

The Board of Supervisors met on 9/14/21 at 10:00 a.m. in the Story County Administration Building. Lisa Heddens, Latifah Faisal, and Linda Murken, with Heddens presiding. (all audio of meetings available at [storycountyia.gov](http://storycountyia.gov)).  
**SPECIAL NOTE TO THE PUBLIC:** this meeting is also being offered via Zoom.

**ADOPTION OF AGENDA:** Murken moved, Faisal seconded adopting the agenda as presented. Motion carried unanimously (MCU) on a roll call vote.

**PROCLAMATION RECOGNIZING SEPTEMBER AS NATIONAL RECOVERY MONTH:** The Board read the proclamation in full. Sally Carnes, Community and Family Resources (CFR), reported on recovery month and thanked the Board for its assistance. Faisal moved, Murken seconded the approval of the Proclamation Recognizing September as National Recovery Month. Roll call vote. (MCU)

**PROCLAMATION OF OCTOBER 2021 AS WATERSHED AWARENESS MONTH:** The Board read the proclamation in full. Murken moved, Faisal seconded the approval of the Proclamation of October 2021 as Watershed Awareness Month. Roll call vote. (MCU)

**MINUTES:** 9/7/21 Minutes - Faisal moved, Murken seconded the approval of 8/31/21 Minutes as presented. Roll call vote. (MCU)

**PERSONNEL ACTIONS:** 1) pay adjustment, effective 8/29/21, in a) Sheriff's Office for Constance Toresdahl @ \$3,158.70/bw. Murken moved, Faisal seconded the approval of Personnel Actions as presented. Roll call vote. (MCU)

**CLAIMS:** 9/16/21 Claims of \$899,504.14 (run date 9/10/21, 35 pages, on file in the Auditor's Office) and authorize the Auditor to issue checks in payments of these claims and payment requests from Central Iowa Drug Task Force (\$1,729.65), BooSt School Ready (\$10,239.12), BooST Early Childhood (\$7,892.54), Emergency Management (\$5,628.13), E911 surcharge (\$215,289.33), County Assessor (\$651.88), Ames City Assessor (\$16,271.55), and Central Iowa Community Services (\$90,485.91). Faisal moved, Murken seconded the approval of Claims as presented. Roll call vote. (MCU)

Murken moved, Faisal seconded the approval of Consent Agenda as presented.

1. Adopt-a-Road Application Renewal, effective 1/1/21-12/1/21, for Phi Kappa Theta on R38 (N 500<sup>th</sup> Avenue) from Lincoln Way north to Cameron School Road
2. Iowa Department of Transportation (DOT) reimbursement for the Transportation Alternatives Program (TAP) Grant and a State Recreational Grant as prepared by Snyder & Associates for the paving of the Heart of Iowa Nature Trail (HOINT) between R38 (510<sup>th</sup> Avenue) and 535<sup>th</sup> Avenue
3. Agreement between Ergometrics and Story County, not to exceed \$150.00, for job applicant testing
4. Maintenance Agreement with Ziegler Power Systems for generator and transfer switches at the Administration Building for \$6,654.16 annually, effective 10/1/21-9/30/26
5. Contract for Highway Right-of-Way with Patricia Ann Mehlisch Revocable Trust for the purchase of permanent easement for \$1,031.66 (FM-C085(166)--55-85)
6. Permitting Fee Increase, increasing 911 addressing fee from \$100.00 to \$110.00, effective 9/15/21
7. Resolution #22-19, Setting Date and Time for a Public Hearing for 9/21/21, for Ordinance No. 296 Amending Chapter 89 – Home Businesses and Signs, Chapter 85.08 – Definitions, and Chapter 92.10 – Required Permits, of the Story County Land Development Regulations
8. Resolution #22-21, Setting Date and Time for a Public Hearing for 9/21/21, for Resolution #22-22, Vacating a Portion of a Utility Easement on Lot 3 in the Nady Subdivision
9. Road Closure: #22-12
10. Utility Permits: #22-5900, #22-5907

Roll call vote. (MCU)

**RESOLUTION #22-28, BRIDGE EMBARGO, THAT VEHICLE AND LOAD LIMITS BE ESTABLISHED AND SIGNS BE ERECTED ADVISING OF THE PERMISSIBLE MAXIMUM WEIGHTS THEREOF ON THE BRIDGES LISTED:**

Darren Moon, Engineer, reported on the biannual process, including bridge inspections. The recommendation for low limit postings includes some bridge closures. Moon reported on delays due to lack of signage from regular sources. back order for signs, increase in posted bridges mostly due to new guidelines/rating for trucks, each low posting requires 4 signs, advantages, reviewed bridge report, and new closures. He reviewed site map of postings, noting reported bridges and new closing. All postings can be found on the Story County website. Moon reported on five-year plan, and asked for questions. Discussion took place. Eugene Moody, Indian Creek Township, reported on the need for a bridge replacement near his farm. He opposes the closure of the bridge. Heddens clarified the County cannot replace or repair the bridge due to its historic designation. Moon stated the only remedy is to put a bridge in a different location, and the terrain does not allow for it. Additional discussion took place. Moon recommended approval. Murken moved, Faisal seconded the approval of Resolution #22-28, Bridge Embargo, that Vehicle and Load Limits be Established and Signs be Erected Advising of the Permissible Maximum weights thereof on the Bridges Listed. Roll call vote. (MCU)

**RESOLUTION #22-27, FEN AND SHU REVOCABLE TRUST AND DAISY CHUEN YUAN SOONG VOLUNTARY ANNEXATION:** Amelia Schoeneman, Planning and Development Director, reported on the voluntary annexation; it is consistent with the city's comprehensive plan. Staff recommends supporting the request. Discussion took place. Faisal moved, Murken seconded the approval of Resolution #22-27, Fen and Shu Revocable Trust and Daisy Chuen Yuan Soong Voluntary Annexation. Roll call vote. (MCU)

**DIRECTION TO STAFF TO REGARDING THE URBAN RENEWAL PLAN STORY COUNTY URBAN RENEWAL AREA (URA) AND FY23 PROCESS:** Leanne Harter, Outreach and Special Projects Manager, reported on economic development process and policies, tax increment financing (TIF), and process. She reported on outstanding obligations, bonded debt obligations, and current litigation affecting expected revenues. She recommended pausing the program for this fiscal year. Harter clarified the timeline in response to Heddens' question. Brett Comegys, Mayor of Collins, spoke about projects. Discussion took place. Ethan Anderson, Assistant County Attorney, reported on timeline and projected length of lawsuits. Discussion took place. The Board concurred to end the program for this fiscal year. Harter stated she will add to the agenda.

**APPLICATIONS AND PROCESS FOR FUNDING REQUESTS THROUGH THE AMERICAN RESCUE PLAN ACT (ARPA):** Leanne Harter, Outreach and Special Projects Manager, reported on drafts for internal and external

applications, priorities, and legal review. Discussion took place. Discussion took place. Harter reported on timeline, and availability via the website. Murken moved, Faisal seconded the approval of Applications and Process for Funding Requests through the American Rescue Plan Act as discussed. Roll call vote. (MCU)

**FACILITIES MANAGEMENT QUARTERLY REPORT:** Joby Brogden, Director, reported on repairs, maintenance, remodeling, and a new system for tracking work orders.

**INFORMATION TECHNOLOGY (IT) QUARTERLY REPORT:** Tim Patterson, System Support Technician, reported on managed print solutions, software for mental health, paging project, and website update.

**LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS:** All Board members reported on upcoming meetings.

**CLOSED SESSION PURSUANT TO CODE OF IOWA §21.5(1)(j):** Faisal moved, Murken seconded to go into closed session at 11:56 a.m. to receive a briefing from legal counsel. Roll call vote. (MCU)

Heddens reconvened the Board in open session at 12:35 p.m.

Murken moved, Faisal seconded to adjourn at 12:35 p.m. Roll call vote. (MCU)

Story County Board of Supervisors  
Meeting Agenda  
Administration Building  
900 6th St., Nevada, IA  
9/14/21

1. SPECIAL NOTE TO THE PUBLIC: This Meeting Is Also Being Offered Via Zoom.  
**Members of the public can participate by using the information below:**

**To join the zoom meeting by computer, tablet, smartphone:**

Visit [HTTPS://WWW.ZOOM.US/](https://www.zoom.us/)

Click on "Join A Meeting" and use the Zoom Meeting ID 981 7092 0243 and Password 446094

**To join the meeting by telephone:**

Dial (312) 626-6799, then enter Webinar ID 981 7092 0243, Password 446094

Please visit [WWW.STORYCOUNTYIOWA.GOV/92/BOARD-OF-SUPERVISORS](http://WWW.STORYCOUNTYIOWA.GOV/92/BOARD-OF-SUPERVISORS)

for more information on how to participate in meetings of the Story County Board of Supervisors.

2. CALL TO ORDER: 10:00 A.M.
3. PLEDGE OF ALLEGIANCE:
4. ADOPTION OF AGENDA:
5. PUBLIC COMMENT #1:  
This comment period is for the public to address topics on today's agenda
6. Proclamation Recognizing September As National Recovery Month

Department Submitting Board of Supervisors

Documents:

PROCLAMATION NATIONAL RECOVERY MONTH.PDF

7. Proclamation Of October 2021 As Watershed Awareness Month

Department Submitting Conservation

Documents:

WATERSHED AWARENESS PROCLAMATION.PDF

8. AGENCY REPORTS:
9. CONSIDERATION OF MINUTES:

- I. 9/7/21 Minutes

Department Submitting Auditor

Documents:

RC 22 12.PDF

X. Consideration Of Utility Permits: #22-5900, #22-5907

Department Submitting Engineer

Documents:

UT 22 5900.PDF  
UT 22 5907.PDF

13. PUBLIC HEARING ITEMS:

14. ADDITIONAL ITEMS:

- I. Discussion And Consideration Of Resolution #22-28, Bridge Embargo, That Vehicle And Load Limits Be Established And Signs Be Erected Advising Of The Permissible Maximum Weights Thereof On The Bridges Listed—Darren Moon

Department Submitting Engineer

Documents:

BRIDGE RESOL 21.PDF

- II. Discussion And Consideration Of Resolution #22-27, Fen And Shu Revocable Trust And Daisy Chuen Yuan Soong Voluntary Annexation - Amelia Schoeneman

Department Submitting Planning and Development

Documents:

STAFF MEMO.PDF  
RESOLUTION 22-27.PDF

- III. Discussion And Direction To Staff To Regarding The Urban Renewal Plan Story County Urban Renewal Area And Fiscal Year 2023 Process - Leanne Harter

Department Submitting Board of Supervisors

Documents:

TIF POLICY BOS.PDF

- IV. Discussion And Consideration Of Applications And Process For Funding Requests Through The American Rescue Plan Act - Leanne Harter

Department Submitting Board of Supervisors

Documents:

BOS ARPA.PDF

15. DEPARTMENTAL REPORTS:

I. Facilities Management Quarterly Report - Joby Brogden

Department Submitting Auditor

Documents:

FACILITIES QTRLY RPT Q3.PDF

II. Information Technology (IT) Quarterly Report - Barb Steinback

Department Submitting Auditor

Documents:

IT QTRLY RPT 9.14.21.PDF

16. OTHER REPORTS:

17. UPCOMING AGENDA ITEMS:

18. PUBLIC FORUM #2:

Comments from the Public on Items not on this Agenda. The Board may not take any Action on the Comments due to the Requirements of the Open Meetings Law, but May Do So In the Future.

19. LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS:

20. Closed Session Pursuant To Code Of Iowa §21.5(1)(J) "To Discuss The Purchase Of Particular Real Estate Only Where Premature Disclosure Could Be Reasonably Expected To Increase The Price The Governmental Body Would Have To Pay For That Property. The Minutes And The Tape Recording Of A Session Closed Under This Paragraph Shall Be Available For Public Examination When The Transaction Discussed Is Completed." - Ethan Anderson, Story County Assistant Attorney And Darren Moon, Story County Engineer

Department Submitting Engineer

21. ADJOURNMENT:

Story County strives to ensure that its programs and activities do not discriminate on the basis of race, color, national origin, sex, age or disability. Persons requiring assistance, auxiliary aids or services, or accommodation because of a disability may contact the county's ADA coordinator at (515) 382-7204.

Story County Board of Supervisors

Agenda

9/14/21

NAME

ADDRESS

Sally Carnes, CFR

1619 S. High Ave Ames, IA 50010

Darren Moun

ENG

Stacy Hunter

304 Main St, Ames, IA

Tim Jetterson

IT

Joby Brogden

SCFM

Amelia Schreinemann

PI D

Brett Comegna

Collins, IA

Steve Anderson

SCAO

Ryan Munkley

And

# PROCLAMATION

## SEPTEMBER 2021 - NATIONAL RECOVERY MONTH

**WHEREAS**, behavioral health is an essential part of health and one's overall wellness; and

**WHEREAS**, prevention of mental health and substance use disorders works, treatment is effective, and recovery is vital to the well-being of the individual and the community; and

**WHEREAS**, proactively acknowledging and treating mental health and substance use disorders is essential to achieving healthy lifestyles, both physically and emotionally; and

**WHEREAS**, we must encourage relatives and friends of people with mental health and/or substance use disorders to implement preventive measures, recognize the signs of a problem, and guide those in need to appropriate treatment and recovery support services; and

**WHEREAS**, given the serious nature of this public health problem, we must strive to offer all persons the same opportunities for treatment and wellness; and

**WHEREAS**, 1 in 10 individuals age 12 and up are diagnosed with a substance use disorder in a given year; and

**WHEREAS**, 1 in 5 U.S. adults experience a mental health disorder in a given year; and

**WHEREAS**, the COVID-19 epidemic poses new challenges to the citizenry of our great nation and illicit substance use has shown worrisome gains, and

**WHEREAS**, recent changes made in the state of Iowa and our nation make the personal possession of the opioid overdose reversal drug Narcan available and should be responsibly promoted, and

**NOW, THEREFORE, BE IT RESOLVED THAT** We, the Story County Board of Supervisors, to help more people achieve and sustain long-term recovery, join the U.S. Department of Health and Human Services (HHS), the Substance Abuse and Mental Health Services Administration (SAMHSA), the White House Office of National Drug Control Policy (ONDCP) and do hereby proclaim September 2021 as National Recovery Month and invite all residents of Story County to participate in National Recovery Month and by virtue of the authority vested in us by the laws of Story County, do hereby proclaim the month of September 2021 as NATIONAL RECOVERY MONTH in Story County, and call upon the people of Story County to observe this month with appropriate programs, activities, and ceremonies to support this year's Recovery Month.

Signed this 14<sup>th</sup> day of September, 2021.

  
SIGNATURE

9-14-21  
DATE

  
SIGNATURE

9-14-21  
DATE

  
SIGNATURE

9-14-21  
DATE





# Proclamation

## "WATERSHED AWARENESS MONTH"

WHEREAS, a water quality collaboration has been formed between the cities of Ames, Huxley, Nevada and Gilbert, Story County, Story County Conservation Board, Story County Board of Health, Prairie Rivers of Iowa, Story County Community Foundation, and Story County Soil & Water Conservation District; and,

WHEREAS, the purpose of the Story County Ten-Year Water Monitoring program is to collect and analyze water sampling data, to increase resident's knowledge and understandings, and identify problems in our watershed to support and improve surface and groundwater quality; and,

WHEREAS, water quality and flooding issues in rivers, lakes, and streams cannot be mitigated without good stewardship of the private and public lands in the watersheds that drain to those waterways; and,

WHEREAS, implementing green infrastructure using native vegetation and improving soil health aids in absorbing and filtering out excess nutrients and pollutants through use of the land; and,

WHEREAS, educating about how we impact the health of watersheds, where, we live, through our everyday activities; and,

WHEREAS, keeping our watersheds healthy protects public health, water supply, fisheries, wildlife, agriculture, supports economic development and enhances recreation activities in our communities.

THEREFORE, The Story County Board of Supervisors, does hereby proclaim the month of October 2021, as "WATERSHED AWARENESS MONTH." We urge every citizen within Story County to recognize the importance of the watershed in which you live and to commit to keep learning and identifying how you can make a difference, even in your own backyard.

Signed this 14th day of September, 2021.

Lisa Heddens, Chair, Story County Board of Supervisors



Memorandum

To: Story County Board of Supervisors  
Through: Michael D. Cox, Director  
From: Patrick Shehan, Special Projects Ranger  
Date: September 14, 2021  
Re: Consideration of Iowa DOT Reimbursement for the Transportation Alternatives Program (TAP) Grant and a State Recreational Grant as prepared by Snyder & Associates for the paving of the Heart of Iowa Nature Trail between R38 and 535th Avenue.

The attached forms serve as final reimbursement requests to the Iowa Department of Transportation for grants received for Phase #1 paving of the Heart of Iowa Nature Trail. The grants are as follows:

- Transportation Alternatives Program Grant - \$200,000 - \$195,000 prior reimbursement. **\$5,000** for this final reimbursement
- State Recreational Trails Grant - \$300,000 - \$285,000 prior reimbursement. **\$15,000** for this final reimbursement.

Story County Conservation Board recommends your approval.

  
Approval

9-14-21  
Date

Disapproval

Date



CLAIM FOR REIMBURSEMENT OF FEDERAL PROJECT COSTS (TAP, TE, FRT, ICAAP, NSB, Earmark)

Claim Number: 3 [Final Reimbursement Requested] Date: 04/01/21 Iowa DOT Project Number: TAP-R-C085(151)-8T-85
Local Public Sponsor: Story County Agreement Number: 19-TAP-120
City: Story County County: Story
Project Name: Heart of Iowa Nature Trail: Slater to Huxley Hard Surfacing and Trail Improvements

Table with 2 columns: Description and Amount. Row 1: Maximum federal-aid payable per the Iowa DOT project agreement: \$200,000.00. Row 4: Total project cost: \$200,000.00

Main table with 4 columns: Description, Cumulative Non-Eligible Cost of Approved Work [N] (if applicable), Eligible Amount Paid This Claim [A], and Cumulative Eligible Amount Paid to Date [B]. Rows include Preliminary Engineering (PE), Construction Engineering (CE), Right of Way Acquisition (ROW), Construction (CONST) with \$19,633.31 and \$639,166.00, Local Forces (LF), Utility Relocation (UR), Railroad (RR), Non-Construction Project Costs (Non-Const), In-Kind (Third-Party Contribution), and Total dollar amount eligible for reimbursement: \$639,166.00. Federal reimbursement rate: 80.00%. Dollar amount eligible for reimbursement: \$200,000.00. Dollar amount reimbursed by the Iowa DOT prior to this claim: \$195,000.00. Less 5% Iowa DOT Withholding: \$0.00. Dollar amount due this payment/final payment: \$5,000.00

I hereby certify that all eligible project activities for which reimbursement is requested have been paid in full and completed in compliance with the project plans, specifications, the project agreement, the laws of the State of Iowa and the ordinances of the CITY/COUNTY or Local Public Sponsor.

Story County Date: 9-14-21
Local Public Sponsor: Story County Conservation
I certify that the items claimed for payment are proper and true and that no part of this claim has been paid by the Iowa DOT.
(Sign in Ink) Title: Chair, Board of Supervisors

Make Check Payable to: Story County Conservation
Local Public Sponsor: Story County Conservation
Mailing Address: 900 6th St., Nevada, IA 50201 564661 180th St., Ames, IA 50010

Return/mail signed original to: Iowa Department of Transportation, Office of Systems Planning, 800 Lincoln Way, Ames, Iowa 50010

**APPLICATION FOR SEMI FINAL PAYMENT NO. 06**

PROJECT: Heart of Iowa Nature Trail - Phase 1  
 OWNER: Story County Conservation  
 CONTRACTOR: Howrey Construction, LLC.  
 ADDRESS: 820 W High St  
 Rockwell City, IA 50579  
 DATE: December 21, 2020

S&A PROJECT NO.: 118.0384  
 LATE START DATE: July 29, 2019  
 START DATE: June 11, 2019  
 PAYMENT PERIOD: 9/20/2019-12/07/2020

**1. CONTRACT SUMMARY:**

Original Contract Amount: \$ 668,423.20  
 Net Change by Change Order: \$ (29,257.20)  
 Contract Amount to Date: \$ 639,166.00

**CONTRACT PERIOD:**

Original Contract Date: April 22, 2019

**2. WORK SUMMARY:**

Work Performed This Period:	\$ 472.50	Total Work Performed to Date:	\$ 639,166.00
Retainage: 3%	\$ 14.18	Retainage: 3%	\$ 19,174.98
Subtotal This Period	\$ 458.33	Total Earned Less Retainage:	\$ 619,991.02
<b>AMOUNT DUE THIS APPLICATION:</b>	<b>\$ 458.33</b>		

**Payment Summary**

Pay Application #1	\$ 47,218.63
Pay Application #2	\$ 327,596.18
Pay Application #3	\$ 179,213.93
Pay Application #4	\$ 15,364.41
Pay Application #5	\$ 50,139.54
Pay Application #6	\$ 458.33
<b>Total</b>	<b>\$ 619,991.02</b>

**3. CONTRACTOR'S CERTIFICATION:**

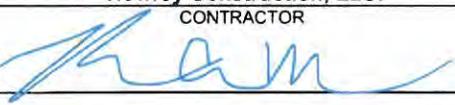
The undersigned CONTRACTOR certifies that:

- (1) all previous progress payments received from OWNER on account of Work done under the Contract referred to above have been applied to discharge in full all obligations of CONTRACTOR incurred in connection with the Work covered by prior Applications for
- (2) title to all materials and equipment incorporated in said Work or otherwise listed in or covered by this application for Payment are free and clear of all liens, claims, security interests and encumbrances.

