

The Board of Supervisors met on 12/10/24 at 10:00 a.m. in the Story County Administration Building. Lisa Heddens, Linda Murken, and Latifah Faisal, with Heddens presiding. (all audio of meetings available at [storycountyiowa.gov](http://storycountyiowa.gov); any resolution is effective upon signature and can be inspected M-F, 8-4:30, at 900 6<sup>th</sup> Street, Nevada, Iowa)

**ADOPTION OF AGENDA:** Murken moved, Faisal seconded adopting the agenda. Motion carried unanimously (MCU) on a roll call vote.

**REINSTATING EMPLOYEE DONATIONS TO TEAM STORY:** Matt Boeck, GIS Coordinator and Team Story representative, reported the members of Team Story are requesting the County resume the payroll deductions for donations to Team Story. He reported on employee events held by Team Story. Boeck stated Team Story has met with payroll to reinstate donations beginning with the new calendar year. Discussion took place. Faisal moved, Murken seconded approving to Reinstate Employee Donations to Team Story via payroll. Roll call vote. (MCU)

**EMERGENCY MANAGEMENT QUARTERLY REPORT:** Coordinator Melissa Spencer highlighted training, resources, and grants.

**RETIRED SENIOR VOLUNTEER PROGRAM (RSVP):** Director Kalen Petersen reported on office relocation, services, programs, and partnerships.

**MINUTES:** 12/3/24 Minutes – Murken moved, Faisal seconded approving the 12/3/24 Minutes as presented. Roll call vote. (MCU)

**PERSONNEL ACTIONS:** 1) pay adjustment, effective 12/15/24, in Auditor's Office for Crystal Becker @ \$26.10/hr. Faisal moved, Murken seconded the approval of Personnel Actions as listed. Roll call vote. (MCU)

Murken moved, Faisal seconded approving Consent Agenda.

1. Letter of Support for the City of Zearing for its T-Mobile Community Grant Application for clinic expansion
2. Utility Permits: #25-8010; #25-8011
3. Renewal License Fees between Story County and NeoGov for Insight Software, effective 10/9/24-10/8/25, for \$10,454.76

Roll call vote. (MCU)

**AMENDMENT TO CENTRAL IOWA CHIEF ELECTED OFFICIALS SHARED LIABILITY AGREEMENT:**

Heddens reported on background information, and the proposed amendment; she reviewed the changes. Discussion took place. Faisal moved, Murken seconded approving the Amendment to Central Iowa Chief Elected Officials Shared Liability Agreement. Roll call vote. (MCU)

**REQUEST FOR AMERICAN RESCUE PLAN ACT (ARPA) REVENUE LOSS FUNDING FOR RECORDER'S OFFICE SCANNING PROJECT:** Crystal Davis, County Outreach and Special Projects Manager, reported on the uses of ARPA Revenue Loss Dollars. The request will complete the Recorder's Office scanning project using \$15,000.00, offsetting budgeted dollars in the General Fund. Discussion took place. Murken moved, Faisal seconded approving spending the \$15,000.00 American Rescue Plan Act (ARPA) Revenue Loss Funding for Recorder's Office Scanning Project. Roll call vote. (MCU)

**RESOLUTION #25-52, WALNUT CREEK CROSSING RESIDENTIAL PARCEL SUBDIVISION:** Andrea Wagner, Senior Planner, Planning and Development, reported on the proposed subdivision. She reviewed the pertinent regulations. No response was received from the mailed notice to surrounding property owners. Discussion took place. Wagner recommends approval as submitted. Pamela West, Ames, voiced a concern. Murken moved, Faisal seconded approving Resolution #25-52, Walnut Creek Crossing Residential Parcel Subdivision as submitted. Roll call vote. (MCU)

**INFORMATION TECHNOLOGY (IT) QUARTERLY REPORT:** Director Joe Wakeman reported on submitted issues, email statistics, security efforts, projects completed, and upcoming projects.

**CONSERVATION QUARTERLY REPORT:** Director Mike Cox reported on Heart of Iowa Nature Trail (HOINT) improvements, the waste water project at Hickory Grove, water quality projects, Prairie Valley wetland, trails, educational programming, natural resources, seed harvest, and future projects funded by the Story County Land and Water Legacy Bond.

**LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE**

**SUPERVISORS:** All Board members reported on upcoming meetings and items.

Murken moved, Faisal seconded to adjourn at 10:55 a.m. Roll call vote. (MCU)

Story County Board of Supervisors  
Tentative Agenda  
Administration Building,  
900 6th St., Nevada, IA  
12/10/24

1. SPECIAL NOTE TO THE PUBLIC: (3) - This Meeting Is Also Being Offered Via Zoom. While Joining Via Zoom, If You Have A Question And/Or Comment, You May Raise Your Hand To Speak During Public Forum Or Use The Chat Feature And The Chair Will Ask The Zoom Moderator To Review All Comments During Public Forum.

Members of the public can participate by using the information below:

To join the zoom meeting by computer, tablet, smartphone :

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join. [HTTPS://US02WEB.ZOOM.US/J/84068041164?  
PWD=F8FOEWLWOCBJMLT38A4FCLRFM0H6GN.1](https://us02web.zoom.us/j/84068041164?pwd=F8FOEWLWOCBJMLT38A4FCLRFM0H6GN.1)

Passcode: 751099

Or One tap mobile:

+13017158592,,84068041164# US (Washington DC)

+13052241968,,84068041164# US

Or join by phone:

Dial(for higher quality, dial a number based on your current location):

US: +1 301 715 8592 or +1 305 224 1968 or +1 309 205 3325 or +1 312 626 6799 or  
+1 646 931 3860 or +1 929 205 6099 or +1 360 209 5623 or +1 386 347 5053 or +1 507  
473 4847 or +1 564 217 2000 or +1 669 444 9171 or +1 669 900 6833 or +1 689 278 1000  
or +1 719 359 4580 or +1 253 205 0468 or +1 253 215 8782 or +1 346 248 7799

Webinar ID: 840 6804 1164

2. CALL TO ORDER: 10:00 A.M.

3. PLEDGE OF ALLEGIANCE:

4. ADOPTION OF AGENDA:

5. PUBLIC COMMENT #1:

This comment period is for the public to address topics on today's agenda

6. ADDITIONAL ITEMS:

- I. Discussion And Consideration Of Reinstating Employee Donations To Team Story -  
Matt Boeck & Allie Hoffman

Department Submitting Team Story Committee

Documents:

TEAM STORY.PDF

7. AGENCY REPORTS:

I. Emergency Management Quarterly Report - Melissa Spencer

Department Submitting Auditor

Documents:

EMA QTR.PDF

II. RSVP - Kalen Petersen & Laura Severson

Department Submitting Auditor

Documents:

RSVP ANNUAL.PDF

8. CONSIDERATION OF MINUTES:

I. 12/3/24 Minutes

Department Submitting Auditor

9. CONSIDERATION OF PERSONNEL ACTIONS:

I. Action Forms

1) pay adjustment, effective 12/15/24, in Auditor's Office for Crystal Becker @ \$26.10/hr

Department Submitting Auditor

10. CONSENT AGENDA:

(All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time the Board votes on the motion.)

I. Consideration Of Letter Of Support For The City Of Zearing T-Mobile Community Grant Application For Clinic Expansion  
Consent

Department Submitting Board of Supervisors

Documents:

SUPPORT LETTER.PDF

II. Consideration Of Utility Permit #25-8010, #25-8011

Department Submitting Engineer

Documents:

UT 25 8010.PDF  
UT 25 8011.PDF

III. Consideration Of Renewal License Fees Between Story County And NeoGov For Insight Software Effective 10/09/24 - 10/08/25 For \$10,454.76 (Budgeted)

Department Submitting Information Technology

Documents:

NEOGOV INSIGHT.PDF

11. PUBLIC HEARING ITEMS:

12. ADDITIONAL ITEMS:

I. Discussion And Consideration Of Amendment To Central Iowa Chief Elected Officials Shared Liability Agreement – Lisa Heddens

Department Submitting Board of Supervisors

Documents:

AMENDMENT.PDF

II. Discussion And Consideration Of Request For American Rescue Plan Act (ARPA) Revenue Loss Funding For Recorder's Office Scanning Project - Crystal Davis

Department Submitting Board of Supervisors

Documents:

RECORDERS ARPA FUNDS REQUEST.PDF

III. Discussion And Consideration Of Resolution #25-52, Walnut Creek Crossing Residential Parcel Subdivision - Andrea Wagner

Department Submitting Planning & Development

Documents:

STAFF REPORT.PDF  
SUBDIVISION PLAT.PDF  
ATTACHMENTS TO PLAT.PDF  
RESOLUTION 25 52.PDF

13. DEPARTMENTAL REPORTS:

I. Information Technology Quarterly Report - Joe Wakeman

Department Submitting Auditor

Documents:

IT QTR.PDF

II. Conservation Quarterly Report - Mike Cox

Department Submitting Auditor

Documents:

CONSERVATION QTR.PDF

14. OTHER REPORTS:

15. UPCOMING AGENDA ITEMS:

16. PUBLIC COMMENT #2:

Comments from the Public on Items not on this Agenda. The Board may not take any Action on the Comments due to the Requirements of the Open Meetings Law, but May Do So In the Future.

17. LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS:

18. ADJOURNMENT:

Story County strives to ensure that its programs and activities do not discriminate on the basis of race, color, national origin, sex, age or disability. Persons requiring assistance, auxiliary aids or services, or accommodation because of a disability may contact the county's ADA coordinator at (515) 382-7204.

Story County Board of Supervisors

Agenda

12/10/24

NAME

AGENCY

Greg Pikkappa  
Melissa Spencer  
Crystal Davis  
Allie Hoffman  
Joe Wakeman  
Matt Bocek  
Kalen Petersen  
Laura Severson  
Andrea Wagner  
Sandra  
Stacie Herridge

Alliance  
SCEMA  
BOS  
EH  
SCIT  
Story County GIS  
Central Iowa RSVP  
Central Iowa RSVP  
PID  
BOS  
Recorder



Melissa Spencer, Coordinator

Josh Harding, Deputy Coordinator

Board of Supervisors Report

As of November 26, 2024

Response:

None

Preparedness:

**Planning**

Harding continues to work with the Story County EMS Association on the development of county wide basic life support protocols that will be signed off by both service medical directors when complete. This will allow of continuity of protocols across Story County.

Staff are conducting reviews and updates, with applicable partners, to Emergency Support Functions (ESF) Transportation, Public Works, Logistics, and Hazardous Materials for the planning year. Staff will also develop the next Recovery Planning Function (RSF) that is Infrastructure. All plans are due to Iowa Homeland Security by June 1.

**Training**

Stop the Bleed Training is in full swing leading up to the start of the school year. Harding has been leading the effort alongside Story County Public Health, City of Ames, Mary Greeley Medical Center and the Story County Sheriff's Office to train school staff and provide additional Stop the Bleed kits if needed. So far, three school districts and 91 staff have completed training. Thank you to Story County Public Health for providing the grant funding and trainers and the Story County Sheriff's Office for assisting with training. The next phase of Stop the Bleed will focus on kits for Story County school buses.

