



Story County Conservation Board - McFarland Park 56461 180th St. - Ames, Iowa 50010-9451
Phone (515) 232-2516 - Fax (515)232-6989 - Email: conservation@storycounty.com
www.storycountyconservation.org

Memorandum

To: Story County Board of Supervisors

Through: Michael D. Cox, Director

From: Patrick Shehan, Special Projects Ranger

Date: March 17, 2026

Re: Consideration of Supplemental Agreement for Additional Services Contract with Snyder & Associates for Efforts Associated With Paving the Heart of Iowa Nature Trail Phase 3B for \$3,395.00.

The attached Supplemental Agreement with Snyder & Associates is for the satisfactory completion of an Iowa DOT material audit and a State of Iowa project audit for paving efforts on the Heart of Iowa Nature Trail Phase 3B.

This not-to-exceed \$3,395.00 Supplemental Agreement will be funded through the existing funds.

Staff urges your approval.

Approval

Disapproval

Date

Date



March 9th, 2026

Mr. Pat Shehan, Special Project Ranger
Story County Conservation
56461 180th Street
Ames, IA 50010

RE: HEART OF IOWA NATURE TRAIL – PHASE 3B – ADDITIONAL
CONSTRUCTION ADMINISTRATION SERVICES
S&A PROJECT NO. 122.0237

Dear Pat:

Herein is a supplemental agreement form with a description and fee for the requested additional services used for satisfactory completion of an Iowa DOT material audit and a State of Iowa project audit.

Please review and provide an authorized signature to the supplemental agreement and return a copy. We are grateful for the opportunity to aid the County in the completion of these important trail connections through the heart of Story County.

Sincerely,

SNYDER & ASSOCIATES, INC.

A handwritten signature in black ink, appearing to read 'Spencer Wignall'.

Spencer Wignall P.E.
Civil Engineer

STW/stw

Enc.

cc: Rich Voelker

SUPPLEMENTAL AGREEMENT FOR ADDITIONAL SERVICES

To: Snyder & Associates, Inc.
 2727 SW Snyder Boulevard
 Ankeny, Iowa 50023

Attn: Spencer Wignall
 Phone: 515.964.2020
 Fax: 515.964.7938

This is authorization for Snyder & Associates, Inc. to proceed with the following described additional services.

Client: Story County Conservation	
Project Name: Heart of Iowa Nature Trail, Phase 3B - 610 th to 620 th /S14	
S&A Project Number: 122.0237	Original Agreement Date: 02/15/2022

DESCRIPTION OF ADDITIONAL SERVICES:

Provide additional construction administration to satisfy an additional and separate federal-aid material audit and assistance to satisfy a State of Iowa audit for IEDA Destination Iowa expenditures on HOINT Phase 3B.

Design Engineering 3B - \$26,700
 Construction Engineering 3B- \$31,600
 Supplemental Construction Engineering 3B - \$3,395
 Total Engineering Services 3B - \$61,695

- Lump Sum in the amount of: \$ 3,395
- Hourly in accordance with the original agreement fee schedule, or attached, with not to exceed budget of: \$
- Document attached:

The undersigned, on behalf of the Client, understands and agrees that the services described in this Supplemental are additional service, scope of which is not contained within the original scope of services defined in the original agreement. The Additional Services in this Supplemental are subject to the general conditions contained in the original Professional Services Agreement.

 (Type or Print Name above line) (Client)

SNYDER & ASSOCIATES, INC. (Professional)

By: _____
 (Authorized signature and Title)

By: 
 Digitally signed by Mark A. Land
 Date: 2026.03.06 10:09:39 -06'00'

 (Authorized signature and Title)
 Mark A. Land, P.E., CFM, Vice President

Date: _____

Date: March 5, 2026