

The Board of Supervisors met on 3/10/20 at 10:00 a.m. in the Story County Administration Building. Members present: Linda Murken, Lisa Heddens, and Lauris Olson, with Murken presiding. (all audio of meetings available at storycountyia.gov)

ADOPTION OF AGENDA: Heddens moved, Olson seconded adopting the agenda as presented. Motion carried unanimously (MCU) on a roll call vote.

MARY GREELEY MEDICAL CENTER (MGMC) HOME HEALTH SERVICES ANNUAL REPORT – Lesla White, Director, reported service, programs, and community education.

VOLUNTEER CENTER ANNUAL REPORT – Anne Owens, Executive Director, reported on agencies supported and support services provided.

MINUTES: 3/3/20 Minutes – will be considered next week.

PERSONNEL ACTIONS: 1) pay adjustment, effective 3/15/20, in a) Animal Control for Cynthia Jones @ \$17.97/hr; b) Attorney's Office for Tyler Grimm @ \$3,061.19/bw; c) Facilities Management for Parvez Faisal @ \$20.84/hr; d) Recorder's Office for Nicole Wilson @ \$18.63/hr; e) Secondary Roads for Sam Huey @ \$30.55/hr; f) Sheriff's Office for Bret Johnson @ \$3,176.34/bw; Brandon Lendt @ \$1,711.20/bw; Paige Miller @ \$1,825.60/bw. Heddens moved, Olson seconded adopting the personnel actions as presented. Roll call vote. (MCU)

Olson moved, Heddens seconded approval of the Consent Agenda as presented.

1. Renewal Class C Liquor License (LC)(Commercial) for Lawnpro, LC, Twin Anchors Golf, 68030 US Highway 30, Colo, Iowa, effective 5/5/20-5/4/21, including outdoor services and Sunday sales
2. Renewal of Class A Liquor License (LA)(Private Club) for Loyal Order of Moose, Ames Lodge No. 520, 644 W. 190th Street. Ames, Iowa, effective 5/1/20-4/30/21, including outdoor services and Sunday sales
3. Addition to lease contract between Story County and Marco for print services for Conservation, effective 3/19/20, for \$57.25 per month
4. Certificate of Appointment as Civil Process Server, effective 3/3/20 for Detention Officer Tanner Habhab
5. Amendment to Professional Services Agreement with Shive Hattery for Tedesco Environmental Learning Corridor Phase 3 engineering services for \$111,800.00
6. Contract with Howrey Construction for the Tedesco Environmental Learning Corridor, Phase 3 Construction, for \$1,021,881.75.
7. Amendments to Table of Amendments, §8 Essential Functions, §13 Activation Decision Tree, and §23 Annexes of the Continuity of Operations Plan/Continuity of Government (COOP/COG) Story County, Iowa (portions of the plan considered confidential under *Code of Iowa* §21.5(K))
8. Contract between Story County Conservation Board and Ernie Gummo for campground attendant duties at Dakins Lake from 3/30/20 to 7/12/20
9. Contract between Story County Conservation Board and Gene Ridgeway for campground attendant duties at Hickory Grove Park from 3/30/20 to 7/12/20
10. Acknowledge Receipt of FY19 Cost Allocation Plan
11. Renewal Class C Native Wine (WCN) License for Prairie Moon Estate Winery & Vineyards, 3801 W. 190th Street, Ames, Iowa, effective 5/15/20-5/14/21, including Sunday sales
12. Utility Permits: #20-4735; #20-4748
13. Resolution #20-76, Setting the Date and Time for Public Hearing for Tuesday 3/17/20 for the First Consideration of Ordinance No. 287, Amending Story County Code of Ordinances, Chapter 65 "Private Sewage Disposal Systems"

Roll call vote. (MCU)

REQUEST FOR PROPOSALS (RFP) FOR MEDICAL EXAMINER TRANSPORTS – Lisa Markley, Assistant Auditor, reported on history and process to received bids. Olson stated she is withdrawing her suggested edits. Markley reported on timeline; legal counsel will review the contract, and Markley will return to the Board on 4/7/20. Discussion took place. Olson moved, Heddens seconded the approval to send out RFP for Medical Examiner Transports as presented with a deadline of 3/25/20. Roll call vote. (MCU)

RESOLUTION #20-77, APPLICATION FOR FEMA GRANT, ADMINISTRATION BUILDING GENERATOR UPGRADE, AUTHORIZING JOBY BROGDEN TO SUBMIT APPLICATION AND ASSOCIATED DOCUMENTS – Joby Brogden, Facilities Management Director, reported on available federal funds. Discussion took place. Heddens moved, Olson seconded the approval of Resolution #20-77, Application for FEMA Grant, Administration Building Generator Upgrade, and Authorizing Joby Brogden to Submit Application and Associated Documents. Roll call vote. (MCU)

HAVING THE STORY COUNTY RISK MANAGER AND THE OUTREACH AND SPECIAL PROJECTS MANAGER PRESENT QUARTERLY ACTIVITY AND UPDATE REPORTS TO THE BOARD OF SUPERVISORS DURING REGULARLY SCHEDULED BOARD MEETINGS – Olson reported on her idea to have staff report directly to the Board. Discussion took place. Alissa Wignall, Director of Internal Operations and Human Resources, reported on the process for policies. Additional discussion took place. Murken stated she is satisfied with Wignall's current process. Heddens stated she does not want to micromanage staff; the Board has hired professionals. Olson moved to receive direct updates from either the Risk Manager and County Outreach and Special Projects Managers or the Internal and External Operations Directors. Motion died for lack of a second.

PAGING PROPOSAL BETWEEN STORY COUNTY AND MARCO FOR THE JUSTICE CENTER FOR \$8,961.72 – Barb Steinback, Information Technology Director, reported on quotes received, committee review, goals, and budget. Discussion took place. Heddens moved, Olson seconded the approval of the Paging Proposal between Story County and Marco for the Justice Center for \$8,961.72. Roll call vote. (MCU)

INFORMATION TECHNOLOGY (IT) QUARTERLY REPORT – Director Barbara Steinback reported on hardware, phone system, network expansion, fiber, software systems, other projects, service tickets, intranet, and website hits.

LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS: All Board members reported on multiple meetings.

Heddens moved, Olson seconded to adjourn at 12:25 p.m. Roll call vote. (MCU)

Story County
Board of Supervisors Meeting
Agenda
3/10/20

1. CALL TO ORDER: 10:00 A.M.

2. PLEDGE OF ALLEGIANCE:

3. ADOPTION OF AGENDA:

4. PUBLIC COMMENT #1:

This comment period is for the public to address topics on today's agenda

5. AGENCY REPORTS:

I. MGMC Home Health Services Annual Report - Lesla White

Department Submitting Auditor

Documents:

MARY GREELEY.PDF

II. Volunteer Center Annual Report - Anne Owens

Department Submitting Auditor

Documents:

VCSC 2020 SCBOS REPORT.PDF

6. CONSIDERATION OF MINUTES:

I. 3/3/20 Minutes

Department Submitting Auditor

7. CONSIDERATION OF PERSONNEL ACTIONS:

I. Action Forms

1)pay adjustment, effective 3/15/20, in a)Animal Control for Cynthia Jones @ \$17.97/hr; b)Attorney's Office for Tyler Grimm @ \$3,061.19/bw; c)Facilities Management for Parvez Faisal @ \$20.84/hr; d)Recorder's Office for Nicole Wilson @ \$18.63/hr; e)Secondary Roads for Sam Huey @ \$30.55/hr; f)Sheriff's Office for Bret Johnson @ \$3,176.34/bw; Brandon Lendt @ \$1,711.20/bw; Paige Miller @ \$1,825.60/bw

Department Submitting HR

8. CONSENT AGENDA:

(All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time the Board votes on the motion.)

- I. Consideration Of Renewal Class C Liquor License (LC)(Commercial) For Lawnpro, LC, Twin Anchors Golf, 68030 U.S. Hwy 30, Colo, Ia., Effective 5/5/20-5/4/21 Including Outdoor Services And Sunday Sales

Department Submitting Auditor

Documents:

TWIN ANCHORS.PDF

- II. Consideration Of Renewal Of Class A Liquor License (LA)(Private Club) For Loyal Order Of Moose, Ames Lodge No. 520, 644 W 190th St., Ames, Ia., Effective 5/1/20-4/30/21 Including Outdoor Service And Sunday Sales

Department Submitting Auditor

Documents:

MOOSE.PDF

- III. Consideration Of Addition To Lease Contract Between Story County And Marco For Print Services For Conservation Effective 3/19/20 For \$57.25/Mo Consent agenda

Department Submitting Information Technology

Documents:

STORY COUNTY ADDENDUM.PDF
STORY COUNTY OF POOL 1 THRU 8.PDF
STORY COUNTY OF POOL 17 THRU 24.PDF
STORY COUNTY OF MAP SUPPLEMENT.PDF
STORY COUNTY OF POOL 9 THRU 16.PDF

- IV. Consideration Of Certificate Of Appointment Of Civil Process Server Effective 3/3/2020 For Detention Officer Tanner Habhab

Department Submitting Sheriff

Documents:

HABHAB CPS CERTIFICATE.PDF

- V. Consideration Of Amendment To Professional Services Agreement With Shive Hattery For Tedesco Environmental Learning Corridor Phase 3 Engineering Services For \$111,800.00

Department Submitting Conservation

Documents:

SHIVE HATTERY AMENDMENT.PDF

- VI. Consideration Of Contract With Howrey Construction For The Tedesco Environmental Learning Corridor, Phase 3 Construction, For \$1,021,881.75.

Department Submitting Conservation

Documents:

HOWREY CONTRACT.PDF

- VII. Consideration Of Amendments To Table Of Amendments, Section 8 Essential Functions, Section 13 Activation Decision Tree, And Section 23 Annexes Of The Continuity Of Operations Plan/Continuity Of Government (COOP/COG) Story County, Iowa (Portions Of The Plan Considered Confidential Under Iowa Code 21.5(K))

Department Submitting Board of Supervisors

- VIII. Consideration Of Contract Between Story County Conservation Board And Ernie Gummo For Campground Attendant Duties At Dakins Lake From 3/30/20-7/12/20

Department Submitting Conservation

Documents:

CAMPGROUND ATTENDANT GUMMO.PDF

- IX. Consideration Of Contract Between Story County Conservation Board And Gene Ridgeway For Campground Attendant Duties At Hickory Grove From 3/30/20-7/12/20

Department Submitting Conservation

Documents:

CAMPGROUND.PDF

- X. Acknowledge Receipt Of FY19 Cost Allocation Plan

Department Submitting Auditor

Documents:

COST ALLOCATION.PDF

- XI. Consideration Of Renewal Class C Native Wine (WCN) License For Prairie Moon Estate Winery & Vineyards, 3801 W. 190th St., Ames, Ia., Effective 5/15/20-5/14/21, Including Sunday Sales

Department Submitting Auditor

Documents:

PRAIRIE MOON.PDF

XII. Consideration Of Utility Permit(S): #20-4735; 20-4748
Consent

Department Submitting Engineer

Documents:

UT 20 4735.PDF
UT 20 4748.PDF

XIII. Consideration Of Resolution #20-76, Setting The Date And Time For Public Hearing For
Tuesday March 17, 2020 For The First Consideration Of Ordinance No. 287, Amending
Story County Code Of Ordinances, Chapter 65 "Private Sewage Disposal Systems"

Department Submitting Environmental Health

Documents:

RESOLUTION.PDF
ORDINANCE 287.PDF

9. PUBLIC HEARING ITEMS:

10. ADDITIONAL ITEMS:

I. Discussion And Consideration Of RFP For Medical Examiner Transports - Lisa Markley

Department Submitting Auditor

Documents:

BR.PDF

II. Discussion And Consideration Of Resolution #20-77, Application For FEMA Grant,
Administration Building Generator Up-Grade, Authorizing Joby Brogden To Submit
Application And Associated Documents

Department Submitting Facilities Management

Documents:

PRELIMINARY APPLICATION.PDF
2077.PDF
APPLICANT.PDF

III. Discussion And Consideration Of Having The Story County Risk Manager And The
Outreach And Special Projects Manager Present Quarterly Activity And Update Reports
To The Board Of Supervisors During Regularly Scheduled Board Meetings

Department Submitting Board of Supervisors

IV. Discussion And Consideration Of A Paging Proposal Between Story County And Marco
For The Justice Center For \$8,961.72 - Barb Steinback

Department Submitting Information Technology

Documents:

MARCO PAGING PROPOSAL.PDF

11. DEPARTMENTAL REPORTS:

I. Information Technology Quarterly Report - Barbara Steinback

Department Submitting Auditor

Documents:

IT.PDF
SERVICE TICKETS.PDF
WEBSITE HITS.PDF
WEBSITEHITS1STQTR.PDF

12. OTHER REPORTS:

13. UPCOMING AGENDA ITEMS:

14. PUBLIC FORUM #2:

Comments from the Public on Items not on this Agenda. The Board may not take any Action on the Comments due to the Requirements of the Open Meetings Law, but May Do So In the Future.

15. LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS:

16. ADJOURNMENT:

Story County strives to ensure that its programs and activities do not discriminate on the basis of race, color, national origin, sex, age or disability. Persons requiring assistance, auxiliary aids or services, or accommodation because of a disability may contact the county's ADA coordinator at (515) 382-7204.

Story County
Board of Supervisors
Tentative Agenda
3/10/20

NAME

ADDRESS

Joby Brogden
Anne Owens
Tom Lindholm
Ken White
Judy Bartholomew
Barb Steinback
Candice King
Shane
Keith Morgan
Dustin Ingram
Missy Small
Lisa Markley
Ethan Anderson

SC FM
VESC
BOS
Story Co. Public Health
LIDV
Se IT
BOS
BOS
Story EMA
AEDC
Boj
Aud
SCAO



Mary Greeley

MEDICAL CENTER

Home Health
Public Health
Hospice

MARY GREELEY
HOME HEALTH,
HOSPICE AND STORY
COUNTY PUBLIC
HEALTH

March 10, 2020

Presented By

Les White, MPA, BSN, RN, NE-BC
Director

Mary Greeley Home Health, Hospice, & Story County Public Health

- Service Area
- Mission:
 - To Advance Health through Specialized Care and Personal Touch.
- Vision:
 - To Be The Best.



Mary Greeley
MEDICAL CENTER
Home Health
Public Health
Hospice



Home Health Services

- Skilled Nursing Care in the Home
- Therapy Services in the Home
- Homemaker Services
- Environmental
- Personal Care
- Transitional/Surgical Care Program

Story County Public Health Services

- Clinics
- Senior Health Clinics
- Immunization Clinics
- Disease Investigation/Surveillance
- Community Education
- Emergency Management



Mary Greeley
MEDICAL CENTER
Home Health
Public Health
Hospice



Hospice Services

- Skilled Nursing Hospice Care in the Home
- Israel Family Hospice House
- Bereavement Program
- Caregiver/Family
- Support Groups
- Community Programs



Mary Greeley
MEDICAL CENTER
Home Health
Public Health
Hospice



Changes/Opportunities/Challenges

- New Computerized Documentation System
- 2020 Community Needs Assessment
- Reimbursement
- New Model for Home Health - “Patient Driven Grouping Model”
- Medicaid Managed Care Organization’s
- Staffing
- COVID 19



Mary Greeley
MEDICAL CENTER
Home Health
Public Health
Rehab



We are proud of our services and look forward to serving Story County in the upcoming year.

QUESTIONS?

March 6, 2020

**Volunteer Center of Story County
Annual Report FY19-20
Story County Board of Supervisors**

of Agencies supported

158 Active YTD

ASSET

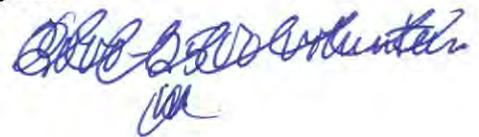
All 31 ASSET (including those still affiliated) Agencies

Non-ASSET

127 Active YTD

Support Provided

- Capacity Building
 - Volunteer Management Web Series – 1 to 4 agency staff participate each session, Spring & Fall Offerings
 - Service Enterprise Initiative
 - VCSC is a Training Hub for this organizational training and coaching
 - 9 agencies have participated – 6 are certified
 - 4 agencies are renewing national certification, 2 are currently certified through 2022, 2 decided not to pursue certification, and one did not meet certification criteria
 - Volunteer Management 201 – scheduling 3 workshops for 2020
 - Networking and Professional Development Resources
- **Thankful for Service** – March 9 – Panel Discussion and Idea Sharing for volunteer recognition during Global Volunteer Month and throughout the year.
- Technical support/Advices
- Recruitment Alternatives



Volunteers

of Registered Volunteers

6,560 FY19-20. -- 2,275 ISU/DMACC Students

7,171 YTD – 2552 ISU/DMACC Students

of Referrals/Connections

Total

1,974 FY19-20; 1,416 Unique individuals

1,334 YTD; 973 Unique individuals

Expecting ~1,600-2,000 total more before year end

VCSC Volunteers

FY19-20 -- 31 individuals specifically serve the VCSC to pull off events, days of service and provide skills based/leadership support to the organization. Over 4,000 hours were provided by these individuals.

ASSET – Referrals to opportunities

387 - FY19-20

527 -- YTD

Non-ASSET

1,587 – FY19-20

807 YTD

Impact of Volunteer Service

164,848 hours in calendar year 2019, valued at \$25.05/hour = \$3,675,163 Value of Service

VCSC Events

YTD

Winter Weatherization – Oct-November – 13 homes in 2019; 25 vols.; 100 hrs.

Family Volunteer Day – Cancelled due to low registration and staff illness

MLK Day – January – 163 volunteers; 570.5 hours, projects benefitted Point in

Time Count, Salvation Army & Central Iowa Project Linus

Random Acts of Kindness – February Social Media Campaign

On Schedule

Volunteer Madness – March 16-April 18 – Awareness Campaign

Spring into Service – March 26 – ISU Focused Service Night

Stash the Trash – April 3 & 4 – 20th year for the community-wide clean-up

Youth Volunteer Awards – April 30 – 15th year for presenting

Story County Blast Back to School Fair – August 2020

Custom Projects

YTD

United Way of Story County Day of Caring –

Coordinated projects and volunteer sign up for over 600 volunteers in over
30 projects

Workiva Team Leader Quarterly Meeting

45 global team members, made plastic mats for homeless – 90 hours

Hach Senior Leadership Meeting

20 team members, made sleeping mats for homeless – 55 hours

Leadership Ames XXIII

Community Action Poverty Simulation and Discussion – 51 volunteers =
155 hours

On Schedule

ISU Greek Week Project Day & Donation Drive – 250-300 volunteers; 8 projects

Campus Service Day – 300 volunteers; 10-15 projects

Nevada High School Day of Service – 450 volunteers; 22 projects

Rummage Rampage – 25 agencies, 1,300 hours

New/Expanded Programs and Services

- DIY Volunteering
- LINC – Leaders in Nonprofit Connections
- Engaged Faculty Institute – ISU/DMACC/Area High Schools
- ISU AmeriCorps Volunteer Manager
- Youth Service Zone

Applicant License Application (LC0033833)

Name of Applicant: Lawnpro, LC
 Name of Business (DBA): Twin Anchors Golf
 Address of Premises: 68030 U.S. Hwy 30
 City Colo County: Story Zip: 50056
 Business (641) 377-2245
 Mailing 68030 U.S. Hwy 30
 City Colo State IA Zip: 50056

Contact Person

Name sam jurgens
 Phone: (515) 291-3759 Email TWINANCHORSGOLF@HOTMAIL.COM

Classification Class C Liquor License (LC) (Commercial)

Term: 12 months

Effective Date: 05/05/2019 2020

Expiration Date: 05/04/2020 2021

Privileges:

Class C Liquor License (LC) (Commercial)

Outdoor Service

Sunday Sales

APPROVED **DENIED**
 Board Member Initials: JML
 Meeting Date: 3-10-2020
 Follow-up action: _____

Status of Business

BusinessType: Limited Liability Company
 Corporate ID Number: XXXXXXXXXX Federal Employer ID XXXXXXXXXX

Ownership

Sam Jurgens

First Name: Sam Last Name: Jurgens
 City: Collins State: Iowa Zip: 50055
 Position: Owner
 % of Ownership: 37.00% U.S. Citizen: Yes

Dan Phillips

First Name: Dan Last Name: Phillips
 City: Polk City State: Iowa Zip: 50226
 Position: Owner
 % of Ownership: 37.00% U.S. Citizen: Yes

Brian Lewis

First Name: Brian Last Name: Lewis
 City: Nevada State: Iowa Zip: 50201

Applicant License Application (LA0001207)

Name of Applicant: Ames Lodge No. 520 Loyal Order
Name of Business (DBA): Loyal Order Of Moose, Ames Lodge No. 520
Address of Premises: 644 W 190th Street
City Ames **County:** Story **Zip:** 5001000
Business (515) 232-2205
Mailing P. O. Box 29
City Ames **State** IA **Zip:** 500100029

Contact Person

Name Charles Clatt
Phone: (515) 232-2205 **Email** lodge520@mooseunits.org

Classification Class A Liquor License (LA) (Private Club)

Term: 12 months

Effective Date: 05/01/2019 2020

Expiration Date: 04/30/2020 2021

Privileges:

- Class A Liquor License (LA) (Private Club)
- Outdoor Service
- Sunday Sales

APPROVED **DENIED**
 Board Member Initials: MM
 Meeting Date: 3-10-2020
 Follow-up action: _____

Status of Business

BusinessType: Privately Held Corporation
Corporate ID Number: XXXXXXXXXX **Federal Employer ID** XXXXXXXXXX

Ownership

Charles Clatt

First Name: Charles **Last Name:** Clatt
City: Ames **State:** Iowa **Zip:** 50010
Position: Administrator
% of Ownership: 0.00% **U.S. Citizen:** Yes

Robert Bellinghausen

First Name: Robert **Last Name:** Bellinghausen
City: Ames **State:** Iowa **Zip:** 50010
Position: Treasurer
% of Ownership: 0.00% **U.S. Citizen:** Yes

Brian Hauge

First Name: Brian **Last Name:** Hauge
City: Boone **State:** Iowa **Zip:** 50036



STATE AND LOCAL GOVERNMENT ADDENDUM

AGREEMENT NO.

Phone: 800.892.8548 | Fax: 800.847.3087

Addendum to Agreement # _____ and any future supplements/schedules thereto, between _____, as Customer and Marco Technologies LLC, as Lessor ("Agreement"). The words "you" and "your" refer to Customer. The words "we," "us" and "our" refer to L

The parties wish to amend the above-referenced Agreement by adding the following language:

REPRESENTATIONS AND WARRANTIES OF CUSTOMER: You hereby represent and warrant to us that: (i) you have been duly authorized under the Constitution and laws of the applicable jurisdiction and by a resolution or other authority of your governing body to execute and deliver this Agreement and to carry out your obligations hereunder; (ii) all legal requirements have been met, and procedures have been followed, including public bidding, in order to ensure the enforceability of this Agreement; (iii) this Agreement is in compliance with all laws applicable to you, including any debt limitations or limitations on interest rates or finance charges; (iv) the Equipment will be used by you only for essential governmental or proprietary functions of you consistent with the scope of your authority, will not be used in a trade or business of any person or entity, by the federal government or for any personal, family or household use, and your need for the Equipment is not expected to diminish during the term of this Agreement; (v) you have funds available to pay Payments until the end of your current appropriation period, and you intend to request funds to make Payments in each appropriation period, from now until the end of the term of this Agreement; and (vi) your exact legal name is as set forth on page one of this Agreement.

NON-APPROPRIATION OR RENEWAL: If either sufficient funds are not appropriated to make Payments or any other amounts due under this Agreement or (to the extent required by applicable law) this Agreement is not renewed either automatically or by mutual ratification, this Agreement shall terminate and you shall not be obligated to make Payments under this Agreement beyond the then-current fiscal year for which funds have been appropriated. Upon such an event, you shall, no later than the end of the fiscal year for which Payments have been appropriated or the term of this Agreement has been renewed, deliver possession of the Equipment to us. If you fail to deliver possession of the Equipment to us, the termination shall nevertheless be effective but you shall be responsible, to the extent permitted by law and legally available funds, for the payment of damages in an amount equal to the portion of Payments thereafter coming due that is attributable to the number of days after the termination during which you fail to deliver possession and for any other loss suffered by us as a result of your failure to deliver possession as required. You shall notify us in writing within seven days after (i) your failure to appropriate funds sufficient for the payment of the Payments or (ii) to the extent required by applicable law, (a) this Agreement is not renewed or (b) this Agreement is renewed by you (in which event this Agreement shall be mutually ratified and renewed), provided that your failure to give any such notice under clause (i) or (ii) of this sentence shall not operate to extend this Agreement or result in any liability to you.

TITLE TO THE EQUIPMENT: If the selected purchase option for this Agreement is \$1.00 or \$101.00, unless otherwise required by law, upon your acceptance of the Equipment, title to the Equipment shall be in your name, subject to our interest under this Agreement.

The parties wish to amend the above-referenced Agreement by adding the following language:

Any provision in the Agreement stating this Agreement supersedes any invoice and/or purchase order is hereby amended and restated as follows: "You agree that the terms and conditions contained in this Agreement, which, with the acceptance certification, is the entire agreement between you and us regarding the Equipment and which supersedes any purchase order, invoice, request for proposal, response or other related document."

