

The Board of Supervisors met on 2/8/22 at 10:00 a.m. in the Story County Administration Building. Latifah Faisal, Lisa Heddens, and Linda Murken, with Faisal presiding. (all audio of meetings available at storycountyiowa.gov).

ADOPTION OF AGENDA: Faisal removed item #5 from the Consent Agenda. Murken moved, Heddens seconded adopting the agenda with noted change. Motion carried unanimously (MCU) on a roll call vote.

CENTER FOR CREATIVE JUSTICE (CCJ) ANNUAL REPORT: Executive Director Staci Shugar presented highlights from the submitted written report and thanked the Board for its support. Heddens thanked Shugar. Murken asked about the risk assessment tool used. It is the Iowa Risk Assessment. She congratulated Shugar on the upcoming 50-year CCJ anniversary in 2024. Faisal commended CCJ for its work and stated she looks forward to the increased analysis in the next report.

MINUTES: will be considered on 2/15/22.

PERSONNEL ACTIONS: 1) new hire, effective 2/13/22, in a) Attorney's Office for Carin Forbes @ \$3,087.47/bw; 2) pay adjustment in a) Auditor's Office for Rhonda Sykes @ \$24.00/lump sum bw; b) Facilities Management for Laura Smith @ \$20.71/hr; c) IT for Joel Ahrens @ \$33.48/hr; d) Treasurer for Katelyn Carey @ \$19.00/hr. Heddens moved, Murken seconded the approval of the Personnel Actions as listed. Roll call vote. (MCU)

Murken moved, Heddens seconded the approval of Consent Agenda with removal of item #5.

1. Consideration for Setting Bid Opening for 2/15/22 at 10:00 a.m. in the Board Room of the Story County Administration Building for Culvert Replacement Project on 550th Avenue over no name stream in the Southwest Quarter of Section 24-83-24 (Washington Township) (L-W24-73-55)
2. Consideration for Setting Bid Opening for 2/15/22 at 10:00 a.m. in the Board Room of the Story County Administration Building for Culvert Replacement Project on 690th Avenue over no name stream in the Southwest Quarter of Section 20-85-21 (Lincoln Township) (L-C085-LIN20S-73-85)
3. Consideration for Setting Bid Opening for 2/15/22 at 10:00 a.m. in the Board Room of the Story County Administration Building for Culvert Replacement Project on 720th Avenue over no name stream in the Northwest Quarter of Section 35-85-21 (Lincoln Township) (L-LIN35-73-85); and on 510th Avenue over a small stream in the Northwest Quarter of Section 5-85-24 (Lafayette Township) (L-LAF5-73-85); and on 580th Avenue over a small stream in the Northwest Quarter of Section 28-82-23 (Union Township) (L-U28-73-85)
4. Consideration of Final Pay Voucher for Peterson Contractors Inc., for box culvert replacement project FM-C085(160)-55-85
6. Consideration of Collective Bargaining Agreement between Story County and Public Professional and Maintenance Employees (PPME) Local 2003 (Sheriff's command staff), effective 7/1/22-6/30/24
7. Consideration of Go Green Team Membership
8. Consideration of Resolution #22-58 Approving the Technical Assistance to Communities Program for FY22
9. Consideration of Planning and Development 2022 Work Program
10. Consideration of Renewal License Fees between Story County and NeoGov for Insight Software, effective 10/9/21-10/8/22, for \$8,574.26
11. Consideration of Utility Permit: #22-6147

Roll call vote. (MCU)

SECOND CONSIDERATION OF ORDINANCE NO. 302, AMENDING CHAPTER 80, FLOODPLAIN

MANAGEMENT PROGRAM, OF THE STORY COUNTY CODE OF ORDINANCES: Amelia Schoeneman, Planning and Development Director, reported an amendment was made at first consideration. No comments have been received. Schoeneman requested final approval on second consideration. Heddens asked for details about the amendment. Schoeneman provided. Faisal opened the public hearing at 10:21 a.m., and, hearing none, she closed the public hearing at 10:21 a.m. Heddens moved, Murken seconded approval of Ordinance No. 302, Amendment amending Chapter 80, Floodplain Management Program, of the Story County Code of Ordinances, on second consideration, and waiving third consideration. Roll call vote. (MCU)

CONSIDERATION OF RESOLUTION #22-59, APPROPRIATION AMENDMENT: Assistant Auditor Lisa Markley provided an overview of the appropriation process. Appropriation is needed for Juvenile Court Services; its budget has spiked due to longer waits for treatment availability. Funds are required prior to the planned budget amendment in May. Discussion took place. Murken moved, Heddens seconded the approval of Resolution #22-59, Appropriations Amendment. Roll call vote. (MCU)

DISCUSSION AND CONSIDERATION OF CONTRACT FOR GREENHOUSE GAS (GHG) EMISSIONS

INVENTORY FOR STORY COUNTY, IOWA, GOVERNMENTAL OPERATIONS WITH THE UNIVERSITY OF

NORTHERN IOWA (UNI) CENTER FOR ENERGY AND ENVIRONMENTAL EDUCATION FOR \$5,000.00

(UNBUDGETED): Leanne Harter, County Outreach and Special Projects Manager, presented on the proposed contract with UNI. Heddens confirmed the study will be completed by the end of July completion and include next steps. Harter provided timeline. Murken asked where funding will be found for the unbudgeted item. Markley stated Countywide Services. Faisal thanked Harter. Heddens moved, Murken seconded the approval of the contract for GHG with UNI Center for Energy and Environmental Education for \$5,000.00 from Countywide Services. Roll call vote. (MCU)

DISCUSSION AND CONSIDERATION OF PLANNING AND DEVELOPMENT WORK PROGRAM ITEM TO

DEVELOP PUBLIC OUTREACH TOOLKIT: Amelia Schoeneman, Planning and Development Director, said enhancing public outreach is part of the work program. The aim is to enhance public participation beyond public notifications. Measures include reassessing the distances required for notifications and building in discretion for the Director. Notifications will now be on postcards and will include a QR code in addition to traditional contact information. Other enhancements include more specific signage and color-coded signs, increased interactivity of the online map, increased accessibility online, how-to videos, a glossary of common terms, social media outreach, and informational meetings for neighbors. Discussion took place. The Board thanked Schoeneman.

DISCUSSION AND CONSIDERATION OF CLASSIFICATION AND COMPENSATION QUOTES: Alissa Wignall, Internal Operations and Human Resources Director, received three quotes for the project. She compared the three companies and stated all are reputable and have good references. She spoke about the strengths of each. Extensive discussion took place. Wignall reiterated the cost, appeals process, and completion timeframe differences between the

three companies. She listed where the companies are based. Wignall stated any of the three would be acceptable, and within budget. Additional discussion took place. Murken moved, Heddens seconded the finalizing a quote from Condrey & Associates, Inc. Roll call vote. (MCU)

ENVIRONMENTAL HEALTH QUARTERLY REPORT: Director Kimberly Grandinetti provided highlights from her submitted written report. The Board asked clarifying questions which Grandinetti answered. The Board thanked Grandinetti.

ANIMAL CONTROL QUARTERLY REPORT: Director Anna Henderson reported on highlights from the submitted written reports including 2021 yearly statistics, intakes by animal type, trends, and fundraising efforts. The Board thanked Henderson.

LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS: All of the Board members reported on numerous upcoming meetings and events.

Murken moved, Heddens seconded to adjourn at 11:36 a.m. Roll call vote. (MCU)

Story County Board of Supervisors
Meeting Agenda
Administration Building
900 6th St., Nevada, IA
2/8/22

1. SPECIAL NOTE TO THE PUBLIC: This Meeting Is Also Being Offered Via Zoom. While Joining Via Zoom, If You Have A Question And/Or Comment, You May Raise Your Hand To Speak During Public Forum Or Use The Chat Feature And The Chair Will Ask The Zoom Moderator To Review All Comments During Public Forum.

Members of the public can participate by using the information below:

To join the zoom meeting by computer, tablet, smartphone:

Visit [HTTPS://WWW.ZOOM.US/](https://www.zoom.us/)

Click on "Join A Meeting" and use the Zoom Meeting ID 981 7092 0243 and Password 446094

To join the meeting by telephone:

Dial (312) 626-6799, then enter Webinar ID 981 7092 0243, Password 446094

Please visit WWW.STORYCOUNTYIOWA.GOV/92/BOARD-OF-SUPERVISORS

for more information on how to participate in meetings of the Story County Board of Supervisors.

2. CALL TO ORDER: 10:00 A.M.
3. PLEDGE OF ALLEGIANCE:
4. ADOPTION OF AGENDA: **WITH REMOVAL OF ITEM #5 FROM CONSENT**
5. PUBLIC COMMENT #1:
This comment period is for the public to address topics on today's agenda
6. AGENCY REPORTS:

1. Center For Creative Justice Annual Report - Staci Shugar, Executive Director

Department Submitting Auditor

Documents:

CCJ ANNUAL RPT.PDF

7. CONSIDERATION OF MINUTES:
 1. 2/1/22 Minutes **will be considered 2.15.22**

Department Submitting Auditor

8. CONSIDERATION OF PERSONNEL ACTIONS:

I. Action Forms

- 1) new hire, effective 2/13/22, in a) Attorney's Office for Carin Forbes @ \$3,087.47/bw;
- 2) pay adjustment in a) Auditor's Office for Rhonda Sykes @ \$24.00/lump sum bw; b) Facilities Management for Laura Smith @ \$20.71/hr; c) IT for Joel Ahrens @ \$33.48/hr; d) Treasurer for Katelyn Carey @ \$19.00/hr.

Department Submitting HR

9. CONSENT AGENDA: **ITEM #5 REMOVED PRIOR TO CONSIDERATION**

(All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time the Board votes on the motion.)

- I. Consideration For Setting Bid Opening For February 15, 2022, At 10:00 AM In The Board Room At The Story County Administration Building For Culvert Replacement Project On 550th Ave; Over No Name Stream, SW 1/4 Of Section 24-83-24 (L-W24-73-55)

Department Submitting Engineer

- II. Consideration For Setting Bid Opening For February 15, 2022, At 10:00 AM In The Board Room At The Story County Administration Building For Culvert Replacement Project On 690th Ave. Over No Name Stream, SW 1/4, Section 20-85-21 (L-C085-LIN20S-73-85)

Department Submitting Engineer

- III. Consideration For Setting Bid Opening For February 15, 2022, At 10:00 AM In The Board Room At The Story County Administration Building For Culvert Replacement Project On 720th Ave., Over No Name Creek NW 1/4 Of Section 35-85-21 (L-LIN35-73-85) And On 510th Ave.; Over A Small Stream; In The NW1/4 Of Section 5-85-24 (L-LAF5-73-85) And On 580th Ave.; Over Small Stream; In The NW1/4 Of Section 28-82-23 (L-U28-73-85)

Department Submitting Engineer

- IV. Consideration Of Final Pay Voucher For Peterson Contractors Inc., For Box Culvert Replacement Project# FM-C085(160)-55-85

Department Submitting Engineer

Documents:

FPV CULVERT PCI.PDF

- V. Consideration Of Renewal For Software And Support Fees Between Story County And SysAid Effective 5/3/22 -5/2/23 @ \$4,339.00

Department Submitting Information Technology

Documents:

SYSAID RENEWAL.PDF

VI. Consideration Of Collective Bargaining Agreement Between Story County And PPME Local 2003 (Command Staff) Effective 7/1/22-6/30/24

Department Submitting Human Resources

Documents:

COMMAND CONTRACT.PDF

VII. Consideration Of Go Green Team Membership

Department Submitting Board of Supervisors

Documents:

GGT MEMBERSHIP BOS.PDF

VIII. Consideration Of Resolution No. 22-58 Approving The Technical Assistance To Communities Program For Fiscal Year 2022 - Leanne Harter

Department Submitting Board of Supervisors

Documents:

RES2258.PDF

IX. Consideration Of Planning And Development 2022 Work Program

Department Submitting Planning and Development

Documents:

STAFF MEMO.PDF
WORK PROGRAM.PDF

X. Consideration Of Renewal License Fees Between Story County And NeoGov For Insight Software, Effective 10/9/21-10/8/22, For \$8,574.26

Department Submitting Information Technology

Documents:

NEOGOV INSIGHT.PDF

XI. Consideration Of Utility Permit: #22-6147

Department Submitting Engineer

Documents:

UT6147.PDF

10. PUBLIC HEARING ITEMS:

- I. Second Consideration Of Ordinance #302, Amending Chapter 80, Floodplain Management Program, Of The Story County Code Of Ordinances – Amelia Schoeneman

Department Submitting Planning and Development

Documents:

STAFF MEMO.PDF
ORDINANCE NO 302.PDF

11. ADDITIONAL ITEMS:

- I. Consideration Of Resolution #22-59, Appropriation Amendment - Lisa Markley

Department Submitting Auditor

Documents:

RES 22 59.PDF

- II. Discussion And Consideration Of Contract For Greenhouse Gas (GHG) Emissions Inventory For Story County, Iowa, Governmental Operations With The University Of Northern Iowa Center For Energy And Environmental Education For \$5,000 (Un-Budgeted) - Leanne Harter

Department Submitting Board of Supervisors

Documents:

STORYCOUNTYAGREEMENTCEEE.PDF

- III. Discussion And Consideration Of Planning And Development Work Program Item To Develop Public Outreach Toolkit - Amelia Schoeneman

Department Submitting Planning and Development

Documents:

PUBLIC OUTREACH TOOLKIT.PDF

- IV. Discussion And Consideration Of Classification And Compensation Quotes - Alissa Wignall

Department Submitting Human Resources

Documents:

COMPENSATION CONSULTANT COSTS.PDF

12. DEPARTMENTAL REPORTS:

I. Environmental Health Quarterly Report - Kimberly Grandinetti

Department Submitting Auditor

Documents:

EH RPRT 1.PDF
EH QTR.PDF

II. Animal Control Quarterly Report - Anna Henderson

Department Submitting Auditor

Documents:

AC QTR.PDF
2021 STATISTICS.PDF

13. OTHER REPORTS:

14. UPCOMING AGENDA ITEMS:

15. PUBLIC COMMENT #2:

Comments from the Public on Items not on this Agenda. The Board may not take any Action on the Comments due to the Requirements of the Open Meetings Law, but May Do So In the Future.

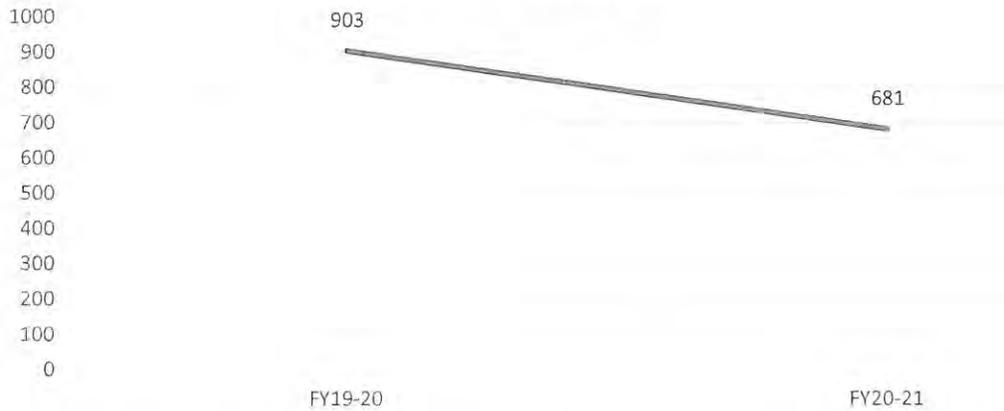
16. LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS:

17. ADJOURNMENT:

Story County strives to ensure that its programs and activities do not discriminate on the basis of race, color, national origin, sex, age or disability. Persons requiring assistance, auxiliary aids or services, or accommodation because of a disability may contact the county's ADA coordinator at (515) 382-7204.

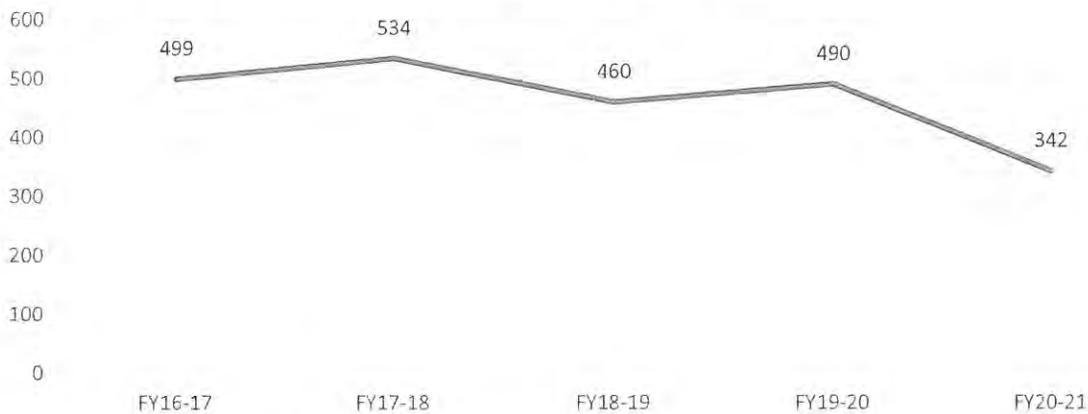
Data retrieved from the Center for Creative Justice's Clear Impact Scorecard

Total number of clients served (Total number of cases in time period)



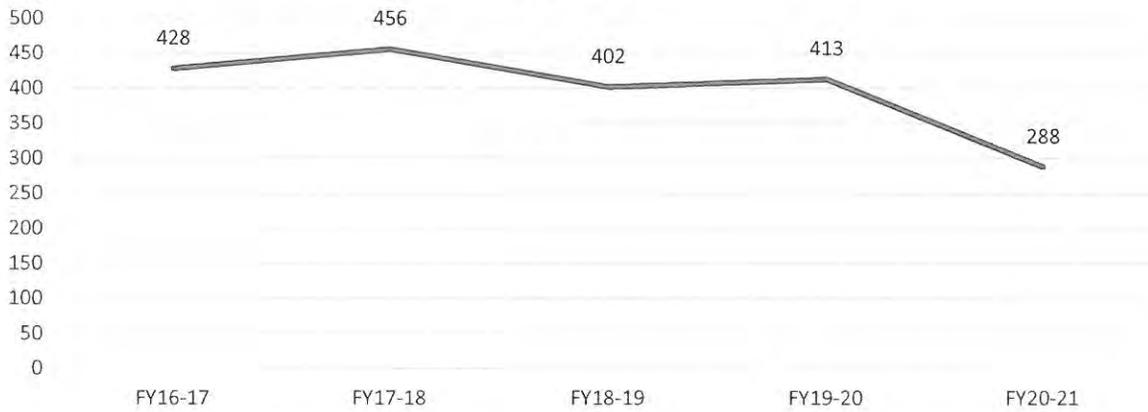
Story Behind the Curve: Due to the COVID-19 Pandemic and quarantine, there were fewer arrests during this period which created fewer clients sentenced to probation. There was also a delay in all court hearings during the quarantine, so this created a large time lag for cases to be adjudicated and put on probation during this period.

