

AMENDMENT NO. 1
To
Memorandum of Understanding
for
Workforce Retraining Initiatives
ARPA SUBRECIPIENT NO. 38
Dated _____
Date of Board of Supervisors Action

This AMENDMENT No. 1 is by and among the County of Story, Iowa, the Ames Chamber of Commerce (collectively, “the Parties”). In consideration of the mutual covenants herein made, the Parties agree as follows:

Section One: Revision to Section II. Funding for Workforce Retraining Initiative.

- II. Funding for Workforce Retraining Initiative. Funding in the amount of \$610,450 is provided for design and management of the Story County COVID-19 Workforce Retraining Initiative. A key goal of this effort is to aid recovery from the COVID-19 pandemic by recruiting and retraining unemployed and underemployed individuals for high growth job openings in healthcare, manufacturing, and construction, and providing financial support for child care, transportation, stipends, scholarships and other wrap-around services to support program participants as they engage in the retraining initiative.

The Story County COVID-19 workforce Retraining Initiative submitted to the Board of Supervisors by the Ames Chamber of Commerce Foundation, and accepted by the Board on August 10, 2021 is hereby incorporated into this memorandum of understanding by reference.

The Ames Chamber of Commerce will be the entity managing the Workforce Retraining Initiative Program.

Funding awarded the Provider is a subaward of the Coronavirus State and Local Fiscal Recovery Funds (“SLFRF”) funds; (2) any and all compliance requirements for use of SLFRF funds; and (3) any and all reporting requirements for expenditures of SLFRF funds. (All definitions from “Compliance and Reporting Guidance: State and Local Fiscal Recovery Funds” dated February 28, 2022, version 3.0.)

Section Two: Revision to Section VI. Reporting Requirements.

VI. **Reporting Requirements.** Provider will submit a work plan and budget annually, along with quarterly reports. The quarterly report is to include participant demographics of program participants, coursework completed, assistance given to participants and other pertinent information. Annual work plan and budgets, along with quarterly reports will continue until the award amount has been fully expended and all program activities are completed. A final report shall be submitted and cover all activities conducted under this MOU.

SAM.gov Registration. Provider shall maintain active registration with the System for Award Management ("SAM").

All other terms and conditions of the Agreement identified in the caption hereof shall remain in full force and effect except as specifically modified by this amendment.

AMES CHAMBER OF COMMERCE

By: 

President and CEO

Dated: 1/3/23

STORY COUNTY, IOWA (County)

By: _____
Chairperson of the Board of Supervisors

Dated: _____

Exhibit A

Memorandum of Understanding

This Memorandum of Understanding (hereinafter "MOU") is entered into between Story County (hereinafter sometimes called "County") and Ames Chamber of Commerce Foundation (hereinafter called "Provider").

- I. **Purpose.** The purpose of this MOU is to set forth an understanding between the County and the Provider of the terms and conditions under which the County will provide funding to the Provider for a Workforce Retraining Initiative for unemployed and underemployed Story County residents who were negatively impacted by COVID-19.

- II. **Funding for Workforce Retraining Initiative.** Funding in the amount of \$610,450 is provided for design and management of the Story County COVID-19 Workforce Retraining Initiative. A key goal of this effort is to aid recovery from the COVID-19 pandemic by recruiting and retraining unemployed and underemployed individuals for high growth job openings in healthcare, manufacturing, and construction, and providing financial support for child care, transportation, stipends, scholarships and other wrap-around services to support program participants as they engage in the retraining initiative.

The Story County COVID-19 Workforce Retraining Initiative submitted to the Board of Supervisors by the Ames Chamber of Commerce Foundation, and accepted by the Board on August 10, 2021 is hereby incorporated into this memorandum of understanding by reference.

- III. **Payment Amount and Method.** The maximum amount available under this MOU is \$610,450. County will forward funds to the contractor as follows:

For FY 2022 – 1/3 of \$129,950 by November 1, 2021 (43,316.67), January 1, 2022 (43,316.67), and April 1, 2022 (\$43,316.66).

For FY 2023 – ¼ of \$192,400 by July 1, 2022 (\$48,100), October 1, 2022 (\$48,100), January 1, 2023 (\$48,100), and April 1, 2023 (\$48,100).

For FY 2024 – ¼ of \$192,400 by July 1, 2023 (\$48,100), October 1, 2023 (\$48,100), January 1, 2024 (\$48,100), and April 31, 2024 (\$48,100).

For FY 2025: ½ of \$95,700 by July 1, 2025 (\$47,850) and October 1, 2025 (\$47,850).

- IV. **Eligibility.** Low-income individuals and those who are unemployed, underemployed, or otherwise encountering barriers when seeking suitable employment in Story County. It is expected that participants from these groups will be prioritized for inclusion in the

program. The program will also attempt to reach out to 2020/2021 Story County high school graduates who have been adversely impacted by COVID-19.

- V. **Duration.** Work will begin on November 1, 2021 and continue through the duration of this MOU, with retraining opportunities being offered each quarter in which sufficient participants are enrolled. This agreement shall remain in full force and effect until December 31, 2024, unless extended by mutual agreement of both parties. The Story County Board of Supervisors may terminate this MOU by giving written notice to the Provider at least thirty (30) days before the effective date of such termination. From and after the effective date of termination, the County shall have no obligation to pay Provider for any services provided under this MOU. The Provider shall return to the County any unspent funds and/or any funds spent outside the guidelines of section II. Any unspent funds must be returned to Story County before March 31, 2025, unless this MOU is extended beyond December 31, 2024.
- VI. **Reporting Requirements.** Provider will submit a work plan and budget annually, along with quarterly reports. The quarterly report is to include participant demographics of program participants, coursework completed, assistance given to participants and other pertinent information. Annual work plan and budgets, along with quarterly reports will continue until the award amount has been fully expended and all program activities are completed. A final report shall be submitted and cover all activities conducted under this MOU.
- VII. **Non-Delegation of Duties.** Provider may not delegate duties under this MOU to another entity. It is acknowledged that providers of training programs may assist with enrolling participants in training programs, providing scholarships to eligible participants and providing additional academic support. However, such assistance is to be viewed as in-kind match, rather than duties funded through this MOU.
- VIII. **Address for Claims, Notices, or Other Correspondence.** Any claims, notices, and other correspondence to the County related to this MOU shall be directed to the address below as follows:

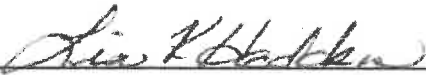
Story County Board of Supervisors' Office
Story County Administration Building
Attention: Sandra King, Director of External Operations and County Services
900 6th Street
Nevada, Iowa 50201

IX. **Effective Date of MOU.** Upon approval and signature by both parties, the agreement will become effective immediately.

This Agreement has been executed by the parties hereto, through their duly authorized officials.

COUNTY:

AMES CHAMBER OF COMMERCE FOUNDATION:

By: 

By: 

Print Name: Lisa Heddens

Printed Name: Dan Culhane

Print Title: Chair, Board of Supervisors

Print Title: President & CEO

Date: 8-31-21

Date: 9/3/21