

The Board of Supervisors met on 4/21/20 at 10:00 a.m. in the Story County Administration Building. Members present: Linda Murken, Lisa Heddens and Lauris Olson, with Murken presiding. (all audio of meetings available at storycountyia.gov). Murken asked for a role call of participants and read the statement special note to the public: due to recommendations to limit gatherings to no more than ten (10) people in order to help slow the spread of the COVID-19 virus, public access to the meeting will be provided via conference call originating from the Administration Building.

ADOPTION OF AGENDA: Olson moved, Heddens seconded adopting the agenda as presented. Motion carried unanimously (MCU) on a roll call vote.

UPDATES ON COVID-19

Olson asked about the report from the Risk Manager had reported that 40% of population would be exposed or get the virus and asked Todd Lundvall to give an update on that at the CCMT meeting.

VETERANS AFFAIRS QUARTERLY REPORT – written report only

CHILDSERVE ANNUAL REPORT – written report only

MINUTES: 4/10/20 Special Minutes and 4/14/20 Minutes – Heddens moved, Olson seconded the approval of Minutes as presented. Roll call vote. (MCU)

PERSONNEL ACTIONS: 1) new hire, effective 4/27/20, in Sheriff's Office for Staci Muschick @ \$16.68/hr; 2) pay adjustment, effective 4/26/20, in a) Veterans Affairs for Brett Mclain @ \$2,631.32/bw; 3) correction in effective date, effective 3/15/20, in Conservation, for Luke Feilmeier @ \$25.98/hr. Olson moved, Heddens seconded the approval of personnel actions as presented. Roll call vote. (MCU)

Olson asked for item #6 to be removed for individual consideration. Heddens moved, Olson seconded approval of the Consent Agenda with the noted change.

1. Quarterly Report: Sheriff
2. Renewal Iowa Retail Permit Application for cigarette/tobacco/nicotine/vapor for Casey's General Store #2301, 17005 US Highway 69, Gilbert, Iowa, effective 7/1/20-6/30/21
3. Submission of Request for Payment for reimbursement under the Bulletproof Vest Partnership Grant Act for \$2,247.00, at 50% of the cost of vests purchased
4. 28E Agreements for contract law enforcement services between Story County, Iowa and the following cities: Collins, Colo, Gilbert, Kelley, Maxwell, McCallsburg, Roland, Slater, and Zearing for \$62.13 per capita, from 7/1/20-6/30/21 and shall continue until either party terminates or terms of contract are changed
5. 28E Agreement for dispatch services between the Story County Sheriff's Office and the following cities: Huxley, Nevada, and Story City, for \$6.11 per capita for each community, effective 7/1/20-6/30/21 and to continue until the agreement is modified or terminated by any of the parties
7. Utility Permits: 20-4855, 20-4862

Roll call vote. (MCU)

6. Revised Avesis Vision Renewal Rates, effective 7/1/20-6/30/20 – Olson noted this is a change. Olson moved, Heddens seconded the approval of the Revised Avesis Vision Renewal Rates, effective 7/1/20-6/30/20. Roll call vote. (MCU)

RESOLUTION #20-87 RASMUSSEN ACRES, RESIDENTIAL PARCEL SUBDIVISION – Jerry Moore, Planning & Development Director, reported on ownership, property location, surrounding usage, and rules and regulations. No comments were received from the general public following notification; the proposal meets requirements and standards for a residential parcel subdivision. Discussion took place. Heddens moved, Olson seconded the approval of Resolution #20-87, Rasmusson Acres Residential Parcel Subdivision as presented. Roll call vote. (MCU)

REVIEW OF PROPOSALS RECEIVED AND CONSIDERATION OF RESOLUTION #20-88 TO APPROVE PROPOSAL FOR SALE OF GENERAL OBLIGATION ROAD IMPROVEMENT BONDS, SERIES 2020 – Travis Squires, Managing Director, Piper Sandler, via conference call, reported on the bids received for both the 10-year and 12-year option. He reviewed and compared the received bids, and asked the Board for questions. Olson asked about the call dates. Squires responded. Olson moved, Heddens seconded the approval of Option 1 from First National Bank, Ames, Iowa, a \$3M bond at 1.60% interest and maturity date of 2030. Roll call vote. (MCU) Heddens moved, Olson seconded the approval of Resolution #20-88, to Approve Proposal for Sale of General Obligation Road Improvement Bonds, Series 2020. Roll call vote. (MCU)

IMPLEMENTING A HIRING FREEZE – Alissa Wignall, Internal Operations and Human Resources Director, reported on developing the policy and stated any offers already extended and accepted are not subject to the exemption process. Discussion took place. Noelle McLatchie, Human Resources Generalist, reported on seasonal hires. Heddens clarified offers. Connie Toresdahl, Sheriff's Office, reported on conditional offers and an impending resignation. Lucy Martin, Auditor, reported on hiring essential temporary workers for the June primary. Murken stated an exemption form to fill out. Olson stated usually policies are subject to a seven-day review. Wignall reported legal counsel has reviewed the policy, and, due to COVID-19, the request is to waive the review period. Heddens moved, Olson seconded the approval of Hiring Freeze Policy as presented. Olson moved, Heddens seconded to implement the policy immediately. Roll call vote. (MCU) Olson asked for a minor change.

UPCOMING AGENDA ITEMS: Olson asked about communications received from a mobile home park regarding an extension to reduce the number of homes within the park. Ethan Anderson, Assistant County Attorney, stated he will research and work with Jerry Moore, Planning and Development Director, and then return to the Board.

LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS: All Board members reported on liaison assignments and meetings.

Olson moved, Heddens seconded to adjourn at 11:00 a.m. Roll call vote. (MCU)

Story County
Board of Supervisors Meeting
Agenda
4/21/20

1. Originating From Administration Building, Story County Public Access Provided Via Conference Call

SPECIAL NOTE TO THE PUBLIC: Due to recommendations to limit gatherings to no more than ten (10) people in order to help slow the spread of the COVID-19 virus, public access to the meeting will be provided via conference call to listen to the meeting. Members of the public who would like to call in:

- Dial 515-603-3144
- Enter 895791# when prompted for the access code

**We ask that you mute your phone if possible.

Audio recordings of all Board meetings will be posted on our website www.storycountyiowa.gov shortly after the meeting is concluded. You may access these recordings at any time by clicking on the Meetings and Agendas button on the home page.

**If you have called to listen to the Board of Supervisors meeting and you have a question or comment, You can now text us during the meeting at 515-451-7293

2. CALL TO ORDER: 10:00 A.M.

3. PLEDGE OF ALLEGIANCE:

4. STATEMENT EXPLAINING WHY A MEETING IN PERSON IS IMPOSSIBLE OR IMPRACTICAL, PER CODE SECTION 21.8.1

5. ADOPTION OF AGENDA:

6. UPDATES ON COVID-19

a) Staff

b)Supervisors

7. ITEMS BROUGHT BEFORE THE BOARD WITH REQUEST FOR IMMEDIATE ACTION:

8. PUBLIC COMMENT #1:

This comment period is for the public to address topics on today's agenda

9. Review Of Proposals Received And Consideration Of Resolution #20-88 To Approve Proposal For Sale Of General Obligation Road Improvement Bonds, Series 2020 - Travis Squires, Managing Director, Piper Sandler Via Conference Call

Department Submitting Auditor

Documents:

RES 20 88.PDF

10. AGENCY REPORTS:

I. Veterans Affairs Quarterly Report (Submitted Report Only)

Department Submitting Auditor

Documents:

VA QTR REPORT.PDF

II. ChildServe Annual Report - (Submitted Report Only)

Department Submitting Auditor

Documents:

CHILD SERV.PDF

11. CONSIDERATION OF MINUTES:

I. 4/10/20 Special Minutes & 4/14/20 Minutes

Department Submitting Auditor

12. CONSIDERATION OF PERSONNEL ACTIONS:

I. Action Forms

1)new hire, effective 4/27/20, in Sheriff's Office for Staci Muschick @ \$16.68/hr; 2)pay adjustment, effective 4/26/20, in a) Veterans Affairs for Brett Mclain @ \$2,631.32/bw; 3)correction in effective date, effective 3/15/20, in Conservation, for Luke Feilmeier @ \$25.98/hr.

Department Submitting HR

13. CONSENT AGENDA:

(All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time the Board votes on the motion.)

I. Consideration Of Quarterly Reports Of The Following: Sheriff

Department Submitting Auditor

Documents:

SHERIFF.PDF

II. Consideration Of Renewal Iowa Retail Permit Application For Cigarette/Tobacco/Nicotine/Vapor For Casey's General Store #2301, 17005 US Highway 69, Gilbert, Ia., Effective 7/1/20-6/30/21

Department Submitting Auditor

Documents:

RETAIL PERMIT.PDF

III. Consideration Of Submission Of Request For Payment For Reimbursement Under The

Bulletproof Vest Partnership Grant Act For \$2,247.00, At 50% Of The Cost Of Vests Purchased

Department Submitting Sheriff

Documents:

BPV PAYMENT REQUEST.PDF

- IV. Consideration Of The 28E Agreements For Contract Law Enforcement Services Between Story County, IA And The Following Cities: Collins, Colo, Gilbert, Kelley, Maxwell, McCallsburg, Roland, Slater And Zearing For \$62.13 Per Capita To Begin 7/1/20 - 6/30/21 And Shall Continue Until Either Party Terminates Or Terms Of Contracts Are Changed

Department Submitting Sheriff

Documents:

COLLINS.PDF
COLO.PDF
GILBERT.PDF
KELLEY.PDF
MAXWELL.PDF
MCCALLSBURG.PDF
ROLAND.PDF
SLATER.PDF
ZEARING.PDF

- V. Consideration Of 28E Agreement For Dispatch Services Between The Story County Sheriff's Office And The Following Cities: Huxley, Nevada And Story City For \$6.11 Per Capita For Each Community Effective 7/1/20-6/30/21 And To Continue Until The Agreement Is Modified Or Terminated By Any Of The Parties

Department Submitting Sheriff

Documents:

HUXLEY.PDF
NEVADA.PDF
STORY CITY.PDF

- VI. Consideration Of Revised Avesis Vision Renewal Rates Effective 7/1/20-6/30/20

Department Submitting Board of Supervisors

Documents:

AVESIS REVISED.PDF

- VII. Consideration Of Utility Permit(S): 20-4855, 20-4862

Department Submitting Engineer

Documents:

UT 20 4855.PDF
UT 20 4862.PDF

14. PUBLIC HEARING ITEMS:

15. ADDITIONAL ITEMS:

- I. Discussion And Consideration Of Resolution #20-87 Rasmusson Acres, Residential Parcel Subdivision – Jerry Moore

Department Submitting Planning and Development

Documents:

STAFF REPORT.PDF
RESOLUTION 20 87.PDF
APPLICATION DOCUMENTS.PDF
POWERPOINT PRESENTATION.PDF

- II. Discussion And Consideration Of Implementing A Hiring Freeze - Alissa Wignall

Department Submitting Board of Supervisors

Documents:

HIRING FREEZE POLICYDRAFT.PDF

16. DEPARTMENTAL REPORTS:

17. OTHER REPORTS:

18. UPCOMING AGENDA ITEMS:

19. PUBLIC FORUM #2:

Comments from the Public on Items not on this Agenda. The Board may not take any Action on the Comments due to the Requirements of the Open Meetings Law, but May Do So In the Future.

20. LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS:

21. ADJOURNMENT:

Story County strives to ensure that its programs and activities do not discriminate on the basis of race, color, national origin, sex, age or disability. Persons requiring assistance, auxiliary aids or services, or accommodation because of a disability may contact the county's ADA coordinator at (515) 382-7204.

STORY COUNTY, IOWA
RESOLUTION OF THE BOARD OF SUPERVISORS
RESOLUTION #20-88

To Approve Proposal for Sale of
 General Obligation Road Improvement Bonds, Series 2020

WHEREAS, the Board of Supervisors of Story County (the "County"), State of Iowa, has previously proposed to enter into a General Obligation Loan Agreement (the "Loan Agreement"), pursuant to the provisions of §331.402 and §331.441 of the *Code of Iowa*, for the purpose of financing improvements to County roads, bridges and culverts; and has published notice and held a hearing thereon; and has expressed its intention to enter into the Loan Agreement and to issue \$3,000,000 General Obligation Road Improvement Bonds, Series 2020 (the Series 2020 Bonds"); and

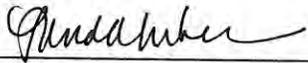
WHEREAS, on behalf of the County, Piper Sandler & Co. has been working with potential lenders to obtain proposals for the sale of the Series 2020 Bonds, has reviewed proposals with the Board of Supervisors and has made a recommendation; and

NOW, THEREFORE, BE IT RESOLVED by the Story County Board of Supervisors Iowa, as follows:

Section 1. The Board of Supervisors hereby approves the recommendation from Piper Sandler & Co. that a proposal from First National Bank, Ames, Iowa be approved for the sale of the Series 2020 Bonds, and hereby authorizes the Chairperson and County Auditor to execute the proposal on behalf of the County, in substantially the form that has been submitted to and is on file with the County Auditor.

Section 2. All resolutions or parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Approved this 21st day of April, 2020



 Chair, Board of Supervisors

Attest: 

 County Auditor

ROLL CALL	Lauris Olson	Yea <u>X</u>	Nay <u> </u>	Absent <u> </u>
FOR ALLOWANCE	Lisa Heddens	Yea <u>X</u>	Nay <u> </u>	Absent <u> </u>
	Linda Murken	Yea <u>X</u>	Nay <u> </u>	Absent <u> </u>

ALLOWED BY VOTE
 OF THE BOARD

Yea 3 Nay 0 Absent 0



 CHAIRPERSON

Above tabulation made by 

PIPER | SANDLER

APRIL 21, 2020

County Road Improvement Bonds

Story County, Iowa



Travis Squires
MANAGING DIRECTOR
Tel: +1 515 247-2354
Email: travis.squires@psc.com

Table of Contents

- I. Financing Plan
- II. Financing Options
- III. Financing Timeline
- IV. Summary | Commentary | Questions

Section I: Financing Plan

What are the important considerations for the Board

AUTHORITY FOR THE PROJECT

Hearing

- In 2019 the Board of Supervisors held a hearing for NTE \$8,000,000 for the projects (see next page)

PROJECT BUDGET

Putting together the budget?

- We are currently anticipating current project of around \$2.9 million (with some contingency)
- Remaining Projects to be financed as soon as the Spring of 2021 but could be later depending on project development



Proposed Projects (Preliminary List)

WHEREAS, Story County, Iowa (the “County”), proposes to enter into a loan agreement (the “Loan Agreement”) and issue general obligation bonds in a principal amount not to exceed \$8,000,000, pursuant to the provisions of Sections 331.402 and 331.441 of the Code of Iowa, for the purpose of paying the cost, to that extent, of constructing improvements to county bridges, roads and culverts, including the following:

- 13th Street/220th Street paving extension from 580th Avenue to 600th Avenue
- 530th Avenue paving extension from 260th Street to 280th Street
- 560th Avenue paving extension from 315th Street south .92 miles
- E18 asphalt overlay from Highway 69 to City of Roland
- Timberland Drive paving for Story City subdivision one-half mile
- 720th Avenue Bridge in Collins, Township 26
- 248th Street pipe culvert in New Albany Township, Section 18

(the “Projects”)

Section II

Financial Options for the County

Proposal Summary

ALL PROPOSALS (As Bid)

Financial Institution	Location	Interest Cost (\$)	Interest Rate (Avg)	All-In-TIC	Call Date	Final Maturity	Term	Amount
Standard Proposals (Option 1 - 10 year)								
First National Bank ¹	Ames, IA	223,226.67	1.60%	1.926416%	6/1/2027	2030	Full	3,000,000.00
Zions Bank ²	Salt Lake City, UT	265,081.67	1.90%	2.229889%	Anytime	2030	Full	3,000,000.00
Key Government Finance ³	Superior, CO	272,057.50	1.95%	2.327756%	6/1/2023	2030	Full	3,000,000.00
Capital One ⁴	New York, NY	299,960.83	2.15%	2.482790%	6/1/2025	2030	Full	3,000,000.00
Sterling National Bank ⁵	Columbus, OH	308,331.83	2.21%	2.583246%	6/1/2025	2030	Full	3,000,000.00
Standard Proposals (Option 2 - 12 year)								
Zions Bank ²	Salt Lake City, UT	327,879.67	2.02%	2.308584%	Anytime	2032	Full	3,000,000.00
Key Government Finance ³	Superior, CO	335,995.50	2.07%	2.400575%	6/1/2023	2032	Full	3,000,000.00
Capital One ⁴	New York, NY	370,082.00	2.28%	2.571685%	6/1/2026	2032	Full	3,000,000.00
Sterling National Bank ⁵	Columbus, OH	371,705.17	2.29%	2.616607%	6/1/2026	2032	Full	3,000,000.00

Additional Proposal Feedback

- ¹ No additional costs for purchaser's counsel
- ² No additional costs for purchaser's counsel, audited financial statements within 270 days of fiscal year end, subject to final credit approval
- ³ \$6,000 of additional costs for purchaser's counsel, callable months 1-36 at 103%, audited financials within 270 days of fiscal year end, taxable rate 2.47%
- ⁴ No additional costs for purchaser's counsel
- ⁵ \$5,000 of additional costs for purchaser's counsel

Financing a \$3 Million Loan – Private Placement – 10 year

Option 1: \$3,000,000 - 10 year (placement)						
Fiscal Year	Principal	Interest	Annual Payment	Estimated Tax Rate	Est. Interest Rate	
2021	925,000	49,467	974,467	0.18860	1.60%	
2022	215,000	33,200	248,200	0.04616	1.60%	
2023	220,000	29,760	249,760	0.04645	1.60%	
2024	225,000	26,240	251,240	0.04673	1.60%	
2025	225,000	22,640	247,640	0.04606	1.60%	
2026	230,000	19,040	249,040	0.04632	1.60%	
2027	235,000	15,360	250,360	0.04656	1.60%	
2028	240,000	11,600	251,600	0.04679	1.60%	
2029	240,000	7,760	247,760	0.04608	1.60%	
2030	245,000	3,920	248,920	0.04630	1.60%	
2031						
2032						
2033						
2034						
2035						
2036						
2037						
2038						
2039						
Totals:	3,000,000	218,987	3,218,987	0.06061		

Sources of Funds:	
Par Amount of Bonds:	3,000,000
County Cash:	0
Total:	3,000,000

Uses of Funds:	
Project Funds:	2,957,500
Issuance Costs:	12,500
Underwriting Costs:	30,000
Surplus:	0

Total: 3,000,000

Average Annual Payment:	321,899
Average Levy Rate / \$1000:	0.06061
Average Life of Bonds:	4.562
Average Rate:	1.600%
1/1/19 Taxable Valuation:	5,376,689,836
1/1/18 Taxable Valuation:	5,166,725,247
Spread to Current Rates:	Big

Financing a \$3 Million Loan – Private Placement – 12 year

Option 2: \$3,000,000 - 12 year (placement)						
Fiscal Year	Principal	Interest	Annual Payment	Estimated Tax Rate	Est. Interest Rate	
2021	915,000	62,452	977,452	0.18918	2.02%	
2022	170,000	42,117	212,117	0.03945	2.02%	
2023	175,000	38,683	213,683	0.03974	2.02%	
2024	180,000	35,148	215,148	0.04001	2.02%	
2025	180,000	31,512	211,512	0.03934	2.02%	
2026	185,000	27,876	212,876	0.03959	2.02%	
2027	190,000	24,139	214,139	0.03983	2.02%	
2028	195,000	20,301	215,301	0.04004	2.02%	
2029	195,000	16,362	211,362	0.03931	2.02%	
2030	200,000	12,423	212,423	0.03951	2.02%	
2031	205,000	8,383	213,383	0.03969	2.02%	
2032	210,000	4,242	214,242	0.03985	2.02%	
2033						
2034						
2035						
2036						
2037						
2038						
2039						
Totals:	3,000,000	323,638	3,323,638	0.05213		

Sources of Funds:	
Par Amount of Bonds:	3,000,000
County Cash:	0
Total:	3,000,000

Uses of Funds:	
Project Funds:	2,957,500
Issuance Costs:	12,500
Underwriting Costs:	30,000
Surplus:	0

Total: 3,000,000

Average Annual Payment:	276,970
Average Levy Rate / \$1000:	0.05213
Average Life of Bonds:	5.341
Average Rate:	2.020%
1/1/19 Taxable Valuation:	5,376,689,836
1/1/18 Taxable Valuation:	5,166,725,247
Spread to Current Rates:	B/C

Section III: Financing Timeline

What is the anticipated timeline (best case scenario)

FINANCING STEPS

Hearing

- Already Completed

Levy

- Already Completed for FY2020 and FY2021

Securing Financing (tentative dates)

- Term Sheets Out (April 2nd)
- Receive Bid (April 20)
- Approve Proposals (April 21)
- Completed Issuance (May 5 or May 12 – choice of bond attorney)
- Closing (May 20)

Section IV: Summary | Commentary | Questions

SUMMARY

Good bank participation and rate feedback from investors

Quality options for both the 10 and 12 year financing options

COMMENTARY

- TBD

QUESTIONS

Are there any specific questions remaining to be addressed?