Number of client that completed probation supervision (Cases closed during the FY)



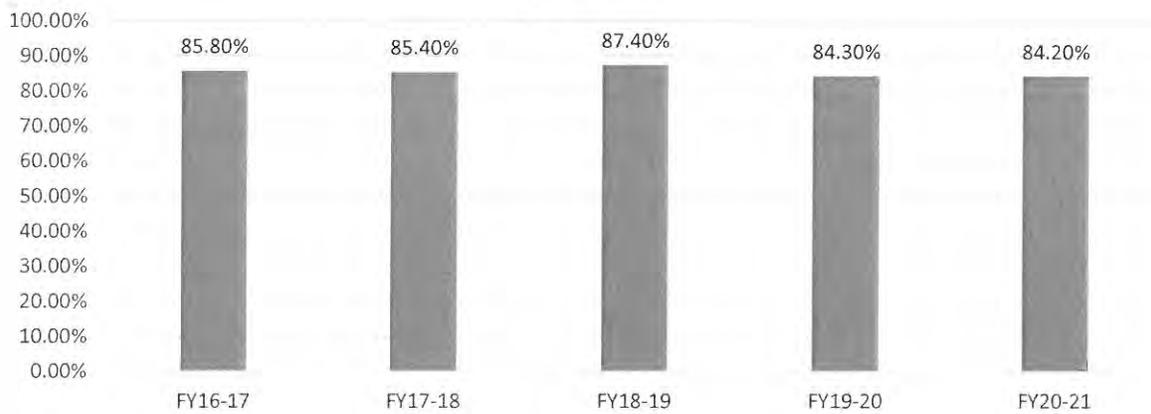
Story Behind the Curve: The total number of clients on supervision was less due to the COVID-19 pandemic. This in turn created less client that completed probation.

Number of clients that successfully completed probation supervision

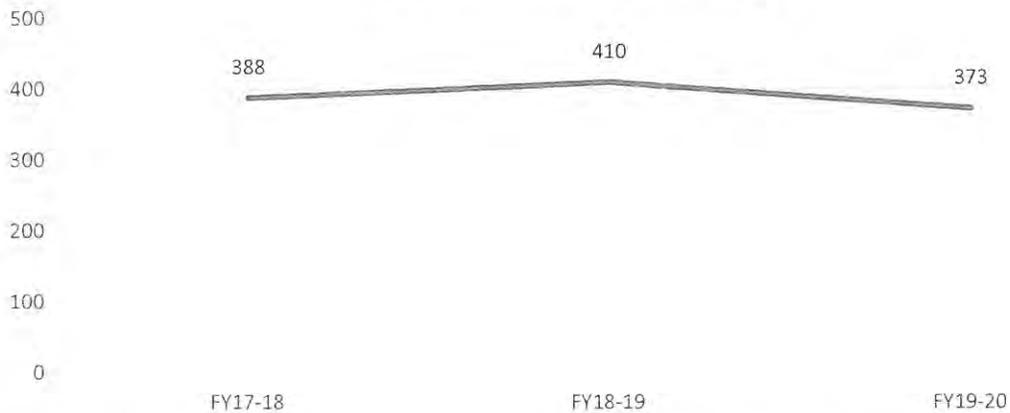


Story Behind the Curve: The total number of clients on supervision was less due to the COVID-19 pandemic. This in turn created fewer case close-outs. Though the actual number of successful completions was lower, the actual success rate when considering total number of clients remains strong at 84%.

Percent of clients that successfully completed probation supervision

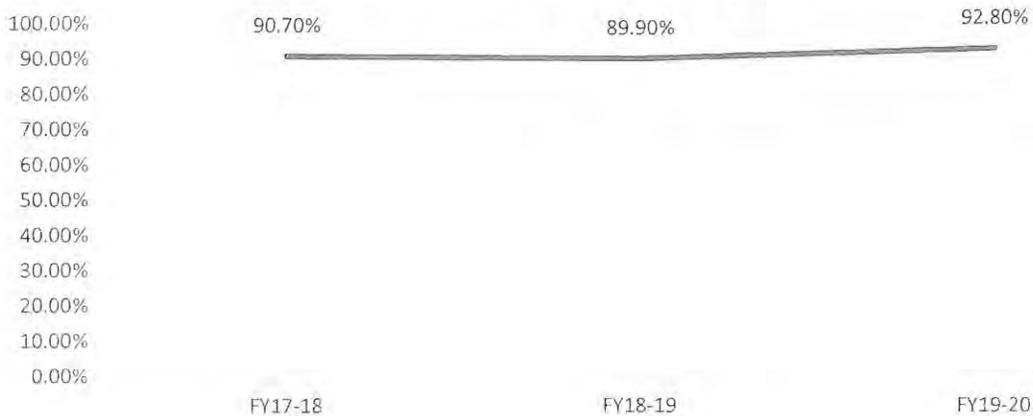


Number of client that successfully completed probation that did not reoffend the following FY

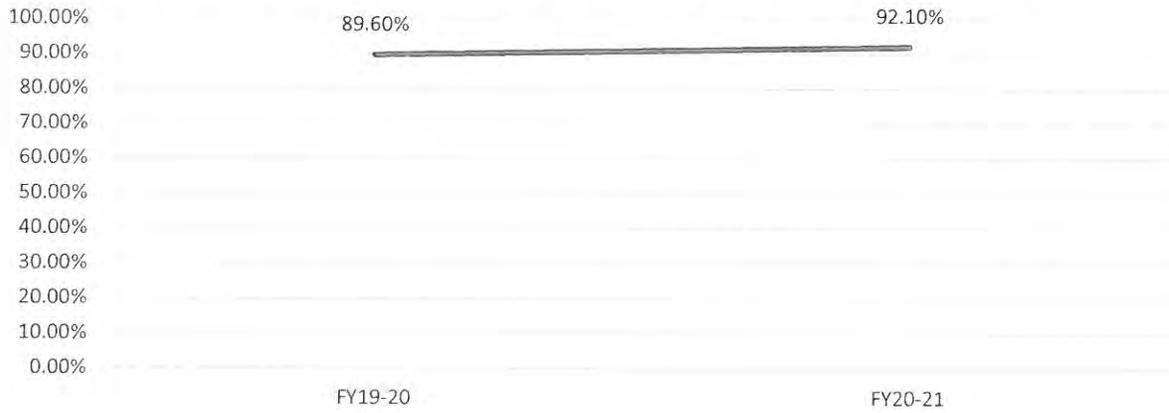


Story Behind the Curve: CCJ performs an annual recidivism study. For this study, data is pulled from the CCJ client database to create a list of all clients that completed probation successfully in the previous fiscal year. Each client was cross checked with public Court records, to determine if they had been re-arrested in the year following their release. A new recidivism study will be performed each year. The total number of clients on supervision was less due to the COVID-19 pandemic. This in turn created fewer case close-outs. Though the actual number of successful completions was lower, the actual success rate when considering total number of clients that did not reoffend the following year remains strong at 92.8%.

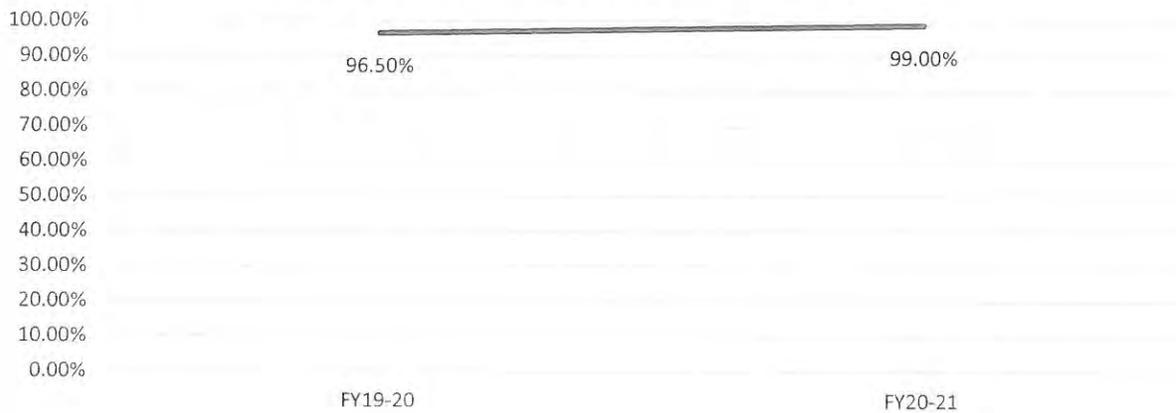
Percent of clients that successfully completed probation that did not reoffend the following year.



Percent of surveyed clients who reported a better understanding of community resources than before probation supervision

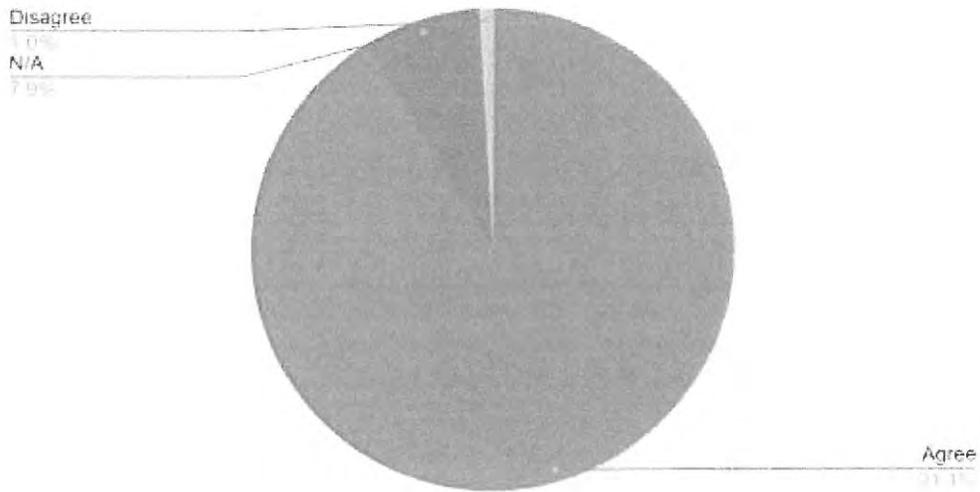


Percent of surveyed clients who reported having made a positive change based on their participation in the program

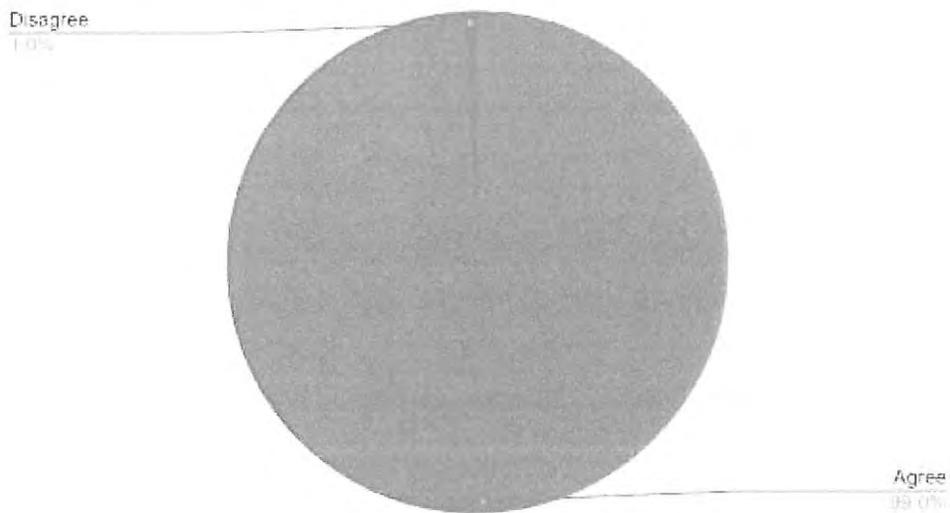


Data retrieved from Anonymous Responses to the Center for Creative Justice’s Client Survey for FY20-21 (304 respondents)

My Probation Officer gave me information on community resources.

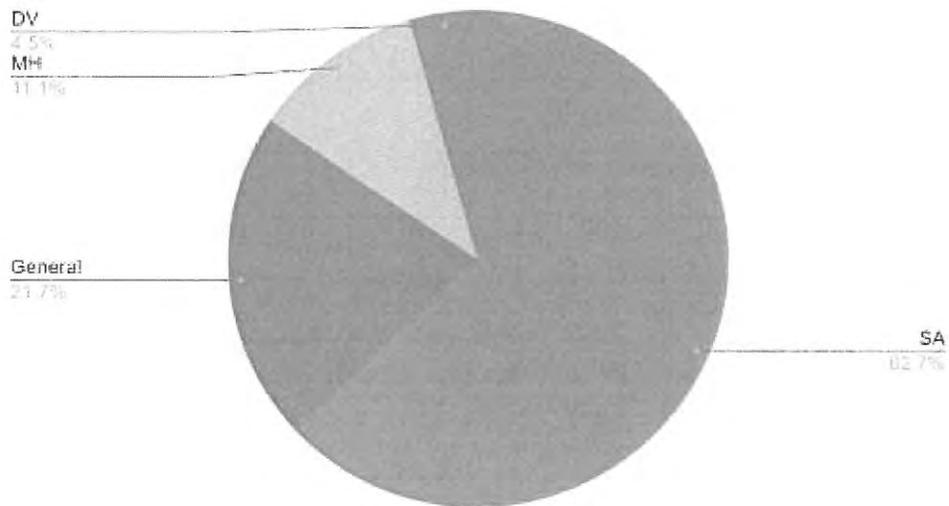


CCJ helped me make at least one positive change in my life.

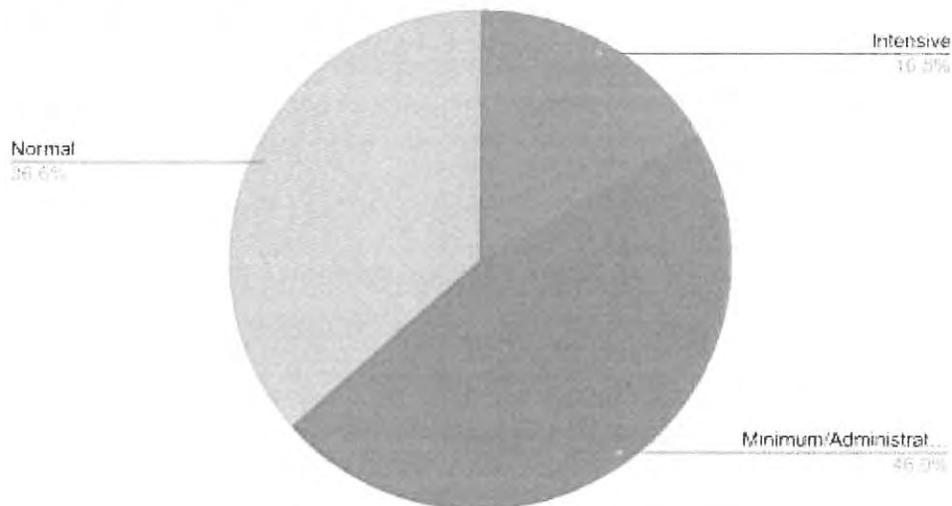


Data retrieved from the Center for Creative Justice's Case Close Out Surveys completed by Probation Officers at the time of client's discharge from probation for FY20-21 (358 respondents)

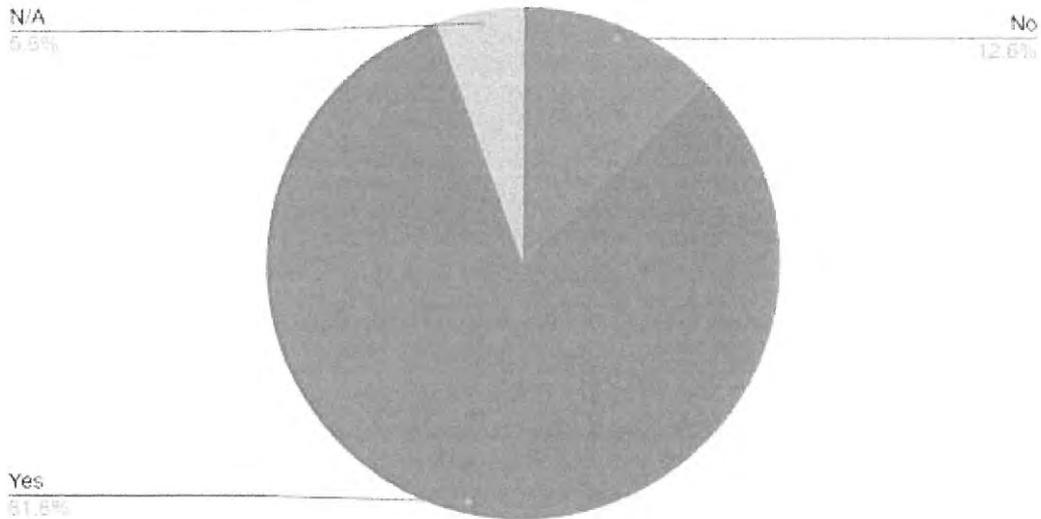
Case Type



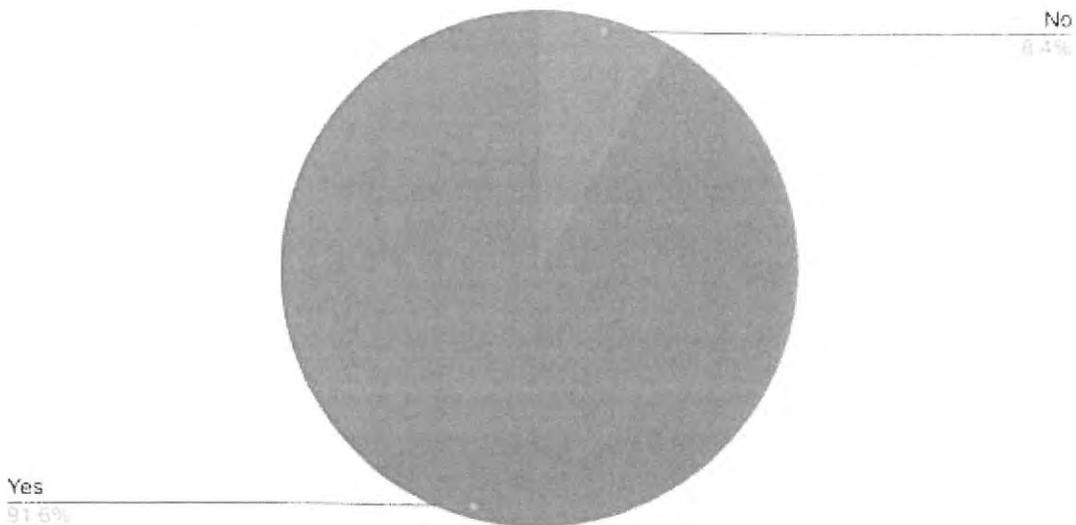
Client's Assessment Risk Level:



Did this client REMAIN in school or at their job during their probation period?



Did the client have increased protective factors at the time of their discharge? (i.e. increased natural supports, increased knowledge of community resources, increased coping skills, increased financial stability, etc.)



Contract 037494



Iowa Department of Transportation
CONTRACT CONSTRUCTION PROGRESS VOUCHER

FM-C085(160)--55-85
 RCB Culvert - New / Replacement
 STORY COUNTY ENGINEER

Voucher No. 4

DATE LAST VOUCHER 10-27-21
 MO. DAY YR.

THIS VOUCHER - -
 MO. DAY YR.

DAYS WORKED			RET. %	Contractor No. 35350 PETERSON CONTRACTORS INC REINBECK, IA									
TO DATE	LAST VOUCH.	AUTH.		QUANTITY AWARDED	QUANTITY AUTHORIZED	UNIT OF MEASURE	FCT.	RURAL PARTICIPATING	RURAL NON-PARTICIPATING	URBAN PARTICIPATING	URBAN NON-PARTICIPATING		
	46.0	46.0	3.000	0.500	0.500	Acre	410	000	500	000	000		
0010	CLEAR+GRUBB						Compl. Last Voucher	TOTAL TO DATE					
0020	589.400	589.400		589.400	Cubic Yd	410	000	589400	000	000			
0020	EMBANKMENT-IN-PLACE, CONTRACTOR FURNISH						Compl. Last Voucher	TOTAL TO DATE					
0030	225.000	225.000		225.000	Cubic Yd	410	000	225000	000	000			
0030	EXCAVATION, CL 10, RDWY+BORROW						Compl. Last Voucher	TOTAL TO DATE					
0040	62.000	62.000		62.000	Cubic Yd	410	000	62000	000	000			
0040	EXCAVATION, CL 10, CHANNEL						Compl. Last Voucher	TOTAL TO DATE					
0050	62.000	62.000		62.000	Cubic Yd	410	000	62000	000	000			
0050	TOPSOIL, STRIP, SALVAGE+SPREAD						Compl. Last Voucher	TOTAL TO DATE					
0060	52.000	52.000		52.000	Ton	410	000	78240	000	000			
0060	GRANULAR MAT'L						Compl. Last Voucher	TOTAL TO DATE					
0070	6000.000	6000.000		6000.000	Lump Sum	430	000	6000000	000	000			
0070	RMVL OF EXIST STRUCT						Compl. Last Voucher	TOTAL TO DATE					
0080	204.000	204.000		204.000	Cubic Yd	430	000	204000	000	000			
0080	EXCAVATION, CL 20						Compl. Last Voucher	TOTAL TO DATE					
0090	48.000	48.000		48.000	Linr Ft	420	000	48000	000	000			
0090	PRECAST CONC BOX CULV, 12'X10'						Compl. Last Voucher	TOTAL TO DATE					

I certify that the work items shown herein are just and unpaid, and that the requirements of the Iowa Department of Transportation specifications for this project, including all requirements as to maximum hours of labor and minimum wages have been complied with.

