

Story County
Board of Supervisors Meeting
Minutes

2/21/2017 - Minutes

1. CALL TO ORDER: 10:00 A.M.

The Board of Supervisors met on 02/21/17 at 10:00 a.m. in the Story County Administration Building. Members present: Marty Chitty, Lauris Olson, and Rick Sanders with Sanders presiding. (all audio of meetings available at storycountyiowa.gov)

2. PLEDGE OF ALLEGIANCE:

None

3. PUBLIC COMMENT #1:

None

4. Recognition Of Story County 2016 Years Of Service Awards

Sanders remarked on employee recognition. Alissa Wignall, Human Resources (HR) Director, reported on the employee recognition breakfast. Sanders read the names of employees recognized for 5, 10, 15, 20, 25, 30, and 35 years of employment.

5. CONSIDERATION OF MINUTES:

I. 2/14/17 Minutes

Chitty moved, Olson seconded the approval of the minutes as submitted. Roll call vote. (MCU)

6. CONSIDERATION OF PERSONNEL ACTIONS:

I. Action Forms

1)pay adjustment in a)Auditor's Office effective 3/5/17 for Kristy Macki @ \$21.11/hr; b)Community Services for Wendy Schmitz @ \$16.51/hr; c)Secondary Roads for Charlie Carsrud @ \$30.88/hr; Sam Huey @ \$25.69/hr; d)Sheriff's Office for Karissa Tande @ \$2,157.82/bw. Olson moved, Chitty seconded the approval of Personnel Actions as submitted. Roll call vote. (MCU)

7. CONSIDERATION OF CLAIMS:

I. 2/23/17 Claims

of \$389,077.44 (run date 2/17/17, 32 pages, on file in the Auditor's Office) and authorize the Auditor to issue checks in payments of these claims and payment requests from BooSt School Ready Services (\$25,864.45), BooST Early Childhood Funds (\$0), Holding-Seized Funds (\$0), CIDTF (\$1,666.91), Emergency Management (\$764.56), E911 Surcharge (\$1,188.71), County Assessor (\$1,737.49), and City Assessor (\$16,826.73). Chitty moved, Olson seconded the approval of claims as presented. Roll call vote. (MCU)

8. CONSENT AGENDA:

Chitty moved, Olson seconded to approve the consent agenda as listed.

I. Consideration Of Quote Between Midwest Alarm Services And Facilities Management For Annual Inspection Of The Fire Alarm System For The Following: Calhoun, Duluth, Hazel Group Homes Facilities Effective Upon Signature For 5 Years At \$881.00/Annually

II. Consideration Of Resolution # 17-84, Homestead Tax And Military Exemptions Disallow For Assessment Year 2016

- III. Consideration Of Adopt-A-Road Application Renewal Effective 1/1/17 Thru 12/31/17 For: A) #00-02, Ames Golden K Kiwanis On 220th Street From 570th Avenue To 590th Avenue; B) #05-02, Tall Dog Bike Club On County Road R70 (580th Ave) From Hwy 30 South To 260th Street; C) #09-03, Phi Kappa Theta On N. 500th Avenue (R38) From Lincoln Way North To Cameron School Road;
- IV. Consideration Of Contract For Highway Right Of Way With Debra S. Toth And Paula Linck For Purchase Of Permanent Easement In The Amount Of \$3,912.07 Project #FM-C085(143)- -55-85
- V. Consideration Of Contract For Highway Right Of Way With Sheryl L. Barnes, Richard O. Parker, Debra D. Parker, And Wesley A. Parker For Purchase Of Permanent Easement In The Amount Of \$485.95 Project #L-NA21- -73-85
- VI. Consideration Of IDOT Contract With Heartland Asphalt, Inc., Mason City, IA, For HMA Resurfacing On E18, From A Point 1370' East Of Hwy 65 East 3.74 Miles To Marshall Co. Line In The Amount Of \$650,803.92 Project # STP-S-C085(141)- -5E-85
- VII. Consideration Of IDOT Contract With Manatt's, Inc., Brooklyn, IA, For HMA Resurfacing On R77, From A Point 335 Feet North Of E. Walnut St. In Roland North 2.65 Miles To Hamilton Co. Line In The Amount Of \$480,716.77 Project # STP-S-C085(142)- -5E-85
- VIII. Acknowledgement Of Annual Legal Aid Report
- IX. Consideration Of New Iowa Retail Permit Application For Cigarette/Tobacco/Nicotine/Vapor Retail Permit For JJ's Station, Inc., 70197 - 130th St., Zealing, IA., Effective 2/2016 - 6/30/17
- X. Consideration Of Utility Permit(S): #17-067
Motion carried unanimously (MCU) on a roll call vote.
- XI. Acknowledgement Of The Conservation Quarterly Report
- XII. Acknowledgement Of The Juvenile Court Services Agency Report

