

The Board of Supervisors met on 2/11/25 at 10:00 a.m. in the Story County Administration Building. Lisa Heddens, Linda Murken, and Latifah Faisal, with Heddens presiding. (all audio of meetings available at [storycountyiowa.gov](http://storycountyiowa.gov); any resolution is effective upon signature and can be inspected M-F, 8-4:30, at 900 6<sup>th</sup> Street, Nevada, Iowa)

**ADOPTION OF AGENDA:** Murken moved, Faisal seconded adopting the agenda as presented. Motion carried unanimously (MCU) on a roll call vote.

**BID OPENING FOR BRIDGE REPLACEMENT - CCS - ON 610<sup>TH</sup> AVENUE OVER WEST INDIAN CREEK ON THE WEST LINE OF SECTION 24 IN TOWNSHIP 84-23 (MILFORD TOWNSHIP) (L-M24-73-85):** Darren Moon, Engineer, and Tyler Sparks, Assistant Engineer, opened the following bids: 1) Herberger Construction Co, Indianola, Iowa, bid bond signed and attached, total bid at \$536,992.28; 2) Peterson Contractors, Inc. Reinbeck, Iowa, bid bond signed and attached, total bid at \$423,735.46. Moon will review bids in detail and return to the Board. Sparks reported the engineer's estimate is \$658,645.00.

**BID OPENING FOR RCB CULVERT REPLACEMENT - SINGLE BOX ON STAGECOACH ROAD OVER AN UNNAMED STREAM IN SECTION 25 OF TOWNSHIP 84-24 (FRANKLIN TOWNSHIP) (L-F25-73-85):** Darren Moon, Engineer, and Tyler Sparks, Assistant Engineer, opened the following bids: 1) Peterson Contractors Inc. Reinbeck, Iowa, bid bond signed and attached, total bid at \$99,951.65; 2) Progressive Structures, Luxemburg, Iowa, bid bond signed and attached, total bid at \$118,137.60; 3) Rognes Brothers, Lake Mills, Iowa, bid bond signed and attached, total bid at \$112,791.40. Sparks stated they will review bids in detail and return to the Board. Sparks reported the engineer's estimate is \$131,288.00.

**PROCLAMATION RECOGNIZING 2/14/25 AS NATIONAL ORGAN DONOR DAY:** The Board read the proclamation in full. Faisal moved, Murken seconded the approval of the Proclamation recognizing 2/14/25 as National Organ Donor Day. Roll call vote. (MCU) Jennifer Schwartz, Nevada, spoke about being a kidney donor for her brother. Murken thanked Schwartz.

**A READING RECOGNIZING NOTABLE AFRICAN AMERICANS IN STORY COUNTY HISTORY IN HONOR OF BLACK HISTORY MONTH:** Murken shared the story of Walter Madison, the first Iowa State student to receive a degree in mechanical engineering and the third African American student to graduate from Iowa State. He owned and operated a heating and plumbing business in Ames, constructed elements of the Ames sewer system, and was known for his inventions and patents.

**BOYS AND GIRLS CLUB OF STORY COUNTY AMERICAN RESCUE PLAN ACT (ARPA) ANNUAL REPORT:** Ryan Santi, Chief Executive Officer, reported on the use of ARPA funds to expand programs.

**BOYS AND GIRLS CLUB ANNUAL REPORT:** Ryan Santi, Chief Executive Officer, reported on the mission statement, funding, individuals served, programs, staffing, demographics, grants, and temporary site. A June opening is anticipated for the new facility.

**ENVIRONMENTAL HEALTH QUARTERLY REPORT:** Director Kimberly Grandinetti highlighted items from the submitted written report, including contract programs, radon awareness month, septic program statistics, staff training, new software development, and upcoming changes in fee structure.

**MINUTES:** 2/4/25 Minutes – Faisal moved, Murken seconded approving 2/4/25 Minutes as presented. Roll call vote. (MCU)

**PERSONNEL ACTIONS:** 1) Pay adjustment, effective 2/9/2025 in a) Facilities Management for Laura Smith @ \$25.46/hr; b) Information Technology for Joel Ahrens @ \$3,337.75/bw; 2) promotion, effective 2/23/25 in a) Attorney's Office for Theron Christensen @ \$3,684.25/bw. Murken moved, Faisal seconded approving Personnel Actions as listed. Roll call vote. (MCU)

**CLAIMS:** 2/13/25 Claims of \$817,822.44 (run date 2/7/25, 30 pages, on file in the Auditor's Office) and authorize the Auditor to issue checks in payments of these claims and payment requests from CIDTF (\$1,875.09), Emergency Management (\$189.46), E911 (\$433.36), County Assessor (\$601.27), City Assessor (\$38,544.44), Central Iowa Community Services (\$750,902.36). Faisal moved, Murken seconded approving claims as listed. Roll call vote. (MCU)

Murken moved, Faisal seconded approving of Consent Agenda.

1. Firewood Contract with Finco Tree/Wood Service, LLC at \$7/bundle: \$4.50/Finco; \$2.50/Story County Conservation
2. Contract between Chuck Posegate and Story County Conservation Board for Campground Attendant duties at Dakins Lake. effective 3/31/25-10/31/25, for \$240.00 per week
3. Contract between Jessica Nelson and Story County Conservation Board for Campground Attendant duties at Hickory Grove Park. effective 3/31/25-10/31/25, for \$240.00 per week
4. Contract between Leslie McVey and Story County Conservation Board for Campground Attendant duties at Hickory Grove Park. effective 7/14/25-10/31/25, for \$240.00 per week.
5. Contract Renewal between Mark Tjernagel for Management Cattle Grazing at Carroll Prairie
6. Subscription Fee with the Electronic Recovery and Access to Data (ERAD) Group for FCIS Software Level 4, effective 3/15/25-3/14/26, for \$2,400.00
7. Renewal Class B Retail Alcohol License for KJ and A 1974 LLC, Slims Country Market, 11563 US Highway 69, Story City, Iowa, effective 4/8/25-4/7/26
8. Adopt-a-Road Application Renewals, effective 1/1/25-12/31/25 for the following: (a) Boy Scout Troop #157 on E23 (170<sup>th</sup> Street) from R50 (GW Carver Avenue) west to R38 (500<sup>th</sup> Avenue); (b) Sigma Phi Epsilon on R38 (South Dakota Avenue) from US Highway 30 south to 250<sup>th</sup> Street; (c) Arnold Air Society on 530<sup>th</sup> Avenue from 250<sup>th</sup> Street to 270<sup>th</sup> Street; (d) Sigma Kappa Sorority on R38 (South Dakota Avenue) from Zumwalt Station Road south to 260<sup>th</sup> Street; (e) Ames Golden K Kiwanis on 220<sup>th</sup> Street from 570<sup>th</sup> Avenue to 590<sup>th</sup> Avenue; (f) Tall Dog Bike Club on R70 (580<sup>th</sup> Avenue) from US Highway 30 south to 260<sup>th</sup> Street; (g) Loyal Order of Moose Lodge on North Dayton Avenue (R63) from E. Riverside Road to 180<sup>th</sup> Street; (h) Omega Tau Sigma on Riverside Road from US Highway 69 east to R63 (Dayton Avenue); (i) Phi Kappa Theta on R38 (500<sup>th</sup> Avenue) from Lincoln Way north to Cameron School Road; (j) Helen and Matthew Benesh on 190<sup>th</sup> Street from GW Carver Avenue to 510<sup>th</sup> Avenue; (k) Kruse Family on E63 (320<sup>th</sup> Street) from 535<sup>th</sup> Avenue to 520<sup>th</sup> Avenue
9. Adopt-a-Road Application Renewals, effective 1/1/25-12/31/25 for the following: (a) Family of Jameson O'Connor on R70 (580<sup>th</sup> Avenue) from the city limits of Cambridge to 290<sup>th</sup> Street; (b) Teddy Perry on 190<sup>th</sup>

Street from 610<sup>th</sup> Avenue to S14 (620<sup>th</sup> Avenue); (c) Alpha Chi Omega Delta Nu Chapter on 500<sup>th</sup> Avenue from 150<sup>th</sup> Street to 170<sup>th</sup> Street

10. Final Pay Voucher for Rognes Brothers Excavating, Inc. for RCB Culvert New - Single Box Project #FM-C085(180)--55-85
11. Professional Services Agreement with WHKS for bridge replacement on 150<sup>th</sup> Street over Skunk River
12. Resolution #25-59, to Vacate and Clear the Record of a Story County Secondary Road - Maple Street in Fernald, Story County, Iowa
13. Training Agreement with Nikeya Consulting LLC for 4/10/25 Workshop for \$4,000.00
14. Road Closure: #25-11

Roll call vote. (MCU)

**FIRST CONSIDERATION OF ORDINANCE NO. 323 AN ORDINANCE AMENDING CHAPTER 86, DISTRICT REQUIREMENTS OF THE STORY COUNTY CODE OF ORDINANCES—LAND DEVELOPMENT REGULATIONS FOR A TEXT AMENDMENT TO ALLOW CONCRETE AND ASPHALT CRUSHING AND STOCKPILING OF MATERIALS IN THE HEAVY INDUSTRIAL DISTRICT:**

Andrea Wagner, Senior Planner, Planning and Development, reported this is a requested text amendment from Manatt's to allow the crushing and stockpiling of concrete and asphalt in the Heavy Industrial District. She reported on the staff's original proposal and the Story County Attorney's final proposal. Wagner reported on the amendment process. No comments were received from the general public, and the Planning and Zoning Commission recommends approval. Heddens opened the public hearing at 10:46 a.m., and, hearing none, she closed the public hearing at 10:47 a.m. Discussion took place. Faisal moved, Murken seconded approving First Consideration of Ordinance No. 323, an Ordinance Amending Chapter 86, District Requirements of the Story County Code of Ordinances—Land Development Regulations for a Text Amendment to Allow Concrete and Asphalt Crushing and Stockpiling of Materials in the Heavy Industrial District, as put forth in case TA25-00001 and modified and presented by staff on 2/11/25, and set Second Consideration for 2/18/25. Roll call vote. (MCU)

**CHANGE ORDER #2 WITH HAROLD PIKE CONSTRUCTION FOR THE MCFARLAND PARK SHOP PROJECT FOR \$10,900.00.00:** Mike Cox, Conservation Director, reviewed the change order, comprised of both cost increases and decreases totaling \$10,900.00. The Conservation Board can fund this overage via available funds in the Friends of Conservation Trust Fund. Discussion took place. Murken moved, Faisal seconded approving the Change Order #2 with Harold Pike Construction for the McFarland Park Shop Project for \$10,900.00 from the Friends of Conservation Trust Fund. Roll call vote. (MCU)

**CONTRACT WITH HOUSTON ENGINEERING FOR DESIGN SERVICES FOR THE HANNUM'S MILL DAM MITIGATION PROJECT FOR \$153,800.00:** Mike Cox, Conservation Director, reported on this is for design services, and the scope of this contract is for data collection, initial and final design, permitting, and contractor bid letting assistance. Cox reported the funding is through the existing grant agreement, and the Conservation Board recommends approval. Discussion took place. Faisal moved, Murken seconded approving the Contract with Houston Engineering for Design Services for the Hannum's Mill Dam Mitigation Project. Roll call vote. (MCU)

**REVISED IDENTIFICATION BADGES POLICY AND BADGE REDESIGN (WAIVING SEVEN-DAY REVIEW REQUESTED):** Terri Loneman, Administrative Coordinator, Facilities Management, reported the revision made sense to align with the new electronic payroll system. She reviewed the proposed changes and went over proposed badge revisions options. Loneman asked the Board to consider whether new photos are taken, current ones are used, or employees can decide. She stated she is also asking the Board to waive seven-day review. Discussion took place. The Board agreed to the current design with a larger font first name, a smaller font last name, and a redesigned back. They concurred it will be up to the employee whether to get a new photo or use the current one. Murken asked for details on the policy change. Loneman stated it now includes the work order system which did not exist when the policy was adopted. Murken moved, Faisal seconded approving the revision of the policy, waiving seven-day review, and the badge design as detailed. Roll call vote. (MCU)

**FY26 ANALYSIS OF SOCIAL SERVICES EVALUATION TEAM (ASSET) FUNDING RECOMMENDATIONS AND CARRY OVER REQUEST:** Sandra King, Director of External Operations and County Services, reported on the FY26 ASSET final funding recommendations. King requested that set aside ASSET dollars that remain unspent at the end of FY25 be carried over for use in FY26. Discussion took place. Faisal moved, Murken seconded approving the FY26 ASSET Funding Recommendations and Carry-Over Request. Roll call vote. (MCU)

**PURCHASING ROOF STAIRWAYS FOR THE JUSTICE CENTER FOR \$25,940.00 (UNBUDGETED):** Matt Miller, Assistant Director, Facilities Management, reported on the request to purchase the final two roof stairways for the Justice Center property. These items are included in the FY26, however, the project has come in under cost and funds remain to purchase these items in FY25 without amending the budget. Miller stated the total request is \$25,940.00. Murken moved, Faisal seconded approving Purchasing Roof Stairways for the Justice Center at \$25,940.00 from current funding. Roll call vote. (MCU)

**LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS:** All Board members reported on multiple items.

Murken moved, Faisal seconded to adjourn at 11:20 a.m. Roll call vote. (MCU)

Story County Board of Supervisors  
Tentative Agenda  
Administration Building, 900 6th St., Nevada, IA  
2/11/25

1. SPECIAL NOTE TO THE PUBLIC: (3) - This Meeting Is Also Being Offered Via Zoom. While Joining Via Zoom, If You Have A Question And/Or Comment, You May Raise Your Hand To Speak During Public Forum Or Use The Chat Feature And The Chair Will Ask The Zoom Moderator To Review All Comments During Public Forum.

Members of the public can participate by using the information below:

To join the zoom meeting by computer, tablet, smartphone :

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join. [HTTPS://US02WEB.ZOOM.US/J/84068041164?  
PWD=F8FOEWLWOCBJMLT38A4FCLRFM0H6GN.1](https://us02web.zoom.us/j/84068041164?pwd=F8FOEWLWOCBJMLT38A4FCLRFM0H6GN.1)

Passcode: 751099

Or One tap mobile:

+13017158592,,84068041164# US (Washington DC)

+13052241968,,84068041164# US

Or join by phone:

Dial(for higher quality, dial a number based on your current location):

US: +1 301 715 8592 or +1 305 224 1968 or +1 309 205 3325 or +1 312 626 6799 or  
+1 646 931 3860 or +1 929 205 6099 or +1 360 209 5623 or +1 386 347 5053 or +1 507  
473 4847 or +1 564 217 2000 or +1 669 444 9171 or +1 669 900 6833 or +1 689 278 1000  
or +1 719 359 4580 or +1 253 205 0468 or +1 253 215 8782 or +1 346 248 7799

Webinar ID: 840 6804 1164

2. CALL TO ORDER: 10:00 A.M.

3. PLEDGE OF ALLEGIANCE:

4. ADOPTION OF AGENDA:

5. PUBLIC COMMENT #1:

This comment period is for the public to address topics on today's agenda

6. Bid Opening For Bridge Replacement - CCS On 610th Ave; Over West Indian Creek, On The W. Line Of Section 24-84-23

Department Submitting Engineer

7. Bid Opening For RCB Culvert Replacement - Single Box On Stagecoach Rd, Over No Name Stream, Section 25-84-24

Department Submitting Engineer

8. Consideration Of Proclamation Recognizing February 14, 2025 As National Organ Donor Day

Department Submitting Board of Supervisors

Documents:

ORGAN DONOR DAY.PDF

9. Consideration Of A Reading Recognizing Notable African Americans In Story County History In Honor Of Black History Month

Department Submitting Board of Supervisors

Documents:

BLACK HISTORY MONTH MADISON.PDF

10. AGENCY REPORTS:

I. Boys And Girls Club Of Story County American Rescue Plan Act (ARPA) Annual Report - Ryan Santi, CEO

Department Submitting Board of Supervisors

II. Boys And Girls Club Annual Report - Ryan Santi, Chief Executive Officer

Department Submitting Auditor

Documents:

BOYS AND GIRLS.PDF

III. Environmental Health Quarterly Report - Kimberly Grandinetti

Department Submitting Auditor

Documents:

EH REPORT.PDF

11. CONSIDERATION OF MINUTES:

I. 2/4/25 Minutes

Department Submitting Auditor

12. CONSIDERATION OF PERSONNEL ACTIONS:

I. Action Forms

- 1) Pay adjustment, effective 2/9/2025 in a) Facilities Management for Laura Smith @ \$25.46/hr; b) Information Technology for Joel Ahrens @ \$3,337.75/bw; 2)

promotion, effective 2/23/25 in a) Attorney's Office for Theron Christensen @ \$3,684.25/bw.

Department Submitting HR

13. CONSIDERATION OF CLAIMS:

I. 2/13/25 Claims

Department Submitting Auditor

Documents:

CLAIMS 021325.PDF

14. CONSENT AGENDA:

(All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time the Board votes on the motion.)

I. Consideration Of Firewood Contract With Finco Tree/Wood Service, LLC Rate At 35.75%; \$7/Bundle: \$4.50/Finco - \$2.50/SCC

Department Submitting Conservation

Documents:

FINCO.PDF

II. Consideration Of Contract Between Chuck Posegate And Story County Conservation Board For Campground Attendant Duties At Dakins Lake From March 31 To October 31, 2025, For \$240.00/Wkly.

Department Submitting Conservation

Documents:

DAKINS CAMPGROUND ATTENDANT - POSEGATE.PDF

III. Consideration Of Contract Between Jessica Nelson And Story County Conservation Board For Campground Attendant Duties At Hickory Grove Park From March 31 To July 13, 2025, For \$240.00/Wkly.

Department Submitting Conservation

Documents:

HGP CAMPGROUND ATTENDANT - NELSON.PDF

IV. Consideration Of Contract Between Leslie McVey And Story County Conservation Board For Campground Attendant Duties At Hickory Grove Park From July 14 To October 31, 2025, For \$240.00/Wkly.

Department Submitting Conservation

Documents:

HGP CAMPGROUND ATTENDANT - MCVEY.PDF

V. Consideration Of Contract Renewal Between Mark Tjernagel For Management Grazing At Carroll Prairie

Department Submitting Conservation

Documents:

CATTLE GRAZING CONTRACT - CARROLL PRAIRIE.PDF

VI. Consideration Of Subscription Fee For ERAD FCIS Level 4 Effective 3/15/2025 - 3/14/2026 For \$2,400

Department Submitting Sheriff

Documents:

28271.PDF

VII. Consideration Of Renewal Class B Retail Alcohol License For KJ And A 1974 LLC, Slims Country Market, 11563 US Hwy 69, Story City, Ia., Effective 4/8/25-4/7/26

Department Submitting Auditor

Documents:

SLIMS.PDF

VIII. Consideration Of Adopt-A-Road Application Renewal Effective 1/1/2025-12/31/2025: (A) Boy Scout On E23 (170th St) From R50 West To R38; (B) Sigma Phi Epsilon On R38 From Hwy 30 South To 250th; (C) Arnold Air Society On 530th From 250th To 270th; (D) Sigma Kappa Sorority On R38 From Zumwalt Station South To 260th; (E) Ames Golden K Kiwanis On 220th St From 570th Ave To 590th Ave; (F) Tall Dog Bike Club On R70 From Hwy 30 South To 260th St; (G) Loyal Order Of Moose Lodge On E Riverside To 180th St; (H) Omega Tau Sigma On Riverside Road From Hwy 69 East To Hwy R63 (Dayton Ave); (I) Phi Kappa Theta On R38 From Lincoln Way North To Cameron School Road; (J) Benesh On 190th St From GW Carver Ave To 510th Ave; (K) Kruse Family On E63 From 535th Ave To 520th Ave

Department Submitting Engineer

Documents:

AAR BOY SCOUT.PDF  
AAR SIGMA PHI EPSILON.PDF  
AAR ARNOLD AIR SOCIETY.PDF  
AAR SIGMA KAPPA SORORITY.PDF  
AAR AMES GOLDEN K KIWANIS.PDF

AAR TALL DOG.PDF  
AAR LOYAL ORDER OF MOOSE.PDF  
AAR OMEGA TAU SIGMA.PDF  
AAR BENESH.PDF  
AAR KRUSE.PDF  
AAR PHI KAPPA THETA.PDF

- IX. Consideration OF Adopt-A-Road Application Renewal Effective 1/1/2025-12/31/2025: (A) Family Of Jameson O'Connor On R70 From City Limits Of Cambridge To 290th St; (B) Teddy Perry On 610th Ave To East S14; (C) Alpha Chi Omega Delta Nu Chapter On 500th Ave From 150th To 170th

Department Submitting Engineer

Documents:

AAR PERRY.PDF  
AAR ALPHA CHI OMEGA.PDF  
AAR OCONNOR.PDF

- X. Consideration Of Final Pay Voucher For Rognes Bros. Excavating, Inc. For RCB Culvert New - Single Box Project #FM-C085(180)-55-85

Department Submitting Engineer

Documents:

FVP ROGNES.PDF

- XI. Consideration Of Professional Services Agreement With WHKS For 150th St Over Skunk River Bridge Replacement

Department Submitting Engineer

Documents:

WHKS SERVICE AGREEMENT 2025 2.PDF

- XII. Consideration Of Resolution #25-59, To Vacate And Clear The Record Of A Story County Secondary Road - Maple Street In Fernald, Story County, Iowa

Department Submitting Engineer

Documents:

RES 25 59.PDF

- XIII. Consideration Of Training Agreement With Nikeya Consulting LLC For April 10, 2025 Workshop For \$4,000.00

Department Submitting Human Resources

Documents:

APRIL 10 TRAINING AGREEMENT.PDF

XIV. Consideration Of Road Closure Resolution(S) #25-11

Department Submitting Engineer

Documents:

RC 25 11.PDF

15. PUBLIC HEARING ITEMS:

- I. First Consideration Of Ordinance No. 323 An Ordinance Amending Chapter 86, District Requirements Of The Story County Code Of Ordinances—Land Development Regulations For A Text Amendment To Allow Concrete And Asphalt Crushing And Stockpiling Of Materials In The HI Heavy Industrial District—Andrea Wagner

Department Submitting Planning & Development

Documents:

STAFF REPORT.PDF  
ORDINANCE 323.PDF  
APPLICANT PROPOSAL.PDF  
APPLICANT JUSTIFICATION.PDF

16. ADDITIONAL ITEMS:

- I. Consideration Of Change Order #2 With Harold Pike Construction For The McFarland Park Shop Project For \$10,900.00 - Mike Cox

Department Submitting Conservation

Documents:

HPC MCFARLAND SHOP.PDF

- II. Consideration Of Contract With Houston Engineering For Design Services For The Hannum's Mill Dam Mitigation Project For \$153,800 - Mike Cox

Department Submitting Conservation

Documents:

HANNUMS MILL.PDF

- III. Discussion And Consideration Of Revised Identification Badges Policy And Badge Redesign (To Waive 7-Day Review) - Terri Loneman

Department Submitting Facilities Management

Documents:

BADGE REDESIGN.PDF  
IDENTIFICATION BADGES POLICY REVISED.PDF  
BADGE REDESIGN MEMO.PDF

IV. Discussion And Consideration Of FY26 ASSET Funding Recommendations And Carry Over Request - Sandra King

Department Submitting Board of Supervisors

Documents:

ASSET.PDF

V. Discussion And Consideration Of Purchasing Roof Stairways For The Justice Center \$25,940 (Unbudgeted) - Joby Brogden

Department Submitting Facilities Management

Documents:

MEMO JUSTICE CENTER ROOF LADDERS.PDF  
ROOF TOP STAIRWAYS QUOTE.PDF

17. DEPARTMENTAL REPORTS:

18. OTHER REPORTS:

19. UPCOMING AGENDA ITEMS:

20. PUBLIC COMMENT #2:

Comments from the Public on Items not on this Agenda. The Board may not take any Action on the Comments due to the Requirements of the Open Meetings Law, but May Do So In the Future.

21. LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS:

22. ADJOURNMENT:

Story County strives to ensure that its programs and activities do not discriminate on the basis of race, color, national origin, sex, age or disability. Persons requiring assistance, auxiliary aids or services, or accommodation because of a disability may contact the county's ADA coordinator at (515) 382-7204.

Story County Board of Supervisors  
Agenda  
2/11/25

NAME

AGENCY

Brooks DRESCHER  
Jennifer Schwartz  
Laurie McCracken  
Crystal Davis  
Ryan Sarti  
CAROL McCracken  
Sandy J  
Mike Cox  
Matthew Miller  
Larrea Wagner  
Anne Stults  
ARREW MOUN  
TILLEN SPANKS  
Terri Loneman  
Kimberly Grandinetti

Rognes BROS. EXC.  
Proclamation-Individual  
individual citizen  
BOS  
BGCSC  
NONE  
BUS  
Conservation  
SCJM  
PID  
PID  
ENG  
ENG  
Facilities  
Story Co. E. Health

**PROCLAMATION**  
***National Organ Donor Day***

**February 14, 2025**

**WHEREAS**, one of the most meaningful gifts that a human being can bestow upon another is the gift of life; and

**WHEREAS**, while thousands of Americans receive the gift of life each year through organ transplantation, the number of people in need of life-saving organs remains staggeringly high; and

**WHEREAS**, over 65 percent of these individuals require donors from outside their own family; and

**WHEREAS**, some 30 million adults are currently registered as blood stem cell donors, many individuals still have difficulty finding a suitably matched donor, meaning that we need many more registrants to fill this life-saving need; and

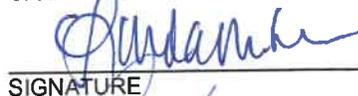
**WHEREAS**, the need for organ, eye, and tissue donation remains critical as a new patient is added to the national waiting list for an organ transplant every 8 minutes; and

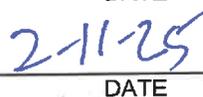
**WHEREAS**, every day, 17 people in America die while waiting for a transplant. Yet, all of us have the power to help: one donor can save up to eight lives through organ donation, and can improve another 75 lives through eye and tissue donation.; and

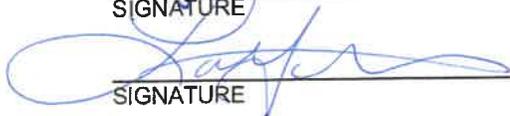
**NOW, THEREFORE, BE IT RESOLVED THAT**, We, the Story County Board of Supervisors, do hereby proclaim **February 14, 2025** as **National Organ Donor Day** and we encourage our citizens to share the gift of life and hope with those in need of a life-saving or life-enhancing transplant by becoming organ, eye, tissue, marrow, and blood donors.

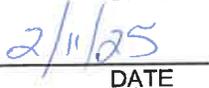
  
SIGNATURE

  
DATE

  
SIGNATURE

  
DATE

  
SIGNATURE

  
DATE





## STORY COUNTY BOARD OF SUPERVISORS

---

900 6<sup>th</sup> Street • Nevada, IA 50201  
Phone: 515-382-7200 • Fax: 515-382-7206  
Website: <https://www.storycountyiowa.gov>

February 6, 2025

In honor of National Black History Month, each week during the month of February, we will share a reading about notable African Americans in Story County history. Today we are pleased to share the story of Walter Madison

Born around 1888, Texas-native Walter Garfield Madison earned a diploma in steam engineering in 1909 from the Tuskegee Normal and Industrial Institute in Alabama. Madison continued his education at Iowa State College in Ames where he graduated with a Bachelor of Science in Mechanical Engineering in 1914. He was both the first Iowa State student to receive a degree in mechanical engineering and the third African American student to graduate from Iowa State.

After a traveling show featuring the play based on the book Uncle Tom's Cabin visited Ames, Madison wrote an opinion piece for the Ames Evening Times in July of 1915. Madison argued that the play was not an accurate representation of the Black community in 1915, indicating the prosperity, growth, and education for Black individuals vastly changed since the time the book was originally published fifty years prior.

"We need respect – pure, simple respect – not an abstract something unmerited but due recognition of our status in the things that measure men," he wrote.

Madison owned and operated a heating and plumbing business in Ames until 1938. After starting his business, he constructed elements of the Ames sewer system in 1916 and 1917. In addition, he assisted with writing the first Iowa Plumbing Code. Throughout his life, Madison was known for his inventions and patents including a radiator bracket purchased by the US Army in the 1940s.

In 1922, Madison took a client to the New London Restaurant on Main Street in Ames. The proprietor refused them service because of the color of his skin. At the time, State of Iowa law prohibited institutions from denying service based on race. Madison sued the restaurant for damages and won the case in the Story County District Court in 1923. Madison was only awarded \$100, but the win was considered an important victory for racial justice.

We'd like to recognize and say thank you to the Ames History Museum for the use of historical text and photos about Walter Madison.

---

Lisa K. Heddens  
Supervisor, Chair  
[LHeddens@storycountyiowa.gov](mailto:LHeddens@storycountyiowa.gov)  
515-382-7201

Linda Murken  
Supervisor, Vice Chair  
[LMurken@storycountyiowa.gov](mailto:LMurken@storycountyiowa.gov)  
515-382-7202

Latifah Faisal  
Supervisor  
[LFaisal@storycountyiowa.gov](mailto:LFaisal@storycountyiowa.gov)  
515-382-7203



**BOYS & GIRLS CLUBS**  
OF STORY COUNTY

---

210 South Fifth Street | Ames, Iowa 50010 | 515.233.1872 | [www.bgcstory.org](http://www.bgcstory.org) | [theclub@bgcstory.org](mailto:theclub@bgcstory.org)

## Story County Board of Supervisors Report February 11, 2025

### ASSET Financial Authorizations

FY 25: \$245,016 - \$29,300 from Story County

FY 26: \$260,625 - \$35,536 from Story County

On behalf of the members, we serve, our staff, and community, thank you for your ongoing support and funding.

### Calendar Year 2024 Overview

**Mission Statement:** To inspire and enable all young people, especially those who need us most, to reach their full potential as productive, caring, and responsible citizens.