Any provision in the Agreement stating that this Agreement shall automatically renew unless the Equipment is purchased, returned or a notice requirement is satisfied is hereby amended and restated as follows: "Unless the purchase option is \$1.00 or \$101.00, at the end of the initial term, this Agreement shall renew on a month-to-month basis under the same terms hereof unless you send us written notice at least 30 days before the end of any term that you want to purchase or return the Equipment, and you timely purchase or return the Equipment."

Any provision in the Agreement stating that we may assign this Agreement is hereby amended and restated as follows: "We may sell, assign, or transfer this Agreement without notice to or consent from you, and you waive any right you may have to such notice or consent."

NOTE: A FACSIMILE, ELECTRONIC OR SCANNED VERSION OF THIS DOCUMENT WITH SIGNATURE SHALL BE CONSIDERED BE AN ORIGINAL. CAPITALIZED TERMS IN THIS DOCUMENT ARE DEFINED AS IN THE AGREEMENT, UNLESS SPECIFICALLY STATED OTHERWISE.

Any provision in the Agreement stating that you grant us a security interest in the Equipment to secure all amounts owed to us under any agreement is hereby amended and restated as follows: "To the extent permitted by law, you grant us a security interest in the Equipment to secure all amounts you owe us under this Agreement and any supplements hereto. You authorize and ratify our filing of any financing statement(s) and the naming of us on any vehicle title(s) to show our interest."

Any provision in the Agreement stating that you shall indemnify and hold us harmless is hereby amended and restated as follows: "You shall not be required to indemnify or hold us harmless against liabilities arising from this Agreement. However, as between you and us, and to the extent permitted by law and legally available funds, you are responsible for and shall bear the risk of loss for, shall pay directly, and shall defend against any and all claims, liabilities, proceedings, actions, expenses, damages or losses arising under or related to the Equipment, including, but not limited to, the possession, ownership, lease, use or operation thereof, except that you shall not bear the risk of loss of, nor pay for, any claims, liabilities, proceedings, actions, expenses, damages or losses that arise directly from events occurring after you have surrendered possession of the Equipment in accordance with the terms of this Agreement to us or that arise directly from our gross negligence or willful misconduct."

Any provision in the Agreement stating that a default by you under any agreement with our affiliates or other lenders shall be an event of default under the Agreement is hereby amended and restated as follows: "You will be in default if: (i) you do not pay any Payment or other sum due to us under this Agreement when due or you fail to perform in accordance with the covenants, terms and conditions of this Agreement; (ii) you make or have made any false statement or misrepresentation to us; or (iii) you dissolve, liquidate, terminate your existence or are in bankruptcy."

Any provision in the Agreement stating that you shall pay our attorneys' fees is hereby amended and restated as follows: "In the event of any dispute or enforcement of rights under this Agreement or any related agreement, you agree to pay, to the extent permitted by law and to the extent of legally available funds, our reasonable attorneys' fees (including any incurred before or at trial, on appeal or in any other proceeding), actual court costs and any other collection costs, including any collection agency fee."

Any provision in the Agreement requiring you to pay amounts due under the Agreement upon the occurrence of a default, failure to appropriate funds or failure to renew the Agreement is hereby amended to limit such requirement to the extent permitted by law and legally available funds.

Any provision in the Agreement stating that the Agreement is governed by a particular state's laws and you consent to such jurisdiction and venue is hereby amended and restated as follows: "This Agreement will be governed by and construed in accordance with the laws of the state where you are located. You consent to jurisdiction and venue of any state or federal court in such state and waive the defense of inconvenient forum."

By signing this Addendum, Customer acknowledges the above changes to the Agreement and authorizes Lessor to make such changes. In the event of any conflict between this Addendum and the Agreement, this Addendum shall prevail. In all other respects, the terms and conditions of the Agreement remain in full force and effect and remain binding on Customer.

CUSTOMER ACCEPTANCE

Marco Technologies LLC
LESSOR

X
SIGNATURE

TITLE DATE

STORY, COUNTY OF
CUSTOMER

X *Mudashchen*
SIGNATURE

Chair, BOS *3/10/20*
TITLE DATE

NOTE: A FACSIMILE, ELECTRONIC OR SCANNED VERSION OF THIS DOCUMENT WITH SIGNATURE SHALL BE CONSIDERED BE AN ORIGINAL. CAPITALIZED TERMS IN THIS DOCUMENT ARE DEFINED AS IN THE AGREEMENT, UNLESS SPECIFICALLY STATED OTHERWISE.



MAP Supplement
Pool Billing Schedule

APPLICATION NO.
1549862

AGREEMENT NO.

Meter Reading Contact Person:

Managed Account Program Phone: 800.892.8548 | Fax: 800.847.3087

This Pool Billing Schedule is to be attached to and becomes part of the above-referenced Agreement by and between the undersigned and Marco Technologies, LLC.

POOL 1 NAME: BOARD OF SUPERVISORS-COPIERS

Pool Location:

Table with 4 columns: MAKE/MODEL/ACCESSORIES, SERIAL NUMBER, START METER COLOR, START METER BW. Row 1: 1 EXISTING

Minimum Payment* \$ 125.00 Color Print Allowance 0 Excess Color Print Charge* \$ 0.045000
plus applicable taxes B&W Print Allowance 0 Excess B&W Print Charge \$ 0.004500

POOL 2 NAME: BOARD OF SUPERVISORS- PRINTERS

Pool Location:

Table with 4 columns: MAKE/MODEL/ACCESSORIES, SERIAL NUMBER, START METER COLOR, START METER BW. Row 1: 1 EXISTING

Minimum Payment* \$ 56.16 B&W Print Allowance 0 Excess B&W Print Charge* \$ 0.010000
*plus applicable taxes

POOL 3 NAME: INFORMATION DESK- PRINTERS

Pool Location:

Table with 4 columns: MAKE/MODEL/ACCESSORIES, SERIAL NUMBER, START METER COLOR, START METER BW. Row 1: 1 nothing in this pool

Minimum Payment* \$ na B&W Print Allowance na Excess B&W Print Charge* \$ na
*plus applicable taxes

POOL 4 NAME: ATTORNEY AMES- COPIERS

Pool Location:

Table with 4 columns: MAKE/MODEL/ACCESSORIES, SERIAL NUMBER, START METER COLOR, START METER BW. Row 1: 1 EXISTING

Minimum Payment* \$ 173.93 Color Print Allowance 0 Excess Color Print Charge* \$ 0.045000
plus applicable taxes B&W Print Allowance 0 Excess B&W Print Charge \$ 0.004500

CUSTOMER ACCEPTANCE

This Pool Billing Schedule is hereby verified as correct by the undersigned Customer, who acknowledges receipt of a copy.

STORY, COUNTY OF
CUSTOMER (as referenced above)

SIGNATURE (Handwritten signature)

TITLE Chair Bd of Sups
DATED 3-10-2020



MAP Supplement
Pool Billing Schedule

APPLICATION NO.
1549862

AGREEMENT NO.

Meter Reading Contact Person:

Managed Account Program Phone: 800.892.8548 | Fax: 800.847.3087

This Pool Billing Schedule is to be attached to and becomes part of the above-referenced Agreement by and between the undersigned and Marco Technologies, LLC.

POOL 5 NAME: ATTORNEY AMES - PRINTERS

Table with 4 columns: MAKE/MODEL/ACCESSORIES, SERIAL NUMBER, START METER COLOR, START METER BW. Row 1: 1 EXISTING

Minimum Payment* \$ 13.14
*plus applicable taxes
B&W Print Allowance 0
Excess B&W Print Charge* \$ 0.010000

POOL 6 NAME: ENGINEERING- COPIERS

Table with 4 columns: MAKE/MODEL/ACCESSORIES, SERIAL NUMBER, START METER COLOR, START METER BW. Row 1: 1 EXISTING

Minimum Payment* \$ 99.29
*plus applicable taxes
Color Print Allowance 0
Excess Color Print Charge* \$ 0.045000
B&W Print Allowance 0
Excess B&W Print Charge* \$ 0.004500

POOL 7 NAME: ENGINEERING - PRINTERS

Table with 4 columns: MAKE/MODEL/ACCESSORIES, SERIAL NUMBER, START METER COLOR, START METER BW. Row 1: 1 EXISTING

Minimum Payment* \$ 13.14
*plus applicable taxes
B&W Print Allowance 0
Excess B&W Print Charge* \$ 0.010000

POOL 8 NAME: FACILITIES - COPIERS

Table with 4 columns: MAKE/MODEL/ACCESSORIES, SERIAL NUMBER, START METER COLOR, START METER BW. Row 1: 1 EXISTING

Minimum Payment* \$ 85.00
*plus applicable taxes
Color Print Allowance 0
Excess Color Print Charge* \$ 0.045000
B&W Print Allowance 0
Excess B&W Print Charge* \$ 0.004500

CUSTOMER ACCEPTANCE

This Pool Billing Schedule is hereby verified as correct by the undersigned Customer, who acknowledges receipt of a copy.

STORY, COUNTY OF CUSTOMER (as referenced above) SIGNATURE [Handwritten Signature] TITLE [Handwritten: BOB Chair] DATED [Handwritten: 3/10/20]



MAP Supplement
Pool Billing Schedule

APPLICATION NO.
1549862

AGREEMENT NO.

Meter Reading Contact Person:

Managed Account Program Phone: 800.892.8548 | Fax: 800.847.3087

This Pool Billing Schedule is to be attached to and becomes part of the above-referenced Agreement by and between the undersigned and Marco Technologies, LLC.

POOL 17 NAME: COMMUNITY SERVICES - COPIERS

Table with 4 columns: MAKE/MODEL/ACCESSORIES, SERIAL NUMBER, START METER COLOR, START METER BW. Row 1: 1 EXISTING

Minimum Payment* \$ 121.00 Color Print Allowance 0 Excess Color Print Charge* \$ 0.045000
plus applicable taxes B&W Print Allowance 0 Excess B&W Print Charge \$ 0.004500

POOL 18 NAME: AUDITOR & Elections -Copiers

Table with 4 columns: MAKE/MODEL/ACCESSORIES, SERIAL NUMBER, START METER COLOR, START METER BW. Row 1: 1 EXISTING

Minimum Payment* \$ 127.00 Color Print Allowance 0 Excess Color Print Charge* \$ 0.045000
plus applicable taxes B&W Print Allowance 0 Excess B&W Print Charge \$ 0.004500

POOL 19 NAME: IT-E911 PRINTERS

Table with 4 columns: MAKE/MODEL/ACCESSORIES, SERIAL NUMBER, START METER COLOR, START METER BW. Row 1: 1 EXISTING

Minimum Payment* \$ 21.00 Color Print Allowance 0 Excess Color Print Charge* \$ 0.090000
plus applicable taxes B&W Print Allowance 0 Excess B&W Print Charge \$ 0.010000

POOL 20 NAME: RECORDERS - PRINTERS

Table with 4 columns: MAKE/MODEL/ACCESSORIES, SERIAL NUMBER, START METER COLOR, START METER BW. Row 1: 1 EXISTING

Minimum Payment* \$ 13.14 B&W Print Allowance 0 Excess B&W Print Charge* \$ 0.010000
*plus applicable taxes

CUSTOMER ACCEPTANCE

This Pool Billing Schedule is hereby verified as correct by the undersigned Customer, who acknowledges receipt of a copy.

STORY, COUNTY OF CUSTOMER (as referenced above) SIGNATURE [Handwritten Signature] TITLE BOS, Chair DATED 3/10/20



MAP Supplement
Pool Billing Schedule

APPLICATION NO.
1549862

AGREEMENT NO.

Meter Reading Contact Person:

Managed Account Program Phone: 800.892.8548 | Fax: 800.847.3087

This Pool Billing Schedule is to be attached to and becomes part of the above-referenced Agreement by and between the undersigned and Marco Technologies, LLC.

POOL 21 NAME: SAFETY COORDINATOR -PRINTERS

Table with 4 columns: MAKE/MODEL/ACCESSORIES, SERIAL NUMBER, START METER COLOR, START METER BW. Row 1: nothing in this pool.

Minimum Payment* \$ na
plus applicable taxes B&W Print Allowance na Excess B&W Print Charge \$ na

POOL 22 NAME: FACILITIES - PRINTERS

Table with 4 columns: MAKE/MODEL/ACCESSORIES, SERIAL NUMBER, START METER COLOR, START METER BW. Row 1: EXISTING.

Minimum Payment* \$ 154.72
plus applicable taxes B&W Print Allowance 0 Excess B&W Print Charge \$ 0.010000

POOL 23 NAME: AUDITOR & ELECTIONS - PRINTERS

Table with 4 columns: MAKE/MODEL/ACCESSORIES, SERIAL NUMBER, START METER COLOR, START METER BW. Row 1: EXISTING.

Minimum Payment* \$ 46.00
plus applicable taxes B&W Print Allowance 0 Excess B&W Print Charge \$ 0.010000

POOL 24 NAME: CONSERVATION PRINTER

Table with 4 columns: MAKE/MODEL/ACCESSORIES, SERIAL NUMBER, START METER COLOR, START METER BW. Row 1: HP M479FDW 56595 180th St Ames IA 50010.

Minimum Payment* \$ 57.25
plus applicable taxes B&W Print Allowance 0 Excess B&W Print Charge \$ 0.010000

CUSTOMER ACCEPTANCE

This Pool Billing Schedule is hereby verified as correct by the undersigned Customer, who acknowledges receipt of a copy.

STORY, COUNTY OF CUSTOMER (as referenced above) SIGNATURE TITLE BOB, Chair DATED 3/10/20



MAP Supplement

APPLICATION NO. 1549862	MAP AGREEMENT NO. 1202967	SUPPLEMENT NO. 1202967-007
----------------------------	------------------------------	-------------------------------

Meter Reading Contact Person: Fma

CUSTOMER INFORMATION

FULL LEGAL NAME _____ STREET ADDRESS _____
 STORY, COUNTY OF _____ 900 SIXTH ST
 CITY STATE ZIP PHONE
 NEVADA IA 50201 (515)382-6581
 BILLING NAME (IF DIFFERENT FROM ABOVE) _____ BILLING STREET ADDRESS _____
 CITY STATE ZIP E-MAIL _____

EQUIPMENT WITH CONSOLIDATED MINIMUMS - ADDED

MAKE/MODEL/ACCESSORIES	SERIAL NUMBER	START METER COLOR	START METER BW
1 See Attached Pool Billing			
2			
3			

Minimum Payment* \$ See Attached Color Print Allowance See Attached Excess Color Print Charge* \$ See Attached
 B&W Print Allowance See Attached Excess B&W Print Charge* \$ See Attached

*plus applicable taxes

EQUIPMENT WITH CONSOLIDATED MINIMUMS - DELETED

MAKE/MODEL/ACCESSORIES	SERIAL NUMBER	END METER COLOR	END METER BW
1.			

MARCO SUPPORT DESK (By selecting "YES" you agree that the Marco Support Desk Monthly Fee will be added to this Supplement's monthly invoice.)

Do you wish to enroll in the Marco Support Desk for equipment listed herein? Yes OR No

Combined Total of all Equipment Enrolled:

Marco Support Desk Device Monthly Fees		
1 - 5 Devices: \$10	6 - 15 Devices: \$20	16+ Devices: \$30

If enrolled, the equipment on this Supplement will qualify for Marco Support Desk in addition to any other equipment enrolled under the MAP Agreement. If no box is checked, then you have elected to waive Marco Support Desk coverage for equipment listed herein.

FREQUENCY OF MINIMUM PAYMENT

Please Check One: Monthly Quarterly Semi-Annually Annually
 (If no box is checked, frequency will be Monthly)

METER READING FREQUENCY

Please Check One: Monthly Quarterly Semi-Annually Annually
 (If no box is checked, frequency will be Monthly)

TERM

21 Mos. End of Term of this Supplement coincides with the End of Term set forth in the MAP Agreement (coterminous) and/or previous Supplement(s) (as applicable).
 _____ Mos. Term applies to this Supplement only.

SUPPLIES COVERAGE LEVELS: Please Check One: All Inclusive HP OEM No Supplies Included
 (If no box is checked, no supplies will be included) (Billed at Standard Pricing)

TERMS AND CONDITIONS

You have requested this Supplement to the MAP Agreement between the Owner and Customer as identified in Owner's records by the MAP Agreement set forth above. If this Supplement relates to Equipment not subject to the MAP Agreement (i.e., additional Equipment), this Supplement, together with the preprinted terms of the MAP Agreement (as amended), constitutes an agreement between Customer and Owner with respect to the Equipment referenced herein, separate and distinct from the MAP Agreement. Customer agrees to be bound by the terms of this Supplement, which includes the preprinted terms of the MAP Agreement (as amended) and agrees this Supplement shall commence on the date of Owner's acceptance. The parties agree that: (i) this Supplement and any related documents hereto may be authenticated by electronic means; (ii) the "original" of this Supplement shall be the copy that bears your manual, facsimile, scanned or electronic signature and that also bears our manually signed signature; and (iii) to the extent this Supplement constitutes chattel paper (as defined by the UCC), a security interest may only be created in the original. You agree not to raise as a defense to the enforcement of this Supplement or any related documents that you executed or authenticated such documents by electronic or digital means or that you used facsimile or other electronic means to transmit your signature on such documents. If any provision in this Supplement conflicts with a provision in the MAP Agreement, the provision in this Supplement shall control. If this Supplement relates to Equipment subject to the MAP Agreement (i.e. replaced or removed Equipment and/or payment modifications), the MAP Agreement shall be modified or supplemented as set forth above as of the date Owner accepts this Supplement. Except as specifically modified by this Supplement, all other terms and conditions of the MAP Agreement (as amended) and any personal guaranty(s) remain in full force and effect.

OWNER ACCEPTANCE

Print Name: _____ Signature: _____ Title: _____
 Owner: **Marco Technologies, LLC** Dated: _____

PRIVACY AND INFORMATION SECURITY

You acknowledge that the Equipment you have received may be equipped with a hard drive that may store personal and confidential information ("PCI") and you understand the privacy and information security risks associated with PCI that may be stored on your Equipment. You agree to be responsible for safeguarding any PCI and you agree to indemnify and hold Marco Technologies LLC harmless from any loss, misappropriation or breach of the PCI that may be stored on your Equipment.

STORY, COUNTY OF _____ CUSTOMER (as referenced above) SIGNATURE [Signature] TITLE BOS, Chair
 DATED 3/10/20

CUSTOMER ACCEPTANCE

By signing below, you certify that you have reviewed and do agree to all terms and conditions of the MAP Agreement and this Supplement.

STORY, COUNTY OF _____ CUSTOMER (as referenced above) SIGNATURE [Signature] TITLE BOS, Chair
 DATED 3/10/20

42-6005024

FEDERAL TAX I.D. #

PRINT NAME



MAP Supplement
Pool Billing Schedule

APPLICATION NO.
1549862

AGREEMENT NO.

Meter Reading Contact Person:

Managed Account Program Phone: 800.892.8548 | Fax: 800.847.3087

This Pool Billing Schedule is to be attached to and becomes part of the above-referenced Agreement by and between the undersigned and Marco Technologies, LLC.

POOL 9 NAME: PLAN & ZONE HEALTH - COPIERS

Table with 4 columns: MAKE/MODEL/ACCESSORIES, SERIAL NUMBER, START METER COLOR, START METER BW. Row 1: 1 EXISTING

Minimum Payment* \$ 75.00 Color Print Allowance 0 Excess Color Print Charge* \$ 0.045000
plus applicable taxes B&W Print Allowance 0 Excess B&W Print Charge \$ 0.004500

POOL 10 NAME: INFORMATION TECHNOLOGY - COPIERS

Table with 4 columns: MAKE/MODEL/ACCESSORIES, SERIAL NUMBER, START METER COLOR, START METER BW. Row 1: 1 EXISTING

Minimum Payment* \$ 85.00 Color Print Allowance 0 Excess Color Print Charge* \$ 0.045000
plus applicable taxes B&W Print Allowance 0 Excess B&W Print Charge \$ 0.004500

POOL 11 NAME: RECORDER- COPIERS

Table with 4 columns: MAKE/MODEL/ACCESSORIES, SERIAL NUMBER, START METER COLOR, START METER BW. Row 1: 1 EXISTING

Minimum Payment* \$ 78.61 Color Print Allowance 0 Excess Color Print Charge* \$ 0.045000
plus applicable taxes B&W Print Allowance 0 Excess B&W Print Charge \$ 0.004500

POOL 12 NAME: TREASURER - PRINTERS

Table with 4 columns: MAKE/MODEL/ACCESSORIES, SERIAL NUMBER, START METER COLOR, START METER BW. Row 1: 1 EXISTING

Minimum Payment* \$ 63.68 B&W Print Allowance 0 Excess B&W Print Charge* \$ 0.010000
*plus applicable taxes

CUSTOMER ACCEPTANCE

This Pool Billing Schedule is hereby verified as correct by the undersigned Customer, who acknowledges receipt of a copy.

STORY, COUNTY OF CUSTOMER (as referenced above) SIGNATURE [Signature] TITLE [BDS, Chair] DATED [3/10/20]



MAP Supplement
Pool Billing Schedule

APPLICATION NO.
1549862

AGREEMENT NO.

Meter Reading Contact Person:

Managed Account Program Phone: 800.892.8548 | Fax: 800.847.3087

This Pool Billing Schedule is to be attached to and becomes part of the above-referenced Agreement by and between the undersigned and Marco Technologies, LLC.

POOL 13 NAME: TREASURER -COPIERS

Table with 4 columns: MAKE/MODEL/ACCESSORIES, SERIAL NUMBER, START METER COLOR, START METER BW. Row 1: 1 EXISTING

Minimum Payment* \$ 119.00 Color Print Allowance 0 Excess Color Print Charge* \$ 0.045000
plus applicable taxes B&W Print Allowance 0 Excess B&W Print Charge \$ 0.004500

POOL 14 NAME: CONSERVATION - COPIER

Table with 4 columns: MAKE/MODEL/ACCESSORIES, SERIAL NUMBER, START METER COLOR, START METER BW. Row 1: 1 EXISTING

Minimum Payment* \$ 250.83 Color Print Allowance 0 Excess Color Print Charge* \$ 0.045000
plus applicable taxes B&W Print Allowance 0 Excess B&W Print Charge \$ 0.004500

POOL 15 NAME: ATTORNEY NEVADA -COPIERS

Table with 4 columns: MAKE/MODEL/ACCESSORIES, SERIAL NUMBER, START METER COLOR, START METER BW. Row 1: 1 EXISTING

Minimum Payment* \$ 214.74 Color Print Allowance 0 Excess Color Print Charge* \$ 0.045000
plus applicable taxes B&W Print Allowance 0 Excess B&W Print Charge \$ 0.004500

POOL 16 NAME: ATTORNEY NEVADA -PRINTERS

Table with 4 columns: MAKE/MODEL/ACCESSORIES, SERIAL NUMBER, START METER COLOR, START METER BW. Row 1: 1 EXISTING

Minimum Payment* \$ 13.82 Color Print Allowance 0 Excess Color Print Charge* \$ 0.090000
plus applicable taxes B&W Print Allowance 0 Excess B&W Print Charge \$ 0.010000

CUSTOMER ACCEPTANCE

This Pool Billing Schedule is hereby verified as correct by the undersigned Customer, who acknowledges receipt of a copy.

STORY, COUNTY OF
CUSTOMER (as referenced above)

SIGNATURE (Handwritten signature)

TITLE Chair, Bd of Seps
DATED 3-10-2020

Certificate of Appointment Civil Process Server

STATE OF IOWA, STORY COUNTY, ss.

I, Paul H. Fitzgerald, Sheriff of Story County, Iowa do hereby constitute and appoint Tanner J. Habhab as a civil process server and do hereby authorize and empower him to do and perform in my name as such, all acts and things that may lawfully be done by him as a Civil Process Server.

Given under my hand this 3rd day of March, 2020 A.D.



Paul H. Fitzgerald
Sheriff of Story County

STATE OF IOWA, STORY COUNTY, ss.

I, Tanner J. Habhab, having been appointed a Civil Process Server of Story County, under Paul H. Fitzgerald, Sheriff of Story County, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Iowa; and that I will faithfully and impartially, to the best of my ability, discharge all the duties of the office of the Story County Sheriff in Story County, Iowa, as now or hereafter required by law.



Tanner J. Habhab
Detention Officer

Subscribed and sworn to before me this 3rd day of March, 2020.



Notary

Above appointment approved by the Board of Supervisors of Story County, Iowa, this 10th day of March, 2020 A.D.



Chairperson to the Board of Supervisors





Story County Conservation Board - McFarland Park 56461 180th St. - Ames, Iowa 50010-9451
Phone (515) 232-2516 - Fax (515)232-6989 - Email: conservation@storycounty.com
www.storycountyconservation.org

Memorandum

To: Story County Board of Supervisors

From: Michael Cox, Director *mc*

Date: March 10, 2020

Re: Consideration of Amendment to Professional Services Agreement with Shive Hattery for Tedesco Environmental Learning Corridor Phase 3 Engineering Services in the Amount of \$111,800.

