

The Board of Supervisors met on 6/17/25 at 10:00 a.m. in the Story County Administration Building. Linda Murken, and Latifah Faisal, with Murken presiding. Lisa Heddens absent. (all audio of meetings available at [storycountyiowa.gov](http://storycountyiowa.gov); any resolution is effective upon signature and can be inspected M-F, 8-4:30, at 900 6th Street, Nevada, Iowa)

**ADOPTION OF AGENDA:** Faisal moved, Murken seconded adopting the agenda as listed. Motion carried unanimously (MCU) on a roll call vote.

**PROCLAMATION RECOGNIZING 6/19/25 AS JUNETEENTH:** The Board read the Proclamation in full.

Faisal moved, Murken seconded the approval of the Proclamation recognizing 6/19/25 as Juneteenth. Roll call vote. (MCU)

**EMERGENCY MANAGEMENT QUARTERLY REPORT:** Melissa Spencer, Emergency Management Coordinator, reported on preparedness, local and national training, exercises, and grants. She reported on the removal of federal funds and the new provision to match federal funds.

**THE WHISTLE STOP ACADEMY ANNUAL AMERICAN RESCUE PLAN ACT (ARPA) REPORT:** Amy Vandenberg, Director, reported (via Zoom) on increasing funds for staff, training, enrollment, and waiting list.

**STORYTIME CHILDCARE CENTER ANNUAL REPORT:** Jayne Underhill, Director, reported on longevity of program, current statistics, waiting list, staffing, facility updates, and fundraising. She thanked the Board.

**THE SALVATION ARMY ANNUAL REPORT:** Kathy Pinkerton, Service Center Coordinator, highlighted items from the submitted report including the food pantry, mobile food outreach, shelter statistics, and the need for additional volunteers.

**ASSAULT CARE CENTER EXTENDING SHELTER AND SUPPORT (ACCESS) ANNUAL REPORT:** Kristina Griego, Co-Executive Director, reported on provided services, responder teams, shelters, services provided, statistics, programming, public education, and staffing complications.

**MINUTES:** 6/10/25 Minutes – Faisal moved, Murken seconded approving 6/10/25 Minutes as presented. Roll call vote. (MCU)

**PERSONNEL ACTIONS:** 1) new hire, effective 6/23/25, in a) Planning and Development for Chloe Mitchell @ \$22.50/hr; b) Secondary Roads for Corbin Jones @ \$25.25/hr; 2) pay adjustment, effective 8/6/24, in a) Attorney's Office for Livie Herbers @ \$15.00/hr. Faisal moved, Murken seconded approving the Personnel Actions as listed. Roll call vote. (MCU)

**CLAIMS:** 6/18/25 Claims of \$1,407,283.38 (run date 6/13/25, 44 pages, on file in the Auditor's Office) and authorize the Auditor to issue checks in payments of these claims and payment requests from CIDTF (\$2,247.72), Emergency Management (\$920.85), E911 (\$513.34), County Assessor (\$91,461.86), City Assessor (\$87,749.34), Central Iowa Community Services (\$262,105.62). Faisal moved, Murken seconded approving claims as presented. Roll call vote. (MCU)

Faisal moved, Murken seconded approving the Consent Agenda.

1. FY26 Provider and Program Participation Agreement with The Salvation Army, effective 7/1/25-6/30/26: Emergency Shelter (not to exceed \$88,000.00) \$75.9/24-hour period food/shelter; Emergency Assistance for Basic Needs-Food Pantry (not to exceed \$23,000.00) \$179.58/client contact; Disaster Services (not to exceed \$2,682.00) \$432.88/staff hour; Emergency Assistance for Basic Needs-Vehicle Maintenance/Repair (not to exceed \$4,000.00) \$422.78/client contact; Emergency Assistance for Basic Needs-Food Pantry Local Option (not to exceed \$2,500.00) \$179.58/client contact
2. Renewal Class C Retail Alcohol License for La Finquita, LLC, 68168 US Highway 30, Colo, effective 8/17/25-8/16/26, including catering, living quarters, and outdoor service
3. Fees between Story County and DataVizion for firewall support renewal, effective 6/5/25-6/5/26, for \$3,626.90
4. New Five-Day Class C Retail Alcohol License for The Traveling Nova, LLC, 17641 Templeton Road, Ames, effective 7/19/25-7/23/25, including outdoor service
5. Revised Story County Employee Handbook, effective 7/1/25
6. Resolution #25-99, FY26 Pay Resolution
7. Final Pay Voucher for Peterson Contractors Inc. for Box Culvert - Single Box Project #L-C3--73-85
8. Final Pay Voucher for Peterson Contractors Inc. for Bridge - Project #L-IC8--73-85
9. 28E Agreements, effective upon signature through 6/30/26, between Animal Control and the following cities: Colo, Gilbert, McCallsburg, Roland
10. John Thomas, Inc. Quote to purchase a portable temporary traffic signal for \$58,500.00 (FY26 Budget)
11. Road Closure: #25-18

Roll call vote. (MCU)

**PHONE HARDWARE QUOTE BETWEEN STORY COUNTY AND HEARTLAND BUSINESS SYSTEMS FOR \$54,351.75 (UNBUDGETED):** Joe Wakeman, Director, Information Technology (IT), reported on hardware and training. Savings in other areas meant the purchase can be moved up to FY25. Some old handsets will be kept but most will be returned for credit. Wakeman reported on the flexible cost options. Discussion took place. Faisal moved, Murken seconded approving Phone Hardware Quote between Story County and Heartland Business Systems totaling \$54,351.75. Roll call vote. (MCU)

**PROFESSIONAL SERVICES AGREEMENT WITH SHIVE-HATTERY FOR HICKORY GROVE BEACH DESIGN FOR \$120,960.00:** Mike Cox, Conservation Director, reported on prior beach improvements. The Iowa Department of Natural Resources (DNR) will provide \$75,127.50; the County's portion is \$45,000.00. The remainder of the contract will be paid for through bond proceeds and previously budgeted general fund dollars. Sara Carmichael, Watershed Coordinator, reported on storm water practices at other parks. Discussion took place. Cox reported the cost opinion for the project is \$1.1M; the County will continue to partner with DNR through the construction phase. Faisal moved,

Murken seconded approving the Professional Services Agreement with Shive-Hattery for Hickory Gove Beach Design for \$120,960.00. Roll call vote. (MCU)

**RESOLUTION #25-97, ESTABLISHING A TEMPORARY MORATORIUM ON THE ACCEPTANCE OF APPLICATIONS AND/OR ISSUANCE OF PERMITS FOR DIGITAL ASSET MINING, CRYPTOCURRENCY OPERATIONS, DATA PROCESSING CENTERS AND/OR BATTERY/ENERGY STORAGE SOLUTIONS ON PROPERTIES LOCATED IN UNINCORPORATED STORY COUNTY, PUTTING IN PLACE A TEMPORARY MORATORIUM EXPIRING ON OR BEFORE 12/31/25:**

Leanne Harter, Planning and Development Director, reported Story County's regulations are currently silent on processes and standards for these types of facilities. While the County is developing its standards and mitigation methods, she is requesting a temporary moratorium. Harter reported on needed amendments for other planning documents and stated the moratorium will expire on or before 12/31/25, with the option for a one-time extension through 3/31/26 if approved by resolution. Staff recommends approval. Discussion took place. Faisal moved, Murken seconded approving Resolution #25-97, Establishing a Temporary Moratorium on the Acceptance of Applications and/or Issuance of Permits for Digital Asset Mining, Cryptocurrency Operations, Data Processing Centers and/or Battery/Energy Storage Solutions on Properties Located in Unincorporated Story County, Putting in Place a Temporary Moratorium Expiring on or before 12/31/25. Roll call vote. (MCU)

**RECOMMENDATIONS FROM THE STORY COUNTY/AMES HOMELESSNESS REPORT AND REQUEST FOR APPROVAL OF THE DEVELOPMENT OF AN EMPOWERMENT PROGRAM FOR UNHOUSED (AND THOSE AT RISK OF BECOMING UNHOUSED) STORY COUNTY RESIDENTS:**

Sandra King, Director, External Operations and County Services, reported on the need for additional services due to the increases in the unhoused population. The County has partnered with the City of Ames. Currently, funds are allocated to the Analysis of Social Services Evaluation Team (ASSET) but not specified to any agency. The request is to allocate these existing funds to a two-year housing assistance pilot program and fund a housing stability case manager. Discussion took place. Faisal moved, Murken seconded approving allocation to the Empowerment Pilot Program development and the Housing Stability Case Manager/Liaison position. Roll call vote. (MCU)

**LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS:**

All Board members reported on multiple items.

**CLOSED SESSION PURSUANT TO CODE OF IOWA §21.5(1)(c):** Faisal moved, Murken seconded to go into closed session at 11:03 a.m. Roll call vote. (MCU)

Murken reconvened the Board in open session at 11:43 a.m.

**ACTION IN SUMMIT CARBON SOLUTIONS, LLC V. STORY COUNTY, IOWA et al:** Faisal moved, Murken seconded approving action presented in closed session. Roll call vote. (MCU)

Faisal moved, Murken seconded to adjourn at 11:43 a.m. Roll call vote. (MCU)

Story County Board of Supervisors  
Tentative Agenda  
Administration Building, 900 6th St., Nevada, IA  
6/17/25

1. SPECIAL NOTE TO THE PUBLIC: (3) - This Meeting Is Also Being Offered Via Zoom. While Joining Via Zoom, If You Have A Question And/Or Comment, You May Raise Your Hand To Speak During Public Forum Or Use The Chat Feature And The Chair Will Ask The Zoom Moderator To Review All Comments During Public Forum.

**Members of the public can participate by using the information below:**

To join the zoom meeting by computer, tablet, smartphone :

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join. [HTTPS://US02WEB.ZOOM.US/J/84068041164?](https://us02web.zoom.us/j/84068041164?pwd=F8FOEWLWOCBJMLT38A4FCLRFM0H6GN.1)  
[PWD=F8FOEWLWOCBJMLT38A4FCLRFM0H6GN.1](https://us02web.zoom.us/j/84068041164?pwd=F8FOEWLWOCBJMLT38A4FCLRFM0H6GN.1)  
Passcode: 751099

Or One tap mobile:

+13017158592,,84068041164# US (Washington DC)  
+13052241968,,84068041164# US

Or join by phone:

Dial(for higher quality, dial a number based on your current location):

US: +1 301 715 8592 or +1 305 224 1968 or +1 309 205 3325 or +1 312 626 6799 or  
+1 646 931 3860 or +1 929 205 6099 or +1 360 209 5623 or +1 386 347 5053 or +1 507  
473 4847 or +1 564 217 2000 or +1 669 444 9171 or +1 669 900 6833 or +1 689 278 1000  
or +1 719 359 4580 or +1 253 205 0468 or +1 253 215 8782 or +1 346 248 7799

Webinar ID: 840 6804 1164

2. CALL TO ORDER: 10:00 A.M.
3. PLEDGE OF ALLEGIANCE:
4. ADOPTION OF AGENDA:
5. PUBLIC COMMENT #1:  
This comment period is for the public to address topics on today's agenda
6. Consideration Of Proclamation Recognizing June 19, 2025 As Juneteenth

Department Submitting Board of Supervisors

Documents:

JUNETEENTH.PDF

7. AGENCY REPORTS:

- I. Emergency Management Quarterly Report - Melissa Spencer

Department Submitting Auditor

Documents:

EM QTR.PDF

II. The Whistle Stop Academy Annual American Rescue Plan Act (ARPA) Report - Amy Vandenberg

Department Submitting Board of Supervisors

III. Storytime Childcare Center Annual Report - Jayne Underhill, Director

Department Submitting Auditor

Documents:

STCC ANNUAL.PDF

IV. The Salvation Army Annual Report - Kathy Pinkerton

Department Submitting Auditor

Documents:

SALVATION ARMY.PDF

V. ACCESS Annual Report - Lisa Diggs, Interim Director

Department Submitting Auditor

Documents:

ACCESS.PDF

8. CONSIDERATION OF MINUTES:

I. 6/10/25 Minutes

Department Submitting Auditor

9. CONSIDERATION OF PERSONNEL ACTIONS:

I. Action Forms

1) new hire, effective 6/23/25, in a) Planning and Development for Chloe Mitchell @ \$22.50/hr; b) Secondary Roads for Corbin Jones @ \$25.25/hr; 2) pay adjustment, effective 8/6/24, in a) Attorney's Office for Livie Herbers @ \$15.00/hr.

Department Submitting Auditor

10. CONSIDERATION OF CLAIMS:

I. 6/18/25 Claims

Department Submitting Auditor

Documents:

CLAIMS 061825.PDF

11. CONSENT AGENDA:

(All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time the Board votes on the motion.)

I. Consideration Of FY26 Provider And Program Participation Agreement With The Salvation Army Effective 7/1/25-6/30/26;

The Salvation Army - Emergency Shelter (Not to exceed \$88,000) 1 24 Period Food/Shelter/\$75.91; Emergency Assistance for Basic Needs - Food pantry (Not to exceed \$23,000) 1 Client Contact/\$179.58; Disaster Services (Not to exceed \$2,682) 1 Staff Hour/\$432.88; Emergency Assistance for Basic Needs - Vehicle Main/Repair (Not to exceed \$4,000) 1 Client Contact/\$422.78; Emergency Assistance for Basic Needs - Food pantry Local Option (Not to exceed \$2,500) 1 Client Contact/\$179.58

Department Submitting Board of Supervisors

Documents:

TSA FY26.PDF

II. Consideration Of Renewal Class C Retail Alcohol License For La Finquita LLC, 68168 US 30, Colo, Effective 8/17/25 - 8/16/26, Including Catering, Living Quarters, And Outdoor Service .

Department Submitting Auditor

Documents:

LA FINQUITA.PDF

III. Consideration Of Fees Between Story County And DataVizion For Firewall Support Renewal Effective 6/5/25 - 6/5/26 For \$3,626.90

Department Submitting Information Technology

Documents:

DATAVIZION RENEWAL.PDF

IV. Consideration Of New 5 Day Class C Retail Alcohol License For The Traveling Nova LLC, 17641 Templeton Rd, Ames, Effective 7/19/25 - 7/23/25, Including Outdoor Service

Department Submitting Auditor

Documents:

TRAVELING NOVA.PDF

V. Consideration Of Revised Story County Employee Handbook Effective July 1, 2025

Department Submitting Human Resources

Documents:

STORY COUNTY EMPLOYEE HANDBOOK 2025.PDF  
STORY COUNTY EMPLOYEE HANDBOOK REVISIONS 2025.PDF

VI. Consideration Of Resolution #25-99, FY2026 Pay Resolution

Department Submitting Human Resources

Documents:

FY26 SALARY RESOLUTION.PDF

VII. Consideration Of Final Pay Voucher For Peterson Contractors Inc. For Box Culvert - Single Box Project #L-C3-73-85

Department Submitting Engineer

Documents:

FVP PETERSON CONTRACTORS INC.PDF

VIII. Consideration Of Final Pay Voucher For Peterson Contractors Inc. For Bridge - Project #L-IC8-73-85

Department Submitting Engineer

Documents:

FVP BRIDGE PETERSON CONTRACTORS INC.PDF

IX. Consideration Of 28E Agreements Between Animal Control And The Following Cities: Colo, Gilbert, McCallsburg, Roland Effective Upon Signature - 6/30/26

Department Submitting Animal Control

Documents:

28E AGREEMENT.PDF

X. Consideration Of John Thomas, Inc Quote To Purchase Portable Temporary Traffic Signal For A Total Of \$58,500.00 (FY26 Budget)

Department Submitting Engineer

Documents:

PORTABLE TEMPORARY TRAFFIC SIGNAL.PDF

XI. Consideration Of Road Closure: #25-18

Consent

Department Submitting Engineer

Documents:

RC 25 18.PDF

12. PUBLIC HEARING ITEMS:

13. ADDITIONAL ITEMS:

- I. Discussion And Consideration Of Phone Hardware Quote Between Story County And Heartland Business Systems For \$54,351.75 (Unbudgeted) - Joe Wakeman

Department Submitting Information Technology

Documents:

HEARTLAND PHONE QUOTE.PDF

- II. Discussion And Consideration Of Professional Services Agreement With Shive-Hattery For Hickory Grove Beach Design For \$120,960 - Mike Cox

Department Submitting Conservation

Documents:

SHIVE HATTERY HGP BEACH DESIGN.PDF

- III. Discussion And Consideration Of Resolution #25-97, Establishing A Temporary Moratorium On The Acceptance Of Applications And/Or Issuance Of Permits For Digital Asset Mining, Cryptocurrency Operations, Data Processing Centers And/Or Battery/Energy Storage Solutions On Properties Located In Unincorporated Story County, Putting In Place A Temporary Moratorium Expiring On Or Before December 31, 2025 - Leanne Harter

Department Submitting Planning and Development

Documents:

RES 2597 TEMP MOR.PDF  
TEMP MORA MEMO.PDF

- IV. Discussion And Consideration Of Recommendations From The Story County/Ames Homelessness Report And Request For Approval Of The Development Of An Empowerment Program For Unhoused (And Those At Risk Of Becoming Unhoused) Story County Residents – Sandra King

Department Submitting Board of Supervisors

Documents:

EMPOWERMENT PILOT PROGRAM.PDF

14. DEPARTMENTAL REPORTS:

15. OTHER REPORTS:

16. UPCOMING AGENDA ITEMS:

17. PUBLIC COMMENT #2:

Comments from the Public on Items not on this Agenda. The Board may not take any Action on the Comments due to the Requirements of the Open Meetings Law, but May Do So In the Future.

18. LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS:

19. Closed Session Pursuant To Iowa Code Section 21.5(1)(C) – Crystal Rink, Assistant Story County Attorney

**-To discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.**

Department Submitting Attorney's Office

20. Discussion And Consideration Of Action In Summit Carbon Solutions, LLC V. Story County, Iowa Et Al – Crystal Rink, Assistant Story County Attorney

Department Submitting Attorney's Office

21. ADJOURNMENT:

Story County strives to ensure that its programs and activities do not discriminate on the basis of race, color, national origin, sex, age or disability. Persons requiring assistance, auxiliary aids or services, or accommodation because of a disability may contact the county's ADA coordinator at (515) 382-7204.

Story County Board of Supervisors

Agenda

6/17/25

NAME

AGENCY

Jayne Underhill  
Melissa Spencer  
John Landry  
Kristina Griggs  
Sondra  
Greg Phipps  
Crystal Davis  
Kathy Pinkerton  
JOE WAREMAN  
Crystal Rink  
Leanne Harter  
Mike Cox  
Alissa Wignall  
Sara Carmichael

Storytime Childcare  
SCEMT  
SCEMT  
ACCESS  
BOS  
Alliance  
BOS  
Salvation Army  
SCIT  
SCAG  
P+D  
SCC  
BOS  
SCC

**PROCLAMATION  
JUNETEENTH**

**June 19, 2025**

**WHEREAS**, on January 1, 1863, President Abraham Lincoln’s Emancipation Proclamation went into effect, declaring 3.5 million enslaved African Americans in Confederate states to be free; and

**WHEREAS**, on June 19, 1865, two and a half years after Lincoln’s signing of the Emancipation Proclamation, Major General Gordon Granger led Union Soldiers into Galveston, Texas to bring news that the Civil War had ended and to read General Order #3 which stated that all enslaved African American people were free and entitled to absolute equality of personal and property rights; and

**WHEREAS**, following his statement, June 19 (Juneteenth) became the emancipation date of those long deprived of freedom; and

**WHEREAS**, Juneteenth commemorates the strength and courage of African Americans, the contributions of African Americans to the building of American institutions, wealth and innovations, and their ultimate triumph over extreme adversity

**WHEREAS**, Juneteenth is a time for reflection and rejoicing, it is also a time for assessment of progress still needed, and

**WHEREAS**, the Story County Board of Supervisors acknowledges this shared history and commits itself to the principles of equity and justice.

**NOW, THEREFORE, BE IT RESOLVED THAT**, We, the Story County Board of Supervisors, do hereby proclaim **June 19<sup>th</sup>, 2025** as **JUNETEENTH** in Story County, Iowa and urge all citizens to recognize this day, participate in dialogue with one another about its significance and collectively help further the promise of freedom and equality for all.

  
SIGNATURE \_\_\_\_\_ DATE 6/17/25

  
SIGNATURE \_\_\_\_\_ DATE 6/17/25

\_\_\_\_\_  
SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_



- I'm Jayne Underhill the Director of Storytime Childcare in Maxwell. Storytime opened 34 yrs ago in 1991 and I have been the Director going on 30 yrs in August.
- Storytime is licensed for 42 kids at this time we have 24.
- We have 8 infants – 1 on waiting list
- 12 Fulltime kids – 5 on waiting list
- 8 School-age kids – 1 on waiting list

\*I employ 9 staff during the Summer and 8 during the school year.

\*At this point, Storytime is still seeking a Fulltime Staff person to get the kids enrolled that are on waiting list.

\*Despite our enrollment being down, Storytimes program is going Great, I have a group of Positive Teachers, Parents and kids.

We had the interior of the daycare painted early spring this year and have received bids to improve/upgrade the playground. Since the cost is such a large amount for the playground, at this time we are doing 2 Fundraisers and have decided to do sections of the playground at a time while we still are searching for grants.

\*I would like to Thank the County for its support to Storytime, it is very much appreciated by all and without the Counties support Storytime would not be able to provide a Childcare in Southeast Corner of Story County.

Thank you

Jayne Underhill -Director Storytime Childcare Center



STORY COUNTY EMERGENCY MANAGEMENT AGENCY
900 6TH STREET, NEVADA, IA 50201
PH: (515) 382-7315 FAX (515)382-7328
EMAIL : storycntyiaem@storycountyiowa.gov
WEB SITE: www.storycountyiowa.gov/ema

Melissa Spencer, Coordinator

Board of Supervisors Update

As of June 9th, 2025

Response:

No responses this quarter. Did have outreach from KCCI for the 1-year anniversary of the tornado that traversed unincorporated areas of Story County. Had some nice coverage of how the recovery is progressing.

