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Story County Conservation Board - McFarland Park 56461 180<sup>th</sup> St. - Ames, Iowa 50010-9451  
Phone (515) 232-2516 - Fax (515)232-6989 - Email: conservation@storycounty.com  
www.storycountyconservation.org

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Memorandum

To: Story County Conservation Board

Through: Michael D. Cox, Director

From: Ryan Wiemold, Park Superintendent

Date: March 9, 2026

Re: Consideration of Amendment #2 of Professional Services Agreement with Shive Hattery for Tedesco Environmental Learning Corridor Shelter Project to Include Construction Observation and Construction Administration for a Not to Exceed Amount of \$45,000.00.

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The attached Agreement secures the services of Shive Hattery for construction administration and oversight for the Tedesco Environmental Learning Corridor Shelter project. This total can be amended into the original design contract, which is currently at \$117,800.00 after Amendment 1. This is an hourly fee cost basis with a not to exceed price of \$45,000.00, bringing this total contract to \$162,800.00.

Funding for this Agreement is included in the FY26 budget from the SCWLL, TIF, and Conservation Trust Funds.

Staff urges your approval and recommendation to the Board of Supervisors.

\_\_\_\_\_  
Approval

\_\_\_\_\_  
Disapproval

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**AMENDMENT TO AGREEMENT**  
**between SHIVE-HATTERY, INC. AND THE CONSULTANT**

**ATTN:** Michael Cox

**CONSULTANT:** Story County Conservation Board  
McFarland Park  
56461 180th Street  
Ames, IA 50010-9451

**PROJECT:** Story CCB – TELC Phase 4

**PROJECT LOCATION:** Ames, IA

**ORIGINAL AGREEMENT DATE:** July 2, 2025

**AMENDMENT NO.:** 2

**AMENDMENT DATE:** January 14, 2026

Story County Conservation and Shive-Hattery, Inc. (S-H) agree to amend the Original Agreement as follows:

**PROJECT DESCRIPTION**

No changes.

**SCOPE OF SERVICES**

The services and tasks for the project are added/deleted or revised as follows:

ADD

**1. Construction Phase Services**

- A. Review contractor-provided submittals (up to two reviews per submittal).
- B. Review and respond to Requests For Information.
- C. Review Contractor-prepared Change Order Requests and Pay Applications. Coordinate changes with Contractor and Advise Owner regarding approvals.
- D. Attend pre-construction meeting (On Site).
- E. Perform routine construction observation site visits and produce observation reports to Owner and Contractor (up to eight (8)). At least one representative from Shive-Hattery will be present at each site visit. Representatives may vary depending on the work being done.
- F. Attend Owner-Architect-Contractor (OAC) meetings (once every two weeks at most; Virtual Meetings; up to twelve (12)).
- G. Review Contractor-Provided punch list and perform site visit to further develop punch list. Provide revised punch list to Owner and Contractor.
- H. Perform final punch list review site visit once Contractor has completed all punch list items.
- I. Track plan changes throughout construction and provide Record Documents to Owner at close of project.



**CLIENT RESPONSIBILITIES**

No changes.

**SCHEDULE**

The Schedule is revised as follows:

ADD

- Bidding is anticipated to occur in Q1 of 2026, with final completion achieved prior to 2027.

**COMPENSATION**

The previous Compensation was as follows:

Description	Fee Type	Fee	Estimated Expenses	Total
Base Services - Design & Bidding	Hourly	\$93,800	Included	\$93,800
Amendment 1 – Signage + Shelter Design	Hourly	\$24,000	Included	\$24,000
<b>TOTAL</b>				<b>\$117,800</b>

The Compensation is revised as follows:

Description	Fee Type	Fee	Estimated Expenses	Total
Base Services - Design & Bidding	Hourly	\$93,800	Included	\$93,800
Amendment 1 – Signage + Shelter Design	Hourly	\$24,000	Included	\$24,000
Amendment 2 – Construction Phase Services	Hourly	\$45,000	Included	\$45,000
<b>TOTAL</b>				<b>\$162,800</b>

Fee Types:

- Hourly - We will provide the Scope of Services on an hourly rate basis at our Standard Hourly Fee Schedule in effect at the time that the services are performed. We will not exceed the estimated amounts above without your prior authorization.

Expenses:

- Included - Expenses have been included in the Fee amount.

**ADDITIONAL SERVICES**

No changes.

**AGREEMENT**

When accepted by both parties, this Amendment will amend the Original Agreement and is subject to all other terms and conditions of the Original Agreement. Original, facsimile, electronic signatures or other electronic acceptance by the parties (and returned to Shive-Hattery) are deemed acceptable for binding the parties to the Amendment. The Client representative signing this Amendment warrants that he or she is authorized to enter into this Amendment on behalf of the Client.

Sincerely,  
SHIVE-HATTERY, INC.

  
Anthony Harbaugh, PE  
Civil Engineer, Project Manager  
aharbaugh@shive-hattery.com

  
Luke Monat, PE  
Water & Environment Market Leader  
[lmonat@shive-hattery.com](mailto:lmonat@shive-hattery.com)

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**AGREEMENT ACCEPTED AND SERVICES AUTHORIZED TO PROCEED**

**CLIENT:** Story County Conservation Board / Story County Board of Supervisors

**STORY COUNTY CONSERVATION**

**BY:** \_\_\_\_\_ **TITLE:** \_\_\_\_\_  
(signature)

**PRINTED NAME:** \_\_\_\_\_ **DATE ACCEPTED:** \_\_\_\_\_

**STORY COUNTY BOARD OF SUPERVISORS**

**BY:** \_\_\_\_\_ **TITLE:** \_\_\_\_\_  
(signature)

**PRINTED NAME:** \_\_\_\_\_ **DATE ACCEPTED:** \_\_\_\_\_