



CICS

Supporting Individuals. Strengthening Communities.

Regional Governing Board

December 16, 2021 @ 1:00PM

Hertz Farm Management

415 S 11th Street, Nevada, Iowa 50201

SPECIAL NOTE TO THE PUBLIC: Members of the public who would like to call in: 1-312-626-6799

Meeting ID: 834 7129 0384, Passcode: 069000

or Join the Zoom Meeting at <https://us06web.zoom.us/j/83471290384?pwd=Q0JBemd0NEFLWTYvR3NwVjJHRE04Zz09>

Tentative Agenda

1) Roll Call

- | | | | |
|---|---|--------------------------------------|---|
| <input type="checkbox"/> Boone | <input type="checkbox"/> Cerro Gordo | <input type="checkbox"/> Franklin | <input type="checkbox"/> Greene |
| <input type="checkbox"/> Hamilton | <input type="checkbox"/> Hancock | <input type="checkbox"/> Hardin | <input type="checkbox"/> Jasper |
| <input type="checkbox"/> Madison | <input type="checkbox"/> Marshall | <input type="checkbox"/> Poweshiek | <input type="checkbox"/> Story |
| <input type="checkbox"/> Warren | <input type="checkbox"/> Webster | <input type="checkbox"/> Wright | <input type="checkbox"/> JD Deambra |
| <input type="checkbox"/> Allie Wulfekuhle | <input type="checkbox"/> Kendra Alexander | <input type="checkbox"/> Julie Smith | <input type="checkbox"/> Andrea Dickerson |

2) Agenda (BJ Hoffman, Chair)

December 16, 2021 Agenda

Action

Board Chair asks for motion to approve

Motion by: _____

Second: _____

Vote on motion: _____

3) Minutes (BJ Hoffman, Chair)

November 17, 2021 Minutes

Action

Board Chair asks for motion to approve

Motion by: _____

Second: _____

Vote on motion: _____

4) Administration (Russell Wood, CEO)

DHS Contract

Action

Board Chair asks for motion to approve the DHS Contract.

Motion by: _____

Second: _____

Vote on motion: _____

Roll call vote (mark if 'aye')

- | | | | |
|---|---|------------------------------------|-------------------------------------|
| <input type="checkbox"/> Boone | <input type="checkbox"/> Cerro Gordo | <input type="checkbox"/> Franklin | <input type="checkbox"/> Greene |
| <input type="checkbox"/> Hamilton | <input type="checkbox"/> Hancock | <input type="checkbox"/> Hardin | <input type="checkbox"/> Jasper |
| <input type="checkbox"/> Madison | <input type="checkbox"/> Marshall | <input type="checkbox"/> Poweshiek | <input type="checkbox"/> Story |
| <input type="checkbox"/> Warren | <input type="checkbox"/> Webster | <input type="checkbox"/> Wright | <input type="checkbox"/> JD Deambra |
| <input type="checkbox"/> Allie Wulfekuhle | <input type="checkbox"/> Kendra Alexander | | |

Employment Committee Report/Salary Adjustment (Recommended 2.5%) (BJ Hoffman) **Action**

Board Chair asks for motion to approve the DHS Contract.

Motion by: _____

Second: _____

Vote on motion: _____

Roll call vote (mark if 'aye')

- | | | | |
|---|---|------------------------------------|-------------------------------------|
| <input type="checkbox"/> Boone | <input type="checkbox"/> Cerro Gordo | <input type="checkbox"/> Franklin | <input type="checkbox"/> Greene |
| <input type="checkbox"/> Hamilton | <input type="checkbox"/> Hancock | <input type="checkbox"/> Hardin | <input type="checkbox"/> Jasper |
| <input type="checkbox"/> Madison | <input type="checkbox"/> Marshall | <input type="checkbox"/> Poweshiek | <input type="checkbox"/> Story |
| <input type="checkbox"/> Warren | <input type="checkbox"/> Webster | <input type="checkbox"/> Wright | <input type="checkbox"/> JD Deambra |
| <input type="checkbox"/> Allie Wulfekuhle | <input type="checkbox"/> Kendra Alexander | | |

FY21 Fund Balance Certification **Informational**

Don Gookin, DHS – Finance Information and Questions **Informational**

5) Finance (Betsy Stursma)

Claims November 30, 2021 and December 14, 2021 **Action**

Board Chair asks for motion to approve claims.

Motion by: _____

Second: _____

Vote on motion: _____

Roll call vote (mark if 'aye')

- | | | | |
|---|---|------------------------------------|-------------------------------------|
| <input type="checkbox"/> Boone | <input type="checkbox"/> Cerro Gordo | <input type="checkbox"/> Franklin | <input type="checkbox"/> Greene |
| <input type="checkbox"/> Hamilton | <input type="checkbox"/> Hancock | <input type="checkbox"/> Hardin | <input type="checkbox"/> Jasper |
| <input type="checkbox"/> Madison | <input type="checkbox"/> Marshall | <input type="checkbox"/> Poweshiek | <input type="checkbox"/> Story |
| <input type="checkbox"/> Warren | <input type="checkbox"/> Webster | <input type="checkbox"/> Wright | <input type="checkbox"/> JD Deambra |
| <input type="checkbox"/> Allie Wulfekuhle | <input type="checkbox"/> Kendra Alexander | | |

October Expenditure Report **Informational**

Preliminary Budget Information – Regional and Local **Informational**

6) Operations (Karla Webb)

Story County SOU's **Action**

Board Chair asks for motion to approve/deny

Motion by: _____

Second: _____

Vote on motion: _____

Abstaining: _____

Intensive Mental Health Services Designations **Action**

Board Chair asks for motion to approve/deny

Motion by: _____

Second: _____

Vote on motion: _____

Abstaining: _____



Adult Advisory Committee Appointments

Action

Board Chair asks for motion to approve/deny

Motion by: _____

Second: _____

Vote on motion: _____

Abstaining: _____

7) Public Comments

Board Chair asks for public comments at this time

- 8) Upcoming Meetings:** **January 27, 2022**
February 24, 2022
March 24, 2022
April 28, 2022
May 26, 2022
June 23, 2022
July 28, 2022
August 25, 2022
September 22, 2022
October 27, 2022
***November 17, 2022**
December 22, 2022





CICS

Supporting Individuals. Strengthening Communities.

Regional Governing Board Meeting Minutes

November 17, 2021

Hertz Farm Management, Nevada, IA 50201

Board Members Present: Boone, Cerro Gordo, Greene, Hamilton, Hancock, Hardin, Jasper, Madison, Marshall, Poweshiek, Story, Wright, JD Deambra, Allie Wulfekuhle, Kendra Alexander, Julie Smith, Andrea Dickerson, .

Counties/Members Absent: Franklin, Warren, Webster. **Administrative Team Present:** Russell Wood, Linn Adams, Patti Leeds, Betsy Stursma, Karla Webb. **Others Present:** Tony Reed, CIJDC.

Agenda & Minutes

Motion to approve the November 17, 2021 agenda. Motion by Patten, second by Watts. All ayes, motion carried.

Chair asks for motion to approve the October 28, 2021 minutes with amendments. Motion by Patten, second by Talsma. All ayes, motion carried.

CEO Russell Wood went over the changes to the Administrative Team Rules. Heddens requested a change to section 5.1c to be worded the same as the 28E Agreement for consistency. **Motion by Kretzinger to approve the Administrative Team Rules with changes, seconded by Talsma. All ayes on roll call vote, motion carried.**

Wood requested the Board's direction on future Information Technology support, whether to send out an RFP to external entities or to hire a full-time internal CICS staff member for this position. At this time Wood, Stursma and Hill cover the IT for the Region, however that is not their main job duty for CICS. If a staff member is hired they can be directed better and provide training, support, data collection, etc. for the Region. This would be very beneficial to CICS. A drawback would be when that staff is out on vacation then IT support would not be available during that time. Admin can work with ICOSA in writing an RFP if the Board chooses to do so. Salary range for staff member would be approximately \$60,000 to \$80,000. Admin would like the Board to tell them which direction to go and to set a dollar amount. Hoffman stated it could be cost prohibitive going with an IT firm, especially if they have to travel to an office location. Hoffman is open to suggestions. Talsma asked if one person will be enough. Wood stated he believed one would be enough. Hoffman would like the person to create a process for hardware and phasing in of hardware to be regionally owned within 3 years. Smith stated that Capstone uses Access Systems out of Waukee and they have office locations all over the state. They are very responsive and efficient. Kretzinger stated system support and software support is going to be difficult to find in one person. A firm will have more coverage rather than a CICS employee. Talsma stated with the size of the Region and being geographically spread out, it could be difficult for a staff member if they need to travel to multiple counties in one day and he sees needing more than one person. Clifton stated Madison uses Solutions and also has their own full-time IT person. Kloberdanz would like a hybrid approach. Have one person as an IT specialist and possibly work with each county's IT department. Heddens stated the cost is an issue. Story County IT is questioning how much support is going to be expected by them. Adams stated IT personnel all have different opinions and don't agree. Wood suggested if choosing a hybrid model, hire one person as IT support internally and also have a firm that the Region works with, rather than each county. Hoffman stated even in Hardin their two IT staff have two different opinions. Kloberdanz wants to make sure if the Region contracts with a firm that they can handle multiple counties at the same time. Talsma suggested putting geographic parameters in the RFP. Wood stated if looking at an RFP Admin

can either bring an RFP or proposals to the Board, whichever they chose. Admin can reach out to ICIT for input for the RFP. **Hoffman asked for a motion. Motion by Talsma to have Admin send out RFPs and to work with the Information Technology affiliate for development, then bring proposals back to the Board. Second by Kloberdanz. All ayes, motion carried.**

As CICS moves forward to a single employer of record, Wood would like the Board to consider the status of current employees. If CICS utilizes hybrid employees, then those staff members will need to do time studies. There would need to be multiple MOUs and time tracking for each employee. Some items to think about would need to be job duties, potential transactional friction at the end of the year, which employee handbook would be utilized, etc. Admin are looking at moving some employee's functions to another employee in the county. Some duties can be incidental, however when the employee is 75/25 status it gets much more difficult. Having an MOU between each county and the Employer of Record for each staff was not in the RFP because it was not known that it would be a requirement by the Department of Management. Wood opened the discussion from the Board members. Heddens was looking at Story County staff and questioned if the splits are still accurate for employees. Hoffman asked when was the last time time studies were done. Admin discussed staff time and time studies in each of their offices. Hofmann asked what the state Auditor's office is requiring. Wood stated 'frequent time studies'. As this was an informational item, no action was taken.

Wood updated the Board on the Employment Committee and a meeting is scheduled for December 7 and the minutes will be sent to the Board members after the meeting. He made the Board aware of the COLA and CPI percentages for when looking at salaries and raises. Kretzinger stated the Employment Cost Index is also one to look at. Whichever the Board chooses to use they should use the same index yearly.

Finance Officer Betsy Stursma shared the claims report for November 2 and November 16, 2021. Motion by Heddens, second by Watts to approve claims. All ayes on roll call vote, motion carried. The October expenditure report will be shared at the December meeting.

Operations Officer Karla Webb presented the FY21 Annual Report and explained where data came from. More information regarding designation of services will be brought back to the Board in December. The report needs to be submitted to the state by November 29. **Motion by Patten to approve the FY21 Annual Report with the possibility of numbers being updated before finalizing. Changes will be sent out to the Board if they are made. Second by Talsma. All ayes, motion carried.**

Chair asked for public comments at this time. Tony Reed with CIJDC spoke and stated they would like to submit a proposal to be the Employer of Record for the Region.

Leeds listed the counties that have sent in their signed 28E agreements.

Wood stated that at the December 16 meeting the Board will need to sign the DHS contract.

Next Meeting is December 16, 2021.

Chair adjourned the meeting.

Patti Leeds, Recording Secretary

BJ Hoffman, Board Chair



CONTRACT DECLARATIONS AND EXECUTION

Intergovernmental Contract: Non-State Agency

RFP or Informal Solicitation #	Contract #
N/A	MHDS 22-013

Title of Contract
Central Iowa Community Services Regional Contract

This Contract must be signed by all parties before the Contractor provides any Deliverables. The Agency is not obligated to make payment for any Deliverables provided by or on behalf of the Contractor before the Contract is signed by all parties. This Contract is entered into by the following parties:

Agency of the State (hereafter "Agency")	
Name/Principal Address of Agency: Iowa Department of Human Services 1305 E. Walnut Des Moines, IA 50319-0114	Agency Billing Contact Name / Address: Don Gookin 1305 E. Walnut Street Des Moines, IA 50319 Phone: 515-669-8001
Agency Contract Manager (hereafter "Contract Manager") /Address ("Notice Address"): Don Gookin 1305 E. Walnut Street Des Moines, IA 50319 Phone: 515-669-8001 E-Mail: dgookin@dhs.state.ia.us	Agency Contract Owner (hereafter "Contract Owner") / Address: Marissa Eyanson 1305 E. Walnut Street Des Moines, IA 50319 E-Mail: meyanso@dhs.state.ia.us

Contractor: (hereafter "Contractor")	
Legal Name: Central Iowa Community Services	Contractor's Principal Address: 126 S. Kellogg Ave., Suite 001 Ames, IA 50010
Tax ID #: 466005024	Organized under the laws of: Iowa
Contractor's Contract Manager Name/Address ("Notice Address"): Russell Wood 123 1st Ave SW PO Box 58 Hampton, IA 50441 Phone: (641) 456-2128 E-Mail: Russell.Wood@cicsmhds.org	Contractor's Billing Contact Name/Address: Lucy Martin 900 6th Street, Suite 3 Nevada, IA 50201 Phone: (515) 382-7210

Contract Information	
Start Date: 01/01/22	End Date of Base Term of Contract: 06/30/23
Possible Extension(s): The Agency shall have the option to extend this Contract up to 2 additional 1-year extensions.	
Contract Contingent on Approval of Another Agency: No	ISPO Number: N/A
	DoIT Number: N/A
Contract Warranty Period (hereafter "Warranty Period"): The term of this Contract, including any extensions.	Contract Include Sharing SSA Data? No
Contractor a Business Associate? No	Contractor a Qualified Service Organization? No
Contractor subject to Iowa Code Chapter 8F? No	Contract Includes Software (modification, design, development, installation, or operation of software on behalf of the Agency)? No
Contract Payments include Federal Funds? No	

Contract Execution

This Contract consists of this Contract Declarations and Execution Section, the Special Terms, any Special Contract Attachments, the General Terms for Services Contracts, and the Contingent Terms for Service Contracts.

In consideration of the mutual covenants in this Contract and for other good and valuable consideration, the receipt, adequacy and legal sufficiency of which are hereby acknowledged, the parties have entered into this Contract and have caused their duly authorized representatives to execute this Contract.

Contractor, Central Iowa Community Services	Agency, Iowa Department of Human Services
Signature of Authorized Representative:	Signature of Authorized Representative:
Printed Name: Russell Wood	Printed Name: Marissa Eyanson
Title: Regional CEO	Title: Administrator, Division of Community Mental Health and Disability Services
Date:	Date:

SECTION 1: SPECIAL TERMS

1.1 Special Terms Definitions.

“Agency” means the Iowa Department of Human Services.

“Corrective Action Plan” or “CAP” means a formal documented action to address substandard performance of a Region by requiring development of a step-by-step plan of action to achieve targeted outcomes for resolution of identified issues in an effort to achieve measurable improvement in performance.

“Evidence Based Practices” means using interventions that have been rigorously tested, have yielded consistent, replicable results, and have proven safe, beneficial and effective and have established standards for fidelity of the practice.

“MHDS Region” or “Region” or “Contractor” means a mental health and disability service region that operates as the ‘regional administrator’ or ‘regional administrative entity’ as defined in administrative rule 441—25.11(331).

“Performance Improvement Plan” means a plan aimed at helping a Region improve its performance when issues have been identified by the Region or by the Agency, to analyze current practices and determine and implement the best organizational strategies to improve performance.

“Quarterly Report” means a report completed by the MHDS Region detailing the availability and accessibility of disability services to residents of the Region.

1.2 Contract Purpose.

To administer the regional mental health and disability services delivery system, and to measure performance of the MHDS Region. Recent legislative changes to the funding of these services are intended to achieve a more equitable mental health system and allow MHDS Regions to develop and maintain supports and services as well as to provide additional new and potentially innovative services.

1.3 Scope of Work.

1.3.1 Deliverables.

The Contractor shall provide the following:

1.3.1 Deliverables. The Contractor shall:

1.3.1.1 Fulfill all requirements for MHDS Regions as set forth in Iowa Code 331.388 through 331.399 and Iowa Administrative Code 441—Chapter 25, including:

- a. Provision of access to all core services under Iowa Code section 331.397;
- b. Submission of an annual service and budget plan under Iowa Code section 331.393 and work with the Department who will approve, deny, or consult with the Region to revise the annual service and budget plan; and
- c. Utilize all federal government funding, including Medicaid funding, third-party payment sources, and other nongovernmental funding prior to using regional service payments;

1.3.1.2 Partner with the Agency to develop an accountable mental health and disability services system. The Region will participate in a joint Agency-MHDS Region data analytics workgroup. Between January 1, 2022 and December 31, 2022 the Region and the Agency will work together to

- a. Standardize definitions, data elements, and processes for data collection;
- b. Develop tools for each service related to the system-wide outcome goals identified by the workgroup, that

will allow evaluation of outcomes consistently across Regions;

- c. Utilize common data systems and metrics to allow data validation and quality assurance processes
- d. Identify system-wide outcome goals to include reduced emergency department use, improved use of mobile crisis response, improved use of jail diversion services, employment outcomes, and other outcomes determined by the workgroup;
- e. As standards are finalized for each service and data systems are capable, the Region will begin collecting data using the standardized definitions and data elements, with standards for all services being implemented no later than December 31, 2022; and
- f. Between January 1, 2023 and June 30, 2023 the Region will utilize the standardized process to collect baseline data related to the system-wide outcome goals.

1.3.1.3 Partner with the Agency to improve service provision by promoting use of Evidence Based Practices (EBPs). The Region will participate in a joint Agency-MHDS Region EBP workgroup. Between January 1, 2022 and June 30, 2022 the Region and the Agency will work together to identify and develop resources, training, and expertise, acting as a partner with provider organizations to achieve fidelity to the applicable evidence based service model. The workgroup will review existing EBP requirements and when necessary, will make recommendations for amendment of related administrative rules.

1.3.1.4 Report administrative costs to the Agency annually for review.

- a. Between January 1, 2022 and June 30, 2022, the Region and the Agency will work together to standardize reporting of administrative costs.
- b. Beginning July 1, 2022, the Region will implement reporting using standardized definitions and procedures.
- c. The Agency will determine a goal for a maximum percentage of administrative costs for the Region beginning July 1, 2023.

1.3.2 Performance Measures.

The MHDS Region shall meet the following benchmarks during the Contract period:

1.3.2.1 Quarterly Reports will be submitted timely at least 75% of the time. Reports will be due on the 15th day of the month following the end of the quarter. When the 15th day falls on a weekend or holiday, the report will be due on the next business day.

1.3.2.2 Quarterly Report submissions will be complete and accurate. Complete means that all required fields contain the requested information. Accurate means that the information provided can be documented or supported by the Region. If clarification is needed, the Region will respond to the Agency within the requested timeframe.

