



CICS

Supporting Individuals. Strengthening Communities.

Regional Governing Board

October 28, 2021 @ 1:00PM

Hertz Farm Management
415 S 11th Street, Nevada, Iowa 50201

SPECIAL NOTE TO THE PUBLIC: Members of the public who would like to call in: 1-312-626-6799

Meeting ID: 869 4976 7300, Passcode: 266190

or Join the Zoom Meeting at

<https://us06web.zoom.us/j/86949767300?pwd=aTdNeDdwcG4wK1NPTTh2QVhnaUVkZz09>

Tentative Agenda

1) Roll Call

- | | | | |
|-------------------------------------------|-------------------------------------------|--------------------------------------|-------------------------------------------|
| <input type="checkbox"/> Boone | <input type="checkbox"/> Cerro Gordo | <input type="checkbox"/> Franklin | <input type="checkbox"/> Greene |
| <input type="checkbox"/> Hamilton | <input type="checkbox"/> Hancock | <input type="checkbox"/> Hardin | <input type="checkbox"/> Jasper |
| <input type="checkbox"/> Madison | <input type="checkbox"/> Marshall | <input type="checkbox"/> Poweshiek | <input type="checkbox"/> Story |
| <input type="checkbox"/> Warren | <input type="checkbox"/> Webster | <input type="checkbox"/> Wright | <input type="checkbox"/> JD Deambra |
| <input type="checkbox"/> Allie Wulfekuhle | <input type="checkbox"/> Kendra Alexander | <input type="checkbox"/> Julie Smith | <input type="checkbox"/> Andrea Dickerson |

2) Agenda (BJ Hoffman, Chair)

October 28, 2021 Agenda

Action

Board Chair asks for motion to approve

Motion by: _____

Second: _____

Vote on motion: _____

3) Minutes (BJ Hoffman, Chair)

September 23, 2021 Minutes

Action

Board Chair asks for motion to approve

Motion by: _____

Second: _____

Vote on motion: _____

4) Administration (Russell Wood, CEO)

Single Employer of Record

Action

Board Chair asks for motion to approve or deny

Motion by: _____

Second: _____

Vote on motion: _____

Roll call vote (mark if 'aye')

- | | | | |
|-------------------------------------------|-------------------------------------------|------------------------------------|-------------------------------------|
| <input type="checkbox"/> Boone | <input type="checkbox"/> Cerro Gordo | <input type="checkbox"/> Franklin | <input type="checkbox"/> Greene |
| <input type="checkbox"/> Hamilton | <input type="checkbox"/> Hancock | <input type="checkbox"/> Hardin | <input type="checkbox"/> Jasper |
| <input type="checkbox"/> Madison | <input type="checkbox"/> Marshall | <input type="checkbox"/> Poweshiek | <input type="checkbox"/> Story |
| <input type="checkbox"/> Warren | <input type="checkbox"/> Webster | <input type="checkbox"/> Wright | <input type="checkbox"/> JD Deambra |
| <input type="checkbox"/> Allie Wulfekuhle | <input type="checkbox"/> Kendra Alexander | | |

28E Agreement

Action

Board Chair asks for motion to approve or deny

Motion by: _____

Second: _____

Vote on motion: _____

Roll call vote (mark if 'aye')

- | | | | |
|-------------------------------------------|-------------------------------------------|------------------------------------|-------------------------------------|
| <input type="checkbox"/> Boone | <input type="checkbox"/> Cerro Gordo | <input type="checkbox"/> Franklin | <input type="checkbox"/> Greene |
| <input type="checkbox"/> Hamilton | <input type="checkbox"/> Hancock | <input type="checkbox"/> Hardin | <input type="checkbox"/> Jasper |
| <input type="checkbox"/> Madison | <input type="checkbox"/> Marshall | <input type="checkbox"/> Poweshiek | <input type="checkbox"/> Story |
| <input type="checkbox"/> Warren | <input type="checkbox"/> Webster | <input type="checkbox"/> Wright | <input type="checkbox"/> JD Deambra |
| <input type="checkbox"/> Allie Wulfekuhle | <input type="checkbox"/> Kendra Alexander | | |

CICS Governing Board By-Laws

Action

Board Chair asks for motion to approve or deny

Motion by: _____

Second: _____

Vote on motion: _____

Roll call vote (mark if 'aye')

- | | | | |
|-------------------------------------------|-------------------------------------------|------------------------------------|-------------------------------------|
| <input type="checkbox"/> Boone | <input type="checkbox"/> Cerro Gordo | <input type="checkbox"/> Franklin | <input type="checkbox"/> Greene |
| <input type="checkbox"/> Hamilton | <input type="checkbox"/> Hancock | <input type="checkbox"/> Hardin | <input type="checkbox"/> Jasper |
| <input type="checkbox"/> Madison | <input type="checkbox"/> Marshall | <input type="checkbox"/> Poweshiek | <input type="checkbox"/> Story |
| <input type="checkbox"/> Warren | <input type="checkbox"/> Webster | <input type="checkbox"/> Wright | <input type="checkbox"/> JD Deambra |
| <input type="checkbox"/> Allie Wulfekuhle | <input type="checkbox"/> Kendra Alexander | | |

5) Finance (Betsy Stursma)

September Expenditure Report Claims

Informational

October 5 and October 19, 2021

Action

Board Chair asks for motion to approve claims

Motion by: _____

Second: _____

Vote on motion: _____

Roll call vote (mark if 'aye')

- | | | | |
|-------------------------------------------|-------------------------------------------|------------------------------------|-------------------------------------|
| <input type="checkbox"/> Boone | <input type="checkbox"/> Cerro Gordo | <input type="checkbox"/> Franklin | <input type="checkbox"/> Greene |
| <input type="checkbox"/> Hamilton | <input type="checkbox"/> Hancock | <input type="checkbox"/> Hardin | <input type="checkbox"/> Jasper |
| <input type="checkbox"/> Madison | <input type="checkbox"/> Marshall | <input type="checkbox"/> Poweshiek | <input type="checkbox"/> Story |
| <input type="checkbox"/> Warren | <input type="checkbox"/> Webster | <input type="checkbox"/> Wright | <input type="checkbox"/> JD Deambra |
| <input type="checkbox"/> Allie Wulfekuhle | <input type="checkbox"/> Kendra Alexander | | |



6) Planning (Patti Leeds)

YSS Grant Agreement

Action

Board Chair asks for motion to approve or deny

Motion by: _____

Second: _____

Vote on motion: _____

Roll call vote (mark if 'aye')

- | | | | |
|-------------------------------------------|-------------------------------------------|------------------------------------|-------------------------------------|
| <input type="checkbox"/> Boone | <input type="checkbox"/> Cerro Gordo | <input type="checkbox"/> Franklin | <input type="checkbox"/> Greene |
| <input type="checkbox"/> Hamilton | <input type="checkbox"/> Hancock | <input type="checkbox"/> Hardin | <input type="checkbox"/> Jasper |
| <input type="checkbox"/> Madison | <input type="checkbox"/> Marshall | <input type="checkbox"/> Poweshiek | <input type="checkbox"/> Story |
| <input type="checkbox"/> Warren | <input type="checkbox"/> Webster | <input type="checkbox"/> Wright | <input type="checkbox"/> JD Deambra |
| <input type="checkbox"/> Allie Wulfekuhle | <input type="checkbox"/> Kendra Alexander | | |

7) Service Coordination (Linn Adams)

Service Coordination Report

Informational

8) Public Comments

Board Chair asks for public comments at this time

**9) Next Meetings – November 17, 2021
December 16, 2021**





CICS

Supporting Individuals. Strengthening Communities.

Regional Governing Board Meeting Minutes

September 23, 2021

Hertz Farm Management, Nevada, IA 50201

Board Members Present: Boone, Cerro Gordo, Franklin, Hamilton, Hancock, Hardin, Jasper, Madison, Marshall, Poweshiek, Story, Webster, Wright, Allie Wulfekuhle, Kendra Alexander, Andrea Dickerson.

Counties/Members Absent: Greene, Marshall, Warren, JD Deambra, Julie Smith. **Administrative Team Present:** Russell Wood, Linn Adams, Betsy Stursma, Patti Leeds, Karla Webb. **Others Present:** Staci Sugar, Jen Kerns, Lisa Soder, Todd Lange.

Agenda & Minutes

Motion to approve the September 23, 2021 agenda. Motion by Campbell, second by Clifton. All ayes, motion carried.

Motion to approve the August 18, 2021 minutes by Watts, second by Helgevold. All ayes, motion carried.

CEO Russell Wood discussed Performance Based Contracting. Wood shared the template that has the expectations from DHS. DHS has been very good to work with during this process. Once the contract is done Wood will bring it back to the Governing Board. This will be on the December agenda at the latest.

CEO Russell Wood discussed Board Participation Requirements. According to the Region's attorney, if there is a way to participate and some attend in-person, the Board is ok to have a quorum using zoom also. The Region's attorney is comfortable with his decision and that would be the attorney used in court if necessary.

CEO Russell Wood discussed the Single Employer of Record. Hoffman facilitated the discussion regarding the Single Employer of Record discussion. An employment attorney is working with the Region and Hoffman will reach out to him with any questions or concerns the Board may have. All staff members would be Region employees. Office space was discussed regarding paying rent to remain in the same building. EOR will get compensated. The cost will need to be identified and agreed to by the Board. There will be costs for the EOR. If possible, the Board would like the attorney to attend the next meeting in person to discuss further questions. The intent would be to avoid a bidding war or animosity between counties. Everyone needs to have grace during this and there will be growing pains. The EOR county will need to be willing to fix issues along the way. The CEO could schedule with individual county boards to explain if requested. The attorney will be asked to be part of the discussion with the Employment Committee for the RFP. The RFP would be for member counties only. Admin will develop and RFP, send it to the Employment committee, then send it out to all counties in the Region. All counties will respond back to Wood as soon as possible if they are not interested and the proposals would come back to Wood, then the Admin Team can vet the proposals before bringing them to the Board with a recommendation for the Board. The RFP will be sent out to the employment committee 10/1. Proposals returned from the Counties by the second week of October.

CEO Russell Wood discussed the 28E agreement. Hardin County wanted to add other items, but due to notice requirements, it can be added today. Wood discussed each section and changes that were made. The 28E agreement language does allow, but not require CICS to go to a single EOR. After discussion **Motion to direct Admin Team to re-work the 28E for consideration and brought back to the October Governing Board meeting. Motion made by Heddens, second by Talsma. All ayes, motion carried.**

The update on the YSS agreement and the Service Coordination Report are tabled until next month.

Motion by Rayhons, second by Kloberdanz to approve claims for 8/24, 9/7, and 9/21. All ayes, motion carried. Roll call vote: Boone, Franklin, Hamilton, Hancock, Hardin, Jasper, Madison, Marshall, Story, Webster.

Public Comments: Todd Lange from Amerigroup talked about a free training with Dr. Tom Pomerantz. The training is for people who work with and support Intellectually Disabled individuals. The training is October 25 and 26 and is free of charge.

Next Meeting is October 28, 2021 @1:00 pm
November 17, 2021 @ 1:00 pm (This is a change due to the holiday).

Chair adjourned the meeting at 3:30 PM.

Patti Leeds, Recording Secretary

BJ Hoffman, Board Chair





Franklin County Auditor's Office
12 – 1st Ave. NW, PO Box 26
Hampton, Iowa 50441
Website: <http://co.franklin.ia.us>

Katy A Flint, Auditor & Commissioner of Elections
auditor@co.franklin.ia.us
Phone: 641.456.5622
Fax: 641.456.6001

10/20/2021

To: Russel Wood, CICS CEO & CICS Board

Enclosed, please find the proposal requested from CICS to Franklin County in regards to Employer of Record Services. This proposal was approved for presentation by the Franklin County Board of Supervisors at their 10/18/21 meeting. Please contact me directly if you have any questions.

Thank you,

A handwritten signature in blue ink, appearing to read "Katy Flint". The signature is stylized and includes a long horizontal line extending to the right.

Katy Flint
Franklin County Auditor

Amy Holmgaard, 1st Deputy
Colette Bruns, Drainage Clerk

Julie Ahrens, AP Specialist
Tanya Demro, Finance Assistant

Audrey Emery, Human Resources



Franklin County Board of Supervisors
12 – 1st Ave. NW, PO Box 26
Hampton, Iowa 50441
Website: <http://co.franklin.ia.us>

Requirements Summary

The Central Iowa Community Services (CICS) Governing Board is seeking a “Single Employer” for all staff performing duties for the region. You have requested that the Single Employer provide employment services by employing all staff members that currently work for the CICS region to include:

1. Human Resources Administration
2. Employee Benefit Administration
3. On-boarding Services
4. Employee Performance Management

Based on your outlined requirements, we believe Franklin County is qualified to help you with your employee management processes.

Our Services

Human Resources Administration and On-Boarding Services

Franklin County employs a dedicated Human Resources Director who oversees all aspects of Franklin County’s personnel management program and a Finance Assistant that acts as back up to payroll and other HR processes.

We will provide full payroll support:

- Payroll processing and records management. We will prepare all standard payroll reports after each payroll period (26 pay periods per year). We will prepare funds and issue checks and direct deposits accordingly.
- All aspects of time and attendance tracking to include paid and unpaid leave time management.
- Prepare all State and Federal tax remitting and filings including W-2s.
- IPERS administration.

We will manage on-boarding of new employees:

- Criminal history check through the Iowa Division of Criminal Investigation.
- Driving records check through the Iowa Department of Transportation.
- Post-employment physicals and drug screening.
- I-9 compliance. (Franklin County does not utilize E-Verify, however the HR Director has used this program in a prior position.)

Human Resources can also provide and encourages assistance in hiring and interviewing to ensure compliance with State and Federal law.

Employee Benefits

We will handle all aspects of employee benefits for the CICS region. This includes choosing appropriate plans, completing necessary tasks and paperwork during new-hire onboarding, life events, and managing annual open enrollment periods. We also manage invoicing from insurance providers and issue payment for premiums.

Michael Nolte
District 1 Supervisor

Gary McVicker
District 2 Supervisor

Chris Vannes
District 3 Supervisor

Franklin County offers their employees the following benefit package:

- Fully-insured health insurance through Wellmark Blue Cross/Blue Shield of Iowa. The County currently pays 100% of a full-time employee’s single coverage option, while paying 93.79% of the family premium.*
- Fully-insured dental insurance through the Iowa State Association of Counties and Delta Dental of Iowa.
- Section 125 Cafeteria Plan (Flex Savings Account) through HealthEquity|WageWorks. Both a healthcare and dependent care reimbursement option is available.
- Group life insurance through EMC Life of Des Moines. The County pays the full premium for a \$15,000 life insurance plan on full-time employees*, with the option for employees to purchase supplemental coverage for themselves and their dependents.
- 457(b) Deferred Compensation plans through VALIC (AIG) and Nationwide Retirement Services.

*For part-time employees working at least 20 hours per week, Franklin County will pay 50% of the premium for all health insurance coverage options and life insurance.

In addition, we also manage all aspects of COBRA administration in-house as well as compliance under the Affordable Care Act. We are fully compliant with all relevant regulations for OSHA and Workers’ Compensation requirements. Franklin County is insured with the Iowa Municipalities Workers’ Compensation Association and partners with Company Nurse to manage workplace injuries and illnesses.

Performance Management

Franklin County will provide assistance in administering CICS’ performance management plan. If CICS does not have an established plan, Franklin County will provide support in setting up a plan.

Services Cost

New hire on-boarding.....\$50.00 per employee
 Payroll and standard HR services, up to 40 employees.....3% of CICS monthly total payroll costs*

*Add .5% to monthly fee for every ten (10) additional employees.

Agreement Terms

This Service Contract (or “Agreement”), effective October 22, 2021 is made by and between Central Iowa Community Services (“CICS”) and Franklin County (“the County”). The anticipated start date (“employment date” or “hire date”) of CICS employees will be January 1, 2022, but may start no later than July 1, 2022.

WHEREAS, CICS wishes to retain Franklin County to provide Human Resources Services (“Services”) to include personnel support and administration, payroll management, and benefit administration; and

WHEREAS, Franklin County agrees to perform the Services set forth in this Agreement;

NOW, THEREFORE, in consideration of the foregoing recitals and terms, conditions, and covenants contained herein, it is hereby agreed as follows:

1. CICS hereby engages Franklin County and the County agrees to render at the request of CICS all Services as set forth in the above proposal and other statements of work that may be added hereto by way of modification to this Agreement. Franklin County will have oversight of CICS staff only to the degree necessary to ensure compliance with State and Federal employment laws and applicable personnel policies. Day to day direction and oversight of CICS staff members will rest with CICS. Ultimate discipline decisions will be made by the County in consultation with CICS administrators.



2. Franklin County will provide Services to CICS using Solutions, Inc. (“Solutions”) payroll software. The County is in the end stages of implementing time and attendance software that will integrate with Solutions through RTVision. The software and applications will be hosted with secure servers, workstations, networking equipment, and operating systems with proper backup devices.

3. CICS and its governing board agrees to adopt Franklin County’s Employee Policies and Procedures. The County will assist CICS with the development and adoption of CICS-specific policy and procedures so long as they coincide and do not contradict the County’s established policies. If CICS desires not to follow any of the County’s established policies or to revise County policies must first be approved by the Franklin County Board of Supervisors.

Franklin County will oversee and conduct any internal investigations arising from non-compliance of employee policy or allegations of harassment. The County will make a formal recommendation for disciplinary action to CICS. CICS and its governing board agrees to hold the County free from liability if a CICS-specific employee policy, procedure, and/or practice is enforced and in any way contradicts Franklin County employee policy, procedure, and/or practice and results in CICS being litigated against. Should the County incur additional expenses for investigations into CICS employees for harassment or hostile work environment, including but not limited to legal fees or settlement funds, those expenses shall be reimbursed to the County by CICS.

4. CICS and its governing board agrees to adopt Franklin County’s paid leave accrual schedules, including vacation, sick, family sick, personal time, and floating holidays. CICS may provide starting vacation and sick balances upon CICS employees’ hire date with Franklin County and the County will allow CICS employees to accrue vacation and sick leave according to current years in service based on County leave accrual policies. CICS will compensate Franklin County for each employee’s current leave balances upon transfer of employment from CICS to the County.

5. CICS and its governing board agrees that CICS staff will be paid at their current hourly wage upon transfer of their employment to the County. Thereafter, CICS employees will receive wage increases as approved by CICS governing board, following the same anniversary schedule as approved by the Franklin County Board of Supervisors.

5. As consideration for the Services and upon the submission of monthly invoices, within the payment terms stipulated herein, CICS shall pay Franklin County at the rates or in accordance with the milestone-pricing table set forth in the proposal. In no event, however, shall the County perform, or receive compensation for additional services not set forth in this Agreement without a formal, bilateral modification of this Agreement encompassing such additional services.

CICS agrees to cover all additional fees and costs incurred to Franklin County such as but not limited to: unemployment claims, worker’s compensation costs, and pre- and post-employment screening costs.

CICS also agrees to reimburse the County for any reasonable and necessary out-of-pocket travel and other miscellaneous expenses relating to this Agreement, which are incurred at the direction of, and upon the prior written approval of, the County. Such reasonable travel expenses include mileage, meals, and/or lodging. Travel must be authorized by the County prior to any anticipated

Michael Nolte
District 1 Supervisor

Gary McVicker
District 2 Supervisor

Chris Vannes
District 3 Supervisor

reimbursable travel and will be at the federal government approved rates.

6. This Agreement shall commence on the Effective Date and continue until June 30, 2025. The Agreement may be terminated by either party in the event the other party fails to perform its obligations hereunder, fails to assure timely performance, or otherwise fails to perform its material obligations, provided, however that prior to such termination the terminating party notifies the defaulting party in writing 90 days in advance. The Agreement shall end if action of the federal or state government creates a situation where CICS can no longer function under the Agreement.

Upon termination of this Agreement, CICS shall have no liability for such termination exception except for liability for Services rendered or expenses incurred by the County in accordance with this Agreement prior to the effective date of such termination and for which payment has not been made.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed by their duly authorized representatives as of the agreement date first above written.

Franklin County

Michael Nolte, Chairman
Board of Supervisors

Date

Central Iowa Community Services

BJ Hoffman, Chairman
CICS Governing Board

Date



CICS

Supporting Individuals. Strengthening Communities.

28E Agreement for Central Iowa Community Services

This 28E Agreement (“Agreement”) is made and entered into by, between and among the undersigned counties, each having adopted this Agreement by resolution of its board of supervisors, and hereby join together to voluntarily form a public body corporate and politic and separate legal entity under Iowa Code Chapter 28E, and amendments thereto, known as Central Iowa Community Services (the “Region”).

SECTION 1: IDENTITY OF THE PARTIES

The undersigned counties are political subdivisions and constitute “public agencies” as defined in Iowa Code section 28E.2. The member counties are: Boone County, [Cerro Gordo County](#), Franklin County, Greene County, Hamilton County, [Hancock County](#), Hardin County, Jasper County, Madison County, Marshall County, Poweshiek County, Story County, [Warren County](#), [Webster County](#), and [Wright County](#). ~~Effective July 1, 2021 member counties shall also include: Cerro Gordo County, Hancock County, Webster County and Wright County.~~ County membership may, however, change from time to time as provided in this Agreement and the current member counties shall be referred to as the “member counties” or the “undersigned counties” in this Agreement.

SECTION 2: PURPOSE, GOALS AND OBJECTIVES

The member counties entered into this 28E Agreement to create a mental health and disability service region to provide local access to mental health and disability services as defined in the regional management plan and to engage in any other related activity in which an Iowa 28E organization may lawfully be engaged.

SECTION 3: TERM AND TERMINATION

- 3.1 This Agreement shall be effective when the undersigned initial member counties, as listed in Section 1 execute this Agreement and this Agreement is filed with the Iowa Secretary of State as required by Iowa Code Section 28E.8 (the “Effective Date”).
- 3.2 The term of this Agreement shall be perpetual unless terminated by an affirmative vote consisting of 2/3 of the Governing Board. Assets of the Region as defined by the governing board shall be divided proportionately as determined by the Governing Board of Directors.

