

The Board of Supervisors met on 2/1/22 at 10:00 a.m. in the Story County Administration Building. Latifah Faisal, and Linda Murken, with Faisal presiding. Lisa Heddens absent. (all audio of meetings available at [storycountyiowa.gov](http://storycountyiowa.gov)).

**ADOPTION OF AGENDA:** Murken moved, Faisal seconded adopting the agenda as presented. Motion carried unanimously (MCU) on a roll call vote.

**PROCLAMATION RECOGNIZING FEBRUARY AS BLACK HISTORY MONTH:** The Board read the proclamation in full. Murken moved, Faisal seconded the approval of the Proclamation recognizing February as Black History Month. Roll call vote. (MCU)

**MINUTES:** 1/25/22 Minutes – Murken moved, Faisal seconded the approval of the 1/25/22 Minutes as presented. Roll call vote. (MCU)

**PERSONNEL ACTIONS:** 1) new hire, effective 2/2/22, in a) Animal Control for Lacey Northrup @ \$17.22/hr; 2) pay adjustment, effective 2/13/22 in a) Planning & Development for Amelia Schoeneman @ \$3,168.25/bw; b) Secondary Roads for Jeff Zimmerman @ \$30.34/hr; c) Sheriff's Office for Nicolas Briseño @ \$3,639.85/bw; Tracy Geffre @ \$2,522.40/bw; Samantha Kunc @ \$2,004.80/bw; Joshua Webster @ \$3,041.12/bw; 3) transfer, effective 2/13/22, in a) Auditor's Office for Cathy Naumann @ \$20.52/hr. Murken moved, Faisal seconded the approval of the Personnel Actions as listed. Roll call vote. (MCU)

**CLAIMS:** 2/3/22 Claims of \$ 308,148.30 (run date 1/28/22, 25 pages, on file in the Auditor's Office) and authorize the Auditor to issue checks in payments of these claims and payment requests from Central Iowa Drug Task Force (\$299.72), BooSt School Ready (\$20,825.54), BooSt Early Childhood (\$8,164.07), Emergency Management (\$464.72), E911 (\$0.39), County Assessor (\$2,149.47), City Assessor (\$23,944.29); and Central Iowa Community Services (\$377,247.76). Murken moved, Faisal seconded the approval of Claims. Roll call vote. (MCU)

Murken moved, Faisal seconded the approval of Consent Agenda.

1. Treasurer's Semi-Annual Report
2. Final Pay Voucher for Peterson Contractors Inc., for Box Culvert Project # L-H3--73-85
3. Final Pay Voucher for Peterson Contractors Inc., for Pipe Culvert Project # L-WAR6--73-85
4. Final Pay Voucher for Peterson Contractors Inc., for Pipe Culvert Project #L-NA18--73-85
5. Final Pay Voucher for Peterson Contractors Inc., for Box Culvert Project # L-COL32--73-85
6. Resolution #22-55, Award Bid for Project STBG-SWAP-C085(164)--FG-85, be awarded to the low bidder, Manatt's, Inc., Brooklyn, Iowa, for the total cost of \$2,359,127.15
7. Resolution #22-56, Award Bid for Project FM-C085(165)--55-85, be awarded to the low bidder, Manatt's, Inc., Brooklyn, Iowa, for the total cost of \$984,437.66
8. Resolution #22-57, Award Bid for Project FM-C085(166)--55-85, be awarded to the low bidder, Peterson Contractors Inc., Reinbeck, Iowa, for the total cost of \$288,712.78
9. Amendment #2 of the 28E Agreement for combined law enforcement investigations of controlled substances between the following entities: Story County Sheriff's Office; Ames Police Department; City of Ames; Iowa State University of Science and Technology; Iowa State University Department of Public Safety; City of Boone; Boone Police Department; and Boone County Sheriff
10. Provider Agreement with the City of Nevada for \$2,000.00 for newsletter collaboration
11. Licensing Agreement between Ergometrics and Story County Sheriff's Office for testing services, effective 2/10/22, not to exceed \$600.00
12. Quarterly Report: Treasurer

Roll call vote. (MCU)

**FIRST CONSIDERATION OF ORDINANCE NO. 302, AMENDING CHAPTER 80, FLOODPLAIN MANAGEMENT PROGRAM, OF THE STORY COUNTY CODE OF ORDINANCES:** Amelia Schoeneman, Planning and Development Director, reported on amending requirements for pipeline installation to protect floodplains and address concerns about stream crossings. She recommends Board approval under Alternative 2. Schoeneman stated the Iowa Department of Natural Resources (DNR) must also approve variances. Both the Iowa DNR and Federal Emergency Management Agency (FEMA) will need to approve the ordinance after the Board of Supervisors takes action. Faisal opened the public hearing at 10:13 a.m., and, hearing none, she closed the public hearing at 10:13 a.m. Murken moved, Faisal seconded approval of Ordinance No. 302, on First Consideration of Ordinance #302, Amendment amending Chapter 80, Floodplain Management Program, of the Story County Code of Ordinances, on first consideration with staff amendment and set second consideration for 2/8/22. Roll call vote. (MCU)

**AUTHORIZATION TO USE THE COUNTY CREDIT CARD FOR BUDGETED SUBSCRIPTIONS AND DOMAIN FEES:** Mike Cox, Conservation Director, requested approval to use the County credit card for these purchases. Faisal stated she would like to discuss with Information Technology about options. Murken moved, Faisal seconded the approval of Authorization to use the County Credit Card for Budgeted Subscriptions and Domain Fees as listed by Conservation. Roll call vote. (MCU)

**HIRING AN ADDITIONAL DEPUTY AND PROMOTING A DEPUTY TO SERGEANT IN PREPARATION FOR THE RETIREMENT OF SERGEANT BRIAN TICKLE ON 9/30/22:** Sheriff Paul Fitzgerald reported on the two-month gap between Tickle's last day in the office (7/29/22) and his official retirement date (9/30/22). To make the transition smoother, his request is to promote Deputy Hockberger to Sergeant as of 2/27/22 and hire his replacement by 4/18/22 in order to send the new deputy to training in May. Fitzgerald answered questions from the Board. Discussion took place. Murken moved, Faisal seconded the approval of Hiring an additional Deputy and Promoting a Deputy to Sergeant in Preparation for the Retirement of Sergeant Brian Tickle on 9/30/22. Roll call vote. (MCU)

**RESOLUTION #22-52 ESTABLISHING THE STORY COUNTY CLIMATE RESILIENCE LEADERSHIP STRATEGY:** Leanne Harter, County Outreach and Special Projects Manager, reported on defining the Board strategies, timeline, and process. Murken moved, Faisal seconded the approval of Resolution #22-52, Establishing the Story County Climate Resilience Leadership Strategy. Roll call vote. (MCU)

**THE REQUEST FOR PROPOSALS (RFP) FOR ARCHITECTURAL/ENGINEERING DESIGN SERVICES FOR THE INSTALLATION OF PERMANENT FRONT COUNTER SHIELDS (ADMINISTRATION BUILDING, ENGINEER, SECONDARY ROADS OFFICE, AND ANIMAL SHELTER), FOR STORY COUNTY, IOWA:** Joby Brogden, Facilities Management Director, reported on the request for proposal for permanent counter shields, and

requested approval to issue the RFP. Discussion took place. Murken moved, Faisal seconded the approval of issuing the Request for Proposals (RFP) for Architectural/Engineering Design Services for the Installation of Permanent Front Counter Shields (Administration Building, Engineer, Secondary Roads Office, and Animal Shelter), for Story County, Iowa. Roll call vote. (MCU)

**RESOLUTION #22-54 DAYTON AVENUE DEVELOPMENT LLC:** Amelia Schoeneman, Planning and Development Director, reported on the proposed annexation, including site maps. The area is designated for future industrial development in the Ames 2040 Comprehensive Plan. Schoeneman recommends approval and asked for questions. Murken moved, Faisal seconded the approval of Resolution #22-54, Dayton Avenue Development LLC. Roll call vote. (MCU)

**COUNTY SPONSORSHIP OF A TABLE AT THE NATIONAL ASSOCIATION FOR THE ADVANCEMENT OF COLORED PEOPLE (NAACP) FREEDOM FUND EVENT ON 2/17/22:** Murken reported on sponsoring a table at the bronze rate of \$1,000.00 for the County's elected officials based on interest; maximum cost including virtual users is \$1,130.00. Murken moved, Faisal seconded the approval of the Bronze Sponsorship of a Table at the NAACP Freedom Fund Event on 2/17/22 with two additional virtual users for a total cost \$1,130.00. Roll call vote. (MCU)

**COMMUNITY SERVICES QUARTERLY REPORT:** Director Karla Webb reported on general assistance, substance abuse services, federal reimbursement, mental health services, new staff, staff training, and Veterans Affairs interviews.

**LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS:** All of the Board members reported on meetings and upcoming items.

Murken moved, Faisal seconded to adjourn at 10:57 a.m. Roll call vote. (MCU)

Story County Board of Supervisors  
Meeting Agenda  
Administration Building  
900 6th St., Nevada, IA  
2/1/22

1. SPECIAL NOTE TO THE PUBLIC: This Meeting Is Also Being Offered Via Zoom. While Joining Via Zoom, If You Have A Question And/Or Comment, You May Raise Your Hand To Speak During Public Forum Or Use The Chat Feature And The Chair Will Ask The Zoom Moderator To Review All Comments During Public Forum.

**Members of the public can participate by using the information below:**

**To join the zoom meeting by computer, tablet, smartphone:**

Visit [HTTPS://WWW.ZOOM.US/](https://www.zoom.us/)

Click on "Join A Meeting" and use the Zoom Meeting ID 981 7092 0243 and Password 446094

**To join the meeting by telephone:**

Dial (312) 626-6799, then enter Webinar ID 981 7092 0243, Password 446094

Please visit [WWW.STORYCOUNTYIOWA.GOV/92/BOARD-OF-SUPERVISORS](http://WWW.STORYCOUNTYIOWA.GOV/92/BOARD-OF-SUPERVISORS)

for more information on how to participate in meetings of the Story County Board of Supervisors.

2. CALL TO ORDER: 10:00 A.M.
3. PLEDGE OF ALLEGIANCE:
4. ADOPTION OF AGENDA:
5. PUBLIC COMMENT #1:  
This comment period is for the public to address topics on today's agenda
6. AGENCY REPORTS:
7. Proclamation Recognizing February As Black History Month

Department Submitting Board of Supervisors

Documents:

PROCLAMATION BLACK HISTORY MONTH.PDF

8. CONSIDERATION OF MINUTES:
  - I. 1/25/22 Minutes

Department Submitting Auditor

9. CONSIDERATION OF PERSONNEL ACTIONS:

I. Action Forms

1) new hire, effective 2/2/22, in a) Animal Control for Lacey Northrup @ \$17.22/hr; 2) pay adjustment, effective 2/13/22 in a) Planning & Development for Amelia Schoeneman @ \$3,168.25/bw; b) Secondary Roads for Jeff Zimmerman @ \$30.34/hr; c) Sheriff's Office for Nicolas Briseño @ \$3,639.85/bw; Tracy Geffre @ \$2,522.40/bw; Samantha Kunc @ \$2,004.80/bw; Joshua Webster @ \$3,041.12/bw; 3) transfer, effective 2/13/22, in a) Auditor's Office for Cathy Naumann @ \$20.52/hr

Department Submitting HR

10. CONSIDERATION OF CLAIMS:

I. 2/3/22 Claims

Department Submitting Auditor

Documents:

CLAIMS 020322.PDF

11. CONSENT AGENDA:

(All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time the Board votes on the motion.)

