

**STORY COUNTY CONSERVATION BOARD
BOARD OF DIRECTORS - AGENDA APRIL 9, 2018**

Story County Conservation Center – 56461 180th Street, Ames, Iowa

1. CALL TO ORDER
2. ROLL CALL
3. REVIEW AGENDA AND HANDOUTS
4. PUBLIC COMMENTS
5. APPROVE MINUTES

Documents:

[FY18 - MARCH 12, 2018.PDF](#)
[FY18 - MARCH 26, 2018.PDF](#)

6. APPROVE CLAIMS AND RECEIPTS

Documents:

[CLAIMS LIST APRIL 9 2018.PDF](#)

7. FINANCIAL REPORTS AND UPDATES

Documents:

[FY18 SCC REVENUE BY MONTH - THROUGH MARCH.PDF](#)
[FY18 CONSERVATION EXPENSE UPDATE - THROUGH APRIL 5.PDF](#)
[FY18 IRVM EXPENSE UPDATE - THROUGH APRIL 5.PDF](#)
[TRACTOR BID PURCHASING FORM.PDF](#)

8. SCHEDULE OF UPCOMING EVENTS/MEETINGS

Documents:

[SCC EVENTS FEB TO APRIL 2018.PDF](#)

9. ACTION:

- A. Consideration Of Collective Bargaining Agreement Between Story County Iowa Conservation Board And Public, Professional, And Maintenance Employees Local 2003 (Conservation Unit)

Documents:

[URGE MEMO PPME LOCAL 2003.PDF](#)
[COLLECTIVE BARGAINING AGREEMENT LOCAL 2003.PDF](#)

- B. Consideration Of Employment Of Story County Conservation 2018 Seasonal Staff

Documents:

[SEASONAL STAFF - 2018.PDF](#)

- C. Consideration Of Lease Agreement With John And Jan Lekwa For Property On The Skunk River Greenbelt In Consideration Of The Sum Of Annual Taxes On The Leased Property

Documents:

[URGE MEMO LEKWA LEASE.DOCX](#)
[LEASE AGREEMENT LEKWA.PDF](#)

- D. Consideration Of Trees For Kids Grant Agreement With The Iowa Department Of Natural Resources For \$3,945

Documents:

[URGE MEMO TREES FOR KIDS AGREEMENT.PDF](#)
[FISH HABITAT STAMP GRANT HGP AGREEMENT 2018.PDF](#)

- E. Consider Addendum To Story County Conservation Safety And Health Management Policy

Documents:

[HEALTH AND SAFETY MANAGEMENT AMENDMENT.PDF](#)

- F. Consideration Of Desire To Purchase Land In Union Township, Sections 15, 16, And 21

Documents:

[URGE MEMO UNION TOWNSHIP PROPERTY ACQUISITION.PDF](#)

- G. Consideration Of Contract With Boulder Contracting, LLC For The Tedesco Environmental Learning Corridor, Phase 2 Construction, For \$1,068,788 And Recommend For Approval By The Story County Board Of Supervisors

Documents:

[URGE MEMO TELC PH 2 CONTRACT.PDF](#)
[BOULDER CONTRACTING LLC SIGNED CONTRACT TELC PHASE 2.PDF](#)
[BOULDER CONTRACTING LLC PP BOND TELC PHASE 2.PDF](#)
[BOULDER CONTRACTING LLC INSURANCE CERT REVISED.PDF](#)

- H. Consideration Of Fish Habitat Stamp Grant Agreement With Iowa Department Of Natural Resources For \$46,580.00 And Recommend Approval By The Story County Board Of Supervisors

Documents:

[URGE MEMO FISH HABITAT GRANT AGREEMENT.PDF](#)
[FISH HABITAT STAMP GRANT HGP AGREEMENT 2018.PDF](#)

- I. Consideration Of Project Sponsor Acknowledgement Between Iowa State University CyBIZ Labs And Story County Conservation Board For Tedesco Environmental Learning Corridor Economic Impact Analysis, Effective April 2018-August 2019, For \$5,000 And Recommend Approval By The Story County Board Of Supervisors

Documents:

[URGE MEMO CYBIZ LABS CONTRACT AT TELC.PDF](#)
[CYBIZ LAB PROJECT TELC.PDF](#)

- J. Consideration Of Project Sponsor Acknowledgements Between Iowa State University CyBIZ Labs And Story County Conservation Board For Dakins Lake Economic Impact Analysis And Hickory Grove Park Economic Impact Analysis, Effective April - August 2018, For \$10,000 And Recommend Approval By The Story County Board Of Supervisors

Documents:

[URGE MEMO CYBIZ LABS CONTRACTS AT DAKINS AND HICKORY GROVE.PDF](#)
[CYBIZ LAB PROJECT DAKINS LAKE.PDF](#)
[CYBIZ LAB PROJECT HICKORY GROVE.PDF](#)

- K. Consideration Of Project Sponsor Agreement Between The Iowa State University Institute For Design Research And Outreach And Story County Conservation Board For Design Of Wayfinding Signage At McFarland Park Effective February 15, 2018-June 1, 2018, For \$200 And Recommend Approval By The Story County Board Of Supervisors

Documents:

[URGE MEMO WAYFINDING.PDF](#)
[ISU INSTITUTE FOR DESIGN RESEARCH AND OUTREACH AGREEMENT.PDF](#)

- L. Consideration Of Proposed FY18 Budget Amendments To Submit To The Story County Auditor

Documents:

[PROPOSED FY18 BUDGET AMENDMENTS .PDF](#)

10. UPDATES:

- A. Outreach Program Update - Erica Place, Outreach Coordinator
- B. General Updates
- C. Liaison Assignments, Committee Meetings Updates, And Announcements From The Board
- D. Other

11. ADJOURNMENT

Story County strives to ensure that its programs and activities do not discriminate on the basis of race, color, national origin, sex, age or disability. Persons requiring assistance, auxiliary aids or services, or accommodation because of a disability may contact the county's ADA coordinator at (515)382-7204.

Story County Conservation Board
March 12, 2018
Story County Conservation Center, Ames, Iowa

1. CALL TO ORDER

Chair Jim Pease called the meeting to order at 5:30 p.m.

2. ROLL CALL

BOARD MEMBERS

Jim Pease – present
Craig Meyers – present
Christine Laumer - present
Ted Tedesco – present
Nancy Franz – present
Rick Sanders – present

STAFF

Mike Cox
Jolene Van Waus
Ryan Wiemold
Pat Shehan
Jerry Keys

GUESTS

Marlene Ehresman
Kay Neumann
Bill Clark
Dave Hoffman
Terri Hoefler
Ian Jensen

3. REVIEW OF AGENDA AND HANDOUTS

Financial Data Coordinator noted a correction to the title on action item 9F.

4. PUBLIC COMMENTS

Chair Pease welcomed guests and asked them to introduce themselves.

5. APPROVAL OF MINUTES

MOTION by Meyers, SECOND by Franz, to approve the minutes of the February 19, 2018 board meeting. MCU.

6. APPROVAL OF CLAIMS AND RECEIPTS

MOTION by Tedesco, SECOND by Meyers, to approve claims and receipts. MCU.

7. FINANCIAL REPORTS AND UPDATES

Director Cox reported that there no substantive changes since last month.

8. SCHEDULE OF UPCOMING EVENTS

Chair Pease reminded board members of the special meeting on March 26. Pease will be absent; Laumer will need to leave early.

9. ACTION ITEMS

A. Consider Second Readings of Revisions to Story County Conservation By-laws, Rules and Regulations, and Safety and Health Management Policy

MOTION by Franz, SECOND by Tedesco, to approve second readings of revisions to SCC By-laws, Rules and Regulations, and Safety and Health Management Policy.

Chair Pease invited comments on the proposed changes regarding use of non-toxic ammunition. He called attention to Blank Park Zoo's non-toxic ammunition display, which Kay Neumann and Linette Riley set up for tonight's meeting.

Kay Neumann, executive director of Saving Our Avian Resources (SOAR), distributed a report showing an influx of lead poisoning in Bald Eagles. Fifty percent of eagles treated by wildlife rehabilitators have been poisoned by lead, with shot and shrapnel

found in eagles' stomachs. She stated that wildlife rehabilitators see only a fraction of injured and dying birds, so the actual number of birds affected is unknown. Neumann stated that hunters who switch to copper slugs have reported that these slugs are more accurate and, therefore, cheaper to use. She hopes to convince hunters to use non-lead ammunition.

Marlene Ehresman, director of the Iowa Wildlife Center, said that Trumpeter Swans and Golden Eagles are also being poisoned. The Iowa DNR reported 47 dead swans in the last six months; fishing sinkers were found in some of the swans' stomachs.

Dr. Bill Clark said that about 1/7 of the Trumpeter Swan population from Canada and Alaska winters in Iowa, resulting in potential lead exposure to 10,000 birds. Banding data is needed to determine what proportion of the swans die from lead exposure that could be prevented by hunter and angler habits.

Dave Hoffman, coordinator of the Iowa DNR's Trumpeter Swan Restoration Program, remarked that record levels of lead have been found in swans this year due to low water levels. Very high numbers of shot have been discovered in wildlife areas as well.

Ian Jensen stated that he has only used non-lead shot for hunting. He acknowledged that non-lead shot is slightly more expensive but noted that hunting itself is expensive.

Dr. Clark agreed that expense is a common argument—especially for deer hunting. He believes manufacturers will adjust to this market shift and that it is the right time for Story County to require non-lead ammunition on county areas.

SCC Parks Superintendent Wiemold said that SCC peace officers will need to educate the public about this change and get out during hunting seasons to talk to people. Hunters will need to plan ahead, which may be more difficult with a student population in Ames unfamiliar with Story County rules.

Terri Hoefler, education director with SOAR, commented that people she has spoken with are open to change when they know the consequences of using lead ammunition.

Meyers said he would like to see local retailers notified as soon as possible to give them time to order non-toxic ammunition and inform their customers. Pease added that he intends to consider non-toxic fishing gear for rule changes in 2019.

Pease asked for a vote on Franz's motion. The motion carried unanimously.

B. Consider Air Rifle and Archery Target Shooting Programs

Environmental Education Coordinator Jerry Keys reported on plans to work with Ames Middle School schools to offer air rifle and archery target shooting programs. Target shooting is not currently allowed in SCC areas. Franz suggested Keys reach out to 4-H to see how their shooting program works and if the two groups could work together.

MOTION by Tedesco, SECOND by Laumer, to approve air rifle and archery target shooting programs in areas managed by Story County Conservation. MCU.

C. Consider Grazing Lease Agreement between Story County Conservation and Finch Livestock Exchange

MOTION by Tedesco, SECOND by Franz, to approve a grazing lease agreement between Story County Conservation and Finch Livestock Exchange for goats to control invasive species. MCU.

D. Consider Firewood Contract with Finco Tree/Wood Service LLC

MOTION by Meyers, SECOND by Franz, to consider a contract between Story County Conservation and Finco Tree/Wood Service LLC to supply and sell firewood at Story County Conservation campgrounds from April 1 to October 21, 2018 and recommend approval to the Story County Board of Supervisors. MCU.

E. Consider Easement Agreement with Iowa Regional Utilities Association

MOTION by Tedesco, SECOND by Meyers, to consider an agreement with Iowa Regional Utilities Association for an easement on the Praeri Rail Trail and recommend approval by the Story County Board of Supervisors. MCU.

F. Consider Cooperative Agreement with Prairie Rivers of Iowa

Cox reported that Prairie Rivers has completed design of the signs. Watershed signs will be placed on county blacktop roads at HUC 10 watershed boundaries, and creek signs will be placed at named creeks along the same watersheds.

MOTION by Franz, SECOND by Tedesco, to consider a cooperative agreement between Prairie Rivers of Iowa and Story County Conservation for coordination and installation of watershed and creek signs for \$22,031 and recommend approval by the Story County Board of Supervisors. MCU.

G. Consider Merit Adjustment for Jerry keys

MOTION by Tedesco, SECOND by Meyers, to approve a merit adjustment of \$2,324.87 biweekly for Jerry Keys, environmental education coordinator, effective April 1 2018.

10. UPDATES

A. Field Operations Report

Parks Superintendent Ryan Wiemold gave an update on field operations over the last year, reporting on the following categories:

Staff – Improved communication and efficiency have occurred with regular meetings, the special projects ranger position was filled, and the natural resource program was reviewed. Staff is considering plans to balance the workload between units and identifying possible property acquisitions.

Current/past projects – FY17-FY18 projects have included Tedesco Environmental Learning Corridor – Hickory Grove Lake restoration (Phase I design work), and Hickory Grove Park campground building.

Future Projects – Implementation of limited campground reservations this spring, Hickory Grove Lake restoration (Phases 1-3 construction), Tedesco Environmental Learning Corridor (Phases 2 and 3), HOINT paving, Hickory Grove Beach House replacement, and Dakins Lake cabin.

Law Enforcement Program – Handguns were replaced, staff received training on new laptops and interagency operations and attended new member training with CCPOA, and plan on updating the SCC Law Enforcement Policy in the coming year.

Trails Advisory Committee – Six TEAM Days were held last year, and the committee hopes to recruit new members at a special program in June. The committee has also discussed new trails, paving existing trails, and hosting a trail run at McFarland Park.

Other – Wiemold submitted or assisted with several grant proposals, attended a leadership training series, and participated in Des Moines MPO Roundtable meetings and the High Trestle Trail committee.

B. General Updates

Director Cox reported on the following:

- Cox, Franz, and Park Ranger Simcox will attend the National Association of Interpretation Conference in Austin, Minnesota, to receive an environmental education support award.
- Cox has reached out to Cy Biz Lab to look at the economic impact of three SCC parks—Dakins Lake, Hickory Grove, and Tedesco Environmental Learning Corridor. Cox will present a funding request at the next board meeting. Franz said she would like to see social impact data collected as well.
- Cox will be out of the office March 14-21.

C. Liaison Assignments, Committee Meeting Updates, Announcements from the Board

- Franz reminded board members that silent auction items are needed at the supporter appreciation dinner to benefit the fundraising effort to acquire Carroll Prairie. She asked that each member contact her, Cox, or Kim Abels from Ames Convention and Visitors Bureau with the list they have gathered.
- Tedesco reported that the status of the trail at TELC will be followed up with the City of Ames and that Ames Rotary is looking forward to helping plant trees this spring. Wiemold confirmed that volunteers will help plant live stakes on April 7 and trees and shrubs on April 18 or April 20 (rain date).
- Meyers attended the Outdoor Alliance of Story County's annual meeting.
- Laumer reported that the Partners Advisory Committee met recently to discuss plans for the spring festival. She added that suggestions for bands for the fall festival are welcome.
- Sanders stated that the FY19 budget hearing will be held tomorrow.
- Pease spoke at the Floyd County Conservation Foundation banquet last weekend.

D. Other

Pease thanked visitors for attending the meeting and sharing their comments.

11. ADJOURNMENT

MOTION by Tedesco, SECOND by Meyers, to adjourn the meeting. MCU.
Chair Pease adjourned the meeting at 7:30 p.m.

Recording Secretary

Story County Conservation Board

Story County Conservation Board
March 26, 2018
Story County Conservation Center, Ames, Iowa

1. CALL TO ORDER

Vice-Chair Craig Meyers called the meeting to order at 5:30 p.m.

2. ROLL CALL

BOARD MEMBERS

Jim Pease – absent

Craig Meyers – present

Christine Laumer – present via phone

Ted Tedesco – present

Nancy Franz – present

Rick Sanders - present

STAFF

Mike Cox

Jolene Van Waus

GUESTS

None

3. REVIEW OF AGENDA AND HANDOUTS

No changes were made to the agenda.

4. ACTION ITEMS

A. Consider Campground Attendant Contracts

MOTION by Tedesco, SECOND by Franz, to approve campground attendant contracts between Story County Conservation Board and: Tom Foley at Hickory Grove Park, 4/2/18-10/28/18, for \$7,200; Ernie Gummo at Dakins Lake, 4/2/18-7/15/18, for \$3,600; and Beverley Chance at Dakins Lake, 7/16/18-10/28/18, for \$3,600 and recommend approval by the Story County Board of Supervisors. MCU.

B. Consider Bid Award for Tedesco Environmental Learning Corridor, Phase 2 Construction

Director Cox said he was pleased with the bids and recommended that the board move forward with the base bid and alternate. After the bid is awarded, SCC will work with the contractor on the alternate proposal. Cox added that with the REAP grant and money carried over from Phase 1, there is sufficient funding available.

MOTION by Tedesco, SECOND by Franz, to recommend that the Story County Board of Supervisors award the bid for Tedesco Environmental Learning Corridor, Phase 2 Construction, to Boulder Contracting, LLC for \$930,799 and additive alternate #1 for \$137,989. MCU.

Sanders said he would like to have the conservation board review the contract before approval by the board of supervisors.

C. Consider Amendment to Agreement for Tedesco Environmental Learning Corridor

MOTION by Franz, SECOND by Tedesco, to recommend that the Story County Board of Supervisors approve an amendment to the agreement between Shive-Hattery, Inc. and Story County Conservation for Tedesco Environmental Learning Corridor, Bid Package #2, for \$127,300.

In discussion, Cox explained that the engineer completed additional bid preparation, construction administration, and construction observation not listed in the original agreement. Cox added that the extra 10% above costs listed on the reimbursable expenses portion of the fee schedule has not been assessed, and Shive Hattery has submitted a corrected fee schedule.

Tedesco moved that the original motion be amended to remove the additional 10% reimbursable expenses from Shive Hattery's fee schedule. Franz seconded the motion. MCU.

The board voted unanimously to approve the original motion with the amendment.

D. Consider Agreement of Services for Heart of Iowa Nature Trail Paving Improvements
MOTION by Franz, SECOND by Laumer, to recommend that the Story County Board of Supervisors approve an agreement between Story County Conservation and Snyder & Associates for Heart of Iowa Nature Trail Paving Improvements for \$46,500 and approve an expenditure of \$21,500 from Story County's Energy Transfer Fund. MCU.

E. Consider Contract to Haul and Spread Rock at Dakins Lake
MOTION by Tedesco, SECOND by Franz, to recommend that the Story County Board of Supervisors approve a contract between Story County Conservation and Conley's Trucking, Inc. to haul and spread rock at Dakins Lake for \$21,450.

5. UPDATES

Director Cox gave these updates:

- SCC met with Iowa DNR staff regarding the Hickory Grove Watershed Improvement and Lake Restoration project this morning. Construction bids for Phase 2 will be opened on May 24, the contract will be awarded in June, and drawdown of the lake is now planned after Labor Day. Bidding for Phase 3 (to dredge the lake) is currently scheduled for November 2018--after the lake is drained. Schematics are also being considered for deepening the east basin of the lake.

Cox added that the current cost opinion for Phase 2 includes modifying one of the sediment basins to use as a walleye rearing pond.

Regarding questions about the timeline of the project, Cox explained that the IDNR won't know the status of their 2019-2020 budget until May—right around the time Phase 2 bids are received. The lake will be drained about 10 feet before pumping/siphoning the remaining water and before the pipe is installed. Bidding for Phase 3 will not occur until November so contractors can view the lake at least partially drained to prepare their bids.

- The Ames Rotary Club is soliciting funds to purchase and plant trees at the Tedesco Environmental Learning Corridor. A workday is scheduled on April 7 to plant 1,500 live stakes. Cox is working on a list of potential sponsors towards the project, and a committee is making progress on a SCC donor recognition plan.
- A resolution to extend the Praeri Rail Trail into Zearing has not been reached.

6. OTHER

Sanders reported that the supervisors, SCC, INHF, and IDNR are researching land acquisition along the Skunk River as an option to repairing a road bridge south of Ames. Contacts are being made with landowners about the possibility of enrolling land in the Wetland Reserve Program.

Franz has gathered several donations for the supporter recognition dinner.

Meyers acknowledged the board of supervisors, especially Marty Chitty, for assistance in making progress on the Hickory Grove sewer project.

Tedesco and Franz attended a program on pioneer cemeteries at the Ames Public Library presented by Natural Resource Specialist Amy Yoakum. The program was very well received, and Franz added that Yoakum is clearly an expert on the subject.

7. ADJOURNMENT

MOTION by Tedesco, SECOND by Franz, to adjourn the meeting. MCU.
Meyers adjourned the meeting at 6:40 p.m.

