

The Board of Supervisors met on 6/26/18 at 10:00 a.m. in the Story County Administration Building. Members present: Marty Chitty, Lauris Olson, and Rick Sanders, with Sanders presiding. (all audio of meetings available at [storycountyia.gov](http://storycountyia.gov)).

**PUBLIC COMMENT #1:** Brant Lemer, Ames, voiced issues about Story County's involvement with the Crestview Mobile Home Park. Linda Murken, Franklin Township, stated that the Board and staff has done an outstanding job. Deb Schildroth, Director of External Operations, reported a Youth and Shelter Services (YSS) shelter house had a significant fire; all residents are safe. Schildroth spoke about options.

**DEPARTMENT OF HUMAN SERVICES (DHS) QUARTERLY REPORT** – Pauline Rutherford will report at a later date.

**MINUTES:** 6/19/18 Minutes – Olson moved, Chitty seconded the approval of all Minutes as presented. Motion carried unanimously (MCU) on a roll call vote.

**PERSONNEL ACTIONS:** 1) pay adjustment, effective 7/8/18, in a) Board of Supervisors for Deb Schildroth @ \$3,500.20/bw; b) Secondary Roads for Ryan Peterson @ \$23.53/hr; c) Sheriff's Office for Margaret Jennett @ \$1,677.60/bw. Chitty moved, Olson seconded the approval of Personnel Actions as presented. Roll call vote. (MCU)

**CLAIMS:** 6/28/18 Claims of \$1,213,393.38 (run date 6/22/18, 40 pages, on file in the Auditor's Office) and authorize the Auditor to issue checks in payments of these claims and payment requests from BooSt School Ready Service (\$1,333.94), Central Iowa Drug Task Force (CIDTF) (\$4,847.03), Holding-Seized Funds (\$1,420.00), Central Iowa Case Management (\$216.12), Emergency Management (\$4,112.46), E911 Surcharge (\$2,556.14), County Assessor (\$13,235.46), and Ames City Assessor (\$46,305.25). Olson moved, Chitty seconded approval of Claims as presented. Roll call vote. (MCU)

Chitty moved, Olson seconded the approval of consent agenda as presented.

1. Annual Approval of Veterans' Affairs Executive Director pursuant to *Code of Iowa* §35B.6
2. Change Order with Jensen Builders, Ltd., totaling \$233.00, for sidewalk in Roland, drainage in Kelley, and seeding
3. 2018 Equal Employment Opportunity Plan (EEO) Utilization Report
4. Change Order #2 between Boulder Contracting, LLC and Story County Conservation Board for the Tedesco Environmental Learning Corridor Bid Package #2 for \$2,802.20
5. Contract Agreement with Two Rivers Group for \$213,500.00 for the Crisis Stabilization/Transitional Living Center remodeling project, effective 6/12/18-8/1/18
6. Contract Agreement with HPC for the Story County Animal Shelter remodeling project, effective 6/20/18, for \$402,500.00
7. Contract with Ames Economic Development Commission (AEDC), effective 7/1/18, for Workforce Development Consulting Services for \$40,000.00
8. Road Closure Resolution: #18-36
9. Utility Permits: #18-106; #18-107; #18-108

Roll call vote. (MCU)

**RESOLUTION #18-120, FY19 APPROPRIATION RESOLUTION** – Lisa Markley, Assistant Auditor, stated to appropriate funds, the majority of the departments appropriate at 50%, and will amend in July. Olson moved, Chitty seconded the approval of Resolution #18-120, FY'19 Appropriation Resolution as presented. Roll call vote. (MCU).

**DISCUSSION AND DIRECTION FOR ABATEMENT OF TAXES FOR CRESTVIEW MOBILE HOME PARK** – Sanders provided background information. Ethan Anderson, Story County Civil Attorney, reported on the required legal process for abandoned trailers; he listed the number trailers and associated taxes. Discussion took place. Sanders stated six remaining trailers are owned by Crestview; the taxes are the responsibility of the owner, Brant Lemer. Ardy Baldwin, Deputy Treasurer, reported on taxes abated to date on abandoned trailers. Anderson stated there are no legal hurdles facing the owner for the six trailers he owns. Sanders reiterated the process for Lemer. Renee Twedt, Treasurer, concurs with the Board. Annette Lemer spoke about the property and the court process. Anderson responded with details about the state-mandated process; the Lemers' attorney is also aware of the process. Chitty and Olson concur with abating taxes on abandoned trailers; Lemer is responsible for the taxes of the six trailers he owns. Sanders clarified the six trailers will accrue taxes until paid.

**HAZARD MITIGATION PLAN STRATEGIES** – Leanne Harter, County Outreach and Special Projects Manager, reported on action items, current strategies, and new strategies. Chitty moved, Olson seconded the approval of the Hazard Mitigation Plan Strategies as presented. Roll call vote. (MCU)

**CONTRACT WITH AMES ECONOMIC DEVELOPMENT COMMISSION (AEDC), EFFECTIVE 7/1/18, FOR \$85,000.00 FOR ECONOMIC DEVELOPMENT PLANNING CONSULTING SERVICES** – Sanders provided an overview. Leanne Harter, County Outreach and Special Projects Manager, detailed and clarified the changes of the contract. Olson moved, Chitty seconded the approval of the Contract AEDC, effective 7/1/18, for \$85,000.00 for Economic Development Planning Consulting Services as presented without strike-outs from previous meeting. Roll call vote. (MCU)

**LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS:** Olson reported she will be absent the last two Tuesdays in July.

Chitty moved, Olson seconded to adjourn at 11:11 p.m. Roll call vote. (MCU)

Story County  
Board of Supervisors Meeting  
Agenda  
6/26/18

1. CALL TO ORDER: 10:00 A.M.

2. PLEDGE OF ALLEGIANCE:

3. PUBLIC COMMENT #1:

This comment period is for the public to address topics on today's agenda

4. AGENCY REPORTS:

I. Department Of Human Services Quarterly Report - Pauline Rutherford

Department Submitting Auditor

5. CONSIDERATION OF MINUTES:

I. 6/19/18 Minutes

Department Submitting Auditor

6. CONSIDERATION OF PERSONNEL ACTIONS:

I. Action Forms

1)pay adjustment effective 7/8/18 in a)Board of Supervisors for Deb Schildroth @ \$3,500.20/bw; b)Secondary Roads for Ryan Peterson @ \$23.53/hr; c)Sheriff's Office for Margaret Jennett @ \$1,677.60/bw

Department Submitting HR

7. CONSIDERATION OF CLAIMS:

I. 6/28/18 Claims

Department Submitting Auditor

Documents:

062818 CLAIMS.PDF

8. CONSENT AGENDA:

(All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time the Board votes on the motion.)

I. Consideration Of Annual Approval Of Veterans' Affairs Executive Director Pursuant To Iowa Code 35B.6

Department Submitting Board of Supervisors

Documents:

VA.PDF

- II. Consideration Of Change Order With Jensen Builders, Ltd. For -\$233.00 For Sidewalk In Roland, Drainage In Kelley, And Seeding

Department Submitting Engineer

Documents:

CHANGE ORDER KELLEY AND ROLAND.PDF

- III. Consideration Of 2018 Equal Employment Opportunity Plan (EEO) Utilization Report

Department Submitting Board of Supervisors

Documents:

EEOP UTILIZATION REPORT 2018.PDF

- IV. Consideration Of Change Order Number 2 Between Boulder Contracting, LLC And Story County Conservation Board For The Tedesco Environmental Learning Corridor Bid Package Number 2 For \$2,802.20

Department Submitting Conservation

Documents:

URGE MEMO TELC PH2 CHANGE ORDER 2.PDF  
CHANGE ORDER 2 BOULDER CONTRACTING.PDF

- V. Consideration Of Contract Agreement With Two Rivers Group For \$213,500 For The Crisis Stabilization/Transitional Living Center Remodeling Project Effective 6/12/18 - 8/1/18

Department Submitting Board of Supervisors

Documents:

TWORIVERSCONTRACT.PDF

- VI. Consideration Of Contract Agreement With HPC For The Story County Animal Shelter Remodeling Project Effective 6/20/18 For \$402,500.00

Department Submitting Board of Supervisors

Documents:

HPCCONTRACT.PDF

- VII. Consideration Of Contract With Ames Economic Development Commission (AEDC) Effective 7/1/2018 For \$40,000 For Workforce Development Consulting Services

Department Submitting Board of Supervisors

Documents:

WD CONTRACT WITH AEDC FOR FY19.PDF

VIII. Consideration Of Road Closure Resolution(S): #18-036

Department Submitting Engineer

Documents:

RC 18 36.PDF

IX. Consideration Of Utility Permit(S): #18-106; #18-107; #18-108

Department Submitting Engineer

Documents:

UT 18 106.PDF

UT 18 107.PDF

UT 18 108.PDF

9. PUBLIC HEARING ITEMS:

10. ADDITIONAL ITEMS:

I. Consideration Of Resolution #18-120 FY19 Appropriation Resolution - Lisa Markley

Department Submitting Auditor

Documents:

RES 18120.PDF

II. Discussion And Direction For Abatement Of Taxes For Crestview Mobile Home Park - Ardy Baldwin And Ethan Anderson

Department Submitting Treasurer

III. Discussion And Consideration Of Hazard Mitigation Plan Strategies - Leanne Harter

Department Submitting Board of Supervisors

Documents:

MITIGATION STRATEGIES FOR BOS DISCUSSION.PDF

IV. Consideration Of Contract With Ames Economic Development Commission (AEDC) Effective 7/1/2018 For \$85,000 For Economic Development Planning Consulting Services - Leanne Harter

Department Submitting Board of Supervisors

Documents:

ED CONTRACT WITH AEDC FOR FY19.PDF

11. DEPARTMENTAL REPORTS:

12. OTHER REPORTS:

13. PUBLIC FORUM #2:

Comments from the Public on Items not on this Agenda. The Board may not take any Action on the Comments due to the Requirements of the Open Meetings Law, but May Do So In the Future.

14. LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS:

15. ADJOURNMENT:

Story County strives to ensure that its programs and activities do not discriminate on the basis of race, color, national origin, sex, age or disability. Persons requiring assistance, auxiliary aids or services, or accommodation because of a disability may contact the county's ADA coordinator at (515) 382-7204.

Story County Board of Supervisors  
Meeting  
6/26/18

NAME

ADDRESS

Brant Lemler	5615 Lincoln Way AMES.
Deb Schildroth	BOS office
Todd Lundvall	BOS
Paula Lemo	LNV
DUSTIN INGRAM	AEDC
Ann Marken	Aud
Matt Evans	Bos
Alessa Wignall	BOS
Etina Duleran	SCAO
Ardy Baldwin	Treasurer
Joshua DeVary	Treasurer
Jessick Reynolds	SCAD
LINDA Marken	Franklin Twp.



**Story County Commission of Veterans Affairs**  
**Brett D. McLain, Director**

Story County Human Services Center  
126 S. Kellogg Ave. Suite 001, Ames, Iowa 50010

Ph. 515-956-2626 Fax 515-956-2627  
www.storycountyia.gov/va  
veteransaffairs@storycountyia.gov

June 18, 2018

TO: Story County Board of Supervisors

FROM: Story County VA Commission

RE: Recommendation of VA Executive Director

Pursuant to Iowa Code Chapter 35B.6, the county board of supervisors is required to annually approve the executive director or administrator for the county Veterans Affairs Office.

The Story County VA Commission recommends Brett McLain to serve as the Story County VA Director for FY 2019. The Commission respectfully requests the Story County Board of Supervisors to support this recommendation. Thank you.

\_\_\_\_\_  
Commission Chair

6-18-2018  
Date

~~APPROVED~~ DENIED  
Board Member Initials: RS  
Meeting Date: 6-26-18  
Follow-up action: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



# AIA Document G701™ – 2017

## Change Order

<b>PROJECT:</b> <i>(Name and address)</i> Secondary Roads Building Improvements - Kelley & Roland Shed 900 6th Street Nevada, IA 50201	<b>CONTRACT INFORMATION:</b> Contract For: General Construction  Date: October 31, 2017	<b>CHANGE ORDER INFORMATION:</b> Change Order Number: 005  Date: Jun 12, 2018
<b>OWNER:</b> <i>(Name and address)</i> Story County  900 6th Street Nevada, IA 50201	<b>ARCHITECT:</b> <i>(Name and address)</i> HAILA Architecture   Structure   Planning, Ltd. 413 Kellogg Avenue Ames, IA 50010	<b>CONTRACTOR:</b> <i>(Name and address)</i> Jensen Builders, Ltd  2097 NE 60th Avenue Des Moines, IA 50313

### THE CONTRACT IS CHANGED AS FOLLOWS:

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

- |  |                    |
|--|--------------------|
| 1. Thicken approximately 67 LF of sidewalk in Roland to the south of building where trucks will be driving over the top. | ADD \$663          |
| 2. Fix storm drainage in Kelley.   | ADD \$2,814        |
| 3. Credit to provide temp seeding in lieu of permanent seeding.  | DEDUCT <3,710>     |
|  | Total DEDUCT <233> |

The original Contract Sum was	\$ 1,033,400.00
The net change by previously authorized Change Orders	\$ 36,011.00
The Contract Sum prior to this Change Order was	\$ 1,069,411.00
The Contract Sum will be decreased by this Change Order in the amount of	\$ 233.00
The new Contract Sum including this Change Order will be	\$ 1,069,178.00

The Contract Time will be unchanged by Zero (0) days.  
The new date of Substantial Completion will be

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

### NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

HAILA Architecture | Structure |  
Planning, Ltd.

Jensen Builders, Ltd

Story County

ARCHITECT *(Firm name)*

CONTRACTOR *(Firm name)*

OWNER *(Firm name)*

SIGNATURE

SIGNATURE

SIGNATURE

Chad West, AIA  
PRINTED NAME AND TITLE

Alex Bonzer, Project Manager  
PRINTED NAME AND TITLE

Approved by:

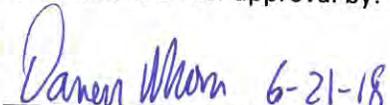
June 12, 2018  
DATE

6/14/18  
DATE

  
Board of Supervisors Date

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User Notes:

Recommended for approval by:

  
Darren R. Moon, P.E. Date



**DESIGN-BUILD GENERAL CONTRACTOR**

1175 S 32nd Street • Fort Dodge, IA 50501 • Phone (515) 573-3292 • Fax (515) 573-5146  
2097 NE 60th Avenue • Des Moines, IA 50313 • Phone (515) 292-5000 • Fax (515) 292-5100

**Change Request**

**To:** Chad West  
Haila Architecture, Structure,  
413 Kellogg Avenue  
Ames, IA 50010

**Number:** 8  
**Date:** 5/31/18  
**Job:** 18-022 Story County Sec Roads Sheds  
**Phone:**

**Description:** Thicken Sidewalk in Roland

We are pleased to offer the following specifications and pricing to make the following changes:  
Thicken approximately 67 LF of sidewalk in Roland to the south of the building where trucks will be driving over the top.

Materials (Concrete / Forms / Acc) = \$490  
Labor = \$82

Subtotal = \$572  
Bond = \$5  
Overhead and Profit (15%) = \$86

Total = \$663

The total amount to provide this work is ..... \$663.00

If you have any questions, please contact me at (515)573-3292.

Submitted by: Alex Bonzer  
JENSEN BUILDERS LTD

Approved by: \_\_\_\_\_  
Date: \_\_\_\_\_



**DESIGN-BUILD GENERAL CONTRACTOR**

1175 S 32nd Street • Fort Dodge, IA 50501 • Phone (515) 573-3292 • Fax (515) 573-5146  
2097 NE 60th Avenue • Des Moines, IA 50313 • Phone (515) 292-5000 • Fax (515) 292-5100

**Change Request**

**To:** Chad West  
Haila Architecture, Structure,  
413 Kellogg Avenue  
Ames, IA 50010

**Number:** 9  
**Date:** 5/31/18  
**Job:** 18-022 Story County Sec Roads Sheds  
**Phone:**

**Description:** Additional Charges for Storm Water Repairs in Kelley

We are pleased to offer the following specifications and pricing to make the following changes:

Great Plains has submitted additional pricing for fixing the storm drainage in Kelley. Please see the attached backup. This would be the total they spent for all of it so I am going to subtract the amount approved in change request #7. They ended up building a concrete structure and not using the corrugated culvert pipe. They also had substantial dewatering to deal with. Backup is attached from Great Plains.

Build drain piping around the sewer  
Dewater  
Build Concrete Structure

Great Plains Total = \$7,150  
Deduct for Amount Approved in CR #7 = -\$4,724

Subtotal = \$2,426  
Bond = \$24  
Overhead and Profit (15%) = \$364

Total = \$2,814

The total amount to provide this work is ..... \$2,814.00

If you have any questions, please contact me at (515)573-3292.

Submitted by: Alex Bonzer  
JENSEN BUILDERS LTD

Approved by: \_\_\_\_\_  
Date: \_\_\_\_\_



**DESIGN-BUILD GENERAL CONTRACTOR**

1175 S 32nd Street • Fort Dodge, IA 50501 • Phone (515) 573-3292 • Fax (515) 573-5146  
2097 NE 60th Avenue • Des Moines, IA 50313 • Phone (515) 292-5000 • Fax (515) 292-5100

**Change Request**

**To:** Chad West  
Haila Architecture, Structure,  
413 Kellogg Avenue  
Ames, IA 50010

**Number:** 10  
**Date:** 6/4/18  
**Job:** 18-022 Story County Sec Roads Sheds  
**Phone:**

**Description:** Credit for Temp Seeding Instead of Permanent Seeding

We are pleased to offer the following specifications and pricing to make the following changes:

Credit to provide temp seeding and mulching in lieu of the permanent seeding. Story County will take on the responsibility of the permanent seeding in the fall of 2018.

County Landscaping proposes a temp seed mixture of rye and oats and then mulching over top.

Credit = -\$3,710

The total amount to provide this work is ..... \$-3,710.00

If you have any questions, please contact me at (515)573-3292.

Submitted by: Alex Bonzer  
JENSEN BUILDERS LTD

Approved by: \_\_\_\_\_  
Date: \_\_\_\_\_

# EEO Utilization Report

## Organization Information

Name: Story County

City: Nevada

State: IA

Zip: 50201

Type: County/Municipal Law Enforcement

## **Step 1: Introductory Information**

### **Policy Statement:**

#### **EQUAL EMPLOYMENT OPPORTUNITY**

It is the policy of Story County to implement equal opportunity to all qualified employees and applicants for employment, without unlawful regard to race, religion, creed, color, sex, age, national origin, sexual orientation (defined as both actual and perceived heterosexuality, homosexuality and bisexuality), gender identity (defined as gender-related identity, regardless of the persons assigned sex at birth), or disability, and positive action shall be taken to ensure the fulfillment of this policy. The obligation includes: hiring, placement, upgrading, transfer, or demotion; recruitment; advertising, or solicitation for employment; treatment during employment; rates of pay or other forms of compensation; selection for training; layoffs or termination.

## **Step 4b: Narrative of Interpretation**

In reviewing the Utilization Analysis Chart, the Human Resources Department for Story County has made the following observations:

Story County is underutilized, meaning showing two or more standard deviations, in White Male Administrative Support (-18%) and Other Female Protective Services: Non-sworn (-14%).

Story County is committed to having a workforce that reflects the community it serves. The County will continue to examine its recruitment and retention practices giving particular attention to the underutilized categories. Story County faces a great challenge due to the low unemployment rate in this area.

## **Step 5: Objectives and Steps**

### **1. To research and implement best practices that promote the hiring, retention, and advancement of employees.**

- a. Story County will continue to take affirmative steps to retain qualified employees. Story County will increase its participation in job fairs and other recruitment events.
- b. Story County will explore non-traditional ways of recruiting applicants.
- c. Story County will continue to educate employees, supervisors and managers on the prevention of discrimination and harassment.
- d. Story County will continue to educate managers and supervisors on the Americans with Disabilities Act as amended and reasonable accommodations.

### **2. To encourage White Males to apply for vacancies in the Administrative Support job category.**

- a. Story County will continue to review the composition of the applicant pool for all vacancies within this job category to determine whether White male applicants were under-represented. Review of applicant data that is required to be kept under EEOP regulations will help the Human Resources Department determine if any steps in the application process have an impact on screening out white male applicants. Story County will also increase its presence at career fairs within and outside the County to recruit individuals in the underutilized category.

## **Step 6: Internal Dissemination**

Distribute an electronic copy of the Utilization Report to Department Heads, Elected Officials and Management.

Place the EEOP Utilization Report on the employee intranet.

Send an email to all employees stating the EEOP Utilization Report is on the employee intranet and a hard copy of the report is available upon request.

## **Step 7: External Dissemination**

Post a copy of the EEOP Utilization Report on Story County's Website.

Place a hard copy of the EEOP Utilization Report with other Story County information for the public.

Continue to include Story County's Equal Opportunity Employer statement on all job postings.

**Utilization Analysis Chart**  
**Relevant Labor Market: Story County, Iowa**

Job Categories	Male							Female								
	White	Hispanic or Latino	Black or African American	American Indian or Alaska Native	Asian	Native Hawaiian or Other Pacific Islander	Two or More Races	Other	White	Hispanic or Latino	Black or African American	American Indian or Alaska Native	Asian	Native Hawaiian or Other Pacific Islander	Two or More Races	Other
<b>Officials/Administrators</b>																
Workforce #/%	17/55%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%	14/45%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%
CLS #/%	3,255/59%	10/0%	20/0%	0/0%	45/1%	0/0%	4/0%	0/0%	2,030/36%	25/0%	50/1%	0/0%	105/2%	0/0%	15/0%	4/0%
Utilization #/%	-4%	-0%	-0%	0%	-1%	0%	-0%	0%	9%	-0%	-1%	0%	-2%	0%	-0%	-0%
<b>Professionals</b>																
Workforce #/%	18/55%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%	15/45%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%
CLS #/%	5,155/41%	125/1%	150/1%	0/0%	935/7%	0/0%	30/0%	15/0%	5,325/42%	145/1%	185/1%	0/0%	540/4%	0/0%	24/0%	35/0%
Utilization #/%	14%	-1%	-1%	0%	-7%	0%	-0%	-0%	3%	-1%	-1%	0%	-4%	0%	-0%	-0%
<b>Technicians</b>																
Workforce #/%	5/83%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%	1/17%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%
CLS #/%	990/43%	60/3%	10/0%	0/0%	65/3%	0/0%	15/1%	0/0%	1,065/46%	0/0%	20/1%	4/0%	65/3%	0/0%	0/0%	0/0%
Utilization #/%	40%	-3%	-0%	0%	-3%	0%	-1%	0%	-30%	0%	-1%	-0%	-3%	0%	0%	0%
<b>Protective Services:</b>																
<b>Sworn-Officials</b>																
Workforce #/%	8/80%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%	2/20%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%
CLS #/%	335/82%	4/1%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%	50/12%	0/0%	0/0%	0/0%	0/0%	0/0%	20/5%	0/0%
Utilization #/%	-2%	-1%	0%	0%	0%	0%	0%	0%	8%	0%	0%	0%	0%	0%	-5%	0%
<b>Protective Services:</b>																
<b>Sworn-Patrol Officers</b>																
Workforce #/%	23/96%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%	1/4%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%
Civilian Labor Force #/%	1,150/49%	70/3%	150/8%	0/0%	95/4%	0/0%	20/1%	15/1%	770/33%	15/1%	25/1%	0/0%	35/1%	0/0%	0/0%	10/0%
Utilization #/%	47%	-3%	-6%	0%	-4%	0%	-1%	-1%	-29%	-1%	-1%	0%	-1%	0%	0%	-0%
<b>Protective Services: Non-sworn</b>																
Workforce #/%	20/62%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%	10/31%	1/3%	0/0%	0/0%	0/0%	1/3%	0/0%	0/0%

Job Categories	Male										Female					
	White	Hispanic or Latino	Black or African American	American Indian or Alaska Native	Asian	Native Hawaiian or Other Pacific Islander	Two or More Races	Other	White	Hispanic or Latino	Black or African American	American Indian or Alaska Native	Asian	Native Hawaiian or Other Pacific Islander	Two or More Races	Other
CLS #/%	65/62%	10/10%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%	4/4%	10/10%	0/0%	0/0%	0/0%	0/0%	0/0%	15/14%
Utilization #/%	0%	-10%	0%	0%	0%	0%	0%	0%	27%	-6%	0%	0%	0%	3%	0%	-14%
<b>Administrative Support</b>																
Workforce #/%	9/13%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%	57/83%	2/3%	0/0%	0/0%	0/0%	1/1%	0/0%	0/0%
CLS #/%	3,665/31%	155/1%	35/0%	15/0%	50/0%	0/0%	19/0%	7,435/64%	125/1%	80/1%	10/0%	75/1%	0/0%	20/0%	0/0%	0/0%
Utilization #/%	-18%	-1%	-0%	-0%	-0%	0%	-0%	19%	2%	-1%	-0%	-1%	1%	-0%	0%	0%
<b>Skilled Craft</b>																
Workforce #/%	25/100%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%
CLS #/%	3,105/92%	35/1%	35/1%	10/0%	4/0%	0/0%	4/0%	185/5%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%
Utilization #/%	8%	-1%	-1%	-0%	-0%	0%	-0%	-5%	0%	0%	0%	0%	0%	0%	0%	0%
<b>Service/Maintenance</b>																
Workforce #/%	17/61%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%	11/39%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%
CLS #/%	6,495/49%	395/3%	295/2%	15/0%	335/3%	0/0%	35/0%	4,945/37%	310/2%	100/1%	15/0%	100/1%	0/0%	55/0%	45/0%	0/0%
Utilization #/%	12%	-3%	-2%	-0%	-3%	0%	-1%	2%	-2%	-1%	-0%	-1%	0%	-0%	-0%	-0%

### Significant Underutilization Chart

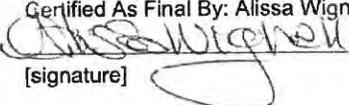
Job Categories	Male						Female									
	White	Hispanic or Latino	Black or African American	American Indian or Alaska Native	Asian	Native Hawaiian or Other Pacific Islander	Two or More Races	Other	White	Hispanic or Latino	Black or African American	American Indian or Alaska Native	Asian	Native Hawaiian or Other Pacific Islander	Two or More Races	Other
Protective Services: Non-sworn																✓
Administrative Support	✓															

### Law Enforcement Category Rank Chart

Job Categories	Male						Female									
	White	Hispanic or Latino	Black or African American	American Indian or Alaska Native	Asian	Native Hawaiian or Other Pacific Islander	Two or More Races	Other	White	Hispanic or Latino	Black or African American	American Indian or Alaska Native	Asian	Native Hawaiian or Other Pacific Islander	Two or More Races	Other
<b>Parks Superintendent</b>																
Workforce #/%	1/100%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%
<b>Sergeant</b>																
Workforce #/%	5/83%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%	1/17%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%
<b>Lieutenant</b>																
Workforce #/%	1/50%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%	1/50%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%
<b>Captain</b>																
Workforce #/%	1/100%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%
<b>Protective Services: Sworn-Patrol Officers</b>																
Workforce #/%	23/96%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%	1/4%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%

I understand the regulatory obligation under 28 C.F.R. ~ 42.301-.308 to collect and maintain extensive employment data by race, national origin, and sex, even though our organization may not use all of this data in completing the EEO Utilization Report.

I have reviewed the foregoing EEO Utilization Report and certify the accuracy of the reported workforce data and our organization's employment policies.

Certified As Final By: Alissa Wignall  
  
[signature]

Director of Internal Operations and Human Resources  
06-21-2018  
6/21/2018  
[title] [date]

**APPROVED**      **DENIED**  
Board Member Initials: AW  
Meeting Date: 6-26-18  
Follow-up action: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



# AIA Document G701™ – 2017

## Change Order

**PROJECT:** *(Name and address)*  
Tedesco Environmental Learning Corridor  
- BP#2 Trail Paving & Park Amenities  
Ames, IA

**CONTRACT INFORMATION:**  
Contract For: TELC-BP#2 Trail Paving &  
Park Amenities  
Date: April 10, 2018

**CHANGE ORDER INFORMATION:**  
Change Order Number: 002  
Date: June 15, 2018

**OWNER:** *(Name and address)*  
Story County Conservation Board  
56461 180th Street  
Ames, IA 50010

**ARCHITECT:** *(Name and address)*  
Shive-Hattery, Inc.  
4125 Westown Parkway, Suite 100  
West Des Moines, IA 50266

**CONTRACTOR:** *(Name and address)*  
Boulder Contracting, LLC  
25789 N Avenue  
Grundy Center, IA 50638

**THE CONTRACT IS CHANGED AS FOLLOWS:**

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

The Owner has revised the project scope to add additional drainage tile to provide drainage for an area of wet soils. Rock bedding / backfill for the drainage tile is also being added.

Bid Item #13 (Perforated Drain Tile, 4" PE) will be increased by 30 linear feet for a new total contract quantity of 242 LF. **30 LF at \$31.00/LF is an increase of \$930.00.**

1" Clean Limestone will be added to the contract. **34.04 tons at \$55.00/ton is an increase of \$1,872.20.**

The Contract Sum will be increased by this Change Order in the amount of \$2,802.20.

The original Contract Sum was	\$ 1,068,788.00
The net change by previously authorized Change Orders	\$ 95,615.00
The Contract Sum prior to this Change Order was	\$ 1,164,403.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 2,802.20
The new Contract Sum including this Change Order will be	\$ 1,167,205.20

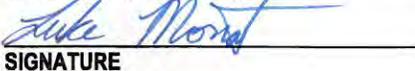
The Contract Time will be unchanged by Zero (0) days.  
The new date of Substantial Completion will be

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

Shive-Hattery, Inc.

**ARCHITECT** *(Firm name)*

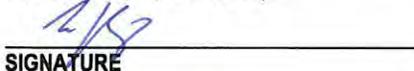
  
**SIGNATURE**

Luke Monat, P.E.  
**PRINTED NAME AND TITLE**

June 15, 2018  
**DATE**

Boulder Contracting, LLC

**CONTRACTOR** *(Firm name)*

  
**SIGNATURE**

Luke Keranos  
**PRINTED NAME AND TITLE**

6/15/18  
**DATE**

Story County Board of Supervisors

**OWNER** *(Firm name)*

  
**SIGNATURE**

Rick Sanders Chair BOS  
**PRINTED NAME AND TITLE**

6-26-18  
**DATE**



**AIA**<sup>®</sup>

# Document A105™ – 2017

## Standard Short Form of Agreement Between Owner and Contractor

**AGREEMENT** made as of the 4th day of June in the year 2018  
*(In words, indicate day, month and year.)*

**BETWEEN** the Owner:  
*(Name, legal status, address and other information)*

Story County Board of Supervisors  
900 Sixth Street  
Nevada, IA 50201

and the Contractor:  
*(Name, legal status, address and other information)*

Two Rivers Group, Inc.  
1301 1<sup>st</sup> Avenue North  
Altoona, IA 50009

for the following Project:  
*(Name, location and detailed description)*

Story County Iowa  
Crisis Stabilization & Transitional Living Center  
Improvements 2018

The Architect:  
*(Name, legal status, address and other information)*

Roseland, Mackey, Harris Architects, PC  
1615 Golden Aspen Drive  
Suite 110  
Ames, IA 50010

The Owner and Contractor agree as follows.

**ADDITIONS AND DELETIONS:**

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

**TABLE OF ARTICLES**

- 1 THE CONTRACT DOCUMENTS
- 2 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION
- 3 CONTRACT SUM
- 4 PAYMENTS
- 5 INSURANCE
- 6 GENERAL PROVISIONS
- 7 OWNER
- 8 CONTRACTOR
- 9 ARCHITECT
- 10 CHANGES IN THE WORK
- 11 TIME
- 12 PAYMENTS AND COMPLETION
- 13 PROTECTION OF PERSONS AND PROPERTY
- 14 CORRECTION OF WORK
- 15 MISCELLANEOUS PROVISIONS
- 16 TERMINATION OF THE CONTRACT
- 17 OTHER TERMS AND CONDITIONS

**ARTICLE 1 THE CONTRACT DOCUMENTS**

The Contractor shall complete the Work described in the Contract Documents for the Project. The Contract Documents consist of

- .1 this Agreement signed by the Owner and Contractor;
- .2 the drawings and specifications prepared by the Architect, dated May 3, 2018 , and enumerated as follows:

Drawings:		
<b>Number</b>	<b>Title</b>	<b>Date</b>
See Attached List		

Specifications:		
<b>Section</b>	<b>Title</b>	<b>Pages</b>
See Attached Table of Contents		

- .3 addenda prepared by the Architect as follows:
- |               |              |              |
|---------------|--------------|--------------|
| <b>Number</b> | <b>Date</b>  | <b>Pages</b> |
| #1            | May 22, 2018 | 10           |
| #2            | May 23, 2018 | 19           |

Init.

- .4 written orders for changes in the Work, pursuant to Article 10, issued after execution of this Agreement; and
- .5 other documents, if any, identified as follows:

**ARTICLE 2 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION**

§ 2.1 The Contract Time is the number of calendar days available to the Contractor to substantially complete the Work.

**§ 2.2 Date of Commencement:**

Unless otherwise set forth below, the date of commencement shall be the date of this Agreement.  
*(Insert the date of commencement if other than the date of this Agreement.)*

**§ 2.3 Substantial Completion:**

Subject to adjustments of the Contract Time as provided in the Contract Documents, the Contractor shall achieve Substantial Completion, as defined in Section 12.5, of the entire Work:  
*(Check the appropriate box and complete the necessary information.)*

Not later than ( ) calendar days from the date of commencement.

By the following date: August 1, 2018

**ARTICLE 3 CONTRACT SUM**

§ 3.1 The Contract Sum shall include all items and services necessary for the proper execution and completion of the Work. Subject to additions and deductions in accordance with Article 10, the Contract Sum is:

Two hundred thirteen thousand five hundred and no/100 (\$ 213,500.00 )

§ 3.2 For purposes of payment, the Contract Sum includes the following values related to portions of the Work:  
*(Itemize the Contract Sum among the major portions of the Work.)*

Portion of the Work	Value
---------------------	-------

§ 3.3 The Contract Sum is based upon the following alternates, if any, which are described in the Contract Documents and hereby accepted by the Owner:  
*(Identify the accepted alternates. If the bidding or proposal documents permit the Owner to accept other alternates subsequent to the execution of this Agreement, attach a schedule of such other alternates showing the amount for each and the date when that amount expires.)*

None

§ 3.4 Allowances, if any, included in the Contract Sum are as follows:  
*(Identify each allowance.)*

Item	Price
------	-------

§ 3.5 Unit prices, if any, are as follows:  
*(Identify the item and state the unit price and quantity limitations, if any, to which the unit price will be applicable.)*

Item	Units and Limitations	Price per Unit (\$0.00)
------	-----------------------	-------------------------

**ARTICLE 4 PAYMENTS**

§ 4.1 Based on Contractor’s Applications for Payment certified by the Architect, the Owner shall pay the Contractor, in accordance with Article 12, as follows:

*(Insert below timing for payments and provisions for withholding retainage, if any.)*

Payment of 95% of work completed and stored materials within thirty (30) days from date of application.

§ 4.2 Payments due and unpaid under the Contract Documents shall bear interest from the date payment is due at the rate below, or in the absence thereof, at the legal rate prevailing at the place of the Project.

*(Insert rate of interest agreed upon, if any.)*

1.5 % one and one half percent per month

**ARTICLE 5 INSURANCE See Supplementary Conditions**

§ 5.1 The Contractor shall maintain the following types and limits of insurance until the expiration of the period for correction of Work as set forth in Section 14.2, subject to the terms and conditions set forth in this Section 5.1:

§ 5.1.1 Commercial General Liability insurance for the Project, written on an occurrence form, with policy limits of not less than (\$ ) each occurrence, (\$ ) general aggregate, and (\$ ) aggregate for products-completed operations hazard.

§ 5.1.2 Automobile Liability covering vehicles owned, and non-owned vehicles used, by the Contractor, with policy limits of not less than (\$ ) per accident, for bodily injury, death of any person, and property damage arising out of the ownership, maintenance, and use of those motor vehicles along with any other statutorily required automobile coverage.