On September 17<sup>th</sup>, Harding attended the Safeguard Iowa Conference in Des Moines. The Safeguard Iowa Partnership is a voluntary coalition of the state's business and government leaders, who share a commitment to strengthen the capacity of the state to prevent, prepare for, respond to, and recover from disasters through public-private collaboration. From this meeting Harding has been working with Story County Amateur Radio to develop new communications resources, and will be looking for opportunities to introduce Safeguard Iowa to Story County businesses.

On September 23<sup>rd</sup>, staff attended the Iowa Homeland Security Integrated Preparedness and Planning Workshop. This workshop was an opportunity for local and state emergency management agencies to discuss the upcoming planning, training and exercise requirements for 2025. The main discussion point was the shift of due dates for planning and the new exercise requirements to the State fiscal year.

**PREVENTION**

**PREPAREDNESS**

**RESPONSE**

**RECOVERY**

**MITIGATION**

Proudly serving the communities of:

Ames – Cambridge – Collins – Colo – Gilbert – Huxley – Kelley – McCallsburg – Maxwell- Nevada  
Roland – Sheldahl – Slater – Story City – Story County – Zearing

On September 24<sup>th</sup> Harding attended the Iowa Department of Transportation (IDOT) Traffic Incident Management Conference in Ames. One very interesting topic was the study being conducted in Nebraska of highway safety barriers and the impact of vehicles crashing into them. The training also facilitated a conversation with the Ames Fire Department about communications capabilities in emergency response trailers. Harding will be following up with ways to increase our communications capabilities.

On September 25<sup>th</sup>, Harding attended a FirstNet Technology showcase. There were demonstrations of the technology AT&T/FirstNet can bring to a disaster or emergency situation such as communication towers and drones. Currently, the agency cellular devices and hotspots are on the AT&T/FirstNet network which provides priority and preemption when the cellular system is overloaded during a disaster or emergency. Harding will be looking at ideas to enhance communications capabilities.

On September 26 and November 12<sup>th</sup>, staff conducted Story County Iowa Alerts Administrator training for RSVP staff, and staff from the cities of Nevada, Gilbert and Ames and Telecommunicators from the Story County Sheriff's Office. The training allows communities and additional response partners to utilize the system for their own alerts to their communities or response groups.

On October 3<sup>rd</sup>, Spencer attended the Paradigm Pipeline training hosted in Nevada. The program provided is a good refresher for understanding local response and integration of pipeline owners to a pipeline incident.

October 9-11, staff attended the Iowa Homeland Security conference in Ankeny. This conference provides half of the required annual training hours needed to keep our program compliant with Iowa Homeland Security. The training provided relates to the planning requirements and also mental health and wellness discussions.

October 17 & 18<sup>th</sup>, Harding attended Incident Command System (ICS) 400 training. This training refreshed his knowledge base as he works towards his FEMA instructor certification. Having a FEAM Certified trainer as part of the agency will increase our capability to provide FEMA level training to our partners.

On November 4<sup>th</sup>, Spencer provided a WebEOC training session with staff from the cities of Ames, Slater and Colo to pilot a new community level access for communications between the cities and the County. The training was well received and some additional capabilities were discussed. Spencer will follow up with Iowa Homeland Security with the suggestions after the first of the year.

Over three dates in November, staff provided an hour briefing to Story County Sheriff's Office Telecommunicators on the resources the agency has for response and recovery. There was discussion about increasing the communications capabilities of the Command trailer beyond the two public safety radios currently in the trailer.

November 18 & 19, Spencer attended training for conducting risk assessments for critical community assets, provided by Texas A&M Engineering and Extension Service (TEEX). The training is a combination of classroom methodology and a field exercise where we conducted a real time risk assessment on a critical facility. Spencer plans to continue her infrastructure protection training with the goal of receiving the TEEX Infrastructure Protection Certificate which consists of four additional courses.

## **Exercises**

On September 30th, staff conducted a county wide test of the Story County Iowa Alerts system to conclude Preparedness Month. The drill reached a total of 18,941 of 35,048 registered users through text, email and voice communication. The numbers appear low as the voice messages are tied to white pages data that is outdated. We cannot change the data as it is controlled by the vendor.

The Be Aware Sign up campaign and Community Vs. Community Campaign resulted with the city of Sheldahl having the greatest increase of new registrations at 2.44%. The city of McCallsburg was close behind with 2.22% and a tie for 3<sup>rd</sup> with Cambridge and Zearing each having a 2.02 increase. Thank you to all for promoting the signup campaign this year.

On October 30<sup>th</sup>, staff conducted an activation drill of the Story County I-35 Closure Plan. No significant changes to the plan. We will need to review the use of ISU center lot parking as the development of Cy-Town continues. One very important partner is Discover Ames. In under an hour, they can determine the hotel room availability for sheltering in Ames. The day of the exercise there were over 1,000 hotel rooms available.

## **Operations**

On September 17<sup>th</sup>, the Board of Supervisors signed a proclamation declaring September National Preparedness Month. Thank you for your continued support of the agency efforts in preparing the citizens of Story County for disasters or emergencies.

On September 20<sup>th</sup>, Spencer participated with Story County Planning and Development and the Story County Engineer in reviewing a flood plain mapping project conducted by the Iowa Department of Natural Resources. The hope is that FEMA will adopt the updated flood plain data. It has been a considerable number of years since FEMA updated the flood mapping data.

On November 6<sup>th</sup>, staff met with Kody Olson who is the new Emergency Manager for Mary Greeley Medical Center. We discussed agency operations and partner coordination along with Mary Greeley needs. Kody comes with an extensive state level emergency management background and planning experience around ADA compliance. We look forward to partnering to ensure agency plans meet whole community needs.

Josh continues to mentor Iowa State University Emergency Management staff from the Police Department and Environmental Health & Safety. These three individuals are working towards their Iowa Certified Emergency Management Certification and are required to complete a mentoring process. This is a good opportunity to discuss county level coordination and how ISU fits into the process.

Iowa Homeland Security has changed to a calendar year for planning, training and exercise requirements. This has expedited completion of the requirements at the local level and all documentation is due to the state by June 1<sup>st</sup>. The state has also changed the annual exercise requirements that has created a very narrow focus of what is considered and appropriate exercise. This process will increase staff workload to complete and maintain compliance. Exercise compliance is also tied to receiving federal grant dollars.

## **Looking Forward**

The primary focus for the next quarter will be the completion of planning, training and exercise requirements due June 1<sup>st</sup>.

# Annual Summary of Impact and Accomplishments: 2023-2024



**CENTRAL IOWA  
RSVP**  
Connecting People To Purpose

Serving Story, Marshall,  
Hamilton, and Webster Counties

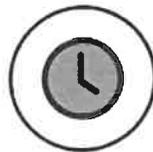


## *Engaging Volunteers Age 55+*

**Our Mission:** Enhance the lives of adults age 55+ by connecting them with rewarding volunteer experiences that meet community needs.



**848 Volunteers  
aged 55+**



**Served 35,341  
hours**



**Valued at  
\$1,020,648**

## *Highlights From the Year*

### **Ames Office Relocation**

After many years at our Crystal Street location, we have moved our Ames office to Heartland of Story County's (HSC) beautiful new 60 Forward Center at 205 S. Walnut. We are so grateful to have office space at this fantastic facility and to continue our decades-long partnership with HSC. We look FORWARD to serving our volunteers and partners from this new location.



### **BASE Turns 10**



Our amazing BASE (Balance, Agility, Strength and Endurance) Senior Fitness program turned 10 years old this year! The BASE Senior Fitness exercise program, which started in July 2014, has grown and flourished over the past ten years. Thanks to a wonderful group of RSVP volunteer leaders, who are dedicated to keeping their classes running smoothly, the BASE program has grown from its original 5 class sites to the current 16 sites in Hamilton and Webster counties. Over 820 people have participated in the free BASE classes in the past 10 years. A great majority of the participants report improvement in their balance, strength, and range of motion.

# Signature Program Accomplishments



## Educational Services

Helping youth succeed academically

### Academic Success

Volunteers helped students improve their academic performance by learning important letter writing skills (pen pals) and helping students improve readings skills (reading tutors).

- **345 volunteers served** in education-based assignments
- **4,435 hours were served** being matched one-on-one or in small groups with **464 elementary/middle school students** as pen pals or reading tutors
- 95% of students showed improved academic engagement or social-emotional skills

**Partners:** Schools - Gilbert, Roland-Story, South Hamilton, SE Webster-Grand, Stratford, Webster City & Raising Readers in Story County

*"The Pen Pal Program has been a highlight of several past classes. The students very much enjoy getting a letter in the mail. I think building intergenerational relationships has been so important to our students and the seniors. They even stop me in public to tell me how much they enjoy the communications."*

- Stratford Elementary Teacher



## Disaster Services, Public Health, and Safety

Keeping our communities safe and prepared

### RSVP Volunteer Management for Disasters/Emergencies

#### Disaster 101 Training

RSVP staff, along with area professionals from Emergency Management, Story County Sheriff's Office, and Story County Public Health, shared about the critical role volunteers play in a local disaster/emergency.

- **Attended by 25 volunteers**, this event was a **refresher** for volunteers who have served or been trained in the past and an **introduction** for new volunteers interested in learning about making a difference in times of crisis.

#### PrepWise

**New Partnership launched in June, 2024!** PrepWise is a University of Iowa program dedicated to preparing older adults for disasters. PrepWise helps individuals develop disaster management plans before a disaster or emergency situation happens, with an emphasis on helping older adults be prepared to shelter in place for three days.

- **4 volunteers trained to present this information to residents in Central Iowa** (30 participants at kick off presentation in June, 2024)

#### Fraud Fighters

The Iowa Department of Insurance & Financial Services partners with RSVP to inform the public about fraud and scams. They train RSVP volunteers to present fraud prevention information to groups in their community.

