

The Board of Supervisors met on 8/29/23 at 10:00 a.m. in the Story County Administration Building. Latifah Faisal, Linda Murken, and Lisa Heddens, with Faisal presiding. (all audio of meetings available at storycountyiowa.gov; any resolution is effective upon signature and can be inspected M-F, 8-4:30, at 900 6th Street, Nevada, Iowa)

ADOPTION OF AGENDA: Heddens moved, Murken seconded adopting the agenda as changed. Motion carried unanimously (MCU) on a roll call vote.

PROCLAMATION RECOGNIZING SEPTEMBER 2023 AS SUICIDE AWARENESS AND PREVENTION MONTH: The Board members read the proclamation in full. Heddens moved, Murken seconded the approval of the Proclamation Recognizing September 2023 as Suicide Awareness and Prevention Month. Roll call vote. (MCU)

AMES HISTORY MUSEUM AMERICAN RESCUE PLAN ACT (ARPA) 2023 ANNUAL REPORT: Casie Vance, Executive Director, reported on the museum's expansion project, slated to be complete in summer 2024.

MINUTES: 8/22/23 Minutes – will be considered next week

CLAIMS: 8/31/23 Claims of \$852,968.10 (run date 8/25/23, 24 pages, on file in the Auditor's Office) and authorize the Auditor to issue checks in payments of these claims and payment requests from CIDTF (\$871.79), Holding-Seized Funds (\$760.00), Emergency Management (\$1,306.50), E911 (\$123.79), County Assessor (\$5,457.82), City Assessor (\$67,094.31), Central Iowa Community Services (\$648,305.84). Murken moved, Heddens seconded approving claims as presented. Roll call vote. (MCU)

Heddens moved, Murken seconded the approval of the Consent Agenda as listed.

1. Story County Logo use request from The Bridge Home
2. Story County Logo use request from Youth and Shelter Services (YSS)
3. Attorney Fee Compensation for involuntary substance abuse commitments for General Assistance-related charges only for \$73.00.00 per hour for appointments made on or after 7/1/23
4. Request for Proposals (RFP) for Architectural/Engineering Design Services for the remodel of general office space at the Justice Center facility
5. 28E Agreement between the City of Huxley and Story County for a school resource officer
6. Appointment of Elizabeth Wygle as a Medical Examiner Investigator to fill an unexpired term ending 12/31/24
7. Resolution #24-20, Naming Depositories of Story County Funds
8. Grant Agreement, using American Rescue Plan Act (ARPA) funding, between Story County and the Stratford Mutual Telephone Company for Broadband Expansion Plans for up to \$30,000.00 with a performance period of 1/25/23-4/30/26
9. Amendment No. 1 to the Grant Agreement between the Story County Housing Trust and Story County for the Story County Housing and Direct Care Program
10. Story County's Participation in the Healthiest State Walk on 10/4/23
11. Road Closure Resolution: #24-07
12. Utility Permit: #24-7170

Roll call vote. (MCU)

RESOLUTION #24-12, TO DEED PROPERTY KNOWN AS BLOCK 40 OF THE ORIGINAL TOWN OF NEVADA, STORY COUNTY, IOWA, AND AUTHORIZE THE SIGNATURE UPON THE QUIT CLAIM DEED AND ALL OTHER NECESSARY DOCUMENTATION BY THE CHAIRMAN OF THE BOARD OF SUPERVISORS: Faisal asked Assistant County Attorney Crystal Rink for any additional information. Rink stated none. Faisal opened the public hearing at 10:10 a.m., and, hearing none, she closed the public hearing at 10:10 a.m. Murken moved, Heddens seconded the approval of Resolution #24-12, to Deed Property Known as Block 40 of the Original Town of Nevada, Story County, Iowa, and Authorize the Signature Upon the Quit Claim Deed and all other Necessary Documentation by the Chairman of the Board of Supervisors. Roll call vote. (MCU)

PARTICIPATION IN THE UNITED STATES ENVIRONMENTAL PROTECTION AGENCY (EPA) CLIMATE POLLUTION REDUCTION GRANT OPPORTUNITY LED BY POLK COUNTY: Leanne Harter, County Outreach and Special Project Manager, reported on background information. Allison Van Pelt, Sustainability Planner, reported on aid for the development and implementation of plans for reducing greenhouse gas emissions and other harmful air pollution. She reviewed a planning map, products and timeline, funding, and grant planning area. Discussion took place. Heddens clarified cost, meetings, and use of legal counsel. Van Pelt stated no funding but staff time, quarterly meetings, and review of legal authority. Additional discussion took place. Heddens moved, Murken seconded approval of Participation in the EPA Climate Pollution Reduction Grant Opportunity led by Polk County. Roll call vote. (MCU)

RELEASE OF CORNERSTONE TO CAPSTONE (C2C) PLAN SURVEY IN FALL 2023: Leanne Harter, County Outreach and Special Projects Manager, reported on annual review. She reviewed the timeline. Discussion took place. Murken moved, Heddens seconded approved the Release of C2C Plan Survey in Fall 2023 with noted added conditions. Roll call vote. (MCU)

2023 LEADERSHIP BOOTCAMP GRANT PROGRAM APPLICATION: Leanne Harter, County Outreach and Special Projects Manager, stated this is a program for rural communities and regions initiating leadership programs. She reported the grant provides an opportunity to develop a leadership program for boards and commission members. Harter reported on program details and timeline. Discussion took place. Heddens moved, Murken seconded approval of the 2023 Leadership Bootcamp Grant Program Application with \$500.00 as the match. Roll call vote. (MCU)

LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS: All Board members reported on upcoming items.

Heddens moved, Murken seconded to adjourn at 11:08 a.m. Roll call vote. (MCU)

Story County Board of Supervisors
Tentative Agenda
Administration Building
900 6th St., Nevada, IA
8/29/23

1. SPECIAL NOTE TO THE PUBLIC: This Meeting Is Also Being Offered Via Zoom. While Joining Via Zoom, If You Have A Question And/Or Comment, You May Raise Your Hand To Speak During Public Forum Or Use The Chat Feature And The Chair Will Ask The Zoom Moderator To Review All Comments During Public Forum.

Members of the public can participate by using the information below:

To join the zoom meeting by computer, tablet, smartphone:

Join from a PC, Mac, iPad, iPhone or Android device:

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PWD=L2HNYVRKBKZVMGZNULRtyZB5M285ZZ09](https://us02web.zoom.us/j/88636935542?pwd=L2hNYVRKBKZVMGZNULRtyZB5M285ZZ09)

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Dial (for higher quality, dial a number based on your current location):

+1 646 931 3860 US
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+1 301 715 8592 US (Washington DC)
+1 305 224 1968 US
+1 309 205 3325 US
+1 312 626 6799 US (Chicago)
+1 719 359 4580 US
+1 253 205 0468 US
+1 253 215 8782 US (Tacoma)
+1 346 248 7799 US (Houston)
+1 360 209 5623 US
+1 386 347 5053 US
+1 507 473 4847 US
+1 564 217 2000 US
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2. CALL TO ORDER: 10:00 A.M.
3. PLEDGE OF ALLEGIANCE:
4. ADOPTION OF AGENDA:

5. PUBLIC COMMENT #1:

This comment period is for the public to address topics on today's agenda

6. Consideration Of Proclamation Recognizing September 2023 As Suicide Awareness And Prevention Month

Department Submitting Board of Supervisors

Documents:

SUICIDE AWARENESS MONTH.PDF

7. AGENCY REPORTS:

I. Ames History Museum ARPA 2023 Annual Report - Casie Vance

Department Submitting Board of Supervisors

8. CONSIDERATION OF MINUTES:

I. 8/22/23 Minutes

Department Submitting Auditor

9. CONSIDERATION OF PERSONNEL ACTIONS:

10. CONSIDERATION OF CLAIMS:

I. 8/31/23 Claims

Department Submitting Auditor

Documents:

CLAIMS 083123.PDF

11. CONSENT AGENDA:

(All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time the Board votes on the motion.)

I. Consideration Of Story County Logo Use Request From The Bridge Home

Department Submitting Board of Supervisors

Documents:

BRIDGE HOME REQUEST.PDF

II. Consideration Of Story County Logo Use Request From Youth And Shelter Services (YSS)

Department Submitting Board of Supervisors

Documents:

YSS REQUEST.PDF

- III. Consideration Of Attorney Fee Compensation For Involuntary Substance Abuse Commitment For General Assistance Related Charges Only For \$73.00/Hr For Appointments Made On Or After 7/1/2023

Department Submitting General Assistance

Documents:

ATTORNEY FEE COMPENSATION.PDF

- IV. Consideration Of Request For Proposals For Architectural/Engineering Design Services For The Remodel Of General Office Space At The Justice Center Facility

Department Submitting Facilities Management

Documents:

FINAL DRAFT CA REMODEL.PDF

- V. Consideration Of 28E Agreement Between The City Of Huxley And Story County

Department Submitting Story County Attorney

Documents:

28E HUXLEY AND STORY COUNTY.PDF

- VI. Consideration Of Appointment Of Medical Examiner Investigators Elizabeth Wygle To Fill An Unexpired Term Ending 12/31/24

Department Submitting Board of Supervisors

Documents:

NOTICE OF APPT WYGLE.PDF

- VII. Consideration Of Resolution #24-20, Naming Depositories Of Story County Funds

Department Submitting Treasurer's Office

Documents:

RES 24 20.PDF

- VIII. Consideration Of Grant Agreement Using American Rescue Plan Act (ARPA) Funding Between Story County And The Stratford Mutual Telephone Company For Broadband Expansion Plans For Up To \$30,000 With A Performance Period Of 1/25/23 – 4/30/26

