

The Board of Supervisors met on 4/27/21 at 10:01 a.m. in the Story County Administration Building. Members present: Lisa Heddens, and Latifah Faisal, with Heddens presiding. Linda Murken absent. (all audio of meetings available at storycountyia.gov). Heddens noted due to mitigation efforts the recommendations for social distancing in order to help slow the spread of the COVID-19 virus and limited space, the meeting will be provided via Zoom originating from the Story County Administration Building.

ADOPTION OF AGENDA: Heddens stated the dates for the Economic Development Week proclamation are 5/9-5/15/21. Faisal moved, Heddens seconded adopting the agenda with noted correction. Motion carried unanimously (MCU) on a roll call vote.

RECOGNITION OF RON TJELMELAND FOR HIS 15 YEARS OF SERVICE: Heddens thanked Tjelmeland for his service and read the plaque.

PROCLAMATION OF MAY 2-8, 2021 AS PUBLIC SERVICE RECOGNITION WEEK: Heddens and Faisal took turns reading the proclamation in its entirety. Faisal moved, Heddens seconded the approval of the Proclamation of 5/2-5/8/21 as Public Service Recognition Week. Roll call vote. (MCU)

PROCLAMATION OF MAY 9-15, 2021 AS ECONOMIC DEVELOPMENT WEEK: Faisal and Heddens took turns reading the proclamation in its entirety. Faisal moved, Heddens seconded the approval of the Proclamation of 5/9-5/15/21 as Economic Development Week. Roll call vote. (MCU)

HEARTLAND SENIOR SERVICES (HSS): Nancy Carroll, Executive Director, thanked the Board for its support, and highlighted items from the submitted report. HSS will re-open in June; seniors need to show proof of vaccination. HSS had paused its search for a new facility but is now aggressively looking.

AMES ECONOMIC DEVELOPMENT COMMISSION (AEDC) QUARTERLY REPORT-WORKFORCE SOLUTIONS & OUTREACH: Brenda Dryer, Senior Vice President, reported on workforce statistics, unemployment rate, funding, and training. Nick Sorensen, Community & Economic Development Outreach, reported on smaller communities and the housing study.

MINUTES: 4/20/21 Minutes – Faisal moved, Heddens seconded the approval of Minutes as presented. Roll call vote. (MCU)

PERSONNEL ACTIONS: 1) pay adjustment, effective 5/9/21, in a) Attorney's Office for Shawna Johnson-Miers @ \$3,497.11/bw; Heather Pritchard @ \$22.09/hr; b) Board of Supervisors for Darla Ingham @ \$19.70/hr; c) Engineer's Office for Bre VanSickle @ \$19.94/hr; d) Secondary Roads for Tyler Sparks @ \$3,880.13/bw; e) Sheriff's Office for Gary Backous @ \$3,980.61/bw; Paige Barnett @ \$1,862.40/bw; Rameal Cooper @ \$1,946.40/bw; Staci Muschick @ \$17.69/hr; Alexander Powell @ \$1,862.40/bw; Nicholas Rosenberg @ \$1,983.86/bw; Jaime Schmitz @ \$2,636.00/bw; Timothy Schroeder @ \$2,382.40/bw; Cynthia Schwickerath @ \$19.90/hr; 2) promotion, effective 5/23/21, in Community Services for Wendy Schmitz @ \$22.61/hr. Faisal moved, Heddens seconded the approval of Personnel Actions as presented. Roll call vote. (MCU)

CLAIMS: 4/29/21 Claims of \$574,951.28 (run date 4/23/21, 29 pages, on file in the Auditor's Office) and authorize the Auditor to issue checks in payments of these claims and payment requests from Central Iowa Drug Task Force (\$139,618.84), Holding Seized Funds (\$136,922.68), BooSt School Ready (\$16,322.51), Emergency Management (\$6,789.16), E911 surcharge (\$33,135.34), County Assessor (\$3,641.83), Ames City Assessor (\$300.00), and Central Iowa Community Services (\$337,657.56). Faisal moved, Heddens seconded the approval of Claims as presented. Roll call vote. (MCU)

Faisal moved, Heddens seconded the approval of Consent Agenda as presented.

1. Second Amendment to Master Services Agreement between Story County Sheriff's Office and Securus to add tablets for use in the jail to an existing agreement
2. Adopt-a-Road Application Renewal, effective 1/1/21-12/31/21, for the following: Catholic Ames Young Adult Community (CAYAC) on R38 (500th Avenue) from Cameron School Road to E23 (170th Street); Nevada Seventh-Day Adventist Church on 260th Street from S14 (620th Avenue) to 610th Avenue
3. Resolution #21-85, Establishing General Fund Sub-Fund for American Rescue Plan
4. Quarterly Report: Sheriff
5. Terms and Conditions of Sale between Storey Kenworthy and Story County Sheriff's Office for office furniture totaling \$9,147.50
6. Assistant County Attorney Pay Matrix, effective 7/1/21
7. Contract Termination between Community Services and Shred-It, effective 5/15/21
8. Story County Compensation Schedule, effective 7/1/21-6/30/22
9. Story County Non-Bargaining Pay Matrix, effective 7/1/21
10. Pricing Update of approved quote from Embark IT for paging systems for the Administration Building and the Human Services Center totaling \$62,147.08
11. Road Closure Resolution: #21-36
12. Utility Permits: #21-5575, #21-5576, #21-5578

Roll call vote. (MCU)

SENDING FY21 BUDGET AMENDMENT FOR PUBLIC HEARING ON 5/25/21: Lisa Markley, Assistant Auditor, reported on the process and need for a budget amendment. She reported on adjustments for all departments/offices and fund balances by fund. Faisal moved, Heddens seconded the approval of Sending FY21 Budget Amendment for Public Hearing on 5/25/21. Roll call vote. (MCU).

AUTHORIZING ONE FULL-TIME WATERSHED COORDINATOR POSITION WITHIN CONSERVATION TO BE FILLED IN FY22: Mike Cox, Conservation Director, provided background information on the budgeted position. The position will be housed in the Administration Building and supervised by the Conservation Director with direction from the Watershed Assessment Working Group. Cox plans to have the position filled to coincide with the new fiscal year. Faisal moved, Heddens seconded the approval of authorizing one full-time Watershed Coordinator position within Conservation to be filled in FY22. Roll call vote. (MCU)

AGREEMENT WITH JEO CONSULTING GROUP FOR THE HEADWATERS OF THE SOUTH SKUNK RIVER WATERSHED MANAGEMENT AUTHORITY WATERSHED ASSESSMENT: Mike Cox, Conservation Director, reported on a development of a watershed assessment for the headwaters of the South Skunk River Watershed

Management Authority, and a subsequent grant awarded from the Iowa Department of Natural Resources (DNR). JEO Consulting Group was awarded the contract following the issuance of request for proposals. Cox requested approval of the agreement. Discussion took place. Faisal moved, Heddens seconded the approval of the agreement with JEO Consulting Group for the headwaters of the South Skunk River Watershed Management Authority Watershed Assessment. Roll call vote. (MCU)

REVISED TEMPORARY EMPLOYMENT PRACTICES AND POLICIES IN RESPONSE TO THE NOVEL CORONAVIRUS (COVID-19) PANDEMIC: Alissa Wignall, Human Resources and Internal Operations Director, reported COVID leave time expires 4/30/21 and there are updated recommendations from the federal Center for Disease Control (CDC) and the Iowa Department of Public Health. Faisal moved, Heddens seconded the approval of the Revised Temporary Employment Practices and Policies in response to the Novel Coronavirus (COVID-19) Pandemic. Roll call vote. (MCU)

RESOLUTION #21-84, VERBIO NEVADA LLC AND CHICAGO AND NORTH WESTERN TRANSPORTATION COMPANY VOLUNTARY ANNEXATION PETITION: Amelia Schoeneman, Planning and Development Director, reported on the proposal to create a railyard. Both the railroad and Verbio are requesting annexation into the City of Nevada. on 12/8/20, the City of Ames waived its Annexation Moratorium Agreement (28E) with the City of Nevada to allow the annexation. After review with the County Attorney's Office and of the Code of Iowa, Schoeneman reported the Board has three options for action: in support of the annexation; in opposition to the annexation; or no position. Staff recommends no position. She stated letters were sent to adjacent residents as a courtesy; one reply was received. Staff has prepared an alternative resolution if the Board takes action different from the recommendation. Discussion took place. Faisal moved, Heddens seconded the approval of Resolution #21-84, to Take No Position for the Annexation. Roll call vote. (MCU).

ANIMAL CONTROL QUARTERLY REPORT: Anna Henderson, Director, highlighted items from her submitted report, including adoptions, animal control calls, building improvements, and a decline in animals.

LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS: Faisal and Heddens both reported on multiple meetings.

Faisal moved, Heddens seconded to adjourn at 11:02 a.m. Roll call vote. (MCU)

Story County
Board of Supervisors Meeting
Agenda
4/27/21

1. Originating From Administration Building, Story County Public Access Provided Via "Zoom" Meeting

SPECIAL NOTE TO THE PUBLIC: Due to recommendations to social distance in order to help slow the spread of the COVID-19 virus, the capacity of our meeting room is significantly limited. Therefore, public access to the meeting will be provided via Zoom.

Members of the public can participate by using the information below:

To join the zoom meeting by computer, tablet, smartphone:

Visit [HTTPS://WWW.ZOOM.US/](https://www.zoom.us/)

Click on "Join A Meeting" and use the Zoom Meeting ID 981 7092 0243 and Password 446094

To join the meeting by telephone:

Dial (312) 626-6799, then enter Webinar ID 981 7092 0243, Password 446094

Please visit WWW.STORYCOUNTYIOWA.GOV/92/BOARD-OF-SUPERVISORS

for more information on how to participate in meetings of the Story County Board of Supervisors.

2. CALL TO ORDER: 10:00 A.M.
3. PLEDGE OF ALLEGIANCE:
4. STATEMENT EXPLAINING WHY A MEETING IN PERSON IS IMPOSSIBLE OR IMPRACTICAL, PER CODE SECTION 21.8.1
5. ADOPTION OF AGENDA:
6. PUBLIC COMMENT #1:
This comment period is for the public to address topics on today's agenda
7. Recognition Of Ron Tjelmeland For His 15 Years Of Service

Department Submitting Human Resources

8. Consideration Of Proclamation Recognizing May 2-8, 2021 As Public Service Recognition Week

Department Submitting Board of Supervisors

Documents:

PROCLAMATION FOR 2021 PSRW.PDF

9. Consideration Of 2021 Economic Development Week Proclamation Of May 3-7, 2021

Department Submitting Auditor

Documents:

STORY COUNTY EC PROCLAMATION.PDF

10. AGENCY REPORTS:

I. Heartland Senior Services - Submitted Report

Department Submitting Auditor

Documents:

HEARTLAND.PDF

II. AEDC Quarterly Report-Workforce Solutions & Outreach - Submitted Report

Department Submitting Auditor

Documents:

WORKFORCE.PDF

11. CONSIDERATION OF MINUTES:

I. 4/20/21 Minutes

Department Submitting Auditor

12. CONSIDERATION OF PERSONNEL ACTIONS:

I. Action Forms

1)pay adjustment, effective 5/9/21, in a)Attorney's Office for Shawna Johnson-Miers @ \$3,497.11/bw; Heather Pritchard @ \$22.09/hr; b)Board of Supervisors for Darla Ingham @ \$19.70/hr; c)Engineer's Office for Bre VanSickle @ \$19.94/hr; d) Secondary Roads for Tyler Sparks @ \$3,880.13/bw; e)Sheriff's Office for Gary Backous @ \$3,980.61/bw; Paige Barnett @ \$1,862.40/bw; Rameal Cooper @ \$1,946.40/bw; Staci Muschick @ \$17.69/hr; Alexander Powell @ \$1,862.40/bw; Nicholas Rosenberg @ \$1,983.86/bw; Jaime Schmitz @ \$2,636.00/bw; Timothy Schroeder @ \$2,382.40/bw; Cynthia Schwickerath @ \$19.90/hr; 2)promotion, effective 5/23/21, in Community Services for Wendy Schmitz @ \$22.61/hr.

Department Submitting HR

13. CONSIDERATION OF CLAIMS:

I. 4/29/21 Claims

Department Submitting Auditor

Documents:

CLAIMS 042921.PDF

14. CONSENT AGENDA:

(All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time the Board votes on the motion.)

I. Consideration Of Second Amendment To Master Services Agreement Between Story County And Securus To Add Tablets To The Existing Agreement

Department Submitting Sheriff

Documents:

SECURUS AMENDMENT.PDF

II. Consideration Of Adopt-A-Road Application Renewal Effective 1/1/2021-12/31/2021: (A) Catholic Ames Young Adult Community (CAYAC) On R38 From Cameron School Rd To E23 (170th Street); (B) Nevada Seventh-Day Adventist On 260th Street From S14 (620th Avenue) To 610th Avenue

Department Submitting Engineer

Documents:

AAR CAYAC CTR 2021.PDF
AAR SEVENTH DAY ADVENTIST CTR 2021 (1).PDF

III. Consideration Of Resolution #21-85, Establishing General Fund Sub-Fund For American Rescue Plan

Department Submitting Auditor

Documents:

RES 2185.PDF

IV. Consideration Of Quarterly Report For The Following: Sheriff

Department Submitting Auditor

Documents:

SHERIFF.PDF

V. Consideration Of Terms And Conditions Of Sale Between Storey Kenworthy And Story County For \$9,147.50

Department Submitting Sheriff

Documents:

STOREY KENWORTHY.PDF

VI. Consideration Of Assistant County Attorney Pay Matrix Effective 7/1/21

Department Submitting Human Resources

Documents:

ATTORNEY MATRIXFY22.PDF

VII. Consideration Of Contract Termination Between Community Services And Shred-It Effective 5/15/21

Department Submitting Community Services

Documents:

SHREDIT LETTER APR 21.PDF

VIII. Consideration Of Story County Compensation Schedule Effective 7/1/21-6/30/22

Department Submitting Human Resources

Documents:

FY22 COMPENSATION SCHEDULE.PDF

IX. Consideration Of Story County Non-Bargaining Pay Matrix Effective 7/1/21

Department Submitting Human Resources

Documents:

NONUNION PAY MATRIX FY22.PDF

X. Consideration Of Pricing Update For Approved Quote For Paging Systems Between Story County And Embark IT For \$62,147.08

Department Submitting Information Technology

Documents:

EMBARK IT PAGING QUOTE.PDF

XI. Consideration Of Road Closure Resolution(S): #21-36

Department Submitting Engineer

Documents:

RC 21 36.PDF

XII. Consideration Of Utility Permit(S): #21-5575, 21-5576, 21-5578

Department Submitting Engineer

Documents:

UT 21 5576.PDF
UT 21 5575.PDF
UT 21 5578.PDF

15. PUBLIC HEARING ITEMS:

16. ADDITIONAL ITEMS:

- I. Consideration Of Sending FY'21 Budget Amendment For Public Hearing On 5/25/21 - Lisa Markley

Department Submitting Auditor

Documents:

PUBLICHEARINGNOTICE 5 25.PDF
AMENDMENT DOCUMENTATION.PDF

- II. Consideration Of Authorizing One Full Time Watershed Coordinator Position Within Conservation To Be Filled In FY22 - Mike Cox

Department Submitting Conservation

Documents:

WATERSHED COORDINATOR.PDF

- III. Consideration Of Agreement With JEO Consulting Group For The Headwaters Of The South Skunk River Watershed Management Authority Watershed Assessment. - Mike Cox

Department Submitting Conservation

Documents:

WMA JEO AGREEMENT.PDF

- IV. Discussion And Consideration Of Revised Temporary Employment Practices And Policies In Response To The Novel Coronavirus (COVID-19) Pandemic - Alissa Wignall

Department Submitting Human Resources

Documents:

TEMPORARY EMPLOYMENT PRACTICES AND POLICYREVISED0421.PDF

- V. Discussion And Consideration Of Resolution #21-84, Verbio Nevada LLC And Chicago And North Western Transportation Company Voluntary Annexation Petition - Amelia Schoeneman

Department Submitting Planning and Development

Documents:

STAFF MEMO.PDF
RESOLUTION 21 84 SUPPORT.PDF
RESOLUTION 21 84 NO POSITION.PDF

17. DEPARTMENTAL REPORTS:

I. Animal Control Quarterly Report - Submitted Report

Department Submitting Auditor

Documents:

QUARTERLY REPORT APRIL 2021.PDF

18. OTHER REPORTS:

19. UPCOMING AGENDA ITEMS:

20. PUBLIC FORUM #2:

Comments from the Public on Items not on this Agenda. The Board may not take any Action on the Comments due to the Requirements of the Open Meetings Law, but May Do So In the Future.

21. LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS:

22. ADJOURNMENT:

Story County strives to ensure that its programs and activities do not discriminate on the basis of race, color, national origin, sex, age or disability. Persons requiring assistance, auxiliary aids or services, or accommodation because of a disability may contact the county's ADA coordinator at (515) 382-7204.

Story County Board of Supervisors

Agenda

4/27/21

NAME

ADDRESS

Amelia Schoeneman
Terni Luneman
Joby Brogden
Jon Eickholt
Laurie H
Ann Markley

PiD
Facilities
Facilities
facilities
BOS
Auditor



PUBLIC SERVICE RECOGNITION WEEK

MAY 2-8, 2021

PUBLIC SERVICE RECOGNITION WEEK

In honor of the millions of public employees at the federal, state, county, and city levels.

WHEREAS, Americans are served every single day by public servants at the federal, state, county and city levels. These unsung heroes do the work that keeps our nation working; and

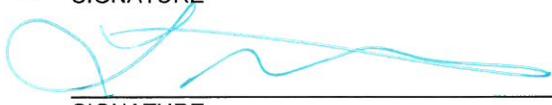
WHEREAS, Public employees take not only jobs, but oaths; and

WHEREAS, Many public servants, including military personnel, police officers, firefighters, border patrol officers, embassy employees, health care professionals and others, risk their lives each day in service to the people of the United States and around the world; and

WHEREAS, Public servants include teachers, doctors and scientists...train conductors and astronauts ...nurses and safety inspectors...laborers, computer technicians and social workers...and countless other occupations. Day in and day out they provide the diverse services demanded by the American people of their government with efficiency and integrity; and

WHEREAS, Without these public servants at every level, continuity would be impossible in a democracy that regularly changes its leaders and elected officials;

NOW, THEREFORE, BE IT RESOLVED THAT WE, We, the Story County Board of Supervisors, Story County, Iowa, do hereby announce and proclaim to all citizens and set seal hereto, that May 2-8, 2021, is Public Service Recognition Week. All citizens are encouraged to recognize the accomplishments and contributions of government employees at all levels — federal, state, county and city.

	<u>4-27-21</u>
SIGNATURE	DATE
	<u>4/27/21</u>
SIGNATURE	DATE
_____	_____
SIGNATURE	DATE



2021 Economic Development Week Proclamation

WHEREAS, economic development professionals are engaged in a wide variety of settings including rural and urban, local, state, and federal governments, public-private partnerships, chambers of commerce, and universities, helping to create and expand jobs that facilitate growth in these regions; and,

WHEREAS, the creation of new opportunities for businesses and entrepreneurs is a one of several key components to securing Story County economic future for generations to come; and

WHEREAS, Story County is committed to fostering a business-friendly climate that will attract and retain employers, enable the community to grow and remain competitive on a global scale, and generate new jobs and opportunities for our citizens; and

WHEREAS, the Ames Economic Development Commission is committed to providing quality resources that boost economic growth and enhance quality of life throughout Story County;

THEREFORE, We, the Story County Board of Supervisors, do hereby proclaim May 3, 2021 through May 7, 2021, as “ECONOMIC DEVELOPMENT WEEK” in appreciation of all our partners in the economic development field do to make the Story County the vibrant and thriving community it is today.