### Overall Information:

- Ames clubs serve Kindergarten-12th grades, School year is open 2:45-7
- Nevada serves K-8th and is open 3-6pm,
- Summer Club June-August, 9-10 weeks long and open M-F 730-530,
- Ames also hosts teen night on Thursday's 7-9pm.
- In 2024 both programs together had an average daily attendance of 98, serving 252 unduplicated kids
- Ames                      68        196 different kids
- Nevada                    30        56 different kids
- We provide a warm cooked meal daily with snacks at both sites
  - Ames provided 10,194 meals
  - Nevada provided 3,865 meals
  - Total provided: 14,059
  - Also handed out 13,860 pounds of food for families to take home and cook themselves.
- Our hours show us to be an afterschool program but also providing quality services on early out, teacher in services, holiday breaks and throughout the summer. We did not increase any cost to our families from last year so a yearlong membership costs you 61 cents/day
- Currently we employ 9 full-time staff and 19 PT staff
- Total volunteers: 60 in 2024
- Ethnicity served:
  - White/Caucasian        57%
  - Black/AA                14%
  - Hispanic                 10%
  - Two or more             10%
  - Asian                     7%
  - Other                     2%



**BOYS & GIRLS CLUBS  
OF STORY COUNTY**

- Household demographics
  - 32% come from a single-parent home.
  - 46% come from families with income levels of \$50K or lower.

**New Facility Update:**

We received a \$2.7 million award through the Nonprofit Innovation Fund that will be administered by the Iowa Economic Development Authority (IDEA). We are in the final stages of construction and trending towards being able to start our summer club in the new building in June. This new building will allow us to serve 165 kids per day. Our \$7 Million Capital Campaign is ongoing. As of today we have raised \$5.33 million or 74% of the total needed.

**Story County, Iowa American Rescue Plan Act Award**

In July 2022 BGCSC was awarded \$275,000 to expand programming, infrastructure, and services to address the academic, social/emotional, and foundational life skills needs of school aged youth ages 6-18 created by the public health emergency.

**Progress Made:**

- Due to being awarded two grants in partnership with the Ames and Nevada elementary schools we paused our staffing reimbursements during the life of those grants. We restarted reimbursement requests in January.
- True learner growth is being shown by our members who are now asking to participate in our online learning programs.
- Members have worked their way off incomplete homework and/or parent-imposed eligibility lists
- Added a computer based educational program to both clubs to help our kids with math, language and literature. Our pretesting of 105 kids in Ames showed:
  - 13% of our K-2<sup>nd</sup> grade are 1-2 grade levels behind in reading
  - 66% of our 3<sup>rd</sup>-5<sup>th</sup> grade
  - 100% of our 6-7<sup>th</sup> grade

In Appreciation,

Ryan Santi, CEO



Environmental Health Department  
Administration Building  
900 6<sup>th</sup> Street, Nevada, Iowa 50201

Phone 515-382-7240  
[www.storycountyiowa.gov](http://www.storycountyiowa.gov)

## Report to the Story County Board of Supervisors February 11, 2025

### Aquatic Program

FY 25:

- Designated Signee Forms were due Jan 15<sup>th</sup> and we received 23 out of 26 back for indoor pools.
  - Found out that 4 hotels had been sold in the past year and had not submitted updated forms to us or registered with the state regarding the change in ownership.
  - One pool closed last year and remained closed was found operating and not registered. They were closed again and will remain closed until registered and violations corrected. Uncertain how DIAL will handle the re-opening.
- Responses from DIAL have been extremely slow for all counties – there has been a change in personnel at the state and a new person will be starting soon.
- DIAL informed counties they will no longer require plan reviews for pools under 500 sqft of surface area but will still require a pre-opening inspection by the state.

### Indoor Air Quality

- 2025 - January Radon Awareness promotion took place:
  - Advertising information in Our Nevada and the Gilbert newsletters announcing the promotion in December.
  - Emailed All city clerks with information regarding the promotion asking them to share with residents
  - Annual Test Kit Promotion
    - This year we offered free kits from Jan 1<sup>st</sup>-10<sup>th</sup> (50 given out)
      - Previously 2024 gave out 50 – 2023 gave out 32
    - Then half price for the rest of the month (8 sold)
  - Plan on doing another promotion later this year (summertime)

### Onsite Program

- Permit Info (2025):
  - 3 New & 0 Alteration applications
  - 1 (Time of Transfer) TOT inspections reviews
  - 0 tanks pumped for regular maintenance – 0 pumped due to TOT
- Permit Info (2024 Wrap up):
  - 108 New & 9 Alteration applications
  - 72 (Time of Transfer) TOT inspections reviews
  - 5 tanks pumped for regular maintenance – plus 56 pumped due to TOT
- Annual pumping and land app site inspections underway

## Tanning Program

FY 25

- Routine inspections have begun
- Have had to work through several issues with registration renewals as state handles the registration and we have limited access to the state's database and communication has been extremely slow with DIAL

## Tattoo Program

FY 25:

- DIAL recently provided counties with some guidance in handling closures due to lack of registration and payments
- Routine inspections have begun

## Well Program

▪ FY 25:

- 8 well permits issued (6 water supply, 2 geothermal, 0 test wells)
- 62 wells sampled:
  - 160 various water samples collected:
    - 56 Coliform: 29 pass / 27 failed (no fecal coliform)
    - 39 Nitrate: 0 fail
    - 29 Total Arsenic: 2 samples failed
    - 2 well Arsenic Speciation Testing
    - 28 Manganese: 1 fail
    - 6 Fluoride: All pass
  - 11 wells plugged / 5 well rehab
  - 8 Chlorinated / 0 Assessment
- Q2 Claim submitted - \$14,761.60 (Have \$17,444.79 remaining out of \$50,500)
- We have sent out promotional mailings for Private Well Grant to townships: New Albany and Collins (288 postcards). Lincoln and Sherman townships will be next. (Parcels that pay taxes to a township that are not bare land)

## Joint Department Reviews

FY 25:

- 15 Plat & Survey Reviews
- 231 Reviews completed through Citizenserve:
  - 78 Interagency /Concept Reviews
  - 9 Plan Reviews
  - 142 Septic & Well Reviews
  - 2 Demolition Permits Reviewed

## Department & Staff

- All staff continues to be involved with various committees internally and externally (Laura: Prairie Rivers Work Group and IEHA, Matt: Safety & Green Team, Allie: Team Story, Kimberly: IEHA, Watershed work groups and DEIB)

- Matt, Laura and Kimberly attended IOWWA Annual Conference January 8-9<sup>th</sup>
- Kimberly Attended the IOWWA Annual Conference January 30-31<sup>st</sup>
- Laura has been approved by NEHA to sit for the REHS Certification Exam when ready – she is currently studying and working with other counties for hands-on experience in programs we do not work in but will need knowledge of to pass the exam.
- DMACC Trainings: TOT Review Training for Counties in person – Lunch and Learn for Tank Buoyancy via zoom.
- County is rolling out new payroll and performance management software (UKG) – staff received training from HR. Currently only performance portion is live, payroll is still a couple months out.
- County rolled out migration to Office 365 in December and will host trainings in February. We will see some changes in platforms moving forward.
- Laura was on the radio show morning of Feb 4<sup>th</sup> to promote Private Well Grants
- Geopermits Software Update – Kickoff meeting January 14<sup>th</sup> both EH and Planning departments. Jan 28<sup>th</sup> 1<sup>st</sup> monthly meeting with project manager and IT Director – set for 4<sup>th</sup> Tuesday of the month. Depending on agenda discussion items related staff pulled in. Project manager stated additional meetings for all staff will also be planned at various stages.

### Miscellaneous & Upcoming

- EO10 Red Tape Review: Public Hearings for Chapters 68 and 69 were January 28/29<sup>th</sup> – comments due by Feb 7<sup>th</sup>. Chapters 38 and 49 are Feb 3<sup>rd</sup> / 4<sup>th</sup> comments due by the Feb 4<sup>th</sup>. Should see these chapters effective by end of June 2025.
- Feb 7 DIAL is hosting a much needed Inspector Drop In Zoom for counties
- Laura will be on vacation the week of February 10<sup>th</sup>
- DMACC has more wastewater training coming up offered free to Sanitarians and BOH
- Public Health Conference of Iowa (PHCI) Annual Conference April 1-2, 2025 in Des Moines
- March 5 is Public Health Day on the Hill– IEHA & IPHA represented
- March 14 Presentation to ISAC on Environmental Health and IEHA
- April 28 Presentation to Rotary regarding Environmental Health
- Iowa Legislation Session opened Jan 13<sup>th</sup> – First Funnel Mar 7, Second Funnel Apr 4
  - Bills with EH Impact
    - Air Quality: HF82(mitigation), SF43 (testing), HF191 (Intentional Emissions)
    - Tanning: SF99/HF116 (18 and older)
    - General: HF20 / SF97 (county vehicle acquisition), SF118 (Powers during PH Disaster), HSB75/SSB1087 (public notices)
    - Cancer Research Program: SF63 (Create and fund)
    - Climate Change / Pipelines: HSB67; SF92
    - Nuisances: SF139/HF131 (Nuisance Property Remediation Fund), HF133 (vacant schools)
    - Lead: SSB1063 (disclosure of lead lines)
    - Environment: HF148 (plastic entwined sod)

Submitted by Kimberly Grandinetti on February 5, 2025



---

Story County Conservation Board - McFarland Park 56461 180<sup>th</sup> St. - Ames, Iowa 50010-9451  
Phone (515) 232-2516 - Fax (515)232-6989 - Email: conservation@storycounty.com  
www.storycountyconservation.org

---

Memorandum

To: Story County Board of Supervisors  
Through: Michael D. Cox, Director  
From: Logan Heissel, Park Ranger  
Date: February 11, 2025  
Re: Consider Firewood Contract with Finco Tree/Wood Service, LLC

---

I am requesting your approval for the Firewood Vendor contract with Finco Tree/Wood Service LLC. Finco was the vendor for the last season and is interested in extending his contract for the second year out of the possible three years in accordance with the contract.

The Finco Tree/Wood Service LLC rate is the same as last year at 35.75%. \$7/bundle: \$4.50/Finco - \$2.50/SCC.

The Story County Conservation Board requests your approval of this contract.

  
Approval

\_\_\_\_\_  
Disapproval

  
Date

\_\_\_\_\_  
Date

## **Firewood Contract**

### **Story County Conservation Board**

THIS AGREEMENT is entered into by and among the **STORY COUNTY CONSERVATION BOARD AND STORY COUNTY, IOWA**, 56461 180<sup>TH</sup> Street, Ames, Iowa 50010 hereafter referred to as "COUNTY", and **FINCO TREE/WOOD SERVICE, LLC**, 52724 280<sup>th</sup> Street, Kelley, Iowa 50134, hereafter referred to as "CONTRACTOR".

The effective date of this Agreement is the date it has been signed by all parties.

The principal purpose of COUNTY entering into this contract is to provide for the availability of firewood for the better accommodation, convenience, enjoyment and welfare of those members of the public using COUNTY parks.

It is hereby agreed that:

1. Grant and Term. Subject to the terms and conditions hereof, COUNTY grants to the CONTRACTOR the right, and CONTRACTOR hereby assumes the obligation and responsibility to sell firewood at Dakins Lake and Hickory Grove Park. The Parties, upon mutual consent, may renew this agreement for zero (0) additional annual periods, with the same terms and conditions.
2. County's Obligations. The COUNTY will provide the following:
  - a) Ingress and egress for CONTRACTOR and its employees in performance of their obligations and duties, park management, and normal maintenance on facility/structure used by CONTRACTOR.
3. Contractor's Obligations. CONTRACTOR will provide the following:
  - a) All necessary permits and licenses required to be in compliance with federal, state and local laws.
  - b) Compliance with all rules and regulations adopted by COUNTY in connection with the use of its Parks
  - c) Firewood will be kept in ample supply (at least 1 cord of firewood shall be stocked in each shed and restocked weekly or sooner as needed) at Dakins Lake main campground and Hickory Grove Park Breezy Bay campground. Firewood will be labeled in accordance with state requirements and will originate from STORY COUNTY Iowa. Contractor shall bundle firewood, which will be sold by the Campground Attendants. Firewood will be stocked in locked sheds provided by SCCB (1 shed at each park). Ash species firewood is prohibited.
4. Insurance. During the term of the agreement, the CONTRACTOR shall obtain and maintain in force the insurance coverage specified in this section.
  - a) Commercial General Liability coverage, written on an occurrence basis, with limits of not less than \$1,000,000 per occurrence.
  - b) Business Automobile Liability coverage with a combined single limit of not less than \$1,000,000 per occurrence applying to all owned, non-owned, or hired vehicles used in conjunction with this contract.
  - c) During the contract term, the CONTRACTOR shall add and maintain COUNTY as additional insureds in the CONTRACTOR's herein required policies.

- d) Before conducting any on site concession activities, the CONTRACTOR will provide COUNTY with a certificate of insurance showing the coverage specified in this section in a form acceptable to COUNTY.
5. Fees. CONTRACTOR shall, for the term of this agreement, pay to COUNTY the following fees: Thirty five point seven five (35.75) percent of gross revenue. Fees shall be payable monthly.
  6. Days of Operation. Hickory Grove Park- March 31, 2025 – October 31, 2025  
Dakins Lake- March 31, 2025 – October 31, 2025
  7. Posting Rates. CONTRACTOR shall, at all times, keep on public display the price of all goods and services provided to the public.
  8. Items to Be Sold. Firewood
  9. Non-Discrimination. The CONTRACTOR agrees to perform its obligations under this contract in a legal, non-discriminatory manner. The CONTRACTOR shall not discriminate against anyone based on race, religion, color, national origin, gender or disability. The CONTRACTOR shall comply with the Americans with Disabilities Act.
  10. Protection of Property. CONTRACTOR shall use reasonable care to protect all COUNTY property from damage caused by himself, his employees, the public, or the elements. All improvements, alterations or other changes to property must be approved by COUNTY prior to commencement of work. COUNTY makes no representation with respect to the condition of the premises or the suitability for use by the CONTRACTOR. COUNTY shall under no circumstances have any duty or responsibility concerning the condition of the facility or its suitability for use unless specifically stated herein. This includes any duty or responsibility to change, alter or repair any facility for any requested use. At the termination of this agreement, CONTRACTOR shall vacate the premises in as good a condition as they were at the time of entry by the CONTRACTOR, except for reasonable use and wear.
  11. Status of Contractor. CONTRACTOR shall at all times be deemed an independent CONTRACTOR and not an employee of COUNTY.
  12. Indemnification. The CONTRACTOR shall defend, hold harmless, and indemnify the COUNTY, its officers, agents, and employees, against any claims, loss, and/or damages directly or indirectly arising from or claiming to arise from any injury to any person(s), damage to any property, or any economic loss, arising out of, in whole or in part, (1) the CONTRACTOR's performance or non-performance of its duties under this contract; and/or (2) any defect in any services provided by the CONTRACTOR. This duty to defend, indemnify, and hold harmless shall include the CONTRACTOR's responsibility for any and all foregoing claims, even if such claims are groundless, false, and/or fraudulent and any and all equitable relief, damages, costs and attorney fees except those caused by either the COUNTY's sole negligence or its willful misconduct.

This obligation shall be continuing in nature and extend beyond the term of this agreement. The doctrine of equitable tolling extends the time within which an action for breach of this provision may be filed.

“CONTRACTOR” and “COUNTY” as used in this section, include the employees, agents, sub-contractors, and any other persons who are directly employed by or otherwise legally responsible, respectively to each party.

13. Release. COUNTY assumes no responsibility for the loss or damage of CONTRACTOR's property or improvements placed on or in the facility and CONTRACTOR hereby expressly releases and discharges COUNTY from any and all liability for loss to such property or improvements. COUNTY is not liable or responsible for any financial loss incurred by the CONTRACTOR in any or all of the facilities that operate or function during the period of this agreement.
14. Advertising. Any printed material to be used (e.g., stationery, brochures, post cards, display advertising, and other like material) in connection with the operation of this business, or any advertising in any manner or form, whether in or about the building and premises or elsewhere, or in any newspaper or otherwise, shall be provided to COUNTY for approval before being displayed, distributed, or advertised. The CONTRACTOR agrees not to display, distribute, or advertise anything not approved in writing by COUNTY.
15. Fire. If the building or other equipment used by the CONTRACTOR shall be damaged or destroyed by fire, act of God or otherwise, and the owner of same does not, within 30 days after such casualty, commence repair or replacement of these facilities and thereafter diligently continue the same to completion, then in that event, this contract shall terminate and each party shall be released from further obligations hereunder. CONTRACTOR agrees to provide all necessary fire safety equipment per COUNTY requirements.
16. Assignment. CONTRACTOR shall not assign any right, delegate any duty or authority or sublet any concession rights hereby granted, in whole or in part, without prior written approval by COUNTY.
17. Termination. Failure to meet any of these requirements will be cause for immediate termination of contract.
18. Notices. Any notices concerning this contract may be given, and all notices required by this contract or concerning performance under this contract shall be given, in writing, and shall be personally delivered or mailed addressed as shown below, or such other address or addresses as may be designated by either of the parties, in writing, from time to time.

*Whenever a CONTRACTOR is a corporation or other organized entity, a properly authorized individual must sign the contract. This individual must provide a copy of an appropriate corporate resolution or similar document satisfactory to the COUNTY at the time he or she signs the agreement.*

Signature:  \_\_\_\_\_ Date 1-27-2025 \_\_\_\_\_  
Contractor

Signature:  \_\_\_\_\_ Date 2/10/25 \_\_\_\_\_  
Chair, Story County Conservation Board

Signature:  \_\_\_\_\_ Date 2-11-25 \_\_\_\_\_  
Chair, Story Co. Board of Supervisors



Story County Conservation Board - McFarland Park 56461 180<sup>th</sup> St. - Ames, Iowa 50010-9451  
Phone (515) 232-2516 - Fax (515) 232-6989 - Email: conservation@storycounty.com  
www.storycountyconservation.org

Memorandum

To: Story County Board of Supervisors  
Through: Michael D. Cox, Director  
From: Logan Heissel, Park Ranger  
Date: February 11, 2025  
Re: Consideration of Contract between Chuck Posegate and Story County Conservation Board for Campground Attendant duties at Dakins Lake from March 31 to October 31, 2025, for \$240.00/Wkly.

The attached contract with Chuck Posegate secures his services as a Campground Attendant at Dakins Lake for the 2025 camping season. This will be the third season for Chuck to serve as Campground Attendant.

The Story County Conservation Board recommends your approval.

  
Approval

2-11-25  
Date

Disapproval

Date

## **Dakins Lake Campground Attendant Contract**

Story County Conservation Board  
56461 180<sup>th</sup> Street, Ames, IA 50010  
515-232-2516- FAX 515-232-6989

This Agreement is entered into between Chuck Posegate, hereinafter called the Campground Attendant, and the Story County Conservation Board, hereinafter called the Department, and is effective on the date last signed below.

Whereas, the Department desires to hire a Campground Attendant for Dakins Lake;

Whereas, the Campground Attendant is prepared to and shall furnish Campground Attendant services;

Now therefore, the Department and the Campground Attendant do hereby mutually agree as follows:

1. The selected Campground Attendant is a hired person doing contracted labor. Wage for this labor shall be at the rate of \$240.00/week (paid bi-weekly). Campground Attendant shall log actual hours worked per week and shall not work more than 33 hours in one week. Campground Attendant is allowed off two days per week - preferred days are Tuesday and Wednesday. The only compensation paid or provided to Campground Attendant as provided in this Agreement and any other representation to the contrary is void.

*The Campground Attendant will not be considered an agent or employee of Story County and will not be eligible for nor have any right to claim benefits, compensation, or damages from Story County.*

2. The Campground Attendant will be provided a campsite (valued at \$24/night) within Dakins Lake for a period of 31 weeks commencing on Monday, March 31, 2025 and terminating on Friday, October 31, 2025. Payment of camping fees for the time period shown above by the Campground Attendant will be waived by the Department in return for services rendered. Campground Attendant will be solely responsible for any necessary reporting to any taxing or similar entity of the benefit of receiving the campsite at no cost by virtue of this Agreement. If, for any reason, this Agreement terminates before the term indicated herein, Campground Attendant shall immediately vacate the campsite.
3. Actual daily scheduled service time will be arranged between the Campground Attendant and the Park Ranger. The Campground Attendant is expected to perform his/her duties daily. The Campground Attendant shall be willing and able to assist campers and the Department staff outside regular scheduled hours as needed.
4. A visible sign will be placed on the Campground Attendant's campsite by the Department designating said campsite as belonging to the Campground Attendant. Campsite occupants other than Campground Attendant must be approved in writing by Park Ranger.

5. The duties of the Campground Attendant will be those listed in the "Story County Conservation Department Campground Attendant Duties List." Those duties are incorporated herein by reference. By signing below, Campground Attendant acknowledges that he/she has reviewed the job description and asserts that he/she is ready, willing, and able to perform the associated job functions and duties during the term of this Agreement.

The contractor may, at their discretion and subject to Story County Conservation approval, employ such other person or persons as desired to assist required work under this contract. Any employee hired by the contractor will be at contractor's sole expense, and contractor shall assume all liability for any such person(s), including for workers compensation benefits or damage any such employee may do to county property or persons or property present on county owned land. Further, any such person will not be considered an agent or employee of Story County and will not be eligible for nor have any right to claim benefits, compensation, or damages from Story County. Contractor shall have the duty to notify the employee of the limits of Story County's liability and of contractor's duties to contractor's employee(s).

6. The Department, through its supervisor in charge of the area, shall decide all questions which may arise as to the quality, fitness, promptness, and acceptability of service provided by the Campground Attendant to the Department. The supervisor may void or cancel this Campground Attendant agreement by giving oral notice to the Campground Attendant and Director that the Agreement is terminated. That determination and decision shall be final and conclusive.
7. The Story County Conservation Board or the Campground Attendant may terminate this agreement at any time during the period covered by this agreement by giving 48 hours' notice to the Park Ranger.

Signature: Chuck Posegate Date 1/14/2025  
Campground Attendant

Signature: Craig S. Jensen Date 2/10/25  
Chair, Story County Conservation Board

Signature: Lu K. Hadden Date 2-11-25  
Chair, Story Co. Board of Supervisors

PROFESSIONAL CONSULTANT SERVICES AGREEMENT

(Contracted Services)

Under the provision of Section 3401 of the Internal Revenue Code of 1954, an employer must withhold tax from all remuneration actually or constructively paid to an employee. This agreement covers professional services provided by Chuck Posegate as an independent contractor. Chuck Posegate assumes all responsibility for payroll taxes and required FOAB contributions.

In general, an individual who is subject to the control and direction of another only as to the results of their work, and not as the means by which it is accomplished, is an independent contractor and not an employee.

AGREEMENT

**NAME OF CONTRACTOR:** Chuck Posegate  
**MAILING ADDRESS:** 1128 5<sup>th</sup> Street, Nevada, IA 50201  
**BUSINESS PHONE NUMBER:** 515-290-9209  
**1. DESCRIPTION OF SERVICES:** Campground Attendant – cleaning, assisting campers, selling firewood  
**2. DATE(S):** March 31, 2025 – October 31, 2025  
**3. TIME(S):** As agreed upon with park ranger  
**4. LOCATION:** Dakins Lake – Zearing, Iowa  
**5. PROFESSIONAL FEES:** \$480.00 bi-weekly  
**6. SPECIAL CONDITIONS:** None

CERTIFICATION

I certify that I have read the above statement regarding the requirements of the IRS for an “independent contractor,” and I assume the responsibility for payroll and FOAB contributions. I agree to the conditions stated above for services provided by myself to Story County.

Signature Chuck Posegate

Date 1/14/2025

Approved by [Signature]

Date 2-11-25

W-9 completed \_\_\_\_\_



Story County Conservation Board - McFarland Park 56461 180<sup>th</sup> St. - Ames, Iowa 50010-9451  
Phone (515) 232-2516 - Fax (515)232-6989 - Email: conservation@storycounty.com  
www.storycountyconservation.org

Memorandum

To: Story County Board of Supervisors  
Through: Michael D. Cox, Director  
From: Olivia VanderHart, Park Ranger  
Date: February 11, 2025  
Re: Consideration of Contract between Jessica Nelson and Story County Conservation Board for Campground Attendant duties at Hickory Grove Park from March 31 to July 13, 2025, for \$240.00/Wkly.

The attached contract with Jessica Nelson secures her services as a Campground Attendant at Hickory Grove Park for the first half of the 2025 camping season. This will be the second season for Jessica to serve as Campground Attendant.

The Story County Conservation Board recommends your approval.

  
Approval

\_\_\_\_\_  
Disapproval

  
Date

\_\_\_\_\_  
Date

## Hickory Grove Campground Attendant Contract

Story County Conservation Board  
56461 180<sup>th</sup> Street, Ames, IA 50010  
515-232-2516- FAX 515-232-6989

This Agreement is entered into between Jessica Nelson, hereinafter called the Campground Attendant, and the Story County Conservation Board, hereinafter called the Department, and is effective on the date last signed below.

Whereas, the Department desires to hire a Campground Attendant for Hickory Grove Park;

Whereas, the Campground Attendant is prepared to and shall furnish Campground Attendant services;

Now therefore, the Department and the Campground Attendant do hereby mutually agree as follows:

1. The selected Campground Attendant is a hired person doing contracted labor. Wage for this labor shall be at the rate of \$240.00/week (paid bi-weekly). Campground Attendant shall log actual hours worked per week and shall not work more than 33 hours in one week. Campground Attendant is allowed off two days per week - preferred days are Tuesday and Wednesday. The only compensation paid or provided to Campground Attendant as provided in this Agreement and any other representation to the contrary is void.

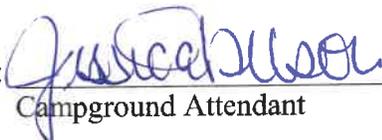
The Campground Attendant will not be considered an agent or employee of Story County and will not be eligible for nor have any right to claim benefits, compensation, or damages from Story County.

2. The Campground Attendant will be provided a campsite (valued at \$20/night) within Hickory Grove Park for a period of 15 weeks commencing on Monday, March 31, 2025, and terminating on Sunday, July 13, 2025. Payment of camping fees for the time period shown above by the Campground Attendant will be waived by the Department in return for services rendered. Campground Attendant will be solely responsible for any necessary reporting to any taxing or similar entity of the benefit of receiving the campsite at no cost by virtue of this Agreement. If, for any reason, this Agreement terminates before the term indicated herein, Campground Attendant shall immediately vacate the campsite.
3. Actual daily scheduled service time will be arranged between the Campground Attendant and the Park Ranger. The Campground Attendant is expected to perform his/her duties daily. The Campground Attendant shall be willing and able to assist campers and the Department staff outside regular scheduled hours as needed.
4. A visible sign will be placed on the Campground Attendant's campsite by the Department designating said campsite as belonging to the Campground Attendant. Campsite occupants other than Campground Attendant must be approved in writing by Park Ranger.

5. The duties of the Campground Attendant will be those listed in the "Story County Conservation Department Campground Attendant Duties List." Those duties are incorporated herein by reference. By signing below, Campground Attendant acknowledges that he/she has reviewed the job description and asserts that he/she is ready, willing, and able to perform the associated job functions and duties during the term of this Agreement.

The contractor may, at their discretion and subject to Story County Conservation approval, employ such other person or persons as desired to assist required work under this contract. Any employee hired by the contractor will be at contractor's sole expense, and contractor shall assume all liability for any such person(s), including for workers compensation benefits or damage any such employee may do to county property or persons or property present on county owned land. Further, any such person will not be considered an agent or employee of Story County and will not be eligible for nor have any right to claim benefits, compensation, or damages from Story County. Contractor shall have the duty to notify the employee of the limits of Story County's liability and of contractor's duties to contractor's employee(s).

6. The Department, through its supervisor in charge of the area, shall decide all questions which may arise as to the quality, fitness, promptness, and acceptability of service provided by the Campground Attendant to the Department. The supervisor may void or cancel this Campground Attendant agreement by giving oral notice to the Campground Attendant and Director that the Agreement is terminated. That determination and decision shall be final and conclusive.
7. The Story County Conservation Board or the Campground Attendant may terminate this agreement at any time during the period covered by this agreement by giving 48 hours' notice to the Park Ranger.

Signature:   
Campground Attendant

1/19/25  
Date

Signature:   
Chair, Story County Conservation Board

2/10/25  
Date

Signature:   
Chair, Story Co. Board of Supervisors

2-11-25  
Date

# PROFESSIONAL CONSULTANT SERVICES AGREEMENT

(Contracted Services)

Under the provision of Section 3401 of the Internal Revenue Code of 1954, an employer must withhold tax from all remuneration actually or constructively paid to an employee. This agreement covers professional services provided by Jessica Nelson as an independent contractor. Jessica Nelson assumes all responsibility for payroll taxes and required FOAB contributions.

In general, an individual who is subject to the control and direction of another only as to the results of their work, and not as the means by which it is accomplished, is an independent contractor and not an employee.

## AGREEMENT

**NAME OF CONTRACTOR:** Jessica Nelson

**MAILING ADDRESS:** 546 Decora Ave., Ellsworth, IA 50075

**BUSINESS PHONE NUMBER:** 515-313-5941

**1. DESCRIPTION OF SERVICES:** Campground Attendant – cleaning, assisting campers, selling firewood

**2. DATE(S):** March 31, 2025 – July 13, 2024

**3. TIME(S):** As agreed upon with park ranger

**4. LOCATION:** Hickory Grove Park – Colo, Iowa

**5. PROFESSIONAL FEES:** \$480.00 bi-weekly

**6. SPECIAL CONDITIONS:** None

## CERTIFICATION

I certify that I have read the above statement regarding the requirements of the IRS for an “independent contractor,” and I assume the responsibility for payroll and FOAB contributions. I agree to the conditions stated above for services provided by myself to Story County.

