

The Board of Supervisors met on 7/16/19 at 10:00 a.m. in the Story County Administration Building. Members present: Linda Murken, Lauris Olson, and Lisa Heddens, with Murken presiding. (all audio of meetings available at [storycountyia.gov](http://storycountyia.gov))

**ADOPTION OF AGENDA:** Heddens moved, Olson seconded the approval of the agenda. Motion carried unanimously (MCU) on a roll call vote.

**PUBLIC COMMENT #1:** Dustin Ingram, Ames Chamber of Commerce, reported on the upcoming Economic Development Leaders' Summit on 9/20/19.

**FRIENDSHIP ARK HOMES AND COMMUNITY SERVICES ANNUAL REPORT** – Jennifer Ellis, Executive Director, reported on mission, highlights, new location, 20<sup>th</sup> anniversary, projects, awards, challenges, and service statistics.

**VETERANS AFFAIRS QUARTERLY REPORT** – Pat Peakin, Chair, Veterans Affairs Commission, reported on outreach, conferences and meetings, training, appreciation event, and budget.

**ARC OF STORY COUNTY ANNUAL REPORT** – Tricia Crain, Executive Director, reported on programs, funding, and the Miracle Field project.

**MINUTES:** 7/9/19 Minutes – Olson moved, Heddens seconded the approval of Minutes as presented.

Olson moved, Heddens seconded approval of the Consent Agenda as presented.

1. Renewal of Class C Liquor License (LC)(Commercial) for Country House Family Restaurant, 68168 US Highway 30, Colo, Iowa, effective 9/17/19-9/16/20, including outdoor service and Sunday sales
2. FY19 Inventory Report
3. Quarterly Reports: Auditor; Recorder; Sheriff; Veterans Affairs
4. Five-day Special Class C Liquor License (BW)(Beer/Wine) for Twin Anchors Campground, 68132 US Highway 30, Colo, Iowa, effective 7/27/19-8/1/19, including outdoor services
5. Acknowledgement of the following appointments to the Compensation Board for terms ending **6/30/22**: Richard Parker (Recorder), John Klaus (Board of Supervisors), Joseph Cahill (Treasurer)
6. Utility Permit: #20-4239

Roll call vote. (MCU)

**RESOLUTION #20-08, UN-COMMITMENT OF FUND BALANCE** – Lisa Markley, Assistant Auditor, reported it is necessary to un-commit funds in order to use them for qualified Conservation projects. She provided information on the process and identified the qualifying projects/purchases. General fund dollars totaling \$37,650.70 will be un-committed. Heddens moved, Olson seconded the approval of Resolution #20-08, Un-Commitment of Fund Balance.

Roll call vote. (MCU)

**RESOLUTION #20-09, FY19 FUND BALANCE RESOLUTION** – Lisa Markley, Assistant Auditor, reported the action is required to satisfy General Accounting Standards Board (GASB) standards. The Board makes the determination to assign and restrict funds. Markley reviewed the allocations as well as County processes and procedures. Olson moved, Heddens seconded the approval of Resolution #20-09, FY19 Fund Balance Resolution as presented. Roll call vote.

(MCU)

**PROPOSED MODIFICATIONS TO THE STORY COUNTY FAÇADE IMPROVEMENT GRANT PROGRAM** –

Leanne Harter, County Outreach and Special Projects Manager, reported on her review of the guidelines and the suggested edits. Olson moved, Heddens seconded the approval of the Proposed Modifications to the Story County Façade Improvement Grant Program. Roll call vote. (MCU)

**FAÇADE IMPROVEMENT GRANT PROGRAM APPLICATION FROM THE CITY OF ZEARING** – Leanne Harter, County Outreach and Special Projects Manager, reviewed the original funding for the project. Discussion took place. Ron James, Zearing citizen, stated the request reflects the total amount of project, and will preserve the structure of the building. Martin Herr, Mayor of Zearing, reported on administrative fees. Olson moved, Heddens seconded the approval of the Façade Improvement Grant Program Application from the City of Zearing for \$5,530.00. Roll call vote.

(MCU)

**FY19 QUARTERLY FINANCIAL REPORT** – Lisa Markley, Assistant Auditor, reported on the end of the fiscal year by department and by fund.

**UPCOMING AGENDA ITEMS:** Murken reported on Urban Renewal grant applications. Olson stated the Heart of Iowa Regional Transit Agency (HIRTA) will be on the 7/30/19 agenda.

**LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS:** Board members all reported on several meetings.

Heddens moved, Olson seconded to adjourn at 11:12 a.m. Roll call vote. (MCU)

Story County  
Board of Supervisors Meeting  
Agenda  
7/16/19

1. CALL TO ORDER: 10:00 A.M.
2. PLEDGE OF ALLEGIANCE:
3. ADOPTION OF AGENDA:
4. PUBLIC COMMENT #1:  
This comment period is for the public to address topics on today's agenda
5. AGENCY REPORTS:

- I. Friendship Ark Homes Annual Report - Jennifer Ellis

Department Submitting Auditor

Documents:

BOARD OF SUPERVISORS REPORT 2019.PDF

- II. Veterans Affairs Quarterly Report - Brett Mclain

Department Submitting Auditor

Documents:

BOS QT REPORT JULY 2019.PDF

- III. Arc Of Story County Annual Report - Tricia Crain

Department Submitting Auditor

Documents:

SUPERVISOR REPORT 2019.PDF

6. CONSIDERATION OF MINUTES:

- I. 7/9/19 Minutes

Department Submitting Auditor

7. CONSIDERATION OF PERSONNEL ACTIONS:

8. CONSENT AGENDA:

(All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time the Board votes on the motion.)

- I. Consideration Of Renewal Class C Liquor License (LC)(Commercial) For Country House Family Restaurant, 68168 Hwy 30, Colo, Ia., Effective 9/17/19-9/16/20, Including

Outdoor Service And Sunday Sales

Department Submitting Auditor

Documents:

COUNTRY HOUSE.PDF

II. Consideration Of FY19 Inventory Report

Department Submitting Auditor

Documents:

INVENTORY REPORT.PDF

III. Consideration Of Quarterly Reports From The Following: Auditor, Recorder, Sheriff, And Veterans Affairs

Department Submitting Auditor

Documents:

AUDITOR.PDF  
RECORDER.PDF  
SHRF QTR.PDF  
VA.PDF

IV. Consideration Of 5 Day Special Class C Liquor License (BW)(Beer/Wine) For Twin Anchors Campground, 68132 US Hwy 30, Colo, Ia., Effective 7/27/19-8/1/19 Including Outdoor Services

Department Submitting Auditor

Documents:

TWIN ANCHORS CAMPGROUND.PDF

V. Acknowledgement Of Compensation Board For Term Ending 6/30/22 For The Following: Richard Parker, John Klaus, Joseph Cahill

Department Submitting Auditor

Documents:

NOTICE OF APPT.PDF

VI. Consideration Of Utility Permit(S): #20-4239 consent

Department Submitting Engineer

Documents:

UT 20 4239.PDF

9. PUBLIC HEARING ITEMS:

10. ADDITIONAL ITEMS:

I. Consideration Of Resolution #20-08, Un-Commitment Of Fund Balance - Lisa Markley

Department Submitting Auditor

Documents:

RES 2008.PDF

II. Consideration Of Resolution #20-09, FY19 Fund Balance Resolution - Lisa Markley

Department Submitting Auditor

Documents:

RES 2009.PDF

III. Discussion And Consideration Of Proposed Modifications To The Story County Facade Improvement Grant Program - Leanne Harter

Department Submitting Board of Supervisors

Documents:

STORYCOUNTYFACGRANT  
PROGRAMFY2020PROGRAMAPPLICATIONANDGUIDELINES.PDF

IV. Discussion And Consideration Of Facade Improvement Grant Program Application From The City Of Zearing - Leanne Harter

Department Submitting Board of Supervisors

Documents:

CITY OF ZEARING JULY 2019 APPLICATION FIRE DEPARTMENT.PDF

11. DEPARTMENTAL REPORTS:

12. OTHER REPORTS:

I. FY19 Quarterly Financial Report - Lisa Markley

Department Submitting Auditor

Documents:

QUARTERLY STORY COUNTY FINANCIAL REPORT FY19.PDF

13. UPCOMING AGENDA ITEMS:

14. PUBLIC FORUM #2:

Comments from the Public on Items not on this Agenda. The Board may not take any Action on the Comments due to the Requirements of the Open Meetings Law, but May Do So In the Future.

15. LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS:

16. ADJOURNMENT:

Story County strives to ensure that its programs and activities do not discriminate on the basis of race, color, national origin, sex, age or disability. Persons requiring assistance, auxiliary aids or services, or accommodation because of a disability may contact the county's ADA coordinator at (515) 382-7204.

Story County  
Board of Supervisors Meeting  
Tentative Agenda  
7/16/19

NAME

ADDRESS

Lynn Lathrop  
Judith Farthing  
Ron James  
Pat Plaker  
Todd Linnvall  
Mark de  
DUSTIN INGRAM  
Jennifer Ellis  
Tricia Craig  
Missie Longwell  
Ann Mackay

1141 SE Ave Nevada  
539 Hickory PL Nevada  
12711 710th Ave Zearing  
Coles, Iowa  
ROS  
Zearing  
AEDC  
Ames, IA  
AMES  
BOS  
Aud

## Friendship Ark Homes & Community Services

### FY'19 Report to the Story County Board of Supervisors

**Mission:** Friendship Ark celebrates the uniqueness of adults with intellectual disabilities by providing homes and community services. We help our core members reach their fullest potential through faith, family, and friendship.

**Organizational Highlights:** 2019 marks the 20<sup>th</sup> anniversary of Friendship Ark as we were incorporated in 1999 (we began serving the first core member in 2000). Although we did not start any new programs or services in FY'19, we have seen growth in our overall numbers and continue to have a waiting list in all three programs (program specific numbers below). The funds to purchase a lot for a 6<sup>th</sup> home were donated and property on Dotson Dr. was purchased. We plan to break ground on this home in the spring of 2020. We also received private donations to replace all of the carpeting at the California Home with laminate flooring. United Way of Story County has awarded us a grant to continue this project as we still have three homes with carpeting that we plan to replace.

Our community advocacy project this year was to install an adult changing table in the Ames Community and with the help of a grant from Altrusa, we are working to partner with the Ames Public Library to hopefully be able to install one of these changing tables, so those with this need can access it in at least one public location in Ames. Last year's project was an aquatics wheelchair, which was donated to the Furman Aquatics Center for use by anyone in the community with mobility issues.

