



CICS

Supporting Individuals. Strengthening Communities.

CICS Adult Regional Advisory Committee Meeting Thursday, June 3, 2021 @ 2:00 pm

Agenda

SPECIAL NOTE TO THE PUBLIC: Due to recommendations to social distance in order to help slow the spread of the COVID-19 virus, access to the meeting will be provided via Zoom.

Join Zoom Meeting

<https://us02web.zoom.us/j/89956710801?pwd=NTFEY2tSUHN3cTZTZUQ2aU9nMGhLQT09>

Meeting ID: 899 5671 0801

Passcode: 388032

One tap mobile

+13017158592,,89956710801#,,,,*388032# US (Washington DC)

+13126266799,,89956710801#,,,,*388032# US (Chicago)

Dial by your location

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

Meeting ID: 899 5671 0801

Passcode: 388032

Find your local number: <https://us02web.zoom.us/j/89956710801?pwd=NTFEY2tSUHN3cTZTZUQ2aU9nMGhLQT09>

1. Welcome and Introductions: Roll Call of Committee Members

- | | | |
|---|---|--|
| <input type="checkbox"/> BJ Hoffman | <input type="checkbox"/> JD Deambra | <input type="checkbox"/> Jennifer Ellis |
| <input type="checkbox"/> Diana Dawley | <input type="checkbox"/> Tamara Morris | <input type="checkbox"/> Sharon Swope |
| <input type="checkbox"/> Kathy Hanzek | <input type="checkbox"/> Julie Smith | <input type="checkbox"/> Jody Eaton |
| <input type="checkbox"/> Nikki Fischer | <input type="checkbox"/> Mary Nelson | <input type="checkbox"/> Kirsten Klepfer |
| <input type="checkbox"/> Brandon Greenfield | <input type="checkbox"/> Jeff Vance | <input type="checkbox"/> Brittany Palmer |
| <input type="checkbox"/> Anthony Wubben | <input type="checkbox"/> Leatha Slauson | <input type="checkbox"/> Kelly Kratz |

2. Adoption of the Agenda – Action

Motion to Approve: _____

Second: _____

Vote on Motion: _____

3. Discussion and Consideration of Revised Bylaws Central Iowa Community Services Regional
Advisory Committee – Karla Webb – Action

Motions: _____

Second: _____

Vote on Motions: _____

11. Next Meeting Date: July 13, 2021 @ 1:30PM

12. Adjournment



Bylaws Central Iowa Community Services Adult Regional Advisory Committee

Effective Date: 7/1/21

I NAME

The name of this organization shall be Central Iowa Community Services Adult Regional Advisory Committee (hereinafter "Adult Regional Advisory Committee")

II PURPOSE

The Adult Regional Advisory Committee, pursuant to IC 331.390(2)e; 331.392.(2)i; IAC 441-25.14.(1)i Regional governance structure will look at how services are delivered, the quality of services and help identify and prioritize service needs.

The Adult Advisory Committee may also address any mental health related issues the Adult Regional Advisory Committee feels to be appropriate.

The Adult Regional Advisory Committee shall act in an advisory role and all authority for policy making shall remain with Central Iowa Community Services Regional Governing Board (hereinafter "Regional Governing Board")

III MEMBERSHIP

The Adult Regional Advisory Committee shall consist of a maximum of ~~24~~32 members.

Two members and two alternates shall come from each of the ~~11~~15 counties in the Central Iowa Community Services Region. The counties are Boone, Cerro Gordo, Franklin, Greene, Hamilton, Hancock, Hardin, Jasper, Madison, Marshall, Poweshiek, Story, ~~and~~ Warren, Webster, and Wright. From each county, one member and alternate will be a provider and one member and alternate will be an individual who utilizes mental health and disability services or is an actively involved relative of such an individual. Adult Regional Advisory Committee members shall be recommended by the local county and ratified by the Regional Governing Board.

Two members from the Governing Board will serve as ex-officio non voting members.

The Adult Regional Advisory Committee members shall serve two year terms. The appointments shall be divided into two classes. The first class (Boone, Franklin, Hamilton, Hardin and Jasper) shall serve until January 2015 and the second class (Madison, Marshall, Poweshiek, Story and Warren) shall serve until January 2016. Greene County terms begin 7/1/18. Cerro Gordo, Hancock, Webster, and Wright Counties terms begin 7/1/21 and shall serve until 12/31/22. Thereafter, all appointments shall be for two years.

Approved by Central Iowa Community Services Governing Board on January 23, 2020.

Members will be eligible for appointment for a total of 6 years. An individual can be reappointed again after at least one year off the committee.

IV OFFICERS

The officers of the Adult Regional Advisory Committee shall include a chair and vice-chair. Each shall be elected at the first advisory committee meeting of the calendar year. The chair shall preside at all meetings and appoint all sub-committees as determined necessary by the adult regional advisory committee. The vice-chair shall act in the chair's absence.

The permanent recording secretary shall be a community services director or designee from the region.

V MEETINGS

Meetings of the Adult Regional Advisory Committee shall be held each January and at least quarterly thereafter. One of the community services directors shall be responsible for sending written notice to all members at least one week in advance of meetings. Public notice of meetings will be provided by posting meeting date, time and agenda on Central Iowa Community Services website and/or local County websites.

Special meetings can be called at anytime at the request of two advisory committee members. The request for a special meeting shall be presented to the chair. The chair will then be responsible for scheduling the meeting.

A quorum will be a majority of appointed members in attendance. No action will be taken in the absence of a quorum.

Members may participate in any meeting by any means of communication that allows direct participation, including but not limited to telephone conference call and video conferencing. Members participating in this manner shall be considered present for purposes of quorum and voting.

VI ADOPTION

These by-laws shall be adopted by both the Adult Regional Advisory Committee and the Regional Governing Board. These by-laws become effective upon approval by the Regional Governing Board.

VII REVISIONS

These by-laws will be reviewed annually in January and may be revised by the Adult Regional Advisory Committee with approval from the Regional Governing Board. The revision shall first be approved by ~~a vote of 2/3 of the~~ Adult Regional Advisory Committee ~~at a regularly scheduled meeting~~ and then presented to the Regional Governing Board. The revision shall become effective upon ~~majority~~ approval by the Regional Governing Board.

VIII TERMINATION

Approved by Central Iowa Community Services Governing Board on January 23, 2020.

The Adult Regional Advisory Committee serves at the complete discretion of the Regional Governing Board. If state law changes and/or other circumstances arise, the Regional Governing Board may, upon board action, dissolve the Adult Regional Advisory Committee.

DRAFT