§ 5.1.3 The Contractor may achieve the required limits and coverage for Commercial General Liability and Automobile Liability through a combination of primary and excess or umbrella liability insurance, provided that such primary and excess or umbrella insurance policies result in the same or greater coverage as those required under Section 5.1.1 and 5.1.2, and in no event shall any excess or umbrella liability insurance provide narrower coverage than the primary policy. The excess policy shall not require exhaustion of the underlying limits only through the actual payment by the underlying insurers.

§ 5.1.4 Workers’ Compensation at statutory limits.

§ 5.1.5 Employers’ Liability with policy limits not less than (\$ ) each accident, (\$ ) each employee, and (\$ ) policy limit.

§ 5.1.6 The Owner shall provide builder’s risk insurance to cover the total value of the entire Project on a replacement cost basis.

**§ 5.1.7 Other Insurance Provided by the Contractor**

*(List below any other insurance coverage to be provided by the Contractor and any applicable limits.)*

Coverage	Limits
----------	--------

§ 5.2 The Owner shall be responsible for purchasing and maintaining the Owner’s usual liability insurance and shall provide property insurance to cover the value of the Owner’s property. The Contractor is entitled to receive an increase in the Contract Sum equal to the insurance proceeds related to a loss for damage to the Work covered by the Owner’s property insurance.

§ 5.3 The Contractor shall obtain an endorsement to its Commercial General Liability insurance policy to provide coverage for the Contractor’s obligations under Section 8.12.

Init.

§ 5.4 Prior to commencement of the Work, each party shall provide certificates of insurance showing their respective coverages.

§ 5.5 Unless specifically precluded by the Owner's property insurance policy, the Owner and Contractor waive all rights against (1) each other and any of their subcontractors, suppliers, agents, and employees, each of the other; and (2) the Architect, Architect's consultants, and any of their agents and employees, for damages caused by fire or other causes of loss to the extent those losses are covered by property insurance or other insurance applicable to the Project, except such rights as they have to the proceeds of such insurance.

## ARTICLE 6 GENERAL PROVISIONS

### § 6.1 The Contract

The Contract represents the entire and integrated agreement between the parties and supersedes prior negotiations, representations or agreements, either written or oral. The Contract may be amended or modified only by a written modification in accordance with Article 10.

### § 6.2 The Work

The term "Work" means the construction and services required by the Contract Documents, and includes all other labor, materials, equipment, and services provided, or to be provided, by the Contractor to fulfill the Contractor's obligations.

### § 6.3 Intent

The intent of the Contract Documents is to include all items necessary for the proper execution and completion of the Work by the Contractor. The Contract Documents are complementary, and what is required by one shall be as binding as if required by all.

### § 6.4 Ownership and Use of Architect's Drawings, Specifications and Other Documents

Documents prepared by the Architect are instruments of the Architect's service for use solely with respect to this Project. The Architect shall retain all common law, statutory, and other reserved rights, including the copyright. The Contractor, subcontractors, sub-subcontractors, and suppliers are authorized to use and reproduce the instruments of service solely and exclusively for execution of the Work. The instruments of service may not be used for other Projects or for additions to this Project outside the scope of the Work without the specific written consent of the Architect.

### § 6.5 Electronic Notice

Written notice under this Agreement may be given by one party to the other by email as set forth below.

*(Insert requirements for delivering written notice by email such as name, title, and email address of the recipient, and whether and how the system will be required to generate a read receipt for the transmission.)*

Standard email procedures of all parties involved

## ARTICLE 7 OWNER

### § 7.1 Information and Services Required of the Owner

§ 7.1.1 If requested by the Contractor, the Owner shall furnish all necessary surveys and a legal description of the site.

§ 7.1.2 Except for permits and fees under Section 8.7.1 that are the responsibility of the Contractor, the Owner shall obtain and pay for other necessary approvals, easements, assessments, and charges.

§ 7.1.3 Prior to commencement of the Work, at the written request of the Contractor, the Owner shall furnish to the Contractor reasonable evidence that the Owner has made financial arrangements to fulfill the Owner's obligations under the Contract. The Contractor shall have no obligation to commence the Work until the Owner provides such evidence.

### § 7.2 Owner's Right to Stop the Work

If the Contractor fails to correct Work which is not in accordance with the Contract Documents, the Owner may direct the Contractor in writing to stop the Work until the correction is made.

### **§ 7.3 Owner's Right to Carry Out the Work**

If the Contractor defaults or neglects to carry out the Work in accordance with the Contract Documents and fails within a seven day period after receipt of written notice from the Owner to commence and continue correction of such default or neglect with diligence and promptness, the Owner may, without prejudice to other remedies, correct such deficiencies. In such case, the Architect may withhold or nullify a Certificate for Payment in whole or in part, to the extent reasonably necessary to reimburse the Owner for the cost of correction, provided the actions of the Owner and amounts charged to the Contractor were approved by the Architect.

### **§ 7.4 Owner's Right to Perform Construction and to Award Separate Contracts**

**§ 7.4.1** The Owner reserves the right to perform construction or operations related to the Project with the Owner's own forces, and to award separate contracts in connection with other portions of the Project.

**§ 7.4.2** The Contractor shall coordinate and cooperate with the Owner's own forces and separate contractors employed by the Owner.

## **ARTICLE 8 CONTRACTOR**

### **§ 8.1 Review of Contract Documents and Field Conditions by Contractor**

**§ 8.1.1** Execution of the Contract by the Contractor is a representation that the Contractor has visited the site, become familiar with local conditions under which the Work is to be performed, and correlated personal observations with requirements of the Contract Documents.

**§ 8.1.2** The Contractor shall carefully study and compare the Contract Documents with each other and with information furnished by the Owner. Before commencing activities, the Contractor shall (1) take field measurements and verify field conditions; (2) carefully compare this and other information known to the Contractor with the Contract Documents; and (3) promptly report errors, inconsistencies, or omissions discovered to the Architect.

### **§ 8.2 Contractor's Construction Schedule**

The Contractor, promptly after being awarded the Contract, shall prepare and submit for the Owner's and Architect's information a Contractor's construction schedule for the Work.

### **§ 8.3 Supervision and Construction Procedures**

**§ 8.3.1** The Contractor shall supervise and direct the Work using the Contractor's best skill and attention. The Contractor shall be solely responsible for and have control over construction means, methods, techniques, sequences, and procedures, and for coordinating all portions of the Work.

**§ 8.3.2** The Contractor, as soon as practicable after award of the Contract, shall furnish in writing to the Owner, through the Architect, the names of subcontractors or suppliers for each portion of the Work. The Contractor shall not contract with any subcontractor or supplier to whom the Owner or Architect have made a timely and reasonable objection.

### **§ 8.4 Labor and Materials**

**§ 8.4.1** Unless otherwise provided in the Contract Documents, the Contractor shall provide and pay for labor, materials, equipment, tools, utilities, transportation, and other facilities and services necessary for proper execution and completion of the Work.

**§ 8.4.2** The Contractor shall enforce strict discipline and good order among the Contractor's employees and other persons carrying out the Contract Work. The Contractor shall not permit employment of unfit persons or persons not skilled in tasks assigned to them.

### **§ 8.5 Warranty**

The Contractor warrants to the Owner and Architect that: (1) materials and equipment furnished under the Contract will be new and of good quality unless otherwise required or permitted by the Contract Documents; (2) the Work will be free from defects not inherent in the quality required or permitted; and (3) the Work will conform to the requirements of the Contract Documents. Any material or equipment warranties required by the Contract Documents shall be issued in the name of the Owner, or shall be transferable to the Owner, and shall commence in accordance with Section 12.5.

### **§ 8.6 Taxes**

The Contractor shall pay any taxes that are legally required when the Contract is executed. The Project is sales tax exempt.

### **§ 8.7 Permits, Fees and Notices**

**§ 8.7.1** The Contractor shall obtain and pay for the building permit and other permits and governmental fees, licenses, and inspections necessary for proper execution and completion of the Work.

**§ 8.7.2** The Contractor shall comply with and give notices required by agencies having jurisdiction over the Work. If the Contractor performs Work knowing it to be contrary to applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of public authorities, the Contractor shall assume full responsibility for such Work and shall bear the attributable costs. The Contractor shall promptly notify the Architect in writing of any known inconsistencies in the Contract Documents with such governmental laws, rules, and regulations.

### **§ 8.8 Submittals**

The Contractor shall promptly review, approve in writing, and submit to the Architect shop drawings, product data, samples, and similar submittals required by the Contract Documents. Shop drawings, product data, samples, and similar submittals are not Contract Documents.

### **§ 8.9 Use of Site**

The Contractor shall confine operations at the site to areas permitted by law, ordinances, permits, the Contract Documents, and the Owner.

### **§ 8.10 Cutting and Patching**

The Contractor shall be responsible for cutting, fitting, or patching required to complete the Work or to make its parts fit together properly.

### **§ 8.11 Cleaning Up**

The Contractor shall keep the premises and surrounding area free from accumulation of debris and trash related to the Work. At the completion of the Work, the Contractor shall remove its tools, construction equipment, machinery, and surplus material; and shall properly dispose of waste materials.

### **§ 8.12 Indemnification**

To the fullest extent permitted by law, the Contractor shall indemnify and hold harmless the Owner, Architect, Architect's consultants, and agents and employees of any of them, from and against claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of or resulting from performance of the Work, provided that such claim, damage, loss, or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the Work itself), but only to the extent caused by the negligent acts or omissions of the Contractor, a subcontractor, anyone directly or indirectly employed by them or anyone for whose acts they may be liable, regardless of whether or not such claim, damage, loss or expense is caused in part by a party indemnified hereunder.

## **ARTICLE 9 ARCHITECT**

**§ 9.1** The Architect will provide administration of the Contract as described in the Contract Documents. The Architect will have authority to act on behalf of the Owner only to the extent provided in the Contract Documents.

**§ 9.2** The Architect will visit the site at intervals appropriate to the stage of construction to become generally familiar with the progress and quality of the Work.

**§ 9.3** The Architect will not have control over or charge of, and will not be responsible for, construction means, methods, techniques, sequences, or procedures, or for safety precautions and programs in connection with the Work, since these are solely the Contractor's responsibility. The Architect will not be responsible for the Contractor's failure to carry out the Work in accordance with the Contract Documents.

**§ 9.4** Based on the Architect's observations and evaluations of the Contractor's Applications for Payment, the Architect will review and certify the amounts due the Contractor.

Init.

§ 9.5 The Architect has authority to reject Work that does not conform to the Contract Documents.

§ 9.6 The Architect will promptly review and approve or take appropriate action upon Contractor's submittals, but only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents.

§ 9.7 On written request from either the Owner or Contractor, the Architect will promptly interpret and decide matters concerning performance under, and requirements of, the Contract Documents.

§ 9.8 Interpretations and decisions of the Architect will be consistent with the intent of, and reasonably inferable from the Contract Documents, and will be in writing or in the form of drawings. When making such interpretations and decisions, the Architect will endeavor to secure faithful performance by both Owner and Contractor, will not show partiality to either and will not be liable for results of interpretations or decisions rendered in good faith.

§ 9.9 The Architect's duties, responsibilities, and limits of authority as described in the Contract Documents shall not be changed without written consent of the Owner, Contractor, and Architect. Consent shall not be unreasonably withheld.

#### **ARTICLE 10 CHANGES IN THE WORK**

§ 10.1 The Owner, without invalidating the Contract, may order changes in the Work within the general scope of the Contract, consisting of additions, deletions or other revisions, and the Contract Sum and Contract Time shall be adjusted accordingly, in writing. If the Owner and Contractor cannot agree to a change in the Contract Sum, the Owner shall pay the Contractor its actual cost plus reasonable overhead and profit.

§ 10.2 The Architect may authorize or order minor changes in the Work that are consistent with the intent of the Contract Documents and do not involve an adjustment in the Contract Sum or an extension of the Contract Time. Such authorization or order shall be in writing and shall be binding on the Owner and Contractor. The Contractor shall proceed with such minor changes promptly.

§ 10.3 If concealed or unknown physical conditions are encountered at the site that differ materially from those indicated in the Contract Documents or from those conditions ordinarily found to exist, the Contract Sum and Contract Time shall be subject to equitable adjustment.

#### **ARTICLE 11 TIME**

§ 11.1 Time limits stated in the Contract Documents are of the essence of the Contract.

§ 11.2 If the Contractor is delayed at any time in progress of the Work by changes ordered in the Work, or by labor disputes, fire, unusual delay in deliveries, unavoidable casualties, or other causes beyond the Contractor's control, the Contract Time shall be subject to equitable adjustment.

§ 11.3 Costs caused by delays or by improperly timed activities or defective construction shall be borne by the responsible party.

#### **ARTICLE 12 PAYMENTS AND COMPLETION**

##### **§ 12.1 Contract Sum**

The Contract Sum stated in this Agreement, including authorized adjustments, is the total amount payable by the Owner to the Contractor for performance of the Work under the Contract Documents.

##### **§ 12.2 Applications for Payment**

§ 12.2.1 At least ten days before the date established for each progress payment, the Contractor shall submit to the Architect an itemized Application for Payment for Work completed in accordance with the values stated in this Agreement. The Application shall be supported by data substantiating the Contractor's right to payment as the Owner or Architect may reasonably require, such as evidence of payments made to, and waivers of liens from, subcontractors and suppliers. Payments shall be made on account of materials and equipment delivered and suitably stored at the site for subsequent incorporation in the Work. If approved in advance by the Owner, payment may similarly be made for materials and equipment stored, and protected from damage, off the site at a location agreed upon in writing.

**§ 12.2.2** The Contractor warrants that title to all Work covered by an Application for Payment will pass to the Owner no later than the time of payment. The Contractor further warrants that upon submittal of an Application for Payment, all Work for which Certificates for Payment have been previously issued and payments received from the Owner shall, to the best of the Contractor's knowledge, information, and belief, be free and clear of liens, claims, security interests, or other encumbrances adverse to the Owner's interests.

### **§ 12.3 Certificates for Payment**

The Architect will, within seven days after receipt of the Contractor's Application for Payment, either (1) issue to the Owner a Certificate for Payment in the full amount of the Application for Payment, with a copy to the Contractor; (2) issue to the Owner a Certificate for Payment for such amount as the Architect determines is properly due, and notify the Contractor and Owner in writing of the Architect's reasons for withholding certification in part; or (3) withhold certification of the entire Application for Payment, and notify the Contractor and Owner of the Architect's reason for withholding certification in whole. If certification or notification is not made within such seven day period, the Contractor may, upon seven additional days' written notice to the Owner and Architect, stop the Work until payment of the amount owing has been received. The Contract Time and the Contract Sum shall be equitably adjusted due to the delay.

### **§ 12.4 Progress Payments**

**§ 12.4.1** After the Architect has issued a Certificate for Payment, the Owner shall make payment in the manner provided in the Contract Documents.

**§ 12.4.2** The Contractor shall promptly pay each subcontractor and supplier, upon receipt of payment from the Owner, an amount determined in accordance with the terms of the applicable subcontracts and purchase orders.

**§ 12.4.3** Neither the Owner nor the Architect shall have responsibility for payments to a subcontractor or supplier.

**§ 12.4.4** A Certificate for Payment, a progress payment, or partial or entire use or occupancy of the Project by the Owner shall not constitute acceptance of Work not in accordance with the requirements of the Contract Documents.

### **§ 12.5 Substantial Completion**

**§ 12.5.1** Substantial Completion is the stage in the progress of the Work when the Work or designated portion thereof is sufficiently complete in accordance with the Contract Documents so the Owner can occupy or utilize the Work for its intended use.

**§ 12.5.2** When the Contractor believes that the Work or designated portion thereof is substantially complete, it will notify the Architect and the Architect will make an inspection to determine whether the Work is substantially complete. When the Architect determines that the Work is substantially complete, the Architect shall prepare a Certificate of Substantial Completion that shall establish the date of Substantial Completion, establish the responsibilities of the Owner and Contractor, and fix the time within which the Contractor shall finish all items on the list accompanying the Certificate. Warranties required by the Contract Documents shall commence on the date of Substantial Completion of the Work or designated portion thereof unless otherwise provided in the Certificate of Substantial Completion.

### **§ 12.6 Final Completion and Final Payment**

**§ 12.6.1** Upon receipt of a final Application for Payment, the Architect will inspect the Work. When the Architect finds the Work acceptable and the Contract fully performed, the Architect will promptly issue a final Certificate for Payment.

**§ 12.6.2** Final payment shall not become due until the Contractor submits to the Architect releases and waivers of liens, and data establishing payment or satisfaction of obligations, such as receipts, claims, security interests, or encumbrances arising out of the Contract.

**§ 12.6.3** Acceptance of final payment by the Contractor, a subcontractor or supplier shall constitute a waiver of claims by that payee except those previously made in writing and identified by that payee as unsettled at the time of final Application for Payment.

## **ARTICLE 13 PROTECTION OF PERSONS AND PROPERTY**

The Contractor shall be responsible for initiating, maintaining and supervising all safety precautions and programs, including all those required by law in connection with performance of the Contract. The Contractor shall take reasonable precautions to prevent damage, injury, or loss to employees on the Work and other persons who may be affected thereby, the Work and materials and equipment to be incorporated therein, and other property at the site or adjacent thereto. The Contractor shall promptly remedy damage and loss to property caused in whole or in part by the Contractor, or by anyone for whose acts the Contractor may be liable.

## **ARTICLE 14 CORRECTION OF WORK**

**§ 14.1** The Contractor shall promptly correct Work rejected by the Architect as failing to conform to the requirements of the Contract Documents. The Contractor shall bear the cost of correcting such rejected Work, including the costs of uncovering, replacement, and additional testing.

**§ 14.2** In addition to the Contractor's other obligations including warranties under the Contract, the Contractor shall, for a period of one year after Substantial Completion, correct work not conforming to the requirements of the Contract Documents.

**§ 14.3** If the Contractor fails to correct nonconforming Work within a reasonable time, the Owner may correct it in accordance with Section 7.3.

## **ARTICLE 15 MISCELLANEOUS PROVISIONS**

### **§ 15.1 Assignment of Contract**

Neither party to the Contract shall assign the Contract as a whole without written consent of the other.

### **§ 15.2 Tests and Inspections**

**§ 15.2.1** At the appropriate times, the Contractor shall arrange and bear cost of tests, inspections, and approvals of portions of the Work required by the Contract Documents or by laws, statutes, ordinances, codes, rules and regulations, or lawful orders of public authorities.

**§ 15.2.2** If the Architect requires additional testing, the Contractor shall perform those tests.

**§ 15.2.3** The Owner shall bear cost of tests, inspections, or approvals that do not become requirements until after the Contract is executed. The Owner shall directly arrange and pay for tests, inspections, or approvals where building codes or applicable laws or regulations so require.

### **§ 15.3 Governing Law**

The Contract shall be governed by the law of the place where the Project is located, excluding that jurisdiction's choice of law rules.

## **ARTICLE 16 TERMINATION OF THE CONTRACT**

### **§ 16.1 Termination by the Contractor**

If the Work is stopped under Section 12.3 for a period of 14 days through no fault of the Contractor, the Contractor may, upon seven additional days' written notice to the Owner and Architect, terminate the Contract and recover from the Owner payment for Work executed including reasonable overhead and profit, and costs incurred by reason of such termination.

### **§ 16.2 Termination by the Owner for Cause**

**§ 16.2.1** The Owner may terminate the Contract if the Contractor

- .1 repeatedly refuses or fails to supply enough properly skilled workers or proper materials;
- .2 fails to make payment to subcontractors for materials or labor in accordance with the respective agreements between the Contractor and the subcontractors;
- .3 repeatedly disregards applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of a public authority; or
- .4 is otherwise guilty of substantial breach of a provision of the Contract Documents.

§ 16.2.2 When any of the above reasons exist, the Owner, after consultation with the Architect, may without prejudice to any other rights or remedies of the Owner and after giving the Contractor and the Contractor's surety, if any, seven days' written notice, terminate employment of the Contractor and may

- .1 take possession of the site and of all materials thereon owned by the Contractor, and
- .2 finish the Work by whatever reasonable method the Owner may deem expedient.

§ 16.2.3 When the Owner terminates the Contract for one of the reasons stated in Section 16.2.1, the Contractor shall not be entitled to receive further payment until the Work is finished.

§ 16.2.4 If the unpaid balance of the Contract Sum exceeds costs of finishing the Work, such excess shall be paid to the Contractor. If such costs exceed the unpaid balance, the Contractor shall pay the difference to the Owner. This obligation for payment shall survive termination of the Contract.

**§ 16.3 Termination by the Owner for Convenience**

The Owner may, at any time, terminate the Contract for the Owner's convenience and without cause. The Contractor shall be entitled to receive payment for Work executed, and costs incurred by reason of such termination, along with reasonable overhead and profit on the Work not executed.

**ARTICLE 17 OTHER TERMS AND CONDITIONS**

*(Insert any other terms or conditions below.)*

This Agreement entered into as of the day and year first written above.

*(If required by law, insert cancellation period, disclosures or other warning statements above the signatures.)*

  
\_\_\_\_\_  
OWNER (Signature)  
Rick Sanders Chair BUS  
\_\_\_\_\_  
*(Printed name and title)*

Arthur K Jones  
\_\_\_\_\_  
CONTRACTOR (Signature)  
Arthur K Jones, President  
\_\_\_\_\_  
*(Printed name and title)*  
LICENSE NO.:  
JURISDICTION:

Drawings Dated: May 3, 2018

Architectural

- A0.0 Title Sheet, Index & Symbols
- A0.1 Egress Plan
- A1.0 Site Plan
- A1.1 First Floor Demolition Plan
- A2.0 Lower Level Plan
- A2.1 First Floor Plan
- A3.0 Door Schedule, Glazing & Casework Details
- A4.0 Enlarged Bathroom Plans & Elevations
- A5.0 Casework Details

Mechanical

- PG0.0 Plumbing General Notes
- PL1.0 Lower Level Plumbing Plan
- PL1.1 First Floor Plumbing Plan
- PL5.0 Plumbing Details & Schedules

Electrical

- ES1.0 Electrical Site Plan
- E1.0 Lower Level Power Plan
- E1.1 First Floor Power Plan
- E1.2 Lower Level Systems Plan
- E1.3 First Floor Systems Plan
- E5.0 Electrical Details
- E5.1 Electrical Details
- E6.0 Electrical Schedules

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**SECTION 00 7300  
SUPPLEMENTARY CONDITIONS**

**PART 1 GENERAL**

**1.01 SUMMARY**

- A. These Supplementary Conditions amend and supplement the General Conditions defined in Document 00 7200 - General Conditions and other provisions of the Contract Documents as indicated below. Provisions that are not so amended or supplemented remain in full force and effect.
- B. The terms used in these Supplementary Conditions that are defined in the General Conditions have the meanings assigned to them in the General Conditions.

**1.02 MODIFICATIONS TO AIA A201**

- A. ARTICLE 11.5 - PERFORMANCE BOND AND PAYMENT BOND
  - 1. Add the following subparagraph:
    - a. 11.5.3: The bond value requirements are as follows:
      - 1) Provide bonds on AIA A312.
      - 2) Provide a 100 percent Performance Bond.
      - 3) Provide a 100 percent Payment Bond.
      - 4) Deliver bonds within 7 days after execution of the Contract.
- B. ARTICLE 17: INSURANCE
  - 1. Insurance coverage shall not be less than the following:
    - a. Worker's Compensation:
      - 1) Statutory limits
    - b. Contractor's General Liability on an occurrence basis, limit applies per this project:
      - 1) Each occurrence: \$1,000,000
      - 2) Fire damage: \$100,000
      - 3) Medical expense per person: \$5,000
      - 4) Personal & Adv. Injury: \$1,000,000
      - 5) General aggregate: \$2,000,000
      - 6) Products-Comp/Op Aggregate: \$2,000,000
    - c. All Automobile Public Liability:
      - 1) Personal injury: \$1,000,000/\$1,000,000
      - 2) Property damage: \$100,000 each occurrence
    - d. Contractor's Excess Liability:
      - 1) Combined bodily injury and property damage: \$2,000,000 over primary
    - e. Builder's Risk insurance: All risk contract value to be provided by the Owner.
  - 2. All Contractor's insurance policies shall name the Architect and the Owner as additional insured's for b., c., and d. above.
- C. ADDITIONAL MODIFICATIONS
  - 1. MBI, AIA, and ACEC "Guidelines for Supplemental General Conditions to AIA 2007 A201" shall be enacted as modifications to the AIA A201, 2007 edition.

**1.03 ADDITIONAL ARTICLE - DEFINITIONS**

- A. PRODUCTS: Means new material, machinery, components, equipment, fixtures, and systems forming the work, but does not include machinery and equipment used for preparation, fabrication, conveying and erection of the work. Products may also include existing materials or components required for re-use.
- B. FURNISH OR SUPPLY: To supply and deliver, unload, inspect for damage.
- C. INSTALL: To unpack, assemble, erect, apply, place, finish, cure, protect, clean, and ready for use.



# AIA® Document A105™ – 2017

## Standard Short Form of Agreement Between Owner and Contractor

AGREEMENT made as of the 20th day of June in the year 2018  
(In words, indicate day, month and year.)

BETWEEN the Owner:  
(Name, legal status, address and other information)

Story County Board of Supervisors  
900 Sixth Street  
Nevada, IA 50201

and the Contractor:  
(Name, legal status, address and other information)

HPC, L.L.C.  
120 North Sherman Avenue  
Ames, IA 50010

for the following Project:  
(Name, location and detailed description)

Story County Animal Shelter Remodel 2018

The Architect:  
(Name, legal status, address and other information)

Roseland, Mackey, Harris Architects, PC  
1615 Golden Aspen Drive, Suite 110  
Ames, IA 50010

The Owner and Contractor agree as follows.

**ADDITIONS AND DELETIONS:**  
The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

**TABLE OF ARTICLES**

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- 2 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION
- 3 CONTRACT SUM
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**ARTICLE 1 THE CONTRACT DOCUMENTS**

The Contractor shall complete the Work described in the Contract Documents for the Project. The Contract Documents consist of

- .1 this Agreement signed by the Owner and Contractor;
- .2 the drawings and specifications prepared by the Architect, dated May 8, 2018 , and enumerated as follows:

Drawings:		
Number	Title	Date
See Attached List		

Specifications:		
Section	Title	Pages
See Attached Table of Contents		

- .3 addenda prepared by the Architect as follows:

Number	Date	Pages
#1	May 30, 2018	12

Init.

- .4 written orders for changes in the Work, pursuant to Article 10, issued after execution of this Agreement; and
- .5 other documents, if any, identified as follows:

**ARTICLE 2 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION**

§ 2.1 The Contract Time is the number of calendar days available to the Contractor to substantially complete the Work.

**§ 2.2 Date of Commencement:**

Unless otherwise set forth below, the date of commencement shall be the date of this Agreement.  
*(Insert the date of commencement if other than the date of this Agreement.)*

**§ 2.3 Substantial Completion:**

Subject to adjustments of the Contract Time as provided in the Contract Documents, the Contractor shall achieve Substantial Completion, as defined in Section 12.5, of the entire Work:  
*(Check the appropriate box and complete the necessary information.)*

Not later than ninety-eight ( 98 ) calendar days from the date of commencement.

By the following date:

**ARTICLE 3 CONTRACT SUM**

§ 3.1 The Contract Sum shall include all items and services necessary for the proper execution and completion of the Work. Subject to additions and deductions in accordance with Article 10, the Contract Sum is:

Four hundred two thousand five hundred and no/100 ( \$ 402,500.00 )

§ 3.2 For purposes of payment, the Contract Sum includes the following values related to portions of the Work:  
*(Itemize the Contract Sum among the major portions of the Work.)*

Portion of the Work	Value
---------------------	-------

§ 3.3 The Contract Sum is based upon the following alternates, if any, which are described in the Contract Documents and hereby accepted by the Owner:  
*(Identify the accepted alternates. If the bidding or proposal documents permit the Owner to accept other alternates subsequent to the execution of this Agreement, attach a schedule of such other alternates showing the amount for each and the date when that amount expires.)*

#1 Replace two furnaces and condensers \$13,500.00, #2 Ceiling mounted acoustic panels \$9,000.00

§ 3.4 Allowances, if any, included in the Contract Sum are as follows:  
*(Identify each allowance.)*

Item	Price
------	-------

§ 3.5 Unit prices, if any, are as follows:  
*(Identify the item and state the unit price and quantity limitations, if any, to which the unit price will be applicable.)*

Item	Units and Limitations	Price per Unit (\$0.00)
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**ARTICLE 4 PAYMENTS**

§ 4.1 Based on Contractor’s Applications for Payment certified by the Architect, the Owner shall pay the Contractor, in accordance with Article 12, as follows:

*(Insert below timing for payments and provisions for withholding retainage, if any.)*

Payment of 95% of work completed and stored materials within thirty (30) days from date of application

§ 4.2 Payments due and unpaid under the Contract Documents shall bear interest from the date payment is due at the rate below, or in the absence thereof, at the legal rate prevailing at the place of the Project.

*(Insert rate of interest agreed upon, if any.)*

1.5 % one and one half percent

**ARTICLE 5 INSURANCE See attached Supplementary Conditions**

§ 5.1 The Contractor shall maintain the following types and limits of insurance until the expiration of the period for correction of Work as set forth in Section 14.2, subject to the terms and conditions set forth in this Section 5.1:

§ 5.1.1 Commercial General Liability insurance for the Project, written on an occurrence form, with policy limits of not less than (\$ ) each occurrence, (\$ ) general aggregate, and (\$ ) aggregate for products-completed operations hazard.

§ 5.1.2 Automobile Liability covering vehicles owned, and non-owned vehicles used, by the Contractor, with policy limits of not less than (\$ ) per accident, for bodily injury, death of any person, and property damage arising out of the ownership, maintenance, and use of those motor vehicles along with any other statutorily required automobile coverage.

§ 5.1.3 The Contractor may achieve the required limits and coverage for Commercial General Liability and Automobile Liability through a combination of primary and excess or umbrella liability insurance, provided that such primary and excess or umbrella insurance policies result in the same or greater coverage as those required under Section 5.1.1 and 5.1.2, and in no event shall any excess or umbrella liability insurance provide narrower coverage than the primary policy. The excess policy shall not require exhaustion of the underlying limits only through the actual payment by the underlying insurers.

§ 5.1.4 Workers’ Compensation at statutory limits.

§ 5.1.5 Employers’ Liability with policy limits not less than (\$ ) each accident, (\$ ) each employee, and (\$ ) policy limit.

§ 5.1.6 The Owner shall provide builder’s risk insurance to cover the total value of the entire Project on a replacement cost basis.

**§ 5.1.7 Other Insurance Provided by the Contractor**

*(List below any other insurance coverage to be provided by the Contractor and any applicable limits.)*

Coverage

Limits

§ 5.2 The Owner shall be responsible for purchasing and maintaining the Owner’s usual liability insurance and shall provide property insurance to cover the value of the Owner’s property. The Contractor is entitled to receive an increase in the Contract Sum equal to the insurance proceeds related to a loss for damage to the Work covered by the Owner’s property insurance.

§ 5.3 The Contractor shall obtain an endorsement to its Commercial General Liability insurance policy to provide coverage for the Contractor’s obligations under Section 8.12.

§ 5.4 Prior to commencement of the Work, each party shall provide certificates of insurance showing their respective coverages.

Init.

§ 5.5 Unless specifically precluded by the Owner's property insurance policy, the Owner and Contractor waive all rights against (1) each other and any of their subcontractors, suppliers, agents, and employees, each of the other; and (2) the Architect, Architect's consultants, and any of their agents and employees, for damages caused by fire or other causes of loss to the extent those losses are covered by property insurance or other insurance applicable to the Project, except such rights as they have to the proceeds of such insurance.

## ARTICLE 6 GENERAL PROVISIONS

### § 6.1 The Contract

The Contract represents the entire and integrated agreement between the parties and supersedes prior negotiations, representations or agreements, either written or oral. The Contract may be amended or modified only by a written modification in accordance with Article 10.

### § 6.2 The Work

The term "Work" means the construction and services required by the Contract Documents, and includes all other labor, materials, equipment, and services provided, or to be provided, by the Contractor to fulfill the Contractor's obligations.

### § 6.3 Intent

The intent of the Contract Documents is to include all items necessary for the proper execution and completion of the Work by the Contractor. The Contract Documents are complementary, and what is required by one shall be as binding as if required by all.

### § 6.4 Ownership and Use of Architect's Drawings, Specifications and Other Documents

Documents prepared by the Architect are instruments of the Architect's service for use solely with respect to this Project. The Architect shall retain all common law, statutory, and other reserved rights, including the copyright. The Contractor, subcontractors, sub-subcontractors, and suppliers are authorized to use and reproduce the instruments of service solely and exclusively for execution of the Work. The instruments of service may not be used for other Projects or for additions to this Project outside the scope of the Work without the specific written consent of the Architect.

### § 6.5 Electronic Notice

Written notice under this Agreement may be given by one party to the other by email as set forth below.

*(Insert requirements for delivering written notice by email such as name, title, and email address of the recipient, and whether and how the system will be required to generate a read receipt for the transmission.)*

Standard email procedures of all parties involved.

## ARTICLE 7 OWNER

### § 7.1 Information and Services Required of the Owner

§ 7.1.1 If requested by the Contractor, the Owner shall furnish all necessary surveys and a legal description of the site.

§ 7.1.2 Except for permits and fees under Section 8.7.1 that are the responsibility of the Contractor, the Owner shall obtain and pay for other necessary approvals, easements, assessments, and charges.

§ 7.1.3 Prior to commencement of the Work, at the written request of the Contractor, the Owner shall furnish to the Contractor reasonable evidence that the Owner has made financial arrangements to fulfill the Owner's obligations under the Contract. The Contractor shall have no obligation to commence the Work until the Owner provides such evidence.

### § 7.2 Owner's Right to Stop the Work

If the Contractor fails to correct Work which is not in accordance with the Contract Documents, the Owner may direct the Contractor in writing to stop the Work until the correction is made.

### § 7.3 Owner's Right to Carry Out the Work

If the Contractor defaults or neglects to carry out the Work in accordance with the Contract Documents and fails within a seven day period after receipt of written notice from the Owner to commence and continue correction of such default or neglect with diligence and promptness, the Owner may, without prejudice to other remedies, correct such

deficiencies. In such case, the Architect may withhold or nullify a Certificate for Payment in whole or in part, to the extent reasonably necessary to reimburse the Owner for the cost of correction, provided the actions of the Owner and amounts charged to the Contractor were approved by the Architect.

#### **§ 7.4 Owner's Right to Perform Construction and to Award Separate Contracts**

§ 7.4.1 The Owner reserves the right to perform construction or operations related to the Project with the Owner's own forces, and to award separate contracts in connection with other portions of the Project.

§ 7.4.2 The Contractor shall coordinate and cooperate with the Owner's own forces and separate contractors employed by the Owner.

### **ARTICLE 8 CONTRACTOR**

#### **§ 8.1 Review of Contract Documents and Field Conditions by Contractor**

§ 8.1.1 Execution of the Contract by the Contractor is a representation that the Contractor has visited the site, become familiar with local conditions under which the Work is to be performed, and correlated personal observations with requirements of the Contract Documents.

§ 8.1.2 The Contractor shall carefully study and compare the Contract Documents with each other and with information furnished by the Owner. Before commencing activities, the Contractor shall (1) take field measurements and verify field conditions; (2) carefully compare this and other information known to the Contractor with the Contract Documents; and (3) promptly report errors, inconsistencies, or omissions discovered to the Architect.

#### **§ 8.2 Contractor's Construction Schedule**

The Contractor, promptly after being awarded the Contract, shall prepare and submit for the Owner's and Architect's information a Contractor's construction schedule for the Work.

#### **§ 8.3 Supervision and Construction Procedures**

§ 8.3.1 The Contractor shall supervise and direct the Work using the Contractor's best skill and attention. The Contractor shall be solely responsible for and have control over construction means, methods, techniques, sequences, and procedures, and for coordinating all portions of the Work.