- **5 volunteers conducted 10 Fraud Fighter presentations**
- **239 retirees were provided with fraud prevention tips and learned how to avoid scams**

**Partners:** Story County Emergency Management; Story County Sheriff's Office; Story County Public Health (Mary Greeley Home Health Services); Iowa Department of Insurance & Financial Services; University of Iowa





# Health, Wellness, and Independent Living

Helping citizens stay healthy and maintain control of their well-being

## RSVP Transportation Program

Primary purpose: Providing Story County's older adults with safe and reliable transportation to and from medical appointments and other essential services

- **39 volunteers served 72 clients and drove 1,723 hours** getting residents to and from needed services
- 100% of surveyed riders reported an increased capacity to maintain their independence and overall well-being as a result of the program



## BASE Senior Fitness

Free senior fitness exercise program helping older adults improve Balance, Agility, Strength, and Endurance

- **22 volunteers served 1,343 hours** leading fitness classes for **310 participants** in Hamilton & Webster Counties
- 97% of surveyed participants reported improved overall health as a result of BASE classes

*"Thanks for all of your hard work with the BASE program! You have improved the lives of so many people, many of whom have been our patients and have greatly benefitted from not only the physical strength and stamina, but also the social connections you promote. I really appreciate all you do!"*

*- Susan Woodle, DBT, CLT, 21<sup>st</sup> Century Rehab*

## Food Security Assignments

### RSVP Grocery Delivery Program

- **243 grocery deliveries** made to homebound individuals
- **18 volunteers served 284 hours and drove 3,790 miles** delivering groceries

### Other Food Security Assignments

- **42 volunteers served 2,440 hours** serving hot meals, helping in food pantries and with food rescue programs
- **81 volunteers served 2,275 hours** delivering meals and commodity food boxes to individuals and families



## Capacity Building

Providing diverse volunteer recruitment and placement support that supplements or enhances the services of public, non-profit, and health care agencies (*not reflected in other sections of this report*)

### Environmental Stewardship

- **21 RSVP volunteers served 474 hours** at conservation centers, trail and park maintenance, garden spaces, and Reiman Gardens

### Other Education

- **60 RSVP volunteers served 1,944 hours** at libraries, museums, ISU Extension, community programs, school-based activities, and adult literacy programs

### Housing / Financial Stability

- **14 RSVP volunteers served 1,135 hours** as representative payees/bill payers, and at agencies meeting housing and financial needs

### Medical

- **49 RSVP volunteers served 3,333 hours** at local medical/senior care facilities, blood drives, substance abuse prevention and support, and hospice

### Other Public, Non-Profit Support

- **42 RSVP volunteers served 5,591 hours** at thrift stores, clerical, special events/projects, historical societies, senior service agencies



# Funding/Budget Information

## 2023-2024 Funding Sources/General Operating Budget

- Federal Grant (AmeriCorps)
- State of Iowa
- Story County
- City of Ames
- City of Story City
- United Way of Story County
- Marshalltown Area United Way
- Contractual Funding
  - Story County Emergency Management: *Emergency/ Disaster Volunteer Management*
- Story City Senior Citizens: *Building Rental Management*
- Self-Generated: *Donations, Special Grants, United Way Designations, Newsletter Sponsors, Fundraising Revenues, etc.*

## 2023-2024 Special Grants and Support

- ITN America - **\$1,562** "Rides in Sight" grant - *transportation to support rides to eye doctor appointments*
- Transportation Program Donations - **\$5,712**
- Iowa Department of Insurance and Financial Services - **\$1,150** *Fraud Fighters Presentations*
- Other general donations - **\$1,879**

## Central Iowa RSVP Endowment

(Part of the Story County Community Foundation Family of Funds)

- Contributions - **\$2,650**; Market Value - **\$34,789**
- Total Balance - **\$33,442** as of June 30, 2024

## Office Locations

### Story County

503 Elm Avenue (Business Office)  
Story City, IA 50248  
(515) 733-4917

205 S Walnut Avenue (60 Forward)  
Ames, IA 50010  
(515) 292-8890

### Marshall County

2608 S 2nd Street (ISU Extension)  
Marshalltown, IA 50158  
(641) 752-0279

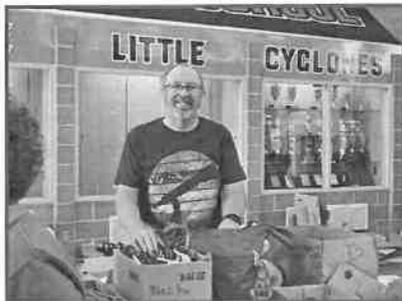
### Webster County

308 Central Avenue (Elderbridge)  
Fort Dodge, IA 50501  
(515) 573-3477

### Hamilton County

749 Second Street (Senior Center)  
Webster City, IA 50595  
(515) 832-2525

[www.rsvpvolunteer.org](http://www.rsvpvolunteer.org)





## STORY COUNTY BOARD OF SUPERVISORS

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900 6<sup>th</sup> Street • Nevada, IA 50201  
Phone: 515-382-7200 • Fax: 515-382-7206  
Website: <https://www.storycountyiowa.gov>

December 10, 2024

City of Zearing  
105 W Main Street  
Zearing, IA 50278

RE: City of Zearing's Community Grant Application for NESCO Family Medical Clinic Expansion

Mayor Herr,

On behalf of the Story County Board of Supervisors, we would like to extend our support for the City of Zearing's T-Mobile Community Grant Application that will be utilized as crucial funding for the planned NESCO Family Medical Clinic Expansion.

The City of Zearing's grant application if awarded will help expand a clinic that is currently being used to its maximum capacity. There are times when patients must wait for an appointment because of a lack of exam rooms, which represents a bottleneck in the process of providing healthcare in this part of rural central Iowa. For critical needs patients, delay can represent a life-threatening crisis that necessitates a longer trip to a larger urban facility and potential crippling medical expenses for longer treatment stays.

The Story County Board of Supervisors recognize the importance that an adequate and accessible medical service provider plays in the recruitment and retention of our local area workforce, attraction of new residents and growth of our school districts.

We are very supportive of all local fundraising efforts to expand the availability of such critical medical services to help protect and grow the Story County population, the economic growth of Zearing and all surrounding communities as well.

Sincerely,

Lisa K. Heddens

Linda Murken

Latifah Faisal

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Lisa K. Heddens  
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Latifah Faisal  
Supervisor  
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515-382-7203

**STORY COUNTY USE OF RIGHT OF WAY PERMIT**

To the Board of Supervisors, Story County, Iowa:

I, Megan Holdeman, on behalf of Windstream IA Comm, LLC, 4005 Rodney Parham Rd, Little Rock, AR 72212  
Installer/Contractor Owner Address

do hereby make application requesting permission to use certain portions of public right-of-way located along S 19th St, 250th St, 270th St, Park View Ln, and Trail W.

We mutually, as installer/contractor and/or owner, (Both hereinafter referred to as the permittee), agree that the following stipulations shall govern under this permit.

1. The Permittee will file a plat setting out the location of proposed work on the Story County Secondary Road and that the description of the proposed installation will be included showing type, height, and spacing of the same:  
Boring and plowing approximately 23,321 ft of 12ct and 48 ct fiber with a minimum depth of 48"

2. The installation shall meet the requirements of county, state, and federal laws, the Iowa State Department of Health, and any other laws or regulations applicable.

3. The Permittee shall be fully responsible for any future adjustments of its installations within the established highway right-of-way caused by highway construction or maintenance operations.

4. Story County assumes no responsibility for damages to the Permittee's property occasioned by any construction or maintenance operations on said highways.

5. The Permittee shall take all reasonable precautions during the construction and maintenance of said installation to protect and safeguard the lives and property of the traveling public and adjacent property owners. Traffic protection shall be in accordance with Part VI of the current Iowa Department of Transportation Manual on Uniform Control Devices for Streets and Highways.

6. The Permittee shall be responsible for any damage resulting to said highways because of the construction operation, or maintenance of said installation, and shall reimburse Story County for any expenditure the County may have to make on said highways because of said permittee's installation having been constructed, operated, and maintained thereon.

7. The Permittee shall indemnify and save harmless Story County from any and all causes of action, suits at law or in equity, or losses, damages, claims, or demands, and from any and all liability and expense of whatsoever nature for, on account of or due to the acts or omissions of said Permittee's officers, members, agents, representatives, contractors, employees or assigns arising out of or in connection with its (or their) use or occupancy of the public highway under this permit.

8. Noncompliance with any of the terms of permit, or agreement, may be considered cause for revocation of the permit.

9. Call Iowa ONE CALL before digging – 800-292-8989

10. A list of General Requirements has been received and is hereby acknowledged by the permittee. In addition, the following special requirements, if applicable, shall apply to this permit:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

10. **\*\* PERMIT EXPIRATION: 6-months after approved copy mailed date\*\***

11/15/2024  
Date

Windstream IA Communications, LLC  
Name of Owner (Applicant - Permittee)

4005 Rodney Parham Rd, Little Rock, AR 72212  
Address

Megan Holdeman 870-414-3190  
by Phone no.

11/15/2024  
Date

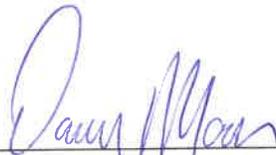
Windstream IA Communications, LLC  
Name of Installer/Contractor (Applicant - Permittee)

4005 Rodney Parham Rd, Little Rock, AR 72212  
Address

Megan Holdeman 870-414-3190  
by Phone no.

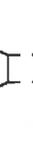
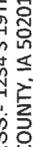
**Approved by:**

Date 12-2-24

  
Dawn Moran 515-382-7355  
County Engineer Phone no.

 12-10-24  
Approved Copy mailed Date

# LEGEND

-  PROPOSED FIBER TERMINAL
-  PROPOSED AERIAL FIBER CABLE INSIDE ROW
-  PROPOSED AERIAL FIBER CABLE OUTSIDE ROW
-  PROPOSED BURIED FIBER CABLE INSIDE ROW
-  PROPOSED BURIED FIBER CABLE OUTSIDE ROW
-  EXISTING AERIAL FIBER CABLE
-  EXISTING BURIED FIBER CABLE
-  EXISTING AERIAL COPPER CABLE
-  EXISTING BURIED COPPER CABLE
-  DRIVE WAY CULVERT
-  PIPE CULVERT
-  CONC CULVERT
-  ANCHOR AND GUY
-  PROPOSED ANCHOR AND GUY
-  DIRECTIONAL BORE
-  EXISTING COMPANY OWNED POLE
-  EXISTING POWER COMPANY POLE
-  PROPOSED SUPPORTING POLE
-  EXISTING POLE
-  PROPOSED BOREPIT

# LOCATION MAP

**SCOPE OF WORK:** THIS PERMIT IS REQUESTING TO PLACE 11638FT 48CT BURIED FIBER CABLE THROUGH PLOW METHOD ALONG S 19TH ST AND 1400FT 48CT BURIED FIBER CABLE THROUGH DIRECTIONAL BORE BY HDD METHOD ALONG S 19TH ST AND REQUESTING TO PLACE 7128FT 48CT BURIED FIBER CABLE THROUGH PLOW METHOD ALONG 250TH ST AND 702FT 48CT BURIED FIBER CABLE THROUGH DIRECTIONAL BORE BY HDD METHOD ALONG 250TH ST AND REQUESTING TO PLACE 807FT BURIED FIBER CABLE THROUGH PLOW METHOD ALONG 270TH ST AND 56FT 48CT BURIED FIBER CABLE THROUGH DIRECTIONAL BORE BY HDD METHOD ALONG 270TH ST AND REQUESTING TO PLACE 981FT 48CT BURIED FIBER CABLE THROUGH PLOW METHOD ALONG PARK VIEW LN AND 289FT BURIED FIBER CABLE THROUGH DIRECTIONAL BORE BY HDD METHOD ALONG PARK VIEW LN AND REQUESTING TO PLACE 160FT BURIED FIBER CABLE THROUGH PLOW METHOD ALONG TRAIL W AND 100FT 48CT BURIED FIBER CABLE THROUGH DIRECTIONAL BORE BY HDD METHOD ALONG TRAIL W AND ALL THE BURIED CABLES ALONG THE BACK 3' OF VAN BUREN COUNTY RIGHT OF WAY AND ALL CABLE TO REMAIN AT LEAST 5' FROM THE EDGE OF PAVEMENT AND ALL BURIED PLACEMENTS WILL BE A MINIMUM OF 36" IN DEPTH AND ALL ROAD CROSSINGS WILL BE MINIMUM OF 48" DEPTH AND ENCASED IN 1.25" HDPE CONDUIT. ROADS INVOLVED ARE SHOWN HERE ON THIS LOCATION MAP AND LISTED HERE: S 19TH ST, 250TH ST, 270TH ST, PARK VIEW LN, TRAIL W



