

The Board of Supervisors met on 2/25/25 at 10:00 a.m. in the Story County Administration Building. Linda Murken and Latifah Faisal, with Murken presiding. Lisa Heddens absent. (all audio of meetings available at storycountyiowa.gov; any resolution is effective upon signature and can be inspected M-F, 8-4:30, at 900 6th Street, Nevada, Iowa)

ADOPTION OF AGENDA: Faisal moved, Murken seconded adopting the Agenda as listed. Motion carried unanimously (MCU) on a roll call vote.

READING RECOGNIZING NOTABLE AFRICAN AMERICANS IN STORY COUNTY HISTORY IN HONOR OF BLACK HISTORY MONTH: Faisal shared the story of James Herman Banning. After high school, Banning, originally from Oklahoma, moved to Ames and studied electrical engineering for a year at Iowa State College. From 1922 to 1928, he owned and operated the J. H. Banning Auto Repair Shop in Ames. In 1926, he became the first Black man to obtain a pilot's license from the US Department of Commerce. Banning purchased his first biplane and named it Miss Ames. In 1929, he moved to Los Angeles to be the chief pilot instructor at the Bessie Coleman Aero Club, an aviation school for African Americans. In 1932, Banning and Thomas Cox Allen became the first Black men to fly across the United States coast-to-coast. In 1933, he was scheduled to fly in an air show at the Camp Kearny military base in San Diego. Upon arrival, Banning was denied the pilot's seat because of his race. His less-experienced white aviation machinist mate was ordered to pilot the flight. The biplane stalled and entered a tailspin; the resulting crash killed Banning. In June of 2023, the City of Ames held a dedication ceremony to rename the city's airport as the James Herman Banning Ames Municipal Airport.

CITY OF COLO AMERICAN RESCUE PLAN ACT (ARPA) ANNUAL REPORT: Amy Kohlwes, Clerk, City of Colo, reported on the city's housing development project, including timeline, types of housing, and number of lots. She reviewed maps of the development area.

MINUTES: 2/18/25 Minutes – Faisal moved, Murken seconded approving 2/18/25 Minutes as presented. Roll call vote. (MCU)

PERSONNEL ACTIONS: 1) new hire, effective 3/3/25, in a) Conservation for Laura Macdonald @ \$13.75/hr; b) Engineer's Office for Wyatt Wunschel @ \$2,950.08/bw; 2) pay adjustment, effective 3/9/25, in a) Attorney's Office for Crystal Rink @ \$5,335.89/bw; b) Auditor's Office for Kristy Macki @ \$30.27/hr; Lisa Markley @ \$4,272.60/bw; c) Facilities Management for Randy Russell @ \$21.96/hr; d) Recorder's Office for Nicole Wilson @ \$26.75/hr; e) Sheriff's Office for Karissa Hendrick @ \$2,820.00/bw; Amanda Pyle @ \$2,543.85/bw; Kyle Thompson @ \$3,890.10/bw; effective 3/23/25, in a) Sheriff's Office for Bret Johnson @ \$3,897.30/bw; Brandon Lendt @ \$2,550.40/bw; Adam Luke @ \$3,302.40/bw. Faisal moved, Murken seconded approving Personnel Actions as listed. Roll call vote. (MCU)

CLAIMS: 2/27/25 Claims of \$952,604.76 (run date 2/21/25, 28 pages, on file in the Auditor's Office) and authorize the Auditor to issue checks in payments of these claims and payment requests from CIDTF (\$514.17), Emergency Management (\$1,461.06), E911 (\$22,177.95), County Assessor (\$16,020.19), City Assessor (\$28,352.51), Central Iowa Community Services (\$841,010.22). Faisal moved, Murken seconded approving Claims as listed. Roll call vote. (MCU) Faisal moved, Murken seconded approving of Consent Agenda as listed.

- 1) Resolution #25-68, in support of the Joint Competitive Highway Bridge Program (CHBP) Grant Agreement and Letter of Support for the Competitive Highway Bridge Program (CHBP) Grant Project
- 2) Renewal Class F Retail Alcohol License for Ames Lodge No. 520 Loyal Order of Moose, 644 W. 190th Street, Ames, effective 5/1/25-4/30/26, with outdoor service
- 3) Special Event Application for the Ames Triathlon on 6/22/25 with condition that certificate of liability insurance is provided to Planning and Development prior to the event
- 4) Releasing sequestered FY25 Analysis of Social Services Evaluation Team (ASSET) Funds, and changing the applicable unit rate from \$192.20 to \$326.75, both for the Youth and Shelter Services (YSS) Emergency Shelter-Rosedale
- 5) Modifications to the Planning and Development Department Work Program

Roll call vote. (MCU)

REINSTATING CLAIM PAYMENTS TO THE CITY OF ROLAND, PURSUANT TO THE CITY OF ROLAND AMERICAN RESCUE PLAN ACT (ARPA) AGREEMENT: Crystal Davis, County Outreach and Special Projects Manager, reported claim payments were paused due to pending court action. The lawsuit has been dismissed, and the city is requesting the payments be resumed. Faisal moved, Murken seconded approving the Reinstatement of Claim Payments to the City of Roland, pursuant to the City of Roland American Rescue Plan Act (ARPA) Agreement. Roll call vote. (MCU)

PURCHASING AN ELECTRIC VEHICLE (EV) CHARGING STATION FOR THE MCFARLAND PARK CONSERVATION CENTER FOR \$13,279.00: Joby Brogden, Facilities Management Director, reported this is a budgeted purchase. He discussed options for the purchase. Discussion took place. Faisal moved, Murken seconded approving purchasing an EV Charging Station for McFarland Park Conservation Center for \$13,279.00. Roll call vote. (MCU)

CLOSING THE ADMINISTRATION BUILDING AND ENGINEER'S BUILDING FOR GENERATOR REPLACEMENT: Joby Brogden, Facilities Management Director, is requesting the closures to install replacement generators. The Administration Building replacement requires a four-day window; Brogden reviewed options. His preference for the four days is to complete the project over a weekend and only close the building on Friday and Monday. Using a weekend comes at an additional labor cost of \$15,500.00 but will impact the public the least. The tentative dates for the Administration Building are 4/11/25-4/14/25 with inclement weather backup dates of 4/25/25-4/28/25. How to schedule employees is to be determined. Brogden reviewed the limited power available in the building to maintain critical infrastructure. Melissa Spencer, Emergency Management Coordinator, reported on using the Emergency Operation Center (EOC) can be used by employees and EOC laptops can be deployed to other County buildings. Discussion took place. Brogden stated the work at the Engineer's Building will take two days. A plan has been identified that will not affect staff operations; the public will not have access to the building on 5/1/25. Murken clarified wording for the motion. Faisal moved, Murken seconded approving closing the Administration Building during 4/11/25-4/14/25 and the Engineer's Building during 5/1/25-5/2/25, and for the additional cost of \$15,500.00, and to provide options for employees to work offsite and/or work at other departments as presented. Roll call vote. (MCU)

CONSERVATION QUARTERLY REPORT: Director Mike Cox reported on transitioning the former Hickory Grove Park wastewater lagoon to a fish rearing pond, water quality, trails, educational programming, and capital projects. He reported on Dakins Lake, and the Land and Water Legacy Bond funds.

INTEGRATED ROADSIDE VEGETATION MANAGEMENT (IRVM) QUARTERLY REPORT: Weed Commissioner Ty Hamiel reported on seeding, prairie seed harvest, private land equipment rentals, the American Kestrel program, winter equipment maintenance, and drainage districts. He reported on upcoming contract spraying, spring operations, administrative duties, and training.

LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS: All Board members reported on multiple items.

Faisal moved, Murken seconded to adjourn at 10:48 a.m. Roll call vote. (MCU)

**Story County Board of Supervisors
Tentative Agenda
Administration Building,
900 6th St., Nevada, IA
2/25/25**

1. SPECIAL NOTE TO THE PUBLIC: (3) - This Meeting Is Also Being Offered Via Zoom. While Joining Via Zoom, If You Have A Question And/Or Comment, You May Raise Your Hand To Speak During Public Forum Or Use The Chat Feature And The Chair Will Ask The Zoom Moderator To Review All Comments During Public Forum.

Members of the public can participate by using the information below:

To join the zoom meeting by computer, tablet, smartphone :

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join. [HTTPS://US02WEB.ZOOM.US/J/84068041164?
PWD=F8FOEWLWOCBJMLT38A4FCLRFM0H6GN.1](https://us02web.zoom.us/j/84068041164?pwd=F8FOEWLWOCBJMLT38A4FCLRFM0H6GN.1)

Passcode: 751099

Or One tap mobile:

+13017158592,,84068041164# US (Washington DC)

+13052241968,,84068041164# US

Or join by phone:

Dial(for higher quality, dial a number based on your current location):

US: +1 301 715 8592 or +1 305 224 1968 or +1 309 205 3325 or +1 312 626 6799 or
+1 646 931 3860 or +1 929 205 6099 or +1 360 209 5623 or +1 386 347 5053 or +1 507
473 4847 or +1 564 217 2000 or +1 669 444 9171 or +1 669 900 6833 or +1 689 278 1000
or +1 719 359 4580 or +1 253 205 0468 or +1 253 215 8782 or +1 346 248 7799

Webinar ID: 840 6804 1164

2. CALL TO ORDER: 10:00 A.M.
3. PLEDGE OF ALLEGIANCE:
4. ADOPTION OF AGENDA:
5. PUBLIC COMMENT #1:
This comment period is for the public to address topics on today's agenda
6. Consideration Of A Reading Recognizing Notable African Americans In Story County History In Honor Of Black History Month

Department Submitting Board of Supervisors

Documents:

BLACK HISTORY MONTH.PDF

7. AGENCY REPORTS:

- I. City Of Colo American Rescue Plan Act (ARPA) Annual Report - Amy Kohlwes, City Clerk

Department Submitting Board of Supervisors

8. CONSIDERATION OF MINUTES:

- I. 2/18/25 Minutes

Department Submitting Auditor

9. CONSIDERATION OF PERSONNEL ACTIONS:

- I. Action Forms

1) new hire, effective 3/3/25, in a) Conservation for Laura Macdonald @ \$13.75/hr; b) Engineer's Office for Wyatt Wunschel @ \$2,950.08/bw; 2) pay adjustment, effective 3/9/25, in a) Attorney's Office for Crystal Rink @ \$5,335.89/bw; b) Auditor's Office for Kristy Macki @ \$30.27/hr; Lisa Markley @ \$4,272.60/bw; c) Facilities Management for Randy Russell @ \$21.96/hr; d) Recorder's Office for Nicole Wilson @ \$26.75/hr; e) Sheriff's Office for Karissa Hendrick @ \$2,820.00/bw; Amanda Pyle @ \$2,543.85/bw; Kyle Thompson @ \$3,890.10/bw; effective 3/23/25, in a) Sheriff's Office for Bret Johnson @ \$3,897.30/bw; Brandon Lendt @ \$2,550.40/bw; Adam Luke @ \$3,302.40/bw.

Department Submitting HR

10. CONSIDERATION OF CLAIMS:

- I. 2/27/25 Claims

Department Submitting Auditor

Documents:

CLAIMS 022725.PDF

11. CONSENT AGENDA:

(All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time the Board votes on the motion.)

- I. Consideration Of Resolution #25-68 In Support Of The Joint CHBP Grant Agreement & Letter Of Support For The Competitive Highway Bridge Program (CHBP) Grant Project

Department Submitting Engineer

Documents:

CHBP AGREEMENT.PDF
CHBP AGREEMENT 2.PDF

II. Consideration Of Renewal Class F Retail Alcohol License For Ames Lodge No. 520 Loyal Order Of Moose, 644 W 190th St., Ames, Effective 5/1/25-4/30/26, With Outdoor Service

Department Submitting Auditor

Documents:

MOOSE LODGE.PDF

III. Consideration Of Special Event Application For The Ames Triathlon

Department Submitting Planning and Development

Documents:

STAFF MEMO AMES TRIATHLON SPECIAL EVENT PERMIT.PDF
AMES TRIATHLON TIME LINE AND PLANNING DOCUMENT 2025.PDF

IV. Consideration Of Releasing Sequestered FY25 ASSET Funds And Change Unit Rate - YSS Emergency Shelter - Rosedale

Department Submitting Board of Supervisors

Documents:

YSSFUNDS.PDF

V. Consideration Of Planning And Development Department Work Program Modifications

Department Submitting Planning and Development

Documents:

MEMO ON WORK PROGRAM UPDATE.PDF

12. PUBLIC HEARING ITEMS:

13. ADDITIONAL ITEMS:

I. Discussion And Consideration Of Reinstating Claim Payments To The City Of Roland, Pursuant To The City Of Roland American Rescue Plan Act (ARPA) Agreement - Crystal Davis

Department Submitting Board of Supervisors

Documents:

CITY OF ROLAND.PDF
DISMISSAL 020625.PDF
REQUEST ROLAND 020625.PDF

II. Discussion And Consideration Of Purchasing An EV Charging Station For McFarland

Park Conservation Center - \$13,279.00 (Budgeted) - Joby Brogden

Department Submitting Facilities Management

Documents:

MCFARLAND CHARGE STATION MEMO.PDF
QUOTE CARBON DAY.PDF
SOURCEWELL QUOTE.PDF

III. Discussion And Consideration Of Closing The Administration Building And Engineers Building For Generator Replacement - Joby Brogden

Department Submitting Facilities Management

Documents:

GENERATOR SHUT DOWN MEMO.PDF

14. DEPARTMENTAL REPORTS:

I. Conservation Quarterly Report - Mike Cox

Department Submitting Auditor

Documents:

CONSERVATION.PDF

II. IRVM Quarterly Report - Ty Hamiel

Department Submitting Auditor

Documents:

IRVM.PDF

15. OTHER REPORTS:

16. UPCOMING AGENDA ITEMS:

17. PUBLIC COMMENT #2:

Comments from the Public on Items not on this Agenda. The Board may not take any Action on the Comments due to the Requirements of the Open Meetings Law, but May Do So In the Future.

18. LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS:

19. ADJOURNMENT:

Story County strives to ensure that its programs and activities do not discriminate on the basis of race, color, national origin, sex, age or disability. Persons requiring assistance, auxiliary aids or services, or accommodation because of a disability may contact the county's ADA coordinator at

(515) 382-7204.



STORY COUNTY BOARD OF SUPERVISORS

900 6th Street • Nevada, IA 50201
Phone: 515-382-7200 • Fax: 515-382-7206
Website: <https://www.storycountyiowa.gov>

February 20, 2025

In honor of National Black History Month, each week during the month of February, we will share a reading about notable African Americans in Story County history. Today we are pleased to share the story of James Herman Banning.

James Herman Banning was born in Oklahoma to Riley and Cora Banning in 1900. He graduated from high school in 1918. Banning moved to Ames and studied electrical engineering for one year at Iowa State College. He owned and operated J. H. Banning Auto Repair Shop in Ames from 1922 to 1928.

While living and working in Ames, Banning began taking private flight lessons from a World War I aviator at Raymond Fisher's Flying Field in Des Moines. In 1926, he became the first Black man to obtain a pilot's license from the U.S. Department of Commerce. He purchased his first biplane and named it Miss Ames.

In 1929, Banning moved to Los Angeles to be the chief pilot instructor at the Bessie Coleman Aero Club, an aviation school for African Americans.

In 1932, James Herman Banning and Thomas Cox Allen became the first Black men to fly from coast-to-coast across the United States. Using an Alexander Eaglerock biplane that had been modified with spare parts, the pair left Los Angeles on September 8 and arrived in Long Island, New York on October 9. The two were nicknamed "the Flying Hobos" due to frequent stopping along the route to raise money, secure supplies, and make repairs on their plane. Although the trip occurred over the course of twenty-one days, the actual flight time in the air totaled around forty-two hours.

In 1933, Banning was scheduled to fly in an air show at Camp Kearny military base in San Diego. Upon arrival, he was denied the pilot's seat because of his race, leaving him to be the passenger. A white aviation machinist mate with less flying experience than Banning was ordered to pilot the flight. The biplane stalled and entered a tailspin, resulting in a crash that led to Banning's death.

In June 2023, City of Ames Mayor John Haila and the City of Ames City Council held a dedication ceremony to rename the Ames Municipal Airport the James Herman Banning Ames Municipal Airport.

We'd like to recognize and say thank you to the Ames History Museum for the use of historical text and photos about James Herman Banning.

Lisa K. Heddens
Supervisor, Chair
LHeddens@storycountyiowa.gov
515-382-7201

Linda Murken
Supervisor, Vice Chair
LMurken@storycountyiowa.gov
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Latifah Faisal
Supervisor
LFaisal@storycountyiowa.gov
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Resolution No. #25-68

In Support of the Joint CHBP Grant Agreement
&
Letter of Support for the
Competitive Highway Bridge Program (CHBP) Grant Project

Whereas, Story County, Iowa bridge FHWA number(s): 316170, has been identified as being part of a joint Competitive Highway Bridge Program (CHBP) Grant Project, and

Whereas, Iowa bridge FHWA number(s) 316170 has been included in a Bundle, as detailed in Exhibit B, and

Whereas, we accept the Contracting Authority for the bundle as detailed in Exhibit B, and acknowledge the roles and responsibilities of each party as detailed in Section 3 and 4, and

Whereas, it is desired by and in the interest of Story County to participate fully in the CHBP project activities as a Sub-recipient and provide all requisite information necessary to bring to completion all project phases through final completion, and

Whereas, we are in support of the Iowa DOT providing Primary Recipient roles and duties, and

Whereas, we understand and accept the Sub-recipient roles and responsibilities as defined in the "28E Cooperative Agreement for a Competitive Highway Bridge Program (CHBP) Grant Project", including its referenced Exhibits, and

Whereas, each County as shown in Section 4, paragraph A shall be responsible for all matching funds and accept any costs exceeding the funds requested in the CHBP Grant application for their respective structure, and

Whereas, it is the intent of Story County, upon award of CHBP funds, to enter into a Federal-aid Agreement with the Iowa Department of Transportation (DOT).

THEREFORE BE IT RESOLVED that the Board of Supervisors of Story County, Iowa hereby approves and directs the Chair to sign this Letter of Support for the Bridge Competitive Highway Bridge Program (CHBP) Grant Project and the 28E Cooperative Agreement for a Competitive Highway Bridge Program (CHBP) Grant Project, and to provide all pertinent correspondence and project information to:

Attn: Nicole Stinn, P.E.
Secondary Roads Engineer
Iowa DOT Local Systems Bureau
800 Lincoln Way
Ames, IA 50010

Adopted this 25th day of February, 2025.



Chair, Story County Board of Supervisors

ATTEST:



Recommended for approval by:

 2-14-25

Darren R Moon, P.E.

Date

Exhibit B

Competitive Highway Bridge Program (CHBP) Grant Project Bundle Information*

Bridge Bundle 1

- **Contract Authority: Buena Vista County, Iowa**
 - FHWA Structure Number(s): 85740
 - TPMS number(s): 57279
- **Ida County, Iowa**
 - FHWA Structure Number(s): 186961
 - TPMS number(s): 53452
- Budget and Funding: See Iowa DOT FY24 CHBP Grant Application

Bridge Bundle 2

- **Contract Authority: Mitchell County, Iowa**
 - FHWA Structure Number(s): 248530 & 249201
 - TPMS number(s): 54931 & 38550
- Budget and Funding: See Iowa DOT FY24 CHBP Grant Application

Bridge Bundle 3

- **Contract Authority: Chickasaw County, Iowa**
 - FHWA Structure Number(s): 112770 & 19680
 - TPMS number(s): 53435 & 53429
- Budget and Funding: See Iowa DOT FY24 CHBP Grant Application

Bridge Bundle 4

- **Contract Authority: Bremer County, Iowa**
 - FHWA Structure Number(s): 78920 & 79060
 - TPMS number(s): 35012 & 27164
- **Allamakee County, Iowa**
 - FHWA Structure Number(s): 61140
 - TPMS number(s): 37763
- Budget and Funding: See Iowa DOT FY24 CHBP Grant Application

Bridge Bundle 5

- **Contract Authority: Dubuque County, Iowa**
 - FHWA Structure Number(s): 148160
 - TPMS number(s): 45812
- **Jackson County, Iowa**
 - FHWA Structure Number(s): 193040
 - TPMS number(s): 53229
- **City of Dyersville, Iowa**
 - FHWA Structure Number(s): 004305
 - TPMS number(s): TBD
- Budget and Funding: See Iowa DOT FY24 CHBP Grant Application

Bridge Bundle 6

- **Contract Authority: Scott County, Iowa**
 - FHWA Structure Number(s): 303010
 - TPMS number(s): 31024
- **Cedar County, Iowa**
 - FHWA Structure Number(s): 103280
 - TPMS number(s): 55091
- **City of Iowa City, Iowa**
 - FHWA Structure Number(s): 6260
 - TPMS number(s): TBD
- **Budget and Funding: See Iowa DOT FY24 CHBP Grant Application**

Bridge Bundle 7

- **Contract Authority: Iowa DOT**
 - FHWA Structure Number(s): 37830
 - TPMS number(s): N/A
- **Des Moines County, Iowa**
 - FHWA Structure Number(s): 143270
 - TPMS number(s): 47049
- **Washington County, Iowa**
 - FHWA Structure Number(s): 337040
 - TPMS number(s): 51161
- **Budget and Funding: See Iowa DOT FY24 CHBP Grant Application**

Bridge Bundle 8

- **Contract Authority: Lee County, Iowa**
 - FHWA Structure Number(s): 218910 & 219030
 - TPMS number(s): 57243 & 57244
- **Budget and Funding: See Iowa DOT FY24 CHBP Grant Application**

Bridge Bundle 9

- **Contract Authority: Warren County, Iowa**
 - FHWA Structure Number(s): 332850 & 333690
 - TPMS number(s): 52966 & 52967
- **Story County, Iowa**
 - FHWA Structure Number(s): 316170
 - TPMS number(s): 38675
- **Budget and Funding: See Iowa DOT FY24 CHBP Grant Application**

Bridge Bundle 10

- **Contract Authority: Madison County, Iowa**
 - FHWA Structure Number(s): 234750 & 232680 & 233280
 - TPMS number(s): 57271 & 57273 & 57272
- **Budget and Funding: See Iowa DOT FY24 CHBP Grant Application**

Bridge Bundle 11

- **Contract Authority: Shelby County, Iowa**
 - FHWA Structure Number(s): 47910
 - TPMS number(s): 57233
- **Monona County, Iowa**
 - FHWA Structure Number(s): 250540
 - TPMS number(s): 33857
- **Budget and Funding: See Iowa DOT FY24 CHBP Grant Application**

Bridge Bundle 12

- **Contract Authority: Montgomery County, Iowa**
 - FHWA Structure Number(s): 254240 & 254550
 - TPMS number(s): 55055 & 31034
- **City of Villisca, Iowa**
 - FHWA Structure Number(s): 11520
 - TPMS number(s): 55855
- **Budget and Funding: See Iowa DOT FY24 CHBP Grant Application**

Bridge Bundle 13

- **Contract Authority: Iowa DOT**
 - FHWA Structure Number(s): 23700
 - TPMS number(s): N/A
- **Osceola County, Iowa**
 - FHWA Structure Number(s): 263300
 - TPMS number(s): 50903
- **Budget and Funding: See Iowa DOT FY24 CHBP Grant Application**

*It is the intention to use the bundles presented in the application, but bundles are subject to change due to unforeseen conditions. Bundles will be formalized upon CHBP grant award via a post-award Iowa DOT funding agreement. Resolutions signed by partner agencies attached as part of this 28E agreement acknowledge a commitment to these partnerships and an endorsement of each bundle lead.

**28E Cooperative Agreement for a
Competitive Highway Bridge Program (CHBP) Grant Project**

This Agreement is entered into this ____ day of _____, 2025, by and between the Iowa Department of Transportation (herein after referred to as Iowa DOT), and the counties named in Section 4, paragraph A (herein after collectively referred to as the Counties), and the cities named in Section 4, paragraph B (herein after collectively referred to as the Cities), as follows:

WHEREAS, the Iowa DOT, the Counties, and the Cities, are public agencies as defined by Section 28E.2 of the Code of Iowa, and

WHEREAS, Section 28E.3 of the Code of Iowa provides that any powers, privileges or authority exercised or capable of exercise by a public agency of the State of Iowa may be exercised and enjoyed jointly by a public agency of the State of Iowa having such power or powers, and

WHEREAS, In accordance with Iowa Code Chapter 28E and other relevant sections of the Code of Iowa, the Iowa DOT, the Counties, and the Cities enter into this cooperative and joint Agreement to define the roles and responsibilities of the Iowa DOT, the Counties, and the Cities, to provide for the design, construction, administration, and cost sharing for two (2) Iowa DOT-owned bridge projects, twenty-eight (28) county owned bridge projects, and three (3) city owned bridge projects, which will each be bundled into one of several construction contracts (hereinafter Project), detailed in Exhibit B, as part of an anticipated Competitive Highway Bridge Program (CHBP) Grant Award, and

WHEREAS, The CHBP funding was made available by Pub. L. 118-42, Section 126, of the Consolidated Appropriations Act, 2024, which appropriated \$250 million to be awarded by the United States Department of Transportation for a Competitive Highway Bridge Program. Federal funds are available to eligible States for replacement or rehabilitation of specific bridge projects that demonstrate cost savings by bundling multiple highway bridge projects, which were included in the grant application, and

WHEREAS, the Iowa DOT, the Counties, and the Cities, desire to select potential bridge replacement candidates, to develop an application for CHBP Grant funding, and to contract Grant Application Development Consulting Services with HDR Engineering, Inc., to assemble and submit a grant application for the purpose of acquiring said CHBP Grant funding, and

WHEREAS, the Iowa DOT is willing and able to enter into a contract with HDR Engineering, and provide contract management and accounting services as agreed to herein, for and between the parties to this Agreement; and

WHEREAS, The Iowa DOT agrees to be the Lead Applicant and Primary Recipient, and all other Counties and Cities herein agree to be Sub-Recipients, and

WHEREAS, the Iowa DOT, the Counties, and the Cities, have informed themselves as to this Agreement.