Disclosures

Piper Sandler is providing the information contained in this communication for discussion purposes only, and it is not intended to be and should not be construed as "advice" within the meaning of Section 15B of the Securities and Exchange Act of 1934. Nothing contained herein is intended to and should be construed to give rise to a municipal advisory, financial advisory or fiduciary relationship. In conveying this information, and unless circumstances otherwise indicate, Piper Sandler is presumptively acting as an underwriter or placement agent, in which Piper Sandler's primary role is to purchase securities for resale to investors or arrange for the placement of securities in an arm's-length commercial transaction between the Client and Piper Sandler. As underwriter or placement agent, Piper Sandler has financial and other interests that differ from those of the Client.

The information contained herein may include hypothetical interest rates or interest rate savings for a potential refunding. Interest rates used herein take into consideration conditions in today's market and other factual information such as credit rating, geographic location and market sector. Interest rates described herein should not be viewed as rates that Piper Sandler expects to achieve for you should we be selected to act as your underwriter or placement agent. Information about interest rates and terms for SLGs is based on current publically available information and treasury or agency rates for open-market escrows are based on current market interest rates for these types of credits and should not be seen as costs or rates that Piper Sandler could achieve for you should we be selected to act as your underwriter or placement agent. More particularized information and analysis may be provided after you have engaged Piper Sandler as an underwriter or placement agent or under certain other exceptions as describe in the Section 15B of the Exchange Act.

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ChildServe Report to the Story County Board of Supervisors

April 21st, 2020

Our Mission

We partner with families to help children with special healthcare needs live a *great* life.

Our Vision

ChildServe will be uniquely positioned in Iowa to improve the health and wellbeing of children with special healthcare needs.

Our Values

ChildServe incorporates our core values of care, integrity, trust, partnerships, and excellence in our relationships with children, families, staff members, and the community.

- **Iowa's Largest Pediatric Rehabilitation Provider** with 102 occupational, physical, and speech therapists (20 in Ames)
- **Iowa's only** CARF-accredited rehabilitation program with specialties in pediatrics and brain injury
- Physician-led by **Iowa's only** board-certified pediatric physiatrist

Governance:

ChildServe is governed by a **Board of Trustees** and a **Board of Directors**.

- **Ames Community Advisory Board** meets quarterly to give feedback on community engagement and program needs.
Sarah Buss, Director of Programming, Ames Chamber of Commerce
Fern Kupfer, Retired, Iowa State University
Marcia Thompson, Retired, Ames Community School District

Accreditations:

- ChildServe Childcare Center has a **5-Star Rating on Iowa Quality Rating System**
- All other ChildServe programs are accredited within **CARF**: Commission on Accreditation of Rehabilitation Facilities



Programs and Funding:

- Childcare - ASSET funders, DHS childcare assistance, and private pay
- Outpatient Therapy and Adaptive Equipment – private insurance, private pay and Medicaid/MCOs
- Respite and Supported Community Living – ASSET funding with Central Iowa Community Services, Children at Home Funds, ARC of Story County funds, private pay and Medicaid/MCOs
- Day Habilitation, Medical Day Health, Autism Day Health – Private pay and Medicaid/MCOs



77.8%	MEDICAID/MEDICARE
11.0%	PRIVATE INSURANCE
6.4%	CHILDREN + FAMILIES
2.8%	CHARITABLE CONTRIBUTIONS
2.0%	OTHER

Number Served:

595 children were served from our Ames Location, which was a decrease of 15 children from the prior year.



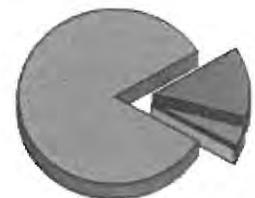
38.5%: Ages 0 – 4
 33.1%: Ages 5 – 9
 13.6%: Ages 10 – 13
 8.2%: Ages 14 – 17
 5.9%: Ages 18 – 21
 0.7%: Ages 22+

Children Served by Age	Totals		
		12	13
0	14	13	19
1	44	14	9
2	52	15	16
3	56	16	12
4	63	17	12
5	55	18	11
6	46	19	7
7	32	20	7
8	29	21	10
9	35	22	2
10	27	24	2
11	22		
		Total Children	595



# of Services Used	# of Children	%
One	490	82.91 %
Two	77	13.03 %
Three	22	3.72 %
Four	2	0.34 %
Total	591	100.00 %

of Services Used by Child



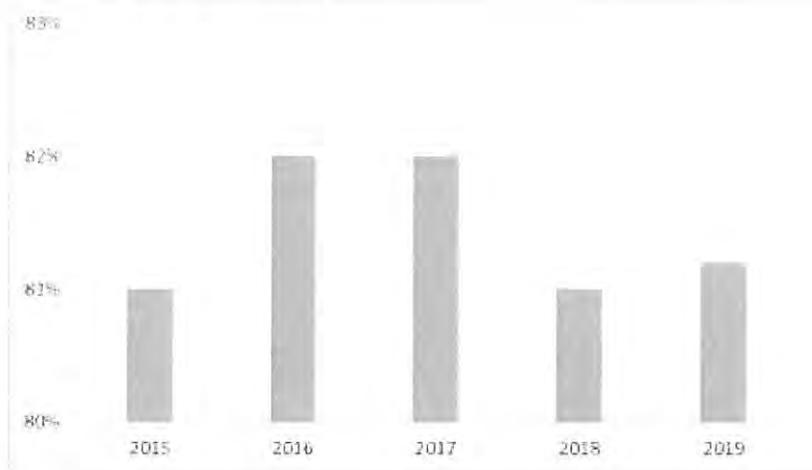
One Two Three Four

Satisfaction:

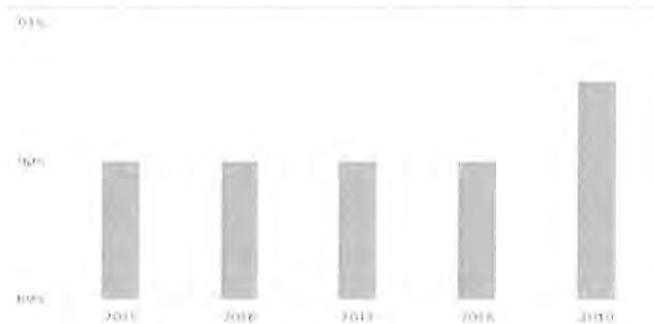
ChildServe team members have a high degree of engagement.

Staff Engagement 2019: Overall Results

Overall Engagement (average of Q1-12): 81%
Goal: 80%



Staff who agree "The mission of my company makes me feel my job is important": 91%
Goal: 90%



ChildServe families also report high satisfaction rates:

Area	ChildServe	Weighted Avg
Family Engagement	97%	95%
Family Satisfaction	96%	93%
Child Satisfaction	97%	93%
Family Benefit	95%	89%
Child Benefit	94%	88%
Care Coordination	94%	90%
Physical Environment	93%	91%
Billing	87%	85%
Family Responses	206	

2019 Highlights:

- Leased space across the street at 2010 Philadelphia to relocate some administrative staff. This allowed us to create a large training room space as well as convert two office spaces to treatment rooms – to allow for continued growth in Outpatient Therapy.
- Majority of growth this year has been in the Autism Day Health and Outpatient Therapy programs.
- ChildServe has been serving the community for the past 25 years.
- Had a ribbon cutting ceremony in the fall of 2019 for our newly completed Playground – restructure, drainage improvements, new surfacing.
- May 2019 – had our first annual Launch + Learn event, a lunch program to educate the community of who we are and what we do.
- October 2019 – had our first Trunk or Treat event, volunteers from staff, local businesses, and members of the community.
- Multiple grants from local businesses and community organizations: Universal Exercise Unit, Hi-Lo Plinth Table, Dynavision, Bilingual Speech Evaluation materials, a new refrigerator for feeding supplies, LiteGait Gait Trainer, Program Fees for summer Respite program, Rebounder.
- Partnered with the United Way of Story County and First Book to receive a grant that allowed for the purchase of over 1,000 books – all to be given to children in our Outpatient Therapy, Childcare, Medical and Autism Day Health programs to help build family's personal libraries.
- Have partnered with the Ames Public Library to educate employees and educators on creating library programs for children and young adults with special health care needs.

ChildServe in the time of COVID-19

- Our Childcare facility remains open and available to our families that are currently enrolled. We have also offered up spots to Essential Employees in the community who may need temporary childcare (accepting school-age children). We are also accepting temporary admits for school-age siblings of enrolled families that need assistance while school is not in session.
- Continue to offer Medical and Autism Day Health programming.
- Outpatient therapy continues to offer in-person options but over 60% of the caseloads have been transferred to a telehealth platform. We will focus on shifting as many families as possible to the telehealth platform and continue to evaluate and offer open spots to families on the wait list.
- Respite and Supported Community Living are continuing to partner with families and explore creative ways to continue and resume services. We are working to hire parents and siblings to assist with SCL and respite goals. Zoom sessions for group meets to help keep children and young adults stay connected with their peers in the community.



Story County Commission of Veterans Affairs
Brett D. McLain, Director
Story County Human Services Center
126 S. Kellogg Ave. Suite 001, Ames, Iowa 50010
Ph. 515-956-2626 Fax 515-956-2627
www.storycountyiowa.gov/va
veteransaffairs@storycountyiowa.gov

April 21, 2020

Board of Supervisors Quarterly Report

****** Period covered: January 1, 2020 – March 31, 2020**

“Greetings from the Commission of Veterans Affairs”

Commissioners: Patrick Peakin, Chair; Amy Rosenberg, Secretary; Members Monty Woodward, Nick Briseno, and Luke Vance.

Two Veterans were eligible for rent assistance in the amount of **\$900.00**.

The total of county assistance was **\$900.00**.

During this third quarter, we interviewed 215 Veterans and/or Surviving Spouses for eligibility for Federal, State, and County VA benefits.

The breakdown of the 215 interviews is as follows:

175 men and 40 women.

23 served during WWII.

22 served during the Korean War.

74 served during the Vietnam War.

28 served during the Persian Gulf War.

30 served during the Cold War.

19 served in Iraq or Afghanistan (OIF, OEF, or OND).

19 Surviving Spouses of Veterans.

Veterans Day at the Capitol

On January 22, 2020, Commissioner Pat Peakin and Director Brett McLain attended Veterans Day at the Capitol. There are several Veterans Affairs bills this year for us to watch.

Hometown Outreach Program

February 19, 2020: Maxwell

March 4, 2020: Roland

March 18, 2020: Cambridge

A total of 15 Veterans and 1 Surviving Spouse attended these events.

Due to COVID-19, on March 13, 2020 the Commission suspended the Hometown Outreach Program. We are planning on reactivating the program on May 20, 2020.

The program times have increased from half days to a 9 AM - 4 PM schedule, with appointment options after 4 PM.

Nursing Home Program

During this quarter, VA visited 8 different nursing homes and assisted living facilities, seeing 23 Veterans and 10 Surviving Spouses.

Due to COVID-19, on March 13, 2020 the VA Commission suspended our Nursing Home Program, home visits, and jail visits. We are planning on reactivating this program on August 6, 2020.

Story County Freedom Flight

In January we had our first meeting for the year. Brushy Creek will possibly be ending flights to DC in 2021 after their 24th trip.

I wanted to get the committee going on raising some funds and locating Veterans who haven't gone on this trip to apply. We are sending WWII – Vietnam Veterans to DC for a one big day trip.

On March 16, 2020, a letter was received that a grant I had applied for was approved for **\$5,000**; that will cover the cost of 8.3 Veterans for the Honor Flight. Those funds will come in August from the **Senior Variety Show**. We have the rest of the funds we need to send others who are scheduled to go.

We currently have two flights scheduled for this year, August 29, 2020 and September 19, 2020. Director Brett McLain will be on the September flight.

Sincerely,

Brett McLain, Director Veterans Affairs

**Story County Sheriff's Report
Total Income Earned
For the Quarter Ending March 31, 2020**

Civil Fees (01000-01000-4400-05)	\$33,567.02
Civil Fees (Credit Card)	\$1,513.00
Permits to Carry Concealed Weapon (01000-01000-4410-05)	\$5,700.00
Permits to Carry Concealed Weapon (Credit Card)	\$5,195.00
Interest (01000-00054-6000-05)	\$48.04
Work Release (01000-01000-4400-05)	\$1,575.00

Total **\$47,598.06**

Total Paid to Story County Treasurer **\$47,598.06**

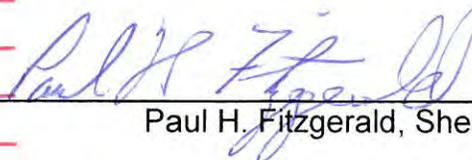
APPROVED

DENIED

Board Member Initials: PHF

Meeting Date: 4-21-2020

Follow-up action: _____



Paul H. Fitzgerald, Sheriff

Dated 03/31/2020
PHF:kan

https://tax.iowa.gov

Instructions on the reverse side

For period (MM/DD/YYYY) 07 / 01 / 2020 through June 30, 2021

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade Name/DBA CASEY'S MARKETING COMPANY/DBA CASEY'S GENERAL STORE# 2301

Physical Location Address 17005 US HIGHWAY 69 City GILBERT ZIP 50105

Mailing Address PO BOX 3001 City ANKENY State IA ZIP 50021

Business Phone Number 5152335069

Legal Ownership Information:

Type of Ownership: Sole Proprietor Partnership Corporation LLC LLP

Name of sole proprietor, partnership, corporation, LLC, or LLP CASEY'S GENERAL STORE, INC.

Mailing Address PO BOX 3001 City ANKENY State IA ZIP 50021

Phone Number 515-446-6404 Fax Number 515-965-6205 Email JESSICA.FISHER@CASEYS.COM

Retail Information:

Types of Sales: Over-the-counter Vending machine

Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes No X

Types of Products Sold: (Check all that apply)

Cigarettes Tobacco Alternative Nicotine Products Vapor Products

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store Bar Convenience store/gas station Drug store Grocery store Hotel/motel Liquor store Restaurant Tobacco store

Has vending machine that assembles cigarettes Other

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)

Name (please print) JULIA L. JACKOWSKI, SECRETARY FOR CASEY'S MARKETING COMPANY

APPROVED DENIED

Name (please print)

Signature Board Member Initials: JLM

Date

Meeting Date: 4-21-2020

Follow-up action:

Signature Julia L. Jackowski

Date 04/01/2020

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY - MUST BE COMPLETE

X Fill in the amount paid for the permit: 50.00

Fill in the date the permit was approved by the council or board:

Fill in the permit number issued by the city/county:

X Fill in the name of the city or county issuing the permit: Story County

New Renewal

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

Email: iapledge@iowaabd.com

Fax: 515-281-7375



PAYMENT REQUEST

1. Agency Profile

2. Application

3. Payment

3.4 Payment Request

4. Status

5. Personal Information

Help

JUR: STORY COUNTY, IA

LOGOUT

OMB #1121-0235
(Expires: 10/31/2016)

Below is a list of your agency payment request(s) organized by status.

Click the **Create** button to create a new payment request.

Click the **View** link under the Action column to view details of a payment request.

To delete payment request(s) created by your agency, click the checkboxes under the Select column for each payment request you wish to delete. When you click the **Delete** button, a confirmation page displays. To delete selected payment request(s) created by your agency, click the **Confirm** button on the confirmation page. A jurisdiction cannot delete payment requests created by a LEA.

To deny LEA payment request(s), click the checkboxes next to LEA payment request(s) you wish to deny. When you click the **Deny** button, a confirmation page displays. To deny selected payment request(s), enter the **COMMENTS** and click the **Confirm** button on the confirmation page.

To submit payment request(s) to BJA, click the checkbox next to the JUR and/or LEA payment request(s) you wish to submit. Click the **Submit** button to continue with the Payment Request submission process.

