

The Board of Supervisors met on 3/5/24 at 10:00 a.m. in the Story County Administration Building. Lisa Heddens, Linda Murken, Latifah Faisal, with Heddens presiding. (all audio of meetings available at storycountyiowa.gov; any resolution is effective upon signature and can be inspected M-F, 8-4:30, at 900 6th Street, Nevada, Iowa)

ADOPTION OF AGENDA: Murken moved, Faisal seconded adopting the agenda. Motion carried unanimously (MCU) on a roll call vote.

BID OPENING FOR HEART OF IOWA NATURE TRAIL (HOINT) IMPROVEMENTS, PHASES 4-6: Pat Shehan, Special Projects Ranger, Conservation, and Spencer Wignall, Engineer, opened bids the following bids:

1) Howrey Construction, Rockwell City, Iowa, bid bond at 10%, acknowledgment of alternatives #1 and #2, base bid at \$2,977,782.32, alternate #1 \$292,447.00, alternate #2 \$41,055.00; 2) Holzworth Concrete, West Des Moines, Iowa, bid bond at 10%, acknowledgment of alternatives #1 and #2, base bid at \$3,07,1448.65, alternate #1 \$269,893.93, alternate #2 \$6900.00; 3) Con-Struct, Inc, Marshalltown, Iowa bid bond at 10%, acknowledgment of alternatives #1 and #2, base bid at \$3,451,659.70, alternate #1 \$316,590.00, alternate #2 \$43,125.00; 4) Shekar Engineering, Des Moines, Iowa bid bond at 10%, acknowledgment of alternatives #1 and #2, base bid at \$3,695,539.15, alternate #1 \$304,360.08, alternate #2 \$43,080.15; 5) Wicks Construction, Inc., Decorah, Iowa, bid bond at 10%, acknowledgment of alternatives #1 and #2, base bid at \$2,893,226.43, alternate #1 \$298,278.50, alternate #2 \$44,850.00; 6) Reilly Construction Co, Ossian, Iowa, bid bond at 10%, acknowledgment of alternatives #1 and #2, base bid at \$3,594,272.41, alternate #1 \$352,097.90, alternate #2 \$41,400.00; 7) All Star Concrete LLC, Johnston, Iowa, bid bond at 10%, acknowledgment of alternatives #1 and #2, base bid at \$3,124,858.78, alternate #1 \$318,519.50, alternate #2 \$41,055.00; 8) OEL Construction Services, Inc., Steamboat Rock, Iowa, bid bond at 10%, acknowledgment of alternatives #1 and #2, base bid at \$3,156,530.19, alternate #1 \$245,677.03, alternate #2 \$41,400.00; 9) RW Excavating Solutions, LC, Prairie City, Iowa, bid bond at 10%, acknowledgment of alternatives #1 and #2, base bid at \$3,427,105.26, alternate #1 \$187,277.90, alternate #2 \$42,090.00. Conservation Director Michael Cox stated his department will review the received bids and return to the Board with an award recommendation.

PROCLAMATION RECOGNIZING MARCH 2024 AS PROBLEM GAMBLING AWARENESS MONTH: The Board read the proclamation in full. Murken moved, Faisal seconded the approval of the Proclamation recognizing March 2024 as Problem Gambling Awareness Month. Roll call vote. (MCU)

PROCLAMATION RECOGNIZING MARCH 2024 AS WOMEN'S HISTORY MONTH: The Board read the proclamation in full. Faisal moved, Murken seconded the approval of the Proclamation recognizing March 2024 as Women's History Month. Roll call vote. (MCU)

MINUTES: 2/27/24 Minutes – Murken moved, Faisal seconded approving the 2/27/24 Minutes as presented. Roll call vote. (MCU)

PERSONNEL ACTIONS: 1) pay adjustment, effective 3/10/24, in a) Attorney's Office for Carin Forbes @ \$3,542.55/bw; Crystal Rink @ \$5,005.53/bw; Lacey Perisho @ \$25.09/hr; b) Auditor's Office for Kristy Macki @ \$28.39/hr; c) Facilities Management for Randy Russell @ \$20.60/hr; d) Sheriff's Office for Jillian Donohoe @ \$2,147.14/bw; Karissa Hendrick @ \$2,701.45/bw; Kyle Thompson @ \$3,599.81/bw; 2) effective 3/24/24 in a) Sheriff's Office for Bret Johnson @ \$3,678.30/bw; Adam Luke @ \$2,899.94/bw; Logan Powers @ \$2,643.01/bw. Faisal moved, Murken seconded approving the Personnel Actions as listed. Roll call vote. (MCU)

Murken moved, Faisal seconded approving Consent Agenda as listed.

1. Certificate of Appointment of Deputy Sheriff, effective 2/25/24, for Michael Casper
2. Renewal Class C Retail Alcohol License for Lawnpro, LC, Twin Anchors Golf, 68030 US Highway 30, Colo, effective 5/5/24-5/4/25, including outdoor service and Sunday sales
3. 2024 Rock Hauling Contract with Martin Marietta Aggregates for \$624,444.25
4. Appointment of Stephen McGill, banker, to the 2024 Condemnation Compensation Commission, term ending 12/31/24
5. 28E Agreement for Animal Sheltering Services between Story County Animal Control and the City of Nevada, effective upon signature
6. Amendment No. 1 to the America Rescue Plan Act (ARPA) Agreement between Good Neighbor Emergency Assistance and Story County
7. Amendment No. 1 to the ARPA Agreement between The Whistle Stop and Story County
8. Amendment No. 1 to the ARPA Agreement between Project IOWA and Story County
9. Amendment No. 1 to the ARPA Agreement between Youth and Shelter Services (YSS) and Story County
10. Amendment No. 1 to the ARPA Agreement between the City of Nevada and Story County
11. Resolution #24-62, Setting the Date and Time for a Public Hearing for 3/19/24, for First Consideration of Ordinance No. 317, a Text Amendment to Chapter 85, General Provisions and Definitions, Chapter 86, District Requirements, Chapter 87, Land Division Requirements, Chapter 88, General Site Planning Standards, and Chapter 92, Administration of the Story County Code of Ordinances – Land Development Regulations
12. Byrne-Jag Grant Application of \$175,455.50 for Youth and Shelter Services (YSS); Story County as fiscal agent
13. Utility Permits: #24-7456, #24-7459

Roll call vote. (MCU)

CONSIDERATION OF SEPARATING THE RECOMMENDED SUPERVISORS' SALARIES FROM THOSE OF THE OTHER ELECTED OFFICIALS FOR THE PURPOSE OF LOWERING SUCH RECOMMENDATION PER CODE OF IOWA §331.907(3) COMPENSATION SCHEDULE – PREPARATION AND ADOPTION;
RECOMMENDED SALARIES WERE APPROVED BY THE STORY COUNTY COMPENSATION BOARD AT ITS 12/13/23 MEETING: Faisal stated the Compensation Board took careful consideration in making its recommendation; it can stay as is but she is open to suggestions from the other Board members. Heddens noted if the Board wishes to separate its recommended salary from those for the other elected officials, it needs to take action 30 days prior to the budget hearing, per Code. Murken acknowledged the Compensation Board did a decent job but thought the recommendation was a little high. She suggested lowering the proposed increase for the Board by 20%, making it 4% instead of the recommended 5%. Murken moved, Faisal seconded reducing the recommendation from the Compensation Board for the Supervisors' salaries by 20%, a 4% adjustment in FY25 for the Supervisors. Roll call vote. (MCU)

RESOLUTION #24-63, MILFORD HOMESTEAD, A RESIDENTIAL PARCEL SUBDIVISION: Andrea Wagner, Planner, Planning and Development, reported on the proposed subdivision, including current and future land use, relevant regulations, restrictive covenant, and alternative compliance request. Staff recommends approval under alternative #1. Murken moved, Faisal seconded approving Resolution #24-63, Milford Homestead, a Residential Parcel Subdivision, and the alternative compliance request as submitted. Roll call vote. (MCU)

FACILITIES MANAGEMENT QUARTERLY REPORT: Director Joby Brogden reported on work orders, maintenance, on-going projects, new staff. He reported on multiple items for each County building.

DIRECTION ON THE DRAFT CAPITAL IMPROVEMENTS PLAN (CIP) AND PUBLIC REVIEW PROCESS:

Leanne Harter, Planning and Development Director, reported the public review period is 3/6/24-4/5/24. She will return to the Board on 4/16/24. Conservation Director Michael Cox has a question about the Tedesco Environmental Learning Center (TELC). Heddens directed Harter to remove the highlight TELC, release for public comment, and return to the Board on 4/16/24.

DIRECTION REGARDING THE ECONOMIC DEVELOPMENT PROCESS AND POLICIES: Leanne Harter, Planning and Development Director, has completed annual review of the process; she is seeking direction from the Board and will return for action next week. She noted proposed changes. Discussion took place. Harter stated if the Board chooses to certify additional debt, the deadline is December 1. Additional discussion took place. Murken spoke about ongoing uncertainty with taxes and tax increment financing (TIF). Greg Pıklapp, Ames Economic Development Commission, reported on TIF legislation and community assistance. Additional discussion took place. Harter reported on the upcoming process. Heddens stated the Board needs additional information for action next week.

LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS: All Board members reported on upcoming items.

CLOSED SESSION PURSUANT TO CODE OF IOWA §21.5(1)(i): Murken moved, Faisal seconded to go into closed session pursuant to *Code of Iowa* §21.5(1)(i) at 11:10 a.m. Roll call vote (MCU)

Heddens reconvened the Board in open session at 12:41 p.m.

THE DIRECTOR OF INTERNAL OPERATIONS AND HUMAN RESOURCES ANNUAL PERFORMANCE

REVIEW: Murken moved, Faisal seconded approving of the evaluation as discussed in closed session. Roll call vote. (MCU)

Faisal moved, Murken seconded to adjourn at 12:41 a.m. Roll call vote. (MCU)

Story County Board of Supervisors
Tentative Agenda
Administration Building, 900 6th St., Nevada, IA
3/5/24

1. SPECIAL NOTE TO THE PUBLIC: This Meeting Is Also Being Offered Via Zoom. While Joining Via Zoom, If You Have A Question And/Or Comment, You May Raise Your Hand To Speak During Public Forum Or Use The Chat Feature And The Chair Will Ask The Zoom Moderator To Review All Comments During Public Forum.

Members of the public can participate by using the information below:

To join the zoom meeting by computer, tablet, smartphone :

Join from a PC, Mac, iPad, iPhone or Android device:

Please click the link below to join the webinar:

[HTTPS://US02WEB.ZOOM.US/J/83219534107?](https://us02web.zoom.us/j/83219534107?pwd=D3LWULZZMFV5S00RRJAXWGTFZDZWDZ09)

[PWD=D3LWULZZMFV5S00RRJAXWGTFZDZWDZ09](https://us02web.zoom.us/j/83219534107?pwd=D3LWULZZMFV5S00RRJAXWGTFZDZWDZ09)

Passcode: 740703

Or Telephone:

Webinar ID: 832 1953 4107

Passcode: 934031

Dial (for higher quality, dial a number based on your current location):

+1 312 626 6799 US (Chicago)

2. CALL TO ORDER: 10:00 A.M.
3. PLEDGE OF ALLEGIANCE:
4. ADOPTION OF AGENDA:
5. PUBLIC COMMENT #1:
This comment period is for the public to address topics on today's agenda
6. Bid Opening For Heart Of Iowa Nature Trail Improvements Phases 4-6 - Mike Cox

Department Submitting Conservation

7. Consideration Of Proclamation Recognizing March 2024 As Problem Gambling Awareness Month

Department Submitting Board of Supervisors

Documents:

PROBLEM GAMBLING AWARENESS MONTH.PDF

8. Consideration Of Proclamation Recognizing March 2024 As Women's History Month

Department Submitting Board of Supervisors

Documents:

WOMENS HISTORY MONTH.PDF

9. AGENCY REPORTS:

10. CONSIDERATION OF MINUTES:

I. 2/27/24 Minutes

Department Submitting Auditor

11. CONSIDERATION OF PERSONNEL ACTIONS:

I. Action Forms

1) pay adjustment, effective 3/10/24, in a) Attorney's Office for Carin Forbes @ \$3,542.55/bw; Crystal Rink @ \$5,005.53/bw; Lacey Perisho @ \$25.09/hr; b) Auditor's Office for Kristy Macki @ \$28.39/hr; c) Facilities Management for Randy Russell @ \$20.60/hr; d) Sheriff's Office for Jillian Donohoe @ \$2,147.14/bw; Karissa Hendrick @ \$2,701.45/bw; Kyle Thompson @ \$3,599.81/bw; 2) effective 3/24/24 in a) Sheriff's Office for Bret Johnson @ \$3,678.30/bw; Adam Luke @ \$2,899.94/bw; Logan Powers @ \$2,643.01/bw.

Department Submitting HR

12. CONSENT AGENDA:

(All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time the Board votes on the motion.)

I. Consideration Of Certificate Of Appointment Of Deputy Sheriff Michael Casper Effective 2/25/2024

Department Submitting Sheriff

Documents:

CERTIFICATE CASPER.PDF

II. Consideration Of Renewal Class C Retail Alcohol License For Lawnpro, LC, Twin Anchors Golf, 68030 US Hwy 30, Colo, Effective 5/5/24-5/4/25, Including Outdoor Service & Sunday Sales

Department Submitting Auditor

Documents:

LAWNPRO.PDF

III. Consideration Of 2024 Rock Hauling Contract With Martin Marietta Aggregates For \$624,444.25

Department Submitting Engineer

Documents:

2024 ROCK HAUL.PDF

IV. Consideration Of Appointment For The 2024 Condemnation Compensation Commission, Term Ending 12/31/24, For The Following: Banker – Stephen McGill

Department Submitting Board of Supervisors

Documents:

STEPHEN MCGILL.PDF

V. Consideration Of 28E Agreement For Animal Sheltering Services Between Story County Animal Control And The City Of Nevada, Effective Upon Signature

Department Submitting Animal Control

Documents:

28E AGREEMENT.PDF

VI. Consideration Of Amendment No. 1 To The ARPA Agreement Between Good Neighbor Emergency Assistance And Story County

Department Submitting Board of Supervisors

Documents:

ARPA AMENDMENT GOOD NEIGHBOR.PDF

VII. Consideration Of Amendment No. 1 To The ARPA Agreement Between The Whistle Stop And Story County

Department Submitting Board of Supervisors

Documents:

ARPA AMENDMENT WHISTLE STOP.PDF

VIII. Consideration Of Amendment No. 1 To The ARPA Agreement Between Project IOWA And Story County

Department Submitting Board of Supervisors

Documents:

ARPA AMENDMENT PROJECT IOWA.PDF

IX. Consideration Of Amendment No. 1 To The ARPA Agreement Between Youth And Shelter Services (YSS) And Story County

Department Submitting Board of Supervisors

Documents:

ARPA AMENDMENT YSS.PDF

X. Consideration Of Amendment No. 1 To The ARPA Agreement Between City Of Nevada And Story County

Department Submitting Board of Supervisors

Documents:

ARPA AMENDMENT CITY OF NEVADA.PDF

XI. Consideration Of Resolution #24-62, Setting The Date And Time For A Public Hearing For March 19, 2024, For The First Consideration Of Ordinance No. 317 A Text Amendment To Chapter 85, General Provisions And Definitions, Chapter 86, District Requirements, Chapter 87, Land Division Requirements, Chapter 88, General Site Planning Standards, And Chapter 92, Administration Of The Story County Code Of Ordinances – Land Development Regulations

Department Submitting Planning and Development

Documents:

RESOLUTION 24 62.PDF

XII. Consideration Of Byrne-Jag Grant Application For \$175,455.50 For YSS With Story County As Fiscal Agent

Department Submitting Auditor

Documents:

YTH EMPL BYRNE JAG.PDF

XIII. Consideration Of Utility Permit(S): #24-7456, 24-7459

Department Submitting Engineer

Documents:

UT 24 7456.PDF
UT 24 7459.PDF

13. PUBLIC HEARING ITEMS:

14. ADDITIONAL ITEMS:

- I. Discussion And Consideration Of Recommendation From Story County Compensation Board Meeting Of 12/13/23 Regarding Separation Of Supervisors Salaries From Other Elected Officials For The Purpose Of Lowering Such Recommendation Per Iowa Code Section 331.907(3) Compensation Schedule – Preparation And Adoption

Department Submitting Board of Supervisors

Documents:

2023 COMPENSATION BOARD MINUTES.PDF
COMPENSATION SCHEDULE CODE.PDF

- II. Discussion And Consideration Of Resolution #24-63, Milford Homestead, A Residential Parcel Subdivision - Andrea Wagner

Department Submitting Planning & Development

Documents:

STAFF REPORT.PDF
SUBDIVISION PLAT.PDF
ATTACHMENTS TO PLAT.PDF
RES 24 63.PDF

15. DEPARTMENTAL REPORTS:

- I. Facilities Management Quarterly Report - Joby Brogden

Department Submitting Auditor

Documents:

FMGT QTR.PDF

16. OTHER REPORTS:

- I. Discussion And Direction On Draft Capital Improvements Plan (CIP) And Public Review Process - Marcus Amman And Leanne Harter

Department Submitting Planning and Development

Documents:

CIP DRAFT FEB 24.PDF

- II. Discussion And Direction Of Economic Development Process And Policies - Leanne Harter And Andrea Wagner

Department Submitting Planning and Development

Documents:

17. UPCOMING AGENDA ITEMS:

18. PUBLIC COMMENT #2:

Comments from the Public on Items not on this Agenda. The Board may not take any Action on the Comments due to the Requirements of the Open Meetings Law, but May Do So In the Future.

19. LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS:

20. Closed Session Pursuant To Iowa Code Section 21.5 (1) - Sara Strottman, HR Generalist
Closed session - To evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session.

Department Submitting Human Resources

21. Consideration Of The Director Of Internal Operations And Human Resources Annual Performance Review

Department Submitting Human Resources

22. ADJOURNMENT:

Story County strives to ensure that its programs and activities do not discriminate on the basis of race, color, national origin, sex, age or disability. Persons requiring assistance, auxiliary aids or services, or accommodation because of a disability may contact the county's ADA coordinator at (515) 382-7204.

Story County Board of Supervisors

Agenda

3/5/24

NAME

KENDALL MEYERAN
Matt Sundberg
171 Kt Cox
Pat Shehan
Gloria Martinez
Marian Burgett
Chad McBoyle
Dirk Clark
Leah Wilson
BRIAN MADSEN
Alicia Dreckman
Debrae Koepf
Alexis Gill
Melissa Kreptle
Cindy Anderson
Katelyn Cash
Brittany Rice
Sandra King
Mandy Schrank
John Brogden
Greg Pirkopp
Andre Wijn
Marie Anna
Spencer Wignall
Andrea Dorkson

AGENCY

CON-STRUCT, INC.
Shekar Engineering
Construction
Conservation
All Star Concrete
Holworth Concrete
OEL Const.
Wicks Construction, Inc.
RW Excavating
Flower Construction
Belly Construction
SCAS
SCAS
SCAS
Animal Control
Animal Control
Comm. & Fam. Resources
BOS
YSS
SCFM
Ames EDC
P&D
P&D
Snyder & Associates
YSS

PROCLAMATION
Problem Gambling Awareness Month

March 2024

WHEREAS, the National Council on Problem Gambling and the Iowa Department of Health and Human Services and Community and Family Resources has designated March 2024 as Problem Gambling Awareness Month;

WHEREAS, problem gambling is a public health issue affecting millions of Americans of all ages, races and ethnic backgrounds;

WHEREAS, problem gambling has a significant societal and economic cost for individuals, families, businesses and communities;

WHEREAS, problem gambling is treatable, and treatment is effective in minimizing this harm to both individuals and society as a whole;

WHEREAS, numerous individuals, professionals and organizations have dedicated their efforts to the education of the public about problem gambling and the availability and effectiveness of treatment;

WHEREAS, the National Council on Problem Gambling, the Iowa Department of Health and Human Services, and Community and Family Resources invite all residents of Story County, Iowa to participate in Problem Gambling Awareness Month.

NOW, THEREFORE, BE IT RESOLVED THAT, We, the Story County Board of Supervisors, do hereby proclaim March 2024 as Problem Gambling Awareness Month and encourage all citizens to support the National Council on Problem Gambling, the Iowa Department of Health and Human Services, and Community and Family Resources in their efforts to mitigate gambling-related harm throughout Iowa and across the nation.



SIGNATURE

3-5-24

DATE



SIGNATURE

3-5-24

DATE



SIGNATURE

3/5/24

DATE



PROCLAMATION
National Women's History Month

March 2024

WHEREAS, Women of every race, class, and ethnic background have made historic contributions to the growth and strength of our Nation in countless recorded and unrecorded ways; and

WHEREAS, Women have played and continue to play critical economic, cultural, and social roles in every sphere of the life of the Nation by constituting a significant portion of the labor force working inside and outside of the home; and

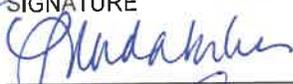
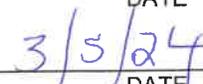
WHEREAS, Women have played a unique role throughout the history of the Nation by providing the majority of the volunteer labor force of the Nation; and

WHEREAS, Women were particularly important in the establishment of early charitable, philanthropic, and cultural institutions in our Nation; and

WHEREAS, Women of every race, class, and ethnic background served as early leaders in the forefront of every major progressive social change movement and have served our country courageously in the military; and

WHEREAS, Women have been leaders, not only in securing their own rights of suffrage and equal opportunity, but also in the abolitionist movement, the emancipation movement, the industrial labor movement, the civil rights movement, and other movements, especially the peace movement, which create a more fair and just society for all; and

NOW, THEREFORE, BE IT RESOLVED THAT, We, the Story County Board of Supervisors, do hereby proclaim **March 2024** as **National Women's History Month**. We take this as a time to celebrate the accomplishments and milestones of women all over the world.

	
SIGNATURE	DATE
	
SIGNATURE	DATE
	
SIGNATURE	DATE

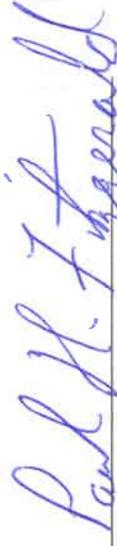


CERTIFICATE OF APPOINTMENT OF DEPUTY SHERIFF

STATE OF IOWA, STORY COUNTY, ss.

I, Paul H. Fitzgerald, Sheriff of Story County, Iowa, do hereby constitute and appoint Michael Paul Casper as deputy sheriff and do hereby authorize and empower him to do and perform in my name as such Deputy Sheriff, all acts and things that may lawfully be done by him as such Deputy Sheriff beginning the 25th day of February, A.D. 2024.

Given under my hand this 23rd day of February, A.D. 2024.



Paul H. Fitzgerald
Sheriff of Story County

STATE OF IOWA, STORY COUNTY, ss.

I, Michael Paul Casper, having been appointed a Deputy Sheriff of Story County, Iowa, under Paul H. Fitzgerald, Sheriff of Story County, Iowa, do solemnly swear that I will support, protect and defend the Constitution and Government of the United States and of the State of Iowa, against all enemies, domestic or foreign; that I will bear true faith, loyalty and allegiance to the same; that I will faithfully and diligently discharge all of the duties of my superior officers; that I will conform to and enforce the laws of the State of Iowa, and the ordinances of the County of Story; that I will, in letter and spirit, support and obey the rules and regulations governing the Story County Sheriff's Office; that I will not be influenced in the discharge of my duty by fear, favor, reward or personal prejudice; that I will always conduct myself in such a manner as to reflect credit upon my fellow officers and the Story County Sheriff's Office; and in all acts and doings I will be conscious of the fact that I am in the service of the Story County Sheriff and of my fellow man, so help me God.



Michael Paul Casper

Subscribed and sworn to before me, this 23rd day of February, A.D. 2024.



Notary

Above appointment approved by the Board of Supervisors of Story County, this 5th day of March, A.D. 2024.



Story County Board of Supervisors

Attest: Story County Auditor



State of Iowa

Alcoholic Beverages Division

Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
Lawnpro, LC	Twin Anchors Golf	(641) 377-2245		
ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
68030 U.S. Hwy 30		Colo	Story	50056
MAILING ADDRESS	CITY	STATE	ZIP	
68030 U.S. Hwy 30	Colo	Iowa	50056	

Contact Person

NAME	PHONE	EMAIL
sam jurgens	(515) 291-3759	twinanchorsgolf@hotmail.com

License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
LC0033833	Class C Retail Alcohol License	12 Month	Active

TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE	LAST DAY OF BUSINESS
May 5, 2023 ²⁴	May 4, 2024 ²⁵	

SUB-PERMITS
Class C Retail Alcohol License

PRIVILEGES
Outdoor Service

APPROVED **DENIED**

Board Member Initials: AKH

Meeting Date: 3-5-24

Follow-up action: _____



State of Iowa

Alcoholic Beverages Division

Status of Business

BUSINESS TYPE

Limited Liability Company

Ownership

• Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Brian Lewis	Nevada	Iowa	50201	Owner	25.00	Yes
Dan Phillips	Polk City	Iowa	50226	Owner	37.00	Yes
Sam Jurgens	Collins	Iowa	50055	Owner	37.00	Yes

Insurance Company Information

INSURANCE COMPANY

Founders Insurance Company

POLICY EFFECTIVE DATE

May 5, 2023

POLICY EXPIRATION DATE

May 10, 2023

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE DATE

OUTDOOR SERVICE EXPIRATION DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE DATE

TEMP TRANSFER EXPIRATION DATE

Martin Marietta Aggregates

2024 Ames Mine Rock Hauling - Story County

Segment ID	Length	Distance To Mine	Tons/Mile	Tons	Material	Freight	Delivered	Segment Cost
	(mi)	(mi)	250		cost per ton (1" roadstone)	cost per ton		
22H	1	19.5	250	250	\$15.90	\$9.08	\$24.98	\$6,245.00
23H	1	20.5	250	250	\$15.90	\$9.32	\$25.22	\$6,305.00
24H	1	21.5	250	250	\$15.90	\$9.56	\$25.46	\$6,365.00
H24	1	20.5	250	250	\$15.90	\$9.32	\$25.22	\$6,305.00
H23	1	19.5	250	250	\$15.90	\$9.08	\$24.98	\$6,245.00
H22	1	18.5	250	250	\$15.90	\$8.84	\$24.74	\$6,185.00
22I	1	18.5	250	250	\$15.90	\$8.84	\$24.74	\$6,185.00
23I	1	19.5	250	250	\$15.90	\$9.08	\$24.98	\$6,245.00
I23	1	18.5	250	250	\$15.90	\$8.84	\$24.74	\$6,185.00
I22	1	17.5	250	250	\$15.90	\$8.60	\$24.50	\$6,125.00
22B	1	25.5	250	250	\$15.90	\$10.52	\$26.42	\$6,605.00
G22	1	19.5	250	250	\$15.90	\$9.08	\$24.98	\$6,245.00
G23	1	20.5	250	250	\$15.90	\$9.32	\$25.22	\$6,305.00
G24	1	21.5	250	250	\$15.90	\$9.56	\$25.46	\$6,365.00
21H	1	18.5	250	250	\$15.90	\$8.84	\$24.74	\$6,185.00
21I	1	17.5	250	250	\$15.90	\$8.60	\$24.50	\$6,125.00
I24	1	19.5	250	250	\$15.90	\$9.08	\$24.98	\$6,245.00
J24	1	19.5	250	250	\$15.90	\$9.08	\$24.98	\$6,245.00
J22	1	17.5	250	250	\$15.90	\$8.60	\$24.50	\$6,125.00
22K	1	18.5	250	250	\$15.90	\$8.84	\$24.74	\$6,185.00
24K	1	20.5	250	250	\$15.90	\$9.32	\$25.22	\$6,305.00
21K	1	17.5	250	250	\$15.90	\$8.60	\$24.50	\$6,125.00
20K	1	17	250	250	\$15.90	\$8.48	\$24.38	\$6,095.00
K20	1	18.5	250	250	\$15.90	\$8.84	\$24.74	\$6,185.00
K23	1	19.5	250	250	\$15.90	\$9.08	\$24.98	\$6,245.00

