

The Board of Supervisors met on 12/17/24 at 10:00 a.m. in the Story County Administration Building. Lisa Heddens, Linda Murken, and Latifah Faisal, with Heddens presiding. (all audio of meetings available at storycountyiowa.gov; any resolution is effective upon signature and can be inspected M-F, 8-4:30, at 900 6th Street, Nevada, Iowa)

ADOPTION OF AGENDA: Murken moved, Faisal seconded adopting the agenda. Motion carried unanimously (MCU) on a roll call vote.

MINUTES: 12/10/24 Minutes – Faisal moved, Murken seconded approving the 12/10/24 Minutes as presented. Roll call vote. (MCU)

PERSONNEL ACTIONS: 1) new hire, effective 12/30/24, in Attorney's Office for Joshua Schuhardt @ \$3,337.75/bw; b) Facilities Management for Brian Frame @\$24.84/hr; 2) pay adjustment, effective 12/15/24, in a) Conservation for Abigail Boorman \$14.00/hr; b) Sheriff's Office for Michael Casper @ \$2,321.60/bw; effective 12/29/24, in a) Facilities Management for Kevin Warren @ \$25.46/hr. Murken moved, Faisal seconded the approval of Personnel Actions as listed. Roll call vote. (MCU)

CLAIMS: 12/19/24 Claims for \$ 1,195,586.28 (run date 12/13/24), 37 pages, on file in the Auditor's Office and authorize the Auditor to issue checks in payments of these claims and payment requests from CIDTF (\$263.52), Emergency Management (\$1,158.98), E911 (\$3,089.18), County Assessor (\$1,507.82), City Assessor (\$36,046.08), Central Iowa Community Services (\$394,201.14). Faisal moved, Murken seconded approving claims as presented. Roll call vote. (MCU)

Murken stated the Board will consider Consent Agenda items #6, #7, and #8 individually; all are Conservation items. Murken moved, Faisal seconded approving Consent Agenda as listed with the removal of items #6, #7, and #8 for individual consideration.

1. Annual Appointment of Zachary Skelton as the Veterans' Affairs Director, effective 7/1/24-6/30/25, pursuant to *Code of Iowa* §35B.6
2. Commercial Zoning Permit for Midwest Livestock to add office space at 58510 280th Street, Cambridge, Iowa
3. Notice of Termination of Indefeasible Right-of-Use Agreement for fiber, dated 4/24/15, between Story County Medical Center and Story County Board of Supervisors, effective 12/9/24, due to the medical center vacating the facility
4. Final Bridge Replacement Plans over the Skunk River on 150th Street in Howard Township located on the north line of Section 31
5. Amendment No. 2 to the Grant Agreement between the Colo-NESCO Community School District and Story County for the De-Obligation of an estimated \$5,059.65 of American Rescue Plan Act (ARPA) Funds
9. Grant Agreement between Youth and Shelter Services, Inc. (YSS), and Story County for use of American Rescue Plan Act (ARPA) Funds of \$181,500.00
10. Utility Permits: #25-8015, #25-8016, #25-8018

Roll call vote. (MCU)

6. Change Order No. 4 for Heart of Iowa Nature Trail (HOINT) Paving Project for up to \$562,569.25 from Wicks Construction, Inc.: Mike Cox, Director of Conservation, reported on the change order and reallocation of funds after contracts came in lower than estimated. Discussion took place. Faisal moved, Murken seconded the approval of Change Order No. 4 for Heart of Iowa Nature Trail Paving Project for up to \$562,569.25 for Wicks Construction, Inc. Roll call vote. (MCU)
7. Standard Professional Services Agreement for Additional Services with Snyder & Associates for Final Design and Construction Administration/Construction Observation Services for Phase 7A Paving Efforts on the HOINT: Cox reported on the change order just considered. Murken moved, Faisal seconded approving Standard Professional Services Agreement for Additional Services with Snyder & Associates for Final Design and Construction Administration/Construction Observation Services for Phase 7A Paving Efforts on the HOINT. Roll call vote. (MCU)
8. Amendment Two to Grant Agreement between the Iowa Economic Development Authority and Story County for Improvements to the HOINT: Cox reported these are changes discussed above. Faisal moved, Murken seconded approving Amendment Two to Grant Agreement between the Iowa Economic Development Authority and Story County for Improvements to the HOINT. Roll call vote. (MCU)

TO TRANSFER OWNERSHIP OF THE SECONDARY ROADS MAINTENANCE BUILDING AT 93 METCALF STREET TO THE CITY OF MAXWELL: Darren Moon, Engineer, reported the proposed property transfer to the City of Maxwell via quit claim deed. The County did a similar transfer to the City of Slater. Moon reported on the location. If no comments are received at the hearing today, he will work with the County Attorney to have the transfer on the 1/2/25 Consent Agenda. Discussion took place. Heddens opened the public hearing at 10:31 a.m., and, hearing none, she closed the public hearing at 10:31 a.m. Murken moved, Faisal seconded approving To Transfer Ownership of the Story County Secondary Roads Maintenance Building at 93 Metcalf Street to the City of Maxwell, Iowa. Moon stated no action was necessary today. No vote taken.

RESOLUTION #25-53, A 28E AGREEMENT FOR CITY SANITARY SEWER INSTALLATION ON COUNTY ROAD 550TH AVENUE: Darren Moon, Engineer, reported on a sewer line from the City of Ames to extend outside the corporate limits. He reported on location, access concerns, and background information. Moon reviewed site maps and the city's future growth plan. He reported on the main items within the 28E agreement. Faisal moved, Murken seconded approving Resolution #25-53, a 28E Agreement for City Sanitary Sewer Installation on County Road 550th Avenue. Roll call vote. (MCU)

RESOLUTION #25-54, ADOPTING THE STORY COUNTY PLANNING AND DEVELOPMENT FEE AND FINE SCHEDULES, EFFECTIVE 1/1/25: Leanne Harter, Planning and Development Director, reported the schedule has not been updated since 2014; she reviewed the changes. Harter provided schedules from comparable counties and nearby municipalities. She recommended approval effective 1/1/25. Discussion took place. Murken moved, Faisal seconded approving Resolution #25-54, Adopting the Story County Planning and Development Fee and Fine Schedules, effective 1/1/25. Roll call vote. (MCU)

PURCHASING AUDIO/VISUAL (A/V) AND TECHNOLOGY EQUIPMENT FOR CONFERENCE ROOM IN PLANNING AND DEVELOPMENT, NOT TO EXCEED \$3,000.00 (UNBUDGETED): Leanne Harter, Planning and

Development Director, reported the re-organization of office spaces, and a design to use space in various capacities. Joe Wakeman, Information Technology Director, reported on equipment not to exceed \$3,000.00. Harter stated her department can fund within its existing budget. Faisal moved, Murken seconded approving Purchasing AV and Technology Equipment for Conference Room in Planning and Development not to exceed \$3,000.00. Roll call vote. (MCU)

A COUNTY-FUNDED WEATHERIZATION REPAIR PROGRAM FOR MANUFACTURED HOUSING COMMUNITIES IN THE UNINCORPORATED AREAS:

Andrea Wagner, Senior Planner, Planning and Development, reported the Board directed staff to conduct additional research and return with better estimates for repairs, as well as a rationale for the total program budget for the proposed pilot program. She reported staff conducted inspections and research into needed item costs. Additionally, members of the Housing Action Plan (HAP) Committee met to discuss eligibility guidelines. She reviewed the number of manufactured homes in need and federal requirements. The HAP Committee recommends homes be owner-occupied to be eligible, as well as meeting federal income thresholds. The HAP Committee estimates a per home cost of \$5,000.00-\$6,000.00. For the pilot program, the HAP Committee is requesting the Board allocate funds of \$75,000.00 to assist up to ten (10) homes. Wagner stated it is anticipated that the program will be run through the Story County Housing Trust (SCHAT). The SCHAT would hold the funding as opposed to seeking reimbursement from the County. Discussion took place. Faisal stated, after discussion with the Auditor's Office, to fund the pilot from Local Option Sales Tax (LOST). Additional discussion took place. Murken moved, Faisal seconded approving a County-Funded Weatherization Repair Program for Manufactured Housing Communities, as described, in the unincorporated areas at \$75,000.00 from LOST funds. Roll call vote. (MCU)

FY26 ANALYSIS OF SOCIAL SERVICES EVALUATION TEAM (ASSET) BUDGET REQUESTS: Sandra King, Director of External Operations and County Services, reported on procedure, past allocations, and carrying over unused funds. She provided detail on the funding request from ASSET for the upcoming fiscal year. Discussion took place. Faisal moved, Murken seconded approving a 5% increase in General Basic. Discussion took place. Roll call vote. (MCU) Murken moved, Faisal seconded approving an increase of \$394.00 in Local Option. Discussion took place.

Murken withdrew her motion. Faisal moved, Murken seconded approving an increase of 5% for Local Option. Roll call vote. (MCU) Murken moved, Faisal seconded approving a decrease of \$10,000.00 in Public Health. Roll call vote. (MCU) Faisal moved, Murken seconded approving no increase for administrative services. Roll call vote. (MCU)

FACILITIES MANAGEMENT QUARTERLY REPORT: Director Joby Brogden highlighted staffing and major projects within County buildings.

DISCUSSION ON PROPOSED ITC 161KV TRANSMISSION LINE AND POSSIBLE USE OF ROAD RIGHT-OF-WAY ALONG 570TH AVENUE: Engineer Darren Moon, reported ITC Holdings plans to install triple circuit utility poles, which typically are 90-130 feet tall with a foundation diameter average of eight feet, and spaced 600-800 feet apart, in Milford Township. Due to size, these large utility poles are usually installed on private property acquired via easements. There is a possibility of a permit submission for installation on 570th Avenue; Moon outlined safety and drainage concerns. The Board concurred utility poles of this size are not feasible along the County right-of-way. Moon stated he will return to the Board after talking with ITC.

LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS: All Board members reported on upcoming meetings and items. Heddens stated, due to the holidays, the Board will not hold meetings on 12/24/24 and 12/31/24, and will next meet on 1/2/25 for the organizational meeting of the Board. She wished everyone happy holidays.

Murken moved, Faisal seconded to adjourn at 12:02 p.m. Roll call vote. (MCU)

Story County Board of Supervisors
Tentative Agenda
Administration Building,
900 6th St., Nevada, IA
12/17/24

1. SPECIAL NOTE TO THE PUBLIC: (3) - This Meeting Is Also Being Offered Via Zoom. While Joining Via Zoom, If You Have A Question And/Or Comment, You May Raise Your Hand To Speak During Public Forum Or Use The Chat Feature And The Chair Will Ask The Zoom Moderator To Review All Comments During Public Forum.

Members of the public can participate by using the information below:

To join the zoom meeting by computer, tablet, smartphone :

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join. [HTTPS://US02WEB.ZOOM.US/J/84068041164?
PWD=F8FOEWLWOCBJMLT38A4FCLRFM0H6GN.1](https://us02web.zoom.us/j/84068041164?pwd=F8FOEWLWOCBJMLT38A4FCLRFM0H6GN.1)

Passcode: 751099

Or One tap mobile:

+13017158592,,84068041164# US (Washington DC)

+13052241968,,84068041164# US

Or join by phone:

Dial(for higher quality, dial a number based on your current location):

US: +1 301 715 8592 or +1 305 224 1968 or +1 309 205 3325 or +1 312 626 6799 or
+1 646 931 3860 or +1 929 205 6099 or +1 360 209 5623 or +1 386 347 5053 or +1 507
473 4847 or +1 564 217 2000 or +1 669 444 9171 or +1 669 900 6833 or +1 689 278 1000
or +1 719 359 4580 or +1 253 205 0468 or +1 253 215 8782 or +1 346 248 7799

Webinar ID: 840 6804 1164

2. CALL TO ORDER: 10:00 A.M.
3. PLEDGE OF ALLEGIANCE:
4. ADOPTION OF AGENDA:
5. PUBLIC COMMENT #1:
This comment period is for the public to address topics on today's agenda
6. AGENCY REPORTS:
7. CONSIDERATION OF MINUTES:
 - I. 12/10/24 Minutes

Department Submitting Auditor
8. CONSIDERATION OF PERSONNEL ACTIONS:
 - I. Action Forms

1) new hire, effective 12/30/24, in Attorney's Office for Joshua Schuhardt @ \$3,337.75/bw; b) Facilities Management for Brian Frame @\$24.84/hr; 2) pay adjustment, effective 12/15/24, in a) Conservation for Abigail Boorman \$14.00/hr; b) Sheriff's Office for Michael Casper @ \$2,321.60/bw; effective 12/29/24, in a) Facilities Management for Kevin Warren @ \$25.46/hr.

Department Submitting Auditor

9. CONSIDERATION OF CLAIMS:

I. 12/19/24 Claims

Department Submitting Auditor

Documents:

CLAIMS 121924.PDF

10. CONSENT AGENDA:

(All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time the Board votes on the motion.)

I. Consideration Of Annual Appointment Of Veterans' Affairs Director Pursuant To Iowa Code 35B.6 Effective 7/1/24-6/30/25 For Zachary Skelton

Department Submitting Auditor

Documents:

VA APPOINTMENT.PDF

II. Consideration Of Midwest Livestock Commercial Zoning Permit

Department Submitting Planning & Development

Documents:

STAFF MEMO.PDF
TOP VIEW (COVERED).PDF
TOP VIEW (UNCOVERED).PDF
ISO.PDF

III. Consideration Of Notice Of Termination Of Indefeasible Right Of Use Agreement Dated April 24, 2015 Between Story County Medical Center And Story County Board Of Supervisors

Department Submitting Board of Supervisors

Documents:

NOTICE OF TERMINATION.PDF

IV. Consideration Of Final Bridge Replacement Plans On 150th St. In Warren Twp, N Line S31 T85 R23

Department Submitting Engineer

Documents:

BR 150TH.PDF

V. Consideration Of Amendment No. 2 To The Grant Agreement Between The COLO-NESCO Community School District And Story County For The De-Obligation Of American Rescue Plan Act (ARPA) Funds

Department Submitting Board of Supervisors

Documents:

AMENDMENT NO 2 COLO NESCO YSS KIDS CLUB.PDF

VI. Consideration Of Change Order No. 4 For Heart Of Iowa Nature Trail Paving Project For Up To \$562,569.25 From Wicks Construction, Inc.

Department Submitting Conservation

Documents:

WICKS CO 4.PDF

VII. Consideration Of Standard Professional Services Agreement For Additional Services With Snyder & Associates For Final Design And Construction Administration/Construction Observation Services For Phase 7A Paving Efforts On The Heart Of Iowa Nature Trail

Department Submitting Conservation

Documents:

SNYDER HOINT PHS 7A.PDF

VIII. Consideration Of Amendment Two To Grant Agreement Between The Iowa Economic Development Authority And County Of Story For Improvements To The Heart Of Iowa Nature Trail

Department Submitting Conservation

Documents:

DI GRANT AMENDMENT 2.PDF

IX. Consideration Of Grant Agreement Between Youth And Shelter Services, Inc. (YSS), And Story County For Use Of American Rescue Plan Act (ARPA) Funds

Department Submitting Board of Supervisors

Documents:

AMENDMENT YSS.PDF

X. Consideration Of Utility Permit #25-8015, #25-8016, #25-8018

Department Submitting Engineer

Documents:

UT 25 8015.PDF

UT 25 8016.PDF

UT 25 8018.PDF

11. PUBLIC HEARING ITEMS:

- I. Consideration To Transfer Ownership Of The Story County Secondary Roads Maintenance Building At 93 Metcalf Street To The City Of Maxwell, Iowa - Darren Moon

Department Submitting Engineer

12. ADDITIONAL ITEMS:

- I. Discussion And Consideration Of Resolution #25-53, A 28E Agreement For City Sanitary Sewer Installation On County Roadway 550th Avenue

Department Submitting Engineer

Documents:

28E AMES.PDF

- II. Consideration Of Resolution #25-54, Adopting The Story County Planning And Development Fee And Fine Schedules, Effective January 1, 2025 - Leanne Harter

Department Submitting Planning and Development

Documents:

FEES RESOLUTION.PDF

- III. Consideration Of Purchasing AV And Technology Equipment For Conference Room In Planning And Development Not To Exceed \$3,000 (Unbudgeted) - Leanne Harter And Joe Wakeman

Department Submitting Planning and Development

Documents:

AV CONFERENCE ROOM REQUEST.PDF

- IV. Discussion And Consideration Of A County-Funded Weatherization Repair Program For

Manufactured Housing Communities In The Unincorporated Areas - Andrea Wagner And Leslie Day

Department Submitting Planning & Development

Documents:

STAFF MEMO.PDF

V. Discussion And Consideration Of FY26 ASSET Budget Requests - Sandra King

Department Submitting Board of Supervisors

Documents:

FY26 ASSET BUDGET REQUESTS DECEMBER 2024.PDF
ASSET AGENCY BUDGET REQUESTS FY26 DEC 2024.PDF

13. DEPARTMENTAL REPORTS:

I. Facilities Management Quarterly Report - Joby Brogden

Department Submitting Auditor

Documents:

FM QTR.PDF

14. OTHER REPORTS:

I. Discussion On Proposed ITC 161kV Transmission Line And Possible Use Of Road Right-Of-Way Along 570th Ave - Darren Moon

Department Submitting Engineer

Documents:

TRANSMISSION LINE 570TH.PDF

15. UPCOMING AGENDA ITEMS:

16. PUBLIC COMMENT #2:

Comments from the Public on Items not on this Agenda. The Board may not take any Action on the Comments due to the Requirements of the Open Meetings Law, but May Do So In the Future.

17. LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS:

18. ADJOURNMENT:

Story County strives to ensure that its programs and activities do not discriminate on the basis of race, color, national origin, sex, age or disability. Persons requiring assistance, auxiliary aids or services, or accommodation because of a disability may contact the county's ADA coordinator at

(515) 382-7204.

Story County Board of Supervisors
Agenda
12/17/24

NAME

AGENCY

Sandra
THERON CHRISTENSEN
JOE WAKEMAN
Crystal Davis
Joby Brozda
DARREN Moun
Andrea Wagner
Leslie Day
Mike Cox

BOS
SCAO
SCIT
BOS
SUFM
LWG
P&D
P&D
Conservation

STORY COUNTY

BRIDGE REPLACEMENT - PPCB

LETTING DATE

BROS-C085(162)--5F-85

3-18-2025

LEGEND

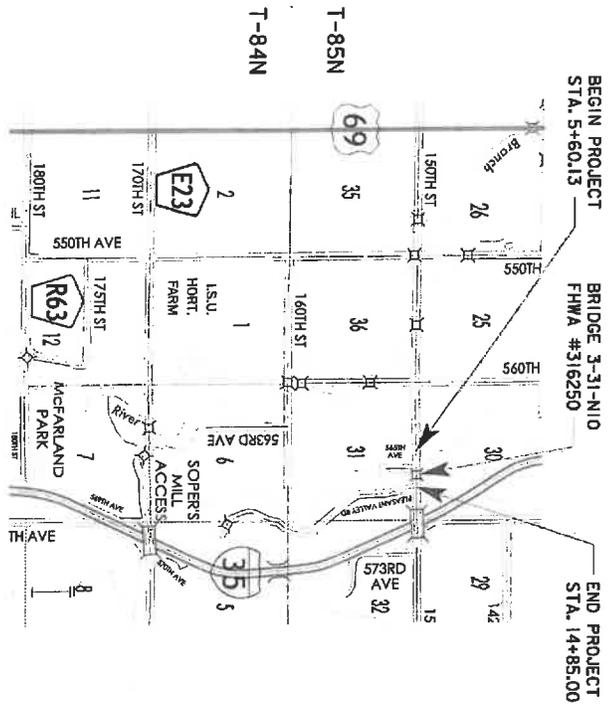
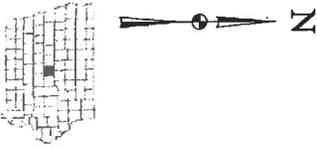
- INTERSTATE HIGHWAY
- PRIMARY HIGHWAY-DIVIDED
- PORTLAND CEMENT CONCRETE ROAD
- ASPHALT ROAD
- BITUMINOUS ROAD
- GRAVEL ROAD
- EARTHEN ROAD
- INTERSTATE HIGHWAY
- UNITED STATES HIGHWAY
- STATE HIGHWAY
- COUNTY HIGHWAY
- RAILROAD
- RAILLINE
- APPRIATED
- HYDROLOGY
- BRIDGE
- STATE BOUNDARY
- COUNTY BOUNDARY
- CORPORATE BOUNDARY
- TOWNSHIP LINE
- SECTION LINE
- ROAD NAMES
- UNINCORPORATED PLACE



PLANS OF PROPOSED IMPROVEMENTS ON THE SECONDARY ROAD SYSTEM STORY COUNTY

BRIDGE REPLACEMENT - PPCB
ON 150TH STREET OVER SKUNK RIVER
N LINE S31 T85 R23

REFER TO THE PROPOSAL FORM FOR LIST OF APPLICABLE SPECIFICATIONS.



BEGIN PROJECT STA. 5+60.13
BRIDGE 3-31-N10 FHWA #316250
END PROJECT STA. 14+85.00

R-24W R-23W
LOCATION MAP
NOT TO SCALE

THIS PROJECT IS COVERED BY PERMIT NO. 2020-1407P-01

SEE SHEET C.A FOR 404 PERMIT INFORMATION.

SEE SHEET C.A UTILTY CONTACT INFORMATION.

Accepted by:
[Signature]
Story County Engineer
Date: 12-9-24

Approved by Story County Board of Supervisors
[Signature]

ALL WORKING DRAWINGS INCLUDING SHOP DRAWINGS AND FALSEWORK DRAWINGS WILL BE CHECKED BY:
KYLE A. BECK, CIVIL ENGINEER
1815 S. BELMONT AVE, SUITE 103
AMES, IOWA 50010-7110
ames@hks.com
ELECTRONIC SUBMITTALS SHALL BE LIMITED TO 10MB ATTACHMENT FILE SIZE.

REVIEWS

INDEX OF SHEETS	
NO.	DESCRIPTION
A.1	TITLE SHEET
B.1	TYPICAL SECTIONS
C.1-C.3	ESTIMATED QUANTITIES
C.4-C.5	ROADWAY TABULATIONS
D.1-D.3	PLAN & PROFILE
E.1	SURVEY ALIGNMENT
J.1-J.2	TRAFFIC CONTROL PLAN
V.1-V.22	BRIDGE SHEETS
S.P.1	SOIL PROFILE SHEET

STANDARD ROAD PLANS
STANDARD ROAD PLANS ARE LISTED ON SHEET NUMBER C.A

DESIGN DATA RURAL
2022 AADT 100 V.P.D.
2042 AADT 125 V.P.D.

INDEX OF SEALS

SHEET NO.	NAME	TYPE
I	JOSUKA J. OPHELIM	STRUCTURAL DESIGN
B.1	NOAH D. COLLINS	ROADWAY DESIGN
S.P.1	MATTHEW J. REISDORFER	GEOTECHNICAL DESIGN

STRUCTURAL DESIGN

I hereby certify that this engineering document was prepared by me or under my direct personal supervision and that I am a duly licensed Professional Engineer under the laws of the State of Iowa.

Signature: *Josuka J. Ophelim* Date: 12-4-2024
Printed or Typed Name: Joshua J. Ophelim

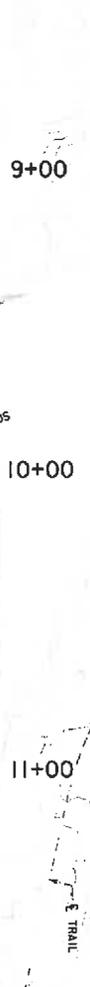
My license renewal date is December 31, 2024.
SHEETS V.1-V.22



NOTES:
 THE BRIDGE IS DESIGNED TO WITHSTAND THE APPLICABLE EFFECTS OF ICE AND THE HORIZONTAL STREAM LOADS AND UPLIFT FORCES ASSOCIATED WITH THE 8-M' CLASS E REVERTMENT STONE IS EMBEDDED BELOW THE FINISHED SURFACE.

