

Story County  
Board of Supervisors Meeting  
Minutes

7/12/2016 - Minutes

1. CALL TO ORDER: 10:00 A.M.

The Board of Supervisors met on 7/12/16 at 10:00 a.m. in the Story County Administration Building.

Members present: Rick Sanders, Wayne E. Clinton, and Marty Chitty, with Sanders presiding. (all audio of meetings available at: [storycountyiowa.gov](http://storycountyiowa.gov))

2. PLEDGE OF ALLEGIANCE:

None

3. PUBLIC COMMENT #1:

None

4. DEPARTMENTAL REPORTS:

I. Animal Control Quarterly Report - Sue McCaskey

Director, reported on donations, events, volunteer efforts, overpopulation, the renewal of contracts with cities, outreach to public, seasonal issues, adoption rate, staffing, and schedules. The adoption rate at the shelter is 99%.

II. IRVM Quarter Report - Joe Kooiker

Weed Commissioner, provided information about IRVM activities by season. Chitty asked about roadside ditches. Kooiker stated the public can contact him, Secondary Roads, or Conservation. Chitty asked for information about burn control and brush spraying which Kooiker provided.

5. CONSIDERATION OF MINUTES:

I. 7/5/16 Minutes

Clinton moved, Chitty seconded the approval of Minutes. Motion carried unanimously (MCU) on a roll call vote.

6. CONSIDERATION OF PERSONNEL ACTIONS:

I. Action Forms

1)pay adjustment in a)Attorney's Office effective 7/24/16 for Melinda Parris @ \$16.70/bw; b)Engineer's Office for Lori Mensing @ \$26.06/bw; Brian Moore @ \$26.50/hr; c)Secondary Roads for Mike Evans @ \$28.40/hr; d)Sheriff's Office for John Asmussen @ \$3,514.14/bw; Margie Burkle @ \$1,671.84/bw; Nancy Denekas @ \$1,969.52/bw; Jason Grubbs @ \$2,400.34/bw; Nicholas Lennie @ \$2,908.92/bw; 2) new hire in Sheriff's Office effective 7/13/16 for Christopher Bridgeford @ \$1,630.05/bw. Chitty moved, Clinton seconded the approval of Personnel Actions. Motion carried unanimously (MCU) on a roll call vote.

7. CONSIDERATION OF CLAIMS:

I. 7/14/16 Claims

of \$961,891.50 (run date 7/08/16, 27 pages, on file in the Auditor's Office) and authorize the Auditor to issue checks in payments of these claims and payment requests from BooSt School Ready Services (\$12,945.59), BooSt Early Childhood (\$4,499.16), CIDTF (\$1,187.03), Emergency Management (\$7,533.53), E911 Surcharge (\$82,274.24), County Assessor (\$4,159.31), City Assessor (\$9,149.87), Central Iowa Case Management (\$0). Clinton moved, Chitty seconded the approval of claims. Roll call vote. (MCU)

8. CONSENT AGENDA:

Chitty moved, Clinton seconded to approve the consent agenda with the addition of Utility Permits #17-003, #17-004, #17-005 and Road Closure #17-01.

- I. Consideration Of A Service Agreement Between Nyhart And Story County For A Full GASB 75 Actuarial Update For FY17 Totaling \$3,250.00
- II. Consideration Of Contract With Tyco SimplexGrinnell For Fire Alarm Monitoring At Story County Administration Building 8/1/16-7/31/17 In The Amount Of \$620.83
- III. Consideration Of Renewal Of Class A Liquor License (LA)(Private Club) For Ames Golf & Country Club, 5752 GWC, Ames, IA., Including Outdoor Service And Sunday Sales Effective 9/16-9/17
- IV. Consideration Of Request To Use The Parking Lots At The Story County Administration Building For Lincoln Highway Days On Saturday, August 27 From 6:00 Am - 6:00 Pm
- V. Consideration Of Contract With Midwest Spray Team And Sales, Inc. For Brush Control @ \$20,000.00
- VI. Consideration Of Federal-Aid Agreement With IDOT For HMA Resurfacing On County Road E18 From A Point 1370 Feet East Of Hwy 65 East 3.74 Miles To The Marshall County Line. Project # STP-S-C085(141)- -5E-85
- VII. Consideration Of Federal-Aid Agreement With IDOT For HMA Resurfacing On County Road R77 From A Point 335 Feet North Of East Walnut Street In Roland North 2.65 Miles To Hamilton County Line HMA Resurfacing. Project #STP-S-C085(142)- -5E-85
- VIII. Consideration Of Final Pay Voucher For Christensen Brothers, Inc., Cherokee, IA For Bridge Deck Overlay - Project # FM-C085(134)- -55-85
- IX. Consideration Of Management Plan For Story County IRVM Program
- X. Consideration Of Agreement Between Story County Conservation And ISU Research Park For A Dwelling Unit Rental Agreement At 2809 South Riverside Drive, Ames At \$1.00
- XI. Consideration Of Agreement Between Story County Conservation And ISU Research Park For A Dwelling Unit Rental Agreement At 2919 South Riverside Dr., Ames At \$1.00
- XII. Consideration Of Premise Change For Casey's Marketing Co, 17005 Hwy 69, Ames, IA., Class E Liquor License (LE) Effective 10/27/16-2/27/17
- XIII. Consideration Of Standard DOT Title VI Assurances
- XIV. Consideration Of Timber Road Estates Revised Improvement Agreement And Letter Of Credit
- XV. Consideration Of Maintenance Contract Between Solutions, Inc. And Information Technology For Software Maintenance Effective 07/01/2016 - 06/30/17
- XVI. Consideration Of Utility Permit(S): #17-003, #17-004, #17-005
- XVII. Consideration Of Road Closure Resolution(S): #17-01  
Roll call vote. (MCU)

