

**STORY COUNTY CONSERVATION BOARD
BOARD OF DIRECTORS
AGENDA - February 10, 2020 - 5:30PM**

Story County Conservation Center – 56461 180th Street, Ames, Iowa

1. CALL TO ORDER
2. ROLL CALL
3. REVIEW AGENDA AND HANDOUTS
4. PUBLIC COMMENTS
5. STAFF REPORT
6. APPROVE MINUTES
 - A. Praeri Rail Trail Listening Session

Documents:

[PRAERI RAIL TRAIL LISTENING SESSION.PDF](#)

- B. January 13, 2020 Minutes

Documents:

[JANUARY 13, 2020 MINUTES.PDF](#)

7. APPROVE CLAIMS AND RECEIPTS
 - A. Claims

Documents:

[CONSERVATION CLAIMS DEC 18 TO DEC 30 PAID JAN 9.PDF](#)
[CONSERVATION CLAIMS DEC 31 TO JAN14 PAID JAN 23.PDF](#)
[IRVM CLAIMS DEC 18 TO DEC 30 PAID JAN 9.PDF](#)
[IRVM CLAIMS DEC 31 TO JAN 14 PAID JAN 23.PDF](#)

8. FINANCIAL REPORTS AND UPDATES
 - A. Expenses And Revenue

Documents:

[CONSERVATION EXPENSE UPDATE - JANUARY 2020.PDF](#)
[IRVM EXPENSE UPDATE - JANUARY 2020.PDF](#)
[REVENUE BY MONTH - JANUARY 2020.PDF](#)

9. SCHEDULE OF UPCOMING EVENTS/MEETINGS
 - A. Events

Documents:

[SCC EVENTS FOR BOARD MEETINGS SPRING 2020.PDF](#)

10. ACTION:

A. Action Forms

Natural Resource Specialist new hire effective 2/16/2020, Brandon Clough @20.00/hr.

B. Consideration Of Contract With Conservation Corps Of Iowa For Trail Enhancement At McFarland Park For \$3,675.00.

Documents:

[CCI CONTRACT - MCFARLAND PARK.PDF](#)

C. Consideration Of Contract With Conservation Corps Of Iowa For Natural Resource And Water Quality Improvement Project At Hickory Grove Park In The Amount Of \$4,900.00.

Documents:

[CCI CONTRACT - HICKORY GROVE PARK.PDF](#)

D. Approval To Purchase Dock Mounting Systems For Hickory Grove Park From Iowa Prison Industries In The Amount Of \$2,535 Unbudgeted

Documents:

[HGP DOCK MOUNTING.PDF](#)

E. Consideration Of The Website Linking Policy

Documents:

[WEBSITE LINKING POLICY.PDF](#)

F. Consideration Of First Reading Of Revisions To The Story County Conservation Rules And Regulations

Documents:

[SCC RULES REGULATIONS 2020.PDF](#)

G. Consideration Of A Memorial Bench To Be Installed At McFarland Park

Documents:

[ABBOTT MEMORIAL.PDF](#)

H. Approve Story County Conservation FY19 Annual Report

Documents:

[FY19 ANNUAL REPORT.PDF](#)

I. Consideration Of Payment To The Army Corps Of Engineers In The Amount Of \$36,000 To Fund Completion Of The Phase 1 Cultural Study On The Lands Being Transferred To Story County From The Army Corps Of Engineers

Documents:

USACE CULTURAL STUDY.PDF

- J. Consideration Of Real Estate Contract - Installment With Jerald And Carol Ryerson For Real Property In Section 32 Of Grant Township

Documents:

RYERSON CONTRACT.PDF

- K. Consideration Of Firewood Contract With Finco Tree/Wood Service, LLC

Documents:

FINCO FIREWOOD CONTRACT.PDF

- L. Consideration Of State Recreational Trails Grant Agreement With The Iowa Department Of Transportation.

Documents:

IDOT SRT GRANT.PDF

- M. Consideration Of Tedesco Environmental Learning Corridor Phase #3 Final Plans, Specifications And Form Of Contract And Authorization To Release Bids
[HTTPS://WWW.STORYCOUNTYIOWA.GOV/DOCUMENTCENTER/VIEW/10572/TELC-BP3-PLANS](https://www.storycountyiowa.gov/documentcenter/view/10572/TELC-BP3-PLANS)
[HTTPS://WWW.STORYCOUNTYIOWA.GOV/DOCUMENTCENTER/VIEW/10573/TELC-BP3-MANUAL](https://www.storycountyiowa.gov/documentcenter/view/10573/TELC-BP3-MANUAL)

Documents:

TELC PH3 PLANS SPECS FORMCONTRACT BID.PDF

11. UPDATES:

- A. General Updates - Michael Cox, Director
- B. Liaison Assignments, Committee Meetings Updates, and Announcements from the Board
- C. Other

12. ADJOURNMENT

Story County strives to ensure that its programs and activities do not discriminate on the basis of race, color, national origin, sex, age or disability. Persons requiring assistance, auxiliary aids or services, or accommodation because of a disability may contact the county's ADA coordinator at (515)382-7204.

Praeri Rail Trail Listening Session
Story County Board of Supervisors-Story County Conservation Board
McCallsburg American Legion
January 14, 2020 at 6:00pm

Jim Pease and Linda Murken called the meeting to order at 6:07 pm.

Roll Call:

Story County Conservation Board Members

Present: Jim Pease, Craig Meyers, Nancy Franz

Absent: Ted Tedesco, Christine Laumer

Story County Board of Supervisors

Present: Linda Murken, Lisa Heddens, Lauris Olson

Story County Conservation staff

Mike Cox, Pat Shehan, Ryan Wiemold

Guests

Morgan Wright – adopt a trail volunteer

Jeff White – co chair Story County Trails Advisory Committee

Norm Tjelmeland – Zearing Volunteer Fire Department

Dustin Ingram – Story County Community and Economic Development Outreach

Introduction of those present and their trail affiliation

Purpose of this session: Gather community feedback on present and future collaborative efforts to improve the Praeri Rail Trail

Countywide trails overview – Ryan Weimold

This presentation included information on Story County Conservation trail usage, trail types, trail development process, trail maintenance and longevity, Story County Trails Advisory Committee, details about major trails, economic impact of trails, trail costs, recent trail projects, and trail volunteers.

Praeri Rail Trail Updates – Mike Cox

This presentation included information on the Story County long range plan (C2C) to pave the PRT trail, extend it to Story City, and provide hard surface trails between all cities in the county. The PRT is currently being extended safely across Hwy 65 into downtown Zearing and to the trail end destination of Dakins Lake Park. Community input on the PRT is being sought (including this listening session), limestone sections are being updated, and some improvements to the McCallsburg trail section. A rough cost projection to fund future PRT initiatives are over \$9 million. The presentation concluded with critical elements needed for successful trail development and use.

Praeri Rail Trail Community Feedback – facilitated by Nancy Franz

- Reality check for partners on the trail development process and potential trail impacts
- Define, develop, and promote destinations, amenities, and town identity
- Plan for family trail use

- Conduct asset mapping of trail cities (spaces, buildings, etc.)
- Highlight the “prairie” aspect of the trail
- Determine and promote trail “connections”
- Develop trailheads, maps, signage, parking, food, gas, and restrooms
- Improve “rideability” and “walkability” of grass sections of the trail
- Keep on top of trail maintenance (i.e. mowing and brushing)
- Become familiar with PRT community demographics and infrastructure
- Reveal the less tangible aspects of trail development and success
- Use SCC PRT Powerpoint slides in economic and community development conversations
- Look seriously at a Roland to Story City connector trail

What next steps are most important for us to work on together and why? – facilitated by Nancy Franz

- Use SCC trail talking points/Powerpoint slides with economic and community development groups and across Story County departments
- Conduct asset mapping in each trail community and then determine trail development synergies
- Analyze trail community assets (spaces, destinations, amenities, etc.)
- Identify and use community-based trail champions
- Prioritize practical next steps for trail development
- “Meet on” (keep trail momentum going)

Immediate next steps

- Listening session proceedings shared with key partners
 - SCC- Trail Advisory Committee, Trailgate Party
 - SC Board of Supervisors- trail city elected officials, economic development groups, across county departments
- Trail city elected officials- respond to the proceedings

Meeting adjourned 7:30 pm

Story County Conservation Board
January 13, 2020
Story County Administration Building, Nevada, Iowa

1. CALL TO ORDER: 5:30 PM

2. ROLL CALL

BOARD MEMBERS

Craig Meyers - present
Christine Laumer – absent
Nancy Franz – present
Ted Tedesco – present
Jim Pease – present
Linda Murken – absent

STAFF

Mike Cox
Marianne Harrelson
Joe Kooiker
Tyler Kelley

GUESTS

Mike Meetz

3. ADMINISTER OATH OF OFFICE TO NEW BOARD MEMBERS

Meyers administered the Oath of Office to Nancy Franz, who will serve through 2024.

4. REVIEW OF AGENDA AND HANDOUTS

5. PUBLIC COMMENTS-

Mike Meetz thanked the board members for serving on the conservation board.

6. ELECT 2020 OFFICERS

MOTION by Tedesco, SECOND by Franz, nominating Pease as Chair. MOTION by Tedesco, SECOND by Franz, that nominations close with a unanimous ballot cast for Pease. MCU.

Meyers turned the gavel over to Pease, who chaired the remainder of the meeting.

MOTION by Franz, SECOND by Tedesco, nominating Laumer as Vice-Chair. MOTION by Tedesco, SECOND by Franz, that nominations close with a unanimous ballot cast for Laumer. MCU.

MOTION by Meyers, SECOND by Tedesco, nominating Franz as Secretary. MOTION by Tedesco, SECOND by Meyers, that nominations close with a unanimous ballot cast for Franz. MCU.

7. STAFF REPORT – Moved to after Action Items.

8. APPROVAL OF MINUTES

DECEMBER 9, 2019. MOTION by Franz, SECOND by Meyers. MCU.

9. APPROVAL OF CLAIMS AND RECEIPTS

MOTION by Franz, SECOND by Meyers. MCU.

10. FINANCIAL REPORTS AND UPDATES

Pease questioned the budget item for the IRVM shop addition that we are going to approve later in Action Items. Harrelson clarified that the budget dollars were moved to the insurance claim and county wide budget during the FY20 budget worksession.

11. CALENDAR OF UPCOMING EVENTS/MEETINGS

Pease mentioned that we had great attendance for the OWLS meeting held on January 7th and reminded everyone about the Common Ground Recording Sessions. Franz commented that April is the 50th anniversary of Earth Day and we are not doing anything. She would like to encourage our staff to do some “pop-up” things for Earth Day. Pease reminded the board that the Praeri Rail Trail meeting is tomorrow night. The Trails Advisory Committee is scheduled for January 30th.

12. ACTION ITEMS:

- A. Consideration of Sprayer System Purchase. MOTION by Meyers, SECOND by Tedesco. Pease stated that we did not receive the grant for the GPS system and the cost for the sprayer system was higher than the original budgeted amount. Cox indicated that we will probably have some other areas that will not be fully expensed or we can ask for a budget amendment later in FY20 for the additional costs. Pease asked Kooiker to give an explanation about the sprayer nozzle he chose as part of the purchase. MCU.
 - B. Consideration of Grant of Limited Easement with Iowa Regional Utilities Association. MOTION by Tedesco, SECOND by Franz. Franz questioned if the easement conveyed temporary or permanent easements. Cox state that this agreement conveys both. MCU
 - C. Placement of Memorial Pergola for Roger Spaete at Hickory Grove Park. MOTION by Franz, SECOND by Meyers. MCU.
 - D. Consideration of IRVM Shop Addition. MOTION by Tedesco, SECOND by Meyer. Harrelson indicated that there was money budgeted in FY20 for the shop addition but the County Auditor moved the funds into an insurance account and will be paid out of that account. It was mentioned that the electrical work is not included in this quote and a separate contract will be issued at a later date. MCU.
7. STAFF REPORT – move from above - Joe Kooiker, Vegetation Management Biologist and Tyler Kelley, Vegetation Management Specialist updated the board on IVRM operations the past year. Kooiker provided information on how they are going to track their work orders in the future since they have a tablet to record their data electronically. They are using the same work order system that secondary roads is using and the data is being tracked county wide. He gave statistics on planting, erosion control, seed harvesting and noxious weed/brush control.

Kelley reported on drainage district work. They have been able to cut brush back almost every day since December 11th. He will be burning the brush from the past couple years in the next couple months and will do some additional cleanup. We have had several discussions with the Board of Supervisors regarding contact spray programs for the drainage ditches. He is working to get rough estimates to contract spray each individual drainage ditch. We are hoping to be able to consider contract spraying prior to the April levy

deadline. Kelley has a list of the property owners he will contact regarding the “No Spray” program to inform them about the program. Kelley indicated that he is on the Story County Safety Committee and they are working on “Job Safety Analysis” for all county operations.

Tyler Kelley was elected to be a delegate at the REAP Congress. At the Congress held on January 4th, they voted to keep the formula for REAP, to keep the REAP asking amount a minimum of \$20 million, and to support the Iowa Natural Resource and Outdoor Trust Fund.

13. UPDATES:

A. General Updates: Director Cox indicated the FY21 budget worksession is scheduled for this Wednesday, January 15th at 9:00AM. Pease, Tedesco and Franz are planning to attend. Pease asked if there were any changes that the board needs to be aware of. Cox updated the board on the Dakins cabin and the Hickory Grove Park sewer projects. The U.S. Army Corps of Engineers determined that there are more cultural findings than anticipated and they need more funding to finish the cultural work. Our agreement with them states that we are committed to paying the additional money. Cox reviewed the agenda for the Praeri Rail Trail listening session scheduled for tomorrow night with the Board of Supervisors. He and board members discussed their roles and responsibilities for the meeting.

B. Liaison Assignments, Committee Meetings Updates, and Announcements from the Board: Tedesco visited Whiterock Conservancy and indicated that they have a good brochure with all of their amenities and costs. Franz was impressed with the way that the Hannum’s Mill meeting was done and she continues to work with our partners on the 2020 conference. Meyers is planning on attending the council meeting in Colo and he attended a meeting with the Outdoor Alliance and asked them to contribute to the 2020 conference. Pease mentioned that he presented at the OWLS meeting and at the Ames Public Library.

C. Other – none.

14. ADJOURNMENT

MOTION by Franz, SECOND by Meyers, to adjourn. MCU. The meeting was adjourned at 7:12 PM.

Recording Secretary

Story County Conservation Board

Disbursement Date 01/09/2020

Claim #	Vendor#	Payee Name	Invoice#	Description	Fund	Funct	Obj	Dpt	Prj	Sub	Line	Amount
Department 22 Conservation Board												
4526	V 129	Alliant Energy		Sccb 11/15-12/16 uti	01000	06999	430	22				324.19
					Disbursement#		178358	Total				324.19
4528	V 7342	Ames Tribune	179411	Sccb notice	01000	06999	260	22				83.28
					Disbursement#		178362	Total				83.28
4530	V 5274	Blue Tarp Financial	178249	Sccb power washer gu	01000	06999	215	22				78.47
					Disbursement#		178370	Total				78.47
4531	V 900	Brekke's Town & Country Store	47937	Sccb straw/HGP beach	01000	06999	440	22				23.85
					Disbursement#		178375	Total				23.85
4645	V 1681	Copyworks	A106028	SCCB copies	01000	06999	223	22				94.50
					Disbursement#		178384	Total				94.50
4534	V 2018	Draintech	109800	Sccb clean out/river	01000	06999	441	22				118.75
					Disbursement#		178391	Total				118.75
4535	V 2145	Electronic Engineering	80042153	Sccb tower srv 1/1-1	01000	06999	414	22				74.00
					Disbursement#		178393	Total				74.00
4536	E 3227	Marianne S Harrelson		Sccb reimb. exp 12/1	01000	06999	260	22				45.00
					Disbursement#		178404	Total				45.00
4537	V 3134	Houston Engineering Inc.	46315	Sccb prof srv thru 1	01000	06999	471	22				12370.09
					Disbursement#		178410	Total				12,370.09
4538	E 1894	Heather L Hucka		Sccb reimb exp/camp	01000	06999	223	22				42.57
					Disbursement#		178412	Total				42.57
4540	V 3198	IACCBE	101093	Sccb reg 2020 winter	01000	06999	422	22				805.00
					Disbursement#		178413	Total				805.00
4542	V 3344	Iowa Dept of Natural Resources	#11	Sccb HGLR proj. 11/1	01000	10220	624	22				153202.42
					Disbursement#		178416	Total				153,202.42
4541	V 1363	Iowa Regional Utilities Assoc.		Sccb water/Nov/Dec.	01000	06999	430	22				280.07
					Disbursement#		178421	Total				280.07
4647	V 3496	Iowa State University		SCCB consulting/TELC	01000	06999	471	22				5000.00
					Disbursement#		178422	Total				5,000.00
4648	V 3505	ISU Treasurer's Office	000001	SCCB water quality a	01000	06999	471	22				7098.36
					Disbursement#		178424	Total				7,098.36
4539	V 2282	John Deere Financial	1111257987	Sccb parts/tolls/uni	01000	06999	215	22				184.64
4539	V 2282	John Deere Financial	1111257987	Sccb parts/tolls/uni	01000	06999	250	22				157.97
4539	V 2282	John Deere Financial	1111257987	Sccb parts/tolls/uni	01000	06999	294	22				420.33

Disbursement Date 01/09/2020

Claim #	Vendor#	Payee Name	Invoice#	Description	Fund	Funct	Obj	Dpt	Prj	Sub	Line	Amount
							Disbursement#	178426	Total			762.94
4543	V 6277	Lo-Mar Farms, Inc.		Sccb locate damaged	01000	06999	440	22				250.00
							Disbursement#	178432	Total			250.00
4621	V 4237	Lowes Companies Inc.	8001172695	Sccb batteries/drywa	01000	06999	241	22				52.62
							Disbursement#	178435	Total			52.62
4649	V 4743	Menards	33560252	SCCB shop supplies	01000	06999	215	22				35.68
4649	V 4743	Menards	33560252	SCCB health/safety s	01000	06999	308	22				24.97
4649	V 4743	Menards	33560252	SCCB repair/maint	01000	06999	441	22				238.73
							Disbursement#	178444	Total			299.38
4544	V 4797	Midland Power Cooperative		Sccb Util. McFP 11/1	01000	06999	430	22				803.40
							Disbursement#	178448	Total			803.40
4651	V 6720	Snyder & Associates	03840118	SCCB HOINT phase 1 t	01000	10220	627	22				2557.00
4651	V 6720	Snyder & Associates	0985011	SCCB HOINT phase 2 t	01000	10220	627	22				18119.02
							Disbursement#	178474	Total			20,676.02
4548	V 6794	Staples Credit Plan	7820376316	Sccb calendars	01000	06999	260	22				173.58
							Disbursement#	178475	Total			173.58
4550	V 6340	Van Wall Equipment	140931	Sccb parts/safety	01000	06999	250	22				546.72
4550	V 6340	Van Wall Equipment	140931	Sccb parts/safety	01000	06999	308	22				50.80
							Disbursement#	178491	Total			597.52
4594	V 77	Verizon Wireless	9844733710	Sccb civil/new sim/x	01000	06999	414	22				160.04
							Disbursement#	178492	Total			160.04
4551	E 3033	Elizabeth L Waage		Sccb reimb exp 12/17	01000	06999	223	22				17.45
4552	E 3033	Elizabeth L Waage		Sccb reimb FLOAT V e	01000	06999	223	22				683.64
4652	E 3033	Elizabeth L Waage		SCCB reimb exp	01000	06999	223	22				41.44
							Disbursement#	178496	Total			742.53
4553	V 7633	Wal Mart Community/SYNCB	2000314368	Sccb supplies	01000	06999	223	22				23.98
							Disbursement#	178497	Total			23.98
											Department 22 Total	204,182.56

Disbursement Date 01/23/2020

Claim #	Vendor#	Payee Name	Invoice#	Description	Fund	Funct	Obj	Dpt	Prj	Sub	Line	Amount
Department 22 Conservation Board												
4731 V	549	A & M Services Inc		Sccb laundry service	01000	06999	232	22				206.01
					Disbursement#		178506	Total				206.01
4812 V	129	Alliant Energy		Sccb util. rivrsde 1	01000	06999	430	22				106.63
					Disbursement#		178509	Total				106.63
4813 V	339	Ames Municipal Utilities		Sccb util riverside1	01000	06999	430	22				458.66
					Disbursement#		178511	Total				458.66
4884 V	8063	Aureon	789006335	Sccb January charges	01000	06999	414	22				636.83
					Disbursement#		178519	Total				636.83
4732 V	3970	Border States Industries Inc.	213540	Sccb wire/supplies	01000	06999	241	22				189.60
					Disbursement#		178524	Total				189.60
4733 V	1210	Capital Sanitary Supply	0821885	Sccb Custodial suppl	01000	06999	232	22				46.07
					Disbursement#		178527	Total				46.07
4735 V	6534	Central Iowa Broadband	488000151	Sccb January chrgs	01000	06999	414	22				1024.44
					Disbursement#		178530	Total				1,024.44
4814 V	7474	Century Link	5152326989	Sccb phn/lng dist. 1	01000	06999	414	22				156.08
					Disbursement#		178533	Total				156.08
4816 V	1580	Colo Telephone Co.		Sccb Jan/phone HGP	01000	06999	414	22				75.60
					Disbursement#		178537	Total				75.60
4817 V	6851	Nancy Franz		Sccb reimb. mlg. 6/2	01000	06999	126	22				74.00
					Disbursement#		178551	Total				74.00
4818 V	3055	Hokel Machine Supply	STOBOA	Sccb coupler/flr jac	01000	06999	250	22				84.84
4818 V	3055	Hokel Machine Supply	STOBOA	Sccb coupler/flr jac	01000	06999	215	22				4.59
					Disbursement#		178567	Total				89.43
4872 V	3331	Iowa Weed Commissioners Assoc.		Sccb 3/11-3/13 regis	01000	06999	422	22				280.00
					Disbursement#		178581	Total				280.00
4819 V	2912	Key Cooperative	14454	Sccb Dec fuel	01000	06999	250	22				1831.95
					Disbursement#		178594	Total				1,831.95
4751 V	3791	Kinzler Construction Services	CS00541	Sccb ceiling tile	01000	06999	241	22				401.28
					Disbursement#		178596	Total				401.28
4820 V	4237	Lowes Companies Inc.	00114288 8	Sccb roller/dishwash	01000	06999	441	22				322.97
					Disbursement#		178600	Total				322.97
4839 V	8100	Marco	26245691	Sccb usage 11/25-12/	01000	06999	444	22				375.42
					Disbursement#		178603	Total				375.42

Disbursement Date 01/23/2020

Claim #	Vendor#	Payee Name	Invoice#	Description	Fund	Funct	Obj	Dpt	Prj	Sub	Line	Amount	
4821 V	4743	Menards	33560252	Sccb sup.	01000	06999	215	22				37.28	
4821 V	4743	Menards	33560252	Sccb sup.	01000	06999	223	22				4.90	
4821 V	4743	Menards	33560252	Sccb sup.	01000	06999	440	22				205.11	
4821 V	4743	Menards	33560252	Sccb sup.	01000	06999	441	22				80.51	
							Disbursement#	178613	Total			327.80	
4756 V	6892	Moody Electric, Inc.	70130	Sccb electrical work	01000	06999	241	22				3881.77	
							Disbursement#	178621	Total			3,881.77	
4822 V	193	MyCountyParks.com	1038	Sccb 1/19-12/19 reg	01000	06999	223	22				468.00	
							Disbursement#	178622	Total			468.00	
4823 V	5175	Nevada Hardware Inc	19760	Sccb thermostat/bulb	01000	06999	441	22				11.69	
							Disbursement#	178624	Total			11.69	
4762 V	5474	Orkin		Sccb pest control	01000	06999	232	22				73.71	
							Disbursement#	178631	Total			73.71	
4824 E	2873	Erica L Place		Sccb reimb. deposit/	01000	06999	383	22				440.00	
							Disbursement#	178636	Total			440.00	
4825 V	5173	Portable Pro, Inc.	51159	Sccb restroom rent/D	01000	06999	441	22				220.00	
							Disbursement#	178640	Total			220.00	
4826 V	5960	R.J. Thomas Mfg. Co. Inc.	217706	Sccb plaque/Shell	73000	06999	223	22	21			208.00	
							Disbursement#	178646	Total			208.00	
4864 V	6562	Sherwin-Williams	59305	Sccb paint	01000	06999	241	22				235.35	
							Disbursement#	178662	Total			235.35	
4828 V	6904	State Bank & Trust		Sccb token fee Nov-D	01000	06999	260	22				29.00	
							Disbursement#	178671	Total			29.00	
4829 V	7330	Terracon Consultants, Inc.	TD08435	Sccb annual rppt/DL	01000	06999	471	22				3500.00	
							Disbursement#	178685	Total			3,500.00	
4895 V	6367	VISA	2888	Sccb recreatopm	01000	06999	223	22				186.15	
							Disbursement#	178702	Total			186.15	
4830 V	7687	Waste Management of Ames		Sccb Dec. garbage se	01000	06999	441	22				2115.45	
							Disbursement#	178704	Total			2,115.45	
4831 V	72118	City of Zearing	128700	Sccb water 11/17-12/	01000	06999	430	22				59.76	
							Disbursement#	178712	Total			59.76	
										Department	22	Total	18,031.65

Disbursement Date 01/09/2020

Claim #	Vendor#	Payee Name	Invoice#	Description	Fund	Funct	Obj	Dpt	Prj	Sub	Line	Amount
Department 24 I.R.V.M.												
4646	V 3414	Ecolab Pest Elim. Div	8231543	IRVM pest control-se	11000	06010	610	24				82.62
							Disbursement#	178392	Total			82.62
4541	V 1363	Iowa Regional Utilities Assoc.		Irvm water/Nov/Dec.	11000	06010	430	24				172.72
							Disbursement#	178421	Total			172.72
4591	V 179	SYNCB/Amazon	81021544	8 Irvm supplies	11000	06010	308	24				39.95
							Disbursement#	178484	Total			39.95
4550	V 6340	Van Wall Equipment	140931	Irvm parts/safety	11000	06010	250	24				224.51
4550	V 6340	Van Wall Equipment	140931	Irvm parts/safety	11000	06010	215	24				29.90
4550	V 6340	Van Wall Equipment	140931	Irvm parts/safety	11000	06010	308	24				27.90
							Disbursement#	178491	Total			282.31
											Department 24 Total	577.60

Disbursement Date 01/23/2020

Claim #	Vendor#	Payee Name	Invoice#	Description	Fund	Funct	Obj	Dpt	Prj	Sub	Line	Amount
Department 24 I.R.V.M.												
4861 V	129	Alliant Energy	7287711000	Irvm Util. range 12/	11000	06010	430	24				91.32
							Disbursement#	178509	Total			91.32
4884 V	8063	Aureon	789006335	Irvm January charges	11000	06010	414	24				42.57
							Disbursement#	178519	Total			42.57
4815 V	3570	Chitty Garbage Service Inc.	2772189	Irvm bin rent/Dec 20	11000	06010	610	24				11.00
							Disbursement#	178536	Total			11.00
4872 V	3331	Iowa Weed Commissioners Assoc.		Irvm 3/11-3/13 regis	11000	06010	422	24				280.00
							Disbursement#	178581	Total			280.00
4819 V	2912	Key Cooperative	12587	Irvm Dec fuel	11000	06010	250	24				399.99
							Disbursement#	178594	Total			399.99
4820 V	4237	Lowes Companies Inc.	00114288 8	Irvm thermostat	11000	06010	610	24				24.21
							Disbursement#	178600	Total			24.21
4823 V	5175	Nevada Hardware Inc	19760	Irvm thermostat/bulb	11000	06010	610	24				20.69
							Disbursement#	178624	Total			20.69
4894 V	2688	Windstream Communications	91124979	Irvm 12/7-1/6/20 pho	11000	06010	414	24				14.26
							Disbursement#	178710	Total			14.26
											Department 24 Total	884.04

FY20 CONSERVATION BUDGET UPDATE - AS OF 1/31/20 --claims paid through 1/23/20; payroll paid through 1/24/20

ACC'T NO.	ACCOUNT DESCRIPTION	AMOUNT BUDGETED	% USED	SUB-TOTALS REMAINING	TOTAL AMOUNT REMAINING	TARGETED DATE COMPL. BY/DATE
(01000-06999):						
100-22-52	Salaries - Bargaining Unit Staff (\$610,145 x 95% = \$580,000)	-----			\$246,145.93	
	Administration	\$34,020.83	60%	\$13,482.14		
	Environmental Education	\$213,304.64	61%	\$84,239.84		
	Rangers	\$50,961.04	61%	\$20,013.04		
	Field Staff	\$281,351.24	54%	\$128,048.66		
	Extra/salary adjustments	\$362.25	0%	\$362.25		
100-22-52	Salaries-Non-Bargaining Unit (\$383,665 x 95% = \$364,500)	-----			\$143,180.10	
	Administration	\$137,232.14	61%	\$53,918.09		
	Environmental Education	\$61,509.65	61%	\$24,155.60		
	Rangers	\$99,629.92	61%	\$39,125.92		
	Parks Superintendent	\$66,110.04	61%	\$25,962.24		
	Extra/salary adjustments	\$18.25	0%	\$18.25		
100-22-53	Salaries - Extra Help (\$99,200)	-----			\$58,565.82	
	Summer Naturalists	\$15,352.00	40%	\$9,282.62		
	Conservation Aides/ICU	\$27,576.00	39%	\$16,713.87		
	Conservation Aides/SRU	\$25,134.00	55%	\$11,421.41		
	Conservation Aides/Natural Resource	\$12,910.00	48%	\$6,773.05		
	Outreach Intern	\$4,488.00	2%	\$4,406.44		
	Park Ranger Aides	\$6,600.00	57%	\$2,828.43		
	Waterfront Aides	\$0.00	0%	\$0.00		
	Work Study Students	\$7,140.00	0%	\$7,140.00		
104-22	Overtime Pay	\$6,800.00	40%	\$4,053.82	\$4,053.82	
106-22	Taxable Fringe Benefits	\$4,360.00	53%	\$2,051.98	\$2,051.98	
2000-110-22	FICA	\$87,200.00	52%	\$41,817.96	\$41,817.96	
2000-111-22	IPERS	\$100,600.00	55%	\$45,617.01	\$45,617.01	
2000-113-22	Employer's Flex Benefits	\$34,944.00	55%	\$15,764.40	\$15,764.40	
2000-114-22	Employee's Insurance	\$256,572.00	49%	\$129,797.90	\$129,797.90	
*****	Sub-total Salaries & Benefits	\$1,534,176.00	55%	\$686,994.92	\$686,994.92	

FY20 CONSERVATION BUDGET UPDATE - AS OF 1/31/20 --claims paid through 1/23/20; payroll paid through 1/24/20

ACC'T NO.	ACCOUNT DESCRIPTION	AMOUNT BUDGETED	% USED	SUB-TOTALS REMAINING	TOTAL AMOUNT REMAINING	TARGETED DATE COMPL. BY/DATE
126-22	Conservation Board Expenses (\$1,500)	\$1,500.00	116%	-\$242.60	-\$242.60	
215-22	Shop Supplies (\$9,500)	-----			\$1,191.85	
	Misc. Shop Supplies	\$6,500.00	113%	-\$817.42		
	Stihl FS360 brush saw x 2	\$2,000.00	0%	\$2,000.00		
	Stihl 441 36" bar	\$1,000.00	99%	\$9.27		
223-22	Environmental Education (\$54,980)	-----			\$34,895.95	
	Public Programming	\$19,000.00	60%	\$7,674.81		
	Supplies, Subscriptions	\$9,050.00	22%	\$7,051.34		
	On-cell fees	\$2,400.00	59%	\$975.00		
	Media - Prairie Horizons, flyers, ads	\$11,500.00	46%	\$6,164.80		
	Photo contest expenses/prizes	\$680.00	0%	\$680.00		
	3 Person backpacking tents (2)	\$900.00	0%	\$900.00		
	Composter for Conservation Center	\$850.00	0%	\$850.00		
	Oriental bittersweet workshop	\$600.00	0%	\$600.00		
	Watershed Assesment Impl	\$10,000.00	0%	\$10,000.00		
232-22	Custodial Supplies (\$6,000)	-----			\$3,363.62	
	Cleaning supplies for conservation center	\$2,000.00	51%	\$981.05		
	New equipment/repair	\$1,000.00	0%	\$1,000.00		
	Laundry services	\$2,000.00	55%	\$898.54		
	Pest Control	\$1,000.00	52%	\$484.03		
241-22	Equipment Parts and Supplies (\$56,000)	-----			\$27,507.31	
	General repairs - conservation center	\$10,000.00	34%	\$6,605.55		
	Inspections/fire & security alarm testing, repairs	\$750.00	182%	-\$616.32		
	Keyless entry & video monitoring	\$1,250.00	100%	-\$2.68		
	Multipurpose Room Ceiling & Lights	\$10,000.00	110%	-\$970.24		
	Multipurpose Room Flooring	\$21,000.00	0%	\$21,000.00		
	Multipurpose Room South Windows	\$13,000.00	89%	\$1,491.00		
250-22	Vehicle Fuels & Maintenance (\$87,300)	-----			\$44,826.59	
	General Maintenance/repairs	\$38,000.00	38%	\$23,601.50		
	Fuel	\$43,500.00	55%	\$19,468.69		
	UTV fire slip-in for ICU	\$3,750.00	94%	\$214.89		
	Landscape rake attachment - King Cutter 72"	\$550.00	92%	\$41.51		
	Tires for Special Projects Ranger patrol truck #33	\$1,500.00	0%	\$1,500.00		