CREATE

PAYMENT REQUESTS

Created

Select	Total Reported	Total Requested	Requested Date	Payment Date	Waivers	Action
--------	----------------	-----------------	----------------	--------------	---------	--------

JUR: STORY COUNTY

<input checked="" type="checkbox"/>	\$4,494.00	\$2,247.00				View
-------------------------------------	------------	------------	--	--	--	----------------------

DELETE

DENY

SUBMIT



AUTHORIZED DESIGNEE

1. Agency Profile

2. Application

3. Payment

4. Status

5. Personal Information

Help

JUR: STORY COUNTY, IA

LOGOUT

OMB #1121-0235
(Expires: 10/31/2016)

The Authorized Designee must be an employee of the jurisdiction. Contractors and third party vendors may not complete the certification process, nor may they be listed as an authorized designee contact.

			
Confirm Payment Request Submit	Review Banking & Contact Info	Authorized Designee	Chief Executive Certification

AUTHORIZED DESIGNEE:

Title: Mrs.

First Name: Leanna

Middle Initial: J

Last Name: Ellis

Phone: (515) 382-6566x7474

Fax: (515) 382-7479

Email: tellis@storycountyiowa.gov

*** My authorized designee information is correct:** Yes No

SAVE CANCEL



CEO CERTIFICATION

1. Agency Profile

2. Application

3. Payment

4. Status

5. Personal Information

Help

JUR: STORY COUNTY, IA

LOGOUT

OMB #1121-0235
(Expires: 10/31/2016)

Confirm Payment Request Submit	Review Banking & Contact Info	Authorized Designee	Chief Executive Certification

CERTIFICATION

CHIEF EXECUTIVE CERTIFICATION

Your submission of this Request for Payment as Chief Executive of your Jurisdiction for reimbursement under the Patrick Leahy Bulletproof Vest Partnership Grant Act represents your legal binding acceptance of the terms set forth on this form and your statement of the truthfulness and accuracy of representations made in this form.

CHIEF EXECUTIVE CERTIFICATION

CERTIFICATION SIGNATURE

Are you the chief executive officer:

Yes
 No

LINDA MURKEN, CHAIR, BO of SUPS

As the Chief Executive or Authorized Designee requesting payment to this Jurisdiction for vests received, please enter your name in the space provided:

Signature:

CANCEL SAVE

STORY COUNTY UTILITY PERMIT

Date 4/14/20

To the Board of Supervisors, Story County, Iowa:

The Iowa Regional Utilities Association Company, incorporated under the laws of Iowa authorize to do business within the State of Iowa, with its principal place of business at 1351 Iowa Speedway Drive, Newton, Iowa 50208, does hereby make application requesting permission to occupy certain portions of public right-of-way and that the County Engineer be directed to establish the location of lines of transmission of Potable Water on secondary route Timberland Drive, from West ROW line to East ROW line, a distance of 100 feet. ~~miles~~

Agreements: The utility company, corporation, applicant, permittee, or licensee, (hereinafter referred to as the permittee) agrees that the following stipulations shall govern under this permit.

1. The Permittee will file a plat setting out the location of proposed line on the secondary route and that the description of the proposed installation including type, height, and spacing of poles, maximum voltage, lengths of cross arms, minimum clearance and number of wires, type, size and capacity of underground cables, conduits, tile lines, and pipe lines, maximum working pressures for pipe lines carrying gas or flammable petroleum products are described as follows: Directional boring from West ROW line to East ROW line under Timberland Drive, in Section 6, Howard Township, installing a 2" PVC water main a minimum of 5 feet deep. See attached Plan Sheet.
2. The installation shall meet the requirements of county, state, and federal laws, franchise rules, and of the Iowa State Commerce Commission Regulations and Directives, Utilities Division, the Iowa State Department of Health, and any other laws or regulations applicable.
3. The Permittee shall be fully responsible for any future adjustments of its facilities within the established highway right-of-way caused by highway construction or maintenance operations.
4. Story County assumes no responsibility for damages to the Permittee's property occasioned by any construction or maintenance operations on said highways.
5. The Permittee shall take all reasonable precautions during the construction and maintenance of said installation to protect and safeguard the lives and property of the traveling public and adjacent property owners.
6. The Permittee, and its contractors, shall carry on the construction or repair of the accommodated utility with serious regard to the safety of the public. Traffic protection shall be in accordance with Part VI of the current Iowa Department of Transportation Manual on Uniform Control Devices for Streets and Highways.
7. The Permittee shall be responsible for any damage resulting to said highways because of the construction operation, or maintenance of said utility, and shall reimburse Story County for any expenditure the County may have to make on said highways because of said permittee's utility having been constructed, operated, and maintained thereon.
8. The Permittee shall indemnify and save harmless Story County from any and all causes of action, suits at law or in equity, or losses, damages, claims, or demands, and from any and all

liability and expense of whatsoever nature for, on account of or due to the acts or omissions of said Permittee's officers, members, agents, representatives, contractors, employees or assigns arising out of or in connection with its (or their) use or occupancy of the public highway under this permit.

9. Noncompliance with any of the terms of permit, or agreement, may be considered cause for shut down of utility construction operations, or revocation of the permit.

10. The following special requirements, if applicable, shall apply to this permit:

Whenever the route of the proposed cable line runs along a paved secondary highway, the location of said cable shall be constructed on top of the road shoulder so as to be within approximately two-feet of the pavement edge.

Whenever the route of the proposed cable line runs along a dirt or gravel surfaced highway, the location of said cable shall be constructed on top of the road surface and as near possible to the shoulder line

Whenever a cross road culvert or bridge is encountered along the route of the proposed cable lines, said cable shall be constructed around the ends of said cross road culvert or bridge even though this looping is not designated on the situation plans attached hereto.

The crossing of the cable line from one side of the highway to the other shall be accomplished at a near right angle rather than diagonally so as to disturb the roadbed of the traveled way as little as possible.

Whenever the route of the proposed cable line is to cross a paved highway, such crossing shall be in a bored hole rather than open cut trench.

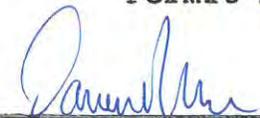
Date 4-13-2020

Iowa Regional Utilities Association
Name of Company (Applicant - Permittee)


by Gayla E. Hannagan, Phone no. 641-792-7011
Permit Manager

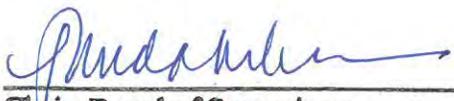
Recommended for Approval:

Date 4-14-20


County Engineer Phone no. 515-382-7355

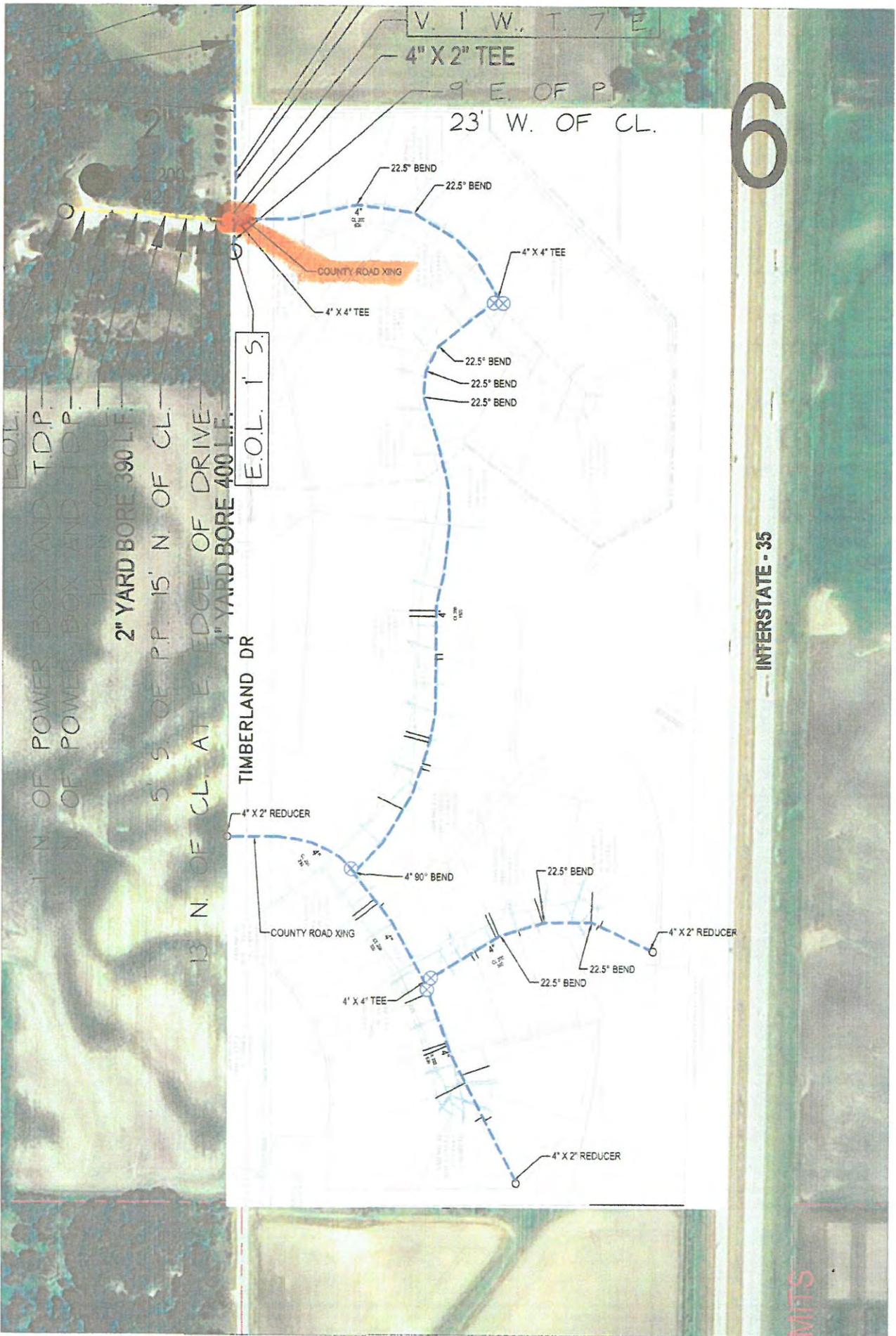
Approved:

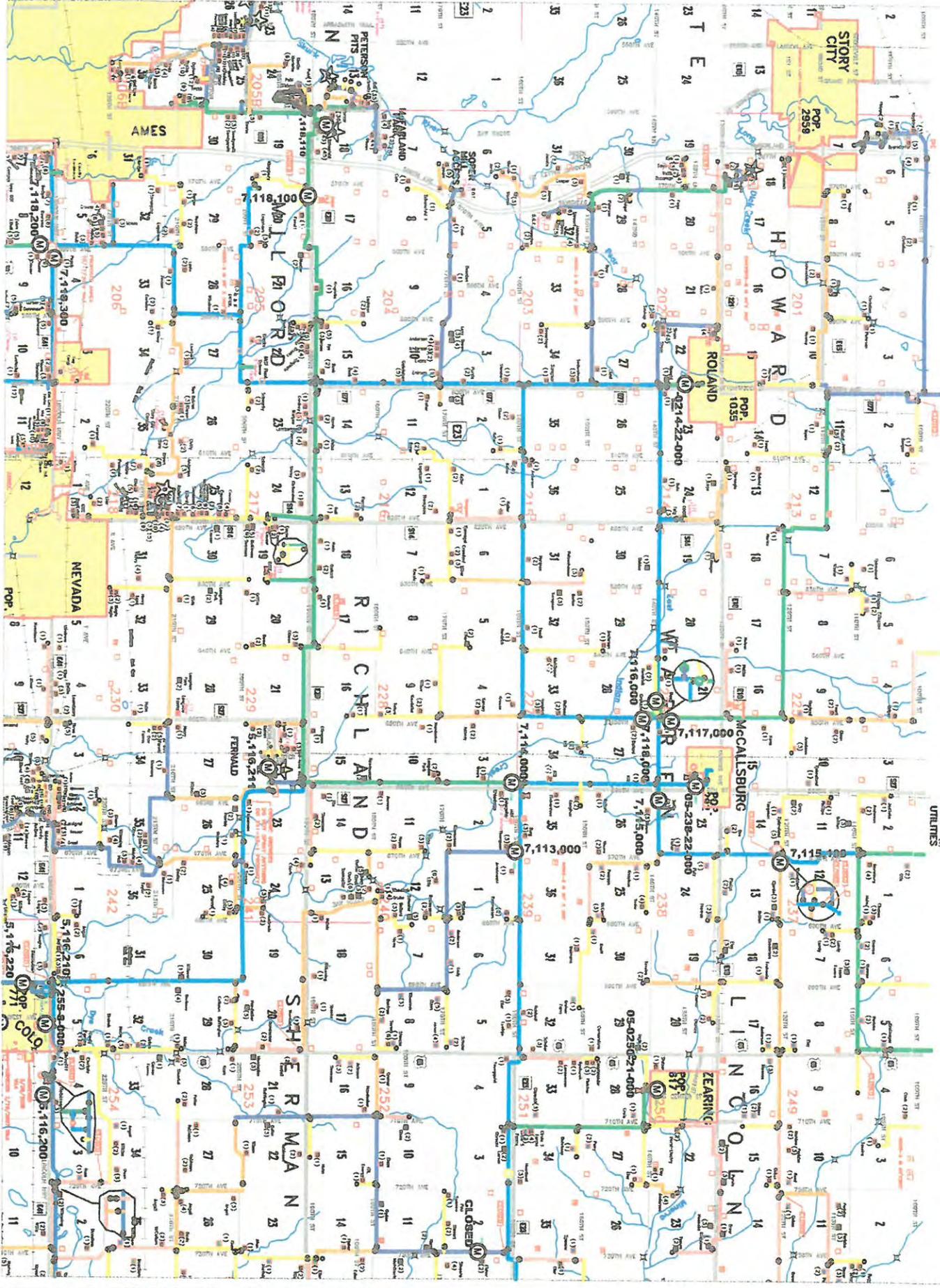
Date 4-21-2020


Chair, Board of Supervisors
Story County, Iowa

Three (3) copies of this form will be required for each installation. A plat shall be attached to each copy submitted.

6





R-23-W SEE MAP L-42 R-22-W R-21-W

<p>THIS MAP IS BASED ON IOWA DOT COUNTY MAPS</p>	<p>REVISIONS BY CLO</p>	<p>DRAWN BY CLO</p>	<p>IOWA REGIONAL UTILITIES ASSOCIATION 1351 IOWA SPEEDWAY DRIVE, NEWTON, IOWA 50208-8254 (641) 792-7011</p>	<p>STORY COUNTY</p>	<p>N 1" = 0.01"</p>
--	-------------------------	---------------------	---	---------------------	----------------------------------

Main Office
1351 Iowa Speedway Dr.
Newton, IA 50208
Ph: 800-400-6066
Fax: 641-792-6982



Branch Office
205 C Avenue
Grundy Center, IA 50638
Ph: 319-824-5920
Fax: 319-824-6045

www.irua.net

We Flow That Extra Mile!

April 13, 2020

Darren Moon
Story County Engineer
837 N Avenue
Nevada, Iowa 50201

RE: Permit Request – One (1) County Road Crossing under Timberland Drive

Mr. Moon:

Please find enclosed a Story County permit application for a 2" water main installation under Timberland Drive in Howard Township, in Section 6, T85N, R23 W, in Story County.

Enclosed is the permit application and a map of this location.

If you require further information concerning this permit application, please do not hesitate to contact me.

Thank you.

Sincerely,
IOWA REGIONAL UTILITIES ASSOCIATION

Gayla E. Hannagan
Permit Manager

Enc.
GEH/dm

STORY COUNTY UTILITY PERMIT

Date 4-16-2020

To the Board of Supervisors, Story County, Iowa:

71330908000026/OSP-18989

The Windstream Iowa Communications, LLC Company, incorporated under the laws of Iowa, authorize to do business within the State of Iowa, with its principal place of business at 4001 N Rodney Parham Rd, Little Rock, AR, does hereby make application requesting permission to occupy certain portions of public right-of-way and that the County Engineer be directed to establish the location of lines of transmission of place a service on secondary route 305th St, from 65172 305th St to 653rd Ave, a distance of N/A miles.

Agreements: The utility company, corporation, applicant, permittee, or licensee, (hereinafter referred to as the permittee) agrees that the following stipulations shall govern under this permit.

1. The Permittee will file a plat setting out the location of proposed line on the secondary route and that the description of the proposed installation including type, height, and spacing of poles, maximum voltage, lengths of cross arms, minimum clearance and number of wires, type, size and capacity of underground cables, conduits, tile lines, and pipe lines, maximum working pressures for pipe lines carrying gas or flammable petroleum products are described as follows:

2. The installation shall meet the requirements of county, state, and federal laws, franchise rules, and of the Iowa State Commerce Commission Regulations and Directives, Utilities Division, the Iowa State Department of Health, and any other laws or regulations applicable.

3. The Permittee shall be fully responsible for any future adjustments of its facilities within the established highway right-of-way caused by highway construction or maintenance operations.

4. Story County assumes no responsibility for damages to the Permittee's property occasioned by any construction or maintenance operations on said highways.

5. The Permittee shall take all reasonable precautions during the construction and maintenance of said installation to protect and safeguard the lives and property of the traveling public and adjacent property owners.

6. The Permittee, and its contractors, shall carry on the construction or repair of the accommodated utility with serious regard to the safety of the public. Traffic protection shall be in accordance with Part VI of the current Iowa Department of Transportation Manual on Uniform Control Devices for Streets and Highways.

7. The Permittee shall be responsible for any damage resulting to said highways because of the construction operation, or maintenance of said utility, and shall reimburse Story County for any expenditure the County may have to make on said highways because of said permittee's utility having been constructed, operated, and maintained thereon.

8. The Permittee shall indemnify and save harmless Story County from any and all causes of action, suits at law or in equity, or losses, damages, claims, or demands, and from any and all

liability and expense of whatsoever nature for, on account of or due to the acts or omissions of said Permittee's officers, members, agents, representatives, contractors, employees or assigns arising out of or in connection with its (or their) use or occupancy of the public highway under this permit.

9. Noncompliance with any of the terms of permit, or agreement, may be considered cause for shut down of utility construction operations, or revocation of the permit.

10. The following special requirements, if applicable, shall apply to this permit:

Whenever the route of the proposed cable line runs along a paved secondary highway, the location of said cable shall be constructed on top of the road shoulder so as to be within approximately two-feet of the pavement edge.

Whenever the route of the proposed cable line runs along a dirt or gravel surfaced highway, the location of said cable shall be constructed on top of the road surface and as near possible to the shoulder line

Whenever a cross road culvert or bridge is encountered along the route of the proposed cable lines, said cable shall be constructed around the ends of said cross road culvert or bridge even though this looping is not designated on the situation plans attached hereto.

