

**Story County E911 Service Board
Special Meeting
October 16, 2012
3:00 P.M.**

The E911 Service Board met for a special meeting on 10/16/2012 at 3:00 p.m. in the Sheriff's Squad Room at the Story County Justice Center.

John Berg, Gilbert/Franklin Township Fire; Rob Bowers, Iowa State University Dept of Public Safety Alternate; Chuck Cychosz, City of Ames; Scott DeYoung, City of Cambridge; Mark Farren, City of Colo Alternate; Roger Fritz, City of Roland; Jody Gast, City of Maxwell Alternate; Mike Gustafson, City of Maxwell; Connie Hambly, Story County E911 Service Board; Doug Houghton, City of Ames Alternate; Mark Jackson, City of Story City; Wallace Loney, City of McCallsburg; Ric Martinez, City of Nevada Alternate; Jodi Meredith, Westory Fire; Mark Pote, City of Huxley; and Mary Sprouse, City of Slater present with Fitzgerald presiding.

Guest: Jeff Theulen, City of Nevada.

Discussion/Consideration/Possible Approval of contract Submitted by Elert and Associates.

Fitzgerald reminded the members as to the importance of the special meeting in order for the process to move forward in a timely manner. The only issue on the agenda is: the discussion/consideration and possible approval of the contract submitted by Elert & Associates for analyzing Story County E911 Service Board's options and alternatives and provide a strategic plan for implementation of a NG9-1-1 system and recorder.

Houghton briefed the board members on the age and condition of the 9-1-1 backroom equipment. The equipment was purchased approximately 17 years ago. It is antiquated and manufactured discontinued equipment. Since the last Service Board Meeting the Communication Planning Committee examined two possible options.

Option One: Write a Request for Proposal (RFP) in-house and purchase 9-1-1 equipment.

Option Two: Recruit a consultant to pursue the same functions.

The committee had already received a proposal from GeoComm for an estimated cost of \$35,000 to \$45,000 to prepare an RFP. The members of the Communication Planning Committee felt challenged by the advancing technology involved in this project. The purchase was much more complex than the radio consoles. There are a myriad of companies and different technologies. The board had discussed owning the equipment and also the possibility of sharing with other entities. The committee just didn't think they had the expertise to fully analyze the options. Especially, once the Elert proposal came in and the committee had time to review it. Elert and Associates are the company that did the radio study in 2009. Their proposal was somewhat from cradle to grave. They

would analyze our existing system, gather all the background information, design a system, draft the RFP and assist in the installation. The total cost was \$21,225. Not only would Elert help us work through the technical aspect but also research the possibility of partnering with other entities, both public and private. The investment of \$21,000 is likely to return itself with better decision making.

DeYoung moved, seconded by Jackson to approve the Elert and Associates agreement with the said modifications. Motion carried.

DeYoung moved, seconded by Sprouse to adjourn. Motion carried.

Respectfully Submitted

Connie Hambly, Secretary
Database Coordinator