Segment ID	Length	Distance To Mine	Tons/Mile	Tons	Material	Freight	Delivered	Segment Cost
K24	1	20.5	250	250	\$15.90	\$9.32	\$25.22	\$6,305.00
24L	1	21.5	250	250	\$15.90	\$9.56	\$25.46	\$6,365.00
23L	1	21.5	250	250	\$15.90	\$9.56	\$25.46	\$6,365.00
22L	1	20.5	250	250	\$15.90	\$9.32	\$25.22	\$6,305.00
21L	1	19.5	250	250	\$15.90	\$9.08	\$24.98	\$6,245.00
L20	1	19.5	250	250	\$15.90	\$9.08	\$24.98	\$6,245.00
L23	1	23.5	250	250	\$15.90	\$10.04	\$25.94	\$6,485.00
L24	1	21.5	250	250	\$15.90	\$9.56	\$25.46	\$6,365.00
24M	1	24.5	250	250	\$15.90	\$10.28	\$26.18	\$6,545.00
22M	1	21.5	250	250	\$15.90	\$9.56	\$25.46	\$6,365.00
21M	1	20.5	250	250	\$15.90	\$9.32	\$25.22	\$6,305.00
M20	.875	19.5	250	225	\$15.90	\$9.08	\$24.98	\$5,620.50
M23	.875	22.5	250	225	\$15.90	\$9.80	\$25.70	\$5,782.50
M24	.875	23.5	250	225	\$15.90	\$10.04	\$25.94	\$5,836.50
N24	1	24.5	250	250	\$15.90	\$10.28	\$26.18	\$6,545.00
O24	1	24.5	250	250	\$15.90	\$10.28	\$26.18	\$6,545.00
O25	1	25.5	250	250	\$15.90	\$10.52	\$26.42	\$6,605.00
P25	1	26.5	250	250	\$15.90	\$10.76	\$26.66	\$6,665.00
P24	1	26.5	250	250	\$15.90	\$10.76	\$26.66	\$6,665.00
Q25	1	27.5	250	250	\$15.90	\$11.00	\$26.90	\$6,725.00
24R	1	28.5	250	250	\$15.90	\$11.24	\$27.14	\$6,785.00
Q24	1	27.5	250	250	\$15.90	\$11.00	\$26.90	\$6,725.00
23R	1	27	250	250	\$15.90	\$10.88	\$26.78	\$6,695.00
22R	1	25.5	250	250	\$15.90	\$10.52	\$26.42	\$6,605.00
21R	1	24	250	250	\$15.90	\$10.16	\$26.06	\$6,515.00
Q19	1.25	22.5	250	325	\$15.90	\$9.80	\$25.70	\$8,352.50
20R	1	24	250	250	\$15.90	\$10.16	\$26.06	\$6,515.00
19R	1	22.5	250	250	\$15.90	\$9.80	\$25.70	\$6,425.00
R19	1	23.5	250	250	\$15.90	\$10.04	\$25.94	\$6,485.00
21S	1	25.5	250	250	\$15.90	\$10.52	\$26.42	\$6,605.00

Segment ID	Length	Distance To Mine	Tons/Mile	Tons	Material	Freight	Delivered	Segment Cost
22S	1	26.5	250	250	\$15.90	\$10.76	\$26.66	\$6,665.00
23S	1	28.5	250	250	\$15.90	\$11.24	\$27.14	\$6,785.00
R24	1	28.5	250	250	\$15.90	\$11.24	\$27.14	\$6,785.00
24S	1	29.5	250	250	\$15.90	\$11.48	\$27.38	\$6,845.00
R25	1	28.5	250	250	\$15.90	\$11.24	\$27.14	\$6,785.00
S25	1.25	29.5	250	325	\$15.90	\$11.48	\$27.38	\$8,898.50
S24	1.25	30	250	325	\$15.90	\$11.60	\$27.50	\$8,937.50
23T	1	28.5	250	250	\$15.90	\$11.24	\$27.14	\$6,785.00
22T	1	27.5	250	250	\$15.90	\$11.00	\$26.90	\$6,725.00
21T	1	26.5	250	250	\$15.90	\$10.76	\$26.66	\$6,665.00
20T	1	26.5	250	250	\$15.90	\$10.76	\$26.66	\$6,665.00
19T	1	26.5	250	250	\$15.90	\$10.76	\$26.66	\$6,665.00
S19	1	24.5	250	250	\$15.90	\$10.28	\$26.18	\$6,545.00
T19	.5	25	250	125	\$15.90	\$10.40	\$26.30	\$3,287.50
U19	1.5	27.5	250	375	\$15.90	\$11.00	\$26.90	\$10,087.50
24W	1	33.5	250	250	\$15.90	\$12.44	\$28.34	\$7,085.00
23W	1	32.5	250	250	\$15.90	\$12.20	\$28.10	\$7,025.00
V19	1	27.5	250	250	\$15.90	\$11.00	\$26.90	\$6,725.00
W23	1	33.5	250	250	\$15.90	\$12.44	\$28.34	\$7,085.00
X23	1	32.5	250	250	\$15.90	\$12.20	\$28.10	\$7,025.00
W18	1	28.5	250	250	\$15.90	\$11.24	\$27.14	\$6,785.00
16U	.75	23.5	250	200	\$15.90	\$10.04	\$25.94	\$5,188.00
V17	1.5	24.5	250	375	\$15.90	\$10.28	\$26.18	\$9,817.50
V18	1	26.5	250	250	\$15.90	\$10.76	\$26.66	\$6,665.00
U17	1	24.5	250	250	\$15.90	\$10.28	\$26.18	\$6,545.00
16T	.75	22	250	200	\$15.90	\$9.68	\$25.58	\$5,116.00
17T	1.5	23.5	250	375	\$15.90	\$10.04	\$25.94	\$9,727.50
T17	.5	25	250	125	\$15.90	\$10.40	\$26.30	\$3,287.50
18T	.5	25.5	250	125	\$15.90	\$10.52	\$26.42	\$3,302.50
16Q	1.75	19	250	450	\$15.90	\$8.96	\$24.86	\$11,187.00

Segment ID	Length	Distance To Mine	Tons/Mile	Tons	Material	Freight	Delivered	Segment Cost
Q18	1	20.5	250	250	\$15.90	\$9.33	\$25.23	\$6,306.25
18R	1	21.5	250	250	\$15.90	\$9.56	\$25.46	\$6,365.00
P18	.65	19.5	250	175	\$15.90	\$9.08	\$24.98	\$4,371.50
O17	1.25	18.5	250	325	\$15.90	\$8.84	\$24.74	\$8,040.50
N17	1.25	18.5	250	325	\$15.90	\$8.84	\$24.74	\$8,040.50
V23	1	31.5	250	250	\$15.90	\$11.96	\$27.86	\$6,965.00
17P	2	17.5	250	500	\$15.90	\$8.60	\$24.50	\$12,250.00
X18	1	29.5	250	250	\$15.90	\$11.48	\$27.38	\$6,845.00
Q17	1.1	21.5	250	275	\$15.90	\$9.56	\$25.46	\$7,001.50

24100

Total: \$624,444.25

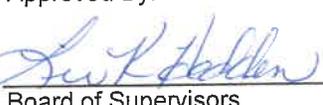
Hauling must be completed prior to June 12th, 2024

Recommended for Approval by:


 Darren R. Moon, P.E. 2-23-24
 Date


 Charlie Beeler, Martin Marietta 2-15-24
 Date

Approved By:


 Board of Supervisors 3-5-24
 Date

NOTICE OF APPOINTMENT

PERSON APPOINTED: Stephen McGill

BOARD COMMISSION OR COMMITTEE APPOINTED TO:

Condemnation Compensation Commission

LENGTH OF TERM: Until 12/31/24

IS THIS APPOINTMENT TO FILL AN UNEXPIRED TERM? Yes

IF SO, WHOSE TERM: Sara Swanson

WHO NEEDS TO BE NOTIFIED? _____

DATE APPOINTED: 3/5/24

DATE TERM EXPIRES: 12/31/24

APPROVED **DENIED**

Board Member Initials: SKH

Meeting Date: 3-5-24

Follow-up action: _____

Prepared by Anna Henderson, Story County Animal Control, Nevada, Iowa, 515-382-3338

ANIMAL SHELTERING SERVICES CONTRACT

THIS AGREEMENT is entered into this 5th day of MARCH, 2024, by and between Story County, Iowa (hereinafter "County") and the City of Nevada (hereinafter "City"), Iowa pursuant to the authority, and by the procedures of Chapter 28E, Code of Iowa.

WHEREAS the City of Nevada has no building (structure) wherein the police department may receive or house domestic animals; and

WHEREAS Story County Animal Control has a building, located at 975 W. Lincoln Highway, Nevada, IA 50201; and

WHEREAS the County and City wish to enter into such an agreement for the receipt and housing of domestic animals in the Story County Animal Shelter building;

NOW, THEREFORE, the County and City do hereby agree as follows:

1. Authority:
The County, acting through its County Board of Supervisors, and the City, acting through its City Council, enter into this agreement pursuant to the powers granted to them under Chapter 28E of the Iowa Code.
2. Purpose:
Under this contract, Story County Animal Control shall provide said City with services of animal sheltering as set forth more specifically in succeeding paragraphs. Story County Animal Control will not provide service with regard to wild animals except as noted below in the Scope of Services, and in the sole discretion of Story County.
3. Definitions (Story County Code of Ordinances):
 - 3.1. "Animal" shall mean a nonhuman vertebrate.
 - 3.2. "Bite Animal" shall mean an animal that has bitten a human, provided that the bite punctured the skin.
 - 3.3. "Cat" shall mean an animal fitting the scientific description *felis catus*.
 - 3.4. "Companion Animal" shall mean any animal owned, confined, controlled or otherwise kept as a pet, but shall not include any livestock as defined under Iowa Code 717.1, or any game, fur-bearing animal, fish, reptile, or amphibian as defined under Iowa Code 481A.1.
 - 3.5. "Dog" shall mean an animal fitting the scientific description *canis lupus familiaris*.

3.6. "Euthanasia" shall have the same meaning as defined under Iowa Code 162.2(13).

3.7. "Parties" shall mean both Story County and City of Nevada.

3.8. "Livestock" shall mean an animal belonging to the bovine, caprine, equine, ovine, porcine, or poultry.

3.9. "Shelter Services" shall mean providing adequate nutrition, water, shelter, and medical treatment to animals under the care of Story County Animal Shelter.

4. Scope of services:

- a. Story County Animal Shelter shall only respond to calls dispatched from the Story County Sheriff's office or the City of Nevada requesting drop off, retrieval, and/or impoundment of animals already confined and in custody of City employees and authorized by said City.
- b. Dog and Cat Shelter Services. The Story County Animal Shelter shall provide Shelter Services to dogs and cats delivered to its shelter location by the city.
- c. Stray Animal Pick-Up. Story County Animal Shelter will pick up confined stray domestic animals if needed between the hours of 8 a.m. – 3:00 p.m. at request of City.
- d. Other Animal Shelter Services. The Story County Animal Shelter shall provide Shelter Services to other domestic animals, including Bite Animals, but only if the Story County Animal Shelter has proper accommodations and is properly licensed for that species.
- e. Holding Period and Automatic Transfer of Ownership. Unless the City instructs otherwise, the Story County Animal Shelter shall retain animals brought into the Animal Shelter by the City for seven days, or longer if so required by any state, county, or municipal law, ordinance, rule or regulation applicable in the geographic area in which the animal was seized (hereinafter referred to as the "Holding Period"). Once the Holding Period expires, the City of Nevada shall transfer ownership of the animal to Story County. This paragraph does not apply to "Bite Animals".
- f. Attempt to Identify and Notify Owner. Upon receipt of an animal delivered by the City and/or Story County staff, the Story County Animal Shelter shall first attempt to identify the owner of the animal and notify the owner, if found, of the seizure of that animal as well as the owner's right to redeem the animal.
- g. Redemption of Impounded Animal by Owner. The owner of an animal impounded at the Story County Animal Shelter shall have the right to redeem that animal, subject to the following conditions:
 - a. City-Issued Release. The Story County Animal Shelter shall require the redeeming owner to present proof of City Issued Release; and
 - b. Boarding Fees. The Story County Animal Shelter will collect any incurred boarding or other associated fee's directly from the owner prior to releasing the animal.
- h. Bite Animal Quarantine. Upon receipt of a Bite Animal, the Story County Animal Shelter shall keep the Bite Animal under quarantine for ten (10) days. During that period, the Story County Animal Shelter shall observe the Bite Animal for symptoms of rabies and other infectious diseases. Quarantined Bite Animals shall be released or euthanized only as directed by the City.
- i. Humane Euthanasia. For reasons of public safety, to relieve animal suffering or to address highly contagious diseases, the Story County Animal Shelter may humanely euthanize unclaimed, non-adopted animals. Further, any and all euthanasia procedures performed by Story County Staff shall be done in accordance with Iowa Code 162.2(13) and any other applicable state laws or rules.

- j. At the discretion of said City and Animal Control, an animal may be held and boarded for less than a minimum of seven (7) days if the animal is: Significantly sick or injured, vicious, feral/wild, believed to have been exposed to a disease infections to animals or humans.
- k. Wild and Exotic Animals. The parties understand that the Story County Animal Shelter may be unable or unwilling to accept certain species of animals. These animals include all non-domesticated or wild animals and those animals considered dangerous or exotic as listed under Story County Chapter 45.10.
- l. Unusual or Emergency Circumstances. Story County Animal Shelter may assist with rescue of animals in unusual or emergency circumstances (i.e. flood water, fire, etc. with permission from appropriate City Official).
- m. Any domestic animals including but not limited to cats fitting the scientific description *felis catus*, or dogs fitting the scientific description *canis lupus familiaris*, that are lost, strayed, found, or trapped by the City shall not be released on private or public land without care sufficient to reasonably preserve the physical health and condition of the animals.
- n. After-Hours Deliver Cages. The Story County Animal Shelter shall have available two (2) clean, secure dog cages and two (2) clean, secure cat cages with litter boxes for after-hours deliveries, all of which supplied with fresh water.
- o. **The City understands that all services listed here are subject to the Animal Control Officer's availability and discretion.**

5. Consideration (Animal Services Fee Schedule) (Quarterly Billing)

Story County will bill the City quarterly for services provided here under:
The City will pay Story County, Iowa based on the following fee schedule:

- a. \$25 per trip for confined companion animal pick-ups within the city during business hours.
- b. \$50 per officer involved, per trip between the hours of 3 pm and 8 am, Monday through Friday, all day Saturday, Sunday and holidays for emergency assistance, or confined, companion animal pick-ups within the city.
- c. \$6.50 per day up to a maximum of seven (7) days per unclaimed dog for boarding.
- d. \$5.50 per day up to a maximum of seven (7) days per unclaimed cat for boarding.
- e. \$10.00 per day up to a maximum of seven (7) days per unclaimed head of livestock.
- f. \$15.00 for euthanasia of each unclaimed or unwanted cat not held for the entire seven (7) days due to sickness, injury, or rabies testing.
- g. \$25.00 for euthanasia of each unclaimed or unwanted dog not held for the entire seven (7) days due to sickness, injury, or rabies testing.
- h. \$5 per day for rental of humane cat trap.
- i. \$8 per day for rental of humane dog box trap.
- j. All diagnostic costs shall be paid by the City if such services are needed due to possible exposure to a suspected rabies or other infectious disease case.

6. Termination

Any party to this Agreement may terminate this Agreement by giving written notice to the other party at least ninety (90) days in advance of the date of termination.

7. Effective Date

This Agreement shall become effective upon its approval and execution by the County and City and its recording with the Story County Recorder and the Secretary of State for the State of Iowa pursuant to the requirements of *Code of Iowa*, Chapter 28E.

8. Duration and Term

This Agreement shall be effective on the effective date listed above and shall continue until terminated by either party.

9. Notice

Any Notice required or authorized by this agreement, shall be in writing either personally delivered or sent by ordinary mail to the following addresses:

City of Nevada, Attn: City Administrator, 1209 6th St., Nevada, IA 50201

Story County, Administration Building, 900 6th St., Nevada, IA 50201

10. Savings Clause

If any section, provision or part of this agreement shall be found to be unconstitutional, such finding shall not affect the validity of the agreement as a whole or any section, provision or part thereof not found to be invalid or unconstitutional.

11. Entire Agreement

This agreement represents the entire agreement between the parties as to the subject of this agreement. Any subsequent modification to the terms of this agreement shall be in the form of a duly executed Addendum to this agreement.

12. Amendments

This agreement may be amended at any time by mutual agreement of the parties. Any party desiring an amendment to this agreement shall notify the other party of its desire, and the reason for the request. Such a request shall be in writing to the other party, and shall be considered by the other party without unreasonable delay and within no more than (90) days of receipt.

13. Governing Law

This agreement shall be governed by and interpreted under the laws of the State of Iowa.

14. Signature Pages

The parties agree that this agreement has attached to it signature pages which shall be assembled and filed together with the agreement and shall together constitute one and the same instrument. A completed copy of the agreement with executed signature pages shall be sent to each party.

15. No Separate Entity Created

It is the intention of this Agreement that there be no new or additional legal or administrative entity created by this Agreement, nor that the inherent governmental powers or corporate powers of any party to this Agreement be affected in any way beyond the terms of this Agreement. Each Party shall independently finance and budget for its activities under this Agreement. No real or personal property will be purchased, held or disposed of in the performance of this Agreement.

COUNTY OF STORY

By: *Lisa Heddens*
Lisa Heddens, Chair,
Story County Board of Supervisors

ATTEST:

Lucy Martin
Lucy Martin
Story County Auditor

State of Iowa)
)ss
Story County)

On this 5TH day of MARCH, 2024, before me, a notary public for the State of Iowa, personally appeared Lisa Heddens and Lucy Martin, to me personally known, and who, being duly sworn, did say that they are the Chair of the County Board of Supervisors and County Auditor, respectively, of the County of Story, Iowa; that the County has a seal, and that the foregoing instrument was signed on behalf of the Story County, Iowa by the authority of its Board of Supervisors, as contained in Resolution No. _____ adopted by the Board of Supervisors on the 5TH day of MARCH, 2024, and that Lisa Heddens and Lucy Martin acknowledged the execution of the instrument to be the voluntary act and deed of the Story County, Iowa by it and them voluntarily executed.

Michelle L. Bellile
Notary Public in and for the State of Iowa



RESOLUTION NO. 055 (2023/2024)

**A RESOLUTION APPROVING ANIMAL SHELTERING AGREEMENT BETWEEN
STORY COUNTY, IOWA, AND THE CITY OF NEVADA, IOWA**

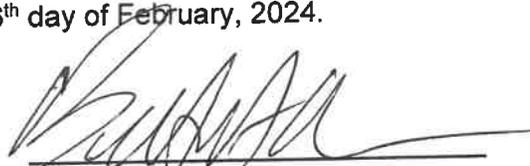
WHEREAS, the City of Nevada has no facilities for the keeping and caring of animals impounded by the City; and

WHEREAS, Story County Animal Control does have such facilities and is willing to provide this service for the City of Nevada; and

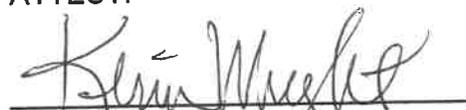
WHEREAS, the City and Story County, Iowa have reached an agreement for providing such keep and care of impounded animals.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Nevada, Story, County, Iowa, does hereby approve Animal Care Agreement between the City of Nevada and Story County, Iowa, for Animal Sheltering. The Mayor and City Clerk are hereby authorized to execute the agreement on behalf of the City.

PASSED AND APPROVED this 26th day of February, 2024.


Brett Barker, Mayor

ATTEST:

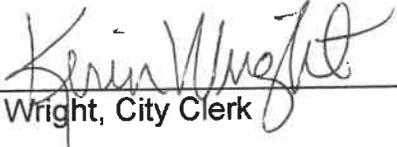

Kerin Wright, City Clerk

Moved by Council Member Jason Sampson, seconded by Council Member Dane Neelson, that Resolution No. 055 (2023/2024) be adopted.

AYES: Sampson, Neelson, Skaggs, Corbin
NAYS: None
ABSENT: Ehrig

The Mayor declared Resolution No. 055 (2023/2024) adopted.

I hereby certify that the foregoing is a true copy of a record of the adoption of Resolution No. 055 (2023/2024) at the regular Council Meeting of the City of Nevada, Iowa, held on the 26th day of February, 2024.



Kerin Wright, City Clerk

AMENDMENT NO. 1
To
Grant Agreement
for
NAVIGATOR POSITION – GOOD NEIGHBOR EMERGENCY ASSISTANCE, INC.
ARPA SUBRECIPIENT NO. 12
Dated _____, 2024

This AMENDMENT No. 1 is by and among the County of Story, Iowa and **Good Neighbor Emergency Assistance, Inc.** (collectively, “the Parties”). In consideration of the mutual covenants herein made, the Parties agree as follows:

SECTION 1. PURPOSE OF AMENDMENT

1. Parties agree that an amendment should be made to the approved Grant Agreement:
 - a. Amend as follows:

3. GRANT INFORMATION.

(A) **Grant Amount.** The County agrees to make and the Subrecipient agrees to accept, on the terms and conditions stated in this Agreement, one Grant in the Amount specified on the Award Letter attached as Exhibit A hereto.

(B) **Project and Schedule**

a. **Grant Purpose.** The Grant is being made solely to finance the project described in the applicable Application. It is understood by Subrecipient that if funding is received to be added to an existing program, recipient must expend existing program funds prior to accessing SLFRF funds.

b. **Grant Expenditure Schedule.** The Grant will not pay any costs other than those incurred beginning after January 25, 2022. Story County must obligate all of the received SLFRF funds no later than December 31, 2024. Therefore, prior to June 30, 2024, Subrecipient shall submit a satisfactory plan that demonstrates the timely draw down of all awarded funds illustrating the Subrecipient’s ability to expend the funds by December 31, 2026. The Board of Supervisors may re-obligate funds awarded to the Subrecipient. Any re-obligations will be completed prior to December 31, 2024. The final date for expending the County’s SLFRF funds is December 31, 2024. If the project defined in this contract is not going to be able to utilize all funds, the Subrecipient agrees to notify the County is in writing prior to June 30, 2024, so that funding may be reallocated. Therefore, all grant funds that remain unexpended as of June 30, 2024, must be returned to the County unless, by June 30, 2024, the Subrecipient submits a satisfactory plan to spend the funds by December 31, 2026.

SECTION 2. AMENDMENT ALLOWED.

1. The Grant Agreement provides for this Amendment in Section 6 (D) as follows:

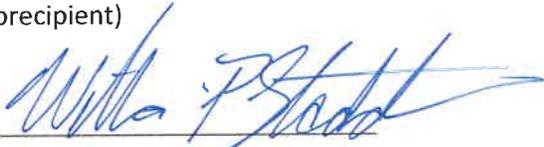
Complete Agreement; Waivers and Amendments. All conditions, covenants, duties and obligations contained in the Agreement may be amended only through a written amendment signed by the Subrecipient and the County unless otherwise specified in this Agreement. At the date of execution hereof, the original Agreement is attached hereto as Exhibit A and made a part hereof. From time to time after the date hereof, the Subrecipient may apply for, and the County may agree to make, additional Grants pursuant to additional Applications. In such event, such additional Applications shall become a part of new Agreement. The parties understand and agree that this Agreement and Application attached hereto, which are expressly incorporated herein by reference, supersedes all other verbal and written agreements and negotiations by the parties regarding the matters contained herein.

2. All other terms and conditions of the Agreement identified in the caption hereof shall remain in full force and effect except as specifically modified by this amendment.

STORY COUNTY, IOWA (County)

GOOD NEIGHBOR EMERGENCY ASSISTANCE, INC.
(Subrecipient)

By: 
Chairperson of the Board of Supervisors

By: 

Dated: 3-5-24

Dated: 2/23/24

Exhibit A

**Story County, Iowa
American
Rescue Plan Act**



**Project and Program
Proposals
External Community
Organizations**

*Engaging our diverse communities to responsibly provide quality
opportunities and services that matter*

Accountability | Collaboration | Environment | Equity | Inclusivity | Innovation | Wise Use of Resources

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

Story County will receive over \$18 Million in total funding from the American Rescue Plan Act of 2021 (also known as ARP; ARPA; Coronavirus State and Local Fiscal Recovery Funds; CSLFRF; and other names). These funds provide a substantial infusion of resources to help turn the tide on the pandemic, address its economic fallout, and lay the foundation for a strong and equitable recovery.

Throughout the pandemic, counties have served on the front lines in our communities. We have leveraged essential federal investments to help curtail the virus. We have taken many steps to serve our most vulnerable residents, including our seniors, children, unemployed, sick, and front-line workers.

This one-time federal government aid represents an historic investment in counties on the front lines of our nation's COVID-19 response and recovery efforts. The direct, flexible funding will improve the quality of life for the people living, learning, and working in Story County, provide for immediate recovery needs, and create a long-term investment in Story County's future.

The Story County Board of Supervisors is inviting communities, organizations and external partners to submit proposals for funding consideration. Together, we must pursue the great American tradition of building back better after major crises. Let us use this opportunity born out of a challenging time to strengthen our local partnerships and make smart investments in a brighter, more resilient future for our communities.

Proposals that will be considered for ARPA funds must address a public need that has been created or exacerbated by the COVID-19 pandemic and meet usage and timing requirements of the ARPA legislation. Projects should be designed with a strategic public purpose that creates meaningful and long-lasting impact and must be focused on Story County and be administered or located in Story County.

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

STORY COUNTY'S PRIORITIES FOR THE USE OF THESE FUNDS FOR THIS FIRST ROUND OF FUNDING ARE:

- 1. Support the public health response** - meet and address emergent public health needs, including through measures to counter the spread of COVID-19, through the provision of care for those impacted by the virus, and through programs or services that address disparities in public health that have been exacerbated by the pandemic.
- 2. Address negative economic impacts caused by the public health emergency** - respond to the public health emergency or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality.
- 3. Invest in water, sewer, and broadband infrastructure** – allows for a broad range of necessary investments in projects that improve access to clean drinking water, improve wastewater and stormwater infrastructure systems, and to make necessary investments in broadband infrastructure.

For more information and details, visit the U.S. Treasury website at <https://home.treasury.gov/policy-issues/coronavirus/assistance-for-state-local-and-tribal-governments/state-and-local-fiscal-recovery-funds>

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

Checklist

This checklist is provided as a tool to assist you in the completion of your application. Remember, late and/ or incomplete applications will not be accepted. If you have questions regarding your application, please contact Sandra King at (515) 382-7200 or ARPA@storycountyiowa.gov.

(Initial each statement after reading)

- la Did you sign the certification page and initial all the certification statements?

- na If mailing your application, did you leave enough time for the post office to deliver it? Remember, postmarks will not be accepted, and late application will be disqualified.

- la I have reviewed and will abide by Chapter 2, Part 200 of the Code of Federal Regulation (CFR) and Title 6 of the Civil Rights Act of 1964.

- la I understand that interim reports on a quarterly basis to Story County will be required. In addition, a project wrap-up report is required upon completion of project.

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

Certification

By signing this application, I understand and affirm that: (initial each statement after reading)

la If awarded, requested funds will be used only for purposes described in this application. I understand the use of funds are subject to audit by the State Auditor.

la If awarded, my organization intends to enter into a contract as required by Story County, Iowa, provide liability insurance as may be required for the duration of the contract naming Story County as an additional insured and in an amount determined by the County. In addition, my organization will provide proof of or obtain any business license, if required.

la I have reviewed, and if awarded funds, will abide by all federal, state, and local procurement policies.

la Grants awards will be determined by Story County in its sole discretion. Applications may be awarded for the full or a partial amount of the grant requested, or declined.

la I certify that I have the legal authority of the organization represented in this application to submit this request for funding on its behalf, and I further certify that the information submitted in this application is true and correct to the best of my knowledge. I understand that Story County will rely on the accuracy of the submittals and certifications made in conjunction with this application. Any misrepresentation of inaccurate information may result in a repayment of funds.

Lori Allen

Director

Print Name

Title

Signature

10-13-2021

Date

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

SUBMISSION DEADLINE:

Friday, October 15, 2021

4:30 p.m.

Late applications will not be accepted.

Applications must be submitted via email to ARPA@storycountyiowa.gov
or may be mailed or delivered to:

**Board of Supervisors
Story County, Iowa
ARPA Funding Application
900 6th Street
Nevada, Iowa 50201**

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

APPLICANT INFORMATION

Organization Name: Good Neighbor Emergency Assistance, Inc.
Organization Address: 613 Clark Avenue
Ames, IA 50010

Contact Person Name, Title, Email and Phone Number: Lori Allen, Director
director@gnea.org
515-296-1449
Organization Website: www.gnea.org

IRS Designation: 501c3 Nonprofit
Federal Tax ID: 39-1882712

Is this organization under ecclesiastical or sectarian management or control, as specified in Iowa Code 331.901(5)?

- Yes *(Please note: funds eligibility depends on the intended use of the funds and compliance with Iowa Code requirements. Please continue completing the application and a preliminary determination of eligibility will be communicated to you upon submission.)*
- No

What is the intended purpose/use of the funds?