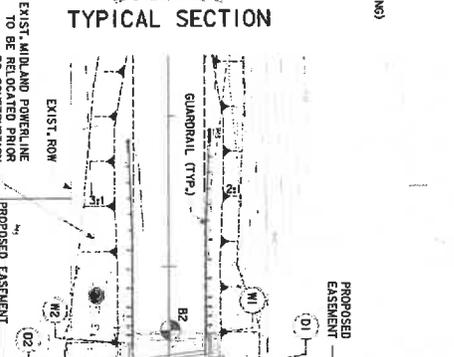
Station	Structure	Notes
960	PROPOSED GRADE	ELEV. 948.59
950	PROPOSED GRADE	ELEV. 944.51
940	PROPOSED GRADE	ELEV. 941.11
930	PROPOSED GRADE	ELEV. 937.71
920	PROPOSED GRADE	ELEV. 934.31
910	PROPOSED GRADE	ELEV. 930.91
900	PROPOSED GRADE	ELEV. 927.51

LONGITUDINAL SECTION ALONG C BRIDGE

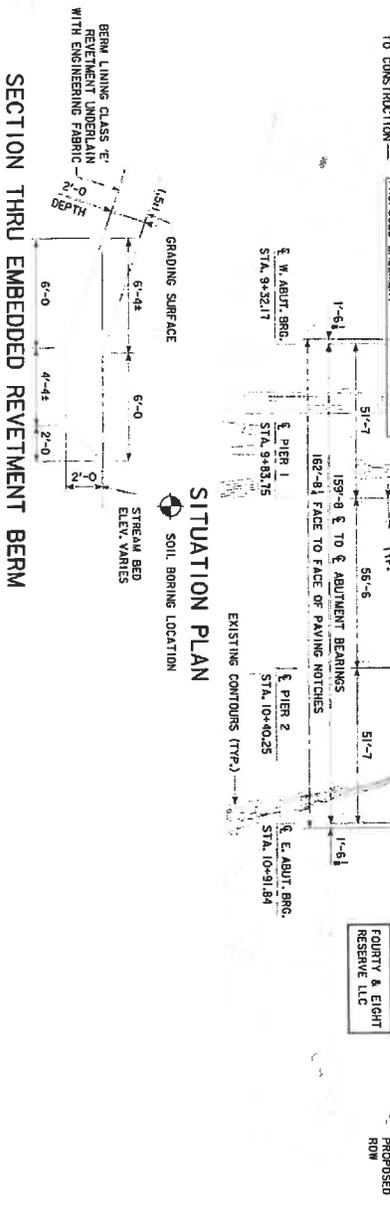


EXISTING STRUCTURE
 EXISTING 150' X 20' SINGLE SPAN THROUGH TRUSS AT STATION 10+00.00
LOCATION
 150TH ST. OVER SOUTH SKUNK RIVER
 T-89N R-23W SECTION 30 & 31 HOWARD TOWNSHIP STORY COUNTY IOWA
 STATION 10+00.00 (EXISTING)
 LATITUDE 42.131886°
 LONGITUDE -91.567349°

TYPICAL SECTION



SITUATION PLAN



SECTION THRU EMBEDDED REVERTMENT BERM



PROPOSED GRADE C BRIDGE

TRAFFIC ESTIMATE
 2022 ADT 100 V.P.D.
UTILITIES LEGEND:
 FIBEROPTIC - WINDSTREAM COMMUNICATIONS
 OVERHEAD ELECTRIC - MIDLAND POWER COOP

HYDRAULIC DATA
 DRAINAGE AREA 104.1 AC @ 2.0% SLOPE
 CHANNEL WIDTH 24'-6" @ 2.0% SLOPE
 CHANNEL VELOCITY 5.4 FT./S.
 CHANNEL FLOW 100 CFS
 CHANNEL SLOPE = 0.0085 FT./FT.
 AVE. LOW WATER STAGE = 930.1

Q50 = 8,400 CFS
 STAGE = 941.06 FT.
 BACKWATER = 0.35 FT.
 SCOUR ELEVATION = 920.45
 SCOUR DEPTH = 1.61 FT.
 Q100 = 11,600 CFS
 STAGE = 942.66 FT.
 BACKWATER = 0.18 FT.
 SCOUR ELEVATION = 921.08
 SCOUR DEPTH = 2.58 FT.

- ① OPERATIONAL LOW BEAM ELEV. = 962.9
- ② REGULATORY LOW BEAM ELEV. = 944.1
- DISCHARGES FROM USGS SCIENTIFIC INVESTIGATIONS REPORT 2014-S-0086 REGRESSION EQUATIONS WEIGHTED WITH GAGE IN ANGLE.

BERM SLOPE LOCATION TABLE

POINTS	WEST ABUTMENT	EAST ABUTMENT
AI	STATION 9+71.39 OFFSET 1.91	STATION 10+90.31 OFFSET 1.91
A2	STATION 9+71.39 OFFSET 1.65	STATION 10+91.41 OFFSET 1.65
B1	STATION 9+71.39 OFFSET 1.39	STATION 10+92.51 OFFSET 1.39
B2	STATION 9+71.39 OFFSET 1.13	STATION 10+93.61 OFFSET 1.13
C1	STATION 9+71.39 OFFSET 0.87	STATION 10+94.71 OFFSET 0.87
C2	STATION 9+71.39 OFFSET 0.61	STATION 10+95.81 OFFSET 0.61
D1	STATION 9+71.39 OFFSET 0.35	STATION 10+96.91 OFFSET 0.35
D2	STATION 9+71.39 OFFSET 0.09	STATION 10+98.01 OFFSET 0.09
E1	STATION 9+71.39 OFFSET 0.00	STATION 10+99.11 OFFSET 0.00
E2	STATION 9+71.39 OFFSET 0.00	STATION 10+100.21 OFFSET 0.00

DESIGN FOR 7300' SKEW (R.A.)
**159'-8" X 24'-6" PRESTRESSED
 PRETENSIONED CONC. BEAM BRIDGE**
 51'-7" END SPANS
 56'-6" INTERIOR SPAN
SITUATION PLAN
 STORY COUNTY
 DECEMBER, 2024



Story County Department of Veterans Affairs

Zachary D. Skelton, Director

Story County Human Services Center
126 S. Kellogg Ave. Suite 001, Ames, Iowa 50010

Ph. (515) 956-2626 Fax (515) 956-2627

www.storycountyiowa.gov/va

veteransaffairs@storycountyiowa.gov

December 9th, 2024

To: Story County Board of Supervisors
From: Story County Veterans Affairs Commission
Subject: Appointment Recommendation of VA Executive Director

Pursuant to Iowa Code Chapter 35B.6, the county Board of Supervisors is required to annually approve the Executive Director for the county Veteran Affairs Office.

Story County Veterans Affairs Commission recommends **Zachary D. Skelton** to serve as the **Director of Story County Veterans Affairs for FY 2025**.

Appointment: **July 1, 2024 - June 30, 2025**

The Commission respectfully requests the Story County Board of Supervisors supports this recommendation.

 Date: 12-17-24

Lisa Heddens
Story County Board of Supervisors
Chair

 Date: 12-9-2024

Nic Briseño
Story County Veterans Affairs Commission
Chair

Story County Veterans Commission December Minutes

Story County Commission of Veterans Affairs
Monday, December 9, 2024 at 4 PM
126 S. Kellogg, Suite 001, Ames, IA

Digital Contact
Conference call number: 918-221-0224
Enter the meeting ID when prompted 2225929465#

Office Staff: Zack Skelton (Director), Erin Rewerts (CVSO)

Commissioners: Nic Briseño (Chair), Luke Vance (Vice Chair), Doug Sargent (Secretary), Nancy Schultz (Member), and Tommy Chance (Member)

1. **Call to Order** *Meeting was called to order at 1606*
2. **Pledge of Allegiance and Moment of Silence for POW/MIA**
3. **Roll Call**
4. **Guests**
5. **Review and Approval of Previous Minutes** *Motion by Nancy, 2nd by Tommy*
6. **Old Business:**
 - a. **METRICS**
 - b. **ACTIVITIES**
 - Jail Integration with VA
 - VA Mobile Vehicle – Next visit: **February 2025**
 - c. **BUDGET**
 - **Review/Approval of FY26 Budget Estimate** *Luke motion, Nancy 2nd*
Motion for additional position Luke motion, Tommy 2nd
 - Review Expenditures/Revenue for **November**
 - Burial/Rent/Utility Claims: **2x in November**
 - **S1993 Approval** *Approved*
 - **T6820 Approval** *Approved*
 - d. **REPORTS**
 - Assessment of VA Supermarket
 - e. **TRAINING/SCHOOLS**
 - f. **OUTREACH**
 - g. **VA UPDATES**
7. **New Business:**
 - a. Communication from the Commission:
 - Approval of VA Director *Motion by Doug, 2nd by Nancy*
 - Discussion/plan for **Grave Markers** *Received order of 33 WWII markers and delivered to Legion Riders for placement. Riders will be ordering another 30-35 soon.*
 - b. Commission Remarks
8. **Closed Session – Appeal** *Doug Motion, 2nd by Luke to enter closed session @ 1658*
Doug Motion, Nancy 2nd to exit closed session @1717
Doug motion, Tommy 2nd to accept closed session decision.
9. **Motion to Adjourn** *Tommy motion, Nancy 2nd all in favor @ 1721*

Next Meeting: January 13, 2025 at 126 S. Kellogg, Suite 001 in Ames, IA, 4pm

December 9th, 2024

Story County Board of Supervisors

900 6th Street

Nevada, IA 50201

Re: Notice of Termination of Indefeasible Right of Use Agreement

Dear Story County Board of Supervisors:

This letter serves as formal notice that Story County Medical Center is terminating the Indefeasible Right of Use Agreement dated April 24, 2015 (the "Agreement") between Story County Medical Center and Story County Board of Supervisors pursuant to Sections 4 and 10.K. of the Agreement. The medical center is initiating termination of the Agreement as the medical center is vacating the facility with the right to use the fiber under the Agreement. The termination of the Agreement shall become effective on December 9th, 2024. Please ensure that all outstanding obligations are resolved by the effective date of termination. If you have any questions or require further clarification regarding this termination, please contact Matt Riese – VP of Support Services at 515-382-7724.

The medical center requests written acknowledgment of this notice and confirmation of the steps to be taken as a result of the termination.

Sincerely,

Nathan Thompson, CEO



Story County Medical Center

Acknowledgement:

STORY COUNTY BOARD OF SUPERVISORS

By: 

Its: Chair

Date: 12-17-24



Story County Planning and Development
Administration Building
900 6th Street, Nevada, Iowa 50201

Ph. 515-382-7245 Fax 515-382-7294
www.storycountyiowa.gov

APPROVED **DENIED**

Board Member Initials: AKH
Meeting Date: 12-17-24
Follow-up action: _____

MEMORANDUM

TO: Story County Board of Supervisors
FROM: Marcus Amman, Senior Planner
RE: Site Development Plan for office space to be located at 58510 280th St, Cambridge
(parcel #14-04-410-210)
DATE: December 17, 2024

Midwest Livestock, on behalf of AMVC RE LLC, applied for a zoning permit to add a 30'x76' office space and research space to an existing building of 50' x 76' located at 58510 280th St, Cambridge (parcel #14-04-410-210). This is an allowed use in the zoning district, which is A-2, Agribusiness, and will provide additional space for the existing poultry research located on the property.

A site plan for the proposed buildings is posted to the Agenda Center.

All setback requirements are met, and staff also verified that the General Site Planning standards of Chapter 88 will be met.

General Site Planning Standards

The submitted plan was reviewed for conformance with the following sections in Chapter 88 of the Story County Land Development Regulations:

- **88.04 Access Requirements:** The property has existing access from 280th Street. No new access permits are proposed.
- **88.05 Environmental and Natural Resource Standards:** Mapped floodplain on the western edge of the parcel. No proposed development in the floodplain.
- **88.08 Parking and Circulation Standards:** No additional parking is being proposed for this use.
- **88.09 Site Lighting:** Site lighting is proposed to be added to the south side of the new buildings. The applicant has stated it will not be over 1800 lumens.
- **88.11 Minimum Landscaping Requirements:** The proposed building addition would add 2,280 square feet. Chapter 88.11 states that, "An area equivalent to at least 20 percent impervious surface of a property to be developed (excluding single-family and two-family dwellings) shall be planted as landscaped areas. The landscaped areas shall be designed and placed so as to achieve the maximum capture and filtration of storm water originating from the property."

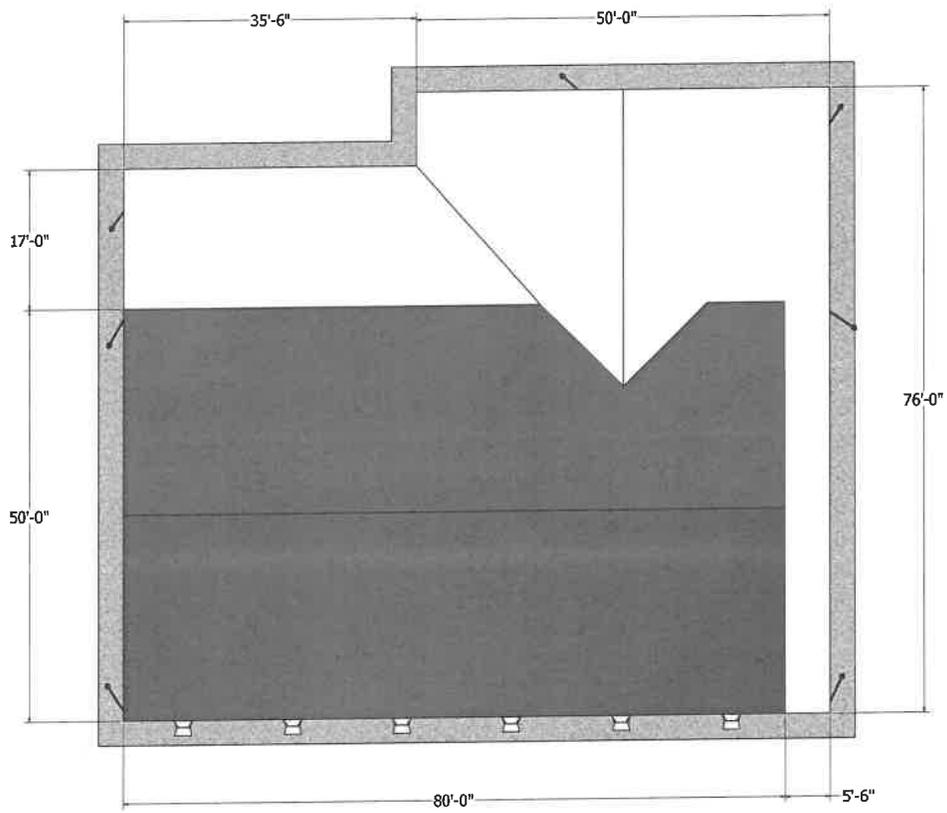


This means that a total of 456 square feet of landscaping will need to be added to the site. Staff are placing a condition on approval of the zoning permit that a landscaping plan be submitted within three months of issuance of the permit.

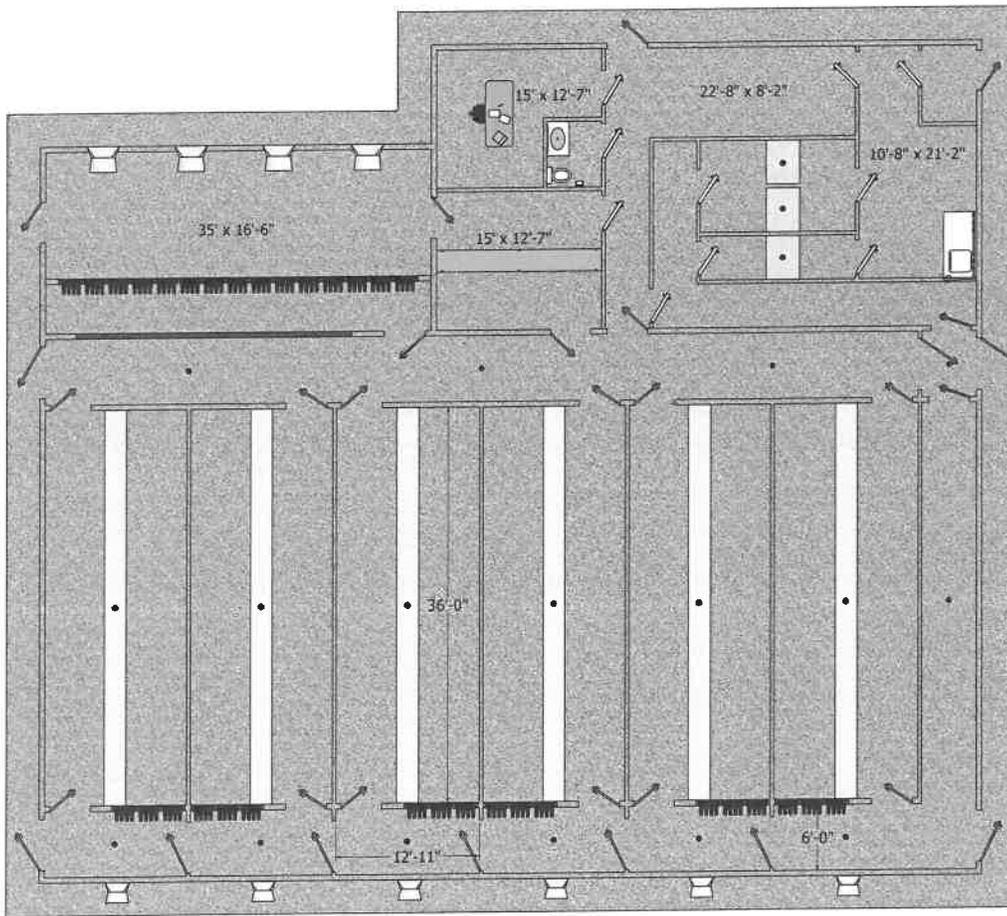
- **88.13 Traffic Impact Analysis and Study:** The proposed office space will not trigger a traffic study.

As the site plan meets all requirements in the Story County Land Development Regulations, with one condition for landscaping, Planning and Development staff recommend the Board approve the site plan. With the approval, staff will issue the zoning permit.

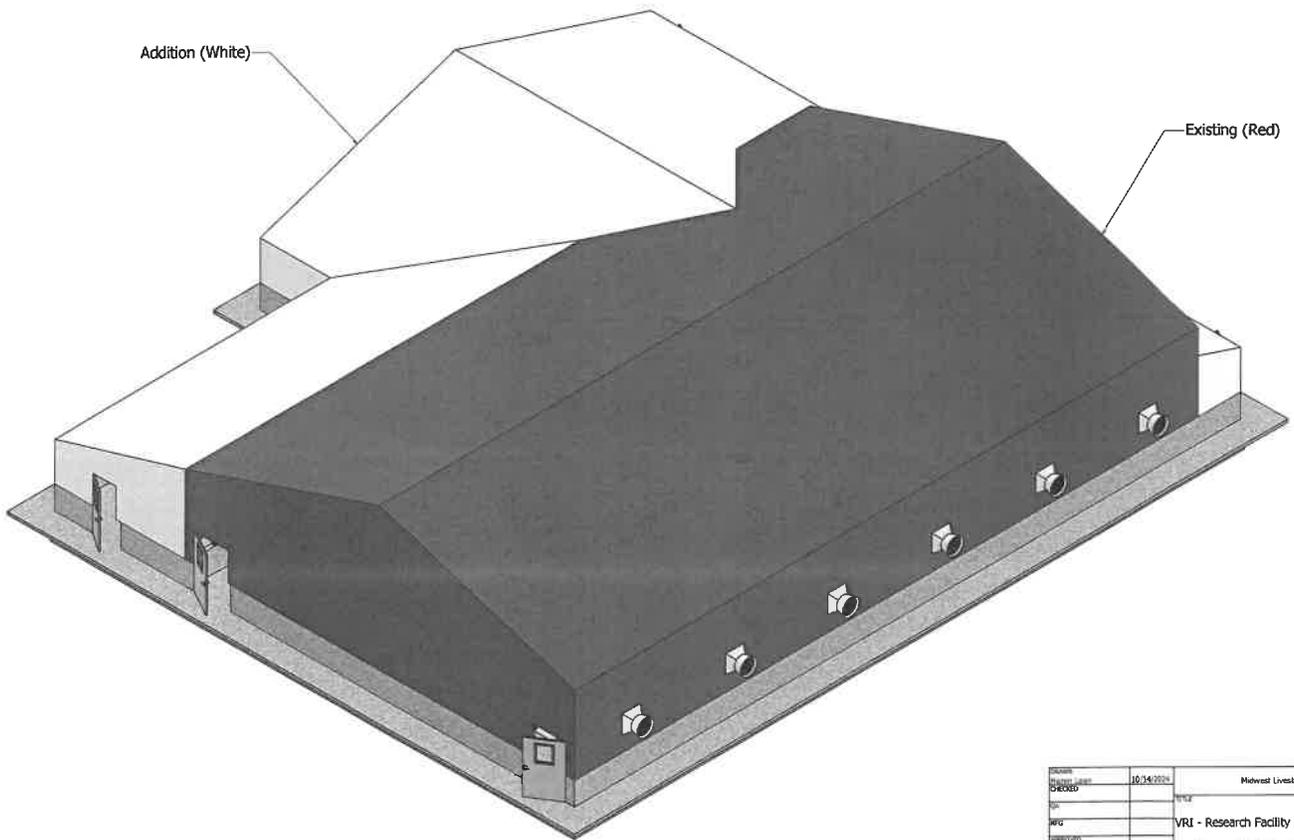




DATE:	10/14/2021	Midwest Livestock Systems	
DESIGNED BY:		TITLE:	
BY:		VRI - Research Facility	
CHECKED BY:		DATE:	
APPROVED BY:		DATE:	REV:
		D	VRI - Updated Drawings
SCALE:	1/8" = 1'-0"	SHEET 3 OF 24	



DATE	16/1/2024	Midwest Liveback Systems	
Drawn by		VRJ - Research Facility	
CHK			
REV			
APPROVED		SIZE	1/8"
		D	VRJ - Updated Drawings
		SCALE	SHEET 1 OF 14



Project Name	10/14/2014	Midwest Livestock Systems	
Client		VRI - Research Facility	
Architect		10/14/2014	REV
		D	VRI - Updated Drawings
Scale	0.001	Sheet 1 of 1	

AMENDMENT NO. 2

To

Grant Agreement

for

**AGREEMENT WITH THE COLO-NESCO COMMUNITY SCHOOL DISTRICT FOR FUNDING TOWARDS THE
COLO-NESCO CHILDCARE CENTER**

ARPA SUBRECIPIENT NO. 49

Dated 12/10/24

This AMENDMENT No. 2 is by and among the County of Story, Iowa and the Colo-NESCO Community School District (collectively, "the Parties"). In consideration of the mutual covenants herein made, the Parties agree as follows:

SECTION 1. PURPOSE OF AMENDMENT

1. Parties agree that the approved agreement shall be amended as follows:

A. Cease operation of the Colo-NESCO and YSS Kid's Club, effective December 20, 2024.

B. De-obligation of Remaining Funds

a. After all invoices are paid out and claims submitted, it is estimated to have \$5,059.65 remaining. These remaining funds would be de-obligated.

2. All other terms and conditions of the Agreement identified in the caption hereof shall remain in full force and effect except as specifically modified by this amendment.

STORY COUNTY, IOWA (County)

COLO-NESCO COMMUNITY SCHOOL DISTRICT

(Subrecipient)

By:

Tim K. Haddock
Chairperson of the Board of Supervisors

By:

[Signature]

Dated:

12-17-24

Dated:

12/10/24



Story County Conservation Board - McFarland Park 56461 180th St. - Ames, Iowa 50010-9451
Phone (515) 232-2516 - Fax (515)232-6989 - Email: conservation@storycounty.com
www.storycountyconservation.org

Memorandum

To: Story County Board of Supervisors
Through: Michael D. Cox, Director
From: Patrick Shehan, Special Projects Ranger
Date: December 17, 2024
Re: Consideration of Change Order No. 4 for Heart of Iowa Nature Trail Paving Project for up to \$562,569.25 from Wicks Construction, Inc.

The attached Change Order modifies the contract with Wicks Construction Inc. for landowner field access at 630th Avenue and trail enhancements along the HOINT in Collins.

Funds for this Change Order are from the Iowa Finance Authority Destination Iowa Agreement.

Story County Conservation Board recommends your approval.


Approval

Disapproval

12-17-24
Date

Date

CHANGE ORDER FORM



Project Title: HOINT-Phase 4, 5, & 6 - 620th St to US 65
 Contractor: Wicks Construction, Inc.
 Address: 2201 State Hwy 9, PO Box 428, Decorah, IA 52101
 Original Contract Date: April 24, 2024

Change Order Number: 4

Change Order Date: December 5, 2024

Purpose of Change Order:

Fulfillment of County stretch goals. Division 1 includes recreational trail improvements in the City of Collins Park from US 65 to Main Street. Division 2 consists of improvements to an existing field entrance west of 630th Ave. Division 3 includes improvements to an abandoned field entrance east of 630th St. Alternate 1 includes a reinforced box culvert extension and stilling basin. Alternate 2 consists of a 60" Reinforced Concrete Pipe and revetment stone splash pad.

