

**STORY COUNTY CONSERVATION BOARD
BOARD OF DIRECTORS
AGENDA - August 10, 2020 - 5:30PM
POSTPONED to August 13, 2020 - 3:00PM**

Originating from Story County Conservation Center
Public Access Provided Via Conference Call

1. SPECIAL NOTE TO THE PUBLIC: Due To Recommendations To Limit Gatherings To No More Than Ten (10) People In Order To Help Slow The Spread Of The COVID-19 Virus, Public Access To The Meeting Will Be Provided Via Conference Call To The Meeting.
Members of the public who would like to call in:

Dial 515-603-3144

Enter 895791# when prompted for the access code.

We ask that you please mute your phone if possible.

2. CALL TO ORDER
3. ROLL CALL
4. STATEMENT EXPLAINING WHY A MEETING IN PERSON IS IMPOSSIBLE OR IMPRACTICAL, PER CODE SECTION 21.8.1
5. REVIEW AGENDA AND HANDOUTS
6. PUBLIC COMMENTS
7. STAFF REPORT
 - A. Danny Simcox - Park Ranger

Documents:

[SKUNK RIVER UNIT REPORT.PDF](#)
[VETERANS MEMORIAL DAKINS.PDF](#)

8. APPROVE MINUTES
 - A. July 2, 2020 Minutes

Documents:

[JULY 2, 2020 MINUTES.PDF](#)

- B. July 13, 2020 Minutes

Documents:

[JULY 13, 2020 MINUTES.PDF](#)

- C. July 31, 2020 Minutes

Documents:

[JULY 31, 2020 MINUTES.PDF](#)

9. APPROVE CLAIMS AND RECEIPTS

A. Claims

Documents:

[CONSERVATION CLAIMS JUNE 17 TO JUNE 29 PAID JULY 9.PDF](#)
[CONSERVATION CLAIMS JUNE 30 TO JULY 14 PAID JULY 23.PDF](#)
[IRVM CLAIMS JUNE 17 TO JUNE 29 PAID JULY 9.PDF](#)
[IRVM CLAIMS JUNE 30 TO JULY 14 PAID JULY 23.PDF](#)

10. FINANCIAL REPORTS AND UPDATES

A. Expenses And Revenues

Documents:

[CONSERVATION EXPENSE UPDATE - JULY 2020.PDF](#)
[IRVM EXPENSE UPDATE - JULY 2020.PDF](#)
[REVENUE BY MONTH - JULY 2020.PDF](#)
[MCFARLAND SHOP UTV.PDF](#)
[MCFARLAND SHOP BATWING MOWER.PDF](#)

11. SCHEDULE OF UPCOMING EVENTS/MEETINGS

A. Events

Documents:

[SCC FALL 2020.PDF](#)

12. ACTION:

- A. Consideration Of Conservation Center Operations And Public Activities Management Protocols: COVID-19.

Documents:

[PUBLIC ACTIVITIES MANAGEMENT.PDF](#)

- B. Action Forms

Outreach Assistant rehire effective 08/17/2020, Paige Henggeler @ \$11.75/hr.

- C. Consideration Of Change Order No. 01 Between Peterson Contractors Inc. And Story County Conservation For The Praeri Rail Trail Paving Project In Zearing In The Increased Amount Of \$3,840.00.

Documents:

[PCI RRT CO1.PDF](#)

- D. Consideration Of Amendment To An Agreement With Shive Hattery, Inc. For Additional Construction Phase Services For Paving A Portion Of The Praeri Rail Trail And Recommendation To The Board Of Supervisors

Documents:

[SHIVE PRT AMENDMENT.PDF](#)

- E. Consideration Of Heart Of Iowa Nature Trail-Slater Connector Final Plans, Specifications And Form Of Contract And Authorization To Release Bids.
[HTTPS://WWW.STORYCOUNTYIOWA.GOV/DOCUMENTCENTER/VIEW/11289/HOINT-SLATER-CONNECTOR-PLANS](https://www.storycountyiaowa.gov/documentcenter/view/11289/ho-int-slater-connector-plans)
[HTTPS://WWW.STORYCOUNTYIOWA.GOV/DOCUMENTCENTER/VIEW/11290/HOINT-SLATER-CONNECTOR-PROJECT-MANUAL](https://www.storycountyiaowa.gov/documentcenter/view/11290/ho-int-slater-connector-project-manual)

Documents:

[HOINT SLATER CONNECTOR.PDF](#)

- F. Consideration Of Hickory Grove Park Road Resurfacing Bid Award To Manatts, Inc. For \$206,367.12.

Documents:

[HGP RESURFACING.PDF](#)

- G. Consideration Of Hiring Hawkeye Truck To Mount A Hydroseeder On A Truck.

Documents:

[IRVM HAWKEYE TRUCK.PDF](#)

13. UPDATES:

- A. General Updates - Michael Cox, Director
- B. Liaison Assignments, Committee Meetings Updates, and Announcements from the Board
- C. Other

14. ADJOURNMENT

Story County strives to ensure that its programs and activities do not discriminate on the basis of race, color, national origin, sex, age or disability. Persons requiring assistance, auxiliary aids or services, or accommodation because of a disability may contact the county's ADA coordinator at (515)382-7204.

SKUNK RIVER UNIT REPORT 2020

Danny Simcox

Highlights this past year:

- Staffing: Excellent new hires – *Partnerships 2a*
 - New Tech. 1
 - New Trail/NR Tech.
 - NR Specialist
- Projects:
 - McFarland and West Peterson docks – *Partnerships 1c*
 - Concrete ADA trail at Dakins shelter – *Partnerships 1c*
 - West Peterson Improvements – *Partnerships 1c*
 - Lot reduction/seeding, parking barriers and signage, speed bumps, split rail fence
 - Dakins Campground hydrants - *Partnerships 1c*
 - Shop Drainage improvements
 - HOINT Fence
 - Dakins and McFarland trail culvert/drainage repairs – *Partnerships 1c*
- Natural Resources:
 - Wicks seeding (INHF Grant) – *Stewardship 1a*
 - TSI Projects at Christiansen, McFarland, Greenbelt – *Stewardship 1c*
 - Goats on the Go partnership – *Community Engagement 2*
 - Wicks/Osheim grant via Prairie Rivers – *Partnerships 2c*
 - TFK Planting at Bundy – *Stewardship 1a*
 - Dakins native seedings – *Stewardship 1a*
- Misc.
 - Increased participation with content creation: Maintenance mowing, Prescribed Fire, Tree Planting, Fishing – *Community Engagement 1*

In-Progress:

- Wicks Development: Signs, parking lot install, seeding maintenance, Forestry work (CCI) – *Stewardship 2*
- McFarland Steps – *Partnerships 1c*
- TELC Ph. 3 Development: Clearing, seeding, signage - *Partnerships 1c*
- Finish Dakins hydrant replacement
- PRT Resurfacing - *Partnerships 1c*
- Bundy Development: Tree maintenance, hayfield conversion, TSI this Fall – *Community Engagement 3*
- Pergola Renovation via Eagle Scout/Kiwanis – *Community Engagement 2*
- Filterpave Repairs - *Partnerships 1c*
- WP Monument and Kiosks: Currently conducting trail assessments - *Partnerships 1c*

- WP Vault Toilet - *Partnerships 1c*
- Outer Park Sign Installation - *Partnerships 1c*
- Goats at McFarland and Christiansen – *Partnerships 2b*

Future Projects and Goals

- Continued WP Improvements: NR work, angler access, beach improvements, trail improvements - *Partnerships 1c*
- Dakins Primitive Improvements: issues with drainage, site size - *Partnerships 1c*
- Improve relationship with McCallsburg, work towards installing improvements – *Community Engagement 3*
- Improve trail assessment and monitoring system, to increase efficiency in repairs and recording public feedback – *Community Engagement 1*
- Incorporate McFarland Wayfinding elements into other trails systems, i.e., Petersons and the Greenbelt – *Partnerships 1c*
- Work towards incorporating volunteers into focused TSI/Invasive maintenance – *Community Engagement 2*
- Discuss dedicated help for Trails/NR Tech. – *Partnerships 2b*
- Develop/Install WP kiosk displays – *Partnerships 1c*
- Transition record keeping into GIS, use to better focus restoration efforts – *Partnerships 2b*
- Create volunteer project list to better serve SCC and interested parties after “lull” created by COVID – *Community Engagement 1*

Strategic Plan Correlations:

Stewardship of Natural Resources

- 1a. Improve Natural Resources
- 1c. Reduce pressure of invasive species in Story County

Community Engagement

1. Increase opportunities to connect people with SCC and nature
2. Increase the scope and depth of SCC partnerships and volunteers to leverage impact
3. Increase the diversity of SCC users and supporters

Partnerships

- 1c. Provide new and improved facilities to fully support user traffic and needs
- 2a. Retain satisfied, passionate, and dedicated staff and board members
- 2b. Continue to effectively and efficiently use limited resources

August 5th 2020

Story County Conservation Board:

In 2018 our Story County Chapter 1102, Vietnam Veterans of America was approached by Brett McLain, Veteran Service officer for Story County, through Danny Simcox, Conservation officer, to install a flag At Dakins Lake, Zearing Iowa at the camp site. We were more than happy to be involved in doing so, but with the American flag, a POW/MIA flag would be flown under the American flag! A joint effort was made to have this done. Also a rock was made and displayed with our organization.

Today I ask you to look over the Design of the Vietnam Veterans Memorial that is proposed to expand the memorial at Dakins Lake. Your approval is needed for this to become a reality for the Vietnam Veterans of Story County and the men and women who served their country, some giving there lives so we may have the freedoms today, also other Vietnam Veterans in Iowa who also served. Thousands of VV in Story County and over 77,000 Iowans who served in the Vietnam War, wether in country, or supported the war in other ways!

Dakins Lake is a wonderful location to have this Vietnam Memorial built, and the campers that come there to enjoy, visitors will come from all parts of Iowa and other states to see this memorial. This memorial will also be a attraction and a memorial that will be displayed for decades for other generations to visit and remember the Vietnam War, also your children and grandchildren for generations to come. VIETNAM VIETERANS MUST NOT BE FORGOTTEN!

The fundraising has already been planned and funds are available too see this memorial a reality!

So, am asking the board for your approval to move forward, with the construction of the Vietnam Memorial!

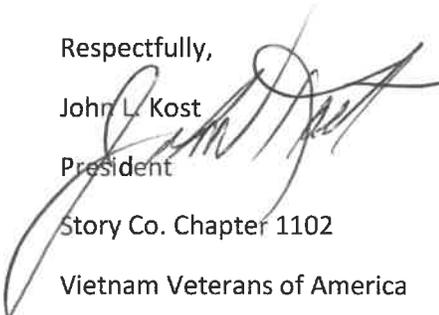
Respectfully,

John L. Kost

President

Story Co. Chapter 1102

Vietnam Veterans of America

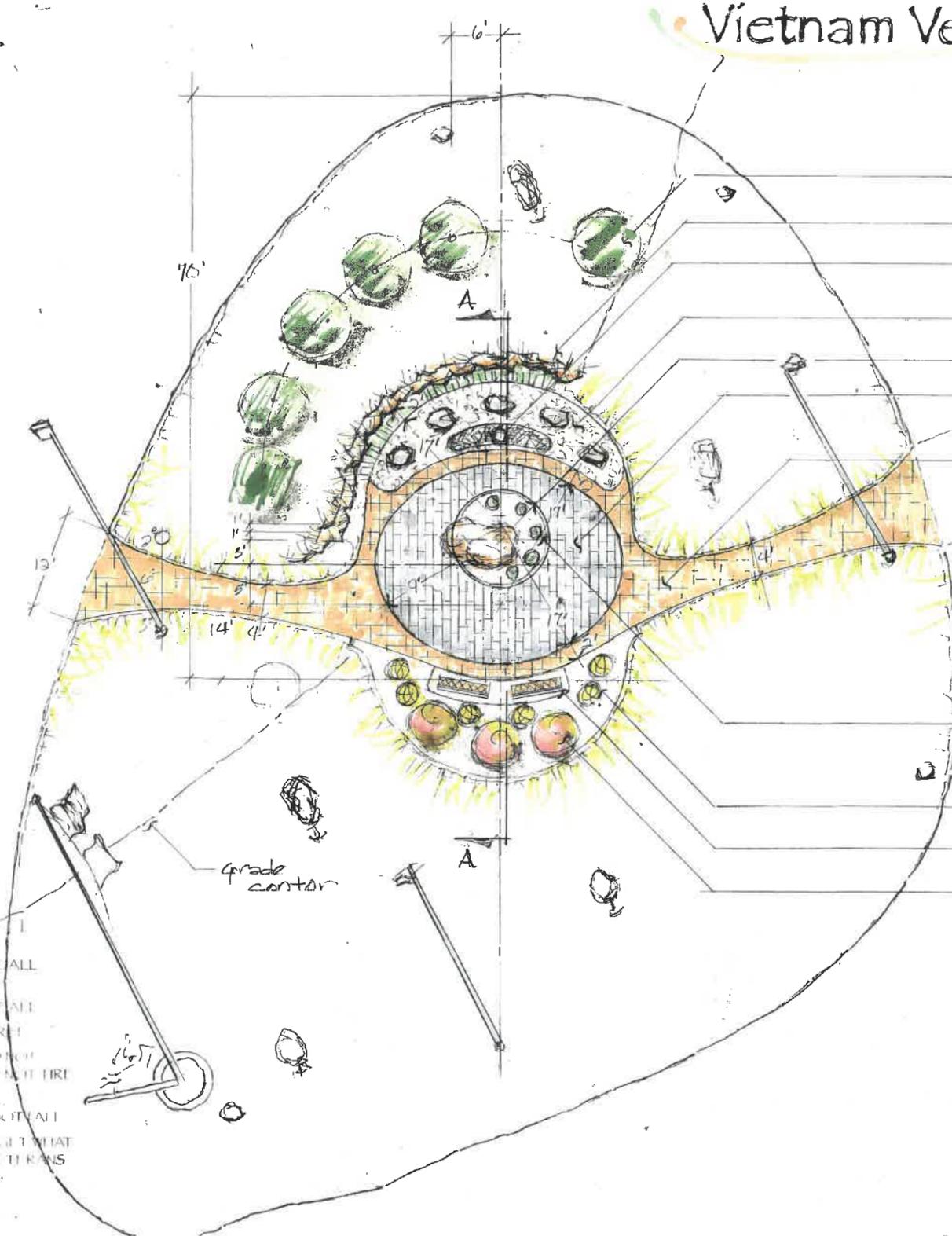
A handwritten signature in black ink, appearing to read 'John L. Kost', is written over the typed name and title. The signature is fluid and cursive, with a large initial 'J' and 'K'.

X



Vietnam Veterans Memorial

Dakins Lake, Zearing, Ia.