I. Consideration Of Treasurers' Semi-Annual Report

Department Submitting Auditor

Documents:

SEMI ANNUAL.PDF

II. Consideration Of Final Pay Voucher For Peterson Contractors Inc., For Box Culvert Project # L-H3-73-85

Department Submitting Engineer

Documents:

FPV CULVERT 100TH.PDF

III. Consideration Of Final Pay Voucher For Peterson Contractors Inc., For Pipe Culvert Project # L-WAR6-73-85

Consent

Department Submitting Engineer

Documents:

FPV CULVERT 620TH.PDF

IV. Consideration Of Final Pay Voucher For Peterson Contractors Inc., For Pipe Culvert Project #L-NA18--73-85

Department Submitting Engineer

Documents:

FPV CULVERT 248TH.PDF

V. Consideration Of Final Pay Voucher For Peterson Contractors Inc., For Box Culvert Project # L-COL32--73-85

Department Submitting Engineer

Documents:

FPV CULVERT 330TH.PDF

VI. Consideration Of Resolution #22-55, Award Bid For Project STBG-SWAP-C085(164)--FG-85, Be Awarded To The Low Bidder, Manatt's, Inc., Brooklyn, IA For The Total Cost Of \$2,359,127.15

Department Submitting Engineer

Documents:

RES 22 55 AWARD OF BID.PDF

VII. Consideration Of Resolution #22-56, Award Bid For Project FM-C085(165)--55-85, Be Awarded To The Low Bidder, Manatt's, Inc., Brooklyn, IA For The Total Cost Of \$984,437.66

Department Submitting Engineer

Documents:

RES 22 56 AWARD OF BID.PDF

VIII. Consideration Of Resolution #22-57, Award Bid For Project FM-C085(166)--55-85, Be Awarded To The Low Bidder, Peterson Contractors Inc., Reinbeck, IA For The Total Cost Of \$288,712.78

Department Submitting Engineer

Documents:

RES 22 57 AWARD OF BID.PDF

IX. Consideration Of Amendment No. 2 For The 28E Agreement Between Story County Sheriff's Office, Ames Police Department, City Of Ames, Iowa State University Of Science & Technology, Iowa State University DPS, City Of Boone, Boone PD, And Boone County Sheriff For Combined Law Enforcement Investigations Of Controlled

Substances

Department Submitting Story County Attorney

Documents:

AMENDMENT.PDF

X. Consideration Of Provider Agreement With The City Of Nevada For \$2000 For Newsletter Collaboration

Department Submitting Board of Supervisors

Documents:

STORY CO PROVIDER AGRMT.PDF

XI. Consideration Of Licensing Agreement Between Ergometrics And Story County Effective 02/10/2022 Not To Exceed \$600

Department Submitting Sheriff

Documents:

ERGOMETRICS.PDF

XII. Consideration Of Quarterly Report For The Following: Treasurer

Department Submitting Auditor

Documents:

TR QUARTERLY REPORT.PDF

12. PUBLIC HEARING ITEMS:

I. First Consideration Of Ordinance #302, Amending Chapter 80, Floodplain Management Program, Of The Story County Code Of Ordinances – Amelia Schoeneman

Department Submitting Planning and Development

Documents:

ORDINANCE NO 302.PDF  
STAFF MEMO.PDF

13. ADDITIONAL ITEMS:

I. Discussion And Consideration For Authorization To Use The County Credit Card For Budgeted Subscriptions And Domain Fees - Mike Cox

Department Submitting Conservation

Documents:

COUNTY CREDIT CARD REQUEST.PDF

- II. Discussion And Consideration Of Hiring An Additional Deputy And Promoting A Deputy To Sergeant In Preparation For The Retirement Of Sgt. Brian Tickle On September 30, 2022 - Fitzgerald, Lennie, Toresdahl

Department Submitting Sheriff

Documents:

TEMPORARY INCREASE EMPLOYEE STRENGTH.PDF

- III. Consideration Of Resolution #22-52 Establishing The Story County Climate Resilience Leadership Strategy-Leanne Harter

Department Submitting Board of Supervisors

Documents:

RES2252.PDF

- IV. Discussion And Consideration For The Request For Proposals (RFP) For Architectural/Engineering Design Services For The Installation Of Permanent Front Counter Shields (Administration Building, Engineer, Secondary Roads Office, And Animal Shelter), For Story County, Iowa - Joby Brogden

Department Submitting Facilities Management

Documents:

DRAFT RFP 1.PDF

- V. Discussion And Consideration Of Resolution #22-54 Dayton Avenue Development LLC - Amelia Schoeneman

Department Submitting Planning and Development

Documents:

RESOLUTION 22 54.PDF  
STAFF MEMO.PDF

- VI. Discussion And Consideration Of County Sponsorship Of A Table At The NAACP Freedom Fund Event On February 17, 2022-Linda Murken

Department Submitting Board of Supervisors

14. DEPARTMENTAL REPORTS:

- I. Community Services Quarterly Report - Karla Webb

Department Submitting Auditor

Documents:

CS QTR.PDF

15. OTHER REPORTS:

16. UPCOMING AGENDA ITEMS:

17. PUBLIC COMMENT #2:

Comments from the Public on Items not on this Agenda. The Board may not take any Action on the Comments due to the Requirements of the Open Meetings Law, but May Do So In the Future.

18. LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS:

19. ADJOURNMENT:

Story County strives to ensure that its programs and activities do not discriminate on the basis of race, color, national origin, sex, age or disability. Persons requiring assistance, auxiliary aids or services, or accommodation because of a disability may contact the county's ADA coordinator at (515) 382-7204.



**PROCLAMATION**  
***Black History Month***

**February 2022**

**WHEREAS**, Black History Month, also known as African American History Month, is celebrated each February in the United States; and

**WHEREAS**, this began in 1926 and was originally planned for one week, to coincide with the birthdays of two important individuals in the fight to end slavery – Frederick Douglass and Abraham Lincoln; and

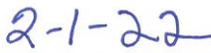
**WHEREAS**, in 1976, it was expanded to encompass the entire month of February to recognize the significant contributions made by African Americans to our country’s economy, politics, science, religion and society as a whole; and

**WHEREAS**, to preserve and protect the legacy of African Americans, a time should be set aside to focus on and reflect on the lifetime triumphs and achievements of great leaders, educators, scholars, inventors, politicians, writers, artists and citizens; and

**WHEREAS**, Story County continues to work toward becoming an inclusive community in which all citizens—past, present, and future—are respected and recognized for their contributions and potential contributions to our community, the state, the country, and the world; and

**WHEREAS**, Story County is proud to honor the history and contributions of African Americans in our community, throughout our state, and nation.

**NOW, THEREFORE, BE IT RESOLVED THAT**, We, the Story County Board of Supervisors, do hereby proclaim **February 2022** as **Black History Month** and encourage all citizens to recognize, celebrate and expand their knowledge of the history, culture, legacy, struggles and achievements of African Americans.

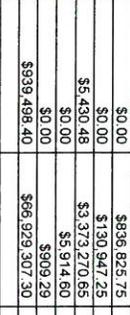
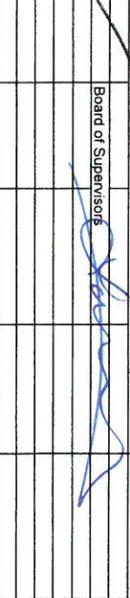
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**SEMI ANNUAL SETTLEMENT OF THE BOARD OF SUPERVISORS OF STORY COUNTY, IOWA**

WITH TED RASMUSSEN, TREASURER OF SAID COUNTY FOR THE PERIOD FROM JULY 01, 2021 THROUGH DECEMBER 31, 2021									
FUNDS	AUDITOR'S STATEMENT	AUDITOR'S LEDGER	WARRANTS	TREASURER'S	ASSETS IN HAND OF COUNTY TREASURER AT CLOSE OF BUSINESS DECEMBER 31, 2021	LIABILITIES	NET ASSETS	NET ASSETS	NET ASSETS
	BALANCE	BALANCE	OUTSTANDING	LEDGER BALANCE	CASH IN BANKS (SEE SCHEDULE BELOW)				
GENERAL BASIC	\$25,551,523.02	\$178,329.03	\$0	\$25,729,852.05					
GENERAL SUPPLEMENTAL	\$2,781,244.13	\$0	\$0	\$2,781,244.13					
MH-D SERVICES	\$1,297,122.03	\$1,012.29	\$0	\$1,298,134.32					
URBAN RENEWAL PROJECTS	\$154,037.07	\$0	\$0	\$154,037.07					
RURAL BASIC SERVICES	\$3,087,488.99	\$83,140.20	\$0	\$3,170,629.19					
TAX INCENTIVE FINAN CING	\$456,286.21	\$0	\$0	\$456,286.21					
SECONDARY ROADS	\$6,664,543.15	\$12,031.39	\$0	\$6,676,574.54					
SPECIAL LAW ENFORCEMENT	\$89,252.82	\$0	\$0	\$89,252.82					
RESOURCES ENHANCEMENT & PROT	\$139,679.06	\$0	\$0	\$139,679.06					
MOTOR VEHICLE MAINTENING FEES	\$6,880.00	\$0	\$0	\$6,880.00					
EMPLOYEE WELLNESS	\$0.00	\$96.46	\$0	\$96.46					
RECORDER'S RECORDS MGMT/ELECTR FEES	\$61,565.79	\$0	\$0	\$61,565.79					
JAIL INMATE COMMISSARY	\$122,068.80	\$354.64	\$0	\$122,423.44					
DEBT SERVICE	\$337,872.29	\$0	\$0	\$337,872.29					
CAPITAL PROJECTS-SECONDARY ROAD	\$127,428.92	\$0	\$0	\$127,428.92					
CAPITAL PROJECTS-TIF	\$753,621.06	\$0	\$0	\$753,621.06					
SHERIFF RESERVE OFFICERS FUND	\$532,976.81	\$0	\$0	\$532,976.81					
CO ATTORNEY FINE COLLECTION	\$34,059.22	\$0	\$0	\$34,059.22					
SCHOOL READY CHILD/EARLY CHILD PROG	\$442,146.36	\$0	\$0	\$442,146.36					
CENTRAL LA DRUG TASK FORCE	\$52,385.58	\$4,796.30	\$0	\$57,181.88					
HOMELAND SECURITY REGION 1	\$0.00	\$1,978.87	\$0	\$1,978.87					
STATE GENERAL FUNDS	(\$7,842.31)	\$0.00	\$0.00	(\$7,842.31)					
HOLDING -SEMI ANNUAL SERVICE	\$34,232.15	\$0.00	\$0.00	\$34,232.15					
CENTRAL IOWA COMMUNITY SERVICE	\$11,045,773.06	\$271,574.38	\$0.00	\$11,317,347.44					
DRAINAGE	(\$145,752.82)	\$374,352.15	\$0.00	\$228,599.33					
CITY ASSESSOR & SPECIAL APPR	\$936,993.48	\$201.37	\$0.00	\$937,194.85					
COUNTY ASSESSOR & SPECIAL APPR	\$513,739.55	\$458.02	\$0.00	\$514,197.57					
EMERGENCY MANAGEMENT AGENCY	\$379,238.90	\$389.43	\$0.00	\$379,628.33					
AATOMIC GIFT AWARENESS	\$272.75	\$0.00	\$0.00	\$272.75					
CO HOSPITAL/FI/ALPERS/AMBULANCE	\$49,306.65	\$0.00	\$0.00	\$49,306.65					
PROPERTY TAX AGENCY	\$25,021.65	\$0.00	\$0.00	\$25,021.65					
TOWNSHIPS	\$8,591.95	\$0.00	\$0.00	\$8,591.95					
CORPORATIONS	\$503,361.58	\$0.00	\$0.00	\$503,361.58					
SCHOOLS & AREA SCHOOLS	\$896,220.11	\$0.00	\$0.00	\$896,220.11					
E911 SERVICE COMMISSION	\$1,187,758.45	\$18.00	\$0.00	\$1,187,776.45					
CO AG EXTENSION ORDER	\$4,284.84	\$0.00	\$0.00	\$4,284.84					
CONSERVATION/LAND ACQUIS/ CAPT PROG	\$1,980,388.73	\$0.00	\$0.00	\$1,980,388.73					
FRIENDS OF ANIMALS	\$95,767.42	\$0.00	\$0.00	\$95,767.42					
SPECIAL ASSESSMENTS	\$0.00	\$0.00	\$0.00	\$0.00					
MOTOR VEHICLE TRUST	\$1,475,558.82	\$0.00	\$0.00	\$1,475,558.82					
USE TAX TRUST	\$836,825.75	\$0.00	\$0.00	\$836,825.75					
TAX REDEMPTION TRUST	\$130,947.25	\$0.00	\$0.00	\$130,947.25					
EMPLOYEES INSURANCE	\$3,387,840.17	\$5,430.48	\$0.00	\$3,393,270.65					
DEFERRED COMPENSATION	\$5,914.60	\$0.00	\$0.00	\$5,914.60					
HOLDING FUNDR/FUNDS	\$909.29	\$0.00	\$0.00	\$909.29					
TOTAL	\$65,989,808.90	\$939,498.40	\$0.00	\$66,929,307.30					

**NET AMOUNT AT CLOSE OF BUSINESS DECEMBER 31, 2021**

We the Treasurer, Auditor, and the Board of Supervisors of Story County, Iowa, do hereby certify that the foregoing statement shows the conditions of the funds and assets in the hands of the Treasurer at the close of business DECEMBER 31, 2021

Certification Date January 20, 2022

Ted Rasmussen, Treasurer - Story County Treasurer, Nevada, IA  
For the period from July 01, 2021 - December 31, 2021, Inclusive  
Statement of Account By Fund