Signature Jessica Nelson

Date 1/19/25

Approved by Tim K Hedden

Date 2-11-25

W-9 completed \_\_\_\_\_



Story County Conservation Board - McFarland Park 56461 180<sup>th</sup> St. - Ames, Iowa 50010-9451  
Phone (515) 232-2516 - Fax (515)232-6989 - Email: conservation@storycounty.com  
www.storycountyconservation.org

Memorandum

To: Story County Board of Supervisors  
Through: Michael D. Cox, Director  
From: Olivia VanderHart, Park Ranger  
Date: February 11, 2025  
Re: Consideration of Contract between Leslie McVey and Story County Conservation Board for Campground Attendant duties at Hickory Grove Park from July 14 to October 31, 2025, for \$240.00/Wkly.

The attached contract with Leslie McVey secures her services as a Campground Attendant at Hickory Grove Park for the second half of the 2025 camping season. This will be the first season for Leslie to serve as Campground Attendant.

Staff recommends your approval and recommendation to the Board of Supervisors.

  
Approval

\_\_\_\_\_  
Disapproval

2-11-25  
Date

\_\_\_\_\_  
Date

## Hickory Grove Campground Attendant Contract

Story County Conservation Board  
56461 180<sup>th</sup> Street, Ames, IA 50010  
515-232-2516- FAX 515-232-6989

This Agreement is entered into between Lesli McVey, hereinafter called the Campground Attendant, and the Story County Conservation Board, hereinafter called the Department, and is effective on the date last signed below.

Whereas, the Department desires to hire a Campground Attendant for Hickory Grove Park;

Whereas, the Campground Attendant is prepared to and shall furnish Campground Attendant services;

Now therefore, the Department and the Campground Attendant do hereby mutually agree as follows:

1. The selected Campground Attendant is a hired person doing contracted labor. Wage for this labor shall be at the rate of \$240.00/week (paid bi-weekly). Campground Attendant shall log actual hours worked per week and shall not work more than 33 hours in one week. Campground Attendant is allowed off two days per week - preferred days are Tuesday and Wednesday. The only compensation paid or provided to Campground Attendant as provided in this Agreement and any other representation to the contrary is void.

The Campground Attendant will not be considered an agent or employee of Story County and will not be eligible for nor have any right to claim benefits, compensation, or damages from Story County.

2. The Campground Attendant will be provided a campsite (valued at \$23/night) within Hickory Grove Park for a period of 16 weeks commencing on Monday, July 14, 2025, and terminating on Friday, October 31, 2025. Payment of camping fees for the time period shown above by the Campground Attendant will be waived by the Department in return for services rendered. Campground Attendant will be solely responsible for any necessary reporting to any taxing or similar entity of the benefit of receiving the campsite at no cost by virtue of this Agreement. If, for any reason, this Agreement terminates before the term indicated herein, Campground Attendant shall immediately vacate the campsite.
3. Actual daily scheduled service time will be arranged between the Campground Attendant and the Park Ranger. The Campground Attendant is expected to perform his/her duties daily. The Campground Attendant shall be willing and able to assist campers and the Department staff outside regular scheduled hours as needed.
4. A visible sign will be placed on the Campground Attendant's campsite by the Department designating said campsite as belonging to the Campground Attendant. Campsite occupants other than Campground Attendant must be approved in writing by Park Ranger.

5. The duties of the Campground Attendant will be those listed in the "Story County Conservation Department Campground Attendant Duties List." Those duties are incorporated herein by reference. By signing below, Campground Attendant acknowledges that he/she has reviewed the job description and asserts that he/she is ready, willing, and able to perform the associated job functions and duties during the term of this Agreement.

The contractor may, at their discretion and subject to Story County Conservation approval, employ such other person or persons as desired to assist required work under this contract. Any employee hired by the contractor will be at contractor's sole expense, and contractor shall assume all liability for any such person(s), including for workers compensation benefits or damage any such employee may do to county property or persons or property present on county owned land. Further, any such person will not be considered an agent or employee of Story County and will not be eligible for nor have any right to claim benefits, compensation, or damages from Story County. Contractor shall have the duty to notify the employee of the limits of Story County's liability and of contractor's duties to contractor's employee(s).

6. The Department, through its supervisor in charge of the area, shall decide all questions which may arise as to the quality, fitness, promptness, and acceptability of service provided by the Campground Attendant to the Department. The supervisor may void or cancel this Campground Attendant agreement by giving oral notice to the Campground Attendant and Director that the Agreement is terminated. That determination and decision shall be final and conclusive.
7. The Story County Conservation Board or the Campground Attendant may terminate this agreement at any time during the period covered by this agreement by giving 48 hours' notice to the Park Ranger.

Signature:   
Campground Attendant

Date: 1/22/25

Signature:   
Chair, Story County Conservation Board

Date: 2/10/25

Signature:   
Chair, Story Co. Board of Supervisors

Date: 2-11-25

PROFESSIONAL CONSULTANT SERVICES AGREEMENT

(Contracted Services)

Under the provision of Section 3401 of the Internal Revenue Code of 1954, an employer must withhold tax from all remuneration actually or constructively paid to an employee. This agreement covers professional services provided by Lesli McVey as an independent contractor. Lesli McVey assumes all responsibility for payroll taxes and required FOAB contributions.

In general, an individual who is subject to the control and direction of another only as to the results of their work, and not as the means by which it is accomplished, is an independent contractor and not an employee.

AGREEMENT

- NAME OF CONTRACTOR: Lesli McVey
- MAILING ADDRESS: 608 Warner St., Colo, IA 50056
- BUSINESS PHONE NUMBER: 515-721-5887
1. DESCRIPTION OF SERVICES: Campground Attendant – cleaning, assisting campers, selling firewood
2. DATE(S): July 14, 2025 – October 31, 2025
3. TIME(S): As agreed upon with park ranger
4. LOCATION: Hickory Grove Park – Colo, Iowa
5. PROFESSIONAL FEES: \$480.00 bi-weekly
6. SPECIAL CONDITIONS: None

CERTIFICATION

I certify that I have read the above statement regarding the requirements of the IRS for an “independent contractor,” and I assume the responsibility for payroll and FOAB contributions. I agree to the conditions stated above for services provided by myself to Story County.

Signature Lesli McVey

Date 1/22/25

Approved by [Signature]

Date 2-11-25

W-9 completed \_\_\_\_\_



Memorandum

To: Story County Board of Supervisors  
Through: Michael D. Cox, Director  
From: Brandon Clough, Natural Resources Specialist  
Date: February 11, 2025  
Re: Consideration of Contract Renewal between Mark Tjernagel for Management Grazing at Carroll Prairie.

The attached contract renewal is the first of one renewal called for in the 2024 grazing contract with Mark Tjernagel for prescribed cattle grazing at Carroll Prairie. Cattle will be utilized as a tool to setback invasive, cool season grasses such as smooth brome and reed canary grass. The desired outcome is to give the native grasses and forbs space to grow while still proving heterogenous habitat structure.

Conservation grazing practices will be utilized such as a moderate stocking rate and creek exclusion. All terms and conditions of the original contract remain.

Staff urges your approval.

  
Approval

\_\_\_\_\_  
Disapproval

2-11-25  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

# CONTRACT

Kind of Work Grazing

County Story

THIS AGREEMENT made and entered by and between Story County, Iowa, by its Conservation Board, Contracting Authority, and

**Mark Tjernagel**

of \_\_\_\_\_ Contractor.

WITNESSETH: That the Contractor, for and in consideration of (\$ \_\_\_\_\_ \$5/ac - \$115 total )

payable as set forth in the specifications constituting a part of this contract, hereby agrees to construct in accordance with the plans and specifications therefore, and in the locations designated in the notice to bidders, the various items of work as follows:

Item No.	Item	Quantity	Units	Unit Price	Amount
1	Graze selected areas at Carroll Prairie	23.00	acres	\$5.00	\$115.00
2	Cattle are preferred but would also consider goats.				
3	Stocking rate is 11.5 animal units - cow/calf pair = 1.2 AU				
4	No equipment shall be left on site without permission from SCC.				
5	Story County may restrict access to fields due to wet conditions				
6	No pesticides or fertilizers may be used.				
7	No interseeding or supplemental feeding allowed without SCC consent				
8	Use of minerals will not be allowed without SCC consent				
9	Tenant is responsible for construction of tempoary fence.				
10	Temporary fence must be removed within two weeks of when the cattle are removed.				
11	Cattle must be excluded from creek. Water may be pumped or hauled in.				
12	Cooperator must be in copliance with state and local livestock health regulations				
13	Equipment, including ATVs/UTVs must be clean and free of invasive plant material.				
14	SCC reserves the right to modify or terminate the grazing contract if habtiat conditions warrant.				
15	SCC is not responsible for providing alternative pasture if the grazing contract is terminated.				
17	Start date is flexible upon SCC consent. Activities such as fence building may start up to 1 month in advance with SCC consent.				
18	Successful bidder shall imdemnify Story County from any damages or claims arising from this contract and add Story County, Iowa and Story County Conservation Board as additional insureds on bidder's General Liability and Automobile Liability insurance.				
19	All liability relating to livestock and livestock management to include all persons working for the Cooperator, whether related, hired or as a partner is strictly that of the Cooperator. The Cooperator must have/aquire liability insurance that covers the livestock being grazed on County lands.				
20	Bidder will hold Story County harmless for any damage to bidders equipment.				
21	Bidder will hold Story County harmless for injuries to members of the public caused by acts or omission of the Bidder.			<b>Subtotal:</b>	
	Ø See supplemental information on Page 2			<b>Pg2 Subtot:</b>	
				<b>TOTAL:</b>	<b>\$115.00</b>

Said specifications and plans are hereby made a part of the basis of this agreement and a true copy of said plans and specifications are now on file in the Story County Conservation Office.

That in consideration of the foregoing, the Contracting Authority hereby agrees to pay the Contractor, promptly and according to the requirements of the specifications the amounts set forth subject to the Conditions as set forth in the specifications.

That it is mutually understood and agreed by the parties hereto that the notice to bidders, the proposal, the specifications for Project No. Carroll Grazing 2025

in Story County, Iowa, the within contract, the contractor's bond, and the general and detailed plans are and constitute the basis of contract between the parties thereto. That it is further understood and agreed by the parties of this contract that the above work shall be commenced and completed on or before:

Approximate Starting Date	Specified Completion Date	Late Start Date	Number of Working Days
1-Apr-25	30-Jun-25		

That time is the essence of this contract and that said contract contains all of the terms and conditions agreed upon by the parties hereto. It is further understood that the Contractor consents to the jurisdiction of the courts of Iowa to hear, determine and render judgement as to any controversy arising hereunder.

IN WITNESS WHEREOF the parties hereto have set their hands for the purposes herein expressed to this and three other instruments of like tenor, as of the

Recommended by:

Approved:

Story

County, Iowa

Contracting Authority

By:

*Frank Stokken*

Chris A. Story County Board of Supervisors

Date:

2-11-25

By:

Mark Tjornel

Contractor

Date:

1-31-25



# ERADGROUP

Electronic Recovery and Access to Data

## Invoice #211795

### From

ERAD Group, Inc.  
P.O. Box 896749  
Charlotte, NC 28289-6749

### Bill To

Story County Sheriff's Office  
Lieutenant Leanna Ellis  
1315 South B Ave  
Nevada, Iowa 50201  
United States

### Invoice Summary

<b>Invoice Number</b>	211795
<b>Date</b>	02/03/2025
<b>Due Date</b>	04/14/2025
<b>Amount Due (USD)</b>	\$ 2,400.00

### Description

Description	Amount
This is your subscription fee for ERAD FCIS Level 4 for the term starting 03/15/2025 and ending 03/14/2026.	2,400.00

**Amount Due (USD)** \$ 2,400.00

Please Remit Payments to:  
ERAD Group, Inc.  
PO Box 896749  
Charlotte, NC 28289-6749.

To pay by credit card, please call (727) 781-7308.

**APPROVED**

**DENIED**

Board Member Initials: AKH

Meeting Date: 2-11-25

Follow-up action: \_\_\_\_\_



# State of Iowa

Alcoholic Beverages Division

## Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
KJ AND A 1974 LLC	SLIMS COUNTRY MARKET			
ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
11563 US HWY69		STORY CITY	STORY	50248
MAILING ADDRESS	CITY	STATE	ZIP	
1215 HYLAND AVE	AMES	Iowa	500144009	

## Contact Person

NAME	PHONE	EMAIL
KENT ALLEN	6412033823	jmcdonaldallen@yahoo.com

## License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
LG0001269	Class B Retail Alcohol License	12 Month	Active

TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE	LAST DAY OF BUSINESS
Apr 8, <del>2024</del> 2025	Apr 7, <del>2025</del> 2026	

SUB-PERMITS  
Class B Retail Alcohol License

PRIVILEGES

**APPROVED**      **DENIED**

Board Member Initials: KAH

Meeting Date: 2-11-25

Follow-up action: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



# State of Iowa

Alcoholic Beverages Division

## Status of Business

BUSINESS TYPE

Limited Liability Company

## Ownership

### • Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Kent Allen	AMES	Iowa	500144009	owner	100.00	Yes

## Insurance Company Information

INSURANCE COMPANY

POLICY EFFECTIVE DATE

POLICY EXPIRATION DATE

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE DATE

OUTDOOR SERVICE EXPIRATION DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE DATE

TEMP TRANSFER EXPIRATION DATE

RECEIVED  
JAN 28 2025

STORY COUNTY  
837 N Avenue  
Nevada, IA 50201  
515-382-7355

Email: engineerweb@storycountyiowa.gov

APPLICATION RENEWAL FOR STORY COUNTY  
ADOPT-A-ROAD LITTER REMOVAL PROGRAM

Permit Number: 1995-03  
Road Name: E23 from

SPONSOR:

Boy Scout #157  
Name of Sponsor (Organization, Group or Individual)

Number of Volunteers: 20

2035 Wyngate Dr.  
Mailing Address (Street, P.O. Box, City, State, Zip Code)

Contact Person	Address	Phone #	Email
Kristen Martinek		515-249-8526	kirstenmartinek@yahoo.com

Description of the road for which application is being made:  
E23 from R50 west to R38

Number of miles requested for litter removal: 2.0

Approval is hereby requested to enter the County highway right-of-way to perform litter removal on the above described road/roads.

Story County reserves the right to terminate this agreement and remove the Adopt-A-Road signs when in the sole judgment of the County it is found that the sponsor(s) has not met the terms and conditions of this agreement.

This agreement shall remain in force from January 1, 2025 until December 31, 2025.

Kristen Martinek on behalf of Troop 157  
Applicant 1-20-25  
Date

STORY COUNTY APPROVAL

*[Signature]*  
County Engineer 2-4-25  
Date

*[Signature]*  
Chair, Story County Board of Supervisors 2-11-25  
Date

The following tentative dates are for your Adopt-A-Road Project location. Alternate date(s) are required to the Engineer's Office prior to clean up date noted date(s) are not used.

Spring clean-up date will be TBD Fall clean-up will be: TBD

You can expect to pick up three types of litter:

1. Refundables
2. Recyclables
3. Garbage

**Remember:**

**Whatever your project, you must be prepared for an emergency!**

1995-03

Sponsor Acknowledgement:

1 Troop 157 (Kirsten Martinek) (sponsor)

acknowledge that the information listed in the brochure has been covered in a Safety Meeting prior to Clean Up Session.

Kirsten Martinek 1-20-23

Signature

Date

Story County Engineer  
837 N Avenue  
Nevada IA 50201

Story County Engineer  
837 N Avenue  
Nevada IA 50201

SAFETY LIST FOR THE

**STORY  
COUNTY  
ADOPT**

**A**

**ROAD  
PROGRAM**



**STORY COUNTY LITTER  
REMOVAL PROGRAM**

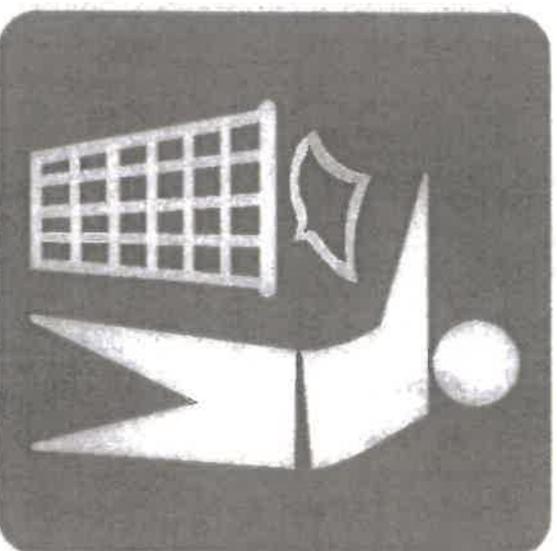


**Remember:**

**You are working in a potentially dangerous environment ...**



...A Public Highway



## To Protect

### Yourself and

### Others

- We recommend one adult supervisor per four children – keep children in sight at ALL TIMES
- Provide water or refreshments for workers
- Every crew should have a first aid kit
- Avoid overexertion

- Have transportation available at all times
- Park all vehicles off roadway and shoulders
- Where possible, access to highway right-of-way should be gained off the right-of-way rather than from the roadway surface
- Stay well clear of any construction project
- Face oncoming traffic
- Wear required ANSI 2 safety vests when working on rights-of-way
- Wear light colored clothing
- Wear a hat and long sleeves

- Wear gloves
- Leather boots or hard soled shoes should be worn
- Watch footing when walking on slopes
- Be alert for holes and obstacles
- Look over entire area for drop-offs, washouts, open tiles or obstacles prior to working in the right-of-way
- You are not expected to pickup litter from pavement surface or shoulders of the pavement. These areas will be cleaned by the County

- Be careful when using a litter pickup stick
- Stop work in inclement weather
- Leave no holes or depressions in the roadside at the completion of any portion of work
- Do not remove hazardous substances – if in doubt, contact highway personnel

**PEOPLE** are the . . .



... key to **SAFETY**

STORY COUNTY  
837 N Avenue  
Nevada, IA 50201  
515-382-7355

Email: [engineerweb@storycountyiowa.gov](mailto:engineerweb@storycountyiowa.gov)

RECEIVED

DEC 20 2024

APPLICATION RENEWAL FOR STORY COUNTY  
ADOPT-A-ROAD LITTER REMOVAL PROGRAM

STORY COUNTY ENGINEER

Permit Number: 1995-08  
Road Name: R38

SPONSOR:

Sigma Phi Epsilon

Name of Sponsor (Organization, Group or Individual)

Number of Volunteers: 30

228 Gray Avenue

Mailing Address (Street, P.O. Box, City, State, Zip Code)

Jordan Cowen

Contact Person

Address

612-779-9877

Phone #

jkcowen@iastate.edu

Email

Description of the road for which application is being made:  
R38 from Hwy 30 south to 250th (Zumwalt Station)

Number of miles requested for litter removal: 1.0

Approval is hereby requested to enter the County highway right-of-way to perform litter removal on the above described road/roads.

Story County reserves the right to terminate this agreement and remove the Adopt-A-Road signs when in the sole judgment of the County it is found that the sponsor(s) has not met the terms and conditions of this agreement.

This agreement shall remain in force from January 1, 2025 until December 31, 2025.

Alex Braka (President - Sigma Phi Epsilon) 12-14-24  
Applicant Date

STORY COUNTY APPROVAL

[Signature] 2-4-25  
County Engineer Date

[Signature] 2-11-25  
Chair, Story County Board of Supervisors Date

The following tentative dates are for your Adopt-A-Road Project location. Alternate date(s) are required to the Engineer's Office prior to clean up date noted date(s) are not used.

Spring clean-up date will be 03/15/2025 Fall clean-up will be: 9-14-2025

You can expect to pick up three types of litter:

1. Refundables
2. Recyclables
3. Garbage

**Remember:**

**Whatever your project, you must be prepared for an emergency!**

Sponsor Acknowledgement:

1996-08

I Alex Breka (Sigma Phi Epsilon) (sponsor) acknowledge that the information listed in the brochure has been covered in a Safety Meeting prior to Clean Up Session.



Signature

(President)

12-14-94

Date

Story County Engineer  
837 N Avenue  
Nevada IA 50201

Story County Engineer  
837 N Avenue  
Nevada IA 50201



SAFETY LIST FOR THE

**STORY  
COUNTY  
ADOPT**

**A**

**ROAD  
PROGRAM**



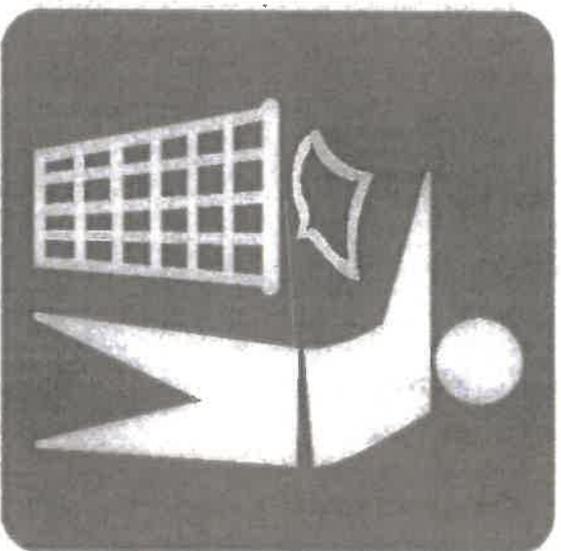
**STORY COUNTY LITTER  
REMOVAL PROGRAM**

## Remember:

**You are working in a potentially dangerous environment ...**



...A Public Highway



# To Protect Yourself and Others

- We recommend one adult supervisor per four children – keep children in sight at ALL TIMES
- Provide water or refreshments for workers
- Every crew should have a first aid kit
- Avoid overexertion

- Have transportation available at all times
- Park all vehicles off roadway and shoulders
- Where possible, access to highway right-of-way should be gained off the right-of-way rather than from the roadway surface
- Stay well clear of any construction project
- Face oncoming traffic
- Wear required ANSI 2 safety vests when working on rights-of-way
- Wear light colored clothing
- Wear a hat and long sleeves

- Wear gloves
- Leather boots or hard soled shoes should be worn
- Watch footing when walking on slopes
- Be alert for holes and obstacles
- Look over entire area for drop-offs, washouts, open tiles or obstacles prior to working in the right-of-way
- You are not expected to pickup litter from pavement surface or shoulders of the pavement. These areas will be cleaned by the County

- Be careful when using a litter pickup stick
- Stop work in inclement weather
- Leave no holes or depressions in the roadside at the completion of any portion of work
- Do not remove hazardous substances – if in doubt, contact highway personnel

PEOPLE are the ...



... key to SAFETY

RECEIVED

JAN 29 2025

STORY COUNTY  
837 N Avenue  
Nevada, IA 50201  
515-382-7355

Email: engineerweb@storycountyia.gov

STORY COUNTY ENGINEER

APPLICATION RENEWAL FOR STORY COUNTY  
ADOPT-A-ROAD LITTER REMOVAL PROGRAM

Permit Number: 1995-09  
Road Name: 530th Ave

SPONSOR:

Arnold Air Society  
Name of Sponsor (Organization, Group or Individual)

Number of Volunteers: 20

Air Force ROTC Det 250 131 Armory  
Mailing Address (Street, P.O. Box, City, State, Zip Code)

Dylan Gross			dgross45@iastate.edu
Contact Person	Address	Phone #	Email

Description of the road for which application is being made:  
530th from 250th to 270th

Number of miles requested for litter removal: 2.0

Approval is hereby requested to enter the County highway right-of-way to perform litter removal on the above described road/roads.

Story County reserves the right to terminate this agreement and remove the Adopt-A-Road signs when in the sole judgment of the County it is found that the sponsor(s) has not met the terms and conditions of this agreement.

This agreement shall remain in force from January 1, 2025 until December 31, 2025.

*Dylan Gross*  
Applicant

1/29/25  
Date

STORY COUNTY APPROVAL  
*[Signature]*  
County Engineer

2-4-25  
Date

*[Signature]*  
Chair, Story County Board of Supervisors

2-11-25  
Date

The following tentative dates are for your Adopt-A-Road Project location. Alternate date(s) are required to the Engineer's Office prior to clean up date noted date(s) are not used.

Spring clean-up date will be 4/20/25

Fall clean-up will be: 11/16/25

STORY COUNTY  
837 N Avenue  
Nevada, IA 50201  
515-382-7355

Email: [engineerweb@storycountyiowa.gov](mailto:engineerweb@storycountyiowa.gov)

RECEIVED

JAN 30 2025

STORY COUNTY ENGINEER

**APPLICATION RENEWAL FOR STORY COUNTY  
ADOPT-A-ROAD LITTER REMOVAL PROGRAM**

Permit Number: 1997-02  
Road Name: R38

**SPONSOR:**

Sigma Kappa Sorority Number of Volunteers: 100  
Name of Sponsor (Organization, Group or Individual)

233 Gray Avenue  
Mailing Address (Street, P.O. Box, City, State, Zip Code)

Foundation Chair sigkapypps1874@gmail.com  
Contact Person Address Phone # Email

Description of the road for which application is being made:  
R38 from Zumwalt Station (250th) south to 260th

Number of miles requested for litter removal: 1.0

Approval is hereby requested to enter the County highway right-of-way to perform litter removal on the above described road/roads.

Story County reserves the right to terminate this agreement and remove the Adopt-A-Road signs when in the sole judgment of the County it is found that the sponsor(s) has not met the terms and conditions of this agreement.

This agreement shall remain in force from January 1, 2025 until December 31, 2025.

[Signature] 1/31/25  
Applicant Date

STORY COUNTY APPROVAL  
[Signature] 2-4-25  
County Engineer Date

[Signature] 2-11-25  
Chair, Story County Board of Supervisors Date

The following tentative dates are for your Adopt-A-Road Project location. Alternate date(s) are required to the Engineer's Office prior to clean up date noted date(s) are not used.

Spring clean-up date will be April 22 and 23 Fall clean-up will be: September 16 and 17

You can expect to pick up three types of litter:

1. Refundables
2. Recyclables
3. Garbage

**Remember:**

**Whatever your project, you must be prepared for an emergency!**

**Sponsor Acknowledgement:**

I Dasha 1997-02 (sponsor) acknowledge that the information listed in the brochure has been covered in a Safety Meeting prior to Clean Up Session.

12/27/24

Signature

Date

Story County Engineer  
837 N Avenue  
Nevada IA 50201

Story County Engineer  
837 N Avenue  
Nevada IA 50201

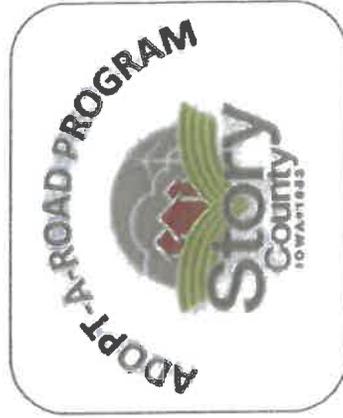


SAFETY LIST FOR THE

**STORY  
COUNTY  
ADOPT**

**A**

**ROAD  
PROGRAM**

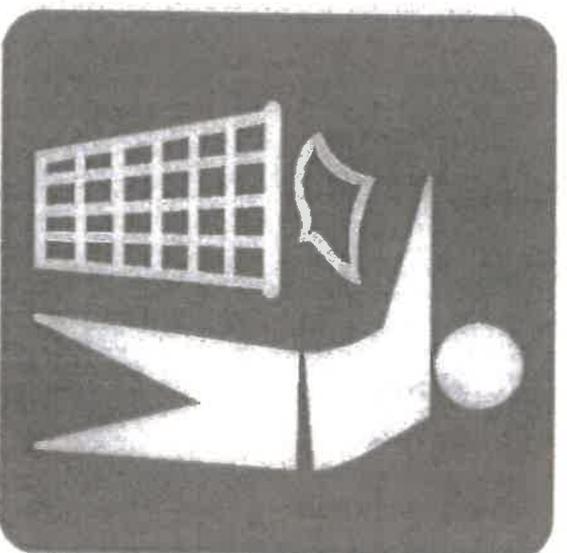


**STORY COUNTY LITTER  
REMOVAL PROGRAM**

**Remember:**  
**You are working in a potentially dangerous environment ...**



...A Public Highway



## To Protect Yourself and Others

- We recommend one adult supervisor per four children – keep children in sight at ALL TIMES
- Provide water or refreshments for workers
- Every crew should have a first aid kit
- Avoid overexertion

- Have transportation available at all times
- Park all vehicles off roadway and shoulders
- Where possible, access to highway right-of-way should be gained off the right-of-way rather than from the roadway surface
- Stay well clear of any construction project
- Face oncoming traffic
- Wear required ANSI 2 safety vests when working on rights-of-way
- Wear light colored clothing
- Wear a hat and long sleeves

- Wear gloves
- Leather boots or hard soled shoes should be worn
- Watch footing when walking on slopes
- Be alert for holes and obstacles
- Look over entire area for drop-offs, washouts, open tiles or obstacles prior to working in the right-of-way
- ➔ You are not expected to pickup litter from pavement surface or shoulders of the pavement. These areas will be cleaned by the County

- Be careful when using a litter pickup stick
- Stop work in inclement weather
- Leave no holes or depressions in the roadside at the completion of any portion of work
- Do not remove hazardous substances – if in doubt, contact highway personnel

**PEOPLE** are the . . .



. . . key to **SAFETY**

STORY COUNTY  
837 N Avenue  
Nevada, IA 50201  
515-382-7355

Email: [engineerweb@storycountyiowa.gov](mailto:engineerweb@storycountyiowa.gov)

APPLICATION RENEWAL FOR STORY COUNTY  
ADOPT-A-ROAD LITTER REMOVAL PROGRAM

Permit Number: 2000-02  
Road Name: 220th Street

SPONSOR:

Ames Golden K Kiwanis

Number of Volunteers: 15

Name of Sponsor (Organization, Group or Individual)

~~2207 McKinley Ct~~ 5125 Emerson Dr. Ames, IA

Mailing Address (Street, P.O. Box, City, State, Zip Code)

~~Mark Lohafer~~

515-460-3364

~~Gene Pollmann~~

~~515-232-7532~~

cypackbum@aol.com

Contact Person

Address

Phone #

Email

Description of the road for which application is being made:

220th Street from 570th Ave to 590th Ave

Number of miles requested for litter removal: 2.0

Approval is hereby requested to enter the County highway right-of-way to perform litter removal on the above described road/roads.

