

The Board of Supervisors met on 10/15/24 at 10:00 a.m. in the Story County Administration Building. Lisa Heddens, Linda Murken, and Latifah Faisal, with Heddens presiding. (all audio of meetings available at storycountyiowa.gov; any resolution is effective upon signature and can be inspected M-F, 8-4:30, at 900 6th Street, Nevada, Iowa)

ADOPTION OF AGENDA: Murken moved, Faisal seconded adopting the agenda as presented. Motion carried unanimously (MCU) on a roll call vote.

BID OPENING FOR THE STORY COUNTY SHERIFF RANGE HOUSE: Joby Brogden, Facilities Management Director, and Jeff Harris, Rose Mackey Harris (RMH) Architects, opened bids as follows: 1) HPC, LLC, Ames, Iowa, bid bond included at 5% of total bid, acknowledgment of addenda 1 and 2, base bid of \$865,000.00 with duration of 30 weeks, and alternate #1 for \$15,000.00. 2) Kruse Commercial Contracting LLC, Des Moines, Iowa, bid bond included at 5% of total bid, acknowledgment of addenda 1 and 2, base bid of \$1,100,000.00 with duration of 24 weeks, and alternate #1 for \$8,800.00. 3) Edge Commercial, Grimes, Iowa, bid bond included at 5% of total bid, acknowledgment of addenda 1 and 2, base bid of \$906,700.00 with duration of 32 weeks, and alternate #1 for \$5,800.00. 4) Eick & Day Construction, Johnston, Iowa, bid bond included at 5% of total bid, acknowledgment of addenda 1 and 2, base bid of \$749,800.00 with duration of 30 weeks, and alternate #1 for \$11,500.00. 5) Graphite Construction Group, Des Moines, Iowa, bid bond included at 5% of total bid, acknowledgment of addenda 1 and 2, base bid of \$704,000.00 with duration of 26 weeks, and alternate #1 for \$6,000.00. 6) Jensen Builders, Fort Dodge, Iowa, bid bond included at 5% of total bid, acknowledgment of addenda 1 & 2, base bid of \$973,000.00 with duration of 28 weeks, and alternate #1 for \$20,710.00. Brogden stated bids will be reviewed, and he will return to the Board with a recommendation.

PROCLAMATION RECOGNIZING OCTOBER 2024 AS DOMESTIC VIOLENCE AWARENESS MONTH: The Board read the Proclamation in full. Faisal moved, Murken seconded approving Proclamation recognizing October 2024 as Domestic Violence Awareness Month. Roll call vote. (MCU)

STORYTIME CHILDCARE CENTER ANNUAL REPORT: Jayne Underhill, Director, reported on longevity of program, population served, waiting list, staffing, and upcoming improvements.

MINUTES: 10/8/24 Minutes – Murken moved, Faisal seconded approving the 10/8/24 Minutes as presented. Roll call vote. (MCU)

PERSONNEL ACTIONS: 1) pay adjustment, effective 10/20/24, in a) Facilities Management for Joby Brogden @ \$4,168.39/bw. Faisal moved, Murken seconded the approval of Personnel Actions as listed. Roll call vote. (MCU) Murken moved, Faisal seconded approving Consent Agenda as listed.

1. Agreement with ArcaSearch for on-site digital preservation of Board records, estimated project cost of \$25,752.00 (ARPA-funded)
2. ARPA Compliance report for Quarter ending 9/30/24 submitted to Treasury on 10/8/24
3. FY24 Public Annual Opioid Report
4. Notice of Appointment and Professional Consultant Service Agreement for Jessica Melton as Medical Examiner Investigator with term expiring 12/31/24
5. 2025 Holiday Calendar
6. Memorandum of Understanding (MOU) between the City of Ames and Story County for the Justice Assistance Grant (JAG) Program Award of \$14,601.00
7. Sheriff's Quarterly Report
8. Terms and Conditions between Verizon Business and Story County for 14 Hotspot Upgrades at average cost of \$40.00 a month for two years
9. Resolution #25-28, Setting Date and Time for Public Hearing for 10/29/24, for Consideration of Resolution #25-29, to enter into a Storm Sewer Easement with the Hunziker Development Group, LLC, on the Tedesco Environmental Learning Corridor (TELC)
10. Road Closure Resolution: #25-07
11. Utility Permit: #25-7920

Roll call vote. (MCU)

ORDINANCE NO. 319, AMENDING SECTIONS OF CHAPTER 85, GENERAL PROVISIONS AND DEFINITIONS AND CHAPTER 90, CONDITIONAL USES OF THE STORY COUNTY CODE OF ORDINANCES – LAND DEVELOPMENT REGULATIONS FOR A TEXT AMENDMENT TO ALLOW TRUCK, TRAILER, AND RV GARAGES AS CONDITIONAL USES IN THE A-1 ZONING DISTRICT: Leanne Harter, Planning and Development Director, reported on the proposed amendment. Harter stated at the First Consideration last week, the Board took action to approve the application as modified and presented by staff and as recommended by the Planning and Zoning Commission. The Board then further modified it. She reported on the removal of language regarding the proposed supplemental standard, dealing with solid and hazardous waste disposal, and removing references to the Emergency Management Agency from the Ordinance language last week. Harter stated Ian Freeman, with Camper, Commander attended the 10/8/24 meeting, and did respond to the Board's questions. Harter stated staff has not received any public comments since last week's public hearing. Harter recommended approval of the proposed text amendment on Second Consideration, and waiving the Third Consideration. Heddens opened the public hearing at 10:21 a.m., and, hearing none, she closed the public hearing at 10:21 a.m. Faisal moved, Murken seconded approving the Second Consideration of Ordinance No. 319, approving the Code of Ordinance Text Amendment as put forth in case TA24-000002, as modified and presented by staff and recommended by the Planning and Zoning Commission and further modified by the Board of Supervisors at their 10/8/24 meeting, on Second Consideration and waiving Third Consideration. Roll call vote. (MCU)

RESOLUTION #25-27, FY25 APPROPRIATION AMENDMENT: Lisa Markley, Assistant Auditor, reported the resolution appropriates the remaining budgeted dollars for all departments. Murken moved, Faisal seconded approving Resolution #25-27, FY25 Appropriation Amendment. Roll call vote. (MCU)

ANIMAL CONTROL QUARTERLY REPORT: Director Anna Henderson reported on shelter population, adoption rates, animal control calls, community events, outreach efforts, staffing, and an award from the Best Friends Animal Society for achieving a save rate of 90% for 2023.

PLANNING AND DEVELOPMENT QUARTERLY REPORT: Leanne Harter, Planning and Development Director, reported on permitting, caseload, floodplain management, complaints, and future activities.

FY25 QUARTERLY FINANCIAL REPORT: Lisa Markley, Assistant Auditor, reported on the first quarter of the fiscal year, detailing expenditures, revenues, and fund balances.

DIRECTION ON AMENDMENT WITH YOUTH AND SHELTER SERVICES (YSS), AMERICAN RESCUE PLAN ACT (ARPA) AGREEMENT AND DE-OBLIGATION OF FUNDS: Crystal Davis, County Outreach and Special Projects Manager, reported amending the YSS award contract and de-obligating some project funds. There is a plan, based on a series of meetings, to realign and readjust certain budgeted items. She provided details on the changes which include removing the percentages of time required for each position, and applying the funds to programming not overhead. The recommended de-obligation amount is \$181,500.00. Discussion took place. Hope Metheny, YSS, agreed. Lisa Markley, Assistant Auditor, clarified the source of the remaining balance is revenue loss, and provided an overview of the process. Davis reviewed the needed direction for the amendment. The Board concurs with the amendment and directed Davis to place it on an upcoming agenda.

UPCOMING AGENDA ITEMS: Heddens reported the Central Iowa Workforce is revising its 28E agreement and the Board can expect to see it shortly.

LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS: All Board members reported on upcoming meetings and items. Heddens reported that in person absentee voting starts today at the Administration Building; and the satellite voting locations and times are available on the County's website.

Murken moved, Faisal seconded to adjourn at 11:01 a.m. Roll call vote. (MCU)

Story County Board of Supervisors
Tentative Agenda
Administration Building, 900 6th St., Nevada, IA
10/15/24

1. SPECIAL NOTE TO THE PUBLIC: (3) - This Meeting Is Also Being Offered Via Zoom. While Joining Via Zoom, If You Have A Question And/Or Comment, You May Raise Your Hand To Speak During Public Forum Or Use The Chat Feature And The Chair Will Ask The Zoom Moderator To Review All Comments During Public Forum.

Members of the public can participate by using the information below:

To join the zoom meeting by computer, tablet, smartphone :

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join. [HTTPS://US02WEB.ZOOM.US/J/84068041164?PWD=F8FOEWLWOCBJMLT38A4FCLRFM0H6GN.1](https://us02web.zoom.us/j/84068041164?pwd=F8FOEWLWOCBJMLT38A4FCLRFM0H6GN.1)

Passcode: 751099

Or One tap mobile:

+13017158592,,84068041164# US (Washington DC)

+13052241968,,84068041164# US

Or join by phone:

Dial(for higher quality, dial a number based on your current location):

US: +1 301 715 8592 or +1 305 224 1968 or +1 309 205 3325 or +1 312 626 6799 or
+1 646 931 3860 or +1 929 205 6099 or +1 360 209 5623 or +1 386 347 5053 or +1 507
473 4847 or +1 564 217 2000 or +1 669 444 9171 or +1 669 900 6833 or +1 689 278 1000
or +1 719 359 4580 or +1 253 205 0468 or +1 253 215 8782 or +1 346 248 7799

Webinar ID: 840 6804 1164

2. CALL TO ORDER: 10:00 A.M.
3. PLEDGE OF ALLEGIANCE:
4. ADOPTION OF AGENDA:
5. PUBLIC COMMENT #1:
This comment period is for the public to address topics on today's agenda

6. Bid Opening For The Story County Sheriff Range House - Joby Brogden

Department Submitting Facilities Management

7. Consideration Of Proclamation Recognizing October 2024 As Domestic Violence Awareness Month

Department Submitting Board of Supervisors

Documents:

DV AWARENESS.PDF

8. AGENCY REPORTS:

I. Storytime Childcare Center Annual Report - Jayne Underhill, Director

Department Submitting Auditor

Documents:

STCC ANNUAL.PDF

9. CONSIDERATION OF MINUTES:

I. 10/8/24 Minutes

Department Submitting Auditor

10. CONSIDERATION OF PERSONNEL ACTIONS:

I. Action Forms

1) pay adjustment, effective 10/20/24, in a) Facilities Management for Joby Brogden @ \$4,168.39/bw

Department Submitting Auditor

11. CONSENT AGENDA:

(All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time the Board votes on the motion.)

I. Consideration Of Agreement With ArcaSearch For On-Site Digital Preservation Of Board Records, Estimated Project Cost Of \$25,752.00 (ARPA-Funded)
(CONFIDENTIAL)

Department Submitting Auditor

II. Consideration Of ARPA Compliance Report For Quarter Ending 9/30/24 Submitted To Treasury On 10/8/24

Department Submitting Auditor

Documents:

COMPLIANCE REPORT.PDF

III. Consideration Of FY24 Public Annual Opioid Report

Department Submitting Auditor

Documents:

.ANNUAL OPIOID REPORT.PDF

IV. Consideration Of Notice Of Appointment And Professional Consultant Service Agreement Of Jessica Melton As Medical Examiner Investigator With Term Expiring 12/31/24

Department Submitting Board of Supervisors

Documents:

JESSICA MELTON MEI.PDF

V. Consideration Of 2025 Holiday Calendar

Department Submitting Human Resources

Documents:

2025 HOLIDAY CALENDAR.PDF

VI. Consideration Of MOU Between The City Of Ames And Story County For The Justice Assistance Grant (JAG) Program Award For \$14,601.00

Department Submitting Sheriff

Documents:

MOU AMES JAG.PDF

VII. Consideration Of Quarterly Report For The Following: Sheriff

Department Submitting Auditor

Documents:

SHERIFF QTR.PDF

VIII. Consideration Of Terms And Conditions Between Verizon Business And Story County For 14 Hotspot Upgrades For Average Cost Of \$40/Month For Two Years

Department Submitting Sheriff

Documents:

VERIZON UPGRADES.PDF

IX. Consideration Of Resolution #25-28, Setting Date And Time For Public Hearing For October 29, 2024, For Consideration Of Resolution #25-29, To Enter Into A Storm Sewer Easement With The Hunziker Development Group, Llc, On The Tedesco Environmental Learning Corridor

Department Submitting Conservation

Documents:

RESOLUTION 25 28.PDF

X. Consideration Of Road Closure Resolution(S): #25-07

Department Submitting Engineer

Documents:

RC 25 07.PDF

XI. Consideration Of Utility Permit(S) #25-7920

Department Submitting Engineer

Documents:

UT 25 7920.PDF

12. PUBLIC HEARING ITEMS:

- I. Second Consideration Of Ordinance 319, Amending Sections Of Chapter 85, General Provisions And Definitions And Chapter 90, Conditional Uses Of The Story County Code Of Ordinances – Land Development Regulations For A Text Amendment To Allow Truck, Trailer, And RV Garages As Conditional Uses In The A-1 Zoning District - Leanne Harter

Department Submitting Planning and Development

Documents:

MEMO BOS 2ND CONS.PDF
BOS STAFF REPORT TA24000002.PDF
ORD NO 319 REVISED.PDF

13. ADDITIONAL ITEMS:

- I. Discussion And Consideration Of Resolution #25-27, FY25 Appropriation Amendment - Lisa Markley

Department Submitting Auditor

Documents:

RES 2527.PDF

14. DEPARTMENTAL REPORTS:

- I. Animal Control Quarterly Report - Anna Henderson

Department Submitting Auditor

Documents:

3RD QUARTER ACO.PDF

II. Planning & Development Quarterly Report - Leanne Harter

Department Submitting Auditor

Documents:

Q3 2024.PDF

15. OTHER REPORTS:

I. FY25 Quarterly Financial Report - Lisa Markley

Department Submitting Auditor

Documents:

QUARTERLY STORY COUNTY FINANCIAL REPORT FY25.PDF

II. Discussion And Direction On Amendment With Youth And Shelter Services (YSS), American Rescue Plan Act (ARPA) Agreement And De-Obligation Of Funds- Crystal Davis

Department Submitting Board of Supervisors

Documents:

YSS STAFF MEMO.PDF
YSS REVISED BUDGET.PDF

16. UPCOMING AGENDA ITEMS:

17. PUBLIC COMMENT #2:

Comments from the Public on Items not on this Agenda. The Board may not take any Action on the Comments due to the Requirements of the Open Meetings Law, but May Do So In the Future.

18. LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS:

19. ADJOURNMENT:

Story County strives to ensure that its programs and activities do not discriminate on the basis of race, color, national origin, sex, age or disability. Persons requiring assistance, auxiliary aids or services, or accommodation because of a disability may contact the county's ADA coordinator at (515) 382-7204.

Story County Board of Supervisors
Agenda
10/15/24

NAME

AGENCY

JEFF HARRIS
Anna Henderson
Jaune Winterhull
John Brogan
John Klews
Danielle Goodhall
Jeff Kruse
DAN KRUSE
IAN FREEMAN
Curtis Pike
Crystal Davis
Nick Lennie
Kewell
Eggs Humphrey
Ansa Markley

RMH ARCHITECTS
Animal Control
Storytime Childcare
SCFM
LWU
Graphite Construction Group
KRUSE COMMERCIAL
KRUSE COMMERCIAL
CAMPER COMMANDER LLC
HPC
BOS
SCSO
AMES HIGH
AMES HIGH
Jude

PROCLAMATION
Domestic Violence Awareness Month

October 2024

WHEREAS, Home should be a place of warmth, unconditional love, tranquility, and security, and for most of us, home and family can indeed be counted among our greatest blessings. Tragically, for many Americans, these are blessings that are tarnished by violence and fear; and

WHEREAS, every 9 seconds a woman in the United States is assaulted by an intimate partner and an average of 3 women are murdered by intimate partners in the United States every day and a person experiencing strangulation in a relationship is 7 times more likely to be murdered by their partner and, according to the American Psychological Association, the presence of a gun in a domestic violence situation increases the risk of homicide by 500%; and

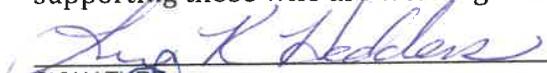
WHEREAS, according to the Bureau of Justice Statistics Crime Data Brief, Intimate Partner Violence, women accounted for 85% of the victims of intimate partner violence, men for approximately 15%; and

WHEREAS, Women and men are not the only targets; children, the elderly, family pets and responding law enforcement officers are counted among the victims and,

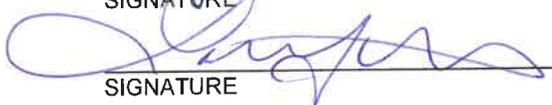
WHEREAS, according to the National Resource Center on Domestic Violence, approximately 23% of LGBTQ men and 50% of LGBTQ women experience abuse at the hands of their intimate partners; and

WHEREAS, Domestic Violence costs an estimated \$8.3 billion annually in medical care, mental health services, and lost productivity on the job. Women, men and children living with domestic violence suffer higher rates of physical injuries, chronic health problems, depression, PTSD, attempted suicide, substance abuse, behavior problems for children, and homelessness.

NOW, THEREFORE, BE IT RESOLVED THAT, We, the Story County Board of Supervisors, do hereby proclaim October 2024 as Domestic Violence Awareness Month and urge our citizens to observe this month by becoming aware of the tragedy of domestic violence and supporting those who are working toward its end.


SIGNATURE 10-15-24
DATE


SIGNATURE 10/15/24
DATE


SIGNATURE 10/15/24
DATE



- I'm Jayne Underhill the Director of Storytime Childcare in Maxwell. Storytime opened 33 yrs ago in 1991 and I have been the Director there for the last 29 yrs.
- Storytime is licensed for 42 kids at this time we have 33.
- We have 8 infants
- 13 Fulltime kids – 7 on waiting list
- 9 School-age kids – 2 on waiting list

*I employ 10 during the Summer and 9 during the school year.

*At this point, due to people not applying for a job is the reason Storytime is not at Full enrollment.

*Storytime's program is going Great, I have a group of Positive Teachers, Parents and kids.

We have received bids for painting the interior of daycare and for improving/upgrading the Playground. We are now searching for Grants to help pay for it.

*I would like to Thank the County for its support to Storytime, it is very much appreciated by all and without the Counties support Storytime would not be able to provide a Childcare in Southeast Corner of Story County.

Thank you

Jayne Underhill -Director Storytime Childcare Center

SLFRF Compliance Report - SLT-8332 - P&E Report - Q3 2024

Report Period : Quarter 3 2024 (July-September)

Recipient Profile

Recipient Information

Recipient UEI	MR7LH26Y2UW7
Recipient TIN	426005024
Recipient Legal Entity Name	Story County, Iowa
Recipient Type	Metro City or County
FAIN	
CFDA No./Assistance Listing	
Recipient Address	900 6th Street
Recipient Address 2	
Recipient Address 3	
Recipient City	Nevada
Recipient State/Territory	IA
Recipient Zip5	50201
Recipient Zip+4	
Recipient Reporting Tier	Tier 2. Metropolitan cities and counties with a population below 250,000 residents that are allocated more than \$10 million in SLFRF funding, and NEUs that are allocated more than \$10 million in SLFRF funding
Base Year Fiscal Year End Date	6/30/2023
Discrepancies Explanation	
Is the Recipient Registered in SAM.Gov?	Yes

APPROVED

DENIED

Board Member Initials: AKH

Meeting Date: 10-15-24

Follow-up action: _____

Opioid Funds –Public Annual Report

Section 1

1. This Report must be completed by entity/ies required to do so under Paragraph C(4) of the Iowa Opioid Allocation Memorandum of Understanding (MOU).¹
2. This Report should be filed for each state fiscal year (“Reporting Year”).
3. This Report is due on December 1 following the end of the Reporting Year.
4. The completed Report can be filed by emailing it to the Iowa Attorney General at OpioidSettlement@ag.iowa.gov.
5. Questions can be sent to the Iowa Attorney General at OpioidSettlement@ag.iowa.gov.
6. Complete Section 1 using a cash basis approach.

This Report is for the following State of Iowa fiscal year: 20²⁴ (“Reporting Year”)

Name of Participating Local Government: Story County

Name of Person Completing this Report: Lisa Markley

Title of Person Completing this Report: Assistant Auditor

Phone No.: 515-382-7212 Email: lmarkley@storycountyiowa.gov

Abatement Funds Account Balance at start of Reporting Year: 364,665.80

Total Abatement Funds Received during Reporting Year: 432,303.82

Total Abatement Fund Expenditures during Reporting Year: 0

Abatement Fund Account Balance at end of Reporting Year: 796,969.62

Abatement Funds Received in Reporting Year

Date Funds Received	Amount of Funds Received	Source of Payment²
8/8/2023	61,096.28	Wilmington Trust
11/21/2023	14,488.85	NOAT II
3/18/2024	192,599.02	WalMart
3/18/2024	19,763.70	Teva
3/18/2024	21,868.44	Allergan
3/18/2024	24,322.35	CVS
3/18/2024	48,064.23	Walgreens
3/25/24	33,665.83	Wilmington Trust
7/1/23-6/30/24	16,435.12	Interest
TOTAL AMT RECIEVED		

Section 2: Opioid Settlement Funds Expenditures in Reporting Year

1. Section 2 should include all expenditures of Opioid Funds during the Reporting Year.

¹ The MOU can be found at www.iowaattorneygeneral.gov.

² Identify the settlement under which the payment was made. The wire transfer or check may identify the source as National Opioid Settlement Fund but the Local Government should also receive an email confirmation from the Settlement Administrator identifying the specific source of each payment.

Opioid Funds –Public Annual Report

2. “Remediation Use Section” should identify the Section(s) or Subsection(s) of the “Core Strategies” or “Approved Uses” to which the activity corresponds on MOU Exhibit 1.
3. “Brief Description of Funded Activity” should describe the type of activity and the entities or organizations providing the activity.
4. “Progress and/or Outcome of Funded Activity” should state the number of people who accessed a service, the number of times a service was provided, or similar data.
5. Provide a description for all funded activities. Use additional pages as needed.

Funded Activity #1

Remediation Use Section:	Amount of Opioid Funds Expended for This Activity in Reporting Year:
Brief Description of Funded Activity:	
Progress and/or Outcome of Funded Activity:	

Funded Activity #2

Opioid Funds –Public Annual Report

Remediation Use Section:	Amount of Opioid Funds Expended for This Activity in Reporting Year:
Brief Description of Funded Activity:	
Progress and/or Outcome of Funded Activity:	

Funded Activity #3

Remediation Use Section:	Amount t of Opioid Funds Expended for This Activity in Reporting Year:
Brief Description of Funded Activity:	
Progress and/or Outcome of Funded Activity:	

Funded Activity #4

Remediation Use Section:	Amount t of Opioid Funds Expended for This Activity in
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Opioid Funds –Public Annual Report

	Reporting Year:
Brief Description of Funded Activity:	
Progress and/or Outcome of Funded Activity:	

Funded Activity #5

Remediation Use Section:	Amount t of Opioid Funds Expended for This Activity in Reporting Year:
Brief Description of Funded Activity:	
Progress and/or Outcome of Funded Activity:	

By signing below I warrant that all information provided in this form is true and correct; that all opioid settlement funds expended by the above entity have been spent on uses consistent with the Iowa Opioid Allocation Memorandum of Understanding; and that I have the authority to sign and submit this form on behalf of the above entity.

Opioid Funds –Public Annual Report

Signature: Lisa M Markley Date: 10/8/2024

Title: Assistant Auditor

APPROVED **DENIED**

Board Member Initials: SMH

Meeting Date: 10-15-24

Follow-up action: _____

NOTICE OF APPOINTMENT

PERSON APPOINTED: Jessica Melton

BOARD COMMISSION OR COMMITTEE APPOINTED TO:
 Medical Examiner Investigator

LENGTH OF TERM: Until December 31, 2024

IS THIS APPOINTMENT TO FILL AN UNEXPIRED TERM? Yes

IF SO, WHOSE TERM:
 Mark Bethel

WHO NEEDS TO BE NOTIFIED? _____

DATE APPOINTED: 10/15/24

DATE TERM EXPIRES: 12/31/24

APPROVED **DENIED**
Board Member Initials: SKH
Meeting Date: 10-15-24
Follow-up action: _____

PROFESSIONAL CONSULTANT SERVICES AGREEMENT

(Contracted Services)

Under the provision of Section 3401 of the Internal Revenue Code of 1954, an employer must withhold income tax from all remuneration actually or constructively paid to an employee. This agreement covers professional services provided by Jessica Melton as an independent contractor. Jessica assumes all responsibility for payroll taxes and required FOAB contributions.

In general, an individual who is subject to the control and direction of another only as to the results of their work, and not as the means by which it is accomplished in an independent contractor and is not an employee.

AGREEMENT

NAME OF CONTRACTOR Jessica Melton

MAILING ADDRESS 1320 7th Street, Nevada, IA 50201

BUSINESS PHONE NO. 515-291-6348 CELL PH# 515-291-6348

1. DESCRIPTION OF SERVICES: Medical Examiner Investigations/On-Call - death as outline in the Iowa Code ch: 331.802 at the direction of the Story County Medical Examiner.

2. DATE (S): 1/1/23 - 12/31/24; 2 year term (completion of unexpired term)

3. TIME (S) To be determined by the Story County Medical Examiner

4. LOCATION; To be determined by the Story County Medical Examiner

5. PROFESSIONAL FEES; \$250.00/per Investigation plus County mileage paid at current County rate.

6. SPECAIL CONDITIONS; Insurance coverage is provided for services. The medical examiner investigators perform on behalf of the County.

