



# Heart of Iowa Regional Transit Agency HIRTA Public Transit

Boone, Dallas, Jasper, Madison, Marion, Story, and Warren Counties

You are hereby notified that HIRTA Board of Directors will meet

**PUBLIC HEARING April 26, 2018 9:00 a.m. at 2824 104<sup>th</sup> Street, Urbandale, IA**

- I. **Call to Order**
- II. **Public Comment**
- III. **Action Item**
  - FY2019 Consolidated Funding Plan
- IV. **Adjournment**

**April 26, 2018 at 9:05 a.m. at 2824 104<sup>th</sup> Street, Urbandale, IA**

## TENTATIVE AGENDA

- I. **HIRTA Board Meeting - Call to Order**
- II. **Roll Call**
- III. **Approval of Agenda**
- IV. **Approval of Minutes**
  - A. March 22, 2018
- V. **Financial Report –**
  - A. February 2018
- VI. **Action Items:**
  - A. Aging Resources FY2019 Contract (Exhibit 1) Total \$174,060
  - B. State Transit Assistance FY2019 Contract (Exhibit 2) \$552,712
  - C. United Way of Story County – ASSET Funded Agencies Fy2019 (Exhibit 3) \$12,846
  - D. CICS FY2019 Program Participation Agreement (Exhibit 4)
  - E. FY19 Consolidated Funding Plan
- VII. **Executive Directors Report**
- VIII. **Discussion Items:**
  - A. Board meeting date change, May 24 to May 31?
  - B. Schedule Executive / Financial Committee Meeting

**IX. Informational Items:**

A. CIRTPA – Andrew Collings

**X. Other Items of Interest**

A. Monthly/Quarterly Report Status

B. Suggestions/Comments

**XI. Public Comment**

**XII. Adjournment/Next Meeting Date: May TBD, 2018**

The Heart of Iowa Regional Transit Agency (HIRTA) Board of Director meetings are open to all individuals regardless of disability. Any person requiring a reasonable accommodation to participate should contact the HIRTA Office at (515) 309-9283 at least two business days prior to the Board of Directors Meeting.

by   
Julia Castillo, Executive Director 4/23/2018

**ACTION ITEMS**

- A. Aging Resources FY2019 Contract (Exhibit 1) Total \$174,060

**RECOMMENDED ACTION:** Approve Aging Resources FY2019 Contract

- B. State Transit Assistance FY2019 Contract (Exhibit 2) \$552,712  
STA funds decreased \$66,870

**RECOMMENDED ACTION:** Approve State Transit Assistance FY2019 Contract.

- C. United Way of Story County – ASSET Funded Agencies FY2019 Contract (Exhibit 3) \$12,846

**RECOMMENDED ACTION:** Approve United Way of Story County – ASSET Funded Agencies FY2019 Contract

- D. CICS FY2019 Program Participation Agreement (Exhibit 4)  
Rates increased by 2% for FY2019

**RECOMMENDED ACTION:** Approve proposed FY2019 CICS Program Participant Agreement

Consolidated Funding Plan

# Consolidated Funding Plan

Consolidated Funding Plan



**Ahlers & Cooney, P.C.**  
*Attorneys at Law*

100 Court Avenue, Suite 600  
Des Moines, Iowa 50309-2231  
**Phone:** 515-243-7611  
**Fax:** 515-243-2149  
**www.ahlerslaw.com**

James R. Wainwright  
515.246.0319  
jwainwright@ahlerslaw.com

April 6, 2018

Heart of Iowa Regional Transit Agency  
2824 - 104th Street  
Urbandale, Iowa 50322

Attention: Dean C. Yordi, Board Chair

RE: FY2019 Transit Funding Application

Dear Mr. Yordi:

We appreciate being asked to represent Heart of Iowa Regional Transit Agency ("HIRTA") in connection with the submission of its Iowa Department of Transportation FY2019 Consolidated Transit Funding Application (the "Application"). Because of the certification we are asked to make as part of the Application, and the fact that we have provided only infrequent advice to HIRTA on specific matters in the past, I am writing to outline what we understand the role and responsibilities of both our law firm and HIRTA to be in this matter.

Client:

The client for this engagement is HIRTA. This engagement does not create an attorney-client relationship with any related persons or entities, such as HIRTA members or their individual officials.

Scope of Engagement:

As your counsel in this matter, we will:

1. examine Iowa Code Chapter 28E;
2. confer with HIRTA staff regarding the Application, as may be necessary; and

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3. review the Application for the limited purpose of certifying the following:
  - a. that HIRTA has authority under state and local law to make and comply with the certifications and assurances in the Application;
  - b. that the certifications and assurances made by HIRTA in the Application have been legally made and constitute legal and binding obligations of HIRTA; and
  - c. that to the best of our knowledge, there is no legislation or litigation pending or imminent that might adversely affect the validity of HIRTA's certifications and assurances in the Application or of the performance of the projects described in the Application.

In making the above-referenced certifications, we shall rely solely and exclusively upon a review of Chapter 28E of the Code of Iowa as it appears on the date of our certification and a review of a certificate provided by HIRTA, such certificate to be in the form and manner of the certificate attached hereto. Furthermore, after the date upon which we make the above-referenced certifications (a - c), we disclaim any responsibility to investigate, monitor or report any circumstances that may change or alter the accuracy of the certifications or any portion of the Application. Rather, we will rely solely upon HIRTA to notify us if circumstances arise that may change the accuracy of the above-referenced certifications (a - c) or any portion of the Application and to direct us with respect to any notification to the Federal Transit Administration of such circumstances.

In addition to the engagement described above, the terms set forth in the balance of this letter shall apply to any other matters we may be asked to assist HIRTA staff with.

Other Counsel/Conflicts:

We understand and agree that this is not an exclusive agreement, and you are free to retain any other counsel of your choosing at any time. We recognize that we shall be disqualified from representing any other client (i) in any matter which is substantially related to our representation of you and (ii) with respect to any matter where there is a reasonable probability that confidential information you furnished to us could be used to your disadvantage. You understand and agree that, with those exceptions, we are free to represent other clients, including clients who may be members of HIRTA or whose interests may conflict with yours in litigation, business transactions or other legal matters. You agree that our representing you in this matter will not prevent or disqualify us from

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representing clients that may be adverse to you in other matters and that you consent in advance to our undertaking such adverse representations.

This engagement and our attorney-client relationship will be terminated when we have completed the services covered by this engagement letter and any written supplements to this engagement letter. If you later retain us to perform further or additional services, our attorney-client relationship will be established by another engagement letter.

Cooperation:

In order to enable us to render effectively the legal services contemplated, HIRTA agrees to disclose fully and accurately all facts and keep us informed of all developments relating to this matter. We necessarily must rely on the accuracy and completeness of the facts and information you and your agents provide to us.

Fees:

Services will be provided pursuant to the fee structure in place at the time the service is rendered. The hourly rates of the lawyers who may perform services on the matters described in this letter range from \$250 to \$360 per hour. Statements for services rendered will be forwarded on a monthly basis.

Withdrawal or Termination:

Our relationship is based upon mutual consent and you may terminate our representation at any time, with or without cause, by notifying us. Your termination of our services will not affect your responsibility for payment of fees for legal services rendered and of other charges incurred before termination and in connection with an orderly transition of the matter.

We are subject to the rules of professional conduct for the jurisdiction in which we practice, which list several types of conduct or circumstances that require or allow us to withdraw from representing a client, including for example, nonpayment of fees or costs, misrepresentation or failure to disclose material facts, fundamental disagreements, and conflict of interest with another client. We try to identify in advance and discuss with our client any situation which may lead to our withdrawal, and if withdrawal ever becomes necessary, we will give the client written notice of our withdrawal. If we elect to withdraw for any reason, you will take all steps necessary to free us of any obligation to

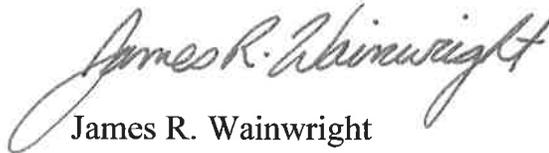
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perform further, including the execution of any documents necessary to complete our withdrawal, and we will be entitled to be paid for all services rendered and other charges accrued on your behalf to the date of withdrawal.

If the foregoing correctly reflects your understanding of the terms and conditions of our representations, please so indicate by executing the enclosed copy of this letter in the space provided below and return it to the undersigned.

Please contact me if you have any questions. We are pleased to have this opportunity to be of service and to work with you.

Very truly yours,



James R. Wainwright

JRW:dc  
Encl.

AGREED TO AND ACCEPTED:

\_\_\_\_\_  
Heart of Iowa Regional Transit Agency  
By: Dean C. Yordi, Board Chair

Date: \_\_\_\_\_

## **CERTIFICATE OF HIRTA**

The undersigned, Dean C. Yordi, hereby certifies that I am the duly appointed and acting Chair of the Policy Board of the Heart of Iowa Regional Transit Agency ("HIRTA"), and do hereby further certify as follows:

1. Attached hereto as Exhibit A is a true and complete copy of the 28E Agreement creating HIRTA and all amendments thereto, which is in full force and effect on the date hereof.

2. Attached hereto as Exhibit B is a true and complete copy of the Bylaws of HIRTA and all amendments thereto, which Bylaws are in full force and effect on the date hereof.

3. Attached hereto as Exhibit C is a true and complete copy of the Consolidated Transit Funding Application of HIRTA for Fiscal Year 2019 (the "Application").

4. The Application was duly and lawfully approved by HIRTA's Policy Board pursuant to its Bylaws at a meeting called on April 26, 2018. A quorum of HIRTA Policy Board members were present at said meeting, and the Application was approved by a majority of the Policy Board members present and entitled to vote thereon.

5. HIRTA is an organization duly formed and validly existing in accordance with Chapter 28E of the Code of Iowa. HIRTA has authority under State and local law to make and comply with the certifications and assurances made in the Application, and such certifications and assurances, as well as the Application itself, have been duly authorized by the Policy Board of HIRTA, and constitute legal and binding obligations on the part of HIRTA.

6. After due investigation, I am aware of no legislation or litigation pending or threatened that might adversely affect (i) the validity of the certification and assurances set forth in the Application or (ii) performance of the projects described in the Application.

7. If I become aware of circumstances that may change the accuracy of the foregoing statements, I will either promptly notify the Federal Transit Administration in writing or promptly notify in writing the law firm of Ahlers & Cooney, P.C., 100 Court Avenue, Suite 600, Des Moines, Iowa 50309, and direct said law firm with respect to any notification to be made to the Federal Transit Administration.