ADDRESS:- 1234 S 19TH ST, NEVADA,  
STORY COUNTY, IA 50201, USA  
PERMIT REQUIRED -COUNTY  
**LOCATE ALL FACILITIES PRIOR TO DIGGING IA**  
- IOWA ONE CALL - 811 - 1-800-292-8989

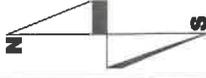


ENGINEER: WINDSTREAM  
FIELD ENGINEER: CENTILLION  
DRAWN BY: CENTILLION  
SCALE: NTS

PROJECT: 713942038  
PROJECT TITLE: RDOF6472  
EXCHANGE: NEVD  
SHEET: KEYMAP  
DATE: 10-31-2024



WINDSTREAM  
COMMUNICATIONS  
NORTHEAST



**WORK DESCRIPTION**

| STREET NAME  | FIBER FOOTAGE(BURIED) | BORING FOOTAGE | FIBER FOOTAGE(AERIAL) | CABLE SIZE |      | TOTAL         | BORETYPE         |
|--------------|-----------------------|----------------|-----------------------|------------|------|---------------|------------------|
|              |                       |                |                       | 48CT       | 12CT |               |                  |
| S 19TH ST    | 11638'                | 1400'<br>62'   | 0'                    | 48CT       | 12CT | 13100'        | DIRECTIONAL BORE |
| 250TH ST     | 7126'                 | 702'           | 0'                    | 12CT       |      | 7828'         | DIRECTIONAL BORE |
| 270TH ST     | 807'                  | 56'            | 0'                    | 48CT       |      | 863'          | DIRECTIONAL BORE |
| PARK VIEW LN | 981'                  | 289'           | 0'                    | 48CT       |      | 1270'         | DIRECTIONAL BORE |
| TRAIL W      | 160'                  | 100'           | 0'                    | 48CT       |      | 260'          | DIRECTIONAL BORE |
| <b>TOTAL</b> | <b>20712'</b>         | <b>2609'</b>   | <b>0'</b>             |            |      | <b>23321'</b> |                  |

ADDRESS:- 1234 S 19TH ST, NEVADA,  
STORY COUNTY, IA 50201, USA  
PERMIT REQUIRED - COUNTY  
**LOCATE ALL FACILITIES PRIOR TO DIGGING IA**  
**- IOWA ONE CALL - 811 - 1-800-292-8989**



ENGINEER: WINDSTREAM  
FIELD ENGINEER: CENTILLION  
DRAWN BY: CENTILLION  
SCALE: NTS

PROJECT: 713342089  
PROJECT TITLE: RDOF6472  
EXCHANGE: NEVD  
SHEET: WORK DESCRIPTION DATE: 10-31-2024



WINDSTREAM  
COMMUNICATIONS  
NORTHEAST

## **GENERAL REQUIREMENTS FOR WORK IN THE ROAD RIGHT OF WAY**

Supplement to accompany all "Use of Right of Way" Permits

In accordance with Chapter 318 of the Code of Iowa, no billboard, advertising sign or device, fence other than right of way boundary fence, or other obstruction except signs or devices authorized by law or approved by the highway authorities shall be placed or erected upon the right of way of any public highway. And further, "A person shall not excavate, fill, or make a physical change within a highway right-of-way without obtaining a permit from the applicable highway authority."

Any work proposals requesting approval of this permit must meet the following General criteria:

Permittee must provide a certificate of insurance for the work being done, (naming the County as an additional insured on the Permittee's policy), to the County Engineer before permit can be processed.

Final installation shall not create a hazard for errant vehicles from the roadway within ANY portion of the road right of way.

Final installation shall not hinder drainage in the roadway's ditch, culvert and tile systems

Final installation shall not reduce snow storage available or cause additional (or more severe) drifting

Final installation shall not block visibility of signs, intersections, etc.

Final installation shall not serve as a major distraction to the motoring public.

Final installation shall not disturb existing native plantings, unless special exception is made by the IRVM Director

Re-seeding of disturbed areas shall be with a seed mix approved by the IRVM Director

Work must be completed within 6-months

Types of things allowed:

Working soil and seeding of right of way back slopes with non woody plants

Work in back slope to prevent erosion (wash) from waterway

Work to reshape waterway TO A NATURAL DRAINAGE WAY through the back slope

Landscaping on the back slope that is flush with the ground.

Others???

STORY COUNTY UTILITY PERMIT

Date 12/2/2024

To the Board of Supervisors, Story County, Iowa:

The City of Ames Company, incorporated under the laws of Iowa, with its principal place of business at Ames, Iowa, does hereby make application requesting permission to occupy certain portions of public right-of-way and that the County Engineer be directed to establish the location of lines of transmission of Sanitary Sewer on secondary route S 500th Ave., from North of Hwy 30 to Lincoln Way, a distance of 0.068 miles.

Agreements: The utility company, corporation, applicant, permittee, or licensee, (hereinafter referred to as the permittee) agrees that the following stipulations shall govern under this permit.

1. The Permittee will file a plat setting out the location of proposed line on the secondary route and that the description of the proposed installation including type, height, and spacing of poles, maximum voltage, lengths of cross arms, minimum clearance and number of wires, type, size and capacity of underground cables, conduits, tile lines, and pipe lines, maximum working pressures for pipe lines carrying gas or flammable petroleum products are described as follows:
  
2. The installation shall meet the requirements of county, state, and federal laws, franchise rules, and of the Iowa State Commerce Commission Regulations and Directives, Utilities Division, the Iowa State Department of Health, and any other laws or regulations applicable. Utility depth requirements shall meet Iowa Administrative Code 761—115.13(306A).
  
3. The Permittee shall be fully responsible for any future adjustments of its facilities within the established highway right-of-way caused by highway construction or maintenance operations.
  
4. Story County assumes no responsibility for damages to the Permittee’s property occasioned by any construction or maintenance operations on said highways.
  
5. The Permittee shall take all reasonable precautions during the construction and maintenance of said installation to protect and safeguard the lives and property of the traveling public and adjacent property owners.
  
6. The Permittee, and its contractors, shall carry on the construction or repair of the accommodated utility with serious regard to the safety of the public. Traffic protection shall be in accordance with Part VI of the current Iowa Department of Transportation Manual on Uniform Control Devices for Streets and Highways.
  
7. The Permittee shall be responsible for any damage resulting to said highways because of the construction operation, or maintenance of said utility, and shall reimburse Story County for any expenditure the County may have to make on said highways because of said permittee’s utility having been constructed, operated, and maintained thereon.

8. The Permittee shall indemnify and save harmless Story County from any and all causes of action, suits at law or in equity, or losses, damages, claims, or demands, and from any and all liability and expense of whatsoever nature for, on account of or due to the acts or omissions of said Permittee's officers, members, agents, representatives, contractors, employees or assigns arising out of or in connection with its (or their) use or occupancy of the public highway under this permit.

9. Noncompliance with any of the terms of permit, or agreement, may be considered cause for shut down of utility construction operations, or revocation of the permit.

10. The following special requirements, if applicable, shall apply to this permit:

Whenever the route of the proposed cable line runs along a paved secondary highway, the location of said cable shall be constructed in the ditch bottom near the backslope or on top of the backslope near the r.o.w. line.

Whenever the route of the proposed cable line runs along a dirt or gravel surfaced highway, the location of said cable shall be constructed on top of the road surface and as near possible to the shoulder line

Whenever a cross road culvert or bridge is encountered along the route of the proposed cable lines, said cable shall be constructed around the ends of said cross road culvert or bridge even though this looping is not designated on the situation plans attached hereto.

The crossing of the cable line from one side of the highway to the other shall be accomplished at a near right angle rather than diagonally so as to disturb the roadbed of the traveled way as little as possible.

Whenever the route of the proposed cable line is to cross a paved highway, such crossing shall be in a bored hole rather than open cut trench.

Date 12/2/2024

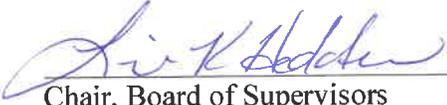
City Of Ames  
Name of Company (Applicant - Permittee)

Ibrahim Abdelhafiz 515-239-5245  
by Phone no.

