess project success and determine additional work needed to be accomplished; develop an ongoing connection to businesses

Describe how this project would make a significant, long-term difference in the quality of life for Story County residents.

Recovery from the pandemic will not be realized without this short-term project for childcare. This will help to bridge the gap for families needing care and childcare staff/teachers/educators being valued. This is the first-step necessary to making a long-term difference to the quality of life for families throughout Story County. Parents cannot return to work if care is not available and employers cannot operate fully without the workforce showing up. The County Childcare Coalition will develop a plan that includes create solutions that build upon each other. Coalition members will work closely with other communities experiencing success, local and regional employers, Iowa Women's Foundation and local elected officials to raise even greater awareness to the childcare crisis. Collectively the Coalition members can advocate for systemic changes that have been long overdue. Childcare needs to be seen as a critical infrastructure in the nation and needs to be supported as such.

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

FINANCIAL INFORMATION

Using the attached form, attach a detailed budget of the proposed project with a description of each budget item, including the total cost of the project and the percentage of the total budget this proposal funds.

What percentage of your budget is for administrative or management fees?

Are you accessing alternative funding sources? If yes, please list sources.

Yes *Sources*
In-kind.

No

Is the requested funding a match for other funding? If yes, please describe.

Yes *Describe match*
Coalition members will provide in-kind support by having staff participate.

No

Does your organization obtain an annual audited or reviewed financial statement? Please provide your most recent financial statement. Yes, June 30, 2020

Is your organization required to file IRS Form 990? If yes, please provide your most recent filing. Yes - attached.

For cities: did you apply/receive your ARPA Funds*?

	<i>Apply</i>	<i>Receive</i>
<input type="checkbox"/> Yes		<input type="checkbox"/> Yes
<input type="checkbox"/> No		<input type="checkbox"/> No

*Cities must have applied for and received other ARPA Funds to be eligible to apply for funds through Story County.

**Story County, Iowa
American
Rescue Plan Act**



**Project and Program
Proposals
External Community
Organizations**

PERFORMANCE MEASURES

Project ID:

16

Name of Project:

Story County Childcare Coalition

Organization Name:

United Way of Story County

Performance Measures:

- On a quarterly basis report on:
 - Number of new childcare workers hired
 - Staffing numbers of partner agencies before and at least every 6 months.
 - Number of children enrolled in programs along with new slots opened or reduced
 - Number of families served and demographic information of families (to include income)
 - Training and outreach engagements to recruit new childcare workers
 - Education levels of staff
 - Experience levels of staff
 - Waitlist numbers
 - Employee turnover rates
 - Staff retention rates
 - Success stories
- Timeline for development of formal plan as well as benchmarks and goals.
- Development of a Sustainability Plan for Story County Childcare Coalition outlining plan for programmatic and financial sustainability post funding from Story County.

For Office Use Only

Date Distributed: July 11, 2022 Via Email

Grant Agreement
**CONTRACT FOR UNITED WAY OF STORY COUNTY – Reimagining What’s Next for Story County:
Emergency Food and 2-1-1 Supports
ARPA SUBRECIPIENT NO. 17
Non-Profit Organizations**

THIS AGREEMENT (“Agreement”) is entered into by and Between Story County, an Iowa Municipal corporation, whose mailing address and telephone number is 900 Sixth Street, Nevada, Iowa 50201, telephone 515-382-7200, hereinafter referred to as “County”, and United Way of Story County, hereinafter referred to as “Subrecipient”, whose mailing address and telephone number is 315 Clark Avenue, Ames, Iowa 50010, telephone 515-268-5142.

1. PURPOSE AND INTENT.

The purpose of the agreement is for the Subrecipient to *“The purpose of these projects is two-fold: 1) Emergency Food - To address hunger in Story County; and 2) 2-1-1 Supports - To strengthen this 24-7 information and referral resource and ensure widespread knowledge of its existence”* as outlined in Exhibits A and B. Funding awarded the recipient is a subaward of the Coronavirus State and Local Fiscal Recovery Funds (“SLFRF”) funds; (2) any and all compliance requirements for use of SLFRF funds; and (3) any and all reporting requirements for expenditures of SLFRF funds. (All definitions from *“Compliance and Reporting Guidance: State and Local Fiscal Recovery Funds”* dated February 28, 2022, version 3.0.)

2. REPRESENTATION OF THE SUBRECIPIENT.

Recognizing that the County is relying hereon, the Subrecipient represents, as of the date of this Agreement, to follow the key principles as set out in the SLFRF and additionally as follows:

- (A) **Organization; Power, etc.** The Subrecipient is a political subdivision of the State located entirely within the geographic boundaries of the County with full legal right and power to authorize, execute, and deliver this Agreement, to receive the Grant, to undertake and implement the use of Grant funds described in the Application and to carry out and consummate all transactions contemplated by the foregoing (including without limitation the recordkeeping and reporting described herein);
- (B) **Authority.** The Subrecipient has duly and validly authorized the execution and delivery of this Agreement and has or will have so authorized the execution of the Application, and all approvals, consents, and other governmental or corporate proceedings necessary for the execution and delivery of the foregoing or required to make this Agreement the legally binding obligation of the Subrecipient that it purports to be, in accordance with its terms, have been obtained or made. The representatives of the Subrecipient executing this Agreement have all necessary power and authority to execute this Agreement and to bind the Subrecipient to the terms and conditions herein.
- (C) **No Litigation.** No action, suit, proceeding, inquiry or investigation, at law or in equity, before or by any court, public board or body, other than as disclosed to the County in writing, is pending or, to the knowledge of the authorized representatives of the Subrecipient executing this Agreement, threatened (1) seeking to restrain or enjoin the execution and delivery of this Agreement, or the undertaking of any Project (defined below) or (2) contesting or affecting the validity of this Agreement; and neither the corporate existence of the Subrecipient nor the title to office of any authorized representatives of the Subrecipient executing this Agreement, is being contested.

- (D) **No Conflicts.** The authorization, execution and delivery of this Agreement, and performance by the Subrecipient of the Project and of its obligations under this Agreement, will not constitute a breach of, or a default under, any law, ordinance, resolution, agreement, indenture or other instrument to which the Subrecipient is a party or by which it or any of its properties is bound.
- (E) **SAM.gov Registration.** Subrecipient shall inform the County whether or not they are actively registered with the System for Award Management (“SAM”) and confirms that the Unique Entity Identifier (“UEI”) or Taxpayer Identification Number (“TINS”) listed in Exhibit A is the correct number for the Subrecipient as of the date hereof. If Grantee is not registered with the System for Award Management (“SAM”) they will be required to register and provide the County with their Unique Entity Identifier (“UEI”) before awarded funds will be released to the Grantee.
- (F) **Binding Agreement.** This Agreement is, or when executed and delivered will be, the legal, valid, and binding obligation of the Subrecipient, enforceable in accordance with its terms, subject only to limitations on enforceability imposed in equity or by applicable bankruptcy, insolvency, reorganization, moratorium or similar laws affecting creditors’ rights generally.
- (G) **Information Submitted.** All information, reports, and other documents and data submitted to the County in connection with this Agreement (including without limitation, the Application(s) attached hereto as of the date of execution and each other Application, if any, to be later attached and made a part hereof pursuant to the terms hereof) were, at the time the same were (or will be) furnished, and are, as of the date hereof (or will be as of the date the same are furnished), true, correct and complete in all material respects.
- (H) **Ratification.** By executing this Agreement, the Subrecipient (i) affirms and ratifies all statements, representations and warranties contained in all written documents that it has submitted to the County in connection with this Agreement (including, without limitation, the Agreement and the Application attached hereto as Exhibit A as of the date hereof) and (ii) agrees that on each date, if any, that additional information is attached hereto and made a part hereof, it will be deemed to have affirmed and ratified all such statements, representations and warranties (including, without limitation, those contained or provided in connection with such additional information).

3. **GRANT INFORMATION.**

- (A) **Grant Amount.** The County agrees to make and the Subrecipient agrees to accept, on the terms and conditions stated in this Agreement, one Grant in the Amount specified on the Award Letter attached as Exhibit A hereto.
- (B) **Project and Schedule**
 - a. **Grant Purpose.** The Grant is being made solely to finance the project described in the applicable Application. It is understood by Subrecipient that if funding is received to be added to an existing program, recipient must expend existing program funds prior to accessing SLFRF funds.
 - b. **Grant Expenditure Schedule.** The Grant will not pay any costs other than those incurred beginning after January 25, 2022. The final date for expending the County’s SLFRF funds is December 31, 2024. If the project defined in this contract is not going to be able to utilize all funds, the Subrecipient agrees to notify the County in writing prior to June 30, 2024 so that funding may be relocated. Therefore, all grant funds that remain unexpended as of June 30, 2024, must be returned to the County unless , by June 30, 2024, the Subrecipient submits a satisfactory plan to spend the funds by December 31, 2026.

- (C) **Grant Award Package.** In connection with the execution and delivery of this Agreement, each of the following conditions shall be satisfied (all documents, certificates and other evidence of such conditions are to be satisfactory to the County in its sole and absolute discretion).
- a. **Executed Grant Agreement.** The County shall receive a duly executed original of this Agreement.
 - b. **Expiration of Offer.** The Grant, and the obligation of the County to disburse such Grant, or any portion thereof, shall expire ninety (90) days from the date of receipt via email of the Award Letter (Exhibit A) by the Subrecipient. The County, in its sole and absolute discretion, may approve one or more extensions to the expiration of the offer of the Grant.

