

HARDIN COUNTY COMMUNITY SERVICES

1201 14th Avenue

Eldora, Iowa 50627

Phone (641)939-8167 ▪ Fax (641)939-8247

MHDD Central Point of Coordination ▪ Case Management ▪ General Assistance ▪ FIA Friendship Club ▪ Substance Abuse

February 14, 2013

Deb Schildroth, CPC
Story County Community Services
126 S. Kellogg, Ste. 001
Ames, Ia. 50010

Mary Swartz
Hardin County Mental Health Advocate
1201 14th Avenue
Eldora, Iowa 50627

Dear Deb and Mary:

This letter is intended to serve as a Letter of Agreement for FY 13 for the Hardin County Mental Health Advocate to serve as the appointed Advocate for a Story County consumer for which a conflict-of-interest exists for the Story County Advocate.

The following shall apply:

- Story County CPC will contact the Story County Court to make arrangements and secure an order from the court appointing Mary Swartz as the Advocate for the client. Copies of the orders and all other applicable documents (orders, applications, medical officer reports, etc.) will be faxed or sent to the Hardin County Advocate at the address/fax listed in letterhead above.
- Hardin County will pay for the Advocate's time and expenses related to this case upfront, and will bill Story County at the end of each month. Story County agrees to reimburse Hardin County within 30 days of billing.
- The following shall be acceptable billable items:
 - Advocate's time spent with client or any time related to the case (including, but not limited to, research, phone contacts, collateral contacts, contacts with the courts, etc). The rate of pay for the Advocate commencing July 1, 2012, is \$18.26 per hour.
 - The county share of related payroll expenses including: FICA, IPERS.
 - Advocate's travel time necessary to carry out duties paid at \$.42/mile.
 - Costs related to copies, faxes, or other related charges.
- It is understood by the parties of this agreement that any party of this agreement may terminate this agreement with 14 day written notice to the other parties of the agreement.

Sincerely,

Linn Adams
Director/CPC

Acknowledgment and acceptance of terms listed above:

Mary Swartz 2-19-13
Mary Swartz, MH Advocate Date

Linn Adams 2-19-13
Linn Adams, Hardin County CPC Date

Story County Board of Supervisors Date
Chair or Designee