The attached agreement amendment secures services with Shive Hattery for engineering services for Phase 3 of the Tedesco Environmental Learning Corridor (TELC) Phase 3. Shive Hattery will provide engineering services including construction engineering and observation for the paving project between TELC and County Road R38. This amount is within budget.

Story County Conservation Board recommends your approval.

Mudahrba

Approval

Disapproval

Date

3/10/2020

Date

AMENDMENT TO AGREEMENT
between SHIVE-HATTERY, INC. AND THE CLIENT

ATTN: Michael Cox
CLIENT: Story County, IA Conservation Board
McFarland Park
56461 180th Street
Ames, IA 50010-9451

PROJECT: Story County Conservation ISU Research Park Greenbelt Park

PROJECT LOCATION: Ames, IA

ORIGINAL AGREEMENT DATE: July 27, 2016

AMENDMENT NO.: 5

AMENDMENT DATE: January 20, 2020

Story County, IA Conservation Board and Shive-Hattery, Inc. (S-H) agree to amend the Original Agreement as follows:

PROJECT DESCRIPTION

The Project Description is revised as follows:

NO CHANGES

SCOPE OF SERVICES

Tasks for the Scope of Services are revised as follows:

ADD

I. Bid Package #3 Design Services

- A. Provide planning and preliminary design services to cost estimate and layout future park improvements including entrance, parking, restroom, and shelter.
- B. Extend the project design schedule by approximately 1 year longer than anticipated resulting in additional efforts and communication.
- C. Provide utility coordination to seek letters of no objection for trail construction in existing utility easements.
- D. Provide additional coordination and exhibits associated with ISU and private landowner easements.

II. Bid Package #3 Bid Phase Services

- A. Provide the Owner the required bidding public notices for publishing by the Owner.
- B. Issue construction documents and specifications for the project.
- C. Schedule and attend one (1) pre-bid meeting anticipated to be held at the ISU Research Park Economic Development Core Facility.
- D. Answer a reasonable amount of contractor questions during bidding and prepare addenda and clarifications as requested.
- E. Attend bid opening conducted by Story County Board of Supervisors and prepare a bid tabulation of bids received.
- F. Assist Story County Conservation with reviewing the bids received and identifying the responsive, responsible low bidder.
- G. Notify unsuccessful bidders.

II. Bid Package #3 Contract Administration/Construction Observation

- A. Obtain Contractor qualifications, subcontractors, bonds, and insurance, and prepare construction contract.
- B. Schedule and conduct one (1) preconstruction meeting with the Owner and Contractor.
- C. Schedule and conduct biweekly construction progress meetings with the Owner and Contractor to review project status, applications for payment, and coordination items.
- D. Prepare, review, and/or process paperwork for the project including submittals, shop drawings, change orders, requests for information, pay requests, etc.
- E. Answer a reasonable amount of Contractor questions during construction.
- F. Provide construction observation.
 - a. The level of construction observation on the project will vary with construction activity. We anticipate providing an average of one (1) weekly construction observation visit with additional visits during paving operations.
 - b. Prepare observation reports to document observed construction activities and observations determining compliance with contract documents.
 - c. We understand that Story County Conservation staff will also be providing construction visits for the project and can coordinate questions that arise with S-H.
- G. Perform construction materials testing to include moisture content and density testing for compaction of subgrade as well as testing of fresh concrete air and slump. Concrete cylinders will be cast for measurement of concrete strength.
- H. Provide a final project walkthrough and prepare a punchlist document of incomplete or incorrect items needing addressed prior to final payment. Issue substantial completion certificate and process close-out paperwork.
- I. Incorporate changes during construction into record drawings and provide to Owner.

CLIENT RESPONSIBILITIES

Client Responsibilities are revised as follows:

NO CHANGES

SCHEDULE

The Schedule is revised as follows:

- CA/CO services are expected to begin March 2020 and extend until November 2020.

COMPENSATION

The Compensation is revised as follows:

ADD

Description	Fee Type	Fee	Estimated Expenses	Total
Bid Package #3 Design Services	Hourly w/Max	\$12,000	Included	\$12,000
Bid Package #3 Bid Phase Services	Hourly w/Max	\$6,300	Included	\$6,300
Bid Package #3 CA/CO	Hourly w/Max	\$93,500	Included	\$93,500
ESTIMATED TOTAL				\$111,800

Fee Types:

- Hourly w/Max - We will provide the Scope of Services on an hourly rate basis at our Standard Hourly Fee Schedule in effect at the time that the services are performed. We will not exceed the estimated amounts above without your prior authorization.

Expenses:

- Included - The estimated expense amounts are included in the fee above will be reimbursed in accordance with our Reimbursable Expense Fee Schedule in effect at the time that the expense is incurred. We will not exceed the amounts without your prior authorization.

AGREEMENT

When accepted by both parties, this Amendment will amend the Original Agreement and is subject to all other terms and conditions of the Original Agreement. Original, facsimile, electronic signatures or other electronic acceptance by the parties (and returned to Shive-Hattery) are deemed acceptable for binding the parties to the Amendment. The Client representative signing this Amendment warrants that he or she is authorized to enter into this Amendment on behalf of the Client.

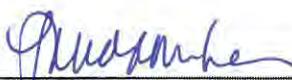
Sincerely,
SHIVE-HATTERY, INC.



Luke Monat, P.E.
Project Manager
lmonat@shive-hattery.com

AMENDMENT ACCEPTED AND SERVICES AUTHORIZED TO PROCEED

CLIENT: Story County, IA Board of Supervisors

BY:  TITLE: Chair
(signature)

PRINTED NAME: Linda Murken DATE ACCEPTED: 3-10/2020

STANDARD HOURLY FEE SCHEDULE
Effective January 1, 2020 to December 31, 2020

PROFESSIONAL STAFF:

Grade 1	\$ 90.00
Grade 2	\$109.00
Grade 3	\$122.00
Grade 4	\$136.00
Grade 5	\$150.00
Grade 6	\$163.00
Grade 7	\$177.00
Grade 8	\$195.00
Grade 9	\$210.00

TECHNICAL STAFF:

Grade 1	\$ 63.00
Grade 2	\$ 78.00
Grade 3	\$ 88.00
Grade 4	\$ 95.00
Grade 5	\$108.00
Grade 6	\$122.00
Grade 7	\$137.00

ADMIN STAFF: \$ 62.00

SURVEY STAFF:

One Person	\$135.00
Two Person	\$208.00
One Person with ATV	\$161.00
Two Person with ATV	\$234.00
Drone Surveyor (Video or Photogrammetry)	\$160.00
Drone Surveyor (Thermography)	\$320.00
Hydrographic Survey Crew (Two Person)	\$254.00
Scanning Surveyor	\$175.00
Surveyor with Two Scanners	\$250.00

REIMBURSABLE EXPENSES:

TRAVEL

Mileage- Car/Truck	\$0.57/ Mile
Mileage- Survey Trucks	\$0.67/ Mile
Lodging, Meals	Cost
Airfare	Cost
Car Rental	Cost

IN-HOUSE SERVICES

Prints/Plots:	
Bond	\$.30/Sq. Ft.
Mylar	\$.75/Sq. Ft.
Photogloss	\$.90/Sq. Ft.
Color Bond	\$.60/Sq. Ft.
Foam Core Mounting	\$ 13.00

OUTSIDE SERVICES

Aerial Photogrammetry	Cost
Professional Services	Cost
Prints/Plots/Photos	Cost
Deliveries	Cost

Color Prints:	
Letter Size	\$ 1.00
Legal Size	\$ 2.00



Memorandum

To: Story County Board of Supervisors
Through: Michael D. Cox, Director *u*
From: Ryan M. Wiemold, Parks Superintendent
Date: March 10, 2020
Re: Consideration of Contract with Howrey Construction for the Tedesco Environmental Learning Corridor, Phase 3 Construction, for \$1,021,881.75.

The attached contract with Howrey Construction is for construction of Phase #3 of the Tedesco Environmental Learning Corridor. Howrey was the low responsive, responsible bidder out of six companies which submitted bids.

Story County Conservation Board recommends approval of the contract with Howrey Construction for \$1,021,881.75 for the trail paving project. This bid amount was under the engineers estimate and within the budgeted amount available for the project.

Story County Conservation Board recommends your approval.

[Signature]

Approval

Disapproval

3-10-2020

Date

Date

**SECTION 00 5200
CONTRACT**

THIS CONTRACT, made and entered into at Story County, Iowa this 10th day of March, 2020, by and between Story County Conservation by its Board Chair, upon order of its Board, hereinafter called the "Jurisdiction," and Howrey Construction, Inc. hereinafter called the "Contractor."

WITNESSETH:

The Contractor hereby agrees to complete the work comprising the below referenced improvement as specified in the contract documents, which are officially on file with the Jurisdiction, in the office of the Shive-Hattery, Inc. This contract includes all contract documents. The work under this contract shall be constructed in accordance with the SUDAS Standard Specifications, 2020 Edition as modified by the supplemental specifications and special provisions included in said contract documents, and the Contract Attachment - Item 1: General, which is attached hereto. The Contractor further agrees to complete the work in strict accordance with said contract documents, and to guarantee the work as required by law, for the time required in said contract documents, after its acceptance by the Jurisdiction.

This contract is awarded and executed for completion of the work specified in the contract documents for the bid prices shown on the Contract Attachment - Item 2: Bid Items, Quantities, and Prices, which were proposed by the Contractor in its proposal submitted in accordance with the Notice to Bidders and Notice of Public Hearing for the following described improvements:

Story County Conservation
Tedesco Environmental Learning Corridor
Bid Package #3 –Trail Extension
Project No. 4162590

This project includes the tree clearing, topsoiling, grading, and PCC trail paving for a 2.5 mile trail extension to R38.

The tree clearing work must commence immediately and be complete by March 31, 2020.
The remaining work must commence within 60 days of the Notice to Proceed. Work must be substantially complete by September 30, 2020.

The Contractor agrees to perform said work for and in consideration of the Jurisdiction's payment of the bid amount of One Million, Twenty-One Thousand, Eight Hundred Eighty-One Dollars and 75/100 (\$1,021,881.75) which amount shall constitute the required amount of the performance and payment bond. The Contractor hereby agrees to commence work under this contract on or before a date to be specified in a written notice to proceed by the Jurisdiction and to substantially complete the project by September 30, 2020.

**Story County Conservation
Tedesco Environmental Learning
Corridor
BP #3 –Trail Extension
Project # 4162590**

**Issued for Construction
02-11-2020**

CONTRACT

00 5200-1

Story County Conservation
Tedesco Environmental Learning Corridor
BP #3 -Trail Extension
Project # 4162590

IN WITNESS WHEREOF, the Parties hereto have executed this instrument, in triplicate on the date first shown written.

Story County Board of Supervisors

By [Signature]

CONTRACTOR – Howrey Construction, Inc.

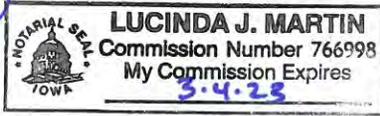
By HOWREY CONSTRUCTION, INC
Contractor

ATTEST:

[Signature]

By [Signature]
Signature

PRESIDENT
Title



316 AUSTIN STREET
Street Address



ROCKWELL CITY IA 50579
City, State, Zip Code

712 - 297 - 8182
Telephone

CONTRACTOR PUBLIC REGISTRATION INFORMATION To Be Provided By:

1. All Contractors: The Contractor shall enter its Public Registration Number CO 911 - 95 issued by the Iowa Commissioner of Labor pursuant to Section 91C.5 of the Iowa Code.
2. Out-of-State Contractors:
 - A. Pursuant to Section 91C.7 of the Iowa Code, an out-of-state contractor, before commencing a contract in excess of five thousand dollars in value in Iowa, shall file a bond with the division of labor services of the department of workforce development. It is the contractor's responsibility to comply with said Section 91C.7 before commencing this work.
 - B. Prior to entering into contract, the designated low bidder, if it is a corporation organized under the laws of a state other than Iowa, shall file with the Engineer a certificate from the Secretary of the State of Iowa showing that it has complied with all the provisions of Chapter 490 of the Iowa Code, or as amended, governing foreign corporations.

NOTE: All signatures on this contract must be original signatures in ink; copies, facsimile, or electronic signatures will not be accepted.

CORPORATE ACKNOWLEDGMENT

State of Iowa)
) SS
Polk County)

On this 5 day of March, 2020, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Lucas Howrey and _____, to me known, who, being by me duly sworn, did say that they are the PRESIDENT, and _____, respectively, of the corporation executing the foregoing instrument; that (no seal has been procured by) (the seal affixed thereto ~~is~~ the seal of) the corporation; that said instrument was signed (and sealed) on behalf of the corporation by authority of this Board of Directors; that Lucas Howrey and _____ acknowledged the execution of the instrument to be the voluntary act and deed of the corporation, by it and by them voluntarily executed.



Brian A. Madsen
Notary Public in and for the State of Iowa
My commission expires October 18, 2020

PARTNERSHIP ACKNOWLEDGMENT

State of _____)
) SS
_____ County)

On this ____ day of _____, 20 ____, before me, the undersigned, a Notary Public in and for the State of _____, personally appeared _____ to me personally known, who being by me duly sworn, did say that the person is one of the partners of _____, a partnership, and that the instrument was signed on behalf of the partnership by authority of the partners and the partner acknowledged the execution of the instrument to be the voluntary act and deed of the partnership by it and by the partner voluntarily executed.

Notary Public in and for the State of _____
My commission expires _____, 20____

**Story County Conservation
Tedesco Environmental Learning Corridor
BP #3 –Trail Extension
Project # 4162590**

CONTRACT ATTACHMENT: ITEM 1 – GENERAL

Item 1 – Insured Endorsements

Add Story County Conservation, ISU, and Shive-Hattery, Inc. as additional insured endorsements as specified in Division 1, Section 1070.

Item 2 – Sales Tax

Story County Conservation will issue special exemption certificates to contractors and subcontractors allowing the purchase, or withdrawal from inventory, of materials for the contract free from sales tax pursuant to Iowa Code Sections 423.3(80)(b)(d) and 423.45.

CONTRACT ATTACHMENT: ITEM 2 – BID ITEMS

This contract is awarded and executed for completion of the work specified in the contract documents for the bid prices tabulated below as proposed by the Contractor in its proposal submitted in accordance with notice to bidders and notice of public hearing. All quantities are subject to revision by the Jurisdiction. Quantity changes that amount to 20% or less of the amount bid shall not affect the unit bid price.

**STORY COUNTY CONSERVATION
TEDESCO ENVIRONMENTAL LEARNING CORRIDOR
BID PACKAGE #3 –TRAIL EXTENSION**

<i>ITEM</i>	<i>ITEM CODE</i>	<i>ITEM DESCRIPTION</i>	<i>UNIT</i>	<i>BID QTY</i>	<i>UNIT PRICE</i>	<i>EXTENDED PRICE</i>
1	2010-108-C-0	CLEARING AND GRUBBING	LS	1	\$ 25,630.00	\$ 25,630.00
2	2010-108-D-1	TOPSOIL, ON-SITE	CY	6,100	\$ 6.25	\$ 38,125.00
3	2010-108-E-0	EXCAVATION, CLASS 10	CY	1,050	\$ 10.25	\$ 10,762.50
4	SPECIAL	EMBANKMENT-IN-PLACE, CONTRACTOR FURNISH	CY	5,550	\$ 10.25	\$ 56,887.50
5	2010-108-G-0	SUBGRADE PREPARATION	SY	20,155	\$ 2.50	\$ 50,387.50
6	4020-108-A-1	STORM SEWER, TRENCHED, HDPE NON-PERFORATED, 8"	LF	45	\$ 53.00	\$ 2,385.00
7	4020-108-A-1	STORM SEWER, TRENCHED, HDPE NON-PERFORATED, 10"	LF	12	\$ 53.00	\$ 636.00
8	4030-108-A-1	PIPE CULVERT, TRENCHED, CMP, 12"	LF	80	\$ 40.00	\$ 3,200.00
9	4030-108-A-1	PIPE CULVERT, TRENCHED, CMP, 24"	LF	36	\$ 42.00	\$ 1,512.00
10	4030-108-A-1	PIPE CULVERT, TRENCHED, RCP, 15"	LF	220	\$ 97.00	\$ 21,340.00

Story County Conservation
Tedesco Environmental Learning Corridor
BP #3 –Trail Extension
Project # 4162590

11	4030-108-A-1	PIPE CULVERT, TRENCHED, RCP, 18"	LF	144	\$ 89.00	\$ 12,816.00
12	4030-108-A-1	PIPE CULVERT, TRENCHED, RCP, 30"	LF	48	\$ 100.00	\$ 4,800.00
13	4030-108-B-0	PIPE APRON, RCP, 15"	EA	20	\$ 1,324.00	\$ 26,480.00
14	4030-108-B-0	PIPE APRON, RCP, 18"	EA	12	\$ 1,170.00	\$ 14,040.00
15	4030-108-B-0	PIPE APRON, RCP, 30"	EA	4	\$ 1,625.00	\$ 6,500.00
16	SPECIAL	PRECAST CONCRETE BOX CULVERT, 6 FT. X 4 FT.	LF	36	\$ 705.00	\$ 25,380.00
17	SPECIAL	PRECAST CONCRETE BOX CULVERT STRAIGHT END SECTION, 6 FT. X 4 FT.	EA	2	\$ 6,258.00	\$ 12,516.00
18	SPECIAL	TILE INTAKE STRUCTURE, 6"	EA	2	\$ 500.00	\$ 1,000.00
19	SPECIAL	TILE INTAKE STRUCTURE, 12"	EA	2	\$ 500.00	\$ 1,000.00
20	SPECIAL	CONNECTION TO EXISTING TILE	EA	2	\$ 500.00	\$ 1,000.00
21	7010-108-A-0	PAVEMENT, PCC, 9"	SY	600	\$ 88.50	\$ 53,100.00
22	7030-108-C-0	SHARED USE PATH, PCC, 6"	SY	13,865	\$ 31.50	\$ 436,747.50
23	7030-108-G-0	DETECTABLE WARNING	SF	160	\$ 47.50	\$ 7,600.00
24	7030-108-H-2	DRIVEWAY, GRANULAR	TON	215	\$ 40.00	\$ 8,600.00
25	8030-108-A-0	TEMPORARY TRAFFIC CONTROL	LS	1	\$ 7,250.00	\$ 7,250.00
26	SPECIAL	TYPE A SIGN, SHEET ALUMINUM	SF	145.75	\$ 15.00	\$ 2,186.25
27	SPECIAL	PERFORATED SQUARE STEEL TUBE POST	LF	243.5	\$ 21.00	\$ 5,113.50
28	SPECIAL	BREAKAWAY ANCHOR FOR PERFORATED SQUARE STEEL TUBE POST	EA	17	\$ 105.00	\$ 1,785.00
29	SPECIAL	RELOCATION OF SIGN ASSEMBLY	EA	2	\$ 315.00	\$ 630.00
30	SPECIAL	PAINTED PAVEMENT MARKING, WATERBORNE OR SOLVENT-BASED	STA	1.86	\$ 1,575.00	\$ 2,929.50

CONTRACT
00 5200-6

Issued for Construction
02-11-2020

**Story County Conservation
Tedesco Environmental Learning Corridor
BP #3 –Trail Extension
Project # 4162590**

31	SPECIAL	PAINTED SYMBOL AND LEGENDS, WATERBORNE OR SOLVENT-BASED	EA	4	\$ 315.00	\$ 1,260.00
32	SPECIAL	DELINEATOR POST	EA	7	\$ 157.50	\$ 1,102.50
33	9040-108-A-2	SWPPP MANAGEMENT	LS	1	\$ 3,680.00	\$ 3,680.00
34	9040-108-E-0	TEMPORARY ROLLED EROSION CONTROL PRODUCT, TYPE 2C	SY	1,000	\$ 0.75	\$ 750.00
35	9040-108-F-1	WATTLE, STRAW, 6" DIAMETER	LF	4,500	\$ 2.00	\$ 9,000.00
36	9040-108-J-0	RIP RAP, CLASS 'E'	TON	139	\$ 55.00	\$ 7,645.00
37	9040-108-J-0	RIP RAP, EROSION STONE	TON	72	\$ 35.00	\$ 2,520.00
38	9040-108-N-1	SILT FENCE	LF	8,000	\$ 1.75	\$ 14,000.00
39	9040-108-Q-2	EROSION CONTROL MULCHING, HYDROMULCHING	AC	15.0	\$ 1,550.00	\$ 23,250.00
40	9060-108-E-0	REMOVAL OF FENCE	LS	1	\$ 12,575.00	\$ 12,575.00
41	SPECIAL	GATE ASSEMBLY RELOCATION	LS	1	\$ 2,920.00	\$ 2,920.00
42	SPECIAL	TIED CONCRETE BLOCK MAT	SY	320	\$ 72.00	\$ 23,040.00
43	11,010-108-A	CONSTRUCTION SURVEY	LS	1	\$ 25,000.00	\$ 25,000.00
44	11,020-108-A	MOBILIZATION	LS	1	\$ 47,000.00	\$ 47,000.00
45	SPECIAL	REMOVALS	LS	1	\$ 5,800.00	\$ 5,800.00
TOTAL BASE BID						\$1,021,881.75

TOTAL BASE BID – INCLUDES ALL WORK/MATERIALS AND LABOR:

One Million, Twenty-One Thousand, Eight Hundred Eighty-One Dollars and 75/100 (\$ 1,021,881.75)

END OF SECTION

Issued for Construction
02-11-2020

**CONTRACT
00 5200-7**

**SECTION 00 6113
PERFORMANCE AND PAYMENT BOND**

SURETY BOND NO. IAC589669

KNOW ALL BY THESE PRESENTS:

That we, Howrey Construction, Inc., as Principal (hereinafter the "Contractor" or "Principal") and Merchants Bonding Company (Mutual), as Surety are held and firmly bound unto Story County Conservation, as Obligee (hereinafter referred to as "the Jurisdiction"), and to all persons who may be injured by any breach of any of the conditions of this Bond in the penal sum of

One Million Twenty-one Thousand Eight Hundred Eighty-one & 75/100ths dollars (\$ 1,021,881.75), lawful money of the United States, for the payment of which sum, well and truly to be made, we bind ourselves, our heirs, legal representatives and assigns, jointly or severally, firmly by these presents.

The conditions of the above obligations are such that whereas said Contractor entered into a contract with the Jurisdiction, bearing date the 10th day of March, 2020, hereinafter the "Contract") wherein said Contractor undertakes and agrees to construct the following described improvements:

Story County Conservation
Tedesco Environmental Learning Corridor
Bid Package #3 –Trail Extension
Project No. 4162590

This project includes the tree clearing, topsoiling, grading, and PCC trail paving for a 2.5 mile trail extension to R38.

The tree clearing work must commence immediately and be complete by March 31, 2020. The remaining work must commence within 60 days of the Notice to Proceed. Work must be substantially complete by September 30, 2020.

and to faithfully perform all the terms and requirements of said Contract within the time therein specified, in a good and workmanlike manner, and in accordance with the Contract Documents.

**Story County Conservation
Tedesco Environmental Learning
Corridor
BP #3 –Trail Extension
Project # 4162590**

**Issued for Construction
02-11-2020**

**PERFORMANCE AND
PAYMENT BOND**

00 6113-1

**Story County Conservation
Tedesco Environmental Learning Corridor
BP #3 –Trail Extension
Project # 4162590**

- C. To consent without notice that this Bond shall remain in full force and effect until the Contract is completed, whether completed within the specified contract period, within an extension thereof, or within a period of time after the contract period has elapsed and the liquidated damage penalty is being charged against the Contractor.
- D. That no provision of this Bond or of any other contract shall be valid that limits to less than two years after the acceptance of the work under the Contract the right to sue on this Bond.
- E. That as used herein, the phrase "all outlay and expense" is not to be limited in any way, but shall include the actual and reasonable costs and expenses incurred by the Jurisdiction including interest, benefits, and overhead where applicable. Accordingly, "all outlay and expense" would include but not be limited to all contract or employee expense, all equipment usage or rental, materials, testing, outside experts, attorneys fees (including overhead expenses of the Jurisdiction's staff attorneys), and all costs and expenses of litigation as they are incurred by the Jurisdiction. It is intended the Contractor and Surety will defend and indemnify the Jurisdiction on all claims made against the Jurisdiction on account of Contractor's failure to perform as required in the Contract and Contract Documents, that all agreements and promises set forth in the Contract and Contract Documents, in approved change orders, and in this Bond will be fulfilled, and that the Jurisdiction will be fully indemnified so that it will be put into the position it would have been in had the Contract been performed in the first instance as required.

In the event the Jurisdiction incurs any "outlay and expense" in defending itself against any claim as to which the Contractor or Surety should have provided the defense, or in the enforcement of the promises given by the Contractor in the Contract, Contract Documents, or approved change orders, or in the enforcement of the promises given by the Contractor and Surety in this Bond, the Contractor and Surety agree that they will make the Jurisdiction whole for all such outlay and expense, provided that the Surety's obligation under this bond shall not exceed 125% of the penal sum of this bond.