Department Submitting Board of Supervisors

Documents:

BOS ARPA AGREEMENT SUB 47.PDF

- IX. Consideration Of Amendment No. 1 To The Grant Agreement Between The Story County Housing Trust And Story County For The Story County Housing And Direct Care Program

Department Submitting Board of Supervisors

Documents:

SIGNED AMD.PDF

- X. Consideration Of Story County's Participation In The Healthiest State Walk On October 4, 2023

Department Submitting Human Resources

Documents:

HEALTHIEST STATE WALK 2023.PDF

- XI. Consideration Of Road Closure Resolution(S): #24-07

Department Submitting Engineer

Documents:

RC 24 07.PDF

- XII. Consideration Of Utility Permit(S): #24-7170

Department Submitting Engineer

Documents:

UT 24 7170.PDF

12. PUBLIC HEARING ITEMS:

- I. Consideration Of Resolution #24-12 To Deed Property Known As Block 40 Of The Original Town Of Nevada, Story County, Iowa, And Authorize The Signature Upon The Quit Claim Deed And All Other Necessary Documentation By The Chairman Of The Board Of Supervisors - Crystal Rink

Department Submitting Board of Supervisors

Documents:

RES2412.PDF

13. ADDITIONAL ITEMS:

- I. Consideration Of Participation In The EPA Climate Pollution Reduction Grant Opportunity Led By Polk County - Allison Van Pelt

Department Submitting Board of Supervisors

Documents:

CPRG AGENDA ITEM.PDF

- II. Consideration Of Release Of C2C Plan Survey In Fall 2023 - Leanne Harter

Department Submitting Board of Supervisors

Documents:

C2C PLAN SURVEY 2023.PDF

- III. Consideration Of 2023 Leadership Bootcamp Grant Program Application - Leanne Harter

Department Submitting Board of Supervisors

Documents:

LEADERSHIP BOOTCAMP.PDF

14. DEPARTMENTAL REPORTS:

15. OTHER REPORTS:

16. UPCOMING AGENDA ITEMS:

17. PUBLIC COMMENT #2:

Comments from the Public on Items not on this Agenda. The Board may not take any Action on the Comments due to the Requirements of the Open Meetings Law, but May Do So In the Future.

18. LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS:

19. ADJOURNMENT:

Story County strives to ensure that its programs and activities do not discriminate on the basis of race, color, national origin, sex, age or disability. Persons requiring assistance, auxiliary aids or services, or accommodation because of a disability may contact the county's ADA coordinator at (515) 382-7204.

Story County Board of Supervisors

Agenda

8/29/23

NAME

Anison van Pelt,
Loni Prugnitz
Matt Biese
Denny Howell
Karla Webb
Crystal Rink
Sandra J
Brenda Dyer
Greg Pickens
Jordan Cook
CASSIE Vance

AGENCY

Polk County
Story County Medical
Story Medical
H D Bell ^{Howell} Investment Finance
CICS
County Attorney
BOS
WDC
AFDC
City of Nevada
AMES HISTORY MUSEUM

PROCLAMATION

National Suicide Awareness and Prevention Month

September 2023

WHEREAS, September is known globally as “Suicide Awareness and Prevention Month”. The goal is to start the conversation about mental health and the impact of suicide to help destigmatize the conversation and help connect people with the appropriate support services; and

WHEREAS, according to the American Foundation for Suicide Prevention (A.F.S.P.), Suicide is the 10th leading cause of death among adults, and the 2nd leading cause of death among individuals between the ages of 10 and 34 in the US; and

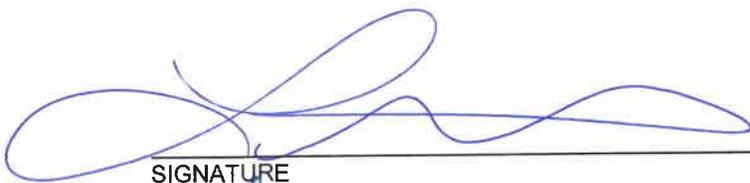
WHEREAS, more than 48,000 people died by suicide across the United States in each year, with an average of 132 suicides completed daily; and

WHEREAS, each and every suicide directly impacts a minimum of 100 additional people, including family, friends, co-workers, neighbors, and community members; and

WHEREAS, Story County publicly places its full support behind those who work in the fields of mental health, education, and law enforcement; and

WHEREAS, our local mental health experts serve on the front lines of a war that many still refuse to discuss, as stigma regarding suicide and mental health issues is far too prevalent; and

NOW, THEREFORE, BE IT RESOLVED THAT, We, the Story County Board of Supervisors, do hereby proclaim September 2023 as National Suicide Awareness and Prevention Month in Story County and encourage all residents to take the time to understand the importance of mental health education and recognize that taking care of ourselves and others includes taking care of mental health.



SIGNATURE

8/29/23
DATE



SIGNATURE

8/29/23
DATE



SIGNATURE

8/29/23
DATE



Print

Story County Logo Use Request Form - Submission #5829

Date Submitted: 8/18/2023

Overview

The Story County, Iowa logo can only be provided for use to a person, agency, or group who is working on a joint County or County-funded program or project with an authorized Story County employee. A completed Logo Usage Request Form must be received by Story County prior to granting permission to use the Story County logo. The Logo Usage Request Form must be approved by the Story County Board of Supervisors or designee to be valid.

Permission to use the logo is limited to a specific project or product. When that project or product is complete, new permission must be requested.

Any individual or entity other than Story County, Iowa is prohibited from using Story County's logo without permission granted by the Story County Board of Supervisors or designee. Unauthorized use is subject to action by Story County, Iowa.

Name of organization requesting use of Story County's logo*

Shelter Housing Corporation, dba The Bridge Home

Address1*

225 S. Kellogg Ave.

Address2

City*

Ames

State*

IA

Zip*

50010

What is the event or program for which Applicant seeks to use Story County's logo?*

Story County ARPA grant promo materials, website & etc. subrecipient 29

How is Story County, Iowa connected to this event or program?*

Check all that apply.

As an active participant

Through funding support (e.g., sponsorship)

Other

What is the date or date range for the requested logo use? *

July 1, 2023 - December 31, 2025

Name of Story County employee who is the primary contact for this project/partnership*

Leanne Harter

How do you plan to use Story County's logo?*

Check all that apply.

Print material for promotional or educational use

Digital use (examples: website, social media, electronic newsletter, video, or other digital platform)

Silk screening

Other*

*Please describe your use of "other:"

What color version of the logo is needed?*

Check all that apply.

Terms and Conditions

Permission to use the Story County, Iowa logo is subject to the Applicant agreeing to the following terms and conditions:

1. The Applicant shall not make any alterations to the logo, stretch, distort, change colors, or adapt it as part of another graphic symbol or mark.
2. The word "County" is considered part of the logo and may not be deleted or changed in any way.
3. The full-color logo shall be placed over a white, very light tint of color or solid black background. The logo shall never appear to be inside a box.
4. When using the reversed white logo, the Applicant shall use a background dark enough for the logo to be easily read.
5. The logo shall never be smaller than .33 inches wide.
6. The logo shall never have a box-like outline around it or appear to be inside of a box.
7. The Applicant shall not use the logo for commercial purposes.
8. The Applicant shall not grant permission to any other person or entity to use the logo.
9. The Applicant agrees that Story County assumes no liability regarding the Applicant's use of the Story County logo.
10. The logo cannot be used for any purpose other than the purpose stated in this request.
11. The permission granted to use the logo is solely for the program or activity described in this request. Any future use of the logo requires a new request and approval.
12. The Applicant shall not use the logo in a manner that is likely to cause confusion over the source of the logo.
13. The Applicant shall not use the logo for a purpose that is related to a ballot initiative, direct religious purpose, or political purpose.
14. The Applicant shall not use the logo in disparaging, inappropriate, or otherwise damaging applications.
15. If the logo is used on electronic materials, the Applicant must hyperlink the logo to www.storycountyiowa.gov.
16. Story County, Iowa reserves the right to refuse permission to any person(s) or organization requesting the use of the logo.
17. Story County reserves the right to terminate the Applicant's use of the logo immediately if the Applicant fails to adhere to any of the above terms and conditions.

Agreement to Terms and Conditions*

By selecting "Yes" below you (the Applicant), are confirming that you have read the above Terms and Conditions regarding the use of Story County, Iowa's logo and that you agree, on behalf of the organization represented in this request, to abide by all of the Terms and Conditions stated to the left.

Failure to abide by all Terms and Conditions above will result in termination of the Applicant's use of the Story County, Iowa logo and may result in further action by Story County, Iowa.



Yes - I (the Applicant) have read the above Terms and Conditions related to use of Story County, Iowa's logo and agree to abide by them.

Name of Person Submitting Request*

Shari Reilly

First and Last Name

Email Address of Person Submitting Request*

shari@thebridgehome.org

Phone Number of Person Submitting Request*

515-969-0902

What is your title/role with organization submitting this request?*

Executive Assistant

Print

Story County Logo Use Request Form - Submission #5836

Date Submitted: 8/22/2023

Overview

The Story County, Iowa logo can only be provided for use to a person, agency, or group who is working on a joint County or County-funded program or project with an authorized Story County employee. A completed Logo Usage Request Form must be received by Story County prior to granting permission to use the Story County logo. The Logo Usage Request Form must be approved by the Story County Board of Supervisors or designee to be valid.