1.3.2.3 The Region will participate in 90% of the scheduled meetings of the EBP workgroup steering committee. Any assigned work products will be completed by the assigned deadline.

1.3.2.4 The Region will participate in 90% of the scheduled meetings of the data analytics workgroup steering committee. Any assigned work products will be completed by the assigned deadline.

1.3.2.5 For the time period of January 1, 2022 through December 31, 2022, the Region will meet the access standards set forth in 441 IAC 25 for the following services for adults at an overall level of 85% based on information submitted in the Region's Quarterly Report:

- a. Twenty-four Hour Crisis Response
- b. Crisis Stabilization Community Based Services
- c. Crisis Stabilization Residential Services
- d. Mobile Response

- e. Twenty-three Hour Holding and Observation
- f. Outpatient Assessment and Evaluation
- g. Mental Health Inpatient Therapy
- h. Mental Health Outpatient Therapy
- i. Outpatient Medication Prescribing and Management
- j. Assessment and Evaluation After Inpatient Treatment
- k. Subacute Facility Based Services
- l. Support for Community Living
- m. Support for Employment
- n. Family Support and Peer Support
- o. Assertive Community Treatment
- p. Access Center
- q. Intensive Residential Services

1.3.2.6 For the time period of January 1, 2022 through December 31, 2022, the Region will meet the access standards set forth in 441 IAC 25 for the following services for children at an overall level of 85% based on information submitted in the Region's Quarterly Report:

- a. Assessment and Evaluation Related to Eligibility for Services
- b. Early Identification
- c. Early Intervention
- d. Crisis Stabilization Community Based Services
- e. Crisis Stabilization Residential Services
- f. Mobile Response
- g. Behavioral Health Outpatient Therapy
- h. Medication Prescribing and Management
- i. Behavioral Health Inpatient Therapy
- j. Education Services
- k. Prevention

1.3.2.7 Beginning January 1, 2023 the Region will submit access data to the Agency timely and accurately using the standardized definitions and data elements agreed upon by the Agency and the Data Analytics workgroup. The Agency will use the data to calculate performance under 1.3.2.5 and 1.3.2.6.

1.3.3 Agency Responsibilities.

1.3.3.1 The Agency will participate in scheduled meetings of the data analytics workgroup. Any assigned work products will be completed by the assigned deadline.

1.3.3.2 The Agency will participate in scheduled meetings of the EBP workgroup. Any assigned work products will be completed by the assigned deadline.

1.3.3.3 The Agency will provide the format and template for the Region's quarterly report.

1.3.3.4 The Agency will respond timely to requests for technical assistance from the MHDS Region.

1.3.3.5 The Agency will review reports timely and subject to the Agency's discretion, will allow the Region adequate time to make corrections or clarifications.

1.3.4 Monitoring, Review, and Problem Reporting.

1.3.4.1 Agency Monitoring Clause. The Contract Manager or designee will verify supporting documentation of work performed prior to payment; determine compliance with general contract terms, conditions, and requirements; and assess compliance with Deliverables, performance measures, or other associated requirements based on the following:

- a. If the Agency determines that the Region has not adequately fulfilled any of the requirements under this contract, the Agency may, with proper notice as described below, apply the following remedies to assure compliance.
- b. If at any time it appears that the Region may be at risk of noncompliance with a contract requirement, or if the Region's performance drops below the required level on a performance measure, the Agency may make an informal request for the Region to identify a plan to remediate the issue.
- c. If the Region does not improve performance to the required level in the subsequent quarter after an informal request for remediation, the Agency may request that the Region complete a Performance Improvement Plan (PIP) to proactively identify and mitigate barriers to reaching the desired performance level. The PIP will include goals and timelines designed to achieve improved performance. The Region will have 30 calendar days to submit the PIP to the Agency. The Agency will monitor progress toward goals following the timeline established in the PIP.
- d. If the Region does not improve performance to the required level following the timeline established in a PIP, the Agency will issue a written notice to the Region requiring the Region to submit a formal Corrective Action Plan (CAP). At its discretion the Agency may require a CAP without having previously made an informal request for remediation or a PIP.
 - (1) The Region will have 30 calendar days to submit the CAP to the Agency.
 - (2) Upon receipt of the CAP, the Agency will have 30 calendar days to either accept the CAP or request revisions.
 - (3) If revisions are required, the Region will have 15 calendar days to submit revisions, and the Agency will have 15 calendar days to respond.
 - (4) Additional time for submission or revision of a CAP may be granted upon request by the Region.
 - (5) The Agency will monitor progress toward remediation following the timeline established in the CAP.
 - (6) When the Region has remediated the performance issue, the Agency will issue a written notice of release from the CAP.
- e. If the Region fails to submit an acceptable CAP after three revisions or fails to remediate the performance issue as set out in the accepted CAP, the Agency may reduce the amount of the annual state funding provided for the Region, including incentive funds received under Iowa Code section 225C.7A. The reduction is not to exceed fifteen percent of the amount of annual state funding for the Region. The Agency will issue a written notice stating the reason for the reduction. The funding reduction will begin with the next scheduled quarterly state payment and will be reinstated with the next quarterly state payment after the Region corrects the performance issue.
- f. In the event of continued noncompliance despite previous attempts to remediate the performance issue through a CAP or funding reduction, and upon written notice, the Agency may withdraw approval for the Region.

1.3.4.2 Agency Review Clause. The Contract Manager or designee will use the results of monitoring activities and other relevant data to assess the Contractor's overall performance and compliance with the Contract. At a minimum, the Agency will conduct a review semi-annually; however, reviews may occur more frequently at the

Agency's discretion. As part of the review(s), the Agency may require the Contractor to provide additional data, may perform on-site reviews, and may consider information from other sources.

The Agency may require one or more meetings to discuss the outcome of a review. Meetings may be held in person. During the review meetings, the parties will discuss the Deliverables that have been provided or are in process under this Contract, achievement of the performance measures, and any concerns identified through the Agency's contract monitoring activities.

1.3.4.3 Problem Reporting. As stipulated by the Agency, the Contractor and/or Agency shall provide a report listing any problem or concern encountered. Records of such reports and other related communications issued in writing during the course of Contract performance shall be maintained by the parties. At the next scheduled meeting after a problem has been identified in writing, the party responsible for resolving the problem shall provide a report setting forth activities taken or to be taken to resolve the problem together with the anticipated completion dates of such activities. Any party may recommend alternative courses of action or changes that will facilitate problem resolution. The Agency has final authority to approve problem-resolution activities.

1.3.4.4 Agency Response to Problem Reporting. The Agency's acceptance of a problem report shall not relieve the Contractor of any obligation under this Contract or waive any other remedy. The Agency's inability to identify the extent of a problem or the extent of damages incurred because of a problem shall not act as a waiver of performance or damages under this Contract.

1.3.5 Contract Payment Clause.

1.3.5.1 Payments to Region. In accordance with the payment terms outlined in this section and the Contractor's completion of the Scope of Work as set forth in this Contract, the Contractor will be compensated as set forth in and pursuant to Iowa Code 225C.7A

SECTION 2. GENERAL TERMS FOR SERVICE CONTRACTS

2.1 Definitions. When appearing as capitalized terms in this Contract (including any attachments) the following quoted terms (and the plural thereof, when appropriate) have the meanings set forth in this section .

“Acceptance” means that the Agency has determined that one or more Deliverables satisfy the Agency’s Acceptance Tests. Final Acceptance means that the Agency has determined that all Deliverables satisfy the Agency’s Acceptance Tests. Non-acceptance means that the Agency has determined that one or more Deliverables have not satisfied the Agency’s Acceptance Tests.

“Acceptance Criteria” means the Specifications, goals, performance measures, testing results and/or other criteria designated by the Agency and against which the Deliverables may be evaluated for purposes of Acceptance or Non-acceptance thereof.

“Acceptance Tests” or “Acceptance Testing” mean the tests, reviews, and other activities that are performed by or on behalf of the Agency to determine whether the Deliverables meet the Acceptance Criteria or otherwise satisfy the Agency, as determined by the Agency in its sole discretion.

“Applicable Law” means all applicable federal, state, and local laws, rules, ordinances, regulations, orders, guidance, and policies in place at Contract execution as well as any and all future amendments, changes, and additions to such laws as of the effective date of such change. Applicable Law includes, without limitation, all laws that pertain to the prevention of discrimination in employment and in the provision of services (e.g., Iowa Code ch. 216 and Iowa Code § 19B.7). For employment, this would include equal employment opportunity and affirmative action, and the use of targeted small businesses as subcontractors of suppliers. The term Applicable Law also encompasses the applicable provisions of Section 508 of the Rehabilitation Act of 1973, as amended, and all standards and requirements established by the Architectural and Transportation Barriers Access Board and the Iowa Office of the Chief Information Officer.

“Business Days” means any day other than a Saturday, Sunday, or State holiday as specified by Iowa Code §1C.2.

“Confidential Information” means, subject to any applicable State and federal laws and regulations, including but not limited to Iowa Code Chapter 22, any confidential or proprietary information or trade secrets disclosed by either party (a “Disclosing Party”) to the other party (a “Receiving Party”) that, at the time of disclosure, is designated as confidential (or like designation), is disclosed in circumstances of confidence, or would be understood by the parties, exercising reasonable business judgment, to be confidential. Regardless of whether or not the following information is designated as confidential, the term Confidential Information includes information that could be used to identify recipients or applicants of Agency services and recipients of Contract services including Protected Health Information (45 C.F.R. § 160.103) and Personal Information (Iowa Code § 715C.1(11)), Agency security protocols and procedures, Agency system architecture, information that could compromise the security of the Agency network or systems, and information about the Agency’s current or future competitive procurements, including the evaluation process prior to the formal announcement of results.

Confidential Information does not include any information that: (1) was rightfully in the possession of the Receiving Party from a source other than the Disclosing Party prior to the time of disclosure of the information by the Disclosing Party to the Receiving Party; (2) was known to the Receiving Party prior to the disclosure of the information by the Disclosing Party; (3) was disclosed to the Receiving Party without restriction by an independent third party having a legal right to disclose the information; (4) is in the public domain or shall have become publicly available other than as a result of disclosure by the Receiving Party in violation of this Agreement or in breach of any other agreement with the Disclosing Party; (5) is independently developed by the Receiving Party without any reliance on Confidential Information disclosed by the Disclosing Party; or (6) is disclosed by the Receiving Party with the written consent of the Disclosing Party.

“Contract” means the collective documentation memorializing the terms of the agreement between the Agency and the Contractor identified in the Contract Declarations and Execution Section and includes the signed

Contract Declarations and Execution Section, the Special Terms, any Special Contract Attachments, the General Terms for Service Contracts, and the Contingent Terms for Service Contracts as these documents may be amended from time to time.

“Deficiency” means a defect, flaw, anomaly, failure, omission, interruption of service, or other problem of any nature whatsoever with respect to a Deliverable, including, without limitation, any failure of a Deliverable to conform to or meet an applicable specification. Deficiency also includes the lack of something essential or necessary for completeness or proper functioning of a Deliverable.

“Deliverables” means all of the services, goods, products, work, work product, data, items, materials and property to be created, developed, produced, delivered, performed, or provided by or on behalf of, or made available through, the Contractor (or any agent, contractor or subcontractor of the Contractor) in connection with this Contract. This includes data that is collected on behalf of the Agency.

“Documentation” means any and all technical information, commentary, explanations, design documents, system architecture documents, database layouts, test materials, training materials, guides, manuals, worksheets, notes, work papers, and all other information, documentation and materials related to or used in conjunction with the Deliverables, in any medium, including hard copy, electronic, digital, and magnetically or optically encoded media.

“Invoice” means a Contractor’s claim for payment. At the Agency’s discretion, claims may be submitted on an original invoice from the Contractor or may be submitted on a claim form acceptable to the Agency, such as a General Accounting Expenditure (GAX) form.

“Solicitation” means the formal or informal procurement (and any Addenda thereto) identified in the Contracts Declarations and Execution Section that was issued to solicit the Bid Proposal leading to this Contract.

“Special Contract Attachments” means any attachment to this Contract.

“Special Terms” means the Section of the Contract entitled “Special Terms” that contains terms specific to this Contract, including but not limited to the Scope of Work and contract payment terms. If there is a conflict between the General Terms for Services Contracts, the Contingent Terms for Service Contracts, and the Special Terms, the Special Terms shall prevail.

“Specifications” means all specifications, requirements, technical standards, performance standards, representations, and other criteria related to the Deliverables stated or expressed in this Contract, the Documentation, the Solicitation, and the Bid Proposal. Specifications shall include the Acceptance Criteria and any specifications, standards, or criteria stated or set forth in any applicable state, federal, foreign, and local laws, rules and regulations. The Specifications are incorporated into this Contract by reference as if fully set forth in this Contract.

“State” means the State of Iowa, the Agency, and all State of Iowa agencies, boards, and commissions, and when this Contract is available to political subdivisions, any political subdivisions of the State of Iowa.

2.2 Duration of Contract. The term of the Contract shall begin and end on the dates specified in the Contract Declarations and Execution Section, unless extended or terminated earlier in accordance with the termination provisions of this Contract. The Agency may, in its sole discretion, amend the end date of this Contract by exercising any applicable extension by giving the Contractor a written extension at least sixty (60) days prior to the expiration of the initial term or renewal term.

2.3 Scope of Work. The Contractor shall provide Deliverables that comply with and conform to the Specifications. Deliverables shall be performed within the boundaries of the United States.

2.4. Compensation.

2.4.1 Withholding Payments. In addition to pursuing any other remedy provided herein or by law, the Agency may withhold compensation or payments to the Contractor as described in 1.3.4.1(a-e). No interest shall accrue or be paid to the Contractor on any compensation or other amounts withheld or retained by the Agency under this Contract.

2.4.2 Erroneous Payments and Credits. The Contractor shall promptly repay or refund the full amount of any overpayment or erroneous payment within thirty (30) Business Days after either discovery by the Contractor or notification by the Agency of the overpayment or erroneous payment.

2.5 Termination.

2.5.1 Termination for Cause by the Agency. The Agency may terminate this Contract upon written notice for the breach by the Contractor or any subcontractor of any material term, condition or provision of this Contract, if such breach is not cured within the time period specified in the Agency's notice of breach or any subsequent notice or correspondence delivered by the Agency to the Contractor, provided that cure is feasible. In addition, the Agency may terminate this Contract effective immediately without penalty and without advance notice or opportunity to cure for any of the following reasons:

2.5.1.1 The Contractor furnished any statement, representation, warranty, or certification in connection with this Contract, the Solicitation, or the Bid Proposal that is false, deceptive, or materially incorrect or incomplete;

2.5.1.2 The Contractor or any of the Contractor's officers, directors, employees, agents, subsidiaries, affiliates, contractors or subcontractors has committed or engaged in fraud, misappropriation, embezzlement, malfeasance, misfeasance, or bad faith;

2.5.1.3 The Contractor or any parent or affiliate of the Contractor owning a controlling interest in the Contractor dissolves;

2.5.1.4 The Contractor terminates or suspends its business;

2.5.1.5 The Contractor's corporate existence or good standing in Iowa is suspended, terminated, revoked or forfeited, or any license or certification held by the Contractor related to the Contractor's performance under this Contract is suspended, terminated, revoked, or forfeited;

2.5.1.6 The Contractor has failed to comply with any applicable international, federal, state (including, but not limited to Iowa Code Chapter 8F), or local laws, rules, ordinances, regulations, or orders when performing within the scope of this Contract;

2.5.1.7 The Agency determines or believes the Contractor has engaged in conduct that: (1) has or may expose the Agency or the State to material liability; or (2) has caused or may cause a person's life, health, or safety to be jeopardized;

2.5.1.8 The Contractor infringes or allegedly infringes or violates any patent, trademark, copyright, trade dress, or any other intellectual property right or proprietary right, or the Contractor misappropriates or allegedly misappropriates a trade secret;

2.5.1.9 The Contractor fails to comply with any applicable confidentiality laws, privacy laws, or any provisions of this Contract pertaining to confidentiality or privacy; or

2.5.1.10 Any of the following has been engaged in by or occurred with respect to the Contractor or any corporation, shareholder or entity having or owning a controlling interest in the Contractor:

- Commencing or permitting a filing against it which is not discharged within ninety (90) days, of a case or other proceeding seeking liquidation, reorganization, or other relief with respect to itself or its debts under any bankruptcy, insolvency, or other similar law now or hereafter in effect; or filing an answer admitting the material allegations of a petition filed against it in any involuntary case or other proceeding commenced against it seeking liquidation, reorganization, or other relief under any bankruptcy, insolvency, or other similar law now or hereafter in effect with respect to it or its debts; or consenting to any such relief or to the appointment of or

taking possession by any such official in any voluntary case or other proceeding commenced against it seeking liquidation, reorganization, or other relief under any bankruptcy, insolvency, or other similar law now or hereafter in effect with respect to it or its debts;

- Seeking or suffering the appointment of a trustee, receiver, liquidator, custodian or other similar official of it or any substantial part of its assets;
- Making an assignment for the benefit of creditors;
- Failing, being unable, or admitting in writing the inability generally to pay its debts or obligations as they become due or failing to maintain a positive net worth and such additional capital and liquidity as is reasonably adequate or necessary in connection with the Contractor's performance of its obligations under this Contract; or
- Taking any action to authorize any of the foregoing.

2.5.2 Termination Upon Notice. Following a thirty (30) day written notice, the Agency may terminate this Contract in whole or in part without penalty and without incurring any further obligation to the Contractor. Termination can be for any reason or no reason at all.

2.5.3 Termination Due to Lack of Funds or Change in Law. The Agency shall provide the Contractor with written notice of termination pursuant to this section. Notwithstanding anything in this Contract to the contrary, and subject to the limitations set forth below, the Agency shall have the right to terminate this Contract without penalty and without any advance notice as a result of any of the following:

2.5.3.1 The legislature or governor fail in the sole opinion of the Agency to appropriate funds sufficient to allow the Agency to either meet its obligations under this Contract or to operate as required and to fulfill its obligations under this Contract; or

2.5.3.2 If funds are de-appropriated, reduced, not allocated, or receipt of funds is delayed, or if any funds or revenues needed by the Agency to make any payment hereunder are insufficient or unavailable for any other reason as determined by the Agency in its sole discretion; or

2.5.3.3 If the Agency's authorization to conduct its business or engage in activities or operations related to the subject matter of this Contract is withdrawn or materially altered or modified; or

2.5.3.4 If the Agency's duties, programs or responsibilities are modified or materially altered; or

2.5.3.5 If there is a decision of any court, administrative law judge or an arbitration panel or any law, rule, regulation, or order is enacted, promulgated, or issued that materially or adversely affects the Agency's ability to fulfill any of its obligations under this Contract.

2.5.4 Other remedies. The Agency's right to terminate this Contract shall be in addition to and not exclusive of other remedies available to the Agency, and the Agency shall be entitled to exercise any other rights and pursue any remedies, in law, at equity, or otherwise.