THEREFORE, IT IS NOW AGREED that the Iowa DOT, the Counties, and the Cities will enter into this Agreement pursuant to Chapter 28E of the Code of Iowa providing for cooperative action pursuant to the proposed Project, and said cooperative actions include the following:

SCOPE

I. GRANT APPLICATION WORK

1. The Iowa DOT will be the Contracting Authority for the HDR Engineering Inc. Professional Services contract, as per the attached proposal, Professional Services Agreement and associated Exhibit A. The Iowa DOT shall be responsible for contract administration and accounting services between the Counties, Cities, and the Consultant.

2. The Iowa DOT shall make payments to HDR Engineering Inc. for all grant application Professional Services rendered. The total amount paid to HDR Engineering will then be divided evenly across the total number of bridges included in the grant application. The Iowa DOT shall invoice each of the twenty (20) counties and three (3) cities for their share of the Professional Services rendered. Each of the twenty (20) counties and three (3) cities shall reimburse the Iowa DOT for their per bridge share times their total number of bridges included in the grant application within 30 days of receipt of invoice.

II. POST-AWARD ROLES AND RESPONSIBILITIES

1. The Iowa DOT shall serve as the Lead Applicant, primary point of contact, and primary recipient for the CHBP grant award. The primary recipient shall be an eligible applicant that submits the application and is responsible to deliver the CHBP Grant Awarded Project.
2. The Iowa DOT, as Primary Recipient, will administer the CHBP grant funding for the Counties and the Cities, as sub-recipients, and provide Federal-aid oversight in the same manner as it does for other Federal formula funds that are administered through the Iowa DOT to the Counties and the Cities. Primary and sub-recipients shall be responsible for financial accounting for their jurisdictional portion of the Project.
3. One lead agency, the Contracting Authority, will be identified for each of the construction contract bundles, per Exhibit B. The Contracting Authority may be a County Bridge Owner, a City Bridge Owner, or the Iowa DOT, and shall be responsible for contract and project administration including:
 - Execution of the construction contract
 - Signature as Contracting Authority on construction phase change orders
 - Provide all pertinent correspondence, documentation, and relevant project information necessary to fulfill the reporting requirements to the primary recipient (Iowa DOT)
 - Upon successful completion of the contract, the Contracting Authority's Engineer will be responsible for signing final acceptance documents for the contract.
4. Each County Bridge Owner or City Bridge Owner shall be a sub-recipient to Iowa DOT and is responsible for the project development and administration items listed below, and shall provide all pertinent information, as per the resolutions attached hereto and as such becomes part of this Agreement, to the Iowa DOT for CHBP project coordination and reporting requirements for the bridges identified in Exhibit B.
 - Project planning, development, construction administration and inspection, and completion of final paperwork for their respective project(s) in accordance with Iowa DOT policy, Iowa DOT Specifications, Iowa DOT Materials Instructional Memorandums (I.M.s), and with Iowa DOT I.M.s for Local Public Agencies, which include processes and design requirements that meet Federal-aid standards and are approved by the Federal Highway Administration (FHWA)
 - Coordination with other agencies within the contract bundle for letting and contract close-out
 - Process contractor's progress and final payments for each Bridge Owner's respective bridge(s)
 - Construction engineer signature on change orders. In the event the construction engineer is a consultant, the Bridge Owner shall also sign change orders as the Person in Responsible Charge (PIRC).
 - Pay its proportionate share of the Local Matching Costs as set forth in the FINANCING paragraph of this Agreement.
 - Perform or complete all other duties and documentation required to administer their project

A. The Counties

- Allamakee County
- Bremer County
- Buena Vista County
- Cedar County
- Chickasaw County
- Des Moines County
- Dubuque County
- Ida County
- Jackson County
- Lee County
- Madison County

- Mitchell County
- Monona County
- Montgomery County
- Osceola County
- Scott County
- Shelby County
- Story County
- Warren County
- Washington County

B. The Cities

- City of Dyersville
- City of Iowa City
- City of Villisca

5. The projects in Exhibit B shall be bundled within construction contracts via the Iowa DOT's Contracts and Specifications Bureau's letting process. The Iowa DOT will let the construction contracts. The Project shall be obligated by September 30, 2027. The Project shall be paid in full by September 30, 2032, or the amount not paid will be de-obligated.
6. After the bid letting, all non-Contracting Authority agencies agree to discuss the bids and take action to either recommend awarding the contract to the lowest, responsive bidder or reject all bids within 30 days of the letting date. The Contracting Authority agrees to discuss the bids and take action to either award the contract to the lowest, responsive bidder, or reject all bids within 30 days of the letting date. The Contracting Authority shall then follow the Iowa DOT process to accept the low bid or reject all bids.

FINANCING – Each County Bridge Owner, City Bridge Owner, and the Iowa DOT shall pay for their respective project costs, including overages beyond the initial budget presented in the application. Payment to the Prime Contractor shall be made either directly by each agency, or from each County Bridge Owner's Farm to Market (FM) account, and the CHBP funds shall be reimbursed to said agency or FM account, as per the Iowa DOT payment and reimbursement methodologies. All costs not reimbursed with CHBP funds, County HBP funds, the County Bridge Construction Fund, City HBP Funds, STBG Funds, or Farm to Market funds shall be paid for by each respective County Bridge Owner, City Bridge Owner, or the Iowa DOT. Any cost incurred by a county, city, or Iowa DOT outside of the period of performance of the CHBP grant agreement is non-reimbursable and the responsibility of the county, city, or Iowa DOT.

TERMINATION – This Agreement will be terminated upon final acceptance of the work by all County Bridge Owners, City Bridge Owners, and the Iowa DOT and settlement of the financial conditions set forth in the FINANCING paragraph of this Agreement, including final project acceptance and closeout in FMIS, and final acceptance of CHBP Grant award requirements and final reporting. If any of the Counties, the Cities, or the Iowa DOT wish to terminate their responsibilities under this agreement, an amendment to this agreement must be executed by all parties specifying the conditions of such termination.

SERVABILITY- If any part of this Agreement is found to be void and unenforceable then the remaining provisions of this Agreement shall remain in effect.

NON-DISCRIMINATION- In accordance with Title VI of the Civil Rights Acts of 1964 and Iowa Code Chapter 216 and associated subsequent nondiscrimination laws, regulations and executive orders, the LPAs shall not discriminate against any person on the basis of race, color, creed, age, sex, sexual orientation, gender identity, national origin, religion, pregnancy, or disability.

CHAPTER 28E PROVISIONS - There will be no new or separate legal or administrative entity created by this Agreement. The primary recipient shall be responsible for the filing of this Agreement with the Iowa Secretary of State as required by law following its execution.

PROPERTY – No property will be jointly held as part of this Agreement.

LIABILITY – Nothing in this Agreement shall be construed to create joint or several liability of a party hereto for the acts omissions or obligations of the other parties. Each party shall be liable only for its own acts and the parties shall have such rights of indemnity and contribution among themselves with respect to this Agreement and the undertakings hereunder as shall be permitted by law and consistent with the provisions of this Agreement.

OBLIGATIONS – The Counties, the Cities, and Iowa DOT’s obligations hereunder will cease immediately, without penalty of further payment being required, in any year for which the General Assembly of either state or the U.S. Congress fails to make an appropriation or re-appropriation to pay such obligations. The Counties, the Cities, and Iowa DOT will provide the other parties to this Agreement notice of such termination of funding as soon as practical after it becomes aware of the failure of funding. In the event such notice is provided, the other parties to this Agreement may terminate the Agreement or any part thereof.

EXECUTION – This Agreement may be executed in any number of counterparts as the case may be, each of which shall be deemed a duplicate original and which together shall constitute one and the same instrument. In addition, the parties agree that the Agreement may be executed by electronic, digital, pdf, or facsimile signatures by any party and such signature will be deemed binding for all purposes hereof without delivery of an original signature being thereafter required. Execution of this Agreement constitutes approval pursuant to Iowa Code section 28E.10 as to all matters within the Iowa DOT’s and the Counties’ and Cities’ jurisdiction with regard to any services (or facilities) over which each agency has constitutional or statutory powers of control.

AMENDMENTS - This Agreement may only be amended in writing, after the amendment has been signed by all parties. An amendment shall become effective immediately upon filing with the Iowa Secretary of State pursuant to Iowa Code section 28E.8.

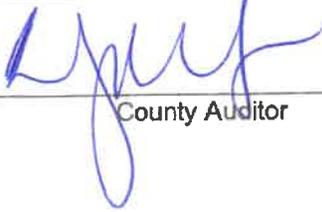
INDEMNIFICATION – As permitted by law, the Counties, the Cities, and Iowa DOT shall Indemnify and hold each other, their employees and agents, wholly harmless from any damages, claims, demands, or suits by any person or persons to the extent caused by the respective acts or omissions by the Counties, the Cities, or the officers, agents, or employees of either, in the course of any work done in connection with any of the matters set forth in this Agreement.

[This space intentionally left blank]

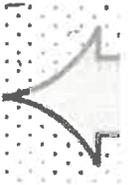
IN WITNESS WHEREOF, in consideration of the mutual covenants set forth above and for other good and valuable consideration, the receipt, adequacy and legal sufficiency of which are hereby acknowledged, the parties have entered into the Agreement and have caused their duly authorized representatives to execute the Agreement.

County Signature Block

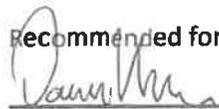
This agreement was approved by official action of the Story County Board of Supervisors in official session on the 25th day of FEBRUARY, 2025.


County Auditor


Chair Story County Board of Supervisors



Recommended for approval by:

 2-14-25

Darren R Moon, P.E.

Date

EXHIBIT A

**Attachment A1-1
Scope of Services
Contract 319AL, SA10
Grant Application for Competitive Highway Bridge Program (CHBP)**

INTRODUCTION

The Federal Highway Administration (FHWA) of the US DOT is anticipated to announce the availability of the next round of funding through the Competitive Highway Bridge Program (CHBP). The program is open only to states with a population density of less than 100 individuals per square mile. Program funding must be used for highway bridge rehabilitation or replacement on public roads that demonstrate cost savings through the bundling of multiple bridge projects into a single contract.

It is anticipated that the Notice of Funding Opportunity (NOFO) for the Competitive Highway Bridge Program will once again stress the project's capability to deliver long-term public benefit outcomes under the four selection criteria as follows:

Innovation. Using innovative approaches to improve safety and expedite project delivery, with consideration to one or more of the following key categories:

1. Innovative Technologies
2. Innovative Project Delivery
3. Innovative Financing

Support for Economic Vitality. As indicated by the results of the benefit-cost analysis and any additional non-quantified benefits identified.

Life-Cycle Costs and State of Good Repair. FHWA will consider two areas of information – the change in bridge condition and the anticipated cost savings associated with bundling bridge projects.

Project Readiness. Projects will be evaluated on their ability to authorize for construction and obligation of funding before a noted date within the NOFO.

SCOPE OF SERVICES

HDR will provide technical support to Iowa DOT to develop a single CHBP grant application for bridge bundling. HDR will work with DOT staff, as well as the ICEA Service Bureau, to collect necessary data for use in the benefit-cost analysis and grant application, such as traffic data and project cost estimates. It is HDR's understanding that critical data, such as National Bridge Inventory Data (NBI) and cost assumptions, are already available for the project. HDR will develop a benefit-cost analysis (BCA) model using assumptions consistent with US DOT's guidance for conducting BCAs for discretionary grant programs. HDR will provide DOT with the following tasks for assistance in developing its CHBP grant application:

TASK 1.0: Project Management and QC

TASK 1.1: Project Management

HDR will provide contract administration, coordination, and direction for the duration of this contract. HDR will provide a project manager to serve as the HDR's single point of contact with Iowa DOT for this Scope of Services. Five (5) months are assumed for invoicing and progress reporting.

Deliverables:

- o One (1) electronic copy of monthly invoice and progress report.

Task 1.2: Quality Review of Deliverables

HDR will perform an independent quality review of deliverables noted below.

To facilitate more efficient document management, reviews and collaboration, HDR will establish and host a project Teams/SharePoint site and provide access to Iowa DOT, ICEA and other project representatives.

EXHIBIT A

Task 1.3: Kickoff / Coordination Meetings

HDR will conduct a kick-off meeting with the Iowa DOT project team to review the scope of work for this project. As part of the project kickoff meeting, HDR will provide Iowa DOT with guidance on US DOT's guidelines for the Competitive Highway Bridge Program and probable application review strategy, application development, schedule, criteria, and overall strategy. HDR will use the project kick-off call as an opportunity to facilitate a strategy session on the grant application approach and detailed work plan. The kick-off call will also be used as an opportunity to obtain relevant existing documentation related to the individual bridge projects.

This task will also include virtual meetings with Iowa DOT, ICEA, and representatives of cities and counties with participating bridge projects. Coordination meetings will be used to discuss various options for the development of the application, develop common themes and messages for the proposed bundling of projects, confirm budget inputs, and review draft application documents as the project progresses. It is anticipated that a total of eight (8) 2-hr virtual meetings will be held to discuss interim deliverables and progress during project development.

Deliverables: Monthly invoices and progress reports, action items from calls/meetings, and quality control-quality assurance.

Task 2: Collect and Review Available Data

HDR will develop a questionnaire to obtain or confirm bridge specific information from cities / counties, including ADT, percent trucks, current load rating, proposed detour route, etc.

It is assumed that the following data would be provided to HDR for use on the study:

- Existing traffic volumes, including vehicle classification (e.g., percent trucks)
- Projected traffic volumes (e.g., annual growth rate)
- Estimated detour distance for each bridge
- Bridge construction cost estimates
- Maintenance and rehabilitation costs for different states of repair
- Bridge weight limitations and load postings (current and forecasted timing)
- Proposed or anticipated contracting and delivery method.