Recording Secretary

Story County Conservation Board

STORY COUNTY CONSERVATION BOARD - CLAIMS & RECEIPTS
April 9, 2018

CONSERVATION RECEIPTS -March 1-31, 2018

General Basic

Environmental Education Fees	\$2,193.00
Miscellaneous	\$28.98
Lodge Rents	\$50.00
Other State Grants (Wildlife Diversity Grant - Robison Wildlife Acres)	\$575.00
Boat Titling Fees	\$20.00
Sub-total (<1% of budgeted revenue of \$886,150)	\$2,866.98

Resource & Enhancement

Interest earned	\$48.37
Sub-total (<1% of budgeted revenue of \$37,750)	\$48.37

Friends of Conservation Trust Fund

- <i>Partners</i> memberships	\$2,060.00
- Donations	\$1,411.30
- Interest earned	\$401.15
Sub-total (2.5% of budgeted revenue of \$151,000)	\$3,872.45

TOTAL RECEIPTS

\$6,787.80

- <1% of total budgeted revenue of \$1,212,900

IRVM RECEIPTS - March 1-31, 2018

\$0.00

CONSERVATION CLAIMS - March 9 - April 4, 2018

General Fund (01000)

Advance Auto Parts (hand cleaner - ICU shop)	\$9.99
Aercor Wireless (annual maintenance agreement for NetMotion law enforcement licenses)	\$330.76
Alliant Energy (electrical service at Dakins Lake, 2/19-3/19)	\$3,323.17
Alliant Energy (electrical service at ISURP houses, 3/1-3/29/18)	\$121.11
Amazon (EE program supplies; circular saw & battery packs & charger, projector screen)	\$362.82
Ames Convention & Visitors Bureau (1/12 page ad in Our Iowa magazine)	\$161.00
Ames Municipal Utilities (water, electric, & storm water at TELC houses, 2/21 - 3/21/18)	\$392.51
Aureon (network phone service, March)	\$632.56
Baldus Electric, Inc. (pull wire from Dakins shelter to lift station; install circuit breaker)	\$2,127.21
Brekke's (wood chips for kestrel boxes)	\$7.40

Brower, Steve (O.W.L.S. presentation - April 3)	\$300.00
Cattail Products LTD (5 wood duck boxes)	\$306.14
Central Iowa Broadband (monthly broadband - March)	\$1,024.44
Central Iowa Broadband (monthly broadband - April)	\$1,024.44
Century Link (monthly service 3/4-4/3/18; long distance - February)	\$142.81
Colo Telephone Co. (phone service at Hickory Grove - monthly service)	\$102.78
Conley's Trucking (delivery of 79.53 tons of 1" road stone to Dakins Lake - campground)	\$594.88
Conley's Trucking (delivery of 994.89 tons of rock to Dakins Lake - road repairs)	\$6,715.51
Consumers Energy (monthly service - Indian Creek Unit, 2/1/18-2/28/18)	\$1,072.34
Des Moines Stamp Co. (SCCB return address stamps x 3)	\$108.70
Earl May Seed & Nursery (clay pots - nature camp supplies)	\$107.46
Electronic Engineering (two-way radio service - April)	\$248.00
Foley, Tom (Hickory Grove campground attendant, 4/2-4/8/18)	\$240.00
Forestry Suppliers (prescribed fire supplies - radio chest harness, bandana, brush pants)	\$279.04
Grimm Brothers Plastics (two duckhut boxes)	\$130.00
Gummo, Ernie (Dakins Lake campground attendant, 4/2-4/8/18)	\$240.00
Heuss Printing, Inc. (summer 2018 Prairie Horizons & mail prep)	\$2,994.26
Iowa Dept. of Transportation (ice melt, sign posts)	\$367.26
Iowa Division of Criminal Investigation (background checks - summer naturalist & volunteer)	\$45.00
Iowa Regional Utilities (water usage at Dakins, Hickory Grove, & McFarland - Feb/Mar)	\$263.01
Jax Outdoor (pie irons - FLOAT I; hand warmers - bird camp)	\$40.45
Lowe's (\$283.46)	
- 2/27/18 - poles & bolts for woodduck boxes	\$77.00
- 2/27/18 - spray paint for pickup #25, SRU	\$5.21
- 3/1/18 - poles & bolts for woodduck boxes	\$28.38
- 3/6/18 - lights - ICU shop	\$42.66
- 3/19/18 - light bulbs - McF residence	\$5.30
- 3/21/18 - campsite posts @ Dakins	\$99.30
- 3/21/18 - pad cover for trails trailer; batteries - McF residence	\$25.61
Marco (copier lease and usage, 1/28-2/28)	\$227.12
Martin Marietta (79.53 tons road stone @ Dakins; 52.38 tons road stone at W. Peterson)	\$1,939.07
Martin Marietta (8.78 tons 1" road stone - Dakins camp pad extensions)	\$129.07
Martin Marietta (6.08 tons 1" road stone - 2809 S. Riverside driveway)	\$89.38
McDonald Supply (handle for hydrant - site #51 at Dakins)	\$27.57
Menard's/Ankeny (supplies for trail steps at McFarland Park -- moved from FY19)	\$3,987.98
Menard's/Marshalltown (lumber, screws, tape measure - campground signs)	\$108.22
Midland Power Cooperative (electrical services for McFarland Park, February)	\$1,024.04
Miller, Reid (entertainment at spring festival)	\$300.00
Mills Fleet Farm (batteries for DeWalt drills; pullover sweatshirt - JH)	\$193.99
Nevada Ace Hardware (salt pellets)	\$12.48
Oriental Trading Company (supplies for nature camps & geocache egg hunt)	\$189.36
Place, Erica (reimbursement for supporters recognition dinner awards)	\$278.38
Portable Pro (portable restroom rentals - March)	\$395.00
Prairie Moon Winery (balance for banquet hall & linen rentals - supporters appreciation dinner)	\$340.00
Prairie Rivers of Iowa (agreement to develop and install watershed signs--moved from FY19)	\$22,031.00
Schuling Hitch Co. (back up alarms & installation on vans #21 & #28)	\$267.76

Sears Commerical One (sockets and miscellaneous tools - SRU shop)	\$43.89
Sign Pro (campsite signs - Dakins Lake & Hickory Grove)	\$2,156.25
Staples (Logitech mouse, batteries, copy paper, pens, construction paper, clip boards, shelves)	\$100.69
Story County Extension (50% of profit from Winging It Day camp co-sponsorship with SCC)	\$210.00
Theisen's (\$222.21)	
- 2/20/18 - fuses & switches, batteries, motor cleaner - ICU	\$41.93
- 20/20/18 - drill bits & trip holders; pliers - SRU shop	\$53.10
- 2/28/18 - chains for trailers - SRU shop	\$79.96
- 3/5/18 - epoxy for pickup #6 - SRU	\$4.79
- 3/6/18 - safety absorbent - shop floors	\$11.98
- 3/7/18 - tools for Dakins showerhouse	\$26.96
- 3/8/18 - bulb for license plate - #6	\$3.49
Thomas Bus Sales (6x12 enclosed trailer for trails and volunteer events)	\$2,950.00
Threshold Learning Center (meals for April 3, 2018 OWLS program)	\$277.50
Van Wall Equipment (\$1,211.72)	
- 2/27/18 - hydraulic links for JD6310 tractor - ICU	\$77.39
- 2/27/18 - chain, bar oil for chain saws - ICU	\$24.55
- 2/27/18 - hydraulic links for JD6310 tractor (returned for credit)	(\$77.39)
- 3/1/18 - Hydraulic and oil filters; oil - SRU	\$286.30
- 3/2/18 - chainsaw oil; link ends for JD5510 - SRU	\$130.81
- 3/5/18 - guides, file packs - chainsaw; safety glasses - SRU	\$100.83
- 3/5/18 - hydraulic links - log splitter	\$21.12
- 3/12/18 - pin fasteners & links - JD5510 loader	\$232.07
- 3/15/18 - spark plugs, carburetor & choke cleaner for sprayers - ICU	\$18.12
- 2/21/18 - spark plug, oil for brush mower	\$10.67
- 3/15/18 - diagnose JD5510 tractor not coming out of park; ordered new push/pull cable	\$387.25
Van Waus, Jolene (reimbursement for campground reservation sign holders paid by credit card)	\$478.40
Verizon Wireless (internet service for Toughbooks, February)	\$160.04
Waage, Elizabeth (reimbursement for program supplies)	\$46.04
Wal-Mart (supplies for various EE programs; animal care)	\$61.57
Waste Management (garbage service for March)	\$1,545.61
Wiemold, Ryan (reimbursement for parking at ISAC)	\$8.00

PURCHASES/SERVICES FOR CONSERVATION CENTER (FACILITIES MANAGEMENT)

A&M Laundry Services (laundry services for rugs - February)	\$137.34
Border States Industries (electrical supplies)	\$43.88
Carpet One Floor & Home (new flooring in mpr)	\$5,481.86
Iowa DOT (trash bags)	\$51.64
Mechanical Comfort (installation of Solidyne monitor)	\$8,975.00
O'Donnell Hardware (drill bit)	\$37.99
Orkin (pest control)	\$65.00
Strauss Security Solutions (face plate for office entry door)	\$78.00

Sub-total (12.1% of budgeted expenses of \$660,190)

\$79,981.56

TRUST FUND (73000)

Amazon.com (sun shade & hardware - nature playscape at McFarland Park)	\$75.07
Menard's/Ankeny (flag pole, block - Dakins Lake)	\$1,150.60

Sub-total (<1% of budgeted expenses of \$165,300--amended) \$1,225.67

CAPITAL ACCOUNTS (10220)

Coleman Moore Co. (sediment log & erosion mat - Robison Acres/fish habitat grant project)	\$282.00
Conley's Trucking (delivery of 37.43 tons of rock - Robison Acres/fish habitat grant project)	\$241.80
Martin Marietta (37.43 tons 1 1/2" road stone - Robison Acres/fish habitat grant project)	\$624.24
Northern Tools (concrete screed assembly; 8 and 14 foot screed boards - HG shop extension)	\$1,503.97

Sub-total (<1% of budgeted expenses of \$1,164,744-amended) \$2,652.01

TOTAL CONSERVATION CLAIMS \$83,859.24

TIF (32000)

Earl May Seed & Nursery (rooting powder for live stakes at TELC)	\$69.90
GateHouse Media Iowa Holdings (notice of public hearing - TELC phase II)	\$38.79
Nevada Ace Hardware (twine for willows at TELC)	\$14.39

Sub-total - Tax Increment Financing \$123.08

IRVM CLAIMS - March 9 - April 4, 2018

Alliant Energy (electrical service at IRVM shop, February)	\$169.80
Amazon.com (batteries & charger for IRVM camera)	\$23.17
Aureon (phone service at IRVM office, March)	\$36.96
Chitty Garbage (2 yard bin rental, March)	\$11.00
Ecolab Pest Elimination (monthly pest control - 2/7-3/8/18)	\$79.83
Electronic Engineering (two-way radio service - April)	\$39.00
Heartland Ag (parts to convert sprayer for Kubota)	\$210.72
Iowa Regional Utilities Assoc. (water usage for Feb/Mar)	\$20.97
Lowe's (part for hole saw)	\$10.44
Martin Marietta (26.43 tons 1" road stone - shop)	\$388.52
McFarland Clinic (hearing test - Kooiker)	\$31.00
Nevada Ace Hardware (label tape and bullet discs)	\$10.05
R&M Automotive (replace ball joints; alignment; tire rotation; backup alarm - #50)	\$1,320.12
Theisen's (\$112.66)	
- 2/23/18 - dropcloth; spray paint - MX7 mower	\$19.97
- 3/5/18 - sockets	\$12.99
- 3/5/18 - bolts for MX7 mower; adapter, drive extension	\$32.71
- 3/13/18 - ball mount for #51 hitch	\$46.99
Truck Equipment, Inc. (LED strobe light & installation onf Kubota UTV)	\$468.00
Tumble Drum Ind. (50% down payment on 110 gallon seed mix, double action common steel)	\$4,336.75
Van Wall Equipment (\$132.59)	
- 3/2/18 - spray paint for MX7 mower	\$30.27
- 3/12/18 - spray paint for MX7 mower	\$8.29
- 3/13/18 - spray paint for MX7 mower	\$18.19
- 3/22/18 - bolts, washers, lock nuts for MX7 mower	\$75.84
Verizon Wireless (service for internet hot spot, 3/16/18 -4/15/18)	\$55.08
Windstream Communications (phone service at Engineer's building, 2/7-3/6)	\$13.67

TOTAL IRVM CLAIMS (6.9% of budgeted expenses of \$108,460)**\$7,470.33**

STORY COUNTY CONSERVATION - REVENUE BY MONTH - FY18

Description	Jul 17	Aug 17	Sep 17	Oct 17	Nov 17	Dec 17	Jan 18	Feb 18	Mar 18	Apr 18	May 18	Jun 18	YTD REVENUE	BUDGETED FY18
Land Rent	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				\$0.00	\$0
Bldg. Rents (MP Room)	\$930.00	\$285.00	\$850.00	\$110.00	\$700.00	\$0.00	\$870.00	\$525.00	\$0.00				\$4,270.00	\$5,000
Miscellaneous	\$40.80	\$27.00	\$4,338.90	\$32.55	\$381.79	\$916.30	\$1,550.00	\$78.86	\$28.98				\$7,395.18	\$6,000
State Payments (new category)	---	---	---	---	\$0.00	\$15,000.00	\$150,000.00	\$0.00	\$0.00				\$165,000.00	\$0
Other State Grants	\$0.00	\$0.00	\$1,275.00	\$0.00	\$1,275.00	\$0.00	\$0.00	\$0.00	\$575.00				\$3,125.00	\$826,850
Watershed Impr. (HG) - IDNR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				\$0.00	\$0
Watershed Impr. (HG) - IDALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				\$0.00	\$0
Env. Education Fees	\$662.50	\$5,014.75	\$5,373.25	\$1,081.75	\$1,064.00	\$72.50	\$432.25	\$777.00	\$2,193.00				\$16,671.00	\$32,000
Boat Rentals	\$1,835.00	\$980.00	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				\$3,015.00	\$5,000
Rec. Fac. Rents (lodges/shelters)	\$51.00	\$395.00	\$325.00	\$120.00	\$270.00	\$0.00	\$470.00	\$85.00	\$50.00				\$1,766.00	\$4,650
Other Rec. Fees (Waterfront)	\$1,031.00	\$375.00	\$112.00	\$386.15	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				\$1,904.15	\$2,400
Firewood	\$219.00	\$189.00	\$354.00	\$105.00	\$93.00	\$0.00	\$0.00	\$0.00	\$0.00				\$960.00	\$250
Fuel Tax Refunds	\$0.00	\$2,952.45	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				\$2,952.45	\$3,000
Boat Titling Fees	\$240.00	\$140.00	\$125.00	\$55.00	\$45.00	\$40.00	\$40.00	\$15.00	\$20.00				\$720.00	\$1,000
Sub-total - Gen. Rev.	\$5,009.30	\$10,358.20	\$12,953.15	\$1,890.45	\$3,828.79	\$16,028.80	\$153,362.25	\$1,480.86	\$2,866.98	\$0.00	\$0.00	\$0.00	\$207,778.78	\$886,150
REAP per co/capita	\$0.00	\$0.00	\$0.00	\$28,774.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				\$28,774.00	\$37,500
REAP, Interest	\$26.54	\$26.94	\$26.95	\$27.68	\$42.87	\$41.51	\$42.91	\$46.37	\$48.37				\$330.14	\$250
REAP - Other state grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$13,167.28	\$0.00				\$13,167.28	\$0
Sub-total - REAP	\$26.54	\$26.94	\$26.95	\$28,801.68	\$42.87	\$41.51	\$42.91	\$13,213.65	\$48.37	\$0.00	\$0.00	\$0.00	\$42,271.42	\$37,750
Camping - Hickory Grove	\$11,888.90	\$23,818.00	\$14,010.98	\$13,752.25	\$97.00	\$0.00	\$0.00	\$0.00	\$0.00				\$63,567.13	\$93,000
Camping - Dakins Lake	\$3,876.00	\$8,739.00	\$7,282.00	\$3,879.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				\$23,776.00	\$45,000
Camping - Other	\$14.00	\$100.00	\$74.00	\$10.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				\$198.00	\$0
Sub-total - Cons. Resrv	\$ 15,778.90	\$ 32,657.00	\$21,366.98	\$ 17,641.25	\$ 97.00	\$ -	\$ -	\$0.00	\$ -	\$ -	\$ -	\$ -	\$87,541.13	\$138,000
FOC Donations-Misc.	\$350.00	\$348.23	\$3,080.00	\$600.00	\$4,600.00	\$5,148.00	\$1,005.00	\$0.00	\$1,411.30				\$16,542.53	\$15,000
FOC Donations-Leui	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				\$0.00	\$115,000
Partners	\$655.00	\$1,015.00	\$485.00	\$2,655.00	\$1,395.00	\$1,760.00	\$2,420.00	\$1,685.00	\$2,060.00				\$14,130.00	\$17,000
Easements (new category)	---	---	---	---	\$1,172.64	\$25.00	\$0.00	\$0.00	\$0.00					
FOC, Interest	\$406.07	\$400.39	\$386.76	\$400.60	\$414.39	\$386.19	\$402.69	\$443.32	\$401.15				\$3,641.56	\$4,000
Grants	\$0.00	\$3,250.00	\$3,625.00	\$1,999.00	\$20,731.00	\$0.00	\$0.00	\$0.00	\$0.00				\$29,605.00	\$0
Sub-total Trust Funds	\$1,411.07	\$5,013.62	\$7,576.76	\$5,654.60	\$28,313.03	\$7,319.19	\$3,827.69	\$2,128.32	\$3,872.45	\$0.00	\$0.00	\$0.00	\$65,116.73	\$151,000
TOT. CONS. REVENUE	\$22,225.81	\$48,055.76	\$41,923.84	\$53,987.98	\$32,281.69	\$23,389.50	\$157,232.85	\$16,822.83	\$6,787.80	\$0.00	\$0.00	\$0.00	\$402,708.06	\$1,212,900
		Op ReLeaf - \$3,250	Dkns Lift Stn - \$4,000	REAP/co - \$7,296	Water Trail - \$1,275	WPP - \$12,000	Stream Mit-\$150,000	REAP CEP #2	WDG - RWA					
			Water Trail - \$1,275	REAP/cap. -\$21,478	Op ReLeaf - \$20,731	Creel Clerk-\$3000								
			Op ReLeaf - \$,3625	Op ReLeaf - \$1,999										
IRVM Miscellaneous	\$1,427.16	\$0.00	\$221.00	\$0.00	\$219.00	\$0.00	\$505.92	\$69.00	\$0.00				\$2,442.08	\$1,920
Sale of Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				\$0.00	\$0
Drainage Dist. Services	\$0.00	\$3,494.01	\$617.69	\$1,964.73	\$0.00	\$0.00	\$0.00	\$4,095.62	\$0.00				\$10,172.05	\$25,000
Other State Grants	\$2,040.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				\$2,040.00	\$16,280
Weed Violations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$110.76	\$0.00	\$0.00	\$0.00				\$110.76	\$100
Fuel Tax Refunds	\$0.00	\$710.91	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				\$710.91	\$1,000
TOT. IRVM REVENUE	\$3,467.16	\$4,204.92	\$838.69	\$1,964.73	\$219.00	\$110.76	\$505.92	\$4,164.62	\$0.00	\$0.00	\$0.00	\$0.00	\$15,475.80	\$44,300

FY18 CONSERVATION BUDGET UPDATE - AS OF 4/5/18; 80% of budget--claims paid through 4/19; payroll paid through 4/6/18

ACC'T NO.	ACCOUNT DESCRIPTION	AMOUNT BUDGETED	% USED	SUB-TOTALS REMAINING	TOTAL AMOUNT REMAINING	TARGETED DATE COMPL. BY/DATE
(01000-06999):						
100-22-52	Salaries - Bargaining Unit Staff (\$483,995.20 @ 95%)				\$105,180.22	
	Administration (1 FTE)	\$33,684.72	81%	\$6,452.72		
	Environmental Education (5 FTE)	\$196,403.76	80%	\$38,335.76		
	Rangers (1 FTE) - SPR currently in Non-Bargaining \$	\$51,669.82	74%	\$13,573.82		
	Field Staff (6.0 FTE)	\$229,706.96	80%	\$46,613.36		
	Extra/salary adjustments	\$204.56	0%	\$204.56		
100-22-52	Salaries - Non-Bargaining Unit Staff (\$403,479.70 @ 95%)				\$58,286.90	
	Administration (2 FTE)	\$130,368.80	81%	\$24,370.40		
	Environmental Education (1 FTE)	\$55,739.58	81%	\$10,597.18		
	Rangers (2 FTE)	\$90,828.36	82%	\$16,422.28		
	Parks Superintendent (1 FTE)	\$54,699.16	89%	\$6,202.76		
	Extra/salary adjustments	\$694.28	0%	\$694.28		
100-22-53	Salaries - Extra Help (\$86,715)				\$34,938.17	
	Park Aides/ICU (4) 2,240 hrs x \$10.50--14 wks	\$25,200.00	56%	\$11,010.98		
	Park Aides/SRU (3) 1,800 hrs x \$10.50--15 wks	\$18,900.00	63%	\$6,974.62		
	Nat. Resource Aide (3) 1,800 hrs x \$10.75--15 wks	\$12,900.00	43%	\$7,296.74		
	Park Ranger Aide (1) 600 hrs x \$10.50--15 wks	\$6,300.00	63%	\$2,344.12		
	Summer Naturalists (2) 1040 hrs x \$10.50--13 wks	\$11,760.00	55%	\$5,294.60		
	Waterfront Aides (4 p-t) 594 hrs x \$9.00--15 wks	\$5,355.00	72%	\$1,473.74		
	Park Aide/ISU Research Park (1) 520 hrs x \$10.50--15 wks	\$6,300.00	91%	\$543.37		
104-22	Overtime Pay	\$5,000.00	93%	\$357.21	\$357.21	
106-22	Taxable Fringe Benefits	\$3,500.00	97%	\$97.68	\$97.68	
2000-110-22	FICA	\$74,100.00	74%	\$19,452.92	\$19,452.92	
2000-111-22	IPERS	\$80,000.00	77%	\$18,115.29	\$18,115.29	
2000-113-22	Employer's Flex Benefits	\$33,200.00	75%	\$8,353.70	\$8,353.70	
2000-114-22	Employee's Insurance	\$144,700.00	80%	\$28,732.75	\$28,732.75	