We hosted our 15<sup>th</sup> annual 5 on the 4<sup>th</sup> again this year. We will also be hosting our annual Fall Benefit, which is scheduled for November 8<sup>th</sup> at the Radisson Hotel. We also did a community fundraiser this year where we collected over 2500 pairs of shoes, which were given to an organization called Funds2Orgs. Funds2 Orgs pays us for the shoes we collect and then sends them to developing countries in Africa and Central America.

We had three individuals receive awards from the Arc of Story County: Sarah Buck, Board President, received the Volunteer of the Year Award; Laura Dolan, HR Manager, received the Professional of the Year Award; and Thomas Geater, core member, received the Self-Advocate of the Year Award. Day Hab co-supervisor, Natalie Seibold, received the Front-Line Supervisor Award from the Iowa Association of Community Providers.

**Challenges:** The transition from a State administered Medicaid system to a private Managed Care system has continued to create challenges over the course of this last year. We experienced the withdrawal of Amerhealth Caritas last fall and are now repeating that with the withdrawal of United Healthcare and the introduction of Iowa Total Care. Each time an MCO leaves, this causes anxiety and stress on our members and their families as the case managers change and knowing who to contact regarding their services is uncertain. We have also seen a reduction in funding in several cases. Most often, the MCO reviews the last three months of usage and then reduced funding if not all units were used. This is a challenge particularly in 15 minute SCL and Day Hab as there are many factors that influence the number of units needed each month. It also does not encourage progress as members and their families are afraid to lose funding as the person becomes more independent.

Another challenge we are facing pertains to the growth we have experienced over the last four years. We have outgrown the office space that we currently utilize, which is also not very accessible for our core members, but finding affordable office space in Ames is very challenging. In addition, even though we have nearly doubled in size as an organization, we have not added any administrative support, therefore our administrative team has been stretched very thin. We consulted with Rick Brimeyer to create an Admin Optimization Strategy, which will hopefully allow us the tools we need to manage current and future growth. We recently hired a new Administrative Assistant and reorganized the roles of the current admin staff to help us be more efficient.

## **Supported Community Living -24 hour (group homes) and 15 minute unit (individual's apartment/home)**

**Program Description:** Supported community living (SCL) services are provided within the member's home and community, according to the individualized member's needs as identified in the approved service plan. Core members work with staff on personal, home, and community skills, personal management skills, communication and advocacy skills, transportation skills, and socialization skills.

**Number Served:** We currently have 24 core members living in our home and are working to move an individual from our waiting list into an opening we have at our California Home. We currently have 27 on our waiting list for a spot in one of our homes. We are serving 15 individuals in the 15 minute unit program. 5 of these individuals still live at home with family, while the other 9 live in their own apartments. We have 5 on the waiting list for this program.

**Outcomes:** Our core members made progress on 84.25% of their goals throughout 2018. Per our core member satisfaction survey, 100% of our core members state that they like the home they live in. 100% of the Families/Guardians that responded to the Satisfaction Survey reported overall, they are happy with the services their love one receives through Friendship Ark.

**Successes:** We were able to move one of our core members from the Valline home into an apartment with a roommate in August 2018. This is the first time this young woman has lived on her own. She is doing very well. She volunteers at the Ames Public Library and Friendship Ark office, enjoys swimming at the Furman Aquatics Center, and completed Project Search. We also welcomed a new core member into the Johans Home and will be doing the same at the California Home yet this summer.

## **Day Habilitation**

**Program Description:** Day Habilitation Services are provided outside a member's residential setting in the community and are designed to foster the acquisition of skills, building positive social behavior and interpersonal competence, greater independence, and personal choices. Supports are provided either in small groups or one on one for those that need that level of support. Activities include volunteering, participating in community events, and visiting local businesses or organizations.

**Number Served:** We are currently serving 38 core members in this program, 29 from our residential programs and 9 from other organizations or still living at home with their families. We have 18 on our waiting list. Most of these are needing one on one support, which we have to hire additional staff to accommodate.

**Outcomes:** All Day Hab core members made progress on 89.6 % of the goals they were working on throughout 2018. Each core member works on community integration, making choices, social skills and healthy relationships with peers, and many work on volunteering.

**Successes:** We have continued to grow the volunteer opportunities for our core members through the Day Hab program. This year our core members have volunteered at the following organizations or events: United Way of Story County collecting food for the food drive and making May Day baskets and delivering them to local nursing homes, packing meals at Meals from the Heartland, serving meals to children during the summer through the Summer Learning Program, helping to run the Carousel in Story City, ringing bells for the Salvation Army, taking care of the flower bed at Daly Park and helping to fill the containers on Main Street, watering the raised garden beds at North Ridge Village, and returning cans for recycling from MGMC. As you can see, our core members are a vital part of their community and enjoy giving back through these volunteer opportunities.





**Story County Commission of Veterans Affairs**  
**Brett D. McLain, Director**  
Story County Human Services Center  
126 S. Kellogg Ave. Suite 001, Ames, Iowa 50010  
Ph. 515-956-2626 Fax 515-956-2627  
[www.storycountyIowa.Gov](http://www.storycountyIowa.Gov)  
[veteransaffairs@storycountyIowa.Gov](mailto:veteransaffairs@storycountyIowa.Gov)

July 9, 2019

## Board of Supervisors Quarterly Report

**\*\*\*\* Period covered April 1, 2019 – June 30, 2019**

“Greetings from the Commission of Veterans Affairs”

One Veteran came in for transportation assistance: **\$51.50**  
One Veteran came in for utilities assistance: **\$322.07**  
One family came in for burial assistance: **\$1,954.00**  
**Total of county assistance was \$2,327.57**

During the fourth quarter, we interviewed **232** Veterans and/or Surviving Spouses for eligibility for Federal, State, and County VA benefits.

The demographic breakdown of the **232** interviews is as follows:

189 Men and 43 women were interviewed for benefits.

40 who served during World War II

28 who served during Korea War

42 who served during Vietnam War

36 who served during the Persian Gulf War

27 who served during the Cold War

18 who served in Iraq or Afghanistan (OIF, OEF or OND)

41 Surviving Spouses of Veterans

Also included in the 232 served are **55** who are residents in Story County nursing homes.

**Hometown Outreach:**

April: Slater, Story City

May: Gilbert, McCallsburg, Colo

June: Collins, Kelly

**Spring VA School in Des Moines**

Erin and I attended the spring Veterans Affairs School April 16, 17 and 18 in Des Moines. Erin recertified as a County Veteran Service Officer at this school.

**Military Symposium**

May 8<sup>th</sup> at ISU we held our first event; around 65 were in attendance.

**Spring Newsletter**

This newsletter was sent the week before Memorial Day sending out 2,767 and emailing out over 700.

**NACVSO**

NACVSO training this year was held at Cleveland Ohio, June 1-7. I recertified at this training as a County Veteran Service Officer.

**Story County Veterans Appreciation Event**

This event was held on June 14 at Inis Grove Park in Ames. It was very well attended with 70 Veterans and families.

**Geographic Distribution of VA Expenditures**

FY 18: \$24,945,000

FY 17: \$24,215,000

FY 16: \$21,854,000

Sincerely,

**Brett McLain, Director Veterans Affairs**

The Arc of Story County receives funding for four programs through the ASSET process. Three of these services are supported through CICS.

Our Special Recreation Program, Active Lifestyles, continues to thrive in large part from the funding we receive from CICS, the City and United Way. We are serving almost 200 athletes this year. We have unified softball along with our regular softball teams this summer. The unified softball program joins golf and cheerleading as unified sports. For fiscal year 2019, we received an increase in funding through CICS to see us through the last three months of programming each year. This has assisted us tremendously in meeting the social and recreational needs of the individuals who participate in our programs. People with disabilities in Story County have grown to know Active LifeStyles programs as a safe, social and healthy activity to which they can participate, grow and be contributing members in our community.

Care Coordination is an important aspect of the day to day services The Arc provides. Families new to the community or in search of which services are suitable for their child, see The Arc as a place to receive answers and learn what is available in the community.

Project SEARCH is beginning its Fourth year at Iowa State on August 14. Though this program is not funded through the ASSET process, it has become a valuable service to the disability community. This year, we had nine students or interns graduate from the program with three of the interns getting hired by Iowa State for competitive employment. We have internship sights across campus including School of Ed., Recreational Services, Iowa State Daily, Transportation, Parks Library, Dining, Ivy College of Business and athletics to name a few. Project SEARCH is a nine-month long employment training program for individuals with intellectual and development disabilities. The participants receive classroom instruction coupled with three different internship rotations. Project SEARCH is a national program with an employment success rate of 93%. The Arc is not a typical employment provider. We saw a need in the community and researched the best program. IVRS will continue to provide funding for the internship portion of the nine month long program. This program has allowed us to meet the emerging needs of our participants and meet a growing need in our county for quality employment services for people with intellectual and developmental disabilities.

The Arc has also been an integral member of getting the Inclusive Playground and Miracle Field to fruition in Story County. Regardless of whether one is in a wheelchair or has an intellectual disability, all people want and deserve the right to play, which is vital part of development and inclusion.

As always, it is a privilege for The Arc to provide services in Story County and use those services to assist others in living a life that the rest of us may take for granted.