Preparedness:

Harding spent considerable time this quarter coordinating with schools for the delivery of additional building kits and planning for the training and installation of kits in buses. All communities in Story County have been contacted, and a plan is in place to complete their training and deliver their Stop the Bleed kits. The current goal is to have all of the community, school, and bus kits delivered, installed, and training either scheduled or completed by the beginning of the next school year.

Since our last report, all the Stop the Bleed kits have been installed in County buildings. Harding and Captain Lennie from the Story County Sheriff's Office spoke to KHOI about training and kit deployments across the county in May.

Thank you to the Board of Supervisors for declaring May 22nd Stop the Bleed Day in Story County. Harding was there to receive the proclamation on behalf of the agency. There was considerable social media coverage with posts from other partners in the program.

Planning

Harding finished his mentoring of the three ISU emergency managers this quarter. While county emergency management differs from university emergency management, this was an opportunity to strengthen understanding and relationships between the organizations.

Spencer attended a meeting hosted by the Iowa DOT with first responders partners from Story and Polk counties to discuss I-35 emergency road closures after the last blizzard event in March. As there is not a state plan for issues between Ankeny and Ames, there is a need for a plan to be developed with inputs from the county and local level. More to come in the future.

Spencer hosted an emergency planning meeting with representatives from Ames PD & Fire, ISU Police & Emergency Management, and the Story County Sheriff's Office to discuss the need for more robust planning for the ever-increasing number of state and national events coming to the Ames and ISU campus. All agencies present agreed that these events do have a larger impact on the county as a whole

PREVENTION PREPAREDNESS RESPONSE RECOVERY MITIGATION

Proudly serving the communities of:

Ames - Cambridge - Collins - Colo - Gilbert - Huxley - Kelley - McCallsburg - Maxwell - Nevada
Roland - Sheldahl - Slater - Story City - Story County - Zearing

and a wider planning process needs to be employed. Staff will work with these agencies as events come up.

Spencer will be applying for a grant from the Iowa Economic Development Authority to address alternative energy sources for disaster response and recovery. The agency had previously applied for the grant to purchase solar panels for the Command Trailer but were not selected. This would increase the capability of the Command Trailer to function off the grid when deployed to a community. The City of Roland was awarded one of the grants for a solar generator capability.

### **Training**

Staff provided the Thanksgiving ICS refresher course to fire departments from Colo, Collins and McCallsburg. This training simplifies the basic concepts of Incident Command through a family gathering.

Staff participated in three Partner Group training sessions provided by the Story County Sheriff's Office. This training was a follow up from previous session to apply ICS concepts to a missing/abducted person. Approximately 60 people were trained.

Spencer attended a Livestock Rollover Training session provided by the Swine Medicine Education Center at Iowa State University. This training was open to first responder agencies and associate partners to learn how to not only deal with the accident but how to safely manage the animals being shipped. The ISU Animal response Team is not able to respond to every incident in the state, so this training teaches locals how to safely manage an event, leverage local partners and develop a local plan.

Spencer attended the annual Iowa Emergency Management Association University of Okoboji Conference. Two of the highlights of the conference were the need for a Multi-Agency Recovery Center (MARC) as the result of the Spencer floods and recovery scams from the Iowa Insurance Bureau. Spencer will be focusing on identifying the partners and developing a plan for Story County.

Spencer completed the online FEMA Debris Management Course. Most of the course was a refresher but the updated information and process were helpful. Spencer has reached out to Planning and Development and Facilities Management to offer any assistance going forward with the County planning efforts.

### **Exercises**

Staff attended the Iowa Homeland Security Integrated Preparedness and Planning Workshop. This workshop provides the vision and priorities for planning, training and exercise from Iowa Homeland Security. This workshop also discusses the expectations of the local emergency management agencies for the upcoming calendar year.

Staff hosted a virtual county wide exercise facilitated by Iowa HSEMD to test the Emergency Support Functions that will be reviewed for 2026. The ESFs tested were Fire, Search & Rescue, Hazardous Materials and Public Safety. Other relevant partners, such as the Board of Health and Board of Supervisors, were invited to attend as well. Their exercise scenario was a wildland fire impacting a populated community in a fictional county. While the scenario didn't fit the local response, agencies discussed their roles and responsibilities for a fire or other disaster event impacting their communities.

The after-action items provided will focus on the development of processes for the integration of outside resources, development of plan appendices to address tactical response resources information for SCEMA and response partners and more clarification for the activation and responsibilities of the EMA.

### **Operations**

Our Intern Saja Ibrahim had her last day on May 23<sup>rd</sup>. We thank her for her hard work while she was with us. She completed a much-needed interactive map of local resources and infrastructure along with assisting Harding with research and identification of needs to increase the efficiency and effectiveness of the Emergency Operations Center.

Staff are monitoring the FEMA Review Council. They are required to report back to the President on changes to FEMA by October. There hasn't been much information yet as they have only had one public meeting. We will continue to monitor.

### **Looking Forward**

After July 1, we will start the next planning, training and exercise requirements.

Spencer is conducting a review and update of agency policies and procedures.

Harding will continue with Stop the Bleed Training and disseminating the kits.



## THE SALVATION ARMY OF AMES & STORY COUNTY AMES SERVICE CENTER

703 E. Lincoln Way  
Ames, IA 50010  
Office: 515.233.3567  
Fax: 515.233.3713

Date: 6/15/25  
To: Story County Board of Supervisors  
From: Kathy Pinkerton  
Subject: Annual Funding Report

MAJOR SCOTT SHELBOURN  
*Divisional Commander*

MAJOR DANIEL HULL  
*Des Moines Area Commander*

KATHY PINKERTON  
*Service Center Coordinator*

The Salvation Army of Story County greatly appreciates the funding provided to our Ames Service Center each year. The Service Center has been open for 13 years, and we have been providing services to Story County residents in various capacities for over 20 years. Ongoing programs include a Hunger Relief Program (food pantry and emergency food assistance), a Homelessness Prevention Program (rent/utility assistance), a Financial Assistance Services Program (our Representative Payee Program), an Emergency Disaster Services Program (for help before, during, and after a disaster), a Family Hygiene Pantry (offering hygiene and cleaning supplies as well as diapers and wipes), a Temporary Emergency Shelter program (through hotel/motel vouchers), and a Vehicle Maintenance and Repair Program

We received Story County Funding through ASSET for our Food Pantry, Emergency Disaster Services, Temporary Shelter, and Vehicle Maintenance and Repair in FY 24/25. We also received Story County funds for Extreme Weather Temporary Shelter in January to assist unhoused Story County residents in getting out of the extreme cold and snow that occurred in January and February.

### Hunger Relief:

- Story County residents are able to use The Food Pantry every 30 days providing them with non-perishable/shelf stable food items such as canned foods, pasta, peanut butter, cereal, macaroni and cheese, etc. Pantry clients also receive 3 to 5 frozen meat choices (depending on our supply). We also offer our Doing The Most Good Market to residents 1 time per week – the Market includes perishable items such as fresh produce, bread/bakery items, dairy and other pre-packaged items. Story County residents who are unhoused are able to get food on a daily basis. Between July 1, 2024 and May 31, 2025, we served a total of 16,403 people through visits to the pantry and Market (slightly higher than the number served last year for the same time period). As in past years, we are continuing to see more and more new families each month. This summer we have agreed to be a distribution site for Healthy Kids Iowa (a program providing children ages 4 to 18 with additional food items each month, since the governor chose not to accept federal funds to run the Summer EBT program. We continue to seek out grants and donations to help us serve the cultural food needs of Story County residents as well as to assist with special dietary needs often not able to be met through traditional food pantry foods. When possible, we purchase specifically requested foods or provide families with gift cards
- In addition to the individuals and families we provide food to through the Pantry and Market, we also support food pantries and other agencies throughout the county by sharing our food. We provide items to other Ames pantries as well as Cambridge, Nevada, Story City and Zearing by giving pasta, eggs, meat, produce and other items that we have extra of. We also provide these items to The Bridge Home and Romero House whenever possible.
- We offer scheduled deliveries two times per month, and also make deliveries throughout the week upon request when possible. Additionally, we deliver food to participants in the Hotel Voucher Program (please note, Hotel Voucher participants aren't included in our pantry numbers).
- This program is supported with funding from Story County, the City of Ames, United Way, Food Bank of Iowa, and private donations. We also receive food donations 3 days per week from area Kum & Go stores, daily from the Walmart on North Grand in Ames and both of the Fareway stores in Ames, and occasionally from Starbucks and Sam's Club. Additional support comes from many local food drives and individual donations.
- We remain a small office of only 3 employees. The pantry is successful due to the devotion of many volunteers. Over 2500 volunteer hours will have been served in our food pantry by the end of this fiscal year.



DOING THE MOST GOOD<sup>®</sup>

"...THERE IS NO REWARD EQUAL TO THAT OF DOING THE MOST GOOD TO THE MOST PEOPLE IN THE MOST NEED." – EVANGELINE BOOTH

### **Emergency Disaster Services**

- In FY24/25 we continued to be part of the Story County Emergency Response Team and the Disaster Coalition (food and shelter services). We maintain a supply of 50 clean-up kits that contain 5 gallon buckets, a variety of cleaning solutions, sponges, squeegees, and mops. We also maintain a supply of fire blankets, plastic blankets and pillows, fans, and disposable gloves.
- The Salvation Army also responds to individual disasters such as house or apartment fires. We assisted 3 families who were displaced due to fires (one in Nevada and 2 in Ames) this fiscal year by paying for hotel stays and assisting with replacing furnishings, food, toiletries, bedding, etc. We also assisted one family displaced due to a water pipe bursting in the apartment above them.

### **Temporary Shelter:**

- The Salvation Army assists Story County individuals and families experiencing homelessness by providing hotel/motel stays and 1 meal per day. Over the past several years, we have increased the size of this program at the request of ASSET funders. The program assists individuals and families who are unable to be served by The Bridge Home or ACCESS (because the shelters are full, the clients have maxed their stay, or the clients have disabilities or other issues that make congregate shelter an inappropriate fit).
- In July of 2024, worked quickly to assist 17 families who were left homeless after 2 apartment buildings had to be closed by the City of Ames due to unsafe conditions.
- We provide case management in the form of resource referral, assistance with apartment applications, and assistance removing barriers to permanent housing (which can include transportation assistance, assistance finding employment, budgeting help, appealing denials, etc.).
- We are a member of HOST (Homeless Outreach Support Team) to assist with crisis intervention and immediate response in the city of Ames when possible. Due to the success of this program, we are going to be working with Story County to determine how similar services can be offered to residents of additional towns in Story County.
- So far this fiscal year, we have served over twice as many households (264) as last fiscal year. This has included 382 adults and 108 children for a total of 490 individuals. In Ames we partner with the Ames Motor Lodge, The Quality Inn, and The GrandStay. We also work with 2 hotels in Story City.
- Due to the larger numbers of residents experiencing homelessness, we have had to reduce our length of stay to 60 days or under. Length is determined by progress toward goals we assist clients in setting. Reducing the length of stay has decreased the number of households we are able to assist into permanent housing directly from the Hotel Voucher program (from 60% last year to 22% this year). We do continue to provide case management to households even after they exit the shelter program, however. Additionally, we receive funds from The Story County Housing Trust to assist with application fees, deposits, and first month's rent to help unhoused residents get into an apartment.
- In addition to direct client assistance, The Salvation Army participates in several collations and service groups to address the issues and barriers contributing to the growing numbers of unhoused Story County residents.

**Vehicle Maintenance and Repair Program:** Story County residents in need of vehicle repairs can apply to have up to \$500 of the repair cost paid for through this program. An application is required of all program participants, and they must demonstrate financial need as well as a clear need for having the vehicle repaired. The majority of applicants need their vehicle for work, to transport their children to and from school, and to get themselves or a family member to and from medical appointments. Applicants must pay for any expense above the \$500 (or make arrangements with the mechanic) prior to The Salvation Army providing assistance.

### **PROGRAMS NOT FUNDED BY STORY COUNTY:**

**Homeless Prevention:** We provide rent and utility assistance to assist Story County residents in times of financial need. It is extremely difficult to find housing after an eviction, and it is much more cost effective to assist clients to maintain their housing than it is to provide shelter and assistance to those who become unhoused. We partner with Story County General Assistance and Good Neighbor to assist as many households as possible, but we still have to turn down many households each month.

**Representative Payee Program:** We manage Social Security benefits for people deemed by either SSA or the courts to be unable to manage their funds. We help each client prepare a monthly budget to assure that food, clothing, shelter, utilities, dental/medical care, and personal necessity items are paid for before issuing spending money. We are currently working with 54 Story County clients.

**Family Hygiene Pantry:** We provide hygiene products such as soap/body wash, shampoo, deodorant, toothpaste, toothbrushes, and toilet paper as well as cleaning supplies to households 1 time per month (depending on availability). We also provide diapers and wipes (dependent on donations) as well as pet food/supplies for service/support animals depending on availability.

**Angel Tree Christmas Program:** in December of 2024 we provided over 600 children age 0-12 from 289 families with Christmas presents, books, games, and clothing items as well as gift cards for a holiday meal.

Thank you again for your support over the years, and for all you do for the residents of Story County!

If you should have any questions, please feel free to contact me at [kathy.pinkerton@usc.salvationarmy.org](mailto:kathy.pinkerton@usc.salvationarmy.org) or by phone at 515-233-3567 Ext. 1 (or cell phone 515-230-4420).

Sincerely,

Kathy Pinkerton



June 17, 2025

RE: ACCESS report to Story Co. Board of Supervisors

Dear Board of Supervisors,

Thank you for your continued support of meeting the needs of Story County crime victims through the ASSET process. Since our last report, ACCESS has gone through a period of transition, as we navigated changes in our administrative leadership roles and managed staffing changes within our advocate level staff. Through it all we have been able to continue providing direct services to survivors of abuse and other forms of violence and look forward to moving ahead with the strength of a resilient and dedicated staff.

ACCESS provides a full range of services to victims of sexual abuse (SA), domestic abuse (DA), homicide and other violent crimes (HVC) in Story County and four adjacent counties. We also provide shelter services in the form of scattered site housing and short and long term hotel stays, in addition to staffing a 24 hour crisis line for all of our services. We continue to have in place options for virtual and remote client appointments, as we have found that some clients still prefer this method of contact post-pandemic. We also to provide 2 support groups in coordination with Youth and Shelter Services (YSS); these groups have been successful for many years.

This past year has been a time of shifting and changing for ACCESS. Like many employers, we experienced significant employee turnover since the pandemic. As we are a victim service crisis agency, we have always been conscious of high turnover rates. The pandemic created new barriers and intensified an already challenging staffing world for us. We have experienced turnover in our Administrative team over the past several years. ACCESS hired a new Executive Director in June of 2022, Michelle Cole, who resigned her position in September of 2023. Lisa Diggs and Kristina Griego have been sharing the duties of this position since that time as Interim Directors, then as Co-Executive Directors. Lisa has been with ACCESS since 2017 as Finance Manager, and has been involved with all administrative categories of ACCESS throughout this period. Kristina has been with Access since 2015, and utilizes many years of advocate experience to supervise the DA, SA, HVC, and Housing Teams, while we continue to grow our staff to full capacity once. Lisa and Kristina have combined knowledge bases that cover all administrative and service related aspects for the agency. Change is inevitable. In order to

meet the needs of victims of crime, we must continually adapt and seek the best path to serve victims in a comprehensive manner with care and compassion.

With staff turnover the past few years, at times we have had to triage care. Networking and outreach were sometimes limited. This sometimes results in fewer referrals at times when we are short staffed. We see the value in our networking opportunities and realize the strength that we have and our enhanced ability to provide more valuable service to our clients when we have strong relationships with all of the community partners that we work with. Though we often prioritize direct service over networking opportunities when we have a lower staff capacity, we also strive to continue nurturing the relationships that we have worked hard to create and grow in recent years. ACCESS is proud to report that our direct service hours provided to clients thus far this fiscal year should be in line with the projections we submitted for FY25, as described below:

Emergency Shelter: We continue to offer sheltering and housing services to survivors. In the first eight months of the current fiscal year, we have provided 3,076 bed nights of emergency shelter to Story County survivors. This exceeds the projected bed nights for FY25. Our commitment to serving Story County victims and the utilization of short and long term hotel stays throughout the past fiscal year is evident in those numbers, and will continue through the remainder of this fiscal year.

While we have provided a high volume of service, ACCESS has continued to see a high demand for emergency shelter services. Our shelter beds have been full throughout much of the reporting period. During the first 8 months of this fiscal year, we turned away 225 Story County survivors from emergency shelter services. Of those, 200 were turned away because we were shelter full. Shelter is not always the best first option for all survivors. Communal living is often difficult for some after experiencing abuse, so we try diversion options when appropriate. When we are not able to provide emergency housing services to a caller in need, staff will provide guided referrals to other emergency housing programs or process diversion options with the caller such as identifying a friend or family member they would be able to safely stay with, providing rental assistance to prevent homelessness for a survivor experiencing financial abuse, or providing gas assistance or a bus ticket so the caller can relocate out of the area if they identify that is the safest options for them. No survivor is turned away without options for safety, however the options available throughout the state are often very limited at this time.

Domestic Abuse Services: Between July 1 and May 31 of this fiscal year, ACCESS provided 2,898 hours of crisis counseling and support to survivors of domestic abuse in Story County. This is over 67% of our projected service hours for Story County survivors for the fiscal year. There are still service hours to be added, and crisis call statistics as well. We have been actively serving survivors and connecting with community partners within our Domestic Abuse program. We believe we are on track to meet or come close to our projection of 3,500 total Story County hours of service to domestic abuse survivors for FY25.

Sexual Abuse Services: Between July 1 and May 31 of this fiscal year, ACCESS provided 1,370 hours of crisis counseling and support services to survivors of sexual abuse in Story County. This is over 91% of our projected service hours for the fiscal year for Story County survivors. We continue to see increases in numbers of referrals to ACCESS for survivors of sexual assault as the number of sexual assault exams

completed rose again after being lower during 2020 at the height of the pandemic. As this is a major way that we receive referrals, we expect the trend of a higher volume of survivors requesting and receiving service hours of counseling, case management and other care to continue in the coming years. We believe we are on track to meet or come close to our projection of 1,500 total Story County hours of service to sexual assault survivors for FY25.

Court Advocacy Services: Between July 1 and May 31 of this fiscal year, ACCESS provided 450 hours of service for court related advocacy services to survivors of abuse and crime in Story County. This is over 64% of our projected service hours for the fiscal year for Story County survivors. We are on track to get close to our projection of 700 hours of direct service for court advocacy for FY25. Survivors seeking support through court advocacy have been lower in numbers in recent fiscal years. We have been mindful of this and are hoping our concentration and attention to active networking and relationship building will help with this trend. We plan to continue finding ways to build connections for referrals as many of our community partners also experienced significant turnover and changes. In addition to this networking, all of our teams have goals to build connections with other service providers, schools, and nonprofits. With turnover occurring in so many fields, focusing on rebuilding the connections within the county and re-forming the safety net for survivors in both support and referrals is critical.

Public Education and Awareness: Between July 1 and April 30 of this fiscal year, ACCESS provided 200 hours of Public Education and Awareness in Story County. This represents 67% of our projected FY25 hours of 310. As stated earlier, we do see and appreciate the value of these activities, but often must prioritize direct service hours during times of reduced staffing. We have been able to increase our staffing levels over the last fiscal year so we expect these efforts to continue, as many of these staff are just beginning to branch out with their programming activities, as they now have the advocate experience to help them be confident teachers. As we have prioritized reaching the targets for the end of the fiscal year, we are hopeful to come close to our projected goals.

We currently have two openings on our Story County Domestic Abuse Team, while our Story County Sexual Abuse Team and Homicide and Violent Crimes Team are at their full staffing level. We are actively hiring for the open positions, and look forward to adding new staff to our team of advocates. Lots of candidates, much screening, many interviews, it all takes an enormous volume of time. We truly believe the time invested is worth it, as we seek to hire staff that share our passion for serving survivors, and seek to identify candidates that are looking for an agency that can be their “job home” for many years.

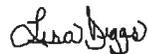
On-Call is a significant contributor to burn out with our staff. It is exhausting to be on call after work hours and on the weekend. Several years ago we added a new team to ACCESS called the On-Call Responders. This team is available to be activated during night and weekend hours, so that a staff member does not have to go to a response at a hospital or law enforcement agency. We also recently expanded this to include our Housing team in the Responder rotation. As we add new advocates, this will lessen the amount of days per month and the number of weekends that an advocate will be required to be On-Call. We hope to continue to have the funding in the future to continue this added benefit for our advocates. This will help with staff retention and burnout.

We are also committed to making sure staff salaries align with other agencies, and that we adequately reward those that are doing well with increased salaries to encourage them to stay with us for more than a short time. We also believe that well trained staff are less likely to be discontent. We focus a lot of time during the first six months after new staff is hired to allow more shadowing and de-briefing as advocates are finding their way. Training staff and spending time in the early months of employment with our agency goes a long way to equipping staff with the confidence to be that empowering advocate to the survivors they support. We have evaluated our training procedures and believe our new system has been helpful to staff that we have hired this fiscal year.

Along with the normal turnover that any emergency or crisis agency is presented with, we also feel that Administrative turnover contributes to advocate level turnover within our agency. Kristina and myself have many years with ACCESS behind us, and have weathered many rounds of transition. We are both committed to moving forward with our Board of Directors and doing what is needed to ensure that ACCESS is again fully staffed with individuals with great work ethic that have a passion for the work that we do. The key is to finding individuals that share our passion for our mission, to train them well and adequately prepare them for the difficult work that we all do. We also believe that we must address the issues that lead to discontent and burnout in our workplace.