SIGNATURES REQUIRED ON LINES 1 & 2 FOR PROGRESS PAYMENT AND LINES 1-3 FOR FINAL PAYMENT AS APPLICABLE.

1. 1-31-22 [Signature]
 DATE PROJECT ENGINEER CERTIFICATION

2. 2-8-22 [Signature]
 DATE CHAIRMAN OF BOARD OF SUPERVISORS APPROVAL
 IDOT is not involved in this Farm to Market project.

3. _____
 DATE DISTRICT CONSTRUCTION/LOCAL SYSTEMS ENGINEER OR OFFICE DIRECTOR APPROVAL
 Project records reviewed. Project records not reviewed. Recommend payment based on the project engineers certification.

CLAIMANT'S CERTIFICATION (Required for Final Payment Only)

cordell q. peterson the president

PETERSON CONTRACTORS INC.

for _____ (contractor) certify that the work items shown herein are just and unpaid, and that the requirements of the Iowa Department of Transportation specifications for this project, including all requirements as to maximum hours of labor and minimum wages have been complied with.

1-18-22 [Signature]
 DATE SIGNED CLAIMANT (CONTRACTOR)

Contract 037494



Iowa Department of Transportation
CONTRACT CONSTRUCTION PROGRESS VOUCHER

FM-C085(160)--55-85
 RCB Culvert - New / Replacement
 STORY COUNTY ENGINEER

Voucher No. 4

DATE LAST VOUCHER 10-27-21
 MO. DAY YR.

THIS VOUCHER - -
 MO. DAY YR.

DAYS WORKED			RET. %	Contractor No. 35350 PETERSON CONTRACTORS INC REINBECK, IA																
TO DATE	LAST VOUCH.	AUTH.		QUANTITY AWARDED	QUANTITY AUTHORIZED	UNIT OF MEASURE	FCT.	RURAL PARTICIPATING	RURAL NON-PARTICIPATING	URBAN PARTICIPATING	URBAN NON-PARTICIPATING									
	46.0	46.0	3.000																	
ITEM NO.	ITEM DESCRIPTION																			
0100	2.000	2.000	Each	420	Compl. Last Voucher	000	2000	000	000	000										
	PRECAST CONC BOX CULV ST END SEC. 12'X10'				TOTAL TO DATE															
0110	1.000	1.000	Each	420	Compl. Last Voucher	000	1000	000	000	000										
	TEMPORARY STREAM DIVERSION				TOTAL TO DATE															
0120	35.000	35.000	Linr Ft	418	Compl. Last Voucher	000	6500	000	000	000										
	SUBDRAIN, PLASTIC PIPE, 8"				TOTAL TO DATE															
0130	2.000	2.000	Each	418	Compl. Last Voucher	000	1000	000	000	000										
	SUBDRAIN OUTLET, DR-305				TOTAL TO DATE															
0140	150.200	150.200	Sq Yard	410	Compl. Last Voucher	000	185000	000	000	000										
	ENGINEER FABRIC				TOTAL TO DATE															
0150	112.800	112.800	Ton	410	Compl. Last Voucher	000	108290	000	000	000										
	REVTMENT, CLASS E				TOTAL TO DATE															
0160	130.100	130.100	Cubic Yd	410	Compl. Last Voucher	000	140300	000	000	000										
	REVTMENT, RMV+REPLACE				TOTAL TO DATE															
0170	4.000	4.000	Each	401	Compl. Last Voucher	000	4000	000	000	000										
	SAFETY CLOSURE				TOTAL TO DATE															
0180	1250.000	1250.000	Lump Sum	401	Compl. Last Voucher	000	1250000	000	000	000										
	TRAFFIC CONTROL				TOTAL TO DATE															

I certify that the work items shown herein are just and unpaid, and that the requirements of the Iowa Department of Transportation specifications for this project, including all requirements as to maximum hours of labor and minimum wages have been complied with.

SIGNATURES REQUIRED ON LINES 1 & 2 FOR PROGRESS PAYMENT AND LINES 1-3 FOR FINAL PAYMENT AS APPLICABLE.

- DATE PROJECT ENGINEER CERTIFICATION
- DATE CHAIRMAN OF BOARD OF SUPERVISORS APPROVAL
 IDOT is not involved in this Farm to Market project.
- DATE DISTRICT CONSTRUCTION/LOCAL SYSTEMS ENGINEER OR OFFICE DIRECTOR APPROVAL
 Project records reviewed. Project records not reviewed. Recommend payment Project approved for payment. based on the project engineers certification.

CLAIMANT'S CERTIFICATION (Required for Final Payment Only)
Cordell G. Peterson the president
 for PETERSON CONTRACTORS INC. (contractor) certify that the work items shown herein are just and unpaid, and that the requirements of the Iowa Department of Transportation specifications for this project, including all requirements as to maximum hours of labor and minimum wages have been complied with.

 DATE _____ SIGNED CLAIMANT (CONTRACTOR)

Contract 037494



Iowa Department of Transportation
CONTRACT CONSTRUCTION PROGRESS VOUCHER

FM-C085(160)--55-85
 RCB Culvert - New / Replacement
 STORY COUNTY ENGINEER

Voucher No. 4

DATE LAST VOUCHER 10-27-21
 MO. DAY YR.

THIS VOUCHER - - -
 MO. DAY YR.

DAYS WORKED			RET. %
TO DATE	LAST VOUCH.	AUTH.	
	<u>46.0</u>	<u>46.0</u>	<u>3.000</u>

Contractor No. 35350 **PETERSON CONTRACTORS INC** REINBECK, IA

ITEM NO.	QUANTITY AWARDED	QUANTITY AUTHORIZED	UNIT OF MEASURE	FCT.	Compl. Last Voucher	RURAL PARTICIPATING		RURAL NON-PARTICIPATING		URBAN PARTICIPATING		URBAN NON-PARTICIPATING	
0190	6000.000	6000.000	Lump Sum	401			000	6000000		000		000	000
	MOBILIZATION				TOTAL TO DATE								
0200	320.000	320.000	Linr Ft	448			000	190000		000		000	000
	SILT FENCE-DITCH CHECKS				TOTAL TO DATE								
0210	320.000	320.000	Linr Ft	448			000	000		000		000	000
	MAINT OF SILT FENC/SILT FENC-DITCH CHE CK				TOTAL TO DATE								
8001	200.000	200.000		448			000	200000		000		000	000
	CLEARING AND GRUBBING				TOTAL TO DATE								
8999	1.000	1.000	Lump Sum	401			000	000		000		000	000
	STOCKPILED MATERIALS				TOTAL TO DATE								
					Compl. Last Voucher								
					TOTAL TO DATE								
					Compl. Last Voucher								
					TOTAL TO DATE								
					Compl. Last Voucher								
					TOTAL TO DATE								

I certify that the work items shown herein are just and unpaid, and that the requirements of the Iowa Department of Transportation specifications for this project, including all requirements as to maximum hours of labor and minimum wages have been complied with.

- SIGNATURES REQUIRED ON LINES 1 & 2 FOR PROGRESS PAYMENT AND LINES 1-3 FOR FINAL PAYMENT AS APPLICABLE.
- DATE _____ PROJECT ENGINEER CERTIFICATION
 - DATE _____ CHAIRMAN OF BOARD OF SUPERVISORS APPROVAL
 IDOT is not involved in this Farm to Market project.
 - DATE _____ DISTRICT CONSTRUCTION/LOCAL SYSTEMS ENGINEER OR OFFICE DIRECTOR APPROVAL
 Project records reviewed. Project records not reviewed. Recommend payment based on the project engineers certification.
 Project approved for payment.

CLAIMANT'S CERTIFICATION (Required for Final Payment Only)

Cordell G. Peterson the president

for PETERSON CONTRACTORS INC. (contractor) certify that the work items shown herein are just and unpaid, and that the requirements of the Iowa Department of Transportation specifications for this project, including all requirements as to maximum hours of labor and minimum wages have been complied with.

DATE 11-2-22 SIGNED CLAIMANT (CONTRACTOR)

CERTIFICATION FOR HOURS AND LABOR APPLIES ONLY TO FEDERAL PARTICIPATING PROJECT.

AGREEMENT

This Agreement, entered into this 1st day of July, 2022, by and between STORY COUNTY, hereafter referred to as the “Employer” and PUBLIC, PROFESSIONAL & MAINTENANCE EMPLOYEES, LOCAL 2003, hereafter called the “Union.” The term Employer as used in this Agreement will normally refer to the Sheriff and his/her designee. Throughout this Agreement, wherever the “Act” appears, this refers to the Iowa Public Employment Relations Act, identified as Senate File 531, which was signed into law on April 23, 1974.

ARTICLE 1 RECOGNITION

The Employer hereby recognizes the Union as the exclusive bargaining representative for wages, hours and other terms and conditions of employment permitted by the Act for all full-time and part-time Lieutenants, Sergeants, Communications Commander, Jail Administrator, Communications Operations Manager, Assistant Jail Administrator, Detention Supervisors and Food Services Supervisor as set forth in the Iowa Public Employment Relations Board Order of Certification Case No. 8282 and Case 102134, which excludes the Sheriff, Chief Deputy, Office Manager/Budget Supervisor all other employees of the County.

ARTICLE 2 NON-DISCRIMINATION IN EMPLOYMENT

The Employer and the Union agree to comply with any non-discrimination in employment laws that are applicable.

There shall be no discrimination in employment by the Employer or the Union toward any employee because of their membership in, or non-membership in, the Union. The parties will not discriminate against an employee because of an employee’s support or non-support or participation in Union affairs and/or activities.

All references to employees in this Agreement designate both sexes, and wherever the male gender is used, it shall be construed to include male and female employees.

ARTICLE 3 NO STRIKE – NO LOCKOUT

The Employer agrees that during the term of this Agreement it will not engage in any lockout of employees. The Union agrees that during the term of this Agreement, there shall not be any work stoppage, strike, slowdown, picketing, boycott or any other action on the part of the Union or the employees represented by it which will interrupt or interfere with the operation of the County.

ARTICLE 4
SEPARABILITY AND SAVINGS

If any provision of this Agreement is subsequently declared by the proper legislative or judicial authority to be unlawful, unenforceable, or not in accordance with applicable statutes or ordinances, those provisions shall be deleted. All other provisions of this Agreement shall remain in full force and effect for the duration of this Agreement.

ARTICLE 5
GRIEVANCE PROCEDURE AND ARBITRATION

The parties agree that an orderly and expeditious resolution of grievances is desirable. For purposes of this Article, the words employee(s) or grievant(s) shall also mean and include the Employee Organization/Union. All matters of dispute that may arise between the Employer and an employee(s) regarding a violation of an expressed provision of this Agreement shall be adjusted in accordance with the following procedure:

- A. Step 1: The aggrieved employee(s) and/or the Union shall present a grievance verbally, to the Chief Deputy within seven (7) calendar days. The employee shall state the nature of the grievance, specific clause(s) violated, and all facts as they are known to be shall be discussed. Within seven (7) calendar days after this, the Chief Deputy will answer the grievance in writing.
- B. Step 2: If the aggrieved employee(s) is not satisfied with the Chief Deputy's answer at Step 1, the aggrieved employee and/or Union shall present the grievance in writing to the Sheriff within seven (7) calendar days of the Chief Deputy's answer. The grievance shall state the nature of the grievance, the specific clause(s) violated, and shall state all facts and witnesses as they know them to be. Within seven (7) calendar days the Sheriff will answer the grievance in writing.
- C. Step 3: If the aggrieved employee is not satisfied with the Sheriff's answer at Step 2, the aggrieved employee and/or Union shall request the grievance be submitted to an outside independent mediator. Mediation shall be scheduled at a mutually agreeable time between the parties and the mediator. Mediation shall be a pre-requisite to referring the grievance to Step 4.
- D. Step 4: Any grievance not settled in Step 3 of the grievance procedure may be referred to arbitration, provided the referral to arbitration is in writing to the other party and is made within seven (7) calendar days after the date of the unsuccessful mediation.

Any aggrieved employee may elect to have a Union representative present at the any of the grievance meetings.

All grievances must be taken up promptly and awards or settlements thereof shall in no case be made retroactive beyond the date on which the occurrence giving rise to the grievance was known. If a grievance is not presented within the time limits specified in this Article, it shall be considered waived. If a grievance is not appealed to the next step within the specified time limits, it shall be considered settled on the basis of the

Employer's last answer. If a grievance is not timely answered by the Employer, it shall automatically be referred to the next Step.

After either party has notified the other of its referral of a case to arbitration, the parties will meet within ten (10) calendar days after receipt by either party of notice of referral of a case to arbitration to select an arbitrator or to request in writing the Public Employment Relations Board to furnish a suggested list of names of seven (7) arbitrators from which list the parties shall select one (1) arbitrator. Such selection shall be by agreement, if possible; otherwise the parties alternately eliminating names from the list, with the parties flipping a coin to see who strikes first.

After each party has eliminated the names of three (3) arbitrators from the list, the arbitrator whose name remains on the list shall be accepted by both parties as the arbitrator to hear and decide the pending case. The date for the arbitration hearing will be determined by the parties and the arbitrator within sixty (60) days following the date of the selection of the arbitrator.

The fees and expenses of the arbitrator will be shared by the parties. Each party shall pay its own cost of preparation and presentation for arbitration. The arbitrator shall have no power to change or amend the terms conditions, or applications of the collective bargaining agreement. The arbitrator shall not have power to accept or decide any grievance which involves a matter within the jurisdiction of the Civil Service Commission (Chapter 341A, Code of Iowa). The arbitrator's decision shall be final and binding on both parties.

The time limits at any step in the grievance and arbitration procedure may be extended on a specific case basis, upon written mutual agreement of the Union and the Employer.

In the event that any employee takes action on any complaint in any other forum, then all rights to this contractual grievance procedure shall be waived and no grievance shall be allowed regarding the issue. The arbitrator may not hear more than one grievance unless the presentation of more than one grievance is mutually agreed to by the Employer and the Union.

Individuals involved with a grievance procedure may discuss the issue during the working day with involved individuals, but without payment if discussions extend beyond the employee's normal working hours. The aggrieved employee and all County-employed witnesses shall be granted time off with pay to attend a grievance meeting or hearing.

ARTICLE 6 SENIORITY

Seniority means an employee's length of full-time continuous service with the Employer since their last date of hire. Seniority shall be administered on a job classification basis.

The job classifications in this unit are:

Lieutenant

Sergeant

Communications Commander
Jail Commander
Communications Operations Manager
Detention Supervisor
Assistant Jail Administrator
Office Services Supervisor
Communications Supervisor

If more than one employee has the same date of hire with the County, the employee's social security number will determine the most senior employee. Using the last two (2) numbers, the employee with the lowest number will be the most senior employee.

Probationary Period – Employees other than Civil Service Employees

A probationary employee is an employee who has not yet completed twelve (12) consecutive months of service with the Employer. If the Employer and employee agree, the probationary period can be extended for any period up to a maximum of six (6) months. A probationary employee may be disciplined or discharged by the Sheriff without cause and without recourse to the grievance procedure. An employee who has been promoted to his/her position in this bargaining unit, is not considered a probationary employee.

Probationary Period – Civil Service Employees

If a civil service employee covered by Iowa Code Chapter 341A (a "civil service employee") has successfully completed training at the Iowa law enforcement academy or a regional training facility certified by the director of the Iowa law enforcement academy prior to initial appointment as a civil service employee, the probationary period shall be for a period of up to nine months and shall commence with the date of initial appointment as a civil service employee. If the civil service employee has not successfully completed training at the Iowa law enforcement academy or a regional training facility certified by the director of the Iowa law enforcement academy prior to initial appointment as a civil service employee, the probationary period shall commence with the date of initial employment as a civil service employee and shall continue for a period of up to nine months following the date of successful completion of training at the Iowa law enforcement academy or a regional training facility certified by the director of the Iowa law enforcement academy.

The discipline and removal of civil service employees will be governed by the provisions of Iowa Code Chapter 341A.

An employee shall lose their seniority and employment relationship shall be broken and terminated as follows:

- a. Employee quits
- b. Employee is discharged for proper cause

- c. Engaging in other paid work while on sick leave, or giving false reason for obtaining a leave of absence
- d. Two (2) consecutive days of absence without notice to the Employer
- e. Failure to report for work at the end of a leave of absence
- f. Failure to report to work fourteen (14) days after being notified to return to work following layoff, when notice of recall is sent to the employee's last known address, according to Employer records. It is the employee's responsibility to keep the Employer informed of their current address and phone number
- g. Seniority rights will be forfeited after the continuous period of layoff exceed one (1) year
- h. Employee retires
- i. An employee is absent from work for any reason, excluding FMLA, for over one (1) year or for a period of time equal to his/her seniority, whichever is shorter. This may be extended at the discretion of the Sheriff.

If an employee is transferred out of the bargaining unit, but remains within the Sheriff's Office, his/her seniority continues to accumulate.

After the first consecutive thirty (30) days of unpaid leave of absence, seniority shall not accumulate.

The Union shall be furnished with a seniority list of all employees covered by this Agreement.

Staff Reduction: When the working force is to be reduced, the Sheriff will select which job classification is to be reduced. The employee with the least qualifications and ability will be removed first, when qualifications and ability are relatively equal, in the judgment of the Sheriff, the employee with the least amount of seniority in the job classification will be removed. On recall from layoff, employees will be returned to work in the reverse order of layoff, if qualified to perform the work available. Probationary employees have no recall rights.

Employees to be recalled after being on layoff shall be notified as far in advance as possible by notice in writing sent by certified mail, return receipt requested, to the last address shown on the employee's record. The employee must report to work in fourteen (14) days after receipt of notice, unless otherwise mutually agreed to. In the event the employee fails to comply with the above, he/she shall be terminated and lose all seniority rights under this Agreement. Employees will have one opportunity to accept or reject an offer of recall. Employees who reject an offer of recall will forfeit their recall rights.

Employees shall have recall rights for a period of twelve (12) months following the date of their layoff.

If the Sheriff creates a new position, the Sheriff and the Union shall bargain through impasse collectively with respect to wages, hours and other terms and conditions of employment as defined by Section 20.9 of the Public Employment Relations Act.

ARTICLE 7 HOURS OF WORK

Determination of daily and weekly hours of work shall be at the sole discretion of the Sheriff. The normal pay period shall be from Sunday through Saturday and be two (2) weeks in duration. It is acknowledged that within this bargaining unit there are 6-3 shift employees , 4-4 shift employees and 5-2 Monday – Friday employees.

Call Back Time: Any non-exempt hourly employee within the bargaining unit who is called back to work by the Employer shall be paid a minimum of two (2) hours pay at the overtime rate unless such call back is tied to the beginning or end of his/her shift. Employees on specials days off (i.e. vacation, holiday, comp. time, etc) shall be called back only after all others on normal routine time off have been called.