FY20 CONSERVATION BUDGET UPDATE - AS OF 1/31/20 --claims paid through 1/23/20; payroll paid through 1/24/20

ACC'T NO.	ACCOUNT DESCRIPTION	AMOUNT BUDGETED	% USED	SUB-TOTALS REMAINING	TOTAL AMOUNT REMAINING	TARGETED DATE COMPL. BY/DATE
260-22	Office/Administration (\$17,200)	-----			\$7,427.95	
	Office supplies	\$6,000.00	47%	\$3,205.57		
	Stationery supplies (Partners)	\$500.00	0%	\$500.00		
	Dues/memberships/subscriptions/notices	\$4,500.00	15%	\$3,822.38		
	ArcView license/maintenance fees	\$900.00	0%	\$900.00		
	Transaction fees for on-line registrations	\$2,000.00	150%	-\$1,000.00		
292-22	Recreational Supplies (\$900)	-----			\$900.00	
	Supplies	\$900.00	0%	\$900.00		
	Food and provisions	\$0.00	---	\$0.00		
294-22	Uniforms & Equipment (\$6,000+\$10,300)	-----			\$971.31	Aug 2019 Amend
	Permanent staff	\$2,000.00	133%	-\$659.33		
	Summer staff t-shirts & hats	\$1,000.00	12%	\$883.60		
	Safety-toed shoes	\$2,000.00	36%	\$1,274.27		
	Law Enforcement Equipment	\$11,300.00	105%	-\$527.23		
308-22	Health & Safety (\$6,900)	-----			\$4,668.92	
	Supplies, Hep B shots, drug tests, hearing tests	\$3,500.00	64%	\$1,268.92		
	Equipment; CPR & safety training	\$1,500.00	0%	\$1,500.00		
	Chaps & helmets	\$700.00	0%	\$700.00		
	Triage kits for rangers	\$1,200.00	0%	\$1,200.00		
383-22	Volunteer Management (\$7,000)	-----			\$4,643.01	
	Supplies for recruitment, training, and recognition	\$4,500.00	12%	\$3,943.01		
	Master volunteer training & supplies	\$700.00	0%	\$700.00		
	Cervis annual fee - @ \$150/month	\$1,800.00	100%	\$0.00		
411-22	Marketing (\$10,040)	-----			\$7,875.22	
	Brochures, advertising, Partners magnets, job fair	\$9,000.00	17%	\$7,435.21		
	Iphone, microphone, & Gimbal for live streaming	\$1,040.00	58%	\$440.01		
412-22	Postage & Mailing (\$4,000)	\$3,000.00	20%	\$2,400.68	\$2,400.68	
414-22	Communication Services (\$29,300)	-----			\$14,419.32	
	Phone service at McFarland Park	\$9,840.00	56%	\$4,301.72		
	Phone service at Hickory Grove Park	\$850.00	63%	\$316.96		
	Broadband service at McFarland & Hickory	\$12,300.00	58%	\$5,128.92		

FY20 CONSERVATION BUDGET UPDATE - AS OF 1/31/20 --claims paid through 1/23/20; payroll paid through 1/24/20

ACC'T NO.	ACCOUNT DESCRIPTION	AMOUNT BUDGETED	% USED	SUB-TOTALS REMAINING	TOTAL AMOUNT REMAINING	TARGETED DATE COMPL. BY/DATE
	Unlimited Data for live streaming	\$960.00	0%	\$960.00		
	Two-way radio service	\$900.00	58%	\$382.00		
	Internet service for Toughbooks	\$2,100.00	53%	\$979.72		
	Iowa Systems billing - electronic citations	\$1,200.00	0%	\$1,200.00		
	MCT license fee	\$900.00	0%	\$900.00		
	Body-worn camera license fees	\$250.00	0%	\$250.00		
422-22	Education & Training (\$10,610)	-----			\$3,084.50	
	Permanent staff	\$9,500.00	73%	\$2,561.50		
	General all-staff training	\$1,000.00	0%	\$1,000.00		
	CDL & pesticide applicator training/testing fees	\$110.00	534%	-\$477.00		
430-22	Utilities (\$68,720)	-----			\$39,763.07	
	Water - McFarland & Dakins primitive	\$2,500.00	43%	\$1,428.41		
	Water & Sewer - Hickory Grove	\$3,000.00	48%	\$1,565.22		
	Water & Sewer - Dakins Lake	\$3,000.00	33%	\$2,014.26		
	Water, sewer, electricity, natural gas - TELC houses	\$6,600.00	52%	\$3,174.50		
	LP - CC, ranger residences, shops	\$8,120.00	1%	\$8,048.00		
	Electricity - McFarland Park	\$10,000.00	38%	\$6,163.77		
	Electricity - Indian Creek Unit	\$25,000.00	35%	\$16,128.38		
	Electricity - Dakins Lake	\$10,500.00	88%	\$1,240.53		
440-22	Grounds Maintenance (\$133,950+\$14,400)	-----			\$93,232.16	Aug 2019 Amend
	General maintenance	\$8,000.00	59%	\$3,277.90		
	TELC - signs, chemicals, trees, cons. practices	\$1,500.00	3%	\$1,451.90		
	Gravel	\$12,000.00	19%	\$9,700.59		
	Calcium chloride - PP, HG, Dakins	\$6,000.00	29%	\$4,269.84		
	Picnic table repairs, grills	\$1,200.00	27%	\$877.00		
	Signs & posts	\$4,500.00	115%	-\$690.73		
	Machinery/Equip. Rental	\$750.00	134%	-\$255.04		
	Soil Cons./Tile/Watershed	\$4,200.00	34%	\$2,792.25		
	Chemicals	\$5,500.00	31%	\$3,802.22		
	Farm Operations (seed, shrubs, trees)	\$1,000.00	54%	\$458.93		
	Wildlife nesting structures	\$500.00	41%	\$294.89		
	Fencing, maintenance, & repairs	\$2,000.00	15%	\$1,708.90		
	Water testing kits x 20	\$6,000.00	0%	\$6,000.00		
	Tree replacement at Hickory Grove	\$2,500.00	0%	\$2,500.00		
	Dakins Lake - freezeless hydrants x 12	\$2,000.00	0%	\$2,000.00		
	McFarland shop - shop\repairs\updates	\$12,000.00	42%	\$6,951.15		

FY20 CONSERVATION BUDGET UPDATE - AS OF 1/31/20 --claims paid through 1/23/20; payroll paid through 1/24/20

ACC'T NO.	ACCOUNT DESCRIPTION	AMOUNT BUDGETED	% USED	SUB-TOTALS REMAINING	TOTAL AMOUNT REMAINING	TARGETED DATE COMPL. BY/DATE
	Jennett Heritage Area - install parking lot off S14	\$3,500.00	72%	\$974.45		
	McFarland Park - connect-a-dock	\$16,500.00	101%	-\$178.18		
	McFarland Park - Trails & wayfinding signs	\$3,400.00	0%	\$3,400.00		
	W Peterson Park - parking lot reduction	\$10,000.00	0%	\$10,000.00		
	W Peterson Park - connect-a-dock	\$11,000.00	0%	\$11,000.00		
	W Peterson Park - speed bumps	\$7,000.00	0%	\$7,000.00		
	Dakins Lake - ADA ramp @ shelter	\$2,000.00	146%	-\$921.11		
	PRT - seed McCallsburg prairie w/diverse natives	\$2,000.00	0%	\$2,000.00		
	Outer Parks - replace wooden entrance signs x 5	\$4,500.00	13%	\$3,908.84		
	Hickory Grove - mulch for playgrounds x 2	\$4,200.00	102%	-\$103.50		
	Hickory Grove - rock for beach parking lot	\$3,700.00	97%	\$111.86		
	Hickory Grove - injections for trees effected by bur oak blight	\$900.00	0%	\$900.00		
	HOINT & PRT - trail resurfacing trouble spots	\$10,000.00	0%	\$10,000.00		
441-22	Building Maintenance (\$59,090)	-----			\$25,663.48	
	Cleaning and paper supplies	\$4,000.00	7%	\$3,710.59		
	Garbage service	\$23,000.00	81%	\$4,352.68		
	Portable toilet	\$11,000.00	42%	\$6,385.00		
	Alarm system monitoring	\$1,240.00	100%	\$5.80		
	Building repairs/maintenance	\$13,000.00	42%	\$7,599.41		
	TELC Residence - 2809 S Riverside gutters	\$750.00	0%	\$750.00		
	TELC Residence - 2809 S Riverside soffit/facia	\$1,500.00	0%	\$1,500.00		
	TELC Residence - 2919 S Riverside alarm system	\$1,000.00	0%	\$1,000.00		
	Hickory Grove Residence - painting exterior	\$3,600.00	90%	\$360.00		
444-22	Equipment Rent/Maintenance (Marco copier) (\$3,780)	\$3,780.00	78%	\$816.76	\$816.76	
471-22	Contractual Labor (\$182,700+\$44,877)	-----			\$135,127.76	Aug 2019 Amend
	Hickory campground attendant	\$7,200.00	34%	\$4,731.42		
	Dakins Lake campground attendant	\$7,200.00	60%	\$2,880.00		
	Wetland mitigation monitoring - Dakins	\$3,500.00	100%	\$0.00		
	CCI Contract - replace trail steps at McFP	\$4,700.00	0%	\$4,700.00		
	CCI Crew - remove invasives at HGP	\$4,700.00	0%	\$4,700.00		
	CCI Crew - NR work at HGP & Robison Acres	\$9,400.00	0%	\$9,400.00		
	Emerald ash borer treatment @ HGP	\$4,000.00	0%	\$4,000.00		
	Repairs to Gladys Leui Preserve fence	\$5,000.00	0%	\$5,000.00		
	Repairs to Longnecker fence	\$20,000.00	0%	\$20,000.00		
	Culvert extnsn\rock armoring @ outlets HGP	\$10,000.00	0%	\$10,000.00		
	Armor slopes, install check dams-stblztn HOINT & 630th St	\$24,000.00	0%	\$24,000.00		

FY20 CONSERVATION BUDGET UPDATE - AS OF 1/31/20 --claims paid through 1/23/20; payroll paid through 1/24/20

ACC'T NO.	ACCOUNT DESCRIPTION	AMOUNT BUDGETED	% USED	SUB-TOTALS REMAINING	TOTAL AMOUNT REMAINING	TARGETED DATE COMPL. BY/DATE
	Hannums Mill Dam mitigation	\$53,000.00	92%	\$4,163.70		
	ICCS 2020 Conference Planning	\$7,000.00	0%	\$7,000.00		
	Sensitive Areas Inventory Update	\$54,877.00	39%	\$33,651.00		
	McFarland Watershed Assessment	\$13,000.00	55%	\$5,901.64		
	CyBiz Lab - TELC economic impact analysis	\$0.00	#DIV/0!	-\$5,000.00		
623-22	Taxes, Leases, Easements (\$480)	\$480.00	191%	-\$435.38	-\$435.38	
*****	Sub-Total Operating Expenses	\$821,227.00	45%	\$452,101.48	\$452,101.48	
	CAPITAL ACCOUNTS					
10210...	CONSERVATION LAND ACQUISITION (\$10,000 + \$428,164 + \$71,000)				-\$1.00	
601-22	Land Acquisition (Osheim)	\$0.00	#DIV/0!	-\$1.00		
10220...	OTHER CAPITAL PROJECTS					
610-22	Buildings & Equipment (\$53,600+\$654,223)				\$379,419.98	Aug 2019 Amend
	TELC Rsdnc - 2809 S Riverside - Replace windows	\$7,200.00	0%	\$7,200.00		
	Generators, elec., trnsfr switch, elec pump for fuel	\$17,400.00	0%	\$17,400.00		
	Praeri Rail Trail - finish resurfacing in McCallsburg	\$10,000.00	0%	\$10,000.00		
	Praeri Rail Trail	\$189,986.00	16%	\$159,165.18		
	HGP - concrete n. boat ramp to island bridge	\$19,000.00	0%	\$19,000.00		
	HGP - new beachhouse	\$223,667.00	123%	-\$51,129.12		
	Dakins Lake Cabin	\$240,570.00	9%	\$217,938.92		
	McFarland Park - new entrance sign	\$0.00	#DIV/0!	-\$155.00		
624-22	Watershed Improvement at HG (\$0+\$391,338)	\$391,338.00	185%	-\$332,928.88	-\$332,928.88	Aug 2019 Amend
625-22	Wildlife Habitat Grants (\$400)				\$30.00	
	Breeding Bird survey @ Jennett	\$400.00	93%	\$30.00		
627-22	Heart of Iowa Trail (\$390,000+\$554,941)	\$944,941.00	71%	\$272,542.34	\$272,542.34	Aug 2019 Amend
629-22	Fish Habitat Grants (\$101,000)				-\$431.65	
	Hickory Grove Lake Restoration Project Phase 3	\$54,800.00	100%	\$53.28		
	HG Lake - rock & hauling - fish structure	\$46,200.00	101%	-\$484.93		
*****	Sub-Total Capital Accounts	\$2,145,502.00	85%	\$318,630.79	\$318,630.79	

FY20 CONSERVATION BUDGET UPDATE - AS OF 1/31/20 --claims paid through 1/23/20; payroll paid through 1/24/20

ACC'T NO.	ACCOUNT DESCRIPTION	AMOUNT BUDGETED	% USED	SUB-TOTALS REMAINING	TOTAL AMOUNT REMAINING	TARGETED DATE COMPL. BY/DATE
(23000)	REAP				\$0.00	
23000-10220-640-22	REAP Development Grant - TELC, Phase 2	\$421,724.00	---	\$0.00		
*****	Sub-Total REAP	\$421,724.00	0%	\$0.00	\$0.00	
(68000)	CONSERVATION ACQ. & CAPITAL PROJECTS				\$450,000.00	
10210-610-22	Buildings & Equipment (\$450,000)	\$450,000.00	0%	\$450,000.00		
10220-624-22	Other Capital Projects (\$0)	\$0.00	#DIV/0!	\$0.00		
*****	Sub-Total Conservation Reserve	\$450,000.00	---	\$450,000.00	\$450,000.00	
(73000)	TRUST FUND					
223-22-21	Friends of Conservation - Enviro. Education Supply (\$53,000)				\$47,426.84	
	Miscellaneous Expenditures	\$50,000.00	11%	\$44,426.84		
	Partners youth service projects	\$3,000.00	0%	\$3,000.00		
440-22	Friends of Conservation - Grounds Maintenance (\$40,000)				\$39,500.00	
	HGP - Replace 3 docks	\$24,000.00	0%	\$24,000.00		
	McFarland Park - Connect-a-dock	\$500.00	100%	\$0.00		
	HGP - Prairie seed btw Breezy Bay & trail	\$3,000.00	0%	\$3,000.00		
	HGP - sand for beach	\$3,500.00	0%	\$3,500.00		
	HGP - material for expanded trail system	\$9,000.00	0%	\$9,000.00		
610-22	Friends of Conservation - Buildings & Equipment (\$20,000)				\$0.00	
	HGP Beach House	\$20,000.00	100%	\$0.00		
*****	Sub-Total Trust Fund	\$113,000.00	23%	\$86,926.84	\$86,926.84	
	TOTALS - FY20	\$5,485,629.00	63.64%	\$1,994,654.03	\$1,994,654.03	

FY20 IRVM BUDGET UPDATE - as of 1/31/20 - claims paid through 1/23/20; payroll through 1/24/20

ACC'T NO.	ACCOUNT DESCRIPTION	AMOUNT	%	SUB-TOTALS	TOTAL AMOUNT	COMMENTS
		BUDGETED	USED	REMAINING	REMAINING	
(11000-06010):						
100-24-05	Salaries - Bargaining Staff (appropriated at 95%)	\$39,500.00	60%	\$15,625.60	\$15,625.60	
100-24-09	Salaries - Extra Help				\$9,228.73	
	- Summer (900 hours)	\$10,575.00	85%	\$1,545.00		
	- Drainage District (480 hrs)	\$9,320.00	103%	-\$306.27		
	- Spring (680 hrs)	\$7,990.00	0%	\$7,990.00		
100-24-52	Salaries - Staff (appropriated at 95%)	\$55,700.00	61%	\$21,926.30	\$21,926.30	
104-24	Overtime Pay	\$600.00	0%	\$600.00	\$600.00	
106-24	Taxable Fringe Benefits	\$970.00	46%	\$520.00	\$520.00	
110-24	FICA	\$10,300.00	57%	\$4,433.46	\$4,433.46	
111-24	IPERS	\$11,500.00	61%	\$4,529.84	\$4,529.84	
113-24	Employer's Flex Benefits	\$3,500.00	58%	\$1,465.80	\$1,465.80	
114-24	Employee's Insurance (\$10,100+\$10,850)	\$20,950.00	58%	\$8,725.20	\$8,725.20	Aug 2019 Amend
	Sub-total Salaries & Benefits	\$170,905.00	61%	\$67,054.93	\$67,054.93	
202-24	Chemicals (\$8,000)	\$8,000.00	52%	\$3,856.75	\$3,856.75	
204-24	Seed (\$23,500)				\$15,484.07	
	10 acres native seed, warm season	\$3,000.00	0%	\$3,000.00		
	20 acres permanent seed, cool	\$4,000.00	107%	-\$277.49		
	Mulch & tackifier, erosion control products	\$15,000.00	25%	\$11,261.56		
	Cover crop and stabilizer seed	\$1,500.00	0%	\$1,500.00		
215-24	Shop Supplies (\$1,600)				\$1,000.15	
	Tools and equipment	\$1,600.00	37%	\$1,000.15		
250-24	Vehicle Fuels & Maintenance (\$26,700)				\$16,892.47	
	Fuel	\$9,000.00	52%	\$4,320.57		
	Repairs & maintenance	\$15,000.00	34%	\$9,871.90		
	- tires (2) for hydroseeder	\$1,000.00	0%	\$1,000.00		
	- tires & tune up for #53	\$1,700.00	0%	\$1,700.00		
260-24	Office Supplies (\$1,150)				\$147.59	
	Educational materials, envelopes, letterhead	\$300.00	334%	-\$702.41		
	1 ArcView, 1 ArcPad license	\$850.00	0%	\$850.00		
294-24	Uniforms & Equipment (\$950)				\$620.03	
	SCC shirts, outerwear, and boot reimbursement	\$800.00	31%	\$550.02		
	SCC shirts & hats for seasonal staff	\$150.00	53%	\$70.01		
308-24	Health & Safety (\$800)	\$800.00	45%	\$438.39	\$438.39	

FY20 IRVM BUDGET UPDATE - as of 1/31/20 - claims paid through 1/23/20; payroll through 1/24/20

412-24	Postage & Mailing (\$50)	\$50.00	11%	\$44.55	\$44.55
414-24	Communication Services (\$810)	-----			\$124.89
	Office phone service	\$570.00	64%	\$205.37	
	Hot spot	\$240.00	134%	-\$80.48	
422-24	Education & Training (\$1,200)	-----			\$457.71
	Permanent staff - \$500 x 2	\$1,000.00	67%	\$332.71	
	Seasonal employees	\$200.00	38%	\$125.00	
430-24	Utilities (\$3,000)	\$3,000.00	52%	\$1,426.45	\$1,426.45
452-24	Machinery & Equipment Rental (\$100)	\$100.00	0%	\$100.00	\$100.00
471-24	Contract Services (\$50,000)	\$50,000.00	69%	\$15,714.61	\$15,714.61
610-24	Buildings & Equipment (\$3,360)	-----			\$2,227.25
	Pest Control	\$900.00	64%	\$321.66	
	Gravel, herbicide, general maint	\$1,100.00	38%	\$682.59	
	Dumpster rental & service	\$360.00	38%	\$223.00	
	Safety shower	\$1,000.00	0%	\$1,000.00	
633-24	Equipment & Machinery (\$2,000)	\$2,000.00	---	\$2,000.00	\$2,000.00
633-24-24	Equipment & Machinery - LRTF grants (\$91,600)	-----			\$91,600.00
	Cab-over dual rear wheel truck	\$58,000.00	0%	\$58,000.00	
	Norstar sprayer	\$26,500.00	0%	\$26,500.00	
	Matrix 840GS Pro GPS	\$7,100.00	0%	\$7,100.00	
	Sub-Total Operating Expenses	\$214,820.00	29%	\$152,134.91	\$152,134.91
	TOTAL FY20 BUDGET	\$385,725.00	43%	\$219,189.84	\$219,189.84

STORY COUNTY CONSERVATION - REVENUE BY MONTH - FY20

Description	Jul 19	Aug 19	Sep 19	Oct 19	Nov 19	Dec 19	Jan 20	Feb 20	Mar 20	Apr 20	May 20	Jun 20	YTD REVENUE	BUDGETED FY20
Bldg. Rents (MP Room)	\$225.00	\$255.00	\$25.00	\$900.00	\$300.00	\$0.00	\$0.00						\$1,705.00	\$5,000
Miscellaneous	\$42.00	\$7.10	\$5.00	\$0.00	\$376.00	\$4,546.18	\$0.00						\$4,976.28	\$6,000
FEMA	\$0.00	\$0.00	\$16,940.63	-\$16,940.63	\$0.00	\$0.00	\$0.00						\$0.00	\$166,600 Amended Aug 2019
Other State Grants	----	----	----	----	----	----	----	----	----	----	----	----	----	----
- CIRTPA (PRT Extension)	\$0.00	\$8,555.70	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00						\$8,555.70	\$420,000 Amended Aug 2019
- IDNR (Fish Habitat Grant-HG)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00						\$0.00	\$46,580
- ISU (Federal Work Study)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00						\$0.00	\$5,360
- CIRTPA (HOINT Paving-Phase 1)	\$0.00	\$0.00	\$0.00	\$0.00	\$190,000.00	\$0.00	\$0.00						\$190,000.00	\$200,000
- State Rec Trails (HOINT Paving-Phase 1)	\$0.00	\$0.00	\$0.00	\$0.00	\$275,067.62	\$0.00	\$0.00						\$275,067.62	\$300,000
- IDNR (Fish Habitat Grant-HGL fish st)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00						\$0.00	\$41,580
- IDNR (Wildlife Diversity Grant-bird su)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00						\$0.00	\$400 This grant was not ap
Environmental Education Fees	\$1,116.50	\$1,330.39	\$4,503.25	\$2,323.25	\$817.75	\$1,004.75	\$1,722.75						\$12,818.64	\$38,000
Donations (Other/Grants)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00						\$0.00	\$0
Boat Rentals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00						\$0.00	\$0
Rec. Fac. Rents (lodges/shelters)	\$50.00	-\$200.00	\$50.00	\$0.00	\$0.00	\$75.00	\$0.00						-\$25.00	\$1,150
Other Rec. Fees (Waterfront)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00						\$0.00	\$0
Land Rent	\$0.00	\$400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00						\$400.00	\$0
Firewood	\$113.00	\$178.00	\$198.00	\$0.00	\$70.00	\$0.00	\$0.00						\$559.00	\$1,000
Fuel Tax Refunds	\$0.00	\$3,370.90	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00						\$3,370.90	\$3,150
Boat Titling Fees	\$160.00	\$180.00	\$95.00	\$60.00	\$45.00	\$30.00	\$5.00						\$575.00	\$1,000
Sub-total - Gen. Rev.	\$1,706.50	\$14,077.09	\$21,816.88	-\$13,657.38	\$466,676.37	\$5,655.93	\$1,727.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$498,003.14	\$1,235,820
REAP per co/capita	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$28,601.00	\$0.00						\$28,601.00	\$28,750
REAP, Interest	\$605.65	\$548.41	\$580.70	\$124.98	\$126.95	\$110.03	\$139.37						\$2,236.09	\$500
REAP - Other state grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00						\$0.00	\$0
Sub-total - REAP	\$605.65	\$548.41	\$580.70	\$124.98	\$126.95	\$28,711.03	\$139.37	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30,837.09	\$29,250
Camping - Hickory Grove	\$4,488.00	\$11,382.00	\$2,152.00	\$0.00	\$0.00	\$3,080.00	\$1,940.00						\$23,042.00	\$76,000
Camping - Dakins Lake	\$3,771.00	\$8,770.00	\$6,143.00	\$5,245.00	\$983.00	\$196.00	\$1,208.00						\$26,316.00	\$50,000
Camping - Other	\$35.00	\$28.00	\$21.00	\$7.00	\$0.00	\$0.00	\$0.00						\$91.00	\$0
Sub-total - Cons. Resrv	\$ 8,294.00	\$ 20,180.00	\$8,316.00	\$ 5,252.00	\$ 983.00	\$3,276.00	\$ 3,148.00	\$0.00	\$ -	\$ -	\$ -	\$ -	\$49,449.00	\$126,000
FOC - Donations/Misc.	\$1,412.00	\$2,075.00	\$3,550.00	\$230.00	\$1,100.00	\$3,500.00	\$5,706.61						\$17,573.61	\$15,000
FOC - Donations/Leui	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00						\$0.00	\$90,000
FOC - Donations/Partners	\$355.00	\$1,395.00	\$1,340.00	\$1,260.00	\$2,210.00	\$3,845.89	\$1,820.00						\$12,225.89	\$22,000
FOC - Easements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00						\$0.00	\$0
FOC - Interest	\$1,105.91	\$1,000.75	\$1,063.34	\$1,000.15	\$1,017.20	\$883.91	\$899.64						\$6,970.90	\$7,000
FOC - Other State Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00						\$0.00	\$0
FOC - Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00						\$0.00	\$0
Sub-total Trust Funds	\$2,872.91	\$4,470.75	\$5,953.34	\$2,490.15	\$4,327.20	\$8,229.80	\$8,426.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,770.40	\$134,000.00
TOT. CONS. REVENUE	\$13,479.06	\$39,276.25	\$36,666.92	-\$5,790.25	\$472,113.52	\$45,872.76	\$13,441.37	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$615,059.63	\$1,525,070
IRVM Miscellaneous	\$213.15	\$176.49	\$0.00	\$1,842.45	\$165.00	\$185.59	\$255.50						\$2,838.18	\$2,470
Sale of Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00						\$0.00	\$4,000
Drainage Dist. Services	\$0.00	\$0.00	\$5,356.60	\$605.16	\$1,774.56	\$0.00	\$4,820.00						\$12,556.32	\$27,000
Other State Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00						\$0.00	\$19,100 Amended Aug 2019
Weed Violations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00						\$0.00	\$100
Fuel Tax Refunds	\$0.00	\$719.55	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00						\$719.55	\$1,000
TOT. IRVM REVENUE	\$213.15	\$896.04	\$5,356.60	\$2,447.61	\$1,939.56	\$185.59	\$5,075.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$16,114.05	\$53,670



Due to scheduling conflicts, environmental literature is taking a break. We hope it will return next winter.

Check it & Protect it!

Help keep an eye on Iowa wildlife when you donate to the Fish/Wildlife Trust Fund on your state tax form.



Learn more at
www.iowadnr.gov



photo by: Doug Harr

— CALENDAR OF EVENTS —

Date	Time	Event	Location
FEBRUARY			
Saturday, February 1	10:00 a.m.	Snakes Alive!	Conservation Center
Tuesday, February 4	11:00 a.m.	O.W.L.S.: Gym-N-Eat Crickets	Conservation Center
Monday, February 10	5:30 p.m.	SCC Board Meeting	Conservation Center
Wednesday, Feb 12	1:00 p.m.	Common Ground Recording Session	Ames Public Library
Thursday, Feb. 13	1:00 p.m.	Common Ground Recording Session	Ames Public Library
Saturday, Feb. 15	9:00 a.m.	Great Backyard Bird Count	McFarland Park
Monday, February 17		SCC offices closed	
Wednesday, Feb. 19	7:00 p.m.	Winter and Wildlife	Ames Public Library
MARCH			
Tuesday, March 3	11:00 a.m.	O.W.L.S.: The Cats of America	Conservation Center
Friday, March 6	7:00 a.m.	National Day of Unplugging: Community Coffee	Conservation Center
Friday, March 6	12:00 p.m.	National Day of Unplugging: Lunch and Learn	McFarland Park
Friday, March 6	6:30 p.m.	National Day of Unplugging: Community Campfire	McFarland Park
Sunday, March 8	2:00 p.m.	Ames Reads Leopold	Ames Public Library
Monday, March 9	10:00 a.m.	Common Ground Recording Session	Ames Public Library
Monday, March 9	5:30 p.m.	Story County Conservation Board Meeting	Conservation Center
Thursday, March 12	1:00 p.m.	Common Ground Recording Session	Ames Public Library
Friday, March 20	7:30 p.m.	Luminary Hike	McFarland Park
Thursday, March 26	5:30 p.m.	Learn to Compost and Vermicompost	Conservation Center
APRIL			
Thursday, April 2	6:30 p.m.	Story County Conservation Partners Meeting	Conservation Center
Sunday, April 5	1:30 p.m.	Trailgate Party: Adventures in Alaska	Conservation Center
Tuesday, April 7	11:00 a.m.	O.W.L.S.: The Brenton Arboretum	Conservation Center
Saturday, April 11	10:00 a.m.	Geocache Egg Hunt	McFarland Park
Monday, April 13	5:30 p.m.	Story County Conservation Board Meeting	Conservation Center
Saturday, April 25	1:00 p.m.	TEAM Day	Christiansen Forest Preserve
Thursday, April 30	7:00 p.m.	Story County Trails Committee Meeting	McFarland Park Shop



Memorandum

To: Story County Conservation Board

Through: Michael D. Cox, Director

From: Brandon Clough, Trails/Natural Resources Technician

Date: February 10, 2020

Re: Consideration of Contract with Conservation Corps of Iowa for trail enhancement at McFarland Park for \$3,675.00.

The attached contract secures the services of the Conservation Corps of Iowa (CCI) for a trail enhancement at McFarland Park. CCI will be perform three days of work replacing degraded steps on the park's trails. The crew will replace the steps using the same style that currently exists in the park. This project will improve trail safety, longevity and aesthetics. SCC has contracted with CCI since the program began in Iowa.

Staff urges your approval.

Approval

Disapproval

Date

Date

FEE-FOR-SERVICE WORK ORDER BETWEEN
Story County Conservation Board
AND CONSERVATION CORPS MINNESOTA & IOWA
Project Number: 501-15544

This work order, and amendments and supplements thereto, subject to the Laws of Minnesota is by and between CONSERVATION CORPS MINNESOTA & IOWA, 60 Plato Blvd E #210, St. Paul, MN 55107 (hereafter referred to as "THE CORPS") and Story County Conservation Board (hereafter referred to as "PURCHASER").

Description and scope of work for the project: Rebuild existing, deteriorating stairs

THE CORPS represents that it is duly qualified and agrees to provide the services described in this contract.

TERM OF CONTRACT

- 1.1 **Effective date:** 04/13/2020, or the date THE CORPS obtains all required signatures, whichever is later.
- 1.2 **Expiration date:** 04/15/2020, or until all obligations have been satisfactorily fulfilled, whichever occurs first.

DUTIES OF THE CORPS

- 2.1 Complete services as specified in Project Request, which is attached hereto, and shall be a part of this contract.
- 2.2 Enroll and supervise AmeriCorps members in accordance with program guidelines.
- 2.3 Provide basic orientation and training as appropriate for corpsmembers.
- 2.4 Provide consultation and on-site project review to ensure that service is progressing in accordance with this work order and program guidelines.
- 2.5 Provide personnel and payroll administration for corpsmembers.
- 2.6 Provide all necessary transportation of corpsmembers to and from service sites.
- 2.7 Provide basic tools, safety gear, personal supplies and equipment needed by corpsmembers to meet all PURCHASER and federal safety requirements.
- 2.8 Provide professional liability and worker's compensation insurance for all corpsmembers.
- 2.9 Track services completed and make this information available to PURCHASER upon request.

