

## BOARD PROCEEDINGS

02/08/11

The Board of Supervisors met on 02/08/11 at 10:00 a.m. in the Story County Administration Building. Wayne E. Clinton, Paul Toot, and Rick Sanders with Chair Wayne E. Clinton presiding.

APPROVAL OF MINUTES: 01/31/11 Public Hearing, 02/01/11, and 02/02/11 Meetings – Sanders moved, Toot seconded the approval of minutes. (MCU).

ENGINEER BI-WEEKLY REPORT – Darren Moon reported on an agenda item for bridge repair; this is an emergency due to an inspection. Clinton stated that is reasonable. Moon reported on a winter storm emergencies, overtime hours, the 5-year construction plan & process, FEMA updates & numbers, gravel hauling contract, drainage district meeting, more conservation reserves, iowadrainage.org for an extra website, and open ditches. Moon reported on no fuel tax increase this year, service bureau to educate the legislature on needs, truck replacement bid process, and staff update. Clinton asked Moon to meet with his liaison.

INFORMATION TECHNOLOGY BI-WEEKLY REPORT – Sandra Hunter reported on the real estate application process: interface with ACS application, imaging system & training, two separate servers for City of Ames & the County and issues to resolve. Hunter reported on the software transition task force meeting, CLP/MH imaging system options, CLIP application design phase, digital recorder for the Board, Sirius & customer agreement, and website design request.

ACCESS AGENCY REPORT – Shelly McQueeney reported on services provided, referrals, resources provided, client outreach, volunteer training, service learning projects, response team, intense follow up with clinics/hospitals, continue education at school, stats, electronic filing in the court system, and community safety.

LINCOLNWAY CHAPTER OF RED CROSS AGENCY REPORT – Kirk Brocker reported on background information, staff, operating budget and the county's support, 75% funds go to disaster services, and 4 functions: disaster, health & safety, blood services (shared services), and service to the American military. Brocker reported on ASSET contributions.

SOIL & WATER CONSERVATION RC&D AGENCY REPORT – Erv Klaas reported on background information, close ties with Natural Conservation Service, natural resource education, urban conservation action in the Central Iowa area organization, and 5 goals & objectives. Klaas reported on Federal/State cutbacks, water shed improvements at Hickory Grove, good conservation practices, grant applications for certain programs, and the Prairie Rivers RC&D projects.

Recess @ 11:16 a.m. and reconvene @ 11:20 a.m.

### LIAISON ASSIGNMENTS & COMMITTEE MEETINGS UPDATES:

Sanders reported on meeting with the Auditor and putting the PDF claims list for documentation on the agenda and to put the audio for each meeting on the website right after the meeting. Clinton stated to move forward with all. Toot reported on the Colo City Council meeting and had a Q&A session.

FINAL DESIGN PLANS FROM KJWW ENGINEERING FOR CLP RETRO-FIT OF HVAC SYSTEM – Dave Inghram, KJWW Engineering, reported on the final draft, notice of bids, bids due on 15<sup>th</sup> March @ 2:00 p.m., and the completion date. Hahn recommended approval. Toot asked about any concerns with contractors. Inghram replied there are a few that have done this, it is very similar to a residential system, but there will be training, and specific specs to follow. Sanders moved, Toot seconded the approval of the Final Design plans from KJWW Engineering. Roll call vote. (MCU). (All documentation on file in the Facilities Management Office).

DISCUSSION FOR A COUNTY-WIDE GRANTS WRITER – Sanders stated Story County is fortunate to have Liz Manion, she is a state-wide grant writer for Homeland Security, the Auditor is the fiscal agent, and he would like one person to apply for all grants for Story County. Clinton stated there may be others to look at and he supports the concept. Sanders stated this can be a contract service and will put something together to send out for comments to DH/EO, explore the options, put back on a Board agenda towards the end of the budget, and use this as the beginning of a conversation. For service areas with grants Toot mentioned the Sheriff's Office, Harter mentioned P&Z, and Clinton mentioned Conservation.

FORWARDING TO THE STATE OF IOWA CITY DEVELOPMENT BOARD, a November 16, 2010, letter from the Story County Board of Supervisors, to the City of Nevada, regarding annexation of land in the Southwest Quarter of Section 3, Grant Township – Clinton asked about the background information. Harter stated with the new Board and the time that has lapsed that P&Z would forward it on to the City Development Board. Sanders stated he supports this and make it part of the record.

Sanders moved, Toot seconded to adjourn at 11:39 a.m. (MCU).