To close, I want to say thank you to the Board of Supervisors of Story County for continuing to be a great partner in serving survivors. We are pleased to be able to report that during the first 11 months of this fiscal year, we have provided over \$161,000 in direct financial client assistance to survivors in the form of rent, deposit, utilities, and other needs for clients fleeing violence, with more than \$100,000 going to Story County survivors. This is due in large part to the support received by the Story County Asset funding and Story County American Rescue Plan funding. If you ever wonder if the work you do matters, remember these funds are used to pay rent and utilities so that survivors can flee or remain in their home after experiencing abuse. These funds helped many people avoid homelessness. Meeting the needs of Story County residents is never easy and we have appreciated this board and many of the county departments we collaborate with in helping figure out how to best meet the needs of survivors.

Respectfully,



Lisa Diggs  
Co-Executive Director  
Assault Care Center Extending Shelter and Support (ACCESS)  
lisa@assaultcarecenter.org

JUN 06 2025

**Story County**  
**Provider and Program Participation Agreement**

STORY COUNTY  
BOARD OF SUPERVISORS

**THIS AGREEMENT** (the Agreement), entered into this First day of July, 2025 is by and between **Story County** and **The Salvation Army** (Provider).

The statements and intentions of the parties, to this Agreement, are as follows:

Story County is a governmental entity organized under the Code of Iowa, governed by the Board of Supervisors. Story County is interested in contracting with Provider to purchase Covered Services for the benefit of Story County Individuals.

Provider is interested in contracting with Story County to provide Covered Services for the benefit of Story County Individuals.

In consideration of the premises and promises contained herein, it is mutually agreed by and between Story County and Provider as follows:

## **SECTION 1**

### **Definitions**

**Co-payment:** The amount which may be charged to Story County Individual at the time services are rendered.

**Subcontract:** The act in which one party to the original contract enters into a contract with a third party to provide some or all of the services listed in the original contract.

## **SECTION 2**

### **Duties of Provider**

**Section 2.1 Provision of Covered Services.** Provider shall provide Covered Services to each Story County Individual who is eligible to receive such services to the extent designated in Attachment A, Service Definitions and Rates. The programs or services must conform to the standardized definitions used by the Analysis of Social Services Evaluation Team (ASSET). Such services shall be rendered in compliance with applicable laws and regulations. Provider shall also provide Covered Services in a manner which: (a) documents the services provided, in conformance with Federal (including the Health Insurance Portability and Accountability Act, HIPAA, if applicable), State and local laws and regulations, (b) protects the confidentiality of the Story County Individual's medical records, and (c) records and maintains specified program information and performance measures in Clear Impact Scorecard at <https://app.resultsscorecard.com> at the frequency defined through ASSET.

**Section 2.2 Access to Books and Records.** Unless otherwise required by applicable statutes or regulation, Provider shall allow Story County access to books and records, for purposes of appeals, utilization, grievance, claims payment review, individual medical records review or financial audits, during the term of this contract and seven (7) years following its termination. Provider shall provide records or copies of records as requested.

**SECTION 3**  
**Claims Submission and Payment**

**Section 3.1 Claims Submission.** Provider agrees to submit all claims and supporting documentation for reimbursement no later than forty-five (45) days from the date Covered Services are rendered.

**Section 3.2 Claims Payment.** Story County will make monthly payments to the Provider based upon the reimbursement requests submitted by the Provider in accordance with Attachment A to this contract. The maximum total amount payable by Story County under this agreement is detailed on Attachment A, and no greater amount shall be paid.

**Section 3.3 Compensation to Provider.** Provider agrees to accept payment from Story County for Covered Services provided to Story County Individuals under this Agreement as payment in full, less any Co-payment or other amount which is due from Story County Individuals for such services. Compensation for Covered Services is included as Attachment A, Service Definitions and Rates.

For Providers accessing funding through the Story County ASSET process, an agency audit or IRS Form 990 shall be submitted within six months following the end of the agency's fiscal year. If an agency audit or IRS Form 990 is not submitted, Story County reserves the right to withhold payments until the audit and/or IRS Form 990 is submitted.

**SECTION 4**  
**Relationship Between the Parties**

**Section 4.1 Relationship Between Story County and Provider.** The relationship between Story County and Provider is solely that of independent contractor and nothing in this Agreement shall be construed or deemed to create any other relationship including one of employment, agency or joint venture. Provider shall maintain Social Security, worker's compensation and all other employee benefits covering Providers employees as required by law.

**SECTION 5**  
**Hold Harmless, Indemnification and Liability Insurance**

**Section 5.1 Provider Hold Harmless and Indemnification.** Provider shall defend, hold harmless and indemnify Story County against any and all claims, liability, damages or judgments asserted against, imposed or incurred by Story County that arise out of acts or omission of Provider or Provider's employees, agents or representatives in the discharge of its responsibilities under this Agreement.

**Section 5.2 Story County Hold Harmless and Indemnification.** Story County shall defend, hold harmless and indemnify Provider against any and all claims, liability, damages or judgments asserted against, imposed or incurred by Provider that arise out of acts or omission of Story County or Story County employees, agents or representatives in the discharge of its responsibilities under this Agreement.

**Section 5.3 Provider Liability Insurance.** Provider shall procure and maintain, at the Provider's own expense, insurance in amounts sufficient to provide coverage in the following areas, when applicable: (1) comprehensive general liability; (2) comprehensive motor vehicle liability and (3) professional liability. Provider shall furnish the County with certificates of insurance and with original endorsements effecting coverage required by this clause. The certificates and endorsement for each insurance policy

are to be signed by a person authorized by that insurer to bind coverage on its behalf. The County reserves the right to require complete, certified copies of all required insurance policies, at any time.

## **SECTION 6**

### **Laws and Regulations**

**Section 6.1 Laws and Regulations.** Provider warrants that it is, and during the term of this Agreement will continue to be, operating in full compliance with all applicable federal (including the Health Insurance Portability and Accountability Act, HIPAA) and state laws.

**Section 6.2 Reports from State Authority or Agency.** The Provider will be expected to comply fully with all rules and regulations imposed by a State licensing authority. All written or verbal communications or reports from a State authority or agency, including but not limited to summaries of inspection reports or complaints of abuse or neglect resulting in investigation(s), shall be provided to Story County immediately upon receipt of same by the Provider.

**Section 6.3 Compliance with Civil Rights Laws.** Provider agrees not to discriminate or differentiate in the treatment of any individual based on sex, race, color, age, religion, national origin or otherwise qualified handicapped individual. Provider agrees to ensure services are rendered to Story County Individuals in the same manner, and in accordance with the same standards and with the same availability, as offered to any other individual receiving services from Provider.

**Section 6.4 Equal Opportunity Employer.** Story County is an equal employment opportunity employer. Story County supports a policy which prohibits discrimination against any employee or applicant for employment on the basis of age, race, sex, color, national origin, religion, physical or mental disability, veteran or any other classification protected by law or ordinance. Provider agrees that it is in full compliance with Story County's Equal Employment Policy as expressed herein.

**Section 6.5 Confidentiality of Records.** Story County and Provider agree to maintain the confidentiality of all information regarding Covered Services provided to Story County Individuals under this Agreement in accordance with any applicable laws and regulations. Provider acknowledges that in receiving, storing, processing, or otherwise dealing with information from Story County about Individuals, it is fully bound by federal (including the Health Insurance Portability and Accountability Act, HIPAA, if applicable) and state laws and regulations governing the confidentiality of medical records and mental health records.

## **SECTION 7**

### **Term and Termination**

**Section 7.1 Term.** The term of this Agreement shall be for a period of one (1) year, commencing on the date first above written.

**Section 7.2 Termination of Agreement Without Cause.** Either party may terminate this Agreement without cause upon ninety (90) days prior written notice of termination to the other party.

**Section 7.3 Termination With Cause by Story County.** Story County shall have the right to terminate this Agreement immediately by giving written notice to Provider upon the occurrence of any of the following events: (a) restriction, suspension or revocation of Provider's license, certification or accreditation; (b) Provider's loss of any liability insurance required under this Agreement; (c) chapter 7

bankruptcy files by the Provider, or (d) Provider's material breach of any of the terms or obligations of this Agreement.

**Section 7.4 Termination With Cause by Provider.** Provider shall have the right to terminate this Agreement immediately by giving written notice to Story County upon the occurrence of Story County's material breach of any of the terms or obligations of this Agreement.

**Section 7.5 Information to Story County Individuals.** Provider acknowledges the right of Story County to inform Story County Individuals of Provider's termination and agrees to cooperate with Story County in deciding on the form of such notification.

**Section 7.6 Nonrenewal of Agreement.** Either party may choose not to renew this agreement upon ninety (90) days written notice to the other party prior to the expiration of the contract.

## **SECTION 8** **Amendments**

**Section 8.1 Amendment.** This Agreement may be amended at any time by the mutual written agreement of the parties. In addition, Story County may amend this Agreement upon sixty (60) days advance notice to Provider and if Provider does not provide written objection to Story County within the sixty (60) day period, then the amendment shall be effective at the expiration of the sixty (60) day period.

**Section 8.2 Regulatory Amendment.** Story County may also amend this Agreement to comply with applicable statutes and regulations and shall give written notice to Provider of such amendment and its effective date. Such amendment will not require sixty (60) days advance written notice.

## **SECTION 9** **Other Terms and Conditions**

**Section 9.1 Non-Exclusivity.** This Agreement does not confer upon the Provider any exclusive right to provide services to Story County Individuals in Provider's geographical area. Story County reserves the right to contract with other providers. The parties agree that Provider may continue to contract with other organizations.

**Section 9.2 Assignment.** Provider may not assign any of its rights and responsibilities under this Agreement to any person or entity without the prior written approval of Story County.

**Section 9.3 Subcontracting.** Provider may not subcontract any of its rights and responsibilities under this Agreement to any person or entity without prior notification to Story County.

**Section 9.4 Entire Agreement.** This Agreement and attachments attached hereto constitute the entire agreement between Story County and Provider, and supersedes or replaces any prior agreements between Story County and Provider relating to its subject matter.

**Section 9.5 Rights of Provider and Story County.** Provider agrees that Story County may use Provider's name, address, telephone number, and description of Provider and Provider's care and specialty services in any promotional activities. Otherwise, Provider and Story County shall not use each other's name, symbol or service mark without prior written approval of the other party.

**Section 9.6 Invalidity.** If any term, provision or condition of this Agreement shall be determined invalid by a court of law, such invalidity shall in no way effect the validity of any other term, provision or

condition of this Agreement, and the remainder of the Agreement shall survive in full force and effect unless to do so would substantially impair the rights and obligations of the parties to this Agreement.

**Section 9.7 No Waiver.** The waiver by either party of a breach or violation of any provisions of this Agreement shall not operate as or be construed to be a waiver of any subsequent breach.

**Section 9.8 Notices to Story County.** Any notice, request, demand, waiver, consent, approval or other communication to Story County which is required or permitted herein shall be in writing and shall be deemed given only if delivered personally, or sent by registered mail or certified mail, or by express mail courier service, postage prepaid, as follows:

Story County Board of Supervisor's Office  
Story County Administration Building  
900 6<sup>th</sup> Street  
Nevada, Iowa 50201  
Attention: Sandra King

**Section 9.9 Notices to Provider.** Any notice, request, demand, waiver, consent, approval or other communication to Provider which is required or permitted herein shall be in writing and shall be deemed given only if delivered personally, or sent by registered mail or certified mail, or by express mail courier service, postage prepaid, as follows:

The Salvation Army  
703 East Lincoln Way, PO Box 1681  
Ames, Iowa 50010  
Attention: Kathy Pinkerton

*This Agreement has been executed by the parties hereto, through their duly authorized officials.*

**COUNTY:**

By: 

Print Name: LINDA MURREN

Print Title: Story County Board of Supervisors

Date: 6/17/25

**PROVIDER:**

By: 

Print Name: Major Scott Shelbourn

Print Title: DIVISIONAL COMMANDER

Date: 29 MAY 2025

**ATTACHMENT A**  
**SERVICE DEFINITIONS AND RATES**  
**FISCAL YEAR: 2026**  
*The Salvation Army*

<b>The Salvation Army</b>			
<b>Service Description</b>	<b>Not to Exceed</b>	<b>Unit of Service</b>	<b>Rate</b>
Emergency Shelter	\$88,000	1 24 Period Food/Shelter	\$75.91
Emergency Assistance for Basic Needs - Food pantry	\$23,000	1 Client Contact	\$179.58
Disaster Services	\$2,682	1 Staff Hour	\$432.88
Emergency Assistance for Basic Needs - Vehicle Main/Repair	\$4,000	1 Client Contact	\$422.78
Emergency Assistance for Basic Needs - Food pantry	\$2,500	1 Client Contact	\$179.58
<b>Local Option</b>			



# State of Iowa

Alcoholic Beverages Division

## Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
LA FINQUITA LLC	LA FINQUITA Breakfast, Bar & Grill	(641) 377-2213		
ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
68168 U.S. 30		Colo	Story	50056
MAILING ADDRESS	CITY	STATE	ZIP	
68168 U.S. 30	Colo	Iowa	50056	

## Contact Person

NAME	PHONE	EMAIL
Sergio Ramirez	(641) 377-2213	contact@lafinquitaia.com

## License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
LC0048667	Class C Retail Alcohol License	12 Month	Active

TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE	LAST DAY OF BUSINESS
Aug 17, 2024 <i>2025</i>	Aug 16, 2025 <i>2026</i>	

SUB-PERMITS  
Class C Retail Alcohol License

**APPROVED** **DENIED**  
 Board Member Initials: *SM*  
 Meeting Date: 6/17/25  
 Follow-up action: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_



# State of Iowa

## Alcoholic Beverages Division

### PRIVILEGES

Catering, Living Quarters, Outdoor Service

## Status of Business

### BUSINESS TYPE

Limited Liability Company

## Ownership

### • Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Sergio Ramirez	Colo	Iowa	50056	OWNER	35.00	Yes
KARLA RAMIREZ	Colo	Iowa	50056	OWNER	35.00	Yes

### • Companies

COMPANY NAME	FEDERAL ID	CITY	STATE	ZIP	% OF OWNERSHIP
LA FINQUITA LLC		Colo	Iowa	50056	30.00

## Insurance Company Information

INSURANCE COMPANY

Illinois Casualty Co

POLICY EFFECTIVE DATE

Aug 17, 2024

POLICY EXPIRATION DATE

Aug 17, 2025

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE DATE

OUTDOOR SERVICE EXPIRATION DATE



# State of Iowa

Alcoholic Beverages Division

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE  
DATE

TEMP TRANSFER EXPIRATION  
DATE





# INVOICE

**DataVizion**  
5760 Cornhusker Hwy #3  
Lincoln, NE 68507  
(402) 327-1880  
accounting@datavizion.com

Service Date	Product/Service	Quantity	Unit Price	Total
	(12 months) term			
	<b>Palo-PAN-SVC-PREM-450-R</b> PA-450, Premium support, 1 year (12 months), term, renewal.	1.00	\$662.00	\$662.00
	<b>Total AvaTax</b> Total State and Local sales tax			\$0.00

<b>Subtotal:</b>	\$3,626.90
<b>Invoice Amount:</b>	\$3,626.90
<b>Previous Payment(s):</b>	\$0.00
<b>Amount Due (USD)</b>	<b>\$3,626.90</b>

Thank you for doing business with us!



# State of Iowa

Alcoholic Beverages Division

## Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
THE TRAVELING NOVA LLC	The Traveling Nova LLC	(563) 880-2343		
ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
17641 Templeton Road		Ames	Story	50010
MAILING ADDRESS	CITY	STATE	ZIP	
808 Pinehurst Way	Polk City	Iowa	50226	

## Contact Person

NAME	PHONE	EMAIL
Jordan Anderson	(563) 880-2343	thetravelingnovallc@gmail.com

## License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
	Class C Retail Alcohol License	5 Day	Pending Dramshop Review

TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE
July 19, 2025	July 23, 2025

APPROVED
DENIED  
 Board Member Initials: gmm  
 Meeting Date: 6/17/25  
 Follow-up action: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

SUB-PERMITS
Class C Retail Alcohol License



# State of Iowa

## Alcoholic Beverages Division

### PRIVILEGES

Outdoor Service

## Status of Business

### BUSINESS TYPE

Limited Liability Company

## Ownership

### • Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Jordan Anderson	Polk City	Iowa	50226	Owner	100.00	Yes

## Insurance Company Information

INSURANCE COMPANY

Berkshire Hathaway Direct  
Insurance Company

POLICY EFFECTIVE DATE

POLICY EXPIRATION DATE

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE  
DATE

OUTDOOR SERVICE EXPIRATION  
DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE  
DATE

TEMP TRANSFER EXPIRATION  
DATE



Resolution #25-99

BE IT RESOLVED that the salaries for Story County employees for fiscal year 2026 (for the pay period beginning June 29, 2025 and payable on July 18, 2025) shall be as follows:

The following rate is hourly:

Newman Laurie 23.18

The following rates are annual:

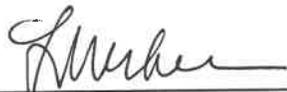
Ahrens	Joel	89,384.95	Levri	Jerri	73,174.40
Albaugh	Stephanie	73,236.80	Lewis	Robyn	44,770.94
Albright	Amber	48,213.40	Linkenmeyer	Carson	79,872.00
Amman	Marcus	75,196.45	Logsdon	Sue	55,912.76
Andersen	Micah	104,682.50	Lopez	Natalie	111,629.56
Anderson	Addison	49,418.74	Luke	Adam	88,420.80
Anderson	Hunter	62,566.40	Lyons Jr	Kent	42,613.62
Anderson	Kelly	64,841.67	Macki	Kristy	64,841.67
Anderson	Malissa	50,654.21	MacVey	Stephanie	66,081.60
Arends	Lori	44,770.94	Markley	Lisa	114,420.30
Asmussen	John	124,600.32	Matchan	Benjamin	111,629.56
Backous	Gary	124,537.92	McCarty	Stephanie	60,211.93
Barker	Jeremy	91,619.58	McDonald	Sabrina	59,488.00
Barnett	Paige	70,345.60	Mehmen	Taylor	55,099.20
Bartos	Matthew	88,462.40	Memmer	James	77,688.00
Bauer	Russell	75,358.40	Mensing	Lori	77,076.36
Becker	Crystal	55,912.76	Miller	Matthew	75,196.45
Bellile	Michelle	60,211.93	Miller	Thomas	54,080.00
Betz	Samantha	63,260.16	Mitchell	Chloe	48,213.40
Beving	Kylee	55,912.76	Monroe	Meredith	59,488.00
Birdsall	Shawn	60,153.60	Moon	Darren	182,918.03
Blau	Clark	75,504.00	Mosinski	Marylin	98,465.38
Boeckman	Andrew	103,105.60	Mosinski	Michael	41,828.80
Boelkes	Benjamin	93,331.16	Murphy	Courtney	56,929.60
Bottorf	Joseph	72,675.20	Murray	Lauren	55,099.20
Brakke	Mark	77,688.00	Muschick	Staci	44,770.94
Briseno	Nicolas	124,413.12	Myer	Clint	71,573.07
Brogden	Joby	111,629.56	Naumann	Andrew	106,250.62
Bullock	Aaron	64,979.20	Naumann	Cathy	54,549.04
Buteau	Rebecca	41,574.27	Navratil	Joel	88,649.60
Camp	Maegan	54,549.04	Niemeyer	McKenna	58,743.35
Carlson	Chase	58,510.40	Northrup	Lacey	44,770.94
Carsrud	Charles	82,742.40	Oberbeck	Gregory	55,912.76
Cash	Katelyn	60,211.93	Oborny	Robert	73,362.39
Casper	Michael	62,171.20	Ogden	Paul	77,688.00
Cerka	Amie	69,827.38	Oglesby	Robert	57,844.80
Chance	Jan	66,726.40	Origer	Kathleen	75,233.60
Christensen	Theron	98,664.26	Packer	Adam	75,296.00
Christian	Adam	88,524.80	Paisley	Michael	59,488.00
Clatt	Dennis	77,688.00	Patterson	Timothy	75,196.45
Combs	Dillon	88,566.40	Peterson	Lacey	57,310.58
Cory	Joy	51,920.56	Peterson	Jacob	50,654.21
Coughenour	Trever	54,080.00	Peterson	Ryan	74,672.00
Davis	Connie	64,841.67	Polat	Erika	56,929.60
Davis	Cory	93,227.16	Powell	Alexander	68,265.60
Davis	Crystal	96,257.82	Powers	Logan	80,600.00
Day	Leslie	66,462.71	Pratt	Dennis	71,780.80
Dearden	Robert	93,910.07	Quinn	Elizabeth	103,209.60
DeHaven	Kevin	73,216.00	Rewerts	Erin	108,906.88
Denekas	Nancy	68,224.00	Rhoad	Anthony	103,230.40