Details of Change Order:

ITEM #	DESCRIPTION	UNITS	QUANTITY CHANGE	UNIT PRICE	EXTENDED PRICE
2.01	Clearing & Grubbing	AC	4.00	\$ 9,000.00	\$ 36,000.00
2.02	Topsoil, On-Site	CY	854.00	\$ 8.00	\$ 6,832.00
2.03	Excavation Class 10	CY	8,485.00	\$ 8.50	\$ 72,122.50
2.05	Subgrade Preparation, 12"	SY	1,900.00	\$ 1.50	\$ 2,850.00
2.07	Shoulder Finishing, Earth	STA	14.75	\$ 165.00	\$ 2,433.75
4.01	Pipe Culvert, Trenched, RCP, 18"	LF	16.00	\$ 66.00	\$ 1,056.00
4.07	Pipe Apron, RCP, 18"	EA	2.00	\$ 2,000.00	\$ 4,000.00
7.02	Removal of Shared Use Path	SY	690.00	\$ 8.50	\$ 5,865.00
7.03	Shared Use Path, PCC, 6"	SY	1,580.00	\$ 34.50	\$ 54,510.00
7.07	Detectable Warning	SF	20.00	\$ 45.00	\$ 900.00
8.03	Safety Closures	EA	3.00	\$ 150.00	\$ 450.00
9.01	Hydraulic Seeding, Seeding, Fertilizing & Mulching	AC	4.00	\$ 3,600.00	\$ 14,400.00
8008	Excavation, Class 20	CY	1,030.00	\$ 10.00	\$ 10,300.00
8009	Compaction Testing	LS	1.00	\$ 10,000.00	\$ 10,000.00
8011	Contractor Furnished Fill	CY	2,788.00	\$ 20.00	\$ 55,760.00
8025	Temporary Traffic Control	LS	1.00	\$ 10,000.00	\$ 10,000.00
8027	Tunnel Lighting	LS	1.00	\$ 15,000.00	\$ 15,000.00
8028	Central Iowa Trail Sign	EA	1.00	\$ 60,000.00	\$ 60,000.00
8029	Remove and Replace Water Fountain	EA	1.00	\$ 7,500.00	\$ 7,500.00
8030	Light Fixtures	EA	12.00	\$ 750.00	\$ 9,000.00
8031	Construction Survey	LS	1.00	\$ 10,000.00	\$ 10,000.00
8032	Mobilization	LS	1.00	\$ 55,000.00	\$ 55,000.00
8033	Concrete Washout	LS	1.00	\$ 3,000.00	\$ 3,000.00
8034	Engineered Earth Armoring Solution	SF	2,420.00	\$ 5.50	\$ 13,310.00
BASE CHANGE SUBTOTAL					\$ 460,289.25
9.06	Revetment, Class E - Alternate 1	TON	520.00	\$ 59.00	\$ 30,680.00
8015	Box Culvert Connection - Alternate 1	LS	1.00	\$ 8,600.00	\$ 8,600.00
8016	10'x5' RCBC Barrel Section - Alternate 1	LF	10.00	\$ 1,800.00	\$ 18,000.00
8017	10'x5' RCBC Straight End Section - Alternate 1	EA	1.00	\$ 33,000.00	\$ 33,000.00
8018	Geosynthetic Cementitious Composite Mat - Alternate 1	SF	200.00	\$ 35.00	\$ 7,000.00
8019	Temporary Stream Diversion - Alternate 1	EA	1.00	\$ 5,000.00	\$ 5,000.00
ALTERNATE 1 SUBTOTAL					\$ 102,280.00
9.06	Revetment, Class E - Alternate 2	TON	260.00	\$ 59.00	\$ 15,340.00
8012	Concrete Roadway Pipe, 60" Dia - Alternate 2	LF	104.00	\$ 330.00	\$ 34,320.00
8013	Apron Concrete, 60" - Alternate 2	EA	2.00	\$ 9,500.00	\$ 19,000.00
8014	Removals, As Per Plan - Alternate 2	LS	1.00	\$ 6,000.00	\$ 6,000.00
8020	Temporary Stream Diversion - Alternate 2	EA	1.00	\$ 5,000.00	\$ 5,000.00
ALTERNATE 2 SUBTOTAL					\$ 79,660.00
ALTERNATE 1 TOTAL					\$ 562,569.25
ALTERNATE 2 TOTAL					\$ 639,949.25

Change Order Number: 4 makes the following adjustments to the Contract:

Contractor Accepted: Wicks Construction, Inc.

David Clark (Signature) 12/12/2024 (Date)

Engineer Approved: Snyder and Associates, Inc.

 Signature Date

Owner Accepted: Story County Board of Supr.

Chris Hedden (Signature) Chair (Title)
12-12-24 (Date)

Attest for Owner: _____

[Signature] (Signature) ADD. DIR (Title)
12-17-24 (Date)

Record of Change Orders

#	Date	Amount
Original Contract Amount \$ 3,236,354.93		
1	June 5, 2024	\$ 10,553.00
2	September 3, 2024	\$ 3,601.74
3	October 23, 2024	\$ 6,628.60
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		

Revised Contract Amount \$ **3,257,138.27**



Story County Conservation Board - McFarland Park 56461 180th St. - Ames, Iowa 50010-9451
Phone (515) 232-2516 - Fax (515) 232-6989 - Email: conservation@storycounty.com
www.storycountyconservation.org

Memorandum

To: Story County Board of Supervisors
Through: Michael D. Cox, Director
From: Patrick Shehan, Special Projects Ranger
Date: December 17, 2024
Re: Consideration of Standard Professional Services Agreement for Additional Services with Snyder & Associates for Final Design and Construction Administration/Construction Observation Services for Phase 7A Paving Efforts on the Heart of Iowa Nature Trail.

The attached Agreement with Snyder & Associates is for design and construction administration/construction observation services for construction of landowner field access at 630th Avenue and trail enhancements along the Heart of Iowa Nature Trail in Collins.

This Supplemental Agreement, not to exceed \$79,000, will be funded through the Iowa Finance Authority Destination Iowa Grant.

Story County Conservation Board urges your approval.


Approval

Disapproval

12-19-24
Date

Date



STANDARD PROFESSIONAL SERVICES AGREEMENT (Short Form)

NOW ON THIS _____ day of _____, 20____, Snyder & Associates, Inc., 2727 SW Snyder Blvd., P.O. Box 1159, Ankeny, IA 50023, (hereinafter, Professional), and Story County Conservation, 56461 180th Street, Ames, IA 50010 (hereinafter, Client) do hereby agree as follows:

- PROJECT:** Professional agrees to provide Professional Services (Services) for Client's project known and identified as: Heart of Iowa Nature Trail – Phase 7A Trail and Field Entrance Improvements
- SCOPE AND FEES:** The Scope of and the fees to be paid for said Services are set forth on Exhibit A attached hereto and by this reference made a part of this Agreement. Any Services not shown on Exhibit A shall be considered Additional Services. Additional Services may only be added by written change order, amendment or supplement to this agreement signed by both parties.
- TIMELINESS:** Professional will perform its services with reasonable diligence and expediency consistent with sound professional practices and within the time period(s), if any, set forth in Exhibit A.
- STANDARD OF CARE:** In providing Services under this Agreement, the Professional shall perform in a manner consistent with that degree of care and skill ordinarily exercised by members of the same professional discipline currently practicing under similar circumstances at the same time and in the same or similar locality. Professional makes no warranty, express or implied, as to its professional services rendered under this Agreement. Client shall promptly report to Professional any defects or suspected defects in the Professional's Services of which Client becomes aware. Withholdings, deductions or offsets shall not be made from the Professional's compensation for any reason unless the professional has been found to be legally liable for such amounts by a court of competent jurisdiction.
- INVOICE, PAYMENT, INTEREST, SUSPENSION:** Professional shall prepare invoices in accordance with its standard invoicing practices and submit the invoice(s) to Client on a monthly basis. Client agrees to timely pay each invoice within 30 days of the invoice date. Payments not paid within said 30 days shall accrue interest on unpaid balances at the rate of 1.5% per month (or the maximum rate of interest permitted by law, if less) from said 30th day. In addition, Professional may, after giving 7 days written notice to Client, suspend services under this Agreement until Professional has been paid in full for Services, interest, expenses and other related charges rendered, accrued, advanced and/or incurred by Professional to the date of suspension. Client waives any and all claims against Professional arising out of or resulting from said suspension. Payments will be credited first to interest, then to expenses, then to principal.
- RELIANCE:** The Client shall furnish, at its expense, all information, requirements, reports, data, surveys and instructions required by this Agreement and Professional may use such furnished information and material in performing its services and is entitled to rely upon the accuracy and completeness thereof. The Professional shall not be held responsible for any errors or omissions that may arise as a result of erroneous or incomplete information provided by the Client and/or the Client's consultants and contractors.
- ASSIGNMENT:** Client shall not transfer, sublet or assign any rights or duties under or interest in this Agreement, without the prior written consent of Professional.
- OWNERSHIP OF INSTRUMENTS OF SERVICE:** All reports, drawings, specifications, electronic and hard copy files, field data, notes and other documents and instruments prepared by Professional for the Project are acknowledged to be instruments of service and shall remain the property of the Professional. The Professional shall retain all common law, statutory and other reserved rights, including, without limitation, the copyrights thereto. If Professional agrees to allow transfer of its electronic media file(s), Client understands and agrees that as a condition precedent, it will sign the Professional's "Electronic Media Transfer Agreement" form prior to the transfer of an electronic media file.

ADDITIONAL TERMS AND CONDITIONS

9. **MUTUAL INDEMNIFICATION:** The Professional and the Client mutually agree, to the fullest extent permitted by law, to indemnify and hold each other harmless from any and all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, arising from their own negligent acts, errors or omissions, or willful misconduct in the performance of their services, duties and responsibilities under this Agreement, to the extent that each party is responsible for such damages, liabilities and costs on a comparative basis of fault.
10. **MUTUAL WAIVERS:** Notwithstanding any other provision of this Agreement, and to the fullest extent permitted by law, neither the Client nor the Professional, their respective officers, directors, partners, employees, contractors or subconsultants shall be liable to the other or shall make any claim for any incidental, indirect or consequential damages arising out of or connected in any way to the Project or to this Agreement.
11. **LIMITATION:** In allocating the risks of this Project and notwithstanding any other provision of this Agreement, the Client agrees to limit, to the maximum extent permitted by law, the Professional's liability for the Client's damages to the aggregate sum of the Professional's fee for this Project. This limitation shall apply regardless of the cause of action or legal theory pled or asserted.
12. **DISPUTE RESOLUTION:** Any disputes that arise during the Project or following the completion of the Project will be resolved by representatives from each party who have authority to settle. Those issues not resolved shall be submitted to formal nonbinding mediation prior to submission to a court of competent jurisdiction. Each party shall endeavor to include a similar dispute resolution in all agreements with other consultants, contractors and subcontractors of any tier who are retained for the project so that formal mediation is required as the primary form of dispute resolution.
13. **SEVERABILITY:** If any term or provision of this Agreement is held to be invalid or unenforceable under any applicable statute or rule of law, such holding shall be applied only to the provision so held, and the remainder of this Agreement shall remain in full force and effect.
14. **SURVIVAL:** Notwithstanding completion or termination of this Agreement for any reason, all rights duties and obligations of the parties to this Agreement shall survive such completion or termination and remain in full force and effect until fulfilled.
15. **GOVERNING LAW AND JURISDICTION:** The Client and the Professional agree that this Agreement and any legal actions concerning its validity, interpretation and performance shall be governed by the laws of the State of Iowa, without regard to any conflict of laws provisions, which may apply the laws of other jurisdictions. It is further agreed that any legal action between the Client and the Professional arising out of this Agreement or the performance of the services shall be brought in a court of competent jurisdiction in the State of Iowa.
16. **ATTORNEYS FEES, COSTS:** In the event legal action is necessary to enforce the payment terms of this Agreement, Professional shall be entitled to collect from Client and Client agrees to pay to Professional any judgment or settlement sum(s) due, plus reasonable attorneys' fees, court costs and other expenses incurred by Professional for such collection action and, in addition, the reasonable value of the Professional's time and expenses spent for such collection action, computed according to the Professional's prevailing fee schedule and expense policy.
17. **INCORPORATION BY REFERENCE:** It is understood and agreed that the provisions of the following attached Exhibits are incorporated herein and by this reference made a part of this Agreement:

Exhibit A Scope of Services
Exhibit C Area Map

Exhibit B Fee Schedule
Exhibit

Story County (Client)
 By: 
 (Authorized agent)
Lisa K Hedden
 (Printed or typed signature)

SNYDER & ASSOCIATES, INC. (Professional)
 By: _____
 (Authorized agent)

 (Printed or typed signature)

Route executed copy to:



EXHIBIT A

HEART OF IOWA NATURE TRAIL PHASE 7A - ENHANCEMENTS FIELD ENTRANCES ALONG 730th AVE TRAIL REPLACEMENT IN COLLINS

SCOPE OF SERVICES:

I. PROJECT DESCRIPTION

The Consultant shall provide Professional Services as required to complete the preparation and assembly of the PROJECT as described as follows:

The project will consist of plan development and professional services for the construction of two field entrances along 730th Ave near the intersection of the Heart of Iowa Nature Trail. The

Phases 4,5,6 were completed in 2024. It is understood that these previous project phases received Destination Iowa (DI) funding and ARPA funding. Due to a favorable bidding environment, there were additional funds available. This scope includes design and construction phase services for the enhancements described above. It is understood that the project will perform and document the required mutually agreed-upon decisions following the federal standard project development workflow.

II. SCOPE OF SERVICES

A. BASIC PROFESSIONAL SERVICES

1. Project Administration

- a. Monthly progress reports and invoicing to the Client.
- b. Project coordination with the Client, County, and interested parties. Two (2) in-person meetings are included in this Scope.
- c. Project design review and coordination with the Client. Two (2) remote meetings are included in this Scope.
- d. Project coordination with utility owners inside the project limits. One (1) remote meetings and review of any required relocation plans.
- e. Consultant shall prepare and submitting necessary permits for the PROJECT including NPDES Permit and DNR Floodplain Permit, if required. All permit fees will be paid by the Client and permit fees will be passed through monthly invoicing as a separate task.

2. Topographic Survey

- a. The Consultant shall provide topographic survey within the project area described above as follows:
- b. Horizontal Datum and Vertical Datum of mutual agreement with the Client.
- c. Set a minimum of one permanent benchmark on site with description and elevation to the nearest 0.01 foot. Larger sites will require benchmarks at intervals not to exceed 1000 feet horizontal or 25 feet vertical.
- d. Spot elevations displayed to the nearest 0.01 feet to be included for shots. An approximate 50 grid will be used along the existing trail alignment surveying the centerline and edge of trail. Along undeveloped areas within the project limits additional survey will include grade breaks such as tops, toes, drainage ways, tops and bottoms of retaining walls, visible improvements such as structures, parking, signs, sidewalks and other visible features above grade will be shown. Below grade non-visible structures or improvements will be shown from information as provided by site owner and would be approximate. Below grade non-visible structures may require further investigation if potentially in conflict with proposed site improvements. Existing building structures shown are not intended for architectural design or civil site plan design. Specific information required for that purpose should be provided by a specific scope of services. However, this service can be provided upon request with additional fees.
- e. Location of trees 6 inches caliper and greater not lying within wooded area will be noted as deciduous or coniferous. Location of trees 6 inches caliper or larger will be surveyed.
- f. Consultant shall provide known existing utility information based on record information, surface evidence, as-built drawings and utility company field locates. This service includes: contacting Iowa One Call, following Chapter 480 of the Iowa Code to locate existing public utilities on the site, performing a field survey locating visible utilities and the location of below grade utility locates by Iowa One Call. Private utility locates are not included with this service and, if known, will be shown as map location. Specific information required for that purpose should be provided by a specific scope of services. However, this service can be provided upon request with additional fees. This service of utilities shown in conjunction with ASCE Standard CI/ASCE 38-02 constitutes a Quality Level "C" Subsurface Utility Engineering.

3. Boundary Verification

PROFESSIONAL shall field verify the existing boundaries to facilitate design and enable the creation of said construction documents. This service includes researching the public records in the county courthouse to acquire the current recorded deed(s), subdivision plat(s), recorded survey(s) and section corner certificate(s); performing a field survey locating existing monuments and the best

available evidence needed to re-establish the record boundary lines; and graphically showing the boundary on the construction documents for design purposes only. The CLIENT shall provide or disclose all known information pertaining to the property. This includes, but is not limited to, boundary conflicts with adjoining owners, deeds, surveys, concepts drawings and easements. This work does not constitute a certified boundary survey and missing monuments will not be set.

Upon initiation of Additional Services including, but not limited to, ambiguities in existing deed(s), disputed boundaries/corners, revisions, boundary retracement, modifications, and changes of scope, we may submit in writing to you, a Supplemental Scope of Work to be executed by both parties, which defines the scope of Additional Services and the corresponding fees for said services.

4. Easement Plats

PROFESSIONAL will provide an acquisition and/or easement plat in accordance with the Iowa Code for the above referenced PROJECT. This service includes a certified drawing at a suitable scale depicting the needs for the PROJECT along with legal descriptions in word format. Microstation drawing on all plats will be provided with a signed Media Agreement. Four original signed plats will be provided to CLIENT for the recording of the easement drawing at the county recorder's office. Monuments will be set at locations shown on the Acquisition Plat as required by Iowa Code. The estimated budget for these services is based on a unit price of permanent easement (\$1000) for each type of plat created and temporary easement (\$500) as required by the PROJECT.

<u>Item</u>	<u>Estimated Number of Plats</u>	<u>Amount</u>
a) Acquisition Plats	0	\$0
b) Temporary Construction Plats	0	\$500
c) Permanent Easement Plats	1	\$1000

5. Change Order Plans

When preliminary plans are reviewed and upon notice from the Client to proceed on Final Design, the Consultant shall prepare final design details and construction plans for the project. Final design and plan production to include;

- a. Titlesheet showing project location information and other standard information.

- b. Typical section including; trail pavement, roadbed on natural subgrade, roadway crossing detail, subbase, subgrade, shoulder, foreslope/backslope, ditch sections, etc.
- c. General notes sheet.
- d. Project bid items, quantities, and estimate reference information.
- e. Other project tabulations and standard notes.
- f. Road crossing details.
- g. Standard type round and box culvert design or extensions, if applicable. Including fencing details for Reinforced Box Culverts, if applicable.
- h. Lighting plan for lighting circuit serving existing box culvert, (not included in bid set)
- i. Lighting replacement plan. No circuitry included.
- j. Plan and profile sheets showing base mapping, project trail improvements, and field entrance improvements, construction limits, existing ROW based on Story County GIS assessor parcel mapping and supplemental boundary verification, ditch grading, storm sewer and culvert improvements, existing and proposed profile, identification of farm entrances, and other pertinent notes and information. The profile will be noted as matching the existing grade unless a special design of the profile is needed to facilitate drainage or meet ADA compliance.
- k. Survey sheet showing horizontal and vertical project control.
- l. Traffic control and staging sheets including general traffic control and staging notes.
- m. Pedestrian ramp details ("S" Sheets).
- n. Cross sections along the trail at approximately 50-100' intervals.
- o. Project construction specifications (SUDAS), bidding documents and storm water pollution prevention plan.

Consultant shall submit Final Plans, specifications, and opinion of probable construction costs to the Client review, comment and approve.

The Consultant preparation of statements of probable construction cost for the project are based upon the design developed for each plan submittal. Statements of probable construction costs prepared by the Consultant represent the best judgment as a design professional familiar with the construction industry. It is recognized, however, that the Consultant has no control over the cost of labor, materials or equipment, over the Contractor's methods of determining bid prices, or over competitive bidding or market conditions. Accordingly, the Consultant does not guarantee that any actual cost will not vary from any cost estimate prepared by the Consultant.

6. Lighting Analysis/Design

Consultant shall perform a lighting analysis of the existing box culvert and box culvert fixture locations crossing under US65 in Collins, IA. Lighting analysis will include a photometric map. This review does not include decorative lighting concepts or alternatives.

Lighting analysis will be conducted utilizing the lighting software AGi32. Fixture selection/criteria and lighting level requirements will be coordinated with the CLIENT. Analysis will be submitted for review. Following approval of the analysis, design will commence utilizing the layout approved. A power source location will be coordinated with the CLIENT and utility provider with potentially a new source located within 500 feet of the tunnel. Existing fixtures and conduit will be used as constructed. Plan sheets will be prepared and included with the overall project plan set.

7. Wetland And Stream Delineation

The PROFESSIONAL will provide Wetland and Stream Delineation for the above referenced project. The Delineation will be performed during the growing season to determine the upper boundaries of wetland and stream areas at the project site. The PROFESSIONAL will review United States Geological Survey topographic maps, National Wetland Inventory maps, Soil Survey, and aerial photographs as part of a preliminary data search. On-site visits will be performed during the growing season to gather data pertaining to wetland vegetation, wetland hydrology, and hydric soils. The boundary of each wetland and stream located within the project limits will be surveyed. Field work will be conducted in accordance with procedures outlined in the 1987 US Army Corps of Engineers Wetland Delineation Manual and Regional Supplements. The PROFESSIONAL will provide copies of the Wetland and Stream Delineation Report summarizing the findings of the data searches and the on-site wetland delineation.

8. Threatened and Endangered Species Habitat Survey

The PROFESSIONAL will evaluate potential threatened and endangered (T&E) species habitat at the project site. The PROFESSIONAL will conduct a web search for all pertinent information regarding T&E species and their potential for existence in the project area.

The PROFESSIONAL will complete a site visit to identify potential habitat within the project area. Potential areas will be documented and photographed. Approximate boundaries will be surveyed with GPS equipment. A report documenting the findings and all pertinent information identified during the research period will be provided to the client.

9. WOTUS Permitting

A permit application will be submitted to the US Army Corps of Engineers (USACE). The PROFESSIONAL will act as the Authorized Agent throughout the permitting process. During this process, the PROFESSIONAL staff will respond to inquiries from USACE.

The PROFESSIONAL will submit a 404 joint permit application to the USACE on the CLIENT'S behalf. The PROFESSIONAL will act as the Authorized Agent throughout the permitting process. During this process, the PROFESSIONAL will respond to inquiries from USACE.

10. Plan Distribution

The project will be issued as a change order to Wicks Construction as a continuation of the previously publicly let HOINT Phase 4,5,6 Project. (Quest eBidDoc #: 8980829) The Consultant shall assist the Client in clarification of the plan design and issue plan revisions, as required. The Consultant shall review all change order prices and provide recommendations to the Client.

11. Construction Administration

Upon award of the construction contract, the PROFESSIONAL will perform the following administrative services during the construction of the project.

Preconstruction Meeting – The PROFESSIONAL will arrange and conduct a preconstruction meeting with the awarded Contractor, the CLIENT, and utility companies to review project requirements and construction schedule. The PROFESSIONAL will prepare the minutes of the conference and forward them to attendees.

The PROFESSIONAL will make available the Engineer of Record or direct supervised design engineer an estimated three (3) times for periodic site visits should the need arise during the construction of the project.

The PROFESSIONAL will answer design interpretation questions from the CLIENT, Contractor, or other review agencies.

Submittals Review – The PROFESSIONAL will review shop drawings, catalog cuts, test reports, and materials certifications to ensure compliance with project specifications. The PROFESSIONAL will coordinate with the CLIENT on reviews before final submittal to the Contractor.

Pay Applications – The PROFESSIONAL will prepare pay applications based on the Contractor request for progress of work. The PROFESSIONAL will use a form that is agreeable with the CLIENT.

Change Orders – The PROFESSIONAL will administer change orders and negotiate for approval by the CLIENT. Once change orders are anticipated, they will promptly be forwarded to the CLIENT for review, consideration, and comment. The PROFESSIONAL will send a draft change order using a form that is agreeable to with the CLIENT.

Substantial Completion – The PROFESSIONAL will determine when the project is substantially complete based on project progress and specifications. Then recommend final payment to the Contractor by the CLIENT.

Final Walk-Through – The PROFESSIONAL will conduct a final walk-through of completed improvements with the CLIENT and Contractor and will prepare a punch list of items to be completed by the Contractor prior to final acceptance.

Project close-out – The PROFESSIONAL will complete all applicable documentation as required by project funding and will provide record drawings to the CLIENT.

12. Construction Observation

The PROFESSIONAL will oversee construction observation duties for the duration of the construction phase. It is anticipated that the Contractor may elect to work on weekdays. It is understood that the project is a completion date project. The completion date will be mutually determined once all easements and permits are in place, it is anticipated that the work will be completed in calendar year 2025. The PROFESSIONAL will give guidance to the project during construction, including the following;

Part-time observation of the work for general compliance with the plans and specifications. It is anticipated that observation staff will make approximately 30 field visits and provide partial day observation during these field visits for this project. PROFESSIONAL will perform full-time observation services during trail paving operations. It is understood that CLIENT will provide field observation support on days where PROFESSIONAL is not onsite. CLIENT to provide PROFESSIONAL with a written observation report on the work being performed during the visit.