- Black Hills Spruce (6)
- Picea glauca densata*
- stone boulder retaining wall 10"-30"
- w/ grass / carex / Pennsylvania
- fallen soldier battle cross
- statue w/ black chipre slate mulch
- 3/4" - 1/2" river rock mulch
- stone boulders by others
- 12' dia. inner circle (6' rad.)
- Bam plank landscape tiles
- weathered grey color
- 4" sand base / 3/8" limestone
- 4" concrete-tamped asphalt pattern
- w/ 6x6 wire mesh re-inforcing
- 4" sand base / 1/8" limestone

- little bluestem (9)
- Andropogon scoparius*
- Prairie Dropseed (6)
- Sparganium heterophyllum*
- 6' plantable branch (2)
- w/ branch name & by other
- Korean Spice Viburnum (3)
- Viburnum carlesii*

- ALL GAVE SOME SOME GAVE ALL
- LEAST WE FORGET SOME GAVE ALL
- FREEDOM IS NOT FREE
- THE SEVENTEEN DID NOT WANT THEM TO DIE
- THEY DID NOT FALTER THEY DID NOT FAIL
- WE MUST NEVER FORGET THAT THESE ARE VETERANS DID FOR US

- COAST GUARD
- AIR FORCE
- ARMY
- MARINE
- NAVY



Scale: 3/32" = 1' - 0



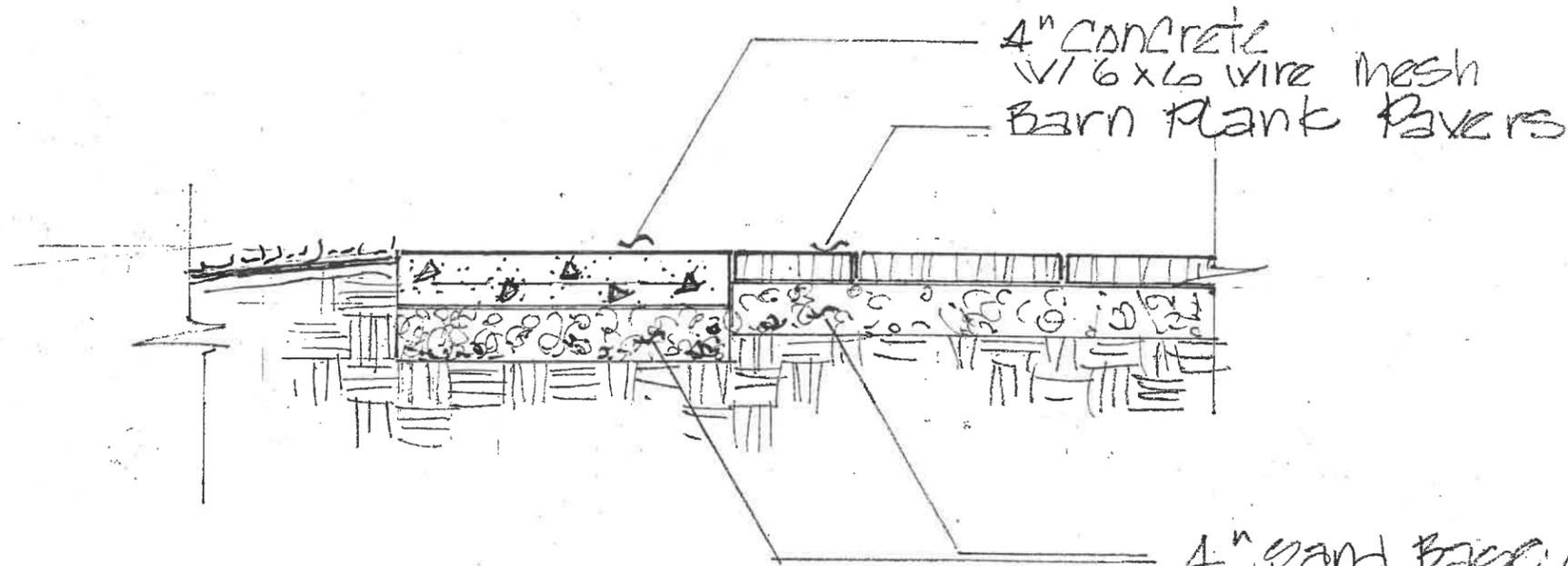
fallen soldier battle cross statue

harlen gree
hbgree@comcast.com

John East
mag10jk40@yahoo.com

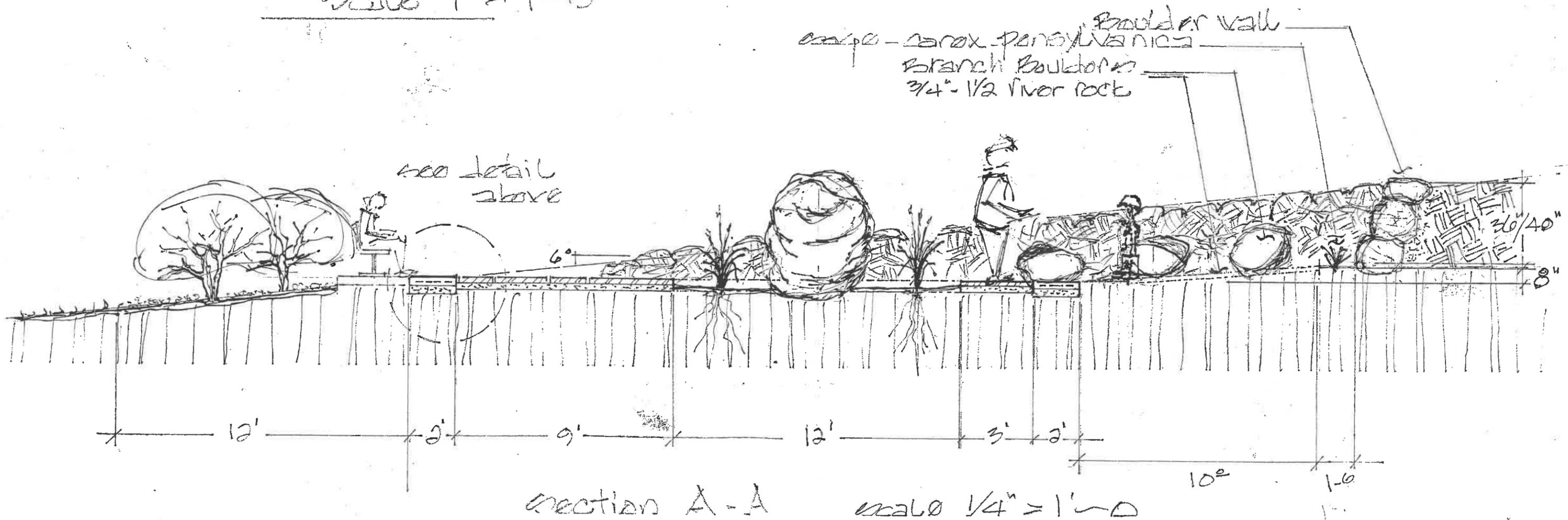
Vietnam Veterans Memorial

Dakins Lake Spring LA



Scale 1" = 1'-0"

4" SAND BASE / OR
3/4" CRUSHED LIMESTONE



Story County Conservation Board

July 2, 2020

Story County Conservation Center, Ames, Iowa via conference call

1. SPECIAL NOTE TO THE PUBLIC: Due To Recommendations To Limit Gatherings To No More Than Ten (10) People In Order To Help Slow The Spread Of The COVID-19 Virus, Public Access To The Meeting Will Be Provided Via Conference Call To Listen To The Meeting.

Members of the public who would like to call in:

Dial 515-603-3144 1 Enter 895791# when prompted for the access code

2. CALL TO ORDER: 3:02 PM

3. ROLL CALL

BOARD MEMBERS

Jim Pease - present

Christine Laumer – present

Nancy Franz – present

Craig Meyers - present

Ted Tedesco – present

Linda Murken – present

STAFF

Mike Cox

Marianne Harrelson

GUESTS

Ben Dodd

4. STATEMENT EXPLAINING WHY A MEETING IN PERSON IS IMPOSSIBLE OR IMPRACTICAL, PER CODE SECTION 21.8.1
5. STATEMENT OF NECESSITY OF MEETING TO BE HELD ON LESS THAN 24 HOURS NOTICE PER CODE SECTION 21.4.2(B) – IF NECESSARY
6. REVIEW OF AGENDA AND HANDOUTS
7. ACTION ITEMS:

A. Consideration Of Support For Rotenone Application At Hickory Grove Lake By The Iowa Department Of Natural Resources. Director Cox explained that we attempted to re-establish the fishery at Hickory Grove Lake without applying Rotenone by drawing down the lake to eradicate all of the carp and that did not work. Ben Dodd, Fisheries Biologist, with The Iowa Department of Natural Resources would like to get approval to apply a Rotenone treatment to be completed before mid-August. He has been working with several organizations to make the necessary preparations before the treatment can be done. He would like get a press release out next week to notify the public about applying Rotenone to eliminate the remaining injurious fish population so that we can get the lake restocked this fall. Two weeks prior to the application, we would send out another press release letting people know the treatment date and how it will impact the park. He will provide information about the treatment for us to post on the Story County Conservation website. He and SCC staff will also be talking to and working with adjacent land owners. There are three wells on adjacent property that are still active. Two of the wells are used for irrigation and one of those is also used for filling herbicide sprayer tanks, thus there are no restrictions with that use. The third well is used for human and livestock consumption. We are still trying to gather information about this well. He is trying to

contact the Department of Natural Resources well expert to determine if we need to get an inspection done of that well. If it is a very deep water well and there is a confining layer between the water that he is utilizing and the stream, we don't need to do any testing, but if it is a shallow water well, then we will need to determine if there is any connection between the stream that we want to treat and his well water. This should be completed next week. Murken asked about the percentage of effectiveness. Mr. Dodd indicated that he is 98 percent sure that the treatment should be successful. Pease mentioned that we need to make sure that we are notifying campers and park users regarding the treatment. Director Cox indicated that this would be done. Mr. Dodd also indicated that they are required to post signage at all the access points around the lake. He will be working with SCC staff members to place signage. MOTION by Meyers, SECOND by Tedesco. MCU by roll call vote.

8. PUBLIC COMMENTS: None.

9. ADJOURNMENT

MOTION by Tedesco, SECOND by Franz, to adjourn. MCU. The meeting was adjourned at 3:28 PM.

Recording Secretary

Story County Conservation Board

Story County Conservation Board

July 13, 2020

Story County Conservation Center, Ames, Iowa via conference call

1. SPECIAL NOTE TO THE PUBLIC: Due To Recommendations To Limit Gatherings To No More Than Ten (10) People In Order To Help Slow The Spread Of The COVID-19 Virus, Public Access To The Meeting Will Be Provided Via Zoom.

Members of the public can participate by using the information at the end of this agenda.

2. CALL TO ORDER: 5:30 PM

3. ROLL CALL

BOARD MEMBERS

Jim Pease - present

Christine Laumer – present

Nancy Franz – present

Craig Meyers - present

Ted Tedesco – present

Linda Murken – present

STAFF

Mike Cox

Marianne Harrelson

Erica Place

GUESTS

Rick Deitz

Landon Wolfe

Alexis Aurandt

Jeff Iles

Garry Greenley

John Pohlman

Greg Vitale

Steve Burgason

4. STATEMENT EXPLAINING WHY A MEETING IN PERSON IS IMPOSSIBLE OR IMPRACTICAL, PER CODE SECTION 21.8.1

5. REVIEW OF AGENDA AND HANDOUTS

6. PUBLIC COMMENTS

A. ISU Rowing Team Presentation – Members of the ISU Rowing Team presented information on a proposed boathouse and dock at Hickory Grove Park. The rowing team is a sports club and is not fully funded by Iowa State University but they compete against other division one universities that are fully funded. They would like to build a boathouse to further their club and expand rowing at ISU. Drake University just opened their boathouse last year and the University of Iowa has a multimillion-dollar boathouse. The ISU team does not currently have a boathouse or home facility. They would like to build a 30' x 80' post frame metal boathouse. There would be no plumbing or electricity. The dock would be 10' x 56' with a 6' x 18' aluminum ramp. They may be able to offer community learn-to-row days and expand their program to allow community rowing. The dock would be available for public. They will consider operating the beach concessions. They anticipate the cost of this project to be fully funded by alumni and other benefactors. They would like to get approval to start the project this year and be completed by the summer or fall of 2021. The club will acquire property insurance for any damages that may happen to the dock or boathouse. ISU Rec Services will handle all of the legal and maintenance issues. Some of the board members voiced some potential concerns, which will be addressed contractually.

B. Burgason Presentation – Steve Burgason lives in Ames along the TELC Phase 3 trail corridor. Several of the property owners along the trail would like to collaborate with

SCCB to help enhance the trail. They would like to improve the corridor for native plants and animals. This would be a unique opportunity to join the private sector with the public sector. There are quite a few ISU teaching farms along the trail that may use the trail for educational purposes. A proposal was submitted outlining the proposed improvements. The Outdoor Alliance of Story County (OASCO) has tentatively agreed to be a conduit bridging the public and private sector to raise money. They are already preparing to remove all of the invasive species trees and shrubs in the next week. The next phase would begin the end of September or early October and would include design and implementation of enhancements like tree and shrub plantings, bird and bat house, park bench, bike repair station and doggie station placements. They would like to extend the inspirational and educational signage at TELC along the trail corridor. Steve has volunteered to help raise money for the project along with the OASCO. These additional improvements to the trail corridor would not cost the SCCB any additional money. Director Cox has approved these efforts.

7. STAFF REPORT – Erica Place, Outreach Coordinator submitted a written annual report.
8. APPROVAL OF MINUTES
June 8, 2020. MOTION by Meyers, SECOND by Franz. MCU.
9. APPROVAL OF CLAIMS AND RECEIPTS
MOTION by Laumer, SECOND by Meyers. Franz questioned a claim for testing a fire alarm. Harrelson explained that this was for fire alarm inspections and services for a year. Meyers questioned a claim to CD Body shop. Cox explained that this was for the docks at Hickory Grove. Meyers also wanted to know what the claim was to Strauss Security Systems. Harrelson indicated that this is the annual cost for our security system, keyless entry and alarms. Pease asked about a claim to Schwig Outdoors which was for a dock at West Peterson. He also asked about a claim to Jensen Excavating which was for gully repair on the HOINT between Cambridge and Maxwell. MCU.
10. FINANCIAL REPORTS AND UPDATES
Pease wanted to know how much of the remaining \$426,000.00 FY20 budget would be amended in to the FY21 budget. Cox indicated that approximately \$368,000.00 will be moved.
11. CALENDAR OF UPCOMING EVENTS/MEETINGS
Our next board meeting is scheduled for August 10, 2020.
12. ACTION ITEMS:
 - A. Action Forms
Correction to Resolution #2020-04 for FY21 salaries, effective 6/21/20 (payable 7/10/20) for Brandon Clough @ \$20.40/hr. and Marianne Harrelson @ \$24.69/hr. Correction to Step and Longevity Adjustments for FY21 - effective 3/14/21, Marianne Harrelson @ \$25.18/hr. MOTION by Franz, SECOND by Tedesco. MCU.
 - B. Consideration Of Starting The Hiring Process For Full Time Conservation Technician Vacancy. MOTION by Meyers, SECOND by Franz. Cox explained that we had an employee leave in the beginning of May. At that time, the Board of Supervisors implemented a hiring freeze. We would like to ask them for an exemption from the

hiring freeze to fill this position. Franz asked that we also mention to the BOS the increased usage at Hickory Grove Park as an additional reason for the exemption request. MCU.