In addition, HDR will create a public-friendly online survey for each county to distribute and conduct engagement, the results of which will be included in the application.

Task 3. Scenario Definition and Project Prioritization

HDR will work with Iowa DOT, ICEA and other cities and counties to identify and assess bridge projects to be include in the grant application.

Grant Project Identification and Prioritization

As part of this effort, HDR will define a thematic scenario (e.g. "farm to market across Iowa" or "moving the needle for state of good repair") to help establish an overall approach and benefit justification for the grant package. This coordination effort will utilize the public impacts expected from the individual bridge projects to determine the bridges included in the application. Part of this strategy will involve selecting the various components of the project for inclusion in the scope in order to increase the probability of a grant award. This scope of work assumes that these public impacts will be:

- Time and distance impacts associated with bridge detours (due to weight posted or closed bridges)
- Expected safety improvements due to bridge improvements (increased bridge width, improved guardrail protection)
- Lower rehabilitation costs due to a better state of repair

Also, as part of this task, HDR will also work with Iowa DOT to help screen and select Iowa DOT bridge projects to include in the application with the county and city bundles. We will use available data to help develop simple screening criteria to select the most beneficial projects in terms of the grant thematic scenarios.

EXHIBIT A

Assessment of Bridge Bundling/Packaging

Upon completion of Task 3.1 above, HDR will support ICEA and Iowa DOT in the development of bridge bundles, which will represent contract packages for construction. Bridge projects will be grouped together, as able, based on factors such as:

- Project Readiness
- Geographic Proximity
- Structure Type
- Economies of Scale to Reduce Overall Bridge Construction Costs
- Reduction of Construction Detour Duration

This exercise will provide a more efficient project delivery scenario, enhancing the overall merits of the grant application.

Deliverable: Brief documentation of scenario definition and project prioritization results.

Task 4. Traffic Operations and Safety Analysis

Safety Analysis

Crash data will be obtained for the past 10-year period for up to 50 bridges identified by Iowa DOT and the cities and counties. Crash rates will be calculated for identified bridges to highlight bridges that exceed the statewide average crash rate for similar features and support predictive safety analysis. Highway Safety Manual-based crash prediction methods will be implemented with the NCHRP 17-38 spreadsheet tool provided by AASHTO for up to 50 bridges, resulting in predicted crashes on the existing bridge and predicted crashes on the new bridge. Iowa DOT's published average crash rates by facility class will be collected and forecasted if necessary. Crash prediction results developed (crashes per year) will be estimated for up to 4 key years of analysis by KABCO severity level. These data will serve as inputs for Task 6.

Operations Analysis

Highway Capacity Manual methods applied via spreadsheet will be utilized to determine a before and after average travel speed for travel through the project limits and via the project detour for up to 50 bridges. The differential between before and after travel times will be applied to the volume of traffic impacted by the project in Task 6. Daily out-of-distance travel delay will also be calculated for bridge detours using the same HCM-based methods. Before and after travel time analysis will focus on typical day conditions or recurring congestion and will be estimated for each year in the benefit-cost analysis. Estimates of delay for non-recurring congestion may be developed at the request of Iowa DOT but will be calculated as a fixed percentage increase to recurring congestion based on statewide breakdowns of source congestion published in Iowa DOT's TSMO Program Plan or provided by Iowa DOT.

Deliverable: Documentation of the methodologies for the traffic and safety analyses will be developed for inclusion as an appendix in the grant application package.

Task 5. GIS Mapping & Detour Analysis

HDR will map the locations of the individual bridge projects proposed for the application, including the selected city and county bridges. This GIS mapping will assist in efforts to appropriately bundle bridge projects into construction packages, helping to inform geographic themes or points of merit.

HDR will work with DOT to review existing bridge inventory data for the bridges in the bundles, including detour routes in the event of bridge posting or closure. DOT will help refine these detour routes and distances. HDR may conduct GIS analyses to aid the calculations of distances and consider the proximity and condition of neighboring bridges for passenger vehicle and truck detour routes. The results of these analyses will inform the user costs of detours in the case of bridge closures or weight restrictions estimated in Task 6, Benefit-Cost Analysis. User costs will cover travel time, vehicle operating costs, safety, and emissions impacts associated with bridge detours.

Deliverable: Predicted detour costs for the baseline scenario – required for input into benefit-costs.

EXHIBIT A

Task 6. Benefit-Cost Analysis

HDR will quantify public benefits and impacts expected from the project that demonstrate adherence with the CHBP selection criteria. A key challenge of this grant application will be to provide compelling evidence to USDOT of the merits of bundling the bridge projects compared to implementing the projects individually, as well as demonstrating that the monetized benefits of the bundled projects outweigh the project costs.

The economic analyses will include the following elements:

- **Develop Benefit-Cost Model:** For each of the user costs and associated benefit categories identified in Task 5, logic diagrams will be developed that represent the methodology used to monetize each project benefit. The model will be built according to the logic diagrams and populated with the most up-to-date information available. HDR will collect model inputs from Tasks 4 and 5, Iowa DOT, USDOT guidance, and other publicly available data.
- **Produce Benefit-Cost Results, Test Sensitivity of Results against Key Variables:** Initial benefit-cost results will be developed, and key variables will be flagged for testing. The model will be re-run using ranges on key variables to evaluate the robustness of the BCA.
- **Issue and Document Results:** Materials for the CHBP grant application, including the BCA excel-based model, technical documentation, and data points to support the merit criteria narrative will be written, reviewed, and finalized.

To support the development of O&M costs for each structure, HDR work with the Iowa DOT Bridges & Structures Bureau to establish a schedule of standard or parametric cost estimates for operations and maintenance activities by such characteristics as bridge/structure type (i.e. timber, concrete, etc.) and general age of structure. This schedule of O&M costs will be applied to each bridge site to assist in the development of site-specific O&M costs for the BCA.

Deliverables: A short document summarizing key data for the application narrative; technical documentation (appendix or narrative) describing the evaluation approach, data, assumptions, and results of the analysis; and the benefit-cost excel-based model for submission to USDOT.

Task 7. CHBP Grant Application Preparation

HDR will compile the analysis, develop select graphics, and document strategies that address the grant requirements. HDR will also assist in evaluating the selected projects and developing content for each of the applicable selection criterion described earlier in this proposal. Iowa DOT will be responsible for the actual submittal of the grant application on the grants.gov site.

The application narrative will follow USDOT's recommended structure and approach for describing the project, its costs, funding, benefits, and other factors. The CHBP grant application narrative will include the following project narrative, generally following the basic outline below, as per the previous NOFO:

- I. Cover Page Table (as per template in NOFO)
- II. Project Description
- III. Project Location
- IV. Project Parties
- V. Grant Funds, Sources and Uses of Project Funds
- VI. Selection Criteria
 - a. Innovation
 - b. Support for Economic Vitality
 - c. Life-Cycle Costs and State of Good Repair
 - d. Project Readiness
- VII. Letters of Support
 - a. HDR will provide a letter of support template for Iowa DOT and ICEA to provide to stakeholders.
 - b. HDR will help Iowa DOT and ICEA develop a list of potential stakeholder supporters and track requests as they are made, and letters obtained.

EXHIBIT A

Deliverable: Completed CHBP Grant Application (Draft and Final)

Key Assumptions

1. Up to 50 bridges will be analyzed for the grant application.
2. Existing Year Average Daily Traffic (ADT) Volumes to be obtained via the Iowa DOT GIS traffic maps and confirmed by Cities / Counties via questionnaire.
3. Forecast Year Average Daily Traffic (ADT) Volumes to be derived from the iTRAM model in coordination with Iowa DOT. Bridges with forecast ADT not provided will be estimated with a sketch-planning approach based on travel-sheds for traffic and safety benefits.
4. Existing and proposed bridge barrier rail protection and existing and proposed bridge traveled width (face of barrier to face of barrier) to be provided by DOT / Cities / Counties via questionnaire. Any missing information to be provided by Iowa DOT via the SIIMS database.
5. Detour Route for bridge construction or for diverted trucks from load rated bridges to be provided by Cities / Counties via questionnaire.
6. Percentage of Trucks to be provided by Cities / Counties via questionnaire. For load rated bridges, the estimated daily traffic volume of trucks diverting to other crossings to be provided by Cities / Counties via questionnaire. For bridges with percent of trucks or estimated daily truck volume diverted not provided, the iTRAM model will be used to estimate percent of trucks.
7. Bridges to include in application, including year of proposed construction and construction costs for each bridge, will be provided by the DOT/City/County.

Schedule

HDR will begin to perform these services upon Notice-to-Proceed. Most of the scope deliverables will be completed within a 5-month period. A schedule for delivery of notable deliverables outlined above will be established in coordination with Iowa DOT and largely be based on the release date of the NOFO from USDOT, which is anticipated in January 2025. Final application packet will be submitted to Iowa DOT seven (7) days prior to submittal deadline outlined in the published NOFO.

| | |
|---------------------------|-----------|
| Assumed Notice to Proceed | 1/22/2025 |
| Contract Completion | 6/15/2025 |



State of Iowa

Alcoholic Beverages Division

Applicant

| | | | | |
|---|--|----------------|------------|------------|
| NAME OF LEGAL ENTITY | NAME OF BUSINESS(DBA) | BUSINESS | | |
| Ames Lodge No. 520 Loyal Order Of Moose | Loyal Order Of Moose, Ames Lodge No. 520 | (515) 232-2205 | | |
| ADDRESS OF PREMISES | PREMISES SUITE/APT NUMBER | CITY | COUNTY | ZIP |
| 644 W 190th Street | | Ames | Story | 50010-0000 |
| MAILING ADDRESS | CITY | STATE | ZIP | |
| P. O. Box 29 | Ames | Iowa | 50010-0029 | |

Contact Person

| | | |
|-------------------|----------------|-------------------------|
| NAME | PHONE | EMAIL |
| Michael Beardsley | (515) 232-2205 | lodge520@mooseunits.org |

License Information

| | | | |
|----------------|--------------------------------|----------|--------|
| LICENSE NUMBER | LICENSE/PERMIT TYPE | TERM | STATUS |
| LF0001207 | Class F Retail Alcohol License | 12 Month | Active |

| | | |
|-----------------------------|------------------------------|----------------------|
| TENTATIVE EFFECTIVE DATE | TENTATIVE EXPIRATION DATE | LAST DAY OF BUSINESS |
| May 1, 2024 2025 | Apr 30, 2025 2026 | |

SUB-PERMITS
Class F Retail Alcohol License

APPROVED **DENIED**

Board Member Initials: YAM

Meeting Date: 2/25/25

Follow-up action: _____



State of Iowa

Alcoholic Beverages Division

PRIVILEGES

Outdoor Service

Status of Business

BUSINESS TYPE

Nonprofit corporation organized under chapter 504.

Ownership

• Individual Owners

| NAME | CITY | STATE | ZIP | POSITION | % OF OWNERSHIP | U.S. CITIZEN |
|-------------------|------|-------|-------|---------------|----------------|--------------|
| Charles Clatt | Ames | Iowa | 50010 | Administrator | 0.00 | Yes |
| Scott Sainga | Ames | Iowa | 50010 | President | 0.00 | Yes |
| Michael Beardsley | Ames | Iowa | 50010 | Treasurer | 0.00 | Yes |

Insurance Company Information

INSURANCE COMPANY

POLICY EFFECTIVE DATE

POLICY EXPIRATION DATE

Endurance American Specialty
Insurance Co

May 1, 2024

May 1, 2025

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE
DATE

OUTDOOR SERVICE EXPIRATION
DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE
DATE

TEMP TRANSFER EXPIRATION
DATE



Story County Planning and Development
 Administration Building
 900 6th Street, Nevada, Iowa 50201
 Ph. 515-382-7245 Fax 515-382-7294
www.storycountyiaowa.gov

APPROVED **DENIED**
 Board Member Initials: SM
 Meeting Date: 2/25/25
 Follow-up action: _____

MEMORANDUM

TO: Story County Board of Supervisors
FROM: Marcus Amman, Senior Planner
RE: Special Event Permit Ames Triathlon SE24-000002
DATE: February 25, 2024

Alex Syhlman, Race Director, True Time Racing Services for Iowa Multi-Sport is requesting a Special Event Permit for the Ames Triathlon planned for June 22, 2025, starting at Ada Hayden Park, Ames. The triathlon includes swimming, biking, and running legs to the race. The swimming and running will take place at Ada Hayden Park in Ames. The bike race will occur primarily in the unincorporated area of Story County.

County Regulation

Story County Code of Ordinance Chapter 83 generally requires applicants to submit a Special Event Permit application to be acted on by the Story County Board of Supervisors for planned events occurring over a four-hour period and involving more than 600 event staff, volunteers, participants, and spectators. The proposed triathlon will begin setup at 5 am on June 22, 2025, and tear down will occur by noon the same day. They anticipate up to 500 participants, coordinators, and volunteers with 100 spectators.

Planning and Development Department staff are to coordinate review of the application with the Sheriff’s Office, Fire Chief (Gilbert Fire for bike race), Ambulance District (Mary Greeley), Environmental Health, Engineer’s Office, Conservation Office, Emergency Management, and any other applicable agencies such as cities (Ames and Gilbert) within two miles of the event. This event also involves Ames police, fire, and parks and recreation departments and typically one meeting is coordinated between all involved. The county waived their review meeting as this is the same event type and location as previous years, but application materials were routed.