Fund	Balance July 01, 2021	Revenues	Total to be Accounted for	Disbursements	Fund Balance December 31, 2021	Auditor's Warrants Outstanding
01 General Basic	14,671,634.57	22,054,208.14	36,725,842.71	10,995,990.66	25,729,852.05	178,329.03
02 General Supplemental	2,268,777.81	3,421,234.27	5,690,012.08	2,902,521.56	2,787,490.52	6,246.39
03 Rural Services Basic	2,173,867.43	4,314,947.84	6,488,815.27	3,318,206.08	3,170,609.19	83,140.20
04 Tax Increment Financing (TIF)	78,306.98	460,818.03	539,125.01	82,838.80	456,286.21	.00
05 Secondary Road	5,656,787.83	4,400,251.68	10,057,039.51	3,380,464.97	6,676,574.54	12,031.39
06 B911 Service Commission	1,420,922.15	344,756.59	1,765,678.74	577,902.29	1,187,776.45	18.00
07 Recorder's Records Management	67,183.67	8,154.12	75,337.79	14,945.00	60,392.79	.00
08 Resources Enhancement & Protec	106,521.32	33,157.74	139,679.06	.00	139,679.06	.00
09 State General Fund	.00	.00	.00	7,842.31	7,842.31-	.00
10 Motor Vehicle Mailing Fees	7,389.20	38,829.00	46,218.20	39,538.20	6,680.00	.00
11 MH-DD Services	407,373.24	1,062,373.34	1,469,746.58	212,523.26	1,257,223.32	101.29
12 Capital Projects	2,561,557.70	5,000.00	2,566,557.70	1,152,530.91	1,414,026.79	.00
13 Debt Service	2,947.78	410,864.28	413,812.06	75,939.77	337,872.29	.00
14 Drainage Control	223,059.70	299,226.65	522,286.35	293,686.82	228,599.53	.00
16 Emergency Management Agency	404,623.25	172,047.95	576,671.20	197,042.87	379,628.33	389.43
17 County Hospital	24,240.28	2,647,617.51	2,671,857.79	2,622,551.14	49,306.65	.00
18 T.B. Brad/Bangs	56.92	7,889.93	7,946.85	.00	7,946.85	.00
20 Township Control	4,587.50	479,224.17	483,811.67	475,219.72	8,591.95	.00
21 Corporation Control	223,843.23	28,657,571.65	28,881,414.88	28,388,053.30	503,361.58	.00
22 School Control	396,825.22	172,228.38	47,228,111.60	46,370,200.37	857,911.23	.00
23 Area School Control	16,956.03	2,059,843.68	2,076,799.71	2,038,490.83	38,308.88	.00
26 Employee Wellness	666.46	.00	666.46	570.00	96.46	.00
27 Special Law Enforcement	644,350.86	57,477.92	701,828.78	111,741.37	590,087.41	.00
28 Jail Commissary	122,771.21	24,357.81	147,129.02	24,705.58	122,423.44	354.64
29 Conserv Land Dev & Acquisition	744,182.09	88,754.00	832,936.09	10,000.00	822,936.09	.00
30 County Assessor	289,678.89	606,257.17	895,936.06	381,738.49	514,197.57	458.02
31 Co Agri. Extension	2,122.88	230,077.24	232,200.12	227,915.28	4,284.84	.00
32 City Assessor	402,690.30	715,789.08	1,118,479.38	481,314.53	637,164.85	201.37
34 City Special Assessments	4,477.02	254,587.37	259,064.39	259,064.39	.00	.00
35 Motor Vehicle Trust	1,479,452.14	8,174,892.72	9,654,344.86	8,178,786.04	1,475,558.82	.00
36 Use Tax Trust	1,218,176.12	5,523,150.25	6,741,326.37	296,766.45	836,825.75	.00
37 Tax Redemption Trust	69,706.91	358,006.79	427,713.70	296,766.45	130,947.25	.00
38 Future Real Estate Payments	305,891.35	173,123.23	479,014.58	461,939.78	17,074.80	.00
39 Deferred Compensation	5,793.64	120.96	5,914.60	.00	5,914.60	.00
40 Holding Fund	909.29	502,289.78	503,199.07	502,289.78	909.29	.00
41 Employees Ins	2,786,906.28	2,120,132.72	4,907,039.00	1,533,768.35	3,373,270.65	5,430.48
42 State Tax Credits	.00	.00	.00	.00	.00	.00
43 Fiduciary Fund	281,345.76	387,200.36	668,546.12	221,330.71	447,215.41	4,796.30
44 Refunds	47.13	114,376.65	114,423.78	114,423.78	.00	.00
45 Friends Of Conservation	1,138,590.98	45,973.83	1,184,564.81	27,132.17	1,157,432.64	.00
47 Friends Of Animals	117,717.82	20,153.36	137,871.18	42,103.76	95,767.42	.00
58 Recorder Elect. Trans Fee	1,341.00	8,073.00	9,414.00	8,241.00	1,173.00	.00
59 Central IA Drug Task Force	46,398.46	48,745.62	95,144.08	40,799.63	54,344.45	1,978.87
60 Sheriff Reserves Fund	32,352.97	1,706.25	34,059.22	.00	34,059.22	.00
61 Homeland Security Region 1	10,562,688.38	5,194,021.48	15,756,709.86	4,439,362.42	11,317,347.44	271,574.38
63 DRUG ENDANGERED CHILDREN DONAT	.00	.00	.00	.00	.00	.00
	50,975,719.75	142,368,570.54	193,344,290.29	126,414,982.99	66,929,307.30	939,498.40

Nevada, IA 50201  
January 20, 2022 Balance on Hand \$66,929,307.30

I, Ted Rasmussen, Treasurer of Story County Treasurer,  
do hereby certify that the report given is a correct summary of the  
business transacted by me as said during the period therein specified.



39071

Project No. L-H3-73-95  
 Contractor: PETERSON CONTRACTORS INC.  
 Type of Work: Box Culverts  
 Letting Date: 2/9/2021  
 Location: 100th St.: On 100th St., Over small stream, on NW1/4 S3 T85 R23

Story County Road Department  
 CONTRACT CONSTRUCTION PROGRESS VOUCHER  
 4 - FINAL  
 Voucher #: 7/8/2021  
 Date Last Voucher: 7/8/2021  
 Date This Voucher: 12/10/2021

To Date: 14,000  
 Last Voucher: 7.00  
 Authorized: 30  
 Project Start Date: 5/19/2021  
 Project End Date: 6/10/2021

REF	ITEM	DESCRIPTION	UNIT PRICE	UNIT	CONTRACT QTY.	AMOUNT	TOTAL THIS CLAIM QTY.	AMOUNT	PREVIOUSLY ALLOWED QTY.	AMOUNT	TOTAL ALLOWED QTY.	AMOUNT
1	2101-0850001	CLEARING AND GRUBBING	\$2,000.000	ACRE	0.300	\$600.000	0.000	\$0.00	0.300	\$600.00	0.300	\$600.00
2	2102-2825001	EMBANKMENT-IN-PLACE, CONTRACTOR FURNISHED	\$20.000	CY	20.100	\$402.00	0.000	\$0.00	20.100	\$402.00	20.100	\$402.00
3	2102-2710070	EXCAVATION, CLASS 10, ROADWAY AND BORROW	\$11.000	CY	121.300	\$1,334.300	0.000	\$0.00	121.300	\$1,334.30	121.300	\$1,334.30
4	2102-4560000	LOCATING TILE LINES	\$350.000	STA	2.000	\$700.000	0.000	\$0.00	0.000	\$0.00	0.000	\$0.00
5	2104-2710020	EXCAVATION, CLASS 10, CHANNEL	\$20.000	CY	37.000	\$740.000	0.000	\$0.00	37.000	\$740.00	37.000	\$740.00
6	2401-6745650	REMOVAL OF EXISTING STRUCTURES	\$3,500.000	LS	1.000	\$3,500.000	0.000	\$0.00	1.000	\$3,500.00	1.000	\$3,500.00
7	2402-2720000	EXCAVATION, CLASS 20	\$12.000	CY	120.000	\$1,440.000	0.000	\$0.00	120.000	\$1,440.00	120.000	\$1,440.00
8	2415-2100000	PRECAST CONCRETE BOX CULVERT, PRECAST CONCRETE BOX CULVERT STRAIGHT END SECTION	\$950.000	LF	36.000	\$34,200.000	0.000	\$0.00	36.000	\$34,200.00	36.000	\$34,200.00
9	2415-2200000	SUBDRAIN, PLASTIC PIPE, 6 IN.	\$8.500	LF	2.000	\$17.000	0.000	\$0.00	2.000	\$17.00	2.000	\$17.00
10	2502-8212106	ENGINEERING FABRIC	\$5.500	SY	74.400	\$409,200	0.000	\$0.00	158.000	\$861.05	158.000	\$861.05
11	2507-3250005	REVEGETATION, CLASS E	\$5.500	TON	60.000	\$330.000	0.000	\$0.00	51.100	\$281.05	51.100	\$281.05
12	2507-6800061	SAFETY CLOSURE	\$54.000	EA	74.400	\$4,017.600	0.000	\$0.00	71.000	\$3,834.00	71.000	\$3,834.00
13	2518-6910000	TRAFFIC CONTROL	\$125.000	EA	4.000	\$500.000	0.000	\$0.00	4.000	\$500.00	4.000	\$500.00
14	2528-9445110	MOBILIZATION	\$500.000	LS	1.000	\$500.000	0.000	\$0.00	1.000	\$500.00	1.000	\$500.00
15	2533-4980005	MOBILIZATION	\$6,000.000	LS	1.000	\$6,000.000	0.000	\$0.00	1.000	\$6,000.00	1.000	\$6,000.00
8001	2107-3825025	GRANULAR MATERIAL FOR BLANKET	\$35.000	CY	42.000	\$1,470.000	0.000	\$0.00	42.000	\$1,470.00	42.000	\$1,470.00
						<b>Subtotal</b>						<b>\$79,294.35</b>
												<b>Less 0.0% retention</b>
												<b>\$0.00</b>
												<b>Less Previously Paid</b>
												<b>(\$78,915.52)</b>
												<b>Amount due this statement:</b>
												<b>\$2,378.83</b>

*[Signature]*  
 Contractor / PETERSON CONTRACTORS INC.  
 Date: 12/31/21

*[Signature]*  
 Story County Engineer Darren Moon  
 Date: 1-26-22

*[Signature]*  
 Story County Board of Supervisors  
 Date: 2-1-22

59074

Project No. L-MAR-6-73-95  
 Contractor: PETERSON CONTRACTORS INC.  
 Type of Work: Pipe Culverts  
 Letting Date: 2/9/2021  
 Location: 620th Ave., On 620th Ave., Over small stream, on NW1/4 S6 T85 R22

Story County Road Department  
 CONTRACT CONSTRUCTION PROGRESS VOUCHER  
 Voucher: 4 - FINAL  
 Date Last Voucher: 7/22/2021  
 Date This Voucher: 12/10/2021

To Date: 19,000  
 Last Voucher: 19,000  
 Authorized: 25  
 Project Start Date: 6/07/2021  
 Project End Date: 7/07/2021

REF	ITEM	DESCRIPTION	UNIT PRICE	UNIT	QTY.	CONTRACT AMOUNT	TOTAL THIS CLAIM	PREVIOUSLY ALLOWED	TOTAL ALLOWED
1	2101-0850001	CLEARING AND GRUBBING	\$3,000.000	ACRE	0.300	\$900.000	\$0.00	\$900.00	\$900.00
2	2102-2625001	EMBANKMENT-IN-PLACE, CONTRACTOR FURNISHED	\$20.000	CY	77.700	\$1,554.000	\$0.00	\$1,960.00	\$1,960.00
3	2102-2710070	EXCAVATION, CLASS 10, ROADWAY AND BORROW	\$11.000	CY	242.300	\$2,665.300	\$0.00	\$2,665.30	\$2,665.30
4	2104-2710020	EXCAVATION, CLASS 10, CHANNEL	\$20.000	CY	16.000	\$320.000	\$0.00	\$320.00	\$320.00
5	2107-0425020	COMPACTING BACKFILL ADJACENT TO STRUCTURE	\$95.000	CY	26.400	\$2,508.000	\$0.00	\$2,508.00	\$2,508.00
6	2401-6745650	REMOVAL OF EXISTING STRUCTURES	\$4,500.000	LS	1.000	\$4,500.000	\$0.00	\$4,500.00	\$4,500.00
7	2402-2720100	EXCAVATION, CLASS 20, FOR ROADWAY PIPE CULVERT	\$12.000	CY	209.600	\$2,515.200	\$0.00	\$2,515.20	\$2,515.20
8	2403-0100000	STRUCTURAL CONCRETE (MISCELLANEOUS)	\$335.000	CY	11.300	\$3,785.500	\$0.00	\$3,785.50	\$3,785.50
9	2404-7775000	REINFORCING STEEL	\$5.750	LB	220.000	\$1,265.000	\$0.00	\$1,265.00	\$1,265.00
10	2417-1040024	CULVERT, CORRUGATED METAL ENTRANCE PIPE 24 IN. DIA.	\$45.500	LF	50.000	\$2,275.000	\$0.00	\$2,275.00	\$2,275.00
11	2417-1060060	CULVERT, CORRUGATED METAL ROADWAY PIPE, 60 IN. DIA.	\$160.000	LF	132.000	\$21,120.000	\$0.00	\$21,120.00	\$21,120.00
12	2502-8215810	SUBDRAIN, TILE, 10 IN. DIA.	\$20.750	LF	65.000	\$1,348.750	\$0.00	\$1,348.75	\$1,348.75
13	2502-8221305	SUBDRAIN OUTLET, DR-305	\$520.000	EACH	4.000	\$2,080.000	\$0.00	\$2,080.00	\$2,080.00
14	2507-3250005	ENGINEERING FABRIC	\$5.500	SY	95.100	\$523.050	\$0.00	\$782.10	\$782.10
15	2507-6800061	REVEALMENT, CLASS E	\$54.000	TON	69.000	\$3,726.000	\$0.00	\$4,433.40	\$4,433.40
16	2518-6910000	SAFETY CLOSURE	\$125.000	EACH	4.000	\$500.000	\$0.00	\$500.00	\$500.00
17	2528-8445110	TRAFFIC CONTROL	\$1,100.000	LS	1.000	\$1,100.000	\$0.00	\$1,100.00	\$1,100.00
18	2533-4980005	MOBILIZATION	\$7,500.000	LS	1.000	\$7,500.000	\$0.00	\$7,500.00	\$7,500.00
19	2539-9999003	REVEALMENT, REMOVE STOCKPILE AND DISPOSE	\$40.000	CY	55.500	\$2,220.000	\$0.00	\$2,804.00	\$2,804.00
8001	2107-3825025	GRANULAR MATERIAL FOR BLANKET	\$37.000	CY	23.000	\$851.000	\$0.00	\$851.00	\$851.00
8002	2417-1060060	CULVERT, CORRUGATED METAL ROAD	\$285.000	LF	16.000	\$4,560.000	\$0.00	\$4,560.00	\$4,560.00
8003	2502-8215812	SUBDRAIN, TILE, 12 IN. DIA.	\$25.000	LF	80.000	\$2,000.000	\$0.00	\$1,825.00	\$1,825.00
		Subtotal				\$69,816.80	\$0.00	\$70,558.25	\$70,558.25

*[Signature]*  
 Contractor / PETERSON CONTRACTORS INC.