*****	Sub-total Salaries & Benefits	\$1,271,215.00	78%	\$273,514.84	\$273,514.84	
126-22	Conservation Board Expenses (\$2,500)	\$2,500.00	40%	\$1,499.72	\$1,499.72	
215-22	Shop Supplies (\$8,100)				\$529.81	
	Miscellaneous shop supplies	\$6,000.00	95%	\$314.10		
	Tools & Equipment					
	1) Compound miter saw	\$900.00	100%	\$2.00		Completed 8/17
	2) Cabinet for flammable gas	\$1,200.00	82%	\$213.71		Completed 11/17
223-22	Environmental Education (\$49,630)				\$19,019.47	
	Public programming	\$13,000.00	97%	\$423.57		
	Wild Women of the Woods	\$1,000.00	63%	\$373.52		
	Spring & Fall Festivals	\$5,000.00	19%	\$4,068.81		
	Supplies, subscriptions	\$9,000.00	49%	\$4,601.00		
	Outreach events for invasive species training	\$600.00	0%	\$600.00		
	On-Cell fees	\$1,430.00	100%	\$5.00		
	Prairie Horizons newsletter	\$11,000.00	97%	\$347.57		
	Outreach media toolkit	\$7,000.00	0%	\$7,000.00		
	Lobby display update	\$300.00	0%	\$300.00		
	Metal rubbing plates for GPS	\$800.00	0%	\$800.00		
	Story Walk Project	\$500.00	0%	\$500.00		
232-22	Custodial Supplies (\$9,100)				\$4,533.14	
	Cleaning supplies for conservation center	\$5,300.00	48%	\$2,759.01		
	New equipment/repair	\$1,000.00	0%	\$1,000.00		
	Laundry services	\$2,000.00	69%	\$624.13		
	Pest Control	\$800.00	81%	\$150.00		
241-22	Equipment Parts and supplies (\$55,500)				\$18,641.67	
	General repairs - McF only	\$22,000.00	37%	\$13,866.82		
	Fire & security alarms	\$1,000.00	35%	\$652.60		
	Keyless entry & monitoring	\$1,000.00	235%	-\$1,352.79		
	Carpet replacement	\$18,000.00	95%	\$950.04		
	Duct replacement in MPR	\$8,000.00	0%	\$8,000.00		
	Solidyne upgrade - HVAC	\$5,500.00	163%	-\$3,475.00		
250-22	Vehicle Fuels & Maintenance (\$65,300)				\$19,073.30	
	General Maintenance/repairs	\$30,000.00	67%	\$9,928.10		
	Vehicle fuel	\$35,300.00	74%	\$9,145.20		

260-22	Office/Administration (\$18,100)	-----			\$11,745.42	
	Office supplies (including copier costs)	\$8,000.00	56%	\$3,488.13		
	Stationery supplies (Partners)	\$1,000.00	0%	\$1,000.00		
	Dues/memberships/subscriptions/notices	\$5,000.00	30%	\$3,498.29		
	ArcView license/maintenance fees	\$900.00	0%	\$900.00		
	ArcView additional license	\$1,200.00	0%	\$1,200.00		
	Transaction fees for on-line registrations	\$2,000.00	17%	\$1,659.00		
292-22	Recreational Supplies (\$5,500)	-----			\$2,837.25	
	Supplies	\$2,500.00	58%	\$1,038.52		
	Food and provisions - HG Beach	\$2,000.00	53%	\$936.43		
	Canoe paddles	\$500.00	28%	\$362.30		
	Boat lift at Hickory Grove	\$500.00	0%	\$500.00		
294-22	Uniforms & Equipment (\$15,800)	-----			\$672.98	
	Permanent staff (\$75-\$200/position)	\$2,500.00	39%	\$1,524.67		
	Summer staff t-shirts & hats	\$1,000.00	17%	\$832.20		
	Safety-toed shoes (10 staff @\$200)	\$2,000.00	42%	\$1,165.48		
	Law Enforcement Equipment:					
	Ammunition & targets	\$1,600.00	96%	\$57.36		completed
	Embroidered logos on uniforms	\$500.00	0%	\$500.00		
	Laptops; stands; cradle	\$6,300.00	184%	-\$5,306.73		+ other LE purchases
	Body camera	\$1,600.00	0%	\$1,600.00		
	Radio earpieces	\$300.00	0%	\$300.00		
308-22	Health & Safety (\$4,000)	-----			\$857.12	
	Supplies, Hep B shots, drug tests, hearing tests	\$2,500.00	120%	-\$502.88		
	Equipment; CPR & safety training	\$1,500.00	9%	\$1,360.00		
383-22	Volunteer Management (\$4,300)	-----			\$3,072.57	
	Supplies for recruitment & training	\$3,300.00	37%	\$2,072.57		
	T-shirts for volunteers	\$1,000.00	0%	\$1,000.00		
411-22	Marketing (\$5,500)	-----			\$3,568.74	
	In-house brochures, advertising, memberships	\$3,200.00	60%	\$1,268.74		
	ISU Career Fair registration fee	\$300.00	0%	\$300.00		
	Partners magnets	\$200.00	0%	\$200.00		
	Advertising for festivals	\$1,800.00	0%	\$1,800.00		
412-22	Postage & Mailing (\$4,000)	\$4,000.00	58%	\$1,698.28	\$1,698.28	

414-22	Communication Services (\$29,400)	-----			\$5,032.42	
	Phone service at McFarland Park	\$9,600.00	78%	\$2,108.18		
	Phone service - add. ISU RP staff	\$240.00	0%	\$240.00		
	Phone service at Hickory Grove Park	\$1,200.00	86%	\$163.08		
	Broadband service for McFarland & Hickory	\$12,300.00	83%	\$2,055.60		
	Two-way radio service	\$2,600.00	98%	\$65.00		
	Internet service for Toughbooks	\$1,440.00	201%	-\$1,459.44		
	Internet service for NRS laptop	\$660.00	0%	\$660.00		
	IA Systems billing - electronic citations	\$1,200.00	0%	\$1,200.00		
422-22	Education & Training (\$11,110)	-----			\$1,893.35	
	Permanent staff - \$500 x 19 staff	\$9,500.00	88%	\$1,117.71		
	All-staff training	\$1,500.00	17%	\$1,248.64		
	CDL & pesticide applicator training/testing fees	\$110.00	530%	-\$473.00		CDL testing (Home) - \$350
430-22	Utilities (\$76,020)	-----			\$31,638.74	
	Water - McFarland & Dakins primitive	\$2,500.00	55%	\$1,134.62		
	Water & Sewer - Hickory Grove - after lift station	\$6,500.00	36%	\$4,166.31		
	Water & Sewer - Dakins Lake	\$6,000.00	16%	\$5,056.86		
	LP - CC, ranger residences, shops	\$8,250.00	1%	\$8,178.00		
	Electricity - McFarland Park	\$10,170.00	73%	\$2,706.18		
	Electricity - Indian Creek Unit	\$25,000.00	79%	\$5,194.05		
	Electricity - Dakins Lake	\$9,500.00	80%	\$1,891.33		
	Utilities - ISU Research Park	\$6,600.00	73%	\$1,811.39		
	Electricity - Trail lighting	\$1,500.00	0%	\$1,500.00		
440-22	Grounds Maintenance (\$81,750)	-----			\$33,446.81	
	General maintenance	\$6,000.00	161%	-\$3,632.50		
	General maintenance - ISU RP	\$5,000.00	14%	\$4,301.97		
	Gravel	\$12,000.00	88%	\$1,422.22		
	Calcium chloride, Peterson & Hickory Grove	\$2,000.00	75%	\$500.00		2nd 2017 application
	Calcium chloride - Dakins	\$4,000.00	31%	\$2,750.00		
	Picnic table repairs, standing and ground grills	\$1,200.00	0%	\$1,200.00		
	Signs & posts	\$4,500.00	98%	\$100.05		
	Machinery Equip. Rental	\$750.00	91%	\$65.00		
440-22 (cont.)	Soil Cons./Tile Maint./Watershed cost share	\$4,200.00	70%	\$1,275.59		
	Chemicals	\$5,500.00	42%	\$3,216.07		
	Farm Operations (seed, shrubs, trees)	\$1,000.00	91%	\$89.36		
	Wildlife nesting structures	\$500.00	113%	-\$67.27		
	Fencing, maintenance, & repairs	\$1,000.00	5%	\$952.62		
	Grounds Maintenance (continued)					

	1) Landscaping at H.G. flag pole	\$600.00	0%	\$600.00	
	2) Limestone trail expansion @ HG	\$2,500.00	100%	\$10.87	Completed Aug 2017
	3) Expand parking pads at Dakins	\$500.00	145%	-\$223.95	
	4) Emerald Ash Borer plans for HG	\$3,500.00	0%	\$3,500.00	
	5) Improve roads at Dakins Lake	\$24,000.00	28%	\$17,284.49	
	6) Replace steps at Snow Bunting & McF	\$3,000.00	114%	-\$409.73	Completed Aug 2017
Unbudgeted	Material for trails steps - McFarland (\$4,660)	\$0.00	---	-\$3,987.98	Moved from FY19
Unbudgeted	Posts and hardware for watershed signs (\$4,500)	\$0.00	---	\$4,500.00	Moved from FY19
441-22	Building Maintenance (\$43,250)	-----			-\$4,345.09
	Cleaning and sanitary supplies	\$3,000.00	82%	\$529.92	
	Garbage service	\$18,000.00	92%	\$1,527.55	
	Portable toilet rentals	\$10,000.00	81%	\$1,935.00	
	Addl. supplies and garbage - Dakins Lake	\$1,500.00	43%	\$860.00	
	Building repairs/maintenance (general)	\$4,250.00	287%	-\$7,936.65	H2O heater - HG shop \$3650
	1) Alarm system at HG residence	\$1,500.00	23%	\$1,152.60	
	2) Concrete approach at ISU RP residence	\$500.00	368%	-\$1,341.78	Completed
	3) Finish basement at ISU RP residence	\$4,500.00	124%	-\$1,071.73	
444-22	Equipment Rent/Maintenance--copier lease/usage (\$0)	\$0.00	---	-\$2,465.87	-\$2,465.87 Budgeted in 260-22
471-22	Contractual Labor (\$62,540)	-----			-\$11,712.43
	1) Hickory campgrnd attendant-\$240/wk x 30 wks	\$7,200.00	70%	\$2,160.00	
	2) Dakins campgrnd attendant-\$240/wk x 30 wks	\$7,200.00	66%	\$2,468.57	
	3) Sensitive Areas Inventory Update	\$26,250.00	62%	\$10,050.00	
	4) Water quality monitoring	\$3,500.00	270%	-\$5,950.00	+\$6,000 creel clerk
	5) CCI crew - replace steps	\$5,040.00	83%	\$840.00	Completed
	6) CCI crew - NRS work	\$5,040.00	83%	\$840.00	Completed
	7) CCI crew - maintain restoration projects	\$7,560.00	111%	-\$840.00	Completed
	8) Breeding bird survey at Carroll & Jordan	\$750.00	0%	\$750.00	
Unbudgeted	Prairie Rivers (watershed signs & installation - \$35,500)	\$0.00	---	-\$22,031.00	moved from FY19
623-22	Taxes, Leases, Easements (\$150)	\$150.00	56%	\$66.00	\$66.00
633-22	New Equipment (\$108,800)	-----			\$87,934.60
	1) New tractor - replace JD6310	\$56,500.00	0%	\$56,500.00	
	2) Rotary cutter - ICU	\$5,600.00	96%	\$222.60	Completed 10/17
	3) Rotary cutter - SRU	\$5,600.00	106%	-\$327.40	Completed 10/17
	4) Spray rig for HG truck	\$4,100.00	115%	-\$627.65	Completed 8/17
	5) Snow plow mount for pickup #8	\$2,000.00	94%	\$117.05	Completed 11/17
	6) New pickup - replace NRS truck	\$35,000.00	0%	\$35,000.00	

Unbudgeted	7) Enclosed trailer (\$3,250)	\$0.00	---	-\$2,950.00		moved from FY19
Unbudgeted	8) Finish mowers -2 (\$22,000)	\$0.00	---	\$0.00		moved from FY19
Unbudgeted	9) UTV (\$13,000)	\$0.00	---	\$0.00		moved from FY19
Unbudgeted	10) Pickup (\$42,000)	\$0.00	---	\$0.00		moved from FY19
Unbudgeted	11) Skid loader (\$53,000)	\$0.00	---	\$0.00		moved from FY19
*****	Sub-Total Operating Expenses	\$660,190.00	65%	\$229,238.00	\$229,238.00	
	CAPITAL ACCOUNTS					
10210...	CONSERVATION LAND ACQUISITION (\$417,000)				\$417,000.00	
601-22	Jordan Acres (payments to INHF)	\$110,000.00	0%	\$110,000.00		
	Jordan Acres (IDNR Habitat Stamp)	\$307,000.00	0%	\$307,000.00		
10220...	OTHER CAPITAL PROJECTS					
610-22	Buildings & Equipment (\$300,380)				\$264,749.45	
	1) Praeri Rail Trail extension to Dakins Lake	\$207,380.00	0%	\$207,380.00		
	2) Hickory Grove residence garage	\$12,500.00	108%	-\$1,033.87		Completed
	3) Enclose pole shed - HG shop	\$17,500.00	9%	\$15,996.03		
	4) Kiosk and monuments - HG Park entrance	\$20,000.00	103%	-\$592.71		Completed
	5) Replace sidewalks -McF center	\$18,000.00	0%	\$18,000.00		
	6) HOINT - planning for paving Phase I	\$25,000.00	0%	\$25,000.00		
624-22	Watershed Improvement Hickory Grove				\$169,140.00	Amended 8/31/17 - +\$170K
	HG Shoreline Stabilization Project (Amended 8/31/17)	\$170,000.00	1%	\$169,140.00		
625-22	Wildlife Habitat Grants				\$583.00	
	Wildlife Diversity Grant - Robison restoration project	\$3,300.00	82%	\$583.00		Completed 2/18
628-22	Water Trail Grants				\$30,033.42	
	Peterson Park & Cambridge Pond Access Improvements	\$46,414.00	35%	\$30,033.42		Amended 8/31/17
629-22	Fish Habitat Grants				\$4,005.61	
	Robison Wildlife Acres Pond	\$68,000.00	94%	\$4,005.61		Nearing completion - 1/18
640-22	ISU Research Park				\$159,650.00	
	Stream mitigation - greenbelt park	\$159,650.00	0%	\$159,650.00		
*****	Sub-Total Capital Accounts	\$1,164,744.00	10%	\$1,045,161.48	\$1,045,161.48	
(23000)	REAP				-\$1,344.00	
...223-22	REAP CEP Grants	\$0.00	---	-\$1,344.00		Completed

...440-22	Grounds Maintenance (Dakins Lake Expansion)	\$0.00	---	\$0.00		
*****	Sub-Total REAP	\$0.00	0%	-\$1,344.00	-\$1,344.00	
(68000)	CONSERVATION ACQ. & CAPITAL PROJECTS	-----			\$161,000.00	
...10210-610	Buildings & Equipment					
	1) Sewer Replacement Phases I, HG Park	\$161,000.00	0%	\$161,000.00		
*****	Sub-Total Conservation Reserve	\$161,000.00	0%	\$161,000.00	\$161,000.00	
(73000)	TRUST FUND					
...221-22	Myers Scholarship	\$0.00	0%	\$0.00	\$0.00	
...223-22	Env. Ed. Supply/Friends of Cons.	-----			\$23,289.05	
	- Miscellaneous	\$50,000.00	60%	\$19,989.05		
	- Partners photo contest	\$300.00	0%	\$300.00		
	- Partners youth service projects	\$3,000.00	0%	\$3,000.00		
...10210-601	Land Acquisition (Jordan Family Wildlife Area)	\$40,000.00	0%	\$40,000.00	\$40,000.00	
...10210-610	Buildings & Equipment - HG showerhouse	\$72,000.00	99%	\$829.75	\$829.75	Completed/Amended 8/31/17
*****	Sub-Total Trust Fund	\$165,300.00	61%	\$64,118.80	\$64,118.80	
	TOTALS - FY18	\$3,422,449.00	48%	\$1,771,689.12	\$1,771,689.12	

FY18 IRVM BUDGET UPDATE - as of 4/5/18; 80% of budget--claims paid through 4/19; payroll paid through 4/6

ACC'T NO.	ACCOUNT DESCRIPTION	AMOUNT	%	SUB-TOTALS	TOTAL AMOUNT	COMMENTS
		BUDGETED	USED	REMAINING	REMAINING	
(11000-06010):						
100-24-05	Salaries - Bargaining Staff	\$36,400	81%	\$7,014.40	\$7,014.40	
100-24-09	Salaries - Extra Help				\$7,070.11	
	- Summer 2017; Spring & Summer 2018	\$17,380	63%	\$6,469.12	---	
	- Drainage District (480 hrs)	\$5,280	89%	\$600.99	---	
100-24-52	Salaries - Staff	\$51,750	80%	\$10,557.73	\$10,557.73	
104-24	Overtime Pay	\$600	13%	\$524.06	\$524.06	
106-24	Taxable Fringe Benefits	\$970	78%	\$209.84	\$209.84	
110-24	FICA	\$8,700	75%	\$2,156.08	\$2,156.08	
111-24	IPERS	\$10,000	64%	\$3,569.71	\$3,569.71	
113-24	Employer's Flex Benefits	\$3,500	79%	\$739.30	\$739.30	
114-24	Employee's Insurance	\$7,890	68%	\$2,510.52	\$2,510.52	
	Sub-total Salaries & Benefits	\$142,470	76%	\$34,351.75	\$34,351.75	
202-24	Chemicals	\$6,000	89%	\$641.88	\$641.88	
204-24	Seed (\$26,000)				\$3,976.54	
	- 30 AC diverse seed mix (will apply for LRTF)	\$9,000	0%	\$8,972.14		
	- 10 AC permanent seed, cool season	\$2,000	106%	-\$123.80		
	- Mulch and tackifier, erosion control products	\$8,000	161%	-\$4,891.50		
	- Crop and stabilizer seed	\$1,000	98%	\$19.70		
215-24	Shop Supplies				-\$443.83	
	Tools and equipment	\$900	152%	-\$463.65		
	- Parts cleaning station	\$200	90%	\$19.82		
250-24	Vehicle Fuels & Maintenance (\$17,850)				-\$1,344.67	
	Fuel - 2,250 gal. gas; 1,400 gal. diesel	\$8,850	68%	\$2,812.76		
	Repairs & maintenance	\$6,400	198%	-\$6,262.75		
	- hydroseeder tires, lights	\$2,000	7%	\$1,860.19		
	- JD25A flail mower--rebuild parts	\$300	97%	\$8.68		
	- 12V auxiliary hookup for pickup #50	\$300	21%	\$236.45		
260-24	Office Supplies				\$695.00	
	Educational materials, envelopes, letterhead	\$300	52%	\$145.00		
	1 ArcView, 1 ArcPad license	\$550	0%	\$550.00		

FY18 IRVM BUDGET UPDATE - as of 4/5/18; 80% of budget--claims paid through 4/19; payroll paid through 4/6

294-24	Uniforms & Equipment				\$550.83
	- SCC shirts, outerwear, and boot reimbursement	\$800	35%	\$517.69	
	- SCC shirts & hats for seasonal staff	\$50	34%	\$33.14	
308-24	Health & Safety	\$450	223%	-\$552.20	-\$552.20
412-24	Postage & Mailing	\$50	0%	\$50.00	\$50.00
414-24	Communication Services				\$481.67
	Office phone service	\$570	87%	\$72.68	
	Two-way radio service, batteries, repairs	\$430	91%	\$40.00	
	Hot spot - 12 mos@\$50; slingshot - 6 mos@\$50	\$900	59%	\$368.99	
422-24	Education & Training				\$89.25
	Permanent staff - \$500 x 2	\$1,000	108%	-\$75.75	
	Seasonal employees	\$200	18%	\$165.00	
430-24	Utilities	\$2,500	121%	-\$536.66	-\$536.66
452-24	Machinery & Equipment Rental	\$500	0%	\$500.00	\$500.00
471-24	Contract Services	\$25,000	101%	-\$172.03	-\$172.03
610-24	Buildings & Equipment				\$531.36
	- Gravel & herbicide; gen. maint.; pest control	\$2,000	84%	\$323.76	
	- Dumpster @ IRVM shop - rental & service x 6	\$360	42%	\$207.60	
633-24	Equipment & Machinery	\$0	---	\$0.00	\$0.00
633-24-24	Equipment & Machinery - LRTF grants				\$3,200.95
	- 90 gal. storage cabinet for flammable liquids	\$850	100%	-\$2.38	
	- Kubota UTV	\$20,000	97%	\$540.08	
	- Seed mixer/tumbler	\$7,000	62%	\$2,663.25	
	Sub-Total Operating Expenses	\$108,460	93%	\$7,668.09	\$7,668.09
	TOTAL FY18 BUDGET	\$250,930	83%	\$42,019.84	\$42,019.84

STORY COUNTY CONSERVATION
BID PURCHASING FORM

Employee requesting bid: Luke Feilmeier

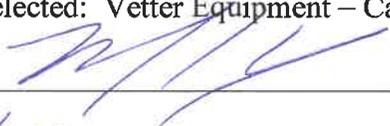
Item(s) description: Replacement Tractor – see attached spec sheet

Price quotes were received from the following firms:

Firm	Price/Quote
Vetter Equipment – Case IH	\$54,200.00
Rueter's – New Holland	\$55,368.60
Van Wall Equipment – John Deere	\$56,500.00

Comments: I went and test drove Case and John Deere to compare product and operability and found there to be little difference in comparison. Reuter's did provide a competitive bid, however the location of the store for parts and serviceability over the life of the tractor fails in comparison to the other two competitors. My recommendation is to purchase the Case IH and honor the low bid.