§ 8.3.2 The Contractor, as soon as practicable after award of the Contract, shall furnish in writing to the Owner, through the Architect, the names of subcontractors or suppliers for each portion of the Work. The Contractor shall not contract with any subcontractor or supplier to whom the Owner or Architect have made a timely and reasonable objection.

#### **§ 8.4 Labor and Materials**

§ 8.4.1 Unless otherwise provided in the Contract Documents, the Contractor shall provide and pay for labor, materials, equipment, tools, utilities, transportation, and other facilities and services necessary for proper execution and completion of the Work.

§ 8.4.2 The Contractor shall enforce strict discipline and good order among the Contractor's employees and other persons carrying out the Contract Work. The Contractor shall not permit employment of unfit persons or persons not skilled in tasks assigned to them.

#### **§ 8.5 Warranty**

The Contractor warrants to the Owner and Architect that: (1) materials and equipment furnished under the Contract will be new and of good quality unless otherwise required or permitted by the Contract Documents; (2) the Work will be free from defects not inherent in the quality required or permitted; and (3) the Work will conform to the requirements of the Contract Documents. Any material or equipment warranties required by the Contract Documents shall be issued in the name of the Owner, or shall be transferable to the Owner, and shall commence in accordance with Section 12.5.

#### **§ 8.6 Taxes**

The Contractor shall pay any taxes that are legally required when the Contract is executed. The Project is sales tax exempt.

### **§ 8.7 Permits, Fees and Notices**

**§ 8.7.1** The Contractor shall obtain and pay for the building permit and other permits and governmental fees, licenses, and inspections necessary for proper execution and completion of the Work.

**§ 8.7.2** The Contractor shall comply with and give notices required by agencies having jurisdiction over the Work. If the Contractor performs Work knowing it to be contrary to applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of public authorities, the Contractor shall assume full responsibility for such Work and shall bear the attributable costs. The Contractor shall promptly notify the Architect in writing of any known inconsistencies in the Contract Documents with such governmental laws, rules, and regulations.

### **§ 8.8 Submittals**

The Contractor shall promptly review, approve in writing, and submit to the Architect shop drawings, product data, samples, and similar submittals required by the Contract Documents. Shop drawings, product data, samples, and similar submittals are not Contract Documents.

### **§ 8.9 Use of Site**

The Contractor shall confine operations at the site to areas permitted by law, ordinances, permits, the Contract Documents, and the Owner.

### **§ 8.10 Cutting and Patching**

The Contractor shall be responsible for cutting, fitting, or patching required to complete the Work or to make its parts fit together properly.

### **§ 8.11 Cleaning Up**

The Contractor shall keep the premises and surrounding area free from accumulation of debris and trash related to the Work. At the completion of the Work, the Contractor shall remove its tools, construction equipment, machinery, and surplus material; and shall properly dispose of waste materials.

### **§ 8.12 Indemnification**

To the fullest extent permitted by law, the Contractor shall indemnify and hold harmless the Owner, Architect, Architect's consultants, and agents and employees of any of them, from and against claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of or resulting from performance of the Work, provided that such claim, damage, loss, or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the Work itself), but only to the extent caused by the negligent acts or omissions of the Contractor, a subcontractor, anyone directly or indirectly employed by them or anyone for whose acts they may be liable, regardless of whether or not such claim, damage, loss or expense is caused in part by a party indemnified hereunder.

## **ARTICLE 9 ARCHITECT**

**§ 9.1** The Architect will provide administration of the Contract as described in the Contract Documents. The Architect will have authority to act on behalf of the Owner only to the extent provided in the Contract Documents.

**§ 9.2** The Architect will visit the site at intervals appropriate to the stage of construction to become generally familiar with the progress and quality of the Work.

**§ 9.3** The Architect will not have control over or charge of, and will not be responsible for, construction means, methods, techniques, sequences, or procedures, or for safety precautions and programs in connection with the Work, since these are solely the Contractor's responsibility. The Architect will not be responsible for the Contractor's failure to carry out the Work in accordance with the Contract Documents.

**§ 9.4** Based on the Architect's observations and evaluations of the Contractor's Applications for Payment, the Architect will review and certify the amounts due the Contractor.

**§ 9.5** The Architect has authority to reject Work that does not conform to the Contract Documents.

§ 9.6 The Architect will promptly review and approve or take appropriate action upon Contractor's submittals, but only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents.

§ 9.7 On written request from either the Owner or Contractor, the Architect will promptly interpret and decide matters concerning performance under, and requirements of, the Contract Documents.

§ 9.8 Interpretations and decisions of the Architect will be consistent with the intent of, and reasonably inferable from the Contract Documents, and will be in writing or in the form of drawings. When making such interpretations and decisions, the Architect will endeavor to secure faithful performance by both Owner and Contractor, will not show partiality to either and will not be liable for results of interpretations or decisions rendered in good faith.

§ 9.9 The Architect's duties, responsibilities, and limits of authority as described in the Contract Documents shall not be changed without written consent of the Owner, Contractor, and Architect. Consent shall not be unreasonably withheld.

#### **ARTICLE 10 CHANGES IN THE WORK**

§ 10.1 The Owner, without invalidating the Contract, may order changes in the Work within the general scope of the Contract, consisting of additions, deletions or other revisions, and the Contract Sum and Contract Time shall be adjusted accordingly, in writing. If the Owner and Contractor cannot agree to a change in the Contract Sum, the Owner shall pay the Contractor its actual cost plus reasonable overhead and profit.

§ 10.2 The Architect may authorize or order minor changes in the Work that are consistent with the intent of the Contract Documents and do not involve an adjustment in the Contract Sum or an extension of the Contract Time. Such authorization or order shall be in writing and shall be binding on the Owner and Contractor. The Contractor shall proceed with such minor changes promptly.

§ 10.3 If concealed or unknown physical conditions are encountered at the site that differ materially from those indicated in the Contract Documents or from those conditions ordinarily found to exist, the Contract Sum and Contract Time shall be subject to equitable adjustment.

#### **ARTICLE 11 TIME**

§ 11.1 Time limits stated in the Contract Documents are of the essence of the Contract.

§ 11.2 If the Contractor is delayed at any time in progress of the Work by changes ordered in the Work, or by labor disputes, fire, unusual delay in deliveries, unavoidable casualties, or other causes beyond the Contractor's control, the Contract Time shall be subject to equitable adjustment.

§ 11.3 Costs caused by delays or by improperly timed activities or defective construction shall be borne by the responsible party.

#### **ARTICLE 12 PAYMENTS AND COMPLETION**

##### **§ 12.1 Contract Sum**

The Contract Sum stated in this Agreement, including authorized adjustments, is the total amount payable by the Owner to the Contractor for performance of the Work under the Contract Documents.

##### **§ 12.2 Applications for Payment**

§ 12.2.1 At least ten days before the date established for each progress payment, the Contractor shall submit to the Architect an itemized Application for Payment for Work completed in accordance with the values stated in this Agreement. The Application shall be supported by data substantiating the Contractor's right to payment as the Owner or Architect may reasonably require, such as evidence of payments made to, and waivers of liens from, subcontractors and suppliers. Payments shall be made on account of materials and equipment delivered and suitably stored at the site for subsequent incorporation in the Work. If approved in advance by the Owner, payment may similarly be made for materials and equipment stored, and protected from damage, off the site at a location agreed upon in writing.

§ 12.2.2 The Contractor warrants that title to all Work covered by an Application for Payment will pass to the Owner no later than the time of payment. The Contractor further warrants that upon submittal of an Application for Payment,

all Work for which Certificates for Payment have been previously issued and payments received from the Owner shall, to the best of the Contractor's knowledge, information, and belief, be free and clear of liens, claims, security interests, or other encumbrances adverse to the Owner's interests.

### **§ 12.3 Certificates for Payment**

The Architect will, within seven days after receipt of the Contractor's Application for Payment, either (1) issue to the Owner a Certificate for Payment in the full amount of the Application for Payment, with a copy to the Contractor; (2) issue to the Owner a Certificate for Payment for such amount as the Architect determines is properly due, and notify the Contractor and Owner in writing of the Architect's reasons for withholding certification in part; or (3) withhold certification of the entire Application for Payment, and notify the Contractor and Owner of the Architect's reason for withholding certification in whole. If certification or notification is not made within such seven day period, the Contractor may, upon seven additional days' written notice to the Owner and Architect, stop the Work until payment of the amount owing has been received. The Contract Time and the Contract Sum shall be equitably adjusted due to the delay.

### **§ 12.4 Progress Payments**

**§ 12.4.1** After the Architect has issued a Certificate for Payment, the Owner shall make payment in the manner provided in the Contract Documents.

**§ 12.4.2** The Contractor shall promptly pay each subcontractor and supplier, upon receipt of payment from the Owner, an amount determined in accordance with the terms of the applicable subcontracts and purchase orders.

**§ 12.4.3** Neither the Owner nor the Architect shall have responsibility for payments to a subcontractor or supplier.

**§ 12.4.4** A Certificate for Payment, a progress payment, or partial or entire use or occupancy of the Project by the Owner shall not constitute acceptance of Work not in accordance with the requirements of the Contract Documents.

### **§ 12.5 Substantial Completion**

**§ 12.5.1** Substantial Completion is the stage in the progress of the Work when the Work or designated portion thereof is sufficiently complete in accordance with the Contract Documents so the Owner can occupy or utilize the Work for its intended use.

**§ 12.5.2** When the Contractor believes that the Work or designated portion thereof is substantially complete, it will notify the Architect and the Architect will make an inspection to determine whether the Work is substantially complete. When the Architect determines that the Work is substantially complete, the Architect shall prepare a Certificate of Substantial Completion that shall establish the date of Substantial Completion, establish the responsibilities of the Owner and Contractor, and fix the time within which the Contractor shall finish all items on the list accompanying the Certificate. Warranties required by the Contract Documents shall commence on the date of Substantial Completion of the Work or designated portion thereof unless otherwise provided in the Certificate of Substantial Completion.

### **§ 12.6 Final Completion and Final Payment**

**§ 12.6.1** Upon receipt of a final Application for Payment, the Architect will inspect the Work. When the Architect finds the Work acceptable and the Contract fully performed, the Architect will promptly issue a final Certificate for Payment.

**§ 12.6.2** Final payment shall not become due until the Contractor submits to the Architect releases and waivers of liens, and data establishing payment or satisfaction of obligations, such as receipts, claims, security interests, or encumbrances arising out of the Contract.

**§ 12.6.3** Acceptance of final payment by the Contractor, a subcontractor or supplier shall constitute a waiver of claims by that payee except those previously made in writing and identified by that payee as unsettled at the time of final Application for Payment.

## **ARTICLE 13 PROTECTION OF PERSONS AND PROPERTY**

The Contractor shall be responsible for initiating, maintaining and supervising all safety precautions and programs, including all those required by law in connection with performance of the Contract. The Contractor shall take

reasonable precautions to prevent damage, injury, or loss to employees on the Work and other persons who may be affected thereby, the Work and materials and equipment to be incorporated therein, and other property at the site or adjacent thereto. The Contractor shall promptly remedy damage and loss to property caused in whole or in part by the Contractor, or by anyone for whose acts the Contractor may be liable.

#### **ARTICLE 14 CORRECTION OF WORK**

**§ 14.1** The Contractor shall promptly correct Work rejected by the Architect as failing to conform to the requirements of the Contract Documents. The Contractor shall bear the cost of correcting such rejected Work, including the costs of uncovering, replacement, and additional testing.

**§ 14.2** In addition to the Contractor's other obligations including warranties under the Contract, the Contractor shall, for a period of one year after Substantial Completion, correct work not conforming to the requirements of the Contract Documents.

**§ 14.3** If the Contractor fails to correct nonconforming Work within a reasonable time, the Owner may correct it in accordance with Section 7.3.

#### **ARTICLE 15 MISCELLANEOUS PROVISIONS**

##### **§ 15.1 Assignment of Contract**

Neither party to the Contract shall assign the Contract as a whole without written consent of the other.

##### **§ 15.2 Tests and Inspections**

**§ 15.2.1** At the appropriate times, the Contractor shall arrange and bear cost of tests, inspections, and approvals of portions of the Work required by the Contract Documents or by laws, statutes, ordinances, codes, rules and regulations, or lawful orders of public authorities.

**§ 15.2.2** If the Architect requires additional testing, the Contractor shall perform those tests.

**§ 15.2.3** The Owner shall bear cost of tests, inspections, or approvals that do not become requirements until after the Contract is executed. The Owner shall directly arrange and pay for tests, inspections, or approvals where building codes or applicable laws or regulations so require.

##### **§ 15.3 Governing Law**

The Contract shall be governed by the law of the place where the Project is located, excluding that jurisdiction's choice of law rules.

#### **ARTICLE 16 TERMINATION OF THE CONTRACT**

##### **§ 16.1 Termination by the Contractor**

If the Work is stopped under Section 12.3 for a period of 14 days through no fault of the Contractor, the Contractor may, upon seven additional days' written notice to the Owner and Architect, terminate the Contract and recover from the Owner payment for Work executed including reasonable overhead and profit, and costs incurred by reason of such termination.

##### **§ 16.2 Termination by the Owner for Cause**

**§ 16.2.1** The Owner may terminate the Contract if the Contractor

- .1 repeatedly refuses or fails to supply enough properly skilled workers or proper materials;
- .2 fails to make payment to subcontractors for materials or labor in accordance with the respective agreements between the Contractor and the subcontractors;
- .3 repeatedly disregards applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of a public authority; or
- .4 is otherwise guilty of substantial breach of a provision of the Contract Documents.

**§ 16.2.2** When any of the above reasons exist, the Owner, after consultation with the Architect, may without prejudice to any other rights or remedies of the Owner and after giving the Contractor and the Contractor's surety, if any, seven days' written notice, terminate employment of the Contractor and may

- .1 take possession of the site and of all materials thereon owned by the Contractor, and
- .2 finish the Work by whatever reasonable method the Owner may deem expedient.

Init.

§ 16.2.3 When the Owner terminates the Contract for one of the reasons stated in Section 16.2.1, the Contractor shall not be entitled to receive further payment until the Work is finished.

§ 16.2.4 If the unpaid balance of the Contract Sum exceeds costs of finishing the Work, such excess shall be paid to the Contractor. If such costs exceed the unpaid balance, the Contractor shall pay the difference to the Owner. This obligation for payment shall survive termination of the Contract.

**§ 16.3 Termination by the Owner for Convenience**

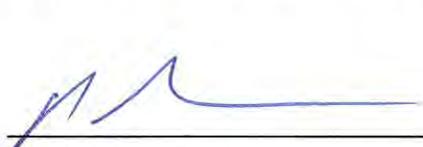
The Owner may, at any time, terminate the Contract for the Owner's convenience and without cause. The Contractor shall be entitled to receive payment for Work executed, and costs incurred by reason of such termination, along with reasonable overhead and profit on the Work not executed.

**ARTICLE 17 OTHER TERMS AND CONDITIONS**

*(Insert any other terms or conditions below.)*

This Agreement entered into as of the day and year first written above.

*(If required by law, insert cancellation period, disclosures or other warning statements above the signatures.)*

  
\_\_\_\_\_  
**OWNER (Signature)**  
*Rick Sanders Charbos*  
\_\_\_\_\_  
*(Printed name and title)*

  
\_\_\_\_\_  
**CONTRACTOR (Signature)**  
*Curtis Pike, Manager*  
\_\_\_\_\_  
*(Printed name and title)*  
LICENSE NO.:  
JURISDICTION:

Drawings Dated May 8, 2018

#### Architectural

- A0.0 Title Sheet, Index & Symbols
- A0.1 Egress Plan
- A1.0 Site Plan
- A1.1 Roof Plan
- A1.2 Demolition Plan
- A2.0 Floor Plan
- A2.1 Ceiling Plan
- A3.0 Exterior Elevations
- A4.0 ADA Toilet, Schedules & Details
- A4.1 Details

#### Mechanical

- ME0.0 Symbols, Legend & Drawing Index
- PD1.0 Plumbing Demolition
- P1.0 Plumbing Plan
- P3.0 Plumbing Details & Schedules
- MD1.0 HVAC Demolition Plan
- M1.0 HVAC Plan
- M3.0 Mechanical Details & Schedules
- ED1.0 Electrical Demolition Plan
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**SECTION 00 7300  
SUPPLEMENTARY CONDITIONS**

**PART 1 GENERAL**

**1.01 SUMMARY**

- A. These Supplementary Conditions amend and supplement the General Conditions defined in Document 00 7200 - General Conditions and other provisions of the Contract Documents as indicated below. Provisions that are not so amended or supplemented remain in full force and effect.
- B. The terms used in these Supplementary Conditions that are defined in the General Conditions have the meanings assigned to them in the General Conditions.

**1.02 MODIFICATIONS TO AIA A201**

- A. **ARTICLE 11.5 - PERFORMANCE BOND AND PAYMENT BOND**
  - 1. Add the following subparagraph:
    - a. 11.5.3: The bond value requirements are as follows:
      - 1) Provide bonds on AIA A312.
      - 2) Provide a 100 percent Performance Bond.
      - 3) Provide a 100 percent Payment Bond.
      - 4) Deliver bonds within 7 days after execution of the Contract.
- B. **ARTICLE 17: INSURANCE**
  - 1. Insurance coverage shall not be less than the following:
    - a. Worker's Compensation:
      - 1) Statutory limits
    - b. Contractor's General Liability on an occurrence basis, limit applies per this project:
      - 1) Each occurrence: \$1,000,000
      - 2) Fire damage: \$100,000
      - 3) Medical expense per person: \$5,000
      - 4) Personal & Adv. Injury: \$1,000,000
      - 5) General aggregate: \$2,000,000
      - 6) Products-Comp/Op Aggregate: \$2,000,000
    - c. All Automobile Public Liability:
      - 1) Personal injury: \$1,000,000/\$1,000,000
      - 2) Property damage: \$100,000 each occurrence
    - d. Contractor's Excess Liability:
      - 1) Combined bodily injury and property damage: \$5,000,000 over primary
    - e. Builder's Risk insurance: All risk contract value to be provided by the Owner.
  - 2. All Contractor's insurance policies shall name the Architect and the Owner as additional insured's for b., c., and d. above.
- C. **ADDITIONAL MODIFICATIONS**
  - 1. MBI, AIA, and ACEC "Guidelines for Supplemental General Conditions to AIA 2007 A201" shall be enacted as modifications to the AIA A201, 2007 edition.

**1.03 ADDITIONAL ARTICLE - DEFINITIONS**

- A. **PRODUCTS:** Means new material, machinery, components, equipment, fixtures, and systems forming the work, but does not include machinery and equipment used for preparation, fabrication, conveying and erection of the work. Products may also include existing materials or components required for re-use.
- B. **FURNISH OR SUPPLY:** To supply and deliver, unload, inspect for damage.
- C. **INSTALL:** To unpack, assemble, erect, apply, place, finish, cure, protect, clean, and ready for use.

## CONTRACT FOR WORKFORCE DEVELOPMENT SERVICES

**THIS AGREEMENT**, made and entered into the 1st day of July, 2018, by and between **STORY COUNTY, IOWA**, an Iowa Municipal Corporation whose mailing address and telephone number is 900 Sixth Street, Nevada, Iowa 50201, telephone 515-382-7200, organized and existing pursuant to the laws of the State of Iowa (hereinafter called "County") and the Ames Economic Development Commission, an adjunct of the Ames Chamber of Commerce (hereinafter called the AEDC) whose mailing address and telephone number is 304 Main Street, Ames, Iowa 50010, telephone 515-232-2310.

### WITNESSETH THAT:

**WHEREAS**, the County desires to purchase certain services from said organization in lieu of hiring additional permanent staff and expending additional County funds to accomplish these services.

**NOW, THEREFORE**, the parties hereto have agreed and do agree as follows:

#### I

### PURPOSE AND INTENT

The purpose of this Agreement is to procure for the County and its citizens assistance in developing and promoting workforce development strategies, including the project management of the Home Base Iowa initiative as hereinafter described and set out; to establish the methods, procedures, terms and conditions governing payment by the County for such services; and, to establish other duties, responsibilities, terms and conditions mutually undertaken and agreed to by the parties hereto in consideration of the services to be performed and monies paid.

#### II

### SCOPE OF SERVICES

A. In consideration for the payment of \$40,000 in accordance with Section III, the AEDC shall provide the following services to the County and its citizens during the term of this agreement the AEDC agrees to:

- 1) Report quarterly to the Story County Board of Supervisors on related activities. Reports will include explanations of why specific activities and programs are undertaken and likely beneficiaries. In addition, the AEDC will keep the Supervisors, individually and/or collectively up-to-date on specific efforts and projects as requested.
- 2) Identify target targeted workforce for specific priorities and programs;
- 3) Identify workforce education and training objectives;
- 4) Construct linkages with the private sector, including those businesses and companies located in unincorporated Story County;
- 5) Design and implement a relevant workforce education and training strategy strategies;
- 6) Coordinate and work cooperatively with other work force initiatives and/or programs supported or funded by the BOS when requested.
- 7) Conduct ongoing monitoring and evaluation;
- 8) Maintain database of inquiries into the Home Base Iowa initiative; and
- 9) Design marketing materials for Home Base Iowa initiative and actively market said program through variety of ways, including, but not limited to, written campaigns, social media, and print media.; and
- 10) The main person responsible for performing or coordinating fulfillment of the scope of services will not engage in any local, state or federal lobbying activities on behalf of the Ames Economic Development Commission and the Ames Chamber of Commerce, and/or their affiliates.

**III**  
**METHOD OF PAYMENT**

- A. Payment for services will be made by County according to the following schedule:
  - July 31, 2018 - \$15,000
  - October 1, 2018 - \$15,000
  - January 1, 2019 - \$10,000
- B. On or before June 30, 2019, the AEDC will provide electronically, itemization of costs incurred. AEDC will make available all receipts if requested by the County.
- C. The maximum total amount payable by the County under this agreement is \$40,000 as detailed in the SCOPE OF SERVICES (Section II of this contract), and no greater amount shall be paid.

**IV**  
**FINANCIAL ACCOUNTING AND ADMINISTRATION**

- A. All monies disbursed under this Agreement shall be accounted for by the accrual method of accounting.
- B. Monies disbursed to AEDC by the County will be deposited by AEDC in an account under the AEDC's name, with a bank located in Story County, Iowa. All checks drawn on the said account shall bear a memorandum line on which the drawer shall note the nature of the costs for which the check is drawn in payment, and the program(s) of service.
- C. All costs shall be supported by documentation evidencing in proper detail the nature and propriety of the charges. All checks or other accounting documents pertaining in whole or in part to this Agreement shall be clearly identified as such and readily accessible for examination and audit by the County or its authorized representative without notice and upon request by the County.
- D. All records shall be maintained in accordance with procedures and requirements as established by the Story County Auditor, and the Story County Auditor may, prior to any disbursement under this Agreement, conduct a pre-audit of record keeping and financial accounting procedures of the AEDC for the purpose of determining changes and modifications necessary with respect to accounting for funds made available hereunder. All records and documents required by this Agreement shall be maintained for a period of three (3) years following final disbursement by the County.
- E. Unless otherwise required by applicable laws, AEDC shall allow the County access to all books and records for purposes of auditing or reviewing AEDC's claims, upon request by the County.
- F. AEDC's failure to provide access pursuant to this section (the entirety of Section IV as contained herein) shall constitute a material breach of the Contract for Economic Development Services.

**V**  
**DURATION**

- A. This Agreement shall be in full force and effect from and after July 1, 2018, until June 30, 2019.
- B. EXTENSION. If mutually agreeable to County and AEDC, this Agreement may be extended. Such extension will be documented by written amendment, duly signed and dated by both parties. However, either party may terminate this contract due to non-fulfillment with 30 day's prior written notice.

**VI  
REQUIREMENTS**

AEDC hereby agrees to perform all duties in accordance with all state and federal laws and regulations. AEDC assures that no person shall on the grounds of race, color, national origin, or sex, as provided by Title VI of the Civil Rights Act of 1964 be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under this program or activity. Failure to perform duties in accordance with the applicable laws and regulations shall be considered a material breach of this agreement by the Provider.

**VII  
ASSIGNMENT**

Neither party to this Agreement may assign, sell or transfer any part thereof to any other firm or entity without first obtaining the written permission of the other party hereto.

**VIII  
APPLICABLE STATE LAW AND WAIVER OF FEDERAL REMOVAL**

This Agreement has been negotiated, executed and delivered in the State of Iowa. The parties hereto agree that all questions pertaining to the validity and interpretation of this agreement will be determined in accordance with the laws of the State of Iowa in Story County, Iowa. The parties hereby waive removal of any issue hereunder to the federal courts. This Agreement and referenced attachments constitute the entire contract of the parties hereto and supersedes any prior agreement between the parties.

**IX  
INDEPENDENT CONTRACTOR**

It is understood that AEDC is an independent professional contractor and that AEDC will not in any event be construed as or hold itself out to be an employee or agent of the County. It is further agreed that at no time will the AEDC or the work efforts of the AEDC be under the supervision or control of the County, although AEDC agrees to comply with all reasonable requests and regulations applicable to any other business invitee of the County. It is also agreed that AEDC, as an independent contractor, is not restricted to working exclusively for the County during the term of the Agreement.

**X  
INSURANCE AND TAXES**

AEDC is responsible for Workers Compensation, Disability, Unemployment, Automobile Insurance, and any other insurance required by the State of Iowa and will provide certificates of insurance to the County on an annual basis. AEDC is also responsible for payment of State and Federal taxes, and any other applicable tax. AEDC is not eligible for any benefits the County may provide for its employees.

**XI  
CONFIDENTIALITY**

AEDC agrees to comply fully with confidentiality in compliance with all laws and regulations regarding protected health information.

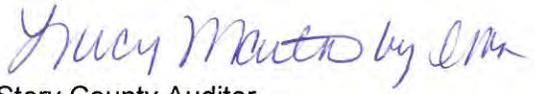
IN WITNESS WHEREOF the parties hereto have, by their authorized representatives, set their hand and seal as of the date first above written.

**STORY COUNTY, IOWA**

BY   
Chairperson, Story County Board of Supervisors

DATE 6-26-18

**ATTEST:**

  
Story County Auditor

DATE 6-26-18

**AMES ECONOMIC DEVELOPMENT COMMISSION**

  
BY  
Daniel A. Culhane, President/CEO

DATE 6/22/18

Print Name:

Daniel A. Culhan

Closure No. 18-36

Date 6/21/2018

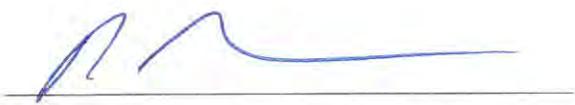
## Resolution

### BE IT RESOLVED

by the Board of Supervisors of Story County, Iowa, to approve the road closure(s) for the purpose of Road Repair in Union Twp. Sect. 22 on 597th Ave. from 315th St. to 320th St.

Motion by: Chitty Seconded by: Olson

Olson	<input checked="" type="checkbox"/> Aye	Sanders	<input checked="" type="checkbox"/> Aye	Chitty	<input checked="" type="checkbox"/> Aye
	<input type="checkbox"/> Nay		<input type="checkbox"/> Nay		<input type="checkbox"/> Nay
	<input type="checkbox"/> Absent		<input type="checkbox"/> Absent		<input type="checkbox"/> Absent



Story County Board of Supervisors

## STORY COUNTY UTILITY PERMIT

Date 6/18/2018

To the Board of Supervisors, Story County, Iowa:

The Windstream Iowa Communications, LLC. Company, incorporated under the laws of authorize to do business within the State of Iowa, with its principal place of business at Little Rock, AR, does hereby make application requesting permission to occupy certain portions of public right-of-way and that the County Engineer be directed to establish the location of lines of transmission of Copper cable on secondary route 640th Ave, from 640th Ave to 640th Ave., a distance of 0 miles. (W/O# 133000469-80112; OSP-9533)

Agreements: The utility company, corporation, applicant, permittee, or licensee, (hereinafter referred to as the permittee) agrees that the following stipulations shall govern under this permit.

1. The Permittee will file a plat setting out the location of proposed line on the secondary route and that the description of the proposed installation including type, height, and spacing of poles, maximum voltage, lengths of cross arms, minimum clearance and number of wires, type, size and capacity of underground cables, conduits, tile lines, and pipe lines, maximum working pressures for pipe lines carrying gas or flammable petroleum products are described as follows:
2. The installation shall meet the requirements of county, state, and federal laws, franchise rules, and of the Iowa State Commerce Commission Regulations and Directives, Utilities Division, the Iowa State Department of Health, and any other laws or regulations applicable.
3. The Permittee shall be fully responsible for any future adjustments of its facilities within the established highway right-of-way caused by highway construction or maintenance operations.
4. Story County assumes no responsibility for damages to the Permittee's property occasioned by any construction or maintenance operations on said highways.
5. The Permittee shall take all reasonable precautions during the construction and maintenance of said installation to protect and safeguard the lives and property of the traveling public and adjacent property owners.
6. The Permittee, and its contractors, shall carry on the construction or repair of the accommodated utility with serious regard to the safety of the public. Traffic protection shall be in accordance with Part VI of the current Iowa Department of Transportation Manual on Uniform Control Devices for Streets and Highways.
7. The Permittee shall be responsible for any damage resulting to said highways because of the construction operation, or maintenance of said utility, and shall reimburse Story County for any expenditure the County may have to make on said highways because of said permittee's utility having been constructed, operated, and maintained thereon.
8. The Permittee shall indemnify and save harmless Story County from any and all causes of action, suits at law or in equity, or losses, damages, claims, or demands, and from any and all

liability and expense of whatsoever nature for, on account of or due to the acts or omissions of said Permittee's officers, members, agents, representatives, contractors, employees or assigns arising out of or in connection with its (or their) use or occupancy of the public highway under this permit.

9. Noncompliance with any of the terms of permit, or agreement, may be considered cause for shut down of utility construction operations, or revocation of the permit.

10. The following special requirements, if applicable, shall apply to this permit:

Whenever the route of the proposed cable line runs along a paved secondary highway, the location of said cable shall be constructed on top of the road shoulder so as to be within approximately two-feet of the pavement edge.

Whenever the route of the proposed cable line runs along a dirt or gravel surfaced highway, the location of said cable shall be constructed on top of the road surface and as near possible to the shoulder line

Whenever a cross road culvert or bridge is encountered along the route of the proposed cable lines, said cable shall be constructed around the ends of said cross road culvert or bridge even though this looping is not designated on the situation plans attached hereto.

The crossing of the cable line from one side of the highway to the other shall be accomplished at a near right angle rather than diagonally so as to disturb the roadbed of the traveled way as little as possible.

Whenever the route of the proposed cable line is to cross a paved highway, such crossing shall be in a bored hole rather than open cut trench.

Date 6-18-18

WINDSTREAM  
Name of Company (Applicant - Permittee)

DeAngelo Smith (501) 748-4342  
by Phone no.  
DeAngelo Smith Coordinator -Engineering Support

Recommended for Approval:

Date 6-18-18

[Signature] 515-382-7355  
County Engineer Phone no.

Approved:

Date 6-26-18

[Signature]  
Chair, Board of Supervisors  
Story County, Iowa

Three (3) copies of this form will be required for each installation. A plat shall be attached to each copy submitted.

HIGHWAY AND TRANSPORTATION  
**STORY COUNTY**  
 IOWA

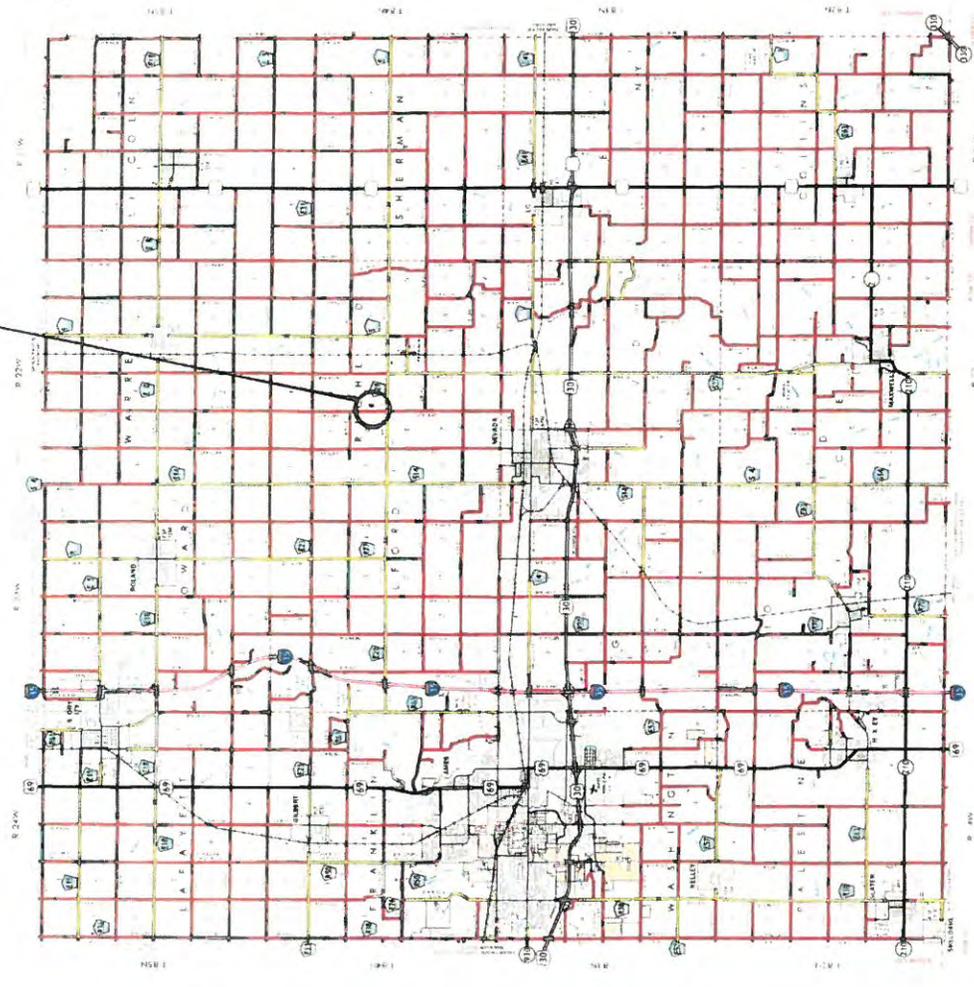


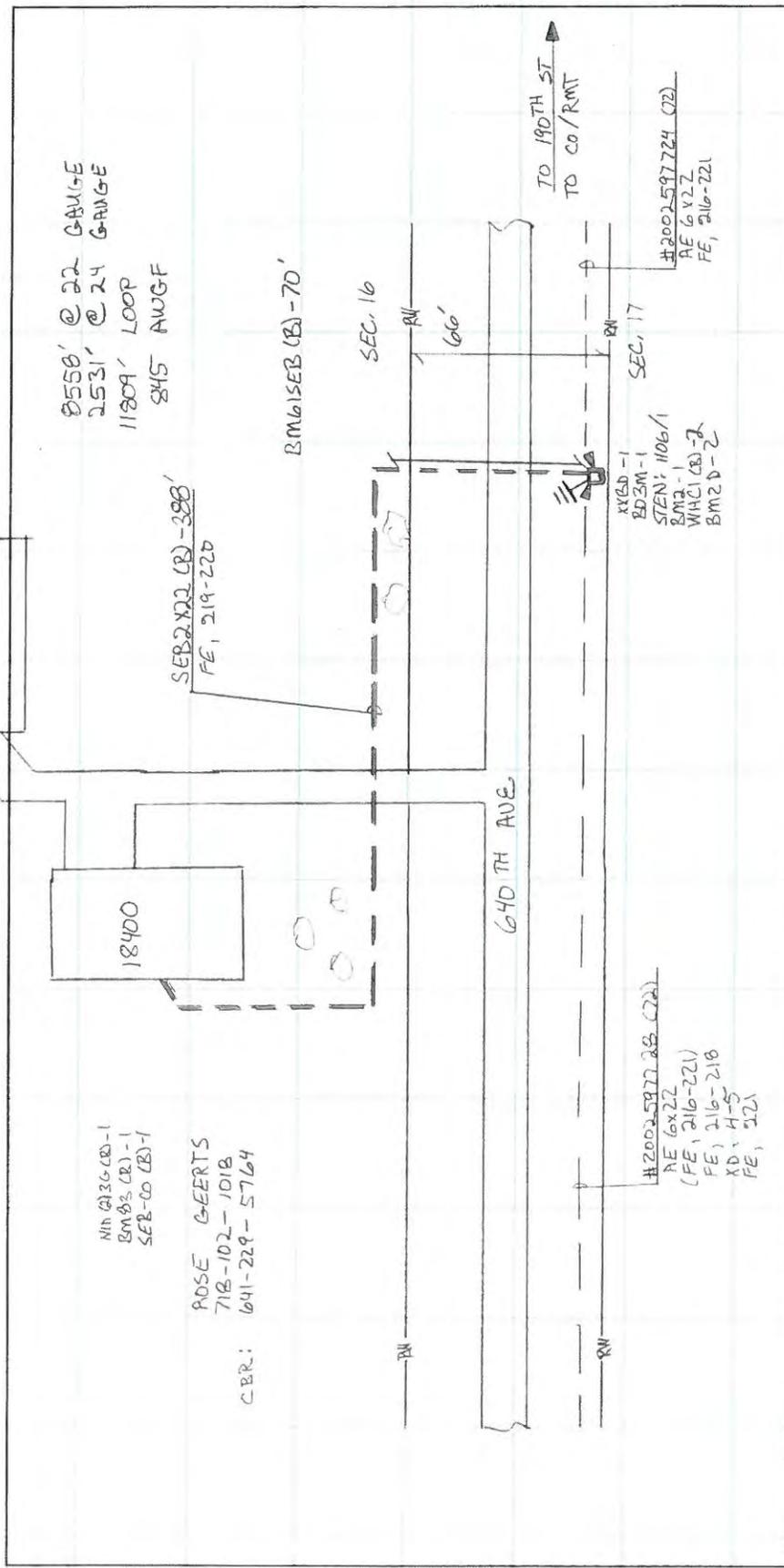
In Cooperation With  
**United States**  
 Department of Transportation  
 JANUARY 1, 2017

**LEGEND**

- ROADWAY CLASSIFICATION
- ROADWAY TYPE
- ROADWAY WIDTH
- ROADWAY SURFACE
- ROADWAY CONDITION
- ROADWAY STATUS
- ROADWAY NUMBER
- ROADWAY NAME
- ROADWAY TYPE
- ROADWAY WIDTH
- ROADWAY SURFACE
- ROADWAY CONDITION
- ROADWAY STATUS
- ROADWAY NUMBER
- ROADWAY NAME

WORK AREA  
 133000469-80112





0550' @ 22 GAUGE  
 2531' @ 24 GAUGE  
 11209' LOOP  
 845 AWGF

NH 2136 (B)-1  
 BM 83 (B)-1  
 SEB-10 (B)-1

ROSE GEERTS  
 718-102-1018  
 C.B.R.: 641-229-5764

BM 15EB (B) - 70'

SEC. 16

640 TH AVE

TO 190TH ST  
 TO CO/RMT

#2002597224 (72)  
 RE 16V2Z  
 FE, 216-221

XXCB-1  
 BDM-1  
 STEN: 1106/1  
 BM 2-1 (B)-2  
 BM 2 D-2

#2002597222 (22)  
 RE 16x22  
 (FE, 216-221)  
 FE, 216-218  
 XD, H-5  
 FE, 221

UNIT CODE	ESTIMATED QUANTITY	AS BUILT QUANTITY	NOTE AREA:	windstream.		CALL ONE-CALL: 1-800-292-8989 48 HOURS PRIOR TO CONSTRUCTION.		
1100	1		STORY COUNTY RICHLAND TWP SEC. 16+17 BORE 640 TH AVE AT A MINIMUM 48 INCH DEPTH.	EXCH #	EXCH NAME: INSDNR	REM. CODE		
1101	1			WOF: 1320048-BOLLA	TAX DIST.			
1102	1			TITLE: SD REVISION REFERENCE DIOR TO 18400 640TH AVE	TWP: SD N	RNG: 22 W	SEC: 16+17	SAL
1103	1			DATE: 10-13-18	REV. DATE		SCALE: NONE	
1104	1			FILE	DRWN	ENG	APPROV	PRINT #
1105	1				JLW	JLW		101

ALL KNOWN OBSTRUCTIONS HAVE BEEN SHOWN  
 THOSE AND OTHERS, IF ANY, ARE THE RESPONSIBILITY  
 OF THE CONTRACTOR OR THE WINDSTREAM CREW.