12/31/21  
 Date

*[Signature]*  
 Story County Engineer Darren Moon

1-26-22  
 Date

*[Signature]*  
 Story County Board of Supervisors

2-1-22  
 Date

Less 0.0% retention \$0.00  
 Less Previously Paid (\$69,441.50)  
 Amount due this statement: \$2,116.75

5073

Project No. LNA18-73-95  
 Contractor: PETERSON CONTRACTORS INC.  
 Type of Work: Pipe Culverts  
 Letting Date: 2/9/2021  
 Location: 249th St., On 249th St., Over small stream, In SE S18 T83 R21

Story County Road Department  
 CONTRACT CONSTRUCTION PROGRESS VOUCHER  
 Voucher #: 4 - FINAL  
 Date Last Voucher: 10/29/2021  
 Date This Voucher: 12/10/2021

To Date: 32  
 Last Voucher: 32.00  
 Authorized: 25  
 Project Start Date: 8/18/2021  
 Project End Date: 9/07/2021

REF	ITEM	DESCRIPTION	UNIT	PRICE	QTY.	CONTRACT AMOUNT	TOTAL THIS CLAIM	PREVIOUSLY ALLOWED	TOTAL ALLOWED
1	2101-0960001	CLEARING AND GRUBBING	ACRE	\$5,500.000	0.400	\$2,200.000	\$0.00	0.400	\$2,200.00
2	2102-2710070	EXCAVATION, CLASS 10, ROADWAY AND BORROW	CY	\$11,000	316.900	\$3,485.900	\$0.00	316.900	\$3,485.90
3	2104-2710020	EXCAVATION, CLASS 10, CHANNEL	CY	\$20,000	28.900	\$578.000	\$0.00	28.900	\$578.00
4	2107-0429020	COMPACTING BACKFILL ADJACENT TO STRUCTURES	CY	\$125,000	16.800	\$2,100.000	\$0.00	0.000	\$0.00
5	2401-6745660	REMOVAL OF EXISTING STRUCTURES	LS	\$5,000.000	1.000	\$5,000.000	\$0.00	1.000	\$5,000.00
6	2402-2720000	EXCAVATION, CLASS 20	CY	\$12,000	240.000	\$2,880.000	\$0.00	240.000	\$2,880.00
7	2403-0100000	STRUCTURAL CONCRETE (MISCELLANEOUS)	CY	\$395,000	6.400	\$2,144.000	\$0.00	6.400	\$2,144.00
8	2404-7750000	REINFORCING STEEL	LB	\$5,750	221.000	\$1,270.750	\$0.00	221.000	\$1,270.75
9	2417-1060060	CULVERT, CORRUGATED METAL ROADWAY PIPE CULVERT, 60 IN. DIA.	LF	\$147,250	110.000	\$16,197.500	\$0.00	110.000	\$16,197.50
10	2502-8212106	SUBDRAIN, PLASTIC PIPE, 6 IN.	LF	\$9,250	60.000	\$555.000	\$0.00	42.000	\$388.50
11	2502-8221305	ENGINEERING FABRIC	SY	\$5,500	2.000	\$900.000	\$0.00	2.000	\$900.00
12	2507-3250005	REVEGETMENT, CLASS E	TON	\$54,000	89.400	\$491,700	\$0.00	72.200	\$397.10
13	2507-6800061	SAFETY CLOSURE	EACH	\$125,000	42.500	\$2,295.000	\$0.00	41.800	\$2,257.20
14	2518-6910000	TRAFFIC CONTROL	LS	\$1,100.000	4.000	\$500.000	\$0.00	4.000	\$500.00
15	2528-6445110	MOBILIZATION	LS	\$1,100.000	1.000	\$1,100.000	\$0.00	1.000	\$1,100.00
16	2533-4980005	CEARING AND GRUBBING	UNIT	\$6,000.000	1.000	\$6,000.000	\$0.00	1.000	\$6,000.00
8001	2101-0960002		UNIT	\$16,000	50.000	\$800,000	\$0.00	50.000	\$800,000
Subtotal						\$45,998.95	\$0.00		\$45,998.95

*[Signature]*  
 Contractor: PETERSON CONTRACTORS INC.

*[Signature]*  
 Story County Engineer Darren Moon

Date: 12/31/21

*[Signature]*  
 Story County Board of Supervisors

Less 0.0% retention \$0.00  
 Less Previously Paid (\$44,618.98)  
 Amount due this statement: \$1,379.97

59072

Project No. L-COL32-73-85  
 Contractor: PETERSON CONTRACTORS INC.  
 Type of Work: Box Culverts  
 Letting Date: 2/9/2021  
 Location: 330th Street, 330th St. Over Wolf Creek, on the north line of section 32-182N-R21-W

Story County Road Department  
 CONTRACT CONSTRUCTION PROGRESS VOUCHER  
 Voucher #: 5 - FINAL  
 Date Last Voucher: 10/28/2021  
 Date This Voucher: 12/10/2021

To Date: 32,000  
 Last Voucher: 32,000  
 Authorized: 30  
 Project Start Date: 7/14/2021  
 Project End Date: 8/16/2021

REF	ITEM	DESCRIPTION	UNIT	PRICE	UNIT	QTY.	CONTRACT AMOUNT	TOTAL THIS CLAIM	PREVIOUSLY ALLOWED	TOTAL ALLOWED
1	2101-0850001	CLEARING AND GRUBBING	ACRE	\$2,000.000		0.400	\$800.000	\$0.00	0.400	\$800.00
2	2102-2625001	EMBANKMENT-IN-PLACE, CONTRACTOR FURNISHED	CY	\$20.000		70.000	\$1,400.00	\$0.00	70.000	\$1,400.00
3	2102-2710070	EXCAVATION, CLASS 10, ROADWAY AND BORROW	CY	\$11.000		185.300	\$2,038.300	\$0.00	185.300	\$2,038.30
4	2104-2710020	EXCAVATION, CLASS 10, CHANNEL	CY	\$20.000		50.900	\$1,018.00	\$0.00	50.900	\$1,018.00
5	2401-6745625	REMOVAL OF EXISTING BRIDGE	LS	\$4,500.000		1.000	\$4,500.00	\$0.00	1.000	\$4,500.00
6	2402-2720000	EXCAVATION, CLASS 20	CY	\$12.000		384.000	\$4,608.00	\$0.00	384.000	\$4,608.00
7	2415-2111209	PRECAST CONCRETE BOX CULVERT,	LF	\$1,025.000		84.000	\$86,100.00	\$0.00	84.000	\$86,100.00
8	2415-2201209	PRECAST CONCRETE BOX CULVERT STRAIGHT END SECTION	EACH	\$15,500.000		4.000	\$62,000.00	\$0.00	4.000	\$62,000.00
9	2507-3250005	ENGINEERING FABRIC	SY	\$5.500		120.000	\$660.000	\$0.00	35.600	\$195.80
10	2507-6800061	REVENEMENT, CLASS E	TON	\$56.000		65.300	\$3,656.800	\$0.00	62.900	\$3,522.40
11	2518-6910000	SAFETY CLOSURE	EACH	\$125.000		4.000	\$500.000	\$0.00	4.000	\$500.00
12	2528-8445110	TRAFFIC CONTROL	LS	\$500.000		1.000	\$500.000	\$0.00	1.000	\$500.00
13	2533-4980005	MOBILIZATION	LS	\$6,000.000		1.000	\$6,000.000	\$0.00	1.000	\$6,000.00
8001	2502-8215905	SUBDRAIN, TILE, 6 IN. DIA.	LF	\$17,500		60.000	\$1,050,000	\$0.00	60.000	\$1,050,000
							Subtotal	\$174,232.50		\$174,232.50
							Less 0.0% retention			\$0.00
							Less Previously Paid			(\$169,005.52)
							Amount due this statement:			\$5,226.98

*Signature*  
 Contractor / PETERSON CONTRACTORS INC.

*Signature*  
 Story County Engineer Darren Moon

1-26-22

12/31/21  
 Date

Approved by:

*Signature*  
 Board of Supervisors

2-1-22  
 Date

Prepared by and return to: The Story County Engineer's Office, 837 N Ave, Nevada Iowa 50201 Phone 515-382-7355

**RESOLUTION #22-55**  
Story County Board of Supervisors

Award of Bid for Project STBG-SWAP-C085(164)--FG-85

HMA Resurfacing, On R38, from Slater City Limits, North 8.0 Miles.

**BE IT RESOLVED**, by the Story County Board of Supervisors, as follows:

Section 1: That bid for project STBG-SWAP-C085(164)--FG-85, be awarded to the low bidder, Manatt's, Inc., Brooklyn, IA for the total cost of \$2,359,127.15.

Section 2: That the Story County Engineer be authorized to sign the contract documents on behalf of the board for this project.

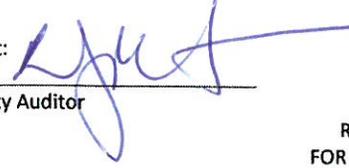
Section 3: That this resolution shall take effect immediately

Adopted this 1<sup>st</sup> day of February, 2022

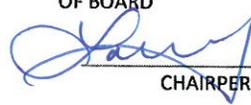
**Recommended Approval by:**

  
\_\_\_\_\_  
Darren R. Moon, P.E.      Date  
County Engineer

 2.1.22  
\_\_\_\_\_  
Chairperson, Board of Supervisors

Attest:   
\_\_\_\_\_  
County Auditor

ROLL CALL      Latifah Faisal    Yea     Nay \_\_\_    Absent \_\_\_  
FOR ALLOWANCE    Lisa Heddens    Yea \_\_\_    Nay \_\_\_    Absent   
                                 Linda Murken    Yea     Nay \_\_\_    Absent \_\_\_

ALLOWED BY VOTE  
OF BOARD      Yea 2    Nay 0    Absent 1  
 Above tabulation made by   
CHAIRPERSON





**AMENDMENT NO. 2**  
**To**  
**28E Agreement**  
**For**  
**INTERGOVERNMENTAL AGREEMENT FOR COMBINED LAW ENFORCEMENT INVESTIGATIONS**  
**OF CONTROLLED SUBSTANCES**  
**Dated 2/1/22**  
**Iowa Code Section 28E.12**

This AMENDMENT No. 2 is by and among the County of Story, Iowa, the City of Ames, Iowa, Iowa State University of Science and Technology, and the City of Boone, Iowa with their respective law enforcement agencies, the Story County Sheriff's Office, the Ames Police Department (hereinafter "Ames PD"), the Iowa State University Department of Public Safety (hereinafter "ISU DPS"), and the Boone Police Department (hereinafter "Boone PD"), (collectively, "the Parties"). In consideration of the mutual covenants herein made, the Parties agree as follows:

**SECTION 1. PURPOSE OF AMENDMENT**

1. Parties agree that an amendment should be made to allow the Boone County Sheriff's Office to join the Intergovernmental Agreement for Combined Law Enforcement Investigations of Controlled Substances filed with the Iowa Secretary of State on July 27, 2018 (Filing No. M510990).
  - a. The agreement referenced above is amended to include the Boone County Sheriff's Office as a party to said agreement.

**SECTION 2.** All other terms and conditions of the Agreement identified in the caption hereof shall remain in full force and effect except as specifically modified by this amendment.

**SECTION 3.** This Amendment is effective upon filing with the Iowa Secretary of State.

IN WITNESS WHEREOF, STORY COUNTY EXECUTES THE INTERGOVERNMENTAL AGREEMENT AMENDMENT NO. 2.

BY: Latifah Faisal DATE: 2.1.22  
(print name)

[Signature] Board of Supervisors, Chairperson

ATTEST: Lucy MARTIN  
(print name)

[Signature] County Auditor

**ACKNOWLEDGEMENT BY NOTARY**

STATE OF IOWA )  
 )ss.  
STORY COUNTY )

On this 2nd day of January, 2022, before me the undersigned, a Notary Public in and for said County and State, personally appeared Latifah Faisal and Lucy Martin, to me personally known, who, being sworn, did say that they are the Chairperson of the Board of Supervisors and County Auditor of Story County, Iowa respectively; that the seal affixed hereto is the seal of said Story County; that said instrument was signed and sealed on behalf of the said Story County, Iowa by authority of its Board of Supervisors and that said Latifah Faisal and Lucy Martin as such officers, acknowledge the execution of said instrument to be the voluntary act and deed of said County, it and by them voluntarily executed.

[Signature]  
Notary Public in and for Said County  
and State of Iowa



IN WITNESS WHEREOF, IOWA STATE UNIVERSITY OF SCIENCE AND TECHNOLOGY ON BEHALF OF  
ITS DEPARTMENT OF PUBLIC SAFETY EXECUTES THE INTERGOVERNMENTAL AGREEMENT  
AMENDMENT NO. 2.

BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
(print name)

\_\_\_\_\_

ATTEST: \_\_\_\_\_  
(print name)

\_\_\_\_\_

IN WITNESS WHEREOF, THE CITY OF BOONE, EXECUTES THE INTERGOVERNMENTAL AGREEMENT AMENDMENT NO. 2.

BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
(print name)

\_\_\_\_\_

ATTEST: \_\_\_\_\_  
(print name)

\_\_\_\_\_

**ACKNOWLEDGEMENT BY NOTARY**

STATE OF IOWA     )  
                                  )ss.  
BOONE COUNTY     )

On this \_\_\_\_\_ day of \_\_\_\_\_, 2022, before me the undersigned, a Notary Public in and for said County and State, personally appeared \_\_\_\_\_ and \_\_\_\_\_, to me personally known, who, being sworn, did say that they are the \_\_\_\_\_ and \_\_\_\_\_ of the City of Boone, Iowa respectively; that the seal affixed hereto is the seal of said City; that said instrument was signed and sealed on behalf of the said City of Boone, Iowa by authority of its City Council and Mayor and that said \_\_\_\_\_ and \_\_\_\_\_ as such officers, acknowledge the execution of said instrument to be the voluntary act and deed of said City, it and by them voluntarily executed.

\_\_\_\_\_  
Notary Public in and for Said County  
and State of Iowa

IN WITNESS WHEREOF, THE CITY OF AMES, EXECUTES THE INTERGOVERNMENTAL AGREEMENT AMENDMENT NO. 2.

BY: \_\_\_\_\_  
John A. Haila, Mayor

ATTEST: \_\_\_\_\_  
Diane Voss, City Clerk

**ACKNOWLEDGEMENT BY NOTARY**

STATE OF IOWA        )  
                                  )ss.  
STORY COUNTY        )

On this \_\_\_\_\_ day of \_\_\_\_\_, 2022, before me the undersigned, a Notary Public in and for said County and State, personally appeared \_\_\_\_\_ and \_\_\_\_\_, to me personally known, who, being sworn, did say that they are the Mayor of Ames and the City Clerk of Ames, Iowa respectively; that the seal affixed hereto is the seal of said City of Ames, Iowa; that said instrument was signed and sealed on behalf of the said City of Ames, Iowa by authority of its City Council and Mayor and that said Mayor and City Clerk as such officers, acknowledge the execution of said instrument to be the voluntary act and deed of said City, it and by them voluntarily executed.

\_\_\_\_\_  
Notary Public in and for Said County  
and State of Iowa

IN WITNESS WHEREOF, BOONE COUNTY EXECUTES THE INTERGOVERNMENTAL AGREEMENT AMENDMENT NO. 2.

BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
(print name)  
\_\_\_\_\_ Board of Supervisors, Chairperson

ATTEST: \_\_\_\_\_  
(print name)  
\_\_\_\_\_ County Auditor

**ACKNOWLEDGEMENT BY NOTARY**

STATE OF IOWA        )  
                                  )ss.  
BOONE COUNTY        )

**On this \_\_\_\_\_ day of \_\_\_\_\_, 2022, before me the undersigned, a Notary Public in and for said County and State, personally appeared \_\_\_\_\_ and \_\_\_\_\_, to me personally known, who, being sworn, did say that they are the Chairperson of the Board of Supervisors and County Auditor of Boone County, Iowa respectively; that the seal affixed hereto is the seal of said Boone County; that said instrument was signed and sealed on behalf of the said Boone County, Iowa by authority of its Board of Supervisors and that said \_\_\_\_\_ and \_\_\_\_\_ as such officers, acknowledge the execution of said instrument to be the voluntary act and deed of said County, it and by them voluntarily executed.**

\_\_\_\_\_  
Notary Public in and for Said County  
and State of Iowa

## Provider Agreement

THIS AGREEMENT is entered into by and between Story County, whose mailing address and telephone number is 900 Sixth Street, Nevada, Iowa 50201, telephone 515-382-7200, hereinafter referred to as "County", and the City of Nevada, Iowa, hereinafter referred to as "Provider", whose mailing address and telephone number is 1209 6<sup>th</sup> Street, Nevada, Iowa 50201, telephone 515-382-5466.

1. PURPOSE AND INTENT. The purpose of the agreement is for the Provider to:
  1. Incorporate content from Story County into the Provider's monthly print publication *Our Nevada* as follows:
    - a. monthly as a full color, one page with no advertising; and
    - b. two times annually (March and September tentatively) the front cover along with the monthly page with no advertising.
  2. Print-ready files with content will come from the County Staff to the Provider
2. COMPENSATION. County will pay \$2,000 for calendar year 2022, payable in two installments of 1,000 each upon receipt of invoices from the Provider on or about January 1, 2022, and June 1, 2022.
3. REQUIREMENTS. County and Provider hereby agree to perform all duties in accordance with all state and federal laws and regulations. County and Provider assures that no person shall be on the grounds of race, color, national origin, or sex, as provided by Title VI of the Civil Rights Act of 1964 be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under this program or activity. Failure to perform duties in accordance with the applicable laws and regulations shall be considered a material breach of this agreement by the Provider.
4. TERM AND TERMINATION OF AGREEMENT. This agreement is effective on the 10<sup>th</sup> day of January, 2022 through December 31, 2022. Either party may terminate this agreement effective immediately for their convenience.
5. ASSIGNMENT. Neither party to this Agreement may assign, sell or transfer any part thereof to any other firm or entity without first obtaining the written permission of the other party hereto.
6. INDEPENDENT CONTRACTOR. It is understood, and the provider agrees that it is an independent professional contractor and that Provider will not in any event be construed or hold itself out to be an employee or agent of the County. It is further agreed that at no time will the Provider or the work efforts of the Provider be under the supervision or control of the County, although Provider agrees to comply with all reasonable requests and regulations applicable to any other business invitee of the County. It is also agreed that Provider, as an independent contractor, is not restricted to working exclusively for the County during the term of the Agreement.
7. APPLICABLE STATE LAW AND WAIVER OF FEDERAL REMOVAL. This Agreement has been negotiated, executed and delivered in the State of Iowa. The parties hereto agree with all questions pertaining to the validity and interpretation of this agreement will be determined in accordance with the

laws of the State of Iowa in Story County, Iowa, with venue in Story County District Court. The parties hereby waive removal of any issue hereunder to the federal courts.

This agreement and referenced attachments constitute the entire contract for this specific project of the parties hereto and supersedes any prior agreement between the parties for this specific project.

STORY COUNTY, IOWA (County)

By:   
Chairperson of the Board of Supervisors

Dated: 2.1.22

CITY OF NEVADA, IOWA (Provider)

By:   
Title: City Administrator

Dated: January 25, 2022

**RESOLUTION NO. 042 (2021/2022)**

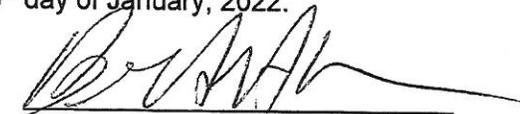
**A RESOLUTION APPROVING PROVIDER AGREEMENT WITH  
STORY COUNTY, IOWA AND CITY OF NEVADA, IOWA TO  
PROVIDE CONTENT FOR MONTHLY PRINT PUBLICATION**

WHEREAS, The City of Nevada (Provider) desires to enter into a Provider Agreement with Story County, Iowa, (County) to provide a monthly print publication *Our Nevada*; and

WHEREAS, the County will provide payment per the attached agreement; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Nevada, Story, County, Iowa, does hereby approve the Provider Agreement (Exhibit attached) between the City of Nevada and Story County. The City Administrator is hereby authorized to execute the agreement on behalf of the City.

PASSED AND APPROVED this 10<sup>th</sup> day of January, 2022.

  
Brett Barker, Mayor

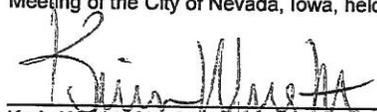
ATTEST:  
  
Kerin Wright, City Clerk

Moved by Council Member Dane Nealson, seconded by Council Member Steve Skaggs, that Resolution No. 042 (2021/2022) be adopted.

AYES: Nealson, Skaggs, Ehrig, Hanson, Mittman, Sampson  
NAYS: None  
ABSENT: None

The Mayor declared Resolution No. 042 (2021/2022) adopted.

I hereby certify that the foregoing is a true copy of a record of the adoption of Resolution No. 042 (2021/2022) at the regular Council Meeting of the City of Nevada, Iowa, held on the 10<sup>th</sup> day of January, 2022.

  
Kerin Wright, City Clerk

# Per Applicant Test Licensing Agreement

## 1. Scope of Agreement

Ergometrics & Applied Personnel Research, Inc. ("Licensor") grants to the Licensee the right to use the Licensor's tests, outlined in Attachment A to this Agreement, incorporated herein by reference, and all associated materials (collectively, the "Test"), for the sole purpose of pre-employment and promotional testing. The Test may not be used for training purposes under any circumstances. The Licensee may not lease, rent, loan, transfer or administer this test to or for any other agency or entity without express written permission from the Licensor. The Test meets and/or exceeds all Equal Employment Opportunity Commission guidelines and professional standards. This agreement does not include local validation for the Licensee. The Licensor will provide national validation reports upon request. In the event of challenge, the Licensor will provide expert testimony at its regular consulting rates. The Licensor assumes no liability for the use or misapplication of this product.

## 2. Copyright

The Test is owned by the Licensor and protected by United States copyright laws and international treaty provisions. The Licensee is not authorized to copy any videos or DVD's. Printed materials may only be copied with express permission from the Licensor and may only be used for the purposes described in this Agreement or as otherwise approved by the Licensor.

## 3. Implementation

The Licensor will provide the Licensee general written or telephone instructions on the administration and use of the Test. The Licensor warrants that the video, audio, and printed materials are free from defects in material and workmanship. Licensor will assist Licensee with interpretation of score results and scoring methodology. The licensee was offered a transportability analysis as part of the implementation process. If the licensee chose not to conduct such an analysis, they hereby affirm they understand it is their responsibility to ensure the job is similar enough to the departments that participated in the criterion validation of the exam and/or have sufficient evidence of content validity.

## 4. Test Security

Licensee will maintain strict security of the Test in accordance with accepted security practices and those incorporated herein. Licensee shall be fully responsible for the secure storage and use of the Test and will establish and maintain strict test security procedures, including precautions preventing materials from being stolen, copied, or otherwise compromised.

- a. The Test must not be left unattended at any time, and when not in use, the Test must be kept in a secured and locked location. Trash containing confidential material will be disposed of securely.
- b. All persons having access to the Test must sign the Individual Statement of Understanding, found in the Administration Packet, and all signed copies kept on file with the Licensee for one year from the date of signature.
- c. Certification of Compliance with Confidentiality and Copyright, found in the Administration Packet, must be collected from each applicant before testing sessions begin, and all signed copies kept on file with the Licensee for one year from the date of signature.
- d. The Test maintained in electronic format must be kept on a non-networked, standalone computer.
- e. Cell phones and electronic devices are not allowed in the test administrations.
- f. No one, other than the official test monitor, should take notes or any other confidential materials from a testing room. In the event of loss or theft of the Test, or cheating, Licensor must be notified immediately.
- g. Any testing materials shipped must use a form of registered

service with tracking number and signature for delivery.

- h. Test content is confidential and copyrighted. Any conversations about Test content must only be conducted formally in conjunction with the Licensor.

## 5. Subcontracting the Test

The Test is licensed for use only by the Licensee. The Licensee must contact the Licensor to obtain permission if the Licensee wishes to subcontract test administration or other services that involve the outside handling of the Test. The Licensee will remain fully responsible for the security of materials that are handled in this manner.

## 6. Termination

This Agreement may be terminated in whole in the event that the Licensee or Licensor breaches any material provision of this Agreement and fails to cure such breach within thirty (30) days after the non-breaching party delivers written notice of such breach to the breaching Party. Upon termination, Licensor will be entitled to payment, determined on a pro rata basis for services performed or rendered, and all Test materials must be returned immediately to the Licensor once the Agreement has been terminated.

## 7. Events Upon License Expiration or Termination

Upon any termination or expiration of this Agreement for any reason, Licensee will cease use of all testing materials and return such materials within 15 days of expiration or termination of the Agreement. Late or lost Test materials will be subject to additional fees. Attachment A to this Agreement sets out additional provisions in respect of the parties' obligations upon termination.

## 8. Pricing

Pricing for this Agreement is specified in Attachment A, incorporated herein by reference.

## 9. No Waiver

The waiver or failure of either Party to exercise in any respect any right provided in this Agreement shall not be deemed a waiver of any other right or remedy to which the party may be entitled.

## 10. Entirety of Agreement

The terms and conditions set forth herein constitute the entire Agreement between the Parties and supersede any communications or previous agreements with respect to the subject matter of this Agreement. There are no written or oral understandings directly or indirectly related to this Agreement that are not set forth herein. No change can be made to this Agreement other than in writing and signed by both Parties. Any previous Test Licensing agreements between Licensee and Licensor are null and void, replaced by this one.

## 11. Headings in this Agreement

The headings in this Agreement are for convenience only, confirm no rights or obligations in either party, and do not alter any terms of this Agreement.

## 12. Severability

If any term of this Agreement is held by a court of competent jurisdiction to be invalid or unenforceable, then this Agreement, including all of the remaining terms, will remain in full force and effect as if such invalid or unenforceable term had never been included.