The intended purpose and use of these funds is for Good Neighbor to hire a full-time Navigator. The Navigator would help Story County residents locate and apply for funding for homelessness prevention they may be entitled to, but that they are uncertain how to access and apply for available funds. These funds may include, but are not limited to: Stimulus Funds, CARES Funds, Child Tax Credits, Unemployment, Social Security Disability, SNAP, VA Benefits, and Waiver Programs. The Navigator would also work with tenants and landlords in Story County to assist them in using the ODR (Online Dispute Resolution) process. This process is a non-legal, non-mediation manner of settling tenant/landlord disputes outside formal legal proceedings, without need for legal representation for either party. A two page summary of the need and purpose is submitted with this application, along with the Navigator Job Description and Navigator Proposed Budget.

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

Has applicant received previous funding from Story County?

Yes

Date and amount of last
funding receipt.

8-11-2021 \$25,000
10-1-2021 \$25,000

All funding is for homelessness prevention

No

PROJECT/PROGRAM INFORMATION

Project/Program Name:

Good Neighbor Emergency Assistance Inc., - Navigator Position

Project/Program Purpose:

SEE ATTACHED PDF

**Requested Story
County ARPA
funding amount:** \$104,857

Under which approved ARPA usage requirement does your proposed concept fall? Please check all applicable.

Support the public health response

Address negative economic impacts caused by the public health emergency

Invest in water, sewer, and broadband infrastructure

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

Can your project be fully committed (under contract) by December 2024?

Yes

No

Can your project be completed by December 2026?

Yes

No

Describe the project goals/objectives and how your proposal fulfills a public need that has been created or exacerbated by the COVID-19 pandemic. How will the project achieve these goals (what specific services will be provided)?

People who live in poverty or earn low income (ALICE - Asset Limited Income Constricted (but) Employed) need assistance in locating, understanding, accessing, and accomplishing applications for new (since Covid19) and standard sources of financial support to have enough income to pay for their household basic material needs.

The Good Neighbor Navigator would assist via one on one meetings, through phone calls, or through virtual means, to:

- *Locate and apply for any funding they are entitled to that would promote ongoing financial security to meet basic material needs
- *Be an accessible resource for technology required to apply for assistance that requires online applications
- *Be a mentor to assure follow through in the applications process that leads to completion
- *Be a mentor for self-advocacy, accessing, and using all available resources that clients are entitled to
- *Assist tenants and landlords in resolving matters before they escalate to court matters
- *Follow-up with clients as a mentor and to monitor outcomes

Describe how the success of your project/program will be evaluated and what is the desired community impact.

Success will be evaluated by tracking the number of people who use our Navigator services and who successfully apply for and receive funds they are entitled to.

Information in the evaluation will include:

Agency referring household to Good Neighbor Navigator
Demographics - age, race, income, sex, mental illness, education, current gov benefits
Number of households seen by Navigator
Number of households who use Navigator to make applications for funds/benefits
Number of households who receive funds/benefits as are result of Navigator service
Number of households whose funds/benefits applications are rejected
Number of referrals Navigator makes to legal or social service agencies
Number of households that are denied services by Navigator and reason for denial
Number of times households reach out for assistance from Navigator in one year period
Number of household who do not complete applications steps/process
Total amount of funds/benefits received by all households helped by Navigator
Amount of time Navigator spends with each household

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

Who will be responsible for performing the work and achieving stated goals and objectives? How is this person qualified?

The Navigator will be hired, trained, and supervised by the Director of Good Neighbor Emergency Assistance. Lori Allen, Director, has education and work experience in social services, public assistance, advocacy, and nonprofit direction. She served for 5 years on the State of Iowa Medicaid Advisory Committee Board of Directors.

The Navigator has not yet been hired, but they will have a combination of education and experience with information technology, database management and reporting, social and economic service programs (SS, Disability, Veterans Benefits, CARES funds, Child Tax Credit, charitable programs, rapid rehousing, etc.) A Bachelors Degree will be preferred.

The Navigator will have an office and equipment necessary to perform their duties provided to them by Good Neighbor Emergency Assistance. They will work M-F, 9-5, and at other times and locations agreed upon by Good Neighbor Director and Navigator.

This will be a salaried FT position where comp time, taken during the 10 days after it is earned, may be used for any overtime hours worked,

Has this proposal been approved by your Board of Directors/City Council/Applicable Entity? Please provide a date and form of approval (such as minutes or resolution).

Yes. The Navigator position was explored at the August 2021 Board Retreat. The Executive Board of Good Neighbor Emergency Assistance reviewed and approved this position on September 13, 2021. They presented the information and proposal to the entire board on September 20, 2021/ The board voted on a motion to move forward in creating and funding the position. The motion was passed unanimously.

Are you working in partnership or collaboration with other entities? If yes, identify partners/collaborators. Indicate amount of financial support and in-kind contribution.

The Judicial Branch's Office of State Court Administration (OSCA) has funding from the Iowa State Justice Institute (SJI) in the amount of \$23,500 to help with start up costs, salary, and benefits in the first six months of the Navigator position.

Describe what would happen if you did not receive 100% of the requested funding from Story County.

We would see if we could make this a part-time position with the funds from OSCA to begin with, then try to get funding through ASSET, private donors, and do a search for grants whose criteria would be met by a Navigator position.

We are seeking the amount we are to fund this position for 2.5 years so we can have data to provide in grant writing and appeals in making it a permanent position. We anticipate that Covid19 recovery will be ongoing for at least that long.

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

If this is an ongoing project, what is the sustainability plan if ARPA funding is not available to provide ongoing program/project continuity?

We will continue to seek funds from OSCA and other judicial entities, beginning July 2024, on an annual basis. We will be continually writing grants that support equity in justice and advocacy for populations that have barriers to or struggles with technology in seeking equitable resources for resolving non-legal tenancy disputes and accessing funds for basic needs. We will also create an appeal to our current funders and community businesses and organizations to keep this position funded.

Describe the project/program timeline and milestones.

March - June 2021: Good Neighbor director served on Story County Tenant-Landlord Stakeholders Committee convened by the Iowa Judicial Branch
August 2021 - Good Neighbor Director presents Navigator position to board
September 2021 - OSCA Director meets with Good Neighbor Exec Board in support of Navigator position
September 2021 - Good Neighbor board approves Navigator position
September 30, 2021 - request for \$15,000 to fund Navigator position from ASSET funds
October 10, 2021 - request of \$104,857 to fund Navigator position from RESCUE funds for three years
October 20, 2021 - Posting for Navigator position
November 1 - 25, 2021 - Interview and hiring decision for Navigator
December 2021 - Appeal to private funders and donors to support Navigator position
January 1, 2022 - Navigator begins work
January 2022 - July 2023 Data compiled on impact of Navigator to be used in funding and grant applications
July 2024 - Navigator will be fully funded through judicial justice grants, ASSET, and local donors

Describe how this project would make a significant, long-term difference in the quality of life for Story County residents.

This position will provide universal access for all Story County residents to access supports, financial and other, through education and mentoring by the Good Neighbor Navigator.

We envision that the Good Neighbor Navigator would become known, through our promotion and education, as a free, non-legal Story County entity that can help locate resources, access application processes, avoid court actions due to tenancy matters, and provide mentoring to people who may not be able to find and access those resources or understand the processes on their own.

Our outreach to social service agencies to inform them of this position will help the Good Neighbor Navigator become a standard resource for agencies and their clients.

The quality of life for people who may be entitled to permanent or short term financial support from local, county, state, federal, or private sources, but who are unable to access that support due to physical, educational, socio-economic, or mental health barriers, will be improved.

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

FINANCIAL INFORMATION

Using the attached form, attach a detailed budget of the proposed project with a description of each budget item, including the total cost of the project and the percentage of the total budget this proposal funds.

What percentage of your budget is for administrative or management fees? 10% - this will include tech, occupancy, office support, and supervision by Good Neighbor director.

Are you accessing alternative funding sources? If yes, please list sources.

- Yes *Sources*
See attached budget
OSCA - \$23,500
Good Neighbor - \$7,000 in kind for: occupancy, tech and admin support, supervision
- No

Is the requested funding a match for other funding? If yes, please describe.

Yes *Describe match*

No

Does your organization obtain an annual audited or reviewed financial statement? Please provide your most recent financial statement. Yes

Is your organization required to file IRS Form 990? If yes, please provide your most recent filing. Yes

For cities: did you apply/receive your ARPA Funds*?

- | | <i>Apply</i> | <i>Receive</i> |
|------------------------------|--------------|------------------------------|
| <input type="checkbox"/> Yes | | <input type="checkbox"/> Yes |
| <input type="checkbox"/> No | | <input type="checkbox"/> No |

*Cities must have applied for and received other ARPA Funds to be eligible to apply for funds through Story County.

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

Please use the space below for any additional information.

Additional Information:

Please see attached pdf files:

Navigator Position & Budget
Intended Use and Purpose for ARPA Funds
IRS form 990
FY 2020-21 Financial Summary
FY 2019-20 Audit (FY 2020-21 Audit in Process)

AMENDMENT NO. 1
To
Grant Agreement
for
COMPETITIVE WAGE PROGRAM FOR CHILDCARE WORKERS – THE WHISTLE STOP ACADEMY
ARPA SUBRECIPIENT NO. 1
Dated _____, 2024

This AMENDMENT No. 1 is by and among the County of Story, Iowa and **The Whistle Stop Academy** (collectively, “the Parties”). In consideration of the mutual covenants herein made, the Parties agree as follows:

SECTION 1. PURPOSE OF AMENDMENT

1. Parties agree that an amendment should be made to the approved Grant Agreement:
a. Amend as follows:

3. GRANT INFORMATION.

- (A) **Grant Amount.** The County agrees to make and the Subrecipient agrees to accept, on the terms and conditions stated in this Agreement, one Grant in the Amount specified on the Award Letter attached as Exhibit A hereto.

(B) **Project and Schedule**

- a. **Grant Purpose.** The Grant is being made solely to finance the project described in the applicable Application. It is understood by Subrecipient that if funding is received to be added to an existing program, recipient must expend existing program funds prior to accessing SLFRF funds.

- b. **Grant Expenditure Schedule.** The Grant will not pay any costs other than those incurred beginning after January 25, 2022. Story County must obligate all of the received SLFRF funds no later than December 31, 2024. Therefore, prior to June 30, 2024, Subrecipient shall submit a satisfactory plan that demonstrates the timely draw down of all awarded funds illustrating the Subrecipient’s ability to expend the funds by December 31, 2026. The Board of Supervisors may re-obligate funds awarded to the Subrecipient. Any re-obligations will be completed prior to December 31, 2024. The final date for expending the County’s SLFRF funds is December 31, 2024. If the project defined in this contract is not going to be able to utilize all funds, the Subrecipient agrees to notify the County is in writing prior to June 30, 2024, so that funding may be reallocated. Therefore, all grant funds that remain unexpended as of June 30, 2024, must be returned to the County unless, by June 30, 2024, the Subrecipient submits a satisfactory plan to spend the funds by December 31, 2026.

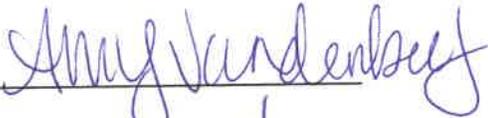
SECTION 2. AMENDMENT ALLOWED.

1. The Grant Agreement provides for this Amendment in Section 6 (D) as follows:
Complete Agreement; Waivers and Amendments. All conditions, covenants, duties and obligations contained in the Agreement may be amended only through a written amendment signed by the Subrecipient and the County unless otherwise specified in this Agreement. At the date of execution hereof, the original Agreement is attached hereto as Exhibit A and made a part hereof. From time to time after the date hereof, the Subrecipient may apply for, and the County may agree to make, additional Grants pursuant to additional Applications. In such event, such additional Applications shall become a part of new Agreement. The parties understand and agree that this Agreement and Application attached hereto, which are expressly incorporated herein by reference, supersedes all other verbal and written agreements and negotiations by the parties regarding the matters contained herein.
2. All other terms and conditions of the Agreement identified in the caption hereof shall remain in full force and effect except as specifically modified by this amendment.

STORY COUNTY, IOWA (County)

THE WHISTLE STOP ACADEMY (Subrecipient)

By: 
Chairperson of the Board of Supervisors

By: 

Dated: 3-5-24

Dated: 2/26/24

Exhibit A

**Story County, Iowa
American
Rescue Plan Act**



**Project and Program
Proposals
External Community
Organizations**

*Engaging our diverse communities to responsibly provide quality
opportunities and services that matter*

Accountability | Collaboration | Environment | Equity | Inclusivity | Innovation | Wise Use of Resources

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

Story County will receive over \$18 Million in total funding from the American Rescue Plan Act of 2021 (also known as ARP; ARPA; Coronavirus State and Local Fiscal Recovery Funds; CSLFRF; and other names). These funds provide a substantial infusion of resources to help turn the tide on the pandemic, address its economic fallout, and lay the foundation for a strong and equitable recovery.

Throughout the pandemic, counties have served on the front lines in our communities. We have leveraged essential federal investments to help curtail the virus. We have taken many steps to serve our most vulnerable residents, including our seniors, children, unemployed, sick, and front-line workers.

This one-time federal government aid represents an historic investment in counties on the front lines of our nation's COVID-19 response and recovery efforts. The direct, flexible funding will improve the quality of life for the people living, learning, and working in Story County, provide for immediate recovery needs, and create a long-term investment in Story County's future.

The Story County Board of Supervisors is inviting communities, organizations and external partners to submit proposals for funding consideration. Together, we must pursue the great American tradition of building back better after major crises. Let us use this opportunity born out of a challenging time to strengthen our local partnerships and make smart investments in a brighter, more resilient future for our communities.

Proposals that will be considered for ARPA funds must address a public need that has been created or exacerbated by the COVID-19 pandemic and meet usage and timing requirements of the ARPA legislation. Projects should be designed with a strategic public purpose that creates meaningful and long-lasting impact and must be focused on Story County and be administered or located in Story County.

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

STORY COUNTY'S PRIORITIES FOR THE USE OF THESE FUNDS FOR THIS FIRST ROUND OF FUNDING ARE:

- 1. Support the public health response** - meet and address emergent public health needs, including through measures to counter the spread of COVID-19, through the provision of care for those impacted by the virus, and through programs or services that address disparities in public health that have been exacerbated by the pandemic.
- 2. Address negative economic impacts caused by the public health emergency** - respond to the public health emergency or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality.
- 3. Invest in water, sewer, and broadband infrastructure** – allows for a broad range of necessary investments in projects that improve access to clean drinking water, improve wastewater and stormwater infrastructure systems, and to make necessary investments in broadband infrastructure.

For more information and details, visit the U.S. Treasury website at <https://home.treasury.gov/policy-issues/coronavirus/assistance-for-state-local-and-tribal-governments/state-and-local-fiscal-recovery-funds>

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

Checklist

This checklist is provided as a tool to assist you in the completion of your application. Remember, late and/ or incomplete applications will not be accepted. If you have questions regarding your application, please contact Sandra King at (515) 382-7200 or ARPA@storycountyiowa.gov.

(Initial each statement after reading)

- KJA** Did you sign the certification page and initial all the certification statements?
- KJA** If mailing your application, did you leave enough time for the post office to deliver it? Remember, postmarks will not be accepted, and late application will be disqualified.
- KJA** I have reviewed and will abide by Chapter 2, Part 200 of the Code of Federal Regulation (CFR) and Title 6 of the Civil Rights Act of 1964.
- KJA** I understand that interim reports on a quarterly basis to Story County will be required. In addition, a project wrap-up report is required upon completion of project.

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

Certification

By signing this application, I understand and affirm that: (initial each statement after reading)

KJA If awarded, requested funds will be used only for purposes described in this application. I understand the use of funds are subject to audit by the State Auditor.

KJA If awarded, my organization intends to enter into a contract as required by Story County, Iowa, provide liability insurance as may be required for the duration of the contract naming Story County as an additional insured and in an amount determined by the County. In addition, my organization will provide proof of or obtain any business license, if required.

KJA I have reviewed, and if awarded funds, will abide by all federal, state, and local procurement policies.

KJA Grants awards will be determined by Story County in its sole discretion. Applications may be awarded for the full or a partial amount of the grant requested, or declined.

KJA I certify that I have the legal authority of the organization represented in this application to submit this request for funding on its behalf, and I further certify that the information submitted in this application is true and correct to the best of my knowledge. I understand that Story County will rely on the accuracy of the submittals and certifications made in conjunction with this application. Any misrepresentation of inaccurate information may result in a repayment of funds.

Keri Alleman

Owner

Print Name

Title

Keri Alleman

9/21/2021

Signature

Date

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

SUBMISSION DEADLINE:

Friday, October 15, 2021

4:30 p.m.

Late applications will not be accepted.

Applications must be submitted via email to ARPA@storycountyiowa.gov
or may be mailed or delivered to:

**Board of Supervisors
Story County, Iowa
ARPA Funding Application
900 6th Street
Nevada, Iowa 50201**

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

APPLICANT INFORMATION

Organization Name:

The Whistle Stop Childcare Center
and Preschool

Organization Address:

103 Campus Drive Huxley Ia 50124

Contact Person Name, Title, Email
and Phone Number:

Keri Alleman
Owner
515-597-3637

Organization Website:

IRS Designation:

Federal Tax ID:

42-1432034

Is this organization under ecclesiastical or sectarian management or control, as specified in Iowa Code 331.901(5)?

Yes *(Please note: funds eligibility depends on the intended use of the funds and compliance with Iowa Code requirements. Please continue completing the application and a preliminary determination of eligibility will be communicated to you upon submission.)*

No

What is the intended purpose/use of the funds?

Responding to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

Has applicant received previous funding from Story County?

- Yes Date and amount of last
funding receipt.
- No

PROJECT/PROGRAM INFORMATION

Project/Program Name:

Providing Premium Pay to Eligible Workers

Project/Program Purpose:

Throughout the COVID 19 pandemic one of the things that has remained constant is the need for childcare as well as the lack of persons that are qualified and experienced in the field. This pandemic has taken a large toll on The Whistle Stop Academy and its livelihood for many reasons. We are unable to pay qualified staff competitive wages and therefore have had trouble finding staff to add to our team. With the lack of staff our classrooms are sitting under enrolled and we are unable to service families in the community that are in need of childcare. We have 15 families on our waiting list that we would like to provide care for, but are unable to due to not being able to provide competitive wages without raising our rates so high that many families won't be able to afford it. We would like to gain funding from Story County to provide higher pay for eligible employees.

Requested Story County ARPA funding amount: \$250,000

Under which approved ARPA usage requirement does your proposed concept fall? Please check all applicable.

- Support the public health response
- Address negative economic impacts caused by the public health emergency
- Invest in water, sewer, and broadband infrastructure

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

Can your project be fully committed (under contract) by December 2024?

Yes

No

Can your project be completed by December 2026?

Yes

No

Describe the project goals/objectives and how your proposal fulfills a public need that has been created or exacerbated by the COVID-19 pandemic. How will the project achieve these goals (what specific services will be provided)?

Our goal is to be able to provided competitive wages to our current staff and potential new staff in order to be able to fully enroll our center and service the families in our community.

The ammount we came to was figured by giving a wage increase to all of our staff as well as take on additional staff members.

Describe how the success of your project/program will be evaluated and what is the desired community impact.

The sucess of of program will be evaluated by the number of children enrolled in our center/families services as well as the education and experience level of our staff.

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

Who will be responsible for performing the work and achieving stated goals and objectives? How is this person qualified?

Amy Vandenburg- Area Director

Amy does all hiring of new staff, enrollment of new families and tour of potential new families.

Has this proposal been approved by your Board of Directors/City Council/Applicable Entity? Please provide a date and form of approval (such as minutes or resolution).

N/A

Are you working in partnership or collaboration with other entities? If yes, identify partners/collaborators. Indicate amount of financial support and in-kind contribution.

N/A

Describe what would happen if you did not receive 100% of the requested funding from Story County.

Any amount of the requested funding would be greatly appreciated for our program.

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

If this is an ongoing project, what is the sustainability plan if ARPA funding is not available to provide ongoing program/project continuity?

On-going project, but this will allow us to enroll more children in our programs which will in turn help to fund these wages after the funding has been exhausted.

Describe the project/program timeline and milestones.

If funding is granted to our program we plan to provide our current staff with wage increases to prevent high turnover in our program.
We will use additional funds to calculate what we are able to pay new employees.

Describe how this project would make a significant, long-term difference in the quality of life for Story County residents.

High-quality childcare is essential in all communities and this has been shown throughout this entire COVID 19 pandemic. Even when schools were closed, childcare centers were overwhelmed with the additional children that would have typically been in school throughout the days.

Currently we have space for 18 additional children in our program, but we are unable to offer wages to potential employees that are competitive with other employers. If we were able to receive funding to offer higher wages we would be able to service additional families in our community.

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

FINANCIAL INFORMATION

Using the attached form, attach a detailed budget of the proposed project with a description of each budget item, including the total cost of the project and the percentage of the total budget this proposal funds.

What percentage of your budget is for **less than 5%** administrative or management fees?

Are you accessing alternative funding sources? If yes, please list sources.

Yes *Sources*

We were awarded funding from the Paycheck Protection Plan, but these funds have not given us the ability to continue to pay staff competitive wages.

No

Is the requested funding a match for other funding? If yes, please describe.

Yes *Describe match*

No

Does your organization obtain an annual audited or reviewed financial statement? Please provide your most recent financial statement.

Is your organization required to file IRS Form 990? If yes, please provide your most recent filing.

For cities: did you apply/receive your ARPA Funds*?

Apply

Receive

Yes

Yes

No

No

*Cities must have applied for and received other ARPA Funds to be eligible to apply for funds through Story County.

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

Please use the space below for any additional information.

Additional Information:

AMENDMENT NO. 1
To
Grant Agreement
for
CULTIVATING CAREERS – PROJECT IOWA
ARPA SUBRECIPIENT NO. 21
Dated _____, 2024

This AMENDMENT No. 1 is by and among the County of Story, Iowa and **Project Iowa** (collectively, “the Parties”). In consideration of the mutual covenants herein made, the Parties agree as follows:

SECTION 1. PURPOSE OF AMENDMENT

1. Parties agree that an amendment should be made to the approved Grant Agreement:
 - a. Amend as follows:

3. GRANT INFORMATION.

(A) **Grant Amount.** The County agrees to make and the Subrecipient agrees to accept, on the terms and conditions stated in this Agreement, one Grant in the Amount specified on the Award Letter attached as Exhibit A hereto.

(B) **Project and Schedule**

a. **Grant Purpose.** The Grant is being made solely to finance the project described in the applicable Application. It is understood by Subrecipient that if funding is received to be added to an existing program, recipient must expend existing program funds prior to accessing SLFRF funds.

b. **Grant Expenditure Schedule.** The Grant will not pay any costs other than those incurred beginning after January 25, 2022. Story County must obligate all of the received SLFRF funds no later than December 31, 2024. Therefore, prior to June 30, 2024, Subrecipient shall submit a satisfactory plan that demonstrates the timely draw down of all awarded funds illustrating the Subrecipient’s ability to expend the funds by December 31, 2026. The Board of Supervisors may re-obligate funds awarded to the Subrecipient. Any re-obligations will be completed prior to December 31, 2024. The final date for expending the County’s SLFRF funds is December 31, 2024. If the project defined in this contract is not going to be able to utilize all funds, the Subrecipient agrees to notify the County in writing prior to June 30, 2024, so that funding may be reallocated. Therefore, all grant funds that remain unexpended as of June 30, 2024, must be returned to the County unless, by June 30, 2024, the Subrecipient submits a satisfactory plan to spend the funds by December 31, 2026.

SECTION 2. AMENDMENT ALLOWED.

1. The Grant Agreement provides for this Amendment in Section 6 (D) as follows:
Complete Agreement; Waivers and Amendments. All conditions, covenants, duties and obligations contained in the Agreement may be amended only through a written amendment signed by the Subrecipient and the County unless otherwise specified in this Agreement. At the date of execution hereof, the original Agreement is attached hereto as Exhibit A and made a part hereof. From time to time after the date hereof, the Subrecipient may apply for, and the County may agree to make, additional Grants pursuant to additional Applications. In such event, such additional Applications shall become a part of new Agreement. The parties understand and agree that this Agreement and Application attached hereto, which are expressly incorporated herein by reference, supersedes all other verbal and written agreements and negotiations by the parties regarding the matters contained herein.
2. All other terms and conditions of the Agreement identified in the caption hereof shall remain in full force and effect except as specifically modified by this amendment.

STORY COUNTY, IOWA (County)

PROJECT IOWA (Subrecipient)

By: 
Chairperson of the Board of Supervisors

By: 

Dated: 3-5-24

Dated: 2/27/24

Exhibit A

**Story County, Iowa
American
Rescue Plan Act**



**Project and Program
Proposals
External Community
Organizations**

*Engaging our diverse communities to responsibly provide quality
opportunities and services that matter*

Accountability | Collaboration | Environment | Equity | Inclusivity | Innovation | Wise Use of Resources

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

Story County will receive over \$18 Million in total funding from the American Rescue Plan Act of 2021 (also known as ARP; ARPA; Coronavirus State and Local Fiscal Recovery Funds; CSLFRF; and other names). These funds provide a substantial infusion of resources to help turn the tide on the pandemic, address its economic fallout, and lay the foundation for a strong and equitable recovery.

Throughout the pandemic, counties have served on the front lines in our communities. We have leveraged essential federal investments to help curtail the virus. We have taken many steps to serve our most vulnerable residents, including our seniors, children, unemployed, sick, and front-line workers.

This one-time federal government aid represents an historic investment in counties on the front lines of our nation's COVID-19 response and recovery efforts. The direct, flexible funding will improve the quality of life for the people living, learning, and working in Story County, provide for immediate recovery needs, and create a long-term investment in Story County's future.

The Story County Board of Supervisors is inviting communities, organizations and external partners to submit proposals for funding consideration. Together, we must pursue the great American tradition of building back better after major crises. Let us use this opportunity born out of a challenging time to strengthen our local partnerships and make smart investments in a brighter, more resilient future for our communities.

Proposals that will be considered for ARPA funds must address a public need that has been created or exacerbated by the COVID-19 pandemic and meet usage and timing requirements of the ARPA legislation. Projects should be designed with a strategic public purpose that creates meaningful and long-lasting impact and must be focused on Story County and be administered or located in Story County.

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

STORY COUNTY'S PRIORITIES FOR THE USE OF THESE FUNDS FOR THIS FIRST ROUND OF FUNDING ARE:

- 1. Support the public health response** - meet and address emergent public health needs, including through measures to counter the spread of COVID-19, through the provision of care for those impacted by the virus, and through programs or services that address disparities in public health that have been exacerbated by the pandemic.
- 2. Address negative economic impacts caused by the public health emergency** - respond to the public health emergency or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality.
- 3. Invest in water, sewer, and broadband infrastructure** – allows for a broad range of necessary investments in projects that improve access to clean drinking water, improve wastewater and stormwater infrastructure systems, and to make necessary investments in broadband infrastructure.

For more information and details, visit the U.S. Treasury website at <https://home.treasury.gov/policy-issues/coronavirus/assistance-for-state-local-and-tribal-governments/state-and-local-fiscal-recovery-funds>

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

Checklist

This checklist is provided as a tool to assist you in the completion of your application. Remember, late and/ or incomplete applications will not be accepted. If you have questions regarding your application, please contact Sandra King at (515) 382-7200 or ARPA@storycountyiowa.gov.

(Initial each statement after reading)

- JF Did you sign the certification page and initial all the certification statements?

- N/A If mailing your application, did you leave enough time for the post office to deliver it? Remember, postmarks will not be accepted, and late application will be disqualified.

- JF I have reviewed and will abide by Chapter 2, Part 200 of the Code of Federal Regulation (CFR) and Title 6 of the Civil Rights Act of 1964.

- JF I understand that interim reports on a quarterly basis to Story County will be required. In addition, a project wrap-up report is required upon completion of project.

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

Certification

By signing this application, I understand and affirm that: (initial each statement after reading)

JF If awarded, requested funds will be used only for purposes described in this application. I understand the use of funds are subject to audit by the State Auditor.

JF If awarded, my organization intends to enter into a contract as required by Story County, Iowa, provide liability insurance as may be required for the duration of the contract naming Story County as an additional insured and in an amount determined by the County. In addition, my organization will provide proof of or obtain any business license, if required.

JF I have reviewed, and if awarded funds, will abide by all federal, state, and local procurement policies.

JF Grants awards will be determined by Story County in its sole discretion. Applications may be awarded for the full or a partial amount of the grant requested, or declined.