DUTIES OF PURCHASER

- 3.1 Provide on-site project specific direction and assistance to the corpsmember(s).
- 3.2 Provide at least one media promotion to the public stating that the services(s) are being performed by THE CORPS. Any publicity regarding the subject matter of this work order must not be released without prior approval from the Corps' Authorized Representative.
- 3.3 Ensure safe working conditions in and around project areas that meet all PURCHASER and federal standards.
- 3.4 Secure all local, county, and federal permits required by law prior to the commencement of work.
- 3.5 Provide corpsmember(s) with training and educational opportunities relevant to the services being performed. This includes an on-site project overview at the outset of the project which outlines project background, goals and overall outcomes expected as a result of the corpsmembers' efforts.
- 3.6 Provide specialized tools, safety gear, personal supplies and equipment that are not available through THE CORPS that are needed by corpsmembers to meet all PURCHASER and federal safety requirements.
- 3.7 Assist in the acquisition of camping/lodging accommodations if necessary.
- 3.8 Provide all project materials, supplies and chemicals.

PAYMENT

- 4.1 PURCHASER will pay THE CORPS for services performed by THE CORPS.
- 4.2 PURCHASER's obligation to THE CORPS under this contract is up to a maximum of \$3,675.00, based on the following fee schedule: 24.50/hour/member.
- 4.3 THE CORPS may invoice monthly. THE CORPS shall send final invoice to PURCHASER upon service completion.
- 4.4 PURCHASER shall make payment within 30 days of receipt of invoices.

CANCELLATION

- 5.1 This contract may be cancelled by the PURCHASER or THE CORPS at any time, with or without cause, upon 30 days written notice to the other party. In the event of such cancellation, THE CORPS shall be entitled to payment for services performed.
- 5.2 THE CORPS reserves the right to withdraw corpsmembers from PURCHASER for emergency response work including, but not limited to, natural disasters and wild fire response. Reasonable efforts will be made to accommodate the needs of the PURCHASER. PURCHASER has no funding commitment to THE CORPS for services completed while corpsmembers have been withdrawn from PURCHASER for emergency response. PURCHASER shall remain liable for payment for services that THE CORPS provides to PURCHASER.

AUTHORIZED REPRESENTATIVES

- 6.1 THE CORPS's Authorized Representative is DeWitt Boyd, Iowa Program Manager, 11407 NW Jester Park Dr, Granger, IA 50109, or his/her successor.
- 6.2 The PURCHASER's Authorized Representative is Brandon Clough, Trails/Natural Resources Technician, , , , or his/her successor.

AMENDMENTS, WAIVER, AND CONTRACT COMPLETE

- 7.1 Any amendments to this contract shall be in writing and shall be executed by the same parties who executed the original contract or their successors in office.
- 7.2 If THE CORPS fails to enforce any provision of this contract, that failure does not waive the provision or its right to enforce it.

INDEMNITY & INSURANCE REQUIREMENTS

- 8.1 To the fullest extent permitted by law, PURCHASER will defend, indemnify and hold harmless THE CORPS from any and all claims for bodily injury and property damage including the loss of use of property resulting therefrom, which arise or are in any way connected with the work performed, materials furnished or services provided by THE PURCHASER; THE PURCHASER's subcontractors or anyone employed directly or indirectly by any of them under this agreement as each party shall be responsible for its own acts and omissions and the results thereof to the extent authorized by law and shall not be responsible for the acts and omissions of the other party and the results thereof.
- 8.2 To the fullest extent permitted by law, THE CORPS will defend, indemnify and hold harmless PURCHASER from any and all claims for bodily injury and property damage including the loss of use of property resulting therefrom, which arise or are in any way connected with the work performed, materials furnished or services provided by THE CORP; THE CORPS's subcontractors or anyone employed directly or indirectly by any of them under this agreement as each party shall be responsible for its own acts and omissions and the results thereof to the extent authorized by law and shall not be responsible for the acts and omissions of the other party and the results thereof.
- 8.3 THE CORPS's is not obligated to indemnify and defend PURCHASER or owner for claims due to the sole negligence or willful misconduct of PURCHASER. Any obligations assumed pursuant to this agreement will not be construed to negate, abridge or reduce other rights or obligations of indemnity, which otherwise exist as to a party or person described in this agreement.
- 8.4 THE PURCHASER's is not obligated to indemnify and defend THE CORPS or owner for claims due to the sole negligence or willful misconduct of THE CORPS. Any obligations assumed pursuant to this agreement will not be construed to negate, abridge or reduce other rights or obligations of indemnity, which otherwise exist as to a party or person described in this agreement.
- 8.5 Applicable only if Corps staff or corps members will be operating motor vehicles owned, leased or rented by PURCHASER: The PURCHASER must provide to THE CORPS certificates of insurance showing CONSERVATION CORPS MINNESOTA & IOWA as an Additional Insured for Automobile Liability and include a Waiver of Subrogation in favor of THE CORPS.

GOVERNING LAW, JURISDICTION, AND VENUE

9.1 Minnesota law, without regard to its choice-of-law provisions, governs this contract. Venue for all legal proceedings out of this contract, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

DUPLICATION, DISPLACEMENT, SUPPLANTATION

- 10.1 Conservation Corps crews are subject to the provisions of 42 V.S.C. §§ 12501 - 12682 and 45 C.F.R. parts 2500 - 2550. These laws require, in part, that AmeriCorps assistance not result in:
 - 10.1.1 Duplication of an activity otherwise available in the locality of the program or would otherwise be performed by an employee as part of the employee's assigned duties.
 - 10.1.2 Displacement of currently employed workers or workers on seasonal layoff or layoff from a substantially equivalent position, including partial displacement such as reduction in hours of non-overtime work, wages, or other employment benefits.
 - 10.1.3 Termination or layoff of employees.
 - 10.1.4 Infringement on the promotional opportunity of an employee or infringement on services performed by an employee as part of the employee's assigned duties.
 - 10.1.5 Supplanting the hiring of employed workers.
 - 10.1.6 Infringement on the assignments of any presently employed worker; an employee who recently resigned or was discharged; an employee who is on leave, on strike, being locked out, subject to a reduction in force, or has recall rights subject to a collective bargaining agreement or applicable personnel procedure.

IN WITNESS WHEREOF, the parties have caused this contract to be duly executed intending to be bound thereby.

PURCHASER:

PURCHASER certifies that the appropriate person(s) have executed this contract on behalf of PURCHASER as required by applicable articles, by-laws, resolutions, or ordinances.

CONSERVATION CORPS:

THE CORPS certifies that the appropriate person(s) have executed this contract on behalf of THE CORPS as required by applicable articles, by-laws, resolutions, or ordinances.

By:
Title:
Trails/Natural Resources Technician
Date:

By:
Title:
Iowa Program Manager
Date:

PROJECT REQUEST / SCOPE OF WORK

The CORPS and the PURCHASER have entered into an agreement to complete the project per the scope of work as derived from the originally submitted project request from:

Project Host Information

1. Project Contact Name: Brandon Clough
2. Project Contact Title: Trails/Natural Resources Technician
3. Agency: Story County Conservation Board
4. Phone Number: 515-598-4773
5. Email Address: bclough@storycountyia.gov

Project Information

1. Project Name: Steps at McFarland Park
2. Project Location: 28 Steps on the McFarland Park Trails
3. If applicable, project address: 56595 180th St, Ames, IA 50010
4. Project Purpose: Rebuild existing, deteriorating stairs
5. Project Explanation: Rebuilding 28 steps on the McFarland Park Trails

Training Information

1. Project host able to provide training? Yes
2. Trainer(s): Brandon Clough, Trails/Natural Resources Tech
3. Hours available for training: 8-10 Hours
4. Project host to provide site orientation, project overview and history, or other training for crew? Yes

Scheduling Information

1. Crew Type Requested:
2. Estimated Length of Project: 1-4 Days
3. Preferred Project Timeline: April
4. Can the project be completed intermittently? No

Project Equipment & Safety Information

1. Cell phones work in project area? Yes
 - a. If no, alternative communication options:
2. List all types of hand tools required for project: Shovels
3. List all types of power tools required for project: SCC will provide
4. Safety concerns or potential "watch-out" situations related to project. List any specialty safety equipment requirements: Slips on steep terrain, hammering re-rod, operating gas operated drill and saw.
5. Agency able to provide specialized tools? Yes
6. Alternate work plan in the event of adverse weather, if applicable:



Memorandum

To: Story County Conservation Board

Through: Michael D. Cox, Director

From: Brandon Clough, Trails/Natural Resources Technician

Date: February 10, 2020

Re: Consideration of Contract with Conservation Corps of Iowa for Natural Resource and Water Quality Improvement Project at Hickory Grove Park in the amount of \$4,900.00.

The attached contract secures the services of the Conservation Corps of Iowa (CCI) for a habitat restoration and water quality improvement project at Hickory Grove Park. CCI will be perform four days of work focusing on the shorelines and timber at Hickory Grove Park. The crew will clear the shoreline of undesired brush to allow for better public access to the lake's shore and more stable shorelines. If time allows, the crew will also conduct timber stand improvement to improve the ecological health of the timber surrounding the lake. SCC has contracted with CCI since the program began in Iowa.

Staff urges your approval.

Approval

Disapproval

Date

Date

FEE-FOR-SERVICE WORK ORDER BETWEEN
Story County Conservation Board
AND CONSERVATION CORPS MINNESOTA & IOWA
Project Number: 501-15546

This work order, and amendments and supplements thereto, subject to the Laws of Minnesota is by and between CONSERVATION CORPS MINNESOTA & IOWA, 60 Plato Blvd E #210, St. Paul, MN 55107 (hereafter referred to as "THE CORPS") and Story County Conservation Board (hereafter referred to as "PURCHASER").

Description and scope of work for the project: Provide better fishing access for public, ecosystem health

THE CORPS represents that it is duly qualified and agrees to provide the services described in this contract.

TERM OF CONTRACT

- 1.1 **Effective date:** 02/24/2020, or the date THE CORPS obtains all required signatures, whichever is later.
- 1.2 **Expiration date:** 02/27/2020, or until all obligations have been satisfactorily fulfilled, whichever occurs first.

DUTIES OF THE CORPS

- 2.1 Complete services as specified in Project Request, which is attached hereto, and shall be a part of this contract.
- 2.2 Enroll and supervise AmeriCorps members in accordance with program guidelines.
- 2.3 Provide basic orientation and training as appropriate for corpsmembers.
- 2.4 Provide consultation and on-site project review to ensure that service is progressing in accordance with this work order and program guidelines.
- 2.5 Provide personnel and payroll administration for corpsmembers.
- 2.6 Provide all necessary transportation of corpsmembers to and from service sites.
- 2.7 Provide basic tools, safety gear, personal supplies and equipment needed by corpsmembers to meet all PURCHASER and federal safety requirements.
- 2.8 Provide professional liability and worker's compensation insurance for all corpsmembers.
- 2.9 Track services completed and make this information available to PURCHASER upon request.

DUTIES OF PURCHASER

- 3.1 Provide on-site project specific direction and assistance to the corpsmember(s).
- 3.2 Provide at least one media promotion to the public stating that the services(s) are being performed by THE CORPS. Any publicity regarding the subject matter of this work order must not be released without prior approval from the Corps' Authorized Representative.
- 3.3 Ensure safe working conditions in and around project areas that meet all PURCHASER and federal standards.
- 3.4 Secure all local, county, and federal permits required by law prior to the commencement of work.
- 3.5 Provide corpsmember(s) with training and educational opportunities relevant to the services being performed. This includes an on-site project overview at the outset of the project which outlines project background, goals and overall outcomes expected as a result of the corpsmembers' efforts.
- 3.6 Provide specialized tools, safety gear, personal supplies and equipment that are not available through THE CORPS that are needed by corpsmembers to meet all PURCHASER and federal safety requirements.
- 3.7 Assist in the acquisition of camping/lodging accommodations if necessary.
- 3.8 Provide all project materials, supplies and chemicals.

PAYMENT

- 4.1 PURCHASER will pay THE CORPS for services performed by THE CORPS.
- 4.2 PURCHASER's obligation to THE CORPS under this contract is up to a maximum of \$4,900.00, based on the following fee schedule: 24.50/hr/member.
- 4.3 THE CORPS may invoice monthly. THE CORPS shall send final invoice to PURCHASER upon service completion.
- 4.4 PURCHASER shall make payment within 30 days of receipt of invoices.

CANCELLATION

- 5.1 This contract may be cancelled by the PURCHASER or THE CORPS at any time, with or without cause, upon 30 days written notice to the other party. In the event of such cancellation, THE CORPS shall be entitled to payment for services performed.
- 5.2 THE CORPS reserves the right to withdraw corpsmembers from PURCHASER for emergency response work including, but not limited to, natural disasters and wild fire response. Reasonable efforts will be made to accommodate the needs of the PURCHASER. PURCHASER has no funding commitment to THE CORPS for services completed while corpsmembers have been withdrawn from PURCHASER for emergency response. PURCHASER shall remain liable for payment for services that THE CORPS provides to PURCHASER.

AUTHORIZED REPRESENTATIVES

- 6.1 THE CORPS's Authorized Representative is DeWitt Boyd, Iowa Program Manager, 11407 NW Jester Park Dr, Granger, IA 50109, or his/her successor.
- 6.2 The PURCHASER's Authorized Representative is Brandon Clough, Trails/Natural Resources Technician, , , , or his/her successor.

AMENDMENTS, WAIVER, AND CONTRACT COMPLETE

- 7.1 Any amendments to this contract shall be in writing and shall be executed by the same parties who executed the original contract or their successors in office.
- 7.2 If THE CORPS fails to enforce any provision of this contract, that failure does not waive the provision or its right to enforce it.

INDEMNITY & INSURANCE REQUIREMENTS

- 8.1 To the fullest extent permitted by law, PURCHASER will defend, indemnify and hold harmless THE CORPS from any and all claims for bodily injury and property damage including the loss of use of property resulting therefrom, which arise or are in any way connected with the work performed, materials furnished or services provided by THE PURCHASER; THE PURCHASER's subcontractors or anyone employed directly or indirectly by any of them under this agreement as each party shall be responsible for its own acts and omissions and the results thereof to the extent authorized by law and shall not be responsible for the acts and omissions of the other party and the results thereof.
- 8.2 To the fullest extent permitted by law, THE CORPS will defend, indemnify and hold harmless PURCHASER from any and all claims for bodily injury and property damage including the loss of use of property resulting therefrom, which arise or are in any way connected with the work performed, materials furnished or services provided by THE CORP; THE CORPS's subcontractors or anyone employed directly or indirectly by any of them under this agreement as each party shall be responsible for its own acts and omissions and the results thereof to the extent authorized by law and shall not be responsible for the acts and omissions of the other party and the results thereof.
- 8.3 THE CORPS's is not obligated to indemnify and defend PURCHASER or owner for claims due to the sole negligence or willful misconduct of PURCHASER. Any obligations assumed pursuant to this agreement will not be construed to negate, abridge or reduce other rights or obligations of indemnity, which otherwise exist as to a party or person described in this agreement.
- 8.4 THE PURCHASER's is not obligated to indemnify and defend THE CORPS or owner for claims due to the sole negligence or willful misconduct of THE CORPS. Any obligations assumed pursuant to this agreement will not be construed to negate, abridge or reduce other rights or obligations of indemnity, which otherwise exist as to a party or person described in this agreement.
- 8.5 Applicable only if Corps staff or corps members will be operating motor vehicles owned, leased or rented by PURCHASER: The PURCHASER must provide to THE CORPS certificates of insurance showing CONSERVATION CORPS MINNESOTA & IOWA as an Additional Insured for Automobile Liability and include a Waiver of Subrogation in favor of THE CORPS.

GOVERNING LAW, JURISDICTION, AND VENUE

9.1 Minnesota law, without regard to its choice-of-law provisions, governs this contract. Venue for all legal proceedings out of this contract, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

DUPLICATION, DISPLACEMENT, SUPPLANTATION

- 10.1 Conservation Corps crews are subject to the provisions of 42 V.S.C. §§ 12501 - 12682 and 45 C.F.R. parts 2500 - 2550. These laws require, in part, that AmeriCorps assistance not result in:
- 10.1.1 Duplication of an activity otherwise available in the locality of the program or would otherwise be performed by an employee as part of the employee's assigned duties.
 - 10.1.2 Displacement of currently employed workers or workers on seasonal layoff or layoff from a substantially equivalent position, including partial displacement such as reduction in hours of non-overtime work, wages, or other employment benefits.
 - 10.1.3 Termination or layoff of employees.
 - 10.1.4 Infringement on the promotional opportunity of an employee or infringement on services performed by an employee as part of the employee's assigned duties.
 - 10.1.5 Supplanting the hiring of employed workers.
 - 10.1.6 Infringement on the assignments of any presently employed worker; an employee who recently resigned or was discharged; an employee who is on leave, on strike, being locked out, subject to a reduction in force, or has recall rights subject to a collective bargaining agreement or applicable personnel procedure.

IN WITNESS WHEREOF, the parties have caused this contract to be duly executed intending to be bound thereby.

PURCHASER:

PURCHASER certifies that the appropriate person(s) have executed this contract on behalf of PURCHASER as required by applicable articles, by-laws, resolutions, or ordinances.

CONSERVATION CORPS:

THE CORPS certifies that the appropriate person(s) have executed this contract on behalf of THE CORPS as required by applicable articles, by-laws, resolutions, or ordinances.

By:
Title:
Trails/Natural Resources Technician
Date:

By:
Title:
Iowa Program Manager
Date:

PROJECT REQUEST / SCOPE OF WORK

The CORPS and the PURCHASER have entered into an agreement to complete the project per the scope of work as derived from the originally submitted project request from:

Project Host Information

1. Project Contact Name: Brandon Clough
2. Project Contact Title: Trails/Natural Resources Technician
3. Agency: Story County Conservation Board
4. Phone Number: 515-598-4773
5. Email Address: bclough@storycountyiowa.gov

Project Information

1. Project Name: Hickory Grove Park Lake Shoreline Clean-up/TSI
2. Project Location: Hickory Grove Park - Meet at Shop. Work site is the South shore of the lake
3. If applicable, project address: 68247 255th St, Colo, IA 50056
4. Project Purpose: Provide better fishing access for public, ecosystem health
5. Project Explanation: Clear unwanted brush from lakeshore. TSI in oak/hickory savanna that is surrounding the lake.

Training Information

1. Project host able to provide training? Yes
2. Trainer(s): Brandon Clough, Trails/Natural Resources Tech
3. Hours available for training: 8-10 Hours
4. Project host to provide site orientation, project overview and history, or other training for crew? Yes

Scheduling Information

1. Crew Type Requested:
2. Estimated Length of Project: 1-4 Days
3. Preferred Project Timeline: February/March
4. Can the project be completed intermittently? Yes

Project Equipment & Safety Information

1. Cell phones work in project area? Yes
 - a. If no, alternative communication options:
2. List all types of hand tools required for project:
3. List all types of power tools required for project: chainsaws, brushcutters
4. Safety concerns or potential "watch-out" situations related to project. List any specialty safety equipment requirements: Steep banks, Rip-Rap around lakeshore
5. Agency able to provide specialized tools? Yes
6. Alternate work plan in the event of adverse weather, if applicable:



Memorandum

To: Story County Conservation Board

Through: Michael D. Cox, Director

From: Luke Feilmeier, Park Ranger

Date: February 10, 2020

Re: Approval to Purchase Dock Mounting Systems for Hickory Grove Park from Iowa Prison Industries in the amount of \$2,535 Unbudgeted

This is an unbudgeted expenditure for dock abutments associated with the Hickory Grove Lake Restoration. This mounting hardware is necessary to eliminate a 6" step up on the approach side of the dock abutments (3) at the new boat launches. These abutments mimic a successful design currently in use at Big Creek State Park. The price for this hardware is \$2,535. Please see attached quote from Iowa Prison Industries. We suggest that this expenditure be made from the Conservation Trust Fund.

Staff urges your approval.

Approval

Disapproval

Date

Date



IOWA PRISON INDUSTRIES
 406 N. High St.
 ANAMOSA, IA 52205

QUOTATION

TO:

STORY CO CONSER BD
 MCFARLAND PARK
 56461 180TH ST
 AMES, IA 50010-9451
 (515)232-2516 Fax: (515)232-6989

SHIP TO:

STORY CO CONSER BD
 MCFARLAND PARK
 56461 180TH ST
 AMES, IA 50010-9451
 (515)232-2516 Fax: (515)232-6989

ATTN:

ATTN: LUKE FEILMEIER 515-598-2747

In response to your inquiry, we are pleased to offer the following:

Quote No.	Date	Cust No	S/M	Your Referenced Inquiry	Delivery Promise	F.O.B.	Expiration
0000080	2/4/2020	STO200	7	YOUR FAX	4-6 WEEKS ARO		60 DAYS

Item	Quantity	UM	Part	Description	Price	Extension
				LUKE FEILMEIER 515-598-2747 LFEILMEIER@STORYCOUNTYIOWA.GOV =====		
001	3.0000	EA	FDOCKTRPLATE64	DOCK TREAD PLATE 6' X 4'	573.0000	1,719.00
002	3.0000	EA	FDOCKHINGE72	DOCK HINGE 72"	272.0000	816.00
				FREE FREIGHT		
Total for Quote \$						2,535.00

PLEASE NOTE OUR NEW MAILING ADDRESS!

By: **ROCKWELL CITY OPERATIONS**



Story County Conservation Board - McFarland Park 56461 180th St. - Ames, Iowa 50010-9451
Phone (515) 232-2516 - Fax (515)232-6989 - Email: conservation@storycounty.com
www.storycountyconservation.org

Memorandum

To: Story County Conservation Board
From: Michael D. Cox, Director
Date: February 10, 2020
Re: Consideration of the Website Linking Policy

The attached Website Linking Policy is a revision of the County policy.

Staff urges your approval.

Approval

Disapproval

Date

Date

	<h2 style="margin: 0;">Story County Conservation Board</h2> <h3 style="margin: 0;">Story County, Iowa</h3>	
<h4 style="margin: 0;">Website Linking Policy</h4>		
Approval Date: 02/10/2020	Effective Date: 02/10/2020	Revision No: 03
		Distribution: (Elected Officials, Department Heads, County Employee Handbook, Intranet, etc.)

GENERAL POLICY

Story County, Iowa has adopted a policy on links from the County's website at www.storycountyiowa.gov. Story County limits links only to those sites which promote Story County government, as well as links to other government and educational institutions.

POLICY

Story County only permits electronic links from the County's website when meeting the following conditions, and only after written submittal of the Website Link Request-Story County, Iowa (Appendix A), to Story County is approved by the County Outreach and Special Projects Manager. Such approval shall be based upon information in the Website Link Request - Story County, Iowa showing that the applicant meets at least one of the following criteria:

- The State of Iowa, the Federal Government or other local government agencies or an agency thereof;
- An educational institution in the State of Iowa funded with public funds;
- A not-for-profit corporation organized under the laws of the State of Iowa which promotes the welfare, environmental welfare, and/or tourism of Story County, Iowa;
- A commission or agency funded in whole or in part by the Story County, Iowa;
- A party that has an established partnership with Story County and which promotes the welfare, environmental welfare, tourism and/or industry of the County.
- Emergency management issues.
- Other links may be considered by the Board of Supervisors upon official request.

Placement of the link is at the sole discretion of Story County.

Those websites for which links have been approved and placed on the Story County website are not controlled, maintained, or regulated by the County or any organization affiliated with the County, and Story County is not responsible for the content of those websites. Use of information obtained from those websites is voluntary, and reliance on that information should only be undertaken after an independent review of its accuracy. Reference at those websites

to any specific commercial product, process, or service by trade name, trademark, or otherwise does not constitute or imply endorsement or recommendation by Story County.

Links to websites may be terminated if Story County determines in its sole discretion that the linking party ceases to meet the criteria as outlined in this policy.

**Appendix A Website
Link Request Story
County, Iowa**

Website Link Request

Story County, Iowa



Name of Organization:

Organization's web address:

Name of person making request:

Title:

Email address:

Phone number:

Which of these criteria supports your request? Please check all that apply.

Your organization IS:

- The State of Iowa, the Federal Government or other local government agencies or an agency thereof;
- An educational institution in the State of Iowa funded with public funds;
- A not-for-profit corporation organized under the laws of the State of Iowa which promotes the welfare, environmental welfare, and/or tourism of Story County, Iowa;
- A commission or agency funded in whole or in part by the Story County, Iowa;
- A party that has an established partnership with Story County and which promotes the welfare, environmental welfare, tourism and/or industry of the County.
- Emergency management issues.
- Other links may be considered by the Board of Supervisors upon official request.

If your organization does not meet the criteria listed, please explain why you believe a link from the County's website to your website would be appropriate:

Thank you for your interest!



Story County Conservation Board - McFarland Park 56461 180th St. - Ames, Iowa 50010-9451
Phone (515) 232-2516 - Fax (515)232-6989 - Email: conservation@storycounty.com
www.storycountyconservation.org

Memorandum

To: Story County Conservation Board

From: Michael D. Cox, Director 

Date: February 10, 2020

Re: Consideration of 1st Reading of Revisions to Story County Conservation Rules and Regulations

The attached rules and regulations include the addition of definitions for archery hunting, crossbows, and physically handicapped person. It also restricts public hunting at Oshiem Wildlife Area and Wicks Wildlife Area to archery only and reflects recently approved camping rates.

Staff urges your approval.

Approval

Disapproval

Date

Date

Story County Conservation Rules and Regulations

Adopted January 1994

**Updated February 1996; March 1997; February 1998; February 1999;
December 1999; December 2000; May 2001; April 2002; February 2003; March 2004;
March 2005; February 2006; February 2007; March 2008; April 2009; March 2010; March 2011;
March 2012; May 2012; April 2013; April 2014, May 2015, March 2016, March 2017; March
2018; March 2019; March 2020**

Under Title VI of the 1964 Civil Rights Act and Section 504 of the Rehabilitation Act of 1973, the U.S. Department of the Interior prohibits discrimination on the basis of race, color, national origin, or handicap. If you believe that you have been discriminated against in any program, activity, or facility as described above, or if you desire further information, please write to: Director, Story County Conservation Board, McFarland Park, 56461 180th Street, Ames, Iowa 50010-9451, or the Office of Equal Opportunity, U.S. Department of the Interior, Washington, D.C. 20240.

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CHAPTER I: GENERAL

SCOPE. By the authority granted to the Story County Conservation (SCC) Board by the laws of the State of Iowa Chapter 350.5 of the Code of Iowa, the following rules and regulations approved by the Board for the protection, regulation and control of all areas under Board jurisdiction.

The rules and regulations governing the use of park areas are intended to protect park visitors and the parks from abuse and misuse. In addition to the rules and regulations adopted by the SCC Board, all state laws apply to conduct in county parks. Chapters 461A.35 through 461A.57 of the Code of Iowa, Public Lands and Waters, apply to county parks unless they have been modified by the conservation board. The traffic laws of the State of Iowa apply to county park roads in the same manner as they do on state highways. Other chapters of the law concerning alcoholic beverages and destruction of public buildings apply in all county parks.

CHAPTER II: DEFINITIONS

According to the authority of Chapter 350.5 of the Code of Iowa, the SCCB places into effect the following regulations. Terms used in these rules and regulations are defined as follows:

1. "Board" means the Story County Conservation Board.
2. "Director" means the Director of Story County Conservation.
3. "Area" means all or any part of the land and/or water owned, leased, managed or by other means under the control of the Board.
4. "Authorized Representative" includes park rangers, superintendent, and other persons designated from time to time by the Director.
5. "Special use permit" means any use permit, issued by the Director, according to authority delegated by the Board, and signed by the Director or an authorized representative.
6. "Official signs" means signs in the Iowa State Department of Transportation Manual on Uniform Traffic Control Devices for Iowa Streets and Highways and other signs posting approved policies, rules, and regulations.
7. "Noise" means any loud, confused, or senseless shouting or outcry; a sound lacking in agreeable musical quality or which is noticeably unpleasant or loud, and raucous noise which causes distress to others.
8. "Snowmobile" means a motorized vehicle weighing less than one thousand pounds using sled-type runners or skis, endless belt-type tread, of any combination of runners, skis, or tread designed for travel on snow or ice.
9. "All terrain vehicles" means a motorized flotation-tire vehicle with not less than three low pressure tires, but not more than six low pressure tires, limited in engine displacement to less than eight hundred cubic centimeters and total dry weight less than seven hundred fifty pounds with a seat or saddle designed to be straddled by the operator and handlebars for steering control.

10. "Hunting" means the act of pursuing or attempting to take a legal game animal or bird.
11. "Camp" or "camping" means the use of a shelter such as an erected tent, trailer, or motor vehicle, for temporary residence at a campground.
12. "Campground" means any area designated by the Board for camping.
13. "Supervised youth campground" means any area designated by the Board and used by groups consisting of minor members of an established organization and under the leadership of at least one competent, mature adult for each eight minors in the group and using any number of camping units or occupying a group campground.
14. "Campsite" means a segment of a campground designated by the Board for camping by a camping unit or camping party.
15. "Camping unit" means a shelter such as an erected tent, trailer, or motor vehicle for temporary residence at a campground. An additional tent may be placed on this site, if it is used and occupied by minor members of the registered camping party.
16. "Wheelchair" means a device designed solely for use by an individual with mobility impairment for the primary purpose of locomotion in typical indoor and outdoor pedestrian areas that is manually operated or power-driven.
17. "Other power driven mobility device" (OPDMD) means any devices powered by batteries, fuel, or other engines--whether or not designed solely for use by individuals with mobility impairments—used by individuals with mobility impairment for the purpose of locomotion, including golf carts, bicycles, electronic person assistance mobility devices (EPAMDs), or any mobility aid designed to operate in areas without defined pedestrian routes.
18. "Off-road utility vehicle" means a motorized flotation-tire vehicle with not less than four and not more than eight low-pressure tires that is limited in engine displacement to less than one thousand five hundred cubic centimeters and in total dry weight to not more than one thousand eight hundred pounds and that has a seat that is of bucket or bench design, not intended to be straddled by the operator, and a steering wheel or control levers for control.
19. "Archery" means longbows, recurve bows, and compound bows shooting broadhead arrows are permitted. No explosive or chemical devices may be attached to the arrow or broadhead. There are no minimum draw weights for bows or minimum diameter for broadheads. Arrows must be at least 18 inches long. Draw locks on compound bows are legal. Crossbows are not legal except that a physically handicapped person may obtain a permit from the SCC to use a crossbow.
20. "Crossbow" means legal weapon for residents during the Late Muzzleloader season. A crossbow consists of a bow mounted transversely on a stock or frame and designed to fire a bolt, arrow or quarrel by the release of the bow string, which is controlled by a mechanical trigger and working safety. Crossbows equipped with pistol grips and designed to be fired with one hand are illegal for taking or attempting to take deer or turkey. All projectiles used in conjunction with a crossbow for deer hunting must be equipped with a broadhead.

21. “Physically handicapped person” when used in reference to crossbow permits for deer and turkey hunting, means a person having a physical impairment of the upper extremities that makes a person physically incapable of shooting a bow and arrow. This includes difficulty in lifting and reaching with arms as well as difficulty in handling and fingering a bow.

CHAPTER III: STATE STATUTES

SCOPE. The following portions of the State Code of Public Lands and Waters apply to County Parks.

461A.35 Prohibited destructive acts. It shall be unlawful for any person to use, enjoy the privileges of, destroy, injure or deface plant life, trees, buildings, or other natural or material property, or to construct or operate for private or commercial purpose any structure, or to remove any plant life, trees, building, sand, gravel, ice, earth, stone, wood or other natural material, or to operate vehicles, within the boundaries of any state park, preserve, or stream or any other lands or waters under the jurisdiction of the Commission for any purpose whatsoever, except upon the terms, conditions, limitations and restrictions as set forth by the commission.

461A.36 Speed limit. The maximum speed limit of all vehicles on state park and preserve drives, roads and highways shall be thirty-five miles per hour. All driving shall be confined to designated roadways. Whenever the commission shall determine that the speed limit hereinbefore set forth is greater than is reasonable or safe under the conditions found to exist at any place of congestion or upon any part of the park roads, drives or highways, said Commission shall determine and declare a reasonable and safe speed limit thereat which shall be effective when appropriate signs giving notice thereof are erected at such places of congestion or other parts of the park roads, drives or highways.

461A.37 Excessive loads. Excessively loaded vehicles shall not operate over state park or preserve drives, roads or highways. The determination as to whether the load is excessive will be made by the director or the director's representative and will depend upon the load and the road conditions.

461A.38 Parking. All vehicles shall be parked in designated parking areas, and no vehicle shall be left unattended on any state park or preserve drive, road or highway, except in the case of an emergency. (For exceptions, see CHAPTER 4.25 ADA ACCESS AND UNLOADING.)

461A.39 Hitching to trees. No horse or other animal shall be hitched or tied to any tree or shrub, in such a manner as to result in injury to state property.

461A.40 Fires. No fires shall be built, except in a place provided therefore, and such fire shall be extinguished when site is vacated unless it is immediately used by some other party.