- C. Consideration Of Memorial Bench For Chris Jutting At McFarland Park For \$1,400.00. MOTION by Tedesco, SECOND by Laumer. MCU.
- D. Consideration Of Memorial Bench For Dennis Jones At Heart Of Iowa Nature Trail. MOTION by Franz, SECOND by Tedesco. Pease noted that they asked for the bench to be placed at the Skunk River Bridge and wanted to know if that was even possible. Franz indicated that it should be able to be placed on the east side of the bridge but not the west side. Cox said that we will work with them on the bench placement. MCU.
- E. Consideration Of Naming The Touch-A-Life Trail Overlook Deck At McFarland Park The Sally And John Greve: McFarland Reflections Overlook. MOTION by Tedesco, SECOND by Franz. Cox mentioned the Greve's involvement with Town and County Kiwanis and in the community. They are tremendous supporters. The Kiwanis club wanted to do this in their honor. MCU.
- F. Acceptance Of The Conservation Finance Feasibility Study. Pease noted that this would only be accepting the study. We would not be moving forward with anything else at this time. MOTION by Tedesco, SECOND by Meyers. MCU.
- G. Consideration Of Plans For The Hickory Grove Park Road Resurfacing Project. MOTION by Laumer, SECOND by Franz. The estimate on this project is right at what we had budgeted it for. Cox wanted to thank Tyler Sparks with the engineer's office for all of his work putting this together for us. He did all of the design, the specifications, contract, cost estimate, etc. and saved us a lot of money. This is scheduled for public hearing tomorrow at the Board of Supervisors meeting. MCU.
- H. Consideration Of Contract With Iowa State University Water Quality Research Lab For The McFarland Lake Watershed Management Plan For \$12,888.60. MOTION by Tedesco, SECOND by Laumer. Cox explained that water quality monitoring has been completed by ISU. The tests showed that we have some issues with the lake that need to be addressed. This contract will analyze the data and make a management plan for the lake. This is the next step in the restoration/renovation of the lake. MCU.
- I. Consideration Of Contract Between Conservation Corps Of Iowa (CCI) For A Restoration Project At Hickory Grove Park For \$6,144.60. Combined the motion and approval with items J and K.
- J. Consideration Of Contract Between Conservation Corps Of Iowa For A Trail Enhancement Project At McFarland Park For \$6,144.60. Combined the motion and approval with items I and K.
- K. Consideration Of Contract With Conservation Corps Of Iowa For Natural Resource Work For \$6,912.67. Motion to combine with items I and J and approve. MOTION by Tedesco, SECOND by Meyers. MCU.
- L. Consideration Of Change Order No. 01 Between Howrey Construction, Inc And Story

County Conservation For The Heart Of Iowa Nature Trail Phase 2 Paving Project From Huxley To The South Skunk River Bridge In The Increased Amount Of \$4,995.00. MOTION by Franz, SECOND by Tedesco. Cox explained that when the current contractor got on site, it was determined that the apron or approach to the bridge was not constructed correctly. This needs to be removed and construct a different apron that fits and rests appropriately on the bridge footings. MCU.

M. Consideration Of Contract With Williamson Electric For Roadside Management Shop Addition Electrical Service For \$6,894.00. MOTION by Laumer, SECOND by Tedesco. MCU.

13. UPDATES:

A. General Updates: Director Cox indicated that Heather and Jerry are updating the lobby and Multipurpose room. He thanked everyone for helping with the ICCS conference and that we are still planning on holding the conference, with less attendance. We have a pretty robust mitigation plan and remain flexible to the evolving COVID -19 situation. Franz indicated that masks are going to be required for all of the indoor activities and that the executive group is meeting every two weeks. Pease would like to propose that we postpone the conference a year. Franz indicated that postponing was already suggested to the ICCS CEO and it was declined. Murken indicated that the COVID-19 numbers are going up in Story County and that could be hastened in the next few weeks with ISU students returning. Franz suggested that we might be able to make some other changes and move the programs outdoors. Set up tents in the hotel parking lot. There are still lots of unknowns. Tedesco and Meyers voiced their concerns about continuing with the conference. They suggested that we try to determine exactly how many people are truly considering coming to the conference. Laumer wanted to know if we did not have the conference this year, would we be able to request to host a conference in three years (after the other two years that are already scheduled). Franz suggested that we ask the ICCS Board to consider postponing the conference again. Pease asked Cox to give an update on the TELC Phase 3 project. He indicated that the paving is essentially complete. HOINT Phase 2 is moving along well. The trail is essentially done from the Skunk River to 570th. They will continue to move west and should be done with all of the paving in a couple weeks. There are a few issues that have come up, but hope that they are nothing significant to hold up the progress. The PRT has been completed. We are waiting on the grass to establish in order to satisfy erosion control. DOT will then be able to approve project closeout. Hickory Grove Rotenone treatment is scheduled for August 4th.

B. Liaison Assignments, Committee Meetings Updates, and Announcements from the Board: Franz is looking forward to the “park packs” that have been put together by our Naturalists and the Ames Public Library. They are now available at the library to check out and use. Meyers wanted to know how the story recordings that were done several months ago were being distributed. Cox indicated that he would check into that and let the board know. Tedesco was at Hickory last weekend and really liked the new parking lot for the dock by the campground. Pease indicated that he had a meeting with Director Cox, Bruce Ehresman, Dr. Tom Rosburg and staff at Jennett Heritage Area. There were concerns about how the prairie had been burned this spring. Luke and Ryan did a really nice job at explaining why we are managing it the way we are. This is the kind of thing that we need to communicate with the public.

C. Other – None.

14. ADJOURNMENT

MOTION by Franz, SECOND by Meyers, to adjourn. MCU. The meeting was adjourned at 7:55 PM.

Recording Secretary

Story County Conservation Board

Story County Conservation Board

July 31, 2020

Story County Conservation Center, Ames, Iowa via conference call

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2. CALL TO ORDER: 1:30 PM

3. ROLL CALL

BOARD MEMBERS

Jim Pease - present

Christine Laumer – present

Nancy Franz – present

Craig Meyers - present

Ted Tedesco – present

Linda Murken – present

STAFF

Mike Cox

Marianne Harrelson

GUESTS

Heather Jobst

4. STATEMENT EXPLAINING WHY A MEETING IN PERSON IS IMPOSSIBLE OR IMPRACTICAL, PER CODE SECTION 21.8.1

5. CLOSED SESSION

MOTION by France, SECOND by Tedesco, to go into closed session pursuant to Iowa Code Section 21.5 (1) (j) to discuss the purchase or sale of a particular real estate where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price of the governmental body would receive for that property. MCU. The board went into closed session at 1:33 PM

The meeting returned to open session at 2:12 PM

ROLL CALL – Present: Pease, Laumer, Franz, Meyers, Tedesco. Absent: Murken. Staff: Cox, Harrelson.

6. CONSIDERATION OF ITEM DISCUSSED IN CLOSED SESSION

MOTION by Franz, SECOND by Tedesco to support Iowa Natural Heritage Foundation to negotiate the real estate purchase discussed in closed session. MCU.

7. ADJOURNMENT

MOTION by Meyers, SECOND by Tedesco, to adjourn. MCU. The meeting was adjourned at 2:14 PM.

Recording Secretary

Story County Conservation Board

Disbursement Date 07/09/2020

Claim #	Vendor#	Payee Name	Invoice#	Description	Fund	Funct	Obj	Dpt	Prj	Sub	Line	Amount
Department 22 Conservation Board												
45	V 129	Alliant Energy		Sccb 5/13-6/12 util.	01000	06999	430	22				1442.28
							Disbursement#	181244	Total			1,442.28
50	V 1332	Central Iowa Distributing Inc.	197022	Sccb cleaning suppli	01000	06999	278	22				205.60
							Disbursement#	181261	Total			205.60
52	E 2861	Michael D Cox		Sccb reimb. exp. 6/2	01000	06999	260	22				4.81
53	E 2861	Michael D Cox		Sccb reimb. exp. 6/2	01000	06999	260	22				11.23
							Disbursement#	181269	Total			16.04
104	V 2449	Joseph D Fullerton		Sccb 6/22-6/30 HG ca	01000	06999	471	22				308.58
105	V 2449	Joseph D Fullerton		Sccb 7/1-7/5 HG camp	01000	06999	471	22				171.42
							Disbursement#	181279	Total			480.00
62	V 2477	Gall's	15832838	Sccb triage kits	01000	06999	308	22				1025.14
62	V 2477	Gall's	15841607	Sccb LE SS polo/wiem	01000	06999	294	22				22.76
							Disbursement#	181280	Total			1,047.90
106	V 2636	Ernest L. Gummo, Jr.		Sccb 6/22-6/30 DL ca	01000	06999	471	22				308.58
107	V 2636	Ernest L. Gummo, Jr.		Sccb 7/1-7/5 DL camp	01000	06999	471	22				171.42
							Disbursement#	181283	Total			480.00
70	E 1894	Heather L Hucka		Sccb reimb. 6/19 exp	01000	06999	223	22				324.39
							Disbursement#	181291	Total			324.39
78	V 6941	Jerry's Sanitation	2480	Sccb garbage DakLake	01000	06999	441	22				232.00
							Disbursement#	181302	Total			232.00
80	V 4477	Martin Marietta Materials	251058	Sccb Rock	01000	06999	440	22				1037.43
							Disbursement#	181307	Total			1,037.43
87	E 2873	Erica L Place		Sccb Reimb exp 6/18	01000	06999	411	22				25.90
							Disbursement#	181325	Total			25.90
91	V 6509	Shive-Hattery, Inc.	4152960-21	Sccb Praeri Rail wrk	01000	10220	610	22				13716.04
							Disbursement#	181336	Total			13,716.04
92	V 6619	Sign Pro	57990	Sccb signs	01000	06999	440	22				390.00
							Disbursement#	181337	Total			390.00
94	V 7126	Story County Treasurer	17-965	Sccb culverts/aprons	01000	06999	440	22				547.68
							Disbursement#	181344	Total			547.68
100	V 77	Verizon Wireless	9857176408	Sccb cell/sim/xoom 6	01000	06999	414	22				160.10
							Disbursement#	181353	Total			160.10
97	V 77	Verizon Wireless	9856767193	Sccb iphne/ipad 5/16	01000	06999	414	22				101.59
							Disbursement#	181354	Total			101.59

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Claim #	Vendor#	Payee Name	Invoice#	Description	Fund	Funct	Obj	Dpt	Prj	Sub	Line	Amount
101 V	7633	Wal Mart Community/SYNCB	2000314368	Sccb supplies	01000	06999	223	22				23.84
101 V	7633	Wal Mart Community/SYNCB	2000314368	Sccb supplies	01000	06999	308	22				20.37
101 V	7633	Wal Mart Community/SYNCB	2000314368	Sccb supplies	01000	06999	422	22				29.71
101 V	7633	Wal Mart Community/SYNCB	2000314368	Sccb supplies	01000	06999	441	22				2.94
					Disbursement#		181358	Total				76.86
								Department 22	Total			20,283.81

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Claim #	Vendor#	Payee Name	Invoice#	Description	Fund	Funct	Obj	Dpt	Prj	Sub	Line	Amount
Department 22 Conservation Board												
197 V	549 A	M Services Inc		Scdb laundry service	01000	06999	232	22				206.01
				Disbursement#			181365	Total				206.01
194 V	78 A	Air Filter Sales and Service	246127	Scdb filters	01000	06999	241	22				37.26
				Disbursement#			181369	Total				37.26
202 V	129 A	Alliant Energy		Scdb Util. rvsrside 5	01000	06999	430	22				41.47
				Disbursement#			181371	Total				41.47
203 V	339 A	Ames Municipal Utilities		Scdb Util. Rvsrside 5	01000	06999	430	22				385.08
				Disbursement#			181374	Total				385.08
204 V	319 A	Ames Outdoor Supply Inc	20621	Scdb parts trimmers/	01000	06999	250	22				154.16
				Disbursement#			181375	Total				154.16
206 V	8063 A	Autreon	789006335	Scdb July charges	01000	06999	414	22				564.14
				Disbursement#			181385	Total				564.14
215 V	740 B	Big 8 Tyre Center	81493	Scdb vehicle repair	01000	06999	250	22				2003.65
				Disbursement#			181388	Total				2,003.65
225 V	900 B	Brekke's Town & Country Store	48963	Scdb seed oats	01000	06999	440	22				14.90
				Disbursement#			181394	Total				14.90
225 V	900 B	Brekke's Town & Country Store	49084	Scdb grass seed	01000	06999	440	22				129.62
				Disbursement#			181394	Total				144.52
232 V	72655 C	Capital City Equipment Co.	02516	Scdb equip rental	01000	06999	440	22				456.40
				Disbursement#			181399	Total				456.40
210 V	6534 C	Central Iowa Broadband	488000151	Scdb Tuly internet	01000	06999	414	22				1024.44
				Disbursement#			181403	Total				1,024.44
248 V	1332 C	Central Iowa Distributing Inc.	STOR05	Scdb garbage bags/su	01000	06999	441	22				352.50
				Disbursement#			181405	Total				352.50
251 V	7474 C	Century Link	5152326989	Scdb phn/fax/ing dis	01000	06999	414	22				156.07
				Disbursement#			181409	Total				156.07
252 V	1415 B	Beverley Chance		Scdb camp grnd atten	01000	06999	471	22				240.00
				Disbursement#			181410	Total				240.00
257 V	1580 C	Colo Telephone Co.		Scdb phn/HSP/Tuly	01000	06999	414	22				76.58
				Disbursement#			181413	Total				76.58
260 V	1636 C	Conley's Trucking Inc.	34363/64	Scdb sand/riprap	01000	06999	440	22				1698.25
				Disbursement#			181415	Total				144.17
262 V	1636 C	Conley's Trucking Inc.	34498	Scdb rock Dak Lake	01000	06999	440	22				1,842.42
				Disbursement#			181415	Total				1,842.42
265 V	2000 D	Door & Fence Store Inc	297714	Scdb repair garage d	01000	06999	441	22				190.50