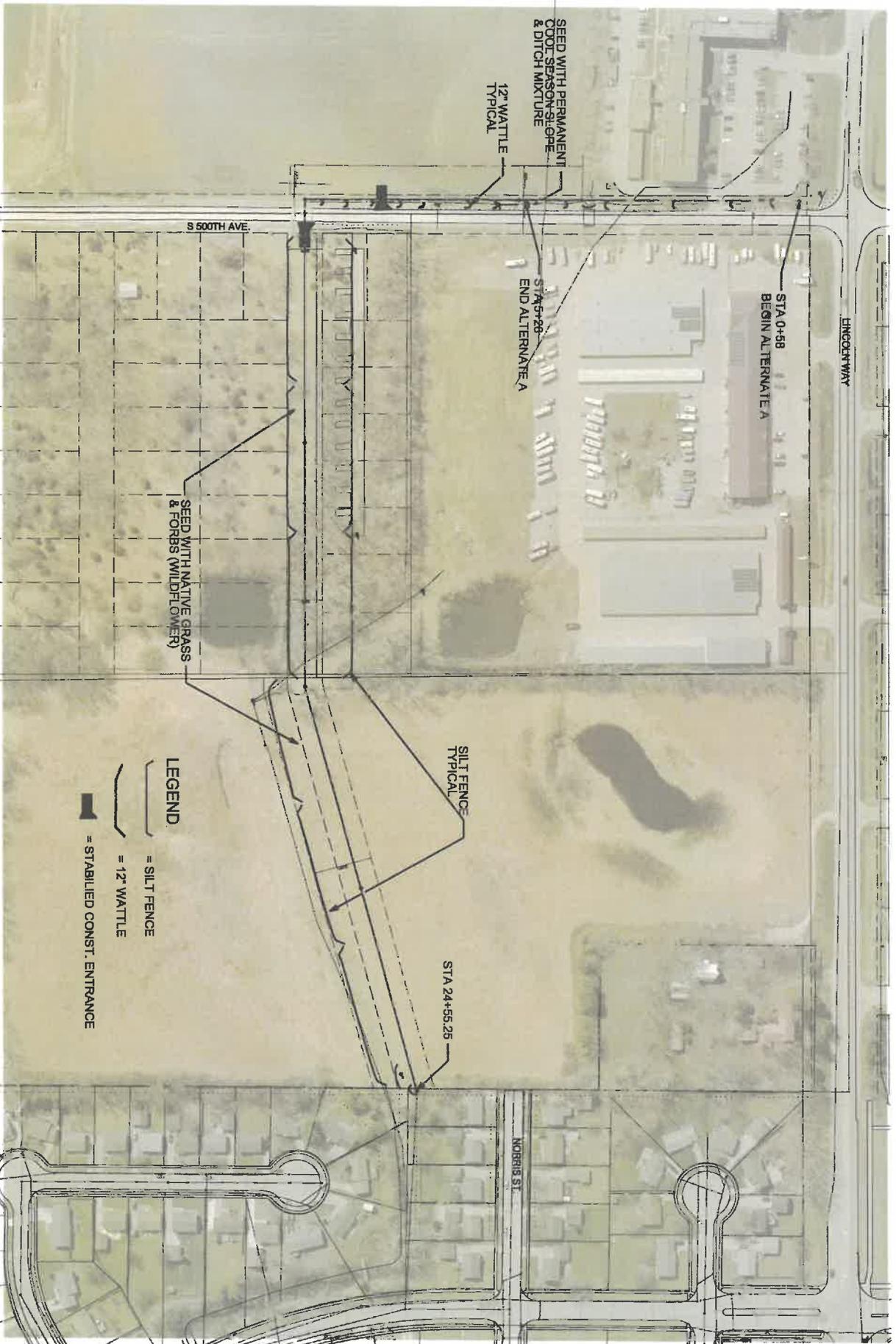
Recommended for Approval:  
Date 12-2-24

  
County Engineer 515-382-7355  
Phone no.

Approved:  
Date 12-10-24

  
Chair, Board of Supervisors  
Story County, Iowa

**A plat shall be attached to the copy submitted.**



**LEGEND**

-  = SILT FENCE
-  = 12" WATTLE
-  = STABILIZED CONST. ENTRANCE

# NEOGOV

## INVOICE



**Vendor Information / Contact:**

2120 Park Pl, Suite 100  
 El Segundo, CA 90245  
 Email: [billing@neogov.net](mailto:billing@neogov.net)  
 Phone: (310) 426-6304  
 EIN: 33-0888748

Need a W-9? Click here: [W-9 PDF](#)

**Invoice Summary:**

Invoice No.: INV-44101  
 Invoice Date: 09-09-2024  
 Due Date: 10-09-2024  
 Payment Terms: Net 30  
 Purchase Order No.:  
 Customer No.: A-613126

| Customer Billing Information                        |
|---|
| Alissa Wignall<br>Story, County of (IA)             |
| 900 6th Street<br>Nevada, IA 50201<br>United States |

| Customer Shipping Information                       |
|---|
| Story, County of (IA)                               |
| 900 6th Street<br>Nevada, IA 50201<br>United States |

**Invoice Details:**

| Product              | Start Date | End Date   | Total Price (\$USD) |
|----------------------|------------|------------|---------------------|
| Insight Subscription | 10-09-2024 | 10-08-2025 | \$10,454.76         |

**APPROVED**      **DENIED**  
 Board Member Initials: AKH  
 Meeting Date: 12-10-24  
 Follow-up action: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

|                            |                    |
|----------------------------|--------------------|
| SUBTOTAL (\$USD)           | \$10,454.76        |
| Sales Tax                  | \$0.00             |
| TOTAL                      | \$10,454.76        |
| Payments                   | \$0.00             |
| Credits                    | \$0.00             |
| <b>Balance Due (\$USD)</b> | <b>\$10,454.76</b> |

**Payment Instructions:**

| Remit checks to:   | Remit electronic payments to:  | Credit card payments:           |
|--|--|---------------------------------|
| Governmentjobs.com, Inc.<br>DEPT LA 25067<br>Pasadena, CA 91185-5067 | Silicon Valley Bank<br>Name: Governmentjobs.com, Inc.<br>Account #: 3302022848<br>Routing #: 121140399<br>Swift Code: SVBUS6SIBO | Credit Card Payment Portal Link |

By making the payment specified in this invoice, customer agrees that the terms and conditions of the agreement previously executed by the parties shall apply to this purchase, or if there is no prior agreement, the terms and conditions of the NEOGOV Services Agreement set

forth in the quote previously provided to Customer shall apply. Any other terms and conditions provided by customer to NEOGOV in a purchase order or otherwise shall be deemed void.

APPROVED  
APPROVED  
APPROVED  
APPROVED  
APPROVED  
APPROVED

Members of Team Story would like to discuss resuming the payroll deductions for donations to Team Story with the Board. We have met with Auditor's Office staff and the plan is for employees to fill out new forms and deductions to begin after the first of the new calendar year.

**APPROVED**

**DENIED**

Board Member Initials: SKH

Meeting Date: 12-10-24

Follow-up action: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**AMENDMENT TO  
CENTRAL IOWA CHIEF ELECTED OFFICIALS  
SHARED LIABILITY AGREEMENT**

This Amendment to Central Iowa Chief Elected Officials Shared Liability Agreement (the “Amendment”) is made and entered into by and between the Boards of Supervisors of Boone, Dallas, Jasper, Madison, Marion, Polk, Story, and Warren Counties (the “Party” or “Parties”) as of the date of the last signature set forth below. Reference is made herein to that certain Central Iowa Chief Elected Officials Shared Liability Agreement entered into by and between the Parties (the “Agreement”). Capitalized terms used herein that are not otherwise defined shall have the meaning given to such terms in the Agreement.

**WHEREAS**, following the passage of the Workforce Innovation and Opportunity Act of 2014 (“WIOA”), the Parties wished to execute an agreement specifying the respective roles of the Parties in implementing WIOA; and

**WHEREAS**, by June 23, 2020, all Parties did enter into this Agreement to specify the respective roles of the Parties in implementing WIOA; and

**WHEREAS**, the local workforce development areas within the State of Iowa have been realigned since the Parties entered into the Agreement; and

**WHEREAS**, the counties of Boone, Dallas, Jasper, Madison, Marion, Polk, Story, and Warren continue to be recognized as a local workforce development area now known as the Central Iowa Local Workforce Development Area (“CILWDA”); and

**WHEREAS**, in order to assist in the administration of WIOA grant funds, WIOA permits the Parties to designate an entity to serve as a local grant subrecipient for such funds; and

**WHEREAS**, since the Parties entered into the Agreement, several identified operational and administrative changes necessitate amendments to the Agreement.

**NOW, THEREFORE**, the Parties agree as follows:

1. **CLEO DESIGNEE (SECTION 3, PARAGRAPHS F & G)**. Section 3, Paragraphs F & G are hereby amended to read as follows:

F. The CLEO or the CLEO’s designee shall act as duly authorized signatory for the CEOs/LWDB on all agreements, grants, or on any other document requiring a signature and duly approved by the CLEO, in order to be legally binding. The CLEO or the CLEO’s designee shall serve as the primary point

of contact for Iowa Workforce Development (IWD) in the dissemination of information to the CEOs and to the LWDB/CIWDB.

G. Consistent with Section 3, Paragraph F above, the CEOs may designate a duly authorized signatory for the CLEO and primary point of contact for IWD at any regular or special meeting of the CEO Board.

2. **JOINT MEETINGS (SECTION 3, PARAGRAPH L).** Section 3, Paragraph L is hereby amended to read as follows:

L. CEOs will meet jointly with the LWDB/CIWDB as needed. Meetings will occur quarterly in the months of February, May, August and November.

3. **DESIGNATION OF LOCAL GRANT SUBRECIPIENT (SECTION 5, PARAGRAPHS C & D).** Section 5, Paragraphs C & D are hereby amended to read as follows:

C. Serve as local grant recipient of WIOA funds.

D. Designate an entity as the Local Grant Subrecipient to serve as sub-recipient for WIOA funds, employ staff, provide all grant management services, oversee WIOA funding, implement programming, ensure compliance, and administer any other related responsibilities or functions as assigned by the CEO Board. The designation of a Fiscal Agent shall not absolve the Parties/CEOs of their collective liability for misspent WIOA funds.

4. **ALLOCATION OF LIABILITY (SECTION 6, PARAGRAPH B).** Section 6, Paragraph B is hereby amended to read as follows:

B. In the event WIOA fund expenditures are disallowed and Parties/CEOs are unsuccessful at obtaining repayment from the entity responsible for incurring the disallowed cost or the Fiscal Agent, each Party shall be responsible for a portion of any such liability. The apportionment shall be divided per capita between the eight counties in the LWDA identified as Parties to this Agreement.

5. **BOARD APPOINTMENT REQUIREMENTS (SECTION 8, PARAGRAPH B, SUBPARAGRAPH 7).** Section 8, Paragraph B, Subparagraph 7 is hereby amended to read as follows:

7. CEOs shall appoint members to ensure overall members of the LWDB, excluding the Wagner Peyser Act and Vocational Rehabilitation representatives, is balanced by political affiliation. After applying the exclusions, no more than one half plus one of the remaining board members will be composed of any one political party.

6. **INSURANCE COVERAGE (SECTION 9).** Unnumbered Paragraph 1 of Section 9 is hereby amended to read as follows:

The Parties of this Agreement agree that the Central Iowa Workforce Development Board shall purchase such insurance as is necessary to fully insure the Chief Elected Official Board and indemnify its member counties, their elected officials or designees and the signatories to this Agreement and save them harmless from all suits, actions, damages, liability and expense in

connection with any misuse of grant funds allocated to the local area under sections 128 and 133 of the Workforce Innovation and Opportunity Act arising wholly or in part by any act or omission of the Chief Elected Official Board, the LWDB/CIWDB or any of its members, the-fiscal agent or local grant subrecipient or any of its members, their agents, contractors, employees, servants, invitees, licensees or concessionaires, and from all reasonable attorney's fees and other costs of defending any such suit or action. Insurance policies to be purchased and maintained shall name Central Iowa Workforce Development Board and the Chief Elected Official Board members as insureds, and shall include, but not be limited to, coverage for directors' and officers' liability, crimes committed, professional liability, general liability, sexual abuse, worker's compensation, automobile and fiduciaries liability.