Preparation of diary and logs of the Contractor's activities throughout construction, including notation of extra work or changes ordered during

construction. PROFESSIONAL will utilize a form that is agreeable to with the CLIENT for tabulating and tracking work progress and quantities.

The PROFESSIONAL will be responsible for an observer to provide part-time observation and track the progression of construction activities by the Contractor on PROFESSIONAL provided forms. This includes basic daily log reports, identification of installed materials, observation of installation practices and procedures, general overview of traffic control required for construction activities, and issuance of non-compliance if required.

Coordinate acceptance testing and monitoring according to the specifications. Costs associated with material acceptance testing, gradation testing, and other related testing will be performed by outside testing agencies and passed through as an expense with an estimated maximum. If costs for these services reach 80% of the estimated maximum the PROFESSIONAL will contact the CLIENT to assess the remaining work.

Resident Engineer services provide the CLIENT with representation at the project site, however, they do not guarantee the Contractor's performance. Nor do they include responsibility for construction means, controls, methods, techniques, sequences, procedures, or safety used in the construction work.

The PROFESSIONAL's field observation staff will be present during a final walk-through of completed improvements with the CLIENT and Contractor and will assist in the preparation of a punch list of items to be completed by the Contractor prior to final acceptance.

B. CHANGES IN THE SCOPE OF SERVICES

The Client may request Extra Services for the Consultant not included in the Scope of Services as outlined, Extra Services may include, but not be limited to, expanding of the scope of the project and work to be completed, requesting the development of various documents; traffic related studies; aesthetic design; submittal/application/permit fees; cultural, biological, threatened and endangered species reviews, or NEPA studies or documentation; Phase I Archaeological Survey (\$15,000), Environmental Alternatives Analysis (\$8,500), USACE 404 Individual Permitting (\$6,000), county or city permitting, and mitigation; hydraulic studies, boundary retracement survey, easement and property acquisition assistance, structural evaluation and design, and requesting additional work items that increase the Professional Services and corresponding costs. Extra Services shall be performed as requested in writing by the Client on an hourly basis in accordance with the current fiscal year Snyder & Associates, Inc. Standard Fee

Schedule in effect at the time of actual performance. All services quoted on a lump sum basis shall be valid for one year from the contract date.

C. PROJECT SCHEDULE

The Project shall be performed by the Consultant in accordance with a schedule mutually developed by the Client and the Consultant. The development of the Project will follow the following milestone submittal dates:

Notice to Proceed	December 17, 2024
Topographic Survey	January 31, 2025
Targeted Permit Submittal	March 31, 2025
Estimated Start of Construction	TBD

Note: Delays due to easement acquisition will directly impact this schedule and may constitute additional services.

III. COMPENSATION AND TERMS OF PAYMENT

The Client shall pay the Consultant in accordance with the terms and conditions of this Agreement. The total Project fee is broken down as described below.

The Professional Services fee shall be based on hourly rates and expenses as outlined in Exhibit B, Standard Fee Schedule. Total fees of services shall not exceed the following without the approval of the Client.

Project Administration	\$5,000
Topographic Survey	\$9,000
Boundary Verification	\$3,000
Easement Plats	\$1,000
Change Order Plans	\$25,000
Lighting Analysis/Design	\$7,500
Wetland And Stream Delineation	\$5,200
Threatened and Endangered Species Habitat Survey	\$6,000
WOTUS Permitting	\$2,500
Plan Distribution	\$500
Construction Administration	\$7,800
Construction Observation	\$9,000
Total Basic Professional Services Fees	\$79,000



SNYDER & ASSOCIATES | 2025 STANDARD FEE SCHEDULE

EXHIBIT B

Professional | Engineer, Landscape Architect, Land Surveyor, GIS, Environmental Scientist, Project Manager, Planner, Archaeologist, Right-of-Way Agent, Graphic Designer

BILLING CLASSIFICATION/LEVEL	BILLING RATE
Principal II	\$269.00/hour
Principal I	\$246.00/hour
Senior	\$225.00/hour
VIII	\$206.00/hour
VII	\$194.00/hour
VI	\$185.00/hour
V	\$173.00/hour
IV	\$159.00/hour
III	\$147.00/hour
II	\$133.00/hour
I	\$120.00/hour

Technical | CAD, Survey, Construction Observation

BILLING CLASSIFICATION/LEVEL	BILLING RATE
Lead	\$156.00/hour
Senior	\$150.00/hour
VIII	\$139.00/hour
VII	\$129.00/hour
VI	\$116.00/hour
V	\$105.00/hour
IV	\$95.00/hour
III	\$85.00/hour
II	\$78.00/hour
I	\$69.00/hour

Administrative

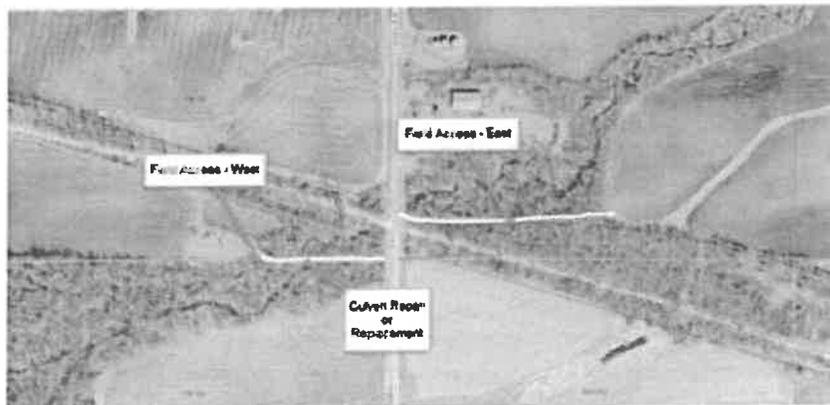
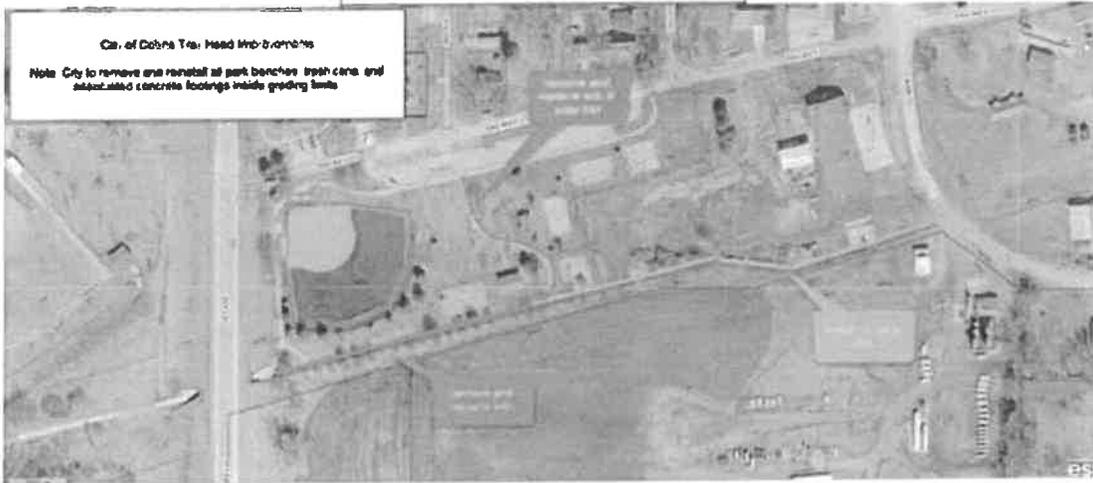
BILLING CLASSIFICATION/LEVEL	BILLING RATE
II	\$80.00/hour
I	\$66.00/hour

Reimbursables

BILLING CLASSIFICATION/LEVEL	BILLING RATE
Mileage	Current IRS Standard Rate
Outside Services	As Invoiced

Exhibit C

HOINT Phase 7A





Story County Conservation Board - McFarland Park 56461 180th St. - Ames, Iowa 50010-9451
Phone (515) 232-2516 - Fax (515) 232-6989 - Email: conservation@storycounty.com
www.storycountyconservation.org

Memorandum

To: Story County Board of Supervisors
From: Michael Cox, Director
Date: December 17, 2024
Re: Consideration of Amendment Two to Grant Agreement Between the Iowa Economic Development Authority and County of Story for Improvements to the Heart of Iowa Nature Trail.

The attached amendment reduces the grant amount to reflect actual contract amounts. A contract was awarded below the engineer's cost opinion. The reduced cost is reflected in this amendment.

The Story County Conservation Board urges your approval of this amendment.


Approval

12-17-24
Date

Disapproval

Date

**AMENDMENT TWO
TO
GRANT AGREEMENT BETWEEN
THE IOWA ECONOMIC DEVELOPMENT AUTHORITY
AND
COUNTY OF STORY**

**AGREEMENT NUMBER: 23-DOR-013
AMENDMENT NUMBER: TWO
EFFECTIVE DATE: December 2, 2024**

WHEREAS, on May 9, 2023, the Iowa Economic Development Authority ("Authority"), 1963 Bell Avenue, Suite 200, Des Moines, Iowa 50315, and County of Story ("Subrecipient") 900 6th St., Nevada, IA 50201-2004, entered into that certain Grant Agreement Number 23-DOR-013 ("Grant Agreement") setting out the terms and conditions for the Destination Iowa Outdoor Recreation Grant ("Grant") for Subrecipient's Project; and

WHEREAS, said Grant Agreement was amended on November 1, 2023 to eliminate references to federal requirements that have been determined inapplicable to the specific source of funds for the Grant Agreement and provide other clarifications,

WHEREAS, the IEDA and Subrecipient now wish to amend the Grant Agreement to modify the project budget and grant award amount per Destination Iowa (Federal) Amendment Request dated October 11, 2024,

NOW, THEREFORE, the parties amend the Grant Agreement as follows:

1. AWARD IDENTIFICATION

**PROGRAM: Destination Iowa Outdoor Recreation
AWARD NO.: 23-DOR-013
AWARD AMOUNT: ~~\$1,500,000~~ 1,401,000
TERM OF AGREEMENT: March 1, 2023 – September 30, 2026**

THIS Grant Agreement ("Grant Agreement") is between Iowa Economic Development Authority ("Authority") and County of Story ("Subrecipient").

SUBRECIPIENT NAMES: County of Story

SUBRECIPIENT LEGAL ENTITY NAME: County of Story

SUBRECIPIENT ADDRESS: 900 6th St.

CITY, STATE, ZIP: Nevada, IA 50201-2004

SUBRECIPIENT UEI NUMBER: MR7LH26Y2UW7

FEDERAL AWARD IDENTIFICATION NUMBER: SLFRP4374

FEDERAL AWARD DATE: July 9, 2021

GRANT PERFORMANCE START DATE: March 1, 2023

GRANT PERFORMANCE END DATE: September 30, 2026

AMOUNT OF FEDERAL FUNDS OBLIGATED: ~~\$1,500,000~~ \$1,401,000

SUBRECIPIENT TOTAL PROJECT COST: ~~\$4,819,000~~ \$4,500,000

FEDERAL GRANT PROJECT DESCRIPTION: Coronavirus State and Local Fiscal Recovery Funds

NAME OF FEDERAL AWARING AGENCY: US Department of Treasury

NAME OF PASS-THROUGH ENTITY: Iowa Economic Development Authority

ADDRESS OF PASS-THROUGH ENTITY: 1963 Bell Avenue, Ste 200, Des Moines, IA 50315

AUTHORITY CONTACT INFORMATION: Megan Andrew, 515.348.6147

ASSISTANCE LISTING NUMBER: 21.027 – Coronavirus State and Local Fiscal Recovery Funds

FEDERAL AWARD AMOUNT AVAILABLE: \$100,000,000.00

IS THIS AWARD R & D: No

2. 1.2 MAXIMUM PAYMENTS

It is expressly understood and agreed that the maximum amount to be paid to the Subrecipients by the Authority under this Grant Agreement shall not exceed the ~~\$1,500,000~~ \$1,401,000 specified in the above caption, in the aggregate, unless modified in writing and fully executed by the Parties hereto.

3. Exhibit C

Exhibit C
Description of the Project and Award Budget

Subrecipient: County of Story

Project Name: Heart of Iowa Nature Trail – Phase 3b, 4, 5 and 6
 Award Date: March 1, 2023
 Funds to be obligated by: December 31, 2024
 End Date (Funds to be expended by): September 30, 2026

Project Description:

The Heart of Iowa Nature Trail (HOINT) is a 23-mile multi-use trail consisting of approximately 10 miles of pavement connecting directly to the High Trestle Trail (HTT) in Slater. The eastern portion of the trail in Story County (from the South Skunk River Scenic Bridge continuing east to Collins) consists of limestone surfacing. Story County Conservation (SCC) is following a Master Plan for paving the HOINT which identified completion in multiple phases.

Phase 3b is paving and trail improvements of 1.2 miles from 610th Avenue to County Road S-14 which leads to Nevada. Phase 4 of the Master Plan is paving and trail improvements of 3.06 miles of trail from County Road S-14 to the western edge of the City of Maxwell. Phase 5 is for the paving of the City of Maxwell’s sections on either side of the designated bike lanes on Broad Street totaling .93 miles. Phase 6 is the paving of the HOINT from the closed-spandrel arch bridge over Rock Creek on the eastern edge of Maxwell to the western edge of the City of Collins at State Highway 65, totaling 4.86 miles. Phase 6 will connect the two cities in the Collins-Maxwell Community School District.

Budget:

Sources of Funds	Amount	Uses of Funds	Amount
Destination Iowa Grant	\$1,401,000	Construction	\$3,982,000
American Rescue Plan (ARP) funds	\$3,000,000	Architectural/Engineering Design	\$259,000
Unidentified funds	\$99,000	Construction Administration/ Permits	\$259,000
Total	\$4,500,000	Total	\$4,500,000

Except as otherwise revised above, the terms, provisions, and conditions of the Grant Agreement executed by IEDA and Subrecipient on May 9, 2023 remain unchanged and are in full force and effect:

Signature Page Follows

DESTINATION IOWA (FEDERAL) AMENDMENT REQUEST

SUBRECIPIENT(S): County of Story
PROJECT NAME: Heart of Iowa Nature Trail
AWARD NO.: 23-DOR-013
AWARD DATE: July 9, 2021
AWARD AMOUNT: \$1,500,00.00
AMENDMENT REQUEST Project Description or Budget Modification(s)
 Obligation Date Extension

Provide a summary of the project progress to-date. What has been obligated (construction contract is executed)? Is construction on any portion of the project started and/or completed?

Construction and engineering oversight contracts have been executed. Main line trail paving, including box culvert renovation and trail stabilization is complete. Final stages of gravel road crossings and backfill are in progress.

Provide details of the amendment request and the circumstances that necessitate the request. What element(s) of the project, as presented/proposed in the grant application, are impacted by the request?

Due to favorable bids, the current total project cost is \$3.8MM. Story County has identified additional enhancements for the project that can be obligated by 12/31/24 and expended by 09/30/26 and estimates a new total budget cost of \$4.5MM. The estimated award reduction is 7% or \$99,000.

Provide updated milestone dates. Estimate as accurately as possible as dates will be used in amendment consideration.

PROJECT MILESTONES	DATE
ALL Project Components Design/Engineering 100% Complete	10/31/24
ALL Project Components Out to Bid	11/5/24
ALL Project Components Construction Contracts Awarded and Executed	12/31/24
ALL Project Components Construction Start	TBD
ALL Project Components Construction Substantial Completion	TBD
ALL Project Components Open to the Public	9/1/25

DESTINATION IOWA (FEDERAL)
AMENDMENT REQUEST

I hereby certify, under penalty of perjury, that the information presented is true and correct. I understand that it is a criminal violation under Iowa law to engage in deception and knowingly make, or cause to be made, directly or indirectly, a false statement in writing for the purpose of procuring economic development assistance from a state agency or subdivision. Furthermore, I understand that providing false, misleading, or fraudulent information may result in civil and/or criminal liabilities and penalties against the Recipient and its representatives.



Signature Date 10/11/24

Michael Cox

Name Conservation Director Title

Grant Agreement
CONTRACT FOR Rosedale Renovations-Transitional/Recovery Housing
- Youth and Shelter Services, Inc. (YSS),
ARPA SUBRECIPIENT NO. 52
Non-Profit Organizations

THIS AGREEMENT ("Agreement") is entered into by and Between Story County, an Iowa Municipal corporation, whose mailing address and telephone number is 900 Sixth Street, Nevada, Iowa 50201, telephone 515-382-7200, hereinafter referred to as "County", and Youth and Shelter Services, Inc., hereinafter referred to as "Subrecipient", whose mailing address and telephone number is 420 Kellogg Ave, Ames, IA 50010, telephone 515.233.3141.

1. PURPOSE AND INTENT.

The purpose of the agreement is for the Subrecipient to use \$181,500 of de-obligated funds from #13 YSS Rapid Rehousing project to renovate the Rosedale facility at 703 Burnett Ave, Ames, IA, transforming Rosedale into transitional/recovery housing for youth and young adults through age 24, addressing critical gaps in the health continuum of care and meeting urgent housing and public health needs in the Ames and surrounding community. Funds awarded are to be used for essential renovations to transform Rosedale into a welcoming, recovery-based environment, to include flooring, walls, windows, kitchen modifications, furnishings and technology. Funding awarded the recipient is a subaward of the Coronavirus State and Local Fiscal Recovery Funds ("SLFRF") funds; (2) any and all compliance requirements for use of SLFRF funds; and (3) any and all reporting requirements for expenditures of SLFRF funds. (All definitions from "*Compliance and Reporting Guidance: State and Local Fiscal Recovery Funds*" dated February 28, 2022, version 3.0.)

2. REPRESENTATION OF THE SUBRECIPIENT.

Recognizing that the County is relying hereon, the Subrecipient represents, as of the date of this Agreement, to follow the key principles as set out in the SLFRF and additionally as follows:

- (A) **Organization; Power, etc.** The Subrecipient has the full legal right and power to authorize, execute, and deliver this Agreement, to receive the Grant, to undertake and implement the use of Grant funds described in the Application and to carry out and consummate all transactions contemplated by the foregoing (including without limitation the recordkeeping and reporting described herein);
- (B) **Authority.** The Subrecipient has duly and validly authorized the execution and delivery of this Agreement and has or will have so authorized the execution of the Application, and all approvals, consents, and other governmental or corporate proceedings necessary for the execution and delivery of the foregoing or required to make this Agreement the legally binding obligation of the Subrecipient that it purports to be, in accordance with its terms, have been obtained or made. The representatives of the Subrecipient executing this Agreement have all necessary power and authority to execute this Agreement and to bind the Subrecipient to the terms and conditions herein.
- (C) **No Litigation.** No action, suit, proceeding, inquiry or investigation, at law or in equity, before or by any court, public board or body, other than as disclosed to the County in writing, is pending or, to the knowledge of the authorized representatives of the Subrecipient executing this Agreement, threatened (1) seeking to restrain or enjoin the execution and delivery of this Agreement, or the undertaking of any Project (defined below) or (2) contesting or affecting the validity of this Agreement; and neither the corporate existence of the Subrecipient nor the title to office of any authorized representatives of the Subrecipient executing this Agreement, is being contested.
- (D) **No Conflicts.** The authorization, execution and delivery of this Agreement, and performance by the Subrecipient of the Project and of its obligations under this Agreement, will not constitute a breach of, or a default under, any law, ordinance, resolution, agreement,

indenture or other instrument to which the Subrecipient is a party or by which it or any of its properties is bound.

- (E) **SAM.gov Registration.** Subrecipient shall inform the County whether or not they are actively registered with the System for Award Management (“SAM”) and confirms that the Unique Entity Identifier (“UEI”) or Taxpayer Identification Number (“TINS”) listed in Exhibit A is the correct number for the Subrecipient as of the date hereof. If Grantee is not registered with the System for Award Management (“SAM”) they will be required to register and provide the County with their Unique Entity Identifier (“UEI”) before awarded funds will be released to the Grantee.
- (F) **Binding Agreement.** This Agreement is, or when executed and delivered will be, the legal, valid, and binding obligation of the Subrecipient, enforceable in accordance with its terms, subject only to limitations on enforceability imposed in equity or by applicable bankruptcy, insolvency, reorganization, moratorium or similar laws affecting creditors’ rights generally.
- (G) **Information Submitted.** All information, reports, and other documents and data submitted to the County in connection with this Agreement (including without limitation, the Application(s) attached hereto as of the date of execution and each other Application, if any, to be later attached and made a part hereof pursuant to the terms hereof) were, at the time the same were (or will be) furnished, and are, as of the date hereof (or will be as of the date the same are furnished), true, correct and complete in all material respects.
- (H) **Ratification.** By executing this Agreement, the Subrecipient (i) affirms and ratifies all statements, representations and warranties contained in all written documents that it has submitted to the County in connection with this Agreement (including, without limitation, the Agreement and the Application attached hereto as Exhibit C as of the date hereof) and (ii) agrees that on each date, if any, that additional information is attached hereto and made a part hereof, it will be deemed to have affirmed and ratified all such statements, representations and warranties (including, without limitation, those contained or provided in connection with such additional information).

3. GRANT INFORMATION.

- (A) **Grant Amount.** The County agrees to make and the Subrecipient agrees to accept, on the terms and conditions stated in this Agreement, one Grant in the Amount specified on the Staff Memo and Story County Board of Supervisors Minutes as attached as Exhibit B hereto.
- (B) **Project and Schedule**
 - a. **Grant Purpose.** The Grant is being made solely to finance the project described in the applicable Application. It is understood by Subrecipient that if funding is received to be added to an existing program, recipient must expend SLRF funds prior to existing program funds.
 - b. **Grant Expenditure Schedule.** The Grant will not pay any costs other than those incurred beginning after December 17, 2024. The final date for obligating the County’s SLRF funds is December 31, 2024. The Subrecipient agrees to spend the funds and submit claims by December 15, 2026.
- (C) **Grant Award Package.** In connection with the execution and delivery of this Agreement, each of the following conditions shall be satisfied (all documents, certificates and other evidence of such conditions are to be satisfactory to the County in its sole and absolute discretion).
 - a. **Executed Grant Agreement.** The County shall receive a duly executed original of this Agreement.
 - b. **Expiration of Offer.** The Grant, and the obligation of the County to disburse such Grant, or any portion thereof, shall expire ninety (90) days from the date of receipt via email of the Award Letter (Exhibit A) by the Subrecipient. The County, in its sole and absolute discretion, may approve one or more extensions to the expiration of the offer of the Grant.

4. AFFIRMATIVE COVENANTS.

- (A) **Recoupment and Costs.** The Subrecipient acknowledges that it is responsible for compliance with this Agreement and all state and federal law and regulation applicable to the Grant(s)

- funding source and the Project. Breach of this Agreement and/or failure to comply with such law or regulation may result in all or a portion of the Grant becoming subject to recoupment (including, without limitation, as described in the Application). If subject to recoupment, the County will notify the Subrecipient in writing and the Subrecipient shall promptly, and in any event within 10 days of receiving such notice, return such Grant proceeds (including both any unexpended portion and funds equal to the portion expended) and any interest earnings thereon. In addition, Subrecipient shall be responsible for, and hereby agrees to prompt pay or reimburse the County for all costs incurred by the County, its employees, officers and agents (including without limitation, attorneys' fees) related to or arising out of such recoupment, including without limitation costs of any related investigation, audit and/or collection efforts.
- (B) **Use of Disbursements.** The Subrecipient shall expend the Grant funds only for eligible costs of the Project as described in the applicable Application, subject to Section 3 hereof. The Subrecipient shall be responsible for compliance with, and shall comply in all material respects with, all applicable federal, state and local law and regulations, whether or not such law or regulations are expressly referenced herein.
- (C) **Reporting and Compliance with Laws.** The Subrecipient shall comply with all reporting requirements set forth in Schedule A hereto. In addition, the Subrecipient agrees that the Project shall be constructed or undertaken and shall be expended in full compliance with all applicable provisions of federal, state and local law and all regulations thereunder. Without limiting the generality of the foregoing, the Subrecipient covenants to comply in all respects with all applicable law, regulation and rule regarding bidding, procurement, employment and anti-discrimination.
- (D) **Additional Project Funding.** The Subrecipient shall ensure that adequate funding is in place to complete each Project. In the event that any Grant, alone, is for any reason insufficient to complete the applicable Project, the Subrecipient will obtain or make available and apply other funds (including without limitation, by incurring loans or obtaining other grants) in an aggregate amount necessary to ensure completion of each such Project.
- (E) **Indemnification.** To the fullest extent permitted by law, the Subrecipient agrees to indemnify and hold harmless the County and all of its employees, officers, and agents (collectively, "Indemnified Persons") from and against any and all losses, costs, damages, expenses, judgments, and liabilities of whatever nature (including, but not limited to, attorneys', accountants' and other professionals' fees and expenses, litigation and court costs and expenses, amounts paid in settlement and amounts paid to discharge judgments and amounts payable by an Indemnified Person relating to or arising out of (i) the actual or alleged failure of the Subrecipient to comply with the terms of this Agreement or with any other requirement or condition applicable to the federal grant with which any Grant is funded or (ii) the operation or undertaking of each Project; provided that no indemnification shall be required of an Indemnified Person to the extent such losses are determined by the final judgment of a court of competent jurisdiction to be the result of the gross negligence or willful misconduct of such Indemnified Person. Such indemnification includes, but is not limited to, costs arising from third-party claims.