Permission to use the logo is limited to a specific project or product. When that project or product is complete, new permission must be requested.

Any individual or entity other than Story County, Iowa is prohibited from using Story County's logo without permission granted by the Story County Board of Supervisors or designee. Unauthorized use is subject to action by Story County, Iowa.

Name of organization requesting use of Story County's logo*

YSS

Address1*

420 Kellogg Avenue

Address2

City*

Ames

State*

Iowa

Zip*

50010

What is the event or program for which Applicant seeks to use Story County's logo?*

! Story County encourages sub-recipients of our American Rescue Plan Act dollars to utilize the Story County logo in promotional material for your social media project.

How is Story County, Iowa connected to this event or program?*

Check all that apply.



As an active participant



Through funding support (e.g., sponsorship)



Other

What is the date or date range for the requested logo use? *

September

Name of Story County employee who is the primary contact for this project/partnership*

Bryce Garman

How do you plan to use Story County's logo?*

Check all that apply.



Print material for promotional or educational use



Digital use (examples: website, social media, electronic newsletter, video, or other digital platform)



Silk screening



Other*

*Please describe your use of "other."

What color version of the logo is needed?*

Check all that apply.



Color



Black



White

Terms and Conditions

Permission to use the Story County, Iowa logo is subject to the Applicant agreeing to the following terms and conditions:

1. The Applicant shall not make any alterations to the logo, stretch, distort, change colors, or adapt it as part of another graphic symbol or mark.
2. The word "County" is considered part of the logo and may not be deleted or changed in any way.
3. The full-color logo shall be placed over a white, very light tint of color or solid black background. The logo shall never appear to be inside a box.
4. When using the reversed white logo, the Applicant shall use a background dark enough for the logo to be easily read.
5. The logo shall never be smaller than .33 inches wide.
6. The logo shall never have a box-like outline around it or appear to be inside of a box.
7. The Applicant shall not use the logo for commercial purposes.
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10. The logo cannot be used for any purpose other than the purpose stated in this request.
11. The permission granted to use the logo is solely for the program or activity described in this request. Any future use of the logo requires a new request and approval.
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13. The Applicant shall not use the logo for a purpose that is related to a ballot initiative, direct religious purpose, or political purpose.
14. The Applicant shall not use the logo in disparaging, inappropriate, or otherwise damaging applications.
15. If the logo is used on electronic materials, the Applicant must hyperlink the logo to www.storycountyiowa.gov.
16. Story County, Iowa reserves the right to refuse permission to any person(s) or organization requesting the use of the logo.
17. Story County reserves the right to terminate the Applicant's use of the logo immediately if the Applicant fails to adhere to any of the above terms and conditions.

Agreement to Terms and Conditions*

By selecting "Yes" below you (the Applicant), are confirming that you have read the above Terms and Conditions regarding the use of Story County, Iowa's logo and that you agree, on behalf of the organization represented in this request, to abide by all of the Terms and Conditions stated to the left.

Failure to abide by all Terms and Conditions above will result in termination of the Applicant's use of the Story County, Iowa logo and may result in further action by Story County, Iowa.



Yes - I (the Applicant) have read the above Terms and Conditions related to use of Story County, Iowa's logo and agree to abide by them.

Name of Person Submitting Request*

Jeremy Gustafson

First and Last Name

Email Address of Person Submitting Request*

jgustafson@yss.org

Phone Number of Person Submitting Request*

515-557-0023

What is your title/role with organization submitting this request?*

Marketing and Communications Director



**Story County General Assistance
Erin Rewerts, Director**

Story County Human Services Center
126 S. Kellogg Ave. Suite 001, Ames, Iowa 50010
Phone: 515-663-2930 Fax: 515-663-2940
www.storycountyiowa.gov
generalassistance@storycountyiowa.gov

August 15, 2023

Re: Attorney Fee Compensation

To: Story County Board of Supervisors
From: Erin Rewerts, Story County General Assistance Director

Attorney fee compensation for Involuntary Substance Abuse Commitments under Iowa Code section 125.78 indicates "the county shall compensate the attorney at an hourly rate to be established by the county board of supervisors in substantially the same manner as provided in Iowa Code section 815.7"

Attorney fee compensation per SF 562, New Subsection 7A-"For appointments made on or after July 1, 2023, the reasonable compensation shall be calculated on the basis of eighty-three dollars per hour for class "A" felonies, seventy-eight dollars per hour for class "B" felonies, seventy-three dollars per hour for all other cases.

I recommend the Board set the attorney fee compensation for involuntary substance abuse commitment based on the rate established in SF 562.

APPROVED **DENIED**

Board Member Initials: ER

Meeting Date: 8/29/23

Follow-up action: _____

**REQUEST FOR PROPOSAL FOR
Architectural/Engineering Design Services for the remodel of general office space
at the Justice Center Facility, for Story County, Iowa**

Story County, Iowa ("County") seeks proposals for Architectural/Engineering Design Services for the remodel of general office space at the Justice Center Facility, for Story County, Iowa.

The purpose of this Request for Proposal (RFP) is to solicit a consultant to:

Provide architectural/engineering design services as specified in the scope of work for the remodel of approximately 6,100 square feet of office/meeting room space with Mechanical, Electrical, Plumbing and Technology ("MEPT") needs. This work is primarily located within the County Attorney's office and Clerk of Court office. Other specifics as identified in the Scope of Work further explained within this RFP.

The Consultant selected from the RFP will be engaged after competitive evaluation based on the "Selection Criteria" set forth in this request.

This request invites consultants to submit proposals for accomplishment of the items of work specified below under Scope of Work and detailed further within this RFP. Proposals should be prepared and submitted in accordance with the guidelines and requirements set forth in this request.

Sealed proposals: Consultant will deliver one (1) hard copy and one digital format (flash drive) to the following address:

Story County Board of Supervisors
c/o County Outreach and Special Projects Manager
Story County Administration
900 6th Street
Nevada, Iowa 50201

APPROVED **DENIED**

Board Member Initials: _____

Meeting Date: 8/29/23

Follow-up action: _____

The envelope must be clearly marked "SEALED RFP". The name of the Consultant and contact person must be listed on the outside of the envelope. Any restrictions on the use of data within proposals must be clearly stated in the proposal itself. Non-disclosure cannot be guaranteed after the selection stage of this procurement due to public record laws.

Proposal Deadline: 10/16/2023 at 12:00 PM

Proposals received after the proposal deadline will be considered late and will not be accepted nor evaluated. Proposals may be withdrawn and/or modified in writing prior to the submission deadline. Request for withdrawal must be in writing by the contact person named on the outside of the envelope. Proposals that are resubmitted must be sealed and received prior to the submission deadline. Each Consultant may submit only one proposal.

Scope of Work

The scope of work involves the following:

The Consultant selected for this project will provide architectural/engineering design services in connection with, but not limited to, the design and code compliance with the construction, remodel, rework, demolition and evaluation of general office space, meeting room space with addition of rest room space. Building is under the ownership of Story County, Iowa.

The basis of design is the remodel type-work in nature for approximately 6100 square feet of existing office/meeting room space to better utilize the space, including adding private restroom and break room facilities. These areas will need MEPT considerations, most specifically an entire update to the existing fire alarm system throughout the facility. These specific locations will be shown to prospective consultants at a scheduled site walk thru. All work to be conducted at the address listed below and would be conducted during normal business hours (7:00 am – 7:00 pm Monday through Friday) with understanding that areas may be completely occupied to partially occupied. All areas slated for remodel type work are in a current finished state.

Location Address – Story County, Justice Center – 1315 South B Ave. Nevada, IA

While Item #3 below will not be in the original contract, it may be addressed through a subsequent addendum. Please provide relevant information as such.

1. PROVIDE DESIGN through a series of consultations with Story County Facilities Management, Board of Supervisors, and other pertinent parties.
2. PREPARE PLANS, SPECIFICATIONS, CONSTRUCTION COST ESTIMATES, AND OBTAIN ALL APPLICABLE PERMITS for the proposed improvements. The selected design firm will assist in the creation of project schedules, to include design and construction. Adherence to the overall project budget is mandatory with the selected design firm providing an estimated construction cost budget. The development of all schedules and budgets will be approved by Story County. Design submittals will be required at 30%, 60%, 95%, and final.
3. PROVIDE CONSTRUCTION ADMINISTRATION. If applicable, this will be handled by an addendum to the original contract, and may include the following:
 - A. Attend bid-letting, preconstruction, and progress meetings.
 - B. Act as Resident Construction Engineer. Ensure substantial compliance with plans and specifications by overseeing construction, inspection, material testing and reporting requirements. (Story County Facilities Management will do continuous monitoring).
 - C. Prepare and review any change orders.
 - D. Coordination and facilitation of any claims or disputes.
 - E. Final review and project closeout.

Work Product and Deliverables

The selected consultant will be expected to provide the following products to the County:

Product/Deliverable	Quantity
Digital copies of all schematic designs	One (1) copy
Digital copy of construction documents, to owner, if project is selected to proceed to construction phase.	One (1) copy
Hard copies of construction documents, to owner, if project is selected to proceed to construction phase.	N/A
Digital copy of specifications manual, to owner, if applicable.	One (1) copy
Hard copies of specifications manual, to owner, if applicable.	N/A
Digital copy of Operation & Maintenance manual, to owner, if applicable	One (1) copy
Hard copies of Operation & Maintenance manual, to owner, if applicable.	One (1) copy

Conceptual Plan and Proposal Submittal Requirements

The Consultant shall provide a Conceptual Plan, including a detailed statement of work for the product/services believed to be appropriate for Story County, addressing the Scope of Services detailed in this RFP.

