

Story County
Board of Supervisors Meeting
Minutes

4/5/2016 - Minutes

1. CALL TO ORDER: 10:00 A.M.

The Board of Supervisors met on 4/05/16 at 10:00 a.m. in the Story County Administration Building. Paul Toot, Rick Sanders, and Wayne Clinton, with Toot presiding. (all audio of meetings: storycountyiowa.gov)

2. PLEDGE OF ALLEGIANCE:

None

I. Special Recognition Of Mike Meetz As The Recipient Of The 2015 Iowa Association Of Naturalists/Iowa Conservation Education Coalition Outstanding Volunteer Award - Mike Cox

Mike Cox, Conservation Director, thanked Meetz for his service, detailed his service, and recognized him for outstanding volunteer award. Meetz thanked everyone. Clinton provided additional information about Meetz's service to Story County.

II. Recognition Of The 2016 Story County Citizen Of The Year - Wayne Clinton

Wayne Clinton stated his pleasure in presenting this year's award to recipient Mike Meetz.

3. Motion To Recess For Action As Board Of Trustees For Drainage Districts For Discussion And Consideration For Resolution #16-50, To Allow Dakota Access LLC To Construct A Hazardous Liquid Pipeline Over, Across, Or Beneath County Drainage Districts - Scott Wall

Toot stated the Board is recessing its regular Board Meeting to re-convene in its capacity as the Board of Drainage District Trustees [separate minutes]. Sanders moved, Clinton seconded to recess at 10:11 a.m. Toot re-convened the Board of Supervisors and its meeting at 11:05 a.m.

4. PUBLIC COMMENT #1:

None

5. CONSIDERATION OF MINUTES:

I. 3/29/16 Minutes

Clinton moved, Sanders seconded the approval of Minutes. Motion carried unanimously (MCU) on a roll call vote.

6. CONSIDERATION OF PERSONNEL ACTIONS:

I. Action Forms

None

7. CONSIDERATION OF CLAIMS:

I. 4/7/16 Claims

of \$716,334.27 (run date 4/1/16, 24 pages, on file in the Auditor's Office) and authorize the Auditor to issue checks in payments of these claims and payment requests from BooSt School Ready Services (\$6,813.05), BooSt Early Childhood (\$5,989.81), CIDTF (\$950.00), Emergency Management (\$356.67), E911 Surcharge (\$2,443.72), County Assessor (\$1,336.42), City Assessor (\$267.95), Holding-Seized Funds (\$0), Case Management (\$55,407.20). Clinton moved, Sanders seconded the approval of claims. Roll call vote. (MCU)

8. CONSENT AGENDA:

Clinton moved, Sanders seconded to approve the consent agenda with the addition of a Utility Permit #16-

55 and #16-56. Roll call vote. (MCU)

- I. Consideration Of Application Of Continuation Grant – Byrne-Justice Assistance (JAG) – For GRIP Youth Mentoring In The Amount Of \$24,250.00 Subcontracted With Youth & Shelter Services For FY17
- II. Consideration Of Resolution #16-47, Approving All Family Farm Credit Applications On File, With Exceptions, For The 2015 Assessment Year (Payable FY17)
- III. Consideration Of Vision Plan Renewal With Avesis Effective July 1, 2016 Through June 30, 2018.
- IV. Consideration Of Agreement With Aetna Life Insurance Company For Health Insurance Renewal Effective July 1, 2016.
- V. Consideration Of Resolution #16-51, To Disallow Business Property Tax Credits As Recommended By The Story County Assessor And Ames City Assessor
- VI. Consideration Of Cooperative Agreement Between Hardin County Board Of Health And Story County Board Of Health
- VII. Consideration Of Resolution #16-49, Authorizing The Grant Avenue Paving Project Be Developed By The Story County Engineer For The Construction Of Paving As Programmed.
- VIII. Consideration Of The Purchase Of A Pickup At State Bid For Secondary Roads At \$28,320.04 (Non-Budgeted FY16)
- IX. Acknowledgement Of ChildServe Annual Report
- X. Consideration Of Contract For The Dakins Lake Campground Attendant With Jeff Wells Effective 4/6/16 - 7/10/16
- XI. Consideration Of Continuation Grant Application For FY17 Central Iowa Drug Task Force (JAG) With Governor's Office Of Drug Control Policy At \$124,363
- XII. Consideration Of Utility Permit(S): #16-55, #16-56
Motion carried unanimously (MCU) on a roll call vote.