Dated: April 26, 2018

\_\_\_\_\_  
Dean C. Yordi, Chair, Policy Board

01467116-1\13349-000



# Heart of Iowa Regional Transit Agency HIRTA Public Transit

Boone, Dallas, Jasper, Madison, Marion, Story, and Warren Counties

## PUBLIC HEARING NOTICE

Notice is hereby given that the Heart of Iowa Regional Transit Agency (HIRTA) will be holding a public hearing on **April 26, 2018 at 9:00 a.m.** at 2824 104<sup>th</sup> Street, Urbandale, Iowa. The purpose of the meeting is to discuss an application from HIRTA to the Iowa Department of Transportation for financial assistance for FY2019 as follows:

State Transit Assistance (STA)	\$ 552,588	
Federal Transit Assistance (FTA Non-Urbanized)	\$ 773,811	
	Federal	Total Purchase
Seven Light Duty ADA accessible Buses w/video surveillance:	\$ 574,175	\$ 675,500
One ADA accessible Mini Van	\$ 46,750	\$ 55,000
One Mini Van	\$ 33,000	\$ 41,250
Five ADA accessible Conversion Van	\$ 242,675	\$ 285,500

If approved for funding, capital purchases listed above will be matched at 15% with local funds, \$152,400 and at 20% with local funds at \$8,250.

These projects will not have a significant detrimental environmental effect on the area and no persons or businesses will be displaced by these activities. The projects are in conformance with the Transportation Plan prepared by the Central Iowa Regional Transportation Planning Alliance.

Meetings are open to all individuals regardless of disability. Any person requiring reasonable accommodation to participate should contact HIRTA 515-309-9283 at least 2 business days prior to the hearing.

Written comments will be accepted at the address above, through the date and time of the hearing specified. For more information, please email [info@ridehirta.com](mailto:info@ridehirta.com) or call 515-309-9281.

# FTA FISCAL YEAR 2018 CERTIFICATIONS AND ASSURANCES

## FEDERAL FISCAL YEAR 2018 FTA CERTIFICATIONS AND ASSURANCES SIGNATURE PAGE

(Required of all Applicants for federal assistance to be awarded by FTA in FY 2018)

### AFFIRMATION OF APPLICANT

Name of the Applicant: Heart of Iowa Regional Transit Agency  
Name and Relationship of the Authorized Representative: Dean C. Yordli, Board Chair

BY SIGNING BELOW, on behalf of the Applicant, I declare that it has duly authorized me to make these Certifications and Assurances and bind its compliance. Thus, it agrees to comply with all federal laws, regulations, and requirements, follow applicable federal guidance, and comply with the Certifications and Assurances as indicated on the foregoing page applicable to each application its Authorized Representative makes to the Federal Transit Administration (FTA) in federal fiscal year 2018, irrespective of whether the individual that acted on his or her Applicant's behalf continues to represent it.

FTA intends that the Certifications and Assurances the Applicant selects on the other side of this document should apply to each Award for which it now seeks, or may later seek federal assistance to be awarded during federal fiscal year 2018.

The Applicant affirms the truthfulness and accuracy of the Certifications and Assurances it has selected in the statements submitted with this document and any other submission made to FTA, and acknowledges that the Program Fraud Civil Remedies Act of 1986, 31 U.S.C. § 3801 *et seq.*, and implementing U.S. DOT regulations, "Program Fraud Civil Remedies," 49 CFR part 31, apply to any certification, assurance or submission made to FTA. The criminal provisions of 18 U.S.C. § 1001 apply to any certification, assurance, or submission made in connection with a federal public transportation program authorized by 49 U.S.C. chapter 53 or any other statute.

In signing this document, I declare under penalties of perjury that the foregoing Certifications and Assurances, and any other statements made by me on behalf of the Applicant are true and accurate.

Signature \_\_\_\_\_ Date: 4/26/18

Name Dean C. Yordli  
Authorized Representative of Applicant

### AFFIRMATION OF APPLICANT'S ATTORNEY

For (Name of Applicant): Heart of Iowa Regional Transit Agency

As the undersigned Attorney for the above-named Applicant, I hereby affirm to the Applicant that it has authority under state, local, or tribal government law, as applicable, to make and comply with the Certifications and Assurances as indicated on the foregoing pages. I further affirm that, in my opinion, the Certifications and Assurances have been legally made and constitute legal and binding obligations on it.

I further affirm that, to the best of my knowledge, there is no legislation or litigation pending or imminent that might adversely affect the validity of these Certifications and Assurances, or of the performance of its FTA assisted Award.

Signature James R. Wainwright Date: 4-6-18

Name James R. Wainwright - Ahlers & Cooney, P.C.  
Attorney for Applicant

*Each Applicant for federal assistance to be awarded by FTA must provide an Affirmation of Applicant's Attorney pertaining to the Applicant's legal capacity. The Applicant may enter its electronic signature in lieu of the Attorney's signature within TrAMS, provided the Applicant has on file and uploaded to TrAMS this hard-copy Affirmation, signed by the attorney and dated this federal fiscal year.*

Attachment to Federal Fiscal Year 2018 FTA Certifications  
and Assurances Signature Page

The affirmations of Applicant's attorney herein are based solely upon a review of a written certification from the Applicant. Applicant's attorney is not an employee of the Applicant, does not attend meetings of the Applicants governing board, and has undertaken no other investigation with respect to the Applicant. Applicant's attorney undertakes no duty to investigate or monitor Applicant or any circumstances that may change the accuracy of the statements provided herein, and shall report such circumstances to Applicant or FTA only if so directed in accordance with the terms of the engagement between Applicant's attorney and Applicant.

**FTA FISCAL YEAR 2018 CERTIFICATIONS AND ASSURANCES**

**FEDERAL FISCAL YEAR 2018 CERTIFICATIONS AND ASSURANCES FOR  
FEDERAL TRANSIT ADMINISTRATION ASSISTANCE PROGRAMS**

(Signature pages alternative to providing Certifications and Assurances in TrAMS)

Name of Applicant: Heart of Iowa Regional Transit Agency

The Applicant agrees to comply with applicable provisions of Categories 01 – 21. \_\_\_\_\_

OR

The Applicant agrees to comply with applicable provisions of the Categories it has selected:

<u>Category</u>	<u>Description</u>	
01.	Required Certifications and Assurances for Each Applicant.	<u>✓</u>
02.	Lobbying.	<u>✓</u>
03.	Private Sector Protections.	<u>✓</u>
04.	Rolling Stock Reviews and Bus Testing.	<u>✓</u>
05.	Demand Responsive Service.	<u>✓</u>
06.	Intelligent Transportation Systems.	<u>✓</u>
07.	Interest and Financing Costs and Acquisition of Capital Assets by Lease.	<u>N/A</u>
08.	Transit Asset Management Plan, Public Transportation Safety Program, and State Safety Oversight Requirements.	<u>✓</u>
09.	Alcohol and Controlled Substances Testing.	<u>✓</u>
10.	Fixed Guideway Capital Investment Grants Program (New Starts, Small Starts, and Core Capacity Improvement).	<u>N/A</u>
11.	State of Good Repair Program.	<u>✓</u>
12.	Grants for Buses and Bus Facilities and Low or No Emission Vehicle Deployment Grant Programs.	<u>✓</u>
13.	Urbanized Area Formula Grants Programs and Passenger Ferry Grant Program.	<u>N/A</u>
14.	Enhanced Mobility of Seniors and Individuals with Disabilities Programs.	<u>✓</u>
15.	Rural Areas and Appalachian Development Programs.	<u>N/A</u>
16.	Tribal Transit Programs (Public Transportation on Indian Reservations Programs).	<u>N/A</u>
17.	State Safety Oversight Grant Program.	<u>✓</u>
18.	Public Transportation Emergency Relief Program.	<u>✓</u>
19.	Expedited Project Delivery Pilot Program.	<u>✓</u>
20.	Infrastructure Finance Programs.	<u>N/A</u>
21.	Construction Hiring Preferences.	<u>✓</u>



# Heart of Iowa Regional Transit Agency HIRTA Public Transit

Boone, Dallas, Jasper, Madison, Marion, Story, and Warren Counties  
**Authorizing Resolution**

We, hereby, authorize Dean C. Yordi  
(Name of Authorized Signatory)

on behalf of Heart of Iowa Regional Transit Agency  
(Legal Name of Applicant)

to apply for financial assistance as noted below and to enter into related contract(s) with the Iowa Department of Transportation.

From the State Transit Assistance Program:

3.780230 % of formula funds;

\$                      of Special Project funds

From federal funds for transit in non-urbanized areas and/or for transit serving primarily elderly persons and person with disabilities:

\$773,811

From statewide federal capital assistance for transit:

\$552,588

We understand acceptance of federal transit assistance involves an agreement to comply with certain labor protection provisions.

We certify that Heart of Iowa Regional Transit Agency  
(Legal Name of Applicant)

has sufficient non-federal funds to provide required local match for capital projects and at time of delivery will have the funds to operate and maintain vehicles and equipment purchased under this project.

We request that State Transit Assistance formula funding be advanced as allowed by law, to improve transit system cash flow.

Adopted the 26th day of April, 2018

Name: Heart of Iowa Regional Transit Agency  
(Applicant's Governing Body)

By: \_\_\_\_\_  
(Signature of Chief Executive Officer)

Title: HIRTA Board Chair

Address: 2824 104th Street, Urbandale, IA 50322

Telephone: 515-309-9281



# Heart of Iowa Regional Transit Agency HIRTA Public Transit

Boone, Dallas, Jasper, Madison, Marion, Story, and Warren Counties

## Labor Protection Agreement

The Heart of Iowa Regional Transit Agency

(Legal Name of Applicant)

as an applicant for federal non-urbanized area agrees that in the absence of a waiver by the Department of Labor, the terms and conditions of the Special Warranty Arrangement For Application to Other Than Urbanized and Over-the-Road Bus Accessibility Projects Pursuant to Section 5333(b) of Title 49, of the U.S. Code, Chapter 53 (hereinafter referred to as "Warranty"), shall apply for the protection of the employees of any employer providing transportation services assisted by the project and the employees of any other surface public transportation providers in the transportation service area of the Project. The Warranty shall be made part of the contract of assistance with the Iowa Department of Transportation and shall be binding and enforceable by and upon the parties thereto, by any covered employee or his/her representative.

Additionally, pursuant to the Department of Labor's procedures for application of the Warranty, included with this submission is a listing of all transportation providers which will be recipients of transportation assistance funded by the Project, a listing of other transportation providers in the geographic area of such Project, and any labor organization representing the employees of such providers.

