

The Board of Supervisors met on 4/3/2020 at 10:00 a.m. in the Story County Administration Building. Members present: Linda Murken, Lisa Heddens and Lauris Olson, with Murken presiding. (all audio of meetings available at storycountyia.gov). Murken read the special note to the public: due to recommendations to limit gatherings to no more than ten (10) people in order to help slow the spread of the COVID-19 virus, public access to the meeting will be provided via conference call originating from the Story County Administration Building.

ADOPTION OF AGENDA: Heddens moved, Olson seconded adopting the agenda with as presented. Motion carried unanimously (MCU) on a roll call vote.

STATEMENT EXPLAINING WHY A MEETING IN PERSON IS IMPOSSIBLE OR IMPRACTICAL, PER CODE OF IOWA §21.8.1 – In order to slow community spread of COVID-19, no more than ten people can attend a Board meeting; all supervisors are on conference call and anyone may join via conference call.

STATEMENT OF NECESSITY OF MEETING TO BE HELD ON LESS THAN 24 HOUR'S NOTICE PER CODE OF IOWA §21.4.2(b) (IF NECESSARY) – Murken reported on relevant sections of the *Code of Iowa*. The County did give 24-hour notice for this meeting, however, some items were not listed on the posted agenda. Murken asked for attendees to announce themselves.

UPDATES ON COVID-19 – Treasurer Ted Rasmusson reported the Governor's proclamation extended the beginning of assessment of late fees on property taxes; approximately 10% of property taxes have yet to be paid. Rasmusson is communicating with banks in anticipation of significant decline in interest rates. County Assessor Wayne Schwickerath reported the deadline to appeal property values has been extended to 6/5/20. Olson reported on stimulus funding received by the Heart of Iowa Regional Transit Agency (HIRTA). Olson reported on the food bank. Heddens reported on childcare. Murken reported on matching the County's work-from-home temporary policy to state and federal recommended dates.

DISCUSSION AND CONSIDERATION OF ITEMS BROUGHT BEFORE THE BOARD WITH REQUEST FOR IMMEDIATE ACTION:

HOMELESS SHELTER CHALLENGES CAUSED BY COVID-19 PANDEMIC – Sandra King, External Operations and County Services Director, reported on increased need for housing, and possible options and funding sources to assist the Emergency Residence Project (ERP) during the pandemic. King stated a rate \$50.00 a day for hotels has been negotiated. Discussion took place. Lisa Markley, Assistant Auditor, stated she is work on the year-end budget amendment, and can identify possible sources of funding. Olson moved, Heddens seconded the approval, in response to the COVID-19 pandemic, to amend the contract to give ERP the flexibility to use currently allocated Analysis of Social Services Evaluation Team (ASSET) funding for sheltering homeless residents in hotels/motels up to \$50.00 per day (not to exceed \$10,101.75). Roll call vote. (MCU)

Heddens moved, Olson seconded to adjourn at 10:36 a.m. Roll call vote. (MCU)

Story County Board of Supervisors
Agenda for Special Meeting
4/3/20

1. Originating From Administration Building, Story County Courthouse Public Access Provided
Via Conference Call

SPECIAL NOTE TO THE PUBLIC: Due to recommendations to limit gatherings to no more than ten (10) people in order to help slow the spread of the COVID-19 virus, public access to the meeting will be provided via conference call to listen to the meeting. Members of the public who would like to call in:

- Dial 515-603-3144
- Enter 895791# when prompted for the access code

**We ask that you mute your phone if possible.

Audio recordings of all Board meetings will be posted on our website www.storycountyiowa.gov shortly after the meeting is concluded. You may access these recordings at any time by clicking on the Meetings and Agendas button on the home page.