461A.41 Removing plants, flowers or fruit. No person shall, in any manner, remove, destroy, injure or deface any tree, shrub, plant, or flower, or the fruit thereof, or disturb or injure any structure or natural attraction, except that upon written permission of the commission certain specimens may be removed for scientific purposes. This section shall not apply to activities of the commission or its officers, or employees when caring for and managing state-owned land and waters under the jurisdiction of the commission. Story County Conservation may issue wood removal permits to comply with good forest management practices. This section shall not apply to the gathering or removal of any tree, shrub, plant, flower, fruits, structures or natural attractions under terms, conditions, limitations and restrictions adopted by the commission as rules under chapter 17A. (For exceptions, see CHAPTER 4.3 COLLECTION OF FRUITS AND NUTS.)

461A.42 Use of firearms, explosives, weapons, and fireworks prohibited - exceptions. The use by the public of firearms, fireworks, explosives, and weapons of all kinds is prohibited in all state parks and preserves, except preserves or portions of preserves designated as hunting areas by the state advisory board on preserves upon the request of the commission. However, any person may use a bow and arrow with attached bow fishing reel and ninety-pound minimum line attached to the arrow to take rough fish under rules and regulations prescribed by the commission. (For exceptions, see CHAPTER 4.4 USE OF FIREARMS, CHAPTER 4.30 FIREWORKS PROHIBITED)

461A.43 Littering grounds. No person shall place any waste, refuse, litter or foreign substance in any area or receptacle except those provided for that purpose.

461A.44 Prohibited areas. No person shall enter upon portions of any state park or preserve in disregard of official signs forbidding same, except by permission of the director or the director's representative.

461A.45 Animals on leash. No privately owned animal shall be allowed to run at large in any state park or preserve or upon lands or in waters owned by or under the jurisdiction of the commission except by permission of the commission. Every such animal shall be deemed as running at large unless the owner carries such animal or leads it by a leash or chain not exceeding six feet in length, or keeps it confined in or attached to a vehicle. (For exceptions, see CHAPTER 4.6 TRAINING AND EXERCISING DOGS.)

461A.46 Closing time. Except by arrangement or permission granted by the director or the director's authorized representative, all persons shall vacate state parks and preserves before ten-thirty o'clock p.m. Areas may be closed at an earlier or later hour, of which notice shall be given by proper signs or instructions. The provisions of this section shall not apply to authorized camping in areas provided for that purpose.

461A.47 Camping. The commission is hereby authorized to fix fees for camping and other special privileges which shall be in such amounts as may be determined by the commission upon a basis of the cost of providing and reasonable value of such privileges.

461A.48 Camping areas. No person shall camp in any portion of a state park or preserve except in portions prescribed or designated by the commission.

461A.49 Time limit. No camping unit shall be permitted to camp for a period longer than that designated by the commission for the specific state park or preserve, and in no event longer than for a period of two weeks.

461A.50 Registering - vacating. Any person who camps in any state park or preserve shall register the person's name and address with the park custodian and advise the custodian when the camp is vacated. Campsite registration must be in the name of a person 18 years of age or older who will occupy the camping unit on that site for the full term of the registration.

461A.51 Camping refused. Custodians are given authority to refuse camping privileges and to rescind any and all camping permits for cause.

461A.57 Penalties. Any person violating any of the provisions of Chapter 461A.35 to 461A.56 and Chapter 461A.85 is guilty of a simple misdemeanor.

123.46 Consumption in public places. A person shall not use or consume alcoholic liquor, wine, or beer upon the public streets or highways. A person shall not use or consume alcoholic liquor in any public place except premises covered by a liquor control license.

350.5 Regulations - penalty - officers. The county conservation board may make, alter, amend or repeal regulations for the protection, regulation and control of all museums, parks, preserves, parkways, playgrounds, recreation centers, and other property under its control. The regulations shall not be contrary to, or inconsistent with, the laws of this state. The regulations shall not take effect until ten days after their adoption by the board and after their publication as provided in Chapter 331.305 and after a copy of the regulations has been posted near each gate or principal entrance to the public ground to which they apply. After the publication and posting, a person violating a provision of the regulations which are then in effect is guilty of a simple misdemeanor. The board may designate the director and those employees as the director may designate as police officers who shall have all the powers conferred by law on police officers, peace officers, or sheriffs in the enforcement of the laws of this state and the apprehension of violators.

350.10 Statutes applicable. Chapters 461A.35 through 461A.57 of the Code of Iowa, apply to all lands and waters under the control of a county conservation board, in the same manner as if the lands and waters were state parks, lands, or waters. As used in Chapters 461A.35 through 461A.57 of the Code of Iowa, "natural resource commission" includes a county conservation board, and "director" includes a county conservation board or its director, with respect to lands or waters under the control of a county conservation board. However, Chapters 461A.35 through 461A.57 of the Code of Iowa may be modified or superseded by rules adopted as provided in Chapter 350.5 of the Code of Iowa.

CHAPTER IV: STORY COUNTY CONSERVATION RULES - GENERAL

4.1 SCOPE. The provisions of these regulations apply to all SCC areas.

4.2 FEES AND CHARGES. It is unlawful for anyone to enter or use any facilities for which entrance fees or user fees are required without payment, except those persons on official business or authorized by special use permits.

4.3 COLLECTION OF FRUITS AND NUTS. Chapter 461A.41 of the Code of Iowa, entitled "Removing plants, flowers or fruit" is hereby modified under the authority of Chapter 350.10 of the Code of Iowa, as follows: It shall be lawful to collect the fruit of all nut and berry producing plants or mushrooms for non-commercial home use, provided that the collector does not damage the parent plant with the following exceptions:

- A. Prairie seed may not be collected from any SCC area without prior written permission from the Director or authorized representative.
- B. The collection of fruit and berries from state prohibited plants is strictly forbidden per Chapter 317.25 of the Code of Iowa (Invasive Plants Prohibited).

4.4 USE OF FIREARMS. Chapter 461A.42 of the Code of Iowa, entitled "Use of firearms prohibited exceptions" is hereby modified under authority of Chapter 350.10 of the Code of Iowa, as follows: It shall be lawful to hunt or pursue game birds or wild animals in or on all areas designated from time to

time as hunting areas by the Board. The Department shall post these areas with official signs to notify the public this lawful activity.

- A. No shooting or possessing firearms of any kind is allowed unless related to the act of hunting. However, a person with a valid permit may carry their firearm. The use of that firearm is prohibited. "Use" is defined as brandishing, displaying, bartering, striking with, firing, or attempting to fire the weapon.
- B. It is unlawful to hunt migratory game birds or resident game or furbearers with a firearm while possessing ammunition other than nontoxic ammunition in all SCC owned and managed areas. Skunk River Flats, Doolittle Prairie, and Colo Bog are not subject to this regulation but are subject to all State wildlife regulations.
- C. Public hunting is allowed but limited to archery hunting only at the following properties: Wicks Wildlife Area and Osheim Wildlife Area.

4.5 BLINDS AND TREE STANDS RESTRICTED. The use or construction of blinds or tree stands is prohibited except as follows. No person shall cut, sever, or alter or damage plant material or natural features to construct a blind or tree stand. No person will drive place nails, spikes, pins, or other metal objects into trees to construct a blind or tree stand or to facilitate access to a blind or tree stand. Portable blinds or tree stands capable of being moved by one person from one location to another and capable of being removed daily may be used if these devices do not damage natural features.

4.6 TRAINING AND EXERCISING DOGS. Chapter 461A.45 of the Code of Iowa, entitled "Animals on Leash." is hereby modified under the authority of Chapter 350.10 of the Code of Iowa, as follows: It shall be unlawful to permit dogs to run at large for training or exercise, from March 15-July 15, in areas designated as hunting areas by the Board or zones within areas not open to hunting. The Board may close any area or portion of any area to all dogs and the training or exercising of dogs.

4.7 HUNTING RESTRICTED. It is unlawful to hunt, pursue, or molest birds or wild animals or to use or carry firearms, fireworks, explosives, and weapons of all kinds, except as otherwise provided by law, in areas not designated as a hunting area by the Board.

4.8 NOISE PRODUCING DEVICES. It is unlawful to operate or use any radio, television, stereo, musical instrument, electric generating plants, power saws, or any similar equipment in any area that creates excessive noise and/or disturbs other people. This equipment under no circumstances can be used between 10:30 p.m. and 5:00 a.m.

4.9 RECREATION USES. It is unlawful for any person to occupy any area for washing or repairing vehicles, advertising, political campaigning, hawking, peddling, or any other commercial activity or any other purpose not primarily recreational, except concessionaires acting under a contract or authorization issued by the SCC Board, its Director, or an authorized representative.

4.10 SPECIAL EVENTS.

- A. A permit is required to hold an event meeting the following criteria on SCC owned or managed land:
 - 1. Any event or gathering not sponsored by the SCC and including 250 people or more.
 - 2. Any event or gathering charging admission or charging for services regardless of the number of people.
 - 3. Any event utilizing a party tent, amplified music, or in-ground stakes/signs.

- B. The following conditions and provisions apply to those seeking a special events permit:
1. The permit application must be filed with SCC at least 30 days before the event or gathering. The deadline may be waived by the Director or authorized representative if all other conditions are satisfactorily met.
 2. A certificate of liability insurance is required for all special events. Arrangements for insurance coverage must be approved by the Director or an authorized representative.
 3. A non-refundable filing fee of \$75.00 must be submitted with the application.
 4. Sanitary facilities are provided (in addition to any already present at the proposed site) for special events at a minimum rate of one unit per 50 people. The applicant is responsible for payment of these facilities.
 5. Security is required for events or gatherings of 250 people or more at a minimum rate of one uniformed officer per 250 people. The applicant pays all security costs.
 6. First aid personnel may be required at the discretion of the Director or authorized representative at special events. The applicant pays for all first aid personnel. Contracts with third parties are included with the application and subject to approval of the Director or authorized representative.
 7. All local and state laws apply.
 8. Any event requiring a permit must not exceed the natural or physical limits of the proposed site or facility.
 9. The Director or an authorized representative, reserves the right to review all applications and deny a permit based on failure to meet any or all requirements.
 10. The recipient of a permit agrees to indemnify, defend, and hold SCC and its employees harmless from any action or liability arising from the proposed event or gathering.
 11. Waivers or additional requirements must be agreed upon by both SCC and the recipient of the permit, signed and dated, and included with the special events permit application.

4.11 USE OF HORSES RESTRICTED. It is unlawful to ride, lead, or allow the entry or use of horses or horse-drawn wagons on any areas, except public roads and parking areas. The Board shall designate trails and roads for the use of horses. The Director or an authorized representative may, by issuing a permit, allow horse use on any area. (For exceptions, see CHAPTER 5.3 East and West Peterson Park, 5.4 Heart of Iowa Nature Trail, 5.7 Praeri Rail Trail, and 5.8, portions of the Skunk River Greenbelt.)

4.12 ATVs AND SNOWMOBILES RESTRICTED. It is unlawful to operate any snowmobile, tote bike, air sled, swamp buggy, all-terrain vehicle, or other land conveyance propelled by a gasoline or electrical engine and running on wheels, tracks, or runners in any area, except for those trails, roads, and lake ice which the Board designates and those areas for which a permit has been issued. (For exceptions, see CHAPTER 5.2 Dakins Lake, 5.3 East and West Peterson Park, 5.4 Heart of Iowa Nature Trail, 5.5 Hickory Grove Park, and 5.7 Praeri Rail Trail.)

4.13 TRAPPING. It is unlawful to trap or attempt to trap any wild animal in any area not designated as a hunting area by the Board. Protection of areas and facilities is accomplished as needed by the Director or an authorized representative.

4.14 SWIMMING RESTRICTED. It is unlawful to swim, wade, or engage in related water activities in or on any pond or waters in any area, except for designated ponds or water clearly marked by official signs. Wading for the purpose of hunting or fishing is allowed. No swimming is allowed in swimming areas between sunset and sunrise. (For exceptions, see CHAPTER 5.3 East and West Peterson Park and 5.5 Hickory Grove Park.)

4.15 DOMESTIC REFUSE NOT PERMITTED. It is unlawful to dispose of garbage, refuse, or litter from any household, business or other place in SCC litter containers or on the ground in any area.

4.16 BOATS UNATTENDED NOT PERMITTED. It is unlawful to leave unattended any vessel for more than twelve consecutive hours, or between 10:30 p.m. - 5:00 a.m. (For exceptions, see CHAPTER 5.2 Dakins Lake and 5.5 Hickory Grove Park.)

4.17 MOTOR VEHICLES UNATTENDED NOT PERMITTED. It is unlawful to leave unattended any motor vehicle on any area after park hours without the permission of the Director or an authorized representative. Vehicles left in parks after park hours may be towed at the discretion of the Director or ranger.

4.18 OFFICIAL SIGNS. It is unlawful for any person to enter, use, or occupy any area or facilities within the area in disregard of official signs. All signs are official signs.

4.19 POSSESSION AND CONSUMPTION OF BEER OR ALCOHOLIC BEVERAGE PROHIBITED. Beer (with an alcohol content 5% or less by weight) and wine (with an alcohol content 17% or less by weight) can be consumed in county parks. Drinking of these beverages is not permitted on roads or in parking areas. Hard liquor (such as whiskey, vodka, etc.), wine with an alcohol content of more than 17% by weight or other alcoholic liquors are not to be consumed in parks and recreation areas. No person or group can bring, use, or have in their possession on any area, beer or alcoholic beverage in a keg or any other container larger than one gallon. (For exceptions, see 5.2 Dakins Lake, 5.3 East and West Peterson Park, 5.5 Hickory Grove Park, and 5.6 McFarland Park.)

4.20 METAL DETECTORS. Metal detectors may be used in all SCC owned or managed land except in designated campgrounds and historic or archeological sites. All items found by metal detector are subject to the provisions of Iowa Code Chapter 556F.

4.21 PARK HOURS. All SCC owned or managed lands are open at 5:00 a.m. and close at 10:30 p.m., in compliance with Chapter 461A.46 of the Code of Iowa (1993). (For exceptions, see CHAPTER 5.3 East and West Peterson, 5.5 Hickory Grove Park, 5.6 McFarland Park, and 5.8 Skunk River Greenbelt.) During hunting and trapping seasons set by the state, SCC owned or managed lands designated as public hunting areas are exempt from designated park hours for hunting related activities only. State hunting and trapping rules and regulations apply in all Story County public hunting and trapping areas.

4.22 WAR-LIKE GAMES. War-like games using weapon-type projectiles (paintballs) are not allowed on SCC owned or managed land or water.

4.23 SCUBA DIVING, SNORKELING, AND OPEN WATER SWIMMING. Scuba diving and snorkeling are defined as swimming and are restricted to designated areas and hours specified by the Board. Certified divers or athletes training for distance swimming may be allowed outside of designated areas by permit issued from the Director or an authorized representative.

4.24 ADA ACCESS AND UNLOADING. Driveways to shelters and lodges may be used for vehicle access for loading or unloading, but vehicles may not be left unattended unless they display a handicapped parking permit. Wheelchairs, scooters, and manually powered mobility aides are permitted for individuals with mobility impairment in all areas open to pedestrians in accordance with ADA Title II, Part 35.104 and ADA Title III, Part 36). Other OPDMDs are allowed only on areas

defined in an assessment and by SCC permit only. Approved permits are valid for a period of time not to exceed one year and can be renewed annually.

4.25 CAMPING. Camping is allowed at the following designated areas from April 1 to October 31: Dakins Lake (main campground [29 sites] and primitive area [10 sites]). Hickory Grove Park (Breezy Bay campground [42 sites] and primitive area [11 sites]). All campsites are closed from November 1 to March 31. The Director may allow self-contained RV camping beyond this period for a reduced rate. Remote camping (1 site) is allowed year-round at Robison Wildlife Acres (see 5.9 Robison Wildlife Acres).

A. Reservable Campsites

1. Designated Campsites are reservable.
2. Reservations for the next calendar year will be available after November 1 at www.mycountyparks.com.
3. Check-in/check-out time is 3 p.m.
4. Reservations are posted five days in advance. If not reserved, sites are available on a first come, first served basis however, campers shall not pay for more than 5 days at a time.
5. No portable generators are allowed at the Hickory Grove Primitive Campground.

B. Non-Reservable Campsites

1. Non-Reservable camping sites are available on a first come, first served basis.
2. All campers must register within 1/2 hour of arrival and display a camping receipt on the campsite post. All information on the registration envelope must be filled out completely and accurately. If the campground attendant or ranger needs to locate the camper to collect camping fees, a \$5.00 fee may be assessed.
3. A camping unit, as defined in Chapter II.15, must be present and set up on the site before the site can be paid for/occupied.

C. Camping Rules are as follows (for exceptions, see CHAPTER 5.9 Robison Wildlife Acres):

1. The site must be registered under the name of an adult who will occupy the site.
2. One camping unit per campsite is allowed (trailer, tent, etc.) with an additional tent allowed for minor children. No trailers, RVs, or pull campers are allowed at Hickory Grove Primitive Campground.
3. Trailers and campers must be parked on the camping pad.
4. Vehicles must be parked in designated campsites, off of the grass and the campground road. Additional vehicles and visitors must park in designated parking areas. A maximum of two vehicles per site is allowed.
5. Quiet hours are 10:30 p.m. to 7:00 a.m.; visitors must leave by 10:30 p.m.
6. Loud and offensive noises of any kind such as loud music, voices, or television that can be heard beyond the designated campsite are prohibited.
7. The occupancy limit is 14 consecutive days; campers are then required to leave the park for a minimum of 48 hours. Between April 1-30 and October 1-31, campers may be allowed to stay beyond the 14-day limit with written permission from a park ranger. Campers will be required to move to a different site after 14 days.
8. All pets must be leashed. Tying pets to trees or vegetation is prohibited. Animals shall not be allowed to become a public nuisance.
9. Trees or shrubs may not be cut or damaged in any way.
10. Daily check-out time is 3 p.m. daily.
11. No refunds are available.

12. Campers may leave their vessels on the lake between 10:30 p.m.-5:00 a.m. at the dock along the shoreline at Hickory Grove Breezy Bay Campground.
13. Campsites must be kept clean and orderly at all times.
14. Fires are allowed in designated receptacles only.
15. No washing of vehicles or campers with park water is allowed.
16. No trash can be left at the camping site or in fire rings. All trash must be placed in dumpsters or trash cans.
17. All driving is confined to designated roadways and restricted to properly registered motor vehicles. The use of motor scooters, electric bikes, and similar devices is prohibited. Electric personal assistive mobility devices may be operated in accordance with the requirements of Section 321.235A of the Iowa Code.
18. Dishwashing in lakes, ponds, rivers, and streams is prohibited.
19. Shower use at campgrounds is limited to registered campers only. Washing pets, clothes, or dishes in shower facilities is prohibited.
20. Unattended camping equipment may be removed or impounded as provided by law.

4.26 SUPERVISED YOUTH CAMPING

Supervised youth camping is allowed only by advanced reservation at McFarland Park (2 sites), Hickory Grove Park (1 site), Dakins Lake (1 site), and Robison Wildlife Acres (1 site) for recognized youth groups.

- A. Eligible groups shall consist of minor members of an established organization under the leadership of at least one adult (18 years of age or older) for every eight minors in the group.
- B. The following regulations will be enforced:
 1. Tent camping only is permitted.
 2. Adults must be in attendance during the entire encampment period.
 3. Camping is allowed in designated areas only, with vehicles and trailers restricted to parking areas.
 4. All activity after 10:30 p.m. shall be restricted to the camp area. Anyone found outside of the area is subject to a violation of park regulations. Quiet must be observed after 10:30 p.m.
 5. Dishwashing in the lakes, ponds, rivers, and streams is prohibited.
 6. Fires are allowed in designated receptacles only.
 7. Other park regulations as posted shall apply.
- C. Payment of the reservation fee and damage deposit is due within 14 days of the verbal reservation. If the request is made within two weeks of the reservation date, payment is due according to the date listed on the reservation form. If payment is not received by the date specified, the reservation request is voided and the date made available to others.

4.27 IMPORTATION OF FIREWOOD FROM ALL LOCATIONS OUTSIDE OF STORY COUNTY

PROHIBITED. Effective February 10, 2014, it is unlawful to import firewood from outside Story County into SCC owned or managed land unless it has been certified or approved by a county, state, or federal natural resource agency.

4.28 RESEARCH PERMITS. A research permit is required for all research conducted on SCC owned or managed land.

4.29 BICYCLES. Bicycles, as defined in Iowa Code **321.1(40)(c)**, may be used on all SCC owned or managed trails except in designated areas. (For exceptions, see 5.6 McFarland Park, and 5.8 Skunk River Greenbelt.)

4.30 FIREWORKS PROHIBITED. The use of consumer fireworks or display fireworks, as defined in state code section 727.2, is prohibited on all SCC owned or managed land unless approved for an event by Director or designated SCC official.

CHAPTER V: STORY COUNTY CONSERVATION RULES - SPECIFIC AREAS

5.1 SCOPE. These rules and regulations apply to the specific areas listed.

5.2 DAKINS LAKE.

- A. (See CHAPTER 4.25 Camping.) The designated accessible campsite is only available for use by those individuals qualified under Iowa Code 321L.1.
- B. Swimming is prohibited.
- C. The park is closed to hunting and trapping.
- D. The shelter may be reserved from April 1 – October 31. Reservations must be made in advance through the SCC administrative office or online. Payment of the reservation fee and damage deposit is due within 14 days of a verbal reservation. There are no refunds for cancellations; however, an alternate date may be selected within the same calendar year. Events for the next calendar year may be scheduled after November 1 of the current year. If not reserved, the shelter is available on a first-come, first-served basis at no cost. The kitchenette is available for use only with a reservation.

Consumption of beer and wine (bottles, cans, or kegs) is allowed at the shelter during the reservation period. The renter must declare prior to the reservation if alcohol will be present. Failure to notify the Story County Conservation Board of the presence of alcohol prior to the rental will result in the forfeiture of the damage deposit. Additionally, any persons in possession of or consuming beer/wine without paying the deposit will be subject to a fine, forfeiture of the rental, and/or confiscation of the beer/wine at the ranger's discretion.

The responsible person on the contract shall ensure that all persons consuming beer/wine at the event are of a legal age.

- E. Golf carts and off-road utility vehicles are allowed to operate on the roads at Dakins Lake during the hours of sunrise to sunset. In compliance with Iowa Code 321I, all vehicles must be equipped with adequate brakes, a slow moving vehicle sign, a bicycle safety flag, and carry no more than the number of passengers designated by the manufacturer. Operators must have a valid driver's license and follow all park rules. Vehicles cannot be operated in a careless, reckless, or negligent manner.

Golf carts, ATVs, and off-road utility vehicles are allowed to operate on the lake ice at Dakins Lake during posted park hours.

F. Snowmobiling is allowed during posted park hours on lake ice only. Operation must be in compliance with Iowa Code 321G.

5.3 EAST AND WEST PETERSON.

A. The park is open to public hunting and subject to all rules applying to game management except that hunting is limited to the use of shotgun, bow and arrow, and black powder rifle only. No rimfire or centerfire rifles or handguns are allowed.

B. Swimming Beach Rules and Regulations.

1. Users of the beach facility at West Peterson Park are subject to the following rules and regulations:
 - a) The beach area is closed and swimming is prohibited from sunset to sunrise.
 - b) Swimming is allowed inside the roped area only when the beach is open.
 - c) Certified divers or athletes training for long distance swimming may be allowed outside of the roped area by permit from the Director or an authorized representative.
2. The following are prohibited at the beach area:
 - a) Hanging from or attaching people or items to buoys.
 - b) Using abusive language.
 - c) Using glass containers.
 - d) Amplification greater than 75 decibels.
 - e) Using external speakers from the parking lot.
 - f) Dunking people.
 - g) Unruly behavior.
 - h) Standing on inflatable beach items in the water.
 - i) Fishing and boating from the beach or in the beach area.
 - j) Using paddles or oars from inflatable beach items.
 - k) Pets.

C. Horses are permitted on designated trails.

D. Shore fishing is allowed after park hours. Fishing boats are allowed on the lake surface between 10:30 p.m. and 5:00 a.m.

E. No alcohol of any kind or size can be possessed or consumed at West Peterson Park.

F. Snowmobiles, ATVs, and off-road utility vehicles are allowed to operate on the lake ice only during posted park hours. Operation must be in compliance with Iowa Code 321G.

5.4 HEART OF IOWA NATURE TRAIL.

A. Hunting and trapping is not allowed on the concrete paved sections of the trail and is limited to areas outside of the first intersection within one mile of the city limits.

B. Horses are allowed on the mowed grass portions of the trail only and should stay off concrete, limestone, and asphalt.

C. When there is measurable snow, snowmobiles are restricted to the mowed area and are not allowed on the concrete, limestone or asphalt surfaced portion.

5.5 HICKORY GROVE PARK.

- A. Camping - (See CHAPTER 4.25 Camping.)
- B. Swimming Beach Rules and Regulations.
1. Users of the beach facility are subject to the following rules and regulations:
 - a) The beach area is closed and swimming is prohibited from sunset to sunrise.
 - b) Swimming is allowed inside the roped area only when the beach is open.
 - c) Certified divers may be allowed outside of the roped area by permit from the Director or an authorized representative.
 2. The following are prohibited at the beach area:
 - a) Hanging from or attaching people or items to buoys.
 - b) Using abusive language.
 - c) Use of alcoholic beverages, liquors, and glass containers.
 - d) Amplification greater than 75 decibels or using external speakers from the parking lot.
 - e) Sitting or standing on another's shoulders or back, throwing people, jumping on top of people.
 - f) Dunking people.
 - g) Unruly behavior.
 - h) Standing on inflatable beach items in the water.
 - i) Fishing and boating from the beach or in the beach area.
 - j) Using paddles or oars from inflatable beach items.
 - k) Pets.
- C. Boat Rental Rules and Regulations. Users of the boat rental facilities must adhere to the following rules and regulations:
1. No refunds will be given.
 2. Boats returned wet or with wet equipment may be charged a wet fee in addition to regular charges.
 3. Boats returned late or after closing hours may be charged a late fee in addition to regular charges.
 4. Boats and equipment will not be rented to anyone under age 14. Youth under age 14 must be accompanied or supervised by a responsible person at least 18 years of age. Renters must show satisfactory proof of age to rent equipment.
 5. Boat rental docks will not be used for any activity other than putting in and taking out vessels.
 6. Swimming from a boat is prohibited.
- D. Snowmobiles, ATVs, and off-road utility vehicles are allowed to operate on the lake ice only during posted park hours. Snowmobiles, ATVs, and off-road utility vehicles are not allowed in game management areas. Operation of such vehicles must be in compliance with Iowa Code 321G and 321I.
- E. Shore fishing is allowed on the south side of the lake after park hours. Fishing boats are allowed on the lake surface between the hours of 10:30 p.m. and 5:00 a.m.
- F. Open picnic shelters are available on a first-come, first-served basis at no cost. Oriole Ridge Lodge and Snow Bunting Lodge may be reserved from April 1 – October 31. Reservations must be made in advance through the SCC administrative office or online. Payment of the reservation fee and damage deposit is due within 14 days of a verbal reservation. There are no refunds for cancellations; however, an alternate date may be selected within the same calendar year. Events for the next calendar year may be scheduled after November 1 of the current year. If not reserved, lodges are

available on a first-come, first-served basis.

Consumption of beer and wine (bottles, cans, or kegs) is allowed at the lodges during the reservation period. The renter must declare prior to the reservation if alcohol will be present. Failure to notify the Story County Conservation Board of the presence of alcohol prior to the rental will result in the forfeiture of the damage deposit. Additionally, any persons in possession of or consuming beer/wine without paying the deposit will be subject to a fine, forfeiture of the rental, and/or confiscation of the beer/wine at the ranger's discretion.

The responsible person on the contract shall ensure that all persons consuming beer/wine at the event are of a legal age.

- G. No alcohol of any kind or size can be possessed or consumed at the beach area. The no alcohol area extends from the north boat ramp (not including the ramp area) to and including the Supervised Youth Camping Area.
- H. Users of the archery range are subject to the following rules and regulations. Individuals participating in unsafe practices may be asked to leave the park.
 - 1. Only archery equipment is allowed on the range.
 - 2. No firearms are allowed on the archery range.
 - 3. The downrange area must be unoccupied prior to and during shooting.
 - 4. Shooting is allowed only from the firing line.
 - 5. No camping is allowed in the archery range area.
 - 6. Range hours are from sunrise to a half hour after sunset.
 - 7. No tree stands are permitted.

5.6 MCFARLAND PARK.

A. Conservation Center Library.

- 1. The public may view library materials during business hours.
- 2. Circulation of materials up to 30 days is granted with staff approval.
- 3. Donations to the library will be reviewed by a group of conservation staff. SCC reserves the right to refuse donations.

B. Conservation Center Multipurpose Room.

- 1. When not utilized by SCC, the multipurpose room is available for rent between 7:00 AM and 10:00 PM.
- 2. Reservations must be made in advance through the SCC office. Payment of the reservation fee and damage deposit is due within 14 days of a verbal reservation. There are no refunds for cancellations; however, an alternate date may be selected within the same calendar year. Events for the next calendar year may be scheduled after November 1 of the current year.
- 3. An "Application for Fee Waiver" form is available upon request. The Director or an authorized representative will make fee waiver decisions.
- 4. Consumption of beer and wine (bottles, cans, or kegs) is allowed at the rental facility for the reservation period. The renter must declare prior to the rental if alcohol will be present. Failure to notify the Story County Conservation Board of the presence of alcohol prior to the rental will result in the forfeiture of the damage deposit. Additionally, any persons in possession of or consuming beer/wine without paying the deposit will be subject to a fine, forfeiture of the rental, and/or confiscation of the beer/wine at the ranger's discretion.

The responsible person on the contract shall ensure that all persons consuming beer/wine at the event are of a legal age.

5. No smoking is allowed in the facility. Designated smoking areas are limited to the sidewalks adjacent to streets.

C. The observatory is owned and operated by the Ames Area Amateur Astronomers and is open during public star parties and by special request. Astronomers events are allowed in the park between the hours of 10:30 p.m. and 5:00 a.m.

D. Bicycles shall not be ridden on trail segments as designated by official signs.

5.7 PRAERI RAIL TRAIL.

A. When there is measurable snow, snowmobiles are restricted to the mowed area and are not allowed on the concrete or limestone surfaced portions.

B. Horses are allowed on the mowed grass portions of the trail only and should stay off concrete.

5.8 SKUNK RIVER GREENBELT.

A. The portion of the greenbelt from E18 to Anderson Canoe Access is open to horses.

B. Fishing is allowed between the hours of 10:30 p.m. and 5:00 a.m. along county-managed greenbelt sections.

C. Bicycles shall not be ridden on trail segments as designated by official signs.

5.9 ROBISON WILDLIFE ACRES.

A. Remote camping (one site) is allowed. Reservations with payment are accepted at least five days prior to the camping date. On-site registration is available on a first-come, first-served basis if the site is not reserved. The following regulations are enforced:

1. Tent camping only in the designated camping site.
2. Vehicles and trailers are restricted to the parking area.
3. Camp site occupancy is limited to three days and six people.
4. Dishwashing or swimming in the lake, pond, river, or streams is prohibited.
5. Fires are allowed in the designated fire ring only.
6. Campers must carry out all trash.
7. Activity after 10:30 p.m. is restricted to the camp site. Quiet must be observed from 10:30 p.m. to 7:00 a.m.
8. Check out time is 3:00 p.m. daily.
9. Other park regulations as posted apply.

CHAPTER VI: FEES

6.1 SCOPE. Fees or charges for services, facilities, equipment, materials, or supplies are collected by the SCC or authorized concessionaires and approved by the Board according to Chapter 350.4(7) of the Code of Iowa (1993).

6.2 RETURNED CHECK FEES. Returned checks, which include insufficient funds, unsigned checks, etc., will be charged a \$30.00 per check fee.

6.3 EQUIPMENT RENTAL FEES. The following are equipment rental and service fees:

- A. 10' Native grass/forb drill @ \$15.00/acre (minimum charge of \$25.00)
- B. 8' Native grass/forb seed drill @ \$15.00/acre (minimum charge of \$25.00)
- C. 6' Native grass/forb seed drill with no-till @ \$15.00/acre (minimum charge of \$25.00)
- D. 3-point broadcast seeders @ \$5.00/acre (minimum charge of \$25.00)
- E. Cultipacker @ \$8.00/acre (minimum charge of \$25.00)
- F. 15' disc @ \$5.00/acre (minimum charge of \$25.00)
- G. Mounted tree planter @ \$25.00/day
- H. Tree planter bars @ \$.50/bar/day
- I. Live animal traps @ \$5.00/week
- J. Custom planting fees - \$50.00 per acre (minimum charge \$150.00)
- K. Custom mowing fees (native vegetation) - \$12.00/acre (minimum charge \$150.00)
- L. A \$20.00 cleaning charge may be assessed.

6.4 CAMPING FEES. Camping is available April 1 - October 31. All campsites are closed from November 1 - March 31 except for remote camping at Robison Wildlife Acres and exceptions approved by the Director or an authorized representative.