Story County reserves the right to terminate this agreement and remove the Adopt-A-Road signs when in the sole judgment of the County it is found that the sponsor(s) has not met the terms and conditions of this agreement.

This agreement shall remain in force from January 1, 2025 until December 31, 2025.

Mark E Lohafer  
Applicant

12/18/24  
Date

STORY COUNTY APPROVAL

County Engineer

[Signature]

2-4-25

Date

Chair, Story County Board of Supervisors

[Signature]

2-11-25

Date

The following tentative dates are for your Adopt-A-Road Project location. Alternate date(s) are required to the Engineer's Office prior to clean up date noted date(s) are not used.

Spring clean-up date will be

May 1st

Fall clean-up will be:

Sept. 1st

STORY COUNTY  
837 N Avenue  
Nevada, IA 50201  
515-382-7355

Email: [engineerweb@storycountyiowa.gov](mailto:engineerweb@storycountyiowa.gov)

RECEIVED

JAN 30 2025

APPLICATION RENEWAL FOR STORY COUNTY  
ADOPT-A-ROAD LITTER REMOVAL PROGRAM STORY COUNTY ENGINEER

Permit Number: 2005-02  
Road Name: R70 (580th Avenue)

SPONSOR:

Tall Dog Bike Club Number of Volunteers: 16  
Name of Sponsor (Organization, Group or Individual)

127 High Avenue  
Mailing Address (Street, P.O. Box, City, State, Zip Code)

Lee Hackbarth (Pres.) 515-291-6897  
Contact Person Address Phone # Email

Description of the road for which application is being made:  
R70 from Hwy 30 south to 260th Street

Number of miles requested for litter removal: 2.0

Approval is hereby requested to enter the County highway right-of-way to perform litter removal on the above described road/roads.

Story County reserves the right to terminate this agreement and remove the Adopt-A-Road signs when in the sole judgment of the County it is found that the sponsor(s) has not met the terms and conditions of this agreement.

This agreement shall remain in force from January 1, 2025 until December 31, 2025.

[Signature] 1/27/25  
Applicant Date

STORY COUNTY APPROVAL

[Signature] 2-4-25  
County Engineer Date

[Signature] 2-11-25  
Chair, Story County Board of Supervisors Date

The following tentative dates are for your Adopt-A-Road Project location. Alternate date(s) are required to the Engineer's Office prior to clean up date noted date(s) are not used.

Spring clean-up date will be MAY 17 Fall clean-up will be: OCT. 18 (OR 25)

You can expect to pick up three types of litter:

1. Refundables
2. Recyclables
3. Garbage

**Remember:**

**Whatever your project, you must be prepared for an emergency!**

Sponsor Acknowledgement:

Tall Boy Bike Club (sponsor)  
2015-02  
acknowledge that the information listed in the brochure has been covered in a Safety Meeting prior to Clean Up Session.

Freejackbantz 1/27/15  
Signature Date

Story County Engineer  
837 N Avenue  
Nevada IA 50201

Story County Engineer  
837 N Avenue  
Nevada IA 50201



SAFETY LIST FOR THE

**STORY  
COUNTY  
ADOPT**

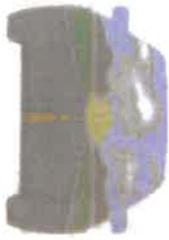
**A  
ROAD  
PROGRAM**



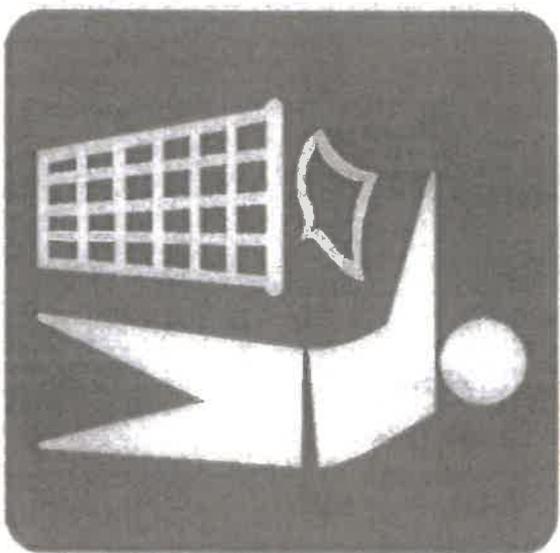
**STORY COUNTY LITTER  
REMOVAL PROGRAM**

## Remember:

**You are working in a potentially dangerous environment ...**



**...A Public Highway**



- Wear gloves
- Leather boots or hard soled shoes should be worn
- Watch footing when walking on slopes
- Be alert for holes and obstacles
- Look over entire area for drop-offs, washouts, open tiles or obstacles prior to working in the right-of-way
- You are not expected to pickup litter from pavement surface or shoulders of the pavement. These areas will be cleaned by the County

● Be careful when using a litter pickup stick

● Stop work in inclement weather

● Leave no holes or depressions in the roadside at the completion of any portion of work

● Do not remove hazardous substances – if in doubt, contact highway personnel

**PEOPLE** are the ...



... key to **SAFETY**

# To Protect Yourself and Others

● We recommend one adult supervisor per four children – keep children in sight at ALL TIMES

● Provide water or refreshments for workers

● Every crew should have a first aid kit

● Avoid overexertion

● Have transportation available at all times

● Park all vehicles off roadway and shoulders

● Where possible, access to highway right-of-way should be gained off the right-of-way rather than from the roadway surface

● Stay well clear of any construction project

● Face oncoming traffic

● Wear required ANSI 2 safety vests when working on rights-of-way

● Wear light colored clothing

● Wear a hat and long sleeves

STORY COUNTY  
837 N Avenue  
Nevada, IA 50201  
515-382-7355

Email: [engineerweb@storycountyiowa.gov](mailto:engineerweb@storycountyiowa.gov)

APPLICATION RENEWAL FOR STORY COUNTY  
ADOPT-A-ROAD LITTER REMOVAL PROGRAM

Permit Number: 2008-01  
Road Name: Dayton Avenue

SPONSOR:

Loyal Order of Moose Ames Lodge #520, Inc  
Name of Sponsor (Organization, Group or Individual)

Number of Volunteers: 10

Mailing Address (Street, P.O. Box, City, State, Zip Code)

Mike Beardstey  
~~Craig Sackett~~

644 W 190th St.

~~641-221-0734~~

Lodge 520@mooseunits.org  
sackett401@gmail.com

Contact Person

Address

AMES 50010

Phone #

Email

Description of the road for which application is being made:  
E Riverside to 180th Street

Number of miles requested for litter removal: 2

Approval is hereby requested to enter the County highway right-of-way to perform litter removal on the above described road/roads.

Story County reserves the right to terminate this agreement and remove the Adopt-A-Road signs when in the sole judgment of the County it is found that the sponsor(s) has not met the terms and conditions of this agreement.

This agreement shall remain in force from January 1, 2025 until December 31, 2025.

Mike Beardstey - ADMIN  
Applicant

12-14-24

Date

STORY COUNTY APPROVAL

[Signature]

County Engineer

2-4-25

Date

[Signature]

Chair, Story County Board of Supervisors

2-11-25

Date

The following tentative dates are for your Adopt-A-Road Project location. Alternate date(s) are required to the Engineer's Office prior to clean up date noted date(s) are not used.

Spring clean-up date will be

MAY 3

Fall clean-up will be:

OCT 4<sup>th</sup>

**Jill C. Leonard**

---

**From:** lodge520@mooseunits.org  
**Sent:** Friday, December 13, 2024 7:27 AM  
**To:** Jill C. Leonard  
**Subject:** RE: Adopt A Road Program

[External Sender - Please Use Caution]

So sorry, been super busy here. Will get it filled out and in the mail tomorrow. Nothing has changed and you were just on the bottom of the stack. Thank you for the reminder and have a Merry Christmas. -Mike

---

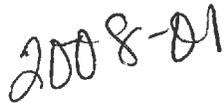
**From:** "Jill C. Leonard" <JLeonard@storycountyiowa.gov>  
**Sent:** 12/12/24 8:13 AM  
**To:** "lodge520@mooseunits.org" <lodge520@mooseunits.org>  
**Subject:** Adopt A Road Program

Hello –

I am reaching out to you on behalf of the Adopt A Road program. I sent out 2025 clean up letters to you/your group a couple months ago and need to make sure you all received them and still plan to be involved with this program in 2025. If you did not receive the letter I can get one emailed or mailed to upon request.

If you are no longer a part of the group that signed up for this, please let me know. If you are a part of the group and the group does not wish to participate in the program any longer, please let me know.

Thank you for your help with this!



Jill Leonard

Story County Engineer Office

Secondary Roads

837 N Ave

Nevada, IA. 50201

515-382-7355

**Disclaimer**

The information contained in this communication from the sender is confidential. It is intended solely for use by the recipient and others authorized to receive it. If you are not the recipient, you are hereby notified that any disclosure, copying, distribution or

STORY COUNTY  
837 N Avenue  
Nevada, IA 50201  
515-382-7355

Email: [engineerweb@storycountyiowa.gov](mailto:engineerweb@storycountyiowa.gov)

APPLICATION RENEWAL FOR STORY COUNTY  
ADOPT-A-ROAD LITTER REMOVAL PROGRAM

Permit Number: 2007-01  
Road Name: Riverside Road

SPONSOR:

OTS - Omega Tau Sigma Number of Volunteers: 20 (10 at once)  
 Name of Sponsor (Organization, Group or Individual)  
1800 Christensen Dr 2270 Patterson Hall Ames, IA 50014  
 Mailing Address (Street, P.O. Box, City, State, Zip Code)  
Kelci Vashaw 402-547-0295 kappaots65@gmail.com  
Vibhuti Oberoi 408-217-4763 vtoberoi@iastate.edu  
 Contact Person Address Phone # Email

Description of the road for which application is being made:  
Riverside Road from Hwy 69 east to R63 (Dayton Ave)

Number of miles requested for litter removal: 2.0

Approval is hereby requested to enter the County highway right-of-way to perform litter removal on the above described road/roads.

Story County reserves the right to terminate this agreement and remove the Adopt-A-Road signs when in the sole judgment of the County it is found that the sponsor(s) has not met the terms and conditions of this agreement.

This agreement shall remain in force from January 1, 2025 until December 31, 2025.

Kelci Vashaw 1/30/2025  
Applicant Date

STORY COUNTY APPROVAL  
Dan 2-4-25  
County Engineer Date

[Signature] 2-11-25  
Chair, Story County Board of Supervisors Date

The following tentative dates are for your Adopt-A-Road Project location. Alternate date(s) are required to the Engineer's Office prior to clean up date noted date(s) are not used.

Spring clean-up date will be Sept 28<sup>th</sup> Fall clean-up will be: March 30<sup>th</sup>

STORY COUNTY  
837 N Avenue  
Nevada, IA 50201  
515-382-7355

Email: [engineerweb@storycountyiowa.gov](mailto:engineerweb@storycountyiowa.gov)

APPLICATION RENEWAL FOR STORY COUNTY  
ADOPT-A-ROAD LITTER REMOVAL PROGRAM

Permit Number: 2011-01  
Road Name: W 190th Street

SPONSOR:

Helen and Matthew Benesh Number of Volunteers: 2  
Name of Sponsor (Organization, Group or Individual)

6507 Prairie Ridge Road  
Mailing Address (Street, P.O. Box, City, State, Zip Code)

Contact Person	Address	Phone #	Email
<u>Helen Benesh</u>	<u>6507 Prairie Ridge Road</u>	<u>515-708-1978</u>	<u>benesh@iastate.edu</u>

Description of the road for which application is being made:  
W 190th from GW Carver Avenue west to 510th Avenue

Number of miles requested for litter removal: 1.0

Approval is hereby requested to enter the County highway right-of-way to perform litter removal on the above described road/roads.

Story County reserves the right to terminate this agreement and remove the Adopt-A-Road signs when in the sole judgment of the County it is found that the sponsor(s) has not met the terms and conditions of this agreement.

This agreement shall remain in force from January 1, 2025 until December 31, 2025.

Helen M Benesh 11-17-24  
Applicant Date

STORY COUNTY APPROVAL  
Dan 2-4-25  
County Engineer Date

Jim K Hedden 2-11-25  
Chair, Story County Board of Supervisors Date

The following tentative dates are for your Adopt-A-Road Project location. Alternate date(s) are required to the Engineer's Office prior to clean up date noted date(s) are not used.

Spring clean-up date will be April 30, 2025 Fall clean-up will be: October 15, 2025

STORY COUNTY  
837 N Avenue  
Nevada, IA 50201  
515-382-7355

Email: [engineerweb@storycountyia.gov](mailto:engineerweb@storycountyia.gov)

APPLICATION RENEWAL FOR STORY COUNTY  
ADOPT-A-ROAD LITTER REMOVAL PROGRAM

Permit Number: 2013-01  
Road Name: E63 (320th Street)

SPONSOR:

The Kruse Family  
Name of Sponsor (Organization, Group or Individual)

Number of Volunteers: 4

53101 320th Street  
Mailing Address (Street, P.O. Box, City, State, Zip Code)

<u>Joshua Kruse</u>	<u>719-310-5434</u>	<u>joshkruse@hotmail.com</u>
Contact Person	Address	Phone #
		Email

Description of the road for which application is being made:  
E63 (320th) from 535th Ave west to 520th Ave

Number of miles requested for litter removal: 1.5

Approval is hereby requested to enter the County highway right-of-way to perform litter removal on the above described road/roads.

Story County reserves the right to terminate this agreement and remove the Adopt-A-Road signs when in the sole judgment of the County it is found that the sponsor(s) has not met the terms and conditions of this agreement.

This agreement shall remain in force from January 1, 2025 until December 31, 2025.

Joshua W Kruse  
Applicant 10/19/24  
Date

STORY COUNTY APPROVAL  
Daniel  
County Engineer 2-4-25  
Date

Chris K. Haddock  
Chair, Story County Board of Supervisors 2-11-25  
Date

The following tentative dates are for your Adopt-A-Road Project location. Alternate date(s) are required to the Engineer's Office prior to clean up date noted date(s) are not used.

Spring clean-up date will be Mar 29 Fall clean-up will be: Sep 27

STORY COUNTY  
837 N Avenue  
Nevada, IA 50201  
515-382-7355

Email: [engineerweb@storycountyiowa.gov](mailto:engineerweb@storycountyiowa.gov)

**APPLICATION RENEWAL FOR STORY COUNTY  
ADOPT-A-ROAD LITTER REMOVAL PROGRAM.**

Permit Number: 2009-03  
Road Name: R38 (N 500th Ave)

**SPONSOR:**

Phi Kappa Theta Number of Volunteers: 66  
Name of Sponsor (Organization, Group or Individual  
2110 Lincoln Way, Ames, IA 50014  
Mailing Address (Street, P.O. Box, City, State, Zip Code)

Kyle Cox 17852 Cottonwood Lane 319-775-7307 kylecox@iastate.edu  
Contact Person Address Phone # Email

Description of the road for which application is being made:  
R38 (N 500th Ave) from Lincoln Way north to Cameron School Road

Number of miles requested for litter removal: 3

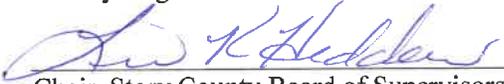
Approval is hereby requested to enter the County highway right-of-way to perform litter removal on the above described road/roads.

Story County reserves the right to terminate this agreement and remove the Adopt-A-Road signs when in the sole judgment of the County it is found that the sponsor(s) has not met the terms and conditions of this agreement.

This agreement shall remain in force from January 1, 2025 until December 31, 2025.

Kyle Cox 12/11/24  
Applicant Date

STORY COUNTY APPROVAL  
  
County Engineer 2-4-25  
Date

  
Chair, Story County Board of Supervisors 2-4-25  
Date

The following tentative dates are for your Adopt-A-Road Project location. Alternate date(s) are required to the Engineer's Office prior to clean up date noted date(s) are not used.

Spring clean-up date will be 05/04/25 or 05/11/25 Fall clean-up will be: 10/05/25 or 10/12/25  
back up date back up date

STORY COUNTY  
837 N Avenue  
Nevada, IA 50201  
515-382-7355

Email: [engineerweb@storycountyiowa.gov](mailto:engineerweb@storycountyiowa.gov)

APPLICATION RENEWAL FOR STORY COUNTY  
ADOPT-A-ROAD LITTER REMOVAL PROGRAM

Permit Number: 2016-02  
Road Name: R70 (580th Avenue)

SPONSOR:

Family of Jameson O'Connor  
Name of Sponsor (Organization, Group or Individual)

Number of Volunteers: 7

511 N 2nd Ave  
Mailing Address (Street, P.O. Box, City, State, Zip Code)

ptocannon24@gmail.com

Contact Person	Address	Phone #	Email
Patrick O'Connor		515-229-5076	<del>ptocannon@mchsi.com</del>

Description of the road for which application is being made:  
County Road R70 (580th Avenue) from City limits of Cambridge north to 290th Street.

Number of miles requested for litter removal: 2

Approval is hereby requested to enter the County highway right-of-way to perform litter removal on the above described road/roads.

Story County reserves the right to terminate this agreement and remove the Adopt-A-Road signs when in the sole judgment of the County it is found that the sponsor(s) has not met the terms and conditions of this agreement.

This agreement shall remain in force from January 1, 2025 until December 31, 2025.

Patrick O'Connor  
Applicant

11-18-2024  
Date

STORY COUNTY APPROVAL

[Signature]  
County Engineer

2-4-25  
Date

[Signature]  
Chair, Story County Board of Supervisors

2-11-25  
Date

The following tentative dates are for your Adopt-A-Road Project location. Alternate date(s) are required to the Engineer's Office prior to clean up date noted date(s) are not used.

Spring clean-up date will be TBD

Fall clean-up will be: TBD

**Jill C. Leonard**

---

**From:** O'Connor, Patrick <Patrick.OConnor2@usfoods.com>  
**Sent:** Tuesday, November 19, 2024 8:21 AM  
**To:** Engineer and Secondary Roads  
**Subject:** Adpot A Road  
**Attachments:** Adopt A Road 2025.pdf

[External Sender - Please Use Caution]

Hello,  
Renewal for R70 (580)th Ave Permit 2016-02.  
Thank you,

**Patrick O'Connor** | New Business Manager  
3550 2nd Street | Coralville , Iowa 52241  
O 319.645.2193 | M 515.229.5076  
[patrick.oconnor2@usfoods.com](mailto:patrick.oconnor2@usfoods.com)



This email message and any attachments are for the sole use of the intended recipient(s) and may contain information that is confidential or proprietary to US Foods. If you have received this message in error, please notify the sender by reply, and delete all copies of this message and any attachments.

STORY COUNTY  
837 N Avenue  
Nevada, IA 50201  
515-382-7355

Email: [engineerweb@storycountyiowa.gov](mailto:engineerweb@storycountyiowa.gov)

**APPLICATION RENEWAL FOR STORY COUNTY  
ADOPT-A-ROAD LITTER REMOVAL PROGRAM**

Permit Number: 2019-01  
Road Name: E29

SPONSOR:

Teddy Perry Number of Volunteers: 5  
Name of Sponsor (Organization, Group or Individual)

135 Waterfront  
Mailing Address (Street, P.O. Box, City, State, Zip Code)

Joanie Perry 109 Oak Blvd #108 515-509-3760 joink1@outlook.com  
Contact Person Address Huxley, IA Phone # Email

Description of the road for which application is being made:  
610th Ave to East S14

Number of miles requested for litter removal: 1

Approval is hereby requested to enter the County highway right-of-way to perform litter removal on the above described road/roads.

Story County reserves the right to terminate this agreement and remove the Adopt-A-Road signs when in the sole judgment of the County it is found that the sponsor(s) has not met the terms and conditions of this agreement.

This agreement shall remain in force from January 1, 2025 until December 31, 2025.

Joanie Brookos 12-24-24  
Applicant Date

[Signature] 2-4-25  
STORY COUNTY APPROVAL County Engineer Date

[Signature] 2-11-25  
Chair, Story County Board of Supervisors Date

The following tentative dates are for your Adopt-A-Road Project location. Alternate date(s) are required to the Engineer's Office prior to clean up date noted date(s) are not used.

Spring clean-up date will be 05-24-25 Fall clean-up will be: 08-30-25

STORY COUNTY  
837 N Avenue  
Nevada, IA 50201  
515-382-7355

Email: [engineerweb@storycountyiowa.gov](mailto:engineerweb@storycountyiowa.gov)

APPLICATION RENEWAL FOR STORY COUNTY  
ADOPT-A-ROAD LITTER REMOVAL PROGRAM

Permit Number: 2024-01  
Road Name: 500th Ave

SPONSOR:

Alpha Chi Omega Delta Nu Chapter  
Name of Sponsor (Organization, Group or Individual)

Number of Volunteers: 50?

301 Lynn Ave Ames, IA 50014  
Mailing Address (Street, P.O. Box, City, State, Zip Code)

<del>Emma Swenson</del>	<del>612-618</del>		
<u>Alex Bellm</u>	<u>3861</u>	<u>913-280-0111</u>	
Contact Person	Address	Phone #	Email

Description of the road for which application is being made:  
500th Ave from 150th to 170th

Number of miles requested for litter removal: 2

Approval is hereby requested to enter the County highway right-of-way to perform litter removal on the above described road/roads.

Story County reserves the right to terminate this agreement and remove the Adopt-A-Road signs when in the sole judgment of the County it is found that the sponsor(s) has not met the terms and conditions of this agreement.

This agreement shall remain in force from January 1, 2025 until December 31, 2025.

Emma Swenson / Alex Bellm  
Applicant  
12/17/24  
Date

STORY COUNTY APPROVAL

[Signature]  
County Engineer  
2-4-25  
Date

[Signature]  
Chair, Story County Board of Supervisors  
2-11-25  
Date

The following tentative dates are for your Adopt-A-Road Project location. Alternate date(s) are required to the Engineer's Office prior to clean up date noted date(s) are not used.

Spring clean-up date will be March 8 Fall clean-up will be: September 13



**Story County - Iowa**  
**Detailed Payment**  
 85-C085-180

**APPROVED**

**DENIED**

Board Member Initials: AKH

Meeting Date: 2-11-25

Follow-up action: \_\_\_\_\_

**Description** FM-C085(180)--55-85, Letting Date- January 17, 2024  
**Payment Number** 3  
**Pay Period** 10/13/2024 to 01/31/2025  
**Prime Contractor** ROGNES BROS. EXCAVATING, INC.  
**Payment Status** Pending  
**Awarded Project Amount** \$99,799.60  
**Authorized Amount** \$99,799.60

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantity Placed To Date	Current Payment Amount	Total Amount Paid To Date
-------------	---------	------	------------	---------------------	-----------------------	------------------------	-----------------------------	-------------------------------	------------------------	---------------------------

**Section: 0001 - FM-C085(180)--55-85, ITEMS FOR A 14' X 14' X 36'-0 PRECAST REINFORCED CONCRETE BOX CULVERT**

0010	2101-0850001	ACRE	\$3,000.000	0.400	0.000	0.400	0.400	0.400	\$0.00	\$1,200.00
CLEARING AND GRUBBING										

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantity Placed To Date	Current Payment Amount	Total Amount Paid To Date
0020	2102-2625000	CY	\$25.000	189.900	0.000	189.900	189.900	189.900	\$0.00	\$4,747.50
EMBANKMENT-IN-PLACE										
0030	2102-2710070	CY	\$15.000	255.600	0.000	255.600	255.600	255.600	\$0.00	\$3,834.00
EXCAVATION, CLASS 10, ROADWAY AND BORROW										
0040	2102-4560000	STA	\$600.000	1.500	0.000	1.500	1.500	1.500	\$0.00	\$900.00
LOCATING TILE LINES										
0050	2104-2710020	CY	\$15.000	20.000	0.000	20.000	20.000	20.000	\$0.00	\$300.00
EXCAVATION, CLASS 10, CHANNEL										
0060	2110-3825010	TON	\$48.500	48.000	0.000	52.660	52.660	52.660	\$0.00	\$2,554.01
GRANULAR MATERIAL										
0070	2401-6745625	LS	\$4,750.000	1.000	0.000	1.000	1.000	1.000	\$0.00	\$4,750.00
REMOVAL OF EXISTING BRIDGE										
0080	2402-2720000	CY	\$15.000	68.000	0.000	68.000	68.000	68.000	\$0.00	\$1,020.00
EXCAVATION, CLASS 20										
0090	2415-2111404	LF	\$1,200.000	36.000	0.000	36.000	36.000	36.000	\$0.00	\$43,200.00
PRECAST CONCRETE BOX CULVERT, 14 FT. X 4 FT.										
0100	2415-2201404	EACH	\$11,000.000	2.000	0.000	2.000	2.000	2.000	\$0.00	\$22,000.00
PRECAST CONCRETE BOX CULVERT STRAIGHT END SECTION, 14 FT. X 4 FT.										
0110	2502-4388050	EACH	\$500.000	1.000	0.000	1.000	1.000	1.000	\$0.00	\$500.00
INTAKE, STANDPIPE, AS PER PLAN										

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantity Placed To Date	Current Payment Amount	Total Amount Paid To Date
0120	2502-8212118	LF	\$48.000	80.000	0.000	102.500	102.500	102.500	\$0.00	\$4,920.00
SUBDRAIN, PLASTIC PIPE, 18 IN.										
0130	2502-8215810	LF	\$40.000	20.000	0.000	18.000	18.000	18.000	\$0.00	\$720.00
SUBDRAIN, TILE, 10 IN. DIA.										
0140	2507-3250005	SY	\$3.000	36.700	0.000	40.000	40.000	40.000	\$0.00	\$120.00
ENGINEERING FABRIC										
0150	2507-6800061	TON	\$65.000	18.000	0.000	22.340	22.340	22.340	\$0.00	\$1,452.10
REVTMENT, CLASS E										
0160	2528-2518000	EACH	\$400.000	4.000	0.000	4.000	4.000	4.000	\$0.00	\$1,600.00
SAFETY CLOSURE										
0170	2528-8445110	LS	\$2,000.000	1.000	0.000	1.000	1.000	1.000	\$0.00	\$2,000.00
TRAFFIC CONTROL										
0180	2533-4980005	LS	\$5,500.000	1.000	0.000	1.000	1.000	1.000	\$0.00	\$5,500.00
MOBILIZATION										
<b>Section Totals:</b>									\$0.00	\$101,317.61
<b>Total Payments:</b>									\$0.00	\$101,317.61

**Time Charges**

Time Limit	Original Deadline	Authorized Deadline	Charges This Period	Damages This Period	Days Completed To Date	Days Remaining To Date	Damages To Date
Working Days, Late Start Date - 09/23/2024, Liquidated Damage Rate - 1,000	35.0 Days	35.0 Days	3.0 Days	\$0.00	8.0 Days	27.0 Days	\$0.00
<b>Total Damages:</b>							<b>\$0.00</b>

**Summary**

<b>Current Approved Work:</b>	\$0.00	<b>Approved Work To Date:</b>	\$101,317.61
<b>Current Stockpile Advancement:</b>	\$0.00	<b>Stockpile Advancement To Date:</b>	\$0.00
<b>Current Stockpile Recovery:</b>	\$0.00	<b>Stockpile Recovery To Date:</b>	\$0.00
<b>Current Retainage:</b>	\$0.00	<b>Retainage To Date:</b>	\$3,039.53
<b>Current Retainage Released:</b>	\$3,039.53	<b>Retainage Released To Date:</b>	\$3,039.53
<b>Current Liquidated Damages:</b>	\$0.00	<b>Liquidated Damages To Date:</b>	\$0.00
<b>Current Adjustment:</b>	\$0.00	<b>Adjustments To Date:</b>	\$0.00
<b>Current Payment:</b>	\$3,039.53	<b>Payments To Date:</b>	\$101,317.61
<b>Previous Payment:</b>	\$12,991.79	<b>Previous Payments To Date:</b>	\$98,278.08

Approved by:

\_\_\_\_\_  
Board of Supervisors                      Date

# Doc Express® Document Signing History

Contract: 85-C085-180 Document: payment-3-20250131

This document is in the process of being signed by all required signatories using the Doc Express® service. Following are the signatures that have occurred so far.

Date	Signed By
01/31/2025	Jeremy Rognes Rognes Bros. Excavating, Inc. Electronic Signature (Approved by Contractor (Optional))
	(Recommended by Engineer)
	(Approved by PIRC (when applicable))
	(Approved by District Materials Engineer (Optional))
	(Approved by Administering Bureau (DOT))
	(Approved by FHWA (When applicable))



## AMENDMENT NO. 2 TO PROFESSIONAL SERVICES AGREEMENT

WHEREAS, **Story County** (Client) and WHKS & Co. (WHKS) executed a Professional Services Agreement dated **December 18, 2018** for certain engineering services for **150<sup>th</sup> Street over Skunk River Bridge Replacement** (Project), and

WHEREAS, the Agreement described a scope of services and was based on completion of certain services, and

NOW THEREFORE, the Client and WHKS hereby agree the amended compensation for services shall be increased by the following:

**Scope of Services**

This amendment includes the following:

- Coordination and review for Cultural Resources and NEPA clearance (e.g. bat assessment for tree clearing) not originally included in the agreement because the project was SWAP.
- On-site meeting and coordination with utilities.
- Revise design and plans to use 2:1 foreslope and eliminate need for ROW/easement at northwest quadrant of bridge.
- Include paddling route signage details and notes in J sheets.
- Revise TS&L per IA DNR request to include paddling route signage note; resubmit to IA DNR.
- Adjustment for staff rate increases. The original agreement was based on 2019 wage rates. The project schedule was delayed which caused much of the work to be completed in 2023-2024.