**Story County Board of Supervisors Meeting
April 27, 2021**

Board of Supervisors' Financial Authorizations

FY19/20: \$100,425 and HSS expended \$100,425

FY20/21: \$103,434 and anticipates expending \$83,990

FY21/22: \$104,045

On behalf of the seniors we serve, thank you for your ongoing support and funding.

FY19/20 OVERVIEW

As we all understand, FY19/20 was like no other due to the pandemic. As a reminder, the Governor enacted closures of senior facilities effective March 17, 2020. Immediately, we closed our building to Activities, Congregate Meals and Adult Day Center services. Currently, we anticipate these programs resuming in June 2021.

In response to the pandemic, Meals on Wheels increased from 125 to 200 meals being delivered per day. Outreach Services continued, via the phone, and realized an increase of 117 unduplicated individuals. We also provided "reassurance phone calls" to seniors throughout Story County.

Unduplicated Participation Total: 1,156

Excluding Ames, 296 residents from 13 Story County communities utilized services. Unduplicated Ames residents totaled 861.

The following FY19/20 data includes Ames:

Activities:

Mission: Provide a wide range of activities that are fun, social, educational and affordable that assist older adults throughout Story County to age well.

- FY19/20: Participation hours total 3,755 (versus 9,692 in FY18/19)
- Includes: Chorus, Jazz and Country Jams, Bingo, Exercise Classes, Card Clubs, Monthly Ballroom Dancing, etc.

Adult Day Center (ADC):

Mission: Assist families in maintaining a loved one at home by offering a safe, caring and person-centered environment.

Of the people that attend, 90% have dementia. This program is a cost-effective alternative to being placed in a 24/7 memory-care facility which costs approximately \$9,000/month.

FY19/20: Served 57 unduplicated individuals (versus 59 in FY18/19)

Nutrition:

Mission: Provide access to nutritious and well-balanced meals that seniors look forward to receiving and that helps them maintain their desired level of independence.

Mary Greeley Medical Center prepares the meals and HSS, through a volunteer base of over 150 people, delivers the meals.

- FY19/20:
 - Congregate: 2,743/meals (versus 3,681 in FY18/19)
 - Meals on Wheels: 35,326/meals (versus 23,763 in FY18/19)

Outreach:

Mission: Connect seniors to programs and services by assisting them in locating available resources in support of them maintaining their independence.

- FY19/20: Served 803 (versus 686 in FY18/19) unduplicated individuals

New Facility Update

Coming off the failed bond referendum for the Healthy Life Center (September 2019) and then transitioning into the pandemic six months later (March 2020) we placed this issue on hold. We anticipate beginning this conversation again once the pandemic has subsided (hopefully, this summer).

In Appreciation,

Nancy

Nancy Carroll
Executive Director

Workforce Solutions

Quarterly Update

Stacy County

Supervisors

April 2021

Job Searches -

- Surpassed 100,000 this week!

Future Ready Training

Grant

- Welding and CNA classes underway
- Another CNA class starting the end of May
- Providing wrap around services

March 2021 Unemployment

- 3.0% up from 2.0% one year ago
- Service sector down 9.4% over 3.31.2020

Career Fairs

- Big XII Virtual Career Fair (March) - well attended - continue our marketing efforts to these leads

Home Base Iowa

see yourself in

AMES

A SUMMER SERIES FOR INTERNS & YOUNG PROFESSIONALS



BRINGING A VISION TO LIFE
Jamie Pollard, ISU Athletics Director
Tuesday, May 26 | 4:00 - 5:30PM
Virtual: Zoom

DIVERSITY, EQUITY & INCLUSION
Various Speakers
Tuesday, June 8 | 4:00 - 6:00PM
In-Person: Reiman Gardens

PERSONAL BRANDING
Lauren Gifford
Tuesday, June 22 | 4:00 - 5:30PM
Virtual: Zoom

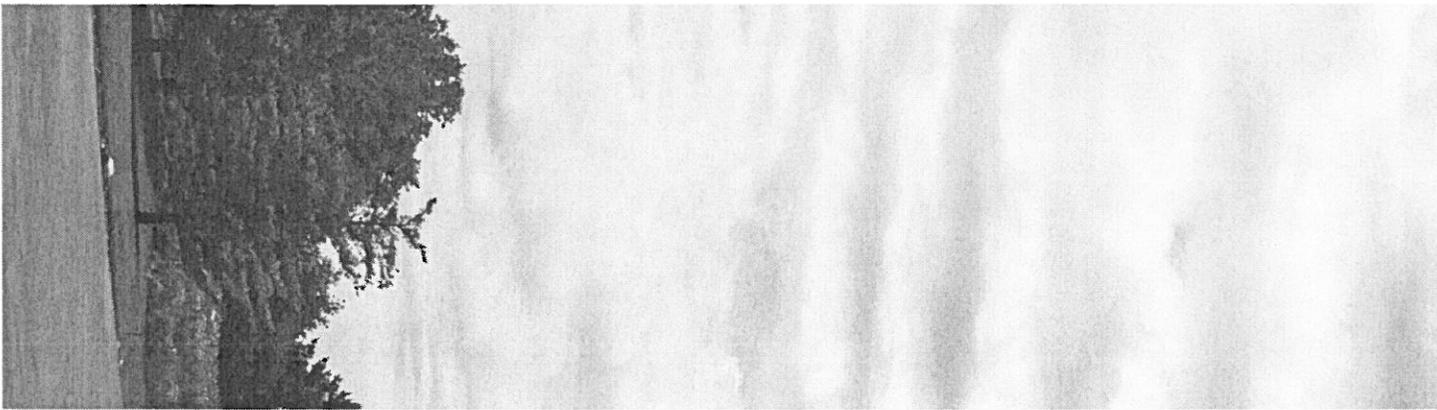
SUCCESSFUL CAREER LAUNCH
Adam Carroll
Tuesday, July 13 | 4:00 - 6:00PM
In-Person: PMI Event Center



REGISTER AT AMESCHAMBER.COM TODAY!

Presented by the Ames Chamber of Commerce & Our Workforce Sponsors:





Community and Economic Development

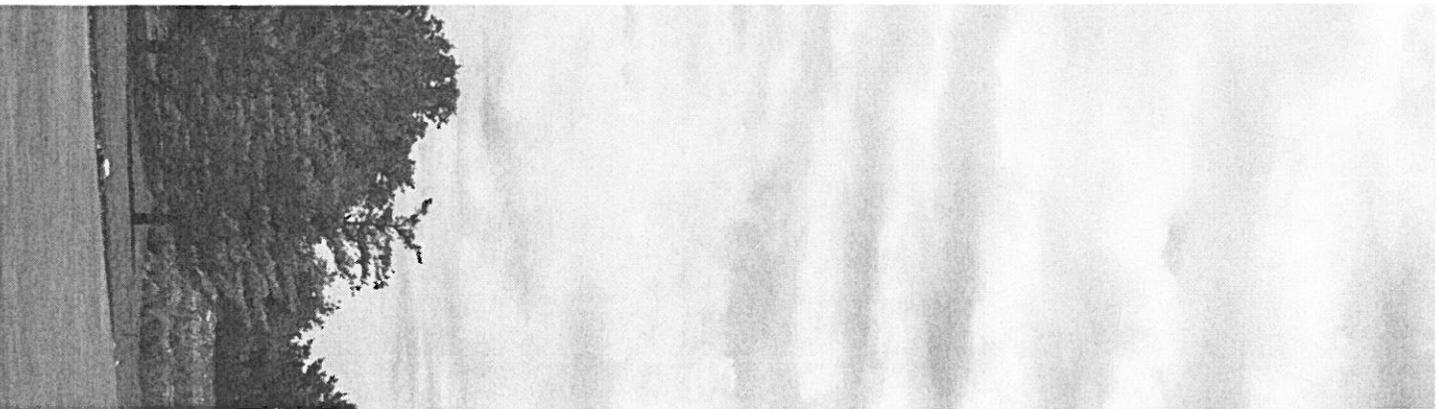
Outreach

- Countywide Broadband study underway
420 responses so far
- Cambridge Opera House to begin
rehabilitation soon
- COLO Housing subdivision discussions
continue to make progress
- Gilbert
 - Dentist Office Almost complete
 - Main Street to be resurfaced
- Huxley
 - 210/I-35 Hale Trailer has purchased 80
acres to build on 30-40 and sell
remaining
 - Plaza has been purchased and façade
improvements to come
 - “The Landing” ground to north of Fareway
to begin construction in the coming
months

Community and Economic Development

Outreach

- Kelley has building under construction with storefront to lease
- Maxwell Housing subdivision is in process with developer and city
- McCaullsbury is looking at ways to clean up dilapidated properties and move empty residential lots
- Roland is working with an architect for a solution to Community Center/City Hall building issues, possibly incorporate a new fire station as well
- Slater Stepping Stones Childcare received a \$125,000 grant from Iowa DHS and \$75,000 grant from IEDA for 142 children
- Story City continues to work with businesses in the Industrial Park and Business Center
- Zearing is looking into annexing the new Key Cooperative



**SECOND AMENDMENT
TO
MASTER SERVICES AGREEMENT**

This **SECOND AMENDMENT** ("Second Amendment") is effective as of the last date signed by either party ("Second Amendment Effective Date") and amends and supplements that certain Master Services Agreement by and between Securus Technologies, LLC ("we," "us," or "Provider") and Story County Sheriff's Office ("you" or "Customer") dated August 19, 2014, as subsequently amended (collectively, the "Agreement").

WHEREAS Customer and Provider are parties to the Agreement and desire to amend the terms as stated herein;

NOW, THEREFORE, as of the Second Amendment Effective Date and in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

1. Term. This Second Amendment shall commence on the Second Amendment Effective Date and shall remain in effect through the Term of the Agreement. Further, the Term of the Agreement shall be extended, with a modified end date that is 60 months from the Second Amendment Effective Date. Unless one party delivers to the other written notice of non-renewal at least 90 days before the end of the then current term, the Agreement will automatically renew for successive periods of 12 months each. Notwithstanding anything to the contrary, the terms and conditions of the Agreement shall continue to apply for so long as we continue to provide the Applications to you after the expiration or earlier termination of this Agreement.
2. Additional Applications. As of the Second Amendment Effective Date, the following Applications are added to the Agreement:

TABLETS

Provider will deploy free basic community tablets to Facility. In addition to the free basic community tablets, Provider will offer personal rental tablets with premium content. Customer may purchase tablet earbuds at \$5.66 per set, which may be invoiced or deducted from commissions. Customer is responsible for any applicable taxes and third-party expenses associated with the earbud purchase. Each earbud order must be for at least 25 units and be made in 25 unit increments. Provider may, at its option, decline to fulfill any order that does not conform to these requirements. Alternatively, if requested by Customer, Provider will work with Customer's commissary provider to facilitate the sale of earbuds. Customer will not permit the resale of the earbuds for more than \$19.99 per set unless approved by Provider.

Premium content may include, but is not limited to, songs, games, movies, and television episodes. Customer understands and acknowledges that premium content is subject to availability and may change at Provider's discretion. Premium content also may be subject to third-party licensing agreements with content providers. If Customer provides content for Provider to display on the tablets, Customer represents and warrants that it has obtained all necessary licensing and rights to display such content. Provider is not responsible and hereby disclaims any liability for any and all content of third-party applications and any documents, videos, or forms published by Customer or from outside sources. Customer may request catalog and application content be removed from the tablets as Customer deems necessary.

For the 12-month period following the Effective Date, Provider will offer personal rental tablets at a promotional rate of \$5.00 per tablet per month plus applicable taxes/fees/surcharges. The subscription cost and premium content costs can be paid by using either Inmate Debit or a Tablet user account. The parties reserve the right to renegotiate the \$5.00 promotional rental rate if, after the initial 12-month period, Provider's Tablet-related costs exceed the revenue generated.

TERMS & CONDITIONS:

Customer represents and warrants that it will not provide the SecureView Tablet Solution to inmates whom Customer knows or reasonably suspects pose a threat to other inmates or Facility personnel, or who may use an Inmate Tablet in a dangerous or unauthorized manner.

Customer understands and acknowledges that premium content is rented and available only for the duration of an inmate's incarceration at the Facility and will not be made available upon the inmate's release.

Customer further understands and acknowledges that, in instances where inmate telephone calls originate from Tablets, Investigator Pro™ works only with Provider's certified earbuds. If Customer elects to sell alternative earbuds, Customer forgoes the effectiveness of Investigator Pro's™ voice identification technology on Tablet calls. Moreover, Customer will refrain from the sale or distribution of earbuds with a microphone other than Provider's certified earbuds.

PROVIDER DOES NOT MAKE AND HEREBY DISCLAIMS ANY WARRANTY, EXPRESS OR IMPLIED, WITH RESPECT TO THE SECUREVIEW TABLET SOLUTION. PROVIDER DOES NOT GUARANTEE OR WARRANT THE CORRECTNESS, COMPLETENESS, LEGALITY, MERCHANTABILITY, OR FITNESS FOR A PARTICULAR PURPOSE OF THE SECUREVIEW TABLET SOLUTION.

IN NO EVENT WILL PROVIDER BE LIABLE FOR ANY INDIRECT, INCIDENTAL, OR CONSEQUENTIAL DAMAGES, HOWEVER ARISING, INCURRED BY CUSTOMER OR INMATE FROM RECEIPT OR USE OF THE SECUREVIEW TABLET SOLUTION OR THE UNAVAILABILITY THEREOF.

Customer hereby agrees to protect, indemnify, defend, and hold harmless Provider from and against any and all costs, claims, demands, damages, losses, and liabilities (including attorneys' fees and costs) arising from or in any way related to Customer's or inmates' use of the SecureView Tablet solution.

EMESSAGING

DESCRIPTION: Securus' eMessaging Application ("eMessaging") allows for two-way electronic communication between friends and family and an inmate. Users purchase eMessaging "stamps," which are used to fund the transmission of an electronic message according to the following chart:

<u>Type of Message (When Available)</u> ¹	<u>Number of Stamps</u>	<u>Notes</u>
Text Message	1 stamp per message	
Photo	1 stamp per photo	Limit of 5 photos per eMessage; 3 MB / photo limit
eCard	1 stamp per eCard	Limit of 5 eCards per eMessage

Different types of attachments can also be combined in a single transmission.

The facility can access a web-based portal that enables message review, and can approve and reject a message or attachment based on the facility's policies and criteria. Friends and family must send and receive messages using either the Securus mobile app or their inbox at www.securustech.net and must have a free Securus Online account to access. Approved messages and attachments are accessible by inmates through certain of Provider's technologies as agreed by Customer and Provider.

With Customer's agreement, Provider may (a) issue future releases of eMessaging which contain additional features and functionalities; or (b) modify the pricing contained herein. Customer understands and acknowledges that eMessaging is a requirement for Tablet deployment.

COMPENSATION: Provider will provide eMessaging at no cost to Customer. Friends and family members can purchase a book of stamps specific to a facility in the following quantities:

<u>Number of Stamps in Book</u>	<u>Stamp Book Price (Plus transaction fees and all applicable taxes)</u>
5	\$2.50
10	\$5.00
20	\$10.00
50	\$25.00

¹ Provider will not implement VideoGram functionality unless mutually agreed by the parties in a subsequent amendment.

Where available, using funds in an Inmate Debit account, inmates can purchase a book of stamps in the following quantities:

Number of Stamps in Book	Stamp Book Price (Plus applicable taxes)
1	\$0.50
2	\$1.00
5	\$2.50
10	\$5.00

E-MESSAGING TERMS OF USE – Customer’s use of eMessaging is governed by the terms and conditions at <https://www.securustechnologies.com/emessaging-terms-and-conditions>, which are incorporated herein by reference.

3. Except as expressly amended by this Second Amendment, all of the terms, conditions and provisions of the Agreement shall remain in full force and effect.

EXECUTED as of the Second Amendment Effective Date.

<p><u>CUSTOMER:</u> Story County Sheriff’s Office</p> <p>By:  Name: <u>Lisa Heddens</u> Title: <u>Board of Supervisors, Chair</u> Date: <u>04/27/2021</u></p>	<p><u>PROVIDER:</u> Securus Technologies, LLC (f/k/a Securus Technologies, Inc.)</p> <p>By: _____ Name: _____ Title: _____ Date: _____</p>
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Please return signed contract to:
4000 International Parkway
Carrollton, Texas 75007
Attention: Contracts Administrator
Phone: (972) 277-0300

STORY COUNTY
837 N Avenue
Nevada, IA 50201
515-382-7355

Email: engineerweb@storycountyiowa.gov

APPLICATION RENEWAL FOR STORY COUNTY
ADOPT-A-ROAD LITTER REMOVAL PROGRAM

Permit Number: 2016-03
Road Name: 260th Street

SPONSOR:

Nevada Seventh-day Adventist
Name of Sponsor (Organization, Group or Individual) Number of Volunteers: 20

PO Box 194 324 S. 10th St. Nevada, IA 50201
Mailing Address (Street, P.O. Box, City, State, Zip Code)

Jennifer Ewers ↑ 402-613-3277
Contact Person Address Phone # Email ewersjennifer@gmail.com
~~402-202-3473~~

Description of the road for which application is being made:
260th Street from County Road S14 (620th Ave) to 610th Avenue

Number of miles requested for litter removal: 1

Approval is hereby requested to enter the County highway right-of-way to perform litter removal on the above described road/roads.

Story County reserves the right to terminate this agreement and remove the Adopt-A-Road signs when in the sole judgment of the County it is found that the sponsor(s) has not met the terms and conditions of this agreement.

Jennifer A. Ewers

This agreement shall remain in force from January 1, 2020 until December 31, 2020.

Jennifer A. Ewers April 04/21/2021
Applicant Date

STORY COUNTY APPROVAL

Jamie Moran 4-21-21
County Engineer Date

Shirley K. Hobbs 4-27-21
Chair, Story County Board of Supervisors Date

The following tentative dates are for your Adopt-A-Road Project location. Alternate date(s) are required to the Engineer's Office prior to clean up date noted date(s) are not used.

Spring clean-up date will be April 22, 2021 Fall clean-up will be: Sept. 9, 2021

Permit Number 21-02
Road Name R38

SPONSOR:

Catholic Ames Young Adult Community (Cayal)
Name of Sponsor (Organization, Group or Individual)

2210 Lincoln Way, Ames, IA 50014
Mailing Address (Street, P.O. Box, City, State, Zip Code)

Michael Welch 141 Creekside Drive Ames, IA 50010 309-768-3598
Name of Contact Person Address Phone #

Description of the road for which application is being made: Any road approx
2-3 mi. of Ames.
R38 from Cameron School Rd. to E23

A sketch noting the location must accompany the application.

Number of miles requested for litter removal 2

Approval is hereby requested to enter the County highway right-of-way to perform litter removal on the above described road/roads.

Story County reserves the right to terminate this agreement and remove the Adopt-A-Road signs when in the sole judgment of the County it is found that the sponsor(s) has not met the terms and conditions of this agreement.