The crossing of the cable line from one side of the highway to the other shall be accomplished at a near right angle rather than diagonally so as to disturb the roadbed of the traveled way as little as possible.

Whenever the route of the proposed cable line is to cross a paved highway, such crossing shall be in a bored hole rather than open cut trench.

Date 04/15/20

Windstream Iowa Communications, LLC
Name of Company (Applicant - Permittee)

by Gabrielle Johnson 501-748-7807
Phone no.

Recommended for Approval:

Date 4-16-20

[Signature] 515-382-7355
County Engineer Phone no.

Approved:

Date 4-21-2020

[Signature]
Chair, Board of Supervisors
Story County, Iowa

Three (3) copies of this form will be required for each installation. A plat shall be attached to each copy submitted.

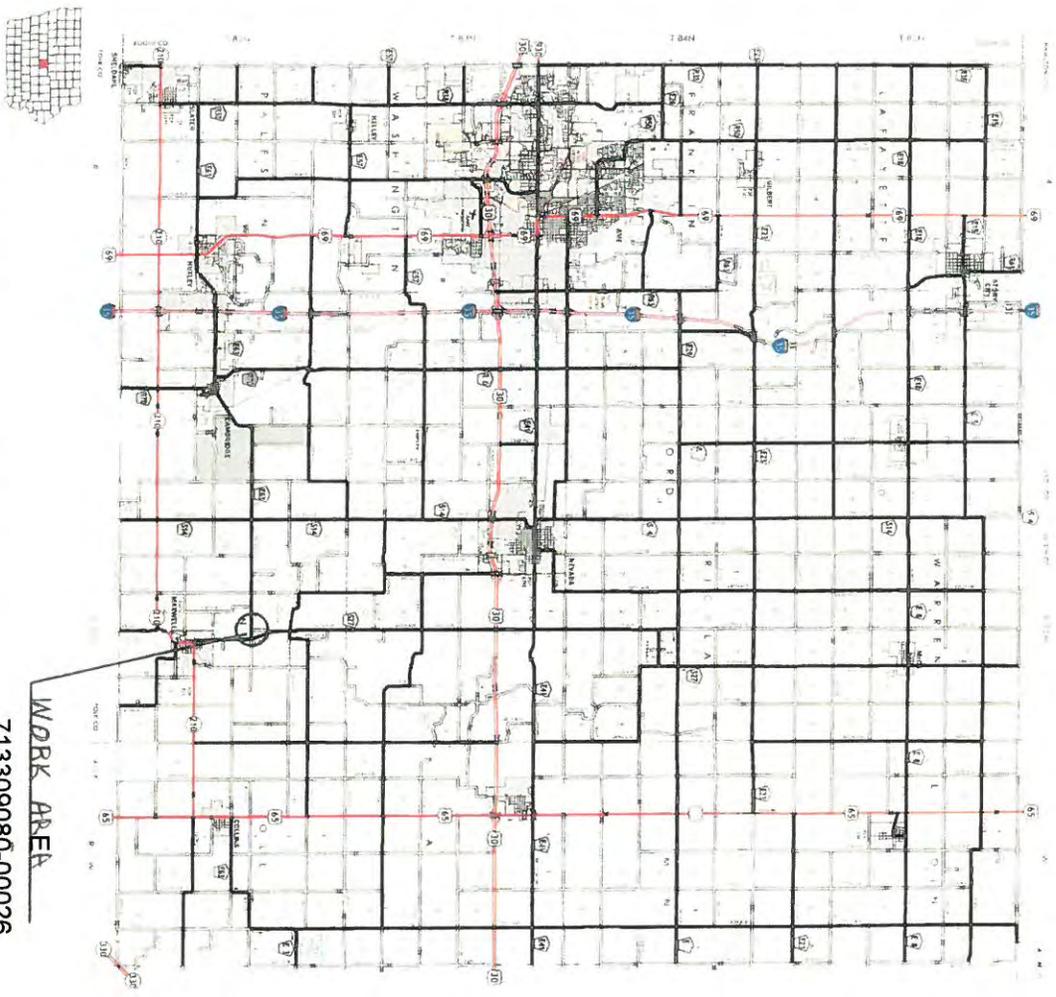
Farm-to-Market Road System Map

STORY COUNTY
IOWA



LA 540C
LA 540C
LA 540C

- Legend for road types and features
- Scale bar
- North arrow



WORK AREA
713309080-00026

Farm-to-Market System as of:
12-4-2017
Verified by Chair of
Farm-to-Market Review Board
Signature: _____ On File
Date: _____
Based on Farm-to-Market Review Board
meeting held:
12-4-2017





March 26, 2020

RE: **Story County**
Vision Plan Renewal

Thank you for choosing Avēsis as your vision care provider. We are privileged to have you as our client and are committed to ensuring that Story County receives the best vision care experience available. We look forward to continuing our relationship with you and serving as your vision carrier of choice in the coming years.

We are pleased to offer a (2) year guarantee with the following premium rates:

Group Number: 60790-1509
Current Rates: \$11.64 / \$22.37 / \$24.38 / \$31.36
Renewal Period: July 01, 2020 - June 30, 2022

Option 1 (Current Plan)

Renewal Plan: 933
Lens Option Package: N/A
Copays: \$10 / \$15
Wholesale Frame Allowance: \$50
Contact Lens Allowance: \$130
Renewal Rates: \$11.99 / \$23.04 / \$25.11 / \$32.30

We would like to offer your group some additional benefits to better suit their needs!

Option 2

Plan: 050130DZ-L3
Lens Option Package: L3
Copays: \$10 / \$20
Wholesale Frame Allowance: \$50
Contact Lens Allowance: \$130
Renewal Rates: \$13.43 / \$25.99 / \$28.35 / \$36.55

Option 3

Plan: 050130DZ-L5
Lens Option Package: L5
Copays: \$10 / \$20
Wholesale Frame Allowance: \$50
Contact Lens Allowance: \$130
Renewal Rates: \$14.34 / \$27.86 / \$30.40 / \$39.22

Your vision benefits will renew automatically on the date shown above, unless otherwise indicated by you in advance of the scheduled renewal date. As an acknowledgment receipt, please sign and return the renewal. It may be emailed to renewals@avesis.com or faxed to (855) 643-6630 within 30 days of the renewal date. If you have any questions, please contact me at acarfrae@avesis.com or by phone at (410) 413-9302.

Selection:

Option 1
Option 2
Option 3

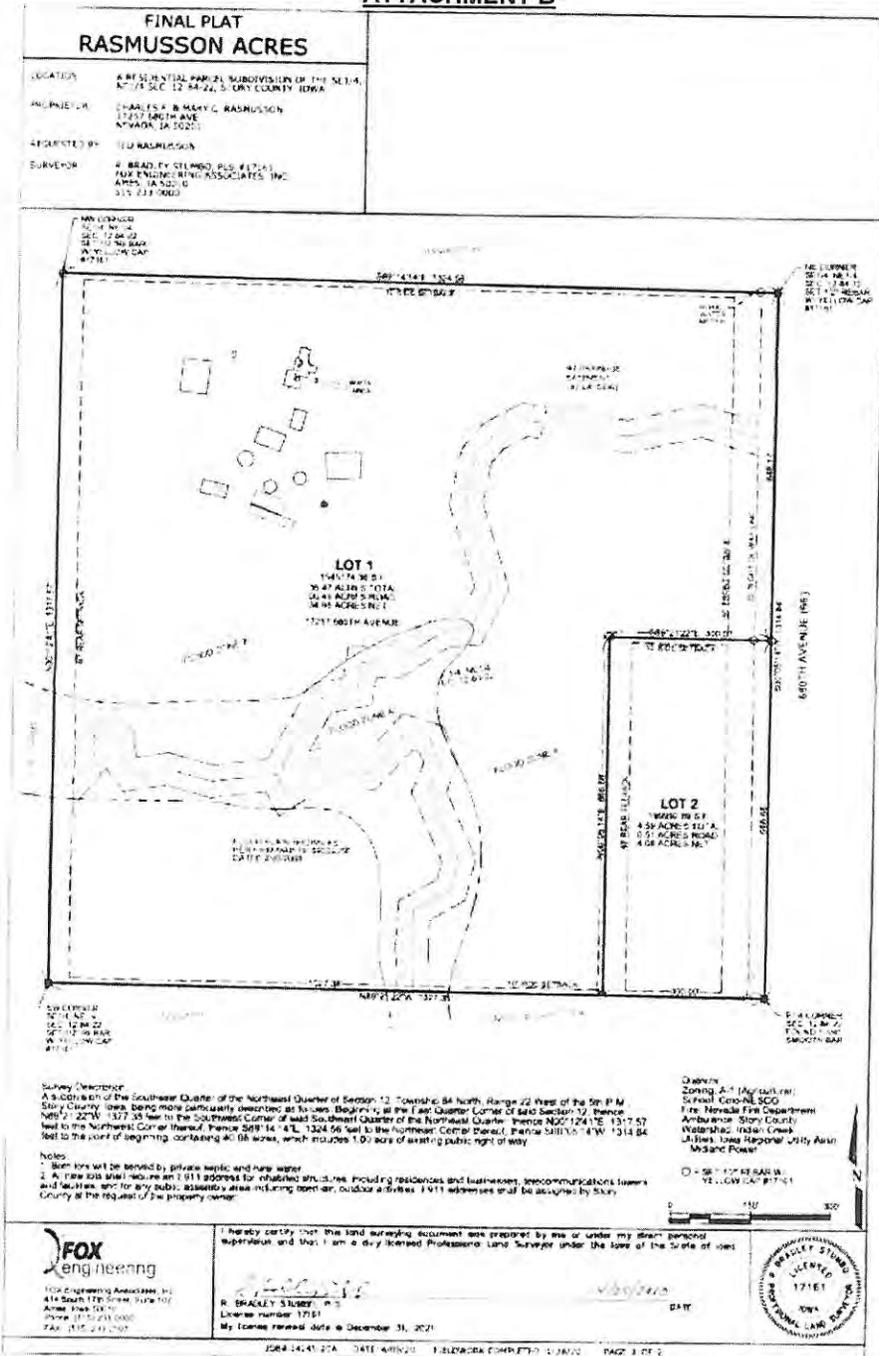
Signature *Linda Murken*
Date 4-21-2020
Printed Name LINDA MURKEN

Sincerely,
Amie Carfrae

ATTACHMENT A
Legal Description

The Southeast Quarter of the Northeast Quarter of Section 12, Township 84 North, Range 22 West of the 5th P.M., Story County, Iowa, being more particularly described as follows: Beginning at the East Quarter Corner of said Section 12; thence N89°21'22"W, 1327.38 feet to the Southwest Corner of said Southeast Quarter of the Northeast Quarter; thence N00°12'41"E, 1317.57 feet to the Northwest Corner thereof; thence S89°14'14"E, 1324.56 feet to the Northeast Corner thereof; thence S00°05'14"W, 1314.84 feet to the point of beginning, containing 40.06 acres, which includes 1.00 acre of existing public right of way.

ATTACHMENT B



Staff Report

Board of Supervisors

Date of Meeting:

April 21, 2020

Case Number SUB 04-20

Rasmusson Acres Residential Parcel Subdivision
Resolution No. 20-87

APPLICANT/PROPERTY OWNERS:

Charles F. & Mary C. Rasmusson

STAFF PROJECT MANAGER:

Jerry L. Moore, Planning and Development Director

SUMMARY:

A Residential Parcel Subdivision request for Parcel #07-12-200-400 to create two lots: proposed Lot 1, a 34.98-net acre lot containing the existing farmstead that includes the dwelling, accessory buildings and corn cribs located at 17257 680th Avenue, and proposed Lot 2, a 4.08-net acre lot located in the southeast area of the parcel. Proposed Lot 1 will continue to be used for livestock production and contains pastureland. Proposed Lot 2 will accommodate a proposed new single family dwelling. The purpose of the subdivision is to create a new lot for the property owner's son to construct a new single family dwelling. Planning and Development staff recommend approval of the proposed Residential Parcel Subdivision Plat.





Property Owner

Charles F. & Mary C. Rasmussen

Parcel Identification Number(s)

07-12-200-400

Size of Area

39.06 net-acres

Location of Subdivision

Richland Township (Section 12, Township 84, Range 22)

Districts

A-1 Agricultural District
Story County Ambulance
Nevada Fire Department
Colo-Nesco School District
Midland Power Coop
Iowa Regional Utilities Association

Subject Property and Proposed Subdivision

The subject property is located over six miles northeast of Nevada and over four miles southwest of Zearing. The subject property is a 39.06 net-acre parcel containing a farmstead with an existing dwelling constructed in 1967, several accessory structures constructed between 1900 to 2006, and three steel grain storage bins constructed from the early to late 1960's. The property owners are currently raising cattle on the property. Except for the creek/stream areas, approximately 28 acres of the parcel contains pastureland for grazing cattle. A small portion of land (1/2 acre) in the northwest corner of the property contains row crops. The property has frontage along 680th Avenue to the east. An existing access is located in the northeast corner of the parcel and a gravel driveway extends westerly to the farmstead located in the northwest area of the parcel. A tributary of the East Indian Creek meanders through the central area of the parcel and its located south of the farmstead. The creek/stream extends through the east, south and west property lines. A treed area is located on the north side of the farmstead and also extends along the north and east property line areas. A 1% annual chance flood plain area is located along the stream/creek areas located in the southwest and central areas of the property and the flood plain extends through the south and west property lines.

Rasmusson Acres Residential Parcel Subdivision Plat will include proposed Lot 1, a 34.98-net acre lot containing the existing farmstead that includes the dwelling, accessory buildings and corn cribs located at 17257 680th Avenue, and proposed Lot 2, a 4.08-net acre lot located in the southeast area of the parcel. Proposed Lot 1 will continue to be used for livestock production



and the balance of the land area will remain as pastureland. Proposed Lot 2 will accommodate a proposed new single family dwelling for the property owner's son who assists with the farming operation throughout the year. Lot 1 has rural water service and the rural water main will be extended to proposed Lot 2. A 60 feet wide easement is shown along the creek/streams. The applicant's son will need to apply for an entrance permit from Engineering/Secondary Roads for a new access from 680th Avenue to proposed Lot 2, a septic system permit from Environmental Health, and a 911 address permit from Planning and Development at the time the zoning permit application is submitted for the proposed dwelling for proposed Lot 2. In addition to the subdivision plat application and drawing submittal on March 25, 2020, the applicant also submitted the Consent to Plat, Title Opinion, Story County Treasures Certificate, a copy of the written drainage easement and a separate drainage easement drawing, and provided responses to County staff comments.

The property is designated as Agricultural Conservation Areas and Natural Areas in the Capstone (C2C) Comprehensive Plan Future Land Use Map. Agricultural Conservation Areas "encompass large areas of highly valuable farmland, with farming and agricultural production as the primary activity." Principles for the designation include encouraging high-value agriculture lands to remain in production. Natural Resource Areas are also located along the creek/stream areas of the property and also encompass areas outside the creeks/streams. As previously stated, 4.08 acres will be included with proposed Lot 2 in the southeast area of the property. The footprint of the proposed dwelling is planned to be located on the higher elevation area of proposed Lot 2, outside of the Natural Resource Area and most of proposed Lot 2 will be located outside of the Natural Resource Areas. No land will be taken out of row crop production to create the subdivision and as previously stated, the creation of proposed Lot 2 will allow the property owner's son to construct a new dwelling.

Surrounding Land Use

The subject property is located in a rural area of the County adjacent to agricultural land in row crops with a few scattered dwellings. Adjacent properties include:

North

38 acres contains row crops, pasture and creek. Owned by applicant.

East

24.03 acres contains row crops. Owned by Connor Farms LLC

South

12.89 acres contains mostly pasture and creek and single family dwelling. Owned by Allan R. Jr. and Shelly A. Schuster

24.51 acres contains row crops. Owned by Lois Gerlach and Dwayne and Geraldine Gerlach, and Dwayne Gerlach



West

40 acres contains pastureland and creek. Owned by Lois Jean Rasmusson, Deed Holder L & F Farms LTD

There are 21 parcels located within a quarter-mile of the property, five contain single-family dwellings. Nine of the parcels within quarter mile of the property meet or exceed the minimum 35-acre requirement to construct a single-family dwelling in the A-1 Agricultural Zoning District.

Applicable Regulations – Story County Land Development Regulations

Chapter 87.07 RESIDENTIAL PARCEL SUBDIVISION PLAT

1. Submittal Process.

A. Formal Application Submitted. A Residential Parcel Subdivision Plat application shall be submitted to the Planning and Development Department.

(1) A subdivision may be submitted for review and approval as a Residential Parcel Subdivision Plat when all of the following are true:

- a. The development lots created by the subdivision are intended to be used for residential purposes.
- b. Only two development lots may be created.
- c. The Assessment Property Record Card for the property shall show a single-family dwelling and/or farmstead, as defined in Section 85.08, in existence.
- d. The subdivision includes no land set apart for new streets, alleys, parks, dedicated open space, school property, or public use.
- e. The subdivision lies wholly within the A-1 District. For parcels located within the boundaries of the *Ames Urban Fringe Plan*, the subdivision must be both zoned A-1 Agricultural and lie wholly within the Rural Service and Agricultural Conservation Area designation.
- f. Both development lots (created by the Residential Parcel Subdivision Plat) shall contain a minimum of one acre (net) each. All side and rear yard setback requirements must be met.
- g. All resulting development lots shall have access to an adjoining public roadway by actual road frontage or easement.
- h. No variances from subdivision or zoning standards shall be granted in order to accomplish the Residential Parcel Subdivision Plat.



- i. The existing parcel shall not have been created through a previously approved Residential Parcel Subdivision Plat.

Commentary

The following comments are part of the official record of the proposed Residential Parcel Subdivision Plat – **Rasmussen Acres Residential Subdivision, Case No. SUB04-20**. If necessary, conditions of approval may be formulated based on these comments.

Comments from the Interagency Review Team

The application materials were forwarded to the members of the Interagency Review Team on March 31, 2020, and the following applicable comments were received.

Story County Engineer

Any proposed driveway will need a permit from our office and will need to meet our spacing and sight distance requirements.

Story County Auditor

No comments

Story County Assessor

The Assessor's Office will review the Classification of Lot 2 for the 01/01/2021 assessment.

Story County Environmental Health

We have received the septic system application. No concerns for Environmental Health.

