

The Board of Supervisors met on 11/16/21 at 10:00 a.m. in the Story County Administration Building. Lisa Heddens, Latifah Faisal, and Linda Murken, with Heddens presiding. (all audio of meetings available at [storycountyia.gov](http://storycountyia.gov)).  
**SPECIAL NOTE TO THE PUBLIC:** this meeting is also being offered via Zoom.

**ADOPTION OF AGENDA:** Murken moved, Faisal seconded adopting the agenda as presented. Motion carried unanimously (MCU) on a roll call vote.

**MINUTES:** 11/16/21 Minutes and 11/16/21 Canvass-Second Tier Minutes – Faisal moved, Murken seconded the approval of 11/16/21 Minutes and 11/16/21 Canvass-Second Tier Minutes as presented. Roll call vote. (MCU)

**PERSONNEL ACTIONS:** 1) pay adjustment, effective 11/21/21, in a) Animal Control for Anna Peterson @ \$17.91/hr; b) Secondary Roads for Justin Braland @ \$29.81/hr; Ryan Smith @ \$24.41/hr; 2) promotion, effective 12/5/21, in a) Secondary Roads for Mark Handsaker @ \$22.88/hr; effective 11/21/21, in b) Treasurer's Office for Kasey Wirtz @ \$21.06/hr. Murken moved, Faisal seconded the approval of the Personnel Actions as presented. Roll call vote. (MCU)

**CLAIMS:** 11/24/21 Claims of \$901,610.10 (run date 11/19/21, 32 pages, on file in the Auditor's Office) and authorize the Auditor to issue checks in payments of these claims and payment requests from Central Iowa Drug Task Force (\$1,924.78), BooSt School Ready (\$19,769.25), BooSt Early Childhood (\$3,343.72), Emergency Management (\$23,986.46), E911 (\$199,743.48), County Assessor (\$3,934.86), Ames City Assessor (\$3,317.92), and Central Iowa Community Services (\$326,995.95). Faisal moved, Murken seconded the approval of Claims as presented. Roll call vote. (MCU)  
Murken moved, Faisal seconded the approval of Consent Agenda as presented.

1. Resolution #22-33, Assessed/Taxable Values of Utility Companies for Assessment Year 2021 – Payable FY23
2. A letter to the City Development Board to request a jurisdictional determination of portions of E15 (115<sup>th</sup> Street), Timberland Drive, and 567<sup>th</sup> Avenue near Story City
3. Contract between Story County and Windstream Communications for annual fiber maintenance, effective 11/1/21-10/31/22, for \$6,458.22
4. Managed Print Services Contract between Story County and Marco Technologies LLC for 60-month lease for pooled equipment monthly minimums and support desk services
5. Story County employees use the Public Board Meeting Room for exercise class
6. Requests to Iowa Department of Transportation (DOT) for reimbursement for the paving of the Heart of Iowa Nature Trail (HOINT) between Huxley and the South Skunk River Bridge as prepared by Snyder & Associates: Transportation Alternatives Program (TAP) Grant (\$50,393.53); State Recreational Trails Grant (\$84,680.59)
7. Road Closure Resolutions: #22-25, 22-26

Roll call vote. (MCU)

**RESOLUTION #22-40, APPROVING THE 28E AGREEMENT BETWEEN CENTRAL IOWA COMMUNITY SERVICES (CICS) AND STORY COUNTY TO CREATE A MENTAL HEALTH AND DISABILITY SERVICE REGION TO PROVIDE LOCAL ACCESS TO MENTAL HEALTH AND DISABILITY SERVICES:**

Karla Webb, Community Services Director, reported on amended 28E agreement; it has been approved by the Governing Board. She reviewed changes. Russell Wood, CICS Chief Executive Officer, reported on how expenditures will be distributed. Webb reported legal review. Discussion took place. Faisal moved, Murken seconded the approval of Resolution #22-40, Approving the 28E Agreement between Central Iowa Community Services and Story County to create a Mental Health and Disability Service Region to provide Local Access to Mental Health and Disability Services. Roll call vote. (MCU)

**AUTHORIZING ONE ADDITIONAL FULL-TIME GENERAL ASSISTANCE SERVICE COORDINATOR POSITION WITHIN COMMUNITY SERVICES TO BE FILLED IN FY22 (UNBUDGETED POSITION):**

Karla Webb, Community Services Director, stated, due to Central Iowa Community Services (CICS) changes, she is proposing a realignment of two Service Coordination positions from 75% CICS and 25% County to 100% CICS. The adjustments for County-exclusive duties would be transferred to a staff member. She provided estimated cost. Webb reported on necessary approvals. Murken moved, Faisal seconded the approval of authorizing one additional full-time General Assistance Service Coordinator position for Community Services to be filled in FY22. Roll call vote. (MCU)

**RESOLUTION #22-39, TO APPROVE ADDITION OF COUNTY PROPERTY TO THE STORY CITY CONSOLIDATED URBAN RENEWAL AREA (URA):**

Mark Jackson, City of Story City Administrator, reported on property location, and plans to annex in the future. Faisal moved, Murken seconded the approval of Resolution #22-39, to approve the addition of County property to the City of Story City Consolidated URA. Roll call vote. (MCU)

**REALIGNMENT OF STORY COUNTY CONSERVATION FIELD STAFF: ADDING A NEW JOB CLASSIFICATION (OPERATIONS SUPERVISOR), REVISING ONE CURRENT JOB CLASSIFICATION (PARK RANGER), AND INCREASING FULL-TIME EQUIVALENT STAFF BY ONE:**

Conservation Director Michael Cox reported on the several factors driving the need for realignment and staffing. He reported on staff turnover and cost. Discussion took place. Cox reported on rangers' classification as law enforcement. Ryan Weimold, Parks Superintendent, reported on duties and seasonal staff. Additional discussion took place. Members of the Conservation Board spoke about the reorganization efforts. Murken moved, Faisal seconded the approval of realignment of Story County Conservation field staff, adding a new job classification (Operations Supervisor), revising one current job classification (Park Ranger), and increasing full-time equivalent staff by one. Heddens clarified funding source. Cox stated no additional funds are required in the current fiscal year. Roll call vote. (MCU)

**CIVIC PLUS WEBSITE CONTENT CONSULTING AND NEED FOR PERIODIC WEBSITE REFRESH:** Barb Steinbeck, Information Technology (IT) Director, reported on website updates and functionality. Discussion took place. Steinbeck stated she will return to the Board with a consultant from Civic Plus.

**CIVICENGAGE COMMUNICATIONS MODULE FROM CIVIC PLUS FOR STORY COUNTY, ANNUAL FEE \$1,995.00 AND \$750.00 ONE-TIME IMPLEMENTATION FEE:** Leanne Harter, County Outreach and Special Projects Manager, recommended delaying action due to the Civic Plus discussion; she recommends takes no action today. The Board concurred.

**PARTICIPATING IN THE DISTRIBUTOR OPIOID SETTLEMENT:** Heddens stated this item and the next will be reported jointly. Litigation began in 2018 and all governmental jurisdictions of 10,000 or more participated. Ethan Anderson, Assistant County Attorney, provided additional background and detail. He recommends approval in agreement with the Iowa Attorney General. The County receives a portion of the funds by agreeing to waive future

litigation. Discussion took place. Faisal moved, Murken seconded the approval of Participating in the Distributor Opioid Settlement. Roll call vote. (MCU)

**PARTICIPATING IN THE JANSSEN OPIOID SETTLEMENT:** Report included in previous item. Faisal moved, Murken seconded the approval of Participating in the Janssen Opioid Settlement. Roll call vote. (MCU)

**NEWSLETTER COLLABORATIVE EFFORTS AND FUNDING:** Leanne Harter, County Outreach and Special Projects Manager, reported on background information and discussions with representatives from communities and agencies. Funding in the current fiscal year of \$7,125.00 exists for a pilot program for a collaborative newsletter. Harter reported on proposals and funding from numerous entities. Discussion took place. Murken stated concerns. Harter reported on a formula for funds. Murken moved the approval of a collaborative newsletter locally in Story County but contracting with the Nevada Community School District newsletter for \$2,000.00, and with Gilbert Community School District for \$100.00; contracts will be brought back to the Board for consideration. Faisal seconded for discussion. Is it possible to add other communities? Murken stated to add staff direction. Roll call vote. (MCU) Murken stated for the record that the Board directed Harter to pursue other options with additional cities and school districts.

**LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS:** All of the Board members reported on upcoming meetings.

Faisal moved, Murken seconded to adjourn at 12:14 p.m. Roll call vote. (MCU)

**Story County Board of Supervisors  
Meeting Agenda  
Administration Building  
900 6th St., Nevada, IA  
11/23/21**

1. SPECIAL NOTE TO THE PUBLIC: This Meeting Is Also Being Offered Via Zoom.  
**Members of the public can participate by using the information below:**

**To join the zoom meeting by computer, tablet, smartphone:**  
Visit [HTTPS://WWW.ZOOM.US/](https://www.zoom.us/)

Click on "Join A Meeting" and use the Zoom Meeting ID 981 7092 0243 and  
Password 446094

**To join the meeting by telephone:**  
Dial (312) 626-6799, then enter Webinar ID 981 7092 0243, Password 446094

Please visit [WWW.STORYCOUNTYIOWA.GOV/92/BOARD-OF-SUPERVISORS](http://WWW.STORYCOUNTYIOWA.GOV/92/BOARD-OF-SUPERVISORS)  
for more information on how to participate in meetings of the Story County Board  
of Supervisors.

2. CALL TO ORDER: 10:00 A.M.

3. PLEDGE OF ALLEGIANCE:

4. ADOPTION OF AGENDA:

5. PUBLIC COMMENT #1:

This comment period is for the public to address topics on today's agenda

6. AGENCY REPORTS:

7. CONSIDERATION OF MINUTES:

- I. 11/16/21 Minutes & 11/16/21 Canvass Minutes-Second Tier

Department Submitting Auditor

8. CONSIDERATION OF PERSONNEL ACTIONS:

- I. Action Forms

1) pay adjustment, effective 11/21/21, in a) Animal Control for Anna Peterson @  
\$17.91/hr; b) Secondary Roads for Justin Braland @ \$29.81/hr; Ryan Smith @  
\$24.41/hr; 2) promotion, effective 12/5/21, in a) Secondary Roads for Mark Handsaker  
@ \$22.88/hr; effective 11/21/21, in b)Treasurer's Office for Kasey Wirtz @ \$21.06/hr;

Department Submitting HR

9. CONSIDERATION OF CLAIMS:

- I. 11/24/21 Claims

Department Submitting Auditor

Documents:

CLAIMS 112421.PDF

10. CONSENT AGENDA:

(All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time the Board votes on the motion.)

- I. Consideration Of Resolution #22-33, Assessed/Taxable Values Of Utility Companies For 2021 – Payable In 2022-2023 Fiscal Year

Department Submitting Auditor

Documents:

RES2233.PDF

- II. Consideration Of A Letter To Request A Jurisdictional Determination Of E18, Timberland Drive, And 567th Ave Near Story City

Department Submitting Engineer

Documents:

STORY CITY ROADS DETERMINATION.PDF  
STORYCITYROADS.PDF  
STORYCITYRD2.PDF

- III. Consideration Of Contract Between Story County And Windstream Communications For Annual Fiber Maintenance, Effective 11/1/21 - 10/31/22 For \$6,458.22

Department Submitting Information Technology

Documents:

WINDSTREAM PATEC.PDF

- IV. Consideration Of Managed Print Services Contract Between Story County And Marco Technologies LLC For 60 Month Lease

Department Submitting Information Technology

Documents:

MARCO CONTRACT.PDF  
MARCO AMENDMENT.PDF

- V. Consideration Of Story County Employees Use The Public Board Meeting Room For Exercise Class

Department Submitting Auditor

Documents:

EXERCISE CLASS.PDF  
EXERCISE WAIVER.PDF

- VI. Consideration Of Iowa DOT Reimbursement For Transportation Alternatives Program (TAP) Grant And A State Recreational Grant As Prepared By Snyder & Associates For The Paving Of The Heart Of Iowa Nature Trail Between Huxley And The South Skunk River Bridge

Department Submitting Conservation

Documents:

HOINT P2 REIMBURSEMENTS.PDF

- VII. Consideration Of Road Closure Resolution(S): #22-25,22-26

Department Submitting Engineer

Documents:

RC 22 25.PDF  
RC 22 26.PDF

11. PUBLIC HEARING ITEMS:

12. ADDITIONAL ITEMS:

- I. Discussion And Consideration Of Resolution #22-40, Approving The 28E Agreement Between Central Iowa Community Services And Story County To Create A Mental Health And Disability Service Region To Provide Local Access To Mental Health And Disability Services - Karla Webb

Department Submitting Community Services

Documents:

RES 22 40.PDF  
CICS 28E APPROVED AGREEMENT.PDF

- II. Discussion And Consideration Of Authorizing One Additional Full Time General Assistance Service Coordinator Position Within Community Services To Be Filled In FY22 (Unbudgeted Position) – Karla Webb And Alissa Wignall

Department Submitting Community Services and Human Resources

Documents:

GA SERVICE COORDINATOR REQUEST.PDF

- III. Consideration Of Resolution #22-39, To Approve Addition Of County Property To The

Story City Consolidated Urban Renewal Area – Mark Jackson

Department Submitting Board of Supervisors

Documents:

RES2239.PDF

- IV. Consideration Of Realignment Of Story County Conservation Field Staff: Adding A New Job Classification – Operations Supervisor, Revising One Current Job Classification – Park Ranger, And Increasing Fulltime Equivalent By One - Michael Cox

Department Submitting Conservation

Documents:

STAFF REALIGNMENT.PDF

- V. Discussion And Consideration For Civic Plus Website Content Consulting And Need For Periodic Website Refresh - Barb Steinback

Department Submitting Information Technology

Documents:

CIVIC PLUS WEBSITE CONSULTING.PDF

- VI. Discussion And Consideration For CivicEngage Communications Module From Civic Plus For Story County For \$1,995 Annual And \$750 One-Time Implementation Fee - Leanne Harter

Additional items

Department Submitting Information Technology

Documents:

CIVICENGAGE COMMUNICATION MODULE.PDF

- VII. Discussion And Consideration Of Participating In The Distributor Opioid Settlement - Lisa Heddens

Department Submitting Board of Supervisors

Documents:

DISTRIBUTOR SETTLEMENT.PDF

- VIII. Discussion And Consideration Of Participating In The Janssen Opioid Settlement - Lisa Heddens

Department Submitting Board of Supervisors

Documents:

JANSSEN SETTLEMENT.PDF

IX. Discussion And Consideration Of Newsletter Collaborative Efforts And Funding - Leanne Harter

Department Submitting Board of Supervisors

Documents:

NEWSLETTER 2021.PDF

13. DEPARTMENTAL REPORTS:

14. OTHER REPORTS:

15. UPCOMING AGENDA ITEMS:

16. PUBLIC FORUM #2:

Comments from the Public on Items not on this Agenda. The Board may not take any Action on the Comments due to the Requirements of the Open Meetings Law, but May Do So In the Future.

17. LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS:

18. ADJOURNMENT:

Story County strives to ensure that its programs and activities do not discriminate on the basis of race, color, national origin, sex, age or disability. Persons requiring assistance, auxiliary aids or services, or accommodation because of a disability may contact the county's ADA coordinator at (515) 382-7204.

Story County Board of Supervisors

Agenda

11/23/21

NAME

ADDRESS

Mark A Jackson  
TED TEDESCO  
Mike Cox  
Ryan Wilmold  
Christine Laumer  
Craig Meyers  
Sin Pease  
Karla Webb  
Joby Brody  
Sandia King  
Amelia Schenman  
Nancy Tracy

Story City  
CONSERVATION  
Conservation  
Conservation  
Conservation  
AUCS  
Community Services  
SCFA  
BOS  
PID  
SCC

**RESOLUTION 22-33**

**Assessed/Taxable Values of Utility Companies for 2021  
(Payable in 2022-2023 Fiscal Year)**

Be it Resolved, that pursuant to §433.9, *Code of Iowa*, there be ordered entered in the minute book the length of lines and the assessed value of the property of each of the following utility companies situated in each city, township, or lesser taxing district in its county as fixed by the Director of Revenue and certified to the County Auditor.

Gas and Electric utility assessed and taxable values are determined on a company-by-company basis. The taxes on said utility property when collected by the County Treasurer shall be disposed of as taxes on real estate. A detailed report showing the value for each company by taxing district is on file in the County Auditor's Office.

Utility Name	Miles/Type	Rate	Assessed Value	Taxable Value
<b>Commercial Telephone &amp; Telegraph</b>				
AT&T	26.04		111,146	111,146
Colo Telephone Co	234.24		201,200	201,200
Ellsworth Telephone Co	.46		389	389
Huxley Communications	190.98		347,462	347,462
IMON Communications	39.74		42,693	42,693
Iowa Network Services Inc	86.07		442,941	442,941
Jefferson Telephone Company	.75		787	787
Level 3 Communications LLC	83.20		190,708	190,708
MCI Verizon	23.97		54,713	54,713
McLeod USA Network Services Inc	105.58		198,216	198,216
Mediacom Communications Corp	492.88		137,211	137,211
Metro Fibernet LLC	210.00		702,887	702,887
Minerva Valley Telephone Co	173.58		104,265	104,265
Ogden Telephone Company	2.11		5,060	5,060
Partner Communications Coop	4.57		6,128	6,128
Centurylink Communications Corp	28.70		71,477	71,477
Qwest Corporation	584.00		2,635,800	2,635,800
Sprint	24.15		56,805	56,805
Windstream Iowa Telecom	561.60		715,156	715,156
<b>Railroads</b>				
Union Pacific Corporation	68.75	1202825.174800	82,694,231	74,424,811
<b>Pipelines</b>				
Magellan Pipeline Co, LP	Pipeline		4,522,412	4,522,412
Northern Natural Gas Co	Pipeline		5,061,415	5,061,415
Koch Pipelines	Pipeline		1,004,196	1,004,196
Dakota Access LLC	Pipeline		69,755,168	69,755,168

**Sub-Total Non Gas & Electric**

**169,062,466    160,793,046**

ROLL CALL FOR ALLOWANCE

Latifah Faisal    Yea     Nay     Absent

Lisa Heddens    Yea     Nay     Absent

Linda Murken    Yea     Nay     Absent

ALLOWED BY VOTE OF BOARD

Yea     Nay     Absent

CHAIRPERSON

Above tabulation made by *[Signature]*

County Auditor

Attest: *[Signature]*

Chairperson, Board of Supervisors

*[Signature]*

Dated at Nevada, Iowa this 23rd Day of November, 2021

VALUES CERTIFIED BY THE IOWA DEPARTMENT OF REVENUE

Grand Total of All Utilities in Story County

County Total                      411,444,932                      197,881,764

Utility Name	Type	Assessed Value	Taxable Value
Ames Municipal Electric	Transmission	13,966	15,679
Black Hills Energy Group	Gas	725,591	122,517
Central Iowa Power Coop	Transmission	6,927,528	3,165,264
Consumers Energy	Distribution	12,992,483	1,478,221
Com Belt Power Co	Transmission	443,865	165,584
Com Belt Power Co	Gas	0	3,874
Interstate Power & Light Co	Elec/Prod/Trans	65,558,683	10,993,286
Interstate Power & Light Co	Gas	75,281,238	14,318,150
ITC Midwest LLC	Transmission	74,790,296	5,679,512
Mid-American Energy	Transmission	540,613	269,523
Midland Power Coop	Distribution	4,800,334	723,119
State Center Municipal Utility	Transmission	6,963	19,153
Story City Electric Utility	Transmission	300,906	134,836
<b>County Total</b>		<b>242,382,466</b>	<b>37,088,718</b>



**STORY COUNTY  
BOARD OF SUPERVISORS  
LISA HEDDENS  
LATIFAH FAISAL  
LINDA MURKEN**

Story County Administration  
900 Sixth Street  
Nevada Iowa 50201  
515-382-7200  
515-382-7206 (fax)

November 23, 2021

**City Development Board, Iowa**  
1963 Bell Avenue, Suite 200  
Des Moines, Iowa 50315 USA  
515.348.6200

Dear Matt Rasmussen,

Per Iowa Code Section 368.7A, the Story County Board of Supervisors is asking for a jurisdictional determination of certain public roadways near Story City, Iowa. It does not appear that Story City has annexed to the centerline of the public roadways during some recent annexations so we are asking for clarification on the jurisdiction of three roadways, E-18, 567<sup>th</sup> Ave. and Timberland Drive. I have attached maps of the roadways in question.

**E-18:** Story City has annexed all four corners of the interchange at E-18 and I-35. It appears that Story City should take jurisdiction of E-18 from Timberland Drive east 2615 feet to the east city limits of Story City.

**567<sup>th</sup> Ave.:** When Story City annexed 567<sup>th</sup> Ave. south of E-18, they did not annex to the centerline of the roadway in an area where a bridge exists. We also believe that Story City should take jurisdiction of 100% of 567<sup>th</sup> Ave. to the south limits of Story City since the west side of 567<sup>th</sup> Ave. is state owned right-of-way for I-35. The county does not have any property in this area so Story City should take 100% jurisdiction of 567<sup>th</sup> Ave. to the south line of Section 7-T85N-R23W.