JF I certify that I have the legal authority of the organization represented in this application to submit this request for funding on its behalf, and I further certify that the information submitted in this application is true and correct to the best of my knowledge. I understand that Story County will rely on the accuracy of the submittals and certifications made in conjunction with this application. Any misrepresentation of inaccurate information may result in a repayment of funds.

Julie Fugenschuh

Print Name

Executive Director

Title


Signature

10/14/2021

Date

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

SUBMISSION DEADLINE:

Friday, October 15, 2021

4:30 p.m.

Late applications will not be accepted.

Applications must be submitted via email to ARPA@storycountyiowa.gov
or may be mailed or delivered to:

**Board of Supervisors
Story County, Iowa
ARPA Funding Application
900 6th Street
Nevada, Iowa 50201**

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

APPLICANT INFORMATION

Organization Name:

Project Iowa

Organization Address:

1420 Mulberry Street, Des Moines, IA 50309

Contact Person Name, Title, Email
and Phone Number:

Julie Fugenschuh, Executive
Director,
juliefugenschuh@projectiowa.org
515-280-1274

Organization Website:

www.projectiowa.org

IRS Designation:

501c3

Federal Tax ID:

80-0731028

Is this organization under ecclesiastical or sectarian management or control, as specified in Iowa Code 331.901(5)?

Yes *(Please note: funds eligibility depends on the intended use of the funds and compliance with Iowa Code requirements. Please continue completing the application and a preliminary determination of eligibility will be communicated to you upon submission.)*

No

What is the intended purpose/use of the funds?

The intended purpose of the funds is to provide Project Iowa's career training and employment placement services to Story County residents in order to address the negative impacts of the Covid-19 pandemic has had on workforce. The Covid-19 pandemic caused many to lose employment or have to find new employment, which has had negative economic impacts on individuals and families of Story County and their financial stability. Project Iowa wants to offer Story County residents our free, 8-week career training program to prepare individuals for the workforce and then assist them in finding livable wage careers, leading them to financial stability.

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

Has applicant received previous funding from Story County?

Yes

Date and amount of last
funding receipt.

No

PROJECT/PROGRAM INFORMATION

Project/Program Name:

Cultivating Careers

Project/Program Purpose:

The project purpose is to recruit, train, and employ 30 Story County residents who have been negatively impacted by the Covid-19 pandemic in livable wage careers, in order to increase their financial stability for themselves and their families. We hope to address the negative economic impacts caused by Covid-19 through empowering individuals in our career training and assisting them in finding a career that offers a livable wage and stability.

**Requested Story
County ARPA
funding amount:** \$100,000.00

Under which approved ARPA usage requirement does your proposed concept fall? Please check all applicable.

Support the public health response

Address negative economic impacts caused by the public health emergency

Invest in water, sewer, and broadband infrastructure

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

Can your project be fully committed (under contract) by December 2024?

Yes

No

Can your project be completed by December 2026?

Yes

No

Describe the project goals/objectives and how your proposal fulfills a public need that has been created or exacerbated by the COVID-19 pandemic. How will the project achieve these goals (what specific services will be provided)?

The project goals are to train 30 Story County residents in our career training program and employment placement services. We will have an 85% training completion rate and an 80% employment placement rate for those trained. This proposal will fill a public need that has been exacerbated by the Covid-19 pandemic because of its negative impact on workforce. Either individuals losing their jobs due to potential medical risks/exposure risks or closures happening in their industry as well as assisting individuals with the desire to switch career pathways following burnout in the fields they were in previously. The project will achieve these goals by using our connections through AMOS (A Mid-Iowa Organizing Strategy), who founded Project Iowa, to connect with Story County clergy/nonprofit leaders and AMOS members to enroll Story County residents into Project Iowa's virtual training program. We will supply the technology needed, under this proposal, in order to serve those who do not have the technology necessary to attend a virtual program. Individuals will attend the 8 week course, with wrap around supports and one-on-one staff member assigned to work with them towards their career goals. We will then assist them in getting placed in a career.

Describe how the success of your project/program will be evaluated and what is the desired community impact.

The success of our program will be evaluated by the number of Story County residents that complete our 8-week training, as well as how many are placed in a career following training completion. For the individuals trained, Project IOWA will have a training completion rate of 85% or higher. The method the completion rate will be calculated is by taking the total number of participants who start our training (4 days a week, for 1.5 hours) by the total number of participants who graduate our program. We will also have a 80% employment rate, the method in which this will be calculated will be by counting the number of graduates who have been placed in careers. Finally, those placed in careers will be making on average \$15.00 an hour or higher. We will collect this data by assisting graduates gain employment and then collecting their employment details following placement. The data will be measured by averaging all graduates starting wages.

The desired community impact is to increase the number of Story County residents who are financially stable following the negative impacts of the Covid-19 pandemic.

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

Who will be responsible for performing the work and achieving stated goals and objectives? How is this person qualified?

Project Iowa and AMOS will be responsible for performing the work and achieving the stated goals and objectives. Project Iowa is qualified by being a nonprofit that has offered career training for over 9 years, training 700 individuals. Project IOWA has a training completion rate of 86%. More importantly, 79% of all of our graduates are employed in livable wage careers. The careers our graduates have attained offer almost \$6.59 more an hour than the minimum wage in Iowa. Project IOWA graduates are making on average \$13.84 an hour. In our last fiscal year, our average wage of our graduates was \$17.56 an hour. AMOS will be responsible for assisting Project Iowa in recruiting in Story County specifically, as they have connections through their member congregations.

Has this proposal been approved by your Board of Directors/City Council/Applicable Entity? Please provide a date and form of approval (such as minutes or resolution).

Yes, our Board of Directors has approved this proposal on 10/14/2021. Email conversation providing approval included with proposal.

Are you working in partnership or collaboration with other entities? If yes, identify partners/collaborators. Indicate amount of financial support and in-kind contribution.

We will be working in partnership with AMOS to implement this program. The congregations in Story County that are a part of AMOS that are willing to support Project Iowa are: Ames UCC, Bethesda Lutheran, Collegiate UMC, Good Neighbor Emergency Assistance, The Bridge Home, First Baptist Church of Ames, First Christian Church of Ames, St. Cecilia Catholic Church, St. Thomas Aquinas Catholic Church and Unitarian Universalist Fellowship of Ames. We also have a partnership with DHS through SNAP Employment and Training to recruit individuals receiving food stamps and offer training, so we will utilize their networks to reach individuals in Story County that are currently receiving food assistance dollars. We have received financial support for this project from PwC (PricewaterhouseCoopers) of \$25,000.00 and \$15,000.00 from an Anonymous Donor for our training and \$5,000.00 in individual donations to expand into Story County. We were also provided \$5,000.00 in in-kind technology resources.

Describe what would happen if you did not receive 100% of the requested funding from Story County.

If we did not receive 100% of the requested funding, we would use what funds we do receive in order to train as many individuals as possible. It costs us around \$5,000.00 to recruit, train, and provide employment placement services to an individual. Out of the 30 total individuals we intend to serve with this program, our ask with this proposal is to provide the funding to train 20 of those individuals over a 2 year timeframe (as we have already secured the other \$50,000.00 needed to train the other 10 individuals). We are requesting for ARPA funds is to pay to train 10 individuals a year at \$50,000.00, totaling \$100,000.00 over a two year period. If we do not receive full funding, we will use what funds we do receive to train as many individuals as possible.

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

If this is an ongoing project, what is the sustainability plan if ARPA funding is not available to provide ongoing program/project continuity?

The sustainability plan for continuing this program is to continue to secure additional funding streams. Since Project Iowa is now offering virtual programming (a change we have made since the pandemic) we are able to serve communities we couldn't before. We would like to use this opportunity to deliberately recruit Story County residents to complete our training. However, once we have a set recruitment base in Story County we will continue to serve those individuals through our other organizational grants we have secured. Our Board of Directors is also working on establishing additional revenue streams from Businesses who benefit from employing trained and competent employees we have trained.

Describe the project/program timeline and milestones.

May 2022 - Begin to recruit in Story County through AMOS membership congregations and relationships, as well as reaching out to non-profit organizations and social service programs that serve those in need of a livable wage career.

July 2022 - Offer our first cohort of 8 week training virtually, with the Story County residents enrolled.

We will offer 3 cohorts of training the first year (once every 3 months) and train 15 total Story County residents from July 2022-April 2023

May 2023-April 2024 - Offer 4 cohorts of training the second year, training 15 Story County residents in this time frame

Describe how this project would make a significant, long-term difference in the quality of life for Story County residents.

This project would make a significant, long-term difference in the quality of life for Story County residents by providing livable wage careers to those we have trained and placed in a career. Our average wage for our graduates last year was \$17.56 an hour. With 56% of those individuals starting our program unemployed and others working part-time jobs or full time careers that they felt undervalued and unappreciated in, while making low wages. Increasing hourly wage that drastically makes long-term changes in individuals' well-being and stability. Having members of the community that feel aligned with their purpose and having careers they enjoy, while making enough to provide for their families will make a huge difference for the Story County residents we serve and will reduce the negative effects that Covid-19 has had on them long-term.

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

FINANCIAL INFORMATION

Using the attached form, attach a detailed budget of the proposed project with a description of each budget item, including the total cost of the project and the percentage of the total budget this proposal funds.

What percentage of your budget is for administrative or management fees? 5%

Are you accessing alternative funding sources? If yes, please list sources.

- Yes *Sources*
PwC - \$25,000.00
Annoymous Donor \$15,000.00
Individual Donations - \$5,000.00
- No

Is the requested funding a match for other funding? If yes, please describe.

- Yes *Describe match*
- No

Does your organization obtain an annual audited or reviewed financial statement? Please provide your most recent financial statement. Yes, attached to email

Is your organization required to file IRS Form 990? If yes, please provide your most recent filing. Yes, attached to email

For cities: did you apply/receive your ARPA Funds*?

- | | <i>Apply</i> | <i>Receive</i> |
|------------------------------|--------------|------------------------------|
| <input type="checkbox"/> Yes | | <input type="checkbox"/> Yes |
| <input type="checkbox"/> No | | <input type="checkbox"/> No |

*Cities must have applied for and received other ARPA Funds to be eligible to apply for funds through Story County.

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

Please use the space below for any additional information.

Additional Information:

AMENDMENT NO. 1
To
Grant Agreement
for
YOUTH RAPID RE-HOUSING PROGRAM – YOUTH AND SHELTER SERVICES, INC. (YSS)
ARPA SUBRECIPIENT NO. 13
Dated _____, 2024

This AMENDMENT No. 1 is by and among the County of Story, Iowa and Youth and Shelter Services, Inc. (YSS) (collectively, “the Parties”). In consideration of the mutual covenants herein made, the Parties agree as follows:

SECTION 1. PURPOSE OF AMENDMENT

1. Parties agree that an amendment should be made to the approved Grant Agreement:
 - a. Amend as follows:

3. GRANT INFORMATION.

(A) **Grant Amount.** The County agrees to make and the Subrecipient agrees to accept, on the terms and conditions stated in this Agreement, one Grant in the Amount specified on the Award Letter attached as Exhibit A hereto.

(B) **Project and Schedule**

a. **Grant Purpose.** The Grant is being made solely to finance the project described in the applicable Application. It is understood by Subrecipient that if funding is received to be added to an existing program, recipient must expend existing program funds prior to accessing SLFRF funds.

b. **Grant Expenditure Schedule.** The Grant will not pay any costs other than those incurred beginning after January 25, 2022. Story County must obligate all of the received SLFRF funds no later than December 31, 2024. Therefore, prior to June 30, 2024, Subrecipient shall submit a satisfactory plan that demonstrates the timely draw down of all awarded funds illustrating the Subrecipient’s ability to expend the funds by December 31, 2026. The Board of Supervisors may re-obligate funds awarded to the Subrecipient. Any re-obligations will be completed prior to December 31, 2024. The final date for expending the County’s SLFRF funds is December 31, 2024. If the project defined in this contract is not going to be able to utilize all funds, the Subrecipient agrees to notify the County is in writing prior to June 30, 2024, so that funding may be reallocated. Therefore, all grant funds that remain unexpended as of June 30, 2024, must be returned to the County unless, by June 30, 2024, the Subrecipient submits a satisfactory plan to spend the funds by December 31, 2026.

SECTION 2. AMENDMENT ALLOWED.

1. The Grant Agreement provides for this Amendment in Section 6 (D) as follows:
Complete Agreement; Waivers and Amendments. All conditions, covenants, duties and obligations contained in the Agreement may be amended only through a written amendment signed by the Subrecipient and the County unless otherwise specified in this Agreement. At the date of execution hereof, the original Agreement is attached hereto as Exhibit A and made a part hereof. From time to time after the date hereof, the Subrecipient may apply for, and the County may agree to make, additional Grants pursuant to additional Applications. In such event, such additional Applications shall become a part of new Agreement. The parties understand and agree that this Agreement and Application attached hereto, which are expressly incorporated herein by reference, supersedes all other verbal and written agreements and negotiations by the parties regarding the matters contained herein.
2. All other terms and conditions of the Agreement identified in the caption hereof shall remain in full force and effect except as specifically modified by this amendment.

STORY COUNTY, IOWA (County)

YOUTH AND SHELTER SERVICES, INC. (YSS)
(Subrecipient)

By: 
Chairperson of the Board of Supervisors

By: 

Dated: 3-5-24

Dated: 2/27/24

Exhibit A

**Story County, Iowa
American
Rescue Plan Act**



**Project and Program
Proposals
External Community
Organizations**

*Engaging our diverse communities to responsibly provide quality
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ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

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ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

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ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

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(Initial each statement after reading)

- T.O. Did you sign the certification page and initial all the certification statements?

- T.O. If mailing your application, did you leave enough time for the post office to deliver it? Remember, postmarks will not be accepted, and late application will be disqualified.

- T.O. I have reviewed and will abide by Chapter 2, Part 200 of the Code of Federal Regulation (CFR) and Title 6 of the Civil Rights Act of 1964.

- T.O. I understand that interim reports on a quarterly basis to Story County will be required. In addition, a project wrap-up report is required upon completion of project.

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

Certification

By signing this application, I understand and affirm that: (initial each statement after reading)

T.O. If awarded, requested funds will be used only for purposes described in this application. I understand the use of funds are subject to audit by the State Auditor.

T.O. If awarded, my organization intends to enter into a contract as required by Story County, Iowa, provide liability insurance as may be required for the duration of the contract naming Story County as an additional insured and in an amount determined by the County. In addition, my organization will provide proof of or obtain any business license, if required.

T.O. I have reviewed, and if awarded funds, will abide by all federal, state, and local procurement policies.

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T.O. I certify that I have the legal authority of the organization represented in this application to submit this request for funding on its behalf, and I further certify that the information submitted in this application is true and correct to the best of my knowledge. I understand that Story County will rely on the accuracy of the submittals and certifications made in conjunction with this application. Any misrepresentation of inaccurate information may result in a repayment of funds.

Toby O'Berry

Print Name

YSS AVP Transition Services

Title

Toby O'Berry

Signature

10/15/21

Date

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

SUBMISSION DEADLINE:

Friday, October 15, 2021

4:30 p.m.

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or may be mailed or delivered to:

**Board of Supervisors
Story County, Iowa
ARPA Funding Application
900 6th Street
Nevada, Iowa 50201**

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

APPLICANT INFORMATION

Organization Name: Youth and Shelter Services (DBA YSS)
Organization Address: 420 Kellogg Avenue
Ames, Iowa 50010

Contact Person Name, Title, Email and Phone Number: Toby O'Berry
AVP YSS Transition Services
toberry@yss.org
515-321-5476
Organization Website: www.yss.org

IRS Designation: 42-1051609
Federal Tax ID: 42-1051609

Is this organization under ecclesiastical or sectarian management or control, as specified in Iowa Code 331.901(5)?

- Yes *(Please note: funds eligibility depends on the intended use of the funds and compliance with Iowa Code requirements. Please continue completing the application and a preliminary determination of eligibility will be communicated to you upon submission.)*
- No

What is the intended purpose/use of the funds?

The purpose of this funding request is to support transition age youth between the ages of 18-24 that reside in Story County that have been negatively impacted by the most recent public health emergency - COVID-19. A secondary purpose is to address the disparity in public health services for homeless youth caused by the pandemic. We will quickly house youth in need of safe housing due to the pandemic to help rebuild our community.

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

Has applicant received previous funding from Story County?

- Yes Date and amount of last funding receipt. 9/29/2020 - \$464,518 (Asset County Funds)
- No

PROJECT/PROGRAM INFORMATION

Project/Program Name:

YSS Story County ARPA Youth Rapid Rehousing Program

Project/Program Purpose:

The purpose of this funding request is to support transition age youth between the ages of 18-24 that reside in Story County that have been negatively impacted by the most recent public health emergency - COVID-19. Story County has a wait-list for homeless youth needing safe housing in our community. The pandemic increased the number of youth identifying as homeless in Story County and the demand for services has increased significantly from 2019 to 2021.

This program will house 50 homeless youth over a 5 year period in scattered-site apartments using a Rapid Rehousing (RRH) model. We are already operating a rapid rehousing program in Story County, so we have existing landlord partnerships to quickly house youth in apartments that they sign 1-year leases with the landlord. Once in their apartment we provide wrap-around supportive services with the overall goal of youth remaining in safe housing and taking over 100% of the monthly lease payments upon exit from our program. For our other similar RRH project that operates in DSM, 93% of youth exited to permanent housing in 2020 after leaving our RRH program.

Requested Story County ARPA funding amount: \$1,307,027 (\$261,405/yr for 5 years)

Under which approved ARPA usage requirement does your proposed concept fall? Please check all applicable.

- Support the public health response
- Address negative economic impacts caused by the public health emergency
- Invest in water, sewer, and broadband infrastructure

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

Can your project be fully committed (under contract) by December 2024?

Yes

No

Can your project be completed by December 2026?

Yes

No

Describe the project goals/objectives and how your proposal fulfills a public need that has been created or exacerbated by the COVID-19 pandemic. How will the project achieve these goals (what specific services will be provided)?

Our overall program goal is to quickly and safely house homeless youth that have become homeless due to the COVID-19 pandemic. We will serve 50 homeless youth with this Rapid Rehousing program.

Goal #1: 85% of youth exit from program into safe housing

Goal #2: 75% of youth have increased monthly income from time of entry to time of exit

Goal #3: 95% of youth in program connected to mental, physical, or dental services

The specific services provided will be access to safe housing and wrap-around supportive services for a 12 month time period as homeless youth get back on their feet.

Describe how the success of your project/program will be evaluated and what is the desired community impact.

The success of our Rapid Rehousing project will be evaluated based on progress towards achieving our below program goals annually:

Goal #1: 85% of youth exit from program into safe housing (43/50 youth)

Goal #2: 75% of youth have increased monthly income from time of entry to time of exit (38/50 youth)

Goal #3: 95% of youth in program connected to mental, physical, or dental services (48/50 youth)

To help with evaluating our program success and community impact we have a Quality Improvement (QI) team at YSS that meets quarterly to review program outcomes and policies/procedures to best meet the needs of the youth we serve. We also have a Quality Assurance team that meets semi-annually to review program outcomes for all Transition Services programs at YSS.

The desired community impact is improving the lives of homeless youth negatively affected by the pandemic and helping them transition to self-sufficiency in our community.

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

Who will be responsible for performing the work and achieving stated goals and objectives? How is this person qualified?

Hope Metheny (YSS Transitional Housing Program Manager) & Toby O'Berry (AVP YSS Transition Services) will lead this program in Story County. Hope has worked at YSS for 16 years and Toby and worked at YSS for 9 years, both staff have worked supporting homeless youth their entire time at YSS. Both Hope and Toby are trained in Youth Work best practices, and are Trauma-Informed Care trained.

Toby created our agency's first Rapid Rehousing Program in 2017 and YSS now operated 80 Rapid Rehousing units supporting homeless youth across the state. We have strong outcomes for our other rapid rehousing programs and want to provide this service to more Story County youth that were negatively affected by the pandemic.

Has this proposal been approved by your Board of Directors/City Council/Applicable Entity? Please provide a date and form of approval (such as minutes or resolution).

Yes, The YSS board has approved Transition Service program budgets, which include rapid rehousing programming and expanded rapid rehousing services in Story County. This approval occurred at the July 26th 2021 YSS Board meeting and is documented in the meeting minutes.

Are you working in partnership or collaboration with other entities? If yes, identify partners/collaborators. Indicate amount of financial support and in-kind contribution.

We collaborate closely with local landlords in Ames to house homeless youth in scattered-site apartments. We also partner with the YSS outpatient therapist team to connect youth to behavioral health services while in our rapid rehousing program. A third partnership is with Overflow to connect youth with apartment furniture and household items when they move into their own apartment.

We secure in-kind donations from private and corporate donors for our transitional housing programs in Ames to support services to homeless youth. This in-kind contribution averages \$10,000 a year. We also have cash match in the amount of \$130,000 to support rapid rehousing services in Story County.

Describe what would happen if you did not receive 100% of the requested funding from Story County.

If we do not receive 100% of the requested funding we could either reduce the length of the program from 5 years to 4 years or we could also reduce the number of units from 10 units to 8 units for example. While the demand is present for a 5 year 50 unit program, we could scale it back if our full funding request is not approved.

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

If this is an ongoing project, what is the sustainability plan if ARPA funding is not available to provide ongoing program/project continuity?

This Rapid Rehousing program will last 5 years, but prior to that time frame we will look to secure federal funds to support our rapid rehousing program in Story County. We have a very strong track record of securing federal funds in support of transition age homeless youth, having secured a Department of Justice Rapid Rehousing Grant and a Health and Human Service Street Outreach grant in the past 2 years. Our agency is also expanding our signature fundraiser, Reggie's Sleepout. The funds raised from this event (\$100,000 - in Ames) will support Transitional Housing programs like this project.

Describe the project/program timeline and milestones.

If this project is awarded we would like to proceed with the following timeline:

- 1) January 2022 - Hire/Train Staff (1 FTE)
- 2) February 2022 - Open program for services to homeless youth
- 3) April 2022 - Program is at 50% occupancy (5 units filled)
- 4) July 2022 - Program is at 100% occupancy (10 units filled)
- 5) December 2026 - all funds spent

Calendar Year 2022 - Serve 10 homeless youth

Calendar Year 2023 - Serve 10 homeless youth

Calendar Year 2024 - Serve 10 homeless youth

Calendar Year 2025 - Serve 10 homeless youth

Calendar Year 2026 - Serve 10 homeless youth

Describe how this project would make a significant, long-term difference in the quality of life for Story County residents.

This Rapid Rehousing project will break the cycle of poverty for 50 story county residents that were negatively impacted by COVID-19. These youth will go from needing/using community resources to becoming contributing members of Story County by paying taxes, gaining employment and furthering their education in Story County. This project will not only affect the 50 youth served, but will also positively affect multiple generations of future children of the story county youth this program will support.

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

FINANCIAL INFORMATION

Using the attached form, attach a detailed budget of the proposed project with a description of each budget item, including the total cost of the project and the percentage of the total budget this proposal funds.

What percentage of your budget is for administrative or management fees? 15% (includes facility costs for program staff offices)

Are you accessing alternative funding sources? If yes, please list sources.

Yes Sources
Reggie's Sleepout - private/corporate donations

No

Is the requested funding a match for other funding? If yes, please describe.

Yes Describe match

No

Does your organization obtain an annual audited or reviewed financial statement? Please provide your most recent financial statement. Yes

Is your organization required to file IRS Form 990? If yes, please provide your most recent filing. Yes

For cities: did you apply/receive your ARPA Funds*?

	Apply	Receive
<input type="checkbox"/> Yes		<input type="checkbox"/> Yes
<input type="checkbox"/> No		<input type="checkbox"/> No

*Cities must have applied for and received other ARPA Funds to be eligible to apply for funds through Story County.

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

Please use the space below for any additional information.

Additional Information:

AMENDMENT NO. 1
To
Grant Agreement
for
CITY OF NEVADA, IOWA
ARPA SUBRECIPIENT NO. 50
Dated _____, 2024

This AMENDMENT No. 1 is by and among the County of Story, Iowa and **City of Nevada, Iowa** (collectively, "the Parties"). In consideration of the mutual covenants herein made, the Parties agree as follows:

SECTION 1. PURPOSE OF AMENDMENT

1. Parties agree that an amendment should be made to the approved Grant Agreement:
 - a. Amend as follows:

3. GRANT INFORMATION.

(A) **Grant Amount.** The County agrees to make and the Subrecipient agrees to accept, on the terms and conditions stated in this Agreement, one Grant in the Amount specified on the Award Letter attached as Exhibit A hereto.

(B) **Project and Schedule**

a. **Grant Purpose.** The Grant is being made solely to finance the project described in the applicable Application. It is understood by Subrecipient that if funding is received to be added to an existing program, recipient must expend existing program funds prior to accessing SLFRF funds.

b. **Grant Expenditure Schedule.** The Grant will not pay any costs other than those incurred beginning after January 25, 2022. Story County must obligate all of the received SLFRF funds no later than December 31, 2024. Therefore, prior to June 30, 2024, Subrecipient shall submit a satisfactory plan that demonstrates the timely draw down of all awarded funds illustrating the Subrecipient's ability to expend the funds by December 31, 2026. The Board of Supervisors may re-obligate funds awarded to the Subrecipient. Any re-obligations will be completed prior to December 31, 2024. The final date for obligating the County's SLFRF funds is December 31, 2024. If the project defined in this contract is not going to be able to utilize all funds, the Subrecipient agrees to notify the County is in writing prior to June 30, 2024, so that funding may be reallocated. Therefore, all grant funds that remain unobligated as of June 30, 2024, must be returned to the County unless, by June 30, 2024, the Subrecipient submits a satisfactory plan to spend the funds by December 31, 2026.

SECTION 2. AMENDMENT ALLOWED.

1. The Grant Agreement provides for this Amendment in Section 6 (D) as follows:
Complete Agreement; Waivers and Amendments. All conditions, covenants, duties and obligations contained in the Agreement may be amended only through a written amendment signed by the Subrecipient and the County unless otherwise specified in this Agreement. At the date of execution hereof, the original Agreement is attached hereto as Exhibit A and made a part hereof. From time to time after the date hereof, the Subrecipient may apply for, and the County may agree to make, additional Grants pursuant to additional Applications. In such event, such additional Applications shall become a part of new Agreement. The parties understand and agree that this Agreement and Application attached hereto, which are expressly incorporated herein by reference, supersedes all other verbal and written agreements and negotiations by the parties regarding the matters contained herein.
2. All other terms and conditions of the Agreement identified in the caption hereof shall remain in full force and effect except as specifically modified by this amendment.

STORY COUNTY, IOWA (County)

CITY OF NEVADA, IOWA Subrecipient)

By: 
Chairperson of the Board of Supervisors

By: 

Dated: 3-5-24

Dated: 2/23/24

Exhibit A



ARPA Funding Request

City of Nevada / Nevada Economic Development Council

Amount of Request: ` \$100,000

Total Infrastructure Project Cost: \$189,000

Overall Project Cost: \$657,000

Project Summary:

The Story County Housing Assessment detailed the need for additional single- family homes in Nevada. Our local employers report that their workforce is seeking additional housing in Nevada. To meet the needs of individuals and families making \$75- \$150,000 a year the study projects we need 448 additional housing units in Nevada. Our goal is that with the collaboration planned to support this project we can create a model for others to follow.

The City of Nevada in partnership with the Nevada Economic Development Council are working to develop a subdivision that will meet the growing need for workforce housing in our community.

We have targeted the development of at least 12 lots. To keep the overall cost of the lots attainable we have focused our efforts on in-fill options.

We are seeking the assistance of Story County to partner with the City of Nevada and the Nevada Economic Development Council to extend sewer and stub water service to 12 lots. The extension of infrastructure is the critical first step to move this housing initiative forward.

We have included a site map that shows the proposed placement of the water and sewer lines.

Timing: December 2023 – March 2024

Once we have infrastructure deployed the housing project will be split into two phases.

Phase I

The Nevada Economic Development Council will be purchasing 4 lots along D Avenue in Nevada. We will close on this property October 31, 2023. The NEDC has made one of these lots available to the Story County Housing Trust Fund. A Homes for Iowa house will be placed on this lot sometime in 2024.

The three other lots will be marketed between \$30-35,000 a lot; without the County's support the cost of the lots would be \$45-50,000 each. These lots will be priced below other developed lots in the community of Nevada. There will be a deadline to construct a home on these lots as part of the individual sale transactions.

Timing: May 2024 – March 2025

Phase II

The NEDC will work with the City of Nevada to purchase land to develop an additional 8 lots targeted towards workforce housing where we have deployed the new infrastructure. The NEDC will request LMI funds from the City of Nevada to further buy down the cost of 5 lots.

