

The Board of Supervisors met on 6/17/14 at 10:00 a.m. in the Story County Administration Building. Paul Toot and Wayne E. Clinton with Paul Toot presiding. Rick Sanders absent. (All audio of meetings available at [storycountyia.gov](http://storycountyia.gov))

**VOLUNTEER CENTER OF STORY COUNTY (VCSC) AGENCY REPORT** - Shellie Orngard, Director, reported on services provided to agencies and organizations, activities, volunteers, and programs. She thanked the Board for its funding. Ann Olens, Youth and Shelter Services (YSS), will be the new director of VCSC. She provided information about youth programs offered by YSS and the VSSC. Orngard reported on community garden projects with elementary schools and winter weatherization.

**DHS AGENCY REPORT** - Pauline Rutherford, Business Manager, reported on the new phone system, staff changes, and child welfare. Jen Carlson, Supervisor, reported on child welfare, family risk assessment, and additional programs. Rutherford stated DHS will report on statistics next quarter.

**MINUTES:** 06/10/14 Minutes & 6/10/14 Canvass Minutes – Primary Election. Clinton moved, Toot seconded the approval of minutes. Roll call vote. (MCU)

**PERSONNEL ACTIONS:** 1) new hire in a) CLP - temporary for Annette Hobbs @ \$9.00/hr b) Sheriff's Office effective 6/30/14 for James Lasher @ \$1,446.40/bw; 2) re-evaluation of position in CLP-temporary effective 6/17/14 for Shelly Terpstra @ \$9.00/hr. Clinton moved, Toot seconded the approval of personnel actions. Roll call vote. (MCU)

**CLAIMS:** 06/19/14 Claims of \$1,487,353.30 (run date 6/13/14, 51 pages, on file in the Auditor's Office) and authorize the Auditor to issue checks in payment of these claims and payment requests from BooST School Ready Services (\$22,678.52), BooST Early Childhood (\$18,947.17), CIDTF (\$1,571.22), Holding-Seized Funds (\$380.00), Emergency Management (\$7,573.11), E911 Surcharge (\$30,756.51), County Assessor (\$55,258.53), City Assessor (\$16,161.56). Clinton moved, Toot seconded approval of claims. Roll call vote. (MCU)

Clinton moved, Toot seconded approval with the additions of Road Closures 14-41 – 14-43 and Utility Permits 14-52 and 14-53. Roll call vote. (MCU)

1. Acknowledgement of Sheriff's Office two expenditures (non-budgeted) for 31 officer lapel microphones at \$6,393 and an industrial floor scrubber for the Story County Jail at \$5,703
2. Renewal agreement between Story County and ESRI, Inc. for ArcView Maintenance effective 9/1/14-8/31/15 @ \$20,150.00
3. Renewal of lease agreement between the Attorney's Office and Pitney Bowes for 5 years @ 2,45.61/quarterly
4. Contract between Sirius and Information Technology for IBM hardware and software maintenance effective 08/01/2014-07/31/2015 @ \$4,029.62
5. Maintenance and support agreement between Story County, Iowa, and Safran Morphotrak for the maintenance and support of the livescan software and hardware equipment in the amount of \$5,065 annually for standard support to begin 7/1/14 - 6/30/15
6. FY15 Projected Story County Case Management DBA Central Iowa Case Management Cost Report effective 7/1/14 - 6/30/15
7. Application for permit to display fireworks for Robert Vespestad, 50905-310<sup>th</sup> St., Slater, Iowa, on 07/12/14 with rain date of 7/19/14
8. Contract between Story County, Youth and Shelter Services, and Juvenile Court Services for services effective 7/1/14 - 6/30/15
9. Resolution #14-107 Planning And Development Forms, effective 7/1/14
10. Resolution #14-108 Establishing Temporary Assignment of Floodplain Manager Responsibilities to the County Outreach and Special Projects Manager, effective 7/1/14 - 7/31/14
11. Renewal of application for Iowa retail Cigarette/Tobacco Permit effective 7/1/14 - 6/30/15 for the following:  
Ballard Golf & Country Club; Casey's General Store
12. Yearly typewriter maintenance agreement between Story County and G & S Laser Printer Supplies, LLC in the amount of \$500.00 effective 7/1/14 – 6/30/15
13. Supplement #1 to Professional Services Agreement executed by WHKS & Co., Ames, Iowa for engineering services for Bridge Replacement on 250<sup>th</sup> Street over East Indian Creek (Bridge #10-23-N10)
14. Road Closures: #14-41, #14-42, and #14-43
15. Utility Permits: #14-52 and #14-53

Motion carried unanimously (MCU) on a roll call vote.