# CERTIFICATE OF LIABILITY INSURANCE

7/17/2018

DATE (MM/DD/YYYY)  
6/30/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

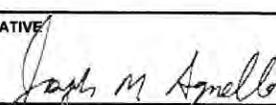
<b>PRODUCER</b> Lockton Companies 444 W. 47th Street, Suite 900 Kansas City MO 64112-1906 (816) 960-9000	<b>CONTACT NAME:</b> _____	
	<b>PHONE (A/C No. Ext):</b> _____	<b>FAX (A/C No.):</b> _____
<b>E-MAIL ADDRESS:</b> _____		
<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
<b>INSURER A : ACE American Insurance Company</b>		22667
<b>INSURER B : Indemnity Insurance Co of North America</b>		43575
<b>INSURER C : ACE Property &amp; Casualty Insurance Co</b>		20699
<b>INSURER D : ACE Fire Underwriters Insurance Company</b>		20702
<b>INSURER E : Agri General Insurance Company</b>		42757
<b>INSURER F :</b> _____		

**COVERAGES** WINCO07      **CERTIFICATE NUMBER:** 10969212      **REVISION NUMBER:** XXXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVR	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> 2MIL AGG PER LOC <input checked="" type="checkbox"/> 2MIL AGG PER PROJECT GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER: _____	N	N	HDOG2786871A	7/17/2017	7/17/2018	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 10,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	<input checked="" type="checkbox"/> <b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY	N	N	ISAH09061381	7/17/2017	7/17/2018	COMBINED SINGLE LIMIT (Ea accident) \$ 4,000,000 BODILY INJURY (Per person) \$ XXXXXXXX BODILY INJURY (Per accident) \$ XXXXXXXX PROPERTY DAMAGE (Per accident) \$ XXXXXXXX \$ XXXXXXXX
C	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED _____ RETENTION \$ _____	N	N	XOOG28134800002	7/17/2017	7/17/2018	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000 \$ XXXXXXXX
A E D B	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	WLRC64413995(AZ,CA,MA) WLRC64414008(TN) SCFC64414021(WI) WLRC64413983 (AOS)	7/17/2017 7/17/2017 7/17/2017 7/17/2017	7/17/2018 7/17/2018 7/17/2018 7/17/2018	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

<b>CERTIFICATE HOLDER</b> <b>10969212</b> STORY COUNTY ENGINEER 837 N AVE NEVADA IA 50201	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
---	---



11101 Anderson Drive, Suite 100  
Little Rock, AR 72212

June 18, 2018

Darren Moon - County Engineer  
Story County Iowa - Secondary Roads Dept.  
837 N Avenue  
Nevada, IA 50201

Dear Mr. Moon:

Windstream proposes to place 388 FT of SEB2x22 by plow with 70FT of bore. **Location: Replace drop to 18400 640th Ave**

Attached are the following for your review:

- Utility permit application
- Design Print
- Certificate of Insurance

Once approved, please send the permit to [deangelo.smith@windstream.com](mailto:deangelo.smith@windstream.com), by fax at (330) 425-0801 or to the return address listed above.

Your cooperation concerning this permit application will be greatly appreciated. The project engineer is Jim Wiand who can be reached at (641) 787-2270. If you need any additional assistance, I can be reached at (501) 748-4639 or email at [deangelo.smith@windstream.com](mailto:deangelo.smith@windstream.com).

Sincerely,

DeAngelo Smith  
Coordinator - Engineering Support

W/O# 133000469-80112

## STORY COUNTY UTILITY PERMIT

Date 6-19-18

To the Board of Supervisors, Story County, Iowa:

The Consumers Energy Company, incorporated under the laws of Iowa, with its principal place of business at 2074 242nd St. Marshalltown, does hereby make application requesting permission to occupy certain portions of public right-of-way and that the County Engineer be directed to establish the location of lines of transmission of Electric on secondary route 620<sup>th</sup> Ave., from 32204 620<sup>th</sup> Ave to Under Road, a distance of 96 ft ~~miles~~.

Agreements: The utility company, corporation, applicant, permittee, or licensee, (hereinafter referred to as the permittee) agrees that the following stipulations shall govern under this permit.

1. The Permittee will file a plat setting out the location of proposed line on the secondary route and that the description of the proposed installation including type, height, and spacing of poles, maximum voltage, lengths of cross arms, minimum clearance and number of wires, type, size and capacity of underground cables, conduits, tile lines, and pipe lines, maximum working pressures for pipe lines carrying gas or flammable petroleum products are described as follows:
2. The installation shall meet the requirements of county, state, and federal laws, franchise rules, and of the Iowa State Commerce Commission Regulations and Directives, Utilities Division, the Iowa State Department of Health, and any other laws or regulations applicable.
3. The Permittee shall be fully responsible for any future adjustments of its facilities within the established highway right-of-way caused by highway construction or maintenance operations.
4. Story County assumes no responsibility for damages to the Permittee's property occasioned by any construction or maintenance operations on said highways.
5. The Permittee shall take all reasonable precautions during the construction and maintenance of said installation to protect and safeguard the lives and property of the traveling public and adjacent property owners.
6. The Permittee, and its contractors, shall carry on the construction or repair of the accommodated utility with serious regard to the safety of the public. Traffic protection shall be in accordance with Part VI of the current Iowa Department of Transportation Manual on Uniform Control Devices for Streets and Highways.
7. The Permittee shall be responsible for any damage resulting to said highways because of the construction operation, or maintenance of said utility, and shall reimburse Story County for any expenditure the County may have to make on said highways because of said permittee's utility having been constructed, operated, and maintained thereon.
8. The Permittee shall indemnify and save harmless Story County from any and all causes of action, suits at law or in equity, or losses, damages, claims, or demands, and from any and all

liability and expense of whatsoever nature for, on account of or due to the acts or omissions of said Permittee's officers, members, agents, representatives, contractors, employees or assigns arising out of or in connection with its (or their) use or occupancy of the public highway under this permit.

9. Noncompliance with any of the terms of permit, or agreement, may be considered cause for shut down of utility construction operations, or revocation of the permit.

10. The following special requirements, if applicable, shall apply to this permit:

Whenever the route of the proposed cable line runs along a paved secondary highway, the location of said cable shall be constructed on top of the road shoulder so as to be within approximately two-feet of the pavement edge.

Whenever the route of the proposed cable line runs along a dirt or gravel surfaced highway, the location of said cable shall be constructed on top of the road surface and as near possible to the shoulder line

Whenever a cross road culvert or bridge is encountered along the route of the proposed cable lines, said cable shall be constructed around the ends of said cross road culvert or bridge even though this looping is not designated on the situation plans attached hereto.

The crossing of the cable line from one side of the highway to the other shall be accomplished at a near right angle rather than diagonally so as to disturb the roadbed of the traveled way as little as possible.

Whenever the route of the proposed cable line is to cross a paved highway, such crossing shall be in a bored hole rather than open cut trench.

Date \_\_\_\_\_

Consumers Energy  
Name of Company (Applicant - Permittee)

Elliot Mayland 641-485-4064  
by Phone no.

Recommended for Approval:

Date 6-19-18

Darren Munn  
County Engineer 515-382-7355  
Phone no.

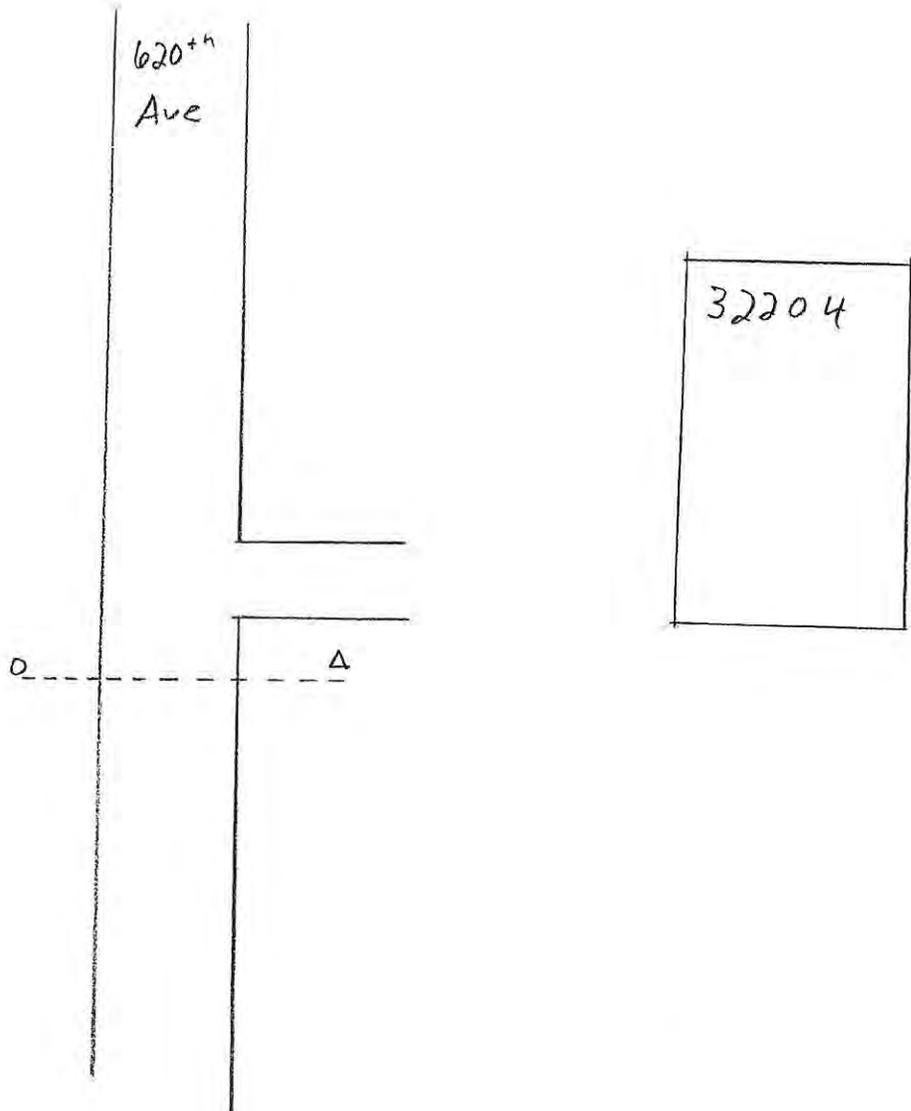
Approved:

Date 6-26-18

[Signature]  
Chair, Board of Supervisors  
Story County, Iowa

Three (3) copies of this form will be required for each installation. A plat shall be attached to each copy submitted.

↑  
N



Bore under the roadbed a minimum of 4 ft  
from the pole to a new transformer with  
new 7200 volt electric in 2" duct

## STORY COUNTY UTILITY PERMIT

Date 6/21/18

To the Board of Supervisors, Story County, Iowa:

W/O# 713382031 OSP-9551

The Windstream Iowa Communications, LLC Company, incorporated under the laws of authorize to do business within the State of Iowa, with its principal place of business at Little Rock, AR, does hereby make application requesting permission to occupy certain portions of public right-of-way and that the County Engineer be directed to establish the location of lines of transmission of telecommunications on secondary route Lincoln HWY, from South side of Lincoln HWY to going South, a distance of 500 feet ~~miles~~.

Agreements: The utility company, corporation, applicant, permittee, or licensee, (hereinafter referred to as the permittee) agrees that the following stipulations shall govern under this permit.

1. The Permittee will file a plat setting out the location of proposed line on the secondary route and that the description of the proposed installation including type, height, and spacing of poles, maximum voltage, lengths of cross arms, minimum clearance and number of wires, type, size and capacity of underground cables, conduits, tile lines, and pipe lines, maximum working pressures for pipe lines carrying gas or flammable petroleum products are described as follows:
2. The installation shall meet the requirements of county, state, and federal laws, franchise rules, and of the Iowa State Commerce Commission Regulations and Directives, Utilities Division, the Iowa State Department of Health, and any other laws or regulations applicable.
3. The Permittee shall be fully responsible for any future adjustments of its facilities within the established highway right-of-way caused by highway construction or maintenance operations.
4. Story County assumes no responsibility for damages to the Permittee's property occasioned by any construction or maintenance operations on said highways.
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6. The Permittee, and its contractors, shall carry on the construction or repair of the accommodated utility with serious regard to the safety of the public. Traffic protection shall be in accordance with Part VI of the current Iowa Department of Transportation Manual on Uniform Control Devices for Streets and Highways.
7. The Permittee shall be responsible for any damage resulting to said highways because of the construction operation, or maintenance of said utility, and shall reimburse Story County for any expenditure the County may have to make on said highways because of said permittee's utility having been constructed, operated, and maintained thereon.
8. The Permittee shall indemnify and save harmless Story County from any and all causes of action, suits at law or in equity, or losses, damages, claims, or demands, and from any and all

liability and expense of whatsoever nature for, on account of or due to the acts or omissions of said Permittee's officers, members, agents, representatives, contractors, employees or assigns arising out of or in connection with its (or their) use or occupancy of the public highway under this permit.

9. Noncompliance with any of the terms of permit, or agreement, may be considered cause for shut down of utility construction operations, or revocation of the permit.

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The crossing of the cable line from one side of the highway to the other shall be accomplished at a near right angle rather than diagonally so as to disturb the roadbed of the traveled way as little as possible.

Whenever the route of the proposed cable line is to cross a paved highway, such crossing shall be in a bored hole rather than open cut trench.

Date June 20, 2018

Windstream Iowa Communications, LLC  
Name of Company (Applicant - Permittee)

Morgan Rish 501-748-4751  
by Morgan Rish - Analyst I OSP Engineering Phone no.

Recommended for Approval:

Date 6-21-18

James Allen 515-382-7355  
County Engineer Phone no.

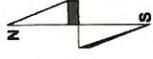
Approved:

Date 6-26-18

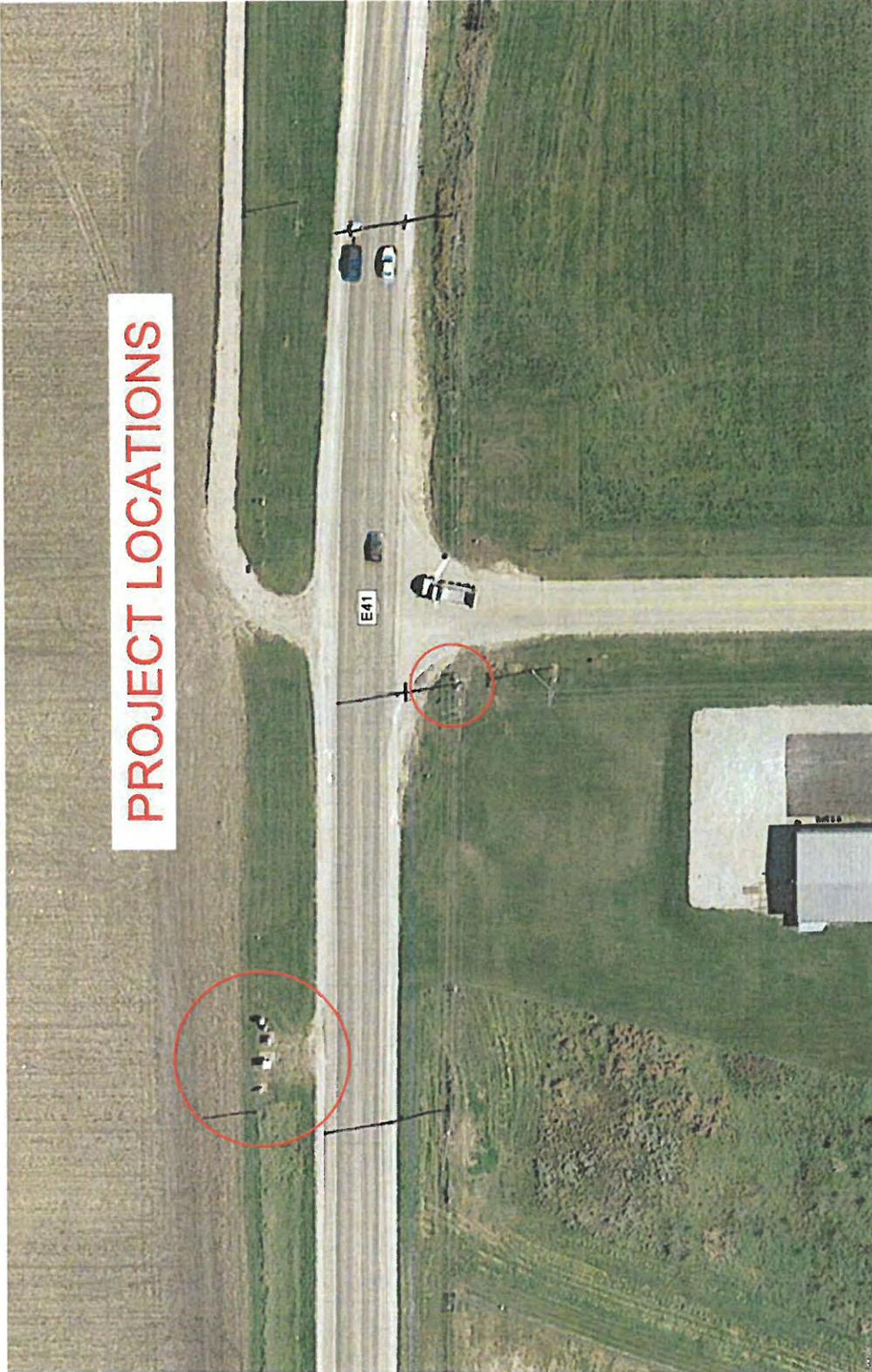
[Signature]  
Chair, Board of Supervisors  
Story County, Iowa

Three (3) copies of this form will be required for each installation. A plat shall be attached to each copy submitted.





**PROJECT LOCATIONS**



**ADDRESS: W. LINCOLN HWY @ W 18TH ST  
NEVADA, IOWA**

LOCATE ALL UTILITIES  
PRIOR TO DIGGING



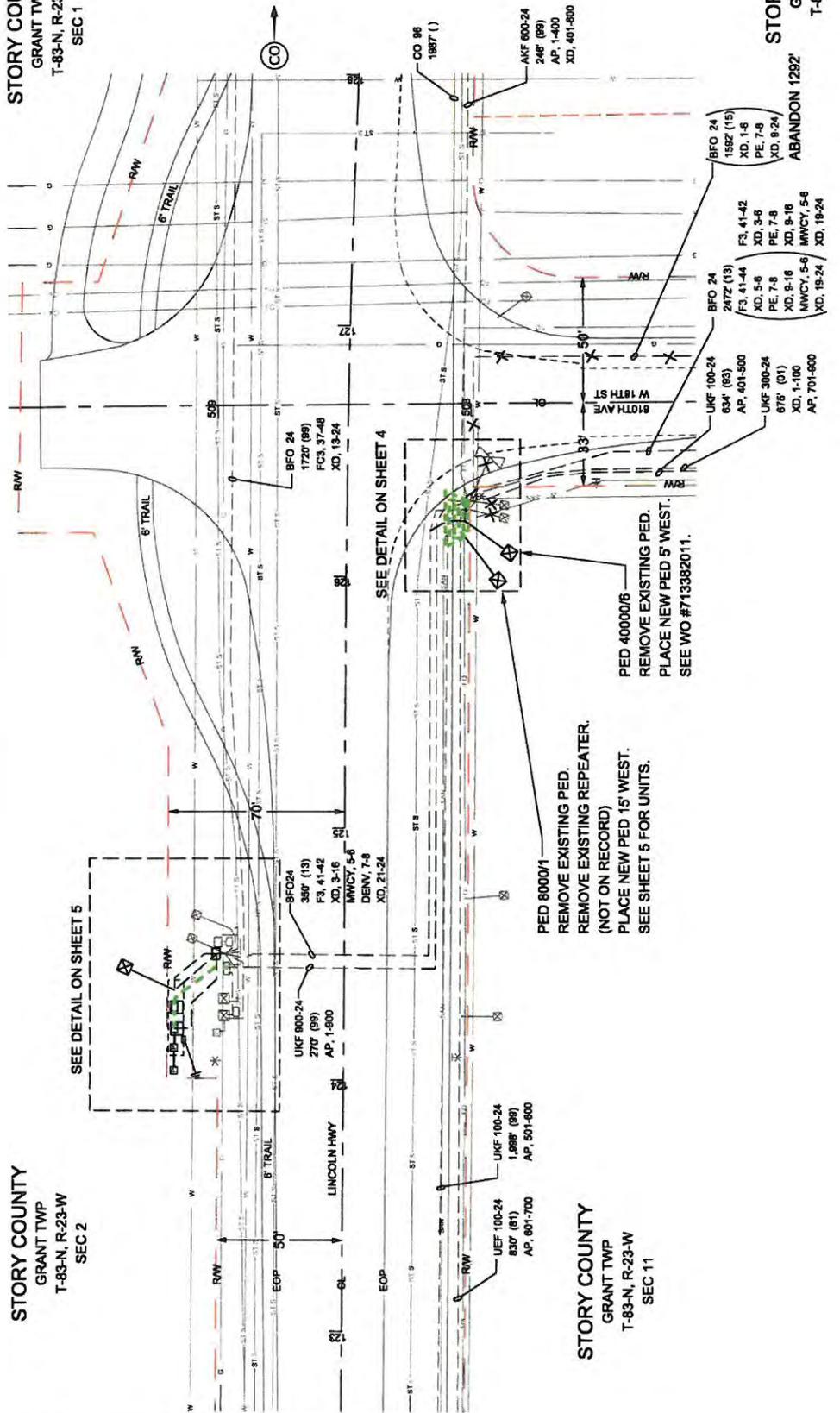
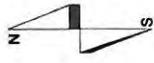
**ENGINEER:** WINDSTREAM -  
DALE GRAFF  
PH - 841-289-7725  
**FIELD ENGINEER:** PEARCE SERVICES -  
DAVE HARRIS  
**DRAWN BY:** PEARCE SERVICES -  
STEVE NORTON

**WORK ORDER:** 713362031  
**PROJECT TITLE:** FB LINCOLN HWY RD MOVE  
**SHEET:** OVERVIEW **REVISION:** **DATE:** 08/18



STORY COUNTY  
GRANT TWP  
T-83-N, R-23-W  
SEC 2

STORY COUNTY  
GRANT TWP  
T-83-N, R-23-W  
SEC 1



STORY COUNTY  
GRANT TWP  
T-83-N, R-23-W  
SEC 11

STORY COUNTY  
GRANT TWP  
T-83-N, R-23-W  
SEC 12

ADDRESS: W. LINCOLN HWY @ W 18TH ST  
NEVADA, IOWA



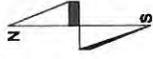
ENGINEER: WINDSTREAM - DALE GRAFF  
PH - 841-269-7725  
FIELD ENGINEER: PEARCE SERVICES - DEVE HARRIS  
DRAWN BY: PEARCE SERVICES - STEVE NORTON

WORK ORDER: 713382031  
PROJECT TITLE: ES NEVADA NEVADAAR  
100' ROAD MOVE

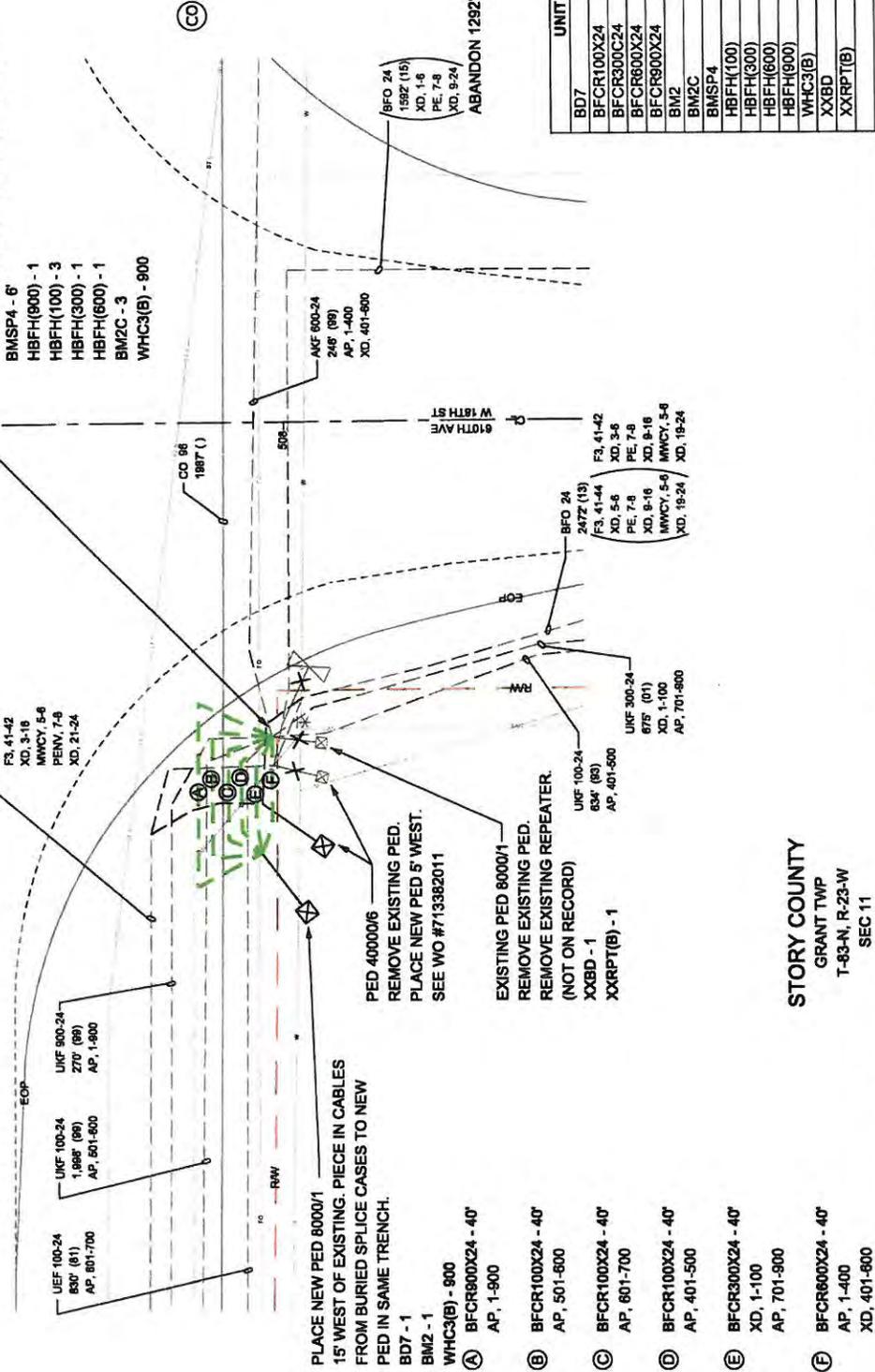


SHEET: 3  
REVISION: DATE: 08/18

LOCATE ALL UTILITIES  
PRIOR TO DIGGING



DIG OPEN PIT. SPlice NEW CABLES TO EXISTING CABLES IN BURIED SPlice CASES. PLACE PROTECTION OVER SPlice CASES.



UNIT	AMOUNT
BD7	1
BFCR100X24	120
BFCR300X24	40
BFCR600X24	40
BFCR900X24	40
BM2	1
BM2C	3
BMSP4	6
HBFH(100)	3
HBFH(300)	1
HBFH(600)	1
HBFH(900)	1
WHC3(B)	1800
XXBD	1
XXRPT(B)	1

STORY COUNTY  
GRANT TWP  
T-83-N, R-23-W  
SEC 11

ADDRESS: W. LINCOLN HWY @ W 18TH ST  
NEVADA, IOWA



ENGINEER: WINDSTREAM - DALE GRAFF  
PH - 841-289-7725  
FIELD ENGINEER: PEARCE SERVICES - DAVE HARRIS  
DRAWN BY: PEARCE SERVICES - STEVE NORTON

WORK ORDER: 713382031  
PROJECT TITLE: ES NEVADA NEVADIAN  
10' ROAD MOVE  
SHEET: 4  
REVISION: DATE: 8/8/18



LOCATE ALL UTILITIES PRIOR TO DIGGING



- ① NEW ALLIANT ENERGY POWER PED
- ② NEW WINDSTREAM POWER PED
- ③ NEW MC504ES CABINET
- ④ NEW CROSS CONNECT CABINET
- ⑤ NEW GROUNDING HANDHOLE

Ⓐ PLACE 900 PR CABLE @ 36" DEPTH FROM BURIED SPLICE CASE TO NEW CROSS CONNECT CABINET.  
BFCR900X24 - 35'  
AP, 1-900

Ⓑ PLACE 2 - 4" DUCTS @ 36" DEPTH FROM NEW CROSS CONNECT CABINET TO NEW MC504ES CABINET. PLACE NEW 800 PR CABLE IN ONE DUCT.  
BFCR600X24 - 25'  
10FIN, 1-600  
SPEL13(B) - 20'  
SPEL23(B) - 2

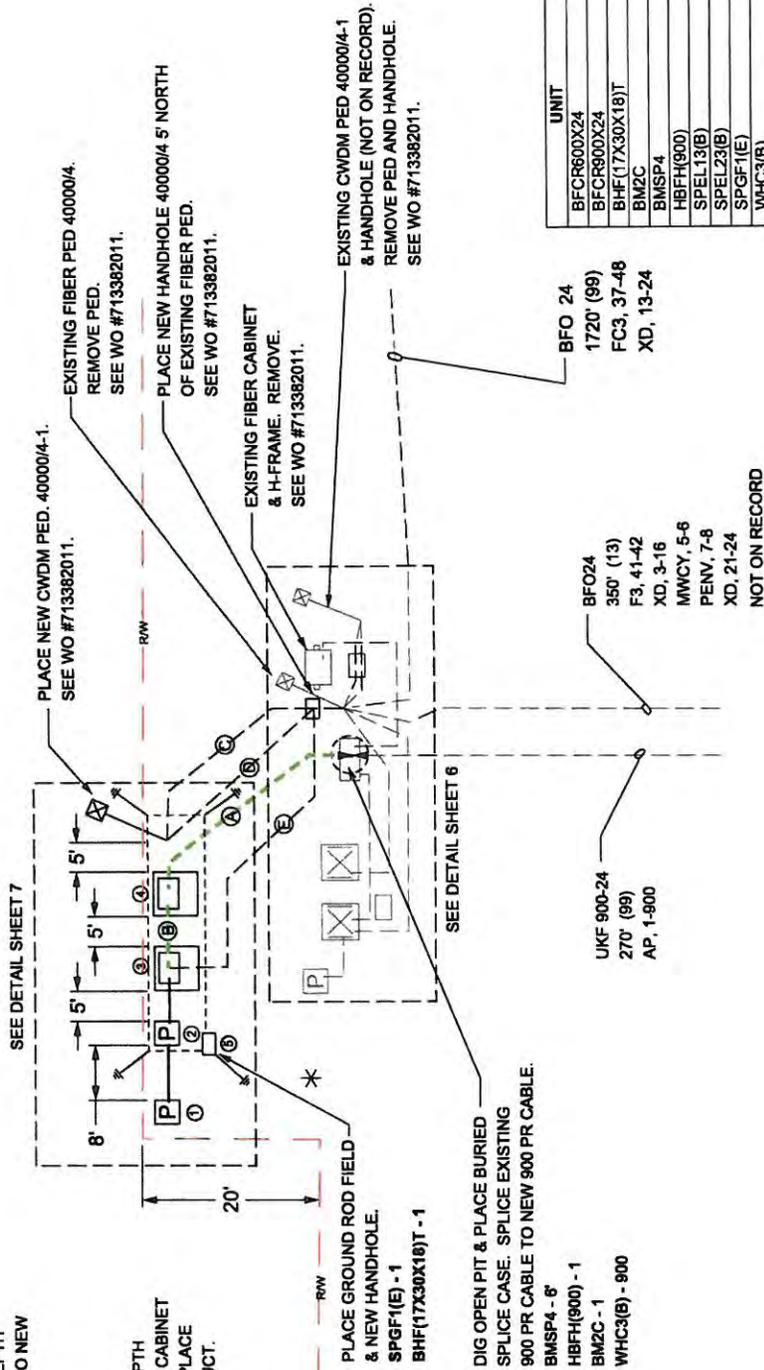
Ⓒ BFO24  
SEE WO #713382011

Ⓓ BFO24  
SEE WO #713382011

Ⓔ BFO6  
SEE WO #713382011

PLACE GROUND ROD FIELD & NEW HANDHOLE.  
SPGF1(E) - 1  
BHF(17X30X18)T - 1

DIG OPEN PIT & PLACE BURIED SPLICE CASE. SPLICE EXISTING 900 PR CABLE TO NEW 900 PR CABLE.  
BMSPP4 - 8'  
HBFH(900) - 1  
BM2C - 1  
WHC3(B) - 900



PLACE NEW CWDM PED. 40000/4-1. SEE WO #713382011.