**Howrey Construction, LLC.**

CONTRACTOR

By



DATE:

**12/21/20**

**4. ENGINEER'S APPROVAL:**

Payment of the above AMOUNT DUE THIS APPLICATION is recommended:

**Snyder & Associates, Inc.**

NEEP

Digitally signed by Andy Burke  
 DN: c=US,  
 E=aburke@snyder-associates.com,  
 O="Snyder & Associates, Inc",  
 CN=Andy Burke  
 Reason: I have reviewed this document  
 Date: 2020.12.21 13:10:50-06'00'

By



DATE:

**5. OWNER'S APPROVAL**

**Story County Conservation**

OWNER

By

Digitally signed by Patrick Shehan  
 Shehan  
 DN: cn=Patrick Shehan, o=Story  
 County Conservation, ou,  
 email=pshehan@storycountyio  
 wa.gov, c=US  
 Date: 2020.12.22 14:22:40 -06'00'

DATE:

**6. DETAILED ESTIMATE OF WORK COMPLETED:**

BID ITEM	DESCRIPTION	CONTRACT ITEMS			COMPLETED WORK TO DATE			COMPLETED WORK THIS PERIOD			PERCENT COMPLETE THIS PERIOD	PERCENT COMPLETE TO DATE
		QUANTITY	UNIT	UNIT COST	TOTAL COST	QUANTITY	COST	QUANTITY	COST	QUANTITY		
1	EXCAVATION, CLASS 10, ROADWAY AND BORROW	3273.000	CY	\$7.25	\$ 23,729.25	1481.00	\$ 10,737.25				0.00%	45.25%
2	CONSTRUCTION OF SOIL AGGREGATE SUBBASE	2.500	MILE	\$9,750.00	\$ 24,375.00	2.50	\$ 24,375.00	0.00	\$ 0.00		0.00%	100.00%
3	SHOULDER FINISHING, EARTH	133.310	STA	\$160.00	\$ 21,329.60	133.31	\$ 21,329.60	0.00	\$ 0.00		0.00%	100.00%
4	STD./S-F PCC PAVT. CL C CL 2, 8"	133.300	SY	\$77.75	\$ 10,364.08	133.30	\$ 10,364.08	0.00	\$ 0.00		0.00%	100.00%
5	REMOVAL OF EXISTING STRUCTURES	1.000	LS	\$2,000.00	\$ 2,000.00	1.00	\$ 2,000.00	0.00	\$ 0.00		0.00%	100.00%
6	EXCAVATION, CLASS 20, FOR ROADWAY PIPE CULVERT	216.700	CY	\$20.00	\$ 4,334.00	216.70	\$ 4,334.00	0.00	\$ 0.00		0.00%	100.00%
7	APRONS, CONCRETE, 24 IN. DIA.	2.000	EACH	\$1,800.00	\$ 3,600.00	2.00	\$ 3,600.00	0.00	\$ 0.00		0.00%	100.00%
8	APRONS, CONCRETE, 30 IN. DIA.	4.000	EACH	\$2,200.00	\$ 8,800.00	4.00	\$ 8,800.00	0.00	\$ 0.00		0.00%	100.00%
9	CULVERT, CONCRETE ROADWAY PIPE, 24 IN. DIA.	24.000	LF	\$120.00	\$ 2,880.00	24.00	\$ 2,880.00	0.00	\$ 0.00		0.00%	100.00%
10	CULVERT, CONCRETE ROADWAY PIPE, 30 IN. DIA.	78.000	LF	\$160.00	\$ 12,480.00	94.00	\$ 15,040.00	0.00	\$ 0.00		0.00%	120.51%
11	SUBDRAIN, STD. PERFORATED, 6"	1000.000	LF	\$10.50	\$ 10,500.00	980.00	\$ 10,290.00	0.00	\$ 0.00		0.00%	98.00%
12	SUBDRAIN OUTLET, DR-306	1.000	EACH	\$700.00	\$ 700.00	1.00	\$ 700.00	0.00	\$ 0.00		0.00%	100.00%
13	REMOVE STORM SEWER PIPE LESS THAN OR EQUAL TO 36 IN.	128.000	LF	\$40.00	\$ 5,120.00	128.00	\$ 5,120.00	0.00	\$ 0.00		0.00%	100.00%
14	RECREATIONAL TRAIL, PCC, 6"	14786.200	SY	\$28.35	\$ 419,188.77	14804.50	\$ 419,707.58	0.00	\$ 0.00		0.00%	100.12%
15	DETECTABLE WARNING	80.000	SF	\$37.50	\$ 3,000.00	80.00	\$ 3,000.00	0.00	\$ 0.00		0.00%	100.00%
16	SAFETY CLOSURE	2.000	EACH	\$300.00	\$ 600.00	2.00	\$ 600.00	0.00	\$ 0.00		0.00%	100.00%
17	CONSTRUCTION SURVEY	1.000	LS	\$7,000.00	\$ 7,000.00	1.00	\$ 7,000.00	0.00	\$ 0.00		0.00%	100.00%
18	PAINTED PAVEMENT MARKING, WATERBORNE OR SOLVENT-BASED	7.050	STA	\$450.00	\$ 3,172.50	7.05	\$ 3,172.50	1.05	\$ 472.50		14.89%	100.00%
19	TRAFFIC CONTROL	1.000	LS	\$8,500.00	\$ 8,500.00	1.00	\$ 8,500.00	0.00	\$ 0.00		0.00%	100.00%
20	FLAGGERS	10.000	EACH	\$480.00	\$ 4,800.00	0.00	\$ 0.00	0.00	\$ 0.00		0.00%	0.00%
21	MOBILIZATION	1.000	LS	\$35,000.00	\$ 35,000.00	1.00	\$ 35,000.00	0.00	\$ 0.00		0.00%	100.00%
22	SIGNING	1.000	LS	\$5,000.00	\$ 5,000.00	1.00	\$ 5,000.00	0.00	\$ 0.00		0.00%	100.00%
23	MULCHING, BONDED FIBER MATRIX	10.500	ACRE	\$2,050.00	\$ 21,525.00	8.74	\$ 17,917.00	0.00	\$ 0.00		0.00%	83.24%
24	NATIVE GRASS SEEDING	3.000	ACRE	\$3,450.00	\$ 10,350.00	1.16	\$ 4,002.00	0.00	\$ 0.00		0.00%	38.67%
25	SEED AND FERTILIZE (RURAL)	4.500	ACRE	\$1,850.00	\$ 8,325.00	3.21	\$ 5,938.50	0.00	\$ 0.00		0.00%	71.33%
26	STABILIZING CROP - SEEDING AND FERTILIZING	3.000	ACRE	\$1,250.00	\$ 3,750.00	3.21	\$ 4,012.50	0.00	\$ 0.00		0.00%	107.00%
27	PERIMETER AND SLOPE SEDIMENT CNTL DEVICE, 9"	1800.000	LF	\$2.00	\$ 3,600.00	1100.00	\$ 2,200.00	0.00	\$ 0.00		0.00%	61.11%
28	REMOVAL OF PERIMETER AND SLOPE SEDIMENT CNTL DEV	1800.000	LF	\$0.50	\$ 900.00	1100.00	\$ 550.00	0.00	\$ 0.00		0.00%	61.11%
29	MOBILIZATION, EROSION CONTROL	5.000	EACH	\$500.00	\$ 2,500.00	5.00	\$ 2,500.00	0.00	\$ 0.00		0.00%	100.00%
30	MOBILIZATION, EMERGENCY EROSION CONTROL	1.000	EACH	\$1,000.00	\$ 1,000.00	0.00	\$ 0.00	0.00	\$ 0.00		0.00%	0.00%
				\$	668,423.20	\$	638,670.00	\$	472.50		0.07%	95.55%

**TOTAL ORIGINAL CONTRACT:**

**CHANGE ORDER SUMMARY**

<b>CHANGE ORDER #1</b>													
1	EXCAVATION, CLASS 10, ROADWAY AND BORROW	-1792.000	CY	\$7.25	\$ (12,982.00)						0.00	\$ 0.00	0.00%
2	CONSTRUCTION OF SOIL AGGREGATE SUBBASE	2.500	MILE	-\$4,800.00	\$ (12,000.00)	2.50	\$ (12,000.00)	0.00	\$ 0.00		0.00%	100.00%	
8001	VALUE ENGINEERING INCENTIVE PROPOSALS	1.000	EACH	\$12,496.00	\$ 12,496.00	1.00	\$ 12,496.00	0.00	\$ 0.00		0.00%	100.00%	
<b>CHANGE ORDER #2</b>													
24	NATIVE GRASS SEEDING	-3.000	ACRE	\$3,450.00	\$ (10,350.00)	-1.16	\$ (4,002.00)	-1.16	\$ (4,002.00)				
8002	NATIVE ECOTYPE SEEDING	1.000	LS	\$4,002.00	\$ 4,002.00	1.00	\$ 4,002.00	1.00	\$ 4,002.00				
<b>CHANGE ORDER #3</b>													
10	CULVERT, CONCRETE ROADWAY PIPE, 30 IN. DIA.	16.000	LF	\$160.00	\$ 2,560.00								
11	SUBDRAIN, STD. PERFORATED, 6"	-20.000	LF	\$10.50	\$ (2,100.00)								
14	RECREATIONAL TRAIL, PCC, 6"	18.300	SY	\$28.35	\$ 518.80								
20	FLAGGERS	-10.000	EACH	\$480.00	\$ (4,800.00)								
23	MULCHING, BONDED FIBER MATRIX	-1.760	ACRE	\$2,050.00	\$ (3,608.00)								
25	SEED AND FERTILIZE (RURAL)	-1.290	ACRE	\$1,850.00	\$ (2,386.50)								
26	STABILIZING CROP - SEEDING AND FERTILIZING	0.210	ACRE	\$1,250.00	\$ 262.50								
27	PERIMETER AND SLOPE SEDIMENT CNTL DEVICE, 9"	-700.000	LF	\$2.00	\$ (1,400.00)								
28	REMOVAL OF PERIMETER AND SLOPE SEDIMENT CNTL DEV	-700.000	LF	\$0.50	\$ (350.00)								
30	MOBILIZATION, EMERGENCY EROSION CONTROL	-1.000	EACH	\$1,000.00	\$ (1,000.00)								
				\$	(29,257.20)	\$	496.00	\$					
<b>TOTAL CONTRACT &amp; CHANGE ORDER</b>				\$	639,166.00	\$	639,166.00	\$	472.50		0.07%	100.00%	

**STORY COUNTY AUDITOR**

900 6th STREET  
NEVADA, IOWA 50201

STATE BANK & TRUST  
NEVADA, IOWA

DATE  
01/07/2021

CHECK NUMBER  
184346

PAY  
Four Hundred Fifty Eight Dollars and 33/100\*\*\*\*\*

AMOUNT
\$458.33

TO THE ORDER OF:

Howrey Construction LLC  
316 Austin St.  
Rockwell City IA 50579

*[Signature]*  
Story County Auditor

VOID AFTER 12 MONTHS  
BY ORDER OF BOARD OF SUPERVISORS

⑈184346⑈ ⑆07392183⑆ ⑆39 583 8⑈

ENDORSE HERE  
X

CREDITED TO THE  
The Within Named Payee  
In Accordance With Payee's Instruction  
APPROVE BY ENDORSER OF QUARANTINE  
CITIZENS BANK DEPOSIT  
DO NOT WRITE, SIGN OR STAMP BELOW THIS LINE

0910271837  
2021-01-28

CitizensBnk >073921848< 01/27/21 020100570

## APPLICATION FOR FINAL PAYMENT NO. 07

PROJECT: Heart of Iowa Nature Trail - Phase 1  
 OWNER: Story County Conservation  
 CONTRACTOR: Howrey Construction, LLC.  
 ADDRESS: 820 W High St  
 Rockwell City, IA 50579  
 DATE: February 3, 2021

S&A PROJECT NO.: 118.0384  
 LATE START DATE: July 29, 2019  
 START DATE: June 11, 2019  
 PAYMENT PERIOD: 9/20/2019-12/07/2020

### 1. CONTRACT SUMMARY:

Original Contract Amount:	\$ 668,423.20
Net Change by Change Order:	\$ (29,257.20)
Contract Amount to Date:	\$ 639,166.00

#### CONTRACT PERIOD:

Original Contract Date: April 22, 2019

### 2. WORK SUMMARY:

Work Performed This Period:	\$ -	Total Work Performed to Date:	\$ 639,166.00
Retainage: 3%	\$ 19,174.98	Retainage: 3%	
Subtotal This Period	\$ 19,174.98	Total Earned Less Retainage:	\$ 639,166.00
<b>AMOUNT DUE THIS APPLICATION:</b>	<b>\$ 19,174.98</b>		

#### Payment Summary

Pay Application #1	\$ 47,218.63
Pay Application #2	\$ 327,596.18
Pay Application #3	\$ 179,213.93
Pay Application #4	\$ 15,364.41
Pay Application #5	\$ 50,139.54
Pay Application #6	\$ 458.33
Pay Application #7	\$ 19,174.98
<b>Total</b>	<b>\$ 639,166.00</b>

### 3. CONTRACTOR'S CERTIFICATION:

The undersigned CONTRACTOR certifies that:

(1) all previous progress payments received from OWNER on account of Work done under the Contract referred to above have been applied to discharge in full all obligations of CONTRACTOR incurred in connection with the Work covered by prior Applications for

(2) title to all materials and equipment incorporated in said Work or otherwise listed in or covered by this application for Payment are free and clear of all liens, claims, security interests and encumbrances.

**Howrey Construction, LLC.**

CONTRACTOR

By 

DATE: February 4, 2021

### 4. ENGINEER'S APPROVAL:

Payment of the above AMOUNT DUE THIS APPLICATION is recommended:

**Snyder & Associates, Inc.**

ENGINEER

By 

Digitally signed by Andy Burke

DN: C=US,

E=aburke@snyder-associates.com,

O="Snyder & Associates, Inc"

CN=Andy Burke

Reason: I have reviewed this document

Date: 2021.02.04 11:39:50-06'00'

DATE: \_\_\_\_\_

### 5. OWNER'S APPROVAL

**Story County Conservation**

OWNER

By \_\_\_\_\_

Digitally signed by Patrick Shehan

DN: cn=Patrick Shehan, o=Story

County Conservation, ou,

email=pshchan@storycountyia.gov

, c=US

Date: 2021.02.04 13:37:41 -06'00'

DATE: \_\_\_\_\_







**STORY COUNTY AUDITOR**

800 6th STREET  
NEVADA, IOWA 50201

STATE BANK & TRUST  
NEVADA, IOWA

DATE  
02/18/2021

CHECK NUMBER  
184884

PAY

Twenty Thousand One Hundred Twenty Four Dollars and 98/100\*\*

AMOUNT  
\$20,124.98

TO THE ORDER OF:

Howrey Construction LLC  
316 Austin St.  
Rockwell City IA 50579

  
Story County Auditor

VOID AFTER 12 MONTHS  
BY ORDER OF BOARD OF SUPERVISORS

⑈184884⑈ ⑆073921831⑆ ⑆39 583 8⑆

ENDORSE HERE  
X

CASHIER'S AND TELLER'S SIGNATURE  
The Within Named Payee

In Accordance With Payee's Instructions  
Absence of Endorsement Guaranteed

CITIZENS BANK  
CITIZENS BANK  
CITIZENS BANK

CHESSACHTI INK@BILE DEPOSIT  
DO NOT WRITE, STAMP OR SIGN BELOW THIS LINE

0910391724  
2021-02-23

CitizensBnk >873921848< 02/22/21 020101380

**CLAIM FOR REIMBURSEMENT OF STATE GRANT PROGRAM (RISE, RT) PROJECT COSTS**

Claim Number: 3  **Final Reimbursement Requested** Date: 4/1/2021 Project Number: RT-C085(152)--9H-85  
 Sponsor: Story County Conservation Board Agreement Number: 19-TAP-120  
 Contract / Agreement with: Story County City / County: Story County  
 Project Description: Heart of Iowa Nature Trail: Slater to Huxley Hard Surfacing and Trail Improvements

1 Maximum payable per the Iowa DOT project agreement: \$300,000.00  
 2 Cash match: \_\_\_\_\_  
 3 Total project cost: \$300,000.00

	Cumulative Non-Eligible Cost of Approved Work Paid to Date [N], (if applicable)	Eligible Amount Paid This Claim [A]	Cumulative Eligible Amount Paid to Date [B]
<b>Engineering (Preliminary and Construction)</b>			
4 Total dollar amount of Engineering costs paid: _____			
<b>Administration</b>			
5 Total dollar amount of Administration costs paid: _____			
<b>Right of Way Acquisition (ROW)</b>			
6 Total dollar amount of ROW costs paid: _____			
<b>Construction (CONST)</b>			
7 Total dollar amount of CONST costs paid: _____		<u>\$19,633.31</u>	<u>\$455,832.67</u>
<b>Railroad and/or Utility (RR/Utility) (if IA DOT approved)</b>			
8 Total dollar amount of RR/Utility costs paid: _____			
<b>Local Forces (LF - In-House Services or Local Agency Forces Work)</b>			
9 Total dollar amount of LF costs paid: _____			
<b>10 Total dollar amount eligible for reimbursement</b>			<u>\$455,832.67</u>
11 Reimbursement rate per the Iowa DOT project agreement: _____		<u>75%</u>	
12 Dollar amount eligible for reimbursement (line 9 multiplied by line 10) or the maximum payable per the Iowa DOT project agreement, whichever is less: _____			<u>\$300,000.00</u>
13 Dollar amount reimbursed by the Iowa DOT prior to this claim: _____			<u>\$285,000.00</u>
14 Less 5% Iowa DOT Withholding of State portion of CONSTRUCTION cost until final field audit is completed (5% of the product of line 7 Cumulative Amount [B] multiplied by line 10) <u>OR</u> 5% of maximum funding, whichever is less: _____	5% of Constr Grant Funds \$0.00	5% of Maximum Funding \$15,000.00	<u>\$0.00</u>
15 Dollar amount due this payment/final payment (line 11 minus line 12 and minus line 13): _____			<u>\$15,000.00</u>

I hereby certify that all eligible project activities for which reimbursement is requested have been paid in full and completed in compliance with the project plans, specifications, the project agreement, the laws of the State of Iowa and the ordinances of the CITY/COUNTY.

Story County \_\_\_\_\_ Date: 9-14-21  
Project Sponsor \_\_\_\_\_

I certify that the items claimed for payment are proper and true and that no part of this claim has been paid by the Iowa DOT.

[Signature] \_\_\_\_\_ Title: Pres, Chair, Board of Supervisors  
(Sign in Ink)

Make Check Payable to: \_\_\_\_\_  
 City/County of: Story County Conservation  
 Mailing Address: 56461 180th St., Ames, IA 50010

## APPLICATION FOR SEMI FINAL PAYMENT NO. 06

PROJECT: Heart of Iowa Nature Trail - Phase 1  
 OWNER: Story County Conservation  
 CONTRACTOR: Howrey Construction, LLC.  
 ADDRESS: 820 W High St  
 Rockwell City, IA 50579  
 DATE: December 21, 2020

S&A PROJECT NO.: 118.0384  
 LATE START DATE: July 29, 2019  
 START DATE: June 11, 2019  
 PAYMENT PERIOD: 9/20/2019-12/07/2020

### 1. CONTRACT SUMMARY:

Original Contract Amount:	\$ 668,423.20
Net Change by Change Order:	\$ (29,257.20)
Contract Amount to Date:	\$ 639,166.00

#### CONTRACT PERIOD:

Original Contract Date: April 22, 2019

### 2. WORK SUMMARY:

Work Performed This Period:	\$ 472.50	Total Work Performed to Date:	\$ 639,166.00
Retainage: 3%	\$ 14.18	Retainage: 3%	\$ 19,174.98
Subtotal This Period	\$ 458.33	Total Earned Less Retainage:	\$ 619,991.02
<b>AMOUNT DUE THIS APPLICATION:</b>	<b>\$ 458.33</b>		

#### Payment Summary

Pay Application #1	\$ 47,218.63
Pay Application #2	\$ 327,596.18
Pay Application #3	\$ 179,213.93
Pay Application #4	\$ 15,364.41
Pay Application #5	\$ 50,139.54
Pay Application #6	\$ 458.33
<b>Total</b>	<b>\$ 619,991.02</b>

### 3. CONTRACTOR'S CERTIFICATION:

The undersigned CONTRACTOR certifies that:

- (1) all previous progress payments received from OWNER on account of Work done under the Contract referred to above have been applied to discharge in full all obligations of CONTRACTOR incurred in connection with the Work covered by prior Applications for
- (2) title to all materials and equipment incorporated in said Work or otherwise listed in or covered by this application for Payment are free and clear of all liens, claims, security interests and encumbrances.