The provisions of this Section shall survive the termination of this Agreement, and the obligations of the Subrecipient hereunder shall apply to losses or claims whether asserted prior to or after the termination of this Agreement. In the event of failure by the Subrecipient to observe the covenants, conditions and agreements contained in this Section, any Indemnified Person may take any action at law or in equity to collect amounts then due and thereafter to become due, or to enforce performance and observance of any obligation, agreement or covenant of the Subrecipient under this Section. The obligations of the Subrecipient under this Section shall not be affected by any assignment or other transfer by the County of its rights or interests under this Agreement and will continue to inure to the benefit of the Indemnified Persons after any such transfer. The provisions of this Section shall be cumulative with and in addition to any other agreement by the Subrecipient to indemnify any Indemnified Person.

(F) **Recordkeeping.** The Subrecipient shall maintain accounts and records with respect to the Project and Grant in accordance with generally accepted accounting principles as issued from time to time by the Governmental Accounting Standards Board (GASB). Subrecipient shall keep and maintain all financial records and supporting documentation related to the Project and Grant for a period of seven years after all Grant proceeds have been expended or returned to the County. Wherever practicable, Subrecipient shall collect, transmit, and store such records in open and machine-readable formats. Subrecipient agrees to make such records available to the County or the United States Treasury upon request, and to any other authorized oversight body, including but not limited to the Government Accountability Office (GAO), the Treasury's Office of Inspector General (OIG) and the Pandemic Relief Accountability Committee (PRAC). Subrecipient agrees to make such accounts and records available for on-site inspection during regular business hours of the Subrecipient and permit the County, the United States Treasury or any other such authorized oversight body to audit, examine, and reproduce such accounts and records, and to make audits of all contracts, invoices, materials, payrolls, records of personnel, data, and other information relating to all matters covered by this agreement.

The Subrecipient shall permit the County or any party designated by it upon reasonable prior notice to the Subrecipient to examine, visit and inspect the Project and to inspect and, without limiting the generality of the previous paragraph, to make copies of any accounts, books and records of the Subrecipient pertaining to the Project and/or the Grant.

(G) **Single-Audit.** The Subrecipient acknowledges that by accepting the Grant, it is a sub-recipient of federal financial assistance under the federal Single Audit Act of 1984, as amended (the "SAA"). The Subrecipient further acknowledges that to the extent it expends an aggregate of \$750,000 in federal awards (including, but not limited to the Grant(s)) in a fiscal year, it will be subject to an audit under the SAA and its implementing regulations at 2 CFR Part 200, Subpart F.

(H) **Performance Measures.** As defined in Exhibit C, Subrecipient acknowledges the applicability of performance measures and that funding is contingent on ongoing compliance with the performance measures.

5. **TERMINATION AND REMEDIES.** This agreement is effective on the ____ day of _____, 20__.

(A) **Termination.**

a. **Termination by the County.** The County, in its sole and absolute discretion, may terminate this Agreement or any one or more Grants hereunder:

- i. if the Subrecipient has breached any provision of this Agreement (including without limitation reporting requirements in Schedule A hereto) or has failed to comply with any applicable state or federal law or regulation applicable to any Project and/or any Grant; or
- ii. if any representation or warranty made by the Subrecipient in any Application, this Agreement, or any certification or other supporting documentation thereunder or hereunder shall prove to have been incorrect in any material respect at the time made.

b. **Notice of Termination.** The County shall provide the Subrecipient with written notice of termination of this Agreement or any one or more Grants, setting forth the reason(s) for termination. The termination of this Agreement or any one or more Grants shall be effective as of the date such notice of termination is sent by the County. The County may terminate this agreement without penalty to the County, at any time, without cause, by giving written notice to the Provider at least fifteen (15) days before the effective date of such termination.

c. **Effect of Termination.** Upon termination of this Agreement or any Grant, the Subrecipient shall reimburse the County for all costs and disbursements of the Grant(s) terminated on a schedule to be negotiated in good faith between the County and the Subrecipient, but in no event more than 60 days from the date of such termination.

(B) **Term.** This Agreement shall remain in effect until one of the following events has occurred:

- a. The Subrecipient and the County replace this Agreement with another written agreement;
- b. All of the Subrecipient's obligations under this Agreement have been discharged, including, without limitation, any obligation to reimburse the County for disbursements of the Grant(s); or
- c. This Agreement has been terminated pursuant to the provisions of Section 5.A hereof.

6. **MISCELLANEOUS.**

- (A) **Notices.** All notices, requests and other communications provided for herein including, without limitation, any modifications of, or waivers, requests or consents under, this Agreement shall be given or made in writing and delivered,
 - a. in the case of the County, to Crystal D. Davis, County Outreach and Special Projects Manager, Story County Administration, 900 6th Street, Nevada, Iowa 50201, and
 - b. in the case of the Subrecipient, to the address specified in this Agreement; or
 - c. as to either party, at such other address as shall be designated by such party in a notice to each other party. Unless otherwise provided herein, receipt of all such communications shall be deemed to have occurred when personally delivered or, in the case of a mailed notice, upon receipt, in each case given or addressed as provided for herein.
- (B) **No Waiver.** No failure or forbearance on the part of the County to exercise, and no delay in exercising, any right hereunder shall operate as a waiver thereof nor shall any single or partial exercise by the County of any right hereunder preclude any other or further exercise thereof or the exercise of any other right. Conditions, covenants, duties and obligations contained in this Agreement may be waived only by written agreement between the parties.
- (C) **Successors and Assigns.** This Agreement shall be binding upon and inure to the benefit of the Subrecipient and the County and their respective successors and assigns, except that the Subrecipient may not assign or transfer its rights or obligations hereunder without the prior written consent of the County.
- (D) **Complete Agreement; Waivers and Amendments.** All conditions, covenants, duties and obligations contained in the Agreement may be amended only through a written amendment signed by the Subrecipient and the County unless otherwise specified in this Agreement. At the date of execution hereof, one Application is attached hereto as Exhibit B and made a part hereof. From time to time after the date hereof, the Subrecipient may apply for, and the County may agree to make, additional Grants pursuant to additional Applications. In such event, such additional Applications shall become a part of new Agreement. The parties understand and agree that this Agreement and Application attached hereto, which are expressly incorporated herein by reference, supersedes all other verbal and written agreements and negotiations by the parties regarding the matters contained herein.
- (E) **Headings.** The headings and sub-headings contained in the titling of this Agreement are intended to be used for convenience only and do not constitute part of this Agreement.
- (F) **Severability.** If any term, provision or condition, or any part thereof, of this Agreement shall for any reason be found or held invalid or unenforceable by any governmental agency or court of competent jurisdiction, such invalidity or unenforceability shall not affect the remainder of such term, provision or condition nor any other term, provision or condition, and this Agreement shall survive and be construed as if such invalid or unenforceable term, provision or condition had not been contained therein.
- (G) **Further Assurances.** Subrecipient agrees that it will, from time to time, execute, acknowledge, and deliver, or cause to be executed, acknowledged, and delivered, such further instruments as may reasonably be required for carrying out the intention or facilitating the performance of this Agreement.
- (H) **Third-Party Beneficiaries.** This Agreement is exclusively between the County and the Subrecipient, and does not nor is intended to create any privity of contract with any other party not a party hereto other than the Indemnified Persons, nor to imply a contract in law or fact. The County is not obligated to disburse grant funds on any contract, or otherwise, between the Subrecipient and any other party, nor intends to assume, at any time, direct obligations for

payment for work, goods, or other performance under such contracts. The obligation to pay any amounts due under such contracts is solely the responsibility of the Subrecipient. Nothing herein, express or implied, is intended to, or shall confer upon, any other person any right, benefit, or remedy of any nature whatsoever under or by reason of this Agreement between the County, the Subrecipient and the Indemnified Persons.

- (l) **Civil Rights Compliance.** Recipients of Federal financial assistance from the Treasury are required to meet legal requirements relating to nondiscrimination and nondiscriminatory use of Federal funds. Those requirements include ensuring that entities receiving Federal financial assistance from the Treasury do not deny benefits or services, or otherwise discriminate on the basis of race, color, national origin (including limited English proficiency), disability, age, or sex (including sexual orientation and gender identity), in accordance with the following authorities: Title VI of the Civil Rights Act of 1964 (Title VI) Public Law 88-352, 42 U.S.C. 2000d-1 et seq., and the Department's implementing regulations, 31 CFR part 22; Section 504 of the Rehabilitation Act of 1973 (Section 504), Public Law 93-112, as amended by Public Law 93-516, 29 U.S.C. 794; Title IX of the Education Amendments of 1972 (Title IX), 20 U.S.C. 1681 et seq., and the Department's implementing regulations, 31 CFR part 28; Age Discrimination Act of 1975, Public 6.

7. APPLICABLE STATE LAW AND WAIVER OF FEDERAL REMOVAL.

This Agreement has been negotiated, executed and delivered in the State of Iowa. The parties hereto agree with all questions pertaining to the validity and interpretation of this agreement will be determined in accordance with the laws of the State of Iowa in Story County, Iowa, with venue in Story County District Court. The parties hereby waive removal of any issue hereunder to the federal courts.

This agreement and referenced attachments constitute the entire contract of the parties hereto and supersedes any prior agreement between the parties.

STORY COUNTY, IOWA (County)

By: 
Chairperson of the Board of Supervisors

Dated: 12-17-24

Youth + Shelter Services (Subrecipient)

By: 

Dated: 12/12/24

Schedule A
Reporting Requirements and Schedule

Event Reporting

The following events shall be reported promptly upon the occurrence thereof (and in any event within five business days of the occurrence thereof) to the County:

- (A) The inclusion of the Subrecipient, or any contractor or sub-recipient related to any Grant or any Project, or any employee, officer or other official of any of the foregoing, on any state or federal listing of debarred or suspended persons, or if any of such persons are proposed for disbarment, declared ineligible, or voluntarily excluded from covered transactions by any state or Federal department or agency.
- (B) Any criminal or civil litigation, or credible threat of such litigation, or investigation by any governmental entity of any of the persons listed in (a) for violations of state or Federal law involving fraud, bribery, misappropriation of funds, breaches of fiduciary duty or other actions bearing on the trustworthiness, credibility or responsibility of such person.

On Demand Reporting

The Subrecipient shall provide such other reporting relating to each Grant and each Project as the County shall reasonably request from time to time.

Scheduled Reporting

- (A) Quarterly Reporting. Using the forms provided and, in the manner, as provided by Story County, the Subrecipient shall provide quarterly reports as of the end of each quarter. Such reports shall be delivered to the County not later than the third (3rd) business day following the end of each quarter and shall contain:
 - a. Project Status
 - i. Not started
 - ii. Completed less than 50%
 - iii. Completed 50% or more
 - iv. Completed
 - b. Obligations and Expenditures
 - i. Total Cumulative Obligations
 - ii. Total Cumulative Expenditures
 - iii. Current Period Obligations
 - iv. Current Period Expenditures
 - c. Program Income: Any program income earned and expended to cover eligible project costs, if applicable.
 - d. Certification that, as of such reporting date and at all times since the previous reporting date (or if none, since the date of the Grant Agreement), the Subrecipient is and has been in full compliance with all terms of the Grant Agreement, including, without limitation, compliance with Title VI of the Civil Rights Act and all other applicable anti-discrimination laws (or has delivered to the County in writing a full accounting of all instances of noncompliance); and
 - e. Such other items as the County shall reasonably request related to the Grant(s) and/or the Project(s) as specified in Exhibit B.
- (B) Annual Reporting. The Subrecipient shall provide an annual, in-person report to the Board of Supervisors.
- (C) Close Out Reporting. The Subrecipient shall provide a final close-out report after the final expenditure (or return to the County) of each Grant. Such report shall be delivered to the County not later than 60 days following the quarter in which such final expenditure (or return) occurred and shall contain all such items as are reasonably requested by the County or its agents.

**Story County, Iowa
American
Rescue Plan Act**



**Project and Program
Proposals
External Community
Organizations**

AWARD NOTIFICATION

Project ID: 52	Name of Project: Rosedale Renovations-Transitional/Recovery Housing
Organization Name: Youth and Shelter Services, Inc.	Organization Address: 420 Kellogg Ave, Ames, IA 50010
Official Name of Organization (to be used on contracts):	Youth and Shelter Services, Inc.
Unique Entity Identifier ("UEI):	NWR8MD4CNYC7
Official Address of Organization (to be used on contracts):	420 Kellogg Ave, Ames, IA 50010
Name of CEO/Individual Appointed to Sign Contracts:	Andrew Allen YSS President and CEO
Contact Person Name, Title, Email and Phone Number: Hope Metheny, Major Grants Director, hmetheny@yss.org , 515-233-2250	
Amount of Award	\$181,500.00
Project Summary Narrative	The purpose is to renovate the Rosedale facility at 703 Burnett Ave, Ames, IA, transforming Rosedale into transitional/recovery housing for youth and young adults through age 24, addressing critical gaps in the behavioral health continuum of care and meeting urgent housing and public health needs in the Ames and surrounding community. Funds awarded would be used for essential renovations to transform Rosedale into a welcoming, recovery-based environment, to include flooring, walls, windows, kitchen modifications, furnishings and technology. November 26, 2024
Date of Award Notification	

EXHIBIT B

**Story County, Iowa
American
Rescue Plan Act**



**Project and Program
Proposals
External Community
Organizations**

PERFORMANCE MEASURES

Project ID:

52

Name of Project:

Rosedale Renovations-Transitional/Recovery Housing

Organization Name:

YSS

Performance Measures:

- Groundbreaking or ribbon cutting for the renovations of the facility after funding and renovations are complete.
- Provide documentation outlining the number of youth served after funding and renovations are complete, six (6) months and then at twelve (12) months after opening:
 - Population served
 - Average length of stay
 - Services provided
 - Annual Impact
 - Sustainability

For Office Use Only

Date Distributed: *December 9, 2024, via email*

EXHIBIT C

Subrecipient Application

Subrecipient Name: Youth and Shelter Services, Inc.

Award #: 52

Award Amount:

\$181,500.00

Date Preliminary Award Acted Upon by the Story County Board of Supervisors: November 26, 2024

Request submitted by Subrecipient to Story County, Iowa follows.

The Board of Supervisors met on 11/26/24 at 10:00 a.m. in the Story County Administration Building, Lisa Heddens, Linda Murken, and Latifah Faisal, with Heddens presiding, (all audio of meetings available at storycountyiowa.gov; any resolution is effective upon signature and can be inspected M-F, 8-4:30, at 900 6th Street, Nevada, Iowa)

ADOPTION OF AGENDA: Murken moved, Faisal seconded adopting the agenda as presented. Motion carried unanimously (MCU) on a roll call vote.

PUBLIC COMMENT #1: Brenda Dryer and Greg Pklapp, Ames Regional Economic Alliance, announced the Board of Supervisors will be awarded the Housing Impact Award at a ceremony on 1/9/25.

HEART OF IOWA REGIONAL TRANSIT AGENCY (HIRTA) ANNUAL REPORT: Brooke Ramsey, Business Development Manager, reported on history, common types of public transportation, different funding sources, statistics, challenges, successes, maintenance, programs, and a new app for ride scheduling.

MINUTES: 11/19/24 Minutes and 11/19/24 Slater General Obligation (GO) Bond Canvass Minutes – Faisal moved, Murken seconded approving the 11/19/24 Minutes and 11/19/24 Slater GO Bond Canvass Minutes as presented. Roll call vote. (MCU)

Murken moved, Faisal seconded approving Consent Agenda.

1. Amendment No. 2 to the American Rescue Plan Act (ARPA) Agreement between Youth and Shelter Services (YSS) and Story County
2. Professional Services Agreement between Story County and Schneider Geospatial for Development, Migration, and Payment Integration Setup, effective 1/1/24-6/30/25, for \$43,950.00
3. Resolution #25-46, Setting Date and Time for Public Hearing for 10:00 am on 12/17/24, Acting Under the Authority of *Code of Iowa* §331.361, Proposes to Transfer Ownership of the Story County Secondary Roads Maintenance Building at 93 Metcalf Street to the City of Maxwell, Iowa
4. Story County Central Service Cost Allocation Plan based on FY24 Expenditures
5. Rescinding the Charitable Solicitation and Payroll Deduction Policy, effective 12/20/24
6. Resolution #25-47, Award a Bid to Peterson Contractors Inc, for Project BRS-4865(605)--5F-85 and that the Engineer be Authorized to Sign the Contract Documentation on Behalf of the Board
7. Utility Permit: #25-7996

Roll call vote. (MCU)

RESOLUTION #25-41, AMENDING THE URBAN RENEWAL PLAN, STORY COUNTY URBAN RENEWAL AREA: Leanne Harter, Planning and Development Director, reported on process. The plan has been updated to remove one parcel, #15-24-200-101. Heddens opened the public hearing at 10:34 a.m., and, hearing none, she closed the public hearing at 10:34 a.m. Faisal moved, Murken seconded approving Resolution #25-41, Amending the Urban Renewal Plan, Story County Urban Renewal Area. Roll call vote. (MCU)

FIRST CONSIDERATION OF ORDINANCE NO. 322, AMENDING CHAPTER 8 – URBAN RENEWAL OF THE STORY COUNTY CODE OF ORDINANCES: Leanne Harter, Planning and Development Director, reported the ordinance has been updated to remove the one parcel, amending Chapter 8. She requested the Board approve the ordinance on first reading and waive Second and Third Considerations. Heddens opened the public hearing at 10:36 a.m., and, hearing none, she closed the public hearing at 10:36 a.m. Murken moved, Faisal seconded approval First Consideration of Ordinance No. 322, Amending Chapter 8 – Urban Renewal of the Story County Code of Ordinances on First Consideration and Waiving Second and Third Considerations. Roll call vote. (MCU)

CELL PHONE QUOTE FOR PLANNING AND DEVELOPMENT: Leanne Harter, Planning and Development Director, reported a specific phone for the department will integrate better with existing systems and eliminate the need for staff to use personal mobile devices. The monthly cost for one phone is \$40.00. Faisal moved, Murken seconded approving the Cell Phone Quote for Planning and Development. Roll call vote. (MCU)

CLIMATE ACTION PLAN CONSULTANT AWARD: Crystal Davis, County Outreach and Special Projects Manager, reported six (6) proposal were received. The selection committee reviewed scoring from the presentations and evaluated the submissions. The committee recommends selecting EA Engineering, Science, and Technology, Inc. with estimated project cost of \$73,030.00. Davis reviewed next steps. Murken moved, Faisal seconded approving the EA Engineering, Science, and Technology, Inc. consultant award at \$73,030.00. Roll call vote. (MCU)

DIRECTION ON REQUEST FOR FUNDS FROM YOUTH AND SHELTER SERVICES (YSS): Crystal Davis, County Outreach and Special Projects Manager, reported that YSS is submitting a formal request for funds for a new project to renovate the Rosedale Shelter to convert it to Transitional/Recovery Housing. Davis reported more detailed information is needed on the project, but YSS is requesting the de-obligated \$181,500.00 from the original YSS Rapid Rehousing American Rescue Plan Act (ARPA) contract. Murken asked for detail on the needed renovations. Andrew Allen, President and Chief Executive Officer, YSS, reported renovation would include flooring, wall repairs, kitchen modifications, and window replacement. Discussion took place. Allen reported on completing the project in phases. Additional discussion took place. Faisal stated there is a high need for this service, but is concerned about the request for ARPA funds outside of the established process. Murken concurred. Additional discussion took place. Murken asked if YSS can agree to not selling the property for a profit after renovations. Allen stated he is committed. Faisal questioned how the request would be processed. Davis stated if the ARPA funds are obligated, YSS would go through the amendment process for any needed changes. Murken supports renovating Rosedale; Heddens concurs. Davis will request additional specifics in the contract. Faisal stated she recognizes there is a need for the services. Davis stated staff will prepare a new contract and place on either the Board's 12/3/24 or 12/10/24 meeting for discussion and consideration in order to meet the 12/31/24 ARPA obligation deadline, if approved.

LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS: All Board members reported on upcoming meetings and items.

Murken moved, Faisal seconded to adjourn at 11:14 a.m. Roll call vote. (MCU)

Story County Board of Supervisors
Tentative Agenda
Administration Building,
900 6th St., Nevada, IA
11/26/24

1. SPECIAL NOTE TO THE PUBLIC: (3) - This Meeting Is Also Being Offered Via Zoom. While Joining Via Zoom, If You Have A Question And/Or Comment, You May Raise Your Hand To Speak During Public Forum Or Use The Chat Feature And The Chair Will Ask The Zoom Moderator To Review All Comments During Public Forum.

Members of the public can participate by using the information below:

To join the zoom meeting by computer, tablet, smartphone :

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join. [HTTPS://US02WEB.ZOOM.US/J/84068041164?
PWD=F8FOEWLWOCBJMLT38A4FCLRFM0H6GN.1](https://us02web.zoom.us/j/84068041164?pwd=F8FOEWLWOCBJMLT38A4FCLRFM0H6GN.1)

Passcode: 751099

Or One tap mobile:

+13017158592,,84068041164# US (Washington DC)

+13052241968,,84068041164# US

Or join by phone:

Dial(for higher quality, dial a number based on your current location):

US: +1 301 715 8592 or +1 305 224 1968 or +1 309 205 3325 or +1 312 626 6799 or
+1 646 931 3860 or +1 929 205 6099 or +1 360 209 5623 or +1 386 347 5053 or +1 507
473 4847 or +1 564 217 2000 or +1 669 444 9171 or +1 669 900 6833 or +1 689 278 1000
or +1 719 359 4580 or +1 253 205 0468 or +1 253 215 8782 or +1 346 248 7799

Webinar ID: 840 6804 1164

2. CALL TO ORDER: 10:00 A.M.

3. PLEDGE OF ALLEGIANCE:

4. ADOPTION OF AGENDA:

5. PUBLIC COMMENT #1:

This comment period is for the public to address topics on today's agenda

6. AGENCY REPORTS:

- I. HIRTA - Julia Castillo & Brooke Ramsey

Department Submitting Auditor

Documents:

HIRTA.PDF

7. CONSIDERATION OF MINUTES:

I. 11/19/24 Minutes & 11/19/24 Slater GO Bond Canvass Minutes

Department Submitting Auditor

8. CONSIDERATION OF PERSONNEL ACTIONS:

9. CONSENT AGENDA:

(All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time the Board votes on the motion.)