Story County Planning & Development Department

For Attorney

1. The legal description of the subject property from your attorney's title opinion indicates the property is located in the east ½ of northeast quarter of section 12. The east half also include a separate parcel that you also own. While the general description is correct, the property is more specifically located in the southeast quarter of the northeast quarter of section 12. Corrected copy provided by attorney.
2. Please correct the reference on page three, number 8 to Lee Farms Subdivision. Please also indicate on the easement that the property owner is responsible for the maintenance and upkeep of the easement area. Corrected copy provided by attorney.

For Land Surveyor

3. Please add the following district information to the subdivision plat drawing. See Story County Land Development Regulations Ch. 87.07 2. A. 11 for details.
Fire: Nevada Fire Department
Utilities: Iowa Regional Utility Association and Midland Power Completed by land surveyor
4. Please add the 100-year flood plain information generally extending along the creek that meanders through the southwest portion of the property. See Ch. 87.07 2. A. 12 for details.
Completed by land surveyor



For Property Owner

5. Are restrictive covenants proposed for the proposed subdivision? If so, please provide a copy. See Ch. 87.07 2. B 2. for details. There will not be any covenants proposed.
6. Please provide a brief narrative regarding the timing of the proposed single family dwelling planned for proposed lot 2. There are plans for the single family dwelling to begin as soon as the division is complete and a building permit is approved (this is ready to be submitted once the division is complete). The lumber and millwork supplier has the home on the schedule for delivery beginning April 27.
7. **Is the property currently connected to the rural water main? Will the proposed single family dwelling on lot 2 be connected to the existing rural water main?** We have opened those discussions and received the following emailed response from them. Applicant is planning to extend rural water to proposed Lot 2. **Please forward any written communication from utility providers addressing their acknowledgement and ability to adequately serve a new dwelling on proposed lot 2.** Email from rural water service provided.

Follow up questions from Planning and Development

1. **Is your parents or you planning to have the rural water line extended for your proposed dwelling?** Yes we are planning to extend the line from the south. **Do you know which adjacent property currently has the rural water service?** Both my parents and the property to the south have rural water. To avoid the creek to the north, I think we are going to have them extend the line from the south to our new dwelling.
2. **Also, from review of the aerial of the property, it appears the land area beyond the farmstead is pastureland. Is this pastureland also in a crop such as alfalfa or hay?** There is a very small patch on the northwest corner of the parcel that is rotated on tilled crops and oats/alfalfa. I believe it will be soybeans this year. The rest of the pasture is all used for grazing. 10-15 ago we did not have any cattle for 2-3 year so some of the grass was mowed and baled until cattle were brought back. At the end of the summer my dad typically mows whatever is left standing in the pasture as it is usually just thistles or other weeds that the cows refuse to eat. The area where the new subdivision is going was tilled a few years by my grandfather 60+ years ago, but it was reseeded to grass and has just been grass ever since.
3. **Also, how about the parcel to the north that your parents own, the row crop area is visible, however is the area to the north pastureland that is also in crops?** The area north of the tilled area has always been pasture to my knowledge.
4. **Lastly, you mentioned your parents raise cattle, do they raise other livestock?** There hasn't been any other livestock than cows on the property for at least 30+ years.

Comments from the General Public

Notification letters were mailed on April 15, 2020 to surrounding property owners within a ¼ mile of the subject property regarding the public meeting on the subdivision request.



No comments were received as of the writing of this staff report.

Comments from Cities within Two Miles

There are no cities located within two miles of the property.

Analysis

Points to consider in evaluating the applicant's request to divide their property through the Residential Parcel Subdivision Plat process to create two (2) lots.

1. The property contains a farmstead and mostly pastureland and proposed Lot 2 for the proposed dwelling will impact approximately 10% of the property. A majority of the land will continue to be used for agricultural purposes and no land will be taken out of row crop production for the creation of this subdivision.
2. The purpose of the subdivision is for the property owner's son to construct a new dwelling on the property who will continue assisting with the farming operation.
3. The subdivision meets all requirements and standards for a Residential Parcel Subdivision. Proposed Lot 1, a 34.98-net acre lot containing the existing farmstead that includes the dwelling, accessory buildings and corn cribs located at 17257 680th Avenue, and proposed Lot 2, a 4.08-net acre lot located in the southeast area of the property.
4. Additional divisions of the lots created with the Residential Parcel Subdivision are not permitted in the A-1 District.

Alternatives

Story County Planning & Development Staff recommend the Board of Supervisors approve Rasmussen Acres Subdivision, as proposed (alternative #1).

1. **The Story County Board of Supervisors approves Resolution #20-87, the Residential Parcel Subdivision Plat – Rasmussen Acres Subdivision, as put forth in SUB04-20.**
2. The Story County Board of Supervisors approves Resolution #20-87, the Residential Parcel Subdivision Plat – Rasmussen Acres Subdivision, as put forth in SUB04-20, with conditions.
3. The Story County Board of Supervisors denies Resolution #20-87, the Residential Parcel Subdivision Plat – Rasmussen Acres Subdivision, as put forth in SUB04-20.
4. The Story County Board of Supervisors tables the decision on Resolution #20-87, the Residential Parcel Subdivision Plat – Rasmussen Acres Subdivision, as put forth in SUB04-20 and directs the applicant to address specific areas for additional information, review and/or modifications, and to work with staff to place the subdivision plat back on a future Board of Supervisor's agenda.

Story County Planning and Development

900 6th Street, Nevada, Iowa 50201
 (515) 382-7245 — pzwweb@storycountyowa.gov — www.storycountyowa.gov

SUBDIVISIONS



1. Property Owner*

(Last Name) Rasmussen
 (First Name) Charles F. & Mary C.
 (Address) 17257 680th Avenue
 (City) Nevada (State) IA (Zip) 50201
 (Phone) _____ (Email) _____

2. Applicant (if different than owner)

(Last Name) _____
 (First Name) _____
 (Address) _____
 (City) _____ (State) _____ (Zip) _____
 (Phone) _____ (Email) _____

3. Property Address

Parcel ID Number(s) _____

4. Certification and Signature

I/we certify that the information and exhibits submitted are true and correct to the best of my knowledge and that in filing this application I am acting with the knowledge, consent and authority of the owners of the property. Pursuant to said authority, I hereby permit County officials to enter upon the property for the purpose of inspection.
 *Acknowledgement of property owner is required and may occur via email or by signature of this application.

Property Owner Signature Charles Rasmussen Date 23 Mar 20 Applicant Signature _____ Date _____

Subdivision

Proposed Name: Rasmussen Acres Type: Right-of-way Plat

Filing Fee/Type (required prior to processing):

Submittal Requirements:

Submittal Requirements:

- Residential Parcel Plat (\$175)
- Agricultural Plat (\$175)
- Minor Plat (\$275)**
- Major Plat—Preliminary (\$275)**
- Major Plat—Final (\$175)**
- **Conceptual Review required
- Attend conceptual review meeting
- Legal description that will be used on all required legal documents (submit as Word document)
- Proposed subdivision plat (submit as PDF)
- All required submittal requirements as outlined in Chapter 87 of the Story County Code or Ordinances (87.06(3) for Residential Parcel, 87.07(3) for Agricultural, 87.08(3) for Minor, 87.09(3) for Major-Preliminary and 87.09(5) for Major-Final)
- Written description of requested items to be vacated
- Filing Fee (required prior to processing): \$175
- Legal description that will be used on all required legal documents (submit as Word document)

RECEIVED

MAR 25 2020

STORY CO. PLANNING & DEVELOPMENT

Receipt No. 114412969
 Receipt Amount 175-



My license renewal date is December 31, 2021.
 License number 17161
 R. BRADLEY STUMBO, PLS
 DATE 4/6/2020

FOX Engineering Associates, Inc.
 414 South 17th Street, Suite 107
 Ames, Iowa 50010
 Phone: (515) 233-0000
 FAX: (515) 233-0103

I hereby certify that this land surveying document was prepared by me or under my direct personal supervision and that I am a duly licensed Professional Land Surveyor under the laws of the State of Iowa.

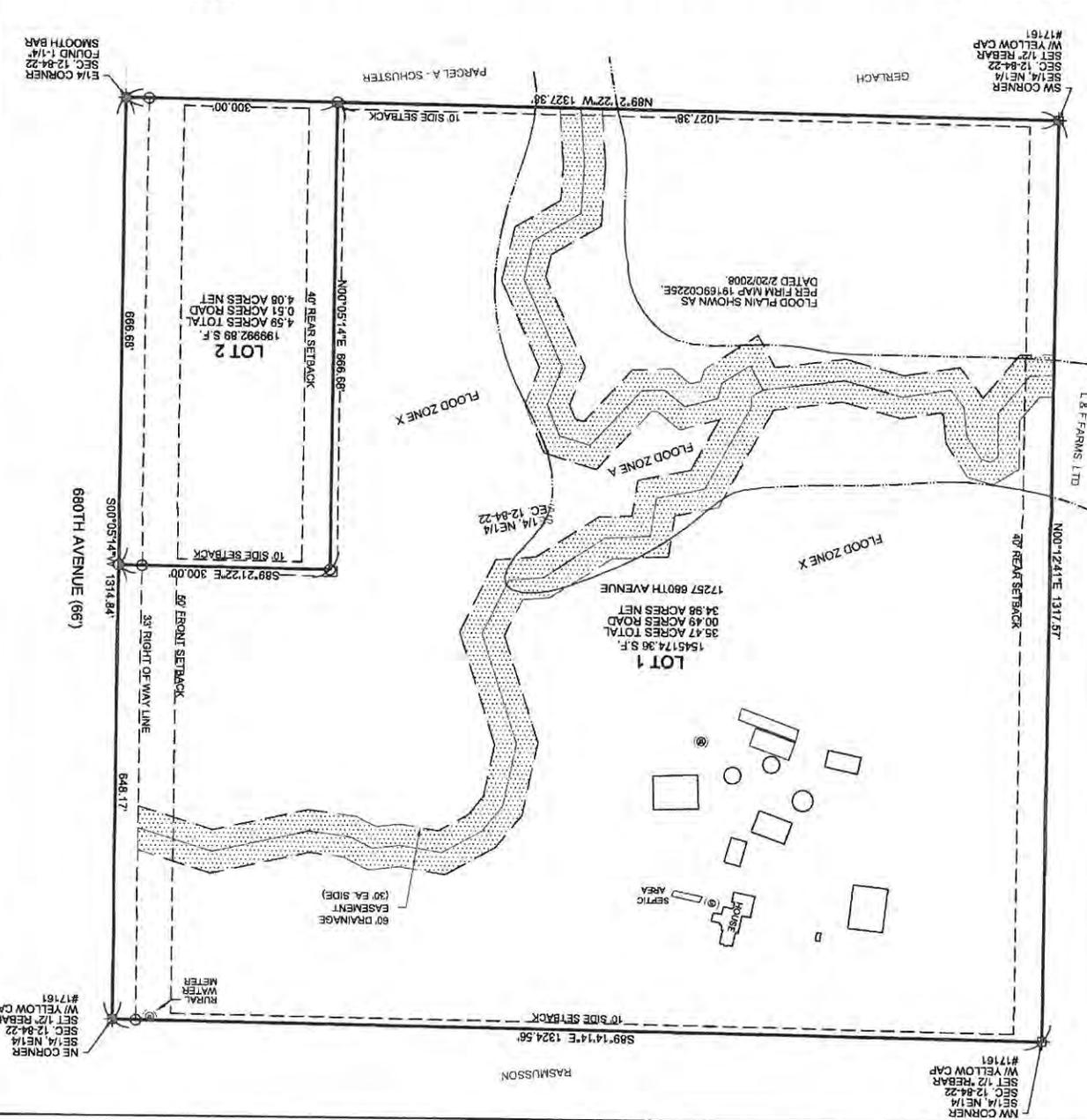
Notes:
 1. Both lots will be served by private septic and rural water.
 2. All new lots shall require an E911 address for inhabited structures, including residences and businesses, telecommunications towers and facilities, and for any public assembly area including open-air, outdoor activities, E911 address addresses shall be assigned by Story County at the request of the property owner.

Survey Description:
 A subdivision of the Southeast Quarter of the Northeast Quarter of Section 12, Township 84 North, Range 22 West of the 5th P.M., Story County, Iowa being more particularly described as follows: Beginning at the East Quarter Corner of said Section 12, thence S89°22'22"W, 1327.38 feet to the Southeast Corner thereof; thence S00°05'14"W, 1314.84 feet to the Northwest Corner thereof; thence S89°14'14"E, 1324.56 feet to the Northeast Corner thereof; thence N00°12'41"E, 1317.57 feet to the point of beginning, containing 40.06 acres, which includes 1.00 acre of existing public right of way.

Districts: A-1 (Agricultural)
 Zoning: A-1 (Agricultural)
 School: Colo-NE-SC
 Fire: Nevada Fire Department
 Ambulance: Story County
 Water: Indian Creek
 Utilities: Iowa Regional Utility Assn.
 Midland Power

SW CORNER
 SEC. 12-84-22
 SET 1/2 REBAR
 SEC. 12-84-22
 SET 1/2 REBAR W/
 YELLOW CAP #17161

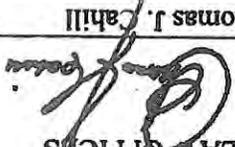
NE CORNER
 SEC. 12-84-22
 SET 1/2 REBAR
 SEC. 12-84-22
 SET 1/2 REBAR W/
 YELLOW CAP #17161



FINAL PLAT
RASMUSSEN ACRES

LOCATION: A RESIDENTIAL PARCEL SUBDIVISION OF THE SE1/4, NE1/4 SEC. 12-84-22, STORY COUNTY, IOWA
 PROPRIETOR: CHARLES F. & MARY C. RASMUSSEN
 17257 680TH AVE.
 NEVADA, IA 50201
 REQUESTED BY: TED RASMUSSEN
 SURVEYOR: R. BRADLEY STUMBO, PLS #17161
 FOX ENGINEERING ASSOCIATES, INC.
 AMES, IA 50010
 515-233-0000

TJC:je

BY 
CAHILL LAW OFFICES
Thomas J. Cahill

Yours truly,

I am of the opinion that the Abstract shows on the date of continuation thereof good and merchantable title to the above-described real estate in fee simple in Charles F. Rasmussen and Mary C. Rasmussen, husband and wife.
We find no tax liens or other encumbrances against the above-described real estate.

The Southeast Quarter of the Northeast Quarter of Section 12, Township 84 North, Range 22 West of the 5th P.M., Story County, Iowa, being more particularly described as follows: Beginning at the East Quarter Corner of said Section 12; thence N89°21'22"W, 1327.38 feet to the Southwest Corner of said Southeast Quarter of the Northeast Quarter; thence N00°12'41"E, 1317.57 feet to the Northwest Corner thereof; thence S89°14'14"E, 1324.56 feet to the Northeast Corner thereof; thence S00°05'14"W, 1314.84 feet to the point of beginning, containing 40.06 acres, which includes 1.00 acre of existing public right of way.

At your request we have examined the Abstract of Title, prepared by Story County Title, Inc. of Nevada, Iowa, consisting of 17 entries showing the title from Root of Title down to and including the 12th day of March, 2020, to the following described real estate located in Story County, Iowa, to-wit:

Charles Rasmussen
17257 680th Avenue
Nevada, Iowa 50201

RE: Title Opinion

Greetings:

March 19, 2020

CAHILL LAW OFFICES
1015 5TH STREET
POST OFFICE BOX 88
NEVADA, IOWA 50201
TELEPHONE (515) 382-6571
FAX (515) 382-4336
DONALD L. NELSON (1922-1984)
THOMAS J. CAHILL
JOSEPH R. CAHILL

07-12-200-400

Prepared by and Return to Cahill Law Offices, 1015 5th St., Nevada, IA 50201; Tele: (515) 382-6571
CERTIFICATE OF COUNTY TREASURER

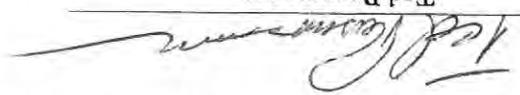
I, TED RASMUSSEN, do hereby CERTIFY that I am the Treasurer of Story County, Iowa. I further CERTIFY that the real estate described as follows, to-wit:

A subdivision of the Southeast Quarter of the Northeast Quarter of Section 12, Township 84 North, Range 22 West of the 5th P.M., Story County, Iowa, being more particularly described as follows: Beginning at the East Quarter Corner of said Section 12; thence N89°21'22"W, 1327.38 feet to the Southwest Corner of said Southeast Quarter of the Northeast Quarter; thence N00°12'41"E, 1317.57 feet to the Northwest Corner thereof; thence S89°14'14"E, 1324.56 feet to the Northeast Corner thereof; thence S00°05'14"W, 1314.84 feet to the point of beginning, containing 40.06 acres, which includes 1.00 acre of existing public right of way.

Parcel Numbers 07-12-200-400 are free from taxes at the time of

this Certification.

DATED at Nevada, Story County, Iowa, this 24th day of March, 2020.