**Howrey Construction, LLC.**

CONTRACTOR

By



DATE:

12/21/20

### 4. ENGINEER'S APPROVAL:

Payment of the above AMOUNT DUE THIS APPLICATION is recommended:

**Snyder & Associates, Inc.**

NIFEP

Digitally signed by Andy Burke  
 DN: C=US,  
 E=aburke@snyder-associates.com,  
 O="Snyder & Associates, Inc",  
 CN=Andy Burke  
 Reason: I have reviewed this document  
 Date: 2020.12.21 13:10:50 -06'00'

By



DATE:

### 5. OWNER'S APPROVAL

**Story County Conservation**

OWNER

By

Digitally signed by Patrick Shehan  
 Shehan  
 DN: cn=Patrick Shehan, o=Story  
 County Conservation, ou,  
 email=pshehan@storycountyio  
 wa.gov, c=US  
 Date: 2020.12.22 14:22:40 -06'00'

DATE:

6. DETAILED ESTIMATE OF WORK COMPLETED:

BID ITEM	DESCRIPTION	CONTRACT ITEMS			COMPLETED WORK TO DATE			COMPLETED WORK THIS PERIOD			PERCENT COMPLETE THIS PERIOD	PERCENT COMPLETE TO DATE
		QUANTITY	UNIT	UNIT COST	TOTAL COST	QUANTITY	COST	QUANTITY	COST	QUANTITY		
1	EXCAVATION, CLASS 10, ROADWAY AND BORROW	3273.000	CY	\$7.25	\$ 23,729.25	1481.00	\$ 10,737.25		\$ -		0.00%	45.25%
2	CONSTRUCTION OF SOIL AGGREGATE SUBBASE	2.500	MILE	\$9,750.00	\$ 24,375.00	2.50	\$ 24,375.00	0.00	\$ 0.00		0.00%	100.00%
3	SHOULDER FINISHING, EARTH	133.310	STA	\$160.00	\$ 21,329.60	133.31	\$ 21,329.60	0.00	\$ 0.00		0.00%	100.00%
4	STD/S-F PCC PAVT, CL C CL 2, 8"	133.300	SY	\$77.75	\$ 10,364.08	133.30	\$ 10,364.08	0.00	\$ 0.00		0.00%	100.00%
5	REMOVAL OF EXISTING STRUCTURES	1.000	LS	\$2,000.00	\$ 2,000.00	1.00	\$ 2,000.00	0.00	\$ 0.00		0.00%	100.00%
6	EXCAVATION, CLASS 20, FOR ROADWAY PIPE CULVERT	216.700	CY	\$200.00	\$ 43,340.00	216.70	\$ 43,340.00	0.00	\$ 0.00		0.00%	100.00%
7	APRONS, CONCRETE, 24 IN. DIA.	2.000	EACH	\$1,800.00	\$ 3,600.00	2.00	\$ 3,600.00	0.00	\$ 0.00		0.00%	100.00%
8	APRONS, CONCRETE, 30 IN. DIA.	4.000	EACH	\$2,200.00	\$ 8,800.00	4.00	\$ 8,800.00	0.00	\$ 0.00		0.00%	100.00%
9	CULVERT, CONCRETE ROADWAY PIPE, 24 IN. DIA.	24.000	LF	\$120.00	\$ 2,880.00	24.00	\$ 2,880.00	0.00	\$ 0.00		0.00%	100.00%
10	CULVERT, CONCRETE ROADWAY PIPE, 30 IN. DIA.	78.000	LF	\$160.00	\$ 12,480.00	94.00	\$ 15,040.00	0.00	\$ 0.00		0.00%	120.51%
11	SUBDRAIN, STD, PERFORATED, 6"	1000.000	LF	\$10.50	\$ 10,500.00	980.00	\$ 10,290.00	0.00	\$ 0.00		0.00%	98.00%
12	SUBDRAIN OUTLET, DR-306	1.000	EACH	\$700.00	\$ 700.00	1.00	\$ 700.00	0.00	\$ 0.00		0.00%	100.00%
13	REMOVE STORM SEWER PIPE LESS THAN OR EQUAL TO 36 IN.	128.000	LF	\$40.00	\$ 5,120.00	128.00	\$ 5,120.00	0.00	\$ 0.00		0.00%	100.00%
14	RECREATIONAL TRAIL, PCC, 6"	14786.200	SY	\$28.35	\$ 419,188.77	14804.50	\$ 419,707.58	0.00	\$ 0.00		0.00%	100.12%
15	DETECTABLE WARNING	80.000	SF	\$37.50	\$ 3,000.00	80.00	\$ 3,000.00	0.00	\$ 0.00		0.00%	100.00%
16	SAFETY CLOSURE	2.000	EACH	\$300.00	\$ 600.00	2.00	\$ 600.00	0.00	\$ 0.00		0.00%	100.00%
17	CONSTRUCTION SURVEY	1.000	LS	\$7,000.00	\$ 7,000.00	1.00	\$ 7,000.00	0.00	\$ 0.00		0.00%	100.00%
18	PAINTED PAVEMENT MARKING, WATERBORNE OR SOLVENT-BASED	7.050	STA	\$450.00	\$ 3,172.50	7.05	\$ 3,172.50	1.05	\$ 472.50		14.89%	100.00%
19	TRAFFIC CONTROL	1.000	LS	\$8,500.00	\$ 8,500.00	1.00	\$ 8,500.00	0.00	\$ 0.00		0.00%	100.00%
20	FLAGGERS	10.000	EACH	\$480.00	\$ 4,800.00	0.00	\$ -	0.00	\$ 0.00		0.00%	0.00%
21	MOBILIZATION	1.000	LS	\$35,000.00	\$ 35,000.00	1.00	\$ 35,000.00	0.00	\$ 0.00		0.00%	100.00%
22	SIGNING	1.000	LS	\$5,000.00	\$ 5,000.00	1.00	\$ 5,000.00	0.00	\$ 0.00		0.00%	100.00%
23	MULCHING, BONDED FIBER MATRIX	10.500	ACRE	\$2,050.00	\$ 21,525.00	8.74	\$ 17,917.00	0.00	\$ 0.00		0.00%	83.24%
24	NATIVE GRASS SEEDING	3.000	ACRE	\$3,450.00	\$ 10,350.00	1.16	\$ 4,002.00	0.00	\$ 0.00		0.00%	38.67%
25	SEED AND FERTILIZE (RURAL)	4.500	ACRE	\$1,850.00	\$ 8,325.00	3.21	\$ 5,938.50	0.00	\$ 0.00		0.00%	71.33%
26	STABILIZING CROP - SEEDING AND FERTILIZING	3.000	ACRE	\$1,250.00	\$ 3,750.00	3.21	\$ 4,012.50	0.00	\$ 0.00		0.00%	107.00%
27	PERIMETER AND SLOPE SEDIMENT CNTL DEVICE 9"	1800.000	LF	\$2.00	\$ 3,600.00	1100.00	\$ 2,200.00	0.00	\$ 0.00		0.00%	61.11%
28	REMOVAL OF PERIMETER AND SLOPE SEDIMENT CNTL DEV	1800.000	LF	\$0.50	\$ 900.00	1100.00	\$ 550.00	0.00	\$ 0.00		0.00%	61.11%
29	MOBILIZATION, EROSION CONTROL	5.000	EACH	\$500.00	\$ 2,500.00	5.00	\$ 2,500.00	0.00	\$ 0.00		0.00%	100.00%
30	MOBILIZATION, EMERGENCY EROSION CONTROL	1.000	EACH	\$1,000.00	\$ 1,000.00	0.00	\$ -	0.00	\$ 0.00		0.00%	0.00%
				\$	\$ 688,423.20	\$	\$ 638,670.00	\$	\$ 472.50	\$	0.07%	95.55%

TOTAL ORIGINAL CONTRACT:

CHANGE ORDER SUMMARY

<b>CHANGE ORDER #1</b>												
1	EXCAVATION, CLASS 10, ROADWAY AND BORROW	-1792.000	CY	\$7.25	\$ (12,992.00)		\$ -	0.00	\$ 0.00		0.00%	100.00%
2	CONSTRUCTION OF SOIL AGGREGATE SUBBASE	2.500	MILE	-\$4,800.00	\$ (12,000.00)	2.50	\$ (12,000.00)	0.00	\$ 0.00		0.00%	100.00%
8001	VALUE ENGINEERING INCENTIVE PROPOSALS	1.000	EACH	\$12,496.00	\$ 12,496.00	1.00	\$ 12,496.00	0.00	\$ 0.00		0.00%	100.00%
<b>CHANGE ORDER #2</b>												
24	NATIVE GRASS SEEDING	-3.000	ACRE	\$3,450.00	\$ (10,350.00)	-1.16	\$ (4,002.00)	-1.16	\$ (4,002.00)			100.00%
8002	NATIVE ECOTYPE SEEDING	1.000	LS	\$4,002.00	\$ 4,002.00	1.00	\$ 4,002.00	1.00	\$ 4,002.00			100.00%
<b>CHANGE ORDER #3</b>												
10	CULVERT, CONCRETE ROADWAY PIPE, 30 IN. DIA.	16.000	LF	\$160.00	\$ 2,560.00		\$ -		\$ -			
11	SUBDRAIN, STD, PERFORATED, 6"	-20.000	LF	\$10.50	\$ (210.00)		\$ -		\$ -			
14	RECREATIONAL TRAIL, PCC, 6"	18.300	SY	\$28.35	\$ 518.80		\$ -		\$ -			
20	FLAGGERS	-10.000	EACH	\$480.00	\$ (4,800.00)		\$ -		\$ -			
23	MULCHING, BONDED FIBER MATRIX	-1.760	ACRE	\$2,050.00	\$ (3,608.00)		\$ -		\$ -			
25	SEED AND FERTILIZE (RURAL)	-1.290	ACRE	\$1,850.00	\$ (2,386.50)		\$ -		\$ -			
26	STABILIZING CROP - SEEDING AND FERTILIZING	0.210	ACRE	\$1,250.00	\$ 262.50		\$ -		\$ -			
27	PERIMETER AND SLOPE SEDIMENT CNTL DEVICE 9"	-700.000	LF	\$2.00	\$ (1,400.00)		\$ -		\$ -			
28	REMOVAL OF PERIMETER AND SLOPE SEDIMENT CNTL DEV	-700.000	LF	\$0.50	\$ (350.00)		\$ -		\$ -			
30	MOBILIZATION, EMERGENCY EROSION CONTROL	-1.000	EACH	\$1,000.00	\$ (1,000.00)		\$ -		\$ -			
<b>TOTAL CHANGE ORDERS</b>				\$	\$ (29,257.20)	\$	\$ 496.00	\$	\$ -	\$	0.07%	100.00%
<b>TOTAL CONTRACT &amp; CHANGE ORDER</b>				\$	\$ 639,166.00	\$	\$ 639,166.00	\$	\$ 472.50	\$	0.07%	100.00%

# STORY COUNTY AUDITOR

900 6th STREET  
NEVADA, IOWA 50201

STATE BANK & TRUST  
NEVADA, IOWA

DATE  
01/07/2021

CHECK NUMBER  
184346

PAY  
Four Hundred Fifty Eight Dollars and 33/100\*\*\*\*\*

AMOUNT
\$458.33

TO THE ORDER OF:

Howrey Construction LLC  
316 Austin St.  
Rockwell City IA 50579

  
Story County Auditor

VOID AFTER 12 MONTHS  
BY ORDER OF BOARD OF SUPERVISORS

⑈ 184346 ⑈ ⑆ 073921831 ⑆ ⑈ 39 583 8 ⑈

ENDORSE HERE  
X

CREDITED TO THE  
The Within Named Payee  
In Accordance With Payee's Instruction  
CHESPEAKE CITIZENS BANK DEPOSIT  
DO NOT WRITE, SIGN OR SIGNATURE BELOW THIS LINE

0910271837  
2021-01-28

CitizensBnk >073921040< 01/27/21 020100570

6. DETAILED ESTIMATE OF WORK COMPLETED:

Item No.	DESCRIPTION	CONTRACT ITEMS			COMPLETED WORK TO DATE			COMPLETED WORK THIS PERIOD			PERCENT COMPLETE THIS PERIOD	PERCENT COMPLETE TO DATE
		QUANTITY	UNIT	UNIT COST	TOTAL COST	QUANTITY	COST	QUANTITY	COST	QUANTITY		
1	EXCAVATION, CLASS 10, ROADWAY AND BORROW	3273.000	CY	\$7.25	\$ 23,729.25	1481.00	\$ 10,737.25		\$ -		0.00%	45.25%
2	CONSTRUCTION OF SOIL AGGREGATE SUBBASE	2.500	MILE	\$9,750.00	\$ 24,375.00	2.50	\$ 24,375.00	0.00	\$ -		0.00%	100.00%
3	SHOULDER FINISHING, EARTH	133.310	STA	\$160.00	\$ 21,329.60	133.31	\$ 21,329.60	0.00	\$ -		0.00%	100.00%
4	STD/S-F PCC PAVT, CL C CL 2, 8"	133.300	SY	\$77.75	\$ 10,364.08	133.30	\$ 10,364.08	0.00	\$ -		0.00%	100.00%
5	REMOVAL OF EXISTING STRUCTURES	1.000	LS	\$2,000.00	\$ 2,000.00	1.00	\$ 2,000.00	0.00	\$ -		0.00%	100.00%
6	EXCAVATION, CLASS 20, FOR ROADWAY PIPE CULVERT	216.700	CY	\$4,334.00	\$ 938,500.00	216.70	\$ 938,500.00	0.00	\$ -		0.00%	100.00%
7	APRONS, CONCRETE, 24 IN. DIA.	2.000	EACH	\$1,800.00	\$ 3,600.00	2.00	\$ 3,600.00	0.00	\$ -		0.00%	100.00%
8	APRONS, CONCRETE, 30 IN. DIA.	4.000	EACH	\$2,200.00	\$ 8,800.00	4.00	\$ 8,800.00	0.00	\$ -		0.00%	100.00%
9	CULVERT, CONCRETE ROADWAY PIPE, 24 IN. DIA.	24.000	LF	\$120.00	\$ 2,880.00	24.00	\$ 2,880.00	0.00	\$ -		0.00%	100.00%
10	CULVERT, CONCRETE ROADWAY PIPE, 30 IN. DIA.	78.000	LF	\$160.00	\$ 12,480.00	94.00	\$ 15,040.00	0.00	\$ -		0.00%	120.51%
11	SUBDRAIN, STD. PERFORATED, 6"	1000.000	LF	\$10.50	\$ 10,500.00	980.00	\$ 10,290.00	0.00	\$ -		0.00%	98.00%
12	SUBDRAIN OUTLET, DR-306	1.000	EACH	\$700.00	\$ 700.00	1.00	\$ 700.00	0.00	\$ -		0.00%	100.00%
13	REMOVE STORM SEWER PIPE LESS THAN OR EQUAL TO 36 IN.	128.000	LF	\$40.00	\$ 5,120.00	128.00	\$ 5,120.00	0.00	\$ -		0.00%	100.00%
14	RECREATIONAL TRAIL, PCC, 6"	14786.200	SY	\$28.35	\$ 419,188.77	14804.50	\$ 419,707.58	0.00	\$ -		0.00%	100.12%
15	DETECTABLE WARNING	80.000	SF	\$37.50	\$ 3,000.00	80.00	\$ 3,000.00	0.00	\$ -		0.00%	100.00%
16	SAFETY CLOSURE	2.000	EACH	\$300.00	\$ 600.00	2.00	\$ 600.00	0.00	\$ -		0.00%	100.00%
17	CONSTRUCTION SURVEY	1.000	LS	\$7,000.00	\$ 7,000.00	1.00	\$ 7,000.00	0.00	\$ -		0.00%	100.00%
18	PAINTED PAVEMENT MARKING, WATERBORNE OR SOLVENT-BASED	7.050	STA	\$450.00	\$ 3,172.50	7.05	\$ 3,172.50	0.00	\$ -		0.00%	100.00%
19	TRAFFIC CONTROL	1.000	LS	\$8,500.00	\$ 8,500.00	1.00	\$ 8,500.00	0.00	\$ -		0.00%	100.00%
20	FLAGGERS	10.000	EACH	\$480.00	\$ 4,800.00	0.00	\$ -	0.00	\$ -		0.00%	0.00%
21	MOBILIZATION	1.000	LS	\$35,000.00	\$ 35,000.00	1.00	\$ 35,000.00	0.00	\$ -		0.00%	100.00%
22	SIGNING	1.000	LS	\$5,000.00	\$ 5,000.00	1.00	\$ 5,000.00	0.00	\$ -		0.00%	100.00%
23	MULCHING, BONDED FIBER MATRIX	10.500	ACRE	\$2,050.00	\$ 21,525.00	8.74	\$ 17,917.00	0.00	\$ -		0.00%	83.24%
24	NATIVE GRASS SEEDING	3.000	ACRE	\$3,450.00	\$ 10,350.00	1.16	\$ 4,002.00	0.00	\$ -		0.00%	38.67%
25	SEED AND FERTILIZE (RURAL)	4.500	ACRE	\$1,850.00	\$ 8,325.00	3.21	\$ 5,938.50	0.00	\$ -		0.00%	71.33%
26	STABILIZING CROP - SEEDING AND FERTILIZING	3.000	ACRE	\$1,250.00	\$ 3,750.00	3.21	\$ 4,012.50	0.00	\$ -		0.00%	107.00%
27	PERIMETER AND SLOPE SEDIMENT CNTL DEVICE 9"	1800.000	LF	\$2.00	\$ 3,600.00	1100.00	\$ 2,200.00	0.00	\$ -		0.00%	61.11%
28	REMOVAL OF PERIMETER AND SLOPE SEDIMENT CNTL DEV	1800.000	LF	\$0.50	\$ 900.00	1100.00	\$ 550.00	0.00	\$ -		0.00%	61.11%
29	MOBILIZATION, EROSION CONTROL	5.000	EACH	\$500.00	\$ 2,500.00	5.00	\$ 2,500.00	0.00	\$ -		0.00%	100.00%
30	MOBILIZATION, EMERGENCY EROSION CONTROL	1.000	EACH	\$1,000.00	\$ 1,000.00	0.00	\$ -	0.00	\$ -		0.00%	0.00%
				\$	\$ 668,423.20	\$	\$ 638,670.00	\$	\$ -		0.00%	95.55%

TOTAL ORIGINAL CONTRACT:

CHANGE ORDER SUMMARY

<b>CHANGE ORDER #1</b>												
1	EXCAVATION, CLASS 10, ROADWAY AND BORROW	-1792.000	CY	\$7.25	\$ (12,982.00)		\$ -		0.00	\$ -	0.00%	0.00%
2	CONSTRUCTION OF SOIL AGGREGATE SUBBASE	2.500	MILE	-\$4,800.00	\$ (12,000.00)	2.50	\$ (12,000.00)	0.00	\$ -		0.00%	100.00%
8001	VALUE ENGINEERING INCENTIVE PROPOSALS	1.000	EACH	\$12,496.00	\$ 12,496.00	1.00	\$ 12,496.00	0.00	\$ -		0.00%	100.00%
<b>CHANGE ORDER #2</b>												
24	NATIVE GRASS SEEDING	-3.000	ACRE	\$3,450.00	\$ (10,350.00)	-1.16	\$ (4,002.00)	-1.16	\$ (4,002.00)		0.00%	100.00%
8002	NATIVE ECOTYPE SEEDING	1.000	LS	\$4,002.00	\$ 4,002.00	1.00	\$ 4,002.00	1.00	\$ 4,002.00		0.00%	100.00%
<b>CHANGE ORDER #3</b>												
10	CULVERT, CONCRETE ROADWAY PIPE, 30 IN. DIA.	16.000	LF	\$160.00	\$ 2,560.00		\$ -					
11	SUBDRAIN, STD. PERFORATED, 6"	-20.000	LF	\$10.50	\$ (210.00)		\$ -					
14	RECREATIONAL TRAIL, PCC, 6"	18.300	SY	\$28.35	\$ 518.80		\$ -					
20	FLAGGERS	-10.000	EACH	\$480.00	\$ (4,800.00)		\$ -					
23	MULCHING, BONDED FIBER MATRIX	-1.760	ACRE	\$2,050.00	\$ (3,608.00)		\$ -					
25	SEED AND FERTILIZE (RURAL)	-1.290	ACRE	\$1,850.00	\$ (2,386.50)		\$ -					
26	STABILIZING CROP - SEEDING AND FERTILIZING	0.210	ACRE	\$1,250.00	\$ 262.50		\$ -					
27	PERIMETER AND SLOPE SEDIMENT CNTL DEVICE 9"	-700.000	LF	\$2.00	\$ (1,400.00)		\$ -					
28	REMOVAL OF PERIMETER AND SLOPE SEDIMENT CNTL DEV	-700.000	LF	\$0.50	\$ (350.00)		\$ -					
30	MOBILIZATION, EMERGENCY EROSION CONTROL	-1.000	EACH	\$1,000.00	\$ (1,000.00)		\$ -					
<b>TOTAL CHANGE ORDERS</b>				\$	\$ (29,257.20)	\$	\$ 496.00	\$	\$ -		0.00%	100.00%
<b>TOTAL CONTRACT &amp; CHANGE ORDER</b>				\$	\$ 639,166.00	\$	\$ 639,166.00	\$	\$ -		0.00%	100.00%

## APPLICATION FOR FINAL PAYMENT NO. 07

PROJECT: Heart of Iowa Nature Trail - Phase 1  
 OWNER: Story County Conservation  
 CONTRACTOR: Howrey Construction, LLC.  
 ADDRESS: 820 W High St  
 Rockwell City, IA 50579  
 DATE: February 3, 2021

S&A PROJECT NO.: 118.0384  
 LATE START DATE: July 29, 2019  
 START DATE: June 11, 2019  
 PAYMENT PERIOD: 9/20/2019-12/07/2020

### 1. CONTRACT SUMMARY:

Original Contract Amount:	\$ 668,423.20
Net Change by Change Order:	<u>\$ (29,257.20)</u>
Contract Amount to Date:	\$ 639,166.00

#### CONTRACT PERIOD:

Original Contract Date: April 22, 2019

### 2. WORK SUMMARY:

Work Performed This Period:	\$	-	Total Work Performed to Date:	\$	639,166.00
Retainage: 3%	\$	19,174.98	Retainage: 3%		
Subtotal This Period	\$	19,174.98	Total Earned Less Retainage:	\$	639,166.00
<b>AMOUNT DUE THIS APPLICATION:</b>	<b><u>\$</u></b>	<b><u>19,174.98</u></b>			

#### Payment Summary

Pay Application #1	\$	47,218.63
Pay Application #2	\$	327,596.18
Pay Application #3	\$	179,213.93
Pay Application #4	\$	15,364.41
Pay Application #5	\$	50,139.54
Pay Application #6	\$	458.33
Pay Application #7	\$	19,174.98
<b>Total</b>	<b>\$</b>	<b>639,166.00</b>

### 3. CONTRACTOR'S CERTIFICATION:

The undersigned CONTRACTOR certifies that:  
 (1) all previous progress payments received from OWNER on account of Work done under the Contract referred to above have been applied to discharge in full all obligations of CONTRACTOR incurred in connection with the Work covered by prior Applications for  
 (2) title to all materials and equipment incorporated in said Work or otherwise listed in or covered by this application for Payment are free and clear of all liens, claims, security interests and encumbrances.