**If you have called to listen to the Board of Supervisors meeting and you have a question or comment, You can now text us during the meeting at 515-451-7293

2. CALL TO ORDER: 10:00 A.M.

3. ADOPTION OF AGENDA:

4. STATEMENT EXPLAINING WHY A MEETING IN PERSON IS IMPOSSIBLE OR IMPRACTICAL, PER CODE SECTION 21.8.1

5. STATEMENT OF NECESSITY OF MEETING TO BE HELD ON LESS THAN 24 HOUR'S NOTICE PER CODE SECTION 21.4.2(B) - IF NECESSARY

6. UPDATES ON COVID-19

a) Staff

b)Supervisors

7. DISCUSSION AND CONSIDERATION OF ITEMS BROUGHT BEFORE THE BOARD WITH REQUEST FOR IMMEDIATE ACTION:

I. Discussion And Consideration Of Homeless Shelter Challenges Caused By COVID-19 Pandemic - Sandra King

Department Submitting Board of Supervisors

8. OTHER ITEMS:

9. PUBLIC COMMENT #1:

This comment period is for the public to address topics on today's agenda

10. ADJOURNMENT:

Story County strives to ensure that its programs and activities do not discriminate on the basis of race, color, national origin, sex, age or disability. Persons requiring assistance, auxiliary aids or services, or accommodation because of a disability may contact the county's ADA coordinator at (515) 382-7204.

DATE: April 2, 2020

TO: Board of Supervisors

FROM: Sandra King, Director of External Operations and County Services
Karla Webb, Community Services Director

SUBJECT: Discussion and Consideration of Homeless Shelter Challenges Caused by COVID-19 Pandemic

Shelters are beginning to feel the strain of the COVID-19 threat and are under tremendous pressure as they try to implement effective social-distancing measures, while continuing to provide appropriate shelter services. Emergency Residence Project (ERP) has submitted a request to redirect funding to for use in housing shelter residents in hotels during the pandemic. The current negotiated room rate is \$50 per day. The request includes using its current funding allocation, which has a remaining balance of \$10,101.75 (this combines funds allocated for emergency shelter - \$6,564.75 and service coordination-rapid rehousing - \$3,537). ERP's current capacity is 26 beds; however, the shelter has had to reduce its capacity and is currently serving 12 residents.

Additional Funds Requested. The balance of funds referenced above for ERP will not go very far in addressing their increased need, and additional funds will be requested in the future. The ASSET Admin Team is working with ERP on its funding request, above its current allocation, so that each funder will know the specific amount requested. When complete, the request will be brought back before the Board at a later date. Additionally, the ASSET Admin Team is continuing to work with ERP to encourage identification of additional solutions and exploration of other funding sources for dealing with this crisis. The ASSET Admin Team is also distributing a survey to all ASSET-funded agencies to check on their current status as many have experienced unprecedented challenges.

Other Future Requests. Additional ASSET-funded organizations may have similar requests. For example, ACCESS is likely in the same situation but has not submitted a request at this time. Rather than consider these requests in a piecemeal way, we recommend that funding be earmarked for COVID-19 response relief in anticipation of requests related to pandemic-related challenges that many agencies face.

Possible Funding Relief for the County. Although we expect the County to be eligible for some COVID-19 funding from State and Federal sources, we do not have complete details on that at this time. However, we have been advised by Story County Emergency Management that jurisdictions can request reimbursement of expended funds under FEMA's Public Assistance Program. While approval is not guaranteed, the County is expected to be eligible under the emergency protective measures category. There may also be funding available to the County, as well as to various ASSET-funded agencies, through the Coronavirus Aid, Relief, and Economic Security (CARES) Act.

Board Action Requested and Public Purpose Comment. Action requested include the following:

1. The action requested of the Board of Supervisors is in response to the COVID-19 pandemic and is for a public purpose. In accordance with the advice from the County Attorney's Office, Ethan Anderson, the public purpose should be stated for the record.
2. Amend the attached contract, which will give ERP the flexibility to use currently allocated ASSET funding for sheltering homeless residents in hotels/motels up to \$50 per day (not to exceed \$10,101.75).
3. Discuss and consider earmarking funds for addressing future funding requests related to COVID-19, which will also make expenses easier to track.