**Timberland Drive:** Similar to 567<sup>th</sup> Ave., Story City should not only annex to the centerline of Timberland Drive, it should take 100% ownership of the road since the west side is state owned right-of-way. Story City should take 100% jurisdiction of Timberland Drive to a point 420 feet north of the south line of Section 7-T85N-R23W.

Thank you for your consideration of this request and let us know if you need any further information.

Sincerely,

Lisa Heddens  
Story County Board Chair

of Story City

Timberland Drive

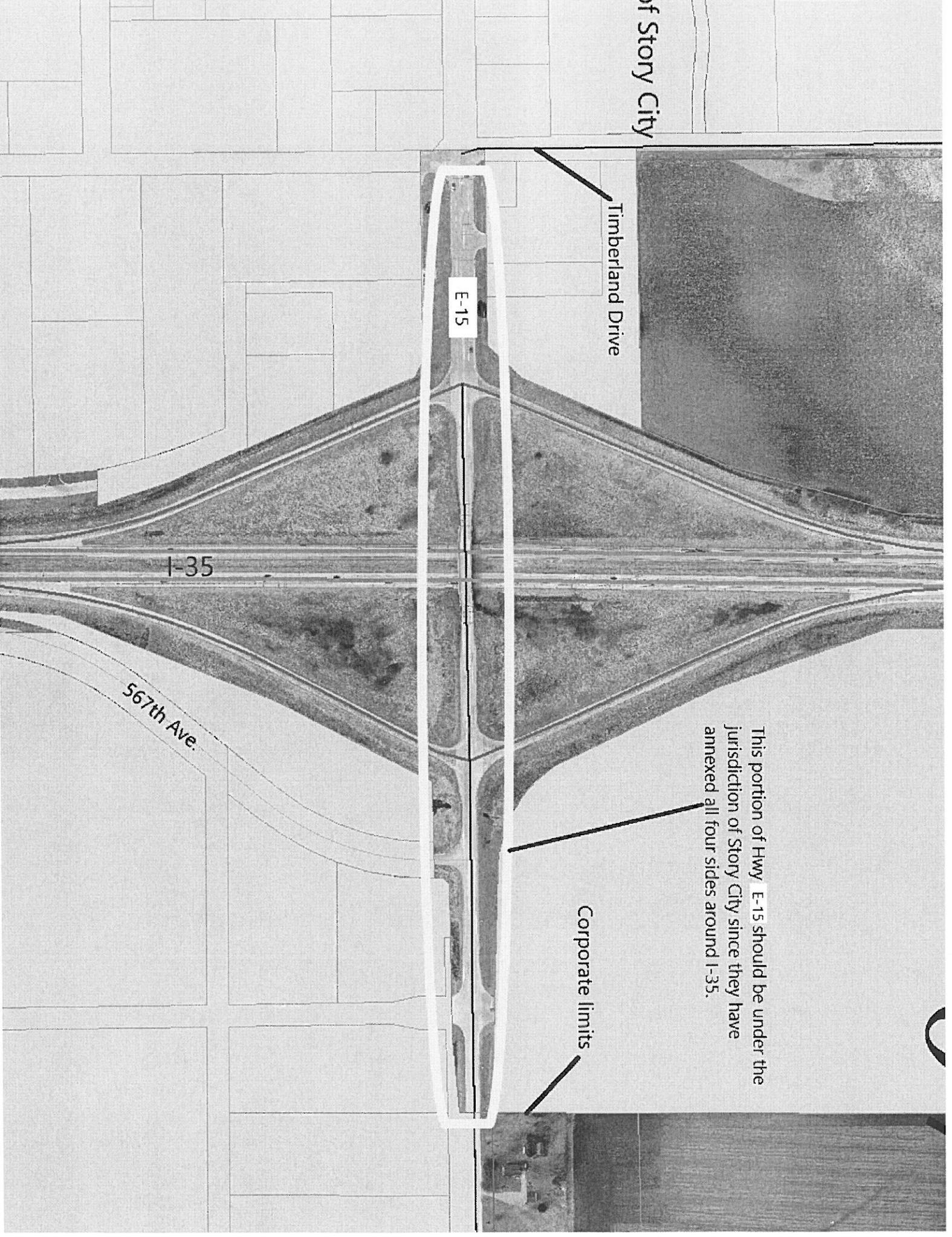
E-15

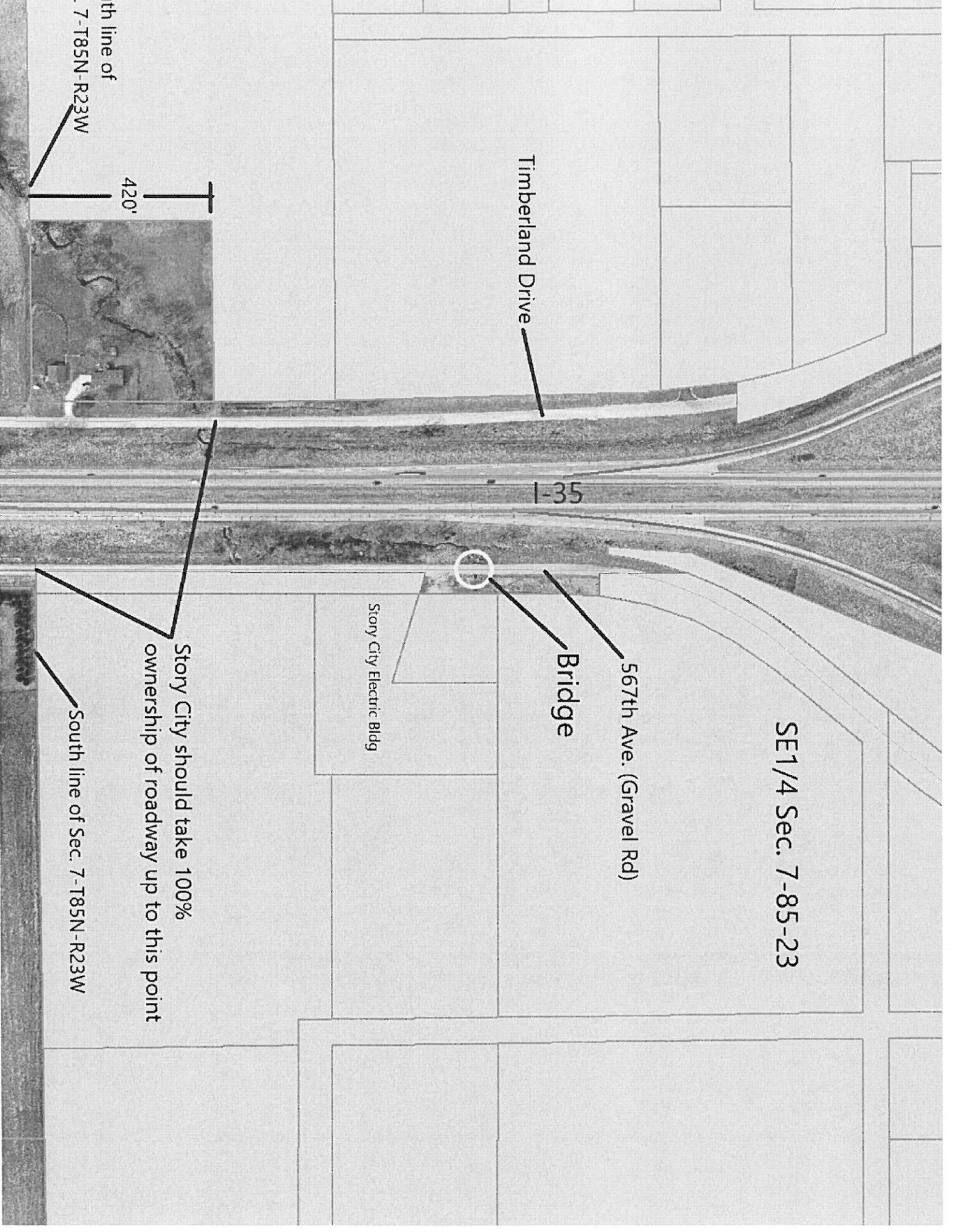
I-35

567th Ave.

This portion of Hwy E-15 should be under the jurisdiction of Story City since they have annexed all four sides around I-35.

Corporate limits





Timberland Drive

I-35

567th Ave. (Gravel Rd)

Bridge

Story City Electric Bldg

SE1/4 Sec. 7-85-23

Story City should take 100% ownership of roadway up to this point

South line of Sec. 7-T85N-R23W

420'

South line of Sec. 7-T85N-R23W



Billing on behalf of Uniti, Inc  
 Attn: Misc Billing-B1-F02-1236D  
 4001 N. Rodney Parham Rd  
 Little Rock, AR 72212

**UNITI**

4001 N. Rodney Parham Rd  
 Little Rock, AR 72212

Story County  
 Board of Supervisors  
 900 6th Street  
 Nevada, IA 50201

**Please Make Your Check Payable To:**

**Windstream Communications, LLC**  
 Attn: Misc Billing  
 PO Box 9001116  
 Louisville, KY 40290-1116

**Customer Name:** Story County  
**Invoice Number:** 6069957  
**Invoice Date:** 11/1/2021

**Amount Due:** \$6,458.22  
**Due By:** 12/1/2021

**Order Reference:** 5 year CPI 11/2023

**Invoice Comment:** Billing Date: 11/01/2021  
 IRU Agreement dated 09/16/08  
 Annual Maintenance  
 Service Period: 11/1/2021 - 10/31/2022  
 Exhibit A-1 dated 5/7/08  
 Fiber Accepted: 11/13/08

Description	Amount
Ames - Nevada, IA, 17 miles @ \$300.00	5100.00
2013 CPI Increase	495.62
5 year CPI increase - 2018	1082.14
Credit for 12 days of service due to Service Period changing to 1st of the month	-219.54
<b>Total Due</b>	<b>\$6,458.22</b>

**For questions regarding this invoice, please contact:**  
 WIN IRU INVOICING at 833-708-9700  
 Email: Windstream.IRU\_INVOICING@windstream.com

**Please Return One Copy With Payment**

Please include Invoice Number on your check or money order. Late payment charges will be assessed on any unpaid balance.

**APPROVED**      **DENIED**

Board Member Initials: SKH

Meeting Date: 11-23-21

Follow-up action: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



MAP Agreement

APPLICATION NO. 1694448

AGREEMENT NO. 1694448

Meter Reading Contact Person: Tim Patterson tpatterson@storycountyowa.gov

Managed Account Program Phone: 800.892.8548 | Fax: 800.847.3087

The words "User," "Lessee," "you" and "your" refer to Customer. The words "Owner," "Lessor," "we," "us" and "our" refer to Marco Technologies LLC.

CUSTOMER INFORMATION

Form with fields for FULL LEGAL NAME, STREET ADDRESS, STORY COUNTY OF, CITY, STATE, ZIP, PHONE, BILLING NAME, BILLING STREET ADDRESS, EQUIPMENT LOCATION.

EQUIPMENT WITH CONSOLIDATED MINIMUMS

Form with fields for MAKE/MODEL/ACCESSORIES, SERIAL NUMBER, START METER COLOR, START METER BW, Minimum Payment, Color Print Allowance, Excess Color Print Charge, B&W Print Allowance, Excess B&W Print Charge.

MARCO SUPPORT DESK (By selecting "YES" you agree that the Marco Support Desk Monthly Fee will be added to this Agreement's monthly invoice.)

Form with fields for Do you wish to enroll in the Marco Support Desk for equipment listed herein?, Number of Devices, Marco Support Desk Device Monthly Fees.

FREQUENCY OF MINIMUM PAYMENT

Form with checkboxes for Monthly, Quarterly, Semi-Annually, Annually.

METER READING FREQUENCY

Form with checkboxes for Monthly, Quarterly, Semi-Annually, Annually.

TERM

Form with field for Term in Months: 60

If you are exempt from sales tax, attach your certificate.

SUPPLIES COVERAGE LEVELS

Form with checkboxes for All Inclusive, HP OEM, No Supplies Included.

THIS IS A NONCANCELABLE / IRREVOCABLE AGREEMENT; THIS AGREEMENT CANNOT BE CANCELED OR TERMINATED.

OWNER ACCEPTANCE

Form with fields for OWNER, SIGNATURE, TITLE, DATED.

PRIVACY AND INFORMATION SECURITY

You acknowledge that the Equipment you have received may be equipped with a hard drive that may store personal and confidential information ("PCI") and you understand the privacy and information security risks associated with PCI that may be stored on your Equipment.

Form with fields for STORY COUNTY OF, CUSTOMER (as referenced above), SIGNATURE, TITLE, DATED.

CUSTOMER ACCEPTANCE

BY SIGNING BELOW OR AUTHENTICATING AN ELECTRONIC RECORD HEREOF, YOU CERTIFY THAT YOU HAVE REVIEWED AND DO AGREE TO ALL TERMS AND CONDITIONS OF THIS AGREEMENT ON THIS PAGE AND ON PAGE 2 ATTACHED HERETO, AND TO USE ELECTRONIC SIGNATURES, COMMUNICATIONS AND RECORDS.

Form with fields for STORY COUNTY OF, CUSTOMER (as referenced above), SIGNATURE, TITLE, DATED, FEDERAL TAX I.D. #, PRINT NAME.

TERMS AND CONDITIONS (Continued on Page 2)

1. AGREEMENT: You agree to rent from us the goods, together with all replacements, parts, repairs, additions, and accessions incorporated therein or attached thereto... 2. OWNERSHIP; PAYMENTS; TAXES AND FEES: We own the Equipment, excluding any Financed Items.