SECTION 4: GOVERNANCE

4.1 Governing Board Directors:

The Governing Board of Directors (the “Governing Board”) shall contain the following Directors:

- (a) Each member county shall appoint one of its supervisors from the County Board of Supervisors and alternates from the County Board of Supervisors to serve as a Director on the Governing Board. The Board of Supervisors of each member county shall select its Director and he or she shall serve indefinitely at the pleasure of the county appointing the Director, until a successor is appointed, or until the earlier death, resignation, or the end of such person’s service as a county supervisor. Any Director appointed under this Section 4.1(a) may be removed for any reason by the county appointing the Director, upon written notice to the Region’s Board of Directors, which notice shall designate a successor Director to fill the vacancy. In the event the Director cannot participate, an alternate will fill in for the Director.
- (b) One individual who utilizes mental health and disability services, or is an actively involved relative of such an individual. This Director shall be appointed by the Adult Advisory committee as described in Section 4.6 of this Agreement. This Director shall serve an initial term of one year, with appointments thereafter to be for two-year terms.
- (c) One individual representing adult service providers in the Region. This Director shall be appointed by the Adult Advisory committee described below. This Director shall serve as an ex-officio, non-voting Director. This Director shall be appointed to two-year terms.
- (d) ~~Commencing February 2020 one~~One individual representing children’s behavioral health service providers in the Region. This Director shall be appointed by the Children’s Advisory committee as described in Section 4.6 of this Agreement. This Director shall serve as ex-officio, non-voting Director. This Director shall be appointed to two-year terms.
- (e) ~~Commencing February 2020 one~~One individual representing the education system in the region. This Director shall be appointed by the Children’s Advisory committee as described in Section 4.6 of this agreement. This Director shall be appointed to two-year terms.
- (f) ~~Commencing February 2020 one~~One individual who is a parent of a child who utilizes children’s behavioral health services or an actively involved relative of such children. This Director shall be appointed by the Children’s Advisory committee as described in Section 4.6 of this agreement. This Director shall be appointed to two-year terms.
- (g) The Governing Board shall not include employees of DHS or non-elected employees of the County.

4.2 Director Vacancies

- (a) County-Appointed Directors. If a vacancy occurs during the term of a county-appointed Director, due to death, resignation, or end of service as a county supervisor of such Director, an alternate shall assume the duties of the Director until the county Board of Supervisors appoints a new Director and alternates.
- (b) Committee-Appointed Directors. If a vacancy occurs during the term of a committee-appointed Director, due to death or resignation of such Director, the vacancy shall be filled within thirty (30) days of its occurrence by the committee having the right of



appointment. Such appointment to fill a vacancy shall become effective upon the approval of the Governing Board.

4.3 Voting Procedures for the Governing Board

A quorum must be present in order for the Governing Board to take action. A quorum shall consist of a majority of the voting Directors. The Governing Board shall take action by approval from the majority of the Directors present, except where specific voting thresholds are referenced in this Agreement. Voting shall be done by voice or roll call vote. Proxy voting will not be allowed.

4.4 Board Officers

The Governing Board shall organize itself and elect a Chair and Vice-Chair from the County Appointed Directors. The Governing Board Chair and Vice-Chair shall serve a two (2) year term. After the two-year term of the Governing Board Chair has expired, the Vice-Chair shall assume the Chair position.

- (a) The Chair shall preside at the Region's meetings.
- (b) The Vice-Chair shall assist the Chair. During the temporary absence or disability of the Chair, the Vice-Chair shall discharge the duties of the Chair. Should the Chair be permanently absent or disabled, the Vice-Chair shall succeed to the office of the Chair. In the event that the alternate appears on behalf of the Chair, the Vice-Chair shall discharge the duties of the Chair, in lieu of the Chair alternate.
- (c) The Chair shall designate a recording secretary. The recording secretary shall be responsible for meeting minutes.

4.5 Powers of the Governing Board

The Region shall be under the direction and control of the Governing Board. The Governing Board shall have each and all of the following powers:

- (a) To contract with any public or private entity to provide all necessary services;
- (b) To rent, lease or purchase any tangible personal property, real estate or services reasonably necessary to fulfill the purposes of this Agreement;
- (c) To establish a system of accounting and budgeting, and a system for receiving payments;
- (d) To retain legal counsel, accountants and other professional individuals needed in order to fulfill the purposes of this Agreement;
- (e) To sue and be sued;
- (f) To make and enforce bylaws or rules and regulations for the management and operation of the Region's business and affairs;
- (g) To do and perform any acts authorized by the Code of Iowa, under, through or by means of its officers, agents and employees, or by contracts with any person or entity;
- (h) To consult with representatives of Federal, State and local agencies and departments, and their officers and employees, and to contract with such agencies and departments;
- (i) To receive funds from each member county as set forth in this Agreement;
- (j) To accept grants, contributions or loans from Federal, State or local agencies;
- (k) To establish the times and places for business meetings and educational conferences, and set agendas for those meetings and conferences; and
- (l) To exercise any other power or do any other legal act necessary to discharge its obligations and fulfill the purposes of this Agreement.



- 4.6 Appointment of Committees
Appointments to any committee of the region shall be made by action of the Governing Board.

The Region shall have an Adult Advisory committee consisting of: individuals who utilize services or are actively involved relatives of such individuals; service providers; and regional governing board members. Other stakeholders shall not be included as an option as an adult MHDS Advisory Committee member.

~~Commencing November 2019 the~~The Region shall have a regional Children's Advisory committee consisting of parents of children who utilize services or actively involved relatives of such children, a member of the education system, an early childhood advocate, a child welfare advocate, a children's behavioral health service provider, a member of the juvenile court, a pediatrician, a child care provider, a local law enforcement representative, and regional governing board members.

Other committees may be created through action of the Governing Board.

- 4.7 Methods for Dispute Resolution
If a person or entity is denied funding for services from the Region, they may seek review of the funding decision as set forth in the regional management plan. Any aggrieved party may seek judicial review pursuant to Iowa Code Section 17A.

- 4.8 Mediation
Mediation conducted pursuant to Iowa Code Chapter 679C. If after which the dispute remains unresolved, arbitration will be conducted pursuant to Iowa Code Chapter 679A. The cost of mediation shall be equally paid by the Region and the member county seeking mediation.

SECTION 5: MEMBERS

- 5.1 Specification, Requirements, Obligations, Expectations of Member Counties The member Counties agree to the following:
- (a) To respond to reasonable requests to make local records available as allowed under federal, state and local laws to the Region for the purposes of this Agreement;
 - (b) To abide by decisions of the Governing Board;
 - (c) To cooperate with local, state and federal agencies as appropriate;
 - (d) To provide sufficient office space for the performance of ~~administrative functions~~Regional duties. (Any rent amount shall include all occupancy costs based on a market analysis of rental rates which include utilities and other agreed upon building expenses in a single monthly amount.);
 - (e) To support the effective collaboration of other county functions as deemed appropriate;
 - (f) To provide county staff as agreed between the member county and the Governing Board ~~beginning in fiscal year 2015;~~ and
 - (g) ~~Beginning fiscal year 2015, to~~To contribute the member county's maximum maintenance of effort ~~under the Mental Health & Disability Fund 10 property tax levy or alternative levels~~ established by state law unless otherwise specified by the Governing Board.



5.2 Decisions that Require a Member Vote

The following situations require that each member county have approval from their county Board of Supervisors before the Region may take any action:

- (a) Additional funds contributed to region in situations of budget shortfall within the region.
- (b) The approval of the Region's original by-laws. (This does not include subsequent amendments to the original by-laws.)
- (c) The approval of the Region's original management plan. (This does not include subsequent amendments to the original management plan.)

(d) Decisions regarding the Region incurring debt.

(d)(e) [Decisions to add additional counties to the Region unless the addition is required by the State.](#)

(e)(f) Any other decisions as determined by the Governing Board.

5.3 Member Voting Procedure

Any question related to the issues listed in Section 5.2 above may be presented to the member Counties by resolution of the Governing Board by first adopting a recommendation on the issue and then submitting it to the individual member counties. A separate explanation of the reasons for the recommendation shall be included. Each member county desiring to vote upon the amendment shall do so by resolution of its Board of Supervisors and return of the same to Region's Governing Board Chair a certified copy of the resolution stating the County's vote within thirty (30) days of the date that the County received a copy of the proposal. If the amendment receives approval by majority of the votes, it shall become effective ten (10) days following the date the vote is tabulated.

5.4 Additional Member Counties

If a county wishes to become a member county of the Region after the Effective Date, the county must make a written request to the Governing Board. Such request will then be addressed through the Governing Board Voting Procedure set forth in Section 4.3. If a new county's request is approved through such procedure, such new membership will not become effective until the county provides a signature page to this Agreement and a resolution from its Board of Supervisors that it agrees to abide by the terms of this Agreement as set out herein and possess legal power and authority to do so.

5.5 Member County Withdrawal/Removal

(a) Member County Withdrawal

Any member county, by resolution of its Board of Supervisors, may withdraw from the Region by giving written notice to the Governing Board of the Region no later than July 1 prior to the end of the fiscal year the withdrawal will be effective. Withdrawal shall not relieve the withdrawing member county of the obligation to pay its share of the expenses of the Region incurred during the fiscal year in which the withdrawal occurs. Services of the Region shall continue to be provided to the withdrawing member county until the date of withdrawal, so long as such member county remains in good standing as provided in Section 5.6 below.

(b) Member County Removal

In order to remove a member county from the region, a 2/3 vote of the Governing Board must vote to expel the member county from the region. Such vote shall take into consideration the best interests of the Region.



(c) Allocating Cash

If a member county leaves the region, the region's fund balance shall be divided by the percentage of each county's population according to the region's population indicated in the region's annual service and budget plan. An amount of the fund balance shall be allocated to the county according to its percentage of the region's population.

5.6 Suspension of Voting Rights and Services

During any period of delinquency by a county in the payment to the Region of any obligation, such county shall not be entitled to vote on matters coming before the Governing Board or the member counties unless such delinquency shall be waived for voting purposes by a 2/3 vote of the remaining members of the Governing Board.

For purposes of this section "delinquency" is defined as the member county's failure to contribute to the Region the maximum levy allowed by law and state equalization dollars.

During any period of delinquency, the clients of such member county will not suffer as a result.

SECTION 6: STAFF

6.1 Selection process for Regional ~~Administrator~~ Administrative Team and CEO
One Team member shall perform functions as the Chief Executive Officer (CEO) and other Team members shall perform the functions of the CICS Officers.

The CEO shall be recruited, selected, and appointed by the Governing Board. The CEO shall report to the Region's Governing Board.

The CEO is the single point of accountability in the Region. The CEO shall assign the Regional functions and responsibilities to ensure that each of the required functions are performed.

~~The initial Regional Administrator Team shall consist of the County Central Point of Coordinator (CPC) from each member county and will be called Community Services Director from this point forward (hereinafter referred to as CSDs). The CSDs which make up the Regional Administrator Team shall remain employees of their respective counties. There will be a statement of understanding between the Governing Board and the individual county Boards of Supervisors that will identify the individual employee, the position to be filled, and the portion of the employee's wages and benefits that will be the responsibility of the Region. The Chief Executive Officer (CEO) shall be recruited, selected and appointed by the Governing Board. The initial CEO shall be the CPC Administrator from one of the member counties. The CEO shall remain an employee of his or her respective county and shall report to the Region's Governing Board as outlined in the statement of understanding between the Governing Board and his or her member county Board of Supervisors. The CEO is the single point of accountability in the Region. The CEO shall assign the administrative responsibilities to the Regional Administrator Team to assure that each of the required functions are performed.~~

6.2 Performance Evaluation

Performance Evaluation of the CEO shall be conducted by the Governing Board annually.



6.3 General functions and responsibilities of staff

~~The CEO is the single point of accountability in the Region.~~ Staff shall include one or more coordinators of adult disability services and ~~no later than July 2020,~~ one or more coordinators of children's behavioral health services. Coordinators must have a bachelor's or higher degree in human services related or administrative related field. In lieu of a degree in administration, a coordinator may provide documentation of relevant management experience.

6.4 Employment of staff

(a) All staff members performing services for the Region, including, but not limited to, the CEO, Administrative Team members, coordinators of adult disability services, coordinators of children's behavioral health services, service coordinators, office support, planners, etc., may remain employees of his or her respective county. If so, there will be a statement of understanding between the Governing Board and the individual county Boards of Supervisors that will identify the individual employee, the position to be filled, and the portion of the employee's wages and benefits that will be the responsibility of the Region.

(b) The Governing Board may, by action, cause all employees performing services for the Region to be employed by a single employer of record in lieu of remaining employees of their respective counties. The single employer of record may be a member county, a separate entity, or the Governing Board may create its own employing entity. If such action is taken by the Governing Board, member counties will work with the region to transition staff who will continue to perform services for the Region to a single employer of record.

If the Governing Board takes action to cause all employees performing services for the Region to be employed by a single employer of record, the CEO shall work with the member counties to determine the locations of the office space that best meets the needs of the Region.

The preference for location of office space shall be in county-controlled buildings. If the member county identifies the requested space is not available, or the CEO determines an alternative location will better serve the Region and its clients, other space will be secured which shall be paid by the Region. When office space is provided in county-controlled buildings, the member county shall provide access to the internet and telephones as requested. The costs of access to the internet and telephones may be included in the occupancy costs identified in Section 5.1(d).

The Region intends to staff for functions and responsibilities such as the following, which shall include but not be limited to:

- (a) Communications;
- (b) Strategic Plan Development;
- (c) Budget Planning and Financial Reports;
- (d) Operations – personnel, benefits, space, training, etc.;
- (e) Risk Management;
- (f) Compliance and Reporting;
- (g) Service Processing, Authorization and Access;
- (h) Provider Network- development, contracting, quality and performance;
- (i) Payment of Claims;
- (j) Quality Assurance;
- (k) Appeals and Grievances;



- (l) Information Technology;
- (m) Service Authorization;
- (n) Eligibility Determination;
- (o) Provider Payment;
- (p) Contracting; and
- (q) HIPAA oversight.

The Governing Board reserves the right to amend this list on its own motion without member approval as a non-substantive amendment as provided for in Section 8.1.

SECTION 7: REGION FINANCES

- 7.1 Methods for Management & Expenditure of Funding
 Methods for management and expenditure of funding shall be governed by the fiscal policies adopted by the Governing Board.
- (a) General
1. All funds received by the member counties for purposes related to the Region from any source are considered Regional funds whether in the Regional Pooled funds account or a member County's MHDS fund balance. A member county's MHDS fund balance includes all funds contained in a member County's Fund 10. Member Counties shall contribute all remaining MHDS Fund Balance to the Regional Account on July 1, 2022, to the Regional pooled fund. The frequency and methodology for determining the amount shall be determined by the Governing Board and shall be reflected in the fiscal policies. Regional funds shall be used to pay all costs of the Region. Said funds shall be managed by the CEO, or staff designated by the Region, in compliance with the law, direction from the Governing Board and documented in the fiscal policies. Pooled regional funds shall be administered by the fiscal agent subject to the provisions of the fiscal policies.
 2. The fiscal agent of the Region shall be a member county designated by the Governing Board. The Governing Board shall enter into a fiscal agent contract with said County which shall list the terms and conditions for the Fiscal Agent.
- (b) Administrative Funding and Resources
 Administrative duties performed by Regional Administrative staff shall be covered by the County employing said staff utilizing fund 10 dollars or whichever fund is allowable under state law. Any other regional costs shall be paid from the Regional Account by the Fiscal Agent subject to the conditions laid out in the Fiscal Policies.
- (c) Use of Savings for Reinvestment
 The Region shall comply with Chapters 12B and 12C of the Iowa Code for deposit and investment of Region funds. Through the Region's budgeting process, it shall strive to use surplus funds for the development of additional services.
- 7.2 Process for New Member County Initial Funding
~~On the date established by the Governing Board, each initial member county shall transfer a predetermined amount, (10% of projected ending FY 14 fund balance, not to exceed \$50,000), of their MHDS fund balance to the Region, with such funds to be collected and expended through the process described in Section 7.1(a). A member county's MHDS fund balance includes the fund balance, annual tax levy and any funding from the state related to services provided by or purposes of the Region. If a an additional county becomes a member of the Region ~~after the established date~~, such county shall transfer the required~~



amount of its MHDS fund balance to the Region.

7.3 Process for Annual Independent Audit

Accounts of the Region shall be audited annually by the certified public accountant certified in the state of Iowa that is retained by the county serving as fiscal agent of the Region. The Region shall submit the audit to the Department of Human Services upon receipt.

7.4 Methods of Acquiring and Disposing of Real Property

- a) Property that is proposed for acquisition or disposal must be identified and approved prior to taking any action. Only the Governing Board has the authority, whether by gift or purchase, to acquire and dispose of real property.
- b) Prior to any action to acquire real property, the property and all structures, if any, shall be inspected and tested for the identification of any contaminants, including asbestos, PCBs, underground storage tanks, hazardous wastes and other environmental concerns. If any contaminants are identified, a plan for their disposal or neutralization shall be included with the request to acquire subject property, including estimated costs and identification of responsibility for abatement.
- c) All required renovations and/or alterations to make the property functionally usable in accordance with all applicable codes and current standards of use shall be evaluated with estimated cost to complete and source of funds identified prior to any action to acquire.
- d) Property that is acquired shall be titled in the name of “Central Iowa Community Services Mental Health and Disability Services Region” for the use and benefit of CICS.
- e) If the Governing Board decides by a majority vote to dispose of real property that is no longer necessary to meet the needs of the Region, the receipts from the sale or conveyance of real property shall be deposited in the CICS Regional fund.

SECTION 8: SCOPE & AMENDMENTS

8.1 Amendments

If the Governing Board feels it is in the best interests of the Region for an amendment to be made to this 28E Agreement, the Governing Board shall have authority to amend this agreement by a 2/3 vote of the [voting Directors Governing Board](#) at a regularly scheduled meeting or a special meeting called for that purpose with notice of changes sent to all members at least 14 days prior to the meeting at which an amendment vote is scheduled.

Entire Agreement

This Agreement and attachments hereto, any bylaws later enacted, and the regional management plan, represent the entire organizational documents of the Region. This Agreement supersedes, and hereby renders null and void, all previous or contemporaneous oral or written proposals, negotiations, arrangements, understandings, agreements, guidelines, representations, warranties, terms, conditions, covenants and any other communication between the parties relating to the subject matter of this Agreement.

8.2 Invalidity

If any one or more provisions of this Agreement is declared unconstitutional or contrary to law, the validity of the remainder hereof shall not be affected.



8.3 No Waiver

The waiver by any party of a breach or violation of any provisions of this Agreement shall not operate as or be construed to be a waiver of any subsequent breach.

DRAFT





CICS

Supporting Individuals. Strengthening Communities.

BYLAWS OF CENTRAL IOWA COMMUNITY SERVICES BOARD OF DIRECTORS

Approved: September 16, 2013

Amended: November 18, 2013

Amended: September 22, 2016

Amended: October 24, 2019

Amended: October 24, 2019

Amended: August 27, 2020

Amended: October 28, 2021

Article I: Name and Purpose

Central Iowa Community Services (hereafter referred to as “the Region”) is a public entity voluntarily formed under Iowa Code Chapter 28E for the purpose of administering and coordinating mental health and disability services in member counties making up the Region. Central Iowa Community Services is governed by the Board of Directors (hereafter referred to as “Governing Board”). These Bylaws address the operations of the Governing Board.

Article II: Membership

Section 2.1 Governing Board Directors

- a. Each member county shall appoint one of its supervisors from the County Board of Supervisors and alternates from the County Board of Supervisors to serve as a Director on the Governing Board. The Board of Supervisors of each member county shall select its Director and he or she shall serve indefinitely at the pleasure of the county appointing the Director, until a successor is appointed, or until the earlier death, resignation, or the end of such person’s service as a county supervisor. Any Director appointed under this Section may be removed for any reason by the county appointing the Director, upon written notice to the Governing Board, which notice shall designate a successor Director to fill the vacancy. In the event the Director cannot participate, an alternate will fill in for the Director.
- b. One individual who utilizes mental health and disability services, or is an actively involved relative of such an individual. This Director shall be appointed by the Adult Advisory Committee (28E Sec. 4.6). This Director shall serve two-year terms.
- c. One individual representing adult service providers in the Region. This Director shall be appointed by the Adult Advisory Committee as described in Sec. 6.2. This Director shall serve as an ex-officio, non-voting Director. This Director shall be appointed to two-year terms.
- d. Commencing February, 2020, one individual representing children’s behavioral health services providers in the Region. This Director shall be appointed by the Children’s Advisory Committee and shall serve as an ex-officio, non-voting Director. This Director shall be appointed to two-year terms.
- e. Commencing February, 2020, one individual representing the education system in the Region. This Director shall be appointed by the Children’s Advisory Com

____mittee. This Director shall be appointed to two-year terms.

e.f. Commencing February, 2020, one individual who is a parent of a child who utilizes children's behavioral health services or an actively involved relative of such children. This Director shall be appointed by the Children's Advisory Committee and shall be appointed to two-year terms.

Section 2.2 Director Vacancies

- a. County-Appointed Directors. If a vacancy occurs during the term of a county-appointed Director, due to death, resignation, or end of service as a county supervisor of such Director, an alternate shall assume the duties of the Director until the County Board of Supervisors appoints a new Director and alternates.
- b. Committee-Appointed Directors. If a vacancy occurs during the term of a committee-appointed Director, due to death or resignation of such Director, the vacancy shall be filled within thirty (30) days of its occurrence by the committee having the right of appointment. Such appointment to fill a vacancy shall become effective upon the approval of the Governing Board.

Section 2.3 New Members

- a. Any county wishing to become a member of the Region shall follow the procedure as specified in Section 5.4 of the 28E Agreement.

Section 2.4 Member Withdrawal or Removal

- a. Any member county, by resolution of its Board of Supervisors, may withdraw or be removed as specified in Section 5.5 of the 28E Agreement.

Article III: Powers and Duties

Section 3.1 Powers and Duties of CICS

- a. To contract with any public or private entity to provide all necessary services;
- b. To rent, lease or purchase any tangible personal property, real estate or services reasonably necessary to fulfill the purposes of the Region;
- c. To establish a system of accounting and budgeting, and a system for receiving payments;
- d. To retain legal counsel, accountants and other professionals needed to fulfill the purposes of the Region;
- e. To sue and be sued;
- f. To make and enforce bylaws or rules and regulations for the management and operations of the Region's business and affairs;
- g. To do and perform any acts authorized by the Code of Iowa, under, through, or by means of its officers, agents, and employees, or by contracts with any person or entity;
- h. To consult with representatives of federal, state, and local agencies and departments and their officers and employees, and to contract with such agencies and departments;
- i. To receive funds from each member county;
- j. To accept grants, contributions, or loans from federal, state, or local agencies;
- k. To establish the times and places for business meetings and educational conferences and set agendas for those meetings and conferences;
- l. To adopt fiscal policies for the operation of the Region;
- m. To exercise any other power or do any other legal act necessary to discharge its obligations and fulfill the purpose of the Region.