**Howrey Construction, LLC.**

CONTRACTOR

By 

DATE: February 4, 2021

### 4. ENGINEER'S APPROVAL:

Payment of the above AMOUNT DUE THIS APPLICATION is recommended:

**Snyder & Associates, Inc.**

ENGINEER

By 

Digitally signed by Andy Burke  
 DN: C=US,  
 E=aburke@snyder-associates.com,  
 O="Snyder & Associates, Inc",  
 CN=Andy Burke  
 Reason: I have reviewed this document  
 Date: 2021.02.04 11:39:50-06'00'

DATE: \_\_\_\_\_

### 5. OWNER'S APPROVAL

**Story County Conservation**

OWNER

By \_\_\_\_\_

Digitally signed by Patrick Shehan  
 DN: cn=Patrick Shehan, o=Story  
 County Conservation, ou,  
 email=pshehan@storycountyia.gov,  
 c=US  
 Date: 2021.02.04 13:37:41 -06'00'

DATE: \_\_\_\_\_





**STORY COUNTY AUDITOR**

800 6th STREET  
NEVADA, IOWA 50201

STATE BANK & TRUST  
NEVADA, IOWA

DATE  
02/18/2021

CHECK NUMBER  
184884

PAY

Twenty Thousand One Hundred Twenty Four Dollars and 98/100\*\*

AMOUNT  
\$20,124.98

TO THE ORDER OF:

Howrey Construction LLC  
316 Austin St.  
Rockwell City IA 50579

  
Story County Auditor

VOID AFTER 12 MONTHS  
BY ORDER OF BOARD OF SUPERVISORS

⑆184884⑆ ⑆07392183⑆ ⑆39 583 8⑆

ENDORSE HERE  
X

Presented to this account of  
The Within Named payee

In Accordance With Payee's instructions  
Absence of Endorsement Guaranteed

CITIZENS BANK

CHESSAC CITY IOWA \$BIBLE DEPOSIT

DO NOT WRITE, STAMP OR SIGN BELOW THIS LINE

0910391724  
2021-02-23

CitizensBnk >873921848< 02/22/21 020101380

# Per Applicant Test Licensing Agreement

## 1. Scope of Agreement

Ergometrics & Applied Personnel Research, Inc. ("Licensor") grants to the Licensee the right to use the Licensor's tests, outlined in Attachment A to this Agreement, incorporated herein by reference, and all associated materials (collectively, the "Test"), for the sole purpose of pre-employment and promotional testing. The Test may not be used for training purposes under any circumstances. The Licensee may not lease, rent, loan, transfer or administer this test to or for any other agency or entity without express written permission from the Licensor. The Test meets and/or exceeds all Equal Employment Opportunity Commission guidelines and professional standards. This agreement does not include local validation for the Licensee. The Licensor will provide national validation reports upon request. In the event of challenge, the Licensor will provide expert testimony at its regular consulting rates. The Licensor assumes no liability for the use or misapplication of this product.

## 2. Copyright

The Test is owned by the Licensor and protected by United States copyright laws and international treaty provisions. The Licensee is not authorized to copy any videos or DVD's. Printed materials may only be copied with express permission from the Licensor and may only be used for the purposes described in this Agreement or as otherwise approved by the Licensor.

## 3. Implementation

The Licensor will provide the Licensee general written or telephone instructions on the administration and use of the Test. The Licensor warrants that the video, audio, and printed materials are free from defects in material and workmanship. Licensor will assist Licensee with interpretation of score results and scoring methodology. The licensee was offered a transportability analysis as part of the implementation process. If the licensee chose not to conduct such an analysis, they hereby affirm they understand it is their responsibility to ensure the job is similar enough to the departments that participated in the criterion validation of the exam and/or have sufficient evidence of content validity.

## 4. Test Security

Licensee will maintain strict security of the Test in accordance with accepted security practices and those incorporated herein. Licensee shall be fully responsible for the secure storage and use of the Test and will establish and maintain strict test security procedures, including precautions preventing materials from being stolen, copied, or otherwise compromised.

- a. The Test must not be left unattended at any time, and when not in use, the Test must be kept in a secured and locked location. Trash containing confidential material will be disposed of securely.
- b. All persons having access to the Test must sign the Individual Statement of Understanding, found in the Administration Packet, and all signed copies kept on file with the Licensee for one year from the date of signature.
- c. Certification of Compliance with Confidentiality and Copyright, found in the Administration Packet, must be collected from each applicant before testing sessions begin, and all signed copies kept on file with the Licensee for one year from the date of signature.
- d. The Test maintained in electronic format must be kept on a non-networked, standalone computer.
- e. Cell phones and electronic devices are not allowed in the test administrations.
- f. No one, other than the official test monitor, should take notes or any other confidential materials from a testing room. In the event of loss or theft of the Test, or cheating, Licensor must be notified immediately.
- g. Any testing materials shipped must use a form of registered

service with tracking number and signature for delivery.

h. Test content is confidential and copyrighted. Any conversations about Test content must only be conducted formally in conjunction with the Licensor.

## 5. Subcontracting the Test

The Test is licensed for use only by the Licensee. The Licensee must contact the Licensor to obtain permission if the Licensee wishes to subcontract test administration or other services that involve the outside handling of the Test. The Licensee will remain fully responsible for the security of materials that are handled in this manner.

## 6. Termination

This Agreement may be terminated in whole in the event that the Licensee or Licensor breaches any material provision of this Agreement and fails to cure such breach within thirty (30) days after the non-breaching party delivers written notice of such breach to the breaching Party. Upon termination, Licensor will be entitled to payment, determined on a pro rata basis for services performed or rendered, and all Test materials must be returned immediately to the Licensor once the Agreement has been terminated.

## 7. Events Upon License Expiration or Termination

Upon any termination or expiration of this Agreement for any reason, Licensee will cease use of all testing materials and return such materials within 15 days of expiration or termination of the Agreement. Late or lost Test materials will be subject to additional fees. Attachment A to this Agreement sets out additional provisions in respect of the parties' obligations upon termination.

## 8. Pricing

Pricing for this Agreement is specified in Attachment A, incorporated herein by reference.

## 9. No Waiver

The waiver or failure of either Party to exercise in any respect any right provided in this Agreement shall not be deemed a waiver of any other right or remedy to which the party may be entitled.

## 10. Entirety of Agreement

The terms and conditions set forth herein constitute the entire Agreement between the Parties and supersede any communications or previous agreements with respect to the subject matter of this Agreement. There are no written or oral understandings directly or indirectly related to this Agreement that are not set forth herein. No change can be made to this Agreement other than in writing and signed by both Parties. Any previous Test Licensing agreements between Licensee and Licensor are null and void, replaced by this one.

## 11. Headings in this Agreement

The headings in this Agreement are for convenience only, confirm no rights or obligations in either party, and do not alter any terms of this Agreement.

## 12. Severability

If any term of this Agreement is held by a court of competent jurisdiction to be invalid or unenforceable, then this Agreement, including all of the remaining terms, will remain in full force and effect as if such invalid or unenforceable term had never been included.

## 13. Governing Law

This Agreement is governed by the laws of the State of Washington.

**Test Licensing Agreement**

This is a legal agreement between the Licensing Agency (Licensee) and Ergometrics and Applied Personnel Research, Inc. (Licensor) By accepting the Ergometrics test materials for use, you are agreeing to the terms of this agreement and that you have authority to enter into such an agreement on behalf of the Agency.

**Licensee**

Lisa Heddens 09/14/2021  
Principal Signer Date

*Lisa K Heddens*  
Signature

Story County Board of Supervisors, Chair  
Title

Story County Sheriff's Office  
Agency Name

1315 S B Avenue  
Physical Address

Nevada Iowa 50201  
City State Zip

(515)382-7458 ctoresdahl@storycountyiowa.gov  
Telephone Email

**Authorized Contacts**

Please list, in addition to the Principal Signer, anyone who is authorized to receive materials, scores or discuss scores with Ergometrics. Licensee is responsible for updating Ergometrics of any changes to Authorized Contacts.

Micah Andersen  
Authorized Contact

Assistant Jail Administrator  
Title

(515)382-7532  
Telephone

mandersen@storycountyiowa.gov  
Email

Constance Toresdahl  
Authorized Contact

Office Manager  
Title

(515)382-7458  
Telephone

ctoresdahl@storycountyiowa.gov  
Email



Return to:  
Ergometrics &  
Applied Personnel Research, Inc.  
2122 164<sup>th</sup> St SW Suite 300  
Lynnwood, WA 98087  
FAX: 425-977-0566  
Or email  
[clientservices@ergometrics.org](mailto:clientservices@ergometrics.org)

*Failure to return the signed licensing agreement,  
will delay the processing of your order.*

For Office use only:

Product: \_\_\_\_\_

License Type: \_\_\_\_\_

Highrise: \_\_\_\_\_

Exam HQ: \_\_\_\_\_

Notes: \_\_\_\_\_

**APPROVED** **DENIED**

Board Member Initials: *MAH*

Meeting Date: *9-14-21*

Follow-up action: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



Story County Sheriff's Office  
Licensing Agreement  
Attachment A

**Pricing**

Per Applicant License:

REACT Testing One Time Setup Fee PAID  
5 Applicants @ \$30 each \$150.00  
(\$150 minimum order)

*\*cost may vary based on actual number tested*

Scoring will include standard and diagnostic scoring. Licensee will be responsible for all associated freight expenses. Minimum charges will be applied to each batch of answer sheets submitted.

**Term of Agreement**

The service agreement will begin and end on the following dates:

Start Date	End Date
TBD	TBD

**All testing materials must be returned by the due date listed above. Materials MUST be returned using some form of registered, secure service that has a tracking number and requires a signature for delivery. Materials not returned by the specified due date will be subject to a \$25 late fee for every 15 days overdue. If overdue materials are not returned after 8 weeks past due, the test materials will be considered lost and are subject to a \$500 lost fee. Any lost test materials must have the incident documented on company letterhead and will be subject to lost fees.**

CUSTOMER SUPPORT AGREEMENT

Date: 8/11/2021



Proposal No. 6615

1500 Ziegler Drive NW
Altoona, IA 50009
515-957-3800 / 800-342-7002

To:
JOBY BROGDEN
STORY COUNTY ADMINISTRATION
900 6TH ST
NEVADA, IA 50201-2054

Re:
5 year Customer Support Agreement (CSA) for
MODEL: D200P3 | 7000\_FQ | 7000\_FQ |
SERIAL: NNS02045 | 286682 | 286681 |

WE PROPOSE TO FURNISH IN ACCORDANCE WITH THE FOLLOWING SPECIFICATIONS, TERMS AND CONDITIONS

Enclosed is a 5 year Customer Support Agreement (CSA) for the following Engines :
Model(s): D200P3 | 7000\_FQ | 7000\_FQ |
Serial Number(s): NNS02045 | 286682 | 286681 |

AGREEMENT START DATE: 10/1/2021
AGREEMENT END DATE: 9/30/2026

INVOICE FREQUENCY: [ ] Monthly [ ] Annually
INVOICE AMOUNT: \$583.70 \$6,654.16

IMPORTANT NOTES

- CUSTOMER SUPPORT AGREEMENT PRICING WILL NOT INCREASE DURING THE TERM OF THIS AGREEMENT.
PRICE INCLUDES PARTS, LABOR, TRAVEL AND DISPOSAL OF ALL FLUIDS PER E.P.A. STANDARDS.
TRAINED AND CERTIFIED ENGINE/GENERATOR TECHNICIANS WILL PERFORM ALL SERVICES.

TERMS AND CONDITIONS

- Agreement pricing is based upon generator run time between 0 and 250 hours per year (standby applications).
Invoices will be sent on the first day of each invoicing period (i.e. monthly, quarterly, semi-annually or annually).
Either party may cancel this agreement with a (60) sixty day written notice.
Prices assume all services to be performed during normal business hours (7:30am - 4:00pm, M-F) unless otherwise specified.
Pricing does not include local and/or state taxes. Taxes will be applied to invoices where applicable.
This is a preventative maintenance agreement; repairs classified outside standard preventative maintenance will result in additional costs to the customer.
Early cancellation of this agreement will require payment for any services provided but not yet paid for.
This proposal is valid for (60) sixty days.

ACCEPTED BY:

Please Sign Name: [Signature]
Please Print Name: Lisa K. Heddens
Date: 9-14-21

Respectfully submitted,
Ziegler Power Systems

By: Robert Mullenbach
Customer Support Representative

## Level Definitions

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### Watchguard Level 1 (64 Point Inspection)

Includes inspection of the following systems:

- Cooling
- Lube Oil
- Air Intake
- Fuel
- Exhaust (inside building only)
- Starting
- Engine
- Generator
- Transfer Switch
- Coolant and Oil Analysis
- Provide written report

**MODEL: D200P3 | SERIAL: NNS02045**

Level 1

Nov/2021 , Nov/2022 , Nov/2023 , Nov/2024 , Nov/2025

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### WatchGuard Level 2 (67-Point Inspection with Oil and Filter Change)

Includes the following:

- Level 1 Inspection
- Change engine oil
- Change engine oil filter(s)
- Change engine fuel filter(s)
- Inspect air filter(s)
- Disposal of old fluids per EPA standards
- Provide written report

**MODEL: D200P3 | SERIAL: NNS02045**

Level 2

May/2022 , May/2023 , May/2024 , May/2025 , May/2026

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### WatchGuard Level 3 (Cooling System Service)

Includes the following:

- Drain and refill cooling system, add coolant additives
- Replace cooling systems hoses
- Replace engine thermostats (where applicable)
- Disposal of old fluids per EPA standards
- Provide written report

**MODEL: D200P3 | SERIAL: NNS02045**

Level 3

May/2022 , May/2025

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### WatchGuard Level 4 (Megohmmeter Testing)

Includes the following:

- Megohmmeter test
- Provide written report

**MODEL: D200P3 | SERIAL: NNS02045**

Level 4

May/2022 , May/2023 , May/2024 , May/2025 , May/2026

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**WatchGuard Level 5 (Load Bank Testing)**

Includes the following:

- Engine load bank test (2 - hours)
- Provide written report

**MODEL: D200P3 | SERIAL: NNS02045**

Level 5

May/2022 , May/2023 , May/2024 , May/2025 , May/2026

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**Watchguard Level 6 (Engine/Generator Inspection and Adjustment)**

Includes the following:

- Inspection of slip ring and brushes
- Grease rear generator bearing
- Inspection of generator wiring
- Inspection of stator and rotor
- Inspection of generator space heater
- Inspection of coupling and guards
- Inspection of meters and voltage regulator
- Adjust engine intake and exhaust valves
- Calibrate injectors (where applicable)

**MODEL: D200P3 | SERIAL: NNS02045**

Level 6

May/2022 , May/2025

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**Watchguard Level 9 (Battery Replacement Program)**

Includes the following services

- Complete electrical system check
- Battery charger adjustment
- Test engine starter amperage
- Removal and disposal of old lead acid batteries per EPA standards
- Installation of new, low antimony batteries specifically designed for standby applications
- Provide written report

**MODEL: D200P3 | SERIAL: NNS02045**

Level 9

May/2024

## **Watchguard Level 11 (Transfer Switch Inspection/Adjustment)**

Includes the following services:

- Clean transfer switch as necessary
- Replace PLS/ATS battery
- Check voltage drop across main contacts with normal load
- Repair/replace faulty incandescent lamps
- Test bypass isolation feature where applicable
- Check voltage drop across main contacts with emergency load (with approval)
- Check operation of timers (with approval)
- Check operation of remote start contacts (with approval)
- Check operation of in-phase monitor (with approval)
- Inspect arc insulators (De-energized switch only)
- Check for loose terminals and/or relays (De-energized switch only)

**MODEL: 7000\_FQ | SERIAL: 286682**

Level 11

May/2024

**MODEL: 7000\_FQ | SERIAL: 286681**

Level 11

May/2024

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### **Customer Requirements**

It is the customer's responsibility to...

- Perform weekly and monthly inspections of the engine/generator
- Maintain written or computerized records of the weekly and monthly inspections.
- Contact Ziegler Power Systems with any problems or concerns noted during the weekly and monthly inspections

### **Ziegler Power Systems Exclusion of Responsibility:**

Ziegler Inc. is not responsible for...

- Providing a portable generator during repairs
- Fuel consumed by generator set during operation
- Building wiring
- System modifications
- Acts of nature, terrorism or war
- Uses of generator beyond rated capacity
- Main fuel tank or piping problems
- Emissions permitting
- Regulation changes
- State and local taxes
- Customer abuse/neglect

Prepared by: Darren R. Moon, Story County Engineer's Office, 837 N Ave., Nevada, IA 50201 515-382-7355

## CONTRACT FOR HIGHWAY RIGHT OF WAY

PARCEL No: 08-12-100-300  
 PROJECT No: FM-C085(166)--55-85  
 ROAD No: (730<sup>th</sup> Ave.)

THIS AGREEMENT made and entered into this 15<sup>th</sup> day of July, A.D. 20 21 by and between

**PATRICIA ANN MEHLISCH REVOCABLE TRUST**

Seller, and the Story County Secondary Roads Department, acting for the County of Story, Buyer.

1.a SELLER AGREES to sell and Buyer agrees to buy the following real estate, hereinafter referred to as the premises, situated in parts of the following (1/4 1/4 Sec./Twp./Rge.):

The East 27.00 feet of the West 60.00 feet of the North 150.00 feet of the South 800.00 feet of the SW¼, NW¼ in Section 12, Township 84 North, Range 21 West of the 5th P.M., Story County, Iowa. Easement contains 0.21 acres of which 0.11 acres is existing R.O.W.

County of Story, State of Iowa, and more particularly described on Page 3 and which include the following buildings, improvements and other property:

See attached graphical representation

1.b SELLER ALSO GRANTS to Buyer a temporary easement as shown on the Temporary Easement Plot attached as Page 4, and as shown on the project plans for said highway improvement. Said temporary easement shall terminate upon completion of this highway project.

