



**STORY COUNTY  
BOARD OF HEALTH**  
STORY COUNTY ADMINISTRATION  
900 6<sup>TH</sup> STREET  
NEVADA, IOWA 50201

## Minutes

**DATE:** December 1, 2015

**CALL TO ORDER:** 2:04 p.m.

**PLACE:** Administration Building, 2<sup>nd</sup> Floor

Paul Toot, BOH Chair  
Dr. John Paschen, Vice-Chair  
Dr. John Kluge  
Dr. Glenda Dvorak  
\*Mark Speck  
\*Absent

**OTHER PEOPLE PRESENT:** Denise Denton, Kyle Briese, Terri Olinger, Megan Myers, Dr. Kristen Obbink, Seirra Stevens, Amy Robeck

**STAFF PRESENT:** Margaret Jaynes; Environmental Health Director, Matt Cory; Environmental Specialist, Cathy Bazylnski; Environmental Specialist,

**1. CALL TO ORDER**

- Chair Paul Toot called the meeting to order at 2:04 p.m.

**2. RECOGNITION OF YEARS OF SERVICE FOR BOARDS AND COMMISSIONS**

- Dr. Dvorak was recognized for her years of service on the Board of Health. She will not be seeking reappointment for another term.

**3. WELCOME BOH MEMBER APPLICANTS**

- Two applicants present, Megan Myers and Dr. Kristen Obbink. Both introduced themselves to the Board and their interest for applying to be on the Board of Health.

**4. PUBLIC FORUM**

- No comments from the public.

**5. CONSENT AGENDA (All items listed under the consent agenda were enacted by one motion. No separate discussion of these items.) - Moved by Paschen, Second by Dvorak; MCU**

- I. **APPROVAL OF OCTOBER 6, 2015 MINUTES**
- II. **ADOPT MEETING SCHEDULE FOR CALENDAR YEAR 2016**
- III. **ADOPT 2016 HOLIDAY SCHEDULE**
- IV. **APPROVAL OF EMPLOYEE ACTION FORM; PAY ADJUSTMENT – LONGEVITY EFFECTIVE 3/20/16 FOR CATHY BAZYLINSKI @ \$1861.76/BI-WEEKLY**

**6. ADDITIONAL ITEMS**

- I. **DISCUSSION OF CIOWTS CERTIFICATION**
  - Mr. Anderson was not present. No discussion.
- II. **CONSIDERATION TO APPOINT PAUL TOOT AS THE ADVISER TO THE BOS FOR THE SELECTION OF THE NEW BOH MEMBERS FOR THE TERM STARTING IN 2016. - Moved by Kluge, Second by Paschen; MCU**
  - Discussion of process to appoint members by Board of Supervisors. Chair Toot will present the



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recommendations from Board of Health to Board of Supervisors at Supervisors organizational meeting January 4, 2016.

- III. **CONSIDERATION OF FY17 BUDGET – ENVIRONMENTAL HEALTH** - Moved by Dvorak, Second by Kluge; MCU
    - FY17 budget presented by Mrs. Jaynes. Discussion followed. Mrs. Jaynes commented Board of Supervisors advised they will take into consideration Environmental Health employees' salaries as they will not be part of the incoming union. Chair Toot stated the Board will look at department's vehicle options in FY18 budget preparations. Board recommends submittal to Board of Supervisors as presented.
  - IV. **CONSIDERATION FOR POLICY TO REQUIRE RESIDENTIAL CONNECTION TO MUNICIPAL SEWERS WITHIN 200'** – No Action
    - Discussion to create policy requiring connection to municipal sewers that are within 200' of the structure generating wastewater. Chair Toot recommended working with the County Attorney's staff on drafting a policy and present to the Board at a future meeting. Chair Toot requested research to determine the number of residences that could be impacted by this, and what other similar-sized counties are doing.
7. **AGENCY AND DEPARTMENTAL REPORTS**
- I. **IOWA DEPARTMENT OF PUBLIC HEALTH UPDATE**
    - Information and updates given to the Board by Heather Bombei.
  - II. **MID-IOWA COMMUNITY ACTION**
    - Report presented by Sierra Stevens and Amy Robeck.
  - III. **YOUTH AND SHELTER SERVICES**
    - Report presented by Denise Denton
  - IV. **STORY COUNTY PUBLIC HEALTH**
    - Report presented by Kyle Briese and Terri Olinger
  - V. **STORY COUNTY ENVIRONMENTAL HEALTH**
    - Report presented by Margaret Jaynes
8. **COMMENTS**
- Staff – No comments
  - Board – No comments
9. **ADJOURNMENT** – Moved by Paschen, Second by Dvorak: MCU
  - Adjournment at 3:22 p.m.



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**Approval of Minutes**

Chair 2/16/16

**Title and Date**