Ted Rasmussen
Treasurer of Story County, Iowa

PUBLIC DRAINAGE EASEMENT

KNOW ALL PERSONS BY THIS INSTRUMENT:

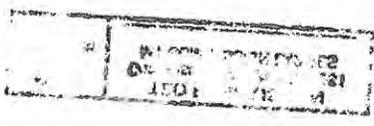
That the undersigned Charles F. Rasmussen and Mary C. Rasmussen, Husband and Wife, ("Grantor"), for good and valuable consideration does hereby grant unto Story County, Iowa ("Grantee"), and its successors and assigns, drainage easements upon, underground, over or across the following described real estate:

A strip of land 60.00 feet in width across Lot 1, Rasmussen Acres in the Southeast Quarter of the Northeast Quarter of Section 12, Township 84 North, Range 22 West of the 5th P.M., Story County, Iowa, being situated 30.00 feet on each side of the following centerline: Commencing at the East Quarter Corner of said Section 12; thence N00°05'14"E, 1041.45 feet along the east line thereof; thence N89°54'46"W, 33.00 feet to the west line of 680th Avenue and the point of beginning; thence N72°46'11"W, 109.62 feet; thence S77°29'15"W, 140.94 feet; thence N82°33'41"W, 58.70 feet; thence N63°28'08"W, 36.35 feet; thence S82°58'58"W, 38.50 feet; thence N80°54'48"W, 61.71 feet; thence S61°27'29"W, 65.78 feet; thence S39°12'03"W, 46.56 feet; thence S11°55'08"W, 90.84 feet; thence S18°15'59"E, 163.81 feet; thence S25°37'14"W, 87.01 feet; thence S85°23'57"W, 48.93 feet; thence S56°44'29"W, 104.83 feet; thence S87°11'28"W, 64.10 feet; thence S07°54'05"W, 55.38 feet; thence S78°29'43"W, 69.03 feet; thence S28°35'45"W, 135.43 feet; thence S01°44'18"E, 14.60 feet; thence S60°05'49"W, 19.09 feet to Point "A"; thence S82°32'33"W, 116.90 feet; thence N75°03'51"W, 86.42 feet; thence S80°55'10"W, 69.18 feet; thence N37°51'43"W, 30.98 feet; thence N06°38'27"W, 41.34 feet; thence N32°10'14"W, 39.15 feet; thence N74°20'04"W, 13.22 feet; thence

1. Purpose of Easement Grant. The Easement herein granted shall be for the purpose of widening, improving or protecting streams located within the Easement Area, as necessary.
2. Obstructions Prohibited. Grantor and its grantees, successors, heirs, and assigns shall not erect any fence or other structure under, over, on, through, across or within the Easement Area without obtaining prior written consent of the Grantor, nor shall Grantor cause or permit any obstruction, planting or material to be placed under, over, on, through, across or within the Easement Area without obtaining prior written consent of the County.
3. Change of Grade Prohibited. Grantor and its grantees, successors, heirs, and assigns shall not change the grade, elevation or contour of any part of the Easement Area without obtaining the prior written consent of Grantor. Grantor shall have the right to restore unapproved changes without prior consent of Grantor.
4. Grantee's Rights of Access. Grantee shall have the right of access to the Easement Area and shall have all rights of ingress and egress to the Easement Area reasonably necessary to effectuate the purposes of this Easement.
5. Restoration of Property. Grantee shall restore the Easement Area after exercising

(the "Easement Area") upon the following terms and conditions:

S57°46'41"W, 13.09 feet; thence S00°22'34"E, 63.82 feet; thence S39°29'48"W, 68.83 feet; thence S88°16'43"W, 33.95 feet to the west line of said Lot 1, and there terminating; AND Beginning at Point "A", thence S28°26'21"E, 39.60 feet; thence N57°03'05"E, 46.42 feet; thence N16°01'26"E, 23.58 feet; thence N75°09'16"E, 47.55 feet; thence S51°02'26"E, 37.40 feet; thence N87°20'47"E, 32.36 feet; thence N42°10'56"E, 107.40 feet; thence S73°05'37"E, 45.35 feet; thence S22°32'20"E, 48.46 feet; thence S21°15'17"W, 57.43 feet; thence S24°31'09"E, 137.35 feet; thence S12°55'59"W, 56.46 feet; thence S59°33'23"W, 78.55 feet; thence S03°14'55"W, 68.84 feet; thence S04°26'13"E, 81.49 feet to the south line of said Lot 1, and there terminating.



any of its rights granted herein, provided, however, Grantee's duty of restoration shall be limited to grading and replacement of grass, sod, turf, natural landscaping, and any other ground cover. Grantee shall not be responsible for any construction, reconstruction, replacement, repair or maintenance of any other improvements located within the Easement Area.

6. Easement for Benefit of Grantee. This Easement shall be for the benefit of Grantee, its successors and assigns, and its permittees and licensees. However, Grantor, their successors and assigns shall be responsible for the maintenance and upkeep of the easement.

7. Non-Exclusive Easement to Run with Land. This Easement is non-exclusive, which shall be perpetual in nature, shall run with the land, and shall be binding upon Grantor and Grantor's successors, heirs, and assigns.

8. Conditions Precedent. This Easement shall be without force or effect unless and until the Story County Board of Supervisors has provided final approval for the Easement, and has accepted the Final Plat of Rasmussen Acres Subdivision, by duly executed resolution of the Board.

9. Warranty of Title. Grantor does hereby covenant with Grantee, and successors in interest, that Grantor holds the real estate by title in fee simple; that Grantor has good and lawful authority to sell and convey the real estate; that the real estate is free and clear of all liens and encumbrances except as may be above stated; and Grantor covenants to warrant and defend the real estate against the lawful claims of all persons except as may be above stated.

BY Charles F. Rasmussen Charles F. Rasmussen
Mary C. Rasmussen Mary C. Rasmussen

STATE OF IOWA :
: ss
: STORY COUNTY :

Subscribed and sworn to before me by Charles F. Rasmussen and Mary C. Rasmussen, this 19th day of April, 2020.

NOTARY PUBLIC in and for the State of Iowa

Ted Rasmussen





Board of Supervisors

April 21, 2020

Residential Parcel Subdivision Rasmussen Acres

Property Owner

Charles F. & Mary C. Rasmussen

Parcel Identification Number(s)

07-12-200-400

Size of Area

39.06 net-acres

Location of Subdivision

Richland Township (Section 12, Township 84, Range 22)

Districts

A-1 Agricultural District

Story County Ambulance

Nevada Fire Department

Colo-Nesco School District

Midland Power Coop

Iowa Regional Utilities Association



Background of Property

- The subject property is located over six miles northeast of Nevada and over four miles southwest of Zearing.
- The subject property is a 39.06 net-acre parcel containing a farmstead with an existing dwelling constructed in 1967, several accessory structures constructed between 1900 to 2006, and three steel grain storage bins constructed from the early to late 1960's. The property owners are currently raising cattle on the property.
- Except for the creek/stream areas, approximately 28 acres of the parcel contains pastureland for grazing cattle.
- The property has frontage along 680th Avenue to the east. An existing access is located in the northeast corner of the parcel and a gravel driveway extends westerly to the farmstead located in the northwest area of the parcel.
- A tributary of the East Indian Creek meanders through the central area of the parcel and its located south of the farmstead. The creek/stream extends through the east, south and west property lines. A treed area is located on the north side of the farmstead and also extends along the north and east property line areas.
- A 1% annual chance flood plain area is located along the stream/creek areas located in the southwest and central areas of the property and the flood plain extends through the south and west property lines.

Proposed subdivision

- Rasmusson Acres Residential Parcel Subdivision Plat will include proposed Lot 1, a 34.98-net acre lot containing the existing farmstead that includes the dwelling, accessory buildings and corn cribs located at 17257 680th Avenue, and proposed Lot 2, a 4.08-net acre lot located in the southeast area of the parcel.
- Proposed Lot 1 will continue to be used for livestock production and the balance of the land area will remain as pastureland. The existing dwelling is served with rural water. Rural water will be extended to proposed Lot 2. Proposed Lot 2 will accommodate a proposed new single family dwelling for the property owner's son who assists with the farming operation throughout the year.
- A 60 feet wide easement is shown along the creek/streams. The applicant's son will need to apply for an entrance permit from Engineering/Secondary Roads for a new access from 680th Avenue to proposed Lot 2, a septic system permit from Environmental Health, and a 911 address permit from Planning and Development at the time the zoning permit application is submitted for the proposed dwelling for proposed Lot 2.
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-
- **The property is designated as Agricultural Conservation Areas and Natural Areas in the Capstone (C2C) Comprehensive Plan Future Land Use Map. Agricultural Conservation Areas “encompass large areas of highly valuable farmland, with farming and agricultural production as the primary activity.” Principles for the designation include encouraging high-value agriculture lands to remain in production.**
 - **Natural Resource Areas are also located along the creek/stream areas of the property and also encompass areas outside the creeks/streams. As previously stated, 4.08 acres will be included with proposed Lot 2 in the southeast area of the property. The footprint of the proposed dwelling is planned to be located on the higher elevation area of proposed Lot 2, outside of the Natural Resource Area and most of proposed Lot 2 will be located outside of the Natural Resource Areas.**
 - **No land will be taken out of row crop production to create the subdivision and as previously stated, the creation of proposed Lot 2 will allow the property owner’s son to construct a new dwelling**



Surrounding property

North

38 acres contains row crops, pasture and creek. Owned by applicant.

East

24.03 acres contains row crops. Owned by Connor Farms LLC

South

12.89 acres contains mostly pasture and creek and single family dwelling. Owned by Allan R. Jr. and Shelly A. Schuster

24.51 acres contains row crops. Owned by Lois Gerlach and Dwayne and Geraldine Gerlach, and Dwayne Gerlach

West

40 acres contains pastureland and creek. Owned by Lois Jean Rasmusson, Deed Holder L & F Farms LTD

There are 21 parcels located within a quarter-mile of the property, five contain single-family dwellings. Nine of the parcels within quarter mile of the property meet or exceed the minimum 35-acre requirement to construct a single-family dwelling in the A-1 Agricultural Zoning District.



Subject Property



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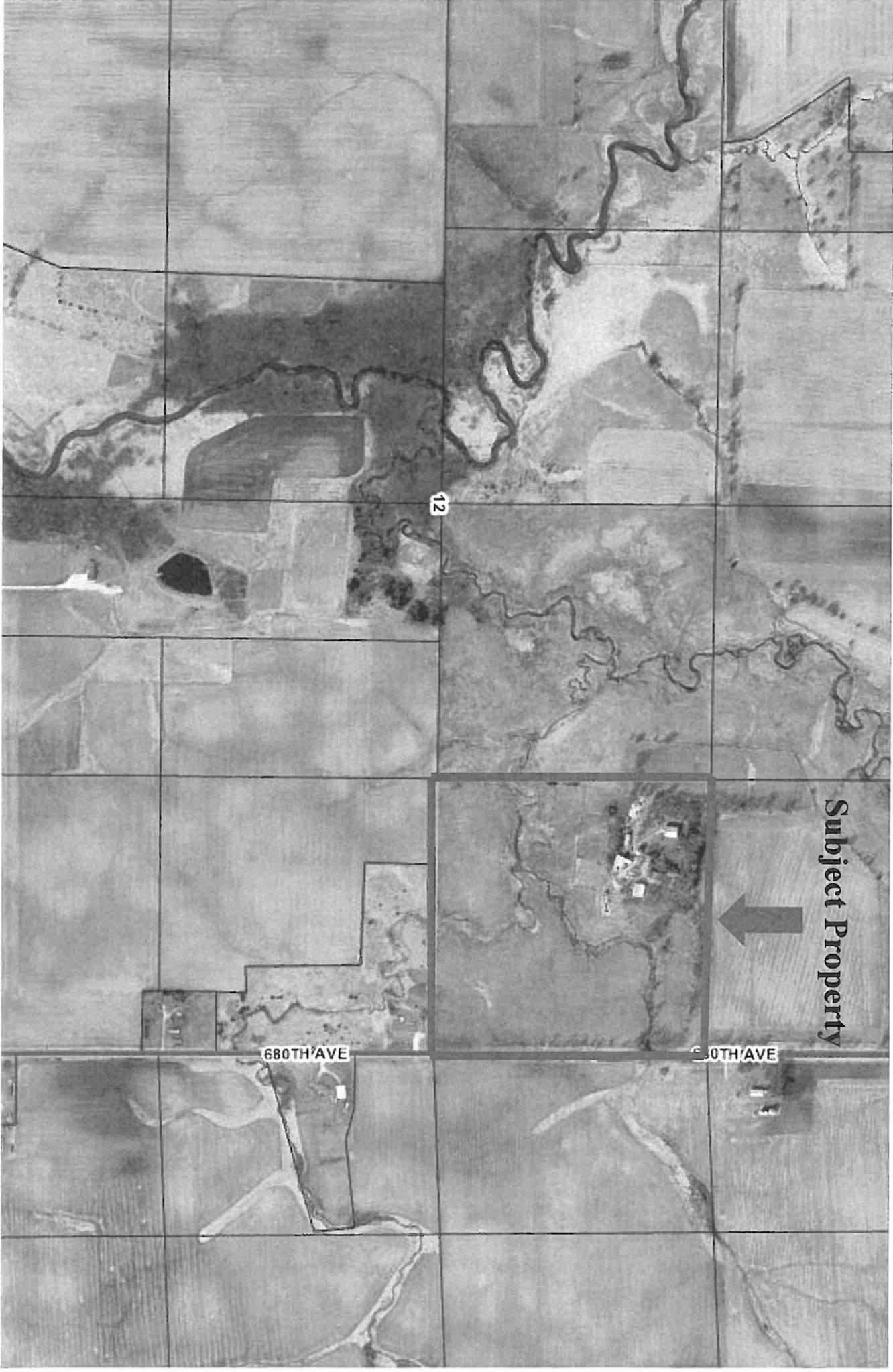
T84N R22W
RICHLAND

T83N R22W
NEVADA

T83N R21W
NEW ALBANY

T84N R2
SHERM

Cdo



12

680TH AVE

690TH AVE

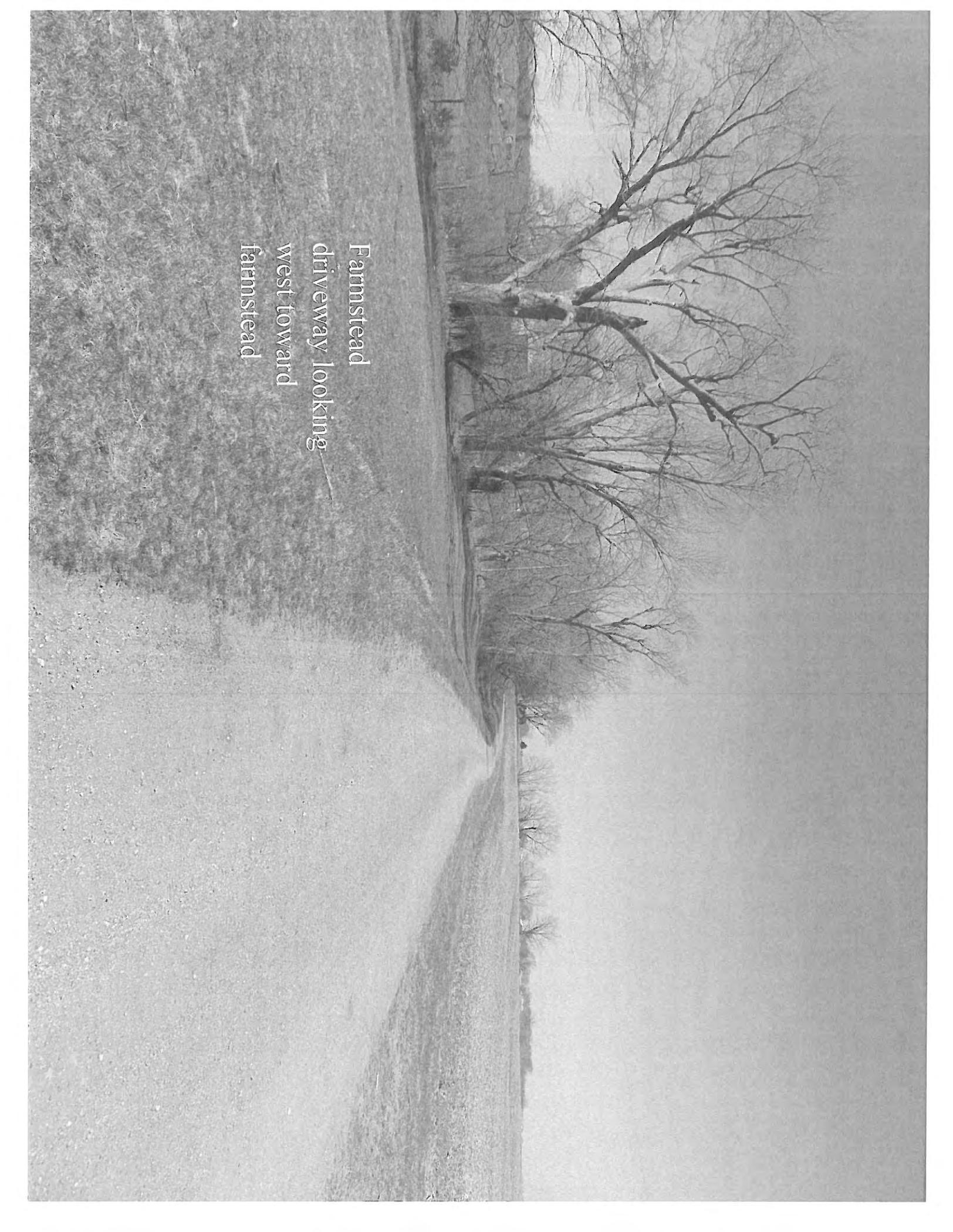
Subject Property

Access to
farmstead
looking north at
680th Ave.

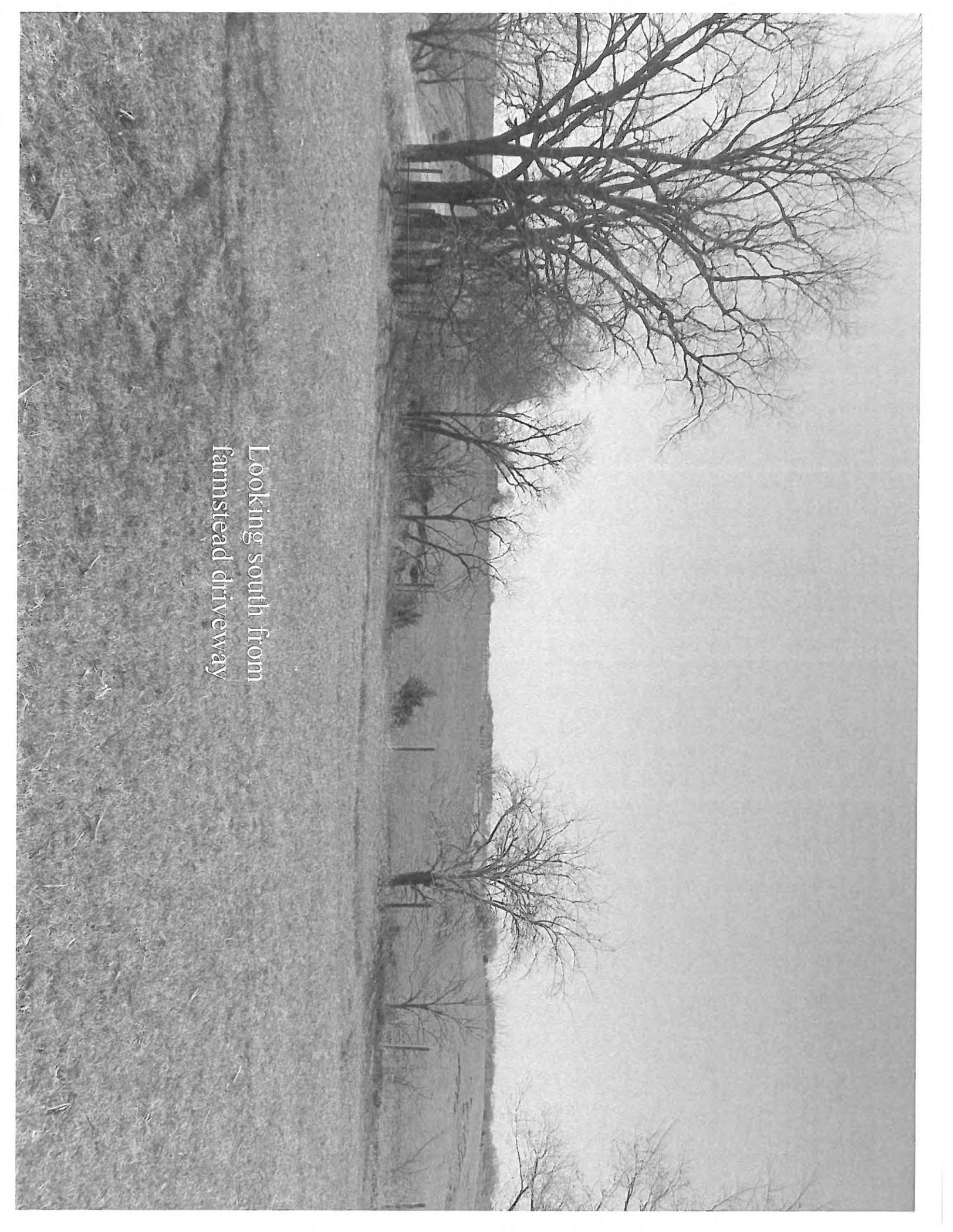


On farmstead access
looking south at 680th
Ave.