A. Hickory Grove Park.

- 1. Breezy Bay:
 - a) 42 sites with electricity - \$20.00/site/night
 - b) If camping is allowed during the off season - \$12.00/site/night.
- 2. Primitive Campground:
 - a) 11 sites - \$12.00/site/night
 - b) If camping is allowed during the off season - \$12/site/night.

B. Dakins Lake.

- 1. Main Campground:
 - a) 18 sites with electricity and water - \$20.00/site/night
 - b) 11 sites with electricity, water, and sewer - \$24.00/site/night
 - c) If camping is allowed during the off season - \$12.00/site/night.
- 2. Primitive Campground:
 - a) 10 sites - \$15.00/site/night
 - b) If camping is allowed during the off season - \$12.00/site/night.

C. Robison Wildlife Acres:

- 1. Remote Camping Area: \$7.00/site/night

D. Supervised Youth Camping

1. \$25.00/site/night

E. Late Fees.

1. If a campground attendant or ranger needs to locate campers to collect fees, a \$5.00 fee may be assessed.

6.5 FIREWOOD. Firewood will be sold by private vendor under contract with SCC.

6.6 BOAT RENTAL FEES.

A. Hickory Grove Park.

1. Pedal boats and canoes - \$5.00 per each one-half (½) hour
2. Boating wet clean-up fee - \$5.00

6.7 LODGES, BUILDINGS, AND FACILITIES RENTAL FEES.

A. Dakins Lake.

1. Shelter.
7:00 a.m. – 10:00 p.m. - \$50.00

B. Hickory Grove Park.

1. Oriole Ridge Lodge. Capacity: 100 people
7:00 a.m. – 10:00 p.m. - \$75.00
2. Snow Bunting Lodge. Capacity: 75 people
7:00 a.m. – 10:00 p.m. - \$50.00

C. McFarland Park.

1. Conservation Center - four-hour minimum.
Monday-Friday, 7:00 a.m.-5:00 p.m. - \$30.00 per hour
5:00 p.m.-10:00 p.m. - \$50.00 per hour
Saturday-Sunday, 7:00 a.m.-10:00 p.m. - \$75.00 per hour
2. Youth groups will be charged \$15.00 per hour with a two-hour minimum.

6.8 DEPOSITS. All or a portion of any deposit may be withheld if additional clean-up or repairs beyond normal maintenance are required. Staff time for clean-up will be charged in one-hour increments at \$30/hour (one-hour minimum). These deposits are not a limit of liability for damage to county property. Facility renters are responsible for any damage done to SCC facilities and grounds. The Board may utilize all legal remedies to recover damages.

A. A damage deposit of \$100.00 is required for rental of any SCC facility. If alcohol (beer/wine) is being consumed--cans, bottles, or one keg--the damage deposit is \$200.00. For two kegs (more than two kegs is prohibited)--the damage deposit is \$275.00.

B. A damage deposit of \$50.00 is required for all supervised youth camping reservations.

6.9 ENVIRONMENTAL EDUCATION FEES.

A. \$1.25 per student enrolled in the school attendance center for multiple programs; OR \$1.25 per student per program (minimum charge of \$20.00) with either option decided in advance by each school attendance center.

- B. There are no fees for civic groups for environmental education programs. A \$25.00 donation per every 20 people is suggested to cover preparation and travel costs.
- C. For-profit, non-educational businesses are charged \$35.00 per hour for environmental education programs.

6.10 PERMIT FEES. Fees are charged for the following SCC permits:

- A. Scuba diving/snorkeling - \$5.00/year
- B. Open swimming - \$5.00/year
- C. Special events - \$75.00/permit application
- D. Temporary vendor contract - \$25.00/day
- E. No Spray Request - \$5.00/year

6.11 OFFICE FEES. The following fees are charged for SCC office services.

- A. Copy fee - \$.10/sheet
- B. Fax copies - \$1.00/page

6.12 SNOWSHOE RENTAL FEES.

- A. Monday – Thursday - \$10.00/day/pair
- B. Friday - Sunday - \$20.00/weekend/pair
- C. Late fee - \$10.00/day/pair if not returned by noon on check-in date



Memorandum

To: Story County Conservation Board
Through: Michael D. Cox, Director
From: Danny Simcox, Park Ranger
Date: February 10, 2020
Re: Consideration of a Memorial Bench to be Installed at McFarland Park.

The family of Alan Abbott would like to sponsor a bench replacement in his memory. Alan passed away in 2019 and was a lover of McFarland Park. Alan had a long history of recreation at McFarland beginning with scouting and AHS athletics and most recently, as a user of trails while volunteering his time removing trash from the landscape. Alan was a long standing Adopt-a-Park volunteer. He enjoyed many a fishing, hiking and picnicking adventure at McFarland with family and friends. Alan's family and friends would like to remember him by placing a bench in his memory at the park.

Upon Board approval, unit staff will install the bench with \$1,000 of costs being reimbursed by the family and friends of Alan Abbott.

Staff recommends your approval.

Approval

Disapproval

Date

Date

ABBOTT MEMORIAL PROPOSAL

Type of memorial (tree plantings, park amenities, landscaping): **Park bench with plaque**

Proposed park/placement location within the park: **This bench will replace the North wood bench at McFarland Park's entrance to the TAL trail.**

Detailed description/drawing of proposed memorial or plaque, including size, shape, color, and wording of any inscriptions (may be attached):

Amherst Series Bench, option/design 5 with built in plaque.
Inscription to say:

**"In memory of Alan D. Abbott 1931-2019
The Abbott Family and Friends"**

Specific justification for the memorial, including:

The family will be contributing \$1,000 to this bench replacement. The old bench is very dilapidated and replacement is necessary to both improve park (TAL entrance) aesthetics and continue transition benches to the Amherst series for continuity.

Suitability: The design is consistent with other memorial benches we have been placing in parks.

History or biography of the group or individual to be honored:

Alan had a large and enduring appreciation for and history with McFarland Park, beginning with scouting and AHS Athletics.

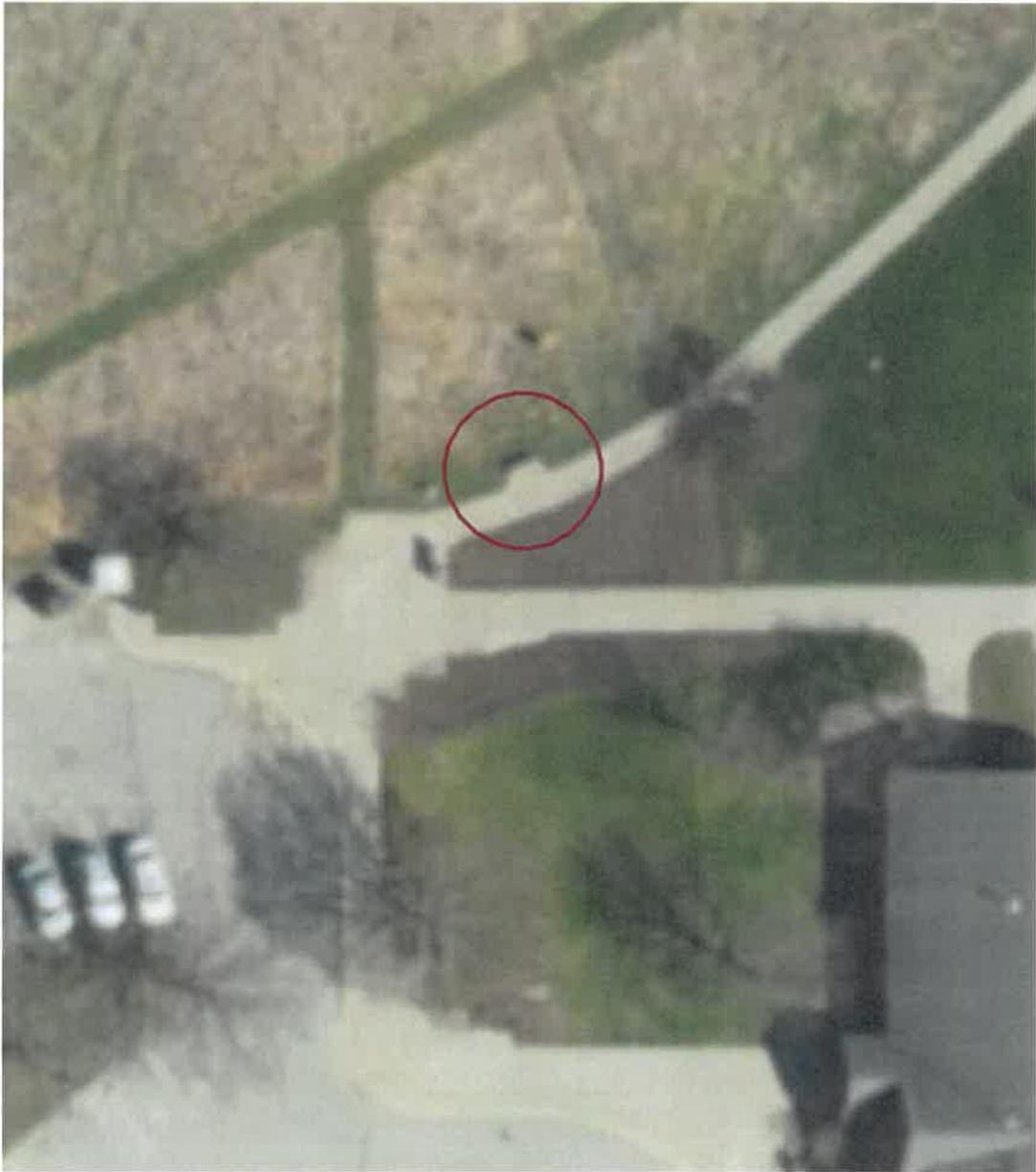
Rationale for honoring the individual, organization or act (such as a significant monetary contribution for the acquisition, development and placement of the plaque or memorial, a sustained, high level of voluntary public service in the area of conservation):

Upon Alan's death, family and friends wanted to contribute to a conservation project.

Please address the person's character, reputation, standing within the community or level of contribution to conservation or the community as a whole.

Alan was an outdoorsman, conservationist and lover of nature. As a family we enjoyed hiking, fishing and picnicking around the lake. Alan was a regular volunteer since 2005.

ABBOTT BENCH LOCATION





FY19 Annual Report

July 1, 2018 - June 30, 2019

Tedesco Environmental Learning Corridor –

A unique community space
located in the
ISU Research Park

*Collaboration. Cooperation.
Conservation. Connectivity.*



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Tedesco Environmental Learning Corridor grand opening – June 28, 2019

At A Glance



Connecting people with nature and improving natural resources - making Story County a great place to live, work, and recreate.

Education/Outreach

- 26,000+ program contacts annually
- 1,000+ public and school programs
- Programs for tots to seniors
- In all Story County school districts
- Named ***Best Environmental Education Program in Iowa*** (counties with more than three naturalists)
- 2,000 volunteer hours
- 3,500+ *Prairie Horizons* newsletters quarterly

Recreation/Parks

- 3,300+ acres under management
- 2,100+ acres public hunting
- 89 miles of trails including new Skunk River Water Trail
- Campgrounds, lakes, picnic areas, meeting spaces, playgrounds

Recently Completed Projects

- Tedesco Environmental Learning Corridor – Phase #2
- Hickory Grove Lake Watershed Project Phase #2 (shoreline and gully stabilization)
- “*Designate the Skunk*” – South Skunk River was designated as a state water trail
- Heart of Iowa Nature Trail Paving Phase #1
- Carroll Prairie acquisition
- Ronald “Dick” Jordan Family Wildlife Area acquisition
- Peterson Access improvement
- Askew Access improvement
- Advancement of our conservation heritage through non-toxic ammunition requirement

Integrated Roadside Vegetation Management (IRVM)

- Conservation focused right of way and drainage ditch maintenance
- 63 miles of drainage ditch management
- Roadway park and prairie management
- 5,700 acres under management

Current Projects

- Tedesco Environmental Learning Corridor – Phase #3 (trail connector) *in design*
- Praeri Rail Trail extension to Dakins Lake
- Hickory Grove Lake Watershed Project Phase #3 (dredging and access improvements)
- Hickory Grove Lake trail expansion
- Sensitive Areas Inventory Phase #2 (county-wide)
- New beach house at Hickory Grove Park – *in design*
- Heart of Iowa Nature Trail Paving Phase #2 – *in design*
- Dakins Lake cabin – *in design*
- Oriole Ridge Lodge renovation
- Habitat restoration at multiple properties
- Common Ground Stories of the land

Upcoming Projects

- Hannum’s Mill Dam mitigation
- Hickory Grove Park sewer replacement
- Hickory Grove Park road resurfacing
- Army Corps of Engineers land acquisition
- Hosting the 2020 ICCS Conference
- McFarland Park watershed assessment
- Wicks & Osheim land acquisitions



Economic Impact

of Story County Conservation Parks

712,893* annual visits x \$25.37/person average expenditure* =

\$18,086,085



CAMPING

6015 Camper Nights x \$59.60* = **\$358,494**



TRAILS

49,639* visitors x \$8.80* = **\$436,826**

Heart of Iowa Trail only



HUNTING

1800 acres x \$400/acre** = **\$720,000**



Hickory Grove Lake

71,123 annual visitors = **\$6.46 mil*****

Statewide County Parks add **\$291 mil to the GDP** and **5,789 jobs to Iowa***

* *The Economic Value of Iowa's Natural Resources* – ISU Study, December 2012

**REAP Statistical Information - DNR

***Iowa Lakes Valuation Project – DNR

Introduction

The mission of Story County Conservation is to connect people with nature and improve our natural resources – making Story County a great place to live, work, and recreate. There are numerous ways in which we try to accomplish this and all involve meeting people where they are to provide opportunities or outlets for engaging nature. We know that time outdoors is important to our social, physical, and economic wellbeing. When we are engaged in nature our communities are healthier, our water is cleaner, and our environment is more resilient.

Fiscal year 2019 was a momentous year. It marked dedications of new wildlife areas, the Tedesco Environmental Learning Corridor, significant updates to our parks and facilities, commencement and continuation of environmental initiatives, and a heightened level of community outreach and environmental education.

We continue our commitment to provide outstanding outdoor recreation, environmental education, and natural resource management services. We look forward to continuing to work with individuals and communities to connect people with nature and improve our lives.



Michael Cox
Director, Story County Conservation

Craig Meyers
Chair, Story County Conservation Board

Boards and Staff

Story County Board of Supervisors

Lauris Olson (2018-2019)
Rick Sanders (2018-June 2019)
Linda Murken (2018-2019)
Lisa Heddens (June 2019)

Story County Conservation Board

Dr. Nancy Franz (2018-2019)
Christine Laumer (2018-2019)
Craig Meyers (2018-2019)
Dr. Jim Pease (2018-2019)
Ted Tedesco (2018-2019)
Rick Sanders, ex-officio (2018-June 2019)
Linda Murken, ex-officio (June 2019)

Story County Conservation Staff

Administration

Michael Cox, Director
Melissa Johannes, Administrative Assistant
(July 2018 to February 2019)
Jolene Van Waus, Financial Data Manager
(July 2018 to January 2019)
Marianne Harrelson, Financial Data Manager
(March 2019 to June 2019)
Elizabeth Jackson, Administrative Assistant
(March 2019 to June 2019)

Environmental Education

Rebekah Beall Warburton, Naturalist
Heather Hucka, Naturalist
Jerry Keys, Environmental Ed. Coordinator
Jessica Lancial, Naturalist
Erica Place, Outreach Coordinator
Elizabeth Waage, Naturalist

Field Operations

Russ DeWall, Conservation Technician II
Luke Feilmeier, Park Ranger
Joe Hill, Conservation Technician
Beau Hoppe, Conservation Technician
Dustin Horne, Conservation Technician
Benjamin Marcus, Conservation Technician
Patrick Shehan, Special Projects Ranger
Danny Simcox, Park Ranger
Ryan Wiemold, Parks Superintendent
Amy Yoakum, Natural Resource Specialist

Integrated Roadside Vegetation Mgmt.

Tyler Kelley, Vegetation Mgmt. Specialist
Joe Kooiker, Vegetation Mgmt. Biologist

Seasonal Employees – 2018

Eric Baldwin, Park Ranger Aide
Tanner Christiansen, Conservation/IRVM Aide
Tracy Christiansen, Conservation Aide
Megan Donovan, Conservation Aide
Nicholas Hadaway, Conservation Aide
Kaitlyn Hardin, Waterfront Aide
Hannah Kroeger, Conservation Aide
Ted Lenaerts, Vegetation Mgmt. Aide
Kathryn Diane Maxwell, Naturalist
Joseph Olberding, Waterfront Aide
Tim Schoppe, Conservation Aide
Taylor Smith, Naturalist
Donovan Snodgrass, Conservation Aide
Chance Steffes, Vegetation Mgmt. Aide
Allison Stegmann, Conservation/IRVM Aide
Sam Van De Berg, Conservation Aide
Kara Welch, Waterfront Aide

Seasonal Employees – 2019

Bryce Andresen, Park Ranger Aide
Kaleb Angell – Conservation Aide
Greg Bolhous – Conservation Aide
Ian Chapman – Conservation Aide
Tanner Christiansen – Vegetation Mgmt. Aide
Tracy Christiansen – Conservation Aide
Leslie Du – Conservation Aide
Emily Lemons – Conservation Aide
Jacob Puckett – Conservation Aide
Robin Jackson – Naturalist
Kaylee Reynolds – Naturalist
Brennen Reysack – Conservation Aide
Devin See – Conservation Aide
Allison Stegmann – Vegetation Mgmt. Aide

Annual Highlights

Recreation Enhancements

- The Hickory Grove Lake Restoration entered Phase 2, which was the in-lake renovation. Lake draw down and dredging started while the island was expanded and a bridge was installed allowing access to the new island. Major project hurdles included placing a standpipe through the dam and finding sites for the spoils. The lake project also included connecting sections of the existing off-road trail around the perimeter of the lake.



Hickory Grove Lake Restoration

- A majority of Tedesco Environmental Learning Corridor (TELC) phase 2 construction, trail and amenity work was completed. The park features stream stabilization and water quality demonstrations, seating and gathering areas, a wetland boardwalk, two large pedestrian bridges and miles of concrete, permeable and soft trails. This project had a huge partnership component and staff spent much time on community engagement as public interest in the project was at an all-time high for Story County Conservation. Staff engaged volunteers and spent much time with in-house portions of the project including live stakes, tree and prairie planting and walnut benches. Phase 3, a trail connection from the park to the County Road R-38 bike lanes, of the TELC project started. This trail extension has many private and public partners.
 - Phase 1 of the Heart of Iowa Nature Trail (HOINT) was designed and construction was completed. A ribbon cutting was held for this momentous occasion. Phase 1 paving was from the R-38 bike lanes to 535th Ave. The ¼ mile gravel connection to the E-63 bike lanes is planned for 2020 construction. The trail also was included in the newly created cross country trail, the Great American Rail Trail by Rails to Trails Conservancy.
 - The Zearing connection of the Praeri Rail Trail from Highway 65 to Zearing's Main Street was finally started after delays from property acquisitions with the railroad. Clearing and grubbing took place with paving planned for FY20.
 - Conceptual design work was started for Hannum's Mill Dam mitigation. Staff worked with engineers to explore options and goals for the project. A public survey was given to gather feedback. Design options will be completed in FY20.
- A new Hickory Grove beach house was designed in a central location overlooking the beach. This new facility will replace the original building built in 1969 and have four family style restrooms as well as a storage room and concession area. Project construction will be completed in FY20.
 - The Hickory Grove shower house building at Breezy Bay got a new sidewalk. Online reservations were first used for the camping season. New Story County Conservation entrance monuments were installed at Hickory Grove with lighting to match the SCC large park theme used at Dakins Lake.

- Dakins Lake Cabin exploration continued as design plans were completed for a sustainable use cabin. Cabin features included solar power, geothermal powered utilities, low use water amenities, two restrooms, two bedrooms, kitchen, living room, ADA compatibility and room to sleep up to twelve people. After much discussion and deliberation, the Story County Conservation Board decided that the construction cost for this design was too much and other options would need to be explored.
- Skunk River Water Trail access improvements were completed at Peterson Access and Askew Bridge/Cambridge Ponds. Improvements included signage, parking lots and paved access to the river.
- Oriole Ridge Lodge at Hickory Grove Park started a makeover as interior improvements were in order. New wiring, lighting, entrance and exit doors, sliding windows and shelving were started on the facility. A sliding patio door facing the lake was also installed.
- New sidewalks were installed at McFarland Park Conservation Center.
- The Bear Creek suspension bridge was removed and an alternative route was selected. Volunteers constructed a new bridge.
- The Carroll Prairie property was acquired and a grand opening was held. This 49 acre location features remnant prairie, oxbow wetlands and is bisected by West Indian Creek.

- The Ronald “Dick” Jordan Family Wildlife Area was also brought on board through several partnerships. This project was the largest federal EQUIP program allocated in Iowa. This wild life area sits on 175 acres along the South Skunk River and contains reconstructed prairie, riparian floodplain, savanna/timber, and restored oxbow wetlands.



Carroll Prairie

- The Trails Advisory Committee updated bylaws and switched to a three times a year format. Goals and strategies were developed. A trailgate event was hosted at the Conservation Center focusing on waters as trails and guest speaker, Dr. Elizabeth Andre, spoke about her experience as an educator and hosting water trail trips in the northeast United States.
- Repair work funded by FEMA, was completed on the HOINT and at TELC for stream repairs.

Natural Resource Enhancements

- Major restoration work was completed by staff at several locations including: Hickory Grove around gullies, Jordan Wildlife Area in the oak savannah, tree and shrub removal at Carroll Prairie, timber stand improvements at McFarland Park and Christiansen Forest Preserve.
- The Conservation Board and the Board of Supervisors together adopted a countywide watershed assessment and implementation plan. Development of a countywide water quality monitoring plan with initiated.
- Conservation Corps Minnesota & Iowa crews completed natural resource management projects at the Jordan Wildlife Area, Christiansen Forest Preserve, Hickory Grove Park and Robison Wildlife Acres.



Conservation Corps at Robison Wildlife Acres

- Botanical and Ecology Consulting was contracted for Phase II of the sensitive areas inventory. The work includes field surveys on over 5,000 privately owned acres.
- Food plots were installed at Skunk River Flats, Cambridge Ponds and the Skunk River Greenbelt to be used as a restoration tool and also provide quality recreational hunting opportunities.
- Story County Conservation received 2nd place for the Isaac Walton League's Habitat Improvement Awards for large counties.



Lilium Philadelphicum at a cemetery prairie remnant



Park users enjoying the recently restored Ronald "Dick" Jordan Family Wildlife Area

Natural Resource Statistics for 2019:

- Planted 726 acres of prairie seed
- Planted 70 trees and 40 shrubs
- Performed 315 acres of prescribed fires
- Acquired 240 acres of conservation areas
- Harvested 300 lbs. of combined run and 20 lbs. of hand harvest

Environmental Education

- Story County Conservation conducted 1,000 education and outreach programs resulting in over 26,000 contacts through 607 indoor presentations, 387 outdoor experiences and 6 service learning opportunities.



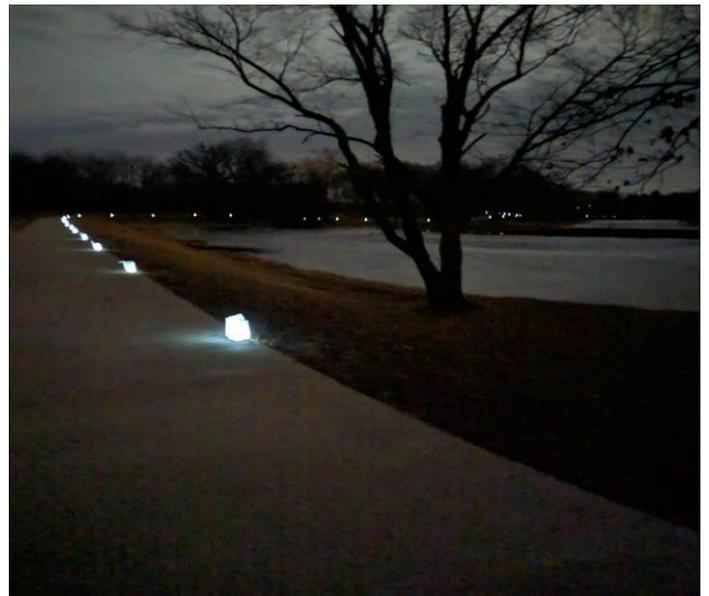
Snowshoe Hike at McFarland Park

- Seven cosponsored events were conducted that reached an additional 692 people. They include the Ada Hayden February trout stocking and public fishing event, a booth at National Night Out in Ames, the annual SOAR (Save Our Avian Resource) Release, a wingshooting clinic and a fall hunter education class targeted towards women with the Iowa Department of Natural Resources.



Women's Hunter Education Class

- Wild Tots, a program for 18 months to 5 year old youth and their adult was led by a dedicated volunteer at McFarland Park. Five sessions in May and June of 2019 were attended by 163 participants.
- Story County Conservation hosted “Beat the Blues Winter Activity Marathon”. Participants were challenged to complete a full marathon – 26 miles between January 1 and March 1, 2019. They could walk, run, ski, snowshoe, bike or play (30 minutes equaled one mile) outdoors at their own pace. Completed and returned mileage logs earned \$10 off any Story County online registration or reservation.
- Several new public programs were held this year. A luminary walk around McFarland Lake was so successful, the one evening event had to be expanded to three nights to accommodate the interest. Get Outdoors Day was held in conjunction with Iowa’s free fishing weekend. Activities included fishing, canoeing, creek walks, flower hikes, insect gathering and bird watching. A family “pizza and trivia night” was held at the Conservation Center.



Luminary Walk at McFarland Park

Integrated Roadside Vegetation Management

- Staff completed thirty-one work orders. These requests primarily dealt with weed and brush control along with seeding needs.
- 204 centerline roadside miles were sprayed with herbicide to address noxious weed and brush concerns.
- Brush was sprayed by contractor in Sherman, Richland and Milford townships. Site distance issues were addressed at intersections and bridges by staff.
- The prescribed fire program focused on gateway plantings, remnant roadsides and pioneer cemeteries.
- Fifteen noxious weed complaints were addressed by phone or in person.
- Brush re-sprouts were treated with aquatic labeled herbicides in seven drainage districts, covering over thirteen miles of open ditches. Trees and brush were cut and piled on Warren #11, New Albany #75 and Hardin-Story #3 open ditches. A cost analysis was researched for contract spraying of the drainage district projects. A one acre access lane was planted by staff along Hardin-Story #3.
- Two seed nurseries produced 372 pounds of usable prairie seed. Hand-harvested forbs from volunteer events added to the diversity of the seed harvested by combines.
- Approximately 970 pounds of native grass and forb seed was distributed to landowners by working with the local Pheasants Forever chapter.
- Staff assisted approximately thirty-five landowners/operators with implementation of conservation practices along open ditches and on private ground. This includes a 3 acre native seeding and erosion control practices at the Couser Modern Agriculture Experience farm.
- Staffed developed a “No Spray” Program for citizens of Story County concerned about herbicide use.
- Several grant requests were submitted for the Living Roadway Trust Fund to assist with the purchase of a new roadside spray system.
- Community involvement included presentation to the Story County Township Trustees, Conservation Corp of Iowa, Nevada Kiwanis and a Nevada Senior Citizens group. This also included several press releases, an article with the Nevada Journal promoting internships and being active with the local NRCS and Pheasants Forever Chapter.
- Staff served on a panel discussion at the annual Roadside Conference and provided continuing education at the annual Invasive Species Conference.



IRVM FIELD OPERATIONS COMPARISON BY FISCAL YEAR			
	FY17	FY18	FY19
Work Orders Completed	81	79	31
Roadside Plantings (sites)	44	70	34
Roadside Plantings (acres)	20	44	23
Custom Plantings (sites)	4	0	3
Custom Plantings (acres)	17	0	4.5
Conservation/Other Plantings (sites)	1	2	0
Conservation/Other Plantings (acres)	3	40.6	0
Roadside Burns (sites)	8	3	5
Roadside Burns (acres)	25	8.72	10.4
Roadside Weeds Sprayed (miles)	194.5	202	225
Foliar Brush Sprayed (miles)	122.5	48	15
Equipment Rentals (landowners)	13	20	15
Equipment Rentals (acres)	170	310.5	91
Pounds of Seed Harvested	372	325	372
Volunteer Hours	172.25	257	118.25
Drainage District (amount billed)	\$14,255.08	\$12,512.30	\$17,168.39
Drainage District Revenue Received	\$14,931.20	\$11,214.80	\$18,252.75



Prairie planting by IRVM near S14

Outreach

The quarterly *Prairie Horizons* newsletter provides articles and a schedule of SCC programs, events, and meetings. It was distributed in both printed and electronic versions, and reached over 3,000 individuals and families. An additional 535 copies were distributed to area libraries, city halls, and businesses. Event fliers were created and distributed to schools, groups, and local businesses to publicize programs.

Press releases and paid advertisements with various local publications also helped us spread news of our programs and projects. Social media continues to be a large component of our outreach efforts. By the end of FY19, SCC had 2,623 "fans," an 21% increase over FY18. Instagram also rapidly grew (nearly 500 additional followers). Twitter and YouTube were also utilized – plans to better analyze the specific benefits and uses of each social media platform will take place in FY20.

Because we recognize the room to continue to grow, we will be seeking an outreach assistant in FY20. This will be a temporary, part-time position focused on enhancing our outreach efforts.

Some of the most popular social media posts in FY19.

Story County Conservation: Tedesco Environmental Learning Corridor - November 2018...
Another awesome aerial view of the Tedesco Environmental Learning Corridor from Shive-Hattery. This park-in-progress is really taking shape. Watch for info about when this spot will open!

2:07 · Uploaded on 11/13/2018 · View Post · Copy Video ID

Performance for Your Post Showing All

1- Minute Video Views	1,212
10-Second Video Views	1,539
3-Second Video Views	3,431
Average Video Watch Time	0:00
Audience Retention	

Story County Conservation
Published by Mick Farland · July 10, 2018

Effective immediately per last night's SCCB meeting, the following temporary regulations will be established for Hickory Grove Lake due to the upcoming lake restoration:

Anglers with a valid fishing license will be allowed to harvest any size or number of all fish species from Hickory Grove Lake. Any number of fishing holes or jug fishing will be allowed. Anglers must remain in sight of these holes at all times and follow all fishing regulations and area rules. Trot lines will... See More

14,038 People Reached · 5,589 Engagements

85 Comments · 207 Shares

Performance for Your Post

24,038 People Reached

685 Reactions, Comments & Shares

Like	82 On Post	170 On Shares
Love	3 On Post	1 On Shares
Haha	1 On Post	1 On Shares
Wow	2 On Post	8 On Shares
Sad	0 On Post	1 On Shares
Angry	0 On Post	1 On Shares
Comments	111 On Post	90 On Shares
Shares	207 On Post	7 On Shares

4,904 Post Clicks

Photo Views	149	Link Clicks	57	Other Clicks	4,698
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NEGATIVE FEEDBACK:

1 Hide Post · 1 Hide All Posts

0 Report as Spam · 0 Unlike Page

Reported stats may be delayed from what appears on posts

Volunteers

Volunteers are integral in attaining SCC’s mission. Volunteer hours logged in FY19 included: serving on boards and committees (Story County Conservation Board, Story County Trails Advisory Committee, and Story County Conservation *Partners*), providing office/clerical help, cleaning SCC parks through the Adopt-A-Park program, providing natural resource and land stewardship work, collecting prairie seed, and helping with environmental education programs.

SCC also provided volunteer opportunities at scheduled events, including TEAM (Trail Enhancement and Management) workdays and seed harvests. “Master volunteers” took on highly skilled projects like GIS projects or leading prairie walks.