This agreement shall remain in force from January 1, 2021, until December 31, 2021

Michael Welch 4/15/2021
Applicant Date

STORY COUNTY APPROVAL

Dawn Mann 4-20-21
County Engineer Date

Shirley K. Hedderley 4-27-21
Chair, Story County Board of Supervisors Date

The following tentative dates are for the clean up of our Adopt A Road Project. I know that if the date does not work, an alternate date will be given to the Engineer's Office prior to the clean up.

Spring clean up date 5/17/2021 Fall clean up date Sept 2021

0

RESOLUTION # 21-85

RESOLUTION ESTABLISHING GENERAL FUND SUBFUND FOR AMERICAN
RESCUE PLAN

WHEREAS, it is desired to establish a sub fund of the general fund to account for expenditures and revenues of the recovery funds, and

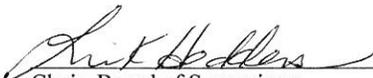
WHEREAS, the fund shall be established in accordance with generally accepted accounting principles and in accordance section 331.431, 2021 *Code of Iowa* and,

NOW, THEREFORE, the Board of Supervisors of Story County establishes the following sub fund:

General Sub Fund - ARPA Fund #01010

The Auditor is directed to create this fund and notify the affected parties of the proper accounting codes.

Approved this 27th day of April, 2021



Chair, Board of Supervisors



Attest, County Auditor

**Story County Sheriff's Report
Total Income Earned
For the Quarter Ending March 31, 2021**

Civil Fees (01000-01000-4400-05)	\$22,680.17
Civil Fees (Credit Card)	\$1,106.20
Permits to Carry Concealed Weapon (01000-01000-4410-05)	\$14,560.00
Permits to Carry Concealed Weapon (Credit Card)	\$6,060.00
Interest (01000-00054-6000-05)	\$5.02
Work Release (01000-01000-4400-05)	\$0.00

Total **\$44,411.39**

Total Paid to Story County Treasurer **\$44,411.39**



Paul H. Fitzgerald, Sheriff

APPROVED

DENIED

Board Member Initials: PHF

Dated 03/31/2021
PHF:kan

Meeting Date: 4-27-21

Follow-up action: _____



1333 Ohio Street
Des Moines, IA 50314
Phone 515-288-3243
Furniture Fax 515-883-3098

Quotation 64589
Quote Date 04/21/21
Customer STCOUN
Terms Net 30
Account Representative Mark Kenan

Quote To
Accounts Payable
Story County Sheriff's Office
1315 S B AVE
NEVADA IA 50201-2806

Ship To
Connie Toresdahl
Story County Sheriff's Office
1315 S B AVE
NEVADA IA 50201-2806

Phone +1 (515) 382-6566

Phone +1 (515) 382-7458
ctoresdahl@storycountyiowa.gov

Sales Location Ames

Invoice will include any vendor surcharges in effect at the time of order.

Description	Quantity	Unit Price	Extended Price
1 HISB6 - Ignition Sled Bse Guest Chair Select Arm Type: .F: Arm: Fixed Select Caster/Glide Option: .E: Nylon Glide Select Back: .IC: Back: Charcoal Select Upholstery: \$(1): Gr 1 UPH .APX: Fab: Apex 23: COLOR: Pumice Select Frame Color: .BLCK: Textured Black HON INDUST	25	185.52	4,638.00
2 HISB6 - Ignition Sled Bse Guest Chair Select Arm Type: .N: Arm: Armless Select Caster/Glide Option: .E: Nylon Glide Select Back: .IC: Back: Charcoal Select Upholstery:	3	173.70	521.10

ACCEPTANCE SUBJECT TO TERMS AND CONDITIONS

ACCEPTED BY *Lu K Hadden* TITLE Chair Boss DATE 4-27-21



1333 Ohio Street
 Des Moines, IA 50314
 Phone 515-288-3243
 Furniture Fax 515-883-3098

Quotation 64589
 Page 2 / 5 (cont'd)

Description	Quantity	Unit Price	Extended Price
-------------	----------	------------	----------------

2 \$(1): Gr 1 UPH .APX: Fab: Apex 23: COLOR: Pumice Select Frame Color: .BLCK: Textured Black HON INDUST			
---	--	--	--

3 HCT1MM - HON Mesh Mid-Back Task Chair Select Control Type: .Z1: Swivel Tilt Control Select Arm Type: .N: Armless Select Caster Option: .H: Hard Casters Select Back Mesh: .M: Mesh Select Seat Upholstery: \$(1): Gr 1 UPH .APX: Fab: Apex 23: COLOR: Pumice Select Lumbar: .AL: Adjustable Lumbar Select Base Type: .SB: Standard Base Select Frame: .T: Black Frame Color HON INDUST	6	172.94	1,037.64
---	---	--------	----------

4 HCT1MM - HON Mesh Mid-Back Task Chair Select Control Type: .Z1: Swivel Tilt Control Select Arm Type: .A: Height and WidthAdjustable Arm Select Caster Option: .H: Hard Casters Select Back Mesh: .M: Mesh Select Seat Upholstery:	6	210.54	1,263.24
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ACCEPTANCE SUBJECT TO TERMS AND CONDITIONS

ACCEPTED BY *Lu K Hedde* TITLE *Chair, BOS* DATE *4-27-21*



**STOREY
KENWORTHY**
we make a difference

1333 Ohio Street
Des Moines, IA 50314
Phone 515-288-3243
Furniture Fax 515-883-3098

Quotation 64589
Page 3 / 5 (cont'd)

Description	Quantity	Unit Price	Extended Price
4 \$(1): Gr 1 UPH .APX: Fab: Apex 23: COLOR: Pumice Select Lumbar: .AL: Adjustable Lumbar Select Base Type: .SB: Standard Base Select Frame: .T: Black Frame Color HON INDUST			
5 HCT1MM - HON Mesh Mid-Back Task Chair Select Control Type: .Y1: SimpleSynchro-Tilt w/SeatSlide Select Arm Type: .A: Height and WidthAdjustable Arm Select Caster Option: .H: Hard Casters Select Back Mesh: .M: Mesh Select Seat Upholstery: \$(1): Gr 1 UPH .APX: Fab: Apex 23: COLOR: Pumice Select Lumbar: .AL: Adjustable Lumbar Select Base Type: .SB: Standard Base Select Frame: .T: Black Frame Color HON INDUST Tag For Marilyn Mosinski	1	288.10	288.10
6 H4041 - Olson Stacker 4040 Series Polymer St-Back 4-Ctn Select Shell Color: .ON: Clr: Onyx Select Frame Color: .Y: FRAME: Chrome	1	284.24	284.24

ACCEPTANCE SUBJECT TO TERMS AND CONDITIONS

ACCEPTED BY

TITLE

Chair, BOO

DATE

4-27-21



**STOREY
KENWORTHY**
we make a difference

1333 Ohio Street
Des Moines, IA 50314
Phone 515-288-3243
Furniture Fax 515-883-3098

Quotation 64589
Page 4 / 5 (cont'd)

Description	Quantity	Unit Price	Extended Price
6 HON INDUST			
7 HLWM - Endorse Work Mid-back Mesh Back Select Control Option: .Y2: Synchro Tilt Select Arm Type: .A: Arm: Height and Width Adj Select Caster Option: .H: CASTER: Hard (Standard) Select Back: .IM: Black Mesh Select Fabric: \$(1): Gr 1 UPH .UR: Contourett 19: COLOR: Graphite Select Base Type: .SB: Base: Standard Plastic Black Select Headrest: .N: No Head Rest HON INDUST	2	352.59	705.18

Quotation Totals	
Sub Total	8,737.50
STOREY KEN Delivery, Installation	410.00
Grand Total	9,147.50

End of Quotation

ACCEPTANCE SUBJECT TO TERMS AND CONDITIONS

ACCEPTED BY *L. K. Hedden* TITLE Chair, BOS DATE 4-27-21

TERMS AND CONDITIONS OF SALE

1. **ORDERS:** It is understood and agreed that an order cannot be cancelled except by mutual consent, subject to Manufacturer's approval. If a percentage cancellation charge is made by Manufacturer, the percentage will be applied to the contract cost of the items cancelled and will be invoiced to the Customer/Purchaser. If Manufacturer is unable to accommodate the request for cancellation, the sale will be final.
2. **CHANGE ORDERS:** Request to change the scope of the project after product has been ordered or the labor quote has been approved by purchaser may result in additional change order fees.
3. **RETURNS:** Merchandise is not returnable unless it has been authorized by the Manufacturer with the Purchaser bearing all costs including freight, pickup, delivery, Manufacturer restocking fees, plus 15% of purchase cost to offset overhead expenses by Seller.
4. **PRICE:** All prices quoted are firm for 30 days from the date of this proposal, unless otherwise specifically noted.
5. **TAX:** Proposals and orders are subject to applicable sales tax.
6. **TERMS:** Net 30 days.
7. **DELIVERY:** In the event that delivery/installation is provided as part of the sale, the following provisions shall apply.
 - A. Job Site: The job site shall be clear and free of debris prior to installation. Site preparation performed by Seller's employees, including but not limited to, clearing debris or moving of Purchaser's furniture, shall be charged to the Purchaser at Seller's normal hourly rate.
 - B. Job Site Services: Electric current, heat, hoisting and/or elevator service will be furnished without charge to Seller. Adequate facilities for offloading, staging, moving, and handling of goods shall be provided by Purchaser.
 - C. Delivery Hours: The sale price is based on the installation being made during the normal eight-hour, five-day work week, Monday through Friday. If delivery/installation is required at a time other than these, Purchaser agrees to pay Seller at the applicable overtime rate.
 - D. Risk of Loss: Upon delivery of goods by Seller to Purchaser's requested location, all risk of loss or damage shall pass to Purchaser, including, but not limited to any loss or damage by weather, other trades such as painting, plastering, wall covering, drapes, curtains, window coverings, blinds and window treatments; telephone installation, fire or other elements; and Purchaser agrees to hold Seller harmless from loss for such reasons.
 - E. Any changes to delivery/installation location or timing due to job site readiness may include additional labor charges due to redelivery or double handling of products. These charges will be calculated using Seller's normal labor rate.
 - F. Partial deliveries can be made at the Purchaser's request for an additional charge. Unplanned partial deliveries may result in additional overtime charges.
8. **DELIVERY/ INSTALLATION DELAYS:**
 - A. If premises of Purchaser are not ready for installation/delivery, the Purchaser agrees to pay for ninety percent (90%) of the value of the delivered goods in storage and ready for installation/delivery, within 10 days of receipt of goods by Seller.
 - B. STORAGE: if premises are not ready for installation/delivery within 21 days after receipt of goods by Seller, the Purchaser agrees to pay a monthly storage and handling fee to Seller. Seller can only store up to 1 truckload of product.
 - C. If product cannot be installed as originally scheduled due to site readiness, purchaser assumes responsibility of any concealed damages that are revealed after 15 days of shipment receipt.
9. **SHIPMENTS:** Seller continually expedites orders and will attempt to obtain the commitment of the manufacturer to meet the delivery schedule requirements, but cannot be held responsible for delayed deliveries. Orders, once entered, cannot be cancelled due to delayed delivery unless manufacturers will accept cancellation from Seller. Changes in delivery address may incur additional fees.
10. **DEPOSITS:** A 50% deposit is required to place an order. All deposits on goods purchased shall be retained by seller until shipment, delivery and installation of entire order are complete. Deposit amounts will be deducted from the final invoice. The proration of deposit will be made on partial delivery or installation.
11. **ACCEPTANCE:** All goods shall be considered accepted after the Purchaser or his agent has signed the delivery copy of the "delivery receipt". All claims or exceptions must be made in writing on this copy. If Purchaser is dissatisfied at the time of delivery/installation, it should be noted on the "delivery receipt" or "punch list". Buyer may delay payment of up to 10% of the invoice, without penalty, until all Punch List items are corrected. However, it is expressly understood that the remaining 90% of the invoice is due and payable under the normal credit/payment terms extended by Seller, regardless of the presence or extent of Punch List items.
12. **LIMITED LIABILITY:** the goods and services incidental to their sale described in this proposal are sold subject only to such warranties as are made by manufacturers of the goods. Seller will cooperate with Purchaser in obtaining adjustments from manufacturers for a breach of any such manufacturer's warranty. However, Seller neither guarantees nor warrants that the manufacturer will comply with the terms of its warranty; and Seller does not adopt, guarantee or warranty that the manufacturer will comply with its obligations. Seller shall not be liable for defects in, or loss to the goods sold, or caused by the goods sold. SELLER HEREBY DISCLAIMS ALL WARRANTIES, EXPRESSED OR IMPLIED, INCLUDING WITHOUT LIMITATION, IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE AND SELLER SHALL NOT BE LIABLE FOR ANY ACTUAL, INDIRECT, SPECIAL, INCIDENTAL, OR CONSEQUENTIAL DAMAGES TO PURCHASER OR TO ANY THIRD PARTY AS A CONSEQUENCE OF THE ALLEGED BREACH OF ANY SUCH WARRANTY. Purchaser agrees to indemnify and hold harmless Seller and its agents and employees of and from any claims for damage of loss due to damage or injury caused by the goods after delivery to Purchaser.
13. **LIEN AND SECURITY INTEREST:** Seller shall have and retain a lien on and security interests in all goods until all goods described in this purchase order have been paid for in full. Upon nonpayment within specified terms, Seller shall have the right, at its election, to recover possession of such goods; and in that event, Purchaser authorizes Seller to promptly enter upon its premises and to repossess and remove such goods at the expense of the Purchaser.
14. **COSTS AND ATTORNEY FEES:** In the event the Purchaser should fail to comply with any of the terms, conditions or provisions hereof, and should it become necessary for Seller to incur costs, engage the services of others, purchase, or pay all costs and expenses, including reasonable attorney's and reasonable attorneys' fees, in the prosecution of any, or trial of appellate level, or in bankruptcy, insolvency proceedings, or otherwise.
15. **TRADE/MANUFACTURE STANDARDS:** The goods shall be subject to reasonable variation from standard in color, quality, finish and variations allowed by the trade customs of the industry.
16. **LACK OF CONTROL:** Seller shall not be liable for any damages arising out of failure, delay or interruption in the performance of this proposal/order caused by strike, flood, wind, war, civil disturbance, fire, act of God, shortage of labor or materials, or any other matter beyond its direct and sole control.
17. **ADDITIONAL TERMS:** Purchaser hereby authorizes Seller to inquire into and make investigation of the credit and credit history of the Customer and its principals in connection with any orders of the Customer. Purchaser acknowledges that this proposal/order and performance hereunder, shall be deemed severable. Purchaser shall be liable for any part of the goods described in the proposal/order and any invoice submitted hereunder. Purchaser shall pay the monies due hereunder and all invoices submitted hereunder in accordance with their terms, and shall not be entitled to any set-off or to withhold any payment or portion thereof. All invoices not paid in accordance with the terms hereof shall accrue interest at the rate of 1.5 per month (18% per annum). All payments on past due invoices shall be first applied to accrued interest and then to open invoice amounts.
18. **PAYMENT OPTIONS:** Seller reserves the right to charge a credit card fee if that payment method is chosen. This fee will be added to the total of the transaction and will be equal to the cost of processing the selected credit card.

ACCEPTANCE SUBJECT TO TERMS AND CONDITIONS

ACCEPTED BY

[Signature]

TITLE

Chair, BOS

DATE

4-27-21

Assistant County Attorney Pay Matrix (Effective July 1, 2021)

	<u>Minimum</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>
Attorney I	66,894	70,239	73,584	76,929	80,274	83,619	86,962
Attorney II	90,307	93,653	96,998	100,342	103,686	107,032	110,376

The County Attorney has full discretion as to the classification in which the Assistant County Attorney works. The County Attorney at his/her discretion may hire an individual as an Assistant County Attorney at any step within the pay matrix based on their years and type of experience as an attorney admitted to the practice of law. Assistant County Attorneys will move to the next step in the pay matrix effective on the Assistant County Attorney's anniversary date. An Assistant County Attorney shall not be advanced to the next step in the pay matrix if his/her performance is unsatisfactory according to the County Attorney. The Assistant County Attorney shall be given recommendation to improve his/her performance and eligible to advance to the next step in the pay matrix six (6) months following the date he/she was scheduled to advance.

APPROVED **DENIED**

Board Member Initials: ACH

Meeting Date: 4-27-21

Follow-up action: _____



**STORY COUNTY
BOARD OF SUPERVISORS
LISA K. HEDDENS
LINDA MURKEN
LATIFAH FAISAL**

Story County Administration
900 Sixth Street
Nevada Iowa 50201
515-382-7200
515-382-7206 (fax)

April 19, 2021

Shred-it
1863 NE 54th Ave.
Des Moines, IA 50313

Re: STORY COUNTY COMMUNITY SERVICES Contract with On-Site Information
Destruction, 306 Thorson Ave., Ste. A, Waterloo, IA 50703

Dear Austin Adank,

Pursuant to our agreement with On-Site Information Destruction, please let this serve as the 30 days' prior written notice to terminate our shredding contract (see attached) due to Shred-it's default. The default consists of failure to perform under the contract, specifically the last time Shred-it provided shredding services was December of 2020. Despite repeated attempts requesting shredding services under this contract, Shred-it has failed to fulfill its contractual duties and requirements. This is unacceptable.

In the event you deem it appropriate to attempt to cure this default, please consider this letter further written notice of non-renewal under the terms of current contract. At this time, with the current default, and communication concerns, we are no longer interested in maintaining a contract with Shred-it. Please contact us at 515-663-2930 to arrange for final pick up of shredding and bin.