DeVries	Jennifer	61,717.23	Richardson	Lucas	142,895.27
Dillon	Michael	89,384.95	Riese-Wignall	Alissa	142,895.27
Dobson	Chase	69,971.20	Rink	Crystal	142,895.27
Dyer	Pamela	51,043.20	Rockwell	Zachary	56,929.60
Eames	Wade	57,310.58	Rosenberg	Nicholas	63,932.70
Ellis	Leanna	124,558.72	Ross	Jason	66,955.20
Finders	Zach	56,929.60	Russell	Randall	47,037.47
Fitzgerald	Ryan	50,654.21	Sanders	Dillon	71,573.07
Flickinger	Steve	67,662.40	Sassman	Joshua	69,971.20
Fountain	David	103,659.14	Schelonka	Lee	66,955.20
Fry	Jonathan	82,742.40	Schilling	Brett	108,906.88
Furbush	Steven	53,218.57	Schilling	Jason	66,622.40
Gardner	Natosha	57,310.58	Schmitz	Jamie	88,608.00
Garman	Bryce	49,418.74	Schmitz	Wendy	64,841.67
Geffre	Tracy	75,462.40	Schroeder	James	88,649.60
Gibson	Shelby	69,827.38	Schroeder	Timothy	88,400.00
Golden	Carol	47,037.47	Schuhardt	Joshua	89,384.95
Golly	Alexander	70,366.40	Schultz	Kyle	88,524.80
Gose	Kali	56,929.60	Schwickerath	Cynthia	53,643.20
Gould	Carlin	55,099.20	Scott	Jeffrey	88,628.80
Grimard	Shelley	54,549.04	Sink	Brett	88,462.40
Grubbs	Jason	88,608.00	Skalinski	Victoria	51,920.56
Gruis	Nathan	88,400.00	Skelton	Zachary	79,003.27
Hamilton	Cody	88,420.80	Smith	Laura	54,549.04
Handsaker	Mark	62,566.40	Smith	Rebecca	75,275.20
Hansen	Elijah	96,257.82	Smith	Ryan	69,284.80
Hansen	Levi	93,331.16	Song	Yangyi	55,099.20
Harrison	Danny	60,211.93	Sonich	Alexis	62,878.40
Harrison	Travis	75,379.20	Sonich	Tammy	47,028.80
Harter	Leanne	120,212.82	Sparks	Tyler	136,009.77
Hazen	Dean	64,841.67	Springer	Kyle	77,688.00
Hedlund	Autumn	44,770.94	Stangeland	Nicholle	60,211.93
Henderson	Anna	87,204.83	Starling	Shelby	68,265.60
Hendrick	Karissa	68,140.80	Stine	Alexis	43,678.96
Herridge	Nick	76,440.00	Stoeffler	Diane	68,203.20
Hinders	Joan	73,299.20	Stoeffler	Randy	75,524.80
Hochberger	Nicholas	103,105.60	Stojohann	Mikhail	44,770.94
Holland	Lee	57,844.80	Strottman	Sara	83,002.81
Holmes	Terri	75,196.45	Sullivan	Todd	71,573.07
Houston	Joshua	93,351.96	Thompson	Jackson	69,971.20
Hoyer	Wesley	93,910.07	Thompson	Kyle	103,168.00
Hunter-Montgomery	Marcene	73,236.80	Tiernan	Justin	68,124.27
Johnson	Bret	103,334.40	Toresdahl	Constance	106,250.62
Johnson	Jaime	68,224.00	Tyler	Robin	59,488.00
Jones	Corbin	54,080.00	Van Wyngarden	Lynette	111,629.56
Judge	Katie	57,595.20	Vawter	David	82,742.40
King	Sandra	139,410.02	Voelker	Izabell	56,929.60
Knapp	Jordan	54,549.04	Wakeman	Joseph	129,456.06
Koepf	Debbie	53,218.57	Wall	Scott	73,362.39
Kolthoff	Kollan	98,664.26	Warren	Kevin	54,549.04
Krukow	Leslie	47,037.47	Webster	Joshua	93,435.16
Kuntzelman	Christopher	53,218.57	West	Deanna	60,211.93
LaPage	William	68,124.27	Wilson	Nicole	57,310.58
Lee	Dillon	56,929.60	Wirtz	Kasey	58,743.35
Lee	Katelyn	54,549.04	Wittrock	Michael	74,900.80
Lendt	Brandon	68,286.40	Woster	Angela	62,171.20
Lentz	Jordan	88,441.60	Wunschel	Wyatt	79,003.27
Leonard	Jill	50,654.21	Zimmerman	Jeffrey	72,675.20

The following annual rates are effective July 1, 2025 and payable on July 18, 2025

Baldwin, Ardis	100,611.95
Cheek, James	100,611.95
Faisal, Latifah	99,854.00
Fitzgerald, Paul	186,512.00
Heddens, Lisa	99,854.00
Herridge, Stacie	118,367.00
Lennie, Nicholas	158,535.20
Martin, Lucinda	118,367.00
McDonald, Lori	100,611.95
Meals, Timothy	182,847.00
Meredith, Tiffany	155,419.95
Murken, Linda	99,854.00
Norris, Kevin	100,611.95
Rasmusson, Ted	118,367.00
Sykes, Rhonda	100,611.95

Dated this 17th day of June, 2025

  
 \_\_\_\_\_  
 Chairperson, Board of Supervisors

Attest:   
 \_\_\_\_\_  
 County Auditor

	LINDA MURKEN	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>
ROLL CALL	LATIFAH FAISAL	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>
FOR ALLOWANCE	LISA HEDDENS	Yea <input type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input checked="" type="checkbox"/>

ALLOWED BY VOTE                      Yea 2                      Nay 0                      Absent 1  
 OF BOARD

 Above tabulation made by   
 CHAIRPERSON

124066

Project No. L-C3-73-85  
 Contractor PETERSON CONTRACTORS INC.  
 Type of Work Box Culverts  
 Letting Date 2/13/2024  
 Location 280TH ST ON 280TH ST, Over Willow Creek, S3 T82 R21

Story County Road Department  
 CONTRACT CONSTRUCTION PROGRESS VOUCHER  
 Voucher: 3 - FINAL  
 Date Last Voucher: 8/1/2024  
 Date This Voucher: 8/20/2024

To Date: 13  
 Last Voucher: 13.00  
 Authorized: 40  
 Project Start Date: 6/25/2024  
 Project End Date: 7/18/2024

REF	ITEM	DESCRIPTION	UNIT PRICE	UNIT	QTY.	CONTRACT AMOUNT	TOTAL THIS CLAIM	PREVIOUSLY ALLOWED	TOTAL ALLOWED
1	2101-0850001	CLEARING AND GRUBBING	\$2,000.000	ACRE	0.500	\$1,000.000	\$0.00	0.500	\$1,000.00
2	2102-2710070	EXCAVATION CLASS 10 ROADWAY AND BORROW	\$6,000	CY	658.400	\$3,950.400	\$0.00	658.400	\$3,950.40
3	2104-2710020	EXCAVATION CLASS 10 CHANNEL	\$11,000	CY	25.000	\$275.000	\$0.00	25.000	\$275.00
4	2110-3825010	GRANULAR MATERIAL	\$52,500	TON	64.000	\$3,360.000	\$0.00	100.100	\$5,255.25
5	2401-6745650	REMOVAL OF EXISTING STRUCTURES	\$5,000.000	LS	1.000	\$5,000.000	\$0.00	1.000	\$5,000.00
6	2402-2720000	EXCAVATION CLASS 20	\$7,000	CY	396.000	\$2,772.000	\$0.00	396.000	\$2,772.00
7	2415-2111408	PRECAST CONCRETE BOX CULVERT 14T. X 8FT.	\$935.000	LF	54.000	\$50,490.000	\$0.00	54.000	\$50,490.00
8	2415-2201408	PRECAST CONCRETE BOX CULVERT STRAIGHT END SECTION 14'X8'	\$18,250.000	EACH	1.000	\$18,250.000	\$0.00	1.000	\$18,250.00
9	2415-2300000	PRECAST CONCRETE BOX FLARED APRON	\$24,250.000	EACH	1.000	\$24,250.000	\$0.00	1.000	\$24,250.00
10	2507-3250005	ENGINEERING FABRIC	\$3,750	SY	224.500	\$841.875	\$0.00	251.700	\$943.88
11	2507-6800061	REVEIMENT CLASS E	\$61.500	TON	148.400	\$9,126.600	\$0.00	137.760	\$8,472.24
12	2528-2518000	SAFETY CLOSURE	\$100.000	EACH	4.000	\$400.000	\$0.00	4.000	\$400.00
13	2528-8445110	TRAFFIC CONTROL	\$2,000.000	LS	1.000	\$2,000.000	\$0.00	1.000	\$2,000.00
14	2533-4980005	MOBILIZATION	\$5,750.000	LS	1.000	\$5,750.000	\$0.00	1.000	\$5,750.00
						\$127,465.88	\$0.00	\$128,808.77	\$128,808.77

*[Signature]*  
 Contractor / PETERSON CONTRACTORS INC.  
 Date 6-11-25

*[Signature]*  
 Story County Engineer Darren Moon  
 Date 6-11-25

*[Signature]*  
 Story County Board of Supervisors  
 Date 6/17/25

Subtotal \$128,808.77  
 Less 0.0% retention \$0.00  
 Less Previously Paid (\$124,944.51)  
 Amount due this statement: \$3,864.26

U24067

Project No. L108-73-85  
 Contractor PETERSON CONTRACTORS INC.  
 Type of Work Bridges  
 Letting Date 2/13/2024  
 Location 632ND AVE On 632ND AVE, Over STREAM, S8 T82 R22

Story County County Road Department  
 CONTRACT CONSTRUCTION PROGRESS VOUCHER  
 Voucher: 4 - FINAL  
 Date Last Voucher: 8/29/2024  
 Date This Voucher: 9/18/2024

To Date: 25  
 Last Voucher: 25.00  
 Authorized: 40  
 Project Start Date: 7/19/2024  
 Project End Date: 8/07/2024

REF	ITEM	DESCRIPTION	UNIT PRICE	UNIT	QTY.	CONTRACT AMOUNT	TOTAL THIS CLAIM	PREVIOUSLY ALLOWED	TOTAL ALLOWED
	12101-0850001	CLEARING AND GRUBBING	\$2,000.000	ACRE	0.300	\$600.000	\$0.00	\$600.00	\$600.00
	2102-2710070	EXCAVATION, CLASS 10, ROADWAY AND BORROW	\$7.500	CY	179.300	\$1,344.750	\$0.00	\$1,344.75	\$1,344.75
	32104-2710020	EXCAVATION, CLASS 10, CHANNEL	\$10.000	CY	40.000	\$400.000	\$0.00	\$400.00	\$400.00
	42110-3825010	GRANULAR MATERIAL	\$52.500	TON	60.000	\$3,150.000	\$0.00	\$5,528.25	\$5,528.25
	51201-6745625	REMOVAL OF EXISTING BRIDGE	\$5,000.000	LS	1.000	\$5,000.000	\$0.00	\$5,000.00	\$5,000.00
	62402-2720000	EXCAVATION, CLASS 20	\$8.000	CY	239.000	\$1,912.000	\$0.00	\$1,912.00	\$1,912.00
	72415-211206	PRECAST CONCRETE BOX CULVERT, 12' X 6'	\$840.000	LF	44.000	\$36,960.000	\$0.00	\$36,960.00	\$36,960.00
	B2415-2201206	PRECAST CONCRETE BOX CULVERT STRAIGHT END SECTION	\$20,350.000	EACH	1.000	\$20,350.000	\$0.00	\$20,350.00	\$20,350.00
	92415-2300000	PRECAST CONCRETE BOX FLARED APRONS	\$21,675.000	EACH	1.000	\$21,675.000	\$0.00	\$21,675.00	\$21,675.00
	102507-3250005	ENGINEERING FABRIC	\$3.750	SY	90.900	\$340.875	\$0.00	\$212.63	\$212.63
	112507-6800061	REVEMENT, CLASS E	\$61.500	TON	47.300	\$2,908.950	\$0.00	\$2,702.31	\$2,702.31
	122528-2518000	SAFETY CLOSURE	\$100.000	EACH	4.000	\$400.000	\$0.00	\$400.00	\$400.00
	132528-8445110	TRAFFIC CONTROL	\$2,000.000	LS	1.000	\$2,000.000	\$0.00	\$2,000.00	\$2,000.00
	142533-4980005	MOBILIZATION	\$5,750.000	LS	1.000	\$5,750.000	\$0.00	\$5,750.00	\$5,750.00
	152599-9999003	REVEMENT, REMOVE, STOCKPILE AND DISPOSE	\$15,250	CY	11.000	\$167,750	\$0.00	\$167.75	\$167.75
						\$102,959.33	\$0.00	\$105,002.69	\$105,002.69

Subtotal \$105,002.69

Less 0.0% retention \$0.00

Less Previously Paid (\$101,852.61)

Amount due this statement: \$3,150.08

Contractor / PETERSON CONTRACTORS INC.  
 Date 6-11-25

Story County Engineer Darren Moon  
 Date 6-11-25

Story County Board of Supervisors  
 Date 6/17/25

Iowa Secretary of State  
321 East 12th Street  
Des Moines, IA 50319  
sos.iowa.gov



**FILED**  
Filing Date: **06/23/2025**  
**08:57 AM**  
Filing Number: **M518186**

## 28E Agreement

	Full Legal Name	Organization Type	County
Party 1	STORY	County	Story
Party 2	COLO	City	Story

Participants

### 370 - Other Public Works

Service Type

STORY COUNTY SHALL PROVIDE SAID CITY WITH SERVICES OF DOMESTIC ANIMAL RESCUE AS SET FORTH MORE SPECIFICALLY IN SUCCEEDING PARAGRAPHS. STORY CO. WILL NOT PROVIDE SERVICE WITH REGARD TO WILD ANIMALS EXCEPT IN THE SOLE DISCRETION OF STORY CO.

Purpose

06/30/2026

Duration

M518186

28E Agreement File Number is

### Contact Person: (Optional)

Michelle

Contact First Name

Bellile

Contact Last Name

Board Clerk

Job Title

Auditor

Department

515-382-7218

Phone Number



Return to:  
Auditor's office  
Attn: Shelly B.

~~Return to~~ & Prepared by Anna Henderson, Story County Animal Control, 975 West Lincoln Way,  
Nevada, IA 50201 515-382-3338

## ANIMAL RESCUE SERVICE CONTRACT

This contract and agreement is entered into by and between Story County, Iowa and the City of Colo, Iowa pursuant to the authority, and by the procedures of Chapter 28E, Code of Iowa.

1. Purpose:  
Under this contract, Story County shall provide said City with services of domestic animal rescue as set forth more specifically in succeeding paragraphs herein. Story County will not provide services with regard to wild animals except as noted below in the Scope of Services, and in the sole discretion of Story County.
  
2. Scope of services (pursuant to Story County Code of Ordinances):
  - a. Transportation of animals impounded by the contracting City.
  - b. Shelter and board for the impounded animals.
  - c. Issuance of applicable impoundment charges on impounded animals pursuant to Story County Code of Ordinances.
  - d. Cat, dog, and other small domesticated animal adoption service for appropriately impounded animals.
  - e. Investigation and disposition of rabid, sick or injured animals.
  - f. Supervision of quarantine procedures and rabies testing.
  - g. Collection and impounding of City trapped cats.
  - h. Arrange for emergency veterinary care or provision of first-aid treatment.
  - i. Provision of humane euthanasia of unclaimed cats and dogs pursuant to Iowa Code section 351.37.
  - j. Rescue of animals in unusual or emergency circumstances (i.e. flood waters, fire, etc., with permission from appropriate City Official).
  - k. One letter sent to resident of said City when requested by said City and only after prior attempts at resolution by City.

Any other animal control related problem may be dealt with at the Animal Control Officer's discretion.

**\*The City understands that all service is subject to the Animal Control Officer's availability and discretion with the expressed approval of a City Official, except in emergencies.\***

Check and Initial here if City prefers to be notified prior to Animal Control Officer's response in non-emergency situations. If you checked the box, please provide a twenty-four (24) hour phone number: 515-410-4750

3. Consideration: (Quarterly billing)

The City will pay Story County, Iowa, based on the following fee schedule:

(No trip charge will be assessed from 8:00 a.m. to 3:00 p.m., Monday – Friday)

- a. \$50.00 per officer involved, per trip between the hours of 3:00 p.m. and 8:00 a.m., Monday through Friday, all day Saturday, Sunday and holidays.
- b. \$25.00 per trip for investigations (regardless of whether or not an animal is detained), confining an animal, and other services as needed.
- c. \$6.50 per day up to a maximum of seven (7) days per unclaimed dog for boarding and transportation costs.
- d. \$5.50 per day up to a maximum of seven (7) days per unclaimed cat for boarding and transportation costs.
- e. \$5.50 per day up to a maximum of seven (7) days per unclaimed exotic animal for boarding and transportation costs.
- f. \$10.00 per day up to a maximum of seven (7) days per unclaimed head of livestock for boarding and transportation costs. Depending on animal size, if a trailer is needed to transport an animal, add an additional \$35.00.
- g. \$15.00 for euthanasia of each unclaimed or unwanted cat no held for seven (7) days, due to sickness, injury or rabies testing.
- h. \$25.00 for euthanasia of each unclaimed or unwanted dog not held for seven (7) days, due to sickness, injury or rabies testing.
- i. \$20.00 for euthanasia of each wild animal species such as opossum, raccoon, etc.
- j. \$5.00 per day for rental of cat box trap.
- k. \$8.00 per day for rental of dog box trap.
- l. \$10.00 per citation issued at the request of said City.
- m. \$10.00 handling/transportation charge for all domestic animals held less than seven (7) days.
- n. At the discretion of said City and Animal Control, an animal may be held and boarded for less than a minimum seven (7) days if the animal is:  
Significantly sick or injured, ill-tempered or vicious, feral/wild (not adoptable, applicable to cats and dogs only), believed to have been exposed to a disease infectious to animals or humans.

4. Rescue and removal charges:

For any animal in unusual or emergency circumstances, Story County will assess the City \$50.00 per trip, per Animal Control Officer needed, and any other applicable fees (which may include, but are not limited to, Sheriff's Office invoices for service).

All diagnostic and/or quarantine costs shall be paid by the City.

5. Recording requirements:

In accordance with Iowa Code Chapter 28E, a copy of this agreement shall be filed with the Secretary of State and recorded with the Story County Recorder.

6. Termination:

Either party may terminate this agreement without penalty at any time by giving written notice to the other party at least thirty (30) days before the effective date of such termination.

7. Effective date:

This agreement shall become effective upon formal passage and execution of the Board of Supervisors above named and upon filing of this agreement with the Secretary of State of Iowa.

8. Duration and term:

The term of this agreement shall be for a period of one year commencing on July 1, 2025, and terminating on June 30, 2026.

The parties do hereby agree that the prior Animal Rescue Service Contract entered into by the parties on June 25th, 2024 will be terminated by mutual consent on June 30, 2025.

9. Amendment:

This agreement may not otherwise be amended or altered without a written, signed, and filed amendment to the agreement executed by both parties hereto.

In witness whereof the parties hereto have, by their authorized representatives, executed this agreement.

Story County, Iowa

By: [Signature]  
Chairperson

6/17/25  
Date

City of Colo, Iowa

By: [Signature]  
Mayor

          
Date

ATTEST

[Signature]  
Auditor

6-17-25  
Date

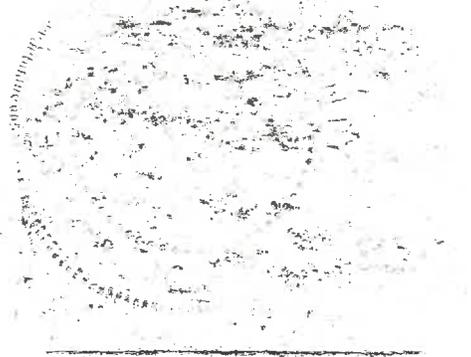
[Signature]  
Clerk

6/17/25  
Date

Story County Animal Control

By: [Signature]  
Animal Control Director

6/10/25  
Date



Iowa Secretary of State  
321 East 12th Street  
Des Moines, IA 50319  
sos.iowa.gov



**FILED**  
Filing Date: **06/23/2025**  
**09:15 AM**  
Filing Number: **M518187**

## 28E Agreement

	Full Legal Name	Organization Type	County
Party 1	STORY	County	Story
Party 2	GILBERT	City	Story

Participants

### 370 - Other Public Works

Service Type

STORY COUNTY SHALL PROVIDE SAID CITY WITH SERVICES OF DOMESTIC ANIMAL RESCUE AS SET FORTH MORE SPECIFICALLY IN SUCCEEDING PARAGRAPHS. STORY CO. WILL NOT PROVIDE SERVICE WITH REGARD TO WILD ANIMALS EXCEPT IN THE SOLE DISCRETION OF STORY CO.

Purpose

06/30/2026

Duration

M518187

28E Agreement File Number is

### Contact Person: (Optional)

Michelle

Contact First Name

Bellile

Contact Last Name

Board Clerk

Job Title

Auditor

Department

515-382-7218

Phone Number

Return to:  
Auditor's office  
Attn: Shelly B.

*Resolution 2025-06-02*

~~Return to &~~ Prepared by Anna Henderson, Story County Animal Control, 975 West Lincoln Way,  
Nevada, IA 50201 515-382-3338

## ANIMAL RESCUE SERVICE CONTRACT

This contract and agreement is entered into by and between Story County, Iowa and the City of Gilbert, Iowa pursuant to the authority, and by the procedures of Chapter 28E, Code of Iowa.

1. Purpose:  
Under this contract, Story County shall provide said City with services of domestic animal rescue as set forth more specifically in succeeding paragraphs herein. Story County will not provide services with regard to wild animals except as noted below in the Scope of Services, and in the sole discretion of Story County.
  
2. Scope of services (pursuant to Story County Code of Ordinances):
  - a. Transportation of animals impounded by the contracting City.
  - b. Shelter and board for the impounded animals.
  - c. Issuance of applicable impoundment charges on impounded animals pursuant to Story County Code of Ordinances.
  - d. Cat, dog, and other small domesticated animal adoption service for appropriately impounded animals.
  - e. Investigation and disposition of rabid, sick or injured animals.
  - f. Supervision of quarantine procedures and rabies testing.
  - g. Collection and impounding of City trapped cats.
  - h. Arrange for emergency veterinary care or provision of first-aid treatment.
  - i. Provision of humane euthanasia of unclaimed cats and dogs pursuant to Iowa Code section 351.37.
  - j. Rescue of animals in unusual or emergency circumstances (i.e. flood waters, fire, etc., with permission from appropriate City Official).
  - k. One letter sent to resident of said City when requested by said City and only after prior attempts at resolution by City.