9. PUBLIC HEARING ITEMS:

- I. Second Consideration Of Ordinance No. 253, Amending Various Chapters In The Story County Land Development Regulations Relating To Agritourism Farm - Jerry Moore
Emily Zandt, County Planner, reviewed the background information, parking guidelines for home business, and publications. The Planning and Zoning (P&Z) Commission recommends approval. Sanders opened the public hearing at 10:11 a.m., and, hearing no comments, he closed the public hearing at 10:11 a.m. Chitty moved, Olson seconded the approval of the Second Consideration of Ordinance No. 253, Amending Various Chapters in the Story County Land Development Regulations Relating to Agritourism Farm as submitted and to set Third and Final Consideration for 3/28/17. Olson amended the motion, due to no additional comments, to Waive Third and Final Consideration. Roll call vote. (MCU)
- II. Second Consideration Of Ordinance #258, Amending Certain Boundaries Of The Official Zoning Map Of Story County, Iowa – Jensen Rezoning Request – Emily Zandt
County Planner, reviewed the background information, proposed use, site photos; she stated no additional comments have been received. Sanders opened the public hearing at 10:17 a.m., and, hearing no comments, he closed the public hearing at 10:17 a.m. Chitty moved, Olson seconded the approval of the Second Consideration of Ordinance No. 258, Amending Certain Boundaries of the Official Zoning Map of Story County, Iowa - Jensen Rezoning Request as submitted and to Waive Third and Final Consideration. Roll call vote. (MCU)
- III. Second Consideration Of Ordinance #259, Amending Certain Boundaries Of The Official Zoning Map Of Story County, Iowa For Resolution #17-75, The Proposed J & S Subdivision And Resolution #17-76

C2C Future Land Use Map Amendment – Emily Zandt

County Planner, reviewed the background information, property location, site photos, publications; she stated no additional comments have been received. Sanders opened the public hearing at 10:22 a.m., and, hearing no comments, he closed the public hearing at 10:22 a.m. Olson moved, Chitty seconded the approval of the Second Consideration of Ordinance No. 259, Amending Certain Boundaries of the Official Zoning Map of Story County, Iowa for Resolution #17-75, the Proposed J&S Subdivision and Resolution #17-76, C2C Future Land Use Map Amendment as submitted and to Waive Third and Final Consideration. Roll call vote. (MCU)

10. ADDITIONAL ITEMS:

I. Consideration Of Criteria For And Planned Expenditures Of Energy Transfer Funds-Mike Cox

Sanders provided history on the source of the \$1.6M and the decision to reserve these funds for conservation purposes. Mike Cox, Conservation Director, reported on how Conservation has furthered refined the criteria and drawn up a list of planned expenditures that meet the criteria. Nancy Franz, Conservation Commissioner, provided detail on the timeline and proposed projects. The Board reviewed certain projects; discussion took place. Olson moved, Chitty seconded the approval of Criteria and Planned Expenditures of Energy Transfer Funds as presented. Roll call vote. (MCU)

II. Consideration Of Sending Notice Of Public Hearing, Budget Estimate To Publication – Lisa Markley

Assistant Auditor, presented a notice of public hearing for the County's FY18 on 3/14/17. She provided an overview of the budget process. Olson asked about Conservation items; Markley stated the proposed budget has been amended to reflect changes from the subsequent meetings and work sessions. Chitty and Olson thanked Markley for her help and patience. Markley stated once the proposed budget is published and legal notice sent, the budget can be lowered at the public hearing, but it cannot be raised. Chitty moved, Olson seconded the approval of submission of notice of public hearing, Budget Estimate to Publication. Roll call vote. (MCU)

III. Discussion And Consideration Of Bid Tabulation For Project #L-F15- -73-85 - Grant Ave. Paving - Darren Moon, Engineer

reviewed the tabulated bids; the low bid was from Manatts, Inc. Moon recommended preparing a contract with Manatts, Inc. at \$1,587,077.39. Olson moved, Chitty seconded the approval of the Bid Tabulation for Project #L-F15--73-85 - Grant Avenue Paving, awarding the bid to Manatts, Inc., and preparing a contract at \$1,587,077.39. Roll call vote. (MCU) Sanders asked Moon to provide the Board with accurate costs to pave the bike trail.

IV. Discussion And Consideration Of Bid Tabulation For Project #L-F20- -73-85 - W. 190th RCB Culvert - Darren Moon, Engineer

reviewed the tabulated bids; the low bid was from Peterson Contractors, Inc. at \$345,706.95. Olson moved, Chitty seconded the approval of the Bid Tabulation for Project #L-F20--73-85 - W. 190th Street RCB Culvert awarding the bid to Peterson Contractors, Inc. and creating a contract at \$345,706.95. Roll call vote. (MCU)

11. AGENCY REPORTS:

None

12. DEPARTMENTAL REPORTS:

None

13. OTHER REPORTS:

None

14. PUBLIC FORUM #2:

None

15. LIAISON ASSIGNMENTS & COMMITTEE MEETINGS UPDATES:

Olson reported on a meeting with the Story County House Trust on Thursday, additional funding received.

Olson reported she is in the process of expanding outreach of the County's quarterly newsletter via publication. She is also reviewing the website with Information Technology (IT). Chitty reported on regional board meeting for Mental Health this Thursday and the Central Iowa Juvenile Detention Center meeting last week.

16. ANNOUNCEMENTS FROM THE SUPERVISORS:

Olson reported on master matrix workshop on Tuesday, and a meeting for the proposed Keigely Creek watershed authority. Chitty reported on the budgeting process for secondary roads. Sanders reported on the work session for roads, and stated he will attend the 2017 National Association of Counties (NACo) Legislative Conference this week.

17. ADJOURNMENT:

Chitty moved, Olson seconded to adjourn at 11:07 a.m. Roll call vote. (MCU)