2.5.5 Limitation of the State's Payment Obligations. In the event of termination of this Contract for any reason by either party (except for termination by the Agency pursuant to Section 2.5.1, Termination for Cause by the Agency) the Agency shall pay only those amounts, if any, due and owing to the Contractor hereunder for Deliverables actually and satisfactorily provided in accordance with the provisions of this Contract up to and including the date of termination of this Contract and for which the Agency is obligated to pay pursuant to this Contract; provided however, that in the event the Agency terminates this Contract pursuant to Section 2.5.3, Termination Due to Lack of Funds or Change in Law, the Agency's obligation to pay the Contractor such amounts and other compensation shall be limited by, and subject to, legally available funds. Payment will be made only upon submission of Invoices and proper proof of the Contractor's claim. Notwithstanding the foregoing, this section in no way limits the rights or remedies available to the Agency and shall not be construed

to require the Agency to pay any compensation or other amounts hereunder in the event of the Contractor's breach of this Contract or any amounts withheld by the Agency in accordance with the terms of this Contract. The Agency shall not be liable, under any circumstances, for any of the following:

2.5.5.1 The payment of unemployment compensation to the Contractor's employees;

2.5.5.2 The payment of workers' compensation claims, which occur during the Contract or extend beyond the date on which the Contract terminates;

2.5.5.3 Any costs incurred by the Contractor in its performance of the Contract, including, but not limited to, startup costs, overhead, or other costs associated with the performance of the Contract;

2.5.5.4 Any damages or other amounts associated with the loss of prospective profits, anticipated sales, goodwill, or for expenditures, investments, or commitments made in connection with this Contract; or

2.5.5.5 Any taxes the Contractor may owe in connection with the performance of this Contract, including, but not limited to, sales taxes, excise taxes, use taxes, income taxes, or property taxes.

2.5.6 Contractor's Contract Close-Out Duties. Upon receipt of notice of termination, at expiration of the Contract, or upon request of the Agency (hereafter, "Close-Out Event"), the Contractor shall:

2.5.6.1 Cease work under this Contract and take all necessary or appropriate steps to limit disbursements and minimize costs, and furnish a report within thirty (30) days of the Close-Out Event, describing the status of all work performed under the Contract and such other matters as the Agency may require.

2.5.6.2 Immediately cease using and return to the Agency any property or materials, whether tangible or intangible, provided by the Agency to the Contractor.

2.5.6.3 Cooperate in good faith with the Agency and its employees, agents, and independent contractors during the transition period between the Close-Out Event and the substitution of any replacement service provider.

2.5.6.4 Immediately return to the Agency any payments made by the Agency for Deliverables that were not rendered or provided by the Contractor.

2.5.6.5 Immediately deliver to the Agency any and all Deliverables for which the Agency has made payment (in whole or in part) that are in the possession or under the control of the Contractor or its agents or subcontractors in whatever stage of development and form of recordation such property is expressed or embodied at that time.

2.5.7 Termination for Cause by the Contractor. The Contractor may only terminate this Contract for the breach by the Agency of any material term of this Contract, if such breach is not cured within sixty (60) days of the Agency's receipt of the Contractor's written notice of breach.

2.6 Indemnification.

2.6.1 By the Contractor. The Contractor agrees, to the extent permitted by the Iowa Constitution and laws of the State of Iowa, to indemnify and hold harmless the State and its officers, appointed and elected officials, board and commission members, employees, volunteers, and agents (collectively the "Indemnified Parties"), from any and all costs, expenses, losses, claims, damages, liabilities, settlements, and judgments (including, without limitation, the reasonable value of the time spent by the Attorney General's Office,) and the costs, expenses, and attorneys' fees of other counsel retained by the Indemnified Parties directly or indirectly related to, resulting from, or arising out of this Contract, including but not limited to any claims related to, resulting from, or arising out of:

2.6.1.1 Any breach of this Contract;

2.6.1.2 Any negligent, intentional, or wrongful act or omission of the Contractor or any agent or subcontractor utilized or employed by the Contractor;

2.6.1.3 The Contractor's performance or attempted performance of this Contract, including any agent or subcontractor utilized or employed by the Contractor;

2.6.1.4 Any failure by the Contractor to make all reports, payments, and withholdings required by federal and state law with respect to social security, employee income and other taxes, fees, or costs required by the Contractor to conduct business in the State of Iowa;

2.6.1.5 Any claim of misappropriation of a trade secret or infringement or violation of any intellectual property rights, proprietary rights, or personal rights of any third party, including any claim that any Deliverable or any use thereof (or the exercise of any rights with respect thereto) infringes, violates, or misappropriates any patent, copyright, trade secret, trademark, trade dress, mask work, utility design, or other intellectual property right or proprietary right of any third party.

2.7 Insurance.

2.7.1 Insurance Requirements. At the Contractor's expense, the Contractor and any subcontractor shall maintain insurance in full force and effect covering its work during the entire term of this Contract, which includes any extensions or renewals thereof. Insurance shall be provided through companies licensed by the State of Iowa, through statutorily authorized self-insurance programs, through local government risk pools, or through any combination of these. The Contractor's insurance shall, among other things, be occurrence based and shall insure against any loss or damage resulting from or related to the Contractor's performance of this Contract regardless of the date the claim is filed or expiration of the policy.

2.7.2 Types and Amounts of Insurance Required. Unless otherwise requested by the Agency in writing, the Contractor shall cause to be issued insurance coverages insuring the Contractor and/or subcontractors against all general liabilities, personal injury, property damage, and (where applicable) professional liability in the amount specified in the Special Terms for each occurrence. In addition, the Contractor shall ensure it has any necessary workers' compensation and employer liability insurance as required by Iowa law.

2.7.3 Certificates of Coverage. The Contractor shall submit certificates of the insurance, which indicate coverage and notice provisions as required by this Contract, to the Agency upon execution of this Contract. The Contractor shall maintain all insurance policies required by this Contract in full force and effect during the entire term of this Contract, which includes any extensions or renewals thereof.

2.7.4 Notice of Claim. Contractor shall provide prompt notice to the Agency of any claim related to the contracted services made by a third party. If the claim matures to litigation, the Contractor shall keep the Agency regularly informed of the status of the lawsuit, including any substantive rulings. The Contractor shall confer directly with the Agency about and before any substantive settlement negotiations.

2.8 Ownership and Security of Agency Information.

2.8.1 Ownership and Disposition of Agency Information. Any information either supplied by the Agency to the Contractor, or collected by the Contractor on the Agency's behalf in the course of the performance of this Contract, shall be considered the joint property of the Agency and Contractor ("Information"). No part of the Information and records be disclosed, sold, assigned, leased, or otherwise provided to third parties for any reason other than the provision of health care services by the Region and its subcontractors or commercially

exploited by or on behalf of the Contractor. The Agency and Contractor shall jointly own all Information that may reside within the Contractor's hosting environment and/or equipment/media.

2.8.2 Foreign Hosting and Storage Prohibited. Agency Information shall be hosted and/or stored within the continental United States only.

2.8.3 Access to Information that is Confidential Information. The Contractor's employees, agents, and subcontractors may have access to Information that is Confidential Information to the extent necessary to carry out responsibilities under the Contract. In all instances, access to Information from outside of the United States and its protectorates, either by the Contractor, including a foreign office or division of the Contractor or its affiliates or associates, or any subcontractor, is prohibited.

2.8.4 No Use or Disclosure of Confidential Information. Confidential Information collected, maintained, or used in the course of performance of the Contract shall only be used or disclosed by the Contractor as expressly authorized by law. The Contractor shall immediately report to the Agency any unauthorized use or disclosure of Confidential Information. The Contractor may be held civilly or criminally liable for improper use or disclosure of Confidential Information.

2.8.5 Contractor Breach Notification Obligations. The Contractor agrees to comply with all applicable laws that require the notification of individuals in the event of unauthorized use or disclosure of Confidential Information or other event(s) requiring notification in accordance with applicable law. In the event of a breach of the Contractor's security obligations or other event requiring notification under applicable law, the Contractor agrees to follow Agency directives, which may include assuming responsibility for informing all such individuals in accordance with applicable laws, and to indemnify, hold harmless, and defend the State of Iowa against any claims, damages, or other harm related to such breach.

2.8.6 Compliance of Contractor Personnel. The Contractor and the Contractor's personnel shall comply with the Agency's and the State's security and personnel policies, procedures, and rules, including any procedure which the Agency's personnel, contractors, and consultants are normally asked to follow. The Contractor agrees to cooperate fully and to provide any assistance necessary to the Agency in the investigation of any security incidents and breaches that may involve the Contractor or the Contractor's personnel. All services shall be performed in accordance with State Information Technology security standards and policies as well as Agency security policies and procedures. By way of example only, see Iowa Code 8B.23, and <https://ocio.iowa.gov/home/standards>.

2.8.7 Subpoena. In the event that a subpoena or other legal process is served upon the Contractor for records containing Confidential Information, the Contractor shall promptly notify the Agency and cooperate with the Agency in any lawful effort to protect the Confidential Information.

2.9 Intellectual Property.

2.9.1 Ownership and Assignment of Other Deliverables. The Contractor agrees that the State and the Agency shall become the sole and exclusive owners of all Written Deliverables. The Contractor hereby irrevocably assigns, transfers and conveys to the State and the Agency all right, title and interest in and to all Written Deliverables and all intellectual property rights and proprietary rights arising out of, embodied in, or related to such Written Deliverables, including copyrights, patents, trademarks, trade secrets, trade dress, mask work, utility design, derivative works, and all other rights and interests therein or related thereto. The Contractor represents and warrants that the State and the Agency shall acquire good and clear title to all Written Deliverables, free from any claims, liens, security interests, encumbrances, intellectual property rights, proprietary rights, or other rights or interests of the Contractor or of any third party, including any employee, agent, contractor, subcontractor, subsidiary, or affiliate of the Contractor. The Contractor (and Contractor's employees, agents, contractors, subcontractors, subsidiaries and affiliates) shall not retain any property interests

or other rights in and to the Written Deliverables and shall not use any Written Deliverables, in whole or in part, for any purpose, without the prior written consent of the Agency and the payment of such royalties or other compensation as the Agency deems appropriate. Unless otherwise requested by the Agency, upon completion or termination of this Contract, the Contractor will immediately turn over to the Agency all Written Deliverables not previously delivered to the Agency, and no copies thereof shall be retained by the Contractor or its employees, agents, subcontractors, or affiliates, without the prior written consent of the Agency.

2.9.2 Waiver. To the extent any of the Contractor's rights in any Written Deliverables are not subject to assignment or transfer hereunder, including any moral rights and any rights of attribution and of integrity, the Contractor hereby irrevocably and unconditionally waives all such rights and enforcement thereof and agrees not to challenge the State's rights in and to the Written Deliverables.

2.9.3 Further Assurances. At the Agency's request, the Contractor will execute and deliver such instruments and take such other action as may be requested by the Agency to establish, perfect, or protect the State's rights in and to the Deliverables and to carry out the assignments, transfers and conveyances set forth in Section 2.9, Intellectual Property.

2.9.4 Publications. Prior to completion of all services required by this Contract, the Contractor shall not publish in any format any final report, document, form, or other material developed as a result of this Contract without the express written consent of the Agency. Upon completion of all services required by this Contract, the Contractor may publish or use materials developed as a result of this Contract, subject to confidentiality restrictions, and only after the Agency has had an opportunity to review and comment upon the publication. Any such publication shall contain a statement that the work was done pursuant to a contract with the Agency and that it does not necessarily reflect the opinions, findings, and conclusions of the Agency.

2.10 Warranties.

2.10.1 Construction of Warranties Expressed in this Contract with Warranties Implied by Law.

Warranties made by the Contractor in this Contract, whether: (1) this Contract specifically denominates the Contractor's promise as a warranty; or (2) the warranty is created by the Contractor's affirmation or promise, by a description of the Deliverables to be provided, or by provision of samples to the Agency, shall not be construed as limiting or negating any warranty provided by law, including without limitation, warranties that arise through the course of dealing or usage of trade. The warranties expressed in this Contract are intended to modify the warranties implied by law only to the extent that they expand the warranties applicable to the Deliverables provided by the Contractor. With the exception of Subsection 2.10.3, the provisions of this section apply during the Warranty Period as defined in the Contract Declarations and Execution Section.

2.10.2 Contractor represents and warrants that:

2.10.2.1 All Deliverables shall be wholly original with and prepared solely by the Contractor; or it owns, possesses, holds, and has received or secured all rights, permits, permissions, licenses, and authority necessary to provide the Deliverables to the Agency hereunder and to assign, grant and convey the rights, benefits, licenses, and other rights assigned, granted, or conveyed to the Agency hereunder or under any license agreement related hereto without violating any rights of any third party;

2.10.2.2 The Contractor has not previously and will not grant any rights in any Deliverables to any third party that are inconsistent with the rights granted to the Agency herein; and

2.10.2.3 The Agency shall peacefully and quietly have, hold, possess, use, and enjoy the Deliverables without suit, disruption, or interruption.

2.10.3 The Contractor represents and warrants that:

2.10.3.1 The Deliverables (and all intellectual property rights and proprietary rights arising out of, embodied in, or related to such Deliverables); and

2.10.3.2 The Agency's use of, and exercise of any rights with respect to, the Deliverables (and all intellectual property rights and proprietary rights arising out of, embodied in, or related to such Deliverables), do not and will not, under any circumstances, misappropriate a trade secret or infringe upon or violate any copyright, patent, trademark, trade dress or other intellectual property right, proprietary right or personal right of any third party. The Contractor further represents and warrants there is no pending or threatened claim, litigation, or action that is based on a claim of infringement or violation of an intellectual property right, proprietary right or personal right or misappropriation of a trade secret related to the Deliverables. The Contractor shall inform the Agency in writing immediately upon becoming aware of any actual, potential, or threatened claim of or cause of action for infringement or violation of an intellectual property right, proprietary right, or personal right or misappropriation of a trade secret. If such a claim or cause of action arises or is likely to arise, then the Contractor shall, at the Agency's request and at the Contractor's sole expense:

- a. Procure for the Agency the right or license to continue to use the Deliverable at issue;
- b. Replace such Deliverable with a functionally equivalent or superior Deliverable free of any such infringement, violation, or misappropriation;
- c. Modify or replace the affected portion of the Deliverable with a functionally equivalent or superior Deliverable free of any such infringement, violation, or misappropriation; or
- d. Accept the return of the Deliverable at issue and refund to the Agency all fees, charges, and any other amounts paid by the Agency with respect to such Deliverable. In addition, the Contractor agrees to indemnify, defend, protect, and hold harmless the State and its officers, directors, employees, officials, and agents as provided in the Indemnification Section of this Contract, including for any breach of the representations and warranties made by the Contractor in this section.

The warranty provided in this Subsection 2.10.3 shall be perpetual, shall not be subject to the contractual Warranty Period, and shall survive termination of this Contract. The foregoing remedies provided in this subsection shall be in addition to and not exclusive of other remedies available to the Agency and shall survive termination of this Contract.

2.10.4 The Contractor represents and warrants that the Deliverables shall:

2.10.4.1 Be free from material Deficiencies; and

2.10.4.2 Meet, conform to, and operate in accordance with all Specifications and in accordance with this Contract during the Warranty Period, as defined in the Contract Declarations and Execution Section. During the Warranty Period the Contractor shall, at its expense, repair, correct or replace any Deliverable that contains or experiences material Deficiencies or fails to meet, conform to or operate in accordance with Specifications within five (5) Business Days of receiving notice of such Deficiencies or failures from the Agency or within such other period as the Agency specifies in the notice. In the event the Contractor is unable to repair, correct, or replace such Deliverable to the Agency's satisfaction, the Contractor shall refund the fees or other amounts paid for the Deliverables and for any services related thereto. The foregoing shall not constitute an exclusive remedy under this Contract, and the Agency shall be entitled to pursue any other available contractual, legal, or equitable remedies. The Contractor shall be available at all reasonable times to assist the Agency with questions, problems, and concerns about the Deliverables, to inform the Agency promptly of any known Deficiencies in any Deliverables, repair and correct any Deliverables not performing in accordance with the warranties contained in this Contract, notwithstanding that such Deliverables may have been accepted by the Agency, and provide the Agency with all necessary materials with respect to such repaired or corrected Deliverable.

2.10.5 The Contractor represents, warrants and covenants that all services to be performed under this Contract shall be performed in a professional, competent, diligent, and workmanlike manner by knowledgeable, trained, and qualified personnel, all in accordance with the terms and Specifications of this Contract and the standards of

performance considered generally acceptable in the industry for similar tasks and projects. In the absence of a Specification for the performance of any portion of this Contract, the parties agree that the applicable Specification shall be the generally accepted industry standard. So long as the Agency notifies the Contractor of any services performed in violation of this standard, the Contractor shall re-perform the services at no cost to the Agency, such that the services are rendered in the above-specified manner, or if the Contractor is unable to perform the services as warranted, the Contractor shall reimburse the Agency any fees or compensation paid to the Contractor for the unsatisfactory services.

2.10.6 The Contractor represents and warrants that the Deliverables will comply with all Applicable Law.

2.10.7 Obligations Owed to Third Parties. The Contractor represents and warrants that all obligations owed to third parties with respect to the activities contemplated to be undertaken by the Contractor pursuant to this Contract are or will be fully satisfied by the Contractor so that the Agency will not have any obligations with respect thereto.

2.11 Acceptance of Deliverables.

2.11.1 Acceptance of Written Deliverables. For the purposes of this section, written Deliverables means documents including, but not limited to project plans, planning documents, reports, or instructional materials including the ASBP, the Annual Report, the Policy and Procedure Manual, and Quarterly Reports (“Written Deliverables”). Although the Agency determines what Written Deliverables are subject to formal Acceptance, this section generally does not apply to routine progress or financial reports. Absent more specific Acceptance Criteria in the Special Terms, following delivery of any Written Deliverable pursuant to the Contract, the Agency will notify the Contractor whether or not the Deliverable meets contractual specifications and requirements. Written Deliverables shall not be considered accepted by the Agency, nor does the Agency have an obligation to pay for such Deliverables, unless and until the Agency has notified the Contractor of the Agency’s Final Acceptance of the Written Deliverables. In all cases, any statements included in such Written Deliverables that alter or conflict with any contractual requirements shall in no way be considered as changing the contractual requirements unless and until the parties formally amend the Contract.

2.11.2 Notice of Acceptance and Future Deficiencies. The Contractor’s receipt of any notice of Acceptance, including Final Acceptance, with respect to any Deliverable shall not be construed as a waiver of any of the Agency’s rights to enforce the terms of this Contract or require performance in the event the Contractor breaches this Contract or any Deficiency is later discovered with respect to such Deliverable.

2.12 Contract Administration.

2.12.1 Independent Contractor. The status of the Contractor shall be that of an independent contractor. The Contractor, its employees, agents, and any subcontractors performing under this Contract are not employees or agents of the State or any agency, division, or department of the State simply by virtue of work performed pursuant to this Contract. Neither the Contractor nor its employees shall be considered employees of the Agency or the State for federal or state tax purposes simply by virtue of work performed pursuant to this Contract. The Agency will not withhold taxes on behalf of the Contractor (unless required by law).

2.12.2 Compliance with the Law; Nondiscrimination in Employment. The Contractor, its employees, agents, and subcontractors shall comply at all times with all Applicable Law. All such Applicable Law is incorporated into this Contract as of the effective date of the Applicable Law. The Contractor and Agency expressly reject any proposition that future changes to Applicable Law are inapplicable to this Contract and the Contractor’s provision of Deliverables and/or performance in accordance with this Contract. When providing Deliverables pursuant to this Contract the Contractor, its employees, agents, and subcontractors shall comply with all Applicable Law.