Any other animal control related problem may be dealt with at the Animal Control Officer's discretion.

**\*The City understands that all service is subject to the Animal Control Officer's availability and discretion with the expressed approval of a City Official, except in emergencies.\***

SS Check and Initial here if City prefers to be notified prior to Animal Control Officer's response in non-emergency situations. If you checked the box, please provide a twenty-four (24) hour phone number: 515-766-9904.

3. Consideration: (Quarterly billing)

The City will pay Story County, Iowa, based on the following fee schedule:

(No trip charge will be assessed from 8:00 a.m. to 3:00 p.m., Monday – Friday)

- a. \$50.00 per officer involved, per trip between the hours of 3:00 p.m. and 8:00 a.m., Monday through Friday, all day Saturday, Sunday and holidays.
- b. \$25.00 per trip for investigations (regardless of whether or not an animal is detained), confining an animal, and other services as needed.
- c. \$6.50 per day up to a maximum of seven (7) days per unclaimed dog for boarding and transportation costs.
- d. \$5.50 per day up to a maximum of seven (7) days per unclaimed cat for boarding and transportation costs.
- e. \$5.50 per day up to a maximum of seven (7) days per unclaimed exotic animal for boarding and transportation costs.
- f. \$10.00 per day up to a maximum of seven (7) days per unclaimed head of livestock for boarding and transportation costs. Depending on animal size, if a trailer is needed to transport an animal, add an additional \$35.00.
- g. \$15.00 for euthanasia of each unclaimed or unwanted cat not held for seven (7) days, due to sickness, injury or rabies testing.
- h. \$25.00 for euthanasia of each unclaimed or unwanted dog not held for seven (7) days, due to sickness, injury or rabies testing.
- i. \$20.00 for euthanasia of each wild animal species such as opossum, raccoon, etc.
- j. \$5.00 per day for rental of cat box trap.
- k. \$8.00 per day for rental of dog box trap.
- l. \$10.00 per citation issued at the request of said City.
- m. \$10.00 handling/transportation charge for all domestic animals held less than seven (7) days.
- n. At the discretion of said City and Animal Control, an animal may be held and boarded for less than a minimum seven (7) days if the animal is:  
Significantly sick or injured, ill-tempered or vicious, feral/wild (not adoptable, applicable to cats and dogs only), believed to have been exposed to a disease infectious to animals or humans.

4. Rescue and removal charges:

For any animal in unusual or emergency circumstances, Story County will assess the City \$50.00 per trip, per Animal Control Officer needed, and any other applicable fees (which may include, but are not limited to, Sheriff's Office invoices for service).

All diagnostic and/or quarantine costs shall be paid by the City.

5. Recording requirements:

In accordance with Iowa Code Chapter 28E, a copy of this agreement shall be filed with the Secretary of State and recorded with the Story County Recorder.

6. Termination:

Either party may terminate this agreement without penalty at any time by giving written notice to the other party at least thirty (30) days before the effective date of such termination.

7. Effective date:

This agreement shall become effective upon formal passage and execution of the Board of Supervisors above named and upon filing of this agreement with the Secretary of State of Iowa.

8. Duration and term:

The term of this agreement shall be for a period of one year commencing on July 1, 2025, and terminating on June 30, 2026.

The parties do hereby agree that the prior Animal Rescue Service Contract entered into by the parties on June 25th, 2024 will be terminated by mutual consent on June 30, 2025.

9. Amendment:

This agreement may not otherwise be amended or altered without a written, signed, and filed amendment to the agreement executed by both parties hereto.

In witness whereof the parties hereto have, by their authorized representatives, executed this agreement.

Story County, Iowa

By: [Signature] 6/17/25  
Chairperson Date

City of Gilbert, Iowa

By: [Signature] 6-2-2025  
Mayor Pro Tempore Date

ATTEST

[Signature] 6-17-25  
Auditor Date

[Signature] 6-2-2025  
Clerk Date

Story County Animal Control

By: [Signature] 6-10-25  
Animal Control Director Date



Iowa Secretary of State  
321 East 12th Street  
Des Moines, IA 50319  
sos.iowa.gov



**FILED**  
Filing Date: **06/23/2025**  
**09:18 AM**  
Filing Number: **M518188**

## 28E Agreement

	Full Legal Name	Organization Type	County
Party 1	STORY	County	Story
Party 2	MCCALLSBURG	City	Story

Participants

### 370 - Other Public Works

Service Type

STORY COUNTY SHALL PROVIDE SAID CITY WITH SERVICES OF DOMESTIC ANIMAL RESCUE AS SET FORTH MORE SPECIFICALLY IN SUCCEEDING PARAGRAPHS. STORY CO. WILL NOT PROVIDE SERVICE WITH REGARD TO WILD ANIMALS EXCEPT IN THE SOLE DISCRETION OF STORY CO.

Purpose

06/30/2026

Duration

M518188

28E Agreement File Number is

### Contact Person: (Optional)

Michelle

Contact First Name

Bellile

Contact Last Name

Clerk

Job Title

Auditor

Department

515-382-7218

Phone Number

Return to:  
Auditor's office  
Attn: Shelly B.

Return to & Prepared by Anna Henderson, Story County Animal Control, 975 West Lincoln Way,  
Nevada, IA 50201 515-382-3338

## ANIMAL RESCUE SERVICE CONTRACT

This contract and agreement is entered into by and between Story County, Iowa and the City of McCallsburg, Iowa pursuant to the authority, and by the procedures of Chapter 28E, Code of Iowa.

1. Purpose:  
Under this contract, Story County shall provide said City with services of domestic animal rescue as set forth more specifically in succeeding paragraphs herein. Story County will not provide services with regard to wild animals except as noted below in the Scope of Services, and in the sole discretion of Story County.
  
2. Scope of services (pursuant to Story County Code of Ordinances):
  - a. Transportation of animals impounded by the contracting City.
  - b. Shelter and board for the impounded animals.
  - c. Issuance of applicable impoundment charges on impounded animals pursuant to Story County Code of Ordinances.
  - d. Cat, dog, and other small domesticated animal adoption service for appropriately impounded animals.
  - e. Investigation and disposition of rabid, sick or injured animals.
  - f. Supervision of quarantine procedures and rabies testing.
  - g. Collection and impounding of City trapped cats.
  - h. Arrange for emergency veterinary care or provision of first-aid treatment.
  - i. Provision of humane euthanasia of unclaimed cats and dogs pursuant to Iowa Code section 351.37.
  - j. Rescue of animals in unusual or emergency circumstances (i.e. flood waters, fire, etc., with permission from appropriate City Official).
  - k. One letter sent to resident of said City when requested by said City and only after prior attempts at resolution by City.

Any other animal control related problem may be dealt with at the Animal Control Officer's discretion.

**\*The City understands that all service is subject to the Animal Control Officer's availability and discretion with the expressed approval of a City Official, except in emergencies.\***

Check and Initial here if City prefers to be notified prior to Animal Control Officer's response in non-emergency situations. If you checked the box, please provide a twenty-four (24) hour phone number: 515-460-4780.

3. Consideration: (Quarterly billing)

The City will pay Story County, Iowa, based on the following fee schedule:

(No trip charge will be assessed from 8:00 a.m. to 3:00 p.m., Monday – Friday)

- a. \$50.00 per officer involved, per trip between the hours of 3:00 p.m. and 8:00 a.m., Monday through Friday, all day Saturday, Sunday and holidays.
- b. \$25.00 per trip for investigations (regardless of whether or not an animal is detained), confining an animal, and other services as needed.
- c. \$6.50 per day up to a maximum of seven (7) days per unclaimed dog for boarding and transportation costs.
- d. \$5.50 per day up to a maximum of seven (7) days per unclaimed cat for boarding and transportation costs.
- e. \$5.50 per day up to a maximum of seven (7) days per unclaimed exotic animal for boarding and transportation costs.
- f. \$10.00 per day up to a maximum of seven (7) days per unclaimed head of livestock for boarding and transportation costs. Depending on animal size, if a trailer is needed to transport an animal, add an additional \$35.00.
- g. \$15.00 for euthanasia of each unclaimed or unwanted cat no held for seven (7) days, due to sickness, injury or rabies testing.
- h. \$25.00 for euthanasia of each unclaimed or unwanted dog not held for seven (7) days, due to sickness, injury or rabies testing.
- i. \$20.00 for euthanasia of each wild animal species such as opossum, raccoon, etc.
- j. \$5.00 per day for rental of cat box trap.
- k. \$8.00 per day for rental of dog box trap.
- l. \$10.00 per citation issued at the request of said City.
- m. \$10.00 handling/transportation charge for all domestic animals held less than seven (7) days.
- n. At the discretion of said City and Animal Control, an animal may be held and boarded for less than a minimum seven (7) days if the animal is:  
Significantly sick or injured, ill-tempered or vicious, feral/wild (not adoptable, applicable to cats and dogs only), believed to have been exposed to a disease infectious to animals or humans.

4. Rescue and removal charges:

For any animal in unusual or emergency circumstances, Story County will assess the City \$50.00 per trip, per Animal Control Officer needed, and any other applicable fees (which may include, but are not limited to, Sheriff's Office invoices for service).

All diagnostic and/or quarantine costs shall be paid by the City.

5. Recording requirements:

In accordance with Iowa Code Chapter 28E, a copy of this agreement shall be filed with the Secretary of State and recorded with the Story County Recorder.

6. Termination:

Either party may terminate this agreement without penalty at any time by giving written notice to the other party at least thirty (30) days before the effective date of such termination.

7. Effective date:

This agreement shall become effective upon formal passage and execution of the Board of Supervisors above named and upon filing of this agreement with the Secretary of State of Iowa.

8. Duration and term:

The term of this agreement shall be for a period of one year commencing on July 1, 2025, and terminating on June 30, 2026.

The parties do hereby agree that the prior Animal Rescue Service Contract entered into by the parties on June 25th, 2024 will be terminated by mutual consent on June 30, 2025.

9. Amendment:

This agreement may not otherwise be amended or altered without a written, signed, and filed amendment to the agreement executed by both parties hereto.

In witness whereof the parties hereto have, by their authorized representatives, executed this agreement.

Story County, Iowa

By: Murken 6/17/25  
Chairperson Date

City of McCallsburg, Iowa

By: Megan Walsh  
Mayor Date

ATTEST

[Signature] 6-17-25  
Auditor Date

[Signature] 6/13/25  
Clerk Date

Story County Animal Control

By: [Signature] 6-10-25  
Animal Control Director Date



Iowa Secretary of State  
321 East 12th Street  
Des Moines, IA 50319  
sos.iowa.gov



**FILED**  
Filing Date: **06/23/2025**  
**09:19 AM**  
Filing Number: **M518189**

## 28E Agreement

	Full Legal Name	Organization Type	County
Party 1	STORY	County	Story
Party 2	ROLAND	City	Story

Participants

### 370 - Other Public Works

Service Type

STORY COUNTY SHALL PROVIDE SAID CITY WITH SERVICES OF DOMESTIC ANIMAL RESCUE AS SET FORTH MORE SPECIFICALLY IN SUCCEEDING PARAGRAPHS. STORY CO. WILL NOT PROVIDE SERVICE WITH REGARD TO WILD ANIMALS EXCEPT IN THE SOLE DISCRETION OF STORY CO.

Purpose

06/30/2026

Duration

M518189

28E Agreement File Number is

### Contact Person: (Optional)

Michelle

Contact First Name

Bellile

Contact Last Name

Admin Assistant

Job Title

Auditor

Department

515-382-7218

Phone Number



Return to:  
Auditor's office  
Attn: Shelly B.

~~Return to &~~ Prepared by Anna Henderson, Story County Animal Control, 975 West Lincoln Way,  
Nevada, IA 50201 515-382-3338

Resolution 25-24

### ANIMAL RESCUE SERVICE CONTRACT

This contract and agreement is entered into by and between Story County, Iowa and the City of  
Roland, Iowa pursuant to the authority, and by the procedures of Chapter 28E, Code of Iowa.

1. Purpose:

Under this contract, Story County shall provide said City with services of domestic  
animal rescue as set forth more specifically in succeeding paragraphs herein. Story  
County will not provide services with regard to wild animals except as noted below in  
the Scope of Services, and in the sole discretion of Story County.

2. Scope of services (pursuant to Story County Code of Ordinances):

- a. Transportation of animals impounded by the contracting City.
- b. Shelter and board for the impounded animals.
- c. Issuance of applicable impoundment charges on impounded animals pursuant to  
Story County Code of Ordinances.
- d. Cat, dog, and other small domesticated animal adoption service for  
appropriately impounded animals.
- e. Investigation and disposition of rabid, sick or injured animals.
- f. Supervision of quarantine procedures and rabies testing.
- g. Collection and impounding of City trapped cats.
- h. Arrange for emergency veterinary care or provision of first-aid treatment.
- i. Provision of humane euthanasia of unclaimed cats and dogs pursuant to Iowa  
Code section 351.37.
- j. Rescue of animals in unusual or emergency circumstances (i.e. flood waters, fire,  
etc., with permission from appropriate City Official).
- k. One letter sent to resident of said City when requested by said City and only  
after prior attempts at resolution by City.

Any other animal control related problem may be dealt with at the Animal Control  
Officer's discretion.

**\*The City understands that all service is subject to the Animal Control Officer's  
availability and discretion with the expressed approval of a City Official, except in  
emergencies.\***

mm Check and Initial here if City prefers to be notified prior to Animal Control Officer's response in non-emergency situations. If you checked the box, please provide a twenty-four (24) hour phone number: 515-291-7013.

3. Consideration: (Quarterly billing)

The City will pay Story County, Iowa, based on the following fee schedule:

(No trip charge will be assessed from 8:00 a.m. to 3:00 p.m., Monday – Friday)

- a. \$50.00 per officer involved, per trip between the hours of 3:00 p.m. and 8:00 a.m., Monday through Friday, all day Saturday, Sunday and holidays.
- b. \$25.00 per trip for investigations (regardless of whether or not an animal is detained), confining an animal, and other services as needed.
- c. \$6.50 per day up to a maximum of seven (7) days per unclaimed dog for boarding and transportation costs.
- d. \$5.50 per day up to a maximum of seven (7) days per unclaimed cat for boarding and transportation costs.
- e. \$5.50 per day up to a maximum of seven (7) days per unclaimed exotic animal for boarding and transportation costs.
- f. \$10.00 per day up to a maximum of seven (7) days per unclaimed head of livestock for boarding and transportation costs. Depending on animal size, if a trailer is needed to transport an animal, add an additional \$35.00.
- g. \$15.00 for euthanasia of each unclaimed or unwanted cat not held for seven (7) days, due to sickness, injury or rabies testing.
- h. \$25.00 for euthanasia of each unclaimed or unwanted dog not held for seven (7) days, due to sickness, injury or rabies testing.
- i. \$20.00 for euthanasia of each wild animal species such as opossum, raccoon, etc.
- j. \$5.00 per day for rental of cat box trap.
- k. \$8.00 per day for rental of dog box trap.
- l. \$10.00 per citation issued at the request of said City.
- m. \$10.00 handling/transportation charge for all domestic animals held less than seven (7) days.
- n. At the discretion of said City and Animal Control, an animal may be held and boarded for less than a minimum seven (7) days if the animal is:  
Significantly sick or injured, ill-tempered or vicious, feral/wild (not adoptable, applicable to cats and dogs only), believed to have been exposed to a disease infectious to animals or humans.

4. Rescue and removal charges:

For any animal in unusual or emergency circumstances, Story County will assess the City \$50.00 per trip, per Animal Control Officer needed, and any other applicable fees (which may include, but are not limited to, Sheriff's Office invoices for service).

All diagnostic and/or quarantine costs shall be paid by the City.

5. Recording requirements:

In accordance with Iowa Code Chapter 28E, a copy of this agreement shall be filed with the Secretary of State and recorded with the Story County Recorder.

6. Termination:

Either party may terminate this agreement without penalty at any time by giving written notice to the other party at least thirty (30) days before the effective date of such termination.

7. Effective date:

This agreement shall become effective upon formal passage and execution of the Board of Supervisors above named and upon filing of this agreement with the Secretary of State of Iowa.

8. Duration and term:

The term of this agreement shall be for a period of one year commencing on July 1, 2025, and terminating on June 30, 2026.

The parties do hereby agree that the prior Animal Rescue Service Contract entered into by the parties on June 25th, 2024 will be terminated by mutual consent on June 30, 2025.

9. Amendment:

This agreement may not otherwise be amended or altered without a written, signed, and filed amendment to the agreement executed by both parties hereto.

In witness whereof the parties hereto have, by their authorized representatives, executed this agreement.

Story County, Iowa

By: *[Signature]* 6/17/25  
Chairperson Date

City of Roland, Iowa

By: *[Signature]* 5/21/25  
Mayor Date

ATTEST

*[Signature]* 6-17-25  
Auditor Date

*[Signature]* 5-21-25  
Clerk Date

Story County Animal Control

By: *[Signature]* 6-10-25  
Animal Control Director Date



# Story County Secondary Roads Department Portable Temporary Traffic Signals Quote Sheet

**Base Item**

Item	Unit Price	Quantity*	Sub-Total
Portable Temporary Traffic Signal	\$ 55,950.00	1	\$ 55,950.00
<b>TOTAL</b>			<b>\$ 55,950.00</b>

\*Vendor to enter quantity required based on specifications on page one

**Optional Items**

Item	Unit Price	Quantity*	Sub-Total
Pilot Car Remote	\$ 2,550.00	1	\$ 2,550.00
Back Plates	\$ included		\$ included
<b>TOTAL</b>			<b>\$ 58,500.00</b>

\*Vendor to enter quantity required based on specifications on page one

**Specify the dimensions of the trailer:**

Deployed Height – clearance to bottom of signal head: <u>17' 6"</u>	Trailer Width: <u>6' 11 1/2"</u>
Transport Height: <u>8' 3 3/4"</u>	Trailer Length Stored: <u>12' 10"</u>
Trailer Length Deployed: <u>16' 6 1/4"</u>	Gross Weight: <u>3020 lbs</u>
Length in Towed Tandem Configuration: <u>29' 2"</u>	

Manufacturer, Year, & Model Number: JTI PTS 2000  
 (If available, please attach manufacturer specification sheet for vehicle being quoted.)

Estimated Delivery Date: 6-8 weeks ARO

List Standard Warranty Details: See attached warranty document

**DELIVERY TO:** Story County Road Department  
 837 N. Avenue  
 Nevada, Iowa 50201

Delivery shall be within 120 days from date of award of contract.  
 Liquidated damages shall be assessed at \$50.00 per calendar day if not delivered within 120 of award of contract.

EQUIPMENT SHALL MEET ALL O.S.H.A. STANDARD REQUIREMENTS. STORY COUNTY RESERVES THE RIGHT TO REJECT ANY OR ALL QUOTES AND WAIVE TECHNICALITIES TO ACCEPT THE QUOTATION WHICH, IN THE OPINION OF THE STORY COUNTY BOARD OF SUPERVISORS, IS IN THE BEST INTEREST TO STORY COUNTY.

Any noncompliance or deviation from the stated specification shall be addressed directly to the County Engineer prior to the submittal of this quote. IF, AFTER ADDRESSING THE COUNTY ENGINEER, YOU STILL FEEL THAT THERE IS A PROBLEM WITH THE STATED SPECIFICATIONS, PLEASE FEEL FREE TO CONTACT THE BOARD OF SUPERVISORS. Failure to comply may be considered grounds for rejection of the quote.

**Sealed quotes will be accepted at the Story County Engineer's Office, 837 N. Avenue., Nevada, Iowa 50201, until 10:00 a.m. on Monday, June 9, 2025 and opened on Monday, June 9, 2025 at 10:00 a.m. at the Story County Engineer's Office.**

Name: John Thomas, Inc.

Address/City/State: 1560 Lovett Drive Dixon, IL 61021

Phone: 815-282-2343 ext. 111 Fax: N/A

Email: lfassler@jtitraffic.com

Contact Person: Lora Fassler Title: Inside Sales

SIGNATURE: *Lora Fassler*

**APPROVED** **DENIED**

Board Member Initials: *[Signature]*

Meeting Date: 6/17/25

Follow-up action: \_\_\_\_\_



Story County Engineer  
Engineers Office  
837 N. Avenue, Nevada, Iowa 50201

Ph. 515-382-7355  
[www.storycountyiowa.gov](http://www.storycountyiowa.gov)  
[Engineerweb@storycountyiowa.gov](mailto:Engineerweb@storycountyiowa.gov)

## Portable Temporary Traffic Signals Specifications

Story County is taking quotes for Portable Temporary Traffic Signals. The portable temporary traffic signals shall meet the following requirements in addition to conforming to the NEMA TS-5 specifications for Type TR1 Portable Traffic Signal (SQ3 or ADDCO PTS 2000 Signal System or similar approved equal):

- One set, a pair of, portable temporary traffic signals
  - Two tandem tow capability signal trailers
  - Two solar-assisted signal heads per trailer
  - Light heads shall rotate 180 degrees
  - Control cabinet – steel, lockable and weather sealed
  - Signal Arm Extension shall be at least 9'
  - All LED lamps
  - Two Controllers
  - PTS programmer
  - Wireless radio communication system
  - Batteries enclosed in lockable metal weather sealed box
  - Two motion sensors / detectors for signal actuation
  - Fenders
  - Four heavy-duty jacks
  - Capable of one person set up without entering the traffic path
  - Vehicle detection option
  - Training
  - Freight / Delivery to Story County Road Dept. Shop
  - Clearance time extension for slow moving vehicles or vehicles that have not cleared the work zone

Options to be quoted separately include:

- Pilot car remote
- Back plates

Price to include delivery to Story County Shop, 837 N. Avenue, Nevada, Iowa 50201.