The NEDC will work to attract a developer with an interest in pursuing workforce housing tax credits to support construction of 5 homes on the lots targeted for LMI housing.

Like the first phase the remaining three lots will be marketed between \$30-35,000 a lot; construction deadlines will be put in place.

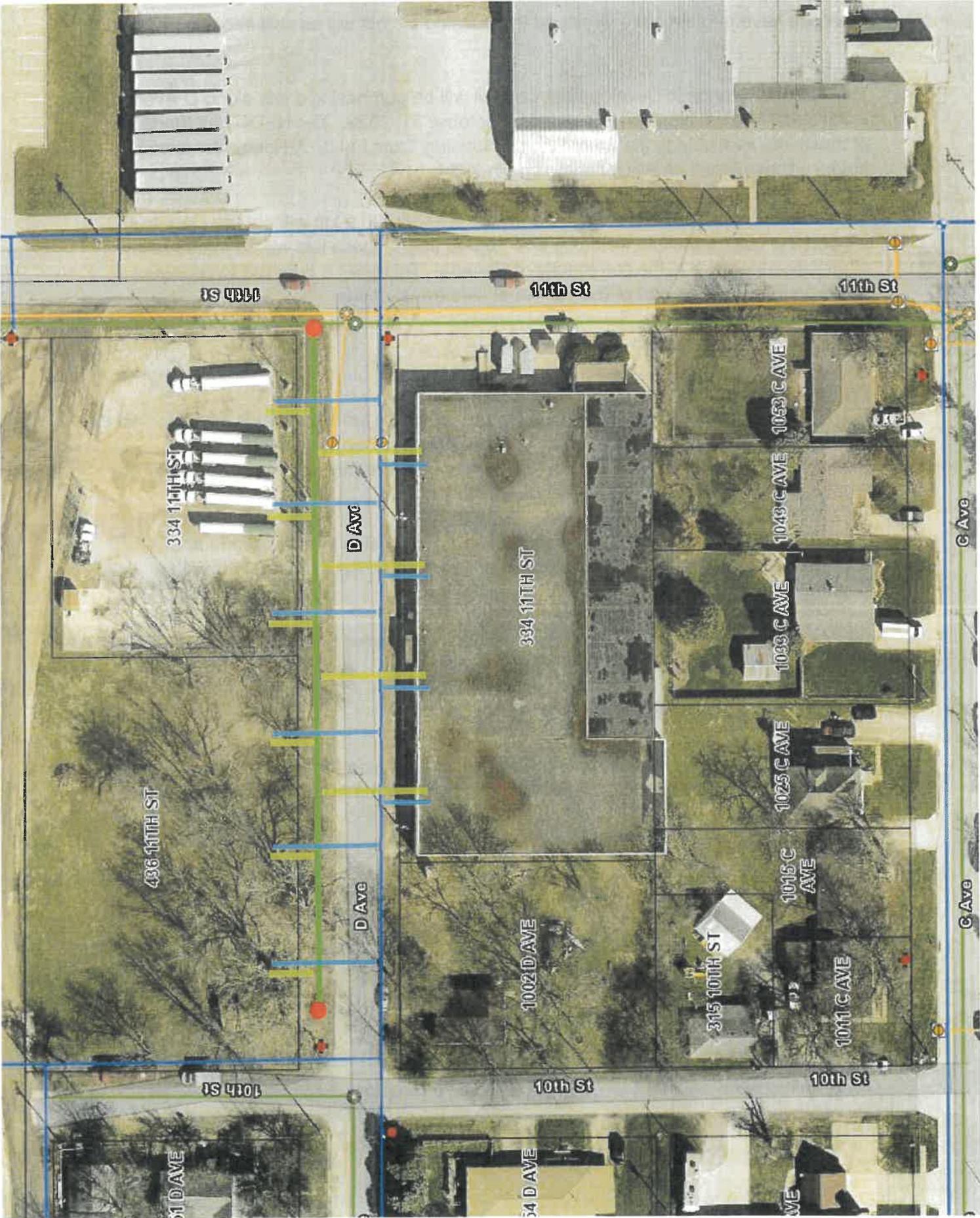
Timing: September 2024 – October 2026

Thank you for considering our request for funding to support the infrastructure aspect of this project. Without this support it will be challenging to move this housing initiative forward.

If you have any questions, please reach out to us.

Jordan Cook
City Administrator
City of Nevada

Brenda Dryer
Executive Director
Nevada Economic Development Council



DO NOT WRITE IN THE SPACE ABOVE, RESERVED FOR RECORDER
Prepared By: Leanne Harter, Story County Planning and Development, 900 6th Street, Nevada, IA 50201 (515) 382-7245

Please return to:
Planning & Development

STORY COUNTY IOWA
RESOLUTION OF THE BOARD OF SUPERVISORS
RESOLUTION NO. 24-62

SETTING DATE AND TIME FOR PUBLIC HEARING FOR MARCH 19, 2024, FOR FIRST CONSIDERATION OF ORDINANCE NO. 317, AMENDING CHAPTER 85, GENERAL PROVISIONS AND DEFINITIONS, CHAPTER 86, DISTRICT REQUIREMENTS, CHAPTER 87, LAND DIVISION REQUIREMENTS, CHAPTER 88, GENERAL SITE PLANNING STANDARDS, AND CHAPTER 92, ADMINISTRATION OF THE STORY COUNTY CODE OF ORDINANCES – LAND DEVELOPMENT REGULATIONS

WHEREAS, the Board of Supervisors approved the *Code of Ordinances of Story County, Iowa*, on May 21, 2013, and amended on May 29, 2018; and

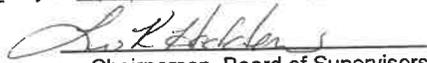
WHEREAS, Section 1.11 (2)(A) of the Ordinance Adoption Procedure of the Story County Code of Ordinances requires that a proposed ordinance must be considered and receive a favorable vote by a majority of the supervisors at two regular meetings of the Board;

AND WHEREAS, Section 1.11 (2)(B) of the Ordinance Adoption Procedure of the Story County Code of Ordinances requires that the title of the proposed ordinance shall be published prior to its first consideration by the Board. Copies of the full text of the ordinance shall be made available to the public at the time of publication at the office of the County Auditor, and the published notice shall specify where such copies may be obtained.

NOW THEREFORE BE IT RESOLVED that a public hearing date on this matter be held on the proposed Ordinance No. 317 on the 19th day of March, 2024, at the Story County Administration Building, Nevada, Iowa, at 10:00 AM and the Board of Supervisors directs Planning and Development staff to place copies of the full text of the ordinance with the Office of the County Auditor.

IT IS FURTHER RESOLVED that the Chair of the Board of Supervisors and the County Auditor are authorized and they are hereby directed to certify a copy of this Resolution upon its approval by the Board of Supervisors.

Dated this 5th day of MARCH, 2024.

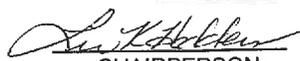

Chairperson, Board of Supervisors

Attest:


County Auditor

ROLL CALL FOR ALLOWANCE
Latifah Faisal Yea Nay ___ Absent ___
Lisa Heddens Yea Nay ___ Absent ___
Linda Murken Yea Nay ___ Absent ___

ALLOWED BY VOTE OF BOARD
Yea 3 Nay 0 Absent 0


CHAIRPERSON
Above tabulation made by JB

Increasing Adolescent Employment Recovery Capital

APPROVED **DENIED**
 Board Member Initials: AKH
 Meeting Date: 3-5-24
 Follow-up action: _____

Summary

This project will support two youth employment recovery coordinators who will directly work with the adolescent treatment clients at Ember Campus. While the adolescents are in residential treatment, the two youth employment recovery coordinators will work with them on youth employment skills and career preparedness, both in a weekly group and weekly one-on-one sessions. They will provide hands-on volunteer experience and build relationships with businesses that will provide the adolescents with opportunities in their home communities, once they discharge from treatment successfully.

As the adolescents near discharge from the residential treatment program, the youth employment recovery coordinators will provide job search assistance, application/resume assistance, interview practice, and the development of a post high school plan. Once the adolescent has discharged, the youth recovery employment coordinator will support them for 1 year, meeting with them regularly in person and/or via phone.

As adolescents secure employment, the youth employment recovery coordinator will check in with them and their supervisor at least quarterly. These check-ins will help continue skill building and support the adolescent in their future employment and increase their hope for a positive future.

Purpose

Support adolescents in residential substance use treatment, with future planning and career building, leading to higher abstinent rates.

Budget

STAFF	NOTES/JOB SALARY/COST	BENEFITS	TOTAL
YE Recovery Coordinator	Group work/one on one support in recovery (benefits @ 25%) \$ 44,000.00	\$11,000.00	\$55,000.00
YE Recovery Coordinator	After recovery job skills support, business relationship \$ 44,000.00	\$11,000.00	\$55,000.00
CYFD Director	10% of time (\$73,000) \$ 7,300.00	\$1,825.00	\$9,125.00

Lead Specialized Prevention Coordinator	30% of time (\$50,000) \$ 15,000.00	\$3,750.00	\$18,750.00
Travel	\$ 6,000.00		\$6,000.00
Trainings/Conferences	\$ 3,000.00		\$3,000.00
Technology	Staff laptops, phones, hotspots, printer \$ 4,000.00		\$4,000.00
Supplies	\$ 1,695.00		\$1,695.00
TOTAL	\$ 124,995.00	\$27,575.00	\$152,570.00
Admin	15% of total budget		\$ 22,885.50
TOTAL AFTER ADMIN	\$ 175,455.50		

STORY COUNTY UTILITY PERMIT

Date 2/20/84

To the Board of Supervisors, Story County, Iowa:

The Iowa Regional Utilities Association Company, incorporated under the laws of Iowa authorize to do business within the State of Iowa, with its principal place of business at 1351 Iowa Speedway Drive, Newton, Iowa 50208, does hereby make application requesting permission to occupy certain portions of public right-of-way and that the County Engineer be directed to establish the location of lines of transmission of Potable Water on secondary route 290th St., from North ditch of 290th to South ROW line under, a distance of 120 L.F. ~~xmiles~~ 290th St.

Agreements: The utility company, corporation, applicant, permittee, or licensee, (hereinafter referred to as the permittee) agrees that the following stipulations shall govern under this permit.

1. The Permittee will file a plat setting out the location of proposed line on the secondary route and that the description of the proposed installation including type, height, and spacing of poles, maximum voltage, lengths of cross arms, minimum clearance and number of wires, type, size and capacity of underground cables, conduits, tile lines, and pipe lines, maximum working pressures for pipe lines carrying gas or flammable petroleum products are described as follows:
Directional boring North ditch of 290th St. to South ROW line crossing under 290th St., installing a 1" PVC water service line connecting to a 3" PVC water main in North ditch, a minimum of 5 feet deep, between Sections 2 & 11, T82N, R23W, in Union Township. See attached Plan Sheet.
2. The installation shall meet the requirements of county, state, and federal laws, franchise rules, and of the Iowa State Commerce Commission Regulations and Directives, Utilities Division, the Iowa State Department of Health, and any other laws or regulations applicable.
3. The Permittee shall be fully responsible for any future adjustments of its facilities within the established highway right-of-way caused by highway construction or maintenance operations.
4. Story County assumes no responsibility for damages to the Permittee's property occasioned by any construction or maintenance operations on said highways.
5. The Permittee shall take all reasonable precautions during the construction and maintenance of said installation to protect and safeguard the lives and property of the traveling public and adjacent property owners.
6. The Permittee, and its contractors, shall carry on the construction or repair of the accommodated utility with serious regard to the safety of the public. Traffic protection shall be in accordance with Part VI of the current Iowa Department of Transportation Manual on Uniform Control Devices for Streets and Highways.
7. The Permittee shall be responsible for any damage resulting to said highways because of the construction operation, or maintenance of said utility, and shall reimburse Story County for any expenditure the County may have to make on said highways because of said permittee's utility having been constructed, operated, and maintained thereon.
8. The Permittee shall indemnify and save harmless Story County from any and all causes of action, suits at law or in equity, or losses, damages, claims, or demands, and from any and all

liability and expense of whatsoever nature for, on account of or due to the acts or omissions of said Permittee's officers, members, agents, representatives, contractors, employees or assigns arising out of or in connection with its (or their) use or occupancy of the public highway under this permit.

9. Noncompliance with any of the terms of permit, or agreement, may be considered cause for shut down of utility construction operations, or revocation of the permit.

10. The following special requirements, if applicable, shall apply to this permit:

Whenever the route of the proposed cable line runs along a paved secondary highway, the location of said cable shall be constructed on top of the road shoulder so as to be within approximately two-feet of the pavement edge.

Whenever the route of the proposed cable line runs along a dirt or gravel surfaced highway, the location of said cable shall be constructed on top of the road surface and as near possible to the shoulder line

Whenever a cross road culvert or bridge is encountered along the route of the proposed cable lines, said cable shall be constructed around the ends of said cross road culvert or bridge even though this looping is not designated on the situation plans attached hereto.

The crossing of the cable line from one side of the highway to the other shall be accomplished at a near right angle rather than diagonally so as to disturb the roadbed of the traveled way as little as possible.

Whenever the route of the proposed cable line is to cross a paved highway, such crossing shall be in a bored hole rather than open cut trench.

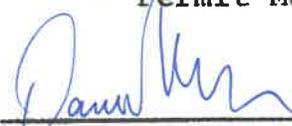
Date 2-26-2024

Iowa Regional Utilities Association
Name of Company (Applicant - Permittee)


by Gayla E. Hannagan, Phone no. 641-792-7011
Permit Manager

Recommended for Approval:

Date 2-26-24

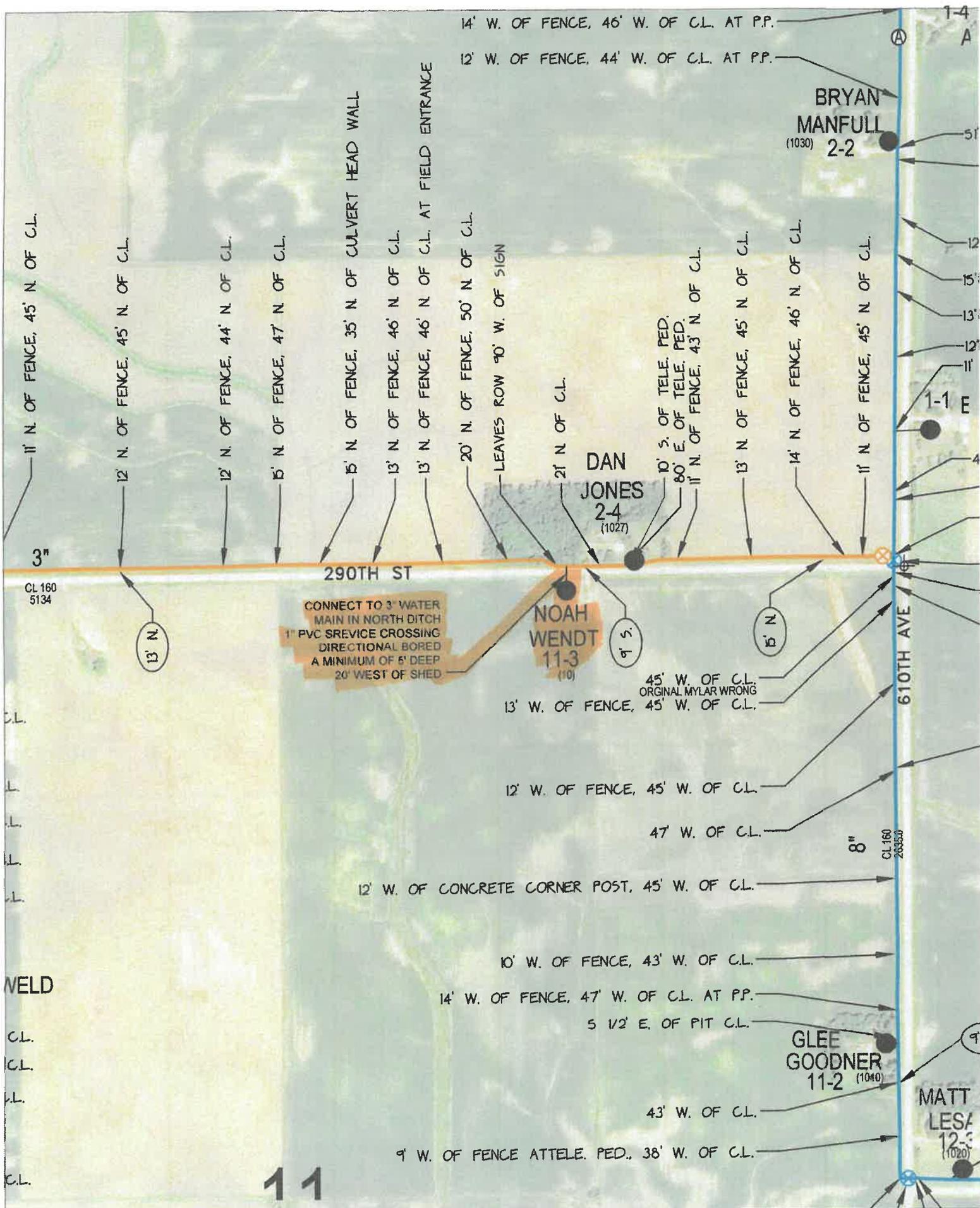

County Engineer Phone no. 515-382-7355

Approved:

Date 3-5-24


Chair, Board of Supervisors
Story County, Iowa

Three (3) copies of this form will be required for each installation. A plat shall be attached to each copy submitted.



1-09

Permit Number 24-7459

Date 3/1/24

STORY COUNTY UTILITY PERMIT

To the Board of Supervisors, Story County, Iowa:

The Interstate Power & Light Company (Alliant Energy) Company, incorporated under the laws of Iowa, with its principal place of business at 1284 X E Place Ames, Iowa 50014, does hereby make application requesting permission to occupy certain portions of public right-of-way and that the County Engineer be directed to establish the location of lines of transmission of Natural gas on secondary route Stage Coach Rd, from the east side of Stage Coach Rd to the west side of Stage Coach Rd, a distance of .01041 miles.

Agreements: The utility company, corporation, applicant, permittee, or licensee, (hereinafter referred to as the permittee) agrees that the following stipulations shall govern under this permit.

1. The Permittee will file a plat setting out the location of proposed line on the secondary route and that the description of the proposed installation including type, height, and spacing of poles, maximum voltage, lengths of cross arms, minimum clearance and number of wires, type, size and capacity of underground cables, conduits, tile lines, and pipe lines, maximum working pressures for pipe lines carrying gas or flammable petroleum products are described as follows:

The installation of a gas service, 1" plastic, to serve the new house on the east side of Stage Coach Rd. The address is 3897.

2. The installation shall meet the requirements of county, state, and federal laws, franchise rules, and of the Iowa State Commerce Commission Regulations and Directives, Utilities Division, the Iowa State Department of Health, and any other laws or regulations applicable.

3. The Permittee shall be fully responsible for any future adjustments of its facilities within the established highway right-of-way caused by highway construction or maintenance operations.

4. Story County assumes no responsibility for damages to the Permittee's property occasioned by any construction or maintenance operations on said highways.

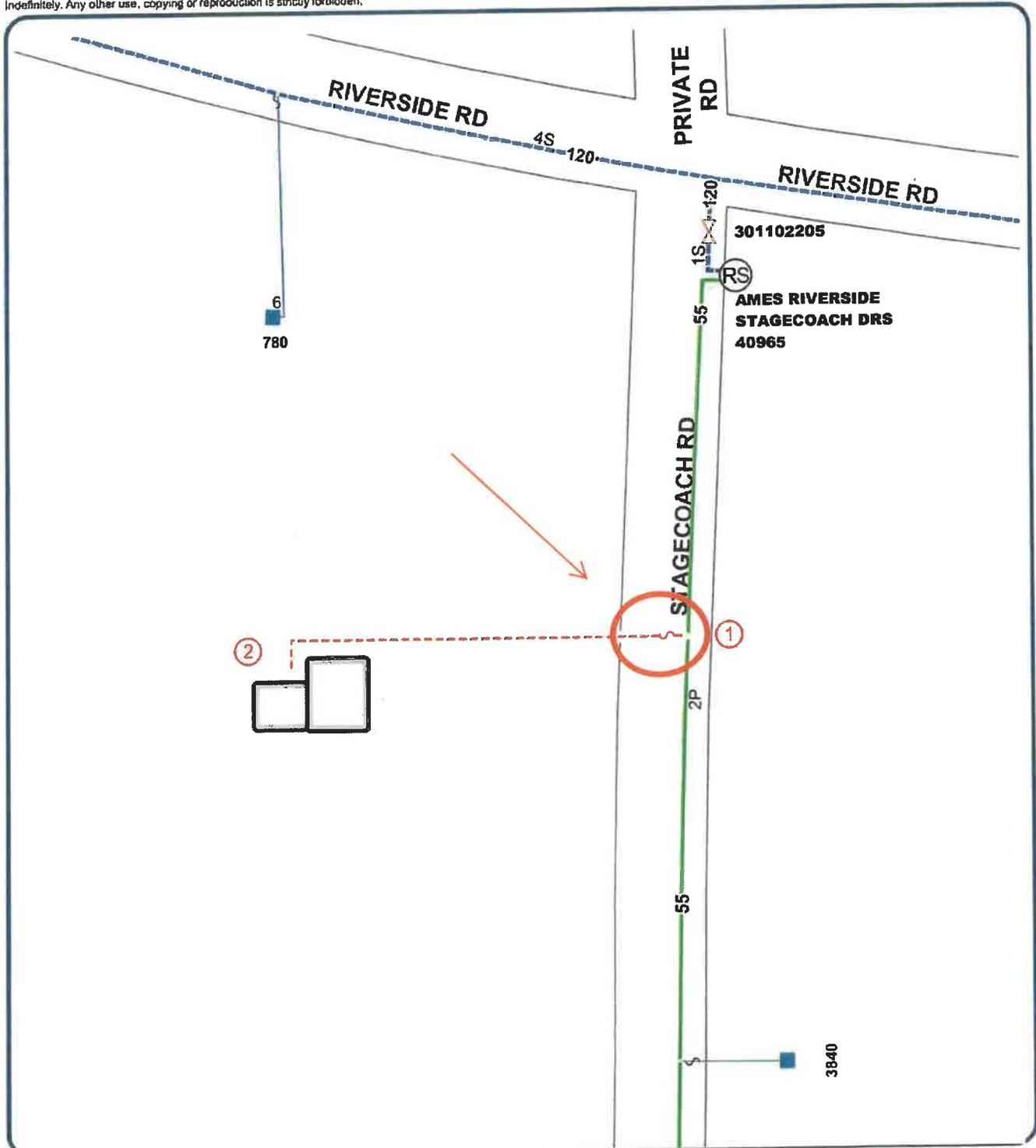
5. The Permittee shall take all reasonable precautions during the construction and maintenance of said installation to protect and safeguard the lives and property of the traveling public and adjacent property owners.

6. The Permittee, and its contractors, shall carry on the construction or repair of the accommodated utility with serious regard to the safety of the public. Traffic protection shall be in accordance with Part VI of the current Iowa Department of Transportation Manual on Uniform Control Devices for Streets and Highways.

7. The Permittee shall be responsible for any damage resulting to said highways because of the construction operation, or maintenance of said utility, and shall reimburse Story County for any expenditure the County may have to make on said highways because of said permittee's utility having been constructed, operated, and maintained thereon.

8. The Permittee shall indemnify and save harmless Story County from any and all causes of action, suits at law or in equity, or losses, damages, claims, or demands, and from any and all

Interstate Power and Light Company (IPL) and Wisconsin Power and Light Company (WPL) both Alliant Energy utility companies and hereafter referred to as the Utilities) assume no liability and make no warranty or representation whatsoever as to the accuracy or completeness of the information contained on this map. Any data provided is for general information only and any use of this data is at your own risk. Any intention to excavate requires compliance with state law including contacting the appropriate one call notification center. Prior to excavation, the actual physical location of buried facilities must be determined pursuant to the requirements of applicable law. This map constitutes limited protected nonpublic data that is confidential and proprietary to the Utilities. By one of the Utilities issuing you a copy of this map, you are deemed to have agreed to treat this information as confidential and to use and disclose it only for the specific project identified in your request for the map and as further restricted below. (If you disagree, please destroy this map and inform the Alliant Energy representative that sent it to You that You cannot comply, that your copy has been removed from all storage mechanisms, and that You will not further use this map.) This map may only be copied or reproduced for internal use by the Utilities or copied, reproduced, or disclosed by You subject to the terms of a nondisclosure or confidentiality agreement between your organization and those to whom you intend to disclose such information for a specific project, whereby the potential recipients agree to use this map only for the specific project identified in the request for the map and to treat this map as the Utilities' confidential and proprietary information restricted from further use, copying or disclosure indefinitely. Any other use, copying or reproduction is strictly forbidden.



Alliant Energy Confidential
Classification: Confidential

WR: 4341382



1:900

3897 STAGECOACH RD AMES IA 50010

1" SVC 2X1 TEE 1800EFV 250 MTR 7" WC DELIVERY DRILL 60FT ACROSS RD TRNCH 145FT TO MTR

STORY COUNTY COMPENSATION BOARD

Meeting Minutes
December 13th, 2023

Opening:

The annual meeting of the Story County Compensation Board was called to order at 4:00 PM on December 13th, 2023, in the public meeting room in the Story County Administration Building.

Board Members Present:

Joseph R. Cahill, representing the Treasurer
Thomas J. Cahill, representing the Sheriff
Michelle Cassabaum, representing the Board of Supervisors
Nathan Hostetter, representing the Attorney
John Klaus, representing the Board of Supervisors
Matthew A. Mauk, representing the Auditor
Richard Parker, representing the Recorder

Others Present:

Latifah Faisal, Chair, Board of Supervisors
Linda Murken, Vice-Chair, Board of Supervisors
Lisa Heddens, Board of Supervisors
Timothy Meals, Attorney
Lucy Martin, Auditor
Stacie Herridge, Recorder
Ted Rasmusson, Treasurer
Paul Fitzgerald, Sheriff

APPROVED

DENIED

Board Member Initials: AKH
Meeting Date: 3-5-24
Follow-up action: BOS recommended lowering by 20% to be a 4% increase for BOS

Election of Chairman and Secretary:

Thomas J. Cahill, elected chairperson by unanimous vote
Nathan Hostetter, elected secretary by unanimous vote

Discussion:

Latifah Faisal remarked on the limiting effect of HF 718 county budgets and requested a pay increase of no more than 5% on behalf of the board of supervisors.

Lucy Martin further expounded upon the limits imposed by HF 718 but noted that any such limits would not materially impact the ability of the County to pay elected officials' salaries.

Linda Murken added that the county taxes were at their lowest rate in 20 years.

Ted Rasmusson remarked favorably on the quality of the county officials and their offices and proposed an 8% pay increase on behalf of the attorney, auditor, recorder, treasurer and sheriff.

New Business:

John Klaus made a motion for an 8.0% pay increase for the attorney, sheriff, auditor, recorder and treasurer and a 5.0% pay increase for the board of supervisors.

Mr. Klaus noted that competitive pay increases were important to preserve the value of these positions both now and in the future.

The motion was seconded by Nathan Hostetter and passed by unanimous agreement of the board.

Adjournment:

The meeting was adjourned at 4:20 PM.

Submitted by: Nathan Hostetter

331.905 COUNTY COMPENSATION BOARD. 1. There is created in each county a county compensation board which shall be composed of seven members who are residents of the county. The members of the county compensation board shall be selected as follows: a. Two members shall be appointed by the board of supervisors. b. One member shall be appointed by each of the following county officers: the county auditor, county attorney, county recorder, county treasurer, and county sheriff. 2. The members of the county compensation board shall be appointed to four-year, staggered terms of office. The members of the county compensation board shall not be officers or employees of the state or a political subdivision of the state. A term shall be effective on the first of July of the year of appointment and a vacancy shall be filled for the unexpired term in the same manner as the original appointment. 3. The members of the county compensation board shall receive no compensation, but they shall be reimbursed for their actual and necessary expenses incurred in the performance of their official duties. 4. The county compensation board shall elect a chairperson and vice chairperson annually from among its membership. The county compensation board shall meet at the call of the chairperson or upon written request of a majority of its membership. The concurrence of a majority of the members of the county compensation board shall determine any matter relating to its duties. 5. The board of supervisors shall provide the necessary office facilities and the technical and clerical assistance requested by the county compensation board to carry out its duties. 6. The expenses of the county compensation board members, the salaries and expenses of any technical and clerical assistance, and the cost of providing any facilities shall be paid from the general fund of the county.