9. PUBLIC HEARING ITEMS:

- I. Consideration Of Resolution #16-52, Expressing Intent To Enter Into A Loan Agreement (The "Loan Agreement") In An Amount Not To Exceed \$2,450,000 For The Purpose Of Refunding The General Obligation County Road Improvement Bonds Callable 2008 Bonds And The Callable 2009A Bonds
Martin introduced Travis Squires, Senior Vice President, Piper Jaffray, and asked for questions. Sanders asked about savings. Martin stated the County will save an estimated \$83,000.00 by refinancing. Sanders asked the original total bond. Squires stated \$9M. Toot opened the public hearing at 11:08 a.m., hearing none, he closed the public hearing at 11:08 a.m. Clinton moved, Sanders seconded the approval of Resolution #16-52, Expressing intent to Enter into a Loan Agreement (the Loan Agreement) in an amount not to exceed \$2,450,000 for the purpose of refunding the General Obligation County Road Improvement Bonds Callable 2008 Bonds and the Callable 2009A Bonds. Roll call vote. (MCU)
- II. Consideration To Vacate And Close Portions Of 303rd Street And 720th Avenue, Story County, Iowa
Moon stated these are two separate areas. He reported on 720th Avenue first. He provided the relevant Code of Iowa sections regarding vacating right-of-way and an overview of the process. Moon provided a site map of the segment of road. It is two-mile segment and classified as Level B. There are no utilities located on the road segment. Moon recommends the County vacate the segment. Toot opened the public hearing at 11:12 p.m. Hearing no comments, he closed the hearing at 11:13 am.

Sanders moved, Clinton seconded to consider the vacation at the 4/12/16 Board meeting. Roll call vote. (MCU)

Moon provided information and a map of 303rd Lane. The road was dead-ended when Interstate 35 was built. It is classified Level B. Moon provided current photographs. The road has been discussed at prior Board meetings as Central Iowa Power Cooperative (CIPCO) is building a substation at the end of the lane and road conditions are poor. The County has an easement of 303rd Lane; vacating the easement would make it a private road and the property owner could make their own arrangements for improvement and maintenance. As certain landowners, including Dakota Access, would be landlocked by the vacation, an agreement for access would be needed between property owners. Moon stated another reason for the public hearing to hear comments from the property owners. Toot opened the public hearing at 11:18 a.m. Jack Troeger, Ames, stated opposition. Linda Murken, Franklin Township, stated this is lack of planning on the part of Dakota Access and Story County shouldn't bear the expense. Moon stated the County just has an easement and this would be to vacate the easement. Sanders stated the County could change the road to Level A, but he has no willingness to maintain the road. Stephen Holmes, Story County Attorney, the condition of the road due to heavy equipment creates liability issues. Bret Dublinske, Fredrikson and Byron Law Firm, representing Dakota Access, stated the preference is for the County to maintain the road. Two other options include an agreement between CIPCO and the County to add gravel in the short term or for the County to vacate and have private entities to maintain the road. He foresees difficulties in agreements and wants to avoid court. Discussion took place. Sanders suggested no further action until something is received from the property owners. Susie Petra, Ames, asked for clarification on ownership. Sanders stated the County has an easement. Toot, hearing no further comments, closed the public hearing at 11:44 a.m. Sanders moved, Clinton seconded to take no action until a later date. Moon reported on permitting the road for a heavy loads.

Toot recessed the meeting for two minutes at 11:47 a.m, and re-convened the meeting at 11:49 a.m.