Section 3.2 Decisions That Require a Member Vote

The following situations require that each member county have approval from their county Board of Supervisors before the Region may take any action:

- a. Additional funds contributed to region in situations of budget shortfall within the region;
- b. The approval of the Region's original Bylaws (this does not include subsequent amendments to the original by-laws);
- c. The approval of the Region's original Management Plan (this does not include subsequent amendments to the original management plan);
- d. Decision regarding the Region incurring debt;
- e. Any other decisions as determined by the Governing Board.
- f. Such issue shall be presented to each member county as specified in Section 5.3 of the 28E Agreement.

Article IV: Meetings

Section 4.1 Frequency and Place of Meetings

- a. The Governing Board shall meet at least quarterly. The date for meeting shall be set by the Governing Board at the preceding meeting. A meeting can be called at anytime by the Chair, or at the written request of at least three county Directors. Meetings shall be held at locations determined by the Governing Board.

Section 4.2 Meeting Notice

- a. All meetings shall comply with Iowa Open Meeting law requirements pursuant to Iowa Code Section 21. The CEO or Recording Secretary shall send meeting notice and agenda by written or electronic means to all members at least 48 hours prior to meeting date and time. The meeting agenda shall be publicly posted at least twenty-four hours prior to meeting at a place to be designated by the Governing Board.

Section 4.3 Quorum

- a. A quorum must be present in order for the Governing Board to take any action. A quorum shall consist of a majority of voting Directors. If a quorum does not exist the Chair shall adjourn the meeting and contact all members to set an alternate meeting date.

Section 4.4 Telephonic/Electronic Participation

- a. Members may participate in any meeting by any means of communication that allows direct participation, including, but not limited to telephone conference call and electronic methods. Members participating in this manner shall be considered present for purposes of quorum and voting.

Section 4.5 Voting Procedures

- a. Voting shall be by done by voice or roll call vote. The Governing Board shall take action by approval from the majority of the Directors present, except where specific voting thresholds are referenced in the 28E Agreement or the By-Laws. Proxy voting will not be allowed. Roberts Rules of Order, Revised, shall govern the organization in all cases to which they are applicable and in which they are not inconsistent with the bylaws or special rules of order of the Governing Board.
- b. During any period of delinquency (as defined in Section 5.6 of 28E Agreement) by a county in the payment to the Region of any obligation, such county shall not

be entitled to vote on matters coming before the Governing Board or member counties unless such delinquency shall be waived for voting purposes by a 2/3 vote of the remaining members of the Governing Board.

Article V: Officers

Section 5.1 Officers

- a. The Governing Board shall organize itself and elect a Chair and Vice-Chair from the county-appointed Directors. The Chair and Vice-Chair shall serve a two-year term. Thereafter, the Vice-Chair shall assume the Chair position for a two-year term and a new Vice-Chair will be elected from the county-appointed Directors. All terms thereafter shall be for two years and shall commence on July 1st of each odd numbered year.
- b. The Chair shall designate/appoint a Recording Secretary. The person appointed is not required to be a Governing Board member.

Section 5.2 Resignation or Removal

- a. An officer may resign at any time by delivering written notice to the remaining elected officer(s). The remaining officer shall inform the Governing Board immediately of the resignation. If the Chair resigns, the Vice-Chair shall immediately assume the duties of the Chair and a new Vice-Chair will be elected, as described in Section 5.1, at the next meeting to complete the term. If the Vice-Chair resigns, a new Vice-Chair shall be elected at the next meeting.
- b. Any officer can be removed, based upon the best interest of the Region, upon the 2/3 vote of the Governing Board.

Section 5.3 Duties of Chair

- a. The Chair shall have general charge of the operations of the Governing Board. The Chair shall preside at all Governing Board meetings. The Chair shall have authority to sign, execute, and acknowledge all contracts, checks, or other documents on behalf of the Governing Board. The Chair shall work with the CEO and Recording Secretary in preparing an agenda for each Governing Board meeting.

Section 5.4 Duties of Vice-Chair

- a. In the absence, inability, or refusal of the Chair to act, the Vice-Chair shall perform the duties of the Chair, and when so acting, shall have all the powers of and be subject to all the restrictions of the Chair. The Vice-Chair may also assume duties assigned by the Chair.

Section 5.5 Duties of the Recording Secretary

- a. The Recording Secretary, as appointed by the Chair, shall keep minutes of all meetings of the Governing Board, provide copies of meeting agendas and minutes in a timely manner to all Governing Board members and the Administrative Team, and shall be the custodian of such books, records, and papers as the Governing Board or Chair may direct.

Article VI: Committees

Section 6.1 Appointment

- a. Appointment to any committee of the Region shall be made by action of the Governing Board.

Section 6.2 Adult Advisory Committee

- a. The Region shall have an Adult Advisory Committee made up of representatives

of individuals that receive mental health and disability services, family members of individuals that receive services, and service providers. The Advisory Board shall include at least one representative from each member county.

Section 6.3 Children's Advisory Committee

- a. Commencing November, 2019, the Region shall have a regional Children's Advisory Committee consisting of parents of children who utilize services or actively involved relatives of such children, a member of the education system, an early childhood advocate, a child welfare advocate, a children's behavioral health service provider, a member of the juvenile court, a pediatrician, a child care provider, a local law enforcement representative, and regional governing board members.

Section 6.4 Other Committees

- a. The Governing Board shall have the power to appoint committees or workgroups for any necessary purpose as determined by the Governing Board or recommended by the Administrative Team.

Article VII: Amendments

These bylaws may be amended by a vote of 2/3 of the Governing Board at a regularly scheduled meeting or at a special meeting called for that purpose. Notice of bylaw changes shall be provided to all Governing Board members at least 14 days prior to any meeting at which an amendment vote is scheduled. Any amendments that are required to be made to these bylaws due to changes to the Regional 28E that have been approved by the CICS Governing Board will be automatically made without further action of the Governing Board.

These amended Bylaws were approved by the CICS Governing Board on November 18, 2013.

These Bylaws were further amended and approved by the CICS Governing Board on September 22, 2016.

These Bylaws were further amended and approved by the Governing Board on October 24, 2019.

These Bylaws were further amended and approved by the Governing Board on August 27, 2020.

These Bylaws were further amended and approved by the Governing Board on October 28, 2021.

Bill PattenBJ Hoffman, Governing Board Chair

Date

September 2021 Expenditure Report

FY 2021	CICS MHDS Region	Monthly Expenditures	YTD Expenditures	FY22 Budget	Budget Remaining	% of Budget Used
Core Domains						
COA	Treatment					
42305	Mental health outpatient therapy	\$ 1,597	\$ 5,200	\$ 150,000	\$ 144,800	3%
42306	Medication prescribing & management	\$ 1,208	\$ 8,028	\$ 20,000	\$ 11,972	40%
43301	Assessment & evaluation	\$ -	\$ -	\$ 20,000	\$ 20,000	0%
71319	Mental health inpatient therapy-MHI	\$ 6,956	\$ 6,956	\$ 200,000	\$ 193,044	3%
73319	Mental health inpatient therapy	\$ -	\$ -	\$ 25,000	\$ 25,000	0%
	Crisis Services					
32322	Personal emergency response system	\$ -	\$ -	\$ 5,000	\$ 5,000	0%
44301	Crisis evaluation	\$ 4,513	\$ 54,224	\$ 625,000	\$ 570,776	9%
44302	23 hour crisis observation & holding	\$ -	\$ -	\$ 40,000	\$ 40,000	0%
44305	24 hour access to crisis response	\$ -	\$ -	\$ -	\$ -	
44307	Mobile response	\$ 9,132	\$ 178,831	\$ 950,000	\$ 771,169	19%
44312	Crisis Stabilization community-based services	\$ 18,705	\$ 56,309	\$ 250,000	\$ 193,691	23%
44313	Crisis Stabilization residential services	\$ -	\$ -	\$ 150,000	\$ 150,000	0%
44396	Access Centers: start-up / sustainability	\$ -	\$ -	\$ 500,000	\$ 500,000	0%
	Support for Community Living					
32320	Home health aide	\$ -	\$ -	\$ -	\$ -	
32325	Respite	\$ -	\$ -	\$ 5,000	\$ 5,000	0%
32328	Home & vehicle modifications	\$ -	\$ -	\$ -	\$ -	
32329	Supported community living	\$ 42,690	\$ 114,225	\$ 1,100,000	\$ 985,775	10%
42329	Intensive residential services	\$ -	\$ -	\$ 500,000	\$ 500,000	0%
	Support for Employment					
50362	Prevocational services	\$ 567	\$ 1,443	\$ 25,000	\$ 23,557	6%
50364	Job development	\$ -	\$ -	\$ -	\$ -	
50367	Day habilitation	\$ 1,998	\$ 18,689	\$ 225,000	\$ 206,311	8%
50368	Supported employment	\$ 5,087	\$ 15,172	\$ 100,000	\$ 84,828	15%
50369	Group Supported employment-enclave	\$ 1,295	\$ 1,626	\$ 20,000	\$ 18,374	8%
	Recovery Services					
45323	Family support	\$ 4,373	\$ 6,453	\$ 25,000	\$ 18,548	26%
45366	Peer support	\$ -	\$ -	\$ 20,000	\$ 20,000	0%
	Service Coordination					
21375	Case management	\$ -	\$ -	\$ -	\$ -	
24376	Health homes	\$ -	\$ -	\$ -	\$ -	
	Sub-Acute Services					
63309	Subacute services-1-5 beds	\$ -	\$ -	\$ 100,000	\$ 100,000	0%
64309	Subacute services-6 and over beds	\$ -	\$ -	\$ 100,000	\$ 100,000	0%
	Core Evidenced Based Treatment					
04422	Education & Training Services - provider competency	\$ -	\$ -	\$ 15,000	\$ 15,000	0%
32396	Supported housing	\$ -	\$ -	\$ -	\$ -	
42398	Assertive community treatment (ACT)	\$ 4,618	\$ 8,388	\$ 125,000	\$ 116,612	7%
45373	Family psychoeducation	\$ -	\$ -	\$ 10,000	\$ 10,000	0%
	Core Domains Total	\$ 102,738	\$ 475,544	\$ 5,305,000	\$ 4,829,456	9%
Mandated Services						
46319	Oakdale	\$ -	\$ -	\$ 50,000	\$ 50,000	0%
72319	State resource centers	\$ -	\$ -	\$ -	\$ -	
74XXX	Commitment related (except 301)	\$ 19,508	\$ 51,920	\$ 400,000	\$ 348,080	13%
75XXX	Mental health advocate	\$ 13,699	\$ 42,656	\$ 250,000	\$ 207,344	17%
	Mandated Services Total	\$ 33,207	\$ 94,576	\$ 700,000	\$ 605,424	14%
Additional Core Domains						
	Justice system-involved services					
25xxx	Coordination services	\$ 19,394	\$ 69,946	\$ 600,000	\$ 530,054	12%
44346	24 hour crisis line**	\$ -	\$ -	\$ -	\$ -	
44366	Warm line**	\$ -	\$ -	\$ 10,000	\$ 10,000	0%
46305	Mental health services in jails	\$ 14,955	\$ 25,625	\$ 250,000	\$ 224,375	10%
46399	Justice system-involved services-other	\$ -	\$ -	\$ -	\$ -	
46422	Crisis prevention training	\$ -	\$ -	\$ 25,000	\$ 25,000	0%
46425	Mental health court related costs	\$ -	\$ -	\$ -	\$ -	
74301	Civil commitment prescreening evaluation	\$ -	\$ -	\$ 5,000	\$ 5,000	0%
	Additional Core Evidenced based treatment					
42366	Peer self-help drop-in centers	\$ 48,713	\$ 171,239	\$ 785,000	\$ 613,761	22%
42397	Psychiatric rehabilitation (IPR)	\$ 592	\$ 1,641	\$ 60,000	\$ 58,359	3%
	Additional Core Domains Total	\$ 83,655	\$ 268,451	\$ 1,735,000	\$ 1,466,550	15%
Other Informational Services						
03371	Information & referral	\$ -	\$ -	\$ -	\$ -	
04372	Planning and/or Consultation (client related)	\$ -	\$ -	\$ -	\$ -	
04377	Provider Incentive Payment	\$ -	\$ -	\$ -	\$ -	
04399	Consultation Other	\$ -	\$ -	\$ -	\$ -	
04429	Planning and Management Consultants (non-client related)	\$ -	\$ -	\$ 50,000	\$ 50,000	0%
05373	Public education	\$ 19,859	\$ 35,694	\$ 200,000	\$ 164,306	18%
	Other Informational Services Total	\$ 19,859	\$ 35,694	\$ 250,000	\$ 214,306	14%

September 2021 Expenditure Report

FY 2021	CICS MHDS Region	Monthly Expenditures	YTD Expenditures	FY22 Budget	Budget Remaining	% of Budget Used
Essential Community Living Support Services						
06399	Academic services		\$ -	\$ -	\$ -	
22XXX	Services management	\$ 143,168	\$ 426,831	\$ 1,950,000	\$ 1,523,169	22%
23376	Crisis care coordination	\$ -	\$ -	\$ -	\$ -	
23399	Crisis care coordination other		\$ -	\$ -	\$ -	
24399	Health home other		\$ -	\$ -	\$ -	
31XXX	Transportation	\$ 9,999	\$ 32,740	\$ 250,000	\$ 217,260	13%
32321	Chore services		\$ -	\$ -	\$ -	
32326	Guardian/conservator	\$ 150	\$ 300	\$ 5,000	\$ 4,700	6%
32327	Representative payee	\$ 1,719	\$ 2,646	\$ 20,000	\$ 17,354	13%
32335	CDAC		\$ -	\$ -	\$ -	#DIV/0!
32399	Other support		\$ -	\$ -	\$ -	#DIV/0!
33330	Mobile meals		\$ -	\$ -	\$ -	
33340	Rent payments (time limited)	\$ 2,040	\$ 9,773	\$ 200,000	\$ 190,227	
33345	Ongoing rent subsidy	\$ -	\$ -	\$ -	\$ -	
33399	Other basic needs	\$ 4,962	\$ 11,245	\$ 80,000	\$ 68,755	
41305	Physiological outpatient treatment	\$ -	\$ -	\$ 5,000	\$ 5,000	0%
41306	Prescription meds	\$ 44	\$ 44	\$ 15,000	\$ 14,956	0%
41307	In-home nursing		\$ -	\$ -	\$ -	
41308	Health supplies		\$ -	\$ -	\$ -	
41399	Other physiological treatment		\$ -	\$ -	\$ -	
42309	Partial hospitalization		\$ -	\$ -	\$ -	
42310	Transitional living program	\$ -	\$ 14,851	\$ 400,000	\$ 385,149	4%
42363	Day treatment		\$ -	\$ -	\$ -	
42396	Community support programs	\$ -	\$ -	\$ 10,000	\$ 10,000	0%
42399	Other psychotherapeutic treatment	\$ -	\$ -	\$ -	\$ -	
43399	Other non-crisis evaluation		\$ -	\$ -	\$ -	
44304	Emergency care		\$ -	\$ -	\$ -	
44399	Other crisis services		\$ -	\$ -	\$ -	
45399	Other family & peer support		\$ -	\$ -	\$ -	
46306	Psychiatric medications in jail	\$ 3,813	\$ 7,011	\$ 50,000	\$ 42,989	14%
50361	Vocational skills training		\$ -	\$ -	\$ -	
50365	Supported education		\$ -	\$ -	\$ -	
50399	Other vocational & day services		\$ -	\$ -	\$ -	
63XXX	RCF 1-5 beds (63314, 63315 & 63316)	\$ -	\$ -	\$ -	\$ -	
63XXX	ICF 1-5 beds (63317 & 63318)		\$ -	\$ -	\$ -	
63329	SCL 1-5 beds		\$ -	\$ -	\$ -	
63399	Other 1-5 beds		\$ -	\$ -	\$ -	
Essential Comm Living Support Services Total		\$ 165,894	\$ 505,441	\$ 2,985,000	\$ 2,479,559	17%
Other Congregate Services						
50360	Work services (work activity/sheltered work)	\$ -	\$ -	\$ -	\$ -	
64XXX	RCF 6 and over beds (64314, 64315 & 64316)	\$ 64,451	\$ 155,601	\$ 900,000	\$ 744,399	17%
64XXX	ICF 6 and over beds (64317 & 64318)		\$ -	\$ -	\$ -	
64329	SCL 6 and over beds	\$ 7,320	\$ 7,320	\$ -	\$ (7,320)	
64399	Other 6 and over beds	\$ -	\$ -	\$ -	\$ -	
Other Congregate Services Total		\$ 71,771	\$ 162,921	\$ 900,000	\$ 737,079	18%
Administration						
11XXX	Direct Administration	\$ 122,651	\$ 487,074	\$ 1,500,000	\$ 1,012,926	32%
12XXX	Purchased Administration	\$ -	\$ 4,957	\$ 125,000	\$ 120,043	4%
Administration Total		\$ 122,651	\$ 492,031	\$ 1,625,000	\$ 1,132,969	30%
Regional Totals		\$ 599,774.50	\$ 2,034,657.11	\$ 13,500,000	\$ 11,465,343	15%
25%						
(45XX-XXX) County Provided Case Management						
(46XX-XXX) County Provided Services						

Transfer Numbers (Expenditures should only be counted when final expenditure is made for services/administration. Transfers are eliminated from budget to show true regional finances)

1395100%	Distribution to MHDS regional fiscal agent from member county	0%	0%			
1495100%	MHDS fiscal agent reimbursement to MHDS regional member county	20000000%	0%			

Disbursement Date 10/05/2021

Claim #	Vendor#	Payee Name	Invoice#	Description	Fund	Funct	Obj	Dpt	Prj	Sub	Line	Amount	
1914 V	877	Boone Co Sheriff		Commitment - Sheriff Tran	41500	04074	353	62				62.69	
1914 V	877	Boone Co Sheriff		Commitment - Sheriff Tran	41500	04074	353	62				36.10	
				Disbursement#	4302							Disbursement Total	98.79
1912 V	198	Carr Law Firm PLC		Commitment - Legal Repres	41500	04074	393	62				125.68	
1912 V	198	Carr Law Firm PLC		Commitment - Legal Repres	41500	04074	393	62				518.08	
1912 V	198	Carr Law Firm PLC		Commitment - Legal Repres	41500	04074	393	62				94.87	
				Disbursement#	4303							Disbursement Total	738.63
1917 V	1327	Center Associates		Psychotherapeutic Treatme	41500	04042	305	62				155.61	
1917 V	1327	Center Associates		Psychotherapeutic Treatme	41500	04042	305	62				155.61	
1917 V	1327	Center Associates		Psychotherapeutic Treatme	41500	04042	305	62				155.61	
1917 V	1327	Center Associates		Psychotherapeutic Treatme	41500	04042	305	62				155.61	
1917 V	1327	Center Associates		Psychotherapeutic Treatme	41500	04042	305	62				114.17	
1917 V	1327	Center Associates		Psychotherapeutic Treatme	41500	04042	306	62				72.45	
1917 V	1327	Center Associates		Mental Health Services in	41500	04046	305	62				72.45	
1917 V	1327	Center Associates		Mental Health Services in	41500	04046	305	62				72.45	
1917 V	1327	Center Associates		Mental Health Services in	41500	04046	305	62				72.45	
1917 V	1327	Center Associates		Mental Health Services in	41500	04046	305	62				72.45	
1917 V	1327	Center Associates		Mental Health Services in	41500	04046	305	62				72.45	
1917 V	1327	Center Associates		Mental Health Services in	41500	04046	305	62				232.09	
1917 V	1327	Center Associates		Mental Health Services in	41500	04046	305	62				232.09	
1917 V	1327	Center Associates		Mental Health Services in	41500	04046	305	62				72.45	
1917 V	1327	Center Associates		Mental Health Services in	41500	04046	305	62				72.45	
1917 V	1327	Center Associates		Mental Health Services in	41500	04046	305	62				72.45	
				Disbursement#	4304							Disbursement Total	1,852.84
1918 V	1349	Central Iowa Detention		Transportation - General	41500	04031	354	62				303.00	
1918 V	1349	Central Iowa Detention		Transportation - General	41500	04031	354	62				366.13	
1919 V	1349	Central Iowa Detention		Transportation - General	41500	04031	354	62				334.82	
				Disbursement#	4305							Disbursement Total	1,003.95
1920 V	1372	Central Services 2-5-12		Direct Admin - Building (41500	04411	450	62				750.00	
1920 V	1372	Central Services 2-5-12		Direct Admin - Building (41500	04411	450	62				750.00	
1920 V	1372	Central Services 2-5-12		Direct Admin - Building (41500	04411	450	62				750.00	
1920 V	1372	Central Services 2-5-12		Direct Admin - Building (41500	04411	450	62				750.00	
				Disbursement#	4306							Disbursement Total	3,000.00
1921 V	1603	Community & Family Resource		Psychotherapeutic Treatme	41500	04042	305	62				300.67	
				Disbursement#	4307							Disbursement Total	300.67
1927 V	2243	Kathy Erickson		Mental Health Advocate -	41500	04075	413	62				220.64	
				Disbursement#	4308							Disbursement Total	220.64
1923 V	2214	eVizzit of Ia Psychiatry PC		Crisis Evaluation	41500	04044	301	62				160.00	
1923 V	2214	eVizzit of Ia Psychiatry PC		Crisis Evaluation	41500	04044	301	62				160.00	
1924 V	2214	eVizzit of Ia Psychiatry PC		Crisis Evaluation	41500	04044	301	62				160.00	
1924 V	2214	eVizzit of Ia Psychiatry PC		Crisis Evaluation	41500	04044	301	62				320.00	
1924 V	2214	eVizzit of Ia Psychiatry PC		Crisis Evaluation	41500	04044	301	62				160.00	
1924 V	2214	eVizzit of Ia Psychiatry PC		Crisis Evaluation	41500	04044	301	62				160.00	