The following firm was selected: Vetter Equipment – Case IH

Purchase approved by: 

Date: 4/6/18

— CALENDAR OF EVENTS —

Date	Time	Event	Location
FEBRUARY			
Thursday, February 1	1:30 p.m.	OASC Winter Hike	Heart of Iowa Nature Trail
Saturday, February 3	10:00 a.m.	Wild Tots: Winter Wonders	McFarland Park
Thursday, February 8	1:30 p.m.	OASC Winter Hike	Sleepy Hollow Access
Tuesday, February 6	11:00 a.m.	O.W.L.S.: Portraits of Nature in Iowa	McFarland Park
Monday, February 12	5:30 p.m.	Story County Conservation Board Meeting	McFarland Park
Thursday, February 15	7:00 p.m.	Environmental Literature Club: Part 1	Wheatsfield Co-op
Saturday, February 17	7:30 p.m.	Astronomers Meeting: Hubble Space Telescope	McFarland Park
Sunday, February 18	2:00 p.m.	Lotion Bars and Lip Balm	McFarland Park
Monday, February 19	Holiday	Story County Conservation Offices Closed	
Thursday, February 22	7:00 p.m.	Story County Trails Advisory Committee Meeting	McFarland Park
Saturday, February 24	10:00 a.m.	Cocoa Picasso	McFarland Park
Saturday, February 24	1:00 p.m.	Fermenting Foods	McFarland Park
Monday, February 26	6:30 p.m.	Diversify Your Landscape and Eat Your Yard	McFarland Park
MARCH			
Thursday, March 1	6:30 p.m.	Story County Conservation <i>Partners</i> Meeting	McFarland Park
March 5 - 23		Photo Contest Submission Period	McFarland Park
Tuesday, March 6	11:00 a.m.	O.W.L.S.: Iowa River Bones	McFarland Park
Monday, March 12	9:00 a.m.	Winging It Camp	McFarland Park
Monday, March 12	5:30 p.m.	Story County Conservation Board Meeting	McFarland Park
Thursday, March 15	7:00 p.m.	Environmental Literature Club: Part 2	Wheatsfield Co-op
Saturday, March 17	7:30 p.m.	Astronomers Meeting: Telescope Optics	McFarland Park
Thursday, March 29	7:00 p.m.	Story County Trails Advisory Committee Meeting	McFarland Park
Saturday, March 31	10:00 a.m.	Geocache Egg Hunt	McFarland Park
APRIL			
Tuesday, April 3	11:00 a.m.	O.W.L.S.: Aldo Leopold	McFarland Park
Monday, April 9	5:30 p.m.	Story County Conservation Board Meeting	McFarland Park
Thursday, April 19	7:00 p.m.	Environmental Literature Club: Part 3	Wheatsfield Co-op
Saturday, April 21	10:00 a.m.	Explore Your Outdoors: Insects	McFarland Park
Saturday, April 21	7:30 p.m.	Astronomers Meeting: Solar System in 3D	McFarland Park
Sunday, April 22	1:00 p.m.	Earth Day Hike	McFarland Park
Sunday, April 22	2:00 p.m.	Spring Wildflower Hike	Robison Wildlife Acres
Thursday, April 26	7:00 p.m.	Story County Trails Advisory Committee Meeting	McFarland Park
Saturday, April 28	1:00 p.m.	Trail Enhancement and Management Day	Robison Wildlife Acres

TRAIL ENHANCEMENT AND MANAGEMENT (TEAM) DAY

Saturday, April 28, 1 - 3 p.m.

Robison Wildlife Acres (29490 632nd Ave., Nevada)

Be a part of our TEAM and help make improvements to county trail systems. All volunteers are asked to wear long sleeves, pants, and sturdy, closed-toe shoes. Bring work gloves and a water bottle. Registration is required to ensure enough tools and refreshments for everyone. This day at Robison's will focus on trail trimming and grooming. Register by 4 p.m. on Thursday, April 26.





Story County Conservation Board - McFarland Park 56461 180th St. - Ames, Iowa 50010-9451
Phone (515) 232-2516 - Fax (515)232-6989 - Email: conservation@storycounty.com
www.storycountyconservation.org

Memorandum

To: Story County Conservation Board

From: Michael D. Cox, Director

Date: April 9, 2018

Re: Consider Collective Bargaining Agreement between Story County Iowa Conservation Board and Public, Professional, and Maintenance Employees Local 2003 (Conservation Unit)

The attached Collective Bargaining Agreement has been negotiated in good faith by the County with the assistance of Chief Negotiator Jim Hanks and the PPME Local 2003. It includes only items required by the new state law. This contract would take effect on July 1, 2018 and is for a term of three years. The bargaining unit has ratified the agreement.

I urge your consideration and approval of this agreement.



COLLECTIVE BARGAINING AGREEMENT

between

STORY COUNTY, IOWA

CONSERVATION BOARD

and

PUBLIC, PROFESSIONAL & MAINTENANCE EMPLOYEES

LOCAL 2003

(CONSERVATION UNIT)

July 1, 2018 – June 30, 2021

**ARTICLE 1
RECOGNITION**

The Employer hereby recognizes the Union as the exclusive bargaining representative for wages and other terms and conditions of employment permitted by the Act for all employees of the Conservation Department, including Outreach Coordinator, Conservation Technician I & II, Vegetation Management Specialist, Natural Resources Specialist, Naturalist, Special Projects Ranger, & Administrative Assistants I & II as set forth in the Iowa Public Employment Relations Board Order of Certification Case No. 10025, dated July 28, 2015, which excludes the Director, Park Rangers, Environmental Education Coordinator, Vegetation Management Biologist, Financial Data Manager and all other employees excluded by Iowa Code section 20.4.

**ARTICLE 2
COMPENSATION**

The regular rates of pay for each classification of employees are set out in Appendix A.

Employees shall be paid every other Friday unless that Friday is a holiday, in which case the payday is the last administration business day before. The payroll cut-off day shall be the Saturday immediately preceding the payday.

The rates of pay in the salary schedule will increase by two percent (2.0%) in the first year of the Agreement, two percent (2.0%) in the second year of the Agreement and two percent (2.0%) in the third year of the Agreement.

**ARTICLE 3
DURATION**

This agreement shall be in full force and effect from July 1, 2018, to June 30, 2021.

This agreement shall continue in effect from year to year thereafter unless one of the parties seeks modification thereof. The party seeking modification shall cause a written notice to be served on the other party by October 15 of the year prior to the time when modification is desired.

In witness whereof, the parties hereto have caused this Agreement to be executed by their duly authorized representatives this ____ day of _____, 2018.

STORY COUNTY CONSERVATION

PUBLIC, PROFESSIONAL &
MAINTENANCE EMPLOYEES
LOCAL 2003, IUPAT

Chair, Conservation Board


Business Representative

Appendix A

Salary Schedule Effective July 1, 2018

Job Classification	Start	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10
Outreach Coordinator	17.00	17.34	17.69	18.04	18.40	18.78	19.15	19.53	19.92	20.32	20.73
Conservation Technician I	17.19	17.53	17.88	18.24	18.60	18.97	19.36	19.75	20.13	20.54	20.95
Conservation Technician II	19.66	20.05	20.45	20.86	21.28	21.71	22.13	22.58	23.03	23.49	23.96
Vegetation Management Specialist	17.19	17.53	17.88	18.24	18.60	18.97	19.36	19.75	20.13	20.54	20.95
Natural Resource Specialist	19.23	19.61	20.00	20.40	20.81	21.23	21.65	22.08	22.53	22.98	23.44
Naturalist	19.23	19.61	20.00	20.40	20.81	21.23	21.65	22.08	22.53	22.98	23.44
Administrative Assistant I	15.46	15.77	16.09	16.41	16.74	17.07	17.41	17.76	18.12	18.48	18.85
Administrative Assistant II	16.51	16.84	17.18	17.52	17.87	18.24	18.59	18.97	19.35	19.74	20.13

Salary Schedule Effective July 1, 2019

Job Classification	Start	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10
Outreach Coordinator	17.34	17.69	18.04	18.40	18.77	19.16	19.53	19.92	20.32	20.73	21.14
Conservation Technician I	17.53	17.88	18.24	18.60	18.97	19.35	19.75	20.15	20.53	20.95	21.37
Conservation Technician II	20.05	20.45	20.86	21.28	21.71	22.14	22.57	23.03	23.49	23.96	24.44
Vegetation Management Specialist	17.53	17.88	18.24	18.60	18.97	19.35	19.75	20.15	20.53	20.95	21.37
Natural Resource Specialist	19.61	20.00	20.40	20.81	21.23	21.65	22.08	22.52	22.98	23.44	23.91
Naturalist	19.61	20.00	20.40	20.81	21.23	21.65	22.08	22.52	22.98	23.44	23.91
Administrative Assistant I	15.77	16.09	16.41	16.74	17.07	17.41	17.76	18.12	18.48	18.85	19.23
Administrative Assistant II	16.84	17.18	17.52	17.87	18.23	18.60	18.96	19.35	19.74	20.13	20.53

Salary Schedule Effective July 1, 2020

Job Classification	Start	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10
Outreach Coordinator	17.69	18.04	18.40	18.77	19.15	19.54	19.92	20.32	20.73	21.14	21.56
Conservation Technician I	17.88	18.24	18.60	18.97	19.35	19.74	20.15	20.55	20.94	21.37	21.80
Conservation Technician II	20.45	20.86	21.28	21.71	22.14	22.58	23.02	23.49	23.96	24.44	24.93
Vegetation Management Specialist	17.88	18.24	18.60	18.97	19.35	19.74	20.15	20.55	20.94	21.37	21.80
Natural Resource Specialist	20.00	20.40	20.81	21.23	21.65	22.08	22.52	22.97	23.44	23.91	24.39
Naturalist	20.00	20.40	20.81	21.23	21.65	22.08	22.52	22.97	23.44	23.91	24.39
Administrative Assistant I	16.09	16.41	16.74	17.07	17.41	17.76	18.12	18.48	18.85	19.23	19.61
Administrative Assistant II	17.18	17.52	17.87	18.23	18.59	18.97	19.34	19.74	20.13	20.53	20.94

2018 SEASONAL STAFF SALARIES AND HIRE DATES

Name		Position	Start Date	Hourly Rate	
Christiansen	Tracy	Conservation Aide-Indian Creek Unit	4/10/18	\$11.25	2nd year
Donovan	Megan	Conservation Aide-Skunk River Unit	5/7/18	\$11.00	
Kroeger	Hannah	Conservation Aide-Natural Resources	5/7/18	\$11.50	2nd year + pest.
Lenaerts	Ted	Vegetation Management Aide	5/14/18	\$11.50	
Maxwell	Diane	Summer Naturalist	5/7/18	\$11.00	
Schoppe	Tim	Conservation Aide-Indian Creek Unit	4/10/18	\$11.25	2nd year
Smith	Taylor	Summer Naturalist	5/14/18	\$11.00	

Base Hourly Wage - Summer 2018:

- Conservation Aides = \$11.00 +\$.25/hr. for pesticide applicator
- Park Ranger Aide = \$11.00
- Naturalists = \$11.00
- Waterfront Aides = \$9.50
- Veg. Management Aides = \$11.50 +\$.25/hr. for pesticide applicator; \$1.00/hr. for CDL license
- Returning Employees = +\$25/hr./year



Story County Conservation Board - McFarland Park 56461 180th St. - Ames, Iowa 50010-9451
Phone (515) 232-2516 - Fax (515)232-6989 - Email: conservation@storycounty.com
www.storycountyconservation.org

Memorandum

To: Story County Conservation Board

From: Michael D. Cox, Director

Date: April 9, 2018

Re: Consideration of Lease Agreement with John and Jan Lekwa for Property on the Skunk River Greenbelt in Consideration of the Sum of Annual Taxes on the Leased Property

This lease agreement is for the purpose of public use of a portion of property owned by John and Jan Lekwa and used for the Lekwa Access on the South Skunk River. This lease continues a long history of granted use of this property for the public. The lease is for five years and may be renewed for up to three additional five-year terms.

Staff urges your approval of this lease agreement.

LEASE AGREEMENT

KNOW ALL MEN BY THESE PRESENTS:

That John and Jan Lekwa, husband and wife, hereinafter called the Lessor, in consideration of the sum of payment of annual taxes assessed against hereinafter described real estate which receipt thereof is hereby acknowledged, do hereby grant unto the Story County Conservation Board actions on behalf of Story County, Iowa, hereby called the Lessee, a lease on the following described property for a period beginning March 12, 2018, and ending March 1, 2023:

All of those portions of Lot 1, Lot 2, Lot 3 and Lot 4 of the Northwest Quarter of the Northwest Quarter (NW1/4 NW1/4) Section Nineteen (19) Township Eighty-five (85) north, Range Twenty-three (23) west of the Fifth Principal Meridian lying west of the Skunk River and containing approximately 9.0 acres.

The lease is for the purpose of public use, in part, defined as river and canoe access, fishing, hiking, mushroom and berry picking, and timber management subject to provisions and limitations as listed:

1. All capital improvements shall be approved by the Lessor.
2. Timber management rights to the Lessee are subject to approval of Lessor.
3. The leased area is closed to firearm target shooting due to nearby residences.

The Lessee shall be responsible for liability arising out of public use of the designated tract. Neither party shall be liable for any property loss or damage which occurs on the leased property occasioned by forces of nature. The Lessor shall not be liable for personal property damage that might occur during public use or management of said parcel. Story County shall defend and hold harmless the Lessor against claims for negligence arising out of the public's use of the easement property.

This agreement may be amended only by a mutual written amendment attached and made a part of the agreement by reference. Either party may, upon sixty (60) days notice to the other, cancel this agreement.

This agreement may be renewed upon mutual consent of both parties for three additional five year terms.

Words and phrases herein, including acknowledgements hereof, shall be construed as in the singular or plural number, and as masculine or feminine gender, according to the context.

IN WITNESS WHEREOF:

LESSEE:

Story County Conservation Board, Chair

Date

STATE OF IOWA

County of Story, ss:

On this ____ day of _____, 2018, before me, the undersigned, a Notary Public in and for said State, personally appeared Michael D. Cox, to me personally known, who being by me duly sworn, did say that he is the Executive Director of said Story County Conservation Board, that no seal has been procured by the said Story County Conservation Board; that said instrument was signed on behalf of said Story County Conservation Board by authority of its Board of Directors; and that the said Michael D. Cox as such officer acknowledged the execution of said instrument to be the voluntary act and deed of said Story County Conservation Board by it and by him voluntarily executed.

Notary Public

LESSOR:

John Lekwa
John Lekwa

03-13-2018
Date

Jan Lekwa
Jan Lekwa

03-13-18
Date

STATE OF IOWA

County of Story, ss:

On this 13th day of March, 2018, before me, the undersigned, a Notary Public in and for said State, personally appeared John Lekwa and Jan Lekwa, to me known to be the identical persons named in and who executed the foregoing instrument, and acknowledged that they executed the same as their voluntary act and deed.

Shannon Bryan
Notary Public





Story County Conservation Board - McFarland Park 56461 180th St. - Ames, Iowa 50010-9451
Phone (515) 232-2516 - Fax (515) 232-6989 - Email: conservation@storycountyiaowa.gov
www.storycountyconservation.org

Memorandum

To: Story County Conservation Board

Through: Michael D. Cox, Director

From: Patrick Shehan, Special Projects Ranger

Date: April 9, 2018

Re: Consideration of Trees for Kids Grant Agreement with the Iowa Department of Natural Resources for \$3,945.00

The attached Trees for Kids grant agreement with the Iowa Department of Natural Resources provides partial funding for the purchase of 54 trees and mulch for the Tedesco Environmental Learning Corridor. The trees will be planted on April 18 with the assistance of ISU Natural Resource and Ecology Management students.

Staff urges your approval of this grant agreement.



March 21, 2018

STORY CCB
PAT SHEHAN
56461 180TH ST
AMES, IA 50010

Re: Fish Habitat Agreement: #18-01F, HICKORY GROVE LAKE RESTORATION

Dear PAT SHEHAN:

Congratulations! On **March 8th, 2018**, the Natural Resource Commission approved the **STORY CCB** application for Fish Habitat Stamp funds. The cost-share agreement is not to exceed **\$46580.00**. Attached is a copy of the “cooperative agreement”, setting out the terms and conditions of the grant. Please carefully review the documentation.

The Conservation Board at an official meeting must approve this agreement and the date of the meeting must be entered in the last paragraph of the agreement. If the agreement is approved, please have the appropriate official sign the Agreement and return it, along with a copy of the meeting minutes, to my attention for signature by the Department Deputy Director. A fully executed copy will be returned to you.

The agreement and documents pertinent to State rules and regulations effectively become part of the agreement. Please review them start a file to keep your Agreement and expense documents in.

If you have any questions, please contact me at 515-725-8213

Sincerely,

Kathleen Moench

Kathleen Moench
Budget & Finance Bureau

Enclosures

**IOWA DEPARTMENT OF NATURAL RESOURCES
Wallace State Office Building, Des Moines, Iowa 50319-0034**

**COOPERATIVE GRANT AGREEMENT
FISH HABITAT STAMP FUND**

GRANTEE:	STORY CCB	
PROJECT TITLE:	HICKORY GROVE LAKE RESTORATION	
CONTACT PERSON	PAT SHEHAN	515-232-2516
GRANT AWARD:	\$46580.00	
DNR CONTACT/PHONE #:	Kathleen Moench	515-725-8213

THIS AGREEMENT, entered into by the Department of Natural Resources, hereinafter referred to as the Department and the **STORY CCB** thereafter referred to as the County,

WHEREAS, the Department has established a program (Administrative Rule 571, Chapter 35) known as the Fish Habitat Program, hereinafter referred to as the Program, to assist the County in the acquisition and/or development of land for fish habitat purposes and,

WHEREAS, the County has applied for assistance from the Program for the following described project:

UPON DRAINING OF LAKE, ROCK WILL BE PLACED AROUND THE LAKEBED TO BUILD REEFES FOR IMPROVED SPAWNING OF FRY, LOCATED AT HICKORY GROVE PARK, STORY COUNTY, IOWA.

NOW, THEREFORE, be it mutually agreed by the Parties hereto as follows:

The Department agrees to reimburse the County or seller directly for costs specified in the Fish Habitat Grant application, upon written request for and proof of costs being expended by the County, including submitting proper documentation as stated in item #10. In no case shall the costs to the Department exceed that of the agreement award.

The Parties further agree hereto:

1. That the project described herein shall be completed by **December 31, 2019**.
2. That the County shall be responsible for maintenance and all expenses related thereto after completion of the project.
3. That any property acquired shall be used for fish habitat purposes and no incompatible uses or changes in the property will be allowed. The public shall have access to the property upon such conditions as the County and the Department shall mutually agree upon.
4. That the property and its use shall remain subject to the regulatory authority of the Department.
5. That the applicable provisions of 571 I.A.C. Chapter 35 and the grant application is hereby incorporated into this agreement.
6. That the property or any part thereof may not pass from the control of the County or be encumbered in any way without the written approval of the Department.

- 7. That the remedies for unlawful use or disposal of the property set forth in 571 I.A.C. Chapter 35 shall be applicable and additional to any other remedies available by law.
- 8. Availability of Funds: If funds anticipated for the continued fulfillment of this agreement are at any time not forthcoming or insufficient, either through the failure of the State of Iowa to appropriate funds, or discontinuance or material alteration of the program under which funds were provided, then the Department shall have the right to terminate the agreement without penalty.
- 9. Upon written approval of the appraisal(s), a maximum of 90 percent of the acquisition payment, up to the grant amount, may be made directly to the land seller, if requested in the application and approved by the commission, or the Grantee, by submitting a letter of request and the following documents:
 - title opinion showing title is clear and marketable;
 - offer to buy.

Acquisition costs include the lesser of the purchase price paid for the project lands by the grantee, or their fair market value established by a DNR approved appraisal.

- 10. The following documents are required upon completion of an acquisition:
 - title opinion showing title is clear and marketable;
 - offer to buy;
 - copy of the recorded deed naming the grantee as owner, and canceled check from landowner;
 - copy of the recorded groundwater hazard statement(s);
 - copies of invoices and canceled checks for eligible incidental costs.
- 11. Final payment of a development award will be made when the project is completed and the grantee submits a letter of request or the Project Billing Form, along with the following required documents:
 - copies of invoices, contracts and canceled checks for 100 percent of the grant award;
 - contracted development work requires; a copy of the signed contract and payments;
 - pictures of the completed project.

And eighty (80) percent advance reimbursement of the grant may be requested by contacting the DNR Contact on page 1.

THIS AGREEMENT entered into under the authority of action taken at an official meeting of the STORY CCB of STORY County, Iowa, on the _____ day of _____, 20____, all as shown in the minutes thereof, and by approval of the Department of Natural Resources.