3. **EQUIPMENT; SECURITY INTEREST:** At your expense, you shall keep the Equipment: (i) in good repair, condition and working order, in compliance with applicable laws, ordinances and manufacturers' and regulatory standards; (ii) free and clear of all liens and claims; and (iii) at your address shown on page 1, and you agree not to move it unless we agree in writing. You grant us a security interest in the Equipment to secure all amounts you owe us under this Agreement or any other agreement with us ("Other Agreements"), except amounts under Other Agreements which are secured by land and/or buildings. You authorize and ratify our filing of any financing statement(s) to show our interest. You will not change your name, state of organization, headquarters or residence without providing prior written notice to us. You will notify us within 30 days if your state of organization revokes or terminates your existence.
4. **INSURANCE; COLLATERAL PROTECTION; INDEMNITY; LOSS OR DAMAGE:** You agree to keep the Equipment fully insured against all risk, with us named as lender's loss payee, in an amount not less than the full replacement value of the Equipment until this Agreement is terminated. You also agree to maintain commercial general liability insurance with such coverage and from such insurance carrier as shall be satisfactory to us and to include us as an additional insured on the policy. You will provide written notice to us within 10 days of any modification or cancellation of your insurance policy(s). You agree to provide us certificates or other evidence of insurance acceptable to us. If you do not provide us with acceptable evidence of property insurance within 30 days after the start of this Agreement, we may, at our sole discretion, secure property loss insurance on the Equipment from a carrier of our choosing in such forms and amounts as we deem reasonable to protect our interests. If we secure insurance on the Equipment, we will not name you as an insured party, your interests may not be fully protected, and you will reimburse us the premium which may be higher than the premium you would pay if you obtained insurance and which may result in a profit to us through an investment in reinsurance. In addition, you agree to pay us our standard fees in connection with obtaining such insurance. If you are current in all of your obligations under the Agreement at the time of loss, any insurance proceeds received will be applied, at our option, to repair or replace the Equipment, or to pay us the remaining payments due or to become due under this Agreement, plus our booked residual, both discounted at 2% per annum. We are not responsible for, and you agree to hold us harmless and reimburse us for and to defend on our behalf against, any claim for any loss, expense, liability or injury caused by or in any way related to delivery, installation, possession, ownership, renting, manufacture, use, condition, inspection, removal, return or storage of the Equipment. All indemnities will survive the expiration or termination of this Agreement. You are responsible for any loss, theft, destruction or damage to the Equipment ("Loss"), regardless of cause, whether or not insured. You agree to promptly notify us in writing of any Loss. If a Loss occurs and we have not otherwise agreed in writing, you will promptly pay to us the unpaid balance of this Agreement, including any future Payments to the end of the term plus the anticipated residual value of the Equipment, both discounted to present value at 2%. Any proceeds of insurance will be paid to us and credited against the Loss. You authorize us to sign on your behalf and appoint us as your attorney-in-fact to endorse in your name any insurance drafts or checks issued due to a Loss.
5. **ASSIGNMENT: YOU SHALL NOT SELL, TRANSFER, ASSIGN, ENCUMBER, PLEDGE OR SUBRENT THE EQUIPMENT OR THIS AGREEMENT, WITHOUT OUR PRIOR WRITTEN CONSENT.** You shall not consolidate or merge with or into any other entity, distribute, sell or dispose of all or a substantial portion of your assets other than in the ordinary course of business, without our prior written consent, and the surviving, or successor entity or the transferee of such assets, shall assume all of your obligations under this Agreement by a written instrument acceptable to us. No event shall occur which causes or results in a transfer of majority ownership of you while any obligations are outstanding hereunder. We may sell, assign, or transfer this Agreement without notice to or consent from you. You agree that if we sell, assign or transfer this Agreement, our assignee will have the same rights and benefits that we have now and will not have to perform any of our obligations. **You agree that our assignee will not be subject to any claims, defenses, or offsets that you may have against us.** This Agreement shall be binding on and inure to the benefit of the parties hereto and their respective successors and assigns.
6. **DEFAULT AND REMEDIES:** You will be in default if: (i) you do not pay any Payment or other sum due to us or you fail to perform in accordance with this Agreement or any other agreement with us or any of our affiliates or fail to perform or pay under any material agreement with any other entity; (ii) you make or have made any false statement or misrepresentation to us; (iii) you or any guarantor dies, dissolves, liquidates, terminates existence or is in bankruptcy; (iv) you or any guarantor suffers a material adverse change in its financial, business or operating condition; or (v) any guarantor defaults under any guaranty for this Agreement. If you are ever in default, at our option, we can cancel this Agreement and require that you pay the unpaid balance of this Agreement, including any future Payments to the end of term plus the anticipated residual value of the Equipment, both discounted to present value at 2%. We may recover default interest on any unpaid amount at the rate of 12% per year. Concurrently and cumulatively, we may also use any remedies available to us under the UCC and any other law and we may require that you immediately stop using any Financed Items. If we take possession of the Equipment, you agree to pay the costs of repossession, moving, storage, repair and sale. The net proceeds of the sale of any Equipment will be credited against what you owe us under this Agreement and you will be responsible for any deficiency. In the event of any dispute or enforcement of our rights under this Agreement or any related agreement, you agree to pay our reasonable attorneys' fees (including any incurred before or at trial, on appeal or in any other proceeding), actual court costs and any other collection costs, including any collection agency fee. **WE SHALL NOT BE RESPONSIBLE TO PAY YOU ANY CONSEQUENTIAL, INDIRECT OR INCIDENTAL DAMAGES FOR ANY DEFAULT, ACT OR OMISSION BY ANYONE.** Any delay or failure to enforce our rights under this Agreement will not prevent us from enforcing any rights at a later time. You agree that this Agreement is a "Finance Lease" as defined by Article 2A of the UCC and your rights and remedies are governed exclusively by this Agreement. You waive all rights under sections 2A-508 through 522 of the UCC. If interest is charged or collected in excess of the maximum lawful rate, we will refund such excess to you, which will be your sole remedy.
7. **INSPECTIONS AND REPORTS:** We have the right, at any reasonable time, to inspect the Equipment and any documents relating to its use, maintenance and repair. You agree to provide updated annual and/or quarterly financial statements to us upon request.
8. **END OF TERM:** At the end of the initial term, this Agreement shall renew for successive 12-month renewal term(s) under the same terms hereof unless you send us written notice between 90 and 150 days before the end of any term, and you timely return the Equipment. You shall continue making Payments and paying all other amounts due until the Equipment is returned. As long as you have given us the required written notice, you will return all of the Equipment to a location we specify, at your expense, in retail re-saleable condition, full working order and complete repair. **YOU ARE SOLELY RESPONSIBLE FOR REMOVING ANY DATA THAT MAY RESIDE IN THE EQUIPMENT, INCLUDING BUT NOT LIMITED TO HARD DRIVES, DISK DRIVES OR ANY OTHER FORM OF MEMORY.**
9. **USA PATRIOT ACT NOTICE; ANTI-TERRORISM AND ANTI-CORRUPTION COMPLIANCE:** To help the government fight the funding of terrorism and money laundering activities, federal law requires all financial institutions to obtain, verify, and record information that identifies each customer who opens an account. When you enter into a transaction with us, we ask for your business name, address and other information that will allow us to identify you. We may also ask to see other documents that substantiate your business identity. You and any other person who you control, own a controlling interest in, or who owns a controlling interest in or otherwise controls you in any manner ("Representatives") are and will remain in full compliance with all laws, regulations and government guidance concerning foreign asset control, trade sanctions, embargoes, and the prevention and detection of money laundering, bribery, corruption, and terrorism, and neither you nor any of your Representatives or will be listed in any Sanctions-related list of designated persons maintained by the U.S. Department of Treasury's Office of Foreign Assets Control or successor or the U.S. Department of State. You shall, and shall cause any Representative to, provide such information and take such actions as are reasonably requested by us in order to assist us in maintaining compliance with anti-money laundering laws and regulations.
10. **MISCELLANEOUS:** Unless otherwise stated in an addendum hereto, the parties agree that: (i) this Agreement and any related documents hereto may be authenticated by electronic means; (ii) the "original" of this Agreement shall be the copy that bears your manual, facsimile, scanned or electronic signature and that also bears our manual or electronically signed signature and is held or controlled by us; and (iii) to the extent this Agreement constitutes chattel paper (as defined by the UCC), a security interest may only be created in the original. You agree not to raise as a defense to the enforcement of this Agreement or any related documents that you or we executed or authenticated such documents by electronic or digital means or that you used facsimile or other electronic means to transmit your signature on such documents. Notwithstanding anything to the contrary herein, we reserve the right to require you to sign this Agreement or any related documents hereto manually and to send to us the manually signed, duly executed documents via overnight courier on the same day that you send us the facsimile, scanned or electronic transmission of the documents. You agree to execute any further documents that we may request to carry out the intents and purposes of this Agreement. Whenever our consent is required, we may withhold or condition such consent in our sole discretion, except as otherwise expressly stated herein. From time to time, Supplier may extend to us payment terms for Equipment financed under this Agreement that are more favorable than what has been quoted to you or the general public, and we may provide Supplier information regarding this Agreement if Supplier has assigned or referred it to us. All notices shall be mailed or delivered by facsimile transmission or overnight courier to the respective parties at the addresses shown on this Agreement or such other address as a party may provide in writing from time to time. You authorize us to make non-material amendments (including completing and conforming the description of the Equipment) on any document in connection with this Agreement. Unless stated otherwise herein, all other modifications to this Agreement must be in writing and signed by each party or in a duly authenticated electronic record. This Agreement may not be modified by course of performance.
11. **WARRANTY DISCLAIMERS:** WE ARE RENTING THE EQUIPMENT TO YOU "AS-IS." YOU HAVE SELECTED SUPPLIER AND THE EQUIPMENT BASED UPON YOUR OWN JUDGMENT. IN THE EVENT WE ASSIGN THIS AGREEMENT, OUR ASSIGNEE DOES NOT TAKE RESPONSIBILITIES FOR THE INSTALLATION OR PERFORMANCE OF THE EQUIPMENT. SUPPLIER IS NOT AN AGENT OF OURS AND WE ARE NOT AN AGENT OF SUPPLIER, AND NOTHING SUPPLIER STATES OR DOES CAN AFFECT YOUR OBLIGATIONS HEREUNDER. **YOU WILL MAKE ALL PAYMENTS UNDER THIS AGREEMENT REGARDLESS OF ANY CLAIM OR COMPLAINT AGAINST ANY SUPPLIER, LICENSOR OR MANUFACTURER, AND ANY FAILURE OF A SERVICE PROVIDER TO PROVIDE SERVICES WILL NOT EXCUSE YOUR OBLIGATIONS TO US UNDER THIS AGREEMENT. WE MAKE NO WARRANTIES, EXPRESS OR IMPLIED, OF, AND TAKE ABSOLUTELY NO RESPONSIBILITY FOR, MERCHANTABILITY, FITNESS FOR ANY PARTICULAR PURPOSE, CONDITION, QUALITY, ADEQUACY, TITLE, DATA ACCURACY, SYSTEM INTEGRATION, FUNCTION, DEFECTS, INFRINGEMENT OR ANY OTHER ISSUE IN REGARD TO THE EQUIPMENT, ANY ASSOCIATED SOFTWARE AND ANY FINANCED ITEMS. SO LONG AS YOU ARE NOT IN DEFAULT UNDER THIS AGREEMENT, WE ASSIGN TO YOU ANY WARRANTIES IN THE EQUIPMENT GIVEN TO US.**
12. **LAW; JURY WAIVER:** This Agreement will be governed by and construed in accordance with the law of the principal place of business of Owner or, if assigned, its assignee. You consent to jurisdiction and venue of any state or federal court in the state of Owner or, if assigned, its assignee has its principal place of business and waive the defense of inconvenient forum. For any action arising out of or relating to this Agreement or the Equipment, **BOTH PARTIES WAIVE ALL RIGHTS TO A TRIAL BY JURY.**
13. **MAINTENANCE AND SUPPLIES:** You have elected to enter into a service and maintenance arrangement with Supplier, and if indicated by the selection of a Supplies Coverage Level on page 1, for maintenance, inspection, adjustment, parts replacement (excluding ink print heads), drums, cleaning material required for proper operation and toner and developer (collectively, the "Services and Supplies"). Paper, staples and MICR cartridges must be separately purchased by you. Imager network support on connected Equipment is not included and will be billable at the prevailing hourly rate, at your expense. Supplies for equipment may or may not be included in this Agreement. If included, the amount payable under this Agreement for Supplies is based on the industry standard and the manufacturer estimated yield for black toner and developer based on an average per page coverage of 6% and for color toner and developer based on an average per page coverage of 20%. If your toner and developer usage exceeds the average page coverage amount, we in our sole discretion reserve the right to increase the amount payable under this Agreement for Supplies in order to adjust for any increased toner and developer usage in excess of the industry standard. You agree to pay all amounts owing under this Agreement regardless of any claim you have against Supplier relating to the Services or Supplies. Supplier will be solely responsible for performing all Services and providing all Supplies. You agree not to hold Owner (if different from Supplier) or any assignee of this Agreement responsible for Supplier's Service and Supplies obligations. As a convenience to you, we will provide you with one invoice covering amounts owing for your renting of the Equipment under this Agreement and the amounts owing to Supplier for the Services and Supplies. If necessary, Supplier's obligations to you for the Services and Supplies may be delegated by us to another company. You agree to pay a monthly supply freight fee to cover the costs of shipping supplies to you. Each month, you are entitled to produce the minimum number of prints shown on page 1 of this Agreement for each applicable print type. Regardless of the number of prints made, you will never pay less than the minimum Payment. You agree to provide periodic meter readings on any Equipment capable of reporting meters electronically using our electronic meter collection method. You consent to implementation of a data collection agent ("DCA") for such purposes. For any Equipment that does not report into the DCA, you agree to provide the meters in a manner satisfactory to us. If we are unable to gather a meter reading from you using DCA methods, you will be assessed a \$3 fee per month per device for us to collect your meter reads. You agree to pay the applicable excess print charge for each metered print that exceeds the applicable minimum number of prints. Prints made on equipment marked as not financed under this Agreement will be included in determining your print and excess charges. At the end of the first year of this Agreement, and once each successive 12-month period thereafter, the maintenance and supplies portion of the Payment and the excess charges may be increased by a maximum of 15% of the existing payment or charge. In order to facilitate an orderly transition, the start date of this Agreement will be the date the Equipment is delivered to you or a date designated by us, as shown on the first invoice. If a later start date is designated, in addition to all Payments and other amounts due hereunder, you agree to pay us a transitional payment equal to 1/30th of the Payment, multiplied by the number of days between the date the Equipment is delivered to you and the designated start date. The first Payment is due 30 days after the start of this Agreement and each Payment thereafter shall be due on the same day of each month.
14. **SUPPLIES LEVEL COVERAGE INFORMATION:** All Inclusive is defined as including all colors (cyan, magenta, yellow and black) of toners, developers, drums and drums kits. HP OEM is defined as including all colors (cyan, magenta, yellow and black) of HP Original Equipment Manufacturer toners, developers, drums and drums kits. No Supplies Included is defined as not including any toners, developers, drums or drums kits.
15. **MARCO SUPPORT DESK:** If you selected "yes" on page 1, you will have access to the Marco Support Desk, Monday – Friday from 7:00 am to 5:00 pm CST via phone or internet for the following matters: 1) Required reconfiguration of Equipment imagers on your network for printing and scanning because of replaced or upgraded workstations and/or servers and IP address changes (One attempt (thirty (30) minutes) to reconfigure scan to email resulting from changes made by your internet service provider); 2) Reinstallation and configuration of manufacturer companion software for Equipment and drivers hereunder on additional or upgraded workstations for the following: Sharpdesk, PC Fax Drivers, EFI Command Workstation, EFI Remote scan, and Marco installed meter monitoring software; 3) Other printing or scanning software related issues as applicable to the normal function of imager(s) for the Equipment; and 4) Request support for the Software identified on page one of this Agreement, if you have a current support agreement with Software provider. Device network support on connected Equipment and reconfiguration to imagers required because of changes to your network, including but not limited to, different or upgraded network operating systems are not included in this Agreement and may be purchased separately at our prevailing rates. Any such purchase shall be subject to the terms of this Agreement.



MAP
Pool Billing Schedule

APPLICATION NO.
1694448

AGREEMENT NO.
1694448

Meter Reading Contact Person: Tim Patterson tpatterson@storycountyowa.gov

Phone: 800.892.8548 | Fax: 800.847.3087

This Pool Billing Schedule is to be attached to and becomes part of the above-referenced Agreement by and between the undersigned and Marco Technologies, LLC.

POOL 1 NAME: Auditor & Elections - copier

Table with 4 columns: MAKE/MODEL/ACCESSORIES, SERIAL NUMBER, START METER COLOR, START METER BW. Row 1: 1 KONICA 650i

Minimum Payment\* \$ 98.96
Color Print Allowance na
Excess Color Print Charge\* \$ na
B&W Print Allowance 0
Excess B&W Print Charge\* \$ 0.003500

POOL 2 NAME: Auditor & Elections -printers

Table with 4 columns: MAKE/MODEL/ACCESSORIES, SERIAL NUMBER, START METER COLOR, START METER BW. Row 1: 1 HP E50145DN, Row 2: 2 HP E50145DN

Minimum Payment\* \$ 27.50
Color Print Allowance na
Excess Color Print Charge\* \$ na
B&W Print Allowance 0
Excess B&W Print Charge\* \$ 0.010000

POOL 3 NAME: Board of Supervisors copier

Table with 4 columns: MAKE/MODEL/ACCESSORIES, SERIAL NUMBER, START METER COLOR, START METER BW. Row 1: 1 KONICA C450i

Minimum Payment\* \$ 89.53
Color Print Allowance 0
Excess Color Print Charge\* \$ 0.035000
B&W Print Allowance 0
Excess B&W Print Charge\* \$ 0.003500

POOL 4 NAME: Board of Supervisors printers

Table with 4 columns: MAKE/MODEL/ACCESSORIES, SERIAL NUMBER, START METER COLOR, START METER BW. Row 1: 1 HP E50145DN, Row 2: 2 HP E42540F, Row 3: 3 HP E42540F

Minimum Payment\* \$ 42.02
Color Print Allowance na
Excess Color Print Charge\* \$ na
B&W Print Allowance 0
Excess B&W Print Charge\* \$ 0.010000

CUSTOMER ACCEPTANCE

This Pool Billing Schedule is hereby verified as correct by the undersigned Customer, who acknowledges receipt of a copy.

STORY COUNTY OF CUSTOMER (as referenced above)
X [Signature]
TITLE Chair
DATED 11-23-21
SIGNATURE



MAP
Pool Billing Schedule

APPLICATION NO.
1694448

AGREEMENT NO.
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Meter Reading Contact Person: Tim Patterson tpatterson@storycountyiowa.gov

Phone: 800.892.8548 | Fax: 800.847.3087

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POOL 5 NAME: Emergency Management printer

Table with 4 columns: MAKE/MODEL/ACCESSORIES, SERIAL NUMBER, START METER COLOR, START METER BW. Row 1: HP M479FDW penny asset, MXBCM771YK.

Minimum Payment\* \$ 0.00
Color Print Allowance 0
Excess Color Print Charge\* \$ 0.090000
\*plus applicable taxes
B&W Print Allowance 0
Excess B&W Print Charge\* \$ 0.010000

POOL 6 NAME: Emergency Management copier

Table with 4 columns: MAKE/MODEL/ACCESSORIES, SERIAL NUMBER, START METER COLOR, START METER BW. Row 1: KONICA C250i.

Minimum Payment\* \$ 54.46
Color Print Allowance 0
Excess Color Print Charge\* \$ 0.035000
\*plus applicable taxes
B&W Print Allowance 0
Excess B&W Print Charge\* \$ 0.003500

POOL 7 NAME: Facilities Management copier

Table with 4 columns: MAKE/MODEL/ACCESSORIES, SERIAL NUMBER, START METER COLOR, START METER BW. Row 1: KONICA C250i.

Minimum Payment\* \$ 54.46
Color Print Allowance 0
Excess Color Print Charge\* \$ 0.035000
\*plus applicable taxes
B&W Print Allowance 0
Excess B&W Print Charge\* \$ 0.003500

POOL 8 NAME: Facilities Management printers

Table with 4 columns: MAKE/MODEL/ACCESSORIES, SERIAL NUMBER, START METER COLOR, START METER BW. Row 1: HP E52645DN, Row 2: HP E52645DN.

Minimum Payment\* \$ 51.00
Color Print Allowance na
Excess Color Print Charge\* \$ na
\*plus applicable taxes
B&W Print Allowance 0
Excess B&W Print Charge\* \$ 0.010000

CUSTOMER ACCEPTANCE

This Pool Billing Schedule is hereby verified as correct by the undersigned Customer, who acknowledges receipt of a copy.

STORY COUNTY OF CUSTOMER (as referenced above)
X [Signature]
TITLE Chair
DATED 11-23-21
SIGNATURE



MAP
Pool Billing Schedule

APPLICATION NO.
1694448

AGREEMENT NO.
1694448

Meter Reading Contact Person: Tim Patterson tpatterson@storycountyowa.gov

Phone: 800.892.8548 | Fax: 800.847.3087

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POOL 9 NAME: INFORMATION TECHNOLOGY

Pool Location:

Table with 4 columns: MAKE/MODEL/ACCESSORIES, SERIAL NUMBER, START METER COLOR, START METER BW. Row 1: 1 KONICA C250i

Minimum Payment\* \$ 54.46
\*plus applicable taxes
Color Print Allowance 0
B&W Print Allowance 0
Excess Color Print Charge\* \$ 0.035000
Excess B&W Print Charge\* \$ 0.003500

POOL 10 NAME: P&Z Environmental Health copier

Pool Location:

Table with 4 columns: MAKE/MODEL/ACCESSORIES, SERIAL NUMBER, START METER COLOR, START METER BW. Row 1: 1 KONICA C250i

Minimum Payment\* \$ 61.70
\*plus applicable taxes
Color Print Allowance 0
B&W Print Allowance 0
Excess Color Print Charge\* \$ 0.035000
Excess B&W Print Charge\* \$ 0.003500

POOL 11 NAME: Recorder copier

Pool Location:

Table with 4 columns: MAKE/MODEL/ACCESSORIES, SERIAL NUMBER, START METER COLOR, START METER BW. Row 1: 1 KONICA 450i

Minimum Payment\* \$ 60.37
\*plus applicable taxes
Color Print Allowance na
B&W Print Allowance 0
Excess Color Print Charge\* \$ na
Excess B&W Print Charge\* \$ 0.003500

POOL 12 NAME: Recorder printer

Pool Location:

Table with 4 columns: MAKE/MODEL/ACCESSORIES, SERIAL NUMBER, START METER COLOR, START METER BW. Row 1: 1 LEXMARK M1246

Minimum Payment\* \$ 9.08
\*plus applicable taxes
Color Print Allowance na
B&W Print Allowance 0
Excess Color Print Charge\* \$ na
Excess B&W Print Charge\* \$ 0.010000

CUSTOMER ACCEPTANCE

This Pool Billing Schedule is hereby verified as correct by the undersigned Customer, who acknowledges receipt of a copy.

STORY COUNTY OF
CUSTOMER (as referenced above)

SIGNATURE (Handwritten signature)

TITLE H-23-21 Chair
DATED 11-23-21



MAP
Pool Billing Schedule

APPLICATION NO.
1694448

AGREEMENT NO.
1694448

Meter Reading Contact Person: Tim Patterson tpatterson@storycountyowa.gov

Phone: 800.892.8548 | Fax: 800.847.3087

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POOL 13 NAME: Treasurer copier

Table with 4 columns: MAKE/MODEL/ACCESSORIES, SERIAL NUMBER, START METER COLOR, START METER BW. Row 1: 1 KONICA C450i

Minimum Payment\* \$ 62.47
Color Print Allowance 0
Excess Color Print Charge\* \$ 0.035000
B&W Print Allowance 0
Excess B&W Print Charge\* \$ 0.003500

POOL 14 NAME: Treasurer printers

Table with 4 columns: MAKE/MODEL/ACCESSORIES, SERIAL NUMBER, START METER COLOR, START METER BW. Row 1: 1 LEXMARK M1246, Row 2: 2 LEXMARK M5255

Minimum Payment\* \$ 26.52
Color Print Allowance na
Excess Color Print Charge\* \$ na
B&W Print Allowance 0
Excess B&W Print Charge\* \$ 0.010000

POOL 15 NAME: Community Services copier

Table with 4 columns: MAKE/MODEL/ACCESSORIES, SERIAL NUMBER, START METER COLOR, START METER BW. Row 1: 1 KONICA C450i

Minimum Payment\* \$ 76.82
Color Print Allowance 0
Excess Color Print Charge\* \$ 0.035000
B&W Print Allowance 0
Excess B&W Print Charge\* \$ 0.003500

POOL 16 NAME: Community Services printers

Table with 4 columns: MAKE/MODEL/ACCESSORIES, SERIAL NUMBER, START METER COLOR, START METER BW. Row 1: 1 HP E52645DN

Minimum Payment\* \$ 25.50
Color Print Allowance na
Excess Color Print Charge\* \$ na
B&W Print Allowance 0
Excess B&W Print Charge\* \$ 0.010000

CUSTOMER ACCEPTANCE

This Pool Billing Schedule is hereby verified as correct by the undersigned Customer, who acknowledges receipt of a copy.

Signature box with X mark, TITLE: A-23-21 Chair, DATED: 11-23-21, STORY COUNTY OF, CUSTOMER (as referenced above), SIGNATURE



MAP
Pool Billing Schedule

APPLICATION NO.
1694448

AGREEMENT NO.
1694448

Meter Reading Contact Person: Tim Patterson tpatterson@storycountyowa.gov

Phone: 800.892.8548 | Fax: 800.847.3087

This Pool Billing Schedule is to be attached to and becomes part of the above-referenced Agreement by and between the undersigned and Marco Technologies, LLC.

POOL 17 NAME: County Attorney copiers

Pool Location:

Table with 4 columns: MAKE/MODEL/ACCESSORIES, SERIAL NUMBER, START METER COLOR, START METER BW. Rows 1-5 list Konica C450i copiers.

Minimum Payment\* \$ 269.04
\*plus applicable taxes
Color Print Allowance 0
B&W Print Allowance 0
Excess Color Print Charge\* \$ 0.035000
Excess B&W Print Charge\* \$ 0.003500

POOL 18 NAME: County Attorney printers

Pool Location:

Table with 4 columns: MAKE/MODEL/ACCESSORIES, SERIAL NUMBER, START METER COLOR, START METER BW. Rows 1-5 list HP E55040DN and HP E50145DN printers.

Minimum Payment\* \$ 38.39
\*plus applicable taxes
Color Print Allowance 0
B&W Print Allowance 0
Excess Color Print Charge\* \$ 0.090000
Excess B&W Print Charge\* \$ 0.010000

POOL 19 NAME: Animal Shelter copier

Pool Location:

Table with 4 columns: MAKE/MODEL/ACCESSORIES, SERIAL NUMBER, START METER COLOR, START METER BW. Row 1 lists Konica C250i copier.

Minimum Payment\* \$ 54.46
\*plus applicable taxes
Color Print Allowance 0
B&W Print Allowance 0
Excess Color Print Charge\* \$ 0.035000
Excess B&W Print Charge\* \$ 0.003500

POOL 20 NAME: Conservation Center copier

Pool Location:

Table with 4 columns: MAKE/MODEL/ACCESSORIES, SERIAL NUMBER, START METER COLOR, START METER BW. Rows 1-2 list Konica C450i and Konica C250i copiers.

Minimum Payment\* \$ 136.75
\*plus applicable taxes
Color Print Allowance 0
B&W Print Allowance 0
Excess Color Print Charge\* \$ 0.035000
Excess B&W Print Charge\* \$ 0.003500

CUSTOMER ACCEPTANCE

This Pool Billing Schedule is hereby verified as correct by the undersigned Customer, who acknowledges receipt of a copy.

Signature and title area for STORY COUNTY OF CUSTOMER (as referenced above). Includes fields for TITLE and DATED.



MAP
Pool Billing Schedule

APPLICATION NO.
1694448

AGREEMENT NO.
1694448

Meter Reading Contact Person: Tim Patterson tpatterson@storycountyowa.gov

Phone: 800.892.8548 | Fax: 800.847.3087

This Pool Billing Schedule is to be attached to and becomes part of the above-referenced Agreement by and between the undersigned and Marco Technologies, LLC.

POOL 21 NAME: Conservation Center printers

Table with 4 columns: MAKE/MODEL/ACCESSORIES, SERIAL NUMBER, START METER COLOR, START METER BW. Row 1: HP E47528F. Row 2: HP E42540F. Rows 3-5 are blank.

Minimum Payment\* \$ 31.64 plus applicable taxes
Color Print Allowance 0
Excess Color Print Charge\* \$ 0.090000
B&W Print Allowance 0
Excess B&W Print Charge\* \$ 0.010000

POOL 22 NAME: Engineering Office copier

Table with 4 columns: MAKE/MODEL/ACCESSORIES, SERIAL NUMBER, START METER COLOR, START METER BW. Row 1: KONICA C250i. Rows 2-5 are blank.

