

BOARD PROCEEDINGS

10/11/11

The Board of Supervisors met on 10/11/11 at 10:00 a.m. in the Story County Administration Building. Wayne E. Clinton, Paul Toot, and Rick Sanders with Chair Wayne E. Clinton presiding.

APPROVAL OF MINUTES: 10/04/11 - Toot moved, Sanders seconded the approval. (MCU).

VETERANS AFFAIRS AGENCY REPORT – Brett McLain, Director, reported on number of veterans served and types of assistance offered in comparison with past fiscal years. He recapped the services rendered in the first quarter of FY'12. McLain reported on the new list of conditions for veterans, federal statistics, compensation & pension funds, and vocational rehabilitation & education efforts. He anticipates an increase in payments next year. He provided client statistics for claims, surviving spouse outreach, grave markers, and health care. He also spoke about the Oct. 28th tour of the Iowa Veterans Home, a golf fundraiser, outreach, training, and the upcoming newsletter.

LIAISON ASSIGNMENTS & COMMITTEE MEETINGS UPDATES: Clinton reported on meeting with Deb Schildroth, Community Services Director, regarding transportation issues and an update on the Richmond Center.

PRESENTATION OF ICAP INSURANCE PREMIUM REFUND – Brian Anderson, Knapp-Tedesco, reported on the Story County's \$19,400.62 refund of insurance benefits as determined by ICAP's Board of Directors. This is the fourth year in a row that Story County has received a refund.

ENGINEER DEPARTMENTAL REPORT– Darren Moon, Engineer, reported on consent agenda items and requested to remove item #12 as he will return to the Board with an updated quote. Moon reported on gravel roads/dust issues, ditch cleaning, culvert replacement, mowing, winter preparations, completion of paving projects, wetlands seeding, a bridge accident, and personnel. Sanders questioned the process to add signage on county roads, particularly S14 and E29. Moon stated it is a Board decision and he will research an engineering study. Moon reported on a meeting regarding the Ames/Nevada Transportation Corridor. It was decided to hold public input meetings, beginning in January, to canvass the citizens about the best location for highway interchanges. The County will identify spots and coordinate with Planning & Zoning. In response to a question from Sanders, Moon stated that any frontage road along Hwy 30 would fall under DOT's authority. Moon reported that the City of Nevada is moving forward an annexation southwest of Nevada. Moon will attend a CIRPTA meeting this week. Sanders requested Moon discuss with Al Hahn, Director of Facilities Management, the possibility of using materials from the Annex demolition for Secondary Roads.

INFORMATION TECHNOLOGY DEPARTMENTAL REPORT– Sandra Hunter, IT Director, reported on updates for Real Estate upgrade, multi-agency software installation including its grant funding, CLiP application at CLP, new website design presentation, meetings for network assistance for CLiP, cabling for HSC remodel, MAPS meetings, visual system for Board room, and pending software changes in Attorney's Office.

RESOLUTION #12-21, amending FY'12 appropriations – Lisa Markley, Assistant Auditor, stated this is fully appropriate IRVM funds because of first quarter weed control efforts. Sanders moved, Toot seconded the approval of Resolution #12-21, amending FY'12 Appropriations. (MCU).

FY'12 1ST QUARTER FINANCIAL REPORT – Lisa Markley, Assistant Auditor, reported that fourteen departments have expended more than 25% for the year. She will likely return in November with an updated appropriations resolution. Currently, 50% of funds have been appropriated. Markley reported on fund balance status: the general fund is at 23.8% of expenditures for the year, while the supplemental fund is at 33% due to insurance payments. She went over expenditures by department, and stated that, due to timing of the expected State Mental Health (MH) funds that the County may need to temporarily loan MH general fund dollars.

PROPOSAL FROM SPRINGSTED INC. FOR STORY COUNTY'S COMPENSATION AND CLASSIFICATION STUDY – Alissa Riese-Wignall, HR Director, reported on presentations from two companies. After discussions and presentations, Wignall recommends Springsted. Wignall stated she had also solicited input from other counties and cities and they had recommended Springsted. She also stated that the County should include the performance management system in its request from Springsted. Clinton requested that Wignall include Elected Officials and Department Heads in the process. Sanders questioned the budget. Wignall stated funds are available. Sanders moved, Toot seconded the approval of the proposal from Springsted Inc. for Story County's Compensation and Classification Study. (MCU).