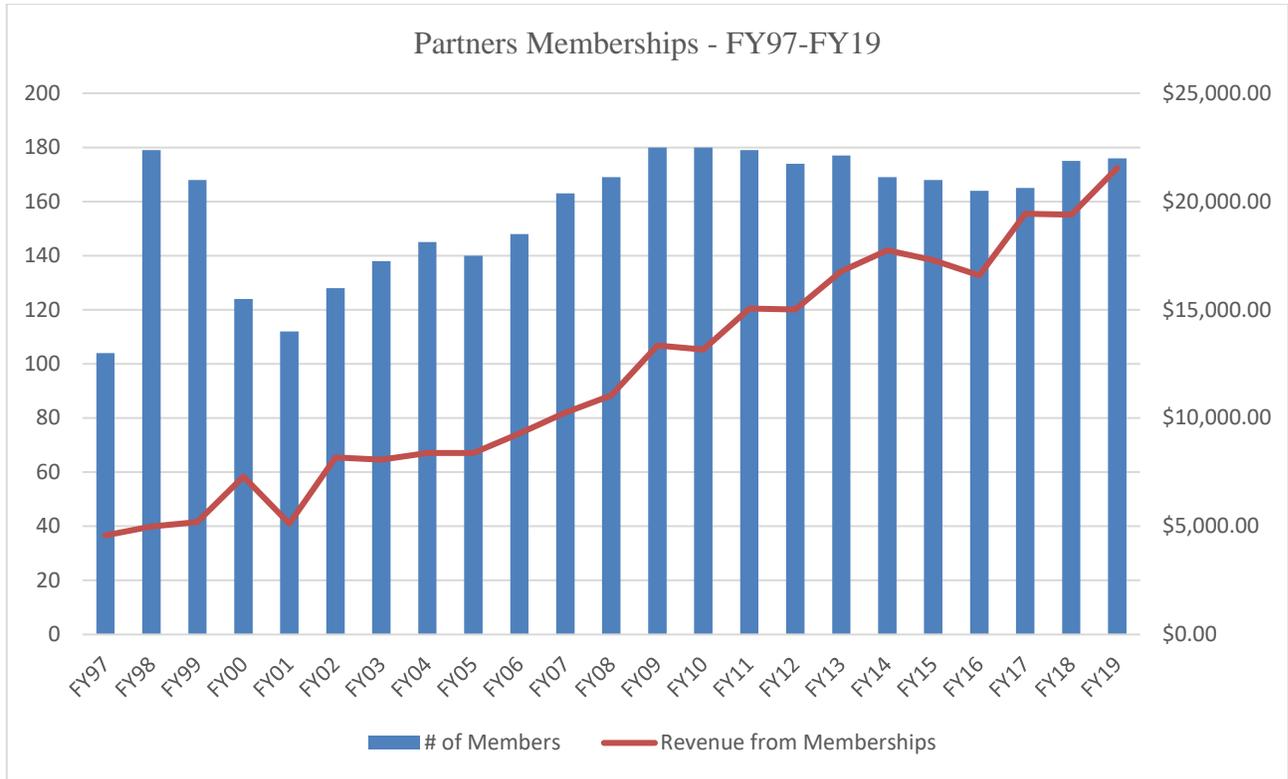
The volunteer program saw a big change with the switch to CERVIS, a cloud-based volunteer database system. This system will be integrated into our website so volunteers can view opportunities in real time. Once they sign up for a project they can log their own hours. The system also has a much greater capacity for reporting and should be helpful in better quantifying various metrics. The training process and movement of data was still underway at the close of FY19. In addition to advertising opportunities through CERVIS, we also used social media, *Prairie Horizons* newsletter, and the Volunteer Center of Story County website.

The 1,966 volunteer hours recorded in FY19 roughly equate to 1 full-time staff. Using the Independent Sector volunteer service value of \$23.41 per hour, volunteers provided \$46,024.06 of service to SCC in FY19.



Story County Conservation Partners

Story County Conservation *Partners* Membership levels range from Great Horned Owl at \$30/year to Red-tailed Hawk at \$1,000/year. *Partners* averaged 176 memberships during FY19 and raised a total of \$21,549 towards the construction of a new beach house at Hickory Grove Park.



Story County Conservation Board Meeting Summaries

July 9, 2018

The board approved the following:

- Salary adjustments for seasonal staff
- Federal Work-Study Program Agreement with Iowa State University
- Fee-for-service work orders Between Story County Conservation and Conservation Corps Minnesota & Iowa for natural resource and park infrastructure work in Story County Parks and Wildlife Areas
- Placement of a bench at Hickory Grove Park in memory of Nancy Reimers
- Placement of a bench at McFarland Park in memory of Roger Anderson
- Acceptance of the Countywide Watershed Assessment
- Establishment of liberalized fishing regulations for Hickory Grove Lake

Patrick Shehan, Special Projects Ranger, provided an update on grant results, past projects, work in progress and future goals/ideas.

Director Cox updated the board on the watershed planning assessment maps, flood damage assessments, the staff appreciation event, TELC paving, Jordan open house, the Carroll Prairie acquisition, and that the Ames Town and County Kiwanis will be donating electric scooters for use at McFarland Park.

August 13, 2018

The board approved the following:

- Placement of a bench at Dakins Lake in memory of Brent Carvera
- Resolution #2018-6 endorsing a grant application from the City of Slater to REAP for funding to hard surface the Heart Of Iowa Nature Trail in Slater
- Change order #3 for Tedesco Environmental Learning Corridor Bid Package #1 with Peterson Contractors, Inc.
- Change order #3 for The Tedesco Environmental Learning Corridor Bid Package #2 with Boulder Contracting, LLC
- Purchase Agreement for Carroll Prairie
- Purchase Agreement for Ronald “Dick” Jordan Family Wildlife Area

Danny Simcox, Park Ranger, gave a report on activities for the Skunk River Unit including staff development, project tracking, park improvements, building repairs, equipment purchases, law enforcement training and an update on upcoming project for the current year.

Director Cox gave updates on the drawdown of Hickory Grove Lake and the PRT extension.

September 10, 2018

The board approved the following:

- Employment of one Conservation Aide and two Vegetation Management Aids
- Agreement with K-Korner Inc. for construction and a Perpetual Easement for the extension of the Praeri Rail Trail through Zearing
- Professional Services Agreement with WHKS & Co. for survey and design services for a site plan and foundation design for Hickory Grove Beach House and accessible parking
- Revisions to the Story County Conservation Employee Handbook

- Resolution #2018-7 temporarily suspending the refuge status at Hickory Grove Park for a controlled goose hunt for the period of September 29-October 14, 2018, October 20-December 11, 2018, and December 22, 2018-January 19, 2019
- Resolution #2018-8 endorsing a grant application to the Federal Recreational Trails program for improvements on the Heart Of Iowa Nature Trail
- Change order #4 for Tedesco Environmental Learning Corridor Bid Package #2 with Boulder Contracting, LLC

Director Cox updated the board on funding options for an exploratory phase for removal or modifications of the Hannum's Mill Dam, indicated that the DNR will be presenting plans for the Hickory Gove Lake renovation and he distributed a handout regarding non-toxic ammunition policy and a "Leading the Way" brochure.

September 17, 2018

The board approved the following:

- Amendment to agreement for Tedesco Environmental Learning Corridor Bid Package #3 with Shive-Hattery, Inc.
- Change order #5 for Tedesco Environmental Learning Corridor Bid Package #2 With Boulder Contracting, LLC
- Resolution #2018-9 endorsing conducting exploratory phase of the removal or modification of the Hannums Mill Dam on the South Skunk River water trail

Board member Franz announced that the sixth annual Wild Women of the Wood event was a success. Seventy-three women from five states attended.

October 8, 2018

CyBIZ Lab team members gave a PowerPoint presentation summarizing their findings regarding surveys completed at Dakins Lake, Hickory Grove Park and TELC.

The board approved the following:

- Employment of a Conservation Aide/ISU Work-Study Program student
- Correct salaries for two staff members with longevity adjustments
- Resolution #2018-10 approving an agreement with the Iowa Department of Transportation for a refurbished Truax drill
- Change order #6 for Tedesco Environmental Learning Corridor Bid Package #2 with Boulder Contracting, LLC
- Agreement with Iowa State University Extension and Outreach Conference Planning & Management for the 2020 Iowa Association of County Conservation Boards fall conference

Jerry Keys, Environmental Education Coordinator, gave a report on school and public programs, awards and staff events over the past year. Staff is planning to co-sponsor more events with other conservation related groups and they are working on future public outreach and team building programs.

Director Cox gave updates on the Bear Creek bridge, bid letting for HOINT Phase I paving and the PRT extension, and that several land acquisition projects are being researched.

November 5, 2018

The board approved the following:

- Resolution #2018-11 supporting a fish habitat grant application for Hickory Grove Park
- Story County Conservations FY20 Capital Improvement Project plan
- Story County Conservation Donor Recognition plan
- Change order #7 for Tedesco Environmental Learning Corridor Bid Package #2 with Boulder Contracting, LLC

Updates were given on the Countywide Watershed Assessment Implementation Matrix, Story County Conservation strategic plan, and FY20 budget proposal.

Director Cox gave updates on the Praeri Rail Trail extension, Hickory Grove Lake restoration, Dakins Lake and Tedesco Environmental Learning Corridor.

December 10, 2018

The board approved the following:

- Story County Conservation FY18 Annual Report
- FY20 Conservation and IRVM budget proposal
- Federal-Aid agreement with the Iowa Department of Transportation for an Iowa Transportation Alternatives Program (TAP) – CIRPTA grant for completing hard surfacing and trail improvements on the Heart of Iowa Nature Trail
- Construction contract with the Iowa Department of Natural Resources for Hickory Grove Lake restoration project
- Countywide Watershed Assessment Implementation plan
- Change order #8 for Tedesco Environmental Learning Corridor Bid Package #2 with Boulder Contracting, LLC
- Timeline for FEMA-funded repairs to the Heart of Iowa Nature Trail caused by the June 2018 flooding
- Story County Conservation board meeting dates for 2019

Director Cox updated the board on some land near Gilbert that is being considered for rezoning, that the Iowa Natural Heritage Foundation purchased the Wicks and Longnecker properties, and bid letting for the Praeri Rail Trail would be in mid-January.

January 7, 2019

Chair Pease administered the oath of office to Ted Tedesco, who will serve through 2023. Officers elected for 2019 were: Craig Meyers, chair; Christine Laumer, vice-chair; and Nancy Franz, secretary.

Vegetation Management Biologist, Joe Kooiker and Vegetation Management Specialist, Tyler Kelley gave a report on the IRVM operations for the past year. Kooiker gave statistics on planting, noxious weed control, weed complaints, prescribed fires and seed harvesting. Kelly reported on work in the drainage districts.

The board approved the following:

- Resolution #2019-01 endorsing a CIRTPA grant application for a paving project on the Heart of Iowa Nature Trail from Huxley to Cambridge
- Contract with Jensen Excavating, Inc. for tree/brush removal in Hardin-Story #3 drainage district
- Contract with Jensen Excavating, Inc. to demolish a building at IRVM

- Supplemental agreement with Snyder & Associates Inc. pertaining to the Heart of Iowa Nature Trail paving project from Slater to Huxley
- Amendment #4 to agreement for Tedesco Environmental Learning Corridor Bid Package #2 with Shive-Hattery, Inc.
- Agreement with Avec Design, Inc. for design of sustainable energy cabin at Dakins Lake

Director Cox gave updates on the Heart of Iowa Nature Trail and the Praeri Rail Trail bid lettings, Tedesco Environmental Learning Corridor grand opening, the FY20 budget, Army Corps of Engineers land and the Hannum's Mill projects.

February 14, 2019

The board approved the following:

- Change order #9 for Tedesco Environmental Learning Corridor Bid Package #2 with Boulder Contracting, LLC
- Amendment to agreement with Shive-Hattery, Inc. for additional design services and construction administration for the Praeri Rail Trail
- Contract with Peterson Contractors Inc. for construction of a paved trail on the Praeri Rail Trail
- First reading of revisions to the Story County Conservation Rules and Regulations
- Firewood contract with Finco Tree/Wood Service, LLC
- Employment of a Conservation Aide for the Skunk River Unit
- FY20 Conservation and IRVM budget proposal

Director Cox gave updates on co-sponsoring a wing-shooting clinic with the Izaak Walton League, administrative staff openings, land acquisitions, phase 3 of Tedesco Environmental Learning Corridor, FY20 budget changes and Skunk River Water Trail dedication.

February 20, 2019

The board approved the following:

- Employment of a temporary Financial Data Manager
- Employment of a Financial Data Manager

March 11, 2019

Ryan Wiemold, Parks Superintendent, gave an update of field operations including the Hickory Grove Park lake restoration, beach house and sewer projects as well as numerous other projects this past year.

The board approved the following:

- Employment of an Administrative Assistant
- Two campground attendant contracts at Dakins Lake
- Contract with Finch Livestock Exchange for management grazing
- Contract with Iowa State University on behalf of the Water Quality Research Laboratory for Watershed Assessment work at McFarland Park
- Fish Habitat Stamp grant agreement with the Iowa Department of Natural Resources
- Purchase of a brush grapple bucket
- Second reading of revisions to the Story County Conservation Rules and Regulations
- Heart of Iowa Nature Trail Master Plan
- Revisions to the Story County Conservation Operations Manual
- The Trails/Natural Resources Technician position for Story County Conservation

Director Cox notified the board that Story County Conservation will be accepting a stormwater management award for Tedesco Environmental Learning Corridor.

April 8, 2019

The board approved the following:

- Employment of one Park Ranger Aide, six Conservation Aides, two Naturalist, a pay correction and two pay adjustments
- Purchase of a furnace and heat pump from C&K
- Contract with ConStruct, Inc. for repairing flood damages along the Heart of Iowa Nature Trail sustained during the summer of 2018
- Contract with Howrey Construction, Inc. for the paving of the Heart of Iowa Nature Trail between R38 and 535th Avenue
- Contract with Snyder & Associates for construction services in regards to the paving of the Heart of Iowa Nature Trail between R38 and 535th Avenue
- Memorandum of Understanding with the cities of Ankeny, Madrid, Sheldahl, Slater, Woodward and the Conservation Boards of Boone and Polk County for the High Trestle Trail
- No Spray request permit
- Purchase of a fleet vehicle – Toyota RAV 4 Hybrid from Wilson Toyota
- Watershed Assessment Implementation matrix and working group program
- FY19 budget amendments

Director Cox gave an update on land acquisitions.

May 13, 2019

Amy Yoakum, Natural Resource Specialist, gave an update on the natural resource program including Weed Wrangles, research permits, natural resource projects, cemetery prairie remnant protection, watershed assessment/water quality, seed harvesting and other programs.

The board approved the following:

- Contract with Houston Engineering, Inc. for the exploratory phase of the removal or modification of Hannum's Mill low-head dam
- Employment of a Conservation Aide, two pay corrections and two pay adjustments
- Acknowledgement of purchase of Toyota RAV4 from Wilson Toyota
- Campground attendant contract at Hickory Grove Park
- Story County Conservations Law Enforcement Policy
- Request to engage the Trust for Public Lands for technical assistance in identifying potential sustainable funding measures for land and water conservation
- 2019 LRFT grant application submissions
- Purchase of patrol rifles, vehicle mounts and ammunition
- Purchase agreement with Iowa Natural Heritage Foundation for the purchase of the Sleepy Hollow Addition
- Hickory Grove beach house plans, specifications and form of contract
- Contract with Applied Art and Technology for the creation of an interactive touch screen for Tedesco Environmental Learning Corridor

Director Cox gave updates on the Heart of Iowa Nature Trail being named as part of the nationwide Great American Rail Trail, seasonal staff orientation, Hickory Grove project, the Trails/Natural Resources position and the TELC grand opening.

June 10, 2019

Pat Shehan, Special Projects Ranger, presented an annual report that included a review of the past year's grants, projects completed, in-progress and planned projects for the next year.

The board approved the following:

- Resolution #2019-2 approving FY20 salaries for Story County Conservation employees
- Employment of the Trails/Natural Resource Technician, one pay adjustments, step and longevity adjustments for FY20 and one merit adjustment
- Contract with Weed and Brush Control Specialists for brush control
- Contract services from Terracon for fifth annual Dakins Lake wetland monitoring
- Change order #9 for Tedesco Environmental Learning Corridor Bid Package #2 with Boulder Contracting, LLC
- Resolution #2019-3 endorsing a grant application to the State of Iowa Recreation Trails program for hard surfacing/trail improvements on the Heart of Iowa Nature Trail from Huxley to the Scenic South Skunk River bridge

Director Cox gave updates on Hickory Grove Lake, Praeri Rail Trail, Army Corps of Engineers and Dakins Lake cabin design.

June 28, 2019

The board approved the following:

- Bid Award to Vieco Development and Construction for the Hickory Grove beach house

Grants Awarded

The following grants and agreements were awarded in FY19. Expenditures and reimbursements may occur in the year awarded or over several years.

FUNDING SOURCE	TITLE	AMOUNT AWARDED
Iowa Natural Heritage Foundation	Pollinator seed mix for Wicks	\$6,000
Iowa Department of Transportation - State Recreational Trails Grant	Heart of Iowa Nature Trail Slater - Huxley – Hard Surfacing and Trail Improvements – Phase I	\$300,000
Iowa Department of Transportation - Transportation Alternatives Program Project (CIRTPA)	Heart of Iowa Nature Trail Huxley – South Skunk River Bridge – Phase II	\$200,000
Iowa Department of Natural Resources - Fish Habitat Stamp Grant	Hickory Grove Park Lake Restoration – Rock Pile Construction	\$41,580
Iowa Department of Transportation - Living Roadway Trust Fund	Refurbished Truax No-till Drill	\$100
Total Grants/Agreements – FY19		\$547,680

Additional Leadership Roles

Michael Cox – County Conservation Directors Association Vice President; Prairie Rivers of Iowa Vice President

Ryan Wiemold – County Conservation Peace Officers Association Board Member

Patrick Shehan – County Conservation Peace Officers Association Board Member

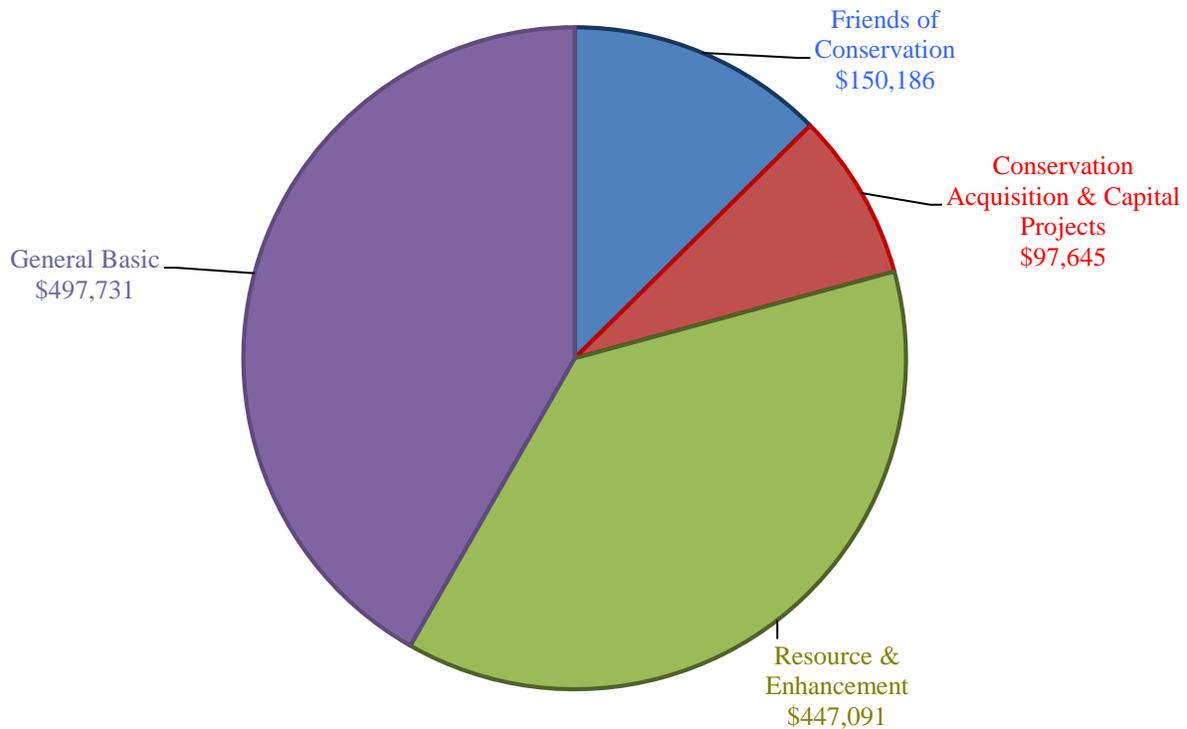
Elizabeth Waage – National Association for Interpretation Heartland Region Secretary

Joseph Kooiker – Association for Integrated Roadside Management Board Vice president; Living Roadway Trust Fund Steering Committee

Tyler Kelley – Association for Integrated Roadside Management Board Member at Large; Iowa Weed Commissioners Association Board Member at Large

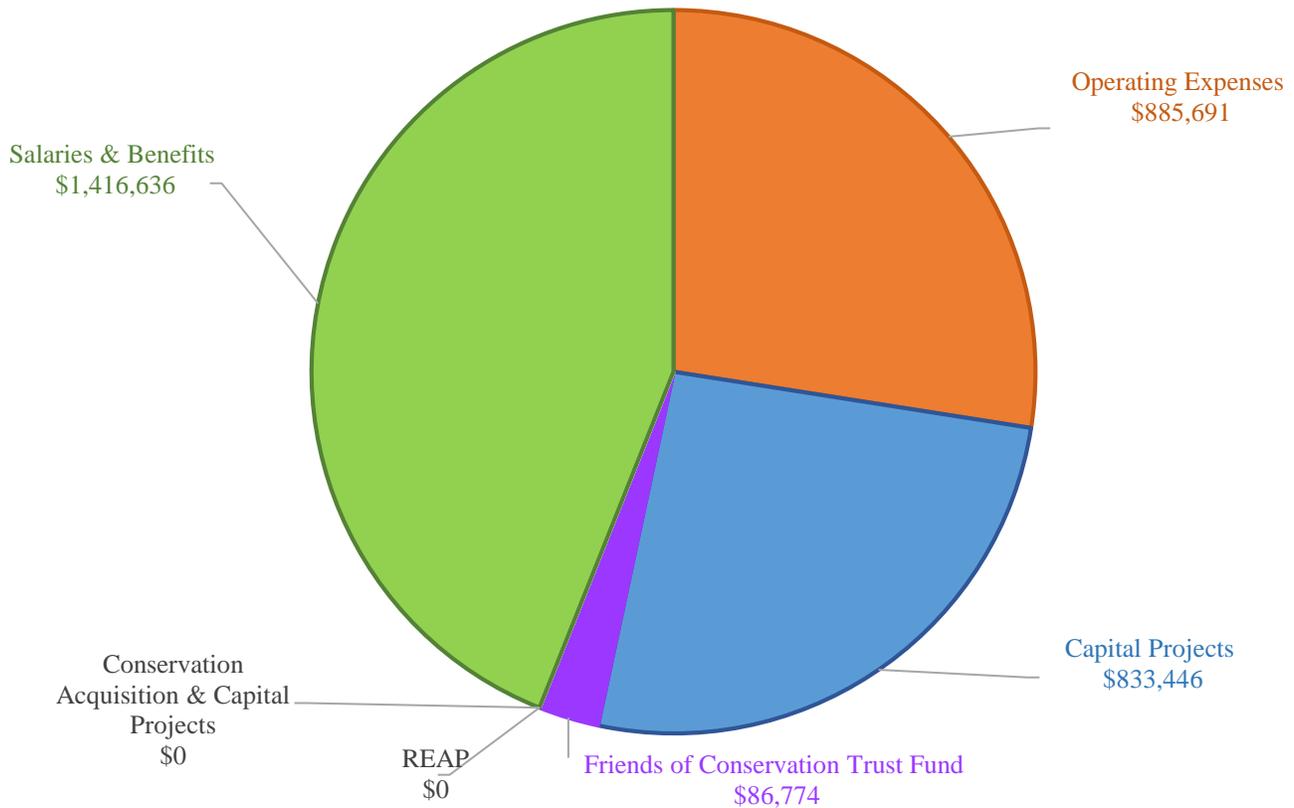
Financial Reports

CONSERVATION REVENUE - FY19 = \$1,192,653



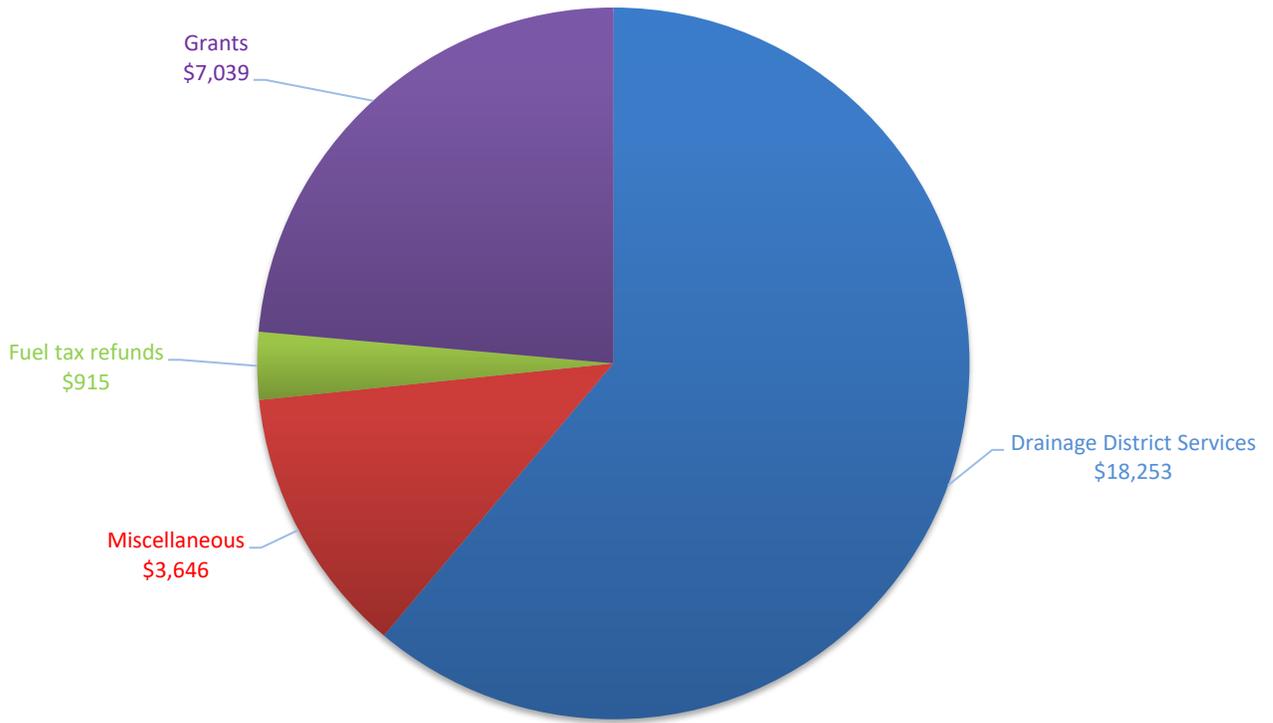
- General Basic – fees, building and equipment rentals, miscellaneous (\$60,885); state grants and payments (\$436,846).
- Friends of Conservation Trust Fund – donations (\$119,284); Partners memberships (\$21,819); interest earned (\$9,083).
- Conservation Acquisition & Capital Projects – camping fees (\$97,645).
- REAP (annual per county and per capita distributions from the state (\$23,763); interest earned (\$1,605); grant reimbursement (\$421,724).

CONSERVATION EXPENDITURES - FY19 = \$3,222,547



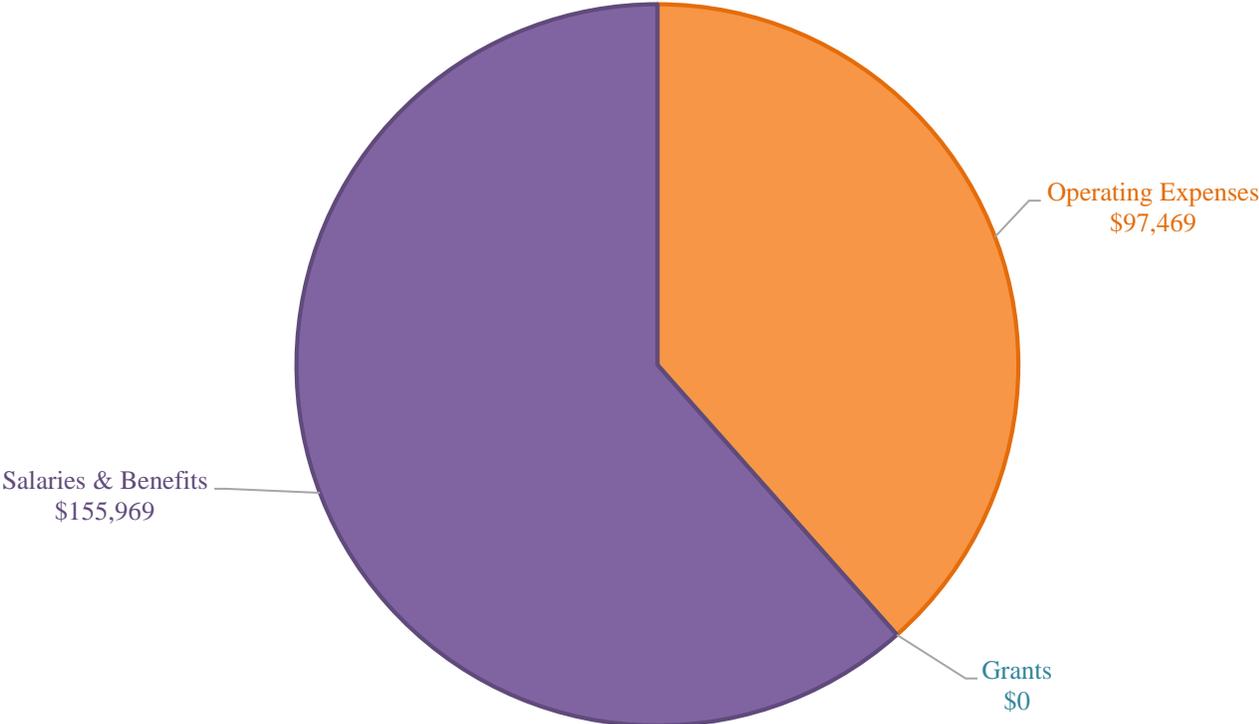
- Salaries & Benefits – 19 full-time and 14 seasonal staff.
- Operating Expenses – shop, office, programming, and recreational supplies; vehicle, building and grounds maintenance; utilities; education and training; new equipment.
- Capital Projects – Carroll Prairie, Jordan Wildlife Area and Sleepy Hollow Addition land acquisitions (\$476,261); expand sidewalk and parking lot at Hickory Grove Park Breezy Bay Campground shower house (\$4,000); design and engineering of new Hickory Grove Park new beach house (\$26,333); lighting and electrical work at new entrance monument/sign at Hickory Grove Park (\$4,110); new entrance sign at McFarland Park (\$3,271); finish sidewalk replacement at McFarland Park (\$23,900); planning and design of Dakins Lake cabin (\$9,430); Heart of Iowa Nature Trail paving (\$42,754); design and engineering of Praeri Rail Trail extension (\$5,015); Hickory Grove Lake Restoration (\$170,862); Peterson Park canoe access (\$57,870); seed planting at Tedesco Environmental Learning Corridor (\$9,650).
- Friends of Conservation Trust Fund – Carroll Prairie land acquisition (\$58,715); miscellaneous expenditures from donations and memorials (\$27,215); *Partners* administration and projects (\$844).
- REAP – \$0 expended in FY19.
- Conservation Acquisition & Capital Projects – \$0 expended in FY19.

IRVM REVENUE FY19 = \$29,853



- Grants - reimbursement for two Living Roadway Trust Fund grants.
- Drainage District Services – fees collected for brush control in the county’s drainage districts.
- Miscellaneous – fees for equipment rentals (\$1,566); custom planting and mowing (\$1,312); weed violations (\$0); other (\$768).
- Fuel tax refund (\$915).