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Claim #	Vendor#	Payee Name	Invoice#	Description	Fund	Funct	Obj	Dpt	Prj	Sub	Line	Amount
268 V	2018	Draintech	26826A/B	Secb pump septic Riv	01000	06999	441	22				520.00
				Disbursement#			181423	Total				520.00
271 V	2303	The Pastoral Company		Secb supplies	01000	06999	215	22				177.90
271 V	2303	The Pastoral Company		Secb supplies	01000	06999	440	22				38.99
				Disbursement#			181427	Total				216.89
273 V	2449	Joseph D Fullerton		Secb campgrnd attend	01000	06999	471	22				480.00
				Disbursement#			181431	Total				480.00
222 V	2477	Gall's	15927761	Secb bullet proof ve	01000	06999	294	22				1815.04
222 V	2477	Gall's	15937546	Secb bullet proof ve	01000	06999	294	22				685.25
273 V	2477	Gall's	1001954995	Secb items for triag	01000	06999	308	22				264.35
				Disbursement#			181432	Total				2,764.64
285 V	2636	Ernest L. Gummo, Jr.		Secb campgrnd attend	01000	06999	471	22				240.00
				Disbursement#			181498	Total				240.00
290 V	3030	Cindy Hicks		Secb reimb reservati	68000	06999	260	22				128.00
				Disbursement#			181444	Total				128.00
293 V	3041	Hobby Lobby Stores	92605482	Secb supplies	01000	06999	223	22				29.93
				Disbursement#			181446	Total				29.93
297 V	3055	Hokel Machine Supply	761016/17	Secb fire ext.inspec	01000	06999	308	22				454.13
297 V	3055	Hokel Machine Supply	763819	Secb welder tips/cle	01000	06999	215	22				14.59
				Disbursement#			181447	Total				468.72
299 E	1894	Heather L Hucka		Secb reimb exp. 7/1	01000	06999	223	22				46.60
				Disbursement#			181450	Total				46.60
304 V	3345	Iowa Dept of Transportation	92331	Secb trash bags	01000	06999	232	22				51.31
				Disbursement#			181460	Total				51.31
305 V	1363	Iowa Regional Utilities Assoc.		Secb water June	01000	06999	430	22				362.21
				Disbursement#			181463	Total				362.21
307 V	3507	Iowa State University	CPW4263	Secb reimb fall conf	73000	06999	223	22	21			250.00
				Disbursement#			181467	Total				250.00
309 V	3645	Jerico Services Inc.	0081734-IN	Secb HOINT Gal.chlor	01000	10220	627	22				558.50
				Disbursement#			181469	Total				558.50
321 V	2912	Key Cooperative	14454	Secb fuel June	01000	06999	250	22				3250.21
				Disbursement#			181474	Total				3,250.21
328 V	7067	Lithia Motors Support Services	514170	Secb Vehicle Maint.	01000	06999	250	22				167.16
				Disbursement#			181480	Total				167.16

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Claim #	Vendor#	Payee Name	Invoice#	Description	Fund	Funct	Obj	Dpt	Prj	Sub	Line	Amount
334 V	4237	Lowes Companies Inc.	9800114288	Scdb supplies	01000	06999	215	22				53.36
334 V	4237	Lowes Companies Inc.	9800114288	Scdb supplies	01000	06999	440	22				187.22
334 V	4237	Lowes Companies Inc.	9800114288	Scdb supplies	01000	06999	441	22				60.26-
334 V	4237	Lowes Companies Inc.	9800114288	Scdb supplies	01000	06999	223	22				248.74
				Disbursement#			181483	Total				429.06
253 V	8100	Marco	27379461	Scdb usage June	01000	06999	444	22				402.12
				Disbursement#			181486	Total				402.12
256 V	4477	Martin Marietta Materials	251058	Scdb rip rap/HOINT	01000	06999	440	22				1155.98
				Disbursement#			181489	Total				1,155.98
263 V	4743	Menards	33560252	Scdb supplies/cool	01000	06999	440	22				204.31
263 V	4743	Menards	33560252	Scdb supplies/cool	01000	06999	223	22				87.89
263 V	4743	Menards	33560252	Scdb supplies/cool	01000	06999	215	22				194.20
				Disbursement#			181494	Total				486.40
272 V	4817	Midwest Cylinder Head Co.	40NW001606	Scdb cylinder rent t	01000	06999	215	22				180.00
				Disbursement#			181502	Total				180.00
276 V	5035	NAPA Auto Parts	42804	Scdb air filter	01000	06999	250	22				22.65
				Disbursement#			181505	Total				22.65
284 V	5175	Nevada Hardware Inc	19760	Scdb parts/supplies	01000	06999	441	22				60.05
				Disbursement#			181506	Total				60.05
287 V	1250	O'Donnell Ace Hardware	85047	Scdb nails/saw MCF s	01000	06999	215	22				26.37
				Disbursement#			181509	Total				26.37
340 V	5474	Orkin	28623099	Scdb pest control Ju	01000	06999	232	22				73.71
				Disbursement#			181514	Total				73.71
323 V	5173	Portable Pro, Inc.	53598	Scdb restroom rent/J	01000	06999	441	22				1115.00
				Disbursement#			181523	Total				1,115.00
331 V	5960	R.J. Thomas Mfg. Co. Inc.	224587	Scdb replacemnt grill	01000	06999	440	22				736.00
				Disbursement#			181530	Total				736.00
332 V	72175	Rails-to-Trails Conservancy		Scdb membership rml	01000	06999	260	22				30.00
				Disbursement#			181531	Total				30.00
352 V	6720	Snyder & Associates	1190985015	Scdb HOINT prof srv	01000	10220	627	22				1150.50
				Disbursement#			181547	Total				1,150.50
354 V	6904	State Bank & Trust		Scdb token fee Apr-J	01000	06999	260	22				21.00
				Disbursement#			181549	Total				21.00
374 V	7551	Jeff VanHorn		Scdb reimb. reservat	68000	06999	260	22				108.00
				Disbursement#			181573	Total				108.00

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Claim #	Vendor#	Payee Name	Invoice#	Description	Fund	Funct	Obj	Dpt	Prj	Sub	Line	Amount
376 V	7577	Vetter Equipment	I954115	Scob oil filters	01000	06999	250	22				43.56
					Disbursement#		181579		Total			43.56
377 V	7687	Waste Management of Ames		Scob garbage/June	01000	06999	441	22				2901.70
					Disbursement#		181581		Total			2,901.70
384 V	8861	WEX Bank	66205366	Scob fuel/June	01000	06999	250	22				253.77
					Disbursement#		181585		Total			253.77
388 V	72118	City of Zearing	128700	Scob 6/1-6/19 water/	01000	06999	430	22				163.98
					Disbursement#		181589		Total			163.98
					Department		22		Total			26,769.22

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Claim #	Vendor#	Payee Name	Invoice#	Description	Fund	Func	Obj	Dpt	Prj	Sub	Line	Amount
Department 24 I.R.V.M.												
65 V	2921	Heartland Ag	A11059	Irvm fitting/sprayer	11000	06010	250	24				782.89
						Disbursement#	181285	Total				782.89
97 V	77	Verizon Wireless	9856767193	Irvm htspt/tablet 5/	11000	06010	414	24				40.04
						Disbursement#	181354	Total				40.04
							Department	24	Total			822.93

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Claim # Vendor# Payee Name
 Department 24 I.R.V.M.

	Invoice#	Description	Fund	Func	Obj	Dpt	Prj	Sub	Line	Amount
195 V	124	Allendan Seed Company	11000	06010	204	24				321.40
		OP-08873 Irvm seed	Disbursement#		181370	Total				321.40
380 V	129	Alliant Energy	7287711000	Irvm Util. range 6/5	11000	06010	430	24		18.44
381 V	129	Alliant Energy	7287711000	Irvm Util range 7/1-	11000	06010	430	24		21.90
			Disbursement#		181371	Total				40.34
211 V	7342	Ames Tribune	179411	Irvm notice	11000	06010	260	24		232.83
			Disbursement#		181379	Total				232.83
213 V	475	Arnold Motor Supply	24839	Irvm parts/battery	11000	06010	250	24		409.97
			Disbursement#		181384	Total				409.97
206 V	8063	Aureon	789006335	Irvm July charges	11000	06010	414	24		48.18
			Disbursement#		181385	Total				48.18
229 V	72068	Caddy Machine Company	12893	Irvm backup plates f	11000	06010	250	24		48.83
			Disbursement#		181398	Total				48.83
255 V	3570	Chitty Garbage Service Inc.	2943832	Irvm bin rental June	11000	06010	610	24		12.98
			Disbursement#		181411	Total				12.98
288 V	2921	Heartland Ag	A11059	Irvm misc. fittings	11000	06010	250	24		27.18
			Disbursement#		181441	Total				27.18
297 V	3055	Hokel Machine Supply	761015	Irvm fire ext. inspec	11000	06010	308	24		111.94
297 V	3055	Hokel Machine Supply	763153	Irvm gasket #53	11000	06010	250	24		54.58
			Disbursement#		181447	Total				166.52
305 V	1363	Iowa Regional Utilities Assoc.		Irvm water June	11000	06010	430	24		75.03
			Disbursement#		181463	Total				75.03
321 V	2912	Key Cooperative	12587	Irvm fuel June	11000	06010	250	24		603.75
			Disbursement#		181474	Total				603.75
334 V	4237	Lowes Companies Inc.	9800114288	Irvm supplies	11000	06010	215	24		28.49
334 V	4237	Lowes Companies Inc.	9800114288	Irvm supplies	11000	06010	610	24		424.65
			Disbursement#		181483	Total				453.14
276 V	5035	NAPA Auto Parts	42804	IRVM switch	11000	06010	250	24		29.16
			Disbursement#		181505	Total				29.16
284 V	5175	Nevada Hardware Inc	19760	Irvm parts/supplies	11000	06010	250	24		35.82
			Disbursement#		181506	Total				35.82
286 V	5235	Norstar Industries, Inc	58171	Irvm sprayer/GPS uni	11000	06010	633	24		34813.00
			Disbursement#		181508	Total				34,813.00

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Claim #	Vendor#	Payee Name	Invoice#	Description	Fund	Funct	Obj	Dpt	Prj	Sub	Line	Amount
363 V	2588	Windstream Communications		Trm 6/7-7/6/20 phon	11000	06010	414	24				13.58
				Disbursement#			181587				Total	13.58

Department 24 Total 37,331.71

FY21 CONSERVATION BUDGET UPDATE - AS OF 7/31/20 --claims paid through 7/23/20; payroll paid through 7/24/20

ACC'T NO.	ACCOUNT DESCRIPTION	AMOUNT BUDGETED	% USED	SUB-TOTALS REMAINING	TOTAL AMOUNT REMAINING	TARGETED DATE COMPL. BY/DATE
(01000-06999):						
100-22-52	Salaries - Bargaining Unit Staff (\$623,700 x 95% = \$593,000)	-----			\$548,958.26	
	Administration	\$37,342.40	8%	\$34,483.20		
	Environmental Education	\$233,847.20	8%	\$216,108.00		
	Rangers	\$55,892.80	8%	\$51,600.00		
	Field Staff	\$292,016.80	7%	\$272,866.26		
	Extra/salary adjustments	-\$26,099.20	0%	-\$26,099.20		
100-22-52	Salaries-Non-Bargaining Unit (\$400,000 x 95% = \$380,000)	-----			\$349,145.98	
	Administration	\$150,442.72	8%	\$138,814.08		
	Environmental Education	\$67,943.14	8%	\$62,736.86		
	Rangers	\$109,523.20	8%	\$101,128.00		
	Parks Superintendent	\$73,167.40	8%	\$67,543.50		
	Extra/salary adjustments	-\$21,076.46	0%	-\$21,076.46		
100-22-53	Salaries - Extra Help (\$106,552)	-----			\$90,449.29	
	Summer Naturalists	\$12,900.00	0%	\$12,900.00		
	Conservation Aides/ICU	\$27,580.00	24%	\$20,925.86		
	Conservation Aides/SRU	\$27,600.00	17%	\$22,780.06		
	Conservation Aides/Natural Resource	\$13,800.00	24%	\$10,551.37		
	Outreach Intern	\$4,692.00	0%	\$4,692.00		
	Park Ranger Aides	\$6,900.00	20%	\$5,520.00		
	Waterfront Aides	\$5,600.00	0%	\$5,600.00		
	Work Study Students	\$7,480.00	0%	\$7,480.00		
104-22	Overtime Pay	\$6,800.00	1%	\$6,748.16	\$6,748.16	
106-22	Taxable Fringe Benefits	\$5,710.00	5%	\$5,415.00	\$5,415.00	
2000-110-22	FICA	\$88,600.00	8%	\$81,694.72	\$81,694.72	
2000-111-22	IPERS	\$97,500.00	8%	\$90,137.11	\$90,137.11	
2000-113-22	Employer's Flex Benefits	\$34,900.00	8%	\$32,139.30	\$32,139.30	
2000-114-22	Employee's Insurance	\$279,600.00	7%	\$260,837.75	\$260,837.75	
*****	Sub-total Salaries & Benefits	\$1,592,662.00	8%	\$1,465,525.57	\$1,465,525.57	

FY21 CONSERVATION BUDGET UPDATE - AS OF 7/31/20 --claims paid through 7/23/20; payroll paid through 7/24/20

ACC'T NO.	ACCOUNT DESCRIPTION	AMOUNT BUDGETED	% USED	SUB-TOTALS REMAINING	TOTAL AMOUNT REMAINING	TARGETED DATE COMPL. BY/DATE
126-22	Conservation Board Expenses (\$2,000)	\$2,000.00	0%	\$2,000.00	\$2,000.00	
215-22	Shop Supplies (\$13,200)	-----			\$12,553.58	
	Misc. Shop Supplies	\$9,700.00	7%	\$9,053.58		
	Pole saw for McFarland	\$700.00	0%	\$700.00		
	TrafX trail counter system (3 counters)	\$2,800.00	0%	\$2,800.00		
223-22	Environmental Education (\$44,180)	-----			\$43,418.61	
	Public Programming	\$18,000.00	0%	\$18,000.00		
	Supplies, Subscriptions	\$11,000.00	7%	\$10,238.61		
	On-cell fees	\$2,400.00	0%	\$2,400.00		
	Media - Prairie Horizons, flyers, ads	\$11,500.00	0%	\$11,500.00		
	Photo contest expenses/prizes	\$680.00	0%	\$680.00		
	Chronolog (3 stations x \$200/year	\$600.00	0%	\$600.00		
	Watershed Assesment Impl	\$0.00	#DIV/0!	\$0.00		
232-22	Custodial Supplies (\$6,300)	-----			\$5,968.97	
	Cleaning supplies for conservation center	\$2,000.00	0%	\$2,000.00		
	New equipment/repair	\$1,300.00	0%	\$1,300.00		
	Laundry services	\$2,000.00	13%	\$1,742.68		
	Pest Control	\$1,000.00	7%	\$926.29		
241-22	Equipment Parts and Supplies (\$36,200)	-----			\$27,662.74	
	General repairs - conservation center	\$7,500.00	0%	\$7,462.74		
	Inspections/fire & security alarm testing, repairs	\$750.00	0%	\$750.00		
	Keyless entry & video monitoring	\$1,250.00	0%	\$1,250.00		
	Replace lobby lights	\$2,000.00	0%	\$2,000.00		
	Replace window shades	\$7,000.00	0%	\$7,000.00		
	Replace gutters	\$4,200.00	0%	\$4,200.00		
	Dumpster & portable restroom screening	\$5,000.00	0%	\$5,000.00		
250-22	Vehicle Fuels & Maintenance (\$85,000)	-----			\$79,104.84	
	General Maintenance/repairs	\$38,000.00	6%	\$35,608.82		
	Fuel	\$43,500.00	8%	\$39,996.02		
	Forestry mower teeth	\$3,500.00	0%	\$3,500.00		
260-22	Office/Administration (\$14,200)	-----			\$14,132.96	
	Office supplies	\$6,000.00	0%	\$5,983.96		