7. **LOCAL GRANT SUBRECIPIENT (SECTION 10).** The Section Heading and Unnumbered Paragraph 1 of Section 10 are hereby amended to read as follows:

**10. DESIGNATION OF LOCAL GRANT SUBRECIPIENT**

WIOA requires the CEOs to serve as the local grant recipient for all WIOA Title I funds and to enter into a grant relationship with the State. Under a majority decision CEOs may also elect through majority vote to designate a local grant subrecipient (Local Grant Subrecipient) to administer these funds and to fulfill the role of grant sub-recipient. Even if CEOs designate a grant sub-recipient or fiscal agent, they remain liable for any misused funds and for expenditures that are determined unallowable under WIOA. The Local Grant Subrecipient will administer all responsibilities or functions as assigned by the CEO Board, including but not limited to:

8. **LOCAL WORKFORCE DEVELOPMENT AREA TERMINOLOGY.** Wherever in the Agreement the terms “Local Workforce Development Area 11” or “LWDA 11” appear, the terms shall be replaced with the terms “Central Iowa Local Workforce Development Area” or “CILWDA.”

9. **FISCAL AGENT TERMINOLOGY.** Wherever in the Agreement the capitalized term “Fiscal Agent” appears, the term shall be replaced with the capitalized term “Local Grant Subrecipient,” as contemplated by Section 10 of the Agreement as amended herein.

10. **TITLE OF AGREEMENT.** The title of the Agreement is hereby amended as follows:

**CENTRAL IOWA CHIEF ELECTED OFFICIALS SHARED  
LIABILITY 28E AGREEMENT**

11. **MISSPENT FUNDS OR DISALLOWED COSTS – TRANSITION PROVISION.** For the avoidance of doubt, and as it relates to the amendment to Section 6, Paragraph B herein, the Parties expressly state their understanding that in the event WIOA fund expenditures are determined to a disallowed cost after the Agreement is amended, for expenditures made on or before this Agreement is amended, the Parties shall be responsible for a portion of any such resulting liability under Section 6, Paragraph B on an equal, not per capita, basis.

12. **MISCELLANEOUS.** Except as expressly modified or amended herein, all other terms, provisions and conditions of the Agreement shall remain unmodified and in full force and effect.

This Amendment may be executed by facsimile or electronic transmission and in counterparts, in which such case, such faxed or electronically transmitted signatures shall be deemed originals and all such counterparts, when taken together, shall be deemed a single instrument.

**[SIGNATURES ON FOLLOWING PAGES]**

**SIGNATURE PAGE**

In witness whereof, \_\_\_\_\_ County executes this 28E Agreement as a member of the Central Iowa Local Workforce Development Area.

By: *Lisa K Hedders*

\_\_\_\_\_ County Board of Supervisors (Chairperson)

Print Name: Lisa K Hedders

Date: 12-10-24

ATTEST

By: *Lucy Martin*

Story County Auditor

Print Name: Lucy Martin

Date: 12-10-24

ACKNOWLEDGMENT BY NOTARY

STATE OF IOWA )  
 ) ss.  
COUNTY OF STORY )

On this 10<sup>th</sup> day of December, 2024, before me the undersigned, a Notary Public in and for said County and State, personally appeared Lisa K. Hedders and Lucy Martin, to me personally known, who, being duly sworn, did say that they are the Chairperson of the Board of Supervisors and County Auditor of Story County, Iowa respectively; that the seal affixed hereto is the seal of said County; that said instrument was signed and sealed on behalf of the said Story County, Iowa, by authority of its Board of Supervisors and that said Lisa K. Hedders and Lucy Martin as such officers, acknowledge the execution of said instrument to be the voluntary act and deed of said County, it and by them voluntarily executed.

By: *Michelle Bellile*  
Notary Public in and for said County and State of Iowa



**DO NOT WRITE IN THE SPACE ABOVE. RESERVED FOR RECORDER**

Prepared By: Andrea Wagner, Story County Planning and Development, 900 6<sup>th</sup> Street, Nevada, IA 50201 (515) 382-7245  
Please Return to the Story County Planning & Development Department

**STORY COUNTY IOWA  
RESOLUTION OF THE BOARD OF SUPERVISORS  
RESOLUTION NUMBER 25-52**

WHEREAS, there has been submitted to the Board of Supervisors of Story County, Iowa, an application to subdivide real estate from Brian D. Torresi, of Dentons Davis Brown, PC, involving real estate located at 56124 280<sup>th</sup> Street, Cambridge, IA 50046, in Section 6 of Union Township, identified as Parcel #14-06-100-120 and hereinafter described on Attachment A and shown on Attachment B, and

WHEREAS, Belinda Kay Purvis and Raymond E. Helmuth, 28204 560TH AVE, CAMBRIDGE IA 50046-8622, are the legal titleholders of said real estate, and

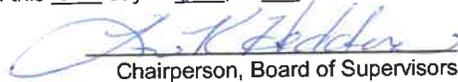
WHEREAS, it appears that all conditions and requirements prescribed by Chapter 354 and Chapter 355, Code of Iowa, and as prescribed by the Story County C2C Plan and the Code of Ordinances of Story County, Iowa, have been complied with and met,

AND WHEREAS, it is the opinion of the Board of Supervisors of Story County, Iowa, that it is advisable and in the best interests of Story County, Iowa, and all persons concerned, that said Plat be approved, and accepted.

NOW, THEREFORE, BE IT RESOLVED that the Residential Parcel Subdivision Plat of the Walnut Creek Crossing Subdivision involving real estate hereinafter described on Attachment A and shown on Attachment B being the same, is hereby approved and accepted, and all acts and deeds of the said owners and grantors in the premises are hereby confirmed and approved, and the real estate hereinafter described on Attachment A and shown on Attachment B shall hereinafter be known as Walnut Creek Crossing Subdivision.

IT IS FURTHER RESOLVED that the Chair of the Board of Supervisors and the County Auditor are authorized and they are hereby directed to certify a copy of this Resolution 25-52 to be affixed to said Final Plat upon its approval by the Board of Supervisors.

Dated this 10<sup>th</sup> day of DEC, 2024.

  
Chairperson, Board of Supervisors

Attest:

  
County Auditor



## ATTACHMENT A

### Survey Description:

A Residential Parcel Subdivision of part of the West 40 Acres of the Northwest Quarter of the Northwest Quarter of Section 6, Township 82 North, Range 23 West of the 5th P.M., Story County, Iowa, being more particularly described as follows: Commencing at the Northwest Corner of said Section 6; thence S89°44'27"E, 334.00 feet along the north line thereof to the Northeast Corner of an existing tract, as shown on the Plat of Survey filed in Book 6, Page 70, and the point of beginning; thence continuing S89°44'27"E, 921.54 feet to the Northeast Corner of said West 40 Acres; thence S00°08'27"E, 1372.87 feet to the Southeast Corner thereof; thence S88°57'56"W, 831.88 feet along the south line of said Northwest Quarter of the Northwest Quarter to the Southeast Corner of an existing tract, as shown on the Plat of Survey filed in Book 6, Page 64; thence running coincident with the boundary thereof N00°02'56"W, 122.03 feet; thence N40°28'16"W, 78.65 feet; thence N83°50'30"W, 133.48 feet; thence N43°29'16"W, 206.01 feet; thence S87°08'17"W, 100.07 feet to the Northwest Corner of said existing tract and the west line of said Section 6; thence N00°05'07"W, 849.91 feet along said line to the Southwest Corner of the existing tract shown in Book 6, Page 70; thence S89°47'11"E, 432.70 feet to the Southeast Corner thereof; thence N25°59'09"W, 225.95 feet to the point of beginning, containing 35.75 acres, which includes 1.08 acres of existing public right of way.

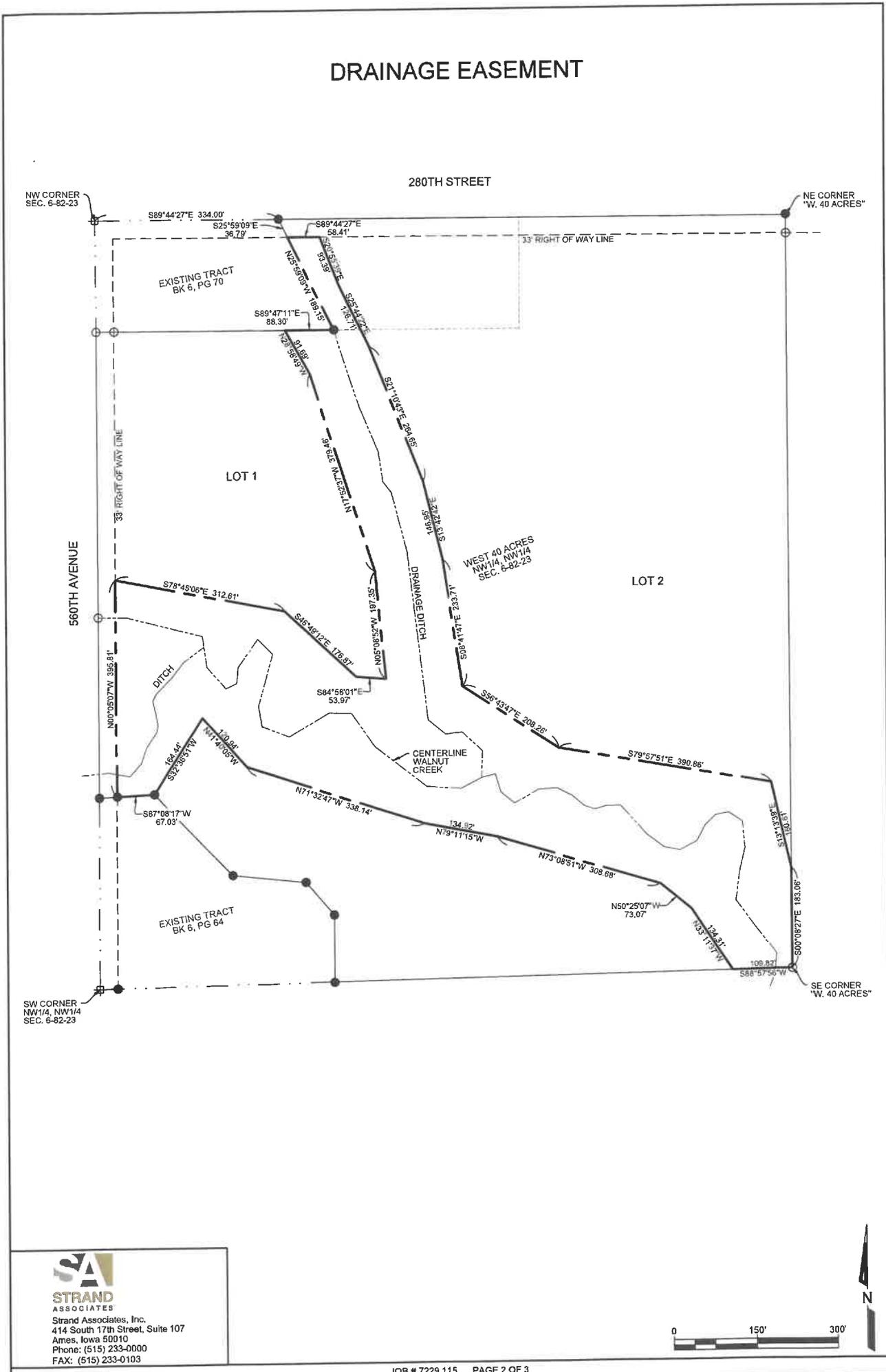
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**ATTACHMENT B**



# DRAINAGE EASEMENT



**STRAND ASSOCIATES**  
 Strand Associates, Inc.  
 414 South 17th Street, Suite 107  
 Ames, Iowa 50010  
 Phone: (515) 233-0000  
 FAX: (515) 233-0103



**Survey Description:**

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**Notes:**

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2. Lot 2 is served by Xenia rural water and private septic for the residence and private well and septic for the barn.
3. Parts of this property lie within Zones AE, A and X, per FIRM Map 19169C0279F, effective 1/15/2021.
4. All new lots shall require an E911 address for inhabited structures, including residences and businesses, telecommunications towers and facilities, and for any public assembly area including open-air, outdoor activities. E911 addresses shall be assigned by Story County at the request of the property owner.
5. There exists a 30' wide easement for Xenia rural water main filed at Inst. No. 01-13880 over that part of this subdivision identified as being shown on the Plat of Survey filed in Book 6, Page 62. The document does not contain enough information to show the easement location on this plat.