**Story County
Provider and Program Participation Agreement Amendment No. 1**

1. This amendment is entered into this 31st day of April by and between Story County and Emergency Residence Project (Provider), original parties to the agreement dated July 1, 2019.
2. The agreement is amended as follows: Attachment A is removed and replaced in its entirety with the following attachment A:

**Emergency Residence Project (ERP) ATTACHMENT A Amendment Effective 7/1/19
SERVICE DEFINITIONS AND RATES
FISCAL YEAR: 2020**

Service Description	Unit of Service	Rate
Emergency Shelter (Service Coordination-Rapid Rehousing Administration Funds are Included Here) Not to Exceed \$10,101.75	1 24-hour Period of Food and Shelter	Up to \$50
Transitional Living Not to Exceed \$13,284	1 Day	\$12.79

3. All other terms and conditions of the Agreement identified in the caption hereof shall remain in full force and effect except as specifically modified by this amendment. If there is conflict between this amendment and the agreement, the terms of this amendment will prevail.

This Agreement Amendment has been executed by the parties hereto, through their duly authorized officials.

Story County:

Emergency Residence Project:

By: 

By: Jodi Stumbo

Print Name: Linda Mucken by way of her Attorney

Print Name: Jodi Stumbo

Print Title: Story County Board of Supervisors

Print Title: Executive Director

Date: 4-3-20

Date: 4/6/2020

Certificate Of Completion

Envelope Id: 48E6CB725B28460990E9B7473B4BA5AB	Status: Completed
Subject: SKM_654e20040311590.pdf	
Source Envelope:	
Document Pages: 1	Signatures: 1
Certificate Pages: 1	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Disabled	Jodi Stumbo
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	jodi@amesshelter.org
	IP Address: 162.248.184.11

Record Tracking

Status: Original	Holder: Jodi Stumbo	Location: DocuSign
4/6/2020 6:29:51 AM	jodi@amesshelter.org	

Signer Events

Jodi Stumbo
jodi@amesshelter.org
Jodi Stumbo
Security Level: Email, Account Authentication (None)

Signature

Jodi Stumbo
Signature Adoption: Pre-selected Style
Using IP Address: 99.196.176.35

Timestamp

Sent: 4/6/2020 6:29:52 AM
Viewed: 4/6/2020 6:30:10 AM
Signed: 4/6/2020 6:31:03 AM
Freeform Signing

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Witness Events

Signature

Timestamp

Notary Events

Signature

Timestamp

Envelope Summary Events

Status

Timestamps

Envelope Sent	Hashed/Encrypted	4/6/2020 6:29:52 AM
Certified Delivered	Security Checked	4/6/2020 6:30:10 AM
Signing Complete	Security Checked	4/6/2020 6:31:03 AM
Completed	Security Checked	4/6/2020 6:31:03 AM

Payment Events

Status

Timestamps

**Story County
Provider and Program Participation Agreement Amendment No. 1**

1. This amendment is entered into this 3rd day of April by and between Story County and Emergency Residence Project (Provider), original parties to the agreement dated July 1, 2019.
2. The agreement is amended as follows: Attachment A is removed and replaced in its entirety with the following attachment A:

**Emergency Residence Project (ERP) ATTACHMENT A Amendment Effective 7/1/19
SERVICE DEFINITIONS AND RATES
FISCAL YEAR: 2020**

Service Description	Unit of Service	Rate
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This Agreement Amendment has been executed by the parties hereto, through their duly authorized officials.

Story County:

Emergency Residence Project:

By: 

By: _____

Print Name: LINDA MUCKEN by Lucy Marden Auditor

Print Name: Jodi Stumbo

Print Title: Story County Board of Supervisors

Print Title: Executive Director

Date: 4.3.20

Date: _____