CERTIFICATION

I certify that I have read the above statement regarding the requirements of the IRS for an "independent contractor" and I assume the responsibility for payroll and FOAB contributions. I agree to the conditions stated above for services provided by myself to Story County.

Signature: Jessica Melton Date 09/22/24

Approved by: [Signature] Date 10-5-24

W-9 completed Dated 10/8/24

2025 HOLIDAY CALENDAR
(Story County Personnel Policies)
(PPME Labor Agreements)

New Year's Day	Wednesday, January 1, 2025
Martin Luther King Jr. Day	Monday, January 20, 2025
Presidents Day	Monday, February 17, 2025
Memorial Day	Monday, May 26, 2025
Juneteenth	Thursday, June 19, 2025
Independence Day	Friday, July 4, 2025
Labor Day	Monday, September 1, 2025
Veterans Day	Tuesday, November 11, 2025
Thanksgiving Day	Thursday, November 27, 2025
Friday after Thanksgiving	Friday, November 28, 2025
Two Days at Christmas	Wednesday, December 24, 2025 Thursday, December 25, 2025
Two Hours on New Year's Eve	Wednesday, December 31, 2025

APPROVED **DENIED**

Board Member Initials: JAH
 Meeting Date: 10-15-24
 Follow-up action: _____

THE STATE OF IOWA
COUNTY OF STORY

KNOW ALL BY THESE PRESENT

**MEMORANDUM OF UNDERSTANDING
BY AND BETWEEN THE CITY OF AMES, IOWA, AND STORY COUNTY, IOWA**

JUSTICE ASSISTANCE GRANT (JAG) PROGRAM AWARD

This Agreement is made and entered into this ____ day of _____, 2024, by and between the Story County, Iowa, acting by and through the Chairman of the County Board of Supervisors as an authorized agent for the county, hereinafter referred to as COUNTY, and the City of Ames, acting by and through the Mayor as an authorized agent for the city, hereinafter referred to as AMES, both of Story County, State of Iowa, witnesseth:

WHEREAS, under the Department of Justice, Office of Justice Programs, Bureau of Justice Assistance 2024 Edward Byrne Memorial Justice Assistance Grant Formula Program, Local Solicitation, hereinafter referred to as GRANT, funds have become available to the parties for use in improving law enforcement programs; and

WHEREAS, the GRANT requires that the COUNTY and AMES agree on process for filing an application for the acquisition, administration and expenditure of those funds; and,

WHEREAS, each governing body finds that the performance of this Agreement is in the best interests of all parties, that the undertaking will benefit the public, and that the division of funds and costs is equitable;

NOW THEREFORE, AMES and COUNTY agree as follows:

Section 1.

The parties are eligible for funding through the GRANT of up to \$14,601.00. The parties agree that AMES will file a single application on behalf of both parties that provides for distribution of funds as follows:

To AMES - \$14,601.00 to support the community and officer wellness program and to purchase standing desks, tourniquets, and digital crime scene camera.

Section 2.

AMES shall be designated as the fiscal agent for the purposes of this GRANT and shall be responsible for all administrative support to meet the requirements of the GRANT. COUNTY shall not be responsible for any costs associated with the administration of the GRANT.

Section 3.

Each party to this agreement will be responsible for its own actions in providing services under this agreement and shall not be liable for any civil liability that may arise from the furnishing of the services by the other party.

Section 4.

The parties to this Agreement do not intend for any third party to obtain a right by virtue of this Agreement.

Section 5.

By entering into this Agreement, the parties do not intend to create any obligations express or implied other than those set out herein; nor do they intend to create a separate legal entity for the purposes of this GRANT, specifically they do not intend to create a legal entity authorized by Chapter 28E of the Code of Iowa; further, this Agreement shall not create any rights in any party not a signatory hereto.

IN WITNESS THEREOF, the parties have caused this Agreement to be signed by their authorized representatives.

Story County

Lise Hedders
By: ~~Latifah Faisal~~, Chair
Story County Board of Supervisors *Lise Hedders* Signature

City of Ames

By: John Haila, Mayor
City of Ames *John Haila* Signature

Story County Sheriff's Office

First Quarter Report July - September FY 25

APPROVED **DENIED**

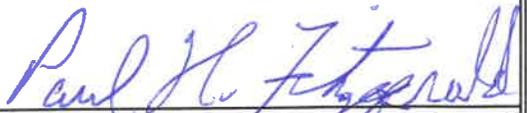
Board Member Initials: AKH

Meeting Date: 10-15-24

Follow-up action: _____

Story County Sheriff's Report
Total Income Earned
For the Quarter Ending September 30, 2024

Civil Fees (01000-01000-4400-05)	\$32,874.06
Civil Fees (Credit Card)	1,599.82
Permits to Carry Concealed Weapon (01000-01000-4410-05)	\$3,595.00
Permits to carry Concealed Weapon - Credit Card	\$0.00
Interest (01000-00054-6000-05)	\$55.24
Work Release (01000-01000-4400-05)	\$3,350.00
Total	\$41,474.12
 Total Paid to Story County Treasurer	 \$41,474.12



Paul H. Fitzgerald, Sheriff

Dated 09/30/2024
PHF:clt

Civil Fees
(01000-01000-4400-05)

Beginning Balance		\$116,611.62
Receipts from all fees		\$135,553.57
Cash on Hand		\$120.00
	Total	\$252,285.19

DISBURSEMENTS:

Clerk of Court and Miscellaneous Fees		\$70,197.44
Iowa Department of Transportation		\$0.00
Iowa Department of Public Safety		\$920.00
NSF Check with Bank Fee		\$0.00
	Subtotal	\$71,117.44

Story County Treasurer:

Civil Fees (01000-01000-4400-05)	\$32,874.06	
Civil Fees (Credit Card)	\$1,599.82	
Concealed Weapon Permits	\$3,595.00	
Concealed Weapon Permits - CC	\$0.00	
Interest	\$55.24	
Work Release	\$3,350.00	
	Total	\$41,474.12

	Subtotal	\$112,591.56
	Carry Over	\$139,573.63
	Cash on Hand	\$120.00
	Total	\$252,285.19



**HI STORY CNTY SHERIFFS DEPT,
STORY CNTY SHERIFFS DEPT, PO BOX 265, NEVADA, IA 50201.**

Let us help you do business. Please review your quote here, if you have any questions to get clarified feel free to connect to your Verizon sales executive.

Julie McClellan | 5633431677 | julie.sheraden@verizonwireless.com

This quotation is based on the terms and conditions of the NASPO Value Point (NVLPT) #MA152-1 Contract (f/k/a WSCA) ("the Agreement"). The NVLPT Agreement, Addenda and Attachments can be found on www.naspovaluepoint.org site for your review. Please note Promotional Offers in this quote may expire prior to the quote expiration date and are subject to change at any time without notice.

Quote ID	Created on	Expires on
82164430-Q-23289151	10/09/2024	12/07/2024

Quote summary

All amounts in below summary without taxes or accessory cost over 24 months

Number of lines	Avg Cost/Line per month	Total cost per month
14	\$39.99	\$559.86

Quote overview

With applicable discounts
Plans & features
(Due monthly)

\$559.86



Quote details

Plans & features

www.verizon.com/about/broadband-facts/

Public Safety 5G Jetpack MiFi Plan with MBP - Unlimited - \$39.99/month	\$559.86
Qty: 14 x \$39.99	
Added features:	
• Decline Device Protection	\$0.00
Qty: 14 x \$0.00	
Due monthly (Subsidy - 2 year)	\$559.86
Total due monthly for plans & features	\$559.86

*Decline equipment protection: Verizon will not be protecting your device. In the event of lost, theft, damage or post warranty defects, the cost to replace each device could be in excess of \$1000. The cost to repair your smartphone's cracked screen maybe be in excess of \$100 per repair.

Devices & accessories

TCL LINKZONE 5G UW - TCL-MW513U	\$299.99
Retail price	
Promotion(s) applied:	
• For a limited time, get a select Jetpack on us with a 2y/1y agreement for Public Safety on select data plans \$19.99 or higher. Valid through 01/05/2025	-\$179.90
• Corporate Discount	-\$120.00
Net price (2 yr contract)	\$0.00
Due today	\$0.00
Qty: 14 x \$0.00	
Total due today for device(s)	\$0.00

Total charges by account

Account	Due monthly	Due today
280555073-1	\$559.86	\$0.00

Sales tax

Total due today with tax	0.00
Device payment tax	0.00

Additional fees for usage and coverage may apply. Offers & Coverage vary by services & equipment. See Verizonwireless.com for coverage map. Equipment and accessories are subject to availability while supplies last. Additional charges, taxes, fees and surcharges apply.



Important customer information

Prices referenced in this document are for estimating purposes only. Actual prices will be based on current equipment, calling plan and feature charges available at purchase, device tax due at the time of purchase and are subject to change without notice. Equipment and accessories are subject to availability while supplies last.

Shipping cost and taxes are subject to change during checkout. Activation/upgrade fee/line up to \$35; restocking fee per device up to \$50. An Economic Adjustment Charge/line/mo may also apply; \$0.98 for basic phones & tablets; \$2.98 or \$3.97 for smartphones & data devices and for wireless business internet plan lines. Subject to business agreement, Calling Plan & credit approval. Either an Offer Recovery Fee or up to \$650 Early Termination Fee may apply. If applicable, your line's Offer Recovery Fee will be the sum of device discounts plus device credits you receive. Offers & coverage, varying by svc, not available everywhere; see vzw.com. Monthly charges are shown before taxes, and VZW surcharges/line/mo (including 35.8% Fed. Univ. Svc.; \$1.95 (voice)/\$0.06 (data-only) Admin Chrg; \$0.19 (voice)/\$0.02 (data-only) Regulatory Chrg). Your organization may qualify for better pricing when the final price is calculated upon checkout. In some states, sales tax is calculated on the full retail price or the VZW cost of the device you purchase, and not on the discounted price you pay. Some users may not be permitted to bill charges to their account, purchase order, and/or credit card. This may prevent you from completing your order online today. CA and NV calculate tax based on full retail value of the item(s) purchased. MA calculates tax on whichever is greater: full retail value or Verizon's cost of the item(s) purchased.

Legal Disclaimer

Prices referenced in this document are for estimating purposes only. Actual prices will be based on equipment, calling plan and feature charges available at the time of purchase and are subject to change without notice. Service plans, features and offers are subject to terms and conditions. Additional fees for usage and overages may apply. Offers & Coverage vary by service & equipment. See VerizonWireless.com for coverage map. Equipment and accessories are subject to availability while supplies last. *Additional charges, taxes, fees, and surcharges apply. Offer Recovery Fee: We are able to make Equipment available to our government customers at significantly lower prices than the manufacturer's list prices by offering various subsidies in exchange for the customer meeting certain conditions. Here, if the Customer purchases Equipment from Verizon Wireless at a discounted price and then disconnects that Equipment from the Verizon network, or moves the Equipment to a Lesser Price Plan, prior to the expiration of 24 months after the date of activation, Verizon Wireless may recover an Offer Recovery Fee for the disconnected Equipment. The Offer Recovery Fee will be the difference between the full retail price of the Equipment at time of purchase and the discounted price paid by the Customer for the Equipment, plus any additional service discounts, credits, waived fees, and other offers provided, less 1/24 of that amount for each month the Equipment was connected to the line of service



Why Verizon

The network businesses rely on

If your network is down, you're down. Our award-winning network delivers the speed, reliability, coverage and performance that you need to succeed.

Superior Coverage

Our 4G LTE network covers 327 million people. That's over 99% of the U.S. population.

5G innovation

Verizon 5G Ultra Wideband is the fastest 5G in the world¹, with ultra-low lag and Massive capacity.²

Trusted security

Managing over 600,000 security network and hosting devices gives us valuable insights into the digital landscape.

Performance

Verizon is the most awarded brand for Wireless Network Quality according to J.D. Power.³

Massive capacity

We obsess over the details, analyzing millions of gigabytes of data every day.

Easy integration

We've certified 900+ machine-to-machine (M2M) chipsets, modules and devices.

¹ Global claim from May 2020, based on Opensignal independent analysis of mobile measurements recorded during the period January 31 – April 30, 2020 © 2020 Opensignal Limited.

² 5G Ultra Wideband (UWB) available only in parts of select cities. 5G UWB access requires a 5G capable device with select voice/data & 5G UWB plans. 5G Nationwide available in 2,700+ cities.

³ Verizon received the highest number of awards in network quality for the 25th time as compared to all other brands in the J.D. Power 2003- 2020 Volume 1 and 2 U.S. Wireless Network Quality Performance Studies. Network Quality measures customers' satisfaction with their network performance with wireless carriers. For J.D. Power 2020 award information, visit jdpower.com/awards for more details.