EXISTING FIBER PED 40000/4-1. REMOVE PED. SEE WO #713382011.

PLACE NEW HANDHOLE 40000/4 5' NORTH OF EXISTING FIBER PED. SEE WO #713382011.

EXISTING FIBER CABINET & H-FRAME. REMOVE. SEE WO #713382011.

EXISTING CWDM PED 40000/4-1 & HANDHOLE (NOT ON RECORD). REMOVE PED AND HANDHOLE. SEE WO #713382011.

BFO24  
350' (13)  
F3, 41-42  
XD, 3-16  
MWCY, 5-6  
PENW, 7-8  
XD, 21-24  
NOT ON RECORD

BFO 24  
1720' (99)  
FC3, 37-48  
XD, 13-24

UKF 900-24  
270' (99)  
AP, 1-900

UNIT	AMOUNT
BFCR600X24	25
BFCR900X24	35
BHF(17X30X18)T	1
BM2C	1
BMSPP4	6
HBFH(900)	1
SPEL13(B)	20
SPEL23(B)	4
SPGF1(E)	1
WHC3(B)	900

ADDRESS: W. LINCOLN HWY @ W 18TH ST  
NEVADA, IOWA



ENGINEER: WINDSTREAM - DALE GRAFF  
PH - 641-288-7725  
FIELD ENGINEER: PEARCE SERVICES - DAVE HARRIS  
DRAWN BY: PEARCE SERVICES - STEVE NORTON

WORK ORDER: 713382031  
PROJECT TITLE: ES NEVADA NEVADAAR 10F ROAD MOVE  
SHEET: 5  
REVISION: DATE: 08/18



LOCATE ALL UTILITIES PRIOR TO DIGGING

Ⓐ (BFO24 72' (02) XD, 1-24) ABANDONED 2016

Ⓑ (UKF200 40' (04) XD, 1-200) ABANDONED 2016

Ⓒ (BFO24 1720' (89) FC3, 37-48 XD, 13-24) ABANDONED 2016

Ⓓ (UKF600-24 30' (99) XD, 1-600) ABANDONED 2016

Ⓔ (BFO24 512' (99) XD, 1-24) ABANDONED 2016

Ⓕ (BFO24 120' (17) F3, 43-44 XD, 3-24) ABANDONED 2016

Ⓖ (UKF25-24 40' (04) AP, 976-100) ABANDONED 2016

Ⓗ (UKF900-24 270' (99) AP, 1-900) ABANDONED 2016

Ⓘ (BFO24 350' (13) F3, 41-42 XD, 3-16) ABANDONED 2016

Ⓜ (BFO24 120' (17) XD, 1-4) ABANDONED 2016

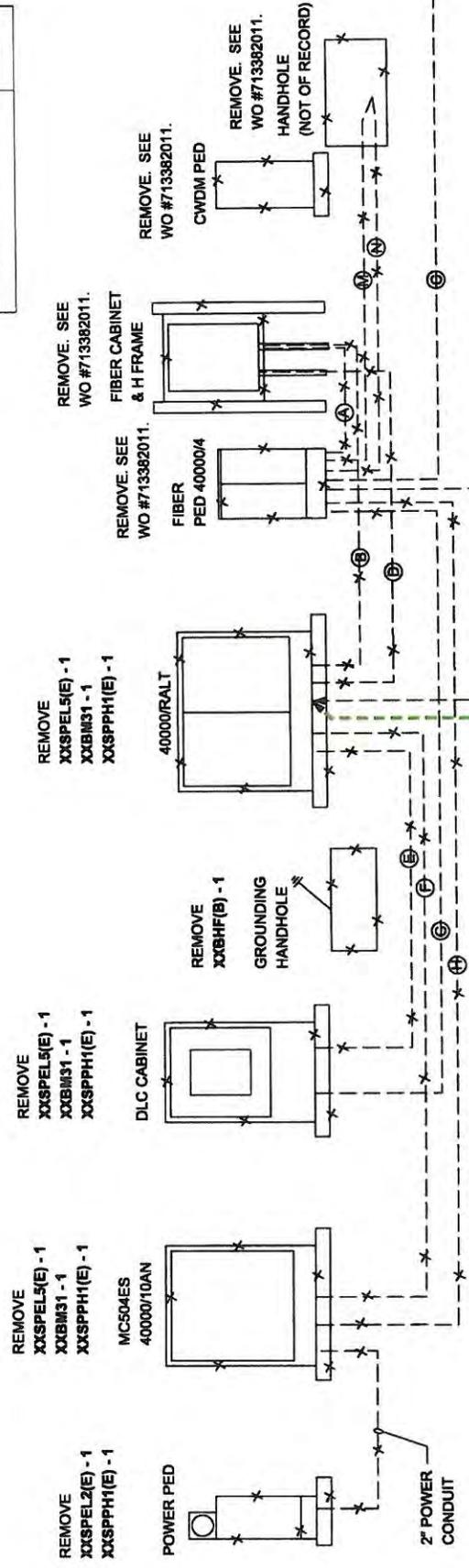
Ⓝ (OFFN6 30' (16) F2, 39-40 XD, 3-6) ABANDONED 2016

Ⓟ (BFCR600-24 50' (16) 10FIN, 1-600) ABANDONED 2016

Ⓡ (BFO24 120' (17) MWCY, 5-6) ABANDONED 2016

Ⓢ (BFO24 350' (13) MWCY, 5-6) ABANDONED 2016

UNIT	AMOUNT
XXBHF(B)	1
XXBM31	3
XXSPEL2(E)	1
XXSPEL5(E)	3
XXSPPH1(E)	4



NOTE:  
THE EXISTING MC504ES CABINET,  
TASK & TASK NEED TO BE RETURNED TO  
THE GRINNELL WAREHOUSE FOR RE-USE.

EXISTING EQUIPMENT

**ADDRESS: W. LINCOLN HWY @ W 18TH ST  
NEVADA, IOWA**

LOCATE ALL UTILITIES  
PRIOR TO DIGGING

**windstream** communications

ENGINEER: WINDSTREAM - DALE GRAFF  
PH - 641-269-7725  
FIELD ENGINEER: PEARCE SERVICES - DAVE HARRIS  
DRAWN BY: PEARCE SERVICES - STEVE NORTON

WORK ORDER: 713382031  
PROJECT TITLE: ES NEVADA NEVADA  
10' ROAD MOVE

DATE: 6/8/18  
REVISION: SHEET: 8

**PEARCE SERVICES**

UNIT	AMOUNT
BDSB(600)(1200)P	1
HC3-5(B)	1800
SPEL11(E)	27
SPEL17(E)	4
SPEL3(E)	1
SPEL5(E)	1
SPEL5C(E)	1
SPEL8(E)	37
SPPH1(E)	1
SPPH3(E)	1
SPPH5(E)	1

NOTE:  
ELECTRICIAN NEEDS TO  
CONTACT ALLIANT ENERGY  
BEFORE STARTING WORK.

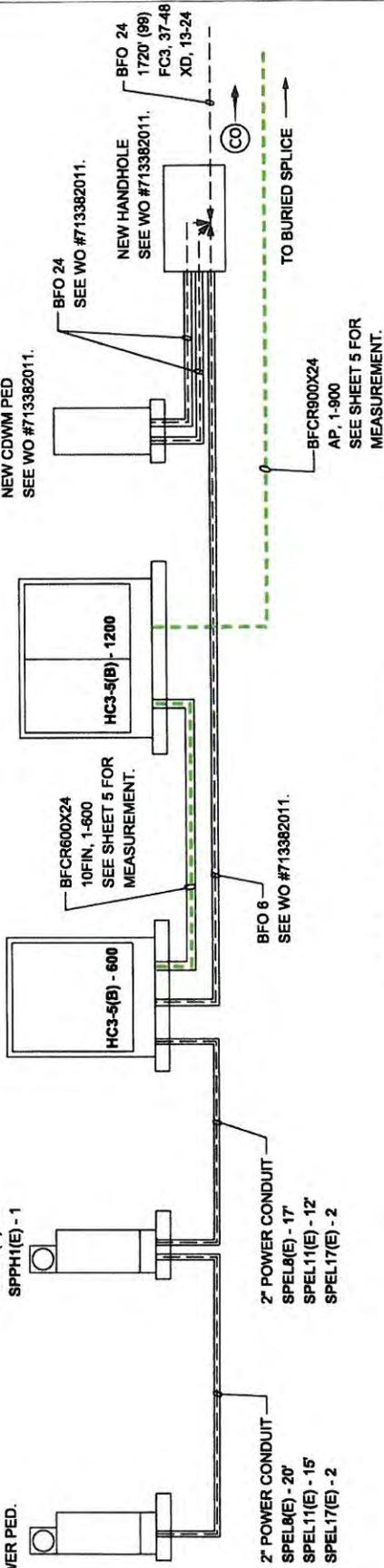
ALLIANT ENERGY CONTACT:  
MICHAEL EILDERTS  
OFFICE: 515-268-3443  
CELL: 641-373-0589

PLACE NEW  
WINDSTREAM  
POWER PED ON  
4X4 CONC PAD.  
SPEL5C(E) - 1  
SPEL5(E) - 1  
SPEL3(E) - 1  
SPPH1(E) - 1

PALCE NEW MCS04ES  
CABINET w/ TA5000 SWITCH  
& TA3000 SWITCH ON  
NEW 5'X7' PAD.  
ITEM NUMBER:  
ADTRMCS04ES  
SPPH5(E) - 1  
SPPH3(E) - 1

PLACE NEW CROSS  
CONNECT CABINET  
STEN: 4000/RALT  
BDSB(600)(1200)P - 1  
IN: 10FIN, 1-600  
OUT: AP, 1-1200

NEW ALLIANT ENERGY  
POWER PED.



**PROPOSED EQUIPMENT**

ADDRESS: W. LINCOLN HWY @ W 18TH ST  
NEVADA, IOWA



ENGINEER: WINDSTREAM -  
DALE GRAFF  
PH - 641-268-7725  
FIELD ENGINEER: PEARCE SERVICES -  
DAVE HARRIS  
DRAWN BY: PEARCE SERVICES -  
STEVE NORTON

WORK ORDER: 713382031  
PROJECT TITLE: ES NEVADA NEVADIAAR  
10F ROAD MOVE  
SHEET: 7  
REVISION: DATE: 06/18



## EXISTING FRONT

IN	OUT	IN	OUT	IN
AP 1-50	10AIN 1-50	10AIN 301-350	10AIN 301-350	AP 901-950
AP 51-100	10AIN 51-100	AP 351-400	10AIN 351-400	AP 951-1000
AP 101-150	10AIN 101-150	AP 401-450	10AIN 401-450	AP 1001-1050
AP 151-200	10AIN 151-200	AP 451-500	10AIN 451-500	AP 1051-1100
AP 201-250	10AIN 201-250	AP 501-550	10AIN 501-550	AP 1101-1150
AP 251-300	10AIN 251-300	AP 551-600	10AIN 551-600	AP 1151-1200

1800 PAD MOUNT

IN: 10AIN, 1-600  
OUT: AP, 1-1200

## NEW FRONT

OUT	IN	OUT	IN	OUT
AP 1-50	10AIN 1-50	AP 301-350	10AIN 301-350	AP 901-950
AP 51-100	10AIN 51-100	AP 351-400	10AIN 351-400	AP 951-1000
AP 101-150	10AIN 101-150	AP 401-450	10AIN 401-450	AP 1001-1050
AP 151-200	10AIN 151-200	AP 451-500	10AIN 451-500	AP 1051-1100
AP 201-250	10AIN 201-250	AP 501-550	10AIN 501-550	AP 1101-1150
AP 251-300	10AIN 251-300	AP 551-600	10AIN 551-600	AP 1151-1200

1800 PAD MOUNT

IN: 10AIN, 1-800  
OUT: AP, 1-1200

ADDRESS: W. LINCOLN HWY @ W 18TH ST  
NEVADA, IOWA

LOCATE ALL UTILITIES  
PRIOR TO DIGGING

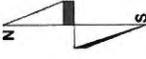


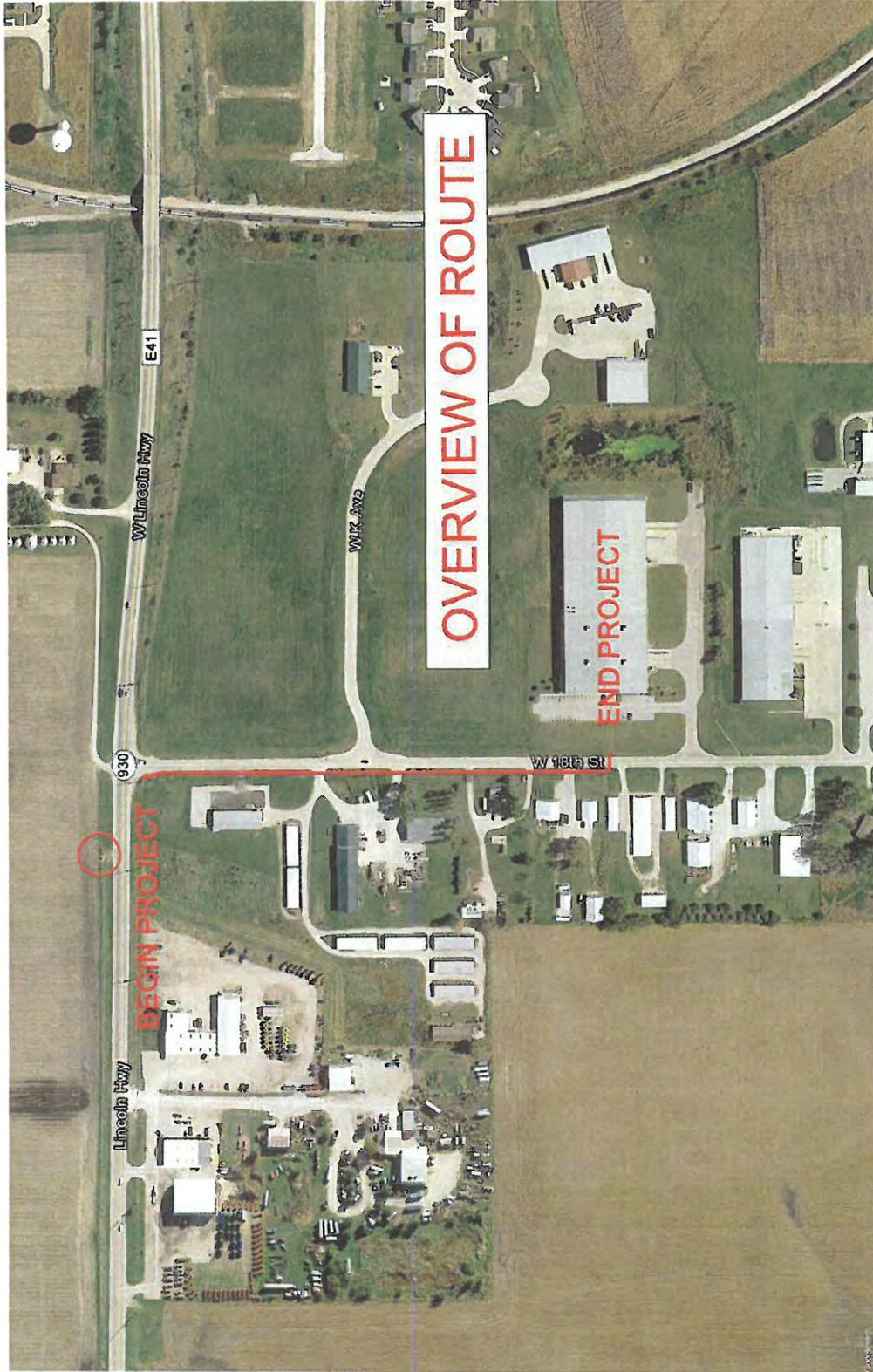
ENGINEER: WINDSTREAM -  
DALE GRAFF  
PH - 841-289-7725  
FIELD ENGINEER: PEARCE SERVICES -  
DAVE HARRIS  
DRAWN BY: PEARCE SERVICES -  
STEVE NORTON

WORK ORDER: 71332031  
PROJECT TITLE: ES NEVADA NEVADIANAR  
10F ROAD MOVE

SHEET: 8 REVISION: DATE: 8/8/18







ADDRESS: W. LINCOLN HWY @ W 18TH ST  
NEVADA, IOWA

LOCATE ALL UTILITIES  
PRIOR TO DIGGING



ENGINEER: WINDSTREAM -  
DALE GRAFF  
PH - 641-288-7725  
FIELD ENGINEER: PEARCE SERVICES -  
DAVE HARRIS  
DRAWN BY: PEARCE SERVICES -  
STEVE NORTON

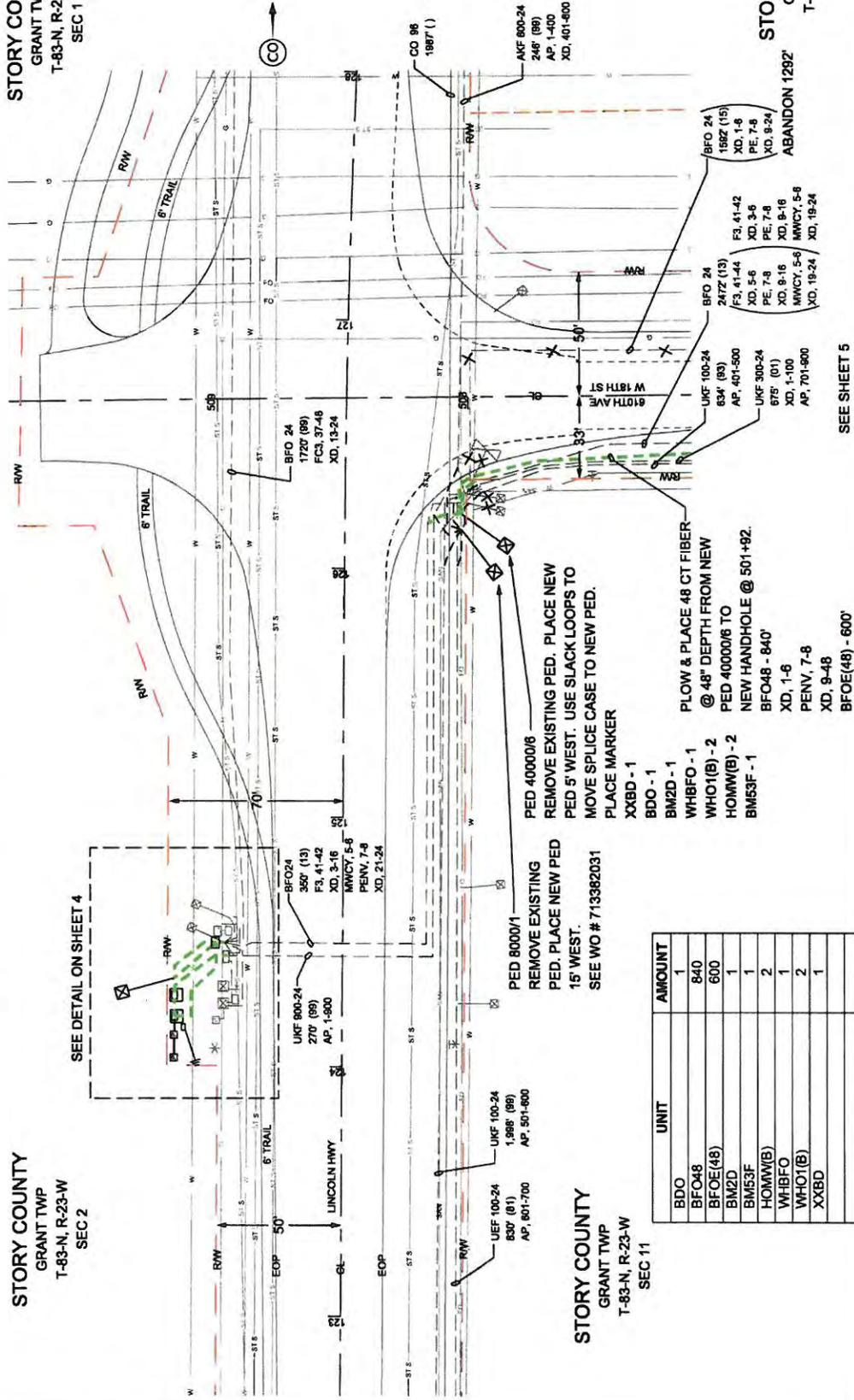
WORK ORDER: 713382011  
PROJECT TITLE: FB LINCOLN HWY RD MOVE

SHEET: OVERVIEW REVISION: 01 DATE: 8/14/18



STORY COUNTY  
GRANT TWP  
T-83-N, R-23-W  
SEC 2

STORY COUNTY  
GRANT TWP  
T-83-N, R-23-W  
SEC 1



SEE DETAIL ON SHEET 4

STORY COUNTY  
GRANT TWP  
T-83-N, R-23-W  
SEC 11

STORY COUNTY  
GRANT TWP  
T-83-N, R-23-W  
SEC 12

- PED 8000/1 REMOVE EXISTING PED. PLACE NEW PED. 15' WEST. SEE WO # 713382031
- PED 4000/6 REMOVE EXISTING PED. PLACE NEW PED 5' WEST. USE SLACK LOOPS TO MOVE SPlice CASE TO NEW PED. PLACE MARKER
- XXBD - 1
- BDO - 1
- BM2D - 1
- WHBFO - 1
- WHO1(B) - 2
- HOMW(B) - 2
- BM53F - 1
- PLOW & PLACE 48 CT FIBER @ 48" DEPTH FROM NEW PED 4000/6 TO NEW HANDHOLE @ 501+92.
- BFO48 - 840'
- XD, 1-6
- PENV, 7-8
- XD, 9-48
- BFOE(48) - 600'

UNIT	AMOUNT
BDO	1
BFO48	840
BFOE(48)	600
BM2D	1
BM53F	1
HOMW(B)	2
WHBFO	1
WHO1(B)	2
XXBD	1

SEE SHEET 5

ADDRESS: W. LINCOLN HWY @ W 18TH ST  
NEVADA, IOWA



ENGINEER: WINDSTREAM - DALE GRAFF  
PH - 641-285-7725  
FIELD ENGINEER: PEARCE SERVICES - DAVE HARRIS  
DRAWN BY: PEARCE SERVICES - STEVE NORTON

WORK ORDER: 713382011  
PROJECT TITLE: FB LINCOLN HWY RD MOVE  
SHEET: 3  
REVISION: 01 DATE: 8/14/18



- ① NEW ALLIAN ENERGY POWER PED
- ② NEW WINDSTREAM POWER PED  
SEE WO #713382031
- ③ NEW MC504ES CABINET  
SEE WO #713382031
- ④ NEW CROSS CONNECT CABINET  
SEE WO #713382031
- ⑤ NEW GROUNDING HANDHOLE  
SEE WO #713382031

- Ⓔ BFCR900X24  
SEE WO #713382031
- Ⓕ BFCR600X24  
SEE WO #713382031

PLACE 2' DUCT @ 36" DEPTH FROM HANDHOLE TO NEW MC504ES CABINET. PULL 6 CT FIBER TAIL THROUGH DUCT TO NEW CABINET.  
PLACE LOCATE WIRE IN DUCT.  
BFORMIC(100) - 1  
FC3, 45-46  
FC3, 39-40  
XD, 5-6  
BFOV(1)2T - 35'  
TRACEWIREOC(F) - 35'

Ⓐ BFO 24  
120' (17)  
F3, 43-44  
XD, 3-24  
ABANDON

Ⓑ BFO 24  
120' (17)  
XD, 1-4  
MWCY, 5-6  
XD, 7-24  
ABANDON

Ⓒ BFO 24  
512' (99)  
XD, 1-24  
ABANDONED 2017

Ⓓ OFNP 6  
30' (16)  
FC3, 39-40  
XD, 3-6  
ABANDON

PLACE NEW CWDIM PED.  
BDO-CWDIM - 1  
STEN: 40000/4-1

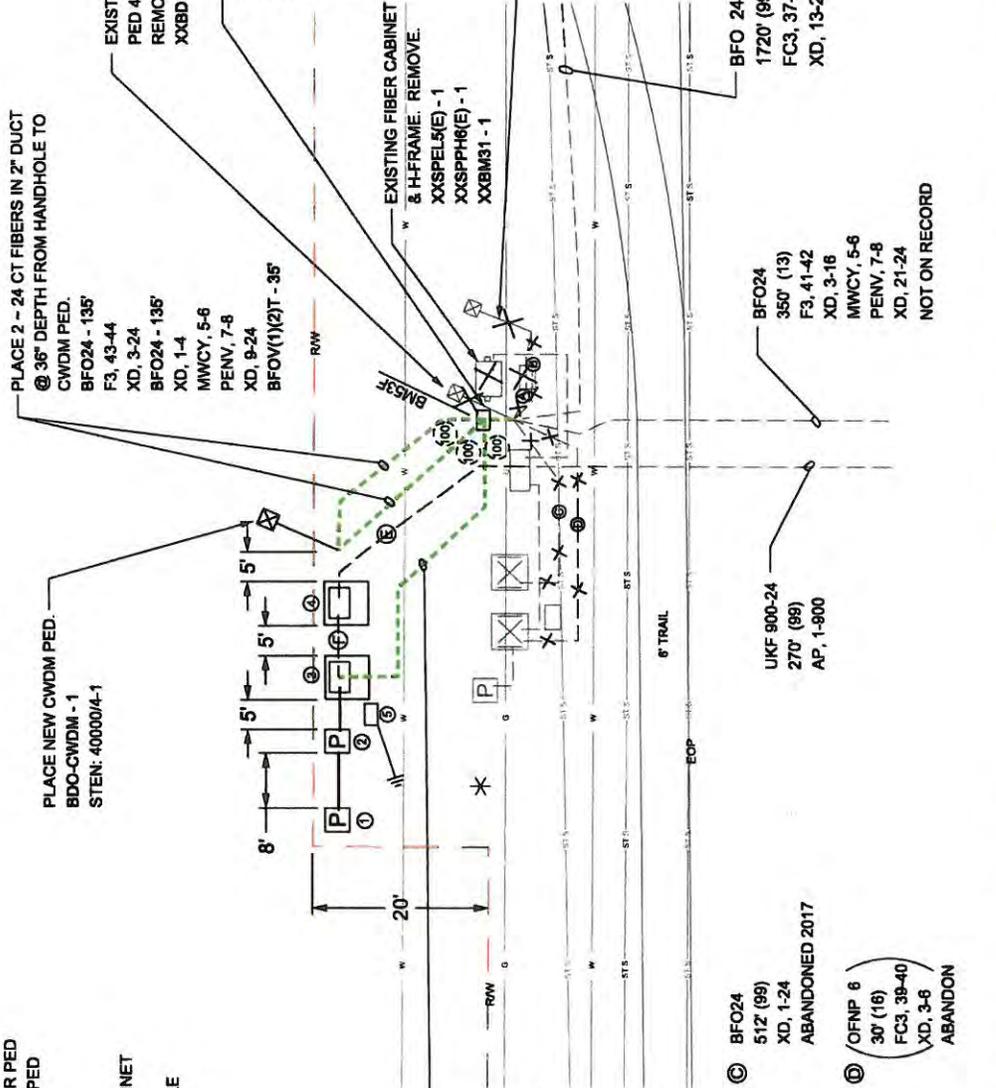
PLACE 2 - 24 CT FIBERS IN 2" DUCT @ 36" DEPTH FROM HANDHOLE TO CWDIM PED.  
BFO24 - 135'  
F3, 43-44  
XD, 3-24  
BFO24 - 135'  
XD, 1-4  
MWCY, 5-6  
PENY, 7-8  
XD, 9-24  
BFOV(1)2T - 35'

EXISTING FIBER PED 40000/4.  
REMOVE PED.  
XXBD - 1

PLACE NEW HANDHOLE 40000/4 5' NORTH OF EXISTING FIBER PED. USE EXISTING SLACK LOOPS TO MOVE SPLICE CASE TO HANDHOLE. PLACE MARKER.  
LEAVE 100' LOOPS IN NEW FIBERS.  
BHF(30X48X24)T - 1  
WHBFO - 1

EXISTING FIBER CABINET BM2D - 1 & H-FRAME. REMOVE.  
XXSPEL5(E) - 1  
XXSPPH6(E) - 1  
XXBIM31 - 1

EXISTING CWDIM PED 40000/4-1 & HANDHOLE (NOT ON RECORD). REMOVE PED AND HANDHOLE.  
XXBD - 1  
XXBHF(B) - 1



UNIT	AMOUNT
BDO-CWDIM	1
BFO24	270
BFORMIC(100)	1
BFOV(1)2T	70
BHF(30X48X24)T	1
BM2D	1
BM53F	1
HOMWB	8
TRACEWIREOC(F)	35
WHBFO	1
WHO1(B)	8
XXBD	2
XXBHF(B)	1
XXBIM31	1
XXSPEL5(E)	1
XXSPPH6(E)	1

ADDRESS: W. LINCOLN HWY @ W 18TH ST  
NEVADA, IOWA



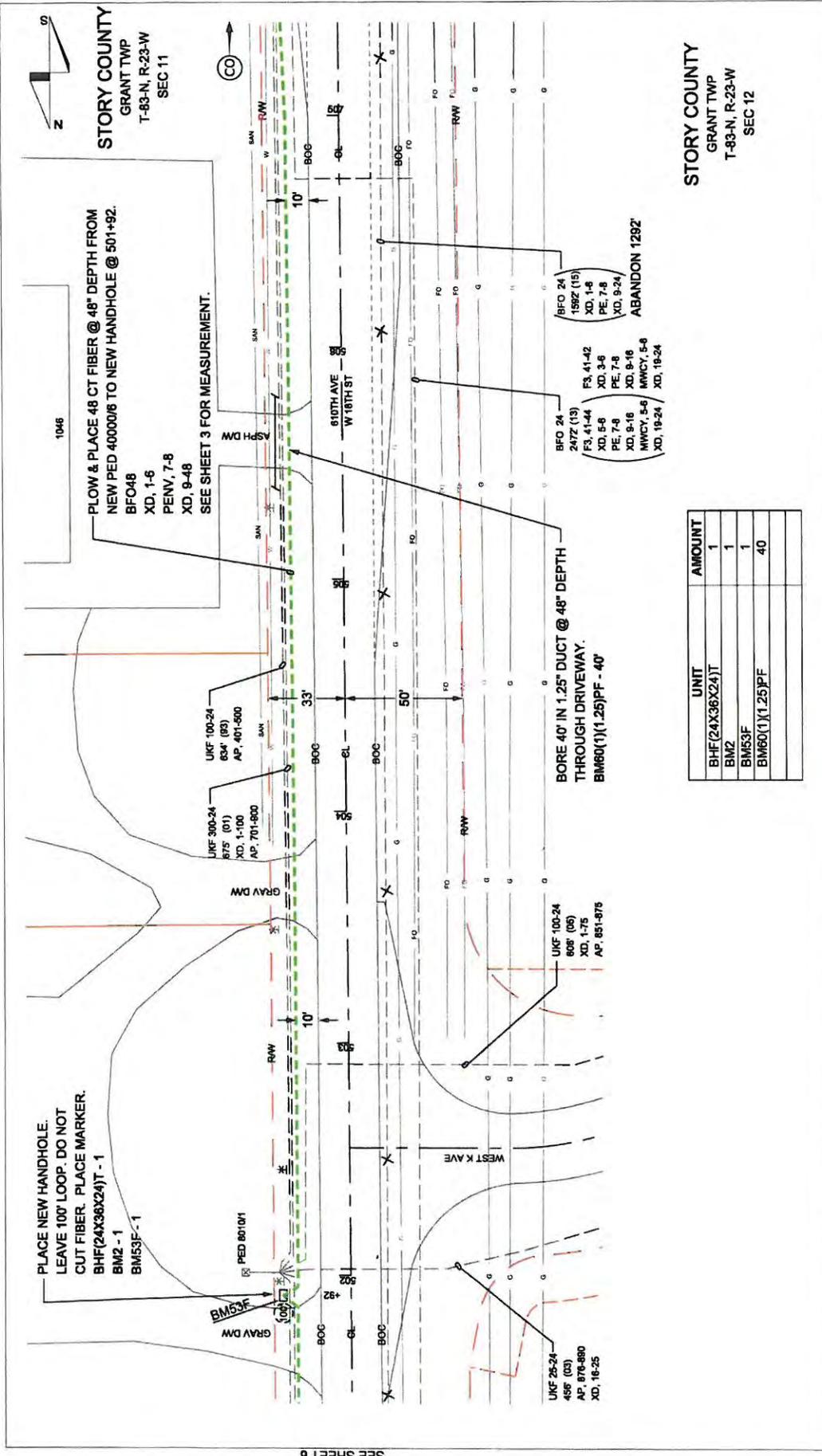
ENGINEER: WINDSTREAM - DALE GRAFF  
PH: 841-269-7725  
FIELD ENGINEER: PEARCE SERVICES - DAVE HARRIS  
DRAWN BY: PEARCE SERVICES - STEVE NORTON

WORK ORDER: 713382011  
PROJECT TITLE: FB LINCOLN HWY RD MOVE  
SHEET: 4  
REVISION: 01 DATE: 9/14/18



LOCATE ALL UTILITIES PRIOR TO DIGGING

windstream communications



PLACE NEW HANDHOLE.  
LEAVE 100' LOOP. DO NOT  
CUT FIBER. PLACE MARKER.  
BHF(24X36X24)T-1  
BM2 - 1  
BMS3F-1

PLOW & PLACE 48 CT FIBER @ 48" DEPTH FROM  
NEW PED 400006 TO NEW HANDHOLE @ 501+92.  
BFO48  
XD, 1-6  
PENV, 7-8  
XD, 9-48  
SEE SHEET 3 FOR MEASUREMENT.