I further certify that I have read and understand the terms and conditions of the Warranty, which can be found at [http://www.dol.gov/olms/regs/compliance/transit/07\\_Special\\_Warranty.htm](http://www.dol.gov/olms/regs/compliance/transit/07_Special_Warranty.htm)

\_\_\_\_\_  
Signature

Dean C. Yordi

\_\_\_\_\_  
Print Name

HIRTA Board Chair

\_\_\_\_\_  
Title

Heart of Iowa Regional Transit Agency

\_\_\_\_\_  
Name of Organization

April 26, 2018

\_\_\_\_\_  
Date Signed



# Heart of Iowa Regional Transit Agency HIRTA Public Transit

Boone, Dallas, Jasper, Madison, Marion, Story, and Warren Counties

## Listing of Surface Transportation Providers in Project Area

**Table 1: Transit Providers Operating Under Authority of Applicant**

Note: List applicant as number one if it actually operates/provides services

Provider Operating Under Contract to (Legal Name of Applicant)								
Heart of Iowa Regional Transit Agency								
List transit operations showing their current status as of (date)		Use Union Code	check if Yes					
April 26, 2018			Union Local Number	Union/ Bargaining Unit	Crosses Urban Boundary	Crosses Regional Boundary	Crosses State Boundary	Receiving Public Money
Union Code								
<small>ATU - Amalgamated Transit Union; AFSCME - American Federation of State, County, and Municipal Employees; IBEW - International Brotherhood of Electrical Workers; IBT - International Brotherhood of Teamsters; IUOE - International Union of Operating Engineers; IUPAT - International Union of Painters and Allied Trades; NONE; OTHER</small>								
Address and e-Mail Address must be included for all agencies with a union affiliation.								
1.	HIRTA Public Transit 2824 104th Street Urbandale, IA 50322 jcastillo@ridehirta.com			<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2.	HomeCare Services of Dallas County 101 North 9th Street Adel, IA 50003 rherman@homecaredallas.org			<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3.	Madison County Elderly Services 1006 N. John Wayne Dr. Winterset, IA 50273			<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4.				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5.				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6.				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7.				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



# Heart of Iowa Regional Transit Agency HIRTA Public Transit

Boone, Dallas, Jasper, Madison, Marion, Story, and Warren Counties  
**Listing of Surface Transportation Providers in Project Area**

**Table 2: Transit Providers Not Operating Under Authority of Applicant**

List all other public, private, and non-profit transportation providers which operate or offer services in Applicant's service area, including intercity bus companies, taxis, and social service agencies.

**Services/Programs Operating Independently From: (Legal Name of Applicant)**

List transit operations showing their current status as of (date)		Use Union Code		check if Yes				
Union Code	Address and e-Mail Address must be included	Union Local Number	Union/ Bargaining Unit	Crosses Urban Boundary	Crosses Regional Boundary	Crosses State Boundary	Receiving Public Money	Private-For-Profit
ATU - Amalgamated Transit Union; AFSCME - American Federation of State, County, and Municipal Employees; IBEW - International Brotherhood of Electrical Workers; IBT - International Brotherhood of Teamsters; IUOE - International Union of Operating Engineers; IUPAT - International Union of Painters and Allied Trades; NONE; OTHER								
1.	Burlington Trailways PO Box 531 West Burlington, IA			<input checked="" type="checkbox"/>				
2.	Jefferson Lines 2100 E 26 St. Minneapolis, MN	1139	ATU	<input checked="" type="checkbox"/>				
3.	Greyhound 1107 Keo Way Des Moines, IA	1700	ATU	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4.	Arrow Stage Lines 1650 E. Washington Des Moines, IA			<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5.	TransIowa 1550 E Army Post Rd. Des Moines, IA			<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6.	CyRide 1700 University Blvd Ames, IA	234	IUOE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7.	Cyclone Cab 2006 E. Lincoln Way, Bldg #2 Ames, IA			<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>



# Heart of Iowa Regional Transit Agency HIRTA Public Transit

Boone, Dallas, Jasper, Madison, Marion, Story, and Warren Counties

## LOBBYING COST CERTIFICATE

I hereby certify that Heart of Iowa Regional Transit Agency

(Legal Name of Applicant)

has complied with the requirements and standards on lobbying costs in 2 CFR Part 230 (formerly OMB Circular A-122), "Cost Principles for Non-profit Organizations." for FY 2019 in that:

- (1) No costs are used to attempt to influence outcomes of any Federal, State, or local election, referendum, initiative, or similar procedure, through in kind or cash contributions, endorsements, publicity, or similar activity.
- (2) No costs are used to establish, administer, contribute to, or pay the expenses of a political party, campaign, political action committee, or other organization established for the purpose of influencing the outcomes of elections.
- (3) No costs are used to attempt to influence and Federal or State legislation enactment or modification of any pending Federal or State legislation through communication with any member or employee of the Congress or State legislature (including efforts to influence State or local officials to engage in similar lobbying activity), or with any Government official or employee in connection with a decision to sign or veto enrolled legislation or by preparing, distributing or using publicity or propaganda, or by urging members of the general public or any segment thereof to contribute to, or participate in, any mass demonstration, march, rally, fundraising drive, lobbying campaign or letter writing or telephone campaign.
- (4) No costs are used for legislative liaison activities, including attendance at legislative sessions or committee hearings, gathering information regarding legislation, and analyzing the effect of legislation, when such activities are carried on in support of or in knowing preparation for an effort to engage in unallowable lobbying

I declare under penalty of perjury that the foregoing is true and **correct**.

Signed by the official having the authority to negotiate indirect cost rates for the organization or by a higher level official.

Signature

Dean C. Yordi

Print Name

HIRTA Board Chair

Title

Heart of Iowa Regional Transit Agency

Name of Organization

April 26, 2018

Date Signed

## CERTIFICATE OF COST ALLOCATION PLAN

This is to certify that I have reviewed the cost allocation plan submitted herewith and to the best of my knowledge and belief that:

- (1) All costs and information included in this proposal dated \_\_\_\_\_ to establish cost allocations or billings for FY 2019 are allowable in accordance with (please check the applicable CFR):
  - 2 CFR Part 225 (formerly OMB Circular A-87), "Cost Principles for State, Local and Indian Tribal Governments.", or
  - 2 CFR Part 230 (formerly OMB Circular A-122), "Cost Principles for Non-profit Organizations."
- (2) All costs have been accorded consistent treatment in accordance with generally accepted accounting principles,
- (3) An adequate accounting and statistical system exists to support claims that will be made under the Plan,
- (4) The information provided in support of the Cost Allocation Plan is accurate, and
- (5) All federally unallowable costs have been excluded from allocations.

I declare under penalty of perjury that the foregoing is true and correct.

Signed by the official having the authority to negotiate indirect cost rates for the organization or by a higher level official.

Signature

Print Name

Title

Name of Organization

Date Signed

## CERTIFICATE OF INDIRECT COSTS

This is to certify that I have reviewed the indirect cost proposal submitted herewith and to the best of my knowledge and belief:

- (1) All costs included in this proposal dated \_\_\_\_\_ to establish billing or final indirect costs for **FY 2019** are allowable in accordance with the requirements of the Federal award(s) to which they apply and (please check the applicable CFR):

- 2 CFR Part 225 (formerly OMB Circular A-87), "Cost Principles for State, Local and Indian Tribal Governments," or
- 2 CFR Part 230 (formerly OMB Circular A-122), "Cost Principles for Non-profit Organizations."

All unallowable costs have been adjusted for in allocating costs as indicated in the cost allocation plan or indirect cost rate proposal.

- (2) All costs included in this proposal are properly allocable to Federal awards on the basis of a beneficial or causal relationship between the expenses incurred and the agreements to which they are allocated in accordance with applicable requirements. Further, the same costs that have been treated as indirect costs have not been claimed as direct costs. Similar types of costs have been accounted for consistently, and the Federal Government will be notified of any accounting changes that would affect the negotiated rate (if any).

Subject to the provisions of the Program Fraud Civil Remedies Act of 1986, (31 USC 3801 et seq.), and the Department of Labor's implementing regulations, (29 CFR Part 22), the False Claims Act (18 USC 287 and 31 USC 3729); and the False Statement Act (18 USC 1001), I declare to the best of my knowledge that the foregoing is true and correct.

Signed by the official having the authority to negotiate indirect cost rates for the organization or by a higher level official.

Signature

Print Name

Title

Name of Organization

Date Signed

## Performance Management Agreement

On May 27, 2016, the final rule for statewide and metropolitan transportation planning was published, based on 2012's Moving Ahead for Progress in the 21st Century (MAP-21) Act and 2015's Fixing America's Transportation System (FAST) Act. As part of this final rule, 23 CFR 450.314 (h) requires the MPO(s), State(s), and the providers of public transportation to jointly agree upon and develop specific written provisions for cooperatively developing and sharing information related to transportation performance data, the selection of performance targets, the reporting of performance targets, the reporting of performance to be used in tracking progress toward attainment of critical outcomes for the region of the MPO.

Iowa DOT and large urban public transit providers hereby agree to share transit asset management data, targets, and plans as follows:

- Iowa DOT will set statewide group asset management targets for small urban and rural providers. Iowa DOT will share these targets with large urban providers once they have been set.
- Large urban providers will set their own asset management targets and report them to the National Transit Database. Large urban providers will share these targets with the Iowa DOT once they have been set.
- Iowa DOT will complete a transit asset management group plan for small urban and rural providers. Iowa DOT will share this plan with large urban providers once it is complete.
- Large urban providers will complete their own transit asset management plans. Large urban providers will share these plans with the Iowa DOT once they are complete.
- Iowa DOT and large urban providers may, on occasion, work cooperatively on related transit asset management activities by mutual agreement. This may include efforts such as sharing tools and guidance related to asset management.

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Signature

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Print Name

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Title

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Name of Organization

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Date Signed



# Heart of Iowa Regional Transit Agency HIRTA Public Transit

Boone, Dallas, Jasper, Madison, Marion, Story, and Warren Counties

March 26, 2018

Mr. Randy Barton  
Office of Public Transit  
Iowa Department of Transportation  
800 Lincoln Way  
Ames, IA 50010

Dear Mr. Barton:

SUBJECT: Discrimination Complaints and/or Pending Lawsuits

The Heart of Iowa Regional Transit Agency (HIRTA) does not have any substantiated complaints alleging discrimination in service delivery within the past year.

The Heart of Iowa Regional Transit Agency (HIRTA) has no pending lawsuits which would impact the ability to implement public transit services.

Sincerely,

Julia Castillo  
Executive Director



# Heart of Iowa Regional Transit Agency HIRTA Public Transit

Boone, Dallas, Jasper, Madison, Marion, Story, and Warren Counties

March 26, 2018

Mr. Randy Barton  
Office of Public Transit  
Iowa Department of Transportation  
800 Lincoln Way  
Ames, IA 50010

Dear Mr. Barton:

SUBJECT: CERTIFICATE OF INDIRECT COSTS

The Heart of Iowa Regional Transit Agency (HIRTA) is a partially brokered transit system, with contractors providing public transit service in three of the seven counties within Region 11. According to our certified public accountant, all of the HIRTA's expenses are direct costs; therefore, no indirect cost formula will be calculated or submitted to the Iowa Department of Transportation for Fiscal Year 2017.