Closure No. 25-18

Date June 12, 2025

## Resolution

### BE IT RESOLVED

By the Board of Supervisors of Story County, Iowa, to approve the Bridge Closure(s) for the purpose of Construction for Culvert Replacement:

Section 30/31 Howard Twsp Bridge Closure 150<sup>th</sup> St between 565<sup>th</sup> Ave and Pleasant Valley Rd



Chair, Board of Supervisors

Attest: 

County Auditor

ROLL CALL	Latifah Faisal	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>
FOR ALLOWANCE	Lisa Heddens	Yea <input type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input checked="" type="checkbox"/>
	Linda Murken	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>

ALLOWED BY VOTE OF THE BOARD

Yea 2 Nay 0 Absent 1



CHAIRPERSON

Above tabulation made by JB

**Phone & Headset Equipment**

Quote #376547 v4


 Prepared For:  
**Story County, Iowa**  
 Joe Wakeman  
 900 6th St  
 Nevada, IA 50201  
 P: (515) 382-7300  
 E: jwakeman@storycountyia.gov

 Prepared by:  
**Des Moines Iowa Area Office**  
 Keri McMahon  
 7745 Office Plaza Dr N  
 Suite 150  
 West Des Moines, IA 50266  
 P: (515) 400-8296  
 E: kcmahon@hbs.net

 Date Issued:  
**05.30.2025**  
 Expires:  
**06.09.2025**

		Price	Qty	Ext. Price
<b>MP54 Phones</b>				
<b>MP54 E2 TEAMS</b>	<b>Android 13; 4 inch (480 x 800) capacitive touch screen; Optimal HD audio, Yealink Noise Proof Technology; Magnet Handset; Dedicated Microsoft Teams Button; Microsoft Teams-tailored User Interface; Built-in Bluetooth 6.2 and Dual Band 2.4G/5G WI-FI</b>	\$171.29	300	\$51,387.00
			<b>Subtotal:</b>	<b>\$51,387.00</b>

		Price	Qty	Ext. Price
<b>WH66 Headsets</b>				
<b>WH66 MONO UC</b>	<b>Unified Communications Premier DECT Wireless Headset DECT Headset: Monaural Ear (single ear) over-the-head Headset Busylight on headset Leather Ear Cushions Yealink Acoustic Shield Technology DECT Base: UC Button Input ports: 1x USB 3.0 Port, 2x Bluetooth</b>	\$197.65	15	\$2,964.75
			<b>Subtotal:</b>	<b>\$2,964.75</b>

<b>Quote Summary</b>		Amount
<b>MP54 Phones</b>		\$51,387.00
<b>WH66 Headsets</b>		\$2,964.75
<b>Total:</b>		<b>\$54,351.75</b>

This quote may not include applicable sales tax, shipping, handling and/or delivery charges. Final applicable sales tax, shipping, handling and/or delivery charges are calculated and applied at invoice. The above prices are for hardware/software only, and do not include delivery, setup or installation by Heartland ("HBS") unless otherwise noted. Installation by HBS is available at our regular hourly rates, or pursuant to a prepaid HBSFlex Agreement. This configuration is presented for convenience only. HBS is not responsible for typographical or other errors/omissions regarding prices or other information. Prices and configurations are subject to change without notice. HBS may modify or cancel this quote if the pricing is impacted by a tariff. A 20% restocking fee will be charged on any returned part. Customer is responsible for all costs associated with return of product and a \$25.00 processing fee. No returns, cancellations or order changes are accepted by HBS without prior written approval. This quote and any attached agreement are not subject to termination without cause or for convenience. This quote expressly limits acceptance to the terms of this quote, and HBS disclaims any additional terms. Customer may issue a purchase order for administrative purposes only. By providing your "E-Signature," you acknowledge that your electronic signature is the legal equivalent of your manual signature, and you warrant that you have express authority to execute this agreement and legally bind your organization to this proposal and all attached documents. Any purchase that the customer makes from HBS is governed by HBS' Standard Terms and Conditions ("ST&Cs") located at <http://www.hbs.net/standard-terms-and-conditions>, which are incorporated herein by reference. The ST&Cs are subject to change. When a new order is placed, the ST&Cs on the above-stated website at that time shall apply. If customer has signed HBS' ST&Cs version 2021.v1.0 or later, or the parties have executed a current master services agreement, the signed agreement shall control over any conflicting terms in the version on the website. If a current master services agreement does not cover the purchase of products, the ST&Cs located on the website shall govern the purchase of products. Certain purchases also require customer to be bound by end user terms and conditions. A list of end user terms and conditions related to various manufacturers and vendors is set forth at <https://www.hbs.net/End-User-Agreements>. Any purchase that customer makes is also governed by the applicable end user terms and conditions, which are incorporated herein by reference. If customer has questions about whether end user terms and conditions apply to a purchase, customer shall contact HBS. Any order(s) that exceeds the credit limit assigned by HBS shall require upfront payment from customer in an amount determined by HBS. HBS shall make this determination at the time of the order, unless customer has previously submitted the required onboarding paperwork. In such event, HBS shall make this determination at the time of quoting. Customer shall ensure that all invoices are timely paid as stated in Section 2 of the ST&Cs, regardless of whether Customer has a financing or leasing company or other third-party issue the purchase order. In the event that a third-party issues the purchase order, Customer shall be required to sign this Quote for purposes of approving the order. QT.2024.v2.0

Acceptance

**Des Moines Iowa Area Office**

**Story County, Iowa**

**Keri McMahon**

Signature / Name

**05/30/2025**

Date

**Joe Wakeman**

Signature / Name

Initials

Date

**APPROVED**

**DENIED**

Board Member Initials: YMW

Meeting Date: 6/17/25

Follow-up action: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_



Story County Conservation Board - McFarland Park 56461 180<sup>th</sup> St. - Ames, Iowa 50010-9451  
Phone (515) 232-2516 - Fax (515)232-6989 - Email: conservation@storycounty.com  
www.storycountyconservation.org

Memorandum

To: Story County Board of Supervisors  
Through: Michael D. Cox, Director  
From: Sara Carmichael, Watershed Coordinator  
Date: June 17, 2025  
Re: Consideration of Professional Services Agreement with Shive-Hattery for Hickory Grove Beach design for \$120,960.

The attached agreement secures the technical services of Shive-Hattery for design of improvements to Hickory Grove Beach.

This agreement consists of design, engineering, permitting, and bidding multiple elements at the beach through two phases. Phase 1 will focus on stormwater management improvements like hillside/beach grading, native plantings, and stormwater swales. Phase 2 will focus on recreational components like shelters.

The current estimated cost for this engineering work is \$120,960. Iowa DNR will provide a 75% cost share, not to exceed \$75,127.50, for stormwater management design of the beach (Phase #1). The rest of the Shive-Hattery contract will be paid for through Story County Water and Land Legacy and previously budgeted general fund monies.

Construction services will be in another contract. Anticipated completion dates of Fall 2026 (Phase 1) and Spring/Summer 2027 (Phase 2).

Story County Conservation Board urges acceptance of this agreement.

  
Approval \_\_\_\_\_  
Date 6/17/25

Disapproval \_\_\_\_\_  
Date \_\_\_\_\_

## **PROFESSIONAL SERVICES AGREEMENT**

**ATTN:** Mike Cox  
**CLIENT:** Story County Conservation Board  
McFarland Park  
56461 180th Street  
Ames, IA 50010-9451

**PROJECT:** Story CC - Hickory Grove Beach Improvements

**PROJECT LOCATION:** Colo, IA

**DATE OF AGREEMENT:** June 4, 2025

### **PROJECT DESCRIPTION**

Shive-Hattery developed a master plan for Hickory Grove in 2023 that included recommended improvements to the beach area. The purpose of this project proposal is to provide design, engineering, permitting and construction services for a number of the proposed improvements included in the beach area. These elements include beach and hillside grading, three shelters and a fire pit area, stone terrace retaining walls, reinforced concrete steps, sidewalks, kayak launch, watercraft rental lockers, stormwater infrastructure, and native plantings. The county is seeking to leverage funding sources for stormwater improvements through the DNR Lake Restoration program, if possible. The project will be bid as a single bid package but include a phased approach as depicted in the attached Exhibit A. Construction is anticipated to take place in Fall 2026 for Phase 1 and Spring/Summer 2027 for Phase 2.

### **SCOPE OF SERVICES**

We will provide the following services for the project:

Civil Engineering, Construction Administration, Construction Staking and Landscape Architecture

These services will consist of the following tasks:

1. On Site Kickoff Meeting
  1. Shive-Hattery will attend an on-site kickoff meeting with stakeholders. The goals of the meeting will be familiarization with park staff, drainage patterns, and existing infrastructure and to discuss design vision and project construction budget.
  2. A communication plan and project schedule will be established.
  3. Shive-Hattery will prepare and distribute meeting notes from the kick-off meeting.



2. **Topographic Survey**
  1. Gather limited site topographic design survey of the project property to be supplemented by LIDAR surface data, utility maps provided by others, and available record drawings provided by the client. The site survey will create a single electronic AutoCAD base drawing showing existing topographic information and known site features as follows:
    - a) Plot location of existing structures on the property.
    - b) Contours at one-foot intervals based on available LIDAR surface information.
    - c) Show and describe substantial visual improvements (in addition to buildings) such as fences, walls, concrete slabs, gravel drives, culverts, etc.
    - d) Location of public and private utilities existing on or serving the property from observed above ground evidence together with evidence from plans obtained from utility companies or provided by the Client, and markings by utility companies and other appropriate sources (with reference as to the source of information).
      1. We have not included any potholing or private utility locate services in our current scope of services.
3. **Iowa DNR Lake Restoration Coordination**
  1. Assist the owner with design and related budget questions from the Iowa DNR throughout the project.
4. **Geotechnical Exploration Coordination**
  1. Develop a recommended geotechnical scope and assist the owner in obtaining up to two quotes for geotechnical exploration and reporting needed for design.
    - a) Generally, approximately two borings are expected to be required for stair design along with various laboratory testing. One additional boring location may be evaluated for biocell infiltration testing.
    - b) Geotechnical engineering will be directly hired by the owner and is not included in our fee.
5. **Hydrology & Hydraulics and Best Management Practice Sizing**
  1. Identify and delineate the existing drainage area, soil types, land use, and slopes to develop a hydrological model of the beach watershed.
  2. The hydrological model will be combined with a hydraulic model as required to understand drainage patterns and flow characteristics of intakes, pipes, curb & gutter, and swales within the watershed in existing and proposed site conditions.
  3. The watershed model will serve as a baseline and will be used to appropriately size stormwater infrastructure and controls to protect the beach from stormwater run-on.
  4. The potential stormwater infrastructure anticipated includes subsurface drains along terraces, surface intakes, stormsewer, biocells, or bioswales. The goal will be to size infrastructure to protect the beach from stormwater run-on to the extent practical without obligating an excessive amount of space, maximizing recreational areas.
    1. At a minimum, best management practices will be sized to meet Iowa Stormwater Management Manual water quality design criteria.

6. Design and Construction Documents (Phase 1 and Phase 2)
  1. Prepare preliminary plans and construction documents in accordance with the Iowa Statewide Urban Design and Specification standards (SUDAS). Anticipated Submittals and Meetings are described below:
    - a) 50% review plans and Cost Estimate and Review Meeting
    - b) 95% review plans and Cost Estimate
    - c) Signed and Sealed Construction Documents
  2. Components that are anticipated to be included in each phase are shown in the attached Exhibit A and listed below and discussion in more detail in Section 6.3:
    - a) Phase 1 (Fall 2026)
      - i. Demolition and removals, as required for Phase 1
      - ii. Mass Grading Plan
      - iii. Biocells and Bioswales
      - iv. Drainage and Stormwater Infrastructure
      - v. Retaining Wall Terraces
      - vi. Beach Grading
      - vii. Kayak Launch
      - viii. Concrete Stairs
      - ix. Electrical and lighting
      - x. Water lines and yard hydrants, if desired
      - xi. Sidewalks
      - xii. Watercraft Locker Concrete Pavement
      - xiii. Seeding and Restoration
      - xiv. Plantings
    - b) Phase 2 (Spring/Summer 2027)
      - i. Demolition and removals, as required for Phase 2
      - ii. Two Medium Shelters (Pre-Engineered/Pre-Fabricated)
      - iii. One Large Shelter (Pre-Engineered/Pre-Fabricated)
      - iv. Fire Pit Area
      - v. Sidewalks
      - vi. Shelter and Fire Pit adjacent landscaping and water quality treatments
      - vii. Phase 2 Associated electrical and lighting
      - viii. Seeding and Restoration
      - ix. Plantings

3. Construction documents to include the following sheets:
  - a) Site Demolition/Removal Plan – Show required removals and site preparation requirements.
  - b) Site Plan – Show site geometrics including site improvements and different pavement thicknesses and type delineations. Scope includes sidewalks, central staircase, retaining wall terraces, and connections to existing pavement.
  - c) Phasing Plan – Delineate two phases of construction based on design elements to provide a interim completion date in alignment with the dormant seed window in Fall 2026. Refer to Exhibit A.
  - d) Grading Plan – Provide grading plan, cut/fill plans showing spot elevations at critical grading locations including ADA accessible stalls and routes. Provide grading design of required on-site stormwater management practices, drainage swales, the beach, and adjacent project areas.
  - e) Utility Plan – Provide a utility plan including storm sewer services around the site
    - i. We have not included design of any utility relocations, extensions, or offsite utility extensions in our base scope of services.
  - f) Electrical Plans – Provide electrical and lighting plans and details for shelters and fire pit area.
  - g) Landscape Plan – Provide landscape plan to meet client goals including plantings, stormwater management, seeded areas and fire pit area. Work with the County to create a plant schedule depicting species, quantities and locations.
  - h) Amenity and Shelter Plans – Work with a prefabricated vendor to supply shelter and watercraft locker elevations, plan drawings and details. We will collaborate with Story County to determine if these items will be procured directly or as part of the awarded contractors scope, based on the county's requirements.
    - i. Custom design of shelters is not included.
  - i) Structural Plan - Provide preliminary structural design and plan sheet and typical detail for central staircase/railings, retaining walls, and shelter foundations/slabs.
  - j) Construction Details – Provide project specific details and standard references to SUDAS
  
7. Permitting (All applicable permit application fees to be paid by the owner)
  1. NPDES Permit #2
    1. Prepare a Stormwater Pollution Prevention Plan and apply for NPDES Permit Number 2.
  2. Story County Permitting
    1. Submit a grading permit and floodplain permit applications to the county via the online permitting portal. The following items will be provided with the application. If additional documentation is required by the county, Shive-Hattery will work with the county to add additional services as required.
      1. Construction Plans and Specifications
      2. Stormwater Report
      3. Wetland Delineation Report

3. Section 404/401 Permitting
  1. Conduct a wetland and WOTUS investigation to determine if the project site contains aquatic features that may be regulated by the US Army Corps of Engineers under Section 404 of the Clean Water Act. The investigation will document the location of potentially jurisdictional features in a wetland delineation report. If determined to be required, a 404/401 permit application will be submitted to Army Corps of Engineers
  2. Prepare and submit Joint Permit Application to the United States Army Corps of Engineers (USACE) and Iowa Department of Natural Resources (DNR). Application documents to include Wetland and WUS Delineation Report, and preliminary restoration plans.
  3. Coordinate with review agencies and determine if additional review/submittals will be required.
4. Floodplain Permit Application
  1. Prepare and submit a floodplain permit application to the Iowa DNR.
5. Archeological and SHPO Coordination
  1. Shive-Hattery will work with the Iowa DNR and provide a buffered shape file for archeological review. It is assumed that the Iowa DNR would utilize the Office of the State Archeologist to perform the work and the county could reimburse the DNR for that service.
  2. Review archeological report and incorporate recommendation, if any, into project documents.
8. Bidding
  1. Provide the Owner the required bidding public notices for publishing by the Owner.
  2. Issue construction documents and specifications for the project.
    1. This is planned to be done electronically and in house. Use of a plan room is not included.
  3. Schedule and attend one (1) pre-bid meeting anticipated to be held at Hickory Grove Park.
  4. Answer a reasonable amount of contractor questions during bidding and prepare addenda and clarifications as requested.
  5. Attend bid opening conducted by Story County Board of Supervisors and prepare a bid tabulation of bids received.
  6. Assist Story County Conservation with reviewing the bids received and identifying the responsive, responsible low bidder.
  7. Notify unsuccessful bidders.

### CLIENT RESPONSIBILITIES

It will be your responsibility to provide the following:

1. Identify a Project Representative with full authority to act on behalf of the Client with respect to this project. The Client Project Representative shall render decisions in a timely manner in order to avoid delays of Shive-Hattery's services.
2. Legal, accounting, and insurance counseling services or other consultants, including geotechnical, or vendors that may be necessary. The Client shall coordinate these services with those services provided by Shive-Hattery.
3. Provide to Shive-Hattery any available drawings, survey plats, testing data and reports related to the project, either hard copy or electronic media. Electronic media is preferred.
4. Unless specifically included in the Scope of Services to be provided by Shive-Hattery, the Client shall furnish tests, inspections, permits and reports required by law, regulation or code including but not limited to hazardous materials, structural, mechanical, chemical, air pollution and water pollution tests.
5. Provide Shive-Hattery personnel unlimited access to the site as required.

### SCHEDULE

We have begun our services based on your verbal authorization to proceed. After you have returned this countersigned Agreement, we will release our work product.

- We will meet with you to develop a mutually agreed-upon schedule for the Scope of Services.

**COMPENSATION**

Description	Fee Type	Fee	Estimated Expenses	Total
Kick Off Meeting	Hourly	\$3,675	Included	\$3,675
Topographic Survey	Hourly	\$3,990	Included	\$3,990
DNR Lake Restoration Coordination	Hourly	\$1,575	Included	\$1,575
Geotechnical Exploration Coordination	Hourly	\$1,260	Included	\$1,260
Hydrology & Hydraulics, BMP Sizing	Hourly	\$8,295	Included	\$8,295
Design and Construction Documents (Phase 1)	Hourly	\$58,065	Included	\$58,065
Design and Construction Documents (Phase 2)	Hourly	\$20,790	Included	\$20,790
Permitting	Hourly	\$14,280	Included	\$14,280
Bidding	Hourly	\$9,030	Included	\$9,030
<b>TOTAL</b>		\$120,960	Included	<b>\$120,960</b>

**Fee Types:**

- Hourly - We will provide the Scope of Services on an hourly rate basis at our Standard Hourly Fee Schedule in effect at the time that the services are performed. We will not exceed the estimated amounts above without your prior authorization.

**Expenses:**

- Included – For Hourly Fee Types, expenses will be reimbursed in accordance with our Reimbursable Expense Fee Schedule in effect at the time that the expense is incurred.

The terms of this proposal are valid for 30 days from the date of this proposal.

### ADDITIONAL SERVICES

Unless specifically stated in the Scope of Services, any resilient design related services including areas of resistance, reliability and redundancy (i.e. flood protection, storm/tornado shelter, emergency generators, utility backup, etc.) are not included in this proposal.

The following are additional services you may require for your project. We can provide these services, but they are not part of this proposal at this time.

1. Multiple Bid Packages
2. Multiple Bid Lettings
3. Additional private utility locates
4. Custom Shelter Designs
5. 3D Visualization and Renderings
6. Exterior Wayfinding and Monument Signage

### EXHIBITS

Exhibit A - Project Phasing Map

### OTHER TERMS

#### **STANDARD TERMS AND CONDITIONS**

Copyright © Shive-Hattery October 2024

#### **PARTIES**

"S-H" or "Shive-Hattery" shall mean Shive-Hattery, Inc., Shive-Hattery A/E Services, P.C., Helix Design Group, a Division of Shive-Hattery, Inc., Shive-Hattery New Jersey, Inc., WSM, a Division of Shive-Hattery, Inc., or KdG, a Division of Shive-Hattery, Inc. and "CLIENT" shall mean the person or entity executing this Agreement with "S-H."

#### **LIMITATION OF LIABILITY AND WAIVER OF CERTAIN DAMAGES**

The CLIENT agrees, to the fullest extent of the law, to limit the liability of S-H, its officers, directors, shareholders, employees, agents, subconsultants, affiliated companies, and any of them, to the CLIENT and any person or entity claiming by or through the CLIENT, for any and all claims, damages, liabilities, losses, costs, and expenses including reasonable attorneys' fees, experts' fees, or any other legal costs, in any way related to the Project or Agreement from any cause(s) to an amount that shall not exceed the compensation received by S-H under the agreement or fifty thousand dollars (\$50,000), whichever is greater. The parties intend that this limitation of liability apply to any and all liability or cause of action, claim, theory of recovery, or remedy however alleged or arising, including but not limited to negligence, errors or omissions, strict liability, breach of contract or warranty, express, implied or equitable indemnity and all other claims, which except for the limitation of liability above, the CLIENT waives.

CLIENT hereby releases S-H, its officers, directors, shareholders, employees, agents, subconsultants, affiliated companies, and any of them, and none shall be liable to the CLIENT for consequential, special, exemplary, punitive, indirect or incidental losses or damages, including but not limited to loss of use, loss of product, cost of capital, loss of goodwill, lost revenues or loss of profit, interruption of business, down time costs, loss of data, cost of cover, or governmental penalties or fines.

**INDEMNIFICATION**

Subject to the limitation of liability in this Agreement, S-H agrees to the fullest extent permitted by law, to indemnify and hold harmless the CLIENT, its officers, directors, shareholders, and employees against all claims, damages, liabilities, losses or costs, including reasonable attorneys' fees, experts' fees, or other legal costs to the extent caused by S-H's negligent performance of service under this Agreement and that of its officers, directors, shareholders, and employees.

