

Story County  
Board of Supervisors Meeting  
Minutes

10/4/2016 - Minutes

1. CALL TO ORDER: 10:00 A.M.

The Board of Supervisors met on 10/04/16 at 10:00 a.m. in the Story County Administration Building. Members present: Rick Sanders, and Marty Chitty, with Sanders presiding. Wayne Clinton absent. (all audio of meetings available at: [storycountyiowa.gov](http://storycountyiowa.gov))

2. PLEDGE OF ALLEGIANCE:

None

3. PUBLIC COMMENT #1:

None

4. CONSIDERATION OF MINUTES:

I. 9/27/16 Minutes

Chitty moved, Sanders seconded the approval of 9/27/16 Minutes as listed, amended with changes. Roll call vote. (MCU)

5. CONSIDERATION OF PERSONNEL ACTIONS:

I. Action Forms

1) new hire-temporary in Attorney's Office, effective 10/6/16, for Montana Crow @ \$10.00/hr. Chitty moved, Sanders seconded the approval of Personnel Actions as listed. Roll call vote. (MCU)

6. CONSIDERATION OF CLAIMS:

I. 10/06/16 Claims

of \$510,455.87 (run date 9/16/16, 34 pages, on file in the Auditor's Office) and authorize the Auditor to issue checks in payments of these claims and payment requests from BooSt School Ready Services (\$36,389.49), BoosST Early Childhood Services (\$1,098.13), CIDTF (\$128.72), Emergency Management (\$250.62), E911 Surcharge (\$4,023.97), County Assessor (\$1,386.37), City Assessor (\$3,748.10), Central Iowa Case Management (\$0), Drug Endangered Child (\$835.00). Chitty moved, Sanders seconded the approval of claims. Roll call vote. (MCU)

7. CONSENT AGENDA:

Chitty moved, Sanders seconded to approve the consent agenda with the following changes: adding Utility Permit #17-026 thru #17-028.

I. Acknowledgement Of Approval Of The Signature Of The Board Of Supervisors Chair, Rick Sanders, In Signing For A Renewal Of A Memorandum Of Agreement Between ISU And Story County Animal Shelter For Adoption Application And Screening Effective 10/1/16 - 9/30/19

II. Acknowledgement Of FY2016 Second Judicial District Dept. Of Correctional Services Board Annual Report Board Proceeding & Statement Of Receipts And Expenditures

III. Consideration Of New Adopt-A-Road Application For Nevada Seventh-Day Adventist School For Road Clean Up On 260th Street From County Road S14 (620th Avenue) To 610th Avenue, Group #16-03

IV. Consideration Of A Revision To The ASSET Policies And Procedures Changing The Volunteer Management Unit Of Service From One Staff Hour To One Volunteer Hour Effective Immediately

V. Consideration Of Amended 28E Agreement To Fund Administrative Services For The ASSET Process

VI. Consideration Of Zoning Permit And Site Development Plans For Ames Golf And Country Club

VII. Consideration Of Utility Permit(S): #17-026, #17-027, #17-028  
Motion carried unanimously (MCU) on a roll call vote.

8. PUBLIC HEARING ITEMS:

None

9. ADDITIONAL ITEMS:

I. Consideration For Story County Employees To Participate A Full Scale EOC Exercise On April 26, 2017 (After The 7 Day Review Of DH/EO)-Melissa Spencer  
Emergency Management Assistant Director. Sanders stated DH/EOs were provided the opportunity to provide comments on the proposed date. Spencer reported two departments cited issues; she requested to keep the date the same. Chitty moved, Sanders seconded the approval of employees to participate a full scale EOC Exercise on April 26, 2017 (after seven-day review by DH/EOs). Sanders stated to notify DH/EO as much as possible. Roll call vote. (MCU)