Tricia Crain, Executive Director

**Applicant License Application ( LC0044788 )**

<b>Name of Applicant:</b> <u>John Fritz</u>		
<b>Name of Business (DBA):</b> <u>Country House Family Restaurant</u>		
<b>Address of Premises:</b> <u>68168 HWY 30</u>		
<b>City</b> <u>Colo</u>	<b>County:</b> <u>Story</u>	<b>Zip:</b> <u>50056</u>
<b>Business</b>	<u>(641) 377-2213</u>	
<b>Mailing</b>	<u>68168 HWY 30</u>	
<b>City</b> <u>Colo</u>	<b>State</b> <u>IA</u>	<b>Zip:</b> <u>50056</u>

**Contact Person**

<b>Name</b> <u>John Fritz</u>	
<b>Phone:</b> <u>(515) 290-9296</u>	<b>Email</b> <u>countryhouseiowa@gmail.com</u>

**Classification** Class C Liquor License (LC) (Commercial)

**Term:** 12 months

**Effective Date:** 09/17/2018 2019

**Expiration Date:** 09/16/2019 2020

**Privileges:**

- Catering Privilege
- Class C Liquor License (LC) (Commercial)
- Outdoor Service
- Sunday Sales

**APPROVED** **DENIED**

**Board Member Initials:** gm

**Meeting Date:** 7/16/19

**Follow-up action:** \_\_\_\_\_

**Status of Business**

<b>BusinessType:</b> <u>Sole Proprietorship</u>	
<b>Corporate ID Number:</b> <u>XXXXXXXXXX</u>	<b>Federal Employer ID</b> <u>XXXXXXXXXX</u>

**Ownership**

**John Fritz**

**First Name:** John **Last Name:** Fritz  
**City:** Colo **State:** Iowa **Zip:** 50056  
**Position:** Owner  
**% of Ownership:** 100.00% **U.S. Citizen:** Yes

**Sandy Fritz**

**First Name:** Sandy **Last Name:** Fritz  
**City:** Colo **State:** Iowa **Zip:** 50056  
**Position:** Owner  
**% of Ownership:** 0.00% **U.S. Citizen:** Yes

**Insurance Company Information**

**Inventory Report**

**To: Board of Supervisors**

**From: Story County Auditor**

**Date: July 16, 2019**

As items over \$500 are purchased throughout the year, the bookkeeping department updates and maintains an ongoing inventory list by department. Inventory numbers are assigned by the Auditor's office and given to the departments to place on the items. Each March or April, we send out a list of all items on inventory to individual departments with the request that they review, locate and update/correct the provided list. These are typically returned to our office by the end of April. After the lists are returned, the bookkeeping department randomly chooses a percent of the items to do physical inventory on. Each employee in the Auditor's office is given a couple of departments to visit and locate the highlighted items. This task is completed between May and the end of June. A verification form is signed by the department and the Auditor office staff member with the finding, the number of items verified, number not verified, reasons for non-verification and comments. This information is then shared with the State Auditor's when they are performing our annual audit. The results of this process for FY19 are as follows: 22 departments (including both Assessors, EMA, E911 & MAPS/GIS) were visited, 180 items were verified and 9 (4.76%) were not verified. Reasons for non-verified were: item disposed of without delete/transfer cards processed and submitted to Auditor; tag not easily visible.

**APPROVED**                      **DENIED**

Board Member Initials: dm

Meeting Date: 7/16/19

Follow-up action: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Dept	# of items		comments
	verified	# not found	
Animal Control	3	0	
Attorney	2	0	
Auditor	16	0	
Board of Supervisors	2	0	
City Assessor	5	0	
Community Service	2	0	
Conservation	19	0	
County Assessor	3	0	
DHS	2	0	
E911	3	1	1 item in location that cannot be accessed
EMA	3	0	
Engineer	17	0	
Env Health	1	0	
Facilities/HSC/Justice Center/Group Homes	28	4	4 items deleted with no cards done
GIS	1	0	
IRVM	6	0	
IT	32	3	3 items deleted with no cards done
P&D	1	0	
Recorder	2	0	
Sheriff	30	1	1 item deleted but no card done
Treasurer	1	0	
VA	1	0	
	<u>180</u>	<u>9</u>	
Total Items	189	4.76%	

COUNTY AUDITOR'S REPORT OF FEES COLLECTED

STATE OF IOWA}  
 STORY COUNTY}

TO THE BOARD OF SUPERVISORS OF STORY COUNTY:

Pursuant to the Code of Iowa, Chapter 331.902, Collection and Disposition of Fees Collected, I, Lucy Martin, Auditor of the above named County and State, do hereby certify that the following is a true and correct statement of fees collected by me in my office for the fiscal year ending June 30, 2019 and the same has been paid to the Story County Treasurer.

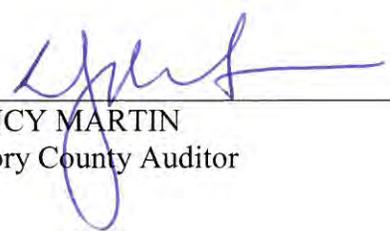
For Elections for Other Entities \$ 8,962.49  
 For Other Office Fees \$ 4,525.90

Plat Books	1,874.45	
Computer Services	61.66	
Map Copies		
Copies	22.95	
Miscellaneous	2,566.84	
<b>TOTAL</b>		<b>\$ 13,488.39</b>

Quarterly Breakdown:

For:	4TH QTR	3RD QTR	2ND QTR	1ST QTR
Billable Elections	1,968.48	5,918.25	10.00	1,065.76
<u>Other Office Fees</u>	<u>585.78</u>	<u>1,232.02</u>	<u>1,109.09</u>	<u>1,323.71</u>
<b>TOTAL</b>	<b>2,554.26</b>	<b>7,425.57</b>	<b>1,119.09</b>	<b>2,389.47</b>

**APPROVED** **DENIED**  
 Board Member Initials:                       
 Meeting Date: 7/16/19  
 Follow-up action:                                       
    
  

  
 \_\_\_\_\_  
 LUCY MARTIN  
 Story County Auditor

COUNTY AUDITOR'S REPORT OF FEES COLLECTED

STATE OF IOWA}  
STORY COUNTY}

TO THE BOARD OF SUPERVISORS OF STORY COUNTY:

Pursuant to the Code of Iowa, Chapter 331.902, Collection and Disposition of Fees collected, I, Lucy Martin, Auditor of the above named County and State, do hereby certify that the following is a true and correct statement of fees collected by me in my office for the quarter ending June 30, 2019 and the same has been paid to the Story County Treasurer.

For Elections for Other Entities Elections		\$ 1,968.48
Misc Elections	20.00	
City Elections		
School Elections		
Special Elections	1,948.48	

For Other Office Fees		\$ 585.78
Plat Books	115.75	
Computer Lists	30.00	
Map Copies		
Copies	7.35	
Miscellaneous	432.68	

TOTAL \$ 2,554.26

Treasurer's Receipts for the above are attached.

  
 \_\_\_\_\_  
 LUCY MARTIN  
 Story County Auditor  
 July 2, 2019

**APPROVED**      **DENIED**  
 Board Member Initials: jm  
 Meeting Date: 7/16/19  
 Follow-up action: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**COUNTY RECORDER'S REPORT OF FEES COLLECTED  
FISCAL YEAR 2018-2019**

STATE OF IOWA)  
COUNTY OF STORY)

TO: THE STORY COUNTY BOARD OF SUPERVISORS

Pursuant to the Code of Iowa, Chapter 331.902, Collection & Disposition of Fees, I, Stacie Herridge, Recorder of the above-named County and State do hereby certify, that the following is a true and correct statement of the fees collected by me in my office for the 2018-2019 Fiscal Year ending June 30, 2019, and the same has been paid to the County Treasurer.

		July-Sept 2018		Oct - Dec 2018		Jan - March 2019		April - June 2019		TOTAL
		FY18-19	1st Quarter	FY18-19	2nd Quarter	FY18-19	3rd Quarter	FY18-19	4th Quarter	
Change of Title Fees	01000-08000-4100-07	\$4,205.00	\$3,305.00	\$2,785.00	\$4,800.00	\$15,095.00				
Records Management Fees	27000-08000-4140-07	\$3,154.00	\$2,569.00	\$2,113.00	\$3,443.00	\$11,279.00				
Electronic Transaction Fees	56000-08000-4160-07	\$3,154.00	\$2,569.00	\$2,113.00	\$3,443.00	\$11,279.00				
Real Estate Transfer Tax	01000-08000-4040-07	\$39,423.90	\$46,481.15	\$19,797.48	\$37,245.57	\$142,948.10				
Recording Fees	01000-08000-4000-07	\$66,372.00	\$55,270.00	\$42,956.00	\$72,729.00	\$237,327.00				
Snowmobile Fees	01000-08000-4010-07	\$87.50	\$700.00	\$682.50	\$86.25	\$1,556.25				
Boat Fees	01000-08000-4020-07	\$428.75	\$86.25	\$2,988.75	\$2,012.50	\$5,516.25				
Hunting & Fishing Fees	01000-08000-4030-07	\$7.00	-\$15.25	\$19.00	\$14.50	\$25.25				
UCC Fees	01000-08000-4050-07	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
Copy Fees	01000-08000-4060-07	\$2,062.75	\$946.50	\$946.25	\$1,024.75	\$4,980.25				
ATV Fees	01000-08000-4070-07	\$813.75	\$713.75	\$521.25	\$611.25	\$2,660.00				
Vital Records Fees	01000-08000-4130-07	\$5,504.00	\$4,736.00	\$4,784.00	\$5,480.00	\$20,504.00				
Passport Fees	01000-08000-4150-07	\$8,365.00	\$9,320.00	\$11,915.00	\$9,695.00	\$39,295.00				
Boat Title Fees	01000-08000-4120-22	\$340.00	\$85.00	\$85.00	\$460.00	\$970.00				
Interest	01000-00054-6000-07	\$86.36	\$101.39	\$102.69	\$113.15	\$403.59				
Overages	01000-00055-8220-07	\$216.65	\$181.25	\$143.50	\$262.46	\$803.86				
DNR Fees	01000-08000-4080-07	\$10.00	\$2.50	\$6.25	\$6.25	\$25.00				
Total paid to Story County Treasurer		\$134,230.66	\$127,051.54	\$91,958.67	\$141,426.68	\$494,667.55				

All of which is respectfully submitted this 9th day of July, 2019.

*Stacie Herridge*  
Stacie Herridge, Story County Recorder

Subscribed and sworn to before me, the undersigned, and filed in my office this \_\_\_\_\_ day of July, 2019.

*Lucy Martin*  
Lucy Martin, Story County Auditor

**APPROVED** **DENIED**  
Board Member Initials: \_\_\_\_\_  
Meeting Date: 7/10/19  
Follow-up action: \_\_\_\_\_

COUNTY RECORDER'S REPORT OF FEES COLLECTED FOR 4TH QUARTER  
FISCAL YEAR 2018-2019

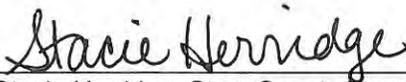
STATE OF IOWA}  
COUNTY OF STORY}

TO: THE STORY COUNTY BOARD OF SUPERVISORS

Pursuant to the Code of Iowa, Chapter 331.902, Collection and Disposition of Fees, I, Stacie Herridge, Recorder of the above-named County and State do hereby certify that the following is a true and correct statement of the fees collected by me in my office for the 4th Fiscal Quarter ending June 30, 2019, and the same has been paid to the County Treasurer.