Respectfully,

Lisa Heddens
Chair, Story County Board of Supervisors

cc. Assistant Story County Attorney
Ethan P. Anderson

APPROVED **DENIED**
Board Member Initials: AKH
Meeting Date: 4-27-21
Follow-up action: _____

Story County Compensation Schedule Effective 7/1/21 - 6/30/22
Professional and Management Level Positions

Department	Title	Grade	Hourly			Bi-weekly			Annual		
			Min	Mid	Max	Min	Mid	Max	Min	Mid	Max
Facilities Management	Custodial/Maintenance Supervisor	8	24.24	29.08	33.93	1938.99	2326.79	2714.59	50,413.75	60496.51	70579.26
Sheriff	Administrative Assistant/Budget Supervisor	10	28.27	33.92	39.58	2261.64	2713.97	3166.29	58,802.60	70,563.12	82,323.64
Emergency Management Agency	Deputy Emergency Management Coordinator	10	28.27	33.92	39.58	2261.64	2713.97	3166.29	58,802.60	70,563.12	82,323.64
Conservation	Vegetation Management Biologist	10	28.27	33.92	39.58	2261.64	2713.97	3166.29	58,802.60	70,563.12	82,323.64
Veterans Affairs	Director of Veterans Affairs	10	28.27	33.92	39.58	2261.64	2713.97	3166.29	58,802.60	70,563.12	82,323.64
Board of Supervisors	Human Resources Generalist	10	28.27	33.92	39.58	2261.64	2713.97	3166.29	58,802.60	70,563.12	82,323.64
Facilities Management	Assistant Facilities Management Director	10	28.27	33.92	39.58	2261.64	2713.97	3166.29	58,802.60	70,563.12	82,323.64
Engineering/Secondary Roads	Assistant Road Maintenance Superintendent	10	28.27	33.92	39.58	2261.64	2713.97	3166.29	58,802.60	70,563.12	82,323.64
Auditor	Assistant Auditor/Budget Manager	11	30.53	36.64	42.74	2442.57	2931.08	3419.60	63,506.81	76,208.17	88,909.54
Attorney	Legal Office Manager	11	30.53	36.64	42.74	2442.57	2931.08	3419.60	63,506.81	76,208.17	88,909.54
Conservation	Environmental Education Coordinator	11	30.53	36.64	42.74	2442.57	2931.08	3419.60	63,506.81	76,208.17	88,909.54
Engineering/Secondary Roads	Road Maintenance Superintendent	11	30.53	36.64	42.74	2442.57	2931.08	3419.60	63,506.81	76,208.17	88,909.54
Community Services	Community Services Program Coordinator	11	30.53	36.64	42.74	2442.57	2931.08	3419.60	63,506.81	76,208.17	88,909.54
Animal Control	Animal Control Director	11	30.53	36.64	42.74	2442.57	2931.08	3419.60	63,506.81	76,208.17	88,909.54
Board of Supervisors	County Outreach and Special Projects Manager	11	30.53	36.64	42.74	2442.57	2931.08	3419.60	63,506.81	76,208.17	88,909.54
Board of Supervisors	Risk Manager	11	30.53	36.64	42.74	2442.57	2931.08	3419.60	63,506.81	76,208.17	88,909.54
Information Technology	Network Administrator	12	32.97	39.57	46.16	2637.98	3165.57	3693.17	68,587.36	82,304.83	96,022.30
Conservation	Parks Superintendent	12	32.97	39.57	46.16	2637.98	3165.57	3693.17	68,587.36	82,304.83	96,022.30
Emergency Management Agency	Emergency Management Coordinator	12	32.97	39.57	46.16	2637.98	3165.57	3693.17	68,587.36	82,304.83	96,022.30
Environmental Health	Environmental Health Director	13	35.61	42.74	49.86	2849.01	3418.82	3988.62	74,074.35	88,889.21	103,704.08
Facilities Management	Facilities Management Director	13	35.61	42.74	49.86	2849.01	3418.82	3988.62	74,074.35	88,889.21	103,704.08
Engineering	Assistant County Engineer	14	38.46	46.15	53.85	3076.93	3692.32	4307.71	80,000.29	96,000.35	112,000.41
Planning and Development	Planning and Development Director	14	38.46	46.15	53.85	3076.93	3692.32	4307.71	80,000.29	96,000.35	112,000.41
Community Services	Community Services Director	14	38.46	46.15	53.85	3076.93	3692.32	4307.71	80,000.29	96,000.35	112,000.41
Information Technology	Information Technology Director	15	41.54	49.85	58.15	3323.09	3987.71	4652.32	86,400.32	103,680.38	120,960.44
Conservation	Director of Conservation	16	44.86	53.83	62.81	3588.94	4306.72	5024.51	93,312.34	111,974.81	130,637.28
Board of Supervisors	Director of Internal Operations and Human Resources	16	44.86	53.83	62.81	3588.94	4306.72	5024.51	93,312.34	111,974.81	130,637.28
Board of Supervisors	Director of External Operations and County Services	16	44.86	53.83	62.81	3588.94	4306.72	5024.51	93,312.34	111,974.81	130,637.28
Engineering	County Engineer	17	48.45	58.14	67.83	3876.05	4651.26	5426.47	100,777.33	120,932.79	141,088.26

APPROVED
DENIED

Board Member Initials: SKA
 Meeting Date: 4-27-21
 Follow-up action: _____

Story County Non-Bargaining Pay Matrix (Effective July 1, 2021)

	Start	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10
Administrative Assistant I	16.57	16.90	17.24	17.58	17.93	18.29	18.66	19.03	19.42	19.81	20.20
Custodial/Maintenance Assistant	16.73	17.06	17.40	17.75	18.10	18.46	18.83	19.21	19.60	19.98	20.38
Animal Shelter Attendant	16.88	17.22	17.56	17.91	18.27	18.63	19.00	19.38	19.78	20.17	20.57
Fines Recovery and License Reinstatement Assistant	16.88	17.22	17.56	17.91	18.27	18.63	19.00	19.38	19.78	20.17	20.57
Universal Clerk – Recorder	16.88	17.22	17.56	17.91	18.27	18.63	19.00	19.38	19.78	20.17	20.57
Universal Clerk - Treasurer	16.88	17.22	17.56	17.91	18.27	18.63	19.00	19.38	19.78	20.17	20.57
Real Estate Technician	17.60	17.95	18.31	18.68	19.06	19.44	19.82	20.21	20.61	21.02	21.45
Administrative Assistant II	17.70	18.05	18.41	18.78	19.15	19.54	19.92	20.33	20.73	21.15	21.57
Animal Control Officer	18.95	19.33	19.72	20.12	20.51	20.93	21.35	21.77	22.20	22.65	23.10
Legal Assistant I	18.95	19.33	19.72	20.12	20.51	20.93	21.35	21.77	22.20	22.65	23.10
Legal Assistant II	19.51	19.90	20.30	20.70	21.12	21.54	21.97	22.41	22.87	23.32	23.78
Payroll/Accounts Specialist	19.51	19.90	20.30	20.70	21.12	21.54	21.97	22.41	22.87	23.32	23.78
Fines Recovery and License Reinstatement Coordinator	20.88	21.30	21.72	22.15	22.60	23.05	23.51	23.99	24.47	24.96	25.45
Property Tax Supervisor	21.06	21.49	21.92	22.36	22.80	23.26	23.71	24.19	24.68	25.17	25.68
Motor Vehicle Supervisor	21.06	21.49	21.92	22.36	22.80	23.26	23.71	24.19	24.68	25.17	25.68
Election Systems Technician	21.12	21.54	21.97	22.40	22.86	23.31	23.78	24.26	24.74	25.24	25.74
Legal Assistant III	21.19	21.60	22.04	22.48	22.94	23.40	23.85	24.33	24.81	25.31	25.81
Maintenance Technician	21.47	21.90	22.34	22.78	23.24	23.69	24.17	24.66	25.15	25.66	26.17
Computer Support Analyst	21.97	22.41	22.86	23.32	23.79	24.27	24.76	25.26	25.77	26.29	26.82
Mapping Technician	21.97	22.41	22.86	23.32	23.79	24.27	24.76	25.26	25.77	26.29	26.82
Service Coordinator	22.07	22.53	22.98	23.44	23.91	24.38	24.85	25.36	25.86	26.38	26.90
General Assistance Service Coordinator	22.07	22.53	22.98	23.44	23.91	24.38	24.85	25.36	25.86	26.38	26.90
Victim Witness Coordinator	22.07	22.53	22.98	23.44	23.91	24.38	24.85	25.36	25.86	26.38	26.90
Watershed Coordinator	23.50	23.97	24.45	24.94	25.44	25.95	26.47	27.00	27.54	28.09	28.65
Financial Data Manager	23.98	24.46	24.94	25.43	25.94	26.46	26.99	27.52	28.08	28.64	29.22
Park Ranger	24.53	25.03	25.52	26.04	26.56	27.09	27.63	28.18	28.75	29.31	29.90
Environmental Health Specialist	25.41	25.91	26.43	26.96	27.50	28.05	28.61	29.19	29.78	30.37	30.98
Planner	25.41	25.91	26.43	26.96	27.50	28.05	28.61	29.19	29.78	30.37	30.98
System Support Technician	26.11	26.63	27.16	27.71	28.26	28.83	29.40	29.98	30.58	31.19	31.82
Engineering Technician	26.76	27.30	27.84	28.40	28.96	29.54	30.13	30.74	31.35	31.99	32.62
Systems Administrator	27.20	27.75	28.30	28.86	29.44	30.02	30.62	31.23	31.86	32.50	33.16
Lead Engineering Technician	28.98	29.56	30.15	30.76	31.38	32.01	32.65	33.29	33.96	34.64	35.34

APPROVED

DENIED

Board Member Initials: AKH

Meeting Date: 4-27-22

Follow-up action: _____



We have prepared a quote for you

012621 - Story County - Paging System

Quote # LH062333
Version 1

Prepared for:

**Story County Information
Technology**

Barbara Steinback
BSteinback@storycountyiowa.gov



Phone: 515-4401451
 Email: lenore@embarkit.com
 www.embarkit.com

012621 - Story County - Paging System

Prepared by:

Iowa
 Lenore Hamill
 515-440-1329
 lenore@embarkit.com

Prepared for:

Story County Information Technology
 900 6th Street
 Nevada, IA 50201
 Barbara Steinback
 (515) 382-7302
 BSteinback@storycountyiowa.gov

Quote Information:

Quote #: LH062333
 Version: 1
 Delivery Date: 04/20/2021
 Expiration Date: 05/31/2021

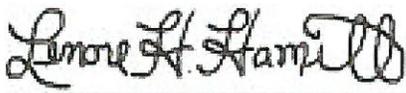
Quote Summary

Description	Amount
Administration	\$32,488.31
Human Services	\$29,658.77
Total:	\$62,147.08

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors. Please note, in lieu of the impending tariffs, all quotes are only good for 24 hours. When paying by credit card there will be a 4% finance charge added to the invoiced total.

Iowa

Story County Information Technology

Signature: 
 Name: Lenore Hamill
 Title: Senior Account Executive
 Date: 04/20/2021

Signature: 
 Name: Barbara Steinback *Lisa K Hedders*
 Date: 4-27-21



Terms

Terms and Conditions

If Customer has a Master Sale, Purchase or similar Agreement (MSA) or Document of Terms & Conditions This Proposal is being provided for immediate acceptance by Customer and constitutes an **unconditional offer** by Embark IT, Inc., ("Embark") to sell the products ("Equipment") and/or services set forth herein on the terms and conditions of such MSA or Document of Terms and Conditions. If Customer does NOT have an MSA or Document of Terms & Conditions This Proposal constitutes an **unconditional offer** by Embark IT, Inc., ("Embark") to sell the products ("Equipment") and/or services set forth herein on the following terms and conditions:

(1) **Payment:** The sale price set forth herein ("Sale Price") shall be paid by Customer in advance of shipment. If payment is not made when due, Customer agrees to pay a late charge of 1.5% per month on the amount due, or the highest rate permitted by law, whichever is lower.

(2) **Delivery:** Risk of damage to or loss of the Equipment shall pass to Customer upon shipment. Customer agrees to pay EMBARK's customary Shipping Charge in effect at the time of this Proposal for the type of equipment which is the subject hereof. EMBARK shall use reasonable efforts to meet the confirmed delivery date. If EMBARK shall fail to make delivery within ten (10) business days of such date for reasons other than Customer's fault or circumstances beyond EMBARK's reasonable control, then Customer's only remedy shall be the right to terminate this contract in writing whereupon EMBARK shall refund any payments which it has received from Customer hereunder.

(3) **Taxes:** Customer will be responsible for the payment of all applicable taxes, fees, levies, imposts, duties, withholdings or other charges (including any interest and penalties thereon), if any, imposed by any taxing authorities by reason of the sale and delivery set forth herein. The Sale Price does not include any such taxes, fees, levies, imposts, duties, withholdings or other charges, unless otherwise stated above. If Customer is exempt from sales tax, a duly executed resale certificate shall be delivered to EMBARK for the State where delivery takes place.

(4) **Warranty:** Customer will have the benefit of all applicable manufacturer warranties. **EXCEPT AS AFORESAID, EMBARK MAKES NO WARRANTY, EXPRESS OR IMPLIED, WITH RESPECT TO THE EQUIPMENT OR SERVICES, INCLUDING, BUT NOT LIMITED TO, MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.**

(5) **Miscellaneous:** This Proposal sets forth the entire understanding and agreement between EMBARK and Customer and no representation, warranty or statement that is not set forth herein shall be binding upon EMBARK unless in writing and signed by EMBARK. No deletions, strikethroughs or other changes made by Customer herein, and no additional terms or amendments, including any additional or inconsistent terms or conditions made by Customer herein or in any Customer purchase order, acknowledgment or similar document, are acceptable to EMBARK unless and until expressly agreed to in writing by the parties, and EMBARK hereby gives Customer notice of objection to any such changes, additional terms or amendments. **In no event shall EMBARK be liable for any indirect, special or consequential damages, nor shall EMBARK be liable for any damages resulting from any delay in shipment due to causes beyond EMBARK's control. The total liability of EMBARK for any claim (including tort) shall in no event exceed the amount paid by the Customer to EMBARK for the applicable Equipment that is the subject of the claim.** EMBARK reserves a purchase money security interest in the Equipment to secure payment of the Sale Price. In the event either party takes any action seeking to enforce an obligation of the other party hereunder, the non-prevailing party shall be responsible for the payment of all court costs and reasonable attorneys' fees incurred by the prevailing party in such action. The information contained in this Proposal is proprietary and confidential and Customer agrees to protect and maintain such confidentiality and use this information for internal business purposes only.

(6) **Acceptance: This Proposal is being provided for immediate acceptance by Customer.**

Acceptance may be made by signing in the space provided herein. Any other action taken by Customer which indicates a willingness to purchase the Equipment and/or services set forth herein may be relied upon by EMBARK as Customer's acceptance, including without limitation, the issuance of a purchase order. Upon acceptance, this Proposal shall become a binding contract on the terms set forth herein. Upon such acceptance, this Proposal shall be sent to EMBARK's West Des Moines sales office, 1854 Fuller Rd, West Des Moines IA 50265.



Phone: 515-4401451
Email: lenore@embarkit.com
www.embarkit.com

(7) **Please note**, in lieu of the impending tariffs, all quotes are only good for 24 hours.

[Faint handwritten signature]

[Faint handwritten text]

Closure No. 21-36

Date April 23, 2021

Resolution

BE IT RESOLVED

By the Board of Supervisors of Story County, Iowa, to approve the road Closure(s) for the purpose of Construction in section 13 Palestine Twp on

550th Avenue is Closed between 300th Street and Huxley City Limits



Chair, Board of Supervisors

Attest: 

County Auditor

ROLL CALL	Latifah Faisal	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>
FOR ALLOWANCE	Lisa Heddens	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>
	Linda Murken	Yea <input type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input checked="" type="checkbox"/>

ALLOWED BY VOTE
OF THE BOARD

Yea	<u>2</u>	Nay	<u>0</u>	Absent	<u>1</u>
-----	----------	-----	----------	--------	----------



CHAIRPERSON

Above tabulation made by 

STORY COUNTY UTILITY PERMIT

Date 4/20/21

To the Board of Supervisors, Story County, Iowa:

The Consumers Energy Company, incorporated under the laws of Iowa, authorize to do business within the State of Iowa, with its principal place of business at 2074 242nd St, Marshalltown, IA 50158, does hereby make application requesting permission to occupy certain portions of public right-of-way and that the County Engineer be directed to establish the location of lines of transmission of electric on secondary route 578th Ave.
From _____ the east side of the road under to the west side
a
distance of 66 ft.

Agreements: The utility company, corporation, applicant, permittee, or licensee, (hereinafter referred to as the permittee) agrees that the following stipulations shall govern under this permit.

1. The Permittee will file a plat setting out the location of proposed line on the secondary route and that the description of the proposed installation including type, height, and spacing of poles, maximum voltage, lengths of cross arms, minimum clearance and number of wires, type, size and capacity of underground cables, conduits, tile lines, and pipe lines, maximum working pressures for pipe lines carrying gas or flammable petroleum products are described as follows:

2. The installation shall meet the requirements of county, state, and federal laws, franchise rules, and of the Iowa State Commerce Commission Regulations and Directives, Utilities Division, the Iowa State Department of Health, and any other laws or regulations applicable.

3. The Permittee shall be fully responsible for any future adjustments of its facilities within the established highway right-of-way caused by highway construction or maintenance operations.

4. Story County assumes no responsibility for damages to the Permittee's property occasioned by any construction or maintenance operations on said highways.

5. The Permittee shall take all reasonable precautions during the construction and maintenance of said installation to protect and safeguard the lives and property of the traveling public and adjacent property owners.

6. The Permittee, and its contractors, shall carry on the construction or repair of the accommodated utility with serious regard to the safety of the public. Traffic protection shall be in accordance with Part VI of the current Iowa Department of Transportation Manual on Uniform Control Devices for Streets and Highways.

7. The Permittee shall be responsible for any damage resulting to said highways because of the construction operation, or maintenance of said utility, and shall reimburse Story County for any expenditure the County may have to make on said highways because of said permittee's utility having been constructed, operated, and maintained thereon.

8. The Permittee shall indemnify and save harmless Story County from any and all causes of action, suits at law or in equity, or losses, damages, claims, or demands, and from any and all

liability and expense of whatsoever nature for, on account of or due to the acts or omissions of said Permittee's officers, members, agents, representatives, contractors, employees or assigns arising out of or in connection with its (or their) use or occupancy of the public highway under this permit.

9. Noncompliance with any of the terms of permit, or agreement, may be considered cause for shut down of utility construction operations, or revocation of the permit.

10. The following special requirements, if applicable, shall apply to this permit:

Whenever the route of the proposed cable line runs along a paved secondary highway, the location of said cable shall be constructed on top of the road shoulder so as to be within approximately two-feet of the pavement edge.

Whenever the route of the proposed cable line runs along a dirt or gravel surfaced highway, the location of said cable shall be constructed on top of the road surface and as near possible to the shoulder line

Whenever a cross road culvert or bridge is encountered along the route of the proposed cable lines, said cable shall be constructed around the ends of said cross road culvert or bridge even though this looping is not designated on the situation plans attached hereto.

The crossing of the cable line from one side of the highway to the other shall be accomplished at a near right angle rather than diagonally so as to disturb the roadbed of the traveled way as little as possible.

Whenever the route of the proposed cable line is to cross a paved highway, such crossing shall be in a bored hole rather than open cuttrench.

Date 4-16-21

Consumers Energy
Name of Company (Applicant - Permittee)

641-485-4064

by

Phone no.

Recommended for Approval:

Date 4-19-21

515-382-7355

County Engineer

Phone no.

Approved:

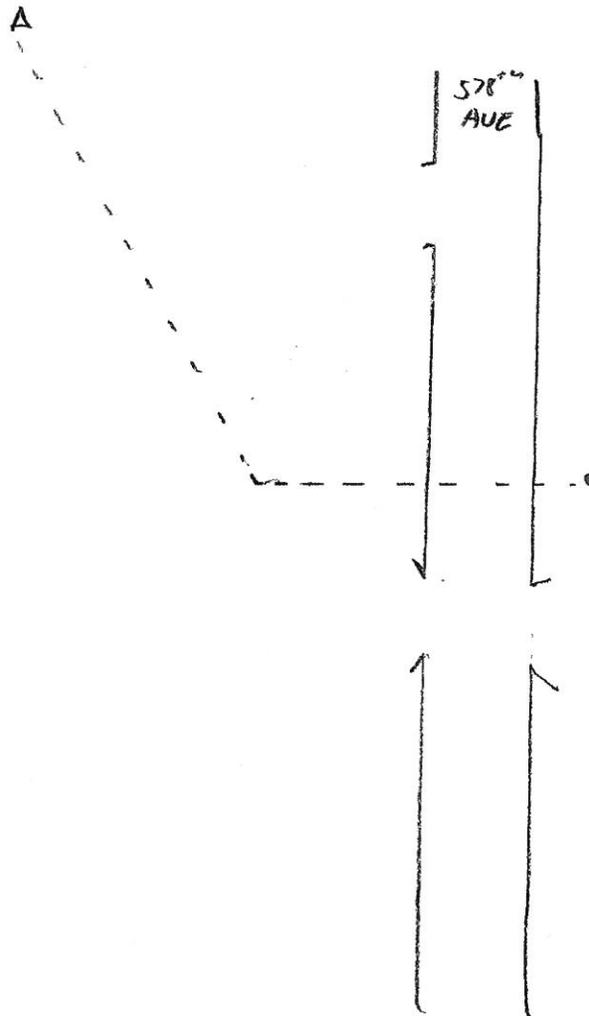
Date 4-27-21

Chair, Board of Supervisors
Story County, Iowa

Three (3) copies of this form will be required for each installation. A plat shall be attached to each copy submitted.