FY21 CONSERVATION BUDGET UPDATE - AS OF 7/31/20 --claims paid through 7/23/20; payroll paid through 7/24/20

ACC'T NO.	ACCOUNT DESCRIPTION	AMOUNT BUDGETED	% USED	SUB-TOTALS REMAINING	TOTAL AMOUNT REMAINING	TARGETED DATE COMPL. BY/DATE
	Stationery supplies (Partners)	\$0.00	0%	\$0.00		
	Dues/memberships/subscriptions/notices	\$4,500.00	1%	\$4,449.00		
	ArcView maintenance fees	\$1,200.00	0%	\$1,200.00		
	Transaction fees for on-line registrations	\$2,500.00	0%	\$2,500.00		
278-22	COVID-19 (\$0)	-----				
	COVID-19 Expenses	\$0.00	#DIV/0!	-\$205.60	-\$205.60	
292-22	Recreational Supplies (\$4,900)	-----				
	Supplies	\$900.00	0%	\$900.00		
	Food and provisions	\$4,000.00	0%	\$4,000.00		
294-22	Uniforms & Equipment (\$9,400)	-----				
	Permanent staff	\$2,900.00	1%	\$2,877.24		
	Summer staff t-shirts & hats	\$1,000.00	0%	\$1,000.00		
	Safety-toed shoes	\$1,500.00	0%	\$1,500.00		
	Law Enforcement Equipment	\$1,000.00	250%	-\$1,500.29		
	Practice ammo	\$3,000.00	0%	\$3,000.00		
308-22	Health & Safety (\$6,940)	-----				
	Supplies, Hep B shots, drug tests, hearing tests	\$3,500.00	14%	\$3,025.50		
	FA/CPR training, chaps & helmets	\$3,000.00	0%	\$3,000.00		
	NOLS wilderness first aid	\$440.00	0%	\$440.00		
	Triage kits for rangers x 4	\$0.00	#DIV/0!	-\$1,289.49		
383-22	Volunteer Management (\$6,500)	-----				
	Supplies for recruitment, training, and recognition	\$4,500.00	0%	\$4,500.00		
	Master volunteer training & supplies	\$200.00	0%	\$200.00		
	Cervis annual fee - @ \$150/month	\$1,800.00	0%	\$1,800.00		
411-22	Marketing (\$9,000)	-----				
	Brochures, advertising, Partners magnets, job fair	\$9,000.00	0%	\$8,974.10		
412-22	Postage & Mailing (\$1,050)	-----				
		\$1,050.00	0%	\$1,050.00	\$1,050.00	
414-22	Communication Services (\$43,590)	-----				
	Phone service at McFarland Park	\$10,500.00	7%	\$9,779.79		
	Phone service at Hickory Grove Park	\$1,500.00	5%	\$1,423.42		
	Broadband service at McFarland & Hickory	\$14,800.00	7%	\$13,775.56		

FY21 CONSERVATION BUDGET UPDATE - AS OF 7/31/20 --claims paid through 7/23/20; payroll paid through 7/24/20

ACC'T NO.	ACCOUNT DESCRIPTION	AMOUNT BUDGETED	% USED	SUB-TOTALS REMAINING	TOTAL AMOUNT REMAINING	TARGETED DATE COMPL. BY/DATE
	Unlimited Data for live streaming	\$840.00	12%	\$738.41		
	Tower service for 9 LE radios	\$3,700.00	0%	\$3,700.00		
	Internet service for Toughbooks	\$2,100.00	8%	\$1,939.90		
	Iowa Systems billing - electronic citations	\$1,200.00	0%	\$1,200.00		
	MCT license fee	\$350.00	0%	\$350.00		
	Body-worn camera license fees	\$900.00	0%	\$900.00		
	MP70 mobile router purchase x 4	\$6,500.00	0%	\$6,500.00		
	MP70 router annual license fee & support x4	\$1,200.00	0%	\$1,200.00		
422-22	Education & Training (\$13,110)	-----			\$13,080.29	
	Permanent staff	\$12,000.00	0%	\$12,000.00		
	General all-staff training	\$1,000.00	3%	\$970.29		
	Pesticide certification fees	\$110.00	0%	\$110.00		
430-22	Utilities (\$67,100)	-----			\$64,704.98	
	Water - McFarland & Dakins primitive	\$1,800.00	12%	\$1,592.65		
	Water & Sewer - Hickory Grove	\$2,500.00	6%	\$2,345.14		
	Water & Sewer - Dakins Lake	\$1,800.00	9%	\$1,636.02		
	TELC houses - water, sewer, electricity, natural gas	\$7,000.00	6%	\$6,573.45		
	LP - CC, ranger residences, shops	\$7,000.00	0%	\$7,000.00		
	Electricity - McFarland Park	\$10,000.00	0%	\$10,000.00		
	Electricity - Indian Creek Unit	\$26,000.00	0%	\$26,000.00		
	Electricity - Dakins Lake	\$11,000.00	13%	\$9,557.72		
440-22	Grounds Maintenance (\$152,240)	-----			\$145,499.05	
	General maintenance	\$18,000.00	5%	\$17,062.66		
	Gravel	\$13,500.00	25%	\$10,143.53		
	Calcium chloride - PP, HG, Dakins	\$6,000.00	0%	\$6,000.00		
	Picnic table repairs, grills	\$1,500.00	55%	\$679.26		
	Signs & posts	\$4,800.00	8%	\$4,410.00		
	Machinery/Equip. Rental	\$800.00	49%	\$408.60		
	Soil Cons./Tile/Watershed	\$4,200.00	0%	\$4,200.00		
	Chemicals	\$4,500.00	0%	\$4,500.00		
	Farm operations -seed, shrubs, trees	\$1,500.00	0%	\$1,500.00		
	Wildlife nesting structures	\$500.00	0%	\$500.00		
	Fencing, maintenance, & repairs	\$2,000.00	0%	\$2,000.00		
	Water testing kits x 20	\$1,000.00	0%	\$1,000.00		
	Dakins Lake - replace 20 hydrants	\$11,240.00	0%	\$11,240.00		
	Dakins - replace 6 shower systems	\$5,000.00	0%	\$5,000.00		

FY21 CONSERVATION BUDGET UPDATE - AS OF 7/31/20 --claims paid through 7/23/20; payroll paid through 7/24/20

ACC'T NO.	ACCOUNT DESCRIPTION	AMOUNT BUDGETED	% USED	SUB-TOTALS REMAINING	TOTAL AMOUNT REMAINING	TARGETED DATE COMPL. BY/DATE
	Hickory Grove - trail bridge over tubes + bump out	\$15,000.00	0%	\$15,000.00		
	Hickory Grove - 12 ac. Supplemental seed for spoils	\$6,000.00	0%	\$6,000.00		
	Hickory Grove - control structure for east game	\$4,500.00	0%	\$4,500.00		
	Trail resurfacing - HGP, PRT, HOINT & Hertz	\$20,000.00	0%	\$20,000.00		
	Jennett bank stabilization (135' of Grant Creek)	\$7,000.00	0%	\$7,000.00		
	Hickory Grove - injectns trees effected by bur oak blight	\$2,200.00	0%	\$2,200.00		
	Hickory Grove - security light & gate for island bridge	\$5,000.00	0%	\$5,000.00		
	Dakins Lake - playground mulch	\$3,000.00	0%	\$3,000.00		
	Sleepy Hollow - restoration	\$10,000.00	0%	\$10,000.00		
	Wicks - parking lot	\$5,000.00	0%	\$5,000.00		
	HOINT & PRT - trail resurfacing trouble spots	\$0.00	#DIV/0!	\$0.00		
	McFarland Park - Trail & Wayfinding signs	\$0.00	#DIV/0!	-\$100.64		
441-22	Building Maintenance (\$111,140)	-----			\$105,825.57	
	Cleaning and paper supplies	\$3,000.00	12%	\$2,644.56		
	Garbage service	\$28,000.00	11%	\$24,866.30		
	Portable toilet	\$11,000.00	10%	\$9,885.00		
	Alarm system monitoring	\$1,240.00	0%	\$1,240.00		
	Building repairs/maintenance	\$15,000.00	5%	\$14,289.71		
	2809 S Riverside - gutters/soffit/facia	\$0.00	#DIV/0!	\$0.00		
	Hickory Grove office expansion	\$6,300.00	0%	\$6,300.00		
	Hickory Grove office HVAC system	\$14,000.00	0%	\$14,000.00		
	Hickory Grove shop expansion	\$7,100.00	0%	\$7,100.00		
	Oriole Lodge - concrete picnic area on lake side	\$5,500.00		\$5,500.00		
	2919 S Riverside - perimeer tile & seal foundation	\$20,000.00		\$20,000.00		
444-22	Equipment Rent/Maintenance - Marco copier (\$3,500)	\$3,500.00	0%	\$3,500.00	\$3,097.88	
471-22	Contractual Labor (\$29,100)	-----			\$27,180.00	
	Hickory campground attendant	\$7,200.00	13%	\$6,240.00		
	Dakins Lake campground attendant	\$7,200.00	13%	\$6,240.00		
	CCI Contract - replace trail steps at McFP	\$0.00	#DIV/0!	\$0.00		
	CCI Contract - habitat management at HGP	\$4,900.00	0%	\$4,900.00		
	CCI Contract - Doolittle & PRT	\$9,800.00	0%	\$9,800.00		
	Sensitive Areas Inventory Update	\$0.00	#DIV/0!	\$0.00		
	McFarland Watershed Assessment	\$0.00	#DIV/0!	\$0.00		
623-22	Taxes, Leases, Easements (\$480)	\$480.00	0%	\$480.00	\$480.00	

FY21 CONSERVATION BUDGET UPDATE - AS OF 7/31/20 --claims paid through 7/23/20; payroll paid through 7/24/20

ACC'T NO.	ACCOUNT DESCRIPTION	AMOUNT BUDGETED	% USED	SUB-TOTALS REMAINING	TOTAL AMOUNT REMAINING	TARGETED DATE COMPL. BY/DATE
633-22	Equipment & Machinery (\$99,000)	-----			\$99,000.00	
	15' Batwing mower	\$16,000.00	0%	\$16,000.00		
	Replace truck #3	\$40,000.00	0%	\$40,000.00		
	UTV for McFarland unit	\$12,000.00	0%	\$12,000.00		
	Mower trailer for HG	\$3,000.00	0%	\$3,000.00		
	14' dump trailer	\$11,000.00	0%	\$11,000.00		
	Ditch bank flail mower	\$10,500.00	0%	\$10,500.00		
	Salt spreader - McFarland unit	\$2,700.00	0%	\$2,700.00		
	UTV mower - McFarland unit	\$3,000.00	0%	\$3,000.00		
	Skidsteer forks - McFarland unit	\$800.00	0%	\$800.00		
*****	Sub-Total Operating Expenses	\$749,630.00	4%	\$719,634.49	\$718,488.01	
	CAPITAL ACCOUNTS					
10210...	CONSERVATION LAND ACQUISITION (\$63,125)	-----			\$63,125.00	
601-22	Land Acquisition (Osheim)	\$17,125.00	0%	\$17,125.00		
	US Army Corps	\$46,000.00	0%	\$46,000.00		
	US Army Corps - Cultural Study	\$0.00	#DIV/0!	\$0.00		
10220...	OTHER CAPITAL PROJECTS					
610-22	Buildings & Equipment (\$380,000)	-----			\$366,283.96	
	Hickory Grove - overlay asphalt road & boat ramps	\$180,000.00	0%	\$180,000.00		
	McFarland - lake restoration mgmt & design	\$50,000.00	0%	\$50,000.00		
	HOINT - pave from High Trestle to R38	\$132,000.00	0%	\$132,000.00		
	HOINT - Slater kiosk, signage & design	\$13,000.00	0%	\$13,000.00		
	Praeri Rail Trail - improvements	\$5,000.00	0%	\$5,000.00		
	Praeri Rail Trail	\$0.00	#DIV/0!	-\$13,716.04		
	HGP - concrete n. boat ramp to island bridge	\$0.00	#DIV/0!	\$0.00		
	Dakins Lake - Cabin	\$0.00	#DIV/0!	\$0.00		
	McFarland Park - new entrance sign	\$0.00	#DIV/0!	\$0.00		
627-22	Heart of Iowa Trail (\$1,077,000)	-----			\$1,075,291.00	
	HOINT Paving	\$0.00	#DIV/0!	\$0.00		
	HOINT Phase 2 Paving	\$1,077,000.00	0%	\$1,075,291.00		
*****	Sub-Total Capital Accounts	\$1,520,125.00	1%	\$1,504,699.96	\$1,504,699.96	

FY21 CONSERVATION BUDGET UPDATE - AS OF 7/31/20 --claims paid through 7/23/20; payroll paid through 7/24/20

ACC'T NO.	ACCOUNT DESCRIPTION	AMOUNT BUDGETED	% USED	SUB-TOTALS REMAINING	TOTAL AMOUNT REMAINING	TARGETED DATE COMPL. BY/DATE
(23000)	REAP					
23000-06999-440-22	Grounds Maintenance				\$22,000.00	
	Hickory Grove-educational kiosks, interpretive panels & design	\$22,000.00	0%	\$22,000.00		
23000-10220-610-22	Buildings & Equipment					
	W Peterson - 3 entrance monuments/kiosks	\$15,000.00	0%	\$15,000.00	\$67,000.00	
	W Peterson - vault toilet (double)	\$52,000.00	0%	\$52,000.00		
*****	Sub-Total REAP	\$89,000.00	0%	\$89,000.00	\$89,000.00	
(68000)	CONSERVATION ACQ. & CAPITAL PROJECTS					
06999-260-22	Funding for on-line registration refunds (\$0)	\$0.00	#DIV/0!	-\$236.00	-\$236.00	
10210-610-22	Buildings & Equipment (\$700,000)				\$700,000.00	
	Sewer replacement project at Hickory Grove	\$400,000.00	0%	\$400,000.00		
	Septic at Hickory Grove	\$300,000.00	0%	\$300,000.00		
*****	Sub-Total Conservation Reserve	\$700,000.00	0%	\$699,764.00	\$699,764.00	
(73000)	TRUST FUND					
223-22-21	Environmental Education Supply (\$38,000)				\$38,000.00	
	Miscellaneous Expenditures	\$35,000.00	0%	\$35,000.00		
	Partners youth service projects	\$3,000.00	0%	\$3,000.00		
471-22	Contract Labor (\$0)				\$0.00	
	Trust for Public Land Study	\$0.00	#DIV/0!	\$0.00		
10220-610-22	Buildings & Equipment (\$22,000)				\$22,000.00	
	Dakins Cabin	\$22,000.00	0%	\$22,000.00		
10220-627-22	Heart of Iowa Trail				\$0.00	
	Cost share w/City of Huxley	\$0.00	#DIV/0!	\$0.00		
*****	Sub-Total Trust Fund	\$60,000.00	0%	\$60,000.00	\$60,000.00	
	TOTALS - FY20	\$4,711,417.00	3.67%	\$4,538,624.02	\$4,537,477.54	