DO NOT WRITE IN THE SPACE ABOVE, RESERVED FOR RECORDER
Prepared by Michael D. Cox, Conservation Director, 56461 180th Street, Ames, Iowa 50010 515-232-2516

STORY COUNTY IOWA
RESOLUTION OF THE BOARD OF SUPERVISORS
RESOLUTION #25-28

SETTING DATE AND TIME FOR PUBLIC HEARING FOR OCTOBER 29, 2024, FOR CONSIDERATION OF RESOLUTION #25-29, TO ENTER INTO A STORM SEWER EASEMENT WITH THE HUNZIKER DEVELOPMENT GROUP, LLC, ON THE TEDESCO ENVIRONMENTAL LEARNING CORRIDOR.

WHEREAS, the Story County Board of Supervisors of Story County, Iowa, will consider a Storm Water Easement between Story County, Iowa, and Hunziker Development Group, LLC;

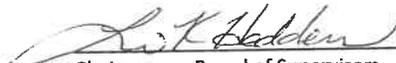
AND WHEREAS, notice of a Public Hearing by the Story County Board of Supervisors on the Easement is heretofore given in compliance with the provisions of the Code of Iowa;

AND WHEREAS, Story County will be considering the Easement on October 29, 2024.

NOW THEREFORE BE IT RESOLVED that a public hearing on this matter be held on the 29th day of October, 2024, in the Public Meeting Room of the Story County Administration Building, 900 6th Street, Nevada, Iowa, at 10:00 AM.

IT IS FURTHER RESOLVED that the Chair of the Board of Supervisors and the County Auditor are authorized and they are hereby directed to certify a copy of this Resolution upon its approval by the Board of Supervisors.

Dated this 15 day of 2024 2024.


Chairperson, Board of Supervisors

Attest:


County Auditor

ROLL CALL FOR ALLOWANCE
Latifah Faisal Yea Nay ___ Absent ___
Lisa Heddens Yea Nay ___ Absent ___
Linda Murken Yea Nay ___ Absent ___

ALLOWED BY VOTE OF BOARD
Yea 3 Nay 0 Absent 0

 Above tabulation made by JB
CHAIRPERSON

Closure No. 25-07

Date October 10, 2024

Resolution

BE IT RESOLVED

By the Board of Supervisors of Story County, Iowa, to approve the road Closure(s) for the purpose of Construction for Culvert Replacement:

Section 28 Howard On 142nd St between 580th Ave and 590th Ave



Chair, Board of Supervisors

Attest: 
County Auditor

ROLL CALL	Latifah Faisal	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>
FOR ALLOWANCE	Lisa Heddens	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>
	Linda Murken	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>

ALLOWED BY VOTE OF THE BOARD
Yea 3 Nay 0 Absent 0


CHAIRPERSON

Above tabulation made by 

1-00

Permit Number 25-7920

STORY COUNTY UTILITY PERMIT

Date 10-8-24

To the Board of Supervisors, Story County, Iowa:
XENIA RURAL

The WATER DISTRICT Company, incorporated under the laws of IOWA authorize to do business within the State of Iowa, with its principal place of business at 23998 141st ST, Bouton IA 50039 does hereby make application requesting permission to occupy certain portions of public right-of-way and that the County Engineer be directed to establish the location of lines of transmission of potable water on secondary route

To provide water service per attached map(s).

Agreements: The utility company, corporation, applicant, permittee, or licensee, (hereinafter referred to as the permittee) agrees that the following stipulations shall govern under this permit.

1. The Permittee will file a plat setting out the location of proposed line on the secondary route and that the description of the proposed installation including type, height, and spacing of poles, maximum voltage, lengths of cross arms, minimum clearance and number of wires, type, size and capacity of underground cables, conduits, tile lines, and pipe lines, maximum working pressures for pipe lines carrying gas or flammable petroleum products are described as follows:

2. The installation shall meet the requirements of county, state, and federal laws, franchise rules, and of the Iowa State Commerce Commission Regulations and Directives, Utilities Division, the Iowa State Department of Health, and any other laws or regulations applicable.

3. The Permittee shall be fully responsible for any future adjustments of its facilities within the established highway right-of-way caused by highway construction or maintenance operations.

4. Story County assumes no responsibility for damages to the Permittee's property occasioned by any construction or maintenance operations on said highways.

5. The Permittee shall take all reasonable precautions during the construction and maintenance of said installation to protect and safeguard the lives and property of the traveling public and adjacent property owners.

6. The Permittee, and its contractors, shall carry on the construction or repair of the accommodated utility with serious regard to the safety of the public. Traffic protection shall be in accordance with Part VI of the current Iowa Department of Transportation Manual on Uniform Control Devices for Streets and Highways.

7. The Permittee shall be responsible for any damage resulting to said highways because of the construction operation, or maintenance of said utility, and shall reimburse Story County for any expenditure the County may have to make on said highways because of said permittee's utility having been constructed, operated, and maintained thereon.

124189 - 2903

8. The Permittee shall indemnify and save harmless Story County from any and all causes of action, suits at law or in equity, or losses, damages, claims, or demands, and from any and all liability and expense of whatsoever nature for, on account of or due to the acts or omissions of said Permittee's officers, members, agents, representatives, contractors, employees or assigns arising out of or in connection with its (or their) use or occupancy of the public highway under this permit.

9. Noncompliance with any of the terms of permit, or agreement, may be considered cause for shut down of utility construction operations, or revocation of the permit.

10. The following special requirements, if applicable, shall apply to this permit:

Whenever the route of the proposed cable line runs along a paved secondary highway, the location of said cable shall be constructed on top of the road shoulder so as to be within approximately two-feet of the pavement edge.

Whenever the route of the proposed cable line runs along a dirt or gravel surfaced highway, the location of said cable shall be constructed on top of the road surface and as near possible to the shoulder line

Whenever a cross road culvert or bridge is encountered along the route of the proposed cable lines, said cable shall be constructed around the ends of said cross road culvert or bridge even though this looping is not designated on the situation plans attached hereto.

The crossing of the cable line from one side of the highway to the other shall be accomplished at a near right angle rather than diagonally so as to disturb the roadbed of the traveled way as little as possible.

Whenever the route of the proposed cable line is to cross a paved highway, such crossing shall be in a bored hole rather than open cut trench.

Date 10-8-24

XENIA RURAL WATER DISTRICT

Name of Company (Applicant - Permittee)

Justin Carter (515) 676-2117
by Phone no.

Recommended for Approval:

Date 10-8-24

[Signature] 515-382-7355
Asst. County Engineer Phone no.

Approved:

Date 10-15-24

[Signature]
Chair, Board of Supervisors
Story County, Iowa

Three (3) copies of this form will be required for each installation. A plat shall be attached to each copy submitted.

Boone Co.
bore a 1.5" pvc water service line under
500th ave with a 2.5" pvc casing pipe.
Min depth will be 5'.
Will dig up water main in the west ROW
to make connection.
Crossing will be 190' North of CL
driveway

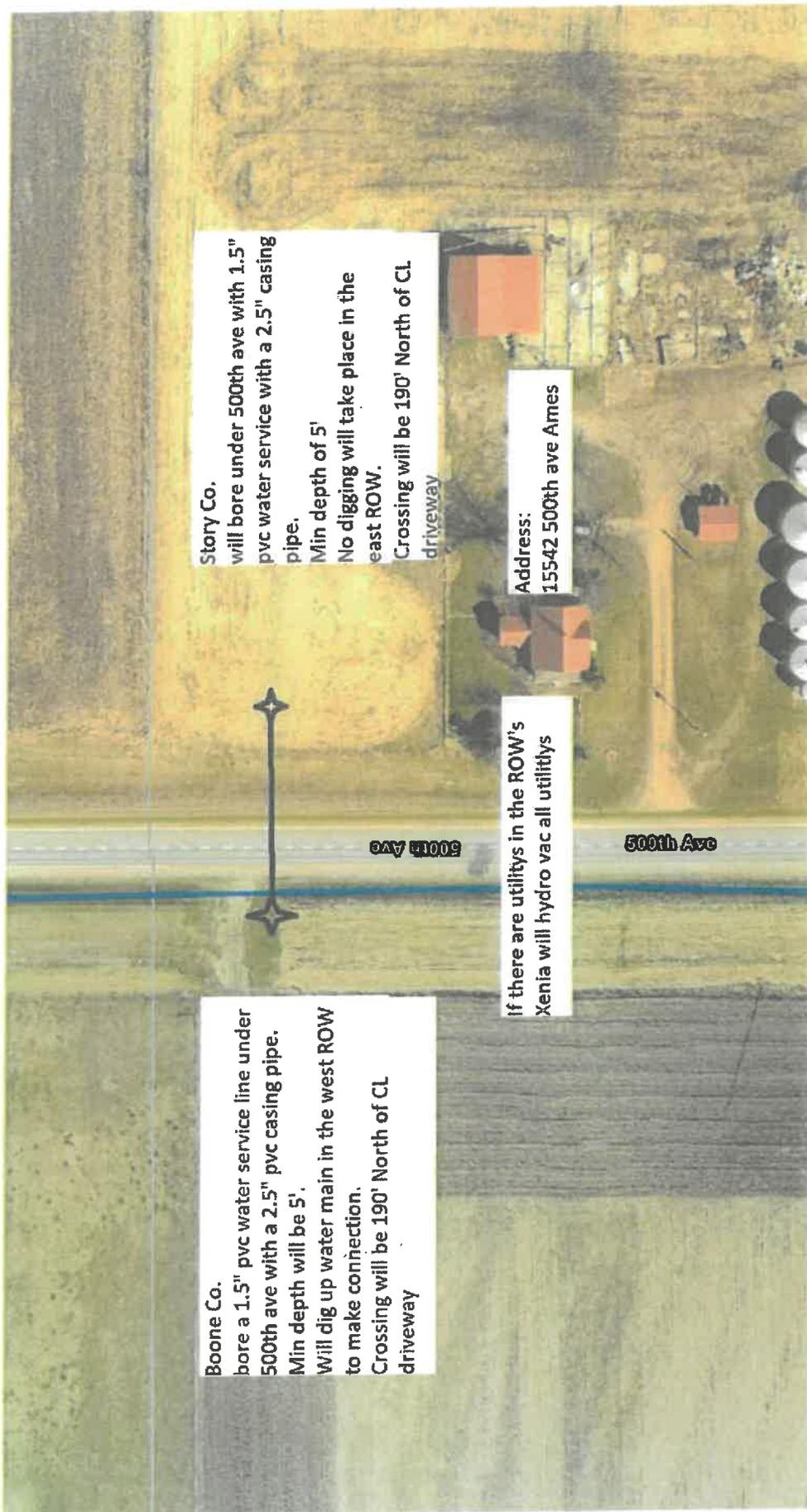
Story Co.
will bore under 500th ave with 1.5"
pvc water service with a 2.5" casing
pipe.
Min depth of 5'
No digging will take place in the
east ROW.
Crossing will be 190' North of CL
driveway

If there are utilities in the ROW's
Xenia will hydro vac all utilities

Address:
15542 500th ave Ames

500th Ave

500th Ave



36-85-25

Boone Co.

31-85-24

Story Co.