33461

↑
N



Bore under the roadbed a minimum of 4 foot and install 2 inch Duct containing 7200 volt electric cable.

STORY COUNTY UTILITY PERMIT

Date 4/20/21

To the Board of Supervisors, Story County, Iowa:

The Consumers Energy Company, incorporated under the laws of Iowa, authorize to do business within the State of Iowa, with its principal place of business at 2074 242nd St, Marshalltown, IA 50158, does hereby make application requesting permission to occupy certain portions of public right-of-way and that the County Engineer be directed to establish the location of lines of transmission of electric on secondary route 550th Ave. from the west side of the road under _____ to the west side a distance of 66ft.

Agreements: The utility company, corporation, applicant, permittee, or licensee, (hereinafter referred to as the permittee) agrees that the following stipulations shall govern under this permit.

I. The Permittee will file a plat setting out the location of proposed line on the secondary route and that the description of the proposed installation including type, height, and spacing of poles, maximum voltage, lengths of cross arms, minimum clearance and number of wires, type, size and capacity of underground cables, conduits, tile lines, and pipe lines, maximum working pressures for pipe lines carrying gas or flammable petroleum products are described as follows:

2. The installation shall meet the requirements of county, state, and federal laws, franchise rules, and of the Iowa State Commerce Commission Regulations and Directives, Utilities Division, the Iowa State Department of Health, and any other laws or regulations applicable.

3. The Permittee shall be fully responsible for any future adjustments of its facilities within the established highway right-of-way caused by highway construction or maintenance operations.

4. Story County assumes no responsibility for damages to the Permittee's property occasioned by any construction or maintenance operations on said highways.

5. The Permittee shall take all reasonable precautions during the construction and maintenance of said installation to protect and safeguard the lives and property of the traveling public and adjacent property owners.

6. The Permittee, and its contractors, shall carry on the construction or repair of the accommodated utility with serious regard to the safety of the public. Traffic protection shall be in accordance with Part VI of the current Iowa Department of Transportation Manual on Uniform Control Devices for Streets and Highways.

7. The Permittee shall be responsible for any damage resulting to said highways because of the construction operation, or maintenance of said utility, and shall reimburse Story County for any expenditure the County may have to make on said highways because of said permittee's utility having been constructed, operated, and maintained thereon.

8. The Permittee shall indemnify and save harmless Story County from any and all causes of action, suits at law or in equity, or losses, damages, claims, or demands, and from any and all

liability and expense of whatsoever nature for, on account of or due to the acts or omissions of said Permittee's officers, members, agents, representatives, contractors, employees or assigns arising out of or in connection with its (or their) use or occupancy of the public highway under this permit.

9. Noncompliance with any of the terms of permit, or agreement, may be considered cause for shut down of utility construction operations, or revocation of the permit.

10. The following special requirements, if applicable, shall apply to this permit:

Whenever the route of the proposed cable line runs along a paved secondary highway, the location of said cable shall be constructed on top of the road shoulder so as to be within approximately two-feet of the pavement edge.

Whenever the route of the proposed cable line runs along a dirt or gravel surfaced highway, the location of said cable shall be constructed on top of the road surface and as near possible to the shoulder line

Whenever a cross road culvert or bridge is encountered along the route of the proposed cable lines, said cable shall be constructed around the ends of said cross road culvert or bridge even though this looping is not designated on the situation plans attached hereto.

The crossing of the cable line from one side of the highway to the other shall be accomplished at a near right angle rather than diagonally so as to disturb the roadbed of the traveled way as little as possible.

Whenever the route of the proposed cable line is to cross a paved highway, such crossing shall be in a bored hole rather than open cuttrench.

Date 4-15-21

Consumers Energy
Name of Company (Applicant - Permittee)


by _____ Phone no. 641-485-4064

Recommended for Approval:

Date 4-19-21


County Engineer _____ Phone no. 515-382-7355

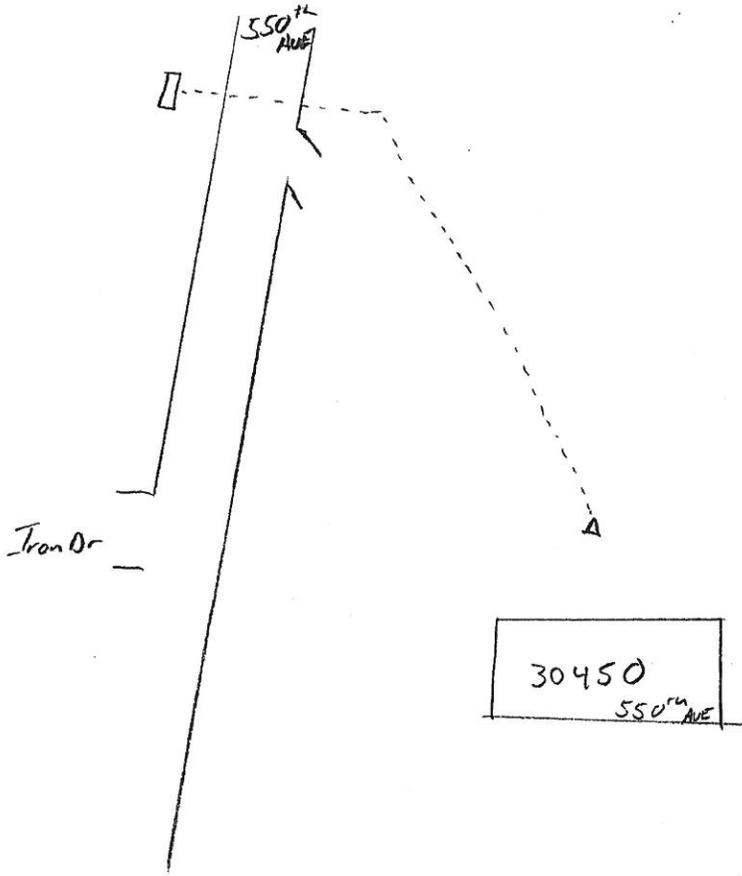
Approved:

Date 4-27-21


Chair, Board of Supervisors _____
Story County, Iowa

Three (3) copies of this form will be required for each installation. A plat shall be attached to each copy submitted.

↑
N



Bore under the roadbed a minimum of 4 foot and install 2 inch Duct containing 7200 volt electric cable.

STORY COUNTY UTILITY PERMIT

Date 4/21/2021

To the Board of Supervisors, Story County, Iowa:

The Midland Power Cooperative Company, incorporated under the laws of Iowa, with its principal place of business at 2005 S. Story St, Boone, IA does hereby make application requesting permission to occupy certain portions of public right-of-way and that the County Engineer be directed to establish the location of lines of transmission of Bare Secondary cable on secondary route 140th St, from South side of 140th St to North to building, a distance of 110' feet.

Agreements: The utility company, corporation, applicant, permittee, or licensee, (hereinafter referred to as the permittee) agrees that the following stipulations shall govern under this permit.

1. The Permittee will file a plat setting out the location of proposed line on the secondary route and that the description of the proposed installation including type, height, and spacing of poles, maximum voltage, lengths of cross arms, minimum clearance and number of wires, type, size and capacity of underground cables, conduits, tile lines, and pipe lines, maximum working pressures for pipe lines carrying gas or flammable petroleum products are described as follows:
2. The installation shall meet the requirements of county, state, and federal laws, franchise rules, and of the Iowa State Commerce Commission Regulations and Directives, Utilities Division, the Iowa State Department of Health, and any other laws or regulations applicable.
3. The Permittee shall be fully responsible for any future adjustments of its facilities within the established highway right-of-way caused by highway construction or maintenance operations.
4. Story County assumes no responsibility for damages to the Permittee's property occasioned by any construction or maintenance operations on said highways.
5. The Permittee shall take all reasonable precautions during the construction and maintenance of said installation to protect and safeguard the lives and property of the traveling public and adjacent property owners.
6. The Permittee, and its contractors, shall carry on the construction or repair of the accommodated utility with serious regard to the safety of the public. Traffic protection shall be in accordance with Part VI of the current Iowa Department of Transportation Manual on Uniform Control Devices for Streets and Highways.
7. The Permittee shall be responsible for any damage resulting to said highways because of the construction operation, or maintenance of said utility, and shall reimburse Story County for any expenditure the County may have to make on said highways because of said permittee's utility having been constructed, operated, and maintained thereon.
8. The Permittee shall indemnify and save harmless Story County from any and all causes of action, suits at law or in equity, or losses, damages, claims, or demands, and from any and all

liability and expense of whatsoever nature for, on account of or due to the acts or omissions of said Permittee's officers, members, agents, representatives, contractors, employees or assigns arising out of or in connection with its (or their) use or occupancy of the public highway under this permit.

9. Noncompliance with any of the terms of permit, or agreement, may be considered cause for shut down of utility construction operations, or revocation of the permit.

10. The following special requirements, if applicable, shall apply to this permit:

Whenever the route of the proposed cable line runs along a paved secondary highway, the location of said cable shall be constructed on top of the road shoulder so as to be within approximately two-feet of the pavement edge.

Whenever the route of the proposed cable line runs along a dirt or gravel surfaced highway, the location of said cable shall be constructed on top of the road surface and as near possible to the shoulder line

Whenever a cross road culvert or bridge is encountered along the route of the proposed cable lines, said cable shall be constructed around the ends of said cross road culvert or bridge even though this looping is not designated on the situation plans attached hereto.

The crossing of the cable line from one side of the highway to the other shall be accomplished at a near right angle rather than diagonally so as to disturb the roadbed of the traveled way as little as possible.

Whenever the route of the proposed cable line is to cross a paved highway, such crossing shall be in a bored hole rather than open cut trench.

Date 4-21-21

Midland Power Cooperative
Name of Company (Applicant - Permittee)

Todd Zorn
by

515-370-5269
Phone no.

Recommended for Approval:

Date 4-21-21

Donna Mon
County Engineer

515-382-7355
Phone no.

Approved:

Date 4-27-21

[Signature]
Chair, Board of Supervisors
Story County, Iowa

Three (3) copies of this form will be required for each installation. A plat shall be attached to each copy submitted.

100VA 99 MIDLAND POWER COOPERATIVE
STAKING SHEET

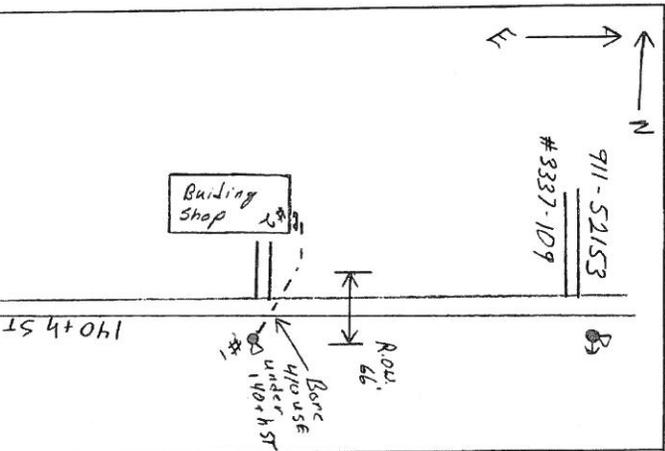
Name: Mark Hadaway
 Location #: 3337-108-5421
 Address: W. of 52153 140th St
 Phone #: 515-509-1602

Sub: 33
 Feeder: 3
 Phase: A
 County: Story
 Township: Lafayette
 School Dist.: _____

WORK ORDER CODE	
New Construction	<input checked="" type="checkbox"/>
System Improvement	<input type="checkbox"/>
Replacement	<input type="checkbox"/>
Retire No. Replace	<input type="checkbox"/>

WORK ORDER NO. 13908
 740c# 101
 Stated By TL Date 4-20-21
 Sheet No. 1 of 1
 Compiled By _____ Date _____

SKETCH OF WORK Map Reference 54 Twp. 85 R 24 Sec. 21 Wire 1 Size 4/0 Kind USE



Pole No.	Pri. (Back) Span.	Poles H & C		Line Angle	Trans. "G"	Ground "M2"	Ohm No.	GUY		Anchor "F"	SECONDARY		Misc. & Remarks	No.	
		Misc.	Pri. Unit					Unit "E"	Lead		Unit No. or K	Back Span		Size Meter	CONST.
#1	110'	1	M11	13	1.1								Bore 1-Run of 4/0 USE under 140th St		
#2	110'	1	M11										Bore 4/0 USE under 140th St to new services to Building		

Const. Compl: _____
 Reprt. Compl: _____
 Material Ticket Compl: _____
 500 BH 9-00

JOB BRIEFING

Nominal Voltage	Loc of Line Prctive Dvc
Fault Current Available	Other Utilities in Area
Hazardous Induced Voltg	Personal Prctive Equip
Presence Prctive Grids	Traffic Control
Equipment Grounds	Job Procedure
Pole Condition	Individual Job Duties
Environmental Condition	Other Hazards

Crew Initials 1 _____ 2 _____ 3 _____ 4 _____ 5 _____ 6 _____

CONSTRUCTION

Conductor	Pri. Sec.	O.H. URD	Pole Line Ft.	No. of Wires	Total Feet
4/0	X	X	110'	1	160'
1/2"					
TOTALS	X	X		X	

RETIREMENT

Conductor	Pri. Sec.	O.H. URD	Pole Line Ft.	No. of Wires	Total Feet
TOTALS	X	X		X	

NOTICE OF PUBLIC HEARING - AMENDMENT OF CURRENT BUDGET

STORY COUNTY

Fiscal Year July 1, 2020 - June 30, 2021

The STORY COUNTY will conduct a public hearing for the purpose of amending the current budget for fiscal year ending June 30, 2021

Meeting Date/Time: 5/25/2021 10:00 AM

Contact: Lisa Markley, Asst Auditor

Phone: (515) 382-7212

Meeting Location: Administration Building, Public Meeting Room, 900 6th St., Nevada, IA

There will be no increase in taxes. Any residents or taxpayers will be heard for or against the proposed amendment at the time and place specified above. A detailed statement of: additional receipts, cash balances on hand at the close of the preceding fiscal year, and proposed disbursements, both past and anticipated, will be available at the hearing.

REVENUES & OTHER FINANCING SOURCES		Total Budget as Certified or Last Amended	Current Amendment	Total Budget After Current Amendment
Taxes Levied on Property	1	28,958,362	0	28,958,362
Less: Uncollected Delinquent Taxes - Levy Year	2	0	0	0
Less: Credits to Taxpayers	3	1,041,733	0	1,041,733
Net Current Property Tax	4	27,916,629	0	27,916,629
Delinquent Property Tax Revenue	5	3,950	95,200	99,150
Penalties, Interest & Costs on Taxes	6	75,000	0	75,000
Other County Taxes/TIF Tax Revenues	7	3,981,246	285,000	4,266,246
Intergovernmental	8	11,415,778	428,182	11,843,960
Licenses & Permits	9	79,890	0	79,890
Charges for Service	10	1,913,120	130,000	2,043,120
Use of Money & Property	11	630,840	-130,000	500,840
Miscellaneous	12	608,165	49,400	657,565
Subtotal Revenue	13	46,624,618	857,782	47,482,400
Other Financing Sources:				
General Long-Term Debt Proceeds	14	0	0	0
Operating Transfers In	15	3,526,700	0	3,526,700
Proceeds of Fixed Asset Sales	16	9,500	40,005	49,505
Total Revenues & Other Sources	17	50,160,818	897,787	51,058,605
EXPENDITURES & OTHER FINANCING USES				
Operating:				
Public Safety and Legal Services	18	16,024,199	322,100	16,346,299
Physical Health and Social Services	19	3,157,138	175,900	3,333,038
Mental Health, ID & DD	20	2,528,316	0	2,528,316
County Environment & Education	21	5,448,125	22,400	5,470,525
Roads & Transportation	22	7,818,650	0	7,818,650
Government Services to Residents	23	1,624,226	-10,500	1,613,726
Administration	24	8,123,502	114,000	8,237,502
Nonprogram Current	25	20,000	0	20,000
Debt Service	26	1,646,111	0	1,646,111
Capital Projects	27	9,912,918	-1,338,817	8,574,101
Subtotal Expenditures	28	56,303,185	-714,917	55,588,268
Other Financing Uses:				
Operating Transfers Out	29	3,526,700	0	3,526,700
Refunded Debt/Payments to Escrow	30	0	0	0
Total Expenditures & Other Uses	31	59,829,885	-714,917	59,114,968
Excess of Revenues & Other Sources over (under) Expenditures & Other Uses	32	-9,669,067	1,612,704	-8,056,363
Beginning Fund Balance - July 1, 2020	33	28,365,976	0	28,365,976
Increase (Decrease) in Reserves (GAAP Budgeting)	34	0	0	0
Fund Balance - Nonspendable	35	0	0	0
Fund Balance - Restricted	36	7,308,173	1,598,480	8,906,653
Fund Balance - Committed	37	667,295	0	667,295
Fund Balance - Assigned	38	2,800,926	695,000	3,495,926
Fund Balance - Unassigned	39	920,515	-680,776	7,239,739
Total Ending Fund Balance - June 30, 2021	40	18,696,909	1,612,704	20,309,613

Board Member Initials: *AMN*

APPROVED DENIED

Explanation of Changes: Salary/Insurance adjustments in all departments; FEMA Grant revenues/expenses; capital projects delayed; CARES revenues

Follow-up action: _____

4/22/2021

Dept Name	#	Amount	Reason	Funding Source
Board of Supervisors	01	25,000	Salaries	General Fund
<i>Gen Fund</i>		<u>25,000</u>		
		(7,000)	Employee's Insurance	Gen Supp Fund
<i>Gen Supp Fund</i>		<u>(7,000)</u>		
Department Total		18,000		
Auditor	02	16,100	Salaries-Mngmt	General Fund
<i>Gen Fund</i>		<u>16,100</u>		General Fund
		(14,500)	Employee's Insurance	Gen Supp Fund
<i>Gen Supp Fund</i>		<u>(13,000)</u>	Employee's Insurance	Gen Supp Fund
Department Total		(11,400)		
Treasurer	03	(2,500)	Bargaining Unit Staff-MV	General Fund
		13,000	Postage Mailing - MV	General Fund
		1,500	Bank/Transaction Fees	General Fund
<i>Gen Fund</i>		<u>5,000</u>	Bargaining Unit Staff -Mngmt	General Fund
		(9,500)	Employee's Insurance	Gen Supp Fund
<i>Gen Supp Fund</i>		<u>2,000</u>	Employee's Insurance	Gen Supp Fund
Department Total		9,500		
County Attorney	04			General Fund
<i>Gen Fund</i>		<u>0</u>		
		(10,000)	FICA	Gen Supp Fund
		(10,000)	IPERS	Gen Supp Fund
<i>Gen Supp Fund</i>		<u>(80,000)</u>	Employee's Insurance	Gen Supp Fund
Department Total		(100,000)		
Sheriff	05	200,000	Bargaining Unit Staff	General Fund
		4,600	Pay Plan Staff	General Fund
		(50,000)	Overtime Pay	General Fund
<i>Gen Fund</i>		<u>154,600</u>		
		(20,000)	FICA	Gen Supp Fund
<i>Gen Supp Fund</i>		<u>(120,000)</u>	Employee's Insurance	Gen Supp Fund
		120,000	Bargaining Unit Staff	Rural Fund
		(10,000)	Overtime Pay	Rural Fund
		(2,500)	FICA	Rural Fund
<i>Rural</i>		<u>(5,000)</u>	Employee's Insurance	Rural Fund
Department Total		117,100		
Recorder	07	8,000	Salaries	General Fund
<i>Gen Fund</i>		<u>8,000</u>		
		(5,000)	Employee's Insurance	Gen Supp Fund
<i>Gen Supp Fund</i>		<u>(5,000)</u>		
Department Total		3,000		