Court Time: Any non-exempt hourly employee within the bargaining unit who is required to appear for court during off duty hours shall be paid a minimum of two (2) hours pay at the overtime rate, unless the court appearance and the beginning or end of an employee's scheduled workday shifts overlap. In that event, the employee is paid for actual time spent.

ARTICLE 8 OVERTIME

Any non-exempt hourly employees within the bargaining unit will be paid, either in cash or compensatory time, at the rate of time and one-half (1 ½) the employee's straight time hourly rate for all hours worked in excess of their scheduled workday. The choice between cash and compensatory time will be made by employees during open enrollment. An employee may also request time off within the pay period equal to any hours in excess of the normal workday or normal work schedule. If the request is granted, these hours will be taken hour for hour. Compensatory time off must be approved by the Sheriff, or his designee, and will normally require a one (1) day notice.

An employee may accumulate a maximum of forty (40) hours of compensatory time. An employee shall be able to carry over forty (40) hours of compensatory time from fiscal year to fiscal year. Once an employee reaches the maximum accumulation, overtime will be paid at the rate of one and one-half (1 ½) of the employee's regular hourly rate.

Any accrued compensatory time will be paid out at the employee's current rate of pay to the employee prior to any change in rank or grade and also if the employee changes his/her election from compensatory time to cash payment.

ARTICLE 9 HOLIDAYS

Employees are eligible for the following paid holidays: New Year's Day, President's Day,

Memorial Day, Fourth of July, Labor Day, Veteran's Day, Thanksgiving Day, Day after Thanksgiving, two (2) days at Christmas and two (2) hours on December 31 (only if December 31 falls on a Monday through Thursday). Any additional holidays recognized by the Board will be added to the Agreement.

Non-exempt employees on a Monday-Friday work schedule, required to work on any of the recognized paid holidays shall be paid time and one-half (1 ½) for all hours worked except hours worked which exceed an employee's normal scheduled hours will be paid at double time. Holiday pay will be at the employee's normal pay for the day or week for which he/she would have been scheduled to work.

Except for 6-3 and 4-4 shift employees, to be eligible for holiday pay, an employee must have worked the last full scheduled workday immediately before and the first full scheduled workday immediately after each holiday or unless on an excused absence.

An employee on layoff or unpaid leave of absence is not eligible for holiday pay.

For employees within the bargaining unit on a Monday-Friday work schedule, when a designated holiday falls on a Saturday, the preceding Friday shall be observed as the legal holiday, and when a holiday falls on a Sunday, the following Monday shall be observed as the legal holiday.

Full-time shift employees (non Monday-Friday) will be granted ten (10) personal days in lieu of holidays (July 1) per fiscal year. Any unused personal days shall be paid to the employee at the employee's regular hourly rate at the end of the first full pay period at the end of the fiscal year (June 30). If an employee is on a 12 hour shift schedule, they will be credited with 120 hours, in lieu of holidays (July 1) per fiscal year and 12 hours will be deducted from their personal leave bank when they use a personal day. All requests for personal days must be approved by the Sheriff or his designee and will normally require a three (3) day notice. Any Employee can only be paid out a maximum of 80 hours at the end of each fiscal year (June 30).

If an employee uses more personal days than actual holidays that have transpired in the year and employment is severed, the County will be reimbursed for the personal days by deducting the hours from the employee's vacation payout or by the employee reimbursing the County for the personal day.

Personal days accrued and not used at the time of separation from County employment will be reimbursed on a pro-rata basis. Any employee can only be paid out a maximum of 80 hours at separation of employment.

ARTICLE 10 VACATIONS

Employees shall be entitled to paid vacations as follows:

After one (1) year of continuous service, eighty (80) hours;

After five (5) years of continuous service, one hundred twenty (120) hours;

After ten (10) years of continuous service, one hundred sixty (160) hours;
After fifteen (15) years of continuous service, two hundred (200) hours.

Up to forty-eight (48) hours of vacation time can be carried over from one year to the next. After fifteen (15) years of continuous full-time service, an employee may carry over sixty (60) hours of vacation time. After twenty (20) years of continuous full-time service, an employee may carry over eighty (80) hours of vacation time.

The scheduling of vacation leave must have prior approval of the Sheriff, or designee, and will be granted at his discretion. The Sheriff may require the rescheduling of vacation leave only when, in his judgment, it is absolutely necessary. Vacation time will normally be taken in weekly increments. Vacations of a shorter duration must be approved by the Sheriff and will normally require a three (3) day notice. Notification of approval or denial will be given within seven (7) calendar days.

Vacation leave shall be computed on an hourly basis and credited to each employee's account every pay period. Vacation pay will be at the employee's normal pay for the day or week for which he/she would have been regularly scheduled to work.

An employee shall not accrue vacation leave during periods of temporary layoff, suspension or leave without pay.

For Monday through Friday employees within the bargaining unit, vacation extending through an officially designated holiday shall not have that holiday charged against vacation leave.

Any employee separated from County employment by reduction in force, resignation, death or otherwise, shall be paid or have payment made to his/her estate or legal beneficiary in the amount of any unused vacation leave earned.

Employees who work on a scheduled vacation day shall be compensated at the employee's normal pay for the day or week he/she was scheduled to work and that day shall not count against their vacation leave.

If an employee's vacation leave has been denied, resulting in an employee reaching the cap, the amount of vacation leave which would otherwise be lost, will be reimbursed at an employee's regular rate of pay.

ARTICLE 11 SICK LEAVE

Sick leave shall be accrued by all hourly employees at the rate of 12 hours per month for each month to a total of nine hundred sixty (960) hours.

Family Medical Leave Act: Employees who have at least one year of service with Story County and who have worked at least 1250 hours in the previous twelve month period may take unpaid leave of up to twelve weeks for the following reasons:

1. Birth of a child
2. Place of a child for adoption or foster care
3. Care of an ill spouse, parent or child
4. Illness of an employee

Employees may elect, however to use vacation or sick leave as part of the twelve week FMLA. In no event will the total amount of family medical leave, utilized for numbers 1, 2 or 3 above, be permitted to exceed twelve continuous weeks without prior approval of the Sheriff.

Employees on FMLA will have their health insurance continued in the same manner as if leave was not taken. Employees who are required to contribute part of the cost of health insurance will need to make arrangements with Human Resources for timely payments of premiums.

Employees requesting leave must provide thirty days written notice when possible. In addition, employees must indicate the date they expect to return to work.

The employee shall have the right to be restored to the same position that the employee held when the requested FML started, or to an equivalent position with equivalent pay, benefits, and other terms and conditions of employment.

Use of Sick Leave: Accumulated sick leave may be used for any disabling or confining medical condition, personal illness, injury, and pregnancy related matters, medical or dental appointments or on the job injury or disability. A medical doctor's written verification of illness or injury may be required by the employer for substantiation of an illness or injury exceeding three (3) consecutive workdays or any time when sick leave abuse is reasonably suspected.

Except for 6-3 and 4-4 shift employees, if a holiday falls within a paid sick leave, that day will be counted as a holiday and not as a day of sick leave.

Sick shall be taken in increments of at least one (1) hour at a time.

When absences due to sickness are necessitated, the employee shall normally notify the Sheriff at least one (1) hour prior to the beginning of his/her scheduled reporting time. Failure to do so, without a bona fide reason, shall result in the employee being considered absent without leave, and subject to disciplinary action.

Probationary employees, with less than sixty (60) days service, are not eligible for sick leave benefits. After successful completion of this sixty (60) day period, sick leave earned during such time period will be credited to the employee's account as of his/her date of employment.

Worker's Compensation: An employee may use sick leave, to the extent it is available, for an on-the-job injury for disability. If an employee so elects to use such sick leave in any period for which an employee is receiving Worker's Compensation benefits for an on-the-job injury for the Employer, the Employer shall pay to such employee the amount which such employee would have been entitled to receive as gross pay for the same period of sick leave under this contract, if the

injury or disability had not been compensable. During the statutory waiting period, an employee may choose to use sick leave to the extent it is available. Any amount paid to an employee under this Section shall be chargeable against the employee's sick leave. After all sick leave is used, an employee may elect to use any available compensatory or vacation time accumulated.

Family Illness: The Employer may allow the use of sick leave to take care of an employee's immediate family (parents, spouse, child) for medical reasons. This use of sick leave shall not exceed five (5) shifts per calendar year.

Sick Leave Donation: In the event that an employee exhausts his/her accumulated sick leave days, vacation, accrued personal days and accumulated compensatory time, the Board, upon the recommendation of the Director of Internal Operations and Human Resources, may grant additional sick leave days, or, with permission from the affected individual, the Director of Internal Operations and Human Resources may request voluntary donations of sick leave from staff for use by the affected employee for his/her personal illness or injury. The Director of Internal Operations and Human Resources will determine the number of days to be granted on a case-by-case basis and in doing so will consider medical information supplied by the affected employee. Each employee may voluntarily donate up to 2 days of sick leave per request. Donations will be taken in the order received until the maximum number of days required is met. The Director of Internal Operations and Human Resources may approve and request additional donation days for the same individual if the original allotment runs out and the Director of Internal Operations and Human Resources deems it appropriate to offer additional extended leave. Donated sick leave days which are not used by the affected employee will be cancelled and not returned to donating employees.

Wellness Days: Employees who have reached their maximum accumulation of sick leave, shall be able to convert sick leave to wellness days, up to a maximum of two (2) days or sixteen (16) hours per year. These days will not carryover from year to year and must be used by the end of the fiscal year. This provision will be administered as provided by the Board policy regarding wellness days.

ARTICLE 12 FAMILY DEATH

Employees shall be granted up to six (6) working days leave of absence with pay for attendance at the funeral and other related functions in the event of death of an employee's spouse or child. Employees shall be granted up to five (5) days leave of absence with pay for attendance at the funeral and other related functions in the event of death of an employee's parent, step-parent, step-child, parent-in-law, brother, sister or grandchild. In the event of death of a grandparent, brother-in-law, or sister-in-law, an employee may be allowed time off with pay, not to exceed three (3) days. Employees may be granted four (4) hours with pay when attending funeral services for fellow county workers as well as for fellow retired county workers. Payment for this time shall be made only if the funeral has actually been attended.

ARTICLE 13
MILITARY LEAVE

Employees shall be granted Military Leave for a period up to thirty (30) days with pay as set forth by Section 29.A28 of the Code of Iowa. The Employer recognizes an employee's re-employment rights in accordance with the Uniformed Services Employment and Re-employment Rights Act (USERRA).

ARTICLE 14
JURY DUTY LEAVE

An employee required to serve as a juror shall receive his/her regular wages. In order to receive payment for such duty, the employee must submit certification of service and assign all fees to the Employer, except for mileage and meal expense, when the employees scheduled working hours and jury duty conflict. Every effort will be made to excuse the employee from work duty if his/her scheduled working hours and jury duty conflict. When released from jury duty during working hours, the employee will report to work within two (2) hours

ARTICLE 15
UNPAID LEAVE OF ABSENCE

An unpaid leave of absence may be granted at the discretion of the Sheriff for a period not to exceed one (1) year duration for illness or other legitimate reasons. While on unpaid leave, an employee:

- a. Receives no compensation or benefits;
- b. Does not earn any leaves or other benefits;
- c. Does not contribute to retirement programs;
- d. Must reimburse the Employer for all group hospital and medical insurance premiums if coverage is desired;
- e. Does not accrue seniority after thirty (30) days;
- f. Employees on unpaid leave shall participate in any shift bids that take place while on leave, in writing (i.e. email)

ARTICLE 16
ASSOCIATION DUES

The Employer will pay the dues for each eligible employee to the Iowa Sheriff's and Deputies Association and the National Sheriff's Association.

ARTICLE 17 TRAINING

All training hours, whether participating as teacher or student, shall be considered the day's duty assignment.

Travel time and meals incurred while attending training sessions in Story County will not be reimbursed. Travel time will be compensated as provided by the Fair Labor Standards Act, and expenses incurred while attending training sessions outside Story County will be reimbursed in either of the following:

- a. The employee(s) will be compensated meals for each day of training only if said employee(s) drives to and from Story County to the training location each day. Employees who are required to drive their own vehicle shall be reimbursed mileage. Employees must receive authorization from the Sheriff in advance to travel if mileage is to be reimbursed.
- b. Schools, training, seminars, etc. which involve multiple days outside of Story County, the employee(s) will have provided to him/her a vehicle for transportation, or allowed mileage reimbursement, or air travel and overnight lodging, and three (3) meals per day. Tuition, materials and expenses arising from said training out of necessity will be provided by the Employer.
- c. Drive time which exceeds an employee's normally scheduled workday can be traded out, hour for hour, within the same pay period, for non-exempt employees.

Any employee may request additional training. If granted by the Sheriff the employee(s) will be compensated as outlined in this Agreement. If the Sheriff does not grant the training request and the enrollment into the training must be accompanied by permission by the Sheriff or on department letterhead, such authorization may be given with no costs associated with said training falling back on to the Employer.

Any permanent employee shall be eligible for education incentive pay. Such pay shall consist of \$5.00 per month per each approved three-unit course, or equivalent, successfully completed on the employee's own time, up to a maximum of 30 units. An approved course is one that is directly related to the employee's job and is endorsed in advance by the Sheriff. To be eligible for education incentive pay, the employee must have been employed by Story County for a minimum of six (6) months.

Story County will provide up to \$1500 to each eligible employee for the cost of tuition and books upon successful completion of a job-related course to each eligible employee per fiscal year. Reimbursement for tuition and books will occur in the same fiscal year in which the fees are incurred or the class is completed unless documentation is not available by the last claim period of the fiscal year. If documentation is not available until later, the reimbursement will be made the following month after documentation is provided.

ARTICLE 18
EARLY RETIREMENT

Effective July 1, 1995, Story County will provide payment of a single health insurance plan for County employees who wish to retire early and retain their group health insurance coverage. Employees who carry family coverage may continue family coverage by paying the difference between single and family insurance premium rates. Premiums will be paid according to the following formula:

<u>YEARS OF HEALTH COVERAGE</u>	<u>SINGLE PREMIUMS PAID</u>
Ten	12 months
Fifteen	18 months
Twenty	24 months
Twenty-five	30 months
Thirty	36 months

The family coverage option is available for the same amount of time as County single paid premium. County paid health insurance payments will cease when an employee becomes eligible for medicare.

ARTICLE 19
INSURANCE

The Employer agrees to pay the following amounts towards the premiums for group health insurance for each eligible regular full-time or regular three-quarter time employee:

Blue Choice \$1,000 deductible plan – 99% Single or 90% Family
Alliance Select \$1,000 deductible plan – 95% Single or 90% Family

Plan #	1	2
Deductible		
Single (In-Network)	\$500	\$1000
Family (In-Network)	\$1000	\$2000
Office Visit Co-Pay (In-Network)	\$15	\$15
Plan Copayment		
In-Network	80%	80%
Out-of-Network	50%	50%
Maximum Out of Pocket		
Single In-Network	\$1000	\$2000
Single Out-of-Network	\$2000	\$4000
Family In-Network	\$2000	\$4000
Family Out-of-Network	\$4000	\$8000

RX Drug Coverage

Copayment (In-Network)	\$10 Generic	\$10 Generic
	\$20 Name Brand	\$20 Name Brand
	\$45 Non-Formulary	\$45 Non-Formulary

The Employer agrees to pay 100% of the cost of the premiums for each eligible regular full-time or regular three-quarter time employee for the following: life insurance in the amount of \$25,000, short-term disability insurance, and long-term disability insurance.

The Employer agrees to provide a flexible benefit contribution to each eligible regular full-time or regular three-quarter time employee in the amount of \$145.30 per month. Each employee may elect to:

- (1) apply this contribution toward the cost of (a) single, (b) dependent (employee and spouse), (c) child (employee and child or children), or (d) family vision insurance;
- (2) apply this contribution toward the cost of single or family dental insurance;
- (3) receive the contribution in cash, or
- (4) any combination of (1) through (3), provided the combination does not exceed the contribution of \$145.30 per month.

Prior to any change in the benefit package or any change in carriers, the Employer agrees to meet and confer with the Union. However, the final decision as to the carrier shall be made by the Employer, provided that the benefits remain substantially the same.

The benefit package referred to in this contract shall be subject to all terms and conditions of the contract with the benefit providers selected by the Employer.

ARTICLE 20
COMPENSATION

The regular rates of pay for each classification of employees is set out in Appendix A, which is attached hereto and by this reference made a part hereof.

Any employee whose pay is in dispute, or his/her representative, shall have the right to examine the time sheets and other records pertaining to the compensation of pay of that employee at reasonable times.

Employees shall be paid every other Friday unless that Friday is a holiday, in which case the payday is the last Administration business day before.

Wage rates will be increased by five percent (5.0%) in the first year of the Agreement and by three (3.0%) in the second year of the Agreement with an additional \$1,000 increase for the Food Service Supervisor, Communications Operations Manager, Detention Officer Supervisor and Assistant Jail Administrator (applied after the ATB increase).

ARTICLE 21
LONGEVITY PAY

Longevity is based on an employee's anniversary date and is based on the continuous service:

5 years	\$.18	18 years	\$.46
6 years	\$.19	19 years	\$.47
7 years	\$.35	20 years	\$.48
8 years	\$.36	21 years	\$.49
9 years	\$.37	22 years	\$.50
10 years	\$.38	23 years	\$.51
11 years	\$.39	24 years	\$.52
12 years	\$.40	25 years	\$.53
13 years	\$.41	26 years	\$.54
14 years	\$.42	27 years	\$.55
15 years	\$.43	28 years	\$.56
16 years	\$.44	29 years	\$.57
17 years	\$.45	30 years	\$.58

ARTICLE 22
SHIFT DIFFERENTIAL

In addition to the established wage rates, non-exempt bargaining unit employees shall be entitled to shift differential for all paid hours in accordance with the following schedule:

<u>SHIFT</u>	<u>SHIFT DIFFERENTIAL</u>
1500 -2300	\$0.40
2300 – 0700	\$0.40
1900 – 0700	\$0.40

The shift differential the employee will receive will be determined hour-by-hour based on the shift each hour is worked. If the employee's shift consists of hours from various shifts, the employee will receive shift differential according to the hours worked in each shift.

ARTICLE 23
GENERAL CONDITIONS

This Agreement shall be construed under the laws of the State of Iowa. Whenever the context of this Agreement permits, the masculine gender includes the feminine, the singular number includes the plural, the reference to any party includes its agents, officials, and employees.

The term Sheriff as used throughout this contract means the Story County Sheriff and/or his/her designee.

In the event any provision of this Agreement is held invalid by any court of competent jurisdiction, the said provision shall be considered separable its invalidity shall not in any way affect the remaining provisions of this Agreement.

The Union and the Employer acknowledge that during negotiations and proposals which resulted in this Agreement, each party had the opportunity to make demands with respect to all areas of collective bargaining, and that the whole understanding arrived at after the negotiations is set forth in this Agreement.

The Employer shall provide a bulletin board for the use of the employees.

ARTICLE 24
EFFECTIVE PERIOD

This Agreement shall be effective July 1, 2022 and shall continue through June 30, 2024.

This Agreement shall continue in effect from year to year thereafter unless one of the parties seeks modification thereof. The party seeking modification shall cause a written notice to be served on the other party by October 15 of the year prior to the time when modification is desired.

If the Affordable Care Act or its regulations are amended or if the application of the Affordable Care Act to the County's flex plan requires the County to pay any amount of money or make any contribution other than the payments specified in Article 19, then the parties agree that the contract will be reopened for negotiation regarding Article 19.

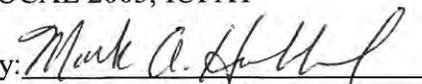
In witness whereof, the parties hereto have caused this Agreement to be executed by their duly authorized representatives this 8th day of February, 2022.

STORY COUNTY
EMPLOYEES,

By: 
Chairperson, Board of Supervisors

PUBLIC PROFESSIONAL & MAINTENANCE

LOCAL 2003, IUPAT

By: 
Business Representative

APPENDIX A

Wage increases take effect the first full pay period following an employee's anniversary date.