Change of Title Fees	01000-08000-4100-07	\$4,800.00
Records Management Fees	27000-08000-4140-07	\$3,443.00
Electronic Transaction Fees	56000-08000-4160-07	\$3,443.00
Real Estate Transfer Tax	01000-08000-4040-07	\$37,245.57
Recording Fees	01000-08000-4000-07	\$72,729.00
Snowmobile Fees	01000-08000-4010-07	\$86.25
Boat Fees	01000-08000-4020-07	\$2,012.50
Hunting & Fishing Fees	01000-08000-4030-07	\$14.50
UCC Fees	01000-08000-4050-07	\$0.00
Copy Fees	01000-08000-4060-07	\$1,024.75
ATV Fees	01000-08000-4070-07	\$611.25
Vital Records Fees	01000-08000-4130-07	\$5,480.00
Passport Fees	01000-08000-4150-07	\$9,695.00
Boat Title Fees	01000-08000-4120-22	\$460.00
Interest	01000-00054-6000-07	\$113.15
Overages	01000-00055-8220-07	\$262.46
DNR Fees	01000-08000-4080-07	\$6.25
Total paid to Story County Treasurer		\$141,426.68

All of which is respectfully submitted this 9th day of July, 2019.

  
\_\_\_\_\_  
Stacie Herridge, Story County Recorder

Subscribed and sworn to before me, the undersigned, and filed in my office this 9<sup>th</sup> day of July, 2019.

  
\_\_\_\_\_  
Lucy Martin, Story County Auditor

Revised April 12, 2016

**APPROVED**      **DENIED**

Board Member Initials: AM

Meeting Date: 7/16/19

Follow-up action: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Story County Sheriff's Report  
Total Income Earned  
For the Quarter Ending June 29, 2019**

Civil Fees (01000-01000-4400-05)	\$36,241.07
Civil Fees (Credit Card)	\$1,432.64
Permits to Carry Concealed Weapon (01000-01000-4410-05)	\$3,500.00
Permit to Carry Concealed Weapon (Credit Card)	\$3,180.00
Interest (01000-00054-6000-05)	\$100.82
Work Release (01000-01000-4400-05)	\$3,165.00

**Total** **\$47,619.53**

**Total Paid to Story County Treasurer** **\$47,619.53**

**APPROVED**

**DENIED**

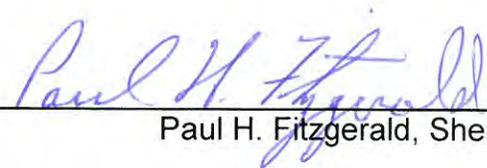
Board Member Initials: PHF

Meeting Date: 7/16/19

Follow-up action: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

  
Paul H. Fitzgerald, Sheriff

Dated 07/01/2019  
PHF:kan

**Story County Sheriff's Report  
Total Income Earned  
For the Year Ending June 29, 2019**

Civil Fees (01000-01000-4400-05)	\$135,185.78
Civil Fees (Credit Card)	\$3,984.20
Permits to Carry Concealed Weapon (01000-01000-4410-05)	\$18,515.00
Permits to Carry Concealed Weapon (Credit Card)	\$13,740.00
Interest (01000-00054-6000-05)	\$269.51
Work Release (01000-01000-4400-05)	\$15,276.56

**Total** **\$186,971.05**

**Total Paid to Story County Treasurer** **\$186,971.05**

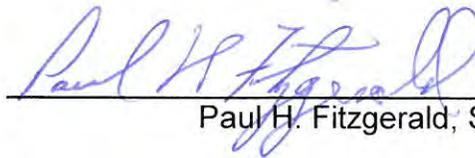
**APPROVED**

**DENIED**

Board Member Initials: gmn

Meeting Date: 7/16/19

Follow-up action: \_\_\_\_\_



Paul H. Fitzgerald, Sheriff

Dated 07/01/2019  
PHF:kan



**Story County Commission of Veterans Affairs**  
**Brett D. McLain, Director**  
 Story County Human Services Center  
 126 S. Kellogg Ave. Suite 001, Ames, Iowa 50010

Ph. 515-956-2626 Fax 515-956-2627  
 www.storycountylowa.Gov  
 veteransaffairs@storycountylowa.Gov

**REPORT OF VETERANS AFFAIRS COMMISSION**

STATE OF IOWA,  
 STORY COUNTY

We, the undersigned, members of the Veterans Affairs Commission, hereby certify that the following is a correct statement of the claim numbers and amount of assistance given to persons entitled to relief under Chapter 35B.10 Disbursement-inspection of records of the Code of Iowa, for the **Fourth Quarter FY 19 from April 1, 2019 to June 30, 2019.**

STORY CO. VA CLAIM #	ASSISTANCE	AMOUNT
O 8166	Transportation	\$51.50
S 5397	Utilities	\$322.07
F 5513	Burial	\$1954.00

**Total \$ 2,327.57**

Brett McLain  
 Brett McLain, VA Director

Patrick Peakin  
 Patrick Peakin, Chair

Amy Rosenberg  
 Amy Rosenberg, Secretary

Deployed on Active Duty  
 Russell Bauer, Member

Ali Wilcox  
 Ali Wilcox, Member

**APPROVED**      **DENIED**  
 Board Member Initials: AM  
 Meeting Date: 7/16/19  
 Follow-up action: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Applicant License Application ( )

Name of Applicant: TWIN ANCHORS CAMPGROUND  
 Name of Business (DBA): TWIN ANCHORS CAMPGROUND  
 Address of Premises: 68132 US HWY 30  
 City Colo County: Story Zip: 50056  
 Business (515) 220-4400  
 Mailing 68132 US HWY 30  
 City Colo State IA Zip: 50056

Contact Person

Name Curt Strouse  
 Phone: (920) 740-0553 Email mike@lewislawfirm.us

Classification Special Class C Liquor License (BW) (Beer/Wine)

Term: 5 days

Effective Date: 07/27/2019

Expiration Date: 01/01/1900 8/1/19

Privileges:

Outdoor Service

Special Class C Liquor License (BW) (Beer/Wine)

**APPROVED** **DENIED**  
 Board Member Initials: MS  
 Meeting Date: 7/16/19  
 Follow-up action: \_\_\_\_\_

Status of Business

BusinessType: Privately Held Corporation  
 Corporate ID Number: XXXXXXXXXX Federal Employer ID XXXXXXXXXX

Ownership

Curt Strouse

First Name: Curt Last Name: Strause  
 City: Colo State: Iowa Zip: 50056  
 Position: President  
 % of Ownership: 100.00% U.S. Citizen: Yes

Curt Strouse

First Name: Curt Last Name: Strause  
 City: Colo State: Iowa Zip: 50056  
 Position: President  
 % of Ownership: 100.00% U.S. Citizen: Yes

Insurance Company Information

Insurance Company: \_\_\_\_\_

NOTICE OF APPOINTMENT

PERSON APPOINTED: Richard Parker, John Klaus, Joseph Cahill

BOARD COMMISSION OR COMMITTEE APPOINTED TO:

Compensation Board

LENGTH OF TERM: \_\_\_\_\_

(IS THIS APPOINTMENT TO FILL AN UNEXPIRED TERM? No

IF SO, WHOSE TERM? \_\_\_\_\_

WHO NEEDS TO BE NOTIFIED? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

DATE APPOINTED: 7/16/19

DATE TERM EXPIRES: 6/30/22

*Acknowledgement*  
~~APPROVED~~ DENIED

Board Member Initials: jm

Meeting Date: 7/16/19

Follow-up action: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

## STORY COUNTY UTILITY PERMIT

Date 7/9/19

To the Board of Supervisors, Story County, Iowa:

The Interstate Power & Light Company Company, incorporated under the laws of authorize to do business within the State of Iowa, with its principal place of business at 1284 XE PL Ames, IA 50014, does hereby make application requesting permission to occupy certain portions of public right-of-way and that the County Engineer be directed to establish the location of lines of transmission of SINGLE PHASE PRIMARY on secondary route 14885 550TH AVE, from EAST SIDE OF 550TH AVE to WEST SIDE OF 550TH AVE, a distance of 135' miles.

**Agreements:** The utility company, corporation, applicant, permittee, or licensee, (hereinafter referred to as the permittee) agrees that the following stipulations shall govern under this permit.

1. The Permittee will file a plat setting out the location of proposed line on the secondary route and that the description of the proposed installation including type, height, and spacing of poles, maximum voltage, lengths of cross arms, minimum clearance and number of wires, type, size and capacity of underground cables, conduits, tile lines, and pipe lines, maximum working pressures for pipe lines carrying gas or flammable petroleum products are described as follows:

DRILL FROM POLE NORTH AROUND 60' ON BACKSIDE OF ROW THEN WEST UNDER 550TH AVE TO 14885 550TH AVE. WILL INSTALL 2" CONDUIT WITH #1AL SINGLE PHASE PRIMARY RATED FOR 25 KV. ONCE UNDERGROUND CABLE IS INSTALLED THE OH SERVICE AND LIFT POLE ON WEST SIDE OF ROAD WILL BE REMOVED.

2. The installation shall meet the requirements of county, state, and federal laws, franchise rules, and of the Iowa State Commerce Commission Regulations and Directives, Utilities Division, the Iowa State Department of Health, and any other laws or regulations applicable.
3. The Permittee shall be fully responsible for any future adjustments of its facilities within the established highway right-of-way caused by highway construction or maintenance operations.
4. Story County assumes no responsibility for damages to the Permittee's property occasioned by any construction or maintenance operations on said highways.
5. The Permittee shall take all reasonable precautions during the construction and maintenance of said installation to protect and safeguard the lives and property of the traveling public and adjacent property owners.
6. The Permittee, and its contractors, shall carry on the construction or repair of the accommodated utility with serious regard to the safety of the public. Traffic protection shall be in accordance with Part VI of the current Iowa Department of Transportation Manual on Uniform Control Devices for Streets and Highways.
7. The Permittee shall be responsible for any damage resulting to said highways because of the construction operation, or maintenance of said utility, and shall reimburse Story County for any expenditure the County may have to make on said highways because of said permittee's utility having been constructed, operated, and maintained thereon.
8. The Permittee shall indemnify and save harmless Story County from any and all causes of action, suits at law or in equity, or losses, damages, claims, or demands, and from any and all

liability and expense of whatsoever nature for, on account of or due to the acts or omissions of said Permittee's officers, members, agents, representatives, contractors, employees or assigns arising out of or in connection with its (or their) use or occupancy of the public highway under this permit.

9. Noncompliance with any of the terms of permit, or agreement, may be considered cause for shut down of utility construction operations, or revocation of the permit.

10. The following special requirements, if applicable, shall apply to this permit:

Whenever the route of the proposed cable line runs along a paved secondary highway, the location of said cable shall be constructed on top of the road shoulder so as to be within approximately two-feet of the pavement edge.