I. Consideration Of Amendment No. 2 To The American Rescue Plan Act (ARPA) Agreement Between Youth And Shelter Services (YSS) And Story County

Department Submitting Board of Supervisors

Documents:

AMD 2.PDF

II. Consideration Of Professional Services Agreement Between Story County And Schneider Geospatial For Development, Migration, And Payment Integration Setup, Effective 1/1/24-6/30/25, For \$43,950.00

Department Submitting Information Technology

Documents:

SCHNEIDER GEOSPATIAL AGREEMENT.PDF

III. Consideration Of Resolution #25-46, Setting Date And Time For Public Hearing For 10 Am On 12/17/24, Acting Under The Authority Of Code Of Iowa §331.361, Proposes To Transfer Ownership Of The Story County Secondary Roads Maintenance Building At 93 Metcalf Street To The City Of Maxwell, Iowa

Department Submitting Engineer

Documents:

25 46.PDF

IV. Consideration Of Story County Central Service Cost Allocation Plan Based On FY 2024 Expenditures

Department Submitting Auditor

Documents:

STORY COUNTY FY 2024 BOARD OF SUPERVISORS TRANSMITTAL
LETTER.PDF
STORY COUNTY FY 2024 CERTIFICATION STATEMENT.PDF
STORY COUNTY FY 2024 COST PLAN.PDF

STORY COUNTY FY 2024 DHHS TRANSMITTAL LETTER.PDF
STORY COUNTY FY 2024 INVOICE.PDF

V. Consideration Of Rescinding The Charitable Solicitation And Payroll Deduction Policy,
Effective 12/20/24

Consent

Department Submitting Auditor

Documents:

RESCINDING POLICY MEMO.PDF

VI. Consideration Of Resolution #25-47, Award A Bid To Peterson Contractors Inc, For
Project BRS-4865(605)-5F-85 And That The Engineer Be Authorized To Sign The
Contract Documentation On Behalf Of The Board

Department Submitting Engineer

Documents:

RES 25 47.PDF

VII. Consideration Of Utility Permit(S) #25-7996

Department Submitting Engineer

Documents:

UT 25 7996.PDF

10. PUBLIC HEARING ITEMS:

I. Consideration Of Resolution #25-41, Amending The Urban Renewal Plan, Story County
Urban Renewal Area - Leanne Harter

Department Submitting Planning and Development

Documents:

RESOLUTION 25 41.PDF
DRAFT PLAN BOS.PDF

II. First Consideration Of Ordinance No. 322, Amending Chapter 8 – Urban Renewal Of The
Story County Code Of Ordinances - Leanne Harter

Department Submitting Planning and Development

Documents:

ORDINANCE NO 322.PDF

11. ADDITIONAL ITEMS:

I. Discussion And Consideration Of Cell Phone Quote For Planning And Development -
Leanne Harter

Department Submitting Planning and Development

Documents:

STORY COUNTY IPHONE QUOTE.PDF

II. Discussion And Consideration Of Climate Action Plan Consultant Award - Crystal Davis

Department Submitting Board of Supervisors

Documents:

CLIMATE ACTION PLAN STAFF MEMO 11 29 2024.PDF

12. DEPARTMENTAL REPORTS:

13. OTHER REPORTS:

I. Discussion And Direction Of Request From Youth And Shelter Services (YSS) For
Request For Funds - Crystal Davis

Department Submitting Board of Supervisors

Documents:

YSS STAFF MEMO 11 26 2024 B.PDF
YSS ARPA REQUEST ROSEDALE 11 26 2024.PDF
YSS ROSEDALE RENOVATIONS 11 26 2024.PDF

14. UPCOMING AGENDA ITEMS:

15. PUBLIC COMMENT #2:

Comments from the Public on Items not on this Agenda. The Board may not take any
Action on the Comments due to the Requirements of the Open Meetings Law, but May
Do So In the Future.

16. LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS
FROM THE SUPERVISORS:

17. ADJOURNMENT:

Story County strives to ensure that its programs and activities do not discriminate on the basis
of race, color, national origin, sex, age or disability. Persons requiring assistance, auxiliary aids
or services, or accommodation because of a disability may contact the county's ADA
coordinator at (515) 382-7204.

AMENDMENT NO. 2
To
Grant Agreement
for
YSS – Rapid Rehousing
ARPA SUBRECIPIENT NO. 13
Dated _____, 2024

This AMENDMENT No. 2 is by and among the County of Story, Iowa and **Youth and Shelter Services, Inc. (YSS)** (collectively, “the Parties”). In consideration of the mutual covenants herein made, the Parties agree as follows:

SECTION 1. PURPOSE OF AMENDMENT

1. Parties agree that an amendment should be made to the approved Grant Agreement:
 - a. Amend the program budget as follows:
 1. Revision to 1.0 Rental Assistance and 4.0 Rent Deposits to combine line items
 2. Revision to 2.0 Personnel-Staff Salary
2.D Major Grants Director-new add to replace AVP Transitional Services position
2.E VP of Programs-new add
 3. Revisions to 2.A through 2.E to remove percentages of time required for each position
 4. Revisions to 2.A through 2.E to remove separate line item dollar amounts. 2.0 Personnel-Staff Salary amount remains the same at \$288,350.00, to be used at discretion of YSS for Personnel positions 2.A through 2.E, but not to exceed the overall agreement total of \$288,350.00.
Note: No change in submission of claims for this category, requirement is still in place to provide proof of staff hours worked towards ARPA project.
 - b. De-Obligation of Funds
 1. Based on current and anticipated future program of work, reduce newly combined 1.0 Rental Assistance/Rent Deposits to \$360,444.00; reduce 7.0 Utility Payments to \$15,300.00. Providing at total of \$181,500.00 to be de-obligated.

SECTION 2. AMENDMENT ALLOWED.

1. The Grant Agreement provides for this Amendment in Section 6 (D) as follows:
Complete Agreement; Waivers and Amendments. All conditions, covenants, duties and obligations contained in the Agreement may be amended only through a written amendment signed by the Subrecipient and the County unless otherwise specified in this Agreement. At the date of execution hereof, the original Agreement is attached hereto as Exhibit A and made a part hereof. From time to time after the date hereof, the Subrecipient may apply for, and the County may agree to make, additional Grants pursuant to additional Applications. In such event, such additional Applications shall become a part of new Agreement. The parties understand and agree that this Agreement and Application attached hereto, which are expressly incorporated herein by reference, supersedes all other verbal and written agreements and negotiations by the parties regarding the matters contained herein.

2. All other terms and conditions of the Agreement identified in the caption hereof shall remain in full force and effect except as specifically modified by this amendment.

STORY COUNTY, IOWA (County)

Youth and Shelter Services, Inc. (YSS) Subrecipient)

By:


Chairperson of the Board of Supervisors

By:



Dated:

11-26-24

Dated:

11/19/24



**STORY COUNTY
BOARD OF SUPERVISORS
LISA K. HEDDENS, Chair
LINDA MURKEN, Vice Chair
LATIFAH FAISAL, Supervisor**

Story County Administration
900 Sixth Street
Nevada Iowa 50201
515-382-7200
515-382-7206 (fax)

MEMORANDUM

TO: Story County Board of Supervisors
FROM: Crystal Davis, County Outreach & Special Projects Manager
RE: Discussion and Direction on Request from Youth and Shelter Services (YSS)
for Request for Funds
DATE: November 21, 2024

YSS is submitting a formal request for funds for a new project to renovate Rosedale into Transitional/Recovery Housing. The requested funds, in the amount of \$181,500, are the de-obligated funds from the original YSS Rapid Rehousing American Rescue Plan Act (ARPA) contract. These funds were de-obligated by Board action on October 15, 2024.

Please see the attached request letter, including estimate of costs.

Staff is looking for direction on whether to:

- Approve request for funds. Staff would need to write a new contract and place on the December 4, Board Meeting, or no later than the December 10, Board Meeting, to meet ARPA obligation deadlines for December 2024.
- Deny request for funds.
- Postpone direction on request for funds until other requests from previous ARPA applicants inquiring about available funds have been considered.

Please let us know what questions you may have.

November 21, 2024

Story County Board of Supervisors
900 6th Street
Nevada, IA 50201

Formal Request for ARPA Funds to Renovate Rosedale into Transitional/Recovery Housing

Members of the Story County Board of Supervisors,

YSS (Youth & Shelter Services) respectfully submits this formal request for **\$181,500** in ARPA funds to to rennovate the Rosedale facility at 703 Burnett Ave, Ames, IA. This is the amount that was deobligated from the YSS's Youth Rapid Rehousing Program funded through Story County ARPA. This initiative would transform Rosedale into transitional/recovery housing for **youth and young adults up to age 24**, addressing critical gaps in the behavioral health continuum of care and meeting urgent housing and public health needs in our community.

Background

In 2021, YSS was awarded ARPA funds to launch a Youth Rapid Rehousing Program, focused on providing stable housing for youth impacted by the pandemic. Despite progress, external challenges—including limited housing availability, staffing difficulties, and delayed program initiation—have impeded our ability to fully expend the allocated funds by the program's conclusion.

Since de-obligating the anticipated funds that would be unspent (\$181,500), YSS is requested the same amount to renovate the Rosedale facility, creating a sustainable transitional/recovery housing program that aligns with ARPA priorities and expands on the objectives of the original program.

Formal Request

YSS formally requests **\$181,500 in Story County ARPA funds** to support the following:

- Essential renovations to the Rosedale facility, ensuring it meets transitional/recovery housing standards.

This request would allow YSS to expend the funds within ARPA deadlines while ensuring they remain dedicated to addressing housing and public health challenges directly tied to the pandemic.

Alignment with ARPA Objectives

The proposed project aligns with ARPA's goals in the following ways:

1. Public Health Impact:

- The pandemic exacerbated behavioral health crises, including substance use disorders and housing instability among youth and young adults. Recovery housing mitigates these crises by providing structured, supportive environments conducive to long-term sobriety and well-being.

- Iowa reports 6,000 annual emergency department visits for overdoses, with 28.7% involving individuals aged 15–24. Recovery housing addresses this public health need by supporting sustained recovery.

2. **Housing Stability:**

- Transitional housing is critical for individuals exiting treatment programs, preventing homelessness and relapse while fostering independence and community reintegration.
- Recovery housing complements the goals of the rapid rehousing program, offering more tailored support for vulnerable populations.

3. **Equity and Sustainability:**

- The program targets populations disproportionately affected by the pandemic, including youth aging out of foster care and those grappling with addiction.
- Unlike grant-dependent programs, recovery housing is financially sustainable through insurance reimbursements, ensuring long-term impact.

Proposed Use of Funds

The reallocated funds will be used for essential renovations to transform Rosedale into a welcoming, recovery-focused environment. Specific uses include:

- **Flooring:** Replacing worn flooring to improve safety and comfort.
- **Walls:** Repairing and repainting walls to create a therapeutic and inviting space.
- **Windows:** Updating outdated windows for energy efficiency and comfort.
- **Kitchen Modifications:** Adapting the kitchen to support communal living and nutritional programming.
- **Furnishings and Technology:** Upgrading furniture and technology to support programmatic needs and resident well-being.

The anticipated total project cost ranges from **\$181,500 to \$411,500** (based on funds available) with ARPA funds covering the essential renovation work. The initial phase would be fully funded by this request for \$181,500. Additional funds will be pursued through both public and private partnerships.

Please see the attached detailed budget provided by Woodruff.

Program Overview

The transitional/recovery housing program will serve as a critical step-down service in the behavioral health continuum of care, complementing YSS's existing services.

- **Population Served:** Up to 10 residents at a time, with an average length of stay of 3–6 months.
- **Services Provided:** Life skills training, recovery coaching, employment readiness, and community engagement opportunities.

WOODRUFF CONSTRUCTION

100% Employee Owned

AMES | FORT DODGE | IOWA CITY | WATERLOO | SPENCER

1920 Philadelphia St, Suite 102
Ames, IA 50010

November 20, 2024

Andrew Allen
YSS Headquarters
420 Kellogg Ave
Ames, IA 50010

RE: YSS Rosedale Renovations
703 Burnett Ave
Ames, IA 50010

Dear Mr. Allen:

Woodruff has prepared a preliminary budget estimate for the Rosedale Shelter Renovations as follows:

Category	Phase 1 (\$181,500)	Phase 2 (Additional \$230,000)	Total Potential Cost
Interior Renovations			
- Flooring Replacement	\$30,000	\$0	\$30,000
- Wall Repairs and Painting	\$25,000	\$0	\$25,000
- Kitchen Modifications	\$20,000	\$0	\$20,000
- Additional Renovations	\$35,000	\$45,000	\$80,000
Interior Subtotal	\$110,000	\$45,000	\$155,000
Windows and Energy Efficiency	\$30,000	\$0	\$45,000
Plumbing, HVAC, and Electrical	\$0	\$135,000	\$135,000
Furnishings and Equipment	\$41,500	\$15,000	\$56,500
Exterior Improvements	\$0	\$15,000	\$15,000
Contingency	\$0	\$20,000	\$20,000
Total	\$181,500	\$230,000	\$411,500

Sincerely,

Woodruff Construction
Grant Reimers
Central Region President
(515) 450-2949

STORY COUNTY UTILITY PERMIT

Date 12/4/2024

To the Board of Supervisors, Story County, Iowa:

The Interstate Power and Light Company (Alliant Energy) Company, incorporated under the laws of authorize to do business within the State of Iowa, with its principal place of business at , 1284 xe place, Ames Iowa 50010, does hereby make application requesting permission to occupy certain portions of public right-of-way and that the County Engineer be directed to establish the location of lines of transmission of new 1" hdpe gas service on secondary route 83040 260th St INDIAN CREEK COUNTRY CLUB, NEVADA, from n/a to n/a, a distance of n/a miles.

Agreements: The utility company, corporation, applicant, permittee, or licensee, (hereinafter referred to as the permittee) agrees that the following stipulations shall govern under this permit.

1. The Permittee will file a plat setting out the location of proposed line on the secondary route and that the description of the proposed installation including type, height, and spacing of poles, maximum voltage, lengths of cross arms, minimum clearance and number of wires, type, size and capacity of underground cables, conduits, tile lines, and pipe lines, maximum working pressures for pipe lines carrying gas or flammable petroleum products are described as follows:

We will install 1" hdpe from existing gas main on the north side of 260th St to the south side of 260th St by boring under the road in order to feed customer new gas service.
We will place at a minimum of 4 feet depth.

2. The installation shall meet the requirements of county, state, and federal laws, franchise rules, and of the Iowa State Commerce Commission Regulations and Directives, Utilities Division, the Iowa State Department of Health, and any other laws or regulations applicable. Utility depth requirements shall meet Iowa Administrative Code 761—115.13(306A).

3. The Permittee shall be fully responsible for any future adjustments of its facilities within the established highway right-of-way caused by highway construction or maintenance operations.

4. Story County assumes no responsibility for damages to the Permittee's property occasioned by any construction or maintenance operations on said highways.

5. The Permittee shall take all reasonable precautions during the construction and maintenance of said installation to protect and safeguard the lives and property of the traveling public and adjacent property owners.

6. The Permittee, and its contractors, shall carry on the construction or repair of the accommodated utility with serious regard to the safety of the public. Traffic protection shall be in accordance with Part VI of the current Iowa Department of Transportation Manual on Uniform Control Devices for Streets and Highways.

7. The Permittee shall be responsible for any damage resulting to said highways because of the construction operation, or maintenance of said utility, and shall reimburse Story County for any expenditure the County may have to make on said highways because of said permittee's utility having been constructed, operated, and maintained thereon.

8. The Permittee shall indemnify and save harmless Story County from any and all causes of action, suits at law or in equity, or losses, damages, claims, or demands, and from any and all liability and expense of whatsoever nature for, on account of or due to the acts or omissions of said Permittee's officers, members, agents, representatives, contractors, employees or assigns arising out of or in connection with its (or their) use or occupancy of the public highway under this permit.

9. Noncompliance with any of the terms of permit, or agreement, may be considered cause for shut down of utility construction operations, or revocation of the permit.

10. The following special requirements, if applicable, shall apply to this permit:

Whenever the route of the proposed cable line runs along a paved secondary highway, the location of said cable shall be constructed in the ditch bottom near the backslope or on top of the backslope near the r.o.w. line.

Whenever the route of the proposed cable line runs along a dirt or gravel surfaced highway, the location of said cable shall be constructed on top of the road surface and as near possible to the shoulder line

Whenever a cross road culvert or bridge is encountered along the route of the proposed cable lines, said cable shall be constructed around the ends of said cross road culvert or bridge even though this looping is not designated on the situation plans attached hereto.

The crossing of the cable line from one side of the highway to the other shall be accomplished at a near right angle rather than diagonally so as to disturb the roadbed of the traveled way as little as possible.

Whenever the route of the proposed cable line is to cross a paved highway, such crossing shall be in a bored hole rather than open cut trench.

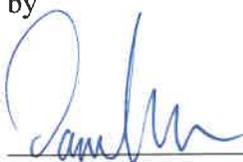
Date 12/4/2024

Interstate Power and Light Company (Alliant Energy)
Name of Company (Applicant - Permittee)

Aquila Sletten 515-268-3449
by Phone no.

Recommended for Approval:

Date 12-9-24


County Engineer 515-382-7355
Phone no.

Approved:

Date 12-17-24


Chair, Board of Supervisors
Story County, Iowa

A plat shall be attached to the copy submitted.



Thanks,

Aquila Sletten | Field Design Specialist I

ALLIANT ENERGY

1284 XE Place | Ames, IA 50014

Office: (515) 268-3449 | Fax: 515-268-3594

alliantenergy.com | aquilasletten@alliantenergy.com

Service Applications Residential/Commercial

<https://www.alliantenergy.com/accountandbilling/customersupport/startorstopservice/newconstruction>

Electric/Gas Service Rules

<https://www.alliantenergy.com/partneringwithalliantenergy/contractors/servicemanuals>

STORY COUNTY UTILITY PERMIT

Date 12-10-2024

To the Board of Supervisors, Story County, Iowa:

The City of Ames Electric Services Company, incorporated under the laws of Iowa, authorize to do business within the State of Iowa, with its principal place of business at 502 Carroll Avenue, Ames, IA 50010, does hereby make application requesting permission to occupy certain portions of public right-of-way and that the County Engineer be directed to establish the location of lines of transmission of 15,000 volt buried electric on secondary route 560th Ave, from SE 18th St & 560th Ave, Ames to 2500 ft south of said intersection, a distance of 0.5 miles.

Agreements: The utility company, corporation, applicant, permittee, or licensee, (hereinafter referred to as the permittee) agrees that the following stipulations shall govern under this permit.

1. The Permittee will file a plat setting out the location of proposed line on the secondary route and that the description of the proposed installation including type, height, and spacing of poles, maximum voltage, lengths of cross arms, minimum clearance and number of wires, type, size and capacity of underground cables, conduits, tile lines, and pipe lines, maximum working pressures for pipe lines carrying gas or flammable petroleum products are described as follows:

3-1/0 AL 15kV cables will be installed inside 1-4" PVC conduit. Burial depth will be 36" minimum. Conduit will be buried approx. 3 ft inside public right-of-way (see attached map). Two fiberglass primary enclosures will be installed (approx. 800 ft apart) to facilitate pulling of cables over long distances.

2. The installation shall meet the requirements of county, state, and federal laws, franchise rules, and of the Iowa State Commerce Commission Regulations and Directives, Utilities Division, the Iowa State Department of Health, and any other laws or regulations applicable. Utility depth requirements shall meet Iowa Administrative Code 761—115.13(306A).

3. The Permittee shall be fully responsible for any future adjustments of its facilities within the established highway right-of-way caused by highway construction or maintenance operations.

4. Story County assumes no responsibility for damages to the Permittee's property occasioned by any construction or maintenance operations on said highways.

5. The Permittee shall take all reasonable precautions during the construction and maintenance of said installation to protect and safeguard the lives and property of the traveling public and adjacent property owners.

6. The Permittee, and its contractors, shall carry on the construction or repair of the accommodated utility with serious regard to the safety of the public. Traffic protection shall be in accordance with Part VI of the current Iowa Department of Transportation Manual on Uniform Control Devices for Streets and Highways.

7. The Permittee shall be responsible for any damage resulting to said highways because of the construction operation, or maintenance of said utility, and shall reimburse Story County for any expenditure the County may have to make on said highways because of said permittee's utility having been constructed, operated, and maintained thereon.

1-00

Permit Number 25-8018

STORY COUNTY UTILITY PERMIT

Date 12-10-24

To the Board of Supervisors, Story County, Iowa:
XENIA RURAL

The WATER DISTRICT Company, incorporated under the laws of IOWA authorize to do business within the State of Iowa, with its principal place of business at 23998 141st ST, Bouton IA 50039 does hereby make application requesting permission to occupy certain portions of public right-of-way and that the County Engineer be directed to establish the location of lines of transmission of potable water on secondary route

To provide water service per attached map(s).

Agreements: The utility company, corporation, applicant, permittee, or licensee, (hereinafter referred to as the permittee) agrees that the following stipulations shall govern under this permit.

1. The Permittee will file a plat setting out the location of proposed line on the secondary route and that the description of the proposed installation including type, height, and spacing of poles, maximum voltage, lengths of cross arms, minimum clearance and number of wires, type, size and capacity of underground cables, conduits, tile lines, and pipe lines, maximum working pressures for pipe lines carrying gas or flammable petroleum products are described as follows:
2. The installation shall meet the requirements of county, state, and federal laws, franchise rules, and of the Iowa State Commerce Commission Regulations and Directives, Utilities Division, the Iowa State Department of Health, and any other laws or regulations applicable.
3. The Permittee shall be fully responsible for any future adjustments of its facilities within the established highway right-of-way caused by highway construction or maintenance operations.
4. Story County assumes no responsibility for damages to the Permittee's property occasioned by any construction or maintenance operations on said highways.
5. The Permittee shall take all reasonable precautions during the construction and maintenance of said installation to protect and safeguard the lives and property of the traveling public and adjacent property owners.
6. The Permittee, and its contractors, shall carry on the construction or repair of the accommodated utility with serious regard to the safety of the public. Traffic protection shall be in accordance with Part VI of the current Iowa Department of Transportation Manual on Uniform Control Devices for Streets and Highways.
7. The Permittee shall be responsible for any damage resulting to said highways because of the construction operation, or maintenance of said utility, and shall reimburse Story County for any expenditure the County may have to make on said highways because of said permittee's utility having been constructed, operated, and maintained thereon.

8. The Permittee shall indemnify and save harmless Story County from any and all causes of action, suits at law or in equity, or losses, damages, claims, or demands, and from any and all liability and expense of whatsoever nature for, on account of or due to the acts or omissions of said Permittee's officers, members, agents, representatives, contractors, employees or assigns arising out of or in connection with its (or their) use or occupancy of the public highway under this permit.

9. Noncompliance with any of the terms of permit, or agreement, may be considered cause for shut down of utility construction operations, or revocation of the permit.

10. The following special requirements, if applicable, shall apply to this permit:

Whenever the route of the proposed cable line runs along a paved secondary highway, the location of said cable shall be constructed on top of the road shoulder so as to be within approximately two-feet of the pavement edge.

Whenever the route of the proposed cable line runs along a dirt or gravel surfaced highway, the location of said cable shall be constructed on top of the road surface and as near possible to the shoulder line

Whenever a cross road culvert or bridge is encountered along the route of the proposed cable lines, said cable shall be constructed around the ends of said cross road culvert or bridge even though this looping is not designated on the situation plans attached hereto.

The crossing of the cable line from one side of the highway to the other shall be accomplished at a near right angle rather than diagonally so as to disturb the roadbed of the traveled way as little as possible.

Whenever the route of the proposed cable line is to cross a paved highway, such crossing shall be in a bored hole rather than open cut trench.

Date _____

XENIA RURAL WATER DISTRICT

Name of Company (Applicant - Permittee)

(515) 676-2117

by _____

Phone no.

Recommended for Approval:

Date 12-11-24


Asst. County Engineer

515-382-7355
Phone no.