Salary Schedule Effective July 1, 2022

	Start	Step 1	Step 2	Step 3
Division Commanders				
Bi-Weekly	4019.22	4099.61	4181.59	4265.23
Annual	104499.72	106589.86	108721.34	110895.98
Assistant Jail Administrator				
Bi-Weekly	3337.16	3403.90	3471.98	3541.43
Annual	86766.16	88501.40	90271.48	92077.18
Sergeant				
Bi-Weekly	3327.14	3393.68	3461.56	3530.78
Annual	86505.64	88235.68	90000.56	91800.28
Communication Operations Manager				
Bi-Weekly	3142.28	3205.14	3269.24	3334.61
Annual	81699.28	83333.64	85000.24	86699.86
Detention Office Supervisor				
Bi-Weekly	2971.79	3031.22	3091.86	3153.70
Annual	77266.54	78811.72	80388.36	81996.20
Food Service Supervisor				
Bi-Weekly	2021.79	2062.22	2103.48	2145.55
Annual	52566.54	53617.72	54690.48	55784.30

APPENDIX A

Wage increases take effect the first full pay period following an employee's anniversary date.

Salary Schedule Effective July 1, 2023

	Start	Step 1	Step 2	Step 3
Division Commanders				
Bi-Weekly	4139.80	4222.60	4307.04	4393.19
Annual	107634.80	109787.60	111983.04	114222.94
Assistant Jail Administrator				
Bi-Weekly	3475.73	3544.48	3614.60	3686.13
Annual	90368.98	92156.48	93979.60	95839.38
Sergeant				
Bi-Weekly	3426.95	3495.49	3565.41	3636.70
Annual	89100.70	90882.74	92700.66	94554.20
Communication Operations Manager				
Bi-Weekly	3275.01	3339.75	3405.78	3473.11
Annual	85150.26	86833.50	88550.28	90300.86
Detention Office Supervisor				
Bi-Weekly	3099.40	3160.62	3223.08	3286.77
Annual	80584.40	82176.12	83800.08	85456.02
Food Service Supervisor				
Bi-Weekly	2120.90	2162.55	2205.04	2248.38
Annual	55143.40	56226.30	57331.04	58457.88

DO NOT WRITE IN THE SPACE ABOVE, RESERVED FOR RECORDER

Prepared by Leanne Harter, AICP, CFM, County Outreach and Special Projects Manager, 900 6th Street, Nevada, Iowa 50201 515-382-7247

STORY COUNTY IOWA
RESOLUTION OF THE BOARD OF SUPERVISORS
RESOLUTION NUMBER 22-58

WHEREAS, the Story County Board of Supervisors recognizes the communities smaller than 3,000 persons in size (according to the 2020 US Census) and wholly located within Story County have limited staff resources, and

WHEREAS, the Story County Board of Supervisors recognizes these communities may require technical assistance to update ordinances and policies and develop emergency operations plans and capital improvements plans, and

WHEREAS, the adopted Fiscal Year 2022 budget contains monies for economic development fund purposes and the Board of Supervisors believes it to be appropriate that such funding be used for such technical assistance to communities, and

WHEREAS, with the adoption this resolution, the Story County Board of Supervisors will fund up to \$3,000 of the total project's costs per community for such technical assistance services, and

WHEREAS, funds will be available from February 9, 2022, through June 21, 2022, and

WHEREAS, all technical assistance for which funds are requested must be undertaken and completed during July 1, 2021, through June 30, 2022, and

WHEREAS, if funds are granted to a community, that community guarantees to share all project information with Story County once completed,

AND WHEREAS, the Story County Board of Supervisors has created a Technical Assistance to Communities Program Application form that must be submitted along with all applicable invoices to qualify for funding, and

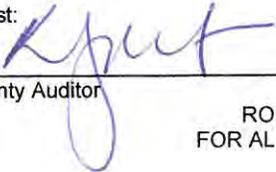
NOW, THEREFORE, BE IT RESOLVED that the Story County Board of Supervisors formally establishes the Technical Assistance to Communities Program for Fiscal Year 2022 and directs the County Outreach and Special Projects Manager to notify all eligible communities of the program and process to apply for funds.

IT IS FURTHER RESOLVED that the Chair of the Board of Supervisors and the County Auditor are authorized and they are hereby directed to certify a copy of this Resolution upon its approval by the Board of Supervisors.

Dated this 8th day of February 2022.


Chairperson, Board of Supervisors

Attest:

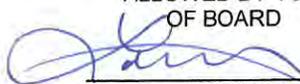
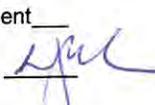

County Auditor

ROLL CALL
FOR ALLOWANCE

Lisa Heddens Yea Nay ___ Absent ___
Linda Murken Yea Nay ___ Absent ___
Latifah Faisal Yea Nay ___ Absent ___

ALLOWED BY VOTE
OF BOARD

Yea ___ Nay ___ Absent ___


CHAIRPERSON Above tabulation made by 

NEOGOV

Invoice #INV-22847

From

Governmentjobs.com, Inc. DBA NEOGOV
300 Continental Blvd.
Suite 565
El Segundo, CA 90245

Bill To

Story, County of (IA)
900 6th Street
Nevada, IA 50201
USA

Invoice Summary

Invoice Number	INV-22847
Date	09/09/2021
Terms	Net 30
Due Date	10/09/2021
Amount Due (USD)	\$ 8,574.26

Item / Description

Total

Insight

8,574.26

This is your subscription fee for Insight for the term starting 10/09/2021 and ending 10/08/2022.

Amount Due (USD)	\$ 8,574.26
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Thank you for your business!

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Please make checks payable to:

Governmentjobs.com, Inc
DEPT LA 25067
Pasadena, CA 91185-5067

For Payments by Wire:

Silicon Valley Bank
Account #: 3302022848
Account Name: Governmentjobs.com, Inc.
Bank Routing No.: 121140399
Swift Code: SVBKUS6SIBO

For a copy of our W9, please click on "Download W9" above.

STORY COUNTY UTILITY PERMIT

Date 2/1/2022

To the Board of Supervisors, Story County, Iowa:

The Consumers Energy Company, incorporated under the laws of Iowa, does hereby make application requesting permission to occupy certain portions of public right-of-way and that the County Engineer be directed to establish the location of lines of transmission of electric on secondary route E57 from Hwy 69 to first power pole a distance of 120 feet.

Agreements: The utility company, corporation, applicant, permittee, or licensee, (hereinafter referred to as the permittee) agrees that the following stipulations shall govern under this permit.

1. The Permittee will file a plat setting out the location of proposed line on the secondary route and that the description of the proposed installation including type, height, and spacing of poles, maximum voltage, lengths of cross arms, minimum clearance and number of wires, type, size and capacity of underground cables, conduits, tile lines, and pipe lines, maximum working pressures for pipe lines carrying gas or flammable petroleum products are described as follows:

2. The installation shall meet the requirements of county, state, and federal laws, franchise rules, and of the Iowa State Commerce Commission Regulations and Directives, Utilities Division, the Iowa State Department of Health, and any other laws or regulations applicable.

3. The Permittee shall be fully responsible for any future adjustments of its facilities within the established highway right-of-way caused by highway construction or maintenance operations.

4. Story County assumes no responsibility for damages to the Permittee's property occasioned by any construction or maintenance operations on said highways.

5. The Permittee shall take all reasonable precautions during the construction and maintenance of said installation to protect and safeguard the lives and property of the traveling public and adjacent property owners.

6. The Permittee, and its contractors, shall carry on the construction or repair of the accommodated utility with serious regard to the safety of the public. Traffic protection shall be in accordance with Part VI of the current Iowa Department of Transportation Manual on Uniform Control Devices for Streets and Highways.

7. The Permittee shall be responsible for any damage resulting to said highways because of the construction operation, or maintenance of said utility, and shall reimburse Story County for any expenditure the County may have to make on said highways because of said permittee's utility having been constructed, operated, and maintained thereon.

8. The Permittee shall indemnify and save harmless Story County from any and all causes of action, suits at law or in equity, or losses, damages, claims, or demands, and from any and all

liability and expense of whatsoever nature for, on account of or due to the acts or omissions of said Permittee's officers, members, agents, representatives, contractors, employees or assigns arising out of or in connection with its (or their) use or occupancy of the public highway under this permit.

9. Noncompliance with any of the terms of permit, or agreement, may be considered cause for shut down of utility construction operations, or revocation of the permit.

10. The following special requirements, if applicable, shall apply to this permit:

Whenever the route of the proposed cable line runs along a paved secondary highway, the location of said cable shall be constructed on top of the road shoulder so as to be within approximately two-feet of the pavement edge.

Whenever the route of the proposed cable line runs along a dirt or gravel surfaced highway, the location of said cable shall be constructed on top of the road surface and as near possible to the shoulder line

Whenever a cross road culvert or bridge is encountered along the route of the proposed cable lines, said cable shall be constructed around the ends of said cross road culvert or bridge even though this looping is not designated on the situation plans attached hereto.

The crossing of the cable line from one side of the highway to the other shall be accomplished at a near right angle rather than diagonally so as to disturb the roadbed of the traveled way as little as possible.

Whenever the route of the proposed cable line is to cross a paved highway, such crossing shall be in a bored hole rather than open cuttrench.

Date 1-31-22

Consumers Energy
Name of Company (Applicant - Permittee)

641-485-4064
by _____ Phone no.

Recommended for Approval:

Date 2-1-22

515-382-7355
County Engineer Phone no.

Approved:

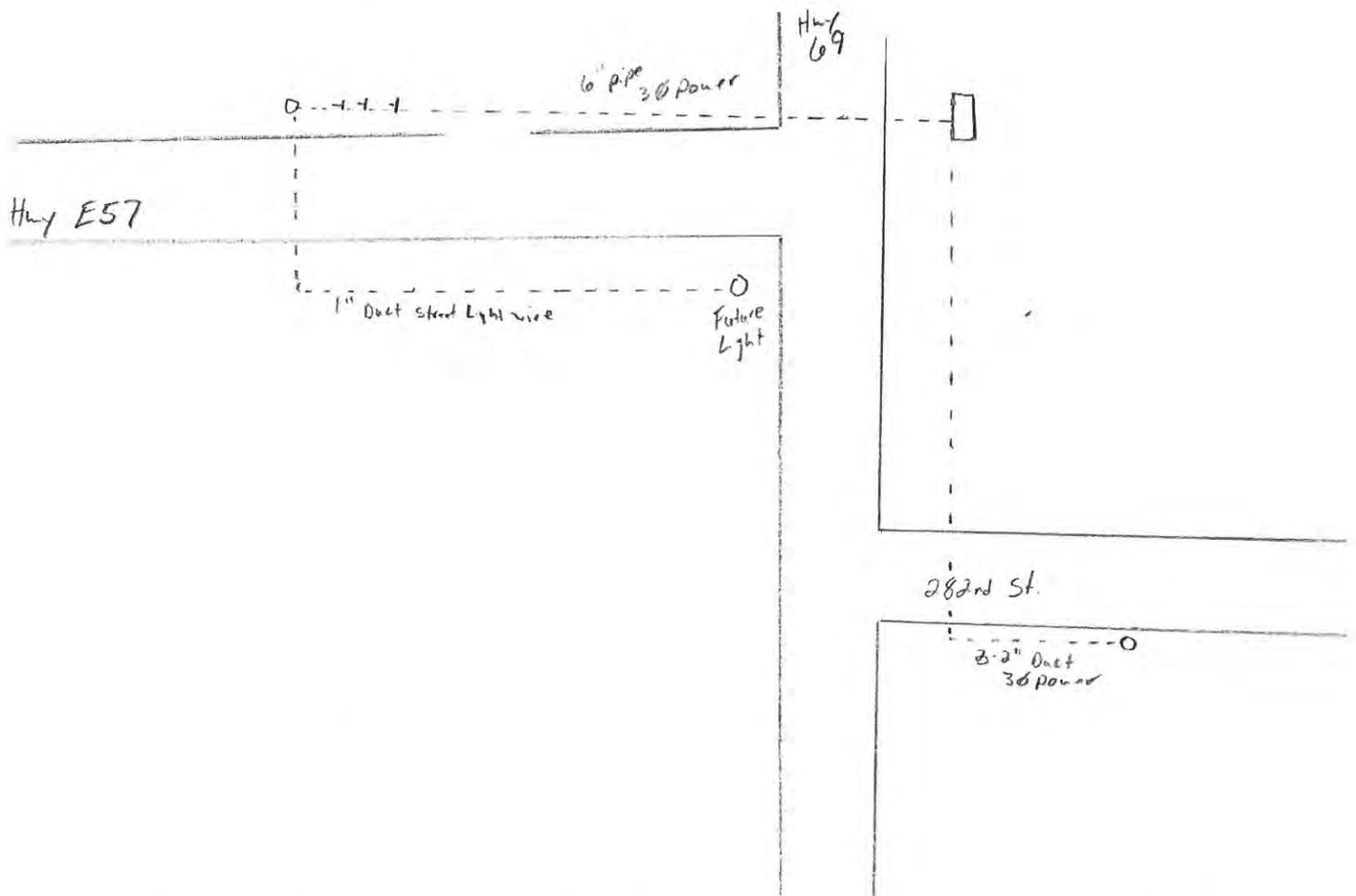
Date 2-8-22

Chair, Board of Supervisors
Story County, Iowa

Three (3) copies of this form will be required for each installation. A plat shall be attached to each copy submitted.

54433 260' St

↑
N



Bore along the E57 a minimum of 4 feet and install a 6 inch Duct containing 3, 7200 volt cables to a new 3 phase dead end with 3 anchors. Pole installed 4 feet west of existing pole. Bore south from the new pole under E57 then east along E57 to the intersection of Hwy 69 and install 1 inch duct containing 1, 120 volt cable. On 282nd street. Install new 3 phase power pole. Trench west 65 feet and install 3, 2 inch ducts containing 7200 volt cables. Then north under the roadbed a minimum of 4 foot and install 3, 2 inch Duct containing 7200 volt electric cable along Hwy 69 in the state ROW.



Story County Planning and Development
Administration Building
900 6th Street, Nevada, Iowa 50201

Ph. 515-382-7245 Fax 515-382-7294
www.storycountyiaowa.gov

MEMORANDUM

TO: Story County Board of Supervisors
FROM: Amelia Schoeneman, Planning and Development Director
RE: Second Consideration of Ordinance 302, amending Chapter 80, Floodplain Management Program, of the Story County Code of Ordinances
DATE: February 8, 2022

February 1, 2022, Board of Supervisors Meeting

The Board of Supervisors took action to approve the ordinance with an amendment at the February 1, 2022, meeting. The amendment includes adding a buffer around a stream where trenchless construction is also required. The proposed language to be added to the Story County Code of Ordinances 80.12(3)(I) and 80.13(3)(N) is as follows:

Only trenchless construction methods shall be permitted for pipeline installations. An undisturbed stream buffer shall be maintained where trenchless methods are also required. The buffer shall be 50 feet or the channel width, measured as the average width between the top of the opposing banks, whichever is greater. The buffer shall be the required width on either side of the stream, measured from the stream edge. The buffer may be reduced to the width of the Special Flood Hazard Area in the case that the required buffer is larger than the Special Flood Hazard Area.

The amended ordinance was made available at the County Auditor's Office and rerouted to County Departments. No comments were received.

Recommendation

The Board of Supervisors may consider the following alternatives:

- 1. The Story County Board of Supervisors approves Ordinance 302, amending Chapter 80, Floodplain Management Program, of the Story County Code of Ordinances, on second consideration and waives third consideration.**
2. The Story County Board of Supervisors approves Ordinance 302, amending Chapter 80, Floodplain Management Program, of the Story County Code of Ordinances, on second consideration and sets third consideration for Tuesday, February 15, 2022.
3. The Story County Board of Supervisors denies Ordinance 302, amending Chapter 80, Floodplain Management Program, of the Story County Code of Ordinances, on second consideration and sets third consideration for Tuesday, February 15, 2022.



4. The Story County Board of Supervisors remands Ordinance 302, amending Chapter 80, Floodplain Management Program, of the Story County Code of Ordinances, back to staff for additional information, and directs staff to set second consideration for Tuesday, February 15, 2022.

Additional Background

Two potential interstate pipeline projects are proposed for Story County that may be constructed in the next two to three years. Based on preliminary maps, these projects may result in at least 25 pipeline stream crossings. For comparison, the Dakota Access Pipeline route required six stream crossings. Story County has several other natural gas pipelines and other utilities that require stream crossings.

There are two methods for a pipeline to cross a stream: open trench or trenchless construction. Open trench construction requires a trench to be dug in a stream bed and bank, the pipeline installed, and soils backfilled into the trench. The stream may be redirected through a pipe, dammed and pumped around, or allowed to flow through the area while the work occurs.

Trenchless construction has a much smaller footprint. Two bore pits on either side of the stream are dug and an underground channel is drilled. The pipe is then pulled through the channel. This means that the stream banks and bed are not, or are very minimally, disturbed.

From a floodplain management perspective (minimizing flood losses and protecting a floodplain's natural function), there are several concerns with pipeline stream crossings. The first is that the pipeline be buried in the stream bed. Aerial crossings where the pipeline is above the stream bed can obstruct flood flows and present structural issues for the pipe during a flood event. The county's floodplain regulations require that a pipeline be buried. A second concern is that the pipeline is buried to a sufficient depth that during a storm event that creates a flashy stream flow, a larger flood event, or over time the pipeline does not become exposed due to stream erosion. Our ordinance also requires that the pipeline be buried to a sufficient depth to prevent future exposure.

A third concern is regarding the construction method and preventing erosion during and after construction. While a disturbed stream bank or bed would need to be compacted or stabilized after installation, the best way to stabilize an area is to minimize the disturbance in the first place. This has obvious water quality impacts in preventing excess sediment from contaminating a water body. It also has benefits for sensitive environmental areas. From a floodplain management perspective, if we can use a construction method that leads to less disturbance, which in turn will lead to less potential for erosion in the long-term, it helps prevent pipeline exposure, flood flow obstructions, and hazardous material contamination. No or minimal disturbance to soils prevents erosion because it helps maintain the soil's [aggregate stability](#). Disturbance breaks down soil aggregates. Individual soil particles are more easily dislodged by wind and water.

To address the third concern, staff is proposing to amend the ordinance to require pipeline stream crossings be completed using only trenchless methods.



Trenchless methods can be more expensive. Specialized equipment and geotechnical analysis is required. The Dakota Access Pipeline was only installed using trenchless methods when it crossed the Skunk River in Story County. The other crossings were open trench.

The inadvertent discharge of drilling fluids is a risk of trenchless construction. Staff used the Iowa DNR Hazardous Materials Release Database to assess this risk. There were 34 incidents of drilling fluid releases since July of 2006. Mainly (22) these releases were of bentonite mixtures, a fine clay. These releases are not a threat to fish or humans—no fish kills were reported. The spills mainly present turbidity issues. Erosion from open trench construction presents these same issues and is a result of the construction method, not from a spill or other unforeseen incident. Drilling fluid can contain chemicals, however. Staff found one incident last year where it was indicated that the drilling fluid contained petrochemicals. The report indicates 10 gallons of fluid was released into the Raccoon River. “The MidAmerican crew turned off the boring rig and released the pressure stopping the mud from releasing to the river. The crew is going to back out and bore head and bore a deeper line under the river to prevent the fracking from reoccurring.” If a site does present constraints such that an open trench would be more appropriate, a variance could be sought. Generally, the trench can be bored deeper or in a different location to avoid an issue. The Iowa Department of Natural Resources (DNR) also must approve variances.



DO NOT WRITE IN THE SPACE ABOVE, RESERVED FOR RECORDER

Prepared By: Amelia Schoeneman, Story County Planning and Development, 900 6th Street, Nevada, IA 50201 (515) 382-7245

Please return to:
Planning & Development

STORY COUNTY IOWA
ORDINANCE NO. 302
AN ORDINANCE AMENDING CHAPTER 80, FLOODPLAIN MANAGEMENT PROGRAM, OF
THE STORY COUNTY CODE OF ORDINANCES.