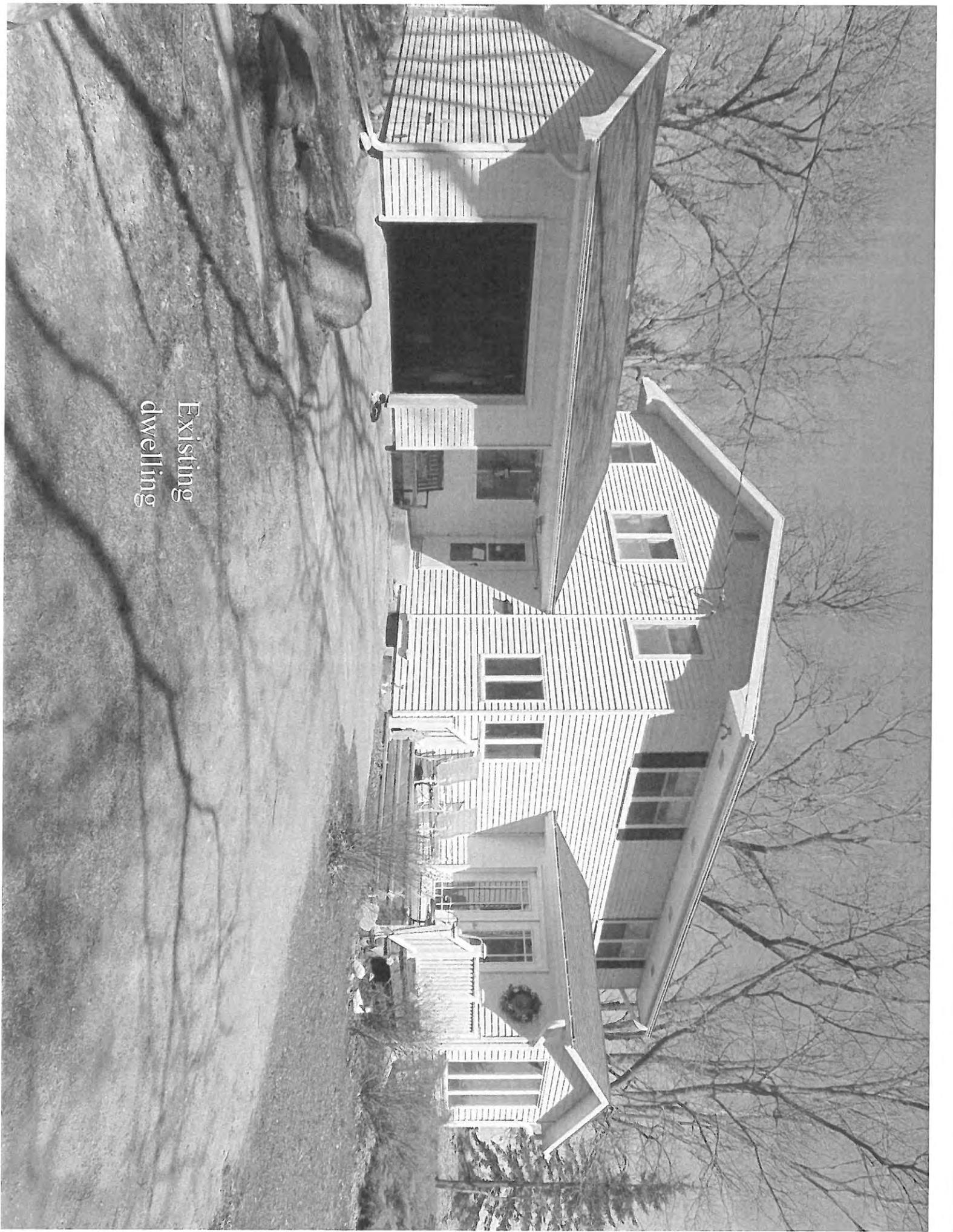
Farmstead
driveway looking
west toward
farmstead