Sincerely,

Julia Castillo  
Executive Director



**Ahlers & Cooney, P.C.**  
*Attorneys at Law*

100 Court Avenue, Suite 600  
Des Moines, Iowa 50309-2231  
**Phone:** 515-243-7611  
**Fax:** 515-243-2149  
**www.ahlerslaw.com**

James R. Wainwright  
515.246.0319  
jwainwright@ahlerslaw.com

April 6, 2018

Ms. Julia Castillo  
Executive Director  
Heart of Iowa Regional Transit Agency (HIRTA)  
2824 - 104th Street  
Urbandale, Iowa 50322

RE: FY2019 Transit Funding Application

Dear Ms. Castillo:

With this letter I am enclosing two copies of a proposed form of engagement letter and attached Certificate of HIRTA relating to our review of the FY2019 Consolidated Transit Funding Application. These are in essentially the same format as those used in prior years for similar assignments. If these are in acceptable form, I would appreciate it if you would submit the same to the Policy Board for approval at its April 26, 2018 meeting, and thereafter return a signed original copy of each document to me.

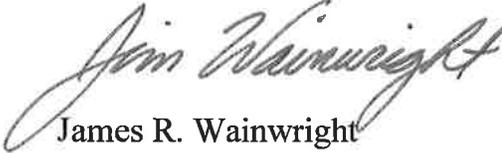
I also am enclosing three (3) signed copies of the Federal Fiscal Year 2018 FTA Certifications and Assurances Signature Page. As we have in prior years, I have attached to each copy a note explaining the limitations on our certification. This is necessary due to the fact that we are typically engaged by HIRTA only for specific purposes, primarily the review of its annual funding applications, and we do not attend HIRTA Board meetings. I would appreciate it if you would return a copy of the original once the Chair has signed the same, along with copies of all of the other documents making up the Application once they have been signed by the Chair.

I assume that there have been no amendments to the 28E Agreement or the Bylaws during the past year. If there have been any, please send me copies of same.

April 6, 2018  
Page 2

Should you need anything further, or have any questions, please feel free to contact me.

Yours very truly,



James R. Wainwright

JRW:dc  
encl.

01338503-1\13349-000



# Heart of Iowa Regional Transit Agency HIRTA Public Transit

Boone, Dallas, Jasper, Madison, Marion, Story, and Warren Counties

You are hereby notified that HIRTA Board of Directors will meet

**PUBLIC HEARING April 26, 2018 9:00 a.m. at 2824 104<sup>th</sup> Street, Urbandale, IA**

- I. **Call to Order**
- II. **Public Comment**
- III. **Action Item**
  - FY2019 Consolidated Funding Plan
- IV. **Adjournment**

**April 26, 2018 at 9:05 a.m. at 2824 104<sup>th</sup> Street, Urbandale, IA**

## TENTATIVE AGENDA

- I. **HIRTA Board Meeting - Call to Order**
- II. **Roll Call**
- III. **Approval of Agenda**
- IV. **Approval of Minutes**
  - A. March 22, 2018
- V. **Financial Report –**
  - A. February 2018
- VI. **Action Items:**
  - A. Aging Resources FY2019 Contract (Exhibit 1) Total \$174,060
  - B. State Transit Assistance FY2019 Contract (Exhibit 2) \$552,712
  - C. United Way of Story County – ASSET Funded Agencies Fy2019 (Exhibit 3) \$12,846
  - D. CICS FY2019 Program Participation Agreement (Exhibit 4)
  - E. FY19 Consolidated Funding Plan
- VII. **Executive Directors Report**
- VIII. **Discussion Items:**
  - A. Board meeting date change, May 24 to May 31?
  - B. Schedule Executive / Financial Committee Meeting

**MEETING MINUTES**  
**Heart of Iowa Regional Transit Agency (HIRTA)**  
**March 22, 2018**

- I. **Call to Order:** Chair Dean Yordi called the meeting to order at 9:03 am at HIRTA Administrative Office, 2824 104<sup>th</sup> Street, Urbandale, IA.
- II. **Roll Call:**  
**Present:** Board of Directors: Dean Yordi, Kim Chapman, Phil Clifton, Lauris Olson, and Doug Cupples  
Employees: Julia Castillo, Executive Director, Vivian Pettengill, Administrative Assistant  
Others Present: Marge Westphal, Andrew Collings. Via phone: Sharee Huffer  
Not Present: Steve McCombs, Bill Zinnel
- III. **Approval of Agenda:** Kim Chapman moved to approve the March 22, 2018 Agenda. Lauris Olson seconded. Motion carried unanimously.
- IV. **Approval of Minutes:**
  - A. **January 10, 2018 Conference Call:** Phil Clifton moved to approve the minutes for the January 10, 2018 Conference Call. Lauris Olson seconded. Motion carried unanimously.
  - B. **February 15, 2018 Minutes:** Lauris Olson moved to approve the minutes for the February 15, 2018 Minutes. Kim Chapman seconded. Motion carried unanimously.
  - C. **March 8, 2018 Conference Call:** Lauris Olson moved to approve the minutes for the March 8, 2018 Conference Call. Phil Clifton seconded. Motion carried unanimously.
- V. **Financial Report – Not ready at time of meeting**
- VI. **Action Items:**
  - A. **Story County FY2019 Contract (Exhibit 1):** Lauris Olson moved to approve the Story County FY2019 Contract. Phil Clifton seconded. Motion carried unanimously.
  - B. **City of Ames FY2019 Contract (Exhibit 2):** Lauris Olson moved to approve the City of Ames FY2019 Contract. Kim Chapman seconded. Motion carried unanimously. It was noted that in the future the Executive Board should meet with the Executive Director to go over contracts before they are presented.
  - C. **Disposal of Bus #2223:** Lauris Olson moved to Dispose of Bus #2223. Phil Clifton seconded. Motion carried unanimously.
  - D. **Travel for Executive Director: Annual CTAA Expo 6/11/18 to 6/14/18:** Lauris Olson moved to approve the Travel for Executive Director to attend the Annual CTAA Expo. Phil Clifton seconded. Motion carried unanimously.
- VII. **Executive Directors Report:** Julia Castillo read the Executive Directors Report.
- VIII. **Discussion Items:**
  - A. **Forming a non-profit corporation under Section 501©3 of Internal Revenue Code.** Executive Director will setup meeting with Attorney for further discussion with Board.
- IX. **Informational Items:**
  - A. **CIRTPA:** Andrew Collings gave an update
- X. **Other Items of Interest:**
  - A. **Monthly/Quarterly Report Status:** All up to date.
  - B. **Suggestions/Comments:** Lauris Olson stated that she would be an advocate, just ask.
- XI. **Public Comment:** There were none.
- XII. **Adjournment/Next Meeting Date:** Kim Chapman moved to adjourn at 10:02 am. Doug Cupples seconded. Motion carried unanimously. Next Board meeting will be April 26, 2018.

The Heart of Iowa Regional Transit Agency (HIRTA) Board of Director meetings are open to all individuals regardless of disability. Any person requiring a reasonable accommodation to participate should contact the HIRTA Office at (515) 309-9283 at least two business days prior to the Board of Directors Meeting.

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Board Chair Signature

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Date

## HIRTA Public Transit A/R Aging Summary As of February 28, 2018

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
Access2Care -	0.00	40.00	70.00	116.98	115.16	342.14
Accura Healthcare - Boone/Ogden	6.00	46.00	24.00	52.00	44.00	172.00
Accura of Baxter	16.00	4.00	0.00	0.00	0.00	20.00
Accura of Knoxville	52.00	16.00	48.00	60.00	110.00	286.00
Accura of Newton	4.00	21.00	28.00	30.00	36.00	119.00
Accura of Newton - West	7.00	0.00	5.00	0.00	58.00	70.00
Aging Resources of Central Iowa	24,466.57	5,133.45	0.00	0.00	0.00	29,600.02
AmeriHealth	0.00	0.00	0.00	2,899.91	0.00	2,899.91
Belinda Snook	0.00	0.00	0.00	0.00	173.33	173.33
Bennett Brown	0.00	0.00	0.00	0.00	379.47	379.47
Billie Hoen	0.00	0.00	0.00	0.00	32.97	32.97
Boone - City of Odgen	0.00	0.00	24.00	0.00	0.00	24.00
Boone - Easter Star	4.00	12.00	0.00	0.00	0.00	16.00
Boone - Genesis Development	8.00	0.00	30.00	0.00	0.00	38.00
Boone - Genesis Development Monthly	0.00	300.00	0.00	0.00	0.00	300.00
Boone - VA DM	10.00	0.00	0.00	0.00	0.00	10.00
Boone - Westhaven	34.00	32.00	0.00	0.00	0.00	66.00
Boone County Auditor.	0.00	0.00	-12,600.00	0.00	0.00	-12,600.00
Boone County Community Services	728.37	686.29	0.00	0.00	0.00	1,414.66
Boone County Hospital	4.00	4.00	2.00	4.00	2.00	16.00
City of Ames - ASSET	0.00	3,598.55	3,808.59	0.00	0.00	7,407.14
City of Newton -	0.00	0.00	-6,666.66	0.00	0.00	-6,666.66
CyRide/DAR	29,257.24	13,842.53	0.00	0.00	0.00	43,099.77
Heartland Senior Services	0.00	0.00	0.00	0.00	18.00	18.00
HomeCare Services, Inc. P	12,356.64	0.00	0.00	0.00	0.00	12,356.64
Houck	3,250.00	0.00	0.00	0.00	0.00	3,250.00
Hyvee-Boone	0.00	1,000.00	1,000.00	0.00	0.00	2,000.00
HyVee - Indianola	500.00	500.00	0.00	0.00	0.00	1,000.00
HyVee - Knoxville	100.00	0.00	0.00	0.00	0.00	100.00
HyVee - Newton	0.00	0.00	500.00	0.00	0.00	500.00
HyVee - Pella	200.00	0.00	0.00	0.00	0.00	200.00
IME	0.00	2,785.61	0.00	0.00	240.97	3,026.58
Iowa DOT	0.00	68,807.00	68,807.00	68,806.00	188,787.00	395,207.00
IOWA DOT - FUEL TAX	4,723.91	4,723.91	0.00	4,808.99	9,618.00	23,874.81
Iowa DOT - Mobility Coordinator	0.00	0.00	14,497.00	0.00	0.00	14,497.00
Jasper County	13,430.40	0.00	0.00	0.00	0.00	13,430.40
Jefferson Place, Wesley Life	52.00	0.00	0.00	0.00	0.00	52.00
Jeffrey Barnett II	0.00	0.00	0.00	0.00	48.59	48.59
Logisticare	4,871.19	0.00	0.00	0.00	0.00	4,871.19
Madison County Elderly Services Inc. P	1,501.40	0.00	0.00	0.00	0.00	1,501.40
Marion - COC Monthly	0.00	2,000.00	0.00	0.00	0.00	2,000.00
Marion Co Auditor	3,000.00	3,000.00	0.00	0.00	0.00	6,000.00
Marion County	4,653.00	2,538.00	0.00	0.00	0.00	7,191.00
Mark Hannan	0.00	0.00	0.00	0.00	52.85	52.85
Mike VanderWilt	46.72	0.00	0.00	0.00	0.00	46.72
MTM	30,375.64	72.00	0.00	0.00	-24.00	30,423.64
Newton Health Care Center LLC	37.00	46.00	0.00	0.00	0.00	83.00
Riverside North	192.00	96.00	108.00	126.00	114.00	636.00
Russ Amundson	0.00	0.00	0.00	0.00	43.59	43.59
Shane Ellis	0.00	145.92	0.00	0.00	360.07	505.99
State Of Iowa Department For The Blind	0.00	240.00	0.00	0.00	0.00	240.00
State Of Iowa Vocational Rehab	0.00	100.00	80.00	0.00	0.00	180.00
Stephan Bullock	0.00	0.00	0.00	0.00	64.59	64.59
Story Co Medical Center	188.00	96.00	0.00	0.00	0.00	284.00
Story County Asset	3,653.77	9,454.63	0.00	0.00	6,430.80	19,539.20
Story County Auditor	3,605.61	0.00	0.00	0.00	0.00	3,605.61
Story County Boys & Girls Club	0.00	44.00	0.00	0.00	0.00	44.00
Taylor Reighard	0.00	0.00	0.00	0.00	62.61	62.61
Tenco	84.00	0.00	0.00	0.00	0.00	84.00
The Cottages	4.00	0.00	0.00	0.00	0.00	4.00
The Standard.	0.00	0.00	929.38	0.00	0.00	929.38
United Health Care	18,621.05	0.00	0.00	0.00	0.00	18,621.05
Warren - COC Monthly	0.00	1,200.00	0.00	0.00	0.00	1,200.00
Warren - Genesis Development Monthly	0.00	750.00	0.00	0.00	0.00	750.00
Warren County MH	2,377.11	0.00	0.00	0.00	0.00	2,377.11