In the event that any actions or proceedings are initiated regarding this Bond, the parties agree that the venue thereof shall be Story County, State of Iowa. If legal action is required by the Jurisdiction to enforce the provisions of this Bond or to collect the monetary obligation incurring to the benefit of the Jurisdiction, the Contractor and the Surety agree, jointly, and severally, to pay the Jurisdiction all outlay and expense incurred therefor by the Jurisdiction. All rights, powers, and remedies of the Jurisdiction hereunder shall be cumulative and not alternative and shall be in addition to all rights, powers, and remedies given to the Jurisdiction, by law. The Jurisdiction may proceed against surety for any amount guaranteed hereunder whether action is brought against the Contractor or whether Contractor is joined in any such action(s) or not.

NOW THEREFORE, the condition of this obligation is such that if said Principal shall faithfully perform all the promises of the Principal, as set forth and provided in the Contract, in the Contract Documents, and in this Bond, then this obligation shall be null and void, otherwise it shall remain in full force and effect.

When a work, term, or phrase is used in this Bond, it shall be interpreted or construed first as defined in this Bond, the Contract, or the Contract Documents; second, if not defined in the Bond, Contract, or Contract Documents, it shall be interpreted or construed as defined in applicable provisions of the Iowa Code; third, if not defined in the Iowa Code, it shall be interpreted or construed according to its generally accepted meaning in the construction industry; and fourth, if it has no generally accepted meaning in the construction industry, it shall be interpreted or construed according to its common or customary usage.

**PERFORMANCE AND
PAYMENT BOND
00 6113-3**

**Issued for Construction
02-11-2020**

**Story County Conservation
Tedesco Environmental Learning Corridor
BP #3 - Trail Extension
Project # 4162590**

Failure to specify or particularize shall not exclude terms or provisions not mentioned and shall not limit liability hereunder. The Contract and Contract Documents are hereby made a part of this Bond.

Witness our hands, in triplicate, this 10th day of March, 2020.

PRINCIPAL:

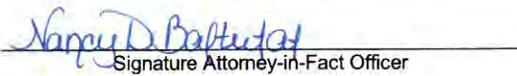
Howrey Construction, Inc.
Contractor

By 
Signature

PRESIDENT
Title

SURETY:

Merchants Bonding Company (Mutual)
Surety Company

By 
Signature Attorney-in-Fact Officer

Nancy D. Baltutat
Printed Name of Attorney-in-Fact Officer

FORM APPROVED BY:

Attorney for Jurisdiction

LMC Insurance & Risk Management
Company Name

4200 University Avenue #200
Company Address

West Des Moines IA 50266
City, State, Zip Code

515-244-0166
Company Telephone Number

- NOTE:**
1. All signatures on this performance and payment bond must be original signatures in ink; copies, facsimile, or electronic signatures will not be accepted.
 2. This bond must be sealed with the Surety's raised, embossing seal.
 3. The Certificate or Power of Attorney accompanying this bond must be valid on its face and sealed with the Surety's raised, embossing seal.
 4. The name and signature of the Surety's Attorney-in-Fact/Officer entered on this bond must be exactly as listed on the Certificate or Power of Attorney accompanying this bond.

END OF SECTION

**PERFORMANCE AND
PAYMENT BOND
00 6113-4**

**Issued for Construction
02-11-2020**

MERCHANTS
BONDING COMPANY™
POWER OF ATTORNEY

Know All Persons By These Presents, that MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., both being corporations of the State of Iowa (herein collectively called the "Companies") do hereby make, constitute and appoint, individually, Christopher R Seiberling; Greg T LaMair; Jeffrey R Baker; Jill Shaffer; Joseph I Schmit; Nancy D Baltutat; Patrick K Duff

their true and lawful Attorney(s)-in-Fact, to sign its name as surety(ies) and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

This Power-of-Attorney is granted and is signed and sealed by facsimile under and by authority of the following By-Laws adopted by the Board of Directors of Merchants Bonding Company (Mutual) on April 23, 2011 and amended August 14, 2015 and adopted by the Board of Directors of Merchants National Bonding, Inc., on October 16, 2015.

"The President, Secretary, Treasurer, or any Assistant Treasurer or any Assistant Secretary or any Vice President shall have power and authority to appoint Attorneys-in-Fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof."

"The signature of any authorized officer and the seal of the Company may be affixed by facsimile or electronic transmission to any Power of Attorney or Certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually fixed."

In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and authority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.

In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner-Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.

In Witness Whereof, the Companies have caused this instrument to be signed and sealed this 11th day of February, 2020



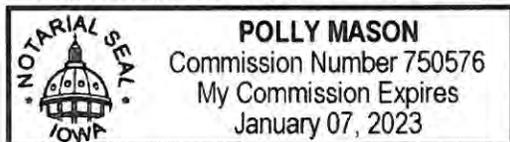
MERCHANTS BONDING COMPANY (MUTUAL)
MERCHANTS NATIONAL BONDING, INC.

By

Larry Taylor
President

STATE OF IOWA
COUNTY OF DALLAS ss.

On this 11th day of February 2020, before me appeared Larry Taylor, to me personally known, who being by me duly sworn did say that he is President of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC.; and that the seals affixed to the foregoing instrument are the Corporate Seals of the Companies; and that the said instrument was signed and sealed in behalf of the Companies by authority of their respective Boards of Directors.



Polly Mason
Notary Public

(Expiration of notary's commission does not invalidate this instrument)

I, William Warner, Jr., Secretary of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY executed by said Companies, which is still in full force and effect and has not been amended or revoked.

In Witness Whereof, I have hereunto set my hand and affixed the seal of the Companies on this 10th day of March, 2020



William Warner Jr.
Secretary



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/5/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER LMC Insurance & Risk Management 4200 University Ave., Suite 200 West Des Moines IA 50266-5945	CONTACT NAME: Brenda Trogdon PHONE (A/C, No, Ext): 515-237-0169 E-MAIL ADDRESS: Brenda.Trogdon@lmcins.com		FAX (A/C, No): 515-244-9535
	INSURER(S) AFFORDING COVERAGE		
INSURED Howrey Construction, Inc. 316 Austin Street Rockwell City IA 50579	INSURER A: United Fire & Casualty	NAIC # 13021	
	INSURER B:		
	INSURER C:		
	INSURER D:		
	INSURER E:		
	INSURER F:		

COVERAGES **CERTIFICATE NUMBER:** 61066008 **REVISION NUMBER:**

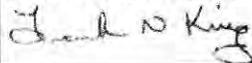
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:	Y	60469746	11/28/2019	11/28/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		60469746	11/28/2019	11/28/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 0		60469746	11/28/2019	11/28/2020	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A	30304259	11/28/2019	11/28/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Project: Tedesco Environmental Learning Corridor Bid Package #3 - Trail Extension

Certificate holder is an Additional Insured - Managers or Lessors of Premises; Lessor of Leased Equipment; Vendors; Owners, Lessees or Contractors; State or Governmental Agency or Subdivision (Political Subdivision) Permits Relating to Premises; Engineers, Architects or Surveyors Not engaged by the Named Insured; - when required in a written contract or agreement with respects to Ongoing Operations and Products Completed Operations on the General Liability policy per form CG7201 (07/17)

General Liability policy is primary and non-contributory where required by contract per form IL7105 (10/14)

CERTIFICATE HOLDER Story County Conservation Board 56461 180th Street Ames IA 50010	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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APPROVED **DENIED**

Board Member Initials: AM

Meeting Date: 3-10-2020

Follow-up action: _____

Continuity of Operations Plan/Continuity of Government (COOP/COG)

Story County, Iowa

SEPTEMBER 2016

UPDATED, ~~AUGUST 2019~~ MARCH 2020



Story County Conservation Board - McFarland Park 56461 180th St. - Ames, Iowa 50010-9451
Phone (515) 232-2516 - Fax (515)232-6989 - Email: conservation@storycounty.com
www.storycountyconservation.org

Memorandum

To: Story County Board of Supervisors

Through: Michael D. Cox, Director *mc*

From: Danny Simcox, Park Ranger

Date: March 10, 2019

Re: Consideration of Contract between Ernie Gummo and Story County Conservation Board for Campground Attendant duties at Dakins Lake from March 30 to July 12, 2020.

The attached contract with Ernie Gummo secures his services as Campground Attendant at Dakins Lake for the first half of the 2020 summer. This will be the third summer for Ernie to serve as Campground Attendant. He has an outstanding reputation with both staff and park users. Ernie maintains a very well kept site and he interacts with our park users appropriately and positively.

The Story County Conservation Board recommends your approval.

[Signature]
Approval
3-10-2020
Date

Disapproval
Date

Dakins Lake Campground Attendant Contract

Story County Conservation Board
56461 180th Street, Ames, IA 50010
515-232-2516- FAX 515-232-6989

This Agreement is entered into between Ernist Gummo, hereinafter called the Campground Attendant, and the Story County Conservation Board, hereinafter called the Department, and is effective on the date last signed below.

Whereas, the Department desires to hire a Campground Attendant for Dakins Lake;

Whereas, the Campground Attendant is prepared to and shall furnish Campground Attendant services;

Now therefore, the Department and the Campground Attendant do hereby mutually agree as follows:

1. The selected Campground Attendant is a hired person doing contracted labor. Wage for this labor shall be at the rate of \$240.00/week (paid bi-weekly). Campground Attendant shall log actual hours worked per week and shall not work more than 33 hours in one week. The only compensation paid or provided to Campground Attendant as provided in this Agreement and any other representation to the contrary is void.

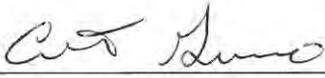
The Campground Attendant will not be considered an agent or employee of Story County and will not be eligible for nor have any right to claim benefits, compensation, or damages from Story County.

2. The Campground Attendant will be provided a campsite (valued at \$17/night) within Dakins Lake for a period of 15 weeks commencing on Monday, March 30, 2020 and terminating on Sunday, July 12, 2020. Payment of camping fees for the time period shown above by the Campground Attendant will be waived by the Department in return for services rendered. Campground Attendant will be solely responsible for any necessary reporting to any taxing or similar entity of the benefit of receiving the campsite at no cost by virtue of this Agreement. If, for any reason, this Agreement terminates before the term indicated herein, Campground Attendant shall immediately vacate the campsite.
3. Actual daily scheduled service time will be arranged between the Campground Attendant and the Park Ranger. The Campground Attendant is expected to perform his/her duties daily. The Campground Attendant shall be willing and able to assist campers and the Department staff outside regular scheduled hours as needed.
4. A visible sign will be placed on the Campground Attendant's campsite by the Department designating said campsite as belonging to the Campground Attendant. Campsite occupants other than Campground Attendant must be approved in writing by Park Ranger.

5. The duties of the Campground Attendant will be those listed in the "Story County Conservation Department Campground Attendant Duties List." Those duties are incorporated herein by reference. By signing below, Campground Attendant acknowledges that he/she has reviewed the job description and asserts that he/she is ready, willing, and able to perform the associated job functions and duties during the term of this Agreement.

The contractor may, at their discretion and subject to Story County Conservation approval, employ such other person or persons as desired to assist required work under this contract. Any employee hired by the contractor will be at contractor's sole expense, and contractor shall assume all liability for any such person(s), including for workers compensation benefits or damage any such employee may do to county property or persons or property present on county owned land. Further, any such person will not be considered an agent or employee of Story County and will not be eligible for nor have any right to claim benefits, compensation, or damages from Story County. Contractor shall have the duty to notify the employee of the limits of Story County's liability and of contractor's duties to contractor's employee(s).

6. The Department, through its supervisor in charge of the area, shall decide all questions which may arise as to the quality, fitness, promptness, and acceptability of service provided by the Campground Attendant to the Department. The supervisor may void or cancel this Campground Attendant agreement by giving oral notice to the Campground Attendant and Director that the Agreement is terminated. That determination and decision shall be final and conclusive.
7. The Story County Conservation Board or the Campground Attendant may terminate this agreement at any time during the period covered by this agreement by giving 48 hours notice to the Park Ranger.

Signature: 
Campground Attendant

2-29-2020
Date

Signature: 
Chair, Story County Conservation Board

9 March 2020
Date

Signature: 
Chair, Story Co. Board of Supervisors

3-10-2020
Date

Dakins Lake Campground Attendant Duties List

The following duties are expected to be performed by the contracted campground attendant:

1. Check campgrounds (Main Campground and Primitive Camping) daily to assure that all occupied sites are registered.
2. Sell firewood to campers; give fees to the Park Ranger (or designee) each Friday and Monday.
3. Clean and stock campground shower house at least once daily and as needed on busy weekends to assure cleanliness and safety.
4. Pick up trash as necessary around all camping areas. Check trash cans around park during busy days.
5. Clean shelter house prior to reservations.
6. Check and clean grills in main and primitive campgrounds as needed. Staff will clean weekly.
7. Perform minor maintenance in campgrounds.
8. Assist campers with registration and park information.
9. Inform park users of campground rules and enforce as necessary.
10. Perform other duties as occasionally requested by the conservation staff.

PROFESSIONAL CONSULTANT SERVICES AGREEMENT

(Contracted Services)

Under the provision of Section 3401 of the Internal Revenue Code of 1954, an employer must withhold tax from all remuneration actually or constructively paid to an employee. This agreement covers professional services provided by Ernist Gummo as an independent contractor. Ernist Gummo assumes all responsibility for payroll taxes and required FOAB contributions.

In general, an individual who is subject to the control and direction of another only as to the results of their work, and not as the means by which it is accomplished, is an independent contractor and not an employee.

AGREEMENT

- NAME OF CONTRACTOR: Ernist Gummo
- MAILING ADDRESS: 715 E. Maple Street, A3, Hubbard IA 50122
- BUSINESS PHONE NUMBER: 814-577-8841
1. DESCRIPTION OF SERVICES: Campground Attendant – cleaning, assisting campers, selling firewood
2. DATE(S): March 30, 2020 – July 12, 2020
3. TIME(S): As agreed upon with park ranger
4. LOCATION: Dakins Lake – Zearing, Iowa
5. PROFESSIONAL FEES: \$480.00 bi-weekly
6. SPECIAL CONDITIONS: None

CERTIFICATION

I certify that I have read the above statement regarding the requirements of the IRS for an “independent contractor,” and I assume the responsibility for payroll and FOAB contributions. I agree to the conditions stated above for services provided by myself to Story County.

Signature 

Date 2-29-2020

Approved by 

Date 3-10-2020

W-9 completed 

Hickory Grove Campground Attendant Contract

Story County Conservation Board
56461 180th Street, Ames, IA 50010
515-232-2516- FAX 515-232-6989

This Agreement is entered into between Gene Ridgeway, hereinafter called the Campground Attendant, and the Story County Conservation Board, hereinafter called the Department, and is effective on the date last signed below.

Whereas, the Department desires to hire a Campground Attendant for Hickory Grove Park;

Whereas, the Campground Attendant is prepared to and shall furnish Campground Attendant services;

Now therefore, the Department and the Campground Attendant do hereby mutually agree as follows:

1. The selected Campground Attendant is a hired person doing contracted labor. Wage for this labor shall be at the rate of \$240.00/week (paid bi-weekly). Campground Attendant shall log actual hours worked per week and shall not work more than 33 hours in one week. The only compensation paid or provided to Campground Attendant as provided in this Agreement and any other representation to the contrary is void.

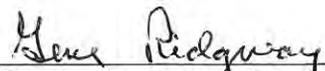
The Campground Attendant will not be considered an agent or employee of Story County and will not be eligible for nor have any right to claim benefits, compensation, or damages from Story County.

2. The Campground Attendant will be provided a campsite (valued at \$20/night) within Hickory Grove Park for a period of 15 weeks commencing on Monday, March 30, 2020 and terminating on Sunday, July 12, 2020. Payment of camping fees for the time period shown above by the Campground Attendant will be waived by the Department in return for services rendered. Campground Attendant will be solely responsible for any necessary reporting to any taxing or similar entity of the benefit of receiving the campsite at no cost by virtue of this Agreement. If, for any reason, this Agreement terminates before the term indicated herein, Campground Attendant shall immediately vacate the campsite.
3. Actual daily scheduled service time will be arranged between the Campground Attendant and the Park Ranger. The Campground Attendant is expected to perform his/her duties daily. The Campground Attendant shall be willing and able to assist campers and the Department staff outside regular scheduled hours as needed.
4. A visible sign will be placed on the Campground Attendant's campsite by the Department designating said campsite as belonging to the Campground Attendant. Campsite occupants other than Campground Attendant must be approved in writing by Park Ranger.

5. The duties of the Campground Attendant will be those listed in the "Story County Conservation Department Campground Attendant Duties List." Those duties are incorporated herein by reference. By signing below, Campground Attendant acknowledges that he/she has reviewed the job description and asserts that he/she is ready, willing, and able to perform the associated job functions and duties during the term of this Agreement.

The contractor may, at their discretion and subject to Story County Conservation approval, employ such other person or persons as desired to assist required work under this contract. Any employee hired by the contractor will be at contractor's sole expense, and contractor shall assume all liability for any such person(s), including for workers compensation benefits or damage any such employee may do to county property or persons or property present on county owned land. Further, any such person will not be considered an agent or employee of Story County and will not be eligible for nor have any right to claim benefits, compensation, or damages from Story County. Contractor shall have the duty to notify the employee of the limits of Story County's liability and of contractor's duties to contractor's employee(s).

6. The Department, through its supervisor in charge of the area, shall decide all questions which may arise as to the quality, fitness, promptness, and acceptability of service provided by the Campground Attendant to the Department. The supervisor may void or cancel this Campground Attendant agreement by giving oral notice to the Campground Attendant and Director that the Agreement is terminated. That determination and decision shall be final and conclusive.
7. The Story County Conservation Board or the Campground Attendant may terminate this agreement at any time during the period covered by this agreement by giving 48 hours notice to the Park Ranger.

Signature: 
Campground Attendant

2/30/2020
Date

Signature: 
Chair, Story County Conservation Board

9 March 2020
Date

Signature: 
Chair, Story Co. Board of Supervisors

3-10-2020
Date

Hickory Grove Park Campground Attendant Duties List

The following duties are expected to be performed by the contracted campground attendant:

1. Check campgrounds (Breezy Bay and Primitive Camping) daily to assure that all occupied sites are registered.
2. Stock firewood in wood shed weekly. Sell firewood to campers and collect fees; give fees to the Park Ranger (or designee) each Friday and Monday.
3. Clean and stock campground shower house at least daily to insure cleanliness and safety.
4. Clean and stock beach house restrooms daily to insure cleanliness and safety.
5. Pick up trash as necessary around all camping areas. Check trash cans at the beach area during busy days.
6. Clean lodges at Hickory Grove Park prior to reservations; stock firewood when necessary.
7. Clean grills in Breezy Bay and Primitive Campground on a weekly basis.
8. Perform minor maintenance in campgrounds such as cleaning fire rings, painting, string trimming, etc.
9. Assist campers with registration and park information.
10. Inform park users of campground rules and enforce as necessary.
11. Perform other duties as occasionally requested by the conservation staff.

PROFESSIONAL CONSULTANT SERVICES AGREEMENT

(Contracted Services)

Under the provision of Section 3401 of the Internal Revenue Code of 1954, an employer must withhold tax from all remuneration actually or constructively paid to an employee. This agreement covers professional services provided by Gene Ridgeway as an independent contractor. Gene Ridgeway assumes all responsibility for payroll taxes and required FOAB contributions.

In general, an individual who is subject to the control and direction of another only as to the results of their work, and not as the means by which it is accomplished, is an independent contractor and not an employee.

AGREEMENT

NAME OF CONTRACTOR: Gene Ridgeway

MAILING ADDRESS: Box 184, Roland, IA 50236

BUSINESS PHONE NUMBER: 515-450-3139

1. DESCRIPTION OF SERVICES: Campground Attendant – cleaning, assisting campers, selling firewood

2. DATE(S): March 30, 2020 – July 12, 2020

3. TIME(S): As agreed upon with park ranger

4. LOCATION: Hickory Grove Park – Colo, Iowa

5. PROFESSIONAL FEES: \$480.00 bi-weekly

6. SPECIAL CONDITIONS: None

CERTIFICATION

I certify that I have read the above statement regarding the requirements of the IRS for an “independent contractor,” and I assume the responsibility for payroll and FOAB contributions. I agree to the conditions stated above for services provided by myself to Story County.

Signature Gene Ridgeway

Date 2/30/2020

Approved by [Signature]

Date 2-10-2020

W-9 completed W

CERTIFICATE OF COST ALLOCATION PLAN

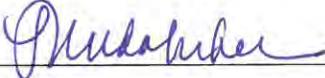
This is to certify that I have reviewed the cost allocation plan submitted herewith and to the best of my knowledge and belief:

- (1) All costs included in this proposal based on the Fiscal Year ended June 30, 2019, to establish cost allocations or billings for use in FY 2021, are allowable in accordance with the requirements of 2 CFR 200 "Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards", and the Federal award(s) to which they apply. Unallowable costs have been adjusted for in allocating costs as indicated in the cost allocation plan.

- (2) All costs included in this proposal are properly allocable to Federal awards on the basis of a beneficial or causal relationship between the expenses incurred and the Federal awards to which they are allocated in accordance with applicable requirements. Further, the same costs that have been treated as indirect costs have not been claimed as direct costs. Similar types of costs have been accounted for consistently.

I declare that the foregoing is true and correct.

Governmental Unit: Story County

Signature: 

Printed Name of Official: LINDA MURKEN

Title: Chair, Bd. A Sups

Date of Execution: 3-10-2020



March 3, 2020

The Board of Supervisors
Story County Administration Building
900 6th Street
Nevada, Iowa 50201

FILED
20 MAR -5 PM 3:36
STORY COUNTY AUDITOR

RE: Completed FY 2019 Cost Allocation Plan

Dear Board Members:

We have completed the **Story County** cost allocation plan based on actual expenditures for the year ended June 30, 2019. One bound copy of the plan is enclosed for your files. Additional copies of the plan are being provided to the County Auditor. Also enclosed herein is a standard federal Certification Statement that is required where reimbursement is claimed from federal grant programs. The statement says that to the best of the County's knowledge, the cost allocation plan is correct and was prepared in accordance with the federal cost principles contained in 2 CFR Part 200. Please have the Board Chairperson sign the statement, retain a copy on file and return the original to me. A copy of the plan will also be placed on file at the central office of the Iowa Department of Human Services (DHS).

The FY 2019 cost allocation plan will result in the following indirect cost recoveries during **FY 2021**:

DHS Local Administrative Expenses

This category relates to the indirect costs that the county incurs for the local DHS office. These indirect costs include expense items such as audit fees, liability and property insurance, building space costs, accounting services and legal services. The total indirect costs to be claimed on quarterly Local Administrative Expense (LAE) reports for FY 2021 is \$435,544. This amount includes the required carry-forward adjustment to reconcile actual and projected costs for FY 2019 and is shown on Exhibit B near the beginning of the cost allocation plan. We estimate that about 33 percent of the total claims for the year will be reimbursed to the County from federal funds. Accordingly,

Board of Supervisors

March 3, 2020

Page – 2

the total reimbursement for the year should be about \$143,730. We will track these payments each quarter and report the actual results to you after the close of the year. A copy of our correspondence to the local office of DHS which provides guidance for claiming these costs on the LAE reports is also enclosed herein for your reference.

Please contact me if you have any questions relating to the cost allocation plan. We are pleased for the confidence that you have placed in us and look forward to being of continuing service to you.

Sincerely,

Cost Advisory Services, Inc.



Jeff Lorenz
President

Enclosures

Cc: Lucinda Martin, County Auditor



Applicant License Application (WCN000007)

Name of Applicant: <u>AYA Ranch, LLC</u>		
Name of Business (DBA): <u>Prairie Moon Estate Winery & Vineyards</u>		
Address of Premises: <u>3801 W 190th St</u>		
City <u>Ames</u>	County: <u>Story</u>	Zip: <u>50014</u>
Business	<u>(515) 232-2747</u>	
Mailing	<u>6423 Pine Grove Lane</u>	
City <u>Ames</u>	State <u>IA</u>	Zip: <u>50014</u>

Contact Person

Name <u>Steven Nissen</u>
Phone: <u>(515) 232-4217</u> Email <u>mattnissen@prairiemoonwinery.com</u>

Classification Class C Native Wine (WCN)

Term: 12 months

Effective Date: 05/15/2019 2020

Expiration Date: 05/14/2020 2021

Privileges:

Class C Native Wine (WCN)

Sunday Sales

APPROVED **DENIED**

Board Member Initials: MM

Meeting Date: 3-10-2020

Follow-up action: _____

Status of Business

BusinessType: <u>Limited Liability Company</u>
Corporate ID Number: <u>XXXXXXXXXX</u> Federal Employer ID <u>XXXXXXXXXX</u>

Ownership

Steven Nissen

First Name: Steven

Last Name: Nissen

City: Ames

State: Iowa

Zip: 50014

Position: Owner

% of Ownership: 100.00%

U.S. Citizen: Yes

Insurance Company Information

Insurance Company: <u>Selective Insurance Co of South Carolina</u>	
Policy Effective Date: <u>05/15/2019</u>	Policy Expiration <u>05/15/2020</u>
Bond Effective	Dram Cancel Date:
Outdoor Service Effective	Outdoor Service Expiration
Temp Transfer Effective	Temp Transfer Expiration Date:

STORY COUNTY UTILITY PERMIT

Date 3/2/2020

To the Board of Supervisors, Story County, Iowa:

The Windstream Iowa Communications, LLC Company, incorporated under the laws of Iowa, with its principal place of business at 4001 N. Rodney Parham Rd, Little Rock, AR 72212, does hereby make application requesting permission to occupy certain portions of public right-of-way and that the County Engineer be directed to establish the location of lines of transmission of copper communication cable on secondary route 585th Street, from 33107 585th Street to Hwy 210, a distance of 0.17 miles.