4. **AFFIRMATIVE COVENANTS.**

- (A) **Recoupment and Costs.** The Subrecipient acknowledges that it is responsible for compliance with this Agreement and all state and federal law and regulation applicable to the Grant(s) funding source and the Project. Breach of this Agreement and/or failure to comply with such law or regulation may result in all or a portion of the Grant becoming subject to recoupment (including, without limitation, as described in the Application). If subject to recoupment, the County will notify the Subrecipient in writing and the Subrecipient shall promptly, and in any event within 10 days of receiving such notice, return such Grant proceeds (including both any unexpended portion and funds equal to the portion expended) and any interest earnings thereon. In addition, Subrecipient shall be responsible for, and hereby agrees to prompt pay or reimburse the County for all costs incurred by the County, its employees, officers and agents (including without limitation, attorneys' fees) related to or arising out of such recoupment, including without limitation costs of any related investigation, audit and/or collection efforts.
- (B) **Use of Disbursements.** The Subrecipient shall expend the Grant funds only for eligible costs of the Project as described in the applicable Application, subject to Section 3 hereof. The Subrecipient shall be responsible for compliance with, and shall comply in all material respects with, all applicable federal, state and local law and regulations, whether or not such law or regulations are expressly referenced herein.
- (C) **Reporting and Compliance with Laws.** The Subrecipient shall comply with all reporting requirements set forth in Schedule A hereto. In addition, the Subrecipient agrees that the Project shall be constructed or undertaken and shall be expended in full compliance with all applicable provisions of federal, state and local law and all regulations thereunder. Without limiting the generality of the foregoing, the Subrecipient covenants to comply in all respects with all applicable law, regulation and rule regarding bidding, procurement, employment and anti-discrimination.
- (D) **Additional Project Funding.** The Subrecipient shall ensure that adequate funding is in place to complete each Project. In the event that any Grant, alone, is for any reason insufficient to complete the applicable Project, the Subrecipient will obtain or make available and apply other funds (including without limitation, by incurring loans or obtaining other grants) in an aggregate amount necessary to ensure completion of each such Project.
- (E) **Indemnification.** To the fullest extent permitted by law, the Subrecipient agrees to indemnify and hold harmless the County and all of its employees, officers, and agents (collectively, "Indemnified Persons") from and against any and all losses, costs, damages, expenses, judgments, and liabilities of whatever nature (including, but not limited to, attorneys', accountants' and other professionals' fees and expenses, litigation and court costs and expenses, amounts paid in settlement and amounts paid to discharge judgments and amounts payable by an Indemnified Person relating to or arising out of (i) the actual or alleged failure of

the Subrecipient to comply with the terms of this Agreement or with any other requirement or condition applicable to the federal grant with which any Grant is funded or (ii) the operation or undertaking of each Project; provided that no indemnification shall be required of an Indemnified Person to the extent such losses are determined by the final judgment of a court of competent jurisdiction to be the result of the gross negligence or willful misconduct of such Indemnified Person. Such indemnification includes, but is not limited to, costs arising from third-party claims.

The provisions of this Section shall survive the termination of this Agreement, and the obligations of the Subrecipient hereunder shall apply to losses or claims whether asserted prior to or after the termination of this Agreement. In the event of failure by the Subrecipient to observe the covenants, conditions and agreements contained in this Section, any Indemnified Person may take any action at law or in equity to collect amounts then due and thereafter to become due, or to enforce performance and observance of any obligation, agreement or covenant of the Subrecipient under this Section. The obligations of the Subrecipient under this Section shall not be affected by any assignment or other transfer by the County of its rights or interests under this Agreement and will continue to inure to the benefit of the Indemnified Persons after any such transfer. The provisions of this Section shall be cumulative with and in addition to any other agreement by the Subrecipient to indemnify any Indemnified Person.

- (F) **Recordkeeping.** The Subrecipient shall maintain accounts and records with respect to the Project and Grant in accordance with generally accepted accounting principles as issued from time to time by the Governmental Accounting Standards Board (GASB). Subrecipient shall keep and maintain all financial records and supporting documentation related to the Project and Grant for a period of seven years after all Grant proceeds have been expended or returned to the County. Wherever practicable, Subrecipient shall collect, transmit, and store such records in open and machine-readable formats. Subrecipient agrees to make such records available to the County or the United States Treasury upon request, and to any other authorized oversight body, including but not limited to the Government Accountability Office (GAO), the Treasury's Office of Inspector General (OIG) and the Pandemic Relief Accountability Committee (PRAC). Subrecipient agrees to make such accounts and records available for on-site inspection during regular business hours of the Subrecipient and permit the County, the United States Treasury or any other such authorized oversight body to audit, examine, and reproduce such accounts and records, and to make audits of all contracts, invoices, materials, payrolls, records of personnel, data, and other information relating to all matters covered by this agreement.

The Subrecipient shall permit the County or any party designated by it upon reasonable prior notice to the Subrecipient to examine, visit and inspect the Project and to inspect and, without limiting the generality of the previous paragraph, to make copies of any accounts, books and records of the Subrecipient pertaining to the Project and/or the Grant.

- (G) **Single-Audit.** The Subrecipient acknowledges that by accepting the Grant, it is a sub-recipient of federal financial assistance under the federal Single Audit Act of 1984, as amended (the "SAA"). The Subrecipient further acknowledges that to the extent it expends an aggregate of \$750,000 in federal awards (including, but not limited to the Grant(s)) in a fiscal year, it will be subject to an audit under the SAA and its implementing regulations at 2 CFR Part 200, Subpart F.

(H) **Performance Measures.** As defined in Exhibit C, Subrecipient acknowledges the applicability of performance measures and that funding is contingent on ongoing compliance with the performance measures.

5. **TERMINATION AND REMEDIES.** This agreement is effective on the 2nd day of August, 2022.

(A) **Termination.**

a. **Termination by the County.** The County, in its sole and absolute discretion, may terminate this Agreement or any one or more Grants hereunder:

- i. if the Subrecipient has breached any provision of this Agreement (including without limitation reporting requirements in Schedule A hereto) or has failed to comply with any applicable state or federal law or regulation applicable to any Project and/or any Grant; or
- ii. if any representation or warranty made by the Subrecipient in any Application, this Agreement, or any certification or other supporting documentation thereunder or hereunder shall prove to have been incorrect in any material respect at the time made.

b. **Notice of Termination.** The County shall provide the Subrecipient with written notice of termination of this Agreement or any one or more Grants, setting forth the reason(s) for termination. The termination of this Agreement or any one or more Grants shall be effective as of the date such notice of termination is sent by the County. The County may terminate this agreement without penalty to the County, at any time, without cause, by giving written notice to the Provider at least fifteen (15) days before the effective date of such termination.

c. **Effect of Termination.** Upon termination of this Agreement or any Grant, the Subrecipient shall reimburse the County for all costs and disbursements of the Grant(s) terminated on a schedule to be negotiated in good faith between the County and the Subrecipient, but in no event more than 60 days from the date of such termination.

(B) **Term.** This Agreement shall remain in effect until one of the following events has occurred:

- a. The Subrecipient and the County replace this Agreement with another written agreement;
- b. All of the Subrecipient's obligations under this Agreement have been discharged, including, without limitation, any obligation to reimburse the County for disbursements of the Grant(s); or
- c. This Agreement has been terminated pursuant to the provisions of Section 5.A hereof.

6. **MISCELLANEOUS.**

(A) **Notices.** All notices, requests and other communications provided for herein including, without limitation, any modifications of, or waivers, requests or consents under, this Agreement shall be given or made in writing and delivered,

- a. in the case of the County, to Leanne A. Harter, County Outreach and Special Projects Manager, Story County Administration, 900 6th Street, Nevada, Iowa 50201, and
- b. in the case of the Subrecipient, to the address specified in this Agreement; or
- c. as to either party, at such other address as shall be designated by such party in a notice to each other party. Unless otherwise provided herein, receipt of all such communications shall be deemed to have occurred when personally delivered or, in the case of a mailed notice, upon receipt, in each case given or addressed as provided for herein.

- (B) **No Waiver.** No failure or forbearance on the part of the County to exercise, and no delay in exercising, any right hereunder shall operate as a waiver thereof nor shall any single or partial exercise by the County of any right hereunder preclude any other or further exercise thereof or the exercise of any other right. Conditions, covenants, duties and obligations contained in this Agreement may be waived only by written agreement between the parties.
- (C) **Successors and Assigns.** This Agreement shall be binding upon and inure to the benefit of the Subrecipient and the County and their respective successors and assigns, except that the Subrecipient may not assign or transfer its rights or obligations hereunder without the prior written consent of the County.
- (D) **Complete Agreement; Waivers and Amendments.** All conditions, covenants, duties and obligations contained in the Agreement may be amended only through a written amendment signed by the Subrecipient and the County unless otherwise specified in this Agreement. At the date of execution hereof, one Application is attached hereto as Exhibit B and made a part hereof. From time to time after the date hereof, the Subrecipient may apply for, and the County may agree to make, additional Grants pursuant to additional Applications. In such event, such additional Applications shall become a part of new Agreement. The parties understand and agree that this Agreement and Application attached hereto, which are expressly incorporated herein by reference, supersedes all other verbal and written agreements and negotiations by the parties regarding the matters contained herein.
- (E) **Headings.** The headings and sub-headings contained in the titling of this Agreement are intended to be used for convenience only and do not constitute part of this Agreement.
- (F) **Severability.** If any term, provision or condition, or any part thereof, of this Agreement shall for any reason be found or held invalid or unenforceable by any governmental agency or court of competent jurisdiction, such invalidity or unenforceability shall not affect the remainder of such term, provision or condition nor any other term, provision or condition, and this Agreement shall survive and be construed as if such invalid or unenforceable term, provision or condition had not been contained therein.
- (G) **Further Assurances.** Subrecipient agrees that it will, from time to time, execute, acknowledge, and deliver, or cause to be executed, acknowledged, and delivered, such further instruments as may reasonably be required for carrying out the intention or facilitating the performance of this Agreement.
- (H) **Third-Party Beneficiaries.** This Agreement is exclusively between the County and the Subrecipient, and does not nor is intended to create any privity of contract with any other party not a party hereto other than the Indemnified Persons, nor to imply a contract in law or fact. The County is not obligated to disburse grant funds on any contract, or otherwise, between the Subrecipient and any other party, nor intends to assume, at any time, direct obligations for payment for work, goods, or other performance under such contracts. The obligation to pay any amounts due under such contracts is solely the responsibility of the Subrecipient. Nothing herein, express or implied, is intended to, or shall confer upon, any other person any right, benefit, or remedy of any nature whatsoever under or by reason of this Agreement between the County, the Subrecipient and the Indemnified Persons.
- (I) **Civil Rights Compliance.** Recipients of Federal financial assistance from the Treasury are required to meet legal requirements relating to nondiscrimination and nondiscriminatory use of Federal funds. Those requirements include ensuring that entities receiving Federal financial assistance from the Treasury do not deny benefits or services, or otherwise discriminate on the basis of race, color, national origin (including limited English proficiency), disability, age, or sex (including sexual orientation and gender identity), in accordance with the following authorities: Title VI of the Civil Rights Act of 1964 (Title VI) Public Law 88-352, 42 U.S.C. 2000d-1 et seq., and

the Department's implementing regulations, 31 CFR part 22; Section 504 of the Rehabilitation Act of 1973 (Section 504), Public Law 93-112, as amended by Public Law 93-516, 29 U.S.C. 794; Title IX of the Education Amendments of 1972 (Title IX), 20 U.S.C. 1681 et seq., and the Department's implementing regulations, 31 CFR part 28; Age Discrimination Act of 1975, Public 6.