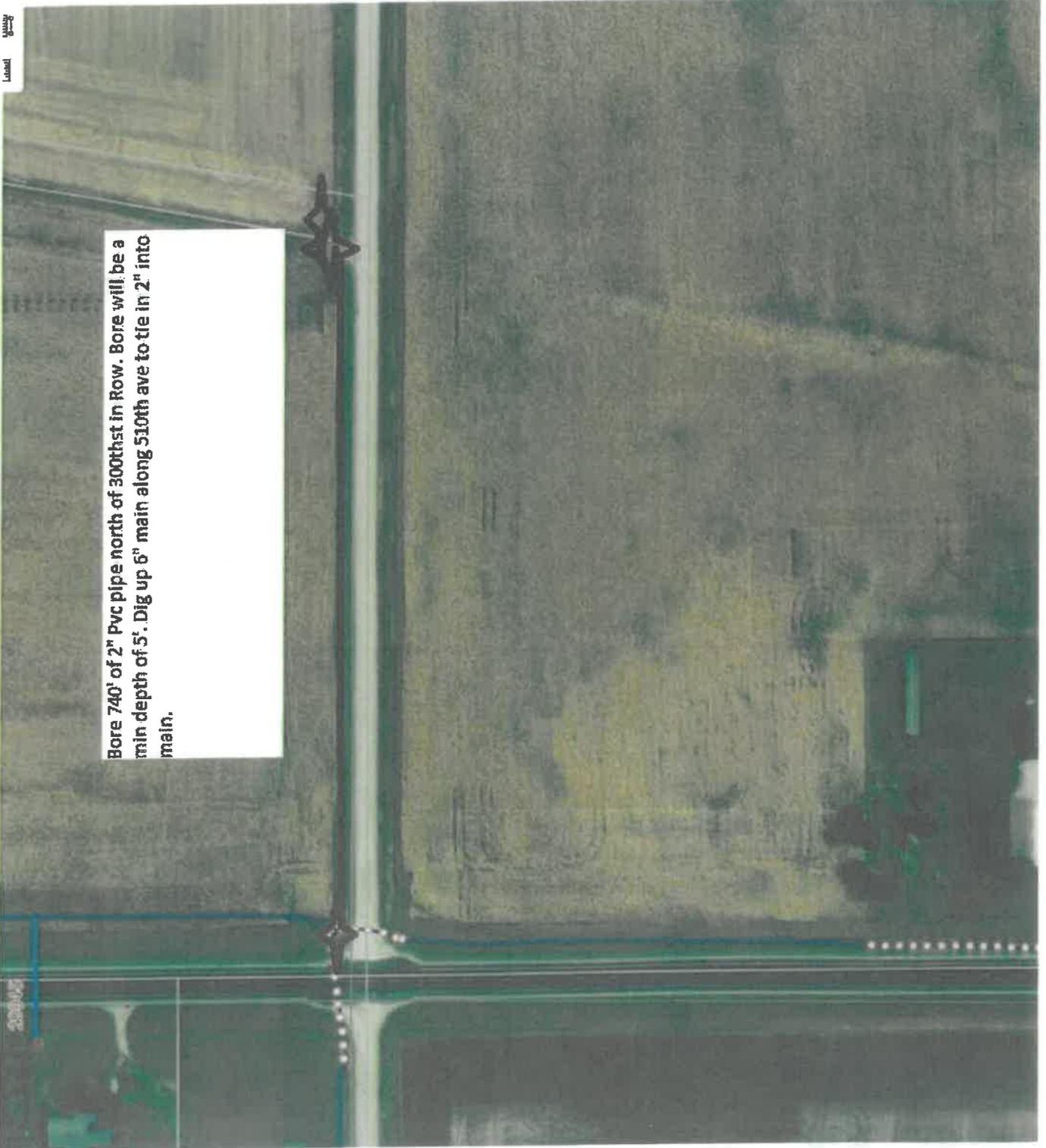
Approved:

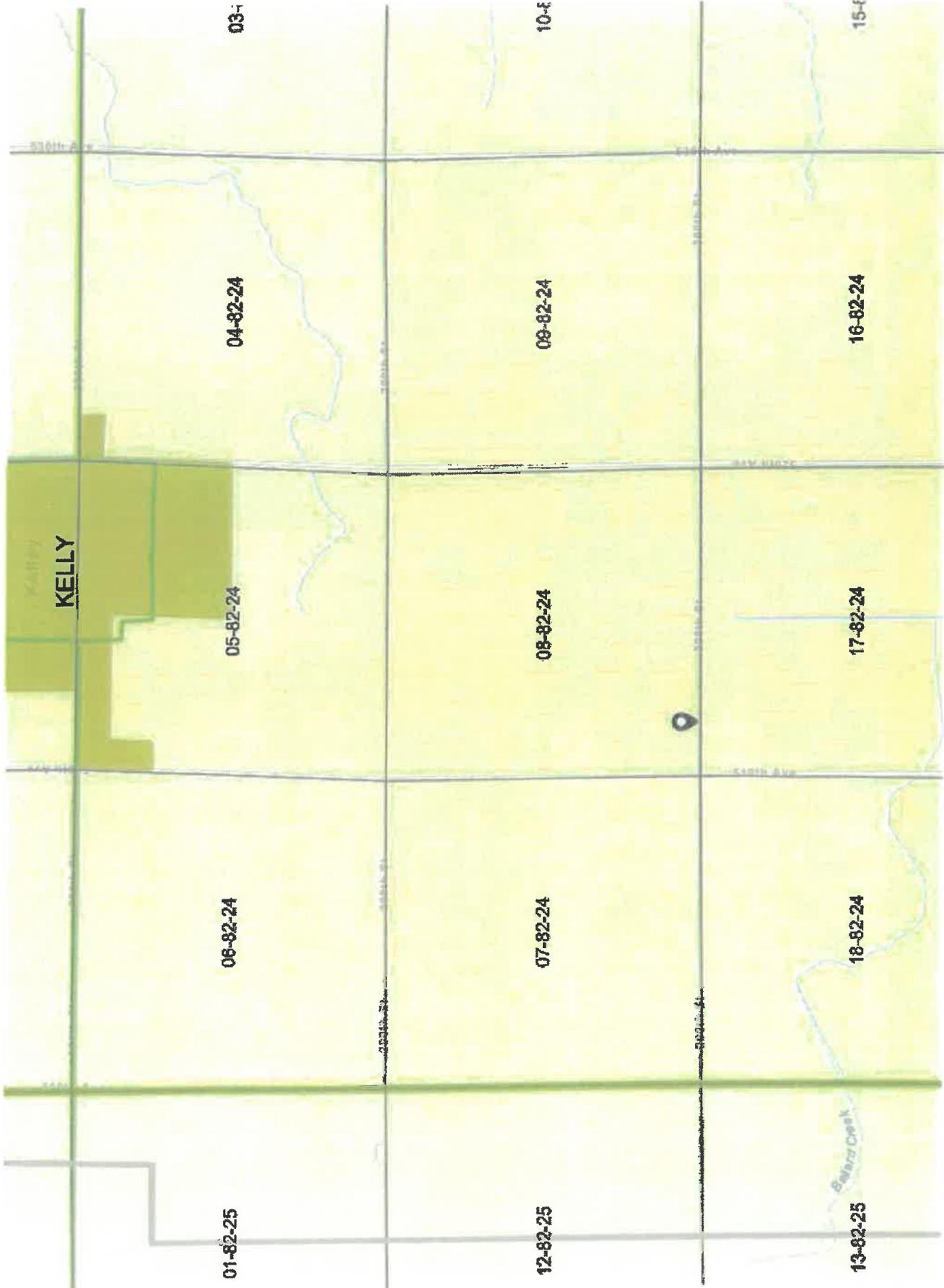
Date 12-17-24


Chair, Board of Supervisors
Story County, Iowa

Three (3) copies of this form will be required for each installation. A plat shall be attached to each copy submitted.

Bore 740' of 2" Pvc pipe north of 300thst in Row. Bore will be a
min depth of 5'. Dig up 6" main along 510th ave to tie in 2" into
main.





01-82-25

06-82-24

05-82-24

04-82-24

03-f

12-82-25

07-82-24

08-82-24

08-82-24

10-f

13-82-25

18-82-24

17-82-24

16-82-24

15-f

KELLY

Ballard Creek





STORY COUNTY BOARD OF SUPERVISORS

900 6th Street • Nevada, IA 50201
Phone: 515-382-7200 • Fax: 515-382-7206
Website: <https://www.storycountyiowa.gov>

December 12, 2024

Story County Board of Supervisors
900 6th Street
Nevada, IA 50201

APPROVED **DENIED**
Board Member Initials: SKH
Meeting Date: 12-17-221
Follow-up action: _____

Dear Board of Supervisors:

Attached is an updated list of ASSET budget requests for FY26.

In previous years, the Board has decided to make increases or decreases to general basic, local option, public health, and administrative services following the receipt of agency requests. Last December, the Board approved a 6% increase to general basic, a \$394.00 increase to Local Option, and a \$31,250.00 decrease to Public Health (consistent with request), and a 5% increase to administrative services (to cover training, supplies, and related costs).

Overall, you made a total of \$1,805,340 (\$1,442,010 GB, \$21,430 LO, and \$341,900 PH) available to the ASSET process from Story County.

As in previous years, the funding requests from agencies exceed their current ASSET budgets and what the County can cover. The Board's decision on the amount of ASSET funding to make available to the process for FY26 should include specific direction for the following: Increase/Decrease funds as indicated below –

5 % or \$ _____ - General Basic (GB). An increase is requested.

5 % or \$ _____ - Local Option (LO) – An increase is requested.

\$ _____ - Public Health – A \$10,000 decrease is requested.

— % or \$ — - administrative services – no increase to admin services is requested this FY.

Following completion of the ASSET budget allocation process in January, I will bring recommendations to the Board in February. At that time, the Board could accept the recommendations or make changes as deemed appropriate.

Respectfully,

Sandra King
Director of External Operations and County Services

Attachment
FY26 ASSET Budget Requests

Lisa K. Heddens
Supervisor, Chair
LHeddens@storycountyiowa.gov
515-382-7201

Linda Murken
Supervisor, Vice Chair
LMurken@storycountyiowa.gov
515-382-7202

Latifah Faisal
Supervisor
LFaisal@storycountyiowa.gov
515-382-7203

	A	B	C	D	E	F	G	H
49	HIRTA Public Transit	Transportation - City of Ames	2.13	\$13,000.00	\$13,000.00	\$0.00	0%	
50	HIRTA Public Transit	Transportation - County	2.13	\$115,000.00	\$115,000.00	\$0.00	0%	
51	Total HIRTA			\$128,000.00	\$128,000.00	\$0.00	no overall incr	
52								
53	Legal Aid Society of Story County	Legal Aid - Civil	2.10	\$172,172.00	\$189,522.00	\$17,350.00	10%	
54	Total Legal Aid			\$172,172.00	\$189,522.00	\$17,350.00	10%	
55								
56	Lutheran Services in Iowa	Crisis Child Care	3.09	\$2,192.00	\$2,192.00	\$0.00	0%	
57	Lutheran Services in Iowa	HOPE'S Village (formerly the Nest @ YSS)	2.11	\$0.00	\$6,696.50	NEW	YSS transferred to LSI	
58	Total LSI			\$2,192.00	\$8,878.50	\$0.00	0%	
59								
60	Mid-Iowa Community Action (MICA)	Food Pantry	2.01	\$13,000.00	\$14,000.00	\$1,000.00	8%	
61	Total MICA			\$13,000.00	\$14,000.00	\$1,000.00	8%	
62								
63	Prairie Flower	Day Care - Children	2.03	\$0.00	\$4,396.30	NEW	NEW	
64	Prairie Flower	Day Care - School Age	2.04	\$0.00	\$4,603.70	NEW	NEW	
65	Total Prairie Flower			\$0.00	\$9,000.00			
66								
67	Primary Health Care	Dental Clinic	3.01	\$12,490.00	\$14,500.00	\$2,010.00	16%	
68	Primary Health Care	Pediatrics, OB/GYN, Behavioral Health	3.01	\$0.00	\$5,924.82	NEW	NEW	
69	Primary Health Care	Dental Navigator	3.13	\$0.00	\$3,180.00	NEW	NEW	
70	Total PHC			\$12,490.00	\$23,604.82	\$11,114.82	89%	
71								
72								
73	Raising Readers	Public Education & Awareness	1.12	\$4,830.00	\$5,217.00	\$387.00	8%	
74	Raising Readers	Out of School Program	1.09	\$6,515.00	\$7,036.00	\$521.00	8%	
75	Raising Readers	Family Development/Education	1.10	\$5,413.00	\$5,846.00	\$433.00	8%	
76	Total Raising Readers			\$16,758.00	\$18,099.00	\$1,341.00	8%	
77								
78	Story Time Childcare	Child Care - Infants	2.02	\$3,150.00	\$2,070.00	(\$1,080.00)	-34%	
79	Story Time Childcare	Child Care - Children	2.03	\$59,850.00	\$66,930.00	\$7,080.00	12%	
80	Total Story Time			\$63,000.00	\$69,000.00	\$6,000.00	10%	
81								
82	The Bridge Home	Supportive Housing	2.15	\$0.00	\$20,000.00	\$20,000.00	Not funded in FY25	Not funded in FY25 this is a gray funding area for the County; this was not funded by the County or ASSET last FY25/CLOS has provided some funding
83	The Bridge Home	Emergency Shelter	2.08	\$0.00	\$79,113.00	\$79,113.00	Not funded in FY25	TBH did not receive ASSET funding for FY25
84	The Bridge Home	Service Coordination - Rapid Re-Housing Program	3.13	\$0.00	\$4,000.00	\$4,000.00	Not funded in FY25	
85	Total The Bridge Home			\$0.00	\$103,113.00	\$103,113.00	Not funded in FY25	
86								
87	The Community Academy	Youth Development & Social Adj - Summer Experience	1.07	\$11,300.00	\$35,000.00	\$23,700.00	210%	New to ASSET in FY24
88	The Community Academy	Cut of School Program - After School Program	1.09	\$0.00	\$10,000.00	\$10,000.00	NEW	
89	Total The Community Academy			\$11,300.00	\$45,000.00	\$33,700.00	298%	
90								
91	The Salvation Army	Emergency Disaster Service	2.12	\$4,000.00	\$3,000.00	(\$1,000.00)	-25%	
92	The Salvation Army	Food Pantry	2.01	\$18,000.00	\$23,000.00	\$5,000.00	28%	

	A	B	C	D	E	F	G	H
93	The Salvation Army	Temporary/Emergency Shelter (Hotel Voucher)	2.08	\$80,000.00	\$88,000.00	\$8,000.00	10%	Initial FY25 req was \$3,000
94	Youth and Shelter Services	Vehicle Maintenance & Repair Program	2.01	\$2,000.00	\$4,000.00	\$2,000.00	100%	
95	Total Salvation Army			\$104,000.00	\$118,000.00	\$14,000.00	13%	
96								
97	University Community Childcare	Day Care - Infants	2.02	\$16,454.00	\$18,099.00	\$1,645.00	10%	
98	University Community Childcare	Day Care - Children	2.03	\$12,293.00	\$13,523.00	\$1,230.00	10%	
99	Total UCC			\$28,747.00	\$31,622.00	\$2,875.00	9%	
100								
101	Youth and Shelter Services	Family Nest Program (FKA Storks Nest)	2.11	\$0.00	\$0.00	\$0.00	disc continued	transferred to LSI (under new name)
102	Youth and Shelter Services	Mentoring	1.07	\$43,905.00	\$48,190.80	\$4,285.80	10%	
103	Youth and Shelter Services	Day Care - School Age/Kids Club (incl Colo-Nesco)	2.04	\$73,192.00	\$75,387.76	\$2,195.76	3%	Colo-Nesco is closing Dec 2024
104	Youth and Shelter Services	Youth Development/Social Development - Community Youth Dev	1.07	\$36,519.00	\$37,614.57	\$1,095.57	3%	
105	Youth and Shelter Services	Family Development/Education	1.10	\$0.00	\$0.00	\$0.00	disc continued	
106	Youth and Shelter Services	Public Educ & Awareness (Education & Prevention)	1.12	\$90,000.00	\$153,184.38	\$63,184.38	70%	requesting ASSET to combine funding from
107	Youth and Shelter Services	Employment Assistance for Youth	1.08	\$13,032.00	\$18,000.00	\$4,968.00	38%	Rosedale with Traditional Living
108	Youth and Shelter Services	Summer Enrichment	1.09	\$21,289.00	\$22,353.45	\$1,064.45	5%	
109	Youth and Shelter Services	Transitional Living	2.07	\$50,600.00	\$128,343.00	\$77,743.00	154%	requesting 4 additional clients
110	Youth and Shelter Services	Emergency Shelter - Rosedale	2.08	\$70,153.00	\$0.00	(\$70,153.00)	-100%	FY25 funds sequestered
111	Youth and Shelter Services	Service Coordination	3.13	\$5,000.00	\$8,480.00	\$3,480.00	70%	
112	Youth and Shelter Services	Substance Use Disorder Outpatient Treatment	3.16	\$20,000.00	\$8,000.00	(\$12,000.00)	-60%	
113	Youth and Shelter Services	Transitional Housing Services - Rapid Rehousing (new)	2.01	\$0.00	\$10,000.00	\$10,000.00	Not funded in	NEW request last FY: not funded. The County does not fund this type of service through ASSET (i.e. rent). Provider was advised last year. Would be serving 3 clients; Wants ASSET to fund service at 87%.
114	Total YSS			\$423,690.00	\$509,553.96	\$85,863.96	20%	
115								
116								
117	TOTAL GENERAL BASIC			\$1,349,126.00	\$1,673,782.73	\$324,656.73	24%	
118								
119								
120	LOCAL OPTION FUNDS							
121	Provider	Service		Budget 2025	Request 2026	Difference	% Change	
122	Heartland Senior Services	Adult Day Center	3.02	\$300.00	\$309.00	\$9.00	3%	
123	Heartland Senior Services	Home Delivered Meals - Meals on Wheels	3.05	\$700.00	\$721.00	\$21.00	3%	
124	Heartland Senior Services	Service Coordination/Outreach	3.13	\$810.00	\$810.00	\$0.00	0%	
125	Totals HSS			\$1,810.00	\$1,840.00	\$30.00	2%	
126								
127	Legal Aid Society of Story County	Legal Aid - Civil	2.10	\$11,544.00	\$14,590.00	\$3,046.00	26%	
128	Total Legal Aid			\$11,544.00	\$14,590.00	\$3,046.00	26%	
129								
130	The Salvation Army	Food Pantry		\$2,000.00	\$2,500.00	\$500.00	25%	
131	Total Salvation Army			\$2,000.00	\$2,500.00	\$500.00	25%	
132								
133	Youth and Shelter Services	Kids Club (including Colo-Nesco)	2.04	\$5,150.00	\$5,304.50	\$154.50	3%	
134	Youth and Shelter Services	Summer Enrichment	1.09	\$926.00	\$972.30	\$46.30	5%	
135	Total YSS			\$6,076.00	\$6,276.80	\$200.80	3%	

28E AGREEMENT

STORY COUNTY BOARD OF SUPERVISORS RESOLUTION NO. 25- 53

CITY OF AMES RESOLUTION NO. 24.586

AGREEMENT FOR CITY SANITARY SEWER INSTALLATION ON COUNTY ROADWAY

This is a 28E agreement made by and between City and County upon the following terms and conditions:

1. DEFINITIONS

When used in this agreement, unless otherwise required by the context.

- a. CITY means the City of Ames, Iowa, a municipal corporation located in the County of Story, State of Iowa.
- b. COUNTY means Story County, Iowa, a political subdivision of the State of Iowa.
- c. PROJECT means sanitary sewer installation along 550th Avenue, Ken Maril Rd., and 265th St. The limits of the project are defined in the PLANS.
- d. PLANS mean the construction drawings and specifications for the PROJECT and approved by the CITY and reviewed by the COUNTY.
- e. ADMINISTRATOR means the Municipal Engineer.
- f. AGREEMENT means this instrument, in its entirety, and the plans which shall constitute integral part hereof.
- g. ACQUISITION means appraisal, negotiation, and purchasing of required right-of-way needs.

2. DURATION

This AGREEMENT shall take effect from the date of its execution by both CITY and COUNTY, and shall thereafter continue in full force and effect for such time as shall be necessary to fully accomplish its stated purposes and until it is terminated in accordance with its terms.

3. NO SEPARATE ENTITY

This AGREEMENT does not create a separate legal or administrative entity.

4. PURPOSE

Purpose of the AGREEMENT is to provide for the joint and cooperative construction of the PROJECT.

5. CONSTRUCTION BIDS

After the PLANS have been reviewed by the COUNTY and approved by CITY, CITY shall arrange for bids for construction of the PROJECT. The PLANS shall include language that requires the contractor to provide a reasonable access to homeowners at all times, even in wet conditions. If a reasonable access is not provided, the COUNTY has the authority to stop all work on the project until an access plan is approved by the COUNTY.

6. AWARD OF CONTRACT

The CITY shall notify the COUNTY of the CITY'S recommendations for the award of construction contracts. The CITY shall have the sole authority over the award of construction contracts. The COUNTY will not be a party to the construction contracts.

7. SUPERVISION OF CONSTRUCTION

The ADMINISTRATOR shall have general supervisory authority of the PROJECT. COUNTY'S Engineer may inspect the PROJECT from time to time at their discretion for purposes of verifying compliance of the construction with the PLANS.

8. ACCEPTANCE OF CONSTRUCTION

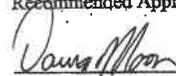
After construction of the PROJECT has been completed in accordance with the PLANS and reviewed by the COUNTY, CITY shall formally accept the work performed under the construction contracts. The CITY shall provide the COUNTY with a set of "Record" drawings upon completion of construction.

STORY COUNTY RESOLUTION 25-
CITY OF AMES RESOLUTION

- 9. **MANNER OF FINANCING/BUDGETING**
The City shall have responsibility for financing and establishing and maintaining a budget for the stated PURPOSE of this Agreement. All costs of the PROJECT shall be paid by the CITY.
- 10. **PROJECT MAINTENANCE**
It shall be the responsibility of CITY to provide maintenance of the sanitary sewer and complete any repairs that are needed to the sanitary sewer and cover the costs of any sewer associated road repairs. This provision will survive termination of the AGREEMENT and will remain in effect until the CITY annexes the roadway.
- 11. **TIMETABLE**
COUNTY and CITY shall each proceed with reasonable diligence in the performance of all actions required by them respectively under this agreement.
- 12. **INDEMNITY**
To the extent allowed by Iowa law, CITY shall indemnify and hold harmless COUNTY and its engineer and agents and employees from and against all claims, damages, losses, and expenses, including attorney fees arising out of the PROJECT under this AGREEMENT, and which is caused in whole or in part by any negligent or willful act or omission of CITY, its employees, its agents, or the bidders to whom CITY awards the contracts for construction of the PROJECT.
- 13. **TERMINATION**
This Agreement shall terminate upon completion of the PROJECT and performance of all actions required by COUNTY and CITY by this AGREEMENT, which shall be evidenced by a resolution adopted by the Board of Supervisors of COUNTY and a resolution adopted by the Council of CITY. The CITY may delay or abandon the PROJECT unilaterally if the costs associated with the PROJECT exceed the amounts that the CITY has budgeted for the PROJECT. Any modifications to this AGREEMENT shall be in writing and shall require mutual consent of the parties.
- 14. **MULTIPLE COPIES**
This AGREEMENT may be executed in any number of counterparts, each of which shall be regarded as and original, and all of which shall constitute but one and the same instrument.
- 15. **FILING AND RECORDING**
After execution of this AGREEMENT by both CITY and COUNTY, COUNTY shall promptly file the same with the Secretary of State and record it with the Story County Recorder, as required by 28E.8, Code of Iowa.

Pursuant to authority contained by Chapter 28E of the Code of Iowa, and by virtue of a resolution adopted by its Board of Supervisors, COUNTY has caused this agreement to be executed on its behalf on this 17th day of December, 2024

Recommended Approval By:



Darren Moon, P.E., Story County Engineer

Moved by: FASAL

Seconded by: MURKEN

Voting aye: FASAL, MURKEN, HEDDENS

Voting nay: NONE

Absent: NONE

Not voting: NONE

STORY COUNTY, IOWA



Lisa Heddens
Chairperson, Board of Supervisors

ATTEST: 
Lucy Martin
County Auditor

STORY COUNTY RESOLUTION 25-
CITY OF AMES RESOLUTION

Page Three

Pursuant to authority contained in Chapter 28E of the Code of Iowa and by virtue of a resolution adopted by its Council, CITY has caused this agreement to be executed on its behalf on this 12 day of November, 2024.

CITY OF AMES, IOWA



John Haila
Mayor



ATTEST: Renee Hall
City Clerk

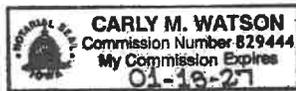
STATE OF IOWA, STORY COUNTY, SS:

On the ____ day of _____, 2024, before me, the undersigned, a notary public in and for said state; personally appeared Lisa Heddens and Lucy Martin, to me personally known, and who, being by me duly sworn, did say that they are the Chair of the Board of Supervisors and County Auditor, respectively, of the County of Story, State of Iowa; that the seal affixed to the foregoing instrument is the corporate seal of Story County, Iowa; and that the foregoing instrument was signed and sealed on behalf of Story County, Iowa, by authority of its Board of Supervisors, as contained in Resolution adopted by the Board of Supervisors on the ____ day of _____, 2024, and that the said Lisa Heddens and Lucy Martin acknowledged the execution of said instrument to be their voluntary act and deed and the voluntary act and deed of Story County, Iowa.

Notary Public

STATE OF IOWA, STORY COUNTY, SS:

This instrument was acknowledged before me on November 12, 2024, by John A. Haila and Renee Hall, as Mayor and City Clerk, respectively of the City of Ames, Iowa.


NOTARY PUBLIC

DO NOT WRITE IN THE SPACE ABOVE, RESERVED FOR RECORDER
Prepared By: Leanne Lawrie Harter, Story County Planning and Development Department
900 6th Street, Nevada, Iowa 50201 | 515-382-7245 | lharter@storycountyiowa.gov

**STORY COUNTY, IOWA
RESOLUTION OF THE BOARD OF SUPERVISORS
RESOLUTION NO. 25-54**

**A RESOLUTION TO ADOPT FEE AND FINE SCHEDULES FOR STORY COUNTY
PLANNING AND DEVELOPMENT DEPARTMENT EFFECTIVE JANUARY 1, 2025,
AND REPEAL PREVIOUSLY SET FEE AND FINE SCHEDULES**

WHEREAS, the Board of Supervisors of Story County, Iowa, determines that fees and fines collected and enforced by the Story County Planning and Development Department are in need of review and revision and to that end the following findings and resolution are made and adopted; and

WHEREAS, the current regulations outlined in Chapter 32 – Road Identification and Address Numbering System, Chapter 80 – Floodplain Management Program, Chapter 83 – Special Events, and the Land Development Regulations (Chapters 85, 86, 87, 88, 89, 90, 91, 92, and 93) require the submittal of application and filing fees and reference that the amount of the application fee shall be as established by the Board of Supervisors.