SAC 31
1100+75
DeFornette

500 yd

32-85-24

33-85-24

01-84-25

06-84-24

05-84-24

04-84-24

12-84-25

07-84-24

08-84-24

09-84-24

swille

GILBERT

1100th Ave

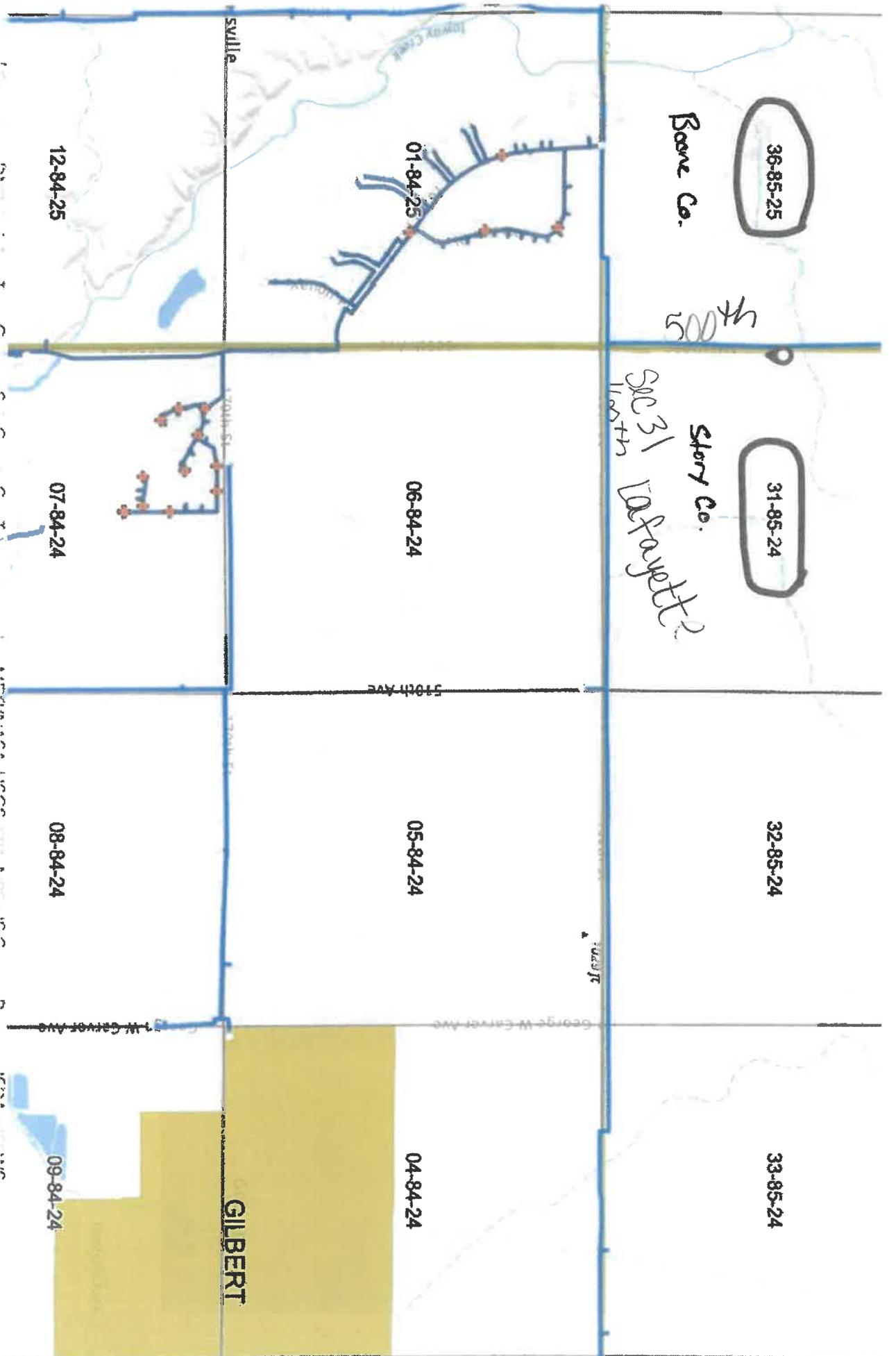
George W Carver Ave

1100th Ave

1200th St

1200th St

1 W Carver Ave





Story County Planning and Development
Administration Building
900 6th Street, Nevada, Iowa 50201

Ph. 515-382-7245 Fax 515-382-7294
www.storycountyiowa.gov

MEMORANDUM

TO: Story County Board of Supervisors
FROM: Leanne Harter, Director
RE: Second Consideration of Ordinance 319, Amending sections of Chapter 85, General Provisions and Definitions and Chapter 90, Conditional Uses of the Story County Code of Ordinances – Land Development Regulations for a text Amendment to Allow Truck, Trailer, and RV Garages as Conditional Uses in the A-1 Zoning District
MEETING: October 15, 2024

Introduction

The applicant submitted a Code of Ordinance text amendment request proposing to amend sections of Chapter 85, General Provisions and Definitions and Chapter 90, Conditional Uses to allow for a review and approval process for Truck, Trailer and RV Garages in the A-1 Agricultural District. At the Planning and Zoning Commission, it was suggested that additional text be added in this introductory statement to clarify that staff proposed revisions to the text of what was submitted for review.

This application came about due to Planning and Development staff conducting code enforcement on the property where the applicant's business is located. At present, the applicant is operating Camper Commander in an accessory structure on a property zoned A-1 Agricultural and does not reside at the property.

Staff recommended the applicant bring forward a text amendment request following an unsuccessful request to amend the County's C2C Plan as a precursor to rezoning the property. If this text amendment is approved, the applicant would need to apply for a conditional use permit for action by the Planning and Zoning Commission and Board of Adjustment.

Upon first consideration, at their October 8, 2024, meeting, the Board of Supervisors moved to approve Ordinance 319 to approve the Code of Ordinance Text Amendment as put forth in case TA24-000002, as modified and presented by staff and recommended by the Planning and Zoning Commission, and further modified by the Board of Supervisors. The Board set second consideration for October 15, 2024.

The applicant responded to Board questions during the October 8th Board meeting, and no additional public comment was received. Planning and Development staff has not received any public comments in the interim. Staff requests that the Board of Supervisors waive third consideration.



A copy of Ordinance 319 as amended following Board action on first consideration is posted to the agenda center in addition to this memo. The original staff report from the October 8th Board meeting is also included.

Recommendation

Staff recommends that the Story County Board of Supervisors approve Ordinance 319 approving the Code of Ordinance Text Amendment as put forth in case TA24-000002, as modified and presented by staff and recommended by the Planning and Zoning Commission and further modified by the Board of Supervisors at their October 8, 2024, meeting, and waive third consideration (alternative 2).

- 1) The Story County Board of Supervisors approves Ordinance 319, approving the Code of Ordinance Text Amendment, as put forth in case TA24-000002 on second consideration and waives third consideration.
- 2) **The Story County Board of Supervisors approves Ordinance 319, approving the Code of Ordinance Text Amendment as put forth in case TA24-000002, as modified and presented by staff and recommended by the Planning and Zoning Commission and further modified by the Board of Supervisors at their October 8, 2024, meeting, on second consideration and waives third consideration.**
- 3) The Story County Board of Supervisors denies of the Code of Ordinance Text Amendment, as put forth in case TA24-000002 on second consideration and schedule third consideration for October 22, 2024.
- 4) The Story County Board of Supervisors defers action on the second consideration of Ordinance 319 approving the Code of Ordinance Text Amendment, as put forth in case TA24-000002, and requests the applicant and/or staff to further review and/or modify the application, and directs staff to place this item on a future Board of Supervisors meeting.



DO NOT WRITE IN THE SPACE ABOVE, RESERVED FOR RECORDER
Prepared By: Leanne Harter, Story County Planning and Development, 900 6th Street, Nevada, IA 50201 (515) 382-7245

**Please return to:
Planning & Development**

**STORY COUNTY IOWA
ORDINANCE NO. 319
AN ORDINANCE AMENDING CHAPTER 85, GENERAL PROVISIONS AND DEFINITIONS
AND CHAPTER 90, CONDITIONAL USES OF THE STORY COUNTY CODE OF
ORDINANCES – LAND DEVELOPMENT REGULATIONS FOR A TEXT AMENDMENT TO
ALLOW TRUCK, TRAILER AND RV GARAGES AS CONDITIONAL USES IN THE A-1
ZONING DISTRICT**

BE IT ENACTED by the Board of Supervisors of Story County, Iowa:

Section 1. Purpose. An Ordinance amending Chapter 85, General Provisions and Definitions and Chapter 90, Conditional Uses, of the Story County Code of Ordinances – Land Development Regulations.

Section 2. Proposed Amendments. The amendments are as shown in Attachment A of this ordinance and are summarized below.

- Chapter 85, General Provisions and Definitions
 - Add definitions for Semi, Tractor, Trailer, and Repair and Service Garage
- Chapter 90, Conditional Uses
 - Amend Section 90.08 Supplemental Standards for Conditional Uses to add:
10.Semi, Tractor, Trailer, and RV Repair and Service Garages and applicable standards to follow
 - Amend Table 90-1 Table of Conditional Uses to include Semi, Tractor, Trailer, and RV Repair and Service Garages

Action upon FIRST Consideration: Approved
DATE: October 8, 2024

Moved by: Murken
Seconded by: Faisal
Voting Aye: Murken, Faisal, Heddens
Voting Nay: None
Not Voting: None
Absent: None

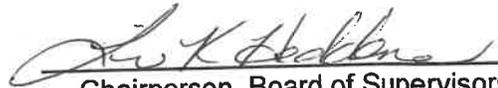
Action upon SECOND Consideration: Approved
DATE: October 15, 2024

Moved by: Faiçal
Seconded by: Murken
Voting Aye: Faisal, Murken, Heddens
Voting Nay: None
Not Voting: None
Absent: None

Action upon THIRD Consideration: Waived
DATE: October 22, 2024

Moved by: _____
Seconded by: _____
Voting Aye: _____
Voting Nay: _____
Not Voting: _____
Absent: _____

ADOPTED THIS 15th day of October, 2024.


Chairperson, Board of Supervisors

Attest:



County Auditor

ROLL CALL
FOR ALLOWANCE

<u>Latifah Faisal</u>	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>
<u>Lisa Heddens</u>	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>
<u>Linda Murken</u>	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>

ALLOWED BY VOTE
OF BOARD

Yea 3 Nay 0 Absent 0


CHAIRPERSON

Above tabulation made by SB

ATTACHMENT A

Chapter 85, General Provisions and Definitions

Amend 85.08 Definitions to incorporate the following:

“Repair and Service Garage” means a closed shelter used to mend a damaged semi, tractor, trailer or RV.

“Semi” means a heavy-duty truck used for hauling large loads.

“Tractor” means a powerful motor vehicle with large rear wheels, used chiefly on farms for hauling equipment and trailers.

“Trailer” means an unpowered vehicle towed by another.

Chapter 90, Conditional Uses

Amend 90.08 Supplemental Standards for Conditional Uses as follows:

10. Semi, Tractor, Trailer, and RV Repair and Service Garages

A. Abandonment. A statement in writing shall be provided by the owner, to become part of the public record, that the area will be cleaned up to the satisfaction of the Director and meet all applicable County, State, and Federal requirements at such time the Repair and Service Garage is abandoned, or moved in whole or in part. A Repair and Service Garage that remains idle or unused for a continuous period of one year, whether or not fixtures or equipment are removed, shall constitute abandonment. The casual, intermittent, temporary, or illegal operation of a Repair and Service Garage shall not be sufficient evidence to establish continuous use.

B. Residential Envelope. A residential envelope shall be provided which shall extend 50 feet from the side and rear lines of the principal residential building and which shall extend from the front line of the principal residential building to the required front yard line. Accessory buildings that are attached or connected to a principal residential building shall be considered a part of such principal building. The required yard may serve as the required envelope, and in such cases, regulations concerning required yards shall govern. In no instance shall the Repair and Service Garage and associated activities infringe on the residential envelope.

C. Area. Minimum lot area requirements shall be in accordance with all applicable district regulations for single-family dwellings. The area to be confined for the Repair and Service Garage shall not exceed five acres.

D. Distance Standards. A Conditional Use Permit for a tractor, trailer, or RV Repair and Service Garage may not be issued for a proposed location within a five-mile radius of any other lawfully existing tractor, trailer, or RV Repair and Service Garage in Story County. Also, such a permit may not be issued for a proposed location within 1,000 feet of the Greenbelt-Conservation District.

E. Unreasonable dust from gravel drives, parking areas, or from excess traffic on County roads due to the tractor, trailer, or RV Repair and Service Garage will not impact neighboring properties.

F. Dust Control Plan. A dust control plan, if determined to be necessary, following Section 90.04(1)(F), shall be submitted with the Conditional Use Permit application.

G. Liability Insurance. The operator shall submit a certificate evidencing liability insurance with the Conditional Use Permit application. All certificates of insurance shall provide that the County must be given 30 days' written notice of cancellation of insurance or ceasing of operations.

H. Stabilization or re-vegetation of the site as necessary to minimize erosion. The Director may allow the owner or operator to leave landscaping or designated below-grade foundations in order to minimize erosion and disruption to vegetation.

I. Disposal of all solid and hazardous waste in accordance with local, State, and federal waste disposal regulations. All hazardous chemicals or substances and amounts shall be disclosed as part of the permit application. The application may be routed to the applicable fire chief to ensure neighboring properties shall be adequately safeguarded from fire or other hazards posed.

J. 911 address shall be posted for the conditional use permit.

K. Hours of operation shall meet compatibility criteria and the total estimated amount of all daily vehicle traffic from workers, visitors, and service vehicles shall meet traffic criteria set forth in Section 90.04, Standards for Approval.

L. Sanitary Facilities Plan. The applicant shall develop a plan in conjunction with the County Environmental Health Department for the provision of sanitary facilities and submit the plan with the Conditional Use Permit application.

M. It shall not be objectionable to its surroundings due to nuisance factors such as exterior appearance, the emission of odor, gas, dust, smoke, noise, or in any other way. Emissions of odor, gas, dust, smoke, noise, or other nuisance factors shall not be detectable at the property lines.

N. Screening Requirements. The owner shall submit a screening plan, which shall integrate that screen with the natural surroundings and assure reasonable access to the screen for maintenance purposes. The screening plan shall include the following:

(1) Screening shall be designed to eliminate the visual impact of the use by obscuring it from view from adjacent roadways and, as appropriate, adjacent property.