FY21 IRVM BUDGET UPDATE - as of 7/31/20 - claims paid through 7/23/20; payroll through 7/24/20

ACC'T NO.	ACCOUNT DESCRIPTION	AMOUNT BUDGETED	% USED	SUB-TOTALS REMAINING	TOTAL AMOUNT REMAINING	COMMENTS
(11000-06010):						
100-24-05	Salaries - Bargaining Staff	\$41,000.00	8%	\$37,744.00	\$37,744.00	
100-24-09	Salaries - Extra Help	\$28,400.00	5%	\$27,073.94	\$27,073.94	
100-24-52	Salaries - Staff	\$58,000.00	8%	\$53,293.20	\$53,293.20	
104-24	Overtime Pay	\$400.00	0%	\$400.00	\$400.00	
106-24	Taxable Fringe Benefits	\$970.00	6%	\$910.00	\$910.00	
110-24	FICA	\$10,750.00	7%	\$10,035.46	\$10,035.46	
111-24	IPERS	\$11,700.00	8%	\$10,795.70	\$10,795.70	
113-24	Employer's Flex Benefits	\$3,500.00	8%	\$3,209.40	\$3,209.40	
114-24	Employee's Insurance	\$24,725.00	7%	\$22,977.48	\$22,977.48	
	Sub-total Salaries & Benefits	\$179,445.00	7%	\$166,439.18	\$166,439.18	
202-24	Chemicals (\$8,000)	\$8,000.00	0%	\$8,000.00	\$8,000.00	
204-24	Seed (\$23,500)				\$23,178.60	
	10 acres native seed, warm season	\$3,000.00	11%	\$2,678.60		
	20 acres permanent seed, cool	\$4,000.00	0%	\$4,000.00		
	Mulch & tackifier, erosion control products	\$15,000.00	0%	\$15,000.00		
	Cover crop and stabilizer seed	\$1,500.00	0%	\$1,500.00		
215-24	Shop Supplies (\$1,850)				\$1,794.33	
	Tools and equipment	\$1,850.00	3%	\$1,794.33		
250-24	Vehicle Fuels & Maintenance (\$24,500)				\$22,535.00	
	Fuel	\$9,000.00	7%	\$8,396.25		
	Repairs & maintenance	\$15,500.00	9%	\$14,138.75		
260-24	Office Supplies (\$2,400)				\$2,167.17	
	Educational materials, envelopes, letterhead	\$300.00	78%	\$67.17		
	ArcView - 2 license/maintenance fee	\$600.00	0%	\$600.00		
	ArcView license for desktop	\$1,500.00	0%	\$1,500.00		
294-24	Uniforms & Equipment (\$950)				\$950.00	
	Permenant staff	\$400.00	0%	\$400.00		
	Safety-toed shoes	\$400.00	0%	\$400.00		
	Summer staff	\$150.00	0%	\$150.00		
308-24	Health & Safety (\$800)	\$800.00	14%	\$688.06	\$688.06	
412-24	Postage & Mailing (\$0)	\$0.00	0%	\$0.00	\$0.00	

FY21 IRVM BUDGET UPDATE - as of 7/31/20 - claims paid through 7/23/20; payroll through 7/24/20

414-24	Communication Services (\$2,215)				\$2,113.20
	Office phone service	\$1,375.00	4%	\$1,313.24	
	Hot spot	\$840.00	5%	\$799.96	
422-24	Education & Training (\$1,400)				\$1,400.00
	Permanent staff - \$600 x 2	\$1,200.00	0%	\$1,200.00	
	Seasonal employees	\$200.00	0%	\$200.00	
430-24	Utilities (\$3,500)	\$3,500.00	3%	\$3,384.63	\$3,384.63
452-24	Machinery & Equipment Rental (\$100)	\$100.00	0%	\$100.00	\$100.00
471-24	Contract Services (\$50,000)	\$50,000.00	0%	\$50,000.00	\$50,000.00
610-24	Buildings & Equipment (\$4,360)				\$3,922.37
	Pest Control	\$900.00	0%	\$900.00	
	Gravel, herbicide, general maint	\$1,100.00	0%	\$1,100.00	
	Garbage service	\$360.00	4%	\$347.02	
	Cold storage interior construction	\$2,000.00	21%	\$1,575.35	
	Safety shower	\$0.00	#DIV/0!	-\$424.65	
633-24	Equipment & Machinery (\$21,000)				\$21,000.00
	Truax 8' seed drill	\$15,000.00	0%	\$15,000.00	
	Tandem axle equip. trailer	\$6,000.00	0%	\$6,000.00	
	Retrofit hydroseeder on trk from Sec Rds	\$0.00	#DIV/0!	\$0.00	
633-24-24	Equipment & Machinery - LRTF grants (\$3,000)				-\$31,813.00
	Cold storage interior herbicide storage area	\$3,000.00	0%	\$3,000.00	
	Norstar sprayer	\$0.00	#DIV/0!	-\$27,733.00	
	Matrix 840 GS Pro GPS	\$0.00	#DIV/0!	-\$7,080.00	
	Sub-Total Operating Expenses	\$147,575.00	26%	\$108,995.71	\$109,420.36
	TOTAL FY20 BUDGET	\$327,020.00	16%	\$275,434.89	\$275,859.54

STORY COUNTY CONSERVATION - REVENUE BY MONTH - FY21

Description	Jul 20	Aug 20	Sep 20	Oct 20	Nov 20	Dec 20	Jan 21	Feb 21	Mar 21	Apr 21	May 21	Jun 21	YTD REVENUE	BUDGETED FY21
Bldg. Rents (MP Room)	\$0.00												\$0.00	\$5,000
Miscellaneous	\$79.00												\$79.00	\$6,500
FEMA	\$0.00												\$0.00	\$0
Other State Grants													----	----
- CIRTPA (PRT Extension)	\$0.00												\$82,296.12	\$0
- CIRTPA (HOINT Paving-Phase 2)	\$0.00												\$0.00	\$200,000
- State Rec Trails (HOINT Paving-Phase 2)	\$0.00												\$0.00	\$530,000
Environmental Education Fees	\$810.00												\$810.00	\$32,000
Boat Rentals	\$0.00												\$0.00	\$1,500
Rec. Fac. Rents (lodges/shelters)	\$150.00												\$0.00	\$3,200
Other Rec. Fees (Waterfront)	\$0.00												\$0.00	\$2,500
Land Rent	\$0.00												\$0.00	\$0
Donations (Other/Grants)	\$0.00												\$0.00	\$0
Firewood	\$132.00												\$132.00	\$1,500
Fuel Tax Refunds	\$0.00												\$0.00	\$3,150
Boat Titling Fees	\$165.00												\$0.00	\$1,000
Sub-total - Gen. Rev.	\$1,336.00	\$0.00	\$83,317.12	\$786,350										
REAP per co/capita	\$0.00												\$0.00	\$18,000
REAP, Interest	\$33.76												\$0.00	\$1,000
REAP - Other state grants	\$0.00												\$0.00	\$76,000
Sub-total - REAP	\$33.76	\$0.00	\$95,000											
Camping - Hickory Grove	\$8,850.94												\$8,850.94	\$134,500
Camping - Dakins Lake	\$8,087.00												\$8,087.00	\$45,000
Camping - Other	\$29.00												\$29.00	\$750
Sub-total - Cons. Resrv	\$16,966.94	\$0.00	\$16,966.94	\$180,250										
FOC - Donations/Misc.	\$6,437.00												\$6,437.00	\$30,000
FOC - Donations/Leui													\$0.00	\$90,000
FOC - Donations/Partners	\$600.00												\$600.00	\$23,000
FOC - Easements													\$0.00	\$0
FOC - Interest	\$457.78												\$457.78	\$12,000
FOC - Other State Grants													\$0.00	\$0
FOC - Miscellaneous	\$250.00												\$250.00	\$10,000
Sub-total Trust Funds	\$7,744.78	\$0.00	\$7,744.78	\$165,000.00										
TOT. CONS. REVENUE	\$26,081.48	\$0.00	\$108,028.84	\$1,226,600										
IRVM Miscellaneous	\$515.80												\$515.80	\$3,000
Sale of Fixed Assets													\$0.00	\$7,500
Drainage Dist. Services													\$0.00	\$25,500
Other State Grants													\$0.00	\$7,200
Weed Violations													\$0.00	\$100
Fuel Tax Refunds													\$0.00	\$1,000
TOT. IRVM REVENUE	\$515.80	\$0.00	\$515.80	\$44,300										

STORY COUNTY CONSERVATION
QUOTE PURCHASING FORM

Employee requesting bid: Dillon Schmidt

Item(s) description: New UTV _gator replacement

Price quotes were received from the following firms:

Firm	Price/Quote
<u> John Deere </u>	<u> \$12,680.69 </u>
<u> Bobcat </u>	<u> \$16,487.96 </u>
<u> Hicklin Powersports </u>	<u> No Quote received </u>

Comments: _____

The following firm was selected: John Deere

Purchase approved by: Ryan Winkles

Date: 7/21/20

STORY COUNTY CONSERVATION

Quote Purchasing Form

Employee requesting quote:

Joe Hill

Item(s) description: 15' Flex - Wing Rotary Cutter

New model, 540 PTO, under 70 operating H.P. required.
10 gauge or thicker deck housing + chain debris shields.

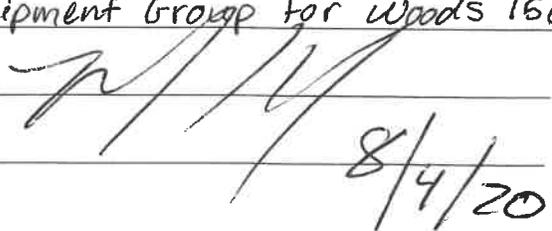
Price quotes were received from the following firms:

Firm	Price/Quote
Vetter Equipment Group - Woods 15.50	\$12,400
Vetter Equipment Group - Woods 15.60	\$15,500
John Deere - JD M15	\$13,724
Rueters - Schulte FX-1800	\$16,240

Comments: Award to Vetter for Woods 1560 at quoted price of \$15,500. Justification for the 1560 over the 1550 and JD M15 is 7 ga deck (vs. 10 ga.), deck rings for finer mulching and rock/stump protection, and 4" cutting capacity (vs. 2" for M15 and 2.5" for 1550). The following firm was selected: Vetter Equipment Group for Woods 1560

Purchase approved by: R. Wiernold

Date: 7/24/20



8/4/20

— CALENDAR OF EVENTS —

Date	Time	Event	Location
AUGUST			
Monday, August 10	5:30 p.m.	Story County Conservation Board Meeting	Conservation Center
Tuesday, August 18	5:30 p.m.	Nature Play: A Froggin We Will Go!	McFarland Park
Thursday, August 20	6:00 p.m.	Paddle Boarding Basics	West Peterson Park
Thursday, August 27	7:00 p.m.	Evening Prairie Walk	Doolittle Prairie
Sunday, August 30	2:00 p.m.	SOAR Annual Release Party	Livestream on Facebook
SEPTEMBER			
Tuesday, September 1	10:30 a.m.	O.W.L.S.: Exploring Madagascar	Conservation Center
Friday, September 11	6:30 p.m.	Community Campfire	McFarland Park
Monday, Sept. 14	5:30 p.m.	Story County Conservation Board Meeting	Conservation Center
OCTOBER			
Saturday, October 3	9:00 a.m.	Story County Pheasants Forever Youth Hunt	Hickory Grove Park
Tuesday, October 6	10:30 a.m.	O.W.L.S.: The Brenton Arboretum	Conservation Center
Saturday, October 10	7:30 a.m.	Wild Women of the Woods	Hickory Grove Park
Monday, October 12	5:30 p.m.	Story County Conservation Board Meeting	Conservation Center
Friday, October 23	4:30 p.m.	Nature Play: Into the Woods!	McFarland Park
Friday, October 23	6:30 p.m.	Evening Exploration	McFarland Park
Thursday, October 29	1:30 p.m.	Fall Foliage Walk	Soper's Mill

As we head into fall, we may have additions or changes to our public programs, volunteer events, or scheduled meetings. Please watch our website calendar or social media for the latest information.



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Memorandum

To: Story County Conservation Board

Through: Michael D. Cox, Director

From: Jerry Keys, Environmental Education Coordinator

Date: August 10, 2020

Re: Consideration of Conservation Center Operations and Public Activities
Management Protocols: COVID-19

Staff requests the board to accept the Conservation Center Operations and Public Activities Management Protocols: COVID-19. These protocols will be followed for all volunteer, public, special request (civic, daycare, homeschool, etc.), and school programs/activities. They allow for outdoor programs and activities to begin August 16. No indoor programs will be conducted until the conservation center is open to the public.

Approval

Disapproval

Date

Date

Conservation Center Operations and Public Activities Management Protocols: COVID-19



These procedures are to be followed for all volunteer, public, special request (civic, daycare, homeschool, etc.), and school programs/activities.

General procedures

- The following statement will be added to all programing information: **Our top priority has been and will continue to be the health and well-being of the public and the staff. In response to the ongoing development of COVID-19, Story County Conservation programs will adhere to social distancing, smaller group size, increased sanitation and face coverings mandatory when social distancing is not possible or while indoors.**
- Full refund will be available until the start of the program
- Pre-registration will be required
- Participants will be asked to bring and wear a face covering when they check in
 - Disposable masks will be available
- Participants will be asked if they have felt ill, had a cough or fever in the last 48 hours, or been around anyone with COVID-19 diagnosis in the last 14 days.
 - Participants answering yes will be asked to leave
- 6-foot social distancing will be expected between participants from different households
- Hand hygiene supplies will be readily available
 - Hand-washing with soap and/or sanitizer use after bathroom breaks is expected
 - Hand washing with soap and/or sanitizer after contact with a single object used in programming presentation is expected
- Participants/family groups will have specific materials/tools assigned to them and will be encouraged to not share. All materials/tools will be cleaned after use with a disinfectant product. see attachments.
- Program leader will be responsible for cleanup of any necessary surfaces (tables, chairs, etc.) immediately following the program. See Attachments.

