

Story County
Board of Supervisors Meeting
Minutes

1/21/2014 - Minutes

1. CALL TO ORDER: 10:00 A.M.

The Board of Supervisors met on 1/21/14 at 10:00 a.m. in the Story County Administration Building. Paul Toot, Rick Sanders and Wayne E. Clinton with Paul Toot presiding. (All audio of meetings: www.storycountyia.gov or call the Auditor's Office: (515) 382-7210).

2. PLEDGE OF ALLEGIANCE:

None

3. PUBLIC COMMENT #1:

None

4. CONSIDERATION OF MINUTES:

I. 1/14/14 Minutes

Sanders moved, Clinton seconded the approval of minutes. Motion carried unanimously (MCU) on a roll call vote.

5. CONSIDERATION OF PERSONNEL ACTIONS:

I. Action Forms:

1) new hire in Attorney's Office (temp. intern) effective 1/21/14 Kaitlyn Kemna @ \$10.00/hr; effective 1/23/14 for Clinton Follette @ \$12.00/hr; 2) pay adjustment - longevity in a) Attorney's Office effective 1/12/14 for Debra Shipton @ \$23.21/hr; effective 1/26/14 for Latifah Faisal @ \$1643.66/bw; b) CLP effective 1/12/14 for Ronald Christensen @ \$3,108.81/bw; effective 1/26/14 for Sara Sampson @ \$14.17/hr; effective 2/3/14 for Lauren Chitty @ \$12.42/hr; c) Community Services effective 1/26/14 for Kathy Johnson @ \$1,495.88/bw; d) Facilities Management effective 1/26/14 for Charles Bratland @ \$1,642.80/bw; e) Sheriff's Office (union) effective 1/12/14 for Marcene Hunter @ \$1,838.77/bw; Michael Peck @ \$1,999.40/bw; effective 1/26/14 for James Schroeder @ \$2,059.27/bw; (step/union) effective 1/12/14 for Nicholas Hochberger @ \$1,943.89/bw; Kyle Schultz @ \$1,943.89/bw; effective 1/26/14 for Andrew Boeckman. Sanders moved, Clinton seconded the approval of action forms. Motion carried unanimously (MCU) on a roll call vote.

6. CONSENT AGENDA:

Sanders moved, Clinton seconded the approval of the consent agenda adding a utility permit, as follows:

I. Consideration Of Annual Certification Of Election Equipment Purchased With Help American Vote Act (HAVA) Funding

II. Consideration Of 2013 Weed Commissioner's Report For Story County

III. Consideration Of Quarterly Reports: Auditor, Veterans Affairs

IV. Consideration Of Contract With SimplexGrinnell For Fire Alarm Testing And Inspection At Story County Justice Center, 1315 South B Ave., Nevada, Effective 1/1/14-12/31/14 @ \$1,223.00

V. Consideration Of Engagement Letter Between Story County Community Life Program And Ryun & Givens & Company, PLC For 2013 Financial And Statistical Report For Purchase Of Service Contract (MR Waiver) Form 470-0664

VI. Consideration Of Engagement Letter Between Story County Community Life Program And Ryun & Givens & Company, PLC For 2013 Financial And Statistical Reports For Three Residential Care Facilities Forms 470-0030

VII. Consideration Of Engagement Letter Between Story County Community Life Program And Ryun & Givens & Company, PLC For The Individual And Parent 2013 Financial And Statistical Report For Habilitation Services Forms 470-4425

VIII. Consideration Of Utility Permit(S) #14-35

Motion carried unanimously (MCU) on a roll call vote.

7. PUBLIC HEARING ITEMS:

I. Consideration Of The Third And Final Consideration Of Ordinance No. 226 Amending The Boundaries Of The Official Zoning Map Of Story County Iowa, As Referenced In Section 86.02 Of The Story County Code Of Ordinances, Located In Section 19 Of Franklin Township, Under The Ownership Of Cameron Farms LLC

From A-1 To A-R. - Charlie Dissell

Leanne Harter, Director of Planning and Development (P&D), reported receiving no additional comments. Toot opened the public hearing at 10:03 a.m., hearing none, he closed the public hearing at 10:03 a.m. Sanders moved, Clinton seconded the approval of the Third and Final Consideration of Ordinance #226, Amending the Boundaries of the Official Zoning Map of Story County, Iowa, as referenced in §86.02 of the Story County Code of Ordinances, located in Section 19 of Franklin Township, under the ownership of Cameron Farms LLC from A-1 to A-R. Roll call vote. (MCU)

- II. Consideration Of Third And Final Consideration Of Ordinance #228, Adopting 641 Iowa Administrative Code 1.12, Quarantine & Isolation -

Toot reported Margaret Jaynes, Director of Environmental Health, had received no additional comments. Toot opened the public hearing at 10:04 a.m., hearing none, he closed the public hearing at 10:04 a.m. Clinton moved, Sanders seconded the approval of the Third and Final Consideration of Ordinance #228, adopting 641 Iowa Administrative Code 1.12, Quarantine and Isolation. Roll call vote. (MCU)

- III. Consideration Of Awarding Bid Package #2 For Dakins Lake Expansion - Mike Cox

Conservation Director, reported on the process and reviewed qualifications. The Conservation Board met on Monday, January 20, and recommended awarding bid package #2 for Dakins Lake Expansion to Smith Seeding Inc., Eldridge, Iowa, with base bid and all alternates. Toot opened the public hearing at 10:06 a.m., hearing none, he closed the public hearing at 10:06 a.m. Clinton moved, Sanders seconded the approval of the recommendation from the Board of Conservation to award bid package #2 for Dakins Lake Expansion to Smith Seeding Inc., Eldridge, Iowa. Roll call vote. (MCU)

8. ADDITIONAL ITEMS:

- I. Consideration Of Amendment No. 3 To The Professional Services Agreement With Shive Hattery For Dakins Lake Expansion

Mike Cox, Conservation Director, reported this is for the construction management of Bid Package #2 of the Dakins Lake Expansion project. The Conservation Board recommends approval. Sanders moved, Clinton seconded the approval of recommendation of the Conservation Board and the amendment #3, to the Professional Services agreement with Shive Hattery for Dakins Lake Expansion. Roll call vote. (MCU).