331.907 COMPENSATION SCHEDULE -- PREPARATION AND ADOPTION.

1. The annual compensation of the auditor, treasurer, recorder, sheriff, county attorney, and supervisors shall be determined as provided in this section. The county compensation board annually shall review the compensation paid to comparable officers in other counties of this state, other states, private enterprise, and the federal government. In setting the salary of the county sheriff, the county compensation board shall consider setting the sheriff's salary so that it is comparable to salaries paid to professional law enforcement administrators and command officers of the state patrol, the division of criminal investigation of the department of public safety, and city police agencies in this state. The county compensation board shall prepare a compensation schedule for the elective county officers for the succeeding fiscal year. A recommended compensation schedule requires a majority vote of the membership of the county compensation board.
2. At the public hearing held on the county budget as provided in section 331.434, the county compensation board shall submit its recommended compensation schedule for the next fiscal year to the board of supervisors for inclusion in the county budget. The board of supervisors shall review the recommended compensation schedule for the elected county officers and determine the final compensation schedule which shall not exceed the compensation schedule recommended by the county compensation board. In determining the final compensation schedule if the board of supervisors wishes to reduce the amount of the recommended compensation schedule, the amount of salary increase proposed for each elected county officer, except as provided in subsection 3, shall be reduced an equal percentage. A copy of the final compensation schedule shall be filed with the county budget at the office of the director of the department of management. The final compensation schedule takes effect on July 1 following its adoption by the board of supervisors.
3. The board of supervisors may adopt a decrease in compensation paid to supervisors irrespective of the county compensation board's recommended compensation schedule or other approved changes in compensation paid to other elected county officers. A decrease in compensation paid to supervisors shall be adopted by the board of supervisors no less than thirty days before the county budget is certified under section 24.17.
4. The elected county officers are also entitled to receive their actual and necessary expenses incurred in performance of official duties of their respective offices. The board of supervisors may authorize the reimbursement of expenses related to an educational course, seminar, or school which is attended by a county officer after the county officer is elected, but prior to the county officer taking office.

5. In counties having two courthouses, a principal elected county officer and the principal officer's first deputy or assistant may agree in writing to a division of their annual salaries. The division shall not allow for payment to the elected officer and the first deputy or assistant which is greater than the sum of the two salaries otherwise authorized by law. Upon certification to the board by the elected officer involved, the board shall certify to the auditor the annual salaries certified by the elected officer

DO NOT WRITE IN THE SPACE ABOVE. RESERVED FOR RECORDER
 Prepared By: Andrea Wagner, Story County Planning and Development, 900 6th Street, Nevada, IA 50201 (515) 382-7245
 Please Return to the Story County Planning & Development Department

**STORY COUNTY IOWA
 RESOLUTION OF THE BOARD OF SUPERVISORS
 RESOLUTION NUMBER 24-63**

WHEREAS, there has been submitted to the Board of Supervisors of Story County, Iowa, an application to subdivide real estate from Jeremy Richardson, 61704 190th Street, Nevada, IA 50201, involving real estate located at 61704 190th Street, Nevada, IA 50201 in Section 24 of Milford Township, identified as Parcel #06-24-200-135 and hereinafter described on Attachment A and shown on Attachment B, and

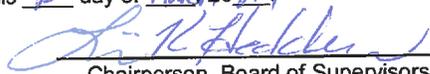
WHEREAS, Jeremy and Katie Richardson, 61704 190th Street, Nevada, IA 50201, are the legal titleholders of said real estate, and

WHEREAS, it appears that all conditions and requirements prescribed by Chapter 354 and Chapter 355, Code of Iowa, and as prescribed by the Story County C2C Plan and the Code of Ordinances of Story County, Iowa, have been complied with and met,

AND WHEREAS, it is the opinion of the Board of Supervisors of Story County, Iowa, that it is advisable and in the best interests of Story County, Iowa, and all persons concerned, that said Plat be approved, and accepted.

NOW, THEREFORE, BE IT RESOLVED that the Residential Parcel Subdivision Plat of the Milford Homestead Subdivision involving real estate hereinafter described on Attachment A and shown on Attachment B being the same, is hereby approved and accepted, with the alternative compliance request and all acts and deeds of the said owners and grantors in the premises are hereby confirmed and approved, and the real estate hereinafter described on Attachment A and shown on Attachment B shall hereinafter be known as Milford Homestead Subdivision.

IT IS FURTHER RESOLVED that the Chair of the Board of Supervisors and the County Auditor are authorized and they are hereby directed to certify a copy of this Resolution 24-63 to be affixed to said Final Plat upon its approval by the Board of Supervisors.

Dated this 5th day of March, 2024

 Chairperson, Board of Supervisors

Attest: 

 County Auditor

ROLL CALL FOR ALLOWANCE	<u>Latifah Faisal</u> Yea <input checked="" type="checkbox"/> Nay _____ Absent _____
	<u>Lisa Heddens</u> Yea <input checked="" type="checkbox"/> Nay _____ Absent _____
	<u>Linda Murken</u> Yea <input checked="" type="checkbox"/> Nay _____ Absent _____

ALLOWED BY VOTE
OF BOARD

Yea 3 Nay 0 Absent 0


CHAIRPERSON

Above tabulation made by R

ATTACHMENT A

Legal Description of Milford Homestead

A Residential Parcel Subdivision of Parcel A, as shown on the Plat of Survey filed in Book 11, Page 132, in the Northwest Quarter of the Northeast Quarter of Section 24, Township 84 North, Range 23 West of the 5th P.M., Story County, Iowa, being currently described as follows: Commencing at the North Quarter Corner of said Section 24; thence S89°53'26"E, 724.01 feet along the north line of said Section 24 to the Northwest Corner of said Parcel A and the point of beginning; thence continuing S89°53'26"E, 454.90 feet to the Northeast Corner thereof; thence S00°19'16"E, 821.48 feet to the Southeast Corner thereof; thence N89°53'41"W, 454.95 feet to the Southwest Corner thereof; thence N00°19'01"W, 821.52 feet to the point of beginning, containing 8.58 acres, which includes 0.42 acres of existing public right of way.

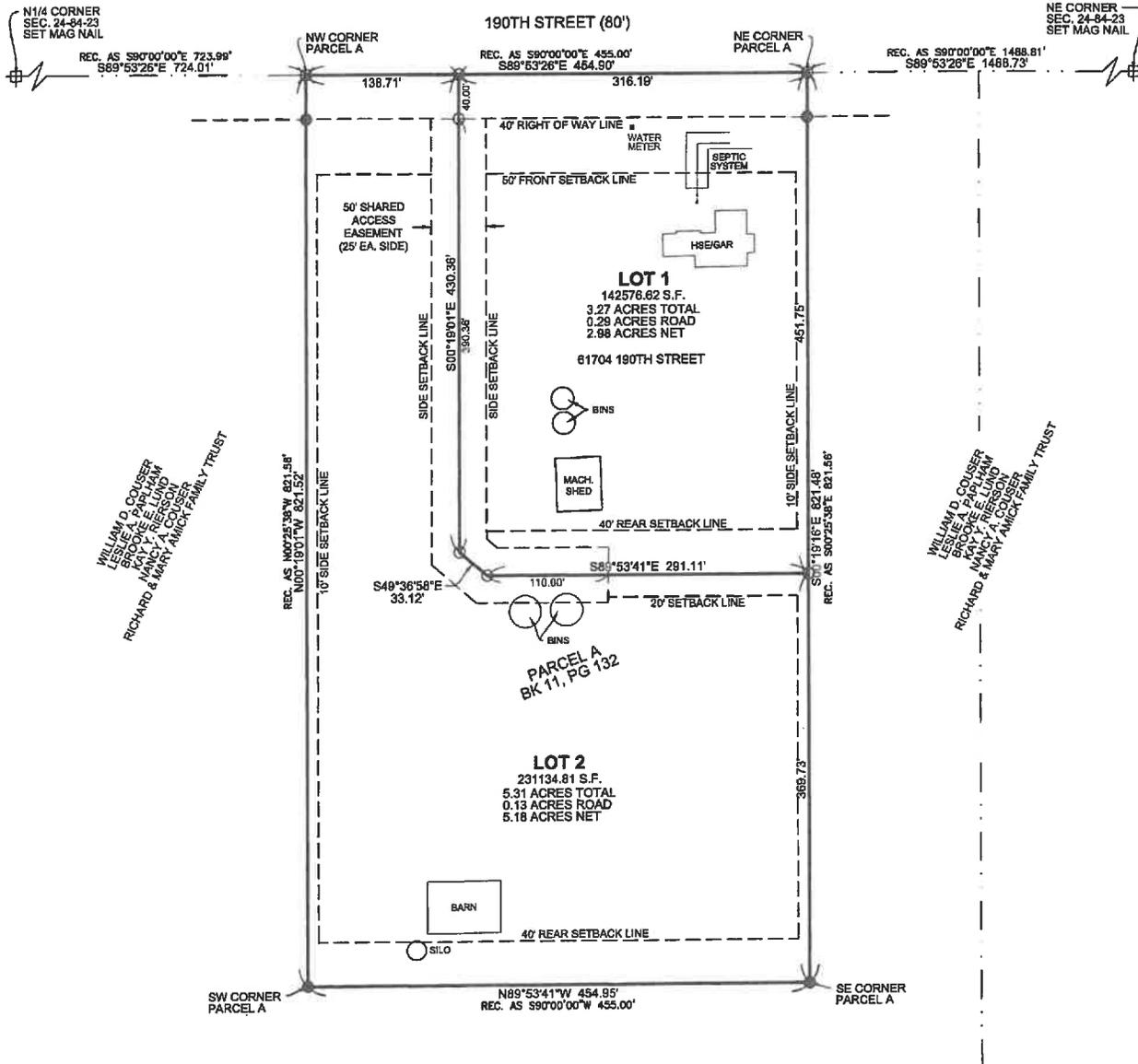
ATTACHMENT B

**FINAL PLAT
MILFORD HOMESTEAD SUBDIVISION**

A RESIDENTIAL PARCEL SUBDIVISION OF PARCEL A
IN THE NW1/4, NE1/4 OF SEC. 24-84-23
STORY COUNTY, IOWA

PROPRIETOR: JEREMY & KATIE RICHARDSON
61704 190TH STREET
NEVADA, IA 50201

PREPARED BY: R. BRADLEY STUMBO, PLS #17161
& RETURN TO: STRAND ASSOCIATES INC.
AMES, IA 50010
515-233-0000



Survey Description:
A Residential Parcel Subdivision of Parcel A, as shown on the Plat of Survey filed in Book 11, Page 132, in the Northwest Quarter of the Northeast Quarter of Section 24, Township 84 North, Range 23 West of the 5th P.M., Story County, Iowa, being currently described as follows: Commencing at the North Quarter Corner of said Section 24; thence S89°53'26"E, 724.01 feet along the north line of said Section 24 to the Northwest Corner of said Parcel A and the point of beginning; thence continuing S89°53'26"E, 454.90 feet to the Northeast Corner thereof; thence S00°19'16"W, 821.48 feet to the Southeast Corner thereof; thence N89°53'41"W, 454.95 feet to the Southwest Corner thereof; thence N00°19'01"W, 821.52 feet to the point of beginning, containing 8.58 acres, which includes 0.42 acres of existing public right of way.

- Notes:**
1. Lot 1 is served by private septic and IRUA water.
 2. Lot 2 will be served by private septic and IRUA water.
 3. All new lots shall require an E911 address for inhabited structures, including residences and businesses, telecommunications towers and facilities, and for any public assembly area including open-air, outdoor activities. E911 addresses shall be assigned by Story County at the request of the property owner.

Districts:
Zoning: A-1 (Agricultural)
School: Nevada
Fire: Nevada
Ambulance: Story County
Drainage: Milford #69
Utilities: IRUA, Midland Power Cooperative
Watershed: West Indian Creek

- = FOUND 1/2" REBAR W/ YELLOW CAP #6588
- ⊗ = SET MAG NAIL
- = SET 1/2" REBAR W/ YELLOW CAP #17161



STRAND ASSOCIATES
Strand Associates, Inc.
414 South 17th Street, Suite 107
Ames, Iowa 50010
Phone: (515) 233-0000
FAX: (515) 233-0103

I hereby certify that this land surveying document was prepared by me or under my direct personal supervision and that I am a duly licensed Professional Land Surveyor under the laws of the State of Iowa.

R. Bradley Stumbo
R. BRADLEY STUMBO, PLS
License number 17161
My license renewal date is December 31, 2025.

2/21/24
DATE



Staff Report

Board of Supervisors

Date of Meeting:
March 5, 2024

Case Number SUB24-000001
Residential Parcel Subdivision
Milford Homestead
Resolution No. 24-63

APPLICANT:

Jeremy Richardson
61704 190th Street
Nevada, IA 50201

STAFF PROJECT MANAGER:

Andrea Wagner, Planner

SUMMARY:

The proposed Residential Parcel Subdivision will reconfigure an existing parcel (06-24-200-135) into two lots as follows:

- Proposed Lot 1, a 2.98 net-acre lot, which contains the existing dwelling and agricultural buildings.
- Proposed Lot 2, a 5.18 net-acre lot, which contains the treed windbreak and existing agricultural buildings.
Proposed Lot 2 will be buildable for a dwelling.

All requirements for a residential parcel subdivision have been met. Planning and Development staff recommend approval of the subdivision.





Property Owner

Jeremy and Katie Richardson

Parcel Identification Number(s)

06-24-200-135

Size of Area

8.16 net acres

Location of Subdivision

61704 190th Street, Nevada

The NW quarter of the NE quarter of Section 24 of Milford Township

Districts

A-1 Agricultural District

Nevada Fire

Story County Ambulance

Nevada School District

Iowa Regional Utility Association and Midland Power Cooperative

West Indian Creek Watershed

Milford #69 Drainage District

Description of Proposed Subdivision

The application is to consider a request for a Residential Parcel Subdivision to reconfigure an existing parcel into two lots as follows:

- Proposed Lot 1, a 2.98 net-acre lot, which contains the existing dwelling and agricultural buildings.
- Proposed Lot 2, a 5.18 net-acre lot, which contains the treed windbreak and existing agricultural buildings. Proposed Lot 2 will be buildable for a dwelling.

Proposed Lot 1 has an existing driveway with access from 190th Street, and the applicant's existing home is located on this lot. Proposed Lot 2 will be sold if the subdivision is approved, and it will be buildable for a dwelling. Lot 2 will be taking access via a 50-foot wide easement that is shown on the plat. The owners of Lot 1 will share this access point in order to maintain a driveway to their agricultural buildings.

Erosion control requirements in [Section 88.05](#) will apply to any development of the lots. The requirements include a construction buffer from sensitive natural areas and other requirements for temporarily stabilization of disturbed soils on a site.

Current and Future Land Use

The current parcel is 8.16 net-acres and zoned A-1, Agricultural. Both proposed lots will retain this zoning. At present, the 8.16 net-acre parcel contains an existing dwelling, agricultural buildings, and a treed windbreak.

The future intent is for proposed Lot 2 to be sold as buildable for a dwelling; however, the property owners have drafted restrictive covenants that would disallow removing the existing barn and grain bins



on proposed Lot 2, as well as clearing the treed windbreak. The restrictive covenants are posted to the agenda center.

The property is designated as a Rural Residential Area on the Cornerstone to Capstone (C2C) Future Land Use Map. Principles for the Rural Residential Area designation include ensuring that new development is sensitive to the predominantly rural nature of the area, as well as clustering residential sites to limit the costs of infrastructure improvements and distribution of public services.

The existing parcel does not contain any critical natural resource areas.

The subdivision plat is not within two miles of any city and therefore not subject to a city's review authority.

Alternative Compliance Request

Proposed Lot 2 is a flag lot, which the Land Development Regulations generally discourage. However, the applicant has submitted a request for alternative compliance for the Board to consider.

The applicant supplied the following as justification for alternative compliance:

The flag lot allows for the continued use of the secondary driveway to the property to both provide access to the newly formed lot as well as provide access to the outbuilding that will continue to be part of Lot 1. In doing this, it prevents that driveway being moved and prevents yet another driveway to provide access to the existing outbuilding on Lot 1. The flag lot also allows there to continue to be a natural windbreak to reduce the amount of very intense NW winds that hit our property regularly. Finally, the flag lot as drawn allows for added density without removing any of the land currently in use for agricultural purposes.

Staff finds that the alternative compliance request achieves the goal of preserving agricultural land, nor does the flag lot result in any additional driveways that could cause traffic impacts to 190th Street. Staff recommends the Board approve the alternative compliance request.

Applicant's Property and Current Surrounding Land Use

The property is located in the Northwest Quarter of the Northeast Quarter of Section 24 of Milford Township. Adjacent properties include:

North

A 38.79 net-acre parcel in the A-1 Agricultural zoning district. This parcel is owned by Henry Land LLC and is in crop production.

West, East, and South

A 30.63 net-acre parcel in the A-1 Agricultural zoning district owned by William D. Couser, the Richard and Mary Amick Family Trust, Nancy A. Couser, Brooke E. Lund, Leslie A. Paplham, and Kay Y. Rierson. The parcel is in crop production.

There are eleven (11) parcels located within a quarter mile of the subject property. Of those parcels, one (1) contains a single-family dwelling (the applicant's). Nine (9) parcels within the



quarter mile of the property meet or exceed the minimum 35 net-acre requirement to construct a single-family dwelling in the A-1 Agricultural Zoning District.

Applicable Regulations – Story County Land Development Regulations

87.07 RESIDENTIAL SUBDIVISION PLAT

1. A subdivision may be submitted for review and approval as a residential parcel subdivision plat when all of the following are true:
 - a. The development lots created by the subdivision are intended to be used for residential purposes;
 - b. Only two development lots may be created;
 - c. The Assessment Property Record Card for the property shall show a single-family dwelling and/or farmstead as defined in Section 85.08, in existence;
 - d. The subdivision includes no land set apart for new streets, alleys, parks, dedicated open space, school property or public use;
 - e. The subdivision lies wholly within the A-1 district.
 - f. Both development lots (created by the Residential Parcel Subdivision Plat) shall contain a minimum of one acre (net) each. All side and rear yard setback requirements must be met
 - g. All resulting development lots shall have access to an adjoining public roadway by actual road frontage or easement
 - h. No variances from subdivision or zoning standards shall be granted in order to accomplish the Residential Parcel Subdivision Plat.
 - i. The existing parcel shall not have been created through a previously approved Residential Parcel Subdivision Plat.

Commentary

The following comments are part of the official record of the proposed Residential Subdivision Plat—**Milford Homestead, Case No. SUB24-000001**. If necessary, conditions of approval may be formulated based on these comments.

Comments from the Interagency Review Team

The application materials were forwarded to the members of the Interagency Review Team, and the following applicable comments were received.

Story County Auditor

Survey is good. No comments.

Story County Assessor

If selling Lot 2, it would become a separate building lot with a market value site/excess value. If they aren't planning on selling it, we would leave it as excess land to the adjoining parcel.

Story County Environmental Health

No concerns for division. Well and septic are all contained on lot 1 of the final plat.



Comments from the General Public

On February 27, 2024, notification letters were mailed to surrounding property owners within a ¼ mile of the subject property regarding the public meeting on the subdivision request.

No comments were received as of the writing of this report.

Analysis

Points to consider in evaluating the applicant's request to divide property through the Residential Parcel Subdivision Plat process to create two (2) lots for residential use:

1. All requirements for a Residential Parcel Subdivision Plat in Section 87.07 of the Story County Land Development Regulations have been met.
2. The applicant submitted an alternative compliance request due to creating a flag lot, and staff recommends that the Board approve this request due to the ability to increase density without jeopardizing agricultural land that is in production.
3. The subdivision does not impact any critical natural resource areas, and the parcel is designated as a Rural Residential Area in the C2C Plan.

Alternatives

Story County Planning & Development Staff recommend approval of the Milford Homestead Residential Parcel Subdivision as submitted (alternative #1).

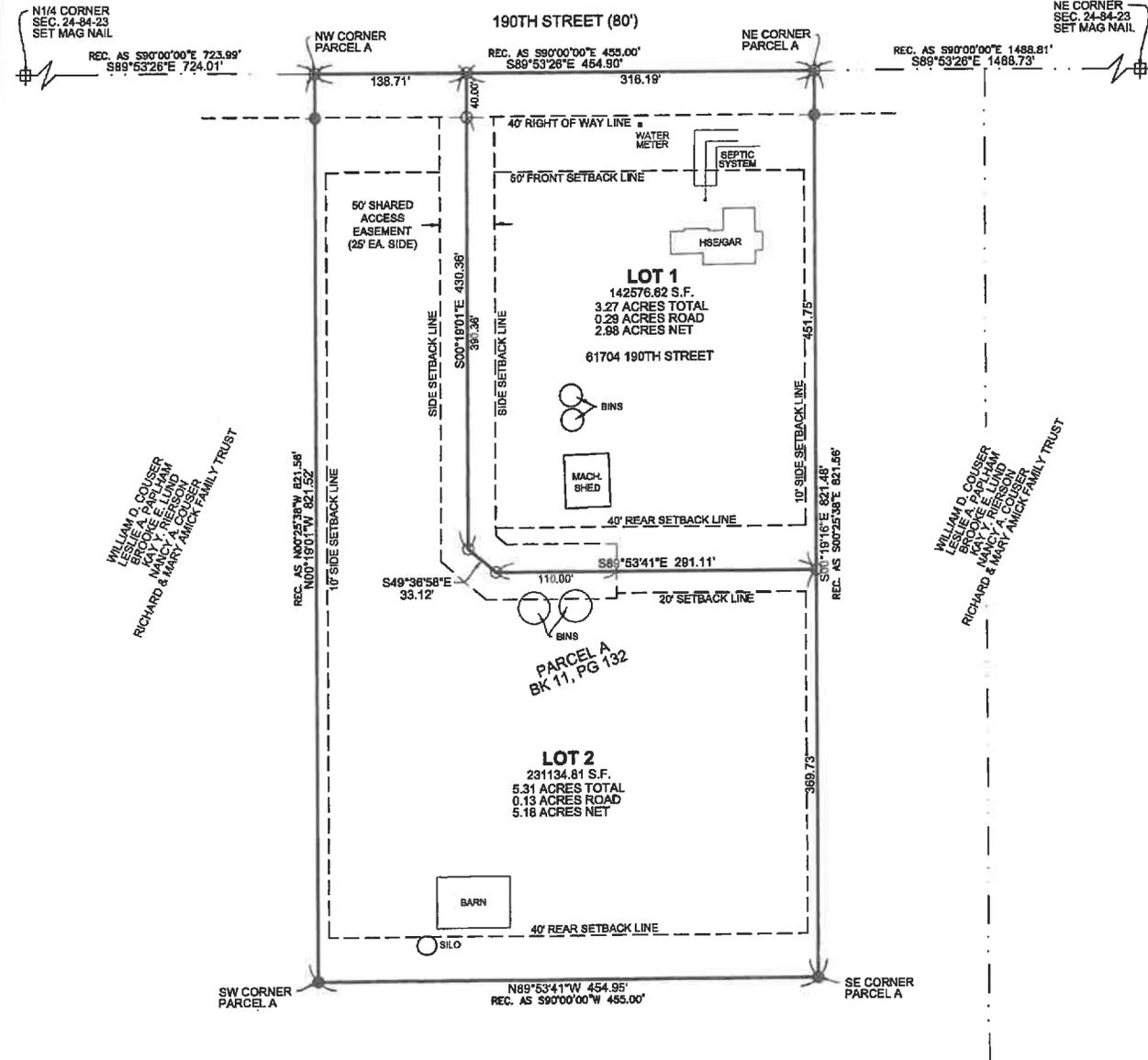
1. **The Story County Board of Supervisors approves Resolution #24-63, the Milford Homestead Residential Parcel Subdivision, and the alternative compliance request, as submitted.**
2. The Story County Board of Supervisors approves Resolution #24-63, the Milford Homestead Residential Parcel Subdivision, and the alternative compliance request, with conditions.
3. The Story County Board of Supervisors denies Resolution #24-63, the Milford Homestead Residential Parcel Subdivision, and the alternative compliance request, as submitted.
4. The Story County Board of Supervisors tables the decision on Resolution #24-63, the Milford Homestead Residential Parcel Subdivision, and directs the applicant to address specific areas for additional information, review and/or modifications, and to work with staff to place the subdivision plat back on the Board of Supervisors' agenda.

FINAL PLAT
MILFORD HOMESTEAD SUBDIVISION

A RESIDENTIAL PARCEL SUBDIVISION OF PARCEL A
IN THE NW1/4, NE1/4 OF SEC. 24-84-23
STORY COUNTY, IOWA

PROPRIETOR: JEREMY & KATIE RICHARDSON
61704 190TH STREET
NEVADA, IA 50201

PREPARED BY: R. BRADLEY STUMBO, PLS #17161
& RETURN TO: STRAND ASSOCIATES INC.
AMES, IA 50010
515-233-0000



Survey Description:

A Residential Parcel Subdivision of Parcel A, as shown on the Plat of Survey filed in Book 11, Page 132, in the Northwest Quarter of the Northeast Quarter of Section 24, Township 84 North, Range 23 West of the 5th P.M., Story County, Iowa, being currently described as follows: Commencing at the North Quarter Corner of said Section 24; thence S89°53'26"E, 724.01 feet along the north line of said Section 24 to the Northwest Corner of said Parcel A and the point of beginning; thence continuing S89°53'26"E, 454.90 feet to the Northeast Corner thereof; thence S00°19'18"E, 821.48 feet to the Southeast Corner thereof; thence N89°53'41"W, 454.95 feet to the Southwest Corner thereof; thence N00°19'01"W, 821.52 feet to the point of beginning, containing 8.58 acres, which includes 0.42 acres of existing public right of way.

Notes:

- Lot 1 is served by private septic and IRUA water.
- Lot 2 will be served by private septic and IRUA water.
- All new lots shall require an E911 address for inhabited structures, including residences and businesses, telecommunications towers and facilities, and for any public assembly area including open-air, outdoor activities. E911 addresses shall be assigned by Story County at the request of the property owner.

Districts:

Zoning: A-1 (Agricultural)
School: Nevada
Fire: Nevada
Ambulance: Story County
Drainage: Milford #69
Utilities: IRUA, Midland Power Cooperative
Watershed: West Indian Creek

- = FOUND 1/2" REBAR W/ YELLOW CAP #6586
- ⊗ = SET MAG NAIL
- = SET 1/2" REBAR W/ YELLOW CAP #17161



I hereby certify that this land surveying document was prepared by me or under my direct personal supervision and that I am a duly licensed Professional Land Surveyor under the laws of the State of Iowa.

R. Bradley Stumbo
R. BRADLEY STUMBO, PLS

License number 17161
My license renewal date is December 31, 2025.

2/21/24

DATE



Prepared by: Logan L. Tucker, Dentons Davis Brown PC, 120 S 16th Street, Ames, Iowa 50010, (515) 288-2500

CERTIFICATE OF TREASURER OF STORY COUNTY, IOWA

STATE OF IOWA)
) ss:
COUNTY OF STORY)

0624200135

I, Ted Rasmusson, Treasurer of Story County, Iowa, having examined the records of my office, in accordance with the provisions of Section 354.11 of the Code of Iowa pertaining to real property described as:

Parcel "A" a part of the Northwest Quarter (NW ¼) of the Northeast Quarter (NE ¼) of Section Twenty-four (24), Township Eighty-four (84) North, Range Twenty-three (23) West of the 5th P.M., Story County, Iowa, as shown on the Plat of Survey recorded on February 16, 1993, in Book 11, Page 132, subject to covenants, conditions, restrictions and easements of record.

ALL OF WHICH IS TO BE SUBDIVIDED AND PLATTED AS MILFORD HOMESTEAD SUBDIVISION

do hereby certify that same is free from all certified taxes, special assessments and special rates and charges; nor are there any taxes due for Monies and Credits, Bushels of Grain, Industrial Machinery, Data Processing Equipment, Utilities, or Buildings on Leased Land against Jeremy and Katie Richardson, the record titleholders of said real property.

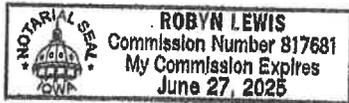
[Signature page follows]

Dated this 29th day of December, 2023.

Ted Rasmusson
Ted Rasmusson, Treasurer

STATE OF Iowa, COUNTY OF Story, ss:

This record was acknowledged before me on the 29th day of December, 2023, by Ted Rasmusson, Treasurer of Story County, Iowa.