APPROVED

DENIED

Board Member Initials: AKH

Meeting Date: 4-27-21

Follow-up action: _____

Expenses

4/22/2021

Animal Control	08	(15,000) Salaries	Rural Fund
		(2,500) FICA	Rural Fund
		(3,500) IPERS	Rural Fund
		(15,000) Employee's Insurance	Rural Fund
		2,100 Education & Training	Rural Fund
		<u>(33,900)</u>	
<i>Rural Fund</i>			
Department Total		(33,900)	
Veterans Affairs	21	4,300 Pay Plan Staff	General Fund
		2,100 Funeral Services	General Fund
		<u>6,400</u>	
<i>Gen Fund</i>			
Department Total		6,400	
Conservation	22	23,000 Salaries	General Fund Balance
		(30,000) Environmental Educ Supply	General Fund Balance
		35,000 FEMA-Derecho	General Fund Balance
		(46,000) US Army Corps Land Acq	General Fund Balance
		25,000 Ryerson land acquisitions (EFT)	General Fund Balance
		37,000 Prairie Rail Tral	CIRPTA Grant
		<u>44,000</u>	
<i>General</i>			
		(30,000) Empl Insurance	Gen Supplemental Fund
<i>Gen Supp Fund</i>		<u>(30,000)</u>	
		(22,000) Bldgs & Equip	Friends of Conservation
<i>Friends of Conserv</i>		<u>(22,000)</u>	
		(700,000) Bldgs & Equip HG Sewer	Conserv Acq & Cap Proj
<i>Conserv Acq & Cap</i>		<u>(700,000)</u>	
Department Total		(708,000)	
Environmental Health	23	28,000 Pay Plan Staff	General Fund Balance
<i>General</i>		<u>28,000</u>	
		500 FICA	Gen Supplemental Fund
		500 IPERS	Gen Supplemental Fund
		(3,000) Empl Insurance	Gen Supplemental Fund
<i>Gen Supp Fund</i>		<u>(2,000)</u>	
Department Total		26,000	
IRVM	24	2,200 Bargaining unit Salaries	Rural Fund Balance
		3,600 Pay Plan Staff	Rural Fund Balance
		(3,000) Empl Insurance	Rural Fund Balance
		<u>2,800</u>	
Department Total		2,800	
Community Services	25	(25,000) Pay Plan Staff	General Fund
<i>General</i>		<u>(25,000)</u>	
		(3,500) FICA	Gen Supplemental Fund
		(3,500) IPERS	Gen Supplemental Fund
		(20,000) Empl Insurance	Gen Supplemental Fund
<i>Gen Supp Fund</i>		<u>(27,000)</u>	
Department Total		(52,000)	

Expenses

4/22/2021

Human Services Center	50	13,500	Bargaining unit Salaries	General Fund
		300	COVID 19	General Fund
<i>General</i>		<u>13,800</u>		
		(6,000)	Empl Insurance	General Supplemental
<i>Gen Supp Fund</i>		<u>(6,000)</u>		
Department Total		7,800		
Facilities Manager	51	11,500	Bargaining Unit Staff	General Fund
		11,500	Pay Plan Staff	General Fund
		3,000	OT	General Fund
		5,000	custodial supplies	General Fund
		(20,000)	Equip. Parts & Supplies	General Fund
		(632,817)	FEMA	General Fund
<i>General</i>		<u>(621,817)</u>		
		(19,800)	Empl Insurance	General Supplemental
<i>Gen Supp Fund</i>		<u>(19,800)</u>		
Department Total		(641,617)		
Information Technology	52	11,500	Salaries	General Fund
		6,400	Contract labor	General Fund
<i>General</i>		<u>17,900</u>		
		(2,500)	Empl Insurance	General Supplemental
<i>Gen Supp Fund</i>		<u>(2,500)</u>		
Department Total		15,400		
Planning & Development	53	(10,000)	Salaries	Rural Fund
		(1,750)	FICA	Rural Fund
		(1,750)	IPERS	Rural Fund
		(11,000)	Empl Insurance	Rural Fund
				Rural Fund
Department Total		(24,500)		
Justice Center Facilities	54	20,000	Salaries	General Fund
		20,000	Equip. Parts & Supplies	General Fund
<i>General</i>		<u>40,000</u>		
		(20,000)	Empl Insurance	General Supplemental
<i>Gen Supp Fund</i>		<u>(20,000)</u>		
Department Total		20,000		
Countywide Services	99	200,000	COVID 19 Byrne JAG	Federal pass-thru grant
		25,000	Medical Examiner	Grant pass-thru
		35,000	Inmate Medical Care	General Fund
		10,000	Court Ordered Services	General Fund
		170,000	PH Emerg Preparedness	General Fund
		24,000	PPE -for health care workers	General Fund
		1,500	Immunization Pass thru	General Fund
		30,000	Technical Asst	General Fund
		50,000	Watershed Mngmt IDNR	General Fund
		(1,500)	Bank/Transaction Fees	General Fund
		40,000	Broad band study/contr labor	General Fund
		1,500	Empl & Vol Recognition	General Fund
		10,000	Management Services	General Fund
<i>General Fund</i>		<u>595,500</u>		
		20,000	Court Costs	General Supplemental
		5,000	Court Costs -Indigent	General Supplemental
<i>Gen Supp Fund</i>		<u>25,000</u>		
		10,000	Sheriff Spec Projects	Spec Law Enf
<i>Spec Law Enf</i>		<u>10,000</u>		
Department Total		630,500	Expenses	

4/22/2021

-\$714,917 Total Amendment (Expenses)

General Fund:	319,483
Gen Supplemental Fund	(369,300)
County MHDS Fund	0
Rural Fund	46,900
Secondary Roads Fund	0
Special Law Enforcement	10,000
Capital Projects TIF Fund	0
Conservation Land Acquisition	(700,000)
Friends of Conservation	(22,000)
Friends of Animals Fund	0
	<hr/>
	(714,917)

Expenses

4/22/2021

Dept Name	#	Amount	Reason	Funding Source
Treasurer	03	(100,000)	Interest on Investments	Fees
		60,000	Auto Registration Fees	Fees
		40,000	Motor Vehicl Mailing Fees	Fees
Department Total		0		
Attorney	04	(25,000)	Collect-Court ordered obligation	
<i>General Fund</i>		(25,000)		
		2,200	Sale of Seized Property	Seized property
<i>Special Law Enf</i>		2,200		
		(5,000)	Collect-Court ordered obligation	
<i>Co Attorney Fine Coll</i>		(5,000)		
Department Total		(27,800)		
Sheriff	05	(100,000)	Care of Prisoners	
<i>General Fund</i>		(100,000)		
		2,100	Local Gov't Payments	
<i>Rural Fund</i>		2,100		
		6,000	Donations	
<i>Special Law Enf</i>		6,000		
Department Total		(91,900)		
Recorder	07	50,000	Recording of Instruments	
Department Total		50,000		
Conservation	22	(5,000)	Misc Building Rent	General Fund
		9,350	FEMA	
		(20,000)	Env Education Fees	General Fund
<i>General Fund Total</i>		(15,650)		
		10,000	REAP funds	State - REAP
<i>REAP fund total</i>		10,000		
		(18,000)	Trust Fund donations	
<i>Friends of Conservation Total</i>		(18,000)		
Department Total		(23,650)		
Community Life	26	(25,000)	Building Rent	General Fund
Department Total		(25,000)		
Facilities Management	51	(433,420)	FEMA	
Department Total		(433,420)		

4/22/2021

DHS	59	10,000	DHS Admin Reimb	General Fund
Department Total		10,000		
Countywide Services	99	60,000	Delinq Prop Taxes	Grant-General
		(317,323)	CARES -	Federal Pass thru
		200,000	COVID 19 Byrne JAG	General Fund
		8,000	District Court Fees/Rev	General Fund
		5,600	Sale of Fixed Assets	State Grant
		1,500	Immunization Services	State Grant
		170,000	Pub Health Emerg Preparedness	State Grant
		50,000	Watershed Mngmt - IDNR	State Grant
<i>General Fund Total</i>		177,777		
		17,000	Delinq Prop Tax	
		6,200	Work Comp	Gen Suppl Fund
		50,000	Insurance/Damage Pay	Gen Suppl Fund
		321,976	CARES -	Gen Suppl Fund
<i>Gen Supplemental Total</i>		395,176		
		8,500	Delinq Prop Taxes	
<i>MHDS Total</i>		8,500		
		9,700	Delinq Prop Taxes	
		285,000	Local Option Sales Tax	Rural Fund
		34,405	Sale of Fixed Assets	Rural Fund
		446,883	CARES -	Rural Fund
<i>Rural Fund Total</i>		775,988		
		2,258	FEMA	
		46,858	State Grants	
		33,000	Donations	
<i>Cap Projects TIF</i>		82,116		
Department Total		1,439,557		
Total Request		897,787	Total Amendment (Revenues)	
			General Fund:	(361,293)
			General Supplemental Fund	395,176
			MHDD Fund	8,500
			Rural Fund:	778,088
			Special Law Enforcement Fund	8,200
			REAP	10,000
			Cap Projects - TIF	82,116
			Co Attorney Fine Collection	(5,000)
			Conserv Acq & Cap Proj	0
			Friends of Conservation	(18,000)
			Friends of Animals	0
				<u>897,787</u>

Revenues

"STATEMENT OF CHANGE IN FUNDS BALANCE"

FUND NAME & NUMBER	BEGINNING BALANCE	REVENUES	DISBURSEMENTS	ENDING BALANCE			
FY'21 BUDGET							
GENERAL BASIC #01000	10,132,048	23,122,267	24,755,306	8,499,009	2,199,937	26.56%	
GEN. SUPPLEMENTAL #02000	1,771,032	5,655,456	5,965,843	1,460,645	<i>Restricted</i>	24.48%	26.00%
COUNTY MHDS FUND #10000	845,800	2,610,516	3,228,316	228,000	<i>Restricted</i>	7.06%	
RURAL SERVICES #11000	883,830	6,673,136	6,655,442	901,524	5,992	20.69%	
TIF #15000	27,469	959,440	986,843	66	<i>Restricted</i>		
URBAN RENEWAL PPROJ #17000	0	161,700	161,700	0	<i>Restricted</i>		
SECONDARY ROADS #20000	3,714,481	8,113,570	7,938,650	3,889,401	<i>Restricted</i>	48.99%	
SPEC. LAW ENFCMENT #22000	31,237	13,600	10,300	34,537	<i>Restricted</i>		
REAP #23000	155,855	95,000	89,000	161,855	<i>Restricted</i>		
EMPLOYEE WELLNESS #26000	2,300	0	2,300	0	<i>Restricted</i>		
RECORDERS RECORDS #27000	81,478	13,900	14,200	81,178	<i>Restricted</i>		
JAIL INMATE CMSRY #28000	95,296	56,000	75,000	76,296	<i>GF Assigned</i>		
DEBT SERVICE #29000	662,831	163,893	681,968	144,756	<i>Restricted</i>		
CAPITAL PROJECTS #30000	125,844	0	0	125,844	<i>Restricted</i>		
CAP PROJ SECRRS #31000	3,000,000	0	1,200,000	1,800,000	<i>Restricted</i>		
CAPITAL PROJECTS TIF #32000	485,524	0	485,524	0	<i>Restricted</i>		
SHERIFF RES OFFICERS #35000	42,184	1,000	12,000	31,184	<i>Restricted</i>		
CO ATTY FINE COLLECTION #38000	319,700	35,000	12,100	342,600	<i>GF Assigned</i>		
CONSERV LAND ACQ & CAP#68000	569,351	180,250	700,000	49,601	<i>GF Assigned</i>		
FRIENDS OF CONSERV #73000	997,724	165,000	60,000	1,102,724	<i>Restricted</i>		
FRIENDS OF ANIMALS #74000	87,209	33,400	35,000	85,609	<i>Restricted</i>		
TOTAL	24,031,193	48,053,128	53,069,492	19,014,829			
FY'21 AMENDMENT							
GENERAL BASIC #01000	12,758,942	24,486,734	27,339,507	9,906,169	2,666,430	27.53%	
GEN. SUPPLEMENTAL #02000	1,529,586	6,050,632	5,596,543	1,983,675	<i>Restricted</i>	35.44%	29%
COUNTY MHDS FUND #10000	208,684	2,619,016	2,528,316	299,384	<i>Restricted</i>	11.84%	
RURAL SERVICES #11000	982,725	7,816,224	6,809,685	1,989,264	291,970	37.85%	
TIF #15000	10,473	976,370	986,843	0	<i>Restricted</i>		
URBAN RENEWAL PPROJ #17000	554,315	161,700	716,015	0	<i>Restricted</i>		
SECONDARY ROADS #20000	5,038,827	8,113,570	9,859,650	3,292,747	<i>Restricted</i>	33.40%	
SPEC. LAW ENFCMENT #22000	40,667	21,800	20,300	42,167	<i>Restricted</i>		
REAP #23000	78,984	105,000	89,000	94,984	<i>Restricted</i>		
EMPLOYEE WELLNESS #26000	2,437	0	2,300	137	<i>Restricted</i>		
RECORDERS RECORDS #27000	84,241	13,900	34,200	63,941	<i>Restricted</i>		
JAIL INMATE CMSRY #28000	116,084	56,000	75,000	97,084	<i>GF Assigned</i>		
DEBT SERVICE #29000	657,078	163,893	820,968	3	<i>Restricted</i>		
CAPITAL PROJECTS #30000	137,739	0	10,400	127,339	<i>Restricted</i>		
CAPITAL PROJECTS SR #31000	2,975,700	0	2,975,700	0	<i>Restricted</i>		
CAPITAL PROJECTS TIF #32000	1,058,341	82,116	1,058,341	82,116	<i>Restricted</i>		
SHERIFF RES OFFICERS #35000	44,604	1,000	12,000	33,604	<i>Restricted</i>		
CO ATTY FINE COLLECTION #38000	311,956	30,000	12,100	329,856	<i>GF Assigned</i>		
CONSERV LAND ACQ & CAP#68000	597,631	180,250	0	777,881	<i>GF Assigned</i>		
FRIENDS OF CONSERV #73000	1,063,619	147,000	90,100	1,120,519	<i>Restricted</i>		
FRIENDS OF ANIMALS #74000	113,343	33,400	78,000	68,743	<i>Restricted</i>		
TOTAL	28,365,976	51,058,605	59,114,968	20,309,613			

fund balances

Ending Fund Balance Projections for June 30, 2021

FY21 General Fund

Restricted		Bonded StoryComm
Committed:	667,295	DAPL Conserv - ETF
Assigned:	114,590	CIP Projects
	3,319	ASSET
	198,250	Small Community Funding
	350,000	Justice Center Renovations
	<u>1,240,977</u>	Future Capital Project Needs
	1,907,135	
Unassigned:	7,239,739	27.53% of budgeted general fund expenditures
25% =	6,567,376	
	672,363	

FY21 Supplemental Fund

Restricted:	1,983,675	35.44% of budgeted supplemental fund expenditures
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All other budgetary funds are restricted used funds.



Story County Conservation Board - McFarland Park 56461 180th St. - Ames, Iowa 50010-9451
Phone (515) 232-2516 - Fax (515) 232-6989 - Email: conservation@storycounty.com
www.storycountyconservation.org

Memorandum

To: Story County Board of Supervisors
From: Michael D. Cox, Director
Date: April 27, 2021
Re: Consideration Of Authorizing One Full Time Watershed Coordinator Position Within Conservation To Be Filled In FY22

The FY22 budget includes funding for a new position within Story County Conservation. The new position addresses an identified countywide need for watershed and water quality services. This Watershed Coordinator position will assist in countywide implementation of the watershed assessment findings, work with the public and partner agencies in water related initiatives and services, and address areas of environmental concern that may include but are not limited to agricultural, municipal and residential water quality issues. This position will take direction from the Watershed Assessment Working Group and will be supervised by the Conservation Director. The position will be housed in the Administration building.

Staff urges your authorization of the Watershed Coordinator position.

Enclosure: Watershed Coordinator Job Description


Approval

4-27-21
Date

Disapproval

Date

WATERSHED COORDINATOR

Dept/Div: Conservation/N/A

FLSA Status: *Non-Exempt*

General Definition of Work

Under general supervision of the Conservation Director, this position is responsible for coordinating the administrative and technical functions necessary to coordinate water quality improvements in Story County. This position will take direction from the Watershed Assessment Working Group. The position will address areas of environmental concern that may include but are not limited to agricultural, municipal and residential water quality issues.

Qualification Requirements

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable an individual with disabilities to perform the essential functions.

Essential Functions

Coordinate the Story County Watershed Assessment Implementation Plan, including water quality monitoring plan.

Work with Story County departments and stakeholders to assist in implementation of water quality improvement goals and support Watershed Management Authorities.

Research, plan and conduct informational and educational programs to raise the public's awareness of concerns in the watershed and encourage implementation of effective practices. Will coordinate and involve public and local project decision-makers regarding the critical issues and concerns affecting the project resources.

Evaluate past accomplishments and prioritize future project activities, involving County staff and boardmembers, stakeholders and other community and agency partners.

Seek outside funding, including grants, to implement water quality improvement goals.

Provide administrative support and management to maintain quality control and to maximize communication with and involvement of local advisors and state and local staff of participating agencies. In cooperation with staff and stakeholders review the Implementation Plan annually and create an annual plan of operation and budget.

May develop resource management/conservation plans and implement best management practices that are designed to maintain or improve the quality of the targeted water resources.

May serve as alternate county representative on Watershed Management Authorities.

Knowledge, Skills and Abilities

Knowledge of soils, plants, and ecosystem functions. Knowledge of hydrology, and soil and water resources conservation management systems. Knowledge of watersheds and the watershed management approaches, including water sampling protocols. Knowledge of geo-spatial computer applications.

Knowledge and experience working with livestock and manure management. Knowledge of best management practices available for water quality protection. {chemistry}

Knowledge of stormwater management principles.

Ability to communicate effectively with others, both orally and in written form (effective public speaking skills required and experience writing grant proposals a plus).

Ability to plan, coordinate, and organize work to manage and carry out multiple projects. Ability to use spreadsheets, databases, word processing, and computer software.

Ability to work cooperatively as part of a team.

Ability to develop comprehensive resource management plans.

Ability to work outdoors in sometime inclement weather.

Ability to organize and coordinate public workshops, demonstrations, field days, and meetings.

WATERSHED COORDINATOR

Education and Experience

Bachelor's degree in agriculture or other natural resources related field, or a combination of any other relevant education and/or experience that demonstrate the required knowledge and abilities for the position will be considered. Significant experience in the water quality field is required. It is suggested that the incumbent have/or be willing to acquire a minimum of 6 semester hours of soil science.

