

Story County  
Board of Supervisors Meeting  
Minutes

10/18/2016 - Minutes

1. CALL TO ORDER: 10:00 A.M.

The Board of Supervisors met on 10/18/16 at 10:00 a.m. in the Story County Administration Building. Members present: Rick Sanders, Wayne E. Clinton, and Marty Chitty, with Sanders presiding. (all audio of meetings available at: storycountyiowa.gov)

2. PLEDGE OF ALLEGIANCE:

None

3. PUBLIC COMMENT #1:

None

4. Motion To Recess For Action As Board Of Trustees For Drainage Districts Trustees- Bid Letting And Opening For Improvement Project In Drainage District Richland #20 - Scott Wall

Chitty moved, Clinton seconded to recess for action as the Drainage Districts Trustees at 10:01 a.m. Roll call vote. (MCU)

I. Bid Letting And Opening For Improvement Project In Drainage District Richland #20

separate minutes

Clinton moved, Chitty seconded reconvene as the Board of Supervisors at 10:11 a.m. Roll call vote. (MCU)

5. CONSIDERATION OF MINUTES:

I. 9/30/16 Appointment Minutes & 10/4/16 & 10/11/16 Minutes

Chitty moved, Clinton seconded the approval of 10/4/16 and 10/11/16 Minutes as presented. 9/30/16 Story County Attorney Appointment Minutes deferred to next meeting. Roll call vote. (MCU).

6. CONSIDERATION OF PERSONNEL ACTIONS:

I. Action Forms

1)pay adjustment in a)Auditor's Office effective 10/30/16 for Christopher Andringa @ \$16.84/hr; b) Community Services for Nichole Sprecher @ \$20.60/hr; c)Secondary Roads for Justin Braland @ \$21.61/hr; Christopher Erickson @ \$28.31/hr; Jim Memmer @ \$28.42/hr; d)Sheriff's Office for Karime Massaro @ \$1,709.19/bw. Clinton moved, Chitty seconded the approval of Personnel Actions as submitted. Roll call vote. (MCU)

7. CONSIDERATION OF CLAIMS:

I. 10/20/16 Claims

of \$429,581.83 (run date 10/14/16, 37 pages, on file in the Auditor's Office) and authorize the Auditor to issue checks in payments of these claims and payment requests from BooSt School Ready Services (\$36,389.49), BoosST Early Childhood Services (\$1,098.13), CIDTF (\$128.72), Emergency Management (\$250.62), E911 Surcharge (\$4,023.97), County Assessor (\$1,386.37), City Assessor (\$3,748.10), Drug Endangered Child (\$835.00). Clinton moved, Chitty seconded the approval of claims. Roll call vote. (MCU)

8. CONSENT AGENDA:

Chitty moved, Clinton seconded to approve the consent agenda with the following changes: adding Utility Permit #17-031 thru #17-035.

- I. Consideration Of Agency Participation Agreement Between Story County And The Institute For Community Alliance For Participation In The Homeless Management Information System Effective 10/1/16 - 9/30/17
- II. Consideration Of Change Order For Hickory Grove Watershed Improvement Project
- III. Consideration Of Quarterly Reports: Auditor, Recorder
- IV. Consideration Of Contract For Highway Right Of Way With Carl Switzer Estate And Juanita Switzer Estate For Purchase Of Permanent Easement In The Amount Of \$1,921.32. Project #FM-C085(143)- -55-85,
- V. Consideration Of Contract For Highway Right Of Way With Joe Cruise And Mary Cruise For Purchase Of Permanent Easement In The Amount Of \$1,621.77. Project #FM-C085(143)- -55-85
- VI. Amend Annex M Of The Continuity Of Operations Plan/Continuity Of Government (COOP/COG) Story County, Iowa, Following Resignation Of Stephen Holmes And Subsequent Appointment Of Jessica A. Reynolds As Story County Attorney
- VII. Consideration Of Agreement Between Story County And Walgreens For 2016 Flu Shot Clinic
- VIII. Consideration Of Final Plan For HMA Resurfacing On E18, From A Point 1,370' East Of Highway 65, East 3.74 Miles To The Marshall County Line. Project #STP-S-C085(141)- -5E-85
- IX. Consideration Of Final Plan For HMA Resurfacing On R77; From A Point 335' North Of E. Walnut St In Roland, North 2.65 Miles To Hamilton County Line. Project #STP-S-C085(142)- -5E-85
- X. Consideration Of Utility Permit(S): #17-031, #17-032, #17-033, #17-034, #17-035  
Motion carried unanimously (MCU) on a roll call vote.