III. Discussion And Consideration Of Resolution #16-48, Ames Urban Fringe Plan Map Amendment East Industrial Area - Jerry Moore And Charles Kuester

Planning and Development (P&D) Director, and Charles Kuester, Planner, City of Ames. Moore reported on current and projected industrial expansion in the corridor between Ames and Nevada. He provided maps and current zoning. The cities of Ames and Nevada are working together, along with the Central Iowa Water Association regarding annexation. Moore stated the proposed amendments are consistent with the goals of the Land Use Policy Plan (LUPP) and it is appropriate to designate the area for Planned Industrial and Agricultural/Long Term Industrial Reserve. Discussion took place. Toot opened the public hearing at 12:12 p.m. Gerald Johnson, Ames, stated opposition. Harold Ault, Ames, stated opposition. Kent Hartwig, representing Renewable Energy Group, Ames, voiced support. Donald Schumann, Ames, stated his opposition. Scott Wendt, Nevada, is against and asked the Board to reject. Joe Rippetoe, Ames, stated he is opposed and asked to the Board to reject. Lisa Markley, Milford Township, voiced her opposition. Dan Culhane, Ames Economic Development Commission (AEDC), stated his support. Lisa Lorenzen, Iowa State University Research Foundation, stated support. Mike Cox, Conservation Director, reported on the conservation/marsh area within the proposal. Toot listed the emails he received, both in favor and opposition. Hearing no further comments, Toot closed the public hearing at 1:20 p.m. Discussion took place. Toot stated both the Story County and the Ames Planning and Zoning boards recommended not approving the amendment. Sanders the Ames City Council approves of the amendment and he agrees. Clinton remarked on past practices. Sanders moved, Clinton seconded the approval of Resolution #16-48, Ames Urban Fringe Plan Map Amendment East Industrial Area. Toot called the question. Sanders aye, Clinton aye, Toot aye. Motion carries. Kuester reported on next steps.

Short recess called at 1:37 p.m.; meeting re-convened at 1:39 p.m.

10. ADDITIONAL ITEMS:

- I. Review Proposals From Private Placement Process On The Refinancing - Travis Squires
Senior Vice President, Piper Jaffray, provided a bond refinancing update. Twenty-one local banks were contacted regarding private placement but the proposals received make the conventional open market the best financial option. Squires stated the next action item will come before the Board in two weeks. Sanders moved, Clinton seconded to decline private placement. Roll call vote. (MCU)

- II. Consideration Of Private Placement Proposal (If Applicable) - Travis Squires
Martin stated the item is not applicable and no action necessary.
- III. Consideration Of Release Of All Claims Waiver Of Liability- Paul Toot
Toot stated he added this item to consider allowing the Central Iowa Power Cooperative (CIPCO) to apply rock/gravel to 303rd Lane. Discussion took place. Sander moved, Clinton seconded make no changes at this point to 303rd Lane and deny any improvements. Roll call vote. (MCU)
- IV. Discussion And Consideration Of Two Proposals: COTT Systems And Tyler Eagle Recorder For Story County Recorder's Records Management System - Stacie Herridge
Recorder, reported bids were received following Story County guidelines. After comparing bids and making site visits, Herridge recommends Tyler Eagle Recorder. Sanders moved, Clinton seconded the approval of the proposal from Tyler Eagle Recorder for the Records Management System at \$1,410.25/month. Roll call vote. (MCU)
- V. Discussion And Consideration Of The 2016 Urban Renewal Area Project Schedule For The Phase III "SCCB Park" At The Iowa State University Research Park - Leanne Harter
County Planning and Outreach Manager, provided a timeline. Assuming the primary financing mechanism is tax increment financing (TIF), the County needs to hold a consultation meeting with all affected taxing entities next week. Harter stated the notice should include that the Board is not adding any property to TIF, just adding a new project. Harter read the changes within in the plan. Harter reported on Capital Improvements Plan (CIP) options; funding options are up to the Board. Harter stated Ethan Anderson, Assistant County Attorney, stated both options are allowed under the Code of Iowa. Clinton asked about advantages. Sanders stated the options are borrowing the entire amount (\$3.4M) this year or borrowing for each year separately. Harter stated the plan as drafted is for a one-time borrowing. It can be amended. Discussion took place. Sanders clarified that the current year cost is \$1.5M and the Board recognizes the overall project cost is \$3.4M. Cox stated design and construction will out-pace annual consideration. Sanders clarified the process. Sanders moved, Clinton seconded the approval of the timeframe as published with the exception of \$1.5M dollar and handle the current portion of the project. Roll call vote. (MCU)
- VI. Discussion And Direction Regarding Potential Amendments On The Urban Renewal Plan - Story County Urban Renewal Area For The Phase III "SCCB Park" At The Iowa State University Research Park - Leanne Harter
County Planning and Outreach Manager, stated any changes will need to be amended into the urban renewal plan in the proper fiscal year.
- VII. Discussion And Direction To Schedule Consultation Meeting With Affected Taxing Entities On Tuesday, April 12, 2016 For The Phase III "SCCB Park" At The Iowa State University Research Park - Leanne Harter
Harter stated a consultation meeting with affected taxing entities is part of the process as noted in her earlier item. Clinton moved, Sanders seconded the approval of the consultation meeting as reported. Roll call vote. (MCU) Sanders directed Harter to work with the Auditor.
- VIII. Discussion And Consideration Of Classification And Compensation Policy (After 7 Day Review) - Alissa Wignall
Human Resource Director, received a few comments and minor grammatical changes during the seven-day review. Sanders moved, Clinton seconded the approval for the Classification and Compensation Policy. Wignall stated the implementation date is 7/1/16. Sanders amended his motion to include the implementation date of 7/1/16. Clinton seconded the amended motion. Roll call vote. (MCU)
- IX. Discussion And Consideration Of Performance Management Policy (After 7 Day Review) - Alissa Wignall
Human Resources Director, received minor grammatical changes during the seven-day review; the schedule mirrors that of the bargaining units, effective on anniversary date. Clinton moved, Sanders seconded the approval of Performance Management Policy. Roll call vote. (MCU)