Disbursement Date 10/05/2021

Claim #	Vendor#	Payee Name	Invoice#	Description	Fund	Funct	Obj	Dpt	Prj	Sub	Line	Amount
1926 V	2219	eVizzit of Ia Psychiatry, JAIL		Crisis Evaluation	41500	04244	301	62				290.00
1926 V	2219	eVizzit of Ia Psychiatry, JAIL		Crisis Evaluation	41500	04244	301	62				290.00
1926 V	2219	eVizzit of Ia Psychiatry, JAIL		Crisis Evaluation	41500	04044	301	62				1740.00
1926 V	2219	eVizzit of Ia Psychiatry, JAIL		Crisis Evaluation	41500	04044	301	62				3190.00
1926 V	2219	eVizzit of Ia Psychiatry, JAIL		Crisis Evaluation	41500	04044	301	62				1450.00
1926 V	2219	eVizzit of Ia Psychiatry, JAIL		Crisis Evaluation	41500	04044	301	62				580.00
1926 V	2219	eVizzit of Ia Psychiatry, JAIL		Crisis Evaluation	41500	04044	301	62				1740.00
1926 V	2219	eVizzit of Ia Psychiatry, JAIL		Crisis Evaluation	41500	04044	301	62				1160.00
1926 V	2219	eVizzit of Ia Psychiatry, JAIL		Crisis Evaluation	41500	04044	301	62				870.00
1926 V	2219	eVizzit of Ia Psychiatry, JAIL		Crisis Evaluation	41500	04044	301	62				290.00
1926 V	2219	eVizzit of Ia Psychiatry, JAIL		Crisis Evaluation	41500	04044	301	62				3770.00
1926 V	2219	eVizzit of Ia Psychiatry, JAIL		Crisis Evaluation	41500	04044	301	62				1450.00
1926 V	2219	eVizzit of Ia Psychiatry, JAIL		Crisis Evaluation	41500	04044	301	62				1450.00
1926 V	2219	eVizzit of Ia Psychiatry, JAIL		Crisis Evaluation	41500	04044	301	62				2320.00
1926 V	2219	eVizzit of Ia Psychiatry, JAIL		Crisis Evaluation	41500	04044	301	62				3190.00
1926 V	2219	eVizzit of Ia Psychiatry, JAIL		Crisis Evaluation	41500	04044	301	62				1450.00
1926 V	2219	eVizzit of Ia Psychiatry, JAIL		Crisis Evaluation	41500	04044	301	62				1160.00
1926 V	2219	eVizzit of Ia Psychiatry, JAIL		Crisis Evaluation	41500	04044	301	62				1450.00
1926 V	2219	eVizzit of Ia Psychiatry, JAIL		Crisis Evaluation	41500	04044	301	62				870.00
1926 V	2219	eVizzit of Ia Psychiatry, JAIL		Crisis Evaluation	41500	04044	301	62				1740.00
1926 V	2219	eVizzit of Ia Psychiatry, JAIL		Crisis Evaluation	41500	04044	301	62				1160.00
1926 V	2219	eVizzit of Ia Psychiatry, JAIL		Crisis Evaluation	41500	04044	301	62				1740.00
1926 V	2219	eVizzit of Ia Psychiatry, JAIL		Crisis Evaluation	41500	04044	301	62				1740.00
1926 V	2219	eVizzit of Ia Psychiatry, JAIL		Crisis Evaluation	41500	04044	301	62				870.00
1926 V	2219	eVizzit of Ia Psychiatry, JAIL		Crisis Evaluation	41500	04044	301	62				2610.00
1926 V	2219	eVizzit of Ia Psychiatry, JAIL		Crisis Evaluation	41500	04044	301	62				1740.00
1926 V	2219	eVizzit of Ia Psychiatry, JAIL		Crisis Evaluation	41500	04044	301	62				1160.00
1926 V	2219	eVizzit of Ia Psychiatry, JAIL		Crisis Evaluation	41500	04044	301	62				2320.00
1926 V	2219	eVizzit of Ia Psychiatry, JAIL		Crisis Evaluation	41500	04044	301	62				2610.00
1926 V	2219	eVizzit of Ia Psychiatry, JAIL		Crisis Evaluation	41500	04044	301	62				2320.00
				Disbursement#	4311							59,450.00
						Disbursement		Total				
1926 V	2219	eVizzit of Ia Psychiatry, JAIL		Crisis Evaluation	41500	04044	301	62				290.00
1926 V	2219	eVizzit of Ia Psychiatry, JAIL		Crisis Evaluation	41500	04044	301	62				3770.00
1926 V	2219	eVizzit of Ia Psychiatry, JAIL		Crisis Evaluation	41500	04044	301	62				2610.00
1926 V	2219	eVizzit of Ia Psychiatry, JAIL		Crisis Evaluation	41500	04244	301	62				290.00
1926 V	2219	eVizzit of Ia Psychiatry, JAIL		Crisis Evaluation	41500	04044	301	62				290.00
				Disbursement#	4312							7,250.00
						Disbursement		Total				
1947 V	5696	Eyerly Ball CMHS		Assertive Community Treat	41500	04042	398	62				4060.00
1947 V	5696	Eyerly Ball CMHS		Mobile Response	41500	04044	307	62				2394.64
1947 V	5696	Eyerly Ball CMHS		Mobile Response	41500	04044	307	62				2394.64
1947 V	5696	Eyerly Ball CMHS		Mobile Response	41500	04044	307	62				1197.32
1947 V	5696	Eyerly Ball CMHS		Mobile Response	41500	04044	307	62				4789.28
1947 V	5696	Eyerly Ball CMHS		Mobile Response	41500	04044	307	62				5986.60
1947 V	5696	Eyerly Ball CMHS		Mobile Response	41500	04044	307	62				2394.64
1947 V	5696	Eyerly Ball CMHS		Mobile Response	41500	04044	307	62				2394.64
1947 V	5696	Eyerly Ball CMHS		Mobile Response	41500	04044	307	62				1197.32
1947 V	5696	Eyerly Ball CMHS		Mobile Response	41500	04044	307	62				2394.64
1947 V	5696	Eyerly Ball CMHS		Mobile Response	41500	04044	307	62				3591.96

Disbursement Date 10/05/2021

Claim #	Vendor#	Payee Name	Invoice#	Description	Fund	Funct	Obj	Dpt	Prj	Sub	Line	Amount
1947 V	5696	Eyerly Ball CMHS		Mobile Response	41500	04044	307	62				2394.64
1947 V	5696	Eyerly Ball CMHS		Mobile Response	41500	04044	307	62				1197.32
1947 V	5696	Eyerly Ball CMHS		Mobile Response	41500	04044	307	62				1197.32
1947 V	5696	Eyerly Ball CMHS		Mobile Response	41500	04044	307	62				3591.96
1947 V	5696	Eyerly Ball CMHS		Mobile Response	41500	04044	307	62				2394.64
1947 V	5696	Eyerly Ball CMHS		Mobile Response	41500	04044	307	62				4789.28
1947 V	5696	Eyerly Ball CMHS		Mobile Response	41500	04044	307	62				1197.32
1947 V	5696	Eyerly Ball CMHS		Mobile Response	41500	04044	307	62				2394.64
1947 V	5696	Eyerly Ball CMHS		Mobile Response	41500	04044	307	62				3591.96
1947 V	5696	Eyerly Ball CMHS		Mobile Response	41500	04044	307	62				4789.28
1947 V	5696	Eyerly Ball CMHS		Mobile Response	41500	04044	307	62				1197.32
1947 V	5696	Eyerly Ball CMHS		Mobile Response	41500	04044	307	62				3591.96
1947 V	5696	Eyerly Ball CMHS		Mobile Response	41500	04044	307	62				3591.96
1947 V	5696	Eyerly Ball CMHS		Mobile Response	41500	04044	307	62				2394.64
1947 V	5696	Eyerly Ball CMHS		Mobile Response	41500	04044	307	62				3591.96
1947 V	5696	Eyerly Ball CMHS		Mobile Response	41500	04044	307	62				1197.32
1947 V	5696	Eyerly Ball CMHS		Mobile Response	41500	04044	307	62				4789.28
1947 V	5696	Eyerly Ball CMHS		Mobile Response	41500	04044	307	62				1197.32
1947 V	5696	Eyerly Ball CMHS		Mobile Response	41500	04044	307	62				2394.64
1947 V	5696	Eyerly Ball CMHS		Mobile Response	41500	04044	307	62				5986.60
1947 V	5696	Eyerly Ball CMHS		Mobile Response	41500	04044	307	62				3591.87
				Disbursement#	4313							93,858.91
				Disbursement Total								
1929 V	2430	Freedom Pointe of Greater		Psychotherapeutic Treatme	41500	04042	366	62				6654.83
1929 V	2430	Freedom Pointe of Greater		Psychotherapeutic Treatme	41500	04242	366	62				470.17
				Disbursement#	4314							7,125.00
				Disbursement Total								
1930 V	2436	Friendship Ark Inc.		Support Services - Suppor	41500	04032	329	62				778.41
1930 V	2436	Friendship Ark Inc.		Support Services - Suppor	41500	04332	329	62				192.20
1930 V	2436	Friendship Ark Inc.		Support Services - Suppor	41500	04332	329	62				4038.34
				Disbursement#	4315							5,008.95
				Disbursement Total								
1931 V	2654	Kent L. Geffe		Commitment - Legal Repres	41500	04074	393	62				201.50
1931 V	2654	Kent L. Geffe		Commitment - Legal Repres	41500	04074	393	62				110.50
1931 V	2654	Kent L. Geffe		Commitment - Legal Repres	41500	04074	393	62				175.50
1931 V	2654	Kent L. Geffe		Commitment - Legal Repres	41500	04274	393	62				84.50
1931 V	2654	Kent L. Geffe		Commitment - Legal Repres	41500	04074	393	62				71.50
1931 V	2654	Kent L. Geffe		Commitment - Legal Repres	41500	04074	393	62				52.00
1931 V	2654	Kent L. Geffe		Commitment - Legal Repres	41500	04074	393	62				84.50
				Disbursement#	4316							780.00
				Disbursement Total								
1928 V	2263	Goldfield Access Network		Direct Admin - Telecommun	41500	04411	414	62				153.26
				Disbursement#	4317							153.26
				Disbursement Total								
1932 V	2724	Hamilton County		Commitment - Sheriff Tran	41500	04074	353	62				50.75
1932 V	2724	Hamilton County		Commitment - Sheriff Tran	41500	04074	353	62				220.00
				Disbursement#	4318							270.75
				Disbursement Total								
1934 V	3019	Hillcrest Family Services		Comm Based Settings (6+ B	41500	04064	314	62				5460.34
				Disbursement#	4319							5,460.34
				Disbursement Total								

Disbursement Date 10/05/2021

Claim #	Vendor#	Payee Name	Invoice#	Description	Fund	Funct	Obj	Dpt	Prj	Sub	Line	Amount
1935 V	3227	Imagine The Possibilities Inc		Support Services - Suppor	41500	04232	329	62				2781.60
1935 V	3227	Imagine The Possibilities Inc		Day Habilitation	41500	04250	367	62				1646.16
1935 V	3227	Imagine The Possibilities Inc		Voc/Day - Individual Supp	41500	04250	368	62				685.62
1935 V	3227	Imagine The Possibilities Inc		Support Services - Suppor	41500	04332	329	62				1629.92
1935 V	3227	Imagine The Possibilities Inc		Day Habilitation	41500	04350	367	62				924.95
1935 V	3227	Imagine The Possibilities Inc		Voc/Day - Individual Supp	41500	04350	368	62				2310.48
1935 V	3227	Imagine The Possibilities Inc		Support Services - Suppor	41500	04732	329	62				195.20
1935 V	3227	Imagine The Possibilities Inc		Day Habilitation	41500	04750	367	62				569.20
1935 V	3227	Imagine The Possibilities Inc		Basic Needs - Rent Paymen	41500	04033	340	62				115.00
				Disbursement#	4320	Disbursement		Total				10,858.13
1936 V	3532	Integrated Telehealth Partners		Crisis Evaluation	41500	04044	301	62				290.00
1936 V	3532	Integrated Telehealth Partners		Crisis Evaluation	41500	04044	301	62				290.00
1936 V	3532	Integrated Telehealth Partners		Crisis Evaluation	41500	04044	301	62				290.00
1937 V	3532	Integrated Telehealth Partners		Mental Health Services in	41500	04046	305	62				248.34
1937 V	3532	Integrated Telehealth Partners		Mental Health Services in	41500	04046	305	62				534.70
1937 V	3532	Integrated Telehealth Partners		Mental Health Services in	41500	04046	305	62				124.17
1937 V	3532	Integrated Telehealth Partners		Mental Health Services in	41500	04046	305	62				288.99
1937 V	3532	Integrated Telehealth Partners		Mental Health Services in	41500	04046	305	62				311.62
1937 V	3532	Integrated Telehealth Partners		Mental Health Services in	41500	04046	305	62				288.99
1937 V	3532	Integrated Telehealth Partners		Mental Health Services in	41500	04046	305	62				446.16
1937 V	3532	Integrated Telehealth Partners		Mental Health Services in	41500	04046	305	62				223.08
1937 V	3532	Integrated Telehealth Partners		Mental Health Services in	41500	04046	305	62				124.17
1937 V	3532	Integrated Telehealth Partners		Mental Health Services in	41500	04046	305	62				512.07
1937 V	3532	Integrated Telehealth Partners		Mental Health Services in	41500	04046	305	62				311.62
1937 V	3532	Integrated Telehealth Partners		Mental Health Services in	41500	04046	305	62				223.08
1937 V	3532	Integrated Telehealth Partners		Mental Health Services in	41500	04046	305	62				413.16
1937 V	3532	Integrated Telehealth Partners		Mental Health Services in	41500	04046	305	62				577.98
1937 V	3532	Integrated Telehealth Partners		Mental Health Services in	41500	04046	305	62				223.08
				Disbursement#	4321	Disbursement		Total				5,721.21
1938 V	3720	Johnson County Sheriff		Commitment - Sheriff Tran	41500	04074	353	62				61.62
				Disbursement#	4322	Disbursement		Total				61.62
1939 V	4092	Michelle Lauchner		Services Management - Mil	41500	04022	413	62				22.40
				Disbursement#	4323	Disbursement		Total				22.40
1922 V	1884	Mary M. Lauver		Commitment - Legal Repres	41500	04074	393	62				75.05
				Disbursement#	4324	Disbursement		Total				75.05
1916 V	1279	LifeWorks Community Services		Day Habilitation	41500	04250	367	62				589.20
1916 V	1279	LifeWorks Community Services		Voc/Day - Individual Supp	41500	04250	368	62				1129.18
1916 V	1279	LifeWorks Community Services		Support Services - Suppor	41500	04332	329	62				324.80
1916 V	1279	LifeWorks Community Services		Day Habilitation	41500	04350	367	62				1124.39
1916 V	1279	LifeWorks Community Services		Voc/Day - Individual Supp	41500	04350	368	62				361.58
1916 V	1279	LifeWorks Community Services		Voc/Day - Group Supported	41500	04350	369	62				161.88
				Disbursement#	4325	Disbursement		Total				3,691.03
1940 V	4400	Mainstream Living		Day Habilitation	41500	04350	367	62				589.44
1940 V	4400	Mainstream Living		Voc/Day - Group Supported	41500	04350	369	62				109.80

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Claim #	Vendor#	Payee Name	Invoice#	Description	Fund	Funct	Obj	Dpt	Prj	Sub	Line	Amount
1940 V	4400	Mainstream Living		Support Services - Suppor	41500	04332	329	62				14.48
				Disbursement# 4326								713.72
1941 V	4500	Mary Greeley Medical Center		Sub Acute Services (6+ Be	41500	04064	309	62				9648.82
1941 V	4500	Mary Greeley Medical Center		Transportation - General	41500	04031	354	62				303.00
1941 V	4500	Mary Greeley Medical Center		Transportation - General	41500	04031	354	62				290.38
1941 V	4500	Mary Greeley Medical Center		Transportation - General	41500	04031	354	62				126.25
1941 V	4500	Mary Greeley Medical Center		Commitment - Sheriff Tran	41500	04074	353	62				63.13
				Disbursement# 4327								10,431.58
1943 V	4730	Mediapolis Care Facility Inc		Comm Based Settings (6+ B	41500	04064	314	62				1527.21
				Disbursement# 4328								1,527.21
1942 V	4721	Medicap Pharmacy		Prescription Medication (41500	04046	306	62				245.17
				Disbursement# 4329								245.17
1945 V	4901	Medicap Pharmacy 8095		Prescription Medication (41500	04046	306	62				326.32
				Disbursement# 4330								326.32
1944 V	4766	Mid-Iowa Triumph Recovery Ctr		Psychotherapeutic Treatme	41500	04042	366	62				6100.00
				Disbursement# 4331								6,100.00
1946 V	4919	MIW Inc.		Voc/Day - Prevocational S	41500	04350	362	62				360.85
1946 V	4919	MIW Inc.		Voc/Day - Individual Supp	41500	04350	368	62				372.46
				Disbursement# 4332								733.31
1915 V	1226	NAMI Central Iowa		Public Education Services	41500	04005	373	62				3587.50
1915 V	1226	NAMI Central Iowa		Peer Family Support - Fam	41500	04045	323	62				4372.50
1915 V	1226	NAMI Central Iowa		Public Education Services	41500	04005	373	62				311.00
1915 V	1226	NAMI Central Iowa		Psychotherapeutic Treatme	41500	04042	366	62				4290.94
1915 V	1226	NAMI Central Iowa		Psychotherapeutic Treatme	41500	04242	366	62				260.06
				Disbursement# 4333								12,822.00
1933 V	2872	Optimae LifeServices, Inc.		Support Services - Suppor	41500	04032	329	62				3099.60
1933 V	2872	Optimae LifeServices, Inc.		Support Services - Suppor	41500	04032	329	62				9747.82
1933 V	2872	Optimae LifeServices, Inc.		Voc/Day - Individual Supp	41500	04050	368	62				40.87
1933 V	2872	Optimae LifeServices, Inc.		Comm Based Settings (6+ B	41500	04064	329	62				1167.20
1933 V	2872	Optimae LifeServices, Inc.		Support Services - Suppor	41500	04232	329	62				906.50
1933 V	2872	Optimae LifeServices, Inc.		Support Services - Suppor	41500	04332	329	62				1011.85
1933 V	2872	Optimae LifeServices, Inc.		Voc/Day - Individual Supp	41500	04350	368	62				372.46
1933 V	2872	Optimae LifeServices, Inc.		Support Services - Suppor	41500	04732	329	62				6642.00
1933 V	2872	Optimae LifeServices, Inc.		Justice System Involved C	41500	04025	376	62				1307.12
1933 V	2872	Optimae LifeServices, Inc.		Justice System Involved C	41500	04025	376	62				4574.88
1933 V	2872	Optimae LifeServices, Inc.		Basic Needs - Rent Paymen	41500	04033	340	62				30.00
1933 V	2872	Optimae LifeServices, Inc.		Basic Needs - Rent Paymen	41500	04033	340	62				124.50
1933 V	2872	Optimae LifeServices, Inc.		Basic Needs - Rent Paymen	41500	04033	340	62				1506.00
1933 V	2872	Optimae LifeServices, Inc.		Basic Needs - Ongoing Ren	41500	04033	345	62				385.00
				Disbursement# 4334								30,915.80
1948 V	5825	Premier Payee, Inc		Support Services - Repres	41500	04032	327	62				45.00

Disbursement Date 10/05/2021

Claim #	Vendor#	Payee Name	Invoice#	Description	Fund	Funct	Obj	Dpt	Prj	Sub	Line	Amount
				Disbursement#	4335							45.00
				Disbursement Total								
1949 V	5840	Progress Industries		Support Services - Suppor	41500	04032	329	62				676.98
1949 V	5840	Progress Industries		Day Habilitation	41500	04250	367	62				1032.84
1949 V	5840	Progress Industries		Voc/Day - Individual Supp	41500	04250	368	62				748.84
1949 V	5840	Progress Industries		Support Services - Suppor	41500	04332	329	62				708.18
1949 V	5840	Progress Industries		Day Habilitation	41500	04350	367	62				515.76
1949 V	5840	Progress Industries		Voc/Day - Individual Supp	41500	04350	368	62				748.84
1949 V	5840	Progress Industries		Support Services - Suppor	41500	04732	329	62				600.88
1949 V	5840	Progress Industries		Day Habilitation	41500	04750	367	62				3084.24
				Disbursement#	4336							8,116.56
				Disbursement Total								
1951 V	7125	Story County Treasurer		Prescription Medication (41500	04046	306	62				184.97
1951 V	7125	Story County Treasurer		Prescription Medication (41500	04046	306	62				211.95
				Disbursement#	4337							396.92
				Disbursement Total								
1952 V	7202	Thrifty White Pharmacy		Prescription Medication (41500	04046	306	62				141.06
				Disbursement#	4338							141.06
				Disbursement Total								
1913 V	700	UnityPoint Health		Assertive Community Treat	41500	04042	398	62				1116.60
1913 V	700	UnityPoint Health		Assertive Community Treat	41500	04042	398	62				1228.26
1913 V	700	UnityPoint Health		Assertive Community Treat	41500	04042	398	62				167.49
				Disbursement#	4339							2,512.35
				Disbursement Total								
1950 V	6156	Steve VandenBerg		Basic Needs - Rent Paymen	41500	04033	340	62				550.00
				Disbursement#	4340							550.00
				Disbursement Total								
					39	Total Disbursements						321,489.17
					0	Total ACH						.00
					0	Total EFT						.00
					39	Grand Total						321,489.17
						Credits/Refunds Included						.00

Totals by Fund	
41500 Central Iowa Community Service	321,489.17
Final Total	321,489.17