## 13. Governing Law

This Agreement is governed by the laws of the State of Washington.

**Test Licensing Agreement**

This is a legal agreement between the Licensing Agency (Licensee) and Ergometrics and Applied Personnel Research, Inc. (Licensor) By accepting the Ergometrics test materials for use, you are agreeing to the terms of this agreement and that you have authority to enter into such an agreement on behalf of the Agency.

**Licensee**

Latifah Faisal

02/02/2022

Principal Signer

Date

Signature

Story County Board of Supervisors, Chair

Title

Story County Sheriff's Office

Agency Name

1315 S B Avenue

Physical Address

Nevada

City

Iowa

State

50201

Zip

(515)382-7458

Telephone

ctoresdahl@storycountyiowa.gov

Email

**Authorized Contacts**

Please list, in addition to the Principal Signer, anyone who is authorized to receive materials, scores or discuss scores with Ergometrics. Licensee is responsible for updating Ergometrics of any changes to Authorized Contacts.

Constance Toresdahl

Authorized Contact

Office Manager

Title

(515)382-7458

Telephone

ctoresdahl@storycountyiowa.gov

Email

Nicolas Briseno

Authorized Contact

Communications Commander

Title

(515)382-7477

Telephone

nbriseno@storycountyiowa.gov

Email



Return to:  
Ergometrics &  
Applied Personnel Research, Inc.  
2122 164<sup>th</sup> St SW Suite 300  
Lynnwood, WA 98087  
FAX: 425-977-0566  
Or email  
clientservices@ergometrics.org

*Failure to return the signed licensing agreement,  
will delay the processing of your order.*

For Office use only:

Product: \_\_\_\_\_

License Type: \_\_\_\_\_

Highrise: \_\_\_\_\_

Exam HQ: \_\_\_\_\_

Notes: \_\_\_\_\_



Ergometrics &  
Applied Personnel Research, Inc

Story County Sheriff's Office  
Licensing Agreement  
Attachment A

**Pricing**

Per Applicant License:

Ecomm National Testing One Time Setup Fee	PAID
20 Applicants @ \$30 each (\$150 minimum order)	\$600.00

*\*cost may vary based on actual number tested*

Scoring will include standard and diagnostic scoring. Licensee will be responsible for all associated freight expenses. Minimum charges will be applied to each batch of answer sheets submitted.

**Term of Agreement**

The service agreement will begin and end on the following dates:

Start Date	End Date
02/10/2022	02/24/2022

All testing materials must be returned by the due date listed above. Materials **MUST** be returned using some form of registered, secure service that has a tracking number and requires a signature for delivery. Materials not returned by the specified due date will be subject to a \$25 late fee for every 15 days overdue. If overdue materials are not returned after 8 weeks past due, the test materials will be considered lost and are subject to a \$500 lost fee. Any lost test materials must have the incident documented on company letterhead and will be subject to lost fees.



**Narrative**

Treasurer – Ted Rasmusson

**October, November, December 2021**

Second Quarter FY22 was a "business as usual" quarter for our office for the most part. We had one major change when Megan Smith, our Motor Vehicle Supervisor, left the county for a job with the DOT. We promoted Kasey Wirtz from her Universal Clerk position to the Motor Vehicle Supervisor position, and the transition went smoothly. We hired Leslie Krukow as a clerk to replace Kasey at the counter, and she started on January 24, 2022. Other than that, we had a very steady quarter.

By the end of the quarter, we had less than 1% of first half property taxes outstanding. This is right on track or possibly slightly better than our average property tax collection. Auto dealers are continuing to struggle with inventory due to pandemic supply chain issues, which has filtered down to our transfer numbers a bit at this time. For all business, we kept lines in the office moving quickly for the public to complete their business. We turned around all mail on the same day of receipt for the vast majority of the quarter which is really outstanding and a testament to our team's hard work and dedication.

Our investment options continue to offer very little in way of returns. Inflation appears to be creeping in slow but it has not hit any of our investment interest rates. We are hopeful that our rates will go up in the future but currently most of our holdings are in daily accounts that return around 0.50%, which is still markedly higher than CDs. This approach allows us to be flexible to return to a more traditional investment approach once the return starts to rise.

Second Quarter went quite well for our office. We continued to work efficiently through issues and with customers to provide tremendous service and turnaround times. We look forward to the upcoming Third Quarter and March tax collection.

**Data / Tables / Statistics**

**Cash and Investments**

Invested Funds Summary	10/31/2021			11/30/2021			12/31/2021		
	Type	Amount	Percentage	Amount	Percentage	Amount	Percentage		
Cash & Bank Accounts	\$19,668,378.24	25.09%	\$21,050,513.70	30.40%	\$23,316,739.20	34.84%			
Iowa Public Agency Investment Tr	\$46,650,296.84	59.52%	\$37,150,882.18	53.66%	\$35,076,219.19	52.41%			
Certificates of Deposit	\$12,061,907.09	15.39%	\$11,037,965.79	15.94%	\$8,532,675.91	12.75%			
<b>Totals</b>	<b>\$78,380,582.17</b>	<b>100.00%</b>	<b>\$69,239,361.67</b>	<b>100.00%</b>	<b>\$66,925,634.30</b>	<b>100.00%</b>			

**Matured CD's - October**

2 South Story Bank - Cashed In

**Matured CD's - November**

1 South Story Bank - Cashed in

**Matured CD's - December**

5 South Story Bank - Cashed In

Tax Collections	
October Total Tax Collections	\$13,025,541.06
November Total Tax Collections	\$3,750,347.05
December Total Tax Collections	\$1,807,821.40
<b>Quarterly Total</b>	<b>\$18,583,709.51</b>



<b>In Office Payment Statistics</b>			
October-December 2021			
Receipt Type	Receipts Debit & Credit		Totals
Tax	52		\$21,159.73
Vehicle	2,203		\$530,862.06
Misc	3		\$570.00
<b>Total Receipts</b>	<b>2,258</b>		<b>\$552,591.79</b>

<b>Collections for CC/DOR</b>			
	Clerk of Court	Dept of Rev	Totals
Oct-21	\$0.00	\$205.24	\$205.24
Nov-21	\$747.00	\$0.00	\$747.00
Dec-21	\$135.50	\$0.00	\$135.50
<b>Total</b>	<b>\$882.50</b>	<b>\$205.24</b>	<b>\$1,087.74</b>

DATE	#MV CUST RENEW	#MV RENEW	REGISTRATION FEES	ORGAN DONOR	SERVICE FEES	TOTAL MV & FEES	DATE	#TAX CUST	#TAX PARCEL	TAX PAID	SERVICE FEES	TOTAL TAX & FEES	TOTAL CUST	TOTAL TO COUNTY	TOTAL SERVICE FEES
Oct-21	1711	2463	\$427,691.25	\$87.00	\$2,789.71	\$430,567.96	Oct-21	490	687	\$662,114.17	\$1,517.41	\$663,631.58	2201	\$1,089,892.42	\$4,307.12
Nov-21	1509	2293	\$406,147.50	\$131.01	\$2,470.83	\$408,749.34	Nov-21	483	626	\$367,759.72	\$1,271.03	\$369,030.75	1992	\$774,038.23	\$3,741.86
Dec-21	1483	2289	\$405,346.00	\$91.75	\$2,532.41	\$407,970.16	Dec-21	348	795	\$959,487.50	\$535.98	\$960,033.48	1831	\$1,364,935.25	\$3,068.39
<b>TOTAL</b>	<b>4703</b>	<b>7045</b>	<b>\$1,239,184.75</b>	<b>\$309.76</b>	<b>\$7,792.95</b>	<b>\$1,247,287.46</b>	<b>TOTAL</b>	<b>1321</b>	<b>2108</b>	<b>\$1,989,371.39</b>	<b>\$3,324.42</b>	<b>\$1,992,695.81</b>	<b>6024</b>	<b>\$3,228,865.90</b>	<b>\$11,117.37</b>



Memorandum

To: Story County Board of Supervisors  
From: Michael D. Cox, Director  
Date: February 1, 2022  
Re: Consideration for Permission to use the County Credit Card for Budgeted Subscriptions and Domain Fees

I am requesting your approval to use the county credit card for the following monthly/annual subscriptions:

- Apple iCloud storage - \$10.69/mo.
- MailChimp - \$63.13/mo.
- Adobe Creative Cloud - \$63.59/mo.
- Apple InShot App - \$37.44/yr.
- Go Daddy domain - \$246.65 (5 years)

These vendors do not accept any other form of payment. Currently, these fees are being paid on an employee's personal credit card and that employee will soon be separating from Story County Conservation. Instead of moving these charges to another employee's personal credit card, we would like to charge them on the county credit card.

Staff urges your approval.

  
Approval

2.1.22  
Date

\_\_\_\_\_  
Disapproval

\_\_\_\_\_  
Date



**RESOLUTION #22- 52**  
**RESOLUTION OF THE BOARD OF SUPERVISORS OF STORY COUNTY, IOWA,**  
**ESTABLISHING THE STORY COUNTY CLIMATE RESILIENCE LEADERSHIP**  
**STRATEGY**

WHEREAS, Story County recognizes that climate change is one of the most critical sustainability issues threatening the long-term human and environmental health, social well-being, and economic vitality of the community; and

WHEREAS, scientific consensus established by the Intergovernmental Panel on Climate Change, the United Nations assessment panel of hundreds of the world's climate experts, has determined it is unequivocal that human influence has warmed the atmosphere, ocean and land. Widespread and rapid changes in the atmosphere, ocean, cryosphere and biosphere have occurred; and

WHEREAS, human-induced climate change is already affecting many weather and climate extremes in every region across the globe, with evidence of observed changes in extremes such as heatwaves, heavy precipitation, droughts, and tropical cyclones, and, in particular, their attribution to human influence. The Intergovernmental Panel on Climate Change has determined that Global surface temperature will continue to increase until at least the mid-century under all emissions scenarios considered. Global warming of 1.5°C and 2°C will be exceeded during the 21st century unless deep reductions in carbon dioxide (CO<sub>2</sub>) and other greenhouse gas emissions occur in the coming decades; and

WHEREAS, many changes in the climate system become larger in direct relation to increasing global warming. They include increases in the frequency and intensity of hot extremes, marine heatwaves, and heavy precipitation, agricultural and ecological droughts in some regions, and proportion of intense tropical cyclones, as well as reductions in Arctic sea ice, snow cover and permafrost; and

WHEREAS, from a physical science perspective, limiting human-induced global warming to a specific level requires limiting cumulative CO<sub>2</sub> emissions, reaching at least net zero CO<sub>2</sub> emissions, along with strong reductions in other greenhouse gas emissions. Strong, rapid and sustained reductions in CH<sub>4</sub> emissions would also limit the warming effect resulting from declining aerosol pollution and would improve air quality; and

WHEREAS, economic impacts of climate change such as higher prices for food, water, and energy as well as health care costs threaten to disproportionately burden low-income households; and

WHEREAS, the productivity of Story County businesses would be undermined by global warming effects such as damage to public infrastructure, higher operating costs, and reduced production in the County's agricultural sector; and

WHEREAS, many of the practices and technologies that reduce greenhouse gas emissions, some of which have been successfully implemented by the County, also generate cost savings, and mitigation actions are an investment in reducing future costs of adapting to global warming effects; and

WHEREAS, local governments can lead by example in the operation of governmental facilities, through guidelines and requirements in community planning and services, and by supporting climate change mitigation strategies which enhance the community's quality of life; and

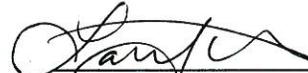
NOW THEREFORE BE IT RESOLVED that as a tangible first step toward addressing the broader tenets of sustainability, Story County, Iowa commits to an approach to develop and implement plans to contribute to the successful achievement of County greenhouse gas reduction targets and to prepare for future effects of global warming; and

BE IT FURTHER RESOLVED that the Board of Supervisors reactivates the Go Green Team herein after referred to as the Team to provide input and assistance in ascertaining current levels of greenhouse gas emissions present in Story County government operations with the Team consisting of designees from County offices and departments and technical assistance provided by staff from the Board of Supervisors office, and

BE IT FURTHER RESOLVED that the Board of Supervisors approves Resolution #22-52 establishing the Story County Climate Resiliency Leadership Strategy resolving that global warming mitigation and adaptation strategies will be integrated into key County processes and planning such as general plans, agency strategic plans or the equivalent, capital planning, budgeting, and training when possible or appropriate.

BE IT IS FURTHER RESOLVED that the Chair of the Board of Supervisors and the County Auditor are authorized and they are hereby directed to certify a copy of this Resolution upon its approval by the Board of Supervisors.

Dated this 1st day of February 2022.

  
Chairperson, Board of Supervisors

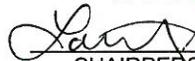
Attest:  
  
County Auditor

ROLL CALL  
FOR ALLOWANCE

Latifah Faisal Yea  Nay  Absent   
Lisa Heddens Yea  Nay  Absent   
Linda Murken Yea  Nay  Absent

ALLOWED BY VOTE  
OF BOARD

Yea 2 Nay 0 Absent 1

  
CHAIRPERSON Above tabulation made by 2



envelope. Proposals that are resubmitted must be sealed and received prior to the submission deadline. Each Consultant may submit only one proposal.