(2) Screening materials shall generally consist of natural objects, plantings, fences or other appropriate means such as storage sheds, buildings and other similar elements.

a. Natural objects shall be earthen berms, natural topography, wooded areas or other similar elements.

b. Plantings shall be shrubs and trees of such types as to provide year-round obscurement commensurate with local site conditions. All plant material used for screening shall be of a size and quantity to provide obscurement.

c. Screens shall be made of wood, metal, or other materials commonly used in the building trade and shall be of such height and type, in accordance with permissible district regulations, as necessary to provide obscurement. Screens shall be designed to withstand a minimum wind load of 20 pounds per square foot and shall be of a permanent nature. All materials used for finishing screens shall be a non-reflective material which will blend with the natural surroundings. Screening shall not be placed in any manner so that either the screen or the maintenance of the screen will create or contribute to the creation of a safety hazard or endanger public safety or interfere with road maintenance.

(3) The owner shall maintain the screening in a condition equal to the original installation of the screening. Maintenance shall include, but not be limited to, the following items:

a. Replacement of plant material that is dead or has been damaged so that it no longer serves the intended purpose of screening the tractor, trailer, or RV Repair and Service Garage.

b. Screen maintenance shall include the renewal of the surface treatment with stains, paints, or other appropriate material when needed and the replacement of panels, sections, members or support structures of the screening when needed.

O. Confinement of Repair and Service Garage. No use shall be permitted within any required yard or envelope. No portion of the front yard or front envelope shall be used for the conduct of business in any manner.

P. Use shall be subject to submitting a Commercial Site Plan in conformance with Chapter 88.

Q. If the property contains another use established on the property, at least two (2) acres (minimum) are required for the Repair and Service Garage to allow for adequate screening and protection of any critical natural resources that may be on the property.

R. If access to the Repair and Service Garage is from a shared driveway, the Repair and Service Garage use requires either a dedicated access easement at least 50' in width or a dedicated driveway.

S. The Repair and Service Garage use shall not create traffic or delivery concerns in the immediate area. If all activities that generate traffic (client, employee, and delivery) result in a 50% increase to average daily traffic counts for the roadway, an application shall be submitted to request the property be rezoned to the C-LI – Commercial/Light Industrial District.

Amend Table 90-1 Table of Conditional Uses as follows:

Key: C – signifies that conditional use permit is necessary CS – supplemental standards apply	ZONING DISTRICTS								
	A-1	A-2	A-R	R-1	R-2	RIMH	C-LI	HI	GBC
Private, non-commercial aircraft landing fields	C						C	C	
Golf courses (except miniature golf courses or practice driving ranges operated for commercial purposes) *	C		C	C	C		C		
Private gun clubs, skeet shooting ranges, and similar uses *	C						C		
Indoor recreational facilities	C	C	C	C	C	C		C	
Campgrounds not operated for profit *	C								C
Lodges and fraternal organizations *	C								C
Public water supply and sewage treatment facilities	C	C	C	C	C	C	C	C	
Communication towers and facilities	CS	CS					CS	CS	

Any land or building used by a utility service for the purpose of generating or converting power, except C-WECS, which are held subject to supplemental standards	C	C					C	C	
Any public building or structure or facility erected and used by any department of the township, County, or city government, including (but not limited to) public aircraft landing fields and facilities, and sanitary landfills	C	C	C	C	C	C	C	C	C
Nurseries and greenhouses, including retail sales	C								
Drag strips, go-cart tracks, courses, and/or activity areas for motorcycles, minibikes, snowmobiles and ATVs, provided that the minimum lot area is 20 acres *	C						C		
Commercial campgrounds and travel trailer parks *	CS					CS	CS		
Mineral extraction and primary mineral processing	CS	CS					CS	CS	CS
Ready mix concrete plants, asphalt paving mixture plants, and small ancillary products manufactured by the plant operators utilizing excess material, in conjunction with and adjacent to a mineral extraction and primary mineral processing operation	C	C							
Adaptive reuse of abandoned schools, churches or buildings or other structures listed on the National Register of Historic Places or those designated as local landmarks that contribute to a historic district, or other institutional, commercial or industrial buildings where a proposed use or proposed combination of two or more principal uses, on one lot within one building, is not otherwise permitted	CS								
Rural salvage yard in conjunction with an owner-occupied single-family dwelling	CS	CS							
Child care centers serving more than six children and operating only between the hours of 6:00 a.m. and 10:00 p.m. *	C		C	C	C	C			
Agricultural lime storage site (fill and draw) operation for purposes of reducing the moisture content of lime slurry	C	C					C	C	
Bed and breakfast inn	CS	CS							

Astronomical observatories	C	C							C
Construction and demolition landfills *	C	C					C	C	
Farms, agritourism	CS	CS							CS
Churches and/or similar uses *	C	C	C	C	C	C	C	C	
Commercial Wind Energy Conversion Systems (C-WECS)	CS	CS					CS	CS	
Adult bookstores and adult establishments or cabarets							CS	CS	
Commercial Solar Energy Systems (C-SES)	CS	CS	CS				CS	CS	
Yard waste composting facility	C	C						C	
Human services facilities and programs, except uses meeting the definition of family home under Chapter 85*	C	C	C	C	C	C	C	C	
Kennels for the raising and boarding of dogs or other small animals, provided, all buildings including exercise runways be at least 50 feet from all property lines and at least 200 feet from any residential district (or residential property) line.*	C	C							
Home Business – Significant Easing of Requirements for an established, compliant Home Business in conformance with Chapter 89.01(4) only.	C	C	C	C	C	C			
<u>Semi, Tractor, Trailer, and RV Repair and Service Garages*</u>	<u>CS</u>								
* It is not intended to permit those uses marked with * in the A-1 District where the Land Evaluation and Site Assessment (LESA) score for the subject parcel is 267-300.									

**RESOLUTION NO. 25-27
APPROPRIATIONS AMENDMENT**

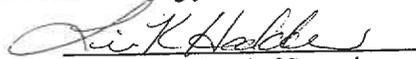
WHEREAS, Resolution No. 24-90 dated June 25, 2024 set appropriations by department for Fiscal Year 2025, and

WHEREAS, Resolution No. 25-13 dated August 27, 2024 set appropriations by department for Fiscal Year 2025, and

NOW THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Story County, Iowa, to amend department appropriations by the following amounts:

<u>Dept. # & Name</u>	<u>\$ Amount</u>	<u>Dept. # & Name</u>	<u>\$Amount</u>
01 – Board of Supervisors	633,825	02 – Auditor	693,405
03 – Treasurer	591,542	04 – Attorney	1,761,732
05 – Sheriff	6,476,950	07 – Recorder	268,586
08 – Animal Control	309,715	20 – Engineer	4,241,155
21 - Veteran Affairs	69,859	22 – Conservation Bd	2,784,842
23 – Env. Health	235,342	25 – General Assistance	254,917
26 – Group Homes	43,500	50 – Human Services Center	361,827
51 – Facilities Management	492,445	52 – Information Technology	997,025
53 – Plan & Development	222,050	54 – Justice Center Fac	471,357
59 – HHS	31,250	61 – Juvenile Court Services	60,025

The above resolution was adopted by the Board of Supervisors of Story County, Iowa, on the 15th day of October, 2024 and the Auditor is directed to correct her books accordingly.


Chairperson, Board of Supervisors

Attest: 
County Auditor

ROLL CALL	Latifah Faisal	Yea ✓	Nay	Absent
FOR ALLOWANCE	Lisa Heddens	Yea ✓	Nay	Absent
	Linda Murken	Yea ✓	Nay	Absent

ALLOWED BY VOTE OF BOARD Yea 3 Nay 0 Absent 0

 Above tabulation made by 
CHAIRPERSON



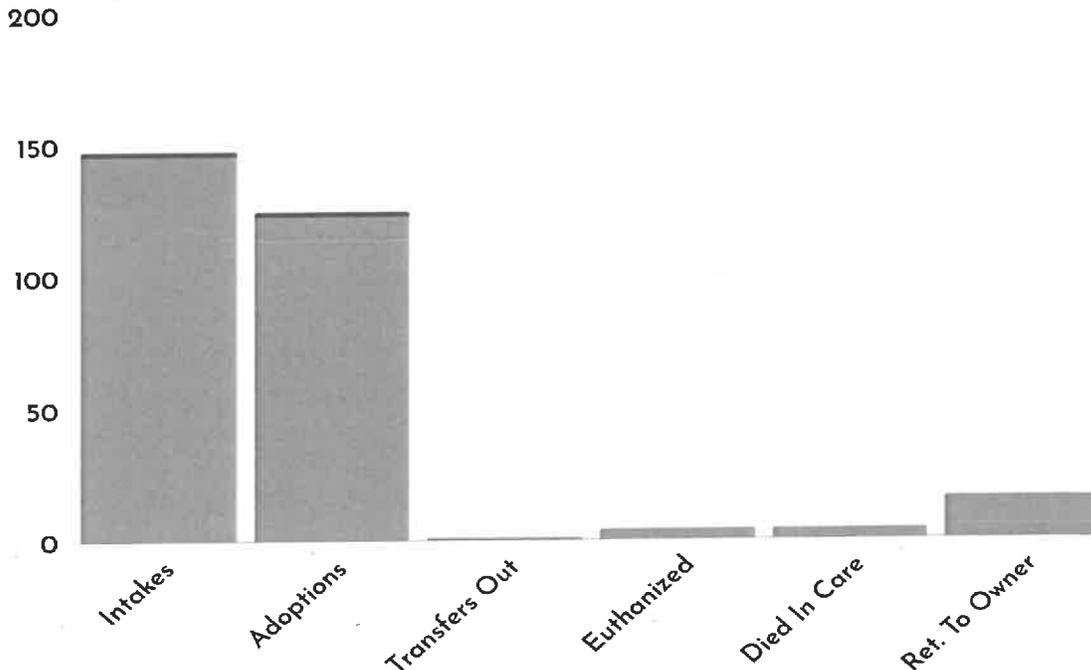
Story County Animal Control and Shelter
 Quarterly Report: July 1st 2024 – September 30th 2024

	July	August	September	Total
Cat Intakes	43	39	44	126
Cats Adopted	42	42	30	114
Cats Transferred to another rescue	1	0	0	1
Cats Euthanized(medical)	0	1	2	3
Cats Died in Care	3	0	1	4
Cats Returned to Owner	1	2	2	5
Dog Intakes	10	3	7	20
Dogs Adopted	6	3	0	9
Dogs Transferred to another rescue	0	0	0	0
Dogs Euthanized(medical)	0	1	0	1
Dogs Euthanized(behavior)	0	0	0	0
Dogs Died in Care	0	0	0	0
Dogs Returned to Owner	5	1	5	11
Other Animal Intakes	0	2	0	2
Other Animals Transferred	0	0	0	0
Other Animals Adopted	2	0	0	2
Other Animals Returned to Owner	0	0	0	0



A LOOK AT OUR NUMBERS

■ Cats ■ Dogs ■ Other



Animal Control Calls: 40 Incidents

Reason	Count
Bite Case	3
Complaint	9
Confined Stray	10
Deceased Animal	1
Disturbance	4
Hit By Car	2
Injured	4
Nuisance	2
Other	3
SCSO Assist	2
Un-Confined Stray	14
Welfare Check	1

Current Animal Population 10/10/2024: Dogs - 4, Cats - 102, Rabbits - 2

Animals currently in Foster Care as of 10/10/2024: Rabbits - 1, Cats - 26

Donations Received:	July	August	September	Total
	\$1,355.00	\$717.35	\$2,916.17	\$4,988.52

During the third quarter of 2024 148 animals were taken into our shelter. We successfully adopted out 136 animals to loving homes and 16 animals were reunited with their owners. We responded to 40 animal control calls, many of which involved un-confined stray animals.

We held several Shelter Story Times, which received a positive response from the community. Children who attended learned about animal welfare and participated in making tie blankets, adoption posters, and "Adoption To-Go" bags. Our outreach efforts included visits to Story County Senior Care and NAMI, where we brought kittens to engage and bring joy to the residents and members. We had a vacancy for an Animal Shelter Attendant position late last quarter. Recruitment efforts were successful, and the position has now been filled. Our social media campaigns were highly effective in boosting donations and community involvement. The response exceeded our expectations, with significant monetary donations and supplies contributed by the community. We also hosted volunteers from First Interstate Bank, who supported our shelter efforts with their time and resources. We were honored by Best Friends Animal Society for achieving a save rate above 90% for the 2023 reporting year. This accomplishment is a testament to our dedicated team and the overwhelming support from the county and community. We look forward to building on this momentum in the coming months to continue our mission of animal welfare and community engagement.