**Basis of Compensation**

For the services described above, the Client shall remunerate WHKS as follows:

**Billed Hourly with a Not-to-Exceed Fee of \$7,500 including Expenses.**

Executed this \_\_\_\_\_ day of February 2025

**Story County, Iowa**

**WHKS & CO.**

By:   
 Printed Name: Lisa K Heddens  
 Title: ~~2nd~~ Chair

By: \_\_\_\_\_  
 Printed Name: \_\_\_\_\_  
 Title: \_\_\_\_\_

Recommended for approval by:  
 2-4-25  
 Darren R Moon, P.E.                      Date

**RESOLUTION TO VACATE A COUNTY ROAD**

Story County  
Resolution No. 25-59

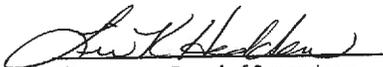
WHEREAS, on February 4th, 2025 at 10:00 a.m., a public hearing was held in the Board Room at the Story County Administration Building in Nevada, Iowa, on the proposed vacation and closure of streets within the unincorporated town of Fernald, described as follows:

- 1. That part of former Maple Street lying between Block Ten (10) and Block Eleven (11), of the Original Town of Fernald, Story County, Iowa.

WHEREAS, there were no objections or claims for damages filed on or before February 4, 2025.

NOW, THEREFORE BE IT RESOLVED by the Story County Board of Supervisors that the subject section of road be ordered vacated and closed, and do hereby Quit Claim unto the adjoining property owners, all our right, title, interest, estate, claim and demand, the vacated property listed above subject to the right of utilities to continue in possession of any easement existing at the time of vacation. See Exhibit "A" attached.

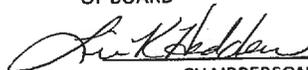
Adopted this 11th day of February, 2025.

  
Chairperson, Board of Supervisors

Attest:  
  
County Auditor

ROLL CALL FOR ALLOWANCE  
Latifah Faisal Yea  Nay \_\_\_ Absent \_\_\_  
Lisa Heddens Yea  Nay \_\_\_ Absent \_\_\_  
Linda Murken Yea  Nay \_\_\_ Absent \_\_\_

ALLOWED BY VOTE OF BOARD  
Yea 3 Nay 0 Absent 0

  
CHAIRPERSON Above tabulation made by 

Closure No. 25-11

Date January 24, 2025

## Resolution

### BE IT RESOLVED

By the Board of Supervisors of Story County, Iowa, to approve the road Closure(s) for the purpose of Construction for Culvert Replacement:

Section 30/31 Franklin On 215<sup>th</sup> St North to Cameron School Road



Chair, Board of Supervisors

Attest:



County Auditor

ROLL CALL	Latifah Faisal	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>
FOR ALLOWANCE	Lisa Heddens	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>
	Linda Murken	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>

ALLOWED BY VOTE  
OF THE BOARD

Yea 3 Nay 0 Absent 0

  
CHAIRPERSON

Above tabulation made by B

**Contract between Nikeya Consulting LLC  
and Story County, Iowa**

This Contract ("Contract") is made and entered into by and between:

**Nikeya Consulting LLC ("Provider")**, with its principal place of business located at 955 71<sup>st</sup> Street NE, Cedar Rapids, IA, and

**Story County, Iowa ("Client")** with its principal place of business located at 900 6th Street, Nevada, IA 50201.

**RECITALS**

WHEREAS, Provider is a management consulting firm specializing in human-centered growth strategies that drive business and regional success in an AI-driven landscape, leveraging data-driven insights to address mission-critical challenges in human capital management, leadership excellence, community and economic impact, organizational development, and workplace inclusion and engagement; and

WHEREAS, Client desires to retain Provider to provide such consulting services under the terms and conditions set forth herein.

NOW, THEREFORE, in consideration of the mutual covenants and agreements herein contained, the parties hereto agree as follows:

**1. Services to be Provided**

Provider agrees to provide the consulting services described in Exhibit A attached hereto and made a part hereof (the "Services").

**2. Term of Contract**

This Contract shall commence on the date it is fully executed by all parties and shall continue in effect through April 10, 2025.

**3. Compensation**

Client agrees to pay Provider for the Services at the rate of \$4000 upon receipt of an invoice from Provider.

**4. Invoices**

Provider shall submit invoices to Client upon completion of services. Client agrees to pay each invoice within thirty (30) days of receipt.

## 5. Independent Contractor

Provider shall perform the Services as an independent contractor and not as an employee of Client. Nothing in this Contract shall be construed to create a partnership, joint venture, or employer-employee relationship.

## 6. Confidentiality

a. **Confidential Information:** Provider agrees to maintain in strict confidence any and all confidential or proprietary information disclosed by Client in connection with this Contract.

b. **Non-Disclosure:** Provider shall not disclose any such confidential information to any third party without the prior written consent of Client.

## 7. Ownership and Use of Work Product

a. **Standard Materials:** Provider retains ownership of any materials, presentations, and intellectual property developed before or during the term of this Contract that are used in the provision of the Services. Client is granted a non-exclusive, non-transferable license to use these materials solely for its internal purposes.

b. **Customized Work Product:** Any customized work product developed specifically for Client in the course of performing the Services (e.g., bespoke reports, assessments, evaluations) shall be the exclusive property of Client. Provider agrees to assign and hereby assigns all rights, title, and interest in such customized work product to Client, subject to Provider's retained rights in any underlying methodologies and materials used to create such deliverables.

## 8. Termination

a. **For Convenience:** Either party may terminate this Contract at any time upon thirty (30) days written notice to the other party.

b. **For Cause:** Either party may terminate this Contract immediately upon written notice if the other party breaches any material term of this Contract and fails to cure such breach within ten (10) days of receiving notice of the breach.

c. **Effect of Termination:** Upon termination of this Contract, Provider shall cease performing the Services, and Client shall pay Provider for all Services performed and expenses incurred up to the date of termination.

## 9. Governing Law

This Contract shall be governed by and construed in accordance with the laws of the State of Iowa.

**10. Dispute Resolution**

Any disputes arising out of or in connection with this Contract shall be resolved through good faith negotiation between the parties.

**11. Entire Contract**

This Contract constitutes the entire agreement between the parties and supersedes all prior agreements and understandings, whether written or oral, relating to the subject matter hereof.

**12. Amendments**

No amendment or modification of this Contract shall be valid unless in writing and signed by both parties.

**13. Notices**

Any notices required or permitted to be given under this Contract shall be in writing and shall be deemed to have been duly given if delivered personally, sent by registered or certified mail, return receipt requested, or sent by a nationally recognized overnight courier service, to the addresses set forth above.

IN WITNESS WHEREOF, the parties hereto have executed this Contract as of the day and year first above written.

<b>Nikeya Consulting LLC</b>	<b>Story County, Iowa</b>
	
Signature	Signature
<b>Sarika Bhakta / President</b>	<i>Lisa K Hadden, Chair</i>
Printed Name / Title	Printed Name / Title
955 71 <sup>st</sup> ST NE, Cedar Rapids, IA 52402	900 Sixth St. Nevada, IA 50201
Address	Address
	2-11-25
Date	Date

**Exhibit A**  
**Description of Services**

- **Location:** Onsite at 900 6th Street, Nevada, IA 50201
- **Date:** April 10, 2025
- **Time:** 9:00 AM – 11:00 AM
- **Service:** Facilitation of the "Psychological Safety: Increasing Employee Engagement" workshop, an interactive and customized session.



Memorandum

To: Story County Board of Supervisors  
 Through: Michael D. Cox, Director  
 From: Ryan Wiemold, Parks Superintendent  
 Date: February 11, 2025  
 Re: Consideration of Change Order #2 with Harold Pike Construction for the McFarland Park Shop Project for \$10,900.00.

.....

The attached change orders reflect changes necessary for the McFarland Shop replacement. The change order shows both cost increases and cost decreases. Efforts have been taken by all parties to contain costs and provide as much cost reduction as possible. Some items that have needed to change as the project continues have been covered by Harold Pike Construction at no expense to the county. See explanation of these items on the following page.

Credits

PR-16	MC Cable – Reduced electrical conduit quantities	(\$ 1,276.00)
PR-20R	Plumbing to Pex - Change copper plumbing lines to PEX	(\$ 4,482.00)
PR-21	Economizer - Elimination of unnecessary economizer	(\$ 1,698.00)
PR-22	Change Wall Panel to 24 Ga – Reduced sheet metal gauge	<u>(\$ 3,394.00)</u>
	<b>Total Credits</b>	<b>(\$10,850.00)</b>

Additional Costs

PR-04	Temp Power to Fuel Pumps – Temporary power to bulk fuel tanks	\$ 804.00
PR-05R	Address the North Wall – Repair non-structural wall	\$ 19,796.00
PR-17	Add welding receptacle	\$ 690.00
PR-18	Add Duplex outlets to Mezzanine	<u>\$ 460.00</u>
	<b>Total Cost</b>	<b>\$ 21,750.00</b>

**Net Cost \$10,900.00**

A summary of PR-05R is included on the following page.

Funding for the change order is available in the Friends of Conservation Trust Fund.

The Story County Conservation Board urges your approval.

  
 Approval

Disapproval

2-11-25  
 Date

Date

PR-05R	Address the North Wall	\$ 19,796.00
--------	------------------------	--------------

The south wall to the cold storage building was built around the original shop north wall and therefore not supported on its own for the cold storage building. When the old shop building was removed the south cold storage wall did not functionally support itself. The most cost-effective route for this was to strengthen the supports for it to stand alone. The new shop building was not designed to integrate into the cold storage building as that was not cost-effective. Therefore, the two shops are independent of each other but need to interface together. To do this we lined up the peaks of the two shops to give the new shop building more height in the mezzanine for functional storage and safer head space. We matched the pitch of the cold storage building. The building interface between the two buildings then needed insulation because the new shop wall needs insulated for heating. This interface also needed vapor barrier and a roof expansion joint to eliminate moisture issues. Finally, the original north wall was bearing on a 4" concrete slab on grade, that needed to be removed in order to install a new concrete slab.

This was the most cost effective and best solution for interfacing the two buildings.

**Items HPC has covered and not billed to SCC:**

HPC LLC contributed costs to the project to date totals +\$4,025.00, as follows:

- ADA Shower: Added entry transition, grab bars and seat +\$955.00 material cost
- Frame new north wall: Installed salvaged metal paneling to interior sided of existing shop, +\$840.00 labor cost.
- Building pad subgrade stabilization: +\$1,780.00 labor cost, + \$450.00 skid loader equipment cost.



HAROLD PIKE CONSTRUCTION COMPANY

---

120 N. SHERMAN AVE. P.O. BOX 429 AMES, IOWA 50010 • PHONE: 515-232-3133 • FAX: 515-232-7818 • WWW.HPIKEDONST.COM

---

January 23, 2025

RMH Architects  
1615 Golden Aspen Drive Suite 110  
Ames, IA 50010  
515-292-6075

Attn: Jeff Harris  
RE: Story County Conservation McFarland Shop Replacement  
PR-16 MC Cable Credit

Dear Jeff,

Regarding the above-referenced project, please consider this our credit to make the changes outlined in PR-16 MC Cable Credit. Please see the attached breakdown.

**Total Credit** **\$(1,276.00)**

Please review and respond to HPC LLC at your earliest convenience. We are in the process of electrical rough-in, and a delay in notification of how you wish to proceed could cause construction delays. If you have any questions, please contact Steve Kirts or me.

Sincerely,

Curtis Pike  
CP/sk





Jaspering Electric

2716 SE 5<sup>th</sup>, Suite 2 Ames, IA 50010  
Phone: 515.232.4276 Fax: 515.663.8890  
e-mail: [jeff@jasperingelectric.com](mailto:jeff@jasperingelectric.com)

## Change Request

**Date:** 1/22/2025

**To:** HPC  
**Attn:**

**Job:** Story County McFarland Park

**Change Request:**

~~PR 15~~

PR 16

**Drawing:**

**Description:**

Credit for MC cable in lower level of finished area.

Labor:	\$85/ Hour	-13.92 hours	\$ (1,183.20)
Material			\$ (122.24)
Gear			
15% Mark up			
5% Sub Mark up			\$
Material Sales Tax			
Total			\$ (1,306.00)





HAROLD PIKE CONSTRUCTION COMPANY

120 N. SHERMAN AVE. P.O. BOX 429 AMES, IOWA 50010 • PHONE: 515-232-3133 • FAX: 515-232-7818 • WWW.HPIKECONST.COM

January 27, 2025

RMH Architects  
1615 Golden Aspen Drive Suite 110  
Ames, IA 50010  
515-292-6075

Attn: Jeff Harris  
RE: Story County Conservation McFarland Shop Replacement  
PR-20R Plumbing Pex Piping Credit

Dear Jeff,

Regarding the above-referenced project, please consider this our cost to make the changes outlined in PR-20R Plumbing Pex Piping Credit. Please see the attached breakdown.

**Total Credit** **\$(4,482.00)**

Please review and respond to HPC LLC at your earliest convenience. If you have any questions, please contact Steve Kirts or me.

Sincerely,

Curtis Pike  
CP/sk

Story County Conservation  
59595 180th St. Ames, IA 50010

Project: McFarland Shop Replacement  
PR# 20R

**Description:**

30.020 Plumbing Pex Piping Credit: Includes credit in cost for materials and labor to change copper piping for all hot and cold water service piping to be REHAU PEXa plumbing piping; and omit piping insulation on cold water piping only.

	QTY	UNIT	LABOR UNIT	LABOR TOTAL	MATERIA L UNIT	MATERIA L TOTAL	EQUIP UNIT	EQUIP TOTAL	LINE TOTAL
<b>LABOR</b>									
Project Manager	1	Hr	105.00	105.00					105.00
Superintendent			95.00	0.00					-
Carpenter			70.00	0.00					-
Laborer			55.00	0.00					-
Warehouse			60.00	0.00					-
				0.00					-
				0.00					-
				0.00					-
				0.00					-
<b>MATERIALS</b>									
						0.00			-
						0.00			-
						0.00			-
						0.00			-
						0.00			-
						0.00			-
<b>EQUIPMENT</b>									
								0.00	-
								0.00	-
								0.00	-
								0.00	-
								0.00	-
<b>PRIME-TOTALS</b>				105.00		0.00		0.00	105.00

<b>SUB-CONTRACTOR</b>									
Specik Plumbing	1	LS	-4,300.00	-4,300.00		0.00		0.00	(4,300.00)
	1	LS		0.00		0.00		0.00	-
	1	LS		0.00		0.00		0.00	-
	1	LS		0.00		0.00		0.00	-
<b>SUB-TOTALS</b>				-4,300.00		0.00		0.00	(4,300.00)

<b>Submitted By:</b>	
Company:	HPC L.L.C.
Contact:	
Date:	1/27/25
SIGNED:	

BOND	(87.89)
FEE PRIME (15%)	15.75
FEE SUB (5%)	(215.00)
NO MATERIAL TAX	-
<b>QUOTED PRICE</b>	<b>(4,482.00)</b>

Time extension of 0 days.



**PROPOSAL**

Project: **Story County Conservation McFarland Shop**  
**56595 180<sup>th</sup> St.**  
**Ames, IA 50010**

Date: 01/23/2025

RE: Ideas Mark Speck has to help with budget numbers

Change Water Lines to Pex Piping  
Delete \$2,800.00

Pipe Insulation  
Delete \$2,000.00

COLD WATER ONLY  
\$(1,500.00)

REVISED PER MARK SPECK  
VIA PHONE CALL 1/27/2025.  
S.G.K. - HPC LLC

If you have questions, please call 515-441-2183.

Thank you,

Mark Speck  
President



HAROLD PIKE CONSTRUCTION COMPANY

---

120 N. SHERMAN AVE. P.O. BOX 429 AMES, IOWA 50010 • PHONE: 515-232-3133 • FAX: 515-232-7818 • WWW.HPIKECONST.COM

---

January 23, 2025

RMH Architects  
1615 Golden Aspen Drive Suite 110  
Ames, IA 50010  
515-292-6075

Attn: Jeff Harris  
RE: Story County Conservation McFarland Shop Replacement  
PR-21 Economizer Credit

Dear Jeff,

Regarding the above-referenced project, please consider this our credit to make the changes outlined in PR-21 Economizer Credit. Please see the attached breakdown.

<b>Total Credit</b>	<b>\$ (1,698.00)</b>
---------------------	----------------------

Please review and respond to HPC LLC at your earliest convenience. If you have any questions, please contact Steve Kirts or me.

Sincerely,

A handwritten signature in black ink, appearing to read 'Curtis Pike'.

Curtis Pike  
CP/sk



**From:** Chuck Haselhoff <[chuck@hasairsolutions.com](mailto:chuck@hasairsolutions.com)>  
**Sent:** Thursday, January 23, 2025 7:45 AM  
**To:** Steve Kirts  
**Subject:** Economizer

Steve

The economizer credit is \$1,700.00

Thanks,

Chuck Haselhoff  
515-231-9658  
[Chuck@hasairsolutions.com](mailto:Chuck@hasairsolutions.com)





HAROLD PIKE CONSTRUCTION COMPANY

120 N. SHERMAN AVE. P.O. BOX 429 AMES, IOWA 50010 • PHONE: 515-232-3133 • FAX: 515-232-7818 • WWW.HPIKECONST.COM

January 23, 2025

RMH Architects  
1615 Golden Aspen Drive Suite 110  
Ames, IA 50010  
515-292-6075

Attn: Jeff Harris  
RE: Story County Conservation McFarland Shop Replacement  
PR-22 Change Wall Panel to 24 Ga Credit

Dear Jeff,

Regarding the above-referenced project, please consider this our credit to make the changes outlined in PR-22 Change Wall Panel to 24 Ga Credit. Please see the attached breakdown.

**Total Credit** **\$ (3,394.00)**

Please review and respond to HPC LLC at your earliest convenience. If you have any questions, please contact Steve Kirts or me.

Sincerely,

Curtis Pike  
CP/sk



## Subcontractor Field Change Order

**Subcontractor:** T&K Roofing & Sheet Metal  
**Project:** McFarland Shop Replacement  
**Change Order #:** 04  
**Date of Change:** 1/23/2025  
 T & K Project Manager Brandon Tylee - btylee@tkroofing.com - 319-533-4101



**Change Order Description**

**Deduct to change exterior wall panels from 22ga to 24ga.**

<u>Added Labor (inc. extra mob/roof staging) Hours</u>	<u>Rate</u>	<u>Total</u>
General Foreman- ST	0.00 \$ -	\$ -
Roofing Journeyman- ST	0.00 \$ -	\$ -
	\$ -	\$ -
	<b>Total Labor:</b>	\$ -

<u>Materials</u>	<u>Units</u>	<u>Cost</u>	<u>Total</u>
Cost difference between 22ga & 24ga Panels	1961.00	\$ (0.95)	\$ (1,862.95)
		0 \$ -	\$ -
		<b>Total Materials</b>	\$ (1,862.95)
		<b>Sales Tax (Exempt)</b>	\$ -
		<b>Total Materials with Tax</b>	\$ (1,862.95)

<u>Equipment-hoisting/Other</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
Shipping/Freight/Shop	0.00	\$ 100.00	\$ -
		\$ -	\$ -
		<b>Total Equipment/Other</b>	\$ -

	<b>Subtotal:</b>	\$ (1,862.95)
<b>Overhead &amp; Profit Labor</b>	<b>15.00%</b>	\$ -
<b>Overhead &amp; Profit Materials</b>	<b>15.00%</b>	\$ -
<b>Overhead &amp; Profit Equipment/other)</b>	<b>15.00%</b>	\$ -
	<b>Total Change Order:</b>	\$ (1,862.95)

## Subcontractor Field Change Order

**Subcontractor:** T&K Roofing & Sheet Metal

**Project:** McFarland Shop Replacement

**Change Order #:** 05

**Date of Change:** 1/23/2025

T & K Project Manager

Brandon Tylee - btylee@tkroofing.com - 319-533-4101

Change Order Description



**Deduct to change interior wall panels from 22ga to 24ga.**

<u>Added Labor (inc. extra mob/roof staging) Hours</u>	<u>Rate</u>	<u>Total</u>
General Foreman- ST	0.00 \$ -	\$ -
Roofing Journeyman- ST	0.00 \$ -	\$ -
	\$ -	\$ -
	<b>Total Labor:</b>	\$ -

<u>Materials</u>	<u>Units</u>	<u>Cost</u>	<u>Total</u>
Cost difference between 22ga & 24ga Panels	1496.00	\$ (0.95)	\$ (1,421.20)
	0	\$ -	\$ -
		<b>Total Materials</b>	\$ (1,421.20)
		<b>Sales Tax (Exempt)</b>	\$ -
		<b>Total Materials with Tax</b>	\$ (1,421.20)

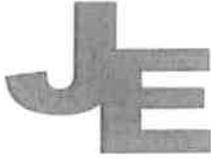
<u>Equipment-hoisting/Other</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
Shipping/Freight/Shop	0.00	\$ 100.00	\$ -
		\$ -	\$ -
		<b>Total Equipment/Other</b>	\$ -

	<b>Subtotal:</b>	\$ (1,421.20)
<b>Overhead &amp; Profit Labor</b>	<b>15.00%</b>	\$ -
<b>Overhead &amp; Profit Materials</b>	<b>15.00%</b>	\$ -
<b>Overhead &amp; Profit Equipment/other)</b>	<b>15.00%</b>	\$ -
	<b>Total Change Order:</b>	\$ (1,421.20)







## Jaspering Electric

2716 SE 5<sup>th</sup>, Suite 2 Ames, IA 50010  
Phone: 515.232.4276 Fax: 515.663.8890  
e-mail: [jeff@jasperingelectric.com](mailto:jeff@jasperingelectric.com)

### Change Request

**Date:** 1/22/2025

**To:** HPC  
**Attn:**

**Job:** Story County McFarland Park

**Change Request:** PR 4

**Drawing:**

**Description:**

Temp Power for Fuel Tank

Labor:	\$85/ Hour	5.05 hours	\$	429.25
Material			\$	122.25
Gear			\$	82.73
15% Mark up			\$	
5% Sub Mark up			\$	-
Material Sales Tax			\$	
Total			\$	635.00





HAROLD PIKE CONSTRUCTION COMPANY

120 N. SHERMAN AVE. P.O. BOX 429 AMES, IOWA 50010 • PHONE: 515-232-3133 • FAX: 515-232-7818 • WWW.HPIKECONST.COM

January 23, 2025

RMH Architects  
1615 Golden Aspen Drive Suite 110  
Ames, IA 50010  
515-292-6075

Attn: Jeff Harris  
RE: Story County Conservation McFarland Shop Replacement  
PR-05R Remove & Frame New North Wall, Add Roof EJ, Wall Panels, & Trim

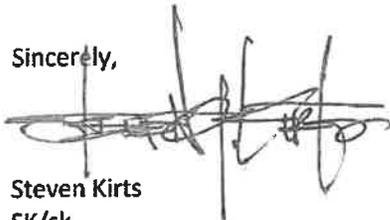
Dear Jeff,

Regarding the above-referenced project, please consider this our cost to make the changes outlined in PR-05R Remove & Frame New North Wall, Add Roof EJ, Wall Panels, & Trim. Please see the attached breakdown.

**Total Add** **\$ 19,796.00**

Please review and respond to HPC LLC at your earliest convenience. If you have any questions, please contact me.

Sincerely,



Steven Kirts  
SK/sk

Story County Conservation  
59595 180th St. Ames, IA 50010

Project: McFarland Shop Replacement  
PR# 5 Revised

**Description:**

30-005R Remove & Frame New North Wall, Add Roof EJ, Wall Panels, & Trim: Includes material, labor, and equipment to remove existing north wall; provide new 2x6 framed insulated wall to underside of new sloped ceiling, sheathed with unfinished plywood; remove existing rake & gable trim on south wall of shop; incorporate roof expansion joint between new and existing buildings; new siding and outside corner/gable trim on existing shop south wall to replace damaged and missing metal wall panels and trim.

	QTY	UNIT	LABOR UNIT	LABOR TOTAL	MATERIA L UNIT	MATERIA L TOTAL	EQUIP UNIT	EQUIP TOTAL	LINE TOTAL
<b>LABOR</b>									
Project Manager	2	HR	105.00	210.00					210.00
Superintendent	4	HR	95.00	380.00					380.00
Warehouse	3	HR	60.00	180.00					180.00
Demo/Remove Existing Wall	19	HR	50.00	950.00					950.00
Frame 2x6 North Wall	32	HR	70.00	2,240.00					2,240.00
Install 1/2" CDX Plywood	22	HR	60.00	1,320.00					1,320.00
Install Pre-hung Door & Hdw	4	HR	70.00	280.00					280.00
				0.00					-
				0.00					-
<b>MATERIALS</b>									
3/8"x6" Dow Sill Sealer	1	ROLL			9.00	9.00			9.00
2X6-SPF #2 & BTR	880	LF			1.40	1,232.00			1,232.00
2X12-SPF #2 & BTR	26	LF			4.45	115.70			115.70
4x8-1/2" CDX Plywood	30	SHTS			38.60	1,158.00			1,158.00
3x7 Pre-Hung Ins. Stl Door	1	EA			365.00	365.00			365.00
Door Hrdw, Pass. Set, Deadbolt	1	EA			255.00	255.00			255.00
						0.00			-
<b>EQUIPMENT</b>									
Scaffolding	10	HR					35.00	350.00	350.00
								0.00	-
								0.00	-
								0.00	-
								0.00	-
<b>PRIME-TOTALS</b>				5,560.00		3,134.70		350.00	9,044.70

<b>SUB-CONTRACTOR</b>									
Construct - Haul/Dump	1	LS	125.00	125.00		0.00	375.00	375.00	500.00
T&K Roofing & Sheet Metal	1	LS	4,162.00	4,162.00	2,473.00	2,473.00	575.00	575.00	7,210.00
Kinzler Construction Services	1	LS	868.00	868.00		0.00		0.00	868.00
	1	LS		0.00		0.00		0.00	-
<b>SUB-TOTALS</b>				5,155.00		2,473.00		950.00	8,578.00

<b>Submitted By:</b>	
Company:	HPC L.L.C.
Contact:	
Date:	1/23/25
SIGNED:	

BOND	388.17
FEE PRIME (15%)	1,356.71
FEE SUB (5%)	428.90
NO MATERIAL TAX	-
<b>QUOTED PRICE</b>	<b>19,796.00</b>

Time extension of 0 days.

T & K ROOFING AND SHEET METAL

**"Beyond the Roof"**

O: 319-848-4191

PO Box 279 | 101 T&K Drive

Ely, IA 52227

tkroofing.com



Story County Conservation

56461 180<sup>th</sup> St.

Ames, IA 50010

RE: McFarland Shop Replacement Project – T&K Change Order #01

We have been asked to provide a detailed breakdown of our proposed Change Order #01 for the McFarland Shop Replacement Project in Ames, IA. Below is a detailed scope of work.

**Scope of Work – Change Order #01:**

1. Remove the existing rake/gable trim from the eave to the ridge.
2. Remove the remaining wall panels of the existing building from the corner back to the new building.
3. Furnish and install new wall panels from the corner of the existing building to the new building.
4. Furnish and install a new box rake trim from the existing roof to the new wall panels.
5. Furnish and install an EPDM flexible membrane flashing between the existing and new buildings.
6. Eliminate the original 54LF of a 1-piece headwall trim from the new roof to the existing wall and furnish and install 54LF of 3-piece expansion joint ((2) "Z" pieces and a cap, shop fabricated by T&K) between the existing and new buildings. This took us from 54LF of metal trim pieces to 220LF of metal trim pieces.
7. Eliminate 28LF total of 1-piece corner trims where the buildings met and furnish and install approximately 29LF of 2-Piece expansion joint ((1) "Z" piece and a "L" piece, shop fabricated by T&K). This took us from 28LF of metal trim pieces to a total of 58LF of metal trim pieces.

The labor portion of the request is figured as two sheet metal installers for two additional days for the installation listed in the scope of work, and three hours for our sheet metal shop labor to break the new metal trims.

The materials portion of the request is the additional materials from the manufacturer, i.e. the wall panels, bow rake trim, flat stock, and metal roofing fasteners as well as the EPDM flexible flashing material, sealant adhesive, and fasteners.

The Equipment/Hoisting/Other portion of the request is to cover the cost of the equipment use of our sheet metal shop and the freight of material from our sheet metal shop to the site.

Sincerely,

A handwritten signature in black ink, appearing to read 'Brandon Tylee', is written over a light-colored background.

Brandon Tylee

THANK YOU FOR YOUR BUSINESS. PROUD MEMBER OF



## Subcontractor Field Change Order

**Subcontractor:** T&K Roofing & Sheet Metal  
**Project:** McFarland Shop Replacement  
**Change Order #:** 01  
**Date of Change:** Rev 01 1/6/2024  
 T & K Project Manager: Brandon Tylee - btylee@tkroofing.com - 319-533-4101  
**Change Order Description:** Furnish and install additional wall panels and trims to existing building.