### **Scope of Work**

The scope of work involves the following:

The Consultant selected for this project will provide architectural/engineering design services in connection with, but not limited to, the design and code compliance with the installation of permanent front counter shields in the buildings/locations as specified below, with all buildings under the ownership of Story County, Iowa.

Basis of design to be of a glass and extruded metal construction, providing a health safety barrier and/or physical safety barrier at the front customer counters of various offices/departments within each building location, up to and including the addition or construction of physical door way separation in some areas. These specific locations will be shown to prospective consultants at the mandatory site walk through.

Administration Building – 900 6<sup>th</sup> Street, Nevada, Iowa

Engineer and Secondary Road's Office – 837 N Avenue, Nevada, Iowa

Animal Shelter - 975 W. Lincoln Highway, Nevada, Iowa

*While Item #3 below will not be in the original contract, it may be addressed through a subsequent addendum. Please provide relevant information as such.*

1. PROVIDE DESIGN through a series of consultations with Story County Facilities Management, Board of Supervisors, and other pertinent parties.
2. PREPARE PLANS, SPECIFICATIONS, CONSTRUCTION COST ESTIMATES, AND OBTAIN ALL APPLICABLE PERMITS for the proposed improvements. The selected design firm will assist in the creation of project schedules, to include design and construction. Adherence to the overall project budget is mandatory with the selected design firm providing an estimated construction cost budget. The development of all schedules and budgets will be approved by Story County. Design submittals will be required at 30%, 60%, 95%, and final.
3. PROVIDE CONSTRUCTION ADMINISTRATION. If applicable, this will be handled by an addendum to the original contract, and may include the following:
  - A. Attend bid-letting, preconstruction, and progress meetings.
  - B. Act as Resident Construction Engineer. Ensure substantial compliance with plans and specifications by overseeing construction, inspection, material testing and reporting requirements. (Story County Facilities Management will do continuous monitoring).
  - C. Prepare and review any change orders.

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**Story County Request for Proposal of Architectural/Engineering Design Services for the Installation of Permanent Front Counter Shields (Administration Building, Secondary Roads/Engineer's Office and Animal Shelter), for Story County, Iowa**

Release Date: February 2, 2022

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- D. Coordination and facilitation of any claims or disputes.
- E. Final review and project closeout.

**Work Product and Deliverables**

The selected consultant will be expected to provide the following products to the County:

<b>Product/Deliverable</b>	<b>Quantity</b>
Digital copies of all schematic designs	N/A
Digital copy of construction documents, to owner, if project is selected to proceed to construction phase.	N/A
Hard copies of construction documents, to owner, if project is selected to proceed to construction phase.	Two (2) copies
Digital copy of specifications manual, to owner, if applicable.	N/A
Hard copies of specifications manual, to owner, if applicable.	Two (2) copies
Digital copy of Operation & Maintenance manual, to owner, if applicable	N/A
Hard copies of Operation & Maintenance manual, to owner, if applicable.	Two (2) copies

**Conceptual Plan and Proposal Submittal Requirements**

The Consultant shall provide a Conceptual Plan, including a detailed statement of work for the product/services believed to be appropriate for Story County, addressing the Scope of Services detailed in this RFP.

The Conceptual Plan should indicate the following, at a minimum:

- Consultant name, address, and names of primary contacts.
- Identify project manager. List the project manager’s relevant experience and similar work including references.
- Restatement of services required (four pages maximum): attach a restatement of the proposed agreement that outlines its objectives and scope as perceived. Do not repeat the Scope of Services, but elaborate on the tasks, conditions, or other specifics deemed significant and necessary to demonstrate a complete understanding of the technical and substantive issues to be addressed, including the following:
  - A statement of the Consultant’s understanding of the project that demonstrates knowledge of the project requirements.
  - Proposed project approach, including timelines and description of the Consultant’s technical approach to the project, including an outline of the sequence of tasks, major benchmarks and milestone dates.
  - Proposed use of County staff, as well as any equipment, materials or additional data that will be expected from the County at the onset of the project.
- Outline personnel skills and services that distinguish the Consultant, incorporating appropriate staff profiles and a description of specific staff that will comprise the project team for this assignment. The staff profile should describe the Consultant’s experience in providing services to the public sector, jobs of similar size(s) and provide applicable certifications for staff members involved in the process. Please attach a description of similar projects designed and constructed by the Consultant. Project summaries should emphasize their relevance to the proposed agreement.

- Samples of related/comparable past projects that would serve as examples of experience and expertise necessary for this work. This does not include generalized promotional material, resumes, statement of experience, qualifications, or capabilities, or other material that is irrelevant to the proposed agreement.
- Evidence of ability to work effectively within tight time constraints.
- Provide the earliest date available to assume these duties.
- Estimated cost of the services to be provided under this proposal including:
  - A proposed fee structure based upon the plan of work proposed by the Consultant.
  - Proposed services to be sub-contracted if any, anticipated subcontractors, and anticipated costs for these services. NOTE: Story County will not pay the Consultant a surcharge percentage on third party fees and costs. Method of billing must be disclosed. An acknowledgement that any task/work request considered to be outside of the agreed upon scope and contracted duties that will incur fees, must be communicated by the Consultant and agreed to by Story County prior to the performance of that task/work request.
- Three (3) references are to be included with the proposal.

#### **Submittal Process and Details**

All proposals must be submitted as detailed in the manner described herein. Exceptions nor extensions to established deadlines will not be granted.

**Story County will not meet individually in person or via other means with potential Consultants. A mandatory\* pre-proposal site visit/walk-thru is scheduled for 4:30 PM on Wednesday, February 9, 2022 (date could change if inclement weather is present) beginning at the Administration Building, 900 6<sup>th</sup> Street, Nevada, Iowa.**

**\*RSVP is preferred prior to 12:00 PM on Wednesday, February 9, 2022 – please email [lharter@storycountyiowa.gov](mailto:lharter@storycountyiowa.gov).**

Story County will be accepting questions from February 2, 2022, through 4:30 PM, February 16, 2022, regarding this RFP. Please submit questions via email to Leanne Harter, County Outreach and Special Projects Manager, at [lharter@storycountyiowa.gov](mailto:lharter@storycountyiowa.gov). Written responses will be published on the County's website [www.storycountyiowa.gov](http://www.storycountyiowa.gov) and distributed to those who submitted questions no later than 4:30 PM on February 18, 2022.

#### **Estimated Timeline**

- Release RFP – February 2, 2022
- Questions due to Story County by 4:30 PM on February 16, 2022
- Mandatory site visit/walk-thru at 4:30 PM on February 9, 2022
- Story County Responses published no later than 4:30 PM on February 18, 2022.

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**Story County Request for Proposal *Architectural/Engineering Design Services for the Installation of Permanent Front Counter Shields (Administration Building, Secondary Roads/Engineer's Office and Animal Shelter), Story County, Iowa***

Release Date: February 2, 2022

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- Proposals Due – no later than 12:00 PM on February 28, 2022.
- Proposals Reviewed – March 1, 2022 through March 3, 2022.
- Board of Supervisors Consultant selection – March 8 2022.
- Contract development – March 9, 2022, through March 17, 2022
- Board of Supervisors action on contract – March 22, 2022.
- Effective start of contract – March 22, 2022.

The above dates are subject to change at the discretion of Story County.

The Story County Board of Supervisors will consider approval of a contract with the selected Consultant.

The Story County Board of Supervisors reserves the right to accept or reject any and all responses, in part or in whole, and to accept responses, which in its sole discretion and opinion appear to be responsive, responsible, and in the best interests of the County. The County further reserves the right to waive any formalities or informalities or to amend the schedule as necessary.

The price quotations stated in the Consultant's proposal will not be subject to any price increase from the date on which the proposal is opened by Story County to the mutually agreed-to date of bid. Proposals must be signed by an official authorized to bind the provider to its provisions for at least a period of 90 days. Failure of the successful Consultant to accept the obligation of the bid may result in the cancellation of any award. A service contract will be executed between Story County and the awarded Consultant.

The selected Consultant may not subcontract any of the work specified in this RFP without prior written consent of Story County.

### **Consultant Selection Procedures**

Story County will analyze and evaluate all properly submitted proposals in response to this request using the "Evaluation Criteria" listed in this RFP to rank all Consultants. Top scoring Consultants will be chosen for further evaluation, which may include interviews and presentations with those firms. Each proposal will be evaluated based on the Evaluation Criteria listed below. Proposals will be ranked in order of the highest numerical score first. Story County may select as many of the top ranked Consultants as it deems necessary for inclusion within the negotiating list.

### **Evaluation Criteria**

1. Experience with related activities or programs.
2. Consultant's understanding and technical approach to the project.
3. Availability and capability of staff. Pertinent experience and qualifications of the project team.
4. Technical and financial resources.

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**Story County Request for Proposal *Architectural/Engineering Design Services for the Installation of Permanent Front Counter Shields (Administration Building, Secondary Roads/Engineer's Office and Animal Shelter), Story County, Iowa***

Release Date: February 2, 2022

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5. Ability to complete the project in a timely manner and within budget.
6. Integrity and compliance with public policy.
7. Location of office. Preference may be given to those Consultants located within Story County.
8. **Insurance**
9. Consultant shall take out and maintain during service to the County under a contract such public liability and property damage insurance as shall protect Consultant, its subcontractors, and the County from claims for damages for personal injury, including accidental death, as well as for claims for property damage, which might arise from operations under its contract with the County, whether such operations be by Consultant or its subcontractor, or by anyone directly or indirectly employed by either of them. All insurance policies shall be issued by responsible companies who are acceptable to the County. The Consultant shall not cause any insurance to be canceled nor permit any insurance to lapse during the life of the contract with the County. Consultant shall indemnify and hold County harmless from any damages, cost, claims or expenses which may arise as a result of any failure on the part of the Consultant to provide accurate and/or complete data and information to the County as outlined and required by the terms and conditions of its contract with the County.

**Sample Form of Consultant Services Contract is provided as Appendix A.**

**Appendix A**  
Sample

Provider Agreement

THIS AGREEMENT is entered into by and between Story County, an Iowa Municipal Corporation, whose mailing address and telephone number is 900 Sixth Street, Nevada, Iowa 50201, telephone 515-382-7200, hereinafter referred to as "County", and \_\_\_\_\_, hereinafter referred to as "Provider", whose mailing address and telephone number is \_\_\_\_\_, telephone \_\_\_\_\_.

1. PURPOSE AND INTENT. The purpose of this agreement is for the Provider to

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2. FEES, EXPENSES & COMPENSATION. Consultant may charge a maximum hourly fee of \$\_\_\_\_\_ for professional services necessary under the terms of this Agreement. Consultant may bill Client for travel expenses at the rate of not more than \_\_\_\_\_ per mile, which shall be limited to actual mileage incurred to perform necessary tasks required to reach the Client's objective under this Agreement. Consultant may not bill or receive compensation from client for time spent traveling. All invoices must be itemized and specify the invoice total and time period covered and detail the work performed or expense incurred per this Agreement. Consultant agrees that the hourly fee and mileage expense shall be Consultant's sole compensation for professional services and work performed because of this Agreement.

Provider understands that the County reserves the right to request additional specific information in assessing the accuracy of claim information.

3. INDEPENDENT CONTRACTOR. It is understood that Provider is an independent professional contractor and that Provider will not in any event be construed as or hold itself out to be an employee or agent of the County. It is further agreed that at no time will the Provider or the work efforts of the Provider be under the supervision or control of the County, although Provider agrees to comply with all reasonable requests and regulations applicable to any other business invitee of the County. It is also agreed that Provider, as an independent contractor, is not restricted to working exclusively for the County during the term of the Agreement.

4. INSURANCE & TAXES. Provider is responsible for Workers Compensation, Disability, Unemployment, Automobile Insurance, and any other insurance required by the State of Iowa and will provide certificates of insurance to the County on an annual basis. Provider is also responsible for payment of State and Federal taxes, and any other applicable tax. Provider is not eligible for any benefits the County may provide for its employees.

5. CONFIDENTIALITY. Provider agrees to comply fully with confidentiality in compliance with all laws and regulations regarding protected health information.

6. TERM AND TERMINATION OF AGREEMENT. This Agreement is effective on the \_\_\_\_ day of \_\_\_\_\_, 202\_\_\_\_ for a period of \_\_\_\_\_ year (s). The County may terminate this agreement immediately upon Provider's refusal to, or inability to perform under the agreement or Provider's breach of this agreement. Either party may terminate this agreement for any reason, without cause, by giving 90 days written notice to the other party.

7. ACCESS TO BOOKS AND RECORDS. Unless otherwise required by applicable laws, Provider shall allow the County access to all books and records for purposes of auditing or reviewing Provider's claims, upon request by the County. Provider's failure to provide access under this section shall constitute a material breach of the agreement.

8. REQUIREMENTS. Provider hereby agrees to perform all duties in accordance with all state and federal laws and regulations. This provision includes but is not limited to Iowa Code Section 144.32. Provider assures that no person shall on the grounds of race, color, national origin, or sex, as provided by Title VI of the Civil Rights Act of 1964 be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under this program or activity. Failure to perform duties in accordance with the applicable laws and regulations shall be considered a material breach of this agreement by the Provider.

9. EXTENSION. If mutually agreeable to County and Provider, this Agreement may be extended. Such extension will be documented by written amendment, duly signed and dated by both parties.

10. ASSIGNMENT. Neither party to this Agreement may assign, sell or transfer any part thereof to any other firm or entity without first obtaining the written permission of the other party hereto.