2.12.3.1 The Contractor, its employees, agents, and subcontractors shall not engage in discriminatory employment practices which are forbidden by Applicable Law. Upon the State's written request, the Contractor shall submit to the State a copy of its affirmative action plan, containing goals and time specifications, and non-discrimination and accessibility plans and policies regarding services to clients as required under 11 Iowa Admin. Code chapter 121.

2.12.3.2 The Contractor, its employees, agents, and subcontractors shall also comply with all Applicable Law regarding business permits and licenses that may be required to carry out the work performed under this Contract.

2.12.4.1 In the event the Contractor contracts with third parties for the performance of any of the Contractor obligations under this Contract as set forth in Section 2.12.9, Use of Third Parties, the Contractor shall take such steps as necessary to ensure such third parties are bound by the terms and conditions contained in this section.

2.12.4.2 Notwithstanding anything in this Contract to the contrary, the Contractor's failure to fulfill any requirement set forth in this section shall be regarded as a material breach of this Contract and the State may cancel, terminate, or suspend in whole or in part this Contract. The State may further declare the Contractor ineligible for future state contracts in accordance with authorized procedures or the Contractor may be subject to other sanctions as provided by law or rule.

2.12.5 Procurement. The Contractor shall use procurement procedures that comply with all applicable federal, state, and local laws and regulations.

2.12.6 Non-Exclusive Rights. This Contract is not exclusive. The Agency reserves the right to select other contractors to provide Deliverables similar or identical to those described in the Scope of Work during the entire term of this Contract, which includes any extensions or renewals thereof.

2.12.7 Amendments. With the exception of the Contract end date, which may be extended in the Agency's sole discretion, this Contract may only be amended by mutual written consent of the parties. Amendments shall be executed on a form approved by the Agency that expressly states the intent of the parties to amend this Contract. This Contract shall not be amended in any way by use of terms and conditions in an Invoice or other ancillary transactional document. To the extent that language in a transactional document conflicts with the terms of this Contract, the terms of this Contract shall control.

2.12.8 No Third Party Beneficiaries. There are no third party beneficiaries to this Contract. This Contract is intended only to benefit the State and the Contractor.

2.12.9 Use of Third Parties. The Agency acknowledges that the Contractor may contract with third parties for the performance of any of the Contractor's obligations under this Contract. The Contractor may enter into contracts to complete the project provided that the Contractor remains responsible for all Deliverables provided under this Contract. All restrictions, obligations, and responsibilities of the Contractor under this Contract shall also apply to the subcontractors and the Contractor shall include in all of its subcontracts a clause that so states. The Agency shall have the right to request the removal of a subcontractor from the Contract for good cause.

2.12.10 Choice of Law and Forum. The laws of the State of Iowa shall govern and determine all matters arising out of or in connection with this Contract without regard to the conflict of law provisions of Iowa law. Any and all litigation commenced in connection with this Contract shall be brought and maintained solely in Polk County District Court for the State of Iowa, Des Moines, Iowa, or in the United States District Court for the Southern District of Iowa, Central Division, Des Moines, Iowa, wherever jurisdiction is appropriate. This provision shall not be construed as waiving any immunity to suit or liability including without limitation sovereign immunity in State or Federal court, which may be available to the Agency or the State of Iowa.

2.12.11 Assignment and Delegation. The Contractor may not assign, transfer, or convey in whole or in part this Contract without the prior written consent of the Agency. For the purpose of construing this clause, a transfer of a controlling interest in the Contractor shall be considered an assignment. The Contractor may not delegate any of its obligations or duties under this Contract without the prior written consent of the Agency. The Contractor may not assign, pledge as collateral, grant a security interest in, create a lien against, or otherwise encumber any payments that may or will be made to the Contractor under this Contract.

2.12.12 Integration. This Contract represents the entire Contract between the parties. The parties shall not rely on any representation that may have been made which is not included in this Contract.

2.12.13 No Drafter. No party to this Contract shall be considered the drafter of this Contract for the purpose of any statute, case law, or rule of construction that would or might cause any provision to be construed against the drafter.

2.12.14 Headings or Captions. The paragraph headings or captions used in this Contract are for identification purposes only and do not limit or construe the contents of the paragraphs.

2.12.15 Not a Joint Venture. Nothing in this Contract shall be construed as creating or constituting the relationship of a partnership, joint venture, (or other association of any kind or agent and principal relationship) between the parties hereto. No party, unless otherwise specifically provided for herein, has the authority to enter into any contract or create an obligation or liability on behalf of, in the name of, or binding upon another party to this Contract.

2.12.16 Joint and Several Liability. If the Contractor is a joint entity, consisting of more than one individual, partnership, corporation, or other business organization, all such entities shall be jointly and severally liable for carrying out the activities and obligations of this Contract, for any default of activities and obligations, and for any fiscal liabilities.

2.12.17 Supersedes Former Contracts or Agreements. This Contract supersedes all prior contracts or agreements between the Agency and the Contractor for the Deliverables to be provided in connection with this Contract. The parties specifically agree this section shall have no effect on any existing DHS approved Annual Service and Budget Plan or Policy and Procedure Documents.

2.12.18 Waiver. Failure by either party at any time to require performance by the other party or to claim a breach of any provision of the Contract shall not be construed as affecting any subsequent right to require performance or to claim a breach.

2.12.19 Notice. Any notices required by the Contract shall be given in writing by registered or certified mail, return receipt requested, by receipted hand delivery, by Federal Express, courier or other similar and reliable carrier which shall be addressed to each party's Contract Manager as set forth in the Contract Declarations and Execution Section. From time to time, the parties may change the name and address of a party designated to receive notice. Such change of the designated person shall be in writing to the other party. Each such notice shall be deemed to have been provided:

- At the time it is actually received in the case of hand delivery;
- Within one (1) day in the case of overnight delivery, courier or services such as Federal Express with guaranteed next-day delivery; or
- Within five (5) days after it is deposited in the U.S. Mail.

2.12.20 Cumulative Rights. The various rights, powers, options, elections, and remedies of any party provided in this Contract, shall be construed as cumulative and not one of them is exclusive of the others or exclusive of

any rights, remedies or priorities allowed either party by law, and shall in no way affect or impair the right of any party to pursue any other equitable or legal remedy to which any party may be entitled.

2.12.21 Severability. If any provision of this Contract is determined by a court of competent jurisdiction to be invalid or unenforceable, such determination shall not affect the validity or enforceability of any other part or provision of this Contract.

2.12.22 Time is of the Essence. Time is of the essence with respect to the Contractor's performance of the terms of this Contract. The Contractor shall ensure that all personnel providing Deliverables to the Agency are responsive to the Agency's requirements and requests in all respects.

2.12.23 Authorization. The Contractor represents and warrants that:

2.12.23.1 It has the right, power, and authority to enter into and perform its obligations under this Contract.

2.12.23.2 It has taken all requisite action (corporate, statutory, or otherwise) to approve execution, delivery, and performance of this Contract and this Contract constitutes a legal, valid, and binding obligation upon itself in accordance with its terms.

2.12.24 Successors in Interest. All the terms, provisions, and conditions of the Contract shall be binding upon and inure to the benefit of the parties hereto and their respective successors, assigns, and legal representatives.

2.12.25 Records Retention and Access.

2.12.25.1 Financial Records. The Contractor shall maintain accurate, current, and complete records of the financial activity of this Contract which sufficiently and properly document financial activity during the entire term of this Contract, which includes any extensions or renewals thereof, and for a period of at least seven (7) years following the date of final payment or completion of any required audit (whichever is later). If any litigation, claim, negotiation, audit, or other action involving the records has been started before the expiration of the seven (7) year period, the records must be retained until completion of the action and resolution of all issues which arise from it, or until the end of the regular seven (7) year period, whichever is later. The Contractor shall permit the Agency, the Auditor of the State of Iowa or any other authorized representative of the State and where federal funds are involved, the Comptroller General of the United States or any other authorized representative of the United States government, to access and examine, audit, excerpt and transcribe any directly pertinent books, documents, papers, electronic or optically stored and created records, or other records of the Contractor relating to orders, Invoices or payments, or any other Documentation or materials pertaining to this Contract, wherever such records may be located. The Contractor shall not impose a charge for audit or examination of the Contractor's books and records. Based on the audit findings, the Agency reserves the right to address the Contractor's board or other managing entity regarding performance and expenditures. When state or federal law or the terms of this Contract require compliance with the OMNI Circular, OMB Uniform Guidance: Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards or other similar provision addressing proper use of government funds, the Contractor shall comply with these additional records retention and access requirements:

2.12.25.1.1 Records of financial activity shall include records that adequately identify the source and application of funds. When the terms of this Contract require matching funds, cash contributions made by the Contractor and third-party in-kind (property or service) contributions, these funds must be verifiable from the Contractor's records. These records must contain information pertaining to contract amount, obligations, unobligated balances, assets, liabilities, expenditures, income, and third-party reimbursements.

2.12.25.1.2 The Contractor shall maintain accounting records supported by source documentation that may include but are not limited to cancelled checks, paid bills, payroll, time and attendance records, and contract award documents.

2.12.25.1.3 The Contractor, in maintaining project expenditure accounts, records and reports, shall make any necessary adjustments to reflect refunds, credits, underpayments or overpayments, as well as any adjustments resulting from administrative or compliance reviews and audits. Such adjustments shall be set forth in the financial reports filed with the Agency.

2.12.25.1.4 The Contractor shall maintain a sufficient record keeping system to provide the necessary data for the purposes of planning, monitoring, and evaluating its program.

2.12.25.2 All subcontracts shall include a provision stating subcontracts retain all non-medical and medical client records for a period of seven (7) years from the last date of service for each patient; or in the case of a minor patient or client, for a period consistent with that established by Iowa Code § 614.1(9), whichever is greater.

2.12.26 Audits.

2.12.26.1 The Agency may require, at any time and at its sole discretion, that recipients of non-federal and/or federal funds have an audit performed. The Contractor shall submit one (1) copy of the audit report to the Agency within thirty (30) days of its issuance, unless specific exemption is granted in writing by the Agency. The Contractor shall submit with the audit report a copy of the separate letter to management addressing a deficiency in internal control and/or material findings, if provided by the auditor. The Contractor may be required to comply with other prescribed compliance and review procedures.

2.12.26.2 The Contractor shall be solely responsible for the cost of any required audit unless otherwise agreed in writing by the Agency.

2.12.26.3 Reimbursement of Audit Costs. If the Auditor of the State of Iowa notifies the Agency of an issue or finding involving the Contractor's noncompliance with laws, rules, regulations, and/or contractual agreements governing the funds distributed under this Contract, the Contractor shall bear the cost of the Auditor's review and any subsequent assistance provided by the Auditor to determine compliance. The Contractor shall reimburse the Agency for any costs the Agency pays to the Auditor for such review or audit.

2.12.27 Staff Qualifications and Background Checks. The Contractor shall be responsible for assuring that all persons, whether they are employees, agents, subcontractors, or anyone acting for or on behalf of the Contractor, are properly licensed, certified, or accredited as required under applicable state law and the Iowa Administrative Code. The Contractor shall provide standards for service providers who are not otherwise licensed, certified, or accredited under state law or the Iowa Administrative Code.

The Agency reserves the right to conduct and/or request the disclosure of criminal history and other background investigation of the Contractor, its officers, directors, shareholders, and the Contractor's staff, agents, or subcontractors retained by the Contractor for the performance of Contract services.

2.12.28 Solicitation. The Contractor represents and warrants that no person or selling agency has been employed or retained to solicit and secure this Contract upon an agreement or understanding for commission, percentage, brokerage, or contingency excepting bona fide employees or selling agents maintained for the purpose of securing business.

2.12.29 Obligations Beyond Contract Term. All obligations of the Agency and the Contractor incurred or existing under this Contract as of the date of expiration or termination will survive the expiration or termination

of this Contract. Contract sections that survive include, but are not necessarily limited to, the following: (1) Section 2.4.2, Erroneous Payments and Credits; (2) Section 2.5.5, Limitation of the State's Payment Obligations; (3) Section 2.5.6, Contractor's Contract Close-Out Duties; 4) Section 2.6, Indemnification, and all subparts thereof; regardless of the date any potential claim is made or discovered by the Agency or any other Identified Party; (5) Section 2.8, Ownership and Security of Agency Information, and all subparts thereof; (6) Section 2.9, Intellectual Property, and all subparts thereof; (7) Section 2.12.10, Choice of Law and Forum; (8) Section 2.12.16, Joint and Several Liability; (9) Section 2.12.20, Cumulative Rights; (10) Section 2.12.24 Successors In Interest; (11) Section 2.12.25, Records Retention and Access, and all subparts thereof; (12) Section 2.12.26, Audits; (13) Section 2.12.34, Repayment Obligation and (14) Section 2.12.37, Use of Name or Intellectual Property.

2.12.30 Counterparts. The parties agree that this Contract has been or may be executed in several counterparts, each of which shall be deemed an original and all such counterparts shall together constitute one and the same instrument.

2.12.31 Delays or Potential Delays of Performance. Whenever the Contractor encounters any difficulty which is delaying or threatens to delay the timely performance of this Contract, including but not limited to potential labor disputes, the Contractor shall immediately give notice thereof in writing to the Agency with all relevant information with respect thereto. Such notice shall not in any way constitute a basis for an extension of the delivery schedule or be construed as a waiver by the Agency or the State of any rights or remedies to which either is entitled by law or pursuant to provisions of this Contract. Failure to give such notice, however, may be grounds for denial of any request for an extension of the delivery schedule because of such delay. Furthermore, the Contractor will not be excused from failure to perform that is due to a Force Majeure unless and until the Contractor provides notice pursuant to this provision.

2.12.32 Delays or Impossibility of Performance Based on a Force Majeure. Neither party shall be in default under the Contract if performance is prevented, delayed, or made impossible to the extent that such prevention, delay, or impossibility is caused by a force majeure. The term "force majeure" as used in this Contract includes an event that no human foresight could anticipate or which if anticipated, is incapable of being avoided. Circumstances must be abnormal and unforeseeable, so that the consequences could not have been avoided through the exercise of all due care, such as acts of God, war, civil disturbance and other similar causes. The delay or impossibility of performance must be beyond the control and without the fault or negligence of the parties. "Force majeure" does not include: financial difficulties of the Contractor or any parent, subsidiary, affiliated or associated company of the Contractor; claims that restrict the Contractor's ability to deliver the Deliverables contemplated by this Contract; strikes; labor unrest; or supply chain disruptions.

If a delay results from a subcontractor's conduct, negligence or failure to perform, the Contractor shall not be excused from compliance with the terms and obligations of the Contract unless the subcontractor or supplier is prevented from timely performance by a Force Majeure as defined in this Contract.

If a Force Majeure delays or prevents the Contractor's performance, the Contractor shall immediately use its best efforts to directly provide alternate, and to the extent possible, comparable performance. Comparability of performance and the possibility of comparable performance shall be determined solely by the Agency.

The party seeking to exercise this provision and not perform or delay performance pursuant to a Force Majeure shall immediately notify the other party of the occurrence and reason for the delay. The parties shall make every effort to minimize the time of nonperformance and the scope of work not being performed due to the unforeseen events. Dates by which performance obligations are scheduled to be met will be extended only for a period of time equal to the time lost due to any delay so caused.

2.12.33 Right to Address the Board of Directors or Other Managing Entity. The Agency reserves the right to address the Contractor's Regional Governing Board regarding performance, expenditures, and any other issue the Agency deems appropriate.

2.12.34 Repayment Obligation. In the event that any State and/or federal funds are deferred and/or disallowed as a result of any audits or expended in violation of the laws applicable to the expenditure of such funds, the Contractor shall be liable to the Agency for the full amount of any claim disallowed and for all related penalties incurred. The requirements of this paragraph shall apply to the Contractor as well as any subcontractors.

2.12.35 Immunity from Liability. Every person who is a party to the Contract is hereby notified and agrees that the State, the Agency, and all of their employees, agents, successors, and assigns are immune from liability and suit for or from the Contractor's and/or subcontractors' activities involving third parties and arising from the Contract.

2.12.36 Public Records. The laws of the State require procurement and contract records to be made public unless otherwise provided by law.

2.12.37 Use of Name or Intellectual Property. The Contractor agrees it will not use the Agency and/or State's name or any of their intellectual property, including but not limited to, any State, state agency, board or commission trademarks or logos in any manner, including commercial advertising or as a business reference, without the expressed prior written consent of the Agency and/or the State.

2.12.38 Taxes. The State is exempt from Federal excise taxes, and no payment will be made for any taxes levied on the Contractor's employees' wages. The State is exempt from State and local sales and use taxes on the Deliverables.

2.12.39 No Minimums Guaranteed. The Contract does not guarantee any minimum level of purchases or any minimum amount of compensation.

2.12.40 Conflict of Interest. The Contractor represents, warrants, and covenants that no relationship exists or will exist during the Contract period between the Contractor and the Agency that is a conflict of interest. No employee, officer, or agent of the Contractor or subcontractor shall participate in the selection or in the award or administration of a subcontract if a conflict of interest, real or apparent, exists. The provisions of Iowa Code chapter 68B shall apply to this Contract. The Contractor shall establish safeguards to prevent employees, consultants, or members of governing bodies from using their positions for purposes that are, or give the appearance of being, motivated by the desire for private gain for themselves or others with whom they have family, business, or other ties.

In the event the Contractor becomes aware of any circumstances that may create a conflict of interest the Contractor shall immediately take such actions to mitigate or eliminate the risk of harm caused by the conflict or appearance of conflict. The Contractor shall promptly, fully disclose and notify the Agency of any circumstances that may arise that may create a conflict of interest or an appearance of conflict of interest. Such notification shall be submitted to the Agency in writing within seven (7) Business Days after the conflict or appearance of conflict is discovered.

In the event the Agency determines that a conflict or appearance of a conflict exists, the Agency may take any action that the Agency determines is necessary to mitigate or eliminate the conflict or appearance of a conflict. Such actions may include, but are not limited to:

2.12.40.1 Exercising any and all rights and remedies under the Contract, up to and including terminating the Contract with or without cause; or

2.12.40.2 Directing the Contractor to implement a corrective action plan within a specified time frame to mitigate, remedy and/or eliminate the circumstances which constitute the conflict of interest or appearance of conflict of interest; or

2.12.40.3 Taking any other action the Agency determines is necessary and appropriate to ensure the integrity of the contractual relationship and the public interest.

The Contractor shall be liable for any excess costs to the Agency as a result of the conflict of interest.

2.12.41 Certification Regarding Sales and Use Tax. By executing this Contract, the Contractor certifies it is either (1) registered with the Iowa Department of Revenue, collects, and remits Iowa sales and use taxes as required by Iowa Code chapter 423; or (2) not a “retailer” or a “retailer maintaining a place of business in this state” as those terms are defined in Iowa Code § 423.1(42) and (43). The Contractor also acknowledges that the Agency may declare the Contract void if the above certification is false. The Contractor also understands that fraudulent certification may result in the Agency or its representative filing for damages for breach of contract.

SECTION 3: CONTINGENT TERMS FOR SERVICE CONTRACTS

3.2 Reserved. (*Business Associate Agreement*)

SPECIAL CONTRACT ATTACHMENTS

The Special Contract Attachments in this section are a part of the Contract.