Minimum Payment\* \$ 54.46 plus applicable taxes
Color Print Allowance 0
Excess Color Print Charge\* \$ 0.035000
B&W Print Allowance 0
Excess B&W Print Charge\* \$ 0.003500

POOL 23 NAME: Engineering Office printer

Table with 4 columns: MAKE/MODEL/ACCESSORIES, SERIAL NUMBER, START METER COLOR, START METER BW. Row 1: HP E50145DN. Rows 2-5 are blank.

Minimum Payment\* \$ 11.82 plus applicable taxes
Color Print Allowance na
Excess Color Print Charge\* \$ na
B&W Print Allowance 0
Excess B&W Print Charge\* \$ 0.010000

POOL 24 NAME: E911 Services printer

Table with 4 columns: MAKE/MODEL/ACCESSORIES, SERIAL NUMBER, START METER COLOR, START METER BW. Row 1: HP E55040DN. Rows 2-5 are blank.

Minimum Payment\* \$ 14.75 plus applicable taxes
Color Print Allowance 0
Excess Color Print Charge\* \$ 0.090000
B&W Print Allowance 0
Excess B&W Print Charge\* \$ 0.010000

CUSTOMER ACCEPTANCE

This Pool Billing Schedule is hereby verified as correct by the undersigned Customer, who acknowledges receipt of a copy.

STORY COUNTY OF CUSTOMER (as referenced above)
Signature: [Handwritten Signature]
TITLE: Chair
DATED: 11-23-21



MAP
Pool Billing Schedule

APPLICATION NO.
1694448

AGREEMENT NO.
1694448

Meter Reading Contact Person: Tim Patterson tpatterson@storycountyiowa.gov

Phone: 800.892.8548 | Fax: 800.847.3087

This Pool Billing Schedule is to be attached to and becomes part of the above-referenced Agreement by and between the undersigned and Marco Technologies, LLC.

POOL 25 NAME: Sheriffs Office copiers

Pool Location:

Table with 4 columns: MAKE/MODEL/ACCESSORIES, SERIAL NUMBER, START METER COLOR, START METER BW. Row 1: 1 KONICA 650i

Minimum Payment\* \$ 289.64 Color Print Allowance 0 Excess Color Print Charge\* \$ 0.035000
\*plus applicable taxes B&W Print Allowance 0 Excess B&W Print Charge\* \$ 0.003500

POOL 26 NAME: Sheriffs Office printers

Pool Location:

Table with 4 columns: MAKE/MODEL/ACCESSORIES, SERIAL NUMBER, START METER COLOR, START METER BW. Row 1: 1 see attached schedule A1

Minimum Payment\* \$ 113.39 Color Print Allowance na Excess Color Print Charge\* \$ na
\*plus applicable taxes B&W Print Allowance 0 Excess B&W Print Charge\* \$ 0.010000

POOL 27 NAME: Veterans Affairs printer

Pool Location:

Table with 4 columns: MAKE/MODEL/ACCESSORIES, SERIAL NUMBER, START METER COLOR, START METER BW. Row 1: 1 HP E52645DN

Minimum Payment\* \$ 25.50 Color Print Allowance na Excess Color Print Charge\* \$ na
\*plus applicable taxes B&W Print Allowance 0 Excess B&W Print Charge\* \$ 0.010000

POOL 28 NAME:

Pool Location:

Table with 4 columns: MAKE/MODEL/ACCESSORIES, SERIAL NUMBER, START METER COLOR, START METER BW. Rows 1-5 are empty.

Minimum Payment\* \$ Color Print Allowance Excess Color Print Charge\* \$
\*plus applicable taxes B&W Print Allowance Excess B&W Print Charge\* \$

CUSTOMER ACCEPTANCE

This Pool Billing Schedule is hereby verified as correct by the undersigned Customer, who acknowledges receipt of a copy.

STORY COUNTY OF CUSTOMER (as referenced above) [Signature]

TITLE Chair DATED 11-23-21



MAP
Pool Billing Schedule

APPLICATION NO.
1694448

AGREEMENT NO.
1694448

Meter Reading Contact Person: Tim Patterson tpatterson@storycountyiowa.gov

Phone: 800.892.8548 | Fax: 800.847.3087

This Pool Billing Schedule is to be attached to and becomes part of the above-referenced Agreement by and between the undersigned and Marco Technologies, LLC.

POOL 29 NAME:

Table with 4 columns: MAKE/MODEL/ACCESSORIES, SERIAL NUMBER, START METER COLOR, START METER BW. Rows 1-5.

Minimum Payment\* \$ plus applicable taxes
Color Print Allowance
Excess Color Print Charge\* \$
B&W Print Allowance
Excess B&W Print Charge\* \$

POOL 30 NAME:

Table with 4 columns: MAKE/MODEL/ACCESSORIES, SERIAL NUMBER, START METER COLOR, START METER BW. Rows 1-5.

Minimum Payment\* \$ plus applicable taxes
Color Print Allowance
Excess Color Print Charge\* \$
B&W Print Allowance
Excess B&W Print Charge\* \$

POOL 31 NAME:

Table with 4 columns: MAKE/MODEL/ACCESSORIES, SERIAL NUMBER, START METER COLOR, START METER BW. Rows 1-5.

Minimum Payment\* \$ plus applicable taxes
Color Print Allowance
Excess Color Print Charge\* \$
B&W Print Allowance
Excess B&W Print Charge\* \$

POOL 32 NAME:

Table with 4 columns: MAKE/MODEL/ACCESSORIES, SERIAL NUMBER, START METER COLOR, START METER BW. Rows 1-5.

Minimum Payment\* \$ plus applicable taxes
Color Print Allowance
Excess Color Print Charge\* \$
B&W Print Allowance
Excess B&W Print Charge\* \$

CUSTOMER ACCEPTANCE

This Pool Billing Schedule is hereby verified as correct by the undersigned Customer, who acknowledges receipt of a copy.

STORY COUNTY OF CUSTOMER (as referenced above)
Signature: [Handwritten Signature]
TITLE: Chair
DATED: 11-23-21



STATE AND LOCAL GOVERNMENT ADDENDUM

AGREEMENT NO. 1694448

Phone: 800.892.8548 | Fax: 800.847.3087

Addendum to Agreement # \_\_\_\_\_ and any future supplements/schedules thereto, between \_\_\_\_\_ STORY COUNTY OF \_\_\_\_\_, as Customer and Marco Technologies LLC, as Lessor ("Agreement"). The words "you" and "your" refer to Customer. The words "we," "us" and "our" refer to Lessor.

The parties wish to amend the above-referenced Agreement by adding the following language:

**REPRESENTATIONS AND WARRANTIES OF CUSTOMER:** You hereby represent and warrant to us that: (i) you have been duly authorized under the Constitution and laws of the applicable jurisdiction and by a resolution or other authority of your governing body to execute and deliver this Agreement and to carry out your obligations hereunder; (ii) all legal requirements have been met, and procedures have been followed, including public bidding, in order to ensure the enforceability of this Agreement; (iii) this Agreement is in compliance with all laws applicable to you, including any debt limitations or limitations on interest rates or finance charges; (iv) the Equipment will be used by you only for essential governmental or proprietary functions of you consistent with the scope of your authority, will not be used in a trade or business of any person or entity, by the federal government or for any personal, family or household use, and your need for the Equipment is not expected to diminish during the term of this Agreement; (v) you have funds available to pay Payments until the end of your current appropriation period, and you intend to request funds to make Payments in each appropriation period, from now until the end of the term of this Agreement; and (vi) your exact legal name is as set forth on page one of this Agreement.

**NON-APPROPRIATION OR RENEWAL:** If either sufficient funds are not appropriated to make Payments or any other amounts due under this Agreement or (to the extent required by applicable law) this Agreement is not renewed either automatically or by mutual ratification, this Agreement shall terminate and you shall not be obligated to make Payments under this Agreement beyond the then-current fiscal year for which funds have been appropriated. Upon such an event, you shall, no later than the end of the fiscal year for which Payments have been appropriated or the term of this Agreement has been renewed, deliver possession of the Equipment to us. If you fail to deliver possession of the Equipment to us, the termination shall nevertheless be effective but you shall be responsible, to the extent permitted by law and legally available funds, for the payment of damages in an amount equal to the portion of Payments thereafter coming due that is attributable to the number of days after the termination during which you fail to deliver possession and for any other loss suffered by us as a result of your failure to deliver possession as required. You shall notify us in writing within seven days after (i) your failure to appropriate funds sufficient for the payment of the Payments or (ii) to the extent required by applicable law, (a) this Agreement is not renewed or (b) this Agreement is renewed by you (in which event this Agreement shall be mutually ratified and renewed), provided that your failure to give any such notice under clause (i) or (ii) of this sentence shall not operate to extend this Agreement or result in any liability to you.

**TITLE TO THE EQUIPMENT:** If the selected purchase option for this Agreement is \$1.00 or \$101.00, unless otherwise required by law, upon your acceptance of the Equipment, title to the Equipment shall be in your name, subject to our interest under this Agreement.

The parties wish to amend the above-referenced Agreement by restating the following language:

Any provision in the Agreement stating this Agreement supersedes any invoice and/or purchase order is hereby amended and restated as follows: "You agree that the terms and conditions contained in this Agreement, which, with the acceptance certification, is the entire agreement between you and us regarding the Equipment and which supersedes any purchase order, invoice, request for proposal, response or other related document."

Any provision in the Agreement stating that this Agreement shall automatically renew unless the Equipment is purchased, returned or a notice requirement is satisfied is hereby amended and restated as follows: "Unless the purchase option is \$1.00 or \$101.00, at the end of the initial term, this Agreement shall renew on a month-to-month basis under the same terms hereof unless you send us written notice at least 30 days before the end of any term that you want to purchase or return the Equipment, and you timely purchase or return the Equipment."

Any provision in the Agreement stating that we may assign this Agreement is hereby amended and restated as follows: "We may sell, assign, or transfer this Agreement without notice to or consent from you, and you waive any right you may have to such notice or consent."

NOTE: CAPITALIZED TERMS IN THIS DOCUMENT ARE DEFINED AS IN THE AGREEMENT, UNLESS SPECIFICALLY STATED OTHERWISE.

Any provision in the Agreement stating that you grant us a security interest in the Equipment to secure all amounts owed to us under any agreement is hereby amended and restated as follows: "To the extent permitted by law, you grant us a security interest in the Equipment to secure all amounts you owe us under this Agreement and any supplements hereto. You authorize and ratify our filing of any financing statement(s) and the naming of us on any vehicle title(s) to show our interest."

Any provision in the Agreement stating that you shall indemnify and hold us harmless is hereby amended and restated as follows: "You shall not be required to indemnify or hold us harmless against liabilities arising from this Agreement. However, as between you and us, and to the extent permitted by law and legally available funds, you are responsible for and shall bear the risk of loss for, shall pay directly, and shall defend against any and all claims, liabilities, proceedings, actions, expenses, damages or losses arising under or related to the Equipment, including, but not limited to, the possession, ownership, lease, use or operation thereof, except that you shall not bear the risk of loss of, nor pay for, any claims, liabilities, proceedings, actions, expenses, damages or losses that arise directly from events occurring after you have surrendered possession of the Equipment in accordance with the terms of this Agreement to us or that arise directly from our gross negligence or willful misconduct."

Any provision in the Agreement stating that a default by you under any agreement with our affiliates or other lenders shall be an event of default under the Agreement is hereby amended and restated as follows: "You will be in default if: (i) you do not pay any Payment or other sum due to us under this Agreement when due or you fail to perform in accordance with the covenants, terms and conditions of this Agreement; (ii) you make or have made any false statement or misrepresentation to us; or (iii) you dissolve, liquidate, terminate your existence or are in bankruptcy."

Any provision in the Agreement stating that you shall pay our attorneys' fees is hereby amended and restated as follows: "In the event of any dispute or enforcement of rights under this Agreement or any related agreement, you agree to pay, to the extent permitted by law and to the extent of legally available funds, our reasonable attorneys' fees (including any incurred before or at trial, on appeal or in any other proceeding), actual court costs and any other collection costs, including any collection agency fee."

Any provision in the Agreement requiring you to pay amounts due under the Agreement upon the occurrence of a default, failure to appropriate funds or failure to renew the Agreement is hereby amended to limit such requirement to the extent permitted by law and legally available funds.

Any provision in the Agreement stating that the Agreement is governed by a particular state's laws and you consent to such jurisdiction and venue is hereby amended and restated as follows: "This Agreement will be governed by and construed in accordance with the laws of the state where you are located. You consent to jurisdiction and venue of any state or federal court in such state and waive the defense of inconvenient forum."

By signing this Addendum, Customer acknowledges the above changes to the Agreement and authorizes Lessor to make such changes. In the event of any conflict between this Addendum and the Agreement, this Addendum shall prevail. In all other respects, the terms and conditions of the Agreement remain in full force and effect and remain binding on Customer.

**CUSTOMER ACCEPTANCE**

**Marco Technologies LLC**

LESSOR

X

SIGNATURE

TITLE

DATE

STORY COUNTY OF

CUSTOMER

X

SIGNATURE

TITLE

DATE

NOTE: CAPITALIZED TERMS IN THIS DOCUMENT ARE DEFINED AS IN THE AGREEMENT, UNLESS SPECIFICALLY STATED OTHERWISE.



Schedule "A-1"

APPLICATION NO.  
1694448

AGREEMENT NO.  
1694448

Meter Reading Contact Person: Tim Patterson tpatterson@storycountyjowa.gov

Phone: 800.892.8548 | Fax: 800.847.3087

This Schedule "A" is to be attached to and becomes part of the above-referenced Agreement by and between the undersigned and Marco Technologies, LLC

**EQUIPMENT DESCRIPTION**

MAKE/MODEL/ACCESSORIES	SERIAL NUMBER	START METER COLOR	START METER BW
1 HP E42540F			
2 HP E50145DN			
3 HP E50145DN			
4 HP E52645DN			
5 HP E50145DN			
6 HP E50145DN			
7 HP E50145DN			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
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32			
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38			
39			
40			
41			
42			

**CUSTOMER ACCEPTANCE**

This Schedule "A" is hereby verified as correct by the undersigned Customer, who acknowledges receipt of a copy

STORY COUNTY OF  
CUSTOMER (as referenced above)

X  
*[Signature]*  
SIGNATURE

TITLE *Chair*  
DATED *11-23-21*

## Amendment

This Amendment amends that certain agreement by and between Marco Technologies LLC ("Owner") and County of Story ("Customer") which agreement is identified in the Owner's internal books and records as Agreement No. 1694448 (the "Agreement"). All capitalized terms used in this Amendment, which are not otherwise defined herein, shall have the meanings given to such terms in the Agreement. Owner and Customer have mutually agreed that the following modifications be made to the Agreement.

1. The sentence in the section entitled "**END OF TERM**" which reads "As long as you have given us the required written notice, you will return all of the Equipment to a location we specify, at your expense, in retail re-saleable condition, full working order and complete repair," is hereby deleted in its entirety and replaced with the following:

"As long as you have given us the required written notice, you will voluntarily surrender the Equipment, in retail re-saleable condition, full working order and complete repair (ordinary wear and tear excepted) to our authorized designee at the Equipment Location specified in this Agreement."

2. The following is hereby added to the end of the section entitled "**DEFAULT AND REMEDIES**":

"Notwithstanding the foregoing, in the event any such dispute is litigated to final judgment, you shall not be obligated to pay our costs and expenses (included attorney's fees) unless we are the prevailing party in such litigation (i.e., we are awarded any amount of monetary damages by the Court)."

3. The following is hereby added to the Agreement:

"The parties agree that this transaction shall constitute a rental lease agreement. Consequently, as the owner of the Equipment, Owner will not file a UCC-1 financing statement."

Except as specifically modified by this Amendment, all other terms and conditions of the Agreement remain in full force and effect. If, and to the extent there is a conflict between the terms of this Amendment and the terms of the Agreement, the terms of this Amendment shall control. A copy of this document containing your original or facsimile signature or other indication of your intent to agree to the terms set forth herein shall be enforceable for all purposes. This Amendment is not binding until accepted by Owner.

\_\_\_\_\_  
Marco Technologies LLC  
Owner

By: \_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name & Title

Date Accepted: \_\_\_\_\_

\_\_\_\_\_  
County of Story  
Customer

By:  *Lisa K. Herdrens*  
Signature

*Lisa K. Herdrens, Chair*  
\_\_\_\_\_  
Print Name & Title

Date: *11-23-21*  
\_\_\_\_\_

Exercise Class

To offer a Zumba class for employees, ½ hr class being held twice a week (TBD), at 4:30 pm, following a DVD, I will move the chairs and return them, and will try to keep 6' apart.

Michelle Bellile

**APPROVED**      **DENIED**  
Board Member Initials: LKH  
Meeting Date: 11-23-21  
Follow-up action: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



Story County Conservation Board - McFarland Park 56461 180<sup>th</sup> St. - Ames, Iowa 50010-9451  
Phone (515) 232-2516 - Fax (515)232-6989 - Email: conservation@storycounty.com  
www.storycountyconservation.org

Memorandum

To: Story County Board of Supervisors  
Through: Michael D. Cox, Director  
From: Patrick Shehan, Special Projects Ranger  
Date: November 23, 2021  
Re: Consideration of Iowa DOT Reimbursement for Transportation Alternatives Program (TAP) Grant and a State Recreational Grant as Prepared by Snyder & Associates for the Paving of the Heart of Iowa Nature Trail Between Huxley and the South Skunk River Bridge.

The attached forms serve as reimbursement requests to Iowa Department of Transportation for grants received for paving the Heart of Iowa Nature Trail. The grants are as follows:

- Transportation Alternatives Program Grant - \$200,000.00 total - \$139,606.47 prior reimbursement. **\$50,393.53** current reimbursement, \$10,000 remaining.
- State Recreational Trails Grant - \$530,000.00 total - \$418,819.41 prior reimbursement. **\$84,680.59** current reimbursement, \$26,500.00 remaining.

These reimbursement payments will be for the remaining dollar amount to reach 95% of both grants. The remaining five percent will be requested when the final field audit is completed.

  
Approval

\_\_\_\_\_  
Disapproval

11-23-21  
Date

\_\_\_\_\_  
Date

**CLAIM FOR REIMBURSEMENT OF STATE GRANT PROGRAM (RISE, RT) PROJECT COSTS**

Claim Number: 2  Check for Final Reimbursement Date: 11/9/2021 Project Number: RT-C085(158)-9H-85

Sponsor: Story County Agreement Number: 2020-RT-001

Contract / Agreement with: Story County City / County: Story

Project Description: Heart of Iowa Nature Trail: Huxley to South Skunk River Bridge Hard Surfacing and Trail Improvements

1	Maximum payable per the Iowa DOT project agreement:	<u>\$530,000.00</u>
2	Cash match:	
3	Total project cost:	<u>\$530,000.00</u>

	Cumulative Non-Eligible Cost of Approved Work Paid to Date [N], (if applicable)	Eligible Amount Paid This Claim [A]	Cumulative Eligible Amount Paid to Date [B]				
<b>Engineering (Preliminary and Construction)</b>							
4 Total dollar amount of Engineering costs paid:	-----						
<b>Administration</b>							
5 Total dollar amount of Administration costs paid:	-----						
<b>Right of Way Acquisition (ROW)</b>							
6 Total dollar amount of ROW costs paid:	-----						
<b>Construction (CONST)</b>							
7 Total dollar amount of CONST costs paid:	-----	<u>\$391,833.10</u>	<u>\$979,649.81</u>				
<b>Railroad and/or Utility (RR/Utility) (if IA DOT approved)</b>							
8 Total dollar amount of RR/Utility costs paid:	-----						
<b>Local Forces (LF - In-House Services or Local Agency Forces Work)</b>							
9 Total dollar amount of LF costs paid:	-----						
<b>10 Total dollar amount eligible for reimbursement</b>			<u>\$979,649.81</u>				
11 Reimbursement rate per the Iowa DOT project agreement:		<u>75%</u>					
12 Dollar amount eligible for reimbursement (line 9 multiplied by line 10) or the maximum payable per the Iowa DOT project agreement, whichever is less:			<u>\$530,000.00</u>				
13 Dollar amount reimbursed by the Iowa DOT prior to this claim:			<u>\$418,819.41</u>				
14 Less 5% Iowa DOT Withholding of State portion of CONSTRUCTION cost until final field audit is completed (5% of the product of line 7 Cumulative Amount [B] multiplied by line 10) <b>OR</b> 5% of maximum funding, whichever is less:		<table border="1" style="border-style: dashed;"> <tr> <td>5% of Constr Grant Funds</td> <td>5% of Maximum Funding</td> </tr> <tr> <td style="text-align: right;"><u>\$36,312.20</u></td> <td style="text-align: right;"><u>\$26,500.00</u></td> </tr> </table>	5% of Constr Grant Funds	5% of Maximum Funding	<u>\$36,312.20</u>	<u>\$26,500.00</u>	<u>\$26,500.00</u>
5% of Constr Grant Funds	5% of Maximum Funding						
<u>\$36,312.20</u>	<u>\$26,500.00</u>						
15 Dollar amount due this payment/final payment (line 11 minus line 12 and minus line 13):			<u>\$84,680.59</u>				

I hereby certify that all eligible project activities for which reimbursement is requested have been paid in full and completed in compliance with the project plans, specifications, the project agreement, the laws of the State of Iowa and the ordinances of the CITY/COUNTY.