**AMENDMENTS TO THE ADMINISTRATIVE PROCEDURES FOR FLOODPLAIN MANAGEMENT AND REGULATIONS** - Leanne Harter, Planning and Development (P&D) Director, provided additional information related to consent agenda item #10. The amendments are necessary to meet FEMA standards. Clinton moved, Toot seconded the approval of the Amendments to the Administrative procedures for Floodplain Management and Regulations effective 7/1/14. Roll call vote. (MCU)

**SIGNING LETTER OF INTEREST IN PARTICIPATING IN THE HUD LEAD HAZARD CONTROL GRANT PROGRAM WITH THE CITY OF MARSHALLTOWN. MARSHALLTOWN ADMINISTERS THE GRANT AND PARTICIPATION WILL DEPEND ON A SUCCESSFUL APPLICATION FROM THE CITY** - Toot reported on a short presentation given at the Administration Building last week. He stated the presentation provided background information about the program which assists families in lead paint abatement. If Story County submits a letter of support, Marshalltown will return for a presentation. Clinton voiced support. Clinton moved, Toot seconded the approval of a letter of interest in participating in the HUD Lead Hazard control grant program with the City of Marshalltown. Roll call vote. (MCU) Toot remarked if we enter into a 28E agreement, it would be for the unincorporated areas of Story County.

**CONTRACT WITH SHIVE-HATTERY, INC. FOR ARCHITECTURAL AND ENGINEERING FEES FOR REPLACEMENT OF TOWERS ON THE STORY COUNTY ADMINISTRATION BUILDING @ \$14,200. PLUS**

**EXPENSES, ESTIMATED TO BE BETWEEN \$500 AND \$750** - Cal Pearson, Facilities Management Director, provided background information. Architects were hired after the initial safety inspection of the towers. The user group is comprised of the Sheriff's Office, Emergency Management, Information Technology, Facilities Management and the Board. Pearson described the process. Clinton questioned the necessity of the towers. Pearson stated it is a backup communication system in the case of an emergency. Toot listed all the groups utilizing the towers and reiterated the process. Pearson reported that Emergency Management and E911 are responsible for the equipment. Clinton moved, Toot seconded the approval of contract with Shive-Hattery Inc. for Architectural and Engineering fees for replacement of Towers on the Story County Administration Building @ \$14,200 plus expenses, estimated to be between \$500 - \$750. Roll call vote. (MCU)

**MOVING FUNDS FROM FY14 AND APPROPRIATE TO FY15 FOR BLINDS IN COMMUNITY SERVICES IN THE STORY COUNTY HUMAN SERVICES CENTER @ \$3,000** - Cal Pearson, Facilities Management Director, reported on the need to carry over funds to the FY15 Human Service Center budget. Clinton moved, Toot seconded the approval of moving funds from FY14 and Appropriate to FY15 for Blinds in Community Services at the Story County HSC budget @ \$3,000. Roll call vote. (MCU)

**MOVING FUNDS FROM FY14 AND APPROPRIATE TO FY15 FOR TOWER REPLACEMENT AT STORY COUNTY ADMINISTRATION BUILDING @ \$85,000** - Cal Pearson, Facilities Management Director, reported on the need for an FY15 appropriation of funds. Clinton moved, Toot seconded the approval of moving funds from FY14 and appropriate to FY15 for Tower replacement at Story County Administration Building @ \$85,000. Roll call vote. (MCU)

**PLANNING AND DEVELOPMENT (P&D) DEPARTMENT REPORT** - Leanne Harter, Director, provided an overview of several projects, including the Community Technical Assistance Program, current and long-range planning, CRS application, Economic Development audit of County policies and plans, Industrial/Commercial land inventory, Communications/Marketing plan and strategies, Downtown Façade pilot program, Community Vision Plan, Ames Urban Fringe Plan audit, ConnectIowa, E911 addressing, Squaw Creek Water Management Assessment (WMA) Planning, Local Foods Strategic Planning, quarterly training for the Planning and Zoning Commission, inspections and fine schedule analysis, permit activity, and training opportunities. She stated the City of Collins withdrew its application from the Downtown Façade program. Toot thanked Harter for her years of service and hard work.

**LIAISON ASSIGNMENTS & COMMITTEE MEETINGS UPDATES:** Clinton reported on meeting yesterday with Ron Christensen, Community Life Program (CLP) Director regarding last Thursday's review as well as Monday's meeting with Deb Schildroth, Community Services Director. Toot reported on a Squaw Creek Watershed meeting on Thursday.

**PUBLIC FORUM #2:** Lauris Olson, Ames, questioned how the public was notified of last week's presentation by Marshalltown as well as the changes to P&D as described by Harter. Toot replied that Story County was asked to host the meeting and Marshalltown sent out invitations. There will be a future discussion regarding P&D supervision needs.

**ANNOUNCEMENTS FROM THE SUPERVISORS:** Clinton reported on Strategic Planning Iowa Workers Compensation Board of Trustees meetings on Wednesday and Thursday.

Clinton moved, Toot seconded adjournment at 11:13 a.m. Roll call vote. MCU