**Districts:**

Zoning: A1 (Agricultural)  
School: Ballard  
Fire: Cambridge  
Ambulance: Mary Greeley  
Watershed: South Skunk River (Sugar)  
Electric: Consumers Energy  
Water: Xenia Rural Water



**STRAND**  
ASSOCIATES

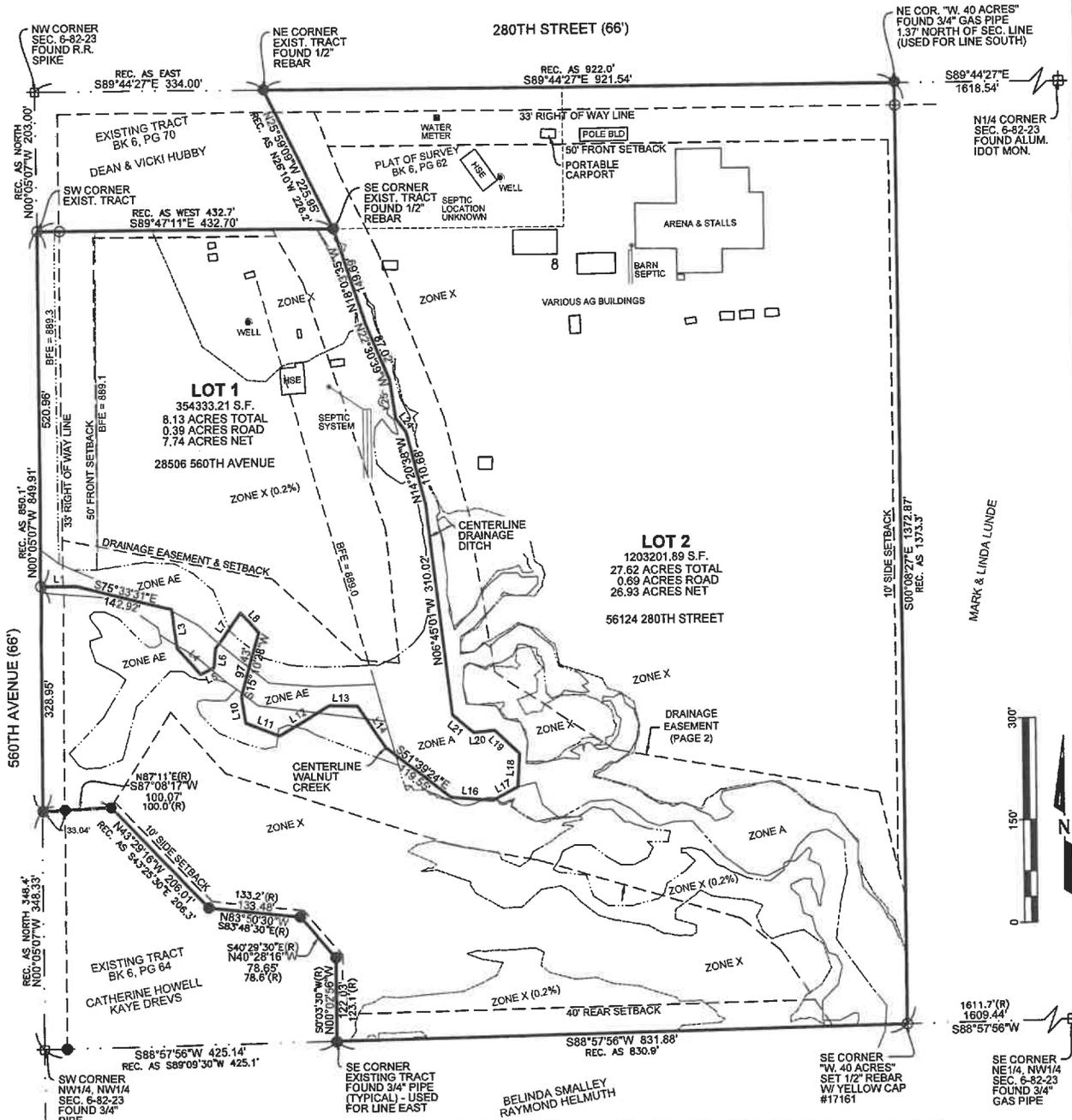
Strand Associates, Inc.  
414 South 17th Street, Suite 107  
Ames, Iowa 50010  
Phone: (515) 233-0000  
FAX: (515) 233-0103

# FINAL PLAT WALNUT CREEK CROSSING

**LOCATION:** A RESIDENTIAL PARCEL SUBDIVISION OF PART OF THE WEST 40 ACRES OF THE NW1/4, NW1/4 OF SEC. 6-82-23, STORY COUNTY, IOWA

**PROPRIETOR:** BELINDA KAY PURVIS - 1/2 INTEREST  
RAYMOND E. HELMUTH - 1/2 INTEREST  
28204 560TH AVE.  
CAMBRIDGE, IA 50046

**PREPARED BY & RETURN TO:** R. BRADLEY STUMBO, PLS #17161  
STRAND ASSOCIATES, INC.  
AMES, IA 50010  
515-233-0000



| LOT LINES |             |          |
|-----------|-------------|----------|-----------|-------------|----------|-----------|-------------|----------|-----------|-------------|----------|
| Line #    | Bearing     | Distance |
| L1        | S89°57'21"E | 52.27'   | L6        | N05°21'45"E | 29.81'   | L11       | S68°35'44"E | 52.49'   | L16       | S85°15'55"E | 62.26'   |
| L3        | S08°08'35"E | 57.47'   | L7        | N35°30'19"E | 62.26'   | L12       | N59°51'41"E | 83.88'   | L17       | N62°41'24"E | 41.86'   |
| L4        | S41°04'59"E | 51.82'   | L8        | S42°53'22"E | 38.61'   | L13       | S88°42'00"E | 40.99'   | L18       | N03°06'24"E | 49.74'   |
| L5        | N85°09'02"E | 21.82'   | L10       | S08°53'19"E | 37.80'   | L14       | S34°03'23"E | 73.12'   | L19       | N46°58'39"W | 50.29'   |
|           |             |          |           |             |          |           |             |          | L20       | S84°32'53"W | 30.88'   |
|           |             |          |           |             |          |           |             |          | L21       | N50°18'14"W | 40.83'   |
|           |             |          |           |             |          |           |             |          | L24       | N36°42'08"W | 24.61'   |
|           |             |          |           |             |          |           |             |          | L25       | N08°25'31"W | 55.84'   |

I hereby certify that this land surveying document was prepared by me or under my direct personal supervision and that I am a duly licensed Professional Land Surveyor under the laws of the State of Iowa.

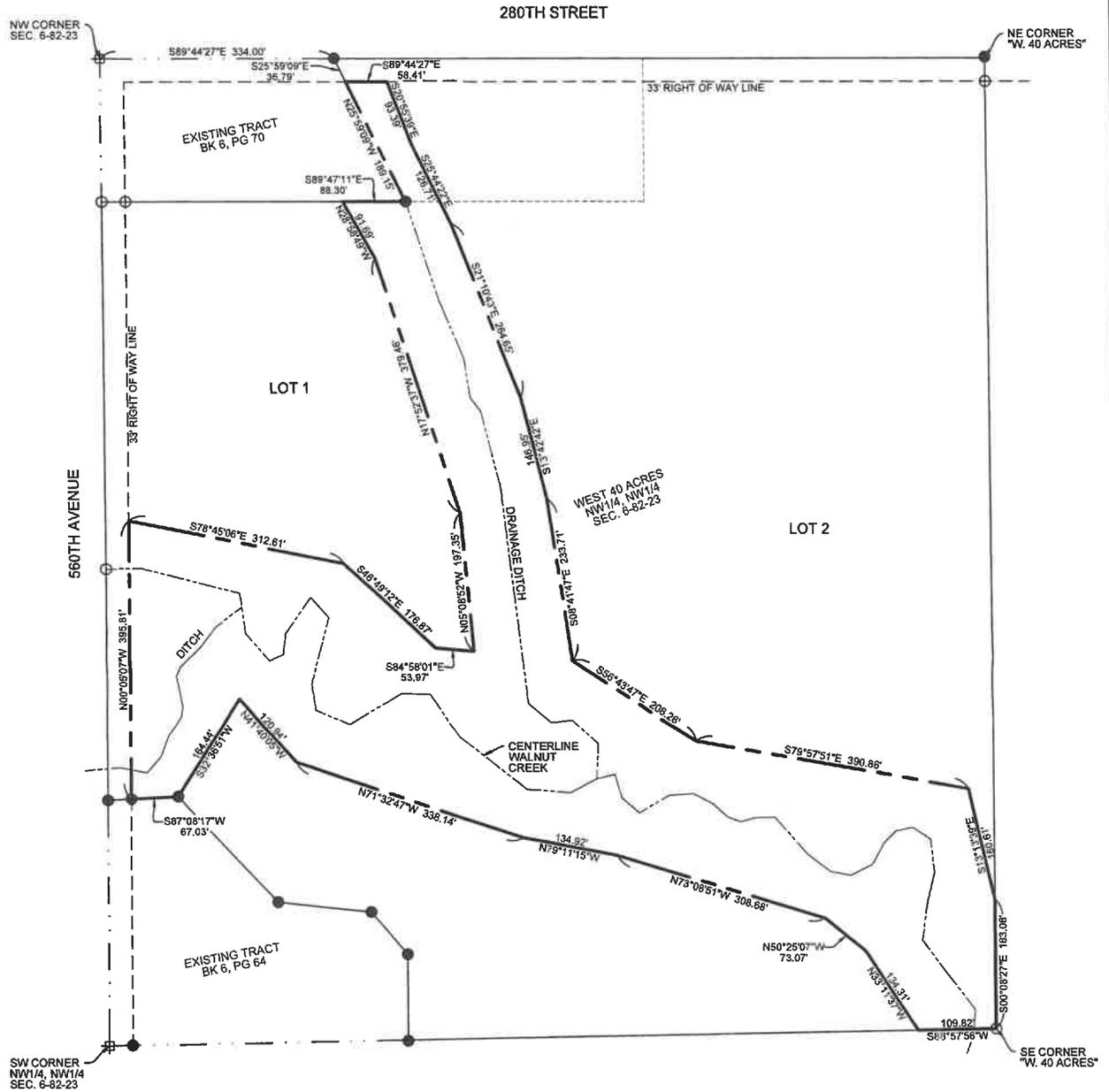
*R. Bradley Stumbo*  
R. BRADLEY STUMBO, PLS  
License number 17161  
My license renewal date is December 31, 2025.