CICS

Supporting Individuals. Strengthening Communities.

CICS Employment Committee Meeting Notes 12/7/21 @ 1:30pm via zoom

Present: BJ Hoffman, Bill Patten, Russell Wood, Brandon Talsma, Karla Webb, Mike Nolte, Katy Flint, Audrey Emery from Franklin Co.

1. CICS Employer of Record Agreement with Franklin County

Brandon shared concern with Franklin Co. handling the majority of employee discipline. Brandon also has been looking at the Franklin Co. Employee Policies and he has some concerns with the handbook and inquired if it is possible to develop our own handbook. Russell explained the Administrative Team was asked to identify any concerns with the Franklin Co handbook. It was identified that sick leave could not be used for doctor appointments and mileage reimbursement rate are different. BJ indicated his preference is for only voting members to have discussion.

BJ asked Franklin Co. if they would be opposed to having our handbook, Mike Nolte indicated having a CICS handbook would not work. Audrey indicated their handbook is pretty typical of any organization. Audrey asked for CICS to identify what policies do not fit within CICS operations. Anne with Ahlers and Cooney assisted with developing the Franklin Co. employee handbook. BJ indicated he would really like to craft our handbook. BJ noted single health insurance is 100% covered by county and 93.8% for family plan, he would like to be able to move these to the market rate for health insurance. Franklin Co. is a grandfathered plan, it helps with recruiting to have the employee contribution where it is. CICS would need to get their own insurance plan if did not accept the health insurance plans as presented. Bill noted the Franklin Co. plan is pretty similar to the Marshall Co. plan.

BJ shared concern with how region employees are hired, fired, disciplined. Brandon inquired if there is flexibility with the Franklin Co. handbook as it will be difficult to determine all questions that may arise from other Governing Board members. Bill suggested need to write down the questions for Franklin Co. in order for them to respond and determine if an item is negotiable or if CICS could have a separate policy. After discussion consensus was for BJ, Bill, and Brandon to identify questions on the employee handbook and send the questions to Franklin Co. to respond and then share this information with the full Governing Board. BJ, Bill, and Brandon will meet 12/13/21 @ 9am to identify concerns in the handbook and get this information to Franklin Co. BJ indicated will table any action today.

2. Wage Recommendation for FY23

Bill indicated Marshall Co. has re-negotiated a couple of union contracts to 3.25, other non-union staff are 2.5. In Hardin Co. BJ noted they have comp board on Thursday, the number they would typically use would be 5.9 as COLA, he is not sure what will be determined. Brandon indicated would most likely be looking at 2.5-3%. After discussion Brandon recommended 2.5% increase for all employees, Bill and BJ agreed.



CICS

Supporting Individuals. Strengthening Communities.

I, Russell Wood, and all signatories jointly and severally certify that:

1. The CICS region's ending fund balance at the conclusion of the most recently completed fiscal year was \$11,786,371.00.
2. Based on my knowledge, this reporting of ending fund balance is true, accurate, complete, and prepared from verifiable financial records of the MHDS region.

Russell Wood, CICS CEO

11/29/2021

Date

Disbursement Date 11/30/2021

Claim #	Vendor#	Payee Name	Invoice#	Description	Fund	Funct	Obj	Dpt	Prj	Sub	Line	Amount
3271 V	20	Access, Inc.		Support Services - Suppor	41500	04232	329	62				310.00
				Disbursement# 4532								310.00
3273 V	576	Ballard LLC		Basic Needs - Rent Paymen	41500	04033	340	62				750.00
				Disbursement# 4533								750.00
3275 V	790	Black Hawk Co Sheriff		Commitment - Sheriff Tran	41500	04074	353	62				35.56
				Disbursement# 4534								35.56
3276 V	884	Boone County Jail		Prescription Medication (41500	04046	306	62				22.97-
3276 V	884	Boone County Jail		Prescription Medication (41500	04046	306	62				82.68
				Disbursement# 4535								59.71
3278 V	1270	Carroll Co Sheriff		Commitment - Sheriff Tran	41500	04074	353	62				114.50
				Disbursement# 4536								114.50
3279 V	1327	Center Associates		Mental Health Services in	41500	04046	305	62				72.45
3279 V	1327	Center Associates		Mental Health Services in	41500	04046	305	62				72.45
3279 V	1327	Center Associates		Mental Health Services in	41500	04046	305	62				72.45
3279 V	1327	Center Associates		Mental Health Services in	41500	04046	305	62				232.09
				Disbursement# 4537								449.44
3280 V	1349	Central Iowa Detention		Commitment - Sheriff Tran	41500	04074	353	62				260.05
				Disbursement# 4538								260.05
3281 V	1362	Central Iowa Psychological		Mental Health Services in	41500	04046	305	62				155.61
3281 V	1362	Central Iowa Psychological		Mental Health Services in	41500	04046	305	62				155.61
3281 V	1362	Central Iowa Psychological		Mental Health Services in	41500	04046	305	62				311.22
				Disbursement# 4539								622.44
3283 V	1372	Central Services 2-5-12		Direct Admin - Building (41500	04411	450	62				750.00
				Disbursement# 4540								750.00
3282 V	1370	Cerro Gordo Co. Sheriff		Commitment - Sheriff Tran	41500	04074	353	62				62.12
3282 V	1370	Cerro Gordo Co. Sheriff		Commitment - Sheriff Tran	41500	04074	353	62				209.92
				Disbursement# 4541								272.04
3320 V	72467	Cherokee County Sheriff's Dept		Commitment - Sheriff Tran	41500	04074	353	62				36.50
				Disbursement# 4542								36.50
3284 V	1603	Community & Family Resource		Psychotherapeutic Treatme	41500	04042	305	62				72.45
				Disbursement# 4543								72.45
3315 V	6709	Duncan Heights, Inc.		Support Services - Suppor	41500	04032	329	62				3160.32
				Disbursement# 4544								3,160.32
3309 V	5696	Eyerly Ball CMHS		Crisis Stabilization Comm	41500	04044	312	62				8902.35
3309 V	5696	Eyerly Ball CMHS		Crisis Stabilization Comm	41500	04044	312	62				8902.36
3309 V	5696	Eyerly Ball CMHS		Mobile Response	41500	04044	307	62				5204.94
3309 V	5696	Eyerly Ball CMHS		Mobile Response	41500	04044	307	62				3122.97

Disbursement Date 11/30/2021

Claim #	Vendor#	Payee Name	Invoice#	Description	Fund	Funct	Obj	Dpt	Prj	Sub	Line	Amount	
3286 V	2654	Kent L. Geffe		Commitment - Legal Repres	41500	04074	393	62				45.50	
3286 V	2654	Kent L. Geffe		Commitment - Legal Repres	41500	04074	393	62				286.00	
3286 V	2654	Kent L. Geffe		Commitment - Legal Repres	41500	04074	393	62				78.00	
				Disbursement#	4550							Disbursement Total	533.00
3272 V	286	Hancock County Health System		Direct Admin - Building (41500	04411	450	62				100.00	
				Disbursement#	4551							Disbursement Total	100.00
3289 V	3019	Hillcrest Family Services		Comm Based Settings (6+ B	41500	04064	314	62				2730.17	
				Disbursement#	4552							Disbursement Total	2,730.17
3291 V	3532	Integrated Telehealth Partners		Crisis Stabilization Comm	41500	04044	312	62				900.00	
3291 V	3532	Integrated Telehealth Partners		Mental Health Services in	41500	04046	305	62				826.32	
3291 V	3532	Integrated Telehealth Partners		Mental Health Services in	41500	04046	305	62				88.54	
3291 V	3532	Integrated Telehealth Partners		Mental Health Services in	41500	04046	305	62				223.08	
3291 V	3532	Integrated Telehealth Partners		Mental Health Services in	41500	04046	305	62				88.54	
3291 V	3532	Integrated Telehealth Partners		Mental Health Services in	41500	04046	305	62				248.34	
3291 V	3532	Integrated Telehealth Partners		Mental Health Services in	41500	04046	305	62				577.98	
3291 V	3532	Integrated Telehealth Partners		Mental Health Services in	41500	04046	305	62				288.99	
3291 V	3532	Integrated Telehealth Partners		Mental Health Services in	41500	04046	305	62				400.16	
3291 V	3532	Integrated Telehealth Partners		Mental Health Services in	41500	04046	305	62				488.70	
3291 V	3532	Integrated Telehealth Partners		Mental Health Services in	41500	04046	305	62				288.99	
3291 V	3532	Integrated Telehealth Partners		Mental Health Services in	41500	04046	305	62				866.97	
3291 V	3532	Integrated Telehealth Partners		Mental Health Services in	41500	04046	305	62				223.08	
3291 V	3532	Integrated Telehealth Partners		Mental Health Services in	41500	04046	305	62				223.08	
				Disbursement#	4553							Disbursement Total	5,732.77
3290 V	3261	Integrated Treatment Services		Mental Health Services in	41500	04046	305	62				237.72	
3290 V	3261	Integrated Treatment Services		Mental Health Services in	41500	04046	305	62				956.34	
3290 V	3261	Integrated Treatment Services		Mental Health Services in	41500	04046	305	62				905.52	
3290 V	3261	Integrated Treatment Services		Mental Health Services in	41500	04046	305	62				297.15	
3290 V	3261	Integrated Treatment Services		Mental Health Services in	41500	04046	305	62				727.23	
				Disbursement#	4554							Disbursement Total	3,123.96
3292 V	3849	Kaplan & Frese LLP		Commitment - Legal Repres	41500	04074	393	62				106.13	
				Disbursement#	4555							Disbursement Total	106.13
3294 V	4400	Mainstream Living		Day Habilitation	41500	04350	367	62				515.76	
3294 V	4400	Mainstream Living		Voc/Day - Group Supported	41500	04350	369	62				164.70	
3294 V	4400	Mainstream Living		Support Services - Suppor	41500	04332	329	62				7.24	
				Disbursement#	4556							Disbursement Total	687.70
3295 V	4443	Marshall County		Commitment - Sheriff Tran	41500	04074	353	62				31.00	
3295 V	4443	Marshall County		Commitment - Sheriff Tran	41500	04074	353	62				94.00	
3295 V	4443	Marshall County		Commitment - Sheriff Tran	41500	04074	353	62				75.00	
				Disbursement#	4557							Disbursement Total	200.00
3296 V	4500	Mary Greeley Medical Center		Psychotherapeutic Treatme	41500	04042	310	62				6895.20	
3297 V	4500	Mary Greeley Medical Center		Psychotherapeutic Treatme	41500	04042	310	62				8221.20	
3297 V	4500	Mary Greeley Medical Center		Sub Acute Services (6+ Be	41500	04064	309	62				1600.00	

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Claim #	Vendor#	Payee Name	Invoice#	Description	Fund	Funct	Obj	Dpt	Prj	Sub	Line	Amount
3297 V	4500	Mary Greeley Medical Center		Sub Acute Services (6+ Be	41500	04064	309	62				2000.00
3297 V	4500	Mary Greeley Medical Center		Sub Acute Services (6+ Be	41500	04064	309	62				2800.00
3297 V	4500	Mary Greeley Medical Center		Transportation - General	41500	04031	354	62				151.50
3297 V	4500	Mary Greeley Medical Center		Transportation - General	41500	04031	354	62				63.13
3297 V	4500	Mary Greeley Medical Center		Transportation - General	41500	04031	354	62				303.00
				Disbursement#	4558						Disbursement Total	22,034.03
3300 V	4730	Mediapolis Care Facility Inc		Comm Based Settings (6+ B	41500	04064	314	62				6072.36
3300 V	4730	Mediapolis Care Facility Inc		Comm Based Settings (6+ B	41500	04064	314	62				5983.50
3300 V	4730	Mediapolis Care Facility Inc		Comm Based Settings (6+ B	41500	04064	314	62				1315.77
3300 V	4730	Mediapolis Care Facility Inc		Comm Based Settings (6+ B	41500	04064	314	62				4269.63
				Disbursement#	4559						Disbursement Total	17,641.26
3299 V	4721	Medicap Pharmacy		Prescription Medication (41500	04046	306	62				291.08
				Disbursement#	4560						Disbursement Total	291.08
3302 V	4901	Medicap Pharmacy 8095		Prescription Medication (41500	04046	306	62				38.74
3302 V	4901	Medicap Pharmacy 8095		Prescription Medication (41500	04046	306	62				48.60
3302 V	4901	Medicap Pharmacy 8095		Prescription Medication (41500	04046	306	62				62.31
				Disbursement#	4561						Disbursement Total	149.65
3298 V	4698	Ruth Helen Melby		Mental Health Advocate -	41500	04075	413	62				91.75
				Disbursement#	4562						Disbursement Total	91.75
3301 V	4766	Mid-Iowa Triumph Recovery Ctr		Psychotherapeutic Treatme	41500	04042	366	62				6100.00
				Disbursement#	4563						Disbursement Total	6,100.00
3303 V	4919	MIW Inc.		Voc/Day - Prevocational S	41500	04250	362	62				360.85
3303 V	4919	MIW Inc.		Voc/Day - Prevocational S	41500	04350	362	62				412.40
3303 V	4919	MIW Inc.		Voc/Day - Individual Supp	41500	04350	368	62				70.07
				Disbursement#	4564						Disbursement Total	843.32
3277 V	1226	NAMI Central Iowa		Public Education Services	41500	04005	373	62				3587.50
3277 V	1226	NAMI Central Iowa		Peer Family Support - Fam	41500	04045	323	62				4372.50
3277 V	1226	NAMI Central Iowa		Psychotherapeutic Treatme	41500	04042	366	62				4551.00
				Disbursement#	4565						Disbursement Total	12,511.00
3304 V	5101	Neighborhood Law Group of Ia.		Commitment - Legal Repres	41500	04074	393	62				85.80
				Disbursement#	4566						Disbursement Total	85.80
3305 V	5220	Nite Owl Printing		Public Education Services	41500	04005	373	62				2070.00
				Disbursement#	4567						Disbursement Total	2,070.00
3306 V	5283	North Iowa Vocational Center		Support Services - Suppor	41500	04032	329	62				649.08
3306 V	5283	North Iowa Vocational Center		Voc/Day - Individual Supp	41500	04050	368	62				748.84
3306 V	5283	North Iowa Vocational Center		Comm Based Settings (6+ B	41500	04064	314	62				3465.00
3306 V	5283	North Iowa Vocational Center		Comm Based Settings (6+ B	41500	04064	329	62				6300.00
3306 V	5283	North Iowa Vocational Center		Comm Based Settings (6+ B	41500	04064	329	62				9450.00
3306 V	5283	North Iowa Vocational Center		Voc/Day - Individual Supp	41500	04250	368	62				599.07
3306 V	5283	North Iowa Vocational Center		Support Services - Suppor	41500	04332	329	62				216.36

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Claim #	Vendor#	Payee Name	Invoice#	Description	Fund	Funct	Obj	Dpt	Prj	Sub	Line	Amount
3306 V	5283	North Iowa Vocational Center		Voc/Day - Prevocational S	41500	04350	362	62				155.40
3306 V	5283	North Iowa Vocational Center		Day Habilitation	41500	04350	367	62				41.76
3306 V	5283	North Iowa Vocational Center		Voc/Day - Individual Supp	41500	04350	368	62				2204.81
3306 V	5283	North Iowa Vocational Center		Voc/Day - Group Supported	41500	04350	369	62				1317.12
				Disbursement#	4568						Disbursement Total	25,147.44
3307 V	5448	One Vision-Opportunity Village		Voc/Day - Individual Supp	41500	04250	368	62				374.42
3307 V	5448	One Vision-Opportunity Village		Support Services - Suppor	41500	04332	329	62				336.35
				Disbursement#	4569						Disbursement Total	710.77
3287 V	2872	Optimae LifeServices, Inc.		Justice System Involved C	41500	04025	376	62				5882.00
3287 V	2872	Optimae LifeServices, Inc.		Support Services - Suppor	41500	04032	329	62				3099.60
3287 V	2872	Optimae LifeServices, Inc.		Support Services - Suppor	41500	04032	329	62				20237.03
3287 V	2872	Optimae LifeServices, Inc.		Support Services - Suppor	41500	04232	329	62				686.00
3287 V	2872	Optimae LifeServices, Inc.		Support Services - Suppor	41500	04332	329	62				965.30
				Disbursement#	4570						Disbursement Total	30,869.93
3293 V	4316	Orchard Place CCR&R		Psychotherapeutic Treatme	41500	04042	305	62				72.47
3293 V	4316	Orchard Place CCR&R		Psychotherapeutic Treatme	41500	04042	305	62				42.00
3293 V	4316	Orchard Place CCR&R		Psychotherapeutic Treatme	41500	04042	305	62				289.89
				Disbursement#	4571						Disbursement Total	404.36
3308 V	5596	Penn Center		Crisis Stabilization Resi	41500	04044	313	62				1080.57
3308 V	5596	Penn Center		Crisis Stabilization Resi	41500	04044	313	62				1080.57
3308 V	5596	Penn Center		Comm Based Settings (6+ B	41500	04064	329	62				12050.63
				Disbursement#	4572						Disbursement Total	14,211.77
3310 V	5754	Polk County Auditor		Public Education Services	41500	04005	373	62				500.00
				Disbursement#	4573						Disbursement Total	500.00
3311 V	5788	Pottawattamie Co Sheriff's Off		Commitment - Sheriff Tran	41500	04074	353	62				35.00
				Disbursement#	4574						Disbursement Total	35.00
3312 V	5815	Poweshiek Co Sherriff's Dept		Commitment - Sheriff Tran	41500	04074	353	62				56.64
				Disbursement#	4575						Disbursement Total	56.64
3321 V	82831	Prairie Ridge Integrated		Psychotherapeutic Treatme	41500	04042	305	62				59.43
3321 V	82831	Prairie Ridge Integrated		Psychotherapeutic Treatme	41500	04042	305	62				114.17
3321 V	82831	Prairie Ridge Integrated		Psychotherapeutic Treatme	41500	04042	305	62				114.17
3321 V	82831	Prairie Ridge Integrated		Psychotherapeutic Treatme	41500	04042	305	62				114.17
3321 V	82831	Prairie Ridge Integrated		Psychotherapeutic Treatme	41500	04042	305	62				114.17
3321 V	82831	Prairie Ridge Integrated		Psychotherapeutic Treatme	41500	04042	306	62				101.60
				Disbursement#	4576						Disbursement Total	617.71
3314 V	6465	Scenic Acres		Support Services - Suppor	41500	04032	329	62				6769.78
				Disbursement#	4577						Disbursement Total	6,769.78
3313 V	6455	Scott County Sheriff		Commitment - Sheriff Tran	41500	04074	353	62				46.29
3313 V	6455	Scott County Sheriff		Commitment - Sheriff Tran	41500	04074	353	62				52.54
				Disbursement#	4578						Disbursement Total	98.83