Agreements: The utility company, corporation, applicant, permittee, or licensee, (hereinafter referred to as the permittee) agrees that the following stipulations shall govern under this permit.

1. The Permittee will file a plat setting out the location of proposed line on the secondary route and that the description of the proposed installation including type, height, and spacing of poles, maximum voltage, lengths of cross arms, minimum clearance and number of wires, type, size and capacity of underground cables, conduits, tile lines, and pipe lines, maximum working pressures for pipe lines carrying gas or flammable petroleum products are described as follows:
2. The installation shall meet the requirements of county, state, and federal laws, franchise rules, and of the Iowa State Commerce Commission Regulations and Directives, Utilities Division, the Iowa State Department of Health, and any other laws or regulations applicable.
3. The Permittee shall be fully responsible for any future adjustments of its facilities within the established highway right-of-way caused by highway construction or maintenance operations.
4. Story County assumes no responsibility for damages to the Permittee's property occasioned by any construction or maintenance operations on said highways.
5. The Permittee shall take all reasonable precautions during the construction and maintenance of said installation to protect and safeguard the lives and property of the traveling public and adjacent property owners.
6. The Permittee, and its contractors, shall carry on the construction or repair of the accommodated utility with serious regard to the safety of the public. Traffic protection shall be in accordance with Part VI of the current Iowa Department of Transportation Manual on Uniform Control Devices for Streets and Highways.
7. The Permittee shall be responsible for any damage resulting to said highways because of the construction operation, or maintenance of said utility, and shall reimburse Story County for any expenditure the County may have to make on said highways because of said permittee's utility having been constructed, operated, and maintained thereon.
8. The Permittee shall indemnify and save harmless Story County from any and all causes of action, suits at law or in equity, or losses, damages, claims, or demands, and from any and all

liability and expense of whatsoever nature for, on account of or due to the acts or omissions of said Permittee's officers, members, agents, representatives, contractors, employees or assigns arising out of or in connection with its (or their) use or occupancy of the public highway under this permit.

9. Noncompliance with any of the terms of permit, or agreement, may be considered cause for shut down of utility construction operations, or revocation of the permit.

10. The following special requirements, if applicable, shall apply to this permit:

Whenever the route of the proposed cable line runs along a paved secondary highway, the location of said cable shall be constructed on top of the road shoulder so as to be within approximately two-feet of the pavement edge.

Whenever the route of the proposed cable line runs along a dirt or gravel surfaced highway, the location of said cable shall be constructed on top of the road surface and as near possible to the shoulder line

Whenever a cross road culvert or bridge is encountered along the route of the proposed cable lines, said cable shall be constructed around the ends of said cross road culvert or bridge even though this looping is not designated on the situation plans attached hereto.

The crossing of the cable line from one side of the highway to the other shall be accomplished at a near right angle rather than diagonally so as to disturb the roadbed of the traveled way as little as possible.

Whenever the route of the proposed cable line is to cross a paved highway, such crossing shall be in a bored hole rather than open cut trench.

Date 03/01/2020

Windstream Iowa Communications, LLC
Name of Company (Applicant - Permittee)

Deanna L. Phillip 501-748-9471
by Phone no.

Recommended for Approval:

Date 3-2-20

Damon Miller 515-382-7355
County Engineer Phone no.

Approved:

Date 3-10-2020

Plude
Chair, Board of Supervisors
Story County, Iowa

Three (3) copies of this form will be required for each installation. A plat shall be attached to each copy submitted.

Farm-to-Market Road System Map

STORY COUNTY
IOWA



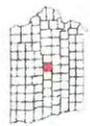
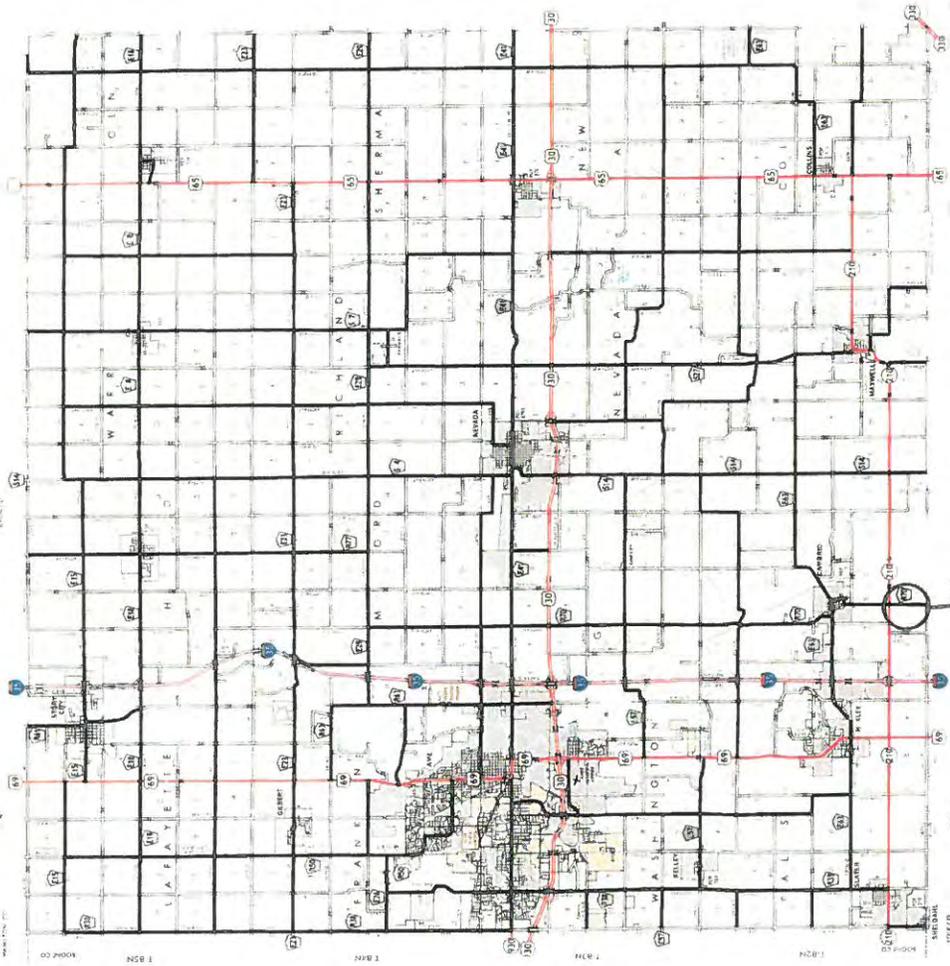
Farm-to-Market System as of:
12-4-2017
Verified by Chair of
Farm-to-Market Review Board
Signature: _____
Date: _____
Based on Farm-to-Market Review Board
meeting held:
12-4-2017

Farm-to-Market

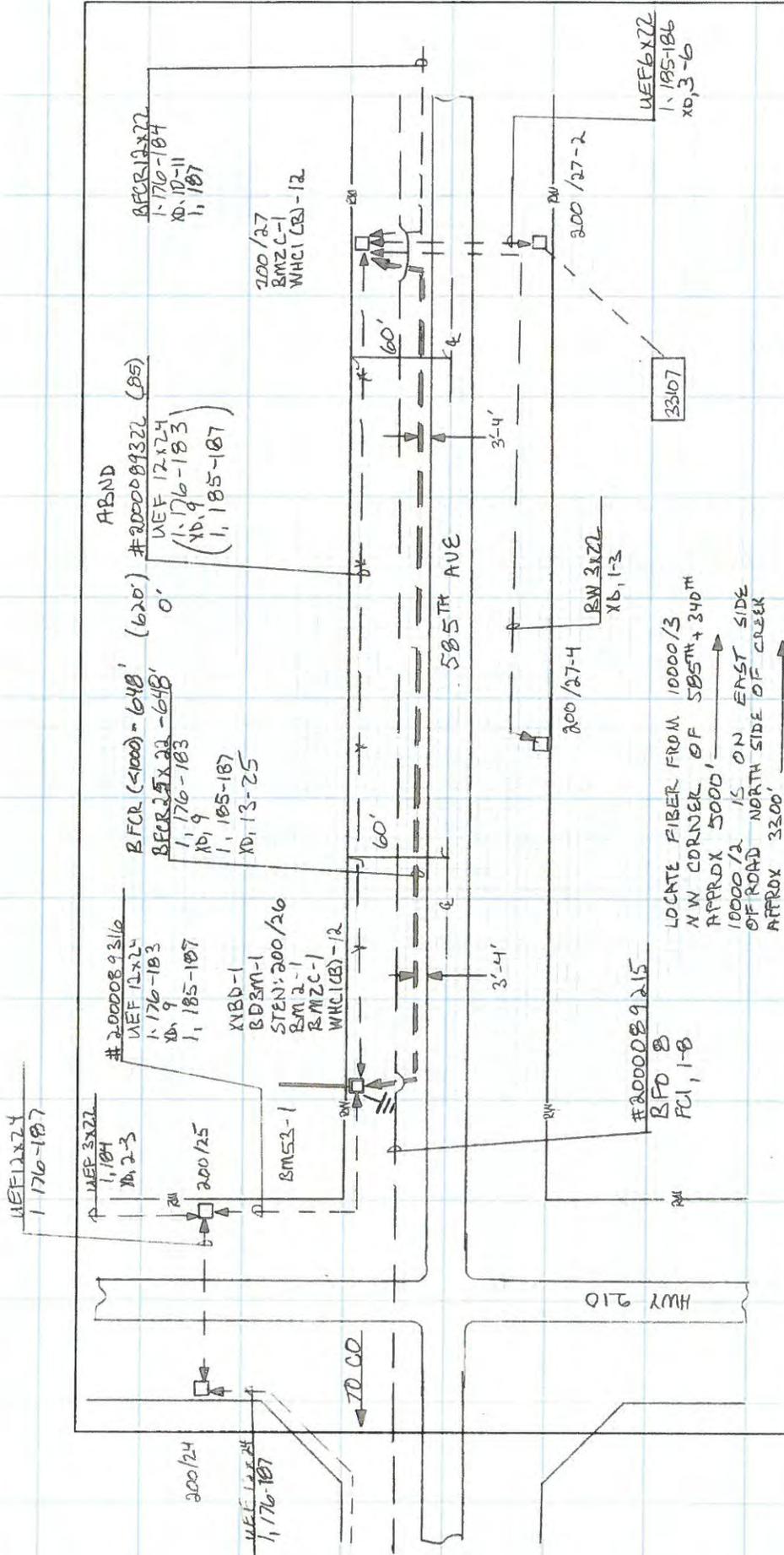


Road System

85



WORK AREA
713209066-000 08



UNIT CODE	ESTIMATED QUANTITY	AS BUILT QUANTITY	NOTE AREA:
XVBL	1		STORY COUNTY UNION TWP SEC. 33 PLACE CABLE AT A MINIMUM, 30" DEPTH OF ROAD SLAB.
BD3M	1		
BM2C	2		
BM2C(GB)	2		
BM53	6		
BFER(GB)	6		
BFER(GB)	6		

CALL ONE-CALL: 1-800-292-8989
 48 HOURS PRIOR TO CONSTRUCTION.

EXCH # 713309060-0000
 WOP: CM CMR MR#1427
 TITLE: CM CMR MR#1427
 TWP: 33 N R3G: 23 W SEC: 33
 DATE: 2-21-20 REV. DATE: 2-21-20
 FILE: 2-21-20

EXCH NAME: CAPRANGE
 REM. CODE: 10000
 TAX DIST: 00000
 RING: 23 W SEC: 33
 REV. DATE: 2-21-20
 SCALE: 1/2"=1'-0"
 DRWN: JLN
 ENG: JLN
 APPRVD: JLN
 PRINT # 101

ALL KNOWN OBSTRUCTIONS HAVE BEEN SHOWN
 THOSE AND OTHERS, IF ANY, ARE THE RESPONSIBILITY
 OF THE CONTRACTOR OR THE WINDSTREAM CREW.

windstream.

MRF 14279

STORY COUNTY UTILITY PERMIT

Date 03/03/2020

To the Board of Supervisors, Story County, Iowa:

OSP-17959 / 713392231

The Windstream Iowa Communications, LLC Company, incorporated under the laws of Iowa, authorize to do business within the State of Iowa, with its principal place of business at 4001 N Rodney Parham Rd Little Rock, AR 72212, does hereby make application requesting permission to occupy certain portions of public right-of-way and that the County Engineer be directed to establish the location of lines of transmission of 26398 Sand Hill Trail on secondary route 260th ST, from 26398 Sand Hill Trail to 260th St, a distance of 0.42 miles.

Agreements: The utility company, corporation, applicant, permittee, or licensee, (hereinafter referred to as the permittee) agrees that the following stipulations shall govern under this permit.

1. The Permittee will file a plat setting out the location of proposed line on the secondary route and that the description of the proposed installation including type, height, and spacing of poles, maximum voltage, lengths of cross arms, minimum clearance and number of wires, type, size and capacity of underground cables, conduits, tile lines, and pipe lines, maximum working pressures for pipe lines carrying gas or flammable petroleum products are described as follows:
2. The installation shall meet the requirements of county, state, and federal laws, franchise rules, and of the Iowa State Commerce Commission Regulations and Directives, Utilities Division, the Iowa State Department of Health, and any other laws or regulations applicable.
3. The Permittee shall be fully responsible for any future adjustments of its facilities within the established highway right-of-way caused by highway construction or maintenance operations.
4. Story County assumes no responsibility for damages to the Permittee's property occasioned by any construction or maintenance operations on said highways.
5. The Permittee shall take all reasonable precautions during the construction and maintenance of said installation to protect and safeguard the lives and property of the traveling public and adjacent property owners.
6. The Permittee, and its contractors, shall carry on the construction or repair of the accommodated utility with serious regard to the safety of the public. Traffic protection shall be in accordance with Part VI of the current Iowa Department of Transportation Manual on Uniform Control Devices for Streets and Highways.
7. The Permittee shall be responsible for any damage resulting to said highways because of the construction operation, or maintenance of said utility, and shall reimburse Story County for any expenditure the County may have to make on said highways because of said permittee's utility having been constructed, operated, and maintained thereon.
8. The Permittee shall indemnify and save harmless Story County from any and all causes of action, suits at law or in equity, or losses, damages, claims, or demands, and from any and all

liability and expense of whatsoever nature for, on account of or due to the acts or omissions of said Permittee's officers, members, agents, representatives, contractors, employees or assigns arising out of or in connection with its (or their) use or occupancy of the public highway under this permit.

9. Noncompliance with any of the terms of permit, or agreement, may be considered cause for shut down of utility construction operations, or revocation of the permit.

10. The following special requirements, if applicable, shall apply to this permit:

Whenever the route of the proposed cable line runs along a paved secondary highway, the location of said cable shall be constructed on top of the road shoulder so as to be within approximately two-feet of the pavement edge.

Whenever the route of the proposed cable line runs along a dirt or gravel surfaced highway, the location of said cable shall be constructed on top of the road surface and as near possible to the shoulder line

Whenever a cross road culvert or bridge is encountered along the route of the proposed cable lines, said cable shall be constructed around the ends of said cross road culvert or bridge even though this looping is not designated on the situation plans attached hereto.

The crossing of the cable line from one side of the highway to the other shall be accomplished at a near right angle rather than diagonally so as to disturb the roadbed of the traveled way as little as possible.

Whenever the route of the proposed cable line is to cross a paved highway, such crossing shall be in a bored hole rather than open cut trench.

Date 03/03/2020

Windsteam Iowa Communications, LLC
Name of Company (Applicant - Permittee)

Carlia Jacobs 501-748-4650
by Phone no.

Recommended for Approval:

Date 3-4-20

Darren Moore 515-382-7355
County Engineer Phone no.

Approved:

Date 3-10-2020

Mudaville
Chair, Board of Supervisors
Story County, Iowa

Three (3) copies of this form will be required for each installation. A plat shall be attached to each copy submitted.



VICINITY MAP

er Bridge

Shoe Carnival

Story County
Truck & Auto

Doggie Dude Ranch

03 04 05 06 07



PROJECT: 713392231
 PROJECT TITLE: CAFW0420 - EWF06055
 EXCHANGE: NEVDIAXC
 SHEET: VICINITY MAP DATE: 02/07/2020

ENGINEER: WINDSTREAM - CHRIS COOK
 FIELD ENGINEER: PEARCE SERVICES TROY OZBUN
 DRAWN BY: PEARCE SERVICES HARMINDER SINGH



ADDRESS:- 26398 SAND HILL TRAIL, AMES, IA 50010
 STORY COUNTY
 PERMIT REQUIRED:- COUNTY
LOCATE ALL FACILITIES PRIOR TO DIGGING
IA - IOWA ONE CALL - 811 - 1-800-292-8989

SCALE: NTS

EXCHANGE NAME:	NEVDIAXC				W.O. # 713392231
W.O.TITLE	CAFW0420 - EWR06055				
UNIT CODE:	SHEET # 03	SHEET # 04	SHEET # 06	SHEET # 07	TOTAL
	EST. QUANTITY	EST. QUANTITY	EST. QUANTITY	EST. QUANTITY	EST. QUANTITY
BDO	1		1	2	4
BM2	1		1	2	4
WHO1(B)	2				2
HOMW(B)	2				2
HBFO(96)	1				1
HBFO(48)				1	1
BM53F	1	2	1	1	5
WBM27F	120				120
BM60(1)(1.25)PF>100	319				319
BFO48I	419	160	170	505	1254
BFO48	2201				2201
BM60(1)(1.25)PF		160	70	70	300

ADDRESS:- 26398 SAND HILL TRAIL, AMES, IA 50010
 STORY COUNTY
 PERMIT REQUIRED- COUNTY
LOCATE ALL FACILITIES PRIOR TO DIGGING
IA - IOWA ONE CALL - 811 - 1-800-292-8989

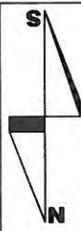
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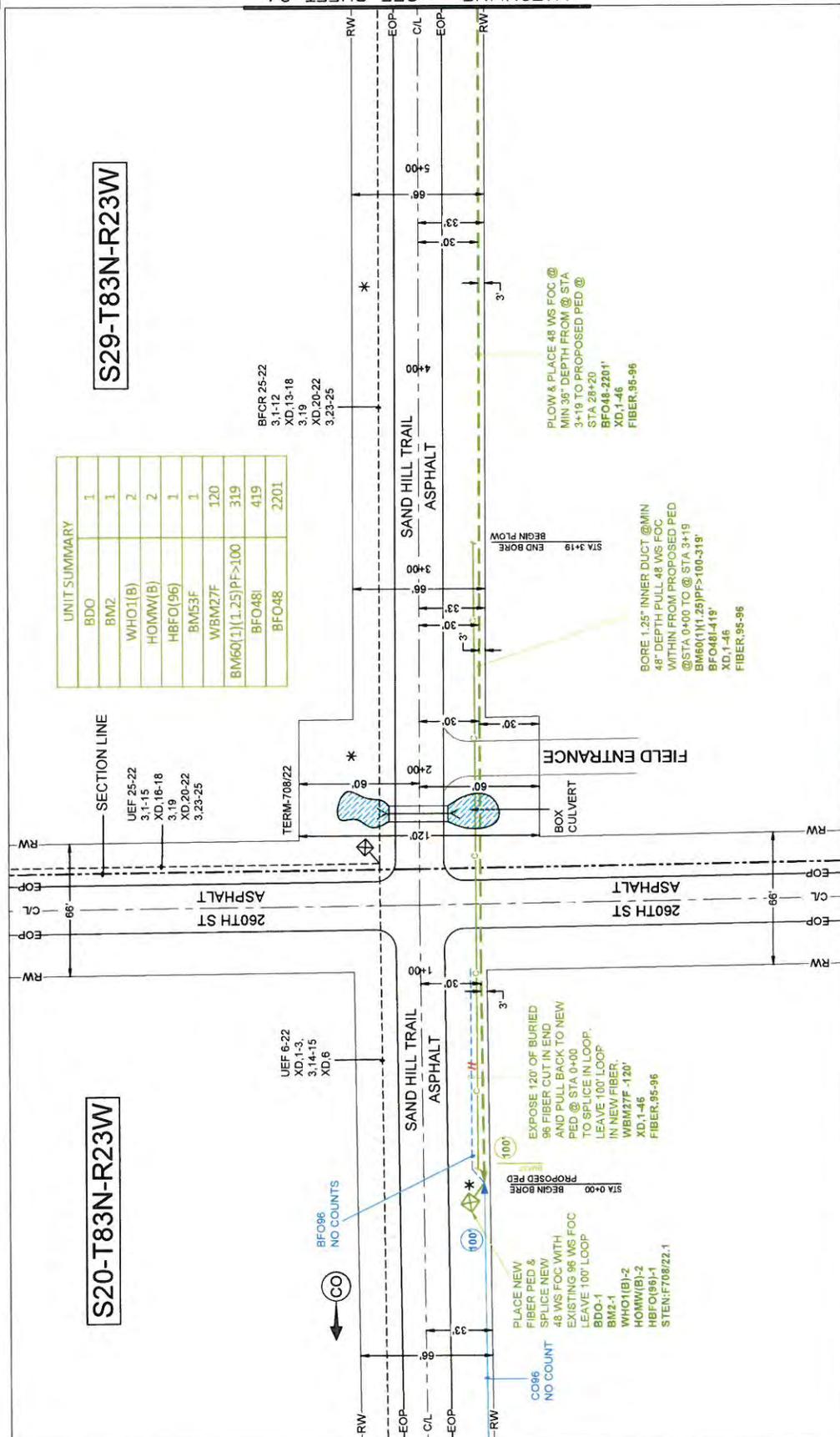
ENGINEER: WINDSTREAM - CHRIS COOK
 FIELD ENGINEER: PEARCE SERVICES TROY OZBUN
 DRAWN BY: PEARCE SERVICES HARMINDER SINGH

PROJECT: 713392231
 PROJECT TITLE: CAFW0420 - EWR06055
 EXCHANGE: NEVDIAXC
 SHEET: UNIT SUMMARY DATE: 02/07/2020





MATCHLINE - SEE SHEET 04



S29-T83N-R23W

UNIT SUMMARY	
BDO	1
BM2	1
WHO1(B)	2
HOMW(B)	1
HBFO(96)	1
BM53F	1
WBM27F	120
BM60(1.1.25)PF>100	319
BFO48I	419
BFO48	2201

S20-T83N-R23W

ADDRESS:- 26398 SAND HILL TRAIL, AMES, IA 50010
 STORY COUNTY
 PERMIT REQUIRED- COUNTY
LOCATE ALL FACILITIES PRIOR TO DIGGING
IA - IOWA ONE CALL - 811 - 1-800-292-8989