The CLIENT agrees to the fullest extent permitted by law, to indemnify and hold harmless S-H, its officers, directors, shareholders, employees, subconsultants, and affiliated companies against all damages, liabilities, losses, costs, and expenses including, reasonable attorneys' fees, expert's fees, and any other legal costs to the extent caused by the acts or omissions of the CLIENT, its employees, agents, contractors, subcontractors, consultants or anyone for whom the CLIENT is legally liable.

**HAZARDOUS MATERIALS - INDEMNIFICATION**

To the fullest extent permitted by law, CLIENT agrees to defend, indemnify, and hold S-H, its officers, directors, shareholders, employees, agents, consultants and affiliated companies, and any of them harmless from and against any and all claims, liabilities, losses, costs, or expenses including reasonable attorney's fees, experts' fees and any other legal costs (including without limitation damages to property, injuries or death to persons, fines, or penalties), arising out of, or resulting from the discharge, escape, release, or saturation of smoke, vapors, soot, fumes, acids, alkalies, toxic chemicals, liquids, gases, polychlorinated biphenyl, petroleum contaminants spores, biological toxins, or any other materials, irritants, contaminants, or pollutants in or into the atmosphere, or on, onto, upon, in, or into the surface or subsurface of soil, water, or watercourses, objects, or any tangible or intangible matter, whether sudden or not.

**STANDARD OF CARE**

Services provided by S-H under this Agreement will be performed in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances on projects of similar size, complexity, and geographic location as that of the Project. Nothing in this Agreement is intended to create, nor shall it be construed to create, a fiduciary duty owed by either party to the other party.

**BETTERMENT**

The CLIENT recognizes and expects that certain change orders may be required to be issued as the result in whole or part of imprecision, incompleteness, omissions, ambiguities, or inconsistencies in S-H's drawings, specifications, and other design, bidding or construction documentation furnished by S-H or in other professional services performed or furnished by S-H under this Agreement (herein after in this Betterment section referred to as S-H Documentation). If a required item or component of the Project is omitted from S-H's Documentation, the CLIENT is responsible for paying all costs required to add such item or component to the extent that such item or component would have been required and included in the original S-H Documentation. In no event will S-H be responsible for costs or expense that provides betterment or upgrades or enhances the value of the Project.

**RIGHT OF ENTRY**

The CLIENT shall provide for entry for the employees, agents and subcontractors of S-H and for all necessary equipment. While S-H shall take reasonable precautions to minimize any damage to property, it is understood by the CLIENT that in the normal course of the project some damages may occur, the cost of correction of which is not a part of this Agreement.

**PAYMENT**

Unless otherwise provided herein, invoices will be prepared in accordance with S-H's standard invoicing practices then in effect and will be submitted to CLIENT each month and at the completion of the work on the project. Invoices are due and payable upon receipt by the CLIENT. If the CLIENT does not make payment within thirty (30) days after the date the invoice was mailed to the CLIENT, then the amount(s) due S-H shall bear interest due from the date of mailing at the lesser interest rate of 1.5% per month compounded or the maximum interest rate allowed by law. In the event that S-H files or takes any action, or incurs any costs, for the collection of amounts due it from the client, S-H shall be entitled to recover its entire cost for attorney fees and other collection expenses related to the collection of amounts due it under this Agreement. Any failure to comply with this term shall be grounds for a default termination.

## **TERMINATION**

Either party may terminate this Agreement for convenience or for default by providing written notice to the other party. If the termination is for default, the non-terminating party may cure the default before the effective date of the termination and the termination for default will not be effective. The termination for convenience and for default, if the default is not cured, shall be effective seven (7) days after receipt of written notice by the non-terminating party. In the event that this Agreement is terminated for the convenience of either party or terminated by S-H for the default of the CLIENT, then S-H shall be paid for services performed to the termination effective date, including reimbursable expenses due, and termination expenses attributable to the termination. In the event the CLIENT terminates the Agreement for the default of S-H and S-H does not cure the default, then S-H shall be paid for services performed to the termination notice date, including reimbursable expenses due, but shall not be paid for services performed after the termination notice date and shall not be paid termination expenses. Termination expenses shall include expenses reasonably incurred by S-H in connection with the termination of the Agreement or services, including, but not limited to, closing out Project records, termination of subconsultants and other persons or entities whose services were retained for the Project, and all other expenses directly resulting from the termination.

## **INFORMATION PROVIDED BY OTHERS**

S-H shall indicate to the CLIENT the information needed for rendering of services hereunder. The CLIENT shall provide to S-H such information, including electronic media, as is available to the CLIENT and the CLIENT's consultants and contractors, and S-H shall be entitled to rely upon the accuracy and completeness thereof. The CLIENT recognizes that it is difficult for S-H to assure the accuracy, completeness and sufficiency of such client-furnished information, either because it is provided by others or because of errors or omissions which may have occurred in assembling the information the CLIENT is providing. Accordingly, the CLIENT agrees, to the fullest extent permitted by law, to indemnify and hold harmless S-H, its officers, directors, shareholders, employees, agents, subconsultants and affiliated companies, and any of them, from and against any and all claims, liabilities, losses, costs, expenses (including reasonable attorneys' fees, experts' fees, and any other legal costs) for injury or loss arising or allegedly arising from errors, omissions or inaccuracies in documents or other information provided by the CLIENT.

## **UNDERGROUND UTILITIES**

Information for location of underground utilities may come from the CLIENT, third parties, and/or research performed by S-H or its subcontractors. S-H will use the standard of care defined in this Agreement in providing this service. The information that S-H must rely on from various utilities and other records may be inaccurate or incomplete. Therefore, the CLIENT agrees, to the fullest extent permitted by law, to indemnify and hold harmless S-H, its officers, directors, shareholders, employees agents, subconsultants, affiliated companies, and any of them for all claims, losses, costs and damages arising out of the location of underground utilities provided or any information related to underground utilities by S-H under this Agreement.

## **CONTRACTOR MATTERS**

CLIENT agrees that S-H shall not be responsible for the acts or omissions of the CLIENT's contractor, or subcontractors, their employees, agents, consultants, suppliers or arising from contractor's or subcontractors' work, their employees, agents, consultants, suppliers or other entities that are responsible for performing work that is not in conformance with the construction Contract Documents, if any, prepared by S-H under this Agreement. S-H shall not have responsibility for means, methods, techniques, sequences, and progress of construction of the contractor, subcontractors, agents, employees, agents, consultants, or other entities. In addition, CLIENT agrees that S-H is not responsible for safety at the project site and that safety during construction is for the CLIENT to address in the contract between the CLIENT and contractor.

## **SHOP DRAWING REVIEW**

If, as part of this Agreement S-H reviews and approves Contractor submittals, such as shop drawings, product data, samples and other data, as required by S-H, these reviews and approvals shall be only for the limited purpose of checking for conformance with the design concept and the information expressed in the contract documents. This review shall not include review of the accuracy or completeness of details, such as quantities, dimensions, weights or gauges, fabrication processes, construction means or methods, coordination of the work with other trades or construction safety precautions, all of which are the sole responsibility of the Contractor. S-H's review shall be conducted with reasonable promptness while allowing sufficient time in S-H's judgment to permit adequate review. Review of a specific item shall not indicate that S-H has reviewed the entire assembly of which the item is a component. S-H shall not be responsible for any deviations from the contract documents not brought to the attention of S-H in writing by the Contractor. S-H shall not be required to review partial submissions or those for which submissions of correlated items have not been received.

## **OPINIONS OF PROBABLE COST**

If, as part of this Agreement S-H is providing opinions of probable construction cost, the CLIENT understands that S-H has no control over costs or the price of labor, equipment or materials, or over the Contractor's method of pricing, and that S-H's opinions of probable construction costs are to be made on the basis of S-H's qualifications and experience. S-H makes no warranty, expressed or implied, as to the accuracy of such opinions as compared to bid or actual costs.

### **CONSTRUCTION OBSERVATION**

If, as part of this Agreement S-H is providing construction observation services, S-H shall visit the project at appropriate intervals during construction to become generally familiar with the progress and quality of the contractors' work and to determine if the work is proceeding in general accordance with the Contract Documents. Unless otherwise specified in the Agreement, the CLIENT has not retained S-H to make detailed inspections or to provide exhaustive or continuous project review and observation services. S-H does not guarantee the performance of, and shall have no responsibility for, the acts or omissions of any contractor, its subcontractors, employees, agents, consultants, suppliers or any other entities furnishing materials or performing any work on the project.

S-H shall advise the CLIENT if S-H observes that the contractor is not performing in general conformance of Contract Documents. CLIENT shall determine if work of contractor should be stopped to resolve any problems.

### **OTHER SERVICES**

The CLIENT may direct S-H to provide other services including, but not limited to, any additional services identified in S-H's proposal. If S-H agrees to provide these services, then the schedule shall be reasonably adjusted to allow S-H to provide these services. Compensation for such services shall be at S-H's Standard Hourly Fee Schedule in effect at the time the work is performed unless there is a written Amendment to Agreement that contains an alternative compensation provision.

### **OWNERSHIP & REUSE OF INSTRUMENTS OF SERVICE**

All reports, plans, specifications, field data and notes and other documents, including all documents on electronic media, prepared by S-H as instruments of service shall remain the property of S-H. The CLIENT shall not reuse or make any modifications to the plans and specifications without the prior written authorization of S-H. The CLIENT agrees, to the fullest extent permitted by law, to defend, indemnify and hold harmless S-H its officers, directors, shareholders, employees, agents, subconsultants and affiliated companies, and any of them from any and all claims, losses, costs or damages of any nature whatsoever arising out of, resulting from or in any way related to any unauthorized reuse or modifications of the construction documents by the CLIENT or any person or entity that acquires or obtains the plans and specifications from or through the CLIENT without the written authorization of S-H.

### **DISPUTE RESOLUTION**

If a dispute arises between S-H and CLIENT, the executives of the parties having authority to resolve the dispute shall meet within thirty (30) days of the notification of the dispute to resolve the dispute. If the dispute is not resolved within such thirty (30) day time period, CLIENT and S-H agree to submit to non-binding mediation prior to commencement of any litigation and that non-binding mediation is a precondition to any litigation. Any costs incurred directly for a mediator, shall be shared equally between the parties involved in the mediation.

### **EXCUSABLE EVENTS**

S-H shall not be responsible or liable to CLIENT or CLIENT's contractors, consultants, or other agents for any of the following events or circumstances, or the resulting delay in S-H's services, additional costs and expenses in S-H's performance of its services, or other effects in S-H's services, stemming in whole or part from such events and circumstances (collectively, "Excusable Events" or, singularly, an "Excusable Event"): a change in law, building code or applicable standards; actions or inactions by a governmental authority; the presence or encounter of hazardous or toxic materials on the Project; war (declared or undeclared) or other armed conflict; terrorism; sabotage; vandalism; riot or other civil disturbance; blockade or embargos; explosion; abnormal weather; unanticipated or unknown site conditions; epidemic or pandemic (including but not limited to COVID-19), delays or other effects arising from government-mandated or government-recommended quarantines, closure of business, access, or travel; strike or labor dispute, lockout, work slowdown or stoppage; accident; act of God; failure of any governmental or other regulatory authority to act in a timely manner; acts or omissions by CLIENT or by any CLIENT's contractors, consultants or agents of any level on the project (including, without limitation, failure of the CLIENT to furnish timely information or approve or disapprove of S-H's services or work product promptly, delays in the work caused by CLIENT, CLIENT's suspension, breach or default of this Agreement, or delays caused by faulty performance by the CLIENT or by CLIENT's contractors, consultants, or agents of any level); or any delays or events outside the reasonable control of S-H. When an Excusable Event occurs, the CLIENT agrees S-H is not responsible for any actual or claimed damages incurred by CLIENT or CLIENT's contractors, consultants, or agents, S-H shall not be deemed to be in default of this Agreement, and S-H shall be entitled to a change order to equitably increase and extend S-H's time for performance of its services, as well as equitably increase the contract sum to compensate S-H for its increased labor, expenses, and other costs to perform its services, due to the Excusable Event.

**ASSIGNMENT**

Neither party to this Agreement shall transfer, sublet or assign any rights under or interest in this Agreement (including but not limited to monies that are due or monies that may be due) without the prior written consent of the other party.

**SEVERABILITY, SURVIVAL AND WAIVER**

Any provision of this Agreement later held to be unenforceable for any reason shall be deemed void, and all remaining provisions shall continue in full force and effect. All obligations arising prior to the termination of this Agreement and all provisions of this Agreement allocating responsibility or liability between the CLIENT and S-H shall survive the completion of the services hereunder and the termination of this Agreement. The failure of a party to insist upon strict compliance of any term hereof shall not constitute a waiver by that party of its rights to insist upon strict compliance at a subsequent date.

**GOVERNING LAW**

This Agreement shall be governed pursuant to the laws in the state that the project is located.

**EQUAL EMPLOYMENT OPPORTUNITY**

It is the policy of S-H to provide equal employment opportunities for all. S-H enforces the following acts and amendments as presented by Federal government or State governments: Title VII of the Civil Rights Act of 1965, Age Discrimination in Employment ACT (ADEA), Americans With Disabilities Act (ADA), Iowa Civil Rights Act of 1965, and Illinois Human Rights Act [ 775ILCS 5]. S-H will not discriminate against any employee or applicant because of race, creed, color, religion, sex, national origin, gender identity, sexual orientation, marital status, ancestry, veteran status, or physical or mental handicap, unless related to performance of the job with or without accommodation.

**HARASSMENT**

If either party becomes aware of any form of harassing conduct by the other party's employees, agents, contractors, consultants, vendors, or affiliated companies, the party receiving the harassing conduct will promptly investigate the reported conduct and take appropriate action that may include termination of this Agreement by providing written notice to the other party. Prior to the written notice to terminate, all applicable obligations contained in this Agreement by either party remain in effect. Harassment conduct includes any verbal, physical, and visual or pictorial content that creates an intimidating, offensive, obscene, or hostile working environment, unwanted and unsolicited verbal comments, sexual advances or innuendo, unwelcome jokes or banter, threats, or derogatory comments.

**COMPLETE AGREEMENT**

This Agreement constitutes the entire and integrated agreement between the CLIENT and S-H and supersedes all prior negotiations, representations and agreements, whether oral or written. In the event the CLIENT issues a Purchase Order of which this Agreement becomes a part, or the CLIENT and S-H otherwise execute or enter into a contract into which this Agreement is incorporated, the parties expressly agree that, to the extent the terms of this Agreement conflict with or are otherwise inconsistent with such Purchase Order, or any other contract, this Agreement shall supersede and override the terms of the aforementioned documents, and this Agreement shall solely govern in those regards.

**INDEPENDENT CONTRACTOR**

S-H acknowledges its status under this contract is that of an independent contractor for all purposes including employment tax purposes. Furthermore, S-H is not to be considered an agent of the County for any purpose, and no joint venture or principal-agent relationship exists between the parties. S-H is not entitled to any of the benefits that the County provides for its employees. With the exception of the obligations under this agreement, neither Client nor S-H shall have any right, power, or authority to create any obligation, express or implied on behalf of the other.

**SUBCONTRACTING**

S-H agrees not to assign or subcontract any portion of the work contemplated by this agreement without the express permission of Client.

**INSURANCE**

S-H shall obtain and maintain adequate insurance throughout the duration of the work contemplated herein, including general liability insurance and workers' compensation insurance. S-H shall add Client as an additional insured and shall furnish a certificate of insurance to Client at least 7 days prior to beginning the work contemplated herein.

**CONFIDENTIALITY**

During the course of performance of this Contract, S-H and its agents may be exposed to materials and information not accessible to the general public. S-H shall not use, publish, or divulge any materials, data, strategies, or other information relating to the County and its programs or systems which is not publicly accessible or which is intended for internal use only, without the express written consent of Client, or unless disclose is required by law or ordered by a Court of competent jurisdiction.

**ACCEPTANCE**

Wet signatures, digital signatures, electronic signatures or acceptance communicated by mail or e-mail from one party to another, are deemed acceptable for binding the parties to the Agreement. The CLIENT representative accepting this Agreement warrants that he or she is authorized to enter into this Agreement on behalf of the CLIENT.

**AGREEMENT**

This proposal shall become the Agreement for Services when accepted by both parties. Wet signatures, digital signatures, electronic signatures or acceptance communicated by mail or e-mail from one party to another, are deemed acceptable for binding the parties to the Agreement. The Client representative signing this Agreement warrants that he or she is authorized to enter into this Agreement on behalf of the Client.

Thank you for considering this proposal. We look forward to working with you. If you have any questions concerning this proposal, please contact us.

Sincerely,  
SHIVE-HATTERY, INC.



Dan Jensen, PE  
Project Manager  
djensen@shive-hattery.com

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**AGREEMENT ACCEPTED AND SERVICES AUTHORIZED TO PROCEED**

**CLIENT:** Story County Conservation Board / Story County Board of Supervisors

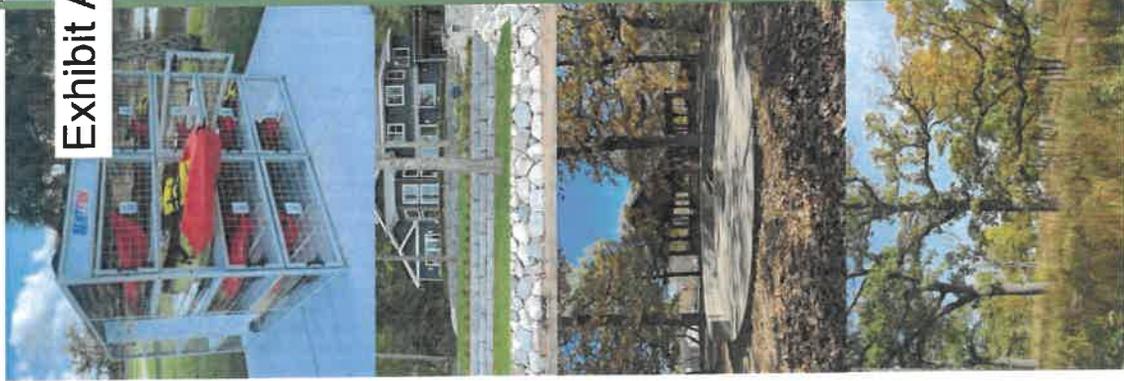
**BY:** Craig A. Meyers **TITLE:** ~~Supervisor~~ Chair  
(signature)

**PRINTED NAME:** Craig A. Meyers **DATE ACCEPTED:** 6/9/25

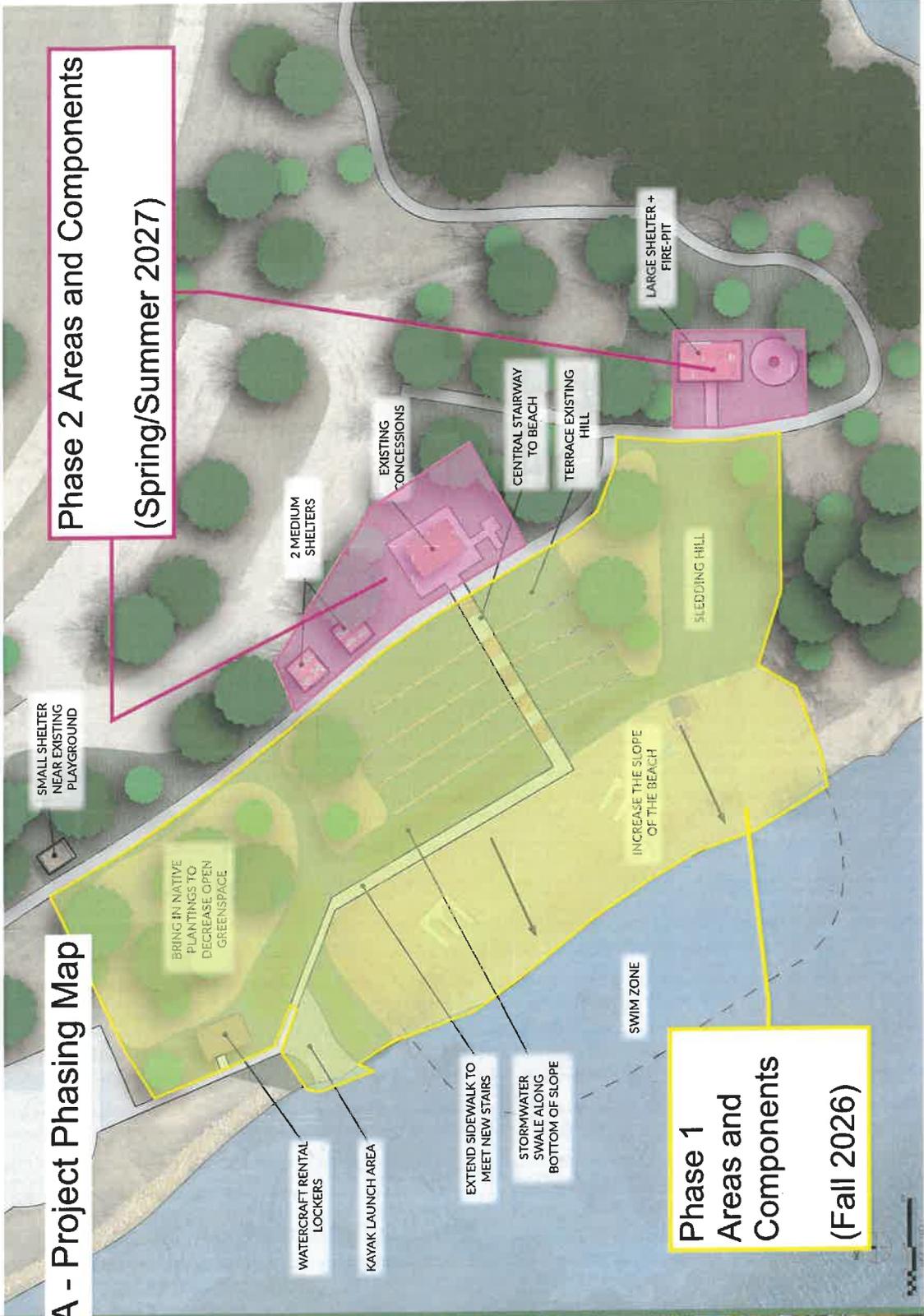
**BY:** [Signature] **TITLE:** Chair, Bd of Sups  
(signature)

**PRINTED NAME:** LINDA MURREN **DATE ACCEPTED:** \_\_\_\_\_

**CC:** Sara Carmichael, Story County Conservation  
Michelle Balmer, Iowa DNR  
Luke Monat, Shive-Hattery  
Holly Reid, Shive-Hattery



# Exhibit A - Project Phasing Map



HICKORY GROVE PARK MASTER PLAN  
APRIL 2023

BEACH IMPROVEMENTS

**DO NOT WRITE IN THE SPACE ABOVE, RESERVED FOR RECORDER**  
Prepared By: Leanne Harter, Story County Planning and Development, 900 6<sup>th</sup> Street, Nevada, IA 50201 (515) 382-7245  
Please Return to the Story County Planning & Development Department

**STORY COUNTY IOWA  
RESOLUTION OF THE BOARD OF SUPERVISORS  
RESOLUTION NUMBER 25-97**

**Establishing a Temporary Moratorium on the Acceptance of Applications and/or Issuance of Permits for Digital Asset Mining, Cryptocurrency Operations, Data Processing Centers and/or Battery/Energy Storage Solutions on properties located in unincorporated Story County, putting in place a temporary moratorium expiring on or before December 31, 2025**

WHEREAS, Iowa Code Chapter 335 grants counties the ability to adopt Zoning Ordinances to regulate land use within its jurisdictional boundaries; and,

WHEREAS, on September 2, 1958, Zoning Ordinance #1 was adopted by the Story County Board of Supervisors and has been periodically amended to regulate land use within the county's boundaries; and,

WHEREAS, current regulations adopted and enforced by Story County pursuant to Iowa Code Chapter 335 are referred to as the "Land Use Regulations" in the Story County Code of Ordinances, specifically identified as Chapters 85 through 93; and

WHEREAS, the County Comprehensive Plan known as the Cornerstone to Capstone (C2C) Plan contains vision, goals, objectives, and policy statements to provide a foundation for subsequent County amendments to the County's Land Development Regulations, with the ability to meet the following goals from the C2C Plan potentially adversely affected related to uses subject to this temporary moratorium:

- AR1: Protect agricultural practices in areas with prime soils and viable agricultural interests.
- AR2: Minimize conflicts between agricultural and non-agricultural land uses.
- AR3: Preserve farmland and the rural landscape as a viable foundation for a strong and growing agricultural economy.
- Natural Resource and Recreation Goal 1 Preserve, protect, restore, and enhance the quality of Story County's ground water and surface water; and

WHEREAS, uses related to Digital Asset Mining, Cryptocurrency Operations, Data Processing Centers and/or Battery/Energy Storage Solutions reportedly pose a threat to the public's health, safety, and general welfare due to potential environmental impacts related to significant amounts of potable water usage, air and water pollution, excessive noise impacts, and electronic waste.

