



Story County Environmental Health Director

SALARY	\$87,204.83 - \$126,298.60 Annually	LOCATION	Nevada, IA
JOB TYPE	Full-Time	JOB NUMBER	EHD -2026
DEPARTMENT	Environmental Health	OPENING DATE	02/20/2026
CLOSING DATE	3/22/2026 5:00 PM Central		

Summary Description

Story County is seeking an experienced and capable leader to become the next Environmental Health Director. This position is responsible for directing the operations, programs, and staff of the Environmental Health Department. This position works in collaboration with multiples departments, offices and agencies to perform varied management, supervisory, and enforcement duties. The Environmental Health Director reports to the Board of Health.

The salary range for the Environmental Health Director is \$87,204.83 - \$126,298.60 with starting pay up to midpoint (\$103,659.14) with commensurate experience and qualifications.

Job Duties/Responsibilities

- Plans, organizes, promotes, and oversees department activities to ensure the provision of effective environmental health programs; ensures compliance with county policies and procedures as well as with state and local regulations.
- Provides resources, guidance, education, and training to a variety of program stakeholders; develops and maintains relationships with community leaders to foster communication and engaged in collaborative relationships.
- Hires, trains, assigns, directs, supervises, evaluates, and disciplines department personnel.
- Administers and initiates department grants and contracts; identifies grant opportunities and prepares applications; manages grand funds to ensure compliance with grant requirements; oversees Board of Health contracts to ensure contracts are legally reviewed and signed, reports are submitted, and terms and conditions are fully executed.
- Develops, assesses, and implements departmental programs; submits proposals to the Board of Health and other boards as appropriate; monitors and assesses existing programs to ensure compliance with regulations and laws; follows proper protocol related to the creation and amendment of ordinances required to develop or change programs.
- Drafts and oversees the environmental health budget; recommends annual and CIP budgets to Board of Health and Board of Supervisors; monitors revenue and expenses to ensure fiscal responsibility; ensures fee schedules adequately cover department costs; researches and advises on cost saving ideas and additional sources of revenue.
- Assists the Board of Health in the planning, development, implementation, and evaluation of departmental programs and priorities; keeps the Board informed of environmental activities, concerns, and legislation impacting the county.
- Collaborates with other county departments and external organizations.

- Performs field work and data collection and analysis functions; performs soil evaluations, site assessments, and inspections of wells, septic systems, pools, and other facilities.
- Investigates complaints by collecting groundwater, surface water, and waste samples for purposes of analysis; interprets laboratory findings and provides explanations of findings and directions to ensure compliance; initiates and reviews Notices of Violations and Citations to ensure compliance with regulations.
- Issues permits for private septic and well systems as appropriate.
- Provides reports to the Board of Health and Board of Supervisors.
- Performs the duties of an Environmental Health Specialist in back-up capacity as needed.
- Performs related duties as assigned.

KNOWLEDGE REQUIRED BY THE POSITION

- Knowledge of environmental health program administration principles.
- Knowledge of relevant laws, policies, and regulations.
- Knowledge of environmental health/science theories and practices.
- Knowledge of hydrology, soil science, disease transmission, and the practices of design and application.
- Knowledge of budget management principles.
- Knowledge of personnel management principles.
- Knowledge of computers and job-related software programs.
- Skill in strategic thinking and planning.
- Skill in gathering, analyzing, and communicating data to a variety of stakeholders.
- Skill in the use of specialized tools and field equipment.
- Skill in problem solving.
- Skill in interpersonal relations.
- Skill in oral and written communication.

Qualifications

- Knowledge and level of competency commonly associated with the completion of a baccalaureate degree in a course of study related to the occupational field with a minimum of 30 semester hours of basic science, including life, natural, physical, health, or environmental sciences.
- Experience sufficient to thoroughly understand the diverse objectives and functions of the subunits in the division/department in order to direct and coordinate work within the division/department, usually interpreted to require three to five years of related experience.
- Registered Sanitarian or Registered Environmental Health Specialist with the National Environmental Health Association required within one year of employment.

E-VERIFY PROCESS: Story County participates in E-Verify and will provide the Social Security Administration (SSA) and, if necessary, the Department of Homeland Security (DHS), with information from each applicant's Form I-9 to confirm work authorization. All candidates who are offered a position with Story County must complete Section 1 of Form I-9 along with the required proof of their right to work in the United States and proof of their identity. Please be prepared to provide required documents on the first day of employment. For additional information regarding acceptable documents for this purpose, please contact Human Resources at 515-382-7200 or go to the US Citizenship and Immigration Services web page at: <http://www.uscis.gov>.

Physical & Environmental Characteristics

- The work is primarily performed while sitting at a desk or table with occasional work in the field while intermittently sitting, standing, walking, bending, crouching, climbing, or stooping. The employee frequently lifts light (24 pounds or less) objects, uses tools or equipment requiring a high degree of dexterity, distinguishes between shades of color, and utilizes the sense of smell.
- The work is typically performed in an office and outdoors, occasionally in cold or inclement weather and on uneven terrain. The employee may be exposed to dust, dirt, grease, machinery with moving parts, contagious or infectious

diseases, and irritating chemicals. Work requires the use of protective devices such as masks, goggles, gloves, etc.

Employer

Story County

Address

900 6th Street

Nevada, Iowa, 50201

Phone

(515) 382-7204

Website

<http://www.storycountyiowa.gov>