Date	Bruce Trautman, Deputy Director Iowa Department of Natural Resources
PSHEHAN@STORYCOU NTYIOWA.GOV	
Email	Grantee Signature
#18-01F	
Grant Agreement	Print Name

Shaded area for DNR use only

Accounting Department Return Copy to: Kathleen Moench _____
 Doc #: _____ Date: _____
 Warrant #: _____

STORY CCB
 56461 180TH ST
 AMES, IA 50010
 State ID #: _____ CV: _____
 Fund/Ag/Org/SubOrg/\$: _____

**DEPARTMENT OF NATURAL RESOURCES
 PROJECT BILLING - FISH HABITAT STAMP GRANT**

Project billings must be accompanied by all required documentation (invoices, canceled checks, deeds, etc.) covering expenditures included in the billing. If you have questions, please contact the Budget & Grants Bureau at 515-725-8213. Make additional copies as needed.

Grant Recipient: STORY CCB Project: 18-01F
 Project Title: HICKORY GROVE LAKE RESTORATION
 Final Billing: Y or N

Use the table below to list your budget items and the expenditures for each item. You should follow the budget items provided with your grant proposal as closely as possible.

Budget Item	Budget Amount	Expenditures This Billing	Total Expenditures
Totals			
Less Expenditures In Excess of Total Authorized Project Budget:			
Total Expenditures:			
CLAIM REQUEST (__ % OF TOTAL EXPENDITURES):			
LESS PREVIOUS PAYMENTS OF:			
TOTAL CLAIM TO BE PAID:			

Land Acquisition - List each parcel separately by parcel #. Use purchase price or appraised value, whichever is the lesser.

I certify that this billing is correct and just based upon actual payment(s) of record by the grant recipient, and that the work and services are in accord with the approved grant.

Signature: _____ Date: _____
 Print Name: _____
 Title: _____ Phone: _____

Story County Conservation

SAFETY AND HEALTH MANAGEMENT POLICY

Origination Date: March 3, 1998
Revised: December 2000; April 2002; Feb. 2003; Mar. 2004;
Feb. 2006; Feb. 2007; Feb. 2008; April 2009; March 2010; March 2012
May 2014; May 2015; March 2017, March 2018

Under Title VI of the 1964 Civil Rights Act and Section 504 of the Rehabilitation Act of 1973, the U.S. Department of the Interior prohibits discrimination on the basis of race, color, national origin, or handicap. If you believe that you have been discriminated against in any program, activity, or facility as described above, or if you desire further information, please write to: Director, Story County Conservation Board, McFarland Park, 56461 180th Street, Ames, Iowa 50010-9451, or the Office of Equal Opportunity, U.S. Department of the Interior, Washington, D.C. 20240.

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APPENDIX L

Hickory Grove Park Shower House/Storm Shelter Operations & Maintenance Plan Severe Weather Warning Procedure

In the event that severe weather is possible, the Ranger on duty and campground attendant will follow procedures outlined below:

1. The Safe Room is a multi-purpose facility and will be unlocked, in use, and available 24 hours a day, seven days a week from April 1 through October 31 each year, dates may open or close sooner depending on cold weather conditions. These dates represent the season that the campground is open to the public.
2. Story County Communications Center will notify the officer on duty or through call out list, in the event of all severe weather warnings.
3. The officer on duty will utilize various methods of tracking the storm: Weather Radio, News stations, car radio, weather apps, and the police radios in the park patrol vehicle. Story County Emergency Management will also be a source of information during a severe storm event via police radio broadcasting and phone contact.
4. Once a severe weather warning is issued the Ranger and campground attendant will warn park users there is a threat of severe high winds, funnel clouds, or tornado.
5. Once the users have been notified, the Ranger and/or campground attendant will help to get people into the safe room in a safe and orderly manner. The officer or designee will secure the entrance doors prior to imminent danger
6. Once the facility doors have been secured, the officer or designee will then take a head count and have occupants sign in using a clipboard and sign-in sheet.
7. During the storm event, the officer on duty will monitor the storm via NOAA Weather Radio receivers, radio, and Story County Dispatch via police radio.
8. When the severe weather warning has been cleared, the officer on duty will conduct a damage assessment of the park to ensure there are no safety hazards for campers. If conditions are not safe to reoccupy the campground, individuals will remain in the safe room until hazards can be eliminated and damages will be reported. If the campground is safe to reoccupy, open all doors and help occupants exit in an orderly, safe manner.
9. After the storm event, the Safe Room Manager will then check and restock all supplies and the Conservation Department maintenance staff will clean and perform any necessary maintenance on the facility.
10. In the event of a severe storm and there is no damage to the safe room facility, the Safe Room Manager and Safety Manager will ensure that all necessary repairs/maintenance are performed as per FEMA 361.

Definitions

The definitions below play an important part in the proposed Safe Room Operations and Maintenance program. A Severe Weather Warning Procedure is outlined below. Severe Weather Warning includes Tornado Warning, winds over 70 miles per hour, and hail golf ball size or greater.

Tornado Watch: Conditions are conducive to the development of tornadoes in and close to the watch area. Safe room team will be alerted by the manager on duty once a watch has been issued.

Tornado Warning: A tornado has actually been sighted by spotters or indicated on radar, and is occurring or imminent in the warning area. Safe room team will be activated once a tornado warning has been issued.

Severe Thunderstorm Watch: Conditions are conducive to the development of severe thunderstorms in and close to the watch area. Officer on duty will closely monitor the storm for indications of high winds and potential tornado.

Severe Thunderstorm Warning: A severe thunderstorm has actually been observed by spotters or indicated on radar, and is occurring or imminent in the warning area. Officer on duty will closely monitor the storm for indications of high winds, large hail and potential tornado.

Safe Room Population

Hickory Grove's safe room is designed to hold a maximum of 192 persons. The safe room population will consist of campers and other park visitors in Hickory Grove Park, conservation. Campers and park visitors are particularly at risk. The safe room is designed under ADA guidelines to allow for protection of those with limited or impaired mobility.

Pets/Personal Belongings in the Safe Room

- No pets will be allowed in the safe room with the exception of service animals that are assisting individuals with disabilities.
- Personal belongings such as backpacks and purses will be allowed; only those items that can be carried and kept on their person will be permitted.

Educating the Public

Story County Conservation will utilize several methods of informing the public regarding the safe room. The methods will consist of, but not be limited to:

- Posting notification in the information kiosk at the camper's registration area and various kiosks throughout the park.
- Posting appropriate signage as required by FEMA 31.

- Posting notification on the Conservation website: www.storycountyconservation.org

Signage

Proper signage will be clearly posted and direct occupants toward the safe room:

- Proper signage will be placed outside/inside the Hickory Grove's Safe Room.
- The Safe Room Manager will be responsible for all necessary signage.

Personnel Roles and Responsibilities

Once the safe room has been opened during a severe storm event, the officer or designee (trained as a safe room coordinator) in accordance with the Hickory Grove Park's Severe Weather Warning Procedure will do the following:

Safe Room Officer/Designee

The Hickory Grove Park Ranger will be designated as the Hickory Grove's Safe Room Manager. It is in the best interest of the county to train all Park Rangers, Tech 2, Full-time ICU staff, Campground Attendant, and Park Ranger aide in case of an emergency. Ultimately, the assigned manager will have the responsibility of training personnel, actually managing the maintenance of the equipment, and ensuring that procedures are kept current.

- Monitor severe storm events – high winds, tornado watches/warnings.
- Provide overall guidance during the storm event.
- Send warning signal to the community as outlined above in the Severe Storm Warning procedure.
- Once a severe weather warning is issued the Ranger and/or campground attendant will warn park users there is a threat of severe high winds, funnel clouds, or tornado. Take a head count of occupants using a clipboard and sign-in sheet.
- Secure shelter prior to imminent danger.
- Operate police radios and other communication devices as needed.
- Administer First Aid as necessary when room is locked.
- Determine when conditions warrant allowing safe room occupants to leave and escort them out in a safe, orderly manner.
- Maintain a log of events.
- Replenish supplies and direct any safe room cleaning/maintenance.
- Purchase supplies, maintain storage, keep inventory, and replace outdated supplies in accordance with the emergency supplies check list. Maintain a checklist of supply items for the before and after events.

Safety Manager (Park Superintendent):

- Ensure all personnel are familiar with the Safe Room Operations Plan.
- Conduct training programs: cover signals and meanings and what responses are required; where to report in emergency situations; identification, location, and use of common

safety equipment; shut down and startup procedures; evacuations and sheltering procedures.

- Conduct drills and exercises at least one time per year to evaluate the Safe Room Operations Plan and to test the effectiveness of the emergency procedures.
- Conduct evaluations after drills, exercises, or actual emergencies to determine effectiveness of the plan.
- Ensure that non-mitigation uses of the multi-purpose safe room facility do not prohibit the safe room to function as is designated. This certifies that access to the safe room will remain unimpeded and free from obstruction.

Emergency Security Coordinator (Park Ranger or designee):

- Ensure the safe room is ready for occupancy.
- Control the movement of people and vehicles at the site and maintain access lanes for emergency vehicles and personnel.
- “Lock down” the safe room.
- Operate and monitor all police radios and other communication devices as needed.
- Administer First Aid as necessary when room is locked.
- Contact emergency personnel if needed for the treatment of injured personnel.
- Prevent unauthorized entry into hazardous or secured areas.
- Assist the Safe Room Manager in keeping occupants informed.
- Monitor the safe room occupants to ensure their needs are being met.

Equipment Manager/Building Manager (Conservation Technicians):

Hickory Grove Conservation Technicians will be assigned the duty of equipment managers. It is in the best interest of the county to train all the additional full-time employees to perform the safe room manager’s and equipment manager’s duties in case of an emergency. Ultimately, the assigned manager will have the responsibility of training personnel, actually managing the maintenance of the equipment, and ensuring that procedures are kept current.

- Operate the heating/cooling ventilation systems (if necessary) and backup power source, including the NOAA Weather Radio receivers and maintain maintenance records.
- Maintain and update the equipment as necessary, including the batteries for the NOAA Weather Radio.
- Assign appropriate staff to implement the extreme-wind protocol and ensure the integrity of the facility; make regular rounds of the interior and exterior of the facility.
- Understand the operation of all facility equipment including: communications, lighting and safety equipment, and closure of all building openings.
- Routine inspection of the safety and sanitation of the facility.

Training for New/Existing Staff Members

Safe Room Manager/Assistant Safe Room Coordinators: Story County Conservation is a small department with limited staff members. A small workforce such as this requires staff to perform

many roles within their job. Each new and existing member of the Conservation Department serving the Hickory Grove Park area will receive the same training (and be as knowledgeable in the procedures) as the safe room manager. Although the safety manager will oversee/direct the training of all the employees, each employee will be able to perform the duties of the safe room manager. The actual safe room manager will be responsible for maintain the emergency supplies, establishing/updating any severe storm warning procedures, and ensuring that the staff is receiving proper training.

Along with the training for safe room coordination, the employees will be trained in safe operation and use of the Uninterrupted Power Supply. This will ensure that any “on call” staff member will know how to properly operate the UPS and have it ready for use in emergencies.

Regular Maintenance

Story County Conservation Board will be the official owner of record and will be responsible for performing all routine maintenance of the facility. Regular scheduled maintenance on the multi-purpose safe room will consist of the following:

Schedule		Performed by
Monthly:	<ul style="list-style-type: none"> • Ensure batteries in flashlights are still working • Replenish battery supply • Check light bulbs and replace any that are not functioning properly • Check batteries in weather radios to ensure they are working properly • Ensure proper operation of all police radios • Operate/test Universal Power Supply • Check batteries on AED 	Hickory Grove staff
Bi-Annual Basis:	<ul style="list-style-type: none"> • Check hinges, hardware and frames on doors 	Hickory Grove staff
Annual Basis:	<ul style="list-style-type: none"> • Practice/review emergency procedures • Perform inventory on emergency supply equipment • General review of safe room interior/exterior to check for any items that may need minor repair 	Hickory Grove Park Ranger
As Needed Basis:	<ul style="list-style-type: none"> • Replenish first-aid kits/supplies after a severe storm event • Training for new employees • Replacing batteries • Replacing signage • Replacing light bulbs • Mowing of grounds 	Hickory Grove Staff
Generator:	<ul style="list-style-type: none"> • No generator will be used; backup power will be provided by a Universal Power Supply constantly charged 	

Backup Power Supply

The Universal Power Supply (UPS) unit will be checked on a monthly basis to ensure it is charged and ready for use. Any required maintenance will be completed in conjunction with recommended schedules from the manufacturer.

All Hickory Grove staff and On-call staff will be trained on UPS theory of operation. This will ensure that any “on call” staff member will know how to properly operate the UPS and have it ready for use in emergency situations.

Updating the O & M Policy

The O & M policy will officially be reviewed on an annual basis, but any necessary updates or policy changes will be made throughout the year on an as needed basis. A new policy will be distributed to all Hickory Grove employees and inserted into the O & M Policy binder.



Story County Conservation Board - McFarland Park 56461 180th St. - Ames, Iowa 50010-9451
Phone (515) 232-2516 - Fax (515)232-6989 - Email: conservation@storycounty.com
www.storycountyconservation.org

Memorandum

To: Story County Conservation Board

From: Michael D. Cox, Director

Date: April 9, 2018

Re: Consideration of Desire to Purchase Land in Union Township, Sections 15, 16 and 21

The Story County Conservation Strategic Plan and the Story County C2C call for expansion of the Skunk River Greenbelt and encouragement of greenway development along surface waters, respectively. Flood mitigation is greatly improved by establishment of native vegetation buffers along our rivers and streams. Protection of these riparian buffer areas decreases flooding, improves water quality, and enhances wildlife habitat.

The South Skunk River Greenbelt is a significant ecological area in Story County and central Iowa. It performs significant hydrological functions as well as flora and fauna ecosystem functions. The Iowa Department of Natural Resources and the Iowa Natural Heritage Foundation are interested in long-term partnerships to enhance the greenbelt area.

The Iowa Natural Heritage Foundation is considering purchase of approximately 436 acres along the South Skunk River in Union Township. I am asking for clarification of desire of the Story County Conservation Board to acquire this property should funding become available. The Iowa Natural Heritage Foundation is willing, pending their board approval, to purchase this property and assist with fundraising to transfer the property to public ownership.

Staff urges your positive affirmation of desire to acquire this property should required funding become available.



Story County Conservation Board - McFarland Park 56461 180th St. - Ames, Iowa 50010-9451
Phone (515) 232-2516 - Fax (515)232-6989 - Email: conservation@storycounty.com
www.storycountyconservation.org

Memorandum

To: Story County Conservation Board

From: Michael D. Cox, Director

Date: April 9, 2018

Re: Consideration of Contract with Boulder Contracting LLC for the Tedesco Environmental Learning Corridor, Phase 2 Construction, for \$930,799 and additive alternate of \$137,989

The attached contract with Boulder Contracting LLC is for construction of Phase #2 of the Tedesco Environmental Learning Corridor. Previous action by the Conservation Board and the Board of Supervisors awarded the bid to the contractor. The contractor has now assembled the necessary performance bonds and insurance and has signed the contract.

Staff recommends approval of the contract with Boulder Contracting LLC for \$930,799 base bid plus alternate of \$137,989 for permeable trail surfacing. The total recommended contract is \$1,068,788.

Staff urges your approval and recommendation for approval by the Story County Board of Supervisors.



AIA[®] Document A101[™] – 2007

Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum

AGREEMENT made as of the 10th day of April in the year 2018
(In words, indicate day, month and year.)

BETWEEN the Owner:
(Name, legal status, address and other information)

Story County Conservation Board
McFarland Park
56461 180th Street
Ames, IA 50010
Telephone: 515.232.2516

and the Contractor:
(Name, legal status, address and other information)

Boulder Contracting, LLC
25789 N Avenue
Grundy Center, IA 50638
Telephone: 641.243.3285

for the following Project:
(Name, location and detailed description)

Tedesco Environmental Learning Corridor - BP#2 Trail Paving & Park Amenities
Ames, IA
Includes grading, approximately 6,000 SY of PCC trail paving, secondary trails, entrance signage, recycled shipping container structures, boardwalk, stone seat walls, landscaping, seeding, and other miscellaneous park amenities.

The Architect:
(Name, legal status, address and other information)

Shive-Hattery, Inc.
4125 Westown Parkway, Suite 100
West Des Moines, IA 50266
Telephone: 515.223.8104
SH Project #: 4162590

The Owner and Contractor agree as follows.

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

AIA Document A201[™]-2007, General Conditions of the Contract for Construction, is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

TABLE OF ARTICLES

- 1 THE CONTRACT DOCUMENTS**
- 2 THE WORK OF THIS CONTRACT**
- 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION**
- 4 CONTRACT SUM**
- 5 PAYMENTS**
- 6 DISPUTE RESOLUTION**
- 7 TERMINATION OR SUSPENSION**
- 8 MISCELLANEOUS PROVISIONS**
- 9 ENUMERATION OF CONTRACT DOCUMENTS**
- 10 INSURANCE AND BONDS**

ARTICLE 1 THE CONTRACT DOCUMENTS

The Contract Documents consist of this Agreement, Conditions of the Contract (General, Supplementary and other Conditions), Drawings, Specifications, Addenda issued prior to execution of this Agreement, other documents listed in this Agreement and Modifications issued after execution of this Agreement, all of which form the Contract, and are as fully a part of the Contract as if attached to this Agreement or repeated herein. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations or agreements, either written or oral. An enumeration of the Contract Documents, other than a Modification, appears in Article 9.

ARTICLE 2 THE WORK OF THIS CONTRACT

The Contractor shall fully execute the Work described in the Contract Documents, except as specifically indicated in the Contract Documents to be the responsibility of others.

ARTICLE 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION

§ 3.1 The date of commencement of the Work shall be the date of this Agreement unless a different date is stated below or provision is made for the date to be fixed in a notice to proceed issued by the Owner.
(Insert the date of commencement if it differs from the date of this Agreement or, if applicable, state that the date will be fixed in a notice to proceed.)

If, prior to the commencement of the Work, the Owner requires time to file mortgages and other security interests, the Owner's time requirement shall be as follows:

N/A

§ 3.2 The Contract Time shall be measured from the date of commencement.

§ 3.3 The Contractor shall achieve Substantial Completion as follows:
(Insert number of calendar days. Alternatively, a calendar date may be used when coordinated with the date of commencement. If appropriate, insert requirements for earlier Substantial Completion of certain portions of the Work.)

The project must be substantially complete by November 1, 2018.

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, subject to adjustments of this Contract Time as provided in the Contract Documents.
(Insert provisions, if any, for liquidated damages relating to failure to achieve Substantial Completion on time or for bonus payments for early completion of the Work.)

N/A

ARTICLE 4 CONTRACT SUM

§ 4.1 The Owner shall pay the Contractor the Contract Sum in current funds for the Contractor's performance of the Contract. The Contract Sum shall be one million sixty-eight thousand seven hundred eighty-eight and 00/100 (Base Bid plus Alternate No. 1) (\$ 1,068,788.00), subject to additions and deductions as provided in the Contract Documents.

§ 4.2 The Contract Sum is based upon the following alternates, if any, which are described in the Contract Documents and are hereby accepted by the Owner:
(State the numbers or other identification of accepted alternates. If the bidding or proposal documents permit the Owner to accept other alternates subsequent to the execution of this Agreement, attach a schedule of such other alternates showing the amount for each and the date when that amount expires.)

Alternate No. 1 - Permeable Paving: Replace 1,300 LF of compacted limestone trail with permeable paving. Alternate price shall be for 9,120 square feet of Filterpave as specified for the overlook area or approved equal. If the alternate is accepted, the compacted limestone trail quantity in the base bid will be reduced by 308 tons.

§ 4.3 Unit prices, if any:
(Identify and state the unit price; state quantity limitations, if any, to which the unit price will be applicable.)

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Item	Units and Limitations	Price Per Unit (\$0.00)	Total Estimated Price
Mobilization	LS - 1	\$ 75,000.00	\$ 75,000.00
Excavation	CY - 3,700	\$ 5.10	\$ 18,870.00
Topsoil Strip, Salvage & Respread	CY - 2,850	\$ 5.10	\$ 14,535.00
Subgrade Preparation, 12"	SY - 7,475	\$ 2.10	\$ 15,697.50
Trail, PCC 6"	SY - 6,250	\$ 30.65	\$191,562.50
Sidewalk Ramps	LS - 1	\$ 5,600.00	\$ 5,600.00
Storm Sewer, Trenched, RCP, 12"	LF - 64	\$ 61.00	\$ 3,904.00
Storm Sewer, Trenched, RCP, 15"	LF - 24	\$ 71.25	\$ 1,710.00
Storm Sewer Flared End Section, RCP, 12"	EA - 6	\$ 2,100.00	\$ 12,600.00
Storm Sewer Flared End Section, RCP, 15"	EA - 2	\$ 2,150.00	\$ 4,300.00
Culvert, CMP, 6"	LF - 42	\$ 30.75	\$ 1,291.50
Culvert, CMP, 12"	LF - 98	\$ 41.00	\$ 4,018.00
Perforated Drain Tile, 4" PE	LF - 212	\$ 31.00	\$ 6,572.00
Revetment, Class 'D'	TON - 61	\$ 76.50	\$ 4,666.50
Revetment, Gravel / Cobble	TON - 19	\$ 102.00	\$ 1,938.00
Compacted Limestone Trail	TON - 300	\$ 25.75	\$ 7,725.00
Silt Fence	LF - 1,000	\$ 1.65	\$ 1,650.00
Straw Wattle, 6" Diameter	LF - 3,200	\$ 1.65	\$ 5,280.00
Temporary Rolled Erosion Control Product, Type 2C	SY - 5,440	\$ 1.20	\$ 6,528.00
Temporary Seeding	AC - 7	\$ 1,225.00	\$ 8,575.00
Permanent Seeding	AC - 3.7	\$ 3,850.00	\$ 14,245.00
Park Amenities - South Entrance	LS - 1	\$ 71,000.00	\$ 71,000.00
Park Amenities - Overlook	LS - 1	\$205,000.00	\$205,000.00
Park Amenities - The Nest	LS - 1	\$ 76,000.00	\$ 76,000.00
Park Amenities - Walnut Grove / The Ford	LS - 1	\$ 21,000.00	\$ 21,000.00
Park Amenities - Wetland Boardwalk	LS - 1	\$125,000.00	\$125,000.00
Stormwater Pollution Prevention Plan Management	LS - 1	\$ 4,100.00	\$ 4,100.00
Construction Survey	LS - 1	\$ 14,500.00	\$ 14,500.00
Alternate No. 1 - Permeable Paving	SF - 9,120	\$ 16.00	\$145,920.00

§ 4.4 Allowances included in the Contract Sum, if any: N/A
(Identify allowance and state exclusions, if any, from the allowance price.)

