

BOARD PROCEEDINGS

12/06/11

The Board of Supervisors met on 12/06/11 at 10:00 a.m. in the Story County Administration Building. Wayne E. Clinton, Paul Toot, and Rick Sanders, with Wayne Clinton presiding.

MINUTES: 11/29/11 – Sanders moved, Toot seconded the approval of minutes. (MCU).

RESOLUTION#12-47, approving city/county agreements for implementation of the Story County Urban Renewal Plan - Steve Owen, Assistant County Attorney, reported this is a formal step for tax increment financing (TIF) and gave background information. Toot moved, Sanders seconded the approval of Resolution #12-47, approving city/county agreements for implementation of the Story County Urban Renewal Plan. Roll call vote. (MCU).

STORY COUNTY CASE MANAGEMENT PERFORMANCE IMPROVEMENT PLAN - Penny Moberly gave a summary which included case manager services, community meeting attendance, internal records review, environmental and equipment issue reviews, discontinuation of on-call service in 2011, trainings & webinars, satisfaction survey, and new goals. Toot moved, Sanders seconded the approval of the Story County Case Management Performance Improvement Plan. (MCU).

CHANGE TO MH/DD TRANSITIONAL HOUSING POLICY – Deb Schildroth, Community Services Director, reported on the purpose and implementation. To date there is no dollar cap and the Managed Care Team wants to change the maximum rent to \$500 (\$550.00 if utilities are included). Toot moved, Sanders seconded the approval of the change to the MH/DD Transitional Housing Policy. (MCU).

Recess @ 10:22 a.m., reconvene @ 10:23 a.m.

CLAIMS: Claims of \$585,914.82 (run date 11/23/11, 39 pages, on file in the Auditor's Office) and authorize the Auditor to issue checks in payment of these claims and payment requests from School Ready Services (\$8,820.79), Early Childhood (\$2,388.55), CIDTF (\$3,116.53), Homeland Security Region 1 (\$1,692.50), Holding-Seized Funds (\$9,399.35), Special Appraiser-Co Assessor (\$2,295.23), Emergency Management (\$145.82), E911 Surcharge (\$4,605.82), County Assessor (\$140.99), City Assessor (\$6,865.57), Special Appraiser-City Assessor (\$7,576.42). Sanders moved, Toot seconded the approval of claims. (MCU).

EMERGENCY MANAGEMENT DEPARTMENTAL REPORT – Keith Morgan reported on the mitigation plan and revision, preparedness, IT issues, a 28E agreement with the Des Moines Fire Department for hazmat response services, training, grants, liaisons with IAHSMD personnel, and the First Responder Advisory Committee.

COMMUNITY SERVICES DEPARTMENTAL REPORT – Deb Schildroth, Community Services Director, reported on general assistance including the number of households and families served, denials, and types of assistance. She also reported on SSI reimbursement and substance abuse programs. Schildroth gave an update on the activities of the Analysis of Social Services Evaluation Team (ASSET). She reported on MH/DD clients, updated computer system, interim committee meeting, mapping project, and new space allocation.

PLANNING & ZONING DEPARTMENTAL REPORT – Lianne Harter reported on upcoming agenda items, fee & fines schedule, applications review & check list, fringe area studies and processes, restructuring options, department renaming, website brochure for the Board of Adjustment, and a proposed revised ordinance in early spring.

PERSONNEL ACTIONS: 1)new hire in CLP effective 12/7/11 for Chelsea Cattanach @ \$10.77/hr; 2)pay adjustment-longevity in a)Attorney's Office effective 1/1/12 for Debra Shipton @ \$1,784.05/bw; b)CLP effective 12/4/11 for Cindy Maxwell @ \$15.97/hr; c)Facilities Management effective 12/18/11 for Cal Pearson @ \$2,800.91/bw; 3)pay adjustment-separate bi-weekly longevity in Treasurers' Office effective 12/18/11 for Dorothy Lewis @ \$39.20/bw; 4)re-evaluation of position in CLP effective 12/4/11 for Douglas Blanchard @ \$10.77/hr.; effective 12/18/11 for Jamie Ludwick @ \$11.43/hr.; 5)retirement in Information Technology effective 6/29/12 for Sandra Hunter. Sanders asked Alissa Wignall, HR Director, about the process. Wignall stated no set deadline but would like them on Thursday and working with departments. Sanders would like a deadline. Wignall stated there was a personnel policy on the agenda in the past but was pulled, there are back pay if not followed thru. Sanders stated IT director Sandra Hunter is retiring and thank her for her long term service. Sanders moved, Toot seconded the approval of personnel actions. (MCU).

Toot moved, Sanders seconded to approve the consent agenda removing items #8 "utility permit" & #9 "road closure" as follows:

1. Renewal of grant agreement Iowa Homeland Security and Emergency Management Division (HSEMD) and Story County on Behalf of Homeland Security Region 1-2 & 4-6 for State Homeland Security Program (SHSP) Statewide Citizens Corps Program Investment effective 10/1/11 – 6/30/13, Total Award @ \$62,111.75 with Story County @ \$3,105.59
2. Renewal of grant agreement Iowa Homeland Security and Emergency Management Division (HSEMD) and Story County on Behalf of Homeland Security Region 1-6 for State Homeland Security Program (SHSP) Statewide NIMS/NRF Implementation Investment effective 10/1/11 – 6/30/13, Total Award @ \$377,000.00 with Story County @ \$18,850.00
3. Renewal of grant agreement Iowa Homeland Security and Emergency Management Division (HSEMD) and Story County on Behalf of Homeland Security Region 1-6 for State Homeland Security Program (SHSP) Statewide Expanded Regional Collaboration Investment effective 10/1/11 – 6/30/13, Total Award @ \$250,000.00 with Story County @ \$12,500.00
4. Renewal agreement between Numara Software & I.T. effective 1/1/12-12/31/12 for support/track-it software @ \$1,525.00
5. Renewal agreement between PAETEC Communications & I.T. effective 11/13/11-11/12/12 for annual maintenance/fiber accepted @ \$5,152.12
6. Final Plans for HMA Resurfacing on Richland Street from S27 east 0.49 miles to Union Pacific Rail Road. Project #LFM-FERN- -7X-85
7. Final Payment Voucher for HMA Resurfacing on R63 (N. Dayton Avenue) in the amount of \$25,401.41. Project #L-R63- -7X-85

Motion carried unanimously (MCU) on a roll call vote.

ANNOUNCEMENTS FROM THE SUPERVISORS – Clinton reported on Friday meeting with the Mental Risk Pool and the allocation of funds.

Toot moved, Sanders seconded to adjourn @ 10:57 a.m. (MCU).