[Signature]
Notary Public in and for said State
My commission expires: June 27, 2025



CONSENT TO PLAT

A Residential Parcel Subdivision of Parcel A, as shown on the Plat of Survey filed in Book 11, Page 132, in the Northwest Quarter of the Northeast Quarter of Section 24, Township 84 North, Range 23 West of the 5th P.M., Story County, Iowa, being currently described as follows: Commencing at the North Quarter Corner of said Section 24; thence S89°53'26"E, 724.01 feet along the north line of said Section 24 to the Northwest Corner of said Parcel A and the point of beginning; thence continuing S89°53'26"E, 454.90 feet to the Northeast Corner thereof; thence S00°19'16"E, 821.48 feet to the Southeast Corner thereof; thence N89°53'41"W, 454.95 feet to the Southwest Corner thereof; thence N00°19'01"W, 821.52 feet to the point of beginning, containing 8.58 acres, which includes 0.42 acres of existing public right of way.

Easement Description - 50' Shared Access:

A strip of land 50.00 feet in width in Lots 1 and 2 of Milford Homestead Subdivision, Northwest Quarter of the Northeast Quarter of Section 24, Township 84 North, Range 23 West of the 5th P.M., Story County, Iowa, being situated 25.00 feet on each side of the following line; Beginning at the intersection of the west line of said Lot 1 with the south right of way line of 190th Street; thence following the west and south lines of said Lot 1 S00°19'01"E, 390.36 feet; thence S49°36'58"E, 33.12 feet; thence S89°53'41"E, 110.00 feet, and there terminating."

CAPITOL FEDERAL SAVINGS, Mortgagee under a Mortgage that encumbers the above described real estate, executed by JEREMY RICHARDSON, a SOL borrower, which was dated March 12, 2021 and recorded March 18, 2021 as Instrument no. 2021-03371. The undersigned hereby consents to the recording of that certain plat, and any dedications and easements as shown on the certain plat.

This Consent to Plat is executed pursuant to Iowa Code Section 354.11(2).

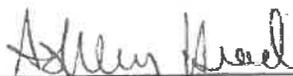
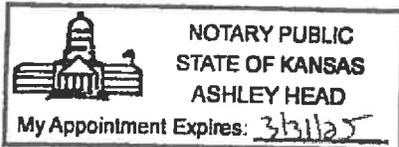
CAPITOL FEDERAL SAVINGS



By: Jenny Morgison
First Vice President

STATE OF KANSAS, COUNTY OF SHAWNEE:

This instrument was acknowledged before me on October 12, 2023 by JENNY MORGISON, FVP of CAPITOL FEDERAL SAVINGS.



Notary Public

Preparer: Logan L. Tucker, 120 S. 16th Street, Ames, Iowa 50010; Telephone: (515) 288-2500
Return To: Story County Board of Supervisors, 900 Sixth Street, Nevada, IA 50201

MORTGAGEE'S CONSENT TO PLAT

WHEREAS, Greater Iowa Credit Union (the "Mortgagee") is the present owner of that certain Mortgage given by Jeremy Richardson and Katie Richardson, husband and wife, dated August 19, 2022, and filed in the office of the Recorder of Story County, Iowa on August 24, 2022 at Inst. No. 2022-08510, (the "Mortgage") and, therefore, Mortgagee has an interest in a portion of the real property legally described as follows (the "Real Property"):

Parcel "A" a part of the Northwest Quarter (NW ¼) of the Northeast Quarter (NE ¼) of Section Twenty-four (24), Township Eighty-four (84) North, Range Twenty-three (23) West of the 5th P.M., Story County, Iowa, as shown on the Plat of Survey recorded on February 16, 1993, in Book 11, Page 132, subject to covenants, conditions, restrictions and easements of record.

WHEREAS, the Mortgagee has been requested to consent to the platting of the Real Property to be known as **MILFORD HOMESTEAD SUBDIVISION**, and deems it advisable to do so.

NOW, THEREFORE, for good and valuable consideration:

1. **CONSENT:** The Mortgagee agrees and consents to the platting of the Real Property to be known as **MILFORD HOMESTEAD SUBDIVISION**.

IN WITNESS WHEREOF, the Mortgagee has caused this instrument to be executed on its behalf on this 14th day of December, 2023.

[Signature Page Follows]

Preparer: Logan L. Tucker, 120 S. 16th Street, Ames, Iowa 50010; Telephone: (515) 288-2500
Return To: Story County Board of Supervisors, 900 Sixth Street, Nevada, IA 50201

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IN WITNESS WHEREOF, the Mortgagee has caused this instrument to be executed on its behalf on this 14th day of December, 2023.

[Signature Page Follows]

When recorded return to: Story County Board of Supervisors, 900 Sixth Street, Nevada, IA 50201
Preparer: Logan L. Tucker, 120 S. 16th Street, Ames, Iowa 50010; Telephone: (515) 288-2500

CONSENT TO PLAT

KNOW ALL MEN BY THESE PRESENTS:

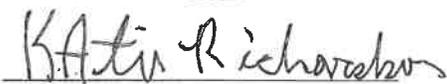
The undersigned hereby states, acknowledges and certifies that Jeremy Richardson and Katie Richardson are Proprietors and record fee titleholders to the real estate described as follows, to-wit:

Parcel "A" a part of the Northwest Quarter (NW ¼) of the Northeast Quarter (NE ¼) of Section Twenty-four (24), Township Eighty-four (84) North, Range Twenty-three (23) West of the 5th P.M., Story County, Iowa, as shown on the Plat of Survey recorded on February 16, 1993, in Book 11, Page 132, subject to covenants, conditions, restrictions and easements of record;

to be subdivided and platted as MILFORD HOMESTEAD SUBDIVISION, as it appears on the accompanying Plat, and is done so with the free consent and in accordance with the desire of said Proprietors.

[Signature page follows.]

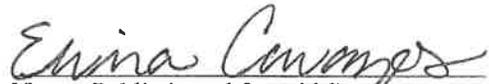
Dated this 3 ^{January, 2024} day of ~~December, 2023~~.


Jeremy Richardson

Katie Richardson

STATE OF Iowa, COUNTY OF Story, ss:

This record was acknowledged before me on the 3 day of ^{January 2024} ~~December, 2023~~, by Jeremy Richardson and Katie Richardson.




Notary Public in and for said State
My commission expires: 2-16-24

Honorable Chair and Members
of the Board of Supervisors
Story County, Iowa
900 Sixth Street
Nevada, IA 50201

RE: Platting Opinion – MILFORD HOMESTEAD SUBDIVISION

December 12, 2023

Ladies and Gentlemen:

I

We have examined an Abstract of Title commencing with the Root of Title and ending with Abstract No. P2302747 prepared by Title Services DM Corp. and certified that it reflects all matters up to August 29, 2023 at 7:00 A.M. and relating to the following property:

Parcel "A" a part of the Northwest Quarter (NW ¼) of the Northeast Quarter (NE ¼) of Section Twenty-four (24), Township Eighty-four (84) North, Range Twenty-three (23) West of the 5th P.M., Story County, Iowa, as shown on the Plat of Survey recorded on February 16, 1993, in Book 11, Page 132, subject to covenants, conditions, restrictions and easements of record.

TO BE KNOWN AS MILFORD HOMESTEAD SUBDIVISION

As of that date and time, we find from our examination that good and marketable title to the property described above is held by:

JEREMY RICHARDSON AND KATIE RICHARDSON

EXCEPT THAT, it is subject to the following:

1. **REAL ESTATE TAXES.** Real estate taxes for fiscal year 2022-2023 (payable in 2023-2024) are as follows:

a. Parcel No. 06-24-200-135: first installment – unpaid and due, but not yet delinquent; second installment – unpaid and due, but not yet delinquent. Each installment is \$3,085.00.

2. **MORTGAGES.** There appears in the abstract the following mortgages:

a. Mortgage from Jeremy Richardson and Katie Richardson, husband and wife to Inlanta Mortgage, Inc., filed March 18, 2021 at Inst. No. 2021-03371 of the Story County Recorder's Office, securing credit in the amount of \$427,500.00; as assigned to Capitol Federal Savings Bank by an Assignment of Mortgage filed March 18, 2021 at Inst. No. 2021-03372. **This Mortgage is a lien on the property under examination and you must obtain the Mortgagee's consent to your new plat.**

b. Mortgage from Jeremy Richardson and Katie Richardson, husband and wife to Greater Iowa Credit Union, filed August 24, 2022 at Inst. No. 2022-08510 of the Story County Recorder's Office, securing credit in the amount of \$222,000.00. **This Mortgage is a lien on the property under examination and you must obtain the Mortgagee's consent to your new plat.**

3. **EASEMENT, COVENANTS, AGREEMENTS, AND PLATS.** The following easements, covenants, agreements and plats are shown in the Story County Recorder's Office:

a. Contract for Right of Way to Widen Out the Farm to Market; Federal-Aid County Highways to Story County, Iowa, filed June 4, 1969 at Book 2, Page 408.

b. Corner Certificate filed February 11, 1992 at Book 319, Page 194.

c. Limited Easement to Central Iowa Water Association, its successors and assigns, filed October 7, 1992 at Book 335, Page 303.

d. Plat of Survey filed February 16, 1993 at Book 11, Page 132, including all easements, building setbacks, restrictions, reservations, and/or notations.

e. Corner Certificate filed November 22, 2000 at Inst. No. 2000-13109.

4. **SEARCHES.** The abstracter has conducted ten-year lien searches, unless otherwise stated, against Benjamin C. Scarff, Melo-Dee D. Scarff, Jeremy Richardson, and Katie Richardson and no liens are shown.

GENERAL MATTERS.

a. This Opinion is prepared for purposes of complying with Section 354.11 of the Iowa Code (2023).

b. This opinion does not cover matters which are not included in the abstract:

- (1) Plat and boundary lines;
- (2) Parties in possession;
- (3) Special assessments not yet certified with the County Treasurer;
- (4) Liens for charges for municipal services not yet certified with the County Auditor;
- (5) Zoning ordinances;
- (6) Personal property taxes against the titleholder in the county where the property is located, which are not assessed in the taxing district where the property is located; and
- (7) Labor or material furnished on the property within the last ninety (90) days which might become subject to mechanic's liens.
- (8) Utility easements.

Respectfully submitted,

DENTONS DAVIS BROWN P.C.

Logan L. Tucker

Logan L. Tucker
Title Guaranty No. 11030

RESTRICTIVE COVENANTS FOR The Milford Homestead.

0. Property Description

The Milford Homestead is comprised of two lots. These two lots will be known throughout this document as Lot 1 and Lot 2.

1. Introduction:

Jeremy and Katie Richardson (collectively the "Developer"), as owner of all the lots in the Milford Homestead, hereby adopts the following Restrictive Covenants which shall govern the lots and the lot owners in the Milford Homestead.

In order to preserve the natural setting and beauty of the Milford Homestead and to establish and preserve the natural harmonious and aesthetically pleasing design for the Milford Homestead and to protect and promote the value of the lots and any improvements located thereon, the lots in the Milford Homestead shall be subject to the restrictions set forth herein. The Developer, for each lot owned within the Milford Homestead, hereby covenants, and each lot owner by acceptance of a deed or contract to any lot whether or not it shall be expressed in such deed or contract, is deemed to covenant and agree to the following restrictions, covenants and conditions which shall be applicable to each lot within the Milford Homestead.

2. Use of Mobile Homes and RVs:

To maintain the character of the property, the use of mobile homes, trailers, or recreational vehicles (RVs) as permanent residences on either Lot 1 or Lot 2 is strictly prohibited. Temporary use of RVs for recreational purposes is permitted, not exceeding a period of 60 days in any calendar year.

3. Preservation of Forest:

The forested area along the west end of the property, identified as the "Preservation Zone," is vital for providing a natural wind barrier. No clearing, logging, or construction that would significantly alter the character of the Preservation Zone is permitted on either lot. Routine maintenance for the health and safety of the forested area is allowed.

4. Shared Driveway Maintenance and Improvement:

The driveway serving both lots is a shared asset. The costs for general maintenance and repairs of the driveway shall be equally divided between the owners of Lot 1 and Lot 2. Any improvements, modifications, or significant repairs to the driveway must be mutually agreed upon in writing by both owners prior to commencement of such work.

5. Preservation of Farm Aesthetic:

To maintain the farm aesthetic of the property, the original barn and two grain bins present on the property as of the date of these covenants must be preserved. These structures may be updated, renovated, or improved but shall not be removed or demolished. Any major alterations must be in keeping with the farm aesthetic and are subject to approval by both lot owners.

6. Primary Residence and Rental Restrictions:

Each lot shall be used primarily as a residential property by the owner or long-term tenants. Short-term rentals are strictly prohibited. Any rental agreements must be for a term of not less than one year, and landlords must provide copies of such lease agreements to the other lot owner upon request.

7. Enforcement and Modification:

If any of the lot owners, their heirs, successors or assignees shall violate or attempt to violate any of the covenants, conditions or restrictions herein, it shall be lawful for any other lot owner to prosecute any proceedings at law or in equity against the violator(s) to enjoin or prevent the violator from so doing, to recover damages or assessment, or for specific performance in complying with said covenants, conditions or restrictions.

8. Governing Law:

These covenants shall be governed by and construed in accordance with the laws of the State of Iowa.

9. Duration:

The covenants, conditions and restrictions of these restrictive covenants shall run with and bind the land, for a term of twenty (20) years from the date this document is recorded. The covenants, conditions and restrictions may be extended for additional terms of twenty (20) years any time during the current twenty (20) year term by following the procedure set forth below. These restrictive covenants may be amended at any time by the unanimous written consent of all the lot owners. Any amendment must be recorded.

10. Renewal:

The owner of any lot in the Milford Homestead is empowered and authorized to file a verified claim with the Story County Recorder at any time prior to the expiration of the current twenty (20) year

term, in accordance with the requirements of Section 614.24 of the Code of Iowa. The filing of such verified claim shall cause these restrictive covenants to be extended for an additional twenty (20) year term from the date of such filing, for all lots in the Milford Homestead. Additional verified claims, each extending these Restrictive Covenants for an additional twenty (20) year term may be filed in the same manner.

11. Signatures:

The covenants identified within this document have been accepted by the following:


Signature

2/12/2024
Date

Jeremy Richardson
Printed Name

Katie Richardson
Signature

2/12/2024
Date

Katie Richardson
Printed Name



Sue Richardson
2/12/24

Work Orders:

Q1 2023, our numbers were:

Location	Work Orders Opened	Work Orders Closed	On-Call
Admin	147	125	4
Group Homes	57	53	9
McFarland	15	14	0
HSC	116	108	3
Justice Center	167	157	24
Animal Control	21	19	2
Engineer	12	12	0
Equip/Vehicles	25	42	0
West Ames Shed	0	0	0
Total	560	530	42

Q1 2024, our numbers are:

Location	Work Orders Opened	Work Orders Closed	On-Call
Admin	149	124	3
Group Homes	72	60	7
McFarland	21	19	0
HSC	101	92	2
Justice Center	163	147	12
Animal Control	31	25	1
S. 11 th Storage	1	1	0
Engineer	19	16	0
Equip/Vehicles	128	125	0
West Ames Shed	0	0	0
Total	685	609	25

General Information: Facilities staff continues to be very busy taking care of the routine maintenance for all buildings and keeping all equipment and vehicles in good working condition. We had 13 snow days this quarter. Consultants have been selected to perform an ADA Audit at all public locations and consultants have been selected to perform an Arch Flash study for all locations.

- Hired Nikole Dufelmeier for 1 of 2 2nd shift Maintenance Technician positions
- Currently interviewing for open 2nd shift Maintenance Technician position

Administration Building:

- New wax has been laid in the NW basement hallway
- Permanent counter barriers project is well underway

- New keyless entry is being installed for ongoing added security and as part of barriers project
- Continued replacing bulbs to LED

Animal Control:

- Counter barriers project is completed

Engineer's building:

- Counter barriers project almost complete

Group Homes:

- Nothing to report

Human Services Center:

- HVAC replacement project completed
- Updating lighting to LED continues

Justice Center:

- Contractor finishing up controls for HVAC phase 2 & 3
- Updating lighting to LED continues

McFarland Park:

- Upgraded plumbing in the restrooms

CAPITAL IMPROVEMENTS PLAN



STORY COUNTY, IOWA

ADOPTED

DRAFT—MARCH 2024

Story County Board of Supervisors
900 6th Street
Nevada, Iowa 50201

www.storycountyiowa.gov

Engaging our diverse communities to responsibly provide quality opportunities and services that matter

Accountability | Collaboration | Environment | Equity | Inclusivity | Innovation | Wise Use of Resources

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CAPITAL IMPROVEMENTS PLAN



Executive Summary 1

Executive Summary

The Story County Capital Improvements Plan (CIP) is a multi-year guide to the construction and/or improvement of county facilities and the acquisition of equipment. Through the process of preparing and updating this CIP, the County meets the need for orderly maintenance of the County's physical assets.

It is a planning tool and structured to illustrate Story County's long-range capital needs and to be used as an implementation tool for the acquisition, development, construction, maintenance, and renovation of public facilities, infrastructure, and capital equipment.

Types of Projects and Requests

The CIP organizes projects according to the following categories:

Equipment, including the proposed purchases/lease/rental of equipment, including vehicles, software, hardware, and other applications when the costs exceed \$75,000.

Projects such as new building(s), land acquisition, remodels, and related items costing over \$25,000 are included and identified in one of the following three categories:

- New Project/Construction
- Modification of Existing Project (includes project extension)
- Building Maintenance

The CIP adopts the 5-Year Story County Secondary Road Construction Program, updated and adopted annually, by reference.

Projects are listed in order of the potential year in which the project may be undertaken. However, as this is a dynamic document, project schedules may change. Projects can be moved up or down on the timeline, due to many factors such as budget, staffing, and priorities.

Estimated amounts and potential funding sources are listed only as guidance in this document. Elected Officials, Department Heads, and the Board of Supervisors identify the projects and funding mechanisms through the annual budget process.



Process

The Planning Process

Story County reviews the CIP each year as part of the budget process. The review starts with Elected Officials and Department Heads submitting items to be included in the CIP, and as the Board of Supervisors meets with them to discuss budget requests, projects are discussed and included in the CIP. The CIP is not meant to be a static document - it is intended to help the Board of Supervisors in budgeting discussions and prioritization. It is a guiding document.

Process 2

The following project timeframes are identified in this current CIP:

Current Projects	Those in the current FY cycle (FY24)
Year 1	FY 25: July 2024 – June 2025
Year 2	FY 26: July 2025 – June 2026
Year 3	FY 27: July 2026 – June 2027
Year 4	FY 28: July 2027 – June 2028
Year 5	FY 29: July 2028 – June 2029

Projects are listed in order of the potential year in which the project may be undertaken. However, as this is a dynamic document, project schedules may change. Projects can be moved up or down on the timeline, due to many factors such as budget, staffing, and priorities. Estimated amounts and potential funding sources are listed only as guidance in this document. Elected Officials, Department Heads, and the Board of Supervisors identify the projects and funding mechanisms through the annual budget process.



CAPITAL IMPROVEMENTS PLAN

Current Year Projects Fiscal Year 2024

Office/Department	Auditor
<i>Project Name</i>	Election Equipment Purchase
<i>Type of Project</i>	New Project or Construction
<i>Potential Funding Source(s)</i>	Supplemental Fund
<i>Estimated Budget Amount</i>	\$50,000
Office/Department	Conservation

Projects 3

<i>Project Name</i>	Hickory Grove Sewer (Construction)
<i>Type of Project</i>	Modification of Existing Project
<i>Potential Funding Source(s)</i>	American Rescue Plan Act (ARPA), Conservation Reserve
<i>Estimated Budget Amount</i>	\$886,200
<i>Project Name</i>	Shelter/Gathering Area at West Peterson Park
<i>Type of Project</i>	Modification of Existing Project
<i>Potential Funding Source(s)</i>	General Fund
<i>Estimated Budget Amount</i>	\$108,000
<i>Project Name</i>	Osheim Purchase
<i>Type of Project</i>	New Project or Construction
<i>Potential Funding Source(s)</i>	Conservation Trust Fund
<i>Estimated Budget Amount</i>	\$137,000 (from FY2019 through FY2026, \$17,125 annually)

FY 2024 Total—\$
Auditor—\$50,000
Conservation—\$
Facilities Management—\$
Information Technology—\$
Planning and Development—\$
Secondary Roads—\$
Sheriff—\$

<i>Project Name</i>	Skunk Rivers Flat Addition
<i>Type of Project</i>	New Project or Construction
<i>Potential Funding Source(s)</i>	General Fund (Energy Transfer Fund)
<i>Estimated Budget Amount</i>	\$25,000
<i>Project Name</i>	Heart of Iowa Nature Trail Improvements Phase 3A and Phase 3B
<i>Type of Project</i>	New Project or Construction
<i>Potential Funding Source(s)</i>	General Fund (Energy Transfer Fund), Grants
<i>Estimated Budget Amount</i>	\$518,000



CAPITAL IMPROVEMENTS PLAN

Current Year Projects Fiscal Year 2024

Projects 3

Office/Department Conservation -continued

Project Name	Story County Trails and Greenway Plan Update (Trails Master Plan)
Type of Project	New Project or Construction
Potential Funding Source(s)	General Fund
Estimated Budget Amount	\$55,000
Project Name	Hickory Grove Park Campground Electrical Update
Type of Project	New Project or Construction
Potential Funding Source(s)	General Fund, Conservation Trust Fund
Estimated Budget Amount	\$65,000
Project Name	Hickory Grove Park Security Fence
Type of Project	New Project or Construction
Potential Funding Source(s)	General Fund
Estimated Budget Amount	\$60,000

Office/Department Facilities Management

Project Name	Courtyard Safety Renovation
Type of Project	Modification of Existing Project
Potential Funding Source(s)	General Fund
Estimated Budget Amount	\$68,000
Project Name	Permanent Front Counter Barriers (Administration Building, Animal Control, Engineer)
Type of Project	Modification of Existing Project
Potential Funding Source(s)	American Rescue Plan Act (ARPA)
Estimated Budget Amount	\$330,000

FY 2024 Total—\$	
Auditor—\$50,000	
Conservation—\$	
Facilities Management—\$	
Information Technology—\$	
Planning and Development—\$	
Secondary Roads—\$	
Sheriff—\$	



CAPITAL IMPROVEMENTS PLAN

Current Year Projects Fiscal Year 2024

Office/Department	Information Technology
Project Name	HRIS Software
Type of Project	New Project or Construction
Potential Funding Source(s)	General Fund
Estimated Budget Amount	\$100,000
Office/Department	Planning and Development
Project Name	Temporary Disaster Debris Site - Land Procurement and Site Plan
Type of Project	Modification of Existing Project
Potential Funding Source(s)	General Fund
Estimated Budget Amount	\$319,000
Office/Department	Secondary Roads
Project Name	Tandem Axle Dump Truck
Type of Project	Equipment
Potential Funding Source(s)	Secondary Roads Fund
Estimated Budget Amount	\$240,000
Project Name	Motor Grader Purchase
Type of Project	Equipment
Potential Funding Source(s)	Secondary Roads Fund
Estimated Budget Amount	\$4,071,100
Office/Department	Sheriff's Office
Project Name	Mobile Computers with Accessories (Includes Installation)
Type of Project	Equipment/Modification of Existing Project
Potential Funding Source(s)	General Fund
Estimated Budget Amount	\$185,000

Projects 3

FY 2024 Total—\$
Auditor—\$50,000
Conservation—\$,
Facilities Management—\$
Information Technology—\$
Planning and Development—\$
Secondary Roads—\$
Sheriff—\$



CAPITAL IMPROVEMENTS PLAN

Current Year Projects Fiscal Year 2024

Office/Department	Sheriff's Office
<i>Project Name</i>	-continued Range House Construction—Design and Engineering
<i>Type of Project</i>	New Project or Construction
<i>Potential Funding Source</i>	Capital Projects Fund
<i>Estimated Budget Amount</i>	\$68,000

Projects 3

FY 2024 Total—\$
Auditor—\$50,000
Conservation—\$
Facilities Management—\$
Information Technology—\$
Planning and Development—\$
Secondary Roads—\$
Sheriff—\$



CAPITAL IMPROVEMENTS PLAN

Year 1 Projects Fiscal Year 2025

Office/Department	Auditor's Office
<i>Project Name</i>	Election Equipment Purchase
<i>Type of Project</i>	Equipment
<i>Potential Funding Source(s)</i>	Supplemental Fund
<i>Estimated Budget Amount</i>	\$50,000
Office/Department	Conservation

Projects 3

<i>Project Name</i>	Heart of Iowa Nature Trail Improvements Phase 3A and Phase 3B
<i>Type of Project</i>	New Project or Construction
<i>Potential Funding Source(s)</i>	General Fund (Energy Transfer Fund), Grants
<i>Estimated Budget Amount</i>	\$778,000
<i>Project Name</i>	Hannus Mill Lowhead Dam Restoration
<i>Type of Project</i>	Modification of Existing Project
<i>Potential Funding Source(s)</i>	Grants, Conservation Trust Fund
<i>Estimated Budget Amount</i>	\$613,000
<i>Project Name</i>	Deppe Conservation Area
<i>Type of Project</i>	New Project or Construction
<i>Potential Funding Source(s)</i>	General Fund
<i>Estimated Budget Amount</i>	\$100,000
<i>Project Name</i>	Skunk River Greenbelt Acquisition—South (Phase 1)
<i>Type of Project</i>	Modification of Existing Project
<i>Potential Funding Source(s)</i>	Conservation Trust Fund
<i>Estimated Budget Amount</i>	\$343,000
<i>Project Name</i>	Skunk River Greenbelt Acquisition South Phase 2 (Near Jordan Family Wildlife Area)
<i>Type of Project</i>	New Project or Construction
<i>Potential Funding Source(s)</i>	Donation
<i>Estimated Budget Amount</i>	\$175,000

FY 2025 Total—\$
Auditor—\$50,000
Conservation—\$
Facilities Management—\$
Information Technology—\$
Planning and Development—\$
Secondary Roads—\$
Sheriff—\$



CAPITAL IMPROVEMENTS PLAN

Year 1 Projects Fiscal Year 2025

Office/Department Conservation -continued-

Projects 3

Project Name	McFarland Park Maintenance Facility
<i>Type of Project</i>	New Project or Construction
<i>Potential Funding Source(s)</i>	General Fund
<i>Estimated Budget Amount</i>	\$390,000
Project Name	Skunk Rivers Flat Addition
<i>Type of Project</i>	New Project or Construction
<i>Potential Funding Source(s)</i>	General Fund
<i>Estimated Budget Amount</i>	\$25,000
Project Name	Heart of Iowa Nature Trail Improvements Phases 4 through 6
<i>Type of Project</i>	New Project or Construction
<i>Potential Funding Source(s)</i>	American Rescue Plan Act (ARPA), Grants
<i>Estimated Budget Amount</i>	\$4,310,000
Project Name	Oshelvn Purchase
<i>Type of Project</i>	New Project or Construction
<i>Potential Funding Source(s)</i>	Conservation Trust Fund
<i>Estimated Budget Amount</i>	\$137,000 (from FY2019 through FY2026, \$17,125 annually)
Project Name	U.S.A.C.E. Land Acquisition (Phase 2 - Land Survey and Associated Expenses)
<i>Type of Project</i>	New Project or Construction (Continuation)
<i>Potential Funding Source(s)</i>	General Fund (LACTF)
<i>Estimated Budget Amount</i>	\$100,000
Project Name	I.R.V.M. Cold Storage Replacement
<i>Type of Project</i>	New Project or Construction
<i>Potential Funding Source(s)</i>	Capital Projects Fund
<i>Estimated Budget Amount</i>	\$200,000
Project Name	Hickory Grove Park Beach Improvements — Design and Engineering
<i>Type of Project</i>	New Project or Construction
<i>Potential Funding Source(s)</i>	General Fund
<i>Estimated Budget Amount</i>	\$45,000

FY 2025 Total—\$

Auditor—\$50,000
 Conservation—\$
 Facilities Management—\$
 Information Technology—\$
 Planning and Development—\$
 Secondary Roads—\$
 Sheriff—\$



CAPITAL IMPROVEMENTS PLAN

Year 1 Projects Fiscal Year 2025

Office/Department Conservation -continued

<i>Project Name</i>	Skid Loader Replacement
<i>Type of Project</i>	Equipment
<i>Potential Funding Source(s)</i>	General Fund
<i>Estimated Budget Amount</i>	\$100,000
<i>Project Name</i>	Dakins Lake Cabin (Construction, including engineering costs)
<i>Type of Project</i>	New Project or Construction
<i>Potential Funding Source(s)</i>	Conservation Reserve, Conservation Trust Fund
<i>Estimated Budget Amount</i>	\$322,000