(Table Deleted)

ARTICLE 5 PAYMENTS

§ 5.1 PROGRESS PAYMENTS

§ 5.1.1 Based upon Applications for Payment submitted to the Architect by the Contractor and Certificates for Payment issued by the Architect, the Owner shall make progress payments on account of the Contract Sum to the Contractor as provided below and elsewhere in the Contract Documents.

§ 5.1.2 The period covered by each Application for Payment shall be one calendar month ending on the last day of the month

N/A

§ 5.1.3 Provided that an Application for Payment is received by the Architect not later than the First day of a month, the Owner shall make payment of the certified amount to the Contractor not later than the First day of the Following month. If an Application for Payment is received by the Architect after the application date fixed above, payment shall be made by the Owner not later than Thirty (30) days after the Architect receives the Application for Payment.

(Federal, state or local laws may require payment within a certain period of time.)

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§ 5.1.4 Each Application for Payment shall be based on the most recent schedule of values submitted by the Contractor in accordance with the Contract Documents. The schedule of values shall allocate the entire Contract Sum among the various portions of the Work. The schedule of values shall be prepared in such form and supported by such data to substantiate its accuracy as the Architect may require. This schedule, unless objected to by the Architect, shall be used as a basis for reviewing the Contractor's Applications for Payment.

§ 5.1.5 Applications for Payment shall show the percentage of completion of each portion of the Work as of the end of the period covered by the Application for Payment.

§ 5.1.6 Subject to other provisions of the Contract Documents, the amount of each progress payment shall be computed as follows:

- .1 Take that portion of the Contract Sum properly allocable to completed Work as determined by multiplying the percentage completion of each portion of the Work by the share of the Contract Sum allocated to that portion of the Work in the schedule of values, less retainage of Five percent (5 %). Pending final determination of cost to the Owner of changes in the Work, amounts not in dispute shall be included as provided in Section 7.3.9 of AIA Document A201™-2007, General Conditions of the Contract for Construction;
- .2 Add that portion of the Contract Sum properly allocable to materials and equipment delivered and suitably stored at the site for subsequent incorporation in the completed construction (or, if approved in advance by the Owner, suitably stored off the site at a location agreed upon in writing), less retainage of Five percent (5 %);
- .3 Subtract the aggregate of previous payments made by the Owner; and
- .4 Subtract amounts, if any, for which the Architect has withheld or nullified a Certificate for Payment as provided in Section 9.5 of AIA Document A201-2007.

§ 5.1.7 The progress payment amount determined in accordance with Section 5.1.6 shall be further modified under the following circumstances:

- .1 Add, upon Substantial Completion of the Work, a sum sufficient to increase the total payments to the full amount of the Contract Sum, less such amounts as the Architect shall determine for incomplete Work, retainage applicable to such work and unsettled claims; and
(Section 9.8.5 of AIA Document A201-2007 requires release of applicable retainage upon Substantial Completion of Work with consent of surety, if any.)
- .2 Add, if final completion of the Work is thereafter materially delayed through no fault of the Contractor, any additional amounts payable in accordance with Section 9.10.3 of AIA Document A201-2007.

§ 5.1.8 Reduction or limitation of retainage, if any, shall be as follows:

(If it is intended, prior to Substantial Completion of the entire Work, to reduce or limit the retainage resulting from the percentages inserted in Sections 5.1.6.1 and 5.1.6.2 above, and this is not explained elsewhere in the Contract Documents, insert here provisions for such reduction or limitation.)

Not

(Paragraph Deleted)

allowed.

§ 5.1.9 Except with the Owner's prior approval, the Contractor shall not make advance payments to suppliers for materials or equipment which have not been delivered and stored at the site.

§ 5.2 FINAL PAYMENT

§ 5.2.1 Final payment, constituting the entire unpaid balance of the Contract Sum, shall be made by the Owner to the Contractor when

- .1 the Contractor has fully performed the Contract except for the Contractor's responsibility to correct Work as provided in Section 12.2.2 of AIA Document A201-2007, and to satisfy other requirements, if any, which extend beyond final payment; and
- .2 a final Certificate for Payment has been issued by the Architect.

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§ 5.2.2 The Owner's final payment to the Contractor shall be made no later than 30 days after the issuance of the Architect's final Certificate for Payment

ARTICLE 6 DISPUTE RESOLUTION

§ 6.1 INITIAL DECISION MAKER

The Architect will serve as Initial Decision Maker pursuant to Section 15.2 of AIA Document A201-2007, unless the parties appoint below another individual, not a party to this Agreement, to serve as Initial Decision Maker.
(If the parties mutually agree, insert the name, address and other contact information of the Initial Decision Maker, if other than the Architect.)

§ 6.2 BINDING DISPUTE RESOLUTION

For any Claim subject to, but not resolved by, mediation pursuant to Section 15.3 of AIA Document A201-2007, the method of binding dispute resolution shall be as follows:

(Check the appropriate box. If the Owner and Contractor do not select a method of binding dispute resolution below, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, Claims will be resolved by litigation in a court of competent jurisdiction.)

Arbitration pursuant to Section 15.4 of AIA Document A201-2007

Litigation in a court of competent jurisdiction

Other *(Specify)*

ARTICLE 7 TERMINATION OR SUSPENSION

§ 7.1 The Contract may be terminated by the Owner or the Contractor as provided in Article 14 of AIA Document A201-2007.

§ 7.2 The Work may be suspended by the Owner as provided in Article 14 of AIA Document A201-2007.

ARTICLE 8 MISCELLANEOUS PROVISIONS

§ 8.1 Where reference is made in this Agreement to a provision of AIA Document A201-2007 or another Contract Document, the reference refers to that provision as amended or supplemented by other provisions of the Contract Documents.

§ 8.2 Payments due and unpaid under the Contract shall bear interest from the date payment is due at the rate stated below, or in the absence thereof, at the legal rate prevailing from time to time at the place where the Project is located.

(Paragraph Deleted)

§ 8.3 The Owner's representative:
(Name, address and other information)

Michael Cox, Director
Story County Conservation Board
McFarland Park
56461 180th Street
Ames, IA 50010
Telephone: 515.232.2516

§ 8.4 The Contractor's representative:
(Name, address and other information)

Lucas Kjormoe
Boulder Contracting, LLC
25789 N Avenue
Grundy Center, IA 50638

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Telephone: 641.243.3285

§ 8.5 Neither the Owner's nor the Contractor's representative shall be changed without ten days written notice to the other party.

§ 8.6 Other provisions:

N/A

ARTICLE 9 ENUMERATION OF CONTRACT DOCUMENTS

§ 9.1 The Contract Documents, except for Modifications issued after execution of this Agreement, are enumerated in the sections below.

§ 9.1.1 The Agreement is this executed AIA Document A101-2007, Standard Form of Agreement Between Owner and Contractor.

§ 9.1.2 The General Conditions are AIA Document A201-2007, General Conditions of the Contract for Construction.

§ 9.1.3 The Supplementary and other Conditions of the Contract:

Document	Title	Date	Pages
Section 00 7200	General Conditions	February 27, 2018	00 7200-1
Section 00 7300	Supplementary Conditions	February 27, 2018	00 7300-1 - 16

§ 9.1.4 The Specifications:

(Either list the Specifications here or refer to an exhibit attached to this Agreement.)

Section	Title	Date	Pages
Section 00 0110	Table of Contents	February 27, 2018	00 0110-1 - 2

§ 9.1.5 The Drawings:

(Either list the Drawings here or refer to an exhibit attached to this Agreement.)

Number	Title	Date
G000	Cover Sheet with Sheet Index	February 27, 2018

§ 9.1.6 The Addenda, if any:

Number	Date	Pages
1	March 15, 2018	8

Portions of Addenda relating to bidding requirements are not part of the Contract Documents unless the bidding requirements are also enumerated in this Article 9.

§ 9.1.7 Additional documents, if any, forming part of the Contract Documents:

- 1 AIA Document E201™-2007, Digital Data Protocol Exhibit, if completed by the parties, or the following:

N/A

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2 Other documents, if any, listed below:

(List here any additional documents that are intended to form part of the Contract Documents. AIA Document A201-2007 provides that bidding requirements such as advertisement or invitation to bid, Instructions to Bidders, sample forms and the Contractor's bid are not part of the Contract Documents unless enumerated in this Agreement. They should be listed here only if intended to be part of the Contract Documents.)

N/A

ARTICLE 10 INSURANCE AND BONDS

The Contractor shall purchase and maintain insurance and provide bonds as set forth in Article 11 of AIA Document A201-2007.

(State bonding requirements, if any, and limits of liability for insurance required in Article 11 of AIA Document A201-2007.)

Type of insurance or bond
Performance Bond
Payment Bond
Certificate of Insurance

Limit of liability or bond amount (\$0.00)
Per Section 00 7300 Supplementary Conditions

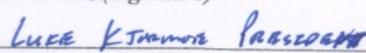
This Agreement entered into as of the day and year first written above.

OWNER (Signature)



CONTRACTOR (Signature)

(Printed name and title)



(Printed name and title)

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§ 1 The Contractor and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors and assigns to the Owner for the performance of the Construction Contract, which is incorporated herein by reference.

§ 2 If the Contractor performs the Construction Contract, the Surety and the Contractor shall have no obligation under this Bond, except when applicable to participate in a conference as provided in Section 3.

§ 3 If there is no Owner Default under the Construction Contract, the Surety's obligation under this Bond shall arise after

- .1 the Owner first provides notice to the Contractor and the Surety that the Owner is considering declaring a Contractor Default. Such notice shall indicate whether the Owner is requesting a conference among the Owner, Contractor and Surety to discuss the Contractor's performance. If the Owner does not request a conference, the Surety may, within five (5) business days after receipt of the Owner's notice, request such a conference. If the Surety timely requests a conference, the Owner shall attend. Unless the Owner agrees otherwise, any conference requested under this Section 3.1 shall be held within ten (10) business days of the Surety's receipt of the Owner's notice. If the Owner, the Contractor and the Surety agree, the Contractor shall be allowed a reasonable time to perform the Construction Contract, but such an agreement shall not waive the Owner's right, if any, subsequently to declare a Contractor Default;
- .2 the Owner declares a Contractor Default, terminates the Construction Contract and notifies the Surety; and
- .3 the Owner has agreed to pay the Balance of the Contract Price in accordance with the terms of the Construction Contract to the Surety or to a contractor selected to perform the Construction Contract.

§ 4 Failure on the part of the Owner to comply with the notice requirement in Section 3.1 shall not constitute a failure to comply with a condition precedent to the Surety's obligations, or release the Surety from its obligations, except to the extent the Surety demonstrates actual prejudice.

§ 5 When the Owner has satisfied the conditions of Section 3, the Surety shall promptly and at the Surety's expense take one of the following actions:

§ 5.1 Arrange for the Contractor, with the consent of the Owner, to perform and complete the Construction Contract;

§ 5.2 Undertake to perform and complete the Construction Contract itself, through its agents or independent contractors;

§ 5.3 Obtain bids or negotiated proposals from qualified contractors acceptable to the Owner for a contract for performance and completion of the Construction Contract, arrange for a contract to be prepared for execution by the Owner and a contractor selected with the Owner's concurrence, to be secured with performance and payment bonds executed by a qualified surety equivalent to the bonds issued on the Construction Contract, and pay to the Owner the amount of damages as described in Section 7 in excess of the Balance of the Contract Price incurred by the Owner as a result of the Contractor Default; or

§ 5.4 Waive its right to perform and complete, arrange for completion, or obtain a new contractor and with reasonable promptness under the circumstances:

- .1 After investigation, determine the amount for which it may be liable to the Owner and, as soon as practicable after the amount is determined, make payment to the Owner; or
- .2 Deny liability in whole or in part and notify the Owner, citing the reasons for denial.

§ 6 If the Surety does not proceed as provided in Section 5 with reasonable promptness, the Surety shall be deemed to be in default on this Bond seven days after receipt of an additional written notice from the Owner to the Surety demanding that the Surety perform its obligations under this Bond, and the Owner shall be entitled to enforce any remedy available to the Owner. If the Surety proceeds as provided in Section 5.4, and the Owner refuses the payment or the Surety has denied liability, in whole or in part, without further notice the Owner shall be entitled to enforce any remedy available to the Owner.

§ 7 If the Surety elects to act under Section 5.1, 5.2 or 5.3, then the responsibilities of the Surety to the Owner shall not be greater than those of the Contractor under the Construction Contract, and the responsibilities of the Owner to the Surety shall not be greater than those of the Owner under the Construction Contract. Subject to the commitment by the Owner to pay the Balance of the Contract Price, the Surety is obligated, without duplication, for

- .1 the responsibilities of the Contractor for correction of defective work and completion of the Construction Contract;
- .2 additional legal, design professional and delay costs resulting from the Contractor's Default, and resulting from the actions or failure to act of the Surety under Section 5; and
- .3 liquidated damages, or if no liquidated damages are specified in the Construction Contract, actual damages caused by delayed performance or non-performance of the Contractor.

§ 8 If the Surety elects to act under Section 5.1, 5.3 or 5.4, the Surety's liability is limited to the amount of this Bond.

§ 9 The Surety shall not be liable to the Owner or others for obligations of the Contractor that are unrelated to the Construction Contract, and the Balance of the Contract Price shall not be reduced or set off on account of any such unrelated obligations. No right of action shall accrue on this Bond to any person or entity other than the Owner or its heirs, executors, administrators, successors and assigns.

§ 10 The Surety hereby waives notice of any change, including changes of time, to the Construction Contract or to related subcontracts, purchase orders and other obligations.

§ 11 Any proceeding, legal or equitable, under this Bond may be instituted in any court of competent jurisdiction in the location in which the work or part of the work is located and shall be instituted within two years after a declaration of Contractor Default or within two years after the Contractor ceased working or within two years after the Surety refuses or fails to perform its obligations under this Bond, whichever occurs first. If the provisions of this Paragraph are void or prohibited by law, the minimum period of limitation available to sureties as a defense in the jurisdiction of the suit shall be applicable.

§ 12 Notice to the Surety, the Owner or the Contractor shall be mailed or delivered to the address shown on the page on which their signature appears.

§ 13 When this Bond has been furnished to comply with a statutory or other legal requirement in the location where the construction was to be performed, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

§ 14 Definitions

§ 14.1 **Balance of the Contract Price.** The total amount payable by the Owner to the Contractor under the Construction Contract after all proper adjustments have been made, including allowance to the Contractor of any amounts received or to be received by the Owner in settlement of insurance or other claims for damages to which the Contractor is entitled, reduced by all valid and proper payments made to or on behalf of the Contractor under the Construction Contract.

§ 14.2 **Construction Contract.** The agreement between the Owner and Contractor identified on the cover page, including all Contract Documents and changes made to the agreement and the Contract Documents.

§ 14.3 **Contractor Default.** Failure of the Contractor, which has not been remedied or waived, to perform or otherwise to comply with a material term of the Construction Contract.

§ 14.4 **Owner Default.** Failure of the Owner, which has not been remedied or waived, to pay the Contractor as required under the Construction Contract or to perform and complete or comply with the other material terms of the Construction Contract.

§ 14.5 **Contract Documents.** All the documents that comprise the agreement between the Owner and Contractor.

§ 15 If this Bond is issued for an agreement between a Contractor and subcontractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

§ 16 Modifications to this bond are as follows:

(Space is provided below for additional signatures of added parties, other than those appearing on the cover page.)

CONTRACTOR AS PRINCIPAL

SURETY

Company:

(Corporate Seal)

Company:

(Corporate Seal)

Signature: _____

Signature: _____

Name and Title:

Name and Title:

Address

Address

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.



AIA Document A312™ – 2010

Bond Number 8665403

Payment Bond

CONTRACTOR:

(Name, legal status and address)

Boulder Contracting, LLC
25789 N Avenue
Grundy Center IA 50638

SURETY:

(Name, legal status and principal place of business)

Westfield Insurance Company
P O Box 5001
Westfield Center OH 44251

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

AIA Document A312-2010 combines two separate bonds, a Performance Bond and a Payment Bond, into one form. This is not a single combined Performance and Payment Bond.

OWNER:

(Name, legal status and address)

Story County Conservation Board
McFarland Park
56461 180th Street
Ames IA 50010

CONSTRUCTION CONTRACT

Date: April 10, 2018

Amount: One Million Sixty-eight Thousand Seven Hundred Eighty-eight & no/100ths (\$1,068,788.00)

Description: Tedesco Environmental Learning Corridor - BP#2 Trail Paving & (Name and location) Park Amenities, Ames IA

BOND

Date: April 10, 2018

(Not earlier than Construction Contract Date)

Amount: One Million Sixty-eight Thousand Seven Hundred Eighty-eight & no/100ths (\$1,068,788.00)

Modifications to this Bond: None See Section 18

CONTRACTOR AS PRINCIPAL

Company: Boulder Contracting, LLC (Corporate Seal)

Signature: _____

Name: Luke K. Joanne
and Title: Pres

(Any additional signatures appear on the last page of this Payment Bond.)

SURETY

Company: Westfield Insurance Company (Corporate Seal)

Signature: _____

Name: Nancy D. Baltutat
and Title: Attorney-in-Fact



(FOR INFORMATION ONLY — Name, address and telephone)

AGENT or BROKER:

LaMair-Mulock-Condon Co.
4200 University Avenue #200
West Des Moines IA 50266

OWNER'S REPRESENTATIVE:

(Architect, Engineer or other party:)

Shive-Hattery, Inc.
4125 Westtown Parkway #100
West Des Moines IA 50266

§ 1 The Contractor and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors and assigns to the Owner to pay for labor, materials and equipment furnished for use in the performance of the Construction Contract, which is incorporated herein by reference, subject to the following terms.

§ 2 If the Contractor promptly makes payment of all sums due to Claimants, and defends, indemnifies and holds harmless the Owner from claims, demands, liens or suits by any person or entity seeking payment for labor, materials or equipment furnished for use in the performance of the Construction Contract, then the Surety and the Contractor shall have no obligation under this Bond.

§ 3 If there is no Owner Default under the Construction Contract, the Surety's obligation to the Owner under this Bond shall arise after the Owner has promptly notified the Contractor and the Surety (at the address described in Section 13) of claims, demands, liens or suits against the Owner or the Owner's property by any person or entity seeking payment for labor, materials or equipment furnished for use in the performance of the Construction Contract and tendered defense of such claims, demands, liens or suits to the Contractor and the Surety.

§ 4 When the Owner has satisfied the conditions in Section 3, the Surety shall promptly and at the Surety's expense defend, indemnify and hold harmless the Owner against a duly tendered claim, demand, lien or suit.

§ 5 The Surety's obligations to a Claimant under this Bond shall arise after the following:

§ 5.1 Claimants, who do not have a direct contract with the Contractor,

- .1 have furnished a written notice of non-payment to the Contractor, stating with substantial accuracy the amount claimed and the name of the party to whom the materials were, or equipment was, furnished or supplied or for whom the labor was done or performed, within ninety (90) days after having last performed labor or last furnished materials or equipment included in the Claim; and
- .2 have sent a Claim to the Surety (at the address described in Section 13).

§ 5.2 Claimants, who are employed by or have a direct contract with the Contractor, have sent a Claim to the Surety (at the address described in Section 13).

§ 6 If a notice of non-payment required by Section 5.1.1 is given by the Owner to the Contractor, that is sufficient to satisfy a Claimant's obligation to furnish a written notice of non-payment under Section 5.1.1.

§ 7 When a Claimant has satisfied the conditions of Sections 5.1 or 5.2, whichever is applicable, the Surety shall promptly and at the Surety's expense take the following actions:

§ 7.1 Send an answer to the Claimant, with a copy to the Owner, within sixty (60) days after receipt of the Claim, stating the amounts that are undisputed and the basis for challenging any amounts that are disputed; and

§ 7.2 Pay or arrange for payment of any undisputed amounts.

§ 7.3 The Surety's failure to discharge its obligations under Section 7.1 or Section 7.2 shall not be deemed to constitute a waiver of defenses the Surety or Contractor may have or acquire as to a Claim, except as to undisputed amounts for which the Surety and Claimant have reached agreement. If, however, the Surety fails to discharge its obligations under Section 7.1 or Section 7.2, the Surety shall indemnify the Claimant for the reasonable attorney's fees the Claimant incurs thereafter to recover any sums found to be due and owing to the Claimant.

§ 8 The Surety's total obligation shall not exceed the amount of this Bond, plus the amount of reasonable attorney's fees provided under Section 7.3, and the amount of this Bond shall be credited for any payments made in good faith by the Surety.