**HIRTA Public Transit  
A/R Aging Summary  
As of February 28, 2018**

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	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>&gt; 90</u>	<u>TOTAL</u>
West Ridge Nursing Home	66.00	0.00	0.00	0.00	0.00	66.00
Willowbrook, WesleyLife Adult Day Center	418.00	0.00	0.00	0.00	0.00	418.00
Zachary Anthony	0.00	0.00	0.00	0.00	101.46	101.46
Zachary Wallace	0.00	0.00	0.00	0.00	82.81	82.81
<b>TOTAL</b>	<b><u>162,904.62</u></b>	<b><u>121,334.89</u></b>	<b><u>70,694.31</u></b>	<b><u>76,903.88</u></b>	<b><u>206,952.27</u></b>	<b><u>638,789.97</u></b>

**HIRTA Public Transit**  
**Balance Sheet**  
As of February 28, 2018

	<u>Feb 28, 18</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
10100 · Heart of Iowa Regional Transit	667,145.56
10200 · Petty Cash	50.00
10300 · Certificate of Deposit	49,575.15
<b>Total Checking/Savings</b>	<u>716,770.71</u>
<b>Accounts Receivable</b>	
11000 · QB - Accounts Receivable	638,789.97
<b>Total Accounts Receivable</b>	<u>638,789.97</u>
<b>Total Current Assets</b>	1,355,560.68
<b>Fixed Assets</b>	1,446,774.99
<b>Other Assets</b>	
13000 · Prepaid Asset	0.00
<b>Total Other Assets</b>	<u>0.00</u>
<b>TOTAL ASSETS</b>	<u><u>2,802,335.67</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
20000 · Accounts Payable	94,948.37
<b>Total Accounts Payable</b>	94,948.37
<b>Credit Cards</b>	
20100 · Credit Card	-70,780.71
<b>Total Credit Cards</b>	-70,780.71
<b>Other Current Liabilities</b>	
20200 · Payroll Liabilities	24,777.60
20300 · IPERS	21,860.16
20400 · Deferred Revenue-Bus Tickets	9,321.80
<b>Total Other Current Liabilities</b>	<u>55,959.56</u>
<b>Total Current Liabilities</b>	<u>80,127.22</u>
<b>Total Liabilities</b>	80,127.22
<b>Equity</b>	
25000 · Fund Balance - Unreserved	485,441.63
26000 · Investment in Gen Fixed Assets	2,621,458.78
Net Income	-384,691.96
<b>Total Equity</b>	<u>2,722,208.45</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>2,802,335.67</u></u>

**HIRTA Public Transit**  
**Profit & Loss Budget vs. Actual**  
**July 2017 through February 2018**

Ordinary Income/Expense	Jul '17 - Feb 18	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
<b>30100 · FTA</b>				
30120 · FTA - Boone	75,472.00	100,868.00	-25,396.00	74.8%
30140 · FTA - Jasper	95,824.00	143,737.00	-47,913.00	66.7%
30160 · FTA - Marion	81,672.00	122,513.00	-40,841.00	66.7%
30170 · FTA - Mobility	70,575.00	80,000.00	-9,425.00	88.2%
30180 · FTA - Story	113,048.00	169,568.00	-56,520.00	66.7%
30190 · FTA - Warren	80,789.00	121,183.00	-40,394.00	66.7%
<b>Total 30100 · FTA</b>	<b>517,380.00</b>	<b>737,869.00</b>	<b>-220,489.00</b>	<b>70.1%</b>
<b>30200 · STA Grant</b>				
30210 · STA - Admin	171,092.85	297,399.00	-126,306.15	57.5%
30220 · STA - Boone	28,296.00	42,441.00	-14,145.00	66.7%
30240 · STA - Jasper	38,176.00	57,262.00	-19,086.00	66.7%
30260 · STA - Marion	30,320.00	45,474.00	-15,154.00	66.7%
30280 · STA - Story	43,472.00	65,207.00	-21,735.00	66.7%
30290 · STA - Warren	32,016.00	48,025.00	-16,009.00	66.7%
<b>Total 30200 · STA Grant</b>	<b>349,564.85</b>	<b>555,808.00</b>	<b>-206,243.15</b>	<b>62.9%</b>
<b>30300 · Passenger Revenue</b>				
30320 · Passenger Revenue - Boone	16,194.70	26,000.00	-9,805.30	62.3%
30340 · Passenger Revenue - Jasper	14,551.66	26,000.00	-11,448.34	56.0%
30360 · Passenger Revenue - Marion	9,838.69	0.00	9,838.69	100.0%
30380 · Passenger Revenue - Story	33,034.05	42,000.00	-8,965.95	78.7%
30390 · Passenger Revenue - Warren	12,412.01	12,000.00	412.01	103.4%
<b>Total 30300 · Passenger Revenue</b>	<b>90,143.69</b>	<b>106,000.00</b>	<b>-15,856.31</b>	<b>85.0%</b>
<b>30400 · Contract Revenue</b>				
30420 · Access2Care - Boone	2,040.02	11,000.00	-8,959.98	18.5%
30421 · Federal 3B - Boone	25,708.78	60,000.00	-34,291.22	42.8%
30422 · AmeriHealth - Boone	41,106.39	123,000.00	-81,893.61	33.4%
30423 · LogistiCare - Boone	15,703.42	25,000.00	-9,296.58	62.8%
30424 · MTM - Boone	11,903.38	24,000.00	-12,096.62	49.6%
30425 · Waiver - Boone	11,166.61	40,000.00	-28,833.39	27.9%
30440 · Access2Care - Jasper	167.00	25,000.00	-24,833.00	0.7%
30441 · Federal 3B - Jasper	16,057.48	35,000.00	-18,942.52	45.9%
30442 · AmeriHealth - Jasper	105,064.63	320,000.00	-214,935.37	32.8%
30443 · LogistiCare - Jasper	7,865.60	25,000.00	-17,134.40	31.5%
30444 · MTM - Jasper	26,734.47	23,000.00	3,734.47	116.2%
30445 · Waiver - Jasper	59,833.62	55,000.00	4,833.62	108.8%
30460 · Access2Care - Marion	1,076.94	1,500.00	-423.06	71.8%
30461 · Federal 3B - Marion	23,923.10	40,000.00	-16,076.90	59.8%
30462 · AmeriHealth - Marion	155,231.51	350,000.00	-194,768.49	44.4%
30463 · LogistiCare - Marion	4,136.45	9,000.00	-4,863.55	46.0%
30464 · MTM - Marion	23,047.07	13,000.00	10,047.07	177.3%
30465 · Waiver - Marion	18.00	25,000.00	-24,982.00	0.1%
30480 · Access2Care - Story	1,043.00	1,700.00	-657.00	61.4%
30481 · Federal 3B - Story	24,148.71	40,000.00	-15,851.29	60.4%
30482 · AmeriHealth - Story	41,782.40	152,000.00	-110,217.60	27.5%
30483 · LogistiCare - Story	18,687.14	109,000.00	-90,312.86	17.1%
30484 · MTM - Story	16,915.85	52,000.00	-35,084.15	32.5%
30485 · Waiver - Story	20,959.81	40,000.00	-19,040.19	52.4%
30486 · Dial A Ride - Story	106,576.35	170,000.00	-63,423.65	62.7%
30487 · City of Ames - Story	24,081.75	40,133.00	-16,051.25	60.0%
30488 · United Way of Story County	10,037.92	12,846.00	-2,808.08	78.1%
30489 · ASSET - Story	48,641.76	109,250.00	-60,608.24	44.5%
30490 · Access2Care - Warren	299.58	300.00	-0.42	99.9%
30491 · Federal 3B - Warren	17,338.28	30,000.00	-12,661.72	57.8%
30492 · AmeriHealth - Warren	134,197.24	350,000.00	-215,802.76	38.3%
30493 · LogistiCare - Warren	6,341.40	10,000.00	-3,658.60	63.4%
30494 · MTM - Warren	40,386.86	22,000.00	18,386.86	183.6%
30495 · Waiver - Warren	10,580.35	12,000.00	-1,419.65	88.2%
30496 · 4R Kids-Warren	0.00	500.00	-500.00	0.0%
<b>Total 30400 · Contract Revenue</b>	<b>1,106,568.92</b>	<b>2,356,229.00</b>	<b>-1,249,660.08</b>	<b>47.0%</b>
<b>30500 · Advertising Income</b>				
30520 · Advertising Income - Boone	3,925.00	8,000.00	-4,075.00	49.1%
30540 · Advertising Income - Jasper	1,225.00	1,000.00	225.00	122.5%
30560 · Advertising Income - Marion	2,154.00	0.00	2,154.00	100.0%
30580 · Advertising Income - Story	2,300.00	4,000.00	-1,700.00	57.5%
30590 · Advertising Income - Warren	0.00	1,000.00	-1,000.00	0.0%
<b>Total 30500 · Advertising Income</b>	<b>9,604.00</b>	<b>14,000.00</b>	<b>-4,396.00</b>	<b>68.6%</b>
<b>30600 · Fuel Tax Refund</b>				
30620 · Fuel Tax Refund - Boone	3,962.56	8,000.00	-4,037.44	49.5%
30640 · Fuel Tax Refund - Jasper	6,143.40	10,000.00	-3,856.60	61.4%
30660 · Fuel Tax Refund - Marion	5,072.76	8,000.00	-2,927.24	63.4%
30680 · Fuel Tax Refund - Story	9,245.66	13,000.00	-3,754.34	71.1%
30690 · Fuel Tax Refund - Warren	5,116.18	8,000.00	-2,883.82	64.0%
<b>Total 30600 · Fuel Tax Refund</b>	<b>29,540.56</b>	<b>47,000.00</b>	<b>-17,459.44</b>	<b>62.9%</b>
<b>30700 · Vehicle Capital Purchase</b>	385,864.00	0.00	385,864.00	100.0%
<b>30900 · Vehicle Revenue</b>				