BORE 40" IN 1.25" DUCT @ 48" DEPTH  
THROUGH DRIVEWAY.  
BM60(1)(1.25)PF - 40'

UKF 25-24  
45F (03)  
AP, 876-880  
XD, 16-25

UKF 100-24  
60F (06)  
XD, 1-75  
AP, 851-875

UKF 300-24  
875 (01)  
XD, 1-100  
AP, 701-800

UKF 100-24  
634 (03)  
AP, 401-600

BFO 24  
247Z (13)  
FX, 41-44  
XD, 3-6  
PE, 7-8  
XD, 9-16  
MWCY, 5-6  
XD, 19-24

BFO 24  
156Z (19)  
XD, 1-8  
PE, 7-8  
XD, 9-24

ABANDON 129Z

UNIT	AMOUNT
BHF(24X36X24)T	1
BM2	1
BMS3F	1
BM60(1)(1.25)PF	40

SEE SHEET 3

SEE SHEET 6

STORY COUNTY  
GRANT TWP  
T-83-N, R-23-W  
SEC 11

STORY COUNTY  
GRANT TWP  
T-83-N, R-23-W  
SEC 12

ADDRESS: W. LINCOLN HWY @ W 18TH ST  
NEVADA, IOWA

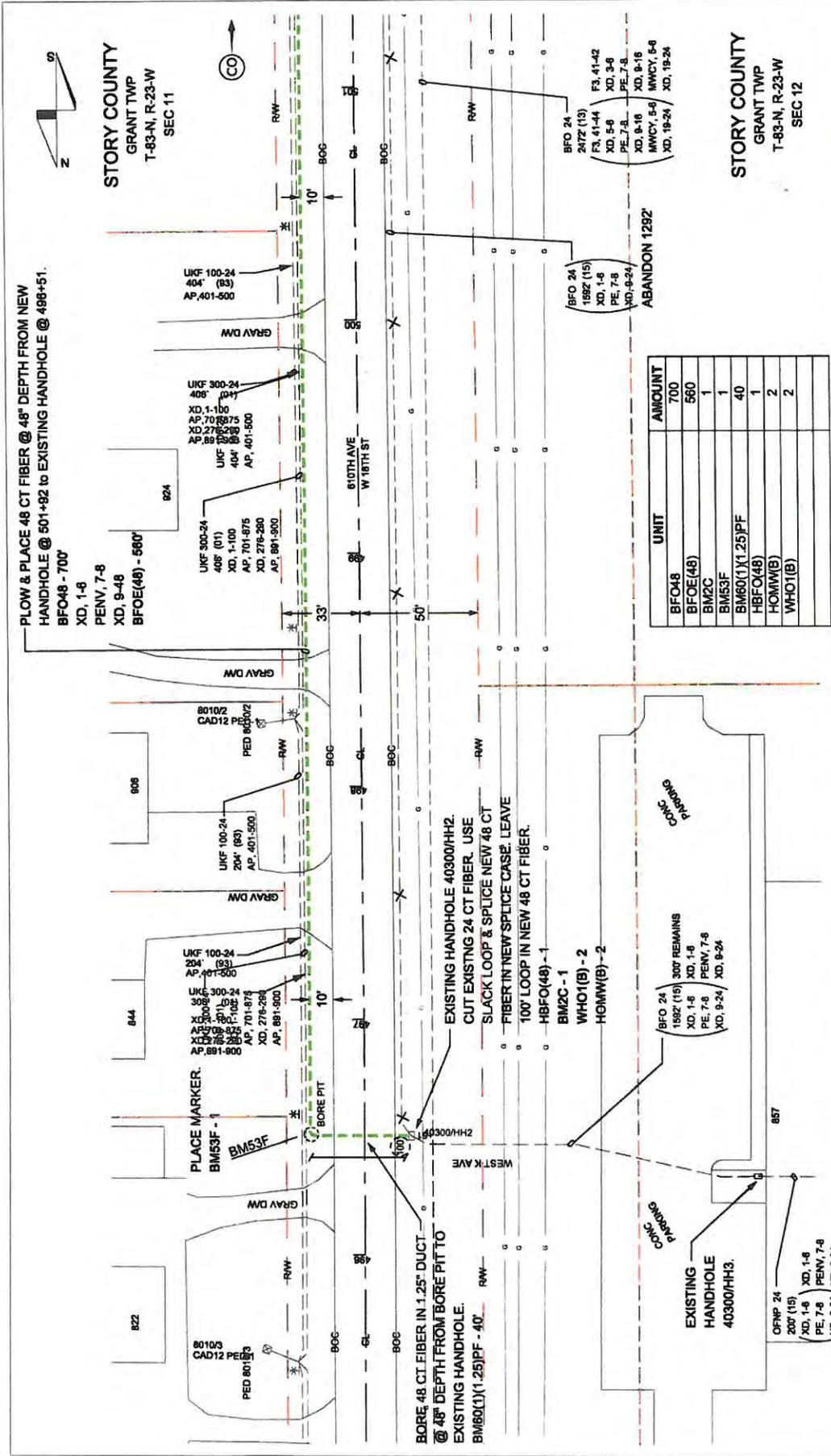
LOCATE ALL UTILITIES  
PRIOR TO DIGGING



ENGINEER: WINDSTREAM -  
DALE GRAFF  
PH - 641-298-7725  
FIELD ENGINEER: PEARCE SERVICES -  
DAVE HARRIS  
DRAWN BY: PEARCE SERVICES -  
STEVE NORTON

WORK ORDER: 713362011  
PROJECT TITLE: FB LINCOLN HWY RD MOVE  
SHEET: 5  
REVISION: 01 DATE: 6/14/18





FLOW & PLACE 48 CT FIBER @ 48" DEPTH FROM NEW HANDHOLE @ 501+82 to EXISTING HANDHOLE @ 498+51.  
 BFO48 - 700'  
 XD, 1-6  
 PENV, 7-8  
 XD, 9-48  
 BFOE(48) - 580'

STORY COUNTY  
 GRANT TWP  
 T-83-N, R-23-W  
 SEC 11

STORY COUNTY  
 GRANT TWP  
 T-83-N, R-23-W  
 SEC 12

UNIT	AMOUNT
BFO48	700
BFOE(48)	580
BM2C	1
BM53F	1
BM60(1)(1.25)PF	40
HBFO(48)	1
HOMM(B)	2
WHO1(B)	2

**ADDRESS: W. LINCOLN HWY @ W 18TH ST  
 NEVADA, IOWA**

**windstream communications**

ENGINEER: WINDSTREAM - DALE GRAFF  
 PH - 641-299-7725  
 FIELD ENGINEER: PEARCE SERVICES - DAVE HARRIS  
 DRAWN BY: PEARCE SERVICES - STEVE NORTON

WORK ORDER: 713382011  
 PROJECT TITLE: FB LINCOLN HWY RD MOVE

LOCATE ALL UTILITIES PRIOR TO DIGGING

REVISION: 01 DATE: 8/14/18  
 SHEET: 8



CONCRETE

**RESOLUTION NO. 18-120  
APPROPRIATIONS RESOLUTION**

WHEREAS, it is desired to make appropriations for each different officer or department for the fiscal year beginning July 1, 2018, in accordance with section 331.434, subsection 6, Code of Iowa,

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Story County, Iowa, as follows:

*Section 1.* The following amounts are hereby appropriated from the resources of the county to the department or office listed:

<u>Dept# &amp; Name</u>	<u>\$ Amount</u>	<u>Dept# &amp; Name</u>	<u>\$ Amount</u>
01-Bd of Supervisors	496,078	02-Auditor	555,641
03-Treasurer	423,869	04-Attorney	1,235,829
05-Sheriff	4,392,027	07-Recorder	207,019
08-Animal Control	192,000	20-Engineer	3,905,150
10-General Betterment	1,031,725	21-Veteran Affairs	53,722
22-Conservation Bd	1,784,020	23-Environmental Hlth	153,822
24-IRVM	121,033	25-Community Services	167,005
26-Comm. Life	62,500	50-Human Serv. Center	199,300
51-Facilities Mngmt	354,050	52-Information Tech	577,738
53-Planning & Development	138,400	54-Justice Cntr Fac.	380,983
59-Dept. Human Serv	33,050	60-Mental Health	989,457
61-Juvenile Ct. Serv	198,025	99-Countywide Serv	5,593,444

*Section 2.* Subject to the provisions of other county procedures and regulations, and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or officer listed to make expenditures or incur obligations, effective July 1, 2018

*Section 3.* In accordance with Section 331.434, Code of Iowa, no department or officer shall expend or contract to expend any money or incur any liability, or enter into any contract which by its terms involves the expenditure of money for any purpose in excess of the amounts appropriated pursuant to the resolution.

*Section 4.* If at any time during the 2018-2019 budget year the auditor shall ascertain that the available resources of a fund for that year will be less than said fund's total appropriations, she shall immediately so inform the board and recommend appropriate corrective action.

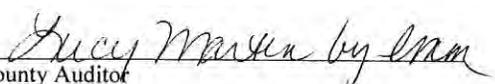
*Section 5.* The auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which account shall indicate the amount of the appropriations, the amounts charged thereto, and the unencumbered balance. The auditor shall report the status of such accounts to the applicable departments and officers monthly during the 2018-2019 budget year.

*Section 6.* All appropriations authorized pursuant to this resolution lapse at the close of business June 30, 2019.

Motion by: Olson, Seconded by: Chitty  
 Voting Aye: Olson, Chitty, Sanders  
 Voting Nay: None  
 Abstaining: None  
 Absent: None

Approved this 26th day of June 2018.

  
 Board of Supervisors

Attest:   
 County Auditor

## CONTRACT FOR ECONOMIC DEVELOPMENT SERVICES

**THIS AGREEMENT**, made and entered into the 1st day of July, 2018, by and between **STORY COUNTY, IOWA**, an Iowa Municipal Corporation whose mailing address and telephone number is 900 Sixth Street, Nevada, Iowa 50201, telephone 515-382-7200, organized and existing pursuant to the laws of the State of Iowa (hereinafter called "County") and the Ames Economic Development Commission, an adjunct of the Ames Chamber of Commerce (hereinafter called the AEDC) whose mailing address and telephone number is 304 Main Street, Ames, Iowa 50010, telephone 515-232-2310.

### WITNESSETH THAT:

**WHEREAS**, the County desires to purchase certain services from said organization in lieu of hiring additional permanent staff and expending additional County funds to accomplish these services;

**NOW, THEREFORE**, the parties hereto have agreed and do agree as follows:

#### I

### PURPOSE AND INTENT

The purpose of this Agreement is to procure for the County and its citizens in the unincorporated areas of Story County and those communities with 2010 *US Census* population of less than 2,000 persons wholly located in Story County ("Story County and communities") certain economic development-related services as hereinafter described and set out; to establish the methods, procedures, terms and conditions governing payment by the County for such services; and, to establish other duties, responsibilities, terms and conditions mutually undertaken and agreed to by the parties hereto in consideration of the services to be performed and monies paid.

#### II

### SCOPE OF SERVICES

A. In consideration for the payment of \$85,000 in accordance with Section III, the AEDC shall provide the following economic development related services to the County and its citizens in the unincorporated areas of Story County and those communities with 2010 *US Census* population of less than 2,000 persons wholly located in Story County ("Story County and communities") during the term of this agreement:

- 1) The AEDC will serve as the lead contact for business representatives hoping to locate in or to expand in Story County and communities. In this capacity the President of the AEDC will respond to information requests, coordinate the completion and submittal of state and local incentive applications, and show available industrial and commercial sites to prospects.
- 2) The AEDC will change the title of their main representative providing these scopes-of-services to eliminate any confusion or potential confusion that this position is employed by Story County and/or has any employment relationship, management responsibilities or independent decision-making authority related to his or her assigned tasks and obligations under this contract.
- 3) The AEDC will visit annually with all major companies to identify challenges and opportunities facing businesses in Story County and communities.

- 4) The AEDC will serve as the primary marketing entity for business recruitment to highlight Story County and communities.
- 5) The AEDC will deploy an aggressive marketing campaign that will focus on targeted industries such as ag-biotechnology and advanced manufacturing businesses that do not overtax our infrastructure.
- 6) The AEDC will assess, update and implement the economic development recommendations of Story County and communities' Comprehensive Plan(s).-The AEDC will educate management, staff and elected officials on market trends affecting Story County and communities' economic condition(s) and provide guidance on policies necessary to improve economic conditions.
- 7) The AEDC will assist communities as needed with key community development and infrastructure initiatives that support or enhance economic development opportunities, providing resources for information to communities for federal, state and local funding programs, and provide information and guidance for new and existing businesses in obtaining financial incentives, if applicable.
- 8) The AEDC will actively pursue new retail, industrial, and commercial businesses to occupy vacant or underutilized properties within Story County and communities.
- 9) The AEDC will develop a database of key contacts for major commercial and industrial companies suitable for recruitment to Story County and communities.
- 10) The AEDC will serve as a liaison for Story County and communities to local businesses to support their retention and to encourage their expansion within Story County and communities.
- 11) The AEDC will develop and maintain a comprehensive database of commercial and industrial properties within Story County and communities available for development or reuse. Story County will receive a current copy of the aforementioned database in a standard format two-weeks before the termination of this contract.
- 12) The AEDC will develop and distribute hardcopy marketing materials and collaborate with Story County and communities' IT professionals for electronic version marketing materials.
- 13) The AEDC will maintain information regarding grants, loans and incentives for business development with Story County and communities.
- 14) The AEDC will report quarterly to the Story County Board of Supervisors on related activities beginning in July 2018.

B. Quarterly reports, written reports and/or Power Point presentations and supporting documentation are due by Thursday, 1 pm, prior to the regularly scheduled Tuesday Board of Supervisors meeting at which an oral report or presentation is to be made.

Reports will include explanations of why specific activities and programs are undertaken plus who is likely to directly benefit and estimations or projections of the immediate to two-year economic impacts.

In addition, the AEDC will keep the Supervisors, individually and/or collectively up-to-date on specific efforts and projects as requested.

AEDC will recognize the Story County Board of Supervisors' intent to take a lead role in facilitating housing rehabilitation and new housing construction for residents in the low to average-income ranges in Story County.

AEDC will provide support and assistance on housing issues, cooperating with any organizational or leadership efforts the Board of Supervisors undertakes and coordinating with any housing initiatives, it may implement.

The primary representative of AEDC responsible for performing or coordinating the fulfillment of the scope of services will not engage in any local, state or federal lobbying activities on behalf of the Ames Chamber of Commerce, and/or the affiliate organizations.

### III

#### METHOD OF PAYMENT

- A. Payment for services will be made by County according to the following schedule:
- |                 |          |
|-----------------|----------|
| July 31, 2018   | \$25,000 |
| October 1, 2018 | \$20,000 |
| January 1, 2019 | \$20,000 |
| April 1, 2019   | \$20,000 |
- B. On or before June 30, 2019, the AEDC will provide electronically, itemization of costs incurred. AEDC will make available all receipts if requested by the County.
- C. The maximum total amount payable by the County under this agreement is \$85,000 as detailed in the SCOPE OF SERVICES (Section II of this contract), and no greater amount shall be paid.

### IV

#### FINANCIAL ACCOUNTING AND ADMINISTRATION

- A. All monies disbursed under this Agreement shall be accounted for by the accrual method of accounting.
- B. Monies disbursed to AEDC by the County will be deposited by AEDC in an account under the AEDC's name, with a bank located in Story County, Iowa. All checks drawn on the said account shall bear a memorandum line on which the drawer shall note the nature of the costs for which the check is drawn in payment, and the program(s) of service.
- C. All costs shall be supported by documentation evidencing in proper detail the nature and propriety of the charges. All checks or other accounting documents pertaining in whole or in part to this Agreement shall be clearly identified as such and readily accessible for examination and audit by the County or its authorized representative without notice and upon request by the County.
- D. All records shall be maintained in accordance with procedures and requirements as established by the Story County Auditor, and the Story County Auditor may, prior to any disbursement under this Agreement, conduct a pre-audit of record keeping and financial accounting procedures of the AEDC for the purpose of determining changes and modifications necessary with respect to accounting for funds made available hereunder. All records and documents required by this Agreement shall be maintained for a period of three (3) years following final disbursement by the County.
- E. Unless otherwise required by applicable laws, AEDC shall allow the County access to all books and records for purposes of auditing or reviewing AEDC's claims, upon request by the County.
- F. AEDC's failure to provide access pursuant to this section (the entirety of Section IV as contained herein) shall constitute a material breach of the Contract for Economic Development Services.

**V  
DURATION**

- A. This Agreement shall be in full force and effect from and after July 1, 2018, until June 30, 2019.
- B. EXTENSION. If mutually agreeable to County and AEDC, this Agreement may be extended. Such extension will be documented by written amendment, duly signed and dated by both parties. However, either party may terminate this contract due to non-fulfillment with 30 day's prior written notice.

**VI  
REQUIREMENTS**

AEDC hereby agrees to perform all duties in accordance with all state and federal laws and regulations. AEDC assures that no person shall on the grounds of race, color, national origin, or sex, as provided by Title VI of the Civil Rights Act of 1964 be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under this program or activity. Failure to perform duties in accordance with the applicable laws and regulations shall be considered a material breach of this agreement by the Provider.

**VII  
ASSIGNMENT**

Neither party to this Agreement may assign, sell or transfer any part thereof to any other firm or entity without first obtaining the written permission of the other party hereto.

**VIII  
APPLICABLE STATE LAW AND WAIVER OF FEDERAL REMOVAL**

This Agreement has been negotiated, executed and delivered in the State of Iowa. The parties hereto agree that all questions pertaining to the validity and interpretation of this agreement will be determined in accordance with the laws of the State of Iowa in Story County, Iowa. The parties hereby waive removal of any issue hereunder to the federal courts. This Agreement and referenced attachments constitute the entire contract of the parties hereto and supersedes any prior agreement between the parties.

**IX  
INDEPENDENT CONTRACTOR**

It is understood that AEDC is an independent professional contractor and that AEDC will not in any event be construed as or hold itself out to be an employee or agent of the County. It is further agreed that at no time will the AEDC or the work efforts of the AEDC be under the supervision or control of the County, although AEDC agrees to comply with all reasonable requests and regulations applicable to any other business invitee of the County. It is also agreed that AEDC, as an independent contractor, is not restricted to working exclusively for the County during the term of the Agreement.

**X  
INSURANCE AND TAXES**

AEDC is responsible for Workers Compensation, Disability, Unemployment, Automobile Insurance, and any other insurance required by the State of Iowa and will provide certificates of insurance to the County on an annual basis. AEDC is also responsible for payment of State and Federal taxes, and any other applicable tax. AEDC is not eligible for any benefits the County may provide for its employees.

**XI  
CONFIDENTIALITY**

AEDC agrees to comply fully with confidentiality in compliance with all laws and regulations regarding protected health information.

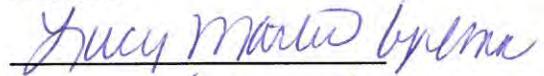
**IN WITNESS WHEREOF** the parties hereto have, by their authorized representatives, set their hand and seal as of the date first above written.

**STORY COUNTY, IOWA**

BY 

DATE 6-26-18

**ATTEST:**



DATE 6.26.18

**AMES ECONOMIC DEVELOPMENT COMMISSION**

BY 

Daniel A. Culhane, President/CEO

6/22/18  
DATE

Print Name:

Daniel A. Culhane

Action ID	Hazard	Goal	Action Title/Description	Action Status	Hazard Order
Story - 1	ALL HAZARDS	1	Increase and support public education in preparedness, response and recovery relating to all hazards affecting Story County.	Continue - In Progress	NA
Story - 2	ALL HAZARDS	2	Development and implementation of a COOP/COOG plan for Story County government	Continue - In Progress	NA
Story - 3	ALL HAZARDS	4	Fixed and mobile generation capabilities on county owned buildings in order to continue operations and provide essential services in the event of a disaster or emergency.	Continue - In Progress	NA
Story - 4	ALL HAZARDS	1	Indoor warning systems to be required in all county buildings with public access	Continue - In Progress	NA
Story - 5	TORNADO/WINDSTORM	1	Promote and construct tornado safe rooms on county owned properties.	Continue - In Progress	2
Story - 6	RIVER FLOODING	3	Continued promotion and participation in the National Flood Insurance Program (NFIP).	Continue - In Progress	1
Story - 8	RIVER FLOODING	3	Enrollment and support of the NFIP Community Rating System (CRS) Program for the unincorporated areas of the county.	Continue - In Progress	1
Story - 12.2.1	GRASS/WILDLAND FIRE	2	Develop and implement a program to provide wildfire training and preventative measures	Continue - In Progress	7
Story - A	ANIMAL/PLANT/CROP DISEASE AND INFRASTRUCTURE FAILURE	2	Develop a density-based zoning program.	New	9 and 10
Story - B	HUMAN DISEASE	1	Continue participation in HUD Lead Hazard Control Program and encourage communities to consider joining when opportunity arises.	New	9
Story - C	HUMAN DISEASE	1	Continue offering radon test kits	New	9
Story - D	HAZARDOUS MATERIALS INCIDENT/TRANSPORTATION INCIDENT	1 AND 2	Communicate with IDOT, UP, IEDA, and IDOT Freight Optimization Program to determine freight train capacities and plans	New	7 and 8
Story - E	ALL HAZARDS	1 AND 2	Develop and implement information regarding public safety to be available at community facilities	New	NA

**APPROVED**

**DENIED**

Board Member Initials: \_\_\_\_\_

Meeting Date: \_\_\_\_\_

Follow-up action: \_\_\_\_\_

*[Signature]*

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Story County Multi-Jurisdictional Hazard Mitigation Plan  
Mitigation Action Plan Worksheet**

<b>Jurisdiction:</b> <b>Story County</b> <b>(Unincorporated)</b>	<b>2018 Action Status</b> <input type="checkbox"/> Continue Not Started <input checked="" type="checkbox"/> Continue In-Progress <input type="checkbox"/> New	<b>Action ID: Story - 1</b> Refer to handout for continuing actions For new actions number with next sequential number after last action #.																					
<b>Hazards Addressed:</b> Check all that apply <b>Applies to all hazards</b> <table border="0"> <tr> <td><input type="checkbox"/> Animal/Plant/Crop Disease</td> <td><input type="checkbox"/> Grass/Wildland Fire</td> <td><input type="checkbox"/> Severe Winter Storm</td> </tr> <tr> <td><input type="checkbox"/> Dam /Levee Failure</td> <td><input type="checkbox"/> Hazardous Materials Incident</td> <td><input type="checkbox"/> Sinkholes</td> </tr> <tr> <td><input type="checkbox"/> Drought</td> <td><input type="checkbox"/> Human Disease</td> <td><input type="checkbox"/> Terrorism</td> </tr> <tr> <td><input type="checkbox"/> Earthquake</td> <td><input type="checkbox"/> Infrastructure Failure</td> <td><input type="checkbox"/> Thunderstorm/Lightning/Hail</td> </tr> <tr> <td><input type="checkbox"/> Expansive Soils</td> <td><input type="checkbox"/> Landslide</td> <td><input type="checkbox"/> Tornado/Windstorm</td> </tr> <tr> <td><input type="checkbox"/> Extreme Heat</td> <td><input type="checkbox"/> River Flooding</td> <td><input type="checkbox"/> Transportation Incident</td> </tr> <tr> <td><input type="checkbox"/> Flash Flood</td> <td></td> <td></td> </tr> </table>			<input type="checkbox"/> Animal/Plant/Crop Disease	<input type="checkbox"/> Grass/Wildland Fire	<input type="checkbox"/> Severe Winter Storm	<input type="checkbox"/> Dam /Levee Failure	<input type="checkbox"/> Hazardous Materials Incident	<input type="checkbox"/> Sinkholes	<input type="checkbox"/> Drought	<input type="checkbox"/> Human Disease	<input type="checkbox"/> Terrorism	<input type="checkbox"/> Earthquake	<input type="checkbox"/> Infrastructure Failure	<input type="checkbox"/> Thunderstorm/Lightning/Hail	<input type="checkbox"/> Expansive Soils	<input type="checkbox"/> Landslide	<input type="checkbox"/> Tornado/Windstorm	<input type="checkbox"/> Extreme Heat	<input type="checkbox"/> River Flooding	<input type="checkbox"/> Transportation Incident	<input type="checkbox"/> Flash Flood		
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<input type="checkbox"/> Flash Flood																							
<b>Action Title/Description:</b>	Increase and support public education in preparedness, response and recovery relating to all hazards affecting Story County.																						
<b>Applicable Goal Statement:</b> Check one	<input checked="" type="checkbox"/> Goal 1 <input type="checkbox"/> Goal 2 <input type="checkbox"/> Goal 3																						
<b>Issue/Background:</b> Why is this action needed? What is the problem?	Public Education of the risks and hazards and how to prepare the public is key to protect lives and reduce injury during disaster. The public will also have an understanding of expectations during disaster response and recovery.																						
<b>Obstacles to Implementing?</b>	Staff time to complete and publish the materials. Staff time to go out into the County for presentations.																						
<b>Responsible Office:</b> Which department in Jurisdiction would implement/track?	Story County Board of Supervisors will set objectives and Central Iowa Community Services will be lead for education for those with access and functional needs. The BOS can set objectives for Planning and Development and the BOS representative on the County Conservation Board can bring suggestion to this organization.																						
<b>Partners:</b> Who would help?	Story County Board of Supervisors, Central Iowa Community Services, County Conservation, Planning and Development, Medical Reserve Corp, Retired and Senior Volunteer Program, Heartland, members of the Coalition for Disaster Recovery, Story County Emergency Management Agency																						
<b>Potential Funding Source:</b> (Grants-specific if known, local funds, combination, etc.) Check all that may apply	<input type="checkbox"/> FEMA Hazard Mitigation Assistance Grant (HMGP, PDM, or FMA) <input checked="" type="checkbox"/> Local funds, <input type="checkbox"/> In-Kind (donated), <input type="checkbox"/> Private Non-Profit, <input type="checkbox"/> Other (specify) <b>Citizen Corp Program grant funds</b>																						
<b>Cost Estimate:</b> <b>Unknown</b>	<input type="checkbox"/> Little or no cost <input type="checkbox"/> Less than \$10,000 <input type="checkbox"/> \$10,000 to \$50,000 <input type="checkbox"/> \$50,000 to \$100,000 <input type="checkbox"/> \$100,000 to \$500,000 <input type="checkbox"/> \$500,000 to \$1,000,000 <input type="checkbox"/> Over \$1,000,000																						
<b>Benefits:</b> (Describe Losses Avoided)	The public will be better prepared to care for themselves for the first 72 hours of a disaster relieving the pressure on local responders and resources. Conservation/Planning and Development education on water management could lead to reduced flooding.																						
<b>Timeline:</b> How many years to complete?	<input type="checkbox"/> 1 yr <input type="checkbox"/> 2-3 yrs <input type="checkbox"/> 3-5 yrs	<input type="checkbox"/> More than 5 yrs. <input checked="" type="checkbox"/> Other <b>ONGOING</b> Completed by: (name/title/phone #)																					
<b>Prioritization:</b> Rate the questions from 0-3 0-unlikely, 1-maybe, 2-probably, or 3-definitely	If implemented, will the action result in lives saved? <input type="checkbox"/> 0, <input type="checkbox"/> 1, <input type="checkbox"/> 2, <input type="checkbox"/> 3 If implemented, will the action result in reduced property damages? <input type="checkbox"/> 0, <input type="checkbox"/> 1, <input type="checkbox"/> 2, <input type="checkbox"/> 3 If implemented, will the action reduce the need for response actions? <input type="checkbox"/> 0, <input type="checkbox"/> 1, <input type="checkbox"/> 2, <input type="checkbox"/> 3 If implemented, will the benefits exceed the cost? <input type="checkbox"/> 0, <input type="checkbox"/> 1, <input type="checkbox"/> 2, <input type="checkbox"/> 3																						
<b>STAPLEE Rating:</b> Give the action a rating for each element as follows:  Positive (+) Neutral (0) Negative (-)	Socially Acceptable Technically Feasible Administrative Capability Politically Desirable Legal Authority Exists Economically Beneficial Environmentally Beneficial	<table border="0"> <tr><td><input type="checkbox"/> +, <input type="checkbox"/> 0, <input type="checkbox"/> -</td></tr> <tr><td><input type="checkbox"/> +, <input type="checkbox"/> 0, <input type="checkbox"/> -</td></tr> <tr><td><input type="checkbox"/> +, <input type="checkbox"/> 0, <input type="checkbox"/> -</td></tr> <tr><td><input type="checkbox"/> +, <input type="checkbox"/> 0, <input type="checkbox"/> -</td></tr> <tr><td><input type="checkbox"/> +, <input type="checkbox"/> 0, <input type="checkbox"/> -</td></tr> <tr><td><input type="checkbox"/> +, <input type="checkbox"/> 0, <input type="checkbox"/> -</td></tr> <tr><td><input type="checkbox"/> +, <input type="checkbox"/> 0, <input type="checkbox"/> -</td></tr> </table> <div style="text-align: right; font-size: 2em; font-weight: bold;">             DID NOT              SCORE           </div>	<input type="checkbox"/> +, <input type="checkbox"/> 0, <input type="checkbox"/> -	<input type="checkbox"/> +, <input type="checkbox"/> 0, <input type="checkbox"/> -	<input type="checkbox"/> +, <input type="checkbox"/> 0, <input type="checkbox"/> -	<input type="checkbox"/> +, <input type="checkbox"/> 0, <input type="checkbox"/> -	<input type="checkbox"/> +, <input type="checkbox"/> 0, <input type="checkbox"/> -	<input type="checkbox"/> +, <input type="checkbox"/> 0, <input type="checkbox"/> -	<input type="checkbox"/> +, <input type="checkbox"/> 0, <input type="checkbox"/> -														
<input type="checkbox"/> +, <input type="checkbox"/> 0, <input type="checkbox"/> -																							
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<input type="checkbox"/> +, <input type="checkbox"/> 0, <input type="checkbox"/> -																							
<input type="checkbox"/> +, <input type="checkbox"/> 0, <input type="checkbox"/> -																							
<input type="checkbox"/> +, <input type="checkbox"/> 0, <input type="checkbox"/> -																							

EXISTING

**Story County Multi-Jurisdictional Hazard Mitigation Plan  
Mitigation Action Plan Worksheet**

<b>Jurisdiction:</b> Story County (Unincorporated)	<b>2018 Action Status</b> <input type="checkbox"/> Continue Not Started <input checked="" type="checkbox"/> Continue In-Progress <input type="checkbox"/> New	<b>Action ID: Story - 2</b> Refer to handout for continuing actions For new actions number with next sequential number after last action #.
<b>Hazards Addressed:</b> <input type="checkbox"/> Animal/Plant/Crop Disease <input type="checkbox"/> Dam /Levee Failure <input type="checkbox"/> Drought <input type="checkbox"/> Earthquake <input type="checkbox"/> Expansive Soils <input type="checkbox"/> Extreme Heat <input type="checkbox"/> Flash Flood	Check all that apply <input type="checkbox"/> Grass/Wildland Fire <input type="checkbox"/> Hazardous Materials Incident <input type="checkbox"/> Human Disease <input type="checkbox"/> Infrastructure Failure <input type="checkbox"/> Landslide <input type="checkbox"/> River Flooding	<b>Applies to all hazards</b> <input type="checkbox"/> Severe Winter Storm <input type="checkbox"/> Sinkholes <input type="checkbox"/> Terrorism <input type="checkbox"/> Thunderstorm/Lightning/Hail <input type="checkbox"/> Tornado/Windstorm <input type="checkbox"/> Transportation Incident
<b>Action Title/Description:</b>	Development and implementation of a COOP/COOG plan for Story County government	
<b>Applicable Goal Statement:</b> Check one	<input type="checkbox"/> Goal 1 <input checked="" type="checkbox"/> Goal 2 <input type="checkbox"/> Goal 3	
<b>Issue/Background:</b> Why is this action needed? What is the problem?	Story County government consists of critical facilities and infrastructure that currently do not have adequate plans to ensure the continuation of government in the event of a disaster or emergency. Development of this plan will ensure that County government will allow Story County government the ability to enhance their ability to continue operations when impacted by disaster or emergency with a minimum investment of resources.	
<b>Obstacles to Implementing?</b>	Elected officials cannot be required to participate, well trained staff to conduct COOP/COOG training, and staff time.	
<b>Responsible Office:</b> Which department in Jurisdiction would implement/track?	Story County Board of Supervisors and establish objectives and require implementation with department heads while requesting compliance with elected officials.	
<b>Partners:</b> Who would help?	Story County Emergency Management Agency	
<b>Potential Funding Source:</b> (Grants-specific if known, local funds, combination, etc.) Check all that may apply	<input type="checkbox"/> FEMA Hazard Mitigation Assistance Grant (HMGP, PDM, or FMA) <input checked="" type="checkbox"/> Local funds, <input type="checkbox"/> In-Kind (donated), <input type="checkbox"/> Private Non-Profit, <input type="checkbox"/> Other (specify)	
<b>Cost Estimate:</b> <b>Unknown</b>	<input type="checkbox"/> Little or no cost <input type="checkbox"/> Less than \$10,000 <input type="checkbox"/> \$10,000 to \$50,000 <input type="checkbox"/> \$50,000 to \$100,000 <input type="checkbox"/> \$100,000 to \$500,000 <input type="checkbox"/> \$500,000 to \$1,000,000 <input type="checkbox"/> Over \$1,000,000	
<b>Benefits:</b> (Describe Losses Avoided)	The Story County Administration has responsibilities that range from providing law and order to long term storage of official documents. Failure to provide these services can result in injury/death due to lawlessness and failure to provide first responder communications along with significant disruption of commercial interest.	
<b>Timeline:</b> How many years to complete?	<input type="checkbox"/> 1 yr <input type="checkbox"/> 2-3 yrs <input type="checkbox"/> 3-5 yrs	<input type="checkbox"/> More than 5 yrs. <input checked="" type="checkbox"/> Other <b>ONGOING</b> Completed by: (name/title/phone #)
<b>Prioritization:</b> Rate the questions from 0-3 0-unlikely, 1-maybe, 2-probably, or 3-definitely	If implemented, will the action result in lives saved? <input type="checkbox"/> 0, <input type="checkbox"/> 1, <input type="checkbox"/> 2, <input type="checkbox"/> 3 If implemented, will the action result in reduced property damages? <input type="checkbox"/> 0, <input type="checkbox"/> 1, <input type="checkbox"/> 2, <input type="checkbox"/> 3 If implemented, will the action reduce the need for response actions? <input type="checkbox"/> 0, <input type="checkbox"/> 1, <input type="checkbox"/> 2, <input type="checkbox"/> 3 If implemented, will the benefits exceed the cost? <input type="checkbox"/> 0, <input type="checkbox"/> 1, <input type="checkbox"/> 2, <input type="checkbox"/> 3	
<b>STAPLEE Rating:</b> Give the action a rating for each element as follows:  Positive (+) Neutral (0) Negative (-)	Socially Acceptable Technically Feasible Administrative Capability Politically Desirable Legal Authority Exists Economically Beneficial Environmentally Beneficial	<input type="checkbox"/> +, <input type="checkbox"/> 0, <input type="checkbox"/> - <input type="checkbox"/> +, <input type="checkbox"/> 0, <input type="checkbox"/> -