§ 9 Amounts owed by the Owner to the Contractor under the Construction Contract shall be used for the performance of the Construction Contract and to satisfy claims, if any, under any construction performance bond. By the Contractor furnishing and the Owner accepting this Bond, they agree that all funds earned by the Contractor in the performance of the Construction Contract are dedicated to satisfy obligations of the Contractor and Surety under this Bond, subject to the Owner's priority to use the funds for the completion of the work.

§ 10 The Surety shall not be liable to the Owner, Claimants or others for obligations of the Contractor that are unrelated to the Construction Contract. The Owner shall not be liable for the payment of any costs or expenses of any Claimant under this Bond, and shall have under this Bond no obligation to make payments to, or give notice on behalf of, Claimants or otherwise have any obligations to Claimants under this Bond.

§ 11 The Surety hereby waives notice of any change, including changes of time, to the Construction Contract or to related subcontracts, purchase orders and other obligations.

§ 12 No suit or action shall be commenced by a Claimant under this Bond other than in a court of competent jurisdiction in the state in which the project that is the subject of the Construction Contract is located or after the expiration of one year from the date (1) on which the Claimant sent a Claim to the Surety pursuant to Section 5.1.2 or 5.2, or (2) on which the last labor or service was performed by anyone or the last materials or equipment were furnished by anyone under the Construction Contract, whichever of (1) or (2) first occurs. If the provisions of this Paragraph are void or prohibited by law, the minimum period of limitation available to sureties as a defense in the jurisdiction of the suit shall be applicable.

§ 13 Notice and Claims to the Surety, the Owner or the Contractor shall be mailed or delivered to the address shown on the page on which their signature appears. Actual receipt of notice or Claims, however accomplished, shall be sufficient compliance as of the date received.

§ 14 When this Bond has been furnished to comply with a statutory or other legal requirement in the location where the construction was to be performed, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

§ 15 Upon request by any person or entity appearing to be a potential beneficiary of this Bond, the Contractor and Owner shall promptly furnish a copy of this Bond or shall permit a copy to be made.

§ 16 Definitions

§ 16.1 Claim. A written statement by the Claimant including at a minimum:

- .1 the name of the Claimant;
- .2 the name of the person for whom the labor was done, or materials or equipment furnished;
- .3 a copy of the agreement or purchase order pursuant to which labor, materials or equipment was furnished for use in the performance of the Construction Contract;
- .4 a brief description of the labor, materials or equipment furnished;
- .5 the date on which the Claimant last performed labor or last furnished materials or equipment for use in the performance of the Construction Contract;
- .6 the total amount earned by the Claimant for labor, materials or equipment furnished as of the date of the Claim;
- .7 the total amount of previous payments received by the Claimant; and
- .8 the total amount due and unpaid to the Claimant for labor, materials or equipment furnished as of the date of the Claim.

§ 16.2 Claimant. An individual or entity having a direct contract with the Contractor or with a subcontractor of the Contractor to furnish labor, materials or equipment for use in the performance of the Construction Contract. The term Claimant also includes any individual or entity that has rightfully asserted a claim under an applicable mechanic's lien or similar statute against the real property upon which the Project is located. The intent of this Bond shall be to include without limitation in the terms "labor, materials or equipment" that part of water, gas, power, light, heat, oil, gasoline, telephone service or rental equipment used in the Construction Contract, architectural and engineering services required for performance of the work of the Contractor and the Contractor's subcontractors, and all other items for which a mechanic's lien may be asserted in the jurisdiction where the labor, materials or equipment were furnished.

§ 16.3 Construction Contract. The agreement between the Owner and Contractor identified on the cover page, including all Contract Documents and all changes made to the agreement and the Contract Documents.

§ 16.4 Owner Default. Failure of the Owner, which has not been remedied or waived, to pay the Contractor as required under the Construction Contract or to perform and complete or comply with the other material terms of the Construction Contract.

§ 16.5 Contract Documents. All the documents that comprise the agreement between the Owner and Contractor.

§ 17 If this Bond is issued for an agreement between a Contractor and subcontractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

§ 18 Modifications to this bond are as follows:

(Space is provided below for additional signatures of added parties, other than those appearing on the cover page.)

CONTRACTOR AS PRINCIPAL

SURETY

Company:

(Corporate Seal)

Company:

(Corporate Seal)

Signature: _____

Name and Title: _____

Address _____

Signature: _____

Name and Title: _____

Address _____

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

General Power of Attorney

Westfield Insurance Co. Westfield National Insurance Co. Ohio Farmers Insurance Co. Westfield Center, Ohio

CERTIFIED COPY

Know All Men by These Presents, That WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, corporations, hereinafter referred to individually as a "Company" and collectively as "Companies," duly organized and existing under the laws of the State of Ohio, and having its principal office in Westfield Center, Medina County, Ohio, do by these presents make, constitute and appoint

MARK E. KEAIRNES, JOSEPH I. SCHMIT, JEFFREY R. BAKER, JILL SHAFFER, GREG T. LAMAIR, NANCY D. BALTUTAT, PATRICK K. DUFF, CHRISTOPHER R. SEIBERLING, JOINTLY OR SEVERALLY

of WEST DES MOINES and State of IA its true and lawful Attorney(s)-in-Fact, with full power and authority hereby conferred in its name, place and stead, to execute, acknowledge and deliver any and all bonds, recognizances, undertakings, or other instruments or contracts of suretyship-

LIMITATION: THIS POWER OF ATTORNEY CANNOT BE USED TO EXECUTE NOTE GUARANTEE, MORTGAGE DEFICIENCY, MORTGAGE GUARANTEE, OR BANK DEPOSITORY BONDS.

and to bind any of the Companies thereby as fully and to the same extent as if such bonds were signed by the President, sealed with the corporate seal of the applicable Company and duly attested by its Secretary, hereby ratifying and confirming all that the said Attorney(s)-in-Fact may do in the premises. Said appointment is made under and by authority of the following resolution adopted by the Board of Directors of each of the WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY:

"Be It Resolved, that the President, any Senior Executive, any Secretary or any Fidelity & Surety Operations Executive or other Executive shall be and is hereby vested with full power and authority to appoint any one or more suitable persons as Attorney(s)-in-Fact to represent and act for and on behalf of the Company subject to the following provisions:

The Attorney-in-Fact. may be given full power and authority for and in the name of and on behalf of the Company, to execute, acknowledge and deliver, any and all bonds, recognizances, contracts, agreements of indemnity and other conditional or obligatory undertakings and any and all notices and documents canceling or terminating the Company's liability thereunder, and any such instruments so executed by any such Attorney-in-Fact shall be as binding upon the Company as if signed by the President and sealed and attested by the Corporate Secretary."

"Be it Further Resolved, that the signature of any such designated person and the seal of the Company heretofore or hereafter affixed to any power of attorney or any certificate relating thereto by facsimile, and any power of attorney or certificate bearing facsimile signatures or facsimile seal shall be valid and binding upon the Company with respect to any bond or undertaking to which it is attached." (Each adopted at a meeting held on February 8, 2000).

In Witness Whereof, WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY have caused these presents to be signed by their National Surety Leader and Senior Executive and their corporate seals to be hereto affixed this 07th day of JUNE A.D., 2016 .

Corporate Seals Affixed



WESTFIELD INSURANCE COMPANY WESTFIELD NATIONAL INSURANCE COMPANY OHIO FARMERS INSURANCE COMPANY

By: Dennis P. Baus, National Surety Leader and Senior Executive

State of Ohio County of Medina ss.:

On this 07th day of JUNE A.D., 2016 , before me personally came Dennis P. Baus to me known, who, being by me duly sworn, did depose and say, that he resides in Wooster, Ohio; that he is National Surety Leader and Senior Executive of WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, the companies described in and which executed the above instrument; that he knows the seals of said Companies; that the seals affixed to said instrument are such corporate seals; that they were so affixed by order of the Boards of Directors of said Companies; and that he signed his name thereto by like order.

Notarial Seal Affixed



David A. Kotnik, Attorney at Law, Notary Public

My Commission Does Not Expire (Sec. 147.03 Ohio Revised Code)

State of Ohio County of Medina ss.:

I, Frank A. Carrino, Secretary of WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney, executed by said Companies, which is still in full force and effect; and furthermore, the resolutions of the Boards of Directors, set out in the Power of Attorney are in full force and effect.

In Witness Whereof, I have hereunto set my hand and affixed the seals of said Companies at Westfield Center, Ohio, this 10th day of April A.D., 2018 .



Frank A. Carrino, Secretary



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/5/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER LMC Insurance & Risk Management, Inc. 4200 University Ave., Suite 200 West Des Moines IA 50266-5945	CONTACT NAME: Beth Aslin PHONE (A/C. No. Ext): 515-237-0112 E-MAIL ADDRESS: beth.aslin@lmcins.com		FAX (A/C. No): 515-244-9535
	INSURER(S) AFFORDING COVERAGE INSURER A : BITCO General Insurance Corporation		NAIC # 20095
INSURED BOULCON-01 Boulder Contracting, LLC 25789 N Ave Grundy Center IA 50638	INSURER B : Cincinnati Insurance Company		10677
	INSURER C :		
	INSURER D :		
	INSURER E :		
INSURER F :			

COVERAGES

CERTIFICATE NUMBER: 205675513

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	Y		CLP3654652	6/1/2017	6/1/2018	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			CAP3654653	6/1/2017	6/1/2018	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000 <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE			EXS0440211	6/1/2017	6/1/2018	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000 \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	WC3654651	6/1/2017	6/1/2018	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

RE: Tedesco Environmental Learning Corridor - BP #2 Trail Paving & Park Amenities, Ames, IA

Story County, IA, Shive-Hattery, Inc. and their agents as listed as Additional Insured - Contractors, Managers or Lessors of Premises, State or Governmental Agency or Political subdivisions - permits or authorizations, Engineers, Architects or Surveyors - primary and non-contributory when required in a contract - with respects to the General Liability policy per form GL3086 (09/11)

Explosion, Collapse, and Underground (XCU) hazards

CERTIFICATE HOLDER**CANCELLATION**

Story County Conservation Board McFarland Park 56461 180th St. Ames IA 50010	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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Story County Conservation Board - McFarland Park 56461 180th St. - Ames, Iowa 50010-9451
Phone (515) 232-2516 - Fax (515) 232-6989 - Email: conservation@storycountyiowa.gov
www.storycountyconservation.org

Memorandum

To: Story County Conservation Board

Through: Michael D. Cox, Director

From: Patrick Shehan, Special Projects Ranger

Date: April 9, 2018

Re: Consideration of Fish Habitat Stamp Grant Agreement with Iowa Department of Natural Resources for \$46,580.00

The attached Fish Habitat Stamp Grant agreement with the Iowa Department of Natural Resources for \$46,580 will fund placement of fish habitat in Hickory Grove Lake. The grant will fund the purchase of Class D riprap and pea gravel to form rock reefs and spawning beds for the Hickory Grove Lake Restoration project.

The total cost of the project is \$54,800. Story County Conservation's 10% share of the project is \$8,220, which will come from the county's general fund and is included in the FY19 budget.

Staff urges your approval of this grant agreement and recommendation for approval by the Story County Board of Supervisors.



March 21, 2018

STORY CCB
PAT SHEHAN
56461 180TH ST
AMES, IA 50010

Re: Fish Habitat Agreement: #18-01F, HICKORY GROVE LAKE RESTORATION

Dear PAT SHEHAN:

Congratulations! On **March 8th, 2018**, the Natural Resource Commission approved the **STORY CCB** application for Fish Habitat Stamp funds. The cost-share agreement is not to exceed **\$46580.00**. Attached is a copy of the “cooperative agreement”, setting out the terms and conditions of the grant. Please carefully review the documentation.

The Conservation Board at an official meeting must approve this agreement and the date of the meeting must be entered in the last paragraph of the agreement. If the agreement is approved, please have the appropriate official sign the Agreement and return it, along with a copy of the meeting minutes, to my attention for signature by the Department Deputy Director. A fully executed copy will be returned to you.

The agreement and documents pertinent to State rules and regulations effectively become part of the agreement. Please review them start a file to keep your Agreement and expense documents in.

If you have any questions, please contact me at 515-725-8213

Sincerely,

Kathleen Moench

Kathleen Moench
Budget & Finance Bureau

Enclosures

**IOWA DEPARTMENT OF NATURAL RESOURCES
Wallace State Office Building, Des Moines, Iowa 50319-0034**

**COOPERATIVE GRANT AGREEMENT
FISH HABITAT STAMP FUND**

GRANTEE:	STORY CCB	
PROJECT TITLE:	HICKORY GROVE LAKE RESTORATION	
CONTACT PERSON	PAT SHEHAN	515-232-2516
GRANT AWARD:	\$46580.00	
DNR CONTACT/PHONE #:	Kathleen Moench	515-725-8213

THIS AGREEMENT, entered into by the Department of Natural Resources, hereinafter referred to as the Department and the **STORY CCB** thereafter referred to as the County,

WHEREAS, the Department has established a program (Administrative Rule 571, Chapter 35) known as the Fish Habitat Program, hereinafter referred to as the Program, to assist the County in the acquisition and/or development of land for fish habitat purposes and,

WHEREAS, the County has applied for assistance from the Program for the following described project:

UPON DRAINING OF LAKE, ROCK WILL BE PLACED AROUND THE LAKEBED TO BUILD REEFES FOR IMPROVED SPAWNING OF FRY, LOCATED AT HICKORY GROVE PARK, STORY COUNTY, IOWA.

NOW, THEREFORE, be it mutually agreed by the Parties hereto as follows:

The Department agrees to reimburse the County or seller directly for costs specified in the Fish Habitat Grant application, upon written request for and proof of costs being expended by the County, including submitting proper documentation as stated in item #10. In no case shall the costs to the Department exceed that of the agreement award.

The Parties further agree hereto:

1. That the project described herein shall be completed by **December 31, 2019**.
2. That the County shall be responsible for maintenance and all expenses related thereto after completion of the project.
3. That any property acquired shall be used for fish habitat purposes and no incompatible uses or changes in the property will be allowed. The public shall have access to the property upon such conditions as the County and the Department shall mutually agree upon.
4. That the property and its use shall remain subject to the regulatory authority of the Department.
5. That the applicable provisions of 571 I.A.C. Chapter 35 and the grant application is hereby incorporated into this agreement.
6. That the property or any part thereof may not pass from the control of the County or be encumbered in any way without the written approval of the Department.

- 7. That the remedies for unlawful use or disposal of the property set forth in 571 I.A.C. Chapter 35 shall be applicable and additional to any other remedies available by law.
- 8. Availability of Funds: If funds anticipated for the continued fulfillment of this agreement are at any time not forthcoming or insufficient, either through the failure of the State of Iowa to appropriate funds, or discontinuance or material alteration of the program under which funds were provided, then the Department shall have the right to terminate the agreement without penalty.
- 9. Upon written approval of the appraisal(s), a maximum of 90 percent of the acquisition payment, up to the grant amount, may be made directly to the land seller, if requested in the application and approved by the commission, or the Grantee, by submitting a letter of request and the following documents:
 - title opinion showing title is clear and marketable;
 - offer to buy.

Acquisition costs include the lesser of the purchase price paid for the project lands by the grantee, or their fair market value established by a DNR approved appraisal.

- 10. The following documents are required upon completion of an acquisition:
 - title opinion showing title is clear and marketable;
 - offer to buy;
 - copy of the recorded deed naming the grantee as owner, and canceled check from landowner;
 - copy of the recorded groundwater hazard statement(s);
 - copies of invoices and canceled checks for eligible incidental costs.
- 11. Final payment of a development award will be made when the project is completed and the grantee submits a letter of request or the Project Billing Form, along with the following required documents:
 - copies of invoices, contracts and canceled checks for 100 percent of the grant award;
 - contracted development work requires; a copy of the signed contract and payments;
 - pictures of the completed project.

And eighty (80) percent advance reimbursement of the grant may be requested by contacting the DNR Contact on page 1.

THIS AGREEMENT entered into under the authority of action taken at an official meeting of the STORY CCB of STORY County, Iowa, on the _____ day of _____, 20____, all as shown in the minutes thereof, and by approval of the Department of Natural Resources.

Date	Bruce Trautman, Deputy Director Iowa Department of Natural Resources
PSHEHAN@STORYCOU NTYIOWA.GOV	
Email	Grantee Signature
#18-01F	
Grant Agreement	Print Name

Shaded area for DNR use only

Accounting Department Return Copy to: Kathleen Moench _____
 Doc #: _____ Date: _____
 Warrant #: _____

STORY CCB
 56461 180TH ST
 AMES, IA 50010
 State ID #: _____ CV: _____
 Fund/Ag/Org/SubOrg/\$: _____

**DEPARTMENT OF NATURAL RESOURCES
 PROJECT BILLING - FISH HABITAT STAMP GRANT**

Project billings must be accompanied by all required documentation (invoices, canceled checks, deeds, etc.) covering expenditures included in the billing. If you have questions, please contact the Budget & Grants Bureau at 515-725-8213. Make additional copies as needed.

Grant Recipient: STORY CCB Project: 18-01F
 Project Title: HICKORY GROVE LAKE RESTORATION
 Final Billing: Y or N

Use the table below to list your budget items and the expenditures for each item. You should follow the budget items provided with your grant proposal as closely as possible.

Budget Item	Budget Amount	Expenditures This Billing	Total Expenditures
Totals			
Less Expenditures In Excess of Total Authorized Project Budget:			
Total Expenditures:			
CLAIM REQUEST (__ % OF TOTAL EXPENDITURES):			
LESS PREVIOUS PAYMENTS OF:			
TOTAL CLAIM TO BE PAID:			

Land Acquisition - List each parcel separately by parcel #. Use purchase price or appraised value, whichever is the lesser.

I certify that this billing is correct and just based upon actual payment(s) of record by the grant recipient, and that the work and services are in accord with the approved grant.

Signature: _____ Date: _____
 Print Name: _____
 Title: _____ Phone: _____



Story County Conservation Board - McFarland Park 56461 180th St. - Ames, Iowa 50010-9451
Phone (515) 232-2516 - Fax (515)232-6989 - Email: conservation@storycounty.com
www.storycountyconservation.org

Memorandum

To: Story County Conservation Board

From: Michael D. Cox, Director

Date: April 9, 2018

Re: Consideration of Project Sponsor Acknowledgement between Iowa State University
CyBIZ Labs and Story County Conservation Board for Tedesco Environmental Learning
Corridor Economic Impact Analysis, effective April 2018-August 2019, for \$5,000

The attached project sponsor acknowledgment engages CyBIZ Labs to conduct an economic and social impact analysis for Tedesco Environmental Learning Corridor. Iowa State University's CyBIZ Lab provides the opportunity for cross-functional teams of undergraduate and graduate students to work on business and organizational projects. Phase I will begin in April 2018, with completion of Phase 2 in August 2019.

Payment for the project is requested from funds already budgeted for the Tedesco Environmental Learning Corridor.

Staff urges your consideration of this project sponsor agreement and recommendation for approval by the Story County Board of Supervisors.

Project Sponsor Acknowledgement Form

This Sponsor Acknowledgement Form is required for each project involving external sponsors. It is to be completed after the CyBIZ Lab contact and Sponsor have defined the essential details of the project.

Company/Organization: Story County Conservation

Project type: Live Business Case Business Consulting Startup/NonProfit Consulting

Project title and a brief description: Tedesco Corridor Economic Impact Analysis

Description:

Story County Conservation's mission is to connect people with nature by improving natural resources and making Story County a great place to live. Story County Conservation is in the middle of constructing a new park and wetland area in the ISU Research park to be complete by the end of Summer 2018. Story County Conservation is asking CyBIZ Lab to conduct an economic impact analysis during and after its completion to determine its value to the local area. This will include:

Phase 1 Summer 2018- Aggregated Potential Impact Analysis

- **Project Use Survey-** develop, rollout and analyze a survey that will measure (but not limited to) the awareness of the Tedesco Corridor, amenities rating, predicted use and frequency of use.
- **Potential Economic Impact Analysis-** utilize available economic data from Iowa cities (similar to Ames and the Research Park) that have a nearby park similar to the Tedesco Corridor to assess the economic impact of a park on the surrounding businesses, organizations and community.
- **Phase 1 Report & Presentation**

Phase 2 Summer 2019- Economic Impact Analysis & Finalized Impact Study

- **Survey/Interview** visitors, businesses and organizations around the park- develop & implement a survey / interview script to collect data on, but not limited to: Usage, Workforce Development, Distance Traveled, Recruitment and Employee Satisfaction.
- **Economic Impact Analysis-** analyze and compile collected data and use it to create an economic model that will reflect the predicted impact the park has on the surrounding communities, homes and businesses. Finalize the findings in a report to be delivered to Story County Conservation.
- **Compile & Analyze Data** from both phases of the project into a single report and conclusion of the estimated Economic Impact.

Deliverables:

- Final Report – Survey Results & Economic Impact Analysis
- Final Presentation

Duration of project: Phase 1: April – August 2018, Phase 2: April – August 2019

Thank you for your interest in supporting a student project in connection with the College of Business CyBIZ Lab program at Iowa State University. This learning program is designed to provide students with real-world experience in their chosen discipline. In return for your support of and participation in this student project, the CyBIZ Lab will provide you with a project report, including as appropriate, any data or findings provided you complete and sign this form.