Physical Requirements

This work requires the regular exertion of up to 25 pounds of force, frequent exertion of up to 50 pounds of force and occasional exertion of up to 100 pounds of force; work regularly requires speaking or hearing, using hands to finger, handle or feel, reaching with hands and arms and lifting, frequently requires standing, walking, sitting, stooping, kneeling, crouching or crawling and pushing or pulling and occasionally requires climbing or balancing, tasting or smelling and repetitive motions; work has standard vision requirements; vocal communication is required for expressing or exchanging ideas by means of the spoken word; hearing is required to perceive information at normal spoken word levels; work requires preparing and analyzing written or computer data, visual inspection involving small defects and/or small parts, using of measuring devices, assembly or fabrication of parts within arms length, operating machines, operating motor vehicles or equipment and observing general surroundings and activities; work frequently requires exposure to outdoor weather conditions and occasionally requires wet, humid conditions (non-weather), working near moving mechanical parts, exposure to fumes or airborne particles, exposure to toxic or caustic chemicals, exposure to extreme heat (non-weather), exposure to vibration and exposure to bloodborne pathogens and may be required to wear specialized personal protective equipment; work is generally in a moderately noisy location (e.g. business office, light traffic).

Special Requirements

Must have a valid Iowa driver's license.

Last Revised: 9/21/2020

APPROVED **DENIED**

Board Member Initials: AKH

Meeting Date: 11-27-21

Follow-up action: _____



Story County Conservation Board - McFarland Park 56461 180th St. - Ames, Iowa 50010-9451
Phone (515) 232-2516 - Fax (515)232-6989 - Email: conservation@storycounty.com
www.storycountyconservation.org

Memorandum

To: Story County Board of Supervisors
From: Michael D. Cox, Director
Date: April 27, 2021
Re: Consideration Of Agreement with JEO Consulting Group for the Headwaters of the South Skunk River Watershed Management Authority Watershed Assessment.

The attached Agreement engages the professional services of JEO Consulting Group for development of a Watershed Assessment for the Headwaters of the South Skunk River Watershed Management Authority (WMA). The WMA was awarded a grant from the Department of Natural Resources to complete a watershed assessment. Story County is the Fiscal Agent for that grant and therefore the contracting authority. The WMA issued RFPs for the Assessment. Five firms submitted proposals which were reviewed by the WMA Technical Team. The Technical Team made it's recommendation to the WMA. The WMA has approved awarding this contract to JEO.

WMA members include:

- City of Ames
- Hamilton SWCD
- City of Randall
- City of Roland
- Story City
- Story County
- Story SWCD

The WMA urges your approval of the Agreement.


Approval

Date

4-27-21

Disapproval

Date

Provider Agreement

THIS AGREEMENT is entered into by and between Story County, an Iowa Municipal Corporation, whose mailing address and telephone number is 900 Sixth Street, Nevada, Iowa 50201, telephone 515-382-7200, hereinafter referred to as "County", and JEO, Consulting Group Inc., hereinafter referred to as "Provider", whose mailing address and telephone number is 1615 SW Main Street Ste #205, Ankeny, IA 50023, telephone (515) 480-1733.

1. **PURPOSE AND INTENT.** The purpose of this agreement is for the Provider to

Conduct Headwaters of the South Skunk River Watershed Management Authority Watershed Assessment as described in proposal.

2. **FEES, EXPENSES & COMPENSATION.** Provider may charge a maximum fee of \$112,000.00 for professional services necessary under the terms of this Agreement. The budget for this Contract and the submission of invoices shall be:

Task Milestone Date	Amount of Compensation Allotted to Task	Invoice Due No Later Than
Task 1: Existing Data Review and Collection	Not to exceed \$18,000	December 31, 2021
Task 2: Watershed Resource Inventory and Assessment of Issues	Not to exceed \$19,000	February 28, 2022
Task 3: Watershed Action Plan	Not to exceed \$15,000	May 31, 2022
Task 4: Education and Outreach Plan and Engagement Campaign	Not to exceed \$15,000	June 30, 2022
Task 5: Final Comprehensive Watershed Management Plan	Not to exceed \$30,000	November 30, 2022
Task 6: Final Narrative Report	Not to exceed \$15,000	December 31, 2022
Total	Not to exceed \$112,000	

The invoices shall itemize the work performed pursuant to the Contract, and shall specify the amount of payment requested for each Task during the period covered by the invoice. Payment will not be issued until the satisfactory completion of the task for which it is requested. Each invoice shall comply with all applicable rules concerning payment of such claims and shall contain

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appropriate documentation necessary to support the fees or charges included in the invoice. No invoice shall request payment for work occurring in more than one fiscal year. County shall have the right to dispute any invoice item submitted for payment and to withhold payment of any disputed amount if County reasonably believes the invoice is inaccurate or incorrect in any way.

Original invoices shall be submitted to:

Michael Cox, Conservation Director
Story County Conservation
56461 180th Street
Ames, IA 50010

PAYMENT OF INVOICES. County shall pay approved invoices in arrears and in conformance with Story County Purchasing Policy claims process. Unless otherwise agreed to in writing by the parties, the Provider shall not be entitled to receive any other payment or compensation from the County for any services provided by or on behalf of the Provider under this Contract. All payments made by COUNTY under this Contract shall be made to the Provider through the fiscal agent of the South Skunk WMA, Story County, pursuant to a contract or agreement that shall be entered into between the South Skunk WMA and Story County.

NO ADVANCE PAYMENT. No advance payments shall be made for any Deliverables provided by Provider pursuant to this Contract.

DELAY OF PAYMENT DUE TO PROVIDER'S FAILURE. If County determines that the Provider has failed to perform or deliver any service or product required by this Contract, then the Provider shall not be entitled to any compensation, or any further compensation if compensation has already occurred, under this Contract until such service or product is performed or delivered. County shall withhold that portion of the invoice amount which represents payment for the task or Deliverable that was not completed, delivered and successfully deployed.

ERRONEOUS PAYMENTS AND CREDITS. Provider shall promptly re-pay or refund to County the full amount of any overpayment or erroneous payment within ten (10) business days after either discovery by Provider or notification by COUNTY of the overpayment or erroneous payment.

REUMBURSABLE EXPENSES. There shall be no reimbursable expenses associated with this Contract separate from the compensation referred to in this section, unless agreed to by both parties in an amendment to this Contract or in a Change Order executed by both parties. Unless otherwise specifically provided for in this Contract, Provider shall be solely responsible for all its costs and expenses, including travel, mileage, meals, lodging, equipment, supplies, personnel, training, salaries, benefits, insurance, conferences, long distance telephone, and all other costs and expenses of the Provider.

STOP SERVICES. In addition to its other remedies described herein, County shall have the right at any time during the Contract term to direct the services of the Provider fully or partially suspended or stopped, if the Deliverables or services fail to conform to applicable specifications and requirements under this Contract. COUNTY shall give Provider the reasons for the stop work directive.

3. **INDEPENDENT PROVIDER.** It is understood that Provider is an independent professional Provider and that Provider will not in any event be construed as or hold itself out to be an employee or agent of the County. It is further agreed that at no time will the Provider or the work efforts of the Provider be under the supervision or control of the County, although Provider agrees to comply with all reasonable requests and regulations applicable to any other business invitee of the County. It is also agreed that Provider, as an independent Provider, is not restricted to working exclusively for the County during the term of the Agreement.
4. **INSURANCE & TAXES.** Provider is responsible for Commercial General Liability, Workers Compensation, Disability, Unemployment, Automobile Insurance, and any other insurance required by the State of Iowa and will provide certificates of insurance to the County on an annual basis. Provider shall take out and maintain during service to the County under a contract such public liability and property damage insurance as shall protect Provider, its subproviders, and the County from claims for damages for personal injury, including accidental death, as well as for claims for property damage, which might arise from operations under its contract with the County, whether such operations be by Provider or its subprovider, or by anyone directly or indirectly employed by either of them. All insurance policies shall be issued by responsible companies who are acceptable to the County. The Provider shall not cause any insurance to be canceled nor permit any insurance to lapse during the life of the contract with the County. Provider shall indemnify and hold County harmless from any damages, cost, claims or expenses which may arise as a result of any failure on the part of the Provider to provide accurate and/or complete data and information to the County as outlined and required by the terms and conditions of its contract with the County. Provider shall issue the County a certificate of insurance naming the County as Additional Insured on Provider's Commercial General Liability insurance in the minimum amount of \$1,000,000.00.
5. Provider is also responsible for payment of State and Federal taxes, and any other applicable tax. Provider is not eligible for any benefits the County may provide for its employees.
6. **CONFIDENTIALITY.** Provider agrees to comply fully with confidentiality in compliance with all laws and regulations regarding protected health information.
7. **TERM AND TERMINATION OF AGREEMENT.** This Agreement is effective on the date signed until December 31, 2022. The County may terminate this agreement immediately upon Provider's refusal to, or inability to perform under the agreement or Provider's breach of this agreement. Either party may terminate this agreement for any reason, without cause, by giving 90 days written notice to the other party.
8. **ACCESS TO BOOKS AND RECORDS.** Unless otherwise required by applicable laws, Provider shall allow the County access to all books and records for purposes of auditing or reviewing Provider's claims, upon request by the County. Provider's failure to provide access under this section shall constitute a material breach of the agreement.
9. **REQUIREMENTS.** Provider hereby agrees to perform all duties in accordance with all state and federal laws and regulations. This provision includes but is not limited to Iowa Code Section 144.32. Provider assures that no person shall on the grounds of race, color, national origin, or sex,

as provided by Title VI of the Civil Rights Act of 1964 be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under this program or activity. Failure to perform duties in accordance with the applicable laws and regulations shall be considered a material breach of this agreement by the Provider.

10. EXTENSION. If mutually agreeable to County and Provider, this Agreement may be extended. Such extension will be documented by written amendment, duly signed and dated by both parties.
11. ASSIGNMENT. Neither party to this Agreement may assign, sell or transfer any part thereof to any other firm or entity without first obtaining the written permission of the other party hereto.
12. APPLICABLE STATE LAW AND WAIVER OF FEDERAL REMOVAL. This Agreement has been negotiated, executed and delivered in the State of Iowa. The parties hereto agree that all questions pertaining to the validity and interpretation of this agreement will be determined in accordance with the laws of the State of Iowa in Story County, Iowa. The parties hereby waive removal of any issue hereunder to the federal courts.

This Agreement and referenced attachments constitute the entire contract of the parties hereto and supersedes any prior agreement between the parties.

STORY COUNTY, IOWA (County)

JEO Consulting Group, Inc. (Provider)

By: 
Chairperson of the Board of Supervisors

By: 

Dated: 4-27-21

Dated: _____



Board of Supervisors

Story County, Iowa

Temporary Employment Practices and Policies in Response to the Novel Coronavirus (COVID-19) Pandemic

Approval Date: 04/27/2021	Effective Date: 05/01/2021	Revision No.: 08
Reference: BOS Minutes: 04/27/2021 Initially Adopted: 03/20/20	Distribution: Board Meeting Policy Book Intranet, S:drive	

APPROVED

DENIED

Meeting Date: 4-27-21

Follow-up action:

Board Member Initials: [Signature]

General Policy Statement

This policy is intended to address multiple Story County employment-related policies on a temporary basis to ensure the health and safety of Story County employees while providing for continuity of services to Story County residents. The purpose of this policy is to implement various employment-related practices on a temporary basis, that are consistent with OSHA and CDC recommendations for employers while still ensuring the continuity of Story County government.

Scope

This policy is applicable to the following:

All Story County employees responsible to the Story County Board of Supervisors;

All Story County employees responsible to a county elected office holder who has adopted the policy.

All Story County employees not directly responsible to either the Board of Supervisors or a county elected office holder and whose governing body and the Board of Supervisors has certified its applicability.

Employee Infection Control Practices

Story County expects all employees to adhere to the infection control policies outlined in the policy and also communicated to employees through an email sent by the Board of Supervisors Chair, Linda Murken on March 12, 2020. Practices outlined in this policy were developed by recommendations from the CDC and Iowa Department of Public Health. The practices include but are not limited to:

- Engage in respiratory etiquette and hand hygiene while in the workplace
 - Hand hygiene includes washing hands often with soap and water for at least twenty (20) seconds.
 - Cover your cough or sneeze with a tissue (dispose of it immediately) or your upper arm/elbow.
 - Avoid touching your face.
- Immediately advise management/supervisory staff if employees have any COVID-19 symptoms:
 - Fever
 - Cough
 - Shortness of breath or difficulty breathing
 - Fatigue
 - Muscle or body aches
 - Headache
 - New loss of taste or smell
 - Sore throat
 - Congestion or runny nose
 - Nausea or vomiting
 - Diarrhea
- Provide appropriate notification and stay home from work if symptomatic of COVID-19
- Cooperate with department/offices management regarding staffing coverage for absences related to illness of other employees. This may include working additional hours so symptomatic employees may remain isolated from the workplace, working various duties that are not normally performed by your position, and assisting other departments/offices that are experiencing staff shortages.

Employees are further required to comply with any specific department/office rules implemented for infection control purposes within the workplace.

Story County Infection Control Practices

Story County will implement the following practices in an effort to eliminate/reduce exposure to COVID-19 and for infection control purposes:

- Eliminate all non-essential work travel. This includes, but is not limited to travel to conferences, trainings, non-essential meetings with various organizations, or other gatherings. Exceptions to this may be

granted if proper COVID safety protocols and social distancing are put in place.

- Eliminate all non-essential staff meetings, trainings or employee events unless proper COVID safety protocols and social distancing are put in place.
- Make available cleaning products for routine environmental cleaning of work areas (cleaning to be done by staff within the respective department or office).
- Eliminate non-essential gatherings of ten (10) or more individuals unless area allows for proper social distancing.
- Utilize electronic means to conduct public meetings unless conducting Public Hearings required by the Iowa Code.
- Use responsible social distancing practices.

Identification and Isolation of Employees with COVID-19 Symptoms

In order to protect the health and safety of all Story County employees, prompt identification and isolation of potentially infected employees or individuals is critical. Information concerning COVID-19 has been distributed to all employees and will be displayed within worksites. Employees or individuals within any Story County worksites exhibiting symptoms including, but not limited to those identified as being associated with COVID-19, must be immediately isolated from others at the worksite. Employees exhibiting the symptoms at the workplace will also be required to self-quarantine at their home and encouraged to seek medical testing and treatment. If the severity of an employee's condition warrants, emergency medical personnel may need to be contacted.

Story County will follow the protocol set forth by the Iowa Department of Public Health concerning exposure and quarantine requirements. Symptomatic employees who test positive for COVID-19 should remain at home until they are free of fever (100.4 degrees Fahrenheit or greater using an oral thermometer) or other symptoms for at least twenty-four (24) hours without the use of fever-reducing or other symptom-altering medication, and at least ten (10) days have passed since symptoms first appeared. Asymptomatic employees should remain home until ten (10) days have passed since the positive COVID test result. Employees with a documented exposure are to stay home and isolate themselves from others per Iowa Department of Public Health guidelines.

Story County will follow any additional guidance issued by the Iowa Department of Public Health in regards to isolation or returning to work.

Staff should stay home and isolate themselves from others in the following situations:

- Returning from a Cruise Ship as recommended by the CDC.
- International travel recommendations issued by the CDC.
- Close contact with a confirmed COVID-19 case in the last 14 days and isolation is required per Iowa Department of Public Health guidelines/CDC guidelines.

While there is no longer a recommendation to self-isolate for 14 days after returning home from travel outside of Iowa and within the United States (as long as the traveler remains well and has not been identified as a close contact of an ill individual), travelers should continue to:

- Follow all state and local recommendations or requirements after travel.
- Wash your hands often with soap and water for at least 20 seconds especially after you have been in a public place, or after blowing your nose, coughing, or sneezing. If soap and water are not readily available, use a hand sanitizer that contains at least 60% alcohol. Cover all surfaces of your hands and rub your hands together until they feel dry.
- Avoid touching your eyes, nose, and mouth.
- Avoid close contact with others.
- Keep 6 feet of physical distance from others.
- Avoiding close contact is especially important if you are at higher risk of getting very sick from COVID-19.
- Wear a cloth face covering in public.
- Cover coughs and sneezes.

Exceptions to this may be made to allow essential staff return to work that can't work remotely without isolation and/or if determined that the employee's risk of exposure was minimal: avoided crowds, did not travel by public conveyance (airplane, bus, etc.). This will be determined by the respective department head or elected official. Every effort will be made to isolate the essential employee within the worksite.

Story County trusts that its employees will not abuse this benefit, especially during a time in which all available asymptomatic essential employees will be needed to ensure the continuity of Story County government. Any employee found to violate this trust by abusing this benefit shall be subject to immediate discipline up to and including termination of employment.

Leave for Employees in Identified High-Risk Categories

Employees in essential positions requiring their presence at the worksite who fall into one of the high-risk categories as determined by the CDC may request the department/office to provide an alternate/modified work assignment or leave to accommodate their underlying risk factor(s). Departments/offices will accommodate the leave request to the greatest extent feasible, consistent with the operation continuity of the department/office. If the leave is granted, the employee may utilize any accrued leave (sick, vacation, comp, etc.). If an employee does not have available accrued leave, the employee may be granted unpaid leave. Employees with disabilities seeking employment-related accommodations may do so in accordance with Story County EEO/ADA Policy. Departments and offices are asked to work with Human Resources when accommodations are requested.

Support for employees to care for children due to School District opting for online instruction (full or hybrid model).

Story County acknowledges the challenges faced by parents concerning school instruction. Not all positions within the County provide flexibilities in work schedules or telework options. Where flexibilities exist, departments and offices are encouraged to plan ahead by facilitating discussions with employees to learn how school reopening plans may affect work schedules. Possible solutions to support employees where schools have implemented online instruction and was not a decision made by the employee include the following:

- Telework on certain days of the work week when possible.
- Allow flexible schedules when possible.
- Use of paid leave to accommodate certain portions of the day/week care is needed.
- Unpaid leave of absence.

Solutions to support employees will be at the discretion of the individual department or office based on its staffing needs unless mandated by law.

Insurance Benefits During Unpaid Leave

Story County will maintain monthly premium contributions while an employee is on unpaid leave due to COVID-19. This includes monthly health insurance and flexible benefit contributions. Employees will continue to pay their contribution through payroll or by separate payment.

Telework

Story County departments and offices must determine what positions are required to be physically present at a worksite in order to maintain basic minimum services necessary for continuity of ongoing operations.

Consistent with OSHA's recommendation that employers implement policies, such as telecommuting, designed to limit contact between individuals to mitigate spread, departments and offices may permit staff to work remotely to the extent the position duties are able to be performed at the employee's home. Determination as to whether a position is capable of being performed remotely is solely at the discretion of the department/office. Employees that are authorized to work remotely will agree to the terms of the telework agreement. Employees may be granted VPN access and schedules set up for access due to network capabilities. Authorization for VPN access will only be granted by the department head or elected official and allocated as approved by the Board of Supervisors.

Contingent Staffing Plans

Departments and offices are encouraged to consult with Human Resources to develop contingent staffing plans that will ensure sufficient staffing levels for the continuity of operations. Staff may be asked to assist other departments/offices that are experiencing staffing shortages due to COVID-19. Contingent staffing plans will be department/office specific and designed to address the specific operation continuity needs of that department/office.

The Board of Supervisors reserves the right to amend/alter this policy as situations develop due to COVID-19. This policy is non-precedent setting and was implemented specifically to address the County's needs during the COVID-19 pandemic of 2020.