Whenever the route of the proposed cable line runs along a dirt or gravel surfaced highway, the location of said cable shall be constructed on top of the road surface and as near possible to the shoulder line

Whenever a cross road culvert or bridge is encountered along the route of the proposed cable lines, said cable shall be constructed around the ends of said cross road culvert or bridge even though this looping is not designated on the situation plans attached hereto.

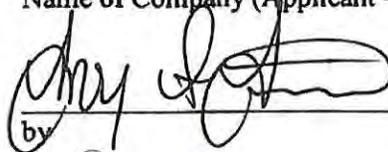
The crossing of the cable line from one side of the highway to the other shall be accomplished at a near right angle rather than diagonally so as to disturb the roadbed of the traveled way as little as possible.

Whenever the route of the proposed cable line is to cross a paved highway, such crossing shall be in a bored hole rather than open cut trench.

Date 7-8-2019

Interstate Power & Light Company

Name of Company (Applicant - Permittee)



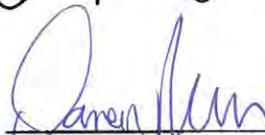
515-268-3421

by

Phone no.

Recommended for Approval:

Date 7-8-19



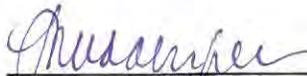
515-382-7355

County Engineer

Phone no.

Approved:

Date 7/16/19

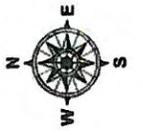


Chair, Board of Supervisors  
Story County, Iowa

Three (3) copies of this form will be required for each installation. A plat shall be attached to each copy submitted.



14885 550TH AVE  
STORY CITY  
UNDERGROUND SERVICE



**RESOLUTION NO. 20-08**

**UN-COMMITMENT OF FUND BALANCE**

WHEREAS Resolution No 17-36 committed funds intended to offset conservation impacts to Story County, and

WHEREAS Resolution No 19-23 un-committed funds, and

WHEREAS Resolution No 19-69 un-committed funds, and

WHEREAS the Story County Conservation Board and the Story County Board of Supervisors have identified projects/purchases that qualify, and

WHEREAS, it is desired to un-commit an amount for use of fund balances for certain purposes, in accordance with the Governmental Accounting Standards Board (GASB) 54 instructions,

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Story County, Iowa, as follows:

**UN-COMMIT:**

General funds in the amount of \$37,650.70 shall be un-committed for Bundy Tract Purchase

Motion by: Heddens, Seconded by: Olson

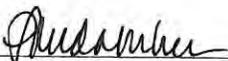
Voting Aye: Heddens, Olson, Murken

Voting Nay: None

Abstaining: None

Absent: None

Approved this 16<sup>th</sup> day of July, 2019

  
Board of Supervisors

Attest:   
County Auditor

**RESOLUTION NO. 20-09**  
**FY19 FUND BALANCE RESOLUTION**

WHEREAS, it is desired to assign fiscal year ending fund balances for certain purposes, in accordance with the Governmental Accounting Standards Board (GASB) 54 instructions,

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Story County, Iowa, as follows:

**ASSIGNED:**

General fund balance for fiscal year ending June 30, 2019: \$350,000 for Justice Center Renovations; \$116,832 for CIP; \$185,077 for small community funding; \$1,240,977 for future capital projects for a total of \$1,892,886 in the general fund.  
Inmate Commissary Fund: \$114,095.09  
County Attorney Fine Collection Fund: \$294,549.66  
Conservation Acquisition & Capital Projects Fund: \$683,270.64

**RESTRICTED:**

General Supplemental Fund: \$1,244,698.59  
MHDS County Services Fund: \$934,741.44  
Rural Services Fund: \$821,684.32 - \$155,988 LOST Assigned  
TIF Fund: \$88,298.19  
Urban Renewal Projects Fund: \$394,775.38  
Secondary Roads Fund: \$4596,465.70  
Special Law Enforcement Fund: \$15,637.48  
REAP Fund: \$545,829.37  
Employee Wellness Fund: \$4.23  
Recorder's Records Management: \$82,598.26  
Debt Service Fund: \$44,195.76  
Capital Projects Fund: \$71,683.83  
Capital Projects – TIF Fund: \$1,338,627.64  
Sheriff Reserve Officers Fund: \$43,433.53  
Friends of Conservation: \$996,424.17  
Friends of Animals: \$105,708.19

**COMMITTED:**

General Fund: \$1,486,010.99

Motion by: Olson, Seconded by: Heddens

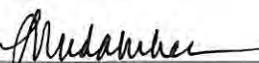
Voting Aye: Olson, Heddens, Murken

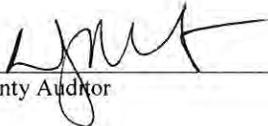
Voting Nay: None

Abstaining: None

Absent: None

Approved this 16<sup>th</sup> day of July, 2019.

  
Board of Supervisors

Attest:   
County Auditor

# STORY COUNTY FAÇADE IMPROVEMENT GRANT PROGRAM

A Public-Private Partnership Program sponsored by Story County  
to revitalize small town commercial business areas

**APPROVED**

**DENIED**

Board Member Initials: \_\_\_\_\_

Meeting Date: \_\_\_\_\_

Follow-up action: \_\_\_\_\_

Story County, Iowa



---

# STORY COUNTY FAÇADE IMPROVEMENT GRANT PROGRAM

## PROGRAM GUIDELINES

### PURPOSE

Story County identifies that the aesthetic quality and the economic vitality of each business is linked with the success of surrounding commercial establishments. Revitalized business districts can contribute greatly to the revitalization of the community at large and extends beyond the community to the entire region. The **Story County Façade Improvement Grant Program** provides financial assistance to the city governments, working in collaboration with private commercial businesses within their city limits, for façade improvements. The purpose is to support the revitalization of business districts in small towns by stimulating private investments that enhance the appearance of buildings and properties.

### ELIGIBILITY

#### ALLOWABLE AWARDS

The County will award a one-time reimbursement grant up to 20% or not more than \$10,000 towards the total project costs of façade improvements. The city shall provide matching funds equal to or greater than the maximum provided by the County. The matching funds can be either direct funds or in-kind. In-kind matching funds must be demonstrated through the following means:

- assigned value is reasonable, consistent, and is suitably allocated within the program budget; and
- basis used for determining the value of the personal services, material or equipment, facility use or building contributed is documented.

~~The Story County Board of Supervisors annually budgets \$10,000 each fiscal year beginning July 1<sup>st</sup>. Total disbursement by the County in Fiscal Year 2019 (July 1, 2018, through June 30, 2019) shall be \$10,000.~~  
The County reserves the right to fund one or several applications as funding allows. An applicant may only submit and receive funding for one application each fiscal year.

#### ELIGIBLE APPLICANTS

It is the goal of the program to create public-private partnerships between the business owners, city government, and the County, to create the greatest benefit to all citizens both within the city and county as a whole. The city acts as the “applicant” for all applications for the **Story County Façade Improvement Grant Program**. Eligible properties and/or businesses shall work with the city council of their respective community. A city shall apply on behalf of the eligible properties and/or business and all funds disbursements from the County shall go to the city. Additional applicant requirements are identified in the “Terms of Agreement” found at the end of the program guidelines.

Eligible properties are located in communities within Story County with a population less than 2,000 persons, according to the 2010 US Census.

The eligible business shall be a legally established and licensed business in the State of Iowa and shall be in conformance with all applicable City/County/State codes and regulations. The County reserves the right to deny and/or withhold funding to properties delinquent on payment of fines, fees or taxes. Ineligible properties include owners of--primarily residential structures, churches and other religious institutions, tax delinquent property or a property whose owner has any other tax delinquent property.

In addition, any projects that have commenced prior to their approval by the County shall be ineligible for grant funding.

### **ELIGIBLE IMPROVEMENTS**

Eligible expenditures will include only projects oriented towards the exterior improvements of existing structures; the portion visible from the road right-of-way upon which the structure fronts. All work must result in a publicly visible improvement. Grants cannot be used to correct code violations or occurrences covered by insurance.

All improvements, except for painting, shall be completed by a licensed contractor, and shall be made in conformance with all applicable building codes, laws and zoning requirements.

#### *ELIGIBLE IMPROVEMENTS INCLUDE:*

- Exterior buildings improvements, either cosmetic and/or structural
- Signage\*(not including billboards)
- Lighting\*
- Landscaping\*

\*These improvements shall apply if it has been determined that the structural and cosmetic conditions of the façade are at an acceptable level.

Exterior improvements must be of compatible color/style with the surrounding building and architecture. Exceptions may be considered on a case by case basis. If a structure is of historic significance (i.e. it has been listed as a local landmark, is listed or is eligible for listing on the National Register of Historic Places), improvements must be in conformance with the *Secretary of Interior's Standards for Rehabilitation*, as well as *Guidelines for Rehabilitating Historic Buildings* will apply.

During the application review, special consideration will be given to projects that meet the following criteria:

- Structures located in their respective central business district, i.e. Main Street.
- Projects that leverage more private investment than the required matching amount.
- Projects designed by a licensed architect.
- Historic structures.

### **APPLICATION ROUTING**

Once the application materials are complete, a property/business owner shall submit all materials to their respective city. The city will review the application and make a determination of the maximum match they are able to contribute towards the project, keeping in mind there the requirement that the city shall provide matching funds equal to or greater than the maximum provided by Story County. Once the city has made a match determination, they shall forward the application to the County, for review.

### **APPLICATION DEADLINE**

Applications are accepted at any time; however, an application must be approved by the Board of Supervisors prior to work being undertaken. Qualified projects to be awarded on a first come, first served basis following the beginning of the fiscal year.

Work is expected to be completed and bills submitted within 12 months of the grant award date. A complete copy of bills from expenses relating to the project must be presented to Story County before the grant money will be awarded. The amount of the grant may be adjusted if the actual cost is lower than the estimated cost. Any deviations from the approved application may disqualify the applicant.

# STORY COUNTY FAÇADE IMPROVEMENT GRANT PROGRAM APPLICATION FORM



## PROJECT INFORMATION

PROJECT ADDRESS \_\_\_\_\_ PROPERTY OWNER \_\_\_\_\_

BUSINESS OWNER  
(IF DIFFERENT FROM  
PROPERTY OWNER) \_\_\_\_\_ NAME OF  
BUSINESS \_\_\_\_\_

## CONTACT INFORMATION

APPLICANT (CITY  
CONTACT PERSON) \_\_\_\_\_ CONTACT  
ADDRESS \_\_\_\_\_

PHONE \_\_\_\_\_ E-MAIL \_\_\_\_\_

AMOUNT REQUESTED: \_\_\_\_\_ MATCHING AMOUNT \_\_\_\_\_

### APPLICATION ATTACHMENT CHECKLIST

In addition to the completed application, please attach the following:

- Written consent from property owner giving permission to conduct improvements
- Color photographs of existing conditions
- Written statement that outlines in detail scope of the project
- Project budget that includes detailed cost estimates prepared by contractors
- Any design documents prepared by a licensed architect or engineer, if available

### PLEASE READ

By signing below you certify that to the best of your knowledge you have submitted all the required information to apply for a façade grant and that the information is accurate. You further acknowledge that you have read and agree to the Terms of Agreement outlined on the back of this form.