The Conceptual Plan should indicate the following, at a minimum:

- Consultant name, address, and names of primary contacts.
- Identify project manager. List the project manager's relevant experience and similar work including references.
- Restatement of services required (four pages maximum): attach a restatement of the proposed agreement that outlines its objectives and scope as perceived. Do not repeat the Scope of Services, but elaborate on the tasks, conditions, or other specifics deemed significant and necessary to demonstrate a complete understanding of the technical and substantive issues to be addressed, including the following:
 - A statement of the Consultant's understanding of the project that demonstrates knowledge of the project requirements.
 - Proposed project approach, including timelines and description of the Consultant's technical approach to the project, including an outline of the sequence of tasks, major benchmarks and milestone dates.
 - Proposed use of County staff, as well as any equipment, materials or additional data that will be expected from the County at the onset of the project.
- Outline personnel skills and services that distinguish the Consultant, incorporating appropriate staff profiles and a description of specific staff that will comprise the project team for this assignment. The staff profile should describe the Consultant's experience in providing services to the public sector, jobs of similar size(s) and provide applicable certifications for staff members involved in the process. Please attach a description of similar projects designed and constructed by the Consultant. Project summaries should emphasize their relevance to the proposed agreement.

- Samples of related/comparable past projects that would serve as examples of experience and expertise necessary for this work. This does not include generalized promotional material, resumes, statement of experience, qualifications, or capabilities, or other material that is irrelevant to the proposed agreement.
- Evidence of ability to work effectively within tight time constraints.
- Provide the earliest date available to assume these duties.
- Estimated cost of the services to be provided under this proposal including:
 - A proposed fee structure based upon the plan of work proposed by the Consultant.
 - Proposed services to be sub-contracted if any, anticipated subcontractors, and anticipated costs for these services. NOTE: Story County will not pay the Consultant a surcharge percentage on third party fees and costs. Method of billing must be disclosed. An acknowledgement that any task/work request considered to be outside of the agreed upon scope and contracted duties that will incur fees, must be communicated by the Consultant and agreed to by Story County prior to the performance of that task/work request.
- Three (3) references are to be included with the proposal.

Submittal Process and Details

All proposals must be submitted as detailed in the manner described herein. Exceptions nor extensions to established deadlines will not be granted.

Story County will not meet individually in person or via other means with potential Consultants. A mandatory* pre-proposal site visit/walk-thru is scheduled for 4:30 PM 9/7/2023 (date could change if inclement weather is present) beginning at the Justice Center 1315 South B Ave, Nevada, Iowa.

***RSVP is preferred prior to 12:00 PM on 9/5/2023 – please email lharter@storycountyiowa.gov.**

Story County will be accepting questions from 8/29/2023 – 9/21/2023, regarding this RFP. Please submit questions via email to Leanne Harter, County Outreach and Special Projects Manager, at lharter@storycountyiowa.gov. Written responses will be published on the County's website www.storycountyiowa.gov and distributed to those who submitted questions no later than 4:30 PM on 9/29/2023.

Estimated Timeline

- Release RFP – 8/29/2023
- Mandatory site visit/walk-thru at 4:30 PM on 9/7/2023
- Questions due to Story County by 4:30 PM 9/21/2023
- Story County Responses published no later than 4:30 PM on 9/29/2023
- Proposals Due – no later than 12:00 PM on 10/16/2023

Architectural/Engineering Design Services for the remodel of general office space at the Justice Center Facility, for Story County, Iowa

Release Date: 8/29/2023

Page 4

- Proposals Reviewed – 10/16/2023 – 10/19/2023
- Board of Supervisors Consultant selection – 10/24/2023
- Contract development – 10/24/2023 – 11/8/2023
- Board of Supervisors action on contract – 11/14/2023
- Effective start of contract – 11/15/2023

The above dates are subject to change at the discretion of Story County.

The Story County Board of Supervisors will consider approval of a contract with the selected Consultant.

The Story County Board of Supervisors reserves the right to accept or reject any and all responses, in part or in whole, and to accept responses, which in its sole discretion and opinion appear to be responsive, responsible, and in the best interests of the County. The County further reserves the right to waive any formalities or informalities or to amend the schedule as necessary.

The price quotations stated in the Consultant's proposal will not be subject to any price increase from the date on which the proposal is opened by Story County to the mutually agreed-to date of bid. Proposals must be signed by an official authorized to bind the provider to its provisions for at least a period of 90 days. Failure of the successful Consultant to accept the obligation of the bid may result in the cancellation of any award. A service contract will be executed between Story County and the awarded Consultant.

The selected Consultant may not subcontract any of the work specified in this RFP without prior written consent of Story County.

Consultant Selection Procedures

Story County will analyze and evaluate all properly submitted proposals in response to this request using the "Evaluation Criteria" listed in this RFP to rank all Consultants. Top scoring Consultants will be chosen for further evaluation, which may include interviews and presentations with those firms. Each proposal will be evaluated based on the Evaluation Criteria listed below. Proposals will be ranked in order of the highest numerical score first. Story County may select as many of the top ranked Consultants as it deems necessary for inclusion within the negotiating list.

Evaluation Criteria

1. Experience with related activities or programs.
2. Consultant's understanding and technical approach to the project.
3. Availability and capability of staff. Pertinent experience and qualifications of the project team.
4. Technical and financial resources.
5. Ability to complete the project in a timely manner and within budget.
6. Integrity and compliance with public policy.

7. Location of office. Preference may be given to those Consultants located within Story County.

Insurance

Consultant shall take out and maintain during service to the County under a contract such public liability and property damage insurance as shall protect Consultant, its subcontractors, and the County from claims for damages for personal injury, including accidental death, as well as for claims for property damage, which might arise from operations under its contract with the County, whether such operations be by Consultant or its subcontractor, or by anyone directly or indirectly employed by either of them. All insurance policies shall be issued by responsible companies who are acceptable to the County. The Consultant shall not cause any insurance to be canceled nor permit any insurance to lapse during the life of the contract with the County. Consultant shall indemnify and hold County harmless from any damages, cost, claims or expenses which may arise as a result of any failure on the part of the Consultant to provide accurate and/or complete data and information to the County as outlined and required by the terms and conditions of its contract with the County.

Sample Form of Consultant Services Contract is provided as Appendix A.

Appendix A
Sample

Provider Agreement

THIS AGREEMENT is entered into by and between Story County, an Iowa Municipal Corporation, whose mailing address and telephone number is 900 Sixth Street, Nevada, Iowa 50201, telephone 515-382-7200, hereinafter referred to as "County", and _____, hereinafter referred to as "Provider", whose mailing address and telephone number is _____, telephone _____.

1. PURPOSE AND INTENT. The purpose of this agreement is for the Provider to

2. FEES, EXPENSES & COMPENSATION. Consultant may charge a maximum hourly fee of \$ _____ for professional services necessary under the terms of this Agreement. Consultant may bill Client for travel expenses at the rate of not more than _____ per mile, which shall be limited to actual mileage incurred to perform necessary tasks required to reach the Client's objective under this Agreement. Consultant may not bill or receive compensation from client for time spent traveling. All invoices must be itemized and specify the invoice total and time period covered and detail the work performed or expense incurred per this Agreement. Consultant agrees that the hourly fee and mileage expense shall be Consultant's sole compensation for professional services and work performed because of this Agreement.

Provider understands that the County reserves the right to request additional specific information in assessing the accuracy of claim information.

3. INDEPENDENT CONTRACTOR. It is understood that Provider is an independent professional contractor and that Provider will not in any event be construed as or hold itself out to be an employee or agent of the County. It is further agreed that at no time will the Provider or the work efforts of the Provider be under the supervision or control of the County, although Provider agrees to comply with all reasonable requests and regulations applicable to any other business invitee of the County. It is also agreed that Provider, as an independent contractor, is not restricted to working exclusively for the County during the term of the Agreement.

4. INSURANCE & TAXES. Provider is responsible for Workers Compensation, Disability, Unemployment, Automobile Insurance, and any other insurance required by the State of Iowa and will provide certificates of insurance to the County on an annual basis. Provider is also responsible for payment of State and Federal taxes, and any other applicable tax. Provider is not eligible for any benefits the County may provide for its employees.

5. CONFIDENTIALITY. Provider agrees to comply fully with confidentiality in compliance with all laws and regulations regarding protected health information.

6. TERM AND TERMINATION OF AGREEMENT. This Agreement is effective on the _____ day of _____, 202____ for a period of _____ year (s). The County may terminate this agreement immediately upon Provider's refusal to, or inability to perform under the agreement or Provider's breach of this agreement. Either party may terminate this agreement for any reason, without cause, by giving 90 days written notice to the other party.

7. ACCESS TO BOOKS AND RECORDS. Unless otherwise required by applicable laws, Provider shall allow the County access to all books and records for purposes of auditing or reviewing Provider's claims, upon request by the County. Provider's failure to provide access under this section shall constitute a material breach of the agreement.

8. REQUIREMENTS. Provider hereby agrees to perform all duties in accordance with all state and federal laws and regulations. This provision includes but is not limited to Iowa Code Section 144.32. Provider assures that no person shall on the grounds of race, color, national origin, or sex, as provided by Title VI of the Civil Rights Act of 1964 be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under this program or activity. Failure to perform duties in accordance with the applicable laws and regulations shall be considered a material breach of this agreement by the Provider.

9. EXTENSION. If mutually agreeable to County and Provider, this Agreement may be extended. Such extension will be documented by written amendment, duly signed and dated by both parties.