X. Discussion And Consideration Of Funding Assistant County Attorney Matrix Effective 7/1/16 - Alissa Wignall
Human Resources Director, reported that First Assistant County Attorney, Jessica Reynolds, proposed the matrix during the Attorney's budget work session. An additional \$37,000 is allocated for next fiscal year for implementation. Clinton asked for additional detail which Wignall provided. Sanders moved, Clinton seconded the approval of Funding Assistant County Attorney Matrix, effective 7/1/16. Roll call vote. (MCU)

XI. Discussion And Consideration Of Story County Compensation Schedule Effective 7/1/16 - Alissa Wignall
Human Resources Director, reported with new compensation policy and the opportunity for merit increases. The schedule will go into effect at the beginning of the fiscal year. Currently, some positions fall under the minimum pay scale. She has allocated \$31,900 for implementation in FY17. Sanders stated all employees should be at least at the minimum but it does not automatically apply to employees under the purview of other boards (Health, Emergency Management, Conservation). Sanders moved, Clinton seconded the approval of Story County Compensation Schedule, effective 7/1/16. Roll call vote. (MCU)

XII. Discussion And Consideration Of Story County Non-Bargaining Pay Matrix Effective July 1, 2016 - Alissa Wignall
Human Resources Director, stated the pay matrix for these classifications closely follows the pattern of the bargaining units. Sanders moved, Clinton seconded the approval of Story County Non-Bargaining Pay Matrix, effective 7/1/16. Sanders asked for the total amount. Wignall stated it is an increase of \$22,500.00. Sanders stated the total compensation changes are \$91,500.00 and directed Wignall to follow up with needed budgetary action. Roll call vote. (MCU)

11. AGENCY REPORTS:
None

12. DEPARTMENTAL REPORTS:

I. Engineer Quarterly Report - Darren Moon
Engineer, reported construction projects in progress. An amendment may be needed for a cost increase in the Maxwell bridge project. Additions include the design plan for Grant Avenue and the pipeline.

13. OTHER REPORTS:

I. Discussion Of Secondary Road 5 Year Construction Program - Darren Moon
Engineer, stated this is an annual discussion of the five-year construction program. Changes include moving \$320,000 for bridges and \$100,000 for right-of-way purchases into the secondary roads fund. Sanders directed Moon to work out the details with the Auditor's Office.

14. PUBLIC FORUM #2:
None

15. LIAISON ASSIGNMENTS & COMMITTEE MEETINGS UPDATES:
None

16. ANNOUNCEMENTS FROM THE SUPERVISORS:
None

17. ADJOURNMENT:
Sanders moved, Clinton seconded to adjourn at 2:21 p.m. Roll call vote. (MCU)