IOWA STATE UNIVERSITY
COLLEGE OF BUSINESS

1) Please understand that this learning program is educational in nature and is intended to facilitate student learning; students may make mistakes as a natural, expected, and appropriate aspect of the educational process. Therefore, student project results are provided “as is” without any representation or warranties whatsoever, whether express or implied, including, but not necessarily limited to any warranty as to fitness for particular purposes, merchantability, or non-infringement. All student projects are performed by University students and are not subject to peer review or independent verification of results. You hereby agree to hold harmless the University, the State of Iowa, the Board of Regents of the State of Iowa and their agents, employees, students and volunteers for any and all harm, loss, liability, claims or damages which may arise from your use of the student project results in whatever manner or form.

Please check the box below:

I agree

Initial: _____

2) While it is CyBIZ Lab’s preference that sponsors make a reasonable effort to avoid the inclusion of confidential information into a student project which takes place in an open and collaborative academic learning environment, it is understood that there may be situations where a Sponsor wants to share information that is to be held in confidence. It is the responsibility of the sponsor to determine if any confidential information will be involved in this project and to sign a separate confidentiality form (Non-Disclosure Agreement) if this is the case.

Please check the appropriate box below:

I WILL NOT be sharing any confidential information during this project and will not need to sign a confidentiality agreement.

Initial: _____

I WILL be sharing confidential information during this project and have signed a separate confidentiality agreement.

Initial: _____

3) While the University encourages sponsors to permit student participants to retain their intellectual property rights related to the project, it is understood that there may be situations where the Sponsor wants to obtain ownership rights from participants.

Please check the appropriate box to indicate how you desire to proceed regarding this issue:

Student/University Retains IP – Student project results provided shall be used solely for your internal review and analysis. Any and all rights to the student project results, including all intellectual property rights, if any, shall remain the rights of the individual student participants as appropriate under the law regarding rights to and ownership of intellectual property unless there is a separate written agreement addressing the ownership of intellectual property. Prior to any commercial use or subsequent transfer of any student project results, you must obtain the appropriate rights from the respective owners.

Sponsor Retains IP – I desire to obtain ownership rights from the participants.

4) The student project results are not the work of the University and any references either internally or to third parties shall clearly identify the source of the student project results as an undergraduate or graduate student project performed at the University without subsequent independent evaluation.

IOWA STATE UNIVERSITY
COLLEGE OF BUSINESS

Please check the box below:

I agree

Initial: _____

5) Project Budget

- Live Business Case: \$
- Business Consulting Project: \$
- Startup/Non-Profit Project: \$5,000

6) Contact Information:

	Name	Phone	Email
COMPANY Project Lead	Michael Cox	(515) 598-4763	mcox@storycountyiowa.gov
CYBIZ LAB Team Leader			

I AGREE TO THE ABOVE TERMS AS CHECKED IN THIS DOCUMENT.

FOR

Representative's Signature: _____

Representative's Name & Title: _____

Company/Organization: _____ Date: _____

FOR IOWA STATE UNIVERISTY

Reviewed By:

CyBIZ Lab Representative: Judi K. Eyles Date: 04/02/2018

Representative's Printed Name & Title: Director, CyBIZ Lab

Approved By:

College of Business Representative: Russell N. Laczniak Date: 04/02/18

Representative's Printed Name & Title: Russell Laczniak, Associate Dean



Story County Conservation Board - McFarland Park 56461 180th St. - Ames, Iowa 50010-9451
Phone (515) 232-2516 - Fax (515)232-6989 - Email: conservation@storycounty.com
www.storycountyconservation.org

Memorandum

To: Story County Conservation Board

From: Michael D. Cox, Director

Date: April 9, 2018

Re: Consideration of Project Sponsor Acknowledgements between Iowa State University CyBIZ Labs and Story County Conservation Board for Dakins Lake Economic Impact Analysis and Hickory Grove Park Economic Impact Analysis, effective April - August 2018, for \$10,000

The attached project sponsor acknowledgments are for CyBIZ Labs to conduct economic and social impact analyses for Dakins Lake and Hickory Grove Park. Iowa State University's CyBIZ Lab provides the opportunity for cross-functional teams of undergraduate and graduate students to work on business and organizational projects. Both projects will begin in April 2018 and be completed in August 2018.

Payment for these projects will be requested in FY18 budget amendments. \$5,000 will be paid out of Conservation's Friends of Conservation Trust Fund; the other \$5,000 will be requested from the county's general fund.

Staff urges your consideration of these agreements and recommendation for approval by the Story County Board of Supervisors.

Project Sponsor Acknowledgement Form

This Sponsor Acknowledgement Form is required for each project involving external sponsors. It is to be completed after the CyBIZ Lab contact and Sponsor have defined the essential details of the project.

Company/Organization: Story County Conservation

Project type: Live Business Case Business Consulting Startup/NonProfit Consulting

Project title and a brief description: Dakin's Lake Economic Impact Analysis

Description:

Story County Conservation's (SCC) mission is to connect people with nature by improving natural resources and making Story County a great place to live. Over the years, the lake community support and fundraising have made the lake into a top tourist location for anglers and visitors. Story County Conservation is asking CyBIZ Lab to conduct an economic impact analysis while working in collaboration to determine its value to local communities and the state. This will include:

- **Data Assessment** – Review the current managed data Story County has collected on Dakin's Lake. This includes, but is not limited to, data on the number of campers at the lake. Determine if enough data is available or whether gaps exist where more data is needed to be collected for the Economic Impact Analysis.
- **Survey/Interview** - Businesses, organizations and communities around the park/lake- develop, & implement a survey / interview script to collect data on, but not limited to: Home Values, Workforce Development and Revenues Generated from Park Traffic/Visitors and Events.
- **Economic Impact Analysis** - Analyze and compile collected data and use it to create an economical model that will reflect the predicted impact the park has on the surrounding communities, homes and businesses. Finalize the findings in a report to be delivered.
- **Fundraising Research**- Research various grants and other opportunities to raise money for the park in private, state and federal sectors. Recommend which opportunities to pursue based on the amount, time and process.

Deliverables:

- Final Report – Survey Results & Economic Impact Analysis
- Final Presentation

Duration of project: April – August 2018

Thank you for your interest in supporting a student project in connection with the College of Business CyBIZ Lab program at Iowa State University. This learning program is designed to provide students with real-world experience in their chosen discipline. In return for your support of and participation in this student project, the CyBIZ Lab will provide you with a project report, including as appropriate, any data or findings provided you complete and sign this form.

1) Please understand that this learning program is educational in nature and is intended to facilitate student learning; students may make mistakes as a natural, expected, and appropriate aspect of the educational process. Therefore, student project results are provided “as is” without any representation or warranties whatsoever, whether express or implied, including, but not necessarily limited to any warranty as to fitness

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for particular purposes, merchantability, or non-infringement. All student projects are performed by University students and are not subject to peer review or independent verification of results. You hereby agree to hold harmless the University, the State of Iowa, the Board of Regents of the State of Iowa and their agents, employees, students and volunteers for any and all harm, loss, liability, claims or damages which may arise from your use of the student project results in whatever manner or form.

Please check the box below:

I agree

Initial: _____

2) While it is CyBIZ Lab's preference that sponsors make a reasonable effort to avoid the inclusion of confidential information into a student project which takes place in an open and collaborative academic learning environment, it is understood that there may be situations where a Sponsor wants to share information that is to be held in confidence. It is the responsibility of the sponsor to determine if any confidential information will be involved in this project and to sign a separate confidentiality form (Non-Disclosure Agreement) if this is the case.

Please check the appropriate box below:

I WILL NOT be sharing any confidential information during this project and will not need to sign a confidentiality agreement. **Initial:** _____

I WILL be sharing confidential information during this project and have signed a separate confidentiality agreement. **Initial:** _____

3) While the University encourages sponsors to permit student participants to retain their intellectual property rights related to the project, it is understood that there may be situations where the Sponsor wants to obtain ownership rights from participants.

Please check the appropriate box to indicate how you desire to proceed regarding this issue:

Student/University Retains IP – Student project results provided shall be used solely for your internal review and analysis. Any and all rights to the student project results, including all intellectual property rights, if any, shall remain the rights of the individual student participants as appropriate under the law regarding rights to and ownership of intellectual property unless there is a separate written agreement addressing the ownership of intellectual property. Prior to any commercial use or subsequent transfer of any student project results, you must obtain the appropriate rights from the respective owners.

Sponsor Retains IP – I desire to obtain ownership rights from the participants.

4) The student project results are not the work of the University and any references either internally or to third parties shall clearly identify the source of the student project results as an undergraduate or graduate student project performed at the University without subsequent independent evaluation.

Please check the box below:

I agree

Initial: _____

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5) Project Budget

- Live Business Case: \$
- Business Consulting Project: \$
- Startup/Non-Profit Project: \$5,000

6) Contact Information:

	Name	Phone	Email
COMPANY Project Lead	Michael Cox	(515) 598-4763	mcox@storycountyiowa.gov
CYBIZ LAB Team Leader			

I AGREE TO THE ABOVE TERMS AS CHECKED IN THIS DOCUMENT.

FOR

Representative's Signature: _____

Representative's Name & Title: _____

Company/Organization: _____ Date: _____

FOR IOWA STATE UNIVERISTY

Reviewed By:

CyBIZ Lab Representative: Judi K. Eyles Date: 04/02/2018

Representative's Printed Name & Title: Director, CyBIZ Lab

Approved By:

College of Business Representative: Russell W. Laczniak Date: 04/02/18

Representative's Printed Name & Title: Russell Laczniak, Associate Dean

Project Sponsor Acknowledgement Form

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Company/Organization: Story County Conservation

Project type: Live Business Case Business Consulting Startup/NonProfit Consulting

Project title and a brief description: Hickory Grove Park Economic Impact Analysis

Description:

Story County Conservation's mission is to connect people with nature by improving natural resources and making Story County a great place to live. Currently Story County Conservation is beginning a restoration effort of the Hickory Grove Lake, one of their managed parks that has been around since the 1970's. In order to justify funding to restore and improve the condition of the park, Story County Conservation is asking CyBIZ Lab to conduct an economic impact analysis to determine its value to local communities and the state. This will include:

- **Data Assessment** – Review the current managed data Story County has collected about Hickory Grove Park. This includes, but is not limited to, data on the number of campers, visitors, fishers, spending, income, and survey information. Determine if enough data is available or if gaps exist where more data is needed for the Economic Impact Analysis.
- **Survey/Interview** businesses, organizations and communities around the park- develop & implement a survey / interview script to collect data on, but not limited to: Home Values, Workforce Development and Revenues Generated from Park Traffic/Visitors.
- **Economic Impact Analysis**- analyze and compile collected data and use it to create an economic model that will reflect the predicted impact the park has on the surrounding communities, homes and businesses. Finalize the findings in a report to be delivered to Story County Conservation.
- **Fundraising Research**- Research various grants and other opportunities to raise money for the park in private, state and federal sectors. Recommend which opportunities to pursue based on the amount, time and process.

Deliverables:

- Final Report – Survey Results & Economic Impact Analysis
- Final Presentation

Duration of project: April – August 2018

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whatsoever, whether express or implied, including, but not necessarily limited to any warranty as to fitness for particular purposes, merchantability, or non-infringement. All student projects are performed by University students and are not subject to peer review or independent verification of results. You hereby agree to hold harmless the University, the State of Iowa, the Board of Regents of the State of Iowa and their agents, employees, students and volunteers for any and all harm, loss, liability, claims or damages which may arise from your use of the student project results in whatever manner or form.

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- Live Business Case: \$
- Business Consulting Project: \$
- Startup/Non-Profit Project: \$5,000

6) Contact Information:

	Name	Phone	Email
COMPANY Project Lead	Michael Cox	(515) 598-4763	mcox@storycountyiowa.gov
CYBIZ LAB Team Leader			

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Representative's Signature: _____

Representative's Name & Title: _____

Company/Organization: _____ Date: _____

FOR IOWA STATE UNIVERISTY

Reviewed By:

CyBIZ Lab Representative: Judi K. Eyles Date: 04/02/2018

Representative's Printed Name & Title: Director, CyBIZ Lab

Approved By:

College of Business Representative: Russell W. Laczniak Date: 04/02/18

Representative's Printed Name & Title: Russell Laczniak, Associate Dean



Story County Conservation Board - McFarland Park 56461 180th St. - Ames, Iowa 50010-9451
Phone (515) 232-2516 - Fax (515)232-6989 - Email: conservation@storycounty.com
www.storycountyconservation.org

Memorandum

To: Story County Conservation Board

From: Michael D. Cox, Director

Date: April 9, 2018

Re: Consideration of Project Sponsor Agreement between the Iowa State University Institute for Design Research and Outreach and Story County Conservation Board for Design of Wayfinding Signage at McFarland Park effective February 15, 2018-June 1, 2018, for \$200.00

The attached Project Sponsor Agreement engages Institute for Design Research and Outreach to design a system of wayfinding signage at McFarland Park. This project is the precursor to the installation of wayfinding signs budgeted for in the FY19 budget.

Staff urges your consideration of this project sponsor agreement and recommendation for approval by the Story County Board of Supervisors.

SPONSORED PROJECT AGREEMENT

Exhibit A

Design Proposal for Wayfinding Design for McFarland Park

Project fee: \$200.00

A class of Graphic Design students, led by their instructor, Lisa Fontaine, will design a wayfinding system for McFarland Park. Students will visit the park and talk with Ryan Wiemold and other personnel about needs for improved wayfinding in the park. Students will design wayfinding systems to meet needs expressed by Story County Conservation Staff and to meet needs based on site visits by the students.

At the end of the project period you will receive 4 copies of a written and illustrative report that shows the student design work. The fee will cover transportation, printing and copying costs and is invoiced with this Letter of Agreement.

PROPOSED FY18 BUDGET AMENDMENTS - CONSERVATION AND IRVM

Conservation Exp.	22	Diff. (+/-)	Account	Description	Fund
			0 Salaries	Auditor will provide these numbers	General Fund Balance
			0 Flex Benefits	Auditor will provide these numbers	General Fund Balance
01000-06999-126-22			500 Conservation Board Expenses		General Fund Balance
01000-06999-223-22			4,500 Environmental Educ Supp		General Fund Balance
01000-06999-232-22			4,500 Custodial Supplies (Facilities)		General Fund Balance
01000-06999-241-22			11,000 Equipment Parts/Supplies (Facilities)		General Fund Balance
01000-06999-250-22			3,850 Vehicle Fuels/Maint		General Fund Balance
01000-06999-260-22			2,500 Office/Administration	(copier costs to Equipment Maint. Acct.)	General Fund Balance
01000-06999-294-22			-2,400 Uniforms & Equip	Addl. Law enforcement equipment	General Fund Balance
01000-06999-308-22			-1,300 Health & Safety		General Fund Balance
01000-06999-411-22			730 Marketing		General Fund Balance
01000-06999-414-22			-2400 Communication Services		General Fund Balance
01000-06999-422-22			-900 Education & Training		General Fund Balance
01000-06999-430-22			10,000 Utilities		General Fund Balance
01000-06999-440-22			-5,200 Grounds Maintenance		General Fund Balance
			- Materials for McF trail steps (\$4000)	Moved forward from FY19	
			- Posts for watershed signs (\$4500)	Moved forward from FY19	
01000-06999-441-22			-16,300 Bldg Repairs/Maint		General Fund Balance
			- Maintenance supplies	Addl. Costs for garbage, cleaning, toilets	
			- Bldg. repairs/maintenance	Unbudgeted for ranger residences	
01000-06999-452-22			-3,300 Equipment Rent/Maint (copier)	Split off from Administration account	General Fund Balance
01000-06999-471-22			-31,500 Contractual Labor		General Fund Balance
			- Creel clerk (\$6,000)	Unbudgeted	
			- Watershed signs (\$22,000)	Moved forward from FY19	
			- CyBiz sponsor agreement	Unbudgeted in FY18	
01000-06999-633-22			-130,000 Equipment & Machinery		General Fund Balance
			- Skid loader (\$53,000)	Moved forward from FY19	
			- Finish mowers x 2 (\$22,000)	Moved forward from FY19	
			- UTV (\$13,000)	Moved forward from FY19	
			- Pickup (\$42,000)	Moved forward from FY19	
			- Enclosed trailer (\$3,250)	Moved forward from FY19	
Total - Op. Expensees			-155,720	(includes \$163,781 in purchases moved forward from FY19 - \$177,910 identified by BOS)	

Conservation Exp.	22	Diff. (+/-)	Account	Description	Fund
01000-10210-601-22		417,000	Land Acquisition	Not spending in FY18; to FY19	General Fund Balance
01000-10220-610-22			Buildings & Equipment (\$300,380)		General Fund Balance
		207,380	- PRT Extension	Not spending in FY18; to FY19	
		-1,000	- HG residence garage		
		-600	- HG kiosk		
		15,000	- HOINT paving Phase I	Spending \$10,000; need to carry \$15,000 to FY19	
01000-10220-624-22		133,000	Watershed Improvement HG	Spending \$37,000; need to carry \$133,000 to FY19	General Fund Balance
01000-10220-628-22			Water Trail Grant (\$46,410)		General Fund Balance
		46,410	- Pet. Park & Cambridge Pond	Not spending in FY18; to FY19	
		-15,000	- WPP Revetment	\$15,000 spent for addl. Project (unbudgeted FY18)	
01000-10220-629-22		4,000	Fish Habitat Grant	Budgeted \$68,000; spending \$64,000	General Fund Balance
01000-10220-640-22			ISU Research Park (\$159,650)		General Fund Balance
		0	- IDOT stream mitigation (\$150,000)	Will spend in FY18	
		9,650	- INHF (\$9,650)	Not spending in FY18; to FY19	
Total - Capital Projects		815,840			
- move to FY19		-828,440			
<i>Total - General Fund</i>				Total will be finalized after salary & benefits re-estimates	
			FICA	Auditor will provide these numbers	Gen Supp Fund
			IPERS	Auditor will provide these numbers	Gen Supp Fund
			Empl Insurance	Auditor will provide these numbers	Gen Supp Fund
<i>Total - Gen Supp Fund</i>				Total will be finalized after salary & benefits re-estimates	
		-1,340	Environmental Educ Supp		REAP Funds
<i>Total - REAP Fund</i>		-1,340		Unbudgeted FY18; expenses for REAP CEP grant	
<i>Total - Cons Acq & CP</i>		161,000	Buildings & Equipment		Conserv Acq & Cap Proj
		161,000		Not spending in FY18	
<i>Total - Friends of Cons</i>		0		No change	Friends of Conservation
Department Total				Total will be finalized after salary & benefits re-estimates	
IRVM Expense	24	Diff. (+/-)	Account	Description	Fund

	Bargaining Unit Salaries	Auditor will provide these numbers	Rural Fund
	Staff Salaries	Auditor will provide these numbers	Rural Fund
	630 Salaries - Extra Help		Rural Fund
	90 Overtime		Rural Fund
	FICA	Auditor will provide these numbers	Rural Fund
	IPERS	Auditor will provide these numbers	Rural Fund
	Employer's Flex Benefits	Auditor will provide these numbers	Rural Fund
	Empl Insurance	Auditor will provide these numbers	Rural Fund
	970 Seed		Rural Fund
11000-06010-204-24	-740 Shop Supplies		Rural Fund
11000-06010-250-24	-4,100 Vehicle Fuels/Maint		Rural Fund
11000-06010-250-24	-652 Health & Safety		Rural Fund
11000-06010-308-24	170 Communication Services		Rural Fund
11000-06010-414-24	-1180 Utilities		Rural Fund
11000-06010-430-24	500 Machinery & Equipment Rental		Rural Fund
11000-06010-452-24	-170 Contract Services		Rural Fund
11000-06010-471-24	-440 Buildings & Equipment		Rural Fund
11000-06010-610-24	-6000 Equipment & Machinery		Rural Fund
11000-06010-633-24	-920 Equip. & Machinery - LRTF	Combine - \$12,000 moved forward from FY19	Rural Fund
11000-06010-633-24-24			Rural Fund
Total Op. Expenses	-12,562		

Department Total



Total will be finalized after salary & benefits re-estimates



Conservation Revenue	22	Diff. (+/-)	Account	Description	Fund
		1,500	Miscellaneous		
		-100,000	Other State Grants	NAWCA (\$100,000) - move to FY19	General Fund
		-307,000	Other State Grants	Wildlife Habitat Stamp (\$307,000) - move to FY19	General Fund
		-225,000	Other State Grants	CIRTPA (\$225,000) - move to FY19	General Fund
		-1,725	Other State Grants	Wildlife Diversity Grant (\$1,725 rec'd in FY17)	General Fund
		-150,000	Other State Grants	IDOT - moved to State Payments	General Fund
		165,000	State Payments	\$150,000 IDOT; \$15,000 WPP	General Fund
		0	Water Trail Grant	Unbudgeted \$22,410 in FY18; will amend In FY19	General Fund
		1000	Firewood		
<i>General Fund</i>		-616,225			
		-9,000	Per county/per capita		REAP
		200	Interest on Investments		REAP
		13,200	State Grants		REAP
<i>REAP fund total</i>		4,400			
		800	Interest on Investments		Friends of Cons.
		3,500	Donations		Friends of Cons.
<i>Friends of Conservation</i>		4,300			
Department Total		-607,525			
- move to FY19		-632,000			

IRVM Revenue	24	Diff. (+/-)	Account	Description	Fund
		1,000	Miscellaneous		IRVM
		-6,000	Drainage District Services		IRVM
		2,000	Other State Grants		IRVM
		-300	Fuel Tax Refunds		IRVM
Department Total		-3,300			