Story County Board of Supervisors Date: 11-23-21  
Project Sponsor

I certify that the items claimed for payment are proper and true and that no part of this claim has been paid by the Iowa DOT.

[Signature] Title: Chair  
(Sign in Ink)

Make Check Payable to:  
City/County of Story County Conservation  
Mailing Address: 56461 180<sup>th</sup> Street, Ames, IA 50010

Email signed claim form and supporting documentation to: DOT.SPBClaims@iowadot.us



CLAIM FOR REIMBURSEMENT OF FEDERAL PROJECT COSTS (TAP, TE, FRT, ICAAP, NSB, Earmark)

Claim Number: 2 [ ] Check for Final Reimbursement Date: 11/09/21 Iowa DOT Project Number: TAP-R-C085(154)--8T-85

Local Public Sponsor: Story County Agreement Number:

City: Story County County: Story County

Project Name: Heart of Iowa Nature Trail:Huxley to South Skunk River Bridge Hard Surfacing and Trail Improvements

Table with 2 columns: Description and Amount. Rows include: 1 Maximum federal-aid payable per the Iowa DOT project agreement: \$200,000.00; 2 Maximum in-kind contribution authorized (if applicable):; 3 Local Contribution (if applicable):; 4 Total project cost: \$200,000.00

Main table with 4 columns: Description, Cumulative Non-Eligible Cost of Approved Work [N] (if applicable), Eligible Amount Paid This Claim [A], Cumulative Eligible Amount Paid to Date [B]. Rows include: Preliminary Engineering (PE), Construction Engineering (CE), Right of Way Acquisition (ROW), Construction (CONST) \$308,847.05, Local Forces (LF), Utility Relocation (UR), Railroad (RR), Non-Construction Project Costs (Non-Const), In-Kind (Third-Party Contribution), Total dollar amount eligible for reimbursement \$492,539.77, Federal reimbursement rate per the Iowa DOT project agreement: 80.00%, Dollar amount eligible for reimbursement (line 14 multiplied by line 15); or the maximum federal-aid payable per the Iowa DOT project agreement; or total eligible costs (line 14 minus line 13) if in-kind is applicable - whichever is less: \$200,000.00, Dollar amount reimbursed by the Iowa DOT prior to this claim: \$139,606.47, Less 5% Iowa DOT Withholding of Federal-Aid portion of CONSTRUCTION cost until final field audit is completed (5% of the product of line 8 Cumulative Amount [B] multiplied by line 15) OR 5% of maximum federal funds, whichever is less: \$10,000.00, Dollar amount due this payment/final payment (line 16 minus line 17 and minus line 18): \$50,393.53

I hereby certify that all eligible project activities for which reimbursement is requested have been paid in full and completed in compliance with the project plans, specifications, the project agreement, the laws of the State of Iowa and the ordinances of the CITY/COUNTY or Local Public Sponsor.

Story County Board of Supervisors (Signature) 11-23-21 (Date)

I certify that the items claimed for payment are proper and true and that no part of this claim has been paid by the Iowa DOT.

Ann K. Holden (Signature) Chair (Title)

Make Check Payable to: Local Public Sponsor Story County Conservation Mailing Address: 516461 180th Street, Ames, IA 50010

Closure No. 22-25

Date November 16, 2021

## Resolution

### BE IT RESOLVED

By the Board of Supervisors of Story County, Iowa, to approve the road Closure(s) for the purpose of Construction in section 20 & 21 Milford Twp on

580th Ave is closed at bridge between 190th St(E29) and 200th St

  
\_\_\_\_\_  
Chair, Board of Supervisors

Attest:   
\_\_\_\_\_  
County Auditor

ROLL CALL	Latifah Faisal	Yea	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>
FOR ALLOWANCE	Lisa Heddens	Yea	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>
	Linda Murken	Yea	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>

ALLOWED BY VOTE OF THE BOARD	Yea	<u>3</u>	Nay	<u>0</u>	Absent	<u>0</u>
---------------------------------	-----	----------	-----	----------	--------	----------

  
\_\_\_\_\_  
CHAIRPERSON

Above tabulation made by 

Closure No. 22-26

Date November 18, 2021

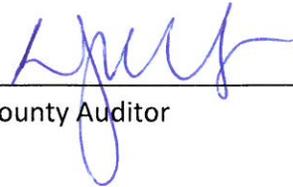
## Resolution

### BE IT RESOLVED

By the Board of Supervisors of Story County, Iowa, to approve the road Closure(s) for the purpose of Construction in section 21 & 28 Lincoln Twp on

140th St is closed between 710th Ave and 720th Ave

  
\_\_\_\_\_  
Chair, Board of Supervisors

Attest:   
\_\_\_\_\_  
County Auditor

ROLL CALL	Latifah Faisal	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>
FOR ALLOWANCE	Lisa Heddens	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>
	Linda Murken	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>

ALLOWED BY VOTE  
OF THE BOARD

Yea	<u>3</u>	Nay	<u>0</u>	Absent	<u>0</u>
-----	----------	-----	----------	--------	----------

  
\_\_\_\_\_  
CHAIRPERSON

Above tabulation made by   
\_\_\_\_\_

DO NOT WRITE IN THE SPACE ABOVE, RESERVED FOR RECORDER  
Prepared by Ethan P. Anderson, Assistant Story County Attorney, 1315 South B. Avenue, Nevada, Iowa 50201 515-382-7245

STORY COUNTY IOWA RESOLUTION OF THE BOARD OF  
SUPERVISORS RESOLUTION NUMBER #22-40

RESOLUTION BY STORY COUNTY BOARD OF SUPERVISORS  
TO ENTER INTO A 28E AGREEMENT FOR CENTRAL IOWA COMMUNITY SERVICES (CICS)

**WHEREAS**, Story County desires to participate in the creation of a mental health and disability service region to provide local access to mental health and disability services as defined in a regional management plan; and

**WHEREAS**, Story County has determined that it should voluntarily join together with other counties to form a public body corporate and politic and separate legal entity under Iowa Code Chapter 28E; and

**WHEREAS**, Story County has determined that it is both necessary and advisable to enter in the CICS 28E Agreement; and

**BE IT RESOLVED, THEREFORE**, by the Story County Board of Supervisors to participate in the Central Iowa Community Services (CICS) Region, a political subdivision organized and existing under and by virtue of Chapter 28E of the *Code of Iowa*; and

**IT IS FURTHER RESOLVED** that the Chair of the Board of Supervisors and the County Auditor are authorized and they are hereby directed to certify a copy of this Resolution upon its approval by the Board of Supervisors and the Board direct the Clerk of the Story County Board of Supervisors to mail a copy of this resolution to the Chair of the Central Iowa Community Services.

Dated this 23<sup>rd</sup> day of November, 2021.

  
Chairperson, Board of Supervisors

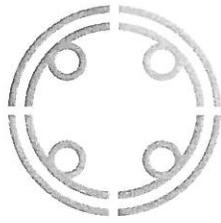
Attest:   
County Auditor

ROLL CALL	Latifah Faisal	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>
FOR ALLOWANCE	Lisa Heddens	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>
	Linda Murken	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>

ALLOWED BY VOTE  
OF BOARD Yea 3 Nay 0 Absent 0

 Above tabulation made by   
CHAIRPERSON

Chairperson declared this Resolution ADOPTED AND APPROVED.



# CICS

Supporting Individuals. Strengthening Communities.

## **28E Agreement for Central Iowa Community Services**

This 28E Agreement (“Agreement”) is made and entered into by, between and among the undersigned counties, each having adopted this Agreement by resolution of its board of supervisors, and hereby join together to voluntarily form a public body corporate and politic and separate legal entity under Iowa Code Chapter 28E, and amendments thereto, known as Central Iowa Community Services (the “Region”).

### **SECTION 1: IDENTITY OF THE PARTIES**

The undersigned counties are political subdivisions and constitute “public agencies” as defined in Iowa Code section 28E.2. The member counties are: Boone County, Cerro Gordo County, Franklin County, Greene County, Hamilton County, Hancock County, Hardin County, Jasper County, Madison County, Marshall County, Poweshiek County, Story County, Warren County, Webster County, and Wright County. County membership may, however, change from time to time as provided in this Agreement and the current member counties shall be referred to as the “member counties” or the “undersigned counties” in this Agreement.

### **SECTION 2: PURPOSE, GOALS AND OBJECTIVES**

The member counties entered into this 28E Agreement to create a mental health and disability service region to provide local access to mental health and disability services as defined in the regional management plan and to engage in any other related activity in which an Iowa 28E organization may lawfully be engaged.

### **SECTION 3: TERM AND TERMINATION**

- 3.1 This Agreement shall be effective when the undersigned initial member counties, as listed in Section 1 execute this Agreement and this Agreement is filed with the Iowa Secretary of State as required by Iowa Code Section 28E.8 (the “Effective Date”).
- 3.2 The term of this Agreement shall be perpetual unless terminated by an affirmative vote consisting of 2/3 of the Governing Board. Assets of the Region as defined by the governing board shall be divided proportionately as determined by the Governing Board of Directors.

### **SECTION 4: GOVERNANCE**

- 4.1 **Governing Board Directors:**  
The Governing Board of Directors (the “Governing Board”) shall contain the following Directors:

- (a) Each member county shall appoint one of its supervisors from the County Board of Supervisors and alternates from the County Board of Supervisors to serve as a Director on the Governing Board. The Board of Supervisors of each member county shall select its Director and he or she shall serve indefinitely at the pleasure of the county appointing the Director, until a successor is appointed, or until the earlier death, resignation, or the end of such person's service as a county supervisor. Any Director appointed under this Section 4.1(a) may be removed for any reason by the county appointing the Director, upon written notice to the Region's Board of Directors, which notice shall designate a successor Director to fill the vacancy. In the event the Director cannot participate, an alternate will fill in for the Director.
- (b) One individual who utilizes mental health and disability services, or is an actively involved relative of such an individual. This Director shall be appointed by the Adult Advisory committee as described in Section 4.6 of this Agreement. This Director shall serve an initial term of one year, with appointments thereafter to be for two-year terms.
- (c) One individual representing adult service providers in the Region. This Director shall be appointed by the Adult Advisory committee described below. This Director shall serve as an ex-officio, non-voting Director. This Director shall be appointed to two-year terms.
- (d) One individual representing children's behavioral health service providers in the Region. This Director shall be appointed by the Children's Advisory committee as described in Section 4.6 of this Agreement. This Director shall serve as ex-officio, non-voting Director. This Director shall be appointed to two-year terms.
- (e) One individual representing the education system in the region. This Director shall be appointed by the Children's Advisory committee as described in Section 4.6 of this agreement. This Director shall be appointed to two-year terms.
- (f) One individual who is a parent of a child who utilizes children's behavioral health services or an actively involved relative of such children. This Director shall be appointed by the Children's Advisory committee as described in Section 4.6 of this agreement. This Director shall be appointed to two-year terms.
- (g) The Governing Board shall not include employees of DHS or non-elected employees of the County.

#### 4.2 Director Vacancies

- (a) County-Appointed Directors. If a vacancy occurs during the term of a county-appointed Director, due to death, resignation, or end of service as a county supervisor of such Director, an alternate shall assume the duties of the Director until the county Board of Supervisors appoints a new Director and alternates.
- (b) Committee-Appointed Directors. If a vacancy occurs during the term of a committee-appointed Director, due to death or resignation of such Director, the vacancy shall be filled within thirty (30) days of its occurrence by the committee having the right of appointment. Such appointment to fill a vacancy shall become effective upon the approval of the Governing Board.

#### 4.3 Voting Procedures for the Governing Board

A quorum must be present in order for the Governing Board to take action. A quorum shall consist of a majority of the voting Directors. The Governing Board shall take action by approval from the majority of the Directors present, except where specific voting thresholds are referenced in this Agreement. Voting shall be done by voice or roll call vote. Proxy voting will not be allowed.



#### 4.4 Board Officers

The Governing Board shall organize itself and elect a Chair and Vice-Chair from the County Appointed Directors. The Governing Board Chair and Vice-Chair shall serve a two (2) year term. After the two-year term of the Governing Board Chair has expired, the Vice-Chair shall assume the Chair position.

- (a) The Chair shall preside at the Region's meetings.
- (b) The Vice-Chair shall assist the Chair. During the temporary absence or disability of the Chair, the Vice-Chair shall discharge the duties of the Chair. Should the Chair be permanently absent or disabled, the Vice-Chair shall succeed to the office of the Chair. In the event that the alternate appears on behalf of the Chair, the Vice-Chair shall discharge the duties of the Chair, in lieu of the Chair alternate.
- (c) The Chair shall designate a recording secretary. The recording secretary shall be responsible for meeting minutes.

#### 4.5 Powers of the Governing Board

The Region shall be under the direction and control of the Governing Board. The Governing Board shall have each and all of the following powers:

- (a) To contract with any public or private entity to provide all necessary services;
- (b) To rent, lease or purchase any tangible personal property, real estate or services reasonably necessary to fulfill the purposes of this Agreement;
- (c) To establish a system of accounting and budgeting, and a system for receiving payments;
- (d) To retain legal counsel, accountants and other professional individuals needed in order to fulfill the purposes of this Agreement;
- (e) To sue and be sued;
- (f) To make and enforce bylaws or rules and regulations for the management and operation of the Region's business and affairs;
- (g) To do and perform any acts authorized by the Code of Iowa, under, through or by means of its officers, agents and employees, or by contracts with any person or entity;
- (h) To consult with representatives of Federal, State and local agencies and departments, and their officers and employees, and to contract with such agencies and departments;
- (i) To receive funds from each member county as set forth in this Agreement;
- (j) To accept grants, contributions or loans from Federal, State or local agencies;
- (k) To establish the times and places for business meetings and educational conferences, and set agendas for those meetings and conferences; and
- (l) To exercise any other power or do any other legal act necessary to discharge its obligations and fulfill the purposes of this Agreement.

#### 4.6 Appointment of Committees

Appointments to any committee of the region shall be made by action of the Governing Board.

The Region shall have an Adult Advisory committee consisting of: individuals who utilize services or are actively involved relatives of such individuals; service providers; and regional governing board members. Other stakeholders shall not be included as an option as an adult MHDS Advisory Committee member.

The Region shall have a regional Children's Advisory committee consisting of parents of



children who utilize services or actively involved relatives of such children, a member of the education system, an early childhood advocate, a child welfare advocate, a children's behavioral health service provider, a member of the juvenile court, a pediatrician, a child care provider, a local law enforcement representative, and regional governing board members.

Other committees may be created through action of the Governing Board.

#### 4.7 Methods for Dispute Resolution

If a person or entity is denied funding for services from the Region, they may seek review of the funding decision as set forth in the regional management plan. Any aggrieved party may seek judicial review pursuant to Iowa Code Section 17A.

#### 4.8 Mediation

Mediation conducted pursuant to Iowa Code Chapter 679C. If after which the dispute remains unresolved, arbitration will be conducted pursuant to Iowa Code Chapter 679A. The cost of mediation shall be equally paid by the Region and the member county seeking mediation.

### SECTION 5: MEMBERS

#### 5.1 Specification, Requirements, Obligations, Expectations of Member Counties The member Counties agree to the following:

- (a) To respond to reasonable requests to make local records available as allowed under federal, state and local laws to the Region for the purposes of this Agreement;
- (b) To abide by decisions of the Governing Board;
- (c) To cooperate with local, state and federal agencies as appropriate;
- (d) To provide sufficient office space for the performance of Regional duties. (Any rent amount shall include all occupancy costs based on a market analysis of rental rates which include utilities and other agreed upon building expenses in a single monthly amount.);
- (e) To support the effective collaboration of other county functions as deemed appropriate;
- (f) To provide county staff as agreed between the member county and the Governing Board; and
- (g) To contribute the member county's maximum maintenance of effort established by state law unless otherwise specified by the Governing Board.

#### 5.2 Decisions that Require a Member Vote

The following situations require that each member county have approval from their county Board of Supervisors before the Region may take any action:

- (a) Additional funds contributed to region in situations of budget shortfall within the region.
- (b) The approval of the Region's original by-laws. (This does not include subsequent amendments to the original by-laws.)
- (c) The approval of the Region's original management plan. (This does not include subsequent amendments to the original management plan.)
- (d) Decisions regarding the Region incurring debt.
- (e) Decisions to add additional counties to the Region unless the addition is required by the State.
- (f) Any other decisions as determined by the Governing Board.



### 5.3 Member Voting Procedure

Any question related to the issues listed in Section 5.2 above may be presented to the member Counties by resolution of the Governing Board by first adopting a recommendation on the issue and then submitting it to the individual member counties. A separate explanation of the reasons for the recommendation shall be included. Each member county desiring to vote upon the amendment shall do so by resolution of its Board of Supervisors and return of the same to Region's Governing Board Chair a certified copy of the resolution stating the County's vote within thirty (30) days of the date that the County received a copy of the proposal. If the amendment receives approval by majority of the votes, it shall become effective ten (10) days following the date the vote is tabulated.

### 5.4 Additional Member Counties

If a county wishes to become a member county of the Region after the Effective Date, the county must make a written request to the Governing Board. Such request will then be addressed through the Governing Board Voting Procedure set forth in Section 4.3. If a new county's request is approved through such procedure, such new membership will not become effective until the county provides a signature page to this Agreement and a resolution from its Board of Supervisors that it agrees to abide by the terms of this Agreement as set out herein and possess legal power and authority to do so.

### 5.5 Member County Withdrawal/Removal

#### (a) Member County Withdrawal

Any member county, by resolution of its Board of Supervisors, may withdraw from the Region by giving written notice to the Governing Board of the Region no later than July 1 prior to the end of the fiscal year the withdrawal will be effective. Withdrawal shall not relieve the withdrawing member county of the obligation to pay its share of the expenses of the Region incurred during the fiscal year in which the withdrawal occurs. Services of the Region shall continue to be provided to the withdrawing member county until the date of withdrawal, so long as such member county remains in good standing as provided in Section 5.6 below.

#### (b) Member County Removal

In order to remove a member county from the region, a 2/3 vote of the Governing Board must vote to expel the member county from the region. Such vote shall take into consideration the best interests of the Region.

#### (c) Allocating Cash

If a member county leaves the region, the region's fund balance shall be divided by the percentage of each county's population according to the region's population indicated in the region's annual service and budget plan. An amount of the fund balance shall be allocated to the county according to its percentage of the region's population.

### 5.6 Suspension of Voting Rights and Services

During any period of delinquency by a county in the payment to the Region of any obligation, such county shall not be entitled to vote on matters coming before the Governing Board or the member counties unless such delinquency shall be waived for voting purposes by a 2/3 vote of the remaining members of the Governing Board.

For purposes of this section "delinquency" is defined as the member county's failure to contribute to the Region the maximum levy allowed by law and state equalization dollars.



During any period of delinquency, the clients of such member county will not suffer as a result.

## SECTION 6: STAFF

- 6.1 Selection process for Regional Administrative Team and CEO  
One Team member shall perform functions as the Chief Executive Officer (CEO) and other Team members shall perform the functions of the CICS Officers.

The CEO shall be recruited, selected, appointed, or removed by the Governing Board. The CEO shall report to the Region's Governing Board.

The CEO is the single point of accountability in the Region. The CEO shall assign the Regional functions and responsibilities to ensure that each of the required functions are performed.

- 6.2 Performance Evaluation  
Performance Evaluation of the CEO shall be conducted by the Governing Board annually.

- 6.3 General functions and responsibilities of staff  
Staff shall include one or more coordinators of adult disability services and one or more coordinators of children's behavioral health services. Coordinators must have a bachelor's or higher degree in human services related or administrative related field. In lieu of a degree in administration, a coordinator may provide documentation of relevant management experience.

- 6.4 Employment of staff
- (a) All staff members performing services for the Region, including, but not limited to, the CEO, Administrative Team members, coordinators of adult disability services, coordinators of children's behavioral health services, service coordinators, office support, planners, etc., may remain employees of his or her respective county. If so, there will be a statement of understanding between the Governing Board and the individual county Boards of Supervisors that will identify the individual employee, the position to be filled, and the portion of the employee's wages and benefits that will be the responsibility of the Region.
- (b) The Governing Board may, by action, cause all employees performing services for the Region to be employed by a single employer of record in lieu of remaining employees of their respective counties. The single employer of record may be a member county, a separate entity, or the Governing Board may create its own employing entity. If such action is taken by the Governing Board, member counties will work with the region to transition staff who will continue to perform services for the Region to a single employer of record.
- If the Governing Board takes action to cause all employees performing services for the Region to be employed by a single employer of record, the CEO shall work with the member counties to determine the locations of the office space that best meets the needs of the Region.
- The preference for location of office space shall be in county-controlled buildings. If the member county identifies the requested space is not available, or the CEO



determines an alternative location will better serve the Region and its clients, other space will be secured which shall be paid by the Region. When office space is provided in county-controlled buildings, the member county shall provide access to the internet and telephones as requested. The costs of access to the internet and telephones shall be included in the occupancy costs identified in Section 5.1(d).