BE IT ENACTED by the Board of Supervisors of Story County, Iowa:

Section 1. Purpose. An Ordinance amending Chapter 80 – Floodplain Management Program, of the Story County Code of Ordinances, as follows, to prevent erosion and minimize flood damage to pipeline river and stream crossings.

Section 2. Proposed Amendments. The amendments are as shown in Attachment A of this ordinance and below.

Changes to the Story County Code of Ordinances 80.12(3)(I) and 80.13(3)(N):

Pipeline river or stream crossings shall be buried in the streambed and banks or otherwise sufficiently protected to prevent rupture due to channel degradation, meandering, and the action of flood flows. Only trenchless construction methods shall be permitted for pipeline installations. An undisturbed stream buffer shall be maintained where trenchless methods are also required. The buffer shall be 50 feet or the channel width, measured as the average width between the top of the opposing banks, whichever is greater. The buffer shall be the required width on either side of the stream, measured from the stream edge. The buffer may be reduced to the width of the Special Flood Hazard Area in the case that the required buffer is larger than the Special Flood Hazard Area.

Section 3. Repealer. All ordinances or parts, of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 4. Saving Clause. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section 5. Effective Date. This ordinance shall be effective after its final passage, approval and publication of the ordinance or a summary thereof, as provided by law.

Action upon FIRST Consideration: Approved
DATE: February 1, 2022

Moved by: Murken
Seconded by: Faisal
Voting Aye: Murken, Faisal
Voting Nay: _____
Not Voting: _____
Absent: Heddens

Action upon SECOND Consideration: Approved -final
DATE: February 8, 2022

Moved by: Heddens
Seconded by: Murken
Voting Aye: Murken, Heddens, Faisal
Voting Nay: _____
Not Voting: _____
Absent: _____

Action upon THIRD Consideration: WAIVED
DATE: February 15, 2022

Moved by: _____
Seconded by: _____
Voting Aye: _____
Voting Nay: _____
Not Voting: _____
Absent: _____

ADOPTED THIS 8th day of FEBRUARY, 2022.


Chairperson, Board of Supervisors

Attest:


County Auditor

ROLL CALL	Latifah Faisal	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>
FOR ALLOWANCE	Lisa Heddens	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>
	Linda Murken	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>

ALLOWED BY VOTE
OF BOARD

Yea Nay Absent


CHAIRPERSON

Above tabulation made by 

ATTACHMENT "A"

80.12 FW – FLOODWAY DISTRICT.

I. Pipeline river or stream crossings shall be buried in the streambed and banks or otherwise sufficiently protected to prevent rupture due to channel degradation and meandering or due to the action of flood flows. Only trenchless construction methods shall be permitted for pipeline installations. An undisturbed stream buffer shall be maintained where trenchless methods are also required. The buffer shall be 50 feet or the channel width, measured as the average width between the top of the opposing banks, whichever is greater. The buffer shall be the required width on either side of the stream, measured from the stream edge. The buffer may be reduced to the width of the Special Flood Hazard Area in the case that the required buffer is larger than the Special Flood Hazard Area.

80.13 FF – FLOODWAY FRINGE DISTRICT.

N. Pipeline Crossings. Pipeline river or stream crossings shall be buried in the streambed and banks or otherwise sufficiently protected to prevent rupture due to channel degradation, meandering, and the action of flood flows. Only trenchless construction methods shall be permitted for pipeline installations. An undisturbed stream buffer shall be maintained where trenchless methods are also required. The buffer shall be 50 feet or the channel width, measured as the average width between the top of the opposing banks, whichever is greater. The buffer shall be the required width on either side of the stream, measured from the stream edge. The buffer may be reduced to the width of the Special Flood Hazard Area in the case that the required buffer is larger than the Special Flood Hazard Area.

**RESOLUTION NO. 22-59
APPROPRIATIONS AMENDMENT**

WHEREAS, Resolution No. 21-100 dated June 30, 2021 set appropriations by department for Fiscal Year 2022, and

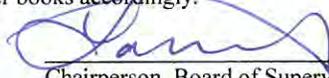
WHEREAS, Resolution No. 22-16 dated August 17, 2021 amended appropriations by department for Fiscal Year 2022, and

WHEREAS, Resolution No. 22-29 dated October 5, 2021 amended appropriations by department for Fiscal Year 2022, and

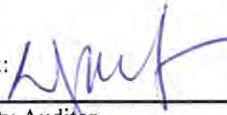
NOW THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Story County, Iowa, to amend department appropriations by the following amounts:

<u>Dept# & Name</u>	<u>\$ Amount</u>	<u>Dept# & Name</u>	<u>\$ Amount</u>
61 – Juvenile Court Serv	40,000	99 – Countywide Serv	(40,000)

The above resolution was adopted by the Board of Supervisors of Story County, Iowa, on the 8th day of February, 2022 and the Auditor is directed to correct her books accordingly.



Chairperson, Board of Supervisors

Attest: 

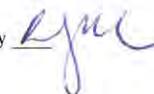
County Auditor

ROLL CALL
FOR ALLOWANCE

Latifah Faisal	<input checked="" type="radio"/> Yea	<input type="radio"/> Nay	<input type="radio"/> Absent
Lisa Heddens	<input checked="" type="radio"/> Yea	<input type="radio"/> Nay	<input type="radio"/> Absent
Linda Murken	<input checked="" type="radio"/> Yea	<input type="radio"/> Nay	<input type="radio"/> Absent

ALLOWED BY VOTE

OF BOARD Yea _____ Nay _____ Absent _____

 Above tabulation made by 

CHAIRPERSON

Provider Agreement

**CONTRACT FOR GREENHOUSE GASE (GHS) EMISSIONS INVENTORY FOR STORY COUNTY, IOWA
GOVERNMENTAL OPERATIONS**

THIS AGREEMENT is entered into by and Between Story County, and Iowa Municipal corporation, whose mailing address and telephone number is 900 Sixth Street, Nevada, Iowa 50201, telephone 515-382-7200, hereinafter referred to as "County", and The University of Northern Iowa Center for Energy and Environmental Education, hereinafter referred to as "Provider", whose mailing address and telephone number is UNI Center for Energy & Environmental Education, University of Northern Iowa, CEEE 109, Cedar Falls, IA 50614-0293, telephone (319) 273-2573.

1. PURPOSE AND INTENT.

The purpose of the agreement is for the Provider to assist to Story County in completing GHG emissions inventories for county government operations for the calendar years 2010 and 2020.

Scope of Work

- Use the International Council for Local Environmental Initiatives (ICLEI) ClearPath software for GHG inventories
- Complete an ICLEI-based GHG emissions inventory for county government operations for calendar year 2010 to include mutually agreed upon aspects of Scope Standards of the Greenhouse Gas Protocol:
 - Scope 1: direct emissions from owned or controlled sources
 - Scope 2: indirect emissions associated with purchased or acquired energy
 - and/or 3: other indirect emissions over which there is no direct financial or operational control.
- Complete an ICLEI-based GHG emissions inventory for county government operations for calendar year 2020 also to include mutually agreed upon aspects of the Greenhouse Gas Protocol Scopes 1, 2 and/or 3.
- For both inventories, CEEE will be the primary inputter of data at ICLEI. (CEEE will do so using its ICLEI membership; Story County will not be required to separately pay for a membership.)
- Discuss inventory findings with County staff and hold other touch-base meetings with County staff as mutually agreed upon.
- Draft a report of GHG emissions inventories for county government operations for the above calendar years

Story County Resources to be provided to the CEEE

Story County will provide the following items to the CEEE to facilitate the Project Plan, with support coming primarily from the County Outreach and Special Projects Manager:

1. Access to all applicable Story County energy and other operational data related to this project
2. Facilitating relationships between utilities and other relevant Story County partners
3. Assistance with scheduling, if necessary
4. Assistance with the report writing

Deliverables:

- ICLEI-based GHG emissions inventory for county government operations for calendar year 2010, to include mutually agreed upon aspects of Greenhouse Gas Protocol Scopes 1, 2 and/or 3.
- ICLEI-based GHG emissions inventory for county government operations for calendar year 2020, to include mutually agreed upon aspects of Greenhouse Gas Protocol Scopes 1, 2 and/or 3.
- GHG emissions for county government operations inventory report for above calendar years

Time of completion: The CEEE will complete this project by July 31, 2022.

2. FEES, EXPENSES & COMPENSATION.

Provider may charge up to a maximum fee of \$5,000 for professional services necessary under the terms of this Agreement. This fee represents a firm not to exceed amount. Provider may not bill or receive compensation from Client for time spent traveling. All invoices must specify the invoice total and time period covered and detail the work performed or expense incurred per this Agreement. Provider agrees that the maximum fee and expense shall be Provider's sole compensation for professional services and work performed because of this Agreement.

Provider understands that the County reserves the right to request additional specific information in accessing the accuracy of claim information.

3. METHOD OF PAYMENT.

All invoices must specify the invoice total and time period covered and detail the work performed or expense incurred per this Agreement. Provider agrees that the maximum fee and expense shall be Provider's sole compensation for professional services and work performed because of this Agreement.

Payment for services will be made by Story County CEEE for inventories, report, and any other work under this agreement for the amount of Five Thousand Dollars (\$5,000.00) within thirty (30) days of receipt of invoice for work completed. CEEE will send Story County an invoice upon completion of this work.

4. INDEPENDENT CONTRACTOR.

It is understood that provider is an independent professional contractor and that Provider will not in any event be construed or hold itself out to be an employee or agent of the County. It is further agreed that at no time will the Provider or the work efforts of the Provider be under the supervision or control of the County, although Provider agrees to comply with all reasonable requests and regulations applicable to any other business invitee of the County. It is also agreed that Provider, as an independent contractor, is not restricted to working exclusively for the County during the term of the Agreement.

5. INSURANCE & TAXES.

Provider is responsible for Workers Compensation, Disability, Unemployment, Automobile Insurance, and any other insurance required by the State of Iowa and will provide certificates of insurance to the County. County reserves the right to require complete, certified copies of all required insurance policies, at any time. Provider is also responsible for any payment of State and Federal taxes and any other applicable tax. Provider is not eligible for any benefits the County may provide for its employees.

To the fullest extent permitted by law the Provider shall indemnify and hold harmless the County, their agents, and employees from and against all claims, losses, expenses, including, but not limited to attorney's fees arising out of or resulting from the performance of the work, provided that any such claim, damage, loss, or expense (1) is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property including the loss of use resulting therefrom, and (2) is caused in whole or in part by any negligent act or omission of the Provider, anyone directly or indirectly employed by Provider or anyone for whose acts any of them may be liable.

6. CONFIDENTIALITY.

Provider agrees to hold in trust and confidence and confidential information and/or proprietary information or data relating to County business and shall not disseminate or disclose such confidential information to any individual or entity, except Provider's employees or subcontractors performing services hereunder (who shall be under a duty of confidentiality), and any other individuals specifically permitted in each instance by the County. This shall include compliance with all laws and regulations regarding protected health information.

7. TERM AND TERMINATION OF AGREEMENT.

This agreement is effective on the 8th day of February 2022. The County may terminate this agreement without penalty to the County, at any time, without cause, by giving written notice to the Provider at least fifteen (15) days before the effective date of such termination. In any case where the Provider fails in whole or in part to substantially perform its obligations or has delivered nonconforming services, the County shall provide a cure notice. If after notice the Provider continues to be in default, the County may terminate this agreement immediately. The County shall only be obligated to compensate the Provider for compliant services performed prior to the notice of termination.

8. ACCESS TO BOOKS AND RECORDS.

Unless otherwise required by applicable laws, Provider shall allow the County access to all books and records for purposed of auditing or reviewing Provider's claims, upon request by the County. Provider's failure to provide access under this section shall constitute a material breach of the agreement.

9. REQUIREMENTS.

Provider hereby agrees to perform all duties in accordance with all state and federal laws and regulations. This provision includes but is not limited to Iowa Code Section 144.32. Provider assures that no person shall be on the grounds of race, color, national origin, or sex, as provided by Title VI of the Civil Rights Act of 1964 be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under this program or activity. Failure to perform duties in accordance with the applicable laws and regulations shall be considered a material breach of this agreement by the Provider.

10. EXTENSION.

If mutually agreeable to County and Provider, this Agreement may be extended. Such extension will be documented by written amendment, duly signed and dated by both parties.

11. ASSIGNMENT.

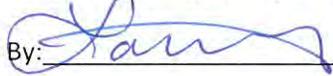
Neither party to this Agreement may assign, sell or transfer any part thereof to any other firm or entity without first obtaining the written permission of the other party hereto.

12. APPLICABLE STATE LAW AND WAIVER OF FEDERAL REMOVAL.

This Agreement has been negotiated, executed and delivered in the State of Iowa. The parties hereto agree with all questions pertaining to the validity and interpretation of this agreement will be determined in accordance with the laws of the State of Iowa in Story County, Iowa, with venue in Story County District Court. The parties hereby waive removal of any issue hereunder to the federal courts.

This agreement and referenced attachments constitute the entire contract of the parties hereto and supersedes any prior agreement between the parties.

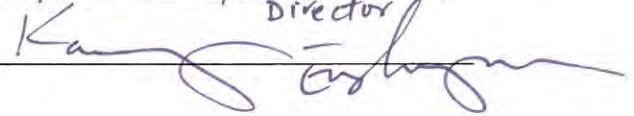
STORY COUNTY, IOWA (County)

By:  _____

Chairperson of the Board of Supervisors

Dated: 2.8.22

UNI Center for Energy & Env. Education
Kamyar Enshayan, (Provider)
Director

By:  _____

Dated: Feb 3, 2022

EXECUTIVE SUMMARY

This toolkit stems from the Story County Cornerstone to Capstone (C2C) Comprehensive Plan. Housing Goal 3:

Housing is planned for, designed, and built in a way that responds to residents' needs and reflects their voices and experiences.

While this goal is focused on housing, to accomplish the goal, Objective H3.1 is to “proactively and meaningfully engage residents in planning decisions that impact their housing and neighborhoods.” And a related strategy is “Encourage residents and other stakeholders to participate in development plans and proposals through appropriate public outreach efforts.”

With this broader idea of engagement in mind, this toolkit is focused on how the Planning and Development Department can improve outreach to and engagement of the public with development proposals. While some of the strategies are new and based on best practices or other communities' efforts, others are items that the department has used in the past that should become a standard practice in our work.

The goal of the toolkit is to illustrate the strategies the Planning and Development Department would like to use in its outreach and engagement activities for the public, our Planning and Zoning Commission and Board of Adjustment, and the Board of Supervisors.

It also serves as a guide for staff as we implement these strategies. Each strategy includes examples from other communities or past efforts, templates, and advantages and disadvantages to consider.

Going beyond paper notices and public hearings, our department hopes to better live Story County's mission:

Engaging our diverse communities to responsibly provide quality opportunities and services that matter

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SPECTRUM OF PUBLIC ENGAGEMENT

The International Association for Public Participation has developed a Spectrum of Public Participation. Where an outreach strategy falls on the spectrum (on the facing page) is based on the goal of the strategy, from simply informing the public to empowering them to make a decision.

Using this spectrum, providing notification of a proposal falls under the inform category. Traditional public hearings may fall under the consult category. A goal of this toolkit is to also create opportunities to involve and collaborate with the public.

The category on the Spectrum of Public Participation that each of the toolkit's strategies fall under is noted at the top of the right-hand page.

PUBLIC WORKSHOPS AND MEETINGS

Public meetings that are held to provide information to the public are the most common. During the public meeting, a project is presented to the public and the public is given an opportunity to provide input.

Public Workshops
Public workshops are a public meeting that goes beyond providing information to the public and involves the public in the decision-making process. Public workshops are held to provide information to the public and to allow the public to provide input on the project. Public workshops are held to provide information to the public and to allow the public to provide input on the project. Public workshops are held to provide information to the public and to allow the public to provide input on the project.

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Online Meetings
Online meetings are held to provide information to the public and to allow the public to provide input on the project. Online meetings are held to provide information to the public and to allow the public to provide input on the project. Online meetings are held to provide information to the public and to allow the public to provide input on the project.

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INVOLVE AND COLLABORATE EXAMPLES

Household Public Outreach Meetings
Planning and Development staff conducted outreach to the community through a series of household public outreach meetings. The meetings were held in homes throughout the community and provided an opportunity for the public to provide input on the project. The meetings were held in homes throughout the community and provided an opportunity for the public to provide input on the project.

YHS Youth Outreach Campaign Public Workshops
A public informational campaign is held on August 11, 2011. In addition to the meeting, a public workshop was held to provide information to the public and to allow the public to provide input on the project. The workshop was held to provide information to the public and to allow the public to provide input on the project.

YHS prepared the draft for the public to review and provide input on the project. The draft was prepared by the public and provided an opportunity for the public to provide input on the project. The draft was prepared by the public and provided an opportunity for the public to provide input on the project.

- ADVANTAGES**
- Increase in public engagement
- DISADVANTAGES**
- Staff time and resources
 - Not all community members should be addressed

IAP2 Spectrum of Public Participation



IAP2's Spectrum of Public Participation was designed to assist with the selection of the level of participation that defines the public's role in any public participation process. The Spectrum is used internationally, and it is found in public participation plans around the world.

		INCREASING IMPACT ON THE DECISION				
		INFORM	CONSULT	INVOLVE	COLLABORATE	EMPOWER
PUBLIC PARTICIPATION GOAL	To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.	To obtain public feedback on analysis, alternatives and/or decisions.	To work directly with the public throughout the process to ensure that public concerns and aspirations are consistently understood and considered.	To partner with the public in each aspect of the decision including the development of alternatives and the identification of the preferred solution.	To place final decision making in the hands of the public.	
	PROMISE TO THE PUBLIC	We will keep you informed.	We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision.	We will work with you to ensure that your concerns and aspirations are directly reflected in the alternatives developed and provide feedback on how public input influenced the decision.	We will look to you for advice and innovation in formulating solutions and incorporate your advice and recommendations into the decisions to the maximum extent possible.	We will implement what you decide.

Spectrum of Public Participation—International Association for Public Participation, www.iap2.org

NOTIFICATIONS

Distances

Story County Planning and Development currently mails notices of proposed development activity to property owners within a quarter-mile of the proposed location of a subdivision, conditional use permit, or rezoning. While this is a much larger distance than peer counties and cities, greater notification distances should be encouraged for large-scale development or development that may have a greater impact on residents. Table 1 provides a guide of situations where notification distances may be increased for certain conditional uses. An amendment to the code could also allow an increased notification distance at the director's discretion for major subdivisions or rezonings.

Table 1. Notification Distances for Conditional Uses

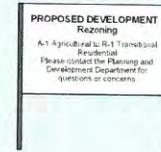
Private Aircraft Landing Fields	When day/night noise level will be 65DNL or above or requiring notification of the area where this average noise level is anticipated based on a noise study or a quarter mile, whichever is greater. Alternatively, one mile.
Private Gun Clubs	Noise from these sites have impacts towards residential areas. Increasing notification distance up to one mile may be appropriate.
Salvage yards, Mineral Extraction, & Construction/Demolition Landfills	Noise and dust from these sites can have impacts greater than a quarter mile. Increasing notification distance up to one mile may be appropriate.
Permanent Concrete or Asphalt Plants	Odor from these facilities can impact adjacent land uses. Increasing notification distance up to one mile may be appropriate.
Yard Waste Composting	Commercial yard waste composting can emit bioaerosols and microbial <u>volatile organic compounds (VOCs)</u> which can travel up to 1 onemile away from the facility. Odors from these facilities can be recognized half a mile away. A one mile notification distance may be appropriate.
Drag Strips	Require notification of the area where day/night noise level will be 65DNL or above based on a noise study or a quarter mile, whichever is greater.
Commercial Wind Energy Conversion Systems and Commercial Towers	Sight and sound can have impact to adjacent properties and land uses. A half mile notification distance may be appropriate.