9. PUBLIC HEARING ITEMS:

None

10. ADDITIONAL ITEMS:

- I. Discussion And Consideration Of Revised Drug Free Workplace/Drug And Alcohol Testing Policy (7 Day Review) - Alissa Wignall  
Human Resources (HR) Director, reported on the comments received from department heads and elected officials. She also reported on the proposal to drug test all new employees which has yet to go out for a seven-day review. Clinton stated certain departments already require this. Discussion took place. Clinton asked about budget. Wignall reported the estimated yearly cost is \$3,000 to \$5,000. Wignall reported this is standard practice across Iowa counties. She clarified the test is for five illegal drugs. Language will be added to the application process. Sanders clarified the process. Chitty moved, Clinton seconded the approval as presented and added provisions to drug test new employees prior to employment for a seven-day review. Discussion took place. Sanders clarified it will go out for a seven-day review. Roll call vote. (MCU)
- II. Discussion And Consideration Of Strategic Plan Story County, Iowa Updates - Leanne Harter  
County Outreach and Special Projects Manager, reported on challenges, objectives, and projects; she reviewed each potential modification. Discussion took place. Clinton moved, Chitty seconded Option 1, the approval of Story County Strategic Plan updates as presented. Harter will reprint the plan with modifications and distribute it accordingly. Roll call vote. (MCU)

- III. Discussion And Consideration Of Resolution #17-34, To Vacate A Portion Of Story County Secondary Road 303rd Lane - Darren Moon  
Engineer, reported on the final steps to vacate the road. The public hearing was held in April. The road is landlocked which extended the time to finalize the vacation. Sanders stated it is now a private road. He asked for public comments. There were none. Clinton moved, Chitty seconded the approval of Resolution #17-34, to Vacate a Portion of Story County Secondary Road 303rd Lane. Roll call vote. (MCU)

11. AGENCY REPORTS:

None

12. DEPARTMENTAL REPORTS:

I. Community Services Quarterly Report - Karla Webb

Director, reported on statistics for services provided, applications, funding, trainings, meetings, staffing, and events.

13. OTHER REPORTS:

I. Update On Proposal From U.S. Army Corps Of Engineers To Transfer Land To Story County - Jessica Reynolds And Deb Schildroth

Sanders reported on history. Story County Attorney Jessica Reynolds stated that on September 27 the County received a Memorandum of Understanding (MOU) from the Army Corps of Engineers. The MOU needs some revisions before Reynolds will bring it before the Board for consideration. Sanders and Clinton expressed their appreciation for Reynolds work on the issue. Clinton stated Reynolds also presented to the Conservation Board.

II. Quarterly Financial Report – Lisa Markley

Assistant Auditor, reported on the first quarter of FY17. She plans to request additional appropriations in November. Sanders reported on the appropriations process. Markley reported on the overall budget, fund balances, and revenues.

14. PUBLIC FORUM #2:

None

15. LIAISON ASSIGNMENTS & COMMITTEE MEETINGS UPDATES:

Clinton reported on meeting with Community Services Director Karla Webb. Chitty reported on several meetings.

16. ANNOUNCEMENTS FROM THE SUPERVISORS:

Clinton reported on attending upcoming meetings on Thursday and Friday.

17. ADJOURNMENT:

Clinton moved, Chitty seconded to adjourn at 11:22 a.m. Roll call vote. (MCU)