Office/Department Facilities Management

<i>Project Name</i>	HSC HVAC Equipment Replacement (Year 2)
<i>Type of Project</i>	New Project or Construction (continuation)
<i>Potential Funding Source(s)</i>	American Rescue Plan Act (ARRA)
<i>Estimated Budget Amount</i>	\$100,000
<i>Project Name</i>	Justice Center County Attorney Remodel/Fire Alarm Replacement
<i>Type of Project</i>	Modification of Existing Project
<i>Potential Funding Source(s)</i>	Capital Projects Fund, Fines Recovery
<i>Estimated Budget Amount</i>	\$930,000
<i>Project Name</i>	Administration Building Generator Capacity Increase
<i>Type of Project</i>	Modification of Existing Project
<i>Potential Funding Source(s)</i>	American Rescue Plan Act (ARRA)
<i>Estimated Budget Amount</i>	\$522,875

FY 2025 Total—\$
Auditor—\$50,000
Conservation—\$
Facilities Management—\$
Information Technology—\$
Planning and Development—\$
Secondary Roads—\$
Sheriff—\$



CAPITAL IMPROVEMENTS PLAN

Year 1 Projects Fiscal Year 2025

Projects 3

FY 2025 Total—\$
Auditor—\$50,000
Conservation—\$
Facilities Management—\$
Information Technology—\$
Planning and Development—\$
Secondary Roads—\$
Sheriff—\$

Office/Department	Facilities Management
-continued-	
Project Name	South 11th Street Storage Renovations
<i>Type of Project</i>	Modification of Existing Project
<i>Potential Funding Source(s)</i>	Capital Projects Fund
<i>Estimated Budget Amount</i>	\$90,000
Office/Department	
Information Technology	
Project Name	New Environmental Health Software
<i>Type of Project</i>	Equipment
<i>Potential Funding Source(s)</i>	General Fund
<i>Estimated Budget Amount</i>	\$125,000
Project Name	Microsoft 365 Implementation (and one year licensing)
<i>Type of Project</i>	Equipment
<i>Potential Funding Source(s)</i>	General Fund
<i>Estimated Budget Amount</i>	\$158,000
Project Name	Milestone Server and Storage Upgrade
<i>Type of Project</i>	Equipment
<i>Potential Funding Source(s)</i>	General Fund
<i>Estimated Budget Amount</i>	\$75,000
Project Name	HSC Server Room Expansion
<i>Type of Project</i>	New Project or Construction
<i>Potential Funding Source(s)</i>	General Fund
<i>Estimated Budget Amount</i>	\$32,000
Project Name	HRIS Software
<i>Type of Project</i>	New Project or Construction
<i>Potential Funding Source(s)</i>	General Fund
<i>Estimated Budget Amount</i>	\$110,000



CAPITAL IMPROVEMENTS PLAN

Year 1 Projects Fiscal Year 2025

Office/Department	Planning and Development
Project Name	Temporary Disaster Debris Site—Mobilization Costs
Type of Project	Continuation of Existing Project
Potential Funding Source(s)	LOST
Estimated Budget Amount	\$50,000
Office/Department	Secondary Roads

Projects 3

Project Name	Semi and Belly Dump Trailer
Type of Project	Equipment
Potential Funding Source(s)	LOST
Estimated Budget Amount	\$250,000
Project Name	Tandem Axle Dump Truck
Type of Project	Equipment
Potential Funding Source(s)	LOST
Estimated Budget Amount	\$290,000
Project Name	Tandem Axle Dump Truck
Type of Project	Equipment
Potential Funding Source(s)	Secondary Roads Fund
Estimated Budget Amount	\$290,000
Project Name	Tractor
Type of Project	Equipment
Potential Funding Source(s)	Secondary Roads Fund
Estimated Budget Amount	\$120,000

FY 2025 Total—\$	
Auditor—\$50,000	
Conservation—\$	
Facilities Management—\$	
Information Technology—\$	
Planning and Development—\$	
Secondary Roads—\$	
Sheriff—\$	



CAPITAL IMPROVEMENTS PLAN

Year 1 Projects Fiscal Year 2025

Office/Department Sheriff's Office -continued

<i>Project Name</i>	<i>Handguns/Holsters</i>
<i>Type of Project</i>	Equipment
<i>Potential Funding Source(s)</i>	General Fund
<i>Estimated Budget Amount</i>	\$118,260
<i>Project Name</i>	Patrol and Investigations Recording Equipment - replacement of all in-car, body worn, and interview room recording equipment (including installation) and Tasers
<i>Type of Project</i>	Modification of Existing Project
<i>Potential Funding Source(s)</i>	General Fund
<i>Estimated Budget Amount</i>	\$651,310
<i>Project Name</i>	Range House Construction (includes network construction and installation)
<i>Type of Project</i>	New Project or Construction
<i>Potential Funding Source(s)</i>	\$932,000
<i>Estimated Budget Amount</i>	Capital Projects Fund

Projects 3

FY 2025 Total—\$
Auditor—\$50,000
Conservation—\$
Facilities Management—\$
Information Technology—\$
Planning and Development—\$
Secondary Roads—\$
Sheriff—\$



CAPITAL IMPROVEMENTS PLAN

Year 2 Projects Fiscal Year 2026

Office/Department	Auditor's Office
<i>Project Name</i>	Election Equipment Purchase
<i>Type of Project</i>	Equipment
<i>Potential Funding Source(s)</i>	Supplemental Fund
<i>Estimated Budget Amount</i>	\$50,000
Office/Department	Conservation

Projects 3

<i>Project Name</i>	Prairie Valley Shelter
<i>Type of Project</i>	New Project or Construction
<i>Potential Funding Source(s)</i>	General Fund
<i>Estimated Budget Amount</i>	\$45,000
<i>Project Name</i>	Oxbow Restoration (Osheim Property)
<i>Type of Project</i>	New Project or Construction
<i>Potential Funding Source(s)</i>	General Fund, Grant, TBD
<i>Estimated Budget Amount</i>	\$118,000
<i>Project Name</i>	Deppe Conservation Area Development
<i>Type of Project</i>	New Project or Construction
<i>Potential Funding Source(s)</i>	Grants
<i>Estimated Budget Amount</i>	\$500,000
<i>Project Name</i>	South Skunk River Water Trail Anderson Access Improvements
<i>Type of Project</i>	New Project or Construction
<i>Potential Funding Source(s)</i>	General Fund, Grants
<i>Estimated Budget Amount</i>	\$100,000
<i>Project Name</i>	Oxbow Restoration (Wicks Wildlife Area)
<i>Type of Project</i>	New Project or Construction
<i>Potential Funding Source(s)</i>	Grants
<i>Estimated Budget Amount</i>	\$98,000

FY 2026 Total—\$
Auditor—\$50,000
Conservation—\$
Facilities Management—\$
Information Technology—\$
Planning and Development—\$
Secondary Roads—\$
Sheriff—\$



CAPITAL IMPROVEMENTS PLAN

Year 2 Projects Fiscal Year 2026

Office/Department Conservation -continued

Project Name	TELC Improvements—Parking Lot, Restroom, Storage Shed
Type of Project	Modification of Existing Project
Potential Funding Source(s)	Grants, TIF
Estimated Budget Amount	\$1,000,000
Project Name	Osheim Purchase
Type of Project	New Project or Construction
Potential Funding Source(s)	Conservation Trust Fund
Estimated Budget Amount	\$137,000 (from FY2019 through FY2026, \$17,125 annually)

Project Name	Hickory Grove Park Beach Improvements—Construction
Type of Project	New Project or Construction
Potential Funding Source(s)	General Fund
Estimated Budget Amount	\$405,000

Office/Department Facilities Management

Project Name	Human Services Center - New Roof
Type of Project	Modification of Existing Project
Potential Funding Source(s)	General Fund
Estimated Budget Amount	\$175,000
Project Name	Group Home HVAC Replacement
Type of Project	Building Maintenance
Potential Funding Source(s)	General Fund
Estimated Budget Amount	\$96,000
Project Name	Jail Kitchen = Replace Floor Coating
Type of Project	Building Maintenance
Potential Funding Source(s)	General Fund
Estimated Budget Amount	\$66,000

Projects 3

FY 2026 Total—\$	
Auditor—\$50,000	
Conservation—\$	
Facilities Management—\$	
Information Technology—\$	
Planning and Development—\$	
Secondary Roads—\$	
Sheriff—\$	

CAPITAL IMPROVEMENTS PLAN



Year 2 Projects Fiscal Year 2026

Projects 3

Office/Department	Facilities Management -continued
<i>Project Name</i>	Justice Center Parking Lot Resurfacing
<i>Type of Project</i>	New Project or Construction
<i>Potential Funding Source(s)</i>	General Fund
<i>Estimated Budget Amount</i>	\$150,000
<i>Project Name</i>	Annex Property Paving
<i>Type of Project</i>	New Project or Construction
<i>Potential Funding Source(s)</i>	General Fund
<i>Estimated Budget Amount</i>	\$56,100
<i>Project Name</i>	HSC HVAC Equipment Replacement (Year 3)
<i>Type of Project</i>	Modification of Existing Project
<i>Potential Funding Source(s)</i>	General Fund
<i>Estimated Budget Amount</i>	\$100,000
Office/Department	Secondary Roads
<i>Project Name</i>	Main Shop Expansion
<i>Type of Project</i>	New Project/Construction
<i>Potential Funding Source(s)</i>	Capital Projects Fund, Secondary Roads Fund
<i>Estimated Budget Amount</i>	\$850,000

FY 2026 Total—\$
Auditor—\$50,000
Conservation—\$
Facilities Management—\$
Information Technology—\$
Planning and Development—\$
Secondary Roads—\$
Sheriff—\$



CAPITAL IMPROVEMENTS PLAN

Year 3 Projects Fiscal Year 2027

Office/Department	Auditor's Office
<i>Project Name</i>	Election Equipment Purchase
<i>Type of Project</i>	Equipment
<i>Potential Funding Source(s)</i>	Supplemental Fund
<i>Estimated Budget Amount</i>	\$50,000

Office/Department	Conservation
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<i>Project Name</i>	Hickory Grove Park - Road Resurfacing (Engineering)
<i>Type of Project</i>	Modification of Existing Project
<i>Potential Funding Source(s)</i>	General Fund
<i>Estimated Budget Amount</i>	\$54,000

<i>Project Name</i>	Peterson Park/McFarland Park Connector Trail
<i>Type of Project</i>	New Project or Construction
<i>Potential Funding Source(s)</i>	General Fund
<i>Estimated Budget Amount</i>	\$350,000

<i>Project Name</i>	Skunk River Greenbelt Trail (between Ames and McFarland Park)
<i>Type of Project</i>	New Project or Construction
<i>Potential Funding Source(s)</i>	General Fund, Grants
<i>Estimated Budget Amount</i>	\$300,000

Office/Department	Facilities Management
<i>Project Name</i>	HSC HVAC Equipment Replacement (Year 4)
<i>Type of Project</i>	Modification of Existing Project
<i>Potential Funding Source(s)</i>	General Fund
<i>Estimated Budget Amount</i>	\$156,000

Projects 3

FY 2027 Total—\$
Auditor—\$50,000
Conservation—\$
Facilities Management—\$
Information Technology—\$
Planning and Development—\$
Secondary Roads—\$

CAPITAL IMPROVEMENTS PLAN



Year 3 Projects Fiscal Year 2027

Office/Department	Facilities Management
-continued	
Project Name	West Arnes Storage Shed Replacement
Type of Project	New Project or Construction
Potential Funding Source(s)	General Fund, Emergency Management Fund
Estimated Budget Amount	\$178,000
Project Name	Administration Building Elevator Replacement
Type of Project	New Project or Construction
Potential Funding Source(s)	General Fund
Estimated Budget Amount	\$330,000

Projects 3

FY 2027 Total—\$
Auditor—\$50,000
Conservation—\$
Facilities Management—\$
Information Technology—\$
Planning and Development—\$
Secondary Roads—\$
Sheriff—\$



CAPITAL IMPROVEMENTS PLAN

Year 4 Projects Fiscal Year 2028

Office/Department	Auditor's Office
<i>Project Name</i>	Election Equipment Purchase
<i>Type of Project</i>	Equipment
<i>Potential Funding Source(s)</i>	Supplemental Fund
<i>Estimated Budget Amount</i>	\$50,000
Office/Department	Conservation

Projects 3

<i>Project Name</i>	Hickory Grove Park - Road Resurfacing (Construction)
<i>Type of Project</i>	New Project or Construction
<i>Potential Funding Source(s)</i>	General Fund
<i>Estimated Budget Amount</i>	\$540,000
<i>Project Name</i>	Hickory Grove Park Trail Improvements
<i>Type of Project</i>	New Project or Construction
<i>Potential Funding Source(s)</i>	General Fund, Grants
<i>Estimated Budget Amount</i>	\$700,000

FY 2027 Total—\$
Auditor—\$50,000
Conservation—\$
Facilities Management—\$
Information Technology—\$
Planning and Development—\$
Secondary Roads—\$
Sheriff—\$



CAPITAL IMPROVEMENTS PLAN

Year 5 Projects Fiscal Year 2029

Office/Department	Auditor's Office
<i>Project Name</i>	Election Equipment Purchase
<i>Type of Project</i>	Equipment
<i>Potential Funding Source(s)</i>	Supplemental Fund
<i>Estimated Budget Amount</i>	\$50,000
Office/Department	Conservation

Projects 3

<i>Project Name</i>	Oriole Ridge Lodge Replacement
<i>Type of Project</i>	New Project or Construction
<i>Potential Funding Source(s)</i>	General Fund, Conservation Reserve, Grants
<i>Estimated Budget Amount</i>	\$138,126
<i>Project Name</i>	Hickory Grove Primitive Campground Restroom
<i>Type of Project</i>	New Project or Construction
<i>Potential Funding Source(s)</i>	General Fund, Conservation Reserve
<i>Estimated Budget Amount</i>	\$80,000

FY 2027 Total—\$
Auditor—\$50,000
Conservation—\$
Facilities Management—\$
Information Technology—\$
Planning and Development—\$
Secondary Roads—\$
Sheriff—\$

CAPITAL IMPROVEMENTS PLAN



Terms and Definitions

Story County has defined key terms in order to help guide the development of this CIP.

Capital Assets

Capital assets include land, facilities, parks, playgrounds and outdoor structures, special projects from Secondary Roads, pedestrian and bicycle systems, water and sewer infrastructure, technology systems and equipment, and other items of value from which the County derives benefit for a significant number of years.

Projects 3

Capital Projects

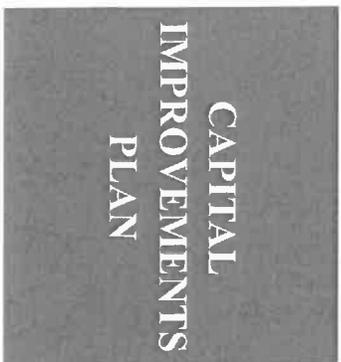
Capital projects result in economic activities that lead to the acquisition, construction, or extension of the useful life of capital assets. They have a total project cost in the range of \$25,000 or more; range from construction of new buildings to renovations, additions, conversions, or demolitions of existing buildings; have a useful life of five years or longer, significantly extend the useful life of an asset, or significantly alter the nature and character of an asset (not to include annual asset maintenance costs, annual warranty costs or other ongoing costs.)

The CIP includes four different types of projects: equipment, new project/construction (and project continuation to following years), modification of existing project, and maintenance.

- ◆ Equipment
- ◆ The proposed purchases/lease/rental of equipment, including vehicles, software, hardware, and other applications when the costs exceed \$75,000.

Projects such as new building(s), land acquisition, remodels, and related items costing over \$25,000 are included and identified in one of the following three categories:

- ◆ New Project/Construction
- ◆ Modification of Existing Project (includes project extension)
- ◆ Building Maintenance



Process to Develop CIP

It is anticipated that the CIP is reviewed annually and is updated as necessary. Preparation of the CIP is an interactive process that takes approximately four to six months each cycle. The CIP is developed in a manner consistent with approved County financial policies that set guidelines for the CIP and for the funding of maintenance and replacement projects.

Projects 3

Elected Officials and Department Heads were asked to submit proposed projects in December 2021 in line with the initial budget preparations. County staff members reviewed proposed projects and identified those to recommend to the Board of Supervisors to include in the CIP. As budgets were prepared and submitted, additional projects were included as identified through the Board of Supervisors' worksessions in January 2023.

The CIP is not meant to be a static document - It is intended to help the Board of Supervisors in their budgeting discussions and prioritization. As a guiding document, it may be amended as warranted.

CAPITAL IMPROVEMENTS PLAN



Completed Projects

The following is a list of projects that have gone through the CIP process and have been completed:

- Motor Grader Leases
- Phone System Replacement
- Dakin's Lake Expansion
- CLP Admin Building Roof Replacement
- Security Cameras for County Buildings
- Justice Center Well-Field Buy-Out
- Praeri Rail Trail Extension Planning
- Body and In-Car Camera Lease Agreement
- Election Equipment
- Keyless Entry Panels Replacement
- Animal Shelter Purchase
- Hickory Grove Campground Shower Building and Storm Shelter Construction
- Paving of Grant Avenue from 190th to Gilbert City Limits
- Paving of 600th Avenue from US Hwy 30 to Lincoln Highway
- West 190th Bridge Replacement
- 660th Avenue Bridge Replacement
- Dakins Lake—Vault Toilet
- Core Switch Replacements
- Jordan Acres Land Acquisition
- Tandem Truck Purchase
- U.S.A. C.E Land Acquisition
- Phase 1 - Tedesco Environmental Learning Corridor—Design and Mobilization
- Human Services Center Generator
- Sensitive Areas Inventory Update (Phase 1)
- Secondary Roads Building Improvements—Roland and Kelley Sheds
- Animal Shelter Improvements—Phase 1 (Architectural/Engineering Design)
- Purchase and Installation of Emergency Communications Center Furniture
- Carroll Prairie Acquisition
- Net App Replacement
- McFarland Park - Lake Restoration (Design)

Projects 3

CAPITAL IMPROVEMENTS PLAN



Completed Projects

- Continued

- County Wide Space Needs Study
- Group Home Flooring Replacement (Duluth Site)
- Justice Center HVAC Replacement - Phase 2/Phase 3 Engineering
- Animal Shelter Paving
- Loader Purchase
- Animal Shelter Improvements—Phase 2 (Construction to Architectural Specifications)
- Praeri Rail Trail Extension Construction
- Hickory Grove Watershed Improvement Project (Managed by IDNR) and Trail Extension
- Heart of Iowa Nature Trail Paving Phase 1 (Construction)
- Sensitive Areas Inventory Update (Phase 2)
- Phase 2 — Tedesco Environmental Learning Corridor Construction
- Hickory Grove Beach House
- McFarland Park – Sidewalk Improvements
- Justice Center Roof Replacement Project
- e-Pollbooks
- IRVM Spray Truck
- IRVM Building Addition
- Justice Center HVAC Replacement—Phase 1
- IT Server Room Heat Pump Replacements
- Tractor with Mower
- Dump Truck Purchases (3 units)
- Animal Shelter Livestock Building
- Phase 3 — Tedesco Environmental Learning Corridor Construction
- Renewable Energy Cabin Study
- NetApp Storage Device
- U.S.A.C.E. Land Acquisition (Phase 1—Cultural Resource Assessment)
- Heart of Iowa Nature Trail Paving (In Slater)
- Dog Kennel Room Upgrade
- Heart of Iowa Nature Trail Paving Phase 2 (Construction)
- Hickory Grove Park - Road Resurfacing
- West Peterson Park Vault Toilet
- Skunk Rivers Flat Addition
- Justice Center HVAC Replacement - Phase 1
- Karpel Software
- Excavator Purchase

Projects 3

CAPITAL IMPROVEMENTS PLAN



Completed Projects

- Continued

- Skunk River Water Trail Access Improvement (Soper's Mill)
- Skunk Rivers Flat Addition
- Dakins Lake Playground Upgrade
- Dakins Lake Primitive Campground Improvements
- Peterson Park Beach Area Improvements
- Group Home Floor Replacement (Calhoun Site)
- McFarland Park—Lake Restoration (Construction)
- Skunk Rivers Flat Addition
- Conservation Center Expansion Planning
- Soper's Mill Access Improvements
- Hickory Grove Park Planning
- Hickory Grove Sewer (Design)
- Recoating Jail Shower Areas, Walls and Floors
- South 11th Street Storage Purchase
- Roof Replacement—Calhoun Group Home
- Roof Replacement—Hazel Group Home
- Roof Replacement—Duluth Group Home
- Replace VoIP Phones in all County Buildings
- Nexus Switch Replacement
- Temporary Disaster Debris Site—Land Procurement and Site Plan
- Range Grounds Improvements

Projects 3

CAPITAL IMPROVEMENTS PLAN



Latifah Faisal



Linda Murken



Lisa Heddens

Engaging our diverse communities to responsibly provide quality opportunities and services that matter

Accountability | Collaboration | Environment | Equity | Inclusivity | Innovation | Wise Use of Resources

Story County, Iowa

Economic Development Process and Policies

Adopted by the Story County Board of Supervisors on the 2nd day of October, 2012

Amended:	April 30, 2013	May 27, 2014
	May 17, 2016	December 5, 2017
	April 2, 2019	March 31, 2020
	May 26, 2020	October 20, 2020
	March 16, 2021	May 18, 2021
	September 21, 2021	<u>March 5, 2024</u>



The Board of Supervisors shall prioritize its potential tax increment financing (TIF) revenues using the following criteria as applicable:

- To fund eligible projects approved in the County's Capital Improvements Plan (CIP) which would otherwise be funded by General Fund dollars
- To fund eligible County projects in lieu of increasing general obligation debt
- To fund eligible County projects that meet the goals of the Strategic Plan
- To assist other taxing entities in the Urban Renewal Area with community improvement projects using the guidelines in this document.

The Story County Board of Supervisors developed this process and policies to establish structure and objectivity to the standard operating procedures for evaluating economic development projects. Establishing standard procedures and a framework for incentives ensures that the County's financial resources are used as efficiently and effectively as possible while limiting the impact to public budgets. Funds may or may not be available in any given year.

Tax Increment Financing (TIF) goals, objectives and strategies

TIF assistance in Story County will be used to enhance the taxpayer's enjoyment of the county and/or to increase the taxable valuation of lands in Story County. Story County established the Urban Renewal Area Program as the formal mechanism in which to receive applications and determine funding awards as applicable. It is with the goal of **community improvement** in mind that we have developed the following criteria for evaluating proposals through the Urban Renewal Area Program using TIF assistance in Story County, Iowa:

1. Percentage Limitation

In order to maintain appropriate and consistent tax revenues for all taxing entities, TIF (revenues collected) debt payments should not exceed 50% of the available TIF increment created by the TIF property in any year. This limitation is set to realize the needs and obligations of the general fund, townships and school districts and to ensure that the utilization of TIF will have minimal impact to their ongoing operations.

2. School Funding Recognition

The County will recognize any changes to State funding capabilities and reevaluate the Economic Development Process and Policies (TIF policy) should the State change school funding formulas.

Eligibility Requirements

1. The following types of Economic Development projects will be considered through the Urban Renewal Area Program TIF assistance:

- a) Transportation Infrastructure Enhancement
 - b) Public Land and Trail Improvement
 - c) Communication and Utility Infrastructure Expansion
 - d) Main Street and Town Center Revitalization
 - e) Housing Development, Rehabilitation, and/or Conversion
2. **No Tax Increment Rebate, Grants, Loans or Assistance to Private Business.** Story County will not use TIF funds to participate in any direct disbursement or rebate to a private entity.
 3. The Board of Supervisors may deny a request for TIF assistance if, in the Board's opinion, the applicant has other funding avenues at its disposal with which the project could be funded.
 4. **Required Match Guidelines.** It is expected that applicants identify a match of 25% of the total project costs.
 5. **Required Attendance at Pre-Application Conference.** In order to be deemed an eligible applicant, potential applicants must attend the Pre-Application Conference as describe in Step 1 in the Economic Development Project Process section.
 6. **Number of Applications Per Organization.** Only one application is allowed per organization per grant cycle. If an organization submits more than one grant application, all applications submitted by that organization will be deemed ineligible for grant funds and will not be reviewed.

Exception: The Board of Supervisors reserves the right to allow more than one application per organization per fiscal year, if in the opinion of the Board of Supervisors, it is in the best interest of the County and potential applicant and necessary due to extenuating circumstances beyond the control of the potential applicant.
 7. **Incomplete Applications or Applications Received Past Deadline.** To ensure fairness for all, applications that are incomplete, do not follow the guidelines, whose representative did not attend the Pre-Application Conference, or miss the deadline will not be reviewed.
 8. The Board of Supervisors may consider a request outside of the deadlines upon accepting a justification from the applicant.

Evaluation Criteria

Applications are evaluated on strength of the project relative to community benefit; community support and partnerships; and project feasibility, schedule and budget. Meeting policy guidelines or other criteria does not guarantee the award of financial assistance. Furthermore, the approval or denial of one project is not intended to set a precedent for approval or denial of another project.

Economic Development Project Process

The following **standard operating procedure** applies to project requests for economic development funding through the *Urban Renewal Area Program*:

Step 1 - Pre-Application Conference (*prior to the Third Tuesday of April – Annually*). Annually, County staff will hold an information session to review application forms, timeline, and procedures.

Step 2 - Application Deadline (~~June 30, 2024~~ June 14, 2024) This is the information gathering stage of a project which will provide the foundation for subsequent decision making by the Board of Supervisors. Applicants shall submit the Urban Renewal Area Project Application and include as much information as possible.

Step 3 – Acknowledgement of Applications (*prior to July 13, 2024* July 9, 2024)

Step 4 – Notification of Applicants (*prior to August 3, 2024* August 9, 2024). The Board of Supervisors shall notify the school district, municipality, and/or township trustees in the TIF district from which monies may be utilized for payment of the proposed TIF projects through the Urban Renewal Area Program. Further notice is sent to taxing authorities associated with the individual projects.

The notice shall be given by regular mail to the entities referenced above indicating how to view the project applications on file, date of the next regularly-scheduled Board of Supervisors meeting, date of consultation meeting, and include a copy of the existing Urban Renewal Area Plan. The notice requirement's intent is designed to encourage input from the area from which taxes will be utilized so that the Board can consider input from the public in its evaluation stage.

Step 5 – Consultation Meeting (~~September 7, 2024~~ September 10, 2024). The Board of Supervisors will schedule a consultation meeting to discuss potential projects.

Step 6 – Evaluation (~~SUSPEND FOR FISCAL YEAR 23~~ *prior to the First Tuesday of October – Annually*). The purpose of the evaluation stage is to weigh the public costs and benefits of the project. The Board of Supervisors will evaluate the public purpose/benefit involved, the strength of the opportunity, and the public costs involved. As part of the evaluation process, the Auditor shall prepare a report showing the status of all TIF projects, monies expended and monies owed on current TIF projects so that the Board of Supervisors can evaluate the funds available for all proposed projects. Further, the Board of Supervisors recognizes the importance of citizen input on proposed projects and will post all applications for projects on its website prior to decisions on the project so that the public may review the applications and prepare for any comment at weekly meetings of the Board of Supervisors.

Step 7 – Urban Renewal Area Plan Updated (~~SUSPEND FOR FISCAL YEAR 23~~ *prior to November 1*). Story County in consultation with the Story County Civil Attorney will prepare necessary updates to the Urban Renewal Area Plan to reflect any approved projects and present for action by the Board of Supervisors.

Step 7 – Incur Debt (~~SUSPEND FOR FISCAL YEAR 23~~ *i.e. borrow money – prior to November 1*).

Step 8 – Debt Certified (~~SUSPEND FOR FISCAL YEAR 23~~ December 1). Costs of all approved projects and the repayment schedule will be certified to the County Auditor.

Addition of TIF Property Process

The following **standard operating procedure** applies to requests for adding property to the Tax Increment Financing list, requiring amendments to Chapter 8 – Urban Renewal of the Story County Code of Ordinances.

Step 1 – Identification (*prior to September 1*). A parcel is identified as a possible addition to the TIF list. Primary consideration will be given to utility structures and/or facilities, including wind turbines (as part of a Commercial - Wind Energy Conversation System (C-WEC) and solar installations as part of a Commercial - Solar Energy System (C-SES). Secondary consideration will be given to specific development requesting a specific improvement; i.e. a potential Commercial Facility requests a specific upgrade/improvement to public infrastructure.

Step 2 – Evaluation (*prior to September 15*). The Board of Supervisors will work with the County Assessor to ascertain projected taxable values for the property in question.

Step 3 – Urban Renewal Area Plan and Ordinance Updated (*prior to November 1*). Story County in consultation with the Story County Civil Attorney will prepare necessary updates to reflect any approved property to the Urban Renewal Area Plan and present the Urban Renewal Area Plan and Ordinance to the Board of Supervisors for consideration (including three readings).