Story County Planning and Development

Administration Building

900 6th Street, Nevada, Iowa 50201

Ph. 515-382-7245 www.storycountyiowa.gov

MEMORANDUM

DATE: April 22, 2021
TO: Story County Board of Supervisors
FROM: Amelia Schoeneman, Story County Planning and Development Director
RE: Verbio Nevada, LLC, and Chicago and North Western Transportation Company Voluntary Annexation

Verbio Nevada, LLC, and Chicago and North Western Transportation Company propose to voluntarily annex the properties under their ownership on the west side of 590th Avenue and north of the railroad right-of-way and the railroad right-of-way on the east side of 590th Avenue and adjacent to the City of Nevada's corporate boundaries (parcels #10-03-300-505, 10-04-400-110, 10-04-200-400, 10-04-200-310, 10-04-200-110, 10-03-200-200).

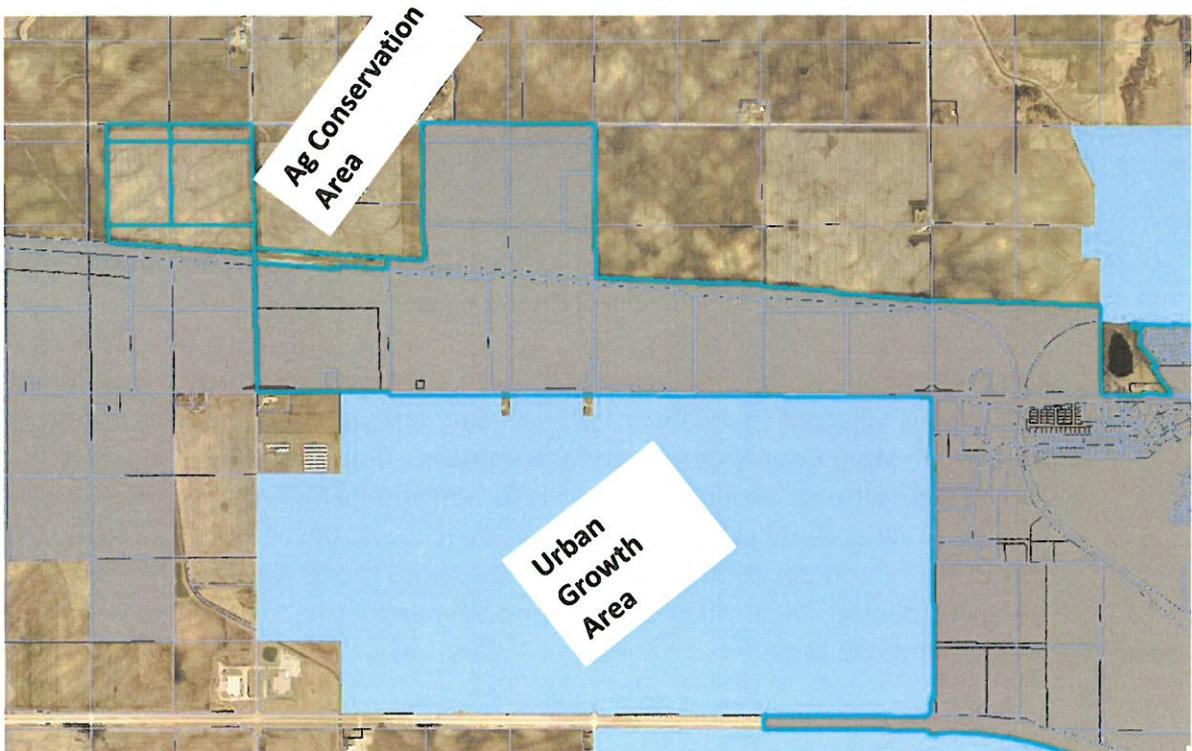
The purpose of the annexation is for a railyard for Verbio Nevada, LLC, to store and load product onto railcars and provide Verbio with direct access to the railroad. Since the property is not adjacent to the City of Nevada, the railroad property is also proposed to be annexed to connect the parcel to the city's boundaries.

The property under the ownership of Verbio Nevada, LLC, is adjacent to the City of Ames, located in the Ames Urban Fringe, and designated Industrial Reserve/Research Park in the Rural/Urban Transition Area on the Ames Urban Fringe Plan Land Use Framework Map. The Ames Urban Fringe Plan Joint and Cooperative Agreement (28E) Section 5.3.4 states that cities shall not review annexation requests until such time the Plan has been amended to designate such property as Urban Service Area. The City of Nevada is not a cooperator in the agreement. The City of Ames waived its Annexation Moratorium Agreement (28E) with the City of Nevada to allow annexation west of 590th for the Verbio Nevada, LLC, property on December 8, 2020.

The property under the ownership of Chicago and North Western Transportation Company is adjacent to the City of Nevada and designated Agricultural Conservation Area in the Story County Cornerstone to Capstone Comprehensive Plan. Principle Three for the Agricultural Conservation Area is to "encourage high-value agricultural lands to remain as agricultural and discourage non-agricultural development of such lands. Direct future non-agricultural development toward the designated Urban Expansion, Rural Residential, Rural Village, and Commercial-Industrial Area designations on the Future Land Use Map."



Ames Urban Fringe Plan



Urban Growth Area for Nevada in vicinity of annexation from C2C Plan

The adjacent parcels to the north of the railroad property and east of the Verbio Nevada, LLC, property are in agricultural production and designated as Agricultural Conservation Areas on the C2C Comprehensive Plan Future Land Use Map. The parcels north and west of the Verbio Nevada, LLC, property are designated Industrial Reserve/Research Park in the Rural/Urban Transition Area on the Ames Urban Fringe Plan Land Use Framework Map.

The City of Nevada hosted a consultation meeting on the requested voluntary annexation on April 8, 2021. At the meeting, staff encouraged the city to consider its future growth in the area and request a C2C Plan Amendment if it sees additional growth and annexations in the future given that this area is not currently planned for development or annexation into Nevada. Staff learned that Nevada may begin the process of adopting a new comprehensive plan soon. Sometimes comprehensive plans may include growth scenarios.

Within 30 days of the annexation consultation, Iowa Code 368.7 states that the Board of Supervisors is to take action on the request. State code allows the board to take action in support, opposition, or neither for nor against. It states that "if there is a comprehensive plan for the county, the board shall take the plan into account when considering its resolution on the annexation petition." It came to staff's attention that the Board did not take any action on a previous request last year for this annexation when the railroad was not petitioning for voluntary annexation (which was rejected by the City Development Board due to inconsistencies with standards for annexations that are not 100% voluntary). Staff worked with the County Attorney's Office to determine that the Board should take action on all voluntary annexation requests.

Given that the Board did not take action on the prior annexation request, Ames waived the 28E agreement to allow annexation of the properties, and that the annexation does not conform with our comprehensive plan, staff recommend the supervisors take action neither for nor against the annexation. Staff has also prepared an alternative resolution in support.

DO NOT WRITE IN THE SPACE ABOVE, RESERVED FOR RECORDER

Prepared By: Amelia Schoeneman, Story County Planning and Development, 900 6th Street, Nevada, IA 50201 (515) 382-7245
Please Return to the Story County Planning & Development Department

**STORY COUNTY IOWA
RESOLUTION OF THE BOARD OF SUPERVISORS
RESOLUTION NO. 21-84**

WHEREAS, there has been submitted to the Board of Supervisors of Story County, Iowa, a copy of a petition for voluntary annexation into the City of Nevada; and

WHEREAS, said annexation petition includes the 103 acre property in the east half of Section 4, Township 83, Range 23, on the west side of 590th Avenue and north of the railroad right-of-way, owned by Verbio Nevada, LLC, and the railroad right-of-way in Section 3, Township 83, Range 23, on the east side of 590th Avenue and adjacent to the City of Nevada's corporate boundaries, owned by Chicago and North Western Transportation Company, part of the Union Pacific Railroad System, and applying as Union Pacific Railroad, and hereinafter described on Attachment A and shown on Attachment B; and

WHEREAS, it appears that all conditions and requirements prescribed by Section 368.7, Code of Iowa, have been complied with and met; and

WHEREAS, Section 368.7, Code of Iowa, further states that if there is a comprehensive plan for the county, the board shall take the plan into account when considering its resolution on the annexation petition; and

WHEREAS, the property under the ownership of Verbio Nevada, LLC, is adjacent to the City of Ames and located in the Ames Urban Fringe and designated Industrial Reserve/Research Park in the Rural/Urban Transition Area on the Ames Urban Fringe Plan Land Use Framework Map; and

WHEREAS, the Ames Urban Fringe Plan Joint and Cooperative Agreement (28E) Section 5.3.4 Annexation of Property within the Rural/Urban Transition Area states that cities shall not review annexation requests until such time the Plan has been amended to designate such property as Urban Service Area and then such annexation processed in accordance with this Agreement; and

WHEREAS, the City of Ames waived its Annexation Moratorium Agreement (28E) with the City of Nevada to allow annexation west of 590th Street for the property under the ownership of Verbio Nevada, LLC on December 8, 2020; and

WHEREAS, the property under the ownership of Chicago and North Western Transportation Company is adjacent to the City of Nevada and designated Agricultural Conservation Area in the Story County Cornerstone to Capstone Comprehensive Plan; and

WHEREAS, the Story County Cornerstone to Capstone Comprehensive Plan Principle Three for the Agricultural Conservation Area is to Encourage high-value agricultural lands to remain as agricultural and discourage non-agricultural development of such lands. Direct future non-agricultural development toward the designated Urban Expansion, Rural Residential, Rural Village, and Commercial-Industrial Area designations on the Future Land Use Map; and

WHEREAS, a consultation on the proposed annexation was held on April 8, 2021, where the Story County Board of Supervisors were invited;

AND WHEREAS, it is the opinion of the Board of Supervisors of Story County, Iowa, that it is advisable and in the best interests of Story County, Iowa, and all persons concerned, that the Board of Supervisors takes no position in support of or against the proposed annexation.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Story County, Iowa, takes no position in support of or against voluntary annexation of land hereinafter described on Attachment A and shown on Attachment B into the City of Nevada.

IT IS FURTHER RESOLVED that the Chair of the Board of Supervisors and the County Auditor are authorized and they are hereby directed to certify a copy of this Resolution 21-84 to be forwarded to the City Clerk of the City of Nevada, Iowa.

Dated this 27th day of April, 2021.

Lisa Heddens
Chairperson, Board of Supervisors

Attest:

[Signature]
County Auditor

<u>ROLL CALL</u>	<u>Latifah Faisal</u>	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>
<u>FOR ALLOWANCE</u>	<u>Lisa Heddens</u>	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>
	<u>Linda Murken</u>	Yea <input type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input checked="" type="checkbox"/>

ALLOWED BY VOTE
OF BOARD Yea 2 Nay 0 Absent 1

Lisa Heddens Above tabulation made by *[Signature]*
CHAIRPERSON

Attachment A

Legal Description

Verbio Nevada, LLC

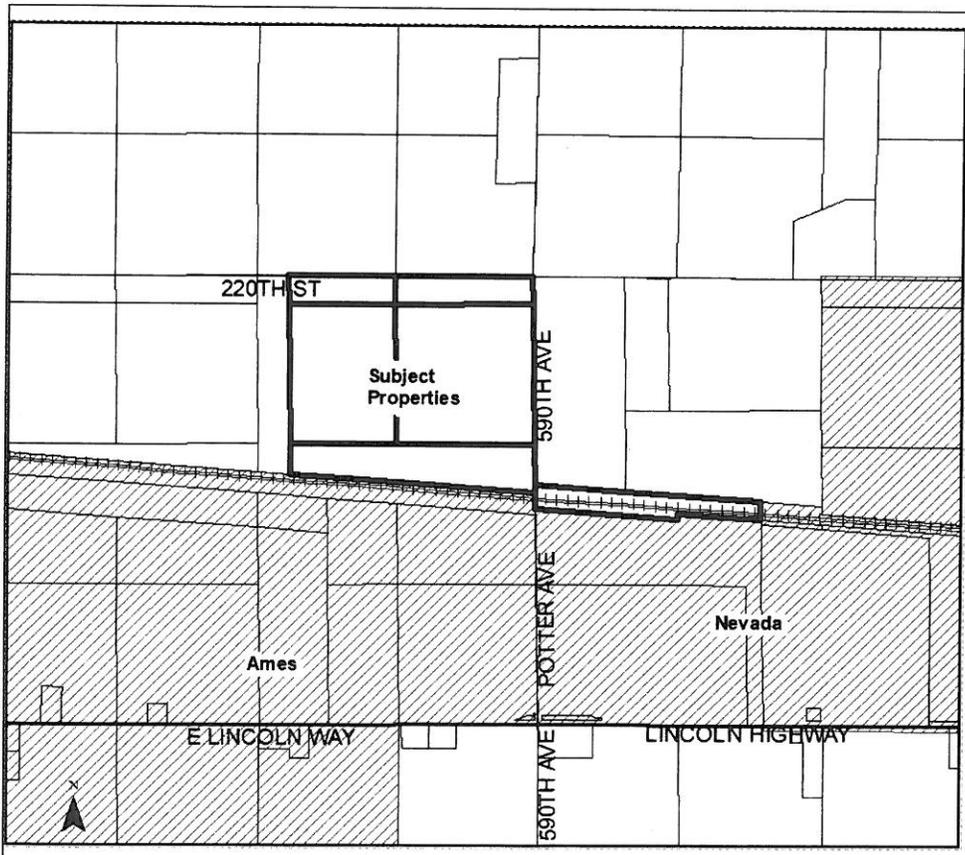
The East Three-Fourths of the Northwest Quarter of the Northeast Quarter (E3/4 NW1/4 NE1/4); Northeast Quarter of the Northeast Fractional Quarter (NE1/4 NE Fr. 1/4); East Three-Fourths of the Southwest Quarter of the Northeast Quarter (E3/4 SW1/4 NE1/4); Southeast Quarter of the Northeast Quarter (SE1/4 NE1/4); Northeast Quarter of the Southeast Quarter (NE1/4 SE1/4) North of the RR; Northwest Quarter of the Southeast Quarter (NW1/4 SE1/4) North of the RR., all in Section Four (4), Township Eighty-three (83) North, Range Twenty-three (23), West of the 5th P.M., Story County, Iowa. Said parcel to contract 103 acres, more or less.

Union Pacific

Section 3 Township 83 Range 23 Railroad ROW in Section 3 Lying West of the Westline of HOIC AG SD

Attachment B

Location Map





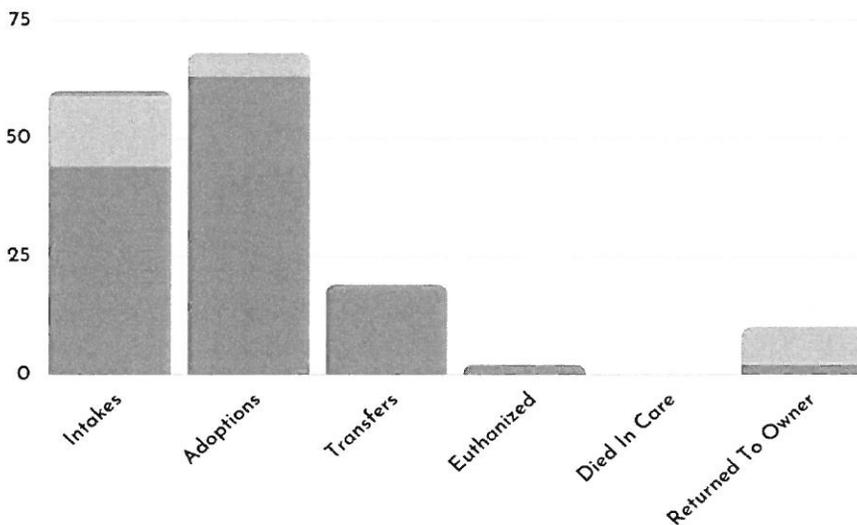
Story County Animal Control and Shelter

Quarterly Report: January 1st, 2021 – March 31st, 2021

	January	February	March	Total
Cat Intakes	18	11	15	44
Cats Adopted	21	21	21	63
Cats Transferred to another rescue	1	17	0	18
Cats Euthanized(medical)	2	0	0	2
Cats Died in Care	0	0	0	0
Cats Returned to Owner	1	1	0	2
Dog Intakes	6	4	5	15
Dogs Adopted	1	3	1	5
Dogs Transferred to another rescue	0	0	0	0
Dogs Euthanized(behavior)	0	0	0	0
Dogs Died in Care	0	0	0	0
Dogs Returned to Owner	4	4	0	8
Other Animal Intakes	0	1	0	1
Other Animals Transfer	0	0	1	1

A LOOK AT OUR NUMBERS

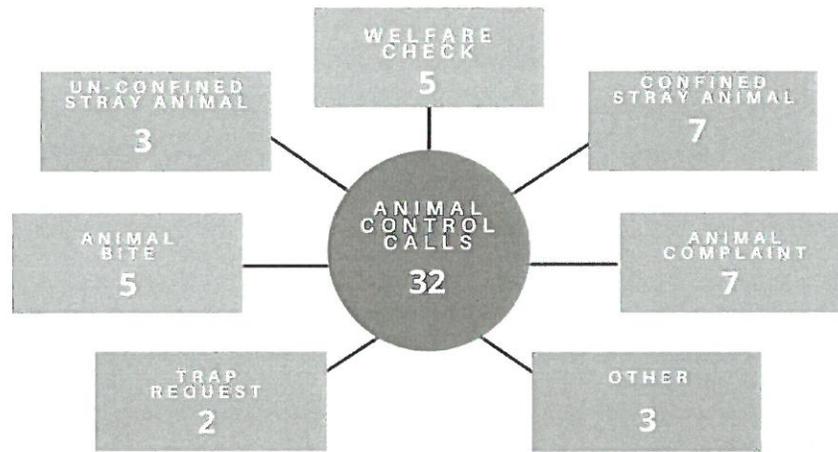
Cats
 Dogs
 Other



Current Animal Population: Dogs 4 Cats 63

Donations Received: January February March Total

\$4,011.35 \$880.45 \$1,324.10 \$6,215.9



Looking Back

The first quarter of 2021 kept our animal numbers low. These colder months are usually slower than the rest of the year. We use this time to catch up on deep cleaning and sanitation around the shelter as well as increased socialization with the animals waiting to find their forever homes. One of the coldest days of 2021 brought us a stray pig who likely fell off a transport trailer. She spent a 30-day quarantine in our barn and was then transferred to Hercules Haven in Northeast Iowa. We also continue to build on our relationship with the Ames Animal Shelter and they helped us find homes for 17 of our cats in February and shared a large donation of cat and dog food with us. Our outdoor dog run landscaping was completed and the dogs are enjoying their outside time more than ever. Something I would like to highlight is over the past several months our animal shelter has started reducing the average daily animal count from more than 115 animals in January to about 67 animals now.

Looking Ahead

Kitten season seems to be starting slow this year, but that is ok because we are prepared with cages ready to go and supplies stocked. Spring and Summer will be one of the busiest times of the year with a higher intake of cats and kittens and more animal control calls. We are also looking forward to a fundraiser that will be held on June 26th this year. This fundraiser is put on by a dedicated group of animal advocates that understand and support the mission of what it takes to rescue animals. This will be a motorcycle ride called "Chasin Tails" It is a great event that has been enjoyed by many for the past several years.

OUTSIDE DOG RUNS WITH NEW LANDSCAPING



"ODIE" PICTURED AT HER NEW HOME