The Region intends to staff for functions and responsibilities such as the following, which shall include but not be limited to:

- (a) Communications;
- (b) Strategic Plan Development;
- (c) Budget Planning and Financial Reports;
- (d) Operations – personnel, benefits, space, training, etc.;
- (e) Risk Management;
- (f) Compliance and Reporting;
- (g) Service Processing, Authorization and Access;
- (h) Provider Network- development, contracting, quality and performance;
- (i) Payment of Claims;
- (j) Quality Assurance;
- (k) Appeals and Grievances;
- (l) Information Technology;
- (m) Service Authorization;
- (n) Eligibility Determination;
- (o) Provider Payment;
- (p) Contracting; and
- (q) HIPAA oversight.

The Governing Board reserves the right to amend this list on its own motion without member approval as a non-substantive amendment as provided for in Section 8.1.

## **SECTION 7: REGION FINANCES**

### **7.1 Methods for Management & Expenditure of Funding**

Methods for management and expenditure of funding shall be governed by the fiscal policies adopted by the Governing Board.

#### **(a) General**

1. All funds received by the member counties for purposes related to the Region from any source are considered Regional funds whether in the Regional Pooled funds account or a member County's MHDS fund balance. A member county's MHDS fund balance includes all funds contained in a member County's Fund 10. Member Counties shall contribute all remaining MHDS Fund Balance to the Regional Account no later than June 30, 2022. Regional funds shall be used to pay all costs of the Region. Said funds shall be managed by the CEO, or staff designated by the Region, in compliance with the law, direction from the Governing Board and documented in the fiscal policies. Pooled regional funds shall be administered by the fiscal agent subject to the provisions of the fiscal policies.
2. The fiscal agent of the Region shall be a member county designated by the Governing Board. The Governing Board shall enter into a fiscal agent contract with said County which shall list the terms and conditions for the Fiscal Agent.

#### **(b) Administrative Funding and Resources**



Administrative duties performed by Regional Administrative staff shall be covered by the County employing said staff utilizing fund 10 dollars or whichever fund is allowable under state law. Any other regional costs shall be paid from the Regional Account by the Fiscal Agent subject to the conditions laid out in the Fiscal Policies.

(c) Use of Savings for Reinvestment

The Region shall comply with Chapters 12B and 12C of the Iowa Code for deposit and investment of Region funds. Through the Region's budgeting process, it shall strive to use surplus funds for the development of additional services.

7.2 Process for New Member County Initial Funding

If an additional county becomes a member of the Region, such county shall transfer the required amount of its MHDS fund balance to the Region.

7.3 Process for Annual Independent Audit

Accounts of the Region shall be audited annually by the certified public accountant certified in the state of Iowa that is retained by the county serving as fiscal agent of the Region. The Region shall submit the audit to the Department of Human Services upon receipt.

7.4 Methods of Acquiring and Disposing of Real Property

- a) Property that is proposed for acquisition or disposal must be identified and approved prior to taking any action. Only the Governing Board has the authority, whether by gift or purchase, to acquire and dispose of real property.
- b) Prior to any action to acquire real property, the property and all structures, if any, shall be inspected and tested for the identification of any contaminants, including asbestos, PCBs, underground storage tanks, hazardous wastes and other environmental concerns. If any contaminants are identified, a plan for their disposal or neutralization shall be included with the request to acquire subject property, including estimated costs and identification of responsibility for abatement.
- c) All required renovations and/or alterations to make the property functionally usable in accordance with all applicable codes and current standards of use shall be evaluated with estimated cost to complete and source of funds identified prior to any action to acquire.
- d) Property that is acquired shall be titled in the name of "Central Iowa Community Services Mental Health and Disability Services Region" for the use and benefit of CICS.
- e) If the Governing Board decides by a majority vote to dispose of real property that is no longer necessary to meet the needs of the Region, the receipts from the sale or conveyance of real property shall be deposited in the CICS Regional fund.

## SECTION 8: SCOPE & AMENDMENTS

8.1 Amendments

If the Governing Board feels it is in the best interests of the Region for an amendment to be made to this 28E Agreement, the Governing Board shall have authority to amend this agreement by a 2/3 vote of all eligible voting Directors. This shall be done at a regularly scheduled meeting or a special meeting called for that purpose with notice of changes sent to all members at least 14 days prior to the meeting at which an amendment vote is scheduled.



### Entire Agreement

This Agreement and attachments hereto, any bylaws later enacted, and the regional management plan, represent the entire organizational documents of the Region. This Agreement supersedes, and hereby renders null and void, all previous or contemporaneous oral or written proposals, negotiations, arrangements, understandings, agreements, guidelines, representations, warranties, terms, conditions, covenants and any other communication between the parties relating to the subject matter of this Agreement.

### 8.2 Invalidity

If any one or more provisions of this Agreement is declared unconstitutional or contrary to law, the validity of the remainder hereof shall not be affected.

### 8.3 No Waiver

The waiver by any party of a breach or violation of any provisions of this Agreement shall not operate as or be construed to be a waiver of any subsequent breach.



SIGNATURE PAGE

IN WITNESS WHEREOF, Story COUNTY, EXECUTES THE INTERGOVERNMENTAL AGREEMENT WITH THE CENTRAL IOWA COMMUNITY SERVICES MENTAL HEALTH AND DISABILITY SERVICES REGION.

By: Lisa K Heddens  
(Print name)

Lisa K Heddens  
Board of Supervisors Chairperson

ATTEST: LUCY MARTIN  
(Print name)

Lucy Martin  
County Auditor

ACKNOWLEDGMENT BY NOTARY

State of Iowa )  
)ss

Story COUNTY )

On this 23rd day of November, 2021, before me the undersigned, a Notary Public in and for said County and State, personally appeared Lisa Heddens and Lucy Martin, to me personally known, who, being duly sworn, did say that they are the Chairperson of the Board of Supervisors and County Auditor of Story County, Iowa respectively; that the seal affixed hereto is the seal of said Story County, Iowa, by the authority of its Board of Supervisors and that said Lisa Heddens and Lucy Martin as such officers, acknowledge the execution of said instrument to be the voluntary act and deed of said Story County, it and by them voluntarily executed.

Michelle L. Bellile  
Notary Public In and for Said County  
And State of Iowa



**RESOLUTION #22-39**  
**RESOLUTION OF THE BOARD OF SUPERVISORS OF STORY COUNTY, IOWA, TO**  
**APPROVE ADDITION OF COUNTY PROPERTY TO THE STORY CITY**  
**CONSOLIDATED URBAN RENEWAL AREA**

WHEREAS the City of Story City, Iowa (the "City") has begun the process of adding territory to its Story City Consolidated Urban Renewal Area (the "Urban Renewal Area"), pursuant to Chapter 403 of the Code of Iowa; and

WHEREAS, a portion of the property which is proposed to be added to the Urban Renewal Area is located outside the city limits, such property being described on Exhibit A hereto (the "Property"); and

WHEREAS, in accordance with paragraph 4 of Section 403.17 of the Code of Iowa, a city may exercise urban renewal powers with respect to property which is located outside but within two miles of the boundary of that city, but only if the city obtains the consent of the county within which such property is located; and

WHEREAS, the City Council of the City has requested that the Board of Supervisors of Story County, Iowa ("Story County") adopt this resolution giving its consent that the City may exercise urban renewal powers with respect to the portions of the Property lying within two miles of the incorporated city limits; and

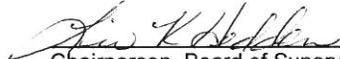
NOW THEREFORE IT HEREBY RESOLVED BY the Board of Supervisors of Story County, Iowa, as follows:

Section 1. The Story County Board of Supervisors hereby gives its consent that the City of Story City may exercise urban renewal powers pursuant to Chapter 403 of the Code of Iowa with respect to the Property situated in Story County and outside the incorporated boundaries of the City.

Section 2. This Resolution shall be deemed to meet the statutory requirements of paragraph 4 of Section 403.17 of the Code of Iowa and shall be effective immediately following its approval and execution.

IT IS FURTHER RESOLVED that the Chair of the Board of Supervisors and the County Auditor are authorized and they are hereby directed to certify a copy of this Resolution upon its approval by the Board of Supervisors.

Dated this 23rd day of November 2021.

  
Chairperson, Board of Supervisors

Attest:

  
County Auditor

ROLL CALL  
FOR ALLOWANCE

Latifah Faisal Yea  Nay  Absent   
Lisa Heddens Yea  Nay  Absent   
Linda Murken Yea  Nay  Absent

ALLOWED BY VOTE  
OF BOARD

Yea 3 Nay 0 Absent 0

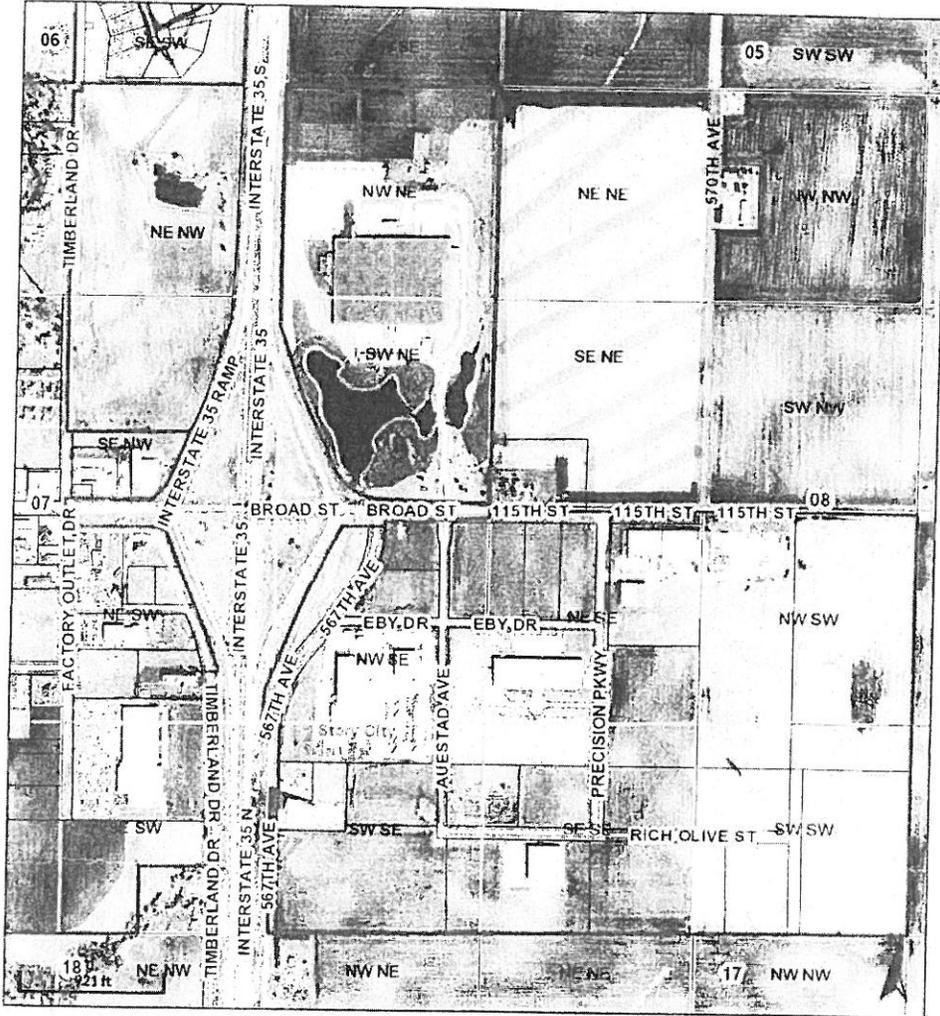
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CHAIRPERSON

EXHIBIT A  
PROPERTY DESCRIPTION

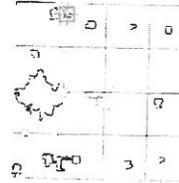
Certain real property in Story County, State of Iowa more particularly described as follows:

Southeast Quarter (SE1/4) of the Northeast Quarter (NE1/4) of Section Seven (7), Township Eighty-five (85) North, Range Twenty-three (23) West of the 5<sup>th</sup> P.M., Story County, Iowa, Except the South Four Hundred Fifty (450) Feet of the West Six Hundred (600) Feet thereof, From Root of Title.

The Northeast Quarter (NE1/4) of the Northeast Quarter (NE1/4) of Section Seven (7), Township Eighty-five (85) North, Range Twenty-three (23) West of the 5<sup>th</sup> P.M., Story County, Iowa, containing Forty (40.0) Acres, more or less, from Root of Title.



**Overview**



**Legend**

-  Parcels
-  Lots
-  Townships
-  Sections
-  Quarter Quarters
-  Corporate Limits
-  Road Centerlines

**Concerning Assessment Parcels and Platted Lots Within the City of Ames Jurisdiction:**

The solid parcel boundary lines represent the legal description as recorded and are not necessarily the official platted lot lines. Dashed lines are official platted lots. If a parcel contains dashed lines, please contact the Ames Planning & Housing Department (515-239-5400) to determine which lines can be recognized for building permit or zoning purposes. If you have questions regarding the legal description or parcel measurements, please contact the Story County Auditor's office (515-382-7210).

Date created: 9/27/2021  
 Last Data Uploaded: 9/27/2021 9:29:51 AM

Developed by  Schneider



**Story County Community Services**  
**Karla Webb, Director**  
 Story County Human Services Center  
 126 S. Kellogg Ave. Suite 001, Ames, Iowa 50010  
 Ph. 515-663-2930 Fax 515-663-2940  
 www.storycountyia.gov  
 communityservices@storycountyia.gov

November 15, 2021

Story County Board of Supervisors  
 900 6<sup>th</sup> St.  
 Nevada, IA 50201

Dear Story County Board of Supervisors,

I would like to request approval to add a staff position to the Community Services Office for a second full-time General Assistance Service Coordinator. This is an unbudgeted staff position.

Since the launch of Centralized Intake for rent and utility assistance we are struggling to manage appointments and workload within our General Assistance program. Typically we are scheduling two weeks out for appointments with the current General Assistance Service Coordinator position. The Community Services Program Coordinator is assisting with emergency appointments for individuals with evictions or utility disconnect notices as well as helping to manage the general overflow of appointments. The Community Services Director is also providing backup for appointments as needed.

I am proposing to realign two Service Coordination positions from 75% CICS and 25% County to 100% CICS. Adjustments for the county work they are completing in regard to substance abuse services would be transferred to a staff member performing county functions. Continued staff involvement by one of the service coordinators in the Emergency Operation Center (EOC) is being researched. By making these funding adjustments, the service coordination positions will better align to the current work being performed.

FY22 estimated costs for filling a General Assistance Service Coordination position are:

Salary	\$24,718 (\$22.07/hour) (doesn't include longevity)
Benefits	\$14,500
FICA	\$ 1,970
IPERS	<u>\$ 2,334</u>
Total	<u>\$43,522</u>

\*Costs not included are workstation and office space.

Thank you for your consideration.

Sincerely,

Karla Webb,  
 Community Services Director

**APPROVED**      **DENIED**  
 Board Member Initials: AKH  
 Meeting Date: 11-23-21  
 Follow-up action: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_



---

Story County Conservation Board - McFarland Park 56461 180<sup>th</sup> St. - Ames, Iowa 50010-9451  
Phone (515) 232-2516 - Fax (515) 232-6989 - Email: [conservation@storycounty.com](mailto:conservation@storycounty.com)  
[www.storycountyconservation.org](http://www.storycountyconservation.org)

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### Memorandum

To: Story County Board of Supervisors

Through: Michael D. Cox, Director

From: Ryan Wiemold, Parks Superintendent

Date: November 23, 2021

Re: Consideration of Realignment of Story County Conservation Field Staff: Adding a New Job Classification – Operations Supervisor, Revising One Current Job Classification – Park Ranger, and Increasing Fulltime Equivalent by One.

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We are requesting to realign field staff to create an organizational structure which enables Story County Conservation (SCC) to provide the highest quality level of services in field operations and create a more sustainable and balanced field structure. This idea has been in discussion for a few years; with recent and continued organizational growth, we anticipated a potential need to reevaluate field staff structure. After much consideration, review, gathering feedback from staff and thorough discussion we feel the time to make this change is now. This realignment will better balance workloads while improving the quality of services we provide. There are also many other benefits of the proposed realignment.

Currently, the Park Ranger positions are in charge of law enforcement, staff management and instruction, park improvement projects, facilities and equipment, property oversight, and help manage natural resources. This lengthy and broad list of duties makes it very difficult to be efficient and effective with time allocation, direction, communication with staff, and execution of work. These duties are critical to SCC's mission. Over time as the organization has grown, the quantity of work related to these duties has also grown to the point where it makes sense to spread them out and share them differently. Staff is currently making decisions daily on what tasks should be attended to and what tasks will need to wait. This leads to a potentially low level of services on many items in our managed areas. Work is backlogged and occasionally not done as it sits on a prioritized list. Although we get a lot of quality work done that we are proud of, this is no way to operate long term. Examples include recent amended projects that carry over several budget years and CIP items that continually get delayed due to capacity issues. Additionally, many opportunities arise, such as land acquisitions and partner projects that are in SCC's best interests to pursue. These items should often not be passed up, but they all lead to additional work and opportunity costs. When work capacity is an issue, these items are difficult to navigate.

➤ **Turnover**

<b>Primary Cause for Separation 2011-2021 (# of employees)</b>
Dissatisfaction (4)
Career Advancement (3)
Resignation in Lieu of Termination (1)
Personal (1)

During the last 10 years SCC has had field staff turnover of nine positions. During the past four years SCC has had field staff turnover of 7 positions. The causes for loss of staff vary. The most common cause for separation of employment was dissatisfaction with the job and/or organization. This reason includes burnout. The next most common was for career advancement. Staff turnover costs organizations in excess of 25 percent of salaries. This equates to a loss in excess of \$94,500. Lost opportunities, budget slipping and low morale are additional costs. This turnover creates significant budget, productivity, and problems for the organization.

➤ **Increased visitation**

Parks and other public lands have had significantly increased use since COVID. Increases in camping have been as high as over 250% in one Iowa county park. Outdoor recreation is good for us both individually and collectively. It also leads to more pressure on natural areas – places to recreate, watch birds, unplug from a busy world, and places for nature to be nature. We all need nature’s respite and fortunately many more people realize it now. Polk County Conservation states that the use of their areas increases 100-200% after renovation of a trail, a park, or a watershed. Story County experience is similar. Increased use will continue to be a trend in the foreseeable future.

- Sixty-six percent of U.S. adults say that they support their local government dedicating revenues, taxes and levies that specifically target park and recreation operations or expansion projects.
- Nearly 80 percent of parents support an initiative by their local government to dedicate revenues, taxes and levies to park and recreation operations, making them more likely than non-parents (61 percent) and U.S. residents overall (66 percent) to feel this way.
- Gen Xers (73 percent), Gen Zers (72 percent) and millennials (68 percent) are strong supporters of their local government dedicating different funding sources to target park and recreation operations or expansion projects.

*Statistics from the National Recreation and Park Association*

The below charts illustrate use at both Hickory Grove Park and Dakins Lake. Many factors effect camping usage. COVID closures, derecho damage and Hickory Grove Lake renovation have significant impacts on camping. Despite these negative influences, use has increased beyond expectations. Camping use in the coming years is expected to significantly increase at Hickory Grove and continue its growth trend at Dakins Lake.

**Dakin Lake Camping**

	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>
<b>Dakins Lake Main Campground Revenue</b>	\$8,495	\$32,413	\$35,853	\$38,252	\$33,603	\$41,558	\$44,840
<b># camping nights</b>	347	1,701	1,770	1,678	1,632	1,125	2,752
<b>Dakins Lake Primitive Campground Revenue</b>	\$1,201	\$5,388	\$3,139	\$5,162	\$5,470	\$5,084	\$7,161
<b># camping nights</b>	88	390	224	342	388	260	445
<b>Total Camping Nights</b>	<b>435</b>	<b>2,091</b>	<b>1,994</b>	<b>2,020</b>	<b>2,020</b>	<b>1,385</b>	<b>3,197</b>

### Hickory Grove Park Camping

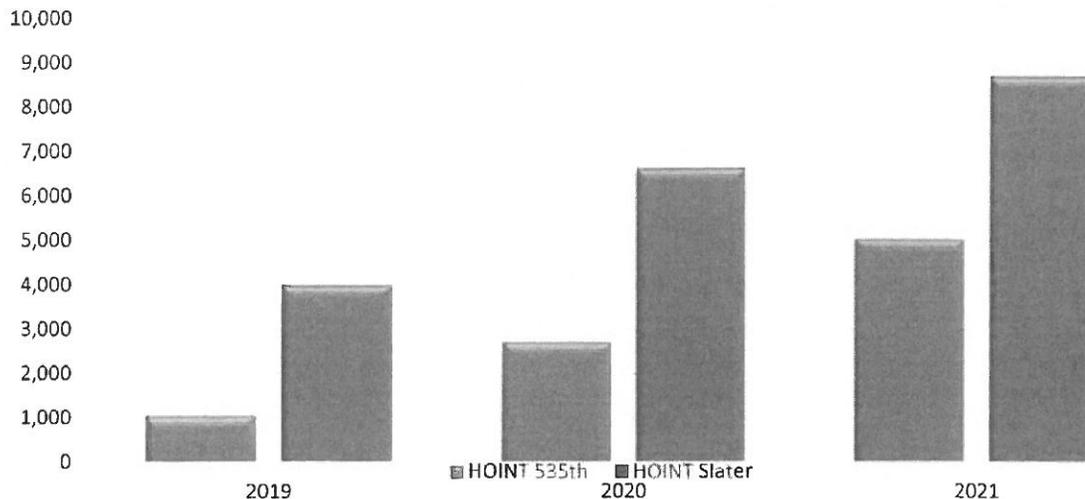
	FY15	FY16	FY17	FY18*	FY19*	FY20*	FY21*
Hickory Grove Breezy Bay Campground Revenue	\$101,650	\$105,479	\$94,938	\$108,359	\$53,821	\$48,229	\$93,528
# camping nights	5,610	6,363	6,224	5,967	3,660	1,536	4,463
Hickory Grove Primitive Campground Revenue	\$3,625	\$6,788	\$5,908	\$4,387	\$4,052	\$1,731	\$3,197
# camping nights	292	571	476	364	301	121	280
<b>Total Camping Nights</b>	<b>5,902</b>	<b>6,934</b>	<b>6,700</b>	<b>6,331</b>	<b>3,961</b>	<b>1,657</b>	<b>4,743</b>

Note: \* Lake renovation in progress.