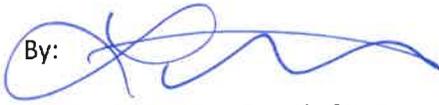
7. APPLICABLE STATE LAW AND WAIVER OF FEDERAL REMOVAL.

This Agreement has been negotiated, executed and delivered in the State of Iowa. The parties hereto agree with all questions pertaining to the validity and interpretation of this agreement will be determined in accordance with the laws of the State of Iowa in Story County, Iowa, with venue in Story County District Court. The parties hereby waive removal of any issue hereunder to the federal courts.

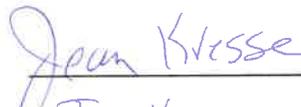
This agreement and referenced attachments constitute the entire contract of the parties hereto and supersedes any prior agreement between the parties.

STORY COUNTY, IOWA (County)

By:


Chairperson of the Board of Supervisors

Dated: 8.2.22

 (Subrecipient)
By: Jean Kresse, President and CEO
United Way of Story County

Dated: July 28, 2022

Schedule A
Reporting Requirements and Schedule

Event Reporting

The following events shall be reported promptly upon the occurrence thereof (and in any event within five business days of the occurrence thereof) to the County:

- (A) The inclusion of the Subrecipient, or any contractor or sub-recipient related to any Grant or any Project, or any employee, officer or other official of any of the foregoing, on any state or federal listing of debarred or suspended persons, or if any of such persons are proposed for disbarment, declared ineligible, or voluntarily excluded from covered transactions by any state or Federal department or agency.
- (B) Any criminal or civil litigation, or credible threat of such litigation, or investigation by any governmental entity of any of the persons listed in (a) for violations of state or Federal law involving fraud, bribery, misappropriation of funds, breaches of fiduciary duty or other actions bearing on the trustworthiness, credibility or responsibility of such person.

On Demand Reporting

The Subrecipient shall provide such other reporting relating to each Grant and each Project as the County shall reasonably request from time to time.

Scheduled Reporting

- (A) Quarterly Reporting. Using the forms provided and, in the manner, as provided by Story County, the Subrecipient shall provide quarterly reports as of the end of each quarter. Such reports shall be delivered to the County not later than the third (3rd) business day following the end of each quarter and shall contain:
 - a. Project Status
 - i. Not started
 - ii. Completed less than 50%
 - iii. Completed 50% or more
 - iv. Completed
 - b. Obligations and Expenditures
 - i. Total Cumulative Obligations
 - ii. Total Cumulative Expenditures
 - iii. Current Period Obligations
 - iv. Current Period Expenditures
 - c. Program Income: Any program income earned and expended to cover eligible project costs, if applicable.
 - d. Project Demographic Distribution
 - i. What Impacted and/or Disproportionally Impacted population does this project primarily serve?
 - ii. If this project primarily serves more than one Impacted and/or Disproportionately Impacted population, select up to two additional populations served.
 - e. For the Applicable Expenditure Category, Subrecipient will provide mandatory performance indicators and programmatic data as follows:
 - i. Household Assistance (EC 2.1-2.8) and Housing Support (EC 3.10-3.12):
 - Number of people or households receiving eviction prevention services (including legal representation)

- Number of affordable housing units preserved or developed
 - Number of individuals/families provided food assistance
 - ii. Negative Economic Impacts (EC1.1-3.5):
 - Number of workers enrolled in sectoral job training programs
 - Number of workers completing sectoral job training programs
 - Number of people participating in summer youth employment programs
 - iii. Education Assistance (EC 3.1-3.5):
 - Number of students participating in evidence-based tutoring programs
 - iv. Healthy Childhood Environments (EC 3.6-3.9):
 - Number of children served by childcare and early learning (pre-school/pre-K/ages 3- 5)
 - Number of families served by home visiting
 - f. Certification that, as of such reporting date and at all times since the previous reporting date (or if none, since the date of the Grant Agreement), the Subrecipient is and has been in full compliance with all terms of the Grant Agreement, including, without limitation, compliance with Title VI of the Civil Rights Act and all other applicable anti- discrimination laws (or has delivered to the County in writing a full accounting of all instances of noncompliance); and
 - g. Such other items as the County shall reasonably request related to the Grant(s) and/or the Project(s) as specified in Exhibit C.
- (B) Annual Reporting. The Subrecipient shall provide an annual, in-person report to the Board of Supervisors.
- (C) Close Out Reporting. The Subrecipient shall provide a final close-out report after the final expenditure (or return to the County) of each Grant. Such report shall be delivered to the County not later than 60 days following the quarter in which such final expenditure (or return) occurred and shall contain all such items as are reasonably requested by the County or its agents.

**Story County, Iowa
American
Rescue Plan Act**



**Project and Program
Proposals
External Community
Organizations**

AWARD NOTIFICATION

Project ID: 17 **Name of Project:** Reimagining What's Next for Story County: Emergency Food and 2-1-1 Supports

Organization Name: United Way of Story County **Organization Address:** 315 Clark Avenue, Ames, IA 50010

Official Name of Organization (to be used on contracts): United Way of Story County

Official Address of Organization (to be used on contracts): 315 Clark Avenue, Ames, IA 50010

Name of CEO/Individual Appointed to Sign Contracts: Jean Kresse, President and CEO

Contact Person Name, Title, Email and Phone Number: Jean Kresse, President and CEO, jkresse@uwstory.org, 515-268-5142

Amount of Award \$182,610.00

Project Summary Narrative The purpose of these projects is two-fold: 1) Emergency Food - To address hunger in Story County; and 2) 2-1-1 Supports - To strengthen this 24-7 information and referral resource and ensure widespread knowledge of its existence.

Date of Award Notification July 11, 2022

For Office Use Only

Date Distributed: July 11, 2022 Via Email

EXHIBIT B

Subrecipient Application

Subrecipient Name: United Way of Story County

Award #: 17

Award Amount:

\$182,610.00

Date Preliminary Award Acted Upon by the Story County Board of Supervisors: January 25, 2022

Application submitted by Subrecipient to Story County, Iowa follows.

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

Checklist

This checklist is provided as a tool to assist you in the completion of your application. Remember, late and/ or incomplete applications will not be accepted. If you have questions regarding your application, please contact Sandra King at (515) 382-7200 or ARPA@storycountyiowa.gov.

(Initial each statement after reading)

- JK Did you sign the certification page and initial all the certification statements?

- JK If mailing your application, did you leave enough time for the post office to deliver it? Remember, postmarks will not be accepted, and late application will be disqualified.

- JK I have reviewed and will abide by Chapter 2, Part 200 of the Code of Federal Regulation (CFR) and Title 6 of the Civil Rights Act of 1964.

- JK I understand that interim reports on a quarterly basis to Story County will be required. In addition, a project wrap-up report is required upon completion of project.

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

Certification

By signing this application, I understand and affirm that: (initial each statement after reading)

JK If awarded, requested funds will be used only for purposes described in this application. I understand the use of funds are subject to audit by the State Auditor.

JK If awarded, my organization intends to enter into a contract as required by Story County, Iowa, provide liability insurance as may be required for the duration of the contract naming Story County as an additional insured and in an amount determined by the County. In addition, my organization will provide proof of or obtain any business license, if required.

JK I have reviewed, and if awarded funds, will abide by all federal, state, and local procurement policies.

JK Grants awards will be determined by Story County in its sole discretion. Applications may be awarded for the full or a partial amount of the grant requested, or declined.

JK I certify that I have the legal authority of the organization represented in this application to submit this request for funding on its behalf, and I further certify that the information submitted in this application is true and correct to the best of my knowledge. I understand that Story County will rely on the accuracy of the submittals and certifications made in conjunction with this application. Any misrepresentation of inaccurate information may result in a repayment of funds.

Jean Kresse

President/CEO

Print Name

Title

Jean Kresse

10/05/2021

Signature

Date

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

APPLICANT INFORMATION

Organization Name: United Way of Story County
Organization Address: 315 Clark Avenue
Ames, IA 50010

Contact Person Name, Title, Email and Phone Number: Anneke Mundel
Community Impact Director
amundel@uwstory.org
515-268-5142
Organization Website: www.uwstory.org

IRS Designation: Non-profit 501c3
Federal Tax ID: 42-0947489

Is this organization under ecclesiastical or sectarian management or control, as specified in Iowa Code 331.901(5)?

- Yes *(Please note: funds eligibility depends on the intended use of the funds and compliance with Iowa Code requirements. Please continue completing the application and a preliminary determination of eligibility will be communicated to you upon submission.)*
- No

What is the intended purpose/use of the funds?

The funds will be utilized to address negative economic impacts caused by the public health emergency. Specifically, United Way of Story County (UWSC) intends to use funds to:

- 1) Provide financial assistance to emergency food pantries, food distribution and voucher programs, and meal distribution programs throughout Story County. Food insecurity is a reality in Story County that has been impacted by the pandemic.
- 2) Strengthen and share broadly a free Story County resource hub, 2-1-1 (see "Additional Information" section below to learn more). The goal is to connect Story County residents with resources to assist with a wide range of human service needs (and beyond), many of which have been exacerbated by the coronavirus pandemic.

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

Has applicant received previous funding from Story County?

Yes

Date and amount of last
funding receipt.

No

PROJECT/PROGRAM INFORMATION

Project/Program Name:

Reimagining What's Next for Story County: Emergency Food and 2-1-1 Supports

Project/Program Purpose:

The purpose of these projects is two-fold:

- 1) Emergency Food - To address hunger in Story County.
- 2) 2-1-1 Supports - To strengthen this 24-7 information and referral resource and ensure widespread knowledge of its existence.