WHEREAS, the fees and fines collected and enforced by the Story County Planning and Development Department have not been amended since 2014; and

WHEREAS, the Story County Planning and Development Department fee and fine schedules attached hereto as Exhibit "A", are recommended by the Director of the Planning and Development Department and appear in all respects to be reasonable and necessary.

NOW, THEREFORE, BE IT RESOLVED that the schedule of fees and fines attached hereto as Exhibit "A", as well as all other costs and/or fees which may be lawfully claimed by the Story County Planning and Development Department are hereby adopted and shall become effective as of midnight on January 1, 2025. All other fee and fine schedules collected and enforced by the Story County Planning and Development Department, whether adopted by resolution or not, shall become void and held for naught as of 11:59 p.m., on December 31, 2024.

IT IS FURTHER RESOLVED that the Chairperson of the Board of Supervisors and the Clerk to the Board of Supervisors are authorized and they are hereby directed to certify a copy of this Resolution as the voluntary act and deed of the Board of Supervisors of Story County, Iowa.

Dated this 17th day of DECEMBER, 2024.

Lisa K. Heddens
Chairperson, Board of Supervisors

Attest:
[Signature]
County Auditor

ROLL CALL
FOR ALLOWANCE

Latifah Faisal Yea Nay Absent
Lisa Heddens Yea Nay Absent
Linda Murken Yea Nay Absent

ALLOWED BY VOTE
OF BOARD

Yea 3 Nay 0 Absent 0

Lisa K. Heddens Above tabulation made by [Signature]
CHAIRPERSON

EXHIBIT A



Story County Planning and Development FEE SCHEDULE

AMENDMENTS	
Code of Ordinances (Text)	\$400
Cornerstone to Capstone (C2C) Plan Amendment	\$400
Official Zoning Map (Rezoning)	\$400
BOARD OF ADJUSTMENT	
Appeal of Director's Decision	\$200
Variance	\$200
Floodplain Variance	\$400
CONDITIONAL USE PERMITS	
New	\$315
Minor Modification	\$200
Insignificant Modification	\$100
911 ADDRESSING	
New Address Marker	\$150
Replacement Address Marker	\$115
Street Corner Marker	\$150
Road Renaming	\$400
PERMITS	
Change in Use	\$100
Home Business	\$100
Sign	\$75
Temporary Mobile Home	\$100
Grading	\$75
Site Plan	\$100
Floodplain (Structural)	\$200
Floodplain (Non Structural)	\$100
Special Events	\$100
Zoning (Building)	Value up to \$20,000 \$50.00 Value Above \$20,000 0.15% of Value
SUBDIVISIONS	
Agricultural	\$200
Residential Parcel	\$200
Minor	\$350
Major-Preliminary	\$350
Major-Final	\$225
Vacation (Plat and ROW)	\$275
Waiver	\$275
OTHER	
Copies (Per Page)	\$0.50 (Black and White) \$1.00 (Color)
Property Research (Per Parcel)	\$50
Re-Inspection Fee	\$75

**- Fees are required for submittal of a complete application and all incomplete applications will be refused.
- All fees are non-refundable**

Effective January 1, 2025



FINE SCHEDULE

<p>Violation of Story County Land Development Regulations Failure to obtain proper permits prior to erection, construction, reconstruction, enlargement, change of use of any building, structure or land, including operating a home business, if deemed applicable, or developing in the floodplain without required permits issued through Story County Planning and Development.*</p>	<p>Amount of original permit fee multiplied by 1.25 (plus the payment of the original permit fee)**</p>
<p>Failure to obtain a Foundation Location Inspection^a</p>	
<p>Re-inspection Fee</p>	<p>First offense - \$500** Second and subsequent offenses - \$1,000**</p>
<p><i>* According to Chapter 80, Floodplain Management, "Development" means any manmade change to improved or unimproved real estate, including (but not limited to) building or other structures, mining, dredging, filling, grading, paving, excavation, drilling operations, or storage of materials and/or equipment. "Development" does not include minor projects or routine maintenance of existing structures and facilities, as defined in this section. It also does not include gardening, plowing, and/or similar practices that do not involve filling, grading, and/or excavating.</i></p> <p>**Fine and violation is issued to the party listed as "Applicant" on the application form(s).</p> <p><i>^a"Foundation location inspection" means inspection of a structure's setbacks from property lines after forms have been placed, prior to the pouring of concrete or similar materials. In the case of uses without a foundation, such as co-locations and similar uses, the foundation location inspection is scheduled prior to completing any site improvements, and may require the applicant to flag (or by some other means) define the area of proposed improvements.</i></p>	
<p>Violation of Chapter 32 - Road Identification and Address Numbering System</p>	<p>The costs of the abatement shall be a special assessment against the property for collection in the same manner as a property tax, pursuant to Code of Iowa Section 331.384.</p>
<p>If nuisance is not abated, the Planning and Development Director or designated agent shall perform, either directly or by contract, the required action.</p>	



Planning and Development Department
Administration Building
900 6th Street, Nevada, Iowa 50201

Ph. 515-382-7245
www.storycountyiowa.gov

December 11, 2024

APPROVED **DENIED**
Board Member Initials: SKH
Meeting Date: 12-17-24
Follow-up action: _____

MEMORANDUM

DATE: December 11, 2024
TO: Story County Board of Supervisors
FROM: Leanne Harter, Planning and Development Director
Joe Wakeman, Information Technology Director
RE: Consideration of Purchasing AV and Technology Equipment for
Conference Room in Planning and Development in an amount not to
exceed \$3,000 (unbudgeted)

Following the re-organization of office spaces in Planning and Development, the room originally designed as conference room space has been returned to that use. The large table and chairs are in that space, and we have been working to develop a design that would allow use of the space in various capacities. Planning and Development will manage the calendar and reservations for the room, but as it is available, other departments and offices will be able to reserve and use it for meetings.

Planning and Development requests the approval of the purchase of a TV, Office 365 and Zoom-compatible speaker/camera combo (similar to the meeting owl), and equipment to share devices to the TV, in the amount not to exceed \$3,000. The equipment will be installed and set-up by Facilities Management and Information Technology. IT is hopeful that this space can serve as a model for future flexible conference rooms across the County.

Please let us know if you have any questions.



Thank you for choosing CDW. We have received your quote.

Hardware Software Services IT Solutions Brands Research Hub

QUOTE CONFIRMATION

TIM PATTERSON, [View QR Code](#)

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

[Convert Quote to Order](#)

Quote Expiration Date: 8/9/2024

Quote valid for 30 days, subject to OEM price changes.

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
NZH2353	7/10/2024	NZH2353	8484660	\$249.78

QUOTE DETAILS

ITEM	QTY	CDW #	UNIT PRICE	EXT. PRICE
Adobe Creative Cloud for Teams - All Apps - Subscription New - 1 user Mfg. Part#: 65304043BC02C12-03 Electronic distribution - NO MEDIA Contract: SVAR_IA_1_230050244 (230050244)	1	7661740	\$249.78	\$249.78

SUBTOTAL	\$249.78
SHIPPING	\$0.00
SALES TAX	\$0.00
GRAND TOTAL	\$249.78

PURCHASER BILLING INFO	DELIVER TO
Billing Address: STORY COUNTY INFORMATION TECHNOLOGY ACCOUNTS PAYABLE 900 6TH ST NEVADA, IA 50201-2004 Phone: (515) 382-7304 Payment Terms: NET 30-VERBAL	Shipping Address: STORY COUNTY INFORMATION TECHNOLOGY TIM PATTERSON 900 6TH ST ADMINISTRATION BLDG NEVADA, IA 50201-2004 Phone: (515) 382-7304 Shipping Method: ELECTRONIC DISTRIBUTION
	Please remit payments to: CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515



Story County Planning and Development
 Administration Building
 900 6th Street, Nevada, Iowa 50201
 Ph. 515-382-7245 www.storycountyiaowa.gov

APPROVED **DENIED**

Board Member Initials: AKN

Memorandum Meeting Date: 12-17-24

Follow-up action: _____

DATE: December 17, 2024
TO: Story County Board of Supervisors
FROM: Andrea Wagner, Senior Planner, and Leslie Day, Administrative Assistant
RE: Discussion and consideration from the Board of Supervisors regarding a County-funded program to assist with weatherization repairs to manufactured homes in the unincorporated areas

Background

As part of the implementation of the Housing Action Plan (HAP) that was adopted in 2022, members of the HAP committee have been working on tools under Strategy 5.b of the plan: “Establish and market homebuyer assistance programs, owner-occupied repair programs, neighborhood clean-ups, and local trades resources for home maintenance needs.”

There are two tools under this strategy that the HAP committee feels could be implemented through a County-funded program to assist with repairs, particularly weatherization or energy efficiency repairs, to manufactured homes that are owner-occupied and located in the unincorporated areas of the County. These tools are:

Tool 5.b-b: Continue to provide funding for rehab programs for owner-occupied structures and help market existing programs.

Tool 5.b-f: Establish a program to preserve and maintain healthy and viable manufactured home parks.

The need for such a program is demonstrated by site visits that Planning and Development staff have made to manufactured housing communities, the responses we received to an October 2023 survey sent to residents in the four manufactured housing communities in the unincorporated area, as well as by gaps in eligibility in existing weatherization programs that are available through Mid-Iowa Community Action (MICA)/LIHEAP or other Housing and Urban Development (HUD) programs.

Research on Need and Number of Eligible Homes

On October 22nd, staff brought forward a memo asking for direction from the Board on whether they wished to pursue a repair program. The Board directed staff to conduct additional research and come back with clearer dollar amounts for repairs to manufactured homes, as well as a rationale for the total program budget.

Since the October 22nd meeting, staff conducted visual inspections of the homes in each of the four manufactured housing communities, noting the number of homes that appeared to be candidates for window, door, and/or skirting replacement. Members of the HAP committee also met to discuss repair costs and eligibility guidelines for a County-funded repair program.

Table 1 lists the percentage of homes, per community, that were visibly in need of repairs to replace doors, windows, and/or skirting.

Community Name	Total Occupied	Number in Need of Repair	Percentage of Community in Need of Repairs
Country Living Court	28	18	64%
Homestead Colony	76	20	26%
Hickory Grove	32	25	78%
Rolling Hills	51	38	75%

Table 1: Total number of homes in need of repair per community

In addition to conducting visual, exterior inspections of the housing stock in these communities, Planning and Development staff obtained registration records from the Treasurer's Office in order to look at the manufacture date for each home.

This is relevant because, in 1976, the U.S. Department of Housing and Urban Development (HUD) created new, federal standards for the construction of manufactured housing. Any manufactured homes built prior to June 15, 1976, do not meet current HUD standards, and the Federal Housing Administration (FHA) does not insure mortgages for such homes built prior to June 15, 1976.

With an understanding that a County-funded repair program would need to wisely spend taxpayer dollars, the HAP committee is recommending that any manufactured homes that were built prior to 1977 not be eligible for the proposed repair program. This is due to such homes likely not meeting HUD standards and their inability to have a mortgage insured by the FHA.

The HAP committee is also proposing that the home be owner-occupied in order to be eligible for the program. Thus, when accounting for the manufacture date of the home and whether it is owner-occupied, the number of homes that will be eligible for the repair program is less than those in need per Table 1.

Table 2 shows the number of homes, per community, that would meet the proposed eligibility requirements and are visibly in need of repair.

Community Name	Total Occupied	Total Eligible for a Repair Program	Number in Need of Repair	Percentage of Eligible Homes in Need of Repairs
Country Living Court	28	22	9	41%
Homestead Colony	76	73	12	16%
Hickory Grove	32	15	9	60%
Rolling Hills	51	15	9	60%
		TOTAL ELIGIBLE HOMES IN NEED OF REPAIRS	39	

Table 2: Total number of eligible homes in need of repair

Income and Eligibility Requirements

The HAP committee's proposed eligibility criteria are:

1. The manufactured home is owner-occupied.
2. The home is located in one of the four manufactured housing communities in the unincorporated area.

3. The home was manufactured post-1976.
4. The household meets the 50% Area Median Income Limit as outlined by the Iowa Finance Authority (IFA) (see Table 3).

2024 IFA State Housing Trust Fund Income Limits for Owner-Occupied Projects

Household Size	30%	50%	80%
1	35,100	58,500	93,600
2	35,100	58,500	93,600
3	40,365	67,275	107,640
4	40,365	67,275	107,640
5	40,365	67,275	107,640
6	40,725	67,875	108,600
7	43,537	72,562	116,100
8	46,331	77,218	123,550

Table 3: Area Median Income Limits for Story County, per the Iowa Finance Authority (IFA)

Estimated Repair/Replacement Costs

The HAP committee researched the price of replacement windows and doors for manufactured homes, as well as the price of insulated skirting, as we feel these types of replacements would be most beneficial for helping with weatherization while also filling a gap in what repair programs through LIHEAP can cover. A breakdown of estimated costs follows:

Windows: \$500-\$750 per each, installed

Doors: \$1,000 to \$1,500 for door and installation (many doors must be custom sized)

Insulated Skirting: \$4,000 to \$5,000 for the skirting and installation

Based on the above costs, we would expect to spend approximately \$5,000-\$6,000 on one home. Based on our visual inspections of the exteriors, it was commonplace that if a home needed new windows, then it also needed new skirting and/or doors.

We envision this to be a pilot program, and therefore the HAP committee is requesting only that the Board allocate enough funds to assist around 25% of the eligible homes that need repairs. This amounts to ten (10) homes.

Dollar Amount Requested

Because the costs of replacement listed above could be subject to change over time, and in order to have some flexibility in the dollar amount spent on those requesting funds, the HAP committee respectfully requests that the Board of Supervisors allocate **\$75,000** to fund the pilot program.

We anticipate requesting that the program be run through the Story County Housing Trust (SCHT) who would complete the intake, processing, and award of applications. The SCHT would hold the funding, as opposed to seeking reimbursement from the County. The County would also request that SCHT provide quarterly reporting on project status to the Board of Supervisors.



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Work Orders:

Q4 2023, our numbers were:

Location	Work Orders Opened	Work Orders Closed	On-Call
Admin	166	150	5
Group Homes	76	73	0
McFarland	24	23	1
HSC	117	117	1
Justice Center	156	151	5
Animal Control	21	20	0
S. 11 th Storage	7	7	0
Engineer	28	23	0
Equip/Vehicles	88	88	0
West Ames Shed	0	0	0
Total	683	652	12

Q4 2024, our numbers are:

Location	Work Orders Opened	Work Orders Closed	On-Call
Admin	138	137	1
Group Homes	56	60	1
McFarland	26	23	0
HSC	90	87	3
Justice Center	141	149	6
Animal Control	25	27	0
S. 11 th Storage	8	8	0
Engineer	17	15	0
Equip/Vehicles	156	149	0
West Ames Shed	2	2	0
Total	512	504	10

General Information: Facilities staff continues to be very busy taking care of the routine maintenance for all buildings and keeping all equipment and vehicles in good working condition. Busy training new hires on both shifts.

- Hired Daniel Kelley for 2nd shift Maintenance Technician position
- Hired Brian Frame for 1st shift Maintenance Technician position
- Beginning interviews for 2nd shift Maintenance Assistant position
- Cleaned up after the first snow of the season
- Sharps containers have been added to all bathrooms Admin building
- Assistant Director, Jon Eickholt, retired and has been replaced by Matt Miller

Administration Building:

- Permanent counter barriers project has been completed
- Adding exterior cameras for enhanced security
- Annual generator maintenance and inspection has been completed
- New generator has been placed with hookup to be completed at a later time

Animal Control:

- New ceiling tile and diffusers have been purchased and installation begun

Engineer's building:

- Nothing to report

Group Homes:

- New asphalt parking lot and concrete repair has been completed at Hazel
- Exterior cleaning, including window screens has been completed at all three homes
- Updating exterior lighting at Calhoun

Human Services Center:

- Annual generator inspection and maintenance has been completed
- Exterior cameras have been added for additional security

Justice Center:

- Replacement of the jail lock air compressors has been completed
- Remodel of County Attorney's office is underway
- Repaired front entry doors

McFarland Park:

- Added camera to front entry

Range House:

- Old building has been removed and grading for new building began

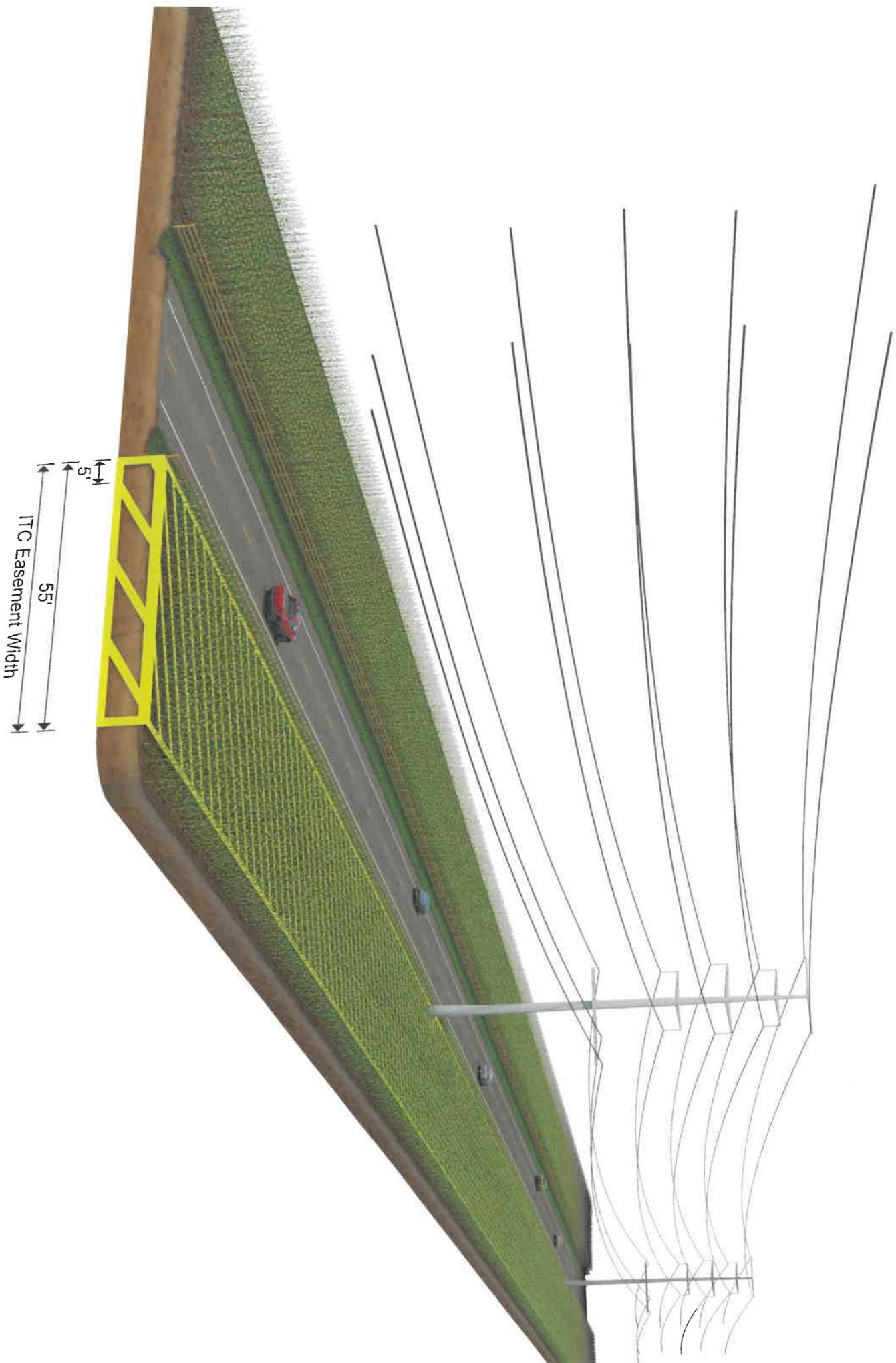
Exhibit of the Triple Circuit, Poles will typically be 90 to 130 feet tall after construction and poles will be space approximately 600 to 800 feet apart, engineered foundations could range 8' in diameter plus/minus 2' and the arms on the structures would 20' on both sides.

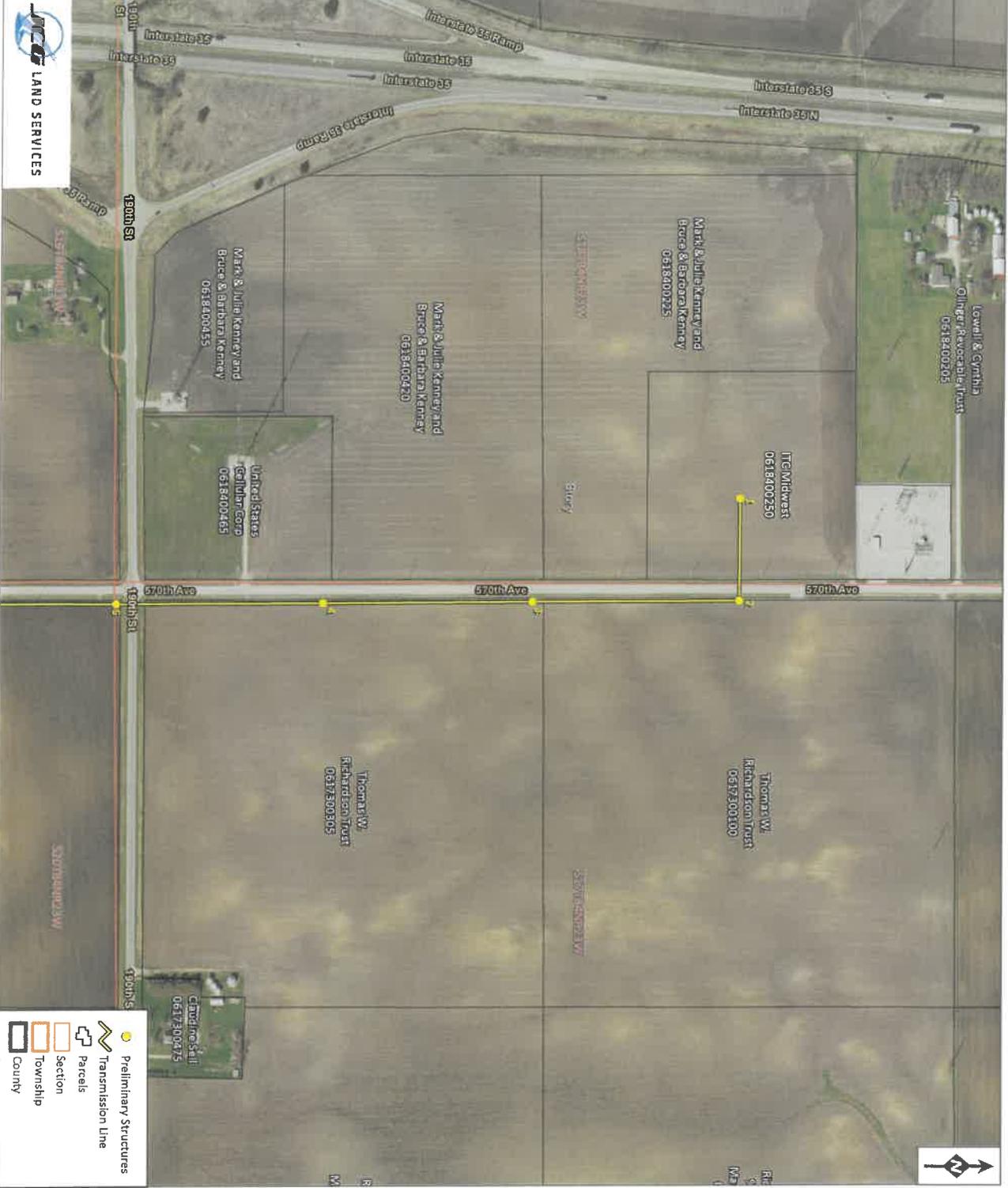


Concrete foundations are poured for each steel structure.



since lines do not always coincide with property lines, they are shown as such in this example for clarity.





LAND SERVICES

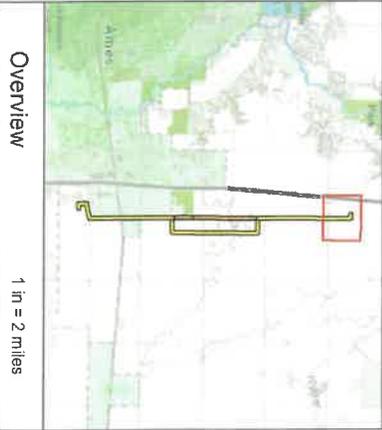
- Preliminary Structures
- Transmission Line
- Parcels
- Section
- Township
- County




**Ames - Prairie View
Industrial Center Acquisition**

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1 inch = 300 feet

Landowners
Thomas W. Richardson Trust
% Hertz Farm Management, Inc.
P.O. Box 500
Newada, IA 50201-4500



Overview