11. APPLICABLE STATE LAW AND WAIVER OF FEDERAL REMOVAL. This Agreement has been negotiated, executed and delivered in the State of Iowa. The parties hereto agree that all questions pertaining to the validity and interpretation of this agreement will be determined in accordance with the laws of the State of Iowa in Story County, Iowa. The parties hereby waive removal of any issue hereunder to the federal courts.

This Agreement and referenced attachments constitute the entire contract of the parties hereto and supersedes any prior agreement between the parties.

STORY COUNTY, IOWA (County) \_\_\_\_\_ (Provider)

By: By:

Chairperson of the Board of Supervisors

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_



Attachment A

ANNEXATION DESCRIPTION FROM INST. #2021-13502:

THE SOUTHEAST QUARTER (SE 1/4) OF THE NORTHEAST QUARTER (NE 1/4)  
OF SECTION THIRTY-SIX (36);

AND,

THE NORTHEAST QUARTER (NE 1/4) OF THE NORTHEAST QUARTER (NE 1/4),  
OF SECTION THIRTY SIX (36)

EXCEPT,

THE NORTH 1 ROD,

AND EXCEPT,

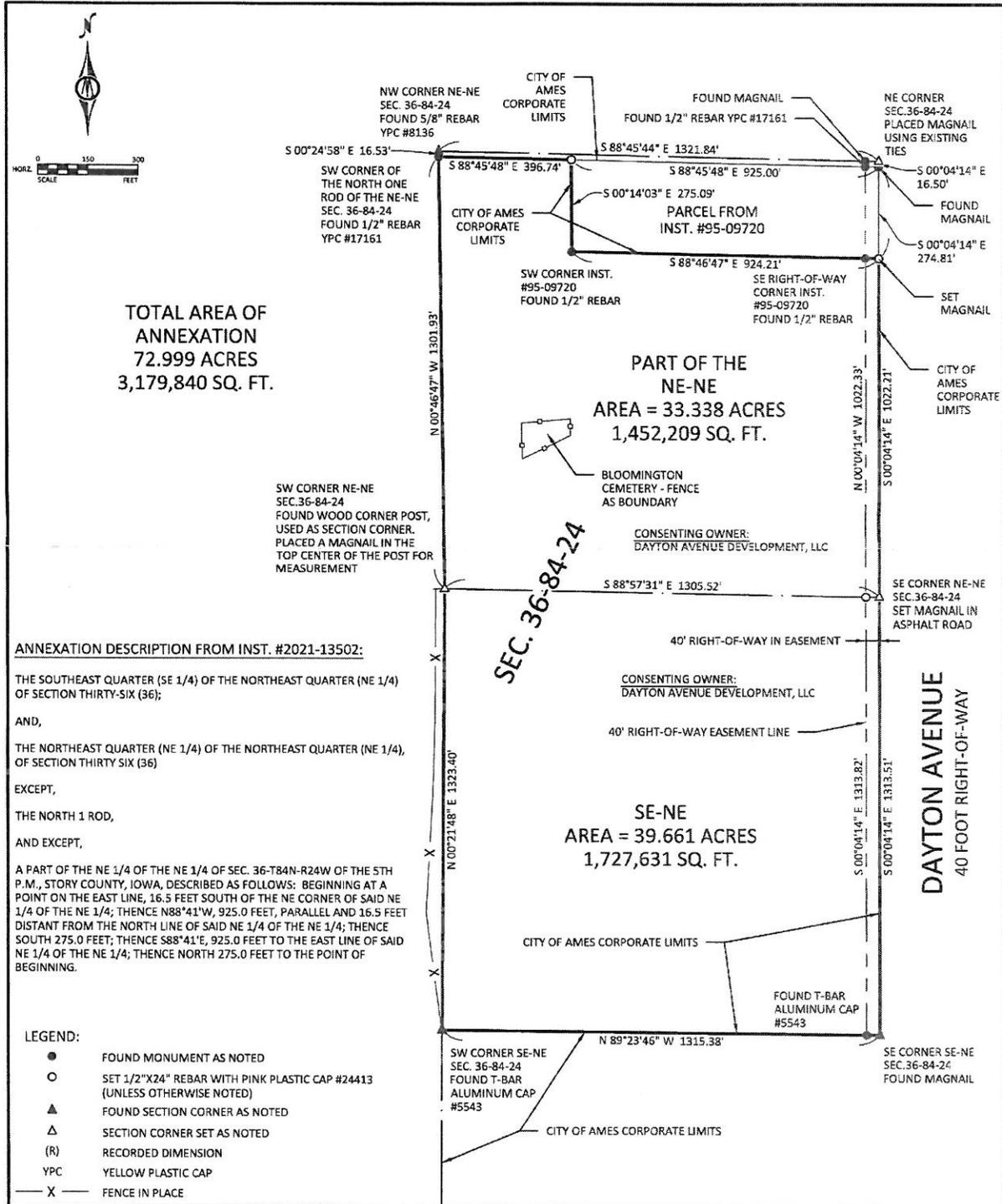
A PART OF THE NE 1/4 OF THE NE 1/4 OF SEC. 36-T84N-R24W OF THE 5TH  
P.M., STORY COUNTY, IOWA, DESCRIBED AS FOLLOWS: BEGINNING AT A  
POINT ON THE EAST LINE, 16.5 FEET SOUTH OF THE NE CORNER OF SAID NE  
1/4 OF THE NE 1/4; THENCE N88°41'W, 925.0 FEET, PARALLEL AND 16.5 FEET  
DISTANT FROM THE NORTH LINE OF SAID NE 1/4 OF THE NE 1/4; THENCE  
SOUTH 275.0 FEET; THENCE S88°41'E, 925.0 FEET TO THE EAST LINE OF SAID  
NE 1/4 OF THE NE 1/4; THENCE NORTH 275.0 FEET TO THE POINT OF  
BEGINNING.

**Attachment B**

INDEX LEGEND	
LOCATION	SE-NE & NE-NE OF SECTION 36-84-24 STORY COUNTY, IA
REQUESTOR:	HUNZIKER & ASSOCIATES
PROPRIETOR:	DAYTON AVENUE DEVELOPMENT LLC
SURVEYOR:	LUKE D. AHRENS, P.L.S. #24413
SURVEYOR COMPANY:	BOLTON & MENK, INC.
RETURN TO:	LUKE D. AHRENS, BOLTON & MENK, INC. 1519 BALTIMORE DRIVE, AMES, IA 50010 (515)-233-6100

RECEIVED  
NOV 23 2021  
CITY OF AMES IA  
DEPT. OF PLANNING AND HOUSING

FOR RECORDER USE ONLY



	I hereby certify that this land surveying document was prepared by me and the related field work was performed by me or under my direct personal supervision and that I am a duly licensed Land Surveyor under the laws of the State of Iowa.	<b>ANNEXATION PLAT</b> PART OF THE NE 1/4-NE 1/4, THE SE 1/4-NE 1/4, ALL OF SECTION 36-T84N-R24W, STORY COUNTY, IA	SHEET 1 OF 1
	LUKE D. AHRENS P.L.S. REG. NO. 24413 DATE: 08/11/2013 MY LICENSE RENEWAL DATE IS: 12/31/2025 PAGES OR SHEETS COVERED BY THIS SEAL: THIS SHEET		



## Story County Planning and Development

Administration Building  
900 6<sup>th</sup> Street, Nevada, Iowa 50201  
Ph. 515-382-7245 [www.storycountyiaowa.gov](http://www.storycountyiaowa.gov)

### MEMORANDUM

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**DATE:** February 1, 2022  
**TO:** Story County Board of Supervisors  
**FROM:** Amelia Schoeneman, Story County Planning and Development Director  
**RE:** Dayton Avenue Development, LLC, Voluntary Annexation

Dayton Avenue Development, LLC, represented by Chuck Winkleblack, proposes to voluntarily annex two properties at 2105 and 2421 Dayton Avenue in the East Half of the Northeast of Section 36, Franklin Township, (parcels #05-36-200-210 and 05-36-200-405). The area is 72.99 acres. The area to be annexed includes the Dayton Avenue road right-of-way. See Figure 1 for a map of the parcels that are part of the request.

The subject properties are on the west side of Dayton Avenue, and adjacent to the City of Ames' corporate boundaries on three sides. To the west of the subject property is the Izaak Walton League and an undivided, undeveloped 40 acre parcel. To the east is the USDA facility. The subject property is also north of BASF and south of Eagles Loft Daycare. The Eagles Loft Daycare, BASF, and the USDA facility are located within the city limits. The subject property is zoned A-1 Agricultural and currently in row crop production.

In October of 2021, the Board of Supervisors approved an Ames Urban Fringe Plan Amendment to the Planned Industrial designation, within the Urban Service Area Land Use Class, to allow the annexation. The owner intends to develop the properties for small scale industrial after annexation.

The area is designated for future industrial development in the Ames 2040 Comprehensive Plan as part of the "employment" future land use designation. Utilities for the proposed lots are already adjacent to the subject properties. A traffic study was completed and turn lanes may be needed on Dayton Avenue. The city will control the right-of-way along Dayton Avenue after annexation where the improvements would take place.

There are designated natural resources on the property. The Natural Area designation would remain on the areas post-annexation. The concept plans for the development show these areas are being maintained as open space and for stormwater management. This area also includes a pioneer cemetery, which the owner will provide access to.

The property is over two miles from the City of Gilbert and as such state code ([Iowa Code § 368.7](#)) does not require they be notified of the annexation.

The City of Ames hosted a consultation meeting on the requested voluntary annexation on January 6, 2022. The city's planning and zoning commission addressed this item on January 19, 2022. The Commission recommended approval of the annexation. They had several questions regarding the pioneer cemetery on the property and natural areas.



**2105 & 2421 Dayton Avenue  
Location Map**



*Figure 1: Parcels Requested to be Amended to the Planned Industrial Area.  
Prepared by the City of Ames.*

The Ames City Council will take action on this item in February. City Development Board action is not required.

The request was routed to the county engineer and auditor's office. Neither had concerns.

Given that the request is a 100% voluntary annexation, is an infill opportunity as it is adjacent to the city on three sides, and is in accordance with the Ames Urban Fringe Plan and 2040 Plan, resolution #22-54 is written to support the voluntary annexation request.



**Community Services Quarterly Report for the  
 Story County Board of Supervisors  
 February 1, 2022  
 (Period covering October 2021 – December 2021)**

**General Assistance**

Caseload information:

Single Household Cases	Family Household Cases	Total for Reporting Period	Year-to-date Totals
20	11	31	37 - single 39 - family 76 - total

Denials/Referral to Other Resources:

# Issued during the reporting period	Year-to-date Totals
291	539

Applied, but did not return to complete assistance process:

# during the reporting period	Year-to-date Totals
10	30

Primary types of assistance:

Rent	Utilities	Misc. (meds, transportation, burial)
\$11,132.00	\$970.11	\$6,086.00

Applications:

# of Applications for the Quarter	Year-to-date Totals
335	648

**Substance Abuse Services**

# during the reporting period	Year-to-date Totals
3	6

SSI Interim Reimbursement program: 1 during the reporting period and 1 YTD.

## **Centralized Intake**

Service Coordination:

Service Coordination Cases for the Quarter	Year-to-date Totals
0	4

Service Collaboration (as of November 2021 this also includes collaborations put into CSN that may not request assistance from other agencies):

Total Service Collaborations for the Quarter for Rent/Utility Assistance	Year-to-date Totals	Unique Monthly Service Collaboration Totals by Individual	Year-to-date Totals
368	729	294	574

Assistance Requested and Amount Funded (dollar amount identified through collaborations):

	Requests for the Quarter	Approved for the Quarter	Requests Year-to-date Totals	Approved Year-to-date Totals
Rent	\$256,990	\$73,937	\$498,465	\$173,412
Utilities	\$26,982	\$7,213	\$66,262	\$26,597
Total	\$283,972	\$81,150	\$564,727	\$200,009

## **MHDS**

Central Iowa Community Services Region:

Work continued throughout the quarter regarding the possibility of CICS moving to a single employer of record. CICS let a Request for Proposal to member counties to submit a proposal if a county was interested in becoming an employer of record for CICS. Franklin County submitted a proposal that was accepted by the CICS Governing Board. The employment committee was directed to draft a 28E Agreement between CICS and Franklin County for the single employer of record services. The 28E Agreement between CICS and Franklin County will be considered by the CICS Governing Board at their January 27<sup>th</sup> meeting.

CICS is exploring options for Information Technology (IT) services to assist with training, support, and ongoing technology needs.

CICS Governing Board approved the performance based contract with the Iowa Department of Human Services (DHS) effective 1/1/22.

The CICS FY21 Annual Report was completed and submitted to DHS, this report can be found on the CICS Website <https://www.cicsmhds.org/about/resources/>

CICS Administrative team has been working through the financial changes brought forth by SF619. A meeting was held with county auditors to discuss the changes; work with local auditors and Boards of Supervisors has been occurring as FY23 budgets are prepared.

### **Community Services**

Jennifer Kerns has been promoted to the General Assistance Service Coordinator position and the job posting to fill her vacant Administrative Assistant II position occurred in December.

Staff from our office continued to participate as much as possible with various committees that we are involved in as well as various on-line trainings that have been made available during this pandemic.

This quarter 52 interviews were completed with Veterans or surviving spouses by Erin Rewerts, CVSO.