<u>Added Labor (inc. extra mob/roof staging) Hours</u>	<u>Rate</u>	<u>Total</u>
General Foreman- ST	20.00 \$ 85.61	\$ 1,712.20
Roofing Journeyman- ST	20.00 \$ 80.38	\$ 1,607.60
Sheet Metal Fabricator	3.00 \$ 100.00	\$ 300.00
<b>Total Labor:</b>		<b>\$ 3,619.80</b>

<u>Materials</u>	<u>Units</u>	<u>Cost</u>	<u>Total</u>
Additional Wall Panels and Trims	1.00	\$ 1,950.00	\$ 1,950.00
Misc Fasteners and Caulking	1.00	\$ 200.00	\$ 200.00
<b>Total Materials</b>		<b>\$ 2,150.00</b>	
<b>Sales Tax (Exempt)</b>		<b>\$ -</b>	
<b>Total Materials with Tax</b>		<b>\$ 2,150.00</b>	

<u>Equipment-hoisting/Other</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
Shipping/Freight/Shop	1.00	\$ 500.00	\$ 500.00
		\$ -	\$ -
<b>Total Equipment/Other</b>		<b>\$ 500.00</b>	

	<b>Subtotal:</b>	<b>\$ 6,269.80</b>
<b>Overhead &amp; Profit Labor</b>	<b>15.00%</b>	<b>\$ 542.97</b>
<b>Overhead &amp; Profit Materials</b>	<b>15.00%</b>	<b>\$ 322.50</b>
<b>Overhead &amp; Profit Equipment/other)</b>	<b>15.00%</b>	<b>\$ 75.00</b>

**Total Change Order: \$ 7,210.27**



700 SE Oralabor Rd. | Ankeny, IA 50021  
P 515.292.5714 | P 888.292.2382  
F 515.965.0671 | www.insulation.net

January 16, 2025  
Harold Pike Const. - Ames, IA  
Job Name: Story Co Conservation McFarland Shop  
Replacement  
Location: 56595 180th St  
Ames, IA 50010

Branch Office:  
2335 230th Street / Ames, IA 50014  
Matthew Gatchel

**Change Order Request**  
Change Order #: 1

Description of Changes:

**North wall of shop**

North Wall of Shop - R19 Batts Unfaced 15x105  
Wall poly 4 mil - 10'  
Attic ventilation chutes

**North wall of shop: \$868.00**

This Change Order includes all Material, Labor, and Equipment necessary to complete the above work unless noted above. The work covered by this Change Order shall be performed under the same Terms and Conditions as the original contract, unless noted above.

Submitted By:

Signature \_\_\_\_\_ Print Name \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

Acceptance By Contractor:

Signature \_\_\_\_\_ Print Name \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_



PROUD TO BE FAMILY & EMPLOYEE-OWNED.





HAROLD PIKE CONSTRUCTION COMPANY

---

120 N. SHERMAN AVE. P.O. BOX 429 AMES, IOWA 50010 • PHONE: 515-232-3133 • FAX: 515-232-7818 • WWW.HPIKECONST.COM

---

January 23, 2025

RMH Architects  
1615 Golden Aspen Drive Suite 110  
Ames, IA 50010  
515-292-6075

Attn: Jeff Harris  
RE: Story County Conservation McFarland Shop Replacement  
**PR-17 Add Welding Receptacle**

Dear Jeff,

Regarding the above-referenced project, please consider this our cost to make the changes outlined in PR 17 Add Welding Receptacle. Please see the attached breakdown.

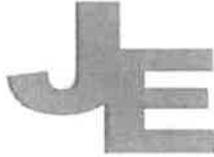
<b>Total Add</b>	<b>\$690.00</b>
------------------	-----------------

Please review and respond to HPC LLC at your earliest convenience. We are in the process of electrical rough-in, and a delay in notification of how you wish to proceed could cause construction delays. If you have any questions, please contact Steve Kirts or me.

Sincerely,

Curtis Pike  
CP/sk





Jaspering Electric

2716 SE 5<sup>th</sup>, Suite 2 Ames, IA 50010  
Phone: 515.232.4276 Fax: 515.663.8890  
e-mail: [jeffj@jasperingelectric.com](mailto:jeffj@jasperingelectric.com)

## Change Request

**Date:** 1/22/2025

**To:** HPC  
**Attn:**

**Job:** Story County McFarland Park

**Change Request:** ~~PR 16~~ PR 17

**Drawing:**

**Description:**

Add Welding Receptacle on West Wall

Labor:	\$85/ Hour	3.95 hours	\$	335.75
Material			\$	124.78
Gear			\$	69.08
15% Mark up				
5% Sub Mark up			\$	-
Material Sales Tax				
Total			\$	530.00





---

120 N. SHERMAN AVE. P.O. BOX 429 AMES, IOWA 50010 • PHONE: 515-232-3133 • FAX: 515-232-7818 • WWW.HPIKECONST.COM

---

January 23, 2025

RMH Architects  
1615 Golden Aspen Drive Suite 110  
Ames, IA 50010  
515-292-6075

Attn: Jeff Harris  
RE: Story County Conservation McFarland Shop Replacement  
PR-18 Add Duplex Outlets to Mezzanine

Dear Jeff,

Regarding the above-referenced project, please consider this our cost to make the changes outlined in PR-18 Add Duplex Outlets to Mezzanine. Please see the attached breakdown.

<b>Total Add</b>	<b>\$460.00</b>
------------------	-----------------

Please review and respond to HPC LLC at your earliest convenience. We are in the process of electrical rough-in, and a delay in notification of how you wish to proceed could cause construction delays. If you have any questions, please contact Steve Kirts or me.

Sincerely,

Curtis Pike  
CP/sk





## Jaspering Electric

2716 SE 5<sup>th</sup>, Suite 2 Ames, IA 50010  
Phone: 515.232.4276 Fax: 515.663.8890  
e-mail: [jeff@jasperingelectric.com](mailto:jeff@jasperingelectric.com)

# Change Request

**Date:** 1/22/2025

**To:** HPC  
**Attn:**

**Job:** Story County McFarland Park

**Change Request:**

~~PR 17~~ PR 18

**Drawing:**

**Description:**

Add 2 duplex receptacles to mezzanine to circuit below

Labor:	\$85/ Hour	2.78 hours	\$	236.30
Material			\$	37.40
Gear			\$	41.06
15% Mark up			\$	
5% Sub Mark up			\$	-
Material Sales Tax			\$	
Total			\$	315.00





---

Story County Conservation Board - McFarland Park 56461 180<sup>th</sup> St. - Ames, Iowa 50010-9451  
Phone (515) 232-2516 - Fax (515) 232-6989 - Email: conservation@storycounty.com  
www.storycountyconservation.org

---

Memorandum

To: Story County Board of Supervisors

Through: Michael D. Cox, Director

From: Patrick Shehan, Special Projects Ranger

Date: February 11, 2025

Re: Consideration of Contract with Houston Engineering for Design Services for the Hannum's Mill Dam Mitigation Project for \$153,800.

---

The attached professional services contract with Houston Engineering is for design services for the Hannum's Mill Dam Mitigation Project.

Story County Conservation received an IDNR Low-Head Dam Safety Cost Share Program Grant for the performance of this project. The scope of this contract is for data collection, initial and final design, permitting, and contractor bid letting assistance.

This contract is for \$153,800 and will be funded through the existing grant agreement.

The Story County Conservation Board recommends approval.

Approval

Disapproval

2-11-25

Date

Date



Des Moines Office
100 Court Avenue, Suite 202
Des Moines, IA 50309
P: (515) 444-5393

Email: ContractNotices@houstoneng.com

CLIENT/OWNER SERVICES AGREEMENT

PROJECT NAME: Hannum's Mill Dam Modification Engineering/Design
HOUSTON JOB NO.: 10318-0003 HOUSTON PROJ. MGR.: Charles Ikenberry
CLIENT/OWNER NAME: Story County Conservation
CLIENT/OWNER ADDRESS: 56461 180th St., Ames, Iowa 50010-9451
CLIENT/OWNER PHONE NO.: 515.232.2516 CLIENT/OWNER CONTACT: Patrick Shehan

This Client/Owner Services Agreement ("Agreement") is made and entered into effective as of this 4th day of February, 2025, ("Effective Date") by and between HOUSTON ENGINEERING, INC. ("Houston") and Story County Conservation ("Client").

Recitals

- A. Client has requested Houston to perform certain professional services in connection with a project generally referred to as Hannum's Mill Dam Modification Engineering/Design ("Project").
B. Houston desires to provide the professional services requested by Client in accordance with this Agreement.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, Houston and Client agree as follows:

1. Services. Houston shall perform the services set forth in Attachment A ("Services") in accordance with the terms and conditions of this Agreement.

2. Term of Agreement. This Agreement shall commence on the date first stated above, and Houston is authorized to commence performance of the Services as of that date. This Agreement shall terminate on June 30, 2026, unless terminated earlier pursuant to the terms and conditions of this Agreement.

3. Attachments. The Attachments below, which have been marked for inclusion, are hereby specifically incorporated into and made a part of this Agreement:

- [X] ATTACHMENT A - SERVICES (Houston assumes no responsibility to perform any services not specifically listed.)
[X] ATTACHMENT B - GENERAL TERMS AND CONDITIONS
[X] ATTACHMENT C - AMENDMENT TO THE GENERAL TERMS AND CONDITIONS
[ ] ATTACHMENT D -
[X] FEE SCHEDULE - DATED January 1, 2025.
[ ] ALTA/NSPS LAND TITLE SURVEY RIDER

4. Compensation.

- \$ Lump Sum Fee - Based on the Services defined herein
\$ Estimated Fee - Client invoiced on an hourly basis commensurate with the attached Fee Schedule
\$ Percentage of Estimated Construction Cost
\$ 153,800 Other - Time and Materials, Not-to-Exceed

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed as of the date first above written:

CLIENT/OWNER
BY: [Signature]
AUTHORIZED REPRESENTATIVE
TITLE: Chair

HOUSTON ENGINEERING, INC.
BY: [Signature]
AUTHORIZED REPRESENTATIVE
TITLE: Principal, Office Manager

PLEASE SIGN AND RETURN ONE COPY TO HOUSTON AT THE U.S. MAIL OR ELECTRONIC MAIL ADDRESS ABOVE



**ENGINEERING, DESIGN, AND PERMITTING SERVICES FOR HANNUM’S MILL DAM  
MODIFICATION PROJECT  
SCOPE OF PROFESSIONAL SERVICES  
TO BE PERFORMED BY:  
HOUSTON ENGINEERING, INC. (ENGINEER)  
ON BEHALF OF:  
STORY COUNTY CONSERVATION (CLIENT)  
FEBRUARY 4, 2024**

---

**BACKGROUND**

The goal of this project is to develop engineering design plans and specifications, acquire 404 and floodplain permits, bid, and construct a lowhead dam modification project at Hannum’s Mill Dam (Project). The Project was conceptualized during previous feasibility study and concept development completed by Houston Engineering, Inc. (HEI) on behalf of Story County Conservation. Story County Conservation recently obtained funding needed to proceed with engineering design and permitting.

Through this Scope of Services, HEI (Engineer) offers to provide engineering, design, permitting, and construction bidding and observation services to Story County Conservation (Client) to implement the Project. The Scope of Services includes fees and expenses. A Project Schedule is also included in narrative form.

**TASK 1 – DATA COLLECTION AND ANALYSIS**

Prior concept development did not include topographic and engineering survey, which are essential for development of engineering design plans. Task 1 includes field survey of the channel, existing dam, and surrounding topography and site constraints. A site visit by design engineers is also included to assess current conditions of the stream and lowhead dam. Task 1 also includes evaluating the Effective FEMA hydraulic model (HEC-RAS) and updating it with existing elevations obtained during survey.

Task 1 Deliverables and Assumptions:

1. Engineer will attend project kickoff meeting and conduct site visit on the same day.
2. Engineer will collect engineering/topographic survey data as needed for design purposes. Expenses include travel, meals, and equipment usage. Engineer will survey in-stream and near-stream topography using handheld GPS technology. Assumes prior survey control points set at the site are in place for use by Engineer.
3. Survey work does not include legal survey for temporary or permanent easements or property surveys. Temporary easements are already in place between Story County, WesTech, and the Lenz Family. Legal survey would be an Additional Service to be negotiated upon request by the Client. The Engineer and Client will negotiate an amendment before Engineer commences with any Additional Services.
4. Engineer will utilize publicly available LiDAR data for land surface elevations in the floodplain and adjacent areas. If field verification suggests LiDAR is not reliable, additional topographic survey may be necessary and negotiated as an Additional Service.
5. Engineer will process survey data for use in design. Engineer will deliver manual channel survey data as an AutoCAD Civil 3D file with all survey points included in a CSV file.
6. Assumes existing, effective FEMA HEC-RAS model is readily available for the project reach.



**Task 1 Fee: \$15,200**

### TASK 2 – ENGINEERING DESIGN (60%)

Task 2 Deliverables and Assumptions:

1. Engineer will prepare and submit (60%) engineering plans in 11"x17" PDF format prior to holding a hybrid (in-person with virtual option) 60% review meeting. Plans will illustrate excavation and grading, dam removal extents, channel realignment and stabilization, and other critical design components.
2. Engineer will develop an opinion of probable construction cost (OPCC) The OPCC will include pay items, approximate quantities, estimated unit costs, and a 20% contingency.
3. The 60% plans and OPCC will be based on more detailed design of the partial dam removal concept previously developed. Should Client significantly change the desired project type or require an alternative design, the Engineer and Client will negotiate an amendment before Engineer commences with Additional Services for additional designs.

**Task 2 Fee: \$37,400**

### TASK 3 – FINAL ENGINEERING DESIGN

Task 3 Deliverables and Assumptions:

1. Engineer will update plans based on Client’s 60% review and submit 90% complete drawings in 11"x17" PDF format prior to holding an in-person 90% review meeting.
2. The Engineer will develop draft technical specifications for the 90% submittal.
3. The Engineer will update the OPCCs, with contingency reduced to 10%.
4. After 90% review, the Engineer will update and finalize drawings, technical specifications, quantities, and OPCCs and submit final plans and technical specifications.
5. Digital CAD files (AutoCAD Civil 3D) will be provided upon request.
6. This task does not include preparation of bid documents or other bidding services.

**Task 3 Fee: \$48,400**

### TASK 4 – PROJECT MANAGEMENT

Task 4 Deliverables and Assumptions:

1. Engineer will prepare monthly progress reports and invoices that summarize completed activities/milestones, budget status, issues/challenges encountered, any out-of-scope work performed, schedule status, and next steps. Assumes an 15-month project duration through construction administration and observation.
2. Preparation and facilitation of milestone review and other meetings as desired.
3. Facilitation and attendance of public meeting is not included but can be negotiated as an Additional Service.

**Task 4 Fee: \$12,500**

### TASK 5 – PERMITTING

Task 5 Deliverables and Assumptions:

1. Task 5 includes modeling and development of floodplain permit application. Assumes documentation of no-rise certification will be feasible, and that the floodplain permit application will be developed accordingly. Task 5 fees assume that the project will not constitute a channel change, and that regulatory

review and approval will not require a FEMA map revision. If regulatory review and approval requires a map change, the Engineer and Client will negotiate Additional Services before Engineer performs any related tasks.

2. Task 5 includes stream and wetland assessment and submittal of Section 404 permit applications to the U.S. Army Corps of Engineers (USACE). Engineer assumes that the project can be permitted using a combination of Regional General Permit (RGP) 40 for stream stabilization and Nationwide Permit (NWP) 53 for dam removal (or some other combination of regional and nationwide permits). The Engineer does not anticipate a need for an Individual Permit (IP); however, if preparation and submittal of an IP becomes necessary upon regulatory review, the Engineer will estimate the level of effort and provide a fee estimate for an Additional Service.
3. Stream assessment and reporting includes documentation of existing stream function and demonstration of environmental lift for permitting purposes. Assessment does not include conducting a mussel survey.
4. The Engineer will conduct a desktop assessment and environmental review request from the Iowa DNR; however, fees do not anticipate or include consultation or coordination with the U.S. Fish and Wildlife Service (FWS) or a field assessment for threatened, endangered, or sensitive species. The USACE may enter a consultation with FWS if they are concerned about T&E species.
5. Task 5 does not include consultation or coordination with the State Historic Preservation Office (SHPO) and assumes the USACE will utilize the existing Phase I cultural survey (completed by Tallgrass Archaeology LLC in September 2019) to make a determination of *no historic properties affected* and no additional surveys will be required. If the USACE determines that additional cultural resources assessment is required, the Engineer and Client will negotiate an Additional Service to have more detailed cultural assessment performed by a Subconsultant.

**Task 5 Fee: \$26,900**

## TASK 6 – CONSTRUCTION BIDDING

### Task 6 Deliverables and Assumptions:

1. The Engineer will lead the bidding process using Story County Conservation's standard bid documents.
2. Engineer will perform the following services:
  - o Development of bid document package.
  - o Advertisement and administration of bidding process through the QuestCDN online bidding platform.
  - o Host a virtual pre-bid meeting during the bidding period.
  - o Bidders will have the ability to make a site visit during the bid advertisement period. HEI will not conduct site visits with Bidders but will be available to answer questions by phone or email.
  - o Review of questions submitted by Bidders during the bid period. The Engineer will perform direct communication with Bidders and will communicate with the Client as needed.
  - o Review of Bids submitted by Contractors. Engineer will develop Contractor recommendation, but selection and execution of Construction agreements will be under the authority of the Client. Engineer will review Bids submitted for completion and accuracy before issuing a recommendation to the Client.

**Task 6 Fee: \$13,400**



## FUTURE SERVICES – CONSTRUCTION ADMINISTRATION & OBSERVATION

- Engineer will facilitate and attend a pre-construction meeting on site with Contractor and Client personnel.
- Engineer will review shop drawings, requested substitutions, and other submittals received from the Contractor.
- Engineer will perform on-site construction observation duties. Level of effort will be determined after final plans and specifications are complete and/or during the construction bidding process.
- Engineer will review and process Pay Requests and Change Orders submitted by the Contractor.
- Engineer assumes that Contractor will have GPS-enabled construction equipment and that construction staking services will be included as a bid item for Contractor to acquire from a third party. Engineer will provide four survey control points and will check elevations and quantities upon request. Site visits to perform spot checks are included on-site observation time.
- Engineer will submit comments/questions on weekly construction reports (with the number of weekly reports determined by anticipated construction schedule, to be determined).
- Engineer will Attend a walk-through at Substantial Completion and develop a punch list of unfinished/unsatisfactory items to be completed/improved by the Contractor. Engineer will also attend a final walk-through with the Client to verify punch list items have been addressed.
- Engineer will prepare record drawings and submit digital files to Client.

**Construction Administration and Observation Fees: TBD**

## PROJECT SCHEDULE

Services outlined in this proposal are anticipated to be completed to allow for bidding in November 2025. To meet this timeline, the Engineer assumes receiving notice to proceed (NTP) from the Client by no later than March 31, 2025. The Bidding schedule may be altered by permit review timelines, mussel relocation (performed by others), and other circumstances outside the Engineer’s control.

## FEE ESTIMATE

Fees will be calculated on a time and materials basis, with a not-to-exceed maximum of **\$153,840**. This maximum does not including potential Additional Services as noted above or potential, future construction administration and observation services. Other notes and assumptions follow.

- Additional Services will not be performed by the Engineer without prior, written approval by the Client.
- While this provides a breakdown of anticipated fee requirements per Task, Engineer reserves the right to move resources between Tasks as required to meet objectives defined in each Task.
- Task status and budgets will be compared and reported with monthly invoices and progress reports. When Task budgets are expended, Engineer and Client will review remaining scope and budget to assess potential required adjustments to the Client/Owner Services Agreement.
- Invoices will be submitted by the 15<sup>th</sup> of each month to Patrick J. Shehan ([PShehan@storycountyowa.gov](mailto:PShehan@storycountyowa.gov)) and Marianne Harrelson ([mharrelson@storycountyowa.gov](mailto:mharrelson@storycountyowa.gov))
- Fee summary table provided on next page.



**Fee Summary Table**

TASK	ESTIMATED BUDGET
TASK 1 - DATA COLLECTION AND ANALYSIS	\$15,200
TASK 2 - ENGINEERING DESIGN (60%)	\$37,400
TASK 3 - FINAL ENGINEERING DESIGN	\$48,400
TASK 4 - PROJECT MANAGEMENT	\$12,500
TASK 5 - PERMITTING	\$26,900
TASK 6 – CONSTRUCTION BIDDING	\$13,400
FUTURE SERVICES – CONSTRUCTION ADMINISTRATION & OBSERVATION	TBD
<b>TOTAL COST (NOT-TO-EXCEED MAXIMUM)</b>	<b>\$153,800</b>

**SERVICES BY OTHERS**

The Engineer does not anticipate the use of Subconsultants; however, if completion of a Task or approved Additional Service would be aided using a Subconsultant, the Engineer may utilize a Subconsultant after notifying the Client.

**OTHER ASSUMPTIONS & DISCLAIMERS**

- o The Project site will be readily accessible and available for survey, assessment, and other field needs no later than March 31, 2025. Client will obtain all permissions and approvals required for the Engineer to access sites. Engineer will provide the Client with at least 5 business days' notice before accessing any Project sites unless unrestricted access is granted at the commencement of the project.
- o The Client will be responsible for notifying landowners, stakeholders, and the public of informational meetings and public information.
- o Digital information will be made available to the Client as needed. The specific formats and data required will be discussed and mutually agreed on by both the Engineer and the Client prior to any data exchanges. Engineer is not liable for usage by a third party of data provided to the Client.
- o Any additional meetings required that are not defined in this Scope of Services will be considered Additional Services.

## General Terms and Conditions

---

**1. STANDARD OF CARE**

Houston shall perform its Services in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances in the region where the Project is located.

**2. PAYMENT TERMS**

Invoices will be submitted periodically (customarily on a monthly basis) and are due and payable upon receipt. Client agrees to pay a service charge on all accounts 30 days or more past due at a rate equal to one percent (1%) each month but in no event shall such service charge exceed the maximum amount allowed by law. Acceptance of any payment from Client without accrued service charges shall not be deemed to be a waiver of such service charges by Houston. In the event Client is past due with respect to any invoice Houston may, after giving seven (7) days written notice to Client, suspend all services without liability until Client has paid in full all amounts owing Houston on account of services rendered and expenses incurred, including service charges on past due invoices. Payment of invoices is not subject to discount or offset by Client.

**3. CHANGES OR DELAYS**

If the Project requires conceptual or process development services, such services often are not fully definable in the initial planning. If, as the Project progresses, facts develop that in Houston's judgment dictate a change in the Services to be performed, Houston shall inform Client of such changes and the parties shall negotiate, in good faith, with respect to any change in scope and adjustment to the time of performance and compensation and modify the Agreement accordingly. Houston may also proceed with additional services specifically requested in writing by the Client, including electronic communications, without a written modification to the Agreement. Client shall compensate Houston for the additional services in an amount equal to the cumulative hours worked multiplied by the billing rates specified in the Agreement, or based on Houston's standard billing rates if billing rates are not specified in the Agreement; plus reimbursement of expenses incurred in connection with providing the additional services. In the event the parties are unable to reach an agreement, either party may terminate this Agreement without liability by giving fourteen (14) days written notice to the other party. In the event of termination, the final invoice will include all Services and expenses associated with the Project up to the effective date of termination and will also include equitable adjustment to reimburse Houston for any termination settlement costs incurred relating to commitments that had become firm before termination plus a 10 percent markup on those settlement costs.

**4. PAYMENT**

Where the method of payment under the Agreement is based upon cost reimbursement (e.g., hourly rate, time and materials, direct personnel expense, per diem, etc.), the following shall apply: (a) the minimum time segment for charging work is one-quarter hour; (b) labor (hours worked) and expenses will be charged at rates commensurate with the attached fee schedule or, if none is attached, with Houston's current fee schedule (at the time of the work); (c) when applicable, rental charges will be applied to cover the cost of pilot-scale facilities or equipment, apparatus, instrumentation, or other technical machinery. When such charges are applicable, Client will be advised at the start of an assignment, task, or phase; and (d) invoices based upon cost reimbursement will be submitted showing labor (hours worked) and total expense. If requested by Client, Houston shall provide supporting documentation at Client's cost, including labor and copying costs.

**5. TERMINATION**

Either party may terminate this Agreement, in whole or in part, by giving thirty (30) days written notice to the other party if the other party fails to fulfill its obligations under this Agreement through no fault of the terminating party. In such event, and subject to the limitations set forth in this Agreement, the non-defaulting party may pursue its rights and remedies as contemplated by this Agreement and as allowed by law.

**6. BETTERMENT**

If any item or component of the Services or an amended Task Order is required due to omission from the original documents or Task Order provided to Houston, Houston's liability shall be limited to the reasonable costs of correction of the omission, less the cost to Client if the omitted item or component had been initially included in the original documents or Services documents. All costs of errors, omissions or other changes that result in betterment shall be borne by Client and shall not be a basis of a claim against Houston. In no event will Houston be responsible for that portion of any cost or expense that provides betterment or upgrades or enhances the value of the Services.

**7. LIMITATION OF LIABILITY**

In no event shall Houston be liable for punitive, special, incidental, indirect, consequential, or lost profit damages of any kind or nature, regardless of the form of action to which such damages are sought. Houston's maximum cumulative liability with respect to all claims and liabilities under this Agreement, whether or not insured, shall not exceed the greater of \$50,000 or the total compensation received by Houston under this Agreement, whether such claim is based on negligence, breach of contract, or any other theory. The disclaimers and limitations of liability set forth in this Agreement shall apply regardless of any other contrary provision set forth and regardless of the form of action, whether in contract, tort or otherwise. Each provision of this Agreement which provides for a limitation of liability, disclaimer of warranty or condition or exclusion of damages is severable and independent of any other provision and is to be enforced as such. Client hereby releases Houston from any and all liability over and above the limitations set forth in this paragraph.

**8. INSURANCE**

Houston shall obtain and maintain during the term of this Agreement, at its own expense, workers' compensation insurance and commercial general liability insurance in amounts determined by Houston and will, upon request, furnish insurance certificates to Client. The existence of any such insurance shall not increase Houston's liability as limited by paragraph 6 above.

**9. HAZARDOUS SUBSTANCES**

Client shall furnish or cause to be furnished to Houston all documents and information known by Client that relate to the identity, location, quantity, nature, or characteristics of any asbestos, pollutant, or hazardous substance, however defined ("Hazardous Substances") at, on or under the Project site. Houston is not, and has no responsibility as a handler, generator, operator, treater, storer, transporter, or disposer of Hazardous Substances found or identified at the Project. Client agrees to bring no claim for fault, negligence, breach of contract, indemnity, or other action against Houston, its principals, employees, agents, and consultants, if such claim in any way would relate to Hazardous Substances in connection with the Project. If Hazardous Substances are identified or located at the Project site, Houston may suspend all Services without liability until remediation of the Hazardous Substances is complete. Houston reserves the right to adjust the attached Fee Schedule or any rate schedule of

Houston's subconsultants for specialized fees or services related to remediation of Hazardous Substances as agreed in writing between Houston and Client. Client further agrees, to the fullest extent permitted by law, to defend, indemnify, and hold harmless Houston, its principals, employees, agents, and consultants and subconsultants from and against all fees, costs, claims, damages, losses, and expenses, direct or indirect, or consequential damages, including but not limited to fees and charges for third-party remediation specialists, experts, attorneys, and court and arbitration costs, arising out of or resulting from the performance of Houston's Services hereunder, or claims brought against Houston by third parties arising from Houston's Services or the services of others and/or work in any way associated with Hazardous Substance activities. This indemnification shall survive termination of this Agreement.

#### **10. INDEMNIFICATION**

Client shall indemnify, defend, and hold harmless Houston, together with its officers, directors, shareholder, agents, consultants and employees from and against any and all claims, costs, losses and damages, including attorneys' fees and other costs of litigation or dispute resolution arising directly or indirectly from Client's breach of this Agreement or Client's fault, negligent acts or omissions or intentional misconduct in connection with this Agreement or the Project. Subject to the limitations set forth in this Agreement, Houston shall indemnify and hold harmless Client, together with its officers, directors, and employees from and against any and all, costs, losses and damages, including reasonable attorneys' fees and other costs of litigation or dispute resolution to the extent caused by Houston's fault, negligent acts or omissions in connection with this Agreement or the Project. The indemnification obligations set forth in this paragraph shall survive termination of this Agreement.

#### **11. WARRANTY**

**Except as specifically set forth in this Agreement, Houston has not made and does not make any warranties or representations whatsoever, express or implied, as to Services performed or products provided including, without limitation, any warranty or representation as to: (a) the merchantability or fitness or suitability of the Services or products for a particular use or purpose whether or not disclosed to Houston; and (b) delivery of the Services and products free of the rightful claim of any person by way of infringement (including, but not limited to, patent or copyright infringement) or the like.** Houston does not warrant and will not be liable for any design, material or construction criteria furnished or specified by Client and incorporated into the Services provided hereunder.

#### **12. CONTRACTOR MEANS AND METHODS**

Houston has no control over, supervision of, or responsibility for construction of the Project or at the Project site. Client is solely responsible for retaining a qualified contractor or contractors licensed in the jurisdiction of the project (separately or collectively, the "Contractor") to implement the construction of the Project ("Work"). Contractor shall coordinate, control, supervise, and direct all portions of the Work and shall be solely responsible for, and have control over, construction means, methods, techniques, sequences, procedures, safety, and security. Houston shall not be responsible for and shall bear no liability for Contractor's failure to perform the Work in accordance with the requirements of the Project and any documents or contracts related to the Project. To the fullest extent permitted by law, Contractor shall indemnify and hold harmless Client, Houston, and Houston's subconsultants, officers, directors, shareholder, agents, consultants, and employees from and against claims, damages, losses, and expenses, including but not limited to attorneys' fees and costs, arising out of or resulting from performance of the Work. Contractor shall provide insurance and name Client, Houston, and Houston's subconsultants as additional insureds on Contractor's commercial general liability insurance policies on a primary and non-contributory basis. The amount of coverage available to the additional insureds shall be the amount of coverage required in the Client-Contractor agreement.

#### **13. PROJECT SITE**

Client shall furnish such reports, data, studies, plans, specifications, documents, and other information regarding surface and subsurface site conditions required by Houston for proper performance of its Services. Houston shall be entitled to rely upon Client provided documents and information in performing the Services required under this Agreement. Houston assumes no responsibility or liability for the accuracy or completeness of any such documents or information. Houston will not direct, supervise, or control the Work, means or methods of Contractor or its/their subcontractors in connection with the Project. Houston's Services will not include a review or evaluation of the Contractor's or subcontractor's safety measures. The presence of Houston, its employees, agents, or subcontractors on a site shall not imply that Houston controls the operations of others, nor shall it be construed to be an acceptance by Houston of any responsibility for jobsite safety.