## BOARD PROCEEDINGS

The Board of Supervisors met on 02/08/11 at 5:30 p.m. in the Story County Administration Building. Wayne E. Clinton, Paul Toot, and Rick Sanders with Chair Wayne E. Clinton presiding

Toot moved, Sanders seconded to approve the consent agenda removing item #11 "road closures" as follows:

1. Personnel actions: 1)new hire-temporary in CLP effective 2/9/11 for Joseph Hejkal @ \$7.25/hr; 2)pay adjustment-3<sup>rd</sup> step increase in Secondary Roads effective 2/13/11 for Jeff Zimmerman @ \$19.61/hr; 3)pay adjustment-5<sup>th</sup> step increase in Secondary Roads effective 2/13/11 for Dennis Clatt @ \$23.61/hr; 4)transfer in Sheriff's Office effective 2/13/11 for Zachary Skelton @ \$1,419.23/bw;
2. Memorandum of Understanding by and between the City of Ames, Iowa, Story County, Iowa and Iowa State University for the purchase and management of a public safety communications and information management system
3. Customer Agreement between Story County Information Technology and Sirius Computer Solutions, Inc.
4. Contracts between Story County and the following Libraries in accordance with the provision of Chapter 336.18 of the Code of Iowa effective 01/01/11 – 12/31/11: Ames, Cambridge, Colo, Nevada, Roland, Slater, Story City, and Zearing
5. Final Design Plans for HMA Resurfacing on Story County Road S14 (620<sup>th</sup> Avenue) from Polk County line (340<sup>th</sup> Street) north 1 mile to IA Hwy 210, project # FM-CO85(110)- -55-85
6. Contract for Highway Right of Way with Oliver Eugene and Ruth A. Moody for the purchase of temporary easement in the amount of \$464.75, project # L-IC26- -73-85
7. Adopt-A-Road Renewal, effective 1/1/11 thru 12/31/11: a)#95-08, for Sigma Phi Epsilon on County Road R38 (510<sup>th</sup> Ave) from US Highway 30 south to 250<sup>th</sup> Street (Zumwalt Station);
8. Proposal from Cunningham-Reis Co., Van Meter, Iowa, for bridge repair work on 248<sup>th</sup> Street, Nevada Twp, Section 13. Project #BR-2011
9. Scheduling a Bid Letting on Tuesday, March 15, 2011 @ 2:00 p.m. in the Board Room at the Story County Administration Building for the CLP retro-fit of Heating, Ventilating, Air Conditioning (HVAC) system

10. Secondary Roads utility permit #11-35 for Midland Power Coop. is requesting permission to occupy certain portions of public right-of-way to establish the location of electric lines from 58740 150<sup>th</sup> St to 15219 590<sup>th</sup> Ave., a distance of  $\frac{3}{4}$  miles.

Motion carried unanimously (MCU) on a roll call vote.

**DISCUSSION ON THE STRATEGIC PLANNING PROPOSAL FOR ECONOMIC DEVELOPMENT** – Leanne Harter reported on the overall proposal, potential priorities and strategies, top-ten objectives and timeline, base foundation to establish goals and objectives with stakeholders, review of the priorities, and items to review. Discussion took place. Clinton stated the consensus is to move forward. Sanders stated it is appropriate to direct staff to begin and report back and he would work with them.

**DISCUSSION AND CONSIDERATION OF HR POSITION:** revised job description, compensation, and timeline – Clinton reported on the job advertisement, current schedule, grade levels, and final decisions. Sanders asked about the salary range and ability of the County to pay, that pay should be included in the ad, doesn't want to waste anyone's time, and the range must be reasonable for the County. Toot stated a salary range in the ad is expected. Discussion took place. Sanders moved, Toot seconded to accept job description, the ad, and the compensation @ \$60,000.00-\$70,000.00 dollars. Sanders specified to add the range to the web site description. Clinton called the question. Roll call vote. (MCU).

**PROPOSED STRUCTURE AND TIMELINE FOR A CITIZEN'S COMMISSION TO EXPLORE THE STRUCTURE AND FUNCTION OF STORY COUNTY'S ELECTED OFFICES AS ALLOWED BY IOWA CODE 331** – Sanders reported that the proposal is self explanatory, went over the timeline, make up of the members, and that the intent is to take the politics out of the process. The Board would appoint the Co-Chairs, the Board and the Co-Chairs will determine the remaining members, and P&Z will be staff liaison. Discussion took place. Sanders added to ask one of the Attorneys to be a part of the first meeting. Toot moved, Sanders seconded to accept the outline, timeline, and to move forward. Roll call vote. (MCU). Sanders stated to bring up during the Township meeting. All concur. Sanders moved, Toot seconded to adjourn at 6:37 p.m. (MCU).

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Wayne E. Clinton  
Chair, Board of Supervisors

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Lucinda J. Martin  
Auditor