**Requested Story
County ARPA
funding amount:** \$182,610

Under which approved ARPA usage requirement does your proposed concept fall? Please check all applicable.

Support the public health response

Address negative economic impacts caused by the public health emergency

Invest in water, sewer, and broadband infrastructure

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

Can your project be fully committed (under contract) by December 2024?

Yes

No

Can your project be completed by December 2026?

Yes

No

Describe the project goals/objectives and how your proposal fulfills a public need that has been created or exacerbated by the COVID-19 pandemic. How will the project achieve these goals (what specific services will be provided)?

1) Emergency Food – The objective of this component of the grant is to decrease food insecurity in Story County. Grant dollars will be used to support Story County's 20+ food pantries, food distribution programs (ex/BackPack Program), food voucher programs (ex/Good Neighbor), and meal distribution programs (ex/congregate meal sites), both in the community and in area schools. (See "Additional Information" section below for a list of organizations.) Dollars would be made available to pantries and other food and meal programs to purchase necessary food and hygiene items (shampoo, soap, toothbrushes, diapers & wipes, etc.), to acquire grocery vouchers (where applicable), and to strengthen the "infrastructure" for creative delivery methods (ex/delivery of "to go" meals and groceries to housing complexes).

While food insecurity pre-dated the coronavirus pandemic (with estimates of 8.5% to 14.9% of the Story County population), it has certainly been impacted by the pandemic. For example, in March thru June 2020, many school based pantries saw major increases in visitor numbers (ex/Nevada CSD saw a 430% increase from March to June). Similarly, the United Ways of Iowa Covid-19 Financial Impact Study of 2020 (conducted by UNI) found that 10.7% of Story County respondents said "getting food and other necessities" was a key concern countywide during the pandemic, with 29.4% of those with incomes below FPL stating this. Needs have fluctuated some in Story County during the pandemic as households – particularly those with children – have been buoyed by pandemic benefits. Yet, September 2021 reports from pantries indicate that financial strains are once again showing quite uniformly in diverse households' cupboards and tables.

2) 2-1-1 Supports – The goals of this component are to strengthen the 2-1-1 resource hub for Story County and to increase knowledge and utilization of this free, 24/7 information and referral system. These goals will be achieved a) by hiring a short-term contractor to ensure complete entries for the range of human service programs available in Story County specifically and to "test" the availability of accurate information through various modalities (phone, text, app, web); b) by printing 2-1-1 marketing materials (flyers, bookmarks, window clings, business cards, etc.) to distribute to human service partners, clinics and other medical providers, and to the broader community; and c) by placing advertising on public transportation that circulates throughout Story County (CyRide and HIRTA).

The need for resource referrals has increased due to the pandemic, as many households have faced new financial strains, mental health challenges, and beyond. Exemplifying this, the COVID-19 Resource Page created and hosted on the United Way of Story County website (www.uwstory.org/covid-19-resources) received 10,830 views and 5,296 unique visitors since the pandemic began in March 2020. Some partner agencies testified that this site became their "go to" for clients seeking additional referrals, in part because they were not certain that 2-1-1 could keep up with the quickly-changing landscape of social services. Similarly, 2-1-1 data provide evidence that there was a sharp increase in request for referrals. For example, from 3/08 – 4/04/2020, there were 837 calls to 211 from Story County just for COVID-19 related queries (per 211 communication of 4/10/21), while April 2020 saw a total of 178 calls (source: 2-1-1 Report-Story County, Iowa). In contrast, in March 2019, a total of 48 calls were received (source: 2-1-1 Report-Story County, Iowa). Additionally, a query on 2-1-1 Counts (data portal) found that there were a total of 117,847 calls and 218,618 requests for assistance from Story County during the pandemic timeframe of March 13, 2020 thru September 30, 2021.

Describe how the success of your project/program will be evaluated and what is the desired community impact.

1) Emergency Food – The desired impact is that all households facing food insecurity can readily access food and hygiene items. We will monitor this impact by continuing to collect data from Story County pantries, food and voucher distribution programs, and meal distribution programs and share these publicly via the UWSC website. Specific metrics we monitor and share are the following:

- # of individuals served through emergency food programs (monthly)
- # of pounds of food distributed through the pantries (monthly)
- # of sacks of food distributed through the K-5 Backpack program
- % of surveyed individuals who reported a positive impact of emergency assistance (we will pull out food-related data to report to Story County)

In addition, we will monitor how many "new" (pandemic-onward) food initiatives have been supported by these grant dollars, such as pantry grocery deliveries. Narratives on impact also will be collected and shared.

2) 2-1-1 Supports – The desired impact is that Story County households can easily learn about resources available to assist them with a range of needs, from mental health to childcare to food to rent/utility payments and beyond. In order to evaluate our success, we will collect the following metrics:

- # of 2-1-1 print materials shared in the community
- # of entries added and/or edited by our intern/contractor

We also will request monthly reports on Story County 2-1-1 data from Iowa State Extension & Outreach. These reports will include:

- # of 2-1-1 contacts initiated by Story County residents via the various portals (phone, text, app, web)
- Average minutes spent on phone with each caller
- Needs by taxonomy (ex/financial assistance, healthcare, utilities, food, etc.)
- Calls made by city in Story County
- Specific agency referrals made

In part, we also will utilize the data from 2-1-1 to expand outreach into areas with little uptake and also to help us determine ongoing/developing needs in the county.

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

Who will be responsible for performing the work and achieving stated goals and objectives? How is this person qualified?

1) Emergency Food – The work in this component will be achieved collaboratively by United Way staff and community partners. Anneke Mundel, Community Impact Director, will be responsible for broadcasting the available funds through the Story County Hunger Collaboration and Food Pantry Collaboration which she convenes. Mundel also will be responsible for collecting and analyzing data from fund recipients. Jean Kresse, President/CEO, will be responsible for reviewing and approving fund requests of < \$3,000, while Kresse and the UWSC Allocations Committee will be responsible for reviewing requests of > \$3,000. In addition, UWSC will annually conduct the LIVE UNITED Food Drive in the spring to collect non-perishable food items for the pantries. Donations collected during the food drive will also be available to pantries and other food distribution programs.

2) 2-1-1 Supports – A short-term contractor will be hired to take on this component of grant delivery, with supervision from Anneke Mundel. A detail-oriented individual, ideally with some familiarity of Story County resources, will be sought. Publishing of materials will be arranged through 2-1-1 at United Way of Central Iowa (or at Iowa State Extension), while advertising on CyRide and HIRTA will be negotiated with Houck and Midwest Truck Advertising / Iowa Bus Ads respectively.

Anneke Mundel will be responsible for reporting project outcomes for both Emergency Food and 2-1-1 Supports to the Story County Board of Supervisors. Mundel has both academic training and professional expertise in program evaluation, including data collection and analysis.

Has this proposal been approved by your Board of Directors/City Council/Applicable Entity? Please provide a date and form of approval (such as minutes or resolution).

Yes, the United Way of Story County Board approved on 9/30/21. [Minutes attached.]

Are you working in partnership or collaboration with other entities? If yes, identify partners/collaborators. Indicate amount of financial support and in-kind contribution.

Yes, we will be working closely with Story County food pantries, schools, voucher programs (Good Neighbor Emergency Assistance), and meal distribution programs. Most of these are staffed by volunteers or paid staff.

For 2-1-1 Supports, we will be working closely with Iowa State Extension & Outreach who administers 2-1-1 calling for Story County, as well as with the United Way of Central Iowa's 2-1-1 staff (our partners who administer 2-1-1 for another region but have a larger footprint).

Total financial support/cash match is estimated at \$80,000, while in-kind contributions are estimated at \$12,668. (see attached budget)

Describe what would happen if you did not receive 100% of the requested funding from Story County.

If we did not receive 100% of the requested funding, we would have to scale back the work proposed as alternate revenue streams for these projects have not been identified at this time. That said, it is important to note that our statewide association, United Ways of Iowa, is working both with the legislature and 2-1-1 call centers throughout Iowa to request appropriations for the vital referral services 2-1-1 provides.

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

If this is an ongoing project, what is the sustainability plan if ARPA funding is not available to provide ongoing program/project continuity?

Emergency food programs have existed in Story County for decades and will continue to operate regardless of ARPA funding, sustained by diverse funding sources (ASSET funding in some cases, individual donations, grants, etc.) However, ARPA funding would inject additional dollars at a time when food insecurity is anticipated to increase to pre-pandemic highs. (Links to articles citing national trends can be found in the “Additional Information” section below.)

2-1-1 also will continue to operate. The ARPA funding would help to strengthen this resource for Story County, ensuring it is indeed comprehensive of the range of human services offered here. The injection of ARPA funding into 2-1-1 advertising/materials also would exponentially grow the community’s familiarity with this resource. This familiarity – and some of the more “permanent” print materials (such as posters and window clings) – should help ensure sustained use of this resource hub when funding is exhausted (and/or until a state appropriation is secured).

Describe the project/program timeline and milestones.

COMPONENT 1: EMERGENCY FOOD

October 2021 – Create an online grant application form and announce availability of funds. Develop reporting forms for grantees to collect essential data. Communicate receipt of funds (if awarded) to Food Bank of Iowa to insure paperwork credits funding source for Backpacks (prepared for K-5 students).

Begin November 2021 – ongoing– Review applications for funds as received. Bring requests of \$3,000+ to UWSC Allocations Committee for review at monthly meetings (first Thursday of the month, 8 am).

Spring 2022 – Visit sites to learn of impact first hand and of additional needs.

At least quarterly or as requested – Provide a program update to the Story County Board of Supervisors

COMPONENT 2: 2-1-1 SUPPORTS

October 2021 – Advertise short-term contractor position, with clear job description and duties.

November 2021 – Interview and select contractor. Onboard.

December 2021 – March 2022 – Engage contractor in close analysis of 2-1-1 resources for Story County, with feedback provided to Iowa State Extension and Outreach. Ensure changes are reflected in 2-1-1.

March 2022 – Work with Houck (CyRide) and Midwest Truck Advertising / Iowa Bus Ads (HIRTA) to plan for separate months of bus ads, ensuring routes mean coverage of Story County (urban and rural).