10. ASSIGNMENT. Neither party to this Agreement may assign, sell or transfer any part thereof to any other firm or entity without first obtaining the written permission of the other party hereto.

11. APPLICABLE STATE LAW AND WAIVER OF FEDERAL REMOVAL. This Agreement has been negotiated, executed and delivered in the State of Iowa. The parties hereto agree that all questions pertaining to the validity and interpretation of this agreement will be determined in accordance with the laws of the State of Iowa in Story County, Iowa. The parties hereby waive removal of any issue hereunder to the federal courts.

This Agreement and referenced attachments constitute the entire contract of the parties hereto and supersedes any prior agreement between the parties.

STORY COUNTY, IOWA (County) _____ (Provider)

By: By:

Chairperson of the Board of Supervisors

Dated: _____ Dated: _____

NOTICE OF APPOINTMENT

PERSON APPOINTED: Elizabeth Wygle

BOARD COMMISSION OR COMMITTEE APPOINTED TO:

Medical Examiner Investigator

LENGTH OF TERM: 2 Years

IS THIS APPOINTMENT TO FILL AN UNEXPIRED TERM? Yes

IF SO, WHO'S TERM: Mathew Ringgenberg

WHO NEEDS TO BE NOTIFIED? _____

DATE APPOINTED: 8/29/2023

DATE OF TERM EXPIRED: 12/31/2024

APPROVED **DENIED**
Board Member Initials: [Signature]
Meeting Date: 8/29/23
Follow-up action: _____

PROFESSIONAL CONSULTANT SERVICES AGREEMENT

(Contracted Services)

Under the provision of Section 3401 of the Internal Revenue Code of 1954, an employer must withhold income tax from all remuneration actually or constructively paid to an employee. This agreement covers professional services provided by Elizabeth as an independent contractor. Elizabeth assumes all responsibility for payroll taxes and required FOAB contributions.

In general, an individual who is subject to the control and direction of another only as to the results of their work, and not as the means by which it is accomplished in an independent contractor and is not an employee.

AGREEMENT

NAME OF CONTRACTOR Elizabeth Wygle

MAILING ADDRESS 65043 200th St. Nevada, IA 50201

BUSINESS PHONE NO. none CELL PH# 515-689-0459

1. DESCRIPTION OF SERVICES: Medical Examiner Investigations/On-Call - death as outline in the Iowa Code ch: 331.802 at the direction of the Story County Medical Examiner.

2. DATE (S): 1/1/23 - 12/31/24; 2 year term (completion of unexpired term) of unexpired

3. TIME (S) To be determined by the Story County Medical Examiner

4. LOCATION; To be determined by the Story County Medical Examiner

5. PROFESSIONAL FEES; \$250.00/per Investigation plus County mileage paid at current County rate.

6. SPECAIL CONDITIONS; Insurance coverage is provided for services. The medical examiner investigators perform on behalf of the County.

CERTIFICATION

I certify that I have read the above statement regarding the requirements of the IRS for an "independent contractor" and I assume the responsibility for payroll and FOAB contributions. I agree to the conditions stated above for services provided by myself to Story County.

Signature [Signature] Date 08/24/2023

Approved by [Signature] Date 8/29/23

W-9 completed YRS

Story County Board of Supervisors Resolution #24-20

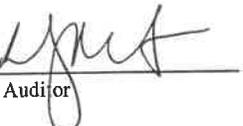
Resolution Naming Depositories

RESOLVED, that the Board of Supervisors of Story County in Story County, Iowa, approves the following list of financial institutions to be depositories of the Story County funds in conformance with all applicable provisions of Iowa Code Chapters 452 and 453 (1983), as amended by 1984 Iowa Acts, S.F. 2220. The Treasurer, Recorder, and Sheriff are hereby authorized to deposit the County funds in amounts not to exceed the maximum approved for each respective financial institution as set out below.

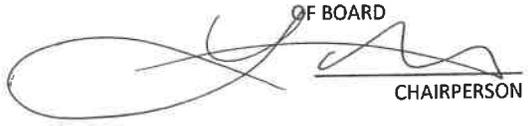
Depository Name	Location of Office	Maximum Balance in effect under prior resolution	Maximum Balance in effect under this resolution
Treasurer Accounts			
Availa Bank	Nevada	\$15,000,000.00	\$15,000,000.00
Bank of the West	Ames Branch	\$15,000,000.00	\$15,000,000.00
Community Choice Credit Union	Ames	\$15,000,000.00	\$15,000,000.00
Exchange State Bank	Collins	\$15,000,000.00	\$15,000,000.00
Fidelity Bank	Huxley	\$15,000,000.00	\$15,000,000.00
First American Bank	Ames	\$15,000,000.00	\$15,000,000.00
First National Bank	Ames	\$15,000,000.00	\$15,000,000.00
First Interstate Bank	Ames	\$65,000,000.00	\$65,000,000.00
GNB Bank	Story City	\$15,000,000.00	\$15,000,000.00
Iowa Public Agency Investment Trust (IPAIT)	Des Moines	\$65,000,000.00	\$95,000,000.00
Iowa Public Agency Investment Trust (IPAIT) - CICS	Des Moines	\$0.00	\$15,000,000.00
Maxwell State Bank	Maxwell	\$15,000,000.00	\$15,000,000.00
National Financial Services	Troy, MI	\$6,000,000.00	\$7,500,000.00
Reliance State Bank	Story City	\$15,000,000.00	\$15,000,000.00
South Story Bank & Trust	Huxley	\$15,000,000.00	\$15,000,000.00
State Bank & Trust Company	Nevada	\$45,000,000.00	\$45,000,000.00
Vision Bank	Ames	\$15,000,000.00	\$15,000,000.00
CICS	Nevada	\$0.00	\$1,800,000.00
State Bank & Trust Company			
Recorder			
State Bank & Trust Company	Nevada	\$500,000.00	\$500,000.00
Sheriff			
State Bank & Trust Company	Nevada	\$500,000.00	\$500,000.00
Conservation			
State Bank & Trust Company	Nevada	\$500,000.00	\$500,000.00

Passed this 29th day of August, 2023


Chairperson, Board of Supervisors

Attest: 
County Auditor

ROLL CALL FOR ALLOWANCE
 Latifah Faisal Yea Nay Absent
 Lisa Heddens Yea Nay Absent
 Linda Murken Yea Nay Absent

ALLOWED BY VOTE OF BOARD
 Yea 3 Nay 0 Absent 0

 Above tabulation made by JB
 CHAIRPERSON

**GRANT AGREEMENT
AN AGREEMENT WITH STRATFORD MUTUAL TELEPHONE COMPANY
FOR BROADBAND EXPANSION PLANS**

THIS AGREEMENT (“Agreement”) is entered into by and Between Story County, an Iowa Municipal corporation, whose mailing address and telephone number is 900 Sixth Street, Nevada, Iowa 50201, telephone 515-382-7200, hereinafter referred to as “County”, and the Stratford Mutual Telephone Company, hereinafter referred to as “Grantee”, whose mailing address and telephone number is 1001 Tennyson Avenue, Stratford, Iowa 50249, telephone (515) 838-2390.

1. PURPOSE AND INTENT

The purpose of the agreement is for the Grantee to expand broadband to a service area between rural Roland, west to US Hwy 69 and south to 170th in Story County, with the funding from Story County to serve as county match for funding from the Empower Rural Iowa Broadband Grant Program.

The Grantee acknowledges that (1) the source of funding awarded for this project is the Coronavirus State and Local Fiscal Recovery Funds (“SLFRF”) funds; (2) any and all compliance requirements for use of SLFRF funds; and (3) any and all reporting requirements for expenditures of SLFRF funds. (All definitions from “*Compliance and Reporting Guidance: State and Local Fiscal Recovery Funds*” dated February 28, 2022, version 3.0.)

In order to accomplish the objectives of the American Rescue Plan Act (ARPA) to respond to the public health emergency or negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality, the County and Grantee agree as follows:

2. DISBURSEMENT OF FUNDS

The County will pay Grantee an amount not to exceed \$30,000. The funds will be disbursed in one lump-sum payment of \$30,000.

3. REPORTING

In exchange for payment received, Grantee agrees to provide the County quarterly reporting on expenditures and obligations made with ARPA funds and annual reporting regarding the referenced broadband expansion to Story County. A timeline for quarterly reporting is attached as Exhibit A.

4. TERMS

The terms of this service agreement shall begin upon the execution of this contract by the Chair of the Story County Board of Supervisors. Agreement shall terminate upon the exhaustion of ARPA funds by Grantee. Agreement will terminate no later than 12/31/2026.

- (A) This Agreement shall remain in effect until one of the following events has occurred:
- a. The Grantee and the County replace this Agreement with another written agreement;
 - b. All of Grantee’s obligations under this Agreement have been discharged, including, without limitation, any obligation to reimburse the County for disbursements; or
 - c. This Agreement has been terminated pursuant to the provisions of Section 4 hereof.

5. TERMINATION

The County, in its sole and absolute discretion, may terminate this Agreement:

- a. if the Grantee has breached any provision of this Agreement or has failed to comply with any applicable state or federal law or regulation applicable to any Project; or
- b. if any representation or warranty made by the Grantee in any Proposal, this Agreement, or any certification or other supporting documentation thereunder or hereunder shall prove to have been incorrect in any material respect at the time made.
- c. *Notice of Termination.* The County shall provide the Grantee with written notice of termination of this Agreement. The termination of this Agreement shall be effective as of the date such notice of termination is sent by the County. The County may terminate this agreement without penalty to the County, at any time, without cause, by giving written notice to the Provider at least fifteen (15) days before the effective date of such termination.
- d. *Effect of Termination.* Upon termination of this Agreement, the Grantee shall reimburse the County for all costs and disbursements of the project terminated on a schedule to be negotiated in good faith between the County and the Grantee, but in no event more than 60 days from the date of such termination. The Grantee shall return any unused portion of the funds to the County within thirty days of notification of termination.
- e. Grantee may terminate this agreement by giving a 21-day notice by certified mail to the County.