SIGNATURE OF PROPERTY/BUSINESS OWNER: \_\_\_\_\_ DATE \_\_\_\_\_

SIGNATURE OF APPLICANT: \_\_\_\_\_ DATE \_\_\_\_\_  
Name and Title (Chief Elected Official)

### **SUBMIT COMPLETED APPLICATION TO:**

Story County – County Outreach and Special Projects Manager  
900 6<sup>th</sup> Street - Nevada, Iowa 50201  
or email to: lharter@storycountyiowa.gov

# Terms of Agreement

- The applicant is the city.
- The applicant and property/business owner meets all of the eligibility criteria outlined in the **Story County Façade Improvement Grant Program**.
- No funds are approved for the proposed improvements until the applicant is notified in writing and meets all Program requirements. **Work completed prior to final approval is ineligible for funding.**
- All funds are distributed on a reimbursement basis after all work is completed.
- The applicant shall ensure that work is performed in a satisfactory manner, as determined by the County, conforming to the approved application, project budget, and project schedule.
- The applicant shall be responsible for at least the matching funds equal to or greater than the maximum provided by the County. The applicant shall keep record of all documents, receipts, lien waivers, etc., to substantiate that they are in conformance with this requirement.
- No changes to the approved project plans shall be made without prior consent from Story County.
- Grant funds shall be disbursed only upon the satisfactory completion of the project in accordance with the approved plans for the project. It is the responsibility of the applicant and/or business to demonstrate that the project is satisfactorily complete.
- Grant funds are only to be used for the scope of the project approved by the County, and no other renovations or improvements of the structure or business.
- The applicant authorizes Story County to promote their approved project, including, but not limited to, displaying a sign at the site during and after the construction, and using photographs and descriptions of the project in County media materials.

## Acknowledgement of Terms of Agreement

SIGNATURE OF APPLICANT: \_\_\_\_\_ DATE \_\_\_\_\_  
Name and Title (Chief Elected Official)

# STORY COUNTY FAÇADE IMPROVEMENT GRANT PROGRAM APPLICATION FORM



## PROJECT INFORMATION

PROJECT ADDRESS 109 E MAIN ST.

PROPERTY OWNER City of Zearing

**APPROVED**

**DENIED**

BUSINESS OWNER  
(IF DIFFERENT FROM  
PROPERTY OWNER) \_\_\_\_\_

Board Member Initials: JKM

NAME OF MEETING DATE: 7/16/19

BUSINESS Zearing Fire Department

Follow-up action: \_\_\_\_\_

## CONTACT INFORMATION

APPLICANT (CITY  
CONTACT PERSON) Karen Davis

CONTACT ADDRESS 105 W. Main Street, PO Box 235

PHONE 641-487-7477

E-MAIL zearing@netins.net

SEE NOTE

AMOUNT REQUESTED: \$8680.00 TO LEFT MATCHING AMOUNT \$34,732.00

REVISED AMOUNTS

### APPLICATION ATTACHMENT CHECKLIST

In addition to the completed application, please attach the following:

- Written consent from property owner giving permission to conduct improvements
- Color photographs of existing conditions
- Written statement that outlines in detail scope of the project
- Project budget that includes detailed cost estimates prepared by contractors
- Any design documents prepared by a licensed architect or engineer, if available

W/GRANT ADMIN - \$24,520  
W/O GRANT ADMIN - \$22,120

## PLEASE READ

By signing below you certify that to the best of your knowledge you have submitted all the required information to apply for a façade grant and that the information is accurate. You further acknowledge that you have read and agree to the Terms of Agreement outlined on the back of this form.

SIGNATURE OF PROPERTY/BUSINESS OWNER: \_\_\_\_\_ DATE \_\_\_\_\_

SIGNATURE OF APPLICANT: Martin Hess, Mayor DATE 7-9-19  
Name and Title (Chief Elected Official)

### SUBMIT COMPETED APPLICATION TO:

Story County – County Outreach and Special Projects Manager  
900 6<sup>th</sup> Street - Nevada, Iowa 50201  
or email to: lharter@storycountyia.gov

Requested amount modified 7/10/19 to \$6,130 if BOS would consider grant administration as part of total project costs or \$5,530 removing grant administration.

## Terms of Agreement

- The applicant is the city.
- The applicant and property/business owner meets all of the eligibility criteria outlined in the **Story County Façade Improvement Grant Program**.
- No funds are approved for the proposed improvements until the applicant is notified in writing and meets all Program requirements. **Work completed prior to final approval is ineligible for funding.**
- All funds are distributed on a reimbursement basis after all work is completed.
- The applicant shall ensure that work is performed in a satisfactory manner, as determined by the County, conforming to the approved application, project budget, and project schedule.
- The applicant shall be responsible for at least the matching funds equal to or greater than the maximum provided by the County. The applicant shall keep record of all documents, receipts, lien waivers, etc., to substantiate that they are in conformance with this requirement.
- No changes to the approved project plans shall be made without prior consent from Story County.
- Grant funds shall be disbursed only upon the satisfactory completion of the project in accordance with the approved plans for the project. It is the responsibility of the applicant and/or business to demonstrate that the project is satisfactorily complete.
- Grant funds are only to be used for the scope of the project approved by the County, and no other renovations or improvements of the structure or business.
- The applicant authorizes Story County to promote their approved project, including, but not limited to, displaying a sign at the site during and after the construction, and using photographs and descriptions of the project in County media materials.

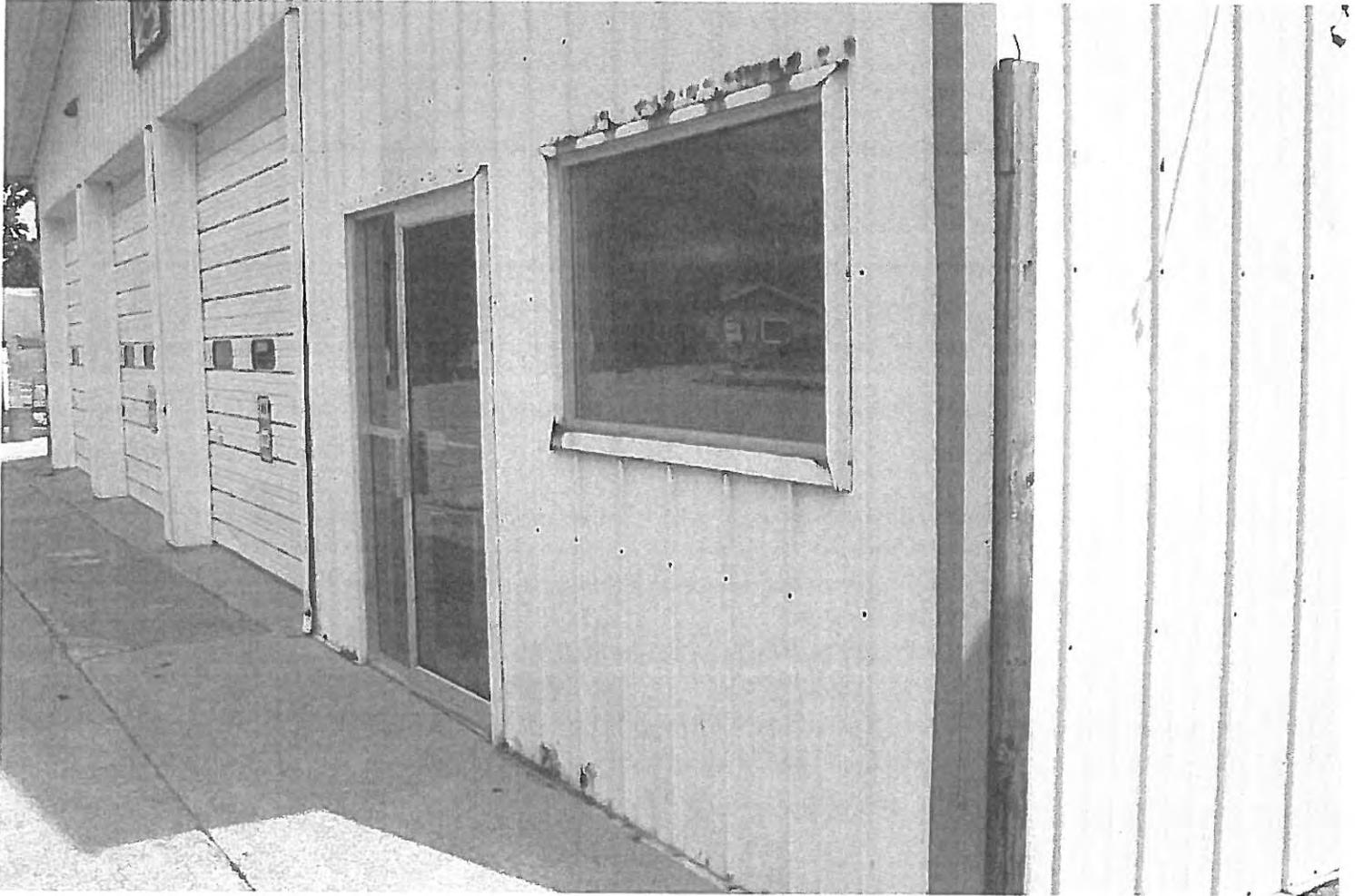
## Acknowledgement of Terms of Agreement

SIGNATURE OF APPLICANT:

*Martin Sklar, Mayor*

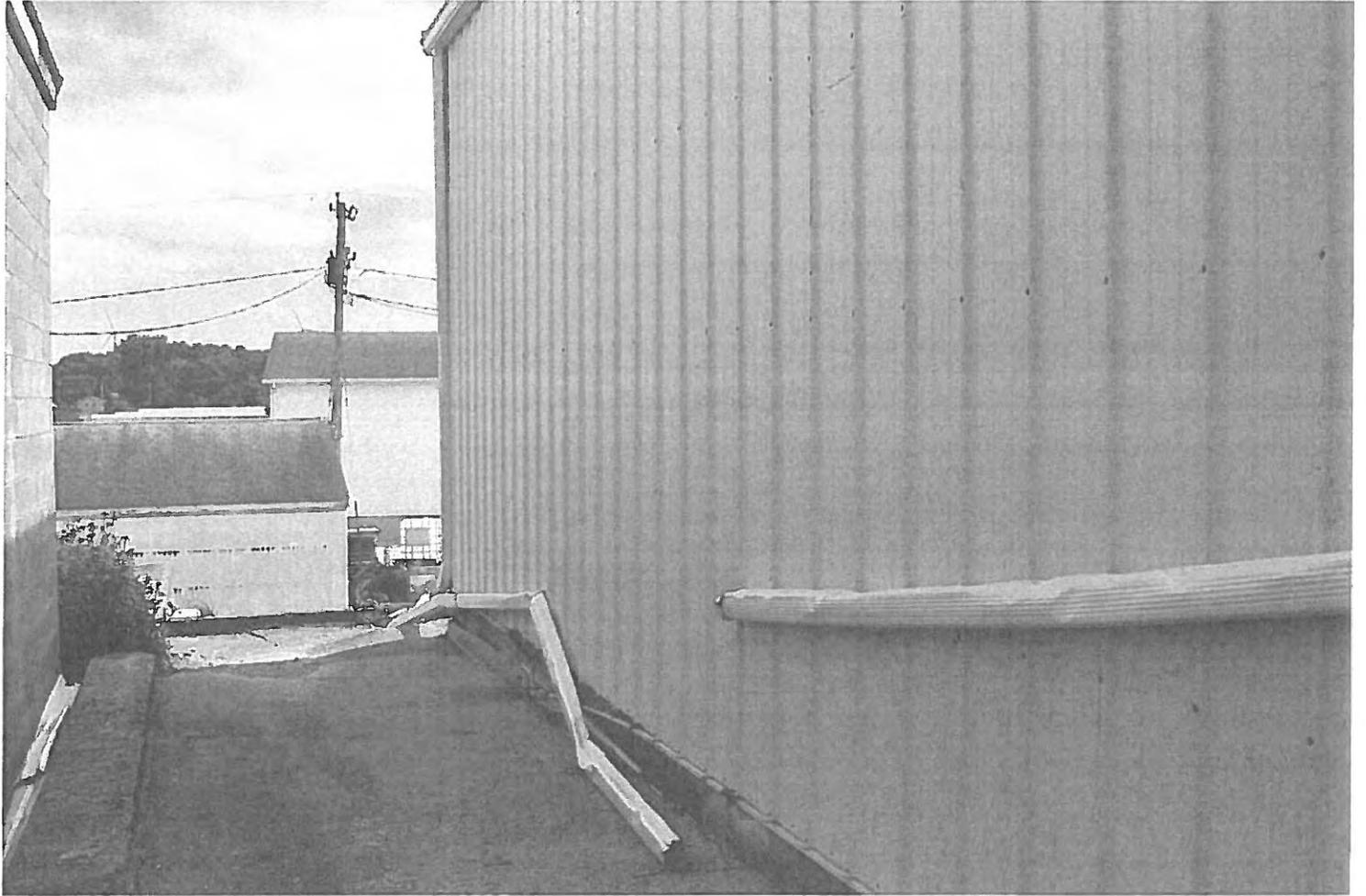
Name and Title (Chief Elected Official)

DATE *7-9-19*



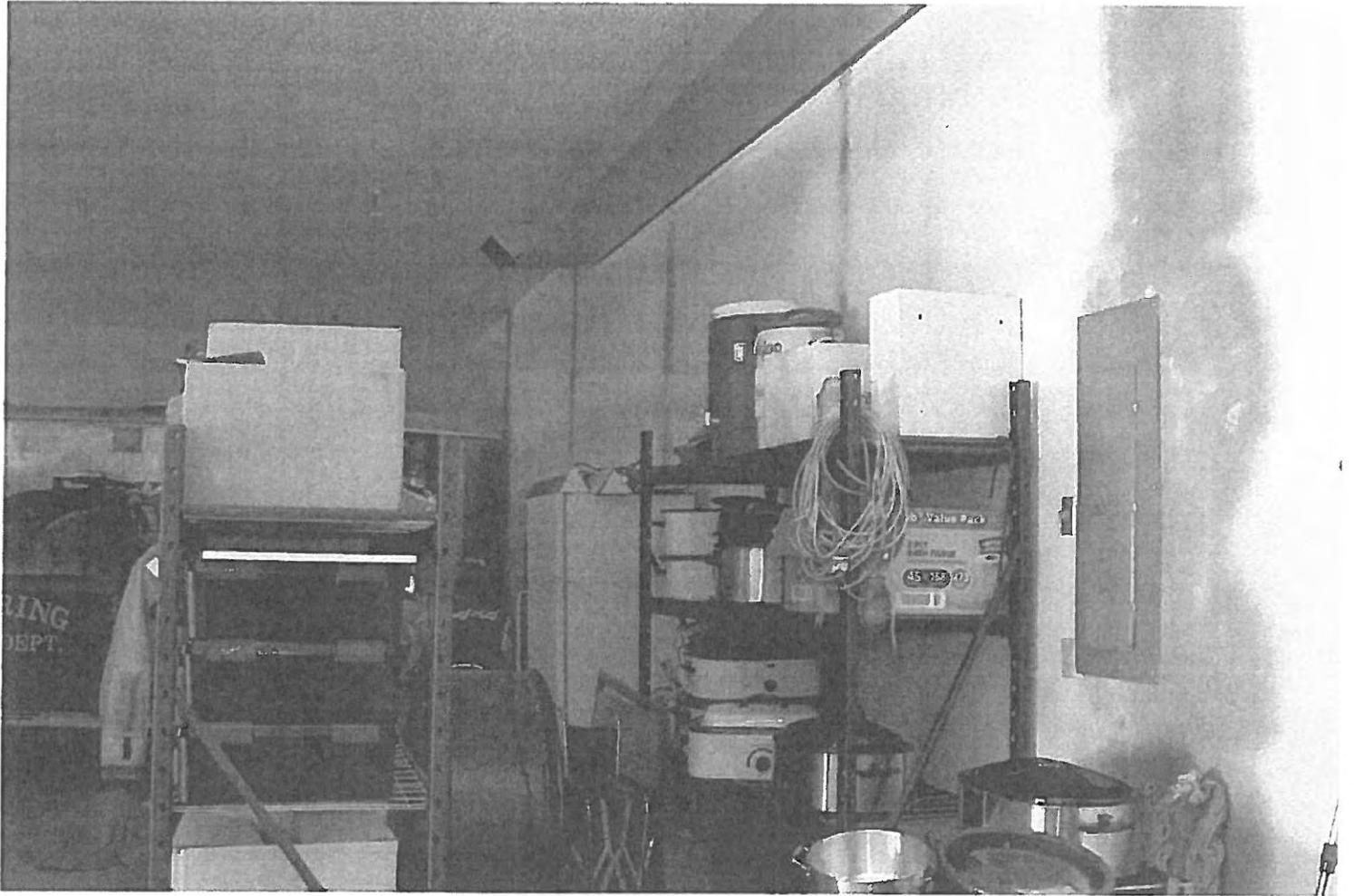


















## Story County Façade Improvement Grant Program: Zearing Fire Department, Zearing, Story County

### Overview:

The Zearing Fire Department Building Façade Project addresses two emergency concerns. The resolution of these issues is important for the enhancement of the town's Main Street commercial zone and to encourage economic development while ensuring the health and safety of northeast Story County.

The first aspect of this project is to remedy the deterioration of the walls of the Zearing Fire Department building, constructed in 1980. Compromised siding, failure of the gutter system, and an inadequately installed vapor barrier system threaten the longevity of the structure that houses the Zearing Fire Department. This last item requires remediation inside and outside the structure to save the walls that make up the exterior elevations of the structure.

Without the remedies outlined in this grant, the structure itself will probably need to be replaced within the next ten years, resulting in a cost greater than what can be reasonably shouldered by the community. In addition, the failure of the driveway used by the heavy emergency vehicles housed in the building will eventually render the structure unusable. Without the Zearing Fire Department, emergency services for the Town of Zearing and for the outlying areas throughout northeast Story County will not be addressed. The absence of this service will discourage economic development of the Zearing Main Street and in the surrounding areas. It goes without saying that without this service, the safety and wellbeing of Story County residents throughout the area will be threatened.

The second aspect of this grant calls for the relocation of the Emergency Medical Services (EMS) vehicle and volunteers to the Zearing Fire Department. The EMS vehicle is currently housed in an undersized structure that is within the Minerva Creek flood plain. To answer calls for emergency health concerns, volunteers must cautiously and slowly drive the vehicle out of the small structure. In addition, during floods, the structure can be rendered inaccessible, and if the vehicle has not been removed in anticipation of the event, then EMS assistance is not available to northeast Story County.

Work on the Zearing Fire Department Building façade affords the community an opportunity to consolidate emergency services in a Main Street structure above the flood plain. The main door facing main street will be relocated to the west side of the structure. The fourth bay – the current location of the existing main door – will be converted with an overhead garage door to provide access for the EMS vehicle. A masonry wainscoting on the front elevation will dress up the structure, giving it an appearance more suitable for a commercial main street.

By addressing these two concerns, the town will significantly improve its ability to answer calls for emergency services from throughout northeast Story County. Zearing is a small community (roughly 550 residents), but its dedicated volunteer fire fighters and EMS technicians provide important services, addressing health, fire, and other emergencies. Support from Story County through its Façade Improvement Grant Program will give the town an opportunity to continue its effective means of addressing the needs of the county. This will allow Zearing to perpetuate its role as a dynamic hub of economic development.

Previously, Story County awarded the City of Zearing a façade grant for 108 S. Main Street, the historic Bank Building. That grant helped support an application for a larger grant from the Iowa Department of Economic Development. The success of this project, initiated and made possible by Story County, is

placing important commercial space and low-income housing into service in Zearing. The success of that project demonstrates the community's ability to manage grants and to turn them into successes for the community at large.