April 2022 – Work with Iowa State Extension & Outreach and/or United Way of Central Iowa to print large quantities of 2-1-1 promotional materials.

May – August 2022 – Work to identify partners who will share resources with clients, as well as high-traffic areas for posting of flyers/window clings and community events for broad distribution (ex/vaccine clinics, Community ID drives, etc.). Deliver resources.

Fall 2022 – Analyze data from May thru fall 2022 to see if advertising push has increased usage of 2-1-1. Do “probes” with UWSC partner agencies to see if referrals have increased noticeably. Ideally, determine a way to randomly survey Story County 2-1-1 users on their experiences and use this information to determine further work needed, if any.

At least quarterly or as requested – Provide a program update to the Story County Board of Supervisors

Describe how this project would make a significant, long-term difference in the quality of life for Story County residents.

This project seeks to address food insecurity that both county-level and national data* indicate has been negatively impacted by the coronavirus pandemic (*see “Additional Information” below). It also seeks to strengthen a permanent resource hub for Story County residents, ensuring they can access human services whether for the first time or for a new need.

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

FINANCIAL INFORMATION

Using the attached form, attach a detailed budget of the proposed project with a description of each budget item, including the total cost of the project and the percentage of the total budget this proposal funds.

What percentage of your budget is for administrative or management fees?

Are you accessing alternative funding sources? If yes, please list sources.

Yes *Sources*

Funding for the LIVE UNITED Food Drive will come through donations collected during the spring. This includes donations from individuals, businesses, and service clubs. Funding for other food distribution programs will come from donations to the annual campaign.

No

Is the requested funding a match for other funding? If yes, please describe.

Yes *Describe match*

No

Does your organization obtain an annual audited or reviewed financial statement? Please provide your most recent financial statement. Yes, June 30, 2020

Is your organization required to file IRS Form 990? If yes, please provide your most recent filing.

For cities: did you apply/receive your ARPA Funds*?

Apply

Receive

Yes

Yes

No

No

*Cities must have applied for and received other ARPA Funds to be eligible to apply for funds through Story County.

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

Please use the space below for any additional information.

Additional Information:

STORY COUNTY PARTNERS ADDRESSING FOOD INSECURITY:
(members of UWSC's Story County Hunger Collaboration and/or Food Pantry Collaboration)

Ballard Community Clothing and Food Pantry (Huxley)
Bethesda Food Pantry (Ames)
Calvary UMC Food Pantry (Ames)
Cambridge UMC Food Pantry (Cambridge)
Colo Food Pantry (Colo)
Food Bank of Iowa's Backpack Program (countywide)
Good Neighbor Emergency Assistance – Emergency Food Voucher Program (Ames)
Heartland Senior Services – Meals on Wheels, Congregate Meals, etc.
His Work, Our Hands – supplemental food program (Cambridge)
Huxley Food Pantry (Huxley)
Iowa State University's "The SHOP" pantry (Ames)
Loaves and Fishes Food Pantry (Story City)
Maxwell-Collins Food Pantry @ First Presbyterian (Maxwell)
MICA Food Pantry (Ames)
Mustard Seed Farm (rural Story County)
Nevada Community Cupboard – food pantry (Nevada)
Nevada Food at First – meal site (Nevada)
Primary Health Care Inc. – Farm to Clinic pantry (Ames)
Romero House – Saturday Meal Site (Ames)
Slater-Sheldahl Food Pantry @ Bethlehem (Slater)
The Salvation Army Food Pantry (Ames)
Zearing-McCallsburg Food Bank (Zearing)
School districts of Ames, Ballard, Colo-Nesco, Collins-Maxwell, Gilbert, Nevada, and Roland-Story

LINKS TO USEFUL CORONAVIRUS AND FOOD INSECURITY RESEARCH:

*County-level:

United Ways of Iowa Covid-19 Financial Impact Survey 2020, Story County report -

https://www.storycountyasset.org/documents/filelibrary/forms/2021/UWJ_Survey_and_SCQLA_Needs_assesmen_E8F0D1BC99005.pdf

*National:

Feeding America " (March 9, 2021) "The Impact of the Coronavirus on National Food Insecurity in 2020 & 2021" -

https://www.feedingamerica.org/sites/default/files/2021-03/National%20Projections%20Brief_3.9.2021_0.pdf

Feeding America (March 31, 2021) "The Impact of the Coronavirus on Local Food Insecurity in 2020 & 2021" -

https://www.feedingamerica.org/sites/default/files/2021-03/Local%20Projections%20Brief_3.31.2021.pdf

A LITTLE MORE INFORMATION ON 211:

What is 211?

"There may be a time that you or someone you know needs help, but don't know exactly what kind of assistance is available – let alone how to access it. 211 can assist by help clarify your personal situation and then utilize an extensive up-to-date database to determine the best resource(s) for you. 211 is where you go when you don't know where to turn for help, acting as a single point of contact to thousands of social service programs. 211 is a free, comprehensive information and referral system linking Iowa residents to health and human service programs, community services, disaster services and governmental programs. 211 is a one-stop source of information for people looking for services." (excerpted from <https://www.211iowa.org/211app/>)

Other information to know:

- 2-1-1 is searchable by zipcode.
- Resources listed belong to the following categories: addictions, clothing and households, courts and crime, education, family, financial assistance, food, government, health, hotlines, housing, income and employment, legal and consumer, mental health, senior/disability, transportation, utilities, and veteran/military.

To access 2-1-1 resources, there are various routes:

- Phone (24/7): Dial 2-1-1 OR 515-252-7858 OR 800-304-0334 (toll-free)
- Text (M-F, 8 am – 8 pm): Text your zipcode to 898211
- Web: <https://www.211iowa.org/>
- 211 App: Available for download from the App Store or Google Play. Search "211 Iowa"

**Story County, Iowa
American
Rescue Plan Act**



**Project and Program
Proposals
External Community
Organizations**

PERFORMANCE MEASURES

Project ID:
17

Name of Project:
Reimagining What's Next for Story County: Emergency Food and 2-1-1 Supports

Organization Name:
United Way of Story County

Performance Measures:

- On a quarterly reporting basis, address:
 - Emergency Food Project*
 - Number of individuals served through emergency food programs (monthly) compared to previous years' stats
 - Number of pounds of food distributed through the pantries (monthly) compared to previous years' stats
 - Number of sacks of food distributed through the K-5 Backpack program compared to previous years' stats
 - Percentage of surveyed individuals who reported a positive impact of emergency assistance (we will pull out food-related data to report to Story County)
 - Evaluate "new" (pandemic-onward) food initiatives supported by these grant dollars, such as pantry grocery deliveries. Narratives on impact also will be collected and shared.
 - Demographic information of those served
 - Success stories
 - 2-1-1 Supports*
 - Number of 2-1-1 print materials shared in the community
 - Number of entries added and/or edited by our intern/contractor
 - From monthly reports on Story County 2-1-1 data from Iowa State Extension and Outreach showing:
 - Number of 2-1-1 contacts initiated by Story County residents via the various portals (phone, text, app, web)
 - Average minutes spent on phone with each caller
 - Needs by taxonomy (ex/financial assistance, healthcare, utilities, food, etc.)
 - Calls made by city in Story County
 - Number and type of specific agency referrals made
- Success stories

For Office Use Only

Date Distributed: July 11, 2022 Via Email

Closure No. 23-02

Date July 22, 2022

Resolution

BE IT RESOLVED

By the Board of Supervisors of Story County, Iowa, to approve the road Closure(s) for the purpose of construction in section 20,21,29, 28 Union Twp on

580th Ave will is closed between Highway 210 and E63



Chair, Board of Supervisors

Attest: 

County Auditor

ROLL CALL	Latifah Faisal	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>
FOR ALLOWANCE	Lisa Heddens	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>
	Linda Murken	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>

ALLOWED BY VOTE OF THE BOARD

Yea 3 Nay 0 Absent 0



CHAIRPERSON

Above tabulation made by 

Closure No. 23-03

Date July 26, 2022

Resolution

BE IT RESOLVED

By the Board of Supervisors of Story County, Iowa, to approve the road Closure(s) for the purpose of construction in section 27,28 Warren Twp on

650th Street is closed between 140th Ave and 150th Ave



Chair, Board of Supervisors

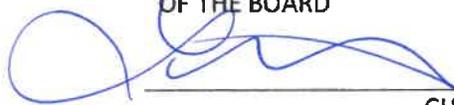
Attest: 

County Auditor

ROLL CALL	Latifah Faisal	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>
FOR ALLOWANCE	Lisa Heddens	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>
	Linda Murken	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>

ALLOWED BY VOTE
OF THE BOARD

Yea 3 Nay 0 Absent 0



CHAIRPERSON

Above tabulation made by 

Closure No. 23-04

Date July 26, 2022

Resolution

BE IT RESOLVED

By the Board of Supervisors of Story County, Iowa, to approve the road Closure(s) for the purpose of construction in section 24,25 Washington Twp on

550th Ave is closed between Ken Maril and 265th St for culvert replacement



Chair, Board of Supervisors

Attest: 

County Auditor

ROLL CALL	Latifah Faisal	Yea	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>
FOR ALLOWANCE	Lisa Heddens	Yea	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>
	Linda Murken	Yea	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>

ALLOWED BY VOTE OF THE BOARD

Yea 3 Nay 0 Absent 0



CHAIRPERSON

Above tabulation made by 

STORY COUNTY UTILITY PERMIT

Date 7-26-22

To the Board of Supervisors, Story County, Iowa:

The Consumers Energy Company, incorporated under the laws of Iowa, does hereby make application requesting permission to occupy certain portions of public right-of-way and that the County Engineer be directed to establish the location of lines of transmission of electric on secondary route 600th Ave. From the west side of the road _____ to the east side of the road _____ a distance of 66 feet.

Agreements: The utility company, corporation, applicant, permittee, or licensee, (hereinafter referred to as the permittee) agrees that the following stipulations shall govern under this permit.