1.c The premises also include all estates, rights, title and interests, including all easements, and all advertising devices and the rights to erect such devices as are located thereon. SELLER CONSENTS to any change of grade of the highway and accepts payment under this contract for any and all damages arising therefrom. SELLER ACKNOWLEDGES full settlement and payment from the Buyer for all claims per the terms of this contract and discharges the Buyer from liability because of this contract and the construction of this public improvement project.

2. Possession of the premises is the essence of this contract and Buyer may enter and assume full use and enjoyment of the premises per the terms of this contract. Buyer may take immediate possession of premises upon the execution of the contract by both Seller and Buyer.

3. Buyer agrees to pay and SELLER AGREES to grant the right of possession, convey title, and to surrender physical possession of the premises as shown:

	<b>Payment Amount</b>	<b>Agreed Performance</b>
\$	<u>1,031.66</u>	on right of possession
\$		on conveyance of title
\$		on surrender of possession
\$		on possession and conveyance
\$	<u>1,031.66</u>	<b>TOTAL LUMP SUM</b>

BREAKDOWN:	ac.=acres	sq.ft.=square feet			
Land by Fee Title		ac./sq.ft.	\$	Buildings & Improvements	\$
Underlying Fee Title		ac./sq.ft.	\$	Fence <u>    </u> rods woven	\$
Permanent Easement	<u>0.10</u>	ac./sq.ft.	\$ <u>547.10</u>	Fence <u>    </u> rods barb	\$
Temporary Easement	<u>0.14</u>	ac./sq.ft.	\$ <u>459.56</u>		
Damages for:					\$
			<u>Future Abstract Entry in the amount of \$25.00</u>		

4. The Seller is responsible for any and all matters relating to any tenant on the land and hereby releases the Buyer from all tenant liabilities.

SELLER'S SIGNATURE AND CLAIMANT'S CERTIFICATION: Upon due approval and execution by the Buyer, we the undersigned claimants certify the total lump sum payment shown herein is just and unpaid.

X Pat Mehlich  
\_\_\_\_\_  
\_\_\_\_\_

- 5. Each page and each attachment is by this reference made part hereof and the entire agreement consists of 4 pages.
- 6. In the event that said premises is burdened by the lien of a mortgage, judgement or other encumbrance, Sellers agree to fully cooperate with Buyer in securing a release of such lien from said premises, and if necessary and proper, Sellers agree that any part of the sum owing to them under this contract may be paid to the holder of such lien for such release.
- 7. Buyer agrees that any drain tile that is located within the premises and is damaged by highway construction shall be repaired at no expense to Seller. Where Buyer specifically agrees to construct and maintain fence, the fence shall be constructed and maintained for vehicle access control purposes only at no expense to the Seller. Buyer shall have the right of entry upon Sellers remaining property along the right of way line, if necessary, for the purpose of connecting said drain tile and constructing and maintaining said fence. Seller may pasture against said fence at his own risk. Buyer will not be liable for fencing private property of maintaining the same to restrain livestock.
- 8. If the Seller holds title to the premises in joint tenancy with full rights of survivorship and not as tenants in common at the time of this contract, Buyer will pay any remaining proceeds to the survivor of that joint tenancy and will accept title solely from that survivor, provided the joint tenancy has not been destroyed by operation of law or acts of the Seller.
- 9. These premises are being acquired for public purposes and this transfer is exempt from the requirements for the filing of a Declaration of Value by the Code of Iowa.
- 10. Seller states and warrants that , to the best of Seller's knowledge, there are no burial site, well, solid waste disposal site, hazardous substance, nor underground storage tank on the premises described and sought herein except,
- 11. This Written contract constitutes the entire agreement between Buyer and Seller and there is no agreement to do or not to do any act or deed except as specifically provided for herein.

**Additional Right of Way Agreements:**

**SELLER'S ACKNOWLEDGMENT**

STATE OF IOWA: ss On this 15 day of July, 20 21, before me, the undersigned, personally appeared Patricia Mehlich

Known to me to be the identical persons named in and who executed the foregoing instrument and acknowledged that they executed the same as their voluntary act and deed.

Craig Welter

Notary Public in and for the State of Iowa

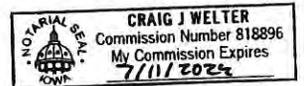
**BUYER'S APPROVAL**

Darren Moon

9-3-21

Recommended by: Darren Moon P.E., Story County Engineer

(Date)



Jim K. Hedder

9-14-21

Approved by: Chairperson, Story County Board of Supervisors

(Date)

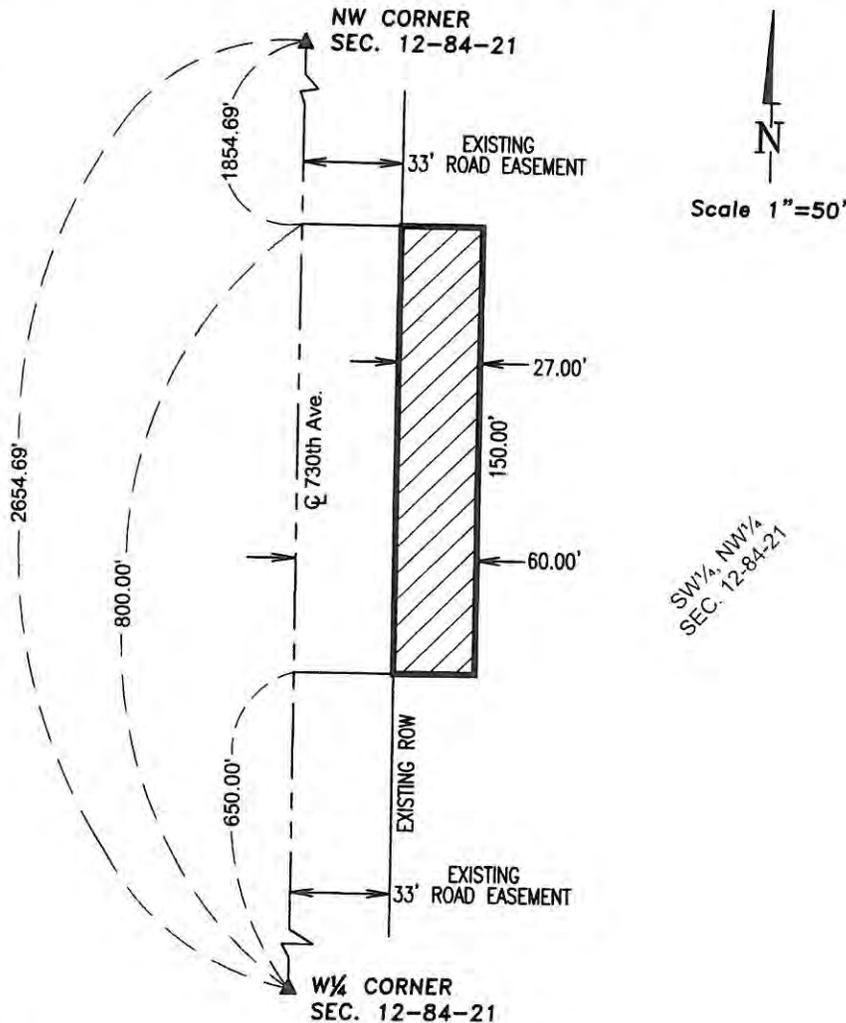
"Exhibit A"

# STORY COUNTY SECONDARY ROADS EASEMENT ACQUISITION

PROJECT NO. FM-C085(166)--55-85 PARCEL NO. 08-12-100-300  
SECTION 12, TOWNSHIP 84N, RANGE 21W, OF THE 5TH P.M., STORY COUNTY, IOWA.  
ACQUIRED FROM PATRICIA ANN MEHLISCH REVOCABLE TRUST

EXISTING R.O.W. 0.11 ACRES NEW R.O.W. 0.10 ACRES TOTAL R.O.W. 0.21 ACRES

The East 27.00 feet of the West 60.00 feet of the North 150.00 feet of the South 800.00 feet of the SW $\frac{1}{4}$ , NW $\frac{1}{4}$  in Section 12, Township 84 North, Range 21 West of the 5th P.M., Story County, Iowa. Easement contains 0.21 acres of which 0.11 acres is existing R.O.W.



DATE DRAWN 6/3/2021





Story County Planning and Development  
 Administration Building  
 900 6<sup>th</sup> Street, Nevada, Iowa 50201  
 Ph. 515-382-7245  
[www.storycountyiaowa.gov](http://www.storycountyiaowa.gov)

**APPROVED**

**DENIED**

Board Member Initials: AKH  
 Meeting Date: 9-14-21  
 Follow-up action: \_\_\_\_\_

**MEMORANDUM**

**TO:** Story County Board of Supervisors  
**FROM:** Marcus Amman, Planner, Planning and Development  
**RE:** Engineer's Office and Planning and Development Request to increase 911 Sign and Sign post price increase

**MEETING DATE:** September 14, 2021

The current fee for a 911 address is \$100.00. Of that, \$80.00 is credited to the engineer's office for sign fabrication and \$20.00 to the planning department for number assignment.

The Engineer's Office assessed the current costs versus fees for 911 sign marker and sign posts. The assessments revealed the following:

**Rural Address Markers:**

Signs with 2-sided number	\$23.55
Post	\$ 9.16
Labor (3/4 hr X 49.71)	\$37.28
Equipment Cost 2 X (2X10 mi X .50)	<u>\$20.00</u>

**Total** \$89.99

The Engineer's Office and Planning and Development department are recommending charging \$90.00 for the sign marker and sign post. Planning and Development charges \$20.00 to assign the 911 address. This would bring the total cost for a new 911 address, sign marker, and sign post to \$110.00. The last time that these fees were increased were in 2007. We are requesting that this fee increase takes effect September 15<sup>th</sup>, 2021.

**Recommendations**

Planning and Development Staff recommends that the Board of Supervisors take action to allow:

- **Planning and Development to increase the total cost of a new 911 address to \$110.00, with \$90.00 credited to Engineer's Office and \$20.00 to Planning and Development.**

DO NOT WRITE IN THE SPACE ABOVE, RESERVED FOR RECORDER  
Prepared By: Jenna Gilliam, Story County Planning and Development, 900 6th Street, Nevada, IA 50201 (515) 382-7245

Please return to:  
Planning & Development

STORY COUNTY IOWA  
RESOLUTION OF THE BOARD OF SUPERVISORS  
RESOLUTION NO. 22-19

SETTING DATE AND TIME FOR PUBLIC HEARING FOR SEPTEMBER 21, 2021, FOR  
FIRST CONSIDERATION OF ORDINANCE NO. 296, AMENDING CHAPTER 89 – HOME  
BUSINESSES AND SIGNS, CHAPTER 85.08 – DEFINITIONS, AND CHAPTER 92.10 –  
REQUIRED PERMITS, OF THE STORY COUNTY LAND DEVELOPMENT REGULATIONS,  
OF THE STORY COUNTY CODE OF ORDINANCES.

WHEREAS, the Board of Supervisors approved the *Code of Ordinances of Story County, Iowa*, on May 21, 2013, and amended on May 29, 2018; and

WHEREAS, Section 1.11 (2)(A) A Ordinance Adoption Procedure of the Story County Code of Ordinances requires that a proposed ordinance must be considered and receive a favorable vote by a majority of the supervisors at two regular meetings of the Board;

AND WHEREAS, Section 1.11 (2)(B) B Ordinance Adoption Procedure of the Story County Code of Ordinances requires that the title of the proposed ordinance shall be published prior to its first consideration by the Board. Copies of the full text of the ordinance shall be made available to the public at the time of publication at the office of the County Auditor, and the published notice shall specify where such copies may be obtained.

NOW THEREFORE BE IT RESOLVED that a public hearing date on this matter be held on the proposed Ordinance No. 296 on the 21st day of September, 2021, at the Story County Administration Building, Nevada, Iowa, at 10:00 AM and the Board of Supervisors directs Planning and Development staff to place copies of the full text of the ordinance with the Office of the County Auditor.

IT IS FURTHER RESOLVED that the Chair of the Board of Supervisors and the County Auditor are authorized and they are hereby directed to certify a copy of this Resolution upon its approval by the Board of Supervisors.

Dated this 14<sup>th</sup> day of September, 2021.

*Lisa Heddens*  
Chairperson, Board of Supervisors

Attest:  
*[Signature]*  
County Auditor

ROLL CALL FOR ALLOWANCE  
Latifah Faisal Yea  Nay  Absent   
Lisa Heddens Yea  Nay  Absent   
Linda Murken Yea  Nay  Absent

ALLOWED BY VOTE OF BOARD  
Yea 3 Nay 0 Absent 0

*Lisa Heddens* Above tabulation made by *[Signature]*



Story County Planning and Development  
Administration Building  
900 6<sup>th</sup> Street, Nevada, Iowa 50201

Ph. 515-382-7245 Fax 515-382-7294  
[www.storycountyiowa.gov](http://www.storycountyiowa.gov)

## MEMORANDUM

**TO:** Story County Board of Supervisors  
**FROM:** Andrea Wagner, Planner  
**RE:** Redoing a Public Hearing for the Vacation of a Utility Easement, Formerly Acted on Under Resolution 22-03  
**DATE:** September 14, 2021

### Background of Request and Redoing of Public Hearing

On July 20, 2021, the Board of Supervisors took action on Resolution 22-03, approving the vacation of a utility easement located on the south 15 feet of Lot 3 in Nady Subdivision. The requested vacation was initiated by the proprietors of Lot 3, Keith and Brenda Hobson (21101 620<sup>th</sup> Avenue).

It came to our attention on August 17<sup>th</sup> that the newspaper printed one of the legal notices regarding the public hearing on July 20<sup>th</sup> in the wrong newspaper (Perry newspaper instead of the Tri-County Times). Due to this, we are redoing the public hearing with the Board of Supervisors and have sent out legal notices to be published in the correct newspapers, following the process set out in 354.22 of the *Code of Iowa*. Redoing the public hearing ensures that said hearing is legally valid.



**DO NOT WRITE IN THE SPACE ABOVE. RESERVED FOR RECORDER**

Prepared by Andrea Wagner Story County Planning & Development, 900 6<sup>th</sup> St., Nevada, Iowa 50201 515-382-7245  
Return to Planning & Development

**STORY COUNTY IOWA  
RESOLUTION OF THE BOARD OF SUPERVISORS  
RESOLUTION NO. 22-21**

**SETTING DATE AND TIME FOR A PUBLIC HEARING FOR SEPTEMBER 21, 2021,  
FOR RESOLUTION #22-22, VACATING A PORTION OF A UTILITY EASEMENT ON LOT 3  
IN THE NADY SUBDIVISION**

WHEREAS, the Board of Supervisors approved the *Code of Ordinances of Story County, Iowa*, on May 21, 2013, and amended on May 29, 2018; and

WHEREAS, the Section 87.10 (1) indicates the proprietors of lots within an official plat who wish to vacate any portion of the official plat shall file a petition for vacation with the Story County Board of Supervisors; and

WHEREAS, the Section further indicates the County shall follow the process outlined in Section 354.22 of the Code of Iowa, once a petition to vacate part of an official plat is received; and

WHEREAS, Keith and Brenda Hobson, 21101 620<sup>th</sup> Avenue, have submitted a petition to vacate a utility easement located on Lot 3 in Nady Subdivision (Parcel #06-36-205-060); and

WHEREAS, on September 23, 2014, the Nady Subdivision Plat was approved by the Board of Supervisors showing the utility easement; and

WHEREAS, Section 354.22 of the Code of Iowa allows proprietors of lots within an official plat to request to vacate any portion of the official plat by resolution following a public hearing and recording of the resolution;

WHEREAS, public notices were mailed June 30, 2021 to property owners and utility companies within ¼ mile and the affected property owners and mortgagees located within 300 feet of the vacation area on June 29, 2021;

AND WHEREAS, the Planning and Zoning Commission recommended the Board of Supervisors approve the vacation at their July 7, 2021, meeting (vote 5-0);

NOW, THEREFORE, BE IT RESOLVED that a public hearing on Resolution 22-22 vacating the utility easement on the southern 15' of Lot 3 of Nady Subdivision, except the western and eastern 15' thereof, be held by the Board of Supervisors on September 21, 2021, in the Public Meeting Room of the Story County Administration Building, 900 6<sup>th</sup> Street, Nevada, Iowa, at 10:00 AM.

IT IS FURTHER RESOLVED that the Chair of the Board of Supervisors and the County Auditor are authorized and they are hereby directed to certify a copy of this Resolution upon its approval by the Board of Supervisors.

Dated this 14<sup>th</sup> day of September, 2021.



Chairperson, Board of Supervisors



Closure No. 22-12

Date September 8, 2021

## Resolution

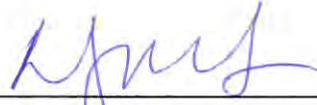
### BE IT RESOLVED

By the Board of Supervisors of Story County, Iowa, to approve the road Closure(s) for the purpose of Construction in section 7& 18 Collins 12&13 Indian Creek Twp on

680th Ave is closed between 290th Street and 310th Street

  
\_\_\_\_\_

Chair, Board of Supervisors

Attest:   
\_\_\_\_\_

County Auditor

ROLL CALL	Latifah Faisal	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>
FOR ALLOWANCE	Lisa Heddens	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>
	Linda Murken	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>

ALLOWED BY VOTE  
OF THE BOARD

Yea 3 Nay 0 Absent 0

  
\_\_\_\_\_

CHAIRPERSON

Above tabulation made by 

STORY COUNTY UTILITY PERMIT

To the Board of Supervisors, Story County, Iowa:

Stratford Mutual Telephone d/b/a Complete Communications Services Corp

The \_\_\_\_\_ Company, incorporated under the laws of Iowa, with its principal place of business at \_\_\_\_\_, 1001 Tennyson Ave Stratford, IA \_\_\_\_\_, does hereby make application requesting permission to occupy certain portions of public right-of-way and that the County Engineer be directed to establish the location of lines of transmission of Fiber Optic Cable on secondary route see attached, from see attached to see attached, a distance of see attached miles.

Agreements: The utility company, corporation, applicant, permittee, or licensee, (hereinafter referred to as the permittee) agrees that the following stipulations shall govern under this permit.

1. The Permittee will file a plat setting out the location of proposed line on the secondary route and that the description of the proposed installation including type, height, and spacing of poles, maximum voltage, lengths of cross arms, minimum clearance and number of wires, type, size and capacity of underground cables, conduits, tile lines, and pipe lines, maximum working pressures for pipe lines carrying gas or flammable petroleum products are described as follows:
  
2. The installation shall meet the requirements of county, state, and federal laws, franchise rules, and of the Iowa State Commerce Commission Regulations and Directives, Utilities Division, the Iowa State Department of Health, and any other laws or regulations applicable.
  
3. The Permittee shall be fully responsible for any future adjustments of its facilities within the established highway right-of-way caused by highway construction or maintenance operations.
  
4. Story County assumes no responsibility for damages to the Permittee's property occasioned by any construction or maintenance operations on said highways.
  
5. The Permittee shall take all reasonable precautions during the construction and maintenance of said installation to protect and safeguard the lives and property of the traveling public and adjacent property owners.
  
6. The Permittee, and its contractors, shall carry on the construction or repair of the accommodated utility with serious regard to the safety of the public. Traffic protection shall be in accordance with Part VI of the current Iowa Department of Transportation Manual on Uniform Control Devices for Streets and Highways.
  
7. The Permittee shall be responsible for any damage resulting to said highways because of the construction operation, or maintenance of said utility, and shall reimburse Story County for any expenditure the County may have to make on said highways because of said permittee's utility having been constructed, operated, and maintained thereon.
  
8. The Permittee shall indemnify and save harmless Story County from any and all causes of action, suits at law or in equity, or losses, damages, claims, or demands, and from any and all

liability and expense of whatsoever nature for, on account of or due to the acts or omissions of said Permittee's officers, members, agents, representatives, contractors, employees or assigns arising out of or in connection with its (or their) use or occupancy of the public highway under this permit.

9. Noncompliance with any of the terms of permit, or agreement, may be considered cause for shut down of utility construction operations, or revocation of the permit.

10. The following special requirements, if applicable, shall apply to this permit:

Whenever the route of the proposed cable line runs along a paved secondary highway, the location of said cable shall be constructed on top of the road shoulder so as to be within approximately two-feet of the pavement edge.

Whenever the route of the proposed cable line runs along a dirt or gravel surfaced highway, the location of said cable shall be constructed on top of the road surface and as near possible to the shoulder line

Whenever a cross road culvert or bridge is encountered along the route of the proposed cable lines, said cable shall be constructed around the ends of said cross road culvert or bridge even though this looping is not designated on the situation plans attached hereto.

The crossing of the cable line from one side of the highway to the other shall be accomplished at a near right angle rather than diagonally so as to disturb the roadbed of the traveled way as little as possible.