28E AGREEMENT WITH THE IOWA COUNTY ATTORNEY'S CASE MANAGEMENT PROJECT FOR IMPLEMENTATION OF PROLAW CASE MANAGEMENT SOFTWARE IN THE STORY COUNTY ATTORNEY'S OFFICE, FOLLOWED BY REQUEST FOR MOTION OF APPROVAL OF RESOLUTION FOR SAME – Steve Owen, Assistant County Attorney, reported on reviewing Prolaw two years ago. He stated it is the fiscally responsible option. Teresa Smith, County Attorney Office Manager, stated the software works well, integrates across platforms and costs do not increase 5% each year as Justware does. She stated that Story County is the last county in Iowa to not use the software and stated that it is the less expensive option. IT has funding and the Attorney's Office has additional funds. Smith clarified that fine recovery revenues will be used as an offset. Smith reported that IT also recommends converting to Prolaw. Owen stated the software is more efficient. Discussion took place. Sanders requested the Attorney's Office work with Assistant Auditor, Lisa Markley, regarding budgeted dollars. Toot moved, Sanders seconded the approval of the 28E agreement with the Iowa County Attorney's Case Management Project for Implementation of Prolaw Case Management Software in the Story County Attorney's Office. (MCU). Toot moved, Sanders seconded to amend the motion to include the approval of Resolution #12-28 for same. (MCU).

PERSONNEL ACTIONS: 1)pay adjustment (per Union Contract) - 4 yr. step increase in Sheriff's Office effective 9/11/11 for Elizabeth Quinn @ \$1,966.05/bw; 6 yr. step increase for Gary Backous @ \$2,141.65/bw. Sanders moved, Toot seconded the approval of the Personnel Actions. (MCU). Sanders requested to add the Union contract obligations to inform the public.

Toot moved, Sanders seconded to adjourn @ 11:25 a.m. (MCU).

BOARD PROCEEDINGS

10/11/11

The Board of Supervisors met on 10/11/11 at 5:30 p.m. in the Story County Administration Building. Wayne E. Clinton and Paul Toot, with Chair Wayne E. Clinton presiding. Rick Sanders absent. Toot moved, Clinton seconded to approve the consent agenda removing item #12"Quote for Bobcat" as follows:

1. Amended Memorandum of Agreement (MOA) with the City of Nevada, adding 8 Federal Census Blocks in Grant Twp
2. Resolution #12-22, to abate taxes pursuant to IA Code 445.63 on a parcel owned by Collins-Maxwell Community School District – parcel # 15-27-145-240
3. Resolution #12-23, to abate taxes pursuant to IA Code 427.3 on a parcel owned by First United Methodist Church, Ames, IA. – parcel # 09-02-376-080

4. Resolution #12-24, to abate taxes pursuant to IA Code 445.63 on a parcel owned by Story County, IA – parcel # 14-27-400-370
5. FY'13 Certification of Cost Allocation Plan
6. Maintenance/security agreement between WebSense, Inc. & I.T. effective 9/30/11- 10/1/12 @ \$6,988.28
7. LiveScan maintenance & support agreement between Morhotrak, Inc. & I.T. effective 7/1/11 – 6/30/12 @ \$4,375.00
8. Memorandum of Agreement (MOA) with the City of Ames, to assign Federal Census Blocks to Ames precincts
9. Final Pay Voucher for Manatt's Inc., Brooklyn, IA, @ \$9,628.73 for HMA Resurfacing on Country Club, Project #L-CC- -73-85
10. Final Pay Voucher for Manatt's Inc., Brooklyn, IA, @ \$3,570.76 for HMA Resurfacing on Arrasmith Rd., Project #L-ARRA- -73-85
11. Special Quotation for Denco Corp., Mingo, IA, the ACC Hot Pour Random Crack Repair on Co. Rd E29 from Hwy 65 east to Marshall Co. line for 4.0 miles
12. Purchase Order for Murphy Tractor & Equipment Co., Des Moines, IA, for a John Deere 190DW Wheeled Excavator @ \$186,566.90
13. Secondary Roads utility permit is requesting permission to occupy certain portions of public right-of-way to establish the location of lines for the following: #12-19 for Consumers Energy for electric lines on 560th Ave., from 28970 – 560th Ave. to across the road, a distance of 100 ft.
14. Secondary Roads road closure is for the purpose of the following: #12-19 for culvert repair in New Albany Twp, Sec 28/33 on 270th St. from Hwy 65 to 710th Ave. for approximately 1 day.