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Claim #	Vendor#	Payee Name	Invoice#	Description	Fund	Funct	Obj	Dpt	Prj	Sub	Line	Amount
3317 V	7421	Trilix Marketing Group		Public Education Services	41500	04005	373	62				350.00
				Disbursement# 4579								350.00
3318 V	7521	Unity Law + Mediation PLC		Commitment - Legal Repres	41500	04074	393	62				174.00
				Disbursement# 4580								174.00
3274 V	700	UnityPoint Health		Assertive Community Treat	41500	04042	398	62				55.83
3274 V	700	UnityPoint Health		Assertive Community Treat	41500	04042	398	62				279.15
3274 V	700	UnityPoint Health		Assertive Community Treat	41500	04042	398	62				279.15
3274 V	700	UnityPoint Health		Psychotherapeutic Treatme	41500	04042	396	62				176.87
3274 V	700	UnityPoint Health		Assertive Community Treat	41500	04042	398	62				279.15
3274 V	700	UnityPoint Health		Assertive Community Treat	41500	04042	398	62				279.15
				Disbursement# 4581								1,349.30
3319 V	7694	Walters & Johnson		Commitment - Legal Repres	41500	04074	393	62				36.00
3319 V	7694	Walters & Johnson		Commitment - Legal Repres	41500	04074	393	62				36.00
				Disbursement# 4582								72.00
					51	Total Disbursements						277,495.07
					0	Total ACH						.00
					0	Total EFT						.00
					51	Grand Total						277,495.07
						Credits/Refunds Included						22.97

Totals by Fund		
41500	Central Iowa Community Service	277,495.07
	Final Total	277,495.07

End of report

Disbursement Date 12/14/2021

Claim #	Vendor#	Payee Name	Invoice#	Description	Fund	Funct	Obj	Dpt	Prj	Sub	Line	Amount
3501 V	60	Linn Adams		Services Management - Mil	41500	04022	413	62				299.60
				Disbursement# 4583								299.60
3525 V	2469	Anderson, Roberts, Porth,		Commitment - Legal Repres	41500	04074	393	62				163.80
				Disbursement# 4584								163.80
3506 V	508	ARC of Story County		Psychotherapeutic Treatme	41500	04042	366	62				586.56
3506 V	508	ARC of Story County		Psychotherapeutic Treatme	41500	04242	366	62				2670.92
3506 V	508	ARC of Story County		Psychotherapeutic Treatme	41500	04342	366	62				349.44
				Disbursement# 4585								3,606.92
3510 V	877	Boone Co Sheriff		Commitment - Sheriff Tran	41500	04074	353	62				33.30
				Disbursement# 4586								33.30
3512 V	1230	Capstone Behavioral Healthcare		Crisis Evaluation	41500	04044	301	62				1038.78
3512 V	1230	Capstone Behavioral Healthcare		Justice System Involved C	41500	04025	376	62				6051.00
3512 V	1230	Capstone Behavioral Healthcare		Support Services - Suppor	41500	04032	329	62				1449.04
3512 V	1230	Capstone Behavioral Healthcare		Psychotherapeutic Treatme	41500	04042	366	62				7104.00
3512 V	1230	Capstone Behavioral Healthcare		Psychotherapeutic Treatme	41500	04042	366	62				5815.24
3512 V	1230	Capstone Behavioral Healthcare		Psychotherapeutic Treatme	41500	04242	366	62				696.40
3512 V	1230	Capstone Behavioral Healthcare		Psychotherapeutic Treatme	41500	04342	366	62				139.36
3512 V	1230	Capstone Behavioral Healthcare		Mental Health Services in	41500	04046	305	62				218.96-
3512 V	1230	Capstone Behavioral Healthcare		Mental Health Services in	41500	04046	305	62				109.48-
3512 V	1230	Capstone Behavioral Healthcare		Mental Health Services in	41500	04046	305	62				347.20
3512 V	1230	Capstone Behavioral Healthcare		Mental Health Services in	41500	04046	305	62				114.17
3512 V	1230	Capstone Behavioral Healthcare		Psychotherapeutic Treatme	41500	04042	305	62				155.61
3512 V	1230	Capstone Behavioral Healthcare		Psychotherapeutic Treatme	41500	04042	305	62				114.17
3512 V	1230	Capstone Behavioral Healthcare		Psychotherapeutic Treatme	41500	04042	305	62				114.17
3512 V	1230	Capstone Behavioral Healthcare		Psychotherapeutic Treatme	41500	04042	305	62				114.17
3512 V	1230	Capstone Behavioral Healthcare		Psychotherapeutic Treatme	41500	04042	305	62				114.17
3512 V	1230	Capstone Behavioral Healthcare		Psychotherapeutic Treatme	41500	04042	306	62				72.45
				Disbursement# 4587								23,111.49
3502 V	198	Carr Law Firm PLC		Commitment - Legal Repres	41500	04074	393	62				772.93
				Disbursement# 4588								772.93
3518 V	2097	Cedar Valley Ranch, Inc.		Comm Based Settings (6+ B	41500	04064	314	62				4847.40
				Disbursement# 4589								4,847.40
3514 V	1327	Center Associates		Psychotherapeutic Treatme	41500	04042	305	62				155.61
3514 V	1327	Center Associates		Psychotherapeutic Treatme	41500	04042	305	62				114.17
3514 V	1327	Center Associates		Psychotherapeutic Treatme	41500	04042	306	62				232.09
3514 V	1327	Center Associates		Psychotherapeutic Treatme	41500	04042	306	62				232.09
3514 V	1327	Center Associates		Mental Health Services in	41500	04046	305	62				72.45
3514 V	1327	Center Associates		Mental Health Services in	41500	04046	305	62				72.45
3514 V	1327	Center Associates		Mental Health Services in	41500	04046	305	62				72.45
3514 V	1327	Center Associates		Mental Health Services in	41500	04046	305	62				232.09
3514 V	1327	Center Associates		Mental Health Services in	41500	04046	305	62				304.54
3514 V	1327	Center Associates		Mental Health Services in	41500	04046	305	62				232.09
3514 V	1327	Center Associates		Mental Health Services in	41500	04046	305	62				304.54

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Claim #	Vendor#	Payee Name	Invoice#	Description	Fund	Funct	Obj	Dpt	Prj	Sub	Line	Amount
3514 V	1327	Center Associates		Mental Health Services in	41500	04046	305	62				232.09
3514 V	1327	Center Associates		Mental Health Services in	41500	04046	305	62				304.54
3514 V	1327	Center Associates		Mental Health Services in	41500	04046	305	62				72.45
3514 V	1327	Center Associates		Mental Health Services in	41500	04046	305	62				72.45
				Disbursement#	4590							2,706.10
												Disbursement Total
3515 V	1349	Central Iowa Detention		Transportation - General	41500	04031	354	62				182.04
3515 V	1349	Central Iowa Detention		Transportation - General	41500	04031	354	62				195.04
3515 V	1349	Central Iowa Detention		Commitment - Sheriff Tran	41500	04074	353	62				338.07
3515 V	1349	Central Iowa Detention		Commitment - Sheriff Tran	41500	04074	353	62				416.08
3515 V	1349	Central Iowa Detention		Commitment - Sheriff Tran	41500	04074	353	62				416.08
3515 V	1349	Central Iowa Detention		Commitment - Sheriff Tran	41500	04074	353	62				403.08
3515 V	1349	Central Iowa Detention		Commitment - Sheriff Tran	41500	04074	353	62				273.05
3515 V	1349	Central Iowa Detention		Commitment - Sheriff Tran	41500	04074	353	62				364.07
3515 V	1349	Central Iowa Detention		Commitment - Sheriff Tran	41500	04074	353	62				390.08
3515 V	1349	Central Iowa Detention		Commitment - Sheriff Tran	41500	04074	353	62				442.09
3515 V	1349	Central Iowa Detention		Commitment - Sheriff Tran	41500	04074	353	62				676.13
3515 V	1349	Central Iowa Detention		Transportation - General	41500	04031	354	62				442.09
3515 V	1349	Central Iowa Detention		Commitment - Sheriff Tran	41500	04074	353	62				169.03
3515 V	1349	Central Iowa Detention		Commitment - Sheriff Tran	41500	04074	353	62				351.07
3515 V	1349	Central Iowa Detention		Commitment - Sheriff Tran	41500	04074	353	62				104.02
3515 V	1349	Central Iowa Detention		Commitment - Sheriff Tran	41500	04074	353	62				390.08
3515 V	1349	Central Iowa Detention		Transportation - General	41500	04031	354	62				182.04
3515 V	1349	Central Iowa Detention		Transportation - General	41500	04031	354	62				390.08
3515 V	1349	Central Iowa Detention		Transportation - General	41500	04031	354	62				247.05
3515 V	1349	Central Iowa Detention		Commitment - Sheriff Tran	41500	04074	353	62				260.05
3515 V	1349	Central Iowa Detention		Commitment - Sheriff Tran	41500	04074	353	62				351.07
3515 V	1349	Central Iowa Detention		Commitment - Sheriff Tran	41500	04074	353	62				221.04
3515 V	1349	Central Iowa Detention		Commitment - Sheriff Tran	41500	04074	353	62				208.04
3515 V	1349	Central Iowa Detention		Commitment - Sheriff Tran	41500	04074	353	62				416.08
3515 V	1349	Central Iowa Detention		Transportation - General	41500	04031	354	62				442.09
3515 V	1349	Central Iowa Detention		Transportation - General	41500	04031	354	62				780.15
3515 V	1349	Central Iowa Detention		Commitment - Sheriff Tran	41500	04074	353	62				442.09
3515 V	1349	Central Iowa Detention		Commitment - Sheriff Tran	41500	04074	353	62				234.05
3515 V	1349	Central Iowa Detention		Commitment - Sheriff Tran	41500	04074	353	62				312.06
3515 V	1349	Central Iowa Detention		Commitment - Sheriff Tran	41500	04074	353	62				52.01
3515 V	1349	Central Iowa Detention		Commitment - Sheriff Tran	41500	04074	353	62				286.06
3515 V	1349	Central Iowa Detention		Commitment - Sheriff Tran	41500	04074	353	62				351.07
3515 V	1349	Central Iowa Detention		Transportation - General	41500	04031	354	62				286.06
3515 V	1349	Central Iowa Detention		Transportation - General	41500	04031	354	62				286.06
3515 V	1349	Central Iowa Detention		Commitment - Sheriff Tran	41500	04074	353	62				208.04
3515 V	1349	Central Iowa Detention		Commitment - Sheriff Tran	41500	04074	353	62				572.11
				Disbursement#	4591							12,079.40
												Disbursement Total
3515 V	1349	Central Iowa Detention		Commitment - Sheriff Tran	41500	04074	353	62				845.16
3515 V	1349	Central Iowa Detention		Commitment - Sheriff Tran	41500	04074	353	62				286.06
3515 V	1349	Central Iowa Detention		Commitment - Sheriff Tran	41500	04074	353	62				260.05
3515 V	1349	Central Iowa Detention		Commitment - Sheriff Tran	41500	04074	353	62				416.08
3515 V	1349	Central Iowa Detention		Commitment - Sheriff Tran	41500	04074	353	62				403.08
3515 V	1349	Central Iowa Detention		Commitment - Sheriff Tran	41500	04074	353	62				325.06

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Claim #	Vendor#	Payee Name	Invoice#	Description	Fund	Funct	Obj	Dpt	Prj	Sub	Line	Amount
3515 V	1349	Central Iowa Detention		Transportation - General	41500	04031	354	62				416.08
3515 V	1349	Central Iowa Detention		Transportation - General	41500	04031	354	62				364.07
3515 V	1349	Central Iowa Detention		Transportation - General	41500	04031	354	62				468.09
3515 V	1349	Central Iowa Detention		Transportation - General	41500	04031	354	62				195.04
3515 V	1349	Central Iowa Detention		Transportation - General	41500	04031	354	62				455.09
3515 V	1349	Central Iowa Detention		Transportation - General	41500	04031	354	62				643.42
3515 V	1349	Central Iowa Detention		Transportation - General	41500	04031	354	62				325.06
3515 V	1349	Central Iowa Detention		Commitment - Sheriff Tran	41500	04074	353	62				312.06
3515 V	1349	Central Iowa Detention		Transportation - General	41500	04031	354	62				182.04
3515 V	1349	Central Iowa Detention		Commitment - Sheriff Tran	41500	04074	353	62				299.06
3515 V	1349	Central Iowa Detention		Commitment - Sheriff Tran	41500	04074	353	62				390.08
3515 V	1349	Central Iowa Detention		Transportation - General	41500	04031	354	62				364.07
3515 V	1349	Central Iowa Detention		Transportation - General	41500	04031	354	62				234.05
3515 V	1349	Central Iowa Detention		Transportation - General	41500	04031	354	62				312.06
3515 V	1349	Central Iowa Detention		Transportation - General	41500	04031	354	62				208.04
3515 V	1349	Central Iowa Detention		Commitment - Sheriff Tran	41500	04074	353	62				364.07
3515 V	1349	Central Iowa Detention		Commitment - Sheriff Tran	41500	04074	353	62				364.07
				Disbursement#	4592	Disbursement	Total					8,431.94
3516 V	1361	Central Iowa Recovery Inc.		Psychotherapeutic Treatme	41500	04042	397	62				911.40
3516 V	1361	Central Iowa Recovery Inc.		Support Services - Suppor	41500	04032	329	62				270.45
3516 V	1361	Central Iowa Recovery Inc.		Support Services - Suppor	41500	04332	329	62				175.77
3516 V	1361	Central Iowa Recovery Inc.		Day Habilitation	41500	04050	367	62				782.06
3516 V	1361	Central Iowa Recovery Inc.		Day Habilitation	41500	04350	367	62				1110.44
3516 V	1361	Central Iowa Recovery Inc.		Psychotherapeutic Treatme	41500	04042	366	62				4665.10
3516 V	1361	Central Iowa Recovery Inc.		Psychotherapeutic Treatme	41500	04242	366	62				2459.90
3516 V	1361	Central Iowa Recovery Inc.		Psychotherapeutic Treatme	41500	04042	366	62				5377.00
3516 V	1361	Central Iowa Recovery Inc.		Psychotherapeutic Treatme	41500	04042	366	62				5536.38
3516 V	1361	Central Iowa Recovery Inc.		Psychotherapeutic Treatme	41500	04242	366	62				1588.62
				Disbursement#	4593	Disbursement	Total					22,877.12
3560 V	82883	Christian Opportunity Center		Support Services - Suppor	41500	04232	329	62				579.34
3560 V	82883	Christian Opportunity Center		Voc/Day - Individual Supp	41500	04250	368	62				374.42
3560 V	82883	Christian Opportunity Center		Day Habilitation	41500	04750	367	62				1220.58
				Disbursement#	4594	Disbursement	Total					2,174.34
3563 V	83451	Community Care of Knoxville		Comm Based Settings (6+ B	41500	04064	314	62				1889.70
				Disbursement#	4595	Disbursement	Total					1,889.70
3508 V	745	Counsel Off. & Document		Direct Admin - Office Equ	41500	04411	444	62				2700.00
3508 V	745	Counsel Off. & Document		Direct Admin - Office Equ	41500	04411	444	62				21.24
				Disbursement#	4596	Disbursement	Total					2,721.24
3517 V	1751	Jessica Crawford		Services Management - Mil	41500	04022	413	62				171.52
3517 V	1751	Jessica Crawford		Services Management - Mil	41500	04222	413	62				118.64
3517 V	1751	Jessica Crawford		Services Management - Mil	41500	04322	413	62				118.64
				Disbursement#	4597	Disbursement	Total					408.80
3550 V	6709	Duncan Heights, Inc.		Support Services - Suppor	41500	04032	329	62				3043.60
				Disbursement#	4598	Disbursement	Total					3,043.60

Disbursement Date 12/14/2021

Claim #	Vendor#	Payee Name	Invoice#	Description	Fund	Funct	Obj	Dpt	Prj	Sub	Line	Amount
3521 V	2219	eVizzit of Ia Psychiatry, JAIL		Crisis Evaluation	41500	04044	301	62				1160.00
3521 V	2219	eVizzit of Ia Psychiatry, JAIL		Crisis Evaluation	41500	04044	301	62				1740.00
3521 V	2219	eVizzit of Ia Psychiatry, JAIL		Crisis Evaluation	41500	04044	301	62				2610.00
3521 V	2219	eVizzit of Ia Psychiatry, JAIL		Crisis Evaluation	41500	04044	301	62				2610.00
3521 V	2219	eVizzit of Ia Psychiatry, JAIL		Crisis Evaluation	41500	04044	301	62				1160.00
3521 V	2219	eVizzit of Ia Psychiatry, JAIL		Crisis Evaluation	41500	04244	301	62				290.00
3521 V	2219	eVizzit of Ia Psychiatry, JAIL		Crisis Evaluation	41500	04044	301	62				290.00
3521 V	2219	eVizzit of Ia Psychiatry, JAIL		Crisis Evaluation	41500	04044	301	62				1740.00
3521 V	2219	eVizzit of Ia Psychiatry, JAIL		Crisis Evaluation	41500	04044	301	62				2030.00
3521 V	2219	eVizzit of Ia Psychiatry, JAIL		Crisis Evaluation	41500	04044	301	62				2030.00
3521 V	2219	eVizzit of Ia Psychiatry, JAIL		Crisis Evaluation	41500	04044	301	62				1740.00
				Disbursement#	4601	Disbursement		Total				60,900.00
3521 V	2219	eVizzit of Ia Psychiatry, JAIL		Crisis Evaluation	41500	04044	301	62				3190.00
3521 V	2219	eVizzit of Ia Psychiatry, JAIL		Crisis Evaluation	41500	04044	301	62				2030.00
3521 V	2219	eVizzit of Ia Psychiatry, JAIL		Crisis Evaluation	41500	04044	301	62				2030.00
3521 V	2219	eVizzit of Ia Psychiatry, JAIL		Crisis Evaluation	41500	04044	301	62				1740.00
3521 V	2219	eVizzit of Ia Psychiatry, JAIL		Crisis Evaluation	41500	04044	301	62				1160.00
3521 V	2219	eVizzit of Ia Psychiatry, JAIL		Crisis Evaluation	41500	04044	301	62				580.00
3521 V	2219	eVizzit of Ia Psychiatry, JAIL		Crisis Evaluation	41500	04044	301	62				2900.00
3521 V	2219	eVizzit of Ia Psychiatry, JAIL		Crisis Evaluation	41500	04044	301	62				1740.00
3521 V	2219	eVizzit of Ia Psychiatry, JAIL		Crisis Evaluation	41500	04044	301	62				1740.00
3521 V	2219	eVizzit of Ia Psychiatry, JAIL		Crisis Evaluation	41500	04044	301	62				1740.00
3521 V	2219	eVizzit of Ia Psychiatry, JAIL		Crisis Evaluation	41500	04044	301	62				4060.00
3521 V	2219	eVizzit of Ia Psychiatry, JAIL		Crisis Evaluation	41500	04044	301	62				1450.00
3521 V	2219	eVizzit of Ia Psychiatry, JAIL		Crisis Evaluation	41500	04044	301	62				1740.00
3521 V	2219	eVizzit of Ia Psychiatry, JAIL		Crisis Evaluation	41500	04044	301	62				1450.00
3521 V	2219	eVizzit of Ia Psychiatry, JAIL		Crisis Evaluation	41500	04044	301	62				2900.00
3521 V	2219	eVizzit of Ia Psychiatry, JAIL		Crisis Evaluation	41500	04044	301	62				1160.00
3521 V	2219	eVizzit of Ia Psychiatry, JAIL		Crisis Evaluation	41500	04044	301	62				2900.00
3521 V	2219	eVizzit of Ia Psychiatry, JAIL		Crisis Evaluation	41500	04044	301	62				870.00
3521 V	2219	eVizzit of Ia Psychiatry, JAIL		Crisis Evaluation	41500	04044	301	62				1740.00
3521 V	2219	eVizzit of Ia Psychiatry, JAIL		Crisis Evaluation	41500	04044	301	62				290.00
3521 V	2219	eVizzit of Ia Psychiatry, JAIL		Crisis Evaluation	41500	04044	301	62				2900.00
3521 V	2219	eVizzit of Ia Psychiatry, JAIL		Crisis Evaluation	41500	04044	301	62				4060.00
3521 V	2219	eVizzit of Ia Psychiatry, JAIL		Crisis Evaluation	41500	04044	301	62				1450.00
3521 V	2219	eVizzit of Ia Psychiatry, JAIL		Crisis Evaluation	41500	04044	301	62				1450.00
3521 V	2219	eVizzit of Ia Psychiatry, JAIL		Crisis Evaluation	41500	04044	301	62				1450.00
3521 V	2219	eVizzit of Ia Psychiatry, JAIL		Crisis Evaluation	41500	04044	301	62				870.00
3521 V	2219	eVizzit of Ia Psychiatry, JAIL		Crisis Evaluation	41500	04044	301	62				290.00
3521 V	2219	eVizzit of Ia Psychiatry, JAIL		Crisis Evaluation	41500	04244	301	62				290.00
				Disbursement#	4602	Disbursement		Total				50,170.00
3523 V	2326	FIA Friendship Club, Inc.		Psychotherapeutic Treatme	41500	04042	366	62				2419.67
3523 V	2326	FIA Friendship Club, Inc.		Psychotherapeutic Treatme	41500	04242	366	62				3261.42
3523 V	2326	FIA Friendship Club, Inc.		Psychotherapeutic Treatme	41500	04342	366	62				341.91
				Disbursement#	4603	Disbursement		Total				6,023.00
3524 V	2438	Foundation 2, Inc.		Mobile Response	41500	04044	307	62				9132.00
				Disbursement#	4604	Disbursement		Total				9,132.00