Summary of Race

- Swim** – 750 meters and starts at the north boat ramp area of Ada Hayden Park.
- Biking** – 15 miles and starts at Ada Hayden. The route is south of Ada Hayden on HWY 69, west on Bloomington Road, north on George Washington Carver, west on Cameron School Road, north on 500th Ave, east on 170th St., south on George Washington Carver, east on 190th St., south on HWY 69 to Ada Hayden Park. No roads will be closed.
- Run** – 3.1 miles figure eight on the paved trail at Ada Hayden

Ames Fire and the Story County Sheriff’s Dive Team will be stationed at the lake during the swim. The water will be tested to ensure it is safe for swimming. Support and rescue boats will be in the water.



PLEASE RECYCLE



Story County Planning and Development Department
Ph. 515-382-7245 Fax: 515-382-7294

Each intersection on the bike course is planned to have cones to direct cyclists/traffic, an event in progress sign, a volunteer, or Ames Police or the Story County Sheriff controlling the intersection. The applicant provided a full list of deputy locations:

- 2 deputies - Cameron School Road and GW Carver
- 1 deputy Cameron School Road and Y Ave (county line road)
- 1 deputy GW Carver and W190th Street
- 1 deputy Grand Ave/Hwy 69 north of W 190th to slow traffic

Other Plans and Procedures

For the bike route, the applicant has spoken with Christ Community Church about using their facilities as emergency weather shelters.

Mary Greeley is contracted to provide a dedicated ambulance during the event.

A copy of the certificate of liability insurance is required prior to the event.

A weather plan was submitted, and the race director has contact information for the National Weather Service for assistance. The applicant will monitor the weather and call the race if necessary.

After approval, Planning and Development will mail notification to property owners along the bike route. This mailing will go out in early June to provide adequate notice to property owners, while not being too long before that people forget about it.

Recommendation

Based on input from the departments and agencies representatives reviewing the Special Event Permit application and applicants' responses, Planning and Development staff recommend the Board of Supervisors approve the Special Events Permit SE24-000002 with a condition that the certificate of liability insurance is provided to Planning and Development Staff prior to the event.

Alternatives

- 1) The Story County Board of Supervisors approves the Special Event Permit as put forth in case SE24-000002.
- 2) **The Story County Board of Supervisors approves the Special Event Permit with conditions as put forth in case SE24-000002.**
- 3) The Story County Board of Supervisors denies the Special Event Permit as put forth in case SE24-000002.
- 4) The Story County Board of Supervisors tables the Special Event Permit as put forth in case SE24-000002 request back to the applicant and/or staff for further review and/or modifications, and directs staff to place this item on the Board of Supervisor's future meeting agenda.



PLEASE RECYCLE

Ames Triathlon Timeline

Draft 1 - 6/22/2025

Timeline overview:

Saturday 6/21/2025

- 7pm - 10:30pm - (or time frame allow by P&R) Transition setup in north parking lot

Sunday 6/22/2025

- 5am – transition area setup in park
- 6am – registration and transition area open to athletes
- 6am – swim buoys are placed in the water
- 7:20am - water safety in place for warm ups
- 7:20am – Swim warm up begins
- 7:40am – Swim warm up ends
- 7:40am – Pre-race meeting and announcements
- 7:50am – Para Triathlon event starts(or para triathlon will start at the end) ● 8:00am – First Age group athlete starts with one person starting every 3-7 seconds after that ● 8:07am - First swimmer exits the water - estimated
- 8:30am - Last swimmer exits water and all bikes on the road - estimated
- 8:43am - First bike returns - estimated
- 9:02am – First finisher - estimated
- 10:00am – Last bike enters park - estimated
- 10:50am – Last Finisher - estimated
- 10:50am – or after last person finishes Awards Ceremony
- 11:15pm-12:30pm tear down and clean up (Typically gone before noon)

Medical Plan:

Ambulance on site stationed near boat ramp
Mary Greeley notified of event

Swim course:

Distance: 750 meters

Agencies: Ames Fire Dept, Story County Sheriff Dive Team

Lifeguards: 1 Lifeguard per 25 swimmers in the water

Communications: Cell phone, and radio channel determined by Law enforcement &

Fire Timeline (estimated on 300 athletes start 2 ppl on average 5 seconds apart):

8:00 AM – First swimmer starts

8:07 AM – First Swimmer out

8:15 AM – All swimmers in the water

8:40 AM – Last swimmers out of the water

- **Course layout and start method**
 - Triangle shaped swim course (prevents cross over collisions among swimmers)
 - Two turns on course are marked with 5.5 ft tall tetrahedron swim buoys
 - Boat ramp entry and exit
 - Boat ramp covered with carpet to protect bare feet
 - 4 foot tall channelizer cone with weight to mark edge of ramp so athletes know where the ramp ends and they should push off on entry and put their feet down when exiting
 - End of boat ramp checked for debris
 - Time Trial swim start – 1 person starts every 3-7 seconds
 - Allows control of the number of people on course to ensure safety ratios
 - Swimmers don't have to negotiate other swimmers trying to enter at the same time
 - Staging will be just east of the boat ramp
- **Water quality**
 - We will depend on water testing by Iowa State University and/or the Iowa Dept of Natural Resources to determine if the water quality is safe for swimming
- **Pre-race meetings**
 - Race announcements and no Swimming posted at boat ramp during the week leading up to the race
 - Rules and safety measures communicated to participants and volunteers via pre-race safety meeting, pre-race email, website, or other communication.
 - Race day meeting for volunteers and water course personnel.
 - Update on weather and water conditions
 - Review communications plan
 - Review flag system
 - Race day meeting for participants
 - Update on weather and water conditions
 - Review rules and course
 - Review flag system
 - Answer any remaining questions
- **Categories of water safety**
 - Kayaks, canoes capable of supporting operator and one other person
 - Stay on route to keep swimmers on course and provide a resting point for tired swimmers
 - Also, notify evacuation boats of emergencies and exhausted swimmers
 - As the majority of the participants finish the few remaining swimmers will have a higher ratio of support craft to swimmers

- Evacuation boats (motorized boats - primarily Ames FD and Story Co. Dive Team) ▪ Responsible for assisting Kayaks, skis, and canoes in removing swimmers from the water ▪ Evacuation boats should only return medically needy swimmers to shore and not swimmers who are just tired in order to maintain coverage
 - Assist in closing swim course in case of weather or emergency
 - Evacuation boats will have red flags to signal course closure if needed
 - Sweeper vessel
 - Follows last swimmer
 - Typically a kayak
 - Escorts
 - Escorts are one support craft to one swimmer
 - As the majority of racers finish support craft will begin to become escorts for the slowest swimmers
 - Inefficient swimmers or tiring swimmers will often have as coverage allows
 - Lifeguards in motorized vessels, canoes, on shore, or in other water vessels
- Communications
 - Boat Ramp is staging/setup area
 - Radio/Cell phone communication to
 - Race director Alex (cell 515-450-1751)
 - Swim Safety coordinator: TBD
 - Ames Fire: TBD
 - Story Co Dive Team: TBD
 - Canoes, ski, kayaks should have whistle or air horn to alert evacuation boats of a swimmer that needs to go to shore or be picked up
 - Chip timing and tracking
 - All participants will be required to wear a timing chip on their person
 - All participants will cross a mat prior to entering the water so we know who went in the water and started the race
 - Rescue personnel and participants will need to be certain to notify race officials if they drop out or do not finish the race to prevent a false missing swimmer event
 - We will be able to reference the chip reads to determine if a swimmer entered and/or exited the water
 - Transition Bike Check
 - Once the last swimmer exits the water and the transition area there should be a period of time where there are no bikes in the transition area
 - If a bike remains in transition area after the last swimmer exits the water the swim director and/or transition director should determine what the race number is of the bike(s) left in transition.
 - This race number should be compared with any people that were reported to have dropped out of the race or quit early
 - If the race number is not linked to a person known to have dropped out of the race their name should be announced on the PA system
 - Simultaneous to announcing the name over the PA system the participant's phone number should be tracked down from the Race Director or Race Timer and the Swim

Director should attempt to call that person.

- The race timer should also check to see if that timing chip was handed out on race morning and if so were there any chip reads at the swim course timing mat that would indicate they entered the water.
 - If the above steps are unable to locate or determine if there is a missing swimmer discuss starting a missing swimmer incident with Ames Fire and Story Co Dive Team leaders.
- Missing swimmer Incident
 - If it is determined there is a missing swimmer the swim course will be closed
 - Closed course will be signaled via red flags, PA Announcements, and cell/radio communication
 - Ames Fire Dept and Story County Dive Team will be in charge of any missing swimmer incident

SWIM COURSE MAP:



Bike Course:

Distance: 15 miles

Agencies: Ames Police Dept, Story County Sheriff

Communications: Cell phone, APD, SCSO

Timeline (estimated):

8:08 AM – First Biker starts

8:30 AM – Last Biker leaves AHHP

8:43 AM – First Biker returns to AHHP

10:00 AM – Last Biker returns to AHHP

Fastest Pace: 26.8 mph

Slowest Pace: 10 mph

Intersections with estimated times:

Bloomington @ Stange

First person: 8:12 AM

Last person: 8:42 AM

GW Carver @ Cameron School Rd

First person: 8:15 AM

Last person: 8:54 AM

Cameron School Rd @ R38

First person: 8:20 AM

Last person: 9:03 AM

R38 @ E23(170th)

First person: 8:25 AM

Last person: 9:20 AM

E23(170th) @ GW Carver

First person: 8:30 AM

Last person: 9:32 AM

GW Carver @ W 190th St.

First person: 8:34 AM

Last person: 9:44 AM

W 190th St. @ Grand Ave

First person: 8:39 AM

Last person: 9:55 AM

Return to park

First person: 8:43 AM

Last person: 10:00 AM

Bike Turn by turn directions:

- Starting in AHHP north parking area near boat ramp
- Exit from park turning south on shoulder of Grand Ave
- Slight right on to Dawes Dr.
- Turn right (west) on Top-O-Hollow Rd
- Merge on to Bloomington Road (continue West)
- Turn right (north) Blooming curves to the north becoming George Wash. Carver Ave
- Turn left (west) on Cameron School Road
- Turn right (north) on R38
- Turn right (east) on 170th Street
- Turn right (south) on George Wash Carver Ave
- Turn left (east) on W. 190th St
- Turn right (south) on to should of Grand Ave
- Turn right (west) to enter park and return to transition area in north parking lot of AHHP

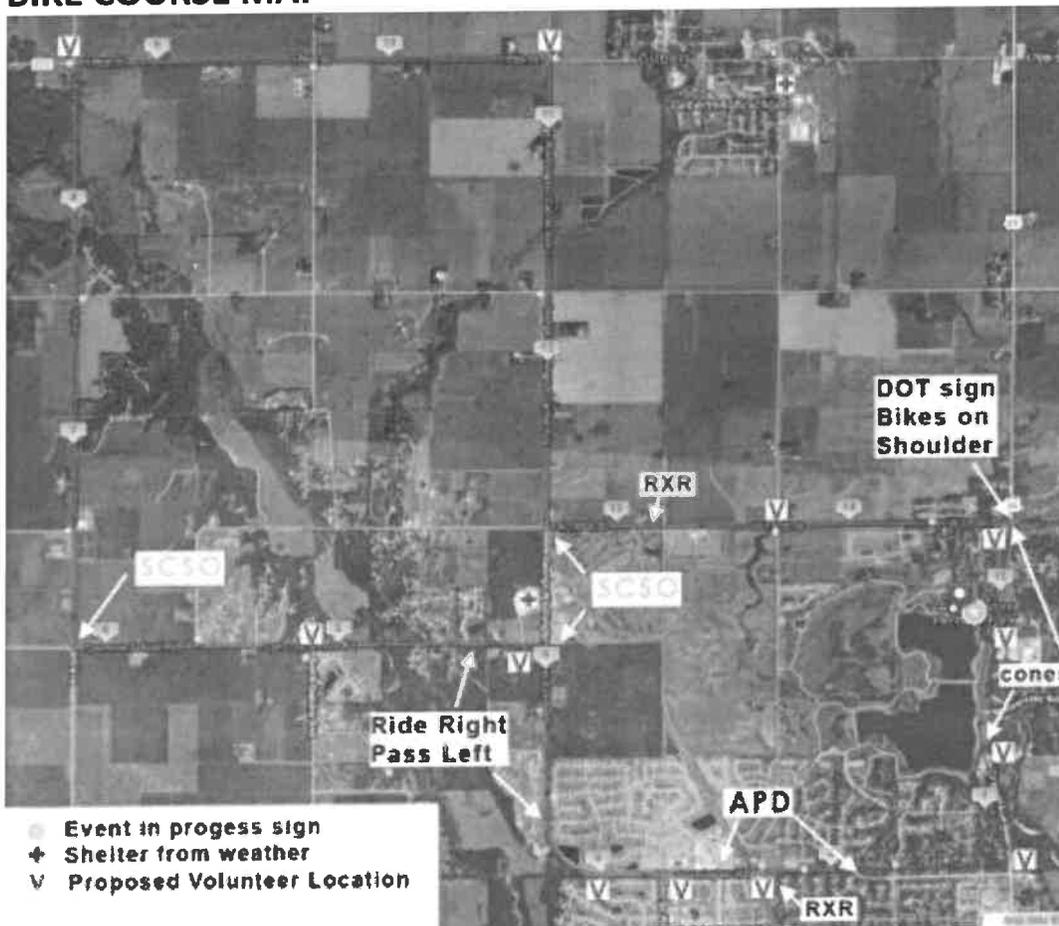
Bike Traffic Plan – signs and volunteers

- Bike route starts in AHHP north parking lot and exits south on to the shoulder of Grand Ave.