End of report

Disbursement Date 10/19/2021

Claim #	Vendor#	Payee Name	Invoice#	Description	Fund	Funct	Obj	Dpt	Prj	Sub	Line	Amount
2142	V 20	Access, Inc.		Support Services - Suppor	41500	04232	329	62				270.00
				Disbursement# 4341								270.00
2181	V 3893	Achieve Mental Health Inc.		Public Education Services	41500	04005	373	62				240.00
				Disbursement# 4342								240.00
2143	V 60	Linn Adams		Services Management - Mil	41500	04022	413	62				269.92
				Disbursement# 4343								269.92
2144	V 66	Ahlers & Cooney, P.C.		Purchased Admin - Legal &	41500	04412	425	62				295.00
				Disbursement# 4344								295.00
2145	V 169	Amazon Capital Services		Direct Admin - Office Equ	41500	04411	636	62				39.98
2145	V 169	Amazon Capital Services		Direct Admin - Informatio	41500	04411	262	62				99.94
2145	V 169	Amazon Capital Services		Direct Admin - Stationary	41500	04411	260	62				45.65
				Disbursement# 4345								185.57
2150	V 508	ARC of Story County		Information & Referral Se	41500	04003	371	62				133.65
2150	V 508	ARC of Story County		Psychotherapeutic Treatme	41500	04042	366	62				653.28
2150	V 508	ARC of Story County		Psychotherapeutic Treatme	41500	04242	366	62				2356.68
2150	V 508	ARC of Story County		Psychotherapeutic Treatme	41500	04342	366	62				490.04
				Disbursement# 4346								3,633.65
2151	V 588	Brittany Baker		Services Management - Mil	41500	04022	413	62				33.48
2151	V 588	Brittany Baker		Services Management - Mil	41500	04222	413	62				21.62
2151	V 588	Brittany Baker		Services Management - Mil	41500	04322	413	62				21.62
				Disbursement# 4347								76.72
2154	V 877	Boone Co Sheriff		Commitment - Sheriff Tran	41500	04074	353	62				33.30
2154	V 877	Boone Co Sheriff		Commitment - Sheriff Tran	41500	04074	353	62				66.10
				Disbursement# 4348								99.40
2155	V 1230	Capstone Behavioral Healthcare		Mental Health Services in	41500	04046	305	62				59.43
2156	V 1230	Capstone Behavioral Healthcare		Basic Needs - Rent Paymen	41500	04033	340	62				325.00
2156	V 1230	Capstone Behavioral Healthcare		Crisis Evaluation	41500	04044	301	62				1038.78
2156	V 1230	Capstone Behavioral Healthcare		Justice System Involved C	41500	04025	376	62				6051.00
2156	V 1230	Capstone Behavioral Healthcare		Support Services - Suppor	41500	04032	329	62				1719.49
2156	V 1230	Capstone Behavioral Healthcare		Psychotherapeutic Treatme	41500	04042	366	62				7104.00
2156	V 1230	Capstone Behavioral Healthcare		Psychotherapeutic Treatme	41500	04042	366	62				5542.48
2156	V 1230	Capstone Behavioral Healthcare		Psychotherapeutic Treatme	41500	04242	366	62				831.39
2156	V 1230	Capstone Behavioral Healthcare		Psychotherapeutic Treatme	41500	04342	366	62				277.13
2156	V 1230	Capstone Behavioral Healthcare		Mental Health Services in	41500	04046	305	62				237.72
2156	V 1230	Capstone Behavioral Healthcare		Mental Health Services in	41500	04046	305	62				118.86
2156	V 1230	Capstone Behavioral Healthcare		Mental Health Services in	41500	04046	305	62				118.86
2156	V 1230	Capstone Behavioral Healthcare		Mental Health Services in	41500	04046	305	62				114.17
2156	V 1230	Capstone Behavioral Healthcare		Mental Health Services in	41500	04046	305	62				570.85
2156	V 1230	Capstone Behavioral Healthcare		Mental Health Services in	41500	04046	305	62				342.51
2156	V 1230	Capstone Behavioral Healthcare		Mental Health Services in	41500	04046	305	62				456.68
2156	V 1230	Capstone Behavioral Healthcare		Psychotherapeutic Treatme	41500	04042	305	62				155.61
				Disbursement# 4349								25,063.96

Disbursement Date 10/19/2021

Claim #	Vendor#	Payee Name	Invoice#	Description	Fund	Funct	Obj	Dpt	Prj	Sub	Line	Amount
2209	V 72147	CDW Government Inc.		Direct Admin - Informatio	41500	04411	262	62				247.32
				Disbursement# 4350								247.32
2166	V 2097	Cedar Valley Ranch, Inc.		Comm Based Settings (6+ B	41500	04064	314	62				4847.40
				Disbursement# 4351								4,847.40
2158	V 1327	Center Associates		Justice System Involved C	41500	04025	376	62				6480.00
				Disbursement# 4352								6,480.00
2159	V 1349	Central Iowa Detention		Transportation - General	41500	04031	354	62				390.08
2159	V 1349	Central Iowa Detention		Transportation - General	41500	04031	354	62				780.15
2159	V 1349	Central Iowa Detention		Transportation - General	41500	04031	354	62				741.14
2159	V 1349	Central Iowa Detention		Transportation - General	41500	04031	354	62				208.04
2159	V 1349	Central Iowa Detention		Commitment - Sheriff Tran	41500	04074	353	62				468.09
2159	V 1349	Central Iowa Detention		Commitment - Sheriff Tran	41500	04074	353	62				338.07
2159	V 1349	Central Iowa Detention		Transportation - General	41500	04031	354	62				364.07
2159	V 1349	Central Iowa Detention		Commitment - Sheriff Tran	41500	04074	353	62				221.04
2159	V 1349	Central Iowa Detention		Commitment - Sheriff Tran	41500	04074	353	62				182.04
2159	V 1349	Central Iowa Detention		Transportation - General	41500	04031	354	62				650.13
2159	V 1349	Central Iowa Detention		Transportation - General	41500	04031	354	62				312.06
2159	V 1349	Central Iowa Detention		Commitment - Sheriff Tran	41500	04074	353	62				221.04
2159	V 1349	Central Iowa Detention		Transportation - General	41500	04031	354	62				429.08
2159	V 1349	Central Iowa Detention		Transportation - General	41500	04031	354	62				156.03
2159	V 1349	Central Iowa Detention		Transportation - General	41500	04031	354	62				273.05
2159	V 1349	Central Iowa Detention		Transportation - General	41500	04031	354	62				403.08
2159	V 1349	Central Iowa Detention		Commitment - Sheriff Tran	41500	04074	353	62				468.09
2159	V 1349	Central Iowa Detention		Commitment - Sheriff Tran	41500	04074	353	62				260.05
2159	V 1349	Central Iowa Detention		Commitment - Sheriff Tran	41500	04074	353	62				351.07
2159	V 1349	Central Iowa Detention		Commitment - Sheriff Tran	41500	04074	353	62				286.06
2159	V 1349	Central Iowa Detention		Commitment - Sheriff Tran	41500	04074	353	62				468.09
2159	V 1349	Central Iowa Detention		Commitment - Sheriff Tran	41500	04074	353	62				364.07
2159	V 1349	Central Iowa Detention		Commitment - Sheriff Tran	41500	04074	353	62				442.09
2159	V 1349	Central Iowa Detention		Commitment - Sheriff Tran	41500	04074	353	62				832.17
2159	V 1349	Central Iowa Detention		Transportation - General	41500	04031	354	62				156.03
2159	V 1349	Central Iowa Detention		Transportation - General	41500	04031	354	62				182.04
2159	V 1349	Central Iowa Detention		Commitment - Sheriff Tran	41500	04074	353	62				442.09
2159	V 1349	Central Iowa Detention		Transportation - General	41500	04031	354	62				78.02
2159	V 1349	Central Iowa Detention		Transportation - General	41500	04031	354	62				338.07
2159	V 1349	Central Iowa Detention		Transportation - General	41500	04031	354	62				286.06
2159	V 1349	Central Iowa Detention		Commitment - Sheriff Tran	41500	04074	353	62				156.03
2159	V 1349	Central Iowa Detention		Commitment - Sheriff Tran	41500	04074	353	62				143.03
2159	V 1349	Central Iowa Detention		Commitment - Sheriff Tran	41500	04074	353	62				247.05
2159	V 1349	Central Iowa Detention		Transportation - General	41500	04031	354	62				624.12
2159	V 1349	Central Iowa Detention		Transportation - General	41500	04031	354	62				416.08
2159	V 1349	Central Iowa Detention		Transportation - General	41500	04031	354	62				832.16
				Disbursement# 4353								13,509.66
2159	V 1349	Central Iowa Detention		Transportation - General	41500	04031	354	62				481.09
2159	V 1349	Central Iowa Detention		Transportation - General	41500	04031	354	62				455.09
2159	V 1349	Central Iowa Detention		Transportation - General	41500	04031	354	62				299.06

Disbursement Date 10/19/2021

Claim #	Vendor#	Payee Name	Invoice#	Description	Fund	Funct	Obj	Dpt	Prj	Sub	Line	Amount
2159 V	1349	Central Iowa Detention		Transportation - General	41500	04031	354	62				416.08
2159 V	1349	Central Iowa Detention		Transportation - General	41500	04031	354	62				338.07
2159 V	1349	Central Iowa Detention		Transportation - General	41500	04031	354	62				416.08
2159 V	1349	Central Iowa Detention		Transportation - General	41500	04031	354	62				468.09
2159 V	1349	Central Iowa Detention		Transportation - General	41500	04031	354	62				364.07
2159 V	1349	Central Iowa Detention		Transportation - General	41500	04031	354	62				299.06
2159 V	1349	Central Iowa Detention		Transportation - General	41500	04031	354	62				429.08
2159 V	1349	Central Iowa Detention		Transportation - General	41500	04031	354	62				455.09
2159 V	1349	Central Iowa Detention		Transportation - General	41500	04031	354	62				611.12
2159 V	1349	Central Iowa Detention		Transportation - General	41500	04031	354	62				455.09
2159 V	1349	Central Iowa Detention		Commitment - Sheriff Tran	41500	04074	353	62				390.08
2159 V	1349	Central Iowa Detention		Transportation - General	41500	04031	354	62				260.05
2159 V	1349	Central Iowa Detention		Transportation - General	41500	04031	354	62				260.05
2159 V	1349	Central Iowa Detention		Transportation - General	41500	04031	354	62				468.09
2159 V	1349	Central Iowa Detention		Commitment - Sheriff Tran	41500	04074	353	62				390.08
2159 V	1349	Central Iowa Detention		Commitment - Sheriff Tran	41500	04074	353	62				416.08
2159 V	1349	Central Iowa Detention		Transportation - General	41500	04031	354	62				169.03
2159 V	1349	Central Iowa Detention		Transportation - General	41500	04031	354	62				260.05
2159 V	1349	Central Iowa Detention		Transportation - General	41500	04031	354	62				637.12
2159 V	1349	Central Iowa Detention		Commitment - Sheriff Tran	41500	04074	353	62				247.05
				Disbursement#	4354		Disbursement	Total				8,984.75
2160 V	1361	Central Iowa Recovery Inc.		Support Services - Suppor	41500	04032	329	62				108.18
2160 V	1361	Central Iowa Recovery Inc.		Support Services - Suppor	41500	04332	329	62				301.32
2160 V	1361	Central Iowa Recovery Inc.		Day Habilitation	41500	04050	367	62				329.97
2160 V	1361	Central Iowa Recovery Inc.		Day Habilitation	41500	04350	367	62				1093.40
2160 V	1361	Central Iowa Recovery Inc.		Psychotherapeutic Treatme	41500	04042	366	62				6372.98
2160 V	1361	Central Iowa Recovery Inc.		Psychotherapeutic Treatme	41500	04242	366	62				752.02
2160 V	1361	Central Iowa Recovery Inc.		Psychotherapeutic Treatme	41500	04042	366	62				5377.00
2160 V	1361	Central Iowa Recovery Inc.		Psychotherapeutic Treatme	41500	04042	366	62				3206.25
2160 V	1361	Central Iowa Recovery Inc.		Psychotherapeutic Treatme	41500	04242	366	62				3633.75
2160 V	1361	Central Iowa Recovery Inc.		Psychotherapeutic Treatme	41500	04342	366	62				285.00
2160 V	1361	Central Iowa Recovery Inc.		Psychotherapeutic Treatme	41500	04042	397	62				1002.54
				Disbursement#	4355		Disbursement	Total				22,462.41
2161 V	1372	Central Services 2-5-12		Direct Admin - Building (41500	04411	450	62				750.00
				Disbursement#	4356		Disbursement	Total				750.00
2162 V	1475	Choice Employment Services		Voc/Day - Individual Supp	41500	04250	368	62				374.42
				Disbursement#	4357		Disbursement	Total				374.42
2211 V	82883	Christian Opportunity Center		Support Services - Suppor	41500	04232	329	62				640.52
2211 V	82883	Christian Opportunity Center		Day Habilitation	41500	04250	367	62				678.10
2211 V	82883	Christian Opportunity Center		Voc/Day - Individual Supp	41500	04250	368	62				744.92
2211 V	82883	Christian Opportunity Center		Day Habilitation	41500	04750	367	62				1491.82
				Disbursement#	4358		Disbursement	Total				3,555.36
2146 V	276	Community Health Center for		Mental Health Services in	41500	04046	305	62				40.00
2146 V	276	Community Health Center for		Mental Health Services in	41500	04046	305	62				20.00
2146 V	276	Community Health Center for		Mental Health Services in	41500	04046	305	62				20.00

Disbursement Date 10/19/2021

Claim #	Vendor#	Payee Name	Invoice#	Description	Fund	Funct	Obj	Dpt	Prj	Sub	Line	Amount
				Disbursement#	4359	Disbursement	Total					80.00
2153	V 745	Counsel Off. & Document		Direct Admin - Office	Equ 41500	04411	444	62				20.00
				Disbursement#	4360	Disbursement	Total					20.00
2163	V 1751	Jessica Crawford		Services Management - Mil	41500	04022	413	62				160.71
2163	V 1751	Jessica Crawford		Services Management - Mil	41500	04222	413	62				128.80
2163	V 1751	Jessica Crawford		Services Management - Mil	41500	04322	413	62				128.81
				Disbursement#	4361	Disbursement	Total					418.32
2164	V 1809	Brenda Daily		Services Management - Mil	41500	04022	413	62				143.36
				Disbursement#	4362	Disbursement	Total					143.36
2165	V 2050	Dubuque County Sheriff		Commitment - Sheriff Tran	41500	04074	353	62				190.00
				Disbursement#	4363	Disbursement	Total					190.00
2194	V 5696	Eyerly Ball CMHS		Justice System Involved C	41500	04025	376	62				2745.20
2194	V 5696	Eyerly Ball CMHS		Justice System Involved C	41500	04025	376	62				4117.80
				Disbursement#	4364	Disbursement	Total					6,863.00
2167	V 2326	FIA Friendship Club, Inc.		Psychotherapeutic Treatme	41500	04042	366	62				2327.90
2167	V 2326	FIA Friendship Club, Inc.		Psychotherapeutic Treatme	41500	04242	366	62				3229.50
2167	V 2326	FIA Friendship Club, Inc.		Psychotherapeutic Treatme	41500	04342	366	62				465.60
				Disbursement#	4365	Disbursement	Total					6,023.00
2169	V 2438	Foundation 2, Inc.		Mobile Response	41500	04044	307	62				9132.00
				Disbursement#	4366	Disbursement	Total					9,132.00
2208	V 72119	Franklin County Sheriff's Off.		Commitment - Sheriff Tran	41500	04074	353	62				98.32
2208	V 72119	Franklin County Sheriff's Off.		Commitment - Sheriff Tran	41500	04074	353	62				115.20
				Disbursement#	4367	Disbursement	Total					213.52
2168	V 2436	Friendship Ark Inc.		Support Services - Suppor	41500	04032	329	62				768.80
2168	V 2436	Friendship Ark Inc.		Support Services - Suppor	41500	04332	329	62				5267.40
				Disbursement#	4368	Disbursement	Total					6,036.20
2175	V 2924	Frontier Communications		Direct Admin - Telecommun	41500	04411	414	62				209.80
				Disbursement#	4369	Disbursement	Total					209.80
2201	V 7342	GateHouse-DB Iowa Holdings		Direct Admin - Publicatio	41500	04411	400	62				266.26
				Disbursement#	4370	Disbursement	Total					266.26
2171	V 2654	Kent L. Geffe		Commitment - Legal Repres	41500	04074	393	62				71.50
2171	V 2654	Kent L. Geffe		Commitment - Legal Repres	41500	04074	393	62				234.00
2171	V 2654	Kent L. Geffe		Commitment - Legal Repres	41500	04074	393	62				71.50
2171	V 2654	Kent L. Geffe		Commitment - Legal Repres	41500	04074	393	62				39.00
				Disbursement#	4371	Disbursement	Total					416.00
2170	V 2629	Greene County Sheriff		Commitment - Sheriff Tran	41500	04074	353	62				93.75
2170	V 2629	Greene County Sheriff		Commitment - Sheriff Tran	41500	04074	353	62				111.14

Disbursement Date 10/19/2021

Claim #	Vendor#	Payee Name	Invoice#	Description	Fund	Funct	Obj	Dpt	Prj	Sub	Line	Amount
2170 V	2629	Greene County Sheriff		Commitment - Sheriff Tran	41500	04074	353	62				31.50
				Disbursement#	4372	Disbursement	Total					236.39
2172 V	2724	Hamilton County		Commitment - Sheriff Tran	41500	04074	353	62				87.90
				Disbursement#	4373	Disbursement	Total					87.90
2173 V	2726	Hamilton County Jail		Prescription Medication (41500	04046	306	62				210.18
				Disbursement#	4374	Disbursement	Total					210.18
2147 V	286	Hancock County Health System		Direct Admin - Building (41500	04411	450	62				100.00
2147 V	286	Hancock County Health System		Direct Admin - Building (41500	04411	450	62				100.00
2147 V	286	Hancock County Health System		Direct Admin - Building (41500	04411	450	62				100.00
2147 V	286	Hancock County Health System		Direct Admin - Building (41500	04411	450	62				100.00
2147 V	286	Hancock County Health System		Direct Admin - Building (41500	04411	450	62				100.00
				Disbursement#	4375	Disbursement	Total					500.00
2190 V	5137	HIRTA Public Transit		Transportation - General	41500	04031	354	62				494.91
2190 V	5137	HIRTA Public Transit		Transportation - General	41500	04231	354	62				168.48
2190 V	5137	HIRTA Public Transit		Transportation - General	41500	04331	354	62				368.55
2190 V	5137	HIRTA Public Transit		Transportation - General	41500	04031	354	62				262.05
				Disbursement#	4376	Disbursement	Total					1,293.99
2213 V	83215	Carrie Hisler		Services Management - Mil	41500	04022	413	62				140.28
				Disbursement#	4377	Disbursement	Total					140.28
2176 V	3430	Iowa State Assoc. of Counties		Direct Admin - Dues & Mem	41500	04411	480	62				1500.00
				Disbursement#	4378	Disbursement	Total					1,500.00
2178 V	3620	Jasper County Sheriff		Commitment - Sheriff Tran	41500	04074	353	62				130.60
2178 V	3620	Jasper County Sheriff		Commitment - Sheriff Tran	41500	04074	353	62				476.02
				Disbursement#	4379	Disbursement	Total					606.62
2177 V	3604	Jennie Edmundson Hospital		Commitment - Diagnostic E	41500	04074	300	62				190.00
2177 V	3604	Jennie Edmundson Hospital		Commitment - Diagnostic E	41500	04074	300	62				71.00
2177 V	3604	Jennie Edmundson Hospital		Commitment - Diagnostic E	41500	04074	300	62				71.00
2177 V	3604	Jennie Edmundson Hospital		Commitment - Diagnostic E	41500	04074	300	62				71.00
2177 V	3604	Jennie Edmundson Hospital		Commitment - Diagnostic E	41500	04074	300	62				71.00
2177 V	3604	Jennie Edmundson Hospital		Commitment - Diagnostic E	41500	04074	300	62				71.00
2177 V	3604	Jennie Edmundson Hospital		Commitment - Diagnostic E	41500	04074	300	62				71.00
2177 V	3604	Jennie Edmundson Hospital		Commitment - Diagnostic E	41500	04074	300	62				71.00
2177 V	3604	Jennie Edmundson Hospital		Commitment - Diagnostic E	41500	04074	300	62				90.00
				Disbursement#	4380	Disbursement	Total					777.00
2179 V	3641	Jensen Development Corp		Basic Needs - Rent Paymen	41500	04033	340	62				750.00
				Disbursement#	4381	Disbursement	Total					750.00
2180 V	3849	Kaplan & Frese LLP		Commitment - Legal Repres	41500	04074	393	62				209.14
				Disbursement#	4382	Disbursement	Total					209.14
2157 V	1279	LifeWorks Community Services		Day Habilitation	41500	04250	367	62				792.48

Disbursement Date 10/19/2021

Claim #	Vendor#	Payee Name	Invoice#	Description	Fund	Funct	Obj	Dpt	Prj	Sub	Line	Amount
2157 V	1279	LifeWorks Community Services		Voc/Day - Individual Supp	41500	04250	368	62				1169.27
2157 V	1279	LifeWorks Community Services		Support Services - Suppor	41500	04332	329	62				144.15
2157 V	1279	LifeWorks Community Services		Day Habilitation	41500	04350	367	62				1071.88
2157 V	1279	LifeWorks Community Services		Voc/Day - Individual Supp	41500	04350	368	62				374.42
2157 V	1279	LifeWorks Community Services		Voc/Day - Group Supported	41500	04350	369	62				270.48
				Disbursement#	4383						Disbursement Total	3,822.68
2184 V	4400	Mainstream Living		Voc/Day - Group Supported	41500	04350	369	62				164.70
2184 V	4400	Mainstream Living		Day Habilitation	41500	04350	367	62				442.08
				Disbursement#	4384						Disbursement Total	606.78
2207 V	8100	Marco		Direct Admin - Office Equ	41500	04411	444	62				211.61
				Disbursement#	4385						Disbursement Total	211.61
2185 V	4443	Marshall County		Prescription Medication (41500	04046	306	62				9.00
2185 V	4443	Marshall County		Prescription Medication (41500	04046	306	62				91.19
2185 V	4443	Marshall County		Prescription Medication (41500	04046	306	62				29.80
2185 V	4443	Marshall County		Prescription Medication (41500	04046	306	62				77.15
2185 V	4443	Marshall County		Prescription Medication (41500	04046	306	62				2.60
2185 V	4443	Marshall County		Prescription Medication (41500	04046	306	62				7.00
2185 V	4443	Marshall County		Prescription Medication (41500	04046	306	62				11.11
2185 V	4443	Marshall County		Prescription Medication (41500	04046	306	62				18.99
2185 V	4443	Marshall County		Prescription Medication (41500	04046	306	62				158.28
2185 V	4443	Marshall County		Prescription Medication (41500	04046	306	62				139.09
2185 V	4443	Marshall County		Prescription Medication (41500	04046	306	62				337.23
2185 V	4443	Marshall County		Commitment - Sheriff Tran	41500	04074	353	62				31.00
2185 V	4443	Marshall County		Commitment - Sheriff Tran	41500	04074	353	62				31.00
2185 V	4443	Marshall County		Commitment - Sheriff Tran	41500	04074	353	62				31.00
2185 V	4443	Marshall County		Commitment - Sheriff Tran	41500	04074	353	62				74.00
2185 V	4443	Marshall County		Commitment - Sheriff Tran	41500	04074	353	62				74.00
2185 V	4443	Marshall County		Commitment - Sheriff Tran	41500	04074	353	62				31.00
2185 V	4443	Marshall County		Commitment - Sheriff Tran	41500	04074	353	62				56.00
				Disbursement#	4386						Disbursement Total	1,209.44
2186 V	4500	Mary Greeley Medical Center		Sub Acute Services (6+ Be	41500	04064	309	62				4000.00
2186 V	4500	Mary Greeley Medical Center		Sub Acute Services (6+ Be	41500	04064	309	62				3200.00
2186 V	4500	Mary Greeley Medical Center		Sub Acute Services (6+ Be	41500	04064	309	62				1750.00
2186 V	4500	Mary Greeley Medical Center		Sub Acute Services (6+ Be	41500	04064	309	62				1050.00
2186 V	4500	Mary Greeley Medical Center		Sub Acute Services (6+ Be	41500	04064	309	62				6400.00
				Disbursement#	4387						Disbursement Total	16,400.00
2187 V	4721	Medicap Pharmacy		Prescription Medication (41500	04046	306	62				233.90
				Disbursement#	4388						Disbursement Total	233.90
2214 V	83482	Medicap Pharmacy		Physiological Treatment -	41500	04041	306	62				139.62
				Disbursement#	4389						Disbursement Total	139.62
2189 V	4901	Medicap Pharmacy 8095		Prescription Medication (41500	04046	306	62				250.25
2189 V	4901	Medicap Pharmacy 8095		Prescription Medication (41500	04046	306	62				473.40
				Disbursement#	4390						Disbursement Total	723.65