Whenever the route of the proposed cable line is to cross a paved highway, such crossing shall be in a bored hole rather than open cut trench.

Date 8.9.21

Stratford Mutual Telephone d/b/a Complete Communicaitons Services Crop

Name of Company (Applicant - Permittee)



515-838-2390

by

Phone no.

Recommended for Approval:

Date 9-8-21



515-382-7355

County Engineer

Phone no.

Approved:

Date 9-14-21



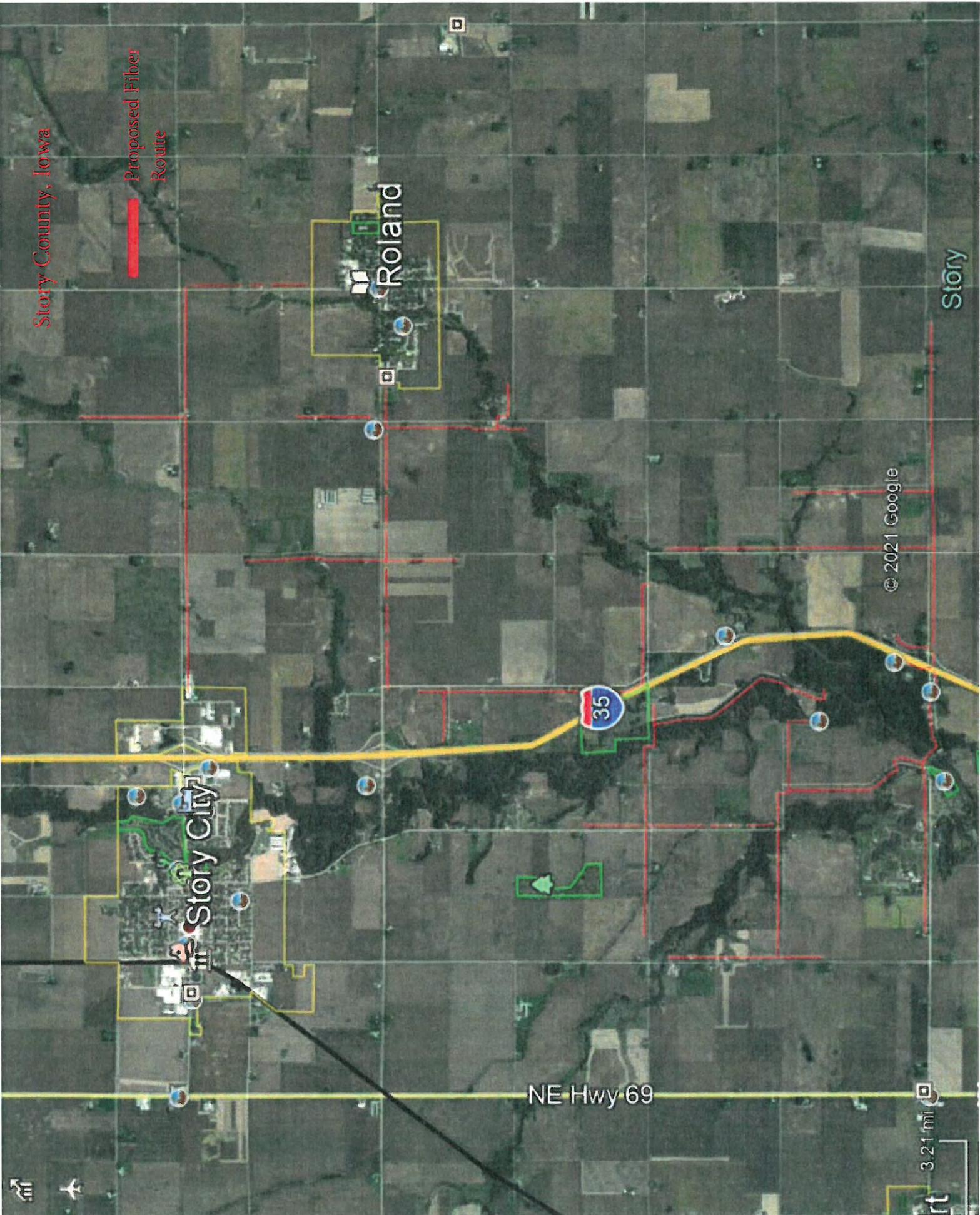
Chair, Board of Supervisors

Story County, Iowa

Three (3) copies of this form will be required for each installation. A plat shall be attached to each copy submitted.

Story County, Iowa

Proposed Fiber  
Route



Story City

Roland

NE Hwy 69

35

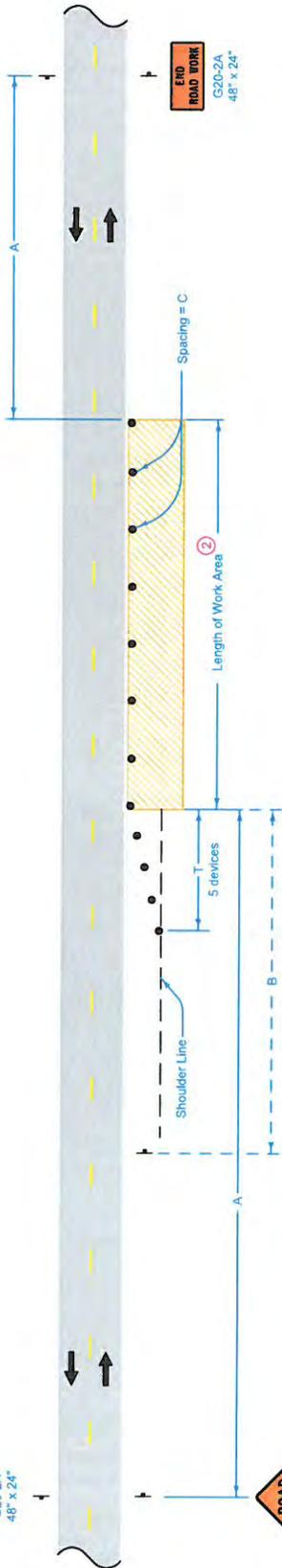
© 2021 Google

Story

3.21 mi



W20-1  
48" x 48"



END ROAD WORK  
G20-2A  
48" x 24"



W20-1  
48" x 48"



W8-9A  
48" x 48"

Possible Contract Item:  
Traffic Control

	REVISION	04-21-15
	6	
<b>STANDARD ROAD PLAN</b> <b>TC-202</b>		
SHEET 1 of 1		
<small>REVISIONS: Modified general notes, changed title and replaced the DOT logo in the block with the new version.</small>		
<small>APPROVED BY DESIGN METHOD ENGINEER</small> 		
<b>WORK WITHIN 15 FT OF TRAVELED WAY</b>		

When a pavement edge drop-off exists, install a SHOULDER DROP-OFF sign.

No pavement edge drop-offs greater than pavement depth will be allowed during non-working hours.

Shoulder edge drop-offs shall be mitigated according to Article 1107.08.L2 of the Standard Specifications.

For work lasting less than one hour, refer to TC-1.

① When the length of a pavement edge drop-off is 1000 feet or less, the temporary filler requirement of Article 1107.08 of the Standard Specifications does not apply. Reduce channelizer spacing to 40 feet.

② For work areas less than 200 feet long, use channelizers spaced at 20 foot centers or use a vehicle with an amber revolving light or amber strobe light.

SPEED LIMIT (mph)	A	B	C	T
35 or less	500'	250'	40'	100'
40 - 45	700'	350'	60'	200'
50 or greater	1000'	500'	100'	200'

**LEGEND**

- Traffic Sign
- 42" Channelizer
- Work Area
- Direction of Traffic

## STORY COUNTY UTILITY PERMIT

Date 9/7/21

To the Board of Supervisors, Story County, Iowa:

The Interstate Power & Light - Alliant Energy Company, incorporated under the laws of Iowa, with its principal place of business at 1284 XE Place Ames, IA 50014, does hereby make application requesting permission to occupy certain portions of public right-of-way and that the County Engineer be directed to establish the location of lines of transmission of Natural Gas on secondary route Cameron School Rd, from \_\_\_\_\_ to \_\_\_\_\_, a distance of 0 miles.

**Agreements:** The utility company, corporation, applicant, permittee, or licensee, (hereinafter referred to as the permittee) agrees that the following stipulations shall govern under this permit.

1. The Permittee will file a plat setting out the location of proposed line on the secondary route and that the description of the proposed installation including type, height, and spacing of poles, maximum voltage, lengths of cross arms, minimum clearance and number of wires, type, size and capacity of underground cables, conduits, tile lines, and pipe lines, maximum working pressures for pipe lines carrying gas or flammable petroleum products are described as follows:

Install 1" High Density Gas Service to new shop located at 3634 Cameron School Rd, Ames. Dig up existing gas main located on the North side of Cameron School Rd and direction bore south to private property.

ROW in North ditch will restored once complete along with any other area disturbed.

2. The installation shall meet the requirements of county, state, and federal laws, franchise rules, and of the Iowa State Commerce Commission Regulations and Directives, Utilities Division, the Iowa State Department of Health, and any other laws or regulations applicable.

3. The Permittee shall be fully responsible for any future adjustments of its facilities within the established highway right-of-way caused by highway construction or maintenance operations.

4. Story County assumes no responsibility for damages to the Permittee's property occasioned by any construction or maintenance operations on said highways.

5. The Permittee shall take all reasonable precautions during the construction and maintenance of said installation to protect and safeguard the lives and property of the traveling public and adjacent property owners.

6. The Permittee, and its contractors, shall carry on the construction or repair of the accommodated utility with serious regard to the safety of the public. Traffic protection shall be in accordance with Part VI of the current Iowa Department of Transportation Manual on Uniform Control Devices for Streets and Highways.

7. The Permittee shall be responsible for any damage resulting to said highways because of the construction operation, or maintenance of said utility, and shall reimburse Story County for any expenditure the County may have to make on said highways because of said permittee's utility having been constructed, operated, and maintained thereon.

8. The Permittee shall indemnify and save harmless Story County from any and all causes of action, suits at law or in equity, or losses, damages, claims, or demands, and from any and all

liability and expense of whatsoever nature for, on account of or due to the acts or omissions of said Permittee's officers, members, agents, representatives, contractors, employees or assigns arising out of or in connection with its (or their) use or occupancy of the public highway under this permit.

9. Noncompliance with any of the terms of permit, or agreement, may be considered cause for shut down of utility construction operations, or revocation of the permit.

10. The following special requirements, if applicable, shall apply to this permit:

Whenever the route of the proposed cable line runs along a paved secondary highway, the location of said cable shall be constructed on top of the road shoulder so as to be within approximately two-feet of the pavement edge.

Whenever the route of the proposed cable line runs along a dirt or gravel surfaced highway, the location of said cable shall be constructed on top of the road surface and as near possible to the shoulder line

Whenever a cross road culvert or bridge is encountered along the route of the proposed cable lines, said cable shall be constructed around the ends of said cross road culvert or bridge even though this looping is not designated on the situation plans attached hereto.

The crossing of the cable line from one side of the highway to the other shall be accomplished at a near right angle rather than diagonally so as to disturb the roadbed of the traveled way as little as possible.

Whenever the route of the proposed cable line is to cross a paved highway, such crossing shall be in a bored hole rather than open cut trench.

Date 9/7/2021

Interstate Power & Light Co - Alliant Energy  
Name of Company (Applicant - Permittee)

Tom Sata 515-268-3407  
by Phone no.

Recommended for Approval:

Date 9-7-21

Jaunman 515-382-7355  
County Engineer Phone no.

Approved:

Date 9-14-21

L. K. Holden  
Chair, Board of Supervisors  
Story County, Iowa

Three (3) copies of this form will be required for each installation. A plat shall be attached to each copy submitted.



Existing 4" Plastic Main

CAMRON SCHOOL RD

Dig up gas main and tie in 1" HD plastic gas service to new shop

Directional Bore

3634 Camron School Rd

0520-00130

JONES RAYELA, Deed  
 BARTON, MARK, Deed  
 3634 CAMRON SCHOOL RD  
 1.00 Acres +/- LA 82021100

View | Copy | Add Photos | Download | Print | Share

Maple Street in a Minute

**RESOLUTION 22-28**

**BRIDGE EMBARGO**

WHEREAS: The Board of Supervisors is empowered under authority of Sections 321.236 Sub. (8), 321.255 and 321.471 to 321.473 to prohibit the operation of vehicles or impose limitations as to the weight thereof on designated highways or highway structures under their jurisdiction, and

WHEREAS: the County Engineer has completed (or has caused to be completed) the Structure Inventory and Appraisal of certain county bridges, in accordance with the National Bridge Inspection Standards and has determined (or it has been determined) that they are inadequate for two-lane legal loads at allowable operating stress.

NOW, THEREFORE, BE IT RESOLVED by the Story County Board of Supervisors that vehicle and load limits be established and that signs be erected advising of the permissible maximum weights thereof on the bridges listed, as follows:

<b>Structure Number</b>	<b>Feature crossed</b>	<b>Location</b>	<b>Load Limit (tons)</b>
1-11-W10	No Name Creek	Sec 11, T 85, R 21	10,15,20, One Lane
1-12-W10	No Name Creek	Sec 12, T 85, R 21	24,38,40, One Lane
1-20-W10	Minerva Creek	Sec 20, T 85, R 21	13,21,28
1-20-NX10	Minerva Creek	Sec 20, T 85, R 21	One Lane
1-22-W20	Minerva Creek	Sec 22, T 85, R 21	17,27,35
1-23-W10	Minerva Creek	Sec 23, T 85, R 21	22,35,40, One Lane
1-26-W10	Minerva Creek	Sec 26, T 85, R 21	24,38,40, One Lane
1-28-N10	Minerva Creek	Sec 28, T 85, R 21	25,36,40
1-35-W10	No Name Creek	Sec 35, T 85, R 21	24,35,40, One Lane
1-36-W10	No Name Creek	Sec 36, T 85, R 21	26,40,40, One Lane
2-7-N10	Branch of East Indian Creek	Sec 7, T 85, R 22	38,40,40
2-13-W10	Minerva Creek	Sec 13, T 85, R 22	26,40,40, One Lane
2-18-N10	Branch of East Indian Creek	Sec 18, T 85, R 22	One Lane
2-20-W10	Branch of East Indian Creek	Sec 20, T 85, R 22	32,40,40, One Lane
2-29-N10	Branch of East Indian Creek	Sec 29, T 85, R 22	One Lane
2-34-N10	Branch of East Indian Creek	Sec 34, T 85, R 22	25,40,40
2-36-N10	No Name Creek	Sec 36, T 85, R 22	26,38,40, One Lane
3-1-N10	Bear Creek	Sec 1, T 85, R 23	One Lane
3-3-N20	Long Dick Creek	Sec 3, T 85, R 23	16,24,31, One Lane

3-3-N30	Long Dick Creek	Sec 3, T 85, R 23	26,40,40
3-3-N40	Long Dick Creek	Sec 3, T 85, R 23	26,40,40
3-7-WX10	No Name Creek	Sec 7, T 85, R 23	25,38,40, One Lane
3-11-NX10	Bear Creek	Sec 11, T 85, R 23	30,40,40
3-16-W10	Long Dick Creek	Sec 16, T 85, R 23	21,29,31, One Lane
3-28-NX10	Bear Creek	Sec 28, T 85, R 23	30,40,40, One Lane
3-31-N10	Branch of Skunk River	Sec 31, T 85, R 23	19,27,37, One Lane
3-31-W10	Branch of Skunk River	Sec 31, T 85, R 23	32,40,40
3-31-W20	Branch of Skunk River	Sec 31, T 85, R 23	One Lane
4-5-N20	Kegley's Creek	Sec 5, T 85, R 24	9,13,16
4-5-W10	Branch of Kegley's Creek	Sec 5, T 85, R 24	15,22,29, One Lane
4-8-W20	Branch of Kegley's Creek	Sec 8, T 85, R 24	26,40,40, One Lane
4-9-W10	Kegley's Creek	Sec 9, T 85, R 24	23,35,40, One Lane
4-9-W20	Kegley's Creek	Sec 9, T 85, R 24	37,40,40, One Lane
4-15-N10	Branch of Skunk River	Sec 15, T 85, R 24	24,40,40, One Lane
4-16-N10	Kegley's Creek	Sec 16, T 85, R 24	30,40,40
4-21-N10	Kegley's Creek	Sec 21, T 85, R 24	36,40,40
4-22-W10	Kegley's Creek	Sec 22, T 85, R 24	32,40,40, One Lane
4-26-N10	Branch of Skunk River	Sec 26, T 85, R 24	21,34,40
4-27-N20	Kegley's Creek	Sec 27, T 85, R 24	26,38,40, One Lane
4-36-N10	Branch of Skunk River	Sec 36, T 85, R 24	29,40,40, One Lane
5-1-N20	Kegley's Creek	Sec 1, T 84, R 24	33,40,40, One Lane
5-15-N10	No Name Creek	Sec 15, T 84, R 24	25,40,40
5-20-N10	Ioway Creek	Sec 20, T 84, R 24	Closed
5-25-WX10	Skunk River	Sec 25, T 84, R 24	24,36,40, One Lane
6-1-N10	Branch of West Indian Creek	Sec 1, T 84, R 23	26,38,40, One Lane
6-4-WX10	No Name Creek	Sec 4, T 84, R 23	19,29,39
6-5-WX10	No Name Creek	Sec 5, T 84, R 23	32,40,40
6-8-N10	No Name Creek	Sec 8, T 84, R 23	26,40,40, One Lane
6-12-W10	Branch of West Indian Creek	Sec 12, T 84, R 23	One Lane
6-14-N10	Branch of West Indian Creek	Sec 14, T 84, R 23	21,35,39, One Lane
6-21-W10	Branch of West Indian Creek	Sec 21, T 84, R 23	26,39,40, One Lane
6-22-W10	Branch of West Indian Creek	Sec 22, T 84, R 23	23,36,40
6-24-W10	Branch of West Indian Creek	Sec 24, T 84, R 23	21,33,35
6-29-W10	No Name Creek	Sec 29, T 84, R 23	25,40,40, One Lane
6-34-N10	Branch of West Indian Creek	Sec 34, T 84, R 23	29,40,40
6-36-W10	Branch of West Indian Creek	Sec 36, T 84, R 23	30,40,40
7-1-N10	No Name Creek	Sec 7, T 84, R 22	23,36,40
7-8-N10	No Name Creek	Sec 8, T 84, R 22	25,39,40, One Lane
7-12-W10	East Indian Creek	Sec 12, T 84, R 22	One Lane

7-13-N10	East Indian Creek	Sec 13, T 84, R 22	19,27,28, One Lane
7-36-NX10	East Indian Creek	Sec 36, T 84, R 22	26,39,40, One Lane
8-11-N10	No Name Creek	Sec 11, T 84, R 21	18,27,34, One Lane
8-11-N20	No Name Creek	Sec 11, T 84, R 21	23,37,40
8-12-W10	No Name Creek	Sec 12, T 84, R 21	23,34,40
8-29-N10	Dye Creek	Sec 29, T 84, R 21	28,40,40, One Lane
9-24-W10	Clear Creek	Sec 24, T 83, R 21	25,37,40, One Lane
9-25-N10	No Name Creek	Sec 25, T 83, R 21	30,40,40, One Lane
9-34-W10	Clear Creek	Sec 34, T 83, R 21	17,25,33
9-35-N10	Clear Creek	Sec 35, T 83, R 21	15,23,29, One Lane
10-2-N10	East Indian Creek	Sec 2, T 83, R 22	26,40,40, One Lane
10-12-NX10	Dye Creek	Sec 12, T 83, R 22	26,40,40, One Lane
10-13-NX10	East Indian Creek	Sec 13, T 83, R 22	17,28,36, One Lane
10-13-NX20	East Indian Creek	Sec 13, T 83, R 22	24,35,40, One Lane
10-14-NX10	East Indian Creek	Sec 14, T 83, R 22	Closed
10-27-NX10	East Indian Creek	Sec 27, T 83, R 22	One Lane
11-4-N10	Grant Open Ditch	Sec 4, T 83, R 23	One Lane
11-10-W10	Grant Open Ditch	Sec 10, T 83, R 23	30,40,40, One Lane
11-20-N10	No Name Creek	Sec 20, T 83, R 23	25,39,40, One Lane
11-22-N10	Grant Open Ditch	Sec 22, T 83, R 23	25,40,40 One Lane
11-30-N10	Branch of Skunk River	Sec 30, T 83, R 23	31,40,40, One Lane
11-33-N10	Branch of Skunk River	Sec 33, T 83, R 23	23,35,40, One Lane
11-36-N10	West Indian Creek	Sec 36, T 83, R 23	21,34,35, One Lane
12-7-W10	No Name Creek	Sec 7, T 83, R 24	25,38,40, One Lane
12-24-NX30	Skunk River	Sec 24, T 83, R 24	Closed
12-24-W10	Branch of Skunk River	Sec 24, T 83, R 24	23,34,40
12-28-W10	Walnut Creek	Sec 28, T 83, R 24	30,40,40, One Lane
13-13-N10	Branch of Skunk River	Sec 13, T 82, R 24	24,36,40, One Lane
13-13-W10	Ballard Creek	Sec 13, T 82, R 24	33,40,40, One Lane
13-15-W10	Ballard Creek	Sec 15, T 82, R 24	19,29,37, One Lane
13-15-WX10	Ballard Creek	Sec 15, T 82, R 24	One Lane
13-20-N10	Ballard Creek	Sec 20, T 82, R 24	24,40,40, One Lane
13-24-N10	Branch of Skunk River	Sec 24, T 82, R 24	24,38,40
14-5-N20	Skunk River	Sec 5, T 82, R 23	8, One Lane
14-6-W10	Branch of Skunk River	Sec 6, T 82, R 23	One Lane
14-9-NX10	Branch of Skunk River	Sec 9, T 82, R 23	32,40,40
14-12-NX10	Branch of Calamus Creek	Sec 12, T 82, R 23	25,39,40, One Lane
14-19-WX10	Branch of Skunk River	Sec 19, T 82, R 23	29,40,40 One Lane
14-22-WX20	Branch of Skunk River	Sec 22, T 82, R 23	Closed