- Grand Ave @ Dawes Dr
 - Cones w/arrows showing biker to turn right
 - Volunteer with safety vest to reinforce right turn
- Dawes @ Adams St.
 - Adams St. EB - Caution Event in progress
- Top-O-Hollow Rd @ Roy Key
 - Roy Key NB - Caution Event in progress
- Top-O-Hollow Rd @ Calhoun Ave.
 - Calhoun Ave. SB - Caution Event in progress
- Top-O-Hollow Rd @ Hoover Ave.
 - Hoover Ave. SB and NB - Caution Event in progress
- Top-O-Hollow @ Bloomington Rd.
 - Cones preceding intersection to get west bound car traffic to move to the middle lane and separating the two lanes for 50-100ft past the intersection
 - Cones directing with arrows directing cyclists to turn right heading west on Bloomington ○
- Potentially CSO vehicle with directional stick to get cars to move over east of the intersection ●
- Bloomington @ Fletcher Ave.
 - Fletcher NB and SB - Caution Event in progress
- Bloomington @ Eisenhower Ave.
 - Eisenhower NB and SB - Caution Event in progress
- Bloomington @ Hyde Ave
 - Hyde NB and SB - Caution Event in progress
- Bloomington @ Stange Rd
 - Ames Police control intersection
 - Traffic lights set to flash red
- George Washington Carver Ave @ Chilton Ave
 - Chilton Ave SB – Caution Event in Progress
- George Washington Carver Ave @ Valley View Rd
 - Valley View Rd SB – Caution Event in Progress
- George Washington Carver Ave @ Harrison Rd
 - Harrison Rd WB – Caution Event in Progress
- George Washington Carver Ave @ Weston Dr
 - Weston Dr. WB – Caution Event in Progress
 - Weston Dr. EB – Caution Event in Progress
- George Washington Carver Ave @ Cameron School Road
 - Sheriff controls intersection
 - 2 directional arrows - Cyclists turn left (west) on Cameron School Road
- Cameron School Rd @ North Dakota
 - Caution Event in progress
 - Possible volunteer location
- R38 @ Cameron School Rd
 - Sheriff controls intersection
 - 2 directional arrow right turn (north)
- R38 @ E23 (170th St.)
 - Sheriff controls intersection

- 2 directional arrow right turn (east)
- E23 @ George Washington Carver Ave
 - Sheriff controls intersection
 - 2 directional arrow right turn (south)
- George Washington Carver @ W 190th
 - Sheriff controls intersection
 - 2 directional arrow left turn (east)
- W 190th @ Grand Ave
 - DOT Sign North of the intersection facing south bound car traffic warning of bikes on the shoulder
 - 4 ft tall channelizer traffic cones on the line separating the shoulder and traffic from W. 190th to Park entrance
 - 2-4 right arrows tell cyclist to turn right (south)
 - 1 Volunteer with safety vest ensuring cyclist turn on to the shoulder
 - W 190th - Slow down sharp turn ahead sign approx. 200ft prior to intersection with Grand Ave.
- Park entrance
 - 1 volunteer with safety vest
 - 2-4 cones with right (west) turn arrows

BIKE COURSE MAP



Run Course:

Distance: 3.1 miles

Agencies: Story Co ARES and Volunteers

Communications: Cell phones, and SCSSO

Timeline (estimated):

8:44 AM – First Runner starts

10:02 AM – Last Runner starts

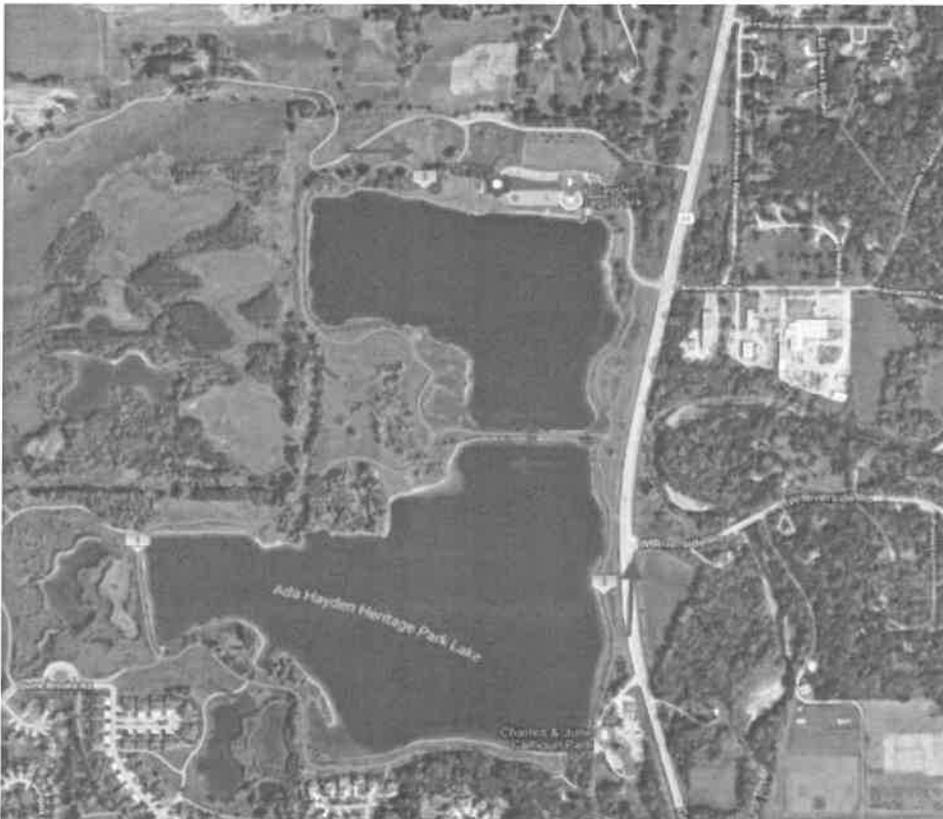
9:02 AM – First Finisher

10:50 AM – Last Finisher

Run course is contained in Ada Hayden Park and is 5k/3.1 miles. The race will use all paved bike trails on the establish figure 8 course(course map below).

- All turns on the trail will utilize 18 inch tall orange traffic cones with a directional arrow(s) attached to the top of it. We typically place two cones with signs per turn.
- Yard signs with step in stakes can be used if better suited for a particular area
- No paint, chalk, or other marking will be placed on the pavement
- Signs will not be attached to trees
- 2 volunteers one at the pedestrian bridge (one east and one west) to assist runners as needed • Water station at half way point (southeast corner of lake near southern restroom/Dawes/Calhoun Park)

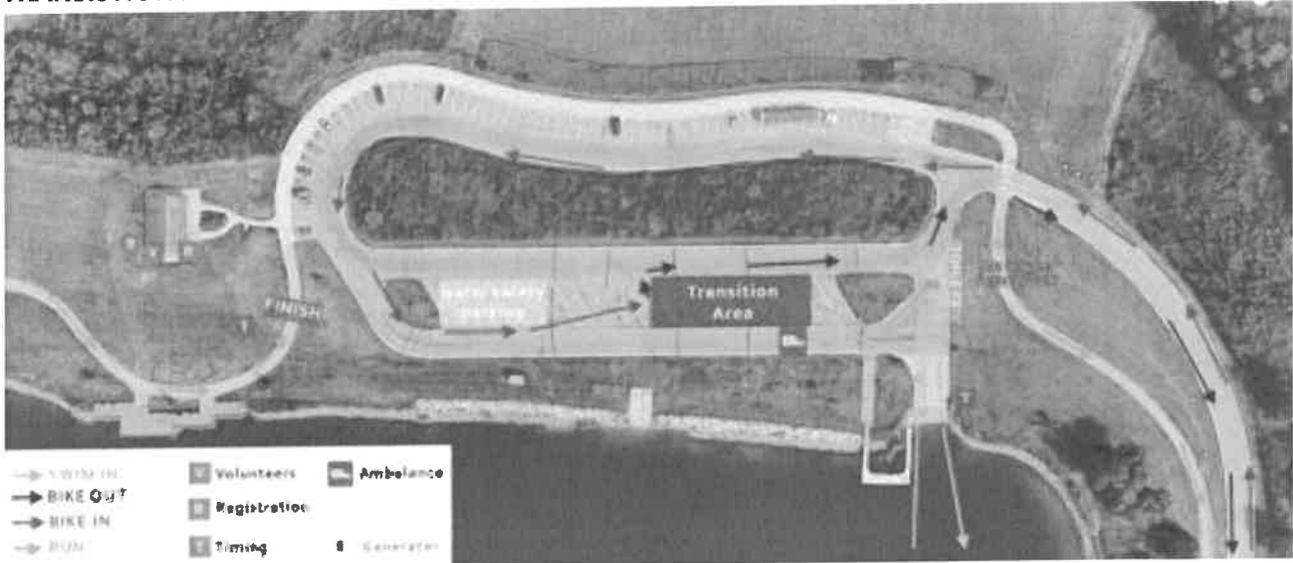
RUN COURSE MAP:



Transition Area:

- Portable bike racks 10ft long each holding 6 bikes (34 bike racks estimated for 200 people)
- Paratriathlon area left open to allow for handbikes or other para-equipment
- Fabric fencing around the bike racks to separate athletes from spectators

TRANSITION AREA COURSE MAP:



Weather Plan:-

The event will occur rain or shine however not in severe weather for example lightning/thunder, thick fog, and/or tornado warning.

The race director will be in charge making any weather related decisions on race day and located near the north parking area in Ada Hayden Park. NWS, online weather applications, on course spotters, law enforcement will be available to consult on weather conditions concerning race day weather decisions.

Weather contacts for race day:

NWS contact: 515-270-4501

Secondary: 800-759-9276

Pre-race:

If lightning, thunder, or thick fog is detected at the transition area the race will be delayed 15 minutes after the last lightning strike is seen, thunder is heard, or fog clears. After 1.5 hours of delay the race will consider postponement or cancellation. Shelter options on the bike course will be determined prior to race day. Updates will be communicated to athletes via PA System if possible. If athletes are sheltering in their cars due to precipitation electronic communications such as email and/or facebook will be used if possible.

During the race:

Pre-determined locations for shelter will be determined and communicated to key race volunteers and coordinators on the bike course. Communication will be handled through Cell phone, and/or Police/Fire/EMS radios.

Athletes in the park can shelter in the park shelter or in vehicles

Athletes outside the park can shelter at:

- The Plex Gymnasium corner of GW Carver and Cameron School Road



STORY COUNTY BOARD OF SUPERVISORS

900 6th Street • Nevada, IA 50201
Phone: 515-382-7200 • Fax: 515-382-7206
Website: https://www.storycountyiowa.gov

APPROVED DENIED
Board Member Initials: [Signature]
Meeting Date: 2/25/25
Follow-up action:

February 20, 2025

Story County Board of Supervisors
900 6th Street
Nevada, IA 50201

RE: Request Release of Sequestered Funds and ASSET Contract Amendment to Change Unit Rate – YSS for Emergency Shelter-Rosedale

Dear Board of Supervisors,

ASSET Funds for Youth and Shelter Services (YSS) for Emergency Shelter-Rosedale were sequestered for the FY25 ASSET contract. Requested is for the Board to unsequester ASSET funds for Emergency Shelter – Rosedale, which will authorize staff to accept and process claims for this service.

Also requested is approval to change the applicable unit rate from \$192.20 to \$326.75 to better account for YSS’ expenses to deliver the service. Approval of this change in unit rate, coupled with YSS’ ability to submit a claim for two reserved beds per month, will allow YSS to draw down allocated funds this FY. This change will not increase the allocation but will allow for faster draw down of the funds.

Upon approval of this request, I will place the revised contract on the agenda for signature, YSS can begin drawing down allocated funds, and claims will be processed using the higher unit rate referenced above.

Please let me know if you have any additional questions or concerns.

Respectfully,

[Signature]

Sandra King
Director of External Operations and County Services



Planning and Development Department
Administration Building
900 6th Street, Nevada, Iowa 50201

Ph. 515-382-7245
www.storycountyiowa.gov

APPROVED **DENIED**
Board Member Initials: AM
Meeting Date: 2/25/25
Follow-up action: _____

MEMORANDUM

DATE: February 20, 2025
TO: Story County Board of Supervisors
CC: Sandra King, Director of External Operations and County Services
FROM: Leanne Lawrie Harter, AICP CFM
RE: Work Program Update

The intent of this memo is to provide the Board of Supervisors with a written status on where items are on the adopted work program. In addition, staff is requesting modifications as outlined in this memo and demonstrated on the attached work program. The Planning and Zoning Commission recommended approval of the modification on February 5, 2025.