Disbursement Date 10/19/2021

Claim #	Vendor#	Payee Name	Invoice#	Description	Fund	Funct	Obj	Dpt	Prj	Sub	Line	Amount
2188 V	4766	Mid-Iowa Triumph Recovery Ctr		Psychotherapeutic Treatme	41500	04042	366	62				6100.00
				Disbursement#	4391						Total	6,100.00
2191 V	5220	Nite Owl Printing		Services Management - Sta	41500	04022	260	62				170.00
2191 V	5220	Nite Owl Printing		Services Management - Sta	41500	04022	260	62				85.00
				Disbursement#	4392						Total	255.00
2192 V	5283	North Iowa Vocational Center		Support Services - Suppor	41500	04032	329	62				703.17
2192 V	5283	North Iowa Vocational Center		Voc/Day - Individual Supp	41500	04050	368	62				748.84
2192 V	5283	North Iowa Vocational Center		Comm Based Settings (6+ B	41500	04064	314	62				9765.00
2192 V	5283	North Iowa Vocational Center		Comm Based Settings (6+ B	41500	04064	329	62				420.00
2192 V	5283	North Iowa Vocational Center		Comm Based Settings (6+ B	41500	04064	329	62				15015.00
2192 V	5283	North Iowa Vocational Center		Voc/Day - Individual Supp	41500	04250	368	62				599.07
2192 V	5283	North Iowa Vocational Center		Support Services - Suppor	41500	04332	329	62				216.36
2192 V	5283	North Iowa Vocational Center		Voc/Day - Prevocational S	41500	04350	362	62				186.48
2192 V	5283	North Iowa Vocational Center		Day Habilitation	41500	04350	367	62				84.53
2192 V	5283	North Iowa Vocational Center		Voc/Day - Individual Supp	41500	04350	368	62				2227.28
2192 V	5283	North Iowa Vocational Center		Voc/Day - Group Supported	41500	04350	369	62				1087.80
2192 V	5283	North Iowa Vocational Center		Basic Needs - Other	41500	04033	399	62				352.11
2192 V	5283	North Iowa Vocational Center		Basic Needs - Other	41500	04033	399	62				3873.21
				Disbursement#	4393						Total	35,278.85
2174 V	2872	Optimae LifeServices, Inc.		Basic Needs - Rent Paymen	41500	04033	340	62				983.00
2174 V	2872	Optimae LifeServices, Inc.		Basic Needs - Ongoing Ren	41500	04033	345	62				385.00
				Disbursement#	4394						Total	1,368.00
2182 V	4316	Orchard Place CCR&R		Psychotherapeutic Treatme	41500	04042	305	62				181.18
2182 V	4316	Orchard Place CCR&R		Psychotherapeutic Treatme	41500	04042	305	62				181.18
2182 V	4316	Orchard Place CCR&R		Psychotherapeutic Treatme	41500	04042	305	62				271.77
2182 V	4316	Orchard Place CCR&R		Psychotherapeutic Treatme	41500	04042	305	62				90.59
2183 V	4316	Orchard Place CCR&R		Psychotherapeutic Treatme	41500	04042	305	62				20.00
2183 V	4316	Orchard Place CCR&R		Psychotherapeutic Treatme	41500	04042	305	62				20.00
2183 V	4316	Orchard Place CCR&R		Psychotherapeutic Treatme	41500	04042	305	62				38.71
				Disbursement#	4395						Total	803.43
2200 V	6871	Partnership for Progress		Comm Based Settings (6+ B	41500	04064	314	62				3348.00
				Disbursement#	4396						Total	3,348.00
2193 V	5596	Penn Center		Support Services - Suppor	41500	04032	329	62				12050.63
2193 V	5596	Penn Center		Comm Based Settings (6+ B	41500	04064	314	62				608.19
2193 V	5596	Penn Center		Comm Based Settings (6+ B	41500	04064	314	62				352.11
				Disbursement#	4397						Total	13,010.93
2195 V	5815	Poweshiek Co Sherriff's Dept		Commitment - Sheriff Tran	41500	04074	353	62				55.64
2195 V	5815	Poweshiek Co Sherriff's Dept		Commitment - Sheriff Tran	41500	04074	353	62				55.64
				Disbursement#	4398						Total	111.28
2210 V	82831	Prairie Ridge Integrated		Psychotherapeutic Treatme	41500	04042	366	62				3372.45
2210 V	82831	Prairie Ridge Integrated		Psychotherapeutic Treatme	41500	04242	366	62				1748.06
2210 V	82831	Prairie Ridge Integrated		Psychotherapeutic Treatme	41500	04342	366	62				300.17

Disbursement Date 10/19/2021

Claim #	Vendor#	Payee Name	Invoice#	Description	Fund	Funct	Obj	Dpt	Prj	Sub	Line	Amount
2210 V	82831	Prairie Ridge Integrated		Psychotherapeutic Treatme	41500	04742	366	62				370.78
				Disbursement# 4399								5,791.46
2212 V	83117	The Pride Group		Comm Based Settings (6+ B	41500	04064	314	62				26741.64
				Disbursement# 4400								26,741.64
2196 V	5910	Quill Corporation		Direct Admin - Stationary	41500	04411	260	62				38.99
				Disbursement# 4401								38.99
2148 V	322	Salvation Army		Support Services - Repres	41500	04032	327	62				630.00
2148 V	322	Salvation Army		Support Services - Repres	41500	04232	327	62				135.00
				Disbursement# 4402								765.00
2197 V	6471	Scott Pharmacy		Prescription Medication (41500	04046	306	62				44.98
2197 V	6471	Scott Pharmacy		Prescription Medication (41500	04046	306	62				202.31
				Disbursement# 4403								247.29
2198 V	6579	Jen Sheehan		Services Management - Mil	41500	04022	413	62				341.58
2198 V	6579	Jen Sheehan		Services Management - Mil	41500	04222	413	62				331.53
2198 V	6579	Jen Sheehan		Services Management - Mil	41500	04322	413	62				331.53
				Disbursement# 4404								1,004.64
2199 V	6706	Story County Community Serv		Direct Admin - Mileage &	41500	04411	413	62				75.90
				Disbursement# 4405								75.90
2202 V	7421	Trilix Marketing Group		Public Education Services	41500	04005	373	62				350.00
				Disbursement# 4406								350.00
2152 V	700	UnityPoint Health		Assertive Community Treat	41500	04042	398	62				55.83
2152 V	700	UnityPoint Health		Assertive Community Treat	41500	04042	398	62				55.83
2152 V	700	UnityPoint Health		Assertive Community Treat	41500	04042	398	62				55.83
2152 V	700	UnityPoint Health		Assertive Community Treat	41500	04042	398	62				55.83
2152 V	700	UnityPoint Health		Assertive Community Treat	41500	04042	398	62				55.83
2152 V	700	UnityPoint Health		Assertive Community Treat	41500	04042	398	62				55.83
2152 V	700	UnityPoint Health		Assertive Community Treat	41500	04042	398	62				55.83
2152 V	700	UnityPoint Health		Assertive Community Treat	41500	04042	398	62				55.83
2152 V	700	UnityPoint Health		Assertive Community Treat	41500	04042	398	62				55.83
				Disbursement# 4407								502.47
2203 V	7513	University of Northern Iowa		Services Management - Edu	41500	04022	422	62				120.00
				Disbursement# 4408								120.00
2204 V	7541	Starla Varrelman		Services Management - Mil	41500	04022	413	62				35.28
				Disbursement# 4409								35.28
2205 V	7601	VISA		Direct Admin - Stationary	41500	04411	260	62				15.00
2205 V	7601	VISA		Direct Admin - Stationary	41500	04411	260	62				1037.07
2205 V	7601	VISA		Direct Admin - Mileage &	41500	04411	413	62				215.04
				Disbursement# 4410								1,267.11

Disbursement Date 10/19/2021

Claim #	Vendor#	Payee Name	Invoice#	Description	Fund	Funct	Obj	Dpt	Prj	Sub	Line	Amount
2206	V 7694	Walters & Johnson		Commitment - Legal Repres	41500	04074	393	62				81.60
				Disbursement# 4411								81.60
2149	V 350	Woolstock Mutal Telephone Assn		Direct Admin - Telecommun	41500	04411	414	62				55.00
				Disbursement# 4412								55.00
					72	Total Disbursements						248,368.05
					0	Total ACH						.00
					0	Total EFT						.00
					72	Grand Total						248,368.05
					Credits/Refunds Included							.00

Totals by Fund	
41500 Central Iowa Community Service	248,368.05
Final Total	248,368.05

End of report



CICS

Supporting Individuals. Strengthening Communities.

GRANT AGREEMENT

THIS GRANT AGREEMENT (the “Agreement”) is entered into as of the 25th day of October, 2021, by and among Central Iowa Community Services, a governmental entity (“CICS”), and Youth and Shelter Services, Inc., an Iowa nonprofit corporation (“YSS”). CICS and YSS may each be referred to individually as a “Party” or, collectively, the “Parties”.

RECITALS

- A. WHEREAS, YSS seeks to develop and operate a youth recovery campus to transform adolescent and young adult mental health services and substance use treatment in Iowa. This campus will incorporate services including, but without limitation to, crisis stabilization, emergency shelter, and treatment of substance use disorders. It will include residential housing, wellness and recreational areas, educational facilities, nature trails and more. (“Project”);
- B. WHEREAS, YSS has made a request for a grant from CICS to fund the Project;
- C. WHEREAS, CICS has accepted YSS’s request and has agreed to provide funding for the Project pursuant to the terms of this Agreement;
- D. WHEREAS, as part of the grant request process, and in describing its intentions, plans, specifications and vision for the Project, YSS made certain promises that the Parties desire to memorialize with this Agreement; and
- E. WHEREAS, the Parties desire to memorialize their obligations and mutual promises, as set forth in the above Recitals and elsewhere in this Agreement.

NOW THEREFORE, in consideration of the premises and of the mutual covenants, agreements, representations, and warranties herein contained, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties, each intending to be legally bound, hereby agree as follows:

- 1. Representations and Warranties of YSS. YSS represents and warrants to CICS as follows:
 - (a) YSS is a nonprofit corporation incorporated in the State of Iowa with tax exempt status under Internal Revenue Code section 501(c)(3) as a public charity with the purpose of providing prevention, education, treatment, and residential services to children, youth and families.
 - (b) YSS is accredited by the Commission on Accreditation of Rehabilitation Facilities (CARF); and accredited and licensed by the Iowa Department of Human Services Chapter 105 as an Emergency Shelter Facility and Chapter

- (c) 24 as a mental health provider. YSS is also licensed under Iowa Department of Public Health Chapter 155 for Substance Use Order Treatment.
- (d) YSS is not (a) excluded from Federal Health Care Programs (42 U.S.C. Section 1320a-7b(f)) or any state health care programs; or (b) debarred from federal or state procurement or nonprocurement programs.
- (e) There are no actions, suits, or proceedings pending or threatened against or affecting YSS in any court or before any arbitrator or before or by any governmental body in which there is a reasonable possibility of an adverse decision that could materially adversely affect the business, financial position, or results of operations of YSS or which in any manner raises any questions affecting the validity of this Agreement or YSS' ability to perform its obligations under this Agreement.

YSS agrees that representations and warranties will remain true and accurate throughout the term of this Agreement.

2. Grant and Conditions of Payments under Grant.

- (a) Grant Amount and Payment. CICS will make a grant to YSS in the total amount of \$10,000,000.00 subject to the terms this Agreement. The grant payment is subject to any required governmental approvals.
- (b) Phases for Grant Payments. The payments under the Grant will be for two purposes for the project. Under Phase 1 (architectural and design), CICS will make payments for use by YSS to pay for the architectural and design work necessary for the Project. Under Phase 2 (construction), CICS will make payments for the construction of the Project.
- (c) Condition to Proceeding with Phase 2 (construction) Grant Payments. YSS shall provide to CICS for its review all information requested by CICS relating to the Project for purposes of CICS confirming that Project will be completed in accordance with an acceptable budget. CICS reserves the right to not proceed with any payments under Phase 2 (construction) if the budget for the construction of the Project is not fully funded by YSS.
- (d) Conditions of Phase 2 (construction) Grant Payments. Each payment for Phase 2 (construction) is subject to the following conditions:
 - (i) YSS continues to have secured all necessary funding for the completion of the Project.
 - (ii) CICS payments will be used solely for purposes of the payment of the costs of construction of the Project in accordance with the terms of Exhibit A. Payments will be subject to completion of milestones



and in accordance with the payment schedule set forth in Exhibit A attached hereto.

- (iii) YSS shall regularly report to CICS with regard to the status of the contraction on the Project.
 - (iv) YSS shall provide to CICS copies of all agreements with the general contractor and architect for the Project as well as any amendments to such agreements.
 - (v) At all times, YSS will, and will cause its employees, other agents and contractors to perform this Agreement in accordance with all federal, state, and local laws applicable to YSS, its agents, and contractors.
 - (vi) YSS shall not be in breach of the terms of this Agreement.
 - (vii) YSS shall not be in breach of the [Construction Agreement].
 - (viii) CICS shall be provided a certification from the [Project Architect] attesting to the completion of the applicable milestone.
3. No Responsibility of CICS. CICS has not agreed and shall not have any responsibility or obligation to provide any additional funding of any kind or make any subsequent financial contributions to support the operation of the Project, and shall not have any continuing obligation or responsibility to fund or oversee the operation of the Project.
4. Return of Grant Funding. In the event YSS ceases to continue with the completion of the construction for the Project and it has in its possession any funds provided by CICS under this Agreement, YSS shall immediately return such funds to CICS.
5. Minimum Duration of Operation of Project. YSS shall use its best efforts to ensure that the Project remains in operation for ten (10) years, beginning on the date the construction of the Project is completed. In the event YSS ceases operations, it shall use best efforts to ensure that any successor owner or operator provides similar types of services for a minimum of five (5) years.
6. Non-Liability of CISC and Indemnification of CICS.

YSS shall indemnify, defend and hold CICS, its affiliates, subsidiaries, successors and assigns, officers, directors, employees and agents (the “Indemnified Parties”) harmless from and against any and all liability to any third party for or from loss, damage or injury to persons or property in any manner arising out of or incident to the performance of this Agreement, the planning, acquiring, constructing, equipping or use of the Project funded by the Grant or the planning, arranging, implementing, sponsoring or conducting of any program or activity related to this Agreement. In no case shall any of the Indemnified Parties be liable to CICS or



any third party for consequential damages. The Indemnified Parties shall have no liability for any debts, liabilities, deficits or cost overruns of YSS. Without limiting the foregoing, it is expressly understood by the Parties that no director, member, officer, employee or other representative of CICS shall incur any financial responsibility or liability of any kind or nature whatsoever in connection with this Agreement or any subsequent agreement between the Parties regarding the subject matter hereof. The Parties agree that the liability of CICS hereunder shall be limited to the payment of the grant pursuant to the terms and conditions of this Agreement and that CICS shall have no other duty or obligation to YSS or any other person.

7. Insurance. YSS shall at all times maintain general liability insurance in the amount of no less than one million dollars (\$1,000,000) per occurrence, for claims made at any time (whether during or after the term of this Agreement) on account of an incident, act or omission occurring during the term of this Agreement. YSS will provide evidence of insurance coverage and premium payment to CICS at the time of execution of this Agreement and from time to time as requested by CICS. Such policies will provide that CICS will be sent thirty (30) days prior written notice of any proposed cancellation, actual cancellation or change in coverage of YSS's general liability insurance.
8. Term and Termination. This Agreement shall commence as of the date of this Agreement and continue until completion of the Project. CICS may terminate this Agreement in the event that YSS breaches or defaults in the performance of any obligation under this Agreement and such breach or default shall have continued for thirty (30) days after written notice of such breach and intent to terminate this Agreement is provided to YSS. Any such termination shall become effective at the end of such thirty (30) day period unless YSS is making reasonable efforts to cure the breach or has cured any breach or default to the satisfaction of CICS within such time period.
9. Audit Right. YSS shall maintain adequate accounting records and other records related to the Project. YSS will permit the CICS on-site visits and access to examine and audit all records and documents reasonably related to YSS's obligations under this Agreement. YSS agrees to ensure the cooperation of its employees, officers, directors and agents in such examination and audit. CICS will provide notice to YSS prior to the performance of an examination and audit and arrange a mutually acceptable time for it.
10. General Provisions.
 - (a) Independent Contractor. The parties understand and agree that in the performance of the parties under this Agreement, each party is at all times acting and performing as an independent contractor with respect to each other and not as an employee, agent, partner, or joint venturer of the other Party. Except as otherwise provided in this Agreement, neither Party shall have authority to bind the other Party or to transact any business in the



name of the other or on its behalf, or to make any promises or representations on behalf of the other Party.

- (b) Expenses. Except as otherwise expressly provided in this Agreement, each Party shall bear its respective expenses incurred in connection with the preparation, negotiation, execution, and performance of this Agreement.
- (c) Waiver. Except as otherwise provided herein, the rights and remedies of the Parties are cumulative and not alternative. Neither the failure nor any delay by any Party in exercising any right, power, or privilege under this Agreement or the documents referred to in this Agreement will operate as a waiver of such right, power, or privilege, and no single or partial exercise of any such right, power, or privilege will preclude any other or further exercise of such right, power, or privilege or the exercise of any other right, power, or privilege.
- (d) Entire Agreement; Modification; Assignment. This Agreement supersedes all prior agreements between the Parties with respect to its subject matter and, except for the Letter Agreements, constitutes a complete and exclusive statement of the terms of the agreement between the Parties with respect to its and their subject matter. The Parties may modify the provisions of this Agreement only by a writing signed by all Parties. Except as otherwise stated herein, no Party may assign this Agreement without the prior written consent of the other Party. Any assignment not in accordance with this Section 9(d) shall be null and void. This Agreement is intended to be binding on the Parties, including their successors in interest and permitted assignees.
- (e) Severability. If any provision of this Agreement is held invalid or unenforceable by any court of competent jurisdiction, the other provisions of this Agreement shall remain in full force and effect. Any provision of this Agreement held invalid or unenforceable only in part or degree will remain in full force and effect to the extent not held invalid or unenforceable.
- (f) Section Headings; Construction. The headings of Sections in this Agreement are provided for convenience only and will not affect its construction or interpretation. This Agreement shall not be construed more strongly against any Party regardless of who was more responsible for its preparation.
- (g) Counterparts. This Agreement may be executed in two (2) or more counterparts, each of which will be deemed to be an original of this Agreement and all of which, when taken together, will be deemed to constitute one and the same agreement. Any Party may deliver an executed counterpart hereof by facsimile transmission or electronic mail (as a portable document format (PDF) file) to another Party hereto or thereto and



any such delivery shall have the same force and effect as the manual delivery of an executed counterpart of this Agreement.

- (h) Notices. Any notice required to be given under this Agreement shall be in writing and deemed given when either delivered personally, sent by facsimile, sent by overnight mail, or sent by certified mail, return receipt requested, to the addresses set forth on the signature page to this Agreement.
- (i) No Third Party Beneficiaries. This Agreement is entered into by and between the Parties hereto for their benefit, and shall not create, imply, or establish a third-party beneficiary or status or right in any person except as expressly set forth herein.
- (j) Force Majeure. Each Party is excused from performing its obligations under this Agreement to the extent that such performance is prevented by an act or event, whether or not foreseen, that: (i) is beyond the reasonable control of, and is not due to the fault or negligence of, such Party, and (ii) could not have been avoided by such Party's exercise of due diligence, including, but not limited to, action of a court or public authority, fire, flood, earthquake, storm, war, civil strife, terrorist action, epidemic, or act of God.
- (k) Governing Law. This Agreement will be governed by and construed under the laws of the State of Iowa without regard to its principles pertaining to conflict of laws.
- (l) Consent to Jurisdiction. Each of the Parties hereby submits to the exclusive jurisdiction of any United States District Court sitting in Des Moines, Iowa, or Iowa District Court sitting in Story County, Iowa in any action or proceeding arising out of or relating to this Agreement or any agreement, document or instrument contemplated hereby, and each Party hereby agrees that all claims and counterclaims in respect of any such action or proceeding may be heard and determined in any such court.
- (m) Survival. Sections 5, 6, 7, and 9 shall survive any termination of this Agreement.
- (n) **WAIVER OF JURY TRIAL. EACH OF THE PARTIES HEREBY WAIVES ANY RIGHT TO A JURY TRIAL WITH RESPECT TO AND IN ANY SUIT, ACTION, PROCEEDING, CLAIM, COUNTERCLAIM, DEMAND OR OTHER MATTER WHATSOEVER ARISING OUT OF THIS AGREEMENT OR ANY AGREEMENT, DOCUMENT OR INSTRUMENT CONTEMPLATED BY THIS AGREEMENT.**

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IN WITNESS WHEREOF, the Parties have executed this Agreement as of the date first written above.