EXISTING

Dial Not Sure

**Story County Multi-Jurisdictional Hazard Mitigation Plan  
Mitigation Action Plan Worksheet**

<b>Jurisdiction:</b> <b>Story County</b> <b>(Unincorporated)</b>	<b>2018 Action Status</b> <input type="checkbox"/> Continue Not Started <input checked="" type="checkbox"/> Continue In-Progress <input type="checkbox"/> New	<b>Action ID: Story - 3</b> Refer to handout for continuing actions For new actions number with next sequential number after last action #.																								
<b>Hazards Addressed:</b> Check all that apply <b>Applies to all hazards</b> <table border="0" style="width:100%"> <tr> <td><input type="checkbox"/> Animal/Plant/Crop Disease</td> <td><input type="checkbox"/> Grass/Wildland Fire</td> <td><input type="checkbox"/> Severe Winter Storm</td> </tr> <tr> <td><input type="checkbox"/> Dam /Levee Failure</td> <td><input type="checkbox"/> Hazardous Materials Incident</td> <td><input type="checkbox"/> Sinkholes</td> </tr> <tr> <td><input type="checkbox"/> Drought</td> <td><input type="checkbox"/> Human Disease</td> <td><input type="checkbox"/> Terrorism</td> </tr> <tr> <td><input type="checkbox"/> Earthquake</td> <td><input type="checkbox"/> Infrastructure Failure</td> <td><input type="checkbox"/> Thunderstorm/Lightning/Hail</td> </tr> <tr> <td><input type="checkbox"/> Expansive Soils</td> <td><input type="checkbox"/> Landslide</td> <td><input type="checkbox"/> Tornado/Windstorm</td> </tr> <tr> <td><input type="checkbox"/> Extreme Heat</td> <td><input type="checkbox"/> River Flooding</td> <td><input type="checkbox"/> Transportation Incident</td> </tr> <tr> <td><input type="checkbox"/> Flash Flood</td> <td></td> <td></td> </tr> </table>			<input type="checkbox"/> Animal/Plant/Crop Disease	<input type="checkbox"/> Grass/Wildland Fire	<input type="checkbox"/> Severe Winter Storm	<input type="checkbox"/> Dam /Levee Failure	<input type="checkbox"/> Hazardous Materials Incident	<input type="checkbox"/> Sinkholes	<input type="checkbox"/> Drought	<input type="checkbox"/> Human Disease	<input type="checkbox"/> Terrorism	<input type="checkbox"/> Earthquake	<input type="checkbox"/> Infrastructure Failure	<input type="checkbox"/> Thunderstorm/Lightning/Hail	<input type="checkbox"/> Expansive Soils	<input type="checkbox"/> Landslide	<input type="checkbox"/> Tornado/Windstorm	<input type="checkbox"/> Extreme Heat	<input type="checkbox"/> River Flooding	<input type="checkbox"/> Transportation Incident	<input type="checkbox"/> Flash Flood					
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<b>Action Title/Description:</b>	Fixed and mobile generation capabilities on county owned buildings in order to continue operations and provide essential services in the event of a disaster or emergency.																									
<b>Applicable Goal Statement:</b> Check one	<input type="checkbox"/> Goal 1 <input type="checkbox"/> Goal 2 <input type="checkbox"/> Goal 3 <b>Spreadsheet says Goal 4</b>																									
<b>Issue/Background:</b> Why is this action needed? What is the problem?	Not all Story County buildings have adequate back up power to provide essential services during a disaster or emergency electrical service is lost. Many essential services would cease during prolonged power outages and endangering public health and negatively impacting commerce.																									
<b>Obstacles to Implementing?</b>	Cost																									
<b>Responsible Office:</b> Which department in Jurisdiction would implement/track?	Each department will need to identify essential functions and develop concepts of operations to execute these activities with minimal electrical needs. Story County Facilities Management will need to facilitate the engineering studies.																									
<b>Partners:</b> Who would help?	Story County Board of Supervisors, Story County Emergency Management Agency																									
<b>Potential Funding Source:</b> (Grants-specific if known, local funds, combination, etc.) Check all that may apply	<input checked="" type="checkbox"/> FEMA Hazard Mitigation Assistance Grant (HMGP, PDM, or FMA) <input checked="" type="checkbox"/> Local funds, <input type="checkbox"/> In-Kind (donated), <input type="checkbox"/> Private Non-Profit, <input type="checkbox"/> Other (specify)																									
<b>Cost Estimate:</b> <b>Unknown</b>	<input type="checkbox"/> Little or no cost <input type="checkbox"/> Less than \$10,000 <input type="checkbox"/> \$10,000 to \$50,000 <input type="checkbox"/> \$50,000 to \$100,000 <input type="checkbox"/> \$100,000 to \$500,000 <input type="checkbox"/> \$500,000 to \$1,000,000 <input type="checkbox"/> Over \$1,000,000																									
<b>Benefits:</b> (Describe Losses Avoided)	Electrical power is essential for Story County Administration provide law and order and other essential functions. Failure to provide these services can result in injury/death due to lawlessness to significant disruption of commercial interest.																									
<b>Timeline:</b> How many years to complete?	<input type="checkbox"/> 1 yr <input type="checkbox"/> 2-3 yrs <input type="checkbox"/> 3-5 yrs <input checked="" type="checkbox"/> More than 5 yrs. <input type="checkbox"/> Other	Completed by: (name/title/phone #)																								
<b>Prioritization:</b> Rate the questions from 0-3 0-unlikely, 1-maybe, 2-probably, or 3-definitely	If implemented, will the action result in lives saved? <input type="checkbox"/> 0, <input type="checkbox"/> 1, <input type="checkbox"/> 2, <input type="checkbox"/> 3 If implemented, will the action result in reduced property damages? <input type="checkbox"/> 0, <input type="checkbox"/> 1, <input type="checkbox"/> 2, <input type="checkbox"/> 3 If implemented, will the action reduce the need for response actions? <input type="checkbox"/> 0, <input type="checkbox"/> 1, <input type="checkbox"/> 2, <input type="checkbox"/> 3 If implemented, will the benefits exceed the cost? <input type="checkbox"/> 0, <input type="checkbox"/> 1, <input type="checkbox"/> 2, <input type="checkbox"/> 3																									
<b>STAPLEE Rating:</b> Give the action a rating for each element as follows:  Positive (+) Neutral (0) Negative (-)	Socially Acceptable Technically Feasible Administrative Capability Politically Desirable Legal Authority Exists Economically Beneficial Environmentally Beneficial	<table border="0"> <tr><td><input type="checkbox"/> +</td><td><input type="checkbox"/> 0</td><td><input type="checkbox"/> -</td></tr> </table> <div style="text-align: right; font-size: small;">         Did Not Score          EXISTING       </div>	<input type="checkbox"/> +	<input type="checkbox"/> 0	<input type="checkbox"/> -	<input type="checkbox"/> +	<input type="checkbox"/> 0	<input type="checkbox"/> -	<input type="checkbox"/> +	<input type="checkbox"/> 0	<input type="checkbox"/> -	<input type="checkbox"/> +	<input type="checkbox"/> 0	<input type="checkbox"/> -	<input type="checkbox"/> +	<input type="checkbox"/> 0	<input type="checkbox"/> -	<input type="checkbox"/> +	<input type="checkbox"/> 0	<input type="checkbox"/> -	<input type="checkbox"/> +	<input type="checkbox"/> 0	<input type="checkbox"/> -	<input type="checkbox"/> +	<input type="checkbox"/> 0	<input type="checkbox"/> -
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**Story County Multi-Jurisdictional Hazard Mitigation Plan  
Mitigation Action Plan Worksheet**

<b>Jurisdiction:</b> Story County (Unincorporated)	<b>2018 Action Status</b> <input type="checkbox"/> Continue Not Started <input checked="" type="checkbox"/> Continue In-Progress <input type="checkbox"/> New	<b>Action ID:</b> Story - 4 Refer to handout for continuing actions For new actions number with next sequential number after last action #.																								
<b>Hazards Addressed:</b> Check all that apply <b>Applies to all hazards</b> <table border="0" style="width:100%"> <tr> <td><input type="checkbox"/> Animal/Plant/Crop Disease</td> <td><input type="checkbox"/> Grass/Wildland Fire</td> <td><input type="checkbox"/> Severe Winter Storm</td> </tr> <tr> <td><input type="checkbox"/> Dam /Levee Failure</td> <td><input type="checkbox"/> Hazardous Materials Incident</td> <td><input type="checkbox"/> Sinkholes</td> </tr> <tr> <td><input type="checkbox"/> Drought</td> <td><input type="checkbox"/> Human Disease</td> <td><input type="checkbox"/> Terrorism</td> </tr> <tr> <td><input type="checkbox"/> Earthquake</td> <td><input type="checkbox"/> Infrastructure Failure</td> <td><input type="checkbox"/> Thunderstorm/Lightning/Hail</td> </tr> <tr> <td><input type="checkbox"/> Expansive Soils</td> <td><input type="checkbox"/> Landslide</td> <td><input type="checkbox"/> Tornado/Windstorm</td> </tr> <tr> <td><input type="checkbox"/> Extreme Heat</td> <td><input type="checkbox"/> River Flooding</td> <td><input type="checkbox"/> Transportation Incident</td> </tr> <tr> <td><input type="checkbox"/> Flash Flood</td> <td></td> <td></td> </tr> </table>			<input type="checkbox"/> Animal/Plant/Crop Disease	<input type="checkbox"/> Grass/Wildland Fire	<input type="checkbox"/> Severe Winter Storm	<input type="checkbox"/> Dam /Levee Failure	<input type="checkbox"/> Hazardous Materials Incident	<input type="checkbox"/> Sinkholes	<input type="checkbox"/> Drought	<input type="checkbox"/> Human Disease	<input type="checkbox"/> Terrorism	<input type="checkbox"/> Earthquake	<input type="checkbox"/> Infrastructure Failure	<input type="checkbox"/> Thunderstorm/Lightning/Hail	<input type="checkbox"/> Expansive Soils	<input type="checkbox"/> Landslide	<input type="checkbox"/> Tornado/Windstorm	<input type="checkbox"/> Extreme Heat	<input type="checkbox"/> River Flooding	<input type="checkbox"/> Transportation Incident	<input type="checkbox"/> Flash Flood					
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<input type="checkbox"/> Extreme Heat	<input type="checkbox"/> River Flooding	<input type="checkbox"/> Transportation Incident																								
<input type="checkbox"/> Flash Flood																										
<b>Action Title/Description:</b>	Indoor warning systems to be required in all county buildings with public access																									
<b>Applicable Goal Statement:</b> Check one	<input checked="" type="checkbox"/> Goal 1 <input type="checkbox"/> Goal 2 <input type="checkbox"/> Goal 3																									
<b>Issue/Background:</b> Why is this action needed? What is the problem?	Story County buildings do not have the capability to warn the public who access the building other than by face to face communication of the event of severe weather or other threats. There are parts of county building where the public may not have interaction with county staff to warn them of the event.																									
<b>Obstacles to Implementing?</b>	Cost and staff time to develop, conduct training, and testing of procedures to use system																									
<b>Responsible Office:</b> Which department in Jurisdiction would implement/track?	Story County Facilities Management																									
<b>Partners:</b> Who would help?	Story County Board of Supervisors, Story County Information Technology, Story County Emergency Management,																									
<b>Potential Funding Source:</b> (Grants-specific if known, local funds, combination, etc.) Check all that may apply	<input type="checkbox"/> FEMA Hazard Mitigation Assistance Grant (HMGP, PDM, or FMA) <input checked="" type="checkbox"/> Local funds, <input type="checkbox"/> In-Kind (donated), <input type="checkbox"/> Private Non-Profit, <input type="checkbox"/> Other (specify)																									
<b>Cost Estimate:</b> <b>Unknown</b>	<input type="checkbox"/> Little or no cost <input type="checkbox"/> Less than \$10,000 <input type="checkbox"/> \$10,000 to \$50,000 <input type="checkbox"/> \$50,000 to \$100,000 <input type="checkbox"/> \$100,000 to \$500,000 <input type="checkbox"/> \$500,000 to \$1,000,000 <input type="checkbox"/> Over \$1,000,000																									
<b>Benefits:</b> (Describe Losses Avoided)	Notification of the public in county buildings will save lives as it will notify them of the need to seek shelter in a severe weather event or avoid accident and intentional threats.																									
<b>Timeline:</b> How many years to complete?	<input type="checkbox"/> 1 yr <input type="checkbox"/> More than 5 yrs. <input type="checkbox"/> 2-3 yrs <input type="checkbox"/> Other <input checked="" type="checkbox"/> 3-5 yrs	Completed by: (name/title/phone #)																								
<b>Prioritization:</b> Rate the questions from 0-3 0-unlikely, 1-maybe, 2-probably, or 3-definitely	If implemented, will the action result in lives saved? <input type="checkbox"/> 0, <input type="checkbox"/> 1, <input type="checkbox"/> 2, <input type="checkbox"/> 3 If implemented, will the action result in reduced property damages? <input type="checkbox"/> 0, <input type="checkbox"/> 1, <input type="checkbox"/> 2, <input type="checkbox"/> 3 If implemented, will the action reduce the need for response actions? <input type="checkbox"/> 0, <input type="checkbox"/> 1, <input type="checkbox"/> 2, <input type="checkbox"/> 3 If implemented, will the benefits exceed the cost? <input type="checkbox"/> 0, <input type="checkbox"/> 1, <input type="checkbox"/> 2, <input type="checkbox"/> 3																									
<b>STAPLEE Rating:</b> Give the action a rating for each element as follows:  Positive (+) Neutral (0) Negative (-)	Socially Acceptable Technically Feasible Administrative Capability Politically Desirable Legal Authority Exists Economically Beneficial Environmentally Beneficial	<table border="0"> <tr><td><input type="checkbox"/> +</td><td><input type="checkbox"/> 0</td><td><input type="checkbox"/> -</td></tr> </table> DID NOT Score EXISTING	<input type="checkbox"/> +	<input type="checkbox"/> 0	<input type="checkbox"/> -	<input type="checkbox"/> +	<input type="checkbox"/> 0	<input type="checkbox"/> -	<input type="checkbox"/> +	<input type="checkbox"/> 0	<input type="checkbox"/> -	<input type="checkbox"/> +	<input type="checkbox"/> 0	<input type="checkbox"/> -	<input type="checkbox"/> +	<input type="checkbox"/> 0	<input type="checkbox"/> -	<input type="checkbox"/> +	<input type="checkbox"/> 0	<input type="checkbox"/> -	<input type="checkbox"/> +	<input type="checkbox"/> 0	<input type="checkbox"/> -	<input type="checkbox"/> +	<input type="checkbox"/> 0	<input type="checkbox"/> -
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Mitigation Action Plan Worksheet**

<b>Jurisdiction:</b> <b>Story County</b> <b>(Unincorporated)</b>	<b>2018 Action Status</b> <input type="checkbox"/> Continue Not Started <input checked="" type="checkbox"/> Continue In-Progress <input type="checkbox"/> New		<b>Action ID: Story - 5</b> Refer to handout for continuing actions For new actions number with next sequential number after last action #.																					
<b>Hazards Addressed:</b> Check all that apply <table border="0" style="width:100%"> <tr> <td><input type="checkbox"/> Animal/Plant/Crop Disease</td> <td><input type="checkbox"/> Grass/Wildland Fire</td> <td><input type="checkbox"/> Severe Winter Storm</td> </tr> <tr> <td><input type="checkbox"/> Dam /Levee Failure</td> <td><input type="checkbox"/> Hazardous Materials Incident</td> <td><input type="checkbox"/> Sinkholes</td> </tr> <tr> <td><input type="checkbox"/> Drought</td> <td><input type="checkbox"/> Human Disease</td> <td><input type="checkbox"/> Terrorism</td> </tr> <tr> <td><input type="checkbox"/> Earthquake</td> <td><input type="checkbox"/> Infrastructure Failure</td> <td><input type="checkbox"/> Thunderstorm/Lightning/Hail</td> </tr> <tr> <td><input type="checkbox"/> Expansive Soils</td> <td><input type="checkbox"/> Landslide</td> <td><input checked="" type="checkbox"/> Tornado/Windstorm</td> </tr> <tr> <td><input type="checkbox"/> Extreme Heat</td> <td><input type="checkbox"/> River Flooding</td> <td><input type="checkbox"/> Transportation Incident</td> </tr> <tr> <td><input type="checkbox"/> Flash Flood</td> <td></td> <td></td> </tr> </table>				<input type="checkbox"/> Animal/Plant/Crop Disease	<input type="checkbox"/> Grass/Wildland Fire	<input type="checkbox"/> Severe Winter Storm	<input type="checkbox"/> Dam /Levee Failure	<input type="checkbox"/> Hazardous Materials Incident	<input type="checkbox"/> Sinkholes	<input type="checkbox"/> Drought	<input type="checkbox"/> Human Disease	<input type="checkbox"/> Terrorism	<input type="checkbox"/> Earthquake	<input type="checkbox"/> Infrastructure Failure	<input type="checkbox"/> Thunderstorm/Lightning/Hail	<input type="checkbox"/> Expansive Soils	<input type="checkbox"/> Landslide	<input checked="" type="checkbox"/> Tornado/Windstorm	<input type="checkbox"/> Extreme Heat	<input type="checkbox"/> River Flooding	<input type="checkbox"/> Transportation Incident	<input type="checkbox"/> Flash Flood		
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<input type="checkbox"/> Extreme Heat	<input type="checkbox"/> River Flooding	<input type="checkbox"/> Transportation Incident																						
<input type="checkbox"/> Flash Flood																								
<b>Action Title/Description:</b>	<b>Promote and construct tornado safe rooms on county owned properties.</b>																							
<b>Applicable Goal Statement:</b> Check one	<input checked="" type="checkbox"/> Goal 1 <input type="checkbox"/> Goal 2 <input type="checkbox"/> Goal 3																							
<b>Issue/Background:</b> Why is this action needed? What is the problem?	<b>Currently no county building has a tornado safe room for the public who utilize County facilities on a daily basis. County Conservation manages public camp grounds during the summer that only have limited sheltering capabilities which is undersized and inadequate to withstand a significant tornado event.</b>																							
<b>Obstacles to Implementing?</b>	Cost																							
<b>Responsible Office:</b> Which department in Jurisdiction would implement/track?	<b>Story County Facilities Maintenance, Planning and Development, Conservation, and Board of Supervisors</b>																							
<b>Partners:</b> Who would help?	<b>The Story County Safety Committee, department heads, and elected officials</b>																							
<b>Potential Funding Source:</b> (Grants-specific if known, local funds, combination, etc.) Check all that may apply	<input checked="" type="checkbox"/> FEMA Hazard Mitigation Assistance Grant (HMGP, PDM, or FMA) <input checked="" type="checkbox"/> Local funds, <input type="checkbox"/> In-Kind (donated), <input type="checkbox"/> Private Non-Profit, <input type="checkbox"/> Other (specify)																							
<b>Cost Estimate:</b>	<input type="checkbox"/> Little or no cost <input type="checkbox"/> Less than \$10,000 <input type="checkbox"/> \$10,000 to \$50,000 <input type="checkbox"/> \$50,000 to \$100,000 <input type="checkbox"/> \$100,000 to \$500,000 <input type="checkbox"/> \$500,000 to \$1,000,000 <input checked="" type="checkbox"/> Over \$1,000,000																							
<b>Benefits:</b> (Describe Losses Avoided)	<b>Lives can be saved for county employees and the public who access county buildings or conservation sites.</b>																							
<b>Timeline:</b> How many years to complete?	<input type="checkbox"/> 1 yr <input checked="" type="checkbox"/> 2-3 yrs <input type="checkbox"/> 3-5 yrs <input type="checkbox"/> More than 5 yrs. <input type="checkbox"/> Other Completed by: (name/title/phone #)																							
<b>Prioritization:</b> Rate the questions from 0-3 0-unlikely, 1-maybe, 2-probably, or 3-definitely	If implemented, will the action result in lives saved? <input type="checkbox"/> 0, <input type="checkbox"/> 1, <input type="checkbox"/> 2, <input type="checkbox"/> 3 If implemented, will the action result in reduced property damages? <input type="checkbox"/> 0, <input type="checkbox"/> 1, <input type="checkbox"/> 2, <input type="checkbox"/> 3 If implemented, will the action reduce the need for response actions? <input type="checkbox"/> 0, <input type="checkbox"/> 1, <input type="checkbox"/> 2, <input type="checkbox"/> 3 If implemented, will the benefits exceed the cost? <input type="checkbox"/> 0, <input type="checkbox"/> 1, <input type="checkbox"/> 2, <input type="checkbox"/> 3																							
<b>STAPLEE Rating:</b> Give the action a rating for each element as follows:  Positive (+) Neutral (0) Negative (-)	<table border="0" style="width:100%"> <tr> <td>Socially Acceptable</td> <td><input type="checkbox"/> +, <input type="checkbox"/> 0, <input type="checkbox"/> -</td> </tr> <tr> <td>Technically Feasible</td> <td><input type="checkbox"/> +, <input type="checkbox"/> 0, <input type="checkbox"/> -</td> </tr> <tr> <td>Administrative Capability</td> <td><input type="checkbox"/> +, <input type="checkbox"/> 0, <input type="checkbox"/> -</td> </tr> <tr> <td>Politically Desirable</td> <td><input type="checkbox"/> +, <input type="checkbox"/> 0, <input type="checkbox"/> -</td> </tr> <tr> <td>Legal Authority Exists</td> <td><input type="checkbox"/> +, <input type="checkbox"/> 0, <input type="checkbox"/> -</td> </tr> <tr> <td>Economically Beneficial</td> <td><input type="checkbox"/> +, <input type="checkbox"/> 0, <input type="checkbox"/> -</td> </tr> <tr> <td>Environmentally Beneficial</td> <td><input type="checkbox"/> +, <input type="checkbox"/> 0, <input type="checkbox"/> -</td> </tr> </table>			Socially Acceptable	<input type="checkbox"/> +, <input type="checkbox"/> 0, <input type="checkbox"/> -	Technically Feasible	<input type="checkbox"/> +, <input type="checkbox"/> 0, <input type="checkbox"/> -	Administrative Capability	<input type="checkbox"/> +, <input type="checkbox"/> 0, <input type="checkbox"/> -	Politically Desirable	<input type="checkbox"/> +, <input type="checkbox"/> 0, <input type="checkbox"/> -	Legal Authority Exists	<input type="checkbox"/> +, <input type="checkbox"/> 0, <input type="checkbox"/> -	Economically Beneficial	<input type="checkbox"/> +, <input type="checkbox"/> 0, <input type="checkbox"/> -	Environmentally Beneficial	<input type="checkbox"/> +, <input type="checkbox"/> 0, <input type="checkbox"/> -							
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Economically Beneficial	<input type="checkbox"/> +, <input type="checkbox"/> 0, <input type="checkbox"/> -																							
Environmentally Beneficial	<input type="checkbox"/> +, <input type="checkbox"/> 0, <input type="checkbox"/> -																							

EXISTING

Did Not Score

**Story County Multi-Jurisdictional Hazard Mitigation Plan  
Mitigation Action Plan Worksheet**

<b>Jurisdiction:</b> <b>Story County (Unincorporated)</b>	<b>2018 Action Status</b> <input type="checkbox"/> Continue Not Started <input checked="" type="checkbox"/> Continue In-Progress <input type="checkbox"/> New	<b>Action ID: Story - 6</b> Refer to handout for continuing actions For new actions number with next sequential number after last action #.
<b>Hazards Addressed:</b>	Check all that apply	
<input type="checkbox"/> Animal/Plant/Crop Disease <input type="checkbox"/> Dam /Levee Failure <input type="checkbox"/> Drought <input type="checkbox"/> Earthquake <input type="checkbox"/> Expansive Soils <input type="checkbox"/> Extreme Heat <input type="checkbox"/> Flash Flood	<input type="checkbox"/> Grass/Wildland Fire <input type="checkbox"/> Hazardous Materials Incident <input type="checkbox"/> Human Disease <input type="checkbox"/> Infrastructure Failure <input type="checkbox"/> Landslide <input checked="" type="checkbox"/> River Flooding	<input type="checkbox"/> Severe Winter Storm <input type="checkbox"/> Sinkholes <input type="checkbox"/> Terrorism <input type="checkbox"/> Thunderstorm/Lightning/Hail <input type="checkbox"/> Tornado/Windstorm <input type="checkbox"/> Transportation Incident
<b>Action Title/ Description:</b>	Continued promotion and participation in the National Flood Insurance Program (NFIP).	
<b>Applicable Goal Statement:</b> Check one	<input type="checkbox"/> Goal 1 <input type="checkbox"/> Goal 2 <input checked="" type="checkbox"/> Goal 3	
<b>Issue/Background:</b> Why is this action needed? What is the problem?	Story County has participated in the NFIP program in the past. This action was not included in the County mitigation strategies in the 2009 plan. Through the provisions of NFIP, flood risk are studied and documented and the public becomes more aware of flooding risk when purchasing properties.	
<b>Obstacles to Implementing?</b>	None	
<b>Responsible Office:</b> Which department in Jurisdiction would implement/track?	<b>Story County Board of Supervisors</b>	
<b>Partners:</b> Who would help?	Story County Planning & Development, Story County Engineer, Story County Conservation	
<b>Potential Funding Source:</b> (Grants-specific if known, local funds, combination, etc.) Check all that may apply	<input type="checkbox"/> FEMA Hazard Mitigation Assistance Grant (HMGP, PDM, or FMA) <input type="checkbox"/> Local funds, <input type="checkbox"/> In-Kind (donated), <input type="checkbox"/> Private Non-Profit, <input type="checkbox"/> Other (specify) <b>N/A</b>	
<b>Cost Estimate:</b> <b>Unknown</b>	<input type="checkbox"/> Little or no cost <input type="checkbox"/> Less than \$10,000 <input type="checkbox"/> \$10,000 to \$50,000 <input type="checkbox"/> \$50,000 to \$100,000 <input type="checkbox"/> \$100,000 to \$500,000 <input type="checkbox"/> \$500,000 to \$1,000,000 <input type="checkbox"/> Over \$1,000,000	
<b>Benefits:</b> (Describe Losses Avoided)	<b>The NFIP should help encourage plans and policies to reduce the risk of flooding</b>	
<b>Timeline:</b> How many years to complete?	<input type="checkbox"/> 1 yr <input type="checkbox"/> More than 5 yrs. <input type="checkbox"/> 2-3 yrs <input type="checkbox"/> Other <input checked="" type="checkbox"/> 3-5 yrs	Completed by: (name/title/phone #)
<b>Prioritization:</b> Rate the questions from 0-3 0-unlikely, 1-maybe, 2-probably, or 3-definitely	If implemented, will the action result in lives saved? <input type="checkbox"/> 0, <input type="checkbox"/> 1, <input type="checkbox"/> 2, <input type="checkbox"/> 3 If implemented, will the action result in reduced property damages? <input type="checkbox"/> 0, <input type="checkbox"/> 1, <input type="checkbox"/> 2, <input type="checkbox"/> 3 If implemented, will the action reduce the need for response actions? <input type="checkbox"/> 0, <input type="checkbox"/> 1, <input type="checkbox"/> 2, <input type="checkbox"/> 3 If implemented, will the benefits exceed the cost? <input type="checkbox"/> 0, <input type="checkbox"/> 1, <input type="checkbox"/> 2, <input type="checkbox"/> 3	
<b>STAPLEE Rating:</b> Give the action a rating for each element as follows:  Positive (+) Neutral (0) Negative (-)	Socially Acceptable Technically Feasible Administrative Capability Politically Desirable Legal Authority Exists Economically Beneficial Environmentally Beneficial	<input type="checkbox"/> +, <input type="checkbox"/> 0, <input type="checkbox"/> - <input type="checkbox"/> +, <input type="checkbox"/> 0, <input type="checkbox"/> -

BRISTINE

Did Not Score

**Story County Multi-Jurisdictional Hazard Mitigation Plan  
Mitigation Action Plan Worksheet**

<b>Jurisdiction:</b> <b>Story County</b> <b>(Unincorporated)</b>	<b>2018 Action Status</b> <input type="checkbox"/> Continue Not Started <input checked="" type="checkbox"/> Continue In-Progress <input type="checkbox"/> New	<b>Action ID: Story - 8</b> Refer to handout for continuing actions For new actions number with next sequential number after last action #.																								
<b>Hazards Addressed:</b> Check all that apply <table border="0" style="width:100%"> <tr> <td><input type="checkbox"/> Animal/Plant/Crop Disease</td> <td><input type="checkbox"/> Grass/Wildland Fire</td> <td><input type="checkbox"/> Severe Winter Storm</td> </tr> <tr> <td><input type="checkbox"/> Dam /Levee Failure</td> <td><input type="checkbox"/> Hazardous Materials Incident</td> <td><input type="checkbox"/> Sinkholes</td> </tr> <tr> <td><input type="checkbox"/> Drought</td> <td><input type="checkbox"/> Human Disease</td> <td><input type="checkbox"/> Terrorism</td> </tr> <tr> <td><input type="checkbox"/> Earthquake</td> <td><input type="checkbox"/> Infrastructure Failure</td> <td><input type="checkbox"/> Thunderstorm/Lightning/Hail</td> </tr> <tr> <td><input type="checkbox"/> Expansive Soils</td> <td><input type="checkbox"/> Landslide</td> <td><input type="checkbox"/> Tornado/Windstorm</td> </tr> <tr> <td><input type="checkbox"/> Extreme Heat</td> <td><input checked="" type="checkbox"/> River Flooding</td> <td><input type="checkbox"/> Transportation Incident</td> </tr> <tr> <td><input type="checkbox"/> Flash Flood</td> <td></td> <td></td> </tr> </table>			<input type="checkbox"/> Animal/Plant/Crop Disease	<input type="checkbox"/> Grass/Wildland Fire	<input type="checkbox"/> Severe Winter Storm	<input type="checkbox"/> Dam /Levee Failure	<input type="checkbox"/> Hazardous Materials Incident	<input type="checkbox"/> Sinkholes	<input type="checkbox"/> Drought	<input type="checkbox"/> Human Disease	<input type="checkbox"/> Terrorism	<input type="checkbox"/> Earthquake	<input type="checkbox"/> Infrastructure Failure	<input type="checkbox"/> Thunderstorm/Lightning/Hail	<input type="checkbox"/> Expansive Soils	<input type="checkbox"/> Landslide	<input type="checkbox"/> Tornado/Windstorm	<input type="checkbox"/> Extreme Heat	<input checked="" type="checkbox"/> River Flooding	<input type="checkbox"/> Transportation Incident	<input type="checkbox"/> Flash Flood					
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<input type="checkbox"/> Dam /Levee Failure	<input type="checkbox"/> Hazardous Materials Incident	<input type="checkbox"/> Sinkholes																								
<input type="checkbox"/> Drought	<input type="checkbox"/> Human Disease	<input type="checkbox"/> Terrorism																								
<input type="checkbox"/> Earthquake	<input type="checkbox"/> Infrastructure Failure	<input type="checkbox"/> Thunderstorm/Lightning/Hail																								
<input type="checkbox"/> Expansive Soils	<input type="checkbox"/> Landslide	<input type="checkbox"/> Tornado/Windstorm																								
<input type="checkbox"/> Extreme Heat	<input checked="" type="checkbox"/> River Flooding	<input type="checkbox"/> Transportation Incident																								
<input type="checkbox"/> Flash Flood																										
<b>Action Title/Description:</b>	<b>Enrollment and support of the NFIP Community Rating System (CRS) Program for the unincorporated areas of the county.</b>																									
<b>Applicable Goal Statement:</b> Check one	<input type="checkbox"/> Goal 1 <input type="checkbox"/> Goal 2 <input checked="" type="checkbox"/> Goal 3																									
<b>Issue/Background:</b> Why is this action needed? What is the problem?	With adoption of the revised FIRMS in 2008, the number of properties with structures location in the special flood hazard area increased substantially, along with increasing interest and requirements by lenders for flood insurance. As the Biggert-Waters Act of 2012 is implemented, many of the policies based upon use of grandfathering clauses (post 2008) will lose this benefit and experience substantial premium increases.																									
<b>Obstacles to Implementing?</b>	Time and staff resources																									
<b>Responsible Office:</b> Which department in Jurisdiction would implement/track?	<p align="center"><b>Story County Board of Supervisors</b></p>																									
<b>Partners:</b> Who would help?	Story County Planning & Development, Story County Engineer, Story County Conservation, IDNR, Story County Emergency Management																									
<b>Potential Funding Source:</b> (Grants-specific if known, local funds, combination, etc.) Check all that may apply	<input type="checkbox"/> FEMA Hazard Mitigation Assistance Grant (HMGP, PDM, or FMA) <input type="checkbox"/> Local funds, <input type="checkbox"/> In-Kind (donated), <input type="checkbox"/> Private Non-Profit, <input type="checkbox"/> Other (specify) <b>N/A</b>																									
<b>Cost Estimate:</b> <b>Staff time</b>	<input type="checkbox"/> Little or no cost <input checked="" type="checkbox"/> Less than \$10,000 <input type="checkbox"/> \$10,000 to \$50,000 <input type="checkbox"/> \$50,000 to \$100,000 <input type="checkbox"/> \$100,000 to \$500,000 <input type="checkbox"/> \$500,000 to \$1,000,000 <input type="checkbox"/> Over \$1,000,000																									
<b>Benefits:</b> (Describe Losses Avoided)	Story County, with our regulations already in place along with the state minimums which exceed the NFIP, entered at a CRS level 7, resulting in reduced premiums for those with flood insurance.																									
<b>Timeline:</b> How many years to complete?	<input type="checkbox"/> 1 yr <input type="checkbox"/> More than 5 yrs. <input type="checkbox"/> 2-3 yrs <input checked="" type="checkbox"/> Other <input type="checkbox"/> 3-5 yrs <b>ONGOING</b>	Completed by: (name/title/phone #)																								
<b>Prioritization:</b> Rate the questions from 0-3 0-unlikely, 1-maybe, 2-probably, or 3-definitely	If implemented, will the action result in lives saved? <input type="checkbox"/> 0, <input type="checkbox"/> 1, <input type="checkbox"/> 2, <input type="checkbox"/> 3 If implemented, will the action result in reduced property damages? <input type="checkbox"/> 0, <input type="checkbox"/> 1, <input type="checkbox"/> 2, <input type="checkbox"/> 3 If implemented, will the action reduce the need for response actions? <input type="checkbox"/> 0, <input type="checkbox"/> 1, <input type="checkbox"/> 2, <input type="checkbox"/> 3 If implemented, will the benefits exceed the cost? <input type="checkbox"/> 0, <input type="checkbox"/> 1, <input type="checkbox"/> 2, <input type="checkbox"/> 3																									
<b>STAPLEE Rating:</b> Give the action a rating for each element as follows:  Positive (+) Neutral (0) Negative (-)	Socially Acceptable Technically Feasible Administrative Capability Politically Desirable Legal Authority Exists Economically Beneficial Environmentally Beneficial	<table border="0"> <tr><td><input type="checkbox"/> +</td><td><input type="checkbox"/> 0</td><td><input type="checkbox"/> -</td></tr> </table> <p align="right">DID NOT Score</p>	<input type="checkbox"/> +	<input type="checkbox"/> 0	<input type="checkbox"/> -	<input type="checkbox"/> +	<input type="checkbox"/> 0	<input type="checkbox"/> -	<input type="checkbox"/> +	<input type="checkbox"/> 0	<input type="checkbox"/> -	<input type="checkbox"/> +	<input type="checkbox"/> 0	<input type="checkbox"/> -	<input type="checkbox"/> +	<input type="checkbox"/> 0	<input type="checkbox"/> -	<input type="checkbox"/> +	<input type="checkbox"/> 0	<input type="checkbox"/> -	<input type="checkbox"/> +	<input type="checkbox"/> 0	<input type="checkbox"/> -	<input type="checkbox"/> +	<input type="checkbox"/> 0	<input type="checkbox"/> -
<input type="checkbox"/> +	<input type="checkbox"/> 0	<input type="checkbox"/> -																								
<input type="checkbox"/> +	<input type="checkbox"/> 0	<input type="checkbox"/> -																								
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<input type="checkbox"/> +	<input type="checkbox"/> 0	<input type="checkbox"/> -																								
<input type="checkbox"/> +	<input type="checkbox"/> 0	<input type="checkbox"/> -																								
<input type="checkbox"/> +	<input type="checkbox"/> 0	<input type="checkbox"/> -																								