9. PUBLIC HEARING ITEMS:

- I. Consideration Of Resolution #17-02 Approving A Loan Agreement, Awarding The Sale And Authorizing The Issuance Of A \$1,500,000 Urban Renewal Tax Increment Revenue Bond, Series 2016, Pledging To The Payment Of The Bond Funds And Portions Of Taxes Created Pursuant To The Authority Of Section 2 Of Section 403.19 Of The Code Of Iowa, Providing For The Securing Of The Bond And Certifying The Bond To The County Auditor, All For The Urban Renewal Purposes Of Story County, Iowa - Ethan Anderson

Leanne Harter, County Outreach and Special Projects Manager, stated this is the final step of financing the ISU Research Park. Lisa Markley, Assistant Auditor, reported on the timing of funds which will be received by the end of July. Sanders opened the public hearing at 10:39 a.m., hearing none, he closed the public hearing at 10:39 a.m. Clinton moved, Chitty seconded the approval of Resolution #17-02, Approving a Loan Agreement, Awarding the Sale and Authorizing the Issuance of a \$1,500,000.00 Urban Renewal Tax Increment Revenue Bond. Sanders and Clinton made remarks. Steve Carter, ISU Research Park, thanked the County. Roll call vote. (MCU)

#### 10. ADDITIONAL ITEMS:

- I. Consideration Of Resolution #17-04, FY'16 Fund Balance Resolution - Lisa Markley  
Assistant Auditor, provided an overview of the process and the assignment of funds. Chitty moved, Clinton seconded the approval of Resolution #17-04, FY'16 Fund Balance Resolution. Roll call vote. (MCU)

- II. Consideration Of Setting A Date For August 2, 2016 As A Public Hearing For The FY17 Budget Amendment - Lisa Markley  
Assistant Auditor, provided a list of unplanned or unbudgeted expenses and revenues. Clinton moved, Chitty seconded the approval of Setting a Date for August 2, 2016 as a Public Hearing for the FY'17 Budget Amendment. Roll call vote. (MCU)

- III. Discussion And Consideration Of Contract Between AOS Security Consulting And Information Technology For Security Audit And Risk Analysis For County System-Barbara Steinback  
IT Director, stated the security audit is a budgeted item. Initially, four vendors were approached to conduct the analysis. Once the analysis is completed, it can be reviewed annually. Discussion took place. Chitty asked how and when IT written policies are reviewed. He requested a review from the Attorney's Office. Steinbeck agreed. Sanders asked Human Resources (HR) Director Alissa Wignall for comments. Wignall stated it will aid in updating policies. Lauris Olson, Ames, stated her support. Chitty asked about the timeline. Steinbeck stated 30 days. Clinton moved, Chitty seconded the approval of the Contract between AOS Security Consulting and IT for Security Audit and Risk Analysis for County System. Roll call vote. (MCU)

- IV. Discussion And Consideration Of Changes To ASSET Policies And Procedures - Deb Schildroth  
External Operations Director, reported on the changes with an overview and details. Clinton moved, Chitty seconded the approval of the Changes to ASSET Policies and Procedures. Roll call vote. (MCU)

- V. Discussion And Consideration Of Funding In The Amount Of \$150 For The Proposed Watershed Coordinator For Central Iowa Watershed Management Authorities - Leanne Harter  
County Outreach and Special Projects Manager, reported on request from Polk County; Story County's portion is \$150.00. Chitty moved, Clinton seconded the approval of Funding @ \$150.00 for the Proposed Watershed Coordinator for Central Iowa Watershed Management Authorities. Roll call vote. (MCU)

#### 11. AGENCY REPORTS:

None

#### 12. OTHER REPORTS:

- I. FY16 Quarterly Financial Report - Lisa Markley  
Assistant Auditor, reported on the overall financial position of the County and the ending fund balances

by fund. Discussion took place. Markley stated the Board's budget books are updated.

II. FY16 Inventory Report - Lisa Markley

Assistant Auditor, provided background information, and results. Twenty-four departments were inspected; 134 items were verified and six were not verified, mostly due to deletion/transfer/disposal without completing inventory card information. The information will be provided to the State Auditors during the County's annual audit.

13. PUBLIC FORUM #2:

None

14. LIAISON ASSIGNMENTS & COMMITTEE MEETINGS UPDATES:

Clinton reported on meeting with Community Services Director Karla Webb. Chitty reported on meeting with the Treasurer about Crestview Mobile Home Park. Sanders reported on a meeting with Ames City Council member Tim Gartin about the County Jail.

15. ANNOUNCEMENTS FROM THE SUPERVISORS:

Clinton and Chitty reported on upcoming meetings.

16. ADJOURNMENT:

Clinton moved, Chitty seconded to adjourn at 11:39 a.m. Roll call vote. (MCU)