CENTRAL IOWA COMMUNITY SERVICES

YOUTH AND SHELTER SERVICES, INC.

By: _____
Name: BJ Hoffman _____
Title: Chair, CICS Governing Board _____

By:  _____
Name: Andrew Allen _____
Title: CEO, YSS _____

[Signature Page to Grant Agreement]



ATTACHMENT A

YSS youth recovery campus		
MILESTONES	BUDGET (PRELIM)	TIMELINE (PRELIM)
Design Agreement BUDGET		
ARCHITECTURAL DESIGN (including Structural and Landscape)	\$423,900	SEPT 2021-JUN 2022
MECHANICAL, ELECTRICAL, & PLUMBING DESIGN	\$105,000	SEPT 2021-JUN 2022
CIVIL & SANITARY DESIGN	\$107,900	SEPT 2021-JUN 2022
GENERAL CONTRACTOR DESIGN SERVICES	\$35,000	SEPT 2021-JUN 2022
OVERHEAD, FEE & INSURANCE	\$66,000	SEPT 2021-JUN 2022
ALLOWANCES	\$65,000	NOV 2021-JUN 2022
TOTAL DESIGN and ARCHITECTURAL FEES	\$802,800	
Construction Agreement BUDGET		
GENERAL REQUIREMENTS- PERMITS, INSURANCE, CONTINGENCY, EQUIP RENTALS, ETC	\$831,200	MAR 2022-FEB 2023
UTILITIES- SANITARY TREATMENT, ELECTRICAL POWER	\$760,000	JUN 2022-SEPT 2022
SITE DEMOLITION	\$50,000	MAR 2022-APR 2022
EARTHWORK	\$266,000	MAR 2022-MAY 2022
CONCRETE - FOUNDATION, OTHER CONCRETE NEEDS	\$1,303,000	APR 2022-AUG 2022
EXTERIOR ENVELOPE- SIDING, ROOFING, INSULATION, WEATHERPROOFING	\$1,100,000	SEPT 2022-JAN 2023
METALS- CANOPIES, STRUCTURAL, MISC	\$291,000	AUG 2022-OCT 2022
OPENINGS-WINDOWS AND DOORS	\$641,000	AUG 2022-OCT 2022
MASONRY- EXTERIOR STONE	\$111,000	OCT 2022-NOV 2022
INTERIOR FINISHES- DRYWALL, FLOORS, PAINT/WALL COVERINGS	\$1,043,000	JAN 2023-MAY 2023
FRAMING, WOOD TRIM, & CABINETS	\$1,732,000	JULY 2022-NOV 2022
FIRE SUPPRESSION-sprinklers & storage	\$474,000	OCT 2022-FEB 2023
PLUMBING, ELECTRICAL, HVAC	\$595,000	JUN 2022; OCT 2022-FEB 2023
TOTAL CONSTRUCTION BUDGET	\$9,197,200	

TOTAL DESIGN & CONSTRUCTION BUDGET **\$10,000,000**

ANTICIPATED DRAW SCHEDULE BASED ON WORK COMPLETED		
Sep-21	\$	68,190.00
Oct-21	\$	68,190.00
Nov-21	\$	87,327.50
Dec-21	\$	79,452.50
Jan-22	\$	102,327.50
Feb-22	\$	79,452.50
Mar-22	\$	322,827.50
Apr-22	\$	401,102.50
May-22	\$	613,427.50
Jun-22	\$	954,752.50
Jul-22	\$	704,750.00
Aug-22	\$	1,000,500.00
Sep-22	\$	1,123,650.00
Oct-22	\$	1,240,800.00
Nov-22	\$	1,070,250.00
Dec-22	\$	785,350.00
Jan-23	\$	772,300.00
Feb-23	\$	525,350.00
	\$	10,000,000.00





CICS

Supporting Individuals. Strengthening Communities.

Service Coordination Annual Report Fiscal Year 2021

(July 1, 2020-June 30, 2021)

Submitted by:

Linn Adams, Coordination Officer

September, 2021

Every day, individuals turn to CICS in 11 central Iowa counties (expanded to 15 counties as of 7/1/21) for health, hope and successful outcomes to improve their quality of life. It could be an adult struggling with depression, an individual in crisis who does not know who to turn to, or someone recently released from prison trying to get their feet back on the ground. Whatever the situation, CICS is here to help by coordinating a multitude of services and securing financial assistance for individuals struggling with mental health or intellectual and other developmental disabilities. No one knows what services and funding sources are available better than the local CICS Service Coordinators. Helping people navigate the system, regional Service Coordination staff provide the valuable link with community resources best suited to meet individuals' personal needs and goals. Service Coordinators are available to assist with applications for Medicaid, food assistance, housing, Social Security and more.

Service Coordination Staff

The CICS Coordination Officer, Linn Adams, oversees the service coordination functions performed in the CICS region. Other Service Coordination staff include: Liza Howard, Lead Worker; Meghan Freie, Specialist; and Robin McKee, Children's Behavioral Health Coordinator. In addition, 13 Service Coordinators are assigned to individual local county offices in CICS with at least one designated as the Adult Coordinator of Disability Services in each county. CICS Service Coordinators include the following:



BOONE COUNTY
KIM SCHOMAKER

✉ kim.schomaker@cicsmhds.org
☎ 515.433.4883



FRANKLIN COUNTY
ROBIN MCKEE

✉ robin.mckee@cicsmhds.org
☎ 641.456.2128



GREENE COUNTY
KIM SCHOMAKER

✉
☎ 515.433.4883



HAMILTON COUNTY
CARRIE HISLER

✉ carrie.hisler@cicsmhds.org
☎ 515.832.9550



HARDIN COUNTY
JODI HAMILTON

✉ jodi.hamilton@cicsmhds.org
☎ 641.939.8165



JASPER COUNTY
JARICA WHITE

✉ jarica.white@cicsmhds.org
☎ 641.841.1167





📍 **MADISON COUNTY**
CHRISTY CHRISTENSON

✉️ christy.christenson@cicsmhds.org
📞 515.493.1453



📍 **MARSHALL COUNTY**
LISA SODER

✉️ lisa.soder@cicsmhds.org
📞 641.754.6390



📍 **POWESHIEK COUNTY**
BRENDA DAILY

✉️ brenda.daily@cicsmhds.org
📞 641.236.9199



📍 **STORY COUNTY**
KATHY JOHNSON

✉️ kathy.johnson@cicsmhds.org
📞 515.663.2941



📍 **STORY COUNTY**
TYLER LENNON

✉️ tyler.lennon@cicsmhds.org
📞 515.663.2931



📍 **STORY COUNTY**
STACI SHUGAR

✉️ staci.shugar@cicsmhds.org
📞 515.663.2947



📍 **STORY COUNTY**
NIKKI SPRECHER

✉️ nikki.sprecher@cicsmhds.org
📞 515.663.2939



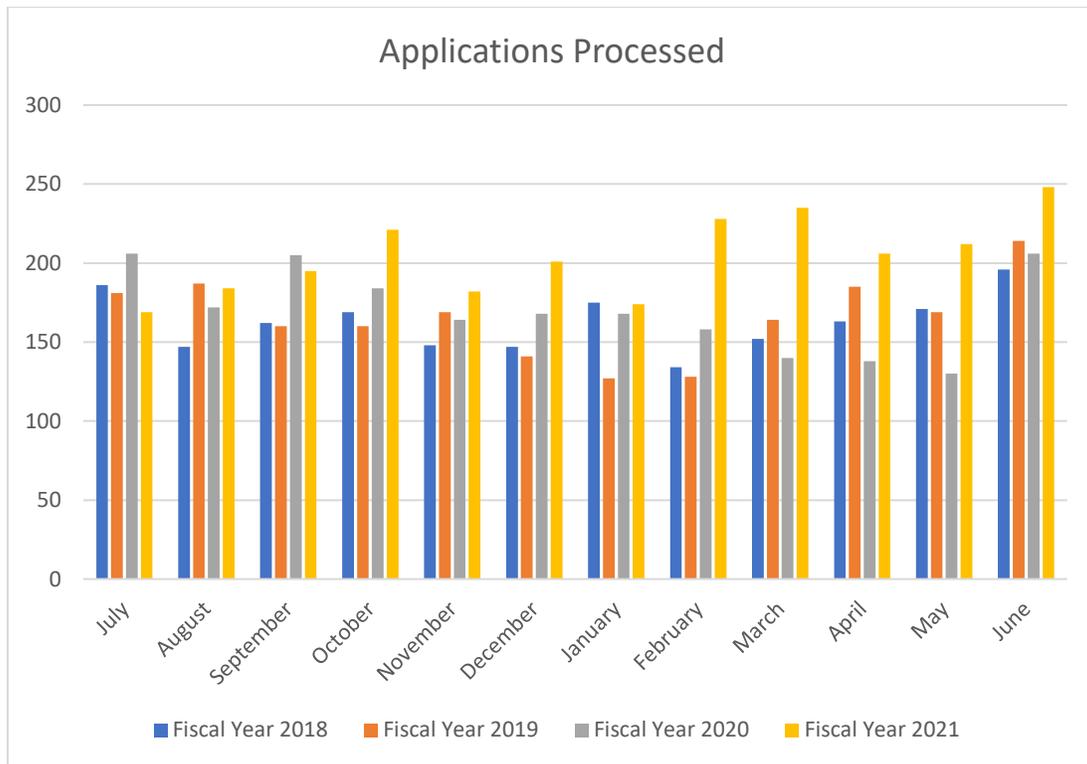
📍 **WARREN COUNTY**
JESS VAN DE VOORT

✉️ jess.vandevoort@cicsmhds.org
📞 515.961.1075



Applications

One of the primary functions of the local Service Coordinators is to process all funding applications received by CICS. In FY21, there was a 20% overall increase in the number of applications received and processed. In FY21, 2,455 applications were processed compared to 2,039 in FY20, 1,985 in FY19, and 1,950 in FY18. An average of 205 applications were processed monthly. COVID-19 continued to have an impact on the number of applications in the first part of the year, however, the number of applications exceeded all previous years for the months of October, 2020 through June, 2021. The number of applications for FY 21 was impacted by the addition of “short” applications received for ITP services in the hospital emergency departments.



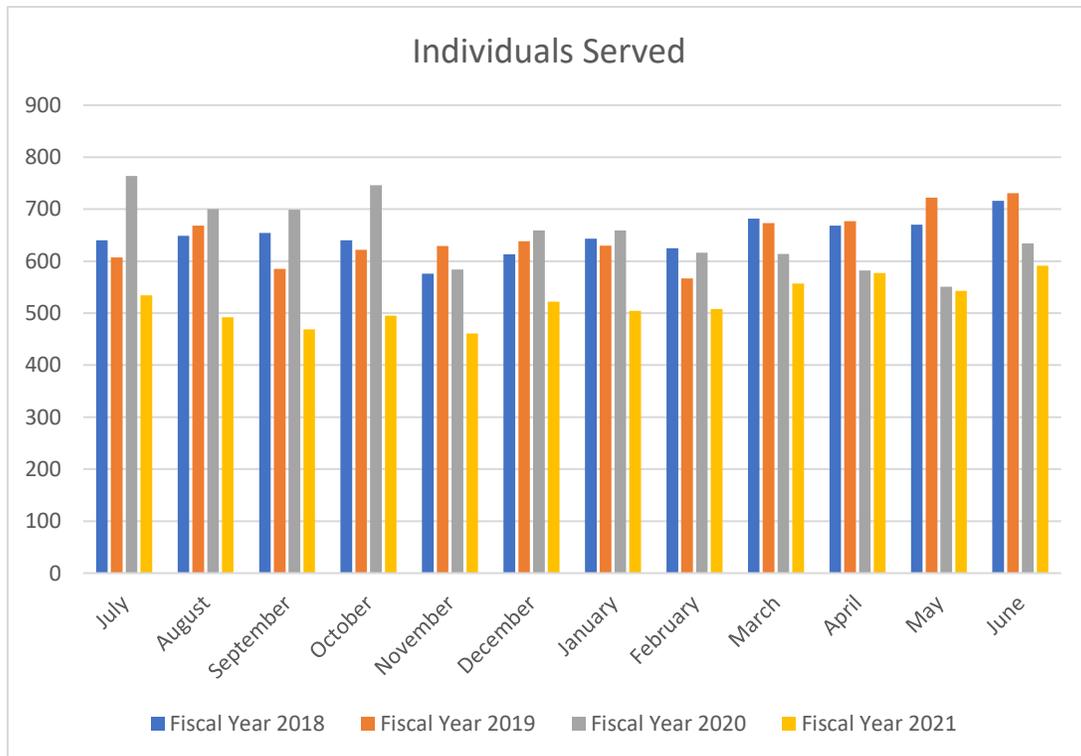
Coordination of Services

In addition to processing applications and requesting funding authorizations, the Service Coordinators provide the local connection to the individuals accessing the services CICS funds. In addition to helping access mental health services, they also provide information and referral to a multitude of community resources, including, but not limited to, Medicaid health insurance, food assistance, General Assistance, food pantries, housing resources, and Social Security. The number of individuals truly served by Service Coordinators is much greater than the number of applications received and processed.

CICS tracks how many individuals are served each month. This includes those with applications as well as contact with ongoing clients, collateral contact with provider agencies, contact with family members and other interested parties, email correspondence regarding ongoing clients,



and other activities on behalf of those we serve. In FY21, CICS served an average of 523 individuals monthly. This number is down significantly from FY20, when an average of 651 individuals were served monthly. In addition to the continued effects of the pandemic, a change in those considered “served” was necessitated. Previously we had counted individuals that were assisted but did not need a full CICS application. Due to the need to comply with the State rules for reporting, CICS no longer counted individuals that did not have an application eligibility. In FY18 and FY19 CICS served an average of 647 individuals each month. The monthly average was 579 in FY17.

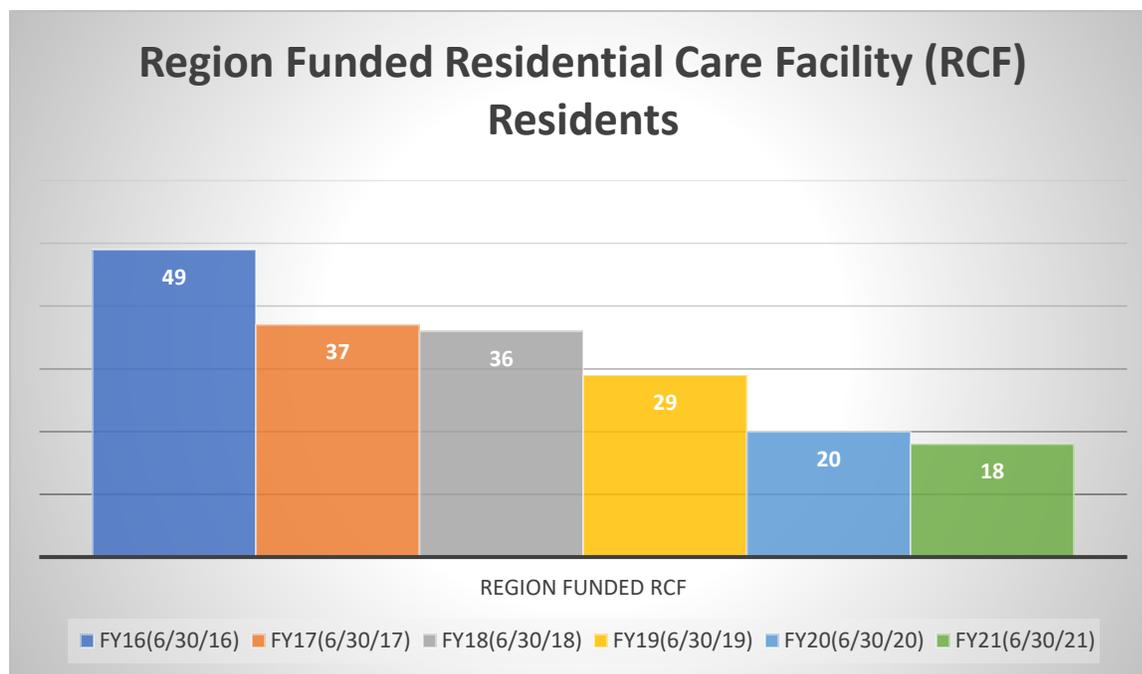


Decreasing Institutionalization

A primary service goal of CICS is to serve individuals in community-based settings. Since 2016 the Service Coordination Specialist and Coordination Officer have worked diligently to reduce the number of individuals in institutional settings. The Specialist coordinates services to all individuals funded by CICS that are in Residential Care Facilities (RCFs) and long-term (more than 30 days) at the Mental Health Institutes (MHIs). Strategies to reduce the number of individuals at Residential Care Facilities (RCF) have included working to reduce the number of admissions to RCFs, identifying RCF providers who have shown a willingness to stabilize and assist in community placement, focusing on a targeted list of individuals appropriate to move to a lower level of care, and building a base of community providers willing to work with individuals discharging from RCFs. Additionally, in FY20 the CICS RCF Policy was revised to reduce the amount of time that

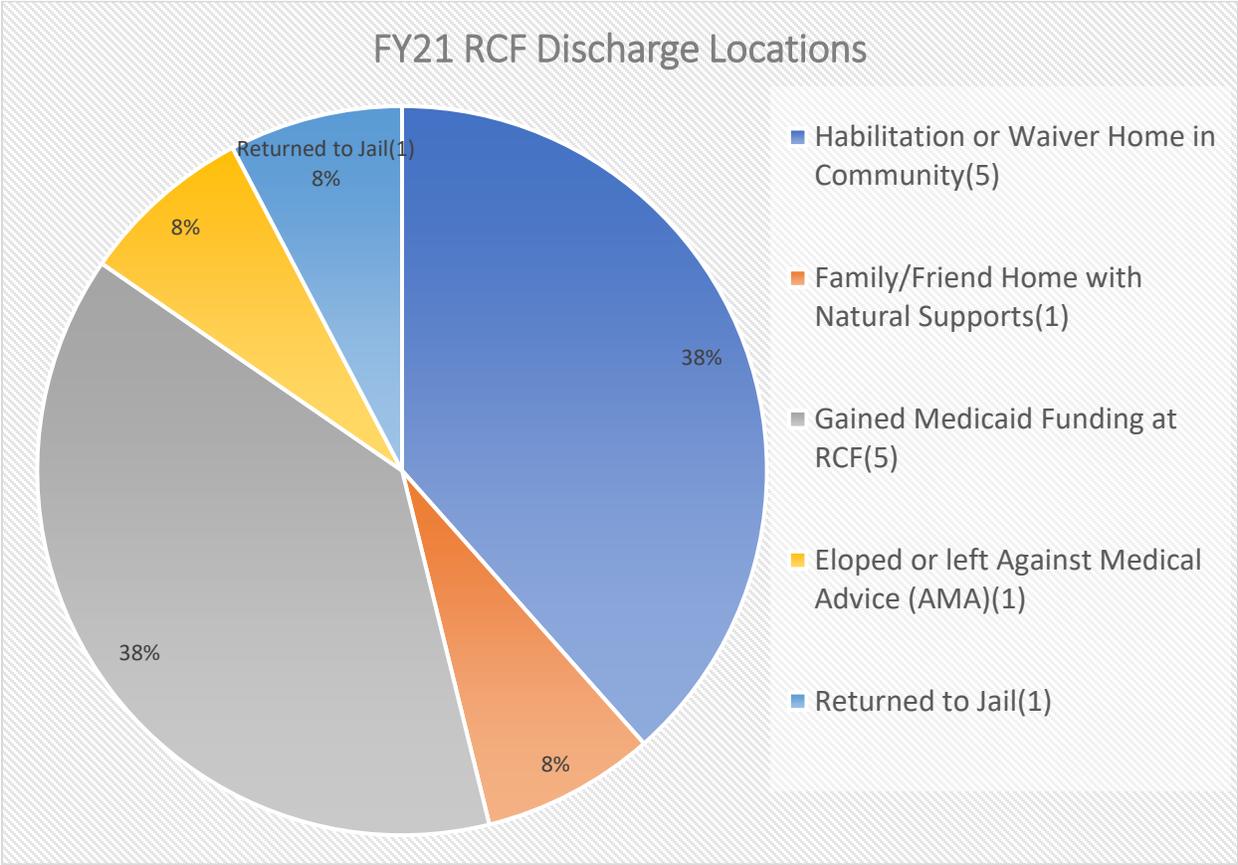
individuals spend in RCFs that are otherwise eligible to be served in community-based Habilitation funded settings. Efforts were also strengthened to look to services other than RCFs, such as sub-acute, crisis stabilization, and transitional living, to help an individual be stabilized and back in their home.

During FY21 there were 11 admissions to RCFs and 13 discharges, resulting in a net reduction of 2 from the end of the previous year. This compares with 28 admissions and 37 discharges in FY20. At the end of FY21 (6/30/21) the number of regionally funded individuals in RCFs was 18, a decrease of 10% from the previous year, and a decrease of 63% from the baseline year of FY16. Efforts will continue to enhance community-based services and reduce individuals in RCFs.

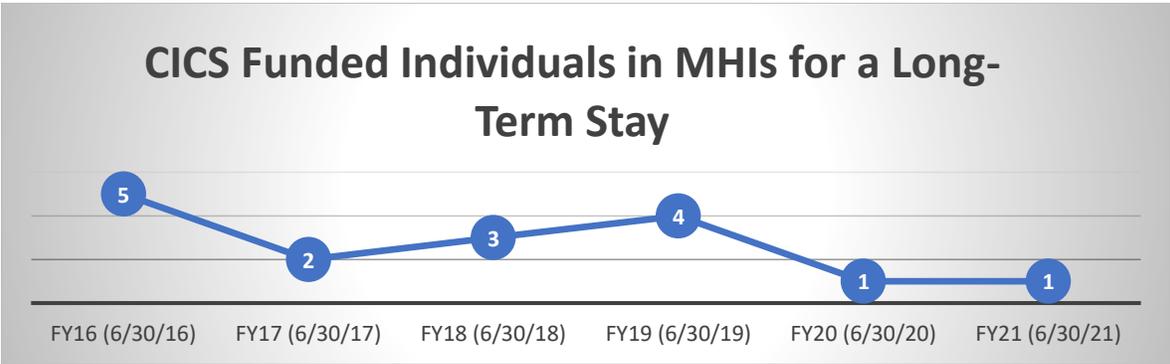


The graph below shows data for the 13 individuals that were discharged or accessed other funding in FY21. 46% moved to a community based setting accessing Habilitation homes, apartments, or natural supports. 38% accessed Medicaid funding for RCF. 1 individual eloped and 1 individual returned to jail.