1. The Permittee will file a plat setting out the location of proposed line on the secondary route and that the description of the proposed installation including type, height, and spacing of poles, maximum voltage, lengths of cross arms, minimum clearance and number of wires, type, size and capacity of underground cables, conduits, tile lines, and pipe lines, maximum working pressures for pipe lines carrying gas or flammable petroleum products are described as follows:
2. The installation shall meet the requirements of county, state, and federal laws, franchise rules, and of the Iowa State Commerce Commission Regulations and Directives, Utilities Division, the Iowa State Department of Health, and any other laws or regulations applicable.
3. The Permittee shall be fully responsible for any future adjustments of its facilities within the established highway right-of-way caused by highway construction or maintenance operations.
4. Story County assumes no responsibility for damages to the Permittee's property occasioned by any construction or maintenance operations on said highways.
5. The Permittee shall take all reasonable precautions during the construction and maintenance of said installation to protect and safeguard the lives and property of the traveling public and adjacent property owners.
6. The Permittee, and its contractors, shall carry on the construction or repair of the accommodated utility with serious regard to the safety of the public. Traffic protection shall be in accordance with Part VI of the current Iowa Department of Transportation Manual on Uniform Control Devices for Streets and Highways.
7. The Permittee shall be responsible for any damage resulting to said highways because of the construction operation, or maintenance of said utility, and shall reimburse Story County for any expenditure the County may have to make on said highways because of said permittee's utility having been constructed, operated, and maintained thereon.
8. The Permittee shall indemnify and save harmless Story County from any and all causes of action, suits at law or in equity, or losses, damages, claims, or demands, and from any and all

liability and expense of whatsoever nature for, on account of or due to the acts or omissions of said Permittee's officers, members, agents, representatives, contractors, employees or assigns arising out of or in connection with its (or their) use or occupancy of the public highway under this permit.

9. Noncompliance with any of the terms of permit, or agreement, may be considered cause for shut down of utility construction operations, or revocation of the permit.

10. The following special requirements, if applicable, shall apply to this permit:

Whenever the route of the proposed cable line runs along a paved secondary highway, the location of said cable shall be constructed on top of the road shoulder so as to be within approximately two-feet of the pavement edge.

Whenever the route of the proposed cable line runs along a dirt or gravel surfaced highway, the location of said cable shall be constructed on top of the road surface and as near possible to the shoulder line

Whenever a cross road culvert or bridge is encountered along the route of the proposed cable lines, said cable shall be constructed around the ends of said cross road culvert or bridge even though this looping is not designated on the situation plans attached hereto.

The crossing of the cable line from one side of the highway to the other shall be accomplished at a near right angle rather than diagonally so as to disturb the roadbed of the traveled way as little as possible.

Whenever the route of the proposed cable line is to cross a paved highway, such crossing shall be in a bored hole rather than open cut trench.

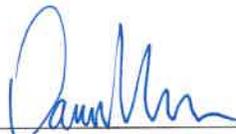
Date 7-26-22

Consumers Energy
Name of Company (Applicant - Permittee)


by _____ Phone no. 641-485-4064

Recommended for Approval:

Date 7-26-22


County Engineer _____ Phone no. 515-382-7355

Approved:

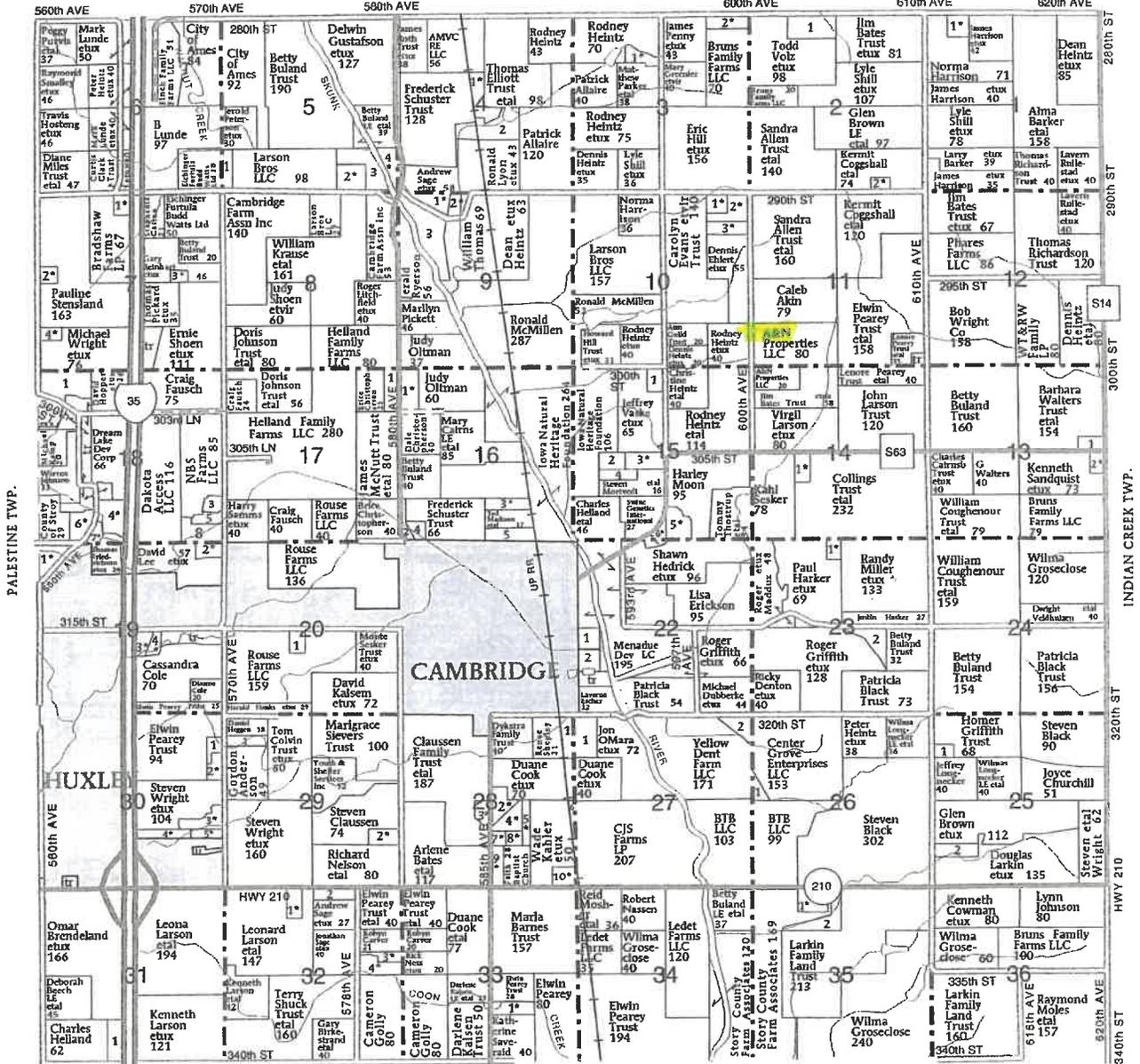
Date 8-2-22


Chair, Board of Supervisors _____
Story County, Iowa

Three (3) copies of this form will be required for each installation. A plat shall be attached to each copy submitted.

(Landowners)

GRANT TWP.



UNION TOWNSHIP

SECTION 1

- 1. Derscheid, Gregory etux 13

SECTION 2

- 1. Sloniger Hilltop Farms Inc 23

SECTION 3

- 2. Jones, Daniel etux 6

SECTION 4

- 1. Link, Carl etux 11
- 2. Jensen, Stanley etux 12

SECTION 5

- 1. Sage, Andrew etux 18
- 2. Voshell, Jessica 28

SECTION 6

- 1. Eichinger Furtula Budd Waitte 8

- 2. Amundson, Lee etux 17
- 3. County of Story 23

SECTION 7

- 4. Smalley, Raymond etux 14

SECTION 8

- 1. Hartsook, Greg etux 12
- 2. Smalley, Belinda etvir 6
- 3. Huber, Jerome etal 6
- 4. Lewis, Mark etux 6

SECTION 9

- 1. Sage, Andrew etux 14
- 2. Lyon, Ronald etux 8
- 3. Lunde, Barbara 40

SECTION 10

- 1. Andersen, Timothy etux 10
- 2. Clark, Terry etux 20
- 3. Skinner, Dennis etux 14

SECTION 11

- 1. Pelz, Steven 6

- 2. Stratha, Tyler etux 6

SECTION 12

- 1. Ramsay, G etux 8

SECTION 13

- 1. Price, Douglas 10
- 2. Leland, Arnold 12
- 3. Longnecker, Jeffrey etux 10
- 4. Burgess, Taressa 9
- 5. Rood, Sharon etal 11
- 6. Batleson, Kris etux 8

SECTION 14

- 1. McNutt Trust, James etal 20
- 2. County of Story 5
- 3. Harmon, Shawn etal 8
- 4. City of Cambridge 8
- 5. CJS Farms LP 10

SECTION 15

- 1. City of Huxley 15

SECTION 16

- 1. Westwood Center Partners LC 28
- 2. Wuebker, Adam etux 10
- 3. Zimmerman Trust, Mary 6
- 4. Parmenter, Dennis etux 23
- 5. Brunssen, Meagan 6
- 6. Miller, Derek etux 9
- 7. Friedrichsen, Thomas etux 10
- 8. Zimmerman Trust, Mary 23

SECTION 17

- 1. Whyms, Brian etal 16
- 2. Carbony, Donovan etux 11
- 3. Murphy, Jason etux 10