6. AFFIRMATIVE COVENANTS

- a. *Ratification.* By executing this Agreement, the Grantee (i) affirms and ratifies all statements, representations and warranties contained in all written documents that it has submitted to the County in connection with this Agreement (including, without limitation, the Agreement and the Application attached hereto as of the date hereof) and (ii) agrees that on each date, if any, that additional information is attached hereto and made a part hereof, it will be deemed to have affirmed and ratified all such statements, representations and warranties (including, without limitation, those contained or provided in connection with such additional information).
- b. *No Litigation.* No action, suit, proceeding, inquiry or investigation, at law or in equity, before or by any court, public board or body, other than as disclosed to the County in writing, is pending or, to the knowledge of the authorized representatives of the Grantee executing this Agreement, threatened (1) seeking to restrain or enjoin the execution and delivery of this Agreement, or the undertaking of any Project (defined below) or (2) contesting or affecting the validity of this Agreement; and neither the corporate existence of the Grantee nor the title to office of any authorized representatives of the Grantee executing this Agreement, is being contested.
- c. *No Conflicts.* The authorization, execution and delivery of this Agreement, and performance by the Grantee of the Project and of its obligations under this Agreement, will not constitute a breach of, or a default under, any law, ordinance, resolution, agreement, indenture or other instrument to which the Grantee is a party or by which it or any of its properties is bound.

- d. SAM.gov Registration. Grantee shall inform the County whether or not they are actively registered with the System for Award Management (“SAM”) and confirms that the Unique Entity Identifier (“UEI”) or Taxpayer Identification Number (“TINS”) herein listed is the correct number for the Grantee as of the date hereof. If Grantee is not registered with the System for Award Management (“SAM”) they will be required to register and provide the County with their Unique Entity Identifier (“UEI”) before awarded funds will be released to the Provider.

Unique Entity Identifier (“UEI”) or Taxpayer Identification Number (“TINS”) -
THHMUPADMW61

- e. Reporting and Compliance with Laws. The Grantee shall comply with all reporting requirements as determined by Story County. In addition, the Grantee agrees that the Project shall be constructed or undertaken and shall be expended in full compliance with all applicable provisions of federal, state and local law and all regulations thereunder. Without limiting the generality of the foregoing, the Grantee covenants to comply in all respects with all applicable law, regulation and rule regarding bidding, procurement, employment and anti-discrimination.
- f. Civil Rights Compliance. Recipients of Federal financial assistance from the Treasury are required to meet legal requirements relating to nondiscrimination and nondiscriminatory use of Federal funds. Those requirements include ensuring that entities receiving Federal financial assistance from the Treasury do not deny benefits or services, or otherwise discriminate on the basis of race, color, national origin (including limited English proficiency), disability, age, or sex (including sexual orientation and gender identity), in accordance with the following authorities: Title VI of the Civil Rights Act of 1964 (Title VI) Public Law 88-352, 42 U.S.C. 2000d-1 et seq., and the Department's implementing regulations, 31 CFR part 22; Section 504 of the Rehabilitation Act of 1973 (Section 504), Public Law 93-112, as amended by Public Law 93-516, 29 U.S.C. 794; Title IX of the Education Amendments of 1972 (Title IX), 20 U.S.C. 1681 et seq., and the Department's implementing regulations, 31 CFR part 28; Age Discrimination Act of 1975.
- g. If for any reason Grantee is unable to meet the terms as agreed upon above Grantee shall notify the COUNTY and return any unused portion of the funds to the COUNTY within 30 days of that notification.

7. ASSIGNMENTS

Grantee's obligation and duties under this Agreement shall not be assigned without the permission of the County.

8. INDEMNIFICATION

Grantee shall hold harmless the County for any injury or damage caused by the acts or omissions of Grantee on employees or agents and Grantee agrees to indemnify the County for any such injury or damages.

9. DISPUTES

Any disputes that arise between the County and Grantee would be governed by Iowa law and be litigated in Story County.

10. ACCESS TO BOOKS AND RECORDS

Unless otherwise required by applicable laws, Grantee shall allow the County access to all books and records for purposed of auditing or reviewing Grantee's claims, upon request by the County. Grantee's failure to provide access under this section shall constitute a material breach of the agreement.

- a. **Recordkeeping.** The Grantee shall maintain accounts and records with respect to the Project in accordance with generally accepted accounting principles as issued from time to time by the Governmental Accounting Standards Board (GASB). Grantee shall keep and maintain all financial records and supporting documentation related to the Project for a period of seven years after all proceeds have been expended or returned to the County. Wherever practicable, Grantee shall collect, transmit, and store such records in open and machine-readable formats. Grantee agrees to make such records available to the County or the United States Treasury upon request, and to any other authorized oversight body, including but not limited to the Government Accountability Office (GAO), the Treasury's Office of Inspector General (OIG) and the Pandemic Relief Accountability Committee (PRAC). Grantee agrees to make such accounts and records available for on-site inspection during regular business hours of the Grantee and permit the County, the United States Treasury or any other such authorized oversight body to audit, examine, and reproduce such accounts and records, and to make audits of all contracts, invoices, materials, payrolls, records of personnel, data, and other information relating to all matters covered by this agreement.

11. REQUIREMENTS

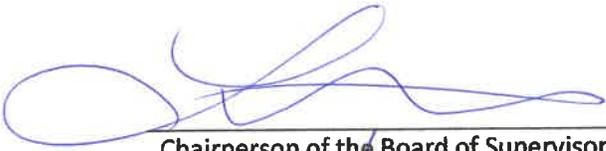
Grantee hereby agrees to perform all duties in accordance with all state and federal laws and regulations. This provision includes but is not limited to Iowa Code Section 144.32. Grantee assures that no person shall be on the grounds of race, color, national origin, or sex, as provided by Title VI of the Civil Rights Act of 1964 be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under this program or activity. Failure to perform duties in accordance with the applicable laws and regulations shall be considered a material breach of this agreement by the Grantee.

12. COMPLETE AGREEMENT

This is the entire agreement between the County and Grantee.

STORY COUNTY, IOWA (County)

By:



Chairperson of the Board of Supervisors

Dated:

8/29/23

Stratford Mutual Telephone (Grantee)

By:



Authorized Representative

Dated:

8.18.23

AMENDMENT NO. 1

To

Grant Agreement

for

CONTRACT FOR Story County Housing Trust – Story County Housing and Direct Care Program

ARPA SUBRECIPIENT NO. 32

Dated August 29, 2023

This AMENDMENT No. 1 is by and among the County of Story, Iowa and the Story County Housing Trust (collectively, “the Parties”). In consideration of the mutual covenants herein made, the Parties agree as follows:

SECTION 1. PURPOSE OF AMENDMENT

1. Parties agree that an amendment should be made to the following from Exhibit B of the Grant Agreement:

a. Amend the program budget as follows:

- Remove the “Direct Care Recruitment Stipend” item and reallocate the \$110,000 (\$100,000 for programming and \$10,000 for administration) to the “Homes for Iowa House” item (\$100,000 for programming and \$10,000 for administration)
- Reduce the “First Time Homebuyer Assistance Program” by \$55,000 and reallocate to the “Homes for Iowa House” item \$50,000 for programming and \$5,000 for administration)

Amendment No. 1 Revisions

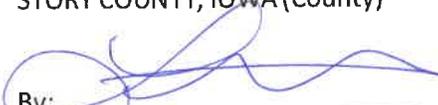
Item	Amount
1.0 First Time Homebuyer Assistance Program	\$50,000
2.0 Direct Care Recruitment Stipend	\$0
3.0 Homes for Iowa House	\$375,000
4.0 Program Administration	\$45,000
TOTAL	\$470,000

SECTION 2. AMENDMENT ALLOWED.

1. The Grant Agreement provides for this Amendment in Section 6(D) as follows: **Complete Agreement; Waivers and Amendments.** All conditions, covenants, duties and obligations contained in the Agreement may be amended only through a written amendment signed by the Subrecipient and the County unless otherwise specified in this Agreement. At the date of execution hereof, one Application is attached hereto as Exhibit B and made a part hereof. From time to time after the date hereof, the Subrecipient may apply for, and the County may agree to make, additional Grants pursuant to additional Applications. In such event, such additional Applications shall become a part of new Agreement. The parties understand and agree that this Agreement and Application attached hereto, which are expressly incorporated herein by reference, supersedes all other verbal and written agreements and negotiations by the parties regarding the matters contained herein.

2. All other terms and conditions of the Agreement identified in the caption hereof shall remain in full force and effect except as specifically modified by this amendment.

STORY COUNTY, IOWA (County)

By: 

Chairperson of the Board of Supervisors

Dated: 8/29/23

STORY COUNTY HOUSING TRUST (Subrecipient)

By: 

Dated: 8-25-23



**STORY COUNTY
BOARD OF SUPERVISORS
LATIFAH FAISAL
LINDA MURKEN
LISA HEDDENS**

Story County Administration
900 Sixth Street
Nevada Iowa 50201
515-382-7200
515-382-7206 (fax)

August 29, 2023

Story County Board of Supervisors
900 6th Street
Nevada IA 50201

Re: 2023 Healthiest State Walk

Dear Board of Supervisors,

The Healthiest State Walk will be held on Wednesday, October 4th. The 2023 theme “#WhyIWalk” encourages participants to get out and walk for 30 minutes for whatever motivates them. Whether you walk to clear your mind, for daily exercise, or just to take a work break, it is important to stay active and support health and social connection opportunities.