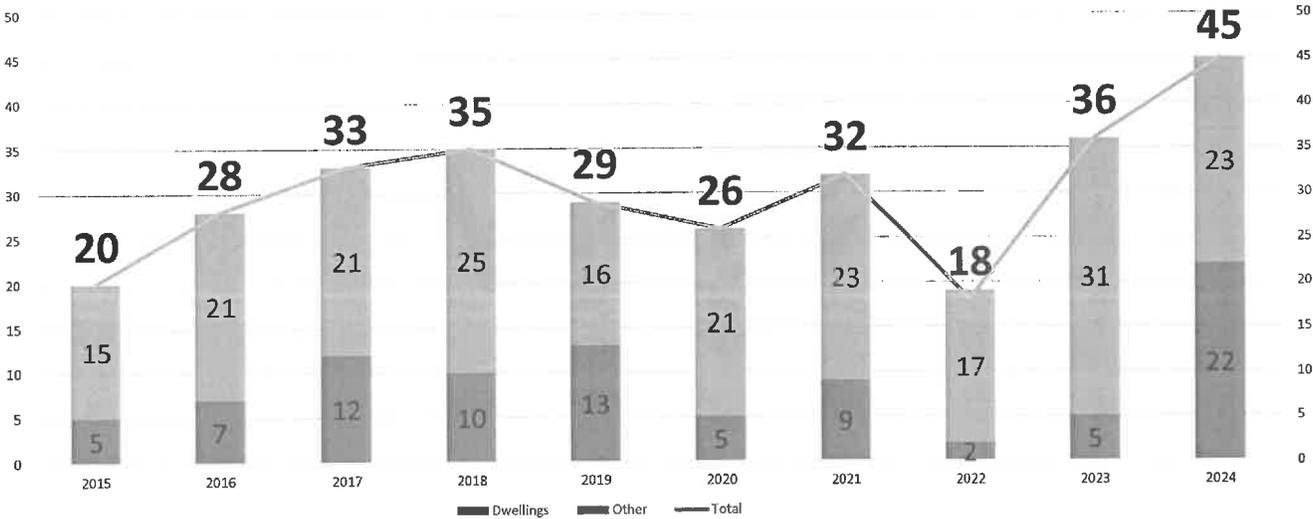


Board of Supervisors

Planning and Development Department
Quarterly Report - Third Quarter 2024

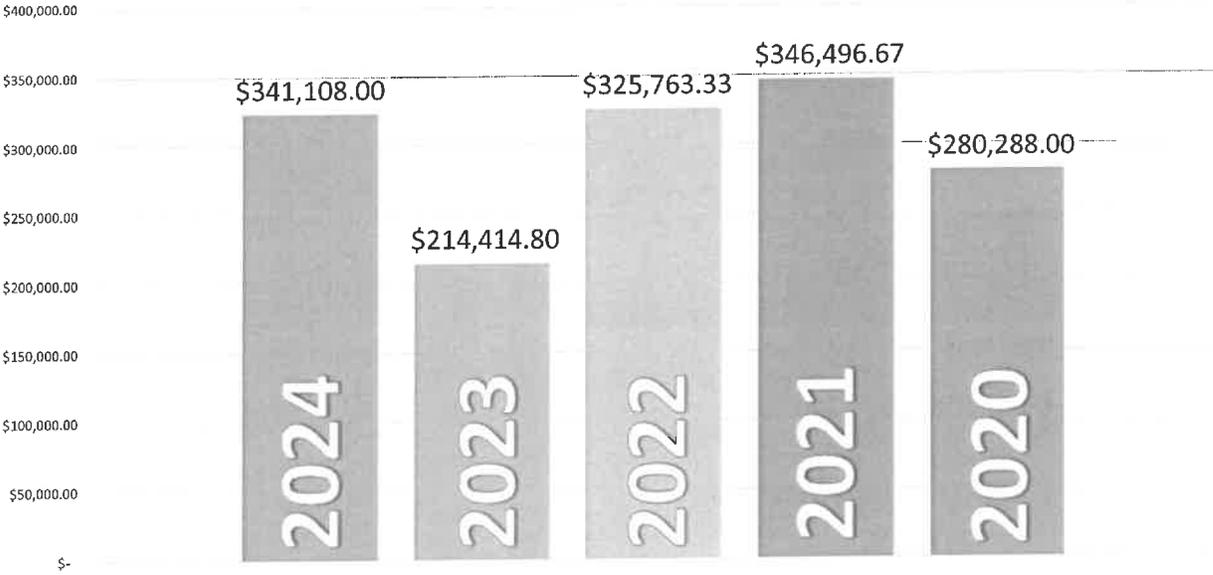
Tuesday, October 15, 2024

Third Quarter Preliminary Zoning Permits Compared by Year

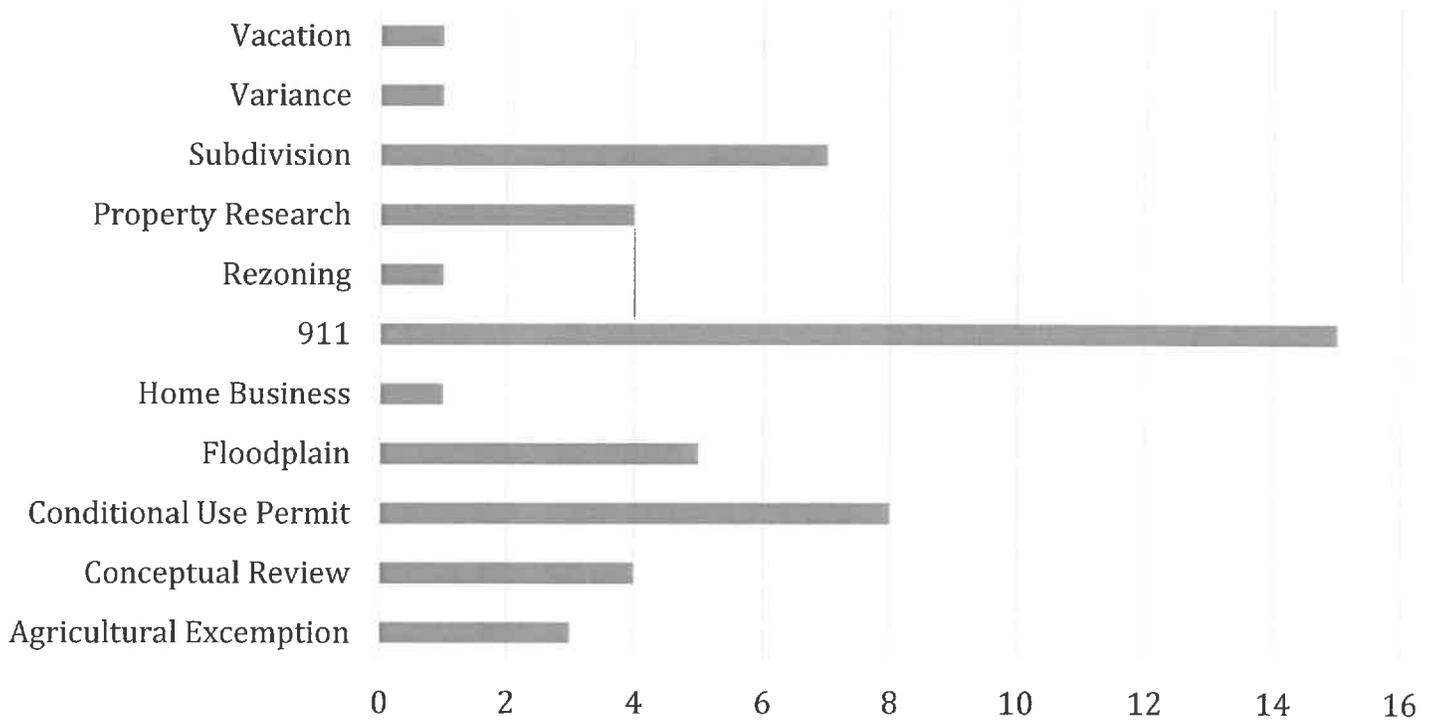


- Other includes solar, additions, accessory structures, fences, decks, anhydrous ammonia facility, and in-ground pool.

Average Dwelling Value (3rd Quarter) Compared by Year



Other Permits for Third Quarter 2024



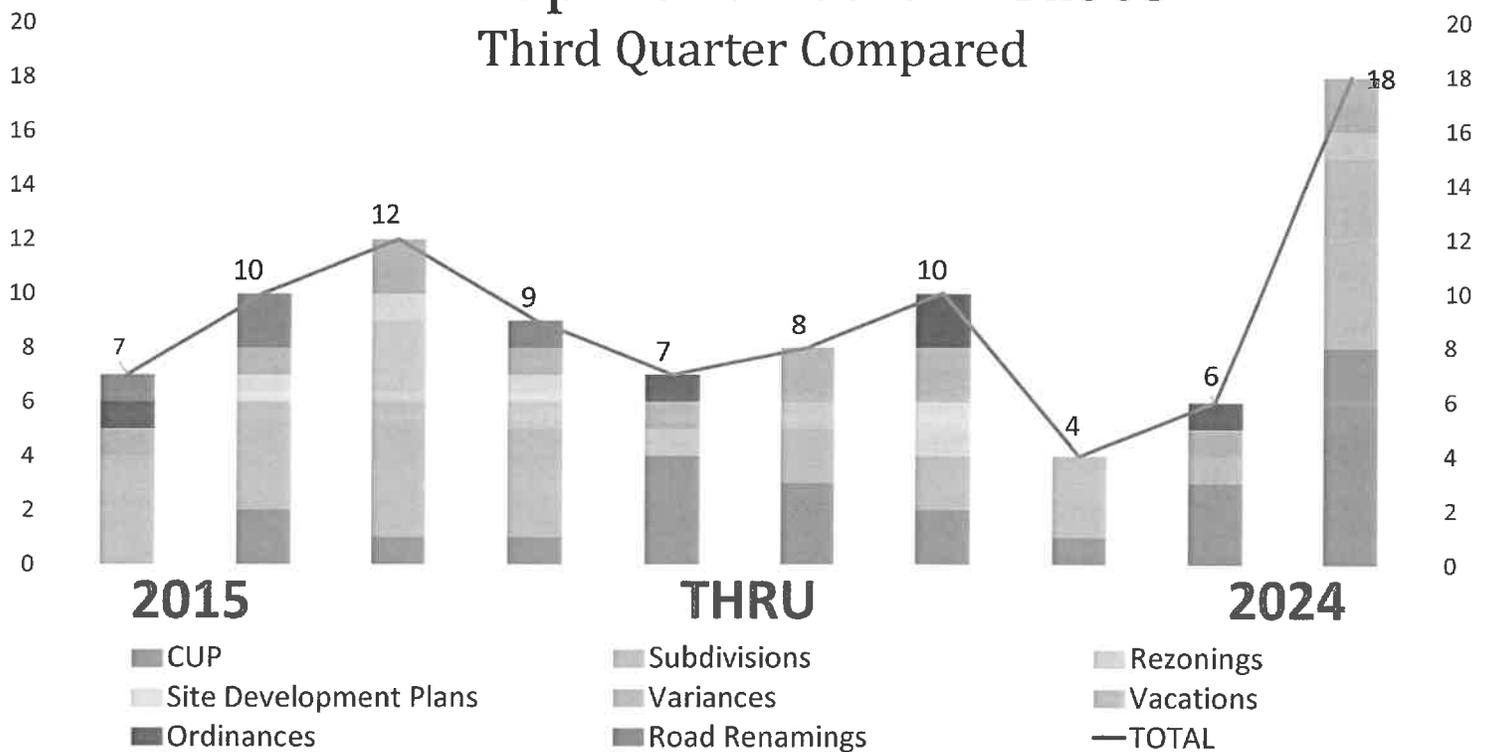
Map of 2024 Third Quarter Permits



-  Floodplain Development Non-Structural Permit
-  New Conditional Use Permit
-  Property Research
-  Conditional Use Permit Modification
-  911 Permit
-  All Others
-  Floodplain Development Structural Permit
-  Residential

Development Review Cases

Third Quarter Compared



Modifications to Conditional Use Permits

Type	Year		
	2022	2023	2024*
Insignificant	6	8	9
Minor	0	1	2
Total	6	9	11

*Thru October 9th

Floodplain Management

- 2D BLE follow-up - Community Draft Flood Data: Statewide Two-Dimensional Base Level Engineering (2D BLE)
- Community Assistance Visit (CAV) with IDNR on September 30th
- Floodplain Management Flood Mitigation Training in Winterset
- Iowa's River Restoration Toolbox Training
- ISWEP Training
 - Iowa Certification for Inspection and Maintenance of Stormwater Practices
- CRS Redesign



Enforcement

Complaints

- 5 received in last quarter (one in city limits and referred to that community)

Active Enforcement Cases

- Home Business Violation closed out
- Use of property without permits - 2 active
 - Both sites working towards voluntary compliance
- Junk/Salvage Yard (without permits) – 3 active
 - 1 with citation from court
 - 1 scheduled for court this month
 - 1 working on voluntary compliance

Pending Enforcement

- Signs erected without permit and in floodplain
- Uses of property without permits – 2 pending
- Construction without permits – 7 structures



Board of Supervisors

July

- Kimberly Farms Agricultural Subdivision Plat
- Prairie Valley Plat 2 Final Subdivision Plat

September

- Kolln Ag Services Rezoning
- URA – consultation meeting, presentations from applicants
- Ames Annexation
- RFP for Climate Action Plan
- Façade Grant Improvement Program Revisions Discussions
- Debris Site Update
- CIP Policy
- SILT Resolution