## HIRTA Public Transit Profit & Loss Budget vs. Actual July 2017 through February 2018

	Jul '17 - Feb 18	Budget	\$ Over Budget	% of Budget
30910 · Sale of Vehicles	0.00	4,000.00	-4,000.00	0.0%
30950 · Insurance Revenue	5,085.00	0.00	5,085.00	100.0%
<b>Total 30900 · Vehicle Revenue</b>	<b>28,622.21</b>	<b>4,000.00</b>	<b>24,622.21</b>	<b>715.6%</b>
31000 · Employee Reimbursements				
31090 · Employee Uniform-Warren	22.93	0.00	22.93	100.0%
31000 · Employee Reimbursements - Other	1,001.95	1,000.00	1.95	100.2%
<b>Total 31000 · Employee Reimbursements</b>	<b>1,263.44</b>	<b>1,000.00</b>	<b>263.44</b>	<b>126.3%</b>
31100 · Fellowship and Training Income				
31110 · Training Registration Income	250.00	1,500.00	-1,250.00	16.7%
31120 · Fellowship Reimbursements RTAP	6,960.00	25,000.00	-18,040.00	27.8%
<b>Total 31100 · Fellowship and Training Income</b>	<b>7,210.00</b>	<b>26,500.00</b>	<b>-19,290.00</b>	<b>27.2%</b>
31300 · Grant Income				
31310 · Grant - revenue	9,687.00	15,000.00	-5,313.00	64.6%
<b>Total 31300 · Grant Income</b>	<b>9,753.21</b>	<b>15,000.00</b>	<b>-5,246.79</b>	<b>65.0%</b>
31500 · Interest	1,480.07	2,000.00	-519.93	74.0%
31600 · Other Revenue				
31610 · Donations	0.00	3,500.00	-3,500.00	0.0%
31615 · Boone County	25,200.00	40,000.00	-14,800.00	63.0%
31620 · Jasper County	22,666.64	32,785.00	-10,118.36	69.1%
31630 · Marion County	24,000.00	36,000.00	-12,000.00	66.7%
31640 · Warren County	26,250.00	35,000.00	-8,750.00	75.0%
31650 · Miscellaneous Income	197.56	0.00	197.56	100.0%
<b>Total 31600 · Other Revenue</b>	<b>111,647.54</b>	<b>147,285.00</b>	<b>-35,637.46</b>	<b>75.8%</b>
<b>Total Income</b>	<b>2,650,322.19</b>	<b>4,012,691.00</b>	<b>-1,362,368.81</b>	<b>66.0%</b>
<b>Gross Profit</b>	<b>2,650,322.19</b>	<b>4,012,691.00</b>	<b>-1,362,368.81</b>	<b>66.0%</b>
<b>Expense</b>				
40100 · Wage Expense				
40110 · Hourly Wages - Admin	59,369.98	30,000.00	29,369.98	197.9%
40111 · Holiday Pay - Admin	4,032.77	0.00	4,032.77	100.0%
40112 · Overtime - Admin	386.10	0.00	386.10	100.0%
40113 · Sick Pay - Admin	1,146.16	0.00	1,146.16	100.0%
40114 · Vacation Pay - Admin	4,100.82	0.00	4,100.82	100.0%
40119 · Salaries - Admin	63,729.23	176,275.00	-112,545.77	36.2%
40120 · Hourly Wages - Boone	119,109.86	181,000.00	-61,890.14	65.8%
40122 · Overtime - Boone	1,076.26	5,000.00	-3,923.74	21.5%
40140 · Hourly Wages-Jasper	198,384.05	313,100.00	-114,715.95	63.4%
40141 · Holiday Pay - Jasper	4,799.33	0.00	4,799.33	100.0%
40142 · Overtime - Jasper	3,059.60	5,000.00	-1,940.40	61.2%
40144 · Vacation Pay - Jasper	2,072.76	0.00	2,072.76	100.0%
40160 · Hourly Wages - Marion	145,509.00	217,000.00	-71,491.00	67.1%
40161 · Holiday Pay - Marion	2,846.71	0.00	2,846.71	100.0%
40162 · Overtime - Marion	273.72	1,000.00	-726.28	27.4%
40163 · Sick Pay - Marion	617.10	0.00	617.10	100.0%
40170 · Hourly - Mobility Coord	19,151.00	36,213.00	-17,062.00	52.9%
40171 · Holiday Pay - Mobility	696.40	0.00	696.40	100.0%
40180 · Hourly Wages - Story	294,340.75	418,000.00	-123,659.25	70.4%
40181 · Holiday Pay - Story	9,280.64	0.00	9,280.64	100.0%
40182 · Overtime - Story	14,290.80	15,000.00	-709.20	95.3%
40183 · Sick Pay - Story	2,275.17	0.00	2,275.17	100.0%
40184 · Vacation Pay - Story	2,422.43	0.00	2,422.43	100.0%
40190 · Hourly Wages - Warren	180,365.04	239,000.00	-58,634.96	75.5%
40191 · Holiday Pay - Warren	4,835.40	0.00	4,835.40	100.0%
40192 · Overtime - Warren	3,302.56	5,000.00	-1,697.44	66.1%
40193 · Sick Pay - Warren	1,485.76	0.00	1,485.76	100.0%
40194 · Vacation Pay - Warren	1,739.25	0.00	1,739.25	100.0%
<b>Total 40100 · Wage Expense</b>	<b>1,155,449.97</b>	<b>1,641,588.00</b>	<b>-486,138.03</b>	<b>70.4%</b>
40200 · Payroll Taxes				
40210 · IPERS Employer Match - Admin	10,333.00	20,000.00	-9,667.00	51.7%
40220 · IPERS Employer Match - Boone	9,700.33	22,000.00	-12,299.67	44.1%
40240 · IPERS Employer Match - Jasper	17,372.11	28,000.00	-10,627.89	62.0%
40260 · IPERS Employer Match - Marion	11,481.23	20,000.00	-8,518.77	57.4%
40270 · IPERS Employer Match - Mobility	1,861.07	3,300.00	-1,438.93	56.4%
40280 · IPERS Employer Match - Story	24,926.27	37,000.00	-12,073.73	67.4%
40290 · IPERS Employer Match - Warren	14,941.64	23,000.00	-8,058.36	65.0%
40298 · FICA & Medicare	87,345.54	115,000.00	-27,654.46	76.0%
40299 · Iowa Unemployment	12,561.69	16,000.00	-3,438.31	78.5%
<b>Total 40200 · Payroll Taxes</b>	<b>190,522.88</b>	<b>284,300.00</b>	<b>-93,777.12</b>	<b>67.0%</b>
40300 · Employee Benefits				
40310 · Health Insurance - Admin	27,615.19	44,000.00	-16,384.81	62.8%
40311 · Dental Insurance - Admin	2,202.66	3,200.00	-997.34	68.8%
40312 · Vision Insurance-Admin	31.70	100.00	-68.30	31.7%
40313 · Life, Disability - Admin	1,671.88	4,800.00	-3,128.12	34.8%
40320 · Health Insurance - Boone	15,506.87	9,000.00	6,506.87	172.3%
40321 · Dental Insurance - Boone	740.27	200.00	540.27	370.1%
40323 · Life, Disability - Boone	540.94	900.00	-359.06	60.1%