Cornerstone to Capstone Implementation and Long-Range Planning

- Healthy and Viable Manufactured Home Parks Program
 - Resource Fair held in fall 2024 with invitations to all residents in unincorporated manufactured housing communities.
 - Pilot program – Board of Supervisors approved a manufactured housing repair program in the amount of \$75,000 to be managed by the Story County Housing Trust.
- C2C Plan Review
 - Survey Follow-up
 - While drafting proposed modifications to regulations and procedures, Staff has been working to respond to some of the concerns raised in the surveys conducted in the fall of 2023.
 - Chapter 6 Economic Development
 - Staff received information from the Mid-Iowa Planning Alliance (MIPA) regarding potential technical assistance to complete this Chapter’s review and update and will be taking it forward to the Board of Supervisors for direction in February.
 - Urban Expansion Areas
 - Staff is working with the County Attorney’s Office to determine how subdivisions are processed within two-mile jurisdictions and after that process is considered, will work with communities to review the Urban Expansion Areas.

Proposed modifications – change the timeframe to beginning in June 2025 and run through April 2026

- Climate Resiliency Planning - Climate Reduction Pollution Grant (Polk County)
 - Central Iowa Priority Climate Action Plan submitted to the EPA in spring 2024 - <https://raincampaign.org/wp-content/uploads/2024/03/Central-Iowa-Priority-Climate-Action-Plan-Revision-3.18.2024.pdf>
 - Story County has contracted with EA Engineering, Science, and Technology, Inc., for development of a *Climate Action Plan for Story County Government Operations*.

Proposed modifications – add subsection for the Climate Action Plan for Story County Government Operations and Leanne Harter’s name as well.



Density-Based Program Development – no formal action to date *Proposed modifications – change the timeframe to beginning in June 2025 through December 2025*

- Debris Management Site Planning and Implementation
 - The temporary debris site was activated during 2024 following the tornado in May.
 - Following this, staff worked with the USACE to determine how the areas of the site containing the wetlands could be used, and the result was that the eastern 1/3rd of the site will remain undisturbed and/or restored to native plantings.
 - Story County staff provided comments back on the draft plan provided by the consultants regarding the site plan and use of the property, and once revisions to those are completed, the plan will be presented to the Board of Supervisors.
- Historic Preservation Plan/Certified Local Government – no formal action to date. *Proposed modifications – change the timeframe to beginning in June 2025 and run through June 2026*
- Housing Action Plan Implementation
 - The Housing Action Plan team meetings continue to occur on a regular basis and staff is updating the Board of Supervisors in March.
- Local Foods Programming
 - The Board of Supervisors approved Resolution 25-25 supporting the work of the Sustainable Iowa Land Trust and their Circle our Cities Project for residents of Story County.

Outreach

- Flood Preparation and Recovery Guide
This was delayed because of other projects and items requiring staff attention. Proposed modifications – change the timeframe to beginning in February 2025 and run through July 2025.
- Current Projects Map
 - Work on this was started and then delayed once the Board of Supervisors approved transitioning to a new online permitting software. We are in the process of transitioning at this time, and once that is complete, we will begin managing the current projects map.
- Erosion Control and Stormwater Management Outreach
This was delayed following the adoption of Senate File 455 as well as other projects and items requiring staff attention. Proposed modifications – change the timeframe to beginning in February 2025 and run through July 2025.

Regulations and Policies

- Annual Review of Land Development Regulations
 - The annual review was approved in spring 2024. For the calendar year 2025 and beyond, staff proposes the annual review begins following adjournment of the Iowa State Legislature. This will allow Story County to respond accordingly to legislative requirements.
Proposed modifications – change the timeframe to beginning in June 2025 and run through October 2026
- Develop Substantial Damage Management Plan (Floodplain)
 - The Iowa Department of Natural Resources conducted a Community Assistance Visit (CAV) with Story County in October 2024. Following the CAV, draft planning



Planning and Development Department
Ph. 515-382-7245

approaches were forwarded to County staff who will use them as templates this spring to move the project forward.

This was delayed because of other projects and items requiring staff attention. Proposed modifications – change the timeframe to beginning in February 2025 and run through July 2025.

- Fees/Fines Schedules
 - This was completed and revisions effective January 1, 2025.
 - On an annual basis, the fees and fines schedules will be reviewed in December.
- Building Code Feasibility Study
 - Both the County's adopted Strategic Plan and Hazard Mitigation Plan reference the adoption of a building code. Staff has requested budget funds split between the remainder of Fiscal Year 25 and the upcoming fiscal year (FY26) in the amount of \$15,000. These funds would be used for a feasibility study to determine the elements and application of a building code, along with applicable implementation steps.

Proposed modifications – change the timeframe to beginning in March 2025 and run through June 2026

We have set the annual joint meeting between the Planning and Zoning Commission for the May 7, 2025, date. At that meeting, the Fiscal Year 2026 Work Program will be presented for discussion.

Story County Planning and Development Department – Work Program
FY2024 – FY2025



| Work Item | Staff Lead(s) | Priority | Fiscal Year 2024 | | | | | | Fiscal Year 2025 | | | | | | | | | |
|--|----------------------------|----------|------------------|-----|-----|-----|-----|-----|------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| | | | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May |
| Cornerstone to Capstone Implementation and Long-Range Planning | | | | | | | | | | | | | | | | | | |
| Healthy and Viable Manufactured Home Parks Program | Andrea Leslie Leanne | High | | | | | | | | | | | | | | | | |
| C2C Plan Review • Survey Follow-up • Chapter 6 Economic Development • Urban Expansion Areas | Leanne | High | | | | | | | | | | | | | | | | |
| Climate Resiliency Planning - Climate Reduction Pollution Grant (Polk County) and Climate Action Plan for Story County Government Operations | Marcus Leanne | High | | | | | | | | | | | | | | | | |
| Density-Based Program Development | Marcus | High | | | | | | | | | | | | | | | | |
| Debris Management Site Planning and Implementation | Marcus | Medium | | | | | | | | | | | | | | | | |
| Historic Preservation Plan/Certified Local Government | Leanne | Medium | | | | | | | | | | | | | | | | |
| Housing Action Plan Implementation | Andrea Leanne Leslie | Medium | | | | | | | | | | | | | | | | |
| Local Foods Programming | Andrea | Low | | | | | | | | | | | | | | | | |
| Outreach | | | | | | | | | | | | | | | | | | |
| Flood Preparation and Recovery Guide | Leslie Leanne | High | | | | | | | | | | | | | | | | |
| Current Projects Map | Marcus | Medium | | | | | | | | | | | | | | | | |
| Erosion Control and Stormwater Management Outreach | Leanne Leslie | Medium | | | | | | | | | | | | | | | | |
| Regulations and Policies | | | | | | | | | | | | | | | | | | |
| Annual Review of Land Development Regulations | Leanne | High | | | | | | | | | | | | | | | | |
| Develop Substantial Damage Management Plan (Floodplain) | Andrea Leanne | High | | | | | | | | | | | | | | | | |
| Fees/Fines Schedules | Leslie | High | | | | | | | | | | | | | | | | |
| Building Code Feasibility Study | Leanne Leslie | Medium | | | | | | | | | | | | | | | | |

LEGEND – **Blue** represents the original timeframe and **ORANGE** is the proposed timeframe. Items will carry forward into FY2026.
 Presented to the Planning and Zoning Commission and Board of Supervisors -- February 7, 2024.
Proposed updates dated February 25, 2025



**STORY COUNTY
BOARD OF SUPERVISORS
LISA K. HEDDENS, Chair
LINDA MURKEN, Vice Chair
LATIFAH FAISAL, Supervisor**

Story County Administration
900 Sixth Street
Nevada Iowa 50201
515-382-7200
515-382-7206 (fax)

MEMORANDUM

TO: Story County Board of Supervisors
FROM: Crystal Davis, County Outreach & Special Projects Manager
RE: Discussion and Consideration on Reinstating Claim Payments to the City of Roland Pursuant to the City of Roland American Rescue Plan Act (ARPA) Agreement
DATE: February 20, 2025

City of Roland is requesting to reinstate claim payments for the City of Roland’s ARPA Water Looping and Storm Sewer Project.

On November 5, 2024, the Board of Supervisors paused future claim payments on the City of Roland’s ARPA Water Looping and Storm Sewer projects, pending the court action of Steele Excavating, Inc. v. City of Roland and Kurtis Bower, Story County Case No. EQCV053859 for reference.

Attached is the letter of request and copy of the dismissal of the pending court action as sent by City of Roland.

Staff is seeking direction on the request to reinstate claim payments.

Please let us know if there are any questions.

APPROVED **DENIED**
Board Member Initials: YAM
Meeting Date: 2/25/25
Follow-up action: _____



CITY OF ROLAND, IOWA

120 N MAIN STREET • PO BOX 288 • ROLAND, IOWA 50236
OFFICE (515) 215-2861

EMAIL: CITYOFROLAND@GMAIL.COM • WEBSITE: CITYOFROLAND.ORG

MELLISA MATTINGLY • CITY CLERK ARIKA REISCHAUER UTILITY BILLING CLERK

February 7, 2025

Story County Board of Supervisors
900 Sixth Street
Nevada, IA 50201

Dear Story County Supervisors:

Attached, please see the voluntary dismissal of the Steele Excavating, Inc., dismissing their case against the City of Roland. They sought a temporary civil injunction and the District Court found that they likely did not have standing to bring the action in the first place.

As such, their dismissal is attached. The City of Roland is requesting that the Story County Board of Supervisors reinstate as soon as possible the reimbursement of the ARPA funds that were withheld earlier last year.

Thank you for your time and consideration on this matter.

Respectfully,

KURTIS L. BOWER, MAYOR
CITY OF ROLAND, IOWA

IN THE IOWA DISTRICT COURT IN AND FOR STORY COUNTY

STEELE EXCAVATING, INC.,

Court File No. EQCV053859

Plaintiff,

v.

PLAINTIFF'S VOLUNTARY DISMISSAL

CITY OF ROLAND, and KURTIS BOWER

Defendants.

Pursuant to Iowa R. Civ. P. 1.943, Plaintiff by and through its respective counsel dismisses this matter in its entirety, and without costs, disbursements, including attorneys' fees and costs, to any party.

Respectfully submitted,

Dated: February 6, 2025

/s/ Thomas R. Olson
Thomas R. Olson (#AT0010013)
OLSON CONSTRUCTION LAW, P.C.
20730 Holyoke Avenue; Ste. 202
P.O. Box 520
Lakeville, MN 55044
Tel. (651) 298-9884
Fax (651) 298-0056
trolson@oc-law.com
Attorney for Steele Excavating, Inc.

EDMS to:

Dustin T. Zeschke
Swisher & Cohrt, P.L.C.
528 W. 4th Street
PO Box 1200
Waterloo, IA 50704-1200
Zeschke@s-c-law.com
ATTORNEYS FOR DEFENDANT

| CERTIFICATE OF SERVICE | | | |
|--|----------------|-------|-------------------|
| The undersigned certifies that the foregoing instrument was served on all parties to the above-entitled cause to each of the attorneys of record herein at their respective addresses disclosed on the pleadings on _____. | | | |
| By: _____ | U.S. Mail | _____ | FAX |
| _____ | Hand Delivered | _____ | Overnight Courier |
| _____ | E-mail | _____ | <u>X</u> EDMS |
| Signature <u>/s/ Valerie M. Kehrer</u> | | | |

QUOTE

February 3, 2025

Mr. Joby Brogden
Story County IA
900 6th Street
Nevada, IA 50201
515-382-7400

jbrogden@storycountyia.gov

CPF50 Dual Bollard Fleet Station with 5 years Labor and Parts Warranty
18' Cable with Cable Management Kit

REFERENCE: Story County Sourcewell # 04221-CPI Quote CPF50 Dual Bollard Mounted Station

| Model Number | Description | QTY | Price Per Station | Total Price |
|-----------------------------------|--|-----|-------------------------|-------------------|
| CPF50-L18-PEDMNT-CMK6-Dual-GW-USA | Dual Bollard Cable with Cable Management Kit Built-in Gateway | 1 | List \$2,515 \$2,265 | \$2,265 |
| CPCLD-POWER-5 | 5 Year CPF50 Series Power Cloud Plan | 2 | \$1,080 | \$2,160 |
| CPF-ASSURE5 | 5 Year CPF50 Series Parts and Labor Warranty | 2 | \$600 | \$1,200 |
| CPSUPPORT-ACTIVE | CPF50 Series Bollard Concrete Mounting Kit | 2 | \$100 | \$200 |
| CPF25-CCM | CPF50 Series Initial Station Activation | 1 | \$140 | \$140 |
| Shipping | Shipping | 1 | \$170 | \$170 |
| Amount Due | Total cost before installation | | | \$6,135.00 |



Signature

Date

Ship to:

Rob Spatz - 518-645-6733 - rob.spatz@carbodayevcharging.com - 163 S. Wheeling Rd. - Wheeling, IL 60090
Visit Our Website: <https://carbodayevcharging.com/>



Initial Station Activation and Configuration Service includes activation of cloud services and configuration of radio groups, connections, access control, visibility control, pricing, reports and alerts. One time initial service per port \$100

Power Cloud Plan available in prepaid options:

Annual fee includes: Power Cloud Plan, 24-7-365 Customer Service for Drivers via 800 number, Reporting, Software Updates, Station Manager Account Access and Data Collection