Planning and Zoning Commission

July

- CUP24-000015, McFarland Park - Marcus Amman
- CUP24-000017, ITC Midwest Ames Substation Expansion - Andrea Wagner

August

- SUB24-000008, Major Subdivision Preliminary Plat, Dayton Ridge, Plat 2 - Andrea Wagner
- Discussion And Consideration On The Representative To The Story County Economic Development Group

September

- OZM24-000002, A Request to Rezone a Portion of Land From A-1 Agricultural To A-2 Agribusiness, Kolln Ag Services LLC - Andrea Wagner



Board of Adjustment

July

- V24-000001, Baker Variance - Marcus Amman
- CUP24-000015, McFarland Park - Marcus Amman
- CUP24-000017, ITC Midwest Ames Substation Expansion - Andrea Wagner

August

- CUP24-000016, InRoads Mineral Extraction Minor Modification Request -Andrea Wagner

September

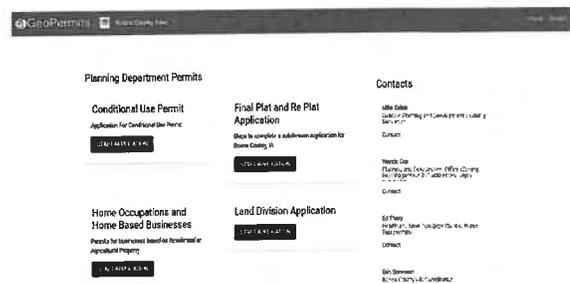
- Revocation of the Approved Conditional Use Permit (Case No. CUP04-10) – Leanne Harter



Other Activities

- 35 Plats of Survey and Retracement Plats (96 for the year)
- 48 Inspections
- Annual Review of Land Development Regulations
- Housing Action Plan
 - Resource Fair – Manufactured Home Communities
 - Questionnaires to builders/developers
 - Communities of Excellence Meetings

- National Community Planning Month Proclamation
- Online Permitting Research
 - GeoPermits



Upcoming Items

- CAV with IDNR
- Vacation request
- Road (Re)naming
- Urban Renewal Area Plan amendments/Chapter 8 modifications
- Repetitive Loss Properties Notice to lenders, insurance agents, and real estate agents
- Debris Site
- Substantial Damage Management Plan
- Fees/Fines Schedules
- Current Cases Mapping
- C2C Plan Updates
- Enforcement
 - Court week of October 14th
- Land Development Regulations Annual Review



Story County FY25 Quarterly Report
September 30, 2024
25% of Year

	Original		Amended		Quarter		Quarter		Amount Remaining
	Annual Budget				Total	Percent of Budget	Percent of Budget		
Expenditures:									
Board of Supervisors	\$1,267,650.00	\$1,300,650.00	\$328,937.59	25.29%	\$971,712.41				
Auditor	\$1,556,811.00	\$1,560,611.00	\$318,580.72	20.41%	\$1,242,030.28				
Treasurer	\$1,201,084.00	\$1,229,084.00	\$315,670.84	25.68%	\$913,413.16				
County Attorney	\$3,523,465.00	\$3,523,672.00	\$869,456.12	24.67%	\$2,654,215.88				
Sheriff	\$12,953,901.00		\$3,092,896.50	23.88%	\$9,861,004.50				
Recorder	\$590,542.00		\$136,629.71	23.14%	\$453,912.29				
Animal Control	\$659,430.00		\$175,966.30	26.68%	\$483,463.70				
General Betterment (40% L.O.S.T.)	\$1,462,316.00	\$1,636,968.00	\$24,286.67	1.48%	\$1,612,681.33				
Engineer	\$9,392,310.00		\$2,359,159.44	25.12%	\$7,033,150.56				
Veteran Affairs	\$164,169.00	\$150,554.00	\$41,943.68	27.66%	\$108,610.32				
Conservation Board	\$6,721,935.00	\$8,166,010.00	\$1,785,451.06	21.86%	\$6,380,558.94				
Environmental Health	\$470,685.00		\$108,519.63	23.06%	\$362,165.37				
IRVM	\$385,700.00		\$72,923.63	18.91%	\$312,776.37				
General Assistance	\$509,835.00		\$120,161.13	23.57%	\$389,673.87				
Group Homes	\$87,000.00		\$15,689.38	18.03%	\$71,310.62				
Human Services Center	\$723,655.00		\$180,833.76	24.99%	\$542,821.24				
Facilities Management	\$984,890.00	\$990,890.00	\$236,456.25	23.86%	\$754,433.75				
Information Technology	\$1,994,051.00		\$382,630.67	19.19%	\$1,611,420.33				
Planning & Development	\$444,100.00	\$446,100.00	\$111,544.90	25.00%	\$334,555.10				
Justice Center Facilities	\$945,515.00	\$969,515.00	\$196,978.15	20.32%	\$772,536.85				
HHS	\$62,500.00		\$13,200.79	21.12%	\$49,299.21				
Mental Health	\$3,000.00		\$41.45	1.38%	\$2,958.55				
Juvenile Court Services	\$120,050.00		\$2,737.26	2.28%	\$117,312.74				
Countywide Services	\$21,265,748.00	\$25,218,532.00	\$3,183,467.15	12.62%	\$22,035,064.85				
Total Expenditures:	\$67,490,342.00	\$73,145,245.00	\$14,074,162.78	19.24%	\$59,071,082.22				
Fund Balance Status:									
General Basic Fund	\$20,744,776.79	Restricted	Committed	Assigned	% of exp YTD				
ARRA Subfund	\$8,561,920.38	\$8,561,920	\$602,775	\$1,836,691	20.97%				
General Supplemental Fund	\$3,097,879.04	\$3,097,879			16.82%				
Rural Services Fund	\$4,198,830.63			\$130,410	27.61%				
TIF Fund	\$368,795.27	\$368,795.27			11.96%				
Secondary Roads Fund	\$4,612,635.38	\$4,612,635			0.00%				

Story County FY24 Quarterly Report
September 30, 2024
25% of Year

Departmental Revenues:	Original Annual Budget	Amended	Sept 30th		Quarter Percent of Budget	Amount Remaining
			Total	1st		
Auditor	\$32,300.00		\$4,525.59		14.01%	\$27,774.41
Treasurer	\$3,089,930.00		\$909,124.73		29.42%	\$2,180,805.27
County Attorney	\$391,000.00		\$84,504.60		21.61%	\$306,495.40
Sheriff	\$1,117,360.00		\$258,864.15		23.17%	\$858,495.85
Recorder	\$597,000.00		\$140,282.60		23.50%	\$456,717.40
Animal Control	\$49,700.00		\$13,479.52		27.12%	\$36,220.48
Engineer	\$8,855,230.00		\$1,504,193.38		16.99%	\$7,351,036.62
Veteran Affairs	\$10,150.00		\$10,000.00		98.52%	\$150.00
Conservation Board	\$2,286,390.00	\$3,345,393.00	\$336,899.04		10.07%	\$3,008,493.96
Environmental Health	\$131,750.00		\$23,567.00		17.89%	\$108,183.00
IRVM	\$28,800.00		\$2,072.63		7.20%	\$26,727.37
General Assistance	\$10,900.00		\$0.00		0.00%	\$10,900.00
Group Homes	\$215,236.00		\$55,326.74		25.71%	\$159,909.26
Human Services Center	\$3,000.00	\$0.00	\$0.00		0.00%	\$0.00
Facilities Management	\$3,950.00		\$2,600.00		65.82%	\$1,350.00
Information Technology	\$9,600.00		\$7,225.87		75.27%	\$2,374.13
Planning & Development	\$32,660.00		\$12,635.87		38.69%	\$20,024.13
Justice Center Facilities	\$2,400.00		\$541.72		22.57%	\$1,858.28
HHS	\$230,000.00		\$65,014.55		28.27%	\$164,985.45
MHDS Services	\$4,500.00		\$260.16		5.78%	\$4,239.84
Countwide Services	\$37,187,980.00	\$37,278,580.00	\$16,471,638.65		44.19%	\$20,806,941.35
Total Revenues:	\$54,289,836.00	55,436,436.00	\$19,902,756.80		35.90%	\$35,533,679.20



STORY COUNTY
BOARD OF SUPERVISORS
LISA K. HEDDENS, Chair
LINDA MURKEN, Vice Chair
LATIFAH FAISAL, Supervisor

Story County Administration
900 Sixth Street
Nevada Iowa 50201
515-382-7200
515-382-7206 (fax)

MEMORANDUM

TO: Story County Board of Supervisors
FROM: Crystal Davis, County Outreach & Special Projects Manager
RE: Discussion and Direction on Amendment with Youth and Shelter Services (YSS),
American Rescue Plan Act (ARPA) Agreement and De-Obligation of Funds
DATE: October 17, 2024

YSS is requesting the Board of Supervisors consideration of modifying the approved project funded through ARPA funds as outlined by the Subrecipient in the information below, including a de-obligation of project funds.

Per the ARPA Grant Schedule, Story County must obligate all of the received State and Local Fiscal Recovery Funds (SLFRF) funds no later than December 31, 2024. County staff has been meeting with YSS to determine a timely draw down plan of all awarded funds illustrating the Subrecipient's ability to expend the funds by December 31, 2026. From these meetings, we are proposing a de-obligation of funds from the YSS Rapid Rehousing project.

Based on the direction given by the Board to staff, the next steps would be to direct staff to develop an amendment to the agreement or put the request on a future item to take formal action to deny.

Revised Budget Request and De-Obligation of Funds, YSS Rapid Rehousing:

1. Revision to 1.0 Rental Assistance and 4.0 Rent Deposits to combine line items
2. Revision to 2.0 Personnel-Staff Salary
 - 2.D Major Grants Director-new add to replace AVP Transitional Services position
 - 2.E VP of Programs-new add
3. Revisions to 2.A through 2.E to remove percentages of time required for each position
4. Revisions to 2.A through 2.E to remove separate line item dollar amounts. 2.0 Personnel-Staff Salary amount remains the same at \$288,350.00, to be used at discretion of YSS for Personnel positions 2.A through 2.E, but not to exceed the overall agreement total of \$288,350.00.
Note: No change in submission of claims for this category, requirement is still in place to provide proof of staff hours worked towards ARPA project.
5. De-Obligation of Funds
Based on current and anticipated future program of work, reduce newly combined 1.0 Rental Assistance/Rent Deposits to \$360,444.00; reduce 7.0 Utility Payments to \$15,300.00. Providing at total of \$181,500.00 to be de-obligated.

Attached is the proposed YSS Rapid Rehousing Budget.

Please let us know if there are any questions.

YSS Rapid Rehousing

Item			Item		
	Current	Current	Proposed		Proposed
1.0	Rental Assistance	\$ 449,272.00	\$ 360,444.00	1.0	Rental Assistance/Rent Deposits
2.0	Personnel – Staff Salary (Positions Below)	\$ 288,350.00	\$ 288,350.00	2.0	Personnel – Staff Salary (Positions Below)
2.A	<ul style="list-style-type: none"> Transitional Housing Program Manager 1 FTE @ \$50,000 with 15% time dedicated to this program 	\$ 30,000.00		2.A	Transitional Housing Program Manager 1 FTE @ \$50,000
2.B	<ul style="list-style-type: none"> RRH Youth Advocate 1 FTE @ \$41,500 with Rapid Rehousing time being 100% 	\$ 148,750.00		2.B	RRH Youth Advocate 1 FTE @ \$41,500
2.C	<ul style="list-style-type: none"> Transitional Housing Program Director 1 FTE @ \$67,500 with 18% time dedicated to this program 	\$ 44,000.00		2.C	Transitional Housing Program Director 1 FTE @ \$67,500
2.D	<ul style="list-style-type: none"> AVP Transitional Services 1 FTE @ \$82,000 with 20% time dedicated to this program. Major Grants Director 1 FTE @ \$73,000 with 20% dedicated through January - March 2024 and then 10% thereafter 	\$ 65,600.00		2.D	Major Grants Director 1 FTE @ \$73,000
2.E				2.E	VP of Programs 1 FTE @ \$93,000
3.0	Staff Benefits @22%	\$ 62,807.00	\$ 62,807.00	3.0	Staff Benefits @22%
4.0	Rent Deposits	\$ 38,672.00	\$ -	4.0	combined with 1.0
5.0	Food	\$ 53,027.00	\$ 53,027.00	5.0	Food
6.0	Household Supplies	\$ 26,400.00	\$ 26,400.00	6.0	Household Supplies
7.0	Utility Payments	\$ 52,800.00	\$ 15,300.00	7.0	Utility Payments
8.0	Furniture	\$ 28,672.00	\$ 28,672.00	8.0	Furniture
9.0	Administration	\$ 100,000.00	\$ 83,500.00	9.0	Administration
TOTAL		\$ 1,100,000.00	\$ 918,500.00	TOTAL	
			\$ (181,500.00)	Proposed De-Obligation	