IRVM EXPENSES FY19 = \$253,438

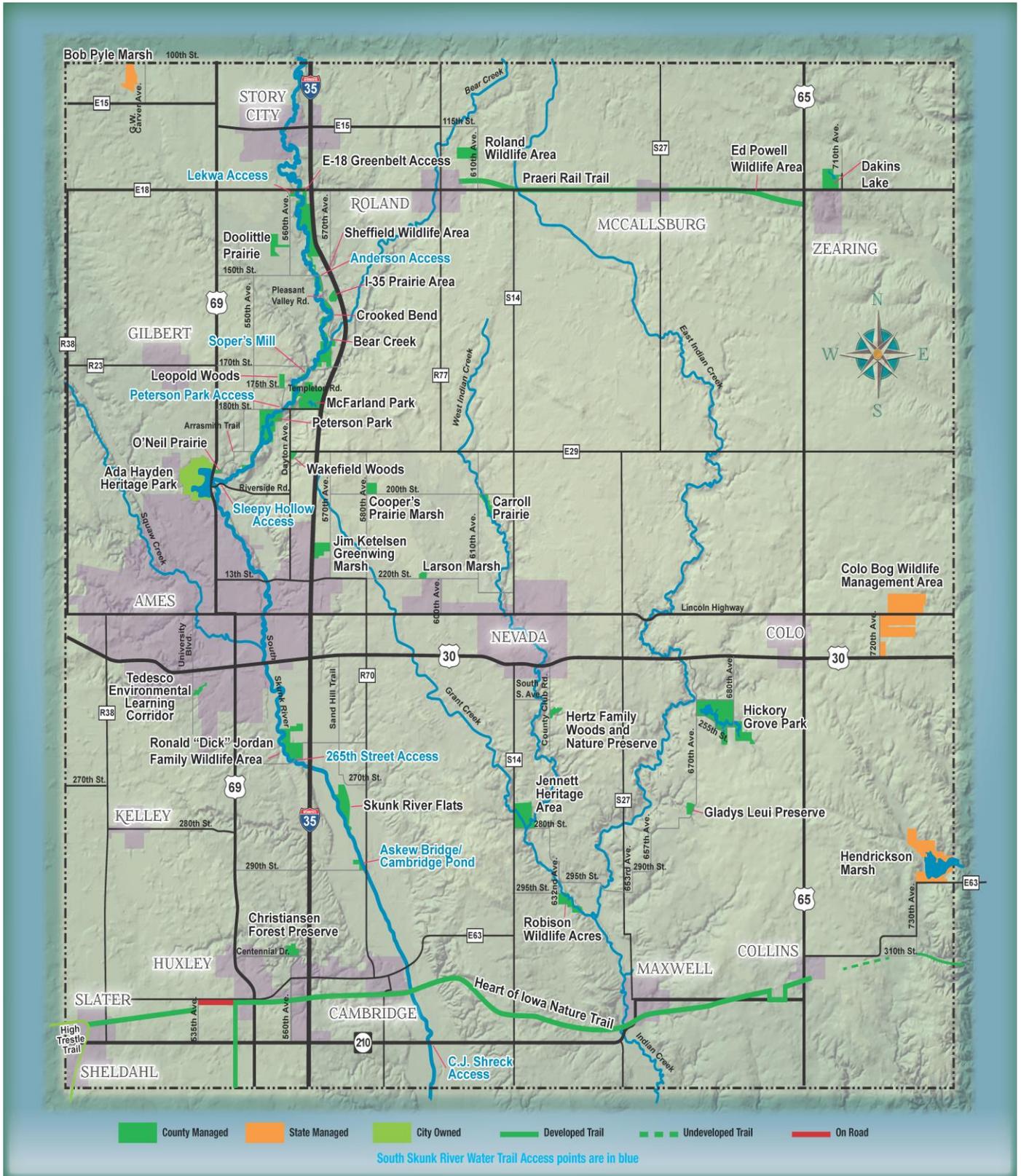


- Salaries & Benefits – 2 full-time and 2 seasonal staff.
- Operating Expenses – shop and miscellaneous supplies; vehicle, building, roadsides, and drainage district maintenance; utilities; contract services; education and training; new equipment.
- Grants – \$0 expended in FY19.

FACILITIES REVENUE AND USAGE - FY17-FY19

	FY17	FY18	FY19
Dakins Lake Main Campground Revenue	\$35,853	\$38,252	\$33,603
# camping nights	1,770	1,678	1,632
# people	5,318	5,183	3,840
Dakins Lake Primitive Campground Revenue	\$3,139	\$5,162	\$5,470
# camping nights	224	342	388
# people	731	1,162	908
Hickory Grove Breezy Bay Campground Revenue	\$94,938	\$108,359	\$53,821
# camping nights	6,224	5,967	3,660
# people	18,641	18,042	9,779
Hickory Grove Primitive Campground Revenue	\$5,908	\$4,387	\$4,052
# camping nights	476	364	301
# people	1,484	1,299	882
Miscellaneous Camping Revenue	\$450	\$502	\$699
# camping nights	18	18	34
# people	261	440	170
Total Camping Revenue	\$140,288	\$156,662	\$97,645
Total Camping Nights	8,712	8,369	6,015
Total Number of People	26,435	26,126	15,579
Multipurpose Room Revenue	\$4,210	\$5,160	\$3,945
# paid rentals	25	19	14
# rentals with fee waived	26	50	51
Dakins Shelter Revenue	\$735	\$300	\$691
# reservations	21	13	12
Oriole Ridge Revenue	\$3,775	\$1,817	\$450
# reservations	66	65	6
Snow Bunting Revenue	\$874	\$710	\$546
# reservations	22	25	9
Total Lodge Revenue	\$5,384	\$2,827	\$1,687
Firewood Revenue	\$448	\$1,160	\$1,210
Special Events Permits Revenue	\$375	\$450	\$225
# permits	8	13	3
Boat Rental Revenue	\$4,939	\$4,406	\$1,435
# rentals	988	881	216
Waterfront (Concessions) Revenue	\$2,399	\$2,574	\$894

Story County Conservation Properties Map



Story County Conservation Parks and Natural Areas Matrix

 PARKS & AREA AMENITIES		ACRES: Prairie/Wetland/Woodland	COMPOSITES: Electric/Water/Solar/Non-Electric/Hydro/Drum/Station/Remote	WATER: Drinking/Solowers	TOILETS: Flush/Portable	SHELTER: Enclosed/Open/Rental/Free	PICNICING	TRAILS: Hiking/Equestrian/Mt. Bike/Bike-Limestone/Showmobile/Water	SWIMMING: Beach	FISHING: Pier/Jetty/Lake(acres)/Stream	BOATING: Ramp/Electric/Boat Rental	RECREATION: Archery/Playground	HUNTING: Wetland/Forest/Upland
265th Street Access 56091 265th Street, Ames, 50010	1 acre							W		S	C		
Anderson Access 56743 150th Street, Story City, 50248	Wo 2 acres							W		S	C		
Askew Bridge/Cambridge Pond 57887 290th Street, Cambridge, 50046	P, W 26.5 acres							H.5, W		L4, S	C		W, U
Bear Creek 16415 Pleasant Valley Road, Story City, 50248	Wo 123 acres							H1.87, M1.87		S			F
C.J. Shreck Access 59627 Highway 210, Cambridge, 50046	3 acres							W		S	C		
Carroll Prairie 61250 200th Street, Nevada, 50201	P 49 acres												U
Christiansen Forest Preserve 55973 310th Street, Huxley, 50124	P, Wo 49 acres	Y1						H1.5, M1.5					
Cooper's Prairie Marsh 58249 200th Street, Nevada, 50201	W, P 40 acres												W, U
Crooked Bend 15997 Pleasant Valley Road, Story City, 50248	Wo 66 acres									S			F
Dakins Lake 70613 130th Street, Zearing, 50278	P, W 101 acres	E10, EW17, EWS13, Y1, D	D, S	F, P	OR1	P		H1.5, M.5		P, J, L20	C, E, R	P	W, U
Doolittle Prairie 14249 560th Avenue, Story City, 50248	W, P 43 acres				P								U
E-18 Greenbelt Access 56342 130th Street, Story City, 50248	W, P, Wo 210 acres							H2.5, E2.5, M2.5					F, U
Ed Powell Wildlife Area 68328 130th Street, Zearing, 50278	P 17 acres												U
Gladys Leui Preserve 27371 670th Avenue, Maxwell, 50161	P, Wo 25 acres												
Heart of Iowa Nature Trail Runs parallel to Hwy 210 from Slater to Melbourne	W, P, Wo 394 acres					P		H21.5, E21.5, L21.5, S21.5					U
Hertz Family Woods and Nature Preserve 25401 Country Club Road, Nevada, 50201	W, P, Wo 21.54 acres												
Hickory Grove Park 67382 250th Street, Colo, 50056	P, Wo 445 acres	E43, M11, Y1, D	D, S	F, P	ER2, OF5	P		H4		B	P, J, L98	C, E, BR, R	A, P, W, F, U
I-35 Prairie Area 15233 Interstate Highway 35, Story City, 50248	P, Wo 23.47 acres							H.25					
Jennett Heritage Area 62321 280th Street, Nevada, 50201	P, W, Wo 171 acres							H.5, M.5		L2.5, S			W, F, U
Jim Ketelsen Greenwing Marsh 21163 570th Avenue, Ames, 50010	W, P 68 acres							H1.72, M1.72					W, U
Larson Marsh 59537 220th Street, Nevada, 50201	W, P 12 acres												W, U
Lekwa Access 56156 130th Street, Story City, 50248	Wo, W 10 acres							W		S	C		
Leopold Woods 55821 175th Street, Ames, 50010	Wo 22 acres												
McFarland Park 56461 180th Street, Ames, 50010	P, Wo 240 acres	Y2	D	F, P	OF1	P		H7, M6		PL6	C, E	P	F
O'Neil Prairie 5384 O'Neil Drive, Ames, 50010	W, P 5 acres												
Peterson Park East: 55756 180th Street, Ames, 50010 West: 55310 180th Street, Ames, 50010	P, Wo 203 acres			P		P		H5, E5, M5		B	L35, S	C, E, R	W, F, U
Peterson Park Access 17952 Templeton Road, Ames, 50010	2.5 acres							W		S	C		
Praeri Rail Trail Runs parallel to E-18 from Roland to Zearing	P 135 acres							H10, E10, M10, S10					U
Robison Wildlife Acres 29490 632nd Avenue, Nevada, 50201	P, Wo 78 acres	Y1, R		P		P		H1.57		L1	C		
Roland Wildlife Area 12007 610th Avenue, Roland, 50236	P, W 80 acres												U, W
Ronald "Dick" Jordan Family Wildlife Area 56091 265th Street, Ames, 50010	P, W, Wo 175 acres												F, U
Sheffield Wildlife Area 14665 570th Avenue, Story City, 50248	3 acres												U
Skunk River Flats 26995 Sand Hill Trail, Ames, 50010	W, P 123 acres							H2.3, M2.3		S			W, U
Sleepy Hollow Access 646 W Riverside Road, Ames, 50010	P, Wo 22 acres							W		S	C		
Soper's Mill North: 56501 170th Street, Ames, 50010 South: 56364 170th Street, Ames, 50010	16 acres							W		S	C		F, U
Tedesco Environmental Learning Corridor 1815 Plaza Loop, Ames, 50010	P, W, Wo 37 acres				OF	P		H2					
Wakefield Woods 2480 E 190th Street, Ames, 50010	Wo, P 10 acres					P							



Story County Conservation Board - McFarland Park 56461 180th St. - Ames, Iowa 50010-9451
Phone (515) 232-2516 - Fax (515)232-6989 - Email: conservation@storycounty.com
www.storycountyconservation.org

Memorandum

To: Story County Conservation Board

From: Michael D. Cox, Director

Date: February 10, 2020

Re: Consideration of Payment to the Army Corps of Engineers in the amount of \$36,000 to fund completion of the Phase 1 Cultural Study on the lands being transferred to Story County from the Army Corps of Engineers

Story County entered an agreement with the Army Corps of Engineers (Corps) in October 2017 to pay the Corps for disposal costs associated with transferring title of Corps owned property to Story County. The County paid the Corps \$152,000 at that time and acknowledged in the Agreement that if additional funds were necessary for a cultural survey, the County would provide them. The Corps contracted for a cultural survey last fall and has spent all available funds from the original payment. An additional \$36,000 is necessary in order to complete the cultural survey. This funding is available in the Energy Transfer Fund. Pending completion of the study, and final approvals from the Corps, property transfer will be in 2021.

The property is being transferred to Story County at no direct land cost. The land consists of 197 acres of land originally acquired for Interstate Highway 35 ROW.

Staff urges your approval and recommendation to the Story County Board of Supervisors.

Approval

Disapproval

Date

Date



Story County Conservation Board - McFarland Park 56461 180th St. - Ames, Iowa 50010-9451
Phone (515) 232-2516 - Fax (515)232-6989 - Email: conservation@storycounty.com
www.storycountyconservation.org

Memorandum

To: Story County Conservation Board

From: Michael D. Cox, Director

Date: February 10, 2020

Re: Consideration of Real Estate Contract - Installment with Jerald and Carol Ryerson for Real Property in Section 32 of Grant Township

The attached real estate contract calls for a contract purchase of property owned by Jerald and Carol Ryerson along the South Skunk River south of Ames. The property consists of a mix of wetlands, prairie, and riparian woodland. The property has a high conservation value for water quality protection, and habitat protection and is adjacent to the Skunk River Flats – a county managed public hunting area. The Conservation Board strategic plan, the C2C, as well as the water quality assessment call for protection of river buffers. I suggest that the funding source be the Energy Transfer Fund.

Staff urges your approval and recommendation to the Story County Board of Supervisors.

Approval

Disapproval

Date

Date

REAL ESTATE CONTRACT-INSTALLMENTS
Recorder's Cover Sheet

Preparer Information: (name, address and phone number)

Michael D. Cox, Story County Conservation, 56461 180th Street, Ames, IA 50010 (515)232-2516

Taxpayer Information: (name and complete address)

Story County Conservation, 56461 180th Street, Ames, IA 50010 (515)232-2516

Return Document To: (name and complete address)

Michael D. Cox, Story County Conservation, 56461 180th Street, Ames, IA 50010 (515)232-2516

Grantors:

Jerry and Carol Ryerson

Grantees:

Story County, Iowa

Legal Description: See Page 2

Document or instrument number of previously recorded documents:

REAL ESTATE CONTRACT-INSTALLMENTS

IT IS AGREED on March 3, 2020, by and between Jerald and Carol Ryerson, a married couple, of the County of Story, State of Iowa, Sellers; and Story County Iowa of the County of Story, State of Iowa, Buyers;

That the Sellers, as in this contract provided, agrees to sell to the Buyers, and the Buyers in consideration of the premises, hereby agree with the Sellers to purchase the following described real estate situated in the County of Story, State of Iowa, to-wit:

Northwest Quarter (NW 1/4) of Northwest Quarter (NW ¼) of Section Thirty-two (32) Township Eighty-three (83) North, Range Twenty-three (23) West of the 5th P.M., Story County, Iowa,

together with any easements and servient estates appurtenant thereto, but with such reservations and exceptions of title as may be below stated, and certain personal property if and as may be herein described or if and as an itemized list is attached hereto and marked "Exhibit A" all upon the terms and conditions following:

1. **TOTAL PURCHASE PRICE.** The Buyers agree to pay for said property the total of \$125,000 due and payable to Sellers at 56389 265th Street, Ames IA 50010, Story County, Iowa or wherever Sellers resides, as follows:

(a) **DOWN PAYMENT** of \$ 25,000.00 **RECEIPT OF WHICH IS HEREBY ACKNOWLEDGED:** and (b) **BALANCE OF PURCHASE PRICE.** \$ 100,000.00, as follows: 4 equal annual payments of \$25,000.00 on or before March 20, 2020 and three subsequent years, until the entire sum is paid in full. Final payment is due March 20, 2023.

2. **POSSESSION.** Buyers, concurrently with due performance on their part shall be entitled to possession of said premises on March 3, 2020; and thereafter so long as they shall perform the obligations of this contract. Buyers are taking subject to the rights of lessees: Sellers reserves cropping rights for the 2020 – 2025 cropping years, pursuant to a Conservation Reserve Program (CRP) contracts (11046, 11382) as filed with the USDA Farm Service Agency for this property. For the purposes of this contract, Sellers shall be considered the Farm Operator in order to receive CRP contract payments. This includes giving the Sellers physical access to the property. Sellers retain no additional rights or responsibilities except as set out elsewhere in this contract. This does not constitute an employee / employer relationship or independent contractor relationship between Sellers and Buyer. Sellers shall have no authority to enter additional contracts, or extend the contracts on subject property. Buyer will sign any necessary CRP contracts as owner. All provisions concerning possession of the property by Sellers through the 2025 cropping year shall survive closing on this Real Estate Contract.

3. **TAXES.** Sellers shall pay taxes prorated to contract signing date and any unpaid taxes thereon payable in prior years. Buyers shall pay any taxes not assumed by Sellers and all subsequent taxes before same become delinquent. Whoever may be responsible for the payment of said taxes, and the special assessments, if any, each year, shall furnish to the other parties evidence of payment of such items not later than July 15 of each year. Any proration of taxes shall be based upon the taxes for the year currently payable unless the parties state otherwise.

4. SPECIAL ASSESSMENTS. Sellers shall pay the special assessments against this property. Buyers, except as above stated, shall pay all subsequent special assessments and charges, before they become delinquent.

5. MORTGAGE. Sellers cannot mortgage the property.

6. INSURANCE. Except as may be otherwise included in the last sentence of paragraph 1(b) above, Buyers as and from said date of possession, shall constantly keep in force insurance, premiums therefore to be prepaid by Buyers (without notice or demand) against loss by fire, tornado and other hazards, casualties and contingencies as Sellers may reasonably require on all buildings and improvements, now on said premises and any personal property which may be the subject of this contract, in companies to be reasonably approved by Sellers in an amount not less than the full insurable value of such improvements and personal property or not less than the unpaid purchase price herein whichever amount is smaller with such insurance payable to Sellers and Buyers as their interests may appear. Sellers's interest shall be protected in accordance with a standard or union-type loss payable clause. **BUYERS SHALL PROMPTLY DEPOSIT SUCH POLICY WITH PROPER RIDERS WITH SELLERS** for the further security for the payment of the sums herein mentioned. In the event of any such casualty loss, the insurance proceeds may be used under the supervision of the Sellers to replace or repair the loss if the proceeds be adequate; if not, then some other reasonable application of such funds shall be made; but in any event such proceeds shall stand as security for the payment of the obligations herein.

7. CARE OF PROPERTY. Buyers shall take good care of this property; shall keep the buildings and other improvements now or hereafter placed on the said premises in good and reasonable repair and shall not injure, destroy or remove the same during the life of this contract. Sellers shall not make any material alteration in said premises without the written consent of the Buyers. Neither Buyers nor Sellers shall use or permit said premises to be used for any illegal purpose.

8. LIENS. No mechanics' lien shall be imposed upon or foreclosed against the real estate described herein.

9. ADVANCEMENT BY SELLERS. If Buyers fail to pay such taxes, special assessments and insurance and effect necessary repairs, as above agreed, Sellers may, but need not, pay such taxes, special assessments, insurance and make necessary repairs, and all sums so advanced shall be due and payable on demand or such sums so advanced may, at the election of Sellers, be added to the principal amount due hereunder and so secured. (For Buyers' rights to make advancements, see paragraph 5 above.)

10. JOINT TENANCY IN PROCEEDS AND SECURITY RIGHTS IN REAL ESTATE. If and only if, the Sellers immediately preceding this sale, hold the title to the above described property in joint tenancy, and such joint tenancy has not later been destroyed by operation of law or by acts of the Sellers, this sale shall not constitute such destruction and the proceeds of this contract, and any continuing and/or recaptured rights of Sellers in said real estate, shall be and continue in Sellers as joint tenants with rights of survivorship and not as

tenants in common; and Buyers, in the event of the death of one of such joint tenants, agree to pay any balance of the proceeds of this contract to the surviving Seller (or Sellers) and to accept deed solely from him or them consistent with paragraph 14 below unless and except this paragraph is stricken from this agreement.

11. SELLERS. Spouse, if not titleholder immediately preceding this sale, shall be presumed to have executed this instrument only for the purpose of relinquishing all rights of dower, homestead and distributive share and/or in compliance with section 561.13 Code of Iowa; and the use of the word "Sellers" in the printed portion of the contract, without more, shall not rebut such presumption, nor in any way enlarge or extend the previous interest of such spouse in said property, or in the sale proceeds, nor bind such spouse except as aforesaid, to the terms and provisions of this contract.

12. TIME IS OF THE ESSENCE. Time is of the essence in this Agreement. Failure to promptly assert rights of Sellers herein shall not, however, be a waiver of such rights or a waiver of any existing or subsequent default.

13. EXCEPTIONS TO WARRANTIES OF TITLE. The warranties of title in any Deed made pursuant to this contract (See paragraph 14) shall be without reservation or qualification EXCEPT: (a) Zoning ordinances; (b) Such restrictive covenants as may be shown of record; (c) Easements of record, if any; (d) As limited by paragraphs 1, 2, 3 and 4 of this contract; (e) Sellers shall give Special Warranty as to the period after equitable title passes to Buyers; (f) Spouse if not titleholder, need not join in any warranties of the deed unless otherwise stipulated:

14. DEED AND ABSTRACT, BILL OF SALE. If all said sums of money and interest are paid to Sellers during the life of this contract, and all other agreements for performance by Buyers have been complied with, Sellers will execute and deliver to Buyers a Warranty Deed conveying said premises in fee simple pursuant to and in conformity with this contract and Sellers will at this time deliver to Buyers an abstract showing merchantable title, in conformity with this contract. Such abstract shall begin with the government patent (unless pursuant to the Iowa State Bar Association title standards there is a lesser requirement as to period of abstracting) to said premises and shall show title thereto in Sellers as of the date of this contract; or as of such earlier date if and as designated in the next sentence. Sellers shall also pay the cost of any abstracting due to any act or change in the personal affairs of Sellers resulting in a change of title by operation of law or otherwise. Sellers shall at once execute this contract and deliver the same with abstract of title for examination and approval to Buyer's attorney whereupon said documents, together with duly executed deed, and escrow agreement shall be forwarded to Thomas C. Wynia, Attorney at Law, of Story City, Iowa to be held in escrow by them until Buyers have performed this agreement. Upon completion of said performance Sellers, their assigns or representatives, shall advise said Escrow Agents to deliver the deed and abstract to Buyers.)
Sellers will pay escrow agent for any expenses incurred for acting as escrow agent.

15. APPROVAL OF ABSTRACT. Buyers have examined the abstract of title to this property and such abstract is accepted.

16. FORFEITURE. If Buyers (a) fail to make the payments aforesaid, or any part thereof, as same become due; or (b) fail to pay the taxes or special assessments or charges, or any part thereof, levied upon said property, or assessed against it, by any taxing body before any of such items become delinquent; or (c) fail to keep the property insured; or (d) fail to keep it in reasonable repair as herein required; or (e) fail to perform any of the agreements as herein made or required; then Sellers, in addition to any and all other legal and equitable remedies which they may have, at their option, may proceed to forfeit and cancel this contract as provided by law (Chapter 656 Code of Iowa). Upon completion of such forfeiture Buyers shall have no right of reclamation or compensation for money paid, or improvements made; but such payments and for improvements if any shall be retained and kept by Sellers as compensation for the use of said property, and/or as liquidated damages for breach of this contract; and upon completion of such forfeiture, if the Buyers, or any other person or persons shall be in possession of said real estate or any part thereof, such party or parties in possession shall at once peacefully remove therefrom, or failing to do so may be treated as tenants holding over, unlawfully after the expiration of a lease, and may accordingly be ousted and removed as such as provided by law.

17. FORECLOSURE AND REDEMPTION. If Buyers fail to timely perform this contract, Sellers, at their option, may elect to declare the entire balance immediately due and payable after such notice, if any, as may be required by Chapter 654, The Code. Thereafter this contract may be foreclosed in equity and the court may appoint a receiver to take immediate possession of the property and of the revenues and income accruing therefrom and to rent or cultivate the same as the receiver may deem best for the interest of all parties concerned, and such receiver shall be liable to account to Buyers only for the net profits, after application of rents, issues and profits from the costs and expenses of the receivership and foreclosure and upon the contract obligation.

It is agreed that if this contract covers less than ten (10) acres of land, and in the event of the foreclosure of this contract and sale of the property by sheriff's sale in such foreclosure proceedings, the time of one year for redemption from said sale provided by the statutes of the State of Iowa shall be reduced to six (6) months provided the Sellers, in such action file an election to waive any deficiency judgment against Buyers which may arise out of the foreclosure proceedings: all to be consistent with the provisions of Chapter 628 of the Iowa Code. If the redemption period is so reduced, for the first three (3) months after sale such right of redemption shall be exclusive to the Buyers, and the time periods in Sections 628.5, 628.15 and 628.16 of the Iowa Code shall be reduced to four (4) months.

It is further agreed that the period of redemption after a foreclosure of this contract shall be reduced to sixty (60) days if all of the three following contingencies develop: (1) The real estate is less than ten (10) acres in size; (2) the Court finds affirmatively that the said real estate has been abandoned by the owners and those persons personally liable under this contract at the time of such foreclosure; and (3) Sellers in such action file an election to waive any deficiency judgment against Buyers or their successor in interest in such action. If the redemption period is so reduced, Buyers or their successor in interest or the owner shall have the exclusive right to redeem for the first thirty (30) days after such sale, and the time provided for redemption by creditors as provided in Sections 628.5, 628.15 and 628.16 of the Iowa Code shall be reduced to forty (40) days. Entry of appearance by pleading or docket entry by or on behalf of Buyers shall be presumption that the property is not abandoned. Any such redemption period shall be consistent with all of the provisions of Chapter 628 of the Iowa Code. This paragraph shall not

be construed to limit or otherwise affect any other redemption provisions contained in Chapter 628 of the Iowa Code.

18. ATTORNEY'S FEES. In case of any action, or in any proceedings in any Court to collect any sums payable or secured herein, or to protect the lien or title herein of Sellers, or in any other case permitted by law in which attorney's fees may be collected from Buyers, or imposed upon them, or upon the above described property, Buyers agree to pay reasonable attorney's fees.

19. INTEREST ON DELINQUENT AMOUNTS. Either party will pay interest at the highest legal contract rate applicable to a natural person to the other on all amounts herein as and after they become delinquent, and/or on cash reasonably advanced by either party pursuant to the terms of this contract, as protective disbursements.

20. ASSIGNMENT. In case of the assignment of this contract by either of the parties, prompt notice shall be given to the other parties, who shall at the time of such notice be furnished with a duplicate of such assignment by such assignors. Any such assignment shall not terminate the liability of the assignor to perform, unless a specific release in writing is given and signed by the other party to this contract.

21. CONSTRUCTION. Words and phrases herein, including acknowledgments hereof, shall be construed as in the singular or plural number, and as masculine, feminine or neuter gender, according to the context. See paragraph 11 above, for construction of the word "Sellers."

22. RELEASE OF RIGHTS. Each of the Sellers hereby relinquishes all rights of dower, homestead and distributive share in and to the property and waives all rights of exemption as to any of the property.

23. CERTIFICATION. Buyers and Sellers each certify that they are not acting, directly or indirectly, for or on behalf of any person, group, entity or nation named by any Executive Order or the United States Treasury Department as a terrorist, "Specially Designated National and Blocked Person" or any other banned or blocked person, entity, nation or transaction pursuant to any law, order, rule or regulation that is enforced or administered by the Office of Foreign Assets Control; and are not engaged in this transaction, directly or indirectly on behalf of, any such person, group, entity or nation. Each party hereby agrees to defend, indemnify and hold harmless the other party from and against any and all claims, damages, losses, risks, liabilities and expenses (including attorney's fees and costs) arising from or related to my breach of the foregoing certification.

24. INSPECTION OF PRIVATE SEWAGE DISPOSAL SYSTEM. Sellers represents and warrants to Buyer that the Property is not served by a private sewage disposal system, and there are no known private sewage disposal systems on the property.

25. SPECIAL PROVISIONS.

A. Buyer will provide an acknowledgement letter very soon after the signing of the

INDIVIDUAL NOTARY

STATE OF IOWA, COUNTY OF STORY

This instrument was acknowledged before me on _____, by.

Signature of Notary Public

By: Carol Ryerson

Date

INDIVIDUAL NOTARY

STATE OF IOWA, COUNTY OF STORY

This instrument was acknowledged before me on _____, by.

Signature of Notary Public



Story County Conservation Board - McFarland Park 56461 180th St. - Ames, Iowa 50010-9451
Phone (515) 232-2516 - Fax (515)232-6989 - Email: conservation@storycounty.com
www.storycountyconservation.org

Memorandum

To: Story County Conservation Board

Through: Michael D. Cox, Director

From: Patrick Shehan, Special Projects Ranger

Date: February 10, 2020

Re: Consideration of Firewood Contract with Finco Tree/Wood Service, LLC

I am requesting your approval for the Firewood Vendor contract with Finco Tree/Wood Service LLC. Finco was the vendor for the last two seasons and is interested in extending his contract for the third year out of the possible three years in accordance with the contract.

The Finco Tree/Wood Service LLC rate has stayed the same as 33.33%. \$6/bundle: \$4/Finco - \$2/SCC.

Staff requests your approval of this contract.

Approval

Disapproval

Date

Date

Firewood Contract

Story County Conservation Board

THIS AGREEMENT is entered into by and among the **STORY COUNTY CONSERVATION BOARD AND STORY COUNTY, IOWA**, 56461 180TH Street, Ames, Iowa 50010 hereafter referred to as "COUNTY", and **FINCO TREE/WOOD SERVICE, LLC**, 52724 280th Street, Kelley, Iowa 50134, hereafter referred to as "CONTRACTOR".

The effective date of this Agreement is the date it has been signed by all parties.

The principal purpose of COUNTY entering into this contract is to provide for the availability of firewood for the better accommodation, convenience, enjoyment and welfare of those members of the public using COUNTY parks.

It is hereby agreed that:

1. Grant and Term. Subject to the terms and conditions hereof, COUNTY grants to the CONTRACTOR the right, and CONTRACTOR hereby assumes the obligation and responsibility to sell firewood at Dakins Lake and Hickory Grove Park. The Parties, upon mutual consent, may renew this agreement for zero (0) additional annual periods, with the same terms and conditions.
2. County's Obligations. The COUNTY will provide the following:
 - a) Ingress and egress for CONTRACTOR and its employees in performance of their obligations and duties, park management, and normal maintenance on facility/structure used by CONTRACTOR.
3. Contractor's Obligations. CONTRACTOR will provide the following:
 - a) All necessary permits and licenses required to be in compliance with federal, state and local laws.
 - b) Compliance with all rules and regulations adopted by COUNTY in connection with the use of its Parks
 - c) Firewood will be kept in ample supply (at least 1 cord of firewood shall be stocked in each shed and restocked weekly or sooner as needed) at Dakins Lake main campground and Hickory Grove Park Breezy Bay campground. Firewood will be labeled in accordance with state requirements and will originate from STORY COUNTY Iowa. Contractor shall bundle firewood, which will be sold by the Campground Attendants. Firewood will be stocked in locked sheds provided by SCCB (1 shed at each park). Ash species firewood is prohibited.
4. Insurance. During the term of the agreement, the CONTRACTOR shall obtain and maintain in force the insurance coverage specified in this section.
 - a) Commercial General Liability coverage, written on an occurrence basis, with limits of not less than \$1,000,000 per occurrence.
 - b) Business Automobile Liability coverage with a combined single limit of not less than \$1,000,000 per occurrence applying to all owned, non-owned, or hired vehicles used in conjunction with this contract.
 - c) During the contract term, the CONTRACTOR shall add and maintain COUNTY as additional insureds in the CONTRACTOR's herein required policies.

- d) Before conducting any on site concession activities, the CONTRACTOR will provide COUNTY with a certificate of insurance showing the coverage specified in this section in a form acceptable to COUNTY.
5. Fees. CONTRACTOR shall, for the term of this agreement, pay to COUNTY the following fees: Thirty three and three tenths (33.3) percent of gross revenue. Fees shall be payable monthly.
 6. Days of Operation. Hickory Grove Park- April 1, 2020 – October 31, 2020
Dakins Lake- April 1, 2020 – October 31, 2020
 7. Posting Rates. CONTRACTOR shall, at all times, keep on public display the price of all goods and services provided to the public.
 8. Items to Be Sold. Firewood
 9. Non-Discrimination. The CONTRACTOR agrees to perform its obligations under this contract in a legal, non-discriminatory manner. The CONTRACTOR shall not discriminate against anyone based on race, religion, color, national origin, gender or disability. The CONTRACTOR shall comply with the Americans with Disabilities Act.
 10. Protection of Property. CONTRACTOR shall use reasonable care to protect all COUNTY property from damage caused by himself, his employees, the public, or the elements. All improvements, alterations or other changes to property must be approved by COUNTY prior to commencement of work. COUNTY makes no representation with respect to the condition of the premises or the suitability for use by the CONTRACTOR. COUNTY shall under no circumstances have any duty or responsibility concerning the condition of the facility or its suitability for use unless specifically stated herein. This includes any duty or responsibility to change, alter or repair any facility for any requested use. At the termination of this agreement, CONTRACTOR shall vacate the premises in as good a condition as they were at the time of entry by the CONTRACTOR, except for reasonable use and wear.
 11. Status of Contractor. CONTRACTOR shall at all times be deemed an independent CONTRACTOR and not an employee of COUNTY.
 12. Indemnification. The CONTRACTOR shall defend, hold harmless, and indemnify the COUNTY, its officers, agents, and employees, against any claims, loss, and/or damages directly or indirectly arising from or claiming to arise from any injury to any person(s), damage to any property, or any economic loss, arising out of, in whole or in part, (1) the CONTRACTOR's performance or non-performance of its duties under this contract; and/or (2) any defect in any services provided by the CONTRACTOR. This duty to defend, indemnify, and hold harmless shall include the CONTRACTOR's responsibility for any and all foregoing claims, even if such claims are groundless, false, and/or fraudulent and any and all equitable relief, damages, costs and attorney fees except those caused by either the COUNTY's sole negligence or its willful misconduct.

This obligation shall be continuing in nature and extend beyond the term of this agreement. The doctrine of equitable tolling extends the time within which an action for breach of this provision may be filed.

“CONTRACTOR” and “COUNTY” as used in this section, include the employees, agents, sub-contractors, and any other persons who are directly employed by or otherwise legally responsible, respectively to each party.