We began monitoring park and trail use via automated counters in 2019. Though our data does not have a long history, it shows a significantly growing level of use. Between 2003 and 2005 Hickory Grove Park use averaged 71,123 visitors annually, according to the Iowa Department of Natural Resources. Our recent vehicle counts indicate use is approximately 177,000 in 2021. This is an increase of more than 100,000 people to a park without its primary draw – the lake, being usable. Use will undoubtedly increase in the future as the lake refills to a usable level. Dakins Lake visitation is estimated at 211,000 in 2021.

Use of the Heart of Iowa Nature Trail has increased significantly since paving efforts began in 2018. The chart below shows increased use during the last three years. The Heart of Iowa Nature Trail counter at Slater was inoperable for a period of time in 2019. The number below is extrapolated from partially collected data that year.

### Heart of Iowa Nature Trail Use



### Law enforcement

Law enforcement agencies have observed increased calls for service. Story County Sheriff's Office calls for service totaled 13,016 in 2012 and 28,319 in 2020. We have experienced this increase at many of our county parks. Law enforcement needs have increased significantly for mental health calls, homelessness, drug abuse,

and alcohol abuse in SCC areas. Increased use of parks has increased these conflicts. Current law enforcement staffing levels do not allow adequate coverage for current park usage.

➤ **Increased services**

SCC’s mission is to connect people with nature and improve natural resources – making Story County a great place to live, work, and recreate. SCC has been successful in fulfilling this mission. Primary methods for fulfilling this mission are: community engagement and outdoor recreation, land acquisition and protection, and natural resource management. The SCC field unit focuses on engagement through recreational offerings, and on land protection and resource management.

Outdoor Recreation

Recreational offerings vary greatly but can be described in the following primary types: recreational trails, camping, water recreation, wildlife viewing, picnicking/social gatherings. Recently SCC has accomplished many improvements and additions to recreational offerings.

- Dakins Lake Expansion (new lake, campground including shower house and restroom, picnic areas including shelter, and trails)
- Tedesco Environmental Learning Corridor (Urban management for unique practice demonstration site including trails, gathering areas, natural resources, stream accesses and more)
- Hickory Grove Lake Renovation (lake renovation including: new boat launches and parking, trail around lake, bridge to island with picnic opportunities, new beach house and storm shelter, improved fishing opportunities and resurfaced roads)
- Recreational trail improvements (Praeri Rail Trail connection to Zearing, Heart of Iowa Nature Trail paving between Slater and Cambridge, R38 connector between TELC and R38)
- New trail mapping and wayfinding signage at multiple parks
- Public use opportunities on newly acquired lands (see above)

Land protection

	Acres protected (acquisition and easement)	Acres in progress
1959-2010	2,479	
2010 - present	1,154*	757.5

\*This includes 256 acres protected by bequest and/or easement.

Acquired lands from 2010 to present include:

Jennet Family Heritage Area, Hertz Family Preserve, Roland Wildlife Area, Coopers Marsh Addition, Dakins Lake addition, Jordan Family Wildlife Area, Carroll Prairie, Skunk River Flats Addition, Wicks Family Wildlife Area, Oshiem Nature Preserve, Sleepy Hollow Addition, Prairie Valley Park, Praeri Rail Trail Addition, Tedesco Environmental Learning Corridor, Skunk River Greenbelt Brotherson Family Addition, and Askew Bridge Addition

Acquisitions in progress include:

U.S. Army Corps of Engineers Land, Deppe Family Conservation Area, Skunk River Greenbelt Wetland Areas

### Natural Resource Management

SCC's natural resource management has improved dramatically. Historically resource management has specifically been within SCC owned public lands. The SCCB recognized that in order to fulfill its mission SCC must look externally as well as internally in order to improve natural resources in Story County. Several efforts have been completed or begun on natural resource protection and improvement projects. These efforts will bolster SCC understanding of the condition of county wide resources, educate private land managers and owners, and help improve those resources. These efforts have a direct impact on staffing. A Natural Resource Specialist was hired in 2012. With the creation of the Natural Resource Specialist position, SCC implemented a concerted intentional approach to natural resource management; using science to identify and prioritize best management practices. This position also began the work of assisting landowners with resource management. SCC became more involved with the county's land development regulations, and in assisting developers and individuals with natural resource management. We believe the C2C plan was the first comprehensive plan in the state to effectively recognize and protect natural resources. This protection requires staff time to review development proposals, inventory the subject land, and work with landowners to protect resources on that land. This staff effort is done by the director and field staff. Currently land development regulations are being updated and will be brought forward for consideration. These requirements serve to better protect the county's natural resources. Coordination of these efforts add warranted but precious staff time.

The county's water resource program has improved exponentially. Water resource work largely became significant when Hickory Grove Lake became an Impaired water body. Poor water quality dramatically decreased the recreational use and ecological function of the lake. Watershed efforts and work on SCC property set the stage for the program Story County has today. The county has completed a lake renovation program, conducted a countywide watershed assessment with implementation plan, developed and are conducting a water quality monitoring plan, convened a water quality working group, implemented several water quality improvement practices on public and private land, acquired grant funding for a new WMA watershed assessment, and most recently hired a Watershed Coordinator to coordinate some of the water resource program. All land protections and park developments are reviewed through the lens of watershed/water quality improvements. This has directly impacted projects at Dakins, Hickory Grove Park, Tedesco Environmental Learning Corridor, McFarland Park, Prairie Valley, Oshiem Nature Preserve, Wicks Family Wildlife Area, Skunk River Greenbelt, Jennett Family Heritage Area, and Jordan Family Wildlife Area.

Many of these efforts are in partnership with other stakeholders. Other county offices, other government agencies, jurisdictions, NGOs, funders, and many private individuals assist with the efforts described above. In 2017, SCC was certified as a Service Enterprise through Points of Light. A Service Enterprise is an organization that strategically leverages volunteers to achieve operational efficiency and greater social impact. Our volunteer program works to ensure that staff efforts are being fully leveraged within the community to provide a high level of service through partnership with individuals and organizations. Story County Conservation was the first county governmental unit in Iowa to be recognized with this esteemed national certification. We are engaging communities to accomplish goals with broad support and with minimized tax asking.

### ➤ **Outside funding**

SCC has been very successful in securing outside resources to improve local services. Successful leveraging requires a demonstration of community need, demonstration of community support, and effective planning-, right need, right solution, and right support. These ingredients are all a part of SCC operations and have enabled significant success in fund acquisition. Since 2017, SCC has brought in \$5.9M in grants and private donations. These funds have leveraged taxpayer funds four-fold to improve county services through capital improvements.

➤ **Previous staff increases in the field unit**

We have made adjustments in field staffing in order to alleviate significant labor shortages. These FTE increases have worked for a period of time until staff need has outweighed staff resources. We are at that time again. The current staffing structure (consisting of Park Rangers being responsible for ½ of the county facilities) has been in place for more than 30 years. Staff adjustment in that time are outlined below.

Year	Position
2001	Converted Park Ranger to Special Projects Ranger
2012	Eliminated Head Ranger and added Natural Resource Specialist
2013	Added Conservation Technician II
2016	Added Parks Superintendent
2019	Added Natural Resources/Trails Technician

➤ **Solution**

SCC is and has historically been fiscally responsible to county needs. Every effort has been made to leverage community and funding support to accomplish goals. This has increased community engagement, decreased tax asking, and made substantive and relevant impacts on the county. Although this is an additional request, it has been well vetted, and justified for the current need.

The requested realignment makes the following changes:

- Revises the job classification of Park Ranger
- Creates a new job classification - Operations Supervisor
- Creates similar staff structure between Hickory Grove Unit and McFarland Unit
- Eliminates seasonal position of Park Ranger Aide

The net effect on FTE is an increase of one.

This realignment has two dedicated law enforcement officers who will perform law enforcement duties (including outreach) 75% of the time. The other 25% of time they will perform operational tasks at a medium to high level of ability. The two Operation Supervisors will handle day-to-day operations of McFarland and Hickory Grove units. Their duties include: staff management, overseeing park improvement projects, facilities and equipment oversight, and accomplishing natural resource priorities. The Operation Supervisors will oversee the Conservation Tech II and Conservation Tech I positions. Benefits of these changes are bulleted below. A similar field staff alignment is currently utilized by several similarly sized counties including: Johnson, Linn, Black Hawk, Scott, Polk, and, by the Iowa DNR State Parks Bureau.

Benefits of having two full time, dedicated Park Rangers

The Park Ranger positions are so much more valuable than solely law enforcement.

- Dedicated Rangers are able to provide an increased law enforcement presence in SCC managed areas. Current high use and anticipated future use dictates more calls for service in an enforcement capacity. Having dedicated staff will provide more oversight and a higher quality level of service. Proactive law enforcement leads to better experiences for all users in our parks by protecting the people and resources in these parks while preventing negative interactions and outcomes. In addition, Park Rangers are informing and educating users on all the benefits and opportunities that SCC provides. Currently our patrols during Monday-Thursday are reactive and by call outs from dispatch. We do not have enough staff to sufficiently cover weekend use in our areas during the summers, specifically at

the beaches. The Park Ranger work schedule under this realignment will offer LE and outreach services seven days per week during the patrol season for up to twelve hours per day and ability to respond to all calls for service

- SCC can provide more opportunities for education and interaction through Park Ranger programming, mentored hunts and fishing opportunities, and help with EE programs. This also includes additional opportunities for Hunters Education Programs, which are currently very limited, and a great opportunity to connect people outdoors.
- Park Rangers are the face of SCC for many users as they make such a high number of contacts in the field. This leads to connections and relationships to neighbors, supporters, volunteers, and partners. Making a positive impression to these contacts is immensely important to executing SCC’s mission.
- Ability to cover nonroutine calls during off hours without affecting existing workloads. Rangers would be available to go on calls during the nights and evenings when needed without affecting their other obligations at work (as the case is now). SCC could guarantee full coverage throughout the year, taking some burden off of the SCSO. The SCSO and Sherriff Fitzgerald fully supports and encourages more dedicated law enforcement from our organization.
- The rangers would still help the overall capacity of field work while working on operational tasks during off seasons and non-patrol times.

Benefits of having two full time, dedicated Operations Supervisors

- These positions create a dedicated field staff leader that would always be available for operational items, staff direction, and the many items that come up throughout the week when dealing with public land management and facilities and amenities management. SCC would have available managers to handle these tasks at a high level without being limited by time and other duty constraints. This is currently a very limiting factor.
- This improves staff communication, execution of work, and efficiency resulting in a higher-level quality of service for our parks and users. These efficiencies also improve operational costs and will limit down time and waiting on direction, items falling through the cracks, and items that wait longer than they should due to work quantity issues.

The change in scope of these positions will improve services, improve cost effectiveness of tax asking, improve staff retention, relieve employee stress, and make time for the people in the positions to work on their trade and positional skills. The proposed structure is more sustainable for long term growth and more stable during transitional periods. We are supremely confident in the direction of our organization and the mission we carry out. We need this appropriate field staff structure to facilitate it and move into the future. We urge you to support this realignment.

Fiscal Note

The new and revised job classifications have been reviewed and graded by Human Resources. Based on this review and salary placement, the net increase in annual salary costs is \$55,100. This projection is based on current FY22 rates of pay. Based on actual salary expenses in FY22 and on a projected hiring timeframe, the net increase from current budgeted amount for this fiscal year is \$44,215. If the new Park Rangers are not currently certified as law enforcement officers, there would be additional ILEA certification costs.

Salary analysis based on 95% of salaries budgeted

Year	Additional Salaries (net)	Indirect	Other Expenses	Total Expenses
FY22	\$25,500 <sup>1,2</sup>	\$15,855 <sup>4</sup>	\$2,860	\$44,215
FY23	\$27,600 <sup>2,3</sup>	\$18,404 <sup>4</sup>	\$0	\$46,004

The above "Additional Salaries" analysis is the difference between the budgeted amount (95%) of existing salaries and the proposed salaries with implementation of the realignment. If we calculate the difference in "Additional Salaries" based on 100% of existing salaries, there will be a net savings of \$6,500 after implementation of the realignment. The table below illustrates the additional costs using 100% of existing salaries for current FTEs.

Salary analysis based on 100% of salaries

Year	Additional Salaries (net)	Indirect	Other Expenses	Total Expenses
FY22	\$(6,500) <sup>1,2</sup>	\$15,855 <sup>4</sup>	\$2,860	\$12,215
FY23	\$55,100 <sup>2,3</sup>	\$34,020 <sup>4</sup>	\$800	\$89,920

<sup>1</sup>Includes savings from current vacancies

<sup>2</sup>Includes elimination of seasonal position

<sup>3</sup>Costs to represent a full year

<sup>4</sup>Includes: FICA, IPERS, flexible spending, family health insurance

The Conservation Board unanimously approved the realignment and recommends that the Board of Supervisors approve the realignment.

Enclosures:

Current organization chart

Proposed organization chart

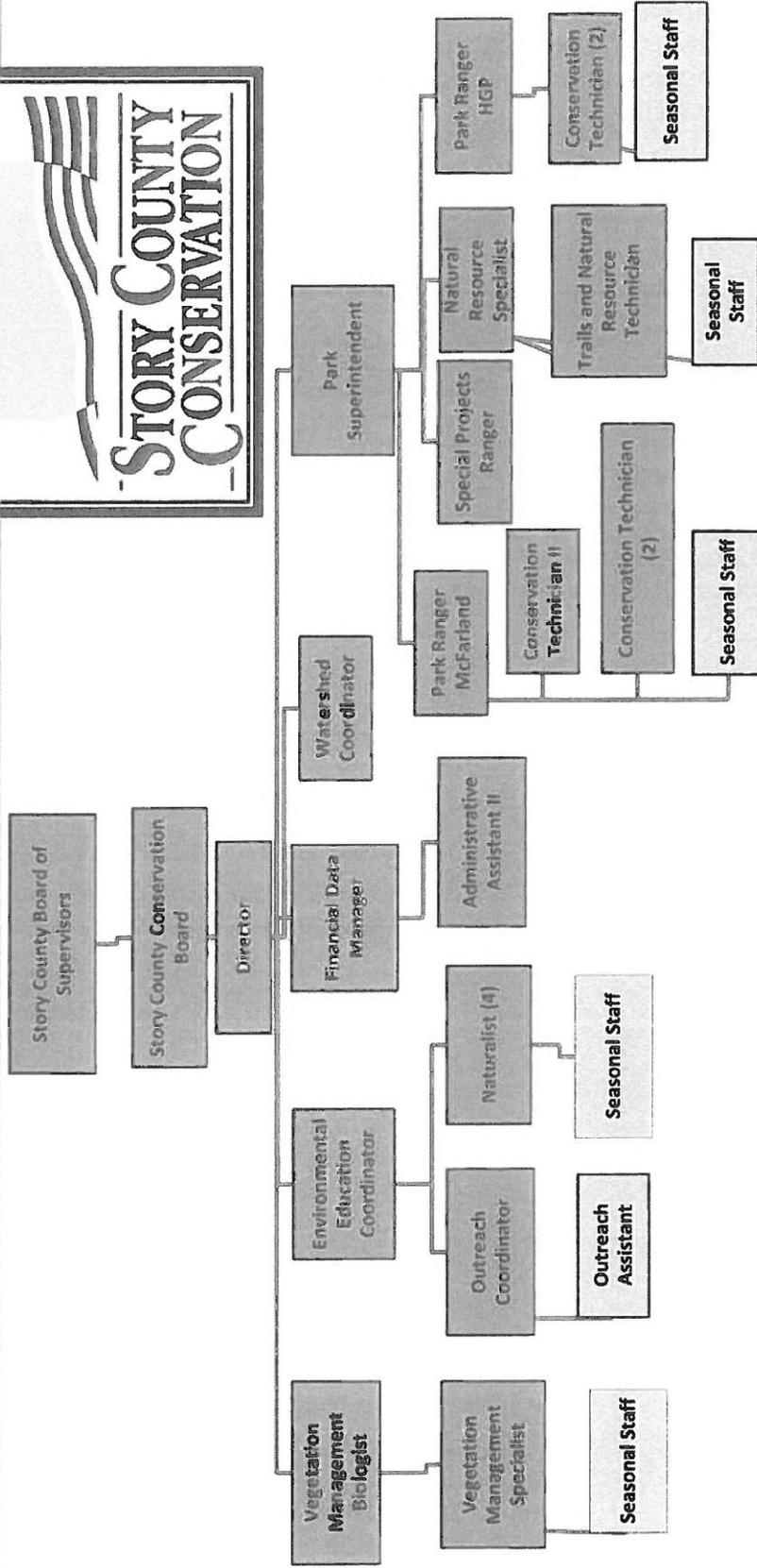
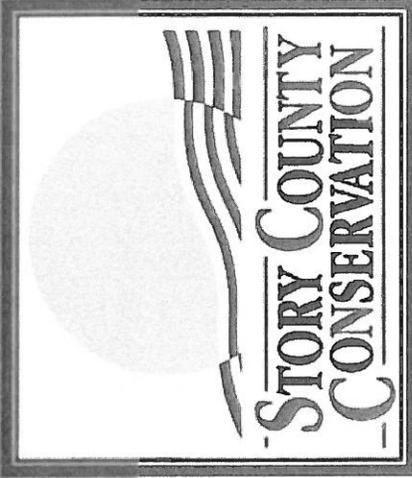
  
Approval

\_\_\_\_\_ Disapproval

11-23-21  
Date

\_\_\_\_\_ Date

# Organization Chart



**Director:** Mike Cox

**Vegetation Management Biologist:** Joe Kooiker

**Environmental Education Coordinator:** Jerry Keys

**Financial Data Manager:** Marianne Harrelson

**Park Superintendent:** Ryan Wiemold

**Special Projects Ranger:** Pat Shehan

**Natural Resource Specialist:** Brandon Clough

**Park Rangers:** Vacant

**Vegetation Management Specialist:** Tyler Kelley

**Outreach Coordinator:** Erica Place

**Naturalists:** Bekah Beall, Beth Waage, Jess Lancial, Vacant

**Administrative Assistant II:** Brittany Ridgway

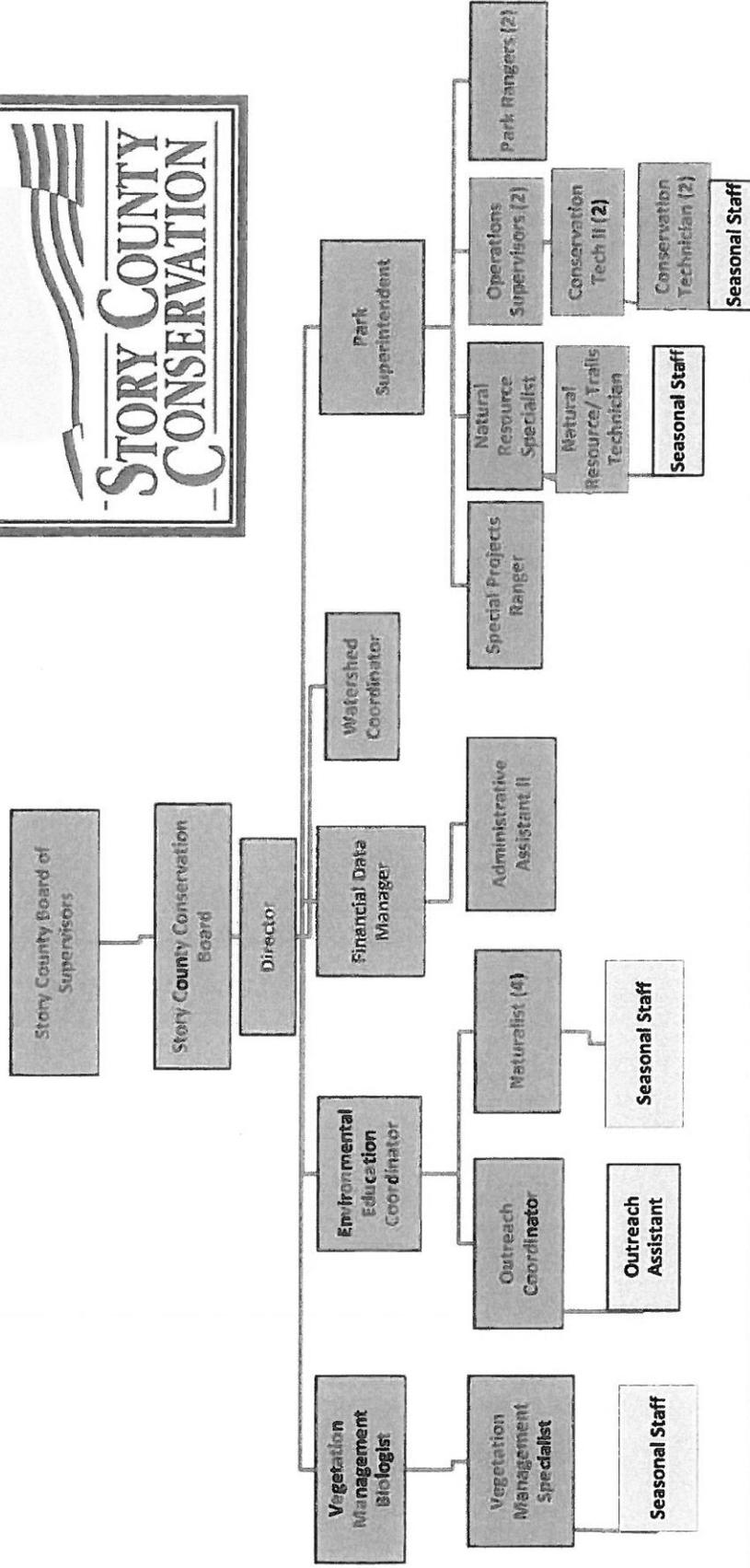
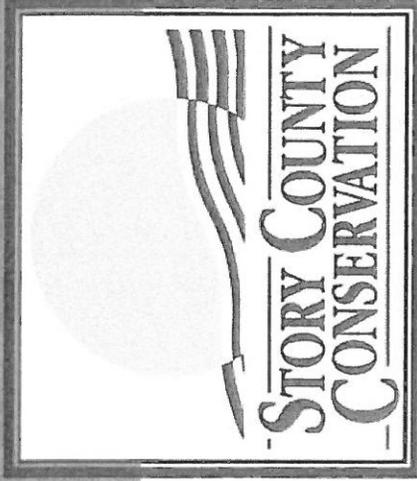
**Conservation Technician II:** Russ DeWall

