

STORY COUNTY PLANNING AND ZONING
STORY COUNTY ADMINISTRATION
900 6TH STREET
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"Commitment, Vision, Balance"

MINUTES
STORY COUNTY
PLANNING AND ZONING COMMISSION

AN AUDIO RECORDING OF THE FULL MEETING MAY BE FOUND IN THE PLANNING AND DEVELOPMENT DEPARTMENT, OR BY VISITING WWW.STORYCOUNTYIOWA.GOV

DATE: December 4, 2019	Marvin Smith, Chair	2023
	Jerry Cable, Vice Chair	2019
CALL TO ORDER: 4:00 PM	*Kathy Mens	2022
PLACE: Public Meeting Room	PJ McBride	2021
Administration Building	Jonathan Sherwood	2020
	Doug Moore	2020
	Cheryl Moss	2020
	*Absent	

STAFF PRESENT: Jerry Moore, Director; Amelia Schoeneman Planner; Marcus Amman Planner; Stephanie Jones, Recording Secretary

PUBLIC PRESENT: None

JOINT WORKSESSION OF BOARD OF SUPERVISORS AND PLANNING AND ZONING COMMISSION

COMMISSION AND BOARD MEMBERS PRESENT: Smith, Cable, McBride, D. Moore, Sherwood, Moss, Murken, Olson, Heddens

The Board of Supervisors and Planning and Zoning Commission met to discuss work program items for the Planning and Development Department. J. Moore thanked the staff for their dedication to planning and their input on the many planning cases and special projects. He also expressed appreciation to the Planning and Zoning Commission and Board of Supervisors for their input, assistance and support for the many items that were before them this year.

J. Moore summarized and discussion took place on the completed work program items, which included review of Census data, Stormwater Ordinance, Grading Permits, C2C Comprehensive Plan item review, and update of LESA

J. Moore summarized Tier 1 and Tier 2 items which included Construction/Demolition Landfill, Smart Development Practices, Subdivision Roads (determine if dedicated to public and current signage of roads), Ames Urban Fringe Plan (extending deadline), Complete Streets, Accessory Structure Regulations.

J. Moore summarized proposed new items, which included an exploration of building codes in

cities in Story County and adjacent counties, waiving fees for cities, state, school districts and state agencies, and Strategic Plan, and Watershed Assessment tasks.

Meeting adjourned by Murken at 5:14.

REGULAR MEETING

Called to Order at 5:21

APPROVAL OF AGENDA Motion by Smith, Second by Moss to move item 11.1 CUP10-19 before item 10.III Subdivision Streets (MCU)

APPROVAL OF MINUTES Motion by D. Moore, Second by Cable (MCU)
October 1, 2019

PUBLIC COMMENTS: None

ADDITIONAL ITEMS

2020 Planning and Zoning Commission Meeting Schedule
Motion by Cable, Second by Moss to approve the 2020 Planning and Zoning Meeting Schedule MCU

Election of Officers For 2020 Calendar Year

Motion by Cable, Second by Sherwood for Smith to continue as Chair.
Voting Aye: Cable, McBride, D. Moore, Sherwood, Moss, Smith
Voting Nay: None
Not Voting: None
Absent: Mens
Vote: (6-0)

Motion by D. Moore, Second by McBride for Sherwood to serve as Vice Chair.
Voting Aye: D. Moore, Sherwood, Moss, Smith, Cable, McBride
Voting Nay: None
Not Voting: None
Absent: Mens
Vote: (6-0)

PUBLIC HEARING ITEMS

CUP10-19 Integrated Roadside Vegetation Management

Marcus Amman presented the staff report and stated that Story County Conservation is proposing to build a 40'x40'x14' addition on the south side of the existing shop building. The addition to the shop will primarily be used for year-round storage of equipment and chemical storage depending on need and weather. This addition is replacing a 50'X50' pole building that was destroyed by a storm in 2017.

Joe Kooiker provided brief background of the uses of the property, the purpose of the proposed

building and that the property was the site of the old county home.

1. **MOTION: The Story County Planning and Zoning Commission recommends approval of the Conditional Use Permit for the Story County Conservation IRVM Building Addition as put forth in case CUP10-19, as submitted.**

Motion: Moore

Second: McBride

Voting Aye: Moore, McBride, Sherwood, Smith, Moss, Cable

Voting Nay: None

Not Voting: None

Absent: Mens

Vote: (6-0)

ADDITIONAL ITEMS

Subdivision Streets And Signage Work Program Item

Jerry Moore provided a summary regarding the 2018 Work Program item to review/study subdivision road dedication and road signs. Planning staff created a list of subdivisions using Geospatial Analysis Mapping identifying 110 subdivisions in the County. In addition, public dedication and public acceptance resolutions from these subdivisions were collected using Eagle Recorder, Tyler and Records Office records. J. Moore stated that in addition, Gabriel Nelson, Planning Intern and himself conducted site reviews of the 110 subdivisions located in Story County. J. Moore went through the memo that included proposed ordinance, resolution and other suggested solutions. Discussion took place on why the roads have to be publically dedicated. Cable asked if there is a private drive that serves multiple dwellings if it would be exempt. J. Moore stated that in review there were a few driveway situations in the County serving several dwellings that were established through easements, but nothing that stated the driveways were publically dedicated. Smith stated that if there were four or less dwellings, it would be considered a driveway. D. Moore stated that he is not in favor of more regulations and talked about concerns he and his neighbors are experiencing with heavy vehicles and the damage they are causing to the road in the subdivision he resides in. Smith asked what the implication would be for private road vs public access road and discussion took place about who would be responsible for maintenance. D. Moore stated that he feels a committee would be beneficial with developers and builders before the item is brought back to the commission. Smith asked what the benefit would be to dedicating roads in subdivisions for public use. J. Moore stated it is to assure that the roads can be accessed and used by emergency responders, neighbors for various purposes, delivery drivers, and members of the general public.

COMMENTS

STAFF: J. Moore stated that the building hours are changing January 1, 2020 to 8:00-4:30. J. Moore talked about the possibility of upcoming training opportunities for the Planning and Zoning Commission.

COMMISSION: None

ADJOURNMENT: 6:28 PM


Approval of Minutes


Title and Date