

The Board of Supervisors met on 5/15/20 at 10:00 a.m. in the Story County Administration Building. Members present: Linda Murken, and Lauris Olson, with Murken presiding. Lisa Heddens participated via conference call. (all audio of meetings available at storycountyiowa.gov). Murken read the special note to the public: due to recommendations to limit gatherings to no more than ten (10) people in order to help slow the spread of the COVID-19 virus, public access to the meeting will be provided via conference call originating from the Story County Administration Building.

ADOPTION OF AGENDA: Olson moved, Heddens seconded adopting the agenda with as presented. Motion carried unanimously (MCU) on a roll call vote.

STATEMENT EXPLAINING WHY A MEETING IN PERSON IS IMPOSSIBLE OR IMPRACTICAL, PER CODE OF IOWA §21.8(1) – In order to slow community spread of COVID-19, no more than ten people can attend a Board meeting; anyone may join via conference call.

STATEMENT OF NECESSITY OF MEETING TO BE HELD ON LESS THAN 24 HOUR'S NOTICE PER CODE OF IOWA §21.4(2)(b) (IF NECESSARY) – 24-hour notice was given for this meeting.

REVISED TEMPORARY EMPLOYMENT PRACTICES AND POLICIES IN RESPONSE TO THE NOVEL CORONAVIRUS (COVID-19) PANDEMIC (INCLUDES UPDATED GUIDANCE FROM THE IOWA DEPARTMENT OF PUBLIC HEALTH (IDPH)) – Alissa Wignall, Internal Operations and Human Resources Director, reported on background information, and changes based on IDPH guidelines. Heddens moved, Olson seconded the approval of the Revised Temporary Employment Practices and Policies in Response to the Novel Coronavirus (COVID-19) Pandemic as presented (includes update guidance from IDPH). Roll call vote. (MCU)

PRESENTATION AND DISCUSSION OF THE SMALL BUSINESS RELIEF FUND, A FUND ORGANIZED BY NINE NON-PROFITS IN IOWA TO TARGET RELIEF TO UNDERSERVED SMALL BUSINESSES, AND THE ABILITY TO RESTRICT CONTRIBUTIONS TO BENEFIT SMALL BUSINESS APPLICANTS IN SPECIFIC GEOGRAPHIC AREAS – Dustin Ingram, Ames Economic Development Committee (AEDC), reported on financial assistance for communities. Dr. Mark Edelman, Iowa State University (ISU) Extension, reported on organization of programs. Discussion took place. Edelman reported on the application process. Murken asked who manages the funds. Edelman stated Iowa Community Capital is the fiscal agent. Additional discussion took place. Heddens asked about geographic restrictions. Edelman stated the contributors can add restrictions. Heddens asked if grant funding is one-time. Edelman stated that is under discussion. Additional discussion took place.

UPDATES ON COVID-19 – Heddens reported on new COVID-19 cases and deaths. Olson reported on courthouse security call this afternoon. Les White of the Iowa Department of Public Health (IDPH) will also be on call.

UPDATE OF COVID-19 IMPACT ON SECONDARY ROAD FUNDS – Darren Moon, County Engineer, reported on impacts to road use tax funds and local revenues.

UPDATE ON FISCAL IMPACT TO CONSERVATION DUE TO COVID-19 – Mike Cox, Conservation Director, reported on impacts to expenses and revenues.

CONTRACT BETWEEN JOSEPH FULLERTON AND STORY COUNTY CONSERVATION BOARD FOR CAMPGROUND ATTENDANT DUTIES AT HICKORY GROVE PARK FROM 5/20/20-11/1/20 – Mike Cox, Conservation Director, reported on the opening of Hickory Grove campground. Heddens moved approval, Olson seconded the approval with amendment for adding the signature after initials of changes for the Contract between Joseph Fullerton and Story County Conservation Board for Campground Attendant duties at Hickory Grove Park from 5/20/20-11/1/20. Roll call vote. (MCU)

LETTER OF SUPPORT LCAN GRANT APPLICATION – Sandra King, External Operations and County Services Director, reported on careers, agencies included, and benefits. Discussion took place. Olson moved, Heddens seconded the approval of the Letter of Support LCAN Grant Application with noted changes. Roll call vote. (MCU)

WEB-BASED TOOLS FOR PUBLIC MEETINGS – Barb Steinback, Information Technology Director, reported on cost comparisons and subscription options. Discussion took place. Alissa Wignall, Internal Operations and Human Resources Director, recommended the better package. Olson moved, Heddens seconded the approval of the IT Director opting for the Zoom package based on research. Roll call vote. (MCU)

Murken called a short recess at 11:54 a.m. She reconvened the Board at 11:56 a.m.

ESTABLISHING DATES FOR ALL EMPLOYEES TO RETURN TO THE WORKPLACE AND FOR COUNTY BUILDINGS TO BE OPEN TO THE PUBLIC – Murken reported on the Governor's proclamation and other communities' processes. Joby Brogden, Facilities Management Director, reported on the installation of plexi-glass, face coverings, hand sanitizer, signage, and waiting areas in offices and departments. Wignall reported on processes and common areas. Discussion took place. Murken reported on federal guidelines, and return of employees to the workplace versus opening buildings to the public. Heddens moved, Olson seconded the approval of all employees returning to the workplace and working their regularly scheduled hours by 6/1/20 with administrative pay ending 5/31/20, with the acknowledgement that some split shifts or staggered shifts or start times might occur, and some telework may still be allowed. Olson amended, seconded by Heddens, as approved by your Elected Official. Margaret Jaynes, Environmental Health Director, asked about external boards and staggering shifts. Discussion took place. Mike Cox reported on the Conservation Board. Roll call vote. (MCU) Murken stated the Board will determine at a later date when to open County buildings to the public.

PUBLIC COMMENTS #1: Jerry Moore, Planning and Development Director, questioned the policies adopted by the Elected Officials. Wignall stated Elected Officials will have employees wear face coverings in common areas. Olson asked about Emergency Management Board. Murken stated it will be discussed at a later time.

Olson moved, Heddens seconded to adjourn at 12:35 p.m. Roll call vote. (MCU)