**HIRTA Public Transit**  
**Profit & Loss Budget vs. Actual**  
 July 2017 through February 2018

	Jul '17 - Feb 18	Budget	\$ Over Budget	% of Budget
40340 · Health Insurance - Jasper	8,554.81	8,000.00	554.81	106.9%
40341 · Dental Insurance - Jasper	1,178.29	1,500.00	-321.71	78.6%
40343 · Life, Disability - Jasper	1,963.69	3,600.00	-1,636.31	54.5%
40360 · Health Insurance - Marion	8,126.72	6,800.00	1,326.72	119.5%
40361 · Dental Insurance - Marion	946.60	200.00	746.60	473.3%
40362 · Vision Insurance-Marion	0.00	100.00	-100.00	0.0%
40363 · Life, Disability - Marion	185.14	300.00	-114.86	61.7%
40370 · Health Insurance - Mobility	5,248.47	4,000.00	1,248.47	131.2%
40371 · Dental Insurance - Mobility	380.28	300.00	80.28	126.8%
40372 · Vision Insurance-Mobility	1.09	100.00	-98.91	1.1%
40373 · Life, Disability - Mobility	268.14	300.00	-31.86	89.4%
40380 · Health Insurance - Story	41,883.33	34,000.00	7,883.33	123.2%
40381 · Dental Insurance - Story	1,977.34	500.00	1,477.34	395.5%
40382 · Vision Insurance-Story	8.14	100.00	-91.86	8.1%
40383 · Life, Disability - Story	2,430.44	3,200.00	-769.56	76.0%
40390 · Health Insurance - Warren	8,878.96	13,000.00	-4,121.04	68.3%
40391 · Dental Insurance - Warren	521.04	800.00	-278.96	65.1%
40392 · Vision Insurance-Warren	0.00	100.00	-100.00	0.0%
40393 · Life, Disability - Warren	1,093.81	1,600.00	-506.19	68.4%
<b>Total 40300 · Employee Benefits</b>	<b>131,936.56</b>	<b>140,700.00</b>	<b>-8,763.44</b>	<b>93.8%</b>
<b>40400 · Professional Services</b>				
40410 · CPA	1,960.00	50,000.00	-48,040.00	3.9%
40420 · IT	35,769.48	40,000.00	-4,230.52	89.4%
40430 · Legal	8,232.80	6,000.00	2,232.80	137.2%
40450 · Audit	0.00	11,000.00	-11,000.00	0.0%
40460 · Cleaning Service	4,250.00	6,500.00	-2,250.00	65.4%
40480 · RouteMatch - Hosting	58,994.93	20,000.00	38,994.93	295.0%
40485 · RouteMatch - Support	30,695.91	150,000.00	-119,304.09	20.5%
<b>Total 40400 · Professional Services</b>	<b>166,564.87</b>	<b>283,500.00</b>	<b>-116,935.13</b>	<b>58.8%</b>
<b>40500 · Office Supplies</b>				
40510 · Office Supplies - Admin	4,371.54	3,000.00	1,371.54	145.7%
40511 · Postage & Freight - Admin	600.00	500.00	100.00	120.0%
40512 · Cleaning supplies-Admin	0.00	500.00	-500.00	0.0%
40520 · Office Supplies - Boone	2,037.47	1,000.00	1,037.47	203.7%
40521 · Postage & Freight - Boone	20.40	200.00	-179.60	10.2%
40522 · Cleaning Supplies - Boone	3.94	300.00	-296.06	1.3%
40540 · Office Supplies - Jasper	1,418.68	1,500.00	-81.32	94.6%
40541 · Postage & Freight - Jasper	20.40	200.00	-179.60	10.2%
40542 · Cleaning Supplies - Jasper	147.46	300.00	-152.54	49.2%
40560 · Office Supplies - Marion	1,194.49	1,500.00	-305.51	79.6%
40561 · Postage & Freight - Marion	20.40	200.00	-179.60	10.2%
40570 · Office Supplies - Mobility	944.37	300.00	644.37	314.8%
40580 · Office Supplies - Story	2,576.36	2,500.00	76.36	103.1%
40581 · Postage & Freight - Story	20.40	200.00	-179.60	10.2%
40582 · Cleaning supplies-Story	356.07	300.00	56.07	118.7%
40590 · Office Supplies - Warren	1,330.91	1,500.00	-169.09	88.7%
40591 · Postage & Freight - Warren	20.40	200.00	-179.60	10.2%
<b>Total 40500 · Office Supplies</b>	<b>15,223.85</b>	<b>14,200.00</b>	<b>1,023.85</b>	<b>107.2%</b>
<b>40600 · Telephone</b>				
40610 · Phone/Internet - Admin	240.00	1,500.00	-1,260.00	16.0%
40620 · Phone/Internet - Boone	5,443.00	10,000.00	-4,557.00	54.4%
40640 · Phone/Internet - Jasper	6,887.03	12,000.00	-5,112.97	57.4%
40660 · Phone/Internet - Marion	5,850.68	10,000.00	-4,149.32	58.5%
40670 · Phone/Internet - Mobility Mgr	52.04	1,000.00	-947.96	5.2%
40680 · Phone/Internet - Story	6,010.67	12,000.00	-5,989.33	50.1%
40690 · Phone/Internet - Warren	7,423.55	9,500.00	-2,076.45	78.1%
<b>Total 40600 · Telephone</b>	<b>31,906.97</b>	<b>56,000.00</b>	<b>-24,093.03</b>	<b>57.0%</b>
<b>40700 · Fellowship / Training Expense</b>				
40720 · Fellowship - RTAP Approved Exp	0.00	20,000.00	-20,000.00	0.0%
<b>Total 40700 · Fellowship / Training Expense</b>	<b>8,431.01</b>	<b>20,000.00</b>	<b>-11,568.99</b>	<b>42.2%</b>
<b>40800 · Insurance</b>				
40810 · WC Insurance - Admin	8,666.99	12,000.00	-3,333.01	72.2%
40820 · WC Insurance - Boone	16,870.05	32,000.00	-15,129.95	52.7%
40840 · WC Insurance - Jasper	26,545.40	40,000.00	-13,454.60	66.4%
40860 · WC Insurance - Marion	20,556.68	32,000.00	-11,443.32	64.2%
40880 · WC Insurance - Story	39,711.11	54,000.00	-14,288.89	73.5%
40890 · WC Insurance - Warren	26,574.39	35,000.00	-8,425.61	75.9%
<b>Total 40800 · Insurance</b>	<b>140,785.39</b>	<b>205,000.00</b>	<b>-64,214.61</b>	<b>68.7%</b>
<b>40900 · Organizational Dues</b>				
40910 · Membership Dues - Admin	827.00	1,000.00	-173.00	82.7%
40920 · Membership Dues - Boone	1,774.80	1,500.00	274.80	118.3%
40940 · Membership Dues - Jasper	1,509.80	1,700.00	-190.20	88.8%
40960 · Membership Dues - Marion	1,324.80	1,500.00	-175.20	88.3%
40970 · Membership Dues - Mobility Mgr	0.00	100.00	-100.00	0.0%
40980 · Membership Dues - Story	1,896.80	1,500.00	396.80	126.5%
40990 · Membership Dues - Warren	1,324.80	1,500.00	-175.20	88.3%
<b>Total 40900 · Organizational Dues</b>	<b>8,658.00</b>	<b>8,800.00</b>	<b>-142.00</b>	<b>98.4%</b>

**HIRTA Public Transit**  
**Profit & Loss Budget vs. Actual**  
**July 2017 through February 2018**

	Jul '17 - Feb 18	Budget	\$ Over Budget	% of Budget
<b>41000 · Employee Expenses</b>				
41010 · Medical Testing - Admin	57.00	300.00	-243.00	19.0%
41011 · Background Checks - Admin	17.42	100.00	-82.58	17.4%
41012 · Employee Training - Admin	414.59	0.00	414.59	100.0%
41020 · Medical Testing - Boone	2,499.86	2,000.00	499.86	125.0%
41021 · Background Checks - Boone	190.13	100.00	90.13	190.1%
41040 · Medical Testing - Jasper	1,436.00	2,500.00	-1,064.00	57.4%
41041 · Background Checks - Jasper	16.59	100.00	-83.41	16.6%
41060 · Medical Testing - Marion	384.28	800.00	-415.72	48.0%
41061 · Background Checks - Marion	16.59	100.00	-83.41	16.6%
41072 · Employee Training - Mobility	0.00	2,000.00	-2,000.00	0.0%
41080 · Medical Testing - Story	3,903.50	3,500.00	403.50	111.5%
41081 · Background Checks - Story	275.45	200.00	75.45	137.7%
41090 · Medical Testing - Warren	2,310.45	2,000.00	310.45	115.5%
41091 · Background Checks - Warren	227.53	100.00	127.53	227.5%
<b>Total 41000 · Employee Expenses</b>	<b>15,275.07</b>	<b>13,800.00</b>	<b>1,475.07</b>	<b>110.7%</b>
<b>41100 · Advertising</b>				
41110 · Advertising - Admin	16.00	1,000.00	-984.00	1.6%
41120 · Advertising - Boone	16,067.74	1,200.00	14,867.74	1,339.0%
41121 · Employment Ads - Boone	0.00	500.00	-500.00	0.0%
41140 · Advertising - Jasper	588.00	500.00	88.00	117.6%
41141 · Employment Ads - Jasper	0.00	100.00	-100.00	0.0%
41160 · Advertising - Marion	202.70	2,000.00	-1,797.30	10.1%
41170 · Adv/Market/Print - Mobility Mgr	16.00	1,200.00	-1,184.00	1.3%
41180 · Advertising - Story	457.30	1,200.00	-742.70	38.1%
41190 · Advertising - Warren	327.30	200.00	127.30	163.7%
41198 · Marketing Campaign	2,400.00	10,000.00	-7,600.00	24.0%
41199 · Minutes/Public Hearing Notices	224.15	500.00	-275.85	44.8%
<b>Total 41100 · Advertising</b>	<b>20,299.19</b>	<b>18,400.00</b>	<b>1,899.19</b>	<b>110.3%</b>
<b>41200 · Rent</b>				
41210 · Rent - Admin	11,032.31	36,000.00	-24,967.69	30.6%
41225 · Rent - Boone	15,054.80	24,000.00	-8,945.20	62.7%
41240 · Rent - Jasper	7,848.51	5,844.00	2,004.51	134.3%
41260 · Rent - Marion	3,952.53	8,600.00	-4,647.47	46.0%
41270 · Rent - Mobility Coord	2,450.00	3,000.00	-550.00	81.7%
41280 · Rent - Story	23,152.52	27,000.00	-3,847.48	85.8%
41290 · Rent - Warren	11,352.53	19,000.00	-7,647.47	59.8%
<b>Total 41200 · Rent</b>	<b>75,013.20</b>	<b>123,444.00</b>	<b>-48,430.80</b>	<b>60.8%</b>
<b>41300 · Office Equipment</b>				
41310 · Office Eq Maint/Repairs - Admin	0.00	800.00	-800.00	0.0%
41311 · Office Equipment - Admin	0.00	7,500.00	-7,500.00	0.0%
41320 · Office Eq Maint/Repairs - Boone	521.88	300.00	221.88	174.0%
41321 · Office Equipment - Boone	0.00	6,000.00	-6,000.00	0.0%
41340 · Office Eq Maint/Repairs - Jasper	9.18	300.00	-290.82	3.1%
41341 · Office Equipment - Jasper	0.00	6,000.00	-6,000.00	0.0%
41360 · Office Eq Maint/Repair - Marion	9.18	300.00	-290.82	3.1%
41361 · Office Equipment - Marion	0.00	6,000.00	-6,000.00	0.0%
41370 · Office Equip - Mobility Mgr	0.00	300.00	-300.00	0.0%
41380 · Office Eq Maint/Repairs - Story	9.18	300.00	-290.82	3.1%
41381 · Office Equipment - Story	0.00	6,000.00	-6,000.00	0.0%
41390 · Office Eq Maint/Repair - Warren	9.18	300.00	-290.82	3.1%
41391 · Office Equipment - Warren	0.00	6,000.00	-6,000.00	0.0%
<b>Total 41300 · Office Equipment</b>	<b>558.60</b>	<b>40,100.00</b>	<b>-39,541.40</b>	<b>1.4%</b>
<b>41500 · Meeting / Mileage Expenses</b>				
41511 · Meeting Expense - Admin	16.03	500.00	-483.97	3.2%
41512 · Mileage Reimbursement - Admin	1,933.41	4,000.00	-2,066.59	48.3%
41522 · Mileage Reimbursement - Boone	71.78	900.00	-828.22	8.0%
41541 · Meeting Expense - Jasper	64.00	0.00	64.00	100.0%
41542 · Mileage Reimbursement - Jasper	1,754.22	900.00	854.22	194.9%
41561 · Meeting Expense - Marion	64.00	0.00	64.00	100.0%
41562 · Mileage Reimbursement - Marion	0.00	700.00	-700.00	0.0%
41572 · Mileage Reimb - Mobility Coord	1,352.81	3,500.00	-2,147.19	38.7%
41581 · Meeting Expense - Story	64.00	0.00	64.00	100.0%
41582 · Mileage Reimbursement - Story	111.42	800.00	-688.58	13.9%
41592 · Mileage Reimbursement - Warren	1,992.15	3,000.00	-1,007.85	66.4%
<b>Total 41500 · Meeting / Mileage Expenses</b>	<b>8,171.44</b>	<b>14,300.00</b>	<b>-6,128.56</b>	<b>57.1%</b>
<b>41600 · Contracted Services</b>				
41601 · Website - Domain Registration	1,036.00	1,500.00	-464.00	69.1%
41602 · Website - Design/Implementation	0.00	4,000.00	-4,000.00	0.0%
41603 · Quickbook Expenses	1,053.80	0.00	1,053.80	100.0%
41620 · Quickbooks - Boone	115.50	1,000.00	-884.50	11.6%
41640 · Quickbooks - Jasper	115.50	1,000.00	-884.50	11.6%
41660 · Quickbooks - Marion	115.50	1,000.00	-884.50	11.6%
41680 · Quickbooks - Story	115.47	1,000.00	-884.53	11.5%
41690 · Quickbooks - Warren	115.47	1,000.00	-884.53	11.5%
<b>Total 41600 · Contracted Services</b>	<b>2,667.24</b>	<b>10,500.00</b>	<b>-7,832.76</b>	<b>25.4%</b>
<b>41700 · Premise Expense</b>				
41710 · Utilities - Admin	66.60	1,000.00	-933.40	6.7%