Outdoor program additional procedures

- No outdoor programs until August 16

- Triggers to not begin or to stop outdoor programming
 - Governor or BOS proclamation preventing group gatherings outside
 - An SCC staff person whose absence effects the ability of SCC to conduct the program in a safe manner tests positive or quarantines
 - SCCB prohibition on outdoor public programming
- Programming should be for adult or adult and child, NOT just youth programming. Parents need to manage their child for social distancing
- Staff and participants are required to wear face coverings when social distancing is not possible.
- If inclement weather, programs will be cancelled or can be moved under an open shelter.

Indoor program additional procedures

- No indoor programs until the Conservation Center is open to the public.
 - Determined by the Conservation Director and Board referencing Board of Supervisors (BOS) protocol
 - BOS protocol – Linda Murken email 4/24/2020
 - The BOS will be re-evaluating on a weekly basis.
 - The BOS adopted the following benchmarks to guide its decision-making about re-opening buildings to the public:
 - Data reflects a 14-day downward trajectory of new COVID-19 positive cases,
 - All precautions to help reduce the spread of COVID-19 within Story County Government Operations are in place and
 - No unanticipated events or trends have occurred which would suggest reconsideration of moving forward.
- Staff and participants are required to wear face coverings at all times.
- For programs/activities at non-conservation facilities (churches, schools, etc.) that have their own procedures, staff will follow the more stringent procedures.

Relaxing of guidelines will be determined by the Conservation Director and Conservation Board based on current governor proclamation and Board of Supervisor policy.

Attachment A

Standard Operating Procedures for Cleaning Restrooms and Shower Houses

First and most important protect yourself:

Wear the proper personal protective equipment -Nitrile gloves, safety glasses, goggles if you wear eyeglasses, covering, and shields if available.

Disinfectant Product

DISINFECTANT – MIX RATIO

- Disinfectant solution mixture rate will be **1/3 Cup of Bleach to 1 Gallon of water.**
- Mixture rate for 32 oz. bottles is **4 teaspoons bleach to 32 oz. of water.**
- Please make sure you have the appropriate label on the outside of the bottle, as this is the law.
- Any germicidal general-purpose bathroom cleaner.

Restrooms

Restrooms to be cleaned once a day. Restrooms to be closed to public access with signage while park staff clean the restrooms. Toilets, toilet paper dispensers, urinals, handles, sinks and door handles (interior & exterior) to be sprayed with disinfectant and allowed to dry for 10 minutes before wiping down. Glass cleaner to be used for cleaning mirrors. Trash can to be emptied and cleaned with disinfectant. Floors should be mopped with a bleach cleaning solution mixed per label instructions.

The use of power washers in the restroom will be discouraged except for the worst-case scenario. Foaming hand soap will be provided in restrooms with running water.

Shower Stalls

Showers to be cleaned once a day. Showers to be closed to public access with signage while park staff clean the showers with bleach disinfectant solution. Shower handles, shower heads, shower doors, shelves, benches and door handles to be sprayed with disinfectant solution and allowed to dry for 10 minutes before wiping down. Trash can to be emptied and cleaned with disinfectant. Floors should be mopped with a bleach cleaning solution mixed per label instructions.

Pop Machines

The front of each machine will be sprayed and wiped down with disinfectant a minimum of once per day.

Attachment C

Standard Operating Procedures for Cleaning Shelters & Playgrounds

First and most important – PROTECT YOURSELF

Wear the proper personal protection equipment (PPE's).

This should include nitrile gloves, safety glasses or goggles if you wear eyeglasses, covering and aprons if you are mixing solutions. Please do this in a well-ventilated area.

- **Due to the sensitive nature of furniture and fixtures in camping cabins we will be using CID – Foam Germicidal General-Purpose Bathroom Cleaner**

DISINFECTANT – MIX RATIO

- Disinfectant solution mixture rate will be **1/3 Cup of Bleach to 1 Gallon of water.**
- Mixture rate for 32 oz. bottles is **4 teaspoons bleach to 32 oz. of water.**
- Please make sure you have the appropriate label on the outside of the bottle, as this is the law.
- Any germicidal general-purpose bathroom cleaner.

Paper towels may be used to wipe down surfaces with the disinfectant spray.

FACILITIES - This will cover the majority of items that will need to be disinfected including, break rooms, restrooms, outdoor equipment such as playgrounds, benches, etc.

Spray any fixture with disinfectant that may be touched by people including door handles, sink handles, toilet flush handles, toilet seats, sinks, counter tops, tables, chairs, etc.

Spray disinfectant has a minimum wet contact period to kill COVID-19. Typically, you must wait 10 minutes before wiping down to dry. Be aware bleach can be corrosive, especially to metal so use caution. The areas should be dry before people are allowed to touch them so in some areas this may require wiping them dry following the minimum wet contact period.

Fabric material may be sprayed with an aerosol spray such as Lysol, etc.

If applicable, air filters should be cleaned or replaced frequently.



**STORY COUNTY
CONSERVATION**

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www.storycountyconservation.org

Memorandum

To: Story County Conservation Board
Through: Michael D. Cox, Director
From: Patrick Shehan, Special Projects Ranger
Date: August 10, 2020
Re: Consideration of Change Order No. 01 between Peterson Contractors Inc. and Story County Conservation for the Praeri Rail Trail paving project in Zearing in the Increased Amount of \$3,840.00.

This change order reflects increased costs due to the requirement of the use of flaggers required by the Iowa DOT Right of Way Permit.

This will be an increase to the contract of \$3,840.00. This increase is within the contingency budget.

Staff requests your approval of this Change Order and recommendation to the Board of Supervisors for approval.

Approval

Disapproval

Date

Date

CHANGE ORDER
For Local Public Agency Projects

No.: 1

Non-Substantial:

Substantial:

Administering Office
Concurrence Date

Accounting ID No. (5-digit number): 35659

Project Number: TAP-R-8612(601)--8T-85

Contract Work Type: PCC Sidewalk/Trail

Local Public Agency: Story County Conservation

Contractor: Peterson Contractors, Inc.

Date Prepared: 9/9/19

You are hereby authorized to make the following changes to the contract documents.

A - Description of change to be made:

8001 - Add item for "2528-8445113 Flaggers"

No change to the working days.

B - Reason for change:

8001 - Flaggers are required as per TC-213, which is required by the Iowa DOT Right of Way permit

C - Settlement for cost(s) of change as follows with items addressed in Sections F and/or G:

8001 - Unit price is set by the Office of Contracts at \$480.00/each for this bid item.

D - Justification for cost(s) (See I.M. 3.805, Attachment D, Chapter 2.36, for acceptable justification):

8001 - Unit price is set by the Office of Contracts at \$480.00/each for this bid item.

E - Contract time adjustment: No Working Days added Working Days added: _____ Unknown at this time

Justification for selection:

The addition of flaggers does not affect the planned work for the contractor.

F - Items included in contract:

Participating				For deductions enter as "-x.xx"		
Federal-aid	State-aid	Line Number	Item Description	Unit Price .xx	Quantity .xxx	Amount .xx
				Add Row	Delete Row	TOTAL

G - Items not included in contract:

Participating				For deductions enter as "-x.xx"			
Federal-aid	State-aid	Change Number	Item Number	Item Description	Unit Price .xx	Quantity .xxx	Amount .xx
X		8001	2528-8445113	Flagger	\$480.00	8.000	\$3,840.00
				Add Row	Delete Row	TOTAL	\$3,840.00

H. Signatures

Signatures will be applied through DocExpress.

Doc Express Document Signing History

Contract: 85-8612-601 Document: CO 01

Date	Signed By
05/21/2020	Jeff Theis Peterson Contractors Electronic Signature (Approved by Contractor (Optional))
06/05/2020	Jenifer Bates Shive-Hattery, Inc Electronic Signature (Recommended by Engineer / Approved)
06/08/2020	Michael Cox Story County Conservation Board - Iowa Electronic Signature (Approved by PIRC (when applicable))
06/08/2020	Craig Markley Iowa Local Systems Electronic Signature (Approved by Administering Office or designee)



Memorandum

To: Story County Conservation Board

Through: Michael D. Cox, Director

From: Pat Shehan, Special Projects Ranger

Date: August 10, 2020

Re: Consideration of Amendment to an Agreement with Shive Hattery, Inc. for Additional Construction Phase Services for Paving a Portion of the Praeri Rail Trail and Recommendation to the Board of Supervisors

This Amendment is the result of additional time needed to perform all associated work on the paving project due to delays caused by weather last fall. The construction was delayed until this spring due to inclement weather. The delay caused additional project oversight and compliance requirements with the Department of Transportation.

The net change to the Agreement is \$14,000. This funding comes from budgeted contingency funds.

Staff urges your approval and recommendation to the Board of Supervisors.

Enclosure

Approval

Disapproval

Date

Date

AMENDMENT TO AGREEMENT

ATTN: Michael Cox, Director – Story County Conservation
CLIENT: Story County, IA Conservation Board
900 6th Street
Nevada, Iowa 50201

PROJECT: Story County Conservation - Zearing Trail

PROJECT LOCATION: Zearing, IA

ORIGINAL AGREEMENT DATE: April 5, 2012

AMENDMENT DATE: August 5, 2020

Story County, IA Conservation Board and Shive-Hattery, Inc. (S-H) agree to amend the Original Agreement as follows:

PROJECT DESCRIPTION

The Project Description is revised as follows:

NO CHANGES

SCOPE OF SERVICES

Tasks for the Scope of Services are revised as follows:

ADD –

1. Additional Construction Phase Services: The construction schedule has been delayed from a 2019 completion to a 2020 completion due to weather and contractor delays. The services provided remain the same but over a longer duration:
 - a. Tasks to be completed by the Consultant during construction:
 - 1) Coordinate with Owner for project kick-off meeting and review project roles and responsibilities;
 - 2) Develop project binder to include: meeting minutes, contract documents, observation reports, traffic control reports, change orders, pay applications, final audit and final forms checklist requirements;
 - 3) Schedule and conduct a Pre-Construction Meeting with the County Conservation, Iowa DOT, utilities, and contractors. Appropriate City of Zearing representatives will also be included. Pre-Construction Meeting minutes will be recorded and distributed to all attendees by the Consultant;
 - 4) Perform required material sampling and laboratory testing (such as soil proctor tests, concrete cylinder testing, material gradation, etc.) during construction. This work may be partially completed by a subconsultant. Reports will be prepared in a timely manner;
 - 5) Review Contractor submittals;
 - 6) Respond to and distribute Requests for Information;
 - 7) On-site construction observation including:
 - Review of pipe installation line and grade;
 - Review of subgrade and subbase construction for conformance to the plans and the Iowa DOT Standard Specifications;
 - On-grade testing of concrete air and slump per the requirements of the Iowa DOT Standard Specifications;



- Collection of ready mix tickets and verification of trim water at grade, batch, delivery and placement times in accordance with the Iowa DOT Standard Specifications;
 - Review of backfill operations;
 - Review of seeding operations;
 - Verifying quantities installed by contractor.
 - Utilize story county conservation staff to assist with part-time construction observation and reporting during less critical construction activities.
- 8) Prepare Iowa DOT Working Day Reports in cooperation with SCC staff.
 - 9) Complete Wage Rate Reports for all prime contractors and all subcontractors greater than \$10,000 to document the wage rate interviews;
 - 10) Complete Equal Employment Opportunity Site Inspections;
 - 11) Attend contractor's weekly stormwater inspections and review Contractor's stormwater inspection reports;
 - 12) Review and record material inspection reports from Iowa DOT;
 - 13) Negotiate change orders;
 - 14) Lead periodic Construction Progress Meetings;
 - 15) Prepare Meeting Minutes from the Construction Progress Meetings;
 - 16) Review payment applications and prepare recommendation of payment;
 - 17) Perform pre-final project review and prepare remaining work items to be completed prior to final review;
 - 18) Perform final project review with Iowa DOT and Owner representatives;
 - 19) Complete Statement of Field Acceptance (Form 830435) and Statement of Completion (Form 830436)
- b. Tasks to be completed by the Consultant during the Final Audit:
- 1) Complete, compile or generate all of the applicable documents as defined by Pre-Audit Checklist, Attachment E to IM 3.910. Assemble paper copies of all applicable documents in the project binder. Deliverables shall include digital and paper copies to be placed in the binder of the following:
 - Bid Proposal (supplied by the Iowa DOT)
 - Addendums
 - Contract
 - Plans
 - Plan Revisions
 - Pre-Construction Meeting Minutes
 - Observer's Reports
 - Traffic Control Documentation
 - Non-compliance Notice, if applicable
 - DBE Commitment Forms
 - Subcontractor Request and Approval
 - Storm Water Permit – Notice to Proceed/Discontinuation
 - Iowa DNR Notification of Completion of Construction
 - Notice of Suspension or Resumption of Work, if applicable
 - Equal Employment Opportunity Site Observations
 - Change Orders
 - Material Review for compliance with testing, sampling, and acceptance requirements of the Iowa DOT Standard Specifications and Materials IM 101, 204 and 205.
 - Material Tickets
 - Progress Vouchers/Pay Estimates
 - 2) Complete, compile or generate all of the applicable documents as defined by Final Forms Packet Checklist, Attachment F to IM 3.910. Assemble paper copies of applicable documents including the following:

- Final Pay Estimate
 - Final Contract Construction Progress Voucher
 - Application portions of the Certification of DBE Accomplishments
 - Certification of Subcontractor Payments
 - Contractor Evaluations
 - Interest Payment Information
 - Change Order
 - Audit of Final Pay Estimate
 - Final Payment
 - Non-Compliance Statements
- 3) Review audit with Iowa DOT representatives.
 - 4) Provide project management necessary to monitor the project progress and budget. Generate consultant invoices including reimbursable expenses.

CLIENT RESPONSIBILITIES

Client Responsibilities are revised as follows:

1. Provide to Shive-Hattery any available drawings, survey plats, testing data and reports related to the project, either hard copy or electronic media. Electronic media is preferred.
2. Coordinate and provide a location for the public open house or any meetings with adjacent property owners.
3. Participation at design review meetings and review of design phase submittals. Provide authorization to proceed with each subsequent design phase submittal and bid letting.
4. Provide necessary right-of-way and/or easements as required for construction of project.
5. Provide necessary environmental clearances and/or environmental mitigation that may be required for the project.
6. Review and provide comments on the preliminary and final design plans and specifications.
7. Provide Legal and hold easement acquisition responsibilities.
8. Provide funding for the project.

SCHEDULE

The Schedule is revised as follows:

ADD – We anticipate construction to wrap up by fall of 2020 and audit to be completed by the end of 2020.