**Conservation Technicians:** Joe Hill, Dillon Schmidt, Jacob Smith, Hunter Simmons

**Trails and Natural Resources Technician:** Derek Seward

**Watershed Coordinator:** Sara Carmichael

# Organization Chart (proposed)



**Director:** Mike Cox

**Vegetation Management Biologist:** Joe Kooiker

**Environmental Education Coordinator:** Jerry Keys

**Financial Data Manager:** Marianne Harrelson

**Park Superintendent:** Ryan Wlemold

**Special Projects Ranger:** Pat Shehan

**Natural Resource Specialist:** Brandon Clough

**Park Rangers:**

**Operations Supervisors:**

**Vegetation Management Specialist:** Tyler Kelley

**Outreach Coordinator:** Erica Place

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**Administrative Assistant II:** Brittany Ridgway

**Conservation Technician II:** Russ DeWall

**Conservation Technicians:** Joe Hill, Dillon Schmidt, Jacob Smith, Hunter Simmons

**Trails and Natural Resources Technician:** Derek Seward

**Watershed Coordinator:** Sara Carmichael

APPROVED

DENIED

Board Member Initials: \_\_\_\_\_

Meeting Date: \_\_\_\_\_

Follow-up action: Delayed Meeting  
for further information  
Maybe brought back @ later date  
for consideration

PROFESSIONAL SERVICES

# Content Consulting

At CivicPlus, we believe the success of your new website begins and ends with quality content that meets the demands of your users. Without usable and accessible information, you will have a pretty website that doesn't help you serve your constituents.

Great content transforms your website into a useful tool you can utilize to effectively communicate with your community and do business with your constituents... but we understand the expertise and time needed to plan for and develop user-friendly content in coordination with a website design project can be overwhelming.

That's why our expert web consultants specialize in helping you perfect your website content to meet current usability and accessibility standards. We can do the heavy lifting - protecting your valuable time and reducing the effort needed from your team to prepare your website for launch.

- SAMPLE AGENDA**..... 2
  - Planning & Scheduling .....
- OUTCOMES & DELIVERABLES** ..... 3
  - Core Team Meeting .....
  - Stakeholder Meeting.....
  - Department Workshops .....
- PRICING** ..... 4
  - On-Site .....
  - Virtual .....

## SAMPLE AGENDA

While your organization's schedule will be determined by your specific project needs, below is a reference of a typical three-day Content Consulting engagement.

	DAY 1	DAY 2	DAY 3
9 - 10 a.m.	Core Team Meeting	Department Workshop	Department Workshop
10 - 11 a.m.		Department Workshop	Department Workshop
11 a.m. - Noon	Stakeholder Meeting	Department Workshop	Department Workshop
Noon - 1 p.m.	Lunch	Lunch	Lunch
1 - 2 p.m.	Department Workshop	Department Workshop	Engagement Wrap-up with Core Team
2 - 3 p.m.	Department Workshop	Department Workshop	
3 - 4 p.m.	Department Workshop	Department Workshop	

### PLANNING & SCHEDULING

- We recommend starting the day at 9 a.m. and ending at 4 p.m. to allow your team regular work time during the day.
- At least one member of the Core Web Team should attend every session.
- Anyone who will be involved in making decisions about website content –creation to posting – should attend the Stakeholder Meeting.
- Department Workshops are usually scheduled for one hour. Larger entities or those purchasing department header packages should plan for additional time.

# OUTCOMES & DELIVERABLES

## CORE TEAM MEETING

- Establish goals for new website
- Examine the role of Core Web Team
- Assign responsibilities
- Map approval process to be used during website project
- Explain content migration process
- Outline website architecture:
  - Global navigation
  - Graphic buttons
  - Other homepage navigational elements

## STAKEHOLDER MEETING

- Confirm goals for new website
- Define project success
- Review feature / service themes
- Perform optional interactive activity
- Demonstrate functionality and tools of CivicEngage CMS
- Determine roles and responsibilities
- Introduce project deadlines

## DEPARTMENT WORKSHOPS

- Assess current content and create action plan to address:
  - Value-added content
  - Content to remove
  - Content gaps
  - Best practices
  - Usability and accessibility
- Recommend modules relevant for department
- Discuss feedback from initial content review
- Map navigation of department header packages (if applicable)

## PRICING

### ON-SITE

3-Day On-site Engagement	\$ 10,500
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4-Day On-site Engagement	\$ 13,750
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### VIRTUAL

2-Day Virtual Engagement	\$ 3,000
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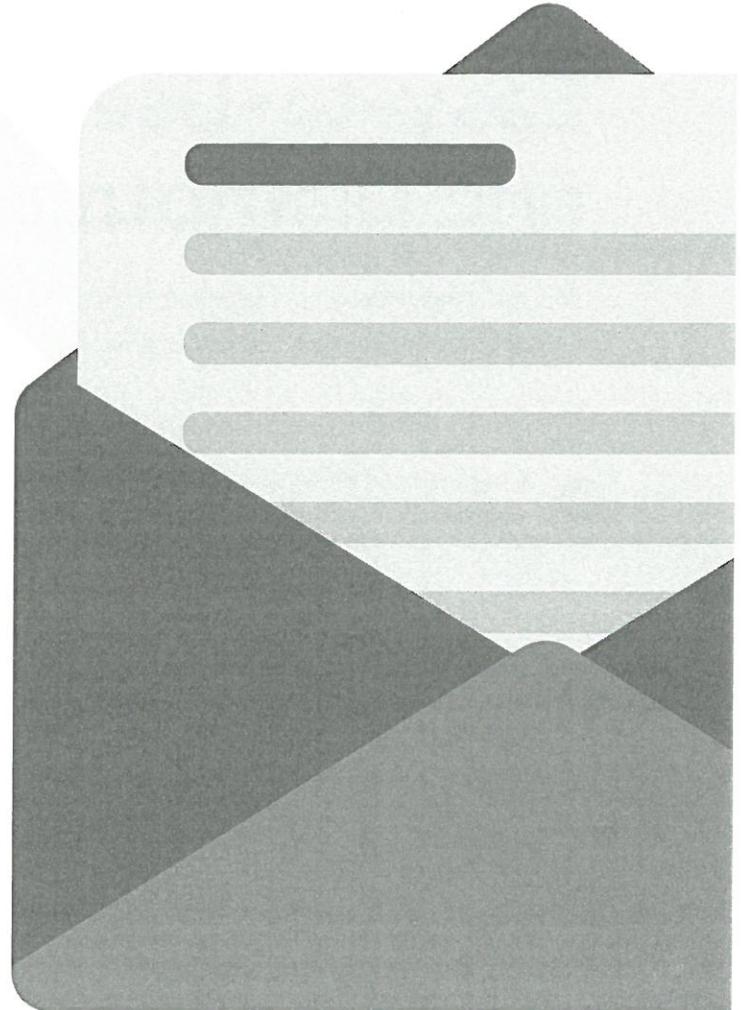
3-Day Virtual Engagement	\$ 4,500
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4-Day Virtual Engagement	\$ 6,000
--------------------------	----------

NOTE: Virtual engagements can accommodate 8 attendees per session.

# CivicEngage Send

Your Powerful Multi-Channel  
Communication Creation and  
Distribution Solution



CivicEngage<sup>®</sup> Send is our powerful communication creation and distribution module. Working in tandem with our Notify Me<sup>®</sup> subscription tool, CivicEngage Send allows you to send multi-channel citizen communications from one easy-to-use solution, saving you time, and keeping your citizens informed on the news that matters most.

**APPROVED**      **DENIED**

Board Member Initials: \_\_\_\_\_

Meeting Date: \_\_\_\_\_

Follow-up action: Delayed for discussion  
at a later date.

\_\_\_\_\_



# Easy-to-Use Creation and Distribution

With CivicEngage Send, anyone on your team can create and send engaging content—no technical or design experience needed:

- ✓ Choose from a variety of mobile responsive customizable templates.
- ✓ Create a single message and send to citizens via multiple channels, including email, text message, social media, and web, maximizing reach, response, and reaction.
- ✓ Create a variety of communications, including dynamic newsletters.
- ✓ Track and measure response rates with built-in analytics.
- ✓ Automatically post all sent newsletters to your CivicEngage website in a single step.



## Send Communications Via:

- Your civic website
- Text message
- Social media
- Email



## Customizable Templates

With CivicEngage Send, you can quickly create dynamic and engaging mobile responsive newsletters, emails, social media posts, and even text messages using our convenient templates. Our templates save you time by allowing you to create engaging, and dynamic communications quickly and easily. You can also choose to save your own templates, allowing you to send regular, formatted newsletters and emails.

## Unlimited Possibilities

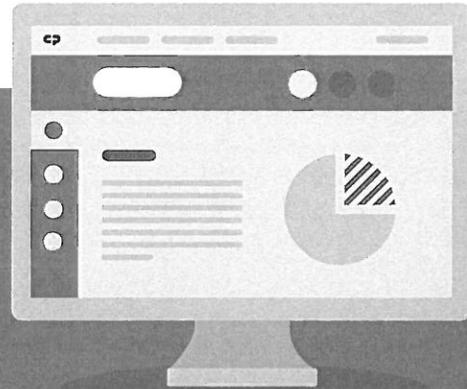
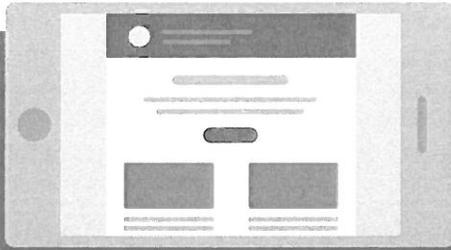
There is no limit to the number of citizen emails, or distribution lists you can save within the CivicEngage Send module. By allowing citizens to subscribe to only the content that matters most to them, and choose how they want to hear from you, you can trust that when citizens receive your communications they will read and react.

## Educational Newsletters

Every community needs the ability to create and send regular newsletters, but without the right tools, the creation and distribution process can become time-consuming and costly. With CivicEngage Send, our e-newsletter functionality allows busy communication managers to easily create informative, dynamic communications.

With pre-designed templates, the ability to add high-quality photos, and easily link to content on your CivicEngage website where citizens can read more in-depth content, the creation and design process is fast and easy. Also, as an integrated component of your CivicEngage content management system (CMS), every newsletter is automatically posted to your civic website, giving citizens even more access to the latest community news.





## Use CivicEngage Send to Create:

- Newsletters
- Event invitations
- Dynamic emails
- Social media posts

## Robust Analytics

You want to know the effectiveness of your communications so that you can optimize your engagement strategy. Our robust analytics, built-in to the CivicEngage Send module, allow you to track and measure response rates so that you can make informed decisions about future outreach.

## How Can CivicEngage Send Help You Connect with Citizens?

### YOUR CHALLENGE

### OUR SOLUTION

#### Monthly Newsletters

Citizens want regular, in-depth updates to the topics that matter most to them.

Use CivicEngage Send to send monthly, department or topic-specific content. Allowing citizens to subscribe to only the newsletters that matter most to them, like community events, development projects, or small business news, ensures that when they receive your messages they will read and react.

#### Multi-Channel Communications

You don't have the time or the staff for duplicative steps. When you create a piece of content, you need to maximize its reach.

CivicEngage Send allows you to create one message and send it via multiple channels in one step. The next time your annual budget is approved, you can write a blog on your CivicEngage website, and send a message via email, text message, and social media linking to that post—maximizing your reach without extra steps.



**Settlement Participation Form**

Governmental Entity: STORY COUNTY	State: IA
Authorized Signatory:	
Address 1:	
Address 2:	
City, State, Zip:	
Phone:	
Email:	

The governmental entity identified above (“Governmental Entity”), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to the Settlement Agreement dated July 21, 2021 (“Distributor Settlement”), and acting through the undersigned authorized official, hereby elects to participate in the Distributor Settlement, release all Released Claims against all Released Entities, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the Distributor Settlement, understands that all terms in this Election and Release have the meanings defined therein, and agrees that by this Election, the Governmental Entity elects to participate in the Distributor Settlement and become a Participating Subdivision as provided therein.
2. The Governmental Entity shall, within 14 days of the Reference Date and prior to the filing of the Consent Judgment, dismiss with prejudice any Released Claims that it has filed.
3. The Governmental Entity agrees to the terms of the Distributor Settlement pertaining to Subdivisions as defined therein.
4. By agreeing to the terms of the Distributor Settlement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.
5. The Governmental Entity agrees to use any monies it receives through the Distributor Settlement solely for the purposes provided therein.
6. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity’s state where the Consent Judgment is filed for purposes limited to that court’s role as provided in, and for resolving disputes to the extent provided in, the Distributor Settlement.
7. The Governmental Entity has the right to enforce the Distributor Settlement as provided therein.



8. The Governmental Entity, as a Participating Subdivision, hereby becomes a Releasor for all purposes in the Distributor Settlement, including but not limited to all provisions of Part XI, and along with all departments, agencies, divisions, boards, commissions, districts, instrumentalities of any kind and attorneys, and any person in their official capacity elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in any forum whatsoever. The releases provided for in the Distributor Settlement are intended by the Parties to be broad and shall be interpreted so as to give the Released Entities the broadest possible bar against any liability relating in any way to Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The Distributor Settlement shall be a complete bar to any Released Claim.
  
9. The Governmental Entity hereby takes on all rights and obligations of a Participating Subdivision as set forth in the Distributor Settlement.
  
10. In connection with the releases provided for in the Distributor Settlement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

**General Release; extent.** A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her, would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities' decision to participate in the Distributor Settlement.
  
11. Nothing herein is intended to modify in any way the terms of the Distributor Settlement, to which Governmental Entity hereby agrees. To the extent this Election and Release is interpreted differently from the Distributor Settlement in any respect, the Distributor Settlement controls.



I swear under penalty of perjury that I have all necessary power and authorization to execute this Election and Release on behalf of the Governmental Entity.

Signature: *Lisa K Heddens*

Name: Lisa K. Heddens

Title: Chair, Stuy County Board of Supervisors

Date: 11-23-21



### Settlement Participation Form

Governmental Entity: STORY COUNTY	State: IA
Authorized Signatory:	
Address 1:	
Address 2:	
City, State, Zip:	
Phone:	
Email:	

The governmental entity identified above (“Governmental Entity”), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to the Settlement Agreement dated July 21, 2021 (“Janssen Settlement”), and acting through the undersigned authorized official, hereby elects to participate in the Janssen Settlement, release all Released Claims against all Released Entities, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the Janssen Settlement, understands that all terms in this Election and Release have the meanings defined therein, and agrees that by this Election, the Governmental Entity elects to participate in the Janssen Settlement and become a Participating Subdivision as provided therein.
2. The Governmental Entity shall, within 14 days of the Reference Date and prior to the filing of the Consent Judgment, dismiss with prejudice any Released Claims that it has filed.
3. The Governmental Entity agrees to the terms of the Janssen Settlement pertaining to Subdivisions as defined therein.
4. By agreeing to the terms of the Janssen Settlement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.
5. The Governmental Entity agrees to use any monies it receives through the Janssen Settlement solely for the purposes provided therein.
6. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity’s state where the Consent Judgment is filed for purposes limited to that court’s role as provided in, and for resolving disputes to the extent provided in, the Janssen Settlement.
7. The Governmental Entity has the right to enforce the Janssen Settlement as provided therein.



8. The Governmental Entity, as a Participating Subdivision, hereby becomes a Releasor for all purposes in the Janssen Settlement, including but not limited to all provisions of Section IV (Release), and along with all departments, agencies, divisions, boards, commissions, districts, instrumentalities of any kind and attorneys, and any person in their official capacity elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in any forum whatsoever. The releases provided for in the Janssen Settlement are intended by the Parties to be broad and shall be interpreted so as to give the Released Entities the broadest possible bar against any liability relating in any way to Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The Janssen Settlement shall be a complete bar to any Released Claim.
9. In connection with the releases provided for in the Janssen Settlement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

**General Release; extent.** A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her, would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities' decision to participate in the Janssen Settlement.

10. Nothing herein is intended to modify in any way the terms of the Janssen Settlement, to which Governmental Entity hereby agrees. To the extent this Election and Release is interpreted differently from the Janssen Settlement in any respect, the Janssen Settlement controls.



I swear under penalty of perjury that I have all necessary power and authorization to execute this Election and Release on behalf of the Governmental Entity.

Signature: *Lisa K. Hedders*

Name: Lisa K. Hedders

Title: Chair, Stora County Board of Supervisors

Date: 11-23-21





County Outreach and Special Projects Manager  
Story County, Iowa  
Administration Building  
900 6<sup>th</sup> Street, Nevada, Iowa 50201

Ph. 515-382-7247 Email: [lharter@storycountyiowa.gov](mailto:lharter@storycountyiowa.gov)  
[www.storycountyiowa.gov](http://www.storycountyiowa.gov)

**TO:** Story County Board of Supervisors  
**FROM:** Leanne Lawrie Harter, AICP, CFM  
**RE:** Newsletter Collaborations  
**DATE:** November 18, 2021

Earlier in 2021, Story County ended the contract with Gatehouse Media for publication of *Our Story*, the external newsletter. Story County had contracted with Gatehouse for a two-page publication in *The Sun* published on a biannual basis. There is \$7,125 in the budget for this current fiscal year for this purpose. Over the past few months, Story County staff have had conversations with representatives from the City of Nevada, Nevada Community School District, Story County Medical Center, NEDC, Main Street Nevada, and the Ames Chamber of Commerce to explore some different approaches to share information about Story County.

Staff proposes Story County use a portion of the budgeted amount as follows:

#### *Nevada*

Contribution of \$2,000 towards a pilot project to kick-off in 2022 for the publication of a monthly newsletter that would be a direct mail piece (approximately 12 pages in length, out 12 times per year, distributed to the 3,800 +/- households throughout the Nevada Community School District). We could contribute towards this initiative and have one page set aside for each of the 12 issues, along with the opportunity for a cover and feature article one time during that 12-month period.

#### *Gilbert*

Contribution of \$100 annually to Gilbert. Gilbert mails a newsletter to households in City limits 6 times per year, with all the printing and mailing done internally. They accept our content readily, and to date, we have not financially contributed to any of their costs. Their total costs average about \$1,060 annually for the distribution.

#### *Livability Ames*

*Livability Ames* is a publication being promoted by the Ames Chamber. Story County would purchase an "ad" in the magazine which is in both print and digital format and also purchase copies for distribution. If we chose to promote Story County via *Livability*, the high end would be about \$2,770 annually. (This would basically be a quarter-page ad.)



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To the right is a table summarizing these initial costs, and within the \$7,125 budget, about \$2,255 would remain for other efforts that staff continues exploring.

Staff recommends that the Board allocate the funding as outlined in this memo.

Budgeted Amount	
\$7,125	
Livability	\$ 2,770.00
Gilbert	\$ 100.00
Nevada	\$ 2,000.00
Others	TBD

Please let me know if you have any questions prior to the meeting.

**APPROVED**                      **DENIED**  
Board Member Initials: AKH  
Meeting Date: 11-23-21  
Follow-up action: Approved Gilbert + Nevada  
funding w/contracts brought back @ later date.  
Denied funding to Livability