Disbursement Date 12/14/2021

Claim #	Vendor#	Payee Name	Invoice#	Description	Fund	Funct	Obj	Dpt	Prj	Sub	Line	Amount
3527 V	2654	Kent L. Geffe		Commitment - Legal Repres	41500	04074	393	62				149.50
3527 V	2654	Kent L. Geffe		Commitment - Legal Repres	41500	04274	393	62				117.00
				Disbursement# 4605		Disbursement		Total				266.50
3526 V	2605	Gregory F. Greiner		Commitment - Legal Repres	41500	04074	393	62				695.50
				Disbursement# 4606		Disbursement		Total				695.50
3533 V	4293	Grundy County Sheriff's Office		Commitment - Sheriff Tran	41500	04074	353	62				137.62
				Disbursement# 4607		Disbursement		Total				137.62
3528 V	2726	Hamilton County Jail		Prescription Medication (41500	04046	306	62				52.53
				Disbursement# 4608		Disbursement		Total				52.53
3539 V	5137	HIRTA Public Transit		Transportation - General	41500	04031	354	62				463.32
3539 V	5137	HIRTA Public Transit		Transportation - General	41500	04231	354	62				136.89
3539 V	5137	HIRTA Public Transit		Transportation - General	41500	04331	354	62				294.84
3539 V	5137	HIRTA Public Transit		Transportation - General	41500	04031	354	62				262.05
				Disbursement# 4609		Disbursement		Total				1,157.10
3561 V	83215	Carrie Hisler		Services Management - Mil	41500	04022	413	62				72.04
3561 V	83215	Carrie Hisler		Services Management - Mil	41500	04222	413	62				36.22
3561 V	83215	Carrie Hisler		Services Management - Mil	41500	04322	413	62				36.22
				Disbursement# 4610		Disbursement		Total				144.48
3529 V	3227	Imagine The Possibilities Inc		Basic Needs - Rent Paymen	41500	04033	340	62				115.00
3529 V	3227	Imagine The Possibilities Inc		Support Services - Suppor	41500	04032	329	62				8163.33
3529 V	3227	Imagine The Possibilities Inc		Day Habilitation	41500	04050	367	62				202.65
3529 V	3227	Imagine The Possibilities Inc		Support Services - Suppor	41500	04232	329	62				2156.96
3529 V	3227	Imagine The Possibilities Inc		Day Habilitation	41500	04250	367	62				888.76
3529 V	3227	Imagine The Possibilities Inc		Voc/Day - Individual Supp	41500	04250	368	62				633.58
3529 V	3227	Imagine The Possibilities Inc		Support Services - Suppor	41500	04332	329	62				1327.36
3529 V	3227	Imagine The Possibilities Inc		Day Habilitation	41500	04350	367	62				711.50
3529 V	3227	Imagine The Possibilities Inc		Voc/Day - Individual Supp	41500	04350	368	62				1447.38
3529 V	3227	Imagine The Possibilities Inc		Support Services - Suppor	41500	04732	329	62				195.20
3529 V	3227	Imagine The Possibilities Inc		Day Habilitation	41500	04750	367	62				498.05
				Disbursement# 4611		Disbursement		Total				16,339.77
3530 V	3261	Integrated Treatment Services		Mental Health Services in	41500	04046	305	62				393.33
3530 V	3261	Integrated Treatment Services		Mental Health Services in	41500	04046	305	62				786.66
3530 V	3261	Integrated Treatment Services		Mental Health Services in	41500	04046	305	62				727.23
				Disbursement# 4612		Disbursement		Total				1,907.22
3546 V	6169	ITSavvy		Direct Admin - Informatio	41500	04411	632	62				165.00
				Disbursement# 4613		Disbursement		Total				165.00
3531 V	3620	Jasper County Sheriff		Commitment - Sheriff Tran	41500	04074	353	62				716.78
				Disbursement# 4614		Disbursement		Total				716.78
3513 V	1279	LifeWorks Community Services		Day Habilitation	41500	04250	367	62				609.60
3513 V	1279	LifeWorks Community Services		Voc/Day - Individual Supp	41500	04250	368	62				1169.27

Disbursement Date 12/14/2021

Claim #	Vendor#	Payee Name	Invoice#	Description	Fund	Funct	Obj	Dpt	Prj	Sub	Line	Amount
3513 V	1279	LifeWorks Community Services		Support Services - Suppor	41500	04332	329	62				153.76
3513 V	1279	LifeWorks Community Services		Support Services - Suppor	41500	04332	329	62				221.03
3513 V	1279	LifeWorks Community Services		Day Habilitation	41500	04350	367	62				396.24
3513 V	1279	LifeWorks Community Services		Day Habilitation	41500	04350	367	62				1005.84
3513 V	1279	LifeWorks Community Services		Voc/Day - Individual Supp	41500	04350	368	62				374.42
3513 V	1279	LifeWorks Community Services		Voc/Day - Group Supported	41500	04350	369	62				588.00
3513 V	1279	LifeWorks Community Services		Day Habilitation	41500	04750	367	62				243.84
				Disbursement#	4615							4,762.00
												Disbursement Total
3559 V	8100	Marco		Direct Admin - Office Equ	41500	04411	636	62				211.61
				Disbursement#	4616							211.61
												Disbursement Total
3534 V	4443	Marshall County		Commitment - Sheriff Tran	41500	04074	353	62				31.00
3534 V	4443	Marshall County		Commitment - Sheriff Tran	41500	04074	353	62				31.00
3534 V	4443	Marshall County		Commitment - Sheriff Tran	41500	04074	353	62				31.00
				Disbursement#	4617							93.00
												Disbursement Total
3535 V	4500	Mary Greeley Medical Center		Psychotherapeutic Treatme	41500	04042	310	62				1326.00
3535 V	4500	Mary Greeley Medical Center		Psychotherapeutic Treatme	41500	04042	310	62				1326.00
3536 V	4500	Mary Greeley Medical Center		Sub Acute Services (6+ Be	41500	04064	309	62				1600.00
3536 V	4500	Mary Greeley Medical Center		Sub Acute Services (6+ Be	41500	04064	309	62				2400.00
3536 V	4500	Mary Greeley Medical Center		Sub Acute Services (6+ Be	41500	04064	309	62				3600.00
3536 V	4500	Mary Greeley Medical Center		Sub Acute Services (6+ Be	41500	04064	309	62				4000.00
3536 V	4500	Mary Greeley Medical Center		Sub Acute Services (6+ Be	41500	04064	309	62				2100.00
3536 V	4500	Mary Greeley Medical Center		Sub Acute Services (6+ Be	41500	04064	309	62				2400.00
3536 V	4500	Mary Greeley Medical Center		Sub Acute Services (6+ Be	41500	04064	309	62				800.00
3536 V	4500	Mary Greeley Medical Center		Sub Acute Services (6+ Be	41500	04064	309	62				3600.00
3536 V	4500	Mary Greeley Medical Center		Sub Acute Services (6+ Be	41500	04064	309	62				1200.00
3536 V	4500	Mary Greeley Medical Center		Sub Acute Services (6+ Be	41500	04064	309	62				3200.00
3536 V	4500	Mary Greeley Medical Center		Sub Acute Services (6+ Be	41500	04064	309	62				800.00
3536 V	4500	Mary Greeley Medical Center		Sub Acute Services (6+ Be	41500	04064	309	62				2800.00
3536 V	4500	Mary Greeley Medical Center		Sub Acute Services (6+ Be	41500	04064	309	62				3500.00
3536 V	4500	Mary Greeley Medical Center		Sub Acute Services (6+ Be	41500	04064	309	62				800.00
3536 V	4500	Mary Greeley Medical Center		Sub Acute Services (6+ Be	41500	04064	309	62				1600.00
3536 V	4500	Mary Greeley Medical Center		Sub Acute Services (6+ Be	41500	04064	309	62				3500.00
3536 V	4500	Mary Greeley Medical Center		Sub Acute Services (6+ Be	41500	04064	309	62				800.00
3536 V	4500	Mary Greeley Medical Center		Sub Acute Services (6+ Be	41500	04064	309	62				1600.00
3536 V	4500	Mary Greeley Medical Center		Sub Acute Services (6+ Be	41500	04064	309	62				3500.00
3536 V	4500	Mary Greeley Medical Center		Sub Acute Services (6+ Be	41500	04064	309	62				1600.00
3536 V	4500	Mary Greeley Medical Center		Sub Acute Services (6+ Be	41500	04064	309	62				4000.00
3536 V	4500	Mary Greeley Medical Center		Sub Acute Services (6+ Be	41500	04064	309	62				3500.00
3536 V	4500	Mary Greeley Medical Center		Sub Acute Services (6+ Be	41500	04064	309	62				6800.00
3536 V	4500	Mary Greeley Medical Center		Sub Acute Services (6+ Be	41500	04064	309	62				1050.00
3536 V	4500	Mary Greeley Medical Center		Sub Acute Services (6+ Be	41500	04064	309	62				800.00
				Disbursement#	4618							58,302.00
												Disbursement Total
3558 V	7953	Robin McKee		Services Management - Mil	41500	04022	413	62				32.36
3558 V	7953	Robin McKee		Services Management - Mil	41500	04222	413	62				21.62
3558 V	7953	Robin McKee		Services Management - Mil	41500	04322	413	62				21.62
				Disbursement#	4619							75.60
												Disbursement Total
3505 V	494	Medea & Associates Inc		Public Education Services	41500	04005	373	62				3643.06
				Disbursement#	4620							3,643.06
												Disbursement Total

Disbursement Date 12/14/2021

Claim #	Vendor#	Payee Name	Invoice#	Description	Fund	Funct	Obj	Dpt	Prj	Sub	Line	Amount
3556 V	7601	VISA		Direct Admin - Postage &	41500	04411	412	62				116.00
3556 V	7601	VISA		Direct Admin - Publicatio	41500	04411	400	62				139.63
3556 V	7601	VISA		Direct Admin - Informatio	41500	04411	262	62				780.00
3556 V	7601	VISA		Direct Admin - Mileage &	41500	04411	413	62				248.64
				Disbursement# 4642								1,284.27
3557 V	7694	Walters & Johnson		Commitment - Legal Repres	41500	04074	393	62				72.40
				Disbursement# 4643								72.40
3503 V	350	Woolstock Mutal Telephone Assn		Direct Admin - Telecommun	41500	04411	414	62				55.00
				Disbursement# 4644								55.00
					62	Total Disbursements						414,979.20
					0	Total ACH						.00
					0	Total EFT						.00
					62	Grand Total						414,979.20
						Credits/Refunds Included						2,338.04

Totals by Fund		
41500	Central Iowa Community Service	414,979.20
	Final Total	414,979.20

End of report

October 2021 Expenditure Report

FY 2021	CICS MHDS Region	Monthly Expenditures	YTD Expenditures	FY22 Budget	Budget Remaining	% of Budget Used
Core Domains						
COA	Treatment					
42305	Mental health outpatient therapy	\$ 1,996	\$ 7,196	\$ 150,000	\$ 142,804	5%
42306	Medication prescribing & management	\$ 72	\$ 8,100	\$ 20,000	\$ 11,900	41%
43301	Assessment & evaluation	\$ -	\$ -	\$ 20,000	\$ 20,000	0%
71319	Mental health inpatient therapy-MHI	\$ -	\$ 6,956	\$ 200,000	\$ 193,044	3%
73319	Mental health inpatient therapy	\$ -	\$ -	\$ 25,000	\$ 25,000	0%
Crisis Services						
32322	Personal emergency response system	\$ -	\$ -	\$ 5,000	\$ 5,000	0%
44301	Crisis evaluation	\$ 107,519	\$ 161,743	\$ 625,000	\$ 463,257	26%
44302	23 hour crisis observation & holding	\$ -	\$ -	\$ 40,000	\$ 40,000	0%
44305	24 hour access to crisis response	\$ -	\$ -	\$ -	\$ -	
44307	Mobile response	\$ 98,931	\$ 277,762	\$ 950,000	\$ 672,238	29%
44312	Crisis Stabilization community-based services	\$ -	\$ 56,309	\$ 250,000	\$ 193,691	23%
44313	Crisis Stabilization residential services	\$ -	\$ -	\$ 150,000	\$ 150,000	0%
44396	Access Centers: start-up / sustainability	\$ -	\$ -	\$ 500,000	\$ 500,000	0%
Support for Community Living						
32320	Home health aide	\$ -	\$ -	\$ -	\$ -	
32325	Respite	\$ -	\$ -	\$ 5,000	\$ 5,000	0%
32328	Home & vehicle modifications	\$ -	\$ -	\$ -	\$ -	
32329	Supported community living	\$ 55,539	\$ 169,764	\$ 1,100,000	\$ 930,236	15%
42329	Intensive residential services	\$ -	\$ -	\$ 500,000	\$ 500,000	0%
Support for Employment						
50362	Prevocational services	\$ 547	\$ 1,991	\$ 25,000	\$ 23,009	8%
50364	Job development	\$ -	\$ -	\$ -	\$ -	
50367	Day habilitation	\$ 16,060	\$ 34,749	\$ 225,000	\$ 190,251	15%
50368	Supported employment	\$ 13,009	\$ 28,181	\$ 100,000	\$ 71,819	28%
50369	Group Supported employment-enclave	\$ 1,795	\$ 3,421	\$ 20,000	\$ 16,579	17%
Recovery Services						
45323	Family support	\$ 4,373	\$ 10,825	\$ 25,000	\$ 14,175	43%
45366	Peer support	\$ -	\$ -	\$ 20,000	\$ 20,000	0%
Service Coordination						
21375	Case management	\$ -	\$ -	\$ -	\$ -	
24376	Health homes	\$ -	\$ -	\$ -	\$ -	
Sub-Acute Services						
63309	Subacute services-1-5 beds	\$ -	\$ -	\$ 100,000	\$ 100,000	0%
64309	Subacute services-6 and over beds	\$ 26,049	\$ 26,049	\$ 100,000	\$ 73,951	26%
Core Evidenced Based Treatment						
04422	Education & Training Services - provider competency	\$ -	\$ -	\$ 15,000	\$ 15,000	0%
32396	Supported housing	\$ -	\$ -	\$ -	\$ -	
42398	Assertive community treatment (ACT)	\$ 7,075	\$ 15,463	\$ 125,000	\$ 109,537	12%
45373	Family psychoeducation	\$ -	\$ -	\$ 10,000	\$ 10,000	0%
Core Domains Total		\$ 332,964	\$ 808,509	\$ 5,305,000	\$ 4,496,491	15%
Mandated Services						
46319	Oakdale	\$ -	\$ -	\$ 50,000	\$ 50,000	0%
72319	State resource centers	\$ -	\$ -	\$ -	\$ -	
74XXX	Commitment related (except 301)	\$ 12,778	\$ 64,698	\$ 400,000	\$ 335,302	16%
75XXX	Mental health advocate	\$ 16,821	\$ 59,477	\$ 250,000	\$ 190,523	24%
Mandated Services Total		\$ 29,599	\$ 124,175	\$ 700,000	\$ 575,825	18%
Additional Core Domains						
Justice system-involved services						
25xxx	Coordination services	\$ 25,276	\$ 95,222	\$ 600,000	\$ 504,778	16%
44346	24 hour crisis line**	\$ -	\$ -	\$ -	\$ -	
44366	Warm line**	\$ -	\$ -	\$ 10,000	\$ 10,000	0%
46305	Mental health services in jails	\$ 7,994	\$ 33,619	\$ 250,000	\$ 216,381	13%
46399	Justice system-involved services-other	\$ -	\$ -	\$ -	\$ -	
46422	Crisis prevention training	\$ -	\$ -	\$ 25,000	\$ 25,000	0%
46425	Mental health court related costs	\$ -	\$ -	\$ -	\$ -	
74301	Civil commitment prescreening evaluation	\$ -	\$ -	\$ 5,000	\$ 5,000	0%
Additional Core Evidenced based treatment						
42366	Peer self-help drop-in centers	\$ 72,572	\$ 243,811	\$ 785,000	\$ 541,189	31%
42397	Psychiatric rehabilitation (IPR)	\$ 1,003	\$ 2,643	\$ 60,000	\$ 57,357	4%
Additional Core Domains Total		\$ 106,845	\$ 375,296	\$ 1,735,000	\$ 1,359,704	22%
Other Informational Services						
03371	Information & referral	\$ 134	\$ 134	\$ -	\$ (134)	
04372	Planning and/or Consultation (client related)	\$ -	\$ -	\$ -	\$ -	
04377	Provider Incentive Payment	\$ -	\$ -	\$ -	\$ -	
04399	Consultation Other	\$ -	\$ -	\$ -	\$ -	
04429	Planning and Management Consultants (non-client related)	\$ -	\$ -	\$ 50,000	\$ 50,000	0%
05373	Public education	\$ 4,489	\$ 40,183	\$ 200,000	\$ 159,817	20%
Other Informational Services Total		\$ 4,622	\$ 40,316	\$ 250,000	\$ 209,684	16%
Essential Community Living Support Services						