- II. Discussion And Consideration Of Resolution #14-65, Resolution To Vacate A Portion Of Story County Secondary Road 650th Avenue, Sections 10, 15, And 16, Indian Creek Township - Darren Moon
Engineer, reported receiving no additional information, and recommended approval. Clinton moved, Sanders seconded the approval of Resolution #14-65, Resolution to Vacate a Portion of Story County Secondary Road 650th Ave., Sections 10, 15, and 16, Indian Creek Township. Roll call vote. (MCU)

- III. Discussion And Direction On Communications/Marketing Plan And Strategies - Leanne Harter
Director of P&D, reported on definition and goals. Harter stated if she receives direction from the Board, she would like to bring in draft form to next week's agenda. Discussion took place. All concur.

- IV. Discussion And Consideration Of Community Rating System Application Process - Leanne Harter
P&D Director, reported the process is for the National Flood Insurance Program's (NFIP) Community Rating System (CRS) which recognizes floodplain management and outreach activities performed by communities. Harter outlined the activities and organizational categories. As prerequisites for joining the CRS, Story County will need to designate a CRS coordinator and submit the CRS application. Harter outlined the process. Sanders asked for more information about the effect on premiums in Story County. Harter replied more mortgage lenders are requiring flood insurance. Discussion took place. Toot asked if it was within the P&D work program. Harter stated yes. Clinton asked Harter to reach out to Johnson and Linn counties for input. Sanders moved, Clinton seconded to approve the CRS application process, designated Harter as the CRS Coordinator, and directed staff to submit the email template, and follow the timeframe. Roll call vote. (MCU)

- V. Discussion And Consideration Of Facade Grant Program - Ryan Newstrom

Planner, P&D, reported on program purpose, eligibility, timeline, process and guidelines. The program is limited to communities with a population under 2,000. Sanders moved, Clinton seconded the Facade Grant Program, changing the application due date from February 14 to March 1, and making the applicable changes to the recommendations to the Board. Roll call vote. (MCU)

9. AGENCY REPORTS:

None

10. DEPARTMENTAL REPORTS:

- I. Community Services Departmental Report - Deb Schildroth

Community Services Director, reported on general assistance, caseload information, denials, primary

types of assistance, SSI Interim reimbursement program, substance abuse, ASSET, MH/DS case management clients, Central Iowa Community Services region, and other activities.

II. McTeam - Deb Schildroth & Ron Christensen

Community Services Director, reported on appeals, contracts, goals, objectives, actions, and progress. Ron Christensen, Community Life Program (CLP) Director, reported on additional goals and progress. (Report on file in the Auditor's Office) Sanders asked Christensen to report on yesterday's staff meeting. Christensen stated he and Sanders met with staff to discuss the future of CLP as it will likely not continue as a County office after July of 2015. He said staff responded well with questions. Sanders stated the overall response was concern for both employees and clients. Toot stated as soon as the Board knows the future of CLP, it will share with CLP.

11. OTHER REPORTS:

I. Quarterly Financial Report – Lisa Markly

Assistant Auditor, provided an update through the second quarter of FY14. She reported on expenditure percentages, fund status and balances, and revenues. Markley stated countywide, expenditures are slightly below 50%.

II. Presentation Of 2013 Planning And Development Annual Report - Leanne Harter

P&D Director, reported statistics including research, residential values, floodplain permits, Board and Commission meetings, special projects, five-year review/development review cases, and permits.

III. Discussion Of Time Frame And Budget For The Coordinated Long Range Plan And Agreements Work Program Item - Leanne Harter

P&D Director, provided a preliminary schedule and budget. Tasks include issuing a request for proposals (RFP), goals development, research and analysis and scenario development and review, plan development, and implementation strategies. Sanders asked what portion of the budget will be in FY16 and what savings will be realized. Harter will return to the Board with more information.

12. LIAISON ASSIGNMENTS & COMMITTEE MEETINGS UPDATES:

Clinton met with Deb Schildroth, Community Services Director, to receive updates from the regional meeting.

13. PUBLIC FORUM #2:

Lauris Olson, Ames, stated her concerns about spending money for a consultant at the Community Life Program (CLP). She requested clarification regarding projected ending fund balances.

14. ANNOUNCEMENTS FROM THE SUPERVISORS:

Clinton reported he will attend the Iowa State Association of Counties (ISAC) University on Wednesday and Thursday; Friday he will attend the ISAC Board of Directors meeting. Toot encouraged the public to participate in tonight's Iowa Caucus. Information is available on the website under the Auditor's Office.

15. ADJOURNMENT:

Clinton moved, Sanders seconded to adjourn at 11:44 a.m. Roll call vote. (MCU)