14-27-N10	Skunk River	Sec 27, T 82, R 23	18,26,33, One Lane
14-27-N20F	Branch of Skunk River	Sec 27, T 82, R 23	Closed
14-32-WX10	No Name Creek	Sec 32, T 82, R 23	21,33,40
15-6-N10	Branch of Indian Creek	Sec 6, T 82, R 22	34,40,40, One Lane
15-8-WX10	Branch of Indian Creek	Sec 8, T 82, R 22	23,34,40
15-8-WX20	Branch of Indian Creek	Sec 8, T 82, R 22	8,10,12, One Lane
15-8-NX10	Branch of Indian Creek	Sec 8, T 82, R 22	23,36,40, One Lane
15-9-W10	Branch of Indian Creek	Sec 9, T 82, R 22	10, One Lane
15-9-W20	No Name Creek	Sec 9, T 82, R 22	One Lane
15-13-WX10	Rock Creek	Sec 13, T 82, R 22	Closed
15-20-W20	Calamus Creek	Sec 20, T 82, R 22	24,40,40, One Lane
15-21-WX10	Branch of Indian Creek	Sec 21, T 82, R 22	25,37,40, One Lane
15-26-NX10	No Name Creek	Sec 26, T 82, R 22	Closed
15-27-NX10	Branch of Indian Creek	Sec 27, T 82, R 22	30,40,40, One Lane
15-27-NX20	Branch of Indian Creek	Sec 27, T 82, R 22	30,40,40, One Lane
15-28-W10	Calamus Creek	Sec 28, T 82, R 22	29,40,40
15-29-NX10F	Branch of Calamus Creek	Sec 29, T 82, R 22	26,40,40
15-29-NX20	Branch of Calamus Creek	Sec 29, T 82, R 22	One Lane
15-35-NX10	Branch of Indian Creek	Sec 35, T 82, R 22	One Lane
15-36-W10	Branch of Indian Creek	Sec 36, T 82, R 22	30,40,40
16-1-W10	Willow Creek	Sec 1, T 82, R 21	23,38,40, One Lane
16-2-W10	Willow Creek	Sec 2, T 82, R 21	22,36,40
16-23-W10	Mud Creek	Sec 23, T 82, R 21	25,39,40, One Lane
J-16-35-S10	Mud Creek	Sec 35, T 82, R 21	Closed

Adopted this 14th day of September, 2021.

Recommended by:

 9-10-21  
 Darren R Moon, P.E. Date  
 County Engineer

  
 Chairperson, Board of Supervisors

Attest: 

ROLL CALL FOR ALLOWANCE  
 Latifah Faisal Yea  Nay  Absent   
 Lisa Heddens Yea  Nay  Absent   
 Linda Murken Yea  Nay  Absent

ALLOWED BY VOTE OF THE BOARD  
 Yea 3 Nay 0 Absent 0  
  
 CHAIRPERSON Above tabulation made by 



## Story County Planning and Development

Administration Building  
900 6<sup>th</sup> Street, Nevada, Iowa 50201  
Ph. 515-382-7245 [www.storycountyiowa.gov](http://www.storycountyiowa.gov)

### MEMORANDUM

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**DATE:** September 14, 2021  
**TO:** Story County Board of Supervisors  
**FROM:** Amelia Schoeneman, Story County Planning and Development Director  
**RE:** Fen and Shu Huang Revocable Trust and Daisy Chuen Yuan Soong Voluntary Annexation

Fen and Shu Huang Revocable Trust and Daisy Chuen Yuan Soong propose to voluntarily annex a 28.58 acre parcel under their ownership on North 500<sup>th</sup> Avenue, approximately 0.4 miles north of Lincoln Highway and 0.3 miles south of Ontario Street (parcel ID 09-06-300-120). The property owner is being represented by Justin Dodge, Hunziker Development Group, LLC, which is under contract to purchase the land. The property is adjacent to Ames' corporate limits to the south. A location map is attached to this memo. To the west of the subject properties is Boone County. To the south is the Sunset Ridge Subdivision, located inside the City of Ames. To the east is Clear Creek. The property is currently in agricultural production.

The goal of the annexation is for a residential development on the property, likely similar to the Sunset Ridge development to the south. The development would be served by city water and sewer. City water is stubbed to the subject property and sewer can be extended from Westfield Drive. A new east-west road connecting the parcel to North 500<sup>th</sup> Avenue may be planned. The two north-south roads in the Sunset Ridge development (Ellston and Wilder) are stubbed at the property line with the subject property and would be extended to serve the proposed development.

City staff reached out to the five neighboring properties to determine their interest in joining the annexation. They indicated that they wished to remain in unincorporated Story County.

At their July 27<sup>th</sup> meeting, the Ames City Council took action to include three additional parcels in the annexation involuntarily (parcel 09-06-300-180, 09-06-300-105 and 09-06-300-130). The three properties that are being included involuntarily are adjacent to the Huang and Soong property to the west along North 500<sup>th</sup> Avenue. They are under the ownership of Richard C JR and Rena S Hall and David Junk. They include two dwellings and several accessory structures. They are being included to create more uniform city boundaries, which is allowed under Iowa Code Chapter 368 if no more than 20% of the land included in the annexation is involuntary. The three parcels being involuntarily annexed are 4.78 acres total, approximately 17% of the voluntary parcel's area). As the city is annexing to the center of North 500<sup>th</sup> Avenue, a more uniform boundary may assist in road maintenance along North 500<sup>th</sup> Avenue. The Story County Engineer

indicated that the maintenance issues created by non-uniform boundaries are minimal and a 28E agreement would otherwise need to be in place.

The council's discussion at the July 27<sup>th</sup> meeting indicated that several parcels had been annexed involuntarily to the south of this area to create more uniform boundaries. These are the properties owned by Brant Lemer, Lemer Land Holdings, and Brian M. Adams that were involuntarily annexed with the properties owned by Flummerfelt Quail Ridge, LLC, and John R. Crane. The annexation became official in August of 2021. The council indicated that their decision to include the three properties involuntarily as part of the Fen and Shu Huang Revocable Trust and Daisy Chuen Yuan Soong annexation was in part to be consistent with this recent action. The Board of Supervisors took action to support the Flummerfelt and Crane annexation.

Differences between the Flummerfelt, Crane, Adams, and Lemer properties and the subject property include that the City of Ames already controlled the entire right-of-way on Lincoln Highway in front of the properties. Utilities were also to be extended in this right-of-way. However, state code gives broad discretion in allowing involuntary annexations when the properties are not more than 20% of the area to be annexed, only stating that it should be to create more uniform boundaries, which is the case in the current request.

None of the involuntarily annexed properties will be required to connect to city water or sewer. They can maintain their service with Xenia Rural Water and their septic systems (unless the systems fail/are repaired and city sewer is within 200 feet).

The City of Ames hosted a consultation meeting on the requested voluntary annexation on August 17, 2021. At the meeting, staff discussed fire provision to the three parcels that are proposed to be involuntarily annexed. The Westory Fire Agency has expressed concerns about the loss of tax base with the annexation. County staff reached out to the Assessor's Office. The levy rate is 0.60750. This equates to approximately \$305.03 paid annually for fire protection for all four parcels proposed to be annexed.

City and county staff followed up on how fire response would be coordinated if a pumper truck was needed as there are not hydrants on the properties. The city would cover the properties and use mutual aid for appropriate equipment. County staff located the mutual aid agreement. If services are provided for more than 12 consecutive hours, there may be a cost. As part of the future proposed development, hydrants will be installed. They may cover the properties proposed to be involuntarily annexed.

The Ames Planning and Zoning Commission addressed this item on August 18, 2021. The Commission recommended approval of the annexation of the property proposed to be voluntarily annexed only. They did not recommend the involuntary annexations as they did not see that creating more uniform boundaries was necessary.

The Ames City Council will take final action on this item in October. The request will then go to the State of Iowa's City Development Board.

State code on annexations indicates that the Board of Supervisors is to take action on annexations and “state whether or not it supports the petition or whether it takes no position in support of or against the petition.” If there is a comprehensive plan, the board is to consider whether the annexation conforms with the comprehensive plan. The properties are located in the Ames Urban Fringe Plan (AUFPP) area and designated Urban Residential. According to AUFPP policies, Urban Residential areas are to be annexed and developed under city standards. This request is consistent with this designation.

Given that state code allows involuntary annexations if the involuntary area is no more than 20% of the area of the request and that the annexation will facilitate a development inside the city’s boundaries and is in accordance with the Ames Urban Fringe Plan and Land Use Policy Plan, resolution #22-27 is written to support the request.



DO NOT WRITE IN THE SPACE ABOVE, RESERVED FOR RECORDER  
Prepared By: Amelia Schoeneman, Story County Planning and Development, 900 6th Street, Nevada, IA 50201 (515) 382-7245  
Please Return to the Story County Planning & Development Department

**STORY COUNTY IOWA  
RESOLUTION OF THE BOARD OF SUPERVISORS  
RESOLUTION NO. 22-27**

WHEREAS, there has been submitted to the Board of Supervisors of Story County, Iowa, a copy of a petition for voluntary annexation into the City of Ames; and

WHEREAS, said annexation petition includes the 28.58 acre property under the ownership of Huang, Fen & Shu Revocable Trust, Soong, Daisy Chuen Yuan Revocable Trust, Soong, Daisy Trustee, and Soong, James H-K, in the North Half of the Southwest and the Northwest of the Southeast in Section 6 of Washington Township, on N 500<sup>th</sup> Avenue, in the unincorporated area of Story County, and hereinafter described on Attachment A and shown on Attachment B; and

WHEREAS, the Ames City Council has also taken action to include three additional parcels in the annexation request, totaling 4.78 acres, owned by non-consenting property owners Richard C JR and Rena S Hall and David Junk for the purpose of creating a more uniform boundary, as allowed by the Code of Iowa, Chapter 368, and hereinafter described on Attachment A and shown on Attachment B; and

WHEREAS, the subject property is located in the Ames Urban Fringe and designated Urban Residential in the Urban Service Area on the Land Use Framework Map; and

WHEREAS, a consultation on the proposed annexation was held on August 17, 2021, where the Story County Board of Supervisors and the Washington Township Trustees were invited, and

WHEREAS, it appears that all conditions and requirements prescribed by Section 368.7, Code of Iowa, have been complied with and met,

AND WHEREAS, it is the opinion of the Board of Supervisors of Story County, Iowa, that it is advisable and in the best interests of Story County, Iowa, and all persons concerned, that the Board of Supervisors support the proposed annexation.

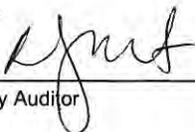
NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Story County, Iowa, support the voluntary annexation of land hereinafter described on Attachment A and shown on Attachment B into the City of Ames.

IT IS FURTHER RESOLVED that the Chair of the Board of Supervisors and the County Auditor are authorized and they are hereby directed to certify a copy of this Resolution 22-27 to be forwarded to the City Clerk of the City of Ames, Iowa.

Dated this 14<sup>th</sup> day of September, 2021.

  
Chairperson, Board of Supervisors

Attest:

  
County Auditor

<u>ROLL CALL</u>	<u>Latifah Faisal</u>	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>
<u>FOR ALLOWANCE</u>	<u>Lisa Heddens</u>	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>
	<u>Linda Murken</u>	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>

ALLOWED BY VOTE  
OF BOARD

Yea 3 Nay 0 Absent 0

*A. K. Holden*  
CHAIRPERSON

Above tabulation made by *S*

Attachment A

PARCEL 'N' IN THE NORTH HALF OF THE SOUTHWEST QUARTER AND THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER, OF SECTION 6-83-24 STORY COUNTY, IOWA; CONTAINING 28.58 ACRES.

AND

THE WEST 440 FEET OF THE NORTH 198 FEET OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 6-83-24, STORY COUNTY, IOWA, COUNTY, IOWA; CONTAINING 2.00 ACRES.

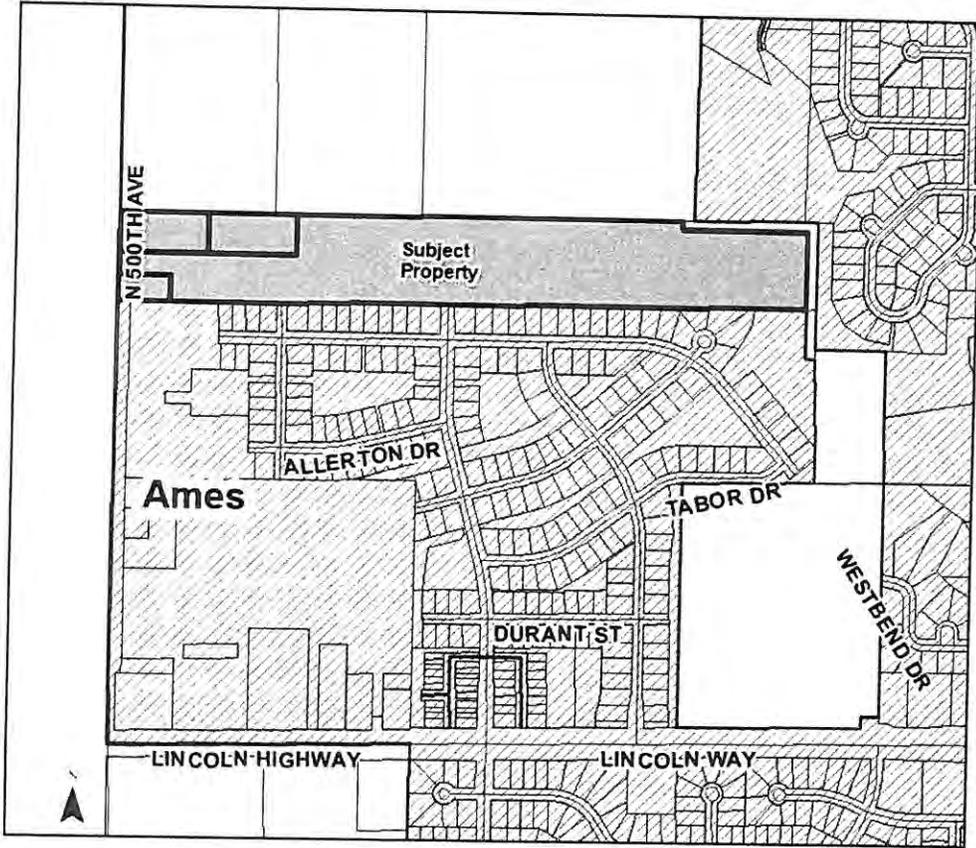
AND

THE EAST 440 FEET OF THE OF THE WEST 880 FEET OF THE NORTH 198 FEET OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 6-83-24, STORY COUNTY, IOWA, COUNTY, IOWA; CONTAINING 2.00 ACRES.

AND

THE WEST 258 FEET OF THE SOUTH 131 FEET OF THE NORTH THIRD OF THE NORTH FRACTIONAL HALF OF THE SOUTHWEST QUARTER OF SECTION 6-83-24, STORY COUNTY, IOWA, COUNTY, IOWA; CONTAINING .78 ACRES.

Attachment B



## Story County, Iowa

# Economic Development Process and Policies

Adopted by the Story County Board of Supervisors on the 2<sup>nd</sup> day of October, 2012

Amended:	April 30, 2013	May 27, 2014
	May 17, 2016	December 5, 2017
	April 2, 2019	March 31, 2020
	May 26, 2020	October 20, 2020
	March 16, 2021	May 18, 2021



The Board of Supervisors shall prioritize its potential tax increment financing (TIF) revenues using the following criteria as applicable:

- To fund eligible projects approved in the County's Capital Improvements Plan (CIP) which would otherwise be funded by General Fund dollars
- To fund eligible County projects in lieu of increasing general obligation debt
- To fund eligible County projects that meet the goals of the Strategic Plan
- To assist other taxing entities in the Urban Renewal Area with community improvement projects using the guidelines in this document.

The Story County Board of Supervisors developed this process and policies to establish structure and objectivity to the standard operating procedures for evaluating economic development projects. Establishing standard procedures and a framework for incentives ensures that the County's financial resources are used as efficiently and effectively as possible while limiting the impact to public budgets. Funds may or may not be available in any given year.

## Tax Increment Financing (TIF) goals, objectives and strategies

TIF assistance in Story County will be used to enhance the taxpayer's enjoyment of the county and/or to increase the taxable valuation of lands in Story County. Story County established the Urban Renewal Area Program as the formal mechanism in which to receive applications and determine funding awards as applicable. It is with the goal of **community improvement** in mind that we have developed the following criteria for evaluating proposals through the Urban Renewal Area Program using TIF assistance in Story County, Iowa:

### 1. Percentage Limitation

In order to maintain appropriate and consistent tax revenues for all taxing entities, TIF (revenues collected) debt payments should not exceed 50% of the available TIF increment created by the TIF property in any year. This limitation is set to realize the needs and obligations of the general fund, townships and school districts and to ensure that the utilization of TIF will have minimal impact to their ongoing operations.

### 2. School Funding Recognition

The County will recognize any changes to State funding capabilities and reevaluate the Economic Development Process and Policies (TIF policy) should the State change school funding formulas.

## Eligibility Requirements

1. The following types of Economic Development projects will be considered through the Urban Renewal Area Program TIF assistance:
  - a) Transportation Infrastructure Enhancement

- b) Public Land and Trail Improvement
  - c) Communication and Utility Infrastructure Expansion
  - d) Main Street and Town Center Revitalization
  - e) Housing Development, Rehabilitation, and/or Conversion
2. **No Tax Increment Rebate, Grants, Loans or Assistance to Private Business.** Story County will not use TIF funds to participate in any direct disbursement or rebate to a private entity.
  3. The Board of Supervisors may deny a request for TIF assistance if, in the Board's opinion, the applicant has other funding avenues at its disposal with which the project could be funded.
  4. **Required Match Guidelines.** It is expected that applicants identify a match of 25% of the total project costs.
  5. **Required Attendance at Pre-Application Conference.** In order to be deemed an eligible applicant, potential applicants must attend the Pre-Application Conference as describe in Step 1 in the Economic Development Project Process section.
  6. **Number of Applications Per Organization.** Only one application is allowed per organization per grant cycle. If an organization submits more than one grant application, all applications submitted by that organization will be deemed ineligible for grant funds and will not be reviewed.
 

Exception: The Board of Supervisors reserves the right to allow more than one application per organization per fiscal year, if in the opinion of the Board of Supervisors, it is in the best interest of the County and potential applicant and necessary due to extenuating circumstances beyond the control of the potential applicant.
  7. **Incomplete Applications or Applications Received Past Deadline.** To ensure fairness for all, applications that are incomplete, do not follow the guidelines, whose representative did not attend the Pre-Application Conference, or miss the deadline will not be reviewed.
  8. The Board of Supervisors may consider a request outside of the deadlines upon accepting a justification from the applicant.

## Evaluation Criteria

Applications are evaluated on strength of the project relative to community benefit; community support and partnerships; and project feasibility, schedule and budget. Meeting policy guidelines or other criteria does not guarantee the award of financial assistance. Furthermore, the approval or denial of one project is not intended to set a precedent for approval or denial of another project.



## Economic Development Project Process

The following **standard operating procedure** applies to project requests for economic development funding through the *Urban Renewal Area Program*:

**Step 1 - Pre-Application Conference** (*prior to the Third Tuesday of April – Annually*). Annually, County staff will hold an information session to review application forms, timeline, and procedures.

**Step 2 - Application Deadline** (*June 30, 2021*) This is the information gathering stage of a project which will provide the foundation for subsequent decision making by the Board of Supervisors. Applicants shall submit the Urban Renewal Area Project Application and include as much information as possible.