EXISTING

**Story County Multi-Jurisdictional Hazard Mitigation Plan  
Mitigation Action Plan Worksheet**

<b>Jurisdiction:</b> Story County (Unincorporated)	<b>2018 Action Status</b> <input type="checkbox"/> Continue Not Started <input checked="" type="checkbox"/> Continue In-Progress <input type="checkbox"/> New	<b>Action ID:</b> Story - 12.2.1 Refer to handout for continuing actions For new actions number with next sequential number after last action #.
<b>Hazards Addressed:</b> <input type="checkbox"/> Animal/Plant/Crop Disease <input type="checkbox"/> Dam /Levee Failure <input type="checkbox"/> Drought <input type="checkbox"/> Earthquake <input type="checkbox"/> Expansive Soils <input type="checkbox"/> Extreme Heat <input type="checkbox"/> Flash Flood	Check all that apply <input checked="" type="checkbox"/> Grass/Wildland Fire <input type="checkbox"/> Hazardous Materials Incident <input type="checkbox"/> Human Disease <input type="checkbox"/> Infrastructure Failure <input type="checkbox"/> Landslide <input type="checkbox"/> River Flooding	<input type="checkbox"/> Severe Winter Storm <input type="checkbox"/> Sinkholes <input type="checkbox"/> Terrorism <input type="checkbox"/> Thunderstorm/Lightning/Hail <input type="checkbox"/> Tornado/Windstorm <input type="checkbox"/> Transportation Incident
<b>Action Title/Description:</b>	Develop and implement a program to provide wildfire training and preventative measures	
<b>Applicable Goal Statement:</b> Check one	<input type="checkbox"/> Goal 1 <input checked="" type="checkbox"/> Goal 2 <input type="checkbox"/> Goal 3	
<b>Issue/Background:</b> Why is this action needed? What is the problem?	Wildfire fighting in many aspects is fundamentally different than structure fire fighting. Wildfire fighting capacity within the county could be significantly improved by facilitating training of local fire departments.	
<b>Obstacles to Implementing?</b>	Staff time to schedule and conduct training. Favorable weather and environmental conditions.	
<b>Responsible Office:</b> Which department in Jurisdiction would implement/track?	Story County Board of Supervisors and Story County Conservation Board will set objectives. Story County Conservation Board will be responsible for implementation.	
<b>Partners:</b> Who would help?	Story County Board of Supervisors, Story County Conservation Board, Story County Emergency Management Agency, Iowa Department of Natural Resources, Story County Fire Chiefs	
<b>Potential Funding Source:</b> (Grants-specific if known, local funds, combination, etc.) Check all that may apply	<input type="checkbox"/> FEMA Hazard Mitigation Assistance Grant (HMGP, PDM, or FMA) <input checked="" type="checkbox"/> Local funds, <input type="checkbox"/> In-Kind (donated), <input type="checkbox"/> Private Non-Profit, <input checked="" type="checkbox"/> Other (specify) Living Roadways Trust Fund grants	
<b>Cost Estimate:</b> Unknown	<input type="checkbox"/> Little or no cost <input type="checkbox"/> Less than \$10,000 <input type="checkbox"/> \$10,000 to \$50,000 <input type="checkbox"/> \$50,000 to \$100,000 <input type="checkbox"/> \$100,000 to \$500,000 <input type="checkbox"/> \$500,000 to \$1,000,000 <input type="checkbox"/> Over \$1,000,000	
<b>Benefits:</b> (Describe Losses Avoided)	Fire Departments will be better prepared to respond to wildfires	
<b>Timeline:</b> How many years to complete?	<input type="checkbox"/> 1 yr <input type="checkbox"/> 2-3 yrs <input type="checkbox"/> 3-5 yrs	<input type="checkbox"/> More than 5 yrs.    Completed by: (name/title/phone #) <input checked="" type="checkbox"/> Other ONGOING
<b>Prioritization:</b> Rate the questions from 0-3 0-unlikely, 1-maybe, 2-probably, or 3-definitely	If implemented, will the action result in lives saved? <input type="checkbox"/> 0, <input type="checkbox"/> 1, <input type="checkbox"/> 2, <input type="checkbox"/> 3 If implemented, will the action result in reduced property damages? <input type="checkbox"/> 0, <input type="checkbox"/> 1, <input type="checkbox"/> 2, <input type="checkbox"/> 3 If implemented, will the action reduce the need for response actions? <input type="checkbox"/> 0, <input type="checkbox"/> 1, <input type="checkbox"/> 2, <input type="checkbox"/> 3 If implemented, will the benefits exceed the cost? <input type="checkbox"/> 0, <input type="checkbox"/> 1, <input type="checkbox"/> 2, <input type="checkbox"/> 3	
<b>STAPLEE Rating:</b> Give the action a rating for each element as follows:  Positive (+) Neutral (0) Negative (-)	Socially Acceptable Technically Feasible Administrative Capability Politically Desirable Legal Authority Exists Economically Beneficial Environmentally Beneficial	<input type="checkbox"/> +, <input type="checkbox"/> 0, <input type="checkbox"/> - <input type="checkbox"/> +, <input type="checkbox"/> 0, <input type="checkbox"/> -

DUSTING

DID NOT SCORE

**Story County Multi-Jurisdictional Hazard Mitigation Plan  
Mitigation Action Plan Worksheet**

<b>Jurisdiction:</b> <b>Story County</b> <b>(Unincorporated)</b>	<b>2018 Action Status</b> <input type="checkbox"/> Continue Not Started <input type="checkbox"/> Continue In-Progress <input checked="" type="checkbox"/> <b>New</b>	<b>Action ID: Story - A</b> Refer to handout for continuing actions For new actions number with next sequential number after last action #.														
<b>Hazards Addressed:</b> Check all that apply <input checked="" type="checkbox"/> Animal/Plant/Crop Disease <input type="checkbox"/> Grass/Wildland Fire <input type="checkbox"/> Severe Winter Storm <input type="checkbox"/> Dam /Levee Failure <input type="checkbox"/> Hazardous Materials Incident <input type="checkbox"/> Sinkholes <input type="checkbox"/> Drought <input type="checkbox"/> Human Disease <input type="checkbox"/> Terrorism <input type="checkbox"/> Earthquake <input checked="" type="checkbox"/> Infrastructure Failure <input type="checkbox"/> Thunderstorm/Lightning/Hail <input type="checkbox"/> Expansive Soils <input type="checkbox"/> Landslide <input type="checkbox"/> Tornado/Windstorm <input type="checkbox"/> Extreme Heat <input type="checkbox"/> River Flooding <input type="checkbox"/> Transportation Incident <input type="checkbox"/> Flash Flood																
<b>Action Title/Description:</b>	<b>Develop a density-based zoning program.</b>															
<b>Applicable Goal Statement:</b> Check one	<input type="checkbox"/> Goal 1 <input checked="" type="checkbox"/> Goal 2 <input type="checkbox"/> Goal 3															
<b>Issue/Background:</b> Why is this action needed? What is the problem?	<b>Potential conflicts exist between agricultural and non-agricultural uses. The majority of land in unincorporated Story County is agricultural, and there are potential impacts of non-ag uses on those ag uses nearby.</b>															
<b>Obstacles to Implementing?</b>	<b>Staff time to develop and ability to adopt and enforce regulations.</b>															
<b>Responsible Office:</b> Which department in Jurisdiction would implement/track?	<p align="center"><b>Story County Planning and Development</b></p>															
<b>Partners:</b> Who would help?	<b>Story County Board of Supervisors, Story County Conservation Board, Story County Planning and Zoning Commission</b>															
<b>Potential Funding Source:</b> (Grants-specific if known, local funds, combination, etc.) Check all that may apply	<input type="checkbox"/> FEMA Hazard Mitigation Assistance Grant (HMGP, PDM, or FMA) <input checked="" type="checkbox"/> Local funds, <input type="checkbox"/> In-Kind (donated), <input type="checkbox"/> Private Non-Profit, <input type="checkbox"/> Other (specify)															
<b>Cost Estimate:</b> <b>Staff time</b>	<input type="checkbox"/> Little or no cost <input type="checkbox"/> Less than \$10,000 <input type="checkbox"/> \$10,000 to \$50,000 <input type="checkbox"/> \$50,000 to \$100,000 <input type="checkbox"/> \$100,000 to \$500,000 <input type="checkbox"/> \$500,000 to \$1,000,000 <input type="checkbox"/> Over \$1,000,000															
<b>Benefits:</b> (Describe Losses Avoided)	<b>Farmers may have viable alternatives to converting large parcels of productive agricultural land to a non-agricultural use, with a density-based zoning program and may help minimize conflicts.</b>															
<b>Timeline:</b> How many years to complete?	<input type="checkbox"/> 1 yr <input type="checkbox"/> More than 5 yrs. <input checked="" type="checkbox"/> 2-3 yrs <input type="checkbox"/> Other <input type="checkbox"/> 3-5 yrs	<b>Completed by: (name/title/phone #)</b>														
<b>Prioritization:</b> Rate the questions from 0-3 0-unlikely, 1-maybe, 2-probably, or 3-definitely	If implemented, will the action result in lives saved? <input checked="" type="checkbox"/> 0, <input type="checkbox"/> 1, <input type="checkbox"/> 2, <input type="checkbox"/> 3 If implemented, will the action result in reduced property damages? <input type="checkbox"/> 0, <input checked="" type="checkbox"/> 1, <input type="checkbox"/> 2, <input type="checkbox"/> 3 If implemented, will the action reduce the need for response actions? <input checked="" type="checkbox"/> 0, <input type="checkbox"/> 1, <input type="checkbox"/> 2, <input type="checkbox"/> 3 If implemented, will the benefits exceed the cost? <input type="checkbox"/> 0, <input checked="" type="checkbox"/> 1, <input type="checkbox"/> 2, <input type="checkbox"/> 3															
<b>STAPLEE Rating:</b> Give the action a rating for each element as follows:  Positive (+) Neutral (0) Negative (-)	<table border="0"> <tr> <td>Socially Acceptable</td> <td><input type="checkbox"/> +, <input checked="" type="checkbox"/> 0, <input type="checkbox"/> -</td> </tr> <tr> <td>Technically Feasible</td> <td><input checked="" type="checkbox"/> +, <input type="checkbox"/> 0, <input type="checkbox"/> -</td> </tr> <tr> <td>Administrative Capability</td> <td><input checked="" type="checkbox"/> +, <input type="checkbox"/> 0, <input type="checkbox"/> -</td> </tr> <tr> <td>Politically Desirable</td> <td><input type="checkbox"/> +, <input type="checkbox"/> 0, <input checked="" type="checkbox"/> -</td> </tr> <tr> <td>Legal Authority Exists</td> <td><input checked="" type="checkbox"/> +, <input type="checkbox"/> 0, <input type="checkbox"/> -</td> </tr> <tr> <td>Economically Beneficial</td> <td><input checked="" type="checkbox"/> +, <input type="checkbox"/> 0, <input type="checkbox"/> -</td> </tr> <tr> <td>Environmentally Beneficial</td> <td><input checked="" type="checkbox"/> +, <input type="checkbox"/> 0, <input type="checkbox"/> -</td> </tr> </table>		Socially Acceptable	<input type="checkbox"/> +, <input checked="" type="checkbox"/> 0, <input type="checkbox"/> -	Technically Feasible	<input checked="" type="checkbox"/> +, <input type="checkbox"/> 0, <input type="checkbox"/> -	Administrative Capability	<input checked="" type="checkbox"/> +, <input type="checkbox"/> 0, <input type="checkbox"/> -	Politically Desirable	<input type="checkbox"/> +, <input type="checkbox"/> 0, <input checked="" type="checkbox"/> -	Legal Authority Exists	<input checked="" type="checkbox"/> +, <input type="checkbox"/> 0, <input type="checkbox"/> -	Economically Beneficial	<input checked="" type="checkbox"/> +, <input type="checkbox"/> 0, <input type="checkbox"/> -	Environmentally Beneficial	<input checked="" type="checkbox"/> +, <input type="checkbox"/> 0, <input type="checkbox"/> -
Socially Acceptable	<input type="checkbox"/> +, <input checked="" type="checkbox"/> 0, <input type="checkbox"/> -															
Technically Feasible	<input checked="" type="checkbox"/> +, <input type="checkbox"/> 0, <input type="checkbox"/> -															
Administrative Capability	<input checked="" type="checkbox"/> +, <input type="checkbox"/> 0, <input type="checkbox"/> -															
Politically Desirable	<input type="checkbox"/> +, <input type="checkbox"/> 0, <input checked="" type="checkbox"/> -															
Legal Authority Exists	<input checked="" type="checkbox"/> +, <input type="checkbox"/> 0, <input type="checkbox"/> -															
Economically Beneficial	<input checked="" type="checkbox"/> +, <input type="checkbox"/> 0, <input type="checkbox"/> -															
Environmentally Beneficial	<input checked="" type="checkbox"/> +, <input type="checkbox"/> 0, <input type="checkbox"/> -															

**Story County Multi-Jurisdictional Hazard Mitigation Plan  
Mitigation Action Plan Worksheet**

<b>Jurisdiction:</b> Story County (Unincorporated)	<b>2018 Action Status</b> <input type="checkbox"/> Continue Not Started <input type="checkbox"/> Continue In-Progress <input checked="" type="checkbox"/> <b>New</b>	<b>Action ID: Story - B</b> Refer to handout for continuing actions For new actions number with next sequential number after last action #.																								
<b>Hazards Addressed:</b> Check all that apply <table border="0" style="width:100%"> <tr> <td><input type="checkbox"/> Animal/Plant/Crop Disease</td> <td><input type="checkbox"/> Grass/Wildland Fire</td> <td><input type="checkbox"/> Severe Winter Storm</td> </tr> <tr> <td><input type="checkbox"/> Dam /Levee Failure</td> <td><input type="checkbox"/> Hazardous Materials Incident</td> <td><input type="checkbox"/> Sinkholes</td> </tr> <tr> <td><input type="checkbox"/> Drought</td> <td><input checked="" type="checkbox"/> Human Disease</td> <td><input type="checkbox"/> Terrorism</td> </tr> <tr> <td><input type="checkbox"/> Earthquake</td> <td><input type="checkbox"/> Infrastructure Failure</td> <td><input type="checkbox"/> Thunderstorm/Lightning/Hail</td> </tr> <tr> <td><input type="checkbox"/> Expansive Soils</td> <td><input type="checkbox"/> Landslide</td> <td><input type="checkbox"/> Tornado/Windstorm</td> </tr> <tr> <td><input type="checkbox"/> Extreme Heat</td> <td><input type="checkbox"/> River Flooding</td> <td><input type="checkbox"/> Transportation Incident</td> </tr> <tr> <td><input type="checkbox"/> Flash Flood</td> <td></td> <td></td> </tr> </table>			<input type="checkbox"/> Animal/Plant/Crop Disease	<input type="checkbox"/> Grass/Wildland Fire	<input type="checkbox"/> Severe Winter Storm	<input type="checkbox"/> Dam /Levee Failure	<input type="checkbox"/> Hazardous Materials Incident	<input type="checkbox"/> Sinkholes	<input type="checkbox"/> Drought	<input checked="" type="checkbox"/> Human Disease	<input type="checkbox"/> Terrorism	<input type="checkbox"/> Earthquake	<input type="checkbox"/> Infrastructure Failure	<input type="checkbox"/> Thunderstorm/Lightning/Hail	<input type="checkbox"/> Expansive Soils	<input type="checkbox"/> Landslide	<input type="checkbox"/> Tornado/Windstorm	<input type="checkbox"/> Extreme Heat	<input type="checkbox"/> River Flooding	<input type="checkbox"/> Transportation Incident	<input type="checkbox"/> Flash Flood					
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<input type="checkbox"/> Extreme Heat	<input type="checkbox"/> River Flooding	<input type="checkbox"/> Transportation Incident																								
<input type="checkbox"/> Flash Flood																										
<b>Action Title/Description:</b>	Continue participation in HUD Lead Hazard Control Program and encourage communities to consider joining when opportunity arises																									
<b>Applicable Goal Statement:</b> Check one	<input checked="" type="checkbox"/> Goal 1 <input type="checkbox"/> Goal 2 <input type="checkbox"/> Goal 3																									
<b>Issue/Background:</b> Why is this action needed? What is the problem?	<b>Story County has an older housing stock, and many of the structures could potentially contain lead-based paints and materials.</b>																									
<b>Obstacles to Implementing?</b>	Staff time to promote program and ability to adopt and enforce regulations. Lack of interest of incorporated communities to participate.																									
<b>Responsible Office:</b> Which department in Jurisdiction would implement/track?	<p align="center"><b>Story County Environmental Health Department</b></p>																									
<b>Partners:</b> Who would help?	<p align="center"><b>Story County Board of Supervisors, Story County Planning and Development</b></p>																									
<b>Potential Funding Source:</b> (Grants-specific if known, local funds, combination, etc.) Check all that may apply	<input type="checkbox"/> FEMA Hazard Mitigation Assistance Grant (HMGP, PDM, or FMA) <input checked="" type="checkbox"/> Local funds, <input type="checkbox"/> In-Kind (donated), <input type="checkbox"/> Private Non-Profit, <input checked="" type="checkbox"/> Other (specify) <b>HUD Grant Funds</b>																									
<b>Cost Estimate:</b>	<input type="checkbox"/> Little or no cost <input type="checkbox"/> Less than \$10,000 <input checked="" type="checkbox"/> \$10,000 to \$50,000 <input type="checkbox"/> \$50,000 to \$100,000 <input type="checkbox"/> \$100,000 to \$500,000 <input type="checkbox"/> \$500,000 to \$1,000,000 <input type="checkbox"/> Over \$1,000,000																									
<b>Benefits:</b> (Describe Losses Avoided)	Ensuring that housing has healthy indoor air that is free from pollutants such as mold, carbon monoxide, and radon, and is constructed from materials that do not contain hazardous elements, such as lead or asbestos reduces potential negative health impacts.																									
<b>Timeline:</b> How many years to complete?	<input type="checkbox"/> 1 yr <input type="checkbox"/> 2-3 yrs <input type="checkbox"/> 3-5 yrs <input type="checkbox"/> More than 5 yrs. <input checked="" type="checkbox"/> Other ONGOING	Completed by: (name/title/phone #)																								
<b>Prioritization:</b> Rate the questions from 0-3 0-unlikely, 1-maybe, 2-probably, or 3-definitely	If implemented, will the action result in lives saved? <input type="checkbox"/> 0, <input type="checkbox"/> 1, <input type="checkbox"/> 2, <input checked="" type="checkbox"/> 3 If implemented, will the action result in reduced property damages? <input type="checkbox"/> 0, <input checked="" type="checkbox"/> 1, <input type="checkbox"/> 2, <input type="checkbox"/> 3 If implemented, will the action reduce the need for response actions? <input checked="" type="checkbox"/> 0, <input type="checkbox"/> 1, <input checked="" type="checkbox"/> 2, <input type="checkbox"/> 3 If implemented, will the benefits exceed the cost? <input type="checkbox"/> 0, <input type="checkbox"/> 1, <input type="checkbox"/> 2, <input checked="" type="checkbox"/> 3																									
<b>STAPLEE Rating:</b> Give the action a rating for each element as follows:  Positive (+) Neutral (0) Negative (-)	Socially Acceptable Technically Feasible Administrative Capability Politically Desirable Legal Authority Exists Economically Beneficial Environmentally Beneficial	<table border="0"> <tr><td><input checked="" type="checkbox"/> +</td><td><input type="checkbox"/> 0</td><td><input type="checkbox"/> -</td></tr> </table>	<input checked="" type="checkbox"/> +	<input type="checkbox"/> 0	<input type="checkbox"/> -	<input checked="" type="checkbox"/> +	<input type="checkbox"/> 0	<input type="checkbox"/> -	<input checked="" type="checkbox"/> +	<input type="checkbox"/> 0	<input type="checkbox"/> -	<input checked="" type="checkbox"/> +	<input type="checkbox"/> 0	<input type="checkbox"/> -	<input checked="" type="checkbox"/> +	<input type="checkbox"/> 0	<input type="checkbox"/> -	<input checked="" type="checkbox"/> +	<input type="checkbox"/> 0	<input type="checkbox"/> -	<input checked="" type="checkbox"/> +	<input type="checkbox"/> 0	<input type="checkbox"/> -	<input checked="" type="checkbox"/> +	<input type="checkbox"/> 0	<input type="checkbox"/> -
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**Story County Multi-Jurisdictional Hazard Mitigation Plan  
Mitigation Action Plan Worksheet**

<b>Jurisdiction:</b> <b>Story County</b> <b>(Unincorporated)</b>	<b>2018 Action Status</b> <input type="checkbox"/> Continue Not Started <input type="checkbox"/> Continue In-Progress <input checked="" type="checkbox"/> <b>New</b>	<b>Action ID: Story - C</b> Refer to handout for continuing actions For new actions number with next sequential number after last action #.
<b>Hazards Addressed:</b> Check all that apply <input type="checkbox"/> Animal/Plant/Crop Disease <input type="checkbox"/> Grass/Wildland Fire <input type="checkbox"/> Severe Winter Storm <input type="checkbox"/> Dam /Levee Failure <input type="checkbox"/> Hazardous Materials Incident <input type="checkbox"/> Sinkholes <input type="checkbox"/> Drought <input checked="" type="checkbox"/> Human Disease <input type="checkbox"/> Terrorism <input type="checkbox"/> Earthquake <input type="checkbox"/> Infrastructure Failure <input type="checkbox"/> Thunderstorm/Lightning/Hail <input type="checkbox"/> Expansive Soils <input type="checkbox"/> Landslide <input type="checkbox"/> Tornado/Windstorm <input type="checkbox"/> Extreme Heat <input type="checkbox"/> River Flooding <input type="checkbox"/> Transportation Incident <input type="checkbox"/> Flash Flood		
<b>Action Title/Description:</b>	<b>Continue offering radon test kits</b>	
<b>Applicable Goal Statement:</b> Check one	<input checked="" type="checkbox"/> Goal 1 <input type="checkbox"/> Goal 2 <input type="checkbox"/> Goal 3	
<b>Issue/Background:</b> Why is this action needed? What is the problem?	Radon is a naturally occurring gas that is invisible, odorless, and tasteless that can be found throughout the United States. Radon comes from the natural (radioactive) breakdown of uranium occurring in soil, rock, and water. Radon gas can enter into any type of building (homes, offices, schools) which can then lead to a high indoor radon gas level in the air you breathe. Lung cancer is the only health effect which has been definitively linked to radon gas exposure. Radon gas is the second leading cause of lung cancer in the United States.	
<b>Obstacles to Implementing?</b>	Staff time to promote program and ability to purchase kits if grant funding is not available.	
<b>Responsible Office:</b> Which department in Jurisdiction would implement/track?	<p align="center"><b>Story County Environmental Health Department</b></p>	
<b>Partners:</b> Who would help?	<b>Story County Board of Supervisors, Story County Planning and Development</b>	
<b>Potential Funding Source:</b> (Grants-specific if known, local funds, combination, etc.) Check all that may apply	<input type="checkbox"/> FEMA Hazard Mitigation Assistance Grant (HMGP, PDM, or FMA) <input checked="" type="checkbox"/> Local funds, <input type="checkbox"/> In-Kind (donated), <input type="checkbox"/> Private Non-Profit, <input checked="" type="checkbox"/> Other (specify) <b>Grant funds</b>	
<b>Cost Estimate:</b>	<input type="checkbox"/> Little or no cost <input checked="" type="checkbox"/> Less than \$10,000 <input type="checkbox"/> \$10,000 to \$50,000 <input type="checkbox"/> \$50,000 to \$100,000 <input type="checkbox"/> \$100,000 to \$500,000 <input type="checkbox"/> \$500,000 to \$1,000,000 <input type="checkbox"/> Over \$1,000,000	
<b>Benefits:</b> (Describe Losses Avoided)	Ensuring that housing has healthy indoor air that is free from pollutants such as mold, carbon monoxide, and radon, and is constructed from materials that do not contain hazardous elements, such as lead or asbestos reduces potential negative health impacts.	
<b>Timeline:</b> How many years to complete?	<input type="checkbox"/> 1 yr <input type="checkbox"/> More than 5 yrs. <input type="checkbox"/> 2-3 yrs <input checked="" type="checkbox"/> Other <input type="checkbox"/> 3-5 yrs <b>ONGOING</b>	Completed by: (name/title/phone #)
<b>Prioritization:</b> Rate the questions from 0-3 0-unlikely, 1-maybe, 2-probably, or 3-definitely	If implemented, will the action result in lives saved? <input type="checkbox"/> 0, <input type="checkbox"/> 1, <input type="checkbox"/> 2, <input checked="" type="checkbox"/> 3 If implemented, will the action result in reduced property damages? <input type="checkbox"/> 0, <input checked="" type="checkbox"/> 1, <input type="checkbox"/> 2, <input type="checkbox"/> 3 If implemented, will the action reduce the need for response actions? <input checked="" type="checkbox"/> 0, <input type="checkbox"/> 1, <input checked="" type="checkbox"/> 2, <input type="checkbox"/> 3 If implemented, will the benefits exceed the cost? <input type="checkbox"/> 0, <input type="checkbox"/> 1, <input type="checkbox"/> 2, <input checked="" type="checkbox"/> 3	
<b>STAPLEE Rating:</b> Give the action a rating for each element as follows:  Positive (+) Neutral (0) Negative (-)	<b>Socially Acceptable</b> <b>Technically Feasible</b> <b>Administrative Capability</b> <b>Politically Desirable</b> <b>Legal Authority Exists</b> <b>Economically Beneficial</b> <b>Environmentally Beneficial</b>	<input checked="" type="checkbox"/> +, <input type="checkbox"/> 0, <input type="checkbox"/> - <input checked="" type="checkbox"/> +, <input type="checkbox"/> 0, <input type="checkbox"/> - <input checked="" type="checkbox"/> +, <input type="checkbox"/> 0, <input type="checkbox"/> - <input checked="" type="checkbox"/> +, <input type="checkbox"/> 0, <input type="checkbox"/> - <input checked="" type="checkbox"/> +, <input type="checkbox"/> 0, <input type="checkbox"/> - <input checked="" type="checkbox"/> +, <input type="checkbox"/> 0, <input type="checkbox"/> - <input checked="" type="checkbox"/> +, <input type="checkbox"/> 0, <input type="checkbox"/> -

**Story County Multi-Jurisdictional Hazard Mitigation Plan  
Mitigation Action Plan Worksheet**

<b>Jurisdiction:</b> <b>Story County (Unincorporated)</b>	<b>2018 Action Status</b> <input type="checkbox"/> Continue Not Started <input type="checkbox"/> Continue In-Progress <input checked="" type="checkbox"/> <b>New</b>	<b>Action ID: Story - D</b> Refer to handout for continuing actions For new actions number with next sequential number after last action #
<b>Hazards Addressed:</b> Check all that apply <input type="checkbox"/> Animal/Plant/Crop Disease <input type="checkbox"/> Grass/Wildland Fire <input type="checkbox"/> Severe Winter Storm <input type="checkbox"/> Dam /Levee Failure <input checked="" type="checkbox"/> Hazardous Materials Incident <input type="checkbox"/> Sinkholes <input type="checkbox"/> Drought <input type="checkbox"/> Human Disease <input type="checkbox"/> Terrorism <input type="checkbox"/> Earthquake <input type="checkbox"/> Infrastructure Failure <input type="checkbox"/> Thunderstorm/Lightning/Hail <input type="checkbox"/> Expansive Soils <input type="checkbox"/> Landslide <input type="checkbox"/> Tornado/Windstorm <input type="checkbox"/> Extreme Heat <input type="checkbox"/> River Flooding <input checked="" type="checkbox"/> Transportation Incident <input type="checkbox"/> Flash Flood		
<b>Action Title/ Description:</b>	Communicate with IDOT, UP, IEDA and IDOT Freight Optimization Program to determine freight train capacities and plans	
<b>Applicable Goal Statement:</b> Check one	<input checked="" type="checkbox"/> Goal 1 <input checked="" type="checkbox"/> Goal 2 <input type="checkbox"/> Goal 3	
<b>Issue/Background:</b> Why is this action needed? What is the problem?	The Union Pacific (UP) Railroad controls three major rail lines running through and within Story County and permitting 143 tons gross weight cars and unit trains. As these pass through communities, materials are being carried that if derailment were to occur, could have costly impacts.	
<b>Obstacles to Implementing?</b>	Communication amongst all entities is necessary for addressing issues.	
<b>Responsible Office:</b> Which department in Jurisdiction would implement/track?	<p align="center"><b>Story County Board of Supervisors</b></p>	
<b>Partners:</b> Who would help?	Story County Emergency Management Agency, Story County Planning and Development, Story County Engineer, IEDA, IDOT, UP	
<b>Potential Funding Source:</b> (Grants-specific if known, local funds, combination, etc.) Check all that may apply	<input type="checkbox"/> FEMA Hazard Mitigation Assistance Grant (HMGP, PDM, or FMA) <input checked="" type="checkbox"/> Local funds, <input type="checkbox"/> In-Kind (donated), <input type="checkbox"/> Private Non-Profit, <input type="checkbox"/> Other (specify)	
<b>Cost Estimate:</b> <b>Unknown</b>	<input type="checkbox"/> Little or no cost <input checked="" type="checkbox"/> Less than \$10,000 <input type="checkbox"/> \$10,000 to \$50,000 <input type="checkbox"/> \$50,000 to \$100,000 <input type="checkbox"/> \$100,000 to \$500,000 <input type="checkbox"/> \$500,000 to \$1,000,000 <input type="checkbox"/> Over \$1,000,000	
<b>Benefits:</b> (Describe Losses Avoided)	Collaboration allows partners to identify and prioritize investment opportunities for an optimized freight transportation network to lower transportation costs for Iowa businesses and promote business growth in Iowa while addressing connectivity and security issues.	
<b>Timeline:</b> How many years to complete?	<input type="checkbox"/> 1 yr <input checked="" type="checkbox"/> More than 5 yrs. <input type="checkbox"/> 2-3 yrs <input type="checkbox"/> Other <input type="checkbox"/> 3-5 yrs	Completed by: (name/title/phone #)
<b>Prioritization:</b> Rate the questions from 0-3 0-unlikely, 1-maybe, 2-probably, or 3-definitely	If implemented, will the action result in lives saved? <input type="checkbox"/> 0, <input type="checkbox"/> 1, <input checked="" type="checkbox"/> 2, <input type="checkbox"/> 3 If implemented, will the action result in reduced property damages? <input type="checkbox"/> 0, <input type="checkbox"/> 1, <input checked="" type="checkbox"/> 2, <input type="checkbox"/> 3 If implemented, will the action reduce the need for response actions? <input checked="" type="checkbox"/> 0, <input type="checkbox"/> 1, <input type="checkbox"/> 2, <input type="checkbox"/> 3 If implemented, will the benefits exceed the cost? <input type="checkbox"/> 0, <input type="checkbox"/> 1, <input checked="" type="checkbox"/> 2, <input type="checkbox"/> 3	
<b>STAPLEE Rating:</b> Give the action a rating for each element as follows:  Positive (+) Neutral (0) Negative (-)	Socially Acceptable Technically Feasible Administrative Capability Politically Desirable Legal Authority Exists Economically Beneficial Environmentally Beneficial	<input checked="" type="checkbox"/> +, <input type="checkbox"/> 0, <input type="checkbox"/> - <input type="checkbox"/> +, <input type="checkbox"/> 0, <input checked="" type="checkbox"/> - <input type="checkbox"/> +, <input type="checkbox"/> 0, <input checked="" type="checkbox"/> - <input type="checkbox"/> +, <input checked="" type="checkbox"/> 0, <input type="checkbox"/> - <input type="checkbox"/> +, <input checked="" type="checkbox"/> 0, <input type="checkbox"/> - <input checked="" type="checkbox"/> +, <input type="checkbox"/> 0, <input type="checkbox"/> - <input checked="" type="checkbox"/> +, <input type="checkbox"/> 0, <input type="checkbox"/> -

**Story County Multi-Jurisdictional Hazard Mitigation Plan  
Mitigation Action Plan Worksheet**

<b>Jurisdiction:</b> Story County (Unincorporated)	<b>2018 Action Status</b> <input type="checkbox"/> Continue Not Started <input type="checkbox"/> Continue In-Progress <input checked="" type="checkbox"/> New	<b>Action ID: Story - E #</b> Refer to handout for continuing actions For new actions number with next sequential number after last action #.
<b>Hazards Addressed:</b>  <input type="checkbox"/> Animal/Plant/Crop Disease <input type="checkbox"/> Dam /Levee Failure <input type="checkbox"/> Drought <input type="checkbox"/> Earthquake <input type="checkbox"/> Expansive Soils <input type="checkbox"/> Extreme Heat <input type="checkbox"/> Flash Flood	Check all that apply <b>All Hazards</b> <input type="checkbox"/> Grass/Wildland Fire <input type="checkbox"/> Hazardous Materials Incident <input type="checkbox"/> Human Disease <input type="checkbox"/> Infrastructure Failure <input type="checkbox"/> Landslide <input type="checkbox"/> River Flooding <input type="checkbox"/> Severe Winter Storm <input type="checkbox"/> Sinkholes <input type="checkbox"/> Terrorism <input type="checkbox"/> Thunderstorm/Lightning/Hail <input type="checkbox"/> Tornado/Windstorm <input type="checkbox"/> Transportation Incident	
<b>Action Title/Description:</b>	Develop and implement information regarding public safety to be available at community facilities	
<b>Applicable Goal Statement:</b> Check one	<input checked="" type="checkbox"/> Goal 1 <input checked="" type="checkbox"/> Goal 2 <input type="checkbox"/> Goal 3	
<b>Issue/Background:</b> Why is this action needed? What is the problem?	The County is committed to protecting people and maintaining a high level of communication to ensure County residents remain safe and informed. Safety and communication are vital to the welfare of the Story County residents.	
<b>Obstacles to Implementing?</b>	None	
<b>Responsible Office:</b> Which department in Jurisdiction would implement/track?	Story County Board of Supervisors	
<b>Partners:</b> Who would help?	Story County Emergency Management Agency, Story County Sheriff's Office, Story County Facilities Management, Story County Information Technology, Story County Conservation	
<b>Potential Funding Source:</b> (Grants-specific if known, local funds, combination, etc.) Check all that may apply	<input type="checkbox"/> FEMA Hazard Mitigation Assistance Grant (HMGP, PDM, or FMA) <input checked="" type="checkbox"/> Local funds, <input type="checkbox"/> In-Kind (donated), <input type="checkbox"/> Private Non-Profit, <input type="checkbox"/> Other (specify)	
<b>Cost Estimate:</b>	<input checked="" type="checkbox"/> Little or no cost <input type="checkbox"/> Less than \$10,000 <input type="checkbox"/> \$10,000 to \$50,000 <input type="checkbox"/> \$50,000 to \$100,000 <input type="checkbox"/> \$100,000 to \$500,000 <input type="checkbox"/> \$500,000 to \$1,000,000 <input type="checkbox"/> Over \$1,000,000	
<b>Benefits:</b> (Describe Losses Avoided)	Strategy allows Story County to support and maintain high-quality County facilities and services to meet the needs of residents.	
<b>Timeline:</b> How many years to complete?	<input type="checkbox"/> 1 yr <input checked="" type="checkbox"/> 2-3 yrs <input type="checkbox"/> 3-5 yrs	<input type="checkbox"/> More than 5 yrs. <input type="checkbox"/> Other Completed by: (name/title/phone #)
<b>Prioritization:</b> Rate the questions from 0-3 0-unlikely, 1-maybe, 2-probably, or 3-definitely	If implemented, will the action result in lives saved? <input type="checkbox"/> 0, <input checked="" type="checkbox"/> 1, <input type="checkbox"/> 2, <input type="checkbox"/> 3 If implemented, will the action result in reduced property damages? <input type="checkbox"/> 0, <input checked="" type="checkbox"/> 1, <input checked="" type="checkbox"/> 2, <input type="checkbox"/> 3 If implemented, will the action reduce the need for response actions? <input checked="" type="checkbox"/> 0, <input checked="" type="checkbox"/> 1, <input type="checkbox"/> 2, <input type="checkbox"/> 3 If implemented, will the benefits exceed the cost? <input type="checkbox"/> 0, <input type="checkbox"/> 1, <input type="checkbox"/> 2, <input checked="" type="checkbox"/> 3	
<b>STAPLEE Rating:</b> Give the action a rating for each element as follows:  Positive (+) Neutral (0) Negative (-)	Socially Acceptable Technically Feasible Administrative Capability Politically Desirable Legal Authority Exists Economically Beneficial Environmentally Beneficial	<input checked="" type="checkbox"/> +, <input type="checkbox"/> 0, <input type="checkbox"/> - <input checked="" type="checkbox"/> +, <input type="checkbox"/> 0, <input type="checkbox"/> - <input checked="" type="checkbox"/> +, <input type="checkbox"/> 0, <input type="checkbox"/> - <input checked="" type="checkbox"/> +, <input type="checkbox"/> 0, <input type="checkbox"/> - <input checked="" type="checkbox"/> +, <input type="checkbox"/> 0, <input type="checkbox"/> - <input checked="" type="checkbox"/> +, <input type="checkbox"/> 0, <input type="checkbox"/> - <input checked="" type="checkbox"/> +, <input type="checkbox"/> 0, <input type="checkbox"/> -