#### **14. CONFIDENTIALITY**

Houston shall maintain as confidential and not disclose to others without Client's prior consent all information obtained from Client that was not otherwise previously known to Houston or in the public domain and is expressly designated by Client in writing to be "CONFIDENTIAL." The provisions of this paragraph shall not apply to information in whatever form that (a) is published or comes into the public domain through no fault of Houston, (b) is furnished by or obtained from a third party who is under no obligation to keep the information confidential, or (c) is required to be disclosed by law on order of a court, administrative agency, or other authority with proper jurisdiction. Client agrees that Houston may use and publish Client's name and a general description of Houston's services with respect to the Project in describing Houston's experience and qualifications to other clients or potential clients.

#### **15. RE-USE OF DOCUMENTS**

All documents, including drawings and specifications, prepared or furnished by Houston (and Houston's affiliates, agents, subsidiaries, independent professional associates, consultants, and subcontractors) pursuant to this Agreement are instruments of service in respect of the Project, and Houston shall retain ownership thereof, whether or not the Project is completed. Client may make and retain copies for information and reference in connection with the Project; however, such documents are not intended or represented to be suitable for re-use by Client or others on extensions of the Project or on any other project. Any re-use without written verification or adaptation by Houston for the specific purpose intended will be at Client's sole risk and without liability to Houston or Houston's affiliates, agents, subsidiaries, independent professional associates, consultants, and subcontractors with respect to any and all costs, expenses, fees, losses, claims, demands, liabilities, suits, actions, and damages whatsoever arising out of or resulting therefrom. Any such verification or adaptation will entitle Houston to further compensation at rates to be agreed upon by Client and Houston. Client shall indemnify, defend, and hold harmless Houston, together with its officers, directors, shareholder, agents, consultants and employees from and against any and all claims, costs, losses, and damages, including attorneys' fees and other costs of litigation or dispute resolution arising directly or indirectly from Client's re-use of all information, documents, drawings, specifications prepared as part of the Project.

#### **16. REMEDIES**

Subject to the limitations set forth in this Agreement, in the event any party is in default of this Agreement, the non-defaulting party shall be entitled to pursue all rights and remedies available to it under this Agreement or as allowed by law.

**17. PROPRIETARY DATA**

The technical and pricing information in connection with the Services provided by Houston is confidential and proprietary and is not to be disclosed or otherwise made available to third parties by Client without the express written consent of Houston.

**18. GOVERNING LAW**

The validity, construction and performance of this Agreement and all disputes between the parties arising out of or related to this Agreement shall be governed by the laws, without regard to the law as to choice or conflict of law, of the State of North Dakota. Client consents to jurisdiction as to all issues concerning or relating to this Agreement or the Project with the federal or state district courts designated for Cass County, North Dakota.

**19. DATA PRACTICES ACT REQUESTS**

Houston considers certain information developed during the execution of services as “not public” and “protected” from public disclosure under the various local, state, and federal data practices laws. Client shall reimburse Houston for any and all costs and expenses, including attorneys’ fees associated with any requests for release of information under any such laws.

**20. FORCE MAJEURE**

Houston shall not be liable for any loss, damage or delay resulting out of its failure to perform hereunder due to, without limitation, causes beyond its reasonable control including, without limitation, acts of God, acts of nature or the Client, acts of civil or military authority, terrorists threats or attacks, fires, strikes, floods, epidemics, pandemics, quarantine restrictions, war, riots, delays in transportation, transportation embargos, extraordinary weather conditions or other natural catastrophe or any other cause beyond the reasonable control of Houston, if such could have not been overcome by the exercise of reasonable efforts by Houston (each, an “Event of Force Majeure”). Any delay due to an Event of a Force Majeure shall not be deemed to be a breach of or failure to perform this Agreement or any part hereof; provided, however, Houston shall provide reasonable notice to the Client of any Event of Force Majeure which notice shall provide the particulars of the cause of the event of Force Majeure in writing. In the event of any such delay, Houston’s performance date(s) will be extended for that length of time as may be reasonably necessary to compensate for the delay.

**21. WAIVER OF JURY**

In the interest of expediting any disputes that might arise between Houston and Client, Client hereby waives its rights to a trial by jury of any dispute or claim concerning this Agreement, the Services, the Project and any other documents or agreements contemplated by or executed in connection with this Agreement.

**22. BUSINESS ENTITY**

Client acknowledges that Houston is a business corporation and agrees that any claim made by Client arising out of any act or omission of any shareholder, director, officer, or employee of Houston in the execution or performance of this Agreement shall be made solely against Houston and not against any individual or group of individuals in any capacity.

**23. NOTICES**

Any and all notices, demands or other communications required or desired to be given under this Agreement shall be in writing and shall be validly given or made if personally served; sent by commercial carrier service; deposited in the United States Mail, certified or registered, postage prepaid, return receipt requested; or sent by electronic mail with read receipt requested. If such notice or demand is served personally, notice shall be deemed constructively made at the time of such personal service. If such notice, demand or other communication is given by mail, electronic mail, or commercial carrier service, such notice shall be conclusively deemed given three (3) days after deposit thereof in the United States Mail or with a commercial carrier service or by transmission by electronic mail. Notices, demands, or other communications required or desired hereunder shall be addressed to the individuals indicated in this Agreement at the U.S. mail or electronic addresses indicated in this Agreement. Any party may change its address or authorized recipient for purposes of this paragraph by written notice given in the manner provided above.

**24. MISCELLANEOUS**

This Agreement shall take precedence over any inconsistent or contradictory provisions contained in any proposal, contract, purchase order, requisition, notice-to-proceed, or like document regarding the Services. If any provision of this Agreement is determined to be invalid or unenforceable in whole or part by a court of competent jurisdiction, the remaining provisions hereof shall remain in full force and effect and be binding upon the parties hereto. The parties agree to reform this Agreement to replace any such invalid or unenforceable provision with a valid and enforceable provision that as closely as possible expresses the intention of the stricken provision. This Agreement, including but not limited to the indemnification provisions, shall survive the completion of the Services under this Agreement and the termination of this Agreement. This Agreement gives no rights or benefits to anyone other than Houston and Client and has no third-party beneficiaries except as may be specifically set forth in this Agreement. This Agreement constitutes the entire agreement between the parties and shall not in any way be modified, varied, or amended unless in writing signed by the parties. Prior negotiations, writings, quotes, and understandings relating to the subject matter of this Agreement are merged herein and are superseded and canceled by this Agreement. Headings used in this Agreement are for the convenience of reference only and shall not affect the construction of this Agreement. This Agreement and the rights and duties hereunder may not be assigned by Client, in whole or in part, without Houston’s prior written approval. No failure or delay on the part of Houston in exercising the right, power or remedy under this Agreement shall operate as a waiver thereof; nor shall any single or partial exercise of any rights, power or remedy preclude any other or further exercise thereof or the exercise of any other right, power or remedy hereunder. The remedies provided in this Agreement are cumulative and not exclusive of any remedies provided by law.

– END OF DOCUMENT –

THIS SPACE INTENTIONALLY LEFT BLANK

**Amendment to the General Terms and Conditions (“GC’s”), which are part of the Client/Owner Services Agreement (“Agreement”) dated February 4, 2025, by and between Houston Engineering, Inc. (“Houston”) and Story County Conservation (“Client”).**

The following clauses are hereby incorporated and made a part of the Agreement, to either replace or supplement the terms thereof. In the event of any conflict or discrepancy between the terms of this Amendment and the terms of the GC’s, the terms of this Amendment shall control.

**Paragraph 3, CHANGES OR DELAYS**, is amended to state: If the Project requires conceptual or process development services, such services often are not fully definable in the initial planning. If, as the Project progresses, facts develop that in Houston’s judgment dictate a change in the Services to be performed, Houston shall inform Client of such changes and the parties shall negotiate, in good faith, with respect to any change in scope and adjustment to the time of performance and compensation and modify the Agreement accordingly. Houston may also proceed with additional services specifically requested in writing by the Client, including electronic communications, without a written modification to the Agreement. Client shall compensate Houston for the additional services in an amount equal to the cumulative hours worked multiplied by the billing rates specified in the Agreement, or based on Houston’s standard billing rates if billing rates are not specified in the Agreement; plus reimbursement of expenses incurred in connection with providing the additional services. In the event the parties are unable to reach an agreement, either party may terminate this Agreement without liability by giving fourteen (14) days written notice to the other party. In the event of termination, the final invoice will include all Services and expenses associated with the Project up to the effective date of termination, *such as reimbursement for any termination settlement costs incurred by Houston for commitments necessitated by this agreement made firm prior to termination. Houston has an affirmative duty to mitigate such expenses to the fullest extent reasonable and agrees to bear all discretionary expenses unnecessary for this agreement.*

**Paragraph 9, HAZARDOUS SUBSTANCES**, is amended to state: Client shall furnish or cause to be furnished to Houston all documents and information known by Client that relate to the identity, location, quantity, nature, or characteristics of any asbestos, pollutant, or hazardous substance, however defined (“Hazardous Substances”) at, on or under the Project site. Houston is not, and has no responsibility as a handler, generator, operator, treater, storer, transporter, or disposer of Hazardous Substances found or identified at the Project. Client agrees to bring no claim for fault, negligence, breach of contract, indemnity, or other action against Houston, its principals, employees, agents, and consultants, if such claim in any way would relate to Hazardous Substances in connection with the Project, *except for claims which arise in whole or in part by an act or omission on the part of Houston, its principals, employees, agents, or consultants.* If Hazardous Substances are identified or located at the Project site, Houston may suspend all Services without liability until remediation of the Hazardous Substances is complete. Houston reserves the right to adjust the attached Fee Schedule or any rate schedule of Houston’s subconsultants for specialized fees or services related to remediation of Hazardous Substances as agreed in writing between Houston and Client. ~~The following is stricken: Client further agrees, to the fullest extent permitted by law, to defend, indemnify, and hold harmless Houston, its principals, employees, agents, and consultants and subconsultants from and against all fees, costs, claims, damages, losses, and expenses, direct or indirect, or consequential damages, including but not limited to fees and charges for third-party remediation specialists, experts, attorneys, and court and arbitration costs, arising out of or resulting from the performance of Houston’s Services hereunder, or claims brought against Houston by third parties arising from Houston’s Services or the services of others and/or work in any way associated with Hazardous Substance activities. This indemnification shall survive termination of this Agreement.~~

**Paragraph 10, INDEMNIFICATION**, is amended to state: Client shall indemnify, defend, and hold harmless Houston, together with its officers, directors, shareholder, agents, consultants and employees from and against any and all claims, costs, losses and damages, including attorneys’ fees and other costs of litigation or dispute resolution arising directly or indirectly from Client’s breach of this Agreement or Client’s fault, negligent acts or omissions or intentional misconduct in connection with this Agreement or the Project. *To the fullest extent provided by law, and those exceptions specifically set forth in this agreement, Houston agrees to hold harmless the County, the Conservation Board, their agents, and employees from and against all claims, damages losses, and expenses, arising out of or resulting from the performance of the work, provided that any such claim is caused in whole or in part by an act or omission of Houston, its principals, employees, agents, or consultants.* Subject to the limitations set forth in this Agreement, Houston shall indemnify and hold harmless Client, together with its officers, directors, and employees from and against any and all, costs, losses and damages, including reasonable attorneys’ fees and other costs of litigation or dispute resolution to the extent caused by Houston’s fault, negligent acts or omissions in connection with this Agreement or the Project. The indemnification obligations set forth in this paragraph shall survive termination of this Agreement.

**Paragraph 12, CONTRACTOR MEANS AND METHODS**, is amended to state: Houston has no control over, supervision of, or responsibility for construction of the Project or at the Project site. Client is solely responsible for retaining a qualified contractor or contractors licensed in the jurisdiction of the project (separately or

collectively, the "Contractor") to implement the construction of the Project ("Work"). ~~The following is stricken: Contractor shall coordinate, control, supervise, and direct all portions of the Work and shall be solely responsible for, and have control over, construction means, methods, techniques, sequences, procedures, safety, and security. Houston shall not be responsible for and shall bear no liability for Contractor's failure to perform the Work in accordance with the requirements of the Project and any documents or contracts related to the Project. To the fullest extent permitted by law, Contractor shall indemnify and hold harmless Client, Houston, and Houston's subconsultants, officers, directors, shareholder, agents, consultants, and employees from and against claims, damages, losses, and expenses, including but not limited to attorneys' fees and costs, arising out of or resulting from performance of the Work. Contractor shall provide insurance and name Client, Houston, and Houston's subconsultants as additional insureds on Contractor's commercial general liability insurance policies on a primary and non-contributory basis. The amount of coverage available to the additional insureds shall be the amount of coverage required in the Client-Contractor agreement.~~

**Paragraph 14, CONFIDENTIALITY**, is amended to state:

*During the course of the performance of this Contract, Houston and its agents may be exposed to materials and information not accessible to the general public. Houston shall not use, publish, or divulge any materials, data, strategies, or other information relating to the County and its programs or systems which are not publicly accessible or which are intended for internal use only without the express written consent of Client. Houston shall also maintain as confidential and not disclose to others without Client's prior consent all information obtained from Client that was not otherwise previously known to Houston or in the public domain and is expressly designated by Client in writing to be "CONFIDENTIAL." The provisions of this paragraph shall not apply to information in whatever form that (a) is published or comes into the public domain through no fault of Houston, (b) is furnished by or obtained from a third party who is under no obligation to keep the information confidential, or (c) is required to be disclosed by law on order of a court, administrative agency, or other authority with proper jurisdiction. Client agrees that Houston may use and publish Client's name and a general description of Houston's services with respect to the Project in describing Houston's experience and qualifications to other clients or potential clients.*

**Paragraph 17, PROPRIETARY DATA**, is amended to state:

The technical and pricing information in connection with the Services provided by Houston is confidential and proprietary and is not to be disclosed or otherwise made available to third parties by Client without the express written consent of Houston *or unless disclosure is required by law or by Court order.*

**Paragraph 18, PROPRIETARY DATA**, is amended to state:

The validity, construction and performance of this Agreement and all disputes between the parties arising out of or related to this Agreement shall be governed by the laws, without regard to the law as to choice or conflict of law, of the State of Iowa. Client consents to jurisdiction as to all issues concerning or relating to this Agreement or the Project with the federal or state district courts designated for *Story County, Iowa.*

**Paragraph 21, WAIVER OF JURY**, is deleted.

**The following paragraphs are added:**

**Paragraph 25:** *Houston acknowledges its status under this contract is that of an independent contractor, for all purposes including employment tax purposes. Furthermore, Houston is not to be considered an agent of the County for any purpose, and no joint venture or principal-agent relationship exists. Houston and its employees are not entitled to any of the benefits that the County provides for its employees. Neither the County nor Houston shall have any right, power, or authority to create any obligation, expressed or implied on behalf of the other.*

**Paragraph 26:** *Houston agrees to provide a completed certificate of insurance to Client prior to the commencement of any work under this contract and to notify Client immediately of any changes to or termination of Houston's insurance policy.*

**Paragraph 27:** *Houston agrees not to assign or subcontract any portion of the contracted work without Client's express written permission.*

# 2025 FEE SCHEDULE



## LABOR RATES

The following is a schedule of hourly rates and charges for services offered by Houston Engineering, Inc. These rates are subject to a modest increase on January 1<sup>st</sup> of each year (typically no more than 5%).

Category	2025 Rates	Category	2025 Rates	Category	2025 Rates
Engineering Assistant 1	\$104	Technician Assistant	\$107	Project Assistant 1	\$87
Engineering Assistant 2	123	Technician 1	123	Project Assistant 2	101
Engineer 1	149	Technician 2	131	Project Assistant 3	107
Engineer 2	156	Technician 3	140	Project Assistant 4	112
Engineer 3	164	Technician 4	149	Project Assistant 5	120
Engineer 4	172	Technician 5	156	Project Assistant 6	125
Engineer 5	183	Technician 6	164	Planner 1	\$172
Engineer 6	194	Technician 7	173	Planner 2	188
Engineer 7	206	Technician 8	182	Planner 3	205
Engineer 8	216	Technician 9	190	Planner 4	237
Engineer 9	227	Technician 10	200	Planner 5	249
Engineer 10	237	Technician 11	208	Land Surveyor 1	\$156
Engineer 11	248	GIS Assistant	\$76	Land Surveyor 2	179
Engineer 12	260	GIS Analyst 1	116	Land Surveyor 3	198
Engineer 13	269	GIS Analyst 2	128	Land Surveyor 4	211
Scientist Assistant	\$107	GIS Analyst 3	140	Land Surveyor 5	237
Scientist 1	145	GIS Analyst 4	153	Land Surveyor 6	260
Scientist 2	156	GIS Analyst 5	164	CAD Technician 1	\$109
Scientist 3	172	GIS Analyst 6	176	CAD Technician 2	114
Scientist 4	185	Project Manager 1 – Technology	179	CAD Technician 3	123
Scientist 5	197	Project Manager 2 – Technology	198	CAD Technician 4	131
Scientist 6	230	Project Manager 3 – Technology	230	CAD Technician 5	140
Scientist 7	260	Software Engineer 1	\$135	CAD Technician 6	149
Hydrogeologist 1	\$156	Software Engineer 2	152	Drone Pilot	\$165
Hydrogeologist 2	173	Software Engineer 3	163	Drone Visual Observer	67
Hydrogeologist 3	197	Software Engineer 4	175	Landscape Architect 1	\$142
Hydrogeologist 4	244	Software Engineer 5	188	Landscape Architect 2	154
Hydrogeologist 5	260	Software Engineer 6	200	Landscape Architect 3	165
Senior Consultant 1	\$219	Software Engineer 7	212	Landscape Architect 4	178
Senior Consultant 2	272	Software Engineer 8	230	Landscape Architect 5	189
Senior Consultant 3	285	Computer Technician	\$189		
Senior Consultant 4	296				
Senior Consultant 5	307				

## SURVEY CREWS & REIMBURSABLE EXPENSES

Category	2025 Rates	Category	2025 Rates
Survey Crews:		ATV/Snowmobile/ Boat	\$15/hour
1-Person Crew (plus equipment)	\$190/hour	ATV w/Tracks	\$30/hour
2-Person Crew (plus equipment)	\$231/hour	Hydrone RCV	\$50/hour
3-Person Crew (plus equipment)	\$286/hour	Small UAS (Drone)	\$25/hour
4-Person Crew (plus equipment)	\$320/hour	Large UAS (Drone)	\$50/hour
Meals	Actual Cost	Deliveries/Postage/Printing	Actual Cost
Hotel	Actual Cost	Surveying Materials: Lath, Hubs, Pipe, etc.	Actual Cost
Mileage – Vehicles:		Special Equipment and Other Materials Required	Actual Cost
2-Wheel Drive	IRS Standard Mileage Rate	Subconsultants	Actual Cost + 10%
4-Wheel Drive	IRS Standard Mileage Rate + \$.20/Mile		
GPS Equipment	\$25/hour/unit		
Robotic Total Station	\$40/hour		



# STORY COUNTY

## Facilities Management

**JOBY BROGDEN**

Director  
515.382.7401

**MATT MILLER**

Assistant  
515.382.7402

Story County Administration  
900 6<sup>th</sup> St.

Nevada, Iowa 50201  
515.382.7404 FAX

DATE: February 11, 2025

TO: Board of Supervisors

FROM: Terri Loneman  
William LaPage

RE: Badge redesign and Badge Policy update

With the UKG time clocks implementation, we thought it would be a good time to look at a badge redesign and the badge policy. Attached is a few sample ideas for the badge redesign with updating the back of the badge to include the mission statement. The only change on the badge policy was procedural to include submitting the request form through the Facilities Management work order software.

The different options show keeping the full name; adding the department to the front of the badge; not listing the department at all; and only using the first name and last initial.

If the Board decides to update the badge design, would you like to require new pictures; let the employee decide; or leave the current pictures?

Thank you for your time.



# Board of Supervisors

Story County, Iowa

## Identification Badges Policy

<b>Approval Date:</b> 02/11/2024	<b>Effective Date:</b> 02/11/2024	<b>Revision No:</b> 02
<b>Reference:</b> BOS Minutes:  Initially Adopted: 7/9/2013	<b>Distribution:</b> Employee Handbook, Intranet, S:drive; Policy Book	

### General Policy

This policy is intended to provide Story County with procedures related to Identification Badges. Story County is committed to providing a safe work environment for both employees and members of the public. As part of this commitment, Story County has adopted an identification badge system for County employees. Proper issuance and display of identification badges is one way to create a safer work environment within Story County. This policy provides a consistent method of identification of County employees and protection against unauthorized personnel and visitors from entering designated secure work areas. Non-compliance will be considered a violation of County policy and may result in disciplinary action.

Board Member Initials: AKH

Meeting Date: 2-11-25

Follow-up action: Waive 7-day review

### Scope

This policy is applicable to:

All Story County employees including County elected office holders and appointed deputies.

All employees not directly responsible to either the Board of Supervisors or an elected office holder and whose governing body and the Board of Supervisors has certified its applicability.

All contracted services while on County property.

When there is a conflict between this policy and a collective bargaining agreement and/or the Iowa Code, the provisions of a collective bargaining agreement and/or the Iowa Code prevail.

### Policy

All employees shall possess a County Employee Identification Badge during their employment with Story County. The Identification Badge shall be worn and visibly displayed during all work hours while conducting official County business on or off County premises, with the exceptions of certain law enforcement individuals, appropriate County Attorney personnel and when the badge creates a safety hazard or risk. Badges shall be worn using a clip-on type or a breakaway lanyard (unless there is a safety concern where wearing something that hangs loosely might get caught in machinery). Acceptable means by which the badge is visibly displayed include wearing it on a lanyard around the neck, clipped to a shirt or hung from a belt loop. When the badge is unable to be displayed due to safety, there is an expectation

For it to be readily accessible. All Identification Badges must be obtained through the Facilities Management Department.

#### Application for Identification Badge

The Department Head or Elected Official must complete an Access Authorization Form and attach to a Facilities Management Work Order at least 48 hours prior to the employee's hire date. Employment cannot begin prior to issuance, except for extenuating circumstances with prior approval. In order to issue the County Identification Badge, the employee must verify his/her identification by means of a valid driver's license or other valid document that includes photo identification. Other valid documents accepted include passport, military ID, non-operator ID and student identification. The ID must contain the employee's name and picture. This information will need to be provided on the employee's first day of employment in order to receive the identification badge.

An instruction sheet that explains the purpose and appropriate use of Identification Badges will be provided to employees with each badge issued. A copy of the instruction sheet is attached as ATTACHMENT A.

#### Access

In addition to providing identification, the badge will also serve as an access card to designated areas and timeclocks. Printed on the badge will be unique codes to provide access to certain county departments and buildings through keyless entry and timeclocks through UKG. While not all employees will need access to buildings with keyless entry, all employees shall obtain an identification badge.

#### Identification Badge Use

Identification badges shall be displayed at all times by County employees on any county work site or facility and when conducting official County business with the exceptions of law enforcement individuals, appropriate County Attorney personnel and when the badge creates a safety hazard or risk. When the badge is unable to be displayed due to safety, there is an expectation for it to be readily accessible.

In order for consistency across the County, one standard will be implemented countywide with the exception of the Sheriff's Office and applicable County Attorney personnel. The Facilities Management Department will provide identification badges for all departments and offices. Badges will include a photo of the employee, the employee's name and the Story County logo.

Key card access to areas and/or buildings for each individual will be determined by their department head/elected official and designated on the Access Authorization Form.

Because the identification badge allows access to particular doors, employees must safeguard their identification badge and not lend the badge to any other person for any reason. Lost, misplaced or stolen identification badges must be reported to management immediately. It is the responsibility of management to ensure this policy is adhered to and enforced in their department/office.

#### Replacement

Identification badges will only be re-issued if the badge is lost, stolen, damaged or malfunctioning. Identification badges will be replaced at no cost if damaged, stolen or malfunctioning. Lost identification badges or those deliberately damaged or damaged through negligence will be replaced once at no cost and

at the direct cost to the employee after that. Employees may not attach any foreign object to the identification badge. Foreign objects would be anything attached to the badge other than a lanyard or clip. Doing so will result in the required issuance of a new identification badge at the direct cost to the employee.

To request a replacement, attach the Access Authorization Form to a Facilities Management Work Order. 48 hour notice is not needed for replacement badges. A new picture may be required. Upon a name change, a new Identification Badge will be required. Follow the same procedure as a replacement.

#### Fraudulent Use of Identification Badges

Fraudulent use of identification badges will result in disciplinary action. Fraudulent use includes, but is not limited to, using or permitting the use of a badge by a person other than the individual to whom it was issued. Employees are not authorized to use the identification badge outside the scope of work.

#### Return of Identification Badges

Employee identification badges are considered County property and must be returned directly to the employee's department head/elected official upon resignation or termination of employment. Employees who are on disciplinary leave must turn in their badge to their supervisor prior to the beginning of the leave.

## ATTACHMENT A

Keeping Story County buildings and our work areas safe and secure is a team effort. Wearing your Identification Badge properly helps improve safety and security for you and your co-workers.

**STORY COUNTY REQUIRES ALL APPLICABLE EMPLOYEES TO WEAR AN IDENTIFICATION BADGE AT ALL TIMES WHILE AT WORK IN DESIGNATED COUNTY FACILITIES.**

### Instructions for Use of Identification Badges:

- Wear your Identification Badge at work in County facilities or on County business, unless an exception is granted.
- Wear your Identification Badge in plain view so it is observable under normal conditions.
- Report a lost Identification Badge to your supervisor immediately.
- Return found Identification Badges to your supervisor immediately.
- An Access Authorization Form is required for a new or replacement badge.
- If you leave Story County employment, transfer to a different department, or begin an extended leave of absence, return your Identification Badge to your supervisor.
- You must surrender your Identification Badge to your supervisor upon request.
- Do not alter the Identification Badge or apply adornments, except as permitted by this policy. The information and photograph cannot be obstructed.



**Mona  
Lisa**



**Current**

This badge is the property of  
Story County and must be  
returned upon termination or  
at the request of Story County.

If found, please call  
(515)460-4901.

Engaging our diverse community to  
responsibly provide quality  
opportunities and services that matter.  
Accountability | Collaboration |  
Environment | Leadership | Equity |  
Inclusivity | Innovation | Wise Use of  
Resources

**Back redesign**



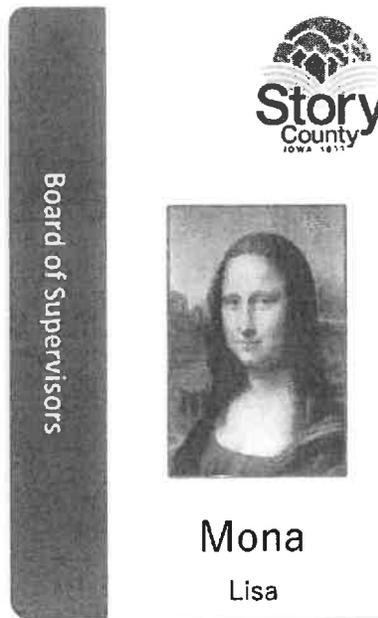
**Mona  
Lisa**



**Example #1**



**Example #2**



**Example #3**



**Example #4**



# STORY COUNTY BOARD OF SUPERVISORS

900 6<sup>th</sup> Street • Nevada, IA 50201  
Phone: 515-382-7200 • Fax: 515-382-7206  
Website: <https://www.storycountyia.gov>

February 7, 2025

Story County Board of Supervisors  
900 6<sup>th</sup> Street  
Nevada, IA 50201

**APPROVED**      **DENIED**

Board Member Initials: AKH

Meeting Date: 2-11-25

Follow-up action: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

RE: Request Approval of FY26 Funding Recommendations and Carry Over Request of Remaining Unallocated And/Or Set Aside ASSET Funds Not Used In FY25

Dear Board of Supervisors,

Attached is a copy of the funding recommendations for FY26 for your approval. In December, the Board approved **\$1,868,513** for the ASSET budget allocation process as shown below.

- General Basic (GB): \$ 1,514,111 (5% increase over the FY25 GB amount of \$1,442,010)
- Local Option (LO): \$ 22,502 (5% increase over the FY25 LO amount of \$21,430)
- Public Health (PH): \$ 331,900 (a \$10,000 decrease that matched the agency’s request)
  
- Of those amounts the following was recommended for allocation based on agency budget requests

Focus Area	Amount
Education	\$ 333,847
Financial Stability	\$ 883,138
Health	\$ 532,613
<b>Subtotal</b>	<b>\$1,749,598</b>
Set Aside	\$ 118,915
<b>Total</b>	<b>\$1,868,513</b>

- Total Allocated **\$1,749,598** - leaving \$118,915 unallocated, but designated for other uses within ASSET as indicated (i.e., for basic needs, including but not limited to food, shelter, etc.).

A combined total of \$5,100,101 plus \$162,159 set aside for basic needs equals \$5,262,260 (made available to the ASSET process from the Funders) was recommended to support a variety of human services provided by ASSET agencies in Story County (i.e. food, childcare, emergency shelter, transitional housing, transportation, medical and dental care, youth programs, legal aid, support for seniors—meals, activities, and many other services).

