



## STORY COUNTY BOARD OF SUPERVISORS

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900 6<sup>th</sup> Street • Nevada, IA 50201  
Phone: (515) 382-7200 • Fax: (515) 934-3105  
Website: <https://www.storycountyiowa.gov>

January 27, 2026

Story County Board of Supervisors  
900 6<sup>th</sup> Street  
Nevada, IA 50201

Re: Volunteer Recruitment

Dear Board of Supervisors,

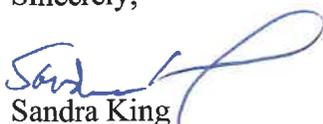
Story County is one of multiple organizations that collaborate to provide an overnight warming space (The Warming Place) for County residents in need during extreme temperatures. In order to be able to provide this service to the community, at least two volunteers are needed during open hours (8:00 pm – 8:00 am). Preferably, another volunteer also assists by working a shorter, three-hour shift 8:00 pm – 11:00 pm (check-in and other tasks) and two additional volunteers at 7:00 am – 9:00 am (the next morning to wake clients, clean up, and perform similar tasks).

Because of such extreme weather during this winter, The Warming Place (TWP) has been open daily since Friday, 1/16/26. As a result, we are now having difficulty ensuring that volunteers are available. Similar to the method used for United Way of Story County's Day of Caring, we would like to make this volunteer opportunity available to employees. With the approval of their department head/elected official (DH/EO), County employees can volunteer to assist at TWP and have it count as work time. For those employees who want to volunteer, this would be for normal work hours and would not include overtime or comp time.

Please consider supporting this initiative by allowing employees to volunteer and consider the volunteer hours worked as part of the employee's work hours. Documentation as to the number of hours volunteered will need to be provided by the employee in order to for them to get credit for hours worked. Employees would only be allowed to receive credit for normal schedule hours.

After receiving approval from their DH/EO, volunteers interested in this opportunity should go to <https://ameswarming.place> to sign up. Thank you in advance for your consideration.

Sincerely,



Sandra King

Director of External Operations and County Services

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