II. Discussion And Consideration Of Proposed Ames Urban Fringe Plan And Or Map Amendment - Jerry Moore  
Planning and Development (P&D) Director, provided background on the proposed amendment, including property location, total acres, current zoning, drainage, and notification and process procedures. The City of Ames approved the amendment. Moore listed the alternatives available to the Board. Sanders stated this is a seven to nine month process and gave an overview. Chitty asked about the City of Gilbert's process. Sanders asked for public comment. Ryan Haaland, Attorney from Davis, Brown law firm, Nevada, stated this is the first step in the process. Paula Curran of Ames, a property owner in the area, stressed the location's storm drainage problems. George Belitsos, Ames, also spoke about the area's drainage issues. Chitty moved, Sanders seconded the approval of the Proposed Ames Urban Fringe Plan as listed. Roll call vote. (MCU)

III. Discussion And Consideration Of Resolution #17-32 East Industrial Area Voluntary Annexation - Jerry Moore  
P&D Director, provided background information on the properties involved and the overall annexation process. Sanders provided additional information about the Board's alternatives and past practices. He asked for public comment; there was none. Chitty moved, Sanders seconded the approval of the Resolution #17-32, East Industrial Area Voluntary Annexation as presented. Roll call vote. (MCU)

IV. Discussion And Consideration Of Camera Installation For The Following: Administration Building - \$3,487.20; Conservation Building - \$2,490.32; Engineer's Building - \$1,493.44; HSC Building - \$3,487.20 - Cal Pearson & Barbara Steinbeck  
Sanders provided background information about security cameras in county buildings; this is an upgrade of the current system. Cal Pearson, Facilities Management Director, reported on pricing. Barbara Steinbeck, Information Technology (IT) Director, reported on options. Chitty asked about security practices. Sanders asked about switching options. Pearson reported on installation. Chitty moved, Sanders seconded the approval of the Camera Installation for all the Story County Building as submitted. Roll call vote. (MCU)

V. Discussion And Consideration Of The Managed Print Solution Team And Recommendations And Information Leading To The Choice Of The Preferred Vendor To The Board Of Supervisors - Barbara Steinbeck

IT Director, provided background on the request for proposals and the analysis of received proposals from vendors. Steinbeck and her committee narrowed the choice to two vendors. Sanders asked for additional comparison data. He recommended deferring the decision until additional information is available and Clinton is in attendance. Chitty moved, Sanders seconded to defer to Tuesday, October

11, 2016. Roll call vote. (MCU)

VI. Discussion And Consideration Of Application Submitted By The City Of Cambridge For The Story County Facade Improvement Grant Program - Leanne Harter  
County Outreach and Special Projects Manager, provided background on the application from the City of Cambridge, including project cost and matching funds. Scott DeYoung, Mayor of Cambridge, provided additional detail. Chitty moved, Sanders seconded the approval of the application submitted by the City of Cambridge for the Story County Façade Improvement Grant Program. Roll call vote. (MCU)

VII. Discussion And Consideration Of Revised Drug Free Workplace/Drug And Alcohol Testing Policy - Alissa Wignall  
Human Resources (HR) Director, reviewed the changes. Wignall reported on the need of training for supervisory staff. Sanders asked for comments from the Attorney's Office. Story County Attorney, Jessica Reynolds, stated the Attorney's Office reviewed the changes. Discussion took place. Chitty moved, Sanders seconded the approval of the Revised Drug Free Workplace/Drug and Alcohol Testing Policy as presented and directed Wignall to expand the approved policy to include pre-employment drug screening for all employees and to return to the Board on 10/11/16 for the seven-day review. Roll call vote. (MCU)

10. AGENCY REPORTS:

None

11. DEPARTMENTAL REPORTS:

I. Engineer Quarterly Report - Darren Moon

provided updates on maintenance work, construction projects, construction design, the Dakota Access pipeline, wind turbine construction, bridge inspections, maintenance agreements, drainage districts, dust control, paving, and staff retirements.

II. Planning And Development Quarterly Report - Jerry Moore

Director Jerry Moore reported permits, construction, property research, addressing, work program items, growth areas, and training. He spoke about staffing changes over time and workload.

12. OTHER REPORTS:

None

13. PUBLIC FORUM #2:

None

14. LIAISON ASSIGNMENTS & COMMITTEE MEETINGS UPDATES:

None

15. ANNOUNCEMENTS FROM THE SUPERVISORS:

Chitty reported on candidates forums.

16. ADJOURNMENT:

Chitty moved, Sanders seconded to adjourn at 12:40 p.m. Roll call vote. (MCU)