Budget:

\$30,212.00	Morton Building siding, overhead door, man door, and vapor-barrier work.
3,300.00	Replacement of gutter system
6,900.00	Work on concrete driveway in front of building
<u>3,000.00</u>	Grants administration/project overview
Total: \$43,412.00	

Total Project cost:	\$43,412.00
Grant request (20%):	\$ 8,680.00
Match provided:	\$34,732.00

Match sources:	\$20,000.00	Cash match from the Zearing Fire Department
	11,732.00	Cash match from the Town of Zearing
	1,500.00	Cash (salary: \$1,500.00, City Clerk, grant administration)
	<u>1,500.00</u>	Volunteer project overview (Zearing Fire Department and
Total:	\$34,732.00	Ronald M. James, community volunteer)



## Charge Repair

Owner

Zearing Fire Department  
109 E main St  
  
Zearing, Iowa 50278  
Home  
Cell: 515-290-0235 (mike)  
Work  
Other:  
michael price1972@icloud.com

Deliver To

Zearing Fire Department  
109 E main St  
  
Zearing, Iowa 50278  
Story  
Home:  
Cell: 515-290-0235 (mike)  
Work  
Other:  
michael price1972@icloud.com

Original Job Info

Job Number: 0451242  
Name: Zearing Fire Department  
Completion Date: 7/1/1976

Direction to Job Site

Repair Info

Building Type: Morton

Payment Terms

Total price is based on payments according to the payment schedule shown. Payments are subject to the Terms and Conditions.  
All applicable Taxes are included.  
  
Down payment type: Check #

Down Payment:	<b>\$9,064.00</b>
Delivery Payment:	<b>\$18,127.00</b>
Final Payment:	<b>\$3,021.00</b>
<b>Total:</b>	<b>\$30,212.00</b>

Customer Signature

All work is warranted for one year for materials and workmanship. Complete replacement of roof and side painted steel panels will be covered by the standard MBI paint warranty available for that region, usage and paint type. No other coverage under the written Limited Warranty is applicable.  
In the event of default under any term of this agreement, Morton shall be entitled to 1 1/2% per month interest (18% annual rate) or the maximum rate allowed by law in the state where the Work is located if less than 18% annual rate. Owner agrees to pay Morton reasonable costs and attorney fees incurred to enforce the terms of this Agreement.  
By signature below, I certify that \_\_\_\_\_ hold(s) title to the  
(Print Property Owner's Name)  
property upon which construction will be performed under this Order and has given permission for construction.

Signature of Michael Price

Signature Date



The individual signing this agreement represents that he or she (as applicable) has the authority to bind the entity named in this agreement to all of its terms and conditions

Contract Details

Project consists of the following:

Cut and remove approx the bottom 3' of old steel and base trim on all 4 sides of the building. Install a new vapor barrier between the wall and new steel. Install new wainscot steel with a new base trim. Install a wainscot trim covering the cut transition all at a cost of \$4747.00

Install a new MB white half glass out swing fiberglass entry door in the side wall. Includes a closure and lockset at a cost of \$2690.00

Converting the steel wainscot to stone on the front wall as it is now will be \$3139.00 if adding OHD it would be \$1439.00 less.

Lining the 4 interior walls from floor to bottom of knee brace pitch change, installing a vapor barrier, trimming around one entry door, and 3 OHD at a cost of \$9982.00

Removing the window and walkdoor. Cutting in a 12' x 11' overhead door opening adding a new jamb column, header system, and door trims. Includes stamped plans for this at a cost of \$5386.00

Have an overhead door installed per specs below at a cost of \$4268.00

Includes all labor, materials, travel, lift, safety, and taxes.

Customer responsible for all waste.

Any work not listed above will be charged on a time and material basis.

Customer to provide a clear and un-obstructive work area including but not limited to electrical

Customer accepts that colors will not match exactly due to age.

Final payment due to crew Forman at time of completion

Install ([1]) [12'2"] x [11]' [white] [ribbed] panel [Manufactured by the Overhead Door Corp a 426 series insulated sectional door with 24 gauge sections, 16 gauge center and end stiles, section thickness is 2", 10,000 cycle springs, 1/2 HP motor, 3 windows 24" x 7", weather seals, photo eyes, and remote. New door will match existing door profile.], [Inches of Headroom]" headroom requirement.

**Story County FY19 Quarterly Report**  
**June 30, 2019**

	Original		Apr-May-June Total	YTD Total	Percent of Budget	Amount Remaining
	Annual Budget	Amended				
<b>Expenditures:</b>						
Board of Supervisors	\$992,156.00	\$1,035,106.00	\$266,894.00	\$1,021,132.12	98.65%	\$13,973.88
Auditor	\$1,111,282.00	\$1,116,414.00	\$210,865.33	\$1,079,800.69	96.72%	\$36,613.31
Treasurer	\$847,737.00	\$851,537.00	\$211,851.87	\$822,646.41	96.61%	\$28,890.59
County Attorney	\$2,471,657.00	\$2,656,957.00	\$721,321.32	\$2,646,801.87	99.62%	\$10,155.13
Sheriff	\$8,784,054.00	\$9,337,754.00	\$2,634,875.21	\$9,191,857.34	98.44%	\$145,896.66
Recorder	\$414,037.00	\$430,537.00	\$122,408.11	\$423,279.79	98.31%	\$7,257.21
Animal Control	\$384,000.00	\$660,579.00	\$152,073.78	\$655,431.94	99.22%	\$5,147.06
General Betterment (40% L.O.S.T.)	\$1,031,725.00	\$1,041,725.00	\$382,574.40	\$978,666.03	93.95%	\$63,058.97
Engineer	\$7,810,300.00	\$9,166,300.00	\$2,771,486.99	\$7,829,066.69	85.41%	\$1,337,233.31
Veteran Affairs	\$107,444.00	\$116,369.00	\$30,970.48	\$114,001.94	97.97%	\$2,367.06
Conservation Board	\$3,568,040.00	\$4,980,074.00	\$1,015,241.42	\$3,222,547.00	64.71%	\$1,757,527.00
Environmental Health	\$307,644.00	\$325,019.00	\$82,436.58	\$312,788.99	96.24%	\$12,230.01
IRVM	\$242,065.00	\$262,045.00	\$60,670.79	\$253,438.02	96.72%	\$8,606.98
Community Services	\$334,010.00	\$346,275.00	\$87,314.93	\$327,894.27	94.69%	\$18,380.73
Community Life	\$62,500.00	\$337,500.00	\$12,227.48	\$286,907.06	85.01%	\$50,592.94
Human Services Center	\$398,600.00	\$429,150.00	\$102,904.96	\$399,778.88	93.16%	\$29,371.12
Facilities Management	\$708,100.00	\$760,175.00	\$205,710.70	\$745,288.36	98.04%	\$14,886.64
Information Technology	\$1,155,475.00	\$1,167,300.00	\$354,585.50	\$1,128,865.51	96.71%	\$38,434.49
Planning & Development	\$276,800.00	\$293,250.00	\$72,845.54	\$283,679.92	96.74%	\$9,570.08
Justice Center Facilities	\$761,965.00	\$817,315.00	\$190,372.75	\$764,607.51	93.55%	\$52,707.49
DHS	\$66,100.00	\$12,549.83	\$12,549.83	\$46,799.20	70.80%	\$19,300.80
Mental Health	\$1,978,914.00	\$2,269,314.00	\$1,821,712.05	\$2,091,898.60	92.18%	\$177,415.40
Juvenile Court Services	\$396,050.00	\$99,177.68	\$99,177.68	\$237,878.26	60.06%	\$158,171.74
Countywide Services	\$8,686,794.00	\$12,755,794.00	\$4,550,748.41	\$10,421,475.83	81.70%	\$2,334,318.17
<b>Total Expenditures:</b>	<b>\$42,897,449.00</b>	<b>\$51,618,639.00</b>	<b>\$16,173,820.11</b>	<b>\$45,286,532.23</b>	<b>87.73%</b>	<b>\$6,332,106.77</b>
<b>Fund Balance Status:</b>			<b>Committed</b>	<b>Assigned</b>	<b>% of exp YTD</b>	<b>EFB %</b>
General Basic Fund	\$9,768,468.57		\$1,486,010.99	\$1,892,886	89.61%	33.01%
General Supplemental Fund	\$1,244,698.59			\$150,000	99.05%	25.80%
County Services MHDS Fund	\$934,741.44			\$155,988	92.17%	44.68%
Rural Services Fund	\$821,684.32				98.23%	16.51%
TIF Fund	\$88,298.19				99.95%	
Secondary Roads Fund	\$4,596,466.00				85.41%	58.71%

**Story County FY19 Quarterly Report**  
**June 30, 2019**

Departmental Revenues:	Annual Budget	Amended	YTD		Percent of Budget	Amount Remaining
			Total			
Auditor	\$9,475.00	\$15,475.00	\$13,488.39		87.16%	\$1,986.61
Treasurer	\$975,150.00	\$1,090,150.00	\$1,289,789.24		118.31%	-\$199,639.24
County Attorney	\$283,996.00	\$285,096.00	\$287,586.41		100.87%	-\$2,490.41
Sheriff	\$1,225,540.00	\$1,331,835.00	\$1,392,683.23		104.57%	-\$60,848.23
Recorder	\$594,680.00	\$559,680.00	\$477,639.81		85.34%	\$82,040.19
Animal Control	\$38,500.00	\$60,900.00	\$56,708.05		93.12%	\$4,191.95
Engineer	\$7,523,060.00	\$7,664,005.00	\$7,769,130.59		101.37%	-\$105,125.59
Veteran Affairs	\$9,625.00	\$10,150.00	\$10,102.52		99.53%	\$47.48
Conservation Board	\$1,135,240.00	\$1,654,279.00	\$1,192,652.77		72.10%	\$461,626.23
Environmental Health	\$80,270.00		\$57,461.34		71.59%	\$22,808.66
IRVM	\$30,620.00	\$29,735.00	\$29,853.05		100.40%	-\$118.05
Community Services	\$1,900.00	\$900.00	\$31.80		3.53%	\$868.20
Community Life	\$133,000.00		\$134,453.81		101.09%	-\$1,453.81
Human Services Center	\$5,065.00		\$5,064.48		99.99%	\$0.52
Facilities Management	\$1,500.00		\$1,747.98		116.53%	-\$247.98
Information Technology	\$9,600.00		\$10,172.72		105.97%	-\$572.72
Planning & Development	\$47,190.00		\$31,168.62		66.05%	\$16,021.38
DHS	\$185,600.00	\$215,600.00	\$212,576.19		98.60%	\$3,023.81
Mental Health	\$0.00		\$6.03			-\$6.03
Juvenile Court Services	\$10,000.00		\$4,786.77		47.87%	\$5,213.23
Countywide Services	\$30,846,853.00	\$35,752,610.00	\$32,374,249.42		90.55%	\$3,378,360.58
<b>Total Revenues:</b>	<b>\$43,146,864.00</b>	<b>48,957,040.00</b>	<b>\$45,351,353.22</b>		<b>92.63%</b>	<b>\$3,605,686.78</b>