Looking south from
farmstead driveway



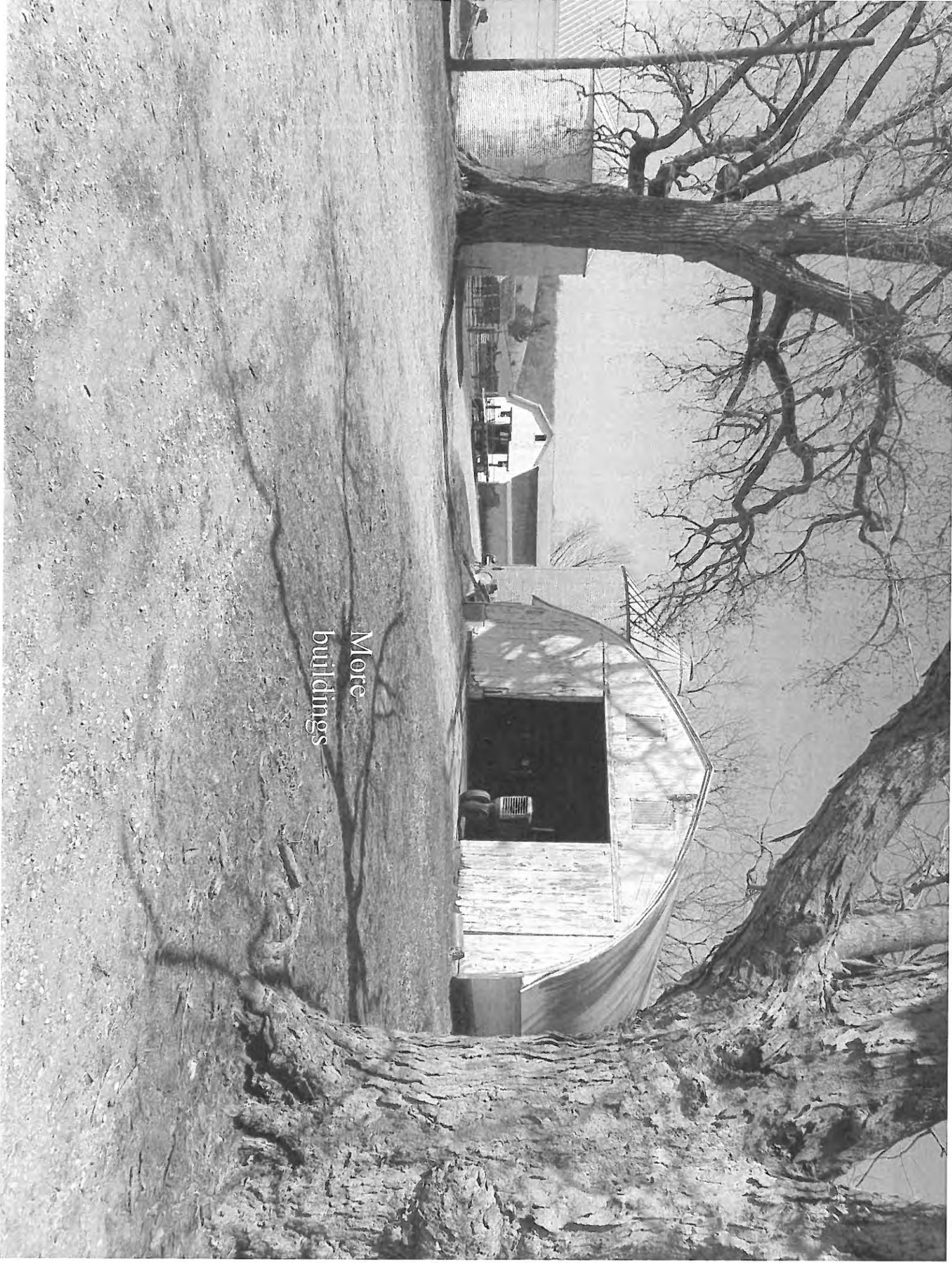
Looking north
from farmstead
driveway



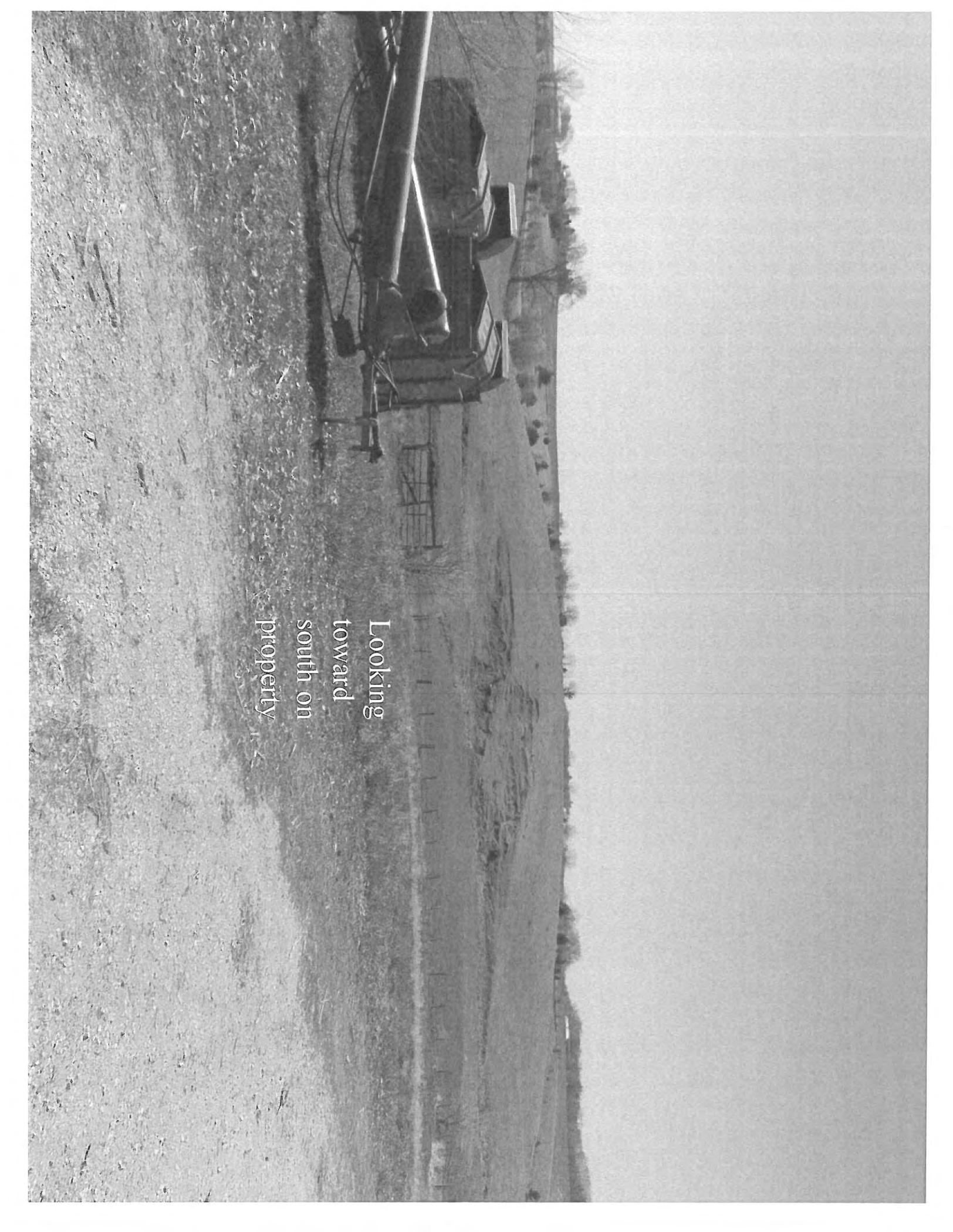
Existing dwelling



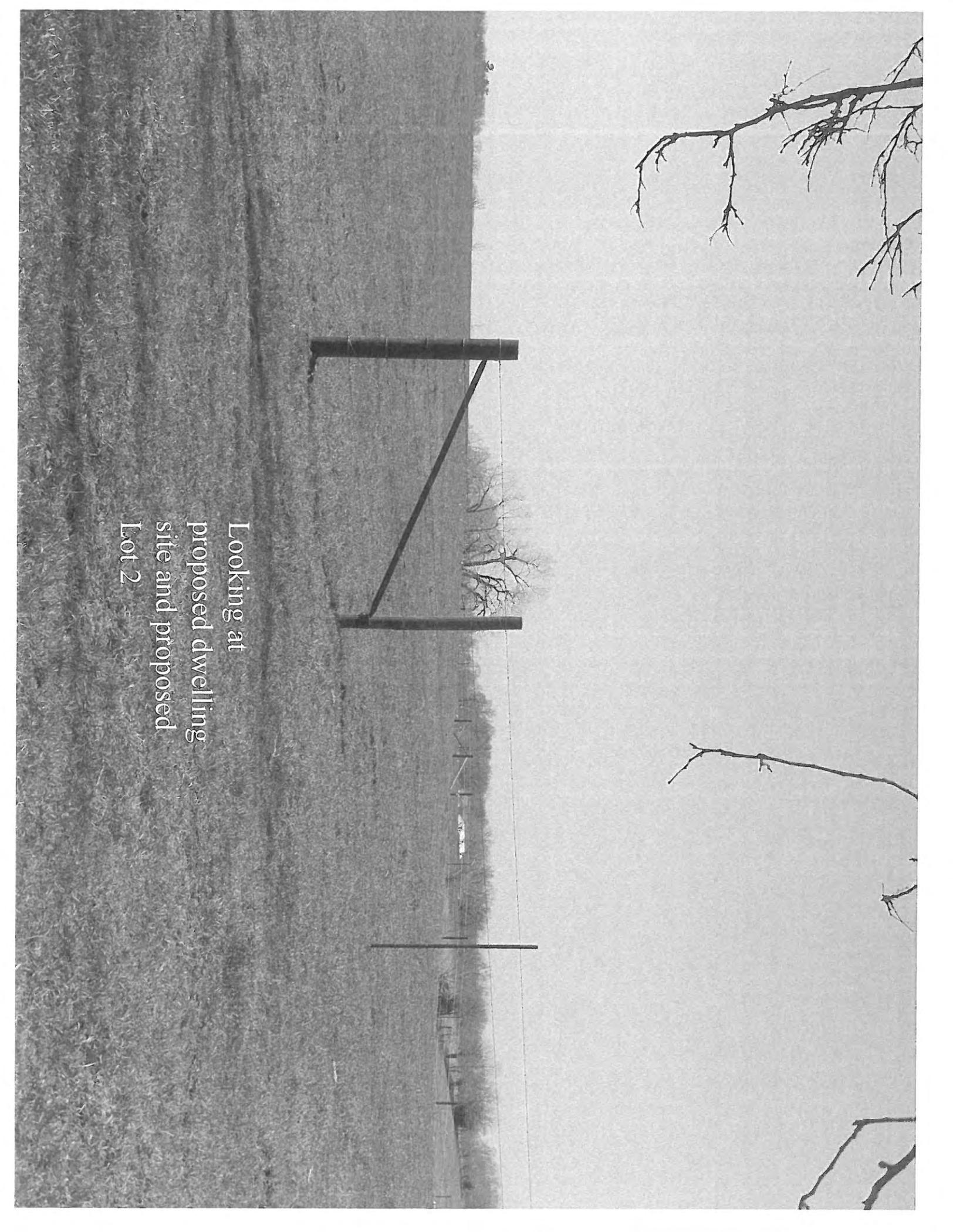
**Existing
buildings**



*More
buildings*



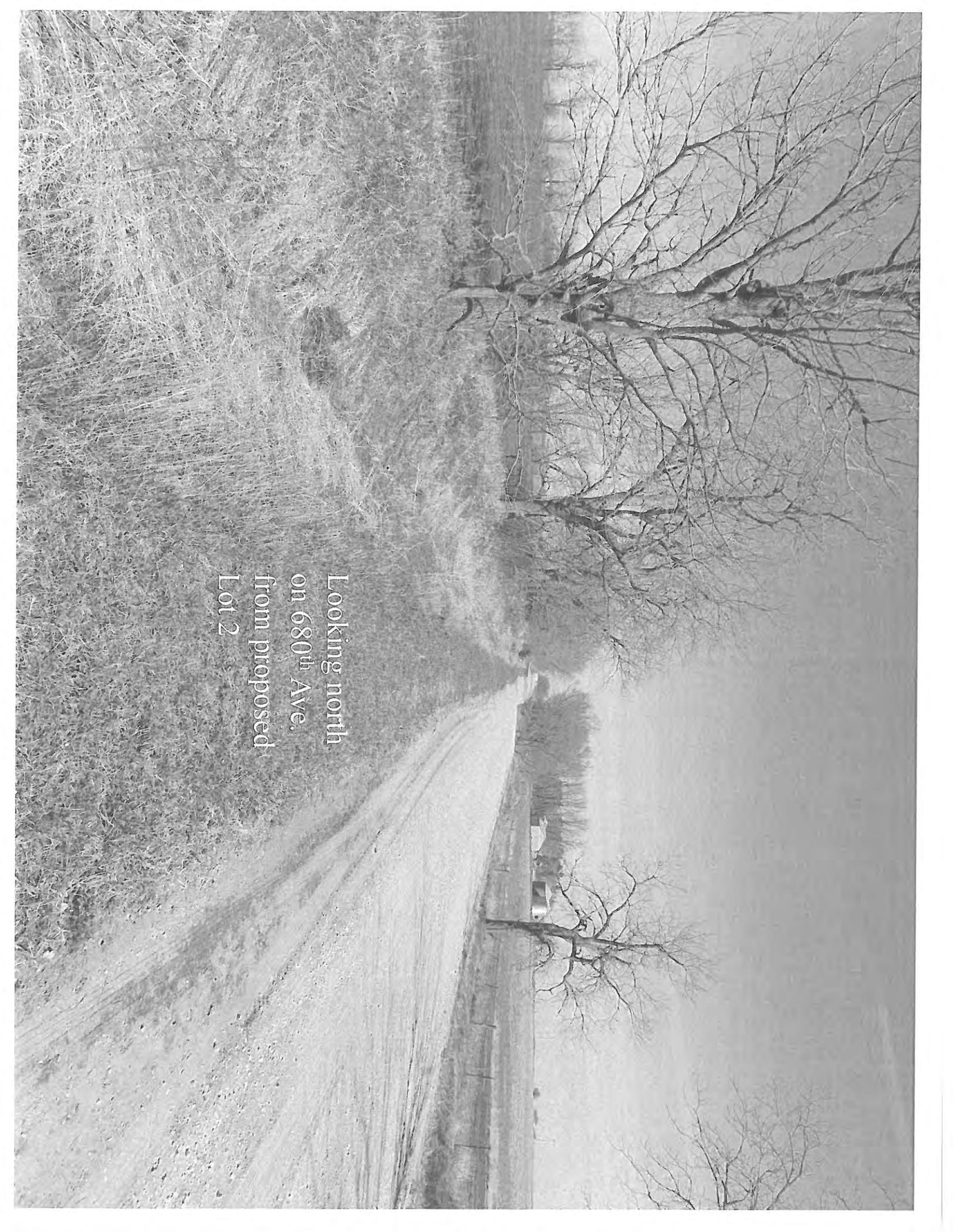
Looking
toward
south on
property



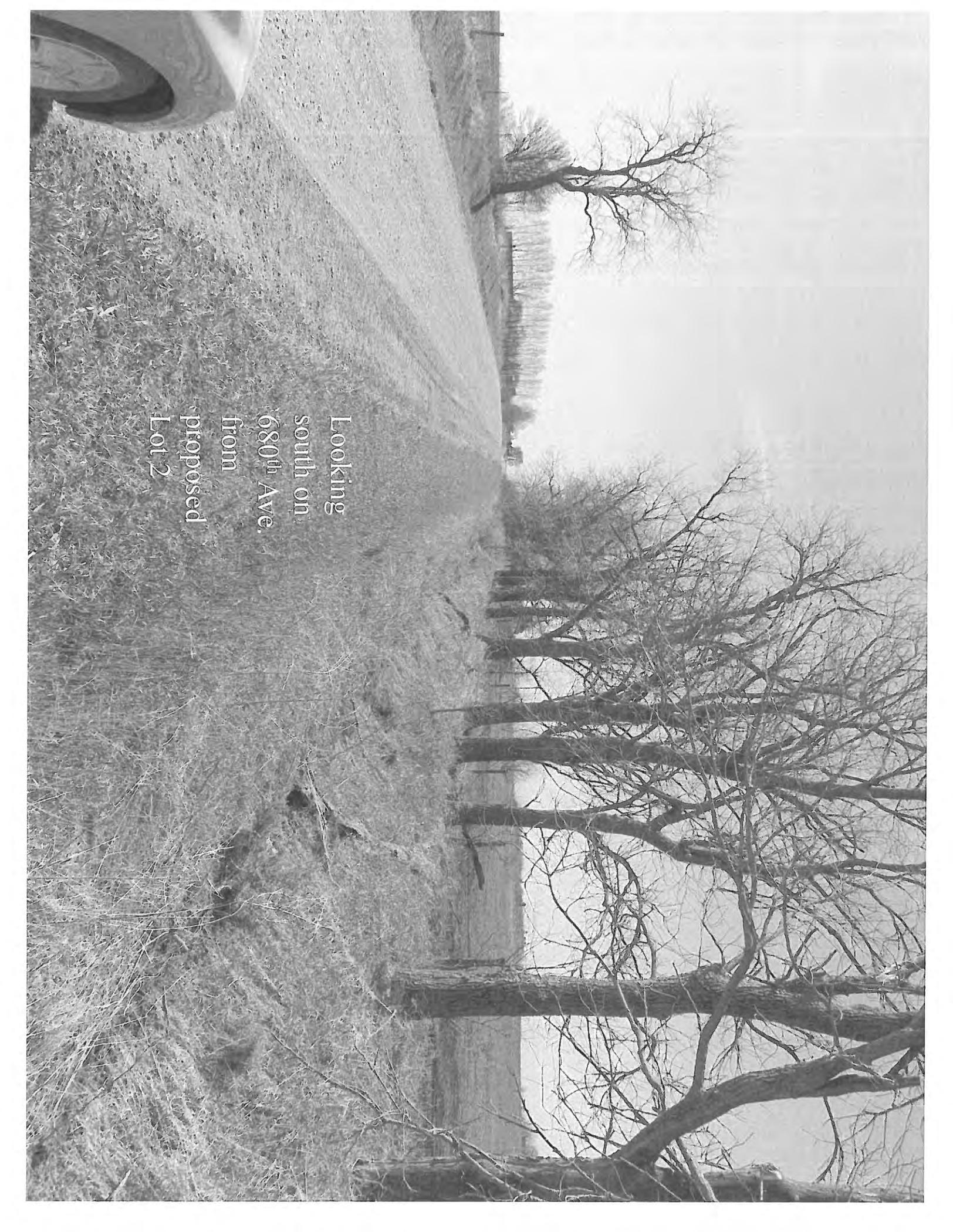
Looking at
proposed dwelling
site and proposed
Lot 2



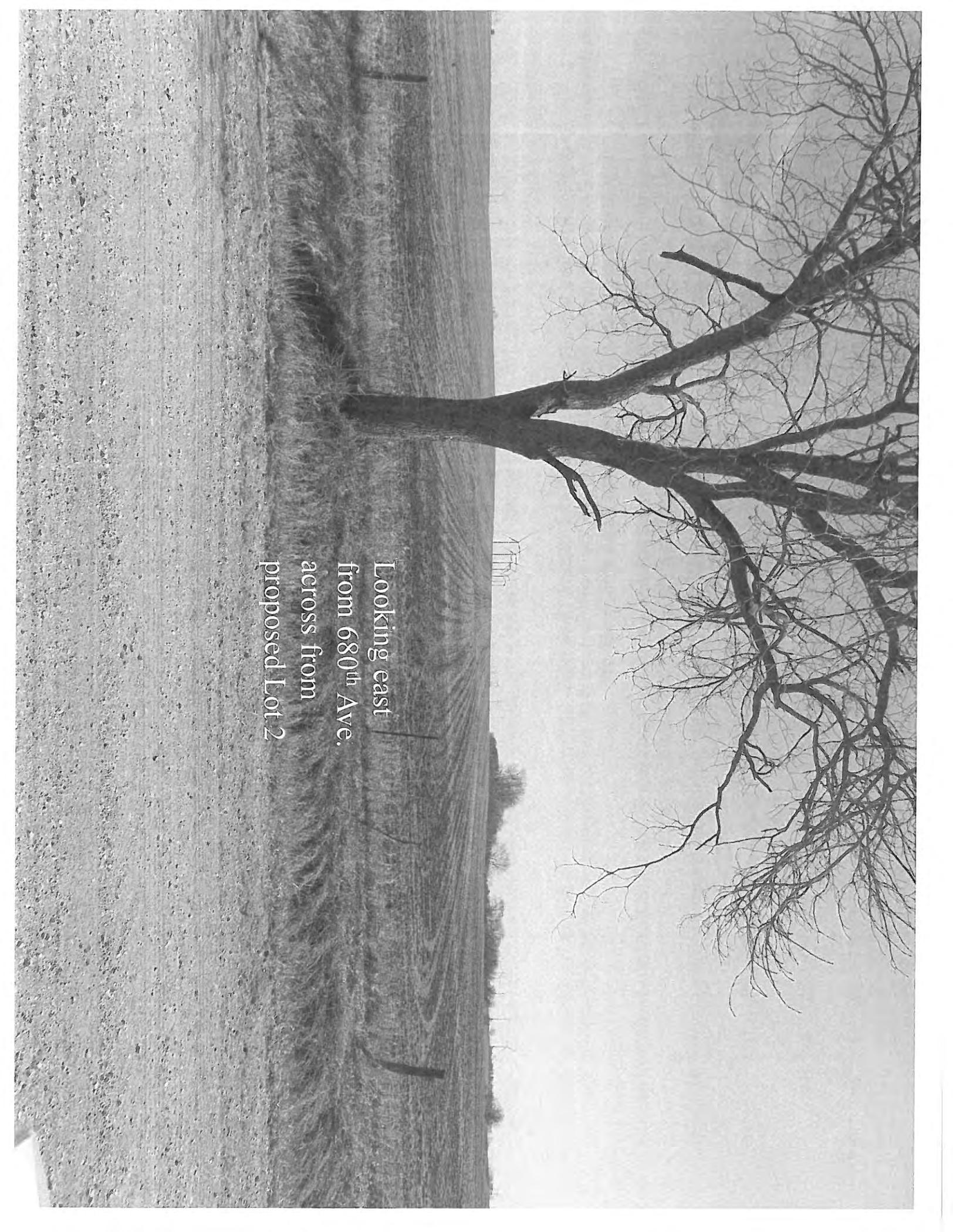
Proposed
Lot 2



Looking north
on 680th Ave.
from proposed
Lot 2



Looking
south on
680th Ave.
from
proposed
Lot 2



Looking east
from 680th Ave.
across from
proposed Lot 2

Story County Land Development Regulations Ch. 87.07 Residential Parcel Subdivision Plat

Submittal Process.

A. Formal Application Submitted. A Residential Parcel Subdivision Plat application shall be submitted to the Planning and Development Department.

(1) A subdivision may be submitted for review and approval as a Residential Parcel Subdivision Plat when all of the following are true:

- a. The development lots created by the subdivision are intended to be used for residential purposes.
- b. Only two development lots may be created.
- c. The Assessment Property Record Card for the property shall show a single-family dwelling and/or farmstead, as defined in Section 85.08, in existence.
- d. The subdivision includes no land set apart for new streets, alleys, parks, dedicated open space, school property, or public use.
- e. The subdivision lies wholly within the A-1 District. For parcels located within the boundaries of the *Ames Urban Fringe Plan*, the subdivision must be both zoned A-1 Agricultural and lie wholly within the Rural Service and Agricultural Conservation Area designation.
- f. Both development lots (created by the Residential Parcel Subdivision Plat) shall contain a minimum of one acre (net) each. All side and rear yard setback requirements must be met.
- g. All resulting development lots shall have access to an adjoining public roadway by actual road frontage or easement.
- h. No variances from subdivision or zoning standards shall be granted in order to accomplish the Residential Parcel Subdivision Plat.
- i. The existing parcel shall not have been created through a previously approved Residential Parcel Subdivision Plat.



Interagency Review

The application materials were forwarded to the members of the Interagency Review Team on March 31, 2020, and the following applicable comments were received.

Story County Engineer

Any proposed driveway will need a permit from our office and will need to meet our spacing and sight distance requirements.

Story County Assessor

The Assessor's Office will review the Classification of Lot 2 for the 01/01/2021 assessment.

Story County Assessor

The Assessor's Office will review the Classification of Lot 2 for the 01/01/2021 assessment.

Story County Environmental Health

We have received the septic system application. No concerns for Environmental Health.



Continue

Story County Planning & Development Department

For Attorney

The legal description of the subject property from your attorney's title opinion indicates the property is located in the east 1/2 of northeast quarter of section 12. The east half also include a separate parcel that you also own. While the general description is correct, the property is more specifically located in the southeast quarter of the northeast quarter of section 12. Corrected copy provided by attorney.

Please correct the reference on page three, number 8 to Lee Farms Subdivision. Please also indicate on the easement that the property owner is responsible for the maintenance and upkeep of the easement area. Corrected copy provided by attorney.

For Land Surveyor

Please add the following district information to the subdivision plat drawing. See Story County Land Development Regulations Ch. 87.07 2. A. 11 for details.

Fire: Nevada Fire Department

Utilities: Iowa Regional Utility Association and Midland Power Completed by land surveyor

Please add the 100-year flood plain information generally extending along the creek that meanders through the southwest portion of the property. See Ch. 87.07 2. A. 12 for details. Completed by land surveyor

For Property Owner

Are restrictive covenants proposed for the proposed subdivision? If so, please provide a copy. See Ch. 87.07 2. B. 2. for details. There will not be any covenants proposed.

Please provide a brief narrative regarding the timing of the proposed single family dwelling planned for proposed lot 2. There are plans for the single family dwelling to begin as soon as the division is complete and a building permit is approved (this is ready to be submitted once the division is complete). The lumber and millwork supplier has the home on the schedule for delivery beginning April 27.

Is the property currently connected to the rural water main? Will the proposed single family dwelling on lot 2 be connected to the existing rural water main? We have opened those discussions and received the following emailed response from them. Applicant is planning to extend rural water to proposed Lot 2. Please forward any written communication from utility providers addressing their acknowledgement and ability to adequately serve a new dwelling on proposed lot 2. Email from rural water service provided.



Follow up questions from Planning and Development

Is your parents or you planning to have the rural water line extended for your proposed dwelling? Yes we are planning to extend the line from the south. Do you know which adjacent property currently has the rural water service? Both my parents and the property to the south have rural water. To avoid the creek to the north, I think we are going to have them extend the line from the south to our new dwelling.

Also, from review of the aerial of the property, it appears the land area beyond the farmstead is pastureland. Is this pastureland also in a crop such as alfalfa or hay? There is a very small patch on the northwest corner of the parcel that is rotated on tilled crops and oats/alfalfa. I believe it will be soybeans this year. The rest of the pasture is all used for grazing. 10-15 ago we did not have any cattle for 2-3 year so some of the grass was mowed and baled until cattle were brought back. At the end of the summer my dad typically mows whatever is left standing in the pasture as it is usually just thistles or other weeds that the cows refuse to eat. The area where the new subdivision is going was tilled a few years by my grandfather 60+ years ago, but it was reseeded to grass and has just been grass ever since.

Also, how about the parcel to the north that your parents own, the row crop area is visible, however is the area to the north pastureland that is also in crops? The area north of the tilled area has always been pasture to my knowledge.

Lastly, you mentioned your parents raise cattle, do they raise other livestock? There hasn't been any other livestock than cows on the property for at least 30+ years.



Comments from General Public

- Notification letters were mailed on April 15, 2020 to surrounding property owners within a ¼ mile of the subject property regarding the public meeting on the subdivision request.
- No comments were received as of the writing of this staff report.
- Comments from Cities within Two Miles
There are no cities located within two miles of the property.



Analysis

Points to consider in evaluating the applicant's request to divide their property through the Residential Parcel Subdivision Plat process to create two (2) lots.

1. The property contains a farmstead and pastureland and proposed Lot 2 for the proposed dwelling will impact approximately 10% of the property. A majority of the land will continue to be used for agricultural purposes and no land will be taken out of row crop production for the creation of this subdivision.
2. The purpose of the subdivision is for the property owner's son to construct a new dwelling on the property who will continue assisting with the farming operation.
3. The subdivision meets all requirements and standards for a Residential Parcel Subdivision. Proposed Lot 1, a 34.98-net acre lot containing the existing farmstead that includes the dwelling, accessory buildings and corn cribs located at 17257 680th Avenue, and proposed Lot 2, a 4.08-net acre lot located in the southeast area of the property.
4. Additional divisions of the lots created with the Residential Parcel Subdivision are not permitted in the A-1 District.

Alternatives

Story County Planning & Development Staff recommend the Board of Supervisors approve Rasmussen Acres Subdivision, as proposed (alternative #1).

- 1. The Story County Board of Supervisors approves Resolution #20-87, the Residential Parcel Subdivision Plat – Rasmussen Acres Subdivision, as put forth in SUB04-20.**
- 2. The Story County Board of Supervisors approves Resolution #20-87, the Residential Parcel Subdivision Plat – Rasmussen Acres Subdivision, as put forth in SUB04-20, with conditions.**
- 3. The Story County Board of Supervisors denies Resolution #20-87, the Residential Parcel Subdivision Plat – Rasmussen Acres Subdivision, as put forth in SUB04-20.**
- 4. The Story County Board of Supervisors tables the decision on Resolution #20-87, the Residential Parcel Subdivision Plat – Rasmussen Acres Subdivision, as put forth in SUB04-20 and directs the applicant to address specific areas for additional information, review and/or modifications, and to work with staff to place the subdivision plat back on a future Board of Supervisor’s agenda.**





Board of Supervisors

Story County, Iowa

Hiring Freeze Policy

Approval Date:	Effective Date:	Revision No:
		<div style="display: flex; justify-content: space-around;"> APPROVED DENIED </div>
Reference:	Distribution: Intranet, S:drive Policy Book Initials: <i>MM</i> Meeting Date: <u>4-21-2020</u> Follow-up action: _____	

General Policy Statement

In an effort to address decreased revenues and revenue sources due to COVID-19, cost-saving measures need to be developed and exercised. One such measure is to implement a hiring freeze. This process will enable County department heads and elected officials, along with the Board of Supervisors an opportunity to examine department or office functions and services in conjunction with cost reduction efforts.

Hiring Freeze Guidelines

An immediate hiring freeze has been authorized by the Board of Supervisors. Any offers that were extended and accepted, or actions already communicated to prospective employees prior to the hiring freeze being implemented will be processed as normal. Recognizing that it may be important for certain positions to be filled during the hiring freeze an exemption process has been developed.

1. The hiring freeze applies to new positions, replacement staff, full-time, part-time and temporary positions regardless of the funding source.
2. Exemptions will be considered for essential staff and approved by the Board of Supervisors. A Hiring Freeze Exemption Request Form will need to be completed, signed by the department head or elected official and submitted to Human Resources. Approval of an exemption will be handled through normal board proceedings.
3. Vacant positions may be filled after approval of an exemption request.
4. No employment action or position posting will occur before an exemption request is approved.

Hiring Freeze Exemption Request

Position Title: _____ Date Submitted: _____

Division/Department: _____ Preferred Start Date: _____

Requestor: _____ Board Approval: _____

What job function will this position serve?

Why do you consider this position to be essential?

What are the consequences if this position is not filled?

Is it possible for the job responsibilities to be performed by other staff?

What are the funding sources for this position?

How will the department/office manage its work if this position is not authorized?