October 2021 Expenditure Report

FY 2021	CICS MHDS Region	Monthly Expenditures	YTD Expenditures	FY22 Budget	Budget Remaining	% of Budget Used
06399	Academic services		\$ -	\$ -	\$ -	
22XXX	Services management	\$ 141,449	\$ 568,280	\$ 1,950,000	\$ 1,381,720	29%
23376	Crisis care coordination	\$ -	\$ -	\$ -	\$ -	
23399	Crisis care coordination other		\$ -	\$ -	\$ -	
24399	Health home other		\$ -	\$ -	\$ -	
31XXX	Transportation	\$ 18,179	\$ 50,919	\$ 250,000	\$ 199,081	20%
32321	Chore services		\$ -	\$ -	\$ -	
32326	Guardian/conservator	\$ -	\$ 300	\$ 5,000	\$ 4,700	6%
32327	Representative payee	\$ 810	\$ 3,456	\$ 20,000	\$ 16,544	17%
32335	CDAC		\$ -	\$ -	\$ -	#DIV/0!
32399	Other support		\$ -	\$ -	\$ -	#DIV/0!
33330	Mobile meals		\$ -	\$ -	\$ -	
33340	Rent payments (time limited)	\$ 4,384	\$ 14,156	\$ 200,000	\$ 185,844	
33345	Ongoing rent subsidy	\$ 770	\$ 770	\$ -	\$ (770)	
33399	Other basic needs	\$ 4,225	\$ 15,470	\$ 80,000	\$ 64,530	
41305	Physiological outpatient treatment	\$ -	\$ -	\$ 5,000	\$ 5,000	0%
41306	Prescription meds	\$ 140	\$ 183	\$ 15,000	\$ 14,817	1%
41307	In-home nursing		\$ -	\$ -	\$ -	
41308	Health supplies		\$ -	\$ -	\$ -	
41399	Other physiological treatment		\$ -	\$ -	\$ -	
42309	Partial hospitalization		\$ -	\$ -	\$ -	
42310	Transitional living program	\$ -	\$ 14,851	\$ 400,000	\$ 385,149	4%
42363	Day treatment		\$ -	\$ -	\$ -	
42396	Community support programs	\$ -	\$ -	\$ 10,000	\$ 10,000	0%
42399	Other psychotherapeutic treatment	\$ -	\$ -	\$ -	\$ -	
43399	Other non-crisis evaluation		\$ -	\$ -	\$ -	
44304	Emergency care		\$ -	\$ -	\$ -	
44399	Other crisis services		\$ -	\$ -	\$ -	
45399	Other family & peer support		\$ -	\$ -	\$ -	
46306	Psychiatric medications in jail	\$ 3,406	\$ 10,417	\$ 50,000	\$ 39,583	21%
50361	Vocational skills training		\$ -	\$ -	\$ -	
50365	Supported education		\$ -	\$ -	\$ -	
50399	Other vocational & day services		\$ -	\$ -	\$ -	
63XXX	RCF 1-5 beds (63314, 63315 & 63316)	\$ -	\$ -	\$ -	\$ -	
63XXX	ICF 1-5 beds (63317 & 63318)		\$ -	\$ -	\$ -	
63329	SCL 1-5 beds		\$ -	\$ -	\$ -	
63399	Other 1-5 beds		\$ -	\$ -	\$ -	
Essential Comm Living Support Services Total		\$ 173,362	\$ 678,803	\$ 2,985,000	\$ 2,306,197	23%
Other Congregate Services						
50360	Work services (work activity/sheltered work)	\$ -	\$ -	\$ -	\$ -	
64XXX	RCF 6 and over beds (64314, 64315 & 64316)	\$ 52,650	\$ 208,251	\$ 900,000	\$ 691,749	23%
64XXX	ICF 6 and over beds (64317 & 64318)		\$ -	\$ -	\$ -	
64329	SCL 6 and over beds	\$ 16,602	\$ 23,922	\$ -	\$ (23,922)	
64399	Other 6 and over beds	\$ -	\$ -	\$ -	\$ -	
Other Congregate Services Total		\$ 69,252	\$ 232,173	\$ 900,000	\$ 667,827	26%
Administration						
11XXX	Direct Administration	\$ 109,201	\$ 596,275	\$ 1,500,000	\$ 903,725	40%
12XXX	Purchased Administration	\$ 295	\$ 5,252	\$ 125,000	\$ 119,748	4%
Administration Total		\$ 109,496	\$ 601,527	\$ 1,625,000	\$ 1,023,473	37%
Regional Totals		\$ 826,141.01	\$ 2,860,798.12	\$ 13,500,000	\$ 10,639,202	21%
33%						
(45XX-XXX)County Provided Case Management						
(46XX-XXX)County Provided Services						

Transfer Numbers (Expenditures should only be counted when final expenditure is made for services/administration. Transfers are eliminated from budget to show true regional finances)

13951	Distribution to MHDS regional fiscal agent from member county	\$ -	\$ -	\$ -	\$ -	\$ -
14951	MHDS fiscal agent reimbursement to MHDS regional member county	\$ -	\$ -	\$ -	\$ -	\$ -

** 24 hour crisis line and warm line are transitioning from additional core to state wide core services with state funding.



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WARREN

BETSY STURSMAN
Central Iowa Community Services
Warren County Office
(515) 961-1068 • Fax: (515) 961-1142
Betsy.Stursma@cicsmhds.org

1007 S Jefferson Way
Indianola, Iowa 50125

County Community Services/Mental Health Budget Fiscal Year 2021/2022 and Fiscal Year 2022/2023

As I'm sure you are aware, Senate File 619 during the 2021 Legislative Session resulted in the elimination of MHDS tax levy and the county MHDS fund (Fund 10). Therefore, in the FY 2021/2022 budget, we will need to re-estimate line 0010-60-4413-000-95100 (MHDS Regional Distribution) to send ALL of Fund 10 to the Region by 6/30/22. After 6/30/22 there will be no accruals for county fund 0010.

Additionally, the CICS Regional Governing Board has not made any final decisions regarding employment. Therefore, we are asking counties to set up a sub fund of the general fund to utilize for employees' costs that will be reimbursed through an agreement with CICS. To track these personnel expenditures and revenue from the Region, there has been a new function code, 9040 – Reimbursable MHDS Direct Expenses, added to the Chart of Accounts under Service Area 9. The revenue code to utilize when the member counties receive a payment from the Region for these expenditures shall be 2545 – Payments from MHDS Fiscal Agent to MHDS Regional Members.

Since it is likely the Agreement between CICS and member counties will include the Region paying startup funds for the staff expenditures prior to them occurring in July 2022, it will be necessary to set up the revenue code in Service Area 9 for the current fiscal year (2021/2022).

Additionally, CICS will be asking each member county to determine an occupancy cost for the office space CICS staff utilize in county-controlled building. The monthly occupancy expense would include a market analysis of rental rates, utilities, and other agreed upon expenses such as, exterminator services, shredding, internet, phone, janitorial, snow removal, copier, etc. and identified in a Memorandum of Understanding (MOU) between the member counties and CICS. This single monthly amount will be paid each month from the Regional fiscal agent to the member counties. It will be at the discretion of each member county to determine where those occupancies expenses will be budgeted at the local county level.

Information has also been provided by Iowa Department of Human Services regarding back taxes collected between July 1, 2022, and June 30, 2023, that would have previously gone into Fund 10. The guidance states a check should be cut directly to the Region so that the funds do not affect a county budget. In contrast, any back taxes collected after FY2023, will be put in the county general fund.

I plan to be available to all counties and county auditors to assist with this budgeting process. I can be reached via email (betsy.stursma@cicsmhds.org) or phone at (515) 961-1059.

Betsy Stursma
CICS Finance Officer



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STATEMENT OF UNDERSTANDING

FY 2022

According to the Central Iowa Community Services (CICS) 28E (*emphasis added*):

6.4 Employment of staff

(a) All staff members performing services for the Region, including, but not limited to, the CEO, Administrative Team members, coordinators of adult disability services, coordinators of children's behavioral health services, service coordinators, office support, planners, etc., may remain employees of his or her respective county. **If so, there will be a statement of understanding between the Governing Board and the individual county Boards of Supervisors that will identify the individual employee, the position to be filled, and the portion of the employee's wages and benefits that will be the responsibility of the Region.**

This document serves as the Statement of Understanding between _____ Story _____ County and Central Iowa Community Services for the following positions:

Employee	Position	% of wages and benefits
Nikki Sprecher	Service Coordinator	100%

Begin Date 1/1/2022

The costs for the above position, including salary, benefits and other expenses shall be paid using regional funds currently held by _____ Story _____ County in their County Fund 10. Beginning 7/1/17 the amount of salary paid from Fund 10 shall not exceed the maximum reimbursement rate for the position, as approved annually by the CICS Governing Board, multiplied by the percentage of the position that is regionally funded. Individuals in the position prior to 7/1/17 shall be grandfathered in at the pay rate they are receiving 7/1/17 and CICS will allow an annual increase for reimbursement for the position not to exceed the percentage increase allowed for the regional pay matrix annually by the CICS Governing Board. These forms shall be updated each fiscal year or as mutually agreed upon.



Signature

Signature



Printed Name

Printed Name

Chair, _____ Story _____ County Board of Supervisors

Chair, Central Iowa Community Services

11-30-21

Date

Date



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STATEMENT OF UNDERSTANDING

FY 2022

According to the Central Iowa Community Services (CICS) 28E (*emphasis added*):

6.4 Employment of staff

(a) All staff members performing services for the Region, including, but not limited to, the CEO, Administrative Team members, coordinators of adult disability services, coordinators of children's behavioral health services, service coordinators, office support, planners, etc., may remain employees of his or her respective county. **If so, there will be a statement of understanding between the Governing Board and the individual county Boards of Supervisors that will identify the individual employee, the position to be filled, and the portion of the employee's wages and benefits that will be the responsibility of the Region.**

This document serves as the Statement of Understanding between _____ Story _____ County and Central Iowa Community Services for the following positions:

Employee	Position	% of wages and benefits
Tyler Lennon	Service Coordinator	100%

Begin Date 1/1/2022

The costs for the above position, including salary, benefits and other expenses shall be paid using regional funds currently held by _____ Story _____ County in their County Fund 10. Beginning 7/1/17 the amount of salary paid from Fund 10 shall not exceed the maximum reimbursement rate for the position, as approved annually by the CICS Governing Board, multiplied by the percentage of the position that is regionally funded. Individuals in the position prior to 7/1/17 shall be grandfathered in at the pay rate they are receiving 7/1/17 and CICS will allow an annual increase for reimbursement for the position not to exceed the percentage increase allowed for the regional pay matrix annually by the CICS Governing Board. These forms shall be updated each fiscal year or as mutually agreed upon.

Lisa K. Heddens
Signature

Signature

Lisa K. Heddens
Printed Name

Printed Name

Chair, _____ Story _____ County Board of Supervisors

Chair, Central Iowa Community Services

11-30-21
Date

Date



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December 16, 2021

RE: Access Center Provider Designation

In Accordance with IAC 441—25.6(1)a the Central Iowa Community Services Mental Health and Disability Service Region (CICS Region) has designated Guidelink Access Center as the regional Access Center provider. Formal designation was approved on 12/16/2021 by the CICS Region Governing Board as the provider demonstrated all requirements set forth in IAC441—25.6, relevant to an Access Center.

Russell Wood, CEO
CICS MHDS Region



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December 16, 2021

RE: Access Center Provider Designation

In Accordance with IAC 441—25.6(1)a the Central Iowa Community Services Mental Health and Disability Service Region (CICS Region) has designated Infinity Health as the regional Access Center provider. Formal designation was approved on 12/16/2021 by the CICS Region Governing Board as the provider demonstrated all requirements set forth in IAC441—25.6, relevant to an Access Center.

Russell Wood, CEO
CICS MHDS Region



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Supporting Individuals. Strengthening Communities.

December 16, 2021

RE: Access Center Provider Designation

In Accordance with IAC 441—25.6(1)a the Central Iowa Community Services Mental Health and Disability Service Region (CICS Region) has designated Mental Health Access Center of Linn County as the regional Access Center provider. Formal designation was approved on 12/16/2021 by the CICS Region Governing Board as the provider demonstrated all requirements set forth in IAC441—25.6, relevant to an Access Center.

Russell Wood, CEO
CICS MHDS Region



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December 16, 2021

RE: Access Center Provider Designation

In Accordance with IAC 441—25.6(1)a the Central Iowa Community Services Mental Health and Disability Service Region (CICS Region) has designated North Iowa Regional Services as the regional Access Center provider. Formal designation was approved on 12/16/2021 by the CICS Region Governing Board as the provider demonstrated all requirements set forth in IAC441—25.6, relevant to an Access Center.

Russell Wood, CEO
CICS MHDS Region



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December 16, 2021

RE: Access Center Provider Designation

In Accordance with IAC 441—25.6(1)a the Central Iowa Community Services Mental Health and Disability Service Region (CICS Region) has designated Zion Integrated Behavioral Health/Safe Harbor as the regional Access Center provider. Formal designation was approved on 12/16/2021 by the CICS Region Governing Board as the provider demonstrated all requirements set forth in IAC441—25.6, relevant to an Access Center.

Russell Wood, CEO
CICS MHDS Region



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December 16, 2021

RE: Assertive Community Treatment Provider Designation

In Accordance with IAC 441—25.6(2)a the Central Iowa Community Services Mental Health and Disability Service Region (CICS Region) has designated Eyerly Ball Community Mental Health Services as the regional ACT provider. Formal designation was approved on 12/16/2021 by the CICS Region Governing Board as the provider demonstrated all requirements set forth in IAC441—25.6, relevant to ACT providers.

Russell Wood, CEO
CICS MHDS Region



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December 16, 2021

RE: Assertive Community Treatment Provider Designation

In Accordance with IAC 441—25.6(2)a the Central Iowa Community Services Mental Health and Disability Service Region (CICS Region) has designated UnityPoint Health-Berryhill Center as the regional ACT provider. Formal designation was approved on 12/16/2021 by the CICS Region Governing Board as the provider demonstrated all requirements set forth in IAC441—25.6, relevant to ACT providers.

Russell Wood, CEO
CICS MHDS Region



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December 16, 2021

RE: Crisis Stabilization Community-Based for Adults Provider Designation

In Accordance with IAC 441—25.6(1)a the Central Iowa Community Services Mental Health and Disability Service Region (CICS Region) has designated Eyerly Ball Community Mental Health Services as the regional Crisis Stabilization Community-Based for Adults provider. Formal designation was approved on 12/16/2021 by the CICS Region Governing Board as the provider demonstrated all requirements set forth in IAC441—25.6, relevant to a Crisis Stabilization for Adults.

Russell Wood, CEO
CICS MHDS Region



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RE: Crisis Stabilization Residential Services for Adults Provider Designation

In Accordance with IAC 441—25.6(1)a the Central Iowa Community Services Mental Health and Disability Service Region (CICS Region) has designated Plains Area Mental Health, Inc./Turning Point as the regional Crisis Stabilization Residential Services for Adults provider. Formal designation was approved on 12/16/2021 by the CICS Region Governing Board as the provider demonstrated all requirements set forth in IAC441—25.6, relevant to a Crisis Stabilization for Adults.

Russell Wood, CEO
CICS MHDS Region



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December 16, 2021

RE: Crisis Stabilization Residential Services for Adults Provider Designation

In Accordance with IAC 441—25.6(1)a the Central Iowa Community Services Mental Health and Disability Service Region (CICS Region) has designated Zion Integrated Behavioral Health/Safe Harbor as the regional Crisis Stabilization Residential Services for Adults provider. Formal designation was approved on 12/16/2021 by the CICS Region Governing Board as the provider demonstrated all requirements set forth in IAC441—25.6, relevant to a Crisis Stabilization for Adults.

Russell Wood, CEO
CICS MHDS Region



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December 16, 2021

RE: Crisis Stabilization Community-Based for Children Provider Designation

In Accordance with IAC 441—25.6(1)a the Central Iowa Community Services Mental Health and Disability Service Region (CICS Region) has designated Eyerly Ball Community Mental Health Services as the regional Crisis Stabilization Community-Based for Children provider. Formal designation was approved on 12/16/2021 by the CICS Region Governing Board as the provider demonstrated all requirements set forth in IAC441—25.6, relevant to a Crisis Stabilization for Children.

Russell Wood, CEO
CICS MHDS Region



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December 16, 2021

RE: Crisis Stabilization Residential Services for Children Provider Designation

In Accordance with IAC 441—25.6(1)a the Central Iowa Community Services Mental Health and Disability Service Region (CICS Region) has designated Youth Shelter Care of North Central Iowa, Inc. as the regional Crisis Stabilization Residential Services for Children provider. Formal designation was approved on 12/16/2021 by the CICS Region Governing Board as the provider demonstrated all requirements set forth in IAC441—25.6, relevant to a Crisis Stabilization for Children.

Russell Wood, CEO
CICS MHDS Region



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December 16, 2021

RE: Crisis Stabilization Residential Services for Children Provider Designation

In Accordance with IAC 441—25.6(1)a the Central Iowa Community Services Mental Health and Disability Service Region (CICS Region) has designated YSS as the regional Crisis Stabilization Residential Services for Children provider. Formal designation was approved on 12/16/2021 by the CICS Region Governing Board as the provider demonstrated all requirements set forth in IAC441—25.6, relevant to a Crisis Stabilization for Children.

Russell Wood, CEO
CICS MHDS Region



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December 16, 2021

RE: Subacute Provider Designation

In Accordance with IAC 441—25.6(7)a the Central Iowa Community Services Mental Health and Disability Service Region (CICS Region) has designated Infinity Health as the regional subacute provider. Formal designation was approved on 12/16/2021 by the CICS Region Governing Board as the provider demonstrated all requirements set forth in IAC441—25.6, relevant to subacute providers.

Russell Wood, CEO
CICS MHDS Region



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December 16, 2021

RE: Subacute Provider Designation

In Accordance with IAC 441—25.6(7)a the Central Iowa Community Services Mental Health and Disability Service Region (CICS Region) has designated Mary Greeley Medical Center Transitional Living Center - Subacute Care as the regional subacute provider. Formal designation was approved on 12/16/2021 by the CICS Region Governing Board as the provider demonstrated all requirements set forth in IAC441—25.6, relevant to subacute providers.

Russell Wood, CEO
CICS MHDS Region



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December 16, 2021

RE: Subacute Provider Designation

In Accordance with IAC 441—25.6(7)a the Central Iowa Community Services Mental Health and Disability Service Region (CICS Region) has designated North Iowa Regional Services as the regional subacute provider. Formal designation was approved on 12/16/2021 by the CICS Region Governing Board as the provider demonstrated all requirements set forth in IAC441—25.6, relevant to subacute providers.

Russell Wood, CEO
CICS MHDS Region

Recommendation for CICS Adult Advisory Committee Appointments			
Member	Representing	County	Term Dates
Breon Gardner	Provider	Hardin	1/1/22-12/31/22
Brittany Palmer	Provider	Madison	1/1/22-12/31/23
Deb Williams	Individual Who Utilizes Mental Health and Disability Services or is an Actively Involved Relative of Such an Individual	Marshall	1/1/22-12/31/23
Sharon Swope	Provider	Marshall	1/1/22-12/31/23
JD Deambra	Individual Who Utilizes Mental Health and Disability Services or is an Actively Involved Relative of Such an Individual	Story	1/1/22-12/31/23
Jennifer Ellis	Provider	Story	1/1/22-12/31/23