Story County has participated in the Healthiest State Walk in the past. Please consider supporting the Healthiest State Walk Initiative by allowing employees to participate in the walk as part of their work hours. Individual employees need to get approval from their department head/elected official based on individual office/department coverage in order to participate.

The wellness committee strives to provide employees with the necessary tools to identify health risks and improve overall wellness and increase employee participation. Studies indicate that wellness programs help reduce healthcare costs and improve productivity by creating a healthier, happier workforce. This opportunity shows our devotion to prioritizing our well-being, staying connected with each other, and remaining healthy.

Thank you for your consideration.

Best Regards,

Sara Strottman

Sara Strottman
Human Resources Generalist

APPROVED **DENIED**
Board Member Initials: _____
Meeting Date: 8/29/23
Follow-up action: _____

Closure No. 24-07

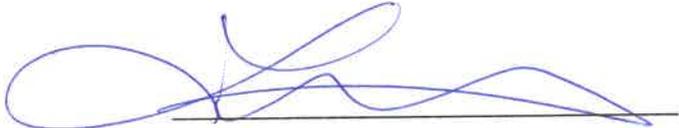
Date August 18, 2023

Resolution

BE IT RESOLVED

By the Board of Supervisors of Story County, Iowa, to approve the road Closure(s) for the purpose of Construction in section 5/8 Milford Twp on

170th Street will be closed between 570th Ave and 580th Ave



Chair, Board of Supervisors

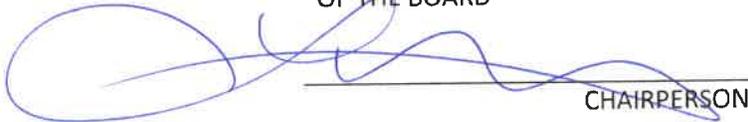
Attest: 

County Auditor

ROLL CALL	Latifah Faisal	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>
FOR ALLOWANCE	Lisa Heddens	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>
	Linda Murken	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>

ALLOWED BY VOTE
OF THE BOARD

Yea 3 Nay 0 Absent 0



CHAIRPERSON

Above tabulation made by TB

STORY COUNTY UTILITY PERMIT

Date 8/24/23

To the Board of Supervisors, Story County, Iowa:

The City of Nevada Company, incorporated under the laws of Iowa, with its principal place of business at 1209 6th Street Nevada, IA, does hereby make application requesting permission to occupy certain portions of public right-of-way and that the County Engineer be directed to establish the location of lines of transmission of Sewer on secondary route 620th Ave, from Approx 29ft North to Approx 21 West, a distance of 0 miles.

Agreements: The utility company, corporation, applicant, permittee, or licensee, (hereinafter referred to as the permittee) agrees that the following stipulations shall govern under this permit.

1. The Permittee will file a plat setting out the location of proposed line on the secondary route and that the description of the proposed installation including type, height, and spacing of poles, maximum voltage, lengths of cross arms, minimum clearance and number of wires, type, size and capacity of underground cables, conduits, tile lines, and pipe lines, maximum working pressures for pipe lines carrying gas or flammable petroleum products are described as follows:
2. The installation shall meet the requirements of county, state, and federal laws, franchise rules, and of the Iowa State Commerce Commission Regulations and Directives, Utilities Division, the Iowa State Department of Health, and any other laws or regulations applicable.
3. The Permittee shall be fully responsible for any future adjustments of its facilities within the established highway right-of-way caused by highway construction or maintenance operations.
4. Story County assumes no responsibility for damages to the Permittee's property occasioned by any construction or maintenance operations on said highways.
5. The Permittee shall take all reasonable precautions during the construction and maintenance of said installation to protect and safeguard the lives and property of the traveling public and adjacent property owners.
6. The Permittee, and its contractors, shall carry on the construction or repair of the accommodated utility with serious regard to the safety of the public. Traffic protection shall be in accordance with Part VI of the current Iowa Department of Transportation Manual on Uniform Control Devices for Streets and Highways.
7. The Permittee shall be responsible for any damage resulting to said highways because of the construction operation, or maintenance of said utility, and shall reimburse Story County for any expenditure the County may have to make on said highways because of said permittee's utility having been constructed, operated, and maintained thereon.
8. The Permittee shall indemnify and save harmless Story County from any and all causes of action, suits at law or in equity, or losses, damages, claims, or demands, and from any and all

liability and expense of whatsoever nature for, on account of or due to the acts or omissions of said Permittee's officers, members, agents, representatives, contractors, employees or assigns arising out of or in connection with its (or their) use or occupancy of the public highway under this permit.

9. Noncompliance with any of the terms of permit, or agreement, may be considered cause for shut down of utility construction operations, or revocation of the permit.

10. The following special requirements, if applicable, shall apply to this permit:

Whenever the route of the proposed cable line runs along a paved secondary highway, the location of said cable shall be constructed on top of the road shoulder so as to be within approximately two-feet of the pavement edge.

Whenever the route of the proposed cable line runs along a dirt or gravel surfaced highway, the location of said cable shall be constructed on top of the road surface and as near possible to the shoulder line

Whenever a cross road culvert or bridge is encountered along the route of the proposed cable lines, said cable shall be constructed around the ends of said cross road culvert or bridge even though this looping is not designated on the situation plans attached hereto.

The crossing of the cable line from one side of the highway to the other shall be accomplished at a near right angle rather than diagonally so as to disturb the roadbed of the traveled way as little as possible.

Whenever the route of the proposed cable line is to cross a paved highway, such crossing shall be in a bored hole rather than open cut trench.

Date 8-23-23
8-24-23

City of Nevada
On Track Construction
Name of Company (Applicant - Permittee)

by [Signature] 8-23-23
Phone no. 8-29-23

Recommended for Approval:

Date 8-24-23

[Signature] 515-382-7355
Asst. County Engineer Phone no.

Approved:
Date 8/29/23

[Signature]
Chair, Board of Supervisors
Story County, Iowa

Three (3) copies of this form will be required for each installation. A plat shall be attached to each copy submitted.



DO NOT WRITE IN THE SPACE ABOVE, RESERVED FOR RECORDER
Prepared by Crystal Rink, Assistant Story County Attorney, 1315 South B Ave, Nevada IA 50201

STORY COUNTY IOWA
RESOLUTION OF THE BOARD OF SUPERVISORS
RESOLUTION NUMBER 24-12

TO DEED PROPERTY KNOWN AS BLOCK 40 OF THE ORIGINAL TOWN OF NEVADA, STORY COUNTY, IOWA, AND AUTHORIZE THE SIGNATURE UPON THE QUIT CLAIM DEED AND ALL OTHER NECESSARY DOCUMENTATION BY THE CHAIRMAN OF THE BOARD OF SUPERVISORS

WHEREAS, Story County, Iowa does not own the Story County Hospital and that the title to the land used for county hospital purposes should be in the name of the Board of Trustees of Story County Hospital;

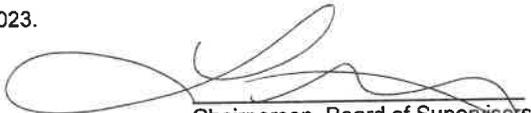
AND WHEREAS, the Story County Board of Supervisors of Story County, Iowa has considered the execution of a quit claim deed and finds that it is necessary to correct the record so that the property records accurately reflect the ownership of the parcel.

AND WHEREAS, Story County held a public meeting on this matter on the 29th day of August, 2023.

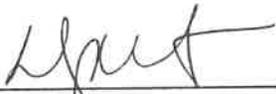
NOW THEREFORE BE IT RESOLVED that the County shall quit claim deed the property known as Block 40 of the Original Town of Nevada, Story County, Iowa to Story County Hospital.

IT IS FURTHER RESOLVED that the Chair of the Board of Supervisors and the Clerk to the Board of Supervisors are authorized and they are hereby directed to certify a copy of this Resolution as the voluntary act and deed of approval by the Board of Supervisors of Story County, Iowa.

Dated this 29th day of August, 2023.


Chairperson, Board of Supervisors

Attest:

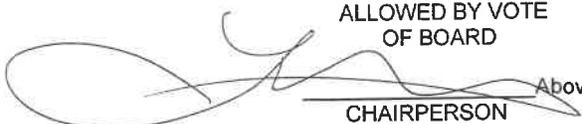

County Auditor

ROLL CALL
FOR ALLOWANCE

Latifah Faisal Yea Nay Absent
Lisa Heddens Yea Nay Absent
Linda Murken Yea Nay Absent

ALLOWED BY VOTE
OF BOARD

Yea 3 Nay 0 Absent 0


CHAIRPERSON Above tabulation made by JB

**QUIT CLAIM DEED
Recorder's Cover Sheet**

Preparer Information: Amy S. Beattie, 6701 Westown Parkway, Suite 100, West Des Moines, IA 50266, Phone: (515) 274-1450

Taxpayer Information: Story County Medical Center, 640 South 19th Street, Nevada, IA 50201

Return Document To: Story County Medical Center, 640 South 19th Street, Nevada, IA 50201

Grantors: Story County, Iowa

Grantees: Board of Trustees of Story County Hospital

Legal Description: See Page 2

Document or instrument number of previously recorded documents:



QUIT CLAIM DEED

For the consideration of One Dollar and other valuable consideration, Story County, Iowa, a government entity, does hereby Quit Claim to the Board of Trustees of Story County Hospital, organized and operated in accordance with Chapter 347 of the Code of Iowa, all our right, title, interest, estate, claim and demand in the following described real estate in Story County, Iowa:

Block Forty of the Original Town of Nevada, Story County, Iowa.