COMPENSATION

The Compensation is revised as follows:

ADD

Description	Fee	Fee Type	Estimated Reimbursable Expenses
Additional Construction Phase Services	\$14,000	Hourly	Included in Fee
TOTAL	\$14,000		

Fee Types:

- 1. Hourly - We will provide the Scope of Services on an hourly rate plus reimbursable expense basis at our Standard Hourly Fee Schedule in effect at the time that the services are performed. We will not exceed the amount shown without your prior authorization.

Expenses:

- 1. Included – Expenses have been included in the Fee amount.

The terms of this proposal are valid for 30 days from the date of this proposal.

ADDITIONAL SERVICES

The Additional Services are revised as follows:

NO CHANGE

AGREEMENT

When accepted by both parties, this Amendment will amend the Original Agreement and is subject to all other terms and conditions of the Original Agreement. Original, facsimile, electronic signatures or other electronic acceptance by the parties (and returned to Shive-Hattery) are deemed acceptable for binding the parties to the Amendment. The Client representative signing this Amendment warrants that he or she is authorized to enter into this Amendment on behalf of the Client.

Sincerely,

SHIVE-HATTERY, INC.



Luke Monat, P.E., Project Manager

lmonat@shive-hattery.com

AMENDMENT ACCEPTED AND SERVICES AUTHORIZED TO PROCEED

CLIENT: Story County Board of Supervisors

BY: _____ TITLE: _____
(signature)

PRINTED NAME: _____ DATE ACCEPTED: _____



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Memorandum

To: Story County Conservation Board
Through: Michael D. Cox, Director
From: Pat Shehan, Special Projects Ranger
Date: August 10, 2020
Re: Consideration of Heart of Iowa Nature Trail-Slater Connector Final Plans, Specifications and Form of Contract and Authorization to Release Bids

We are seeking approval of the final plans, specifications and form of contract of Heart of Iowa Nature Trail-Slater Connector. The design was provided by Shive-Hattery and includes approximately .5 miles of a paved trail to connect previous Heart of Iowa Nature Trail paving efforts with the High Trestle Trail.

We request authorization to invitation for bids and set a bid opening date of August 25, 2020.

Staff urges your approval and recommendation to the Board of Supervisors

Enclosure

Approval

Disapproval

Date

Date



STORY COUNTY CONSERVATION
 OPINION OF ANTICIPATED CONSTRUCTION COSTS (FINAL PLANS)
 HEART OF IOWA, SLATER TRAIL CONNECTION
 August 3, 2020

#	ITEM CODE	ITEM DESCRIPTION	UNITS	QUANTITY	UNIT COST	TOTAL COST
1	7030-108-A-0	REMOVAL OF PCC TRAIL	SY	60.0 *	\$12.00	= \$720
2	7030-108-D-0	SPECIAL SUBGRADE PREPARATION FOR SHARED USE PATH	SY	3,046.0 *	\$5.00	= \$15,230
3	7030-108-C-0	SHARED USE PATH, PCC, 6 IN.	SY	2,538.0 *	\$35.00	= \$88,830
4	9040-108-A-1	SWPPP PREPARATION	LS	1 *	\$2,500.00	= \$2,500
5	9040-108-A-2	SWPPP MANAGMENT	LS	1 *	\$3,000.00	= \$3,000
6	9040-108-N-1	SILT FENCE OR SILT FENCE DITCH CHECK	LF	300.0 *	\$2.00	= \$600
7	9040-108-D-1	FILTER SOCK, 9 IN.	LF	300.0 *	\$4.00	= \$1,200
8	11,020-108-A	MOBILIZATION	LS	1 *	\$15,000.00	= \$15,000
9	11,050-108-A	CONCRETE WASHOUT	LS	1 *	\$2,000.00	= \$2,000
10	SPECIAL	SHOULDERING AND BACKFILL	LS	1 *	\$2,000.00	= \$2,000

CONSTRUCTION COST \$131,100
CONTINGENCY (10%) \$13,000

TOTAL ESTIMATE OF CONSTRUCTION COST \$144,100

***TOTAL PROJECT COSTS AND CONSTRUCTION COSTS PROVIDED HEREIN ARE MADE ON THE BASIS OF ENGINEER'S EXPERIENCE AND QUALIFICATIONS AND REPRESENT THE ENGINEER'S BEST JUDGMENT. HOWEVER, THE ENGINEER CANNOT AND DOES NOT GUARANTEE THAT BIDS OR ACTUAL TOTAL PROJECT OR CONSTRUCTION COSTS WILL NOT VARY FROM THE ESTIMATE OF PROBABLE CONSTRUCTION COST. THIS ESTIMATE IS INTENDED TO ASSIST IN BUDGETARY ASSESSMENT AND DOES NOT GUARANTEE THAT ACTUAL PROJECT COSTS WILL NOT EXCEED OR BE LOWER THAN THE AMOUNTS STATED IN THIS ESTIMATE.



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Memorandum

To: Story County Conservation Board

Through: Michael D. Cox, Director

From: Luke Feilmeier, Park Ranger

Date: August 10th, 2020

Re: Consideration of Hickory Grove Park Road Resurfacing Bid Award to Manatts, Inc. for \$206,367.12.

Two bids were received for the Hickory Grove Road Resurfacing project. The low responsive responsible bidder is Manatts, Inc. in the amount of \$206,367.12. This project is budgeted in FY21 for \$180,000. We recommend bid award to Manatts, Inc.

Staff urges your approval and recommendation to the Board of Supervisors.

Enclosure: Bid Tabulation

Approval

Disapproval

Date

Date

**Story County
Secondary Road Letting**

Project Number SCCB-2020-01 - HICKORY GROVE PARK ROADS				Engineers Estimate		INROADS, LLC DES MOINES, IA		MANATT'S, INC. BROOKLYN, IA			
No.	Item	Quantity	Unit	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
1	SPECIAL BACKFILL	118.40	CY	\$ 35.00	\$4,144.00	\$77.00	\$9,116.80	\$ 63.00	\$7,459.20		
2	EXCAVATION CLASS 10, ROADWAY AND BORROW	191.40	CY	\$ 20.00	\$3,828.00	\$30.00	\$5,742.00	\$ 48.00	\$9,187.20		
3	CLEAN & PREP OF BASE	0.60	MILE	\$ 1,000.00	\$600.00	\$2,800.00	\$1,680.00	\$ 2,800.00	\$1,680.00		
4	PATCHES, FULL DEPTH REPAIR	472.20	SY	\$ 40.00	\$18,888.00	\$50.00	\$23,610.00	\$ 60.00	\$28,332.00		
5	PATCHES BY COUNT (REPAIR)	3.00	EACH	\$ 150.00	\$450.00	\$540.00	\$1,620.00	\$ 175.00	\$525.00		
6	PAV'T SCARIFICATION	17.30	SY	\$ 40.00	\$692.00	\$25.00	\$432.50	\$ 51.50	\$890.95		
7	HMA, ST, BASE COURSE, 1/2 IN. MIX	1063.30	SY	\$ 20.00	\$21,266.00	\$20.00	\$21,266.00	\$ 15.00	\$15,949.50		
8	HMA, ST, INTERMEDIATE COURSE, 1/2 IN. MIX	8540.90	SY	\$ 6.50	\$55,515.85	\$8.00	\$68,327.20	\$ 7.20	\$61,494.48		
9	HMA, ST, SURFACE COURSE, 1/2 IN. MIX	8540.90	SY	\$ 6.50	\$55,515.85	\$8.00	\$68,327.20	\$ 7.20	\$61,494.48		
10	CULVERT, CORRUGATED METAL ENTRANCE PIPE, 15 IN. DIA.	40.00	LF	\$ 52.00	\$2,080.00	\$66.00	\$2,640.00	\$ 87.00	\$3,480.00		
11	REMOVAL OF PAVEMENT	312.60	SY	\$ 10.00	\$3,126.00	\$12.30	\$3,844.98	\$ 11.85	\$3,704.31		
12	PAINTED PAVEMENT MARKINGS, WATERBORNE OR SOLVENT BASED	5.00	STA	\$ 100.00	\$500.00	\$550.00	\$2,750.00	\$ 600.00	\$3,000.00		
13	TRAFFIC CONTROL	1.00	LS	\$ 2,250.00	\$2,250.00	\$1,250.00	\$1,250.00	\$ 1,200.00	\$1,200.00		
14	FLAGGER	6.00	EACH	\$ 500.00	\$3,000.00	\$440.00	\$2,640.00	\$ 495.00	\$2,970.00		
15	MOBILIZATION	1.00	LS	\$ 9,000.00	\$9,000.00	\$7,702.20	\$7,702.20	\$ 5,000.00	\$5,000.00		
				TOTAL =	\$180,855.70	TOTAL =	\$220,948.88	TOTAL =	\$206,367.12	TOTAL =	

Recommend Award To: _____



Memorandum

To: Story County Conservation Board
Through: Michael Cox, Director
From: Joseph Kooiker, Vegetation Management Biologist
Date: August 10, 2020
Re: Consideration of Hiring Hawkeye Truck to Mount a Hydroseeder on a Truck.

The Story County Roadside Management program had budgeted money in FY 20 to swap the Bowie Hydroseeder from the 1995 International 6x4 currently in use by SCRM to a 2006 International 6x4 Secondary Roads has given the IRVM department. This work was moved to FY 21 budget due to time constraints of stripping the 2006 International of snow equipment and hydraulic system prior to hydroseeder swap.

Work Specifications:

- Remove hydroseeder from IRVM truck and reinstall on Secondary Roads plow truck according to IDOT and Federal Highway Specifications.
- Transfer hazard lights and control switches from IRVM Truck to Secondary Roads plow truck.

There are \$2,000 in the FY21 budget for this project.

Two truck equipment installation companies were asked to supply quotes for this project. Hawkeye Truck was the only company able to fit project into this year's work schedule. Hawkeye Truck quote this project for \$3,700.00.

Approval

Disapproval

Date

Date

QUOTE PROPOSAL

Type of Work Fabrication

Project No. Hydroseeder Swap

System Local

County Story County

The following is a quote for fabrication and electrical work involved in swapping hydroseeder from IRVM truck to Secondary Roads truck.
All quotes must be received by July 31st, 2020 by 4:00 p.m.

Schedule of Billing:

Final bill will be submitted once job is completed.

Schedule of Work:

Job can start upon approval of contract.

Scope of Work:

Provide labor and materials for the hydroseeder swap from 1995 International Tandem Truck to 2006 International Tandem Truck.

Remove hydroseeder from IRVM Truck and reinstall on Secondary Roads Plow Truck

Transfer hazard lights and control from IRVM Truck to Secondary Roads Plow Truck

Proposal of Hawkeye Truck Equipment

Contractor Federal ID Number _____

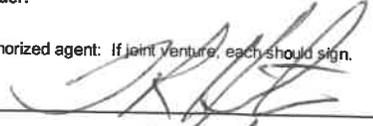
The quoter hereby certifies that no other principal is involved in or has an interest in this proposal; that the quoter has thoroughly examined the plans and specifications and this contract form and is aware of the special provisions contained herein, that the quoter has examined the site of the work and understands that the quantities of work actually required by the plans and specifications are approximate only and are subject to increases and decreases- that the quoter understands that all quantities of work actually required must be performed and that payment therefore shall be at the unit prices stipulated herein- that the quoter proposes to timely furnish the specified materials in the quantities required and to furnish the machinery, equipment labor and expertise necessary to competently complete this project by the time specified, that no state or county official or employee has a direct or indirect interest in the contract which would cause violation of Section 314.2 Code of Iowa.

This project will be let as Sales Tax Exempt. Exemption Certificates will be sent out to the winning bidder.

Signatures are to be by authorized agent: If joint Venture, each should sign.

Signed: _____

Date: _____



8/6/20

Tyler H. Kelley

From: Tim Hesseltime <timh@hte1.com>
Sent: Tuesday, July 28, 2020 7:43 AM
To: Tyler H. Kelley
Subject: RE: Hydroseeder Swap

[External Sender - Please Use Caution]
Good morning Tyler,

For Hawkeye to remove your hydro-seeder, and re-install back onto the plow truck (with clean frame rail) we are looking at \$ 3,700.00

As of today, we are out 6-8 weeks and will only get worse once trucks start arriving

Let me know either way please



Tim Hesseltime

Hawkeye Truck Equipment

From: Tyler H. Kelley [mailto:TKelley@storycountyowa.gov]
Sent: Monday, July 20, 2020 3:46 PM
To: Tim Hesseltime <timh@hte1.com>
Subject: Hydroseeder Swap

Below is the hydroseeder specifications you requested.

Empty Weight: 7070 lbs.
Width: 8'-1"
Length: 15'7"

Let me know if you need anything else.



Tyler Kelley | Vegetation Management Specialist
Story County Conservation

837 N. Avenue | Nevada, Iowa 50201

P: (515) 382-7368 | E: TKelley@storycountyowa.gov

www.storycountyconservation.org | [Facebook](#) | [Twitter](#) | [Instagram](#)

CONTRACT

Kind of Work Fabrication

County Story

Project No. Hydroseeder Swap

THIS AGREEMENT made and entered by and between Story County, Iowa, by its Conservation Board, Contracting Authority, and

of Hawkeye Truck Equipment Contractor.

WITNESSETH: That the Contractor, for and in consideration of (\$ _____)

payable as set forth in the specifications constituting a part of this contract, hereby agrees to construct in accordance with the plans and specifications therefore, and in the locations designated in the notice to bidders, the various items of work as follows:

Item No.	Item	Quantity	Units	Unit Price	Amount
1	Complete work per proposal		1		\$3,700.00
2					
3					
4					
5					
6					
	<input type="checkbox"/> See supplemental information on Page 2				
				Subtotal:	
				Pg2 Subtot:	
				TOTAL:	\$3,700.00

Said specifications and plans are hereby made a part of the the basis of this agreement and a true copy of said plans and specifications are now on file in the Story County Conservation Office.

That in consideration of the foregoing, the Contracting Authority hereby agrees to pay the Contractor, promptly and according to the requirements of the specifications the amounts set forth subject to the Conditions as set forth in the specifications.

That it is mutually understood and agreed by the parties hereto that the notice to bidders, the proposal, the specifications for Project No. Hydroseeder Swap

in Story County, Iowa, the within contract, the contractor's bond, and the general and detailed plans are and constitute the basis of contract between the parties thereto.

That it is further understood and agreed by the parties of this contract that the above work shall be commenced and completed on or before:

Approximate Starting Date	Specified Starting Date	Late Start Date	Number of Working Days
ASAP			

That time is the essence of this contract and that said contract contains all of the terms and conditions agreed upon by the parties hereto. It is further understood that the Contractor consents to the jurisdiction of the courts of Iowa to hear, determine and render judgement as to any controversy arising hereunder.

IN WITNESS WHEREOF the parties hereto have set their hands for the purposes herein expressed to this and three other instruments of like tenor, as of the

Recommended by: _____

Approved: _____

Story County, Iowa
Contracting Authority

By: _____
Director, Story County Conservation Board

Date: _____

By:  _____
Contractor

Date: 8/6/20