13. Release. COUNTY assumes no responsibility for the loss or damage of CONTRACTOR's property or improvements placed on or in the facility and CONTRACTOR hereby expressly releases and discharges COUNTY from any and all liability for loss to such property or improvements. COUNTY is not liable or responsible for any financial loss incurred by the CONTRACTOR in any or all of the facilities that operate or function during the period of this agreement.
14. Advertising. Any printed material to be used (e.g., stationery, brochures, post cards, display advertising, and other like material) in connection with the operation of this business, or any advertising in any manner or form, whether in or about the building and premises or elsewhere, or in any newspaper or otherwise, shall be provided to COUNTY for approval before being displayed, distributed, or advertised. The CONTRACTOR agrees not to display, distribute, or advertise anything not approved in writing by COUNTY.
15. Fire. If the building or other equipment used by the CONTRACTOR shall be damaged or destroyed by fire, act of God or otherwise, and the owner of same does not, within 30 days after such casualty, commence repair or replacement of these facilities and thereafter diligently continue the same to completion, then in that event, this contract shall terminate and each party shall be released from further obligations hereunder. CONTRACTOR agrees to provide all necessary fire safety equipment per COUNTY requirements.
16. Assignment. CONTRACTOR shall not assign any right, delegate any duty or authority or sublet any concession rights hereby granted, in whole or in part, without prior written approval by COUNTY.
17. Termination. Failure to meet any of these requirements will be cause for immediate termination of contract.
18. Notices. Any notices concerning this contract may be given, and all notices required by this contract or concerning performance under this contract shall be given, in writing, and shall be personally delivered or mailed addressed as shown below, or such other address or addresses as may be designated by either of the parties, in writing, from time to time.

Whenever a CONTRACTOR is a corporation or other organized entity, a properly authorized individual must sign the contract. This individual must provide a copy of an appropriate corporate resolution or similar document satisfactory to the COUNTY at the time he or she signs the agreement.

Signature: 
Contractor

1-22-2020
Date

Signature: _____
Chair, Story County Conservation Board

Date

Signature: _____
Chair, Story Co. Board of Supervisors

Date



Story County Conservation Board - McFarland Park 56461 180th St. - Ames, Iowa 50010-9451
Phone (515) 232-2516 - Fax (515) 232-6989 - Email: conservation@storycounty.com
www.storycountyconservation.org

Memorandum

To: Story County Conservation Board

Through: Michael D. Cox, Director

From: Patrick Shehan, Special Projects Ranger

Date: February 10, 2020

Re: Consideration of State Recreational Trails Grant Agreement with the Iowa Department of Transportation.

The attached Agreement with the Iowa Department of Transportation secures the State Recreational Trails Grant that SCC was awarded. This grant is for paving the Heart of Iowa Nature Trail between 560th Avenue in Huxley and the South Skunk River Bridge in Cambridge. This grant is for \$530,000 towards the estimated \$1,077,000 total project cost. Other funds awarded to date include a grant from CIRPTA TAP for \$200,000.

Staff urges your approval.

Approval

Disapproval

Date

Date

Iowa Department of Transportation Agreement for a State Recreational Trails Project

RECIPIENT: Story County Conservation Board

PROJECT NUMBER: RT-C085(156) --9H-85

IOWA DOT AGREEMENT NUMBER: 2020-RT-001

This is an agreement between Story County Conservation Board (hereinafter referred to as Recipient) and the Iowa Department of Transportation (hereinafter referred to as the DOT). The Recipient submitted an application to the DOT for funding through the State Recreational Trails (RT) fund under Iowa Code Chapter 465B (2011), and the application was approved by Transportation Commission Order No. PPM-2020-14 on September 10, 2019, hereinafter referred to as the effective date.

Pursuant to the terms of this agreement, and applicable statutes and administrative rules the DOT agrees to provide funding to the Recipient for the authorized and approved costs for eligible items associated with the development of the Heart of Iowa Nature Trail paving from 560th Avenue to South Skunk River Bridge.

In consideration of the foregoing and the mutual promises contained in this agreement, the parties agree as follows:

1. The Recipient shall be the lead organization for carrying out the provisions of this agreement.
2. All notices required under this agreement shall be made in writing to the DOT's and/or he Recipient's contact person. The DOT's contact person shall be Scott Flagg, Office of Systems Planning, 800 Lincoln Way, Ames, Iowa 50010, telephone 515-239-1252, email: scott.flagg@iowadot.us. The Recipient's contact person shall be Mike Cox, 56461 180th Street and mcox@stoycountyiowa.gov.
3. The Recipient shall be responsible for the development and completion of the following described project:

Heart of Iowa Nature Trail paving from 560th Avenue to South Skunk River Bridge. This project paves a 3.32-mile segment of the existing granular Heart of Iowa Nature Trail from 560th Avenue in Huxley eastward through the south side of Cambridge to the South Skunk River bridge in Story County.

4. Eligible project costs for the project described in Section 3 of this agreement, listed above, which are incurred after the effective date of this agreement shall be paid as follows:

RT Funds (Grant):	\$530,000
Local Contribution:	\$547,000
Project Total:	\$1,077,000

5. The local contribution stated above may include cash or in-kind labor, materials, equipment or services contributions from a third party. The Recipient shall certify to the DOT the value of any non-cash contribution to the project prior to it being incurred. For right of way contributions, the land must be donated after the Transportation Commission's funding commitment and the recipient shall submit an appraisal from a qualified independent appraiser. The DOT reserves the right to review the Recipient's certificate of value and has sole authority to determine the value of the Recipient's non-cash contribution for the purposes of this agreement. If, as a result of the DOT's determination, the Recipient's total cash and non-cash contribution is below that stated in the terms of this agreement, the Recipient shall increase its cash contribution in order to complete the Recipient's local contribution, or the grant and/or loan amount associated with this project shall be reduced accordingly. The local contribution may also include grants from other state agencies or programs if their laws and rules allow.
6. The portion of total project costs paid by grant shall not exceed the amount stated above \$530,000 or 75 percent of the total cost of the eligible items, whichever is the smaller amount. Any cost overruns shall be paid solely by the applicant.
7. Project activities or costs eligible for funding include only those items set out in Exhibit A which is attached hereto and by this reference incorporated into this agreement, and which are necessary to complete the project as described in Section 3.
8. Activities or costs ineligible for funding include but are not limited to those items set out in Exhibit B which is attached hereto and by this reference incorporated into this agreement.
9. Notwithstanding any other provisions of this contract, if funds anticipated for the continued fulfillment of this contract are at any time not forthcoming or insufficient, either through the failure of the State of Iowa to appropriate funds or discontinuance or material alteration of the program for which funds were provided, the DOT shall have the right to terminate this contract without penalty by giving not less than ninety (90) days written notice.
10. The DOT reserves the right to delay reimbursement of funds to the Recipient if necessary to maintain a positive cash flow. If such a delay is necessary and lasts more than five working days, the DOT shall so notify the Recipient in writing and shall give the Recipient an estimate of when reimbursement might be expected. The DOT shall establish a system to equitably make reimbursements to all Recipients so affected.

11. The Recipient shall submit to the DOT, no later than 30 days subsequent to the Recipient's signature date on this agreement, a timetable outlining the project schedule. Failure to do so by the Recipient may be considered a default under this agreement.
12. The Recipient must have let the contract or construction started within two years of the date this project is approved by DOT. If the Recipient does not do this, they will be in default for which the DOT can revoke funding commitments. This agreement may be extended for periods up to six months upon receipt of a written request from the Recipient at least sixty (60) days prior to the deadline.
13. If any part of this agreement is found to be void and unenforceable, the remaining provisions of this agreement shall remain in effect.
14. It is the intent of both parties that no third party beneficiaries be created by this agreement.
15. This agreement shall be executed and delivered in two or more copies, each of which so executed and delivered shall be deemed to be an original and shall constitute but one and the same instrument.
16. This agreement is not assignable without the prior written consent of the DOT.
17. If the project described in Section 3 of this agreement crosses a DOT primary road, then:
 - A. The Recipient shall convey title to the State of Iowa, by quitclaim deed, to any right of way necessary for the primary road crossing, all at no cost to the DOT. However, the DOT shall prepare detailed legal descriptions and plats. The general configuration of the right of way to be conveyed shall be agreed to by the Recipient and the DOT prior to the survey.
 - B. The Recipient shall submit six copies of plans for all primary road system crossings to the DOT contact person for review and approval by the District Offices for necessary permits, Offices of Road Design and Maintenance with regard to crossing design and location, signing, fencing, safety, maintenance, compliance with access control policy, etc. Said approval shall be obtained before the Recipient proceeds with the construction of any primary road system crossing.
 - C. The use of primary highway right of way for this projects' purpose shall be subject to any rights enjoyed by any existing utility lines presently within the right of way. If excavation of a utility line over which this project has been placed is necessary for any reason, the utility shall be responsible for proper backfilling of said excavation to ground level. The Recipient shall be responsible for any necessary resurfacing or restoration.

- D. The use of primary highway right of way for this project's purposes shall be subject to any future plans for reconstruction, improvement, maintenance, and/or relocation of the highway by the DOT. Any relocation of this project necessary because of said plans shall be at the expense of the Recipient, all at no cost to the DOT.
18. The Recipient shall acquire the project right of way, whether by lease, easement or fee title and shall provide relocation assistance benefits and payments in accordance with the procedures set forth in the DOT's Right of Way manual. The Recipient shall contact the DOT for assistance, as necessary, to ensure compliance with the required procedures, even if no federal funds in the right of way purchase are involved. The Recipient will need to get environmental concurrence before acquiring any needed right of way. With prior approval, hardship and protective buying is possible. If the Recipient requests Federal-aid participation for right of way acquisition, the Recipient will need to get environmental concurrence and Federal Highway Administration (FHWA) authorization before purchasing any needed right of way.
19. The Recipient shall comply with the Policy for Accommodating Utilities on City and County Federal-aid Highways Right of Way and the Policy for Accommodating Utilities on Primary Road system when on the DOT's right of way. Certain utility relocation, alteration, adjustment, or removal costs to the Recipient for the project may be eligible for Federal-aid reimbursement in accordance with the FHWA rules applicable to the type of utility involved and Iowa Code Chapter 306A.
20. The Recipient shall be responsible for obtaining any permits, such as the Right to Occupy and/or Perform Work Within the Right of Way, Permit of Access, Utility Accommodation, Right to Install and Maintain Traffic Control Devices, and/or other construction permits required for the project prior to the start of construction.

In addition, the Recipient shall certify to the DOT's contact person that all known required environmental permits have been received and that all environmental regulations have been complied with before funds are reimbursed or credited.

Neither the approval of the project application for funding nor the signing of this agreement shall be construed as approval of any required permit from DOT.

21. Traffic control devices, signing, or pavement markings installed within the limits of this project shall conform to the "Manual on Uniform Traffic Control Devices for Streets and Highways" per 761 Iowa Administrative Code Chapter (IAC) 130. The safety of the general public shall be assured through the use of proper protective measures and devices such as fences, barricades, signs, flood lighting, and warning lights as necessary.
22. In the event that right of way is required for the project, said right of way will be acquired in accordance with 761 IAC Chapter 111, Real Property Acquisition and Relocation Assistance, and the Federal Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended.

23. The project plans, specifications and cost estimate shall be prepared and certified by a professional engineer, architect and or landscape architect (whichever applies), licensed to practice in the State of Iowa. The Recipient shall submit the plans, specifications and other agreement documents to the DOT for review. This submittal may be in divisions and in the order of preference as determined by the Recipient. However, the plans, specifications and other agreement documents for each division must be submitted at least thirty (30) days prior to the project letting of each division. The DOT shall review said submittal(s) recognizing the Recipient's development schedule and shall, after satisfactory review, authorize in writing the Recipient to proceed with implementation of the project. The work on this project shall be in accordance with the survey, plans, and specifications on file. Any modification of these plans and specifications must be approved by the DOT prior to the modification being put into effect.
24. The recipient shall be responsible for the daily inspection of the project. For projects let to contract, the Recipient shall compile a daily log of materials and quantities. For projects constructed with local forces, the Recipient shall compile a daily log of materials, equipment and labor on the project. The DOT reserves the right to inspect project activities and to audit claims for funding reimbursement. The purpose of the inspection or audit is to determine substantial compliance with the terms of this agreement.
25. The Recipient shall maintain all books, documents, papers, accounting records, reports and other evidence pertaining to costs incurred for the project. The Recipient shall also make such materials available at all reasonable times during the construction period and for three years from the date of final reimbursement, for inspection by the DOT, FHWA, or any authorized representatives of the Federal government. Copies of said materials shall be furnished by the Recipient if requested.
26. The Recipient may submit to the DOT periodic itemized claims for reimbursement for eligible project costs. Reimbursement claims shall include certification that all eligible project costs, for which reimbursement is requested, have been completed in substantial compliance with the terms of this agreement.
27. The DOT shall reimburse the Recipient for properly documented and certified claims for eligible project activity costs less a retainage of not more than ten percent, either by state warrant, or by crediting other accounts from which payment may have been made initially. If, upon audits of contracts, the DOT determines the Recipient is overpaid, the Recipient shall reimburse the overpaid amount to the DOT.
28. Upon completion of the project described in this agreement, a professional engineer, architect and or landscape architect (whichever applies), licensed to practice in the State of Iowa, shall certify in writing to the DOT that the project activities were completed in substantial compliance with the plans and specifications set out in this agreement.

In addition, prior to final reimbursement for the project the Recipient shall furnish three sets of "as-built" plans of the project to the DOT.

Final reimbursement of funds, including retainage, shall be made only after the DOT accepts the project as complete.

29. If, in the opinion of the Recipient, the specific provisions of this agreement requiring the services of a professional engineer, architect and or landscape architect (whichever applies), licensed to practice in the State of Iowa, prove to be burdensome to the Recipient or otherwise not in the public interest, and if the Recipient decides that the provisions of this agreement can be otherwise complied with without endangering public safety, the Recipient may request that said provisions be waived on all or specific parts of the project identified by the Recipient. Such request shall be made in writing to the DOT's contact person who shall, after consultation with other DOT staff, as necessary, make the final determination concerning said waiver. If said waiver is granted, all provisions of this agreement requiring the services of a professional engineer, architect and or landscape architect (whichever applies), licensed to practice in the State of Iowa, shall be performed by the Recipient's contact person or designee.
30. To the extent permitted by law, the Recipient agrees to indemnify, defend and hold the DOT harmless from any action or liability arising out of the design, construction, maintenance, placement of traffic control devices, inspection or use of this project. This agreement to indemnify, defend and hold harmless applies to all aspects of the DOT's application review and approval process, plan and construction reviews and funding participation.
31. This agreement may be declared to be in default by the DOT if the DOT determines that the Recipient's application for funding contained inaccuracies, omissions, errors or misrepresentations; or if the DOT determines that the project is not developed as described in the application.
32. If the Recipient fails to perform any obligation under this agreement, the DOT shall have the right, after first giving thirty (30) days written notice to the Recipient by certified mail return receipt requested, to declare any part or all of this agreement in default. The Recipient shall have thirty (30) days from date of mailing of the notice to cure the default. If the Recipient cures the default, the Recipient shall notify DOT no later than five (5) days after cure or before the end of said thirty (30) day period given to cure the default. Within ten (10) working days of receipt of Recipient's notice of cure, the DOT shall issue either a notice of acceptance of cure or a notice of continued default.
33. In the event a default is not cured the DOT may revoke funding commitments and/or seek repayment of funds loaned or granted by this agreement. By signing this agreement the Recipient agrees to repay said funding if they are found to be in default. Repayment methods must be approved by the DOT Commission and may include cash repayment, installment repayments with negotiable interest rates, charges against the Recipient's share of road use tax funds, or other methods as approved by the Commission.

34. In case of dispute concerning the terms of this agreement, the parties shall submit the matter to arbitration pursuant to Iowa Code Chapter 679A (2011). Either party has the right to submit the matter to arbitration after ten (10) days notice to the other party of their intent to seek arbitration. The written notice must include a precise statement of the disputed question. DOT and the Recipient agree to be bound by the decision of the appointed arbitrator. Neither party may seek any remedy with the state or federal courts absent exhaustion of the provisions of this section for arbitration.
35. The Recipient shall maintain, or cause to be maintained for the intended public use, the improvement for twenty (20) years from the completion date in a manner acceptable to the DOT. Failure to comply with this provision may be considered a default of this agreement.
36. In accordance with Iowa Code Chapter 216, the Recipient shall not discriminate against any person on the basis of race, color, creed, age, sex, sexual orientation, gender identity, national origin, religion, pregnancy, or disability.
37. The Recipient shall use positive efforts to solicit bids from and to utilize Targeted Small Business (TSB) enterprises as contractors and ensure that the contractors make positive efforts to utilize these enterprises as subcontractors, suppliers or participants in the work covered by this agreement. Efforts shall be made and documented in accordance with Exhibit C which is attached hereto and by this reference incorporated into this agreement.
38. The Recipient shall conduct the project development and implementation in compliance with applicable laws, ordinances and administrative rules. For portions of the project let to bid, the Recipient shall advertise for bidders, make a good faith effort to get at least three bidders and hold a public letting for the project work. Prior to awarding the contract, the Recipient shall provide the DOT file copies of project letting documents within five (5) working days after the letting. The Recipient must wait for DOT concurrence before making the final award.
39. The Recipient shall include in their Notice to Bidders that Sales Tax Exemption Certificates will be issued, as provided for by Iowa Code section 423.3, subsection 80. The Recipient shall be responsible for obtaining the sales tax exemption certificates through the Iowa Department of Revenue and Finance. The Recipient shall issue these certificates to the successful bidder and any subcontractors to enable them to purchase qualifying materials for the project free of sales tax.
40. This agreement as set forth in sections 1 through 40 herein, including referenced exhibits, constitutes the entire agreement between the DOT and the Recipient concerning this project. Representations made before the signing of this agreement are not binding, and neither party has relied upon conflicting representations in entering into this agreement. Any change or alteration to the terms of this agreement must be made in the form of an addendum to this agreement. Said addendum shall become effective only upon written approval of the DOT and Recipient.

IN WITNESS WHEREOF, each of the parties hereto has executed Agreement Number 2020-RT-01 as of the date shown opposite its signature below.

RECIPIENT: _____

By: _____ Date: _____, 20__
Title: _____

I, _____, certify that I am _____
_____, and that _____, who
signed said Agreement for and on behalf of _____ was duly
authorized to execute the same by virtue of a formal Resolution duly passed and adopted
by _____, on the _____ day of
_____, 20__.

Signed: _____ Date: _____, 20__

Address: _____

IOWA DEPARTMENT OF TRANSPORTATION
Planning, Programming and Modal Division
800 Lincoln Way, Ames, Iowa 50010

By: _____ Date: _____, 20__
Craig Markley
Director
Systems Planning Bureau

Exhibit A

Project activities or costs eligible for RT funding include only the following:

- a. Land acquisition costs including, but not limited to, appraisals, negotiation, compensation and cultural resources surveys necessary to comply with applicable local, state and federal laws, rules and regulations are eligible project costs. Land may be acquired by lease, easement or fee simple. The performance of land negotiation and acquisition activities shall not be the responsibility of the DOT although the DOT may provide advisory services.
- b. Trail surfacing, resurfacing, rehabilitation, modernization, upgrading and reconstruction, including pavement repairs and overlays and shoulder widening and stabilization; or initial trail construction including grading, drainage, paving and erosion control.
- c. Bridge and culvert repair, modernization, replacement or initial construction.
- d. Roadway intersection and interchange improvements, including warranted traffic signalization that is an integral part of this project.
- e. Construction or improvement of rest areas, information centers, waysides, permanent interpretive displays, lighting and rest rooms, including the costs of utility connections that are an integral part of the project.
- f. Design engineering and construction leading to construction plan development and construction inspection costs directly associated with the project.
- g. Storm drainage and storm sewer costs to the extent needed for draining the trail.
- h. Reconstruction or adjustment of utilities including but not limited to water, sanitary sewer, electric, telephone, and natural gas when utilities are located on private property and require replacement or relocation due to project construction; or said utilities are located in the public right-of-way and the utility is not required to relocate at its own expense.
- i. Trail signs, fencing, landscaping, parking areas and walkways.

Exhibit B

Activities or costs ineligible for RT funding include but are not limited to the following:

- a. Any and all costs incurred prior to a funding commitment by the Transportation Commission unless granted advance eligibility in to incur costs according to Administrative Rule-761-165.19(465B).
- b. Routine maintenance of a trail, bridge, culvert, fence or sign; winter maintenance of a trail or bridge, including but not limited to snow plowing, sanding and salting.
- c. Overhead and operating costs associated with a project, such as auditing, legal and administrative costs.
- d. Expenses associated with the preparation and submission of a project application.
- e. Pre-design engineering, feasibility, or alignment studies and other planning expenses.
- f. Utility construction, reconstruction or adjustment except for those activities or costs described in Exhibit A, Item h.
- g. Pavement markings, traffic signs, safety appurtenances or lighting except as an integral part of a trail project.
- h. Purchases of office furnishings or equipment, construction or maintenance equipment, or personal property.
- i. General government expenses and expenses associated with the provision of any public service that are not otherwise eligible for project funding.

Exhibit C

CONTRACT PROVISION

**Targeted Small Business (TSB)
Affirmative Action Responsibilities**
on
Non-Federal Aid Projects (Third-Party State-Assisted Projects)

April 2018

**UTILIZATION OF TARGETED SMALL BUSINESS (TSB) ENTERPRISES
ON NON-FEDERAL AID PROJECTS
(THIRD-PARTY STATE-ASSISTED PROJECTS)**

In accordance with Iowa Code Section 19B.7, it is the policy of the Iowa Department of Transportation (Iowa DOT) that Targeted Small Business (TSB) enterprises shall have the maximum practicable opportunity to participate in the performance of contracts financed in whole or part with State funds.

Under this policy the Recipient shall be responsible to make a positive effort to solicit bids or proposals from TSB firms and to utilize TSB firms as contractors or consultants. The Recipient shall also ensure that the contractors or consultants make positive efforts to utilize TSB firms as subcontractors, subconsultants, suppliers, or participants in the work covered by this agreement.

The Recipient's "positive efforts" shall include, but not be limited to:

1. Obtaining the names of qualified TSB firms from the Iowa Economic Development Authority (515-725-3132) or from its website at: <https://iowaeconomicdevelopment.com/tsb>.
2. Notifying qualified TSB firms of proposed projects involving State funding. Notification should be made in sufficient time to allow the TSB firms to participate effectively in the bidding or request for proposal (RFP) process.
3. Soliciting bids or proposals from qualified TSB firms on each project, and identifying for TSB firms the availability of subcontract work.
4. Considering establishment of a percentage goal for TSB participation in each contract that is a part of this project and for which State funds will be used. Contract goals may vary depending on the type of project, the subcontracting opportunities available, the type of service or supplies needed for the project, and the availability of qualified TSB firms in the area.
5. For construction contracts:
 - a. Including in the bid proposals a contract provision titled "TSB Affirmative Action Responsibilities on Non-Federal Aid Projects (Third-Party State-Assisted Projects)" or a similar document developed by the Recipient. This contract provision is available on-line at:

http://www.dot.state.ia.us/local_systems/publications/tsb_contract_provision.pdf
 - b. Ensuring that the awarded contractor has and shall follow the contract provisions.
6. For consultant contracts:
 - a. Identifying the TSB goal in the Request for Proposal (RFP), if one has been set.
 - b. Ensuring that the selected consultant made a positive effort to meet the established TSB goal, if any. This should include obtaining documentation from the consultant that includes a list of TSB firms contacted; a list of TSB firms that responded with a subcontract proposal; and, if the consultant does not propose to use a TSB firm that submitted a subcontract proposal, an explanation why such a TSB firm will not be used.

The Recipient shall provide the Iowa DOT the following documentation:

1. Copies of correspondence and replies, and written notes of personal and/or telephone contacts with any TSB firms. Such documentation can be used to demonstrate the Recipient's positive efforts and it should be placed in the general project file.
2. Bidding proposals or RFPs noting established TSB goals, if any.
3. The attached "Checklist and Certification." This form shall be filled out upon completion of each project and forwarded to: Iowa Department of Transportation, Civil Rights Coordinator, Office of Employee Services, 800 Lincoln Way, Ames, IA 50010.

CHECKLIST AND CERTIFICATION
For the Utilization of Targeted Small Businesses (TSB)
On Non-Federal-aid Projects (Third-Party State-Assisted Projects)

Recipient: _____ Project Number: _____

County: _____ Agreement Number: _____

1. Were the names of qualified TSB firms obtained from the Iowa Economic Development Authority? YES NO

If no, explain _____

2. Were qualified TSB firms notified of project? YES NO

If yes, by letter, telephone, personal contact, or other (specify) _____

If no, explain _____

3. Were bids or proposals solicited from qualified TSB firms? YES NO

If no, explain _____

4. Was a goal or percentage established for TSB participation? YES NO

If yes, what was the goal or percentage? _____

If no, explain why not: _____

5. Did the prime contractor or consultant use positive efforts to utilize TSB firms on subcontracts? YES NO

If no, what action was taken by Recipient? _____

Is documentation in files? YES NO

6. What was the dollar amount reimbursed to the Recipient from the Iowa Department of Transportation?

\$ _____

What was the final project cost?

\$ _____

What was the dollar amount performed by TSB firms?

\$ _____

Name(s) and address(es) of the TSB firm(s) _____

(Use additional sheets if necessary)

Was the goal or percentage achieved? YES NO

If no, explain _____

As the duly authorized representative of the Recipient, I hereby certify that the Recipient used positive efforts to utilize TSB firms as participants in the State-assisted contracts associated with this project.

Title

Signature

Date

CONTRACT PROVISION

Targeted Small Business (TSB) Affirmative Action Responsibilities on Non-Federal-aid Projects (Third-party State-Assisted Projects)

1. TSB DEFINITION

A TSB is a small business, as defined by Iowa Code Section 15.102(10), which is 51% or more owned, operated and actively managed by one or more women, minority persons, service-disabled veterans or persons with a disability provided the business meets all of the following requirements: is located in this state, is operated for profit and has an annual gross income of less than 4 million dollars computed as an average of the three preceding fiscal years.

2. TSB REQUIREMENTS

In all State-assisted projects made available through the Iowa Department of Transportation, local governments have certain affirmative action requirements to encourage and increase participation of disadvantaged individuals in business enterprises. These requirements are based on Iowa Code Section 19B.7. These requirements supersede all existing TSB regulations, orders, circulars and administrative requirements.

3. TSB DIRECTORY INFORMATION

Available from: Iowa Economic Development Authority
Targeted Small Business Certification Program
200 East Grand Avenue
Des Moines, IA 50309
Phone: 515-725-3132
Website: <https://iowaeconomicdevelopment.com/tsb>

4. THE CONTRACTOR'S TSB POLICY

The contractor is expected to promote participation of disadvantaged business enterprises as suppliers, manufacturers and subcontractors through a continuous, positive, result-oriented program. Therefore, the contractor's TSB policy shall be:

It is the policy of this firm that Targeted Small Business (TSB) concerns shall have the maximum practical opportunity to participate in contracts funded with State-assisted funds which are administered by this firm (e.g. suppliers, manufacturers and subcontractors). The purpose of our policy is to encourage and increase the TSB participation in contracting opportunities made available by State-assisted programs.

5. CONTRACTOR SHALL APPOINT AN EQUAL EMPLOYMENT OPPORTUNITY (EEO) OFFICER

The contractor shall designate a responsible person to serve as TSB officer to fulfill the contractor's affirmative action responsibilities. This person shall have the necessary statistics, funding, authority and responsibility to carry out and enforce the firm's EEO policy. The EEO officer shall be responsible for developing, managing and implementing the program on a day-to-day basis. The officer shall also:

- A. For current TSB information, contact the Iowa Economic Development Authority (515-725-3132) to identify potential material suppliers, manufacturers and contractors.
- B. Make every reasonable effort to involve TSBs by soliciting quotations from them and incorporating them into the firm's bid.
- C. Make every reasonable effort to establish systematic written and verbal contact with those TSBs having the materials or expertise to perform the work to be subcontracted, at least two weeks prior to the time quotations are to be submitted. Maintain complete records of negotiation efforts.
- D. Provide or arrange for assistance to TSBs in seeking bonding, analyzing plans/specifications or other actions that can be viewed as technical assistance.

TSB Affirmative Action Responsibilities

- E. Ensure the scheduled progress payments are made to TSBs as agreed in subcontract agreements.
- F. Require all subcontractors and material suppliers to comply with all contract equal opportunity and affirmative action provisions.

6. COUNTING TSBs PARTICIPATION ON A PROJECT

TSBs are to assume actual and contractual responsibilities for provision of materials/supplies, subcontracted work or other commercially useful function.

A. The bidder may count:

- (1) Planned expenditures for materials/supplies to be obtained from TSB suppliers and manufacturers;
or
- (2) Work to be subcontracted to a TSB; or
- (3) Any other commercially useful function.

B. The contractor may count:

- (1) 100% of an expenditure to a TSB manufacturer that produces/supplies goods manufactured from raw materials.
- (2) 60% of an expenditure to TSB suppliers that are not manufacturers; provided the suppliers perform a commercially useful function in the supply process.
- (3) Only those expenditures to TSBs that perform a commercially useful function in the work of a contract, including those as a subcontractor.
- (4) Work the Contracting Authority has determined that it involves a commercially useful function. The TSB must have a necessary and useful role in the transaction of a kind for which there is a market outside the context of the TSB program. For example, leasing equipment or purchasing materials from the prime contractor would not count.

7. REQUIRED DATA, DOCUMENTS AND CONTRACT AWARD PROCEDURES FROM BIDDERS/CONTRACTORS FOR PROJECTS WITH ASSIGNED GOALS

A. Bidders

Bidders who fail to demonstrate reasonable positive efforts may be declared ineligible to be awarded the contract. Bidders shall complete the bidding documents plus a separate form called "TSB Pre-Bid Contact Information". This form includes:

- (1) Name(s) of the TSB(s) contacted regarding subcontractable items.
- (2) Date of the contract.
- (3) Whether or not a TSB bid/quotation was received.
- (4) Whether or not the TSB's bid/quotation was used.
- (5) The dollar amount proposed to be subcontracted.

B. Contractors Using Quotes From TSBs

Use those TSBs whose quotes are listed in the "Quotation Used in Bid" column along with a "yes" indicated on the Pre-bid Contact Information form.

TSB Affirmative Action Responsibilities

C. Contractors NOT Using Quotes From TSBs

If there are no TSBs listed on the Pre-bid Contract Information form, then the contractor shall document all efforts made to include TSB participation in this project by documenting the following:

- (1) What pre-solicitation or pre-bid meetings scheduled by the contracting authority were attended?
- (2) Which general news circulation, trade associations and/or minority-focused media were advertised concerning the subcontracting opportunities?
- (3) Were written notices sent to TSBs that TSBs were being solicited and was sufficient time allowed for the TSBs to participate effectively?
- (4) Were initial solicitations of interested TSBs followed up?
- (5) Were TSBs provided with adequate information about the plans, specifications and requirements of the contract?
- (6) Were interested TSBs negotiated with in good faith? If a TSB was rejected as unqualified, was the decision based on an investigation of their capabilities?
- (7) Were interested TSBs assisted in obtaining bonding, lines of credit or insurance required by the contractor?
- (8) Were services used of minority community organization, minority contractors' groups; local, State and Federal minority business assistance offices or any other organization providing such assistance.

The above documentation shall remain in the contractor's files for a period of three (3) years after the completion of the project and be available for examination by the Iowa Economic Development Authority.

8. POSITIVE EFFORT DOCUMENTATION WHEN NO GOALS ARE ASSIGNED

Contractors are also required to make positive efforts in utilizing TSBs on all State-assisted projects which are not assigned goals. Form "TSB Pre-bid Contact Information" is required to be submitted with bids on all projects. If there is no TSB participation, then the contractor shall comply with section 7C. of this document prior to the contract award.



Story County Conservation Board - McFarland Park 56461 180th St. - Ames, Iowa 50010-9451
Phone (515) 232-2516 - Fax (515)232-6989 - Email: conservation@storycounty.com
www.storycountyconservation.org

Memorandum

To: Story County Conservation Board

Through: Michael D. Cox, Director

From: Ryan M. Wiemold, Parks Superintendent

Date: February 10, 2020

Re: Consideration of Tedesco Environmental Learning Corridor Phase #3 Final Plans, Specifications and Form of Contract and Authorization to Release Bids

We are seeking the approval on the final plans, specifications and form of contract of Tedesco Environmental Learning Corridor- Phase 3. The design was provided by Shive-Hattery and includes almost 2.5 miles of paved trails. All easements and permitting have been secured.

We would also like the board to authorize the release of the bid letting materials and set a bid opening date of March 3, 2020.

Staff urges your recommendation to the Story County Board of Supervisors.

Approval

Disapproval

Date

Date