SCALE: 1:50



ENGINEER: WINDSTREAM - CHRIS COOK
 FIELD ENGINEER: PEARCE SERVICES TROY OZBUN
 DRAWN BY: PEARCE SERVICES HARMINDER SINGH

PROJECT: 71392231
 PROJECT TITLE: CAFW0420 - EWR06055
 EXCHANGE: NEVDIAXC
 SHEET: 03 OF 07
 DATE: 02/07/2020

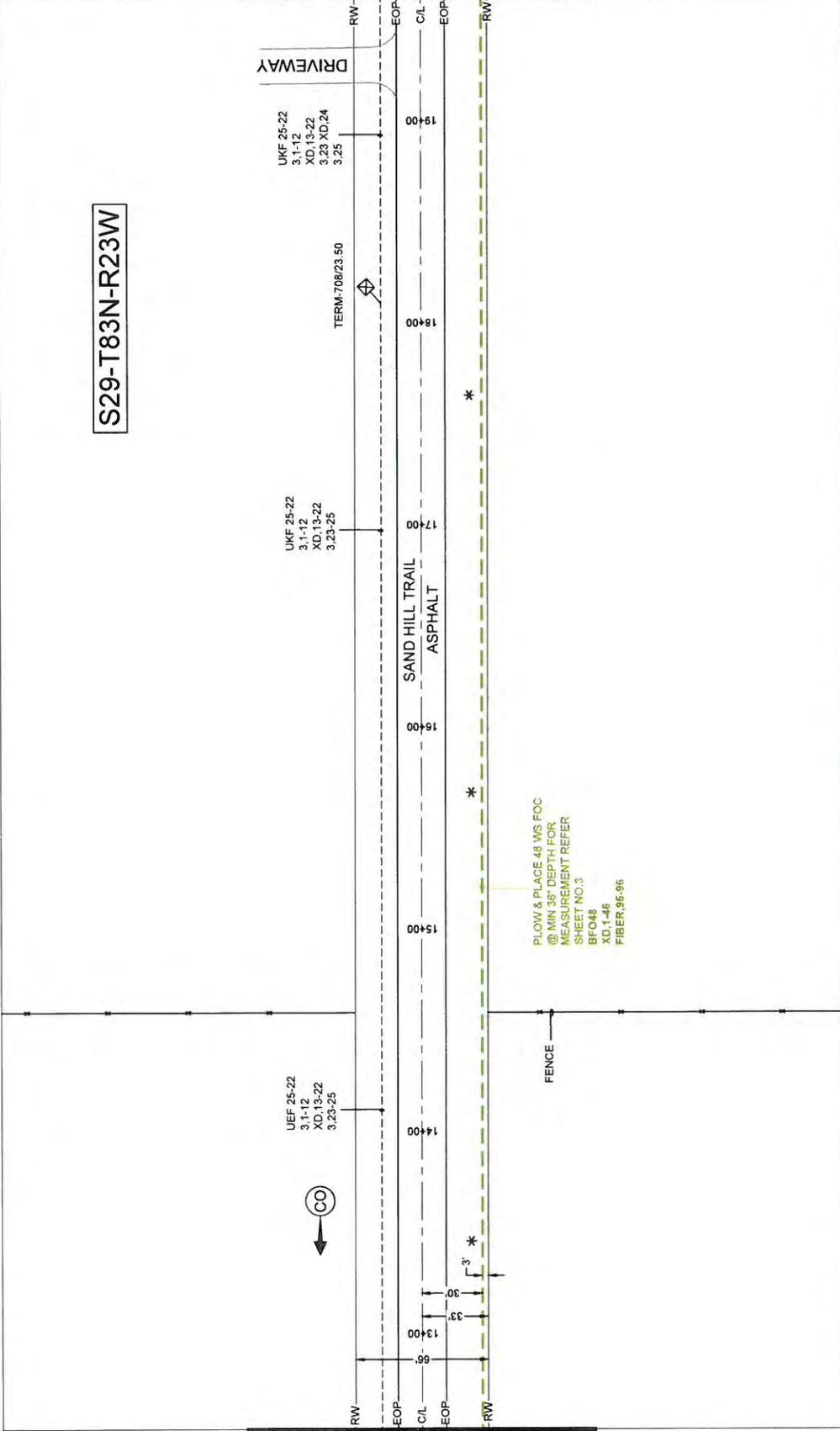




S29-T83N-R23W

MATCHLINE - SEE SHEET 06

MATCHLINE - SEE SHEET 04



ADDRESS:- 26398 SAND HILL TRAIL, AMES, IA 50010
 STORY COUNTY
 PERMIT REQUIRED- COUNTY
LOCATE ALL FACILITIES PRIOR TO DIGGING
 IA - IOWA ONE CALL - 811 - 1-800-292-8989

SCALE: 1:50



ENGINEER: WINDSTREAM - CHRIS COOK
 FIELD ENGINEER: PEARCE SERVICES TROY OZBUN
 DRAWN BY: PEARCE SERVICES HARMINDER SINGH

PROJECT: 71392231
 PROJECT TITLE:- CAFW0420 - EWR06055
 EXCHANGE:NEVDIAXC
 SHEET:05 OF 07 DATE: 02/07/2020



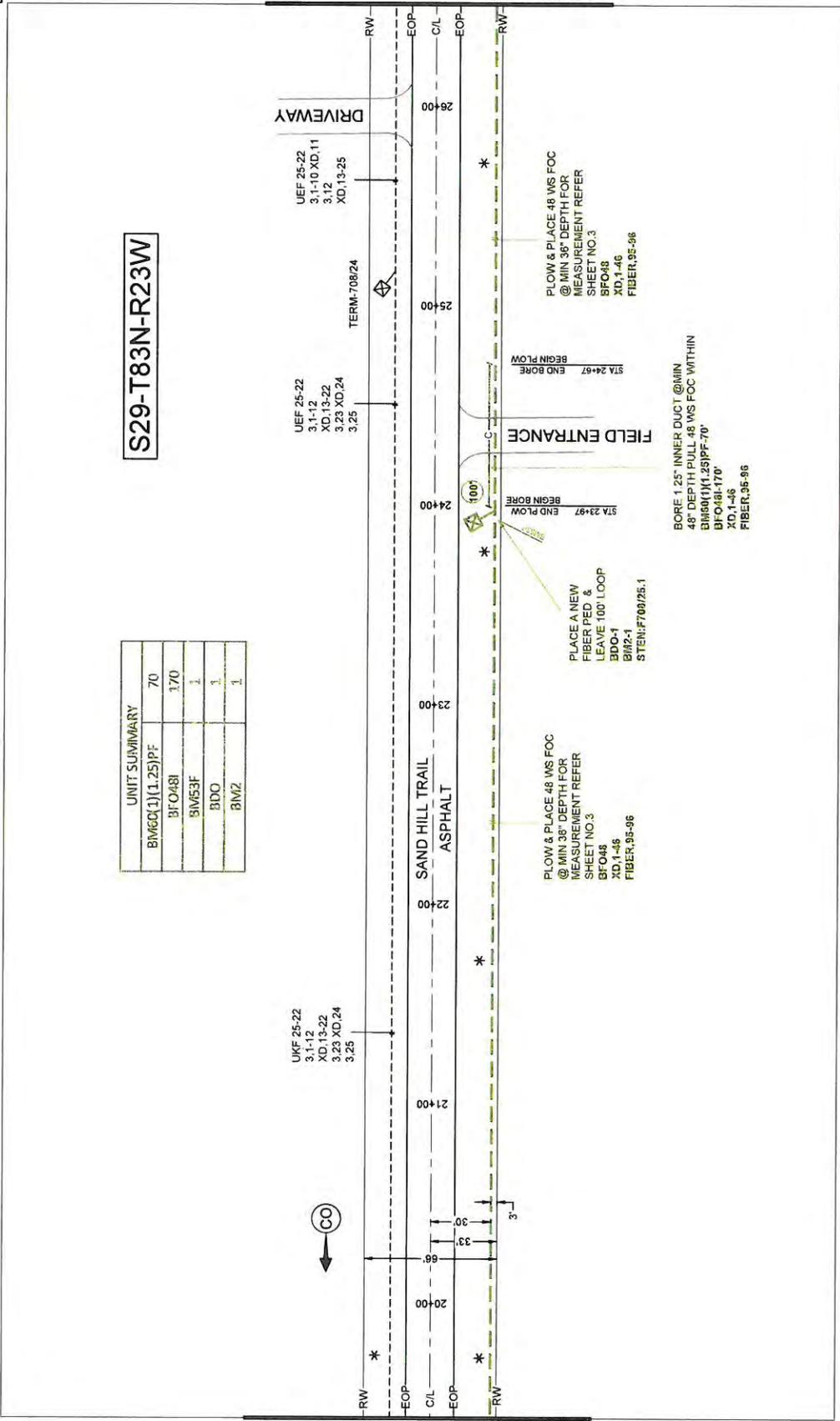


S29-T83N-R23W

UNIT SUMMARY	
BWG(1)(1.25)PF	70
BFO481	170
BM53F	1
BDO	1
BM2	1

MATCHLINE - SEE SHEET 07

MATCHLINE - SEE SHEET 05



ADDRESS: 26398 SAND HILL TRAIL, AMES, IA 50010
 STORY COUNTY
 PERMIT REQUIRED- COUNTY
LOCATE ALL FACILITIES PRIOR TO DIGGING
 IA - IOWA ONE CALL - 811 - 1-800-292-8989

SCALE: 1:50

windstream
communications

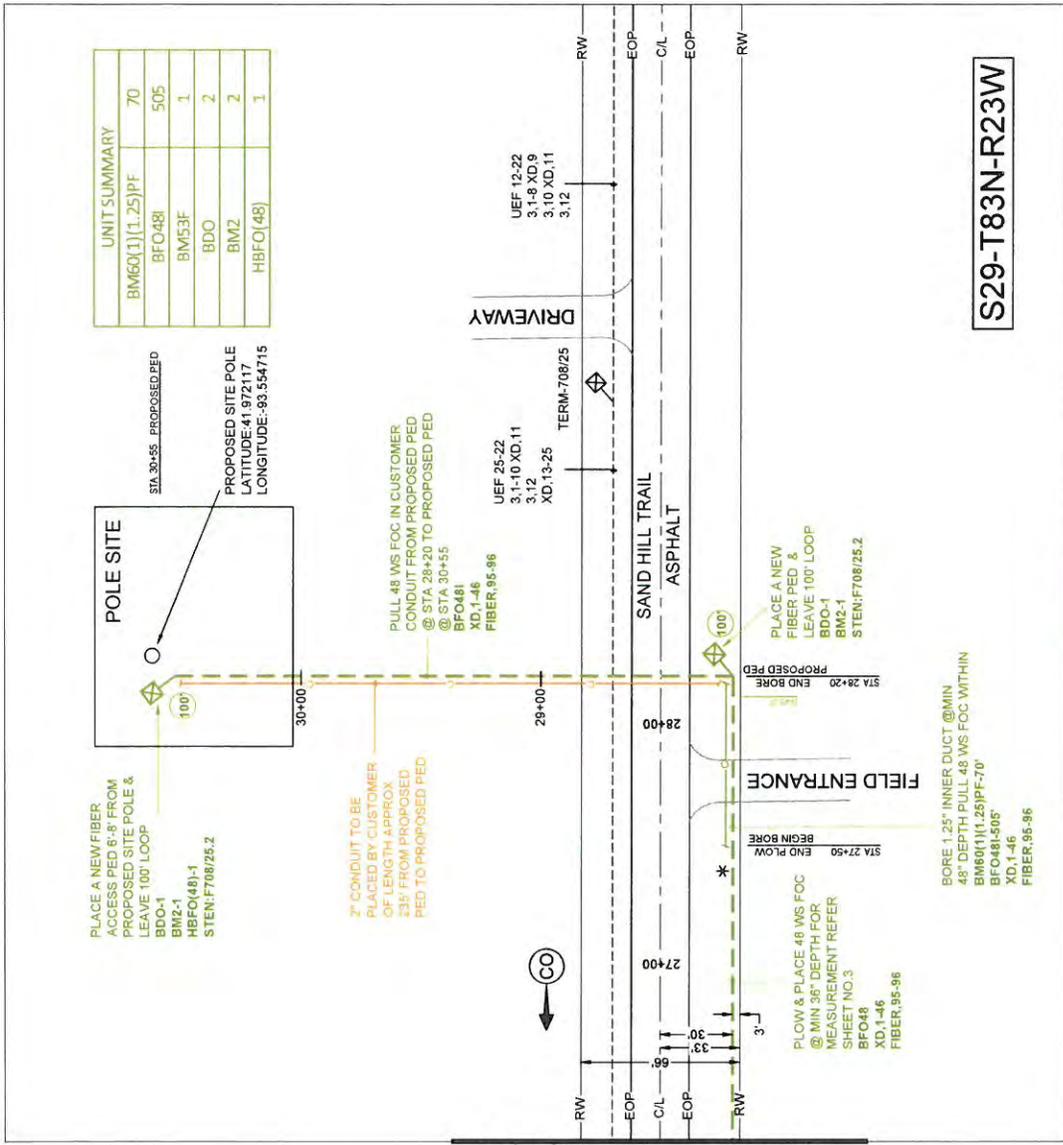
ENGINEER: WINDSTREAM - CHRIS COOK
 FIELD ENGINEER: PEARCE SERVICES TROY OZBUN
 DRAWN BY: PEARCE SERVICES HARMINDER SINGH

PROJECT: 71392231
 PROJECT TITLE: CAFW0420 - EWR06055
 EXCHANGE: NEVDIAXC
 SHEET: 06 OF 07

PROJECT: 71392231
 PROJECT TITLE: CAFW0420 - EWR06055

EXCHANGE: NEVDIAXC
 SHEET: 06 OF 07

PEARCE
SERVICES



UNIT SUMMARY	
BIM60(1)(1.25)PF	70
BFO48	505
BM53F	1
BDO	2
BMZ	2
HBFO(48)	1

S29-T83N-R23W

MATCHLINE - SEE SHEET 06

ADDRESS:- 26398 SAND HILL TRAIL, AMES, IA 50010
 STORY COUNTY
 PERMIT REQUIRED- COUNTY
LOCATE ALL FACILITIES PRIOR TO DIGGING
IA - IOWA ONE CALL - 811 - 1-800-292-8989

SCALE: 1:50

ENGINEER: WINDSTREAM - CHRIS COOK
 FIELD ENGINEER: PEARCE SERVICES TROY OZBUN
 DRAWN BY: PEARCE SERVICES HARMINDER SINGH

PROJECT: 71392231
 PROJECT TITLE: CAFW0420 - EWR06055
 EXCHANGE: NEVDIAXC
 SHEET: 07 OF 07
 DATE: 02/07/2020

DO NOT WRITE IN THE SPACE ABOVE, RESERVED FOR RECORDER

Prepared by Margaret Cemashko Jaynes, Environmental Health Director, 900 6th Street, Nevada, Iowa 50201 515-382-7241

STORY COUNTY IOWA
RESOLUTION OF THE BOARD OF SUPERVISORS
RESOLUTION NUMBER 20-76

SETTING DATE AND TIME FOR PUBLIC HEARING FOR MARCH 17, 2020 FOR FIRST CONSIDERATION OF ORDINANCE NO. 287, REPLACING CHAPTER 65, PRIVATE SEWAGE DISPOSAL SYSTEMS, ADOPTED MAY 29, 2018 SO AS, TO ADD DEFINITIONS, SET MORE STRINGENT SETBACKS, LIMIT SHARED SEPTIC SYSTEMS, IDENTIFY WHEN A PERMIT OR REPAIR PERMIT IS NEEDED, REQUIRE A PROFESSIONAL PRIVATE SEWAGE DISPOSAL SYSTEM EVALUATOR TO CONDUCT SITE EVALUATIONS, SPECIFY INFORMATION REQUIRED IN THE EVALUATION REPORT, SET SPECIAL CONSIDERATIONS FOR SEPTIC SYSTEMS FOR PROPOSED SUBDIVISIONS, REQUIRE SOIL PROTECTION, SET MORE STRINGENT HOLDING TANK REQUIREMENTS, ISSUE CERTIFICATES OF COMPLETION, REQUIRE SEPTIC TANK PUMPING EVERY FIVE YEARS FOR EXISTING AND NEW SEPTIC SYSTEMS, SET REQUIREMENTS FOR DISCHARGING SYSTEMS AND MAINTENANCE AGREEMENTS, AND SET AN ADOPTION DATE OF MAY 1, 2020,

WHEREAS, the Board of Supervisors approved the *Code of Ordinances of Story County, Iowa, on May 29, 2018*;

AND WHEREAS, Section 1.11 (2)(A), a proposed ordinance shall be considered and receive a favorable vote for passage in accordance with Section 331.302 (6) of the Code of Iowa, as amended;

AND WHEREAS, Section 1.11 (2)(B) the title of the proposed ordinance shall be published in accordance with Section 331.305 of the *Code of Iowa*, as amended, prior to its first consideration by the Board. Copies of the full text of the ordinance shall be made available to the public at the time of publication at the office of the County Auditor, and the published notice shall specify where such copies may be obtained;

AND WHEREAS, the Story County Board of Health has recommended the amendment to Chapter 65, Private Sewage Disposal Systems to the Board of Supervisors for consideration;

NOW THEREFORE BE IT RESOLVED that a public hearing date on this matter be held on the proposed Ordinance No. 287 on the 17th of March, 2020 at the Story County Administration Building, 900 6th St, Nevada, Iowa, at 10 o'clock am and the Board of Supervisors direct the Environmental Health Department staff to place copies of the full text of the ordinance with the Office of the County Auditor.

Dated this 10th day of March 2020.

DO NOT WRITE IN THE SPACE ABOVE, RESERVED FOR RECORDER

Prepared by Margaret Cemashko Jaynes, Story County Environmental Health Director, 900 6th St., Nevada, Iowa 50201

Return to Story County Environmental Health Department

ORDINANCE NO. 287

AN ORDINANCE REPLACING STORY COUNTY CHAPTER 65, PRIVATE SEWAGE DISPOSAL SYSTEMS, ADOPTED MAY 29, 2018, SO AS TO ADD DEFINITIONS, SET MORE STRINGENT SETBACKS, LIMIT SHARED SEPTIC SYSTEMS, IDENTIFY WHEN A PERMIT OR REPAIR PERMIT IS NEEDED, REQUIRE A PROFESSIONAL PRIVATE SEWAGE DISPOSAL SYSTEM EVALUATOR TO CONDUCT SITE EVALUATIONS, SPECIFY INFORMATION REQUIRED IN THE EVALUATION REPORT, SET SPECIAL CONSIDERATIONS FOR SEPTIC SYSTEMS FOR PROPOSED SUBDIVISIONS, REQUIRE SOIL PROTECTION, SET MORE STRINGENT HOLDING TANK REQUIREMENTS, ISSUE CERTIFICATES OF COMPLETION, REQUIRE SEPTIC TANK PUMPING EVERY FIVE YEARS FOR EXISTING AND NEW SEPTIC SYSTEMS, SET REQUIREMENTS FOR DISCHARGING SYSTEMS AND MAINTENANCE AGREEMENTS, AND SET AN ADOPTION DATE OF MAY 1, 2020,

BE IT ENACTED by the Board of Supervisors of Story County, Iowa:

WHEREAS: the Story County Board of Health at their meeting on February 4, 2020, moved and approved a recommendation to the Board of Supervisors to consider the above described ordinance change for adoption,

WHEREAS: all other ordinances and parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict; and

WHEREAS: if any section, provision, or part of this ordinance shall be adjudged invalid or

unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional; and

WHEREAS: this ordinance, upon approval and publication of the ordinance or a summary thereof, as provided by law, shall be effective May 1, 2020.

THEREFORE HEREBY BE IT ORDAINED, that the Story County Board of Supervisors approves Ordinance No. 287.

Action upon FIRST Consideration: _____

DATE: March 17, 2020

Moved by: _____

Seconded by: _____

Voting Aye: _____

Voting Nay: _____

Not Voting: _____

Absent: _____

Action upon SECOND Consideration: _____

DATE: March 24, 2020

Moved by: _____

Seconded by: _____

Voting Aye: _____

Voting Nay: _____

Not Voting: _____

Absent: _____

Action upon THIRD Consideration: _____

DATE: March 31, 2020

Moved by: _____

Seconded by: _____

Voting Aye: _____

Voting Nay: _____

Not Voting: _____

Absent: _____

ADOPTED THIS _____ day of _____, _____.

Story County Board of Supervisors

ATTEST: County Auditor

~~CHAPTER 65~~

~~PRIVATE SEWAGE DISPOSAL SYSTEMS 65.01 Purpose~~

~~65.13 Site Evaluations for Proposed Subdivisions~~

~~65.02 Applicability~~

~~65.14 Construction Permit~~

~~65.03 Adoption of State Code~~

~~65.15 Denial of Permit~~

~~65.04 Designated Agency~~

~~65.16 Voiding of Permit~~

~~65.05 Additional Rules~~

~~65.17 Permit Expiration~~

~~65.06 Soil Percolation Tests~~

~~65.18 Posting Permit~~

~~65.07 Application for Permit~~

~~65.19 Emergency Repair~~

~~65.08 When Construction Permit Application Needed~~

~~65.20 Requests for Final Inspection~~

~~65.09 When Repair Permit Application Needed~~

~~65.21 Inspection of Newly Constructed or Reconstructed~~

~~65.10 Fees~~

~~Private Sewage Disposal Systems~~

~~65.11 Site Evaluation~~

~~65.22 Licensure of Private Sewage Disposal Contractors~~

~~65.12 Soil Protection~~

~~65.23 Revocation and Denial of Licensure~~

~~**65.01 PURPOSE.**~~

~~—The purpose of this chapter is to safeguard public health by minimizing the impact of onsite sewage treatment and disposal by promoting the maintenance of existing systems and employing best technology for new system installation.~~

~~**65.02 APPLICABILITY.**~~

~~—The provisions contained herein apply to any system that provides for the treatment or disposal of domestic sewage from four or fewer dwelling units or the equivalent of less than 16 individuals on a continuing basis, including domestic waste, whether residential or nonresidential, but not including any industrial waste of any flow rate except for on-farm food processing provisions described in 567 IAC 68.~~

~~**65.03 ADOPTION OF STATE CODE.**~~

~~—Pursuant to the authority granted in Section 137.104 of the *Code of Iowa*, the Board of Health adopts, in its entirety, by reference, the following Iowa Administrative Code chapter: 567 IAC 69—*Private Sewage Disposal Systems*.~~

~~65.04 DESIGNATED AGENCY.~~

~~—Pursuant to Chapter 137 of the *Code of Iowa*, the Story County Environmental Health Department (EH) is the designated agency to interpret, monitor and enforce the rules contained in this chapter.~~

~~65.05 ADDITIONAL RULES.~~

~~—Pursuant to Section 137.104 of the *Code of Iowa*, the Board of Health adopts the additional rules contained in this chapter regulating private sewage disposal systems.~~

~~65.06 SOIL PERCOLATION TESTS.~~

~~—The property owner is responsible for overseeing any required percolation test, and shall follow the percolation test procedure outlined in 567 IAC 69.~~

~~65.07 APPLICATION FOR PERMIT.~~

~~—Any person, firm, or corporation wishing to construct or reconstruct a private sewage disposal system in Story County shall submit an application for a construction permit to EH.~~

~~—Application shall be made on forms provided by EH.~~

~~—Information provided shall contain, at a minimum, name of property owner, name of applicant, legal description of the site location, type of facility and/or anticipated loading rate, name of septic contractor, and additional requests by EH.~~

~~65.08 WHEN CONSTRUCTION PERMIT APPLICATION NEEDED.~~

- ~~—1. New construction with wastewater generation.~~
- ~~—2. Existing system with increased wastewater loading.~~
- ~~—3. Replacement or enlargement of the secondary system.~~

~~65.09 WHEN REPAIR PERMIT APPLICATION NEEDED.~~

- ~~—1. Septic tank or pump chamber replacement.~~
- ~~—2. Distribution box replacement.~~

~~65.10 FEES.~~

~~—Application for permit must be accompanied by a filing fee, as set by the Board of Health. Fees shall be made payable to the Story County Treasurer, and directed to EH.~~

~~65.11 SITE EVALUATION.~~

~~Site evaluations are required prior to issuance of a construction permit, and may be conducted by EH, a certified civil engineer, or a soils professional. A person performing a professional soil analysis for a site evaluation shall demonstrate training and experience in soil morphology, such as testing absorption qualities of soil by the physical examination of the soil's color, mottling, texture, structure, topography, and landscape position. EH may require an engineer's design for system proposals for commercial, institutional, or public service facilities with special wastewater treatment needs or large wastewater volumes.~~

~~65.12 SOIL PROTECTION.~~

As per the findings of the site evaluation, the proposed wastewater soil absorption area shall be cordoned off to prevent soil compaction from construction traffic.