Of the agencies requesting Story County ASSET funds, some requested and received funding increases above 10% as indicated below:

Agency	FY25 Budget	FY26		
		Total Requested	Total Recommended	Recommended Increase Over FY25
ACCESS	\$ 88,031	\$ 96,833	\$ 96,772	10%
Boys & Girls Club	\$ 29,300	\$ 39,890	\$ 35,536	21%
Camp Fire	\$ 5,300	\$ 6,000	\$ 6,000	13%
Good Neighbor+	\$ 9,100	\$ 12,866	\$ 12,866	41%
Legal Aid	\$183,716	\$204,112	\$201,712	10%
LSI+	\$ 2,192	\$ 8,879	\$ 8,325	280%
Prairie Flower++	New	\$ 9,000	\$ 7,790	100%
Primary Health Care (PHC)+	\$ 12,490	\$ 23,605	\$ 21,651	73%
Story Time Child Care (STCC)	\$ 63,000	\$ 69,000	\$ 69,000	10%
The Community Academy (TCA)+	\$ 11,300	\$ 45,000	\$ 18,400	63%
The Salvation Army (TSA)	\$106,000	\$120,500	\$120,182	13%
University Child Care (UCC)	\$ 28,747	\$ 31,622	\$ 31,622	10%

+ new program(s)  
 ++new to ASSET

**Sequestered Funds.**

Agency	Funds Sequestered	FY25 Budget	FY26 Requested	FY26 Recommended
HIRTA	\$128,000	\$128,000	\$128,000	\$128,000

**Agency Not Funded.** One agency, The Bridge Home (TBH) was not recommended for funding. However, funding set aside is expected to be available to TBH and other ASSET agencies for request to fund needed services, particularly during extreme circumstances (i.e. very cold weather).

**Carry Over Request.** A request is also made to carry over set aside ASSET funds that remain unspent at the end of FY25 (plus funds carried over from FY24 from the unused RFP) for use in FY26.

Respectfully,



Sandra King  
 Director of External Operations and County Services

Attachment – FY26 ASSET Final Funding Recommendations

**FY 2025/26 FINAL FUNDING RECOMMENDATIONS**

Agency	Service	Index	CO	Rec 24/25	Rec 25/26	County	UW	ISU	City	Total	% Change	% Funded
ACCESS	Public Ed/ Awareness	1.12	gb	\$ 22,997	\$ 25,059	\$ 2,260	\$ 4,000	\$ 12,525	\$ 5,653	\$ 24,438	6.27%	97.52%
ACCESS	Emergency Shelter	2.08	gb	\$ 152,140	\$ 167,353	\$ 46,511	\$ 39,998	\$ -	\$ 80,844	\$ 187,353	10.00%	100.00%
ACCESS	Domestic Abuse Crisis/Support	3.07	gb	\$ 110,009	\$ 119,871	\$ 35,563	\$ 27,644	\$ 11,369	\$ 39,450	\$ 114,026	3.65%	95.12%
ACCESS	Sexual Abuse Crisis/Support	3.08	gb	\$ 42,856	\$ 45,528	\$ 9,036	\$ 8,075	\$ 16,113	\$ 10,527	\$ 43,751	2.08%	96.10%
ACCESS	Court Watch	3.10	gb	\$ 17,411	\$ 22,036	\$ 3,402	\$ 4,691	\$ 5,635	\$ 7,127	\$ 20,855	19.76%	94.64%
	<b>Total</b>			\$ 345,413	\$ 379,847	\$ 86,772	\$ 84,408	\$ 45,642	\$ 143,601	\$ 370,423	7.24%	97.52%
ACPC	Daycare - Infant	2.03	gb	\$ 59,864	\$ 64,167	\$ 10,000	\$ 6,932	\$ 16,985	\$ 30,250	\$ 64,167	7.19%	100.00%
ACPC	Daycare - Children	2.02	gb	\$ 166,827	\$ 131,012	\$ 29,235	\$ 42,779	\$ 5,115	\$ 45,670	\$ 122,799	-26.39%	93.73%
ACPC	Daycare - School Age	2.04	gb	\$ 56,189	\$ 60,204	\$ 5,209	\$ 6,066	\$ 1,973	\$ 45,670	\$ 56,918	1.25%	97.86%
	<b>Total</b>			\$ 284,880	\$ 255,383	\$ 44,444	\$ 55,777	\$ 24,073	\$ 121,590	\$ 245,864	-13.89%	96.28%
All Aboard for Kids	Out of School Program	1.09	gb	\$ 16,764	\$ 35,630	\$ -	\$ 12,213	\$ -	\$ -	\$ 24,426	45.71%	68.56%
All Aboard for Kids	Supported Employment for MH or DD	1.01	gb	\$ 7,002	\$ 10,595	\$ -	\$ 4,807	\$ -	\$ 4,374	\$ 9,181	31.12%	86.65%
	<b>Total</b>			\$ 23,766	\$ 46,225	\$ -	\$ 17,020	\$ -	\$ 16,587	\$ 33,607	41.41%	72.70%
American Red Cross	Disaster Services	2.12	gb	\$ 9,933	\$ 9,933	\$ -	\$ -	\$ -	\$ 2,500	\$ 2,500	-74.83%	25.17%
	<b>Total</b>			\$ 9,933	\$ 9,933	\$ -	\$ -	\$ -	\$ 2,500	\$ 2,500	-74.83%	25.17%
Boys/Girls Clubs	Out of School Program	1.09	gb	\$ 232,466	\$ 326,633	\$ 26,934	\$ 88,686	\$ 2,000	\$ 130,553	\$ 248,173	6.76%	75.95%
Boys/Girls Clubs	Out of School Program (Nevada)	1.09	gb	\$ 10,433	\$ 13,354	\$ 8,602	\$ 3,850	\$ -	\$ -	\$ 12,452	19.35%	93.25%
	<b>Total</b>			\$ 242,899	\$ 339,987	\$ 35,536	\$ 92,536	\$ 2,000	\$ 130,553	\$ 260,625	7.30%	76.66%
Campfire USA	Out of School Program	1.09	gb	\$ 34,055	\$ 42,000	\$ 6,000	\$ 24,551	\$ -	\$ 6,000	\$ 36,551	7.33%	87.03%
	<b>Total</b>			\$ 34,055	\$ 42,000	\$ 6,000	\$ 24,551	\$ -	\$ 6,000	\$ 36,551	7.33%	87.03%
CCJ	Correctional Services	2.09	gb	\$ 125,812	\$ 132,145	\$ 41,565	\$ 12,215	\$ 4,000	\$ 74,365	\$ 132,145	5.03%	100.00%
	<b>Total</b>			\$ 125,812	\$ 132,145	\$ 41,565	\$ 12,215	\$ 4,000	\$ 74,365	\$ 132,145	5.03%	100.00%
ChildServe	Daycare - Infant	2.02	gb	\$ 10,750	\$ 17,350	\$ 5,500	\$ 5,250	\$ -	\$ 6,600	\$ 17,350	61.40%	100.00%
ChildServe	Daycare - Children	2.03	gb	\$ 36,000	\$ 36,000	\$ 5,500	\$ 6,300	\$ -	\$ 24,200	\$ 36,000	0.00%	100.00%
	<b>Total</b>			\$ 46,750	\$ 53,350	\$ 11,000	\$ 11,550	\$ -	\$ 30,800	\$ 53,350	14.12%	100.00%
Girl Scouts	Out of School Program	1.09	gb	\$ 11,509	\$ 11,854	\$ -	\$ 11,509	\$ -	\$ -	\$ 11,509	0.00%	97.09%
	<b>Total</b>			\$ 11,509	\$ 11,854	\$ -	\$ 11,509	\$ -	\$ -	\$ 11,509	0.00%	97.09%
Good Neighbor	Emerg. Assistance for Basic Needs - Rent/Utility Assistance	2.01	gb	\$ 64,139	\$ 72,281	\$ -	\$ 22,597	\$ 7,404	\$ 42,280	\$ 72,281	12.69%	100.00%
Good Neighbor	Emerg. Assistance for Basic Needs - Food Vouchers	2.01	gb	\$ 27,300	\$ 31,050	\$ 10,350	\$ 10,350	\$ -	\$ 10,350	\$ 31,050	13.74%	100.00%
Good Neighbor	Emerg. Assistance for Basic Needs - Navigator	3.13	gb	\$ -	\$ -	\$ 2,516	\$ 2,000	\$ 2,516.00	\$ 1,739	\$ 8,774		
	<b>Total</b>			\$ 91,439	\$ 103,331	\$ 12,866	\$ 34,947	\$ 9,920	\$ 54,369	\$ 112,102	22.80%	108.49%
HSC	Emerg. Assistance for Basic Needs - Senior Food Program	2.01	gb	\$ 12,275	\$ 12,275	\$ 1,819	\$ 5,768	\$ -	\$ 4,668	\$ 12,275	0.00%	100.00%
HSC	Daycare - Adults - Adult Day Center	3.02	gb	\$ 101,253	\$ 104,291	\$ 21,550	\$ 12,683	\$ -	\$ 67,600	\$ 101,833	0.57%	97.64%
HSC	Daycare - Adults - Adult Day Center	3.02	gb	\$ 300	\$ 309	\$ 309	\$ -	\$ -	\$ -	\$ 309	3.00%	100.00%
HSC	Home Delivered Meals	3.05	gb	\$ 183,025	\$ 188,516	\$ 43,363	\$ 40,925	\$ -	\$ 100,000	\$ 184,288	0.69%	97.76%
HSC	Home Delivered Meals	3.05	gb	\$ 700	\$ 721	\$ 721	\$ -	\$ -	\$ -	\$ 721	3.00%	100.00%
HSC	Service Coordination- Outreach	3.13	gb	\$ 130,300	\$ 130,300	\$ 52,600	\$ 27,600	\$ -	\$ 50,100	\$ 130,300	0.00%	100.00%
HSC	Service Coordination- Outreach	3.13	gb	\$ 810	\$ 810	\$ 810	\$ -	\$ -	\$ -	\$ 810	0.00%	100.00%
	<b>Total</b>			\$ 428,663	\$ 437,222	\$ 121,172	\$ 66,996	\$ -	\$ 222,368	\$ 430,536	0.44%	98.47%

**FY 2025/26 FINAL FUNDING RECOMMENDATIONS**

Agency	Service	Index	CO	Rec 24/25	Req 25/26	County	UW	ISU	City	Total	% Change	% Funded
HIRTA	Transportation - City	2.13		\$ 68,859	\$ 70,500	\$ 13,000	\$ 6,500	\$ -	\$ 49,359	\$ 98,859	0.00%	97.87%
	Transportation - Story County	2.13	gb	\$ 117,250	\$ 117,250	\$ 115,000	\$ 2,250	\$ -	\$ -	\$ 117,250	0.00%	100.00%
	Transportation - Story County	2.13	lo	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	0.00%
	<b>Total</b>			\$ 186,109	\$ 187,750	\$ 128,000	\$ 8,750	\$ -	\$ 49,359	\$ 186,109	0.00%	98.13%
Legal Aid	Legal Aid - Civil	2.10	gb	\$ 349,923	\$ 382,027	\$ 189,522	\$ 24,497	\$ 4,824	\$ 160,000	\$ 378,843	8.26%	99.17%
	Legal Aid - Civil	2.10	lo	\$ 11,944	\$ 14,580	\$ 12,190	\$ -	\$ -	\$ -	\$ 12,190	5.60%	83.55%
	<b>Total</b>			\$ 361,867	\$ 396,617	\$ 201,712	\$ 24,497	\$ 4,824	\$ 160,000	\$ 391,033	8.18%	98.59%
LSI	Family Dev/ Ed	1.10		\$ 18,436	\$ 18,436	\$ -	\$ 18,436	\$ -	\$ -	\$ 18,436	0.00%	100.00%
	Family Dev/ Ed - Parents as Teachers	1.10		\$ 11,472	\$ 11,472	\$ -	\$ 11,472	\$ -	\$ -	\$ 11,472	0.00%	100.00%
	Clothing, Furnishings & Other Assist. - HOPES Village	2.11		\$ -	\$ 13,373	\$ 6,133	\$ 2,258	\$ -	\$ -	\$ 8,391	62.75%	62.75%
	Crisis Intervention - Crisis Childcare	3.09	gb	\$ 15,466	\$ 15,466	\$ 2,182	\$ 10,600	\$ 674	\$ 2,000	\$ 15,466	0.00%	100.00%
	<b>Total</b>			\$ 45,374	\$ 58,747	\$ 8,325	\$ 42,766	\$ 674	\$ 2,000	\$ 53,765	18.49%	91.52%
MGMC	Community Clinics	3.01	ph	\$ 118,378	\$ 118,378	\$ 90,000	\$ 10,500	\$ -	\$ 17,878	\$ 118,378	0.00%	100.00%
	In-Home Nursing	3.12	ph	\$ 116,582	\$ 106,582	\$ 96,900	\$ 9,692	\$ -	\$ -	\$ 106,592	-8.59%	100.00%
	In-Home Hospice	3.15	ph	\$ 37,000	\$ 37,000	\$ 20,000	\$ 17,000	\$ -	\$ -	\$ 37,000	0.00%	100.00%
	Homemaker-Home Health Assistance	3.04	ph	\$ 160,300	\$ 160,300	\$ 125,000	\$ 19,000	\$ -	\$ 16,300	\$ 160,300	0.00%	100.00%
	<b>Total</b>			\$ 432,270	\$ 422,270	\$ 331,900	\$ 56,192	\$ -	\$ 34,178	\$ 422,270	-2.31%	100.00%
MICA	Emerg. Assistance for Basic Needs - Food Pantry	2.01	gb	\$ 64,372	\$ 68,000	\$ 14,000	\$ 19,000	\$ -	\$ 35,000	\$ 88,000	5.64%	100.00%
				\$ 64,372	\$ 66,000	\$ 14,000	\$ 19,000	\$ -	\$ 35,000	\$ 88,000	5.64%	100.00%
NAMI	Adv for Social Dev- Family/Cons. Ed	1.02		\$ 10,004	\$ 18,902	\$ -	\$ 8,604	\$ -	\$ 1,200	\$ 10,004	0.00%	52.93%
	Adv for Social Dev- Family/Cons. Support	1.02		\$ 12,087	\$ 10,618	\$ -	\$ 10,068	\$ -	\$ 550	\$ 10,618	-12.15%	100.00%
	Public Ed/ Awareness	1.12		\$ 21,919	\$ 21,120	\$ -	\$ 7,720	\$ -	\$ 13,400	\$ 21,120	-3.65%	100.00%
	Public Ed/ Awareness - NAMI on campus	1.12		\$ 1,600	\$ 1,600	\$ -	\$ -	\$ 1,600	\$ -	\$ 1,600	0.00%	100.00%
	Activity and Resource Center - Wellness Center	3.14		\$ 21,000	\$ 24,345	\$ -	\$ 8,600	\$ -	\$ 12,400	\$ 21,000	0.00%	86.26%
	<b>Total</b>			\$ 66,610	\$ 76,585	\$ -	\$ 35,192	\$ 1,600	\$ 27,550	\$ 64,342	-3.40%	84.01%
PHC	Community Clinics - Dental Clinic	3.01	gb	\$ 156,008	\$ 180,000	\$ 14,500	\$ 60,000	\$ -	\$ 88,382	\$ 162,862	4.41%	90.49%
	Pediatric, OB/GYN & Behavioral Health	3.01		\$ -	\$ 144,889	\$ 4,806	\$ -	\$ -	\$ 4,606	\$ 9,212	6.36%	18.49%
	Service Coordination - Dental Navigator	3.13		\$ -	\$ 39,715	\$ 2,545	\$ 2,400	\$ -	\$ 2,400	\$ 7,345	15.02%	49.21%
	<b>Total</b>			\$ 156,008	\$ 364,604	\$ 21,651	\$ 62,400	\$ -	\$ 95,388	\$ 179,459	15.02%	78.72%
Prairie Flower Children's Center	Day Care - Children	2.03		\$ -	\$ 21,982	\$ 3,808	\$ 4,495	\$ -	\$ 9,000	\$ 17,303	78.72%	57.70%
	Day Care - School Age	2.04		\$ -	\$ 25,018	\$ 3,882	\$ 3,000	\$ -	\$ 6,300	\$ 13,282	57.70%	67.97%
	<b>Total</b>			\$ -	\$ 45,000	\$ 7,790	\$ 7,495	\$ -	\$ 15,300	\$ 30,585	67.97%	94.93%
Raising Readers	Family Dev/ Ed	1.10	gb	\$ 25,234	\$ 28,253	\$ 5,729	\$ 6,057	\$ 1,000	\$ 14,035	\$ 26,821	6.29%	97.15%
	Out of School Program	1.09		\$ 33,109	\$ 37,257	\$ 7,036	\$ 8,090	\$ 1,000	\$ 20,073	\$ 36,189	9.33%	92.51%
	Public Ed/ Awareness - Reach Out & Read	1.12	gb	\$ 41,312	\$ 45,622	\$ 5,069	\$ 33,437	\$ -	\$ 3,700	\$ 42,208	2.18%	94.89%
	<b>Total</b>			\$ 99,655	\$ 111,132	\$ 17,834	\$ 47,594	\$ 2,000	\$ 37,808	\$ 105,226	5.59%	87.89%
RSVP	Volunteer Management	1.11	gb	\$ 73,496	\$ 76,300	\$ 23,560	\$ 23,970	\$ -	\$ 27,150	\$ 74,680	1.61%	87.09%
	Disaster Services - Vol Mgmt for Emergencies	2.12	gb	\$ 9,800	\$ 10,800	\$ 2,000	\$ -	\$ -	\$ 8,000	\$ 10,800	2.04%	97.36%
	Transportation	2.13	gb	\$ 21,500	\$ 22,700	\$ 8,000	\$ 11,800	\$ -	\$ 2,200	\$ 22,100	2.79%	97.65%
	<b>Total</b>			\$ 104,796	\$ 109,800	\$ 33,560	\$ 35,870	\$ -	\$ 37,350	\$ 106,780	1.89%	97.65%

**FY 2025/26 FINAL FUNDING RECOMMENDATIONS**

Agency	Service	Index	CO	Rec 24/25	Req. 25/26	County	UW	ISU	City	Total	% Change	% Funded
STCC	Daycare - Infant	2.02	gb	\$ 7,100	\$ 4,458	\$ 2,070	\$ 2,388	-	-	\$ 4,458	-37.21%	100.00%
	Daycare - Children	2.03	gb	\$ 128,940	\$ 144,157	\$ 66,930	\$ 69,090	-	-	\$ 136,020	5.49%	94.35%
	Daycare - School Age	2.04	gb	-	-	-	-	-	-	-	-	94.57%
	<b>Total</b>			\$ 136,040	\$ 148,615	\$ 69,000	\$ 71,478	-	-	\$ 140,478	3.26%	94.57%
The Arc	Advocacy for Social Dev	1.02		\$ 27,500	\$ 26,000	-	\$ 27,500	-	-	\$ 27,500	0.00%	98.21%
	Respite Care	3.11		\$ 12,500	\$ 13,800	-	\$ 8,300	-	\$ 4,200	\$ 12,500	0.00%	90.56%
	Service Coordination	3.13		\$ 2,750	\$ 2,800	-	\$ 1,250	-	-	\$ 2,750	0.00%	98.21%
	Special Recreation	3.19		\$ 11,000	\$ 11,400	-	\$ 5,300	-	\$ 5,700	\$ 11,000	0.00%	56.49%
	<b>Total</b>			\$ 53,750	\$ 56,000	-	\$ 42,350	-	\$ 11,400	\$ 53,750	0.00%	95.99%
The Bridge Home	Emergency Assist. for Basic Needs - Rapid Re-Housing	2.01	gb	-	\$ 22,172	-	-	-	-	-	-	0.00%
	Emergency Shelter	2.08	gb	-	\$ 277,216	-	-	-	-	-	-	0.00%
	Supportive Housing	2.15	gb	-	\$ 115,000	-	-	-	-	-	-	0.00%
	Service Coordination - Rapid Re-Housing Program	3.13	gb	-	\$ 17,752	-	-	-	-	-	-	0.00%
	<b>Total</b>			\$ 426,140	-	-	-	-	-	-	0.00%	
The Community Academy	Youth Dev Social Adjust.	1.07		\$ 29,500	\$ 100,000	\$ 15,000	\$ 12,000	\$ 5,000	\$ 15,000	\$ 47,000	59.32%	47.00%
	Out of School Program	1.09		\$ 29,500	\$ 30,000	\$ 3,400	\$ 1,920	\$ 1,000	\$ 1,500	\$ 7,820	26.07%	26.07%
	<b>Total</b>			\$ 59,000	\$ 130,000	\$ 18,400	\$ 13,920	\$ 6,000	\$ 16,500	\$ 54,820	85.83%	42.17%
TSA	Emerg. Assist. For Basic Needs- Rent/Utility Assist.	2.01		\$ 55,000	\$ 80,000	-	\$ 35,000	-	\$ 45,000	\$ 80,000	45.45%	100.00%
	Emerg. Assist. For Basic Needs- Food Pantry	2.01	gb	\$ 54,000	\$ 69,000	\$ 23,000	\$ 20,000	-	\$ 26,000	\$ 69,000	27.78%	100.00%
	Emerg. Assist. For Basic Needs- Food Pantry	2.01	lb	\$ 2,000	\$ 2,500	\$ 2,500	\$ -	-	\$ -	\$ 2,500	25.00%	100.00%
	Emergency Assistance for Basic Needs - Vehicle Main/Repair	2.01		\$ 4,990	\$ 11,000	\$ 4,000	\$ 3,000	-	\$ 4,000	\$ 11,000	120.44%	100.00%
	Emergency Shelter	2.08		\$ 201,228	\$ 246,000	\$ 88,000	\$ 16,228	-	\$ 120,000	\$ 224,228	11.43%	91.15%
	Disaster Services	2.12	gb	\$ 5,200	\$ 4,200	\$ 2,682	\$ -	-	\$ 1,200	\$ 3,882	-25.35%	92.43%
	Budget/ Credit Counseling - Rep Payee	2.14		\$ 30,000	\$ 36,000	\$ -	\$ 12,261	-	\$ 21,000	\$ 33,261	10.87%	92.39%
	<b>Total</b>			\$ 352,418	\$ 448,700	\$ 120,182	\$ 66,489	-	\$ 217,200	\$ 423,871	20.28%	94.47%
UCC	Preschool	1.06		\$ 26,608	\$ 29,269	-	-	\$ 29,269	-	\$ 29,269	10.00%	100.00%
	Daycare - Infant	2.02	gb	\$ 136,486	\$ 150,134	\$ 18,099	\$ 13,180	\$ 62,953	\$ 55,902	\$ 150,134	10.00%	100.00%
	Daycare - Children	2.03	gb	\$ 135,674	\$ 149,243	\$ 13,523	\$ 16,286	\$ 59,032	\$ 58,773	\$ 147,614	8.80%	96.91%
	Daycare - School Age	2.04		\$ 8,781	\$ 9,659	\$ -	\$ -	\$ 9,659	\$ -	\$ 9,659	10.00%	100.00%
	<b>Total</b>			\$ 280,944	\$ 309,036	\$ 31,622	\$ 29,466	\$ 160,913	\$ 114,675	\$ 336,676	19.84%	106.94%
YSS	Youth Dev Social Adjust	1.07	gb	\$ 81,190	\$ 83,626	\$ 37,273	\$ 15,270	-	\$ 29,671	\$ 82,214	1.26%	98.31%
	Youth Dev Social Adjust - YSS Mentoring Program	1.07	gb	\$ 113,333	\$ 123,619	\$ 46,336	\$ 27,380	\$ 1,400	\$ 41,437	\$ 116,553	2.84%	94.28%
	Employment Assist. For Youth	1.08	gb	\$ 41,953	\$ 50,000	\$ 13,126	\$ 3,200	-	\$ 5,253	\$ 21,579	-48.58%	43.16%
	Out of School Program	1.09	gb	\$ 92,678	\$ 97,312	\$ 22,070	\$ 61,000	-	\$ 13,270	\$ 96,340	3.95%	99.00%
	Out of School Program	1.09	lb	\$ 926	\$ 972	\$ 972	\$ -	-	\$ -	\$ 972	4.97%	99.97%
	Public Ed Awareness	1.12	gb	\$ 144,130	\$ 236,204	\$ 110,480	\$ 13,679	\$ 3,500	\$ 15,286	\$ 142,945	-0.82%	60.52%
	Emerg. Assist. For Basic Needs - Transitional Living	2.07	gb	\$ 63,118	\$ 196,502	\$ 60,000	\$ 7,886	-	\$ 15,000	\$ 82,886	31.32%	42.18%
	Emerg. Assist. For Basic Needs - Rapid Rehousing	2.01	gb	\$ -	\$ 30,000	\$ -	\$ 3,000	-	\$ 8,545	\$ 11,545	-	38.48%
	Daycare School Age	2.04	gb	\$ 87,840	\$ 90,578	\$ 74,010	\$ 10,008	-	\$ -	\$ 84,018	-4.46%	92.76%
	Daycare School Age	2.04	lb	\$ 6,150	\$ 5,305	\$ 5,000	\$ -	-	\$ -	\$ 5,000	-2.91%	94.26%
	<b>Total</b>			\$ 123,916	\$ 305,000	\$ 250,000	\$ 100,000	\$ 50,000	\$ 113,332	\$ 243,332	-100.00%	61.90%
YSS	Emergency Shelter - Rosedale	3.09		\$ 5,250	\$ 5,250	\$ -	\$ -	\$ -	\$ 3,250	\$ 3,250	-38.10%	15.87%
	Crisis Intervention - Rosedale Crisis	3.13	gb	\$ 21,000	\$ 38,981	\$ 5,000	\$ 8,000	-	\$ 11,332	\$ 24,332	15.87%	62.42%
	Service Coordination	3.15	gb	\$ 44,162	\$ 25,000	\$ 2,000	\$ 5,000	\$ 4,000	\$ 8,000	\$ 19,000	-56.96%	76.00%

**FY 2025/26 FINAL FUNDING RECOMMENDATIONS**

Agency	Service	Index	CO	Rec 24/25	Req 25/26	County	UW	ISU	City	Total	% Change	% Funded
YSS	Mental Health Outpatient Treatment	3.17		\$ 109,206	\$ 112,482	\$ -	\$ 23,242	\$ -	\$ 73,849	\$ 103,091	-5.60%	91.65%
	<b>Total</b>			\$ 933,982	\$ 1,095,831	\$ 376,267	\$ 183,665	\$ 8,900	\$ 224,893	\$ 793,725	-45.02%	72.43%
YWCA	Advocacy for Social Dev - Parent and Student Support/Advocacy A	1.02		\$ 27,973	\$ 11,000	\$ -	\$ -	\$ -	\$ -	\$ -	-100.00%	0.00%
YWCA	Informal Ed for Self Imp and Self Enrich - Training/ Ed	1.04		\$ 12,829	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	-100.00%	0.00%
YWCA	Youth Dev/ Social Adj - Girls Power	1.07		\$ 14,045	\$ 11,549	\$ -	\$ -	\$ -	\$ -	\$ -	-100.00%	0.00%
	<b>Total</b>			\$ 54,847	\$ 27,549	\$ -	\$ -	\$ -	\$ -	\$ -	-100.00%	0.00%
	<b>TOTAL</b>			\$ 5,003,238	\$ 6,293,153	\$ 1,749,598	\$ 1,198,623	\$ 270,546	\$ 1,881,334	\$ 5,100,101	1.94%	81.04%
<p><b>Notes: Unallocated Funds</b>  <i>These funds are reserved for basic needs, including but not limited to: Housing, Food Insecurity or Childcare.</i></p>												
	City of Ames*			\$ 43,244								
	United Way of Story County											
	Story County			\$ 118,915								
<p><i>These unallocated funds will be returned to ISU Student Government.</i></p>												
	ISU			\$ 2,986								
<p><b>Sequestered Funds</b></p>												
	City of Ames			\$ 49,359								
	United Way of Story County			\$ 8,750								
	Story County			\$ 128,000								
	ISU											

\* The City of Ames reserved an additional 5% (\$86,229) beyond what was available for the volunteers to allocate (\$1,924,578) for continuous improvement and housing needs.



# STORY COUNTY

## Facilities Management

**JOBY BROGDEN**  
Director  
515.382.7401

**MATT MILLER**  
Assistant  
515.382.7402

Story County Administration  
900 6<sup>th</sup> St.  
Nevada, Iowa 50201  
515.382.7404 FAX

DATE: February 6, 2025  
TO: Board of Supervisors  
FROM: Joby J. Brogden  
RE: Purchasing Roof Access Stairway/Cross Over Ladder

Facilities Management is requesting to purchase the final two roof stairways for the Justice Center property. This is a project we started a few years ago that consists of replacing existing roof access ladders with safer stairways to gain access to the varying roof levels on the building, while carrying tools and material.

This purchase was originally scheduled to be a Fiscal Year 26 request; however, we had projects that are completed for this facility that came in under budget and this surplus will cover the cost of these ladders, without amending the current Fiscal Year 25 budget.

The cost for the stairways from Sargent Metal Fabricating are.

- Cross over ladder stairway from Jail Support roof to Sally Port roof - \$9,440
- Full stairway from Courthouse main roof to lower Clerk of Court roof - \$16,500

This request will not be an ask for additional funds, there are funds available in the current operating budget to cover the cost. Per purchasing policy, I am requesting to use these available funds to complete this project as this was not called out in the narrative for the Justice Centers FY25 operating budget.

The total request for both ladders is **\$25,940.00**.

**APPROVED**

**DENIED**

Board Member Initials: AKH

Meeting Date: 2-11-25

Follow-up action: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



01/30/2025

Mr. Matt Miller  
Story County Facilities Management  
900 Sixth Street  
Nevada, IA 50201

Matt,

Quote#013025-321

Sargent Metal Fabricating is pleased to submit the following quote for your consideration.

1 – Aluminum cross over ladder for North side of jail roof  
Lot price \$9,440.00

1 – Aluminum stairway for Southeast side of jail roof  
Lot price \$16,500.00

Price does not include sales tax or install.

Currently our lead time for this project would be 8-10 weeks ARO.  
All prices are F.O.B. Ames, Iowa. Terms are N15 to qualified customers. Due to the current volatility of the steel market prices are good for 5 days from the date of this quote.

Thank you for the opportunity to quote this project. If you have any questions about this quote or would like to place an order, please feel free to call me at (515) 232-1535 or email me at [jtatwood@sargentmetalfab.com](mailto:jtatwood@sargentmetalfab.com)

Sincerely;

A handwritten signature in black ink that reads 'Jason Atwood'.

Jason Atwood  
Sargent Metal Fabricating