In FY21, there remained just 1 individual at the State Mental Health Institutes (MHIs) at the end of the fiscal year. There was 1 at the end of FY20 also, compared to 4 at the end of FY19. During FY21 there were 4 individuals considered “long-term” (stays of 30+ days) that were admitted at MHI and 4 discharges. The Specialist works with all long-term (30+ days) individuals at both the Independence and Cherokee MHIs to coordinate services and assist with transition.



Barriers to De-Institutionalization

The Service Coordination Specialist and the Coordination Officer regularly review the barriers to individuals moving out of congregate care to community based residential settings. The barriers that have been identified include the following:

Safety Due to Behaviors:

This includes safety of the individual, as in areas of self-injury, leaving the home or work area without notifying staff if unsupervised time creates a risk of harm, behavior toward others that invites others to cause harm to the individual, or lack of understanding of illness or situations that place the individual at risk. A second, but equally important concern is safety of others, such as situations involving aggression, sexual assault, or fire-setting. The final concern would be the use of substances, when reintegrated into the community. These behaviors make it difficult for individuals to be served by community providers, due to the cost and ability to hire and maintain staff properly trained to effectively respond with the intensity or frequency of the behaviors.

Social Skills Underdeveloped:

This area has to do with the need for further social skill development. Disruptive behavior is at a level of intensity that people around the person are unwilling or unable to tolerate living, working, or socializing with the individual. This results in difficulty finding housing, jobs, and staff to support these individuals. Housemates may not have the opportunity to participate in activities because this person has to be removed from social events, as well as, the provider may have difficulty maintaining consistent staff due to burnout or repeated threats and accusations.

Health and Safety:

This category has to do with individuals with significant medical needs. Barriers tend to be a lack of understanding or willingness for individuals to seek proper medical treatment. Additionally, they may be older and/or medically fragile and need someone familiar with their medical needs to recognize signs of discomfort or medical need prior to the individual being able to verbally express this. Additionally, they may have many medications, which are difficult for a community provider to manage. Community providers are typically not equipped with medical personnel to be able to provide the needed medical care of these individuals.

Legal Issues:

Individuals on the sex offender registry or with aggressive criminal backgrounds have difficulty finding community providers and affordable housing, due to their legal issues.

Lack of Community Support – Income or Entitlements:

Individuals that do not have income or entitlements such as Medicaid or Social Security benefits, often have difficulty establishing services with community providers.



Lack of Community Support – Affordable Housing:

This area recognizes that individuals may want to live in a community of their choice but are unable to find affordable housing. Their community of choice could be for a variety of reasons, such as natural supports, familiarity, or provider choice.

Family/Guardian/Individual/Provider Reluctance:

For many of the individuals living in congregate care settings, they have been there a significant period and are comfortable remaining in the current situation. Often, they have tried community services prior and the team (family, guardian, provider, etc.) express fear and concern about the individual’s needs being met by a community provider. There is concerns expressed that the individual will be discharged from a community provider, experience hospitalization, or their health (physical and/or mental) will be jeopardized.

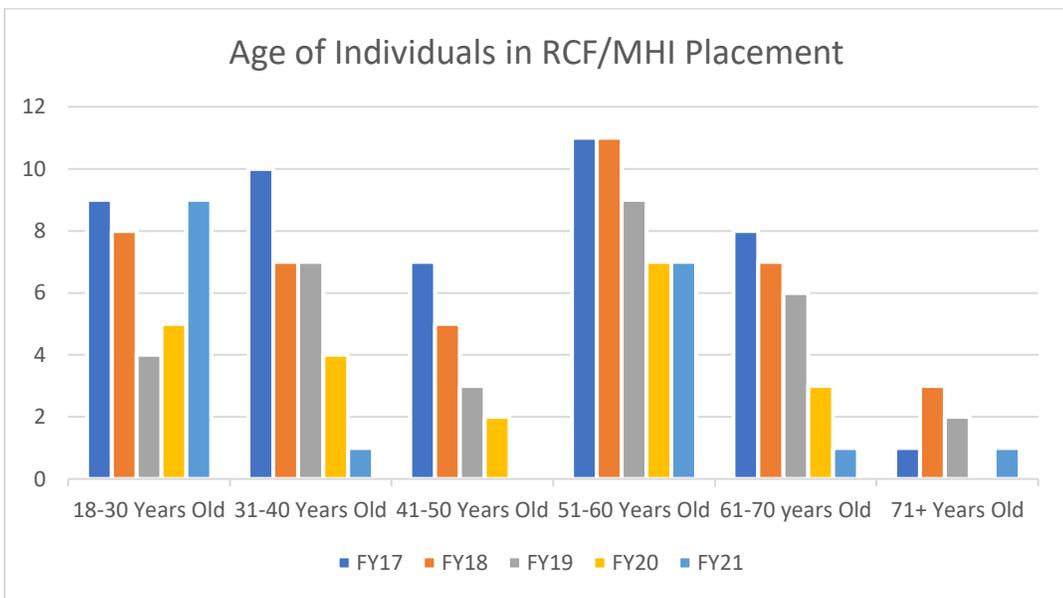
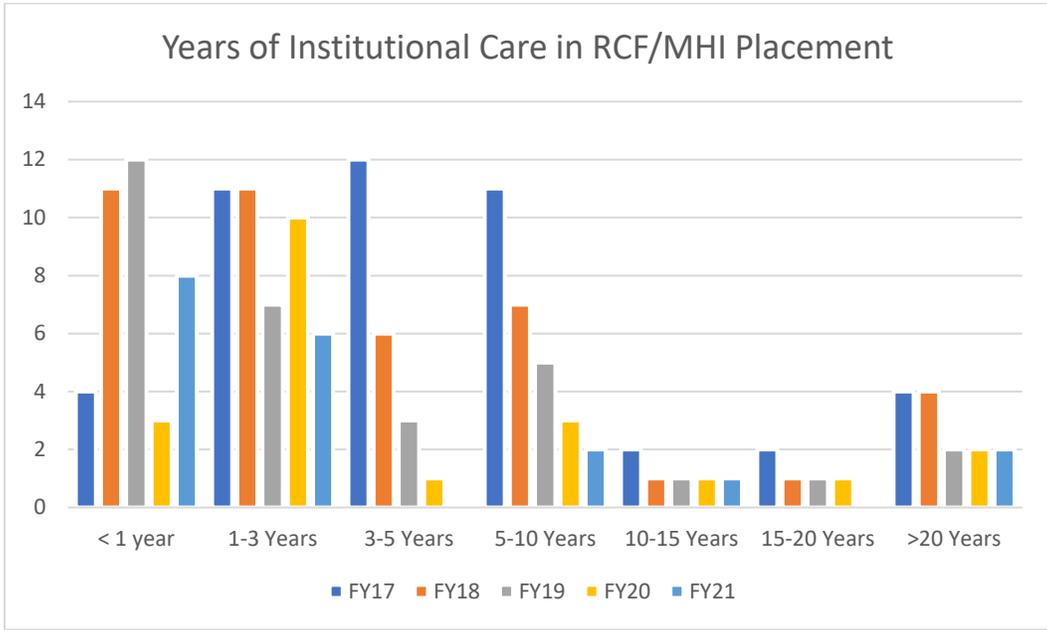
Summary:

Based on information collected over the past several years the biggest reasons for individuals remaining institutionalized at residential care facilities (RCFs) and the Mental Health Institute (MHI) are:

- Reluctance to Leave. This includes reluctance not only of the individual, but reluctance of family members, providers, and others.
- Safety Due to Behaviors. Although community providers should be equipped to handle behavioral issues in community-based settings, there is at least a perception that community based providers can not handle behavioral issues. Many providers are also reluctant to accept individuals that exhibit any problematic behavioral issues.

Another area we measure when reviewing barriers to community-based settings is the number of years the individuals have lived in their current institutional setting. At the end of FY21, 74% of individuals in RCFs and MHI had been institutionalized for less than 3 years compared with 62% for both FY20 and FY19. Shorter institutional stays have been noted since data began being tracked. In FY18, 54% had been institutionalized less than 3 years and in FY17 only 33% of individuals had been institutionalized less than 3 years. We continue to utilize RCFs for individuals following incarceration or hospitalization, as they are needing stabilization prior to entering community-based services. CICS continues to work on alternatives to this institutional care through the utilization of Sub-Acute services, crisis stabilization services, and expanded community-based residential services. We are also hopeful that the Intensive Residential Service Homes (IRSH) will meet the complex needs of those currently going to RCFs for stabilization or because they are unable to find a community-based service provider able and willing to accept them.



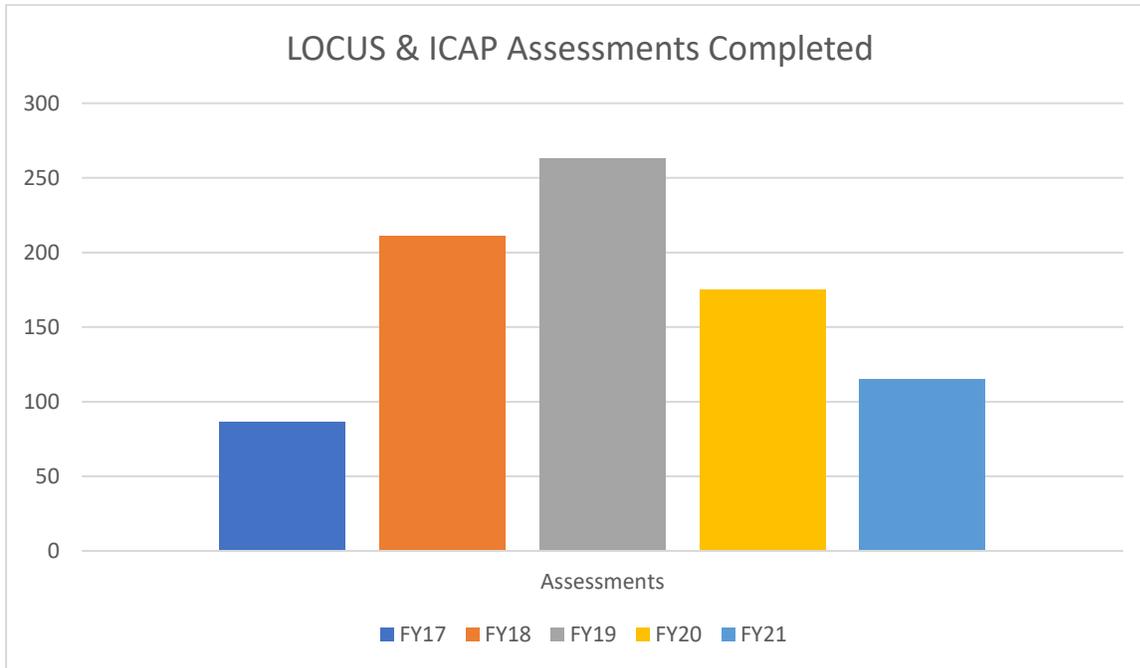


Assessments

In December 2016, CICS implemented the Level of Care Utilization System (LOCUS) assessment tool to assist in determining level of care and needed services for individuals with a mental illness diagnosis. Additionally, we utilize the Inventory for Client and Agency Planning (ICAP) assessment tool for individuals with Intellectual Disabilities (ID) and Development Disabilities (DD). The Service Coordination Specialist assesses individuals when RCF or ongoing regionally funded services are requested. An updated LOCUS is needed annually while an ICAP is good for 3 years.



A standardized assessment is not currently utilized for those not needing ongoing regional funding (considered “gap” funding). In FY21, 115 assessments were completed compared with 175 in FY20, 263 assessments in FY19, 211 assessments in FY18 and 86 assessments in FY17. The primary reasons FY21 assessments continued to decrease were the reduced number of individuals in RCF care, the continued phaseout of the TLCs, and the overall decrease in individuals served due to the pandemic.



Medicaid Waiting List Funding

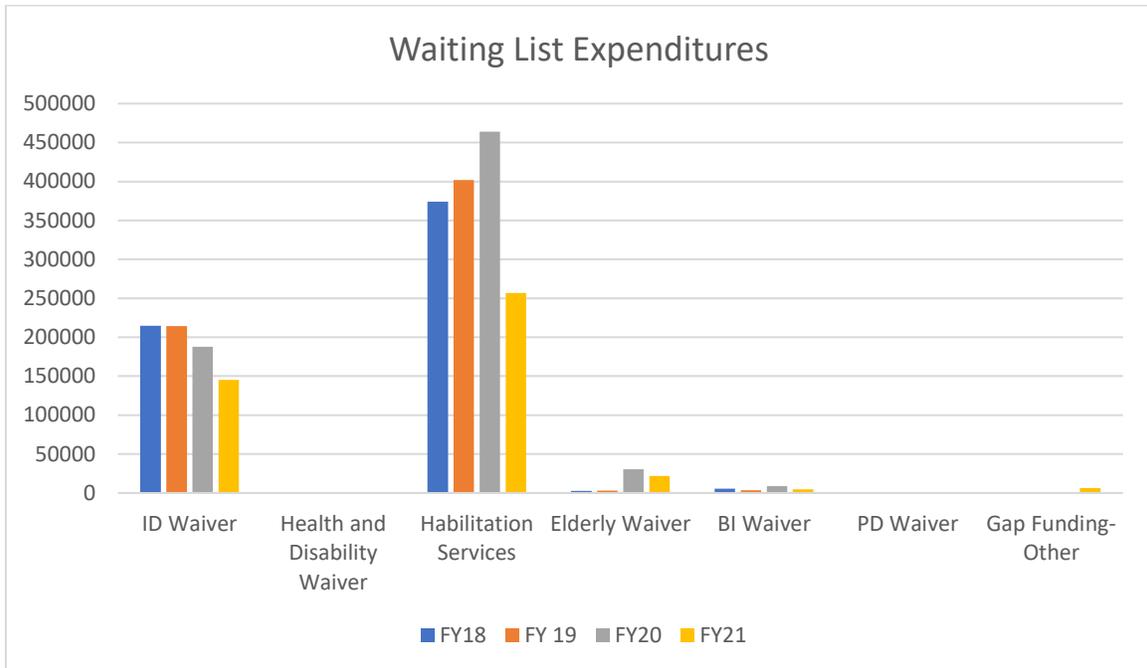
During FY17, CICS began tracking the Medicaid gap funding. CICS funded 84 individuals in FY21 who were waiting for Medicaid waiver funding. This is compared to 141 in FY20, 121 in FY19, 128 in FY18, and 114 in FY17. Individuals funded for this purpose dipped significantly for FY 21, as it did for overall individuals served, primarily due to issues related to the COVID pandemic. According to the Iowa Code, MHDS Regions are not required to fund individuals that are on a Medicaid waiting list. However, CICS implemented a policy that states we will fund necessary services for individuals while they are waiting for Medicaid funding.

CICS expenditures for services that should be Medicaid funded for FY21 were \$435,580.30, a significant decrease. CICS funded services totaling \$691,838.67 for these individuals in FY20, \$624,567.51 in FY 19, and \$597,152.37 in FY18.

The funding streams for which individuals may be waiting for include Intellectual Disability (ID) Waiver, Health and Disability (H&D) Waiver, Habilitation Services, Elderly Waiver, Physical Disability (PD) and Brain Injury (BI) Waiver. A new category (Other Gap Funding) was added to account for those waiting for straight Medicaid funding for services such as outpatient, ACT, and IPR.

Medicaid Waiting List Information

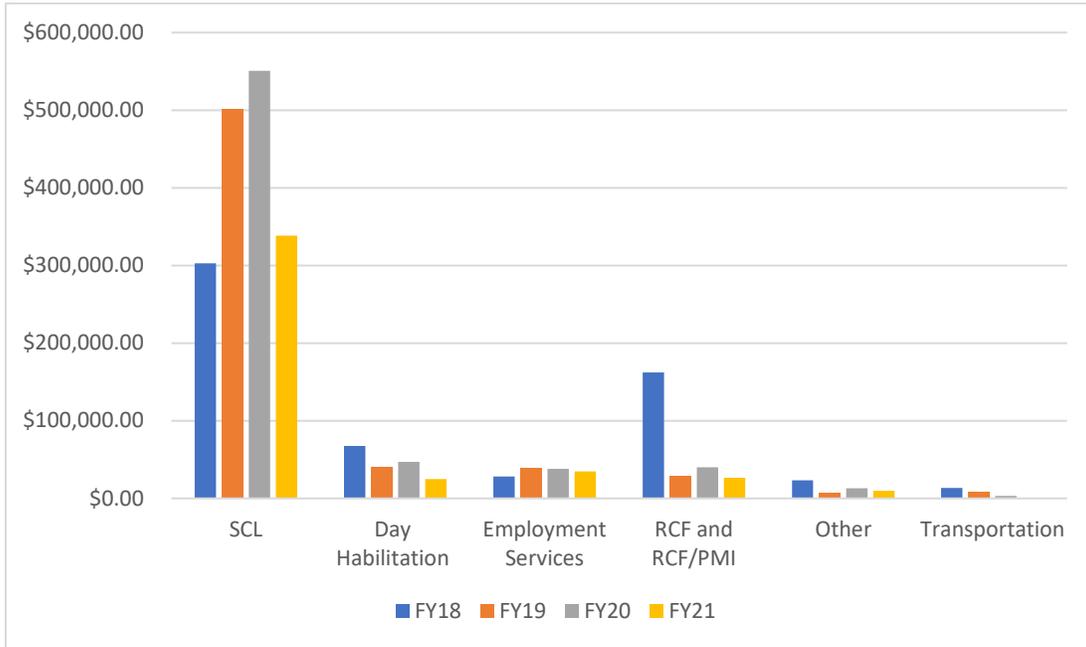
Waiver	FY19		FY20		FY21	
	Individuals Funded	Amount Paid	Individuals Funded	Amount Paid	Individuals Funded	Amount Paid
BI Waiver	2	\$3,481.77	2	\$8,720.40	1	\$4,620.00
Elderly Waiver	4	\$2,932.71	10	\$30,434.65	6	\$22,049.07
Habilitation Services	89	\$401,965.39	97	\$464,088.05	45	\$256,847.41
ID Waiver	23	\$214,324.74	29	\$187,770.97	23	\$145,422.29
H&D Waiver	2	\$1,069.06	1	\$410.90	1	\$117.76
PD Waiver	1	\$793.84	2	\$413.70	0	\$0
Other Gap	0	\$0	0	\$0	8	6,523.77
Total	121	\$624,567.51	141	\$691,838.67	84	\$435,580.30



Waiver	FY18	FY19	FY20	FY21
ID Waiver	35.9%	34.3%	27.1%	33.4%
Habilitation Services	62.6%	64.4%	67.1%	59.0%
BI Waiver	1%	0.6%	1.3%	1.1%
Elderly Waiver	0.5%	0.5%	4.4%	5.1%
Health and Disability Waiver	N/A	0.2%	<1%	<1%
Physical Disability Waiver	N/A	0.1%	<1%	0
Gap Funding-Other	N/A	N/A	N/A	1.5%

We continue to fund a variety of services for individuals waiting on Medicaid funding.

Service	FY19 Amount	FY19 %age Of Total	FY20 Amount	FY20 %age Of Total	FY21 Amount	FY21 %age Of Total
Supported Community Living (hourly & daily)	\$502,031.64	80.4%	\$550,557.61	79.6%	\$338,599.84	77.7%
Day Habilitation	\$39,970.92	6.4%	\$46,903.65	6.8%	\$25,080.72	5.8%
Employment Services	\$38,871.36	6.2%	\$37,962.34	5.5%	\$34,649.83	8.0%
RCF & RCF/PMI	\$28,523.97	4.6%	\$40,116.36	5.8%	\$26,737.31	6.1%
Other	\$7,301.43	1.2%	\$13,072.65	1.9%	\$9,759.24	2.2%
Transportation	\$7,868.19	1.3%	\$3,226.06	.4%	\$753.36	.2%



Data was taken from paid claims in CSN, our online data system, where it was identified an individual was waiting for some type of Medicaid funding.

Exceptions to Policy

In addition to overseeing regional service coordination functions, the Coordination Officer reviews and approves funding authorizations to ensure compliance with the CICS Management Plan and eligibility policies.

The CICS Management Plan states that an Exception to Policy (ETP) may be considered in cases when an individual is significantly adversely affected by the regional eligibility policy. The Coordination Officer reviews the ETP request and submits a recommendation to the CEO. A written decision is issued to the individual requesting and the Service Coordinator submitting the ETP request.

In FY21, 37 ETP requests were submitted on behalf of 23 individuals. This is compared to 28 ETP requests on behalf of 21 different individuals for FY20 and 32 ETP requests on behalf of 27 individuals in FY19. Of the 37 requests, 27 were approved as requested, 9 were approved with revisions, and 1 was denied. The requests that were approved with revisions were primarily changes in the funding length, number of units, or amount the client would be required to pay towards their services.

Requests were submitted for residents of 9 of the 11 CICS counties.

	FY19 ETP Requests	FY20 ETP Requests	FY 21 ETP Requests
Boone County	2	1	4
Franklin County	3	1	3
Greene County	1	1	0
Hamilton County	0	0	1
Hardin County	1	0	2
Jasper County	6	8	11
Madison County	1	0	0
Marshall County	2	2	4
Poweshiek County	1	3	3
Story County	11	11	6
Warren County	4	1	3
TOTAL	32	28	37

The ETPs granted were related to the following:

	FY19	FY20	FY21
Income: Modifications or adjustments to income, required copayments, or household size	18	7	11
Resources: Property or other resources	1	1	0
Maximum Housing Assistance: Those needing more than allowed months of assistance per Housing Assistance Policy.	1	4	0
Rent in Subsidized Housing Units: Those who were waiting for their rent to be adjusted based on income change	2	0	0
Level of Care: Funding programs for safety when the level of care assessments did not score at service needed	1	1	1
Other Basic Need: Gap and other funding beyond the amount allowed by regional policies.	9	15	25
TOTAL	32	28	37

The 1 denied ETP request was related to the following:

- A request to waive a copayment for an individual considered to have the resources and ability to pay.