There is no known private burial site, well, solid waste disposal site, underground storage tank, hazardous waste, or private sewage disposal system on the property as described in Iowa Code Section 558.69, and therefore the transaction is exempt from the requirement to submit a groundwater hazard statement.

This deed is exempt according to Iowa Code 428A.2(21).

Words and phrases herein, including acknowledgment hereof, shall be construed as in the singular or plural number, and as masculine or feminine gender, according to the context.

Dated: 8/29/23

Story County, Iowa

By: [Signature]
Latifah Faisal, Chair, Board of Supervisors

ATTEST:

By: [Signature]
Lucy Martin, Auditor

STATE OF IOWA, COUNTY OF Story

This record was acknowledged before me on August 29, 2023, by Latifah Faisal, as Chair of Board of Supervisors of Story County and Lucy Martin as Auditor of Story County, an Iowa municipal corporation.

[Signature]
Signature of Notary Public





County Outreach and Special Projects Manager
 Story County, Iowa
 Administration Building
 900 6th Street, Nevada, Iowa 50201

Ph. 515-382-7247 Email: lharter@storycountyiowa.gov
www.storycountyiowa.gov

TO: Story County Board of Supervisors
CC: Sandra King, Director of External Operations and County Services
 Marcus Amman, Interim Planning and Development Director
FROM: Leanne Lawrie Harter, AICP CFM, County Outreach and Special Projects Manager
RE: C2C Plan Survey
DATE: August 24, 2023

As part of the initial development of the Cornerstone to Capstone (C2C) Plan, Story County sought public input using a survey developed by the consultants, released online using SurveyMonkey and paper copies also distributed to libraries and city halls. Two surveys were released, including one for the general public and a second targeted for youth throughout Story County. The surveys remained open from May through October of 2015.

In 2017, as part of the annual review, the Board of Supervisors directed staff to release the survey again (but not the youth survey), essentially using the same questions and format as used in the initial development of the C2C Plan, including the distribution of paper copies to city halls and libraries. This feedback was then incorporated into the review of the C2C Plan at that time.

STAFF RECOMMENDATION

Given that it has been six years since the last survey was conducted, staff is recommending that it be released again this fall for about two months. A proposed timeframe is outlined below. Staff suggests using Google Forms as the mechanism to deliver and collect responses. Staff recommends that the survey be released online, with paper copies available at city halls and libraries as done prior.

A preliminary layout is available at the link below:

https://docs.google.com/forms/d/e/1FAIpQLSd3h88tUSexC60jxJI3UFzA1GKCbLXn-Rdly7fLn5l-KjFMQ/viewform?usp=sf_link

Proposed Timeline

August 29, 2023	Board approves releasing survey
August 30, 2023	Survey to go live and outreach campaign begins
October 20, 2023	Survey closes
Early November 2023	Responses summarized, presented to the Board of Supervisors and potential next steps identified.

Please let me know if you have any questions.

APPROVED **DENIED**
 Board Member Initials: [Signature]
 Meeting Date: 8/29/23
 Follow-up action: w/2 additional questions added, adjusted Release date of 9/1/23



County Outreach and Special Projects Manager
Story County, Iowa
 Administration Building
 900 6th Street, Nevada, Iowa 50201

Ph. 515-382-7247 Email: lharter@storycountyiowa.gov
www.storycountyiowa.gov

TO: Story County Board of Supervisors
CC: Sandra King, Director of External Operations and County Services
FROM: Leanne Lawrie Harter, AICP CFM, County Outreach and Special Projects Manager
RE: 2023 Leadership Bootcamp Grant Program Application
DATE: August 24, 2023

Attached to this memo are the guidelines from the Center for Rural Revitalization regarding the Leadership Bootcamp Grant, a program designed to provide training, mentorship and funding to rural communities and regions initiating leadership programs. Qualifying applicants for this grant opportunity include “City or county government, federally tax-exempt nonprofit agencies and foundations.”

Boards and commissions serve as an important link between the citizens and Story County by communicating values, attitudes and needs of Story County within the special area of their group’s assignment. They are an integral part of the process which contributes to sound government. Generously giving their time, there are approximately 70 citizens presently serving Story County on a board or commission. The County directly benefits from the expertise and energy of these special individuals.

This grant presents an opportunity for Story County to develop a leadership program dedicated to these boards and commission members to help them lead with confidence and be effective in their roles. If awarded funding through this grant, “Lead Story County – Boards and Commissions Training” will be designed to be a leadership program to develop dynamic and impactful board and commission members.

Program details include the following:

- Grant Award: \$1,000
- Minimum \$500 cash match requirement
- Grant funds and match dollars must be used for the development and implementation of a community leadership program.

Applications are due by 11:59 p.m., August 30, 2023 via IowaGrants.gov, the online application portal. If the Board approves submitting the application, I have access to the portal and am able to upload all application materials prior to the deadline.

Please let me know if you have any questions.

APPROVED
DENIED

Board Member Initials: _____

Meeting Date: 8/29/23

Follow-up action: _____



LEADERSHIP BOOTCAMP GRANT GUIDELINES

The Rural Leadership program provides training, mentorship, and funding to rural communities and regions initiating leadership programs. This program is a result of the Governor's Empower Rural Iowa Initiative's 2018 Recommendations. Strong leadership is required for Iowa's rural communities to survive and thrive. Many rural communities have created effective leadership programs, as have various Iowa industries. Leveraging these efforts as examples and partners, this program targets rural communities that want to start a local leadership program and work to engage participants in community leadership roles. Grantees will participate in a two-day bootcamp resulting in a work plan and a one-year mentorship.

The Program is administered by the Center for Rural Revitalization, a division of the Iowa Economic Development Authority (IEDA), and the Iowa Association of Business & Industry Foundation, in consultation with the Governor's Empower Rural Iowa Initiative Task Forces and the Leadership Iowa Board of Directors..

TIMELINE

June 28, 2023 | Application Window Opens

Application available through IowaGrants.gov

July 20, 2023 | Grant Informational Webinar

Register for the webinar to be held on Thursday, July 20 webinar at 10 a.m. CT. This webinar will be recorded and posted on the grant website.

August 30, 2023 | Application Deadline

Deadline to submit an application for funding is 11:59 p.m., August 30, 2023.

October 15, 2023 | Funding Decision Notification

Applicants notified of funding decisions by October 15.

October 15, 2023 – June 30, 2025 | Funding Period

All project activities and incurred expenses must occur within the eligible contracted funding period of October 15, 2022 – June 30, 2025. Funding is awarded on a reimbursement basis after expenses have been incurred for approved project activities.

October 26 & 27, 2023 | Leadership Exchange & Bootcamp

Required participation. To be held in Nevada, Iowa. Agenda to be released closer to event date.



PROGRAM DETAILS

Grantees are required to send three citizens to participate in a two-day training, October 27 & 28, 2023 in Nevada, Iowa. Day 1 will include participation in the Leadership Exchange event with existing leadership programs across the state. Registration costs for the Exchange are waived for Rural Leadership Bootcamp Grantees. Day 2 will be a comprehensive bootcamp training for grantees, resulting in a work plan for implementation. Bootcamp attendees should include a diverse representation of community stakeholders and partners.

Grant funds and match dollars must be used for the development and implementation of a community leadership program. Eligible uses include but are not limited to travel costs associated with participating in the Exchange and Bootcamp; marketing materials; staff time on leadership program; room rentals; speaker fees; or purchase of equipment/materials. Food and beverage costs are not eligible expenses.

Additional program details include:

- Grant Award: \$1,000
- Minimum \$500 cash match requirement
- Funding based on annual availability
- Disbursements will be made on a reimbursement basis
- City or county government and federally tax-exempt nonprofit agencies and foundations are eligible to apply
- Applicants that are not a local government must include a letter of support from the Mayor or resolution from the City Council

CONTACT

Questions may be directed to Liesl Seabert, 515.348.6154 or email rural@iowaeda.com

SELECTION CONSIDERATION

Applications are submitted via IowaGrants.com during an annual, competitive application round. All applications will be reviewed by a panel of expert professionals. The following categories are evaluated when selecting awardees:

- Participation & Timing
- Program Description & Background
- Core Team Diversity & Partnerships
- Participation Goals & Implementation Plan
- Budget & Local Support
- Geography & Population

REVIEW CRITERIA

Review panel will assess each application based on the following yes-or-no questions. Applications which satisfy all the questions will be presented to the executive director of IEDA for final approval.

- The applicant has indicated capacity and interest in launching a leadership program.
- The applicant identified why the timing is ideal for a leadership program in their community.
- The applicant has developed a basic structure and intent for their leadership program.
- If a program has been attempted in the past, the applicant has learned from the challenges of those activities.
- The applicant has identified diverse and committed partners.
- The applicant has identified diverse representatives to attend and participate in the Leadership Bootcamp and Exchange.
- The applicant has included specific goals and outcomes to achieve at the Leadership Bootcamp.
- The applicant has demonstrated secured cash match.
- The applicant has indicated plans for program sustainability beyond grant year.
- The application included at least one letter of support from a partner with a vested interest in the success of the leadership program.