~~65.13 SITE EVALUATIONS FOR PROPOSED SUBDIVISIONS.~~

~~—All subdivisions of land proposing more than two buildable lots shall have a site evaluation conducted by a certified engineer or soils professional for each lot. The evaluation report shall include soil core locations, soil descriptions to at least 60", depth to limiting layer, soil loading rates, system type, and options for system location. Wells, subsurface tiles, easements, buried utilities, known locations of buried rubble, and waterways shall be identified in the report. Site evaluation timing shall coordinate with the developer's and builder's schedules, using the evaluation to establish property lines, building placement and a reserved area for the septic system.~~

~~65.14 CONSTRUCTION PERMIT.~~

~~—Upon completion of the site evaluation EH shall issue a permit using information obtained from the site evaluation report, soil survey, flood maps, permit application, and other pertinent information. EH may apply policy or variations of design which have been approved or recommended by the Board of Health, the Federal Environmental Protection Agency, the Iowa Department of Natural Resources, or the University Extension Engineering Specialists in efforts to enhance wastewater treatment or increase the system's longevity. The permit shall outline the basic construction design and minimum system size as defined in 567 IAC 69, along with any restrictive conditions or requirements. Mandatory system maintenance and monitoring requirements, easements, and other special conditions shall be stipulated on the permit.~~

~~65.15 DENIAL OF PERMIT.~~

~~—EH may deny issuing a permit if the application is incomplete or any instrumental factors for defining the wastewater treatment system are absent or shown to be inadequate.~~

~~65.16 VOIDING OF PERMIT.~~

~~—The wastewater treatment system's construction plan, stipulated in the Story County Board of Health Permit, shall be followed. Any variation from that which is defined in the permit voids the construction permit.~~

~~65.17 PERMIT EXPIRATION.~~

~~—A permit for construction shall expire one calendar year from the date of issuance.~~

~~65.18 POSTING PERMIT.~~

~~—A copy of the permit shall be posted at the site location during the construction period. The permit applicant shall post a copy at the entrance of the construction site so it can be clearly seen by the public.~~

~~65.19 EMERGENCY REPAIR.~~

~~—In the event of an emergency situation, work may be initiated to repair a system without first obtaining a permit, provided this repair work is reported to EH by 12:00 noon of the next Story County Administration's business day. All repair work shall conform to the specifications provided in 567 IAC 69. All completed work shall be left uncovered until inspected by EH.~~

~~—Emergency repair work does not include replacing the secondary system. The necessity for a new or replacement wastewater treatment system requires a site evaluation and permit.~~

~~65.20 REQUESTS FOR FINAL INSPECTION.~~

~~—The contractor or property owner shall notify EH at least eight working hours, between 8:00 a.m. and 5:00 p.m. before the completed system is to be available for final inspection.~~

~~65.21 INSPECTION OF NEWLY CONSTRUCTED OR RECONSTRUCTED PRIVATE SEWAGE DISPOSAL SYSTEMS.~~

~~—The secondary system shall remain uncovered until inspected by EH.~~

~~—The contractor shall be available to discuss details of the installation. EH will notify the contractor of any concerns with the system installation, and how to remedy them. The purpose of this inspection is to collect field data in order to document the system's description and location, to determine if the permit intent was accomplished, and to assess the workmanship. The field data collected during the inspection documents the conditions at the time of the inspection, but does not necessarily sanction a system as being in compliance with the requirements of 567 IAC 69. It is the responsibility of the licensed contractor to ensure that all on-site wastewater treatment system installations are performed in accordance with the provisions of 567 IAC 69.~~

~~65.22 LICENSURE OF PRIVATE SEWAGE DISPOSAL CONTRACTORS.~~

~~—Any person, firm or corporation desiring to construct, alter, repair or provide maintenance of any private sewage disposal system in Story County, Iowa, shall file for licensure with EH.~~

~~—To qualify for licensure in Story County, the applicant must be a Certified Installer of Onsite Wastewater Treatment Systems (CIOWTS), as accredited by the Iowa Onsite Waste Water Association (IOWWA) or the National Environmental Health Association (NEHA). Certification must be obtained by April 1, 2015.~~

~~—1. Licensure is valid for two years. Renewal requires proof of CIOWTS.~~

~~—2. Continuing education credits for CIOWTS shall be as defined by IOWWA certification requirements.~~

~~—3. A licensed Story County private sewage disposal contractor shall be on site during the final inspection of private sewage disposal systems.~~

~~65.23 REVOCATION AND DENIAL OF LICENSURE.~~

~~—A private sewage disposal contractor's license may be revoked by the BOH for violation of terms of this chapter.~~

~~—1. Revocation Period. Application for renewal of license, when the license has been revoked, will not be allowed for a period of one year from the date of revocation.~~

~~—2. Appeal Hearing. An appeal hearing on license denial or revocation may be requested in writing to the Story County Board of Health Chairperson.~~

~~—3. The contractor may only be reinstated at the discretion of the Story County Board of Health.~~

CHAPTER 65

PRIVATE SEWAGE DISPOSAL SYSTEMS

- | | |
|---|---|
| 65.01 Purpose | 65.23 Construction Permit to Be Issued By EH |
| 65.02 Applicability | 65.24 Denial of Permit |
| 65.03 Adoption of State Code | 65.25 Voiding of Permit |
| 65.04 Designated Agency | 65.26 Permit Expiration |
| 65.05 Additional Rules | 65.27 Certified Installer |
| 65.06 Definitions | 65.28 Holding Tanks |
| 65.07 Abbreviations | 65.29 Request for Final Inspection |
| 65.08 Setbacks | 65.30 Final Inspection |
| 65.09 Individual Septic Systems Required | 65.31 Certificate of Completion |
| 65.10 When Septic Construction Permit Needed | 65.32 Inspection No Relief from Responsibility |
| 65.11 Documents Needed for Septic Construction Permit | 65.33 Minimum Level of Septic System Maintenance Required |
| 65.12 When Septic Repair Permit Needed | 65.34 Systems That Require Maintenance Contracts |
| 65.13 Documents Needed For Septic Repair Permit | 65.35 National Pollutant Discharge Elimination System General Permit #4 |
| 65.14 Application for Septic Construction or Septic Repair Permit | 65.36 Effluent Sampling by Qualified Samplers |
| 65.15 New Wastewater Generation That Is to Be Directed to An Existing Septic System | 65.37 Effluent Quality Limits |
| 65.16 Fees | 65.38 Sampling Location and Procedure |
| 65.17 Site Evaluation | 65.39 Iowa Certified Lab |
| 65.18 Site Evaluation Report Content | 65.40 Duty to Mitigate |
| 65.19 Review of Site Evaluation | 65.41 Variances |
| 65.20 Engineer's Design | 65.42 Severability Clause |
| 65.21 Subdivisions | 65.43 Effective Date of this Ordinance |
| 65.22 Soil Protection | |

65.01 PURPOSE. The purpose of this chapter is to safeguard public health and protect water quality by minimizing the impact of private sewage disposal systems (PSDS), by promoting the maintenance of existing systems, and by employing best technology for new system installation.

65.02 APPLICABILITY. The provisions contained herein apply to any system that provides for the treatment or disposal of domestic sewage from four or fewer dwelling units or the equivalent of less than 16 individuals on a continuing basis, including domestic waste, whether residential or nonresidential, but not including any industrial waste of any flow rate except for on-farm food processing provisions described in Environmental Protection (567) IAC Chapter 68 *Commercial Septic Tank Cleaners*.

65.03 ADOPTION OF STATE CODE. Pursuant to the authority granted in Section 137.104 of the *Code of Iowa*, the Board of Health adopts, in its entirety, by reference, Iowa Administrative Code 567 IAC Chapter 69 – *Private Sewage Disposal Systems*.

65.04 DESIGNATED AGENCY. Pursuant to Chapter 137 of the *Code of Iowa*, the Story County Environmental Health Department (EH) is the designated agency to interpret, monitor and enforce the rules contained in Environmental Protection (567) IAC Chapter 69 *Private Sewage Disposal Systems* and Story County Ordinance Chapter 65 *Private Sewage Disposal Systems*.

65.05 ADDITIONAL RULES. Pursuant to Section 137.104 of the *Code of Iowa*, the Board of Health adopts the additional rules contained in this chapter regulating private sewage disposal systems.

65.06 DEFINITIONS.

1. Bedroom means a private room where people usually sleep for the night. Story County does not have a building code, so there are no specific items, such as an egress, a closet, minimum room size, minimum height, etcetera, that make a room a bedroom. Residential septic system sizing is based on the number of bedrooms and soil type. A bedroom, for septic sizing, accommodates two people. Owners, in the process of selling a house, shall disclose the total number of bedrooms used for sizing the septic system, as stated on the permit, in an effort to inform buyers of the wastewater generation capacity.

2. Certified Installer means a person who qualifies as a Certified Installer of On-site Wastewater Treatment Systems (CIOWTS). Certification, recertification, and continuing education for CIOWTS is accredited by the Iowa On-site Waste Water Association (IOWWA). Continuing education credits for CIOWTS certification obtained prior to January 1, 2018 may continue to be tracked with the National Environmental Health Association (NEHA) or IOWWA. If the IOWWA Board members have good reason to believe the certified installer is not meeting the standards of a CIOWTS contractor, the IOWWA board has the authority to revoke a certification, with an appeal process available for the contractor. Refer to the IOWWA *Certified Installer On-site Wastewater Treatment Systems Credentialing Handbook*.

3. Maintenance contract means a binding document between the property owner and a PSDS maintenance contractor. A maintenance contractor has been trained by the system's manufacturer to service, monitor, make minor repairs, and report on said manufactured system. For systems no longer being manufactured, a person may service a septic device via permission granted by a variance issued by the EH. Maintenance contractors are not required to be a Certified Installer.

4. Professional Private Sewage Disposal System Evaluator and Designer (Professional Evaluator)

A. Includes a person who is able to successfully:

1. Demonstrate knowledge and skill in soil morphology, observing attributes such as color, mottling, reduction-oxidation, texture, structure, and compaction.
2. Identify seasonal groundwater levels and other limiting layers.
3. Identify soil loading rates.

4. Identify topography and landforms and complex slopes as they relate to wastewater treatment.
5. Identify the optimum type and placement and depth of disposal systems.
6. Design systems as per the requirements of IAC Chapter 69 "Private Sewage Disposal Systems" and this ordinance.
7. Identify the proper use of pumps, tanks, distribution boxes, valves, plumbing, piping, grease traps, holding tanks, and aggregate.
8. Demonstrate knowledge of wastewater strengths.

B. Professional Evaluators include, but are not limited to:

1. Licensed engineers in the State of Iowa. A minimum of three years of experience in onsite wastewater treatment system design and soil evaluations are required.
2. Soils professionals with a bachelor's or associate's degree from an accredited postsecondary education institution in Soil Science, Environmental Science, Agronomy, or related field. A minimum of three years of experience in onsite wastewater treatment system design and soil evaluations are required.
3. The Story County Sanitarian may conduct evaluations/designs on a limited, emergency basis. The fee shall be set by the BOH. Checks are payable to the Story County Treasurer, and directed to EH.

C. A person wanting to work in Story County as a Professional Evaluator shall submit an application and supporting documentation to EH. Application forms shall be provided by EH. An interview may be requested by EH to aid in determining if a person is qualified to be a Professional Evaluator in Story County. An appeal for denials may be requested in writing to the BOH within thirty days of EH's decision.

5. **Stream** means any watercourse listed as a "designated use segment" in rule IAC Chapter 61 567-61.3 (455B) which includes any watercourse that maintains flow throughout the year or contains sufficient pooled areas during intermittent flow periods to maintain a viable aquatic community. Designated use segments include:

- A. Class 'A1' water, as per the State of Iowa water classifications, also referred to as a primary contact recreational use water, means waters in which recreational or other uses may result in prolonged and direct contact with the water, involving considerable risk of ingesting water in quantities sufficient to pose a health hazard. Such activities would include, but not be limited to, swimming, diving, water skiing, and water contact recreational canoeing.
- B. Class 'A2' water, as per the State of Iowa water classifications, also referred to as a secondary contact recreational use water, means waters in which recreational or other uses may result in contact with the water that is either incidental or accidental. Such uses include fishing, commercial and recreational boating, any limited contact incidental to shoreline activities and activities in which users do not swim or float in the water body while on a boating activity.
- C. Class 'A3' water, as per the State of Iowa water classifications, also referred to as a children's recreational use water, means waters in which recreational uses by children are common. Such waters are water bodies having definite banks and bed with visible evidence of the flow or occurrence of water. This type of use would primarily occur in urban or residential areas.

65.07 ABBREVIATIONS.

1. **BOH** Story County Board of Health
2. **CBOD5** Carbonaceous biochemical oxygen demand (five-day) means the amount of oxygen consumed in the biological processes that break down carbonaceous organic matter in water by aerobic biochemical action in five days at 20°C
3. **CLOWTS** Certified Installer of Onsite Wastewater Treatment Systems
4. **EH** Story County Environmental Health Department personnel
5. **EPA** Federal Environmental Protection Agency
6. **IDNR** Iowa Department of Natural Resources
7. **IOWWA** Iowa On-site Wastewater Association
8. **NEHA** National Environmental Health Association
9. **NOI** Notice of Intent to discharge
10. **NPDES** National Pollutant Discharge Elimination System
11. **PSDS** Private Sewage Disposal System
12. **TSS** Total Suspended Solids

65.08 SETBACKS. Setbacks more stringent than the IDNR requirements have been established by Story County to enhance water quality protection. Septic systems installed prior to May 1, 2020 are not subject to the new setbacks.

Minimum Horizontal Distance in Feet From	Closed Portion of Treatment System *	Open Portion of Treatment System **
Private water supply well	50	100
Shallow public water supply well ***	200	400
Deep public water supply well ****	100	200
Groundwater heat pump borehole	50	100
Lake or reservoir	50	100
Stream (Class A1, A2, and A3) or pond	25	50
Edge of road ditch	10	10
Edge of drainage district ditch	25	50
Dwelling or other structure	10	20
Property lines (unless a mutual easement recorded)	10	10
Other type of subsurface treatment system	5	10
Water lines continually under pressure	10	10
Suction water lines	50	100
Foundation drains or subsurface tiles	10	10

* Includes septic tanks, aerobic treatment units, fully contained media filters, holding tanks, and impervious vault toilets.

** Includes subsurface absorption systems (secondary and tertiary treatment), mound systems, intermittent sand filters, constructed wetlands, open bottom media filters.

*** Shallow well means a well located and constructed in such a manner that there is not a continuous layer of low-permeability soil or rock (or equivalent retarding mechanism acceptable to IDNR) at least 5 feet thick, the top of which is located at least 25 feet below the normal ground surface and above the aquifer from which water is to be drawn.

**** Deep well means a well located and constructed in such a manner that there is a continuous layer of low-permeability soil or rock at least 5 feet thick located at least 25 feet below the normal ground surface and above the aquifer from which water is to be drawn.

65.09 INDIVIDUAL SEPTIC SYSTEMS REQUIRED.

1. The sharing of a PSDS by two or more wastewater sources not owned by the same person or entity is prohibited with the following exceptions:
 - a. Parcels within a residential subdivision.
 - b. Shared private septic systems that are in existence on January 1, 2021, and are in proper working condition.
2. Repairs (distribution box or septic tank replacements) are allowed on shared systems with approval from EH. For those shared systems not located in a subdivision, efforts shall be made to change them over to individual systems.
3. A failed system discovered as a result of a time of transfer inspection or a complaint shall result in requiring individual systems be installed for each parcel.

65.10 WHEN SEPTIC CONSTRUCTION PERMIT NEEDED:

1. New construction with wastewater generation.
2. An existing system not large enough to treat a proposed increase for wastewater loading and/or wastewater strength. Examples include, but are not limited to:
 - a. A new home business such as, but not limited to a daycare, restaurant, beauty salon.
 - b. An increase in the number of bedrooms that the existing septic system is undersized to treat.
3. Replacement or enlargement of the secondary system.

65.11 DOCUMENTS NEEDED FOR SEPTIC CONSTRUCTION PERMIT:

1. Environmental Health's application form with payment.
3. Professional Evaluator's site evaluation and design diagram.
4. Maintenance contract if required.
5. Easement rights if required (easements shall be recorded with the Story County Recorder).

65.12 WHEN SEPTIC REPAIR PERMIT NEEDED:

1. Septic tank or pump chamber replacement.
2. Distribution box replacement.
3. New wastewater generation is being directed to an existing system.

65.13 DOCUMENTS NEEDED FOR SEPTIC REPAIR PERMIT:

1. Environmental Health's application form and fee payment.

65.14 APPLICATION FOR SEPTIC CONSTRUCTION OR REPAIR PERMIT. Any person, firm, or corporation wishing to construct or reconstruct a PSDS in Story County shall apply for an application for a construction permit to EH. Application shall be made on forms provided by EH. Information provided shall contain, at a minimum, name of property owner, name of applicant, parcel identification, type of facility and/or anticipated wastewater volumes, number of existing and proposed bedrooms, number of buildings that have wastewater generation, name of certified septic installer, name of Professional Evaluator conducting the site evaluation (not required for repair

permits), property owner's permission for EH to enter premises, and any additional information requested by EH.

65.15 NEW WASTEWATER GENERATION THAT IS TO BE DIRECTED TO AN EXISTING SEPTIC SYSTEM.

1. A wastewater stream from a new house may be directed to an existing system (remaining from a house that was demolished) only if all of the following are true:
 - a. The existing system is a permitted system.
 - b. The existing system is large enough (based on the current septic sizing requirements of IAC Chapter 69) to accommodate the total wastewater load, existing and new.
 - c. The existing system has been inspected by an IDNR certified time of transfer inspector, and found to be in good condition.
 - d. A repair permit has been obtained from EH.
2. A new wastewater stream from a second source (such as a workshop) may be directed to the existing septic system only if all of the following are true:
 - a. The existing system is a permitted system.
 - b. The existing system is large enough (based on the septic sizing requirements of IAC Chapter 69 when the system was originally installed) to accommodate the total wastewater load, existing and new.
 - c. A repair permit has been obtained from EH.

65.16 FEES. An application for permit must be accompanied by an application fee, as set by the Board of Health. Fees shall be payable to the Story County Treasurer, and directed to EH.

65.17 SITE EVALUATION. Site evaluations are required prior to issuance of a construction permit, and shall be conducted by a Professional Evaluator.

65.18 SITE EVALUATION REPORT CONTENT. The Professional's report shall include, at a minimum:

1. Descriptions of the soil cores to at least 60", or to the depth of the identified limiting layer.
2. Soil core locations, shown on a map or diagram.
3. Depth to limiting layer and type of limiting layer.
4. Soil loading rates.
5. Recommended septic system type.
6. Options for system location.
7. Easements required for the construction, placement, or maintenance of the septic system not located on the septic owner's property.
8. Diagram showing the location and setbacks of existing/proposed water wells, geothermal wells, horizontal geothermal loops, buildings, waterways, subsurface tiles, buried utilities, known locations of buried rubble, existing easements that may impact the construction of the septic system.
9. Detailed diagram of septic system design. Any changes to the design shall be in writing as an amendment to the Professional Evaluator's report and diagram.
10. Pump, piping, hole spacing, hole size, dosing, and alarm system recommendations if pressurized system.

65.19 REVIEW OF SITE EVALUATION. EH must review the permit application and other exhibits to determine whether the site evaluation procedures, observations, and conclusions are accurate and sufficient for the EH to issue a permit. An onsite verification of the Professional Evaluator's report must be conducted by EH. The Professional Evaluator may request the presence of EH during the site evaluation. EH may request a follow-up meeting with the Professional Evaluator to answer questions regarding the site evaluation.

65.20 ENGINEER'S DESIGN. EH may require a State of Iowa Licensed Professional Engineer's design for system proposals for commercial, institutional, or public service facilities with special wastewater treatment needs or large wastewater volumes. Official design plans shall include the engineer's name & signature, date, and license renewal date.

65.21 SUBDIVISIONS. An assessment of a proposed subdivision having more than four lots shall be conducted by a Professional Evaluator prior to finalizing the subdivision layout, identifying suitable areas for onsite treatment. Soil based treatment is the preferred method of treatment and septic system placement shall be a key part of the planning phase for subdivisions. Establishing lot sizes, lot lines, green spaces, easements, and road placement for a subdivision shall consider the soils, slope, waterways and sensitive environmental areas, providing for soil based wastewater treatment as much as possible. Cluster systems (multiple houses using a shared system) are recommended for subdivisions in close proximity to a municipal sanitary sewer service area, or in situations where the subdivision lot sizes limit individual onsite systems. Cluster systems shall have a maintenance contract between the Home Owners Association and a maintenance contractor for the life of the system.

65.22 SOIL PROTECTION. As per the findings of the individual lot site evaluation or the subdivision assessment, the proposed wastewater soil absorption area(s) shall be cordoned off to prevent soil compaction from construction traffic.

65.23 CONSTRUCTION PERMIT TO BE ISSUED BY EH. Upon receipt and EH approval of the application, payment, site evaluation report, easement documents (if required) and maintenance contract (if required), EH shall issue a permit using information obtained from the site evaluation report, soil survey, flood maps, permit application, and other pertinent information. EH may apply policy or variations of design, which have been approved or recommended by the BOH, the Professional Evaluator, EPA, IDNR, or the University Extension Engineering Specialists in efforts to enhance wastewater treatment or increase the system's longevity. The permit shall outline the basic construction design and minimum system size as defined in 567 IAC 69, along with any restrictive conditions or requirements. Mandatory system maintenance and monitoring requirements, easements, and other special conditions shall be stipulated on the permit.

65.24 DENIAL OF PERMIT. EH may deny issuing a permit if the application is incomplete or any factors for defining the wastewater treatment system are absent or shown to be inadequate.

65.25 VOIDING OF PERMIT. The PSDS construction plan, stipulated in the Story County BOH Permit, shall be followed. Any variation from that which is defined in the permit voids the construction permit.

65.26 PERMIT EXPIRATION. A permit for construction shall expire two calendar years from the date of issuance. EH may extend the expiration date as deemed necessary.

65.27 CERTIFIED INSTALLER. All septic installations, constructions, reconstructions, and repairs shall be conducted by contractors who qualify and are in good standing as a Certified Installer of On-site Wastewater Treatment Systems (CIOWTS).

65.28 HOLDING TANKS. The use of holding tanks shall be limited as much as possible. If EH issues a permit for a holding tank, a maintenance contract for proper monitoring and servicing shall be established between the owner and a Commercial Septic Tank Cleaner. A maintenance contract is required for the life of the installed holding tank. The homeowner is responsible for ensuring that the contract guarantees the removal of the tank contents before overflow or any discharge.

65.29 REQUEST FOR FINAL INSPECTION. The installer shall notify EH at least eight working hours, between 8:00 a.m. and 4:30 p.m. before the completed system is to be available for final inspection.

65.30 FINAL INSPECTION. All newly constructed or repaired private sewage disposal systems shall be inspected by EH. The installer shall leave enough of the system exposed so that a thorough inspection of the system may be conducted. A certified installer shall be available to discuss details of the installation. EH will inform the installer of any concerns with the system installation that need to be remedied. The purpose of the final inspection is to collect field data in order to document the system's description and location, to determine if the permit intent was accomplished, and to assess the workmanship. A final as-built drawing shall be made as part of the final inspection.

65.31 CERTIFICATE OF COMPLETION. Upon completion of the final inspection of the newly constructed or repaired private sewage disposal systems, EH shall issue a Certificate of Completion to the permittee or agent of the permittee if reasonable assurance is evident that the PSDS was built according to applicable requirements as specified in the construction permit. The certificate shall include, at a minimum, the parcel identification, permit number, date, name of certified installer, and name of EH inspector.

65.32 INSPECTION NO RELIEF FROM RESPONSIBILITY. The purpose of the final inspection is to collect field data in order to document the system's description and location, to determine if the permit intent was accomplished, and to assess the workmanship. The field data collected during the inspection documents the conditions at the time of the inspection, but does not necessarily sanction a system as being in compliance with the requirements of 567 IAC 69. This ordinance shall not be construed to relieve from or lessen the responsibilities of any person, partnership, or corporation owning, operating, or installing septic systems, construction, or equipment, for the damage to property

or persons injured by any defect therein. Nor shall Story County or any agent thereof be deemed to assume any such liability by reason of the inspection authorized herein or the certificate of installation issued by the EH. It is the responsibility of the certified installer to ensure that all PSDS installations are performed in accordance with the provisions of Environmental Protection (567) IAC 69 and Story County Ordinance Chapter 65.

65.33 MINIMUM LEVEL OF SEPTIC SYSTEM MAINTENANCE REQUIRED. The individual sewage treatment system and all components must be maintained in compliance with this chapter and the PSDS manufacturer's requirements.

1. Septic tanks and pump chambers shall be pumped at least every five years, or more frequently, if required by the system's manufacturer.
2. Septage shall be disposed of in accordance with state, federal, and local requirements.
3. The owner of a property with a PSDS, or a person, working in Story County who is a licensed Commercial Septic Tank Cleaner as defined in Environmental Protection (567) IAC 68.2(455B) shall maintain the following records and submit them to EH:
 - a. Location (address) of the serviced tank.
 - b. Method of septage disposal.
 - c. Volume of septage disposed.
 - d. General condition of the system (good, fair, poor).
4. EH shall develop a tracking system for the information above.

65.34 SYSTEMS THAT REQUIRE MAINTENANCE CONTRACTS:

1. All owners of systems that require a maintenance contract as per Environmental Protection (567) IAC 69, or Story County Ordinance Chapter 65, shall demonstrate to EH that the contract is current by submitting a copy of the contract to EH during the month of January of every year the system is in use, or having the maintenance contractor submit a list of current contracts during the month of January of every year the system is in use.
2. The property owner shall follow the manufacturer's requirements for maintenance.
3. Upon purchasing property that has a system that requires a maintenance contract, the new owner shall submit a copy of the maintenance contract to EH within 30 days of the time of transfer.

65.35 NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM GENERAL PERMIT #4.

1. Any permitted PSDS that discharges treated wastewater to a subsurface drainage tile or could potentially reach designated waters of the state, must be monitored to ensure that it meets IDNR water quality standards. A Notice of Intent (NOI) form must be filed with the Wastewater Operation Section of the IDNR prior to the installation of the discharging onsite system. Once the form is received, the IDNR and EH determine if an NPDES general permit #4 shall be required, based on the discharge's potential impact on water quality. IDNR is responsible for issuing a General Permit #4 to the system owner. The system owner is responsible for meeting the requirements of the permit.
2. Upon purchasing property that has a system that requires a NPDES permit, the new owner shall submit a Notice of Intent to discharge to the IDNR within 30 days of the time of transfer.

65.36 EFFLUENT SAMPLING BY QUALIFIED SAMPLERS. The owner is responsible for having the private sewage disposal system sampled to ensure compliance with the NPDES permit. Only a "qualified sampler" shall conduct effluent sampling for compliance monitoring. "Qualified samplers" include the following:

1. EH personnel - fees for sampling conducted by EH shall be set by the Board of Health.
2. An Iowa-certified wastewater treatment operator.
3. An individual who has received training approved by IDNR.
4. IDNR certified Time of Transfer inspectors.

65.37 EFFLUENT QUALITY LIMITS. Effluent samples shall be at or below the following:

Effluents Discharging To	E. coli cfu/100 mL	CBOD5 mg/L	TSS mg/L
Class "A1", "A3" waters	235	25	25
Class "A2" waters	2880	25	25
Ground surface	2880	25	25

65.38 SAMPLING LOCATION AND PROCEDURE.

1. Effluent samples must be collected from an approved sampling port (accessed from ground surface) or from the end of the discharge pipe (if accessible) following the final treatment component of the system. Sample results shall be sent to EH and IDNR.
2. If the system is not discharging at the time of sampling, but appears to have been discharging, water must be added to the system through the building plumbing to create a discharge.
3. If there is no evidence of a discharge from the system within the previous six months, only a physical inspection of the discharge area for any signs of surfacing effluent is required, along with the submittal of a "No Discharge" form to EH and IDNR.