WHEREAS, from time to time, it is necessary and prudent to review and study said Ordinance for necessary updates to ensure proper regulation;

AND WHEREAS, the Board will require time to further study, consult experts, and conduct the revision process complete amendments to the Land Development Regulations.

NOW, BE IT THEREFORE RESOLVED by the Board of Supervisors of Story County, Iowa:

SECTION 1. INSTITUTION OF MORATORIUM Upon the effective date of this Resolution, no applications shall be accepted nor permits granted by Story County specifically for Digital Asset Mining, Cryptocurrency Operations, Data Processing Centers and/or Battery/Energy Storage Solutions on properties located in unincorporated Story County

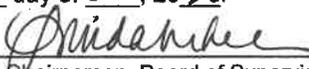
SECTION 2. PERIOD OF TIME EFFECTIVE This Resolution shall be effective for a period from adoption of said Resolution through December 31, 2025. If more time is needed by the Story County to complete their review and make a recommendation to the Story County Planning and Zoning Commission and Story County Board of Supervisors, the moratorium shall be extended by Resolution of the Board until March 31, 2026.

SECTION 3. SEVERABILITY CAUSE If any section, provision, or part of this Resolution shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the resolution as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 4. EFFECTIVE DATE This Resolution shall be in effect from the day it is passed and approved by the Board. Passed and approved this 17<sup>th</sup> day of June, 2025.

IT IS FURTHER RESOLVED that the Chair of the Board of Supervisors and the County Auditor are authorized and they are hereby directed to certify a copy of this Resolution 25-97 to be recorded upon its approval by the Board of Supervisors.

Dated this 17 day of June, 2025.

  
Chairperson, Board of Supervisors

Attest:  
  
County Auditor

ROLL CALL FOR ALLOWANCE  
Latifah Faisal Yea  Nay  Absent   
Lisa Heddens Yea  Nay  Absent   
Linda Murken Yea  Nay  Absent

ALLOWED BY VOTE OF BOARD  
Yea 2 Nay 0 Absent 1

  
CHAIRPERSON  
Above tabulation made by 



Planning and Development Department  
Administration Building  
900 6<sup>th</sup> Street, Nevada, Iowa 50201

Ph. 515-382-7245  
[www.storycountyiowa.gov](http://www.storycountyiowa.gov)

June 11, 2025

## MEMORANDUM

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**DATE:** June 11, 2025  
**TO:** Story County Board of Supervisors  
**CC:** Sandra King, Director of External Operations and County Services  
**FROM:** Leanne Harter, Story County Planning and Development Director  
**RE:** Consideration of Resolution #25-97, Establishing a Temporary Moratorium on the Acceptance of Applications and/or Issuance of Permits for Digital Asset Mining, Cryptocurrency Operations, Data Processing Centers and/or Battery/Energy Storage Solutions on properties located in unincorporated Story County, putting in place a temporary moratorium expiring on or before December 31, 2025

Story County Planning and Development is a member of CoZO – County Zoning Officials – an ISAC affiliate. Over the past few months, conversations have arisen regarding the siting and approval process for uses such as Digital Asset Mining, Cryptocurrency Operations, Data Processing Centers and/or Battery/Energy Storage Solutions. These uses have potential intensities that impact surrounding properties and natural resources. As such, several counties have acted to put in place a temporary moratorium so that staff may develop standards and mitigation methods for such uses. Currently, our regulations are silent on processes and standards for these uses.

Planning and Development staff reviewed the matter with the Story County Attorney's Office, and they expressed support for a temporary moratorium with a fixed end date to grant Story County time to review these issues and draft regulations.

Resolution #25-97 establishes a temporary moratorium expiring on or before December 31, 2025. The Resolution includes a clause for a one-time extension through March 31, 2026, that may be passed by a Resolution of the Board of Supervisors if needed. While Staff expects all the research and processing can be completed by the end of 2025, this language would allow additional time should any issues arise during the review and approval process.

Staff recommends approval of Resolution #25-97, effective with the passage of the Resolution.

Please let me know if you have any questions.



# STORY COUNTY BOARD OF SUPERVISORS

900 6<sup>th</sup> Street • Nevada, IA 50201  
 Phone: 515-382-7200 • Fax: 515-382-7206  
 Website: <https://www.storycountyiowa.gov>

June 17, 2025

Story County Board of Supervisors  
 900 6<sup>th</sup> Street  
 Nevada, IA 50201

RE: Empowerment Pilot Program

Dear Board of Supervisors,

The purpose of this item is to provide information on the homelessness report and request support and funding for a new Empowerment Pilot Program for the unhoused community (including those at risk of becoming unhoused).

Story County is experiencing an increase in homelessness, which has been more visible in Ames but is also impacting areas outside of Ames that can easily be overlooked because it's much less visible. The Board partnered with the City of Ames to fund a consultant, Dr. Amy Flowers, who conducted a study on homelessness and offered recommendations. Dr. Flowers presented the report on April 28, 2025, and shared information on nine recommendations that could be implemented over a three-year period. The consultant noted that since 2020, the point-in-time (PIT) count for homelessness in the County was 99 and 119 in 2024, a 20% increase. The PIT count is widely considered to be an undercount and was supplemented with additional data in the report.

Reflected in Dr. Flowers recommendations are the following five themes:

1. Provider Coordination
2. Improve Homelessness Prevention
3. Increase Case Management
4. Expand Emergency Shelter
5. Rapid Rehousing (RRH) and Permanent Supportive Housing (PSH)

The nine recommendations are as follows. These are only recommendations and do not represent an approved plan:

-APPROVED      **DENIED**

Board Member Initials: AM

Meeting Date: 6/17/25

Follow-up action: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Recommendation	Current Situation	Comments
1. Continue to Support On-the-Ground Service Provider Partnerships	Homeless Outreach and Support Team – providers throughout the County conduct outreach and meet weekly to discuss and coordinate support for unhoused clients in Ames.	<p>The case manager would attend HOST and other applicable meetings and roundtables. In the interim, I have been attending HOST meetings to get a better feel for the need throughout the County and how the team collaborates to solve problems and explore the possibility of expanding HOST services beyond Ames.</p> <p>Part of the funding could be made available to reimburse HOST for services provided to clients outside of Ames.</p>

(continue to next page)

Recommendation	Current Situation	Comments
2. Build Peer Navigator Program	New	ASSET Funder Staff will need to discuss and explore this recommendation further.
3. Expand Partnership with IowaWorks Mobile Workforce Center Job Fairs	<p>Conversations started with IowaWorks. They are currently in Ames on every other Wednesday, and the mobile unit was parked in Nevada earlier this month for a job fair event – 4 employers attended and about 10 clients were served. Discussions are ongoing to have them back this fall.</p> <p>Recently learned about increased service in Ames at The Bridge Home's (TBH) admin offices/future Empowerment Command Center (ECC) – coming soon.</p>	Plans for the mobile unit to come back out this fall are being considered. We also recently learned that the mobile unit is increasing its time in Ames and is at ISU on 6/17/25 and is expected to be parked outside TBH facilities periodically.
4. Expand Emergency Shelter Capacity	This option was recommended with TBH/current shelter in mind; however, TBH is working through some internal issues and determining the feasibility of completing construction on a new shelter; expansion of shelter beds may not occur for a while (i.e., FY27).	An Empowerment Pilot Program is proposed (see attached program overview) to fill some of the gap by helping to get clients housed quickly and help with self-sufficiency planning.
5. Provide Robust Case Management Across the County	Additional housing-focused case management is needed in the County. A pilot program and a new time-limited position are proposed.	If approved, the Empowerment Pilot Program will include a Housing Stability Case Manager/Liaison.
6. Create a Task Force on Homelessness	New	<p>The task force would include representatives from organizations throughout the County, including but not limited to, local governments, healthcare, law enforcement, service providers, etc.</p> <p>During its discussion, the City of Ames moved this up to Year One based on some of the feedback received. Other feedback included concerns that energy would be pulled away from the activities that can make a difference now to work on the task force. Other comments included concerns raised about size and duplication of existing groups and committees.</p> <p>ASSET Funder Staff will discuss and explore this recommendation further.</p>
7. Support Developing Efforts to Provide All-Weather Daytime Refuge	Romero House & TBH were listed as possible partners.	Building on the Board's leadership of this issue during the winter, Supervisor Murken is leading ongoing discussions internally with Emergency Management and with TBH.
8. Align With or Supplement Local Funding for Emergency Housing	Currently, ASSET does not fund TBH but funds The Salvation Army (TSA) that houses clients in hotels.	If approved, the Housing Stability Case Manager/Liaison can partner with service providers to seek additional funding opportunities.
9. Plan and Fund Permanent Supportive Housing	Funding for this program is ending in September 2025.	ASSET Funder Staff will discuss and explore this recommendation further.

Of the Year One recommendations provided, four (1, 3, 4, 5) of the five are consistent with County needs and are being worked on now. Information on how the County can address the recommendations to expand emergency shelter capacity and case management is provided in the attached Unhoused to Housed Empowerment Pilot Program overview, including an attachment of a draft job description for a case management position to launch and manage the program.

The following is requested:

Approval of Empowerment Pilot Program Development and funding for two years – total available funding is \$306,250.52 (ASSET funds already allocated, some of which is carried over from previous years). Funding requested is already allocated for ASSET use but unallocated to a specific agency; other ASSET funds that were allocated to specific agencies but remained unspent at the end of the FY are also included.

Approval of Housing Stability Case Manager/Liaison Position – time limited position focused on working with clients to address their needs, connect them with resources (i.e., housing, transportation, and other assistance as needed) and assist in creating a housing-plus plan leading to self-sufficiency.

We will learn, adjust, and improve as we go.

Respectfully,

Sandra King  
Director of External Operations and County Services

#### Attachments

1. Unhoused to Housed Empowerment Pilot Program Overview (3 pages)
2. Draft Housing Stability Case Manager/Liaison Job Description (2 pages)
3. Homelessness Report Summary (1 page)
4. Homelessness Report Link  
(<https://www.storycountyiaowa.gov/DocumentCenter/View/16631/Ames-Story-County-Conversations-on-Homelessness-Plan>)

**Unhoused to Housed Empowerment Pilot Program Overview (2 - 3 Year Pilot)**  
*(A local government pilot program designed to create a path to self-sufficiency for our neighbors without addresses)*

**Need for the Program**

- The number of homeless individuals has increased
- The primary service provider receiving ASSET funding for emergency shelter services doesn't have the capacity to keep up with case management
- Emergency shelter is expensive, and different options for sheltering people should be explored
- Multiple reasons for homelessness in Story County exist (i.e., lack of affordable housing, high number of cost-burdened households, evictions, poverty, mental health challenges, substance use disorder, justice involved, etc.) that can be better addressed through intentionally enhancing partnerships
- Homelessness in Story County is less visible than in Ames, yet emergency shelter service clients include people from cities outside of Ames; we need to learn more about who is homeless and determine if they are getting needed assistance to change their situation

**Goals**

- Assist clients in accessing and stabilizing housing and gaining self sufficiency
- Reduce the number of unhoused individuals and families literally homeless and/or at risk of homelessness in Story County
- Better preparation to shelter individuals and families during extreme weather periods, starting winter 2025-26

**Key Features**

- Case Manager & Liaison (draft job description is attached)
- Greater collaboration with HOST and other service providers and stakeholders
- Expansion of outreach to Story County communities outside of Ames
- Self-sufficiency planning with clients (i.e., goal setting; completion of housing plus plans, employment prep/job seeking, coaching, and related assistance; tenant education; transportation assistance; etc.)
- Transitional/time-limited, short-term housing subsidies (i.e., 3 - 6 months)
- Landlord, employer, and other stakeholder engagement and relationship building
- Expansion of partnership with IowaWorks

**Budget**

FY26 and FY27 funding is expected to come from allocated, undesignated ASSET funds, plus funds remaining at the end of the FY.

	Year 1 (FY26)	Year 2 (FY27)	Year 3 (FY28)
<b>Salary + benefits</b>	\$58,743.34 <u>\$36,717.18</u> \$95,460.52	60,505.64 <u>38,000.00 (est)</u> \$98,505.64	TBD
<b>HOST Outreach Reimbursement, Landlord/Stakeholder Engagement and other sponsorship, Training, etc.</b>	\$3,142.18	\$3,142.18	TBD
<b>Annual program budget</b>	\$53,000	\$53,000	TBD
<b>Other (laptop, office equipment)</b>	TBD	same	same
<b>Total</b>	\$151,602.70	\$154,647.82	TBD
<b>Total (Year 1 &amp; 2)</b>	\$306,250.52		TBD

Total available from ASSET, beginning 7/1/25 - \$306,250.52 (includes \$80,121.52 remaining at the end of FY25).

**Alignment With Homelessness Report Recommendations**

Pilot Program	Homelessness Report (Dr. Flowers) Recommendation
Support On-the-Ground Service Providers (HOST and others)	Year 1
Expand IowaWorks Mobile Workforce Center Partnership	Year 1
Expand Emergency Shelter Capacity*	Year 1
Robust Case Management	Year 1

\*Although the recommendation was related to expanding the capacity of the actual shelter (The Bridge Home) the intended result was to increase the number of emergency shelter beds. In the absence of the ability to do that directly, approval of this pilot program and related funding should enable us to secure additional hotel rooms (if needed) and assist clients in obtaining housing beyond shelter.

## **Funding Partners**

While we hope to attract additional funding partners in the future, the first year of getting things started will be to expand outreach, learn more about the state of homelessness and risk of homelessness in the County, particularly outside of Ames, and foster more intentional changes that empower clients to be self-sufficient.

## **Example of Early Activities**

- Help fill the case management gap by working directly with clients ,assist in developing housing plus plans, and connecting clients to housing and support services
- Identify (develop by name list) of homeless individuals in the County, connect them to resources, and track outcomes
- Develop a rental inventory (in progress), including cost, location, transportation options, etc.
- Conduct an employer survey
- Enhance countywide outreach through HOST, Sheriff's Office, Ames PD, Conservation, Parks & Rec departments, and other partners throughout the County
- Attend HOST meetings, landlord roundtables, and other relevant meetings
- Engage landlords and employers
- Assist in identifying other funding sources
- Other duties as assigned or apparent

\$58,743.34 + benefits - Year  
**Housing Stability Case Manager/Liaison**

**Time-limited County position**  
Funded with currently allocated, undesignated ASSET dollars  
March 26, 2025; updated 6/12/25

## **JOB SUMMARY**

This position is responsible for collaborating with service providers in the community in order to best serve the unhoused (and those at risk of becoming unhoused) population in Story County. Tasks will include, but not be limited to, providing direct client services, completing intake assessments and housing plus plans, providing ongoing case management to meet client needs, and performing similar tasks.

## **MAJOR DUTIES**

- Interview clients to assess needs, determine eligibility for assistance, assist with the application process, connect with resources, etc.
- Assist clients in setting goals, developing and implementing housing plus plans, navigating barriers, and securing basic needs.
- Build and maintain relationships with service providers, landlords and property managers, employers, educational institutions, and other community stakeholders in ways that enhance housing solutions and other cooperative efforts.
- Collaborate with area service providers to offer or connect clients with tenant rights and responsibilities, life skills, employment prep, and similar training.
- Work with Story County General Assistance (GA), Good Neighbor (GN), The Salvation Army (TSA), The Bridge Home/Central Iowa Shelter Services (TBH/CISS), and similar providers offering homelessness prevention and support services to receive referrals from and/or make referrals through centralized intake, charity tracker, and similar case management platforms.
- Partner with the local Housing, Outreach, and Support Team (HOST) to identify clients with unmet needs and partner with HOST in resolving their housing crisis.
- Identify and assist clients at risk of homelessness.
- Manage the Story County Unhoused to Housed Empowerment Program and budget (under development).
- Seek and manage local, state, and federal grants as appropriate.
- Record and track client statistics, progress, and outcomes.
- Work with coordinated entry partners to ensure a client's Vulnerability Index Service Prioritization Decision Assistance Tool (VI-SPDAT) score is available and clients are eligible to be selected from the established pull list for additional housing stability services as appropriate.
- Periodically report progress on achieving program goals to Story County Board of Supervisors and/or ASSET & Joint Funders.
- Perform related duties as assigned or apparent.

## **KNOWLEDGE REQUIRED BY THE POSITON**

- Knowledge of the resources available to meet basic needs in Story County.
- Knowledge of community service organizations, their resources, and eligibility requirements.
- Knowledge of computers and job-related software programs.
- Ability to communicate complex ideas effectively both orally and in writing.
- Skill in the analysis of problems and the development and implementation of solutions.
- Skill in the assessment of client needs and in the provision of client services.
- Skill in interpersonal relations.

▪ **SUPERVISORY CONTROLS**

TBD – General Assistance Director or the Director of External Operations & County Services. Office will be in the Human Service Center (HSC) in Ames, with some time also spent in Story County and outside of the Ames office.

**GUIDELINES**

TBD.

**COMPLEXITY/SCOPE OF WORK**

- The work consists of varied program management and client service functions. The unique need of each client contributes to the complexity of the position.
- The purpose of this position is to collaborate with service providers in the community in order to best serve the unhoused population in Story County.

**CONTACTS**

- Contracts are typically with county, city employees, and United Way employees; service providers, landlords, elected and appointed officials, representatives of external agencies, representatives from federal and state agencies, clients, and members of the general public.
- Contacts are typically to give or exchange information, resolve problems, motivate people, justify or settle matters, and provide information and/or services.

**PHYSICAL DEMANDS/WORK ENVIRONMENT**

- The work is typically performed while sitting at a desk or table or while intermittently sitting, standing, stooping.
- The work is typically performed in an office.

**SUPERVISORY AND MANAGEMENT RESPONSIBILITY**

None.

**MINIMUM QUALIFICATIONS**

- Knowledge and level of competency commonly associated with the completion of a baccalaureate degree in a course of study related to the occupational field.
- Knowledge and experience sufficient to thoroughly understand the diverse objectives and major duties of the position, usually associated with having held a similar position for two years or more.
- Possession of or ability to readily obtain a valid driver’s license issued by the State of Iowa for the type of vehicle or equipment used.

# Conversations on Homelessness

## Ames and Story County Strategic Plan 2025



### Year One (FY 2025-2026)

- Continue to Support on-the-Ground Service Provider Partnerships
- Build Peer Navigator Program
- Expand Partnership with IowaWORKS Mobile Workforce Center Job Fairs
- Expand Emergency Shelter Capacity
- Provide Robust Case Management Services Across the County

### Year Two (FY 2026-2027 )

- Create a Task Force on Homelessness
- Support Developing Efforts to Provide All-Weather Daytime Refuge
- Align with or Supplement Local Funding for Emergency Housing

### Year Three (FY 2027-2028)

- Plan and Fund Permanent Supportive Housing