**HIRTA Public Transit**  
**Profit & Loss Budget vs. Actual**  
**July 2017 through February 2018**

	Jul '17 - Feb 18	Budget	\$ Over Budget	% of Budget
41720 · Utilities - Boone	1,021.25	1,000.00	21.25	102.1%
41740 · Utilities - Jasper	2,298.98	3,000.00	-701.02	76.6%
41760 · Utilities - Marion	1,043.06	1,500.00	-456.94	69.5%
41770 · Utilities/Phone/Intnt-Mo Cord	0.00	250.00	-250.00	0.0%
41780 · Utilities - Story	3,425.49	5,000.00	-1,574.51	68.5%
41781 · Building Maint/Repair - Story	120.31	500.00	-379.69	24.1%
41790 · Utilities - Warren	1,043.07	1,500.00	-456.93	69.5%
41791 · Building Maint/Repair - Warren	105.34	3,000.00	-2,894.66	3.5%
<b>Total 41700 · Premise Expense</b>	<b>9,840.02</b>	<b>16,750.00</b>	<b>-6,909.98</b>	<b>58.7%</b>
<b>41800 · Vehicle Expense</b>				
41813 · Annual Vehicle Inspection-Admin	216.00	0.00	216.00	100.0%
41820 · Vehicle Repairs & Maint - Boone	39,127.64	82,000.00	-42,872.36	47.7%
41821 · Op/Vehicle Supplies - Boone	1,707.15	1,000.00	707.15	170.7%
41822 · Auto Insurance - Boone	19,840.68	27,000.00	-7,159.32	73.5%
41823 · Fuel - Boone	33,270.04	75,000.00	-41,729.96	44.4%
41824 · Cameras - Boone	0.00	1,500.00	-1,500.00	0.0%
41825 · Radio - Boone	474.49	1,000.00	-525.51	47.4%
41826 · Tires - Boone	2,000.00	6,000.00	-4,000.00	33.3%
41827 · Bus Washing - Boone	0.00	1,000.00	-1,000.00	0.0%
41840 · Vehicle Repairs & Maint - Jaspe	69,739.17	90,000.00	-20,260.83	77.5%
41841 · Op/Vehicle Supplies - Jasper	1,455.72	2,000.00	-544.28	72.8%
41842 · Auto Insurance - Jasper	26,710.39	35,000.00	-8,289.61	76.3%
41843 · Fuel - Jasper	44,561.10	61,000.00	-16,438.90	73.1%
41844 · Cameras - Jasper	2,456.89	1,500.00	956.89	163.8%
41845 · Radio - Jasper	2,693.48	700.00	1,993.48	384.8%
41846 · Tires - Jasper	2,489.46	4,000.00	-1,510.54	62.2%
41847 · Bus Washing - Jasper	476.75	1,500.00	-1,023.25	31.8%
41860 · Vehicle Repair & Main - Marion	18,811.62	40,000.00	-21,188.38	47.0%
41861 · Op/Vehicle Supplies - Marion	538.84	500.00	38.84	107.8%
41862 · Auto Insurance - Marion	26,834.38	34,000.00	-7,165.62	78.9%
41863 · Fuel - Marion	38,635.81	52,000.00	-13,364.19	74.3%
41865 · Radio - Marion	1,396.45	800.00	596.45	174.6%
41866 · Tires - Marion	1,995.27	3,000.00	-1,004.73	66.5%
41867 · Bus Washing - Marion	393.00	1,000.00	-607.00	39.3%
41880 · Vehicle Maint & Repair - Story	79,380.50	130,000.00	-50,619.50	61.1%
41881 · Op/Vehicle Supplies - Story	2,357.45	1,000.00	1,357.45	235.7%
41882 · Auto Insurance - Story	30,877.61	40,000.00	-9,122.39	77.2%
41883 · Fuel - Story Co	74,668.71	90,000.00	-15,331.29	83.0%
41884 · Cameras - Story	0.00	10,000.00	-10,000.00	0.0%
41885 · Radio - Story	1,667.18	800.00	867.18	208.4%
41886 · Tires - Story	4,831.90	4,000.00	831.90	120.8%
41887 · Bus Washing - Story	1,820.00	3,000.00	-1,180.00	60.7%
41890 · Vehicle Maint & Repair - Warren	52,913.89	66,000.00	-13,086.11	80.2%
41891 · Op/Vehicle Supplies - Warren	987.28	1,000.00	-12.72	98.7%
41892 · Auto Insurance - Warren	21,846.71	35,000.00	-13,153.29	62.4%
41893 · Fuel - Warren	39,917.78	51,000.00	-11,082.22	78.3%
41894 · Camera - Warren	0.00	2,000.00	-2,000.00	0.0%
41895 · Radio - Warren	674.48	5,000.00	-4,325.52	13.5%
41896 · Tires - Warren	3,864.29	4,100.00	-235.71	94.3%
41897 · Bus Washing - Warren	350.00	1,000.00	-650.00	35.0%
<b>Total 41800 · Vehicle Expense</b>	<b>651,982.11</b>	<b>965,400.00</b>	<b>-313,417.89</b>	<b>67.5%</b>
<b>41900 · Vehicle and Equipment Capital</b>	<b>399,792.01</b>	<b>100,209.00</b>	<b>299,583.01</b>	<b>399.0%</b>
<b>42000 · Bank Charges</b>	<b>172.59</b>	<b>300.00</b>	<b>-127.41</b>	<b>57.5%</b>
<b>42300 · Miscellaneous Expenses</b>				
42310 · Misc Expense - Admin	95.09	0.00	95.09	100.0%
<b>Total 42300 · Miscellaneous Expenses</b>	<b>95.09</b>	<b>0.00</b>	<b>95.09</b>	<b>100.0%</b>
<b>42400 · Bad Debt Expense</b>	<b>20.00</b>	<b>1,000.00</b>	<b>-980.00</b>	<b>2.0%</b>
<b>42500 · Community / Employee Events</b>	<b>1,520.87</b>	<b>2,000.00</b>	<b>-479.13</b>	<b>76.0%</b>
<b>Total Expense</b>	<b>3,047,666.13</b>	<b>3,960,291.00</b>	<b>-912,624.87</b>	<b>77.0%</b>
<b>Net Ordinary Income</b>	<b>-397,343.94</b>	<b>52,400.00</b>	<b>-449,743.94</b>	<b>-758.3%</b>
<b>Other Income/Expense</b>				
<b>Other Income</b>				
80100 · FTA - Contractors - INCOME	103,648.00	0.00	103,648.00	100.0%
80200 · STA - Contractor - INCOME	42,520.00	0.00	42,520.00	100.0%
80300 · Contracted Revenue - Contractor				
80310 · Access2Care Income - Boone Co.	418.40	0.00	418.40	100.0%
80320 · Access2Care - Home Care	11,632.30	0.00	11,632.30	100.0%
<b>Total 80300 · Contracted Revenue - Contractor</b>	<b>181,502.17</b>	<b>0.00</b>	<b>181,502.17</b>	<b>100.0%</b>
<b>80400 · Advertising Revenue</b>	<b>3,200.00</b>	<b>0.00</b>	<b>3,200.00</b>	<b>100.0%</b>
<b>80500 · Route Match Income</b>				
80520 · Route Match Income - Home Care	720.00	0.00	720.00	100.0%
<b>Total 80500 · Route Match Income</b>	<b>720.00</b>	<b>0.00</b>	<b>720.00</b>	<b>100.0%</b>
<b>80600 · Fuel Tax Income</b>	<b>9,338.89</b>	<b>0.00</b>	<b>9,338.89</b>	<b>100.0%</b>

**HIRTA Public Transit**  
**Profit & Loss Budget vs. Actual**  
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<b>80700 · Automobile Insurance</b>				
80720 · Auto Premiums - Home Care	14,784.00	0.00	14,784.00	100.0%
80730 · Auto Premiums - Madison	8,776.00	0.00	8,776.00	100.0%
<b>Total 80700 · Automobile Insurance</b>	23,560.00	0.00	23,560.00	100.0%
<b>81100 · Vehicle Maint. &amp; Repair</b>	5,747.49	0.00	5,747.49	100.0%
<b>81300 · Vehicle Capital - Income</b>	12,356.64	0.00	12,356.64	100.0%
<b>Total Other Income</b>	394,547.77	0.00	394,547.77	100.0%
<b>Other Expense</b>				
<b>90100 · FTA Subcontractor Expense - Sub</b>				
90120 · FTA Expense - Home Care	67,248.00	0.00	67,248.00	100.0%
90130 · FTA Expense - Madison Co.	36,400.00	0.00	36,400.00	100.0%
<b>Total 90100 · FTA Subcontractor Expense - Sub</b>	103,648.00	0.00	103,648.00	100.0%
<b>90200 · STA Subcontractor Expense - Sub</b>				
90220 · STA Expense - Home Care	29,216.00	0.00	29,216.00	100.0%
90230 · STA Expense - Madison Co.	13,304.00	0.00	13,304.00	100.0%
<b>Total 90200 · STA Subcontractor Expense - Sub</b>	42,520.00	0.00	42,520.00	100.0%
<b>90300 · Contracted Revenue - Subs</b>				
90310 · Access2Care - Boone	418.40	0.00	418.40	100.0%
90320 · Access2Care - Home Care	11,622.30	0.00	11,622.30	100.0%
90321 · AmeriHealth - Home Care	143,158.38	0.00	143,158.38	100.0%
90322 · LogistiCare - Home Care	170.01	0.00	170.01	100.0%
90330 · Access2Care - Madison	5,393.00	0.00	5,393.00	100.0%
<b>Total 90300 · Contracted Revenue - Subs</b>	193,156.35	0.00	193,156.35	100.0%
<b>90400 · Advertising - Providers</b>				
90420 · Advertising - Home Care	900.00	0.00	900.00	100.0%
90430 · Advertising - Madison	1,300.00	0.00	1,300.00	100.0%
<b>Total 90400 · Advertising - Providers</b>	2,737.50	0.00	2,737.50	100.0%
<b>90600 · Fuel Taxes Expense</b>	9,973.91	0.00	9,973.91	100.0%
<b>90700 · Auto Insurance</b>	12,901.23	0.00	12,901.23	100.0%
<b>91100 · Vehicle Maintenance &amp; Repair Ex</b>	16,161.32	0.00	16,161.32	100.0%
<b>91300 · Vehicle Capital - Expense</b>	797.48	0.00	797.48	100.0%
<b>Total Other Expense</b>	381,895.79	0.00	381,895.79	100.0%
<b>Net Other Income</b>	12,651.98	0.00	12,651.98	100.0%
<b>Net Income</b>	<b>-384,691.96</b>	<b>52,400.00</b>	<b>-437,091.96</b>	<b>-734.1%</b>