Alternative Methods

The following is a list of methods in addition to mailings that may serve to notify residents of public meetings. They are discussed further on the following pages.

Postcards

The postage for a postcard costs less than a traditional letter (\$0.40 per postcard for a stamp compared to \$0.53 for a letter stamp). Additionally, postcards, while short, can be highly effective because they communicate their message clearly and concisely.



Signboards

Story County currently utilizes signboards to inform individuals driving by of proposed rezonings. Brochure boxes can be attached to signboards with development snapshots to inform residents about the proposed development activity. Signboards should be used for other types of development cases as well.

Development Map

Many Planning Departments utilize ArcGIS Story Map to display proposed development cases and their progress on their websites. These maps tend to include additional linked information such as staff reports and site plans.

Project Listings/Current Projects Page

A project listings page shows all proposed development activity and their status. Each project also contains a development snapshot explaining what the development is.

SMS and Email Notification

Residents can sign up for email and/or text notifications about development activity. These signups could be collected through ArcGIS if residents only want to hear about proposed development within a given radius around their home.



NOTIFICATIONS

Postcards

Postcards are a great alternative to traditional mailings. They relay the necessary information needed for the recipient and are more cost-effective. Postcards cost \$0.40 whereas a traditional mailing is \$0.53 for a stamp.

In addition to being cost-effective, postcards provide the recipient with the information that they need faster and more efficiently. Because of this, there is higher readership rate from recipients.

In contrast, postcards have limited space for information and are less personal than a letter. As a result, less information is able to be placed on a postcard. In order to address this challenge, consider summarizing requests on the postcards and then allowing for a quick response (QR) code to be placed on the card to link recipients with additional information that cannot be placed on the card due to size limitations.

Equity Considerations

Not all residents of Story County have access to a computer or reliable internet. Ensure that sufficient information is provided on the postcard to explain the nature of the development request. Provide contact information for the department so that residents may call for further inquiries.

Design Considerations

If a postcard is designed, pay particular interest to ensure that the postcard is legible and accessible. Designing for accessible print materials is needed to accommodate a variety of reasons including partial sight, aging, dyslexia, and congenital color deficits.

ADVANTAGES

- ✓ More affordable than traditional mailings
- ✓ Higher readership
- ✓ Short and efficient

DISADVANTAGES

- × Limited space for information
- × Less personal than a letter
- × May be viewed as an advertisement

INFORM

1

NOTICE OF PUBLIC HEARING

Story County Planning and Zoning Commission will review a Conditional Use Permit Request for Foundations Learning Center to permit a proposed childcare center.

The public hearing will be held on Wednesday, August 4, 2021 beginning at 4:00 PM in the Public Meeting Room located on the 2nd floor of the Story County Administration Building.

56829 US Highway 30, Ames, IA
Parcel #10-07-400-330
Section 07 in the Grant Township

Persons requiring assistance, auxiliary aids, or services or accommodation because of a disability may contact the County's ADA Coordinator at (515) 382-7205



2

ABOUT THE REQUEST

The Cornerstone Church is requesting a conditional use permit to allow for a proposed childcare center. It will be licensed up to 51 children, and 104 after 4 years. If you would like to make a comment about the request, please contact the Planning & Development Department.

CONTACT US

Story County Planning & Development
900 Sixth St.
Nevada, IA 50201
Ph. (515) 382-7245
pzweb@storycountyia.gov
<https://www.storycountyia.gov/109/Planning-Development>

NOTIFICATIONS

Social Media

Social media allows for the dissemination of information to a wide audience. This information may include the notification of development cases and activity, but it can also include relevant information that can empower residents to participate in the local government planning process.

Equity Considerations

Not all residents of Story County have access to a computer or reliable internet. Additionally, social media content must be designed to be accessible for persons with disabilities. This includes providing alternative text for all imagery and utilizing camel case for compound sentences.

Social Media Content Ideas

The following is a list of content ideas that could be utilized for a social media page that is tailored towards the Planning and Development Department at Story County:

- Meeting notifications and items that may otherwise be of interest to the public, such as ordinance amendments.
- Highlights of key planning documents, such as the Cornerstone to Capstone Comprehensive Plan
- American Planning Association Conference follow-along
- Informative and educational material about zoning codes or what the Planning and Development Department does
- Office closures or cancelled meetings
- Notifications about hiring
- Weekly or bi-weekly posts of new accepted applications for building permits and development cases
- Swearing in of new Planning and Zoning Commission (PZC) members or Board of Adjustment (BOA) members
- Notification of open seats on PZC or BOA
- Interactive social media engagement related to planning documents
- Updates based on previously held community meetings to close the loop on public engagement

EXAMPLES

- ✦ City of Eugene, OR
- ✦ Pittsburgh, PA
- ✦ Montgomery County, MD
- ✦ LA County, CA

ADVANTAGES

- ✓ Notifications are easily sharable between residents
- ✓ Short and efficient

DISADVANTAGES

- ✗ Limited space for information
- ✗ Staff time and resources developing content and responding to comments

INFORM

UPCOMING MEETING

Planning and Zoning Commission

December 01, 2021

Swipe for Agenda Details

Story County Planning and Zoning Commission meets monthly on each first working Wednesday of each Month. Full meeting minutes and agenda can be found on the Story County website at the following link:
StoryCountyIowa.gov/338



Conditional Use Permit for the Operation of a Youth Recovery Campus

Location: **32385 580th Avenue, Cambridge, IA 50046**
Parcels: **14-29-200-305; 14-29-200-460; 14-29-400-105**
Zoned **A-1 Agricultural District**
Case Number **CUP21-000009**

For questions and comments, please contact Story County Planning and Development by calling (515) 362-7245 or emailing pd@storycountyiowa.gov

The above image is a social media template for a post about an upcoming Planning and Zoning Commission meeting. Photo carousels can be utilized to show a set of images that viewers can slide through and share information with their community members and neighbors.

NOTIFICATIONS

Signboards

Signboards, located on the site of a proposed development, are a great tool to indicate and visualize to a community what and where development is proposed to take place. They allow for both commuters and neighborhoods to understand the details of a project that is proposed to happen nearby.

Incorporating a QR code onto signboards would allow interested parties access to more information about the development case and upcoming meetings. Alternatively, a box could be installed onto signboards that would include fliers regarding information about the development case.

If a proposed development is at the intersection of two or more streets, additional signs may be needed. Consider if a signboard is necessary for a location that is not on a high-traffic road or has few neighboring properties.

Design Considerations

Signboards may be difficult to see for some audiences during their commute and trips if the signboards aren't reflective, if there is not enough text-background contrast, and if located outside of view from the road. Likewise, information on a signboard may be difficult to read and understand if there is too much information and text.

EXAMPLES

- ↳ City of Raleigh, NC
- ↳ City of Toronto, Canada
- ↳ City of Markham, Canada
- ↳ City of Truro, Canada

ADVANTAGES

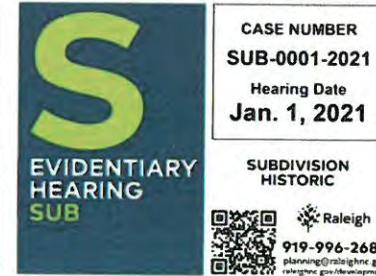
- ✓ Catches the attention of commuters
- ✓ Places a visual marker on proposed development location

DISADVANTAGES

- ✗ Cost of purchasing and installing a signboard

INFORM

BEST PRACTICES



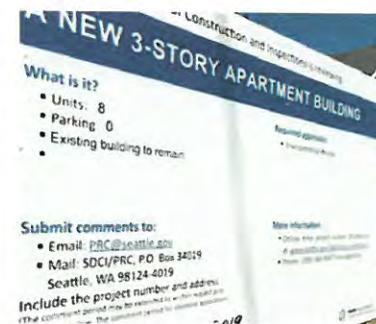
City of Raleigh, North Carolina

The City of Raleigh utilizes signboards for a variety of development and planning uses, such as Planning and Zoning and Board of Adjustment meetings. Each signboard is distinguished by the type of development proposed through an alphabetical symbol, and QR codes, along with short links, are utilized to link the public to a location with more information.



City of Markham, Ontario, Canada

Local governments in Canada such as the City of Markham are required to comply with national standards on public notification signage under the 2016 Planning Act. This includes the posting of development notice signage. The City of Markham provides visualization on their signs so the public can better conceptualize what the proposed development will look like. Additionally, the sign includes information regarding when public meetings will take place and whom to contact for further questions regarding the development.



City of Seattle, Washington

The City of Seattle places development activity signs for pending development cases and medium to large scale construction. Their signboards include information such as how many units and parking spaces will be provided, what required approvals are needed (e.g. an environmental review), a map of the general location, and a concept plan. Additionally, the signboard provides contact information regarding where comments may be submitted and a short link to their website for more information about the project.

NOTIFICATIONS

Current Development Activities Mapping, Development Snapshots, and Project Listings

Many cities and counties are utilizing ArcGIS Story Maps and Scenes or other similar platforms with map-making capabilities to create an interactive map of current development activities and building permits. This allows anyone to see status updates on submitted applications and see relevant documents.

These maps tend to have a development snapshot that allows the viewer to see a development proposal at a glance. Development snapshots can have any of the following information:

- Project identification (ID) number
- Project status (e.g. Approved, Under Construction, Complete)
- Status Updates
- Future land use designation
- Attachments (plans, blueprints, staff reports, etc.)
- Project type (e.g. Subdivision, Capital project, Variance, Rezoning, Site Plan)
- Contractor/Applicant
- Short summary about the development and case
- Parcel ID number
- Staff contact
- Location map

In addition to a current development activities map and development snapshots, many local governments have a project listing page where they list all pending and approved development cases. These project listings are typically designed as overviews and will include a table of development cases and often include some sort of imagery for each case along with a link to a development snapshot. An example is provided below for reference:

Case Number	Project Title	Project Type	Project Status	Future Meetings
Ex. SUB09-20	Ex. Malaby Subdivision	Ex. Residential Parcel Subdivision	Ex. Approved	Ex. July 14, 2020 - Board of Supervisors

EXAMPLES

- 📍 Linn County, IA
- 📍 City of Indianola, IA
- 📍 City of Raleigh, NC
- 📍 City of San Jose, CA
- 📍 City of Wilsonville, OR

ADVANTAGES

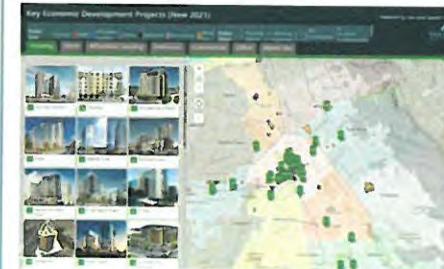
- ✓ Places a visual marker on proposed development location
- ✓ Centralized map/location for information on all current developments

DISADVANTAGES

- ✗ Staff time in creating maps and development snapshots

INFORM

BEST PRACTICES



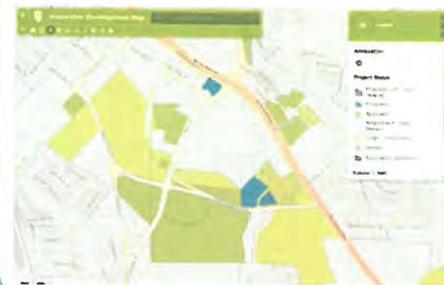
City of San Jose, California Development Mapping

The City of San Jose utilizes ArcGIS Scenes to show development projects within the city's boundaries, including proposed housing and commercial developments. Each map point is selectable and shows the project status, the case number, city contact information, and the name of the developer. Other jurisdictions utilize similar mapping to show recently subdivided lots which can encourage the development and sale of the lots.



City of Wilsonville, Oregon Project Listings and Development Mapping

Wilsonville incorporates both a project listings page and a development mapping under the same website. Each project that is shown in the listing can be opened to reveal a development snapshot, which provides a summary of the project, project status and updates, a map of the location, staff reports, and other relevant documents. If the project is spearheaded by the government, it provides information about funding sources.



City of Holly Springs, Oregon Development Mapping

The City of Holly Springs development activity map contrasts to the City of San Jose because instead of utilizing points to show where development projects are located, the city instead utilizes polygons to show the entire extent of a development project. This allows the public to understand the overall size of a project and where all it will encompass.

SUPPORTIVE RESOURCES

Permitting and Application Processes

Videos can often provide educational and helpful instructions on how to participate in planning processes, such as public hearings, submit a permit application, or better describe what process a development must go through. Adapting communication strategies to become more personal and relatable can improve connection to stakeholders and residents.

How to Submit a Permit Application

A video that walks applicants through the online permitting software that the county utilizes would assist residents. These instructional videos could cover how to apply for building permits, pay for permitting fees, request an inspection, and submit a subdivision for review.

Videos Explaining the Development Review Process

In addition to instructional videos regarding the permitting process, videos could be created that explain the developmental review process and what county departments are looking for when a development case is submitted. This provides the opportunity to provide recommendations and tips that may assist applicants in a faster and more successful review.

EXAMPLES

Citizenserve

ADVANTAGES

- ✓ Provides online instruction to applicants on how to submit documents to the County for review
- ✓ Allows applicants to see what the interdepartmental review team is looking for in applications
- ✓ Increase in transparency
- ✓ Humanize government

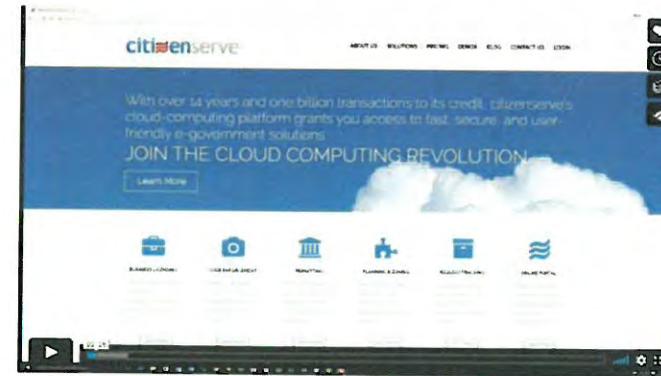
DISADVANTAGES

- × Videos becomes out of date over time when software updates are made

INFORM

BEST PRACTICES

The county's permitting software has many videos from other communities in order to help staff learn to use the permitting portal, including videos on submitting applications or making payments. These videos are similar to what staff would make, but from the customer's perspective.



The City of Sturgis has created several videos for customers applying for permits through Citizenserve.



SUPPORTIVE RESOURCES

Commenting on Agenda Items

Each individual carries a unique perspective in the place they reside, work, and play. Anyone may submit public comments related to agenda items for Story County boards and commissions. Individuals may be discouraged to do so because they haven't submitted a comment before, aren't sure what the process is, or might need additional assistance in writing an effective comment.

How to Write an Effective Public Comment

The City of Seattle provides a list of recommendations towards how to write effective public comments. The list provides the following recommendations:

- Include the case number and address of the area of concern/support. If the agenda item is related to an ordinance or text amendment, reference the agenda number or ordinance number
- Review and reference staff reports or other publicly available information
- Consider applicable criteria, policies, and guidelines that the jurisdiction uses to review cases and reference them in relation to the application. This would include floodplain regulations, environmental regulations, standards and regulations for conditional uses, rezonings, variances, subdivisions, and site plans

Additionally, the city provides a policy index of land use policies with external links to those documents so that individuals may view and reference them when providing a public comment.

Glossaries and Policy Indexes

Glossaries and policy indexes can be a helpful tool for individuals that are unfamiliar with planning terms and policies. They allow individuals to easily find information related to a topic and communicate effectively and concisely to both planners and elected officials about land use and planning. A searchable glossary and policy index related to land use planning in Story County could be available on the website to better inform residents of frequently used planning terms.

Some terms that could be incorporated into a glossary would include 'variance', 'site plan', 'conceptual review', and 'text amendment'.

EXAMPLES

- 📌 City of Seattle, WA
- 📌 City of Shoreline, WA

ADVANTAGES

- ✓ Can empower individuals to provide public comment
- ✓ Increase in civic engagement

DISADVANTAGES

- ✗ Staff time and resources to create recommendations for writing public comments

CONSULT

BEST PRACTICES

What Criteria Does the City Consider?

To make sure everyone is on the same page, we've created the application checklist to help you understand what the City Council considers when reviewing an application. A development proposal that includes the checklist application as part of its review will be more likely to be approved. The checklist is available on the City website.

Administrative Conditional Use

Design Review

Design Conference: The City of Seattle requires Design Review for all applications for Conditional Use, Design Conference, and other uses. The City of Seattle requires Design Conference for all applications for Conditional Use, Design Conference, and other uses. The City of Seattle requires Design Conference for all applications for Conditional Use, Design Conference, and other uses.

Environmentally Critical Areas

City of Seattle, Washington

Seattle provides information on submitting comments at public meetings and includes a list of recommendations on its website for commenters to improve their effectiveness. In addition to providing a list of recommendations, the site includes a list of criteria that the City Council uses when considering approval or denial of a proposal, including environmental reviews and design reviews, and links the viewer to more information about those standards.

How to Communicate with Your Shoreline City Council



City of Shoreline, Washington

The City of Shoreline provides a brochure on who their council members are, how to contact them, and where to send letters and comments. The document also outlines what an individual can expect during public hearings, including time limits, and who to address public comments toward.

PUBLIC WORKSHOPS AND MEETINGS

Public hearings can be high volume but yield low results for members of the public with concerns. Involving the public earlier in a process is key to move from consulting to involving on the public participation spectrum.

Public Workshops

Using public workshops before a public hearing is a good way to provide factual information to the public early on in the process. It also allows staff and the applicant to require conditions or modify plans based on public concerns. For certain controversial developments or larger developments such as rezonings and major subdivisions, these can be an important tool to inform and engage the public that also allows them to shape the end result.

Where possible, staff should consider using a neutral location near the proposed development location as a meeting space, for instance a community center or church. Not only may this be more convenient for the public, it may help participants feel more comfortable in sharing their ideas or help decrease tension over a controversial issue.

Staff has previously had public workshops (summarized on the facing page) where there is an informational presentation and then questions are taken from the audience in front of the entire group. This method can create “high-volume” situations that aren’t productive. These can also limit comments to just the loudest in the group. Staff may wish to try a different format where attendees circulate between different stations covering different issues where they can record their comments and meet one-on-one or in a small group with staff.

Online Meetings

At the beginning of the COVID-19 pandemic, the Planning and Development Department used conference calls to hold Planning and Zoning and Board of Adjustment meetings. This soon evolved into Zoom meetings where participants could also see those in the public meeting room and watch staff’s presentation.

Staff has found that providing a hybrid format for meetings creates new opportunities for public participation. For example, those without childcare or out-of-town property owners can call in and still participate. It has also provided flexibility for our board and commission members and improves attendance. Staff would like to continue to offer hybrid meetings in the future for both public hearings and public workshops.

ADVANTAGES

- ✓ Increase in civic engagement

DISADVANTAGES

- × Staff time and resources
- × Not all concerns can or should be addressed

INVOLVE AND COLLABORATE

EXAMPLES

Fernald Public Outreach Meetings

Planning and Development held a community meeting in the unincorporated village of Fernald as part of a work program item to assess the community’s needs. A business owner hosted the meeting. Large maps were available for residents to identify stormwater and road issues and individual/anonymous cards were available for property-specific complaints. Almost three-quarters of residents attended the meeting. After the meeting, the community’s responses were organized into action items, such as fixing potholes and taking enforcement action against derelict buildings. A follow-up meeting was also held to gauge community support for conducting an income survey to qualify for grant funding and discuss the progress made on other issues.

YSS Youth Recovery Campus Public Workshop

A public informational meeting was held on August 11th, 2021, on YSS’s proposed youth recovery campus. Invitations for this workshop were mailed to property owners within a ½ mile of the proposed Youth Recovery Campus. There were 30 property owners within the ½ mile distance notified. Approximately 20 people from the public attended the meeting as well as representatives from YSS, McFarland Health, Iowa Department of Human Services (DHS), and a previous client of YSS. The meeting was also available via Zoom and the video was posted to the Planning and Development webpage.

