

**Story County 911 Service Board
Meeting Minutes
February 10, 2021**

The 911 Service Board met on 2/10/2021 at 6:30 p.m. in the Sheriff's Squad Room at the Story County Justice Center. Participation by Webex teleconference also made available due to guidance regarding social distancing.

Story County Sheriff's Office – Paul Fitzgerald; Nicholas Lennie, alternate

Story County Supervisors Board – Linda Murken; Latifah Faisal, alternate

ISU – Michael Newton; Rob Bowers, alternate

Ames – Tom Hackett

Cambridge – Not present

Colo – Dennis Clatt

Huxley – Gerry Stoll

McCallsburg – Brandon Hendrick (Phone)

Roland – Not present

Story City – Matt Sporleder

Zearing – Not present

Ames Police Chief – Geoff Huff

Collins – Not present

Gilbert/Franklin – Brian Grove; Tom Kepley, alternate

Maxwell – Not present

Nevada – Ray Reynolds, alternate

Slater – John Kahler

Westory – Not present

Story County EMA – Keith Morgan

Guests – Nic Briseno, Acting Commander, Story County Communications; Marylin Mosinski, Sheriff's Office Intern

Fitzgerald opened the meeting at 6:30 pm.

Introductions in the room and on the phone.

Fitzgerald announced Dina McKenna's retirement and the appointment of Nic Briseno as acting Communications Commander. The Board of Supervisors is shifting their representation, as is the Sheriff's Office. Linda Murken is now representative, Latifah Faisal – alternate. SCSO Paul Fitzgerald is now representative, Nicholas Lennie – alternate.

Newton moved to approve the meeting minutes from November. Murken seconded. MCU.

Morgan moved to approve the agenda. Hackett seconded. MCU.

911 Budget

Pyle is still on maternity leave. Briseno presented.

Expenditures:

Line item 16 - \$250,000 of this line is money that has been set aside each year for the past 7-8 years in order to refresh or purchase a new phone system. It is designated for upgrades after the permanent radio system goes live. Radio/CAD was new in 2012. Phone was 2013 (2014?). These systems will need to be separated – they are currently on the same system. This was planned.

Line item 17 – It has been budgeted for StoryComm to charge the 911 Board for tower leasing, rather than Key Coop.

Line item 19 – There is a \$25,000 retainer for Mission Critical Partners (MCP) and \$1000 for Cahill (Atty). Payment to MCP goes through the 911 Board. Ames, ISU, and Ames contribute.

Line item 23 - Subscriber fees - just shy of 1,500 pagers for the county. Not all radios are supplemented by 911 (i.e. Public Works, Cy-Ride, ISU Dept of Residence, etc.)

Pagers, more for MCP, and call taking are examples of items that come out of the fund balance. It used to be a requirement by the state that less than 25% of the revenues from charges for 911 lines could be carried over. The state changed that requirement, but still monitors the amount and pushes for the balance to be kept down.

Revenues:

Line item 8 – is a 20/80 re-imbursement. MCP will be partially funded by StoryComm.

911 service cell phone revenue is generated by billing addresses.

Reynolds moved that the budget is ready to publish for the Public Hearing. Newton seconded. MCU.

Elections

Chair of 911 Board - Reynolds nominated Fitzgerald. Accepted.

Vice-Chair - Reynolds nominated Hendricks. Accepted.

Service Board Member to Executive Board – Morgan nominated Clatt. Accepted. Newton nominated Ric Martinez.

Radio Project Update

Towers are up and shelters are in place at the Justice Center, Gilbert, and Zearing/McCallsburg. There were groundwater issues at the Cambridge/Maxwell site - the foundation is in and 2 of the 3 piers are poured. Utilities are in process.

The Working Group went to the RACOM facility in Marshalltown and did a staging test. We ran through the functional tasks and the failure points. Identified a short punch list. The group has weekly meetings with RACOM and MCP.

Interoperability with surrounding counties- we're gathering contact lists/talk groups. They will need to "allow" us to be on their towers. We will have the SARA system to use. Some of the current radio/pager issues are due to the extreme weather, which is a problem with the temporary system. EE will be migrating to RACOM and the permanent system will be better. For now, maybe relay radio to radio. Co-chairs Lennie and Clatt were appointed to try to come up with solutions with Law, Fire, and EMS using the various TAC channels to co-ordinate. Two recent examples were an applied tourniquet and a near collision – better communication would have helped.

Pagers are ordered. Delivery most likely when the permanent system is up, projected June 2021.

Old Business

None

New Business

Nic Briseno introduced Marylin Mosinski, Sheriff's Office Communications Intern

Comments

None

Next meeting will be at noon on March 8, 2021 for the public hearing on the 911 budget. We will be returning to normal quarterly meetings on the 2nd Wednesday of the months of February, May, August, and November.

Faisal motioned to adjourn. Hackett seconded. MCU. Meeting adjourned at 7:15 pm.

Respectfully submitted,

Marylin Mosinski
Communications Intern