Motion carried unanimously (MCU) on a roll call vote.

STORY COUNTY AS FISCAL AGENT FOR PENDING GRANT APPLICATION FOR CREATION OF WATERSHED MANAGEMENT AUTHORITY WITH PRAIRIE RIVER RC&D

– Penny Brown Huber reported on background information. The grant application requires either the City or County be the fiscal agent. Huber reported on the process, phases, authorities, forty years for watershed work, 28E agreement, and long-term planning. Toot asked why area was limited to Squaw Creek. He questioned the lack of inclusion of the Skunk River as that would benefit more of Story County. City of Ames declined. Huber stated that Squaw Creek is a manageable starting point, can add other waterways later. Data has already been collected by ISU. Rick Dietz, reported on water quality data collected since 2001 in the Squaw Creek watershed. Toot clarified that the first phase includes no financial funding from Story County. Clinton asked about the duties of the fiscal agent. Huber stated a budget of \$30,000.00 will be included in the grant application. Toot stated the Auditor's Office is the fiscal agent for Story County. Clinton concurred. Huber stated she will work with the County. Toot remarked that the application is due by the October 21st. Huber stated yes. Toot moved, Clinton seconded the approval of the 28E agreement for Story County as Fiscal Agent for pending grant application for creation of Watershed Management Authority with Prairie River RC&D. (MCU).

RESOLUTION #12-25, waiving the requirements of Section 6.10 of the Story County Land Development Regulations for the WVR02-11 Twin Anchors Waiver Request located on certain lands under the ownership of the Twin Anchors Sales and Service, Inc. located in Section 18 of New Albany Township - Leanne Harter, Planning & Zoning Director, reported on nature of request, description, notification, and comments from interagency review. She stated the P&Z Commission recommended approval with conditions, and noted alternatives. Toot moved, Clinton seconded the approval of Resolution #12-25, waiving the requirements of Section 6.10 of the Story County Land Development Regulations for the WVR02-11 Twin Anchors Waiver Request. Roll call vote. (MCU).

MAJOR SUBDIVISION PRELIMINARY PLAT FOR MATTHEW'S SUMMIT SUBDIVISION, Case SUB07-11 located on certain lands under the ownership of Mark and Margaret Gannon located in sections 23 and 26 of Franklin Township - Sheena Danzer, Planning & Zoning Code Enforcement, reported on request, platting considerations, site maps, considerations for the property, and hydrology. She stated the P&Z Commission recommended approval with conditions. Clinton asked for clarification. Leanne Harter gave background on the zoning permit process. Clinton moved, Toot seconded to accept the P&Z Commission recommendations & the approval the preliminary plat of the Major Subdivision Preliminary Plat for Matthew's Summit Subdivision adding a condition to note on the final plat to preserve significant trees. (MCU).

RESOLUTION #12-27, amending the County Development Plan Land Use Framework so that all references and designations regarding the Lincoln Highway Corridor Study are removed - Leanne Harter reported on the P&Z Commission recommendation, and this is an administrative cleanup. Toot moved, Clinton seconded the approval of Resolution #12-27. (MCU).

PROCLAMATION NAMING THE MONTH OF OCTOBER AS NATIONAL COMMUNITY PLANNING MONTH – Leanne Harter reported recognizes local planning. Toot moved, Clinton seconded the approval of the Proclamation naming the month of October as National Community Planning Month. Roll call vote. (MCU).

APPROVAL OF CLAIMS: Claims of \$1,352,267.65 (run date 10/13/11, 37 pages, on file in the Auditor's Office) and authorize the Auditor to issue checks in payment of these claims and payment requests from School Ready Services (\$20,566.00), Early Childhood (\$759.41), CIDTF (\$2,536.33), Homeland Security Region 1 (\$1,831.98), Holding-Seized Funds (\$0), Special Appraiser-Co Assessor (\$2.00), Emergency Management (\$522.69), E911 Surcharge (\$2,242.60), County Assessor (\$179.04), City Assessor (\$7,319.03), Special Appraiser-City Assessor (\$2,225.00). Toot moved, Clinton seconded the approval of claims. (MCU).

Toot moved, Clinton seconded to adjourn @ 6:09 p.m. (MCU).