65.39 IOWA CERTIFIED LAB. Effluent samples must be analyzed by an Iowa certified lab. A list of certified laboratories is available from the State Hygienic Lab. Sample containers provided by the laboratory must be used for the sample. The sample must be collected from a free-falling effluent pipe or sampling port where the effluent is flowing. Samples shall not be taken from a pooled location. Sample submission shall follow the lab's instruction.

65.40 DUTY TO MITIGATE. If a sample does not meet the effluent limits, the owner must work with EH to investigate the potential causes of the problem, and a repeat sample must be taken within 30 days for the specific parameter that was out of compliance. If three consecutive samples do not meet the effluent limits, the owner must take corrective actions to bring the system into compliance.

65.41 VARIANCES. Variances to this ordinance may be granted by EH provided sufficient information is submitted to substantiate the need for and propriety of such action. Requests for variances and justification shall be in writing, filed with EH. Permits will list any approved variances.

65.42 SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

65.43 EFFECTIVE DATE OF THIS ORDINANCE. These regulations go into effect May 1, 2020.

Linder —
isa —
auvis —

RECEIVED
MAR 04 2020
STORY COUNTY
BOARD OF SUPERVISORS



March 2, 2020

Story County Board of Supervisors
900 6th Street
Nevada, IA 50201

RE: Medical Examiner Transport Contract Termination

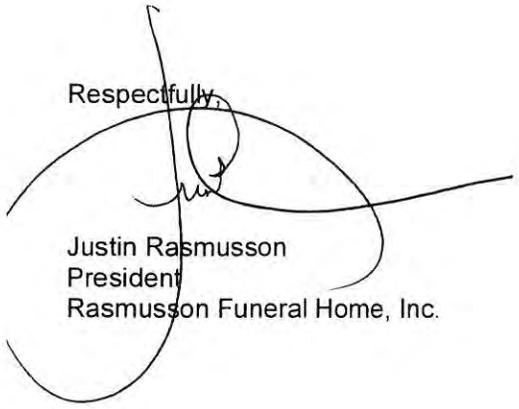
To Whom it May Concern:

This letter is to notify Story County that as of April 15, 2020, Rasmusson Funeral Home, Inc., will terminate the contract for removals and transports to the Iowa State Medical Examiner's Office in Ankeny. The contract with Story County expires on January 1, 2021.

Rasmusson Funeral Home (former Bacon Funeral Home) has been assisting the Story County Medical Examiner for many years. As our funeral home continues to grow, we find it more difficult to adhere to the terms of the contract without adding additional staff. To be able to provide the best possible service to our families, we have decided to terminate the contract with Story County.

We appreciate the opportunity to be able to assist Story County over the past years.

Respectfully,


Justin Rasmusson
President
Rasmusson Funeral Home, Inc.

APPROVED **DENIED**
Board Member Initials: JRM
Meeting Date: 3-10-2020
Follow-up action: _____

RFP for Story County ME jurisdiction body transportation

General Task Description: Provide transport of decedents at the request of the Story County Medical Examiner (or his designee) for the purposes of ME-jurisdiction post-mortem examination. Most cases will be directed to the IOSME in Ankeny, IA; a smaller number of cases will be directed to the Mary Greeley Medical Center in Ames, Iowa. Anticipated volume is 25-45 transports per calendar year. Applicants may chose to partner together to provide the service.

Requirements for winning bidder(s):

1. Must be a licensed funeral director in the State of Iowa, and abide by applicable Iowa Code for body transportation (Title 4, Chapter 144.32).
2. Business address must be within Story County, Iowa.
3. Must be available to provide the service 24 hours a day, seven days a week
4. Response time of less than 1 hour from time of request for transport
5. If contracted funeral director is unable to provide transport, he/she must arrange for transport with another licensed funeral director.
6. Must provide zippered body bag for each decedent transported.

The work will be remunerated by the County on a flat fee for service basis; i.e., single flat payment for each transport, regardless of distance traveled, time of day, condition of decedent, or any other physical variable.

DO NOT WRITE IN THE SPACE ABOVE, RESERVED FOR RECORDER
Prepared by Joby Brogden, Facilities Management Director, 900 6th Street, Nevada, Iowa 50201 515-382-7401

**STORY COUNTY IOWA
RESOLUTION OF THE BOARD OF SUPERVISORS
RESOLUTION NUMBER 20-77**

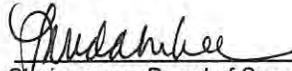
WHEREAS, Story County (hereinafter called "the Subgrantee"), County of Story, has made application through the Iowa Homeland Security and Emergency Management Division (HSEMD) to the Federal Emergency Management Agency (FEMA) for funding from the Hazard Mitigation Grant Program, in the amount of \$543,470 for the total project cost, and

WHEREAS, the Subgrantee recognizes the fact that this grant is based on a cost share basis with the federal share not exceeding 75%, the state share not exceeding 10% and the local share being a minimum of 15% of the total project cost. The minimum 15% local share can be either cash or in-kind match, and

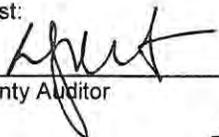
NOW, THEREFORE, BE IT RESOLVED that the Subgrantee agrees to provide and make available up to \$110,052.68 (One hundred ten thousand fifty dollars and sixty-eight cents dollars) of local monies to be used to meet the minimum 15% match requirement for this mitigation grant application.

IT IS FURTHER RESOLVED that the Chair of the Board of Supervisors and the County Auditor are authorized and they are hereby directed to certify a copy of this Resolution upon its approval by the Board of Supervisors.

Dated this 10th day of March 2020.


Chairperson, Board of Supervisors

Attest:

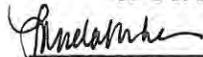

County Auditor

ROLL CALL
FOR ALLOWANCE

Lauris Olson	Yea <u>✓</u>	Nay <u> </u>	Absent <u> </u>
Lisa Heddens	Yea <u>✓</u>	Nay <u> </u>	Absent <u> </u>
Linda Murken	Yea <u>✓</u>	Nay <u> </u>	Absent <u> </u>

ALLOWED BY VOTE
OF BOARD

Yea 3 Nay 0 Absent 0


CHAIRPERSON Above tabulation made by 



February 7, 2020

A Proposal for

STORY COUNTY

BARBARA STEINBACK

bsteinback@storycountyia.gov

APPROVED **DENIED**

Board Member Initials: gm

Meeting Date: 3-10-2020

Follow-up action: _____

Prepared By

Lelahni Plasier
 Senior Technology Advisor
 515-473-7128
 lelahni.plasier@marconet.com

Document Number: 065710

taking technology further

- MANAGED SERVICES
- CLOUD SERVICES
- BUSINESS IT SERVICES
- COPIERS & PRINTERS



marconet.com



Story County - Paging



Prepared by:

Marco - Des Moines

Lelahni Plasier

515-473-7128

lelahni.plasier@marconet.com

Prepared for:

STORY COUNTY

900 SIXTH ST

NEVADA, IA 50201

BARBARA STEINBACK

515.382.6581

bsteinback@storycountyiowa.gov

Quote Information:

Quote #: 065710

Version: 1

Date Issued: 02/07/2020

Expiration Date: 01/19/2020

Products

Description	One-Time	Qty	Ext. One-Time
Valcom - Indoor Speaker - 5 W RMS - White S-500VC	\$27.00	22	\$594.00
PyleHome - Megaphone - 20 W Amplifier - Built-in Amplifier - Gray PHSP101T	\$32.02	1	\$32.02
Bogen Speaker - 4 W RMS - 96 dB Sensitivity MB8TSL	\$42.70	1	\$42.70
Bogen Gold Seal Amplifier - 500 W RMS - 6 Channel - 65 Hz to 20 kHz GS500D	\$730.00	1	\$730.00
Bogen Desktop Microphone - Dynamic - Desktop - 100Hz to 12kHz - Cable - Black DDU250	\$120.00	2	\$240.00

Subtotal: **\$1,638.72**

Professional Services Labor

Description	One-Time	Qty	Ext. One-Time
Marco Professional Services - Fixed Fee	\$6,003.00	1	\$6,003.00
Marco Professional Services - T&M - Block Time Agreement - Estimate	\$1,320.00	1	\$1,320.00

Subtotal: **\$7,323.00**

Professional Services Engagement Agreement

ABOUT THIS PROFESSIONAL SERVICES ENGAGEMENT

This Professional Services Engagement Agreement outlines the products (if applicable), services, and deliverables that Marco will provide to the Client for this project ("Agreement"). Marco will work closely with the Client a consultative basis to optimize the success of the engagement. In addition, this document outlines the roles and responsibilities of the Customer during this Agreement. This Agreement is governed by and subject to the Relationship Agreement between Client and Marco. This Agreement is valid through the expiration date on this document.

Any requested changes to this Professional Services Engagement Agreement will be accommodated according to the change management process outlined below. Marco shall not be responsible for any delays that results from incomplete or inaccurate information supplied by the Client. Any work performed by Marco that is not listed in this scope of work or which is required to assist the Client with the completion of this Agreement will be subject to the change management process described below. Marco shall not be responsible for any failure of equipment or network service resulting from any Client supplied equipment.

ENGINEERING DESCRIPTION OF SERVICES AND DELIVERABLES

Marco was able to verify that the Amplifier works. We were able to connect a speaker to the output of the AMP and then applied tone to the Telephone Line input and was able to hear tone over the speaker.

The following solution will be considered “in-scope” for the purposes of this engagement:

- Move existing Amp to the 2nd Floor DMARC room, rack and then re-route the existing wiring to the existing speakers to this location.
- Utilize the existing copper from DMARC to feed to the IDF at the Sheriffs Office / Dispatch Office and equalize the distance of the speakers to the Amp.
- Utilize existing UPS in DMARC room, which will ensure the Amp to be up if a power outage were to occur, in the event of a Disaster and still have paging.
- Setup and installation of existing AMP
- Labor and material for the installation of provided speakers for a total of (22) locations and microphones at 2 locations per walk thru. SOW consists of pulling speaker/microphone cable in a daisy chain configuration to each speaker, installing the speaker and testing upon completion.
- Labor and material for the installation of (8) additional speakers for the individual offices in the Administration area.
- Labor and material for the installation of (5) speakers (hard deck ceiling) in the jail waiting rooms.

■ COORDINATION - DESCRIPTION OF SERVICES AND DELIVERABLES

The following tasks and deliverables for our Coordination Team will be considered “in-scope” for the purposes of this engagement:

- Marco point of contact for Client scheduling
- Order Placement and Tracking to ensure delivery to correct location
- Facilitate creation of the engagement execution timeline and communication with Client on execution activities
- Schedule & Facilitate Internal/External Kickoff Meeting – distribution of meeting notes and deliverables if required from meeting (if Required)
- Schedule additional meetings as required for successful completion of engagement
- Schedule Engineering resources for both onsite/remote time to complete this service engagement
- Facilitate any change orders and change requests to this Professional Services Engagement

■ CLIENT RESPONSIBILITIES

If applicable, Client will provide full access to all premises as needed by Marco to perform its responsibilities under this Agreement. Any refusal or failure to provide access shall relieve Marco of its performance obligations and may require a change order for additional services to complete the work at a future time. Client will also provide a suitable work area for Marco personnel if work is completed on premises with access to areas needed.

When and where applicable, Marco will configure remote access to the Clients network for post-installation remote support. Questions or concerns with Marco having this access should be communicated during the review of this Professional Services Engagement Agreement in order to discuss alternative methods of support.

When remote access support is authorized, Marco will use this access whenever a support ticket is created. Marco will communicate with Client prior to Marco accessing the Clients systems for any non-support ticket remote access needs.

■ CHANGE MANAGEMENT

Marco will review all changes that are requested by Client. As part of this review, Marco will prepare a Change Order that documents the requested change and, if applicable, any impact on the implementation schedule and pricing. Changes requested can affect the implementation schedule and services price quoted. As a result, Marco will not implement any change without a Change Order authorized by Client and accepted by Marco. Any changes or additions to this Professional Services Engagement will be priced according to the prevailing rate or if requested by the Client, separately quoted before the change or addition is made.

■ WARRANTY AND RETURNS

Warranty:

Your equipment is covered by it's respective manufacturer warranties. Please consult the warranty documentation that accompanies the product for details. Any charges from the manufacturer are the sole responsibility of the customer (including, but not limited to, shipping, travel and/or labor charges). Marco can provide assistance with the processing of these warranties for a processing fee. Optional contracts or warranty enhancements are available for an additional fee at the time of purchase.

Returns:

Upon receipt of merchandise, make sure specifications are correct before opening or marking merchandise. If you need to make a return to Marco, you must: Request to return the UNOPENED merchandise within fifteen (15) days; Product must be returned in the original undamaged/unmarked box; Recognize that special or custom orders are non-returnable; Merchandise can be subject to restock fees and/or denial of return. – For Marco's Complete Return Policy, please refer to: <http://www.marconet.com/support/request-return/return-policy/>

■ COMPLETION PROCESS

Once all tasks detailed in the DESCRIPTION OF SERVICES AND DELIVERABLES section(s) have been completed, Marco will consider the project complete and the customer will be notified of project closure.

Quote Summary - One-Time Expenses

Description	Amount
Products	\$1,638.72
Professional Services Labor	\$7,323.00
Total:	\$8,961.72

- Client represents that it has reviewed and agrees to be legally bound by this Schedule of Products.
- Client represents that it has reviewed and agrees to be legally bound by the Relationship Agreement, Product Agreement(s), and applicable policy(s) ("Terms and Conditions") located at www.marconet.com/legal for the products it is obtaining as identified in this Schedule of Products.
- Client agrees to use electronic signatures, electronic communications, and electronic records to transact business under the above documents.
- The pricing above does not include taxes. Taxes, fees and surcharges shall be paid by Client and will be shown on invoices to Client.

Marco Technologies, LLC

STORY COUNTY

Signature: _____

Name: _____

Title: _____

Date: _____

Prepared for: _____

Signature: _____

Signed by: _____

Title: _____

Date: _____

PO Number: _____

Email Address: _____

Story County

[Handwritten Signature]

Linda Murken

Board of Supervisors Chair

3/10/20



Department of Information Technology
Administration Building
900 6th Street, Nevada, Iowa 50201

Ph. 515-382-7300 Fax 515-382-7349
www.storycountyiowa.gov

3/5/2020

Information technology Quarterly Report

March 10, 2020

Hardware Systems

All Windows 7 machines have been replaced

Two new servers built and installed – County savings of \$15,000 over new

VoIP System

Licensing issues with low usage devices – resolved.

Cost savings on upgraded internet connection at HSC. Replacement of CenturyLink connection.

IP Faxing test solution and implementation

Network Expansion

Radio project for Animal control – Tower delivered and installation planned for April.

(Aligns with Story County Strategic Goals for 2019-2023)

Software Systems

Reviewed and selected software solutions for Animal Control. Will install and configure once the tower network connection is installed.

SysAide updates – new look, more features

Misc Items

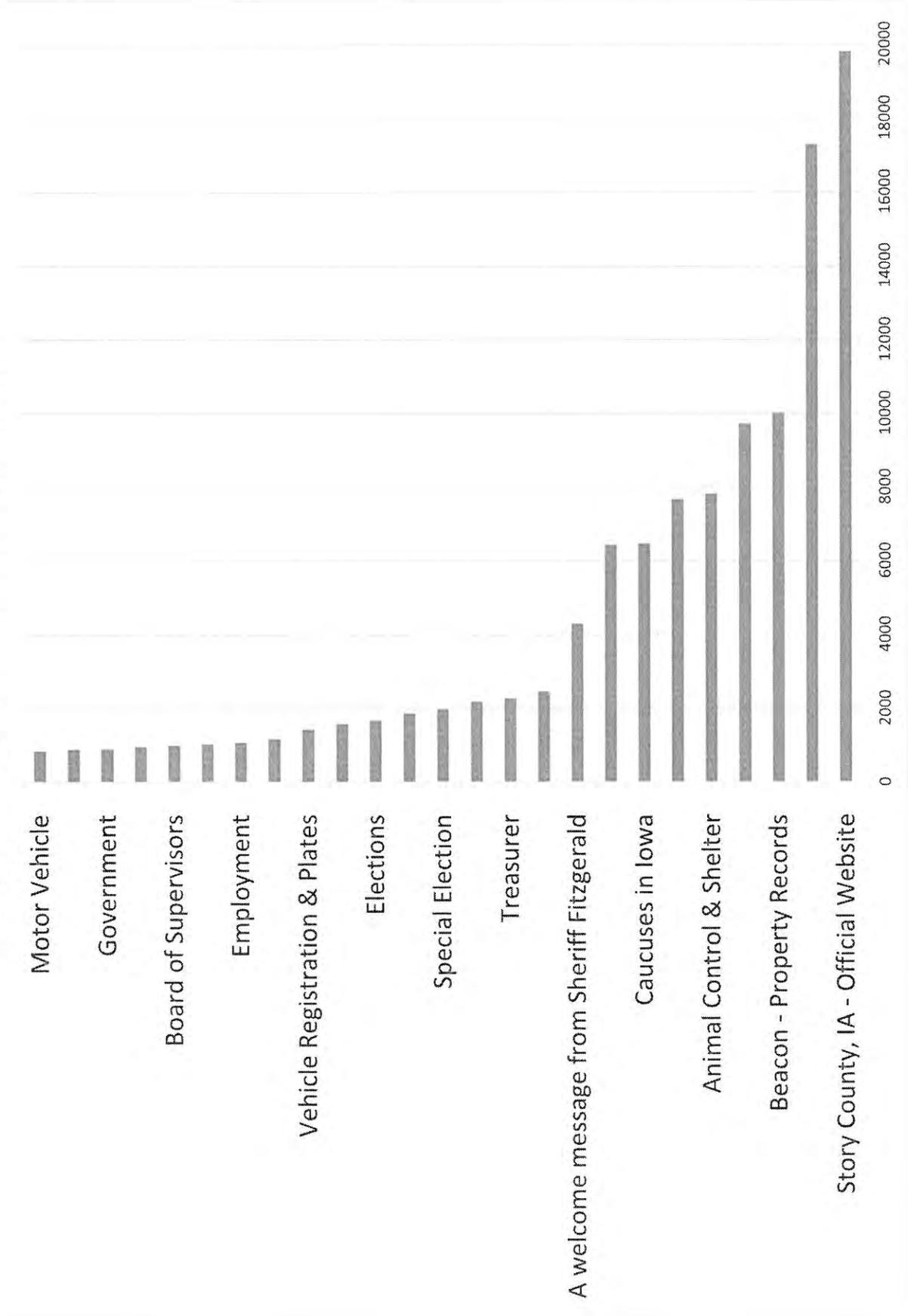
Paging System project progress – 1 vendor recommended to Board

Server updates being performed by Story County IT

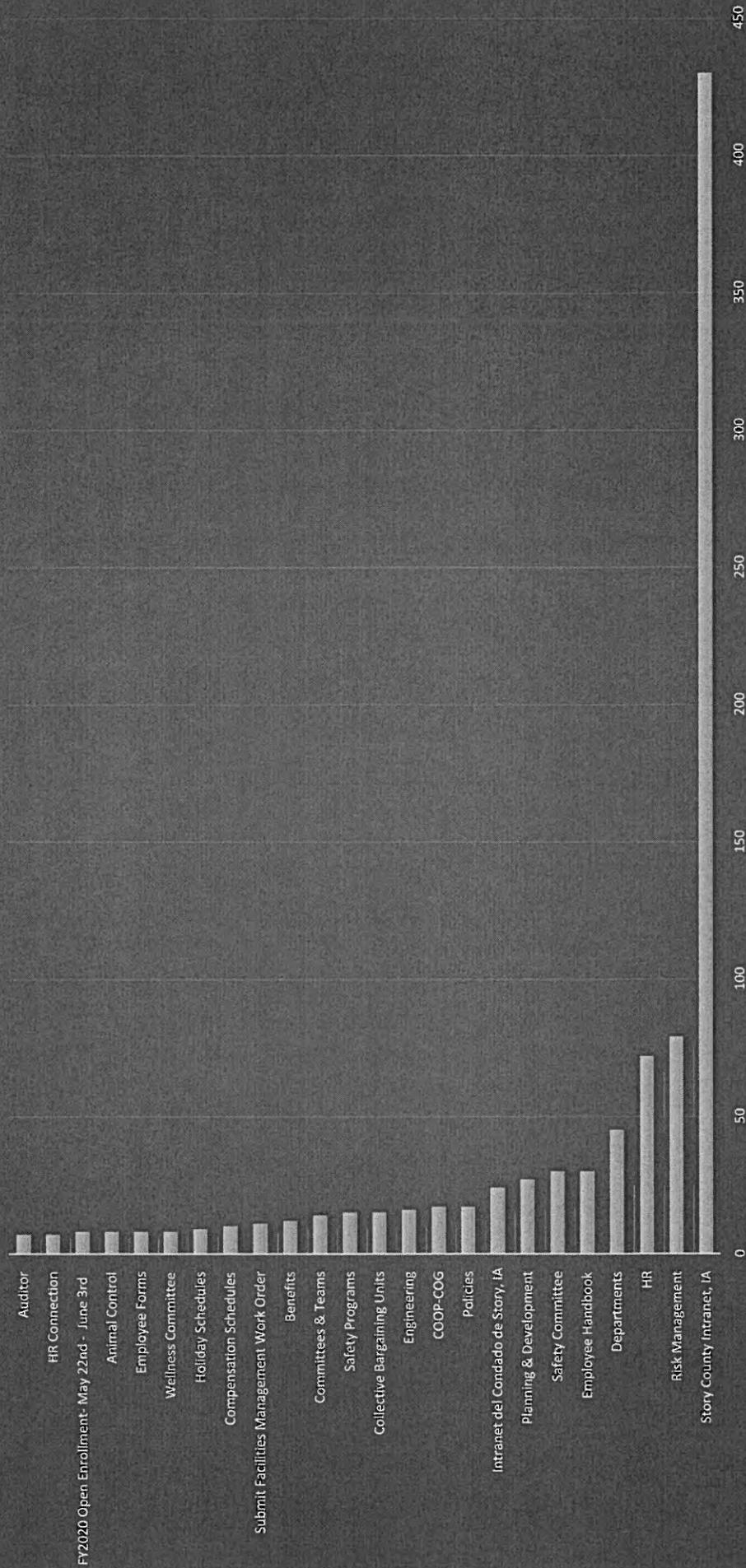
Computer Support Analyst – search ongoing – 7 interviewed

Robo/Spam call issues

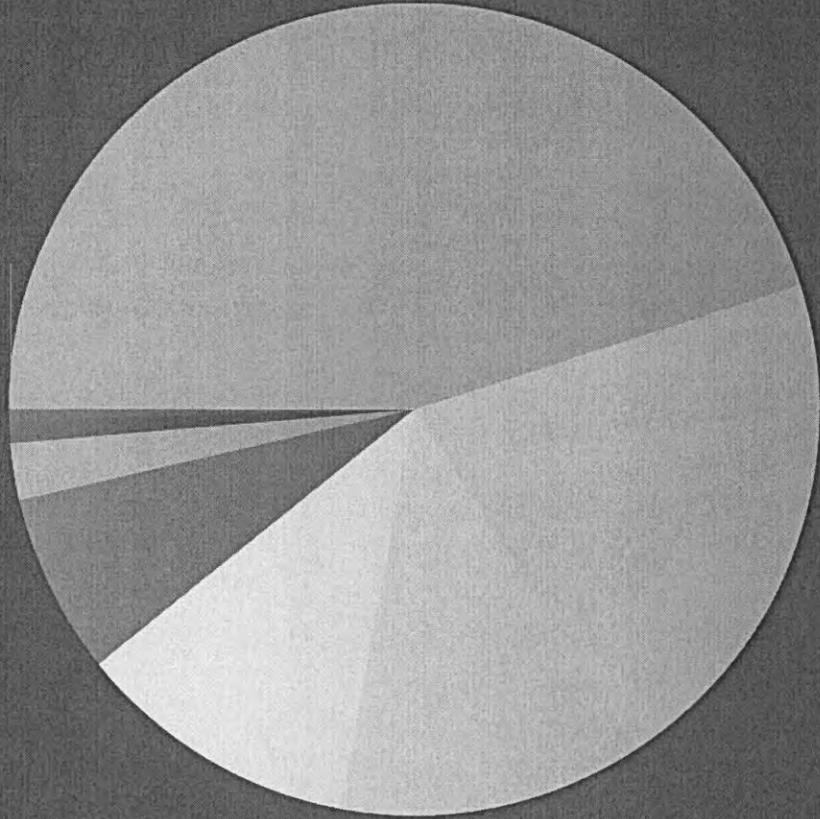
1st Quarter Top 25 Internet Website Hits



Pageviews



Closed Service Requests %



- Software
- Hardware
- Account Management
- Phone System
- Requests
- Network
- Accounting
- On-Call