**Step 3 – Acknowledgement of Applications** (*prior to July 13, 2021*)

**Step 4 – Notification of Applicants** (*prior to August 3, 2021*). The Board of Supervisors shall notify the school district, municipality, and/or township trustees in the TIF district from which monies may be utilized for payment of the proposed TIF projects through the Urban Renewal Area Program. Further notice is sent to taxing authorities associated with the individual projects.

The notice shall be given by regular mail to the entities referenced above indicating how to view the project applications on file, date of the next regularly-scheduled Board of Supervisors meeting, date of consultation meeting, and include a copy of the existing Urban Renewal Area Plan. The notice requirement's intent is designed to encourage input from the area from which taxes will be utilized so that the Board can consider input from the public in its evaluation stage.

**Step 5 – Consultation Meeting** (*September 7, 2021*). The Board of Supervisors will schedule a consultation meeting to discuss potential projects.

**Step 6 – Evaluation** (*prior to the First Tuesday of October – Annually*). The purpose of the evaluation stage is to weigh the public costs and benefits of the project. The Board of Supervisors will evaluate the public purpose/benefit involved, the strength of the opportunity, and the public costs involved. As part of the evaluation process, the Auditor shall prepare a report showing the status of all TIF projects, monies expended and monies owed on current TIF projects so that the Board of Supervisors can evaluate the funds available for all proposed projects. Further, the Board of Supervisors recognizes the importance of citizen input on proposed projects and will post all applications for projects on its website prior to decisions on the project so that the public may review the applications and prepare for any comment at weekly meetings of the Board of Supervisors.

**Step 7 – Urban Renewal Area Plan Updated** (*prior to November 1*). Story County in consultation with the Story County Civil Attorney will prepare necessary updates to the Urban Renewal Area Plan to reflect any approved projects and present for action by the Board of Supervisors.

**Step 7 – Incur Debt** (*i.e. borrow money – prior to November 1*).

**Step 8 – Debt Certified** (*December 1*). Costs of all approved projects and the repayment schedule will be certified to the County Auditor.

## **Addition of TIF Property Process**

The following **standard operating procedure** applies to requests for adding property to the Tax Increment Financing list, requiring amendments to Chapter 8 – Urban Renewal of the Story County Code of Ordinances.

**Step 1 – Identification** (*prior to September 1*). A parcel is identified as a possible addition to the TIF list. Primary consideration will be given to utility structures and/or facilities, including wind turbines (as part of a Commercial - Wind Energy Conversation System (C-WEC) and solar installations as part of a Commercial - Solar Energy System (C-SES). Secondary consideration will be given to specific development requesting a specific improvement; i.e. a potential Commercial Facility requests a specific upgrade/improvement to public infrastructure.

**Step 2 – Evaluation** (*prior to September 15*). The Board of Supervisors will work with the County Assessor to ascertain projected taxable values for the property in question.

**Step 3 – Urban Renewal Area Plan and Ordinance Updated** (*prior to November 1*). Story County in consultation with the Story County Civil Attorney will prepare necessary updates to reflect any approved property to the Urban Renewal Area Plan and present the Urban Renewal Area Plan and Ordinance to the Board of Supervisors for consideration (including three readings).

# PROCESSING CHECKLIST

Proposal is complete

Proposal is incomplete or needs additional review

- Missing information - \_\_\_\_\_
- Additional review needed by and forwarded to \_\_\_\_\_

NOTE:

\_\_\_\_\_  
Funds received or anticipated

\_\_\_\_\_  
Recommendation: \_\_\_\_\_ Approval \_\_\_\_\_ Disapproval;  
Reason \_\_\_\_\_

BOS Action:  
\_\_\_\_ Approved \_\_\_\_\_ Disapproved Date \_\_\_\_\_

## American Rescue Plan Act (ARPA) Proposal Review Checklist

Date Received \_\_\_\_\_

Organization \_\_\_\_\_

Amount Requested \$ \_\_\_\_\_

Type:

- Government
- Nonprofit
- For profit \_\_\_\_\_
- Educational (i.e. K-12 school, school district, community college, university)
- Other \_\_\_\_\_

Briefly describe the proposed use.

Does this proposal identify a problem that was created or exacerbated by the COVID-19 pandemic? **Yes or No**

Select the eligible use category below in which this proposal fits. **If it does not fit in either category below, consider it ineligible.**

- Support the public health response** – meet and address emergent public health needs including through measures to counter the spread of COVID-19, through the provision of care for those impacted by the virus, and through programs or services that address disparities in public health that have been exacerbated by the pandemic.
- Address negative economic impacts caused by the public health emergency** – respond to the public health emergency or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality.
- Water and Sewer Infrastructure** – allows for a broad range of necessary investments in projects that improve access to clean drinking water, improve wastewater and stormwater infrastructure systems.
- Broadband Infrastructure** – Make necessary investments to provide unserved or underserved locations with new or expanded broadband access.

# DRAFT WEBSITE INFORMATION

## Story County and the American Rescue Plan Act

The American Rescue Plan Act (ARPA) of 2021 is a \$1.9 trillion economic stimulus bill passed by the United States Congress and signed into law by President Biden on March 11, 2021. It is meant to speed up the United States' recovery from the economic and health effects caused by the COVID-19 pandemic. This funding package builds upon the CARES Act from March 2020 and its extension in December 2020. ARPA provides a total of \$350 billion in assistance for eligible state and local governments to respond to the economic impact from the COVID-19 pandemic. [Learn more.](#)

[US Treasury Fact Sheet \(PDF\)](#)

Story County will receive over \$18 Million in total funding from the American Rescue Plan Act of 2021 (also known as ARP; ARPA; Coronavirus State and Local Fiscal Recovery Funds; CSLFRF; and other names). These funds provide a substantial infusion of resources to help turn the tide on the pandemic, address its economic fallout and lay the foundation for a strong and equitable recovery. Funds must be obligated by the end of 2024 and spent by the end of 2026. Story County government will receive 50% of the funds in 2021 and the other half in 2022. This timeline is set by the Federal government.

Throughout the pandemic, counties have served on the front lines in our communities. We have leveraged essential federal investments to help curtail the virus. We have taken many steps to serve our most vulnerable residents, including our seniors, children, unemployed, sick, and front-line workers.

This one-time federal government aid represents a historic investment in counties on the front lines of our nation's COVID-19 response and recovery efforts. The direct, flexible funding will improve the quality of life for the people living, learning, and working in Story County, provide for immediate recovery needs, and create a long-term investment in Story County's future.

## Guidance for the Use of the ARPA Funds

The United States Treasury established guidelines for State and local governments to use the ARPA funds to cover costs associated with certain purposes, including:

- Responding to the COVID-19 public health emergency or its negative economic impacts, including providing assistance to households, small businesses and nonprofits, or aid to impacted industries such as tourism, travel and hospitality;
- Responding to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers;

- Strengthening support for vital public services by replacing lost public sector revenue; and
- Making necessary investments in water, sewer, or broadband infrastructure.

**While funding can be used for items listed above, as stewards of the Story County funding, the Board of Supervisors identified the highest and best strategic uses of the funding to serve the citizens of the County including the following three areas.**

**Supporting the public health response** – meet and address emergent public health needs, including through measures to counter the spread of COVID-19, through the provision of care for those impacted by the virus, and through programs or services that address disparities in public health that have been exacerbated by the pandemic.

**Addressing negative economic impacts caused by the public health emergency** – respond to the public health emergency or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality.

**Investing in water, sewer, and broadband infrastructure** – allows for a broad range of necessary investments in projects that improve access to clean drinking water, improve wastewater and stormwater infrastructure systems, and to make necessary investments in broadband infrastructure.

**State and local governments must take action to obligate the funds by December 31, 2024, and all funds must be spent no later than December 31, 2026.**

## **Applying for ARPA Funding from Story County**

The Story County Board of Supervisors is inviting communities, organizations, and external partners to submit proposals for funding consideration. Together, we must pursue the great American tradition of building back better after major crises. Let us use this opportunity born out of a challenging time to strengthen our local partnerships and make smart investments in a brighter, more resilient future for our communities.

Proposals that will be considered for ARPA funds must address a public need that has been created or exacerbated by the COVID-19 pandemic and meet usage and timing requirements of the ARPA legislation. Projects should be designed with a strategic public purpose that creates meaningful and long-lasting impact and must be focused on Story County and be administered or located in Story County.

**Application Deadline: Applications for this opportunity must be submitted no later than 4:30 PM on October 15, 2021. Any additional opportunities to be announced at a later date.**

Questions regarding the application may be submitted to [ARPA@storycountyiowa.gov](mailto:ARPA@storycountyiowa.gov).

Applications must be completed in full to be considered for funding. The application can be accessed by clicking the link below. You will be required to create an account to access the application.

**[Click here to Access the Story County ARPA External Community Organization Application](#)**

**This page will be updated as more information becomes available. Please continue to check back here for the latest information.**

DRAFT FOR CONSIDERATION

# DRAFT INTERNAL APPLICATION

**Project Name:\***

**Department:\***

**Prepared by (Name, email, phone)\***

**Under which approved ARPA usage requirement does your proposed concept fall?  
Please check all applicable.\***

- Support the public health response
- Address negative economic impacts caused by the public health emergency
- Invest in water, sewer, and broadband infrastructure

**Location of Project:\***

**Is this part of a multi-year project?\***

- Yes
- No

**Provide a detailed description of project and how it relates to COVID-19: \***

**Is the project part of an adopted program, policy or plan? \***

- Yes
- No

**If yes, identify program/policy/plan:**

**Is this project included in the current fiscal year adopted budget? \***

- YES
- NO

**If in the current fiscal year budget, what is the current budget amount?**

**Has this project already been approved by any Board or Commission? \***

- YES
- NO

**(If yes, list the Board or Commission and date approved.)**

**SCHEDULE - In the space below, provide estimated project beginning and ending dates. Some projects may take several years to complete, so please provide a multi-year schedule if applicable. Attach any files as necessary.\***

**Project Budget (attach itemized if available)**

**Provide total estimated project costs\***

**Basis of the Cost Estimate (please check one)\***

- Cost of comparable facility/equipment
- Cost estimate from engineer/architect
- Other (Ballpark "best estimate")

**Please provide costs for Architectural/Engineering and Contingency Fees (10%)**

**What was the date of the Cost Estimate?**

**Please use the space below or attach pages for any additional information or comments.**

DRAFT FOR CONSIDERATION

# DRAFT EXTERNAL APPLICATION

## Project and Program Proposals

### External Community Organizations

Story County will receive over \$18 Million in total funding from the American Rescue Plan Act of 2021 (also known as ARP; ARPA; Coronavirus State and Local Fiscal Recovery Funds; CSLFRF; and other names). These funds provide a substantial infusion of resources to help turn the tide on the pandemic, address its economic fallout, and lay the foundation for a strong and equitable recovery.

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This one-time federal government aid represents an historic investment in counties on the front lines of our nation's COVID-19 response and recovery efforts. The direct, flexible funding will improve the quality of life for the people living, learning, and working in Story County, provide for immediate recovery needs, and create a long-term investment in Story County's future.

**The Story County Board of Supervisors is inviting communities, organizations and external partners to submit proposals for funding consideration. Together, we must pursue the great American tradition of building back better after major crises. Let us use this opportunity born out of a challenging time to strengthen our local partnerships and make smart investments in a brighter, more resilient future for our communities.**

Proposals that will be considered for ARPA funds must address a public need that has been created or exacerbated by the COVID-19 pandemic and meet usage and timing requirements of the ARPA legislation. Projects should be designed with a strategic public purpose that creates meaningful and long-lasting impact and must be focused on Story County and be administered or located in Story County.

**Application Deadline:** Applications for this opportunity must be submitted no later than 4:30 PM on October 15, 2021. Additional opportunities may be announced at a later date.

Questions regarding the application may be submitted to [ARPA@storycountyowa.gov](mailto:ARPA@storycountyowa.gov).

Applications must be completed in full to be considered for funding.

DRAFT FOR CONSIDERATION

**STORY COUNTY'S PRIORITIES FOR THE USE OF THESE FUNDS FOR THIS FIRST ROUND OF FUNDING ARE:**

1. **Support the public health response** - meet and address emergent public health needs, including through measures to counter the spread of COVID-19, through the provision of care for those impacted by the virus, and through programs or services that address disparities in public health that have been exacerbated by the pandemic.
2. **Address negative economic impacts caused by the public health emergency** - respond to the public health emergency or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality.
3. **Invest in water, sewer, and broadband infrastructure** – allows for a broad range of necessary investments in projects that improve access to clean drinking water, improve wastewater and stormwater infrastructure systems, and to make necessary investments in broadband infrastructure.

***For more information and details, visit the U.S. Treasury website at <https://home.treasury.gov/policy-issues/coronavirus/assistance-for-state-local-and-tribal-governments/state-and-local-fiscal-recovery-funds>***

# Application Form

## APPLICANT INFORMATION

Organization Name:

Organization Address:

Contact Person Name, Title, Email and  
Phone Number:

Organization Website:

IRS Designation:

Federal Tax ID:

1. Is this organization under ecclesiastical or sectarian management or control, as specified in Iowa Code 331.901(5)?

- Yes (Please note: funds eligibility depends on the intended use of the funds and compliance with Iowa Code requirements. Please continue completing the application and a preliminary determination of eligibility will be communicated to you upon submission.)
- No

2. What is the intended purpose/use of the funds?

3. Has applicant received previous funding from Story County?

- Yes Date and amount of last funding receipt.
- No

## PROJECT/PROGRAM INFORMATION

1. Project/Program Name:

2. Project/Program Purpose:

3. Requested Story County ARPA funding amount:

4. Under which approved ARPA usage requirement does your proposed concept fall?  
Please check all applicable.

- Support the public health response

- Address negative economic impacts caused by the public health emergency
- Invest in water, sewer, and broadband infrastructure

5. Can your project be fully committed (under contract) by December 2024?

- Yes
- No

6. Can your project be completed by December 2026?

- Yes
- No

7. Describe the project goals/objectives and how your proposal fulfills a public need that has been created or exacerbated by the COVID-19 pandemic. How will the project achieve these goals (what specific services will be provided)?

8. Describe how the success of your project/program will be evaluated and what is the desired community impact.

9. Who will be responsible for performing the work and achieving stated goals and objectives? How is this person qualified?

10. Has this proposal been approved by your Board of Directors/City Council/Applicable Entity? Please provide a date and form of approval (such as minutes or resolution).

11. Are you working in partnership or collaboration with other entities? If yes, identify partners/collaborators. Indicate amount of financial support and in-kind contribution.

12. Describe what would happen if you did not receive 100% of the requested funding from Story County.

13. If this is an ongoing project, what is the sustainability plan if ARPA funding is not available to provide ongoing program/project continuity?

14. Describe the project/program timeline and milestones.

15. Describe how this project would make a significant, long-term difference in the quality of life for Story County residents.

## FINANCIAL INFORMATION

Using the attached form, attach a detailed budget of the proposed project with a description of each budget item, including the total cost of the project and the percentage of the total budget this proposal funds.

1. What percentage of your budget is for administrative or management fees?
2. Are you accessing alternative funding sources? If yes, please list sources.
3. Is the requested funding a match for other funding? If yes, please describe.
4. Does your organization obtain an annual audited or reviewed financial statement? Please provide your most recent financial statement.
5. Is your organization required to file IRS Form 990? If yes, please provide your most recent filing.
6. For cities: did you apply/receive your ARPA Funds\*?  
 Apply (reply with Yes or No)  
 Receive (reply with Yes or No)

\*Cities must have applied for and received other ARPA Funds to be eligible to apply for funds through Story County.

### Additional Information:

**APPROVED**      **DENIED**  
Board Member Initials: \_\_\_\_\_  
Meeting Date: \_\_\_\_\_  
Follow-up action: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Certification**

By signing this application, I understand and affirm that: (initial each statement after reading)

\_\_\_\_\_ If awarded, requested funds will be used only for purposes described in this application. I understand the use of funds are subject to audit by the State Auditor.

\_\_\_\_\_ If awarded, my organization intends to enter into a contract with Story County, Iowa, provide liability insurance as may be required for the duration of the contract naming Story County as an additional insured and in an amount determined by the County. In addition, my organization will provide proof of or obtain any business license, if required.

\_\_\_\_\_ I have reviewed, and if awarded funds, will abide by all federal, state, and local procurement policies.

\_\_\_\_\_ Grants awards will be determined by Story County in its sole discretion. Applications may be awarded for the full or a partial amount of the grant requested, or declined.

\_\_\_\_\_ I certify that I have the legal authority of the organization represented in this application to submit this request for funding on its behalf, and I further certify that the information submitted in this application is true and correct to the best of my knowledge. I understand that Story County will rely on the accuracy of the submittals and certifications made in conjunction with this application. Any misrepresentation of inaccurate information may result in a repayment of funds.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

## Checklist

This checklist is provided as a tool to assist you in the completion of your application. Remember, late and/ or incomplete applications will not be accepted. If you have questions regarding your application, please contact \_\_\_\_\_ at (\_\_\_\_) \_\_\_\_ - \_\_\_\_ or ARPA@storycountyiowa.gov.

(Initial each statement after reading)

\_\_\_\_\_ Did you sign the certification page and initial all the certification statements?

\_\_\_\_\_ If mailing your application, did you leave enough time for the post office to deliver it? Remember, postmarks will not be accepted, and late application will be disqualified.

\_\_\_\_\_ I have reviewed and will abide by Chapter 2, Part 200 of the Code of Federal Regulation (CFR) and Title 6 of the Civil Rights Act of 1964.

\_\_\_\_\_ I understand a project wrap-up report is required upon completion of project.

### **Work Orders:**

Q3 2020, our numbers were:

Location	Work Orders	On-Call
Admin	108	1
Group Homes	69	7
Conservation	18	2
HSC	77	2
Jail	183	2
JC	110	3
Animal Control	26	0
Engineer	9	0
West Ames Shed	4	0
<b>Total</b>	<b>604</b>	<b>17</b>

Q3 2021, our numbers are:

Location	Work Orders Opened	Work Orders Closed	On-Call
Admin	153	147	1
Group Homes	68	65	5
Conservation	11	11	0
HSC	136	125	2
Jail	143	147	5
JC	94	85	0
Animal Control	39	34	0
Engineer	11	11	0
Equip/Vehicles	20	14	0
West Ames Shed	4	3	0
<b>Total</b>	<b>679</b>	<b>642</b>	<b>13</b>

**General Information:** Facilities staff continues to be very busy taking care of the routine maintenance for all buildings, lawn care, and keeping all equipment and vehicles in good working condition.

**Administration Building:** Completed building a wall and adding a door to IT's conference room.

**Animal Control:** Removed old dog kennels in preparation for new epoxy floor and kennels.

**Engineer's building:** New furnaces were installed.

**Group Homes:** Fence repairs completed from damage from last year's derecho.

**Human Services Center:** Carpet replacement in multipurpose room, Conference room East, and Fines Recovery that was damaged due to sprinkler head malfunction.

**Justice Center (Courtside):** Contract with Harold Pike Construction has been signed for HVAC replacement, Phases 2 & 3 which cover Courtside, jail support and Sheriff's office area. We are building a replacement shed for small equipment storage. New network cabling is being run for HVAC equipment and should be completed by October.

**Justice Center (Jail, Sheriff, & Jail Support):** Removing and installing new hooks in jail cells to meet current code. Jail kitchen and support corridor ceilings have been patched and repainted, due to general wear and tear and from old water damage caused by hail damage to the roof two summers ago. Jail support and Sheriff's office has all new network cable run to support the new HVAC equipment allowing for new equipment to be operated with our building automation system.

**McFarland Park:** Nothing to report



Department of Information Technology  
Administration Building  
900 6<sup>th</sup> Street, Nevada, Iowa 50201

Ph. 515-382-7300 Fax 515-382-7349  
[www.storycountyiowa.gov](http://www.storycountyiowa.gov)

9/9/2021

## Information Technology Quarterly Report

*September 14, 2021*

### **Managed Print Solution**

The RFP was posted on the website and there were three (3) responses. The applicants were able to walk through the County buildings to further assess the printing needs before submitting the final proposals. A review committee was formed to evaluate the responses. The results will be submitted to the Board for final approval next week.

### **Permitting Software for Environmental Health**

Continuing to tweak the second phase of the project and it is being used in the field by both employees and contractors. The final phase would be rewriting it in html 5 language and making it available via the web for easier access and support. We plan to budget for this in FY23.

### **Paging Systems for Admin and HSC**

The vendor received another shipment of speakers and continues to work on the implementation at the Administration building. Due to the difficulty in receiving hardware, there is no ETA on completion.

### **ProLaw to Karpel Migration for County Attorney's Office**

The implementation was successfully completed in July. No new data will be entered into ProLaw, but it will be available for read-only for several more weeks and then it will be retired and the resources utilized elsewhere.

### **Website Refresh**

The website committee attended the first kick-off meeting with Civic Plus earlier this month. The next steps include submitting pictures and branding information. We are also to complete the design discovery form and submit these items to the SharePoint collaboration site created for our project by September 24, 2021.