- 4. Hedrick Trust, Shawn etal 5

SECTION 18

- 1. Twedt, John 5

SECTION 19

- 1. Iowa Natural Heritage Foundation 13
- 2. City of Cambridge 10

SECTION 20

- 1. Maddux, Roger etal 6
- 2. Triple J Ag LLC 9

SECTION 21

- 1. Apland, Marilyn 5
- 2. Black Trust, Patricia 11

SECTION 22

- 1. Yellow Dent Farm LLC 7

SECTION 23

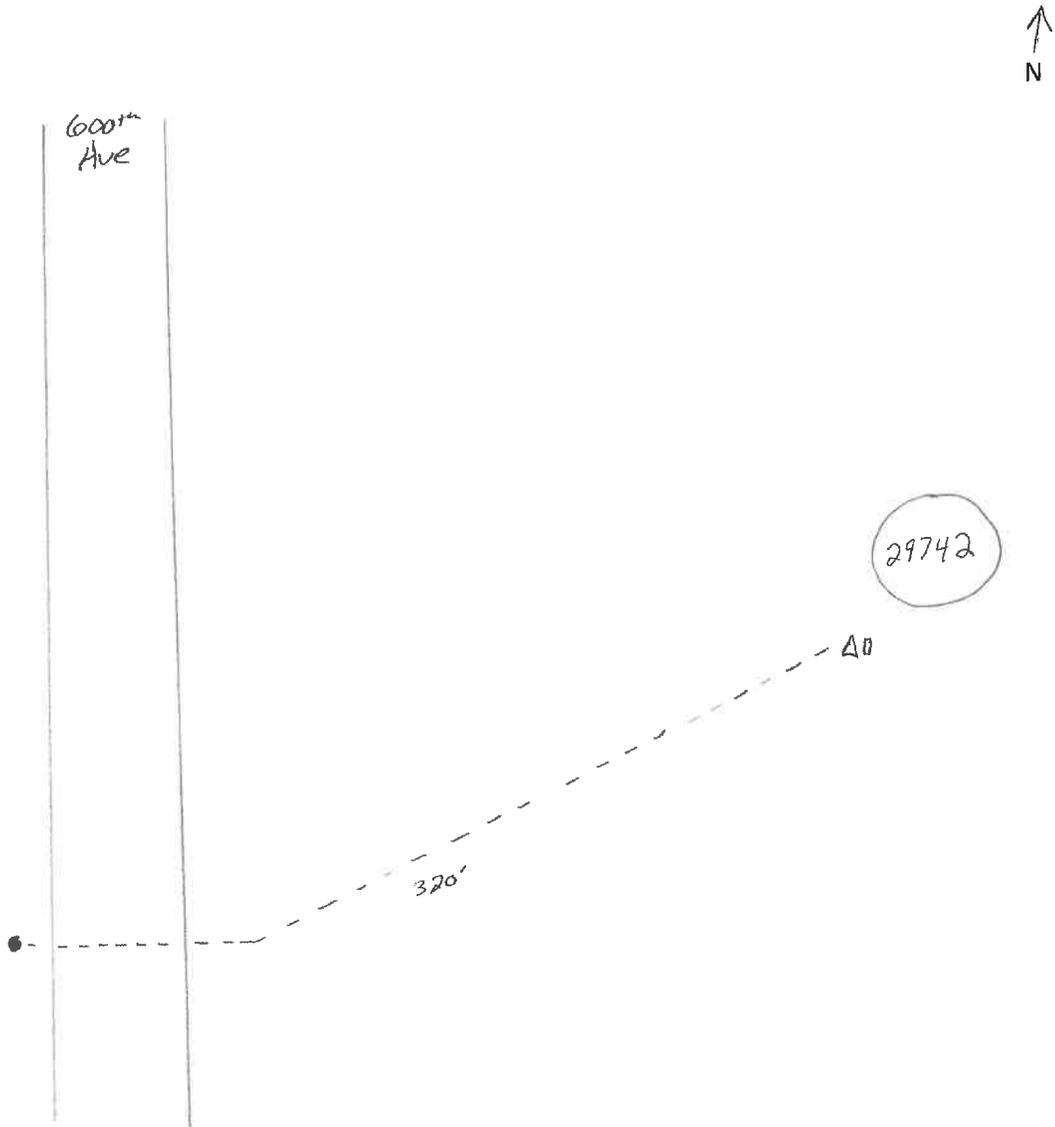
- 1. Talking Beavers LLC 23

- 2. Center Grove Enterprises LLC 14

CONTINUED ON NEXT PAGE

CGA ENGINEERING & SURVEYING SINCE 1959

www.cgaconsultants.com | 800-542-7981 | Ackley | Ames | Cedar Falls | Marshalltown | Webster City



Bore under the roadbed and ditch a minimum of 4 foot and install 2 inch Duct containing 7200 volt electric cable for a new grain bin.

STORY COUNTY UTILITY PERMIT

Date 7-26-22

To the Board of Supervisors, Story County, Iowa:

The Iowa Regional Utilities Association Company, incorporated under the laws of Iowa authorize to do business within the State of Iowa, with its principal place of business at 1351 Iowa Speedway Drive, Newton, Iowa 50208, does hereby make application requesting permission to occupy certain portions of public right-of-way and that the County Engineer be directed to establish the location of lines of transmission of Potable Water on secondary route 650th Ave., from West ROW Line to East ROW Line, a distance of 100 L.F. miles.

Agreements: The utility company, corporation, applicant, permittee, or licensee, (hereinafter referred to as the permittee) agrees that the following stipulations shall govern under this permit.

1. The Permittee will file a plat setting out the location of proposed line on the secondary route and that the description of the proposed installation including type, height, and spacing of poles, maximum voltage, lengths of cross arms, minimum clearance and number of wires, type, size and capacity of underground cables, conduits, tile lines, and pipe lines, maximum working pressures for pipe lines carrying gas or flammable petroleum products are described as follows:

Directional boring from West ROW Line to East ROW Line Under 650th Ave., installing a 1" PVC Service Line, Between Sections 3 & 4, in Warren Township, a minimum of 5 feet deep. See attached Plan Sheet.

This is an EMERGENCY CONNECTION.

2. The installation shall meet the requirements of county, state, and federal laws, franchise rules, and of the Iowa State Commerce Commission Regulations and Directives, Utilities Division, the Iowa State Department of Health, and any other laws or regulations applicable.

3. The Permittee shall be fully responsible for any future adjustments of its facilities within the established highway right-of-way caused by highway construction or maintenance operations.

4. Story County assumes no responsibility for damages to the Permittee's property occasioned by any construction or maintenance operations on said highways.

5. The Permittee shall take all reasonable precautions during the construction and maintenance of said installation to protect and safeguard the lives and property of the traveling public and adjacent property owners.

6. The Permittee, and its contractors, shall carry on the construction or repair of the accommodated utility with serious regard to the safety of the public. Traffic protection shall be in accordance with Part VI of the current Iowa Department of Transportation Manual on Uniform Control Devices for Streets and Highways.

7. The Permittee shall be responsible for any damage resulting to said highways because of the construction operation, or maintenance of said utility, and shall reimburse Story County for any expenditure the County may have to make on said highways because of said permittee's utility having been constructed, operated, and maintained thereon.

8. The Permittee shall indemnify and save harmless Story County from any and all causes of action, suits at law or in equity, or losses, damages, claims, or demands, and from any and all

liability and expense of whatsoever nature for, on account of or due to the acts or omissions of said Permittee's officers, members, agents, representatives, contractors, employees or assigns arising out of or in connection with its (or their) use or occupancy of the public highway under this permit.

9. Noncompliance with any of the terms of permit, or agreement, may be considered cause for shut down of utility construction operations, or revocation of the permit.

10. The following special requirements, if applicable, shall apply to this permit:

Whenever the route of the proposed cable line runs along a paved secondary highway, the location of said cable shall be constructed on top of the road shoulder so as to be within approximately two-feet of the pavement edge.

Whenever the route of the proposed cable line runs along a dirt or gravel surfaced highway, the location of said cable shall be constructed on top of the road surface and as near possible to the shoulder line

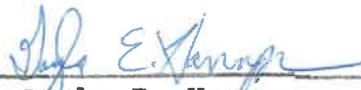
Whenever a cross road culvert or bridge is encountered along the route of the proposed cable lines, said cable shall be constructed around the ends of said cross road culvert or bridge even though this looping is not designated on the situation plans attached hereto.

The crossing of the cable line from one side of the highway to the other shall be accomplished at a near right angle rather than diagonally so as to disturb the roadbed of the traveled way as little as possible.

Whenever the route of the proposed cable line is to cross a paved highway, such crossing shall be in a bored hole rather than open cut trench.

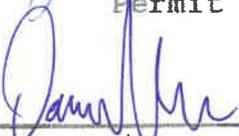
Date 7-26-2022

Iowa Regional Utilities Association
Name of Company (Applicant - Permittee)


by Gayla E. Hannagan, Phone no. 641-792-7011
Permit Manager

Recommended for Approval:

Date 7-26-22

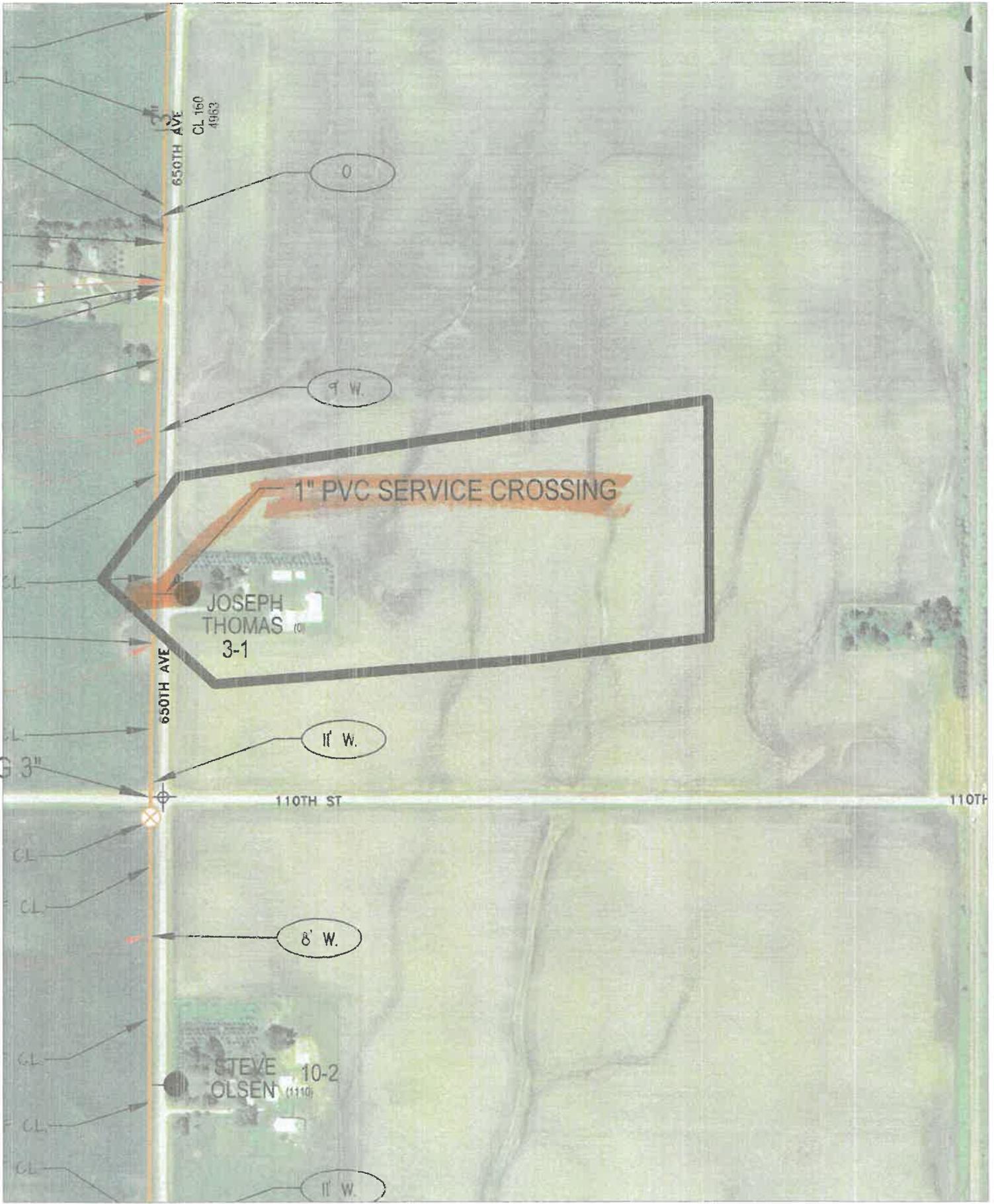

County Engineer Phone no. 515-382-7355

Approved:

Date 8-2-22


Chair, Board of Supervisors
Story County, Iowa

Three (3) copies of this form will be required for each installation. A plat shall be attached to each copy submitted.



Main Office
1351 Iowa Speedway Dr.
Newton, IA 50208
Ph: 800-400-6066
Fax: 641-792-6982



Branch Office
205 C Avenue
Grundy Center, IA 50638
Ph: 319-824-5920
Fax: 319-824-6045

www.irua.net

We Flow That Extra Mile!

July 26, 2022

Darren Moon
Story County Engineer
837 N Avenue
Nevada, Iowa 50201

RE: Permit Request – One (1) County Road Crossing under 650th Avenue
For an EMERGENCY CONNECTION.

Mr. Moon:

Please find enclosed a Story County permit application for a 1" PVC water service line, crossing under 650th Avenue, in Warren Township, between Section 3, and Section 4, T85N, R22W, in Story County, to provide water service to 10850 650th Avenue, McCallsburg, Iowa. This is an EMERGENCY CONNECTION. Well went out 1½ weeks ago and owners are hauling water.

Enclosed is the permit application and a map of this location.

If you require further information concerning this permit application, please do not hesitate to contact me.

Thank you.

Sincerely,
IOWA REGIONAL UTILITIES ASSOCIATION

Gayla E. Hannagan
Permit Manager

Enc.
GEH/dm



STORY COUNTY
BOARD OF SUPERVISORS
LISA HEDDENS
LINDA MURKEN
LATIFAH FAISAL

Story County Administration
900 Sixth Street
Nevada Iowa 50201
515-382-7200
515-382-7206 (fax)

July 27, 2022

Story County Board of Supervisors
900 Sixth Street
Nevada, IA 50201

RE: Request Approval of FY24 ASSET Funder Priorities

Dear Board of Supervisors,

Each year, individual Funders review and determine if there are any needed changes to the list of priorities used to make funding recommendations during the ASSET budget allocation process. Additionally, agencies use them to ensure the services they provide are consistent with the County's current priorities.

I revised and attached the draft priorities for your review, which includes new recommendations as indicated. The following is requested:

1. Ensure priorities are in desired rank order (numbers and bullet points).
2. Ensure the County's policy of not providing financial assistance for rent through ASSET is the Board's preferred position. Some assistance for rent is provided to needy individuals and families through the County's General Assistance department (formerly Community Services), which is why the County has not provided additional funds through ASSET in the past. In FY22, of the approved \$293,760 total assistance paid for rent by the current Centralized Intake partners (Story County, Good Neighbor, and Salvation Army), the amount Story County paid was \$60,616+, about 21%.
3. Approve the FY24 ASSET Funder Priorities.

Following Board approval of the priorities, I will incorporate any noted changes and share the final version with the ASSET Board.

Respectfully,

Sandra King
Director of External Operations and County Services

Attachment
Story County ASSET Funder Priorities - Draft

APPROVED **DENIED**

Board Member Initials: SA

Meeting Date: 8-2-22

Follow-up action: Remove Suicide prevention
+ add equity statement to Note #3



**STORY COUNTY
BOARD OF SUPERVISORS
LATIFAH FAISAL
LISA K. HEDDENS
LINDA MURKEN**

Story County Administration
900 Sixth Street
Nevada Iowa 50201
515-382-7200
515-382-7206 (fax)

**ASSET Funder Priorities
(July 2022 for FY24 Budget)**

1. Services addressing basic needs

- Food and nutrition
- Affordable, quality housing (including temporary/transitional housing, services and supports allowing people to remain in their homes—utilities, senior services, etc.)
- Affordable, quality childcare
- Access to medical, dental, substance abuse, and co-occurring care
- Transportation

2. Services addressing safety and well-being needs

- Legal assistance
- Social and educational development and opportunities
- Access to emergency and victim advocacy services
- Programs and services that empower, eliminate barriers from the path of, and support individuals and families

3. Services promoting self-sufficiency

- Income (job training, skills upgrade)
- Education and awareness (suicide prevention, financial literacy, budget counseling, as well as training that enhances an agency's ability to provide quality services to an increasingly diverse County population)

NOTES for Agencies and Volunteers:

1. Mental health is funded by the state and cannot be funded by counties. Story County is in the Central Iowa Community Services (CICS) region; CICS receives state funds to provide MHDS services.
2. Services funded by Story County must be accessible and available to countywide residents, this does not exclude funding for services located in Ames.
3. Annual reports should include implementation and data collection methods, particularly those designed to show the effectiveness of new programs.



**STORY COUNTY
BOARD OF SUPERVISORS**

**LATIFAH FAISAL
LISA K. HEDDENS
LINDA MURKEN**

Story County Administration
900 Sixth Street
Nevada Iowa 50201
515-382-7200
515-382-7206 (fax)

**ASSET Funder Priorities
(Approved – 8/2/22 BOS Meeting for FY24 Budget)**

1. Services addressing basic needs

- Food and nutrition
- Affordable, quality housing (including temporary/transitional housing, services and supports allowing people to remain in their homes—utilities, senior services, etc.)
- Affordable, quality childcare
- Access to medical, dental, substance abuse, and co-occurring care
- Transportation

2. Services addressing safety and well-being needs

- Legal assistance
- Social and educational development and opportunities
- Access to emergency and victim advocacy services
- Programs and services that empower, eliminate barriers from the path of, and support individuals and families

3. Services promoting self-sufficiency

- Income (job training, skills upgrade)
- Education and awareness (financial literacy, budget counseling, as well as training that enhances an agency's ability to provide quality services to an increasingly diverse County population)

NOTES for Agencies and Volunteers:

1. Mental health is funded by the state and cannot be funded by counties. Story County is in the Central Iowa Community Services (CICS) region; CICS receives state funds to provide MHDS services.
2. Services funded by Story County must be accessible and available to countywide residents, this does not exclude funding for services located in Ames.
3. The Board of Supervisors is interested in knowing how agencies are embedding equity into programs. Annual reports should include implementation and data collection methods, particularly those designed to show the effectiveness of new programs.



**General Assistance Quarterly Report for the
 Story County Board of Supervisors
 August 2, 2022
 (Period covering April 2022 - June 2022)**

General Assistance

Caseload information:

Single Household Cases	Family Household Cases	Total for Reporting Period	Year-to-date Totals
13	15	28	70 - single
			73 - family
			143 - total

Denials/Referral to Other Resources:

# Issued during the reporting period	Year-to-date Totals
227	999

Applied, but did not return to complete assistance process:

# during the reporting period	Year-to-date Totals
11	54

Primary types of assistance:

Rent	Utilities	Misc. (meds, transportation, burial)
\$10,027	\$314.31	\$8179.00

Applications:

# of Applications for the Quarter	Year-to-date Totals
266	1214

Substance Abuse Services

# during the reporting period	Year-to-date Totals
3	12

SSI Interim Reimbursement program: 1 during the reporting period and 2 YTD.

Centralized Intake

Service Coordination:

Service Coordination Cases for the Quarter	Year-to-date Totals
4	7

Service Collaboration (as of November 2021 this also includes collaborations put into CSN that may not request assistance from other agencies):

Total Service Collaborations for the Quarter for Rent/Utility Assistance	Year-to-date Totals	Unique Monthly Service Collaboration Totals by Individual	Year-to-date Totals
288	1350	530	1099

Assistance Requested and Amount Funded (dollar amount identified through collaborations):

	Requests for the Quarter	Approved for the Quarter	Requests Year-to-date Totals	Approved Year-to-date Totals
Rent	\$187,349.14	\$58,228.31	\$913,491.14	\$293,760.31
Utilities	\$24,581.26	\$8,430.08	\$119,839.26	\$44,750.08
Total	\$211,930.40	\$66,658.39	\$1,033,330.40	\$338,510.39

General Assistance

Story County assistance for rent, utilities, burials and transportation for FY 22 totaled \$84,687.48 as of June 30, 2022. In addition to the processing of rent and utility assistance our department has spent time this last quarter preparing for the transition of changing our name and separating from the Mental Health Services portion of our office. There were forms that needed updated, a change in leadership and personnel moving to different offices.

Updates were made to the county ordinance to reflect the name change and a couple of other definitions as well as changes to the General Assistance Manual. The manual reflected the name change, the Directors title change as well as some other key additions including the SSI interim program.

This quarter 65 interviews were completed with Veterans or surviving spouses by Erin Rewerts, CVSO. I also worked with the VA Director to develop the May newsletter.