- 1 year \$240 (\$240 per year) per port
- 2 years \$470 (\$235 per year) per port
- 3 years \$685 (\$228.33 per year) per port
- 4 years \$895 (\$223.75 per year) per port
- 5 years \$1,080 (\$216 per year) per port

Optional Programs:

Assure Warranty optional extended Labor and Parts Warranty:

- 1 year \$150
- 2 years \$280 (\$140 per year) per port
- 3 years \$420 (\$140 per year) per port
- 4 years \$520 (\$130 per year) per port
- 5 years \$600 (\$120 per year) per port

**** Other Standard Terms and Conditions**

- 20% restocking fee for any product returned to ChargePoint
- Invoice Terms: 50% due upon placement of order and balance due 30 days after shipment of product.
- Issue payment to CD LLC
- ChargePoint 2 year parts warranty applies for all products. Warranty will be between purchaser and ChargePoint.
- Cloud and Assure plans start upon station activation or 90 days after ship date, whichever is first.
- Prices are confidential and expire: March 5, 2025

Rob Spatz - 518-645-6733 - rob.spatz@carbodayevcharging.com - 163 S. Wheeling Rd. - Wheeling, IL 60090

Visit Our Website: <https://carbodayevcharging.com/>

QUOTE

February 3, 2025

Mr. Joby Brogden
Story County IA
900 6th Street
Nevada, IA 50201
515-382-7400
jbrogden@storycountyiowa.gov

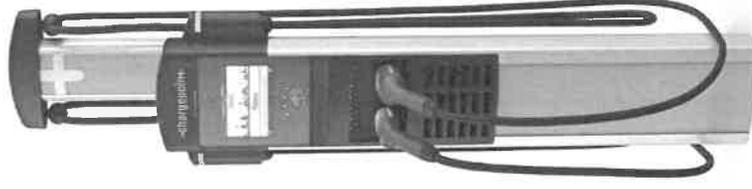


CP6621 (Dual Bollard 50 Amp, 18' Self-Retracting Cables COMMERCIAL WITH OMNI PORT)

With Power Share Jumper And 5 Year Labor and Parts Warranty

REFERENCE: Story County Sourcwell # 04221-CPI Quote CP6621 50 Amp Dual Port Bollard Station

| Model Number | Description | QTY | Price Per Station | Total Price |
|---------------------------------|--|-----|-------------------------|--------------------|
| ChargePoint CP6621B-50A-L5.5 | 50 Amp Dual Bollard with 18' Cable With Omni Port Locking Holster and Card Reader | 1 | List \$8,500 \$7,650 | \$7,650 |
| CPCLD-COMMERCIAL-5 | 5 Year CP6000 Series Commercial Cloud Plan | 2 | \$1,640 | \$3,280 |
| CP6000-ASSURE-5 | 5 Year CP6000 Series Parts and Labor Warranty | 1 | \$1,700 | \$1,700 |
| CP6000-CMT-NA | CP 6000 Series Bollard Concrete Mounting Kit | 1 | \$125 | \$125 |
| CPSUPPORT-ACTIVE | CP 6000 Series Initial Station Activation | 1 | \$249 | \$249 |
| Shipping | Shipping | 1 | \$275 | \$275 |
| Amount Due | Total cost before installation | | | \$13,279.00 |



Signature _____ Date _____

Ship to: _____

Rob Spatz - 518-645-6733 - rob.spatz@carbodayevcharging.com - 163 S. Wheeling Rd. - Wheeling, IL 60090
 Visit Our Website: <https://carbodayevcharging.com/>



Initial Station Activation and Configuration Service includes activation of cloud services and configuration of radio groups, connections, access control, visibility control, pricing, reports and alerts. One time initial service per station \$249

Commercial Cloud Plan available in prepay options:

Annual fee includes: Commercial Cloud Plan, 24-7-365 Customer Service for Drivers via 800 number, Reporting, Software Updates, Station Manager Account Access, Data Collection and Credit Card Capability
Pricing, Automatic Funds Collection, Power Management and Videos.

- 1 year \$365
- 2 years \$715 (\$357.50 per year) per plug
- 3 years \$1,040 (\$346.66 per year) per plug
- 4 years \$1,360 (\$340 per year) per plug
- 5 years \$1,640 (\$328 per year) per plug

Optional Programs:

Assure Warranty optional extended Labor and Parts Warranty:

- 1 year \$430
- 2 years \$800 (\$400 per year)
- 3 years \$1,140 (\$380 per year)
- 4 years \$1,440(\$360 per year)
- 5 years \$1,700 (\$340 per year)

**** Other Standard Terms and Conditions**

20% restocking fee for any product returned to ChargePoint
Terms: 50% due upon placement of order and balance due 30 days after shipment of product.
Issue payment to CD LLC.
ChargePoint 2 year part warranty applies for all products. Warranty will be between purchaser and ChargePoint.
Cloud and Assure plans start upon station activation or 90 day's after ship date, whichever is first.
Prices are confidential and expire: March 5, 2025

Rob Spatz - 518-645-6733 - rob.spatz@carbodayevcharging.com - 163 S. Wheeling Rd. - Wheeling, IL 60090

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STORY COUNTY Facilities Management

JOBY BROGDEN

Director
515.382.7401

Story County Administration
900 6th St.

Nevada, Iowa 50201
515.382.7404 FAX

MATT MILLER

Assistant
515.382.7402

APPROVED

DENIED

Board Member Initials:

Meeting Date:

Follow-up action:

Handwritten initials: JMB
Handwritten date: 2/25/25

DATE: February 21, 2025

TO: Board of Supervisors

FROM: Joby J. Brogden

RE: Administration Building and Engineer Building Closing

The Facilities Management Department is requesting the Board of Supervisors to close the Administration Building and the Engineers building to allow for connection of the new generators to each location. The closure is needed to accommodate the need for utility power to be shut off to each facility.

To minimize the number of business days the Administration building is closed, the recommendation would be to do this in conjunction with a weekend. Starting on Friday and ending on Monday. With the building open for normal business on Tuesday. This will require additional cost for contractor labor that is outside of the scope. This cost would be \$15,500.

Facilities Management would like direction on what to have the staff do that are either unable to remote work or don't have provisions to remote work. This would be for all affected offices and departments that reside in the Administration Building and staff located in the Engineers building.

Engineers Building and main shop would be a 2-day closure, recommendation would be a Thursday and Friday with no additional labor cost.

Requested closure dates for the Administration building would be.

- 4/11/25 and 4/14/25
- Inclement weather dates 4/25/25 and 4/28/25

Requested closure dates for the Engineers complex.

- 5/1/25 and 5/2/25
- Inclement weather dates 5/15/25 and 5/16/25

**STORY COUNTY CONSERVATION
QUARTERLY REPORT
February 25, 2025
Michael D. Cox, Conservation Director**

Hickory Grove Park Wastewater

- The wastewater line punch list items are complete. Story County has given final acceptance of the project.

Water Quality

- Coordination continues with Years 2,3 and 4 of the Edge of Field program
- In partnership with the Iowa Soybean Association, National Fish and Wildlife, and Iowa Dept. of Agriculture, we will be moving forward with an oxbow restoration at Wick Wildlife Preserve and potentially at Carroll Prairie.

Prairie Valley Preserve

- Construction of the wetland is complete. We are waiting for final work to be completed by the Drainage District contractor before the hookup can take place. Interpretive signage will be installed in the spring.

Story County Trails Plan Update

- Development of the Trails Plan is nearly complete. The final draft has been received, and public comment has been solicited. Acceptance and approval are anticipated for this winter.

Educational Programming

- Two awards were recently received from the Iowa Association of Naturalists
 - **Outstanding Volunteer – Bob Hartzler, Ames**
Presented to an individual who has shown dedication promoting and assisting with environmental education efforts.
Bob’s highlights:
Prairie Horizons- Bob distributes SCCs print newsletter, Prairie Horizons, throughout the community. He hand delivers 100s of issues, and flyers, to 50+ storefronts– all via bicycle! This expands our reach into community and multiplies our outreach to new/diverse audiences, while saving us money on postage/staff time for delivery.
Program assistance of various forms -Bob assists with basic set up/clean up at craft programs, helps set up caches or luminaries for outdoor programs, “babysits” campfires during programs.
Total hours since Jan. 1, 2024: 28 hrs. of volunteering with EE, 448 volunteer hrs. total
(majority of his time is spent cutting honeysuckle!)
 - **Outstanding Interpretive Print Media – Paige Higby, on behalf of SCC for Brochure Redesign**
Presented to an individual/organization for development of newsletters/brochures/trail guides that showcase creativity and are particularly effective.
Paige’s highlights:
Project included assessment and redesign of our brochure collection. 16 original brochures were scaled back to only 11
Old brochures were updated –New brochures are eye-catching, include many colorful photos and carry consistent layout.
Include QR codes linking to rules & regs, events calendar, interactive trails map, etc.

Large increase in the number of brochures picked up from numerous SCC parks since the new roll-out!

- Normal countywide school and public programming is underway

Natural Resources

- Tree debris clean-up is significantly complete at Jennett Heritage Area.
- Several private properties have been visited for consideration/coordination of conservation easements.
- Forest Reserve applications have been reviewed.
- Coordination continues with the USFWS on pollinator plantings at Hickory Grove Park and McFarland Park.
- Bat nesting structures were installed along the Tedesco Connector Trail with a grant from the Iowa Department of Natural Resources

McFarland Shop Replacement

- Construction continues on the shop replacement. Anticipated completion is April 2025

Dakins Lake

- The water outlet began leaking in January. The leak has been significantly reduced but further work is anticipated this spring.

Personnel and Administration

- Clarisse Roscio has been hired as the Outreach Assistant.

Story County Land and Water Legacy Bond

- Work is underway to coordinate the first batch of improvements. Those may include Hannum's Mill Dam Mitigation, oxbow and wetland restoration, Deppe Family Conservation Area development, and cabin construction at Dakins Lake.
- A design contract has been signed for Hannum's Mill Dam Mitigation.
- Design is underway for the Dakins Lake cabin.
- The USFWS and Iowa Soybean are designing the oxbow/wetland improvements at Wicks Wildlife Area and potentially Carroll Prairie.
- A cultural review has been contracted for the Deppe Family Conservation Area.
- Discussion is underway with the Department of Natural Resources regarding Hickory Grove Park Beach improvements to mitigate e-coli.

Integrated Roadside Vegetation Management Department

Ty Hamiel-Vegetation Management Biologist

Quarterly Report 2/25/2025
Last Report Given 11/19/2024

Seeding

- 22 work orders were completed this Fall/Winter
 - 5.2 acres of natives
 - 1.52 acres of cool season species(driveways, intersections, yards)

Prairie Seed Harvest

- Combined a bulk total of 1,133 pounds. Purity ranged from 13% to 26%
 - Harvested seed is split with landowner 60/40
- Hand harvested throughout the year, 39 species from high quality plantings and remnants
- This seed will be used to supplement our seed mixes used in roadsides and natural areas
 - Estimated value of 2024 Conservation harvested seed is roughly \$10,824

Private Lands

- 5 landowners rented equipment to plant 20 acres this Fall(9ac Natives, 11ac Cover crop)
- 4 landowners on the books for Spring 2025

American Kestrel Program

- Acquired funds to assist in the purchase and installation of 26 additional Kestrel Boxes
 - Big Bluestem/Audubon Society & Story County PF both pledged \$1,000 each
- Telspar posts/anchors/ hardware ordered, 26 boxes were built/repainted/painted
- 7 nest boxes currently installed along Praeri Rail Trail, remaining installed throughout County
- Nesting material was placed in each box this Spring, SCCB staff will monitor nesting success this season
- February 20th, staff presented a Kestrel Program Update to Big Bluestem/Audubon Society donor group

Winter Equipment Maintenance

- The vehicle and equipment fleet is currently being serviced by staff prior to spring operations
- Coinciding with inventory, outdated equipment will be earmarked for replacement in upcoming years

DD Work this Spring

- Contractor has a few spots to finish from Fall '24. Will monitor for completion.
- We are currently seeking quotes for Drainage District contract spraying for Summer/Fall 2025 for the following districts: Boone-Story #1, Hamilton-Story #1, Harding-Story #3, and Grant #5

Contract Spraying FY 2026

- Proposed ROW brush spray (After July 1 2025)
 - South half County Townships(Wash, Grant, Nev, N Albany, Palestine, Union, Indian Creek, Collins)
 - Prior to spraying a press release/social media of timing, methods and spray area will be sent out

Spring Operations

- Prescribed Fire in roadsides and on 1 seed nursery planned
- Spring Planting
 - 11 open work orders
- Spring Spraying
 - Prepare spray equipment -weed season is around the corner
 - 46 guard rail/bridge approaches being sprayed by staff
 - Working with Secondary Roads to add additional sites: Safety
 - 23 miles of shoulders with bare-ground treatment

Administrative Duties

- Currently working with SCC Outreach Coordinator to update IRVM sections of website
- IRVM Brochure was updated this last Summer
- The “No Spray/No Mow Program” letters for sensitive crop producers was updated
- Staff completed the annual update of sensitive crop maps for contractors and IRVM personnel
- IRVM staff is in the process of cleaning up file system and folders

Other

- IACCBE Winterfest Conference January 28-30th
- Invasive Species Conference, February 20-21st
- New Full-time staff ongoing CDL and Commercial Applicators License training
- Staffing: one seasonal starting March 24th, second seasonal starts May 19th