YSS presented the need for the facility as well as draft plans for the project at the workshop. Members of the public asked various questions. Planning and Development Staff presented the process for obtaining a conditional use permit for the proposed use. Questions from members of the public were included in questions to the applicant following the CUP application submittal. Staff had also drafted a written version of the questions and answers. Unfortunately, the applicant did not review this document. Staff’s goal was to send it to participant’s to “close the loop.” Staff should ensure a summary of the meeting is available to the public, including after action steps, after future public workshops.

Story County Classification and Compensation Study Quotes

<u>Consultant</u>	<u>Cost</u>	<u>Timframe</u>
* Condrey & Associates, Inc	\$32,500	Four Months
Carlson Dettman Consulting	\$27,500	22 Weeks
Logic Compensation Group	\$45,500	Four Months

*Travel Costs and Survey Costs are not included in Consultant Cost

APPROVED **DENIED**

Board Member Initials: OKJ

Meeting Date: _____

Follow-up action: Direction to work w/ Condrey + Asc for structured follow up



Environmental Health Department
Administration Building
900 6th Street, Nevada, Iowa 50201

Phone 515-382-7240
www.storycountyiaowa.gov

Quarterly Report to the Story County Board of Supervisors February 8, 2022

Aquatic Program

- The new ordinance was approved by the BOS on January 25, 2021, the summary will be published February 3, 2022 and go into effect on February 11th
- Facilities were notified it passed and sent information regarding any changes to expect during their upcoming inspections
- Pool inspections will begin in March
- 2021 Program Activities: 63 inspections (50 routine, 10 spot checks, 1 follow up, 2 incidents)

Complaints & NOV

- Only 1 nuisance complaint was received since last update – Within city limits for the city of Slater, regarding fall hazard conditions for their parking lot and sidewalks

Indoor Air Quality

- January was Radon Awareness Month we gave away 50 free test kits
- Proclamations were approved by the BOH and BOS in December
- Public outreach was increased from past years
 - Including educational promotions on our website, county social media, the radio, signage in the county building as well as info in our county newsletter
- We plan to continue educational promos throughout the year utilizing social media and other newsletters that reach county residents.

Onsite Program

- 85 New & 43 Alteration permits issued for the 2021 calendar year.
- 100 TOT inspections reviews
- Over 684 tanks pumped for regular maintenance - plus 54 pumped due to TOT
- Website was updated to include financial assistance programs available for septic system repairs and replacement
- New Water Infrastructure Grant became available in January
 - Postcards mailed to 128 properties potentially eligible for Phase 1

Tattoo Program

- Our tattoo inspections just began and should wrap up just as pool season begins
- 2021 Program Activities: 7 Annual inspections conducted

Tanning Program

- All routine and follow-up inspections have been completed
- 20 total facilities were inspected, including a few that were unregistered with the state

Well Program

- 2021 Activity:
 - 19 well permits issued
 - 61 water samples (bacteria, nitrate, arsenic) t
 - 19 well & 1 cistern plugging
 - 2 well rehabs
- The GTC quarter 2 report was just submitted

Joint Department Reviews

For FY22:

- 14 Survey reviews
 - 155 Reviews completed through Citizenseve:
 - 39 Interagency Reviews
 - 20 Plan Reviews
 - 97 Septic & Well Reviews
- *YSS youth facility & large church were referred to DNR for permitting

Meetings & Training

- Taylor attended the CIOWTS course and passed her credentialing exam
- All EH specialists attended the IOWWA Annual Conference in Des Moines January 12-13, 2022
- Kimberly attended the IWWA conference in Altoona January 27-28, 2022
- Taylor and Matt have participated in several online learning webinars for wells and septic
- Stephanie had training in: Radon Basics, Task Management, Fundamentals of Beacon and BOH New Member Orientation

Outreach & Miscellaneous

- 2 Demolition permits have been issued since last update

Upcoming

- DNR Regional meeting was pushed back to March 23rd
- Informational outreach to onsite industry

Submitted by Kimberly Grandinetti on February 3, 2022



Board of Supervisors Quarterly Report

February 8, 2022

Presented by

Kimberly Grandinetti, Director

Aquatic Program Highlights

13 people hospitalized due to dangerous carbon monoxide levels at an Ohio hotel swimming pool

By Andy Rose, CNN

🕒 Updated 10:51 AM ET, Sun January 30, 2022

(CNN) — At least four people have been released from an Ohio hospital after breathing life-threatening levels of carbon monoxide in a Hampton Inn pool area.

They are among 13 people, including an unconscious 2-year-old girl, who were hospitalized in the incident Saturday night in Marysville, Ohio.

Two critical patients -- now stabilized -- and five serious-but-stable patients have been transferred to tertiary care facilities, according to Melanie Ziegler, VP of Community Engagement for Memorial Health who spoke to CNN Sunday morning.

The hotel had been evacuated Saturday after a 911 call reported the young girl unconscious, Police Chief Tony Brooks said.

"Shortly after this call, the local 911 Center received additional calls (referencing) unconscious subjects in and around the pool area," Brooks told CNN via email. "Others described symptoms such as dizziness and a burning in their throat."

Our New Aquatic Ordinance Section 64.07.1

- Requires Carbon Monoxide detectors be installed in rooms wherever fuel burning appliances are used – as well as immediately adjacent rooms or rooms connected by vents
- These detectors have to be replaced at minimum every 2 years

Indoor Air Quality Highlights

What is Radon?



Radon is a cancer-causing radioactive gas.

You cannot see, smell or taste radon, but it may cause a problem in your home.

TEST YOUR HOME, TODAY!

Free Test Kits Available in Environmental Health Department!



Story County Environmental Health | (515) 382-7240

January was Radon Awareness Month

- We gave away ALL 50 free Radon kits
- Had promos in newsletters, social media platforms, posters in buildings, and the radio



- When inhaled, the radioactive particles can damage DNA and cause lung cancer.
- The only way to know if your home has high levels of radon is to test.



- Radon is a naturally occurring radioactive gas.
- It can enter your home through the ground and affect indoor air quality.

Story County Environmental Health | (515) 382-7240

A Message from,
Environmental Health
Director,
Kimberly Grandinetti



Starting in January, we will have 50 **FREE** radon kits available in the Environmental Health office. These will go by a first come, first serve basis.

MYTH:

Radon testing is difficult, time consuming and expensive

FACT:

Radon testing is **EASY!** You can test your home yourself or hire a qualified radon testing company.



Story County Environmental Health | (515) 382-7240

New Water Infrastructure Grant for Unsewered Communities

Money For Septic Systems

Grant money is now available to Iowa property owners residing in unsewered communities to repair or upgrade their septic systems.

- Story County Environmental Health found that your property appears meets the eligibility requirements for Phase 1 of this grant.
- All costs directly related to the design, permitting and construction of the private sewage disposal system may be funded by the grant.



For more information visit our website at

www.storycountyiowa.gov/septicgrant

Funding Is Limited - Apply Today!

- IFA rolled out the new grant January 2022
- Staff identified our unsewered communities and potential properties that were eligible under Phase 1
- Website updates were also made regarding the grant
- 128 postcards were mailed out on January 21
- Starting January 22 we started receiving calls and emails regarding the postcards
 - We have had 5 definitely eligible properties and a few others that need additional information

New Web Page: www.storycountyiowa.gov/septicgrant



Water Infrastructure Grant For Septic Systems

Iowa Finance Authority (IFA) has received new funding through the American Rescue Plan Act to provide grants for property-owners residing in an unsewered community to repair or upgrade their septic system. The grant award may fund all costs directly related to the design, permitting and construction/rehabilitation of the private sewage disposal system for eligible residential or commercial properties.

PHASE 1 – PRIORITY PROPERTIES

- Applicant must be owner of record of property
- Max one grant award per person and one per property
- Properties must be constructed before July 1, 1983
- Properties cannot have not transferred ownership since July 1, 2009 (unless it was exempt from Time of Transfer rules)
- Septic system must be in a failing condition.
- Property must be in an unsewered community approved by the county
 - Unsewered Community = A densely populated area, with 10 or more houses with 1 or more houses per acre
[MAP of identified unsewered communities in Story County](#)

MORE INFORMATION AND TO APPLY FOR WATER INFRASTRUCTURE GRANT

[Eligibility Information](#), [Award Conditions](#) and [Application Process](#) (Official Iowa Finance Authority Flyer)

[Iowa Finance Authority Automated Clearinghouse Transfer Authorization](#)

[Grant Application Process](#)

Frequently Asked Questions

**GENERAL
QUESTIONS**

ELIGIBILITY
QUESTIONS

APPLICATION
QUESTIONS

AWARD
QUESTIONS

MISCELLANEOUS
QUESTIONS



Questions?

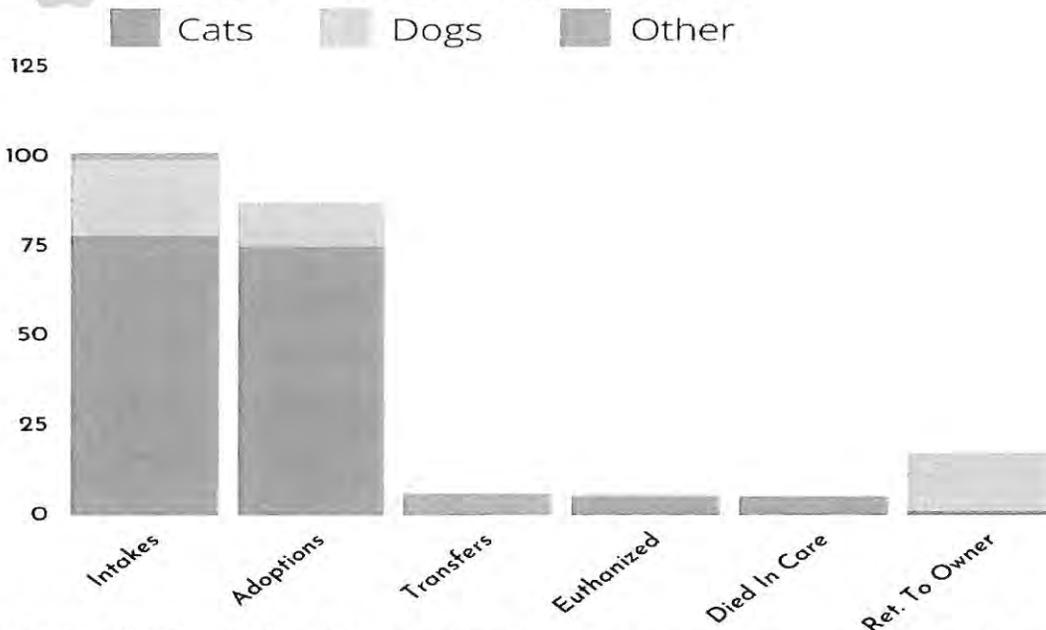


Story County Animal Control and Shelter
Quarterly Report: Oct. 1st, 2021 – Dec. 31th, 2021

	October	November	December	Total
Cat Intakes	32	20	26	78
Cats Adopted	29	24	22	75
Cats Transferred to another rescue	0	0	0	0
Cats Euthanized(medical)	3	1	1	5
Cats Died in Care	1	3	0	4
Cats Returned to Owner	1	0	1	2
<hr/>				
Dog Intakes	6	12	3	21
Dogs Adopted	6	3	3	12
Dogs Transferred to another rescue	0	0	0	0
Dogs Euthanized(medical)	1	0	0	1
Dogs Euthanized(behavior)	1	0	0	1
Dogs Died in Care	0	0	0	0
Dogs Returned to Owner	5	5	7	17
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Other Animal Intakes	2	0	0	2
Other Animals Transferred	6	0	0	6
Other Animals Adopted	0	0	0	0

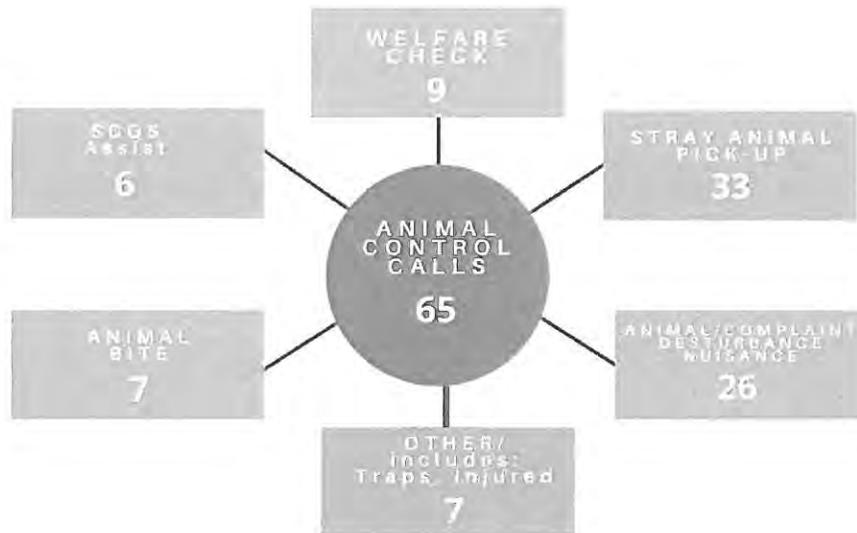


A LOOK AT OUR NUMBERS



Current Animal Population 02/03/2022: Dogs - 10, Cats - 68, G. Pigs - 2, Mice - 2, Rats - 2

Donations Received:	October	November	December	Total
	\$935.00	\$1,058.88	\$6,139.42	\$8,133.3



Looking Back

During the fourth quarter of 2021 our intakes began to decrease slightly with a total of 78 cat and kittens, 21 dogs and puppies, and 2 rats coming into the shelter. November brought with it our busiest month for animal control calls for the year with 33 calls. Currently we have 5 of our dogs in foster care. We will wait until they receive their second round of vaccines before they come back to the shelter and are officially put up for adoption. During the month of December, Chasin Tails, a passionate group of Story County Animal Shelter supporters collaborated with the Tattered Toad in Cambridge Iowa and held a Meat and Cheese Palooza where all proceeds raised came to our shelter. Generally, the last three months of the year are not as busy as the warmer months, however due to the unseasonable warm weather that lasted up to the new year our slow season was shortened. With a higher than normal intake of animals and animal control calls we were not able to focus on some of the projects we had wanted to regarding enrichment, and foster home recruitment.

2021 Statistics

Something that I believe is very important in the animal sheltering world is our annual statistics. With the aid of Shelter Pro, our animal sheltering software, we are able to gather data for true and correct reporting. Included in this report today you can see a snap shot of 2021 statistics as a whole as well as how 2021 compared to 2020. We have gradually been going over past records that were hand written and adding them into the Shelter Pro software. I believe that transparency in our numbers supports our mission in running a no kill and responsible animal shelter.

Looking Ahead

We are continuing to improve our length of stay for animals and have decreased it by about 37 percent. We will also pick back up with foster home recruitment in time for kitten season. We are currently working with Story County Emergency Management, the Ames Animal Shelter and an ISU Veterinary student on an emergency preparedness plan. We hired a new Animal Shelter Attendant and we are happy to have her join our team!

Meat and Cheese Palooza Dec 2022



Puppies!

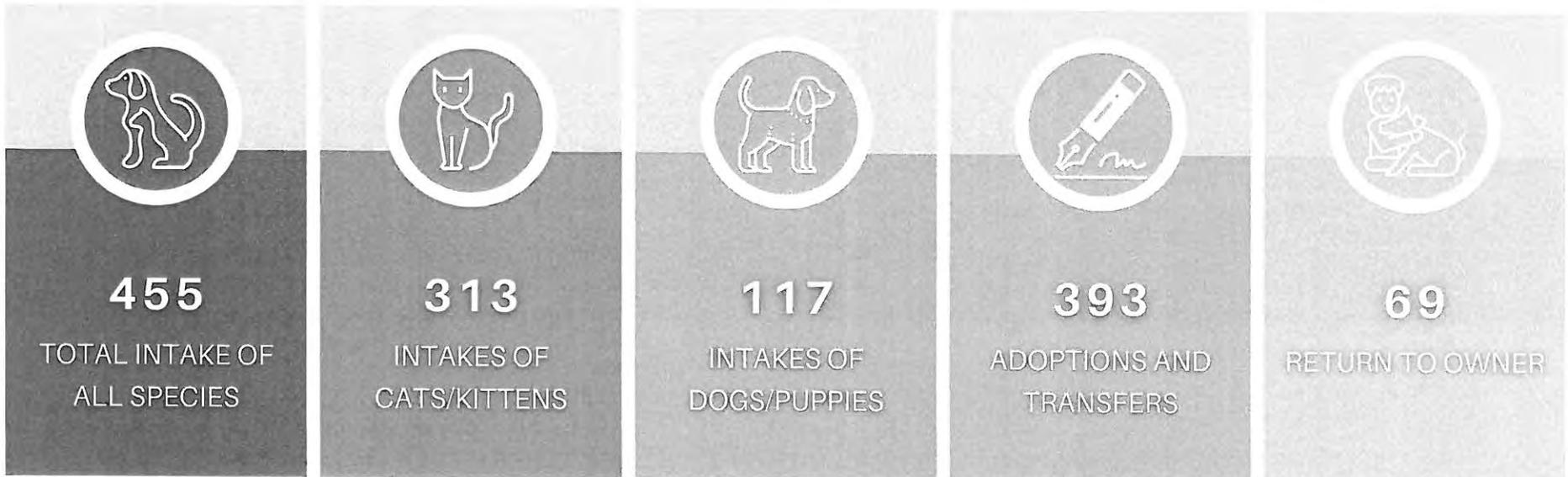




STORY COUNTY ANIMAL SHELTER & CONTROL

2021 Statistics

94.5% Live Release Rate



● 45.4% increase in total intakes from last year

● 28.3% increase in adoptions, transfers, and RTO from last year

● 37.1% decrease in average length of stay of adoptable animals from last year

Live Intakes All Sources		2020	2021
	Cats & Kittens	221	313
	Dogs & Puppies	87	117
	Rabbits & Pocket Pets	4	24
	Livestock	1	1

Stray Intakes		2020	2021
	Cats & Kittens	187	236
	Dogs & Puppies	43	52
	Rabbits & Pocket Pets	0	2
	Livestock	1	1

Ownership Release		2020	2021
	Cats & Kittens	32	66
	Dogs & Puppies	35	31
	Rabbits & Pocket Pets	4	2
	Livestock	0	0

Quarantine, Emergency Sheltering, SCSO Assist		2020	2021
	Cats & Kittens	2	10
	Dogs & Puppies	4	15
	Rabbits & Pocket Pets	0	0
	Livestock	0	0

Transfer In For Adoption		2020	2021
	Cats & Kittens	0	1
	Dogs & Puppies	5	19
	Rabbits & Pocket Pets	0	20
	Livestock	0	0

All Outcomes		2020	2021
	Cats & Kittens	277	350
	Dogs & Puppies	98	119
	Rabbits & Pocket Pets	10	19
	Livestock	1	1

Adoptions		2020	2021
	Cats & Kittens	216	281
	Dogs & Puppies	41	52
	Rabbits & Pocket Pets	7	3
	Livestock	0	0

Return To Owner		2020	2021
	Cats & Kittens	10	13
	Dogs & Puppies	46	56
	Rabbits & Pocket Pets	0	0
	Livestock	0	0

Transfer To Another Agency		2020	2021
	Cats & Kittens	30	34
	Dogs & Puppies	6	8
	Rabbits & Pocket Pets	3	14
	Livestock	1	1

Euthanized Medical or Behavior Related		2020	2021
	Cats & Kittens	16	11
	Dogs & Puppies	5	3
	Rabbits & Pocket Pets	0	1
	Livestock	0	0

Died In Care		2020	2021
	Cats & Kittens	5	11
	Dogs & Puppies	0	0
	Rabbits & Pocket Pets	0	1
	Livestock	0	0