11/14/2024  
DATE

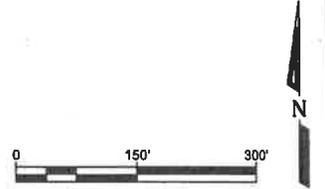
**SA**  
**STRAND ASSOCIATES**  
Strand Associates, Inc.  
414 South 17th Street, Suite 107  
Ames, Iowa 50010  
Phone: (515) 233-0000  
FAX: (515) 233-0103



# DRAINAGE EASEMENT




  
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**STORY COUNTY  
BOARD OF SUPERVISORS**  
**LISA K. HEDDENS, Chair**  
**LINDA MURKEN, Vice Chair**  
**LATIFAH FAISAL, Supervisor**

Story County Administration  
 900 Sixth Street  
 Nevada Iowa 50201  
 515-382-7200  
 515-382-7206 (fax)

**MEMORANDUM**

**TO:** Story County Board of Supervisors  
**FROM:** Crystal Davis, County Outreach & Special Projects Manager  
**RE:** Discussion And Consideration Of Request For American Rescue Plan Act (ARPA) Revenue Loss Funding For Recorder’s Office Scanning Project  
**DATE:** December 5, 2024

For a few years, the Story County Recorder's Office, in conjunction with the Story County Auditor's Office, has been offering the historical online record search, which is offered by COTT Systems. The Story County Recorder's Office has budgeted for three small back scanning projects since 2018 using records management funds. Then, in 2021, the Recorder’s Office was awarded American Rescue Plan Act (ARPA) funds allowing the Recorder’s Office the ability to scan the majority of the historical records currently housed in the office library that have not been scanned.

To finish the COTT Scanning Project, the Recorder’s Office is requesting \$15,000 from ARPA revenue loss dollars to off-set the general fund budgeted cost of \$49,370, reducing the general fund budget cost to \$34,370. This project would be completed by end of December 2024.

Please let us know what questions you may have.

**APPROVED**      **DENIED**

Board member initials: AKH

Meeting Date: 12-10-24

Follow-up action: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

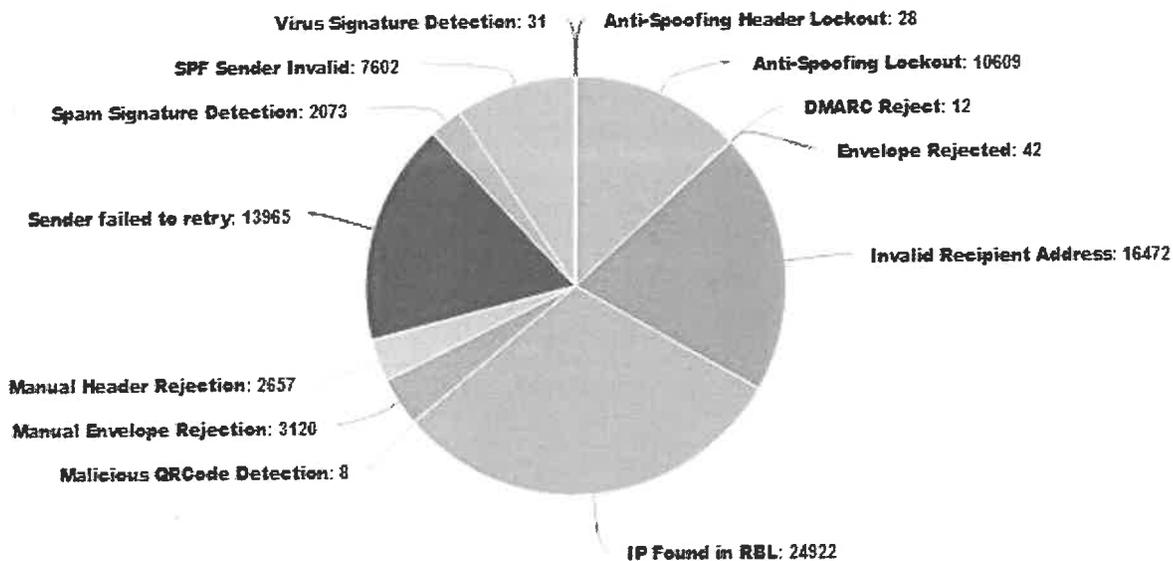
Story County  
Information Technology  
Quarterly Report  
12/10/24

### Ticket Statistics

| Category             | Opened Tickets | Closed Tickets |
|----------------------|----------------|----------------|
| Account Management   | 63             | 65             |
| Hardware Support     | 99             | 94             |
| Network Support      | 14             | 14             |
| On Call Support      | 3              | 3              |
| Phone System Support | 37             | 37             |
| Other Requests       | 19             | 19             |
| Security             | 1              | 1              |
| Software Support     | 195            | 195            |
| <b>TOTAL TICKETS</b> | <b>431</b>     | <b>428</b>     |

### Email Statistics

354,837 total emails during this past quarter



### Security Statistics

| Category                    | #         |
|-----------------------------|-----------|
| Crowdstrike Analyzed Events | 10,573    |
| Crowdstrike Detections      | 23        |
| Firewall Threats Denied     | 1,286,459 |

## Asset Disposal

| <b>Destination</b> | <b>#</b>  |
|--------------------|-----------|
| <b>Donations</b>   | <b>4</b>  |
| <b>Auctions</b>    | <b>50</b> |
| <b>Recycling</b>   | <b>0</b>  |

## Projects

### Completed

- Axon Body Camera migration
- Replacement of 25 workstations
- Departmental Meetings

### Upcoming

- Office 365 Migration
  - Initial design planning and environmental health checks completed
  - Test users have been moved; finishing documentation on procedures and will be starting the scheduling of the migration for individual Departments
- Security camera server infrastructure updates at Jail
- Virtual Server hardware migration
- Kickoff of Environmental Health & Planning/Development permitting software migration
- Metronet redundant internet connection installation and configuration
- Secondary Data Center at HSC expansion
- Budget planning – have received departmental requests, putting it all together
  - Investigating new ticketing system, new phone system, new asset tracking/inventory system, new spam/email filter

# STORY COUNTY CONSERVATION QUARTERLY REPORT

December 10, 2024

Michael D. Cox, Conservation Director

---

## Heart of Iowa Nature Trail

- Phases 3, and 4-6 of paving are substantially complete. Punch list items are being completed. A change order will be processed to complete additional work within the City of Collins and on private property in order to protect trail improvements. Funding for this additional work is solely the existing Destination Iowa grant.

## Hickory Grove Park Wastewater

- The wastewater line is substantially complete and functional. Punch list items are being completed.

## Water Quality

- Year 2 of the *edge of field* program has been awarded to a contractor and practices will be installed by the end of 2025. Year 2 will treat 20 outlets and 600 acres of drainage. Year 3 is in the paperwork phase and year 4 is in design phase. We will be identifying year 5 sites this winter.
- HACH is a sponsor for our water monitoring program. Two monitoring backpacks are now available for the public to check out for free at the Conservation Center.
- In partnership with Iowa Soybean Association, National Fish and Wildlife, and Iowa Dept. of Agriculture, we will be moving forward on oxbow restoration at Wick Wildlife Preserve.
- SCC completed a bioassessment with the State Hygienic Lab of the South Skunk River at Osheim Slough and Prairie Preserve

## Prairie Valley Preserve

- Construction of the wetland is complete. Waiting on final work to be completed from Jet Drain and Drainage District before hookup can take place. Staff provided multiple tours to county conservation members and watershed coordinators about the wetland project.

## Story County Trails Plan Update

- Development of the Trails Plan is underway. The final draft has been received and public comment is being solicited. Acceptance and approval is anticipated for this winter.

## Educational Programming

- SCC partnered with the University of Iowa to offer *School of the Wild* for Colo-NESCO 4<sup>th</sup> grade and Gilbert 6<sup>th</sup> grade. This is the first time it was offered in Story County.
  - School of the Wild is a statewide initiative to increase outdoor learning experiences for elementary and middle school students across Iowa. The University of Iowa's College of Education in partnership with Iowa schools, County Conservation Boards, and many other local conservation organizations across the state work together to bring School of the Wild to students. School of the Wild strives to provide all students with a week-long meaningful, outdoor learning experience that develops a sense of awareness and appreciation for the natural world, and in turn, leads them to act with positive stewardship for all things wild.
- This is the second year SCC provided onsite learning experiences for the United Community School utilizing their outdoor learning space prairie.
- SCC loaned kayaks, tents, and dutch ovens to the Ames High physical education program to teach an outdoor recreation class as part of their PE offerings. SCC naturalists helped the PE teacher develop the unit last year. This is the second year for this partnership.
- Normal countywide school and public programming is underway

### **Natural Resources**

- A fence removal project is complete at Jordan Wildlife Area. This improves wildlife habitat and public access
- SCC hosted volunteer seed harvest events at Doolittle Prairie and Jennett Heritage Area, and conducted the annual mechanical seed harvest.
- SCC utilized a drone contractor to spray undesired willows in wetlands at Roland Wildlife Area and Coopers Prairie Marsh. These areas would otherwise be inaccessible.
- SCC hosted the first field day for owners of environmentally sensitive areas. The session focused on woodland management.
- Trees were planted at Robison Wildlife Acres and Hickory Grove Park. These tree plantings were grant funded.
- The Conservation Corps of Minnesota and Iowa conducted timber stand improvement at Robison Wildlife Acres, Hickory Grove Park, and McFarland Park.

### **Personnel and Administration**

- Nathan Schmidt has been hired as the Vegetation Management Specialist.
- Recruitment is ongoing for the Outreach Assistant.

### **Story County Land and Water Legacy Bond**

- Story County Voters passed the Story County Water and Land Legacy Bond with a 77.75% approval.
- Passage of the Story County Water and Land Legacy Bond will be reflected in the FY26 budget request and the CIP. Work is underway to coordinate the first batch of improvements. Those may include Hanums Mill Dam Mitigation, oxbow and wetland restoration, Deppe Family Wildlife Area development, and cabin construction at Dakins Lake.